

Community Guidelines for Off-Campus Student Move-Out During COVID-19

These guidelines are designed to keep students and community members as safe as possible during this time. As the community looks toward full reopening, the goal is to minimize a rise in COVID-19 cases during the move-out process.

Landlord Guide

Thank you for helping create an orderly process so that PSU students living in Off-Campus apartments and houses can move out safely – protecting them and our community-at-large.

We encourage you to communicate directly with your residents – provide them with details about the move out process specific to your community. PSU will use email, websites and social media channels to inform students to contact their landlords for instructions.

DO:

- Share the "Tenants/Tenants' Family Member Guide" as soon as possible in all possible manners such as via email, website, social media, main office, and distribute to individuals as they arrive on premise;
- Require employees and customer-residents to wear non-surgical face masks while onsite;
- Clean and sanitize frequently touched surfaces (doorknobs, elevators, handcarts, etc.);
- Create no-contact processes to receive keys and other items (use mail slots, bins, etc.);
- If a move-out checklist must be completed, practice social distancing, while wearing masks, and complete quickly (5 minutes or less);
- Have the following items available: hand sanitizer, disposable gloves, and non-surgical masks;
- If traffic issues are anticipated, please contact municipal police for assistance ahead of time; and

- Consider amount of time between resident move-out and employees' entry into the residence for cleaning/turn-over needs. A waiting period of at least 7 days may help reduce the risk of transmission.

ENCOURAGE:

- **Staggered move-out dates and times to minimize risk of COVID-19 transmission;**
- Only members of immediate family members to use small spaces at same time, including elevators and stairwells;
- Social Distancing - at least six feet of space between individuals always;
- Stagger and/or block-off parking to keep vehicles and individuals at least six feet apart; and
- Individuals with temperature of 100.4 degrees or above to seek medical attention.