

FERGUSON TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting Agenda
Monday, December 7, 2020, 7:00 PM

Join Zoom Meeting:
<https://us02web.zoom.us/j/83747246949>
Meeting ID: 837 4724 6949
[Zoom Access Instructions](#)

I. CALL TO ORDER

II. CITIZENS INPUT

III. APPROVAL OF MINUTES

1. November 16, 2020, Board of Supervisors Regular Meeting Minutes
2. November 10, 2020; November 11, 2020; and November 17, 2020, Special Meeting Minutes

IV. SPECIAL REPORTS

- a. COVID-19 (Coronavirus) Response Report
- b. Centre Area Transportation Authority Report
- c. Ferguson Township 2020 Third Quarter Finance Report

V. UNFINISHED BUSINESS

1. Public Hearing – Proposed 2021 Annual Operating Budget
2. Approval of 2021 Centre Region Council of Governments Summary Budget
3. Discussion - Stormwater Management Utility Fee Program and Level of Service
4. Review of Draft Workforce Housing Ordinance Amendment
5. Continued Discussion – Whitehall Road Regional Park

VI. NEW BUSINESS

1. Consent Agenda
2. Public Hearing – Resolution Approving Sewage Facilities Planning Module for Campbell Subdivision
3. The Cottages at State College Final Planned Residential Development Plan Amendment
4. Review of Draft Heritage Tree Ordinance
5. Review of Draft 2021 Ferguson Township Schedule of Fees
6. Board Member Request – General Tax Increase
7. Board Member Request – Park Maintenance Agreement and Participation

VII. REPORTS

1. COG Committee Reports
2. Other Regional Reports
3. Staff Reports

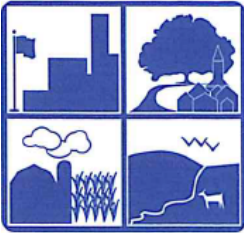
VIII. COMMUNICATIONS TO THE BOARD

IX. CALENDAR ITEMS – DECEMBER

X. ADJOURNMENT



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TOWNSHIP OF FERGUSON

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**Board of Supervisors
Regular Meeting Agenda
Monday, December 7, 2020
7:00 P.M.**

- I. CALL TO ORDER**
- II. CITIZEN'S INPUT**
- III. APPROVAL OF MINUTES**
 - 1. November 16, 2020 Board of Supervisors Regular Meeting Minutes
 - 2. November 10, 2020; November 11, 2020; and November 17, 2020 Special Meeting Minutes
- IV. SPECIAL REPORTS** 30 minutes
 - 1. COVID-19 (Coronavirus) Response Report – David Pribulka, Township Manager
 - 2. Centre Area Transportation Authority – Bruce Donovan, Director of Finance
 - 3. Ferguson Township 2020 Third Quarter Finance Report – Eric Endresen, Director of Finance
- V. UNFINISHED BUSINESS**
 - 1. A PUBLIC HEARING ON THE PROPOSED 2021 ANNUAL OPERATING BUDGET –
DAVID PRIBULKA, TOWNSHIP MANAGER AND ERIC ENDRESEN, DIRECTOR OF
FINANCE** 30 minutes

Narrative

The Board of Supervisors received a DRAFT 2021 Annual Operating Budget on November 6th and conducted three public Special Meetings to review the document on November 10th, 11th, and 17th. Amendments to the budget that were approved by consensus vote at each meeting have been incorporated into the document that has been advertised for public hearing this evening. A copy of the proposed 2021 Operating Budget was made available at the Township building for inspection and accessible from the Township's website. Public input on the document should be received this evening so that any resulting changes may be incorporated prior to its presentation for final adoption at the Regular Meeting on December 14th. Below is a link to the proposed 2021 Annual Operating Budget. David Pribulka, Township Manager, will introduce the item and Eric Endresen, Director of Finance, will provide a short presentation on the budget and review the changes that were incorporated at the conclusion of the Special Meetings in November.

[Proposed 2021 Ferguson Township Annual Operating Budget](#)

Recommended motion: That the Board of Supervisors approve the proposed 2021 Annual Operating Budget and authorize a public hearing on the final adoption of the budget for December 14, 2020.

Staff Recommendation

That the Board of Supervisors **approve** the proposed budget and **authorize** a public hearing on final budget for December 14, 2020.

2. APPROVAL OF THE 2021 CENTRE REGION COUNCIL OF GOVERNMENTS SUMMARY BUDGET 10 minutes

Narrative

On November 23rd, the Centre Region Council of Governments (COG) General Forum voted to approve the 2021 COG Summary Budget and refer it to the participating municipalities for adoption by December 31, 2020. The budget incorporated proposals submitted as part of the 2021 COG Program Plan, the 2021 – 2025 COG Capital Improvement and Replacement Plan, and revisions submitted by member municipalities and the COG Finance Committee. The Board reviewed the draft 2021 COG Summary Budget at its Regular Meeting on November 16th, and comments were forwarded to the COG Executive Director in advance of the established deadline. A matrix summarizing the Board's and other municipalities' comments from their reviews, as well as the response from the COG are provided with the agenda. Below is a link to the 2021 COG Summary Budget that is being presented for adoption.

[2021 Centre Region Council of Governments Summary Budget](#)

Recommended motion: That the Board of Supervisors approve the 2021 Centre Region Council of Governments Summary Budget.

Staff Recommendation

That the Board of Supervisors **approve** the 2021 COG Summary Budget.

3. STORMWATER MANAGEMENT UTILITY FEE – PROGRAM AND LEVEL OF SERVICE DISCUSSION 30 minutes

Narrative

Phase I of the stormwater fee feasibility study included a review and discussion between staff, consultant, and the stormwater advisory committee of the existing and desired level of service by public works for stormwater services. This discussion was continued in Phase 2 of the study and included public education and interaction and discussion with the Board of Supervisors. The level of service was then transformed into work elements including tasks, personnel, and needed equipment and summarize in a table titled "Program Elements." To determine a proposed fee for service, costs were assigned to the program elements and presented in a table titled "Ferguson Township Stormwater Program Summary – FY21 thru FY28." Provided with the agenda are copies of the Program Elements and Stormwater Program Summary as well as links provided below. This information has been provided as requested for the Board's review and discussion with staff.

- [Program Elements](#)
- [Stormwater Program Summary](#)

Staff Recommendation

That the Board of Supervisors **discuss** the proposed program and level of service for the stormwater management utility fee.

4. REVIEW OF DRAFT WORKFORCE HOUSING ORDINANCE AMENDMENT

20 minutes

Narrative

Provided with the agenda is a draft of the Workforce Housing Ordinance as advertised for a public hearing to be held on December 14, 2020. The Board is requested to review the draft ordinance prior to the public hearing, although no action is required on this item.

This ordinance would be applicable to the following developments within the Traditional Town Development and Terraced Streetscape Zoning Districts that result in:

- a) Ten or more residential dwelling units;
- b) Renovation of a residential structure that results in ten or more additional residential dwelling units within five years; and
- c) Conversion of a nonresidential property to a residential property that results in ten or more residential dwelling units within five years.

Staff also reviewed section §27-716.10.b. for the method of calculating the fee-in-lieu for a unit owner and is recommending the following method:

- b) By Unit Owner. The owner of a Workforce Housing Dwelling Unit may remove the unit by subsequent sale to a non-qualifying owner by paying a fee-in-lieu to the Workforce Housing Fund as follows: Unit owner shall pay the Township 60% of the current per unit fee-in-lieu and may remove the unit as a Workforce Housing Dwelling Unit and the unit shall become a market-rate unit, no longer subject to the terms and conditions of this Ordinance.

Staff Recommendation

That the Board of Supervisors **review and discuss** the DRAFT Workforce Housing Ordinance Amendment.

5. CONTINUED DISCUSSION – WHITEHALL ROAD REGIONAL PARK

20 minutes

Narrative

At the Regular Meeting on Wednesday, October 7th, the Board of Supervisors reviewed some questions forwarded by the COG General Forum on September 29th related to the development of Phase I of Whitehall Road Regional Park. At the conclusion of the meeting, it was determined that insufficient information was provided for the Board to reach consensus on the questions, and additional clarification was requested of the COG by several municipalities to further guide their discussion. Provided with the agenda is a matrix of the responses provided to each of those questions. Also provided with the agenda is the original comment guide provided by the Centre Region Parks and Recreation Authority, and the presentation that was provided to the COG General Forum on September 29th. The Board is requested to continue their discussion from the October 7th Regular Meeting and provide any responses to the COG Executive Director and Centre Region Parks and Recreation Authority Director.

Staff Recommendation

That the Board of Supervisors **discuss** the Phase I development of Whitehall Road Regional Park

VI. NEW BUSINESS

1. CONSENT AGENDA

5 minutes

- a. Contract 2018-PWGGd Electrical, App. #7: \$78,568.35
- b. Contract 2020-C3, Cure in Place Pipe Lining, App. #1: \$11,880.00
- c. Treasurer's Report-September for acceptance
- d. Board Member Request – Agricultural Conservation Easements
- e. Board Member Request – Salary Study Methodology
- f. Board Member Request – Parks and Recreation Ordinance

2. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA APPROVING A SEWAGE FACILITIES PLANNING MODULE FOR THE CAMPBELL SUBDIVISION PLAN.

5 minutes

Narrative

Provided with the agenda is a copy of the resolution advertised for public hearing approving a Component 4A Sewage Facilities Planning Module for the installation of an on-lot sewage system at 150 Farmers Way (24-007-004-0000) to service a 2,800SQFT residential home. In accordance with the Pennsylvania Facilities Act of 1966, the Township is required to adopt a resolution establishing that the submitted plan conforms to all applicable municipal ordinances and regulations governing the treatment of sanitary sewer.

Recommended Motion: That the Board of Supervisors adopt the resolution approving a Sewage Facilities Planning Module for the Campbell Subdivision Plan.

Staff Recommendation

That the Board of Supervisors **adopt** the resolution.

3. THE COTTAGES AT STATE COLLEGE FINAL PLANNED RESIDENTIAL DEVELOPMENT PLAN AMENDMENT

10 minutes

Narrative

State College Apartments, LLC has submitted a request for amendments to their approved Final PRD Plan to include modifications to:

- The lighting plan to include two additional wall sconces;
- A new exterior door to the front of the clubhouse;
- A sidewalk access from the edge of the mailbox area to the new exterior door;
- Removed all covered parking structures;
- Removed fire pit and gas service on the eastern part of the site near building pad #12 and #13; and
- Relocated two bicycle racks on the eastern part of the site.

Township Staff has reviewed the requested modifications and is recommending approval. Per §27-302, Planned Residential Development, 7. Post Final, the procedure to amend a Final PRD Plan after it has been approved is to request approval from the Board of Supervisors. A representative from Penn Terra Engineering will be present to review the revised plan. Provided with the agenda is the updated summary and below is a link to the full plan sheets reflecting the requested modifications.

[The Cottages at State College Post Final Planned Residential Development Plan Summary](#)

Recommend Motion: That the Board of Supervisors approve The Cottages at State College Final Planned Residential Development Plan Amendment.

Staff Recommendation

That the Board of Supervisors **approve** The Cottages at State College Final PRD Plan Amendment.

4. REVIEW OF DRAFT HERITAGE TREE ORDINANCE

10 minutes

Narrative

Provided with the agenda is a draft of the Heritage Tree Ordinance. Planning and Public Works staff with input from the Ferguson Township Tree Commission drafted an amendment to Chapter 25, Trees, to include a new part, Heritage Trees. The intent of the new part is to recognize the voluntary protection of landmark and important trees, establish a process to nominate these trees, distinguish between Heritage and Significant Trees, and establish maintenance responsibilities for the preserved trees.

Recommend Motion: That the Board of Supervisors authorize advertisement of a public hearing on an ordinance amending Chapter 25 – Trees for Monday, January 18, 2021.

Staff Recommendation

That the Board of Supervisors **authorize** advertisement of a public hearing on an ordinance amending Chapter 25 – Trees.

5. REVIEW OF DRAFT 2021 FERGUSON TOWNSHIP SCHEDULE OF FEES 10 minutes

Narrative

The Schedule of Fees for the Township is adopted annually by resolution of the Board of Supervisors and describes all fees for services, violations, and other items for which the Township collects revenue. Provided with the agenda is a copy of the DRAFT 2021 Ferguson Township Schedule of Fees for review by the Board and authorization for the public hearing on December 14th.

Recommended motion: That the Board of Supervisors authorize a public hearing on a resolution adopting the 2021 Schedule of Fees for December 14, 2020.

Staff Recommendation

That the Board of Supervisors **authorize** a public hearing on the DRAFT 2021 Schedule of Fees.

6. BOARD MEMBER REQUEST – GENERAL TAX INCREASE

10 minutes

Narrative

During discussions of the proposed stormwater management utility fee, there have been requests to find alternative funding methods for stormwater management, or to use general tax revenues instead of a fee to fund the necessary projects. As an alternative to the fee structure, Mr. Miller has proposed a consideration of a general tax increase in real estate taxes of 2.422 mills. This change would generate sufficient funding to maintain stormwater infrastructure while still maintaining a funding source that is

related to the source of the costs and direct beneficiaries of the expenditures. Even after the proposed increase in property taxes, Ferguson Township would still have the lowest property tax rate in the Centre Region, slightly less than Halfmoon Township and significantly less than that of the other Centre Region municipalities.

Recommend Motion: That the Board of Supervisors schedule a public hearing on a proposed real estate tax increase for February 1st and direct staff to prepare an ordinance to consider the increase at that date.

7. BOARD MEMBER REQUEST – PARK MAINTENANCE AGREEMENT AND PARTICIPATION 10 minutes

Narrative

Provided with the agenda is a document summarizing the request from Ms. Dininni for the Board to direct staff and the Centre Region Parks and Recreation Department to provide certain information related to the Township’s participation in the program.

Recommend Motion: That the Board of Supervisors direct staff to research the requested information and report back to the Board at a future meeting.

VII. STAFF AND COMMITTEE REPORTS

1. COG COMMITTEE REPORTS 20 minutes

- a. Finance Committee
- b. Executive Committee
- c. Public Services & Environmental Committee
- d. Transportation & Land Use Committee

2. OTHER COMMITTEE REPORTS 15 minutes

- a. Climate Action & Adaption Technical Advisory Group
- b. Spring Creek Watershed Commission
- c. Centre County Metropolitan Planning Organization Coordinating Committee

3. STAFF REPORTS 15 minutes

- a. Manager’s Report
- b. Public Works Director
- c. Planning & Zoning Director

VIII. COMMUNICATIONS TO THE BOARD

IX. CALENDAR ITEMS – DECEMBER

X. ADJOURNMENT

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Monday, November 16, 2020
7:00 PM

ATTENDANCE

The Board of Supervisors held its second regular meeting of the month on Monday, November 16, 2020, via Zoom in a webinar format. In attendance were:

Board:	Steve Miller, Chairman	Staff:	Dave Pribulka, Township Manager
	Laura Dininni, Vice Chair		Dave Modricker, Director of Public Works
	Prasenjit Mitra		Jenna Wargo, Director, Planning and Zoning
	Patty Stephens		Kristina Aneckstein, Community Planner
	Lisa Strickland		Centrice Martin, Assistant to the Township Manager
			Eric Endresen, Director of Finance

Others in attendance included: Rhonda Demchak, Recording Secretary; Jonathan Dietz, Secretary, UAJA; Daniel Bunner, Arborist, SavATree, Jarlath O'Neil Dunne, Director of the University of Vermont's, Spatial Analysis Laboratory, Nina Safavi, Senior Analyst and Project Manager of the University of Vermont's Spatial Analysis Laboratory; Jeremie Thompson, Ferguson Township Resident; Katie Plummer, Ferguson Township Resident; Patrick Tienter, Ferguson Township Resident; Todd Giddings; Ferguson Township Resident; Mark Kunkle; Ferguson Township Resident; Kara Kavala, Ferguson Township Resident; Art Leach, Ferguson Township Resident; Heather Lynn, Ferguson Township Resident; Joe Green, Township Solicitor; Scott Smith, Ferguson Township Resident; Robin Homan, Ferguson Township Resident; Bill Keough, Ferguson Township Resident; Marc McMaster, Real Estate Agent, State College; Jared Erinco; Ferguson Township Resident; Missy Schoonover; Executive Director, Centre County Housing and Land Trust; Hunter Keip; Ferguson Township Resident; Lisa Campbell, Ferguson Township Resident; Sarah Rocker, Ferguson Township Resident; Samuel Leathers, Ferguson Township Resident; Dave Young, Ferguson Township Resident; Shannon Holliday, Ferguson Township Resident

I. CALL TO ORDER

Mr. Miller called the Monday, November 16, 2020, regular meeting to order at 7:00 p.m.

Mr. Pribulka noted that the Board of Supervisors meeting had been advertised in accordance to the PA Sunshine Act as a virtual meeting via Zoom in a webinar format. There was also an audio conference bridge that was accessible by dialing the Ferguson Township's main line at 814-238-4651 and then dialing extension 3799. Persons attending the webinar as members of the public and wanted to participate were asked to enter their name, municipality, and topic by utilizing the Q&A bubble at the bottom of the screen. C-NET is recording as well. Mr. Pribulka took Roll Call and there was a quorum.

II. CITIZENS INPUT

None

III. APPROVAL OF MINUTES

Ms. Dininni moved that the Board of Supervisors **approve** the Minutes of November 2, 2020. Ms. Stephens seconded the motion. Ms. Dininni noted that on page 5 under the stormwater discussion, it should be 2020. The motion passed unanimously.

IV. SPECIAL REPORTS

a) COVID-19 (Coronavirus) Response Report

Mr. Pribulka noted that regional updates can be found on the Centre Region Ready [Facebook page](#) or the [COG website page](#). The number of COVID-19 cases are on the rise statewide and in the region. The United States exceeded 11 million cases and is approaching 250,000 deaths. The Centre Region Management Council is monitoring closely. Mr. Pribulka noted that as of November 13, 2020, Mount Nittany Medical Center reported 18 new cases in their care from the virus. There have been no indications from Gov. Wolf's office or the Department of Health that the state would go back to yellow or red phase. Appropriate targeted mitigation efforts are currently being considered by the Governor's Office and an update to residents will be forthcoming. A series of protocols to combat COVID-19 during the Thanksgiving season has been released by the Centers for Disease Controls (CDC). The protocols can be found at the Centre Region Ready [Facebook page](#) or the [COG website page](#) for a full list of Thanksgiving holiday recommendations and advisory's from the CDC. The staff person who was COVID-19 positive in October has recuperated and returned to work. There are currently two staff that are exhibiting symptoms and are in self quarantine pending test results. The Municipal Building remains open from 10:00 a.m. – 2:00 p.m., Monday thru Friday. All meetings are by appointment only. There is a Crisis Management Team meeting this week to discuss changes with the staff operations and business hours as conditions worsen in the area. Mr. Pribulka thanked everyone for their patience and understanding as the Township recovers.

b) UNIVERSITY AREA JOINT AUTHORITY REPORT

Mr. Jonathan Dietz, Secretary, UAJA reported that they continue to run affectively. The UAJA is in Phase 2 of the Solar Panel Project. The UAJA will be moving from composting to a digestion process that will produce biomethane and potentially sell the biomethane for green credits. Mr. Miller inquired about the Scott Road Upgrade. Mr. Dietz noted that the project was approved by the DEP. Also, Mr. Dietz updated the Board on UAJA's budget and noted that revenues have been impacted by COVID-19 by 6%, but in good standing.

c) TREE CANOPY SURVEY RESULTS REPORT

Mr. Dave Modricker introduced the tree survey and noted this is the first time Ferguson Township had a survey completed. The presenters were Daniel Bunner, Arborist, SavATree, Jarlath O'Neil Dunne, Director of the University of Vermont's, Spatial Analysis Laboratory, and Nina Safavi, Senior Analyst and Project Manager of the University of Vermont's Spatial Analysis Laboratory. Mr. O'Neil Dunne gave a PowerPoint presentation to the Board. Ms. Dininni thanked the presenters and felt the data will be a useful tool to inform as the Board continues discussions about parks, open spaces, storm water management, etc. Mr. Modricker stated that the Tree Commission reviewed the study at tonight's meeting.

V. UNFINISHED BUSINESS

1. PUBLIC HEARING – ORDINANCE AMENDING THE FERGUSON TOWNSHIP ZONING MAP

Ms. Wargo presented the ordinance and noted that in 2016, staff and the Board, along with Environmental Planning and Design as a consultant, undertook the task of comprehensively updating the Zoning Ordinance and the Subdivision and Land Development Ordinance. Zoning Map amendments were deferred until after the other modifications were completed. The areas that are proposed to be rezoned were identified during the comprehensive rewrite, requested by residents, and an attempt to bring additional lots into conformity. These areas were evaluated by staff and reviewed by the Ferguson Township Planning Commission. On September 28, 2020, the

Ferguson Planning Commission made a motion to the Board of Supervisors to approve the proposed map amendments. Comments were received by the Centre Regional Planning Agency and the Centre Regional Planning Commission heard the proposal at the November 5, 2020, meeting and recommended approval. The Board of Supervisors authorized a public hearing for November 16, 2020. The properties have been posted and property owners have been notified of the public hearing this evening.

Public Hearing

Mr. Doug Young, Ferguson Township Resident, noted that if he wanted to live on an R1 property he would have moved closer to town and noted that it is a reduction in value. Expressed concerns of what could come next if this is adopted due to fixed income. Ms. Wargo addressed his concerns and noted that the biggest change with Mr. Young's property will be the grass and weed ordinances.

Mr. Dininni moved that the Board of Supervisors **adopt** the ordinance amending the Ferguson Township Zoning Ordinance and Zoning Map as described in Exhibits "A" through "E". Ms. Stephens seconded the motion.

Ms. Dininni commented that perhaps the solution for Mr. Young and others would be to have it become RR. Mr. Pribulka stated that there were discussions in the past to rezone as RR, but it didn't address all the non-conformities. Ms. Strickland expressed some concerns as to why this wasn't rezoned RR after further discussions. Mr. Pribulka stated that the prime driver of the recommendation was not the lot sizes as it was the setbacks. Continued discussions about lot sizes, provisions, and the weed ordinance ensued.

Ms. Dininni read a question from the Zoom chat box. The person wanted the Board to know what the benefit would be to changing Tax Parcel 94C to be rezoned from RA to FG. Ms. Dininni noted that it aligns with the actual uses by the state.

ROLL CALL: Ms. Strickland – Yes: Ms. Dininni – Yes: Mr. Miller – Yes: Mr. Mitra – Yes: Ms. Stephens - Yes

The motion passed unanimously.

2. PUBLIC HEARING – ORDINANCE AMENDING CHAPTER 27, SECTION 716, WORKFORCE HOUSING

Mr. Wargo presented the ordinance and noted that in response to the Workforce Housing Ordinance amendments, Planning Staff reviewed the Terraced Streetscape (TS) Zoning District and the Traditional Town Development (TTD) Zoning District and is recommending that Chapter 27, Zoning; Part 3, Residential Planned Development and Mixed Use; Section 204, Terraced Streetscape (TS) District be amended by adding the following to §27-304.3.B.3. Building Height Incentives to read:

3. If a building is complying with §27-716. Workforce Housing, the by right maximum height of 55 feet may be increased to accommodate bonus market rate units, not to exceed 75 feet.

The Workforce Housing Ordinance is codified under Supplemental Regulations in Chapter 27, Zoning and applies to zoning districts where the provisions of workforce housing units are required or incentivized. Currently, the Township requires a contingency of workforce housing to be built in the Traditional Town Development (TTD) Zoning District and is incentivized in the Terraced Streetscape (TS) Zoning District. The amendment would expand upon the Legacy Workforce Housing Program by allowing for rentals or owner-occupied units. It will provide housing units to

be built on on-site, off-site, and paid via fee-in-lieu. The Planning Commission reviewed the draft at the Regular Meeting on October 28, 2020. The Planning Commission recommended not approving and staff prepared a memo summarizing the discussion items to provide clarity on the recommendations. Comments were received by the Centre Regional Planning Agency and the Centre Regional Planning Commission heard the proposal at the November 5, 2020 meeting and they recommend approval of the ordinance.

Public Hearing

Mr. Jeremie Thompson, Ferguson Township Resident, and a member of the Ferguson Township Planning Commission, presented a PowerPoint of his concerns. Mr. Thompson expressed concerns with affordability; the benefits to the developer; limited parking; and the terminology is not clear. Mr. Thompson recommended not approving the ordinance and to send the ordinance back to the Planning Commission.

Ms. Shannon Holliday, Ferguson Township Resident, and a member of the Ferguson Township Planning Commission, stated that she supports Mr. Thompson's concerns. Ms. Holliday stated that she represents part of the African American community and is a single parent holding down three jobs. Ms. Holliday noted that even with three jobs, she would still not qualify for eligibility.

Ms. Strickland moved that the Board of Supervisors **adopt** the ordinance amending Chapter 27, Zoning, Part 3, Residential Planned Development and Mixed Use, Section 304, Terraced Streetscape District by amending §27-304.3.B.3. and amending Chapter 27, Zoning, Part 7, Supplemental Regulations; Section 716, Workforce Housing by repealing it and replacing it in its entirety. Ms. Dininni seconded the motion.

Mr. Mitra asked about the wage limits. Ms. Wargo noted that it was rolled over from the original ordinance. Mr. Pribulka noted that it was identified by local housing studies and state and national studies. Ms. Schoonover agreed with Mr. Pribulka's statement and noted that unfortunately in the state and federal program that would aid with the 80-120% incomes, there is nothing available. Mr. Miller suggest looking into the rental programs and perhaps they should have different perimeters. Ms. Dininni expressed concerns with extending to the TSD and is opposed. Ms. Dininni reviewed the concerns of Mr. Thompson and Ms. Holliday and understands some of their concerns. Ms. Strickland asked clarifying questions regarding bonus units. Ms. Strickland expressed her concerns and disagreed with the language around rentals and incentives. Ms. Stephens noted that the language is confusing. Discussion continued with the language, number of residential dwelling units, incentives. Mr. Miller noted that if the Board makes substantial modifications to the ordinance, it will need to be moved to another meeting, and if it needs redone, it will need to wait until another year. The Board agreed that under Applicability the language needs modified. Ms. Wargo will rework the language. Mr. Green noted that the language change is substantial and should be re-advertised.

Ms. Dininni moved that the Board of Supervisors **amend** Section 4, items b and c to include that the number of units that will trigger the ordinance is to add 10 additional in any existing residential structure that is renovated. Mr. Miller seconded the motion. The motion passed unanimously.

Ms. Dininni moved that the Board of Supervisors **continue** the Public Hearing on December 14, 2020 and advertise the ordinance as amend for the Public Hearing. Mr. Mitra seconded the motion. The motion passed unanimously.

3. PUBLIC HEARING – ORDINANCE AMENDING CHAPTER 27, SECTION 205, FAMILY CHILD-CARE HOMES

Ms. Wargo introduced the ordinance and noted that as a result of the current pandemic, Ferguson Township Staff conducted a business needs survey. A key concern was childcare facilities within the Township. Staff reviewed the requirements and process in establishing a Family Child-Care Facility in the Township. Currently, the use is considered an Accessory Use and requires a conditional-use approval from the Board of Supervisors. Staff is recommending to amend Chapter 27, Zoning; Part 2, District Regulations; Section 205.5—Single Family Residential (R1); Section 205.6—Suburban Single Family Residential (R1B); Section 205.7—Two Family Residential (R2); Section 205.8—Townhouse Residential (R3); Section 205.9—Multi-Family Residential (R4) and Section 205.11— Village (V) to amend the conditional-use for Family Child-Care Homes to a permitted use for Single-family Detached Dwellings in these zoning districts. On September 28, 2020, the Ferguson Planning Commission made a motion to the Board of Supervisors to approve the proposed amendments. Comments were received by the Centre Regional Planning Agency and Centre Regional Planning Commission heard the proposal at the November 5, 2020, meeting and recommended approval.

Public Hearing – No comments were made.

Ms. Strickland moved that the Board of Supervisors **adopt** the ordinance amending Chapter 27, Zoning, Part 2, District Regulations; Section 205.5—Single Family Residential, Section 205.6—Suburban Single Family Residential, Section 205.7—Two Family Residential, Section 205.8—Townhouse Residential, Section 205.9—Multi-Family Residential, and Section 205.11—Village. Mr. Mitra seconded the motion.

ROLL CALL: Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – YES; Ms. Strickland – YES; Ms. Dininni – YES

4. PUBLIC HEARING – RESOLUTION AMENDING RESOLUTION 2019-30, SCHEDULE OF FEES

Mr. Pribulka suggested that since the Workforce Housing Ordinance is being continued that the Public Hearing for the Resolution Amending Resolution 2019-3, Schedule of Fees be continued until December 14, 2020.

Public Hearing – No comments were made.

Ms. Dininni asked how the fees were established. Mr. Pribulka noted that Ms. Wargo, Ms. Schoonover, and Mr. Schneider worked on the draft figures. The variables considered were the vacant land cost per square foot, and minimum lot sizes per square foot for both Single Family Attached/Detached and Multi-Family Dwellings. Added to the mentioned, the 2020 building cost from the International Building Code Council, that is a cost of construction per square foot multiplied by minimal building lot size. The application for a Single Family Attached/Detached is approximately \$115,000 and approximately \$70,000 for Multi-Family Dwellings. The numbers of fee-in-lieu reflect approximately 75% of the figures. Continued discussion how the fee-in-lieu was established. Ms. Schoonover noted that fee-in-lieu is an item that is very market specific and the data is what land costs in Centre County.

Ms. Stephens moved that the Board of Supervisors **continue** the Public Hearing on December 14, 2020. Ms. Dininni seconded the motion. The motion passed unanimously.

5. CONTINUED DISCUSSION – DRAFT CREDIT POLICY MANUAL FOR THE PROPOSED STORMWATER FEE

Mr. Modricker presented a PowerPoint on a proposed credit program. The Credit Categories included Education and Engagement, Post Construction Stormwater Management, Low Impact Development, and Agriculture Business Operations. Mr. Modricker reviewed the Draft Credit

Manual and noted that the manual was included in the packet. The manual has not been reviewed by Staff; however, Staff and the Board will review and give feedback to the consultant. Mr. Miller stated that the manual is well written. Ms. Dininni asked about stormwater basins and credits. Mr. Modricker reviewed the Credit Amount Table that is in the manual. Continued discussions were held about credit for impervious area from another property.

Public Comment

Todd Giddings, Ferguson Township Resident, noted that he reviewed the Draft Credit Policy and stated that the consultant, Wood, created an inappropriate policy for Ferguson Township's high infiltration soils and the source water area for 19 public water supply wells. Mr. Giddings noted that in the current draft ordinance, it doesn't allow for an appeal if the credit would be denied and stated that this should be reviewed.

Mark Kunkle, Ferguson Township Resident, concurred with Mr. Giddings statement and noted that there are many residential homes that were built that the downspouts, driveways, etc., have been sump. There have been no approved designs for many of the property owners, therefore, under the current credit policy there would be no opportunity to apply for a credit. Mr. Giddings stated that the range of credit will need more work to define.

Mr. Bill Keough, Ferguson Township Resident, asked if the Advisory Committee could be reconstituted because there was a lot of good suggestions with the credit plan. Mr. Keough noted that the plan doesn't really meet the needs of Ferguson Township and felt that the plan could be written better for the average person. Ms. Dininni noted that she was glad there was an Advisory Committee but now it is time for the Board to engage with the public directly to understand the implications of the recommendations that have been made. Ms. Dininni encouraged Mr. Giddings to make a list of items that he would change so the Board and public could comment.

NEW BUSINESS

1. CONSENT AGENDA

- a. Contract 2018-PWGG HVAC, App. #2: \$29,188.75
- b. Contract 2018-PWGG General, App. #7: \$366,685.75
- c. Contract 2019-C32e Plumbing, App. #4: \$1,921.32
- d. Contract 2020-C1, Street Improvements-North, App. #3: \$1,303.64
- e. Contract 2020-C4, Suburban Park permits, App. #5: \$6,082.06
- f. Contract 2020-C19 ARLE Detection Upgrade #0261: \$89,173.00
- g. Contract 2020-C19 ARLE Detection Upgrade #0262: \$99,975.00
- h. Voucher Report for September
- i. Voucher Report for October
- j. Board Member Request – Financial Advisory Committee
- k. Board Member Request – General Tax Increase
- l. Board Member Request – Park Maintenance Agreement and Participation

Mr. Dininni moved that the Board of Supervisors **approve** the Consent Agenda and accept the Voucher Reports. Ms. Stephens seconded the motion. The motion passed unanimously.

2. REQUEST FOR VARIANCE – 370 AIRPORT ROAD

Mr. Pribulka introduced the variance and noted that it was included in the agenda. The applicant the Grace Presbyterian Church of 370 Airport Road (24-001B-016-0000) is requesting a variance from §19- 115.2 Nonconforming Signs. The municipal sign ordinance prohibits signage in the right-of-way. There was also a sign distance concern identified. The applicant has agreed to go for a variance that would allow them to construct a smaller version. Staff is recommending to the Board

to support the request and provide a letter to the Zoning Hearing Board affirming the approval by the Board.

Ms. Dininni moved that the Board of Supervisors **provide** a letter to the Zoning Hearing Board, granting permission to the applicant to apply for a variance on Township property and support the variance request for 370 Airport Road. Ms. Stephens seconded. The motion passed unanimously.

3. PUBLIC HEARING – RESOLUTION AUTHORIZING A GRANT APPLICATION FOR SUBURBAN PARK PHASE I

Mr. Pribulka presented the resolution and noted that the Township received a notice-of-selection for a grant award from the Pennsylvania Department of Conservation and Natural Resources (PA DCNR) in the amount of \$250,000 for Suburban Park - Phase 1. The scope of work is identified in the rendering that is attached to the agenda. The PA DCNR has informed the Township that the grant award was given with land and water conservation funds which is a federal program. Mr. Pribulka noted that there will be some obstacles to get through to obtain the funds.

Public Hearing – No comments were made.

Ms. Dininni moved that the Board of Supervisors **adopt** the resolution authorizing the filing of the grant application to the Land and Water Conservation Program for federal funding administered by the National Park Service for Suburban Park – Phase I improvements. Ms. Stephens seconded the motion. The motion passed unanimously.

ROLL CALL: Ms. Stephens – YES; Ms. Strickland – YES; Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – YES

4. PUBLIC HEARING – RESOLUTION ADOPTING NEW ARTICLES OF AGREEMENT FOR THE CENTRE REGION BUILDING AND HOUSING CODE BOARD OF APPEALS

Mr. Pribulka stated that the resolution is a forward from the General Forum and is included in the packet.

Public Hearing – No comments were made.

Ms. Dininni moved that the Board of Supervisors **adopt** the resolution adopting the new Joint Articles of Agreement of the Centre Region Building and Housing Code Board of Appeals, which includes repealing and replacing the Joint Articles of Agreement for the establishment of a Centre Region Building and Housing Code Board of Appeals dated September 27, 2004. Mr. Mitra seconded the motion.

ROLL CALL: Ms. Strickland – YES; Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – YES

5. DISCUSSION – REVIEW OF DRAFT TREE PRESERVATION ORDINANCE

Ms. Wargo presented the ordinance and the Public Works and Planning & Zoning Department drafted an amendment to Chapter 22, Subdivision and Land Development to establish a new part, Tree Preservation. The intent of this chapter is to encourage the protection of trees through sound land use and tree management practices. This chapter will preserve, protect and maintain existing trees in Ferguson Township, as well as, increase the overall tree canopy and understory with native species and improve tree and ecosystem health on both public and private lands. The Board authorized Staff and the Ferguson Township Tree Commission in September 2018 to draft a Tree Preservation Ordinance. Since that time, the Tree Commission has met to review the ordinance several times. Staff is prepared to provide an overview to the draft ordinance and answer any

questions the Board may have. Provided with the agenda is a copy of the draft ordinance. Discussions included timbering and incentives. Mr. Pribulka noted that a goal of the ordinance is to make it attractive but not too regulatory. Ms. Dininni suggested adding another incentive to the tree preservation and protection.

Ms. Dininni moved that the Board of Supervisors refer the DRAFT Tree Preservation Ordinance to the Planning Commission for review and a recommendation. Mr. Mitra seconded the motion. The motion passed unanimously.

VI. STAFF AND COMMITTEE REPORTS

1. COG COMMITTEE REPORTS

- a. Ad Hoc Facilities Committee – The report was included in the agenda.
- b. Human Resources Committee - The report was included in the agenda.
- c. Public Services & Environmental Committee – Mr. Mitra noted that they discussed the establishment of the Climate Action and Sustainability Committee and how it will be structured.
- d. Joint PSE and Public Safety Committees - The report was included in the agenda.

2. OTHER REGIONAL REPORTS

- a. Schlow Library Executive Director Recruitment Committee

3. STAFF REPORTS

- a. Manager's Report - The report was included in the agenda.
- b. Public Works – The report was included in the agenda.
- c. Planning and Zoning – The report was included in the agenda.
- d. Chief of Police - The report was included in the agenda.

VII. COMMUNICATIONS TO THE BOARD

None

VIII. CALENDAR ITEMS - NOVEMBER/DECEMBER

- a. 2021 Budget Special Meeting – November 17, 2020 at 6:00 p.m. via Zoom
- b. Authorities, Boards, & Commissions Vacancy Interviews – November 19, 2020, 6:00 p.m. via Zoom

IX. ADJOURNMENT

With no further business to come before the Board of Supervisors, Ms. Dininni motioned to adjourn the meeting. The meeting adjourned at 11:30 p.m.

Respectfully submitted,

David Pribulka, Township Manager
For the Board of Supervisors

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Budget Special Meeting
Tuesday, November 10, 2020
6:00 PM

ATTENDANCE

The Board of Supervisors of Ferguson Township held a Budget Special Meeting on Tuesday, November 10, 2020, via Zoom. In attendance were:

Board:	Steve Miller, Chairman	Staff:	Dave Pribulka, Township Manager
	Laura Dininni, Vice Chair		Chris Albright, Chief of Police
	Prasenjit Mitra		Dave Modricker, Director of Public Works
	Patty Stephens		Eric Endresen, Director of Finance
	Lisa Strickland		

Others in attendance included: Rhonda Demchak, Recording Secretary; Mark Kunkle, Ferguson Township Resident

Mr. Pribulka noted that the Budget Special Meeting of the Board of Supervisors had been advertised in accordance to the PA Sunshine Act as a virtual meeting via Zoom. There was also an audio conference bridge that was accessible by dialing the Ferguson Township's main line at 814-238-4651 and then dialing extension 3799. Persons attending the meeting as members of the public and wanted to participate were asked to enter their name, municipality, and topic by utilizing the Q&A bubble at the bottom of the screen. C-NET is recording as well. Mr. Pribulka took Roll Call and there was a quorum.

I. CALL TO ORDER

Mr. Miller called the Tuesday, November 10, 2020, Board of Supervisors Special meeting to order at 6:00 p.m. Mr. Miller stated that this is the first meeting of three special meetings and there will be no voting tonight, but there will be voting on November 17, 2020.

II. CITIZENS INPUT

None.

III. PRESENTATION OF THE DRAFT 2021 ANNUAL OPERATING BUDGET

- a. Overview of Major Initiatives; Changes to Fund Balance; and Projections for 2020 Expenditures – Dave Pribulka, Township Manager and Eric Endresen, Director of Finance

Mr. Pribulka noted that the draft 2021 Budget is on the Township's [website](#). Mr. Pribulka acknowledged the hard work that the staff, the leadership team, and especially Eric Andersen, Director of Finance, for the many hours of work preparing the draft budget. Also, Mr. Pribulka stated that it is the job of the Manager to prepare the draft budget and the Board's responsibility is to review before December 1, 2020, per the guidelines of the Home Rule Charter. The draft budget will then be introduced at the first two regular meetings in December for tentative adoption. Mr. Pribulka took a moment to express how difficult the past year has been due to the pandemic; however, the Township has persevered despite the challenges. There were no new hires other than a part-time employee becoming full-time; large capital expenditures such as the bucket truck has been deferred; and road paving projects have been reduced.

Mr. Endresen presented a PowerPoint and gave an overview of the Financial Summary by Fund Type; General Fund Revenue by Type; General Fund Expenditures by Type; and the Capital Projects & Equipment. Currently, the Township has \$6.845 million in Direct Bonded Debt and the term of the debt is 25 years. The new Public Works Building requires roughly \$400,000 debt service

annually and this is approximately 3% of the General Fund Expenditures, well under the recommended 10% maximum. The Stormwater Fund is a new fund for 2021 to manage the storm water mitigation. The fund accounts for Chesapeake Bay pollution reduction requirements. The budget includes \$200,000 in grant funding and it includes \$1 million funding from the General Fund. Expenses include proportional salaries from the General Fund for engineering and public works. Projects include \$298,000 pipe relining and \$42,000 for replacing an inlet on Devonshire Drive.

Mr. Pribulka noted that the Stormwater Fund was developed predominantly using the data compiled from the Stormwater Fee Study and it is reflective of operations maintenance and capital improvements that are currently in place for the Public Works Department. If the Board enacts a Stormwater Fee Fund, it would be changed from a Capital Fund to a Special Revenue Fund. If the Board elects not to implement a Stormwater Fee, the fund can either remain in a segregated Cost Center or it can be disaggregated back into the General Fund.

b. Discussion of General Fund Revenues – Eric Endresen, Director of Finance

The General Fund Revenues can be found on page 81 of the [Budget](#). Mr. Pribulka stated that the County Commissioners have the authority to authorize a reassessment of property taxes, but this has not been done in decades. Mr. Pribulka noted that the county would benefit from a reassessment. With regards to the Transfer Tax, Mr. Endresen indicated that there might be a slight decrease of 10% conservatively next year due to the pandemic. Mr. Pribulka noted that some of the Franchise Fees come from small cell tower providers. The fee-in-lieu agreement with the University is tax exempt and Mr. Pribulka stated that it is problematic from a revenue standpoint. Ms. Dininni stated that her understanding of the Public Charities Act in which PSU receives the state related institutional tax exemption, that if it's not used for educational purposes it's taxable. Mr. Pribulka explained that there are properties owned by PSU that are not for educational purposes and listed on a schedule as fee-in-lieu and do receive money through real estate taxation. It is up to County Assessment Office whether a newly acquired property by the University will fall under the tax exempt or taxable schedule. Ms. Dininni stated that she felt that contract farms for PSU should be taxable property because it's not all related to the educational mission.

Ms. Strickland noted there was a typo for the impact fee. Mr. Pribulka and Mr. Endresen will make the correction.

Ms. Dininni asked when it will be time to establish a fee to charge developers for the review process. Mr. Pribulka noted that the Township provides this service as a public service and absorbs the cost. The Board would need to set the fee by a resolution in the fee schedule.

Mr. Endresen stated that one of the biggest refunds are with health reimbursements for health insurance refunds.

A discussion ensued about the Blue Course Commons and if the reassessment was resolved. Mr. Pribulka stated that it is still in litigation, but it appears that it is favorable for the Township thus far.

Ms. Strickland pointed out that on page 83 there needed to be an adjustment with the earned income tax. Mr. Pribulka and Mr. Endresen will make the correction.

c. General Fund

i) Public Works – Dave Modricker, Director of Public Works, gave an overview of the organizational chart. The Stormwater Engineer position was added to the 2021 Budget as a full-time position. If the fee is not approved, and the work is still manageable as it is now, the position will remain part-time. Ms. Strickland asked about the titles of the Public Works

Superintendent, Road Foreman, and Road Superintendent. Mr. Pribulka will make the titles consistent throughout the budget.

1. Engineering – Mr. Modricker reviewed the accomplishments for 2020 and the proposed new projects for 2021. Salaries and general expenses of the department were reviewed. Ms. Strickland expressed concerns with attending all of the conferences listed and suggested attending virtually or skipping a year. Ms. Dininni noted that the Board should not be cutting conferences from the engineering department due to the critical training they need. Mr. Miller noted that the training and conferences are valuable for professional development.

A discussion ensued regarding left over funds within the budget and prioritizing line items.

2. General Government Buildings – Mr. Modricker reviewed the salaries of the custodians, cleaning supplies, and equipment. There could be additional costs with cleaning due to the pandemic.
 3. Maintenance – Mr. Modricker reviewed the Public Works maintenance accomplishments and noted that the monthly plan is followed closely. Mr. Modricker noted that contracted snow removal is cost effective and will continue. Ms. Dininni asked if the figures will go up when the rest of the TTD is developed in Pine Hall. Mr. Modricker stated that it is the intention and will gather data to calculate. Mr. Modricker would like to develop a project to reduce the lighting in the bike tunnel by replacing the current lights with LED's. Ms. Dininni informed the Board that the signs account includes the bike paths and it is split with Regional. It has been suggested to the Township to replace the signs, but Ms. Dininni noted it is a cost that the Township will bear and not the region. Ms. Dininni suggested to flag for a cost savings for the meeting on November 17, 2020
 4. Street Trees – Mr. Modricker reviewed the accomplishments of the street tree projects and goals for 2021. Ms. Dininni noted that there are costs that Parks and Recreation should be billed for work that the Township completes. Mr. Modricker noted that there is a MOU between Public Works and Parks and Recreation about the responsible party. Ms. Dininni suggested to revise the MOU. Mr. Miller noted that if the Board agrees to revisit the MOU, it will be a separate agenda item. Ms. Strickland asked to review the MOU. Mr. Mitra asked about the frequency of mowing and if it could be decreased to save money. Mr. Modricker noted at the west end it is mowed approximately 3-5 times per year and that in town during the growing season, it is usually every week or two. Mr. Pribulka noted there was push back when the Township cut back mowing at the Cecil Irvin Park in Pine Grove Mills. The residents were upset, so the Township went back to mowing 4 times per year the undeveloped area.
- ii) Public Safety – Chris Albright, Chief of Police; Dave Pribulka, Township Manager
Chief Albright reviewed the organization chart and noted that the department was reaccredited in 2020.
1. Police - Chief Albright reviewed the 2021 Initiatives. Mental Health calls increased in 2020. Ms. Strickland asked if there is a grant for the Police Academy. Chief Albright noted that it is not a grant and it varies from year to year by the Municipal Police Officers' Education Training Commission. Since, the Police Department doesn't know if it would receive funds, Ms. Strickland suggested cutting the revenue a little. Chief Albright will look into the last time the Police Department sent someone to the academy and share what was funded.
 2. Fire Protection – Mr. Pribulka reviewed the items within the Fire Protection budget. Ms. Dininni requested to flag 411.541, Contribution to Port Matilda Fire Company for discussion

on November 17, 2020. Chief Albright will gather information related to how many times Warriors Mark and Port Matilda assisted Ferguson Township.

3. Ambulance Services - Ms. Dininni requested to flag 412.531, Contribution to Port Matilda EMS for further discussion on November 17, 2020.
 4. Emergency Services – Mr. Pribulka presented and there was no further discussion.
 5. Health and Welfare - Mr. Pribulka presented and there was no further discussion.
- d. Stormwater Fund – Mr. Modricker reviewed the fund. Under section 354.010 DCNR Grant Revenue for the Park Hills drainage project, Mr. Modricker noted to Mr. Endresen that the funds projected is construction and will not be 2021 money. Mr. Pribulka and Mr. Modricker will go more in-depth in the future with MS4 PRP projects because it is very complicated. Ms. Strickland requested to change the name of item 408.313, Engineering – Project Surveys and Engineer Drawings, to indicate that it is dedicated to MS4 PRP projects. Mr. Pribulka suggested adding another account to designate MS4 PRP. Ms. Dininni asked about item 446.313, Right of Way Acquisition Costs related to the Park Hills drainage project, if people could donate the easement areas. Mr. Pribulka stated that it is possible. A discussion continued about a recreational path and grants associated with part of Park Hills. Ms. Dininni requested having an agenda item addressing the idea of Mr. Miller’s suggestion of it becoming park land. Mr. Miller indicated it would be added sometime in the spring of 2021. Mr. Modricker presented slides that showed pictures of corrugated metal pipes that were videoed and showed examples of pipes that will need repaired or replaced. Also, there were pipes that were in good condition and would not need lined. Mr. Modricker noted it will be an average of \$105/LF to reline approximately 2,839/LF in the Brackenridge neighborhood. The other project is to replace the oversized inlet on Devonshire Drive. Ms. Strickland asked if it is possible to complete the Contracted Services in a shorter period so that the master plan can be created and what was the reasoning for having it completed in 7 years. Mr. Modricker stated that there was some resistance in the beginning when 2 years was proposed and the committee never voted on it, but the consensus was 7 years. Continued discussion regarding the timeline ensued. Mr. Modricker stated that each time an assessment is completed they will have an idea of what repairs are needed, if any. Ms. Strickland suggested continuing the conversation about timing and funding at the special meeting on November 17, 2020.
- e. Liquid Fuels Fund – Mr. Modricker reviewed the fund. Mr. Modricker noted that funds were transferred last year from Fund 35 to purchase a plow truck. The department hasn’t received yet, but the paperwork has been completed. The funding will not be spent this year but will be re-budgeted for next year. Ms. Strickland asked why the truck was listed under the Liquid Fuels Fund. Mr. Endresen noted that there was extra money in the Liquid Fuels Fund and could buy equipment from the fund. Ms. Strickland asked if the Township could use Liquid Fuels Funds instead of General Funds to be placed in the Stormwater Fund. After further discussions, Ms. Dininni suggested holding another conversation at the special meeting on November 17, 2020.
- f. Capital Reserve Fund – Mr. Endresen reviewed the revenue fund. Mr. Pribulka reviewed the expenditures. Mr. Modricker reviewed the Asset Management Work Order System. The following items were flagged for the third meeting on November 17, 2020:
1. Paving of public works laydown area – Ms. Strickland
 2. Rubber roof on building 3 – Ms. Dininni
 3. Sinking Fund – Ms. Dininni
 4. Tack buggy, plow truck, interfund transfer – Ms. Strickland

- g.** Regional Capital Recreation Projects Fund – Mr. Pribulka reviewed the fund. Mr. Miller stated that the park land fee-in-lieu does not go into the Regional Capital Recreation Projects Fund. Ms. Dininni noted that the \$800,000 is not earmarked for regional recreation and the funds could be used for playground equipment, etc. Ms. Dininni requested to flag the item and asked staff to find out how much money is left in the Haubert fund. Ms. Dininni will be proposing on November 17, 2020, that the Regional Capital Recreation Projects Fund should only have the Haubert funds and the other funds should be transferred to the Park Improvement Fund.
- h.** Transportation Improvement Fund – The item was deferred until the next special meeting on November 11, 2020

IV. ADJOURNMENT

With no further business to come before the Board of Supervisors Budget Special Meeting, the meeting adjourned at 11:20 p.m.

Respectfully submitted,

David Pribulka, Township Manager
For the Board of Supervisors

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Budget Special Meeting
Wednesday, November 11, 2020
6:00 PM

ATTENDANCE

The Board of Supervisors of Ferguson Township held a Budget Special Meeting on Tuesday, November 11, 2020, via Zoom. In attendance were:

Board:	Steve Miller, Chairman	Staff:	Dave Pribulka, Township Manager
	Laura Dininni, Vice Chair		Jenna Wargo, Planning/Zoning Director
	Prasenjit Mitra		Eric Endresen, Director of Finance
	Patty Stephens		Centrice Martin, Assistant to the Manager
	Lisa Strickland		

Others in attendance included: Rhonda Demchak, Recording Secretary; Mark Kunkle, Ferguson Township Resident

Mr. Pribulka noted that the Budget Special Meeting of the Board of Supervisors had been advertised in accordance to the PA Sunshine Act as a virtual meeting via Zoom. There was also an audio conference bridge that was accessible by dialing the Ferguson Township's main line at 814-238-4651 and then dialing extension 3799. Persons attending the meeting as members of the public and wanted to participate were asked to enter their name, municipality, and topic by utilizing the Q&A bubble at the bottom of the screen. C-NET is recording as well. Mr. Pribulka took Roll Call and there was a quorum.

I. CALL TO ORDER

Mr. Miller called the Wednesday, November 11, 2020, Board of Supervisors Budget Special Meeting to order at 6:00 p.m. Mr. Miller stated that this is the second meeting of three special meetings and there will be no votes tonight, but there will be voting on November 17, 2020.

II. CITIZENS INPUT

None.

III. CONTINUATION OF THE PRESENTATION OF THE DRAFT 2021 ANNUAL OPERATING BUDGET

Continuation from the agenda on November 10, 2020

h. Transportation Improvement Fund – Transportation Improvement Fund (TIP)

Mr. Modricker reviewed the TIP. Ms. Strickland asked about the reduced allocation with the Interfund Transfer. Mr. Pribulka noted that it was to reallocate fund balance. Ms. Strickland asked what the goal is for the Fund Balance. Mr. Pribulka noted that there is not an established goal, but the Government Finance Officers Association recommends 30% or 3-6 months of expenditures. Mr. Endresen noted that the Township is exceeding the 3-6 months. Mr. Pribulka stated that the Township needs to start planning for the West End Roads and it will be a big expenditure. Ms. Strickland asked if the road projects are on the CIP or beyond the CIP. Mr. Modricker noted that they are beyond the CIP, but some of the worst sections are on the CIP. Ms. Dininni requested to flag the traffic signal at Science Park/Sandy Drive and the bike paths, and parking lots seal coating, to be discussed on November 17, 2020. Mr. Miller requested to flag the transfer amount in the TIP.

a. General Fund

- i. Administration – Dave Pribulka, Township Manager
 - 1. General Government

- Dues, Subscription, Memberships & Conferences – Ms. Dininni asked to flag the Town & Gown expense, and CBICC. Ms. Strickland asked to flag the Pennsylvania Municipal League Annual Summit.
2. Executive
 - Salaries – Mr. Pribulka noted that Rhonda Demchak was previously contracted through a temp service but was recently hired part-time through the Township. Ms. Strickland asked to flag the Cost of Living Allowance
 - Community Engagement – Ms. Martin reviewed and noted that there might be a need to have more community activities as the Township comes out of the pandemic to continue cultivating relationships with the residents and businesses.
 - Bonding – Mr. Pribulka is bonded for \$750,000.
 - Dues, Subscriptions, Memberships & Conferences – Ms. Dininni asked to flag the International Town & Gown annual conference in Wisconsin.
 - Contracted Services - No discussions occurred.
 3. Legal – Mr. Pribulka noted that there is a \$25,000 retainer for the Township Solicitor.
 4. Information Technology – Mr. Pribulka reviewed. Ms. Dininni asked since SYNCHRO is used at times to review traffic studies that relate to land development plans, can the Township charge for reimbursement from land developers. Mr. Modricker noted that the Township does charge a little, but due to the amount of time it would take for the Township Engineer to dedicate, it would be too much time.
 5. Economic Development – Ms. Dininni requested to flag the Economic Development with the intention of removing the \$25,000 from the budget.

ii. Planning & Zoning – Jenna Wargo, Director of Planning & Zoning

1. Planning & Zoning – Ms. Wargo thanked the Board for their continued support and commended staff for their accomplishments. Ms. Dininni requested to flag the consultant for the Terraced Streetscape District (TSD). Mr. Miller suggested moving anything with the TSD to 2022.
2. Natural Resource Conservation – Mr. Pribulka reviewed and there was nothing flagged.

iii. Finance – Eric Endresen, Director of Finance

1. Finance – Mr. Endresen gave an overview.
2. Tax Office – Ms. Dininni asked for clarification on the salary of the Finance Associate. Mr. Endresen stated the Finance Associate splits time 50/50 with the school district.
3. Debt Service Interest; Taxes; Benefits; Insurance; and Contingency – The section was reviewed by Mr. Endresen and Mr. Pribulka.
4. Inter-Fund Transfers – Ms. Dininni inquired about 492.019, Transfers to Agricultural Preservation Fund with regards to easements. Mr. Pribulka noted that there are commonly three parties involved, Commonwealth of PA, Centre County, and the Township. Mr. Pribulka stated that historically the Township contributes \$150 per acre for the purchase of easements and in return the Township gets a share of the easements. Ms. Dininni asked about the narrative of the transfers to the Parks Improvement Fund and where will the fund come from. Mr. Pribulka noted that in years past when Fund 34 wasn't being used, the money has been transferred into the Capital Reserve from the General Fund.

iv. Centre Region Council of Governments – Dave Pribulka, Township Manager

1. COG Administration; Building Capital; and Contingency – Mr. Pribulka gave an overview and there were no discussions.
2. Centre Regional Planning Agency & CCMPO – Ms. Strickland noted that section 414.530, CRPA Planning Agency, increased due to lack of staffing at the CRPA and feels it is important to monitor the work programs of CRPA
3. Transit System – Ms. Dininni noted there were line reductions in the Township but asked why the costs increased. Mr. Pribulka noted that CATA is a partially funded agency and they must have a certain percentage of local match accounted for. Ms. Dininni expressed frustrations with the increase when the Township lost service.
4. Parks & Recreation – Ms. Strickland inquired about the increases when services were reduced. Mr. Pribulka noted that they will gather data from accounting to be shared with the Board. Ms. Dininni requested to flag the 4th Fest contribution for further discussion. Ms. Dininni inquired why the Township Parks Operating Expenses isn't closer to the Park Improvement Fund. Mr. Pribulka indicated that there is no need for the two accounts, Park Operating Expenses and Park Advertising. Mr. Endresen will make a correction to the accounts to reflect \$0 for 2020. Mr. Pribulka suggested making the 2021 expenditures \$0 and then in 2022 the accounts will disappear.
5. Library Services – Ms. Dininni requested narrative with each COG section to include language on how the COG does their funding. Mr. Endresen will add the language.
6. Senior Citizens – No discussions occurred.

v. Special Revenue Funds – Eric Endresen, Director of Finance

1. Street Light Fund – The revenue was flagged, and Mr. Endresen will get the correct figure. Ms. Strickland inquired about the deficit. Mr. Pribulka noted that there was an incorrect journal entry with Springbrook and will make the adjustment.
2. Hydrant Fund – Mr. Pribulka gave an overview of the fund.
3. General Obligation Fund – Mr. Endresen gave an overview of the fund and no further discussion occurred.

vi. "Small Funds" – Dave Pribulka, Township Manager

1. Agricultural Preservation Fund – Ms. Dininni requested the fund to be flagged for further discussion.
2. Pine Grove Mills Street Light Fund – No further discussion occurred.
3. Park Improvement Fund – Centrice Martin, Assistant to the Manager, reviewed the fund. Ms. Dininni noted that the CRPR declined to cover the cost of the kits at Homestead Park. Ms. Martin stated that they were repaired without buying the kits and was repaired in house. Ms. Dininni asked if the Township purchased all the trash containers in the parks. Ms. Martin noted that this is a recent request by the CRPR office to replace the containers and add containers to parks that do not have containers. Ms. Dininni requested to flag the trash containers for further discussion. Ms. Dininni expressed opposition with giving money to PSU with the Offsite Trail Connection because this would greatly benefit PSU. Ms. Dininni requested to flag the trail connection for further discussion. Ms. Dininni asked if the Fairbrook Park project could have a minor update to save money and requested to flag for continued discussion.

vii. Fiduciary Funds – Dave Pribulka, Township Manager

1. Police Pension Fund – There was no discussion after the review.
2. Non-Uniform Pension Fund - There was no discussion after the review.
3. Tom Tudek Memorial Trust Fund – Mr. Pribulka noted that he met with the Trustees today, November 11, 2020, and voted to approve the budget.

IV. ADJOURNMENT

With no further business to come before the Board of Supervisors Budget Special Meeting, the meeting adjourned at 10:05 p.m.

Respectfully submitted,

David Pribulka, Township Manager
For the Board of Supervisors

DRAFT

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Budget Special Meeting
Tuesday, November 17, 2020
6:00 PM

ATTENDANCE

The Board of Supervisors of Ferguson Township held a Budget Special Meeting on Tuesday, November 17, 2020, via Zoom. In attendance were:

Board:	Steve Miller, Chairman	Staff:	Dave Pribulka, Township Manager
	Laura Dininni, Vice Chair		Jenna Wargo, Planning/Zoning Director
	Prasenjit Mitra		Eric Endresen, Director of Finance
	Patty Stephens		Centrice Martin, Assistant to the Manager
	Lisa Strickland		

Others in attendance included: Rhonda Demchak, Recording Secretary; Mark Kunkle, Ferguson Township Resident; Bill Keough, Ferguson Township Resident; Ralph Wheland, Ferguson Township Resident

Mr. Pribulka noted that the Budget Special Meeting of the Board of Supervisors had been advertised in accordance to the PA Sunshine Act as a virtual meeting via Zoom in a webinar format. There was also an audio conference bridge that was accessible by dialing the Ferguson Township's main line at 814-238-4651 and then dialing extension 3799. Persons attending the meeting as members of the public and wanted to participate were asked to enter their name, municipality, and topic by utilizing the Q&A bubble at the bottom of the screen. C-NET is recording as well. Mr. Pribulka took Roll Call and there was a quorum.

I. CALL TO ORDER

Mr. Miller called the Tuesday, November 17, 2020, Board of Supervisors Budget Special Meeting to order at 6:00 p.m.

II. CITIZENS INPUT

None.

III. DISCUSSION OF AMENDMENTS TO THE DRAFT 2021 ANNUAL OPERATING BUDGET

a. General Fund

- Fire Protection and Ambulance Service – Mr. Pribulka reviewed section 411 and 412. Mr. Miller noted that in 2019 Port Matilda EMS was having financial difficulty and since they answer calls within Ferguson Township, it was decided to fund them \$3,500. The Board discussed different fund scenario's and decided to let Fire Protection as is and reduce the Port Matilda EMS.

Ms. Dininni moved that the Board of Supervisors **reduce** the contribution to the Port Matilda EMS by \$500 for the 2021 Budget. Ms. Strickland seconded the motion. The motion passed unanimously.

There was an Executive Session held regarding personnel matters via a conference call.

- Conferences, Trainings, and Memberships – Mr. Miller noted that each department budgeted conferences, trainings, and memberships and the Board flagged from the previous meeting for continued discussion. The Board decided to let these decisions up to the Manager.

- Spectator Recreation – Mr. Pribulka reviewed 453,540 Community Contributions, that is budgeted for \$12,000 for funding requests typically from 4th Fest, People’s Choice, First Night State College, and several other events.

Ms. Dininni moved that the Board of Supervisors **cut** the Spectator Recreation Fund by half to \$6,000. Ms. Stephens seconded. The motion passed unanimously.

- Economic Development – Mr. Pribulka noted that the budget reflects an allocation of \$40,000. The Board has in the past committed \$25,000 to the Chamber of Business and Industry of Centre County (CBICC), Centre County Economic Development Partnership and left an additional allocation for support of retention and expansion projects. There was also a contribution to the Pine Grove Mills Farmer’s Market. Ms. Dininni suggested reducing the budget by \$25,000 and rewrite the narrative by removing the \$25,000 from the Chamber of Business and Industry.

Ms. Dininni moved that the Board of Supervisors **reduce** the Economic Development Fund for the 2021 Budget by \$25,000. Ms. Strickland seconded. Mr. Miller asked that the Manager send a letter to CBICC explaining the reduction. The motion passed unanimously.

- Sinking Funds – Mr. Pribulka stated that the Sinking Funds are a way to build up a reserve to be able to tap into for large scale expenditures and gave an abbreviated overview. Mr. Endresen noted that there are separate bank accounts for the Sinking Funds. Mr. Pribulka asked if the Board wants the Sinking Funds or have them be included into the Capital Improvement Plan. Mr. Modricker reviewed an Equipment Depreciation Schedule that included the description, quantity, useful life, extended cost, percent paid by the Township, and annual straight-line cost. Ms. Dininni asked about the Northland Area Transportation Improvement Sinking Fund. Mr. Pribulka noted that the fund was based off a 2019 McCormick Taylor Study. Mr. Miller suggested that the Board look at each Sinking Fund separately.
- Building Equipment Sinking Fund – Ms. Dininni expressed concerns with the rubber roof on Building 3. Mr. Modricker recommended not to include the roof in the 2021 Budget but monitor the situation so that more research can be done on which type of roof would be best. Mr. Miller asked the Board if it would be ok to ask Mr. Modricker to redo the projection of \$30,000 with the Interfund Transfer and build into the budget. The Board agreed. Continued discussion on whether the Sinking Funds should be utilized. Mr. Endresen noted that all the Sinking Funds are in the Capital Reserve Fund. If the Interfund Transfer is reduced, the fund balance in the General Fund is increased, and the Capital Reserve Fund is decreased. Mr. Modricker will review his projections and meet with Mr. Pribulka and Mr. Endresen to talk about what a reasonable balance is after a 5-year program in the Building Fund. Mr. Miller requested Staff to review the Capital Equipment and the Building Sinking Funds to determine what the best numbers will be for review and comments on December 7, 2020. Mr. Miller noted that the rubber roof on Building 3 and the stucco on the Administration Building will be removed from the 2021 Budget.
- Northland Area Transportation Sinking Fund – Mr. Miller asked if the Board would like to start placing funds into the Northland Area Transportation Sinking Fund in 2021. Ms. Stephens stated that it should be held off for another year. Mr. Mitra asked about the urgency and priorities. Mr. Pribulka and Mr. Modricker reviewed the priority projects. The Board agreed to delay until 2022.

Ms. Strickland moved that the Board of Supervisors make **no** contributions to the Northland Area Transportation Sinking Fund for 2021. Mr. Mitra seconded the motion. The motion passed unanimously.

- Salary and Merit Adjustments – Mr. Miller noted that the adjustments are included in the budget three ways, Cost of Living Adjustment (COLA) at 1.5%, Merit is at 1%, and a Salary Adjustment based on a salary survey that was recently completed. The Board unanimously agreed to keep the COLA and Merit at the current percentage.

Ms. Strickland moved that the Board of Supervisors **remove** the Salary Adjustment from the 2021 Budget. Mr. Mitra seconded the motion. The motion passed 3-2, with Mr. Miller and Ms. Dininni opposing.

- Agricultural Preservation Fund – Ms. Dininni noted that there is a proposed \$50,000 transfer, but it appears there is only \$33,900 budgeted. Mr. Pribulka reviewed the fund and noted that it is for the acquisition of two Ag Easements. The ending fund balance for 2021 will be \$19,461 and the Board could participate with a \$0 fund balance because there are \$33,900 projected expenditures in 2021. The transfer could be reduced to \$14,500. Mr. Pribulka noted that it would reduce the matching funds available for the county to pursue state and federal grants funding if it is reduced. The amount could be reduced and still participate in the acquisition of the two easements.

Ms. Dininni moved that the Board of Supervisors **remove** the \$33,900 from the 2021 Budget and not do the Interfund Transfer of \$50,000. Ms. Stephens seconded the motion.

Ms. Dininni reiterated that there have been painful cuts and the Agricultural Preservation Fund is one fund that can be cut without any impact in terms of preserving the farms. Mr. Mitra supports Ms. Dininni's motion. Ms. Strickland noted that she is torn and would like to review this again in the future but agrees that for 2021 it should be removed.

Mr. Keough, Ferguson Township Resident, noted that the funds contributed by Ferguson Township is not extra money to the farmers, but it is part of the easement agreement.

Ms. Strickland asked about the two farms listed within the budget, would the payment from the Township be understood by the farmers. Mr. Pribulka noted that it was discussed, and agreement of sales are drafted. The farmers that are up for acquisition in 2021 have an understanding that the Township will pay \$150 per acre. Mr. Pribulka reviewed the process of the fund.

Mr. Ralph Wheland, Ferguson Township Resident, clarified that the money Ferguson Township donates to the fund, doesn't mean extra money for the farmers. The amount is determined by the County. When the Township gives money to Centre County, the County receives matching funds from the state.

Mr. Keough noted that a long time ago, the relationship between Centre County and Ferguson Township with regards to the purchase of development rights was set up as a partnership. Mr. Keough stated that there should be more conversations about this partnership before the Board potentially breaks off the partnership. Ms. Dininni agrees that more conversations need to happen.

Ms. Strickland inquired about the balance of the fund. Mr. Pribulka noted that it is approximately \$19,000.

The motion passed 4-1, with Ms. Strickland opposing.

- Stormwater Fund, Park Hills Drainage Project – Mr. Pribulka noted that Fund 20 was the designated fund for stormwater management. It was presented to the Board to segregate the cost center in anticipation of a Stormwater Utility Fee. Mr. Pribulka stated that there have been

no decisions made regarding the utility fee. Ms. Dininni noted that it is a high priority project with preliminary designs ready and it could open up for grant money. Ms. Dininni noted that she is comfortable leaving as is. Mr. Modricker explained the Municipal Separate Storm System and the Pollutant Reduction Plan. Mr. Miller noted that he is in favor of the project.

Public Comment

Mark Kunkle, Ferguson Township Resident, noted that the project could be accomplished within the Capital Reserve Fund or within the General Reserve Fund. Mr. Kunkle expressed concerns with creating separate funds.

With regards to the Park Hills Drainage Project and the design being relevant to grant funding, Mr. Miller asked the Board if they wanted to move forward. The Board agreed to move forward.

Timing and Orientation on Pollutant Reduction Projects – Ms. Strickland asked what items that are in the Stormwater Fund are directly from the CIP. Mr. Modricker noted that all of them are, but with a couple of exceptions. The item in Fund 20 that was increased from the CIP is item 446.450 Contracted Services. Mr. Modricker noted that pipelining was not included. Mr. Pribulka suggested that if the Board elects on December 7, 2020 to reduce the level of service, the budget can be modified before the final adoption on December 14, 2020. Mr. Modricker noted that given the uncertainty of moving forward with the Stormwater Fee, there will not be an engineer hired.

Capital Reserve Fund – The bike path signage will be removed and will refurbish the wooden signs in house.

Ms. Dininni moved that that Board of Supervisors **change** the 2021 Budget allocation for 433.245 Street Signs and Supplies, to \$18,000 and remove the bike path wayfinding signs from the narrative. Ms. Stephens seconded the motion. The motion passed 4-1, with Mr. Miller opposing.

Asphalt Distributor, aka Tack Buggy – Mr. Modricker recommended to remove.

Ms. Dininni moved that the Board of Supervisors **remove** the Asphalt Distributor, aka Tack Buggy, \$18,224 from the itemized line in 430.750 Capital Equipment - Public Works – New. Mr. Mitra seconded the motion. The motion passed unanimously.

Upper Parking Lot Repaving – Mr. Modricker noted that the lot is broken up and it can wait to be repaved but noted next year would be a good time to repave. Mr. Miller noted that it wouldn't be a big cost since the road crew will be completing and it might be a good time to complete. Mr. Mitra asked if it is safety hazard and will it be worse next year. Mr. Modricker stated it is not a safety hazard and it will continue to deteriorate. The Board agreed to complete in 2021.

Asset Management Software - Mr. Pribulka noted that there is \$20,000 in the budget for the Public Works Department to purchase the software package. Ms. Dininni stated that the software has a lot of value. Mr. Modricker stated that if he feels the software will not be embraced by the staff, he will not proceed. Mr. Pribulka noted there is still more research and evaluation to be done before moving ahead. The Board agreed to leave the software within the budget.

Police Administration Vehicle Replacement – Mr. Pribulka noted that Chief Albright stated that they can utilize the current vehicle another year.

Ms. Dininni moved that the Board of Supervisors **remove** the Ford Police Administrative Hybrid Sedan for \$27,000 from item 410.750 Capital Equipment – Police, from the 2021 Budget. Ms. Stephens seconded the motion. The motion passed unanimously.

Terraced Streetscape District Consultant – Ms. Wargo noted that since it's conception in 2011, the TSD along West College Avenue corridor has not developed as envisioned. There were several obstacles such as limited pedestrian connectivity, market demand challenges, etc. Ms. Wargo noted that she met with the Board and the Planning Commission and the feedback was to start over with the TSD. Ms. Wargo stated that this would be the only project for Planning and Zoning for 2021. Ms. Dininni recommends removing because of input the Board received from a land developer that it would not be developed for 10 years.

Ms. Dininni moved that the Board of Supervisors **remove** \$35,000 from 414.450 Contracted Services, that represents engaging a consultant to assist in updating the Terraced Streetscape District from the 2021 Budget. Mr. Mitra seconded the motion. The motion passed unanimously.

Interfund Transfers – Mr. Pribulka noted that this is in response to Fund 31, Regional Capital Recreation Projects Fund. Mr. Haubert's contribution to the Township's fund so far is \$903,200. Expenditures from the fund is \$927,000. Mr. Pribulka recommends not transferring much from Fund 31. Ms. Dininni asked if the fund could be renamed as Park Land Fee-In-Lieu Fund. Mr. Miller recommended to move the item from the budget and make an agenda item. Mr. Miller asked if this is fee-in-lieu of park land because the PRD does not have fee-in-lieu of park land. Ms. Dininni suggested having more discussion at the December 7th meeting. Mr. Pribulka noted that continued discussions about the transfer do not have to coincide with the adoption of the budget, but it can be added as an agenda item on December 7th. Mr. Pribulka will research Mr. Miller's concerns with the Haubert Fund.

Science Park/Sandy Drive Traffic Signal – Mr. Modricker reviewed the project and noted that it is budgeted for \$525,000 and the Right of Way Acquisition Costs is budgeted for \$26,000.

Ms. Dininni moved that the Board of Supervisors **remove** from line item 139.610 Capital Construction, the Science Park/Sandy Drive Traffic Signal from the 2021 Budget in the amount of \$525,000 and the line item 439.313 Right of Way Acquisition Costs for \$26,000. Ms. Strickland seconded the motion.

Ms. Dininni noted that it is very difficult intersection to navigate but suggested to move the project out another year due to budget concerns. Mr. Pribulka noted that it would free up fund balance in the TIF and does not affect the General Fund Balance. Mr. Mitra expressed concerns with the traffic congestion, persons wanting to take a left, and possible accidents. Mr. Pribulka noted that if the Board does not proceed with the construction, the Board will hear from residents and commuters. Mr. Pribulka noted that PennDot didn't accept the study that was done by the Township several years ago. Mr. Modricker stated that there will likely be no left turn as a safety measure.

The motion failed.

Interfund Transfers from General Fund – Mr. Pribulka noted there was discussion regarding the formula during the special meetings last week. Mr. Pribulka recommended leaving as is and revisit each year. Ms. Strickland asked about the change that occurred last year when the allocation was lowered in the Capital Reserve Budget and noted that the TIF is running at a deficit. Ms. Strickland noted that there are upcoming projects and asked about projected numbers. Mr. Modricker will do further projections with the Equipment Fund and Sinking Fund.

Ms. Strickland asked if the Board is adequately planning for expenses. Mr. Miller noted that a good time to address Ms. Strickland's questions is when the Board reviews the CIP.

Trash Receptacle Replacement – Mr. Pribulka reviewed 454.000 Undesignated Park Projects in the amount of \$10,000

Ms. Dininni moved that the Board of Supervisors **remove** item 454.000 Undesignated Park Projects, Trash/Recycle container update & upgrade program for \$10,000. Ms. Stephens seconded the motion. The motion passed unanimously.

Fairbrook Park Master Plan Update – Mr. Pribulka reviewed 454.100 Fairbrook Park Projects in the amount of \$25,000. Ms. Dininni noted that she flagged this item to reduce, but now is not in favor of reducing.

Mowing Frequency and Right-of-Ways – Mr. Modricker gave a review of the mowing frequency. Ms. Dininni noted that the item is more about operational cost and freeing up staff time. Also, it should be for a larger discussion about who has control of the park operations and costs. Mr. Mitra noted that since the mowing frequency was changed, perhaps the Township should send the community information as to why this is happening. Ms. Dininni asked about the RPSO Plan and if it is a rollover from 2020 to 2021 could we move forward. Mr. Pribulka will check with Ms. Martin and tentatively will add to the December 7th agenda.

Mr. Pribulka noted that he will work with Mr. Endresen on the Interfund Transfers due to all the changes that were made to the budget and asked the Board for their support. Mr. Miller suggested during the Public Hearing on December 7th meeting to note that there is a General Fund deficit and emphasize that the Township has built the Fund Balance.

IV. ADJOURNMENT

With no further business to come before the Board of Supervisors Budget Special Meeting, Ms. Dininni motioned to adjourn the meeting. The meeting adjourned at 11:15 p.m.

Respectfully submitted,

David Pribulka, Township Manager
For the Board of Supervisors

General Ledger

Quarterly BOS Expenditure

Summary



User: eendresen
 Printed: 11/13/2020 3:11:40 PM
 Period 07 - 09
 Fiscal Year 2020

Account Number	Description	Budget	Current Actual	YTD Actual	Encumbered	\$ Remain	% Remain
01	GENERAL FUND						
400	LEGISLATIVE BODY	59,781.00	11,078.65	38,408.73	0.00	21,372.27	35.75
401	EXECUTIVE	355,981.00	86,442.55	258,488.86	0.00	97,492.14	27.39
402	FINANCE	234,490.00	46,447.80	163,261.72	0.00	71,228.28	30.38
403	TAX OFFICE	47,167.00	9,361.55	35,237.59	0.00	11,929.41	25.29
404	LEGAL	67,000.00	22,026.86	49,606.22	0.00	17,393.78	25.96
406	OTHER GOVT ADMINISTRATION	147,015.00	36,753.75	110,261.25	0.00	36,753.75	25.00
407	IT-NETWORKING	191,618.00	28,622.17	149,122.88	0.00	42,495.12	22.18
408	ENGINEERING	512,853.00	92,849.41	306,314.53	0.00	206,538.47	40.27
409	BUILDINGS & GROUNDS	186,853.00	31,641.87	112,071.90	6,000.00	68,781.10	36.81
410	POLICE	2,450,666.00	516,800.50	1,609,086.23	0.00	841,579.77	34.34
411	FIRE	587,400.00	241,024.81	467,305.81	0.00	120,094.19	20.45
412	AMBULANCE	7,000.00	0.00	0.00	0.00	7,000.00	100.00
413	CODE ENFORCEMENT	300.00	0.00	0.00	0.00	300.00	100.00
414	PLANNING & ZONING	441,415.00	107,703.46	313,968.25	0.00	127,446.75	28.87
415	EMERGENCY MANAGEMENT	36,239.00	9,059.75	27,179.25	0.00	9,059.75	25.00
421	HEALTH & WELFARE	9,500.00	1,735.66	4,097.19	0.00	5,402.81	56.87
426	RECYCLING	33,005.00	0.00	0.00	0.00	33,005.00	100.00
430	PUBLIC WORKS ADMINISTRATION	132,505.00	18,977.06	67,522.37	5,091.32	59,891.31	45.20
432	WINTER MAINTENANCE	21,300.00	0.00	4,589.98	0.00	16,710.02	78.45
433	TRAFFIC CONTROL DEVICES	41,250.00	12,502.32	25,792.90	0.00	15,457.10	37.47
437	TOOLS & EQUIPMENT MAINTENANCE	217,626.00	45,996.91	140,550.05	0.00	77,075.95	35.42
438	ROAD & BRIDGE MAINTENANCE	822,625.00	175,551.05	532,566.47	0.00	290,058.53	35.26
447	TRANSIT SYSTEM	128,638.00	66,580.50	99,283.50	0.00	29,354.50	22.82
452	PARTICIPANT RECREATION	680,179.00	251,554.45	591,643.95	0.00	88,535.05	13.02
453	SPECTATOR RECREATION	12,000.00	0.00	9,591.55	0.00	2,408.45	20.07
454	PARKS	400.00	0.00	0.00	0.00	400.00	100.00
455	SHADE TREES	207,964.00	17,861.26	76,806.84	0.00	131,157.16	63.07
456	LIBRARIES	500,356.00	125,089.00	375,267.00	0.00	125,089.00	25.00
458	SENIOR CITIZENS	43,800.00	17,520.00	39,420.00	0.00	4,380.00	10.00
461	NATURAL RESOURCE CONSERVATION	6,609.00	0.00	0.00	0.00	6,609.00	100.00
462	SLAB CABIN RUN INITIATIVE	6,000.00	0.00	0.00	0.00	6,000.00	100.00
463	COMMUNITY DEVELOPMENT	40,000.00	-2,500.00	500.00	0.00	39,500.00	98.75
472	DEBT SERVICE INTEREST	500.00	214.26	2,009.73	0.00	-1,509.73	-301.95

Account Number	Description	Budget	Current Actual	YTD Actual	Encumbered	\$ Remain	% Remain
481	PAYROLL TAXES	322,979.00	72,914.67	234,476.12	0.00	88,502.88	27.40
483	PENSIONS	566,235.00	52,872.73	167,445.87	0.00	398,789.13	70.43
486	PROPERTY INSURANCE	316,749.00	5,173.00	249,244.05	0.00	67,504.95	21.31
487	HEALTH INSURANCE	1,018,684.00	298,454.94	762,024.26	0.00	256,659.74	25.20
489	MISCELLANEOUS EXPENSE	69,483.00	0.00	950.00	0.00	68,533.00	98.63
491	REFUND OF PRIOR YR'S REVENUE	0.00	0.00	7,392.00	0.00	-7,392.00	0.00
492	INTERFUND TRANSFERS OUT	3,091,496.00	233,371.71	2,247,331.44	0.00	844,164.56	27.31
01	GENERAL FUND	13,615,661.00	2,633,682.65	9,278,818.49	11,091.32	4,325,751.19	31.77
02	STREET LIGHT FUND						
434	STREET LIGHTING	22,500.00	3,381.77	10,988.08	0.00	11,511.92	51.16
02	STREET LIGHT FUND	22,500.00	3,381.77	10,988.08	0.00	11,511.92	51.16
03	HYDRANT FUND						
448	WATER SYSTEMS	85,000.00	0.00	49,007.18	0.00	35,992.82	42.34
03	HYDRANT FUND	85,000.00	0.00	49,007.18	0.00	35,992.82	42.34
16	GOA FUND						
401	EXECUTIVE	2,500.00	0.00	0.00	0.00	2,500.00	100.00
404	LEGAL	26,500.00	0.00	0.00	0.00	26,500.00	100.00
471	DEBT SERVICE PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
472	DEBT SERVICE INTEREST	160,844.00	0.00	80,806.13	0.00	80,037.87	49.76
475	FISCAL AGENT FEES	105,288.00	0.00	0.00	0.00	105,288.00	100.00
486	PROPERTY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
492	INTERFUND TRANSFERS OUT	7,322,763.00	1,568,581.36	2,657,611.68	0.00	4,665,151.32	63.71
16	GOA FUND	7,617,895.00	1,568,581.36	2,738,417.81	0.00	4,879,477.19	64.05
19	AG PRESERVATION FUND						
461	NATURAL RESOURCE CONSERVATION	53,250.00	15,000.00	50,250.00	0.00	3,000.00	5.63
19	AG PRESERVATION FUND	53,250.00	15,000.00	50,250.00	0.00	3,000.00	5.63
20	STORMWATER FUND						
404	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00
408	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00
446	STORMWATER	0.00	0.00	0.00	0.00	0.00	0.00
20	STORMWATER FUND	0.00	0.00	0.00	0.00	0.00	0.00
30	CAPITAL RESERVE FUND						
401	EXECUTIVE	65,000.00	6,500.00	10,500.00	0.00	54,500.00	83.85
402	FINANCE	0.00	0.00	0.00	0.00	0.00	0.00
407	IT-NETWORKING	75,000.00	4,254.40	12,802.03	0.00	62,197.97	82.93
408	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00
409	BUILDINGS & GROUNDS	8,154,950.00	1,654,961.60	3,221,738.84	68,671.12	4,864,540.04	59.65
410	POLICE	231,400.00	86,166.00	130,265.31	8,550.00	92,584.69	40.01
414	PLANNING & ZONING	0.00	0.00	11,743.75	0.00	-11,743.75	0.00
430	PUBLIC WORKS ADMINISTRATION	11,400.00	0.00	13,305.95	0.00	-1,905.95	-16.72
434	STREET LIGHTING	32,000.00	0.00	0.00	0.00	32,000.00	100.00

Account Number	Description	Budget	Current Actual	YTD Actual	Encumbered	\$ Remain	% Remain
438	ROAD & BRIDGE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
439	ROAD CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
446	STORMWATER	295,000.00	37,920.38	71,014.33	14,477.00	209,508.67	71.02
452	PARTICIPANT RECREATION	0.00	567.88	567.88	0.00	-567.88	0.00
454	PARKS	0.00	14,909.17	14,909.17	0.00	-14,909.17	0.00
455	SHADE TREES	63,350.00	469.13	11,039.03	3,715.00	48,595.97	76.71
486	PROPERTY INSURANCE	6,000.00	168.55	914.20	0.00	5,085.80	84.76
492	INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
30	CAPITAL RESERVE FUND	8,934,100.00	1,805,917.11	3,498,800.49	95,413.12	5,339,886.39	59.77
31	REG CAP REC PROJECTS FUND						
439	ROAD CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
452	PARTICIPANT RECREATION	143,216.00	25,714.00	77,142.00	0.00	66,074.00	46.14
492	INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
31	REG CAP REC PROJECTS FUND	143,216.00	25,714.00	77,142.00	0.00	66,074.00	46.14
32	TRANSPORT IMPROVEMENT FUND						
402	FINANCE	0.00	0.00	0.00	0.00	0.00	0.00
404	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00
408	ENGINEERING	180,000.00	5,644.99	34,058.57	0.00	145,941.43	81.08
434	STREET LIGHTING	0.00	0.00	0.00	0.00	0.00	0.00
439	ROAD CONSTRUCTION	2,856,400.00	1,025,022.44	1,092,334.83	322,653.02	1,441,412.15	50.46
492	INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
32	TRANSPORT IMPROVEMENT FUND	3,036,400.00	1,030,667.43	1,126,393.40	322,653.02	1,587,353.58	52.28
33	PGM STREETLIGHT FUND						
434	STREET LIGHTING	0.00	0.00	0.00	0.00	0.00	0.00
439	ROAD CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
33	PGM STREETLIGHT FUND	0.00	0.00	0.00	0.00	0.00	0.00
34	PARK IMPROVEMENT FUND						
430	PUBLIC WORKS ADMINISTRATION	0.00	0.00	441.45	0.00	-441.45	0.00
454	PARKS	270,100.00	31,287.41	39,362.49	0.00	230,737.51	85.43
34	PARK IMPROVEMENT FUND	270,100.00	31,287.41	39,803.94	0.00	230,296.06	85.26
35	LIQUID FUELS FUND						
403	TAX OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
404	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00
408	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00
430	PUBLIC WORKS ADMINISTRATION	306,300.00	0.00	147,945.40	100,587.00	57,767.60	18.86
432	WINTER MAINTENANCE	122,750.00	73.99	77,886.02	0.00	44,863.98	36.55
433	TRAFFIC CONTROL DEVICES	80,000.00	942.35	85,531.30	0.00	-5,531.30	-6.91
438	ROAD & BRIDGE MAINTENANCE	292,000.00	228,280.34	241,889.27	218,526.22	-168,415.49	-57.68
439	ROAD CONSTRUCTION	98,000.00	71,478.25	71,478.25	0.00	26,521.75	27.06
492	INTERFUND TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
35	LIQUID FUELS FUND	899,050.00	300,774.93	624,730.24	319,113.22	-44,793.46	-4.98

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Current Actual</u>	<u>YTD Actual</u>	<u>Encumbered</u>	<u>\$ Remain</u>	<u>% Remain</u>
Expense Total		<u>34,677,172.00</u>	<u>7,415,006.66</u>	<u>17,494,351.63</u>	<u>748,270.68</u>	<u>16,434,549.69</u>	<u>0.4739</u>

General Ledger

Quarterly BOS Revenue Summary



User: eendresen
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 Period 07 - 09
 Fiscal Year 2020

Account Number	Description	Budget	Current Actual	YTD Actual	\$ Remain	% Remain
01	GENERAL FUND					
301	REAL PROPERTY TAX REVENUE	1,494,220.00	97,852.94	1,499,115.80	-4,895.80	-0.33
310	LOCAL ENABLING TAX REVENUE	8,780,000.00	2,361,681.39	6,515,183.28	2,264,816.72	25.80
321	BUSINESS LICENSES & PERMITS	256,100.00	67,858.38	199,416.91	56,683.09	22.13
322	NON-BUSINESS LICENSESPERMITS	45,952.00	2,095.00	5,520.00	40,432.00	87.99
331	FINES	65,300.00	10,683.68	31,689.89	33,610.11	51.47
332	FOREFEITS	0.00	2,054.53	2,054.53	-2,054.53	0.00
341	INTEREST EARNED	66,200.00	17,201.31	62,525.43	3,674.57	5.55
342	RENTS & ROYALTIES	44,109.00	10,707.13	32,121.39	11,987.61	27.18
351	FEDERAL GRANTS	40,000.00	1,025.27	11,080.44	28,919.56	72.30
354	STATE GRANTS	41,081.00	6,420.65	6,683.93	34,397.07	83.73
355	STATE SHARED REVENUES	582,584.00	550,170.53	558,327.90	24,256.10	4.16
356	STATE PAYMENT IN-LIEU OF TAX	7,926.00	3,110.89	3,110.89	4,815.11	60.75
357	LOCAL GRANTS	0.00	0.00	30,000.00	-30,000.00	0.00
358	LOCAL SHARED PAYMENTS	35,000.00	0.00	10,484.71	24,515.29	70.04
359	LOCAL PAYMENTS IN-LIEU OF TAX	160,398.00	0.00	2,244.04	158,153.96	98.60
361	DEPARTMENTAL EARNINGS	110,450.00	19,878.25	55,104.70	55,345.30	50.11
362	PUBLIC SAFETY	54,990.00	453.00	1,768.00	53,222.00	96.78
363	PUBLIC WORKS SERVICE REVENUE	0.00	0.00	0.00	0.00	0.00
365	HEALTH SERVICES REVENUE	8,500.00	665.00	3,290.35	5,209.65	61.29
389	MISCELLANEOUS REVENUE	116,100.00	2,402.00	73,786.49	42,313.51	36.45
392	INTERFUND TRANSFERS IN	70,766.00	0.00	0.00	70,766.00	100.00
395	REFUNDS OF PRIOR YR'S EXPENSES	0.00	0.00	0.00	0.00	0.00
01	GENERAL FUND	11,979,676.00	3,154,259.95	9,103,508.68	2,876,167.32	24.01
02	STREET LIGHT FUND					
341	INTEREST EARNED	150.00	15.37	76.25	73.75	49.17
383	SPECIAL ASSESSMENTS	23,000.00	0.00	0.00	23,000.00	100.00
392	INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
02	STREET LIGHT FUND	23,150.00	15.37	76.25	23,073.75	99.67
03	HYDRANT FUND					
341	INTEREST EARNED	500.00	184.92	514.42	-14.42	-2.88
383	SPECIAL ASSESSMENTS	85,000.00	0.00	50,000.00	35,000.00	41.18
392	INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
03	HYDRANT FUND	85,500.00	184.92	50,514.42	34,985.58	40.92

Account Number	Description	Budget	Current Actual	YTD Actual	\$ Remain	% Remain
16	GOA FUND					
341	INTEREST EARNED	2,000.00	19,302.67	67,594.82	-65,594.82	-3,279.74
389	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
392	INTERFUND TRANSFERS IN	1,000,000.00	0.00	500,000.00	500,000.00	50.00
393	PROCEEDS FROM LONG TERM DEBT	6,957,051.00	0.00	0.00	6,957,051.00	100.00
16	GOA FUND	7,959,051.00	19,302.67	567,594.82	7,391,456.18	92.87
19	AG PRESERVATION FUND					
341	INTEREST EARNED	750.00	54.72	127.53	622.47	83.00
392	INTERFUND TRANSFERS IN	25,000.00	25,000.00	25,000.00	0.00	0.00
19	AG PRESERVATION FUND	25,750.00	25,054.72	25,127.53	622.47	2.42
20	STORMWATER FUND					
341	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00
354	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
383	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
389	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
392	INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
20	STORMWATER FUND	0.00	0.00	0.00	0.00	0.00
30	CAPITAL RESERVE FUND					
341	INTEREST EARNED	22,500.00	5,303.37	13,906.54	8,593.46	38.19
342	RENTS & ROYALTIES	10,000.00	0.00	0.00	10,000.00	100.00
354	STATE GRANTS	0.00	0.00	231,366.00	-231,366.00	0.00
355	STATE SHARED REVENUES	0.00	0.00	0.00	0.00	0.00
357	LOCAL GRANTS	3,950.00	0.00	0.00	3,950.00	100.00
358	LOCAL SHARED PAYMENTS	0.00	0.00	0.00	0.00	0.00
387	PRIVATE CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
389	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
391	SALE OF FIXED ASSETS	2,000.00	0.00	23,650.00	-21,650.00	-1,082.50
392	INTERFUND TRANSFERS IN	8,112,763.00	1,568,581.36	3,657,611.68	4,455,151.32	54.92
393	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
395	REFUNDS OF PRIOR YR'S EXPENSES	0.00	0.00	0.00	0.00	0.00
30	CAPITAL RESERVE FUND	8,151,213.00	1,573,884.73	3,926,534.22	4,224,678.78	51.83
31	REG CAP REC PROJECTS FUND					
341	INTEREST EARNED	15,000.00	3,683.69	11,607.44	3,392.56	22.62
387	PRIVATE CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
389	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
392	INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
31	REG CAP REC PROJECTS FUND	15,000.00	3,683.69	11,607.44	3,392.56	22.62
32	TRANSPORT IMPROVEMENT FUND					
341	INTEREST EARNED	50,000.00	8,887.40	54,752.96	-4,752.96	-9.51
351	FEDERAL GRANTS	768,000.00	0.00	0.00	768,000.00	100.00
354	STATE GRANTS	0.00	0.00	80,000.00	-80,000.00	0.00
357	LOCAL GRANTS	50,000.00	0.00	0.00	50,000.00	100.00

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Current Actual</u>	<u>YTD Actual</u>	<u>\$ Remain</u>	<u>% Remain</u>
387	PRIVATE CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
389	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
392	INTERFUND TRANSFERS IN	1,126,496.00	98,311.02	722,962.61	403,533.39	35.82
393	PROCEEDS FROM LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
32	TRANSPORT IMPROVEMENT FUND	1,994,496.00	107,198.42	857,715.57	1,136,780.43	57.00
33	PGM STREETLIGHT FUND					
341	INTEREST EARNED	300.00	65.91	198.87	101.13	33.71
387	PRIVATE CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
392	INTERFUND TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
33	PGM STREETLIGHT FUND	300.00	65.91	198.87	101.13	33.71
34	PARK IMPROVEMENT FUND					
341	INTEREST EARNED	2,000.00	530.12	1,507.55	492.45	24.62
354	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
359	LOCAL PAYMENTS IN-LIEU OF TAX	0.00	0.00	56,007.00	-56,007.00	0.00
367	CULTURERECREATION	0.00	0.00	387.00	-387.00	0.00
387	PRIVATE CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
389	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
392	INTERFUND TRANSFERS IN	150,000.00	0.00	0.00	150,000.00	100.00
34	PARK IMPROVEMENT FUND	152,000.00	530.12	57,901.55	94,098.45	61.91
35	LIQUID FUELS FUND					
341	INTEREST EARNED	20,000.00	1,458.56	10,413.70	9,586.30	47.93
355	STATE SHARED REVENUES	679,737.00	0.00	661,918.93	17,818.07	2.62
392	INTERFUND TRANSFERS IN	0.00	0.00	19,230.07	-19,230.07	0.00
35	LIQUID FUELS FUND	699,737.00	1,458.56	691,562.70	8,174.30	1.17
<i>Revenue Total</i>		<u>31,085,873.00</u>	<u>4,885,639.06</u>	<u>15,292,342.05</u>	<u>15,793,530.95</u>	<u>0.5081</u>

2021 COG Summary Budget Comments

As reviewed by the Finance Committee

November 17, 2020

Municipal Comments

Staff Responses

	Municipality	Agency Budget	Comment
1.	College Township	General	COG budgeting focus needs to evolve to an expenditure-based focus versus solely change in municipal contributions. Municipal contributions are influenced by fund balances, timing, grants, etc. whereas the cost to provide services should be the focus.
COG Response: Staff is interested in redesigning the detailed budget document and plans to dedicate time during the first quarter of 2021 to working with the Finance Committee meetings in the development of the document.			
2.	College Township	General	While the COLA increase is fine, the proposed 1.5% merit pay pool for COG employees in 2021 should be either eliminated or replaced with paid-time-off. Many participating COG municipalities are not in a position in 2021 to provide merit increases to their own employees and COG should be cognizant of this fact.
COG Response: COG developed the 2021 detailed budget based on the Finance Committee instructions to prepare a status quo budget. Staff feels that the removal of the merit or COLA would be a deviation from the approved COG pay plan, which should be a policy decision made at the elected official level. In addition, a proposal for a classification and compensation study was included in the draft 2021 Program Plan but was ultimately deferred due to fiscal concerns associated with the COVID pandemic.			
3.	College Township	General	Review COG fund balance policies. Emphasis should be on keeping municipal dollars in municipal coffers until COG funds are needed/required. (See Millbrook Marsh comment below.)
COG Response: The November Finance Committee agenda identifies future work tasks for the Committee and asks that the Committee prioritizes the items on the list. The development of a Fund Balance Policy is on the list of future work tasks.			
4.	College Township	General	No more than one "Table B", please.
COG Response: See #1 above.			
5.	College Township	General	Council requests that the budget document include a "summary of proposed expenditures" similar to that provided for revenues.
COG Response: See #1 above.			

6.	College Township	General	Review the potential of allocating various administrative position costs, i.e., Executive Director, Finance, Human Resources, to all COG agencies.																																
	COG Response: The November Finance Committee agenda identifies future work tasks for the Committee and asks that the Committee prioritizes the items on the list. The review of this allocation is on the list of future work tasks.																																		
7.	College Township	Parks and Recreation	Millbrook Marsh -Spring Creek Education Center - Phase II: Municipal contributions should be delayed in 2021 if project is not advancing for any reason.																																
	COG Response: The Centre Region Parks and Recreation Authority awaits the grant announcement from DCED which, if funded in full, could lift this project to being very close to full funding and the construction project would be very close to moving forward. The proposed payment program for the municipalities could be adjusted again to reduce these payments, but because funding was pledged and grants awarded based on the local pledges as well as donations, small payments should be made. It is necessary to ensure that enough cash will be available to start this project in 2021, even if municipal contributions are reduced/delayed. It should be noted that the 2021 payments will not be billed until the third quarter, there will not be a first or second quarter request for these funds allowing time to review the status/timeline of the project.																																		
8.	Ferguson Township	General	The Board requests and supports reviewing all COG programs that are not funded using the COG formula to determine whether there are more equitable means of assessment than currently being utilized.																																
	COG Response: The Centre Region Parks and Recreation Agency's budgets use the COG Modified Formula which accounts for Halfmoon Township's non-participation in the regional parks and recreation program. The Centre Region Active Adult Center's operating budget uses a municipal participation formula since this budget is funded through five COG municipalities and Centre County.																																		
9.	Ferguson Township	General	The Board would like cost of living and merit adjustments for COG employees to reflect parity with member municipalities' wage increases for their staff.																																
	COG Response: As of Monday, November 16, the COG's planned COLA and Merit pool amounts are consistent with those of COG municipalities planning to provide either a COLA or merit increase.																																		
<table border="1"> <thead> <tr> <th></th> <th>COLA</th> <th>Merit</th> <th>Combined</th> </tr> </thead> <tbody> <tr> <td>Harris Township</td> <td>3%</td> <td>1.5%</td> <td>4.5%</td> </tr> <tr> <td>Halfmoon Township</td> <td>0%</td> <td>0%</td> <td>0%</td> </tr> <tr> <td>College Township</td> <td>1.4%</td> <td>0%</td> <td>1.4%</td> </tr> <tr> <td>Ferguson Township</td> <td>1.5%</td> <td>1.0%</td> <td>2.5%</td> </tr> <tr> <td>Patton Township</td> <td>1.7%</td> <td>1.25%</td> <td>2.95%</td> </tr> <tr> <td>State College</td> <td>1.0%</td> <td>2.0%</td> <td>3.0%</td> </tr> <tr> <td>COG</td> <td>1.6%</td> <td>1.5%</td> <td>3.1%</td> </tr> </tbody> </table>					COLA	Merit	Combined	Harris Township	3%	1.5%	4.5%	Halfmoon Township	0%	0%	0%	College Township	1.4%	0%	1.4%	Ferguson Township	1.5%	1.0%	2.5%	Patton Township	1.7%	1.25%	2.95%	State College	1.0%	2.0%	3.0%	COG	1.6%	1.5%	3.1%
	COLA	Merit	Combined																																
Harris Township	3%	1.5%	4.5%																																
Halfmoon Township	0%	0%	0%																																
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State College	1.0%	2.0%	3.0%																																
COG	1.6%	1.5%	3.1%																																
Note: Pending the finalization of each municipality's budget.																																			
10.	Ferguson Township	Parks and Recreation	The Board requests and supports deferring all capital equipment acquisition and expenditures, including vehicles and additional staff that are budgeted solely for																																

			Whitehall Road Regional Park until 2022, given the current uncertainty of the park's development schedule.
			COG Response: <i>There are no staff positions scheduled for 2021 that are dedicated solely to Whitehall Road Regional Park (WRRP). The Agency is currently advertising for two Parks Caretaker I positions that were postponed in 2020; those positions are scheduled to be filled in January 2021. One position is to fill a retirement and one position is new. Adding the new positions continues to move the Parks Operations Division toward improved ratios of staffing levels vs. acreage, per the NRPA Benchmarking we use for comparisons. All capital equipment requests are reviewed prior to a purchase order being approved. If conditions have changed and delays are warranted, that decision will be made by the Agency Director and the Executive Director.</i>
	Ferguson Township	Parks and Recreation	The Board would like to know what, if any, the impact of the needed repairs to the boardwalk at Millbrook Marsh Nature Center will have on the construction of the proposed education facility.
11.			COG Response: <i>These are two separate CIP projects that are being tracked separately within the Millbrook Marsh Nature Center (MMNC) Capital Budget. The Boardwalk Part I Feasibility Study starts November 2020 and will run through February/March 2021; however, the Part II Feasibility Study, which will provide cost projections and funding opportunities, will not run until 2022 as the Agency has to apply for DCNR grant funding in 2021 in order to complete Part II. Once the Part II Feasibility Study is complete, the Agency will review the MMNC Capital Budget for revisions to the projected cost estimates and will begin searching for grant funding opportunities. While this work will be on-going, the Phase II project at the Spring Creek Educational Building will be moving forward and should be complete before any work is started on the boardwalk project, which will be conducted in phases. It is worth noting that the donations received were dedicated towards the construction of Phase II of the Spring Creek Education Building and are restricted for that purpose.</i>
	Ferguson Township	Parks and Recreation	The Board would like to know what the status is of the agreement between the COG and Penn State University regarding the Millbrook Marsh Nature Center property. Specifically, what ability does Penn State have to terminate the agreement or non-renew the lease with COG and retain possession of the land for other purposes? What will happen to COG and regional assets that are constructed at the Nature Center in that eventuality?
12.			COG Response: <i>This question was answered during the re-negotiation of the Millbrook Marsh Nature Center extended lease in 2018-2019. Penn State can terminate the tenant lease for non-payment (\$1/year) and for non-conformity to the Conservation Easement that exists on the 50-acre parcel (the marsh). The 12-acre parcel is considered to be the farmstead (buildings/parking lot). Lessee is responsible for all maintenance of existing facilities and for any alterations/additions made to the property's structures, and alterations/additions should be approved by Lessor and Conservation Easement holder if those alterations/additions are on the 50-acre parcel. If the lease is not renewed after 2063 (current expiration date), all structures and land revert to Lessor. A commercial lease was investigated; this type of lease would allow a fair market value price to be paid to the Lessee if the lease were terminated by the Lessor; however, the yearly rent payment for a commercial lease would be at a level that would not allow the Millbrook Marsh Nature Center to operate. The Authority and COG chose to stay within the tenant lease.</i>
	Halfmoon Township	Parks and Recreation	The Board asked for clarification on the Millbrook Marsh grant, which was provided by Mr. Viglione.
13.			COG Response: <i>Noted.</i>

	Halfmoon Township	General	The Board expressed concern over the COG employee's COLA and merit increases and suggested the COG freeze wages, as many other businesses and townships have done for the 2021 fiscal year.
14.	COG Response: COG developed the 2021 detailed budget based on the Finance Committee instructions to prepare a status quo budget. Staff feels that the removal of the merit or COLA would be a deviation from the approved COG pay plan, which should be a policy decision made at the elected official level. In addition, a proposal for a classification and compensation study was included in the draft 2021 Program Plan but was ultimately deferred due to fiscal concerns associated with the COVID pandemic.		
15.	Halfmoon Township	General	It was suggested that the administrators of the COG stay cognizant of the expenditures in the 2021 fiscal year, even if approved in the budget.
	COG Response: As noted during the Board meeting, the COG has been and will continue to be frugal and prudent with expenditures during 2021. We will continue to monitor economic conditions and trends at a staff level and with the Finance Committee, and, based upon input from the Finance Committee, act accordingly.		
16.	Harris Township	General	The Board questioned the Township's increase in its COG share. They noted that the biggest threat to the Township's ability to deliver services is the continued increase in COG shares. They suggested that the COG look at its purchasing policies to identify cost savings.
	COG Response: The increase in Harris Township payments to COG since 2019 has been largely due to the Harris Township's share of the COG formula increasing. That being said, staff has and will continue to monitor costs and identify ways to improve efficiencies throughout COG. More information about the change in the Harris Township municipal share is provided below: Harris Township's share of the standard COG formula was 9.33% in 2019 and has increased to 9.85% in 2021 – a 5.6% increase ((9.85%-9.33%)/9.33%) since 2019. This increase was largely due to Harris Township's Earned Income Tax "EIT" (a 1/3 component in the development of the COG Formula calculation) increasing from \$991,934 in 2018 (used in the development of the 2020 COG Formula) to \$1,112,819 in 2019 (used in the calculation of the 2021 COG Formula), which represents a Year over Year change of 12.2% in EIT revenue.		
17.	Harris Township	General	The Board questioned the inclusion of raises in the COG budget. They noted that many residents have lost their jobs or had their income reduced because of the COVID-19 pandemic. They asked the COG to reconsider these raises and to take a more conservative approach. The Board did support salary increases for employees who are currently underpaid in their positions.
	COG Response: COG developed the 2021 detailed budget based on the Finance Committee instructions to prepare a status quo budget. Staff feels that the removal of the merit or COLA would be a deviation from the approved COG pay plan, which should be a policy decision made at the elected official level. In addition, a proposal for a classification and compensation study was included in the draft 2021 Program Plan but was ultimately deferred due to fiscal concerns associated with the COVID pandemic.		

Ferguson Township

Draft Stormwater Program Implementation Schedule – FY21-FY30

Program Elements	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30
A. Infrastructure Inspection and Assessment Program										
1. Research and inventory BMPs/Basins constructed prior to 2003 (back to 1975) capturing specific data on location, type, date constructed, owner and add to overall system inventory for inspection and assessment.	X	X	X	X	X					
2. Inspect inlets, developing inventory including condition, material, geolocation, photograph.	X	X	X	X	X					
3. Contract CCTV pipe inspection (35 miles) using NASSCO rating scale. Service includes pipe cleaning in advance, traffic controls, TV footage upload, classification by material type, rating, location.	X	X	X	X	X	X	X			
3a. West End cross-pipe inspection and assessment, updating inventory data: location, headwall/outlet condition, material, pipe status (clogged, open, debris build up, sediment buildup) and add inventory to database.	X	X	X	X	X	X	X			
4. Convert part-time stormwater inspector position to full-time MS4 Coordinator/Engineer.	X	X	X	X	X	X	X	X	X	X
5. Develop long-range inspection program to maintain current data on system status.					X					
6. Add Public Works maintenance workers to address non-roadway maintenance.										
Stormwater Worker (2 positions)			X	X	X	X	X	X	X	X
7. Establish Maintenance plan for above-ground system repairs based on assessment and prioritization plan.				X						
8. Develop protocols for on-going inspection program to ensure that all system components are inspected on routine basis. Implement after completion of the priority assessments of public and private system components (those addressed in policy regarding public runoff).					X					
9. Evaluate staffing/material/equipment needs based on initial system assessment and stormwater crew accomplishments		X								
10. Prepare system-wide master plan, identifying potential sites for GSI and partnerships to reduce runoff volumes impacting channels and stream erosion.								X	X	X
11. Sustain above ground infrastructure maintenance program for basins, BMPs, channels. Assess progress in addressing critical/high priority problems identified in the assessment program.		X								
12. Maintain pipe inspection program using Township equipment - priority is pipe with poor grade on first round								X	X	X
13. Evaluate overall investment program in GSI, based on Master Plan prepared in Year Three; identify strategies and opportunities for partnering in Year Four and Five										X
14. Maintain on-going operations for stormwater infrastructure management based on FY20.	X	X	X	X	X	X	X	X	X	X
B. Maintain MS4 primary program requirements responding to permit renewal feedback as needed. (Program Plan, Annual Report)										
1. Public Education and Outreach	X	X	X	X	X	X	X	X	X	X
2. Public Involvement	X	X	X	X	X	X	X	X	X	X
3. Construction Site Inspection/ Enforcement (done by CCCD).	X	X	X	X	X	X	X	X	X	X
4. Post Construction Management (20% inspection of private BMPs/enforcement of maintenance requirements)	X	X	X	X	X	X	X	X	X	X
5. Illicit Discharge – outfall screening of 20% a year including inspection for infrastructure condition	X	X	X	X	X	X	X	X	X	X
6. Good Housekeeping Practices	X	X	X	X	X	X	X	X	X	X
C. CIP – implement projects as adopted in 5-year plan.										
1. MS4 Chesapeake Bay Pollutant Reduction Plan Implementation (Design, ROW, Permitting, Construction)	X	X	X	X						
2. Park Hill Drainage Improvement		X	X	X						
3. Line CMP	X	X	X	X	X	X	X	X	X	X
4. Repair stormwater inlets based on assessment/inspection program (10-15)	X	X	X	X	X	X	X	X	X	X
5. Partnership Program		X	X	X	X	X	X	X	X	X

Ferguson Township Stormwater Program Summary – FY21 thru FY28

Ferguson Cost of Service Program - 2020 Updated 9-28-2020								
	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Operating Cost Projection								
Operational Costs Currently Funded by General Fund	\$ 380,903	\$ 392,190	\$ 404,304	\$ 416,798	\$ 429,683	\$ 442,974	\$ 456,685	\$ 470,831
Personnel								
PW Director								
Township Engineer								
Assistant Township Engineer								
Engineer Technician								
GIS Technician								
GIS Technician								
Road Superintendent								
Road Foreman								
Road Foreman								
Road Workers (11 staff)								
Part-time MS4 Engineer								
Direct Costs								
Consumable Supplies								
Fuel								
MS4 Program Compliance activities								
Miscellaneous Materials								
New Operational Costs - Totals	\$ 250,912	\$ 284,440	\$ 405,994	\$ 420,511	\$ 435,573	\$ 451,466	\$ 467,955	\$ 578,501
Stormwater Engineer - Full time, converted from current part-time, to maintain system inventory, MS4 compliance and inspection program. Grade 27.	\$ 113,296	\$ 117,163	\$ 121,348	\$ 125,599	\$ 130,015	\$ 134,603	\$ 139,372	\$ 144,328
Stormwater Workers (2), augment current PW labor force to address immediate repair needs based on initial system inspection of inlets and pipe network, Grade 17			\$ 111,216	\$ 115,020	\$ 118,881	\$ 123,062	\$ 127,303	\$ 131,706
Two interns for 480 hours @\$20 an hour	\$ 19,200	\$ 19,200	\$ 19,200	\$ 19,200	\$ 19,200	\$ 19,200	\$ 19,200	\$ 19,200
Increase in Materials for System Maintenance		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Master Plan and Design Standards								\$ 93,333
Mobile data collection tools (interns)	\$ 1,200							
Based on experience in Ferguson - \$3.50/linear foot of pipe inspected x 44.4 miles which includes cross pipes and private pipes carrying public waters (3.50*5280*44.4). Complete in 7 years (cost escalated at 5%)	\$ 117,216	\$ 123,077	\$ 129,231	\$ 135,692	\$ 142,477	\$ 149,601	\$ 157,081	\$ 164,935
All Stormwater Operational Costs - Current Plus New Services	\$ 631,815	\$ 676,630	\$ 810,298	\$ 837,309	\$ 865,256	\$ 894,440	\$ 924,640	\$ 1,049,332
Capital Projects								
	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28
MS4 Chesapeake Bay Pollutant Reduction Plan Implementation (Design, ROW, Permitting, Construction)	\$ 150,000	\$ 75,000	\$ 250,000	\$ 250,000	\$ -			
Park Hill Drainage Improvement		\$ 1,500,000						
Line CMP - 5000'/year @\$100 based on priorities for CMP rehab	\$ 500,000	\$ 525,000	\$ 551,250	\$ 578,813	\$ 607,753	\$ 638,141	\$ 670,048	\$ 703,550
Repair stormwater inlets (5 a year @\$3000)	\$ 15,000	\$ 15,450	\$ 15,914	\$ 16,391	\$ 16,883	\$ 17,389	\$ 17,911	\$ 18,448
Community Partnership Program		\$ 50,000	\$ 52,750	\$ 55,651	\$ 58,712	\$ 61,941	\$ 65,348	\$ 68,942
All Stormwater Capital Projects	\$ 665,000	\$ 2,165,450	\$ 869,914	\$ 900,855	\$ 683,348	\$ 717,471	\$ 753,307	\$ 790,940
Total Stormwater Program - Operating and Capital	\$ 1,296,815	\$ 2,842,080	\$ 1,680,212	\$ 1,738,164	\$ 1,548,604	\$ 1,611,911	\$ 1,677,947	\$ 1,840,273

September 28, 2020

Exhibit "A"

FERGUSON TOWNSHIP
§27-716. WORKFORCE HOUSING ORDINANCE

1) Purpose.

The purpose of this Chapter is:

- a) Provide a wide range of quality, workforce housing for households with an income of 80% to 120% of Area Median Income (AMI) in high opportunity neighborhoods, those with superior access to quality schools, services, amenities and transportation;
- b) To support the Centre Region Comprehensive Plan's goal of providing a wide range of sound, affordable and accessible housing consistent with the fair share needs of each municipality in the Centre Region;
- c) Provide criteria for workforce housing including, but not limited to, design, construction, phasing, and location within a development;
- d) To facilitate and encourage development and redevelopment that includes a range of housing opportunities through a variety of residential types, forms of ownership, home sale prices and rental rates;
- e) To work in partnership and support local, state, and federal programs to create additional housing opportunities;
- f) Responsibly allocate resources to increase housing opportunities for families and individuals facing the greatest disparities;
- g) Ensure the opportunity of workforce housing for employees of businesses that are located in or will be located in the Township;
- h) To ensure affordable homeownership, is defined as a mortgage payment and housing expenses (principal, interest, taxes, insurance, and condominium or association fees, if any) costing no more than 30% of a family's gross month income, per the Department of Housing and Urban Development (HUD) definition; and
- i) Effectively enforce and administer the provisions of the Workforce Housing Program.

2) Authority. Provisions for the Workforce Housing Chapter are intended to comply with the following articles of the Pennsylvania Municipal Planning Code.

(1) Article VI Zoning.

Section 603. Ordinance Provisions where:

- (a) Zoning Ordinances should reflect the policy goals of the statement of the community development objectives and give consideration to the character of the municipality, the needs of the citizens and the suitabilities and special nature of particular parts of the municipality.

(c) Zoning Ordinances may contain:

- (5) Provisions to encourage innovations and to promote flexibility, economy and ingenuity in development, including subdivisions and land developments as defined in this act;
- (6) Provisions authorizing increases in the permissible density of population or intensity of a particular use based upon expressed standards and criteria set forth in the zoning ordinance;

(j) Zoning Ordinances adopted by municipalities shall be generally consistent with the municipal or multi-municipal Comprehensive Plan or, where none exists, with the municipal statement of community development objectives and the county Comprehensive Plan.

Section 604. Zoning Purposes. The provisions of zoning ordinances shall be designed:

(1) To promote coordinated and practical community development and proper density of population.

Section 605. Classifications.

(3) For the purpose of encouraging innovation and the promotion of flexibility, economy and ingenuity in development, including subdivisions and land developments as defined in this act, and for the purpose of authorizing increases in the permissible density of population or intensity of a particular use based upon expressed standards and criteria set forth in the zoning ordinance.

(2) These regulations are enacted under the authority of the Pennsylvania Human Relations Act (Act of October 27, 1995, P.L. 744, as amended), which guarantees fair housing.

(3) Posting of the Fair Housing Practices Notice is required pursuant to the Pennsylvania Human Relations Act.

3) **Definitions.** As used in this chapter, the following words and terms shall have the meanings specified herein:

AREA MEDIAN INCOME—The midpoint of combined salaries, wages, or other sources of income based upon household size in the State College Metropolitan Statistical Area.

CONVERSION—A change in a residential rental development or a mixed-use development that includes rental dwelling units to a development that contains only owner-occupied individual dwelling units or a change in a development that contains owner-occupied individual units to a residential rental development or mixed-use development.

DENSITY BONUS—An increase in the number of market-rate units on the site in order to provide an incentive for the construction of affordable housing pursuant to this chapter, also known as a bonus unit.

DEVELOPMENT—The entire proposal to construct or place one or more dwelling units on a particular lot or contiguous lots including, without limitation, a Traditional Town Development (TTD) Master Plan, a Planned Residential Development (PRD), land development or subdivision.

FEE-IN-LIEU—A payment of money to Ferguson Township’s Affordable Housing Fund in-lieu of providing Workforce Housing Units. This fee is updated annually within the Ferguson Township Schedule of Fees.

LOT—A designated parcel, tract or area of land established by a plat or otherwise as permitted by law

and to be used, developed or built upon as a unit.

MEDIAN GROSS HOUSEHOLD INCOME—The median income level for the State College, PA Metropolitan Statistical Area (MSA), as established and defined in the annual schedule published by the Secretary of the U.S. Department of Housing and Urban Development, adjusted for household size.

MULTI-FAMILY DWELLING—Three (3) or more dwelling units, with the units stacked one above the other.

PHASE—The portions of an approved Development, or, in the case of a Master Plan approval, a Specific Implementation Plan, which are set out for development according to a Township-approved schedule.

RECEIVING DEVELOPMENT—A new development with transferred Workforce Housing obligations from a Sending Site.

RENOVATION—The physical improvement that adds to the value of real property, but that excludes painting, ordinary repairs, and normal maintenance.

SENDING DEVELOPMENT—A development which utilizes the off-site option to send its own Workforce Housing Unit obligations to another development on a different site.

WORKFORCE HOUSING—Housing with a sales price or rental amount within the means of a household that may occupy moderate income housing. In the case of dwelling units for sale, affordable means housing in which mortgage, amortization, taxes insurance, and condominium or association fees, if any, constitute no more than thirty (30) percent of such gross annual household income for a household of the size that may occupy the unit in question. In the case of dwelling units for rent, affordable means housing for which the rent and basic utilities constitutes no more than thirty (30) percent of such gross annual household income for a household of the size that may occupy the unit in question. Utilities for rental units include: electric/gas, trash, water and condominium or association fees.

WORKFORCE HOUSING DEVELOPMENT AGREEMENT— A written agreement duly executed between the applicant for a development, the Township, and, if applicable, the designated third-party administrator of the Workforce Housing Program. Said agreement shall include, at minimum, all of the provisions established in §27-716, Subsection 7.

WORKFORCE HOUSING FUND—The fund created by Ferguson Township to receive funds generated from the administration of fee-in-lieu payments to support workforce housing within Ferguson Township.

WORKFORCE HOUSING DWELLING UNIT—A housing unit documented in an applicant's Workforce Housing Development Agreement as required in order to comply with the Workforce Housing Program requirements, subsidized by the federal or state government or subject to covenants and

deed restrictions that ensure its continued affordability. When calculating the required percentage of Workforce Units in a development, any fractional result between 0.01 and 0.49 will be rounded down to the number immediately preceding it numerically, and any fractional result between 0.50 and 0.99 will be rounded up to the next consecutive whole number. However, the total Workforce Unit percentage shall not exceed ten (10) percent of the required total Workforce Housing Units in the development.

- 4) **Applicability.** Workforce Housing must be provided in the following Developments and minor alterations within the Terraced Streetscape (TS) Zoning District and the Traditional Town Development (TTD) Zoning District that results in:
 - a) Ten or more residential dwelling units;
 - b) Renovation of a residential structure that results in ten or more additional residential dwelling units within five years; and
 - c) Conversion of a nonresidential property to a residential property that results in ten or more residential dwelling units within five years.
- 5) **General Requirements for Workforce Units.** For all applicable developments listed in Section 4. Applicability, within the Terraced Streetscape (TS) Zoning District and the Traditional Town Development (TTD) Zoning District, projects must comply with the following requirements.
 - a) The permit application must include a Workforce Housing Program option selection.
 - b) Calculation of Workforce Units. To calculate the minimum number of workforce units required in any land development listed in Subsection 4. Applicability, the total number of proposed units shall be multiplied by ten (10) percent.
 - i) When calculating the required percentage of Workforce Units in a development, any fractional result between 0.01 and 0.49 will be rounded down to the number immediately preceding it numerically, and any fractional result between 0.50 and 0.99 will be rounded up to the next consecutive whole number. However, the total Workforce Unit percentage shall not be required to exceed ten percent of the total units in the development.
- 6) **Standards.** Workforce Housing must be provided, or a fee-in-lieu of providing Workforce Housing must be paid, according to the following standards:
 - a) Workforce units may be built on-site, paid fee-in-lieu, or built off-site.
 - i) Diversity Standards as outlined in §27-303.C.2.a. (related to TTD developments) may be modified to the extent needed to accommodate all required workforce units and allowable bonus units.
 - ii) In the case of Workforce Housing Dwelling Units provided as a single-family dwelling, duplex, multi-plex or townhouse:
 - (1) The units shall not be segregated or clustered within a development.
 - (2) Except in the case of lots containing more than one unit, no more than two adjacent lots or units shall contain Workforce Housing Dwelling Units.
 - iii) Workforce Housing Dwelling Units may be clustered within a multi-family dwelling (for sale or rent) and no more than 25% of the total units per floor can be designated as Workforce Units, excluding the top floor.
 - iv) Workforce Housing Dwelling Units shall be like market rate units, exclusive of upgrades, with regard to number of bedrooms, amenities, and access to amenities, but may differ from market-rate units regarding interior amenities, provided that:

- (1) These differences, excluding differences related to size differentials, are not apparent in the general exterior appearance of the market-rate units;
 - (2) These differences do not include insulation, windows, heating systems, and other improvements related to the energy efficiency and standard components of the unit;
 - (3) Amenities for Workforce Units are determined to be reasonably equivalent if the appliances have the same Energy Star rating as those in the market-rate units; and
 - (4) Workforce units may be up to 10 percent smaller than the market-rate units;
 - v) In order to ensure an adequate distribution of workforce units by household size, the bedroom mix of workforce units in any project shall be in the same ratio as the bedroom mix of the market-rate units of the project.
 - vi) Workforce units required under this chapter shall be offered for sale or lease to a qualified household to be used for its own primary residence, except for units purchased by the Township or its designee;
 - vii) The sale or lease of Workforce Housing Dwelling Units shall be limited to qualified households earning between 80% and 120% Area Median Income (AMI), adjusted for household size.
 - viii) If the Development contains Phases, Workforce Housing shall be provided in all residential Phases, according to the options set forth in Section 8.
 - ix) Owners of Workforce Housing Dwelling Units are required to sign an agreement of deed restriction, suitable for recording, providing that such unit is subject to the terms and conditions of this Ordinance.
- b) Accommodations.
- i) Developments that provide built Workforce Housing Dwelling Units, either built on-site or built off-site will be entitled to the following:
 - (1) One additional equivalent unit (bonus unit) may be added to the Sending Development for each for-sale Workforce Housing Unit provided;
 - (2) Multi-family dwellings may exceed the maximum height set forth in the underlying zoning district by one additional story; and
 - (3) Off-street parking may be provided but is not required for any workforce unit built or designated within multi-family dwellings.
- c) Ferguson Township's Option to Purchase.
- i) The following provisions apply to the initial offering of workforce units for sale by the developer:
 - (1) As a condition of land development approval, the applicant shall notify the Township or its designee of the prospective availability of any workforce units at the time the design and pricing are being established for such units.
 - (2) From the time of building permit issuance, the Township or its designee shall have an exclusive option for 60 days to enter into a purchase and sales agreement at the workforce unit pricing for each workforce unit offered for sale by the applicant. The Township may waive or assign this option.
 - (3) If the Township fails to exercise its option for the workforce units, or if the Township or its designee declares its intent not to exercise its option, the applicant shall offer the units for purchase to households per §27-716.6.a.v. If requested, by the applicant, the Township or its designee shall execute documents that may be recorded with the Centre County Office of Recorder of Deeds to evidence said waiver of option.

- (4) Closing on workforce units purchased by the Township or its designee occurs within 30 days after issuance of the certificate of occupancy. If the Township or its designee fails to close on these workforce units within such 30 days, the applicant shall offer the unit for purchase or rent to households per §27-716.6.a.v.
 - (5) The Township may assign its options under this section, in which event it shall notify the applicant of the agency to which it has assigned the option, which agency shall work directly with the applicant, and shall have all of the authority of the Township as provided under this section.
 - (6) At any point after the initial option period, (2) above, the applicant may offer the Workforce Housing Dwelling Units to the Township or its designee for purchase at the workforce unit pricing. The Township or its designee then shall have 30 days to enter into a purchase and sales agreement and close within 30 days thereafter.
- d) Limitations.
- i) To the extent permitted by Federal Law, priority will be given to residents of Centre County, or individuals employed by a business located in Centre County.
 - ii) The Workforce Housing Dwelling Units must be occupied by the income qualified individual and/or family and must be used as the principal place of residence;
- e) Except for household income, asset limitations and the primary residency requirement as set forth herein, occupancy of any workforce unit shall not be limited by any conditions that are not otherwise applicable to all units within the covered project;
- f) Execution of a Workforce Housing Development Agreement shall be a condition of approval of a land development plan, or General Master Plan.

7) Workforce Housing Development Agreement.

For Developments required to contain Workforce Housing, no land development plan, subdivision plan, or Specific Implementation Plan for a Phase within a Development, shall be recorded without having first duly executed a Workforce Housing Development Agreement for such Development or Phase. Ferguson Township, Township designee, and the applicant for the development, shall each be parties to the Workforce Housing Development Agreement, which shall, as minimum, contain the following provisions:

- a) Concurrence by the designated administrator of the Workforce Housing Program that the Workforce Housing is being provided within the Development or Phase;
- b) The location(s), zoning designation(s) and ownership of the Development or Phase;
- c) The number and type of Workforce Housing Dwelling Units that will be provided and the calculations used to determine the number of units provided;
- d) If a fee-in-lieu is proposed for the Development or Phase, in whole or part, the fee-in-lieu calculation methodology that will be applied to Workforce Housing Dwelling Units, within the Development or Phase;
- e) Any accommodations provided in §27-716.6.b that are being utilized for the project;
- f) A description of the Development or Phase proposed, including the name of the development project and marketing name;
- g) A graphical depiction of the location of Workforce Housing Units within the Development or Phase, and if available, the lot numbers for the Workforce Housing Dwelling Units;
- h) A schedule for the construction of the Workforce Housing Dwelling Units, consistent with that shown on the approved plans for the Development or Phase.

- i) The proposed sale prices and affordability restrictions for each Workforce Housing Dwelling Unit and a copy of the applicable affordability deed restrictions and covenants;
- j) The proposed marketing plan for the Workforce Housing;
- k) Acknowledgement that §27-716.11—Continued Affordability, Compliance and Reporting Requirements will be followed.
- l) Indication of which, if any, of the Workforce Housing Dwelling Units will be special needs housing for seniors, disabled, or other special needs populations and a description of the unique features or services for that population.
- m) Indication as to whether the applicant or, for off-site construction, a third party will be constructing the Workforce Housing Dwelling Units. If a third party is to construct the Workforce Housing Dwelling Units, the third party shall join in and be bound by the terms and conditions of the Workforce Housing Development Agreement.
- n) Within any given Development or Phase, Certificate of Occupancy permits for the last ten (10%) of market-rate units that are offered for sale or rent within that Development or Phase shall be withheld by the Township until all of the Workforce Housing Dwelling Units within that Development or Phase have been issued Certificates of Occupancy or release by payment of a fee-in-lieu.
- o) Acknowledgement that the designated workforce housing administrator of the Township's Workforce Housing Program shall have full authority to administer the provisions of the Workforce Housing Development Agreement.
- p) The draft Workforce Housing Development Agreement shall be reviewed and approved by the Township Solicitor with approval as a condition of approval of the plans for the Development or Phase.
- q) The fully executed Workforce Housing Development Agreement shall be recorded concurrently with the plans for the Development or Phase.

8) Workforce Housing Options.

Workforce Housing may be provided within a Development or Phase using one or more of the following options selected by the applicant:

- a) On-Site construction.
 - i) Accommodations that will be provided to the Developer as set forth in §27-716.6.b. for the project will be included in the land development plan and the Workforce Housing Development Agreement.
- b) Fee-In-Lieu.
 - i) A fee-in-lieu may be paid to the Workforce Housing Fund to offset the construction of one or more Workforce Housing Dwelling Units as follows:
 - (1) Up to 40 percent of the Workforce Housing Dwelling Units attributable to for-sale units within the Development can be offset by a fee-in-lieu; and
 - (2) Up to 100 percent of the Workforce Housing Dwelling Units attributable to rental units within the Development or Phase can be offset by a fee-in-lieu.
 - ii) Board of Supervisors shall establish by resolution the amount of the Workforce Housing fee-in-lieu as part of the Township's Schedule of Fees.
 - iii) For single-phased development projects, the fee-in-lieu shall be paid prior to issuance of the zoning permit.
 - iv) For development projects with Phases (Specific Implementation Plans), the fee-in-lieu shall be paid on a phase by phase basis based upon the number of workforce housing units being

released in that phase with payment made prior to the issuance of the zoning permit for each phase.

- (1) The current fee-in-lieu amount in place at the time of submission will be applied to the workforce housing units being released in that phase.
 - v) The Township shall create and administer a Workforce Housing Fund into which all fee-in-lieu payments shall be deposited. All funds received pursuant to this chapter shall be used to further the Township's mission to maintain and further Workforce Housing within Ferguson Township.
 - vi) Upon payment of the fee-in-lieu amount for one or more Workforce Housing Dwelling Units, the applicant has no additional Workforce Housing requirements relative to such units. Upon payment, the Township and applicant shall execute a recordable instrument indicating that the Workforce Housing requirements have been met for those units and that the units are no longer Workforce Housing Dwelling Units subject to the terms and conditions of this Ordinance.
- c) Build off-site.
- i) Workforce Housing Dwelling Units may be constructed off-site, in a development (the "Receiving Development") within Ferguson Township that is separate from the Development or Phase (the "Sending Development") that is required to provide Workforce Housing.
 - ii) The Receiving Development must be an approved development, and the applicant must obtain land development plan approval from the Township for the Receiving Development concurrently with the land development plan approval for the Sending Development.
 - iii) The workforce units built in the Receiving Development must be reasonably equivalent in size and bedroom count to the units in the Sending Development.
 - iv) The Receiving Development shall be an integrated development and not contain 100 percent Workforce Housing Dwelling Units.
 - v) The owner of the Sending Development must provide the following information to Township Staff and/or designee at the time the land development plan for the Sending Development has been submitted:
 - (1) Location of the Receiving Development;
 - (2) Concurrence of the owner of the Receiving Development to construct the Workforce Housing Dwelling Units; and
 - (3) The number of units and Workforce Housing Dwelling Units proposed within the Receiving Development.
 - vi) The Sending Development will receive all bonus units and accommodations attributable to the Workforce Housing Dwelling Units.
 - vii) The Receiving Development must be located within the Regional Growth Boundary (RGB) as illustrated in the Centre Region Comprehensive Plan.
 - viii) The owner or developer of the Receiving Development must enter into the Sending Development's Workforce Housing Development Agreement for the Workforce Housing Dwelling Units that are going to be provided on the Receiving Development.
 - ix) The Receiving Development is subject to the Workforce Housing Program requirements outlined in §27-716.
 - x) The Receiving Development must develop the Workforce Housing Dwelling Units according to the schedule set forth in the Workforce Housing Development Agreement.

- xi) A violation to the Sending Development will be due to Ferguson Township if the Workforce Units in the Receiving Development are not made available as set forth in the Workforce Housing Development Agreement. Notice of Violation procedures can be found in Chapter 27, Part 906. Violations and Penalties.

9) Policy and Procedures Manuals for Administration of Workforce Housing Dwelling Units For Sale and Rent. Ferguson Township Planning Department and/or designee shall provide an administrative manual to offer guidance to applicants regarding compliance with the terms and conditions of this Ordinance. Applicants are encouraged to follow the terms set forth therein.

- a) Owners or their property managers are encouraged to use the same systems for attracting potential tenants for leasing up Workforce Housing Dwelling Units as are used for market rate units. Applicants and their agents are expected to work closely and in cooperation with Township Staff and/or designee to make the workforce marketing and sales process as efficient and equitable as possible.
- b) The Workforce Housing program has no rules or guidelines about the method owners, or their property managers, use to determine the order in which tenants are offered Workforce Housing Dwelling units.
- c) These documents will include clarifying information and procedures when requested by the Township. These procedures may be updated from time to time to increase the effectiveness of the Workforce Housing Program.

10) Inability to Rent or Sell Workforce Housing Units to Qualified Households.

- a) By Developer. If the developer meets or exceeds the marketing guidelines set forth in its Workforce Housing Development Agreement for a period of one year from final certificates of occupancy issuance and is still unable to sell or rent such a unit to a qualified household, the developer shall notify the Township. The Township or its designee shall have 30 days from the date notice was given to enter into a contract to purchase the unit at its Workforce marketed price, with closing to take place within 30 days thereafter. After which, the Township, or its designee shall market and sell the unit as a Workforce Housing Dwelling Unit. If the Township or its designee does not purchase the Workforce Dwelling Unit, it shall be conclusively demonstrated that there is no market for such unit being a Workforce Dwelling Unit.
 - i) For-Sale Dwelling Units—The developer shall pay the Township 60% of the original per unit fee-in-lieu and may remove the unit as a Workforce Housing Dwelling Unit and the unit shall become a market-rate unit, no longer subject to the terms and conditions of this Ordinance.
 - ii) Rental Dwelling Units—The developer shall notify the Director of Planning and Zoning by certified mail that the deed restriction will be removed from the rental unit and consequently, the unit will be removed from the Workforce Housing Program.
- b) By Unit Owner. The owner of a Workforce Housing Dwelling Unit may remove the unit by subsequent sale to a non-qualifying owner by paying a fee-in-lieu to the Workforce Housing Fund as follows: Unit owner shall pay the Township 60% of the current per unit fee-in-lieu and may remove the unit as a Workforce Housing Dwelling Unit and the unit shall become a market-rate unit, no longer subject to the terms and conditions of this Ordinance.

11) Continued Affordability, Compliance and Reporting Requirements.

- a) For Sale Workforce Units.
 - i) The continuity of a Workforce Housing Dwelling Unit that is sold shall be ensured for a period of 99 years commencing on the date the certificate of occupancy is issued for the unit. To provide for this, a restriction shall be place on the deed of the Workforce Housing Dwelling

Unit, which shall read as follows: "This property is to remain affordable for a period of 99 years from its initial date of sale for persons earning between 80 percent and 120 percent of the Area Median Income (AMI) for State College, PA Metropolitan Statistical Area (MSA) as established by the most recently published income guidelines defined in the annual schedule published by the Secretary of the United States Department of Housing and Urban Development."

- ii) Prospective buyers shall enter into a legally binding agreement with the designated administrator of the Workforce Housing Program that will stipulate the process for certifying subsequent buyers of Workforce Housing Dwelling Units for the applicable 99 year period, and the amount of equity able to be recouped by the homeowner upon sale of the Workforce Housing Dwelling Unit. The designated administrator of the Workforce Housing Program shall have the authority to require additional stipulations in the agreement including, but not limited to, the requirement of prospective buyers to participate in financial counseling in accordance with the procedures and requirements of the designated administrator.
- iii) The Township shall require resale conditions in order to maintain the availability of workforce units in perpetuity be specified in the Affordability Instrument, including resale calculations.
 - (1) At the time of purchase, the owners of any workforce unit shall execute a Resale Restriction Agreement and Option to Purchase provided by the Township, stating the restrictions imposed pursuant to this Resale Restrictions section, including but not limited to all applicable resale controls and occupancy restrictions. This Resale Restriction Agreement and Option to Purchase shall be recorded in the Centre County Office of Recorder of Deeds and shall afford the Township or its assignee the right to enforce the declaration of restrictions.
 - (2) The Township or its designee shall be responsible for monitoring and facilitating the resale of workforce units.
- iv) Provisions for continued affordability of workforce units shall provide that the Township have an exclusive option to purchase any workforce unit when it is offered for resale.
 - (1) The owner shall notify the Township or its designee of the prospective availability of any workforce unit for sale.
 - (2) Upon being notified by the owner of the workforce unit, the Township or its designee shall have an exclusive option for 30 days to enter into a purchase and sales agreement at the workforce unit pricing the unit being offered for sale by the owner. The Township may waive or assign this option.
- v) If the Township fails to exercise its option for the workforce unit, or if the Township or its designee declares its intent not to exercise its option, the owner shall notify the Director of Planning and Zoning by certified mail that the deed restriction will be removed from the property and consequently, the unit will be removed from the Workforce Housing Program. Upon notification, the owner may sell the Workforce Unit to a non-qualifying owner by paying a fee-in-lieu to the Workforce Housing Fund as outlined in §27-716.10.b. If requested, by the owner, the Township or its designee shall execute documents that may be recorded with the Centre County Office of Recorder of Deeds to evidence said waiver of option.
- vi) Closing on workforce units purchased by the Township or its designee occurs within 30 days of notifying the owner of the Township or its designee's intent to exercise its option. If the Township or its designee fails to close on this workforce unit within such 30 days, the owner shall notify the Director of Planning and Zoning by certified mail that the deed restriction will

be removed from the property and consequently, the unit will be removed from the Workforce Housing Program. Upon notification, the owner may sell the Workforce Unit to a non-qualifying owner by paying a fee-in-lieu to the Workforce Housing Fund as outlined in §27-716.10.b. If requested, by the owner, the Township or its designee shall execute documents that may be recorded with the Centre County Office of Recorder of Deeds to evidence said waiver of option.

b) Leasing/Rental Developments.

i) Static Data, Unit Composition and Rent Schedule.

(1) This information is required both prior to lease up and annually that includes: total units, bedroom size, tenant incomes and rents, unit locations within the development, and square footage.

ii) Tenant incomes and rent determination.

(1) Measurement of household income is determined using the Housing and Urban Development's (HUD) annually published area median income and rent chart based upon household size in the State College Metropolitan Statistical Area (MSA).

iii) Incomes rising in place.

(1) Households that have initially qualified for a Workforce Housing unit are permitted to remain in that unit and not be subject to market rate rents until their incomes reach or exceed the income limits contained in this chapter. After qualifying at lease-up, a tenant's income may increase above the affordability restrictions of a development and still have the unit fulfill the development's Workforce Housing requirements, based on the following schedule:

(a) Tenants in units restricted at 80% of AMI levels, may have income increase up to 120% of AMI.

(2) The owner or property manager may revise the expiring leases with tenants who, upon recertification, no longer meet the income requirements. Tenants may continue living in a Workforce Housing Dwelling unit at market rate rent. The market rate rent level must be comparable to reasonably equivalent units within the development, or a comparable development. Tenants must not be required to submit additional deposits or fees.

(a) Un-constructed Units. If units within the Phase or Development (for single phase developments) are not yet constructed, another unit must be designated from such un-constructed units in the Phase or Development as a Workforce Housing Dwelling Unit in order to maintain the affordability requirements as described in the Vacancy section below.

(b) Constructed Units. For developments that are completely constructed, another unit must be designated in the development as a Workforce Housing unit in order to maintain the affordability requirements as described in the Vacancy section below.

iv) Vacancies.

(1) The following shall apply when, through the annual tenant income certification reporting cycle, a tenant's income is above what's allowable for the Workforce Housing Dwelling Unit:

(a) Owner or their property manager will check the reported income against that allowed by the incomes rising in place policy.

(b) When a tenant's income is at or below the in the incomes rising in place policy, there is no action required by the owner or their property manager. The owner or their

property manager at their discretion may raise tenant rent up to the maximum allowed for the tenant's household according to the current Housing and Urban Development's (HUD) annually published AMI and rent chart based upon household size in the State College (MSA), taking into account any applicable laws, rules, or policies regarding rent increases.

(c) In the case that a tenant no longer qualifies for a Workforce Housing unit, the owner or their property manager must give at least 240-day written notice to the tenant and Ferguson Township and/or designee prior to an increase in the unit's rent. This information must be included in the lease or lease addendum for each Workforce Housing unit and an executed copy provided to Ferguson Township and/or designee as the development is leased up and at unit takeover.

c) Annual Reporting and Review.

i) Developments with rental units will be subject to Ferguson Township and/or designee annual reporting requirements as set forth in the Workforce Housing Development Agreement.

Owners or their property managers on an annual basis will submit information on Workforce Housing Dwelling Units and the tenants living in such units.

ii) The Township and/or designee reserves the right to physically inspect developments containing Workforce Housing Dwelling Units at least once every three years. Inspections will also include an audit of Workforce Housing related files such as the tenant income compliance. Developments that are determined to be out of compliance may be inspected more frequently or until they are brought back into compliance.

12) Administration. The Ferguson Township Planning and Zoning Department and/or designee shall administer and monitor activity under this chapter and shall report periodically to the Board of Supervisors, setting forth its findings, conclusions and recommendations for changes that will render the program more effective.

13) Implementation. The Ferguson Township Planning and Zoning Department and/or designee may establish procedures, and prepare forms for the implementation, administration and compliance monitoring consistent with the provisions of this Chapter.

14) Fees. Fees to administer the program such as a monitoring fee, refinance fee, or resale fee, may be established by resolution by the Board of Supervisors, following written recommendation by the Township Manager and adopted as part of the Township's schedule of fees.

Municipality	Municipal Board Comment	COG Staff Response																																								
College	Do you utilize amortization schedules for the Pool and/or Parks loan? If so, could we get a copy?	See attached – 2011 Renegotiate in 2020 is the Parks Loan, use the first column. We managed to extend the fixed rate for an additional 6 months but did not get a revised amortization schedule due to the short term nature of the borrowing (looking to change the loan).																																								
College	If no amortization, could we get original principle, current balance, current interest rate, compounding period, remaining term/maturity date and current payment (have annual, looking for per period) for each? Any of this not on the amortization schedule would be appreciated in addition.	N/A – see above																																								
College	For the Parks loan, confirming the current already drawn being held amount as \$1,285,047.	Still working on this, believe it to be correct but not 100% tied down – Loan Draws Spreadsheet. Will be confirmed prior to General Forum.																																								
College	For the Parks loan, amount remaining to be drawn?	See Loan Draws spreadsheet.																																								
College	For the Parks loan, original principle already paid back?	Not completed at this time however staff will note that all amounts drawn currently match the loan balance - meaning the entire loan could be repaid with funds on hand.																																								
College	For the Parks loan, confirming that the current debt service level is only on the already drawn amount and will obviously increase if fully drawn.	Correct. Amount drawn to date has been for Oak Hall plus amounts in escrow only. Oak Hall portion of the debt has been fully repaid.																																								
College	<i>In addition, please refer to responses in the Comment Guide</i>																																									
Patton	<i>What is the Centre Region Population Exepected Forecast</i>	<table border="1" data-bbox="1045 829 2018 1065"> <thead> <tr> <th data-bbox="1045 829 1241 873">Municipality</th> <th data-bbox="1241 829 1430 873">2010 Census</th> <th data-bbox="1430 829 1625 873">2019 Population Estimates</th> <th data-bbox="1625 829 1820 873">2030 Forecast</th> <th data-bbox="1820 829 2018 873">2040 Forecast</th> </tr> </thead> <tbody> <tr> <td data-bbox="1045 873 1241 904">College</td> <td data-bbox="1241 873 1430 904">9,521</td> <td data-bbox="1430 873 1625 904">10,055</td> <td data-bbox="1625 873 1820 904">11,823</td> <td data-bbox="1820 873 2018 904">12,893</td> </tr> <tr> <td data-bbox="1045 904 1241 935">Ferguson</td> <td data-bbox="1241 904 1430 935">17,690</td> <td data-bbox="1430 904 1625 935">19,462</td> <td data-bbox="1625 904 1820 935">22,203</td> <td data-bbox="1820 904 2018 935">24,704</td> </tr> <tr> <td data-bbox="1045 935 1241 966">Halfmoon</td> <td data-bbox="1241 935 1430 966">2,667</td> <td data-bbox="1430 935 1625 966">2,833</td> <td data-bbox="1625 935 1820 966">3,543</td> <td data-bbox="1820 935 2018 966">4,031</td> </tr> <tr> <td data-bbox="1045 966 1241 997">Harris</td> <td data-bbox="1241 966 1430 997">4,873</td> <td data-bbox="1430 966 1625 997">6,040</td> <td data-bbox="1625 966 1820 997">6,703</td> <td data-bbox="1820 966 2018 997">7,281</td> </tr> <tr> <td data-bbox="1045 997 1241 1027">Patton</td> <td data-bbox="1241 997 1430 1027">15,311</td> <td data-bbox="1430 997 1625 1027">15,805</td> <td data-bbox="1625 997 1820 1027">18,925</td> <td data-bbox="1820 997 2018 1027">20,648</td> </tr> <tr> <td data-bbox="1045 1027 1241 1058">SCB</td> <td data-bbox="1241 1027 1430 1058">42,034</td> <td data-bbox="1430 1027 1625 1058">42,160</td> <td data-bbox="1625 1027 1820 1058">43,506</td> <td data-bbox="1820 1027 2018 1058">44,553</td> </tr> <tr> <td data-bbox="1045 1058 1241 1089">Centre Region</td> <td data-bbox="1241 1058 1430 1089">92,096</td> <td data-bbox="1430 1058 1625 1089">96,355</td> <td data-bbox="1625 1058 1820 1089">106,704</td> <td data-bbox="1820 1058 2018 1089">114,110</td> </tr> </tbody> </table> <p data-bbox="1045 1065 1486 1089">Source: Centre Regional Planning Agency, 2010</p>	Municipality	2010 Census	2019 Population Estimates	2030 Forecast	2040 Forecast	College	9,521	10,055	11,823	12,893	Ferguson	17,690	19,462	22,203	24,704	Halfmoon	2,667	2,833	3,543	4,031	Harris	4,873	6,040	6,703	7,281	Patton	15,311	15,805	18,925	20,648	SCB	42,034	42,160	43,506	44,553	Centre Region	92,096	96,355	106,704	114,110
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<p>Ferguson</p>	<p>What are the precise penalties and costs to municipalities if the loan is repaid and the project abandoned? What remaining loan payments for the regional park would still need to be met? What would the costs amount to by municipality?</p>	<p>If the project is abandoned from a loan perspective the amounts held in escrow would match the amount outstanding on the loan, therefore the loan could be repaid in full with nothing remaining in debt service for the municipalities. The 2008 acquisition grant for the 75-acre parcel was \$159,000 and the 2011 acquisition grant for the 25-acre parcel was \$183,566. The 2011 Master Site Plan grant was \$19,100. The municipalities would be required to pay the grants back in full (\$361,666) plus penalty interest. The penalty is 10% annual interest compounded 4x annually (2.5%/quarter) from original grant date. That would be 12 years for the first grant, 9 years each for the second grant and the master site plan grant. The estimated penalty payments are \$702,784, for a total repayment of \$1,064,450. The costs to each municipality would most likely be based on the COG Modified Formula that was in place at the time these three grants were secured. The playground grant started in 2019 and the lighting grant started in 2020. While the COG/Authority is in possession of some of these funds, none have been spent yet; we are on the precipice of purchasing the playground equipment and lighting equipment via PA Costars as we have locked-in pricing at this time. The playground is being funded through \$300,000 from the loan and the rest of the cost through donations and grants. The lighting project is being funded solely through grants and donations. Requirement for projects funded under the Project 70 "Land Acquisition and Borrowing Act," Act 8 of 1964: i. Approved uses: Project 70 provided that, "Lands to be acquired by any political subdivision shall be such that they may be utilized for recreation, conservation and historical purposes, and contribute to meet the recreation or conservation needs of the community." ii. Restrictions on use: Project 70 provides that, "No lands acquired with funds made available under this act shall be disposed of or used for purposes other than those prescribed in this act without the express approval of the General Assembly: Provided, That the Commonwealth or a political subdivision, as the owner of such lands, may issue permits, licenses or leases for the exploration, development, storage and removal of oil, gas or other minerals, or for the installation and use of water, gas, electric, telephone, telegraph, oil or oil product lines, under the reasonable regulations prescribed by the owner consistent with the primary use of such lands for "recreation, conservation and historical purposes." If this project did not move forward and the land was sold or converted, not only are grant repayments required, with penalty, but the PA General Assembly must provide approval. Additionally, the acquisition of equivalent replacement land is required.</p>
<p>Ferguson</p>	<p>If the loan is refinanced and the additional funding turned back into the park's development, what would it enable to be purchased with the Phase I scope that is currently unfunded?</p>	<p>If the \$300,000 estimated in the matrix scenarios is what is being referred to, those funds could be allotted to site development which is the most expensive piece of the park's development. The \$300,000 only reduces the overall shortfall from \$2.011m to to \$1.71m approximately. The \$300,000 could also be used as 1-to-1 matching dollars for DCNR/DCED grants to increase the funding available for the underfunded project.</p>

Ferguson	<p>What <i>priority use agreements</i> are in place with other local organizations for the fields? Will this impact the ability of the park to be used by local organizations? If so, how? Also, will the lack of funding to provide restrooms at the park impact any priority use agreements? If so, does CRPR anticipate any lost funding as a result?</p>	<p>The priority use agreement with the Happy Valley Adventure Bureau includes tournament use on the larger fields; funds were provided to assist with the purchase of the LED Sports Field Lighting. The priority use agreement with Centre Soccer includes league and tournament use. Neither of these agreements preclude any use by CRPR's leagues and programs nor by other third-party user groups. Restrooms would be an ideal addition for this project; based on the volume of use at Oak Hall Regional Park, the volume of use at this park could be higher. Regional use has been in place at Hess Softball Complex for years without flushing restrooms. Porta-johns are provided and while users do not prefer them, they are available and are utilized. They would be utilized at this park as well, and a higher amount of accessible handicap porta-johns would be needed to accommodate users of the all-ability playground.</p>
Ferguson	<p>What is the guarantee that the connection to the Musser Gap Greenway will be made and what is the cost associated with it? What agreements exist between Penn State University and Clearwater Conservancy that may guarantee this connection? Generally, the Board would like to see this documentation to make a more informed decision on whether or not to recommend removal of the trail.</p>	<p>That is a question can be asked of Penn State and ClearWater Conservancy.</p>
Ferguson	<p>What is able to be built with the available funding? What can be built with the additional \$2 million that is currently not funded?</p>	<p>There are no individual costs for the park development other than for the playground and for the LED Sports Field Lighting projects (see budget pages from Zoom & Learn or GF Presentation Slides), and that is because these are grant funded projects. The budget includes site development work, stormwater management, water system, sanitary system, etc. There is no single cost per field or per the trail's linear foot. The project is set to include two medium natural grass fields, two large tournament natural grass fields, a 12,000 LF walking trail, a 15,000+ SF all-ability playground, LED Sports Field Lighting for the tournament fields, all stormwater management, water system, sanitary sewer system, a maintenance storage building, a restroom building (Phase 1 of the larger restroom/concession/year-round pavilion building), all parking lots, all landscaping, and all the "dressings" to include benches, goals, trash cans, etc. The project is \$2.01m short; these additional funds allow the completion of the reduced Phase I as designed and approved per the Land Development Plan, approved by the Ferguson Township Planning Commission and the Ferguson Township Board of Supervisors in December 2019.</p>

Ferguson	<p>Would the municipalities support eliminating the fields from the park and include the remainder of the proposed amenities? Is there any regional interest in converting this to a passive-use park and include the all-abilities playground? This would maintain the loan but reduce the cost of the park's development. What are the cost savings associated with not installing the fields and only performing the site work for the amenities that remain?</p>	<p>Please see responses from other municipalities on the Comment Guide. This park is part of the Regional Parks project and has always been intended to be a mix of active and passive recreation. The acquisition grants from 2008 and 2011 included language that this park was to be an active park facility with sports fields; the intent was clear from the moment the Authority applied for the funds. The Master Site Plan funds were to develop the master plan to include sports fields for the entire 100-acre facility, with a small mix of passive use areas such as the trails. The sports fields located at this park will reduce the shortfall of playing fields that this community faces now; additional sports fields are earmarked for Phases 2, 3, and 4 for this park, per the original acquisition grant applications and master site plan work.</p>
Ferguson	<p>What grant funding that has been secured or is pending is contingent on the development of the full first phase of the park? Is the grant for the all-abilities playground tied to other development of the park, as well? Specifically, the Board is interested in knowing whether significantly changing the park's development scope would impact grant funding that is tied to the amenities that remain.</p>	<p>The DCNR Playground Grant is only for the playground designated for Whitehall Road Regional Park. The DCNR Lighting Grant is only for the lights designated for the Whitehall Road Regional Park. If either item is eliminated, the grant funding would need to be returned.</p>
St College	<p>Considering the current budget climate and the pandemic, I am questioning the assumptions about economic drivers of the plan. Are the projections appropriate given the different environment from when the assumptions were made? For instance, please demonstrate that there aren't enough soccer fields in the Centre region.</p>	<p>In 2002, the Centre Region was short 12 rectangular fields; the area gained four rectangular fields in 2005/2006 when fields were created at Fogleman Field Complex and Circleville Park. That left the area with a shortage of eight rectangular fields. Whitehall Road Regional Park's reduced Phase I will include four rectangular fields, leaving the area still short four rectangular fields. Right now, as noted in the Zoom and Learn and GF Presentation, the rectangular fields used now, across municipal parks with rectangular fields, are overused. They are not allowed appropriate rest and renovation time. The Agency is not able to take any fields out of rotation due to demand; when a field is damaged beyond a quick repair, taking it out of rotation causes much undo burden on other fields and typically the reservation schedule is impacted greatly for the youth sports organizations. Projections of use at Whitehall Road Regional Park are still valid, despite the pandemic. Softball/baseball tournaments were still held throughout the 2020 summer months, and soccer, football, flag football, lacrosse, and field hockey activities all restarted this fall with COVID-19 safety plans in place.</p>
St College	<p>If the debt is refinanced for a savings of approximately \$300,000 and that amount is added to the \$4.8 million that has been borrowed, what will the Park look like? What will the Borough be paying in debt service assuming all of the \$4.8 million is used for construction?</p>	<p>For the first question, see the answer to a similar question from Ferguson Township above. For the second question, the debt service should mirror the attachment as requested above by College Township.</p>

St College	The COG should ask the Water Authority to assume the costs of providing potable water throughout the site in exchange for the preservation of the 100 acres as a permanent recharge area. This cost of providing water in Phase I is estimated at \$419,000.	The Regional Parks plan designated Oak Hall Regional Park, Hess Softball Complex, and Whitehall Road Regional Park to be active recreation sites with a mix of passive recreation opportunities as well. At this time, Hess Softball Complex does not have any passive use areas, but the facility can be used for passive or low-use events. These larger, active parks are to help with the burden of use currently in place at the municipal parks.
St College	The COG should ask the UAJA to contribute the \$175,000 costs of providing sanitary sewer within the site.	The UAJA will assume/has assumed the maintenance and operation of the pump station that was built on-site at the regional park. The pump station serves the regional park as well as the student housing complex built along Whitehall Road. Every developer is responsible for installing their own sewer sanitary system and paying the fees to connect the service to the local sanitary system.
St College	If the park is abandoned, how much will be lost in grants and interest?	See answer included in Ferguson Township section. That number is not able to be calculated at this time, but the original grant amount plus 10 years of 10% interest compounded 4x annually will be due to DCNR for the two acquisition grants and the master site plan grant.
St College	If the existing debt is refinanced and the 2.0 million is added to the new financial package, assuming a rate of 1.4 percent over 20 years, what would the borough's 24% share of the annual debt service amount to?	This question, answered directly based on staff estimates is approximately \$400,000 per year in debt service over the life of a 20 year loan, with the Borough's share being \$96,000 per year based on that amount. Staff cautions reading too much into this number at this point and recommends more research be done in terms of getting bids from contractors and more exact interest rates from bond counsel once a path forward is determined.
St College	<p>Re Phase 1 possible cost cuts:</p> <p>a. Should not include cuts to the walking trail as it is an important connector. It provides outdoor recreation for those who do not have small children or play active team sports.</p> <p>b. Please clarify that if the fields are removed, how many fields are we short? If I interpret this correctly, we are short 8 rectangular fields? Also, please explore cheaper irrigation options.</p> <p>c. Can we scale back the size of the all-ability playgroups?</p> <p>d. Can we explore creative building architecture re: restrooms/storage/maintenance.</p>	Duly noted. Will explore. For response to b., please see above.

St College	<p>Re: financing. I propose moving forward with refinancing with savings to go to invest in Phase 1 (option 1) but Option 4 is also something to consider seriously. ClearWater Conservancy had a hydrologist on staff a few years ago and she argued the need to safeguard these lands. The site I believe still sits on a groundwater recharge area for our water supply.</p>	<p>Duly noted. Staff will talk with our investment advisor once the various options are pared down. Because this land is no longer being farmed, the land is being improved. We have shared our data for treatment levels for municipal/regional park turf fields with the SCBWA and they are acceptable; the applications to the farm land, when it was being leased for farming, were 4x higher than any applications our Agency applies to turf fields. The site plan includes stormwater basins planted with grasses and pollinators, and several rain gardens to help filter all run-off. The percentage of permeable is greater than the impermeable surfaces percentages within the Phase I design.</p>
St College	<p>I believe that comment 2 where the current plan would be approved so long as a refinancing does not increase the debt service is the best way to go. It appeared from discussions by the authority with input from the consultants the Borough has used for a long time is possible. Using only the approved funding (\$4.8MM) would cut the project down to too large a portion necessary for infrastructure work necessary for future additions and would not provide a reasonable park. Cutting the original budget from the about 9MM 8+ years ago seemed reasonable at the time, but prices have increased considerably over the past 4 years. The General Forum should discuss with short statements from the Authority and the Finance Committee preceding the discussion. This is the way I believe was the best solution from the Authority discussions.</p>	<p>Duly noted. Staff will talk with our investment advisor once the various options are pared down and the municipalities have consensus options they would like to be investigated.</p>
St College	<p>The letter from Miller, Kistler and Campbell, raised some serious questions-what were the original State DCNR and DCED grants for specifically and should we modify the agreement? Have we already used the DCNR and DCED grant funds and what is the SC borough 's obligation if we should walk away from the project? Is there a low-cost low-impact option where we can keep the land in a holding pattern until our finances and future is more certain for example, a nature preserve with trails. I think this plan needs more discussion.</p>	<p>See answer included in Ferguson Township section.</p>
St College	<p>As this is a recharge area, the parking areas should be permeable. This can be done in a number of ways including permeable asphalt paving.</p>	<p>Permeable asphalt paving was explored; while the cost was similar to traditional asphalt, the required maintenance and machinery needed for this small square footable was not ideal. The parking lot is currently partially pavement and partially gravel; in the future, it could be fully paved and it would still meet our stormwater management requirements due to the acres of green space still in Phase I.</p>

St College	I do not know what the formula is for sharing regional park costs, but I would point out that the nonstudent population of the Borough is approximately 13,000. The student population is provided active recreation facilities by the University.	Students will use this facility however, whether through organized non-university sports/leagues or because they live within proximity of the park. All municipal parks are open to students as well, and many are used for student activities and gatherings, both university-organized and non-university-affiliated. The formula for sharing the costs is based on the standard COG formula modified for Parks (to exclude Halfmoon) which considers three factors (Earned Income Wages, Assessed Value of Real Estate, and Population excluding students).
St College	Phase I shows 609 parking spaces while the total number of spaces for the entire 100 acres is 720. This seems to be out of balance.	Based on the parking issues at Oak Hall Regional Park during tournaments and large events, parking available in Phase I was increased. The parking in the original Master Site Plan is not supportive of the type of activities that will be hosted at the facility on the high-peak weekends. The original Maser Site Plan parking may not even accommodate general use during the week at full build-out for the indoor/outdoor facilities. OHRP has major parking issues with an under-sized parking lot; we find that we are parking in overflow areas or there is illegal parking along the main driveway which creates other issues.
St College	The plan for the 100 acre development shows a walking trail or 1.7 miles. The plan for phase I indicates a walking trail of 2.27 miles. Which is correct?	The current Phase I walking trail is 12,000 LF and includes the outer perimeter as well as the internal connector trails between fields and through the wooded area and meadows. Additional grass trails will be available in the undeveloped land, but those distances are not available at this time. The original Master Site Plan includes the measurement for the perimeter trail only and is considerably shy of the total distance.
St College	<i>In addition, please refer to responses in the Comment Guide</i>	

Whitehall Road Regional Park Municipal Comments Guide

September 29, 2020

Question #1

If your municipality supports only utilizing the current \$4.8 million dollar loan, plus any grants and donations, what amenities of the already reduced Phase I scope should be removed from the park to meet the budget?

Consider the following factors for this question:

- If fields are removed, the current field shortages at 2005/2006 field levels remain despite significant population growth, increased pressure on community parks, and higher sports participation levels. No rest/no repair for the community parks' sports fields and general areas.
- If site development is done for the four fields, but they are not "finished" fields, community leagues will play on unfinished fields, and the Authority will need to find additional funding to finish the fields. When time to renovate the fields to a finished sport field, the fields will be removed from usable inventory for the duration of renovation and then for two growing seasons afterwards. Leagues will continue to play on softball/baseball outfields and on non-sports fields.
- There is not a suitable location for the "We Play Together" All-Ability Playground at this time; Oak Hall Regional Park's master plan includes a playground, but the park would require major improvements to its parking lots and drainage, and access paths to the playground would require an upgrade to concrete/paving.
- Oak Hall Regional Park is not the ideal setting for the ONLY accessible playground; Whitehall Road Regional Park is connected to town through sidewalks, walking paths, vehicular access, and bus routes. It is close to town and to other services that users may seek.
- If the trail is removed, we lose the connectivity of the Musser Gap Greenway and the James C. Steff Trailhead as the trail would end at the shared boundary between the park and the PSU preserved land, without an identified connection to Blue Course Drive and Whitehall Road.
- LED Sports Field Lighting is funded through grants and donations—no municipal funding at this time. Shortage of \$73,950.
- All-Ability Playground has \$300,000 from the loan funds in its budget; the rest of the funding is through grants and donations.

Municipal Comments:

Following are four options related to this question. If the municipal Council / Board has additional options to propose for consideration, there is space at the end, on page 5, to share those options.

Option 1

Should the Authority and municipalities refinance all debt (Pools and Parks; approximately \$300,000 in estimated savings), keeping the current debt schedule and debt payment the same, applying the \$300,000 savings to the Whitehall Road Regional Park budget, while securing some additional funding for the park project?

Consider the following when answering:

- Original debt payment level when loan was first secured was \$566,000/year.
- Loan re-negotiations and loan management have dropped that debt payment level to \$396,000 in 2019.
- Interest rates appear favorable right now.
- The savings could be used for future grant matches or to offset unfunded projects, grants shortfall, etc.
- Funding has driven park development versus park development and costs driving the funding.
- Consider which desired Phase I amenities should be prioritized.

Municipal Comments:

Option 2

Should the Authority and municipalities refinance all debt (Pools and Parks; approximately \$300,000 in estimated savings), keeping the current debt schedule and debt payment the same, providing the savings back to the municipalities, while securing some additional funding for Whitehall Road Regional Park?

Consider the following when answering:

- Original debt payment level when loan was first secured was \$566,000/year.
- Loan re-negotiations and loan management have dropped that debt payment level to \$396,000 in 2019.
- Interest rates appear favorable right now.
- Funding has driven park development versus park development and costs driving the funding. Consider which desired Phase I amenities should be prioritized.

Municipal Comments:

Option 3

The request is for assistance with funding of the under-budgeted project. What sources of additional funding for the Whitehall Road Regional Park is your municipality willing to consider for funding? Will your municipality consider providing additional resources to build Phase I? If so, please list.

Consider the following factors for this question:

- Consistent with the debt service levels projected over the next 10 years.
- There are timing consequences for decision-making on the loan/unfunded items: site development, utilities, development sequencing, etc.
- Current window of construction access to park is closing. The gap between The Yards completing its construction before the park breaks ground is lengthening. Will Blue Course Drive be available for construction traffic and large deliveries once Ferguson takes that road, or will new access be required?
- DCNR / DCED grants all have timelines; some could be extended, but only if a firm timeline is in place. Playground grant expires in December 2021. LED Sports Field Lighting grant expires in December 2022.
- If the project begins with the current funds in-hand and the Authority pays permit fees to Centre Region Codes to begin construction, but the project halts due to funding issues, those funds are non-refundable.
- The Authority has paid escrow to Ferguson Township for the LDP. If the project begins with the current funds in-hand and the project is not completed (does not receive CO), those funds are possibly lost and the Authority could be at risk of not meeting the five-year deadline for completing the land development plan (additional fees, legal issues).
- Bid packages for site work, earthwork, and concrete, pavement, line striping and signage, landscaping, seeding, fencing playground construction, electrical work, and alternate bid packages for synthetic turf are all in draft form and approved by DCNR and the Authority. Authority intends to go to bid in the next 45-60 days to get actual costs for these packages to compare budget to actual, which could determine if budget is accurate, low, or high. If high, budget can be reworked to offset other shortages.
- Consider what has been expended to date for engineering, soil testing, electrical and architectural planning, cost estimating, and project management fees, plus the time invested by Agency staff on grant writing, fundraising, and manhours to research, estimate, and decide on amenities, costs, design, etc.
- Continuing the project makes good strides toward the community's sports field inventory and lessens the burden on the other community parks being used for sports.
- Community parks' sports fields are not rested and rotated now; WRRP's field inventory will allow other community fields to be rested and renewed.
- If the sports field lighting is lost, the Agency is not able to maximize the seasons and the back-to-back play of youth and adult leagues.
- A regional park should not be built without restrooms; the demand for restrooms is very high. Hess Sports Complex is a perfect example; teams do not want to play there due to lack of amenities.
- The funding has driven the park development versus the park development and costs driving the funding.
- Consider which desired Phase I amenities should be prioritized.

Municipal Comments:

Option 4

Is it the request of your municipality that the Authority close out the loan/repay outstanding balance, and then abandon the project? If so, why?

These consequences should be considered if the project doesn't move forward at all:

- DCNR requires that acquisition grant funds, master site plan funds, and grants received-to-date be repaid. The grants must be paid in full plus 10% annual interest compounded 4x annually from original grant date until the date it is repaid. *If land is sold or converted, DCNR requires acquisition of equivalent replacement land.*
- Returning DCNR / DCED grant funding could risk the Authority's reputation for grant execution and project completion. The Agency intends to continue applying for grants from DCNR/DCED for Millbrook Marsh Nature Center and possible future projects.
- By returning donor funding, the Agency risks those donor relationships for other donor-funded projects such as future Phase 2 developments of the regional parks, Millbrook Marsh Nature Center, and community pools.
- Pump station is a permanent fixture at this park facility, and it would require permanent access by the UAJA for maintenance.
- Utilities have been stubbed at the park's entrance, ready for extension into the park facility.
- Abandoning this project will continue the current field shortages at 2005/2006 field levels despite significant population growth, increased pressure on community parks, and higher sports participation levels. No rest/no repair would continue.
- There is not a suitable location for the "We Play Together" All-Ability Playground at this time; Oak Hall Regional Park's master plan includes a playground, but the park would require major improvements to its parking lots and drainage, and all paths would require an upgrade to concrete/paving for this all-ability playground.
- Oak Hall Regional Park is not the ideal setting for the ONLY accessible playground; Whitehall Road Regional Park is connected to town through sidewalks, walking paths, vehicular access, and bus routes.
- By abandoning this project, we lose the connectivity of the Musser Gap Greenway and the James C. Steff Trailhead as the trail would end at the shared boundary between the park and the PSU preserved land, without an identified connection to Blue Course Drive and Whitehall Road.
- The community's leagues will still be playing football, lacrosse, and soccer on softball/baseball outfields and on non-sports fields.
- The funding has driven the park development versus the park development and costs driving the funding.
- Consider which desired Phase I amenities should be prioritized. There is no timeline for the future Phase 2, 3, and 4 for this park.

Municipal Comments:

Other

If your municipality has consensus regarding any other options or proposed solutions to offer, staff would be happy to investigate those and report back.

Municipal Comments:

Whitehall Road Regional Park Follow-Up from Zoom & Learn

(as requested by the COG Executive Committee)

September 29, 2020



**Parks &
Recreation**

REGIONAL PARK HISTORY

Through the work of the Ad-Hoc Regional Parks Committee, formed in approximately 2002, it was determined that larger, more centrally-located regional park facilities were needed to overcome the shortfall of rectangular playing fields and baseball/softball diamonds.

The shortfall was based on the 1988 NRPA National Standards, the 2002 CRPR Sports Field Demand and Supply Analysis, and the PA Statewide Comprehensive Outdoor Recreation Plan (SCORP) which is updated every five years. It was determined that the community was short:

- 4 Baseball fields
- 4 Softball fields
- 12 Rectangular fields

The work was purposeful: the goal was to locate and build the active recreation areas in larger regional parks to accommodate the demand of sports fields. The regional parks were designed to be active parks, with some passive elements.



REGIONAL PARK HISTORY

By 2005-2006, the community gained:

- 1 rectangular field at Circleville Park
- 3 rectangular fields at Fogleman Field
- These additions left the community with a shortage of 8 rectangular fields based on 2002 data.
- *The full build-out of Whitehall Road Regional Park planned for 10 rectangular fields (1 field as potential area for indoor turf facility), 3 large baseball diamonds, and 2 small softball diamonds, as well as other amenities.*
- *Because of this planned work, other municipal park master plans have NOT included rectangular fields into master plans since Oak Hall Regional Park and Whitehall Road Regional Park contained a large number of these fields in the full master plans.*



By 2015, the community gained

- 4 baseball / softball fields at Hess Softball Complex
- 4 baseball / softball fields at Oak Hall Regional Park
- These additions left the community without a deficit for baseball / softball fields based on 2002 data. However, rectangular field shortages continued.



REGIONAL PARK HISTORY (Continued)

- Since 2002, despite gaining ground with some sports fields, our community's sports participation has grown by leaps and bounds. Additionally, Penn State facilities are no longer available for public use, putting a higher demand on the municipal- and school district owned-fields.
- Demand has increased but the number of fields has not reached the planned inventory with the delay of Whitehall Road Regional Park.
- The Ad-Hoc Regional Parks Committee opted for a three-prong approach for regional parks by purchasing the Hess Softball Complex and by purchasing land for what would become the Oak Hall Regional Park and the Whitehall Road Regional Park.
- **November 2006: COG signed the “Joint Articles of Agreement for Planning, Development, and Operation of ‘Regional Parks’” for the purpose of creating these Regional Parks.**
- Each Regional Park has:
 - an ownership agreement with the various municipality in which the park is located;
 - a lease agreement, providing the development consistent with the approved Master Site Plans and operation oversight to Centre Region Parks and Recreation Authority. This was a crucial step because COG did not have the ability to borrow funds for these developments, and the Authority did.

During the early discussions, the group members felt it important to have a regional facility in each of the participating municipalities:

- Park Forest Pool – already located in Patton Township
- Welch Pool – already located in State College Borough
- Hess Softball Complex – already located in Harris Township
- Oak Hall Regional Park – became the regional facility in College Township
- Whitehall Road Regional Park – became the regional facility in Ferguson Township



REGIONAL PARK HISTORY (Continued)

Whitehall Road Regional Park Acquisition #1 (75-acres, May 2008)

- In 2005 the lands were officially appraised at \$15,000 per acre; the purchase price was \$3,077 per acre.
- The acquisition was completed on May 30, 2008 and the parklands are now jointly owned by the Centre Region COG and Ferguson Township.
- In total, the 75-acre parkland acquisition cost \$249,506.24.
- Funds for this purchase were provided *in part* by:
 - The PA DCNR grant of \$159,000 (Acquisition Project #BRC-ACQ-12-70).
 - Ferguson Township provided payments totaling \$89,306 between 2006 and 2008 (\$21,400 – 2006; \$12,792 – 2007; \$55,104 – 2008)

Whitehall Road Regional Park Master Site Plan (2008-2010)

- On April 21, 2008, COG was notified that DCNR would assist in funding a Master Site Plan for the entire 100-acre site. A selection process then got underway for a consulting firm to prepare the plan. The Master Site Plan was then developed. On August 23, 2010, the COG General Forum approved the plan. The final cost of the plan was \$63,332; 50% of which was paid by the state. The remaining cost of \$31,666 was provided by the five participating municipalities.

Whitehall Road Regional Park Acquisition #2 (25-acres, May 2011)

- This purchase occurred on May 27, 2011 and the parklands continue to be jointly owned by the Centre Region COG and Ferguson Township.
- In total, the 25-acre acquisition cost \$382,987.
- Funds for this purchase were provided *in part* by:
 - The PA DCNR grant was requested in the amount of up to \$191,000 (Acquisition Project #BRC-ACQ-16-21). The actual amount awarded and received was \$183,566.
 - Ferguson Township provided \$57,750.

REGIONAL PARK HISTORY (Continued)

Master Site Plan Updated (2013)

- In 2013, the master site plan was updated to include widening the two lower rectangular fields, and to include future conversion to synthetic turf as well as the addition of sports field lighting.
- General Forum discussed and approved the removal of the Central Maintenance Facility from this Master Site Plan.

Land Development Plan (2013)

- The Land Development Plan process began in 2013 once the Master Site Plan was updated. The plans went through several revisions and the Ferguson Township Planning Commission's last document review was November 2013. The plans never went forward to Ferguson Township's Board of Supervisors.

Toll Brothers Litigation (July 2016-December 2017)

- Litigation regarding the student housing property being developed by Toll Brothers began in the local courts in July 2016 and ended at the Superior Court level in December 2017.
- The CRPR Authority and COG Parks Capital Committee decided to wait for the litigation results because Toll Brothers' student housing project was located between the park and Whitehall Road, and they were going to provide approximately **\$1.5 million** worth of infrastructure to include:
 - ***Main access road built to park's boundary (the park is landlocked)***
 - ***Traffic study, main intersection light and improvements, and all required off-site improvements***
 - ***Utilities to include water, electricity, and natural gas—all stubbed at park's boundary***
 - ***Sewer utility through the construction of the shared pump station, built on park land, to serve both the park and the student housing development; regional growth boundary was relocated to include the park land so that flushing toilets could be included in this regional park (similar to Oak Hall Regional Park).***

- ① **Diamond-Shaped Fields**
- 250' center field, 200' base lines
- one could be Challenger Field with artificial surface
- ② **Small Shelter (typical)**
- 20'x28'
- ③ **West Core Area**
- spray park and court games
- restrooms and concessions
- 68'x40' pavilion
- ④ **Parking Lot D**
- 188 spaces (4 accessible)
- drop-off
- perimeter parking - aggregate surface
- internal parking - stabilized turf
- ⑤ **Diamond-Shaped Field**
- 410' center field, 325' baselines
- field lighting
- meets PIAA standards
- ⑥ **Emergency Access Road**
- gravel road gated at Whitehall Road and Park boundary
- ⑦ **Diamond-Shaped Fields**
- 350' center field, 300' baselines
- ⑧ **Perimeter Trail**
- 8' wide, aggregate surface
- 1.7 miles long
- ≤ 5% slope with ≤ 2% cross slope
- ⑨ **Vegetated Buffer Strip**
- 50' buffer for infiltration of stormwater and trail
- replicate hedge row
- ⑩ **Rectangular Field (typical)**
- Soccer, Lacrosse, Rugby, Ultimate Frisbee, Field Hockey, Football
- ⑪ **Stormwater Basin**
- rectangular field set in basin to store stormwater during large rain events
- ⑫ **Parking Lot C**
- 154 spaces (4 accessible)
- drop-off
- perimeter parking - aggregate surface
- internal parking - stabilized turf
- ⑬ **Practice Field**
- ⑭ **Potential Indoor Turf Facility**
- ⑮ **Potential Indoor Court Facility**
- ⑯ **Grand Boulevard**
- street trees
- sidewalks (≤5% slope with ≤2% cross slope)
- traffic tables at pedestrian crossings
- minimal road width
- grassed swales to filter and infiltrate runoff
- ⑰ **Parking Lot B**
- 154 spaces (4 accessible)
- drop-off
- perimeter parking - aggregate surface
- internal parking - stabilized turf
- ⑱ **Outdoor Tennis Courts**
- 6 outdoor courts with lighting
- ⑲ **Infiltration Trenches**
- placed downhill of each field
- filter out pollutants and infiltrates runoff from fields
- ⑳ **East Core Area**
- destination playground
- restrooms and concessions
- 68'x40' pavilion / stage
- seasonal ice skating on lawn
- amphitheater lawn
- ㉑ **Parking Lot A**
- 224 spaces (5 accessible)
- drop-off
- perimeter parking - aggregate surface
- internal parking - stabilized turf
- trailhead
- ㉒ **Rectangular Fields**
- potential for two artificial surfaces
- field lighting
- perimeter fencing
- ㉓ **Potential Trail**
- interpretive trail loop through Water Authority Property
- ≤ 5% slope with ≤ 2% cross slope
- ㉔ **Preserved Wood Lot**
- ㉕ **Future Sewer Pump Station** (by others)
- ㉖ **Park Entrance Road**
- extension of Blue Course Drive (by others)
- ㉗ **Park Entrance Feature**
- ㉘ **Potential Centralized Maintenance Facility**
- 9 parking spaces (2 accessible with additional parking in Lot A)
- serves all parks
- ㉙ **Stormwater Treatment and Infiltration (typical)**
- ㉚ **Potential Site for Agency Headquarters**
- future building location, if required
- ㉛ **Mountain View Picnic Grove**
- 40'x68' shelter
- Views of meadow and mountains
- ㉜ **Community Gardens**
- 20'x28' shelter and tool shed
- cistern collects stormwater for garden use
- several raised planting beds for accessible gardening
- ㉝ **Dog Park**
- one area for large dogs, one for smaller dogs
- ㉞ **Proposed Musser Gap Bikeway**
- ㉟ **Meadows on Steep Slopes**



Green Parking with Rain Gardens
- 44% of total parking spaces are stabilized turf
- minimally sized stalls and aisles
- trees reduce heat island and absorb water
- rain gardens in parking islands

Accessibility
- all facilities to be ADA accessible
- accessible routes provided to stands, benches, and other public spaces
- walks, paths, and trails will not exceed 5% slope, nor 2% cross slope and will meet parking and street pavement flush
- picnic areas will have some tables with overhangs for wheelchairs
- benches and stands will have adjacent paving for wheelchairs
- accessible parking spaces will be signed, marked, and have a maximum 2% cross slope and accommodate van parking

- Legend**
- Accessibility
 - Stormwater BMPs
 - Potential Building Site

Parking Inventory			
Lot	Paved	Turf	Total
A	124	100	224
B	102	52	154
C	102	52	154
D	74	114	188
Total	402	318	720

Structure Inventory			
Structure	Unit SF	Quantity	Area in SF
Agency Maintenance Facility Bldgs.	19,330	1	19,330
Agency Headquarters Bldg.	8,000	1	8,000
Large Picnic Shelters	2,720	3	8,160
Small Shade Shelters	560	19	10,640
Restrooms and Concessions	2,400	2	4,800
Larger Dugouts	256	4	1,024
Small Dugouts	192	6	1,152
Subtotal			53,106
Indoor Court Facility	51,750	1	51,750
Indoor Turf Facility	112,000	1	112,000
Total			216,856

Per Ferguson Township Zoning Ordinance, total structure square footage permitted under current zoning is 100,000 square feet. The revised Whitehall Road Regional Park Master Plan (dated 2/25/2013) will be required to comply with current Ferguson Township Ordinance in effect at the time zoning and building permits are applied for structures shown on the revised master plan.

Whitehall Road Regional Park
Master Plan Update
2/25/2013

STAHLSHAFFER ENGINEERING, LLC
Battaglia Jones
Landscape Architects

PASHEK ASSOCIATES
a geosynthetic corporation



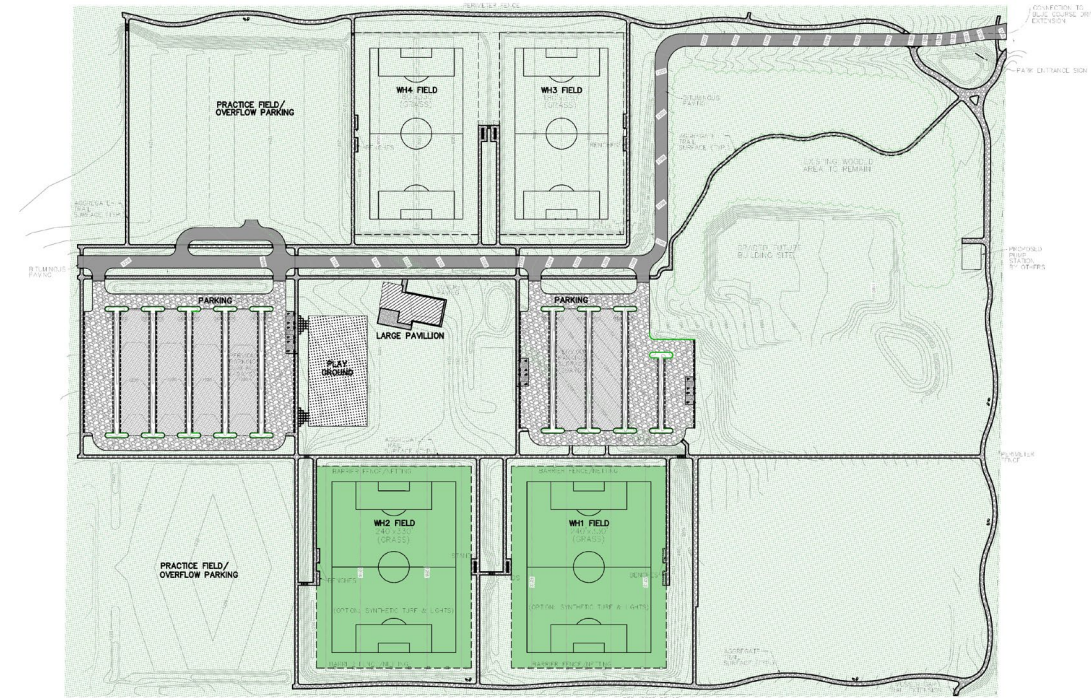
2010 Phase 1 budget compared to 2020 Phase I budget

2010 Amenities/Acreage	Budget	2020 Amenities/Acreage	Budget
Aggregate Entrance Road		Paved Entrance Road (predicted heavy use)	
Traffic Study, Right Turn Lane, Traffic Control Signs, Signalization at Blue Course Road		None (all handled by Toll Brothers)	N/A
Sanitary: None, using holding tank on interim basis. (Unclear to the meaning of this statement.)		Sanitary Line/Pump Station	N/A
Flushing toilet restrooms were listed as a priority in 2010.		All handled by Toll Brothers (pump station built on park land; internal sanitary line to be run to restroom building)	
Grading, erosion, and sedimentation control and stormwater management for 75 acres.		Grading, erosion, and sedimentation control and stormwater management (designed to meet updated standards since 2010 master plan) for 54 acres.	
All parking and interior roads for 75 acres.		All parking and interior roads for 54 acres.	
Perimeter and interior trails across 75 acres.		Perimeter and interior trails across 54 acres.	
7 rectangular fields and 1 practice field		4 rectangular fields and 1 practice field	
1 diamond shaped field		None	
9 irrigated fields		2 irrigated fields; large spray irrigation heads on 2 fields	
Maintenance Building		Maintenance Storage Building	
Underground utilities for 75 acres		Underground utilities for 54 acres	
Regional Playground		All-Ability Playground	
Basketball and Volleyball Courts		None	
Shelters		None	
General Seeding on 42 acres (field turf and general turf not described) 234 Trees on 75 acres (not sure why 2020 Master Plan didn't account for landscaping ordinance requirements)	2010 Phase I: \$6,376,428	General Seeding on 35 acres (approx.) Field Turf Seeding on four fields Pollinator /Upland Meadow/Flowering Roadside seeding on 1.76 acres 437 Trees on 54 acres 230 Shrubs on 54 acres (changes required by Ferguson Twp. ordinance)	2020 Phase I: \$7,776,256

WHITEHALL ROAD REGIONAL PARK BUDGET

2018

- Once the Toll Brothers litigation was complete, the Agency, Authority, and COG Parks Capital worked to determine what the Phase I development could include based on available funding.
- The focus at that time was to “make the project fit the budget.”
- Therefore, the Phase I development was reduced to:
 - 2 large grass rectangular playing fields with sports field lighting (synthetic turf option to be privately funded)
 - 2 medium grass rectangular playing fields
 - “We Play Together” All-Ability Playground
 - 12,000 LF Walking Trail
 - All-Season Pavilion/Restroom/Concession Stand Building, now only a Restroom Building
 - Required infrastructure, utilities, main driveway, roads, and parking lots
- At that time, it was known that grants and donations would be needed to supplement the \$4.8 million loan funds due to:
 - the general inflation of construction and material costs from the original 2010 master plan cost projections;
 - items not included in the original 2010 master plan cost projects such as permit fees, additional soil testing, driveway feasibility study, escrow funds, additional engineering/architectural work, etc.



WHITEHALL ROAD REGIONAL PARK BUDGET

2020

Remaining loan proceeds = \$4.8 million

- Project cost estimates were updated in January 2020, bringing the total Phase I project to \$5,995,429.
- **SHORTFALL between 2020 numbers and loan proceeds = \$1,195,429**

Outside grants / private donations were secured to remove some projects from the budget, and to allow loan funds to be used elsewhere. Grants and donations to date = \$964,612.09

- Some grants were awarded at a lower amount, so some projects remain with some shortfall.
- **SHORTFALL = \$81,215**

There remain some unfunded projects, ranked by priority, with \$0 donations, grants, or loan funds tied to them. This project does NOT include :

- Restroom Building (a reduced option from the Restroom/Pavilion/Concession Stand building, approx. \$500,000-\$600,000);
- Maintenance Storage Building (approx. \$75,000);
- Two irrigation grids for upper grass fields (\$60,000).
- **SHORTFALL = \$735,000.**

Loan proceeds shortfall:	\$1,195,429
Grants/donations shortfall:	<u>\$ 81,215</u>
Subtotal from initial scope of 2013 project:	\$1,276,644
Unfunded priorities:	<u>\$ 735,000</u>
TOTAL NEED:	\$2,011,644

Whitehall Road Regional Park

PHASE 1:

Fields (4 Game, 2 Practice), Playground, Trail, 2 Parking Areas (No Buildings)

Opinion of Probable Construction Costs

Updated by
Stahl Sheaffer Engineering
January 2020

Section Updated by CRPR - September 15,
2020

Item Description	Quantity	Unit	Unit Cost	Total Item Cost	Costs to be covered by grants/donations
GENERAL CONDITIONS					
Mobilization & Supervision	1	LS	\$335,000	\$ 335,000	
Construction Layout	1	LS	\$62,500	\$ 62,500	
Construction As-Builts	1	LS	\$7,500	\$ 7,500	
Engineering Services through Construction	1	LS	\$24,300	\$ 24,300	
Engineering/Electrical/Architectural Services & Permits Already Paid	1	LS	\$181,336	\$ 181,336	\$30,000 in in-kind services provided by Stahl Sheaffer Engineering; amount to left accounts for this discount.
Architectural Services	1	LS	\$69,600	\$ 69,600	
Electrical Engineering Services	1	LS	\$24,800	\$ 24,800	
CRPR CM Oversight	1	LS	\$78,824	\$ 78,824	
<i>Subtotal General Conditions</i>				\$783,860	
EROSION & SEDIMENT CONTROL					
Construction Entrance	1	LS	\$1,900	\$ 1,900	
Construction Staging Area	2,500	SY	\$9	\$ 22,500	
12" Compost Filter Sock	2,695	LF	\$7	\$ 18,865	
18" Compost Filter Sock	530	LF	\$10	\$ 5,035	
24" Compost Filter Sock	1,010	LF	\$14	\$ 13,635	
32" Compost Filter Sock	250	LF	\$22	\$ 5,500	
36" Compost Filter Sock	2,240	LF	\$32	\$ 71,680	
Concrete Wash Outs	4	EA	\$1,990	\$ 7,960	
Pond Skimmers	2	EA	\$2,750	\$ 5,500	
Inlet Protection	10	EA	\$185	\$ 1,850	
Orange Protective Fence @ Basins	2,080	LF	\$7	\$ 14,560	
Rip Rap Aprons	22	EA	\$1,250	\$ 27,500	
Swale Grading	4,325	LF	\$4	\$ 17,300	
Rock Filters	30	EA	\$250	\$ 7,500	
R/S Maintenance	1	LS	\$10,000	\$ 10,000	
<i>Subtotal Erosion & Sediment Control</i>				\$231,285	
EXCAVATION					
Topsoil Strip to Stockpile, 8" Depth	48,135	CY	\$3.75	\$ 180,600	
Excavation, Cut to Fill	62,500	CY	\$5	\$ 312,500	
Excavation, Import to Fill	12,500	CY	\$12	\$ 150,000	
Rock Allowance	1	LS	\$175,000	\$ 175,000	
Place Topsoil, 6" Depth w/o Matting	27,500	CY	\$12	\$ 330,000	
Place Topsoil, 6" Depth w/ Matting	1,175	CY	\$16	\$ 18,800	
Place Amended Soil in Gardens/Basins	824	CY	\$120	\$ 98,900	NFWF Grant was denied. Another opportunity comes in the Fall of 2020. Attempting to reduce these costs if possible and apply those funds elsewhere.

Temporary Seeding, 25% of Respread Area	42,900	SY	\$0.40	\$	17,200	
Final Seeding, All Respread Areas	171,595	SY	\$1	\$	171,600	NFWF Grant was denied. Another opportunity comes in the Fall of 2020. Attempting to reduce these costs if possible and apply those funds elsewhere.
<i>Subtotal Excavation</i>					\$1,454,600	
WATER SYSTEM						
6" DIP Water Line	3,440	LF	\$60	\$	206,400	
4" PVC Irrigation Water Line	1,615	LF	\$52	\$	84,000	
1" Service Laterals	640	LF	\$22	\$	14,100	
1" Service Lateral to Drink Fountain	50	LF	\$28	\$	1,400	
Fire Hydrant Complete	2	EA	\$8,500	\$	17,000	
Water System Meter Pit	1	EA	\$60,000	\$	60,000	
Water Line Fittings	1	LS	\$30,000	\$	30,000	
SCBWA Line Tap (x2 for 6" and 1")	1	LS	\$7,000	\$	7,000	
<i>Subtotal Water System</i>					\$419,900	
SANITARY SEWER SYSTEM						
Sanitary Manhole	8	EA	\$3,000	\$	24,000	
Sanitary Sewer (8" SCR-35)	1810	LF	\$80	\$	144,800	
Sanitary Cleanouts	2	EA	\$400	\$	800	
Sanitary Lateral (6" SDR 35)	58	LF	\$95	\$	5,600	
<i>Subtotal Sanitary System</i>					\$175,200	
SITE ELECTRICAL AND LIGHTING						
Parking Lot Fixtures	34	EA	\$4,000	\$	136,000	
Primary Electrical Service Line	2600	LF	\$12.50	\$	32,500	
Electrical Service Lot Lighting - Line	9000	LF	\$11.50	\$	103,500	
Electric Service Lot Lighting - Trenching	9000	LF	\$4.50	\$	40,500	
Transformer pads	2	EA	\$1,500	\$	3,000	
Miscellaneous underground branch circuits	1	LS	\$3,000	\$	3,000	
<i>Subtotal Site Utilities - Electrical</i>					\$318,500	
MUSCO FIELD LIGHTING						
(2) Soccer Fields, Furnished & Installed "Subpanel Out"	1	LS	\$570,000	\$	-	\$496,050 secured (grants & donations.) Need to complete this funding via grants/donations (\$73,950). This is 2020-2021 pricing. 85% funded.
<i>Subtotal MUSCO Field Lighting</i>					\$0	
NATURAL GAS SERVICE						
Trench, Bed, Backfill, for Gas Line (by others)	1270	LF	\$15	\$	-	Not running gas line at this time.
Gas Service Line	1270	LF	\$10	\$	-	
Gas Connection, Valve, and Regulator	1	LS	\$4,000	\$	-	
Gas Meter	1	LS	\$2,000	\$	-	
<i>Subtotal Natural Gas Service</i>					\$0	
STORMWATER MANAGEMENT						
4" Perforated HDPE	2430	LF	\$15	\$	36,500	
4" Cleanout for 4" HDPE	9	EA	\$475	\$	4,300	
6" Perforated HDPE	540	LF	\$20	\$	10,800	
6" HDPE	190	LF	\$25	\$	4,800	

6" Nyloplast Yard Drain	2	EA	\$800	\$	1,600
8" Perforated HDPE	2,420	LF	\$20	\$	48,400
6" Cleanout for 6" HDPE	10	EA	\$600	\$	6,000
6" Cleanout for 8" HDPE	9	EA	\$600	\$	5,400
8" Cleanout for 8" HDPE	2	EA	\$750	\$	1,500
10" HDPE	230	LF	\$32	\$	7,400
12" Peforated HDPE	230	LF	\$34	\$	7,900
12" HDPE	1,010	LF	\$31	\$	31,400
15" HDPE	473	LF	\$40	\$	19,000
Nyloplast Yard Drain for 15" HDPE	7	EA	\$1,250	\$	8,800
18" HDPE	416	LF	\$44	\$	18,400
24" HDPE	1,574	LF	\$49	\$	77,200
PE End Sections	22	EA	\$375	\$	8,300
Type M Inlet, 2'x2'	4	EA	\$1,375	\$	5,500
Type M Inlet, 2'x4'	5	EA	\$2,500	\$	12,500
Storm Manhole	4	EA	\$3,275	\$	13,100
Storm Manhole, 4'x4' Junction Box	1	EA	\$8,250	\$	8,300
Outlet Structures	2	EA	\$3,375	\$	6,800
<i>Subtotal Stormwater Management</i>					\$343,900
LANDSCAPING					
All Trees & Shrubs, Landscaping Plants & Pollinator Seed	1	EA	\$	\$	-
<p>\$51,235 (Several donations and one grant). Pending: 20 Large Caliper Tree Grant & Conversion Grant for Seed. Of \$51,235, \$875 is dedicated to Memorial Gardens. This project is not yet fully funded as we estimate the purchase of these items plus delivery and installation costs for just overstory and understory trees and the meadow preparation and seeding is approximately \$13,500; total project is estimated to be approximately \$58,500. \$7,265 unfunded.</p>					
<i>Subtotal Landscape Features</i>					\$0
HARDSCAPE					
Aggregate Trail, 6" 2A, 3" TSA Stone w/CL4 Geo	9,600	SY	\$30	\$	288,000
Concrete Sidewalk, 4" 2A, 4" Concrete	1,496	SY	\$105	\$	157,100
Truncated ADA Domes, 2'x4'	17	EA	\$375	\$	6,400
Concrete Steps w/Handrail	7	SETS	\$15,000	\$	105,000
Driving Surface Aggregate, 6" 2A w/CL4 Geo	11,380	SY	\$14	\$	159,400
Prep Playground w/6" 2B Stone	1,930	SY	\$14	\$	26,100
Prep Shed Areas w/6" 2B Stone	90	SY	\$38	\$	3,500
Dumpster Pad	165	SY	\$120	\$	19,800
Dumpster Pad Enclosure Allowance	1	IS	\$3,100	\$	3,100
Asphalt Paving, 6", 3.5", 1.5"	16,412	SY	\$35	\$	574,500
Pavement Markings	1	LS	\$3,500	\$	3,500
Bumper Blocks	487	EA	\$200	\$	97,400
Site Signage Allowance	23	EA	\$245	\$	5,700
Parking Lot Island Curb, 6'x18"	3,720	LF	\$33	\$	122,800

<i>Subtotal Hardscape</i>				\$1,572,300	
SITE AMENITIES					
Playground	1	LS	\$684,000	\$ 300,000	\$384,514.09 secured (donations & grant); Pending: \$5,000 in 2021.
3' High Chain Link Fence	995	LF	\$15	\$ 15,000	
6' High Chain Link Fence	1200	LF	\$20	\$ 24,000	
15' High Safety Field Netting (scaled back to 130' each side)	520	LF	\$85	\$ 44,200	
Entrance Sign	1	LS	\$3,000	\$ 3,000	
Drinking Fountains	2	EA	\$5,000	\$ 10,000	
Trash Receptacles	12	EA	\$250	\$ 3,000	
Park Benches	12	EA	\$400	\$ 1,987	\$2,813 secured (donations)
Bleachers	8	EA	\$800	\$ 6,400	
Player Benches	8	EA	\$350	\$ 2,800	
<i>Subtotal Site Items/Amenities</i>				\$410,387	
SUBTOTAL (BASE BID)				\$5,709,932	
<i>Contingency 5%</i>				\$285,497	
TOTAL BASE BID				\$5,995,429	
ALTERNATE - (2) Fields Synthetic Turf					
Rectangular Field Synthetic Surfacing, Pad & Infill	26,000	SY		\$ -	Found a new grant opportunity but will take us to a new product with an organic fill. 10% funding is available but 50% of total funds needed must be in place at time of application. Specs are being developed for bidding, so that we have updated 2020 prices for synthetic turf, organic infill, and shock pad.
Field Border Curb, 6"x18"	3,802	LF	\$34	\$ 129,300	
Subbase, 6" 2A w/CL4 Geo	26,000	SY	\$5	\$ 130,000	
Field Drainage Allowance	2	EA	\$100,000	\$ 200,000	
Professional Fees	1	LS	\$15,000	\$ 15,000	
SUBTOTAL (ALTERNATE 1)				\$474,300	
<i>Contingency 5%</i>				\$23,715	
TOTAL ALTERNATE 1				\$498,015	

ALTERNATE NOTE: All-Season Pavilion/Concession Stand/Restroom Building is being split into a restroom building (Phase I) and the future All-Season Pavilion/Concession Stand (Phase II). Staff await updated costs estimates for this project, as an Alternate, which will be added to the budget. The utility work for this building is already in the budget; we're just awaiting construction costs. Original building was estimated at \$900,000. Restroom-only portion is ballparked at **\$500,000-\$600,000**.

ADDITIONAL BUDGET NOTES:

ALTERNATE NOTE: The Maintenance Storage Building is being priced at this time. We are looking for additional designs and bidding options for this project. We're using a hold of \$75,000 for this building at this time until we have more information.

ALTERNATE NOTE: The Agency received an irrigation price tag of \$90,000 from Hunter Industries. This is a very high quote; the Agency received local pricing for approx. \$60,000. However, \$60,000 is without prevailing wage; so Agency is looking for a possible donor to handle this project. We're also identifying the large-throw irrigation heads for the lower fields. Options to water the upper fields if traditional grid irrigation is not installed during construction include possible single large-throw irrigation heads or using a water wheel and spray nozzle via quick connects. Quick connects will remain with or without grid irrigation for use with a water wheel for the fields and for watering the large amount of landscaping.

Unfunded items were prioritized at CRPR Authority work session on July 28: Restrooms, maintenance storage building, lights (87% funded), and synthetic turf. Irrigation was not on this list as the group felt a donor may handle this project.

LOAN HISTORY

POOLS LOAN

- At closure, the debt service was anticipated to be \$589,000 per year
- In 2012, the debt service was to be approximately \$549,000 per year
- In 2019, the debt service was approximately \$446,600 per year

PARKS LOAN

- In 2012, the debt service was to be approximately \$566,000 per year
- In 2019, the debt service was projected to be \$396,000, increasing
- Recent renegotiation fixed the interest rate at 2.59% until 12/2024

COMBINED INVESTMENT

- In 2012, the debt service on both loans was 3.5% of tax revenue
- In 2019, the debt service on both loans was 1.9% of tax revenue

The

benefits

of Regional Parks

Big Picture

- Whitehall Road Regional Park is a key piece of the COG Regional Parks system, as dreamed back in 2002
- The Phase I development of this park completes a shortfall in rectangular fields that can be used for multiple sports while providing the area's first-ever All-Ability Playground
- Completing Whitehall's Phase I development allows the Authority and COG as a team to begin looking toward the future and how to complete the additional phases, upgrades, and renovations for the three regional parks.
- The Whitehall Road Regional Park is an integral piece of a local recreation corridor that starts in town using sidewalks and bike paths, connecting to Orchard Park and then to Whitehall Road Regional Park.
- The Musser Gap Greenway trailhead will be located in this park, and that trail will traverse the 365 protected acres that abut this park and that are owned by Penn State, known as the Musser Gap to Valleylands (MG2V) project, across Route 45 and then into Rothrock State Forest. These connections help to drive outdoor recreation dollars to this community.

The

benefits

of Regional Parks

Economic Driver

- This park will be an economic force for the area, similar to Oak Hall Regional Parks' current draw. Oak Hall Regional Park, in a typical year, hosts between 18-20 tournaments.
- Tournaments and special events support the local hospitality industry.
- By the 3rd operational year, this park expects to be hosting upwards of 10 tournaments a year, generating \$18,600 in rental revenue and \$60,000 in concessions revenue.
- Using data from Oak Hall Regional Park, Whitehall Road Regional Park could generate, by the 2nd operational year, 31,392 visitors and 4,032 hotel room nights.
- Using data from Oak Hall Regional Park, Whitehall Road Regional Park could generate, by the 2nd operational year, \$405,216 in annual restaurant spending.

Stimulate Economy

- Quality of life amenities key part of location decision for businesses and individuals
- Regional Parks add another element to an already-quality parks program in State College

Question Matrix



Agency and COG staff are presenting several questions to the elected officials. This matrix should be discussed at municipal board/council meetings during October.

Answers to the questions should be submitted to Mr. Eric Norenberg no later than October 19 so that Agency/COG staff can update the matrix with all responses and sort the Q & A via support / non-support.

This matrix will be discussed at the October 26 General Forum meeting and a direction chosen for this project.

Question #1:

If the municipalities remain supportive of only utilizing the current \$4.8 million dollar loan, plus any grants and donations, what amenities of the already reduced Phase I scope should be removed from the park to meet the budget?

Consider the following factors for this question:

- If fields are removed, the current field shortages at 2005/2006 field levels remain despite significant population growth, increased pressure on community parks, and higher sports participation levels. No rest/no repair for the community parks' sports fields and general areas.
- If site development is done for the four fields, but they are not "finished" fields, community leagues will play on unfinished fields, and the Authority will need to find additional funding to finish the fields. When time to renovate the fields to a finished sport field, the fields will be removed from usable inventory for the duration of renovation and then for two growing seasons afterwards. Leagues will continue to play on softball/baseball outfield and on non-sports fields.
- There is not a suitable location for the "We Play Together" All-Ability Playground at this time; Oak Hall Regional Park's master plan includes a playground, but the park would require major improvements to its parking lots and drainage, and access paths to the playground would require an upgrade to concrete/paving.
- Oak Hall Regional Park is not the ideal setting for the ONLY accessible playground; Whitehall Road Regional Park is connected to town through sidewalks, walking paths, vehicular access, and bus routes. It is close to town and to other services that users may seek.
- If the trail is removed, we lose the connectivity of the Musser Gap Greenway and the James C. Steff Trailhead as the trail would end at the shared boundary between the park and the PSU preserved land, without an identified connection to Blue Course Drive and Whitehall Road.
- LED Sports Field Lighting is funded through grants and donations—no municipal funding at this time. Shortage of \$73,950.
- All-Ability Playground has \$300,000 from the loan funds in its budget; the rest of the funding is through grants and donations.

Option #1 for consideration:

Should the Authority and municipalities refinance all debt (Pools and Parks; approximately \$300,000 in estimated savings), keeping the current debt schedule and debt payment the same, applying the \$300,000 savings to the Whitehall Road Regional Park budget, while securing some additional funding for the park project?

Consider the following when answering:

- Original debt payment level when loan was first secured was \$566,000/year.
- Loan re-negotiations and loan management have dropped that debt payment level to \$396,000 in 2019.
- Interest rates appear favorable right now.
- The savings could be used for future grant matches or to offset unfunded projects, grants shortfall, etc.
- Funding has driven park development versus park development and costs driving the funding. Consider which desired Phase I amenities should be prioritized.
- A new loan could potentially provide a break from debt-service payments in 2021.

Option #2 for consideration:

Should the Authority and municipalities refinance all debt (Pools and Parks; approximately \$300,000 in estimated savings), keeping the current debt schedule and debt payment the same, providing the savings back to the municipalities, while securing some additional funding for Whitehall Road Regional Park?

Consider the following when answering:

- Original debt payment level when loan was first secured was \$566,000/year.
- Loan re-negotiations and loan management have dropped that debt payment level to \$396,000 in 2019.
- Interest rates appear favorable right now.
- Funding has driven park development versus park development and costs driving the funding. Consider which desired Phase I amenities should be prioritized.

Option #3 for consideration:

We're requesting assistance with the funding of the under-budgeted project. What sources of additional funding for the Whitehall Road Regional Park are the municipalities willing to consider for funding? And, are municipalities willing to consider providing additional resources to build Phase I?

Consider the following factors for this question:

- Consistent with the debt service levels projected over the next 10 years.
- There are timing consequences for decision-making on the loan/unfunded items: site development, utilities, development sequencing, etc.
- Current window of construction access to park is closing. The gap between The Yards completing its construction before the park breaks ground is lengthening. Will Blue Course Drive be available for construction traffic and large deliveries once Ferguson takes that road, or will new access be required?
- DCNR / DCED grants all have timelines; some could be extended, but only if a firm timeline is in place. Playground grant expires in December 2021. LED Sports Field Lighting grant expires in December 2022.
- If the project begins with the current funds in-hand and the Authority pays permit fees to Centre Region Codes to begin construction, but the project halts due to funding issues, those funds are non-refundable.
- The Authority has paid escrow to Ferguson Township for the LDP. If the project begins with the current funds in-hand and the project is not completed (does not receive CO), those funds are possibly lost and the Authority could be at risk of not meeting the five-year deadline for completing the land development plan (additional fees, legal issues).
- Bid packages for site work, earthwork, and concrete, pavement, line striping and signage, landscaping, seeding, fencing playground construction, electrical work, and alternate bid packages for synthetic turf are all in draft form and approved by DCNR and the Authority. Authority intends to go to bid in the next 45-60 days to get actual costs for these packages to compare budget to actual, which could determine if budget is accurate, low, or high. If high, budget can be reworked to offset other shortages.
- Consider what has been expended to date for engineering, soil testing, electrical and architectural planning, cost estimating, and project management fees, plus the time invested by Agency staff on grant writing, fundraising, and manhours to research, estimate, and decide on amenities, costs, design, etc.
- Continuing the project makes good strides toward the community's sports field inventory and lessens the burden on the other community parks being used for sports.
- Community parks' sports fields are not rested and rotated now; WRRP's field inventory will allow other community fields to be rested and renewed.
- If the sports field lighting is lost, the Agency is not able to maximize the seasons and the back-to-back play of youth and adult leagues.
- A regional park should not be built without restrooms; the demand for restrooms is very high. Hess Sports Complex is a perfect example; teams do not want to play there due to lack of amenities.
- Consider which desired Phase I amenities should be prioritized.

Option #4 for consideration:

Is it the request of the municipalities that the Authority close out the loan/repay outstanding balance, and then abandon the project? If so, why?

These consequences should be considered if the project doesn't move forward at all:

- DCNR requires that acquisition grant funds, master site plan funds, and grants received-to-date be repaid. The grants must be paid in full plus 10% annual interest compounded 4x annually from original grant date until the date it is repaid. *If land is sold or converted, DCNR requires acquisition of equivalent replacement land.*
- Returning DCNR / DCED grant funding could risk the Authority's reputation for grant execution and project completion. The Agency intends to continue applying for grants from DCNR/DCED for Millbrook Marsh Nature Center and possible future projects.
- By returning donor funding, the Agency risks those donor relationships for other donor-funded projects such as future Phase 2 developments of the regional parks, Millbrook Marsh Nature Center, and community pools.
- Pump station is a permanent fixture at this park facility, and it would require permanent access by the UAJA for maintenance.
- Utilities have been stubbed at the park's entrance, ready for extension into the park facility.
- Abandoning this project will continue the current field shortages at 2005/2006 field levels despite significant population growth, increased pressure on community parks, and higher sports participation levels. No rest/no repair would continue.
- There is not a suitable location for the "We Play Together" All-Ability Playground at this time; Oak Hall Regional Park's master plan includes a playground, but the park would require major improvements to its parking lots and drainage, and all paths would require an upgrade to concrete/paving for this all-ability playground.
- Oak Hall Regional Park is not the ideal setting for the ONLY accessible playground; Whitehall Road Regional Park is connected to town through sidewalks, walking paths, vehicular access, and bus routes.
- By abandoning this project, we lose the connectivity of the Musser Gap Greenway and the James C. Steff Trailhead as the trail would end at the shared boundary between the park and the PSU preserved land, without an identified connection to Blue Course Drive and Whitehall Road.
- The community's leagues will still be playing football, lacrosse, and soccer on softball/baseball outfields and on non-sports fields.
- Consider which desired Phase I amenities should be prioritized. There is no timeline for the future Phase 2, 3, and 4 for this park.

In conclusion:

The options previously listed are the four most straight forward options.

If the elected officials have any other options to investigate or have solutions to put forth, staff would be happy to investigate those and report back.

We'd only ask that they be consensus requests by municipality rather than individual requests (similar to the Program Plan comments) so we aren't chasing ideas at this time; we are at a crucial point with this project.



WESTMORELAND ELECTRIC SERVICES, LLC.
 193 CENTRAL ROAD
 TARRS, PA 15688

(724) 696-4600 PHONE
(724) 696-4490 FACSIMILE

LETTER OF TRANSMITTAL

Date	11/17/2020	Job#	75
Attn:	Bradford Wade		
	Ferguson Public Works Building		
	3147 Research Drive		
	State College, PA 16801		
	Project # 17011		

Ferguson Township

3147 Research Drive

State College, PA 16801

LADIES AND GENTLEMEN:

- WE ARE SENDING YOU**
- Shop drawings
 - Attached
 - Under separate cover via _____ the following items:
 - Change Order
 - Prints
 - Plans
 - Samples
 - Specifications

COPIES	DATE	NO.	DESCRIPTION
1	10/31/2020	1	Application for Payment #7 October 2020
1	10/31/2020	2	Release and waiver of liens and claims
			\$78,568.35

THESE ARE TRANSMITTED as checked below:

- For approval
- For your use
- As requested
- For review and comment
- FOR BIDS DUE,
- Approved as submitted
- Approved as noted
- Returned for corrections
- _____
- Resubmit _____ copies for approval
- Submit _____ copies for distribution
- Return _____ corrected prints
- PRINTS RETURNED AFTER LOAN TO US

Email to : Brad Wade at bwade@wrallp.com cc: David Modricker at dmodricker@twp.ferguson.pa.us and Ross Ansel at ransel@high.net

COPY TO _____

Lori Stover

APPLICATION AND CERTIFICATE FOR PAYMENT

To (OWNER): FERGUSON TWP
3147 RESEARCH DRIVE
STATE COLLEGE, PA 16801

Project: FERGUSON PUBLIC WORKS
3147 RESEARCH DRIVE
STATE COLLEGE, PA 16801

Application No: 7
Invoice No: 7 OCT 20
Period To: 10/31/2020

From: WESTMORELAND ELECTRIC SERVICES LLC
193 CENTRAL ROAD
TARRS, PA 15688

Via (Architect):

Architect's
Project No:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	0.00	0.00
Approved this month	16,567.27	0.00
TOTALS	16,567.27	0.00
Net change by change orders	16,567.27	

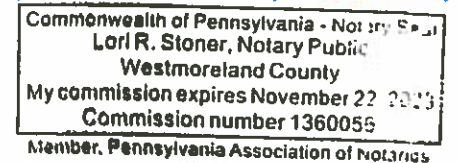
1. ORIGINAL CONTRACT SUM	\$	846,000.00
2. Net change by Change Orders	\$	16,567.27
3. CONTRACT SUM TO DATE (LINE 1+/-2)	\$	862,567.27
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet)	\$	527,622.15
5. RETAINAGE	\$	26,381.11
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5)	\$	501,241.04
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	422,672.69
8. SALES TAX	\$	0.00
9. CURRENT PAYMENT DUE	\$	78,568.35
10. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$	361,326.23

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payment received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: WESTMORELAND ELECTRIC SERVICES LLC
By: [Signature] Date: 11/17/2020

State of: Pennsylvania County of: Westmoreland
Subscribed and sworn to before me this 17th day of November, 2020

Notary Public: Lori R. Stoner
My Commission expires: 11-22-2023



[Signature: Lori R. Stoner]

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....78,568.35.....\$

(Attach explanation if amount certified differs from the amount applied for.)

Construction Manager: Brad E. Wade Contract: 2018-PWGG
Brad E. Wade, PE Fund: 30.409.750

By on behalf of David Modricker Date 11/17/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

Application Number: 7
 Application Date: 10/31/2020
 Period To: 10/31/2020
 Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
E-1	JOB MOBILIZATION-M	42,601.00	42,601.00	0.00	0.00	42,601.00	100	0.00	2,130.05
E-2	SUBMITTALS-M	20,000.00	17,500.00	0.00	0.00	17,500.00	88	2,500.00	875.00
E-3	SUPERVISION & PROJECT MANAGEMENT-L	23,000.00	18,400.00	1,150.00	0.00	19,550.00	85	3,450.00	977.50
E-4	COMMISSIONING-L	3,680.00	0.00	0.00	0.00	0.00	0	3,680.00	0.00
E-5	NETA TESTING-M	5,000.00	0.00	0.00	0.00	0.00	0	5,000.00	0.00
E-6	NETA TESTING-L	1,840.00	0.00	0.00	0.00	0.00	0	1,840.00	0.00
E-7	CLOSE OUT AND PUNCH LIST-M	25,380.00	0.00	0.00	0.00	0.00	0	25,380.00	0.00
E-8	JOB DE-MOBILIZATION-M	20,000.00	0.00	0.00	0.00	0.00	0	20,000.00	0.00

DWG C-007 SITE UTILITIES PLAN

E-9	FEEDER CONDUIT-M	5,000.00	5,000.00	0.00	0.00	5,000.00	100	0.00	250.00
E-10	FEEDER CONDUIT-L	10,120.00	9,614.00	506.00	0.00	10,120.00	100	0.00	506.00
E-11	TELECOM CONDUIT-M	2,000.00	2,000.00	0.00	0.00	2,000.00	100	0.00	100.00
E-12	TELECOM CONDUIT-L	4,600.00	4,600.00	0.00	0.00	4,600.00	100	0.00	230.00
E-13	FIBER-M	1,000.00	0.00	0.00	0.00	0.00	0	1,000.00	0.00
E-14	FIBER-L	276.00	0.00	0.00	0.00	0.00	0	276.00	0.00
E-15	GENERATOR-M	130,000.00	130,000.00	0.00	0.00	130,000.00	100	0.00	6,500.00
E-16	GENERATOR-L	4,600.00	4,600.00	0.00	0.00	4,600.00	100	0.00	230.00
E-17	EXCAVATION-L	9,660.00	9,177.00	483.00	0.00	9,660.00	100	0.00	483.00
E-18	COUNTERPOISE-M	3,500.00	3,500.00	0.00	0.00	3,500.00	100	0.00	175.00

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A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
E-19	COUNTERPOISE-L	920.00	920.00	0.00	0.00	920.00	100	0.00	46.00
		171,676.00	169,411.00	989.00	0.00	170,400.00	99	1,276.00	8,520.00

DWG C-011 SITE LIGHTING PLAN

E-20	BRANCH CONDUIT-M	1,000.00	1,000.00	0.00	0.00	1,000.00	100	0.00	50.00
E-21	BRANCH CONDUIT-L	1,840.00	1,380.00	460.00	0.00	1,840.00	100	0.00	92.00
E-22	BRANCH WIRE-M	1,000.00	0.00	0.00	0.00	0.00	0	1,000.00	0.00
E-23	BRANCH WIRE-L	920.00	0.00	0.00	0.00	0.00	0	920.00	0.00
E-24	ESCAVATION-L	3,680.00	1,840.00	1,840.00	0.00	3,680.00	100	0.00	184.00
E-25	FIXTURES-M	6,240.00	0.00	0.00	6,240.00	6,240.00	0	0.00	312.00
E-26	FIXTURES-L	1,196.00	0.00	0.00	0.00	0.00	0	1,196.00	0.00
E-27	LIGHT BASES-M	2,000.00	0.00	2,000.00	0.00	2,000.00	100	0.00	100.00
E-28	LIGHT BASES-L	736.00	0.00	736.00	0.00	736.00	100	0.00	36.80
		18,612.00	4,220.00	5,036.00	6,240.00	15,496.00	50	3,116.00	774.80

DWG E-101 1ST FL LTG PLAN

E-29	BRANCH LIGHTING-M	3,000.00	0.00	3,000.00	0.00	3,000.00	100	0.00	150.00
E-30	BRANCH LIGHTING-L	9,200.00	0.00	9,200.00	0.00	9,200.00	100	0.00	460.00
E-31	FIXTURES-M	23,868.49	0.00	0.00	23,868.49	23,868.49	0	0.00	1,193.42
E-32	FIXTURES-L	4,600.00	0.00	0.00	0.00	0.00	0	4,600.00	0.00
E-33	LIGHTING CONTROL DEVICES	7,500.00	0.00	0.00	0.00	0.00	0	7,500.00	0.00

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

Application Number: 7
 Application Date: 10/31/2020
 Period To: 10/31/2020
 Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
	ROUGH-IN-M								
E-34	LIGHTING CONTROL DEVICES ROUGH-IN-L	3,450.00	0.00	3,450.00	0.00	3,450.00	100	0.00	172.50
E-35	LIGHTING CONTROL DEVICES-M	7,631.51	0.00	0.00	7,631.51	7,631.51	0	0.00	381.58
E-36	LIGHTING CONTROL DEVICES-L	3,450.00	0.00	0.00	0.00	0.00	0	3,450.00	0.00
		62,700.00	0.00	15,650.00	31,500.00	47,150.00	25	15,550.00	2,357.50

DWG E-102 2ND FL/ROOF LTG PLAN

E-37	BRANCH LIGHTING-M	4,000.00	0.00	0.00	0.00	0.00	0	4,000.00	0.00
E-38	BRANCH LIGHTING-L	6,440.00	0.00	0.00	0.00	0.00	0	6,440.00	0.00
E-39	FIXTURES-M	30,000.00	0.00	0.00	10,485.04	10,485.04	0	19,514.96	524.25
E-40	FIXTURES-L	5,750.00	0.00	0.00	0.00	0.00	0	5,750.00	0.00
E-41	LIGHTING CONTROL DEVICES ROUGH-IN-M	4,500.00	0.00	0.00	0.00	0.00	0	4,500.00	0.00
E-42	LIGHTING CONTROL DEVICES ROUGH-IN-L	2,070.00	0.00	0.00	0.00	0.00	0	2,070.00	0.00
E-43	LIGHTING CONTROL DEVICES-M	4,500.00	0.00	0.00	4,500.00	4,500.00	0	0.00	225.00
E-44	LIGHTING CONTROL DEVICES-L	2,070.00	0.00	0.00	0.00	0.00	0	2,070.00	0.00
		59,330.00	0.00	0.00	14,985.04	14,985.04	0	44,344.96	749.25

DWG E-201 1ST FL PWR PLAN

E-45	FEEDER CONDUIT-M	12,000.00	10,800.00	0.00	0.00	10,800.00	90	1,200.00	540.00
E-46	FEEDER CONDUIT-L	20,700.00	18,630.00	0.00	0.00	18,630.00	90	2,070.00	931.50
E-47	FEEDER WIRE-M	30,000.00	0.00	0.00	0.00	0.00	0	30,000.00	0.00
E-48	FEEDER WIRE-L	3,680.00	0.00	0.00	0.00	0.00	0	3,680.00	0.00

CONTINUATION SHEET

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ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREV APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
E-49	GROUNDING-M	1,500.00	1,125.00	375.00	0.00	1,500.00	100	0.00	75.00
E-50	GROUNDING-L	1,840.00	1,380.00	460.00	0.00	1,840.00	100	0.00	92.00
E-51	BRANCH POWER (OVERHEAD)-M	20,000.00	5,000.00	15,000.00	0.00	20,000.00	100	0.00	1,000.00
E-52	BRANCH POWER (OVERHEAD)-L	32,200.00	8,050.00	20,930.00	0.00	28,980.00	90	3,220.00	1,449.00
E-53	BRANCH POWER (IN WALL)-M	550.00	500.00	50.00	0.00	550.00	100	0.00	27.50
E-54	BRANCH POWER (IN WALL)-L	2,530.00	920.00	1,610.00	0.00	2,530.00	100	0.00	126.50
E-55	WIRING DEVICES-M	1,100.00	1,100.00	0.00	0.00	1,100.00	100	0.00	55.00
E-56	WIRING DEVICES-L	506.00	0.00	0.00	0.00	0.00	0	506.00	0.00
E-57	CORD REELS-M	2,250.00	2,250.00	0.00	0.00	2,250.00	100	0.00	112.50
E-58	CORD REELS-L	414.00	0.00	0.00	0.00	0.00	0	414.00	0.00
E-59	SPECIAL PURPOSE DEVICES-M	100.00	0.00	0.00	0.00	0.00	0	100.00	0.00
E-60	SPECIAL PURPOSE DEVICES-L	46.00	46.00	0.00	0.00	46.00	100	0.00	2.30
E-61	HVAC AND MOTORS-M	1,000.00	0.00	0.00	0.00	0.00	0	1,000.00	0.00
E-62	HVAC AND MOTORS-L	920.00	0.00	0.00	0.00	0.00	0	920.00	0.00
E-63	CHARGE POINT CHARGING STATION-M	15,000.00	0.00	0.00	10,553.08	10,553.08	0	4,446.92	527.65
E-64	CHARGE POINT CHARGING STATION-L	920.00	0.00	460.00	0.00	460.00	50	460.00	23.00
E-65	RADIANT HEAT TRACE-M	18,000.00	18,000.00	0.00	0.00	18,000.00	100	0.00	900.00
E-66	RADIANT HEAT TRACE-L	3,680.00	0.00	3,680.00	0.00	3,680.00	100	0.00	184.00

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		168,936.00	67,801.00	42,565.00	10,553.08	120,919.08	65	48,016.92	6,045.95

DWG E-202 2ND FL/ROOF PWR PLAN

E-67	FEEDER CONDUIT-M	600.00	540.00	0.00	0.00	540.00	90	60.00	27.00
E-68	FEEDER CONDUIT-L	920.00	828.00	0.00	0.00	828.00	90	92.00	41.40
E-69	FEEDER WIRE-M	2,000.00	0.00	0.00	0.00	0.00	0	2,000.00	0.00
E-70	FEEDER WIRE-L	460.00	0.00	0.00	0.00	0.00	0	460.00	0.00
E-71	PANELBOARDS-M	2,000.00	0.00	0.00	2,000.00	2,000.00	0	0.00	100.00
E-72	PANELBOARDS-L	460.00	0.00	0.00	0.00	0.00	0	460.00	0.00
E-73	BRANCH POWER (OVERHEAD)-M	7,000.00	5,250.00	0.00	0.00	5,250.00	75	1,750.00	262.50
E-74	BRANCH POWER (OVERHEAD)-L	18,400.00	0.00	0.00	0.00	0.00	0	18,400.00	0.00
E-75	BRANCH POWER (IN WALL)-M	2,600.00	1,300.00	0.00	0.00	1,300.00	50	1,300.00	65.00
E-76	BRANCH POWER (IN WALL)-L	1,196.00	0.00	0.00	0.00	0.00	0	1,196.00	0.00
E-77	WIRING DEVICES-M	520.00	520.00	0.00	0.00	520.00	100	0.00	26.00
E-78	WIRING DEVICES-L	239.20	0.00	0.00	0.00	0.00	0	239.20	0.00
E-79	FLOOR BOXES-M	1,250.00	1,250.00	0.00	0.00	1,250.00	100	0.00	62.50
E-80	FLOOR BOXES-L	230.00	184.00	0.00	0.00	184.00	80	46.00	9.20
E-81	HVAC AND MOTORS-M	1,000.00	0.00	0.00	0.00	0.00	0	1,000.00	0.00
E-82	HVAC AND MOTORS-L	920.00	0.00	0.00	0.00	0.00	0	920.00	0.00
E-83	RADIANT HEAT TRACE-M	2,000.00	1,004.11	0.00	0.00	1,004.11	50	995.89	50.21

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E-84	RADIANT HEAT TRACE-L	920.00	0.00	0.00	0.00	0.00	0	920.00	0.00
		42,715.20	10,876.11	0.00	2,000.00	12,876.11	25	29,839.09	643.81

DWG E-301 1ST FL SYSTEMS PLAN

E-85	FIRE ALARM BRANCH-M	1,000.00	0.00	1,000.00	0.00	1,000.00	100	0.00	50.00
E-86	FIRE ALARM BRANCH-L	2,760.00	0.00	1,380.00	0.00	1,380.00	50	1,380.00	69.00
E-87	FIRE ALARM (IN WALL)-M	1,000.00	250.00	750.00	0.00	1,000.00	100	0.00	50.00
E-88	FIRE ALARM (IN WALL)-L	3,680.00	920.00	1,840.00	0.00	2,760.00	75	920.00	138.00
E-89	FIRE ALARM WIRE-M	500.00	0.00	0.00	0.00	0.00	0	500.00	0.00
E-90	FIRE ALARM WIRE-L	1,840.00	0.00	0.00	0.00	0.00	0	1,840.00	0.00
E-91	FIRE ALARM DEVICES-M	6,450.00	0.00	0.00	0.00	0.00	0	6,450.00	0.00
E-92	FIRE ALARM DEVICES-L	1,978.00	0.00	0.00	0.00	0.00	0	1,978.00	0.00
E-93	DATA (IN WALL)-M	500.00	375.00	125.00	0.00	500.00	100	0.00	25.00
E-94	DATA (IN WALL)-L	1,840.00	184.00	1,656.00	0.00	1,840.00	100	0.00	92.00
E-95	DATA CABLING-M	2,000.00	0.00	0.00	2,000.00	2,000.00	0	0.00	100.00
E-96	DATA CABLING-L	920.00	0.00	0.00	0.00	0.00	0	920.00	0.00
E-97	DATA JACKS-M	680.00	0.00	0.00	680.00	680.00	0	0.00	34.00
E-98	DATA JACKS-L	391.00	0.00	0.00	0.00	0.00	0	391.00	0.00
E-99	DATA TESTING-L	368.00	0.00	0.00	0.00	0.00	0	368.00	0.00
E-100	SECURITY (IN WALL) RACEWAYS ONLY-M	1,000.00	1,000.00	0.00	0.00	1,000.00	100	0.00	50.00

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E-101	SECURITY (IN WALL) RACEWAYS ONLY-L	3,680.00	3,680.00	0.00	0.00	3,680.00	100	0.00	184.00
E-102	FIRE ALARM PANEL-M	2,500.00	0.00	0.00	0.00	0.00	0	2,500.00	0.00
E-103	FIRE ALARM PANEL-L	460.00	0.00	0.00	0.00	0.00	0	460.00	0.00
		33,547.00	6,409.00	6,751.00	2,680.00	15,840.00	39	17,707.00	792.00

DWG E-302 2ND FL/ROOF SYS PLAN

E-104	FIRE ALARM BRANCH-M	300.00	0.00	300.00	0.00	300.00	100	0.00	15.00
E-105	FIRE ALARM BRANCH-L	920.00	0.00	0.00	0.00	0.00	0	920.00	0.00
E-106	FIRE ALARM (IN WALL)-M	500.00	0.00	500.00	0.00	500.00	100	0.00	25.00
E-107	FIRE ALARM (IN WALL)-L	1,840.00	0.00	0.00	0.00	0.00	0	1,840.00	0.00
E-108	FIRE ALARM WIRE-M	300.00	0.00	0.00	0.00	0.00	0	300.00	0.00
E-109	FIRE ALARM WIRE-L	920.00	0.00	0.00	0.00	0.00	0	920.00	0.00
E-110	FIRE ALARM DEVICES-M	2,550.00	0.00	0.00	0.00	0.00	0	2,550.00	0.00
E-111	FIRE ALARM DEVICES-L	782.00	0.00	0.00	0.00	0.00	0	782.00	0.00
E-112	DATA (IN WALL)-M	300.00	0.00	300.00	0.00	300.00	100	0.00	15.00
E-113	DATA (IN WALL)-L	920.00	0.00	0.00	0.00	0.00	0	920.00	0.00
E-114	DATA CABLING-M	1,500.00	0.00	0.00	1,500.00	1,500.00	0	0.00	75.00
E-115	DATA CABLING-L	690.00	0.00	0.00	0.00	0.00	0	690.00	0.00
E-116	DATA JACKS-M	520.00	0.00	0.00	520.00	520.00	0	0.00	26.00
E-117	DATA JACKS-L	299.00	0.00	0.00	0.00	0.00	0	299.00	0.00

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E-118	DATA TESTING-L	368.00	0.00	0.00	0.00	0.00	0	368.00	0.00
E-119	SECURITY (IN WALL) RACEWAYS ONLY-M	100.00	100.00	0.00	0.00	100.00	100	0.00	5.00
E-120	SECURITY (IN WALL) RACEWAYS ONLY-L	184.00	0.00	184.00	0.00	184.00	100	0.00	9.20
E-121	FIRE ALARM PANEL-M	1,000.00	0.00	0.00	0.00	0.00	0	1,000.00	0.00
E-122	FIRE ALARM PANEL-L	230.00	0.00	0.00	0.00	0.00	0	230.00	0.00
		14,223.00	100.00	1,284.00	2,020.00	3,404.00	10	10,819.00	170.20

DWG E-401 ENLRGD PWR/SYS PLAN

E-123	BRANCH POWER (OVERHEAD)-M	2,200.00	550.00	1,650.00	0.00	2,200.00	100	0.00	110.00
E-124	BRANCH POWER (OVERHEAD)-L	4,600.00	1,150.00	1,150.00	0.00	2,300.00	50	2,300.00	115.00
E-125	BRANCH POWER (IN WALL)-M	3,900.00	1,900.00	0.00	0.00	1,900.00	49	2,000.00	95.00
E-126	BANCH POWER (IN WALL)-L	1,794.00	0.00	874.00	0.00	874.00	49	920.00	43.70
E-127	WIRING DEVICES-M	780.00	780.00	0.00	0.00	780.00	100	0.00	39.00
E-128	WIRING DEVICES-L	358.80	0.00	0.00	0.00	0.00	0	358.80	0.00
E-129	DATA (IN WALL)-M	300.00	0.00	300.00	0.00	300.00	100	0.00	15.00
E-130	DATA (IN WALL)-L	920.00	0.00	828.00	0.00	828.00	90	92.00	41.40
E-131	DATA CABLING-M	3,000.00	0.00	0.00	813.35	813.35	0	2,186.65	40.67
E-132	DATA CABLING-L	1,840.00	0.00	0.00	0.00	0.00	0	1,840.00	0.00
E-133	DATA JACKS-M	520.00	0.00	0.00	520.00	520.00	0	0.00	26.00
E-134	DATA JACKS-L	299.00	0.00	0.00	0.00	0.00	0	299.00	0.00

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E-135	DATA TESTING-L	368.00	0.00	0.00	0.00	0.00	0	368.00	0.00
E-136	DATA RACKS AND EQUIPMENT-M	2,000.00	0.00	0.00	0.00	0.00	0	2,000.00	0.00
E-137	DATA RACKS AND EQUIPMENT-L	920.00	0.00	0.00	0.00	0.00	0	920.00	0.00
E-138	PANELBOARDS AND EQUIPMENT-M	18,000.00	0.00	0.00	10,309.04	10,309.04	0	7,690.96	515.45
E-139	PANELBOARDS AND EQUIPMENT-L	4,140.00	0.00	0.00	0.00	0.00	0	4,140.00	0.00
E-140	MDP AND METERING-M	28,000.00	0.00	0.00	0.00	0.00	0	28,000.00	0.00
E-141	MDP AND METERING-L	2,300.00	0.00	0.00	0.00	0.00	0	2,300.00	0.00
E-142	ATS-M	24,000.00	0.00	0.00	0.00	0.00	0	24,000.00	0.00
E-143	ATS-L	920.00	0.00	0.00	0.00	0.00	0	920.00	0.00
		101,159.80	4,380.00	4,802.00	11,642.39	20,824.39	9	80,335.41	1,041.22

TEMPORARY

E-144	TEMPORARY-M	2,000.00	2,000.00	0.00	0.00	2,000.00	100	0.00	100.00
E-145	TEMPORARY-L	4,600.00	4,600.00	0.00	0.00	4,600.00	100	0.00	230.00
		6,600.00	6,600.00	0.00	0.00	6,600.00	100	0.00	330.00

LIGHTNING PROTECTION

E-146	LIGHTNING PROTECTION-S	25,000.00	15,000.00	0.00	0.00	15,000.00	60	10,000.00	750.00
		25,000.00	15,000.00	0.00	0.00	15,000.00	60	10,000.00	750.00

CO1	COR 1R2	1,338.85	0.00	669.43	0.00	669.43	50	669.42	33.47
CO1A	COR 2R1	3,570.13	0.00	892.53	0.00	892.53	25	2,677.60	44.63

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CO1B	COR 4R1	11,658.29	0.00	2,914.57	0.00	2,914.57	25	8,743.72	145.73
		862,567.27	363,298.11	82,703.53	81,620.51	527,622.15	52	334,945.12	26,381.11

SUBCONTRACTOR

RELEASE AND WAIVER OF LIENS AND CLAIMS

The undersigned (the "Releasor") is a seller, supplier, vendor, or subcontractor on the Ferguson Public Works Building at 3147 Research Drive, State College, PA 16801 ("The project") on which Westmoreland Electric Services, LLC is the prime contractor to Ferguson Township ("Owner").

Intending to be legally bound and conditioned only on the receipt of the sum of \$78,568.35 which releasor agrees is the current progress payment amount due it through the date of October 31, 2020 (net of retainage) in connection with the Project, Releasor, for itself and its subcontractors and/or material and equipment suppliers, does hereby waive, release and forever discharge Contractor, Owner and their respective employees, officers, directors, agents, representatives, successors and assigns from any and all liens or encumbrances against any property of the Owner through the date of this release. Further, Releasor waives, releases and forever discharges Contractor from all claims, causes of action, demands, or damages arising out of or related in any way to the Project including, but not limited to, Releasor's furnishing of labor, materials, equipment or delay and/or inefficiencies of services on the Project through the date of October 31, 2020 ~~excepting~~ those claims which Releasor has provided written notice in accordance with its subcontract or purchase order.

Westmoreland Electric Services, LLC
(Company Name)

State of Pennsylvania

Phillip E. Hunt
(Title)

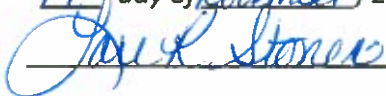
County of Westmoreland

 (Seal)
(Signature of authorized representative)

Given under my hand and seal this

17th day of November, 2020

Managing Partner
(Title)



Notary Public Lori R. Stoner

11/17/2020
(Date)

November 22, 2023

My commission expires

Commonwealth of Pennsylvania - Notary Seal
Lori R. Stoner, Notary Public
Westmoreland County
My commission expires November 22, 2023
Commission number 1360056

Member, Pennsylvania Association of Notaries



Westmoreland Electric Services, LLC

ELECTRICAL CONTRACTING
COMMERCIAL INDUSTRIAL
TELECOMMUNICATIONS

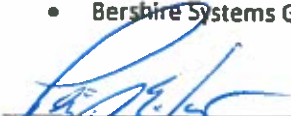


October 13, 2020

To Whom It May Concern:

This letter is to verify that Westmoreland Electric Services, LLC has obtained all required certificates of insurance for all subcontractors and vendors associated with Ferguson Public Works Building Project #17011. All required insurance is currently in force for each of the below subcontractors and vendors:

- Cable Testing Services, LLC
- Stickler Construction
- Stitzer Crane Services, Inc.
- Mayer Electric Supply Co., Inc.
- Scott Electric
- Ace Lightning Protection, Inc.
- Cummins Sales & Service
- Berkshire Systems Group, Inc.



(Phillip E. Hunt/Managing Partner)

National Water Main Cleaning Company
 Supplemental Spreadsheet
 Ferguson Township Board of Supervisors
 FER005-1

Date	Street Name	Manhole Number		Pipe Dia.	Footage	Mob	Maintenance and Protection	UV CIPP 12" [119 LF]	UV CIPP 15" [1843 LF]	UV CIPP 18" [1166 LF]	UV CIPP 24" [320 LF]	UV CIPP 30" [330 LF]	UV CIPP 36" [238 LF]	Total Rev.
		LS	LS			LF	LF	LF	LF	LF	LF			
		From	To			\$12,000.00	\$15,000.00	\$132.00	\$67.00	\$108.00	\$121.50	\$142.50	\$201.50	
10/13/20	Corinna Ct (CL/TV for UV Measurements)	COR2	COR4	30	155	0.44	0.44							\$ -
	Corinna Ct (CL/TV for UV Measurements)	COR4	COR5	30	182									\$ -
	Corinna Ct (CL/TV for UV Measurements)	COR5	COR8	36	149	88%/2	88%/2							\$ -
	Corinna Ct (CL/TV for UV Measurements)	COR8	COR7	36	23	=44%	=44%							\$ -
	Corinna Ct (CL/TV for UV Measurements)	COR7	CR16	36	68									\$ -
	Corinna Ct (CL/TV for UV Measurements)	COR5	COR6	18	23									\$ -
	Chestnut Ridge Dr (CL/TV for UV Measurements)	CR12	CR13	15	32									\$ -
	Chestnut Ridge Dr (CL/TV for UV Measurements)	CR13	CR12	15	240									\$ -
	Chestnut Ridge Dr (CL/TV for UV Measurements) - OFFSET JOINTS - ORDERED MAT	CR13	CR15	15	191									\$ -
	Chestnut Ridge Dr (CL/TV for UV Measurements)	CR17	CR18	15	26									\$ -
	Oak Leaf Dr (CL/TV for UV Measurements)	2374 INLET	HEADWALL	18	172									\$ -
	Oak Leaf Dr (CL/TV for UV Measurements) - LOTS OF BENDS - DID NOT ORDER MAT	OL5	HEADWALL	15	130									\$ -
	Debler Rd (CL/TV for UV Measurements) - ABANDONED	INLET	OUTLET	12	13									\$ -
10/14/20	Saratoda Dr (CL/TV for UV Measurements) - MATERIAL CHANGE	SA11	SA9	15	331									\$ -
	Saratoda Dr (CL/TV for UV Measurements)	SA10	SA9	18	24									\$ -
	Saratoda Dr (CL/TV for UV Measurements)	SA10	SA8	20	264									\$ -
	Saratoda Dr (CL/TV for UV Measurements)	SA8	SA7	15	24									\$ -
	Blue Couse Dr (CL/TV for UV Measurements)	SHE13	BCD3	18	243									\$ -
	Blue Couse Dr (CL/TV for UV Measurements)	BCD3	BCD4	18	106									\$ -
	Blue Couse Dr (CL/TV for UV Measurements)	BCD4	BCD5	18	243									\$ -
	Blue Couse Dr (CL/TV for UV Measurements)	BCD4	EASEMENT INLET	15	63									\$ -
	Shellers Bend (CL/TV for UV Measurements)	SHE13	SHE14	15	24									\$ -
	Wells Terr (CL/TV for UV Measurements)	WT2	BCD2	15	47									\$ -
	Wells Terr (CL/TV for UV Measurements)	WT2	WT1	15	24									\$ -
	Wells Terr (CL/TV for UV Measurements)	WT1	BCD1	15	195									\$ -
	Saratoda Dr (CL/TV for UV Measurements)	SA3	SD4.1	15	107									\$ -
	Saratoda Dr (CL/TV for UV Measurements)	SD4.1	CON7	20	45									\$ -
	Saratoda Dr (CL/TV for UV Measurements)	SA3	SA2	15	92									\$ -
	Saratoda Dr (CL/TV for UV Measurements)	SA2	BA8	15	44									\$ -
	Saratoda Dr (CL/TV for UV Measurements)	SA2	SA1	12	24									\$ -
	Peach Ct (CL/TV for UV Measurements) - COULDN'T MAKE IT	1913	1915	18	0									\$ -
	Baldwin St (CL/TV for UV Measurements) - COULDN'T MAKE IT	1915	1913	18	0									\$ -
10/15/20	W. Whitehall Rd (CL/TV for UV Measurements) - 2x Flaggers	OUTLET 1	INLET 1	15" x 20.5"	35									\$ -
	W. Whitehall Rd (CL/TV for UV Measurements) - 2x Flaggers	OUTLET 2	INLET 2	15" x 20.5"	35									\$ -
	W. Whitehall Rd (CL/TV for UV Measurements) - 2x Flaggers	OUTLET 3	INLET 3	15" x 20.5"	35									\$ -
	W. Whitehall Rd (CL/TV for UV Measurements) - 2x Flaggers	OUTLET 4	INLET 4	15" x 20.5"	35									\$ -
	W. Whitehall Rd (CL/TV for UV Measurements) - 2x Flaggers	OUTLET 5	INLET 5	15" x 20.5"	35									\$ -
	W. Whitehall Rd (CL/TV for UV Measurements) - 2x Flaggers	OUTLET 6	INLET 6	15" x 20.5"	35									\$ -
	W. Whitehall Rd (CL/TV for UV Measurements) - 2x Flaggers	OUTLET 7	INLET 7	15" x 20.5"	35									\$ -
	W. Whitehall Rd (CL/TV for UV Measurements) - 2x Flaggers	OUTLET 8	INLET 8	15" x 20.5"	35									\$ -
	W. Whitehall Rd (CL/TV for UV Measurements) - 2x Flaggers	OUTLET 9	INLET 9	15	35									\$ -
	W. Whitehall Rd (CL/TV for UV Measurements) - 2x Flaggers	INLET 11	OUTLET 11	15	35									\$ -
	Debler Rd (CL/TV for UV Measurements) - 2x Flaggers	OUTLET	INLET	12	24									\$ -
	W. Whitehall Rd (CL/TV for UV Measurements) - 2x Flaggers	INLET 10	OUTLET 10	15	35									\$ -
	Maple Ln (CL/TV for UV Measurements) - 2x Flaggers	2095	3000	15	166									\$ -
	Jonathan St (CL/TV for UV Measurements) - 2x Flaggers	1916	1915	18	15									\$ -
	Jonathan St (CL/TV for UV Measurements) - 2x Flaggers	1916	1917	24	23									\$ -
10/16/20	Mobilize back to shop													\$ -
Total						1	1	0	0	0	0	0	0	\$11,880.00


Line Item Breakdown Per Township:
 Mob/demob breakdown:
 -Ferguson: \$12,000x88%=\$10,560.00, since 50% of line item complete, paying 50% of total or \$10,560x.50= \$5,280
 -College Twp: 12% or \$1,440.00.

MPT:
 Ferguson: \$15,000x88%=\$13,200/2=\$6,600
 College: \$15,000x12%=\$1,800

College Twp. should be billed separately and directly.

\$11,880

\$11,880.00

2020-C3 Pay App #1
 Acct#: 32.439.610
 Pay: \$11,880.00


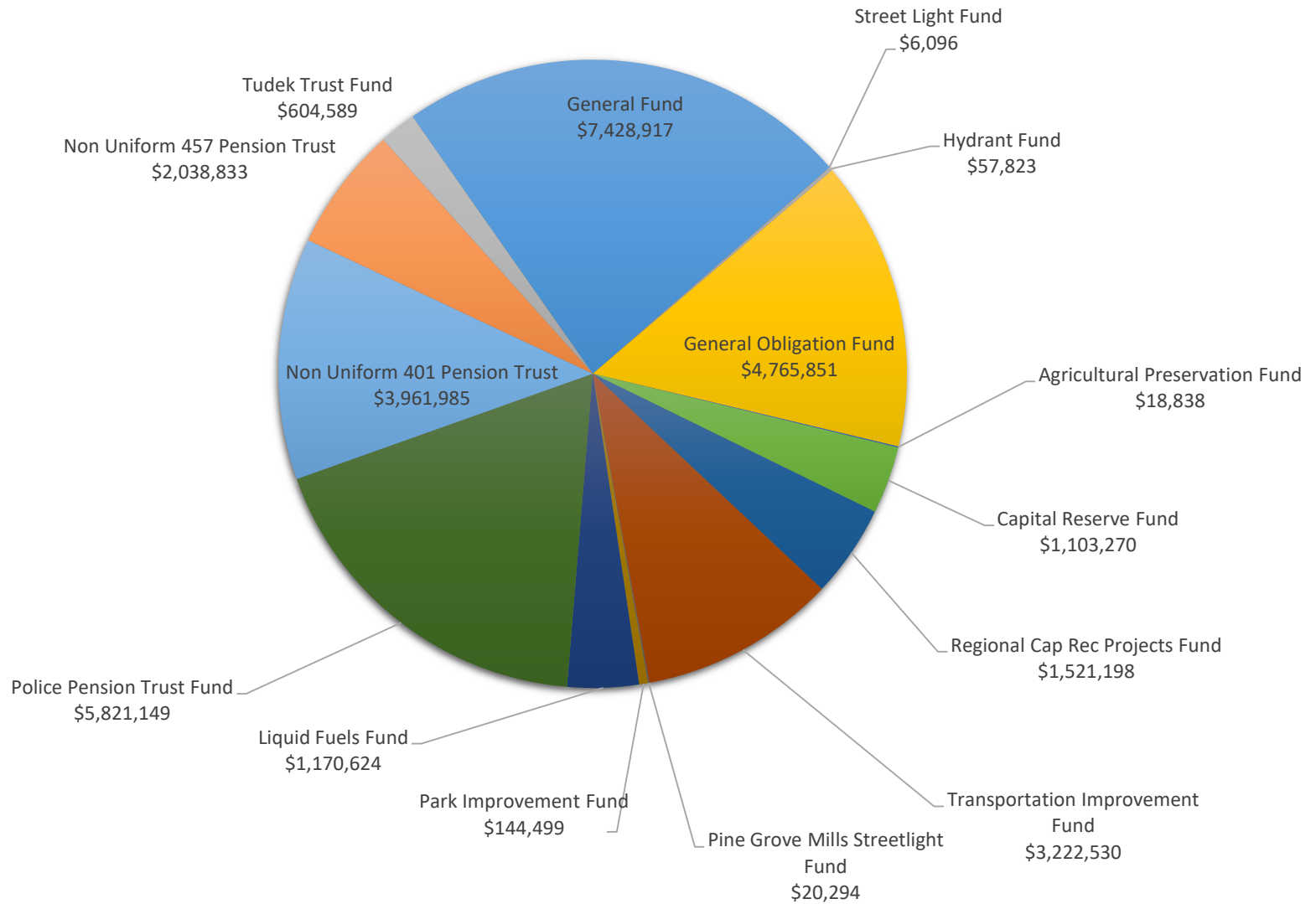
Pay
 RTS



MONTHLY TREASURERS REPORT

SEPTEMBER 2020

CASH BALANCES BY FUND - SEPTEMBER 30, 2020



Ferguson Township Treasurer's Report

September 30, 2020

Statement of Cash Balances

General Fund

Checking

Jersey Shore State Bank Operating (3245)	5,344,949.65
JSSB Flex Plan Checking (8757)	12,762.98
Ameriserv Money Market 2602	262,287.27
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	268,156.08
PLGIT General Fund Classs (3017)	419,577.45
PLGIT General Fund Prime (3017)	802,603.98
PLGIT General Fund CD (matured 6/30/20)	0.00

Investments

JSSB/Voya Brokerage Account (@ market)	318,579.37
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TOTAL GENERAL FUND

7,428,916.78

Other Funds

Fund 02 Street Lights

JSSB Checking (4836)	6,095.87
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Fund 03 Fire Hydrant

JSSB Checking (4844)	57,823.16
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Fund 16 General Obligation

JSSB Checking (4852)	428,998.22
JSSB 2019 Bond Checking	4,336,852.87

Fund 19 Agricultural Preservation

JSSB Checking (4879)	18,838.13
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Fund 30 Capital Reserve

Paypal Account	30,715.03
JSSB Checking (Employee Wellness Sinking Fund)(4909)	15,507.11
JSSB Capital Reserve Checking (3555)	195,583.67
JSSB Checking (Police Equipment Sinking Fund) (1711)	95.38
JSSB Checking (PW Equipment Sinking Fund)(4895)	577,449.35
JSSB Checking (Bldg Equipment Sinking Fund)(4887)	283,919.12

Fund 31 Regional Capital Recreation Projects

JSSB Checking (3547)	990,755.12
Ameriserv Money Market 2818	262,287.27
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	268,156.08

Fund 32 Transportation Improvement

JSSB Checking (3539)	1,862,320.67
PLGIT Checking (Class & Plus)(3261)	66,165.16
PLGIT Checking (Prime)(3261)	517,600.32
PLGIT CD (matures 11/6/20)	246,000.00
Ameriserv Money Market 2693	262,287.27
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	268,156.08

Fund 33 Pine Grove Mills Street Lights

Ferguson Township Treasurer's Report

September 30, 2020

Statement of Cash Balances

JSSB Checking (4917)	20,294.41
<u>Fund 34 Park Improvement</u>	
JSSB Checking (4925)	144,499.42
<u>Fund 35 Liquid Fuels</u>	
JSSB Checking (4933)	251,678.95
PLGIT Checking (Class) (3020)	517,600.32
PLGIT Checking (Prime) (3020)	401,344.30
PLGIT CD (3020)	0.00
<u>Fund 93 Tudek Memorial Trust</u>	
JSSB Checking (4976)	10,900.39
FNB Investments (@market)	154,874.68
Centre Foundation Investments	438,813.53
TOTAL OTHER FUNDS	12,635,611.88
TOTAL NON PENSION FUNDS	20,064,528.66
Employer Pension Trust Funds	
<u>Fund 60 Police Pension Trust</u>	
JSSB Checking (4941)	21,044.01
PNC Enterprise Checking (9642)	50,090.05
PNC Investments (@market)(includes accrued interest)	5,750,014.86
<u>Fund 65 Non Uniformed 401a Pension Trust</u>	
JSSB Checking (4968)	102.50
ICMA-RHS (801695) Employee Retirement Health Savings Trust (@ market)	83,443.37
ICMA-401 (108860) Employer Pension Investment Trust (@ market)	3,878,439.00
TOTAL PENSION TRUST FUNDS	9,783,133.79
GRAND TOTAL	29,847,662.45
Employee Pension Trust Funds	
<u>Fund 66 Non Uniformed 457 Pension Trust</u>	
ICMA-457 (300747) Employee Pension Investment Trust (@ market)	1,997,468.90
ICMA-ROTH IRA (706007) Employee Pension Investment Trust (@ market)	41,363.81
	2,038,832.71

Bank Reconciliation

Uncleared Checks by Fund

User: eendresen
Printed: 11/13/2020 - 2:43PM
Checks Before: 09/30/2020



Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
01	GENERAL FUND					
0	09/15/2020	Uncleared	AP	10870	PNC INSTITUTIONAL INVESTMENTS	3,409.25
0	09/15/2020	Uncleared	AP	11216	VANTAGEPOINT TRANSFER AGENTS 401	8,338.28
0	09/15/2020	Uncleared	AP	11218	VANTAGEPOINT TRANSFER AGENTS 457	7,076.32
0	09/15/2020	Uncleared	AP	11381	VANTAGEPOINT TRANSFER AGENTS-706007 ROTH	181.28
0	09/30/2020	Uncleared	AP	10870	PNC INSTITUTIONAL INVESTMENTS	3,444.06
0	09/30/2020	Uncleared	AP	11216	VANTAGEPOINT TRANSFER AGENTS 401	8,289.06
0	09/30/2020	Uncleared	AP	11218	VANTAGEPOINT TRANSFER AGENTS 457	6,940.53
0	09/30/2020	Uncleared	AP	11381	VANTAGEPOINT TRANSFER AGENTS-706007 ROTH	181.28
9001	08/22/2019	Uncleared	AP	10263	CORMANS MAIL SERVICE	2,873.11
9183	10/15/2019	Uncleared	AP	11593	HOME DEPOT CREDIT SERVICES	288.05
9272	11/15/2019	Uncleared	AP	10035	ALS TECHNOLOGIES INC	1,145.00
9297	11/15/2019	Uncleared	AP	11253	INFRADAPT LLC	3,221.44
9340	11/29/2019	Uncleared	AP	11855	ANDERSON INDUSTRIAL MACHINERY	769.80
9437	12/31/2019	Uncleared	AP	10035	ALS TECHNOLOGIES INC	1,145.00
9562	01/20/2020	Uncleared	AP	11173	WALKER & WALKER EQUIPMENT II LLC	43.19
9725	02/28/2020	Uncleared	AP	11248	CENTRO PRINT SOLUTIONS	100.17
9806	03/15/2020	Uncleared	AP	11797	LANDPRO EQUIPMENT LLC	759.15
9874	03/31/2020	Uncleared	AP	11877	RUSSIAN CHURCH OF CHRIST	78.11
9937	04/30/2020	Uncleared	AP	11219	COMMONWEALTH OF PENNSYLVANIA	50.00
10091	05/31/2020	Uncleared	AP	11490	RECONYX, INC	970.51
10286	07/31/2020	Uncleared	AP	10565	JOHN TENNIS TOWING	115.00
10309	07/31/2020	Uncleared	AP	11903	TOLL BROTHERS APARTMENT LIVING	35.00
10331	08/14/2020	Uncleared	AP	10244	COMCAST	1,050.00
10354	08/14/2020	Uncleared	AP	11812	MEDEXPRESS	91.00
10430	09/15/2020	Uncleared	AP	10004	A & H EQUIPMENT COMPANY	295.45
10431	09/15/2020	Uncleared	AP	10016	AFLAC	176.77
10432	09/15/2020	Uncleared	AP	11242	AMAZON CAPITAL SERVICES INC	768.91
10433	09/15/2020	Uncleared	AP	11239	ASAP HYDRAULICS STATE COLLEGE, INC	185.40
10434	09/15/2020	Uncleared	AP	10085	BASTIAN TIRE & AUTO CENTERS	125.30
10435	09/15/2020	Uncleared	AP	10122	BOROUGH OF STATE COLLEGE	610.80

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
10436	09/15/2020	Uncleared	AP	10126	BRADCO SUPPLY COMPANY	1,202.93
10437	09/15/2020	Uncleared	AP	11224	CAMPBELL DURRANT BEATTY PALOMBO & MILLER PC	1,610.44
10438	09/15/2020	Uncleared	AP	11384	CENTRAL PA DOCK & DOOR LLC	80.00
10439	09/15/2020	Uncleared	AP	10185	CENTRE CONCRETE COMPANY	63.50
10440	09/15/2020	Uncleared	AP	11755	CENTRE COUNTY GOVERNMENT	3,094.00
10441	09/15/2020	Uncleared	AP	10197	CENTRE COUNTY RECYLING & REFUSE AUTHORITY	69.00
10442	09/15/2020	Uncleared	AP	10201	CENTRE COUNTY UNITED WAY	27.00
10443	09/15/2020	Uncleared	AP	10203	CENTRE DAILY TIMES	896.49
10444	09/15/2020	Uncleared	AP	10208	CENTRE REGION COUNCIL OF GOVERNMENTS	22.50
10445	09/15/2020	Uncleared	AP	10231	CLEARFIELD WHOLESALE PAPER COMPANY INC	91.87
10446	09/15/2020	Uncleared	AP	11376	COLONIAL AUTO SUPPLY	290.60
10447	09/15/2020	Uncleared	AP	10244	COMCAST	1,050.00
10448	09/15/2020	Uncleared	AP	11760	COMCAST	138.95
10449	09/15/2020	Uncleared	AP	10297	DAVIDHEISERS INC	416.00
10450	09/15/2020	Uncleared	AP	10324	DONS POWER EQUIPMENT	36.99
10451	09/15/2020	Uncleared	AP	10346	ECOLAWN	180.00
10454	09/15/2020	Uncleared	AP	10409	FRED CARSON DISPOSAL INC.	234.00
10455	09/15/2020	Uncleared	AP	11635	GREAT AMERICA FINANCIAL SERVICES	217.64
10456	09/15/2020	Uncleared	AP	11253	INFRADAPT LLC	655.49
10457	09/15/2020	Uncleared	AP	10554	JARU ASSOCIATES INC	7.60
10458	09/15/2020	Uncleared	AP	10568	K & S DISTRIBUTION	190.80
10461	09/15/2020	Uncleared	AP	10762	MARCO	594.23
10462	09/15/2020	Uncleared	AP	10673	MCCARTNEYS INC	100.17
10464	09/15/2020	Uncleared	AP	11807	MODEL UNIFORMS	306.66
10465	09/15/2020	Uncleared	AP	10712	MONARCH CLEANERS	228.45
10466	09/15/2020	Uncleared	AP	11897	MUNICIPAY LLC	185.00
10467	09/15/2020	Uncleared	AP	10760	NOERRS GARAGE	2,054.29
10468	09/15/2020	Uncleared	AP	11332	NTM ENGINEERING INC	1,676.61
10469	09/15/2020	Uncleared	AP	11378	P & A GROUP	130.50
10470	09/15/2020	Uncleared	AP	10798	PA ONE CALL SYSTEM	73.50
10471	09/15/2020	Uncleared	AP	10813	PARK TRAVIS	16.10
10472	09/15/2020	Uncleared	AP	10819	PATTON TOWNSHIP SUPERVISORS	1,264.25
10473	09/15/2020	Uncleared	AP	10845	PENNSYLVANIA MUNICIPAL HEALTH INSURANCE CO OF	148,673.06
10474	09/15/2020	Uncleared	AP	11700	PETS COME FIRST	500.00
10475	09/15/2020	Uncleared	AP	10893	PRINT O STAT INC	440.00
10476	09/15/2020	Uncleared	AP	10927	REDLINE SPEED SHINE	280.33
10477	09/15/2020	Uncleared	AP	10973	SAMS CLUB DIRECT	416.27
10478	09/15/2020	Uncleared	AP	11908	SHAMKOV ALEX	2,722.25
10479	09/15/2020	Uncleared	AP	10997	SIGNAL CONTROL PRODUCTS INC	3,003.36
10480	09/15/2020	Uncleared	AP	11017	SOSMETAL PRODUCTS INC	754.23
10481	09/15/2020	Uncleared	AP	11026	SPRING TOWNSHIP SUPERVISORS	1,042.80

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
10482	09/15/2020	Uncleared	AP	11050	STOCKER CHEVROLET INC	252.90
10483	09/15/2020	Uncleared	AP	11729	THE HR OFFICE	431.25
10484	09/15/2020	Uncleared	AP	11113	TRACTOR SUPPLY CREDIT PLAN	131.37
10485	09/15/2020	Uncleared	AP	11136	U S MUNICIPAL SUPPLY INC	61.35
10486	09/15/2020	Uncleared	AP	11613	UNITED RENTALS	154.44
10487	09/15/2020	Uncleared	AP	11159	VERIZON WIRELESS	342.30
10488	09/15/2020	Uncleared	AP	11173	WALKER & WALKER EQUIPMENT II LLC	43.96
10489	09/15/2020	Uncleared	AP	10771	WITMER PUBLIC SAFETY GROUP INC	28.00
10490	09/15/2020	Uncleared	AP	10644	LOWES COMPANIES INC	840.66
10491	09/30/2020	Uncleared	AP	10004	A & H EQUIPMENT COMPANY	637.19
10492	09/30/2020	Uncleared	AP	10031	ALLIED MECHANICAL & ELECTRICAL	177.77
10493	09/30/2020	Uncleared	AP	11242	AMAZON CAPITAL SERVICES INC	178.39
10494	09/30/2020	Uncleared	AP	10047	AMSOIL INC	448.73
10495	09/30/2020	Uncleared	AP	11649	BABST CALLAND CLEMENTS AND ZOMNIR P.C.	2,709.00
10496	09/30/2020	Uncleared	AP	10122	BOROUGH OF STATE COLLEGE	22,079.00
10497	09/30/2020	Uncleared	AP	10124	BOTTI D O KASANDRA	600.00
10498	09/30/2020	Uncleared	AP	10186	CENTRE COUNTY ASSESSMENT OFFICE	35.50
10499	09/30/2020	Uncleared	AP	10196	CENTRE COUNTY PROTHONOTARY	3.00
10500	09/30/2020	Uncleared	AP	10201	CENTRE COUNTY UNITED WAY	27.00
10501	09/30/2020	Uncleared	AP	10203	CENTRE DAILY TIMES	973.98
10502	09/30/2020	Uncleared	AP	10231	CLEARFIELD WHOLESALE PAPER COMPANY INC	42.71
10503	09/30/2020	Uncleared	AP	10232	CLEARWATER CONSERVANCY	752.96
10504	09/30/2020	Uncleared	AP	10243	COLUMBIA GAS OF PA INC	197.25
10505	09/30/2020	Uncleared	AP	10282	CUMBERLAND TRUCK EQUIPMENT CO	186.36
10506	09/30/2020	Uncleared	AP	11737	ECO-MAXX	298.50
10507	09/30/2020	Uncleared	AP	10373	FAYETTE PARTS SERVICE INC	383.38
10508	09/30/2020	Uncleared	AP	11217	FERGUSON TOWNSHIP POLICE ASSOCIATION	420.00
10509	09/30/2020	Uncleared	AP	10380	FERGUSON TOWNSHIP SUPERVISORS	110,060.69
10510	09/30/2020	Uncleared	AP	11912	FISHER TRAVIS	3,024.60
10511	09/30/2020	Uncleared	AP	11635	GREAT AMERICA FINANCIAL SERVICES	217.64
10512	09/30/2020	Uncleared	AP	11593	HOME DEPOT CREDIT SERVICES	74.15
10513	09/30/2020	Uncleared	AP	11909	HOMEFRONT PROTECTIVE GROUP INC	850.00
10514	09/30/2020	Uncleared	AP	10568	K & S DISTRIBUTION	199.68
10515	09/30/2020	Uncleared	AP	11753	KEYSTONE PAYROLL	2,204.17
10516	09/30/2020	Uncleared	AP	11797	LANDPRO EQUIPMENT LLC	200.94
10517	09/30/2020	Uncleared	AP	10762	MARCO	430.03
10518	09/30/2020	Uncleared	AP	10673	MCCARTNEYS INC	48.60
10519	09/30/2020	Uncleared	AP	11812	MEDEXPRESS	90.00
10520	09/30/2020	Uncleared	AP	11807	MODEL UNIFORMS	221.03
10521	09/30/2020	Uncleared	AP	10773	OLD DOMINION BRUSH COMPANY INC.	1,388.99
10522	09/30/2020	Uncleared	AP	11879	PA TURNPIKE	13.20

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
10523	09/30/2020	Uncleared	AP	10813	PARK TRAVIS	16.10
10524	09/30/2020	Uncleared	AP	10819	PATTON TOWNSHIP SUPERVISORS	1,736.72
10525	09/30/2020	Uncleared	AP	10916	R C BOWMAN INC	516.25
10526	09/30/2020	Uncleared	AP	11476	SITE ONE LANDSCAPE SUPPLY	432.63
10527	09/30/2020	Uncleared	AP	11017	SOSMETAL PRODUCTS INC	612.45
10528	09/30/2020	Uncleared	AP	11026	SPRING TOWNSHIP SUPERVISORS	1,564.20
10529	09/30/2020	Uncleared	AP	11039	STATE COLLEGE POSTMASTER	56.00
10530	09/30/2020	Uncleared	AP	11042	STATE COLLEGE VOLUNTEER FIRE RELIEF ASSOC.	127,884.31
10531	09/30/2020	Uncleared	AP	11045	STEPHENSON EQUIPMENT INC	614.05
10532	09/30/2020	Uncleared	AP	11055	STONER INC	44.04
10533	09/30/2020	Uncleared	AP	11058	STOVER MCGLAUGHLIN	102.00
10534	09/30/2020	Uncleared	AP	11665	TERMINAL SUPPLY COMPANY	89.54
10535	09/30/2020	Uncleared	AP	10493	THE HITE COMPANY	255.24
10536	09/30/2020	Uncleared	AP	11729	THE HR OFFICE	258.75
10537	09/30/2020	Uncleared	AP	11191	THOMSON REUTERS-WEST	564.00
10538	09/30/2020	Uncleared	AP	11136	U S MUNICIPAL SUPPLY INC	382.80
10539	09/30/2020	Uncleared	AP	11192	WEST PENN POWER	2,972.25
10540	09/30/2020	Uncleared	AP	11199	WILLIAMS BROTHERS	78.10
Fund 01 Total:						517,435.18
30	CAPITAL RESERVE FUND					
763	09/15/2020	Uncleared	AP	10031	ALLIED MECHANICAL & ELECTRICAL	24,405.50
764	09/15/2020	Uncleared	AP	10236	CMT LABORATORIES	3,692.50
765	09/15/2020	Uncleared	AP	11881	LEONARD S. FIORE INC	209,304.00
766	09/15/2020	Uncleared	AP	11332	NTM ENGINEERING INC	81.13
767	09/15/2020	Uncleared	AP	11888	WESTMORELAND ELECTRIC SERVICES LLC	15,488.80
768	09/15/2020	Uncleared	AP	11676	WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS	903.00
769	09/15/2020	Uncleared	AP	11262	X-PERT COMMUNICATIONS	495.00
770	09/30/2020	Uncleared	AP	11615	BY DESIGN CONSULTANTS INC	824.00
771	09/30/2020	Uncleared	AP	10207	CENTRE REGION CODE ADMINISTRATION	60.00
772	09/30/2020	Uncleared	AP	10504	HAYDEN POWER GROUP	7,349.93
773	09/30/2020	Uncleared	AP	11850	J C ORR & SON INC	14,677.50
774	09/30/2020	Uncleared	AP	11900	MCCLELLAN MILLWORK	1,687.50
775	09/30/2020	Uncleared	AP	11880	WHITMAN, REQUARDT & ASSOCIATES, LLP	74,195.50
Fund 30 Total:						353,164.36
32	TRANSPORT IMPROVEMENT FUND					
123	09/15/2020	Uncleared	AP	11892	JACOBS ENGINEERING GROUP INC	5,644.99
2017036	10/15/2018	Uncleared	AP	10819	PATTON TOWNSHIP SUPERVISORS	9,898.12
2017080	09/15/2020	Uncleared	AP	10064	ASPHALT PAVING SYSTEMS INC	133,504.37

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
2017082	09/30/2020	Uncleared	AP	11910	BARTON ASSOCIATES	1,000.00
2017083	09/30/2020	Uncleared	AP	10742	NEW ENTERPRISE STONE & LIME CO INC	100,429.50
Fund 32Total:						250,476.98
34	PARK IMPROVEMENT FUND					
47	09/15/2020	Uncleared	AP	10644	LOWES COMPANIES INC	50.90
48	09/15/2020	Uncleared	AP	11332	NTM ENGINEERING INC	9,112.43
Fund 34Total:						9,163.33
35	LIQUID FUELS FUND					
362	09/15/2020	Uncleared	AP	10064	ASPHALT PAVING SYSTEMS INC	218,526.87
363	09/15/2020	Uncleared	AP	10275	CRAFCO INC-BIRMINGHAM	2,273.98
364	09/15/2020	Uncleared	AP	10509	HRI INC	1,941.65
365	09/15/2020	Uncleared	AP	10742	NEW ENTERPRISE STONE & LIME CO INC	516.48
366	09/15/2020	Uncleared	AP	10644	LOWES COMPANIES INC	150.64
367	09/30/2020	Uncleared	AP	10034	ALPHA SPACE CONTROL COMPANY INC	942.35
368	09/30/2020	Uncleared	AP	10373	FAYETTE PARTS SERVICE INC	73.99
369	09/30/2020	Uncleared	AP	10475	HANSON AGGREGATES PA INC	488.95
370	09/30/2020	Uncleared	AP	10742	NEW ENTERPRISE STONE & LIME CO INC	906.24
Fund 35Total:						225,821.15
93	TUDEK PARK TRUST FUND					
20190935	09/15/2020	Uncleared	AP	11390	BAKER TILLY VIRCHOW KRAUSE, LLP	1,100.00
20190936	09/15/2020	Uncleared	AP	10207	CENTRE REGION CODE ADMINISTRATION	40.00
20190937	09/15/2020	Uncleared	AP	11730	GLOSSNERS CONCRETE INC	466.00
20190938	09/15/2020	Uncleared	AP	11907	GREENSTAR LANDSCAPING, LLC	5,110.00
20200901	09/01/2020	Uncleared	AP	11035	STATE COLLEGE BOROUGH WATER AUTHORITY	31.50
20200902	09/30/2020	Uncleared	AP	11192	WEST PENN POWER	19.67
Fund 93Total:						6,767.17
Grand Total:						1,362,828.17

As follow-up to a discussion that emerged when discussing the budget, I'd like to request an overview of the Centre County Agricultural Preservation Program, including, but not limited to how municipally budgeted dollars are utilized, how many County and State municipalities participate in the municipal setting aside of funds and how State and County funds are awarded. During the presentation the Board may ask follow up questions and discuss Ferguson Township's participation in the Municipal Partnership Program.

Proposed Motion: That the Board request Staff invite CC Agricultural Preservation experts to present and to follow with Board questions and discussion.

Funding: "The source of ongoing **state funding** for the program is a 2-cent per pack tax on cigarettes, which generates approximately \$20 million a year for the program (each pack-a-day smoker provides about \$7.30 a year)."

"**Centre County contributes matching funds** to the PACE Program annually, and interest collected from Clean and Green property conversions is also used to purchase Agricultural Conservation Easements."

<https://centrecountypa.gov/609/PACE-Program>

"**The Municipal Partnership Program** allows the board to leverage municipal dollars to preserve more acres faster." *How?*

"Currently, the Board is working jointly with Ferguson, Halfmoon and Potter townships to purchase agricultural conservation easements."

https://centrecountypa.gov/DocumentCenter/View/13772/05-19-2020-ABC-pp_template?bidId=

Farm Selection: "Applicant farms are scored and ranked using a Land Evaluation Site Assessment (LESA) program. The program assigns weighted scores to a parcel based on soil quality, acreage, development pressure, clustering potential, and other factors. Farms are selected for the PACE Program in order of rank."

<https://centrecountypa.gov/609/PACE-Program>

LESA: Land Evaluation Site Assessment

Farmland Potential

Development Potential

Historic Significance

Cluster Potential

PRESERVED ACRES BY TOWNSHIP *(Is this data available by # of farms per municipality?)*

Benner 240

College 54

Ferguson 3,746

Halfmoon 243

Harris 107

Marion 344

Potter 1,530

Spring 1,251

Walker 691

https://centrecountypa.gov/DocumentCenter/View/14978/Centre-County-Preserved-Farms_page-1-and-2_101520?bidId=

A review of the methodology of the recently completed salary study and compilation of questions.

Recently the Township contracted with a third party to have a salary study done for the Township. This is not a type of analysis that any of the Board members are familiar with, and in order to move forward on the recommendations of the study we must understand the methodology that produced said recommendations. I propose an agenda item where Board members discuss the study methodology and request Staff follow-up on any outstanding questions with the consultant, or otherwise, should there be any.

The goals of this project were to conduct an organization study *to examine where Township job positions fall with respect to the market, address gaps where they appear, take a look at how job positions fit within the overall structure and make some general observations in light of survey findings.* The methodology for this study *includes interviews with select job incumbents, job questionnaire data, a state-wide survey of select comparable municipalities, compilation and analysis of data and a series of discussions with the Township Manager and Human Resources Administrator to review and deepen consultant understanding of historical knowledge of organization positions.*

Recommendations are offered for each job position. Where the job position is in line with the market, the recommendation is brief or simply says no action recommended.

Where pay for incumbents with greater than 5 years of experience has not yet reached the market average, an adjustment is recommended.

Where market data raises questions and/or other questions have been raised, the PAQ (Position Analysis Questionnaire) and interview data has been analyzed to provide a recommendation. Where questions are beyond the scope of this project, the recommendation so states.

Ferguson Township conducted a survey of pay during the month of July to which 19 municipalities were invited and 11 responded. The survey requested a short turnaround time so there were several municipalities that responded they were unable to complete the survey due to competing demands on their time. On the other hand, the 11 responding participants represent a solid core of professionally managed municipalities and the survey data is reliable given the survey parameters. The participants represent municipalities between 17.5k – 20k in population across the Commonwealth with an average population of 19,207. A total of 27 benchmark positions were surveyed from among non-uniform jobs.

The goal of a market survey is to determine the relationship between pay in the organization and the external market which can be defined by “Who do we lose people to? Where do we get people from?” In other words, the market is a representative sampling of comparable organizations for which an employer could potentially recruit employees or lose them. In the case of larger townships, it is more difficult to find similarly structured and size organizations and requires a wider search for good matches. Ideally, the surveying organization should fall somewhere in the middle with respect to size.

Market Adjustments Based on Region

Survey results were presented with and without regional adjustments. The Township can choose to disregard adjustments or modify adjustment rates. Cost-of-living rates differ across the state. In addition, the marketplace rates for jobs vary across the state. Although *varying market conditions warrant different analyses, it may generally be appropriate to use adjusted rates for jobs that are recruited from the local area and un-adjusted rates for jobs that are recruited from across the state.*

For the purposes of this study, the Centre County region was calculated to be 85% of the Philadelphia region and 95% of the Harrisburg and Pittsburgh regions.

Secondary Sources of Data

Where available, *additional data was provided from other surveys* conducted by N.J. Hess Associates, Economic Research Institute and the Bureau of Labor Statistics.

Some references to best practices and salary studies.....

--Salary structures are an important component of effective compensation programs and help ensure that pay levels for groups of jobs are competitive externally and equitable internally. <https://www.shrm.org/ResourcesAndTools/hr-topics/compensation/Pages/SalaryStructures.aspx>

--Several ways that an agency may consider examining the most appropriate range for a classification is through examining market equity, internal equity, using job evaluations or analyses, negotiations with the respective bargaining units, private sector comparisons, and salary surveys.

https://scholarworks.sjsu.edu/cgi/viewcontent.cgi?referer=https://www.google.com/&httpsredir=1&article=1494&context=etd_projects

--Growing competition over human capital has reiterated the importance of strategic practices to maintaining a high-quality public sector workforce. But how often does the public sector study pay and benefits among competitive peers? This study presents the findings of a national survey of human resource professionals regarding compensation benchmarking practices. Just over half of respondents indicated they conducted a benchmarking study within the last decade. A majority said their jurisdiction only compares compensation with other public employers, with a smaller number including both public and private competitors. Salaries were the most frequent topic of concern; fringe benefits and paid leave time were less often compared. Several jurisdictions conducted benchmarking studies for purposes other than compensation; about one quarter gathered data for purely informational purposes and 9% carried out a study in anticipation of labor negotiations.

https://www.researchgate.net/publication/277906974_Compensation_Benchmarking_Practices_in_Large_US_Local_Governments

--Employers should be concerned because salary compression transforms the organization’s single largest cost (i.e., compensation) from a motivator into a “demotivator.”

<https://www.shrm.org/ResourcesAndTools/hr-topics/compensation/Pages/Salary-Compression-Lid.aspx>

--In the field of compensation, professionals rely on data to determine appropriate wages for individuals in their organization. The data is provided by research outlets that use a variety of methods to examine compensation practices in the marketplace. While compensation researchers genuinely work to provide accurate information, there remain inherent strengths and weaknesses to different methods of collecting, interpreting, and reporting data. Compensation professionals who understand these strengths and weaknesses are better equipped to analyze the results for use in determining pay, setting salary structures, and evaluating established compensation systems.

<https://downloads.eri.com/pdf/Evaluating-Survey-Methodologies.pdf>

From: Dininni, Laura <ldininni@twp.ferguson.pa.us>

Sent: Thursday, December 3, 2020 7:19 PM

To: Pribulka, David <dpribulka@twp.ferguson.pa.us>

Subject: Consent Agenda item

Hi Dave,

Could you please add the three attachments and the following narrative to the next consent agenda?

I'll provide the Centre Region Parks and Recreation Authority Articles of Incorporation and Amendment for the discussion, should it occur.

Thank you!

Laura

I'd like to request the Board broaden their review of the Park and Recreation Ordinances to include all text found in Chapter 16 Parks and Recreation, Chapter 1 Administration Part 11 B and Chapter 27-723 c.3. and discuss changes, including consideration of consecutive term limits for appointees and requests relating to the Authority Articles of Incorporation referenced in our code.



C. Food trucks cannot be located on a premises permanently and must be moved off site daily. All food trucks are required to conform to the following criteria:

- (1) Food trucks shall only be located on a lot containing a principal building(s).
- (2) Food trucks shall not be parked in the public right-of-way or on the road itself.
- (3) The Centre Region Parks and Recreation Authority is solely responsible for the permitting and regulation of food trucks in public parks.
- (4) Food trucks shall be located a minimum of 100 feet from the closest property line of any brick-and-mortar eating establishment.

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IMPORTANT WARNING: The information in this message (and the documents attached to it, if any) is confidential and may be legally privileged. It is intended solely for the addressee. Access to this message by anyone else is unauthorized. If you are not the intended recipient, any disclosure, copying, distribution or any action taken, or omitted to be taken, in reliance on it is prohibited and may be unlawful. If you have received this message in error, please delete all electronic copies of this message (and the documents attached to it, if any), destroy any hard copies you may have created and notify me immediately by replying to this email. Thank you.

Chapter 16
PARKS AND RECREATION

Part 1
RULES AND REGULATIONS

§ 16-101. Definitions. [Ord. 873, 11/20/2006, § 1]

PARK — Unless specifically limited, shall be deemed to include all parks, playgrounds, athletic fields, stadium, tennis courts, golf course, swimming pools, beaches, band shells, music pavilions, recreational areas and structures, museums, geological and botanical gardens, and also entrances and approaches thereto, and all other land or property or structures under the jurisdiction of the Centre Region Parks and Recreation Board, now or hereafter owned, acquired or leased by the Township of Ferguson for park or recreation purposes. Also included are areas owned or leased on behalf of Ferguson Township for municipal park and recreational purposes by Centre Regional Recreational Authority (CRRA) and/or Centre Region Council of Governments (COG) upon designation of such areas as a "municipal park" or "regional park" by the Board of Supervisors by resolution.

PERMIT — Any written authorization issued by or under the authority of the Director of Parks and Recreation permitting specified park privilege.

PERSON — Any natural person, corporation, organization of persons, company, association or partnership.

POLICE OFFICER — Any peace officer of the Township of Ferguson, or State of Pennsylvania or any employee of the Department of Parks and Recreation appointed as a special police officer for the purpose of the enforcement of law and order within parks.

EXCRETA — All useless matter eliminated from the bodily system, as sputum, urine, fecal matter.

INTOXICATION — A state of any person being drunk, inebriated or under the influence of alcoholic beverages or spirituous liquors, taken internally or under the influence of drugs.

RULES AND REGULATIONS — Any rules and regulations hereby or hereafter established by the ordinance of Ferguson Township as promulgated by the Director of Centre Region Parks and Recreation under authority herein conferred.

§ 16-102. Interpretation of Rules and Regulations. [Ord. 873, 11/20/2006, § 2]

1. In the interpretation of the rules and regulations affecting parks, their provisions shall be construed as follows:
 - A. Terms in Singular. Any term in the singular shall include the plural.
 - B. Terms in Masculine. Any term in the masculine shall include the feminine and neuter.

- C. Extension of Rules and Regulations. Any requirement or provision of these rules and regulations relating to any act shall respectively extend to and include the causing, procuring, aiding or abetting, directly or indirectly, of such act; or the permitting or the allowing of any minor in the custody of any person, doing any act prohibited by any provisions thereof.
- D. Acts not Unlawful. No provision hereof shall make unlawful any act necessarily performed by any police officer or employee of the Department of Parks and Recreation or by any person, his agents or employees, in the proper and necessary execution of the terms of any agreement with the Department of Parks and Recreation.
- E. Permits. Any act otherwise prohibited by these rules and regulations, provided it is not otherwise prohibited by law or local ordinance, shall be lawful if performed under, by virtue of and strictly in compliance with the provisions of a permit and to the extent authorized thereby.
- F. State and Federal Laws. These rules and regulations are in addition to and supplement all state and federal laws.

§ 16-103. Conduct Prohibited in Parks. [Ord. 873, 11/20/2006, § 3; as amended by Ord. 952, 5/2/2011, § 1; and by Ord. 998, 1/19/2015, §§ 1, 2]

1. Disturbing the Peace. No person shall disturb the peace in any park by any act.
2. Immorality and Indecency. No person shall do any obscene or indecent act in any park, or display, expose or distribute any picture, banner or other object suggestive of sex in a lewd, indecent, immoral way; or enter a comfort station or toilet set apart for the use of the opposite sex; nor shall any person loiter in any comfort station or toilet at any time, nor shall any person dress or undress in any park except in dressing rooms provided for such persons.
3. Unbecoming Language. No person shall use threatening, abusive, insulting, profane or obscene language or words in any parks.
4. Soliciting Money. No person shall solicit money, subscriptions, or contributions for any purpose in any park unless authorized by permit from the Director of the Centre Region Parks and Recreation Department
5. Intoxication. No person shall enter a park in an intoxicated condition; nor shall any person have in his possession or drink, or use in any park any alcoholic beverage; nor shall any person have in his possession or use in any park drugs of any kind.
6. Weapons, Projectiles, Etc. No person shall perform the following actions within parks or playgrounds without having previously obtained

written consent and approval of the Director of the Centre Region Parks and Recreation Department. Carry or discharge an air rifle or air pistol, a paintball gun or paintball marker; fireworks (including rockets) or other missile propelling instruments or explosives a slingshot or a bow and arrow, or other dangerous weapons, excepting firearms, which have such properties as to cause annoyance or injury to any person or property; provided further that no person shall discharge any firearm within parks or playgrounds. The foregoing exception relating to firearms is intended to eliminate any prohibition relating to the carrying or possessing of firearms. However, the discharge of firearms in parks or playgrounds is prohibited other than for lawful personal protection.

7. Throwing Missiles. No person shall, in any park, throw, cast, lay, deposit or propel any missile except in the performance of an authorized recreational activity.
8. Dangerous Conduct. No person shall interfere with, encumber, obstruct or render dangerous any park or part thereof.
9. Excreta. No person shall emit, eject, or cause to be deposited in any park, any excreta of the human body, except in proper receptacles designated for such purposes.
10. Improper Admission. No person shall gain improper admission to, or use of, or attempted admission to any park facility, for which a charge is made, without paying the fixed charge or price of admission.
11. No use of snowmobiles, mini-bikes, motorcycles, or any vehicle recreational or otherwise except on designated roads, trails, or areas set aside for their use.
12. Disobeying Authorities and Signs. No person shall, in any park, disobey a proper order of a police officer or any Park and Recreation employee designated by the Director of the Centre Region Parks and Recreation Department to give orders. Nor shall any person in any park disobey, disregard or fail to comply with any rule or regulation, warning, prohibition, instruction or direction, posted or displayed by sign, notice, bulletin, card, poster, or when notified or informed as to its existence by a park employee or other authorized person.
13. Hunting and Trapping. It is unlawful to hunt for, capture or kill, or attempt to capture or kill, or aid or assist in capturing or killing of, in any manner, any wild bird or wild animal of any description, either game or otherwise.
14. Camping. Day or overnight camping of any type is prohibited except as authorized by the Director of the Centre Region Parks and Recreation Department.
15. Unmanned Aircraft to include radio-controlled, string-controlled, remote-controlled, and tethered model aircraft, and drones. Unmanned Aircraft shall not be placed in flight or landed in any

pocket, neighborhood, or community park. Unmanned Aircraft may be placed in flight or landed with a permit from the Director of the Centre Region Parks and Recreation Department in the Regional Parks (Oak Hall Regional Park, Hess Softball Complex), and Whitehall Road Regional Park) when not interfering with other permitted and scheduled events or activities. All Unmanned Aircraft operators must follow all Federal Aviation Administration's (FAA) protocols to include safe operations, licensing, inspections, training, flight patterns, distances, heights, etc. Exceptions will be made for other parks for commercial uses only (i.e., commercial filming) with a permit request to the Director of Parks and Recreation. Remote-Controlled or Tethered Model Aircraft. Remote-controlled or tethered model aircraft shall not be operated in any park without a

Commented [SP1]: Based on research, a municipality can only control the land on which these unmanned aircraft land and from which they take off. Added the regional parks info. per our May Manager's mtg.

permit for the operation thereof issued by the Director of the Centre Region Parks and Recreation Department.

§ 16-104. Treatment of Park Property. [Ord. 873, 11/20/2006, § 4]

1. Defacing, Breaking, and Injuring Trees, Plants, Benches, etc. No person shall cut, break, injure, deface, or disturb any tree, shrub, plant, rock, building, cage, pen, monument, fence, bench, or other structure, apparatus or property or pluck, pull up, cut, take or remove any shrub, bush, plant or flower; or mark, or write upon any building, monument, fence, bench or other structure, or injure, deface or remove any property real or personal or any natural growth, structure, equipment, animals, signs, or other park property.
2. Setting of Fires. No fires shall be set in any park except in areas where fires are designated as permitted or except as authorized by permit issued under the authority of the Director of the Centre Region Parks and Recreation Department.
3. Discharging in Bodies of Water. No person shall throw, cast, lay, drop or discharge into or leave in any body of water in any park, or in any storm sewer, or drain flowing into said water, or in any gutter, sewer or basin, any substance, matter or thing, whatsoever.
4. Animals in Parks. No person owning or being custodian or having control of any animal, livestock or poultry, shall cause or permit same to go at large in any park except for dogs in designated fenced off-leash areas in accordance with posted rules and regulations. A dog or other domesticated animal may be brought into park; provided, that such animal is continuously restrained by a leash not exceeding six feet in length, and in control at all times, except that no dog or other such animal shall be permitted in the immediate vicinity of bath houses, wading pools, and children's play areas or in any area designated by signs as prohibited areas.
5. Horses. No person shall ride or lead a horse into or upon lawns or other areas in any park. Horses may be permitted in designated fenced pasture areas and established riding rings.
6. Waste Matter. No person or animal shall deposit, drop or leave any papers, bottles, debris, or other waste matter or refuse of any kind in any park or part thereof except in such receptacles as may be provided for the purpose.

§ 16-105. Traffic Control. [Ord. 873, 11/20/2006, § 5]

1. Vehicles to be Operated at Reasonable Speed, Not to Exceed 15 Miles per Hour. No person shall operate any motor vehicle on any roadway in any park at any rate of speed greater than is reasonable having regard to the width of the roadway, traffic, and use of such roadway, intersection with other roadways, weather and other conditions; and in

no event shall any vehicle be operated on such highway at a speed in excess of 15 miles per hour.

2. Repairs to Vehicles. No person shall in any park make repairs to any vehicle except those of a minor nature, and then only in cases of emergency.
3. Vehicle to be Operated on Roadways and Parked in Approved Areas. No person shall operate any vehicle in any part of a park except on roadways established for the operation of vehicles, nor shall any person park any vehicle in any area except those specifically designated for parking purposes.

§ 16-106. Regulated Uses. [Ord. 873, 11/20/2006, § 6]

1. Permits. A permit to do any act shall authorize the same only insofar as it may be performed in strict accordance with the written terms and conditions thereof. Any violation of any law, ordinance, or rule or regulation by the holder or agents of the holder of any permit shall constitute grounds for revocation, which action shall be final. In case of revocation, all moneys paid therefore shall, at the option of the Centre Region Department of Parks and Recreation, be forfeited and shall leave the violator liable for all damages or loss suffered in excess of such forfeited or retained money, and such moneys retained or damage paid, or both, shall not relieve such person from liability to punishment for violation of any law, ordinance, rule or regulation.
2. Public Events. No person shall conduct, operate, present or manage in any park, a parade, drill, maneuver, public meeting, ceremony, speech, address, public contest, exhibit, dramatic performance, spectacle, play, motion picture, fair, circus, or show of any kind or nature, band, choir, glee club, orchestra, without a permit.
3. Picnics. All organized picnics or outings shall be authorized by permits obtained previous to entering any park.
4. ~~Baseball and Softball~~Sports Fields. All organized teams, leagues, agencies, schools, churches and other groups must obtain a permit for these facilities before announcing schedules.
5. Selling Concessions. No person shall in any park exhibit, sell, or offer for sale, hire, lease or let out any object, service or merchandise or anything whatsoever, whether corporal or incorporeal, except under a permit issued by the Centre Region Department of Parks and Recreation.
6. Advertising. No person shall advertise in any park in any manner whatsoever for any reason whatsoever, except by permit issued by the Centre Region Department of Parks and Recreation.
7. Games in Designated Areas. No person shall throw, cast, catch, kick, play with, or strike any gameball whatsoever or engage in any sport,

game, or competition except in places and during the time designated therefore. Nor shall a person engage in or play a game or other sport or contest of a nature different from the one for which the designated area was created, except in such areas as are officially set aside for diversified games.

§ 16-107. Centre Region Parks and Recreation Department. [Ord. 873, 11/20/2006, § 7]

1. In order to provide for equitable use of park facilities, preserve park areas, and facilities, and protect the safety of users of the parks and their facilities, the Director of the Centre Region Parks and Recreation Department shall have the following authority, the enumeration of which shall not restrict the general authority and control of the Director over parks:
 - A. To Fix Time. To fix times when the parks or parts thereof shall be open to public use.
 - B. To Restrict Use. To designate parks and parts thereof as restricted to the use of certain portions of the public at certain times as he sees fit.
 - C. To Issue Permits. Under uniform conditions to be prescribed by him, to issue permits for regulated uses as hereinbefore enumerated.
 - D. To Fix Charges. The Centre Region Parks and Recreation Authority sets is fees and policies each year for the use of park areas or facilities or privileges, to be utilized by the Parks and Recreation director for all permitting purposes.
 - ~~D.E. To Charge and~~ Collect Fees. To ~~fix, charge and~~ collect such fees and deposits for the use of park areas or facilities or privileges as ~~he the Director~~ deems advisable to help defray the expense of the parks and their facilities.

§ 16-108. Enforcement and Penalties. [Ord. 873, 11/20/2006, § 8]

1. Police officers of the Township or state, or Township or park employees appointed as special park police, shall have the authority to enforce these rules and regulations.
2. Any person, firm or corporation who shall violate any provision of this Part shall, upon conviction thereof in a proceeding commenced before a district justice pursuant to the Pennsylvania Rules of Criminal Procedures, be sentenced to a fine of not less than \$100 nor more than \$1,000 plus costs and, in default of payment of said fine and costs, a term of imprisonment not to exceed 90 days. Each day that a violation of this Part continues shall constitute a separate offense.
3. The Township may maintain a civil action, in addition to any prosecution under Subsection 2 hereof, to recover from any party responsible

therefore damages for injury to park and recreation equipment and property.

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B.

Centre Region Parks and Recreation Authority.

§ 1-1121. Intention and Desire to Organize Authority. [Ord. 47, 1/13/1970, § 1]

The Board of Supervisors of this Township signifies its intention and desire to organize an Authority jointly with the Townships of College, Harris, Patton, Halfmoon and the Borough of State College, all located in Centre County, Pennsylvania, under provisions of the Act of May 2, 1945, P.L. 382, known as the "Municipality Authorities Act of 1945," as amended and supplemented ("Authorities Act"), for the purpose of exercising any and all powers conferred by the Authorities Act.

§ 1-1122. Articles of Incorporation. [Ord. 47, 1/13/1970, § 2]

The Chair or Vice Chair of the Board of Supervisors and Secretary or Assistant Secretary, respectively, of this Township are authorized and directed to execute, in behalf of this Township, Articles of Incorporation of such Authority in substantially the following form:

Articles of Incorporation

To the Secretary of the
Commonwealth of Pennsylvania:

In compliance with requirements of the Act of May 2, 1945, P.L. 382, known as the "Municipality Authorities Act of 1945," as amended and supplemented, and pursuant to ordinances duly enacted by the municipal authorities of the Townships of College, Ferguson, Harris, Patton and Halfmoon, and the Borough of State College, all located in Centre County, Pennsylvania, expressing the intention and desire of the municipal authorities of said municipalities to organize a municipality authority jointly under provisions of said Act, said incorporating municipalities do certify:

- A. The name of the Authority is "Centre Region Parks and Recreation Regional Recreation-Authority."
- B. The Authority is formed under provisions of the Act of May 2, 1945, P.L. 382, known as the "Municipality Authorities Act of 1945," as amended and supplemented.
- C. No other Authority has been organized under said Municipality Authorities Act of 1945, as amended and supplemented, or under the Act of June 28, 1935, P.L. 463, as amended and supplemented, and is in existence in or for any of said incorporating municipalities, except that:

- (1) The Township of Ferguson, Centre County, Pennsylvania, heretofore organized an Authority known as "Ferguson Township Authority" under provisions of said Municipality Authorities Act of 1945, as amended and supplemented.
- (2) The Township of Patton, Centre County, Pennsylvania, heretofore organized an Authority known as "Patton Township Authority" under provisions of said Municipality Authorities Act of 1945, as amended and supplemented.
- (3) The Township of Harris, Centre County, Pennsylvania, heretofore organized an Authority known as "Harris Township Water Authority" under provisions of said Municipality Authorities Act of 1945, as amended and supplemented.
- (4) The Borough of State College, Centre County, Pennsylvania, heretofore organized an Authority known as "State College Storm Water Authority" under provisions of said Municipality Authorities Act of 1945, as amended and supplemented.
- (5) The Borough of State College, Centre County, Pennsylvania, heretofore organized an Authority known as "State College Borough Authority" under the Act of June 28, 1935, P.L. 463, as amended.
- (6) The Borough of State College, Centre County, Pennsylvania, heretofore organized an Authority known as "Centre County Airport Authority" under provisions of said Municipality Authorities Act of 1945, as amended and supplemented. (Established jointly by Borough of State College, Borough of Bellefonte, and County of Centre).
- (7) The Borough of State College, Centre County, Pennsylvania, heretofore organized an Authority known as "State College Joint School Authority" under provisions of said Municipality Authorities Act of 1945, as amended and supplemented.
- (8) The Borough of State College, Centre County, Pennsylvania, heretofore organized an Authority known as "State College Municipal Building Authority" under provisions of said Municipality Authorities Act of 1945, as amended and supplemented.
- (9) The Borough of State College, Centre County, Pennsylvania, heretofore organized an Authority known as "State College Airport Authority" under provisions of said Municipality Authorities Act of 1945, as amended and supplemented.

- (10) The Borough of State College, Centre County, Pennsylvania, heretofore organized an Authority known as "State College Parking Authority" under provisions of said Municipality Authorities Act of 1945, as amended and supplemented.
- (11) The Borough of State College, Centre County, Pennsylvania, heretofore organized an Authority known as "State College Sewer Authority" under provisions of said Municipality Authorities Act of 1945, as amended and supplemented.
- (12) The Townships of Patton and Ferguson, Centre County, Pennsylvania, heretofore organized an Authority known as "Patton-Ferguson Joint Authority" under provisions of said Municipality Authorities Act of 1945, as amended and supplemented.
- (13) The Townships of College and Harris, Centre County, Pennsylvania, heretofore organized an Authority known as "College-Harris Joint Authority" under provisions of said Municipality Authorities Act of 1945, as amended and supplemented.

D. The names of the incorporating municipalities are:

- Township of College, Centre County, Pennsylvania
- Township of Harris, Centre County, Pennsylvania
- Township of Ferguson, Centre County, Pennsylvania
- Township of Patton, Centre County, Pennsylvania
- Township of Halfmoon, Centre County, Pennsylvania
- Borough of State College, Centre County, Pennsylvania

E. The names and addresses of all municipal authorities of said incorporating municipalities are:

[Here followed the names and addresses of the principal officers in office of each of the participating municipalities at the time of enactment.]

F. The members of the Board of the Authority shall be seven in number and shall be apportioned as follows:

- Township of College, Centre County, Pennsylvania 1
- Township of Ferguson, Centre County, Pennsylvania 1
- Township of Patton, Centre County, Pennsylvania 1
- Township of Harris, Centre County, Pennsylvania 1
- Township of Halfmoon, Centre County, Pennsylvania 1

Borough of State College, Centre County, 2
Pennsylvania

- G. The names, addresses and terms of office of first members of the Board of the Authority, each of whom is a citizen of the incorporating municipality by which he/she is appointed, are as follows:

[Here followed the names and addresses of the principal officers in office.]

§ 1-1123. Necessity for Enactment. [Ord. 47, 1/13/1970, § 6]

The enactment of this Part is deemed necessary for the benefit of the preservation of the public health, peace, comfort and general welfare of citizens of this Township and will increase the prosperity of citizens of this Township.

§ 1-1124. Amendments to the Articles of Incorporation of the Authority. [Res. 2013-8, 3/4/2013, §§ 1-3]

1. The Board of Supervisors of this Township adopt and approve the amendment to the Articles of Incorporation of the Authority as proposed by a resolution duly adopted by the Board of the Authority, a copy of which resolution, duly certified by the Chair or Vice Chair and Secretary or Assistant Secretary, as appropriate, of the Authority, has been submitted to the Board of Supervisors of this Township.
2. The amendment to the Articles of Incorporation of the Authority, which is hereby adopted and approved, shall amend said Articles of Incorporation, in accordance with § 5605(a)(1) of the Authorities Act, by adopting the new Authority name of "Centre Region Parks and Recreation Authority."
3. Proper officers of the Authority hereby are authorized to execute; verify and file appropriate Articles of Amendment with the Secretary of the Commonwealth of Pennsylvania and to take all other action and to do all other things which may be necessary in order to accomplish such amendment of the Articles of Incorporation of the Authority in the manner herein adopted and approved.

**§ 16-107. Centre Region Parks and Recreation Department.
[Ord. 873, 11/20/2006, § 7]**

1. In order to provide for equitable use of park facilities, preserve park areas, and facilities, and protect the safety of users of the parks and their facilities, the Director of the Centre Region Parks and Recreation Department shall have the following authority, the enumeration of which shall not restrict the general authority and control of the Director over parks:
 - A. To Fix Time. To fix times when the parks or parts thereof shall be open to public use.
 - B. To Restrict Use. To designate parks and parts thereof as restricted to the use of certain portions of the public at certain times as he sees fit.
 - C. To Issue Permits. Under uniform conditions to be prescribed by him, to issue permits for regulated uses as hereinbefore enumerated.
 - D. To Fix Charges. The Centre Region Parks and Recreation Authority sets its fees and policies each year for the use of park areas or facilities or privileges, to be utilized by the Parks and Recreation Director for all permitting purposes.
 - ~~D.E. To , Charge and~~ Collect Fees. To ~~fix, charge and~~ collect such fees and deposits for the use of park areas or facilities or privileges as he deems advisable to help defray the expense of the parks and their facilities.

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DEP Code No.

RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

RESOLUTION OF THE (SUPERVISORS) (COMMISSIONERS) (COUNCILMEN) of Ferguson Township
(TOWNSHIP) (BOROUGH) (CITY), Centre COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the *Pennsylvania Sewage Facilities Act*, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS Campbell Associates of Ferguson Twph has proposed the development of a parcel of land identified as
land developer

150 Farmers Way, Ferguson Township, and described in the attached Sewage Facilities Planning Module, and
name of subdivision

proposes that such subdivision be served by: (check all that apply), sewer tap-ins, sewer extension, new treatment facility, individual onlot systems, community onlot systems, spray irrigation, retaining tanks, other, (please specify). _____

WHEREAS, Ferguson Township finds that the subdivision described in the attached
municipality

Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the (Supervisors) (Commissioners) (Councilmen) of the (Township) (Borough) (City) of Ferguson hereby adopt and submit to DEP for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

I _____, Secretary,
(Signature)

Township Board of Supervisors (Borough Council) (City Councilmen), hereby certify that the foregoing is a true copy of the Township (Borough) (City) Resolution # _____, adopted, _____, 20_____.

Municipal Address:

3147 Research Drive
State College, PA 16801
Telephone 814-238-4651

Seal of
Governing Body

PROJECT NARRATIVE
150 FARMERS WAY ON-LOT SEWAGE PLAN
150 FARMERS WAY, PENNSYLVANIA FURNACE
FERGUSON TOWNSHIP, CENTRE COUNTY, PENNSYLVANIA

Project Overview

This narrative is presented to detail the proposed site improvements located on Tax Parcel 24-007-004, a 181.295 acre parcel owned by the Campbell Associates of Ferguson Township. The project involves the construction of a 2,800 square foot, residential home with on-lot sewage. The proposed individual on-lot sewage system will be ultimate, and serve one EDU (400 GPD). The address of the proposed residential home is 150 Farmers Way.

The property consists of existing prime farmland, and a one-story metal building, residential home and a farm house located across Plainfield Drive. The property has three existing on-lot sewage systems that each serve the one-story metal building (Workshop/Garage), farm house, and the residential home.

The proposed residential home site is accessed by Farmers Way, which is a shared private driveway that serves the proposed and existing home. Farmers Way is accessed from Plainfield Drive. The land uses adjacent to the property area are classified as prime farmland.

As indicated on FEMA flood map panel #42027C0835F, no base flood elevations are located within the project area. Also, as indicated by the National Wetlands Inventory, there are no wetlands located on the site. The topography of the site consists of a relatively consistent slope ranging between 0 to 5%.

A summary of the application of the test pits on the site is provided below:

Test Pit #1: Unsuitable

Test Pit #2: Suitable, Not Tested

Test Pit #3: Suitable, Alternate Site for Proposed Residential Home

Test Pit #4: Suitable, Primary Site for Proposed Residential Home

Test Pit #5: Suitable, Not Used

Test Pit #106: Suitable, Primary Site for Existing Residential Home

Test Pit #107: Suitable, Primary Site for Existing Residential Home

Test Pit #108: Suitable, Alternate Site for Existing Residential Home

Test Pit #109: Suitable, Alternate Site for Existing Farmhouse

Test Pit #110: Suitable, Alternate Site for Existing Workshop/Garage Building

In 2007, the Pennsylvania Department of Environmental Protection approved a new sewage facilities plan for the Centre Region, which includes Ferguson Township. This plan includes specific

requirements for on-lot septic systems located in the Centre Region. Septic systems are required to be pumped every three years and inspections are required every six years.

Pumping

Property owners must comply with the deadline to have their systems pumped. Property owners will need to schedule their on-lot septic pumping with a private, DEP licensed pumper. Property owners are required to submit a copy of the pumping receipt or canceled check to the Centre Region Code Administration (CRCA) office to show proof of pumping.

Inspections

Walk-over inspections (of drainage beds) will be scheduled every six years based on an inspection cycle set up with the Centre Region Code Administration. These inspections will be conducted to ensure systems are functioning correctly.



**TRANSMITTAL LETTER
FOR SEWAGE FACILITIES PLANNING MODULE**

DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) USE ONLY				
DEP CODE #	CLIENT ID #	SITE ID #	APS ID #	AUTH. ID #

TO: Approving Agency (DEP or delegated local agency)

Date _____

DEP Clean Water, North Central Regional Office
208 West Third St, Suite 101
Williamsport, PA 17701

Dear Sir/Madam:

Attached please find a completed sewage facilities planning module prepared by Stahl Sheaffer Engineering, LLC
(Name)

Robyn Froehlich, Project Manager for 150 Farmers Way On-Lot Sewage Plan
(Title) (Name)

a subdivision, commercial, or industrial facility located in Ferguson Township, Centre County

_____ County.
(City, Borough, Township)

Check one

- (i) The planning module, as prepared and submitted by the applicant, is approved by the municipality as a proposed revision supplement for new land development to its Official Sewage Facilities Plan (Official Plan), and is adopted for submission to DEP transmitted to the delegated LA for approval in accordance with the requirements of 25 Pa. Code Chapter 71 and the *Pennsylvania Sewage Facilities Act* (35 P.S. §750),

OR

- (ii) The planning module will not be approved by the municipality as a proposed revision or supplement for new land development to its Official Plan because the project described therein is unacceptable for the reason(s) checked below:

Check Boxes

- Additional studies are being performed by or on behalf of this municipality which may have an effect on the planning module as prepared and submitted by the applicant. Attached hereto is the scope of services to be performed and the time schedule for completion of said studies.
- The planning module as submitted by the applicant fails to meet limitations imposed by other laws or ordinances, officially adopted comprehensive plans and/or environmental plans (e.g., zoning, land use, 25 Pa. Code Chapter 71). Specific reference or applicable segments of such laws or plans are attached hereto.
- Other (attach additional sheet giving specifics).

Municipal Secretary: Indicate below by checking appropriate boxes which components are being transmitted to the approving agency.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Resolution of Adoption | <input type="checkbox"/> 3 Sewage Collection/Treatment Facilities | <input checked="" type="checkbox"/> 4A Municipal Planning Agency Review |
| <input type="checkbox"/> Module Completeness Checklist | <input type="checkbox"/> 3s Small Flow Treatment Facilities | <input checked="" type="checkbox"/> 4B County Planning Agency Review |
| <input checked="" type="checkbox"/> 2 Individual and Community Onlot Disposal of Sewage | | <input type="checkbox"/> 4C County or Joint Health Department Review |

Municipal Secretary (print)

Signature

Date

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SEWAGE FACILITIES PLANNING MODULE

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ATTACHED: PLOT PLAN



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF POINT AND NON-POINT SOURCE MANAGEMENT

Code No.

SEWAGE FACILITIES PLANNING MODULE

Component 2. Individual and Community Onlot Disposal of Sewage

(Return completed module package to appropriate municipality)

DEP USE ONLY				
DEP CODE #	CLIENT ID #	SITE ID #	APS ID #	AUTH ID #

This planning module component is used to fulfill the planning requirements of Act 537 for the following types of projects: (1) proposing the use of individual onlot sewage disposal systems (including individual residential spray irrigation systems (IRSIS)) and except for those projects qualifying for the "exception to the requirement to revise the Official Plan" under Chapter 71, Section 71.55, (2) proposing retaining tanks (including holding tanks, privies, chemical, incinerating, recycling or composting toilets), (3) proposing municipal permitted community onlot sewage disposal systems, and (4) proposing DEP permitted individual or community large volume onlot sewage disposal systems.

This component, along with any other documents specified in the cover letter, must be submitted to the municipality with jurisdiction over the project site for review and approval. All appropriate documentation must be attached for the Sewage Facilities Planning Module package to be complete. Refer to the instructions for help in completing this component.

REVIEW FEES: Amendments to the Sewage Facilities Act established fees to be paid by the applicant for review of planning modules for land development. These fees may vary depending on the approving agency for the project (DEP or delegated local agency). Please see Section R and the instructions for more information on these fees.

NOTE: All projects must complete Sections A through I and Sections N through R. Complete Sections J, K, L and/or M if indicated . The municipality should complete Section Q if marginal conditions are present and/or if a waiver of the planning requirements is requested for the residual tract and/or if assurance of long term O & M option is required.

A. PROJECT INFORMATION (See Section A of instructions)

- Project Name 150 Farmers Way On-lot Sewage Plan
- Brief Project Description On-lot sewage for one new residential home.

B. CLIENT (MUNICIPALITY) INFORMATION (See Section B of instructions)

Municipality Name	County	City	Boro	Twp
Ferguson	Centre	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Municipality Contact Individual – Last Name	First Name	MI	Suffix	Title
Additional Individual Last Name	First Name	MI	Suffix	Title
Municipality Mailing Address Line 1	Mailing Address Line 2			
3147 Research Drive				
Address Last Line – City	State	ZIP+4		
State College				
Phone + Ext.	FAX (optional)	Email (optional)		
(814) 238-4651	(814) 238-3454			

C. SITE INFORMATION (See Section C of instructions)**Site (Land Development or Project) Name**

150 Farmers Way On-lot Sewage Plan

Site Location Line 1

150 Farmers Way

Site Location Line 2

Site Location Last Line – City

Pennsylvania Furnace

State

PA

ZIP+4

16865

Latitude

40.738249

Longitude

-77.902179

Detailed Written Directions to Site Leaving Pine Grove Mills. Head West on PA-45 for 0.7 mi. Turn right on Plainfield Rd, and travel for 0.7 mi. Turn right onto the private drive, Farmers Way, and the site will be on the right.

Description of Site The site is located southeast of Farmers Way along the treeline approximately 130' from the southern property boundary.

Site Contact (Developer/Owner)

Last Name

Campbell

First Name

John

MI

Suffix

Phone

Ext.

Site Contact Title

Owner

FAX

Site Contact Firm (if none, leave blank)

Leroy Bickle

Email

lbicklecontracting@gmail.com

Mailing Address Line 1

400 Plainfield Road

Mailing Address Line 2

Mailing Address Last Line – City

Pennsylvania Furnace

State

PA

ZIP+4

16865

D. PROJECT CONSULTANT INFORMATION (See Section D of instructions)

Last Name

Froehlich

First Name

Robyn

MI

Suffix

Title

Project Manager

Consulting Firm Name

Stahl Sheaffer Engineering

Mailing Address Line 1

301 Science Park Road, Suite 333

Mailing Address Line 2

Address Last Line – City

State College

State

PA

ZIP+4

16803

Country

Email

rfoehlich@sse-llc.com

Phone

(814) 689-1562

Ext.

234

FAX

(814) 689-1885

E. AVAILABILITY OF DRINKING WATER SUPPLY

The project will be provided with drinking water from the following source: (Check appropriate box)

- Individual wells or cisterns.
 A proposed public water supply.
 An existing public water supply.

If existing public water supply is to be used, provide the name of the water company and attach documentation from the water company stating that it will serve the project.

Name of water company: Rock Spring Water Company

F. PROJECT NARRATIVE (See Section F of instructions)

- A narrative has been prepared as described in Section F of the instructions and is attached.

The applicant may choose to include additional information beyond that required by Section F of the instructions.

G. GENERAL SITE SUITABILITY (See Section G of attached instructions)

This section must be completed when the proposed method of sewage disposal is the use of onlot sewage disposal systems or privies. The purpose of the information provided in this section is to determine the general suitability of the site for onlot disposal of sewage. Site suitability should not be construed as approval for permit issuance on individual lots. Additional testing may be required for permit issuance.

NOTE: If one or more lots in this subdivision are planned to be served by individual residential spray irrigation systems (IRSIS), please see the specific information on IRSIS in Section G.3 of the attached instructions.

1. PLOT PLAN

The following information is to be submitted on a plot plan of the proposed subdivision or development:

- | | |
|--|--|
| a. Location of all soil profiles and percolation tests. | i. Surface waters. |
| b. Slope at each test area. | j. Wetlands – from National Wetland Inventory Mapping and USDA Hydric Soils Mapping. |
| c. Soil types and boundaries. | k. Floodplain or floodprone area soils, floodways (Federal Flood Insurance Mapping). |
| d. Existing and proposed streets, roadways, access roads, etc. | l. Designated open space areas. |
| e. Lot lines and lot sizes. | m. Remaining acreage under the same ownership and contiguous lots. |
| f. Existing and proposed rights-of-way. | n. Existing onlot or sewerage systems; pipelines, transmission lines, etc., in-use or abandoned. |
| g. Existing and proposed drinking water supplies for proposed and contiguous lots. | o. Prime agricultural land. |
| h. Existing buildings. | p. Orientation to North |

2. RESIDUAL TRACT PLANNING WAIVER REQUEST

A waiver from sewage facilities planning is, is not requested for the residual land tract associated with this project. (See Section H, Section Q, Component 4 and instructions for additional information).

3. SOILS INFORMATION

- Attach copies of "Site Investigation and Percolation Test Report" (3800-FM-WSFR0290A) (formerly known as "Appendix A") form(s) for the proposed subdivision.
- Marginal conditions for long-term onlot sewage disposal are, are not present. See marginal conditions information in Sections H and Q and in attached instructions.
- If one or more lots in this subdivision are planned to be served by Individual Residential Spray Irrigation Systems (IRSIS), please see the specific information on IRSIS in Section G of the instructions.

4. WETLAND PROTECTION

YES NO

- a. Are there wetlands in the project area? If yes, ensure these areas appear on the plot plan as shown in the mapping or through on-site delineation.
- b. Are there any construction activities (encroachments, or obstructions) proposed in, along, or through the wetlands? If yes, Identify any proposed encroachments on wetlands and identify whether a General Permit or a full encroachment permit will be required. If a full permit is required, address time and cost impacts on the project. Note that wetland encroachments should be avoided where feasible. Also note that a feasible alternative **MUST BE SELECTED** to an identified encroachment on an exceptional value wetland as defined in Chapter 105. Identify any project impacts on streams classified as HQ or EV and address impacts of the permitting requirements of said encroachments on the project.

5. PRIMARY AGRICULTURAL LAND PROTECTION

YES NO

- Will the project involve the disturbance of prime agricultural lands?

If yes coordinate with local officials to resolve any conflicts with the local prime agricultural land protection program. The project must be consistent with such municipal programs before the sewage facilities planning module package may be submitted to DEP.

If no, prime agricultural land protection is not a factor to this project. Proceed to G.6.

- Is this project consistent with the municipal prime agricultural land protection program.

6. HISTORIC PRESERVATION ACT

YES NO

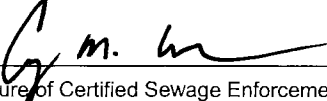
- a. Sufficient documentation is attached to confirm that this project is consistent with DEP Technical Guidance 012-0700-001 *Implementation of the PA State History Code* (available online at the DEP Web site at www.depweb.state.pa.us select "subject" then select "technical guidance"). As a minimum this includes copies of the completed Cultural Resources Notice (CRN), a return receipt for its submission to the PHMC and the PHMC review letter.

H. SEWAGE ENFORCEMENT OFFICER ACTION (See Section H of attached instructions)

- I have confirmed the information relating to the general suitability for onlot sewage disposal contained in this component. Confirmation of this information was based upon on-site verification of soil tests, general site conditions and other generally available soils information. The proposed development site:
 - Is generally suitable for onlot disposal. This module does not constitute individual permit approval.
 - Is marginal for long-term onlot disposal. (See instructions for information on marginal conditions).
 - Is not generally suitable for onlot disposal. (See my attached comments regarding this determination).
 - Cannot be evaluated for general site suitability because of insufficient soils testing.
- The proposed development site is considered "marginal for onlot disposal" or for long-term onlot system use because one or more of the following conditions exist. (Check all that apply).
 - Soils profile examinations which document areas of suitable soil intermixed with areas of unsuitable soils.
 - Site evaluation which documents soils generally suitable for elevated sand mounds with some potential lots with slopes over 12%.
 - Site evaluation which documents soils generally suitable for in-ground systems with some potential lots with slopes in excess of 20%.
 - Lot density of more than 1 Residential Dwelling Unit/acre.
 - Proposed use of a community onlot disposal system or system serving (commercial) industrial or institutional uses.

3. Residual Tract Facilities (For use only when there is an existing onlot disposal system on the residual tract)

- I have inspected the lot on which the existing building and existing onlot disposal system is located and have concluded, based on soils mapping or soils evaluation, permit information or site inspection that the long-term sewage disposal needs of this site and the building currently served can be met. (Required)
- I further acknowledge that no violations of the Sewage Facilities Act are known to me or have become apparent as a result of my site inspection. No inferences regarding future performance of the existing onlot disposal system should be drawn from this acknowledgement. (Required)
- A brief description and sketch of the existing system and site is attached. (Optional)



 Signature of Certified Sewage Enforcement Officer having jurisdiction
 in municipality where development is proposed

03994

 Certification #

11/30/20

 Date

I. ALTERNATIVE SEWAGE FACILITIES ANALYSIS (See Section I of attached instructions)

This analysis consists of a narrative that will support the chosen sewage disposal method by comparing it to methods already in use in the area or to any other available method. Attach the narrative to the package and title it **Alternative Analysis**. The narrative should describe:

- 1. the chosen sewage disposal method, and whether the method is interim (to be replaced within 5 years) or ultimate (will serve the development beyond 5 years). Also provide the number of lots or EDU's that will be served.

I. ALTERNATIVE SEWAGE FACILITIES ANALYSIS (Continued) (See Section I of attached instructions)

- 2. the types of land uses adjacent to the project area (agricultural, residential, commercial etc.) and the type of sewage disposal method serving each of those land uses.
- 3. if the sewage facilities described in (2) are in need of improvement due to high rates of onlot malfunction or overloaded public sewers.
- 4. the sewage disposal method indicated for the development area in the municipality's Official Sewage Facilities Plan. (Such as: onlot disposal systems, public sewers, etc.).
- 5. existing and/or proposed sewage management program(s) in the area and/or any other municipal options necessary to satisfy the requirements of section(s) 71.72 or 71.73 including the provisions of the selected option.
- 6. potential alternative sewage disposal methods that are available for the project.
- 7. why the proposed disposal method was chosen over the alternative methods discussed.
- 8. who will be the owner of the facility, and who will be responsible for operation and maintenance of the facility.
- 9. any other information that the developer feels will support the chosen disposal method.

Complete the following sections (J, K, L and/or M) if indicated .

If none are indicated, go directly to Section N.

J. PROTECTION OF RARE, ENDANGERED OR THREATENED SPECIES
(See Section J of instructions)

Check one:

- The "Pennsylvania Natural Diversity Inventory (PNDI) Project Environmental Review Receipt" resulting from my search of the PNDI database and all supporting documentation from jurisdictional agencies (when necessary) is/are attached.
- A completed "Pennsylvania Natural Diversity Inventory (PNDI) Project Planning & Environmental Review Form," (PNDI Form) available at www.naturalheritage.state.pa.us, and all required supporting documentation is attached. I request DEP staff to complete the required PNDI search for my project. I realize that my planning module will be considered incomplete upon submission to the Department and that the DEP review will not begin, and that processing of my planning module will be delayed, until a "PNDI Project Environmental Review Receipt" and all supporting documentation from jurisdictional agencies (when necessary) is/are received by DEP.

"Applicant or Consultant Initials _____"

K. PERMEABILITY TESTING (See Section K of attached instructions)

The information required in Section K of the instructions is attached.

L. PRELIMINARY HYDROGEOLOGIC STUDY (See Section L of attached instructions)

The information required in Section L of the instructions is attached.

M. DETAILED HYDROGEOLOGIC STUDY (See Section M of attached instructions)

The information required in Section M of the instructions is attached.

N. RETAINING TANKS (See Section N of attached instructions)

The term "Retaining Tank" includes holding tanks and privies, as well as, chemical, incinerating, recycling, and composting toilets. Check the appropriate box.

Yes No Does this new land development project propose either interim or long-term use of retaining tanks?

If yes, complete the remainder of Section N.

If no, completion of the remainder of Section N is not required. Proceed to Section O.

What types of retaining tanks are proposed? Check all that apply.

Holding Tank Privy Chemical Incinerating Recycling Composting

1. **Holding Tanks** – are only to be used in new land development as an interim sewage disposal method and only for a period of time determined by DEP. A replacement sewage disposal method is required and an implementation schedule for that replacement method must be developed. Local ordinances must also be **in place** to provide for the maintenance of the tanks. Complete a. and b. below. For exceptions to these requirements see Chapter 71, Section 71.63 (Retaining Tanks).

a. The following questions will help determine if a holding tank can be used.

1) Yes No Does the Official Sewage Facilities plan or revision provide for replacement of the tanks by adequate sewage services?

2) Yes No Does the Official Sewage Facilities Plan or revision include financial assurances for the implementation of the replacement method?

If yes, what is the replacement sewage disposal method?

Method _____

If no, holding tanks may not be used.

b. Chapter 72 requires that the municipality, sewer authority or other DEP approved entity with responsibility over the holding tanks have **in place** ordinances, regulations or restrictions established to maintain the tanks as outlined in Chapter 71, Section 71.63(c)(3). Attach documentation that the responsible agency has developed these ordinances or restrictions. These projects must also complete Part 3 below (Retaining Tank Pumping and Content Disposal).

2. **Privies/Chemical Toilets**

Projects that propose privies as the method of sewage disposal must complete a, b and c below. For exceptions to these requirements see Chapter 71, Section 71.63 (Retaining Tanks).

a. Complete Section G of this Component.

b. The municipality, sewer authority, management agency or other DEP approved entity with responsibility over the site must have ordinances, regulations or restrictions established that assume responsibility for the removal of a privy and installation of an approved onlot sewage disposal system when water under pressure is provided to that lot. Attach a copy of these ordinances, regulations or restrictions.

- c. These projects must also complete Part 3 below (Retaining Tank Pumping and Content Disposal).

N. RETAINING TANKS cont'd. (See Section N of attached instructions)

3. Retaining Tank Pumping and Content Disposal

- a) Name of Retaining Tank Cleaner _____
(This can be the municipality or a contracted cleaner)
Address _____
Telephone Number _____

- b) Name of Disposal Site _____
Type of treatment facility _____
NPDES or Land Disposal permit number _____
County _____ Municipality _____

Attach letter of agreement with the proposed disposal site verifying adequate capacity for disposal needs. Retaining tank wastes must be disposed of at a DEP permitted facilities or sites.

- c) A municipality, sewer authority, or sewage management agency may delegate or contract for the collection and disposal of retaining tank contents, except that the ultimate responsibility for the proper collection and disposal of the contents shall remain with the municipality, authority or agency.

O. PUBLIC NOTIFICATION REQUIREMENT (See Section O of attached instructions)

This section must be completed to determine if the applicant will be required to publish certain facts about the project in a newspaper of general circulation in accordance with Chapter 71, Section 71.53(d)(6) to provide a chance for the general public to comment on proposed new land development projects. This notice may be provided by the applicant or the applicant's agent, the municipality or the local agency by publication in a newspaper of general circulation within the municipality affected. Where an applicant or an applicant's agent provides the required notice for publication, the applicant or applicant's agent shall notify the municipality or local agency and the municipality and local agency will be relieved of the obligation to publish. The required content of the publication notice are found in Section O of the instructions.

To complete this section, each of the following questions must be answered with a "yes" or "no". Newspaper publication is required if any of the following are answered "yes". Check all boxes that apply.

- | | Yes | No | |
|-----|--------------------------|-------------------------------------|---|
| 1. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Does the project propose the construction of a sewage treatment facility? |
| 2. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Will the project change the flow at an existing sewage treatment facility by more than 50,000 gallons per day? |
| 3. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Will the project result in a public expenditure for the sewage facilities portion of the project in excess of \$100,000? |
| 4. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Will the project lead to a major modification of the existing municipal administrative organizations within the municipal government? |
| 5. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Will the project require the establishment of <i>new</i> municipal administrative organizations within the municipal government? |
| 6. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Will the project result in a subdivision of 50 lots or more? |
| 7. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Does the project involve a major change in established growth projections? |
| 8. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Does the project involve a different land use pattern than that established in the municipality's Official Sewage Facilities Plan? |
| 9. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Does the project involve the use of large volume onlot sewage disposal systems (Flow > 10,000 gpd)? |
| 10. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Does the project require resolution of a conflict between the proposed alternative and consistency requirements contained in Chapter 71.21(a)(5)(i), (ii), (iii)? |

O. PUBLIC NOTIFICATION REQUIREMENT (Continued)

11. Will sewage facilities discharge into high quality or exceptional value waters?
- Attached is a copy of:
- the public notice,
 - all comments received as a result of the notice,
 - the municipal response to these comments.
- No comments were received. A copy of the public notice is attached.

P. FALSE SWEARING STATEMENT (See Section P of attached instructions)

The individual performing the tests and field evaluations necessary to complete **Section G** must provide the information below and sign the false swearing statement found to the right.

COPY M. WARNER

Name (Print)

SEO

Title

2643 GATEWAY DR. STATE COLLEGE PA

Address

(814) 231-3056

Telephone Number

I verify that the soils information statements made in this component are true and correct to the best of my knowledge, information and belief. I understand that false statements in this component are made subject to the penalties of 18 PA C.S.A. §4904 relating to unsworn falsification to authorities.

COPY M. WARNER

Signature

11/30/20

Date

Check One:

- The individual conducting these tests is a Sewage Enforcement Officer authorized to perform this work under a fee schedule established by the municipality.
- The individual conducting these tests is not a Sewage Enforcement Officer employed by the local agency in which this development is located.

The individual completing the rest of the component must provide their name, title, address, telephone

I verify that the statements made in this component are true and correct to the best of my knowledge, information and

number and sign the false swearing statement found to the right.

Robyn Froehlich, P.E., Stahl Sheaffer Engineering

Name (Print)

Project Manager

301 Science Park Road, Suite 333
State College PA 16803

Address

814-869-1562

Telephone Number

belief. I understand that false statements in this component are made subject to the penalties of 18 PA C.S.A. §4904 relating to unsworn falsification to authorities.

- A waiver of the planning requirements is requested for the residual tract of this subdivision. The requirements of Section G.2 of the instructions have been met.

Robyn L. Froehlich

Signature

11/20/20

Date

Q. MUNICIPAL ACTIONS (Marginal conditions, Residual Tract Waiver and/or O&M option)
 (See Section Q of attached instructions)

This section is to be completed by the municipality if marginal conditions have been identified on the project site and/or if a waiver of the planning requirements has been requested for the residual tract of the subdivision and/or if an assurance of long term operation and maintenance is required by Section 71.72. If none of these conditions are met, do not complete this section.

1. The proposed development has been identified in Section G and/or Section H as having marginal conditions or other concerns for the long-term use of onlot sewage systems. The municipality has selected the following method of providing long-term sewage disposal to this subdivision: (Check one)
 - Provision of a sewage management program meeting the minimum requirements of Chapter 71, Section 71.73
 - Replacement area testing
 - Scheduled replacement with sewerage facilities
 - Reduction of the density of onlot systems

The justification required in Section Q of the instructions is attached.

2. A **waiver** of the planning requirements for the residual tract of this subdivision has been requested.

The municipality acknowledges acceptance of this proposal and requests a waiver of the sewage facilities planning requirements for the residual tract designated on the subdivision plot plan. Our municipal officials accept full responsibility now and in the future to identify any violation of this waiver and to submit to the approving agency any required sewage facilities planning for the designated residual tract should a violation occur or construction of a new sewage-generating structure on the residual tract of the subdivision be proposed. We understand that such planning information may require municipal officials to be responsible for soil testing and other environmental assessments for the residual tract in the future.

3. The **option** selected to assure long-term proper operation and maintenance, required by Title 25, PA Code, Section 71.72, for the proposed DEP permitted non-municipal sewage facility or local agency permitted community onlot sewage system is clearly identified and attached.

Chairperson or Secretary of Governing Body	Signature	Date
Municipality Name		
Address	Address	
(Area Code) Telephone No. (____) _____		

R. PLANNING MODULE REVIEW FEE (See Section R of attached instructions)

The Sewage Facilities Act establishes a fee for the DEP planning module review. DEP will calculate the review fee for the project and invoice the project sponsor **OR** the project sponsor may attach a self-calculated fee payment to the planning module prior to submission of the planning package to DEP. (Since the fee and fee collection procedures may vary if a "delegated local agency" is conducting the review, the project sponsor should contact the "delegated local agency" to determine these details.) Check the appropriate box.

- I request the DEP calculate the review fee for my project and send me an invoice for the correct amount. I understand the Department's review of my project will not begin until the Department receives the correct review fee from me for the project.

COMPLETENESS CHECKLIST

The individual completing the component should use the checklist below to assure that all items are included in the planning module package. The municipality should confirm that the required items have been included within 10 days of receipt, and if complete, sign and date the checklist.

ALL ONLOT/RETAINING TANK PROPOSALS

- Name and address of land development project
- USGS 7.5 minute topographic map with the development area plotted
- Project narrative
- Letter of intent to serve the project from the public water supplier (if applicable)
- Alternative analysis narrative
- N/A Proof of public notification (if applicable)
- Plot plan of project with all required information
- A Site Investigation and Percolation Test Report forms for each soil profile examination and percolation test performed
- N/A Preliminary Hydrogeology (if applicable)
- N/A Permeability Testing (if applicable)
- N/A Detailed Hydrogeology (if applicable)
- Sewage Enforcement Officer's signature
- Soils information preparer's signature
- Completed Component 4 (Planning Agency Review) for each existing planning agency and health department

Projects proposing holding tanks or privies are required to provide the following additional information.

HOLDING TANKS

- Copies of all ordinances, regulations, and/or restrictions governing holding tank maintenance
- Copy of the replacement method implementation schedule
- Copy of the financial assurances description for the replacement sewage disposal method
- Name of the tank cleaner/hauler
- Name and permit number of the disposal site
- Disposal site approval for holding tank contents disposal

PRIVIES

- Site Investigation and Percolation Test Report forms for all soil profiles and percolation tests
- Copies of ordinances, regulations, and/or restrictions for replacement of privies
- Disposal site approval for retaining tank contents disposal

MUNICIPAL ACTION

- Component 2, with SEO signature
- Component 4, planning agency comments and responses to those comments
- Proof of public notification
- Comments and responses generated by public notification
- Transmittal letter

Signature of Municipal Official

Date Submittal Determined Complete

APPENDIX A

SOILS TESTING FORMS



TP # 1
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**SITE INVESTIGATION AND PERCOLATION
TEST REPORT FOR ONLOT DISPOSAL OF SEWAGE**

INSTRUCTIONS FOR COMPLETION OF THIS FORM ARE LOCATED ON THE REVERSE SIDE

Application No. _____ Municipality Ferguson County Centre

Site Location Cambell Farm Plainfield Dr. Subdivision Name Cambell

- SUITABLE Soil Type Ha Slope 1% Depth to Limiting Zone 17 Ave. Perc. Rate _____
- UNSUITABLE Mottling Seeps or Poned Water Bedrock Fractures Coarse Fragments
- Perc. Rate Slope Unstabilized Fill Floodway Other _____

SOILS DESCRIPTION:

Soils Description Completed by: Cory M Warner Date: 7/28/20

Inches	Description of Horizon
<u>0</u> TO <u>6</u>	<u>10 YR 4/4 Dark Yellowish Brown;Silt Loam;Granular;Very Friable</u>
<u>6</u> TO <u>17</u>	<u>10YR 5/8 Yellowish Brown;Silty Clay Loam;Mod SBK;Friable; Redox @ 17"</u>
_____ TO _____	<u>10YR 5/8 Yellowish Brown;Silty Clay Loam;Mod SBK;Friable</u>
_____ TO _____	_____
_____ TO _____	<u>Mag Staining @12"</u>
_____ TO _____	<u>Redox @ 17"</u>

PERCOLATION TEST:

Percolation Test Completed by: _____ Date: _____

- Weather Conditions: Below 40°F 40°F or above Dry Rain, Sleet, Snow (last 24 hours)
- Soil Conditions: Wet Dry Frozen

Hole No.	***		Reading Interval	Reading No. 1:	Reading No. 2:	Reading No. 3:	Reading No. 4:	Reading No. 5:	Reading No. 6:	Reading No. 7:	Reading No. 8:
	Yes	No		Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop
1			10 / 30								
2			10 / 30								
3			10 / 30								
4			10 / 30								
5			10 / 30								
6			10 / 30								

***Water remaining in the hole at the end of the final 30-minute presoak? Yes, use 30-minute interval; No, use 10-minute interval.

Calculation of Average Percolation Rate:

Hole No.	Drop during final period	Perc. Rate as Minutes/Inch	Depth of Hole
<u>1</u>	_____	_____	_____
<u>2</u>	_____	_____	_____
<u>3</u>	_____	_____	_____
<u>4</u>	_____	_____	_____
<u>5</u>	_____	_____	_____
<u>6</u>	_____	_____	_____ ^{Min}
TOTAL OF MIN / IN →		_____ =	_____
TOTAL NO. OF HOLES →		<u>6</u>	

The information provided is the true and correct result of tests conducted by me, performed under my personal supervision, or verified in a manner approved by DEP.

(S) Cory M Warner
Sewage Enforcement Officer

TP #2
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**SITE INVESTIGATION AND PERCOLATION
 TEST REPORT FOR ONLOT DISPOSAL OF SEWAGE**

INSTRUCTIONS FOR COMPLETION OF THIS FORM ARE LOCATED ON THE REVERSE SIDE

Application No. _____ Municipality Ferguson County Centre

Site Location Cambell Farm Plainfield Dr. Subdivision Name Cambell

SUITABLE Soil Type Ha Slope 1% Depth to Limiting Zone 21" Ave. Perc. Rate _____
 UNSUITABLE Mottling Seeps or Poned Water Bedrock Fractures Coarse Fragments
 Perc. Rate Slope Unstabilized Fill Floodway Other _____

SOILS DESCRIPTION:

Soils Description Completed by: Cory M Warner Date: 7/28/20

Inches	Description of Horizon
<u>0</u> TO <u>5</u>	<u>10 YR 4/4 Dark Yellowish Brown;Silt Loam;Granular;Very Friable</u>
<u>5</u> TO <u>21</u>	<u>10 YR 5/6 Yellowish Brown;Silty Clay Loam;Mod. SBK;Friable;Redox. @ 21"</u>
<u>21</u> TO <u>31 DOP</u>	<u>10 YR 5/6 Yellowish Brown;Silty Clay Loam;Mod. SBK;Friable</u>
_____ TO _____	_____
_____ TO _____	<u>Mag Stains @ 12"</u>
_____ TO _____	<u>Redox. 21"</u>

PERCOLATION TEST:

Percolation Test Completed by: _____ Date: _____

Weather Conditions: Below 40°F 40°F or above Dry Rain, Sleet, Snow (last 24 hours)
 Soil Conditions: Wet Dry Frozen

Hole No.	***		Reading Interval	Reading No. 1:	Reading No. 2:	Reading No. 3:	Reading No. 4:	Reading No. 5:	Reading No. 6:	Reading No. 7:	Reading No. 8:
	Yes	No		Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop
1			10/30								
2			10/30								
3			10/30								
4			10/30								
5			10/30								
6			10/30								

***Water remaining in the hole at the end of the final 30-minute presoak? Yes, use 30-minute interval; No, use 10-minute interval.

Calculation of Average Percolation Rate:

Hole No.	Drop during final period	Perc. Rate as Minutes/Inch	Depth of Hole
<u>1</u>	_____ "	_____	_____ "
<u>2</u>	_____ "	_____	_____ "
<u>3</u>	_____ "	_____	_____ "
<u>4</u>	_____ "	_____	_____ "
<u>5</u>	_____ "	_____	_____ "
<u>6</u>	_____ "	_____	_____ "
TOTAL OF MIN / IN →	_____	=	_____
TOTAL NO. OF HOLES→	<u>6</u>		

The information provided is the true and correct result of tests conducted by me, performed under my personal supervision, or verified in a manner approved by DEP.
 (S) Cory M Warner
 Sewage Enforcement Officer



TP # 4
△

**SITE INVESTIGATION AND PERCOLATION
TEST REPORT FOR ONLOT DISPOSAL OF SEWAGE**

INSTRUCTIONS FOR COMPLETION OF THIS FORM ARE LOCATED ON THE REVERSE SIDE

Application No. _____ Municipality Ferguson County Centre
 Site Location Campbell Farm Subdivision Name Campbell
 SUITABLE Soil Type Ha Slope 1 % Depth to Limiting Zone 84 DOP Ave. Perc. Rate 58.96
 UNSUITABLE Mottling Seeps or Pondered Water Bedrock Fractures Coarse Fragments
 Perc. Rate Slope Unstabilized Fill Floodway Other _____

SOILS DESCRIPTION:

Soils Description Completed by: Cory M Warner Date: 7/29/20

Inches	Description of Horizon
0 TO 5	10 YR 4/2 Dark Greyish Brown; Silt Loam; Granular; Very Friable
5 TO 62	10 YR 5/8 Yellowish Brown; Clay Loam; Mod SBK; Friable
62 TO 84 DOP	10 YR 6/8 Brownish Yellow; Silt Loam; Mod. SBK; Friable
_____ TO _____	_____
_____ TO _____	_____
_____ TO _____	_____

PERCOLATION TEST:

Percolation Test Completed by: Jonathon T. Long Date: 8/26/20

Weather Conditions: Below 40°F 40°F or above Dry Rain, Sleet, Snow (last 24 hours)
 Soil Conditions: Wet Dry Frozen

Hole No.	***		Reading Interval	Reading No. 1:	Reading No. 2:	Reading No. 3:	Reading No. 4:	Reading No. 5:	Reading No. 6:	Reading No. 7:	Reading No. 8:
	Yes	No		Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop
1	X		10 / 30	1	1	1 1/4	1 1/4				
2	X		10 / 30	2	2	1 3/4	1 1/8	1 1/4	1 3/8	1 3/8	
3	X		10 / 30	3/4	3/8	3/8	5/8	3/8			
4	X		10 / 30	7/8	5/8	7/8	5/8				
5	X		10 / 30	1/2	1/4	3/8	1/4				
6	X		10 / 30	5/8	3/8	1/4	1/4	1/2			

***Water remaining in the hole at the end of the final 30-minute presoak? Yes, use 30-minute interval; No, use 10-minute interval.

Calculation of Average Percolation Rate:

Hole No.	Drop during final period	Perc. Rate as Minutes/Inch	Depth of Hole
1	1 1/4 "	24	24 "
2	1 3/8 "	21.8	24 "
3	3/8 "	80	24 "
4	5/8 "	48	24 "
5	1/4 "	120	24 " Min
6	1/2 "	60	24 " Inch
TOTAL OF MIN / IN →		353.8	= 58.96
TOTAL NO. OF HOLES →		6	

The information provided is the true and correct result of tests conducted by me, performed under my personal supervision, or verified in a manner approved by DEP.
 Digitally signed by Cory M Warner
 DN: cn=Cory M Warner, o=PA
 Date: 2020.08.27 15:42:56
 Full Name: Cory M Warner
 (S) Cory M Warner
 Sewage Enforcement Officer



TP #5
△

**SITE INVESTIGATION AND PERCOLATION
TEST REPORT FOR ONLOT DISPOSAL OF SEWAGE**

INSTRUCTIONS FOR COMPLETION OF THIS FORM ARE LOCATED ON THE REVERSE SIDE

Application No. _____ Municipality Ferguson County Centre
 Site Location Campbell Farm Subdivision Name Campbell
 SUITABLE Soil Type Ha Slope 1 % Depth to Limiting Zone 81 Dop Ave. Perc. Rate 96.66
 UNSUITABLE Mottling Seeps or Ponded Water Bedrock Fractures Coarse Fragments
 Perc. Rate Slope Unstabilized Fill Floodway Other _____

SOILS DESCRIPTION:
 Soils Description Completed by: Cory M. Warner Date: 7/29/20

Inches	Description of Horizon
0 TO 3	10 YR 4/2 Dark Greyish Brown; Silt Loam; Granular; Very Friable
3 TO 81	10 YR 5/8 Yellowish Brown; Clay Loam; Mod SBK; Friable
_____ TO _____	_____
_____ TO _____	_____
_____ TO _____	_____
_____ TO _____	_____

PERCOLATION TEST:
 Percolation Test Completed by: Jonathon T. Long Date: 8/26/20

Weather Conditions: Below 40°F 40°F or above Dry Rain, Sleet, Snow (last 24 hours)
 Soil Conditions: Wet Dry Frozen

Hole No.	***		Reading Interval	Reading No. 1:	Reading No. 2:	Reading No. 3:	Reading No. 4:	Reading No. 5:	Reading No. 6:	Reading No. 7:	Reading No. 8:
	Yes	No		Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop
1	X		10/30	3/4	1/8	1/8	1/8	1/4			
2	X		10/30	1/2	3/8	3/8	1/2				
3	X		10/30	7/8	3/8	3/8	1/2	3/8			
4	X		10/30	3/8	1/8	1/4	1/4				
5	X		10/30	5/8	1/8	3/8	3/8	3/8			
6	X		10/30	1/2	3/8	1/4	1/4				

***Water remaining in the hole at the end of the final 30-minute presoak? Yes, use 30-minute interval; No, use 10-minute interval.

Calculation of Average Percolation Rate:

Hole No.	Drop during final period	Perc. Rate as Minutes/Inch	Depth of Hole
1	1/4 "	120	24 "
2	1/2 "	60	24 "
3	3/8 "	80	24 "
4	1/4 "	120	24 "
5	3/8 "	80	24 "
6	1/4 "	120	24 "
TOTAL OF MIN / IN →		580	= 96.66
TOTAL NO. OF HOLES →		6	

The information provided is the true and correct result of tests conducted by me, performed under my personal supervision, or verified in a manner approved by DEP.
 (S) Cory M Warner
 Sewage Enforcement Officer



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF WATER SUPPLY AND WASTEWATER MANAGEMENT

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**SITE INVESTIGATION AND PERCOLATION
TEST REPORT FOR ONLOT DISPOSAL OF SEWAGE**

INSTRUCTIONS FOR COMPLETION OF THIS FORM ARE LOCATED ON THE REVERSE SIDE

Application No. _____ Municipality Ferguson Twp. County Centre
 Site Location Plainfield Rd. Subdivision Name Willard Campbell
 SUITABLE Soil Type Ha Slope 2-3 % Depth to Limiting Zone 78" Ave. Perc. Rate 46.3
 UNSUITABLE Mottling Seeps or Ponded Water Bedrock Fractures Coarse Fragments
 Perc. Rate Slope Unstabilized Fill Floodplain Other _____

SOILS DESCRIPTION:

Soils Description Completed by: CHARLES F. HERR JR. Date: 4-27-06

Inches	Description of Horizon
0 TO 9	<u>Bm (10YR4/3), Silt Loam, Mod. Granular, Very Friable</u>
9 TO 78	<u>Yel-Bm (10YR5/8), Silty Clay Loam, Mod. SBK, Friable</u>
TO	<u>D.O.P.</u>
TO	
TO	
TO	

PERCOLATION TEST:

Percolation Test Completed by: D. HERR Date: 5-4-06

Weather Conditions: Below 40°F 40°F or above Dry Rain, Sleet, Snow (last 24 hours)
 Soil Conditions: Wet Dry Frozen

Hole No.	***		Reading Interval	Reading No. 1: Inches of drop	Reading No. 2: Inches of drop	Reading No. 3: Inches of drop	Reading No. 4: Inches of drop	Reading No. 5: Inches of drop	Reading No. 6: Inches of drop	Reading No. 7: Inches of drop	Reading No. 8: Inches of drop
	Yes	No									
1	✓		10 (30)	1 1/8	3/4	3/4	5/8	5/8			
2	✓		10 (30)	1 3/4	1 3/8	1 1/4	1 1/4	1 1/8			
3	✓		10 (30)	3/4	3/4	5/8	1/2				
4	✓		10 (30)	1	3/4	1 1/2	1 1/2	1 1/2			
5	✓		10 (30)	7/8	5/8	3/8	3/8	3/8			
6		✓	10 (10)	5 1/8	4 1/4	3 3/4	3 5/8	3 1/2	3 1/2		

***Water remaining in the hole at the end of the final 30-minute presoak? Yes, use 30-minute interval; No, use 10-minute interval.

Calculation of Average Percolation Rate:

Hole No.	Drop during final period	Perc. Rate as Minutes/Inch	Depth of Hole
1	5/8 "	48.	2 1/4 "
2	1 1/8 "	26.7	"
3	1/2 "	60.	"
4	1/2 "	60.	"
5	3/8 "	80.	"
6 (10)	3 1/2 "	2.9	↓ "
TOTAL OF MIN / IN →		277.6	= 46.3
TOTAL NO. OF HOLES →		6	

The information provided is the true and correct result of tests conducted by me, performed under my personal supervision, or verified in a manner approved by DEP.
 (S) Charles F. Herr Jr.
 Sewage Enforcement Officer



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF WATER SUPPLY AND WASTEWATER MANAGEMENT



Confirmation to ▲ 106

**SITE INVESTIGATION AND PERCOLATION
TEST REPORT FOR ONLOT DISPOSAL OF SEWAGE**

INSTRUCTIONS FOR COMPLETION OF THIS FORM ARE LOCATED ON THE REVERSE SIDE

Application No. _____ Municipality Ferguson Twp. County Centre
 Site Location Plainfield Rd. Subdivision Name Willard Campbell
 SUITABLE Pit Soil Type Ha Slope 1 % Depth to Limiting Zone 72" Ave. Perc. Rate ✓
 UNSUITABLE Mottling Seeps or Pooled Water Bedrock Fractures Coarse Fragments
 Perc. Rate Slope Unstabilized Fill Floodplain Other _____

SOILS DESCRIPTION:

Soils Description Completed by: CHARLES F. HERR JR. Date: 4-27-06

Inches	Description of Horizon
0 TO 10	Bm (10YR4/3), Silt Loam, Mod. Granular, Very Friable
10 TO 72	Yel-Bm (10YR5/8), Silty Clay Loam, Mod. SBK, Friable
TO	D.O.P.
TO	
TO	
TO	

PERCOLATION TEST:

Percolation Test Completed by: _____ Date: _____

Weather Conditions: Below 40°F 40°F or above Dry Rain, Sleet, Snow (last 24 hours)
 Soil Conditions: Wet Dry Frozen

Hole No.	***		Reading Interval	Reading No. 1: Inches of drop	Reading No. 2: Inches of drop	Reading No. 3: Inches of drop	Reading No. 4: Inches of drop	Reading No. 5: Inches of drop	Reading No. 6: Inches of drop	Reading No. 7: Inches of drop	Reading No. 8: Inches of drop
	Yes	No									
1			10 / 30								
2			10 / 30								
3			10 / 30								
4			10 / 30								
5			10 / 30								
6			10 / 30								

***Water remaining in the hole at the end of the final 30-minute presoak? Yes, use 30-minute interval; No, use 10-minute interval.

Calculation of Average Percolation Rate:

Hole No.	Drop during final period	Perc. Rate as Minutes/Inch	Depth of Hole
1	"		"
2	"		"
3	"		"
4	"		"
5	"		"
6	"		"
TOTAL OF MIN / IN →			
TOTAL NO. OF HOLES →		6	

The information provided is the true and correct result of tests conducted by me, performed under my personal supervision, or verified in a manner approved by DEP.
 (S) Charles F. Herr Jr.
 Sewage Enforcement Officer



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF WATER SUPPLY AND WASTEWATER MANAGEMENT



**SITE INVESTIGATION AND PERCOLATION
TEST REPORT FOR ONLOT DISPOSAL OF SEWAGE**

INSTRUCTIONS FOR COMPLETION OF THIS FORM ARE LOCATED ON THE REVERSE SIDE

Application No. _____ Municipality Ferguson Twp. County Centre
 Site Location Plainfield Rd. Subdivision Name Willard Campbell
 SUITABLE Soil Type Ha Slope 2-3 % Depth to Limiting Zone 74" Ave. Perc. Rate 50.
 UNSUITABLE Mottling Seeps or Pounded Water Bedrock Fractures Coarse Fragments
 Perc. Rate Slope Unstabilized Fill Floodplain Other _____

SOILS DESCRIPTION:

Soils Description Completed by: CHARLES F. HERR JR. Date: 4-27-06

Inches	Description of Horizon
0 TO 8	Bm (10YR4/3), Silt Loam, Mod. Granular, Very Friable
8 TO 74	Yel-Bm (10YR5/8), Silty Clay Loam, Mod. SBK, Friable
TO	D.O.P.
TO	
TO	
TO	

PERCOLATION TEST:

Percolation Test Completed by: D. HERR Date: 5-4-06

Weather Conditions: Below 40°F 40°F or above Dry Rain, Sleet, Snow (last 24 hours)
 Soil Conditions: Wet Dry Frozen

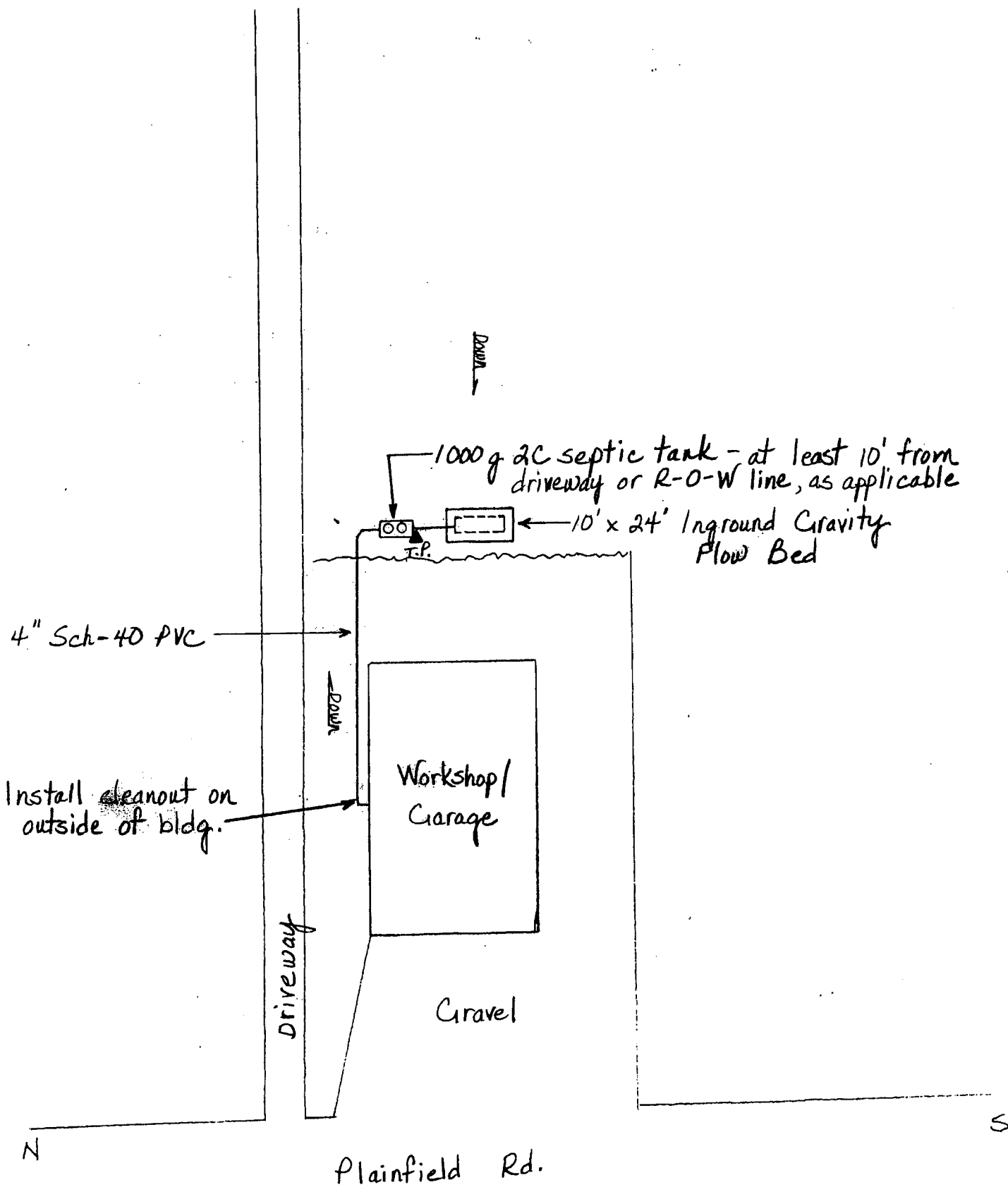
Hole No.	***		Reading Interval	Reading No. 1: Inches of drop	Reading No. 2: Inches of drop	Reading No. 3: Inches of drop	Reading No. 4: Inches of drop	Reading No. 5: Inches of drop	Reading No. 6: Inches of drop	Reading No. 7: Inches of drop	Reading No. 8: Inches of drop
	Yes	No									
1	✓		10 (30)	1 1/2	1	7/8	7/8	3/4			
2	✓		10 (30)	1/2	1/2	1/2	1/2				
3	✓		10 (30)	7/8	3/4	5/8	5/8				
4	✓		10 (30)	3/4	3/4	5/8	5/8				
5	✓		10 (30)	1 7/8	1 1/2	1 1/2	1 1/4	1 1/4			
6	✓		10 (30)	1/2	3/8	3/8	3/8				

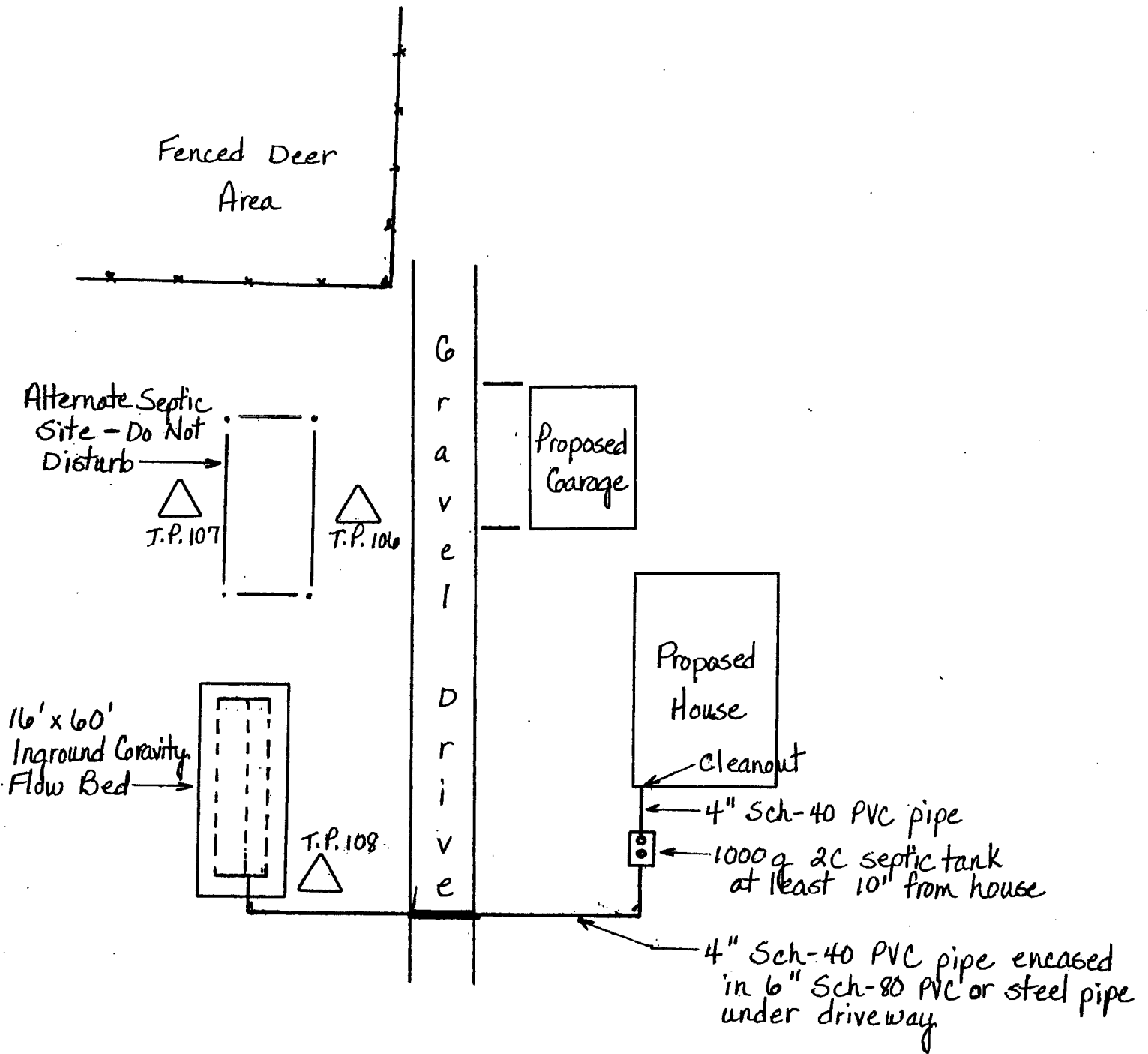
***Water remaining in the hole at the end of the final 30-minute presoak? Yes, use 30-minute interval; No, use 10-minute interval.

Calculation of Average Percolation Rate:

Hole No.	Drop during final period	Perc. Rate as Minutes/Inch	Depth of Hole
1	3/4 "	40.	24 "
2	1/2 "	60.	"
3	5/8 "	48.	"
4	5/8 "	48.	"
5	1 1/4 "	24.	"
6	3/8 "	80.	"
TOTAL OF MIN / IN →		300.	= 50. Min Inch
TOTAL NO. OF HOLES →		6	

The information provided is the true and correct result of tests conducted by me, performed under my personal supervision, or verified in a manner approved by DEP.
 (S) Charles F. Herr Jr.
 Sewage Enforcement Officer





NOTE: ALL MINIMUM HORIZONTAL ISOLATION DISTANCES MUST BE MET (SEE PAGE 7)

SEE REVERSE SIDE FOR IMPORTANT INFORMATION
PERMIT
 for
INSTALLATION OF SEWAGE DISPOSAL SYSTEM

Pursuant to Application for Sewage Disposal System number 276285
 a permit is hereby issued to:

Clay Campbell

NAME OF APPLICANT

400 Plainfield Road, Pa. Furnace, PA 16865

814-280-3534

ADDRESS OF APPLICANT

TELEPHONE NUMBER

Plainfield Road, Pa. Furnace, PA 16865

PROPERTY ADDRESS OF SITE FOR SEWAGE DISPOSAL SYSTEM

This Permit issued under the provisions of the "Pennsylvania Sewage Facilities Act," the Act of January 24, 1966 (P.L. 1535), as amended, is subject to the following conditions:

1. Except as otherwise provided by the Act or regulations of the Pennsylvania Department of Environmental Protection, no part of the installation shall be covered until inspected by the approving body and approval to cover is granted in writing below.
2. This Permit may be revoked for the reasons set forth in Section 7(b)(6) of the Act.
3. If construction or installation of an individual sewage system or community sewage system and of any building or structure for which such system is to be installed has not commenced within three years after the issuance of a permit for such system, the said permit shall expire, and a new permit shall be obtained prior to the commencement of said construction or installation.

ADDITIONAL CONDITIONS:

- * Install a 4-inch inspection port over the inlet baffle of septic tank.
- * A check payable to the Township at the time of inspection is required for any interim or final inspection as a service fee. Please contact the Sewage Enforcement Officer for the fee amount.

KEEP THIS PERMIT FOR FUTURE REFERENCE

Approval to Cover

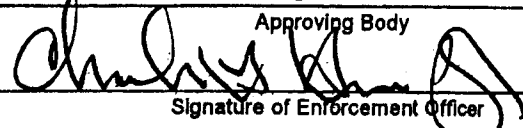
Date of issuance of Permit 9-20-11


 Signature of Enforcement Officer

Ferguson Township
 Approving Body

4-30-12

Date


 Signature of Enforcement Officer

The basis for the issuance of this Permit is the information supplied in the Application for Sewage Disposal System and other pertinent data concerning soil absorption tests, topography, lot size, and sub-soil groundwater table elevations. The permit only indicates that the Issuing authority is satisfied that the installation of the Sewage Disposal System is in accordance with the Rules, Regulations and Standards adopted by the Pennsylvania Department of Environmental Protection under the provisions of the Pennsylvania Sewage Facilities Act, the Act of January 24, 1966 (P.L. 1535), as amended. The issuance of a Permit shall not preclude the enforcement of other health laws, ordinances or regulations in the case of malfunctioning of the system.

TO BE POSTED AT THE BUILDING SITE



DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF WATER STANDARDS AND FACILITY REGULATION

Z76285

APPLICATION FOR AN ONLOT SEWAGE DISPOSAL SYSTEM PERMIT

GENERAL INFORMATION

1. Applicant Name: Clay Campbell
Address: 700 Plainfield Rd. Pa. Furnace, PA 16865
Telephone No. Day: (814) 280-3534 Evening: "

2. Site Address: Plainfield Rd. Pa. Furnace PA 16865
Street, RR, Box No. Post Office State Zip
Subdivision Name: Ferguson Twp. Lot No. Centre
Municipality County

Directions to the Site: Rt. 18 west thru Pine Grove Mills - TR onto Plainfield Rd. - TR on 1st Farm Lane across from White Farmhouse.

3. Lot Size: 16071 sq. ft. (acres)

4. Type of Facility to be Served by this System:
 Single Family Residential
 Multifamily Residential
 Commercial/Nonresidential
 No. of Bedrooms: 3 gal/day

5. Type of Onlot System Activity:
 New Modification Repair
 BTO (Use Only With Repair)

6. Facility Water Supply: Public Well Spring Cistern Surface

7. Distance to the nearest existing or proposed Private Water Supply (on or off the property): 7300 ft.

PART I

SEWAGE PLANNING	SITE SUITABILITY	APPLICATION STATUS
<input checked="" type="checkbox"/> Approved Planning Model DEP Code No. _____ (date) _____ <input checked="" type="checkbox"/> Area Not Planned (not created before May 15, 1972) <input type="checkbox"/> Limitations in Effect: <u>1954</u>	Soil Series: <u>Hagerstown</u> Slope: <u>2-3</u> % Type of Limiting Zone: <u>D.O.P.</u> Depth of Limiting Zone: <u>74</u> inches Type of Cover: <u>Ag. Grass, Forest</u>	Percolation Rate: <u>50</u> min/in Not conducted <input checked="" type="checkbox"/> Suitable for Inground system <input type="checkbox"/> Suitable for elevated system <input type="checkbox"/> Suitable for IRSIS <input type="checkbox"/> Unsuitable Primary & Alternate Stakeouts Required
FEES PAID Application: <u>3500.00</u> Testing: _____ Inspection(s): _____ Other: _____ Total \$: _____		ACTION DATE <input checked="" type="checkbox"/> Completed Application <input checked="" type="checkbox"/> Received <u>9/19/11</u> <input checked="" type="checkbox"/> Permit Issued <u>9/20/11</u> <input type="checkbox"/> Permit Denied <input type="checkbox"/> Interim Inspection <input type="checkbox"/> Interim Inspection <input checked="" type="checkbox"/> Final Inspection <u>4/30/12</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Revoked Permit SEO Initials: _____

PART II

1. System Classification:
 Conventional
 Alternate
 Experimental

2. Treatment/Tankage:
 Total Tank Capacity: 1000 gal.
 Septic Tank Aerobic Tank
 Holding Tank Vault Privy
 Denitrification Other

3. Type of Filter: NA
 Buried Sand
 Free Access Sand
 Other Media
 Effluent

4. Type of Disinfection: NA
 Cl. Erosion Cl. Hypo UV

5. Distribution:
 Pressure Gravity
 Pump (Electric)
 Pump (Pneumatic)
 Siphon

6. Absorption:
 Total Absorption Area: 960 sq. ft.
 Std. Trench Std. Bed
 Elev. Sand Mound Elev. Sand Trench
 IRSIS Drip Disposal
 At-Grade Other

7. Other: NA

8. Attach the Following Documentation:
 a. A copy of the Form 3800-FM-WWSFR0290A (and B when required) or a morphological evaluation report (See Part II).
 b. A detailed plot plan and sewage system design (including cross sections plan reviews and comments). See instructions on reverse side for required details. Indicate the number of attached sheets: 1

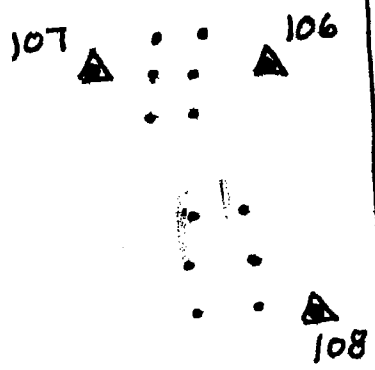
I am the owner of record (or the authorized agent of the owner) of the lot described in Part I of this application. I intend to install an onlot sewage disposal system on this property. The information provided as part of this application is true and correct to the best of my knowledge. I understand that providing false information on this application is subject to the penalties of 18 PA C.S.A. §4904, relating to unsworn falsification to authorities. Submission of this form grants authorized representatives from the local agency and/or DEP access to the lot to inspect and conduct tests of 1) the site; 2) the system and structures under construction; 3) the completed sewage system; and, 4) the operational status of the system.

Property Owner's Signature: [Signature] Agent Date: 9-19-11

The information in this application is true and correct to the best of my knowledge.

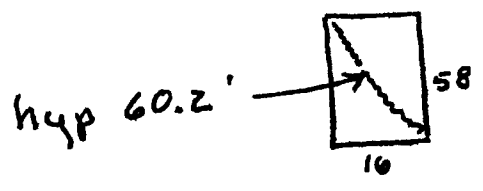
SEO Signature: [Signature] Date: 9-20-11 Certification No.: 01736

DEER FENCE



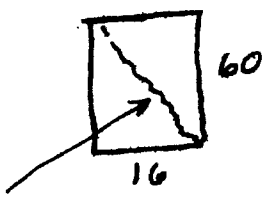
WOODS

▲ 106 | 107 46.3 2.3% 72"
 912 # req 16' x 58' = 928 #

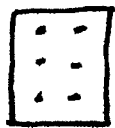


▲ 108 50.0 2.3% 74"

952 # req
 6 x 60 = 960 #
 hyp 62.1'



CENTER SYSTEM OVER

PERC HOLES → 



**SITE INVESTIGATION AND PERCOLATION
TEST REPORT FOR ONLOT DISPOSAL OF SEWAGE**

INSTRUCTIONS FOR COMPLETION OF THIS FORM ARE LOCATED ON THE REVERSE SIDE

Application No. _____ Municipality Ferguson Twp. County Centre
 Site Location Plainfield Rd. Subdivision Name Willard Campbell
 SUITABLE Soil Type Ha Slope 3-4 % Depth to Limiting Zone 72" Ave. Perc. Rate 34.5
 UNSUITABLE Mottling Seeps or Poned Water Bedrock Fractures Coarse Fragments
 Perc. Rate Slope Unstabilized Fill Floodplain Other _____

SOILS DESCRIPTION:

Soils Description Completed by: CHARLES F. HERR JR. Date: 4-27-06

Inches	Description of Horizon
0 TO 12	Brn (10YR 4/3), Silt Loam, Mod. Granular, Very Friable
12 TO 72	Yel-Brn (10YR 5/8), Silty Clay Loam, Mod. SBR, Friable
TO _____	D.O.P.
TO _____	
TO _____	
TO _____	

PERCOLATION TEST:

Percolation Test Completed by: D. HERR Date: 5-4-06

Weather Conditions: Below 40°F 40°F or above Dry Rain, Sleet, Snow (last 24 hours)
 Soil Conditions: Wet Dry Frozen

Hole No.	***		Reading Interval	Reading No. 1:	Reading No. 2:	Reading No. 3:	Reading No. 4:	Reading No. 5:	Reading No. 6:	Reading No. 7:	Reading No. 8:
	Yes	No		Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop
1	✓		10/30	7/8	3/4	5/8	5/8				
2	✓		10/30	1/2	3/8	3/8	3/8				
3	✓		10/30	1 3/4	1 1/4	1 1/8	1	1			
4	✓		10/30	1 3/4	1 3/8	1 3/8	1 1/8	1 1/8			
5	✓		10/30	1 3/8	1	7/8	7/8	3/4			
6	✓		10/30	2	1 1/4	1	1 1/8	1			

***Water remaining in the hole at the end of the final 30-minute presoak? Yes, use 30-minute interval; No, use 10-minute interval.

Calculation of Average Percolation Rate:

Hole No.	Drop during final period	Perc. Rate as Minutes/Inch	Depth of Hole
1	5/8 "	48.	24 "
2	3/8 "	80.	"
3	1 "	30.	"
4	1 1/8 "	26.7	"
5	3/4 "	40.	"
6	1 "	30.	"
TOTAL OF MIN / IN →		206.7	= 34.5
TOTAL NO. OF HOLES →		6	

Min
Inch

The information provided is the true and correct result of tests conducted by me, performed under my personal supervision, or verified in a manner approved by DEP.
 (S) Charles F. Herr Jr.
 Sewage Enforcement Officer



**SITE INVESTIGATION AND PERCOLATION
TEST REPORT FOR ONLOT DISPOSAL OF SEWAGE**

INSTRUCTIONS FOR COMPLETION OF THIS FORM ARE LOCATED ON THE REVERSE SIDE

Application No. _____ Municipality Ferguson Twp. County Centre
 Site Location Plainfield Rd. Subdivision Name Willard Campbell
 SUITABLE Soil Type Ha Slope 3-4% Depth to Limiting Zone 68" Ave. Perc. Rate 71.8
 UNSUITABLE Mottling Seeps or Poned Water Bedrock Fractures Coarse Fragments
 Perc. Rate Slope Unstabilized Fill Floodplain Other _____

SOILS DESCRIPTION:

Soils Description Completed by: CHARLES F. HERR JR. Date: 4-27-06

Inches	Description of Horizon
0 TO 11	Brn (10YR 4/3), Silt Loam, Mod. Granular, Very Friable
11 TO 68	Yel-Brn (10YR 5/8), Silty Clay Loam, Mod. SBK, Friable
TO _____	D.O.P.
TO _____	
TO _____	
TO _____	

PERCOLATION TEST:

Percolation Test Completed by: D. HERR Date: _____
 Weather Conditions: Below 40°F 40°F or above Dry Rain, Sleet, Snow (last 24 hours)
 Soil Conditions: Wet Dry Frozen

Hole No.	***		Reading Interval	Reading No. 1:	Reading No. 2:	Reading No. 3:	Reading No. 4:	Reading No. 5:	Reading No. 6:	Reading No. 7:	Reading No. 8:
	Yes	No		Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop	Inches of drop
1	✓		10/30	1/2	1/2	1/2	1/2				
2	✓		10/30	1 1/4	1 1/4	1 1/4	1 1/4				
3	✓		10/30	1 3/8	1 1/4	1 1/4	1 1/4				
4	✓		10/30	7/8	5/8	3/4	5/8				
5	✓		10/30	1 1/8	1 1/8	7/8	7/8				
6	✓		10/30	1/8	1/8	1/4	1/8				

***Water remaining in the hole at the end of the final 30-minute presoak? Yes, use 30-minute interval; No, use 10-minute interval.

Calculation of Average Percolation Rate:

Hole No.	Drop during final period	Perc. Rate as Minutes/Inch	Depth of Hole
1	1/2 "	60.	20 "
2	1 1/4 "	24.	"
3	1 1/4 "	24.	"
4	5/8 "	48.	"
5	7/8 "	34.3	"
6	1/8 "	240.	"
TOTAL OF MIN / IN →		430.3	= 71.8
TOTAL NO. OF HOLES →		6	

Min
Inch

The information provided is the true and correct result of tests conducted by me, performed under my personal supervision, or verified in a manner approved by DEP.
 (S) Charles F. Herr Jr.
 Sewage Enforcement Officer



TP # 110
△

VERIFICATION OF PRIOR TESTING

Note: Please refer to 25 Pa. Code § 72.26, Denial of Permits, before completing this form.

<u>JOHN CAMPBELL</u> Applicant's Name	<u>FELGUSON</u> Municipality	<u>CENTEE</u> County
<u>150 FARMERS WAY</u> Site Location	<u>CAMPBELL</u> Subdivision Name	<u>24-007-004</u> Lot No.
<u>CHARLES HERR</u> Name of Sewage Enforcement Officer (SEO) conducting/observing prior test	<u>5/4/06</u> Date of prior test (Perc.)	<u>4/27/06</u> Date of prior test (Probe)

SECTION I: CERTIFICATION AND TEST RESULTS

- | | |
|--|-------------------------------------|
| 1. Prior to an on-site inspection of the conditions on the property, the following must be verified: | Verified |
| a. The SEO conducting or observing prior testing was certified at the time the tests were completed; | <input checked="" type="checkbox"/> |
| b. The lot in question has not been cited in a decertification/suspension notice, written notice to the municipality or in any evaluation report represented to the municipality indicating improper or incorrect soils testing by prior SEOs; | <input checked="" type="checkbox"/> |
| c. Test data was recorded and is available in sufficient quantity and detail to be interpreted by others in order to determine the presence of an identified limiting zone and average percolation rate. | <input checked="" type="checkbox"/> |

IF ANY OF THE CONDITIONS ABOVE CANNOT BE VERIFIED, RETESTING OF THE SITE IS REQUIRED.

IF ALL OF THE CONDITIONS ABOVE WERE PROPERLY VERIFIED, GO ON TO SECTION II.

SECTION II: ON-SITE VERIFICATION

- | | | |
|---|--------------------------|-------------------------------------|
| 1. Does the site display any of the following characteristics? | Yes | No |
| a. Slopes in excess of 25% | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b. Presence of rock outcrops | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c. Floodway, floodplain or floodprone soils; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d. Evidence of filling or scraping on the site of the system: | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e. Evidence of more tests than reported: | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Slope as listed on the original test: <u>3</u> %
Slope as measured on site: <u>3</u> % | | |
| 3. Will the isolation distances encroach on adjacent properties? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Is there insufficient area at the absorption site to accommodate the bed or trenches, as designed? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Are there any obvious changes in the lot which would make the prior tests suspect? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

SECTION II: ON-SITE VERIFICATION

- | | | |
|--|--------------------------|-------------------------------------|
| | Yes | No |
| 6. Are there any observable conditions on the lot which would contradict the soils information provided? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Was the soil probe performed more than ten (10) feet from the proposed area? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Was the percolation test performed at a location other than the proposed area? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

IF ANY OF THE QUESTIONS ABOVE IN SECTION II WERE ANSWERED "YES", RETESTING OF THE SITE IS REQUIRED.

IF ALL OF THE QUESTIONS ABOVE IN SECTION II WERE ANSWERED "NO", GO ON TO SECTION III.

SECTION III: TEST SITE VERIFICATION

The exact location of the soils tests performed has been determined to my satisfaction by one of the following:

- | | | |
|--|-------------------------------------|--------------------------|
| 1. Locating the test pit and percolation hole remnants on the lot; | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. The existence of recorded measurements from at least two (2) permanent landmarks establishing the test locations; | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. A plan of the lot, drawn to scale, indicating the location of the tests; or, | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Identification of the exact location of the tests by the prior SEO, provided that his/her certification has not been revoked, suspended or otherwise surrendered to the Department of Environmental Protection (DEP). | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Verification of prior testing completed by

Coley M. WARNER #03994
Name of SEO Cert No.

G.M.L.
Signature

ACCEPTED REJECTED

TP #109
 Δ

VERIFICATION OF PRIOR TESTING

Note: Please refer to 25 Pa. Code § 72.26, Denial of Permits, before completing this form.

JOHN CAMPBELL	FERGUSON	CENTER
Applicant's Name	Municipality	County
150 FARMERS WAY	CAMPBELL	21-007-004
Site Location	Subdivision Name	Lot No.
CHARLES HERR	5/4/06	4/27/06
Name of Sewage Enforcement Officer (SEO) conducting/observing prior test	Date of prior test (Perc.)	(Probe)

SECTION I: CERTIFICATION AND TEST RESULTS

- | | |
|--|----------------------|
| 1. Prior to an on-site inspection of the conditions on the property, the following must be verified: | Verified
✓ |
| a. The SEO conducting or observing prior testing was certified at the time the tests were completed; | ✓ |
| b. The lot in question has not been cited in a decertification/suspension notice, written notice to the municipality or in any evaluation report represented to the municipality indicating improper or incorrect soils testing by prior SEOs' | ✓ |
| c. Test data was recorded and is available in sufficient quantity and detail to be interpreted by others in order to determine the presence of an identified limiting zone and average percolation rate. | ✓ |

IF ANY OF THE CONDITIONS ABOVE CANNOT BE VERIFIED, RETESTING OF THE SITE IS REQUIRED.

IF ALL OF THE CONDITIONS ABOVE WERE PROPERLY VERIFIED, GO ON TO SECTION II.

SECTION II: ON-SITE VERIFICATION

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Does the site display any of the following characteristics? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| a. Slopes in excess of 25% | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b. Presence of rock outcrops | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c. Floodway, floodplain or floodprone soils; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| d. Evidence of filling or scraping on the site of the system: | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| e. Evidence of more tests than reported: | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Slope as listed on the original test: <u>3</u> %
Slope as measured on site: <u>3</u> % | | |
| 3. Will the isolation distances encroach on adjacent properties? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Is there insufficient area at the absorption site to accommodate the bed or trenches, as designed? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Are there any obvious changes in the lot which would make the prior tests suspect? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

SECTION II: ON-SITE VERIFICATION

- | | Yes | No |
|--|--------------------------|-------------------------------------|
| 6. Are there any observable conditions on the lot which would contradict the soils information provided? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Was the soil probe performed more than ten (10) feet from the proposed area? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Was the percolation test performed at a location other than the proposed area? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

IF ANY OF THE QUESTIONS ABOVE IN SECTION II WERE ANSWERED "YES", RETESTING OF THE SITE IS REQUIRED.

IF ALL OF THE QUESTIONS ABOVE IN SECTION II WERE ANSWERED "NO", GO ON TO SECTION III.

SECTION III: TEST SITE VERIFICATION

The exact location of the soils tests performed has been determined to my satisfaction by one of the following:

- | | | |
|--|-------------------------------------|--------------------------|
| 1. Locating the test pit and percolation hole remnants on the lot; | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. The existence of recorded measurements from at least two (2) permanent landmarks establishing the test locations; | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. A plan of the lot, drawn to scale, indicating the location of the tests; or, | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Identification of the exact location of the tests by the prior SEO, provided that his/her certification has not been revoked, suspended or otherwise surrendered to the Department of Environmental Protection (DEP). | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Verification of prior testing completed by

COLE M. WARIVER #03994
 Name of SEO Cert No.

C. M. Wariver
 Signature

ACCEPTED

REJECTED

APPENDIX B

COMPONENT 4A: Municipal Planning Agency Review



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF CLEAN WATER

DEP Code #:

SEWAGE FACILITIES PLANNING MODULE
COMPONENT 4A - MUNICIPAL PLANNING AGENCY REVIEW

Note to Project Sponsor: To expedite the review of your proposal, one copy of your completed planning module package and one copy of this *Planning Agency Review Component* should be sent to the local municipal planning agency for their comments.

SECTION A. PROJECT NAME (See Section A of instructions)

Project Name

150 FARMERS WAY ON-LOT SEWAGE PLAN

SECTION B. REVIEW SCHEDULE (See Section B of instructions)

1. Date plan received by municipal planning agency _____
2. Date review completed by agency _____

SECTION C. AGENCY REVIEW (See Section C of instructions)

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	1. Is there a municipal comprehensive plan adopted under the Municipalities Planning Code (53 P.S. 10101, <i>et seq.</i>)?
<input type="checkbox"/>	<input type="checkbox"/>	2. Is this proposal consistent with the comprehensive plan for land use? If no, describe the inconsistencies _____
<input type="checkbox"/>	<input type="checkbox"/>	3. Is this proposal consistent with the use, development, and protection of water resources? If no, describe the inconsistencies _____
<input type="checkbox"/>	<input type="checkbox"/>	4. Is this proposal consistent with municipal land use planning relative to Prime Agricultural Land Preservation?
<input type="checkbox"/>	<input type="checkbox"/>	5. Does this project propose encroachments, obstructions, or dams that will affect wetlands? If yes, describe impacts _____
<input type="checkbox"/>	<input type="checkbox"/>	6. Will any known historical or archaeological resources be impacted by this project? If yes, describe impacts _____
<input type="checkbox"/>	<input type="checkbox"/>	7. Will any known endangered or threatened species of plant or animal be impacted by this project? If yes, describe impacts _____
<input type="checkbox"/>	<input type="checkbox"/>	8. Is there a municipal zoning ordinance?
<input type="checkbox"/>	<input type="checkbox"/>	9. Is this proposal consistent with the ordinance? If no, describe the inconsistencies _____
<input type="checkbox"/>	<input type="checkbox"/>	10. Does the proposal require a change or variance to an existing comprehensive plan or zoning ordinance?
<input type="checkbox"/>	<input type="checkbox"/>	11. Have all applicable zoning approvals been obtained?
<input type="checkbox"/>	<input type="checkbox"/>	12. Is there a municipal subdivision and land development ordinance?

SECTION C. AGENCY REVIEW (continued)

Yes **No**

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 13. Is this proposal consistent with the ordinance?
If no, describe the inconsistencies _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | 14. Is this plan consistent with the municipal Official Sewage Facilities Plan?
If no, describe the inconsistencies _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | 15. Are there any wastewater disposal needs in the area adjacent to this proposal that should be considered by the municipality?
If yes, describe _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | 16. Has a waiver of the sewage facilities planning requirements been requested for the residual tract of this subdivision? |
| <input type="checkbox"/> | <input type="checkbox"/> | If yes, is the proposed waiver consistent with applicable ordinances?
If no, describe the inconsistencies _____ |

17. Name, title and signature of planning agency staff member completing this section:
 Name: _____
 Title: _____
 Signature: _____
 Date: _____
 Name of Municipal Planning Agency: _____
 Address _____
 Telephone Number: _____

SECTION D. ADDITIONAL COMMENTS (See Section D of instructions)

This component does not limit municipal planning agencies from making additional comments concerning the relevancy of the proposed plan to other plans or ordinances. If additional comments are needed, attach additional sheets.

The planning agency must complete this component within 60 days.

This component and any additional comments are to be returned to the applicant.

APPENDIX C

COMPONENT 4B:
County Planning Agency Review

DEP Code #:

**SEWAGE FACILITIES PLANNING MODULE
 COMPONENT 4B - COUNTY PLANNING AGENCY REVIEW**

(or Planning Agency with Areawide Jurisdiction)

Note to Project Sponsor: To expedite the review of your proposal, one copy of your completed planning package and one copy of this *Planning Agency Review Component* should be sent to the county planning agency or planning agency with areawide jurisdiction for their comments.

SECTION A. PROJECT NAME (See Section A of instructions)

Project Name

150 FARMERS WAY ON-LOT SEWAGE PLAN

SECTION B. REVIEW SCHEDULE (See Section B of instructions)

1. Date plan received by county planning agency _____
2. Date plan received by planning agency with areawide jurisdiction _____
 Agency name _____
3. Date review completed by agency _____

SECTION C. AGENCY REVIEW (See Section C of instructions)

- | Yes | No | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Is there a county or areawide comprehensive plan adopted under the Municipalities Planning Code (53 P.S. 10101 <i>et seq.</i>)? |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Is this proposal consistent with the comprehensive plan for land use? |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Does this proposal meet the goals and objectives of the plan?
If no, describe goals and objectives that are not met _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Is this proposal consistent with the use, development, and protection of water resources?
If no, describe inconsistency _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Is this proposal consistent with the county or areawide comprehensive land use planning relative to Prime Agricultural Land Preservation?
If no, describe inconsistencies: _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Does this project propose encroachments, obstructions, or dams that will affect wetlands?
If yes, describe impact _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Will any known historical or archeological resources be impacted by this project?
If yes, describe impacts _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Will any known endangered or threatened species of plant or animal be impacted by the development project?
If yes, describe impacts _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | 9. Is there a county or areawide zoning ordinance? |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Does this proposal meet the zoning requirements of the ordinance?
If no, describe inconsistencies _____ |

SECTION C. AGENCY REVIEW (continued)

Yes No

- 11. Have all applicable zoning approvals been obtained?
- 12. Is there a county or areawide subdivision and land development ordinance?
- 13. Does this proposal meet the requirements of the ordinance?
If no, describe which requirements are not met _____
- 14. Is this proposal consistent with the municipal Official Sewage Facilities Plan?
If no, describe inconsistency _____
- 15. Are there any wastewater disposal needs in the area adjacent to this proposal that should be considered by the municipality?
If yes, describe _____
- 16. Has a waiver of the sewage facilities planning requirements been requested for the residual tract of this subdivision?
- If yes, is the proposed waiver consistent with applicable ordinances.
If no, describe the inconsistencies _____
- 17. Does the county have a stormwater management plan as required by the Stormwater Management Act?
- If yes, will this project plan require the implementation of storm water management measures?
- 18. Name, Title and signature of person completing this section:
Name: _____
Title: _____
Signature: _____
Date: _____
Name of County or Areawide Planning Agency: _____
Address: _____
Telephone Number: _____

SECTION D. ADDITIONAL COMMENTS (See Section D of instructions)

This component does not limit county planning agencies from making additional comments concerning the relevancy of the proposed plan to other plans or ordinances. If additional comments are needed, attach additional sheets.

The county planning agency must complete this component within 60 days.

This component and any additional comments are to be returned to the applicant.

APPENDIX D

RESOLUTION FOR PLAN REVISION
FOR NEW LAND DEVELOPMENT

RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

RESOLUTION OF THE (SUPERVISORS) (COMMISSIONERS) (COUNCILMEN) of Ferguson Township
(TOWNSHIP) (BOROUGH) (CITY), Centre COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the *Pennsylvania Sewage Facilities Act*, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS Campbell Associates of Ferguson Twph has proposed the development of a parcel of land identified as
land developer
150 Farmers Way, Ferguson Township, and described in the attached Sewage Facilities Planning Module, and
name of subdivision
proposes that such subdivision be served by: (check all that apply), sewer tap-ins, sewer extension, new treatment facility, individual onlot systems, community onlot systems, spray irrigation, retaining tanks, other, (please specify). _____

WHEREAS, Ferguson Township finds that the subdivision described in the attached
municipality
Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the (Supervisors) (Commissioners) (Councilmen) of the (Township) (Borough) (City) of Ferguson hereby adopt and submit to DEP for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

I _____, Secretary, _____
(Signature)

Township Board of Supervisors (Borough Council) (City Councilmen), hereby certify that the foregoing is a true copy of the Township (Borough) (City) Resolution # _____, adopted, _____, 20_____.

Municipal Address:

3147 Research Drive
State College, PA 16801
Telephone 814-238-4651

Seal of
Governing Body

APPENDIX E

PROJECT NARRATIVE

PROJECT NARRATIVE
150 FARMERS WAY ON-LOT SEWAGE PLAN
150 FARMERS WAY, PENNSYLVANIA FURNACE
FERGUSON TOWNSHIP, CENTRE COUNTY, PENNSYLVANIA

Project Overview

This narrative is presented to detail the proposed site improvements located on Tax Parcel 24-007-004, a 181.295 acre parcel owned by the Campbell Associates of Ferguson Township. The project involves the construction of a 2,800 square foot, residential home with on-lot sewage. The proposed individual on-lot sewage system will be ultimate, and serve one EDU (400 GPD). The address of the proposed residential home is 150 Farmers Way.

The property consists of existing prime farmland, and a one-story metal building, residential home and a farm house located across Plainfield Drive. The property has three existing on-lot sewage systems that each serve the one-story metal building (Workshop/Garage), farm house, and the residential home.

The proposed residential home site is accessed by Farmers Way, which is a shared private driveway that serves the proposed and existing home. Farmers Way is accessed from Plainfield Drive. The land uses adjacent to the property area are classified as prime farmland.

As indicated on FEMA flood map panel #42027C0835F, no base flood elevations are located within the project area. Also, as indicated by the National Wetlands Inventory, there are no wetlands located on the site. The topography of the site consists of a relatively consistent slope ranging between 0 to 5%.

A summary of the application of the test pits on the site is provided below:

Test Pit #1: Unsuitable

Test Pit #2: Suitable, Not Tested

Test Pit #3: Suitable, Alternate Site for Proposed Residential Home

Test Pit #4: Suitable, Primary Site for Proposed Residential Home

Test Pit #5: Suitable, Not Used

Test Pit #106: Suitable, Primary Site for Existing Residential Home

Test Pit #107: Suitable, Primary Site for Existing Residential Home

Test Pit #108: Suitable, Alternate Site for Existing Residential Home

Test Pit #109: Suitable, Alternate Site for Existing Farmhouse

Test Pit #110: Suitable, Alternate Site for Existing Workshop/Garage Building

In 2007, the Pennsylvania Department of Environmental Protection approved a new sewage facilities plan for the Centre Region, which includes Ferguson Township. This plan includes specific

requirements for on-lot septic systems located in the Centre Region. Septic systems are required to be pumped every three years and inspections are required every six years.

Pumping

Property owners must comply with the deadline to have their systems pumped. Property owners will need to schedule their on-lot septic pumping with a private, DEP licensed pumper. Property owners are required to submit a copy of the pumping receipt or canceled check to the Centre Region Code Administration (CRCA) office to show proof of pumping.

Inspections

Walk-over inspections (of drainage beds) will be scheduled every six years based on an inspection cycle set up with the Centre Region Code Administration. These inspections will be conducted to ensure systems are functioning correctly.

APPENDIX F

ALTERNATIVES ANALYSIS

ALTERNATIVE ANALYSIS
150 FARMERS WAY ON-LOT SEWAGE PLAN
150 FARMERS WAY, PENNSYLVANIA FURNACE
FERGUSON TOWNSHIP, CENTRE COUNTY, PENNSYLVANIA

This alternative analysis is presented to detail the proposed site improvements located on Tax Parcel 24-007-004, a 181.295 acre parcel owned by the Campbell Associates of Ferguson Township. The project involves the construction of a 2,800 square foot, residential home with on-lot sewage. The proposed individual on-lot sewage system will be ultimate, and serve one EDU (400 GPD). The address of the proposed residential home is 150 Farmers Way.

The property consists of existing prime farmland, and a one-story metal building, residential home and a farm house located across Plainfield Drive. The property has three existing on-lot sewage systems that each serve the one-story metal building (Workshop/Garage), farm house, and the residential home.

The proposed individual on-lot sewage disposal method was chosen over alternative methods due to it being the most practical and efficient method of sewage treatment. The site is not located within the region's public sewage collection system, therefore is not available in this area. The soils were tested and are found to be suitable for an on-lot system, and there are no water sources within close proximity to the treatment site, so an on-lot system was selected over a holding tank.

The homeowner will be the owner of the facility and is responsible for the operation and maintenance of the facility. The parcel currently has three existing on-lot sewage systems. The first system, servicing the workshop/garage, is a 1000 Gallon 2C Septic Tank, 10'x24' inground gravity flow bed. The second system, servicing a residential home, is a 1000 Gallon 2C septic tank, 16'x60' inground gravity flow bed. The third system serves the existing farm house and data for the design was not available. Alternate (back-up) sites for on-lot systems are available for each of these existing systems and the proposed residential home.

APPENDIX G

WATER AUTHORITY
SERVICE LETTER

APPENDIX H

PNDI REVIEW RECEIPT

1. PROJECT INFORMATION

Project Name: **Farmer's Way - Single Family Home Construction**

Date of Review: **7/6/2020 04:42:06 PM**

Project Category: **Development, Residential, subdivision which will contain 1-2 lots with 1-2 single family living units**

Project Area: **196.15 acres**

County(s): **Centre**

Township/Municipality(s): **FERGUSON**

ZIP Code: **16801; 16865**

Quadrangle Name(s): **PINE GROVE MILLS**

Watersheds HUC 8: **Bald Eagle; Upper Juniata**

Watersheds HUC 12: **Beaver Branch; Slab Cabin Run**

Decimal Degrees: **40.740372, -77.905245**

Degrees Minutes Seconds: **40° 44' 25.3380" N, 77° 54' 18.8805" W**

2. SEARCH RESULTS

Agency	Results	Response
PA Game Commission	No Known Impact	No Further Review Required
PA Department of Conservation and Natural Resources	No Known Impact	No Further Review Required
PA Fish and Boat Commission	No Known Impact	No Further Review Required
U.S. Fish and Wildlife Service	No Known Impact	No Further Review Required

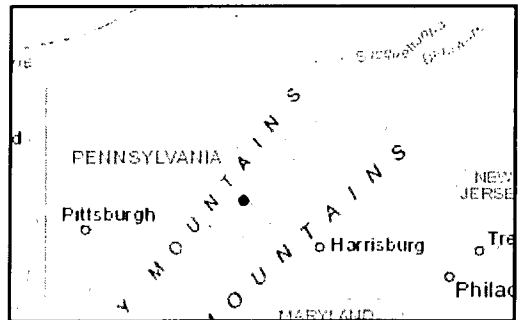
As summarized above, Pennsylvania Natural Diversity Inventory (PNDI) records indicate no known impacts to threatened and endangered species and/or special concern species and resources within the project area. Therefore, based on the information you provided, no further coordination is required with the jurisdictional agencies. This response does not reflect potential agency concerns regarding impacts to other ecological resources, such as wetlands.

Farmer's Way - Single Family Home Construction

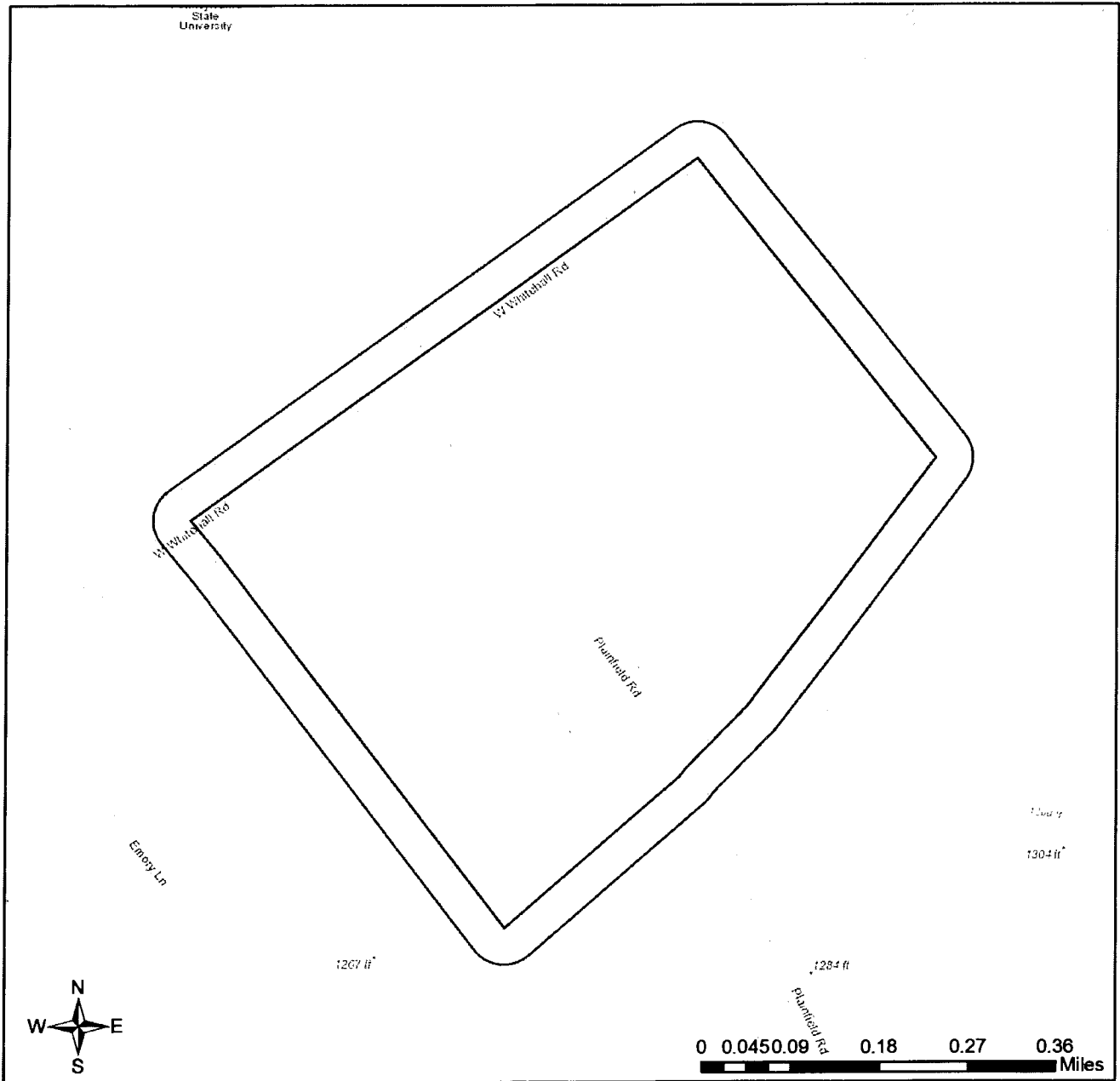


- Project Boundary
- Buffered Project Boundary

Service Layer Credits: Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community
Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community
Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China

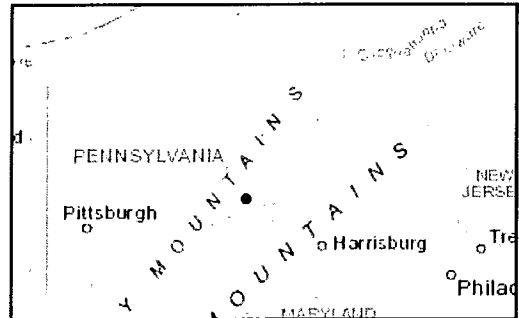


Farmer's Way - Single Family Home Construction



- Project Boundary
- Buffered Project Boundary

Service Layer Credits: Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community



3. AGENCY COMMENTS

Regardless of whether a DEP permit is necessary for this proposed project, any potential impacts to threatened and endangered species and/or special concern species and resources must be resolved with the appropriate jurisdictional agency. In some cases, a permit or authorization from the jurisdictional agency may be needed if adverse impacts to these species and habitats cannot be avoided.

These agency determinations and responses are **valid for two years** (from the date of the review), and are based on the project information that was provided, including the exact project location; the project type, description, and features; and any responses to questions that were generated during this search. If any of the following change: 1) project location, 2) project size or configuration, 3) project type, or 4) responses to the questions that were asked during the online review, the results of this review are not valid, and the review must be searched again via the PNDI Environmental Review Tool and resubmitted to the jurisdictional agencies. The PNDI tool is a primary screening tool, and a desktop review may reveal more or fewer impacts than what is listed on this PNDI receipt. The jurisdictional agencies **strongly advise against** conducting surveys for the species listed on the receipt prior to consultation with the agencies.

PA Game Commission

RESPONSE:

No Impact is anticipated to threatened and endangered species and/or special concern species and resources.

PA Department of Conservation and Natural Resources

RESPONSE:

No Impact is anticipated to threatened and endangered species and/or special concern species and resources.

PA Fish and Boat Commission

RESPONSE:

No Impact is anticipated to threatened and endangered species and/or special concern species and resources.

U.S. Fish and Wildlife Service

RESPONSE:

No impacts to **federally** listed or proposed species are anticipated. Therefore, no further consultation/coordination under the Endangered Species Act (87 Stat. 884, as amended; 16 U.S.C. 1531 et seq. is required. Because no take of federally listed species is anticipated, none is authorized. This response does not reflect potential Fish and Wildlife Service concerns under the Fish and Wildlife Coordination Act or other authorities.

4. DEP INFORMATION

The Pa Department of Environmental Protection (DEP) requires that a signed copy of this receipt, along with any required documentation from jurisdictional agencies concerning resolution of potential impacts, be submitted with applications for permits requiring PNDI review. Two review options are available to permit applicants for handling PNDI coordination in conjunction with DEP's permit review process involving either T&E Species or species of special concern. Under sequential review, the permit applicant performs a PNDI screening and completes all coordination with the appropriate jurisdictional agencies prior to submitting the permit application. The applicant will include with its application, both a PNDI receipt and/or a clearance letter from the jurisdictional agency if the PNDI Receipt shows a Potential Impact to a species or the applicant chooses to obtain letters directly from the jurisdictional agencies. Under concurrent review, DEP, where feasible, will allow technical review of the permit to occur concurrently with the T&E species consultation with the jurisdictional agency. The applicant must still supply a copy of the PNDI Receipt with its permit application. The PNDI Receipt should also be submitted to the appropriate agency according to directions on the PNDI Receipt. The applicant and the jurisdictional agency will work together to resolve the potential impact(s). See the DEP PNDI policy at <https://conservationexplorer.dcnr.pa.gov/content/resources>.

5. ADDITIONAL INFORMATION

The PNDI environmental review website is a preliminary screening tool. There are often delays in updating species status classifications. Because the proposed status represents the best available information regarding the conservation status of the species, state jurisdictional agency staff give the proposed statuses at least the same consideration as the current legal status. If surveys or further information reveal that a threatened and endangered and/or special concern species and resources exist in your project area, contact the appropriate jurisdictional agency/agencies immediately to identify and resolve any impacts.

For a list of species known to occur in the county where your project is located, please see the species lists by county found on the PA Natural Heritage Program (PNHP) home page (www.naturalheritage.state.pa.us). Also note that the PNDI Environmental Review Tool only contains information about species occurrences that have actually been reported to the PNHP.

6. AGENCY CONTACT INFORMATION

PA Department of Conservation and Natural Resources

Bureau of Forestry, Ecological Services Section
400 Market Street, PO Box 8552
Harrisburg, PA 17105-8552
Email: RA-HeritageReview@pa.gov

PA Fish and Boat Commission

Division of Environmental Services
595 E. Rolling Ridge Dr., Bellefonte, PA 16823
Email: RA-FBPACENOTIFY@pa.gov

U.S. Fish and Wildlife Service

Pennsylvania Field Office
Endangered Species Section
110 Radnor Rd; Suite 101
State College, PA 16801
Email: IR1_ESPenn@fws.gov
NO Faxes Please

PA Game Commission

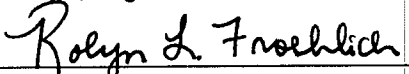
Bureau of Wildlife Habitat Management
Division of Environmental Planning and Habitat Protection
2001 Elmerton Avenue, Harrisburg, PA 17110-9797
Email: RA-PGC_PNDI@pa.gov
NO Faxes Please

7. PROJECT CONTACT INFORMATION

Name: Robyn Froehlich
Company/Business Name: Stahl Sheaffer Engineering
Address: 301 Science Park Road Suite 333
City, State, Zip: State College PA 16803
Phone: (814) 689-1562 Fax: ()
Email: rfroehlich@stahlsheaffer.com

8. CERTIFICATION

I certify that ALL of the project information contained in this receipt (including project location, project size/configuration, project type, answers to questions) is true, accurate and complete. In addition, if the project type, location, size or configuration changes, or if the answers to any questions that were asked during this online review change, I agree to re-do the online environmental review.


applicant/project proponent signature

11/18/20
date

APPENDIX I

CULTURAL RESOURCE NOTICE
/CLEARANCE



PROJECT REVIEW FORM

Request to Initiate SHPO Consultation on State and Federal Undertakings

SHPO USE ONLY	Reviewers: _____/_____
DATE RECEIVED: 11/6/20	DATE DUE: 11/20/20
ER NUMBER: 2021-0340-027-A	HRSF: <input type="checkbox"/>

REV: 07/2020

SECTION A: PROJECT NAME & LOCATION

Is this a new submittal? YES NO OR This is additional information for ER Number:

Project Name 150 Farmers Way On-Lot Sewage Plan County Centre Municipality Ferguson Township

Project Address 150 Farmers Way City/State/ Zip Ferguson PA 16801

SECTION B: CONTACT INFORMATION & MAILING ADDRESS

Name	Robyn Froehlich	Phone	(814) 242-0098
Company	Stahl Sheaffer Engineering, LLC	Fax	
Street/PO Box	301 Science Park Road, Suite 333	Email	rfoehlich@stahlsheaffer.com
City/State/Zip	State College PA 16803	Email cc:	

SECTION C: PROJECT DESCRIPTION

This project is located on: Federal property State property Municipal property Private property
(check all that apply)

List all federal and state agencies and programs providing funds, permits, licenses.	Agency Type	Agency/Program/Permit Name	Project/Permit/Tracking Number (if applicable)
	State	DEP	

Proposed Work – Attach project description, scope of work, site plans, and/or drawings

Project includes (check all that apply): Construction Demolition Rehabilitation Disposition

Total acres of project area: 5.5 Total acres of earth disturbance: 0.3

Are there any buildings or structures within the project area? Yes No Approximate age of buildings: _____

Does this project involve properties listed in or eligible for the National Register of Historic Places, or locally designated? Inventory here: <https://gis.penndot.gov/crgis>

Yes <input type="radio"/>	No <input checked="" type="radio"/>	Unsure <input type="radio"/>	Name _____
			Key Number _____

**Please email this form
and pdf attachments to:
RA-PH-PASHPO-ER@pa.gov**

Please be sure to save the Project Review Form so that it remains a digital document and retains its function as a fillable pdf. Do not print the form and scan as a pdf.

Attachments – Please include the following information with this form

- Map** – 7.5' USGS quad, streetmap, or parcel map showing the project's Area of Potential Effect
- Description/Scope of Work**– Narrative description of the project, including any ground disturbance and previous land use, and any potential to impact historic resources
- Site Plans/Drawings** – Indicate location and age of buildings, any proposed improvements, and past and present land use
- Photographs** – Digital photographs of all buildings and structures keyed to a site plan. If demolition or exterior changes are proposed to buildings more than 50 years old, please also include Abbreviated HRSF

SHPO RESPONSE (SHPO USE ONLY)

There are **NO HISTORIC PROPERTIES** in the Area of Potential Effect **SHPO REQUESTS ADDITIONAL INFORMATION** (see attached)

The project will have **NO EFFECT** on historic properties

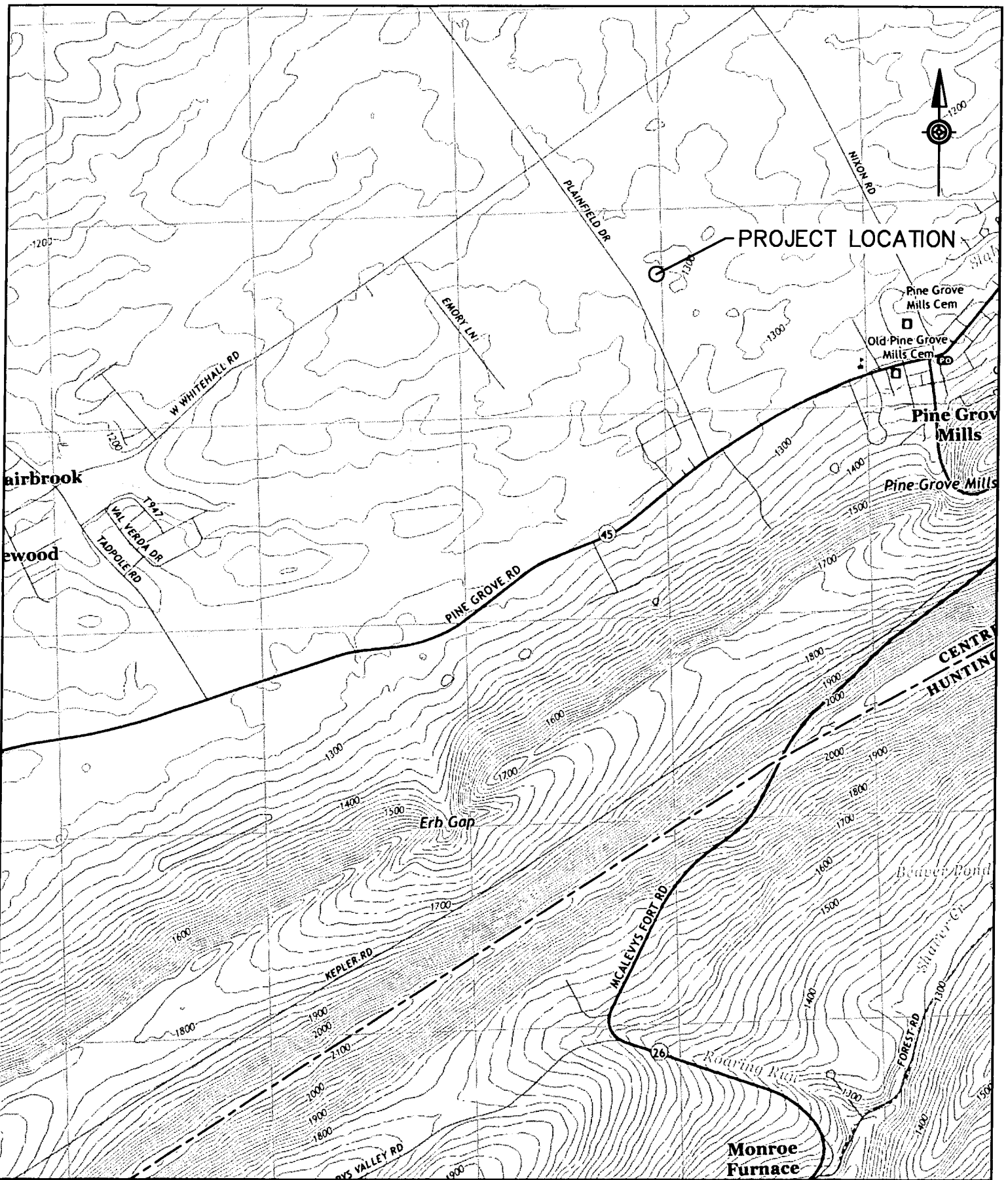
The project will have **NO ADVERSE EFFECTS** on historic properties: _____ Key# _____

DIVISION CHIEF, ENVIRONMENTAL REVIEW:

DATE: 11/6/20

SHPO REVIEWER: SC

APPENDIX J
LOCATION MAP



PROJECT LOCATION MAP
 TOWNSHIP OF FERGUSON
 CENTRE COUNTY

SCALE: 1" = 2000'
 SOURCE: USGS 7.5-MINUTE
 QUADRANGLE MAP
 PINE GROVE MILLS
 SSE PROJECT No: 20-341

STAHL SHEAFFER
ENGINEERING
 www.sse-llc.com

PLOTTED: 11/17/2020 1:14:10 PM

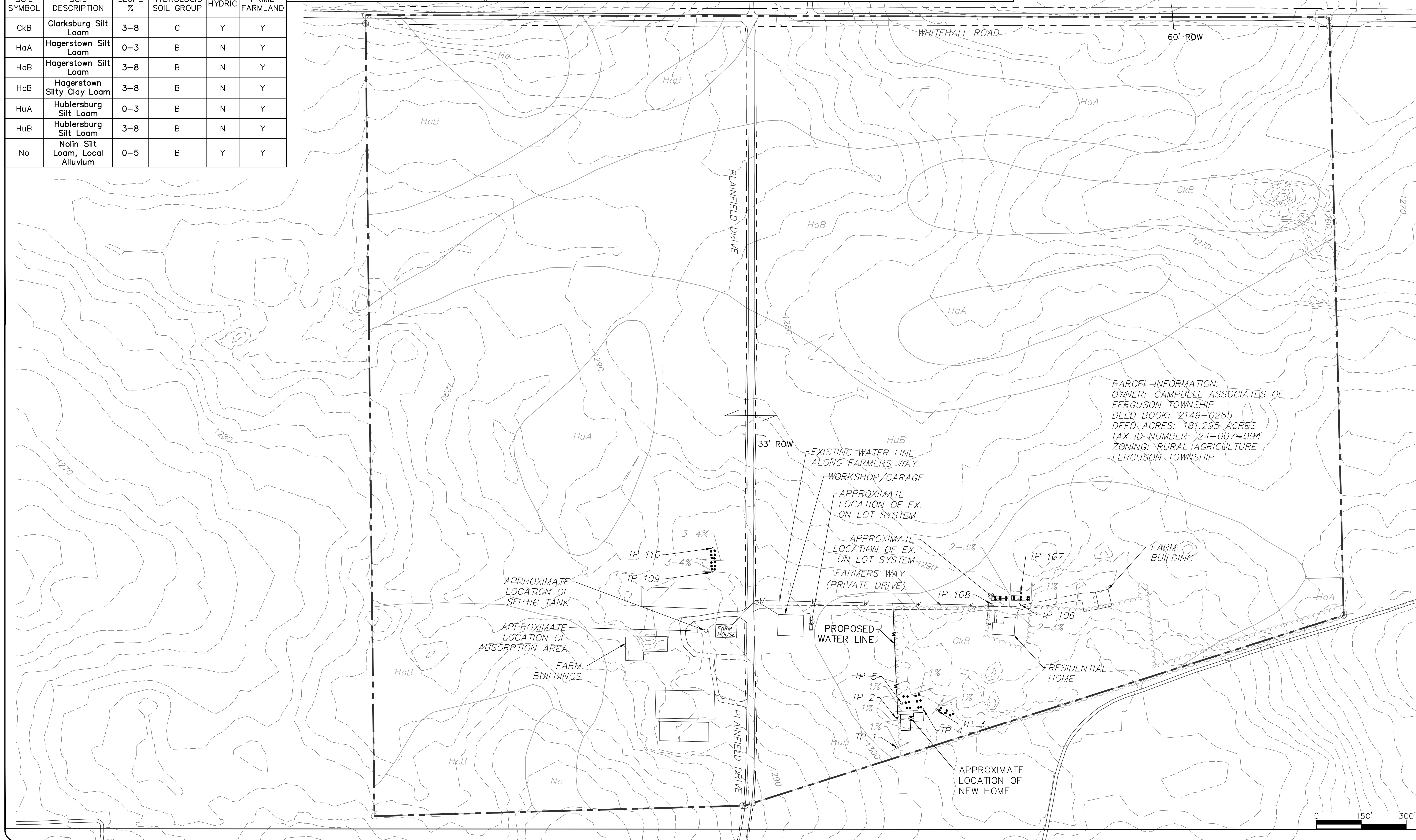
EXISTING LEGEND

	PAVED ROAD EDGE
	RIGHT-OF-WAY
	EXISTING TOPO MAJOR
	EXISTING TOPO MINOR
	GRAVEL ROAD EDGE
	PROPERTY BOUNDARY
	PROPERTY SETBACK
	EXISTING BUILDING
	SOILS BOUNDARY
	SOILS TYPE
	EXISTING TREELINE
	IRON PIN
	SOIL TEST PIT
	EXISTING WATER LINE
	PROPOSED WATER LINE

SITE NOTES:

1. ADDRESS OF NEW RESIDENTIAL HOME: 150 FARMERS WAY (PRIVATE DRIVE).
2. THERE ARE NO FLOOD ZONES LOCATED ON THE PROPERTY AS INDICATED IN FEMA MAP #42027C0835F.
3. THERE ARE NO WETLANDS LOCATED ON THE PROPERTY AS INDICATED ON THE NATIONAL WETLANDS INVENTORY MAPPING.
4. PROPERTY BOUNDARY AND EXISTING STRUCTURES SHOWN ARE APPROXIMATE BASED ON AVAILABLE TAX MAP AND RECORDED PLAN. A SURVEY WAS NOT COMPLETED.
5. PROPERTY IS LOCATED IN AN AGRICULTURAL EASEMENT AS RECORDED IN THE CENTRE COUNTY RECORDED OF DEEDS IN RB 2149 PG 285, DATED 8/21/14
6. PROPOSED RESIDENTIAL HOME:
 - 6.1 PRIMARY SITE LOCATED AT TEST PIT (TP) #4
 - 6.2 ALTERNATE SITE LOCATED AT TEST PIT (TP) #3
7. EXISTING WORKSHOP/GARAGE:
 - 7.1. 1000 GAL 2C SEPTIC TANK, 10'X24' INGROUND GRAVITY FLOW BED
 - 7.2. ALTERNATE SITE LOCATED AT TEST PIT #110
8. EXISTING RESIDENTIAL HOME:
 - 8.1. PRIMARY: 1000 GAL 2C SEPTIC TANK, 16'X60' INGROUND GRAVITY FLOW BED
 - 8.2. ALTERNATE SITE LOCATED BETWEEN TP 106 & 107
 - 8.3. TEST PIT (TP)#S 106, 107 & 108
9. EXISTING FARM BUILDINGS:
 - 9.1. EXISTING ON-LOT SYSTEM BEHIND FARM HOUSE
 - 9.2. ALTERNATE SITE LOCATED AT TEST PIT #109

SOIL SYMBOL	SOIL DESCRIPTION	SLOPE %	HYDROLOGIC SOIL GROUP	HYDRIC	PRIME FARMLAND
CkB	Clarksburg Silt Loam	3-8	C	Y	Y
HaA	Hagerstown Silt Loam	0-3	B	N	Y
HaB	Hagerstown Silt Loam	3-8	B	N	Y
HcB	Hagerstown Silty Clay Loam	3-8	B	N	Y
HuA	Hublersburg Silt Loam	0-3	B	N	Y
HuB	Hublersburg Silt Loam	3-8	B	N	Y
No	Nolin Silt Loam, Local Alluvium	0-5	B	Y	Y



PARCEL INFORMATION:
 OWNER: CAMPBELL ASSOCIATES OF FERGUSON TOWNSHIP
 DEED BOOK: 2149-0285
 DEED ACRES: 181.295 ACRES
 TAX ID NUMBER: 24-007-004
 ZONING: RURAL AGRICULTURE FERGUSON TOWNSHIP

STAHL SHEAFFER ENGINEERING
 301 SCIENCE PARK ROAD, SUITE 333
 STATE COLLEGE, PA 16803
 PH: 814-689-1562
 FAX: 814-689-1885
 www.sse-llc.com

SURVEYOR	-----	NA
CADD	-----	MJF
DESIGNER	-----	MJF
MANAGER	-----	RLF
FILE:	LEROY BICKLE PLOT PLAN.DWG	

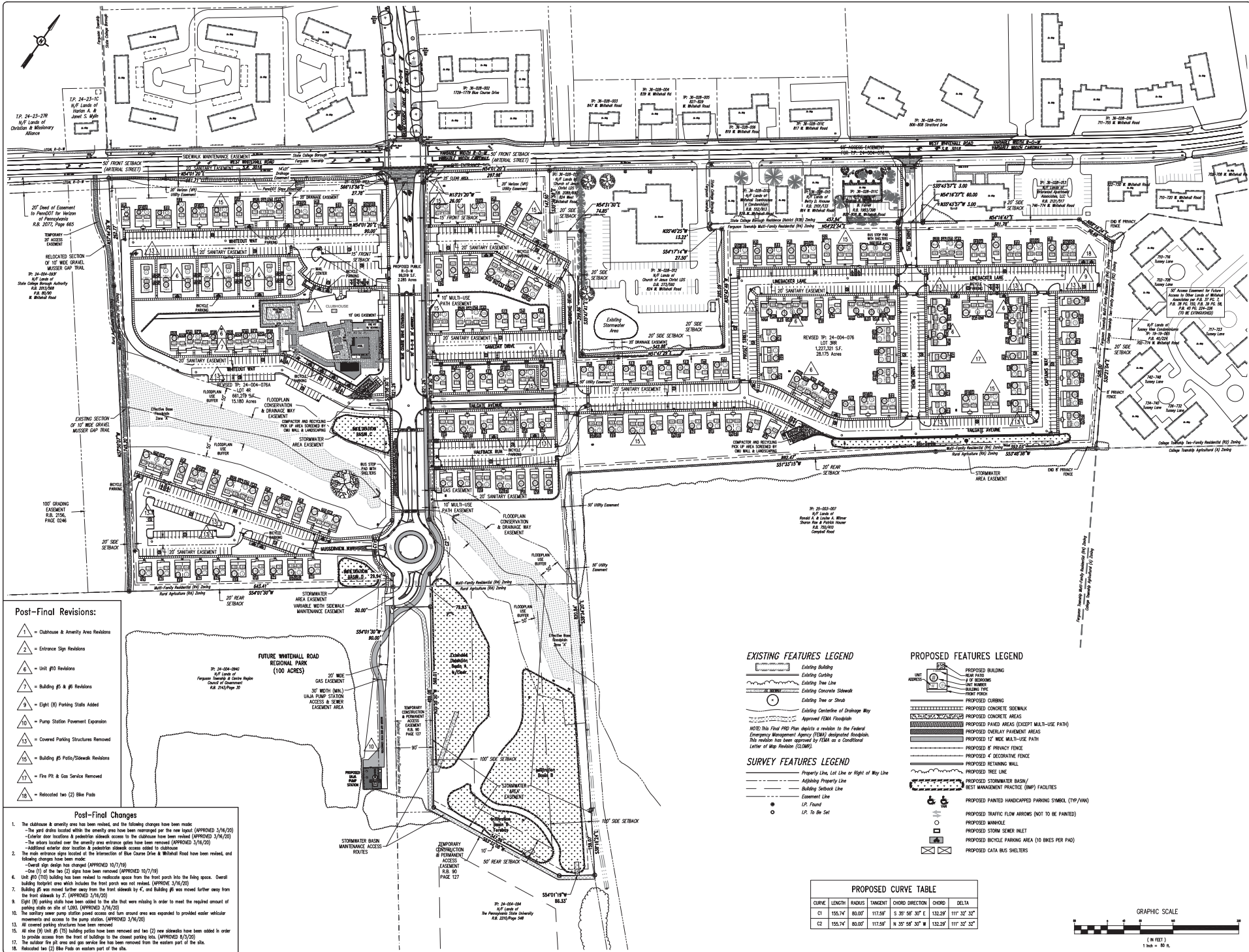
REVISIONS

FERGUSON TOWNSHIP,
 CENTRE COUNTY

150 FARMERS WAY
 ON-LOT SEWAGE PLAN

SHEET NAME
 PLOT PLAN

PROJECT NO.	20-341
DATE	11/20/2020
SCALE	SHEET NO.
AS NOTED	01 OF 01



Post-Final Revisions:

- 1. Diabhouse & Amenity Area Revisions
- 2. Entrance Sign Revisions
- 3. Unit #10 Revisions
- 4. Building #5 & #6 Revisions
- 5. Eight (8) Parking Stalls Added
- 6. Pump Station Footprint Expansion
- 7. Covered Parking Structures Removed
- 8. Building #5 Paving/Seawalk Revisions
- 9. Fire Pk. & Gas Service Revisions
- 10. Relocated two (2) Blue Pods

Post-Final Changes

1. The diabhouse & amenity area has been revised, and the following changes have been made:
 - The grid stiles located within the amenity area have been reimagined per the new layout (APPROVED 3/16/20)
 - Exterior door locations & pedestrian sidewalk access to the diabhouse have been revised (APPROVED 3/16/20)
 - The stairs located over the amenity area entrance stiles have been removed (APPROVED 3/16/20)
 - Additional exterior door location & pedestrian sidewalk access added to diabhouse
 - The main entrance signs located at the intersection of Blue Course Drive & Whitland Road have been revised, and following changes have been made:
 - Overall sign height has changed (APPROVED 10/7/19)
 - One (1) of the two (2) signs has been removed (APPROVED 10/7/19)
2. Unit #10 (110) building has been revised to relocate space from the front porch into the living space. Overall building footprint area which includes the front porch was not revised. (APPROVED 3/16/20)
3. Building #5 was moved further away from the front sidewalk by 4', and Building #6 was moved further away from the front sidewalk by 2'. (APPROVED 3/16/20)
4. The sanitary sewer pump station paved access and turn around area was expanded to provide easier vehicular movements and access to the pump station. (APPROVED 3/16/20)
5. All covered parking structures have been removed.
6. All site (9) Unit #5 (15) building patios have been removed and two (2) new sidewalks have been added in order to provide access from the front of building to the closest parking lot. (APPROVED 8/3/20)
7. The outdoor fire pit area and gas service line has been removed from the eastern part of the site.
8. Relocated two (2) Blue Pods on eastern part of the site.

EXISTING FEATURES LEGEND

- Existing Building
- Existing Sidewalk
- Existing Tree Line
- Existing Concrete Sidewalk
- Existing Tree or Shrub
- Existing Centerline of Driveway Way
- Approved Easement

NOTE: This Final PFD Plan depicts a revision to the Federal Emergency Management Agency (FEMA) designated floodplain. This revision has been approved by FEMA as a Conditional Letter of Map Revision (CLMR).

SURVEY FEATURES LEGEND

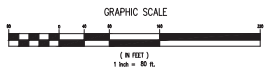
- Property Line, Lot Line or Right of Way Line
- Adjoining Property Line
- Building Setback Line
- Easement Line
- LP Found
- LP, To Be Set

PROPOSED FEATURES LEGEND

- PROPOSED BUILDING
- PROPOSED CONCRETE SIDEWALK
- PROPOSED CONCRETE AREAS
- PROPOSED PAVED AREAS (EXCEPT MULTI-USE PATH)
- PROPOSED OVERLAY PAVEMENT AREAS
- PROPOSED 12" WIDE MULTI-USE PATH
- PROPOSED 4" PRIVACY FENCE
- PROPOSED 4" DECORATIVE FENCE
- PROPOSED RETAINING WALL
- PROPOSED TREE LINE
- PROPOSED STORMWATER BASIN/ BEST MANAGEMENT PRACTICE (BMP) FACILITIES
- PROPOSED PAINTED HANDICAPPED PARKING SYMBOL (TPV/HP)
- PROPOSED TRAFFIC FLOW ARROWS (NOT TO BE PAINTED)
- PROPOSED MANHOLE
- PROPOSED STORM SEWER INLET
- PROPOSED BICYCLE PARKING AREA (10 BIKES PER PAD)
- PROPOSED CATA BUS SHELTERS

PROPOSED CURVE TABLE

CURVE	LENGTH	RADIUS	TANGENT	CHORD	DIRECTION	CHORD DELTA
C1	155.74'	80.00'	117.50'	S 33° 58' 30" E	132.29'	111° 32' 32"
C2	155.74'	80.00'	117.50'	N 33° 58' 30" W	132.29'	111° 32' 32"

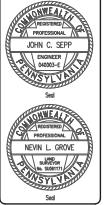


PennTerra ENGINEERING INC.
 CENTRAL PENNSYLVANIA REGION OFFICE
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COMPONENTS OF THE DESIGN SHALL BE REVIEWED AND APPROVED BY THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION (DOT) PRIOR TO CONSTRUCTION. THE DESIGNER ACCEPTS NO LIABILITY FOR ANY DAMAGE TO PROPERTY OR PERSONS ARISING FROM THE USE OF ANY INFORMATION CONTAINED HEREIN.



Design: JMS
 Drafting: JMS
 Project Manager: JMS
 Survey: JMS
 Professional: JMS
 Book: 885 Pg. 1-10
 Area: 12237-04-REC-000
 Level: 04-REC-000

THE COTTAGES AT STATE COLLEGE

FERKISON TOWNSHIP
 CENTRE COUNTY
 PENNSYLVANIA

POST-FINAL REVISION PLAN FOR THE FINAL PLANNED RESIDENTIAL DEVELOPMENT PLAN



FINAL PFD MASTER PLAN

PROJECT NO.
 12237
 DATE
 MARCH 3, 2015
 SCALE
 1"=80'
 SHEET
 4 OF 36

ORDINANCE NO. _____
SIGNIFICANT AND HERITAGE TREES

Purpose.

The purpose of this chapter is to recognize, appreciate and provide for voluntary protection of trees that are of landmark importance due to age, size, species, horticultural quality or historic importance.

Definitions.

Words and terms in this part shall have the meanings given herein. Unless expressly stated otherwise, and pertinent word or term not part of this part but vital to the interpretation of this part shall be construed to have their legal definition, or in absence of a legal definition, their meaning as commonly accepted.

1. Words used in the present tense shall include the future tense;
2. Words used in the plural number shall include the singular and plural number, and the plural number shall include the singular number;
3. The words "shall" and "will" are mandatory and are not discretionary;
4. The word "may" is permissive;
5. The word "lot" shall include the words "place," "parcel," and "premises";
6. The word "building" means a structure, including any part thereof having a roof and used for shelter or enclosure for persons or property;
7. The phrase "used for" shall include the phrases "arranged for," "designed for," "intended for," "maintained for," or any other legal activity;
8. The word "person" shall include the words "individual," "corporation," "Governmental agency," "trust," "estate," "partnership," "association," "venture," "joint venture," "participant," or any other legal activity;

As used in this part, the following terms shall have the meanings indicated;

APPLICANT—The property owner or authorized representative; the term includes "developer".

ARBORIST—The Arborist for Ferguson Township. The Arborist is a professional in the practice of arboriculture. This term shall include the Township Arborist as well as any consultants engaged to perform similar services in the promulgation and enforcement of this Part and the Ferguson Township Tree Ordinance.

TREE RISK RATING—A method that ranks both the relative degree of risk and consequence of tree failure by considering tree condition and defects, the size of the tree part prone to failure and the vulnerability and value of any target that may be struck. Tree risk ratings include:

Improbable—Tree is not likely to fail even in severe weather.

Possible—Failure could occur but is unlikely during normal weather conditions.

Probable—Tree failure is expected under normal weather conditions.

Imminent—Tree failure has started or will occur in near future.

HERITAGE TREE—Any tree or stand of trees located on public or private property, of landmark importance due to age, size, species horticultural quality or historic importance that has a DBH greater

than 36 inches or an age greater than 75 years, and has been approved as a heritage tree by the Board of Supervisors and which has been accepted by the tree owner or responsible party.

PROPERTY OWNER—Any person, agent, operator or corporation having a legal or equitable interest in the property; or recorded in the official records of the Commonwealth of Pennsylvania, County of Centre or Ferguson Township as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court.

SIGNIFICANT TREE—Any tree or stand of trees located on public or private property that is of landmark importance due to age, size, species, horticultural quality or historic importance that has been approved as a significant tree by Ferguson Township’s Tree Commission and which status has been accepted by the tree owner or responsible party.

TREE COMMISSION—Ferguson Township’s Tree Commission.

TREE—Any hard-wooded perennial plants, whether evergreen or deciduous, or a species which normally reaches a height of eight feet or more at maturity.

TREE CONDITION—An assessment of tree health and structure by the Arborist or a qualified arborist as approved by Ferguson Township’s Arborist.

General Provisions.

1. Heritage and Significant Trees may be of equivalent landmark importance due to age, size, species, horticultural quality or historic importance.
2. The Tree Commission may approve designation as a Significant Tree for a tree nominated as a Heritage Tree if the review body determines the tree is of lesser landmark importance, and still worthy of recognition.
3. A tree owner or responsible party may choose to nominate a tree as a Significant Tree rather than a Heritage Tree if they determine the tree is of lesser landmark importance, and still worthy of recognition, or if they desire no regulatory protection of the tree they would like to have recognized.

Nomination and Designation of Heritage Trees.

1. Any person may nominate a tree or group of trees to be designated as a Heritage Tree. The nomination shall be submitted by the tree owner or responsible party or accompanied by the tree owner or responsible party’s written consent. If the nominated tree is located on Township property, the nomination shall be submitted by the Township Manager or designee. Upon completion of the nomination process, the remaining portions of this subsection shall apply in the order listed.
2. After reviewing the nomination materials, and any supplemental information provided by the Township Arborist, the Tree Commission may decide by majority vote to:
 - a. Recommend approval of the tree to be designated as a Heritage Tree upon finding it is of landmark importance due to age, size, species, horticultural quality or historic importance, and forward their recommendation to the Board of Supervisors.
 - b. Approve the tree to be designated as a Significant Tree upon finding it is of landmark importance due to age, size, species, horticultural importance. Upon receipt of the tree

owner's or responsible party's written consent for designation as a Significant Tree, the tree shall be included in a publicly accessible inventory of trees.

- c. Deny the tree as a Heritage Tree and Significant Tree.
3. When the Tree Commission recommends that the Board of Supervisors designate a tree as a Heritage Tree, the Township Arborist shall prepare for the tree owner or responsible party the paperwork necessary to record the Heritage Tree designation on the owner's or responsible party's deed, noting on such deed that the tree is subject to the provisions of this chapter. If the tree owner or responsible party fails to sign the necessary paperwork, the Heritage Tree Designation shall be void, the matter shall not move forward to the Board of Supervisors, and the provisions of this chapter shall cease to apply to the tree.
4. After reviewing the nomination materials, any supplemental information provided by the Township Arborist, and the Tree Commission's recommendation, the Board of Supervisors may decide by majority vote to:
 - a. Approve the tree to be designated as a Heritage Tree upon finding it is of landmark importance due to size, age, species, horticultural quality or historic importance, at which point the Township shall execute the necessary paperwork to record the Heritage Tree designation on the tree owner's or responsible party's deed, noting on such deed that the tree is subject to the provisions of this chapter. In addition, the tree shall be included in a publicly accessible inventory of trees.
 - b. Approve the tree to be designated as a significant tree upon finding it is of landmark importance due to size, age, species, horticultural quality or historic importance. Upon receipt of the tree owner's or responsible party's written consent for designation as a significant tree, the tree shall be included in a publicly accessible inventory of trees.
 - c. Deny the tree as a Heritage Tree and Significant Tree.
5. Ferguson Township Board of Supervisors may designate up to two (2) Heritage Trees per calendar year.

Maintenance of Heritage Trees.

Heritage Trees shall be maintained by the Township in a manner consistent with tree care industry standards.

Incentives for Heritage Tree Designation.

Designated Heritage Trees shall be eligible for the following incentives subject to availability of Township Funding and the Board of Supervisors approval.

1. Plaques which may be placed on or near Heritage Trees; and
2. Maintenance of Heritage Trees by the Ferguson Township Public Works Department or its contractor including, but not limited to:
 - a. Pruning,
 - b. Pest control,
 - c. Unwanted plant removal along the perimeter,
 - d. Fertilization,
 - e. Soil amendment, and
 - f. Cabling and bracing.
 - g. Tree removal.

Removal of Heritage Tree Designation.

Heritage Trees and Heritage Tree designations shall not be removed without prior written approval obtained through:

1. The Board of Supervisors shall use their discretion when issuing their decision of removal of Heritage Tree designation and should include but not be limited to the following considerations:
 - a. Quality of tree species, condition and location; contribution to the environment;
 - b. Tree presents such a clear and present danger to people, structures, infrastructure or utilities; and
 - c. Contribution to the community.
2. The tree owner or responsible party are encouraged to take photographs of the subject tree and obtain written documentation from the Township Arborist.
3. If the Board of Supervisors permits the removal of the Heritage Tree designation and the tree is cut down, the property owner shall pay the Township the appraised value of the tree. The appraised value shall be determined by an ISA Certified Arborist. The property owner is responsible for the cost of appraisal
4. If the Heritage Tree is deemed hazardous by the Township Arborist and approved by the Board of Supervisors, the tree may be removed without penalty.

Removal of Heritage Tree.

1. No heritage tree shall be removed for any reason without the prior approval of the Board of Supervisors after recommendation by the Tree Commission and Township Arborist. Any heritage tree removed without approval by the Board of Supervisors:
 - a. The applicant shall plant similar trees to replace the equivalent total cross-sectional area of the Heritage Tree which was unlawfully cut, broken, destroyed or removed. In all instances of replacement pursuant to this subsection, such replacement trees shall be sufficient to replace the total cross-sectional area as measured at diameter at breast height (DBH) of the tree removed. For example, a removed Heritage Tree that is thirty-six-inches in diameter, shall be replaced with one thirty-six-inch tree, or eighty-one (81) four-inch trees, all in a manner satisfactory to and in locations approved by the Township Arborist.
 - b. The applicant shall pay a fine of \$1,000.00 to Ferguson Township, as well as the appraised value of the Heritage Tree as determined by the Township Arborist in accordance with established ISA tree appraisal standards.

Nomination and Designation of Significant Trees.

1. Any person may nominate a particular tree or group of trees to be designated as a Significant Tree. The nomination shall be submitted by the tree owner or responsible or accompanied by the tree owner or responsible party's written consent. If the nominated tree is located on Township property, the nomination shall be submitted by the Township Manager or designee. Upon completion of the nomination process, the remaining portions of this subsection shall apply.
2. After reviewing the nomination materials, and any supplemental information provided by the Township Arborist, the Tree Commission may decide by majority vote to:

- a. Approve the tree to be designated as a Significant Tree upon finding it is of landmark importance due to size, age, species, horticultural quality or historic importance. The tree shall be included in a publicly accessible inventory of trees.
- b. Deny the tree as a Significant Tree.

Removal of Significant Tree Designation.

1. Significant tree designation shall be removed when requested in writing by the tree owner or responsible party.
2. The tree owner or responsible party shall notify the Township in writing of the removal of any Significant Tree.

Administration and Enforcement.

1. Enforcement Officer.
 - a. The Ferguson Township Arborist is hereby designated as the enforcement officer for this part. In furtherance of his/her authority as such enforcement officer, the Arborist shall have the following duties and powers:
 - i. Review all applications for Significant and Heritage Tree designations.
 - ii. Conduct an annual or more frequent inspection of all designated Heritage Trees in the Township of Ferguson to ensure compliance with the provisions of this chapter.
 - iii. Issue notices of violation to the owner, agent or person having the beneficial interest in the premises on which a Heritage Tree is located which is found to be in violation of this part.
 - iv. Maintain all records necessary to the appropriate administration and enforcement of this part, including applications for designation and appeals.
2. The Board of Supervisors of Ferguson Township.
 - a. The Board of Supervisors is hereby vested with the following jurisdiction and authority:
 - i. An appeal may be taken to the Board of Supervisors by any person aggrieved by an order, requirements, decision, or determination by the Arborist acting within the authority of this part.
3. Petition for Appeal.
 - a. An appeal shall be filed within 30 days after the alleged erroneous order, requirement, decision, or determination.
 - b. An appeal shall be filed on the official Township Heritage Tree Appeal Application form which includes the following:
 - i. The name(s), address(es), and telephone number(s) of the petitioner(s), the owner(s) of the property on which the Heritage Tree is located.
 - ii. A description of the appeal.
 - iii. Justification of the appeal.
 - iv. The location of the property on which the Heritage Tree is located.
 - v. A site plan of the property involved, showing accurate placement thereon of the Heritage Tree.

- vi. Any other information as the Township Arborist may require to determine full compliance with this and other applicable ordinance of the Township of Ferguson.
 - c. Fees. Each appeal to the Board of Supervisors shall be accompanied by a fee as set by resolution of the Ferguson Township Board of Supervisors.
4. The Board of Supervisor's Decision. Within 30 days after reviewing the Heritage Tree Appeal Application at a public meeting, the Board of Supervisors shall provide a written conclusion to grant or deny the appeal.

Violations and Penalties.

1. In addition to the other provisions of this chapter, the penalties for any violation of this chapter, including, without limitation shall be guilty of a summary offence and upon conviction thereof shall be subject to the enforcement remedies within the Ferguson Township Code and any other applicable law.
2. Any person who violates this chapter, including property owners, occupants tree companies and gardeners, may be held for a violation of this chapter.



Ferguson
Township
Pennsylvania

2021 Fee Schedule



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Administration Department

A. Miscellaneous Charges:

1. Mileage Reimbursement	IRS Allowable Rate
2. Copies* and Open Records Fees:	
a. Black and White	1-10 Copies: \$0.20 per side (page) 11-100 Copies: \$0.10 per side (page) 101-1000 Copies: \$0.05 per side (page)
b. Color	1-10 Copies: \$0.50 per side (page) 11-100 Copies: \$0.40 per side (page) 101-1000 Copies: \$0.25 per side (page)
c. 11" x 17" Print/Copy	\$.50 per side (page)
d. Oversized Print/Copy	\$1.00/SF
e. Offsite Copies	Actual Cost
f. Computer files on CD	\$.50 per file
g. Fax Copies	\$.50 per page including cover page
h. Duplication of Electronic Records	Actual cost of duplication
Note: Prepayment of fees will be required if total fees are estimated to exceed \$100.00	
3. Bad Check Charge	\$30.00 per return
4. Late Payment Finance Charge	Up to .5% per month on unpaid balance (simple interest)
5. Daily Meal Allowance**	\$45.00 per day**
6. Meeting Room Usage	\$50.00 per event
7. Municipal Lien Letter	\$10.00
8. Credit/Debit Card Transactions	2.65% of the transaction amount with a minimum fee of \$3.00
9. Ferguson Township will accept Visa and Mastercard credit and debit cards for payments remitted to the township for services including, but not limited to permits, local taxes, and fines. A fee per transaction will be assessed based on the table to the right.	(Note: The fee for any transaction equal to or less than \$122.45 will be \$3.00)

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*Note: Copies over 1,000 are not available through the Township and would be sent out for duplication.

**Note: This amount will be aggregated. For example, a 3-day trip will have a \$135 total meal allowance, to be used as the individual deems necessary.

B. Licensing

1. Liquor License Transfer Application Note: Includes application review and up to three (3) hours of public hearing time	\$1,000.00
2. Additional Public Hearings for Liquor License Transfer Note: Maximum of three (3) hours	\$750.00

C. Peddling, Soliciting, and Transient Retail Permits:

*Soliciting Application Fee (Background check, etc.).....\$22.00 per person

Peddling: Shall be defined as an individual, person, corporation, etc., that is selling a product and/or service, or promoting a product and/or service door-to-door that will be performed or delivered by the person peddling.

Soliciting: Shall be defined as an individual, person, corporation, etc., that is selling a product and/or service, or promoting a product and/or service door-to-door, but is not providing the product or service at the time of the solicitation.

Transient: Shall be defined as an individual, person, corporation, etc., that would establish a temporary, defined location to conduct business within the Township.

	<u>Peddling</u>	<u>Soliciting</u>	<u>Transient</u>
1. Per Day	\$10.00 per person	\$10.00 per person	\$50.00
2. Per Week	\$40.00 per person	\$40.00 per person	\$250.00
3. Per Month	\$80.00 per person	\$80.00 per person	\$500.00
4. Per Year	\$200.00 per person	\$200.00 per person	\$1,000.00

D. Documents:

	<u>Hard Copy</u>	<u>CD-ROM</u>
1. Zoning Ordinance	\$0.20 per page per side	\$20.00
2. Subdivision Ordinance	\$0.20 per page per side	\$20.00
3. Sign Ordinance	\$0.20 per page per side	\$20.00
4. Storm Water Management Ordinance	\$0.20 per page per side	\$20.00
5. Road Standards	\$0.20 per page per side	N/A
6. Code of Ordinances	\$0.20 per page per side	\$20.00
7. Code of Ordinances Update	\$0.20 per page per side	\$20.00
8. Zoning Map/Development Review Map/Official Map		
a. 8 ½" x 11" Color	\$0.50	
b. 11" x 17" Color	\$1.00	
c. 24" x 36" Color	Actual Cost	

Note: The above documents can also be accessed via the Township's website

Public Works Department

A. Highway Occupancy, Street Construction, Opening, and Dedication

1. Application Fee for Trenching, Boring, Poles, Other Work in the Public Right-Of-Way Note: Covers cost to review application, issue permit, maintain the permit database, and one-time inspection of work. Additional inspection shall be billed in accordance with A.6. Inspection of Public Improvements.	\$150.00 plus a roadway restoration deposit or other surety amount as required by the Public Works Director based on extent of work
2. Application Fee for Tower and Non-Tower Based Wireless Communications Facilities in the Public Right-Of-Way*	\$150.00 per facility plus a roadway restoration deposit determined by the Public Works Director based on the extent of work
3. Driveway Permits a. Residential When Part of an Approved Subdivision/Land Development Plan b. Commercial/Industrial When Part of an Approved Land Development Plan c. All Other Driveway Permits	\$50.00 \$50.00 \$50.00 plus factor of two (2) times the base wage of the Township Engineer
4. Curb/Shoulder Drainage Deposit	Minimum \$1,000.00 or \$30 per linear foot up to a maximum of \$3,000 deposit
5. Sidewalk Deposit	\$55.00 per linear foot
6. Inspection of Public Improvement(s)	Factor of two (2) times the base wage of the Township Engineer (OR) Actual cost of contracted inspection services
7. Telecommunication and data transmission lines installed in the Public Right-of-Way	\$1.80 per lineal foot per year
8. Compensation for Public Right-of-Way use for Tower and Non-Tower Based Wireless Communications Facilities	\$500 per facility per year

* Fee shall apply only to facilities **not** regulated by the Pennsylvania Wireless Broadband Collocation Act.

B. Incident Response (including street cleaning and debris removal):

1. Labor	Factor of two (2) times the average hourly rates for a Road Worker (OR) actual contracted amount plus 10%
2. Equipment	Hourly rate of Township-owned equipment (OR) actual contractor equipment plus 10%

C. Solid Waste (payable by resident to Advanced Disposal):

Level of Service	Monthly Trash Rate	Quarterly Billing Total	Yearly Rate
Curbside Regular Service	\$ 20.15	\$60.45	\$241.80
Curbside Low-Usage Service	\$16.54	\$49.62	\$198.48

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- Deleted: 58.59
- Deleted: 234.36
- Deleted:
- Deleted: 16.21
- Deleted: 48.63
- Deleted: 194.52

Door Service (Regular)	\$30.15	\$90.45	\$361.80
Door Service (Low-Usage)	\$26.54	\$79.62	\$318.48

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D. Sewage Enforcement Services – Applications (payable by resident to SEO):

1. New On-Lot System (Approved or Denied)*	\$600.00
2. Replacement or Major Repair/Alteration of Existing System	\$600.00
3. Additional Percolation Test (Per 6-Hole Set) Under Same Application	\$360.00
4. Minor Repair(s) to Existing System	\$400.00
5. Septic Tank Replacement	\$360.00
6. Holding Tank, Privy, or Retention Tank	\$360.00
7. Renew/Reuse or Transfer Permit	\$300.00
8. IRSIS (Spray Irrigation System) and Drip Irrigation	\$1000.00
9. Interim Inspection	\$140.00
10. Final Inspection	\$140.00
11. Holding Tank Escrow	\$1,500.00
12. Existing System Inspections (Not Part of Sewage Management District or Subdivision/Land Development)	
a. Inspections Due to Housing Inspections	\$300.00 (SEO collects fee)
b. Small Flow Treatment Facility Inspection	\$300.00 (Township bills fee)
c. Inspection for any reason other than noted above	\$300.00 (SEO collects fee)
13. On-Lot Sewage Management Program Inspections :**	
a. Complete Site Inspection with Open Tank(s), Per System	\$140.00
b. Walkover Inspection, Per Site or System	\$100.00
c. Open Tank(s) Inspection for Pumping Waiver, Per System	\$140.00
d. Waiver, Inspection Not Required	\$25.00

*Note: Any person owning a building served by an on-lot sewage disposal system shall have the septic tank pumped by a qualified pumper/hauler every 3 years. This is done at the expense of the owner at a price negotiated between the property owner and the qualified pumper/hauler

**Note: In most cases, inspections for on-lot sewage management systems are conducted by the Centre Region Code Agency. However, in certain circumstances (drip irrigations, experimental systems, etc.) the SEO may be asked to conduct the inspections. If so, the SEO fees listed in this section of the schedule are applicable.

E. Sewage Enforcement Services – Design (including stakeout – SEO collects fee)

Inground Gravity Flow System	\$260.00
Inground Pressure Dosed System	\$300.00

Elevated Sand Mount or At-Grade System	\$400.00
Orengo System	\$1200.00

Note: Monies collected by the SEO will be forwarded to the Township at the end of the month with the monthly invoices

F. Sewage Enforcement Services – Subdivision/Land Development/Enforcement/ Small Flow Treatment Facilities Inspections (Developer pays 100%):

1. Primary Sewage Enforcement Officer	\$60.00 per hour
2. Alternate Sewage Enforcement Officer	\$48.00 per hour
3. Administration	\$38.00 per hour
4. Percolation Hole Preparation Including Gravel and Presoak Per 6-Hole Test	\$200.00 per set
5. Percolation Testing, Per 6-Hole Test, Whether Site Passes or Fails Plus Mileage at IRS Allowable Rate	\$350.00 per set plus mileage at IRS allowable rate
6. SEO Providing Water for Testing, Per 6-Hole Test	\$120.00 per test
7. Planning Module Review (Per Review)	
a. Component 1	\$200.00
b. Component 2	\$300.00
8. Technicians	\$32.00 per hour
9. Mileage	IRS allowable rate

G. Sewage Enforcement Services – Municipal Consultation/Enforcement

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1. Primary Sewage Enforcement Officer	\$56.00 per hour
2. Alternate Sewage Enforcement Officer	\$46.00 per hour
3. Secretarial Administration	\$36.00 per hour
4. Mileage	IRS allowable rate

H. Fire Suppression – Underground Water Storage Tank

1. Underground Storage Tank Replacement Cost Contribution	\$7,500.00
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Finance Department

A. Standard Fees:

1. Certified Letter Administrative Fee	\$7.50 per letter
2. Certified Tax Letter	\$5.00 per letter per tax
3. Tax Bill Request (First one is free)	\$5.00 per bill

Health Department

A. Health Inspections – Eating & Drinking Establishments

1. Inspection Services & Annual License per Establishment (Include Initial Inspection and One Re-Inspection):	
a. Take-Out Establishments (Including	\$135.00 annually

Food Trucks)	
b. Establishments with up to 100 Seats	\$80.00 annually
c. Establishments with 101 to 249 Seats	\$100.00 annually
d. Establishments with more than 250 Seats	\$122.50 annually
e. Retail Establishments*	\$80.00 annually
2. Additional Inspections	Actual costs
3. Proctoring a ServSafe Exam to Certify Food Establishment Employees**	\$75.00
4. Bed and Breakfast Establishments	\$80.00 annually
5. Temporary Eating and Drinking Establishments	\$50.00 for one day, \$75.00 for two through five days, and \$25 per day for each day after five
6. Late License Fee***	20% of License Fee**
7. Lost License Fee	\$10.00
8. Facility Plan Review Fee:	
a. New Establishment	\$150.00
b. Change of Ownership Only	\$50.00

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Note: *Farmer’s Market vendors are the same as a Retail Outlet unless they have a Department of Agriculture license. Vendors must provide a copy to avoid the fee. ALL vendors must fill out the Retail Establishment Application.
**Payable to State College Borough
***The Late License Fee applies to all applications postmarked after the last date of the month that the license is due.

Planning & Zoning Department

A. Escrow Accounts – Review Costs, Inspections, and Incidental Municipal Services

Applicants will be required, at the time of the plan submission, to deposit with the Township an escrow sum of money that will be used to pay for Township staff time or consulting services retained by the Township to complete the review of the submitted plan and to complete inspection of public improvements if sufficient escrow funds remain on deposit. The escrow deposit for Street Cleaning/Municipal Services shall be made at the time of preliminary/final plan signature. Each time an escrow account in reduced by one-half (1/2) of the original deposited amount, the applicant will be required to deposit additional funds in order to restored the initial escrow amount.

For ALL plans, before approval of either preliminary or final plans occurs, the applicant shall pay ALL costs associated with the review of the plan by the Township’s Public Works Director, Engineer, Solicitor, or any other professional consultant retained by the Township to review said plan. Fee will be a factor of two (2) times Public Works Director/Township Engineer Base Hourly Wage (OR) actual cost of contracted services. Township staff shall have the flexibility to reduce the minimum required escrow amounts. Escrow monies will not be released until ALL fees associated with a plan have been paid, even if the plan has been recorded.

1. Land Developments Escrow Amounts*

Building Coverage (ft. ²)	No Stormwater or Traffic Study	Stormwater Only	Stormwater and Traffic	Municipal Street Cleaning Services	Lighting Plan Review
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Up to 5,000 Square Feet	\$500.00	\$1,500.00	\$3,000.00	\$150.00	\$750.00
5,001 Square Feet to 25,000 Square Feet	\$500.00	\$3,500.00	\$6,000.00	\$300.00	\$750.00
25,001 Square Feet to 50,000 Square Feet	\$500.00	\$5,000.00	\$10,000.00	\$500.00	\$750.00
50,000 Square Feet +	-----	\$6,500.00	\$12,000.00	\$500.00	\$750.00

*Note: Some reviews may exceed required escrow amount and additional funds may be required.

2. Subdivision Escrow Amounts

	No Stormwater or Traffic Study	Stormwater Only	Stormwater and Traffic	Municipal Street Cleaning Services	Septic System Testing (Soil Problems, Perc. Test, etc.)
1-10 Lots	\$500.00	\$1,500.00	\$3,500.00	\$150.00	\$1,000.00
11-40 Lots	\$500.00	\$3,500.00	\$6,000.00	\$500.00	\$1,000.00
41 Lots or More	\$500.00	\$5,000.00	\$10,000.00	\$1,000.00	\$1,000.00
Lot Consolidation	\$200.00	-0-	-0-	-0-	-0-

B. Subdivision Applications*

1. 1-2 Lots	\$300.00
2. 3-5 Lots	\$350.00
3. 6-10 Lots	\$400.00
4. 11-20 Lots	\$450.00
5. 21-30 Lots	\$500.00
6. 31-40 Lots	\$550.00
7. 41+ Lots	\$600.00
8. PRD Tentative Plans	\$2,000.00
9. Final PRD Plans	\$400.00
10. Lot Consolidation Plans	\$50.00
11. Time Extension for Conditionally Approved Plans	\$50.00
12. Modification/Waiver Application	\$50.00
13. Digitizing of Plan Not Submitted in Digital Format	\$25.00 plus actual cost of digitizing service completed by consultant
14. Traditional Town Development General Master Plan	\$2,000.00
15. Traditional Town Development Specific Implementation Plan	
a. Addition or Revision to Existing	\$300.00

Structure	
b. New Development on Vacant Lot:	
i. < 10,000 Square Feet	\$500.00
ii. > 10,000 Square Feet	\$750.00

*Note: Subdivision Application fees will be due at the time the application is submitted.

C. Land Development Applications*

1. Land Development Applications For:	
a. Addition or Revision to Existing Structure	\$300.00
b. New Development on Vacant Lot:	
a. < 10,000 Square Feet	\$750.00
b. > 10,000 Square Feet	\$1,000.00
2. Minor Alterations to Approved Plans	\$50.00
3. Time Extensions for Conditionally Approved Plans	\$50.00
4. Lighting Plan	\$50.00
5. <u>Workforce Unit Fee-In-Lieu</u> ** (Single Family Attached/Detached)	<u>\$86,775.75</u>
6. <u>Workforce Unit Fee-In-Lieu</u> *** 7. (Multifamily)	<u>\$53,041.50</u>

*Note: Land Development Application fees will be due at the time the application is submitted.

D. Zoning Permit Fees

1. For ALL Site and Land Development Plans	\$125.00
2. New Home Construction	\$100
3. Decks, Additions, Detached Garage, Renovations, Etc.	\$50
4. Zoning Permits for Commercial/Industrial Uses	\$50
5. Structures Less Than 144 Square Feet	\$25.00
6. Zoning Permit for Pool	\$25.00
7. Home Occupation Permit	\$25.00**
8. Restoration Vehicle or Restoration Parts Vehicle Permit	\$25.00 per year (two year max.)
9. Lighting Application	\$50.00 + \$250 escrow
10. Food Truck Permit	\$25.00 per year*
11. Short-Term Rental Permit	\$25.00**

*A \$25.00 permit fee is required for the initial application and \$25.00 for each subsequent year starting in January.

**A \$25.00 permit fee is required for the initial application and a no-charge renewal license is issued for each subsequent year starting in January.

E. Sign Permits

1. Development Review Notice Signs:	
a. Sign Rental	\$10.00 per sign
b. Refundable Security Deposit	\$125.00 per sign
2. Permits (Based on Total Signage Area):	

a. 0-10 Square Feet	\$25.00
b. 11-50 Square Feet	\$35.00
c. 51-100 Square Feet	\$55.00
d. 100+ Square Feet	\$80.00
3. Annual License Renewal:	
a. 0-10 Square Feet	\$20.00
b. 11-50 Square Feet	\$30.00
c. 51-100 Square Feet	\$50.00
d. 100+ Square Feet	\$75.00
4. Sign Lighting Review	\$50.00 + \$250.00 escrow
5. Temporary Signs	\$15.00 per sign

1. Special Sign Permits

1. Special Event/Tent Sale	\$15.00 per application
2. Balloons, Pennants, Streamers	\$15.00 per application

F. Zoning Hearing Board

1. Appeals*	\$500.00
2. Variances**	\$300.00
3. Special Exceptions	\$500.00

*Note: \$500.00 Appeal fee is refundable if applicant prevails in the appeal of a notice of violation

**Note: Zoning Appeals and Variances are separate charges. Variance charges in this schedule are non-refundable. If the applicant prevails in a Zoning Appeal and a Variance, only the Zoning Appeal fee will be refunded.

G. Curative Amendment/Validity Challenge

1. Filing Fee	\$1,250.00 + actual cost of advertising
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H. Conditional Use Hearing

1. Conditional Use Application and Hearing	\$500.00
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I. Rezoning Requests

1. Filing Fees & Escrow Amount	\$250.00 filing fees + \$1,500.00 escrow account to be applied toward actual cost of advertising, posting of property, and administrative fees related to review
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J. Ordinance Amendment

1. Petition for Zoning or Subdivision and Land Development Code Revision	\$250.00
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K. Mobile Home Parks

1. Initial Fee	\$100.00 + \$5.00 per lot
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2. Annual Renewal Fee	\$50.00
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L. Parkland Fees

1. Parkland Fee In-Lieu	\$1,225.00 per person*
2. Park Master Plan Development Fee when Land is Dedicated for Parkland	\$179.00 per dwelling unit

*Note: Fee based on assumption of 2.54 persons per dwelling unit

M. Inspection of Public Improvements

1. Factor of 2 times Township Engineer base hourly wage or actual contracted amount

N. Grass, Weeds, & Certain Other Vegetation

(Grass, weeds, and certain other vegetation EXCEEDING height provisions of ordinance)

Applicable penalty period is April through October. All violations occurring within the penalty period will be assessed according to this fee schedule, and will not reset until the following penalty period. For example, if a Warning Notice is resolved, any subsequent violations within the same penalty period will result in a 2nd violation penalty.

1. 1 st Notice of Violation	No penalty – Warning notice only
2. Issuance of 2 nd Violation	\$25.00
3. Issuance of 3 rd Violation	\$50.00
4. Issuance of Each Additional Notice of Violation	\$75.00

O. Snow Removal

Applicable penalty period is November through March. All violations occurring within the penalty period will be assessed according to this fee schedule, and will not reset until the following penalty period. For example, if a Warning Notice is resolved, any subsequent violations within the same penalty period will result in a 2nd violation penalty.

1. 1 st Notice of Violation	No penalty – Warning notice only
2. Issuance of 2 nd Violation	\$25.00 + prosecution costs
3. Issuance of 3 rd Violation	\$50.00 + prosecution costs
4. Issuance of 4 th Violation	\$75.00 + prosecution costs
5. Issuance of 5 th Violation	\$100.00 + \$25.00 for each violation after the 5 th up to a maximum of \$300.00 plus costs of prosecution

P. Code Administration Fees

1. Building Code Permits

a. 1 and 2 Family Residential

1. Application Fee	\$35.00
2. New Construction	\$0.0055 x Declared Cost*, OR \$0.0055 x Square Foot Construction Cost x Square Footage (which

	ever is greater) (Most recent square foot construction cost as published by the International Code Council)
3. Renovation	\$0.0055 x Declared Cost*
4. Minimum Fee	\$55.50
5. Reinspection Fee	\$75.00
6. Demolition Fee	\$55.00

*Note: The CRCA may request documentation supporting the declared project cost

**Note: Most recent square footage construction cost as published by the International Code Council

b. 1 and 2 Family Residential – New Industrialized Housing Only

7. Application Fee	\$35.00
8. New Construction	80% of the following: [\$0.0065 x Declared Cost* (OR) \$0.0065 x Square Foot Construction Cost* x Square Footage (whichever is greater) (Most recent square foot construction cost as published by the International Code Council)]
9. Minimum Fee	\$55.50
10. Reinspection Fee	\$75.00

*Note: The CRCA may request documentation supporting the declared project cost

c. Non-1 and 2 Family Residential

1. Application Fee	\$75.00
2. New Construction, Renovation, or Addition	\$0.0065 x Declared Cost*, OR \$0.0065 x Square Foot Construction Cost** x Level of Renovation Multiplier x Square Footage (whichever is greater) (Most recent square foot construction cost as published by the International Code Council)
3. Minimum Fee	\$55.50
4. Reinspection Fee	\$75.00
5. Demolition Fee	\$55.50

*Note: The CRCA may request documentation supporting the declared project cost

2. Fire Safety Permits

Annual Permit Fee = T x \$85.00 x R/V (rounded to the nearest dollar)	
R = Reduction Factor = 1	
T = Estimated Inspection Time of Property	
<u>Square Feet</u>	<u>Time in Hours</u>
1,000 or less	2
1,001 to 2,500	2.75
2,501 to 10,000	3.5
10,001 to 25,000	4.5
25,001 to 75,000	6
75,001 or more	9.5
V = Inspection Frequency Value	
<u>Life Safety Value (as determined at the time of inspection)</u>	<u>Inspection Frequency</u>
100 or less	5-year interval

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101 to 400	3-year interval
401 or more	Annually

3. Rental Housing Permits

1. COG Centre Region Code Single Dwelling Unit, Townhouse, Mobile Home, Apartment, Condominium, or Duplex (per unit) (includes intermittent rentals) a. Township Fee (per unit)	\$40.00 \$3.00
2. COG Centre Region Code Lodging House, Boarding House, Tourist Home, or Rooms (per unit) a. Township Fee (per unit)	\$35.00 \$3.00
3. COG Centre Region Code Fraternity or Dormitory a. With Fewer than 15 Sleeping Rooms b. With 15-25 Sleeping Rooms c. With More Than 25 Sleeping Rooms * Township Fee	\$350.00 \$400.00 \$450.00 \$25.00

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4. Well and Borehole Permits

1. Potable Drinking Water Well	\$56.00
2. Base Fee for All Wells and Boreholes Subject to the Centre Region Building Safety and Property Maintenance Code with the Exception of Potable Drinking Water Wells Including up to Five (5) Ground Penetrations	\$150.00
3. Additional Penetrations Beyond the Five (5) Penetrations Covered in the Base Fee for up to and Including an Additional Five (5) Penetrations	\$75.00

5. Permit Expiration and Permit Renewal Fees

The following fees are applicable to permits that are subject to the provisions of PA Act 46 of 2010	
1. Written Verification of Expiration Date a. Residential Projects b. Commercial Projects	\$100.00 \$500.00
Permit Extension Fee Shall be 25% of the Original Base Permit Fee, Not to Exceed \$5,000.00	

6. Plan Review Fees

Upon the second plan submission prior to the issuance of a permit if the plan review comments have not been adequately addressed (OR) if additional comments are required to be generated (OR) any submission of modifications after the issuance of a permit, the following fees will apply	
1. Residential Submission Fee	\$0
2. Commercial Submission Fee	\$150.00

3. Review Fee	\$85.00 x staff time in hours
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7. Work Not Covered By Permit Fees

1. Fee	\$85.00 x staff time in hours
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8. Applicant requested accelerated plan review or inspection outside of normal business hours

1. Fee	\$120.00 x staff time in hours
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9. Other Code Administration Fees

1. Carnivals/Fairs	\$25.00 per event
2. Tents and Temporary Structures	\$25.00 per event
3. Re-inspection/Additional Inspection Fee	\$45.00
4. Explosives Permit	\$25.00 per day
5. Demolition Permit	\$40.00
6. Fire Alarm License for Installation	\$20.00 per municipality
7. Fire Alarm Registration Fee (For ALL Alarms, 4 Signals Off-Premises)	\$25.00
8. Fire Alarm User Permit Fee	\$25.00
9. Fire Alarm Installation License	\$20.00
10. Fire Alarm Late Permit Fee for Each Calendar Month of Part Thereof	\$15.00
11. On-Lot Sewage System Inspection Fee Schedule (conducted by Centre Region Code Agency):	\$75.00 paid by property owner
a. Existing System Inspection with Open Tank	\$35.00 paid by property owner
b. Existing System Inspection, Visual Only, Closed Tank	

Police Department

A. Fines (first 72 hours)

1. No Parking Fire lanes	\$50.00
2. No Parking Handicapped Only	\$50.00
3. Prohibited Parking – At All Times	\$15.00
4. Prohibited Parking – At Certain Times	\$15.00
5. Prohibited Parking over 2 Hours	\$15.00
6. Snow Parking Violations	\$15.00
7. No Parking In Bus Stop Area	\$15.00
8. No Parking On Sidewalk	\$15.00
9. No Parking on Crosswalk	\$15.00
10. No Parking at any place where official sign prohibits parking, stopping or standing	\$15.00
11. No Parking More than 12" from curb	\$15.00
12. No Parking against traffic	\$15.00
13. No Parking Blocking Driveway	\$15.00

14.	No Parking within 30' of a stop sign	\$15.00
15.	No Parking within 15' of a fire hydrant	\$15.00
16.	Parking Boot Removal	\$50.00
17.	No Valid Residential Parking Permit Displayed in Established Parking Permit Streets	\$15.00
18.	No Parking in Intersection	\$15.00
19.	No Parking within 20 feet of a Crosswalk	\$15.00
20.	Parking Not Wholly within Marked Space	\$15.00

B. Emergency Alarm Fees

1.	First Alarm	None – Notification only
2.	Second Alarm	None – Notification Only
3.	Third Alarm	None - Notification/Warning
4.	Fourth Alarm	\$75.00
5.	Fifth Alarm	\$150.00
6.	Each Additional Alarm	\$300.00

C. Reports

1.	Traffic Crash Reports	\$15.00 each
2.	Local criminal history check	\$15.00
3.	Notarized local criminal history check	\$20.00
4.	Lost or Stolen Property Statement	\$3.00
5.	Specially Prepared Reports (authorized party only)	\$35.00/hr. + \$0.20/page (\$15.00 minimum)
6.	Report Summary Letters(per report) (authorized party only)	\$35.00/hr. + \$.020/page(\$15.00 minimum)
7.	Photos, video, audio reproductions, (authorized party only)	\$75.00/hr. + actual cost of reproduction (\$35.00 minimum)
8.	Report Copies (valid subpoena or court order only)	\$0.20/page

D. Special Events

1.	Permit	
	a. Organizations with 501(c)3 tax exempt status	Waived
	b. All other organizations	\$25.00
2.	Escrow	
	a. Organizations with 501(c)3 tax exempt status	\$125.00
	b. All other organizations	\$250.00
3.	Staff	
	a. Police Staff	\$75.00/hour subject to a 3 hour minimum
	b. Public Works Staff	\$50.00/hour subject to a 3 hour minimum

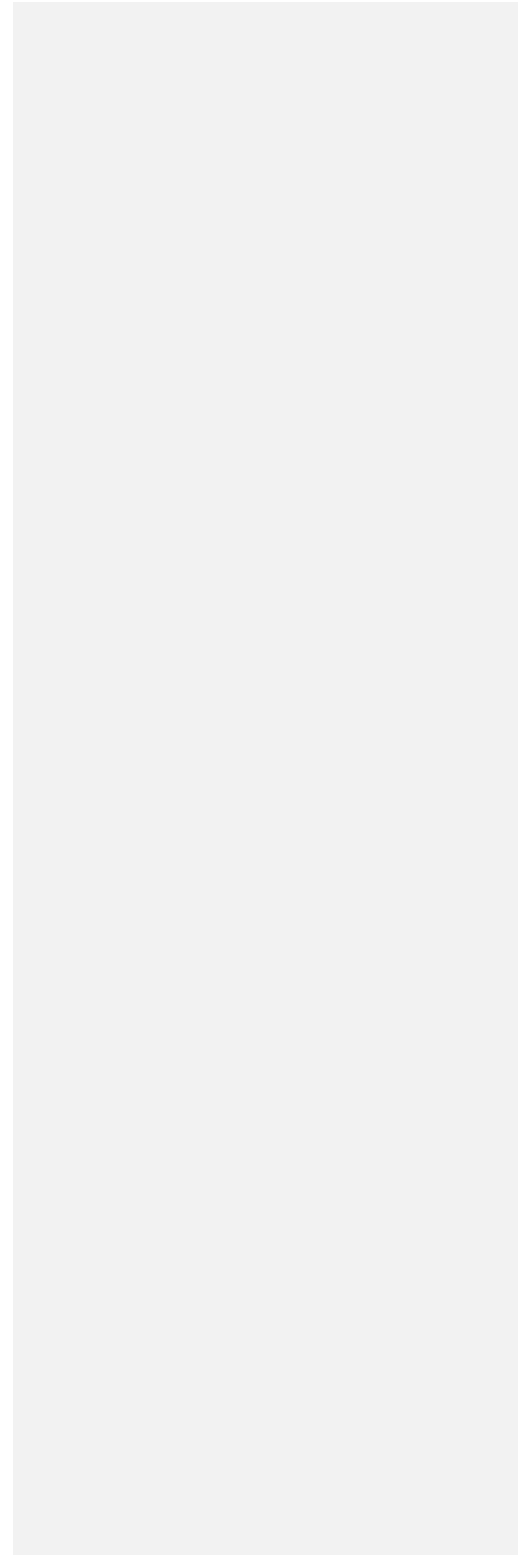
E. Miscellaneous Fees

1. Residential Parking Permit	\$15.00 per year
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DRAFT



An assessment of possible costs, savings and increased safety in park maintenance and operations.

As the Board is aware, currently Ferguson Township is responsible for a large amount of park maintenance and is also responsible for parkland acquisition and all of the capital investment into our parks, such as master planning, tree planting, parking lot paving, stormwater feature installation and maintenance and installation of all amenities. Despite being in an agreement for many years with the Centre Region Park Agency for park maintenance, there continues to be confusion as to who is responsible for many instances of maintenance and the costs associated with them.

There are two ways that I can see to resolve this confusion. First, we could bring all park maintenance and operation fully under our control. Second, we could clarify our expectations as to what we believe is a reasonable division of authority, responsibilities and costs via a revised MOU.

Of course there are many benefits to bringing park operations and management fully under our control but there are also costs that must be assessed. ***In order to have an informed discussion in a future meeting, I would like the Board to request some information from Staff at Ferguson Township and the Centre Region Park Agency.***

MOWING

Assess mowing costs: In-house and Contract:

Request actual mowing data from CRPR for 2018, 2019, 2020, equipment, staffing, time for turf and sportsfields, separately.

Request cost estimate for assuming all turf mowing in parks from FTPW, including equipment needs and staffing.

Request cost estimate for current mowing done by FTPW in parks (stormwater basins, undeveloped areas, etc).

Request contract mowing estimate from three landscape companies.

REFUSE AND RECYCLING

Assess refuse and recycling collection needs and costs: Request refuse and recycling collection data from CRPR for 2018, 2019, 2020. Request cost assessment from FTPW to bring in-house.

PROGRAMS

Assess program usage: Request FT program participation data for pools and programs from 2018 and 2019 and 2020 from CRPR.

AMENITY MANAGEMENT

Assess potential revenue from pavillion rentals: Request pavillion rental data from CRPR for 2018, 2019, 2020.

Assess field use agreement potential: Request field reservation and revenue data from 2018, 2019, 2020 from CRPR, Request field maintenance data from CRPR from same period, mowing and ecocide application frequency and costs.

Assess staff and IT needs to manage pavillion and field reservations: Request estimate for staffing and technical needs from FT Administration.

After receiving the above requested information I propose we discuss whether it is feasible or desirable to bring the remaining park maintenance and operations responsibility under our control.

There may be significant benefits to doing so.

As we saw in the discussion of the Park Hills Drainageway there may be significant opportunities we are missing out on due to a segmented parks, stormwater and open space program. There are opportunities to cut costs (such as realizing the savings associated with decreased mowing) and improve service by integrating recreation, stormwater management and meeting our climate change goals via a consolidation of park maintenance and operations with open space and green infrastructure management under Ferguson Township.

REVISED MOU OPTION

The Centre Region Park Authority is currently discussing what they consider to be the Centre Region Park Agency responsibilities for park maintenance, to eventually be explicated in a MOU that Ferguson Township is expected to comply with. ***I propose that the FT Board of Supervisors discuss and identify important policy considerations such as division of authority, responsibilities and cost recovery to be included in the MOU.***

DIVISION OF AUTHORITY: RULES IN PARKS

Generally, Ferguson Township rules should take precedence over CRPR rules. We are the entity that is covered by hold harmless legislation.

Some example of specific rules that are needed:

Groups shall not store their equipment at FT parks without permission of the Board of Supervisors.

The dog park shall be managed via registration and fob access only.*

DIVISION OF AUTHORITY: CONTROL OVER COSTS AND POLICY

There is a very strong effort to brand our Ferguson Township parks as being maintained and operated by CRPR Agency and this includes an effort to standardize many things (trash cans, signs, benches, etc) across the entire region. Without our oversight this may result in higher costs to the municipality.

When CRPR Agency is making a recommendation for the installation of any park equipment, sign, bench or any amenity whatsoever it shall be accompanied by three alternatives and a cost analysis and be presented to the Board, ultimately responsible for the fiscal condition of Ferguson Township.

MAINTENANCE RESPONSIBILITIES

An option that may be something the Board would wish to pursue in the MOU is to accept full responsibility for certain more highly skilled maintenance needs and bill CRPR for the work performed. This practice of an entity billing another for services performed is very common in the Centre Region. It can be a way to achieve both a best use of resources and a proper assignment of costs.

Consideration should be given to billing for CRPR for services provided such as FT PW mowing, timely maintenance and repair of equipment/amenities, tree pruning, stump grinding, parking lot sealcoating, sign installation, one call charges.

This option gives less control to the municipality in terms of implementation of green practices and cost recovery efforts than bringing operations fully under FT but may be more beneficial in terms of efficiency for both parties. Further, green practices and cost recovery sharing could be part of the MOU.

Ferguson Township has sustainability goals that CRPA does not appear to share. A reduction in ecocides in parks is possible and if we desire to pursue such it should be included in the MOU along with recycling responsibilities. Recycling in all parks is strongly supported in repeated surveys.

COST RECOVERY

FT invests heavily in our parks and the Centre Region Park Agency spends no money on capital investments yet they receive all the revenue from our amenity rentals. Consideration should be given to cost recovery sharing for rental amenities.

*Controlling dangerous behavior at the dog park. Not only have there been multiple dog attacks that resulted in dog's deaths, additionally there are regular complaints of general bad behaviour and questions regarding health and safety at the dog park. I have repeatedly asked CRPR to consider instituting a register-before-use system to ensure the health and safety of users and to ease the struggle of our law enforcement officers who are tasked with responding to calls at the facility. There are established systems that can be used to register and grant access to users that would greatly increase safety and reduce the many negative aspects of a completely unsupervised dog park facility. If FT were responsible for park operations we could institute such a program. If CRPR continues to be responsible for operations this requirement should be considered for the MOU. This practice is extremely common and is recommended as a best practice for health and safety of all.

<https://www.urbanaparks.org/dog-park-members-will-need-a-new-key-fob-to-enter-park/>

<https://www.delcopa.gov/departments/parks/kent.html>

<https://uatwp.org/upper-allen-township-dog-park-at-daybreak/>

<https://www.wiltonmanors.com/681/Dog-Park>

<https://www.a2gov.org/departments/Parks-Recreation/play/Documents/Recommendations%20and%20Guidelines%20for%20Dog%20Park%20Site%20Selection%20updated%204-10-15.pdf>

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

FINANCE COMMITTEE

Video Conference

November 17, 2020

8:30 AM

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, this Finance Committee meeting will be held via video conference. Written public comment or requests to speak to the Finance Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing casendorf@crcog.net.

AGENDA

1. CALL TO ORDER

Mr. Myers will convene the meeting. Mr. Asendorf will review the meeting procedures and perform a roll call of members.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minute per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. APPROVAL OF MINUTES (Action)

A copy of the minutes from the October 8, 2020 Finance Committee meeting is **enclosed** for approval.

4. MUNICIPAL COMMENTS ON THE 2021 COG SUMMARY BUDGET (Action)

This is an action agenda item. The Committee should receive the municipal budget comments, come to a consensus in finalizing the 2021 COG budget, and refer the budget to the General Forum.

This agenda item asks the Finance Committee to review the municipal comments relating to the 2021 COG Summary Budget, prepare a recommendation for proceeding on each comment, and forward the budget, as may be revised to the General Forum for approval and referral to the municipalities for adoption.

During its October 26, 2020 meeting, the General Forum approved the following motion:

“That the General Forum, as recommended by the Executive and Finance Committees, receive the draft 2021 Summary Budget for the Centre Region Council of Governments and refer it to the municipalities for consideration; and further, that comments be referred to the COG Executive Director by 8:00 AM on November 17, 2020, for distribution to the Finance Committee at its November meeting.”

As of November 12, 2020 the status of the municipal budget review process is:

- | | |
|--------------------------|---|
| ✓ Harris Township: | Met on November 4, comments are pending |
| ✓ Patton Township: | Met on November 11, no comments received |
| ✓ College Township: | Met on November 5, comments are enclosed |
| ✓ Ferguson Township | Met on November 2, comments are enclosed |
| ✓ State College Borough: | Met on November 9, no comments received |
| ✓ Halfmoon Township: | Met on November 12, comments are pending |

To advance the budget review process staff is compiling a matrix of municipal comments. The matrix will be distributed once all the municipal comments have been received. Committee should:

- Discuss each of the municipal comments
- Prepare a response to each budget recommendation for the General Forum to consider during its November meeting
- After all the budget adjustments have been identified, the Committee should consider a motion to advance the 2021 COG Budget to the General Forum for approval and to the individual municipalities for adoption.

After the Committee agrees to a specific budget proposal, then consideration should be given to framing a motion to forward the recommendation to the General Forum for discussion and referral to the municipalities for adoption. A possible motion for the Finance Committee to refer to the Executive Committee for inclusion on the General Forum’s meeting agenda is:

“The Finance Committee recommends that the General Forum approve the 2021 COG Budget as discussed at its November 23, 2020 meeting and refer it to the participating municipalities for adoption by December 31, 2020.”

Please remember to bring your 2021 Summary Budget to the meeting

5. **FINANCE COMMITTEE PRIORITIZATION (DISCUSSION)**

This is a discussion agenda item that could last more than one meeting. The Committee should edit (add/delete), finalize, and prioritize the list of work tasks.

Throughout the budget process going back to the beginning of 2020, there were a number of work tasks identified for 2021 or not completed in 2020 due to the impacts of the COVID pandemic. Staff would like to review and prioritize items the Finance Committee has expressed a desire in completing, excluding their summary budget comments which were discussed in the previous item on the agenda. Potential topics/work tasks include:

- Redesign of COG Budget documents including the Program Plan, Detailed Budget, and Summary Budget.
- Review funding from the State College Firemen's Relief Association to the COG's Fire Capital Budget for apparatus replacement.
- Discuss potential methods to catalyze private investment for projects approved in the Climate Action and Adaptation Plan. This will include evaluating the structure necessary to best leverage opportunities to apply for and accept private funding and non-profit grants for climate action and sustainability projects.
- Review the allocation of Administrative costs to determine if the Administration fund (or more components of the Administrative fund) should be allocated throughout the 25 other COG funds – the effect being to transition the Administration fund to an indirect cost fund.
- Discuss funding of COG's capital budgets, especially MMNC, Library and Pools.
- Review the results of the financial components for the Library Strategic Plan, specifically as they pertain to current and future operating and capital needs, and provide input as to the plan to meet those needs.
- Discuss if there is a desire to update agreements with Centre County and Library Federation. Areas of impact could include the Planning Agency, CCMPO, Active Adult Center and Schlow Library budgets.
- Monitor the financial status in the Code Agency.
- Receive and review the results of the COG IT study.
- Address long-term planning as the community continues to grow and the demand for services continue increase before certain changes, such as the possibility of adding paid firefighters, arise causing a fundamental shift in the budget process.
- COG should investigate the impacts of changing the COLA/merit calculation to achieve consistency with its municipal partners.
- An update should be given by the Library Director to the Finance Committee on the relationship between Schlow Library and the Schlow Library Foundation and the financial status of the Library Foundation.
- COG should complete a Fleet Management Plan and share its findings with the Finance Committee.
- COG should develop a Fund Balance Policy.
- COG Administration should complete a strategic plan and share its findings with the Finance Committee.

- COG should compile a listing of the various COG formulas by fund with an explanation of how they are calculated. Review the non-standard COG formula calculations and determine if they should be changed.

6. **FINANCIAL UPDATE (Informational)**

This is an informational agenda item. The Committee should receive the update from COG staff and ask questions they deem appropriate.

Since the May meeting COG staff has continued to monitor its financial condition. In addition to the feared decreases in municipal income, some of the programmatic functions at COG have been impacted as well. In addition, staff has taken selected actions related to hiring freezes, furloughs, and postponement of capital expenses.

To track these variations and their impact on the 2020 operating budgets, COG staff analyzed the April through October monthly reports noting any significant differences. In addition, COG staff assessed the changes in the April through October analyses and assessed the continuing impact of COVID-19 shut down on the assumptions in the 2020 COG operating budgets.

The Committee should review the analysis (*enclosed*) presented by Mr. Asendorf and ask questions they deem pertinent. COG staff intends to continue rolling this analysis forward on a monthly basis to identify variations from the budget and trend them appropriately.

7. **THIRD QUARTER FINANCIAL UPDATE (Informational)**

This is an informational agenda item. The Committee should receive the update from COG staff and ask questions they deem appropriate.

This agenda item is for informational purposes and does not require action from the Finance Committee.

Mr. Joe Viglione, COG Finance Director, will provide the Finance Committee with a brief financial report (*enclosed*) on the 3rd quarter 2020 results.

8. **VEHICLE REPAIRS AND MAINTENANCE REPORT (Informational)**

This is an informational agenda item. The Committee should receive the update from COG staff and ask questions they deem appropriate.

This agenda item is for informational purposes and does not require action from the Finance Committee.

Enclosed please find a copy of the vehicle maintenance report for the period of January 1 through September 30, 2020 completed by Mr. Cary Asendorf. The Finance Committee should review the report and note areas of concern.

9. **AD HOC FACILITIES COMMITTEE (Informational)**

This is an informational agenda item. The Committee should receive the update from COG staff and ask questions they deem appropriate.

Ms. Hartle will report on the Committee’s November 3, 2020 meeting.

10. **DECEMBER MEETING DATE (Action)**

It has been past practice that the Finance Committee has canceled its December meeting. The Committee should discuss if the proposed meeting should go forward on December 10th or if the meeting should be canceled.

11. **MONTHLY REPORTS (Action)**

This is an action agenda item. The Committee should review and approve the voucher report.

Copies of the October 2020 voucher report are enclosed with this agenda. To proceed, the Committee should consider the following motion:

“That the Finance Committee approves the October 2020 voucher report for the Centre Region COG.”

Copies of the October 2020 COG financial reports (electronically, only) are also enclosed. Please note the format of the reports has been changed to give a budget to actual to estimated (in the 2021 budget) comparison. If the Committee has any questions about the items in these reports, please let Finance Director Joe Viglione (jviglione@crcog.net or 231-3062) know as soon as possible so that the information can be researched prior to the next Committee meeting.

12. **OTHER BUSINESS**

- A. Matter of Record – Schlow Centre Region Library and the Centre Region Parks and Recreation Authority have been notified that they each will receive CARES Act funding in the amount of \$20,000 from Centre County.
- B. Matter of Record – The following is an update of the status of planning and evaluation studies currently underway at the COG.

	Planning Activity	Status
1	IT Study	The RFP for the IT Study that was last updated in 2017 is in the process of being updated and refreshed with the help of an intern from PSU. Our intern is a senior Information Sciences and Technology major studying remotely this semester. The draft update will be circulated for comment from Agency Directors during the latter half of November. Meanwhile, our intern is researching companies that may be possible bidders and

		sites to advertise the RFP. The RFP should be updated by the end of the semester and ready for release in early-2021.
2	Code Software Study	TRAISR and OpenGov provided demonstrations. Coordinating group representatives will perform site visits to multiple software client locations in March. (Update: Site visits were canceled due to COVID-19 travel restrictions. This project is still on hold.)
3	COG Facilities Evaluation	The Facility Condition Assessment for the Patton Fire Station is completed. In addition, Mr. Don Francke has been working on a report pertaining to indoor air quality at the COG Building and an assessment of Park Forest Pool.
4	Solar Power Purchase Agreement Working Group	The cost sharing agreement has been signed. The Working Group elected to delay the release of the RFP at its September 30 th meeting due to the impacts of COVID. Since the September meeting staff has been attending webinars with the Rocky Mountain Institute and World Resources Institute to gain more information about the project prior to the release of the RFP.
5	Fleet Management Plan/COG Building Parking Lot Study	There is agreement among COG staff and the elected officials that this should be a priority work objective for 2020. Staff is soliciting examples of fleet management plans. If any Committee members have such plans in your municipality or work place that would be good examples, we would appreciate a copy please.
6	Evaluation of Boardwalk at Millbrook Marsh Nature Center	The Feasibility Study Working Group recommended LAN Associates as the lead consultant for this project and the PA Department of Conservation and Natural Resources approved the recommendation as well. The CRPR Authority endorsed the recommendation at their September 17 meeting, and the Agency staff requested partial funding from the grant funds. All contracts are complete at this time, and the first grant payment from DCNR has been paid. The Virtual Project Kick-Off Meeting for the Part I Feasibility Study is scheduled for November 16 at 1 PM. At this time, the Working Group is pulling historic documents together for LAN Associates as they begin their research; they plan to be on-site for some GPS/inspection work in the next few weeks.

13. ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

EXECUTIVE COMMITTEE

Video Conference

November 17, 2020

12:15 PM

GENERAL MEETING INFORMATION

STEP #1: [Click HERE to RSVP and REGISTER for the meeting via ZOOM](#)

After you RSVP, a link to register via Zoom will be shown. Click to register. Once registered, you will receive a confirmation email containing information about joining the meeting.

STEP #2: [Click HERE to locate the AGENDA and ATTACHMENTS](#)

Should you desire to annotate any attachments you must download them first.

To attend this meeting by phone: +1 929 205 6099 | Meeting ID: 844 7974 8217

Meeting Contact: Scott Binkley (sbinkley@crcog.net, 814-235-7818)

- This meeting will be recorded, and electronic files of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote “No”. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the COG Executive Committee on our website, please click [HERE](#).

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EXECUTIVE COMMITTEE

Video Conference

November 17, 2020

12:15 PM

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, this Executive Committee meeting will be held via video conference. Written public comment or requests to speak to the Executive Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing sbinkley@crcog.net.

AGENDA

1. CALL TO ORDER AND ROLL CALL

Chair Elliot Abrams will convene the meeting. Mr. Binkley will review the meeting procedures.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes of the October 20, 2020 Executive Committee meeting are **enclosed**.

4. HELPING HAPPY VALLEY / ECONOMIC DEVELOPMENT EFFORT UPDATE - Presented by Eric Norenberg

The Executive Committee is asked to schedule an informational update for the November 23, 2020 meeting of the General Forum.

At the August 24, 2020 General Forum meeting members unanimously passed the following motion:

“That the General Forum supports efforts to create a “Helping Happy Valley” economic development plan to assist the business community in Centre County, through marketing, partnerships and financial assistance.

The Helping Happy Valley initiative is a program to assist the business community in Centre County through marketing, partnerships, and financial assistance. The effort is a collaboration of the business community (through the Chamber of Business & Industry of Centre County (CBICC), Downtown State College Improvement District, and the Happy Valley Adventure Bureau) and Centre County local governments and partners. In addition, a broader economic / tourism update will be shared.

5. MUNICIPAL AND PUBLIC COMMENTS ON THE 2021 COG BUDGET - Presented by Eric Norenberg

This is an action agenda item. The Committee should receive the municipal budget comments, come to a consensus in finalizing the 2021 COG budget, and refer the budget to the General Forum.

During its October 26, 2020 meeting, the General Forum approved the following motion:

“That the General Forum, as recommended by the Executive and Finance Committees, receive the draft 2021 Summary Budget for the Centre Region Council of Governments and refer it to the municipalities for consideration; and further, that comments be referred to the COG Executive Director by 8:00 AM on November 17, 2020, for distribution to the Finance Committee at its November meeting.”

As of November 12, 2020, the status of the municipal budget review process is:

- | | |
|--------------------------|---|
| ✓ College Township: | Met on November 5, comments are enclosed |
| ✓ Ferguson Township | Met on November 2, comments are enclosed |
| ✓ Halfmoon Township: | Met on November 12, comments are enclosed |
| ✓ Harris Township: | Met on November 4, comments are enclosed |
| ✓ Patton Township: | Met on November 11,
reviewed the budget and provided no consensus comments |
| ✓ State College Borough: | Met on November 9,
reviewed the budget and provided no consensus comments |

The Finance Committee will review municipal comments received during its Tuesday, November 17, 2020 meeting. Mr. Viglione and Mr. Norenberg will report on the outcome of the Finance Committee’s review.

To advance the budget review process staff is compiling a matrix of municipal comments. The matrix will be distributed once all the municipal comments have been received.

To proceed with review and adoption of the 2021 COG Budget, the Finance Committee may ask the Executive Committee to forward the following motion to the General Forum:

“That the Executive Committee recommends that the General Forum approve the 2021 COG Budget as discussed at its November 23, 2020 meeting and refer it to the participating municipalities for adoption by December 31, 2020.”

All municipalities should vote on this motion.

6. ESTABLISHMENT OF THE CLIMATE ACTION AND SUSTAINABILITY COMMITTEE -
Presented by Jim May and Pam Adams

The Executive Committee is asked to consider acting on Resolution 2020-8 that would establish the Climate Action and Sustainability (CAS) Committee as a COG standing committee.

At the September 29, 2020 meeting of the General Forum, members unanimously passed the following motion:

“That the General Forum, as recommended by the COG coordinating staff, COG Executive Director, COG Agency Directors, Program Administrators and Coordinators, elected officials, Municipal Managers, and Executive Committee, adopt the consensus COG committee structure recommendations as outlined within the Exhibit A document.”

One of the recommendations identified and endorsed in this document by members was to:

Establish a Committee on Climate Action and Sustainability in the first quarter of 2021.

After discussions with the COG solicitor, an opinion was provided which stated that the General Forum could establish a new COG standing committee through the adoption of a resolution.

The CAS Committee is intended to provide oversight of strategic and coordinated actions among the COG municipalities to set the stage for a successful implementation of the Centre Region Climate Action and Adaptation Plan (CAAP). The committee will coordinate and organize climate actions to utilize resources efficiently and to identify gaps and opportunities for alignment across various organizations.

The **enclosed** draft resolution which would establish the Climate Action and Sustainability Committee was reviewed and unanimously endorsed by the Public Services & Environmental Committee at its November 5, 2020 meeting. The Climate Action and Adaptation Technical Advisory Group (TAG) endorsed the draft list of responsibilities included in the resolution at its October 19, 2020 meeting.

Members of the CAS Committee are proposed to include elected board or council members from each of the Centre Region municipalities and a liaison representative from both the State

College Area School District and Penn State University. The final representation should be reviewed by the new CAS Committee in the first quarter of 2021 to determine if other stakeholder groups should also be represented.

The initial draft responsibilities will be utilized so that municipal appointments to the CAS Committee can be made at the individual municipal organizational meetings in January 2021. As stated in the resolution final responsibilities for the CAS Committee are proposed to be reviewed and finalized for adoption by the COG General Forum mid-2021.

The Committee is asked to review the draft resolution and provide feedback. If the Executive Committee is prepared to endorse the creation of the Climate Action and Sustainability Committee and forward Resolution 2020-8 to the General Forum for consideration, a potential motion might be:

“That the Executive Committee, as recommended by the Public Services and Environmental Committee, recommends that the General Forum approve Resolution 2020-8 to establish a Climate Action and Sustainability Committee and the draft responsibilities be forwarded to the municipalities for their information to use when making committee appointments in January 2021.”

All municipalities should vote on this motion.

7. RESOLUTION 2020-9 - RESOLUTION TO REDESIGNATE THE AD HOC FACILITIES COMMITTEE AS A COG STANDING COG COMMITTEE - Presented by Eric Norenberg

The Executive Committee is asked to consider acting on Resolution 2020-9 that would redesignate the Ad Hoc Facilities Committee as a COG standing committee.

At the September 29, 2020 meeting of the General Forum, members unanimously passed the following motion:

“That the General Forum, as recommended by the COG coordinating staff, COG Executive Director, COG Agency Directors, Program Administrators and Coordinators, elected officials, Municipal Managers, and Executive Committee, adopt the consensus COG committee structure recommendations as outlined within the Exhibit A document.”

One of the recommendations identified and endorsed in this document by members was to:

Identify and complete the steps necessary to make the Ad Hoc Facilities Committee a standing COG committee.

After discussions with the COG solicitor, an opinion was provided which stated that action could be taken to redesignate the Ad Hoc Facilities Committee as a COG standing Committee by way of the General Forum’s consideration of a resolution.

The Ad Hoc Facilities Committee was given its charter by the General Forum at its January 22, 2018 meeting and the first meeting of this Committee was held on April 3, 2018. In 2020 the Committee developed and reported its vision statement, mission statement, values, and goals to the General Forum who unanimously adopted them at its August 24, 2020 meeting.

The **enclosed** draft resolution which redesignates the “Ad Hoc Facilities Committee” as a standing COG committee with the moniker “Facilities Committee” was reviewed and unanimously endorsed by the Ad Hoc Facilities Committee at its November 3, 2020 meeting.

The Executive Committee is asked to review the draft Resolution and provide feedback. Should they wish to endorse the redesignation and forward the Resolution to the General Forum for consideration, a potential motion might be:

“That the Executive Committee, as recommended by the Ad Hoc Facilities Committee, recommends that the General Forum adopt draft Resolution 2020-9 which redesignates the Ad Hoc Facilities Committee as a COG standing committee.”

All municipalities should vote on this motion.

8. GENERAL FORUM ROOM AUDIO/VIDEO ENHANCEMENTS DISCUSSION - Presented by Eric Norenberg

Background: In the early days of the current COVID-19 Emergency Disaster Declaration, as declared by Pennsylvania Governor, Tom Wolf on March 6, 2020, COG committees and the General Forum were unable to conduct COG business using electronic/remote meeting tools until authorizing legislation was passed and signed. Once the COVID-19 Emergency Disaster Declaration is lifted, the provisions of this legislation will expire.

This item asks the Executive Committee to begin a discussion on a pathway forward that will allow the General Forum and COG Committees to conduct its meetings in a hybrid manner.

Earlier in 2020 General Forum members took two separate actions related to this item.

During the July 27, 2020 meeting of the General Forum, the following motion was passed unanimously:

“That the General Forum as recommended by the Executive Committee, approve Resolution 2020-7 to authorize remote meetings during future emergency circumstances, to authorize individual members to attend and vote remotely subject to a quorum of members being present at the advertised meeting location, and to authorize the Executive Committee to approve and update related procedures as needed, subject to review by the General Forum.”

In addition, at the September 29, 2020 meeting of the General Forum, members unanimously passed the following motion:

“That the General Forum, as recommended by the COG coordinating staff, COG Executive Director, COG Agency Directors, Program Administrators and Coordinators, elected officials, Municipal Managers, and Executive Committee, adopt the consensus COG committee structure recommendations as outlined within the Exhibit A document.”

One of the recommendations identified and endorsed in this document by members was to:

**Investigate and implement audio/visual improvements in the General Forum room that support hybrid meetings (participants in the room and attending remotely).
 Determine how committee members and the public will connect and be managed.**

With the passage of Resolution 2020-7 complete, the COG has the ability to conduct its business in an electronic/remote manner once the COVID-19 Emergency Disaster Declaration has been fully lifted so long as a quorum of members is present in the physical meeting space.

Existing, aging systems in the General Forum room have been assessed and the audio and visual infrastructure required to successfully conduct a hybrid meeting does not currently exist in the room. This is especially challenging given the large number of elected officials, staff, and others that are often present and participate in these meetings. Audio and video enhancements would need to be made to achieve the ability of COG staff to successfully conduct these meetings in a hybrid manner once the COVID-19 Emergency Disaster Declaration is lifted.

Staff has reached out to Ferguson Township and the State College Area School District about the possibility of utilizing alternative facilities that might be both larger and have existing A/V systems that could be used. Thus far, the feedback is that meeting conflicts and prohibitions on outside organizations using facilities during the pandemic prevent COG from pursuing those options. Other municipal or private facilities present their own challenges with parking, scheduling, lack of audio and/or video capabilities, and, sanitizing the space before and after use. (We do welcome any suggestions for sites to explore that we may not have been aware of.)

Staff has also received three quotes to address the audio and visual needs of the General Forum room and these preliminary quotes are shown below:

Vendor	Sound Loop (Audio Induction to assist the hearing impaired)	Audio Improvements (Mics, Updated Rack Equipment)	Video Improvements (Hybrid Meeting Capabilities)	Total
A	X			\$31,457.98
B	X	X	X	\$104,174.77 \$2,445.62 / 60 Months
C	X	X	X	\$32,534.28

*\$15,000 was approved by the General Forum during the 2019 Budget process to make audio

improvements in the General Forum room.

It is estimated that a project of this size to complete in the General Forum room would take approximately 6-8 weeks from authorization to completion.

If desired a presentation can be arranged and given by vendor representation that highlights examples of similar systems that have been installed along with some comparisons and justifications.

The Executive Committee is asked to provide direction to staff on how they would like to proceed with this item.

9. EXECUTIVE DIRECTOR'S EVALUATION

It is proposed that the Executive Committee complete the annual evaluation of the Executive Director in the next month and then hold an Executive Session to discuss the results and share them with the Executive Director after the next meeting of the Committee on December 15. Though it will be a bit ahead of Mr. Norenberg's one-year anniversary date, it is felt it would be best for the current members of the Executive Committee who have worked with the Executive Director since March to complete the evaluation. If the Committee agrees, the evaluation tool used in the past is ready in Survey Monkey and the link will be emailed to the Committee members directly following this meeting. The Human Resources Officer set this up and she will be the only COG staff to have access to the results. Proposed timeline:

- Executive Committee members complete the Survey between November 17 and November 30.
- The results will be compiled by the Chair of the Executive Committee and the Human Resources Officer by December 7 for distribution to the Committee.
- Executive Session on December 15.

10. EXECUTIVE DIRECTOR'S REPORT

- A. The Executive Director will update the Executive Committee on other items of current interest.
- B. The Executive Committee is asked to provide feedback on new introductory language that directs meeting participants to wait to speak until they are recognized. If a participant wishes to speak, they are asked to indicate that they wish to speak using the electronic raise hand feature only in Zoom. This will hopefully reduce interruptions and make clear to everyone the order of individuals that wish to speak. The following are the draft remarks for staff to read at the beginning of a meeting:
 - "Elected officials and members of the public wishing to speak to SPECIFIC agenda items during the meeting, will only be recognized by the chair if utilizing the electronic "raise hand" feature. This procedure allows all attendees to view those on the participant's list who desire to speak. Once an individual is recognized by the chair and begins to speak, I will lower their hand. In accordance with COG meeting guidelines, please be respectful

and do not interrupt others who are following this procedure. If you are unfamiliar with how to utilize the “raise hand” feature on your phone or other electronic devices, I will post a link to the group chat momentarily. <https://nerdschalk.com/how-to-raise-hand-on-zoom/> .”

- C. The Executive Committee is asked to provide feedback on offering Zoom breakout rooms for casual conversation after General Forum meetings:
- One of the drawbacks of holding General Forum meetings entirely on Zoom is the lack of options for casual, informal conversations with fellow elected officials and staff before or after General Forum meetings. Accordingly, staff is ready with a new idea. Zoom has the capabilities for breakout rooms to enable smaller groups to have non-business-related conversations after General Forum meetings. If the Executive Committee thinks this would be appreciated by General Forum members, we could pilot this after the November General Forum meeting. Several breakout rooms could be set up in advance of the meeting and once the meeting is adjourned staff could transfer individuals that requested it to breakout rooms where they would have an opportunity to talk with elected officials and staff.

11. OTHER BUSINESS

- A. Matter of Record – The next meeting of the Executive Committee is scheduled for Tuesday, December 15, 2020, at 12:15 pm. It has not yet been determined if this will be an in-person or video conference meeting.
- B. Matter of Record – At the October General Forum meeting, the questions and responses received to date on the Whitehall Road Regional Park project were presented and discussed along with additional questions asked during discussion at the General Forum meeting and answered by Ms. Salokangas.

During late-October and early-November, Mr. Norenberg, Mr. Viglione, and Ms. Salokangas attended several municipal meetings to again be available to address questions or provide a status update. To date, no other questions or additional comments have been submitted to COG.

The bid process for the Phase I Whitehall Road Regional Park will opened at 8 AM on Friday, November 13 and will close at 2 PM on Tuesday, December 15. Bids will be good for 60 days, which is a customary timeframe. No decisions on accepting or rejecting any of these bids will be made until February 2021 and those decisions could require simultaneous decisions be made regarding the existing loan(s). The bids will provide, however, an opportunity to compare those figures to the 2020 estimates/cost projections to ascertain any differences between projected costs and current funding.

At this time, it is planned that the Authority and Agency staff will bring those comparisons forward in January through the COG Committee process as well as disseminate that information to the municipalities for further consideration. It is hoped that the Authority/Agency staff will be able to provide an updated shortfall projection as the financing discussion continues.

The ultimate goal will be to consider three funding options: 1) Refinance the Regional Parks and Pools loans with an additional borrowing amount that will fully fund the Phase I project, keeping the debt payment approximately the same, extending the payment schedule; 2) Refinance the Regional Parks and Pools loans with an additional borrowing amount that will partially fund the Phase I project, keeping the debt payment and the payment schedule the same; or 3) Maintain the current loan funding, complete the Phase I project with the current available funding, and investigate if refinancing the loans can save the municipalities money and reduce interest rate risk.

If the municipalities choose any of the above options, action will be needed to hire Chris Gibbons to begin the loan options research based on the actual construction bids to be presented by Ms. Salokangas in January.

At this time, no action is needed since the Authority will be awaiting bid results and input from the participating municipalities. Those results will allow the Authority and the Agency staff to review the anticipated project cost, financial shortfall, and answers to remaining municipal questions.

- C. Matter of Record - Initial steps are underway to prepare for the development of a COG organizational Strategic Plan in 2021. We are grateful to be receiving the assistance of Penn State University's Office of Planning, Assessment and Institutional Research at no direct cost to the COG. Over the next few weeks, Executive Director Norenberg will be working with PSU staff to prepare a timeline, methods of engagement, etc.
- D. Matter of Record - The Library Director Selection Committee met on Friday, November 6, 2020, to review and approve a recruitment brochure **enclosed** and written interview questions. The Committee also reviewed survey results from various stakeholder groups that were asked to provide feedback on the qualities that should be sought when considering the next Library Director.
- E. Matter of Record - Waste Management has acquired Advanced Disposal Services as of October 2020. This acquisition is not expected to impact the COG residential refuse contract with Advanced Disposal as Advanced Disposal contracts executed before the acquisition will continue to be honored by Waste Management. **Enclosed** is a letter from Waste Management to the COG Refuse and Recycling Program Administrator regarding the acquisition and its impacts on customers. A similar letter will be sent by Waste Management to all COG residential customers as well as to all Advanced Disposal commercial customers in the region.
- F. Matter of Record - In addition to recommending approval of the Resolution to create the Climate Action and Sustainability Committee, the Public Services Committee also approved a motion to "invite the Transportation and Land Use and Public Safety Committees to meet jointly at a date to be determined in the first quarter of 2021 to initiate a process to reassess the responsibilities of each committee."
- G. Matter of Record - Following the October 5, 2020 joint TLU/CRPC meeting, CRPA Staff discussed utility scale solar uses with regional and municipal planning staff. Staff is working on modeling what utility scale solar could look like in our region and the creation of a regulatory toolbox of best practices that aligns with the goals for the

community, including climate action and farmland preservation. Staff anticipates providing the CRPC, TLU, and Public Services and Environmental Committees with an update on this project in the next few months.

- H. Matter of Record – Over the past year, the COG has led the formation of a [Solar Power Purchase Agreement Working Group](#) (SPPA-WG) with Centre County, Centre Region municipalities, State College Area School District, State College Borough Water Authority, and many other public entities. This month the SPPA-WG finalized its Cost Sharing Agreement which defines the cost sharing method for the hiring of an energy services consultant to assist the entities with investigating the purchase of electricity through a collective solar power purchase agreement (SPPA). The collective purchase of electricity; has a bigger impact; offers better economics and prices; and lowers risk. Partnering with others on a SPPA will enable us to more cost-effectively meet our climate goals while supporting the development of a new utility scale renewable energy project.

The SPPA-WG was presented as a model on September 30, 2020 for other groups to learn how the 15 entities in Centre County developed its governance structure and to guide them to form their own working groups. We presented information on the SPPA-WG's governance structure at a workshop given by the World Resources Institute (WRI) and Rocky Mountain Institute (RMI). WRI-RMI has launched a Large-Scale Renewables Aggregation Cohort that consists of the SPPA WG and 5 other groups from Maryland, Michigan, New Hampshire, Virginia and the Delaware Valley Region of PA. For more information, visit https://www.crcog.net/aggregation_cohort

- I. Matter of Record – In early October, the Centre Region Council of Governments (CRCOG) applied for Bicycle Friendly Business (BFB) status through the League of American Bicyclists and the review process is officially underway.

To help the League gain a better understanding of the CRCOG facility located at 2643 Gateway Drive they provided us a public survey link to distribute to COG employees and guests to our building. The survey responses will help The League gain valuable insight into the experiences of existing and potential cyclists who work at or visit COG. Please take the survey at the following link:

Survey Link: https://www.surveymonkey.com/r/BFB_Fall2020

The survey will remain open through Sunday, November 15.

You may have received a survey link a couple weeks ago about the Bicycle Friendly Community program. Please note this is a different survey for the Bicycle Friendly Business program and we need your input.

- J. Matter of Record – The International City/County Management Association (ICMA) has established a task force to examine how to improve support resources for ICMA members in transition (MIT). ICMA defines MITs as local government management professionals who were fired, forced to resign, or otherwise involuntarily separated. The task force will consist of approximately 25 ICMA members from across the country. COG Executive Director Eric Norenberg has been asked to serve as the Co-Chair of the Task Force by the

ICMA President. Following consultation with Chair Abrams, Mr. Norenberg accepted. It is expected that the work of the Task Force will be completed by late-2021.

12. TENTATIVE AGENDA ITEMS

The next meeting of the General Forum will be held via Zoom on Monday, November 23, 2020, at 7:00 pm. Tentative agenda items could include:

- Helping Happy Valley Economic Development Effort Update
- 2021 Summary Budget
- Resolution 2020-8 – Climate Action and Sustainability (CAS) Committee
- Resolution 2020-9 – Status Change to the Facilities Committee

13. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
03	Executive Committee Meeting Minutes ~ October 20, 2020
05A	College Township - 2021 Summary Budget - Municipal Comments
05B	Ferguson Township - 2021 Summary Budget - Municipal Comments
05C	Halfmoon Township - 2021 Summary Budget - Municipal Comments
05D	Harris Township - 2021 Summary Budget - Municipal Comments
06	Resolution 2020-8 – Climate Action and Sustainability (CAS) Committee
07	Resolution 2020-9 – Status Change to the Facilities Committee
11D	Library Director Recruitment Brochure
11E	ADS Merger Customer Change of Control Notification Letter

PUBLIC SERVICES AND ENVIRONMENTAL COMMITTEE

Video Conference
December 3, 2020
12:15 PM

AGENDA

During the COVID-19 health emergency and in compliance with Pennsylvania's guidelines for public meetings, this Public Services and Environmental Committee meeting will be held via video conference. Written public comment or requests to speak to the Public Services and Environmental Committee for items not on the agenda and for specific agenda items below may be submitted in advance by emailing smato@crcog.net

1. CALL TO ORDER AND ROLL CALL

Chair Hameister will convene the meeting.

Ms. Mato will take a roll call of members to ensure that they can hear and be heard.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Committee Chair or Recording Secretary at the appropriate time in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes of the November 5, 2020 Public Services and Environmental Committee meeting are *enclosed*.

4. POTENTIAL CHANGES TO RESPONSIBILITIES AND REORGANIZATION OF THE PUBLIC SERVICES AND ENVIRONMENTAL, TRANSPORTATION AND LAND USE, AND PUBLIC SAFETY COMMITTEES – *presented by Jim May*

This item provides a summary of actions regarding potential changes to responsibilities and reorganization of several COG committees in 2021. The item also provides some example activities, issues, and questions for initial consideration. At its meeting on November 23, 2020, the COG General Forum approved resolutions establishing a Climate Action and Sustainability (CAS) Committee and a Facilities Committee. The

creation of the CAS Committee in particular will result in responsibilities of some COG committees transitioning to other committees or becoming redundant.

Some existing responsibilities of the PSE, TLU, and Public Safety Committees may also overlap with each other and should be reviewed to determine how redundancies can be eliminated, if committees should be consolidated, or if responsibilities should be transitioned to other committees. The COG Public Services and Environmental Committee, when discussing the recommendation to create the CAS Committee at its meeting on November 5, 2020, also recommended that the PSE, TLU, and Public Safety Committees conduct a joint meeting as soon as practicable to start working jointly on these issues.

This item provides some staff-level suggestions and potential points for the PSE, TLU, and Public Safety Committees to consider as an initial framework for moving forward with this effort.

Suggestion to consider if land use, transportation, and public infrastructure can be addressed collectively

The creation of the CAS Committee will prompt some changes to the responsibilities of PSE, TLU and Public Safety committees. It is anticipated that some or all responsibilities of each committee may be combined or transitioned to other committees, and that redundant responsibilities will be eliminated where possible. Currently, there is also no single COG committee that works on region-wide issues regarding the mutually supportive areas of land use, transportation, and infrastructure. Staff suggests that a single committee that has oversight of land use, transportation, and infrastructure investments would facilitate a purposeful approach to addressing three of the interrelated elements needed for building and maintaining successful communities. The planning and coordination of land use, transportation and infrastructure improvements should occur to the greatest extent possible. They are mutually supportive in many ways and merit consideration by one COG committee.

The other benefit of this proposed reorganization is the level of staff support that can be provided to multiple committees. With the creation of the CAS Committee, the CRPA would have responsibility to staff three COG committees. The current staff level could support two COG committees in the long run, in addition to staffing the Centre Regional Planning Commission (CRPC) and the Centre County Metropolitan Planning Organization (CCMPO) Coordinating and Technical Committees.

Potential responsibilities and activities of a Land Use, Transportation, and Infrastructure Committee

These responsibilities and activities are included as a starting point for initial discussion and will first be reviewed individually by each committee:

- Review requests to expand the Regional Growth Boundary and Sewer Service Area (RGB and SSA).
- Monitor other aspects of the Act 537 Plan including capacity levels and improvements at the Spring Creek Pollution Control Facility, individual on-lot septic systems, and improvements that may be required in the Act 537 Plan.
- Meet annually with the State College Borough Water Authority, College Township Water Authority, University Area Joint Authority, PSU Office of Physical Plant, and MS4 Group.
- Monitor activities of the Source Water Protection Agreement Project Management Plan.
- Meet annually with the Climate Action and Sustainability Committee.
- Meet annually with the Chamber of Business and Industry of Centre County and Happy Valley Adventures Bureau.
- Meet annually with energy and telecommunication providers in the Centre Region.
- Begin to work more closely with the business community to determine what land use, transportation, and infrastructure investments or reinvestments could accelerate the attraction and diversification of living-wage jobs to the region.
- Develop best practices to integrate local zoning and subdivision and land development ordinance requirements with region-wide land use, transportation, and infrastructure improvements.

What are some potential issues and questions the committee could address?

These issues and question are included as a starting point for initial discussion and will be reviewed individually by each committee:

- Where, and to what extent should region-level infrastructure investments be made to improve job creation and quality of life in the region?
- Where should future environmental enhancement discharges of beneficial reuse water be made?
- Should future RGB and SSA expansion areas be based upon criteria including environmental sensitivity, adjacency to potable water, sewer service, transportation, and other community needs?
- How can PSU research in sustainability, engineering, and transportation be leveraged at the local level to drive innovation in the region?
- What are the barriers to investment and job creation in the region?
- Do we have the governmental and non-governmental organizational structures to talk effectively with each other?
- How can municipalities strengthen local efforts to implement region-wide land use, transportation, and infrastructure improvements?
- How can the region work cooperatively to improve broadband internet access to consumers in the region?

- Determine what other emerging and long-term issues related to land use, transportation, and infrastructure should be addresses because of the COVID-19 pandemic.

No formal motion is required for this item, to move forward however, the committee should discuss the example activities and potential issues and questions to include in future meetings and at the joint meeting of the three committees. The committee should also discuss the 2021 meeting schedule and consider meeting less frequently in 2021 and conducting several joint meetings with the two other committees. The CRPA would like direction on how frequently to meet in 2021 so that information can be shared with the municipal governing bodies prior to organizational meetings on the first Monday in January.

Enclosed for your information are the resolutions creating the Climate Action and Sustainability Committee and the Facilities Committee. Also enclosed is a list of current responsibilities for the PSE, TLU, and Public Safety Committees.

5. REFUSE AND RECYCLING RATES FOR 2021 – *presented by Shelly Mato*

On January 1, 2021, COG will enter the second year of its 5-year, 3-month contract with Advanced Disposal Services providing refuse and recycling collection services in Benner, College, Harris, Ferguson and Patton Townships.

The refuse and recycling rates for this contract are adjusted annually due to two variables: fuel cost and tipping fees. Average CNG fuel prices have decreased slightly in 2020. Tipping fees for both refuse and recycling disposal have been increased for 2021 by the Centre County Recycling and Refuse Authority (CCRRA).

a) Fuel Adjustment Request

A proposed decrease of \$.07 per month per residential contract is based on the fuel costs over the previous 12-month period. The contract price for fuel in 2020 was \$2.84/diesel gas equivalent (dge). The average fuel cost over the past 12 months is \$2.74/dge.

b) Tipping Fee Adjustment

Proposed increases of \$.68 per month per residential contract for Regular (8-bag) service and \$.39 for Low Usage service are based on a change in tipping fees beginning in 2021 set by the CCRRA Board of Supervisors. Tipping fees for refuse disposal will increase from \$70/ton to \$76 per ton in 2021. Tipping fees for recycling disposal will increase from \$20/ton to \$40/ton for 2021. *Enclosed* is a letter from Ted Onufrak, Executive Director of CCRRA, detailing the rationale for these rate increases.

c) 2021 Refuse and Recycling Rates

Service	2020 Monthly Rate	Monthly rate with adjustments	2021 Quarterly Invoice
Regular (up to 8 bags) Service	\$19.54	\$20.15	\$60.45
Low-Use (1 bag/week) Service	\$16.22	\$16.54	\$49.62
Regular + At-Door Service	\$29.54	\$30.15	\$90.45
Low-Use + At-Door Service	\$26.22	\$26.54	\$79.62

Enclosed is a document detailing the fuel adjustment calculations for the trash and recycling trucks, the tipping fee adjustment calculations for trash and recycling disposal, and the overall calculations for residential fees for the COG Refuse and Recycling program. Also included is a rate history for the COG residential contract.

Based on the fuel and tipping fee adjustments the Public Services & Environmental Committee may want to consider the following motion:

That the Public Service & Environmental Committee accept that the Regular 8-bag refuse and recycling service rate increase by \$0.61 per month for a total of \$20.15 and the Low Usage service rate increase by \$0.32 per month for a total of \$16.54.

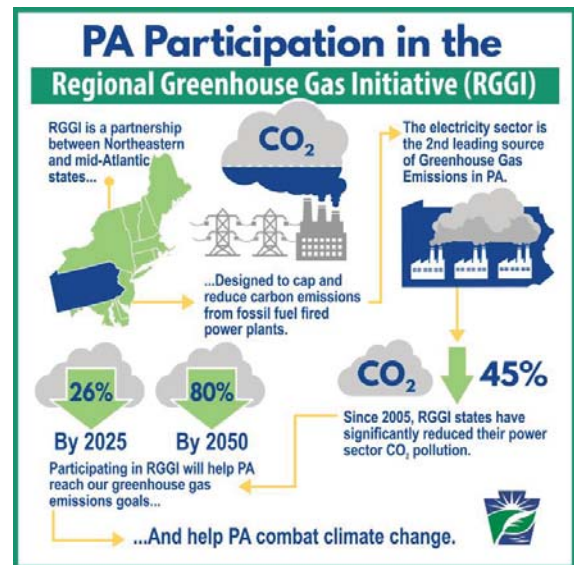
6. REGIONAL GREENHOUSE GAS INITIATIVE (RGGI) - PUBLIC COMMENT

- presented by Pam Adams

The Pennsylvania Environmental Quality Board (EQB) is now accepting comments on the proposal for Pennsylvania to take part in the Regional Greenhouse Gas Initiative (RGGI) to reduce climate change pollution from electric power plants.

To the right is an infographic on RGGI and enclosed is a DEP summary of RGGI and PSU research brief. For additional information, visit: <http://www.dep.pa.gov/RGGI> .

Comments may be submitted through the [eComment system](#). Comments will be accepted through January 14, 2021. The EQB will also host 10 virtual public hearings from December 8 through December 14, 2020. All comments received whether written or in spoken testimony are given equal weight.



At its November 16, 2020 meeting, the Climate Action and Adaptation Technical Advisory Group (TAG) reviewed RGGI and heard from Dr. Seth Blumsack about the Penn State research they've done analyzing RGGI for the state. Their final report is due out in early December. TAG intends to discuss RGGI further at its December 21, 2020 meeting with the probable outcome of providing comments that generally support RGGI.

The committee should provide any feedback and questions they may have for TAG to consider regarding RGGI. The TAG's comments will be presented at the January PSE Committee meeting for consideration for the Committee to submit on behalf of the COG to the PA EQB.

7. OTHER BUSINESS

- A. Matter of Record – On November 21, 2020, the Pennsylvania Department of Environmental Protection announced grants awarded to 127 municipalities for recycling programs under section 902 of the Municipal Waste Planning, Recycling and Waste Reduction Act (Act 101). Grants are used to develop and implement recycling programs and are funded through a fee established by the act of \$2/ton on all municipal waste delivered to a landfill or waste-to-energy facility in the commonwealth. Municipalities and counties are eligible for up to 90% funding of approved recycling program costs. The Centre County Recycling and Refuse Authority (CCRRA), in accordance with the Memorandum of Understanding between the COG and the CCRRA, assisted with regional grant applications. Grants were awarded to College, Ferguson, and Patton townships for leaf waste processing, to State College Borough for its organic waste curbside collection and organic waste facility, and to the CCRRA for its curbside collection and drop-off recycling programs. All grant awards are predicated on the availability of moneys in the Recycling Fund.
- B. Matter of Record – On Tuesday, November 10, 2020 at 12:00 members of the Public Safety and the Public Services and Environmental Committees met with representatives from the Fire, Police, and utility companies to discuss emergency response issues.
- C. Matter of Record – *Enclosed* is the November 16, 2020 meeting summary of the Climate Action and Adaptation Technical Advisory Group (TAG). The TAG's next meeting is December 21, 2020 at 8:30am virtually through Zoom.
- D. Matter of Record – The first 2021 meeting of the Public Services and Environmental Committee will take place on January 14, 2021 at 12:15 p.m. At that meeting, members will determine meeting dates and times for the remainder of the calendar year.

7. ADJOURNMENT

ENCLOSURES:

<u>Item#</u>	<u>Description</u>
03	PSE Minutes November 2020
04A	Resolution 2020-8 Climate Action and Sustainability Committee
04B	Resolution 2020-9 Facilities Committee Status
04C	2020 Committee Responsibilities
05A	Refuse and Recycling Rate Adjustment for 2021
05B	PSE Committee Letter 11.23.2020
06	RGGI DEP Summary and PSU Research Brief
07C	TAG Meeting Summary 11.16.20

TRANSPORTATION & LAND USE (TLU) COMMITTEE

Centre Region Council of Governments Office Building
2643 Gateway Drive

Monday, December 7, 2020
12:15 p.m.

MEETING INFORMATION

Please refer to the links below to **REGISTER** to attend the meeting via Zoom and to **LOCATE** the agenda and attachments.

[CLICK here to register to attend the meeting via Zoom](#)

After registering you will receive a confirmation e-mail from Centre Regional Planning Agency containing information about attending the meeting via Zoom.

[CLICK here to locate the AGENDA and ATTACHMENTS](#)

<p>To attend this meeting via phone: +1 301 715 8592 Meeting ID: 894 3501 5917 Passcode: 161091</p>

Meeting Contact: Marcella Laird (mlaird@crcog.net - 231-3050)

This meeting and the group chat will be recorded and both video and audio files of the meeting will be made available on the COG website upon its conclusion.

- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
 - **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote “No”.
 - **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting.
 - To access agendas and minutes of previously held meetings, and to learn more about the COG General Forum on our website, please click [HERE](#).
-

TRANSPORTATION & LAND USE (TLU) COMMITTEE

Zoom Meeting Platform
Monday, December 7, 2020
12:15 p.m.

AGENDA

1. CALL TO ORDER - Ms. Lafer will call the meeting to order.

2. CITIZEN COMMENTS

Members of the public are invited to comment on any items not already on the agenda (**five minutes per person time limit, please**). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. ACCEPTANCE OF MINUTES

The minutes of the October 5, 2020 joint TLU Committee and CRPC meeting are *enclosed*.

4. OPEN DISCUSSION FOR COMMITTEE MEMBERS

This time is provided for open discussion of issues by members.

5. POTENTIAL CHANGES TO RESPONSIBILITIES AND REORGANIZATION OF THE PUBLIC SERVICES AND ENVIRONMENTAL, TRANSPORTATION AND LAND USE, AND PUBLIC SAFETY COMMITTEES - *presented by Jim May*

This item provides a summary of actions regarding potential changes to responsibilities and reorganization of several COG committees in 2021. The item also provides some example activities, issues, and questions for initial consideration. At its meeting on November 23, 2020, the COG General Forum approved resolutions establishing a Climate Action and Sustainability (CAS) Committee and a Facilities Committee. The creation of the CAS Committee, in particular, will result in responsibilities of some COG committees transitioning to other committees or becoming redundant.

Some existing responsibilities of the Public Services and Environmental (PSE) Committee, Transportation and Land Use (TLU) Committee, and Public Safety Committee may also overlap with each other and should be reviewed to determine how redundancies can be eliminated, if committees should be consolidated, or if responsibilities should be transitioned to other committees. The COG PSE Committee, when discussing the recommendation to create the CAS Committee at its meeting on November 5, 2020, also recommended that the PSE, TLU, and Public Safety Committees conduct a joint meeting as soon as practicable to start working jointly on these issues.

This item provides some staff-level suggestions and potential points for the PSE, TLU, and Public Safety Committees to consider as an initial framework for moving forward with this effort.

Suggestion to consider if land use, transportation, and public infrastructure can be addressed collectively

The creation of the CAS Committee will prompt some changes to the responsibilities of PSE, TLU, and Public Safety committees. It is anticipated that some or all responsibilities of each committee may be combined or transitioned to other committees, and that redundant responsibilities will be eliminated where possible. Currently, there is no single COG committee that works on region-wide issues regarding the mutually supportive areas of land use, transportation, and infrastructure. Staff suggests that a single committee that has oversight of land use, transportation, and infrastructure investments would facilitate a purposeful approach to addressing three of the interrelated elements needed for building and maintaining successful communities. The planning and coordination of land use, transportation, and infrastructure improvements should occur to the greatest extent possible. They are mutually supportive in many ways and merit consideration by one COG committee.

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- Meet annually with the State College Borough Water Authority, College Township Water Authority, University Area Joint Authority, PSU Office of Physical Plant, and MS4 Group.

- Monitor activities of the Source Water Protection Agreement Project Management Plan.
- Meet annually with the Climate Action and Sustainability Committee.
- Meet annually with the Chamber of Business and Industry of Centre County and Happy Valley Adventures Bureau.
- Meet annually with energy and telecommunication providers in the Centre Region.
- Begin to work more closely with the business community to determine what land use, transportation, and infrastructure investments or reinvestments could accelerate the attraction and diversification of living-wage jobs to the Region.
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- How can PSU research in sustainability, engineering, and transportation be leveraged at the local level to drive innovation in the Region?
- What are the barriers to investment and job creation in the Region?
- Do we have the governmental and non-governmental organizational structures to communicate effectively with each other?
- How can municipalities strengthen local efforts to implement region-wide land use, transportation, and infrastructure improvements?
- How can the Region work cooperatively to improve broadband internet access to consumers in the Region?
- Determine what other emerging and long-term issues related to land use, transportation, and infrastructure should be addresses because of the COVID-19 pandemic.

No formal motion is required for this item; however, to move forward, the Committee should discuss the example activities and potential issues and questions to include in future meetings and at the joint meeting of the three committees. The Committee should also discuss the 2021 meeting schedule and consider meeting less frequently in 2021 and conducting several joint meetings with the two other committees. The CRPA would like direction on how frequently to meet in 2021 so that information can be shared with the municipal governing bodies prior to organizational meetings on the first Monday in January.

Enclosed for your information are the resolutions creating the Climate Action and Sustainability Committee and the Facilities Committee. Also enclosed is a list of current responsibilities for the PSE, TLU, and Public Safety Committees.

Action: This item is for information only.

Attachments: 1. Resolution 2020-8 creating the Climate Action and Sustainability Committee
2. Resolution 2020-9 creating the Facilities Committee
3. 2020 Committee Responsibilities Table

Next Steps: Receive input from the Committee and continue discussion in 2021.

6. OTHER BUSINESS

- A. Matter of Record - The next TLU Committee meeting will be held on Monday, **January 11, 2021 at 12:15 p.m. via the Zoom meeting platform. This meeting falls on the second Monday of the month to accommodate municipal organizational meetings.** Items include committee organization, meeting dates, and draft work program items for 2021.
- B. Matter of Record - The next meeting of the CCMPO Coordinating Committee will be held on Tuesday, February 23, 2021 at 6:00 pm. The meeting will be held in a virtual format.

7. ADJOURNMENT

CLIMATE ACTION AND ADAPTATION TECHNICAL ADVISORY GROUP

November 16, 2020 - 8:30 a.m.

Virtual Meeting - Summary

1. MEMBERS IN ATTENDANCE

Brandi Robinson – Chair (leave at 9am), Peter Buck – CoChair, Pam Adams, Franklin Egan, Alan Sam

Others present: Kelly Davidson, SCB AmeriCorp; Jasmine Fields, SCB Sustainability Assistant; Miller, UAJA; Barb Spencer; Halfmoon Township resident; Betsy Whitman, Patton Township/PSE Committee

2. PUBLIC COMMENTS

None

3. COMMITTEE ITEMS

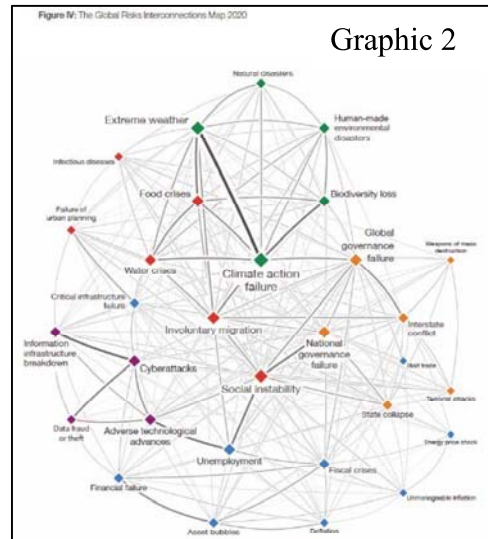
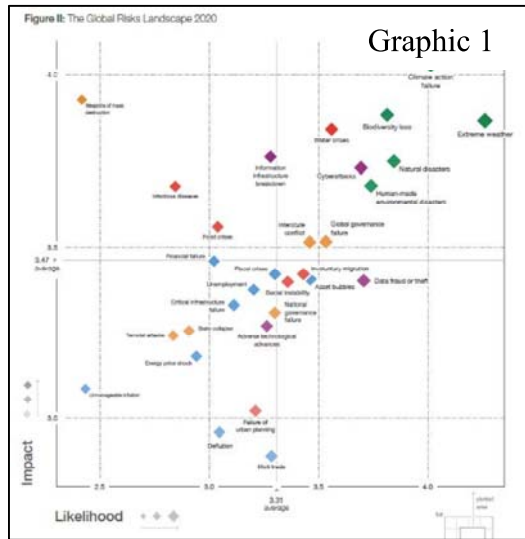
The Committee accepted the October 19, 2020 meeting summary.

4. POTENTIAL WATER ACTION ITEMS

- TAG members discussed if the category was named appropriately (Water) and determined that healthy, clean water is an underlying connection for healthy natural systems, which is critical for a healthy community.
- The group provided edits and additional suggestions for the latest potential [Clean Healthy Water Action Items](#).
- A *Water Climate Actions for our Community* session with subject matter experts is scheduled for December 16, 2020 at 8:30 – 10 am. Ms. Adams will send out an invitation.

5. CLIMATE ACTION AND ADAPTATION PLAN STRATEGIES - RANKING

- TAG agreed it will be important for the CAAP to show the connections between sectors (for example, a strategy on riparian buffers has connections to clean healthy water and sustainable land use) and to include the right mix of “change levers” (e.g. education, policy, investment).
- Mr. Buck suggested looking at creating 2 graphics like the examples, below, from the World Economic Forum Global Risk Landscape 2020 to help inform the public. Graphic 1 could identify strategies’ potential likelihood of implementation (horizontal) and impact (vertical).



Graphic 2 would be a helpful way to show the interconnections between 6 sectors.

- Based on Ms. Whitman’s comments, Ms. Adams added the following strategy to the climate action list related to all sectors:
 - Educate the public on the impact elections have on climate policy with a focus on common ground and bi-partisan initiatives.
- Mr. Miller suggested the TAG prioritize discussions with West Penn Power to discuss the grid’s infrastructure and reliability as many energy and transportation related climate strategies will be dependent on the electric grid.

6. REGIONAL GREENHOUSE GAS INITIATIVE (RGGI)

- Dr. Seth Blumsack, Director of the Center for Energy Law and Policy at Penn State provided TAG with an overview of RGGI and the research the Center has done regarding the prospects for PA participating in RGGI.
- The main points of the discussion were:
 - RGGI is a market-based program designed to reduce CO₂ pollution from power plants. If PA joins, the intention is to start in 2022.
 - It works through cap and trade participation and would generate revenue for the state to invest back into our economy to create jobs, stimulate economic growth, and further reduce air pollution.
 - PA joining RGGI would be momentous since PA is one of the top 4 power exporters in the county. In 2018, electricity emissions were 81 million tons – or 8 million tons more than the combined total emissions from all 9 currently participating states.
 - PA is entering RGGI through a governor’s executive order whereas the other states joined through their general assemblies. Authority to proceed

is believed to exist through the DEP's responsibility for air pollution control.

- PSU modeling suggests PA would see a 50% reduction in CO₂ emissions by 2030 leading to significant air quality improvements.
 - Modeling also suggests that the emissions will shift to surrounding states outside of RGGI. This “leakage” is important and probably the biggest challenge.
 - RGGI would likely translate into slightly higher power bills.
 - It is not clear how the expected generated revenue will be used through the Clean Air Fund. It was suggested to identify re-investment options that can promote innovation and economic growth while at the same time solving environmental problems.
 - RGGI would likely be less effective in reducing emissions than increasing its renewable energy goals through the PA Alternate Energy Portfolio Standard (AEPS).
- Ms. Adams will distribute to TAG the final report when it is completed by the Center for Energy Law and Policy in early December.
 - At their December 21, 2020 meeting, TAG will consider preparing comments to forward to the PSE or CAS Committee to submit on behalf of the Council of Governments.

Spring Creek Watershed Commission

November 18, 2020

Via Zoom

Nov 2020 SCWC Meeting

Time: Nov 18, 2020 07:00 PM Eastern Time (US and Canada)

Zoom Connection

<https://us02web.zoom.us/j/85747303733?pwd=V2VIS1VzbTZvOHhGZm5hWmt0aWxiUT09>, Meeting ID: 857 4730 3733, Passcode: 190450

- 1) Call to Order:** Joanne Tosti-Vasey, Chair will call the meeting to order
- 2) Introduce members:** – Establish which municipalities are present and who the new/returning representatives/alternates are for each municipality. Circulate membership list for confirmation and any needed updates.
- 3) Approval of minutes,** Approve September minutes
- 5) Citizen Comments:** The public is invited to address the Commission on items not on the agenda. (5 minutes per commentary). Electronic copy of comments should be submitted to SCWC & will be added to meeting minutes.
- 5) Educational Topic:**
Bio mediation and water infrastructure, Rachel Brennan Associate Professor, Civil and Environmental Engineering, Agricultural and Biological Engineering
- 6) Old Business:**
 - a. One Water Report:** See notes from the October 21 Working Group Meeting
 - b. Related Plans**
 1. Centre County Watershed Planning – Joanne Tosti-Vasey
 2. Susquehanna River Basin Plan – Prasenjit Mitra
 - c. Caitlin Teti Master’s Project Plan** – Caitlin Teti
 - d. Atlas Project** – Bob Carline
 - e. Education Committee** – Educational Topics for 2021 – Chris Hurley
- 7) New Business:**
 - a. Pending Resignation of Gabrielle Stewart** as our Coordinator/Website Manager.

8) Financials

a. **Report:** June-August – Prasenjit Mitra, Jon Eaton, Bill Sharp

(LAST REPORT)

August 2020

Project Fund: Debit: \$00.00 Credit: \$00.00 Balance: \$2,150.63

General Fund: Debit: \$4,816.49 Credit: \$ 2,044.71 Balance: \$15,877.17

September 2020

Project Fund: Debit: \$00.00 Credit: \$00.00 Balance: \$2,150.63

General Fund: Debit: \$40.00 Credit: \$ 2,044.71 Balance: \$15,837.17

October 2020

Project Fund: Debit: \$00.00 Credit: \$00.00 Balance: \$2,150.63

General Fund: Debit: \$180.00 Credit: \$ 0.00 Balance: \$15,657.17

b. **Invoices to municipalities within the Watershed:**

9) **Once Around the Watershed:** Members are asked to share relevant water related news from their municipality.

10) Meetings for 2021:

January 21, 2021

March 17, 2021

May 19, 2021

July 21, 2021

September 15, 2021

November 17, 2021

The November 18 Spring Creek Watershed Commission Meeting is sponsored by Harris Township and air on Channel 7. The CNET recording will be made available after the meeting and will be posted to <https://cnet1.org> and linked from <https://www.springcreekwatershedcommission.org/>.

Due to the end of year budget planning meetings for the municipalities throughout the area, the airing of the Spring Creek Watershed Commission has not yet been scheduled on CNET. CNET expects to air the meeting the week of December 7 and will let us know after the schedule is created.

Centre County Metropolitan Planning Organization (CCMPO) Coordinating Committee Meeting

Tuesday, November 24, 2020

6:00 p.m.

VIRTUAL MEETING VIA ZOOM
PLEASE CONTACT [MLAIRD@CRCOG.NET](mailto:mlaird@crcog.net) FOR LINK

Written public comments or requests to speak to the Coordinating Committee regarding items on the agenda, or items not on the agenda, may be submitted in advance by emailing Marcella Laird at mlaird@crcog.net.

AGENDA

1. **Call to Order**
2. **Approval of Minutes:** *September 22, 2020 Coordinating Committee meeting.*
3. **Public Comments:** *For items not on the agenda.*
4. **State College Area Connector (SCAC) Project:**
Status Report – Virtual Public Involvement Meeting
Action: Provide comments to PennDOT and consultant team
5. **2021 Meeting Schedule:**
Action: Approve meeting dates and times for 2021.
6. **CCMPO Strategic Plan:**
Summary of input received in September
Action: Provide additional input to MPO staff
7. **Performance Based Planning and Programming:**
 - a. **Annual reports about Transit Asset Management (TAM) Plans for CATA and Centre County Office of Transportation**
No action required
 - b. **Annual safety performance targets**
No action required
8. **2021-2024 Centre County Transportation Improvement Program (TIP):**
TIP approval and transportation funding outlook
No action required
9. **Member Reports:**
Reports from members about a significant item(s) of interest
No action required
10. **Announcements**
11. **Adjourn**

*Next Coordinating Committee meeting:
February 23, 2021
6:00 p.m.
Anticipated virtual meeting via Zoom*



NOVEMBER 24, 2020 MEETING

ITEM 4

STATE COLLEGE AREA CONNECTOR (SCAC) PROJECT

Status Report Virtual Public Involvement Meeting

In August, the Coordinating Committee received an introductory presentation from PennDOT and its consultant team about the Planning and Environment Linkages (PEL) Study for the State College Area Connector (SCAC) Project. To keep the MPO Committees informed of progress on the PEL Study, a status report item is being included on all meeting agendas. The status report will be provided by the District 2-0 Committee representatives or the consultant team, depending on the extent of the report.

The PEL Study comprises the first step in PennDOT's project development process. The study will identify transportation improvements to be advanced for environmental consideration and further design in the Preliminary Engineering (PE) phase. The PE phase will include a more detailed analysis of the study area's socio-economic, natural, and cultural resources; the development and evaluation of transportation alternatives; the identification of a preferred alternative; and obtaining environmental clearance for the preferred alternative. **No specific alternative improvements for the SCAC project have been developed at this time.**

From October 28 through November 4, the SCAC team held a virtual public meeting to present information about the PEL Study including but not limited to:

- PEL Study process
- Community and environmental features
- Travel and transportation system conditions
- Draft Purpose and Need Statement

PennDOT and the study team will provide a report about the structure of the virtual public meeting, the number of attendees and comments received to date, and a timeframe for responding to comments.

The Coordinating Committee should receive the status report and provide comments to PennDOT and the consultant team.

Presented by: Dean Ball, P.E., PennDOT District 2-0
Lori Cole, AICP, JMT
Kevin James, P.E., SCAC Project Manager, Michael Baker International

Action: Comments to PennDOT and SCAC consultant team.

SCAC website: www.PennDOT.gov/SCAC

NOVEMBER 24, 2020 MEETING

ITEM 5

2021 MEETING SCHEDULE

The Coordinating Committee typically meets on the 4th Tuesday of the months in which meetings are scheduled. Meetings are typically ***not*** held every month.

The 4th Tuesday was originally selected because there were no conflicts with meetings of municipal governing bodies and other regional organizations. However, staff notes that in 2019, the Penns Valley Regional Planning Commission changed its regular meeting time to the 4th Tuesday of the months in which the Commission has meetings scheduled.

Should the Coordinating Committee continue to meet on the 4th Tuesday in 2021, meetings would be held as specified below.

At this time, MPO staff anticipates that the meetings will be held virtually through June 2021, and possibly beyond June.

<i>Month</i>	<i>Committee</i>	<i>Day</i>	<i>Date</i>	<i>Time</i>
February	Technical	Wed	2/10/21	9:30 AM
	Coordinating	Tues	2/23/21	6:00 PM
April	Technical	Wed	4/14/21	9:30 AM
	Coordinating	Tues	4/27/21	6:00 PM
June	Technical	Wed	6/9/21	9:30 AM
	Coordinating	Tues	6/22/21	6:00 PM
September	Technical	Wed	9/8/21	9:30 AM
	Coordinating	Tues	9/28/21	6:00 PM
November	Technical	Wed	11/10/21	9:30 AM
	Coordinating	Tues	11/23/21	6:00 PM

Presented by: Tom Zilla, CRPA

Action: Approve meeting dates and times for 2021.

NOVEMBER 24, 2020 MEETING

ITEM 6

CCMPO Strategic Plan

Summary of Input Received in September

The CCMPO's adopted FY 2020-2022 Unified Planning Work Program (UPWP) includes a work task to complete a new Strategic Plan for the future operations of the MPO Committees and staff. The target date for adopting the Strategic Plan is December 31, 2021, which is the end of the current two-year appointment cycle for MPO Committee members.

At the September MPO Committee meetings, members provided input about topics that should be addressed in the Strategic Plan. Below is a summary of the input received by themes.

Summary of Recurring/Repeated Themes

Technical Committee <i>(more focus on operations)</i>	Coordinating Committee <i>(more focus on policy)</i>
Maintain staffing level	Emphasize environmental goals/issues
Staff responsibilities are evolving and becoming more technical	How does the MPO do business in a changing regulatory environment?
Communication is important, internal and external	Funding concerns about staff operating budget
Need "MPO 101" training for new members	Need for funding to implement projects and programs, particularly transit and other modes
	Need more mobility options, such as bike/ped, transit to rural areas, Complete Streets concepts
Themes Common to Both Committees	
Maintain communications with, and staff service to, rural communities	
Broad support for completing a Strategic Plan... <ul style="list-style-type: none">• Valuable, if done right• Should include succession planning• Need to get outside assistance to complete the plan	

Staff is currently researching examples of other strategic plans and investigating options for retaining outside assistance to complete the MPO Strategic Plan. Staff will also be preparing a more detailed scope of work for the effort. More information about these tasks will be presented in February 2021.

At this meeting, the Coordinating Committee should review the summary of input received in September and provide any additional input, as desired. The input will be utilized by staff to help prepare a more detailed scope of work for the plan.

Presented by: Tom Zilla, AICP, CRPA

Action: Provide additional input to staff about the MPO Strategic Plan.

NOVEMBER 24, 2020 MEETING

ITEM 7.a.

PERFORMANCE BASED PLANNING AND PROGRAMMING

Annual Reports about Transit Asset Management (TAM) Plans for CATA and Centre County Office of Transportation

Federal rulemaking required all public transit operators to develop a Transit Asset Management (TAM) Plan by October 1, 2018, and to update and share the TAM Plan with states and MPOs on an annual basis. States and MPOs are not required to approve the TAM Plans.

In Centre County, the Centre Area Transportation Authority (CATA) and the Centre County Office of Transportation Services (CCOT) are subject to the federal rule. In 2018, CATA prepared an individual TAM Plan, and the CCOT was included in a statewide TAM Group Plan prepared by PennDOT.

The TAM Plans were shared with the CCMPO in October 2018. In November 2018, the CCMPO approved and executed agreements with CATA and the CCOT to formalize each organization's responsibilities for cooperatively developing and sharing information related to transportation performance data, including the selection of targets and documenting progress toward meeting the TAM Plan targets. Both TAM Plans include performance targets and specify a reporting process to assess progress in meeting the targets. As required by the federal rule, the agreements require the annual reporting of information related to the performance targets.

Since that time, CATA and PennDOT have provided annual performance information to the MPO staff, most recently in fall 2020.

Staff will provide a brief report about the TAM reports and will respond to questions from the Committee.

The Coordinating Committee should receive the report and provide any questions to MPO staff.

Presented by: Greg Kausch, CRPA

No action required

NOVEMBER 24, 2020 MEETING

ITEM 7.b.

PERFORMANCE BASED PLANNING AND PROGRAMMING

Annual Safety Performance Targets

In 2017, PennDOT developed initial performance targets for the federal Highway Safety Improvement Program (HSIP) performance measures. PennDOT is required to update the targets annually. By federal rule, the CCMPO has 180 days from the date when PennDOT establishes its annual targets to either support PennDOT's targets or establish its own quantifiable targets. The CCMPO supported PennDOT's initial targets for 2018 and has supported PennDOT's targets in the annual updates for 2019 and 2020 because the MPO does not have the staff resources and technical capacity to establish and monitor its own quantifiable targets.

The MPO staff received PennDOT's new 2021 targets on November 12. The CCMPO must take action to support the targets by February 27, 2021. Action will be requested from the MPO Committees in February 2021.

Below are the targets that have been supported in past years. The targets are based on a calculation that uses a rolling five-year average that is adjusted annually.

At this meeting, staff will review the methodology in preparation for presenting new targets in February.

Centre County MPO Supporting Values (Targets) for All Years (Targets are based on a rolling five-year average)						
Performance Measure	Initial - 2018		Year 2 - 2019		Year 3 - 2020	
	Baseline 2012-2016	Target 2014-2018	Baseline 2013-2017	Target 2015-2019	Baseline 2014-2018	Target 2016-2020
Number of fatalities	14.6	17.2	15.0	16.4	15.2	14.9
Rate of fatalities per 100 million VMT	1.080	1.240	1.102	1.173	1.096	1.049
Number of serious injuries	37.8	41.3	38.6	41.1	44.0	54.8
Rate of serious injuries per 100 million VMT	2.802	2.979	2.835	2.940	3.173	3.857
Number of non-motorized fatalities and serious injuries	6.2	9.8	8.0	9.5	9.4	13.7

In 2020, PennDOT was required by FHWA to prepare a Safety Implementation Plan because Pennsylvania did not meet its targets in the 2019 reporting period. Because of this outcome, the PennDOT Central Office is placing a higher emphasis on systemic safety improvements that have greater probability of reducing fatalities and serious injury crashes. This emphasis, and the shift to data-driven decision making, is expected to change the way that candidate safety improvement projects are identified, evaluated, and prioritized for funding on the TIP. Additional guidance will be needed from PennDOT in order to select safety improvements that have greater probability of reducing fatalities and serious injury crashes.

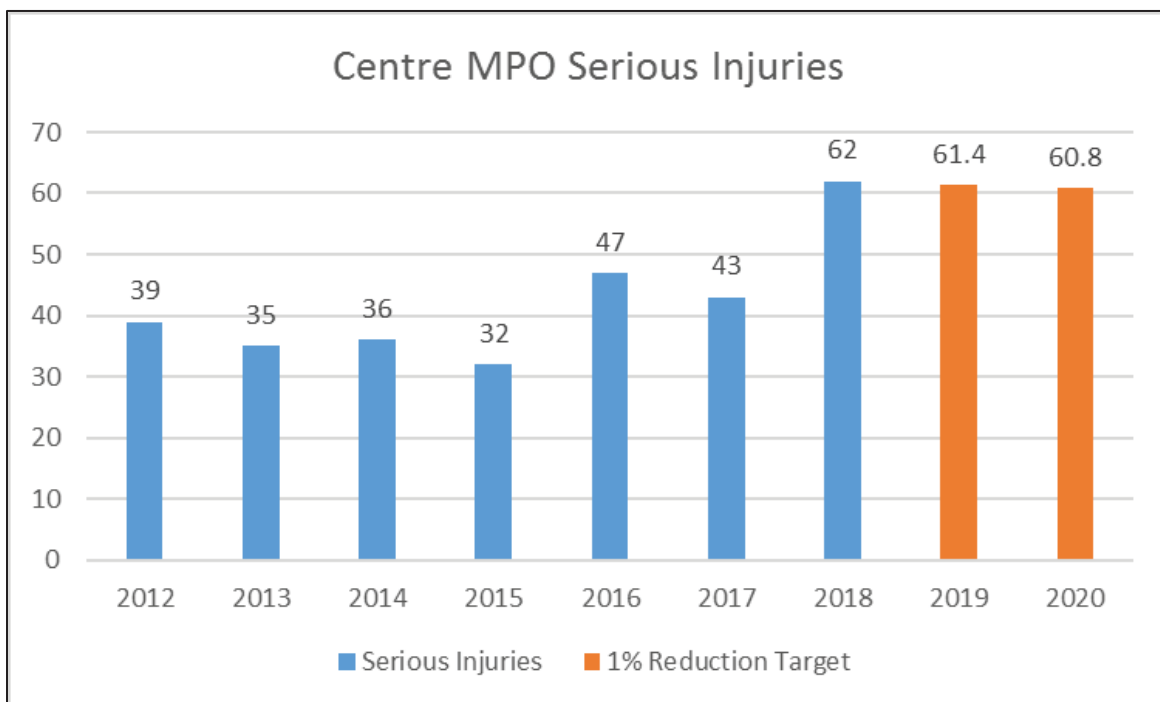
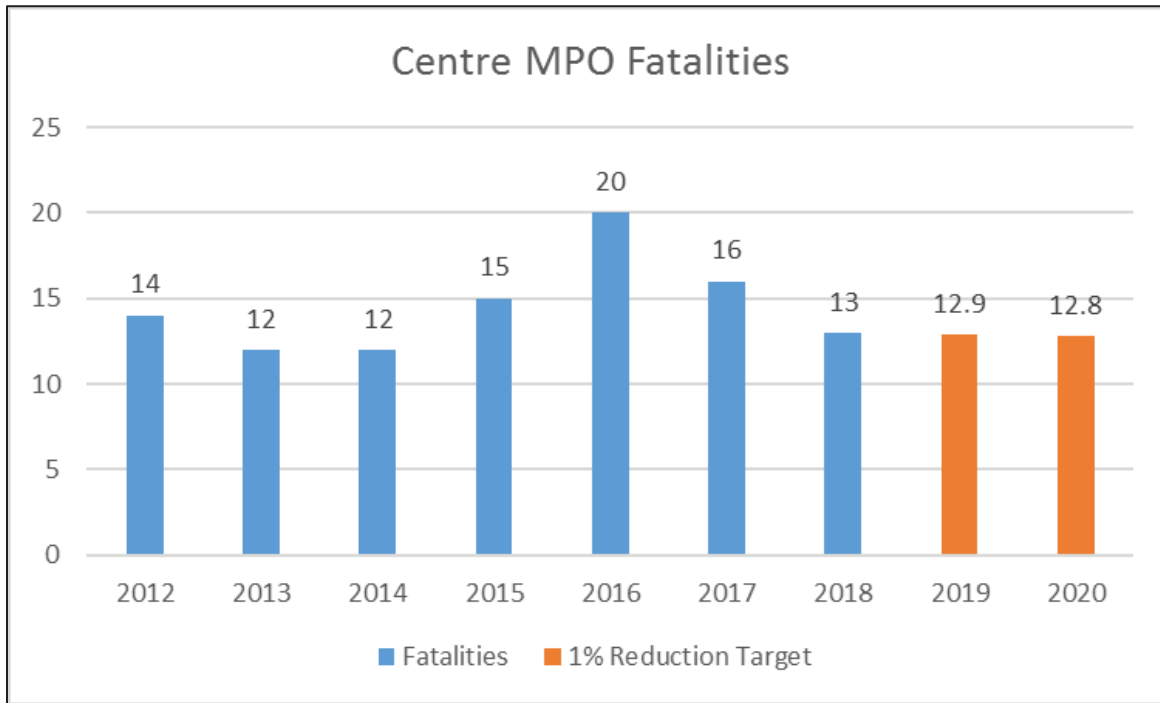
(Continued)

The Coordinating Committee should receive a staff presentation, and provide questions and comments to prepare for considering action in February 2021 to support PennDOT's targets for safety performance measures.

Presented by: Anne Messner, AICP, CCPCDO
Tom Zilla, AICP, CRPA

No action required

Please note that the information in the tables below was presented to the MPO Committees in January 2020. The data will be updated prior to the February 2021 Committee meetings.



NOVEMBER 24, 2020 MEETING

ITEM 8

2021-2024 CENTRE COUNTY TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

TIP Approval and Funding Outlook

In June 2020, the CCMPO Coordinating Committee adopted the 2021-2024 TIP. The State TIP (STIP), comprised of all the MPO and Rural Planning Organization (RPO) TIPs from around Pennsylvania, was approved and submitted to the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) in August. On September 28, FHWA and FTA issued a STIP approval letter to Pennsylvania. The new TIP took effect on October 1.

In September, PennDOT Deputy Secretary for Planning Larry Shifflet provided a brief written report to MPOs and RPOs about Pennsylvania's transportation funding needs. The document provides updates to some of the information that was previously provided to the CCMPO in June 2019 from the *Risks to Transportation in Pennsylvania* report, and includes details about impacts to the transportation revenue stream from the COVID-19 pandemic.

On November 12, PennDOT announced a new initiative to accelerate the reconstruction and rehabilitation of major bridges through a public-private partnership approach.

On November 18, PennDOT announced that public input is being sought on the PennDOT Pathways Program, a new initiative to examine possible near and long-term solutions to the transportation funding shortfall in Pennsylvania. The announcement notes that PennDOT faces an \$8.1 billion gap in annual highway and bridge transportation funding needed to keep the network in a state of good repair.

Attached are:

- 2021-2024 STIP approval letter from FHWA and FTA
- Pennsylvania Transportation Funding Needs report
- November 12 media release about the Major Bridge P3 Program
- November 18 media release about the PennDOT Pathways Program www.penndot.gov/funding

All four documents provide insight about the challenges that were involved in developing the 2021-2024 TIP, challenges facing PennDOT, MPOs and RPOs in maintaining enough funding to advance projects and programs on the TIP, and upcoming challenges for the development of the next TIP. The process of preparing the 2023-2026 TIP will begin in spring 2021.

Staff will provide a brief report highlighting a few key elements of the Funding Needs report and the November announcements from PennDOT. PennDOT Deputy Secretary and Coordinating Committee member Larry Shifflet will also provide remarks.

The Coordinating Committee should receive the report.

Presented by: Tom Zilla, CRPA
Larry Shifflet, PennDOT Deputy Secretary for Planning

No action required.

NOVEMBER 24, 2020 MEETING

ITEM 10

ANNOUNCEMENTS

1. Future Meeting Dates

- a. Technical Committee: *Tentative - Wednesday, February 10, 2021, 9:30 a.m.
Anticipated virtual meeting via Zoom platform*

- ⇒ LRTP 2050 Action Plan
- ⇒ Safety performance measure targets
- ⇒ State College Area Connector
- ⇒ CCMPO Strategic Plan

- b. Coordinating Committee: *Tentative - Tuesday, February 23, 2021, 6:00 p.m.
Anticipated virtual meeting via Zoom platform*

- ⇒ LRTP 2050 Action Plan
- ⇒ Safety performance measure targets
- ⇒ State College Area Connector
- ⇒ CCMPO Strategic Plan

2. On Monday, November 9, 2020, PennDOT hosted a ribbon-cutting ceremony for the Route 322 Potters Mills Gap project. The CCMPO thanks PennDOT, other agencies involved in the project development process, and the project contractor for planning and completing a project of this magnitude in such a short period of time. The CCMPO also thanks State Sen. Jake Corman and State Rep. Kerry Benninghoff for their support of Act 89 of 2013, which increased state transportation funding in Pennsylvania, and acknowledges their efforts to work with the administrations of former Governor Tom Corbett and current Governor Tom Wolf to commit the funding required to advance this much-needed improvement. Coordinating Committee Chair Eric Bernier provided remarks at the ceremony on behalf of the CCMPO.



(Continued)

3. The CCMPO's *Procedures for Transportation Improvement Program (TIP) Revisions* allow project sponsors (typically PennDOT and CATA) to make administrative modifications that change funding on the TIP without formal approval by the Coordinating Committee. The *Procedures* specify that the administrative modifications be reported to the CCMPO for information purposes. Attached is a fiscal constraint chart illustrating modifications completed for the 2021-2024 TIP since October.
4. Press releases from PennDOT about road and bridge construction projects in Centre County are posted on the "Project Updates" page of the CCMPO's website and shared on the MPO's Facebook page. MPO staff also typically shares PennDOT's press releases with CCMPO Committee members and emergency response providers for projects in their respective areas of the County.
5. The Pennsylvania Public Transportation Association (PPTA), in conjunction with PennDOT, has prepared the DRAFT *Building Better Bus Stops Resource Guide*. Input was provided to PPTA by Chris Jordan from the CATA staff, Trish Meek and Greg Kausch from the MPO staff, and Hugh Mose, retired CATA General Manager. Attached is a flyer that describes the resource guide. The flyer provides links to the full document, and contact information if reviewers wish to provide comments about the draft guide. Comments may be submitted through November 20, 2020. Thanks to all the local staff and officials who provide input to PPTA.
6. For information about PennDOT's Local Technical Assistance Program (LTAP) training courses, as sponsored by the SEDA-COG MPO, visit <http://seda-cog.org/departments/transportation/local-technical-assistance-program/>
7. For information about the *PennDOT Connects* initiative, visit the *Connects* support hub at <https://connect.psats.org/home>. **Information about technical assistance that is available to municipalities is posted on the *Connects* support hub.**
8. For information about the "Drive Forward" coalition formed by the Chamber of Business and Industry of Centre County (CBICC) with the support of the CCMPO, visit the Drive Forward website at www.driveforwardcc.com. **Please visit the site to view recent updates prepared by the CBICC staff.**
9. CCMPO staff contact information:

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 2643 Gateway Drive
 State College, PA 16801

Telephone: 814-231-3050
 Fax: 814-231-3083

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 Tom Zilla, Principal Transportation Planner
 Trish Meek, Senior Transportation Planner
 Greg Kausch, Senior Transportation Planner
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 Marcella Laird, Office Manager

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On the web at www.ccmppo.net

Like and share the CCMPO's Facebook page at <https://www.facebook.com/centrecountympo/> for meeting announcements, project updates, PennDOT's Local Technical Assistance Program (LTAP) announcements, District 2-0 press releases, and relevant items from PennDOT's Facebook page.



CENTRE COUNTY MPO

METROPOLITAN PLANNING ORGANIZATION

SUMMARY REPORT OF THE NOVEMBER 24, 2020 MEETING

2021 MEETING SCHEDULE

The CCMPO Coordinating Committee approved meeting dates and times for 2021. The Coordinating Committee typically meets on the fourth Tuesday of the month, and there was general consensus to continue holding its meetings at 6:00 p.m.

MPO staff anticipates that meetings will continue to be held virtually until at least June, but staff is exploring options for an in-person meeting in the future.

Month	Committee	Day	Date	Time
February	Technical	Wed	2/10/21	9:30 AM
	Coordinating	Tues	2/23/21	6:00 PM
April	Technical	Wed	4/14/21	9:30 AM
	Coordinating	Tues	4/27/21	6:00 PM
June	Technical	Wed	6/9/21	9:30 AM
	Coordinating	Tues	6/22/21	6:00 PM
September	Technical	Wed	9/8/21	9:30 AM
	Coordinating	Tues	9/28/21	6:00 PM
November	Technical	Wed	11/10/21	9:30 AM
	Coordinating	Tues	11/23/21	6:00 PM

CCMPO STRATEGIC PLAN

Technical Committee <i>(more focus on operations)</i>	Coordinating Committee <i>(more focus on policy)</i>
<ul style="list-style-type: none"> -Maintain staffing level -Staff responsibilities are evolving and becoming more technical. -Communication is important - internal and external -Need "MPO 101" training for new members. 	<ul style="list-style-type: none"> -Emphasize environmental goals/issues -How does the MPO do business in a changing regulatory environment? -Funding concerns about staff operating budget -Need for funding to implement projects and programs, particularly transit and other modes -Need more mobility options such as bike/ped, transit to rural areas, Complete Streets concepts
Themes Common to Both Committees	
<ul style="list-style-type: none"> -Maintain communications with and staff service to rural communities -Broad support for completing a Strategic plan <ul style="list-style-type: none"> -Valuable, if done right -Should include succession planning -Need to get outside assistance to complete the plan 	

The CCMPO's adopted FY 2020-2022 Unified Planning Work Program (UPWP) includes a work task to complete a new Strategic Plan for the future operations of the MPO Committees and staff. The target date for adopting the Strategic Plan is December 31, 2021.

At the September MPO Committee meetings, members provided input about topics that should be addressed in the Strategic Plan. The Coordinating Committee confirmed member responses from both Committees and directed staff to continue to develop a more detailed scope of work for the plan.

STATE COLLEGE AREA CONNECTOR (SCAC) PROJECT

The Coordinating Committee received a status update on the State College Area Connector (SCAC) project. PennDOT held a virtual public meeting for the Planning and Environmental Linkages (PEL) Study from October 28 through November 4. The meeting presented information about the PEL study including:

- PEL Study process
- Community and environmental features
- Travel and transportation system conditions
- Draft Purpose and Need Statement

During the public meeting period, there were 416 unique visits to the website, and 358 of those visits had a unique IP address. Of those 358 visits, 78 people registered on the website. Comment forms were available to download and print to mail, or participants could fill out the form online. PennDOT received 28 online comment forms and received 3 emails that contained public comments. The public comment summary will be available on the SCAC website by mid-December.



ANNUAL SAFETY PERFORMANCE MEASURE TARGETS

The Coordinating Committee received a presentation regarding PennDOT's 2021 Safety Performance Targets. In 2020, PennDOT was required by FHWA to prepare a Safety Implementation Plan because Pennsylvania did not meet its targets in the 2019 reporting period. Because of this outcome, the PennDOT Central Office is placing a higher emphasis on systemic safety improvements that have greater probability of reducing fatalities and serious injury crashes. This emphasis, and the shift to data-driven decision making, is expected to change the way that candidate safety improvement projects are identified, evaluated, and prioritized for funding on the Transportation Improvement Program (TIP).

MPO staff reviewed the methodology that will be used to prepare the new targets that the Coordinating Committee will take action on in February 2021.

Table 13: Centre County Safety Performance Measures (PM-1)

Performance Measure	Baseline 2014-2018	Target 2016-2020	Target 2021-2045
Number of Fatalities	15.2	14.9	1% reduction every rolling 5-year period
Fatality Rate*	1.096	1.049	1% reduction every rolling 5-year period
Number of Serious Injuries	44.0	54.8	1% reduction every rolling 5-year period
Serious Injury Rate	3.173	3.857	1% reduction every rolling 5-year period
Number of Non-Motorized Fatalities & Serious Injuries	9.4	13.7	1% reduction every rolling 5-year period

*per 100 million vehicle-miles traveled (VMT)

Note: Five-year rolling averages are used to more accurately reflect overall trends

DRIVEforward

Learn more about the grassroots campaign to secure funding for major highway projects in Centre County.



Watch CCMPO Coordinating Committee Meetings online.

UPCOMING MEETINGS:

Technical Committee

February 10, 2021
9:30 a.m.
via Zoom meeting platform

Coordinating Committee

February 23, 2021
6:00 p.m.
via Zoom meeting platform

PLEASE EMAIL MLAIRD@CRCOG.NET FOR MEETING INFORMATION

OTHER PRESENTATIONS

The Coordinating Committee received presentations on the following:

- Annual reports about Transit Asset Management (TAM) Plans for CATA and Centre County Office of Transportation
- 2021-2024 TIP Approval and Funding Outlook

CENTRE COUNTY MPO STAFF

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mlaird@crcog.net



**Manager's Report
December 7, 2020**

1. The Pine Grove Mills Small Area Plan Advisory Board met on Thursday, November 19th. The Board received a presentation from the Township Arborist on Spotted Lanternfly, and the Public Works Director reported on progress made toward the conversion of the Pine Grove Mills Streetlights to LED technology. The Board also continued its review of the action steps identified in the Small Area Plan and discussed plans to implement. The Board will not meet in December.
2. The annual joint meeting of local government officials and the Centre County Association of Realtors was held on November 18th. Topics discussed included local pandemic response measures; the proposed stormwater management utility fee; countywide reassessment; and affordable housing initiatives.
3. The Tom Tudek Memorial Park Trust met on November 11th to review the year's expenditures and approve the proposed 2021 budget. The Township is the fiduciary of the Trust and maintains a separate non-governmental fund in its Operating Budget.
4. A public hearing was held by the Pennsylvania Liquor Control Board at the Ferguson Township Municipal Building on November 17th to hear testimony related to the Township's petition for a noise exemption from the PA Liquor Code. Township representatives testified as well as the owner of a local licensed establishment. It is anticipated that the PLCB will meet in December to consider approving the exemption.
5. Township staff met with representatives from Voya Financial to continue the discussion of transitioning the Township's Non-Uniformed Pension Plan to their sponsorship from ICMA-RC.
6. The PennPRIME Board of Trustees met on Friday, December 4th. A brief verbal report will be provided on any relevant business conducted. The Manager is a trustee on the PennPRIME Liability Trust and Worker's Compensation Trust.
7. A favorable decision was received from the Centre County Court of Common Pleas on the reassessment appeal filed by Blue Course Associates for Blue Course Commons apartments. The decision confirms that the county was permitted to reassess the property on the basis of the removal of their subsidized housing designation.
8. Provided with my report is a letter received from Senator Pat Toomey responding to the resolution filed by the Board of Supervisors affirming support for House Bill 763.

PATRICK J. TOOMEY
PENNSYLVANIA

RECEIVED NOV 23 2020

United States Senate
WASHINGTON, DC 20510-3806

COMMITTEES:
FINANCE
BANKING, HOUSING, AND
URBAN AFFAIRS
BUDGET

November 13, 2020

David Pribulka
3147 Research Dr
State College, PA 16801-2752

Dear David,

Thank you for contacting me about the protection and conservation of our environment. I appreciate hearing from you.

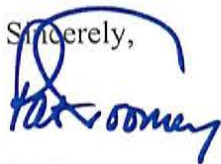
I believe it is essential to protect Pennsylvania's natural beauty and the quality of our environment. I am supportive of reasonable pollution controls that are designed to protect public health and our natural resources, and I believe individual state agencies have the best knowledge and experience to safeguard these important assets. It is for these reasons that I have supported commonsense efforts in Congress to protect the environment and conserve lands for the enjoyment of future generations.

As such, I understand your thoughts about the conservation of our environment and climate change. During Senate consideration of the Keystone XL pipeline in January 2015, I voted in support of several amendments about these issues, including an amendment acknowledging that human activity contributes to climate change.

I am currently working in Congress to improve our environment. Specifically, on July 25, 2019, I introduced the Restore Environmental Sustainability To Our Renewable Energy Act (S. 2298) with Senator Dianne Feinstein (D-CA). S. 2298 would eliminate the corn ethanol component of the Renewable Fuel Standard (RFS). The RFS requires refiners to blend an increasing quantity of biofuel, predominantly corn ethanol, into our nation's gasoline supply every year. Unfortunately, this policy harms the environment; the National Academy of Sciences has determined that ethanol emits more harmful air pollutants than gasoline. Please know that I will continue to support commonsense environmental policies that achieve an appropriate balance between conservation, job creation, and economic growth.

Thank you again for your correspondence. Do not hesitate to contact me in the future if I can be of assistance.

Sincerely,



Pat Toomey
U. S. Senator



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801

Telephone: 814-238-4651 • Fax: 814-238-3454

Public Works Director's Report to the Board of Supervisors (BOS) for the regular meeting on December 7, 2020

- 1. Public Works Road Crew Activities –** Leaf collection is currently a continuous operation until December 15th, or until winter operations prohibit collection, whichever comes first. Brush collection is planned for the week of December 7th. Vehicle and equipment maintenance and completion of various work orders is ongoing.
- 2. Arborist and Tree Commission Activities-** The FTTC meets again on January 25th. A request for quotes for plant material associated with the land development plan for the new public works building is out to bid. The arborist is working a combination of field work, office work, and remote training through December 11th.
- 3. New Public Works Facility:** Work by all prime contractors continues on the new public works facility. The substantial completion date is **February 1st** (added weather days since the last report). After substantial completion, indoor air quality testing must occur with the building still and unoccupied, punch list items will need attention, and public works employees will likely start occupying the building near the end of March, 2021. Project costs remain within the approved budget. Change orders are being managed in cooperation with our Construction Manager and Architect. Progress and coordination meetings continue. The Construction Manager is on site full time. **The critical path goes through completing exterior insulated metal panels and installation of doors and windows to get the building “dried in” to allow installation of interior components that need protected from the weather.**
- 4. Public Works Engineering and GIS-** Work continues managing construction contracts and professional engineering service contracts, **preparing 2021 capital project contracts**, and other engineering related activities.
- 5. Stormwater Fee Study Phase 2 –** Staff continues to provide the BOS requested information for discussion at regular meetings.
- 6. Contract 2016-C11 Traffic Signal Performance Metrics -** Design of this project is anticipated through the fall and winter with a bid early next year for construction in 2021. The review of signal equipment has been completed to determine in-cabinet signal equipment needs for the project. Our consultant has provided the communication equipment requirements considering the options for communications. A broadband radio field survey has been completed as well. **A comparison of communication cost options is being prepared to determine the best solution for the Township.**

7. **Contract 2018-C20 Park Hills Drainageway** –Design and permitting activities are anticipated through 2021 with construction to follow. [The next public meeting with residents is anticipated after the first of the year.](#)
8. **2019-C20 Science Park and Sandy Drive Signal Study** – The final revised signal warrant study has been submitted to PennDOT by Stahl Sheaffer Engineering for approval. A peak hour warrant is met based upon traffic volume projections, so [Central Office approval is required for installation of the signal.](#) Also, a follow up study will be required by PennDOT after the signal is constructed to justify the installation based upon actual volumes. If the projected traffic volumes are not met, the signal will need to be taken out of operation.
9. **Contract 2019-C21 Pine Grove Mills Street Light Conversion:** This project is in the design phase. The project includes installing power cutoffs to allow FTPW to maintain the lights, meters, and conversion to LED bulbs to conserve energy. [Staff provided a project status update to the Pine Grove Mills Small Area Plan Committee. A new 3000 Kelvin LED bulb was ordered and will be installed in the streetlight nearest the Naked Egg to replace the 4000 K bulb.](#)
10. **Contract 2020-C3 Pipe Lining:** [The contractor is installing ultraviolet light cured in place pipe liners \(UV-CIPP\) in corrugated metal pipes in the Chestnut Ridge neighborhood, Saratoga Drive, Blue Course Drive, West Whitehall Road and Deibler Road. This year, College Township piggybacked on the contract.](#)
11. **Contract 2020-C18 Science Park and Sandy Drive Signal Design** – Design of the traffic signal will be completed in-house in the fall and winter of 2020 for bidding in the winter and construction in 2021. Signal design is progressing with the next step being utility coordination and subsurface utility engineering.
12. **Contract 2020-C20 Pine Grove Mills Mobility Study** – A contract for this study has been awarded to McCormick Taylor, but a notice to proceed has not been issued due to the coronavirus pandemic which has affected traffic volumes. Staff and consultant are monitoring traffic volumes and activities to determine an appropriate time to begin the project. This project is currently on hold.
13. **Contract 2020-C21 Pine Grove Road & Water Street/Nixon Road Signal Warrant Study** – A contract for this study has been awarded to McCormick Taylor, but a notice to proceed has not been issued due to coronavirus pandemic which has affected traffic volumes. This project is on hold.
14. **Contract 2020-C22 Playground Safety Updates** – [A purchase order was submitted to replace a playground structure at Fairbrook Park. FTPW will remove an existing structure and prepare the site in December for equipment installation by a certified playground installer.](#)
15. **Contract 2020-C23 CBPRP Implementation Design** – [Staff reviewed the approved PRP and needs to select projects and hire a design consultant to complete the project design and permitting after project selection concurrence by the BOS.](#)



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PLANNING & ZONING DIRECTOR'S REPORT

Monday, December 7, 2020

PLANNING COMMISSION

The Planning Commission met December 1st to review and approve the 2021 Meeting Calendar and 2021 Work Program, as well as review the Tree Preservation Ordinance. They tabled the Tree Preservation Ordinance until the next meeting for further review.

LAND DEVELOPMENT PLANS AND OTHER PROJECTS

1. Active Plans are listed below for the Board of Supervisors (10/12/20).
 - o Harner Farm Subdivision (24-004-067 and replot 24-004-067C)
 - o Orchard View Subdivision (24-004-,067)
 - o Whitehall Road Sheetz Land Development Plan (24-004-067)
 - o State College Borough Water Authority (24-006-055E)
 - o West College Student Housing Lot Consolidation and Land Development Plan (24-002A-015; 24-002A-016; 24-002A-017; 24-002A-018; and 36-010-006)
2. Community Planner received review comments back for W. College Student Housing Land Development Plan.
3. PZ Director met with Ms. Daninni to review the draft Workforce Housing Ordinance.
4. PZ Director completed zoning inspections for The Cottages.
5. PZ Director attended the 2021 Operating Budget Special Meeting, Centre County Housing and Land Trust Board Meeting, HOA Open Forum and the Pine Grove Mills Advisory Committee meeting.
6. PZ Director attended the Leadership Team Meeting and the VOYA Transition Meeting.

UPCOMING ZONING HEARING BOARD MEETINGS

The Zoning Hearing Board will be meeting November 17, 2020 to review a variance request for:

1. Grace Presbyterian Church—370 Airport Road (24-001B-016-0000) is requesting a variance from §19-115.2 Nonconforming Signs. The applicant received a notice from the Township Public Works Department to inform the applicant that the sign presents a sight obstruction. The sign is a nonconforming, off-premise sign that is located in the Township right-of-way (General Commercial (C) and Corridor Overlay) and the Sign Ordinance would require that any removal, enlargement or dimensional change would require that the sign must comply with the current ordinance. The applicant proposes to decrease the sign area to 30" x 30", mounted on a single traffic-style post and increase the height of the sign to an 8' clearance above the ground.

2. State College Borough Water Authority—3795 W College Avenue (24-004-096-0000), zoned Rural Agricultural (RA), is requesting a variance from §27-701.3.C.—Floodplain Conservation, Use Limitations; §27-701.3.H.—Floodplain Conservation, Floodways; and §27-701.3.I.—Floodplain Conservation, Use Buffer to replace an existing bridge on SR 0026 (W. College Ave.) near the intersection of SR 0026 and SR 0045 (Shingletown Road). This bridge replacement is being performed in concurrence with a widening project to allow for enhanced traffic circulation at the intersection of these two roadways. The proposed bridge replacement and roadway widening improvements will require SCBWA to relocate an existing 12" watermain through existing wetlands and the main channel of Slab Cabin Run.