



TOWNSHIP OF FERGUSON

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FERGUSON TOWNSHIP PARKS AND RECREATION COMMITTEE

Meeting Agenda

Thursday, July 15, 2021, 4:00 P.M.
Conference Room 2

I. CALL TO ORDER

II. CITIZEN'S INPUT

III. APPROVAL OF MINUTES

IV. SPECIAL REPORTS

1. Centre Region Parks and Recreation Authority Report – Bill Keough
2. Annual Playground Safety Inspection Presentation – Jeff Ressler, Zoning Administrator

V. UNFINISHED BUSINESS

1. REVIEW OF PROPOSALS FOR RECREATIONS, PARKS, AND OPEN SPACE PLAN UPDATE

Narrative

Staff scored four proposals the Township received in response to the Request for Proposals (RFP) for the Recreation, Parks, and Open Space Plan Update (RPOS). The scorecard used to evaluate the proposals is a weighted criteria matrix that emphasizes certain variables over others. The tool is designed to help reviewers evaluate the proposals based on priorities and requirements. Staff scored all RFP responses to provide the Parks and Recreation Committee with the first and second highest scored proposals. The Parks and Recreation Committee will collectively review, evaluate, and score the proposals to present a recommendation to the Board of Supervisors. Staff sent an online invitation to committee members' Township email account to access the 'Responses to RFP for RPOS Plan Update' folder on the SharePoint. The folder contains the RFP for RPOS Plan Update, RPOS Proposal Scorecard and the two proposals. The proposals are considered confidential and not available for public access until the Township awards a contract to the selected consulting firm.

Recommended motion: That the Committee recommend the Board of Supervisors award the contract to facilitate the update to the Ferguson Township Recreation, Parks, and Open Space Plan to ____.

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| STAFF RECOMMENDATION |
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| That the Committee recommend a consulting firm after reviewing and scoring proposals. |
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VI. STAFF REPORTS

1. Manager's Report

VII. OPEN DISCUSSION

VIII. ADJOURNMENT

**FERGUSON TOWNSHIP PARKS AND RECREATION COMMITTEE
MEETING MINUTES
THURSDAY, June 17, 2021
4:00 P.M.**

I. ATTENDANCE

The Parks and Recreation Committee held its regular meeting on Thursday, June 17, 2021, via Zoom in attendance were:

Committee:

Norris Muth- Chairperson
Tessa Antolick- Vice Chair
Jerry Learn-Secretary
Dr. Shawna Doerksen
Connie Puckett-Absent
Bill Keough-Absent
Rob DeMayo-Absent
Rick Tetzlaff-Absent

Staff:

Centrice Martin, Assistant Manager-Absent
Summer Brown, Recording Secretary-Absent
Dave Pribulka, Township Manager

Others in attendance:

II. CALL TO ORDER

Dr. Norris Muth called the Thursday, June 17, 2021 Park and Recreation meeting to order at 4:22 pm.

III. CITIZEN'S INPUT

None.

IV. APPROVAL OF MINUTES

Dr. Muth called for a motion to approve the May 20, 2021 minutes. Dr. Shawna Doerksen moved to accept as written, Mr. Jerry Learn seconded the motion, and the motion passed unanimously.

V. UNFINISHED BUSINESS

1. FERGUSON TOWNSHIP PARKS TOUR

The annual parks tour conducted a tour of the following parks, Cecil Irvin Park, Greenbriar-Saybrook, and Tom Tudek Park. The Committee first met at Cecil Irvin Park and discussed invasive species removal, low mow/no mow on sledding hill, group of trees, and a possible disc golf area. The Committee would like to know where the sewer service ties in to at the park. The Committee decided to move improvements to Cecil Irvin Park to 2023 with consideration for an amp theater.

Greenbriar/Saybrook- The Committee discussed the masterplan in 2022 for Greenbriar/Saybrook Park. The Committee discussed removing the existing play equipment and installing pay equipment to match demographic of the neighborhood.

Tom Tudek Park- the Committee discussed the possibility of a pickle ball court in lieu of basketball court. The Committee also discussed the signage on the park pavilion.

No other changes/suggestions.

VI. ADJOURNMENT

Dr. Muth entertained a motion to adjourn the Thursday, June 17, 2021 Parks and Recreation meeting at 5:00 pm.

RESPECTFULLY SUBMITTED,

JERRY LEARN, SECRETARY
FOR THE PARKS AND RECREATION COMMITTEE