

**FERGUSON TOWNSHIP BOARD OF SUPERVISORS**

**Regular Meeting Agenda**

**Monday, December 9, 2019**

**7:00 PM**

**I. CALL TO ORDER**

**II. CITIZENS INPUT**

**III. SPECIAL REPORTS**

- a. Bicycle Facilities Implementation Study
- b. Internship Program Update

**IV. APPROVAL OF MINUTES**

1. November 18, 2019 Board of Supervisors Regular Meeting
2. December 2, 2019 Board of Supervisors Regular Meeting

**V. UNFINISHED BUSINESS**

1. Public Hearing on an Ordinance authorizing COMCAST Cable Franchise Agreement
2. Public Hearing adopting 2020 Operating Budget
3. Public Hearing on a Resolution establishing a new Township Schedule of Fees for 2020

**VI. NEW BUSINESS**

1. Consent Agenda
2. Public Hearing on a Resolution Levying Taxes for 2020
3. Public Hearing on a Resolution adopting Compensation Plan for 2020
4. Public Hearing on a Resolution establishing contributions for Police Pension Fund
5. Whitehall Road Regional Park Pre/Final LDP
6. Board Member Request – Pine Grove Road Speed Limit Study
7. Authorization for a PaDOT GLG Grant for Digital Radar Detection Upgrades

**VII. REPORTS**

1. COG Committee Reports
2. Other Regional Reports
3. Staff Reports

**VIII. COMMUNICATIONS TO THE BOARD**

**IX. CALENDAR ITEMS – DECEMBER/JANUARY**

- a. Administrative Office Hours for the holidays: open until noon on December 24<sup>th</sup>; closed December 25<sup>th</sup>; open until noon on December 31<sup>st</sup> and closed January 1, 2020.
- b. Coffee & Conversation, Baileyville Community Hall, January 25, 2020, 8:00 a.m. – 9:30 a.m.

**X. ADJOURNMENT**



Visit the Township's Web Site [www.twp.ferguson.pa.us](http://www.twp.ferguson.pa.us) and sign up for *Notify Me!* to receive email notices about Township Information



---

# TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801  
Telephone: 814-238-4651 • Fax: 814-238-3454  
www.twp.ferguson.pa.us

---

**Board of Supervisors  
Regular Meeting Agenda  
Monday, December 9, 2019  
7:00 p.m.**

**I. CALL TO ORDER**

**II. CITIZEN'S INPUT**

**III. SPECIAL REPORTS**

- a. Bicycle Facilities Implementation Study – Centrice Martin
- b. Internship Program Update – Savannah Barry

**IV. APPROVAL OF MINUTES**

1. November 18, 2019 Board of Supervisors Regular Meeting
2. December 2, 2019 Board of Supervisors Regular Meeting

**V. UNFINISHED BUSINESS**

1. **A PUBLIC HEARING ON AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING EXECUTION OF A CABLE FRANCHISE AGREEMENT BETWEEN THE TOWNSHIP AND COMCAST OF COLORADO/PENNSYLVANIA/WEST VIRGINIA, LLC.** 10 minutes

**Narrative**

Provided with the agenda is a copy of the ordinance as advertised for public hearing authorizing a renewed cable franchise agreement with Comcast of Colorado/Pennsylvania/West Virginia, LLC. The Board authorized the public hearing at its Regular Meeting on December 2<sup>nd</sup>. Also provided with the agenda is a copy of an executive summary prepared by Cohen Law Group representing the Centre Area Cable Consortium. The document summarizes the salient changes in the new agreement, including the franchise fee; capital grant; terms; provision of two educational and government channels; and more. This evening, the Board is asked to formally adopt the agreement by ordinance. Other municipalities involved in the Centre Area Cable Consortium include the townships of College, Patton, Harris, Benner, and Halfmoon; and the Boroughs of Bellefonte and State College.

*Recommended motion: That the Board of Supervisors adopt the ordinance authorizing execution of a cable franchise agreement between the Township and Comcast of Colorado/Pennsylvania/West Virginia, LLC.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the ordinance.

2. **A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA ADOPTING THE OPERATING BUDGET FOR THE FISCAL YEAR 2020, BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020.** 10 minutes

**Narrative**

Provided with the agenda is a copy of the resolution advertised for public hearing adopting the 2020 Ferguson Township Annual Operating Budget. The Board adopted the proposed budget at a public hearing on December 2<sup>nd</sup>. The amendments made to the budget that evening have been incorporated into the final document presented for adoption tonight. These include a reduction in expenditures in Fund 34 – Park Improvement Fund; and a reallocation of interfund transfers to the Capital Reserve Fund from the Park Improvement Fund. A link below provides the final 2020 Operating Budget presented for adoption this evening.

[Final 2020 Ferguson Township Annual Operating Budget](#)

*Recommended motion: That the Board of Supervisors adopt the resolution approving the Ferguson Township Operating Budget for fiscal year 2020, beginning January 1, 2020, and ending December 31, 2020.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the resolution.

- 3. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA REPEALING RESOLUTION 2018-28 AND ESTABLISHING A NEW FERGUSON TOWNSHIP SCHEDULE OF FEES FOR 2020.** 10 minutes

**Narrative**

Provided with the agenda is a copy of the resolution advertised for public hearing establishing a new 2020 Ferguson Township Schedule of Fees. The Board reviewed the draft schedule at the Regular Meeting on December 2<sup>nd</sup>. Substantive changes in the 2020 Fee Schedule include the establishment of fees for Short Term Rentals and parking permits, as well as revised fees for refuse and recycling collection.

*Recommended motion: That the Board of Supervisors adopt the resolution repealing Resolution 2018-28 and establishing a new Ferguson Township Schedule of Fees for 2020.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the resolution.

**VI. NEW BUSINESS**

- 1. CONSENT AGENDA** 5 minutes
- a. 2020 Planning Commission Meeting Schedule
  - b. 2020 Planning Commission Work Program
  - c. 2016-C19, Corl Street Signal Upgrade Pay Application 2: \$132,267.36

- 2. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA LEVYING TAXES AND ASSESSMENTS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020.** 5 minutes

**Narrative**

Provided with the agenda is a copy of the resolution advertised for public hearing establishing taxes and assessments for fiscal year 2020 beginning January 1, 2020 and ending December 31, 2020. Real Estate Tax remains at 2.422 mills. Real Estate Transfer Tax remains at 1.25% of the consideration, or value of transfer. Earned Income Tax remains at 1.4%. Local Services Tax remains at fifty-two dollars (\$52.00) per person, \$5 of which is remitted to the State College Area School District. The only change

in assessments is an increase in the Fire Hydrant Assessment from \$.09 per lineal foot to \$.15 per lineal foot. This is required to keep the fund balanced.

*Recommended motion: That the Board of Supervisors adopt the resolution levying taxes and assessments for the fiscal year beginning January 1, 2020 and ending December 31, 2020.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the resolution.

3. **A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA REPEALING RESOLUTION 2018-30 AND ADOPTING A REVISED COMPENSATION PLAN FOR NON-UNIFORMED EMPLOYEES WITH AN EFFECTIVE DATE OF JANUARY 1, 2020.** 5 minutes

**Narrative**

Provided with the agenda is a copy of the resolution advertised for public hearing along with an attachment illustrating the non-uniformed employee pay grades and ranges. For 2020, the Board authorized a 1.7% cost-of-living increase for non-uniformed employees. A revised compensation plan and salary schedule reflects the changes in each pay grade so that the salary ranges are increased by this cost-of-living adjustment. As in prior years, employees will move through their respective pay ranges by achieving merit increases through successful performance evaluations.

*Recommended motion: That the Board of Supervisors adopt the resolution repealing Resolution 2018-30 and adopting a revised Compensation Plan for Non-Uniformed Employees with an effective date of January 1, 2020.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the resolution.

4. **A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA ESTABLISHING CONTRIBUTIONS TO THE POLICE PENSION FUND BY MEMBERS.** 5 minutes

**Narrative**

In accordance with Pennsylvania Act 205, the Board of Supervisors is required to establish annually a contribution rate, if any, by members of the Police Pension Plan. Based on the Minimum Municipal Obligation Certification provided to the Board on September 16, 2019, members of the Police Pension Plan will be required to contribute 5% of their base salary to the Police Pension Fund in 2020. This contribution rate is the maximum authorized under Pennsylvania Act 600 and is required due to actuarial-determined funding requirements. These member contributions will be added to the municipal contributions in order to keep the plan actuarially sound.

*Recommended motion: That the Board of Supervisors adopt the resolution establishing contributions to the Police Pension Fund by its members for 2020.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the resolution.

5. **WHITEHALL ROAD REGIONAL PARK PRELIMINARY/FINAL LAND DEVELOPMENT PLAN – PLAN LAST SUBMITTED NOVEMBER 14, 2019** 20 minutes

**Narrative**

Stahl Sheaffer Engineering submitted the Whitehall Road Regional Park—Phase One Final Land Development Plan on behalf of their client on November 14, 2019. The proposed development plan calls for the development of approximately 55 acres of the 100 acres park property. The property will include: two lighted grass fields (alternate to synthetic turf), two unlighted grass fields, two grass practice/open space areas, accessible walking trail, All-Ability and Universally-Accessible Playground, All-Season Pavilion with attached concession stand and restrooms, and a three-bay park operations storage building. The required park infrastructure includes a paved entrance road, paved parking lots (just under 500 spaces), accessible connector sidewalks and trails, public water and sanitary sewer service, and natural gas service. There will be green stormwater management facilities such as bioswales, stormwater infiltration basins, and rain gardens, all of which connect to the storm water sewer system. The Planning Commission reviewed the Phase One Final Land Development Plan during the December 3, 2019, meeting and recommended approval of the plan, pending outstanding comments. Provided below is a link to the full plan set.

[Whitehall Road Regional Park Final Land Development Plan](#)

*(Note: Large file size. Download time may be delayed).*

*Recommended motion: That the Board of Supervisors approve the Phase One Final Development Plan for Whitehall Road Regional Park last revised on November 14, 2019, subject to the conditions of approval outlined in the Community Planner memorandum dated December 3, 2019.*

**Staff Recommendation**

That the Board of Supervisors **conditionally approve** the land development plan.

**6. BOARD MEMBER REQUEST – PINE GROVE ROAD SPEED LIMIT STUDY**

10 minutes

**Narrative**

The Pine Grove Mills Small Area Plan prioritizes speed reductions on Pennsylvania Route 45 (Pine Grove Road) and on Pennsylvania Route 26 (Water Street) as it enters and exits the Village to the south. Ms. Dininni has requested that the Board direct staff to conduct a speed study in the corridor to determine whether reductions in the posted maximum speed limits are warranted. Staff has requested that the Board provide direction on the limitations of the study so that the conditions can be properly analyzed.

*Recommended motion: That the Board of Supervisors direct staff to conduct a speed study in the Village of Pine Grove Mills to determine whether reductions in the posted maximum speed limits are warranted.*

**7. AUTHORIZATION TO SUBMIT AN APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION GREEN-LIGHT-GO GRANT PROGRAM FOR DIGITAL RADAR DETECTION UPGRADES AT CERTAIN SIGNALIZED INTERSECTIONS**

10 minutes

**Narrative**

On October 21, 2019, PennDOT announced the opening of the grant application period for Green Light Go (GLG) Round 6. Applications are due by January 10, 2020. The Township has been successful in the past obtaining grant funding and constructing improvements to traffic signals through this program. Twelve of our 21 signalized intersections have been upgraded with digital radar detection through this program and staff recommends continuing with digital radar detection upgrades with this grant round. Staff recommends requesting \$108,000 in funding through the grant and committing a match amount of \$27,000 local funds. If the grant is awarded, the project would likely go to construction in 2021.

*Recommended motion: That the Board of Supervisors authorize a grant application to the PennDOT Green-Light-Go Grant Program to upgrade certain traffic signals to digital radar detection technology.*

**Staff Recommendation**

That the Board of Supervisors *authorize* the grant application.

**VII. STAFF AND COMMITTEE REPORTS**

**1. OTHER REGIONAL REPORTS**

5 minutes

- a. Centre County Metropolitan Planning Organization Coordinating Committee

**3. STAFF REPORTS**

15 minutes

- a. Manager's Report – No written report.
- b. Public Works Director
- c. Planning & Zoning Director
- d. Chief of Police

**VIII. COMMUNICATIONS TO THE BOARD**

**IX. CALENDAR ITEMS – DECEMBER/JANUARY**

- a. Administrative Office Hours for the holidays: open until noon on December 24<sup>th</sup>; closed December 25<sup>th</sup>; open until noon on December 31<sup>st</sup> and closed January 1, 2020.
- b. Coffee & Conversation, Baileyville Community Hall, January 25, 2020, 8:00 a.m. – 9:30 a.m.

**X. ADJOURNMENT**