

TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-238-3454
www.twp.ferguson.pa.us

PARKS & RECREATION COMMITTEE

Regular Meeting Agenda

Thursday, March 9, 2023

4:00 PM

MEETING PARTICIPATION OPTIONS

VIRTUAL:

Join Zoom Meeting Link:

<https://us02web.zoom.us/j/89447141106>

Meeting ID: 894 4714 1106

[Zoom Access Instructions](#)

IN-PERSON:

Ferguson Township Municipal Building

Conference Room 2

3147 Research Drive

State College, PA

- I. CALL TO ORDER
- II. PUBLIC INPUT
- III. APPROVAL OF MINUTES
- IV. UNFINISHED BUSINESS
- V. NEW BUSINESS

1. DISCUSSION ON AMENDING COMMITTEE MEETING SCHEDULE

Narrative At the January Parks Committee meeting, the Committee approved a monthly meeting schedule for 2023. The meeting schedule falls on the second Thursday of each month at 4pm. The February meeting was canceled due to a lack of agenda items. With many of the Township's parks projects entering construction phases and the completion of the Recreation, Parks and Open Space Plan Update, the Committee is asked to consider amending the meeting schedule to accommodate the reduced number of workplan items.

Staff Recommendation

That the Parks and Recreation Committee adopt an amended schedule, reducing meetings to quarterly or as-needed.

2. DISCUSSION ON PARKS CAPITAL IMPROVEMENT PLAN TOUR DATE

Narrative The Capital Improvement Plan is a five-year outlook of projects requiring capital investment for the Township. The Parks Committee is asked to conduct a tour of parks facilities identified in the Capital Improvement Plan on an annual basis. Major projects identified in the 2023-2027 CIP include Suburban Park Phase 1A Construction, Greenbriar-Saybrook Park Playground equipment replacement, Haymarket restroom facilities, and Tudek Park Phase

IIIA.

Staff Recommendation

That the Committee select a date to conduct the parks CIP Tour.

- VI. STAFF REPORTS**
- VII. OPEN DISCUSSION**
- VIII. ADJOURNMENT**

FERGUSON TOWNSHIP PARKS AND RECREATION COMMITTEE

MEETING MINUTES

THURSDAY, January 12, 2023

4:00 P.M.

I. ATTENDANCE

The Parks and Recreation Committee held its regular meeting on Thursday, January 12, 2023, in attendance were:

Committee:

Dr. Shawna Doerksen- Chairperson

Tessa Antolick – Vice Chairperson

Rick Tetzlaff-Absent

Norris Muth

Bill Keough- Parks Authority Representative

Rob DeMayo

Douglas Miller

Staff:

Jaymes Progar – Assistant Township Manager

Others in attendance: Tracy Strickland, HRG Representative. Laura Dininni, Supervisor

II. CALL TO ORDER

Dr. Doerksen called the Thursday, January, 2023, Park and Recreation Parks Committee meeting to order at 4:10 pm.

III. CITIZEN'S INPUT

IV. APPROVAL OF MINUTES

Dr. Shawna Doerksen called for a motion to approve the December 2022 minutes. That was seconded by Ms. Antolick.

V. Election of Chair and Vice Chair

1. Election of Chairperson

Shawn Doerksen was nominated for Chairperson by Ms. Antolick. Dr. Miller seconded the nomination. The nomination was approved.

2. Vice Chair

Ms. Antolick nominated herself for Vice-Chair. The nomination was seconded by Chair Doerksen. The nomination was approved.

3. Secretary

Chair Doersken nominated Mr. DeMayo as secretary. Ms. Antolick seconded the motion. The motion passed.

V. ESTABLISHMENT OF MEETING DATES

1. Chair Doerksen motioned to approve the meeting schedule to occur on the second Thursday of every month at 4 p.m. The motion was seconded by Ms. Antolick. The motion passed.

VI. DISCUSSION OF COMMITTEE GOALS

The committee reviewed the 2022 work program and sought no changes. Mr. Progar noted that many of the Committee's projects were now entering construction phase and fewer items required input from the committee. It was determined to review the work plan further with additional discussion.

VII. Park Master Plan Updates

HRG representative Tracy Strickland presented updates to the master plan designs for Greenbriar-Saybrook Park and Fairbrook Park. It was noted that the paths in Greenbriar-Saybrook Park need to be moved inside the property boundaries. Mr. Keough suggested that the Township review setback requirements. Ms. Strickland suggested a planting strategy or other mitigation efforts to eliminate stormwater runoff. Ms. Strickland noted that she was looking into baseball field use within the region in order to adjust the fields in Fairbrook Park in a manner advantageous to stormwater.

VII. REPORTS

1. STAFF REPORT

Mr. Progar stated that the staff report is included in the agenda packet. Mr. Progar reviewed the report with the Committee.

2. CENTRE REGION PARKS AND RECREATION AUTHORITY REPORT- Bill Absent

VIII. OPEN DISCUSSION

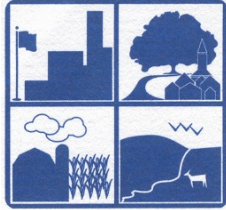
IX. ADJOURNMENT

Dr. Doerksen entertained a motion to adjourn the Thursday, January 12, 2023 Parks and Recreation Committee meeting at 6:00 pm.

RESPECTFULLY SUBMITTED,

ROB DEMAYO, SECRETARY

FOR THE PARKS AND RECREATION COMMITTEE



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-238-3454
www.twp.ferguson.pa.us

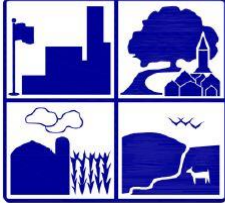
To: Ferguson Township
From:
Date: 3/9/2023
Re: DISCUSSION ON AMENDING COMMITTEE MEETING SCHEDULE

Narrative:

At the January Parks Committee meeting, the Committee approved a monthly meeting schedule for 2023. The meeting schedule falls on the second Thursday of each month at 4pm. The February meeting was canceled due to a lack of agenda items. With many of the Township's parks projects entering construction phases and the completion of the Recreation, Parks and Open Space Plan Update, the Committee is asked to consider amending the meeting schedule to accommodate the reduced number of workplan items.

Recommendation:

That the Parks and Recreation Committee adopt an amended schedule, reducing meetings to quarterly or as-needed.



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-954-7642
www.twp.ferguson.pa.us

FERGUSON TOWNSHIP PARKS AND RECREATION COMMITTEE Proposed Meeting Dates **Second Thursday of the Month at 4:00 P.M.**

Join Zoom Meeting:
<https://us02web.zoom.us/j/89447141106>
Meeting ID: 894 4714 1106
[Zoom Access Instructions](#)

Jan 12, 2023

Feb 9, 2023

Mar 9, 2023

April 13, 2023

May 11, 2023

Jun 8, 2023

Jul 13, 2023

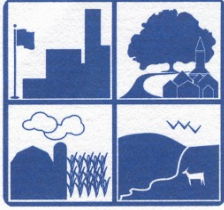
Aug 10, 2023

Sep 14, 2023

Oct 12, 2023

Nov 9, 2023

Dec 14, 2023



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-238-3454
www.twp.ferguson.pa.us

To: Ferguson Township
From:
Date: 3/9/2023
Re: DISCUSSION ON PARKS CAPITAL IMPROVEMENT PLAN TOUR DATE

Narrative:

The Capital Improvement Plan is a five-year outlook of projects requiring capital investment for the Township. The Parks Committee is asked to conduct a tour of parks facilities identified in the Capital Improvement Plan on an annual basis. Major projects identified in the 2023-2027 CIP include Suburban Park Phase 1A Construction, Greenbriar-Saybrook Park Playground equipment replacement, Haymarket restroom facilities, and Tudek Park Phase IIIA.

Recommendation:

That the Committee select a date to conduct the parks CIP Tour.

2023-2027 Capital Improvement Plan

PARKS AND RECREATION

The proposed five-year Capital Improvement Program Budget for Parks and Recreation (not including CRCOG) totals **\$1.92 Million or 7.0% of the Capital Projects Requests**. The following projects are recommended in the upcoming five years.

These projects represent the park improvements to meet the growing needs of the Township’s residents and are consistent with the Township’s Recreation, Parks, and Open Space Plan and each of the parks’ master plans. The projects are proposed to be paid for through grant funds, parkland fee-in-lieu funds, and general funds. It should be noted that the Township is a partner in the Centre Region Parks and Recreation, Centre Region Parks and Recreation Authority, and in the various regional programs offered by the CRCOG. Long-term debt has been issued to renovate and expand the two regional pools and parks. The Township’s portion of the repayment is now incorporated into the Township’s annual operating costs.

The 2023-2027 CIP includes Suburban Park phase A improvements, Cecil Irvin Park improvements, Tudek Park Phase IIIA, and restroom facilities at Haymarket Park.

The CIP also includes two park master plan updates, Fairbrook and Greenbriar/Saybrook Parks, which may be included in the Recreation, Parks, and Open Space Plan update scope of work.

FERGUSON TOWNSHIP							
2023 – 2027 CIP CAPITAL EQUIPMENT DETAIL-CASH BASIS							
PARK IMPROVEMENT FUND 34							
34,400,452,750							
Description	Loan/Grant Amount	2023	2024	2025	2026	2027	TOTAL
Playground Safety & Updates		10,000	10,000	10,000	10,000	10,000	50,000
Community Orchard Program			10,000				10,000
Park Surveying Program		10,000	10,000	10,000	10,000		40,000
Recreation, Parks, Open Space Plan		10,000					10,000
Suburban Park Phase 1A Construction	250,000	750,000					750,000
Greenbriar/Saybrook playground equipment replacement		100,000					100,000
GaGa Pit		5,000					5,000
Cecil Irvin Park Phase II	160,000		320,000				320,000
Fairbrook Park Natural Landscape Areas		6,000					6,000
Restroom outside sewer service area in Township Park					50,000		50,000
Haymarket Restroom Facilities		-	165,000				165,000
Veterans Memorial @ Louis E Silvi Baseball Field	50,000	50,000					50,000
Compost Facility at Meadows Park				5,000			5,000
Tudek Park Phase IIIA				355,000			355,000
Tudek Park Butterfly Garden Observation Deck		5,000	50,000				55,000
Total	460,000	946,000	565,000	380,000	70,000	10,000	1,971,000

2023-2027 Capital Improvement Plan

Strategic Plan Alignment

The Capital Improvement Plan seeks to advance the goals, objectives, and action steps outlined in the Ferguson Township Strategic Plan. Over the next five years, several Strategic Plan items will be accomplished through the proposed expenditures in the Capital Improvement Plan.

- Objective 10.1: Promote environmental and social stewardship in parkland development.**

2023	
Playground Safety and Contingency Program	\$10,000
This item provides funding for equipment upgrades and replacements to meet playground safety standards.	
Recreation, Parks, and Open Space Plan (carry over)	\$10,000
The Recreation, Parks, and Open Space (RPOS Plan) provides a long-term outlook and vision for Ferguson Township parks, recreation facilities, and open space. The update will drive near-term and long-range planning, ensure Township parks provide recreational opportunities for all community members and direct decision-making and resources toward a defined vision for the future.	
Suburban Park Construction of Phase 1A (carried over)	\$750,000
The BOS approved the Suburban Park Master Plan Update in May 2019. Staff recommends the Township initiate park improvements by budgeting for Phase A1 to allow for the drainage improvements, which will create a free-flowing drainage channel through the park. Also, this phase will include stormwater Best Management Practices (BMPs) associated with the channel and the bridge/boardwalk crossings. The Township was awarded a DCNR C2P2 \$250,000 grant award. The Township's obligation will be 50 percent of the budgeted amount if awarded the grant.	
Saybrook/Greenbriar Park Playground Equipment Replacement	\$100,000
Park play equipment is near the end of its useful life and is considered outdated. This project will replace the main piece of play equipment with a new structure that is safe and designed for age-appropriate play. The estimate assumes the required site work will be completed by staff.	
Fairbrook Park Natural Landscape Areas	\$6,000
The Board of Supervisors approved a Grow Zone and two designated native landscape areas at Fairbrook Park. This appropriation will support the removal of the existing brush, purchasing seed mix, and signage.	
Park Surveying Program	\$10,000
This is a continuation of the park surveying program mentioned in 2021. Parks that will be surveyed in 2023 have yet to be identified and will depend on priorities and the ability of staff to complete any work in-house.	
Tudek Butterfly Gardens Observation Deck Design	\$5,000
This is at the request of the board of supervisors to design and install an observation deck at the Tudek Park butterfly gardens. Design is scheduled for 2023 and construction in 2024.	
Veterans Memorial at Louis E. Silvi Baseball Field	\$50,000

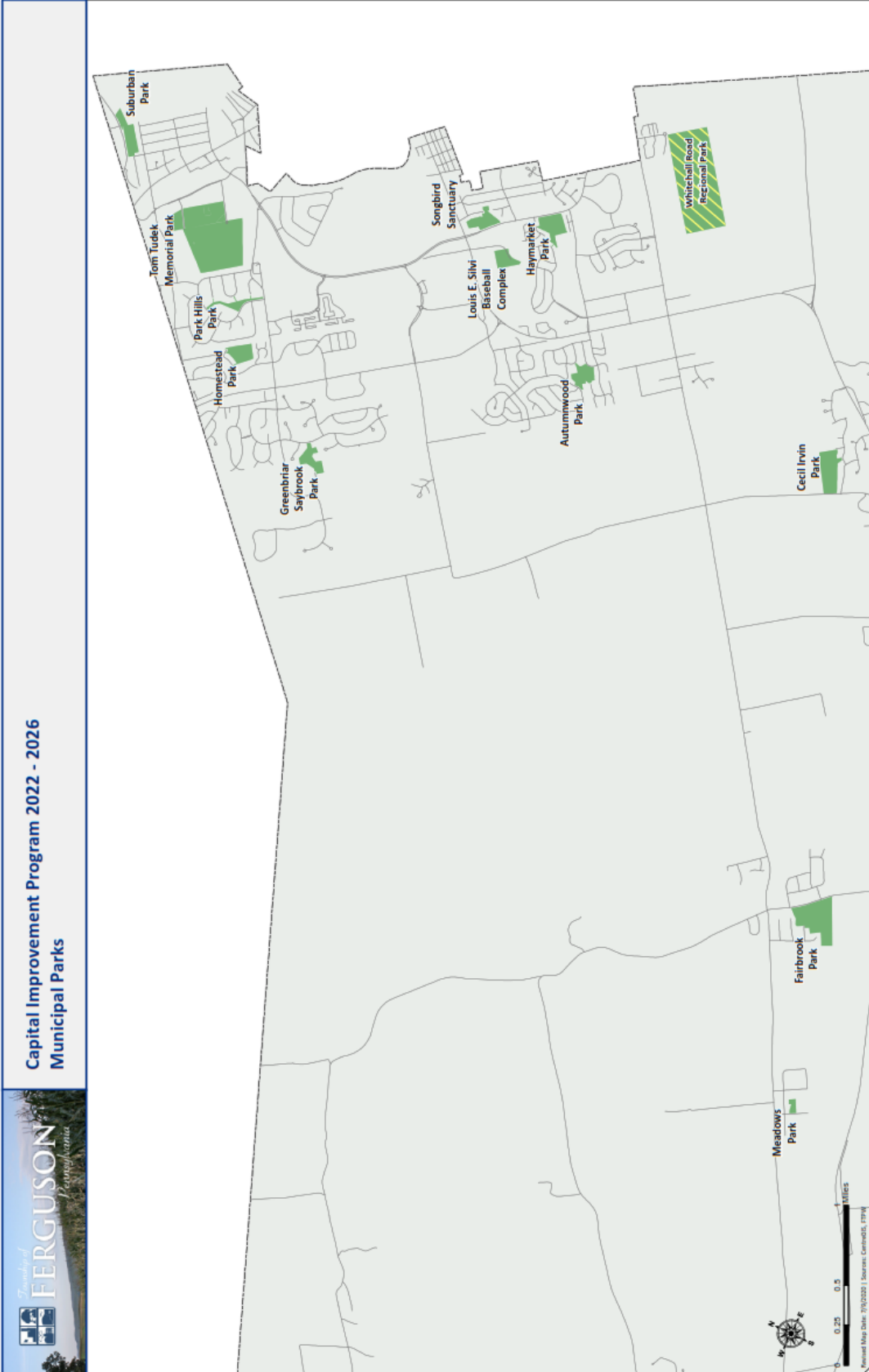
2023-2027 Capital Improvement Plan

<p>This appropriation is to install a memorial to honor military veterans at the Louis E. Silvi Baseball Complex. The request was submitted by the Louis E. Silvi Foundation to honor Mr. Silvi's service and commitment to remembering veterans' sacrifices from all branches. The funding for this installation is planned to come from the Louis E. Silvi Foundation.</p>	
GaGa Ball Pit	\$5,000
<p>Residents requested a GaGa Ball pit in Ferguson Township. GaGa Ball is a dodgeball-type game accessible to all ages and physical abilities and growing in popularity. The permanent installation of a Gaga Ball pit is unique to the Centre Region.</p>	
2024	
Tudek Butterfly Gardens Observation Deck Design	\$50,000
<p>This is at the request of the board of supervisors to design and install an observation deck at the Tudek Park butterfly gardens. Design is scheduled for 2023 and construction in 2024.</p>	
Haymarket Park Restroom Facilities	\$165,000
<p>The master plan for Haymarket Park includes the construction of restroom facilities. This park is a highly-used, centralized park. Currently, the only Township park where permanent restroom facilities are constructed is Tom Tudek Memorial Park. This estimate represents the cost of a two-stall turnkey restroom.</p>	
Cecil Irvin Park Phase II	\$320,000
<p>The Township plans to submit a grant application to the Department of Conservation and Natural Resources Community Conservation Partnerships Program in 2022 to continue the development of Cecil Irvin Park. Planned Improvements include an amphitheater, a porous pavement parking area off of Nixon Road, a pavilion, and a connecting shared use path to the existing developed area of the park. The amount budgeted reflects the project's total cost, and a 50 percent grant match will be requested.</p>	
Community Orchard Program	\$10,000
<p>Residents have requested in prior years that the Township install a community orchard at a local park. Several concerns accompany this request, and the staff requires additional time to research and plan for this installation appropriately. This is budgeted as a placeholder for 2024.</p>	
Park Surveying Program	\$10,000
<p>This is a continuation of the park surveying program mentioned in 2021. Parks that will be surveyed in 2024 have yet to be identified and will depend on priorities and the ability of staff to complete any work in-house.</p>	
Playground Safety & Update Program	\$10,000
<p>This item provides funding for equipment upgrades and replacements to meet playground safety standards.</p>	
2025	
Compost Facility at Meadows Park	\$5,000
<p>In collaboration with residents, staff recommends the Township designate a compost facility at Meadows Park.</p>	
Park Surveying Program	\$10,000
<p>This is a continuation of the park surveying program mentioned in 2021. Parks that will be surveyed in 2025 have yet to be identified and will depend on priorities and the ability of staff to complete any work in-house.</p>	

2023-2027 Capital Improvement Plan

Playground Safety and Contingency Program	\$10,000
This is a continuation of the park surveying program mentioned in 2021. Parks that will be surveyed in 2025 have yet to be identified and will depend on priorities and the ability of staff to complete any work in-house.	
Tom Tudek Memorial Park Phase IIIA	\$355,000
Completion of Tudek Park Phase 3a includes the construction of two pickleball courts, completion of remaining sidewalk connections, paving the remainder of the parking lot, and associated landscaping and stormwater improvements. Phase IIIA is located on land owned by the Tom Tudek Memorial Trust and is adjacent to the park entrance on Herman Drive.	
2026	
Park Restroom – Outside Sewer Service Area	\$50,000
This item is to install restroom facility services by a conventional or unconventional treatment system for a park to be designated outside the Centre Region Sewer Service Area.	
Park Surveying Program	\$10,000
This is a continuation of the park surveying program mentioned in 2021. Parks that will be surveyed in 2026 have yet to be identified and will depend on priorities and the ability of staff to complete any work in-house.	
Playground Safety & Update Program	\$10,000
This item provides funding for equipment upgrades and replacements to meet playground safety standards.	
2027	
Playground Safety & Update Program	\$10,000
This item provides funding for equipment upgrades and replacements to meet playground safety standards.	

2023-2027 Capital Improvement Plan





CENTRE REGION PARKS AND RECREATION AUTHORITY

4th Quarter Data Report 2022

This report includes pavilion rentals and sports field reservations that occurred in the fourth quarter of 2022, which covers October 1 – December 31, 2022. Percentages were rounded to the nearest tenth.

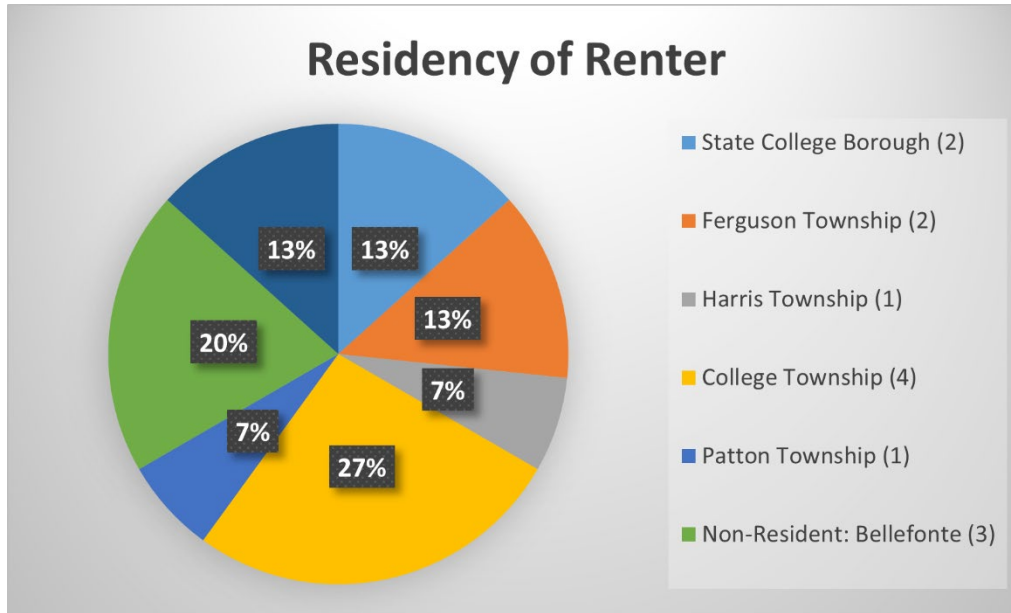
Pavilion and Funbrella Rentals

There were 15 pavilion and funbrella rentals in the fourth quarter, as noted in the chart below. Guests that are associated with each rental are not factored into the residency of the “group,” as a whole. Therefore, the residency of the renter is solely based on the individual or organization making the reservation. The chart below includes the location of the facility and the municipality of the individual/group making the reservation.

Park Name/Pavilion	Owner of Facility	Total Rentals in 4th Qtr.	User Breakdown by Renter's Residency
Circleville Park Pavilion #1	Patton	1 Rental	State College Borough
Circleville Park Pavilion #2		1 Rental	State College Borough
		2 Rentals	
Haymarket Park Pavilion #1	Ferguson Township	1 Rental	Ferguson Township
Haymarket Park Pavilion #2		1 Rental	Ferguson Township
		2 Rentals	
Holmes-Foster Park Pavilion #1 (Upper)	State College Borough	1 Rental	Harris Township
		1 Rental	
Spring Creek Park Pavilion #1	College Township	1 Rental	College Township
Spring Creek Park Pavilion #2		1 Rental	Non-Resident (Bellefonte)
		2 Rentals	
Tom Tudek Memorial Park Pavilion #1	Ferguson Township	3 Rentals	3 College Township, 2 Non-Resident (Port Matilda), 1 Patton Township, 1 Non-Resident (Bellefonte)
Tom Tudek Memorial Park Pavilion #1		1 Rental	
Tom Tudek Memorial Park Pavilion #1		1 Rental	
Tom Tudek Memorial Park Pavilion #3		1 Rental	
Tom Tudek Memorial Park Pavilion #1		1 Rental	
		7 Rentals	
Welch Pool Blue/White Funbrella (State College Borough)	Authority	1 Rental	1 Non-Resident (Bellefonte)
		1 Rentals	
		15 Total Pavilion Rentals	

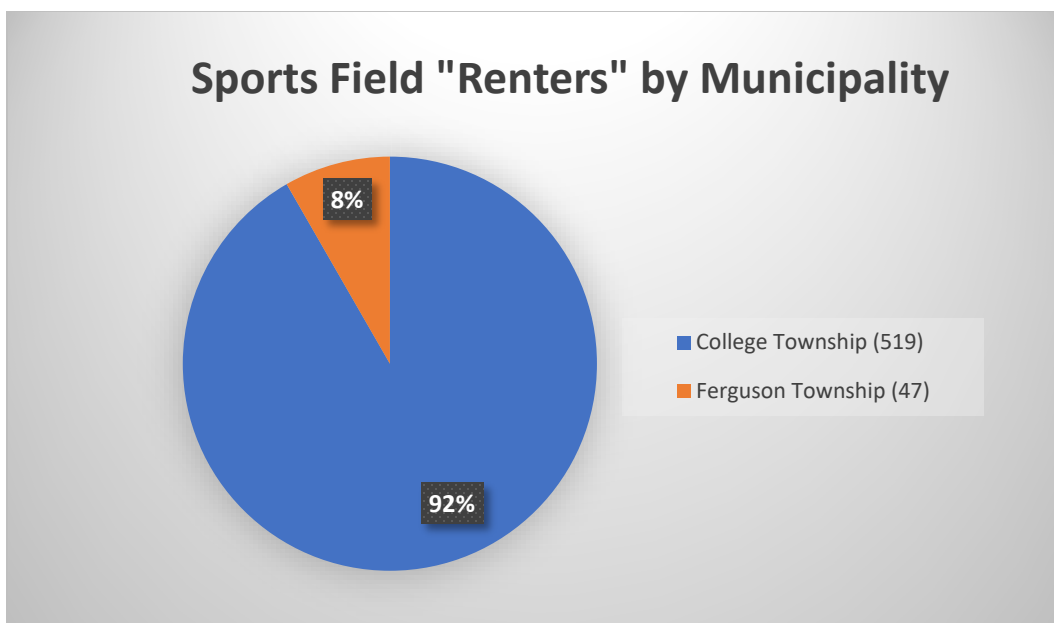
Residency of the Renter for Pavilions and Funbrellas

The chart on page one can be further broken down into residency, which shows the percentage of use by the municipality of the renter (individual/group). This provides an accurate snapshot of the customers renting the pavilions in the fourth quarter.

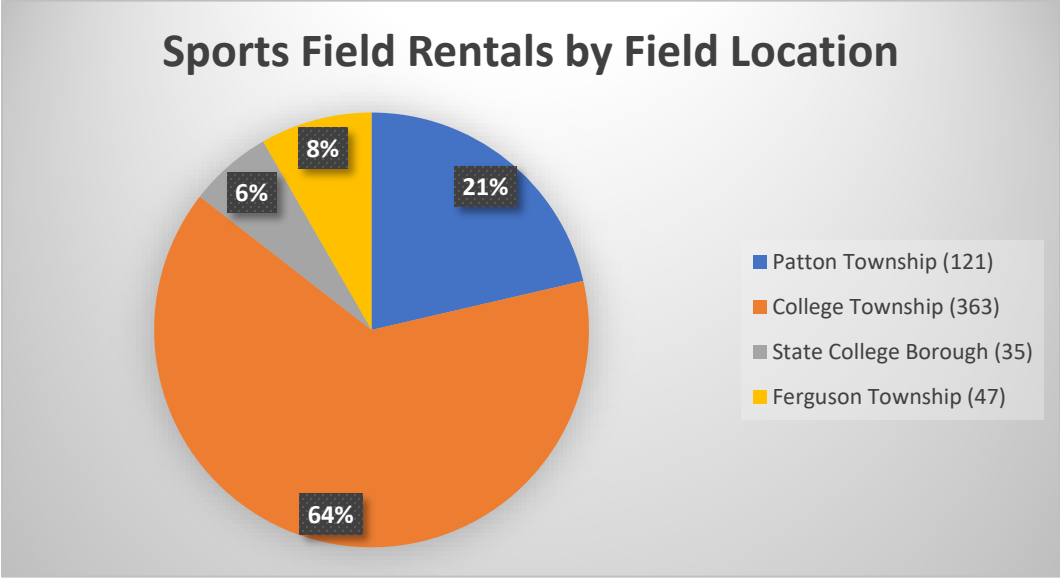


Sports Field Reservations

There were 566 sports field reservations in the fourth quarter, as noted in the two charts below. Guests that are associated with each reservation are not factored into the overall residency of the "group/individual," as a whole. Therefore, the residency of the renter is solely based on the individual or organization making the reservation. We do not currently collect residency information for each participant of each team/league. As noted in the chart below, 92% of the "individuals/groups" reserving sports fields were from College Township, while 8% were from Ferguson Township.



Of the 566 rentals noted in the previous chart, 64% of the reserved facilities were in College Township, while 21% were in Patton Township, 8% in Ferguson Township, and 6% in State College Borough.



As noted in previous quarterly reports provided by the Former Director, the revenue generated from rentals did not equate to the rental details provided in the charts. Rental revenue generally comes in far advance of the actual rental date, so this does not align with the charts provided herein.

Additional information can be provided upon request.



CENTRE REGION PARKS AND RECREATION AUTHORITY

Pool Membership Annual Data Report

Records from January 1, 2022, to December 31, 2022

Municipality	Pool Pass Memberships By Municipality	Percentage Aquatic Participation
College Township	634	15.00%
Ferguson Township	1020	24.12%
Harris Township	317	7.50%
Other (Non-Resident)	131	3.10%
Patton Township	1096	25.92%
State College Borough	1030	24.36%
Totals	4228	100.00%

**Pool Pass Memberships By Municipality
1/1/2022 to 12/31/2022**

