

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting Agenda
Tuesday, October 18, 2022

7:00 PM

MEETING PARTICIPATION OPTIONS

VIRTUAL:

Join Zoom Meeting Link:

<https://us02web.zoom.us/j/87031665680>

Meeting ID: 870 3166 5680

[Zoom Access Instructions](#)

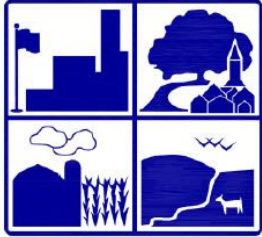
IN-PERSON:

Ferguson Township Municipal Building
Main Meeting Room
3147 Research Drive
State College, PA

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- I. CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE
 - III. CITIZENS INPUT
 - IV. APPROVAL OF MINUTES
 - V. AUTHORITIES, BOARDS, AND COMMISSION REPORTS
 - VI. SPECIAL REPORTS
 - VII. COG REGIONAL REPORTS
 - VIII. STAFF REPORTS
 - IX. UNFINISHED BUSINESS
 - 1. Public Hearing – Agricultural Properties Partial Exemption Resolution
 - X. NEW BUSINESS
 - 1. Consent Agenda
 - 2. Public Hearing – Winter Maintenance Agreement Resolution
 - 3. Public Hearing – Agility Agreement Resolution
 - 4. Informational Update on CRCOG 2023 Proposed Operating Budget
 - XI. COMMUNICATIONS TO THE BOARD
 - XII. CALENDAR ITEMS
 - XIII. ADJOURNMENT



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TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-954-7642
www.twp.ferguson.pa.us

BOARD OF SUPERVISORS Regular Meeting Agenda Tuesday, October 18, 2022 7:00 p.m.

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **CITIZEN'S INPUT** 5 minutes per resident
- IV. **APPROVAL OF MINUTES**
 1. September 20, 2022, Board of Supervisors Meeting Minutes
 2. October 3, 2022, Board of Supervisors Meeting Minutes
- V. **AUTHORITIES, BOARDS, AND COMMISSIONS REPORT** 10 minutes
 1. Schlow Centre Region Library by Sue Werner
 2. C-NET Report by Jaymes Progar
- VI. **SPECIAL REPORTS AND ACKNOWLEDGEMENTS** 60 minutes
 1. Diversity, Equity, and Inclusionary Acknowledgements –
Domestic Violence Awareness Month, Filipino-American Heritage Month, German-American Heritage Month, Italian-American Heritage Month, Polish-American Heritage Month
 2. Township and Fiscal Responsibility –
Emergency Management: Roles and Responsibilities by Shawn Kauffman, Emergency Management Coordinator
 3. Community and Economic Development –
Overview and Updates on the Chamber of Business and Industry of Centre County (CBICC) by Greg Scott, Executive Director; Informational Overview on the Centre County's Purchase of Agriculture and Conservation Easement Program by Diana Griffith, Agricultural Land Preservation Coordinator
 4. Environment – no report.
- VII. **COG AND REGIONAL COMMITTEE REPORTS** 25 minutes
 1. **COG COMMITTEE REPORT**
 - a. Joint Facilities Committee and Centre Region Parks and Recreation
 - b. Climate Action Sustainability Committee
 - c. Public Safety Committee
 - d. Human Resources Committee
 - e. Joint Land Use and Community Infrastructure Committee and Centre Regional Planning Commission Meeting
 - f. Finance Committee

2. **OTHER COMMITTEE REPORTS**

VIII. STAFF REPORTS

1. Township Manager's Report
2. Public Works Director Report
3. Planning and Zoning Report
4. Officer-In-Charge Report

IX. UNFINISHED BUSINESS

1. **A PUBLIC HEARING ON A RESOLUTION TO AUTHORIZE FERGUSON TOWNSHIP TO GRANT PARTIAL EXEMPTION FOR ELIGIBLE AGRICULTURAL PROPERTIES FROM THE FERGUSON TOWNSHIP STORMWATER MANAGEMENT UTILITY FEE AND REPEALING RESOLUTION 2021-26.** 10 minutes

David Modricker, Director of Public Works

Narrative

Provided with the agenda is the revised partial agricultural properties exemption policy for consideration by the Board. The revised policy requires property owners of agricultural properties to file a one-time application by September 30 that results in the Stormwater Engineer to conduct a review and a response no later than October 30 of the filing year. Partial agricultural exemptions awarded and applied to agricultural properties will renew annually subject to the property sustaining no changes. Property owners that received approval for the partial exemption do not need to file a new application for the exemption apply in future years.

Recommended Motion: That the Board of Supervisors adopt the resolution to grant a partial exemption for eligible agricultural properties from the Ferguson Township Stormwater Management Utility Fee and Repealing Resolution 2021-26.

Staff Recommendation

That the Board of Supervisors **adopt** the resolution.

X. NEW BUSINESS

1. **CONSENT AGENDA** 5 minutes
 - a. Contract 2022-C8, Fall Long Lines, Round 2, Pay App 4: \$29,217.31
 - b. Harner 4-Lot Subdivision Surety Reduction No. 6 - \$140,942.90
 - c. Orchard View Subdivision Surety Reduction No. 5 - \$373,365.55
 - d. Sheetz at Harner Surety Reduction No. 5 - \$50,364.28
 - e. Letter of Match Commitment for DCNR Supplemental Grant
2. **A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING THE CHAIRWOMAN AND SECRETARY TO EXECUTE A WINTER MAINTENANCE AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR A PORTION OF STATE ROUTE 26.** 10 minutes
David Modricker, Director of Public Works

Narrative

Ferguson Township has performed winter maintenance for PennDOT on a section of Whitehall Road SR3018 from West College Avenue SR26 to Blue Course Drive. PennDOT approached the Township about performing winter maintenance on a section

of SR26 from the Ferguson Township boundary with State College Borough to the intersection of Shingletown Road SR26/SR45. Ferguson Township Public Works winter operations crews travel this section of road to perform snow and ice removal on Township roads and is agreeable to performing this service.

Recommended Motion: That the Board of Supervisors adopt the resolution.

Staff Recommendation

That the Board of Supervisors **adopt** the resolution.

3. **A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE AN AGILITY AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION** 10 minutes

David Modricker, Director of Public Works

Narrative

For approximately the last decade, the Township has entered into an Agility Agreement with PennDOT. The Agility Agreement allows the two parties to barter services and products. The specific work plan is prepared and agreed upon between the Township Road Superintendent and the PennDOT Centre County Maintenance Manager. Examples of services provided by the Township include mowing and street sweeping sections of SR26, SR45, and SR3018 in Ferguson Township. Examples of services provided by PennDOT include providing an Athey Loader to assist with roadside swale maintenance and delivering salt brine produced at the Bellefonte maintenance office for pre-wetting and anti-icing operations of the Township.

Recommended Motion: That the Board of Supervisors adopt the resolution.

Staff Recommendation

That the Board of Supervisors **adopt** the resolution.

4. **INFORMATIONAL UPDATE ON CENTRE REGION COUNCIL OF GOVERNMENT (COG) 2023 PROPOSED OPERATING BUDGET** 30 minutes

Centrice Martin, Township Manager

Narrative

On Friday, September 23, 2022, the Centre Region Council of Governments (CRCOG) Finance Committee received the proposed 2023 Operating Budget. A link to the CRCOG proposed 2023 Budget is provided below. The proposed budget includes an increase of approximately 16 percent which results in approximately an 18 percent increase for Ferguson Township's contribution. Ferguson Township's increase from 2018 to 2019 was 4 percent; the increase from 2018 to 2020 was 10 percent, the increase from 2018 to 2021 was 14 percent; and the increase from 2021 to 2022 was 18 percent. Ferguson Township's increase from 2022 to the proposed 2022 Operating Budget is 18 percent. Provided with the agenda are copies of two memos (2 and 3) prepared by Centre Region Municipal Managers to the CRCOG Finance Committee.

2023 DRAFT Detailed Budget to Finance Committee

The Board is asked to consider providing additional guidance on the COG budget to the Township's representative on the Finance Committee.

Staff Recommendation

That the Board of Supervisors ***discuss*** the COG Budget.

XI. COMMUNICATIONS TO THE BOARD

XII. CALENDAR ITEMS – October/November

- a. Election Day, November 8
- b. Special Meeting on DRAFT 2023 Operating Budget, November 9
- c. Special Meeting on DRAFT 2023 Operating Budget, November 10
- d. Administrative Offices Closed in Observance of Veterans Day, November 11
- e. Planning Commission - October 24, November 14
- f. Pine Grove Mills SAP Advisory Committee - October 27, November 17
- g. Fall 2022 Neighborhood Association Open Forum – November 9
- h. Parks & Recreation Committee, November 10
- i. Tree Commission - November 21

XIII. ADJOURNMENT

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Tuesday, September 20, 2022

ATTENDANCE

The Board of Supervisors held its second regular meeting of the month on Tuesday, September 20, 2022 as a hybrid meeting. In attendance were:

Board: Laura Dininni, Chair
Lisa Strickland, Vice Chair
Patty Stephens
Jeremie Thompson

Staff: Dave Modricker, Director, Public Works
Jenna Wargo, Director, Planning and Zoning,
Acting Manager
Ryan Hendrick, Police Sergeant

Others in attendance included: Rhonda Demchak, Recording Secretary; Steve Miller, Ferguson Township Resident; John Spychalski, CATA; Derek Sherman, CATA; Louwana Oliva, CATA; Pam Robb, Patton Township

I. CALL TO ORDER

Ms. Strickland called the Tuesday, September 20, 2022, regular meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

Ms. Wargo thanked and welcomed everyone to the meeting and noted that the Board of Supervisors meeting had been advertised in accordance with the PA Sunshine Act as a hybrid meeting with an option to attend online utilizing zoom and the main meeting room for any public members to participant. Persons attending the meeting as members of the public and wanted to participate were asked to state their name, municipality, and topic. Members of the public are to be muted during the meeting and must be acknowledged by the Chair. Board members are asked to indicate their name when motioning or seconding a motion so that the minutes are accurate. Ms. Wargo took Roll Call and there was a quorum.

III. CITIZENS INPUT

Former Board of Supervisor Steve Miller was in attendance and acknowledged the Board.

IV. APPROVAL OF MINUTES

Ms. Stephens moved that the Board of Supervisors **approve** the regular meeting minutes of September 6, 2022. Mr. Thompson seconded the motion. The motion passed unanimously.

V. AUTHORITIES, BOARDS, AND COMMISSIONS REPORT

1. State College Borough Water Authority – Ford Stryker

Mr. Stryker noted that the Authority has ceased adding fluoride to the water that will require a change to their permit from DEP. The public will be able to comment in October.

The new water treatment plant had some delays because of supply chain issues, but finally completing equipment installation, testing, and commission.

2. Centre Area Transportation Authority – John Spychalski

Mr. Spychalski reviewed his report that was included in the agenda packet and highlighted the CATARIDE/**CATAGO** and the Municipality Authorities Act.

Ms. Strickland asked about the lack of a bus pull off for the stop along Blue Course Drive between Teaberry and Martin Street towards Atherton Street. Mr. Modricker reported that they will be designing improvements with that section and will obtain input from CATA.

VI. SPECIAL REPORTS

1. Diversity, Equity, and Inclusionary Initiatives – Labor Day; Hispanic Heritage Month; Suicide Prevention and Awareness Month; Rosh Hashanah
2. Township and Fiscal Responsibility – no report
3. Community And Economic Development – **CATAGO!** And Connector Routes, Derek Sherman, Assistant ADA and On Demand Operations Manager

Mr. Sherman presented the [CATAGO! and Connector Routes](#) via a PowerPoint slide show.

On August 15th they implemented the Southwest Zone that serves Pine Grove Mills and surrounding areas.

Mr. Sherman reviewed the Northwest Zone that serves Park Forest and surrounding areas, Bellefonte & Pleasant Gap, and the Boalsburg Zone.

Mr. Sherman reviewed how to travel to campus/downtown.

The **CATAGO!** Fares are as follows:

- \$2.20/trip – cash, tokens, day passes (through Token Transit, and monthly OnePasses
- Free – children under 40: and persons 65 and over with a Sr Transit ID Card
- \$1.10 – persons with disabilities with a Reduced Fare ID Card and persons with a valid U.S. Medicare Card
- Free – transfers between **CATAGO!** and CATABUS Community Routes
 - **Payment is accepted on-board only**

Reservations for **CATAGO!** trips may be made by signing into the TransLoc mobile app or by making standing reservations by telephone. Mr. Sherman reviewed how the app works.

Ms. Strickland asked about the staffing of drivers. Mr. Sherman stated it has been up and down, but they are managing without skipping a beat. Ms. Strickland suggested sharing any comprehensive data that is collected with the municipalities.

Mr. Ryan Hendrick, Ferguson Township Police Sergeant, stated that there are some community members that can't afford \$4.40 for a round trip and asked if CATA partnered with anyone.

Ms. Louwana Oliva, CATA, reported that at this time they are not offering free passes through a partnership.

Ms. Pam Robb, Patton Township, noted that they were unable to see the presentation clearly since they are attending remotely and requested a copy of the presentation to be given to each township. Mr. Sherman will ensure the presentation is shared.

4. Environment – no report.

VII. COG AND REGIONAL COMMITTEE REPORTS

a. COG COMMITTEE REPORTS

a. Finance Committee

Ms. Strickland attended the meeting on behalf of Ms. Dininni and noted the report is in the agenda packet. Ms. Strickland noted that they took some time to discuss the timing of the comments with regards to the CIP and reported that next year, it will start earlier.

b. Climate Action & Sustainability Committee

Mr. Thompson highlighted from his report that they are looking for a consultant to review Regional Refuse and Recycling and they discussed the compost drop-off.

c. Public Safety Committee

Ms. Dininni attended the meeting on behalf of Ms. Stephens and highlighted from her report that the Code Agency is still recovering from COVID-19 and their fund balance has been depleted.

d. Human Resources Cancellation Notice

b. OTHER COMMITTEE REPORTS

There were no other committee reports.

VIII. STAFF REPORTS

All reports were included in the agenda packet.

a. Township's Manager's Report

b. Public Works Director Report

Mr. Modricker highlighted from his report that the Township had it's first case of Oak Wilt with two trees on Beaver Branch Road.

c. Planning and Zoning Report

d. Chief of Police Report

Sergeant Henrick highlighted from his report that Ag Progress Days was successful and that they attended the Pine Grove Mills Farmers Market.

IX. UNFINISHED BUSINESS - NONE

X. NEW BUSINESS

a. Consent Agenda

- a. Contract 2022-C2-Street Improvement Projects, Pay App. 1: \$596,127.72
- b. Contract 2022-C8-Pavement Markings, Pay App. 3: \$10,430.36
- c. 65 Volos Minor Land Development Plan d
- d. Special Events Permit – Pine Grove Mills Car Show
- e. Donation Request – Central PA Festival of the Arts - First Night State College

Ms. Stephens moved that the Board of Supervisors **approve** the Consent Agenda. Mr. Thompson seconded the motion. The motion passed unanimously.

b. Discussion – Draft letters of support for PA Senate Bill 919 and PA House Bill 1555

Ms. Wargo noted that on July 28, 2022, at a regular meeting of the Pine Grove Mills Small Area Plan Advisory Committee (PineSAP), the Committee formally requested the Board of Supervisors to consider signing letters of support for PA Senate Bill 919 and PA House Bill 1555. Both bills support local and community level solar projects which help meet the Pine Grove Mills Small Area Plan Objective 22.0—Pursue community-wide environmental impact reduction.

The PineSAP Committee has discussed impediments to residents of Pine Grove Mills in accessing renewable energy with the realization that a large portion of Pine Grove Mills residents cannot install solar panels on their houses due to their proximity to forest cover or their location in relation to Tussey Ridge. Both bills would legalize Community Solar Farms that would allow nonprofits, renters, and homeowners with poor access to sun to be able to purchase local solar power.

Provided with the agenda is a draft letter of support from PineSAP formerly requesting the Board of Supervisors to review and support the two bills.

Mr. Thompson moved that the Board of Supervisors **support** PA Senate Bill 919 and PA House Bill 1555. Ms. Strickland seconded the motion. The motion passed unanimously.

c. Certification of 2023 Minimum Municipal Obligation for Police Pension and Non-Uniformed Pension Funds

Ms. Wargo reported that in accordance with Act 205 of 1984 (amended by Act 189 of 1990), provided with the agenda is a memorandum from the Township Manager, dated September 12, 2022, describing the anticipated Minimum Municipal Obligation (MMO) for Police and NonUniformed Pension Plans for 2023. Act 205 requires that the minimum pension obligations for the upcoming year be calculated and submitted to the Ferguson Township Board of Supervisors prior to September 30 of each year to be adopted by resolution. The municipal cost is estimated to be \$358,749 for the Police Defined Benefit Pension Plan and \$232,097 for the Non-Uniform 401a Defined Contribution Pension Plan. The State Aid Unit Value has not been provided at the time of this discussion the net cost to the Township, represented by the total municipal pension cost minus the State Aid Unit Value multiplied by the number of participants in each plan, cannot presently be determined. This item is for information only and no action is required by the Board.

d. Authorization for Public Hearing on an Ordinance authorizing a waiver of additional fees and penalties assessed in the event tax bills are not received

Ms. Wargo stated that the Governor signed Act 57 of 2022 in July to amend the act of May 25, 1945 (P.L. 1050, No. 394), known as the Local Tax Collection Law, by amending Section 7 relating to “Effect of Failure to Receive Tax Notice”. The intent of Act 57 of 2022 is to waive penalties and/or fees for new property owners who may not have received a real estate tax bill that was inadvertently mailed to the previous owner.

Ms. Stephens moved that the Board of Supervisors **authorize** advertisement for the public hearing on the proposed ordinance waiving additional fees and penalties, assessed, and certain other relief, in the event tax bills were not received. Ms. Strickland seconded the motion. The motion passed unanimously.

e. Discussion on PA Municipal League’s Resolutions to be considered by 2022 Resolutions Committee

Ms. Strickland reported that at a previous Regular Meeting, the Board of Supervisors voted Supervisor Strickland to serve as Ferguson Township's Delegate for both the League's Resolutions Committee Meeting and Annual Business during the Municipal Leadership Summit. Provided with the agenda packet is a copy of the 2022 Resolutions Packet and the 2022 Policy Statement for review and discussion.

Ms. Stephens stated that she had trouble reading the agenda that she downloaded. Ms. Strickland stated that she too had trouble.

f. Discussion on 2023 Annual Appointments to Ferguson Township's Authorities, Boards and Commissions

Ms. Wargo noted that provided with the agenda is a list of upcoming vacancies as of December 31, 2022, on the Township's Authorities, Boards, and Commissions. Additionally, the Board's policy on ABC Appointments is also attached to the agenda. The Board is asked to open an application period for interested volunteers so that applications may be collected with adequate time to schedule interviews for Board selection.

Ms. Strickland moved that the Board of Supervisors **authorize** the Township Manager to open an application period from October 1, 2022, through November 1, 2022. Ms. Stephens seconded the motion. The motion passed unanimously.

g. Award Contract 2022-C19 Ferguson Township, Building 3 Roof Replacement

Mr. Modricker reported that on August 30, 2022, bids were opened publicly and read aloud for contract 2022-C19. The bid was advertised in the Centre Daily Times and was sent to potential bidders. The contract involves replacing the roof on public works building 3. Provided with the agenda is a memorandum from David Modricker, Public Works Director dated September 6, 2022, recommending award of the contract.

Mr. Thompson moved that the Board of Supervisors **award** contract 2022-C19 FTPW Building 3 Roof Replacement to Jeffery S. Bickle dba J B Roofing in the amount of \$24,336.00. Ms. Stephens seconded the motion. The motion passed unanimously.

XI. COMMUNICATIONS TO THE BOARD

Ms. Stephens received a communication from a resident that expressed concerns with motorists not stopping at the North Allen Street and Aaron Drive stop sign. Ms. Wargo will follow-up with the correct people.

XII. CALENDAR ITEMS – SEPTEMBER/OCTOBER

- a. Planning Commission - September 26, October 10 & 24
- b. Pine Grove Mills SAP Advisory Committee - September 22, October 27
- c. Pine Grove Mills Farmers Market - Thursdays until September 29
- d. Board of Supervisors Regular Meeting – Monday, October 3
- e. Parks & Recreation Committee, October 13
- f. Coffee and Conversation, Saturday, October 15, Dunkin' Donuts, 8AM
- g. Tree Commission - October 17

Ms. Wargo reported that the next Board meeting will be on Monday, October 3, 2022.

Ms. Dininni reported that there was an Executive Session held on September 13th on a matter of land acquisition.

XIII. ADJOURNMENT

With no further business to come before the Board of Supervisors, Ms. Stephens motioned to ***adjourn*** the meeting. The meeting adjourned at 8:07 p.m.

Respectfully submitted,

Centrice Martin, Township Manager
of the Board of Supervisors

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Monday, October 3, 2022

ATTENDANCE

The Board of Supervisors held its first regular meeting of the month on Monday, October 3, 2022 as a hybrid meeting. In attendance were:

Board: Laura Dininni, Chair
Lisa Strickland, Vice Chair
Jeremie Thompson
Tierra Williams

Staff: Centrice Martin, Township Manager
Dave Modricker, Director, Public Works
Jaymes Progar, Assistant Township Manager
Jenna Wargo, Director, Planning and Zoning
Jeff Ressler, Zoning Administrator
Eric Endresen, Director of Finance

Others in attendance included: Rhonda Demchak, Recording Secretary; Wes Glebe, Ferguson Township Resident; Christine Bailey, Ferguson Township Resident; Bill Keough, Ferguson Township Planning Commission member and resident; Mark Garlicki, Spring Creek Watershed Commission

I. CALL TO ORDER

Ms. Dininni called the Monday, October 3, 2022, regular meeting to order at 7:00 p.m.

Ms. Martin thanked and welcomed everyone to the meeting and noted that the Board of Supervisors meeting had been advertised in accordance with the PA Sunshine Act as a hybrid meeting with an option to attend online utilizing zoom and the main meeting room for any public members to participant. Persons attending the meeting as members of the public and wanted to participate were asked to state their name, municipality, and topic. Members of the public are to be muted during the meeting and must be acknowledged by the Chair. Board members are asked to indicate their name when motioning or seconding a motion so that the minutes are accurate. Ms. Martin took Roll Call and there was a quorum.

II. PLEDGE OF ALLEGIANCE

III. CITIZENS INPUT

Mr. Wes Glebe, Ferguson Township Resident expressed concerns with traffic going too fast at South and North Butz Steet.

IV. APPROVAL OF MINUTES

Mr. Thompson moved that the Board of Supervisors **approve** the regular meeting minutes of September 20, 2022. Ms. Dininni seconded the motion. The motion passed unanimously.

V. AUTHORITIES, BOARDS, AND COMMISIONS REPORT

There were no reports.

VI. SPECIAL REPORTS

1. Diversity, Equity, and Inclusionary Initiatives – Domestic Violence Awareness Month, Filipino-American Heritage Month, German-American Heritage Month, Italian-American Heritage Month, Polish-American Heritage Month

2. Township and Fiscal Responsibility –Status Update Report on Credits and Exemptions for Stormwater Utility Fee by Assistant Township Manager Jaymes Progar

Mr. Progar reported that the credit and exemptions for the stormwater fee closed on Friday, September 30, 2022. There was a total of 172 credit applications received of which 153 were non-structural, and 19 were structural. Total exemption applications received were 123 with 21 hardship application, 7 non-profit exemption, and 95 agriculture exemption.

Ms. Dininni reiterated that there is a worksession on October 11th and that there will be a presentation update on the 2022 Stormwater Utility Fee. The session will be recorded and will be available on the townships website for people who cannot attend.

3. Community And Economic Development – no report
4. Environment – no report.

VII. COG AND REGIONAL COMMITTEE REPORTS

1. COG COMMITTEE REPORTS

- a. Executive Committee

Ms. Strickland reported that she attended the meeting, and the report is included in the agenda.

- b. CCMPO Coordinating Committee

Ms. Strickland reported that they had an update on the State College Area Connector Project. There will be a public meeting on October 19th and 20th from 5:00 p.m. – 8:30 p.m. at Mt. Nittany Middle School near Boalsburg.

Ms. Strickland stated that they discussed in long detail about the recommendations that came back from the Infrastructure Bill Subcommittee.

- c. Park Governance

Ms. Dininni reported that the committee was asked to consider engaging with a consultant to further their mission and the committee agreed. The Executive Director will select the consultant.

- d. Finance Committee

Ms. Strickland reported that there was a motion made to postpone the review of the EMS, Fire, and Parks Budget in order to give all the agencies enough time to reprioritize. There was a motion made to cap increases in the COG Budget at 8% of municipal contributions.

- e. Spring Creek Watershed Commission

Mr. Mark Garlicki reported that they had an educational topic on Walnut Springs Constructed Wetland in the Borough by Dr. Lauren McPhillips of PSU. They discussed the One Water Plan, the Atlas Project, and the Master Watershed Steward Program.

Mr. Bill Keough, Ferguson Township Planning Commission member and resident asked if an agricultural representative could be involved with the One Water Plan. Mr. Garlicki will inform the committee of Mr. Keough's request and report back.

2. OTHER COMMITTEE REPORTS

There were no other committee reports.

VIII. STAFF REPORTS

All reports were included in the agenda packet and there were no comments.

- a. Township's Manger's Report
- b. Public Works Director Report
- c. Planning and Zoning Report

IX. UNFINISHED BUSINESS

1. Public Hearing on an Ordinance authorizing Waiver of Additional Fees Assessed, and other Relief, for Tax Bills not received

Mr. Endresen reported that the Governor signed Act 57 of 2022 in July to amend the act of May 25, 1945 (P.L. 1050, No. 394) known as the Local Tax Collection Law, by amending Section 7 relating to "Effect of Failure to Receive Tax Notice". The intent of Act 57 of 2022 is to waive penalties and/or fees for new property owners who may not have received a real estate tax bill that was inadvertently mailed to the previous owner. Provided with the agenda is a copy of the resolution authorizing the waiver of additional fees and penalties assessed in the event real estate tax bills not received.

Public Hearing – There we no comments and the hearing closed.

Mr. Thompson moved that the Board of Supervisors **adopt** the ordinance authorizing waiver of additional fees and penalties assessed, and certain other relief, in the event real estate tax bills were not received in accordance with the ordinance presented. Ms. Strickland seconded the motion.

ROLL CALL: MS. STRICKLAND – YES; MS. WILLIAMS – YES; MR. THOMPSON – YES; MS. DININNI - YES

The motion passed unanimously.

X. NEW BUSINESS

1. Consent Agenda
 - a. Contract 2021-C4, Harold Dr. Improvements, Pay App 2: \$1,571.10

Ms. Strickland moved that the Board of Supervisors **approve** the Consent Agenda. Mr. Thompson seconded the motion. The motion passed unanimously.

2. Public Hearing Resolution authorizing filing of Grant Application with PA DCNR for Cecil Irvin Park, Phase 2 Funding

Mr. Progar reported that on September 6, the Pennsylvania Department of Conservation and Natural Resources opened an application period for a supplemental fall funding round. This grant round is similar to the spring DCNR Community Conservation Partnerships Program grants. Eligible projects include Community Parks and Recreation projects that expand or rehabilitate existing parks that improve access to recreation for all. As a result of this opportunity, Staff proposes to apply for this grant

for the construction of Cecil Irvin Park – Phase II, a vital, urgent need providing connectivity throughout the Pine Grove Mills village area. Additionally, this park features climate action affirmative Green Infrastructure via native seed mixes and pervious paving while also supporting the Township's stormwater infrastructure. The proposed plan is consistent with the Park Master Plan Phase 2.1 as drawn by HRG with additional walking paths and alternative amenities suggested as a result of a 2021 review process by the Pine Grove Mills Small Area Plan Committee. Amenities include dual walking loops, ADA accessible pathways, benches, parking, and a pavilion providing access to recreation for all. Construction of this phase represents a critical step in the completion of Cecil Irvin Park, a focal point of open space for a growing community. A draft resolution is provided with the agenda for tonight's public hearing.

Ms. Strickland moved that the Board of Supervisors **adopt** the resolution authorizing the submittal of a DCNR C2P2 Grant Application for Cecil Irvin Park supplemental funding. Ms. Williams seconded the motion.

Ms. Dininni thanked the staff for putting this together.

ROLL CALL: MR. THOMPSON – YES; MS. WILLIAMS – YES; MS. DININNI – YES; MS. STRICKLAND

The motion passed unanimously.

3. Proclamation Proclaiming Hispanic Heritage Month

Mr. Progar noted that provided with the agenda is a copy of the proclamation to recognize and honor Hispanic Heritage Month. National Hispanic Heritage Month recognizes and celebrates the contributions of Hispanic Americans to American culture. September 15 through October 15 commemorates the independence of Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua, Mexico, and Chile, all gained during this period.

Mr. Thompson moved that the Board of Supervisors **adopt** the proclamation. Ms. Strickland seconded the motion.

Mr. Thompson read the proclamation that was included in the agenda.

The motion passed unanimously.

4. Discussion on Granting Partial Exemption for Eligible Agricultural Properties from Stormwater Utility Fee and Repealing Resolution 2021-06

Mr. Modricker stated that provided with the agenda is a revised version of the partial agricultural properties exemption policy proposed for the consideration of the Board. Provided with the agenda is a copy for review and discussion. Staff will receive comments from the Board's discussion and then update with necessary revisions prior to sending for legal review. Mr. Modricker noted that the Board is being asked this evening to authorize the advertisement of a public hearing at the October 18 regular meeting prior to acting on the proposed policy amendment.

Mr. Thompson moved that the Board of Supervisors **authorize** the advertisement of a public hearing on a resolution to grant partial exemptions for eligible agricultural properties from the stormwater management utility fee. Ms. Williams seconded the motion.

Ms. Strickland expressed appreciation for the work being done on this item.

Mr. Keough thanked everyone involved with the partial exemption.

The motion passed unanimously.

5. Discussion on ARPA 2021 Fund Allocation for Rental Assistance in the 2022 Operating Budget

Ms. Martin reported that on December 7, 2021, the Board allocated \$20,000 of ARPA funds to be used for rental assistance. Staff proposes a temporary emergency rental assistance program in response to the affordable housing concerns and the disparities that exist for tenants. As outlined in the memorandum from the Township Manager, it proposes issuing the funds to Centre Help. Centre Help provides rental assistance to Centre County residents that demonstrate a need or risk of homelessness.

Ms. Strickland moved that the Board of Supervisors **authorize** the Township Manager to partner with Centre Help and allocate \$20,000 funds to provide rental assistance to Ferguson Township residents. Ms. Williams seconded the motion. The motion passed unanimously.

6. Discussion on COG 2023 Proposed Budget

Ms. Martin stated that on Friday, September 23, 2022, the Centre Region Council of Government (CRCOG) Finance Committee received their proposed 2023 Operating Budget. A link to the CRCOG proposed 2023 Operating Budget will be provided. Provided with the agenda is a letter prepared by the Centre Region Municipal Managers to the CRCOG Finance Committee.

The Board all agreed that the memo was well done.

Ms. Dininni discussed the importance of all the managers working together to reduce the likelihood of a tax increase.

Ms. Williams requested an overview of how the COG works and thanked everyone for responding to her questions. Ms. Martin stated that she would be happy to answer any questions, facilitate a meeting with the COG, and suggested reaching out to Joe Viglione or Eric Norenberg at the COG.

Ms. Dininni suggested that the COG have the Lunch and Learn sessions again.

Mr. Keough noted that pre pandemic there were workshops for new members and would support a letter to be sent to the Executive Director of the COG asking them to be reinstituted. Ms. Martin stated that she will reach out to the Executive Director via email.

7. Request for Minor Subdivision Plan – MP Machinery

a. MP MACHINERY MINOR SUBDIVISION PLAN

Mr. Ressler reported that on Penn Terra Engineering, Inc., submitted on behalf of their client, the 'Subdivision/Replot of TP 24-433-007-0000 and 24-433-008-0000 at 2151 and 2161 Sandy Drive' Minor Subdivision Plan. This plan proposes the adjustment of the lot line between the two parcels to add an additional 4,800 SF to TP 24-433-007-0000. No new lots are being created with this submission. Since this is a minor subdivision plan, it will proceed as a Preliminary/Final submission that will be reviewed once by the Board of Supervisors for approval.

Planning Commission reviewed this plan at the September 26, 2022, regular meeting and recommended approval to the Board of Supervisors. Staff has reviewed the minor subdivision plan and is recommending conditional approval subject to the outstanding comments as described in the Director of Planning & Zoning's memorandum dated September 27, 2022.

Ms. Williams moved that the Board of Supervisors **conditionally approve** the Subdivision/Replot of TP 24-433-007-0000 and 24-433-008-0000 at 2151 and 2161 Sandy Drive subject to the outstanding comments as described in the Director of Planning & Zoning's memorandum dated September 27, 2022. Ms. Strickland seconded the motion. The motion passed unanimously.

8. Discussion on State College West End and Ferguson Township West College Avenue Area

Ms. Martin stated that there is increased attention to the West College area as the Township continues to advance the Terraced Streetscape District (TSD) rewrite effort. In previous years, the State College Borough Council and Ferguson Township Board of Supervisors have expressed interest to collaborate for a joint effort to evaluate the opportunities for a cooperative approach to the adjoining neighborhoods along the West College Avenue Corridor. It is recognized that the Borough and the Township historically struggled to identify options for infusing a vibrant and welcoming experience when traversing through the municipal lines on West College Avenue. The Board is asked to consider support for the Manager to send a letter of invitation to the university and the Council of State College Borough for a town-gown meeting to discuss and explore possibilities for a collaborative and cooperative approach to a unified vision.

Mr. Thompson moved that the Board of Supervisors **authorize** the Manager to extend a letter of invitation to the State College Borough Council and Penn State University Governmental Affairs. Ms. Strickland seconded the motion.

Ms. Dininni stated that at the TSD Open House there was a lot of feedback on coordinating with the Borough.

Mr. Keough reported that the Ferguson Township Planning Commission has talked about this on several occasions and supports.

The motion passed unanimously.

9. Consideration of Heritage Tree Application at 211 Greenlee Lane

Mr. Modricker noted that provided with the agenda is an application from Darryl and Susan Slimak to nominate 2 trees as Heritage Trees due to their age, impressive large size, health, and beauty. The trees are located at 211 Greenlee Lane in the Fairbrook neighborhood. The property owners had their own arborist evaluate the trees. The Ferguson Township Arborist, Larry Maginnis evaluated the trees. The Tree Commission reviewed the application package, photographs, and discussed the application with the property owner, Darryl Slimak, at the regular meeting of the Tree Commission on August 15, 2022. The Tree Commission recommends that the Board of Supervisors designate the trees as Heritage Trees. The Township Arborist has obtained the property owner's signature on an easement to be recorded and the Township will maintain the tree as stated in the Heritage Tree Ordinance.

Ms. Strickland moved that the Board of Supervisors **approve** the 2 trees located at 211 Greenlee Lane in the Fairbrook neighborhood as Heritage Trees. Ms. Williams seconded the motion.

Ms. Dininni inquired about the ordinance only allowing for two trees per year. Mr. Modricker reported that the ordinance only allows for two trees per year to be designated. Ms. Dininni suggested increasing the number of trees in the ordinance at a later date.

The motion passed unanimously.

XI. COMMUNICATIONS TO THE BOARD

Mr. Thompson had a communication regarding Nextdoor App and if the Township would consider getting involved. Mr. Thompson uses the Nextdoor App that connects with neighbors, discover new places nearby, join groups, and find recommendations for local businesses.

Mr. Thompson thanked Senator Bob Casey and Rep. Fred Keller for the letters of congratulations on his recent appointment to the Board.

Ms. Williams reported that she received a letter in the mail concerning the applicants for the Police Chief position that is currently being advertised. Ms. Williams will send to Ms. Martin and Ms. Dininni. Ms. Martin received an email from a resident on North Allen Street thanking the Public Works Road Crew for the leaf and brush trimming on her property. The resident thanked Mr. Modricker for his leadership. Ms. Martin stated that the road crew and all of the other staff do a great job. Ms. Martin thanked the residents for sharing positive appreciative comments.

Ms. Christine Bailey, Ferguson Township Resident, stated that she likes what Mr. Thompson commented on about Nextdoor App and noted it is a good way to connect.

Mr. Wes Glebe, Ferguson Township Resident, reported that Allegheny Construction and Columbia Gas have kept things tidy and interfacing with them and the flagger has been pleasant.

XII. CALENDAR ITEMS – OCTOBER

1. Planning Commission - October 10 & 24
2. Board of Supervisors Worksession – October 11
3. Parks & Recreation Committee - October 13
4. Coffee and Conversation - Saturday, October 15, Dunkin' Donuts, 8 AM
5. Tree Commission - October 17
6. Pine Grove Mills SAP Advisory Committee - October 27

Ms. Dininni stated that recruitment for ABC's is ongoing and if anyone has an interest to [apply](#).

XIII. ADJOURNMENT

With no further business to come before the Board of Supervisors, Ms. Strickland motioned to **adjourn** the meeting. The meeting adjourned at 8:26 p.m.

Respectfully submitted,

Centrice Martin, Township Manager
of the Board of Supervisors

FERGUSON TOWNSHIP
REGIONAL AND ABC MEETING REPORT
(One Meeting Report Per Form)

1. **NAME OF MEETING ATTENDEE(S):** Sue Werner

2. **REPORTING ON**
WHICH COMMITTEE: Schlow Centre Region Library **DATE:** Oct 2022

3. **REQUIRES COMMENTS BACK TO BOARD OF SUPERVISORS:** ☐ YES ☒ NO

If YES, describe briefly:

4. **BRIEF OVERVIEW OF MEETING:**

Library Usage Specific to Ferguson Township - January-September 2022:

Through September, 2022, Ferguson Township residents checked out over 107,189 physical items. Once again, physical material checkouts by Ferguson Township residents were the highest in the COG. Residents' checkouts were 28.84% of all COG circulation during this period. 23,921 items were returned to the remote book drops at the Giant in the Northland Plaza and in Pine Grove Mills.

Program Highlight - Children's Meet the Author Event

In October, the Children's Department at Schlow Library hosted our first Meet the Authors event for local children's authors since early 2020! Five authors from State College, the surrounding areas, and one as far away as Brooklyn came together to introduce kids to their stories. Each author brought a special tabletop activity for kids to enjoy. For some of the authors, this was their first time interacting with families in person since the pandemic, and they were thrilled to be able to talk to kids again! We host two Meet the Authors events each year - once each in spring and fall - and it's a great opportunity for new authors to showcase their books.

New Collection: Grant Provides New Memory Kits and Memory Picture Books

A diagnosis of dementia can be difficult for everyone in a family, but it's possible to maintain our emotional connections through memory therapy. Schlow now offers nine Memory Kits and 26 Memory Picture Books to aid in memory therapy, with themes including seasons, farming, home and crafts, outdoor activities, and pets. Each kit contains a book, photo cards, a DVD, and an activity intended to spark memories, conversation, and positive interactions between those with memory loss and their caregivers.

5. **LINK TO COG COMMITTEE**

MEETING AGENDA: _____

4. OVERVIEW CONTINUED:

Service Highlight: Free Child Developmental Screenings

Schlow Centre Region Library provides free developmental screenings for children ages newborn to 5 years. Certified therapists from local early intervention agencies administer evaluations on Fridays, February 17 and April 14, from 9:30 am-11:30 am. No registration is necessary, but children will be evaluated on a first-come, first-served basis. Skills evaluated in five major areas: (1) motor (crawling, rolling, walking, hand-eye coordination); (2) social (attention span, interactions, play); (3) cognitive (thinking, reasoning); (4) language (speech, understanding, pronunciation of words); and adaptive (eating, dressing, toileting).

FERGUSON TOWNSHIP
REGIONAL AND ABC MEETING REPORT
(One Meeting Report Per Form)

1. **NAME OF MEETING ATTENDEE(S):** Jaymes Progar

2. **REPORTING ON**

WHICH COMMITTEE: C-NET Board of Directors **DATE:** Oct 2022

3. **REQUIRES COMMENTS BACK TO BOARD OF SUPERVISORS:** ☐ YES ☒ NO

If YES, describe briefly:

4. **BRIEF OVERVIEW OF MEETING:**

Overall, the 2023 C-NET budget grew at a rate of about 3.4%, well below the 8% rate of inflation. C-NET continues to provide exceptional service to the region while maintaining a cost-effective budget.

The C-NET funding formula is based upon a 5 year evaluation of the sponsorship of C-NET programming by each of our member organizations. This methodology protects organizations from having a high number of extra meetings in one year and having dues dramatically increase in the following year. The five year formula is considered a "smoothing" mechanism with dues formulas similar to participation in the CRCOG.

In 2018, Ferguson Township opted to have C-NET coverage of their Planning Commission meetings, in addition to the Supervisors meetings. Since both organizations have scheduled meetings twice a month, this had the potential of essentially doubling their member dues for the following five years. But the added programming would only be affecting one year of the five year formula period at a time. It was explained to the previous Township Manager that the Township should expect to see a 20% increase to their member dues for the following five years, beginning in 2020.

Member dues for Ferguson have increased at the lower than expected level of 10%. In 2017, C-NET began adding members (the State College Borough Water Authority, the UAJA and the Centre Region Parks and Recreation Authority). More members mean that more organizations share the cost of supporting C-NET. As a result, Ferguson has not been hit with the anticipated 20% increase per year.

The 2025 C-NET budget will be based upon program sponsorship in 2019 - 2023 - and that will be the first budget year in which all five years will have had Planning Commission programs included. It is anticipated that the township will see their dues increases equivalent about to other participating municipalities in budget year 2025.

5. **LINK TO COG COMMITTEE**

MEETING AGENDA: See attached.

C-NET Board of Directors Regular Meeting

Tuesday, October 11, 2022 7:30 pm
State College Borough Municipal Building
Room 304

AGENDA

- I. Call to Order
- II. Approval of Minutes (Sent as separate document – NOT part of Board Packet)

The Board may approve the minutes of the July 12, 2022 C-NET Board of Directors meeting.

- III. Video Presentation

The C-NET staff has prepared a highlight video of the third quarter of 2022. The link to watch the video is below. Note that the video will not be shared at the Board meeting.

<https://videoplayer.telvue.com/player/GNduNoua2rBThhw6N4PRP9OCSPf6B2ru/playlists/4809/media/747746?autostart=false&showtabssearch=true&fullscreen=false>

- IV. Committee Reports
 - A. Executive Committee – William Speakman (Pages 1 - 2 of Board Packet)

- V. Action Items

- A. Consent Agenda

- CA-1 C-NET Reuse and Retransmission Policy (Pages 3 - 5 of Board Packet)

- The Reuse and Retransmission Policy was reviewed by C-NET's solicitor and by the Executive Committee. There were two suggestions for wording changes, but no substantive changes recommended for the policy.*

- CA-2 C-NET Underwriting Guidelines (Pages 6 - 7 of Board Packet)

- The Underwriting Guidelines were reviewed by Board Members Thomas Daubert and Don Holderman, and by the Executive Committee. There were no recommendations for changes to the guidelines.*

- CA-3 Minutes of April 12, 2022 C-NET Board of Directors meeting (Pages 8 – 13 of Board Packet)

- CA-4 2nd Quarter 2022 Treasurer's Report (Pages 14 – 17 of Board Packet)

It is recommended that the Board approve the Consent Agenda.

B. Review of 2023 C-NET Capital Purchase Plan (Page 18 of Board Packet)

The Executive Director will present the proposed 2023 Capital Purchase Plan. The plan includes budgeted capital purchases of \$36,545, with a total of \$40,000 allowed for capital purchases in 2023. It is recommended that the Board approve the proposed 2023 Capital Purchase Plan.

C. Review of 2023 C-NET Rate Cards (Page 19 of Board Packet)

The Executive Director will present the proposed 2023 C-NET Rate Cards. The 2023 proposed rate cards include an increase of 4% over the 2022 rate cards. It is recommended that the Board approve the proposed 2023 C-NET rate cards.

D. Review of the 2023 C-NET Final Budget (Pages 20 -23 of Board Packet)

The Executive Director will present the proposed final C-NET budget for 2023. The proposed final budget includes an increase to Operating expenses of 3.37%, an increase to Operating revenue of 3.37%, and an increase to overall member dues of 3.4%. Included in the Board packet (Pages 24 – 33) is a budget narrative which provides information regarding each line item in the proposed 2023 budget.

It is recommended that the Board approve the proposed 2023 C-NET Budget.

E. Investment Options (Page 34 of Board Packet)

C-NET has a Certificate of Deposit at Reliance Bank which will mature on October 30, 2022, and is currently valued at approximately \$118,000. The Director has conducted research regarding interest rates on CDs at area banks, and is recommending that the funds be deposited in C-NET's Money Market account at First National Bank. The Money Market is currently earning 2.25%.

It is recommended that the Board approve the investment of the funds from the CD at Reliance Bank into C-NET's First National Bank Money Market account.

E. Health Insurance Refund

C-NET has received a refund from Geisinger Healthcare based upon the organization's Claims Experience during the period of August 1, 2021 to July 31, 2022. The amount of the refund is \$7,167.38, approximately 16% of the total premiums over those 12 months.

The Director recommends that the refund be shared with the C-NET employees who contributed to their Geisinger healthcare premiums during this period. It is recommended that the refund to each employee would be the same percentage of the total refund as applied to their individual contribution between August 1, 2021 and July 31, 2022.

It is recommended that the Board approve the recommendation of the Executive Director to share the Geisinger health insurance refund with the contributing employees.

F. 2023 C-NET Board of Directors Meeting Dates

The C-NET Board of Directors has traditionally met on the 2nd Tuesday of the first month of each calendar quarter. The Director is proposing that the date of the July meeting be moved to the following week in order to accommodate the Central Pennsylvania Festival of the Arts. It is recommended that the Board approve the following meeting dates for 2023:

January 10, 2023

April 11, 2023

July 18, 2023

October 10, 2023

VII. Treasurer's Report (Pages 35 - 40 of Board Packet)

The Executive Director will present the Treasurer's Report for the third quarter of 2022.

The Board may vote to accept the Treasurer's Report as presented.

VIII. Online Programming Report (Pages 41 - 46 of Board Packet)

The Executive Director will present the Online Programming Report for the third quarter of 2022.

IX. Director's Report

The Executive Director will present her report for the third quarter of 2022.

X. Future Agenda Items

Presentation of the 2022 Programming Reports

XI. Adjournment

Items of Information:

Future Executive Committee Meeting: Thursday, December 1st, 5:30 pm via Zoom

C-NET Executive Committee Meeting
Thursday, September 29, 2022
5:30 pm via Zoom
Minutes

I. 2023 C-NET Capital Purchase Plan

The Director presented the committee with the proposed 2023 C-NET Capital Purchase Plan. She noted that the plan includes a wide variety of production equipment including cameras, tripod heads, microphones, etc. The single most expensive purchase on the plan is a new remote communications system for multi-camera shoots including sports, concerts, etc. The plan also includes a new internet switch for the C-NET office.

The proposed plan includes \$36,545 of planned capital purchases, with a total capital budget of \$40,000 for 2023.

The proposed capital purchase plan will be on the agenda for the October 11, 2022 Board of Directors meeting.

II. 2023 C-NET Rate Cards

The Director presented the committee with the proposed 2023 C-NET rate cards. She reminded the committee that there are three separate rate cards. The Member rate card is currently only used by Penn State; the COG and Library rate card is used by the Centre Region COG and Schlow Library. This rate card is reduced by 40% from the Member rate card. The third rate card is used by “non-member” organizations such as the Penns Valley Area School District, and is increased by 20% over the Member rate card.

The proposed 2023 rate cards increase by 4% from 2022. Ms. Hahn said that this increase is warranted by the increase in the 2023 budget, including personnel costs, etc. The committee agreed. The proposed 2023 rate cards will be on the agenda for the October 11, 2022 Board of Directors meeting.

III. 2023 Final Budget

The Director presented the committee with the proposed 2023 Final C-NET Budget. The proposed budget includes the following:

- a 3% increase to the salary ranges of the Admin. Assistant and Operations Manager.*
- No budgeted increase to the salary range of the Executive Director*
- A budgeted increase to the salary range of the Production Manager of 9.9% as recommended by the 2022 Compensation Plan Review committee.*
- Potential advancement of up to 3% of their position’s salary range for the Administrative Assistant and Production Manager.*

- *Potential advancement of up to 2% of their position's salary range for the Operations Manager (a 2% advancement will bring the Operations Manager to 100% of her salary range)*
- *No advancement for the Executive Director within her salary range*
- *Overall increase in Expenditures of 3.1% from 2022*
- *Overall increase in Member Dues of 3.1% from 2022. Member dues range from a decrease of 1.4% for Harris Township to an increase of 50% for Penn State.*
- *Overall increase in Operating Funds of 3.1% from 2022*

The committee was generally pleased with the proposed final budget. Mr. Speakman noted that he would like to see a bit more leeway in the proposed expenditures. He suggested that \$1,000 be added to the line item for staff development in 2023.

The final 2023 budget will be on the agenda for the October 11, 2022 Board of Directors meeting.

IV. Investment Options

Ms. Hahn informed the committee that C-NET's Certificate of Deposit at Reliance Bank is scheduled to mature at the end of October. The CD is currently valued at approximately \$118,000. After research various CD rates at area banks, and speaking with the State College Borough's Finance Director, Ms. Hahn is recommending that the funds be deposited into C-NET's Money Market Account at First National Bank.

The current FNB Money Market is earning 2.25%, which is as good or better as any CD Rate which Ms. Hahn has found.

The Executive Committee was supportive of this recommendation, since it would earn the most interest of the options, and would not tie the money up for a substantial period of time.

V. Miscellaneous

A. 2023 Board Meeting Dates

Ms. Hahn shared the proposed Board meeting dates for 2023 with the committee. She noted that she is recommending that the July Board meeting be moved one week later so as not to conflict with Arts Fest week.

B. Future Executive Committee Dates

Ms. Hahn reviewed the future Executive Committee dates with the committee.

C. Candidate Interviews

Ms. Hahn informed the committee that Geoff Rushton and Anne Danahy will be conducting the C-NET Candidate Interviews for the 2022 General Election.

C-NET POLICY ON REUSE OF C-NET COPYRIGHTED PROGRAMMING

It is the policy of C-NET to encourage the exposure to and ongoing use of C-NET produced copyrighted programming (the “C-NET Programming”), while simultaneously respecting the rights and interests of C-NET Sponsoring Organizations, and program participants. (For information regarding qualifications for C-NET membership, please refer to the C-NET Articles of Incorporation, Article VIII. For information regarding program sponsorship, please refer to C-NET’s Programming Policy, Section I.A.)

C-NET Programming for reuse purposes is divided into two categories of materials: Governmental Programming and Other Programming.

For Programming consisting of C-NET recordings of the meetings of local legislative, administrative or executive boards, committees or other related governmental bodies or entities of any C-NET member agencies (hereinafter “Governmental Programming”), it is the policy of C-NET to authorize in advance, without need for prior review or written approval, the rebroadcast, retransmission and/or reuse of Governmental Programming, where such rebroadcast, retransmission and/or reuse is of the Governmental Programming **in its entirety**, without alteration, and contains sufficient identification of C-NET as the source and copyright owner of such Programming. The rebroadcast, retransmission and/or reuse of any portion of any Governmental Programming other than in its entirety requires the **prior written consent of C-NET**. Requests for permission to rebroadcast, retransmit and/or reuse any portion of any Governmental Programming, other than in its entirety, should be made to the C-NET Executive Director.

Should consent be granted to rebroadcast, retransmit or reuse any portion of any C-NET Programming in such a way that it does not consist of the Programming in its entirety, C-NET requires that clear and conspicuous notice of any edits and/or redactions be provided to the viewer at the time of each such rebroadcast, retransmission or reuse. Such notice must be sufficient to notify any viewer or recipient of such materials of the location of all edits and/or redactions from the C-NET Programming, as well as provide the viewer with the full title, date and/or source location of the full version of the C-NET Programming.

Reuse of C-NET Programming which does not constitute Governmental Programming (“Other Programming”) is limited in order to protect the potential rights of third parties in and to such material or content, including any third party intellectual property rights and personal appearance rights. The rebroadcast, retransmission and/or reuse of **any or all portions** of Other Programming, ~~including the transmission of any electronic or digital copies of such Other Programming~~, requires the prior written consent of C-NET. Requests for permission to rebroadcast, retransmit and/or reuse any portion of any Other Programming should be made to the C-NET Executive Director.

Upon receipt of any written request for use of any Other Programming, or of any Governmental Programming in less than its entirety, the C-NET Executive Director shall contact in writing the designated representatives of the organization which sponsored or participated in production of the C-NET Programming in question, for their respective review and approval of the usage request. The sponsoring organization shall timely respond in writing to such requests for review and approval. The sponsoring organization may, in its sole discretion, authorize either the Executive Director or the Executive Committee of C-NET to make determinations as to reuse requests on their behalf by submitting such authorization in writing to the C-NET Executive Director. Any such authorization shall remain in force until otherwise revoked in writing.

C-NET is not responsible for the use of C-NET copyrighted programming which has been reused or retransmitted with or without the written permission of C-NET.

In order to inform the public of C-NET policies on reuse, the following **legends language** shall appear on all C-NET Programming release in a fixed media format.

For all Governmental Programming:

This material is copyrighted programming of C-NET. All rights reserved. The rebroadcast, retransmission or other reuse of this material in its entirety, without alteration, is hereby authorized by the copyright owner, provided the copyright owner is clearly identified as the original broadcast source and owner of the material as a part of each such rebroadcast, retransmission or other reuse. Any request for rebroadcast, retransmission or other reuse of this material in less than its entirety, including, but not limited to, a request for any reuse of the material involving the alteration of the materials, whether by addition, modification or deletion, shall be submitted in writing to the C-NET Executive Director. Such requests shall be processed internally by the copyright owner and no reuse, other than that expressly provided above, shall be allowed until written authorization from the copyright owner has been received.

For all Other Programming:

This material is copyrighted programming of C-NET. All rights reserved. The rebroadcast, retransmission or other reuse of this material, in any form or format, whether in its entirety or otherwise, requires the prior written consent of C-NET. Any request for rebroadcast, retransmission or other reuse of this material shall be submitted in writing to the C-NET Executive Director. Such requests shall be processed internally by the copyright owner and no rebroadcast, retransmission or other reuse shall be allowed until written authorization from the copyright owner has been received.

Amended and Approved 7_8_08
Amended and Approved 4_10_12
Amended and Approved 4_14_14
Amended and Approved 4_11_17
Amended and Approved 7_9_19
Amended and Approved 10_11_22



UNDERWRITING RECOGNITION GUIDELINES

Funding for C-NET programming comes primarily from its participating member organizations. As a Government and Educational Access Network and a 501 (c) 3 non-profit organization, C-NET programming should be commercial-free, and all underwriting credits for C-NET programs must adhere to the following guidelines established by the C-NET Board of Directors:

1. The purpose of underwriting credits on C-NET programming is to identify and thank supporters of specific programming content, or to provide C-NET underwriting credit in exchange for advertising in local media. In keeping with the non-commercial, public service nature of C-NET, all underwriting credits must remain non-commercial in content, including any and all audio or visual components.
2. Programs receiving underwriting credit are subject to the requirements of the C-NET Programming Policy.
3. In keeping with the purpose of underwriting credits to identify supporting donors, underwriting of specific programming may not be done anonymously.
4. Underwriting support may be accepted from organizations, including but not limited to businesses, corporations, foundations, non-profits and governmental entities, as well as individuals.
5. Underwriting support will not be accepted in support or promotion of any political action committees, from, or in the name of, any current candidate for political office, or from any organization either promoting or challenging any pending electoral ballot initiative.
6. Underwriting support will not be accepted from businesses or entities primarily operated to market or distribute alcoholic beverages, tobacco products, firearms, or adult programming or content.
7. No underwriter may influence, or have the right to influence, the content of C-NET programming.
8. Specific terms and conditions of underwriting agreements are at the discretion of the C-NET Executive Director.
9. C-NET reserves the right, at the discretion of its management, to reject any proposed underwriting support which is likely to create confusion, or which may conflict with the public service nature of C-NET programming.
10. Standard underwriting credits shall not exceed 15 seconds in length.
11. Underwriting credits may consist of display of the underwriter's name and contact information (including, as appropriate, address, phone number, and/or email, logo, social media or website address).
12. Underwriting credits may also contain an audio voice-over reciting the information listed in item 11, along with established slogans or marketing "taglines".
13. C-NET reserves the right to control the content of any on-air underwriting credits.

14. Under no circumstances shall any underwriting credit include any of the following:
 - a. Calls to action;
 - b. Superlative descriptions or qualitative statements about the underwriter, its products, or its services;
 - c. Pricing information or claims;
 - d. Comparative statements;
 - e. Inducements to buy any product or services;
 - f. Views with respect to any matter of public importance or interest; or
 - g. proselytizing to the audience or advancing or propagating a particular religious belief or doctrine.
15. C-NET shall maintain appropriate records for each underwriter. Underwriters shall receive a quarterly statement identifying which programs were underwritten, the amounts paid, and any remaining balances due or credits owed on their account.

Adopted 07-02-91

Amended 01-09-01

Amended 12-16-03

Amended 10-20-09

Amended 7-12-11

Amended 4-12-16

Amended 7-9-19

**MINUTES FOR THE
C-NET BOARD OF DIRECTORS**
Tuesday, April 12th, 2022 - 7:30 P.M.
Virtual Meeting via Zoom

BOARD MEMBERS PRESENT

William Speakman (President), Harris Township; David Gustine (Secretary), Patton Township; Ed Fitzgerald, Bellefonte Area School District; Margaret Gray, Centre County Government; Bernard Hoffnar, State College Borough Water Authority; Don Holderman, Bellefonte Borough; Evan Myers, State College Borough; Eric Norenberg, Centre Region Council of Governments; Nathaniel Rasmussen, Schlow Centre Region Library; Chris Rosenblum, State College Area School District; Lisa Strickland, Ferguson Township; and Alex Verseput, College Township.

OTHERS PRESENT

Cynthia Hahn, Executive Director; Abigail Wilson, Administrative Assistant; and Jaeson Koszarsky, Producer.

CALL TO ORDER

Mr. Speakman, Board President, called the regular meeting to order at 7:47PM.

APPROVAL OF MINUTES

Mr. Myers moved to approve the minutes from the January 12, 2022 Board of Directors meeting. Mr. Rosenblum seconded the motion. The motion passed unanimously without discussion.

VIDEO PRESENTATION

The 2022 first quarter highlight video was provided to Board members via a link in the agenda. The video included clips from the February 14th Healthy Aging Lecture “The ‘Where,’ ‘What,’ and ‘Who’ of Healthy Aging” by Martin Sliwinski; the February 25th God’s Trombones, a Benefit for the Innocence Project of Pennsylvania; the March 1st McCourtney Institute for Democracy Lecture, “Our Constitutional Crisis is Already Here,” by Robert Kagan; the Around the County Local Government Roundtable, “What Does Local Government Do for You?”; and the January 21st High School Girls Varsity Basketball Game of Carlisle at State College. Ms. Hahn highly recommended the Board watch the incredible moment featured in the clip of the girls’ basketball game.

COMMITTEE REPORTS

A. Executive Committee Report

Mr. Speakman noted that most of the items discussed recently by the Executive Committee were included on this meeting’s agenda. He said that the Executive Committee had also reviewed the list of goals of the Executive Director and that the Reuse and

Retransmission Policy had been discussed and forwarded to C-NET's attorney for review. The Board is expected to review this policy at the July Board of Directors meeting.

ACTION ITEMS

A. Review of the C-NET Compensation Plan

Ms. Hahn said that the C-NET Compensation Plan had been reviewed by Ms. Gray and Mr. Hoffnar, and subsequently by the Executive Committee. Ms. Hahn reminded the Board that this was a Compensation Plan, rather than a Policy.

The recommended substantial changes were noted as follows:

C-NET Financial Compensation Plan: Under the section "Range Adjustments with Industry Norms," language was added to read "Increases to a salary range, made as a result of a periodic review, will be in addition to the increase due to adjustments in the CPI";

Under "Range Adjustments with Consumer Price Index," a new first paragraph was added to read, "The procedures below, related to salary range adjustments, are to be considered as guidelines only, dependent on the organization's budgetary restraints. The Board of Directors is under no obligation to raise salary ranges on the basis of CPI";

In the "Guidelines for Determining Employee Salaries in the Annual Budget," a sentence was added in paragraph 2 to read, "Salary ranges may increase with CPI at a maximum increase of 5% per year." The final paragraph of this section was removed.

Ms. Hahn thanked Ms. Gray and Mr. Hoffnar for their work on the Compensation Plan. Mr. Rasmussen moved to accept the changes made to the C-NET Compensation Plan. Mr. Holderman seconded the motion. The motion passed unanimously.

B. Consent Agenda

The Consent Agenda included three policies reviewed by Board Policy Review committees, and subsequently by the Executive Committee: the C-NET Candidate Coverage Policy, the C-NET Programming Policy, and the C-NET Purchasing Policy.

The following substantial changes were made to the C-NET Candidate Coverage Policy and Procedures:

In Section A: Election Event Coverage Guidelines and Definitions, point 5 was removed and replaced with the following language: "Should an individual who has announced candidacy for elected office host, moderate, act as an emcee, or appear as a guest on a C-NET produced program, that program will not be cablecast or made available to view online within 45 days prior to the election in which the individual has announced candidacy. The program may be cablecast and made available online after the election. This provision does not apply to individuals participating in public meetings."

Also in Section A, the first sentence of point 7 was edited to read, "Should an election debate or forum not acquire sponsorship by a C-NET member organization, the C-NET Executive

Director is authorized to designate C-NET staff and resources to cover such an event which takes place in Centre County and which is free and open to the public.”

In Section D: C-NET Candidate Interview Procedures, point 1 was expanded to include, “The Director is encouraged to select interviewers who are members of the local media, or representatives of a local non-partisan organization. The Director will inform the Executive Committee in a timely manner, either at an Executive Committee meeting or via electronic communication, of the individual(s) selected to conduct the interviews. Should the Executive Committee have any concerns regarding the selection of interviewer(s), the Executive Director will provide alternate interviewers to be considered.”

Also in Section D, point 2.b. was removed and point 2.c. was replaced as such.

The following substantial changes were made to the C-NET Programming Policy:

In Section I.B., language was added to read, “Programs produced by outside entities may not be sponsored by an organization which is not a C-NET member.”

In Section I.D., language was added to read, “The Executive Director may determine that a C-NET produced program be made available to view online, but not cablecast. These programs will be assigned the same ‘value’ as other programming for purposes of the C-NET funding formula.”

In Section I.E., language was added to read, “Programs sponsored by governmental organizations (municipalities, COGs, County Government, Authorities, etc.) which pertain to the operations of the government will be cablecast on CGTV. Programs sponsored by governmental organizations, which do not pertain to the operations of government, such as lectures, community events, etc., will be cablecast on CETV.”

A new Section I.J. was added to read, “In cases in which a program exceeds five hours in length, the value of the program will be determined by the Executive Director in coordination with the program’s sponsoring C-NET member organization.” Subsequent subsections were re-lettered as necessary.

The following substantial change was made to the C-NET Purchasing Policy and Procedures:

Under the section titled, “Procedure for the Purchase of Non-Budgeted Equipment,” the cost of less than \$1,000 was changed to \$0 to \$2,999.99, requiring no action or approval by the Executive Director or other designee. Subsequently, the requirements for items \$1,000.00 to \$2,999.99 were eliminated.

Mr. Norenberg moved to accept the items from the Consent Agenda. Mr. Gustine seconded the motion. The motion passed unanimously with no discussion.

INFORMATION AND DISCUSSION ITEMS

There were no items of information.

TREASURER'S REPORT

Ms. Hahn noted items of interest in the 2022 first quarter Treasurer's Report.

In the Operating Budget report, Ms. Hahn noted that the Penn State membership dues line item, budgeted for \$4,000 for the year, is currently at 84%. Much of this revenue was generated by the Penn State McCourtney Institute for Democracy lectures.

In the Capital Budget report, Ms. Hahn noted that all first quarter PEG fees had been received from Comcast and the participating municipalities. She said that, as of today, C-NET has received only about \$700 of the anticipated Windstream grants. She noted that Windstream would not be renewing their franchises in the Centre County area, so there was a likelihood that the budgeted amount of \$4,000 for Windstream contributions would not be met this year.

In the Statement of Financial Position, the Total Current Assets in the Operating Account as of March 31, 2022 amounted to \$426,447.03. The net property and equipment, including accumulated depreciation, amounted to \$55,288.00, which brought the total assets to \$481,735.03. Total Current Liabilities amounted to \$10,153.21, with total unrestricted net assets of \$471,581.82. Many major purchases have not yet been made for the year.

In the Statement of Activities to date, the Operating Account had accrued \$96,209.04 in revenue and paid \$88,776.40 in expenditures. The Operating Account, as of March 31, 2022, showed an increase of \$47,432.40 in net assets. The Capital Account showed \$11,408.48 in revenue and \$6,702.96 in expenditures, an increase of \$4,705.524 in net assets. The combined increase in Net Assets as of March 31, 2022 was \$12,137.92.

Mr. Rosenblum asked how the budget would be affected by the loss of grant money from the Windstream franchise. Ms. Hahn explained that there are few Windstream cable subscribers in the area, however the number of Comcast cable subscribers is holding steady. The reduction in Windstream contributions will likely be made up through the Comcast PEG fees which C-NET began receiving in 2021.

Mr. Hoffnar asked why the Centre Region COG's quarterly dues were not equal to one quarter of their annual dues. Ms. Hahn reminded him that the COG is a pay-as-you-go member and is invoiced based on actual usage quarterly. Should the payments for the year not meet the required annual minimum, the fourth quarter invoice will be adjusted so that the minimum is met.

Mr. Myers moved to accept the Treasurer's Report. Mr. Verseput seconded the motion. The motion passed unanimously.

ONLINE PROGRAMMING REPORT

Ms. Hahn reviewed the Online Programming Report for the first quarter of 2022. The top ten programs included the February 24th Halfmoon Township Board of Supervisors meeting with 461 hits, followed by several State College Area Board of School Directors meetings and Bellefonte Area Board of School Directors meetings. If a program was streamed on YouTube,

Ms. Hahn included the number of YouTube views as a separate column from the Connect online video player views.

The average number of hits from the first quarter in 2022 increased to 94.86 from 78.62 in the same quarter of 2021. The median number of hits in the first quarter of 2022 was 76, an increase from 71.5 in the first quarter of 2021. Ms. Hahn could not explain the large increase from the previous year, but was happy to see such great engagement in the numbers.

Mr. Myers noted that it appeared that those interested in the Halfmoon Township Board of Supervisors meetings are potentially watching them on C-NET rather than relying on reading the meeting's minutes in recent years, which is an excellent statement for C-NET'S commitment to transparency. He said it speaks well to the importance of C-NET and its staff's dedication to providing information to the public. Mr. Hoffnar noted that C-NET was an excellent resource for the people of Halfmoon Township, and Mr. Speakman reminded the Board of the wonderful and thorough presentation Ms. Hahn gave to the Halfmoon Board of Supervisors when the Board considered dropping their C-NET membership in recent months.

DIRECTOR'S REPORT

Ms. Hahn reported to the Board that Makayla O'Toole, a former Production Intern, has joined the staff as a part-time producer in mid-February. Staff was happy to have an extra set of hands.

The Ferguson Township Board of Supervisors meetings have moved from their former meeting days of the first and third Monday of the month to the first and third Tuesday of the month. This will allow the Board of Supervisors meetings to be televised live on CGTV Channel 7.

The C-NET office masking requirement was lifted on March 28th, although Ms. Hahn noted that it could be reinstated at any time, or should the Borough Municipal Building require masking.

Ms. Hahn thanked Geoff Rushton of statecollege.com and Anne Danahy of WPSU for conducting the 2022 C-NET Primary Election Candidate Interviews held the week prior to this meeting. The interviews will be available online on-demand the Thursday following this meeting.

An agreement has been reached with Penn State to establish an annual minimum contribution to C-NET in the amount of \$6,000. The process to finalize the agreement had been delayed due to issues brought about by the COVID-19 pandemic over the last few years.

Finally, Ms. Hahn confirmed that C-NET would be covering five graduation events in the span of seven days during the second quarter of 2022. The events included the Central PA Institute of Science and Technology Class of 2022 Certificate and Awards Ceremony; the Penns Valley Area High School Class of 2022 Commencement; the State College Area High School Class of 2022 Commencement; the Bellefonte Area High School 2022 Senior Awards

and Appreciation Night; and the Bellefonte Area High School Class of 2022 Commencement Ceremony.

FUTURE AGENDA ITEMS

Mr. Speakman reminded the Board that this was Mr. Rasmussen's final meeting after serving 20 years on the C-NET Board of Directors. Mr. Rasmussen said it had been a pleasure serving on the Board.

The July Board of Directors meeting would include a review of the Reuse and Retransmission Policy, as well as the Preliminary 2023 Budget.

ADJOURNMENT

Mr. Speakman motioned to adjourn. The regular meeting adjourned at 8:14 P.M.

YTD Operating Budget Report

Account Number	Account Desc	Final Budget	Year to Date Actuals	Available Budget	% Used
N298 CNET OPERATING		15,000.00	(8,848.98)	23,848.98	-58.99 %
N298-29-98-00-0000-000-43100 -	INTEREST EARNINGS	(500.00)	(332.89)	(167.11)	66.58 %
N298-29-98-00-0000-000-44400	OTHER GRANTS	(4,000.00)	(6,125.00)	2,125.00	153.13 %
N298-29-98-00-0000-000-46110	FEE FOR SERVICES	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-46111	DUBBING SERVICE	(500.00)	(60.00)	(440.00)	12.00 %
N298-29-98-00-0000-000-46112	PSA REVENUE	(1,000.00)	(300.00)	(700.00)	30.00 %
N298-29-98-00-0000-000-46113	SERVER LEASE	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-46114	NON PROFIT BULLETIN BOARD	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-47460	USAGE CHARGES	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-47470	MEMBERSHIP DUES	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-010-47470	MEMBERSHIP DUES-CENTRE REGION	(11,264.00)	(4,388.00)	(6,876.00)	38.96 %
N298-29-98-00-0000-011-47470	MEMBERSHIP DUES-SCASD	(38,035.00)	(19,117.50)	(18,917.50)	50.26 %
N298-29-98-00-0000-012-47470	MEMBERSHIP DUES-COLLEGE TWSHP	(35,129.00)	(17,564.50)	(17,564.50)	50.00 %
N298-29-98-00-0000-013-47470	MEMBERSHIP DUES-FERGUSON TWSHP	(32,488.00)	(16,244.00)	(16,244.00)	50.00 %
N298-29-98-00-0000-014-47470	MEMBERSHIP DUES-HALFMOON TWSHP	(16,375.00)	(8,187.50)	(8,187.50)	50.00 %
N298-29-98-00-0000-015-47470	MEMBERSHIP DUES-HARRIS TWSHP	(22,715.00)	(11,357.50)	(11,357.50)	50.00 %
N298-29-98-00-0000-016-47470	MEMBERSHIP DUES-PATTON TWSHP	(32,224.00)	(16,112.00)	(16,112.00)	50.00 %
N298-29-98-00-0000-017-47470	MEMBERSHIP DUES-STATE COLLEGE	(65,250.00)	(32,725.00)	(32,525.00)	50.15 %
N298-29-98-00-0000-018-47470	MEMBERSHIP DUES-PENN STATE UNI	(4,000.00)	(4,395.00)	395.00	109.88 %
N298-29-98-00-0000-020-47470	MEMBERSHIP DUES-BASD	(20,338.00)	(10,169.00)	(10,169.00)	50.00 %
N298-29-98-00-0000-021-47470	MEMBERSHIP DUES-BELLEFONTE BOR	(17,433.00)	(8,716.50)	(8,716.50)	50.00 %
N298-29-98-00-0000-030-47470	MEMBERSHIP DUES-CENTRE CTY GOV	(49,392.00)	(24,696.00)	(24,696.00)	50.00 %
N298-29-98-00-0000-031-47470	MEMBERSHIP DUES-SCHLOW LIB	(1,841.00)	(612.00)	(1,229.00)	33.24 %
N298-29-98-00-0000-032-47470	MEMBERSHIP DUES-CENTRE CTY LIB	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-033-47470 -	MEMBERSHIP DUES-SC BORO WATER	(8,916.00)	(4,458.00)	(4,458.00)	50.00 %
N298-29-98-00-0000-034-47470 -	MEMBERSHIP DUES-CRPRA	(8,916.00)	(4,458.00)	(4,458.00)	50.00 %
N298-29-98-00-0000-035-47470 -	MEMBERSHIP DUES-UAJA	(8,916.00)	(4,458.00)	(4,458.00)	50.00 %
N298-29-98-00-0000-000-48110	CONTRIBUTIONS/DONATIONS	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-48120	MISCELLANEOUS REVENUE	0.00	(2,224.00)	2,224.00	100.00 %

YTD Operating Budget Report

N298-29-98-00-0000-000-60112	SALARY & WAGES - FULL TIME	222,813.00	112,422.08	110,390.92	50.46 %
N298-29-98-00-0000-000-60115	SALARY & WAGES - PART TIME	22,575.00	8,601.78	13,973.22	38.10 %
N298-29-98-00-0000-000-61192	OASDI- EMPLOYER PAID	15,215.00	7,088.77	8,126.23	46.59 %
N298-29-98-00-0000-000-61193	MEDICARE - EMPLOYER PAID	3,559.00	1,657.87	1,901.13	46.58 %
N298-29-98-00-0000-000-61194	UNEMPLOYMENT COMP INSUR	1,456.00	647.62	808.38	44.48 %
N298-29-98-00-0000-000-61196	HEALTH INSURANCE	23,500.00	11,200.44	12,299.56	47.66 %
N298-29-98-00-0000-000-61197	RETIREE HEALTH INSURANCE	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-61198	VISION/DENTAL INSURANCE	1,268.00	582.72	685.28	45.96 %
N298-29-98-00-0000-000-61199	LIFE & DISABILITY INSURANCE	475.00	237.00	238.00	49.89 %
N298-29-98-00-0000-000-61200	PENSION	22,370.00	5,016.73	17,353.27	22.43 %
N298-29-98-00-0000-000-62105	OTHER COMPENSATION (NON-PAY)	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-62130	CONTINUING EDUCATION/TUITION	2,700.00	410.67	2,289.33	15.21 %
N298-29-98-00-0000-000-62150	EMPLOYEE/VOLUNTEER RECOGNITION	1,200.00	189.65	1,010.35	15.80 %
N298-29-98-00-0000-000-64231	GASOLINE/LUBRICANTS	900.00	431.49	468.51	47.94 %
N298-29-98-00-0000-000-65210	SUPPLIES	2,500.00	969.44	1,530.56	38.78 %
N298-29-98-00-0000-000-65213	COMPUTER/COPIER SUPPLIES	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-65215	POSTAGE	350.00	162.11	187.89	46.32 %
N298-29-98-00-0000-000-65216	PRINTING	600.00	398.50	201.50	66.42 %
N298-29-98-00-0000-000-66227	MEALS & MEETINGS	500.00	0.00	500.00	0.00 %
N298-29-98-00-0000-000-66232	PARKING VALIDATION/RENT	2,200.00	1,548.40	651.60	70.38 %
N298-29-98-00-0000-000-66235	SPECIAL PROJECTS/GRANTS	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-66241	PRODUCTION SUPPLIES	1,290.00	1,568.14	(278.14)	121.56 %
N298-29-98-00-0000-000-66242	VIDEO/DVDS	450.00	148.32	301.68	32.96 %
N298-29-98-00-0000-000-67311	ACCOUNTING & AUDITING	9,435.00	6,609.80	2,825.20	70.06 %
N298-29-98-00-0000-000-67322	DUES/MEMBERSHIPS/SUBSCRIPTIONS	900.00	870.00	30.00	96.67 %
N298-29-98-00-0000-000-67326	OTHER CONTRACTED SERVICES	8,200.00	1,500.00	6,700.00	18.29 %
N298-29-98-00-0000-000-68251	REPAIR & MAINT - VEHICLE	1,050.00	241.79	808.21	23.03 %
N298-29-98-00-0000-000-69300	COMPUTER REPAIR/REPLACEMENT	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-69330	SPECIALIZED/OFFICE EQUIP MAINT	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-70376	RENT OF BUILDINGS	22,520.00	11,256.00	11,264.00	49.98 %
N298-29-98-00-0000-000-71300	REPAIRS & MAINT - EQUIPMENT	1,200.00	99.95	1,100.05	8.33 %

YTD Operating Budget Report

N298-29-98-00-0000-000-72321	MONTHLY TELEPHONE CHARGES	2,700.00	1,222.26	1,477.74	45.27 %
N298-29-98-00-0000-000-72325	INTERNET FEES/WEBPAGE	3,800.00	2,106.22	1,693.78	55.43 %
N298-29-98-00-0000-000-72326	WEB STREAMING CHARGES	4,080.00	2,040.00	2,040.00	50.00 %
N298-29-98-00-0000-000-72330	ADVERTISING	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-72331	PUBLIC INFORMATION/EDUCATION	1,000.00	378.80	621.20	37.88 %
N298-29-98-00-0000-000-80350	VEHICLE INSURANCE	2,786.00	2,082.00	704.00	74.73 %
N298-29-98-00-0000-000-80351	PROPERTY INSURANCE	2,480.00	1,216.00	1,264.00	49.03 %
N298-29-98-00-0000-000-80352	LIABILITY INSURANCE	4,680.00	3,377.00	1,303.00	72.16 %
N298-29-98-00-0000-000-80354	WORKERS COMPENSATION	2,600.00	1,070.00	1,530.00	41.15 %
N298-29-98-00-0000-000-81590	MISCELLANEOUS	880.00	499.86	380.14	56.80 %
N298-29-98-00-0000-000-96492	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00 %
Grand Total:		15,000.00	(8,848.98)	23,848.98	-58.99 %

YTD Capital Budget Report

Account Number	Account Desc	Final Budget	Year to Date Actuals	Available Budget	% Used
N297 CNET CAPITAL		0.00	(10,019.23)	10,019.23	0.00 %
N297-29-98-00-0000-000-41175 -	PEG FEES	(38,000.00)	(21,133.76)	(16,866.24)	55.62 %
N297-29-98-00-0000-000-43100	INTEREST EARNINGS	0.00	(1,430.67)	1,430.67	100.00 %
N297-29-98-00-0000-000-44200	STATE GRANT	0.00	0.00	0.00	0.00 %
N297-29-98-00-0000-000-44400	OTHER GRANTS	(4,000.00)	(714.77)	(3,285.23)	17.87 %
N297-29-98-00-0000-000-48140	SALE OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00 %
N297-29-98-00-0000-000-49160	INTERFUND OPERATING TRANSFERS	0.00	0.00	0.00	0.00 %
N297-29-98-00-0000-000-71300 -	REPAIRS & MAINT - EQUIPMENT	0.00	1,003.00	(1,003.00)	100.00 %
N297-29-98-00-0000-000-93740	CAP PURCHASES - COMPUTER EQUIP	33,400.00	12,256.97	21,143.03	36.70 %
N297-29-98-00-0000-000-93760	CAP PURCH - FURNITR/APPLIANCES	8,600.00	0.00	8,600.00	0.00 %
N297-29-98-00-0000-000-94850	DEPRECIATION	0.00	0.00	0.00	0.00 %
Grand Total:		0.00	(10,019.23)	10,019.23	0.00 %

C-NET 2023 Capital Purchase Plan						
	Product	Unit Price	Quantity	Total Price	Description/Use	New or Replacement
PRODUCTION EQUIPMENT						
TRIPOD HEADS	Manfrotto 509HD	\$1,500.00	3	\$4,500.00		
MICROPHONE	Boom Mic	\$1,000.00	1	\$1,000.00		
CAMERAS	JVC HC-500	\$3,750.00	2	\$7,500.00		
REMOTE CONROL	VZROCK	\$300.00	2	\$600.00	Camera Remote Control	
CAMERA BATTERIES	JVC CAM	\$1,000.00	2	\$2,000.00	CAMERA BATTERIES (JVC HC500)	
COMM SYSTEM	IFB?	\$6,000.00	1	\$6,000.00	Multi-cam Communication	Replacement
MOBILE MONITOR	Solo Pro HD 15.8"	\$400.00	1	\$400.00	Mobile Monitor for MultiCam Shoots with SONY MCX-500 Includes Casing	
COMPUTERS						
ADMIN ASSISTANT COMPUTER	iMAC	\$3,250.00	1	\$3,250.00	Administrative Assistant Computer	Replacement
PC LAPTOP FOR OWL	LENOVO L13	\$1,500.00	1	\$1,500.00	Min Specs: i5 Core, 8GB RAM	
ED COMPUTER	LAPTOP	\$1,500.00	1	\$1,500.00		
ETHERNET SWITCH		\$5,000.00	1	\$5,000.00	TelVue/Office Internet	Replacement
SOFTWARE						
Cablecasting	Telvue Maintenance Plan	\$2,005.00	1	\$2,005.00	Annual Telvue Cost	Replacement
Live Sports Graphics	SuiteCG	\$250.00	1	\$250.00	12 Month Subscription Flat for Live Scoreboard at Sports Coverage	Replacement
Rushworks Updates	Rushworks ASAP One Year Plan	\$1,040.00	1	\$1,040.00	Provides Support and adds features to REMO System	Replacement
TOTAL CAPITAL COSTS				\$36,545.00		
TOTAL CAPITAL BUDGET				\$40,000.00		
RESERVES				\$3,455.00		

2022_2023 C-NET Rate Cards

	MEMBERS 2022	MEMBERS 2023	COG/LIBRARY 2022	COG/LIBRARY 2023 (reduced by 40%)	NON-MEMBERS 2022	NON-MEMBERS 2023 (increased by 20%)
Single Camera per hour	\$225	\$234	\$135	\$140	\$270	\$317
Single Camera coverage of a meeting (Editing included)	\$614	\$639	\$368	\$383	\$737	\$767
Robotic System per hour	\$310	\$322	\$186	\$193	\$372	\$386
Robotic Studio coverage of a meeting (Editing included)	\$726	\$755	\$423	\$453	\$871	\$906
Multi-Camera per hour (2 hour minimum)	\$349	\$363	\$209	\$218	\$419	\$436
Prepare program for cablecasting/ web streaming - programs produced by by organizations other than C-NET (rate based on length of program)	1st Hour -\$176 Add. Hours - \$88 per hour	\$183 Add. Hours - \$91 per hour	1st Hour - \$106 Add. Hours - \$53	1st Hour - \$110 Add. Hours - \$55	N/A N/A N/A	N/A N/A N/A
Editing per hour 1/2 hour minimum	\$228 1/2 hour - \$114	\$237 1/2 hour - \$119	\$137 1/2 hour - \$69	\$142 1/2 hour - \$71	\$274 1/2 hour - \$137	\$284 1/2 hour - \$142
Bulletin Board Messages	\$34	\$35	\$20	\$21	\$41	\$42
*Rate Cards increase by 4% in 2023						

**C-NET 2023 Budget Expenditures
FINAL BUDGET**

	2022 Budget	2023 Budget	
Payroll Employees			
Full-time Staff Salaries	222,813	234,038	No increase to salary range or position within range for Executive Director
Operations Manager			Increase to Salary Range for the O.M. of 3%. Potential adv of 2% within range
Production Manager			Increase to Salary Range for P.M. of 9.9% based on Comp Plan Review. Potential adv of 3% within range
Administrative Assistant/Producer			Increase to Salary Range for AA of 3%. Potential adv of 3% within range
Part-time Office Assistant/Producer	11,700	12,870	15 hours per week
Part-time Producers	10,875	10,175	Average of 13 hours per week
Part-Time Contract			
Production Internships	7,000	7,000	14 paid production interns per year @ \$500 each
Engineering/Tech Support Services	1,200	1,200	IT services provided by State College Borough IT Department
PA Unemployment Comp.	1,456	800	1.2905% of first \$10,000 for each person on payroll (\$60,175)
Retirement			
Executive Director	7,394	7,394	Retirement is computed at 9.5% of gross salaries for
Operations Manager	5,743	6,036	full-time employees
Production Manager	4,528	5,130	
Administrative Assistant	3,505	3,675	
Part Time Producers	1,200	1,643	Based upon projected number of part-time producer hours for those eligible
Employee Insurance			
Medical	23,500	21,720	Reflects a preliminary projected increase of 5% in August of 2023
Vision/Dental	1,268	1,307	Assumes 3% increase to premiums
Life	475	525	Life insurance is provided for all full-time employees
Social Security	15,215	15,940	6.2% of gross salaries (\$257,083)
Medicare	3,559	3,728	1.45% of gross salaries (\$257,083)
TOTAL STAFF COMPENSATION	321,431	333,181	Represents increase of approximately 3.6% from 2022

**C-NET 2023 Budget Expenditures
FINAL BUDGET**

Rent	22,520	22,520	Rent to State College Borough
Telephone and Internet	5,500	5,800	
Web Site Hosting/Support/Domains	1,000	1,100	
Office Supplies	2,500	2,500	
Postage	350	350	
Meetings/Meals	500	200	
Professional Services	9,435	9,300	Includes Bookkeeping, Annual Audit and Preparation of 990
Dues	900	950	Dues to JAG, the Alliance for Community Media, and NATOA
Insurance	12,546	12,900	Vehicle, Property, Worker's Comp and various types of Liability Insurance
DVD/SD Cards/Cases/Sleeves	450	400	
Production Supplies	1,290	1,950	
Parking	2,200	2,270	2 Commuter passes and 1 Garage pass
Gas/Vehicle Maintenance	1,950	2,200	Invoiced at a fluctuating amount based on market conditions
Public Relations/Promotions	1,000	1,000	
Printing	600	600	
Staff & Board Development	2,700	2,800	
Equipment Maintenance	1,200	1,400	
Volunteer Recognition	1,200	1,000	
Streaming Services/Subscriptions	4,080	4,080	Storage for online hosting of on-demand programming
Miscellaneous	880	1,000	
OPERATING (NON-PERSONNEL)	72,801	74,320	Represents increase of approximately 2% from 2022
Transfer to Capital Funds	0	0	
TOTAL OTHER	0	0	
TOTAL EXPENSES	394,232	407,501	Represents increase of 3.37% from 2022

**C-NET 2023 Budget Revenue
FINAL BUDGET**

	2022	2023	\$ Change 2022 - 2023	% Change 2022 - 2023	
Member Contributions					
Bellefonte Area School District	20,338	21,118	780	3.8%	
Bellefonte Borough	17,433	18,140	707	4.1%	
Centre County Government	49,392	49,818	426	0.9%	
Centre Region COG	11,264	11,659	395	3.5%	
Centre Region Parks and Rec Authority	8,916	9,273	357	4.0%	
College Township	35,129	36,280	1151	3.3%	
Ferguson Township	32,488	35,739	3251	10.0%	
Halfmoon Township	16,375	16,786	411	2.5%	
Harris Township	22,715	22,472	-243	-1.1%	
Patton Township	32,224	32,219	-5	0.0%	
Penn State University	4,000	6,000	2000	50.0%	
Schlow Centre Region Library	1,841	1,906	65	3.5%	
State College Area School District	38,035	38,175	140	0.4%	
State College Borough	65,250	67,860	2610	4.0%	
State College Borough Water Authority	8,916	9,228	312	3.5%	
University Area Joint Authority	8,916	9,228	312	3.5%	
Total Member Contributions	373,232	385,901	12,669	3.4%	Overall increase in member dues of 3.4%
Miscellaneous Revenue					
Dubbing Service	500	300	-200		
PSA Productions	1,000	800	-200		
AAUW/FE Foundation Grants	1,000	2,000	1000		
Community Programming Grant	3,000	3,000	0		
Operating Account Interest Income	500	500	0		
Total Miscellaneous Revenue	6000	6600	600		Increase to Miscellaneous Revenue of 10%
Total Operating Revenue	379,232	392,501	13269	3.50%	Increase to Operating Revenue of 3.5%
Utilization of Operating Reserves	15,000	15,000	0	0.0%	

**C-NET 2023 Budget Revenue
FINAL BUDGET**

Total Operating Funds

	394,232	407,501	13,269	3.37%	Increase to Total Operating Funds of 3.37%
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Capital Revenue

	2022	2023			
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Windstream Communications	4,000	0	-4,000		No Windstream funding is assumed for 2023
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Comcast Capital Grant	38,000	40,000	2,000		
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Transfer from Operating	0	0			
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Utilization of Capital Reserves	0	0	0		
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Total Capital Funds

	42,000	40,000	2,000	4.8%	Decrease to Total Capital Funds of 4.8%
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C-NET

2023 Final Budget Narrative

2023 Revenue Projections

Operating Income

Member Contributions: \$385,901 (\$373,232 / 2022)

Member Contributions are budgeted to increase 3.4% over 2022 contributions.

Changes in the annual contributions from individual member organizations range from a decrease of 1.1% for Harris Township to an increase of 50% for Penn State University. The large increase for Penn State is due to the new annual minimum contribution agreement effective in 2022. The increase of 10% for Ferguson Township is due to the Township's adding the coverage of Planning Commission meetings beginning in 2018.

Dubbing Service: \$300 (\$500 / 2022)

The projected revenue from dubbing services is projected to decrease by 40%. The projected decrease is based upon actual dubbing revenue to date in 2022. C-NET's dubbing service provides copies of programs on DVD or via a digital file upload to the public for a requested donation of \$20.

PSA Productions: \$800 (\$1,000 / 2022)

There is a decrease of 20% in the budgeted amount for this line item. The decrease is warranted based upon PSA revenue to date in 2022. C-NET "PSA Days" are held twice a year, generally in February and August. Non-profit organizations within Centre County are given an opportunity to create "in-studio" or "on location" video PSAs for a very affordable cost. The PSAs are televised for 12 months, and the organizations are free to distribute their PSA to other media outlets and to post them on their websites and social media platforms.

AAUW/FirstEnergy Foundation Grants: \$2,000 (\$1,000 / 2022)

C-NET has received an annual grant from the AAUW State College Branch in most years for the past fifteen years. The amount of the grant has varied between \$1,000 and \$1,500 per year. The AAUW grant is used to partially support a paid production internship for two or three semesters. The AAUW internship is awarded to a female student majoring in film, telecommunications, or broadcast journalism.

The FirstEnergy Foundation has been awarded a \$1,000 grant to C-NET annually for the past three years. The grant money is to be used to fund production of programming highlighting diversity, equity and inclusion efforts in Centre County.

C-NET 2023 Budget Narrative
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Community Programming Grant: \$3,000 (\$3,000 / 2022)

C-NET has received an annual Community Programming grant from the State College Borough for the past sixteen years. The grant funds are used to provide coverage of local events of community interest that do not directly relate to the governmental operations of the State College Borough. These funds have been used in the past to provide coverage of the Central Pennsylvania Festival of the Arts, the United Nations Day Dinner, the Community Diversity Conference, the Multi-Cultural Unity Fair, Legal Literacy Information Sessions, the Commemoration of Juneteenth and many other programs. It is anticipated that C-NET will receive the Community Programming Grant funds again in 2023.

Operating Account Interest Income: \$500 (\$500 / 2022)

There has been no change budgeted for this line item.

Utilization of Operating Reserves: \$15,000 (\$15,000 / 2022)

The 2023 budget includes the utilization of \$15,000 of operating reserves. As of January 1, 2022, C-NET's Operating account had a fund balance of \$241,090. The acquisition of these reserves is a result of years of greater than expected revenues, along with expenditures coming in under budget. The planned budgeted use of operating reserves will serve to decrease overall member contributions in 2023.

The Board of Directors has indicated their desire for C-NET's Operating Account Balance to remain in a range of 40% to 70% of the upcoming year's operating expenses. Given the current reserves, the operating budget in 2022, and the projected operating budget in 2023, the projected Operating Reserves going into 2023 will be \$226,090 (55.5% of the 2023 operating budget).

Total 2023 Anticipated Operating Funds: \$407,501 (\$394,232 / 2022)

Total Operating Funds for 2023 are budgeted at \$407,501. This figure represents an increase of 3.37% from 2022.

Capital Revenue

Windstream Communications Capital Grant: \$0 (\$4,000 / 2022)

Windstream has informed the municipalities with which it has cable franchise agreements that it will not be entering into any franchise re-negotiations. For this reason, it is assumed that C-NET will not receive any financial contribution from Windstream in 2023.

Another telecommunications company, Shentel, has expressed interest in obtaining franchise agreements with several municipalities in the Centre Region, and has already entered into negotiations with State College Borough and Ferguson Township. Shentel is headquartered in Virginia, and has franchise agreements in Virginia, West Virginia, Maryland and Pennsylvania. It is too soon to project if C-NET will receive any funds from potential Shentel franchise agreements in 2023.

Comcast Capital Grant: \$40,000 (\$38,000/2022)

The 2023 budget includes the use of Comcast capital funding from the PEG Fees (per-subscriber pass-through) mandated by the 2020 franchise renewal. The per-subscriber pass-through is in the amount of approximately 32 cents per-subscriber, per month, and appears on Comcast subscribers' bills as a "PEG Fee". These funds are submitted quarterly to the eight municipalities of the Centre Area Cable Consortium (CACC) and passed through to C-NET for capital needs. The first PEG Fee funds were received in mid-May of 2020.

Due to the capital funds to be provided by the PEG Fees, no use of capital reserves has been budgeted in 2023. It is anticipated that the capital fund reserves will be approximately \$169,230 at the beginning of 2023.

Transfer from Operating: \$0 (\$0 / 2022)

Funds may be transferred from the Operating Account to the Capital Account to assist with funding capital purchases. Due to the significant fund balance in the Capital Account, and the capital funds to be received by Comcast, no funds are budgeted to be transferred from Operating to Capital in 2023.

Total 2023 Anticipated Capital Funds: \$40,000 (\$42,000 / 2022)

The amount budgeted for capital purchases in 2023 is a total of \$40,000. The final capital purchase plan will be presented to the Board at the October 2022 Board of Directors meeting.

2023 Budgeted Expenditures

Personnel Expenses

Salaries: \$257,083 (\$245,388 / 2022)

An increase of a total of \$11,695 (4.7%) has been budgeted for employee salaries and wages.

The Board of Directors received specific staff salary information prior to their review of the 2023 preliminary budget in July of 2022.

Production Internships: \$7,000 (\$7,000 / 2022)

There is no change in the budget for this line item. This line item includes funds for fourteen production internships throughout the year. Each intern is paid a stipend of \$500 for the semester. The 2023 budget includes funds for five interns in the fall and spring semesters, and four interns for the summer semester.

Engineering/Tech Support: \$1,200 (\$1,200 / 2022)

There is no change in the budget for this line item. This line item is to cover the costs of technology support services from the State College Borough IT department at a cost of \$88.56 per hour.

Pennsylvania Unemployment: \$800 (\$1,456 / 2022)

C-NET's contribution in 2023 to the Pennsylvania Unemployment Fund has been budgeted according to the 2022 rate. The rate for 2023 will not be known until later this year. The current rate is 1.2905% of the first \$10,000 paid to each employee on payroll.

Retirement: \$23,878 (\$22,370 / 2022)

An increase of 6.7% has been budgeted for this line item. C-NET contributes 9.5% of each eligible employee's gross salary. The increase in this line item is primarily a result of an increase to employee salaries.

Employees earning over \$25,000 per year are eligible for the retirement plan after two years of employment with C-NET. Employees earning between \$600 and \$25,000 a year are eligible for the retirement plan after three years of employment with C-NET. All full-time employees are currently receiving retirement contributions

It is anticipated that there will be two part-time employees eligible for retirement contributions in 2023.

C-NET 2023 Budget Narrative
Page 5

Medical Insurance: \$21,720 (\$23,500 / 2022)

A decrease of 7.5% has been budgeted for this line item. C-NET's current healthcare plan with Geisinger renewed on August 1, 2022. The renewal rates were approximately 5% less than the current rates.

C-NET employees contribute 10% of their own premium, 50% of the premiums for dependent children and 100% of the premium for a spouse.

The Executive Director's healthcare coverage is provided through her spouse's health insurance.

Vision/Dental Insurance: \$1,307 (\$1,268 2022)

An increase of 3% has been budgeted for this line item. In 2023, C-NET is anticipated to provide Vision and Dental Insurance for three full time employees. two dependent children and one spouse through the Borough of State College.

C-NET employees contribute 10% of their own Vision/Dental coverage, 50% of the premium for their dependent children, and 100% of the coverage for a spouse.

Life Insurance: \$525 (\$475 / 2022)

An increase of 10% has been budgeted for this line item. C-NET provides Life Insurance for four full time employees through the Borough of State College. The insurance benefit is equal to the employee's annual salary for one year. The increase in this line item is a result of increases to staff salaries in 2023.

Social Security: \$15,940 (\$15,215 / 2022)

An increase of 4.7% has been budgeted for this line item. C-NET has an obligation for Social Security contributions based on 6.2% of gross salaries.

Medicare: \$3,728 (\$3,559 / 2022)

An increase of 4.7% has been budgeted for this line item. C-NET has an obligation for Medicare contributions based on 1.45% of gross salaries.

Total Staff Compensation and Related Expenses: \$333,181 (\$321,431 / 2022)

An increase of 3.6% has been budgeted for Staff Compensation and Related Expenses in 2023.

Non-Personnel Operating Expenses

Rent: \$22,520 (\$22,520 / 2022)

There is no change in the budgeted amount for this line item. C-NET re-negotiated a lease with the Borough of State College in 2021, which was effective 1/1/2022. The ten year lease remains in effect through the end of 2031. The annual rent remains the same for the first five years of the lease, through the end of 2026, and then increases at the beginning of 2027 based on a formula related to the change in the CPI.

Telephone and Internet: \$5,800 (\$5,500 / 2022)

There has been a 5.4% increase budgeted for this line item. Funds in this line item pay for C-NET office internet and telephone service, both of which are currently provided by Comcast.

Web Site Hosting/Support/Domains: \$1,100 (\$1,000/2022)

There has been a 10% increase in the budgeted amount for this line item. This line item is intended to cover the cost of monthly hosting and website support for cnet1.org, along with the annual costs of website domain renewals.

Office Supplies: \$2,500 (\$2,500 / 2022)

There is no change in the budgeted amount for this line item. Funds in this line item are used for standard office supplies, including ink and toner, along with Culligan drinking water for the office.

Postage: \$350 (\$350 / 2022)

There is no change in the amount budgeted for this line item.

Meetings/Meals: \$200 (\$500 / 2022)

There is a 60% decrease in the amount budgeted for this line item. This line item covers costs of meetings for the Director, occasional staff lunches and lunches for Candidate Interview days. The reduction in the budgeted amount is warranted by the use of these funds in 2021 and 2022.

Professional Services: \$9,300 (\$9,435 / 2022)

There is a 1.5% decrease in the amount budgeted for this line item. This line item covers bookkeeping and payroll services provided by the Borough of State College, and the cost of the annual financial audit and preparation of Form 990.

C-NET 2023 Budget Narrative

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Dues: \$950

(\$900 / 2022)

There is an increase of 5.5% budgeted for this line item. This line item covers membership dues in various trade and professional organizations including the National Alliance for Community Media (ACM), the Jersey Access Group (JAG), and the National Association of Telecommunications Officers and Advisors (NATOA).

The Alliance for Community Media is a national professional organization for Public, Educational, and Government Access organizations. Their efforts focus primarily on providing outlets for sharing information, and on lobbying Congress and the FCC on matters related to community media and telecommunications law.

The Jersey Access Group supports lobbying efforts in the Mid-Atlantic region and advocates specifically for the needs of Government and Educational Access Channels. The networking and educational opportunities offered are valuable to access stations outside of New Jersey as well. JAG hosts the annual Eastern Video Expo, which members of the C-NET staff attend each year.

NATOA, the National Association of Telecommunications Officers and Advisors, advocates on matters related to telecommunications and PEG access. Membership in NATOA is made up of PEG organizations and local governments. The organization offers webinars each year on topics ranging from distribution of PEG programming to pending actions by the FCC.

Insurance: \$12,900

(\$12,546 / 2022)

There has been an increase of 2.8% budgeted for this line item. This line item provides funds for C-NET's six types of insurance.

- Workers' Compensation – Cincinnati Insurance Company
2022 Anticipated Total Premium - \$2,592
- Property-General Liability – Cincinnati Insurance Company
2022 Anticipated Total Premium – \$2,536
- Automobile – Cincinnati Insurance Company
2022 Anticipated Total Premium - \$2,786
- Directors & Officers Liability – USLI
2022 Total Premium - \$1,208
- Professional Liability – CIMA
2022 Total Premium - \$2,656
- Volunteer Insurance – CIMA
2022 Total Premium - \$721

C-NET 2023 Budget Narrative

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DVD/SD Cards/Cases/Sleeves: \$400 (\$450 / 2022)

There is a decrease of 11% budgeted for this line item. This line item covers the purchase of SD cards, DVDs, DVD cases, labels and sleeves.

Production Supplies: \$1,950 (\$1,290 / 2022)

There is an increase of 50% budgeted for this line item. This line item covers items such as batteries, cables, cable connectors, cable covers, gaffers tape, lighting supplies, and miscellaneous materials necessary for production. The increase in funds for this line item is warranted based upon the costs of production supplies in 2021 and 2022.

Parking: \$2,270 (\$2,200 / 2022)

There is a 3% increase budgeted for this line item. Funds are allocated for the purchase of two Commuter passes (\$45 per month each) and one pass for the Beaver Avenue parking garage (\$105 per month). One additional space in the Beaver Avenue garage is included in the lease with State College Borough. This line item also covers the cost of miscellaneous parking at various shoots throughout the year.

Gas/Vehicle Maintenance: \$2,200 (\$1,950 / 2022)

There is a 12.8% increase budgeted for this line item. This line item covers gas, oil, vehicle inspections and registrations, and vehicle maintenance and repairs for C-NET's two vehicles.

C-NET currently purchases gasoline through the Borough of State College's fuel purchasing contract. Unlike in prior years, the price of gasoline will not be set by a 12 month contract, but will vary from month to month.

Public Relations/Promotions: \$1,000 (\$1,000 / 2022)

There is no change budgeted for this line item. This line item includes C-NET shirts for interns, a Constant Contact subscription for monthly newsletters, supplies needed for community and intern events, paid promotions for C-NET posts on social media, and other materials used to promote C-NET programming and services.

Printing: \$600 (\$600 / 2022)

There is no change in the amount budgeted for this line item. This line item covers printing of the C-NET Annual Report, letterhead stationery and envelopes, and brochures which are sent to Penn State Deans and Department Heads early in the Fall semester.

C-NET 2023 Budget Narrative

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Staff Development: \$2,800

(\$2,700 / 2022)

There is an increase of 3.7% budgeted for this line item. Staff development funds are used to cover the costs of registration and staff attendance at the annual Eastern Video Expo (sponsored by the Jersey Access Group), along with training materials, webinars, and other educational opportunities. In the past, funds have also been used for staff attendance at the Government Video Expo in Washington, D.C.

Equipment Maintenance: \$1,400

(\$1,200 / 2021)

There is a 16% increase in funds budgeted for this line item. This line item includes funds for replacement parts and service to maintain C-NET's production, editing, office and playback equipment, as well as shipping costs for items that need to be sent out to be repaired.

Volunteer Recognition: \$1,000

(\$1,200 / 2022)

A 16% decrease has been budgeted for this line item. This line item includes funds for all expenses related to volunteer/intern appreciation including end of semester intern activities, pizza for intern training sessions at the beginning of each semester, bottled water for outdoor shoots, thank you gifts for volunteer candidate interviewers, and other volunteer appreciation expenses. The decrease in the budget for this line item is warranted because of reduced spending in this area over the past couple of years.

Streaming Services/Subscriptions: \$4,080

(\$4,080 / 2022)

There is no change to the budgeted amount for this line item. These funds are used to purchase the annual subscription and storage allowance for the "Connect" streaming video player. C-NET currently purchases 850 GB of storage, which is necessary to keep C-NET programs online for 12 months.

Miscellaneous \$1,000

(\$880 / 2022)

There is a 13.6% increase to the budgeted amount for this line item. These funds will be used for assorted miscellaneous expenses, including C-NET's monthly Zoom subscription, CDT subscription and assorted computer software.

Total Operating (Non-Personnel): \$74,320

(\$72,801 / 2022)

Total "Non-Personnel" Operating Expenses are budgeted to increase by 2% from 2022.

C-NET 2023 Budget Narrative

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Transfer to Capital Funds: \$0 (\$0 / 2022)

Due to the significant fund balance in the Capital Account, and the ongoing receipt of the “per subscriber PEG fees” through Comcast, no funds are budgeted to be transferred from Operating to Capital in 2023.

Total Expenses: \$407,501 (\$394,232 / 2022)

An increase of approximately 3.37% in Operating Expenses is proposed for 2023.

Investment Research
Fall 2022
Updated 9/28/22

Current CD at Reliance Bank

- \$113,791.48 invested in October of 2019
- \$118,896.47 as of 10/1/22

C-NET's Money Market Account at First National Bank

- Balance of approx. \$175,765
- Earning 2.25%

BANK	CD RATES 9/28/2022
First National Bank Interest Rate on C-NET's FNB Money Market was increased to 2.25% in the first week of Sept. Dwight Miller verified that C-NET could have all of our money at one institution without a problem. FNB is "classifying" C-NET the same as they do the Borough.	61 month at 0.3%
Reliance Bank	15 month at 1.5% 33 month at 1.7% Special offer of 2.24% for 12 months. Must include \$5,000 of "new money"
M & T Bank	12 month at .03% for 12 mo, 24 mo and 36 mo terms
PNC Bank	.03% for all terms
Kish Bank	Special 20 month at 2.2%. Unsure how long the special will be available.
Citizen's Bank	.05% for all terms
First Commonwealth Bank	Special good until 12/16 – 2.25% for 25 months

YTD Operating Budget Report

Account Number	Account Desc	Final Budget	Year to Date Actuals	Available Budget	% Used
N298 CNET OPERATING		15,000.00	(8,720.77)	23,720.77	-58.14 %
N298-29-98-00-0000-000-43100 -	INTEREST EARNINGS	(500.00)	(1,061.65)	561.65	212.33 %
N298-29-98-00-0000-000-44400	OTHER GRANTS	(4,000.00)	(6,125.00)	2,125.00	153.13 %
N298-29-98-00-0000-000-46110	FEE FOR SERVICES	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-46111	DUBBING SERVICE	(500.00)	(180.00)	(320.00)	36.00 %
N298-29-98-00-0000-000-46112	PSA REVENUE	(1,000.00)	(400.00)	(600.00)	40.00 %
N298-29-98-00-0000-000-46113	SERVER LEASE	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-46114	NON PROFIT BULLETIN BOARD	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-47460	USAGE CHARGES	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-47470	MEMBERSHIP DUES	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-010-47470	MEMBERSHIP DUES-CENTRE REGION	(11,264.00)	(6,696.00)	(4,568.00)	59.45 %
N298-29-98-00-0000-011-47470	MEMBERSHIP DUES-SCASD	(38,035.00)	(28,666.25)	(9,368.75)	75.37 %
N298-29-98-00-0000-012-47470	MEMBERSHIP DUES-COLLEGE TWSHP	(35,129.00)	(26,346.75)	(8,782.25)	75.00 %
N298-29-98-00-0000-013-47470	MEMBERSHIP DUES-FERGUSON TWSHP	(32,488.00)	(24,366.00)	(8,122.00)	75.00 %
N298-29-98-00-0000-014-47470	MEMBERSHIP DUES-HALFMOON TWSHP	(16,375.00)	(12,281.25)	(4,093.75)	75.00 %
N298-29-98-00-0000-015-47470	MEMBERSHIP DUES-HARRIS TWSHP	(22,715.00)	(17,036.25)	(5,678.75)	75.00 %
N298-29-98-00-0000-016-47470	MEMBERSHIP DUES-PATTON TWSHP	(32,224.00)	(24,168.00)	(8,056.00)	75.00 %
N298-29-98-00-0000-017-47470	MEMBERSHIP DUES-STATE COLLEGE	(65,250.00)	(49,077.50)	(16,172.50)	75.21 %
N298-29-98-00-0000-018-47470	MEMBERSHIP DUES-PENN STATE UNI	(4,000.00)	(4,395.00)	395.00	109.88 %
N298-29-98-00-0000-020-47470	MEMBERSHIP DUES-BASD	(20,338.00)	(15,253.50)	(5,084.50)	75.00 %
N298-29-98-00-0000-021-47470	MEMBERSHIP DUES-BELLEFONTE BOR	(17,433.00)	(13,074.75)	(4,358.25)	75.00 %
N298-29-98-00-0000-030-47470	MEMBERSHIP DUES-CENTRE CTY GOV	(49,392.00)	(37,044.00)	(12,348.00)	75.00 %
N298-29-98-00-0000-031-47470	MEMBERSHIP DUES-SCHLOW LIB	(1,841.00)	(816.00)	(1,025.00)	44.32 %
N298-29-98-00-0000-032-47470	MEMBERSHIP DUES-CENTRE CTY LIB	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-033-47470 -	MEMBERSHIP DUES-SC BORO WATER	(8,916.00)	(6,687.00)	(2,229.00)	75.00 %
N298-29-98-00-0000-034-47470 -	MEMBERSHIP DUES-CRPRA	(8,916.00)	(6,687.00)	(2,229.00)	75.00 %
N298-29-98-00-0000-035-47470 -	MEMBERSHIP DUES-UAJA	(8,916.00)	(6,687.00)	(2,229.00)	75.00 %
N298-29-98-00-0000-000-48110	CONTRIBUTIONS/DONATIONS	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-48120	MISCELLANEOUS REVENUE	0.00	(2,224.00)	2,224.00	100.00 %

YTD Operating Budget Report

N298-29-98-00-0000-000-60112	SALARY & WAGES - FULL TIME	222,813.00	176,360.67	46,452.33	79.15 %
N298-29-98-00-0000-000-60115	SALARY & WAGES - PART TIME	22,575.00	11,974.67	10,600.33	53.04 %
N298-29-98-00-0000-000-61192	OASDI- EMPLOYER PAID	15,215.00	11,058.20	4,156.80	72.68 %
N298-29-98-00-0000-000-61193	MEDICARE - EMPLOYER PAID	3,559.00	2,586.21	972.79	72.67 %
N298-29-98-00-0000-000-61194	UNEMPLOYMENT COMP INSUR	1,456.00	786.60	669.40	54.02 %
N298-29-98-00-0000-000-61196	HEALTH INSURANCE	23,500.00	9,091.74	14,408.26	38.69 %
N298-29-98-00-0000-000-61197	RETIREE HEALTH INSURANCE	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-61198	VISION/DENTAL INSURANCE	1,268.00	887.05	380.95	69.96 %
N298-29-98-00-0000-000-61199	LIFE & DISABILITY INSURANCE	475.00	355.22	119.78	74.78 %
N298-29-98-00-0000-000-61200	PENSION	22,370.00	10,874.89	11,495.11	48.61 %
N298-29-98-00-0000-000-62105	OTHER COMPENSATION (NON-PAY)	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-62130	CONTINUING EDUCATION/TUITION	2,700.00	410.67	2,289.33	15.21 %
N298-29-98-00-0000-000-62150	EMPLOYEE/VOLUNTEER RECOGNITION	1,200.00	557.43	642.57	46.45 %
N298-29-98-00-0000-000-64231	GASOLINE/LUBRICANTS	900.00	766.36	133.64	85.15 %
N298-29-98-00-0000-000-65210	SUPPLIES	2,500.00	1,624.13	875.87	64.97 %
N298-29-98-00-0000-000-65213	COMPUTER/COPIER SUPPLIES	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-65215	POSTAGE	350.00	222.11	127.89	63.46 %
N298-29-98-00-0000-000-65216	PRINTING	600.00	398.50	201.50	66.42 %
N298-29-98-00-0000-000-66227	MEALS & MEETINGS	500.00	58.79	441.21	11.76 %
N298-29-98-00-0000-000-66232	PARKING VALIDATION/RENT	2,200.00	1,840.90	359.10	83.68 %
N298-29-98-00-0000-000-66235	SPECIAL PROJECTS/GRANTS	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-66241	PRODUCTION SUPPLIES	1,290.00	1,766.91	(476.91)	136.97 %
N298-29-98-00-0000-000-66242	VIDEO/DVDS	450.00	169.51	280.49	37.67 %
N298-29-98-00-0000-000-67311	ACCOUNTING & AUDITING	9,435.00	7,664.70	1,770.30	81.24 %
N298-29-98-00-0000-000-67322	DUES/MEMBERSHIPS/SUBSCRIPTIONS	900.00	870.00	30.00	96.67 %
N298-29-98-00-0000-000-67326	OTHER CONTRACTED SERVICES	8,200.00	2,500.00	5,700.00	30.49 %
N298-29-98-00-0000-000-68251	REPAIR & MAINT - VEHICLE	1,050.00	311.70	738.30	29.69 %
N298-29-98-00-0000-000-69300	COMPUTER REPAIR/REPLACEMENT	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-69330	SPECIALIZED/OFFICE EQUIP MAINT	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-70376	RENT OF BUILDINGS	22,520.00	16,884.00	5,636.00	74.97 %
N298-29-98-00-0000-000-71300	REPAIRS & MAINT - EQUIPMENT	1,200.00	303.99	896.01	25.33 %

YTD Operating Budget Report

N298-29-98-00-0000-000-72321	MONTHLY TELEPHONE CHARGES	2,700.00	1,833.39	866.61	67.90 %
N298-29-98-00-0000-000-72325	INTERNET FEES/WEBPAGE	3,800.00	2,873.79	926.21	75.63 %
N298-29-98-00-0000-000-72326	WEB STREAMING CHARGES	4,080.00	3,060.00	1,020.00	75.00 %
N298-29-98-00-0000-000-72330	ADVERTISING	0.00	0.00	0.00	0.00 %
N298-29-98-00-0000-000-72331	PUBLIC INFORMATION/EDUCATION	1,000.00	438.80	561.20	43.88 %
N298-29-98-00-0000-000-80350	VEHICLE INSURANCE	2,786.00	2,776.00	10.00	99.64 %
N298-29-98-00-0000-000-80351	PROPERTY INSURANCE	2,480.00	1,887.00	593.00	76.09 %
N298-29-98-00-0000-000-80352	LIABILITY INSURANCE	4,680.00	4,585.00	95.00	97.97 %
N298-29-98-00-0000-000-80354	WORKERS COMPENSATION	2,600.00	2,178.00	422.00	83.77 %
N298-29-98-00-0000-000-81590	MISCELLANEOUS	880.00	595.20	284.80	67.64 %
N298-29-98-00-0000-000-96492	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00 %
Grand Total:		15,000.00	(8,720.77)	23,720.77	-58.14 %

YTD Capital Budget Report

Account Number	Account Desc	Final Budget	Year to Date Actuals	Available Budget	% Used
N297 CNET CAPITAL		0.00	(14,206.70)	14,206.70	0.00 %
N297-29-98-00-0000-000-41175 -	PEG FEES	(38,000.00)	(31,794.55)	(6,205.45)	83.67 %
N297-29-98-00-0000-000-43100	INTEREST EARNINGS	0.00	(2,477.23)	2,477.23	100.00 %
N297-29-98-00-0000-000-44200	STATE GRANT	0.00	0.00	0.00	0.00 %
N297-29-98-00-0000-000-44400	OTHER GRANTS	(4,000.00)	(1,798.79)	(2,201.21)	44.97 %
N297-29-98-00-0000-000-48140	SALE OF GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00 %
N297-29-98-00-0000-000-49160	INTERFUND OPERATING TRANSFERS	0.00	0.00	0.00	0.00 %
N297-29-98-00-0000-000-71300 -	REPAIRS & MAINT - EQUIPMENT	0.00	1,678.00	(1,678.00)	100.00 %
N297-29-98-00-0000-000-93740	CAP PURCHASES - COMPUTER EQUIP	33,400.00	17,626.93	15,773.07	52.78 %
N297-29-98-00-0000-000-93760	CAP PURCH - FURNITR/APPLIANCES	8,600.00	2,558.94	6,041.06	29.76 %
N297-29-98-00-0000-000-94850	DEPRECIATION	0.00	0.00	0.00	0.00 %
Grand Total:		0.00	(14,206.70)	14,206.70	0.00 %

C-NET
Statement of Financial Position
As of 9/30/2022

Assets

Current Assets

Cash and Equivalents - Operating	\$ 168,539.29
Cash and Equivalents - Capital	183,069.75
Accounts Receivable	79,275.75
Prepaid Expenses	6,444.00
Total Current Assets	<u>437,328.79</u>

Property and Equipment

Leasehold Improvements	12,626.00
Vehicle	33,288.00
Equipment	144,948.00
Office Equipment	42,164.00
Total Property and Equipment	233,026.00
Less: Accumulated Depreciation	<u>(177,738.00)</u>
Net Property and Equipment	55,288.00

Total Assets	<u><u>\$ 492,616.79</u></u>
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Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$ -
Accrued Salaries & Payroll-Related Liabilities	10,061.00
Total Liabilities	<u>10,061.00</u>

Net Assets, Unrestricted

Beginning Balance	459,628.32
Current Year Increase (Decrease)	22,927.47
Total Net Assets	<u>482,555.79</u>

Total Liabilities and Net Assets	<u><u>\$ 492,616.79</u></u>
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C-NET
STATEMENT OF ACTIVITIES
Year-to-Date Ending 9/30/2022

OPERATING ACCOUNT

REVENUE		
CNET revenue	\$ 279,282.25	
Operating Grants	6,125.00	
Miscellaenous revenue	<u>3,865.65</u>	
	\$	289,272.90
EXPENDITURES		
Personnel Expenses	\$ 223,975.25	
Operating Expenses	56,576.88	
Transfer to Capital	<u>-</u>	
	\$	280,552.13
Increase (Decrease) in Net Assets	\$	8,720.77

CAPITAL ACCOUNT

REVENUE		
Interest earnings	\$ 2,477.23	
Cable Capital Grants	33,593.34	
Transfer from Operating	<u>-</u>	
	\$	36,070.57
EXPENDITURES		
Repairs & Maintenance	1,678.00	
Production Equipment	\$ 20,185.87	
Office Equipment/Furniture		
	\$	21,863.87
Increase (Decrease) in Net Assets	\$	14,206.70
Combined Increase (Decrease) in Net Assets	\$	22,927.47

C-NET Online Programming Report
3rd Quarter 2022
Programs published online between
June 20, 2022 and September 20, 2022

PROGRAMS RECEIVING HIGHEST NUMBER OF HITS IN 2nd QUARTER 2022
“TOP TEN LIST”

MEETING/EVENT	# OF HITS
7/18/22 Bellefonte Borough Council	181
9/20/22 Bellefonte Area School Board	175
7/5/22 Bellefonte Borough Council	170
6/20/22 State College Area School Board	166
7/18/22 State College Area School Board	149
7/12/22 Bellefonte Area School Board	148
8/1/22 Bellefonte Borough Council	142
6/21/22 Bellefonte Borough Council	140
9/6/22 Bellefonte Borough Council	133
7/19/22 Ferguson Township Board of Supervisors	133

BELLEFONTE AREA SCHOOL DISTRICT

DATE/EVENT	# OF HITS ON CNET1.ORG	# of HITS ON YOUTUBE (IF APPLICABLE)
6/28 Bellefonte School Board	113	
7/12 Bellefonte School Board	148	
8/16 Bellefonte School Board	119	
9/6 Bellefonte School Board	109	
9/20 Bellefonte School Board	175	

BELLEFONTE BOROUGH

MEETING DATE	# OF HITS ON CNET1.ORG	# OF HITS ON YOUTUBE (IF APPLICABLE)
6/21 Bellefonte Borough Council	141	52
7/5 Bellefonte Borough Council	170	64
7/18 Bellefonte Borough Council	181	77
8/1 Bellefonte Borough Council	142	47
8/15 Bellefonte Borough Council	123	80
9/6 Bellefonte Borough Council	133	31
9/19 Bellefonte Borough Council	90	117

CENTRE COUNTY GOVERNMENT

MEETING DATE	# OF HITS ON CNET1.ORG	# OF HITS ON YOUTUBE (IF APPLICABLE)
6/21 Commissioners	71	68
6/28 Commissioners	120	67
7/5 Commissioners	67	35
7/12 Commissioners	81	44
7/19 Commissioners	59	64
7/26 Commissioners	66	39
8/2 Commissioners	64	80
8/11 Commissioners	63	41
8/16 Commissioners	50	69
8/23 Commissioners	50	66
8/30 Commissioners	62	79
9/6 Commissioners	57	57
9/13 Commissioners	70	62
9/20 Commissioners	58	57

CENTRE REGION COUNCIL OF GOVERNMENTS

MEETING	# OF HITS ON CNET1.ORG	# OF HITS ON YOUTUBE (IF APPLICABLE)
7/25 COG General Forum	85	31
8/22 COG General Forum	84	52
9/1 Centre Regional Planning Commission	68	
6/28 CCMPO	89	

CENTRE REGION PARKS AND RECREATION AUTHORITY

MEETING	# OF HITS ON CNET1.ORG
8/25 Authority Board	76
9/15 Authority Board	65

COLLEGE TOWNSHIP

MEETING	# OF HITS ON CNET1.ORG	# OF HITS ON YOUTUBE (IF APPLICABLE)
7/21 Council	81	19
8/4 Council	117	49
8/18 Council	59	55
9/1 Council	92	97
9/15 Council	63	67
6/21 Planning Commission	50	
7/19 Planning Commission	66	
8/2 Planning Commission	52	
8/16 Planning Commission	57	
9/6 Planning Commission	51	
9/20 Planning Commission	43	

FERGUSON TOWNSHIP

MEETING	# OF HITS ON CNET1.ORG	# OF HITS ON YOUTUBE (IF APPLICABLE)
6/21 Board of Supervisors	130	82
7/5 Board of Supervisors	76	59
7/19 Board of Supervisors	133	69
8/2 Board of Supervisors	87	70
8/16 Board of Supervisors	97	65
9/6 Board of Supervisors	76	31
9/20 Board of Supervisors	74	33
7/11 Planning Commission	57	
8/22 Planning Commission	79	
9/12 Planning Commission	62	

HALFMOON TOWNSHIP

MEETING	# OF HITS ON CNET1.ORG	# OF HITS ON YOUTUBE (IF APPLICABLE)
6/23 Board of Supervisors	111	88
7/14 Board of Supervisors	102	98
7/28 Board of Supervisors	65	81
8/11 Board of Supervisors	57	71
8/25 Board of Supervisors	96	93

HARRIS TOWNSHIP

MEETING	# OF HITS ON CNET1.ORG	# OF HITS ON YOUTUBE (IF APPLICABLE)
7/11 Board of Supervisors	90	27
8/8 Board of Supervisors	53	36
9/12 Board of Supervisors	61	37
6/20 Planning Commission	42	12
8/15 Planning Commission	50	18

PATTON TOWNSHIP

MEETING	# OF HITS ON CNET1.ORG	# OF HITS ON YOUTUBE (IF APPLICABLE)
7/20 Board of Supervisors	88	43
8/17 Board of Supervisors	58	46
9/14 Board of Supervisors	60	61
7/11 Planning Commission	89	21
8/1 Planning Commission	47	8
9/12 Planning Commission	36	55

PENN STATE EVENTS

No Events in this Quarter

SCHLOW CENTRE REGION LIBRARY

No Events in this Quarter

SPRING CREEK WATERSHED COMMISSION MEETINGS

MEETING	# OF HITS ON CNET1.ORG
7/20 Commission	70

STATE COLLEGE AREA SCHOOL DISTRICT

EVENT	# OF HITS ON CNET1.ORG	# OF HITS ON YOUTUBE (IF APPLICABLE)
6/20 State College School Board	166	77
7/18 State College School Board	149	50
8/8 State College School Board	118	58
8/29 State College School Board	118	40
9/12 State College School Board	104	
9/19 State College School Board	61	77
9/9 State College Varsity Football vs. Hollidaysburg	53	586

STATE COLLEGE BOROUGH

MEETING	# OF HITS ON CNET1.ORG
7/8 Borough Council	87
7/11 Borough Council	111
7/15 Borough Council	100
8/1 Borough Council	82
8/8 Borough Council	59
8/15 Borough Council	102
8/26 Borough Council and Ferguson Township Joint Meeting	75
9/12 Borough Council	114
6/23 Planning Commission	62
8/3 Planning Commission	49
8/18 Planning Commission	68
7/12 Transportation Commission	68
9/13 Transportation Commission	88
7/12 Community Oversight Board	64
9/8 Community Oversight Board	59

STATE COLLEGE BOROUGH WATER AUTHORITY

MEETING	# OF HITS
7/21 Authority Board	113
8/18 Authority Board	75
9/15 Authority Board	70

UNIVERSITY AREA JOINT AUTHORITY

MEETING	# OF HITS
7/20 Authority Board	71
8/17 Authority Board	66

AROUND THE COUNTY/LOCAL GOVERNMENT ROUNDTABLE

GUEST	# OF HITS
Around the County with Leah Raker, Assistant Director, Centre County Children and Youth Services	45
Local Government Roundtable: Managing Growth and Development with Jesse Barlow, Dave Piper and Dan Trevino	102

COMMUNITY EVENTS

EVENT	SPONSOR	# OF HITS	# OF HITS ON YOUTUBE (IF APPLICABLE)
Community Diversity Conference Workshop: Addressing Mental Health and Policing	Friends of C-NET	57	
Community Diversity Conference Workshop: Strategies for Attracting and Retaining a Diverse Workforce	Friends of C-NET	86	
Community Diversity Conference Workshop: Interfaith Education	Friends of C-NET	80	
Commemoration of the March on Washington for Jobs and Freedom	State College Borough	68	114
Highlights of the 2022 Central Pennsylvania Festival of the Arts	Friends of C-NET	78	22

MILITARY HISTORY/CIVIL WAR ROUNDTABLES

EVENT	SPONSOR	# OF HITS
8/2 Civil War Roundtable	Centre County Government	39
8/6 Military History Lecture	Harris Township	65
9/13 Civil War Roundtable	Centre County Government	41

AVERAGE # OF HITS PER PROGRAM IN 3rd QUARTER 2022 – 82.5

AVERAGE # OF HITS PER PROGRAM IN 3rd QUARTER 2021 – 94.8

MEDIAN # OF HITS PER PROGRAM IN 3rd QUARTER 2022 – 75

MEDIAN # OF HITS PER PROGRAM IN 3rd QUARTER 2021 – 81.5

First Air Date	Production Date	Program	Sponsor	C-NET Produced ?	Multi-Unit?	Robotic Camera?	Live?	Not For Air	Program Value	Duration
1-Jul	9-Jun	State College Borough Community Oversight Board Meeting	State College Borough	*		*			1.00	2:03
5-Jul	5-Jul	Centre County Board of Commissioners Meeting	Centre County Gov't	*			*		1.00	0:18
5-Jul	5-Jul	Ferguson Township Board of Supervisors Meeting	Ferguson Township	*			*		1.00	2:10
6-Jul	28-Jun	Centre County Metropolitan Planning Organization Meeting	Centre Region COG	*					1.00	2:12
6-Jul	5-Jul	Bellefonte Borough Council Work Session & Meeting	Bellefonte Borough	*					1.00	2:14
9-Jul	8-Jul	State College Borough Council Work Session	State College Borough	*		*			1.00	1:17
11-Jul	11-Jul	State College Borough Council Meeting	State College Borough	*		*	*		1.00	1:56
12-Jul	12-Jul	Centre County Board of Commissioners Meeting	Centre County Gov't	*			*		1.00	0:52
12-Jul	11-Jul	Ferguson Township Planning Commission Meeting	Ferguson Township	*					1.00	0:57
13-Jul	11-Jul	Harris Township Board of Supervisors Meeting	Harris Township	*					1.00	2:13
13-Jul	11-Jul	Patton Township Planning Commission Meeting	Patton Township	*					1.00	1:01
13-Jul	12-Jul	State College Borough Transportation Commission Meeting	State College Borough	*		*			1.00	0:54
15-Jul	12-Jul	State College Borough Community Oversight Board Meeting	State College Borough	*		*			1.00	1:56
16-Jul	14-Jul	Halfmoon Township Board of Supervisors Meeting	Halfmoon Township	*					1.00	2:03
17-Jul	15-Jul	State College Borough Council Work Session	State College Borough	*		*			1.00	1:50
19-Jul	19-Jul	Centre County Board of Commissioners Meeting	Centre County Gov't	*			*		1.00	0:33
19-Jul	19-Jul	Ferguson Township Board of Supervisors Meeting	Ferguson Township	*			*		1.00	1:59
20-Jul	20-Jul	Patton Township Board of Supervisors Meeting	Patton Township	*			*		1.00	1:39
20-Jul	18-Jul	Bellefonte Borough Council Work Session & Meeting	Bellefonte Borough	*					1.00	2:09
21-Jul	21-Jul	College Township Council Meeting	College Township	*			*		1.00	2:39
23-Jul	21-Jul	State College Borough Water Authority Board of Directors Meeting	SCBWA	*					1.00	1:36
25-Jul	25-Jul	Centre Region Council of Governments General Forum	Centre Region COG	*			*		1.00	1:52
26-Jul	26-Jul	Centre County Board of Commissioners Meeting	Centre County Gov't	*			*		1.00	0:45
27-Jul	20-Jul	Spring Creek Watershed Commission Meeting	College Township	*					1.00	1:47
28-Jul	19-Jul	College Township Planning Commission Meeting	College Township	*					1.00	1:08
29-Jul	20-Jul	University Area Joint Authority Board of Directors Meeting	UAJA	*					1.00	1:22
30-Jul	28-Jul	Halfmoon Township Board of Supervisors Meeting	Halfmoon Township	*					1.00	0:47
JULY		27		27	0	6	10	0	27.00	1:33
1-Aug	1-Aug	State College Borough Council Meeting	State College Borough	*		*	*		1.00	1:47
2-Aug	2-Aug	Centre County Board of Commissioners Meeting	Centre County Gov't	*			*		1.00	0:16
2-Aug	2-Aug	Ferguson Township Board of Supervisors Meeting	Ferguson Township	*			*		1.00	3:35
3-Aug	1-Aug	Patton Township Planning Commission Meeting	Patton Township	*					1.00	0:30
3-Aug	1-Aug	Bellefonte Borough Council Work Session & Meeting	Bellefonte Borough	*					1.00	1:45
4-Aug	4-Aug	College Township Council Meeting	College Township	*			*		1.00	4:08
5-Aug	3-Aug	State College Borough Planning Commission Meeting	State College Borough	*		*			1.00	1:03
8-Aug	8-Aug	State College Borough Council Work Session	State College Borough	*		*	*		1.00	1:50
10-Aug	8-Aug	Harris Township Board of Supervisors Meeting	Harris Township	*					1.00	2:28
11-Aug	2-Aug	College Township Planning Commission Meeting	College Township	*					1.00	0:48
12-Aug	11-Aug	Centre County Board of Commissioners Meeting	Centre County Gov't	*					1.00	1:15
	11-Aug	State College Borough Community Oversight Board Meeting - Crew showed up, set up, cancelled 30 minutes before it was supposed to start	State College Borough	*		*			1.00	0:00

13-Aug	11-Aug	Halfmoon Township Board of Supervisors Meeting	Halfmoon Township	*					1.00	3:03
15-Aug	15-Aug	State College Borough Council Meeting	State College Borough	*		*	*		1.00	3:15
16-Aug	16-Aug	Centre County Board of Commissioners Meeting	Centre County Gov't	*			*		1.00	0:50
16-Aug	16-Aug	Ferguson Township Board of Supervisors Meeting	Ferguson Township	*			*		1.00	3:36
17-Aug	15-Aug	Harris Township Planning Commission Meeting	Harris Township	*					1.00	1:11
17-Aug	17-Aug	Patton Township Board of Supervisors Meeting	Patton Township	*			*		1.00	2:14
17-Aug	15-Aug	Bellefonte Borough Council Work Session & Meeting	Bellefonte Borough	*					1.00	2:16
18-Aug	18-Aug	College Township Council Meeting	College Township	*			*		1.00	2:41
19-Aug	18-Aug	State College Borough Planning Commission Meeting	State College Borough	*		*			1.00	0:50
20-Aug	18-Aug	State College Borough Water Authority Board of Directors Meeting	SCBWA	*					1.00	0:24
22-Aug	22-Aug	Centre Region Council of Governments General Forum	Centre Region COG	*			*		1.00	2:06
23-Aug	23-Aug	Centre County Board of Commissioners Meeting	Centre County Gov't	*			*		1.00	0:50
23-Aug	22-Aug	Ferguson Township Planning Commission Meeting	Ferguson Township	*					1.00	0:53
25-Aug	16-Aug	College Township Planning Commission Meeting	College Township	*					1.00	1:04
26-Aug	17-Aug	University Area Joint Authority Board of Directors Meeting	UAJA	*					1.00	0:52
27-Aug	25-Aug	Halfmoon Township Board of Supervisors Meeting	Halfmoon Township	*					1.00	1:42
29-Aug	29-Aug	State College Borough/Ferguson Township Joint Meeting	State College Borough	*					1.00	0:56
AUGUST		29		29	0	6	12	0	29.00	1:39
30-Sep	30-Sep	Centre County Board of Commissioners Meeting	Centre County Gov't	*			*		1.00	0:55
31-Aug	25-Aug	Centre Region Parks & Recreation Authority Meeting	CRPRA	*					1.00	1:45
1-Sep	1-Sep	College Township Council Meeting	College Township	*			*		1.00	3:47
6-Sep	6-Sep	Centre County Board of Commissioners Meeting	Centre County Gov't	*			*		1.00	0:45
6-Sep	6-Sep	Ferguson Township Board of Supervisors Meeting	Ferguson Township	*			*		1.00	1:24
7-Sep	1-Sep	Centre Regional Planning Commission Meeting	Centre Region COG	*					1.00	1:03
7-Sep	6-Sep	Bellefonte Borough Council Work Session & Meeting	Bellefonte Borough	*					1.00	2:12
8-Sep	6-Sep	College Township Planning Commission Meeting	College Township	*					1.00	2:27
12-Sep	12-Sep	State College Borough Council Meeting	State College Borough	*		*	*		1.00	2:24
13-Sep	12-Sep	Centre County Board of Commissioners Meeting	Centre County Gov't	*			*		1.00	0:30
13-Sep	12-Sep	Ferguson Township Planning Commission Meeting	Ferguson Township	*					1.00	1:34
14-Sep	12-Sep	Harris Township Board of Supervisors Meeting	Harris Township	*					1.00	2:11
14-Sep	14-Sep	Patton Township Board of Supervisors Meeting	Patton Township	*			*		1.00	1:22
14-Sep	13-Sep	State College Borough Transportation Commission Meeting	State College Borough	*		*			1.00	1:22
15-Sep	15-Sep	College Township Council Meeting	College Township	*			*		1.00	2:40
16-Sep	8-Sep	State College Borough Community Oversight Board Meeting	State College Borough	*		*			1.00	2:01
17-Sep	15-Sep	State College Borough Water Authority Board of Directors Meeting	SCBWA	*					1.00	0:29
20-Sep	20-Sep	Centre County Board of Commissioners Meeting	Centre County Gov't	*			*		1.00	0:55
20-Sep	20-Sep	Ferguson Township Board of Supervisors Meeting	Ferguson Township	*			*		1.00	1:13
15-Sep	15-Sep	Centre Region Parks & Recreation Authority Meeting	CRPRA	*					1.00	1:03
21-Sep	12-Sep	Patton Township Planning Commission Meeting	Patton Township	*					1.00	1:06
21-Sep	19-Sep	Bellefonte Borough Council Work Session & Meeting	Bellefonte Borough	*					1.00	3:15
22-Sep	20-Sep	College Township Planning Commission Meeting	College Township	*					1.00	0:45
23-Sep	22-Sep	State College Borough Planning Commission Meeting	State College Borough	*		*			1.00	0:40
24-Sep	22-Sep	Halfmoon Township Board of Supervisors Meeting	Halfmoon Township	*					1.00	1:41

26-Sep	21-Sep	Spring Creek Watershed Commission Meeting	Centre County Gov't	*					1.00	2:02
27-Sep	27-Sep	Centre County Board of Commissioners Meeting	Centre County Gov't	*			*		1.00	0:57
27-Sep	26-Sep	Ferguson Township Planning Commission Meeting	Ferguson Township	*					1.00	0:32
28-Sep	28-Sep	Patton Township Board of Supervisors Meeing	Patton Township	*			*		1.00	2:16
29-Sep	29-Sep	Centre Region Council of Governments General Forum	Centre Region COG	*			*		1.00	1:20
30-Sep	21-Sep	University Area Joint Authority Board of Directors Meeting	UAJA	*					1.00	0:50
SEPTEMBER		31		31	0	4	13	0	31.00	1:31
First Air Date	Production Date	Program	Sponsor	C-NET Produced	Multi-Unit	Robotic Camera	Live	Not For Air	Program Value	Duration
JULY		27		27	0	6	10	0	27.00	1:33
AUGUST		29		29	0	6	12	0	29.00	1:39
SEPTEMBER		31		31	0	4	13	0	31.00	1:31
<u>CGTV 3rd Quarter</u>		<u>87</u>		<u>87</u>	<u>0</u>	<u>16</u>	<u>35</u>	<u>0</u>	<u>87.00</u>	<u>1:35</u>

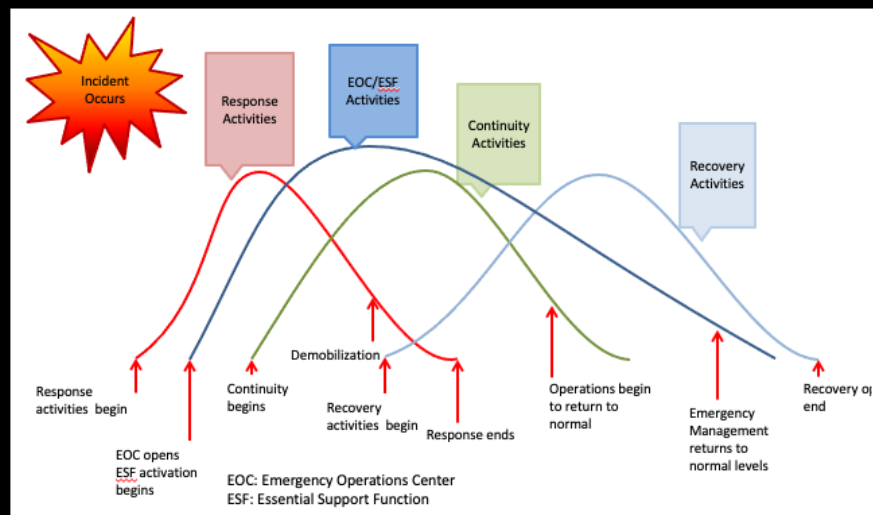
First Air Date	Production Date	Program	Sponsor	C-NET Produced?	Multi-Unit?	Robotic Camera?	Live?	Not For Air	Program Value	Duration
4-Jul	18-Jun	2022 Commemoration of Juneteenth	Friends of C-NET	*					1.00	1:11
4-Jul		Global Connections Television: Dr. Chantal Line Carpentier	C-NET						0.25	0:30
4-Jul		White House Chronicle	C-NET						0.25	0:30
5-Jul	21-Jun	Community Diversity Conference Session I - Strategies for Attracting and Retaining a Diverse Workforce: A Panel Discussion	Friends of C-NET	*					1.00	1:02
6-Jul	21-Jun	Community Diversity Conference Session II - Interfaith Education: Interpersonal Understanding -- presented by Rachel Galloway and Collin Wildridge	Friends of C-NET	*					1.00	0:50
11-Jul	21-Jun	Community Diversity Conference Session III - Could it Be? - presented by Terry Watson	Friends of C-NET	*					1.00	0:56
11-Jul	21-Jun	Community Diversity Conference Session IV - The Best Practices for a Comprehensive Organizational Climate Evaluation - presented by Dr. Wayne Gersie	Friends of C-NET	*					1.00	0:52
11-Jul		White House Chronicle	C-NET						0.25	0:30
13-Jul	12-Jul	Bellefonte Area Board of School Directors Meeting	BASD	*					1.00	2:21
18-Jul		White House Chronicle	C-NET						0.25	0:30
18-Jul	18-Jul	State College Area Board of School Directors Meeting	SCASD	*			*		1.00	1:47
20-Jul	12-Jul	C-NET Board of Directors Meeting	C-NET	*					1.00	0:47
JULY		12		8	0	0	1	0	9.00	0:58
1-Aug		Global Connections Television: Andrew Hudson	C-NET						0.25	0:30
1-Aug		White House Chronicle	C-NET						0.25	0:30
8-Aug	2-Aug	Central PA Civil War Round Talbe Lecture: "Antietam's Cornfield Fight" presneted by David Welker	Centre County Gov't	*					1.00	1:21
8-Aug		White House Chronicle	C-NET						0.25	0:30
8-Aug	8-Aug	State College Area Board of School Directors Meeting	SCASD	*			*		1.00	2:04
15-Aug		White House Chronicle	C-NET						0.25	0:30
17-Aug	16-Aug	Bellefonte Area Board of School Directors Meeting	BASD	*					1.00	2:23
22-Aug	6-Aug	Military History Lecture Series: "Live in the Navy Band" presented by Meg and Dan Smith	Harris Township	*					1.00	1:01
22-Aug		White House Chronicle	C-NET						0.25	0:30
29-Aug		White House Chronicle	C-NET						0.25	0:30
29-Aug	29-Aug	State College Area Board of School Directors Meeting	SCASD	*			*		1.00	1:04
AUGUST		11		5	0	0	2	0	6.50	0:59
1-Sep	10-Aug	Around the County featuring Leah Raker of CYS	C-NET	*		*			1.00	0:15
5-Sep		White House Chronicle	C-NET						0.25	0:30
7-Sep	6-Sep	Bellefonte Area Board of School Directors Meeting	BASD	*					1.00	1:50
12-Sep	28-Aug	59th Anniversary of the March on Washington for Jobs and Freedom	State College Borough	*					1.00	1:38
12-Sep		Global Connections Television: Dr. Alice Mah	C-NET						0.25	0:30
12-Sep		White House Chronicle	C-NET						0.25	0:30
17-Sep	9-Sep	High School Football: State College vs. Hollidaysburg	SCASD	*	*				1.00	2:16
29-Sep		White House Chronicle	C-NET						0.25	0:30

19-Sep	19-Sep	State College Area Board of School Directors Meeting	SCASD	*			*		1.00	2:36
20-Sep	13-Sep	Central PA Civil War Round Table Lecture: "Mercenaries or Patriots? Bounty Men in the Union Army" presented by Dr. Brian Luskey	Centre County Gov't	*					1.00	1:05
21-Sep	20-Sep	Bellefonte Area Board of School Directors Meeting	BASD	*					1.00	2:34
26-Sep		White House Chronicle	C-NET						0.25	0:30
26-Sep	20-Sep	SCASD Straight Talk for Parents: "Strengthening Our Children's Mental Health: Mindful Solutions Primer for Parents and Professionals" with Dr. Peter Montminy	SCASD	*					1.00	1:41
28-Sep	21-Sep	2022 Ron & Mary Maxwell Community Spelling Bee to Benefit the Mid-State Literacy Council	Centre County Gov't	*					1.00	2:25
SEPTEMBER		14		9	1	0	1	0	10.25	1:20
First Air Date	Production Date	Program	Sponsor	C-NET Produced	Multi-Unit	Robotic Camera	Live	Not For Air	Program Value	Duration
JULY		12		8	0	0	1	0	9.00	1:27
AUGUST		11		5	0	0	2	0	6.50	1:38
SEPTEMBER		14		9	1	0	1	0	10.25	1:27
CETV 3rd Quarter		37		22	1	0	4	0	25.75	1:31

Emergency Operations

Elected Officials
Roles and Responsibilities

1



Incident/Disaster Life Cycle

2

Alerting and Notification

Initial Incident Response

- First Responders
- Emergency Management (as needed)

Expanding/Complex Incidents

- Emergency Management/EOC Staff
- EM Council
 - (6) Municipal Managers
 - COG Chair, Vice Chair and Executive Director
- Elected Officials

3



Shawn R. Kauffman, EMC
Centre Region Office of Emergency Management
2643 Gateway Drive
State College, PA 16801
814-235-7838

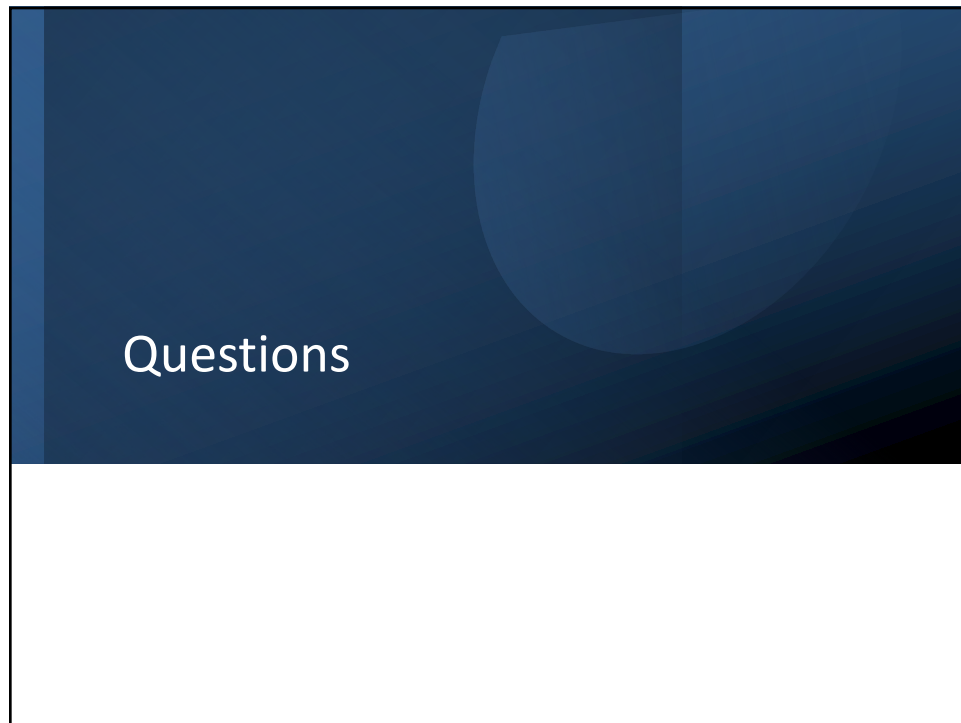


Office of
Emergency
Management

Elected Official Task Book

Elected Official Task Book

4





Shawn R. Kauffman, EMC
Centre Region Office of Emergency Management
2643 Gateway Drive
State College, PA 16801
814-235-7838



**Office of
Emergency
Management**

Elected Official Task Book

Purpose

This task book provides Centre Region elected officials with the National Incident Management System (NIMS) and Incident Command System (ICS) training requirements and general information necessary to act during times of emergency or disaster in the Centre Region.

General Information

The Pennsylvania Emergency Management Code (Title 35) requires each municipality to appoint an Emergency Management Coordinator, adopt an Emergency Operations Plan and maintain an Emergency Operations Center. In 1990, the Centre Region municipalities created a regional Emergency Management Program with a single emergency management coordinator, emergency operations plan and emergency operations center.



NIMS & ICS Training

Required Training

Completed

-NIMS 700: Introduction to NIMS; IS-700b

-ICS 100: Introduction to ICS; IS-100c

Recommended Training (not required)

Completed

-ICS 200: ICS Initial Action Incidents; IS-200c

-NIMS 800: National Response Framework; IS-800d

Advanced Training (classroom only-not required)

-ICS 300: ICS for Expanding Incidents (24 hours)

-ICS 400: Advanced ICS (16 hours)



Training

In Homeland Security Presidential Directive-5 (HSPD-5), the President called on the Secretary of Homeland Security to develop a national incident management system to provide a consistent nationwide approach for federal, state, tribal and local governments to work together to prepare for, prevent, respond to and recover from domestic incidents, regardless of cause, size or complexity.

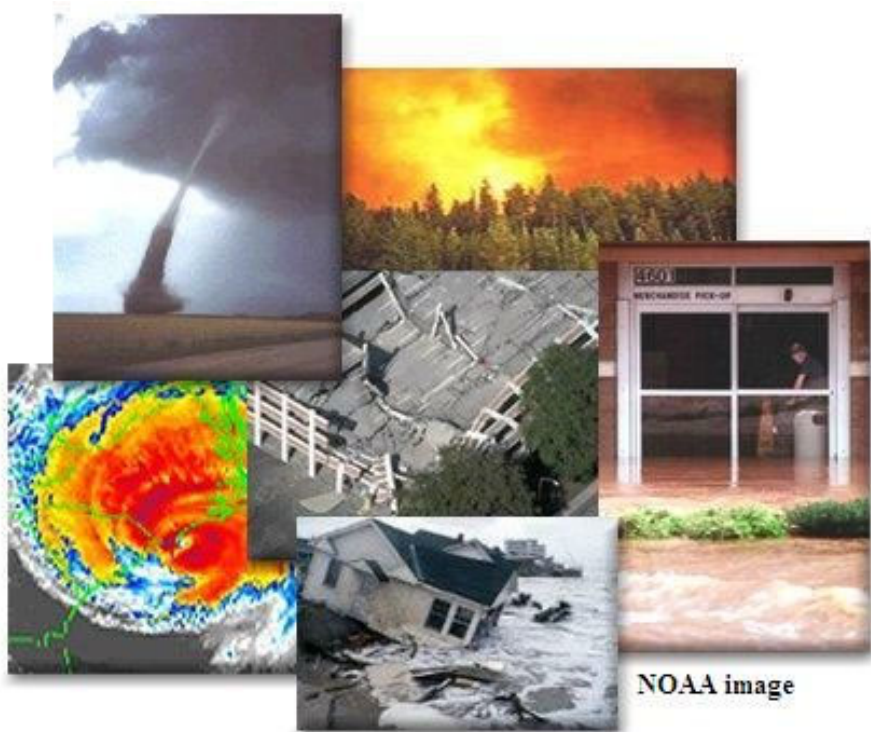
The above mentioned directive requires all Centre Region elected officials to complete NIMS and ICS training. This task book contains information on the required elected official training as well as some recommended courses which are not required but provide additional emergency management training. These required and recommended courses are available in the classroom or online at: <https://training.fema.gov/is/crslist.aspx>

For more information about the NIMS or ICS courses contact Emergency Management Coordinator Shawn Kauffman at 814-235-7838 or by email skauffman@centreregionema.com.

Additional advanced ICS training is available to any elected official with added interest in the Incident Command System. These courses are not required for elected officials.



The Centre Region Emergency Management Program employs a full time Emergency Management Coordinator whom is supervised by the Centre Region Fire Director. Oversight of the program is from the Emergency Management Council. The Emergency Management Council is made up of six municipal managers, the COG Executive Director, the COG Vice Chair and a representative from Penn State University. Additionally, the Emergency Management Coordinator meets monthly and provides updates to the Public Safety Committee.



During time of emergency or disaster, the Centre Region COG may declare a disaster emergency. This Declaration of Disaster Emergency is made by the Centre Region COG Chair after recommendation from the Emergency Management Coordinator and the Emergency Management Council. In the absence of the COG Chair, the declaration is made by the COG Vice Chair. Following any Declaration of Disaster Emergency, the COG General Forum is required to ratify the declaration.

Elected Official Checklist

During times of emergency or disaster in the Centre Region, elected officials are responsible for the items listed below:

Family First:

- Assure the safety of your family.
- Activate your Family Emergency Plan.

Completed

Municipal Government (all elected officials):

- Establish communications with your Manager
- Provide Manager with a basic assessment of situation in your area. (road closures due to snow, ice or debris, power and/or communication outages)
- Monitor the situation and provide Manager with updates as needed.
- Participate in scheduled briefings and disseminate official information. (as needed)
- Meet and ratify Centre Region Disaster Declaration within seven days of initial declaration. (as needed)

Centre Region COG (COG Chair or Vice Chair):

- Establish communications with Emergency Management Coordinator or Emergency Operations Center (EOC) Manager
- Report to the EOC (as requested)
- Sign disaster emergency declaration (as needed)
- Provide situation reports from the EM Coordinator or EOC Manager back to the elected officials

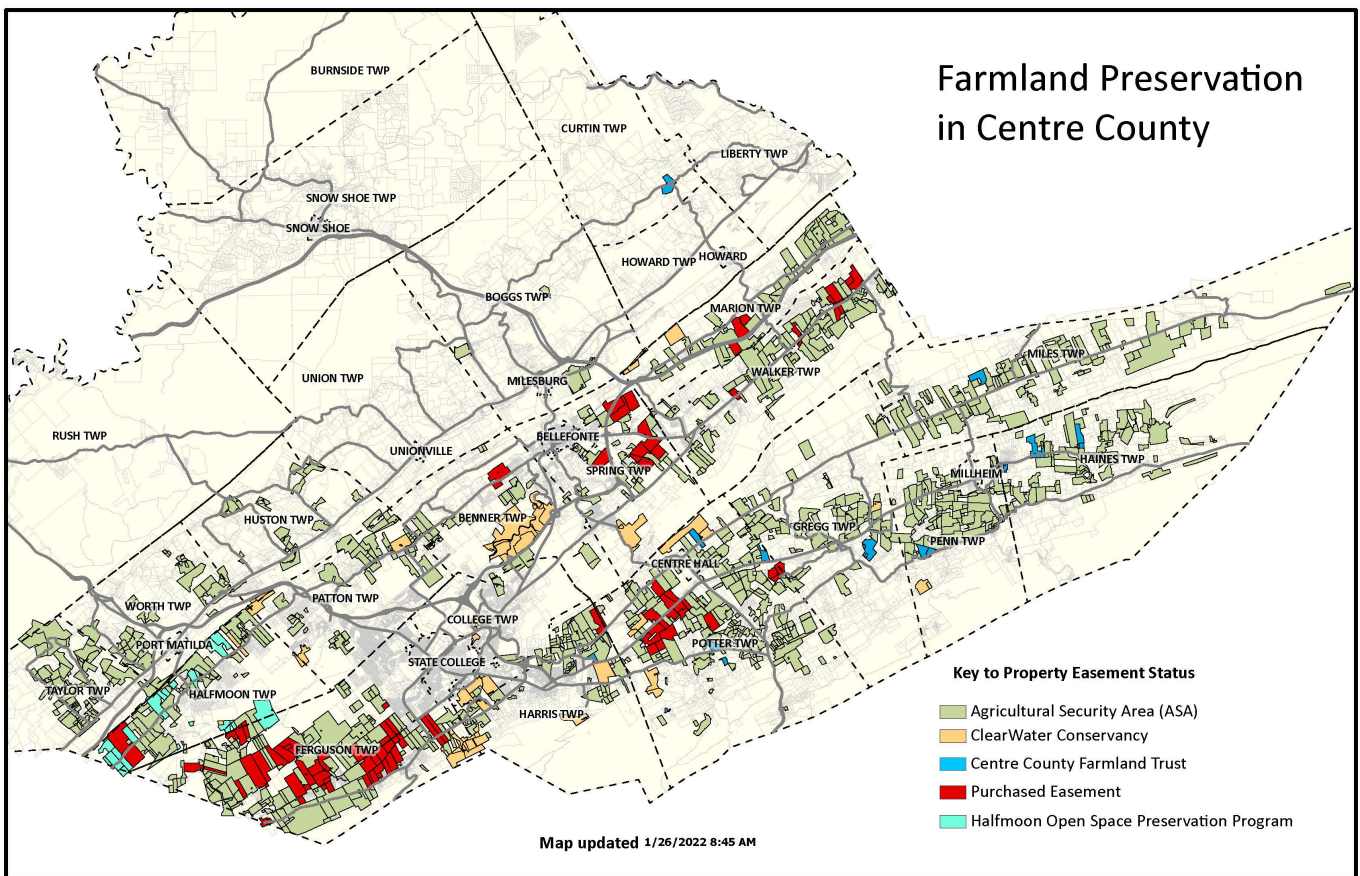


**Centre County Purchase
of Agricultural Conservation
Easement (PACE) Program**

**2021 Annual Report
January 27, 2022**



Farmland Preservation in Centre County





Pauline E. Cooper Estate farm, preserved by PALPB, 2021

Overview

At its last meeting of the year on December 16, 2021, the Pennsylvania Agricultural Land Preservation Board protected 2,569 acres on 30 farms in 18 counties from future development, investing more than \$7.2 million in state, county and township dollars. The total number of PACE approved farms in 2021 included 166 conservation easements on 14,397 acres -- sustaining Pennsylvania's reputation as the nation's leader in farmland preservation.

Since 1988, the PACE program has purchased permanent conservation easements on 5,979 Pennsylvania farms, covering 606,215 acres in 58 counties, and ensuring they will remain productive farms in the future. By selling their land's development value, landowners preserve their farms, protecting the land from future residential, commercial or industrial development. Pennsylvania partners with county and sometimes local governments to purchase the development value, ensuring a strong future for farming and food security.

Centre County's farmland preservation 2021 highlights include:

- \$595,198 in state, county and federal funds made available to purchase development rights on working farms;
- Three farms approved by the Centre County Agricultural Land Preservation Board and the Pennsylvania Agricultural Land Preservation Board:

Donald and Teresa Grove, Potter Township, 81 acres

Pauline E. Cooper Estate, Ferguson Township, 381.06 acres
(including 224.27 wooded acres)

Larry F. and Suzanne M. Harpster, Ferguson Township, 81.85 acres
(including 22.18 wooded acres);

- Two farms approved by the Centre County Agricultural Land Preservation Board to be presented to the Pennsylvania Agricultural Land Preservation Board in 2022:

Nancy A. and Webb C. Miller, Ferguson Township, 84.02 acres
(including 22.02 wooded acres)

David G. Burket, Ferguson Township, 19.94 acres

This year, the average price paid to PACE approved landowners in Centre County was \$2,336 per acre.

As of 2021, a total of 58 farms totaling 8,773 acres have been preserved since 1991. The Centre County PACE program is now managing 58 easements across 16 Centre County townships.

Centre County Planning & Community Development Activities

Monitoring: The Agricultural Land Preservation staff inspected 44 preserved farms and completed the remaining 11 before a deadline of March 1, 2022. Staff met with landowners who agreed to schedule in-person appointments, answered questions, promoted soil health planning, and relayed requests for follow-up assistance to the Conservation District office.

Education: The Agricultural Land Preservation staff presented "Preserving Centre County Farmland Forever" to the Ag Forum of Centre County on September 8, 2021, produced a "Visual Tour of Preserved Farms in Centre County" for the Centre County Grange Fair and Centre County website, and promoted the mutual benefits of the Municipal Partnership Program to the Ferguson Township Board of Supervisors during its 2022 budget work session on November 16, 2021.

In addition, the staff produced a comprehensive PACE Program Guide for these audiences and for the Centre County website.

Agricultural Security Area (ASA) Archive Updates: The Agricultural Land Preservation staff completed a comprehensive review of Centre County ASA enrollment, drawing on the County's GIS ASA Table, Recorder of Deeds documents, and by reaching out to the managers and secretaries of participating Centre County municipalities.

This comprehensive review was an opportunity to build relationships with each participating municipality. This initiative revealed discrepancies between the County's records and those of each municipality, and also found that many municipalities are confused about where their records are located, who maintains them, and when to update them. Many municipalities have not conducted their seven-year reviews. The County will work with these municipalities to ensure that their records are current and assist them when a landowner applies for enrollment.

This is especially important because enrollment in an ASA is the first requirement for any landowner that wants to apply for PACE.

As of 2020, a total of 1,006 ASAs have been formed in 65 counties in Pennsylvania. A total of 4,043,350 acres were enrolled in ASAs across Pennsylvania. In Centre County, 19 municipalities have a total of 85,205 farmland acres enrolled in ASAs.

American Farmland Trust Award for Soil Health Steward Plan: The Centre County Planning and Community Development Office was honored to be one of 17 recipients of a \$10,000 American Farmland Trust Soil Health Award. Centre County Agricultural Land Preservation Coordinator Diana Griffith, joined by Chesapeake Bay Technician Allyson Ulsh of the Centre County Conservation District office, completed a 2-1/2 day soil health training and created a Soil Health Plan to benefit PACE landowners and operators as well as applicants. ALPB member Ron Hoover and former ALPB member Joel Meyers, who both have significant soil health expertise, served as a small advisory committee for the plan. Ms. Griffith and Ms. Ulsh incorporated their edits and suggestions in the plan.

Ms. Griffith and Ms. Ulsh will share the plan in discussions with landowners and operators, the Centre County Agricultural Land Preservation Board, and other stakeholders. Their action items include producing educational materials that include newsletters and suggested publications; directing landowners and farm operators to appropriate experts and sources that can assist with funding, and hosting a soil health workshop at Happy Valley Winery on September 13, 2022.

Partnership with Centre County Conservation District: The work of visiting farms to assess stewardship of the land -- specifically whether conservation plan practices have been implemented and requirements are being met -- has been strengthened by a partnership with the Centre County Conservation District. When Ms. Ulsh's schedule allows, she joins Ms. Griffith on stewardship visits and also assists Ms. Griffith and Stacy Mann with during and after inspections when a conservation plan

question or environmental concern arises.

Role of Centre County Staff: The Agricultural Land Preservation staff aims to be a resource to its preserved farm landowners, PACE applicants, to participating municipalities, and to the Centre County Agricultural Land Preservation Board (ALPB). The work we do is focused on preparing each applicant for approval and giving the ALPB the information and recommendations it needs to deliberate before voting.

Role of the Bureau of Farmland Preservation: The Centre County Agricultural Land Preservation staff have an excellent relationship with the Pennsylvania Bureau of Farmland Preservation staff, who thoroughly vet each application approved by the Centre County ALPB.

Part of the Bureau's commitment to protecting the state's farmland from development involves providing our County program with accurate information and resources to submit easement purchases to the State Agricultural Land Preservation Board for approval.

Bureau staff support our State-approved program by interpreting legislation, reviewing county program manuals, providing sample documents, consulting with appraisers, reviewing easement documents, and offering administrative guidance.

Ms. Griffith attends every Pennsylvania Agricultural Land Preservation Board meeting -- regardless of whether a Centre County farm is on the agenda -- to stay current on questions asked about each applicant, policy changes, legislation, and to understand the Board's position on various requests.

In addition, the Bureau conducts annual webinar training sessions for county administrators with statewide participation. The Bureau also participates in virtual meetings conducted by the Pennsylvania Farmland Preservation Association (PFPA), an organization comprised of county farmland preservation program administrators dedicated to promoting the interests of agricultural land preservation within the state. This outreach helps to ensure that county staff have a comprehensive understanding of the program and strengthens the relationships between bureau staff and those they assist.

Ms. Griffith was elected this year as a member at large to serve on the PFPA's Executive Committee in 2022.

PA Farmland, a web-based program, automates and streamlines the process of submitting farms for easement recommendation, saving time and resources, and cutting administrative costs. The Bureau worked with the department's Office of Information Technology to incorporate financial tracking, further reducing paperwork and improving efficiency. In addition, the Bureau updated its Geographic Information Systems (GIS) layer to accurately map preserved farmland.

The Planning and Community Development office's approved 2022 budget includes a line item for an online LESA evaluation program to replace our current LESA software licensed by Esri. LESA -- Land Evaluation and Site Assessment -- criteria are the State-approved standard by which we evaluate applicants to the PACE program. The LESA software program evaluates, assigns weighted scores, and ranks each PACE applicant using these criteria:

- The quality of its soils
- Potential to attract developers
- Potential for clustering with surrounding preserved land
- Farmland productivity

Developed by Mike Anderson at Penn State, the online program aims to prevent technological glitches experienced by Esri users and to make the evaluation process easier overall. With the blessing of the Bureau of Farmland Preservation, other county administrators around the State have committed to transitioning to this online program, which will be customized for each county.

Conclusion

Even as pandemic restrictions continued to limit us in 2021, the Centre County Agricultural Land Preservation Board and Staff can be proud of the number and acreage of farms preserved, our educational initiatives, updates to our ASA archive, the strengthening of working relationships with participating municipalities and a partnership with the Conservation District, and improvements to the PACE program evaluations and monitoring. Thank you for your support and assistance.

2021 Farmland Preservation Report Appendices

Table 1: Centre County Agricultural Land Preservation Board

Table 2: Agricultural Security Areas

Table 3: 2021 Allocation of Funds

Table 4: Summary of Agricultural Easements by County

APPENDIX C - BOARD

MEMBERS 2021

Cindy B. Harding Chair,
Farmer Member
150 Hess Lane
State College, PA 16801
Term Expires: 08/31/2024

Carl V. Homan Secretary,
Farmer Member
333 Manor Road
Centre Hall PA 16828
Term Expires: 08/31/2022

Joseph Homan
Other Member
3473 Shingletown Road
State College, PA 16801
Term Expires: 08/31/2022

Dennis E. Buffington
Municipal Official
P.O. Box 549
Centre Hall, PA 16828
Term Expires: 08/31/2023

Ronald J. Hoover
Farmer Member
219 Winesap Drive
Port Matilda, PA 16870
Term Expires: 08/31/2024

Thomas F. Songer, III
Vice Chair, Contractor Member
324 Fairfield Drive
State College, PA 16801
Term Expires: 08/31/2024

Thomas E. Boldin, Treasurer
Farmer Member
2139 Zion Road Bellefonte,
PA 16823
Term Expires: 08/31/2022

VACANT
Other Member
Term Expires: 8/31/2023

Ralph Wheland
Other Member
3500 Tadpole Road Pennsylvania
Furnace, PA 16865
Term Expires: 08/31/2023

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**PA Department of Agriculture
Bureau of Farmland Preservation
2021 Allocation of Funds**

County	County Approp	Total Grant	Total Match	Redistributed	Total State Funds	Pct of Total	Total State & County
Adams	\$400,077	\$254,639	\$544,802	\$39,814	\$839,255	2.21%	\$1,239,332
Allegheny	\$0	\$1,206,202	\$0	\$40,036	\$1,246,238	3.28%	\$1,246,238
Armstrong	\$8,964	\$61,526	\$12,207	\$8,012	\$81,745	0.22%	\$90,709
Beaver	\$194,000	\$266,820	\$264,179	\$10,800	\$541,799	1.43%	\$735,799
Bedford	\$3,184	\$66,504	\$4,336	\$14,304	\$85,144	0.22%	\$88,328
Berks	\$1,068,664	\$946,842	\$1,381,382	\$81,094	\$2,409,318	6.34%	\$3,477,982
Blair	\$100,000	\$145,101	\$136,175	\$15,522	\$296,798	0.78%	\$396,798
Bradford	\$3,659	\$74,012	\$4,983	\$15,895	\$94,890	0.25%	\$98,549
Bucks	\$1,601,297	\$1,206,202	\$1,495,950	\$75,098	\$2,777,250	7.31%	\$4,378,547
Butler	\$339,679	\$701,665	\$462,556	\$23,664	\$1,187,886	3.13%	\$1,527,565
Cambria	\$7,000	\$242,323	\$9,533	\$9,210	\$261,066	0.69%	\$268,066
Carbon	\$26,461	\$150,019	\$36,033	\$3,343	\$189,395	0.50%	\$215,856
Centre	\$89,548	\$367,205	\$121,942	\$16,504	\$505,650	1.33%	\$595,198
Chester	\$3,219,575	\$1,206,202	\$1,844,037	\$165,752	\$3,215,991	8.46%	\$6,435,566
Clearfield	\$3,211	\$88,762	\$4,373	\$2,983	\$96,118	0.25%	\$99,329
Clinton	\$35,025	\$47,306	\$47,695	\$5,993	\$100,994	0.27%	\$136,019
Columbia	\$15,085	\$97,835	\$20,542	\$8,066	\$126,442	0.33%	\$141,527
Crawford	\$5,000	\$97,710	\$6,808	\$16,884	\$121,402	0.32%	\$126,402
Cumberland	\$1,117,923	\$779,778	\$1,391,977	\$52,756	\$2,224,511	5.85%	\$3,342,434
Dauphin	\$77,861	\$661,843	\$106,027	\$22,114	\$789,984	2.08%	\$867,845
Erie	\$50,000	\$352,446	\$68,087	\$19,455	\$439,987	1.16%	\$489,987
Fayette	\$3,371	\$120,826	\$4,590	\$6,096	\$131,512	0.35%	\$134,883
Franklin	\$299,365	\$282,914	\$407,659	\$48,981	\$739,554	1.95%	\$1,038,919
Fulton	\$3,776	\$22,119	\$5,142	\$5,372	\$32,633	0.09%	\$36,409
Greene	\$6,678	\$46,910	\$9,093	\$2,161	\$58,164	0.15%	\$64,842
Huntingdon	\$50,977	\$56,409	\$69,418	\$11,019	\$136,846	0.36%	\$187,823
Indiana	\$13,000	\$77,643	\$17,702	\$11,125	\$106,470	0.28%	\$119,470
Juniata	\$15,249	\$27,174	\$20,765	\$13,393	\$61,333	0.16%	\$76,582
Lackawanna	\$60,000	\$329,584	\$81,705	\$7,310	\$418,598	1.10%	\$478,598
Lancaster	\$1,757,654	\$1,206,202	\$1,529,581	\$187,782	\$2,923,565	7.69%	\$4,681,219
Lawrence	\$36,227	\$100,881	\$49,332	\$8,630	\$158,843	0.42%	\$195,070
Lebanon	\$217,837	\$331,034	\$296,638	\$40,341	\$668,013	1.76%	\$885,850
Lehigh	\$2,178,987	\$1,023,527	\$1,620,209	\$68,472	\$2,712,208	7.14%	\$4,891,195
Luzerne	\$14,000	\$544,108	\$19,064	\$11,081	\$574,254	1.51%	\$588,254
Lycoming	\$54,608	\$122,647	\$74,362	\$11,008	\$208,017	0.55%	\$262,625
Mercer	\$45,000	\$147,614	\$61,278	\$14,811	\$223,703	0.59%	\$268,703
Mifflin	\$50,996	\$56,157	\$69,443	\$12,350	\$137,950	0.36%	\$188,946
Monroe	\$70,402	\$509,174	\$95,869	\$9,648	\$614,691	1.62%	\$685,093
Montgomery	\$90,575	\$1,206,202	\$123,340	\$44,940	\$1,374,483	3.62%	\$1,465,058
Montour	\$0	\$34,368	\$0	\$3,551	\$37,919	0.10%	\$37,919
Northampton	\$996,127	\$944,970	\$1,356,470	\$40,598	\$2,342,039	6.16%	\$3,338,166
Northumberland	\$10,000	\$85,928	\$13,617	\$14,101	\$113,646	0.30%	\$123,646
Perry	\$50,047	\$59,230	\$68,151	\$15,714	\$143,095	0.38%	\$193,142
Pike	\$1,611	\$282,450	\$2,194	\$4,494	\$289,138	0.76%	\$290,749
Potter	\$13,480	\$32,883	\$18,357	\$4,448	\$55,687	0.15%	\$69,167
Schuylkill	\$57,293	\$231,749	\$78,019	\$17,768	\$327,536	0.86%	\$384,829
Snyder	\$0	\$51,821	\$0	\$16,415	\$68,236	0.18%	\$68,236
Somerset	\$0	\$107,832	\$0	\$14,263	\$122,095	0.32%	\$122,095
Sullivan	\$5,683	\$15,021	\$7,738	\$1,686	\$24,446	0.06%	\$30,129
Susquehanna	\$54,494	\$65,239	\$74,207	\$8,050	\$147,495	0.39%	\$201,989
Tioga	\$132,546	\$59,486	\$180,493	\$11,971	\$251,950	0.66%	\$384,496
Union	\$338,295	\$78,474	\$460,671	\$19,787	\$558,932	1.47%	\$897,227
Warren	\$864	\$42,642	\$1,177	\$3,588	\$47,407	0.12%	\$48,271
Washington	\$25,718	\$524,184	\$35,022	\$12,398	\$571,605	1.50%	\$597,323
Wayne	\$50,075	\$192,678	\$68,189	\$7,293	\$268,161	0.71%	\$318,236
Westmoreland	\$200,000	\$643,809	\$272,348	\$20,896	\$937,054	2.47%	\$1,137,054
Wyoming	\$32,717	\$33,678	\$44,552	\$3,100	\$81,331	0.21%	\$114,048
York	\$1,266,181	\$1,206,202	\$1,423,867	\$69,458	\$2,699,527	7.10%	\$3,965,708
	16,570,045	19,924,717	16,623,886	1,451,397	38,000,000	100%	54,570,045

**PA Department of Agriculture
Summary of Easements December 2021**

County	Number of Farms	Number of Acres	Purchase Price	Average Price/Acre
Adams	181	23,340	\$42,704,978	\$1,830
Allegheny	40	4,032	\$22,925,624	\$5,686
Armstrong	7	688	\$1,321,151	\$1,920
Beaver	36	3,606	\$10,322,937	\$2,863
Bedford	18	3,855	\$2,138,334	\$555
Berks	796	76,475	\$164,889,538	\$2,156
Blair	57	8,475	\$9,137,480	\$1,078
Bradford	19	4,661	\$4,111,179	\$882
Bucks	207	17,026	\$152,772,827	\$8,973
Butler	66	6,912	\$22,216,032	\$3,214
Cambria	22	3,352	\$3,484,767	\$1,040
Carbon	24	1,820	\$4,603,664	\$2,529
Centre	58	8,522	\$19,899,255	\$2,335
Chester	403	32,542	\$181,243,404	\$5,569
Clinton	29	2,906	\$3,133,193	\$1,078
Columbia	41	4,496	\$4,354,614	\$969
Crawford	6	1,736	\$1,735,504	\$1,000
Cumberland	193	21,763	\$59,273,010	\$2,724
Dauphin	200	19,197	\$26,986,116	\$1,406
Delaware	2	198	\$2,678,360	\$13,527
Erie	81	9,576	\$16,787,257	\$1,753
Fayette	24	2,784	\$3,280,121	\$1,178
Franklin	144	18,177	\$34,679,978	\$1,908
Fulton	4	239	\$637,362	\$2,671
Greene	9	938	\$1,248,828	\$1,332
Huntingdon	11	1,392	\$1,738,803	\$1,249
Indiana	12	1,249	\$2,518,315	\$2,016
Juniata	23	2,883	\$2,120,708	\$736
Lackawanna	75	6,098	\$11,616,210	\$1,905
Lancaster	912	76,424	\$200,907,753	\$2,629
Lawrence	33	3,275	\$3,654,097	\$1,116
Lebanon	175	19,785	\$35,213,991	\$1,780
Lehigh	377	26,687	\$94,570,070	\$3,544
Luzerne	35	3,741	\$10,738,189	\$2,870
Lycoming	88	10,587	\$10,493,473	\$991
Mercer	63	10,096	\$8,373,658	\$829
Mifflin	27	2,968	\$3,423,337	\$1,154
Monroe	122	8,198	\$24,655,219	\$3,008
Montgomery	172	10,301	\$118,812,217	\$11,535
Montour	14	1,005	\$975,894	\$971
Northampton	226	18,090	\$77,904,747	\$4,307
Northumberland	24	2,654	\$3,496,494	\$1,318
Perry	64	9,811	\$7,116,042	\$725
Pike	2	210	\$584,164	\$2,788
Potter	9	1,390	\$1,074,985	\$774
Schuylkill	113	11,690	\$14,020,696	\$1,199
Snyder	25	2,769	\$3,624,669	\$1,309
Somerset	13	1,832	\$3,078,918	\$1,680
Sullivan	9	733	\$871,286	\$1,189
Susquehanna	36	6,819	\$6,162,689	\$904
Tioga	26	3,358	\$3,744,081	\$1,115
Union	99	10,103	\$14,305,906	\$1,416
Warren	2	310	\$294,652	\$951
Washington	45	6,956	\$14,053,628	\$2,020
Wayne	51	6,353	\$8,257,899	\$1,300
Westmoreland	113	14,167	\$31,100,388	\$2,195
Wyoming	12	1,855	\$2,082,862	\$1,123
York	304	45,115	\$85,242,104	\$1,889
Grand Total	5,979	606,215	\$1,603,393,653	\$2,645

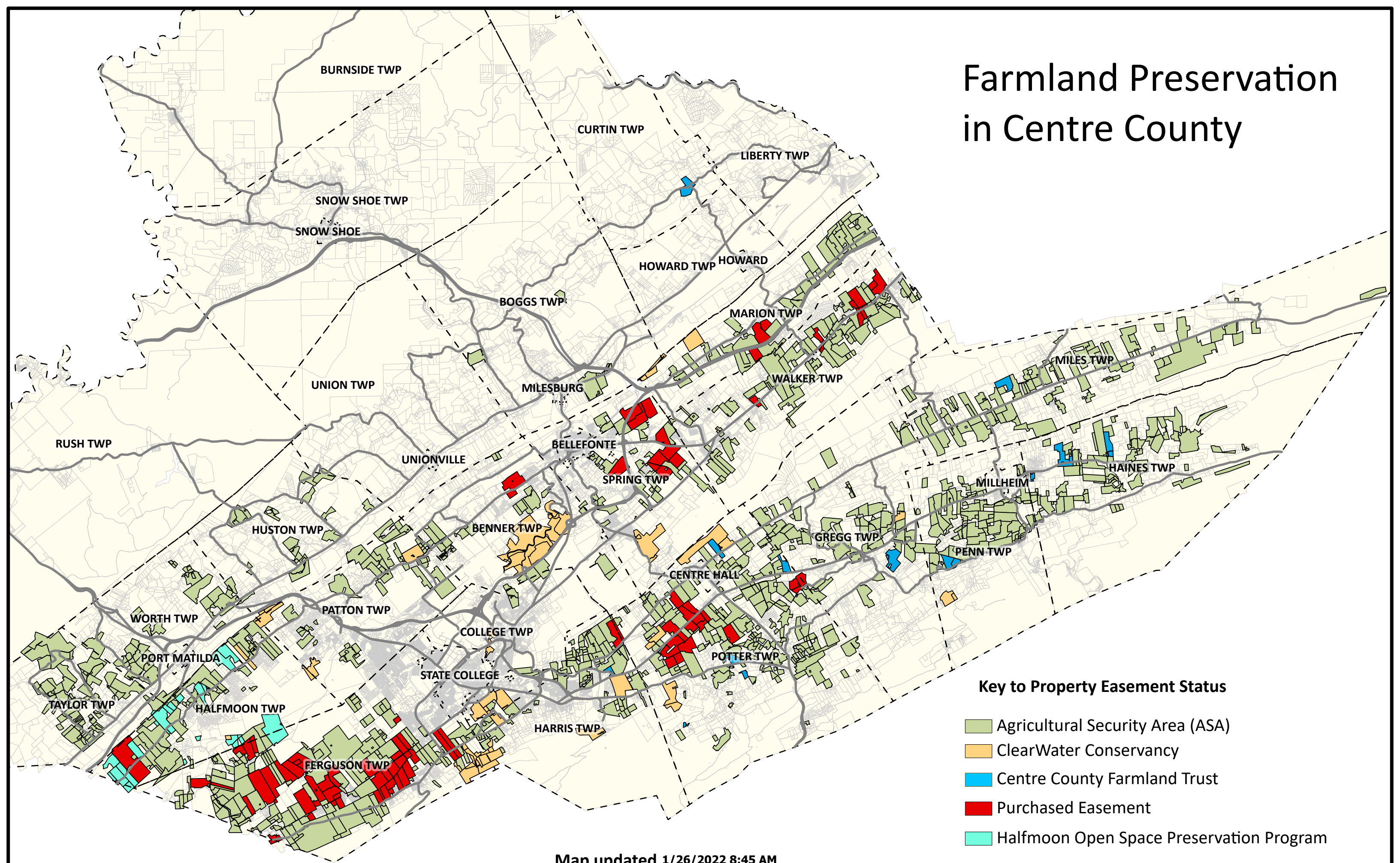


Nancy A. and Webb C. Miller Farm, CCALPB approved 2021



David G. Burket Farm, CCALPB approved 2021

Farmland Preservation in Centre County



Map updated 1/26/2022 8:45 AM

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

FACILITIES COMMITTEE & CRPR AUTHORITY JOINT MEETING

Hybrid Meeting

October 4, 2022

8:30 AM

GENERAL MEETING INFORMATION	
RSVP	To ensure an overall quorum of members, please let us know how you intend to participate: https://us02web.zoom.us/join/zoom-join?secret=83016524159&from=addon
Remote Participants	To attend via Zoom: https://us02web.zoom.us/join/zoom-join?secret=83016524159&from=addon To attend this meeting by phone: +1 929 205 6099 Meeting ID: 830 1652 4159
In-Person Participants	COG Building – Forum Room 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Kathy Bisko email: kbisko@crcog.net 814-231-3077	
Click HERE to locate the AGENDA and ATTACHMENTS <i>Should you desire to annotate any attachments you must download them first.</i>	

- The chat feature for this meeting will be disabled. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off of speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote “No”. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Written public comment or requests to speak to the Facilities Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing kbisko@crcog.net. For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the COG Facilities Committee on our website, please click [HERE](#).

• **FACILITIES COMMITTEE & CRPR AUTHORITY JOINT MEETING**

Hybrid Meeting

October 4, 2022

8:30 AM

AGENDA SUMMARY

1.	CALL TO ORDER
2.	PUBLIC COMMENTS
3.	NEW AGENDA ITEMS
4.	APPROVAL OF MINUTES - JULY 5, 2022
5.	WHITEHALL ROAD: Regional Park Phase I Development
6.	MILLBROOK MARSH: Nature Center Education Building Phase 2 and Welcome Building
7.	MILLBROOK MARSH: Boardwalk Feasibility Study Part #2
8.	OTHER BUSINESS
9.	CALENDAR
10.	HELPFUL REFERENCE LINKS
11.	ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3
State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

FACILITIES COMMITTEE & CRPR AUTHORITY JOINT MEETING

Hybrid Meeting
October 4, 2022
8:30 AM

AGENDA

1. CALL TO ORDER

Chair will convene the meeting. Staff will perform a roll call of Committee members.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five-minute per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. NEW AGENDA ITEMS (Discussion/Action)

Members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair.

4. APPROVAL OF MINUTES (Action)

A copy of the minutes from the Facilities Committee meeting on July 5, 2022 are **enclosed** for approval by the Facilities Committee.

5. WHITEHALL ROAD: Regional Park Phase I Development (Discussion/Action)

An update on Phase 1 Progress will be presented by Ed Bell and Pam Salokangas

Due to several different variables, the project is behind by approximately 30 days as we continue to face inclement weather and non-weather delays.

In September, the LED Sports Field Lighting project was stopped in order to secure permits. The pre-cast concrete footers that have been installed, but still require an additional concrete surround to complete the process. Without this surround, the footers could be contaminated, requiring the pre-cast concrete to be removed and the holes re-augered. With this project stopped, the installation of the light poles themselves is on

hold, thereby stopping the ability of the site developer to be able to place topsoil for leveling and crowning **prior to seeding** on the two tournament-sized fields. There is very little chance at this point that the seeding for the two tournament fields will go forward; it would be best to seed in the spring so as not to risk losing the seed. The unfortunate result is that the tournament-sized fields will not be able to open until spring 2024. The Agency requested a grant extension through 2023 since it is not clear whether this LED Lighting project will be complete before the year's end and inspected by DCNR and DCED as part of the grant process.

Information is also still needed and pending from West Penn Power on the four electrical meters requested for this project. Some of the site electrical work has been able to continue as they work to place conduit throughout the site.

The restroom building is well underway, having been under roof for the last several weeks. The drywall is installed, and paint is being applied

A \$10,000 grant was received for the Mascolo Gardens which will be at the park's entrance; these gardens are near the park's sign and are part of a stormwater retention area that will have a pollinator focus along with a bench and Remembrance Trees. The First Energy Foundation granted an additional \$5,000 toward the playground; their total donation stands at \$15,000. The Agency received a \$75,000 grant from DCNR for the All-Season Pavilion as well as a \$195,000 donation from Galen and Nancy Dreibelbis, payable in three installments. This donation will allow the Agency to amend its DCNR funding request in next Spring's round of funding in hopes of raising additional funding for the building. Unfortunately, the DCED grant for the All-Season Pavilion was rejected; this was a \$250,000 grant request.

The Maintenance Storage Building is also delayed due for plan review and permitting. A kit was purchased via PA COSTARS. The Authority was to provide the site and stone for the building itself and provide the conduit/piping for the hose bib outside the building and the electrical work for building lighting. This building is very similar to the pole building constructed for Oak Hall Regional Park. The contractor was not able to install due to the delays related to permitting and is working toward finding a date for construction in 2023.

The Agency would like to discuss the replacement of contingency funding for this project to cover the current overage and for future contingency costs. Additionally, to capitalize on a grant opportunity next spring, the Agency would also like to discuss asking for \$250,000 in a grant match. Both requests would be from the \$816,870 loan proceeds that are currently being held in reserve. We would like to receive feedback from this Committee and the CRPR Authority and take that recommendation forward to additional committees and to General Forum

6. **MILLBROOK MARSH: MMNC Spring Creek Education Building Phase 2 and Welcome Building (Discussion)**

An update on Phase 2 will be presented by Ed Bell, Melissa Kauffman, and Pam Salokangas

The bid process for this project is complete for four of the five bid packages; the four bids that were accepted and approved during the September Authority meeting are in the contracting phase which includes the signing of contracts and collection of related documentation on insurance, W-9s, bonds, and site safety plans.

The fifth bid—Fire Protection—is being re-bid. The bid will close on October 12 at 5 PM and it is the CRPR Authority's intent to award this bid at their October 20 meeting. The first-round bid for Fire Protection was rejected due to the pricing. (The project management team felt that the price was too high and with only a single bid, the team wanted to try again since the fire protection work doesn't take place until next spring.) Mr. Bell will be coordinating a kick-off meeting for mid- to late-October.

7. **MILLBROOK MARSH: Boardwalk Feasibility Study Part #2 (Discussion)**

An update on Phase 2 will be presented by Melissa Kauffman, and Pam Salokangas

LAN Associates is currently finalizing the Part #2 Feasibility Study for the MMNC Boardwalk project. For several reasons, the completion of this document has unfortunately taken a bit longer than anticipated. As such, **enclosed** is a summary document from LAN Associates **(attachment #02)** regarding what has been completed to date and what is left to finish. Additionally, we are enclosing two design documents and two draft budgets **(attachments #03 through #06)** which will be reviewed. It has been confirmed that the original design from the Part 1 Feasibility Study can be built on-site and within the marsh's environment.

One of the key elements needed to complete the Part #2 study is to define a recommended construction strategy for the boardwalk. Originally, this was not only to include a recommendation for phasing vs. a single build, but there was also going to be information on the process for construction to eliminate any damage to the marsh and streams. It turns out that this is more difficult than anticipated due to three bridge spans—one at 65'-70' (Thompson Run) and two at 40' (Bathgate Springs and Slab Cabin Run). Additionally, the other delay is the stream modeling that needs to be completed to recommend the appropriate streambank stabilization process to delay additional scarifying and widening of any of the streams and to protect any new bridge/boardwalk footers.

A possible solution to this cart-and-horse situation is to consider a design-build for this project. Choosing the design firm and pairing them with the engineering team now will allow them to work on the constructability now which would alleviate the generation of construction documents that may need to be changed later, forcing additional review and permitting time. This will help to prevent a situation where the project goes to bid but we later find out that the contractor awarded the bid cannot build the bridge spans as designed due to limited access to the site and the type of equipment that may be needed

for this project. The Mud Mats budget is the most fiscally-sound budget and is a construction method that most likely will be supported by the PA DEP.

Lastly, because the Agency and COG Administration would like to begin discussing funding strategies for this project, staff wanted to bring you this initial information and continue the conversations throughout the fall of 2022. The boardwalk continues to deteriorate and Parks Operations has spent time this summer repairing several sections due to rot and vandalism. Meanwhile, the boardwalk continues to shift so having a plan in place to begin replacement procedures in 2023 will allow the Millbrook Marsh Nature Center to be able to continue its mission of environmental education for our community and visitors while also meeting its revenue and operational goals.

8. **OTHER BUSINESS**

- A. Matter of Record – The Working Group approved the release of the RFP for a SPPA at its August 24, 2022 meeting. The State College Area School District board authorized the released of the RFP at their August 29, 2022 meeting and the district plans to officially release the RFP by September 13. Proposals are due October 19.
- B. **Matter of Record** – Staff from TRAISR will be at the COG Offices during the week of October 3 to provide training to staff from the Centre Regional Code Administration to prepare for the transition to the new system by January 1, 2023. Although the Code Administrations transition is a key priority, TRAISR staff have also been working the COG Facilities staff to develop and pilot test the use of the *Fleet Centrl* module of the TRAISR software. It is expected that a date and plan for the initiation of the pilot will be available by early November.

9. **CALENDAR**

The next meeting of the Facilities Committee is scheduled for Tuesday, November 1, 2022.

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#).

10. **HELPFUL REFERENCE LINKS**

Repositories of helpful information have been assembled for use by the elected officials and COG staff:

- Governance policies, procedures, and other related documents can be viewed on SharePoint by clicking [here](#) or going to <https://www.crcog.net/governance>.

- Updates on current COG Studies and Projects can be found by clicking [here](#) or going to <https://bit.ly/3vZP8Zs>.
- The Whitehall Road Regional Park project site facilitates easy access to documents, resources, and current information about the project. Staff continues to develop and update the site which can be found at <https://www.crcog.net/wrrpinfoguide>.
- COG Facilities Reference information can be found at: <https://bit.ly/3qnEbMA>. The Facilities Committee uses this information as a collection point and serves as a resource for new members of the Committee as well as others. Please contact Kathy Bisko at kbisko@crcog.net for access.

Please contact Eric Norenberg with feedback and suggestions.

11. **ADJOURNMENT**

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 4

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

CLIMATE ACTION AND SUSTAINABILITY COMMITTEE

Hybrid Meeting

October 10, 2022

12:15 PM

GENERAL MEETING INFORMATION	
RSVP	To ensure an overall quorum of members, please let us know how you intend to participate: https://us02web.zoom.us/meeting/register/tZEsdEyhRd8sGdEjFUMj5V31KsJJV8UI11Op
Remote Participants	To attend via Zoom: https://us02web.zoom.us/meeting/register/tZEsdEyhRd8sGdEjFUMj5V31KsJJV8UI11Op To attend this meeting by phone: +1 929 205 6099 Meeting ID: 851 2592 4635 Passcode: 440155
In-Person Participants	COG Building – Forum Room 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Shelly Mato email: smato@crcog.net 814-234-7198	
Click HERE to locate the AGENDA and ATTACHMENTS <i>Should you desire to annotate any attachments you must download them first.</i>	

- The chat feature for this meeting will be limited to remote participants being able to communicate with meeting hosts. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. For additional information on COG Voting Procedures, click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).

To access agendas and minutes of previously held meetings, and to learn more about the COG Climate Action and Sustainability Committee on our website, please click [HERE](#).

AGENDA SUMMARY

1.	CALL TO ORDER AND ROLL CALL
2.	PUBLIC COMMENTS
3.	NEW AGENDA ITEMS
4.	CONSENT AGENDA CA-1 APPROVAL OF MINUTES
5.	COG COMMITTEE REPORTS
6.	REGIONAL REFUSE AND RECYCLING CUSTOMER SURVEY
7.	<u>LETTERS OF SUPPORT FOR COMMUNITY SOLAR</u>
8.	OTHER BUSINESS
9.	HELPFUL REFERENCE LINKS
10.	ADJOURNMENT

CLIMATE ACTION AND SUSTAINABILITY COMMITTEE

Hybrid Meeting
Monday, October 10, 2022
12:15 PM

This Climate Action and Sustainability Committee meeting will be held via hybrid format. Written public comment or requests to speak to the CAS Committee for items not on the agenda, and requests to comment on specific agenda items listed below, may be submitted in advance by emailing smato@crcog.net.

Agenda

1. CALL TO ORDER AND ROLL CALL

The Chair will call the meeting to order.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. NEW AGENDA ITEMS

Members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair.

4. CONSENT AGENDA (Action)

The following items listed on the Consent Agenda portion of the Climate Action and Sustainability (CAS) Committee agenda may be approved with a single motion by the CAS Committee unless a Committee member or member of the public requests that an item be removed from the Consent Agenda for a question or further discussion.

CA-1 APPROVAL OF MINUTES

The minutes of the September 12, 2022 meeting of the Climate Action and Sustainability Committee are **enclosed**.

Approval of this item approves the listed minutes of the previous meeting.

Consent Agenda Approval Motion:

“That the Climate Action and Sustainability Committee approves item CA-1 as listed on the October 10, 2022 CAS Committee Consent Agenda.”

All municipalities should vote to approve the consent agenda.

5. COG COMMITTEE REPORTS

At the January 10, 2022 meeting, the CAS committee members agreed to include an item for Committee reports. The Chair should request any reports from members or staff.

6. REVIEW OF REGIONAL REFUSE AND RECYCLING CUSTOMER SURVEY (Discussion) –
presented by Shelly Mato

This agenda item asks the CAS Committee to review and provide comments on the draft survey for customers of WM through the COG’s Regional Refuse and Recycling contract.

The regional refuse and recycling contract for curbside collection covers some 16,000 residences in Benner, College, Ferguson, Harris, and Patton Townships. The COG intends to enter into a contract with a waste hauler to begin April 1, 2025 through a competitive bidding process. The process includes a resident survey, as it has for previous contracts.

Enclosed is a draft of the survey scheduled to be distributed in February of 2023. The survey includes items on refuse collection, recycling services, customer service provided by the contract hauler, and community priorities in solid waste management. The committee should review the draft survey and provide comments and feedback on the draft.

7. LETTERS OF SUPPORT FOR COMMUNITY SOLAR (Action)– *presented by Pam Adams*

This agenda item asks the Climate Action & Sustainability Committee to consider sending letters of support for bi-partisan legislative action to increase renewable energy options in Pennsylvania. The letters would support [Senate Bill 919](#) and [House Bill 1555](#) that would allow for community solar facilities. Community solar arrangements connect people who want to use solar energy, but can’t install it where they live, to a local solar installation.

Enclosed is letter that could be sent to our senators to support SB 919 that would authorize the development of small-scale community solar projects. A similar letter could be sent to our representatives to support HB 1555. Community solar projects give residents and business owners the choice to subscribe to a local solar installation and earn a credit on their electric bill for their share of the power produced. This provides property owners with an option for solar energy when their property isn’t suited for a solar installation; it expands solar access.

Both bills were introduced in 2021 and are sponsored by democrats and republicans. House Bill 1555 was introduced June 3, 2021 and referred to the committee on Consumer Affairs. Senate Bill 919 was introduced Oct 25, 2021 and referred to committee on Consumer Protection and Professional Licensure.

The committee should discuss and consider submitting letters of support on behalf of the COG. A potential motion to consider could be:

“That the Climate Action & Sustainability Committee sends the letter of support on behalf of COG for SB 919 and HB 919 that would allow for community solar facilities to the region’s senators and representatives.”

8. OTHER BUSINESS

- A. Matter of Record – The next meeting of the CAS Committee will be held on November 14, 2022 at 12:15 p.m. This will be a hybrid meeting.
- B. Matter of Record – **Enclosed** is a flyer on the Pennsylvania GreenGov monthly webinar series focused on sustainability topics that is offered October 14, 2022 through April 14, 2023. The flyer provides details on the webinar topics and how to register.
- C. Matter of Record – On October 3, 2022 COG with its regional partners hosted a successful Commercial Property Assessed Clean Energy (C-PACE) education event at Big Springs Spirits. We had 25 people in attendance who learned about companies benefitting from using this low cost, flexible financial tool to fund energy efficiency, indoor air quality, renewables, or water conservation projects. More information can be found at: <https://www.crcog.net/cpace>.
- D. Matter of Record – On October 7, 2022 Ms. Adams will be teaching a Penn State Osher Lifelong Learning Institute (OLLI) course on what local government is doing regarding climate action and what community members can do to help. The program description and registration can be found at: [Penn State OLLI University Park’s website](https://www.pennstate.edu/olli/university-park).
- E. Matter of Record – On October 27, 2022 Ms. Adams will be presenting information about the Centre Region Climate Action and Adaptation Plan to the Downtown State College Rotary Club.
- F. Matter of Record – The [CAAP Dashboard for local government actions](#) has been created as a Google file. It can be viewed, and comments can be posted. It is a work in progress and staff is working to capture our current tasks completed. The purpose is to (1) share relevant information on successful actions so that we can report out to the community and (2) municipalities can learn from others about items of interest to them.
- G. Matter of Record – **Enclosed** is the September 26, 2022 meeting summary of the CAAP Implementation Technical Advisory Group (TAG). The TAG’s next meeting is October 24 at 12 PM as a hybrid meeting.

9. HELPFUL REFERENCE LINKS

Repositories of helpful COG information have been assembled for use by the elected officials and COG staff:

- Governance policies, procedures, and other related documents can be viewed on SharePoint by clicking [here](#) or going to <https://www.crcog.net/governance>.
- The Climate Action and Sustainability Onboarding folder provides information that committee members may find useful. It can be viewed on SharePoint by clicking [here](#) or going to this year's agenda folder at <https://www.crcog.net/cascommittee>
- The Climate Implementation Technical Advisory Group (I-TAG) webpage is on the COG website: <https://www.crcog.net/i-tag>

11. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
4-1	CAS Minutes 9.12.2022 DRAFT
6	Customer Survey Draft
7	Letter of Support SB 919
8B	Pennsylvania GreenGov Webinar Flyer
8G	9.26.22 TAG Meeting Summary

FERGUSON TOWNSHIP
REGIONAL AND ABC MEETING REPORT
(One Meeting Report Per Form)

1. NAME OF MEETING ATTENDEE(S): _____

2. REPORTING ON
WHICH COMMITTEE: _____ DATE: _____

3. REQUIRES COMMENTS BACK TO BOARD OF SUPERVISORS: ☐ YES ☐ NO

If YES, describe briefly:

4. BRIEF OVERVIEW OF MEETING:

5. LINK TO COG COMMITTEE
MEETING AGENDA: _____

4. OVERVIEW CONTINUED:

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3083 • Website: www.crcog.net

PUBLIC SAFETY COMMITTEE

Hybrid Meeting

October 11, 2022

12:15 PM

GENERAL MEETING INFORMATION

RSVP	To ensure an overall quorum of members, please let us know how you intend to attend: https://us02web.zoom.us/join/zoom-qr/tZcod-qrrT0oEtXESo4ch6wgSIHaVc67JYNA
Remote Participants	To attend via ZOOM: https://us02web.zoom.us/join/zoom-qr/tZcod-qrrT0oEtXESo4ch6wgSIHaVc67JYNA To attend this meeting by phone: +1 929-205-6099 Meeting ID: 835 0333 6281
In-Person Participants	COG Building – General Forum Room 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Tammy Strouse email: res@crcog.net 814-231-3069	
Click here to locate AGENDA and ATTACHMENTS: 10 - October 2022 - Public Safety Agenda Packet <i>Should you desire to annotate any attachments, you may need to download them first.</i>	

- The chat feature for this meeting will be disabled. Upon its conclusion, a recording of the meeting will be made available on the COG website.
- We ask non-voting participants attending remotely to remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. The Chair will seek clarification if the vote is unclear. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- **NOTE:** To access agendas and minutes of previously held meetings and learn more about the COG Public Safety Committee on our website, please click [HERE](#).

PUBLIC SAFETY COMMITTEE

Hybrid Meeting

October 11, 2022

12:15 PM

AGENDA SUMMARY

1.	CALL TO ORDER AND ROLL CALL
2.	PUBLIC COMMENTS
3.	NEW AGENDA ITEMS
4.	APPROVAL OF MINUTES
5.	CENTRE REGION/PENN STATE EMERGENCY MANAGEMENT AGREEMENT
6.	COMMITMENT FOR PLANNED ENGINE REPLACEMENT
7.	SCANNING FILES IN NEW SOFTWARE
8.	STAFF UPDATES
9.	OTHER BUSINESS
10.	CALENDAR
11.	HELPFUL REFERENCE LINKS
12.	ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

PUBLIC SAFETY COMMITTEE

Hybrid Meeting

October 11, 2022

12:15 PM

AGENDA

1. CALL TO ORDER AND ROLL CALL

The Chair will convene the meeting. Staff will take a roll call of committee members.

2. PUBLIC COMMENT

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred to that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. NEW AGENDA ITEMS

Public Safety Committee members may request that additional items of business be added to this meeting's agenda. If approved by a majority vote of the Committee members, the proposed new agenda item(s) will be placed on the agenda at the Chair's discretion. Ideally, items for future agendas should be presented to the Chair prior.

4. APPROVAL OF MINUTES (Action)

A copy of the minutes from September 13, 2022, COG Public Safety Committee meeting is **enclosed**.

5. CENTRE REGION/PENN STATE EMERGENCY MANAGEMENT AGREEMENT (Informational) – Presented by Shawn Kauffman, EM Coordinator

Penn State and the Centre Region EM Council have received the draft emergency management agreement with Penn State. This document will receive administrative review before the November meeting of the Public Safety Committee.

Mr. Kauffman will review the **enclosed** document and discuss key changes from previous Penn State agreements. Penn State and Centre Region EM programs would like this document approved at the November 28, 2022, General Forum meeting. Mr. Kauffman will present the final agreement for Committee approval at the November Public Safety Committee meeting.

6. COMMITMENT FOR PLANNED ENGINE REPLACEMENT (Action) – Presented by Steve Bair, Centre Region COG Fire Director

The COG CIP proposes the replacement of a fire engine in 2025. Staff suggests committing to the order now to assure delivery in 2025 and avoid pending cost increases. The commitment for this purchase is \$975,687 if the order is placed before November 1, 2022. No funds will be paid before February 2025.

The estimated delivery time for the engine is 28.5 to 29.5 months ARO. Pierce has announced a price increase of 13.5% effective November 1, 2022. By committing to this planned purchase before the price increase, we can avoid \$133,552 in cost.

To proceed, the Committee should consider the following motion:

"The Public Safety Committee recommends to the Finance and Executive Committees that COG commits to the engine replacement described in the COG CIP and scheduled for 2025 delivery before November 1, 2022."

Bellefonte Borough, Halfmoon Township, and Harris Township should abstain from this motion.

7. SCANNING FILES IN NEW SOFTWARE (Informational) – Presented by Walt Schneider, Centre Region Code Director

In 2021, the Agency received quotes from LaserFiche to convert Existing Structures' paper records to electronic files to be uploaded to the new software implemented in January 2023. The software development team has suggested a more efficient means of document conversion. Mr. Schneider will review the proposed process.

8. STAFF UPDATES

COG Staff will provide updates on the following topics:

- **Centre Region Code Administration** (Walt Schneider) – The Codes Director will report on current items.
- **Regional Fire Protection Program** (Steven Bair) – The Fire Director will report on current items.

- **Centre Region Emergency Management (Shawn Kauffman)** – The Emergency Management Coordinator will report on current items.
- **COG Office of Administration (Eric Norenberg)** - The Executive Director will provide an update on the Fire Director recruitment.

9. OTHER BUSINESS

- A. Matter of Record – The next meeting of the Public Safety Committee is scheduled to be a hybrid meeting on Tuesday, November 8, 2022, at 12:15 PM.
- B. Matter of Record – The ESCI Recommendation Dashboard, updated on October 1, 2022, is **enclosed**.
- C. Matter of Record – The New Construction building permit reports (permits issued, permits closed, and statistical) are **enclosed**.
- D. Matter of Record – The Existing Structures August statistical report is **enclosed**.

10. CALENDAR

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#)

11. HELPFUL REFERENCE LINKS

Repositories of helpful COG information have been assembled for use by the elected officials and COG staff:

- Governance policies, procedures, and other related documents can be viewed on SharePoint by clicking [here](#) or at <https://www.crcog.net/governance>.
- Updates on current COG Studies and Projects can be found by clicking [here](#) or going to <https://bit.ly/3vZP8Zs>.
- The Whitehall Road Regional Park project site facilitates easy access to documents, resources, and current information about the project. Staff continues to develop and update the site, which can be found at <https://www.crcog.net/wrrpinfoguide>.
- COG Facilities Reference information can be found at: <https://bit.ly/3qnEbMA>. The Facilities Committee uses this information as a collection point and serves as a resource for new members of the Committee and others.

Please contact Eric Norenberg with feedback and suggestions.

12. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
04	Public Safety Committee Meeting Minutes – September 13, 2022
05	EM PSU Agreement
09B	ESCI Recommendation Dashboard – October 1, 2022
09C	New Construction September building permit reports (permits issued, permits closed, and statistical)
09D	Existing Structures August statistical report

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

HUMAN RESOURCES COMMITTEE

Hybrid Meeting

October 12, 2022

12:15 PM

GENERAL MEETING INFORMATION	
RSVP	To ensure an overall quorum of members, please let us know how you intend to participate: https://us02web.zoom.us/join/ztZluf-2uqTooH9B-kEuUypYsAv0uh7s5QLML
Remote Participants	To attend via Zoom: https://us02web.zoom.us/join/ztZluf-2uqTooH9B-kEuUypYsAv0uh7s5QLML To attend this meeting by phone: +1 929 205 6099 Meeting ID: 863 8467 1254
In-Person Participants	COG Building – Forum Room 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Becca Petitt email: rpettitt@crcog.net 814-272-1447	
Click HERE to locate the AGENDA and ATTACHMENTS <i>Should you desire to annotate any attachments you must download them first.</i>	

- The chat feature for this meeting will be limited to remote participants being able to communicate with meeting hosts. A recording of the meeting will be made available on the COG website upon its conclusion.
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- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. For additional information on COG Voting Procedures, click [HERE](#).
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- To access agendas and minutes of previously held meetings, and to learn more about the COG Human Resources Committee on our website, please click [HERE](#).

October 12, 2022

12:15 PM

AGENDA SUMMARY

01.	CALL TO ORDER
02.	PUBLIC COMMENTS
03.	NEW AGENDA ITEM
04.	APPROVAL OF MINUTES
05.	JUNETEENTH HOLIDAY
06.	ADDITIONAL STAFFING FOR FIRE PROGRAM
07.	INTERN AND RECRUITMENT STRATEGY IN CRPA
08.	CLASS & COMP UPDATE / PAY PHILOSOPHY
09.	NOVEMBER MEETING DATE
10.	OTHER BUSINESS
11.	CALENDAR
12.	HELPFUL RESOURCE LINKS
13.	ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3
State College, PA 16801
Phone: (814) 231-3077 • Fax: (814) 231-3083 • Website: www.crcog.net

HUMAN RESOURCES COMMITTEE

Hybrid Meeting
Wednesday, October 12, 2022
12:15 PM

Written public comment or requests to speak to the Human Resources Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing rpetitt@crcog.net.

AGENDA

1. CALL TO ORDER

Chair Wilson will convene the meeting. Ms. Pettitt will take roll call of the Committee members.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. NEW AGENDA ITEMS

Members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair. Ideally, items for future agendas should be proposed to the Human Resources Committee through your municipal representative.

4. APPROVAL OF MINUTES - (Action)

A copy of the minutes from the August 3, 2022, Human Resources Committee meeting is **enclosed** for approval.

5. JUNETEENTH HOLIDAY – (Action) Presented by Becca Petitt

In 2020, momentum to establish Juneteenth as a federal holiday accelerated during a summer defined by racial unrest and protests in response to the murder of George Floyd. In June of 2021, President Biden signed legislation making Juneteenth a federal holiday. June 19 is now the national day to commemorate the end of slavery in the US. As discussed at its August 4, 2021, HR Committee meeting, a proposal is now being brought forward to amend the COG and Schlow holiday schedules in support of the Juneteenth holiday.

The proposal has been detailed in the 2023 COG Program Plan and Detailed Budget to designate Juneteenth as a paid holiday. To date, a majority of the municipal comments have been supportive of this proposal, and therefore, staff are seeking the HR Committee's recommendation that the proposal be forwarded to the General Forum to amend the COG holiday schedule, so it is in place on January 1, 2023.

Please note the Schlow Library holiday schedule does differentiate from COG's holiday schedule, and therefore, motion considered by the General Forum will require Library Board ratification to implement the holiday for Schlow employees.

A potential motion to consider is:

"That the HR Committee recommends that the COG General Forum amend Section 4.15 – Holidays/Personnel Days of the COG Personnel Policy Handbook to designated Juneteenth as an additional paid holiday for eligible non-library COG employees, effective January 1, 2023, and further, that the Schlow Centre Region Library Board be asked to consider similar action for eligible Library employees."

6. ADDITIONAL STAFFING FOR FIRE PROGRAM – (Informational) Presented by Steve Bair

As described in the 20223 COG Program Plan (June 2022), forecasting volunteer numbers cannot be completed until August, at which time fall recruiting is essentially complete. Fall 2022 volunteer recruiting is below forecast and the availability of existing volunteers is weak on weekends.

A detailed narrative on fire department staffing is **enclosed** in this agenda packet.

Regional Fire Protection proposes to include four part-time positions in the 2023 COG Budget. Each part-time hire will work 12 hours every other weekend to support non-volunteers staffing the station and assure prompt weekend response to incidents. While in the station, the part-time hires will perform equipment maintenance. This addresses the need identified in the 2020 ESCI Study, which recommended one FTE to assist with equipment maintenance.

To effectively supervise these part-time hires and manage their equipment maintenance duties, it is proposed that the current full-time Equipment Technician be reclassified to take on supervisory responsibility.

This proposal was reviewed and overall supported by both the Finance and Public Safety Committees at their September meetings and will appear in the 2023 Detailed Budget.

7. INTERN AND RECRUITMENT STRATEGY IN CRPA – (Informational) – *Presented by Jim May*

This item provides information regarding the development of a more proactive internship and recruitment program in the CRPA beginning in 2023. At its meeting on September 8, 2022, the COG Finance committee authorized the CRPA to include \$4,000 in its 2023 detailed budget to fund an annual internship program.

The CRPA wants to be more proactive and strategic in terms of recruiting and developing a potential pool of candidates for future positions in the Agency. The \$4,000 of funding authorized by the COG Finance Committee will provide funding for the first year and will be replenished annually. The amount requested will compensate students who are completing an internship or are required to complete a capstone project to complete their degree. Internships and capstones are now becoming a fairly standard practice for many bachelor and graduate degree programs.

Funding internships will help the Agency obtain short term assistance on specific projects and would provide a potential candidate pool for future positions in the Agency.

In addition, the Agency is beginning to work on the following proactive strategies for recruitment:

- Improve integration with specific career offices with several Pennsylvania colleges to improve the ability of the Agency to advertise opportunities and improve recruitment for individuals interested in planning, sustainability, and transportation positions in COG.
- Increase participation in its direct recruiting platforms, including Handshake, and other recruitment platforms to broaden the Agency's reach to graduating seniors or other students that have internship or capstone degree requirements. This is applicable to other COG agencies and recruitment for other COG positions.
- Develop working relationships with interns that would help the Agency identify individuals that may be considered for future employment in the Agency.
- Advertise opportunities through Penn State for internships from various colleges, the Sustainability Institute, and potentially spouses or partners of Penn State's new hires who are looking for employment.

The Human Resources Committee should provide any further information or suggestions to staff for consideration.

8. CLASS AND COMP UPDATE / PAY PHILOSOPHY – (Discussion) – Presented by Becca Petitt and Eric Norenberg

Study Update

A Job Analysis Questionnaire (JAQ) and current job description has been completed by each staff member and reviewed by their supervisor and/or Agency Director, Executive Director, HR Officer, and the GovHR team. GovHR held virtual interviews with staff during the week of August 29th. Based on the results, GovHR has started to classify each position.

Simultaneously, the Wage and Benefit Surveys were sent to the list of identified comparable communities. The survey responses have been slow coming in and staff has made several follow-up calls to encourage participation. As responses continue to come in, GovHR will work to develop the compensation scale.

Pay Philosophy Discussion

In the interim, GovHR has asked the COG to think about its “Pay Philosophy.” A Pay Philosophy is a formal statement documenting the organization’s position about employee compensation. To be a competitive employer of choice, and to help attract, retain, and motivate employees, staff would like the Committee to consider and comment on the following draft Pay Philosophy:

The compensation philosophy of the Centre Region Council of Governments is based on a commitment to be a regional municipal service leader that hires, retains, and motivates highly qualified employees at all levels within the organization in order to provide cost-effective, consistent, and high-quality public services. To attract and retain quality talent, the COG has implemented an efficient wage compensation model in which paying above-market rates helps the organization realize increased effectiveness.

This means that the COG compensation leads the market by paying employees at the 65th percentile of the COG’s comparable organizations. The following goals are met through this compensation philosophy.

Goals

- *Attract, retain, and reward high quality employees,*
- *Incentivize employees to perform at the highest level, improve their knowledge, skills, and abilities (KSAs), and grow professionally,*
- *Be externally competitive for high quality talent,*
- *Be internally equitable across all positions,*
- *Be perceived by employees, elected officials, and citizens as understandable, fair, and equitable,*
- *Compliance with all applicable laws, as periodically amended, and be legally defensible,*
- *Be financially viable as well as palatable to COG municipal partners given existing economic conditions.*

This compensation philosophy and structure will be reviewed every three years to ensure the goals are still applicable and being met.

9. NOVEMBER MEETING DATE CHANGE

GovHR anticipates results of the Class and Comp will be ready to present in late November. Staff is asking the Committee to consider a Joint Meeting of the HR and Executive Committees on November 22, 2022, at 12:15PM. Ms. Cadematori is available that date to be in attendance and present the findings.

10. OTHER BUSINESS

- A. Matter of Record – The following represents a list of vacancies of COG full-time and part-time, year-round positions:
- **Administration** – HR Administrator – Currently advertising for this new position.
 - **Code** – Electrical Inspector/Plans Examiner – Mr. Tyler Morningstar accepted employment and began work on September 12, 2022.
 - **Fire** – Fire Director – Advertising closed for this position on September 19. A screening committee consisting of COG staff, Alpha Volunteer reps, and Municipal Managers are seeking to schedule virtual interviews with top candidates during the week of October 17th.
 - **Parks** – Caretaker I – Remains vacant and is currently being advertised.
 - **Planning** – Senior Land Use Planner – Interviews are scheduled.
- B. Matter of Record – Year-end tasks have begun as staff start the annual evaluation process to be completed by December 1, as well as preparation for the open enrollment period in November.
- C. Matter of Record – As recommended by MRM Trust, a Physician's Panel was implemented on October 1, 2022. The panel will be available for employees who suffer a work-related injury. The process is expected to help with rapid appointment scheduling, priority appointments, and coordination of medical for injured employees.
- D. Matter of Record – Mr. Norenberg has scheduled the next COG Leadership Training for October 21. The topic presented will address Employee Retention and Generational Differences in the Workforce.

11. CALENDAR

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#)

12. HELPFUL REFERENCE LINKS

Repositories of helpful COG information have been assembled for use by elected officials, COG staff, and others:

- Governance policies, procedures, and other related documents can be viewed on SharePoint by clicking [here](#) or going to <https://www.crcog.net/governance>.
- Updates on current COG Studies and Projects can be found by clicking [here](#) or going to <https://bit.ly/3vZP8Zs>.
- The Whitehall Road Regional Park project site facilitates easy access to documents, resources, and current information about the project. Staff continues to develop and update the site which can be found at <https://www.crcog.net/wrrpinfo guide>.
- COG Facilities Reference information can be found at: <https://bit.ly/3qnEbMA>. The Facilities Committee uses this information as a collection point and serves as a resource for new members of the Committee as well as others. Please contact Kathy Bisko at kbisko@crcog.net for access.

13. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
04	Human Resources Committee Meeting Minutes – August 3, 2022
06	Fire Department Staffing Narrative

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

LAND USE AND COMMUNITY INFRASTRUCTURE COMMITTEE AND CENTRE REGIONAL PLANNING COMMISSION JOINT MEETING

Hybrid Meeting

Thursday, October 13, 2022

12:15 PM

GENERAL MEETING INFORMATION	
RSVP	To ensure an overall quorum of members, please let us know how you intend to participate: https://us02web.zoom.us/meeting/register/tZckdOyuqT8pGdyQsq35uQUjuieu16GvlZDW
Remote Participants	To attend via Zoom: https://us02web.zoom.us/meeting/register/tZckdOyuqT8pGdyQsq35uQUjuieu16GvlZDW To attend by phone: +1 301 715 8592 Meeting ID: 839 3567 4338
In-Person Participants	COG Building – Forum Room 2643 Gateway Drive, State College PA 16801
Meeting Contact: Marcella Hoffman email: mhoffman@crcog.net 814-231-3050	
Click HERE to locate the AGENDA and ATTACHMENTS <i>Should you desire to annotate any attachments, you must download them first</i>	

- The chat feature for this meeting will be disabled. A recording of the meeting will be made available on the COG website upon its conclusion.
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- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the Land Use and Community Infrastructure Committee on our website, please click [HERE](#). Click [HERE](#) for information regarding the Centre Regional Planning Commission

**LAND USE AND COMMUNITY INFRASTRUCTURE (LUCI) COMMITTEE
AND CENTRE REGIONAL PLANNING COMMISSION (CRPC)
JOINT MEETING**

Hybrid Meeting
October 13, 2022
12:15 PM

AGENDA SUMMARY

1.	CALL TO ORDER AND ROLL CALL
2.	INTRODUCTIONS
3.	PUBLIC COMMENTS
4.	NEW AGENDA ITEMS
5.	CONSENT AGENDA
CA1	Approval of Minutes: March 3, 2022 – Regular LUCI Committee Meeting
CA2	Approval of Minutes: March 3, 2022 – Regular CRPC Meeting
6.	COG COMMITTEE REPORTS
7.	FIVE-YEAR REVIEW OF THE RGB AND SSA IMPLEMENTATION AGREEMENT
8.	INTRODUCTION TO THE CCMPO STRATEGIC PLAN
9.	STATE COLLEGE AREA CONNECTOR (SCAC) UPDATE
10.	OTHER BUSINESS
11.	ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 4

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

LAND USE AND COMMUNITY INFRASTRUCTURE (LUCI) COMMITTEE AND CENTRE REGIONAL PLANNING COMMISSION MEETING

Hybrid Meeting

Thursday, October 13, 2022

12:15 PM

Agenda

1. CALL TO ORDER AND ROLL CALL

Mr. Hameister will call the meeting to order. Mrs. Hoffman will take a roll call of Committee and Commission members.

2. INTRODUCTIONS

Mr. Hameister will ask for introductions.

LUCI COMMITTEE	CRPC	REPRESENTING
Eric Bernier	Ray Forziat, Chair	College Township
Lisa Strickland, Vice Chair	Ellen Taricani	Ferguson Township
Ron Servello	Andrew Meehan, Vice Chair	Halfmoon Township
Denny Hameister, Chair	Chris Gamble	Harris Township
Elliot Abrams	Brian Rater	Patton Township
Deanna Behring	Josh Portney	State College Borough
Neil Sullivan	Neil Sullivan	Penn State University

3. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

4. NEW AGENDA ITEMS

Members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair.

5. CONSENT AGENDA (Action)

- CA-1 The minutes of the September 1, 2022 LUCI Committee meeting are **enclosed**.
- CA-2 The minutes of the September 1, 2022 CRPC meeting are **enclosed**.

CA-1 and CA-2 should be approved without objection.

6. COG COMMITTEE REPORTS

At the January 12, 2022 meeting, the LUCI committee members agreed to include an item for Committee reports. The Chair should request any reports from members or staff.

7. FIVE-YEAR REVIEW OF THE REGIONAL GROWTH BOUNDARY (RGB) AND SEWER SERVICE AREA (SSA) IMPLEMENTATION AGREEMENT (Discussion) - presented by Jim May

This item provides information regarding the required five-year review of the RGB and SSA Implementation Agreement. The Agreement was initially adopted in 2006, and was reviewed on a five-year cycle in 2013, and 2018. The major changes from 2013 are summarized below. No changes were made in 2018.

2013 changes include:

- The addition of a section authorizing municipalities to consider limited expansions of the RGB and SSA without requiring COG General Forum approval. This was included to give municipalities flexibility to review and approve smaller expansions to the RGB and SSA in a more expedited manner.
- Inclusion of a project specific development agreement for projects that expanded the RGB and SSA. This provision also required the developer to obtain a building permit within five years of approval. This provision was inserted to assure that land in the expansion area was needed to accommodate growth and was being developed in a timely manner to serve that growth.

The primary emphasis of the CRPA changes proposed during this review cycle are to clarify the processes in the Agreement. Portions of the text in the Agreement that explained why the COG had an Implementation Agreement have been deleted from the Agreement and included in several appendices that will be included with the Agreement. This includes **enclosed** flow charts of the processes and the Regional Growth Boundary and Sewer Service Area at a Glance document. No major changes to the processes are recommended by staff during this review cycle.

The LUCI Committee and CRPC should provide any comments or suggestions. CRPA staff is available to provide a presentation at municipalities at the request of LUCI Committee or CRPC members.

No action is required on this item.

8. INTRODUCTION TO CENTRE COUNTY METROPOLITAN PLANNING ORGANIZATION (CCMPO) STRATEGIC PLAN (Discussion) - presented by Jim Saylor

This item provides a brief introduction and overview of the operations based strategic plan being undertaken by CCMPO, including a summary of the topics considered and the timeline for completion. A presentation is **enclosed** with additional information.

No action is required on this item.

9. STATE COLLEGE AREA CONNECTOR (SCAC) UPDATE (Discussion) - presented by Jim Saylor

At the September 14 CCMPO Technical Committee meeting, the SCAC project team announced that they had received concurrence from cooperating resource agencies on the three alternatives to be recommended in the Planning and Environmental Linkages (PEL) study for the project.

A summary of the status and pending events in the process will be provided. A presentation is **enclosed** with additional information.

No action is required on this item.

10. OTHER BUSINESS

- a. Matter of Record - The next meeting of the LUCI Committee will be held on November 3, 2022, at 12:15 p.m. The meeting will be a hybrid meeting. Potential agenda items include an update on preparing for the Comprehensive Plan Update, a presentation on the Centre County Solutions-Based Affordable Housing Study, an update on the Regional Development Capacity Report, and review of the amended Meeks Lane Act 537 Special Study.
- b. Matter of Record - The next meeting of the CRPC will be held on November 3, 2022, at 7:00 p.m. The meeting will be a hybrid meeting. Potential agenda items include review and comments on the College Township Pedestrian Facilities Master Plan, an update on preparing for the Comprehensive Plan Update, a presentation on the Centre County Solutions-Based Affordable Housing Study, an update on the Regional Development Capacity Report, and review of the amended Meeks Lane Act 537 Special Study.
- c. Matter of Record - The Centre Regional Planning Agency has created the "Regional Growth Boundary and Sewer Service at a Glance" document. This document provides the background and history of the RGB and SSA and other useful information about why the Centre Region has this important growth management tool. A GIS story map and

downloadable PDF can be found at: <https://www.crcog.net/index.asp?SEC=E44AA69C-29BF-4069-B061-C2B3FDD7A182>.

- d. Matter of Record – PennDOT has announced two public meetings regarding the State College Area Connector will be held the evenings of October 19 and 20 at Mount Nittany Middle School. The details for both meetings are **enclosed**.
- e. Matter of Record – On September 9, 2022, COG was informed that the ICLEI Action Fund will combine Round 1 and 2 applicants and up to three awards will be made from the combined pool of 30-35 applications. Notification of awards will now be in late October. For more information on the proposal for a Regional Energy+ Program visit: <https://www.crcog.net/repp>.
- f. Matter of Record – Overviews of the CRPA and CCMPO detailed budgets will be included in the SharePoint folder after review by the COG Finance Committee on October 11, 2022. Mr. May or Mr. Saylor will be able to answer any questions regarding the budgets.
- g. Matter of Record – Initial draft goals and strategies from the Centre County Solutions-Based Affordable Housing Study were sent to the Centre County Planning and Community Development Office and the CRPA for review the week of September 5, 2022. The seven draft summary goals are:
 1. Educate the general public and elected officials on the need to create and preserve affordable housing throughout the County.
 2. Strengthen existing partnerships and establish new ones to foster a cooperative environment where community leaders are working together to actively solve the barriers to expanding the housing supply in Centre County.
 3. Establish financial mechanisms for long-term sustainable investment in affordable housing.
 4. Expand the overall supply of housing through local zoning and the land development process.
 5. Expand the overall supply of housing with a focus on affordable housing.
 6. Preserve existing affordable housing.
 7. Expand the capacity of the existing community land trusts to allow them to participate at a higher level in the creation of affordable housing.

The CRPA requested that the consultant include specific strategies to achieve the following goals based upon input from previous meetings with the LUCI Committee and the CRPC:

- Build partnerships, integrate activities, and collaborate more effectively to combine related activities to achieve more effective results.
- Manage, maintain, and preserve existing housing stock, particularly housing nearing the end of contractual obligations for affordability.
- Provide housing options that give people in all stages of life and economic means to have safe, stable, and affordable housing.
- Reform zoning regulations and reduce barriers to development of mixed-income housing that offer choice to a range of households in a variety of neighborhoods.

- Proactively pursue opportunities for “naturally occurring” affordable housing, particularly aging student housing stock.

Each goal has three or four specific strategies and includes the entity responsible for the strategy, potential partners, source of funds, and timeline. The consultant is expected to have incorporated staff comments in the document later in October.

h. Matter of Record – The September 2022 CRPA Activity Report is **enclosed**.

11. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
5.1	September 1, 2022 LUCI Committee Minutes
5.2	September 1, 2022 CRPC Minutes
7a.	Flow Chart – Regional Approval Required
7b.	Flow Chart – Regional Approval Not Required
7c.	Regional Growth Boundary and Sewer Service Area at a Glance
8.	CCMPO Strategic Plan Update Presentation
9.	State College Area Connector (SCAC) Presentation
10d.	State College Area Connector Public Meeting Dates in October
10f.	CRPA and CCMPO detailed budget overviews (to be placed in the SharePoint folder after Finance Committee meeting on October 11, 2022)
10h.	September 2022 CRPA Activity Report

**CENTRE REGION COUNCIL OF GOVERNMENTS (COG)
LAND USE AND COMMUNITY INFRASTRUCTURE (LUCI) COMMITTEE**

Minutes

Thursday, September 1, 2022

(please refer to the COG audio/video meeting file website when referencing timestamps)

Mr. Hameister called the Thursday, September 1, 2022 hybrid meeting of Land Use and Community Infrastructure (LUCI) Committee to order at 12:15 p.m. A roll call by Mrs. Hoffman was conducted.

Members Present: Denny Hameister, Harris Township; Lisa Strickland, Ferguson Township; Eric Bernier, College Township; Deanna Behring, State College Borough; Ronald Servello, Halfmoon Township, and Neil Sullivan, Penn State University

Others Present: Jim May, Centre Regional Planning Agency (CRPA) Director; Jim Saylor, Principal Transportation Planner; Pam Adams, CRPA Sustainability Planner; Greg Kausch, CRPA Senior Transportation Planner; Marcella Hoffman, CRPA Office Manager; Scott Binkley, COG Administration Office Manager; Lindsay Schoch, College Township Principal Planner; Ben Burns, Herbert, Rowland & Grubic Inc.; Shelby McVey, Herbert, Rowland & Grubic Inc.

PUBLIC COMMENTS (00:00:55)

There were no comments from the public.

NEW AGENDA ITEMS (00:01:13)

There were no requested additions to the agenda.

CONSENT AGENDA (00:01:28)

Approval of Minutes

Motion was made by Ms. Strickland and seconded by Mr. Servello to approve the minutes of the August 4, 2022 meeting of the LUCI Committee, as presented. The motion carried 6-0 (Mr. Abrams was not in attendance)

COG COMMITTEE REPORTS (00:2:02)

There were no reports.

THE REGIONAL GROWTH BOUNDARY AND SEWER SERVICE AREA AT A GLANCE (00:02:20)

The LUCI Committee received a report from Mr. May regarding the evolution of the Regional Growth Boundary (RGB) and Sewer Service Area (SSA) over the past 46 years. CRPA staff developed a document that serves as a summary of the major reasons why the Region established an RGB and SSA, provides a timeline of the evolution of the RGB and SSA, and provides some additional information that residents and elected officials will find useful.

Mr. Hameister asked staff to consider expanding on the information regarding the Act 537 Sewage Facilities Plan contained in the document, specifically about the impact this plan has on smaller neighborhoods, and the three-to-six-year sewage pumping cycle program and how it is related to the Act 537 Sewage Facilities Plan and the SSA. Mr. Bernier recommended that staff look into doing lunch and learns for elected officials, specifically to the University Area Joint Authority (UAJA) and the two water providers, the State College Borough Water Authority and the College Township Water Authority. Mr. Bernier stated with the influx of new elected officials, this type of training is beneficial, especially since the Centre Region Comprehensive Plan update will take place in the near future.

INITIAL DRAFT OF THE AMENDED REGIONAL GROWTH BOUNDARY AND SEWER SERVICE AREA IMPLEMENTATION AGREEMENT (00:11:27)

The LUCI Committee received a presentation from Mr. May regarding the initial draft update of the Regional Growth Boundary and Sewer Service Area (RGB and SSA) Implementation Agreement. Mr. May explained that the Agreement is required to be reviewed every five years, which means that the Agreement will need to be reviewed and updated by the end of 2023. Staff is not proposing any substantive changes to the process to request an expansion of the RGB and SSA or the process to review rezoning requests outside of the RGB and SSA. Changes are primarily intended to clarify the process by removing the background, history, and other information from the agreement and include it in appendices instead.

Mr. May summarized the main proposed changes:

- The Purpose section has been simplified and moved to the beginning of the Agreement. Some content from the current Purpose section be included in the Regional Growth Boundary and Sewer Service Area at a Glance document, which will be included as an Appendix to the Implementation Agreement.
- The Background section has been deleted and is now included in the Regional Growth Boundary and Sewer Service Area at a Glance document. Appendices are adopted by reference only and are intended to provide clarity to the Agreement.
- The approval processes for Development of Regional Impact (DRI) Applications are now illustrated in an Appendix to provide clarity.
- The “Development of Regional Impact – Limited Review Process” may be deleted and replaced with “THE PROCESS – GENERAL FORUM ACTION NOT REQUIRED”. The “Limited Review Process” may not be necessary since there will be a section that can be utilized by the municipalities to consider smaller proposals.

Ms. Behring communicated that staff should stress that these proposals do not simplify any requests to expand the RGB and SSA; instead, these proposals clarify the process in which a resident would have to follow when requesting an expansion to the RGB and SSA.

In response to a question from several committee members regarding clarification of the “Limited Review Process”, Mr. May explained that this part of the process is not a full blown DRI request; however, it would still go to the General Forum for action. Mr. May went on to clarify that the Limited Review Process requires the applicant to go through the whole DRI process, but with limited reviews. The Limited Review Process is determined by the location, character, and magnitude of the development, and the applicant has the burden to show that the project has limited impacts. Whereas the General Forum Action Not Required process would allow each municipality that has land outside of the RGB and SSA to expand the boundaries by a maximum of 50 equivalent dwelling units (EDUs), not to exceed 12 acres during the five years following the execution of the Implementation Agreement. This process had a specific clause causing it to expire in 2018.

In response to a question from Ms. Strickland regarding the timeline of the proposed updates, Mr. May explained that the Implementation Agreement has to be updated by October of 2023. Both the LUCI Committee and the Centre Regional Planning Commission will review the proposed amendments, and then the Centre Region municipalities will review the amendments in early 2023.

Mr. May communicated that he will keep the LUCI Committee up to date on where the proposed amendments are at in the update process.

OTHER BUSINESS (00:35:00)

The next meeting of the LUCI Committee will be held on October 13, 2022 at 12:15 p.m. using hybrid meeting technology. This meeting is a joint meeting with the Centre Regional Planning Commission. Tentative agenda items include Five-year review of the RGB and SSA Implementation Agreement; Introduction to the CCMPO Strategic Plan; State College Area Connector (SCAC) Update; and an update on the Regional Development Capacity (REDCAP) Report.

ADJOURNMENT

There being no other business, the September 1, 2022 LUCI Committee meeting was adjourned at 12:58 p.m.

Respectfully submitted,

Marcella Hoffman
Recording Secretary

CENTRE REGIONAL PLANNING COMMISSION

Minutes

Thursday, September 1, 2022

(please refer to CNET's [www.cnet1.org] recording when referencing timestamps)

Mr. Meehan called the Thursday, September 1, 2022 hybrid meeting of the Centre Regional Planning Commission (CRPC) to order at 7:00 p.m. Mrs. Hoffman conducted a roll call of Commission members.

Members Present: Ray Forziat, College Township; Andrew Meehan, Halfmoon Township; Chris Gamble, Harris Township; Ellen Taricani, Ferguson Township; Josh Portney, State College Borough; Brian Rater, Patton Township; Neil Sullivan; Penn State University

Others Present: Jim May, Centre Regional Planning Agency (CRPA) Director; Mark Boeckel, CRPA Principal Planner; Jim Saylor, CRPA Principal Transportation Planner; Pam Adams, CRPA Sustainability Planner; Marcella Hoffman, CRPA Office Manager; John Wilson, State College Borough Zoning Officer; Greg Garthe, State College Borough Senior Planner

PUBLIC COMMENTS (00:02:17)

There were no public comments; however, Josh Portney introduced himself as the State College Borough's new Planning Commission representative.

NEW AGENDA ITEMS (00:04:08)

There were no requested additions to the agenda.

REGIONAL INTEREST ITEMS (00:04:20)

- a. **College Township** – Mr. Forziat reported that the Planning Commission review two small subdivision plans, and the RFQ Committee continues to review RFQ proposals for a consultant to assist with the Small Area Plan implementation. Lastly, the Planning Commission will receive a presentation from Alpha Fire Chief, Steve Bair, regarding the fire code.
- b. **Ferguson Township** – Dr. Taricani communicated that the Ferguson Township Planning Commission reviewed a land development for a Rutter's gas station at the corner of Blue Course Drive and West College Avenue. In addition, the Township is accepting public comments for the update of the Terraced Streetscape District along West College Avenue.
- c. **Halfmoon Township** – Mr. Meehan communicated that Half Moon Acres land development plan was denied by the Township Board of Supervisors; however, the Planning Commission is currently reviewing a subdivision plan for the same property.
- d. **Harris Township** – Mr. Gamble reported that the Planning Commission has been meeting with the Official Map Committee over the past six months to update the Township's Official Map. In addition, the Township conducted a survey to gather resident and stakeholder input regarding future connectivity in the Township. Mr. Gamble also mentioned that the Village Parking Committee has been working on ordinance amendments to address issues that have come up regarding parking in the Village of Boalsburg.
- e. **Patton Township** – Mr. Rater reported that the Planning Commission forwarded the proposed Bicycle Parking regulations to the Board of Supervisors for consideration of adoption. After the CRPC reviews the proposed ordinance tonight, the Supervisors will hold a public hearing for the proposed ordinance on September 14. In addition, Patton Crossings is continuing with its development, the next of which is Centre First, a bank. Lastly, Toftrees West is also being developed, with the planned medical facility along Waddle Road being built presently and more residential housing in the near future.

- f. State College Borough** – Mr. Portney communicated that the Planning Commission has been reviewing several regulations as part of the Zoning rewrite: fence regulations and off-street parking regulations. In addition, the Borough is engaged with the West College Avenue housing development in Ferguson Township since it borders the Borough. Lastly, the Planning Commission reviewed the proposed amendments to the Signature Development Overlay District that the CRPC will review at the meeting tonight.
- g. Penn State University** – Mr. Sullivan reported that the University has begun its Bicycle Master Plan update. The consultant for the update has started their analysis of the current system and facilities and will soon begin reaching out to community members for input regarding measuring existing biking levels on campus, with both Spin bikes and people-owned bikes. The consultant will develop a comprehensive plan that will include stakeholder feedback and implementation strategies to help tie the campus system into surrounding municipal transportation systems.

CRPA ACTIVITY REPORT (00:18:06)

Mr. Boeckel communicated that the next CRPC meeting will be a joint meeting with the COG Land Use and Community Infrastructure (LUCI) Committee held on Thursday, October 13 at 12:15 PM using hybrid meeting technology. In addition, Ms. Leslie Warriner has been hired as the Senior Land Use Planner that will provide local planning support to Patton Township. Staff is continuing to advertise and recruit for the Halfmoon Township local planning position.

CONSENT AGENDA (00:19:47)

- a. Approval of Minutes**
June 2, 2022 CRPC Minutes
- b. Proposed Amendments to Off-Street Parking Regulations – State College Borough**
Proposed amendments to permit the installation of mechanical parking systems within enclosed parking structures.
- c. Proposed Amendments to Fence Regulations – State College Borough**
Proposed amendments to clarify zoning regulations for properties with three front yards.
Motion was made by Mr. Portney and seconded by Mr. Gamble that the CRPC approve the Consent Agenda items as presented. The motion carried unanimously.

ACTION AGENDA

- a. Proposed Amendments to the Signature Development Overlay District Regulations – State College Borough (00:20:38)**

The CRPC received a brief presentation from Mr. Garthe, State College Borough Senior Planner, regarding proposed amendments to the Commercial Incentive District's Signature Development Overlay District. The Borough is proposing the removal of non-owner-occupied bonus areas within the Signature Development Overlay District. Mr. Garthe explained that the Signature Development Overlay allows for increased building height, floor area ratio (FAR), and other development incentives when a developer satisfies a series of conditions and obtains a Conditional Use permit from the State College Borough Council. This bonus allows for additional residential FAR when the use is not owner-occupied.

Based upon recent discussions between the Borough Council, Planning Commission, and Zoning Revision Committee, a draft ordinance has been prepared that would remove the non-owner-occupied bonus area and associated text from the Signature Development Overlay District. If the

non-owner-occupied bonus is removed, no more than 60% of the gross floor area of future Signature Development project could be utilized for residential uses.

Commission members asked several clarifying questions, specifically regarding the reason for the proposed amendments to the Signature Development Overlay District, vacant commercial spaces in existing development projects, and future consideration for reducing the maximum height of structures; all of which were addressed by Mr. Garthe. The Commission did not offer any specific comments for consideration by the Borough Council.

Motion was made by Mr. Sullivan and seconded by Mr. Portney to direct staff to prepare a comment letter and recommend State College Borough Council adopt the proposed amendments to the Signature Development Overlay District. The motion carried unanimously.

b. Bicycle Parking Regulations – Patton Township (00:30:19)

The CRPC received a presentation from Mr. Boeckel regarding Patton Township's proposed Bicycle Parking regulations for future multi-family residential and non-residential developments.

Mr. Boeckel explained that the proposed bicycle parking regulations provided minimum requirements and standards for short-term and long-term parking, general requirements on the location of bicycle parking, and motor vehicle parking credit based upon bicycle parking provided. Amendments are also proposed to the definitions section as well as two other sections of the zoning ordinance to ensure consistency with the proposed bicycle parking regulations.

Several CRPC members asked clarifying questions regarding the application of the regulations, protected long-term bicycle parking, and potential safety issues for e-bikes in long-term parking that were addressed by Mr. Boeckel, but the CRPC did not offer any specific comments for consideration by the Patton Township Board of Supervisors.

Motion was made by Dr. Taricani and seconded by Mr. Rater to direct staff to prepare a comment letter and recommend Patton Township Board of Supervisors adopt the proposed Bicycle Parking regulations. The motion carried unanimously.

POLICY AGENDA

a. Overview of the Regional Growth Boundary and the Sewer Service Area (00:41:45)

The CRPC received a presentation from Mr. May regarding the evolution of the Regional Growth Boundary (RGB) and Sewer Service Area (SSA) over the past 46 years. CRPA staff developed a document that serves as a summary of the major reasons why the Region established an RGB and SSA, provides a timeline of the evolution of the RGB and SSA, and provides some additional information that residents and elected officials will find useful.

In response to a question from Mr. Portney regarding expanding the RGB and SSA, Mr. May explained that although there is capacity at the Spring Creek Pollution Control Facility to treat more wastewater than is currently treated, the governing bodies of the Centre Region COG have indicated that they want more intensive development in regions and areas that are already developed. For example, existing infrastructure inside the RGB and SSA can be used to increase development; and the protection and preservation of agricultural lands, forested areas, and environmentally sensitive areas outside of the RGB and SSA are a priority in the Region. Mr. Boeckel added that the 10.6-million-gallon capacity is a treatment capacity, but there is also a discharge capacity limitation of 6 million gallons per day into Spring Creek. In addition, the University Area Joint Authority (UAJA) can produce up to 3 million gallons per day of beneficial reuse water that can be discharged or reused in other locations to reduce flow into Spring Creek.

COMMITTEE AND LIAISON REPORTS (00:51:51)

- a. Centre County Metropolitan Planning Organization (CCMPO) Report - Mr. Saylor reported that the CCMPO will meet in September to consider and discuss several items: approval of a public comment period for the Public Participation Plan (PPP) update, the introduction of the CCMPO Strategic Plan that will analyze how and the ways in which the CCMPO operates, an update on the State College Area Connector (SCAC) project and Draft Planning and Environmental Linkages (PEL) Study, a report of the findings of the Bipartisan Infrastructure Law (BIL) Subcommittee to consider an approach to apply for funding for Centre County projects, and consideration of providing comments for the proposed Greenhouse Gas Emissions Performance Measures.

Mr. Saylor communicated that the next phase of the Atherton Street project is underway, and Atherton Street will remain closed over the Labor Day weekend until Tuesday. Mr. Saylor reported that the Route 26/45 Intersection project in Ferguson Township is underway and should wrap up before the end of this year. Lastly, PennDOT will open applications for its multimodal funding program on September 12 and applications are due on November 14. In addition, the Traffic Signal Technologies grant program opened today for applications and will close on September 30. Matching funds are not required for this grant program.
- b. State College Borough Water Authority (SCBWA) Liaison's Report - Mr. Boeckel communicated that the State College Borough Water Authority (SCBWA) met on August 18 and focused on improvements to the existing system and extension on Deans Way in Patton Township. In addition, there was discussion on moving forward with the removal of fluoride treatment in the water system.
- c. Parks and Recreation Authority Report - Mr. May communicated that the Millbrook Marsh Nature Center Spring Creek Building Phase 2 is out for bids and the CRPR is on track to award a contract in September. In addition, the feasibility study for the Millbrook Marsh Boardwalk is moving forward with the consultant performing geotechnical borings to figure out how to keep the boardwalk in place. Plant inventory and other environmental work is being performed, along with a cost estimate to repair the boardwalk. Lastly, the Whitehall Road Regional Park restroom building is being built, and the grading for the park is being completed. Utility infrastructure installation will commence soon.
- d. University Area Joint Authority (UAJA) Liaison's Report - Mr. Boeckel stated that the University Area Joint Authority (UAJA) met on August 17 and discussed the disagreement between the UAJA and the SCBWA regarding the payment of rates for treatment of wastewater in the Borough of State College. Non-payment of the back fees and late penalties results in over \$400,000 owed to the UAJA, which will cause long-term financial issues for the Authority. The SCBWA and UAJA will meet on August 30 to begin resolving this issue.

OTHER BUSINESS (01:00:018)

The next meeting of the CRPC will be a joint meeting with the COG Land Use and Community Infrastructure (LUCI) Committee on Thursday, October 13, 2022 at 12:15 PM using hybrid meeting technology in the COG Forum room.

ADJOURNMENT

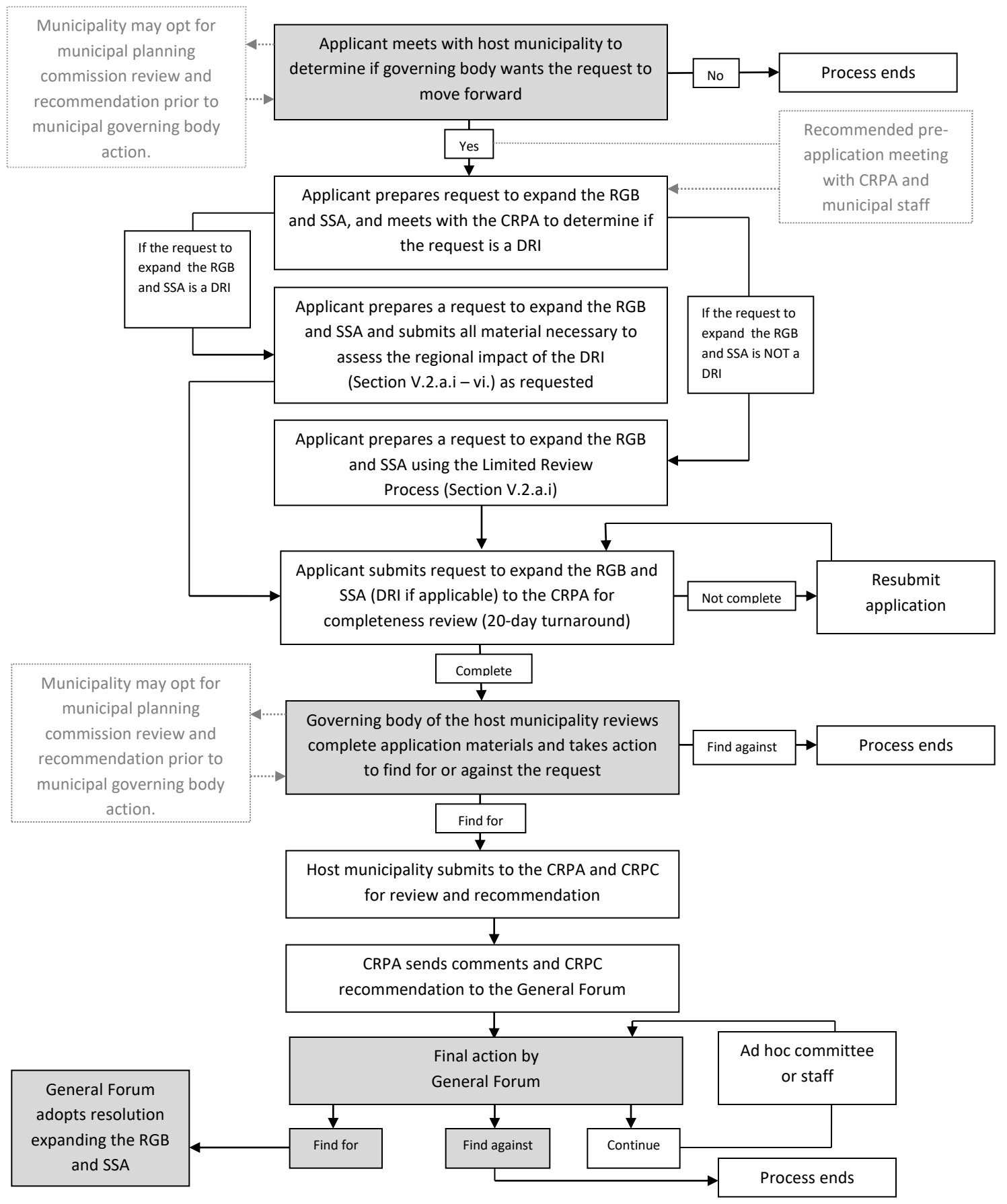
Mr. Portney moved to adjourn, seconded by Mr. Gamble. There being no other business, the September 1, 2022 CRPC meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Marcella Hoffman
Recording Secretary

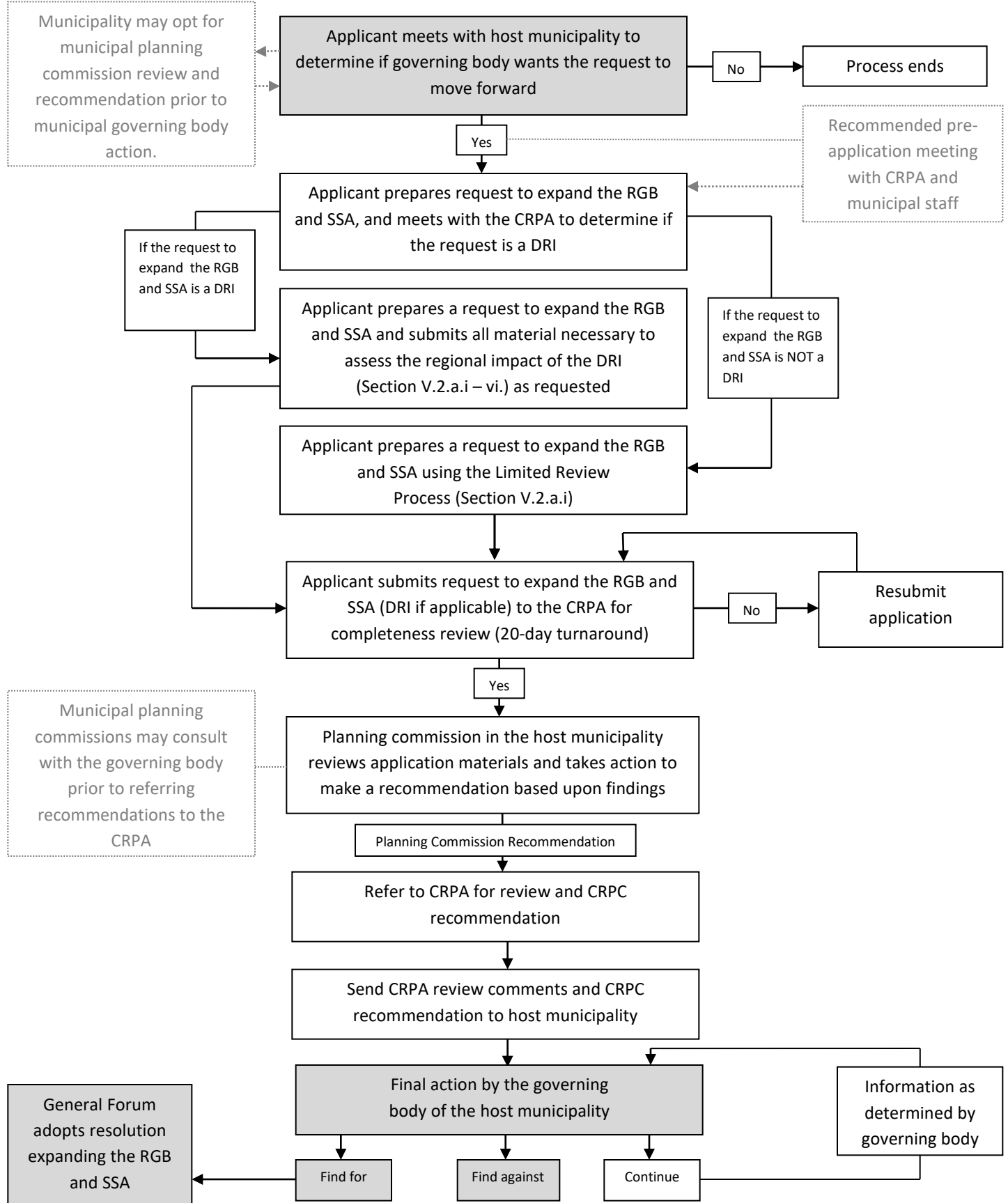
Request to Expand the Regional Growth Boundary and Sewer Service Area

DRAFT - General Forum Action Required



Request to Expand the Regional Growth Boundary and Sewer Service Area

DRAFT - General Forum Action Not Required





THE **REGIONAL GROWTH BOUNDARY** AND **SEWER SERVICE AREA** AT A GLANCE

August 2022





THE **REGIONAL GROWTH BOUNDARY** AND **SEWER SERVICE AREA** TODAY

In simple terms, the RGB and SSA is a boundary the Centre Region municipalities mutually agree upon to direct more urban development inside the line where there is infrastructure to serve development. Less intensive uses that do not require urban infrastructure, particularly public sewer, are located outside of the line. The RGB and SSA was formalized in 2000, but the growth management concept behind it has been utilized for more than 46 years. Over time, the initial growth concept and the formal RGB and SSA have contributed substantially to the physical growth of the Centre Region and how it looks today.

The Regional Growth Boundary and Sewer Service Area (RGB and SSA) was formally established over 20 years ago and marked the first time the Centre Region municipalities jointly approved a line on a map that required a property owner to go through a formal process to request expansion of the line. The process, when initially established, required unanimous approval of all municipalities to expand the RGB and SSA. Today five of the six Centre Region municipalities need to approve requests. The RGB and SSA is not amended frequently and was last amended in 2014, so today it does not tend to be a highly visible policy to residents in the Region. In fact, most people in the Region do not realize that there is an RGB and SSA, although it wields tremendous influence over how and where the Region grows.

So, what does it really mean to have implemented a long-term regional policy like the RGB and SSA over the past 46 years? It means:

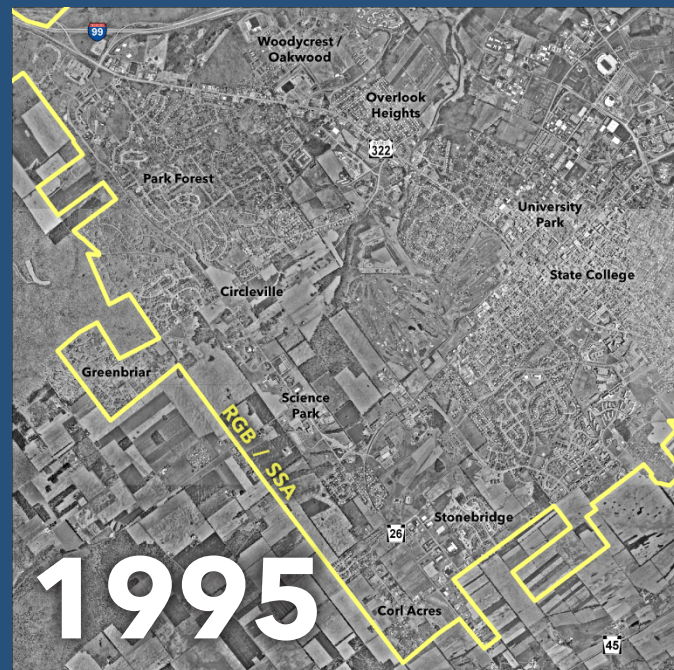
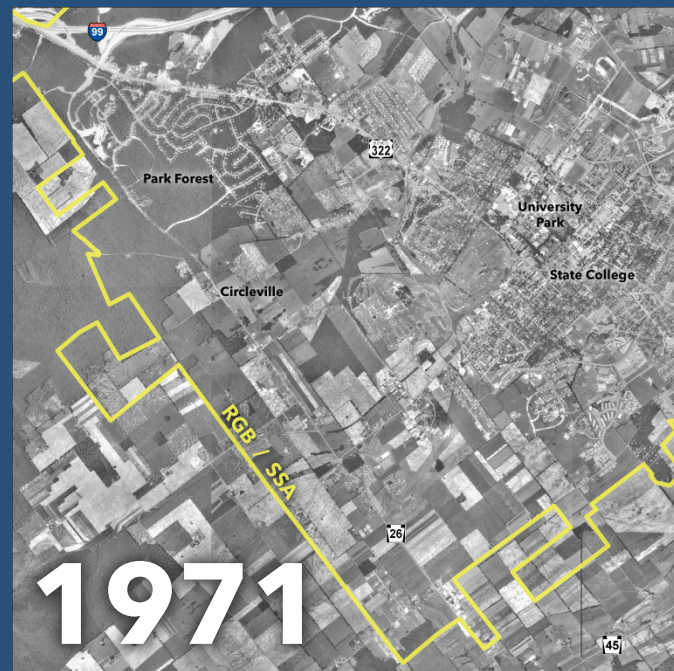
- Having a policy and process that guides how municipalities make decisions about where, how, and when to grow.
- Supporting a variety of housing types and neighborhoods. For example, residents can commute from nearly any rural area outside the RGB and SSA to work on the PSU campus, or downtown State College in 20 minutes or less.
- Having a development pattern inside the RGB and SSA that supports transportation alternatives such as CATA, multi-use trails, and other means to connect neighborhoods to work, schools, and parks.
- Helping to preserve the agriculture heritage of the Region, along with the municipalities, farmers, and other conservation organizations.
- Giving all municipalities a voice in protecting shared resources from adverse impacts of development. For example, many potable water wells are in two or three municipalities, but potable water resources are vital to all residents in the Region.
- Efficiently using existing infrastructure instead of building new roads, water and sewer lines, and other infrastructure to serve new development.

BACKGROUND AND HISTORY

The Regional Growth Boundary and Sewer Service Area (RGB and SSA) has evolved over more than 46 years since the initial adoption of a Primary Growth Area in the 1976 Comprehensive Plan. The concept was initially a regional-level policy, adopted by municipal resolution to guide where the Centre Region municipalities wanted to direct growth as part of the Centre Region Comprehensive Plan. For many years there was no delineated boundary for growth, just a concept illustrated on a map, and written policies stating where the region should grow. The SSA is established within the Centre Region's Act 537 Sewage Facilities Plan and was first incorporated into the 1990 Comprehensive Plan, generally including the same area as the RGB. Today there is a one delineated line for both the RGB and SSA so that urban growth and service can be planned jointly. By consolidating these two geographic areas, the Centre Region municipalities are able to encourage growth in areas where public wastewater will be required for development and readily available.

The Primary Growth Area (1976), Future Growth Areas (1990), and the initial Regional Growth Boundary (2000) were maps with associated policies supporting a vision for growth in the Centre Region Comprehensive Plans. The Centre Region municipalities approve Centre Region Comprehensive Plans by adopting municipal resolutions. Resolutions are generally defined as a statement of policy by the governing body that a specific action be taken. For example, the specific action of a municipal resolution adopting a comprehensive plan would be for the municipality to plan for their municipality consistent with the goals, policies, actions, maps, and content in the comprehensive plan. This is particularly important for the Centre Region where a multi-municipal approach to planning has been utilized since the early 1960s to accomplish many goals that transcend municipal boundaries, including source water protection, open space preservation, farmland conservation, transportation, and other issues.

The Regional Growth Boundary and Sewer Service Area Implementation Agreement establishes a regional process to consider proposals to expand the RGB and SSA and provides the COG General Forum an advisory role in the review of major rezonings and text amendments outside the existing RGB and SSA. The Centre Region municipalities adopted the RGB and SSA Implementation Agreement by ordinance. Ordinances for the initial Implementation Agreement were signed in 2006. New ordinances were adopted in 2013 when the Implementation Agreement was updated. The Implementation Agreement was also reviewed in 2018 however, no changes were made so it was not necessary to adopt new ordinances.



TIMELINE OF THE REGIONAL GROWTH BOUNDARY AND SEWER SERVICE AREA

1976 to 1999 - Precursor to the Regional Growth Boundary

1976

The 1976 Comprehensive Plan identified a Primary Growth Area that designated a portion of the Centre Region with sufficient land for accommodating anticipated development with the least negative impact to the physical environment and the most efficient expansion of public services possible.

1990

The concept of a Primary Growth Area continued with some refinements in 1990. The 1990 Comprehensive Plan includes a map designating Future Growth Areas as a growth concept in the Region. This concept was like the Primary Growth Area in the 1976 Plan, but it expanded along transportation corridors and included historic villages such as Stormstown, Pine Grove Mills, Boalsburg, and Lemont, for example.

The 1990 Comprehensive Plan also contained a map showing Planned Sewer Service Areas. The area planned for public sewer service included the urbanized area and Pine Grove Mills, and some expansion areas adjacent to the urbanized area.


The Planned Sewer Service Areas map from the 1990 Comprehensive Plan was utilized to establish the Sewer Service Area for the University Area Joint Authority (UAJA).

2000 to 2013 - The Regional Growth Boundary is established, combined with the Sewer Service Area, and the RGB and SSA Implementation Agreement is approved


The 2000 Centre Region Comprehensive Plan further refined the Future Growth Areas map by establishing a specific RGB. The plan established policies to direct the majority of future growth into areas inside the RGB so that new development could be efficiently served by public utilities, services, and transit.

Between 2000 and 2005, there were extensive discussions regarding wastewater treatment constraints at the UAJA Facility and how additional capacity could be added to the Facility. Since that time, the UAJA has installed improvements that increased capacity in the beneficial reuse system and can now produce up to 3.0 million gallons of beneficial reuse water daily. The UAJA has also made several operational improvements that have increased treatment capacity.

The RGB and SSA were delineated as one boundary line in the 2005 Act 537 Sewage Facilities Plan Update to ensure coordination between regional land use planning efforts and sewage treatment and beneficial reuse capacity at the UAJA treatment plant. The RGB and SSA is the boundary within which public sewer will be provided in the future by the UAJA and where most of the new development will be focused.

- 
- Patton Township received an application to rezone property outside the RGB and SSA from Geisinger to build a medical facility in Patton Township. There was, however, not a formal process in place to determine how to expand the RGB. The COG General Forum formed an Ad Hoc Committee to determine how to review the rezoning request.
 - The process was also opened to property owners outside the RGB and SSA and a total of 26 requests were submitted to expand the RGB and SSA. Five requests were approved after an extensive review process.
 - The COG General Forum requested that the Centre Regional Planning Agency (CRPA) develop a formal process for the regional review and approval of proposed RGB and SSA expansions. This was completed in 2006 with the development of an Implementation Agreement. The process was adopted by municipal ordinance as the process going forward.


2013 to 2022 – The RGB and SSA is reaffirmed in the 2013 Comprehensive Plan and the RGB and SSA Implementation Agreement is refined and re-adopted.

- 
- The 2013 Comprehensive Plan retains the RGB and SSA as a primary tool to manage growth in the Centre Region.

2013


- 
- First update of the RGB and SSA Implementation Agreement since initial adoption. A five-year review cycle was added to the Agreement.

2018

- 
- COG Transportation and Land Use Committee (now the Land Use and Community Infrastructure Committee) reviewed the 2013 Agreement and did not recommend any changes.

Next update to the RGB and SSA

2023

- 
- Initiation of a Centre Region Comprehensive Plan Update.
 - Next five-year review of the RGB and SSA Implementation Agreement is required.



OTHER INFORMATION

How is the RGB and SSA supported by the municipalities?

The RGB and SSA is a policy adopted by the municipalities to guide growth in the Region. The municipalities implement the purposes of the RGB and SSA through their zoning regulations. For example, areas outside of the RGB are generally zoned for forest, agriculture, residential densities of no more than one dwelling unit per acre and other uses that support a rural environment. Inside the RGB and SSA, municipalities zone at higher residential densities, and more intense commercial and non-residential uses. This results in a regional development pattern where most growth is directed into the RGB and SSA with some growth outside.

How is wastewater treatment and reuse accommodated?

The University Area Joint Authority (UAJA) operates a wastewater plant known as the Spring Creek Pollution Control Facility. It was constructed in 1969 and is permitted to treat up to 10.62 million gallons per day. The Facility currently serves all Centre Region municipalities except Halfmoon Township. Halfmoon Township, by virtue of being in the Act 537 Sewage Facilities Plan, does have a stake in the Facility and could request sewer service in the future. Flows to the Facility in 2021 averaged 5.31 million gallons per day, or half of the permitted treatment capacity. The Pennsylvania Department of Environmental Protection (DEP) limits discharge from the Facility to Spring Creek to 6.0 million gallons per day. At this time, the UAJA has a beneficial reuse water treatment system in place that can produce up to 3.0 million gallons per day of reclaimed water that can be discharged or reused in other locations to reduce flow into Spring Creek. Per the most recent annual report (2021) from the UAJA to the DEP, the current facility is sufficient to prevent overload conditions.

Penn State owns and operates a wastewater treatment plant known as the Water Reclamation Facility (WRF), which provides sanitary sewer service to the University Park campus. A small portion of the College Heights neighborhood in State College Borough is treated at the WRF because the topography allows sewage transmission through a gravity line which flows downhill to the WRF. The WRF is designed to treat up to 3.0 million gallons per day. The Penn State WRF has zero discharge into a stream, which is unusual in Pennsylvania. Since 1983, Penn State has been recycling all of its treated effluent through a land application system known as the Living Filter.

Wastewater treatment outside the RGB and SSA is generally accommodated through individual on-lot septic systems. The DEP required the Centre Region to establish a sewage management program in the Act 537 Plan so that on-lot systems could be inspected and pumped on a regular basis. The Centre Region Code Administration and municipal Sewage Enforcement Officers implement the sewage management program for municipalities that have individual on-lot septic systems.

Is there sufficient land inside the RGB and SSA to accommodate anticipated growth?

The CRPA updates the Regional Development Capacity (REDCAP) Report every five years to estimate the amount of developable land inside the RGB and SSA. The 2017 REDCAP indicated that adequate residential and nonresidential development potential exists within the RGB and SSA to support growth beyond the 20-year planning horizon.

The REDCAP is in the process of being updated for 2022. This report is used to estimate the inventory of vacant land and potential redevelopment areas, ensuring that the Region can accommodate residential and nonresidential growth for the next 20 years. At all times, the Region should have a sufficient inventory of land inside the RGB and SSA to accommodate at least 20 years of forecast growth.

DEFINITIONS AND MORE INFORMATION

Centre Region Comprehensive Plan - A plan for the physical growth of the Centre Region.

Regional Growth Boundary – The Regional Growth Boundary is the boundary within which higher density development exists to support urban services including public sewer, public water, public transportation, fire, police, and schools efficiently and economically as noted in the Centre Region Comprehensive Plan.

Sewer Service Area – The Sewer Service Area is the location where public sewer service is provided or planned as identified in the Centre Region Act 537 Sewage Facilities Plan.

Sewage Management Plan - This plan requires that individual on-lot septic systems be inspected and septic tanks pumped on a regular basis outside the sewer service area.

Regional Growth Boundary and Sewer Service Area Implementation Agreement - Established a regional process to consider proposals to expand the RGB and SSA and provide the COG General Forum an advisory role in the review of major rezonings and text amendments outside the existing RGB and SSA. The Centre Region municipalities adopted the RGB and SSA Implementation Agreement by ordinance.

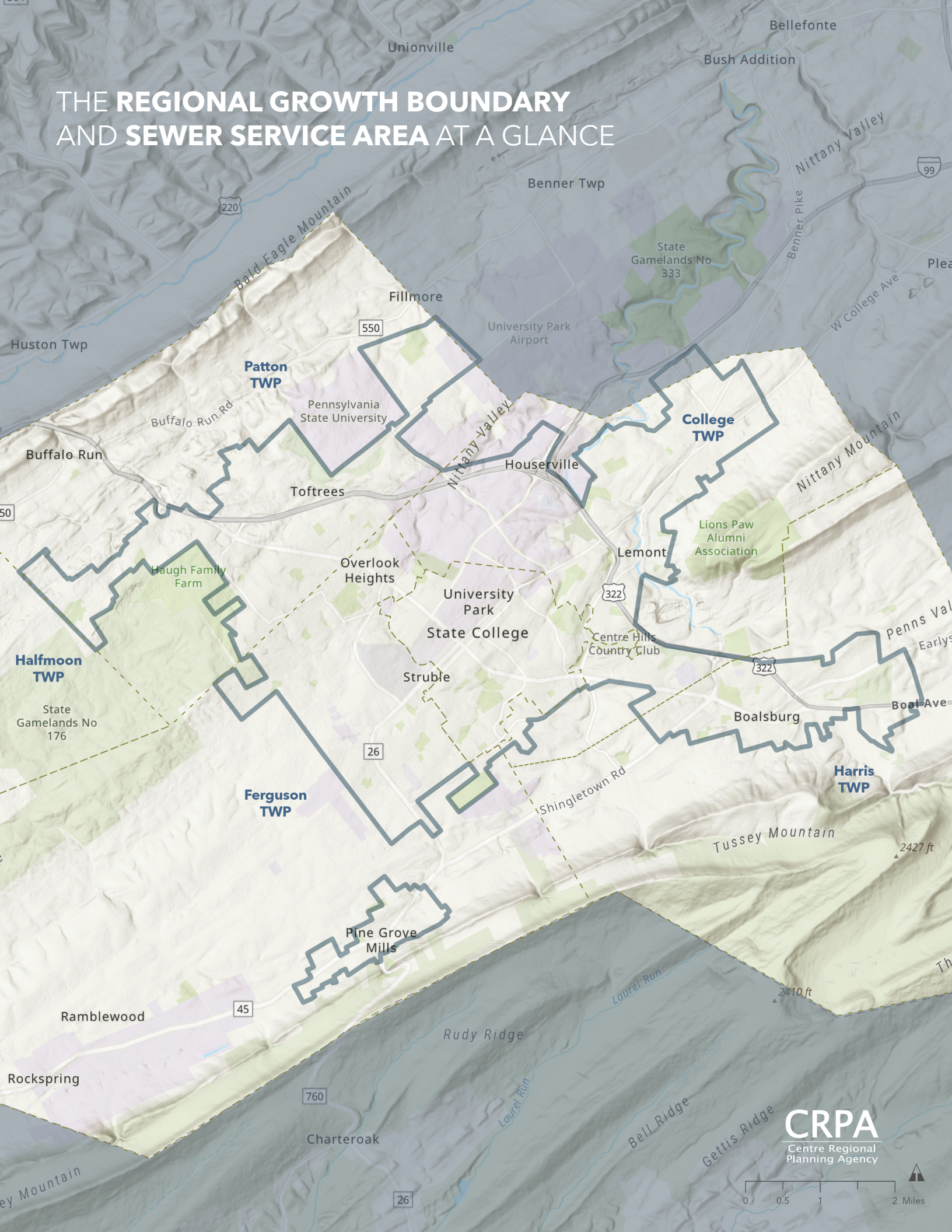
Act 537 Sewage Facilities Plan – Pennsylvania’s Act 537 requires that municipalities develop and implement a comprehensive sewage facilities plan that addresses present and future sewage disposal needs. The six Centre Region municipalities maintain one Act 537 Plan to accommodate this requirement for the entire region.

COG General Forum - Is comprised of the 32 elected officials from College, Ferguson, Halfmoon, Harris, and Patton Townships, and the Borough of State College. The COG fosters cooperative efforts to resolve regional problems, determine policies, and to formulate plans and programs to meet regional needs.

Where to get more information:

www.crcog.net
Centre Region Comprehensive Plan
Centre Region Climate Action and Adaptation Plan
Centre Region Act 537 Sewage Facilities Management Plan
Centre Region Land Consumption Study – 2020
Regional Development Capacity (REDCAP) Report
Sustainability of Agriculture in the Centre Region
Wastewater and Beneficial Reuse Story Map
RGB and SSA Implementation Agreement

THE REGIONAL GROWTH BOUNDARY AND SEWER SERVICE AREA AT A GLANCE



Centre County Metropolitan Planning Organization (CCMPO) Strategic Plan

LAND USE AND COMMUNITY INFRASTRUCTURE (LUCI) COMMITTEE
AND CENTRE REGIONAL PLANNING COMMISSION MEETING

October 13, 2022

CCMPO History

- **1982** - Centre Region MPO formed, following the establishment of the State College PA Urbanized Area.
 - The new MPO succeeded the Centre Region Area Transportation Study (CRATS).
- **By 2003** - Centre Region MPO included a geographic area that entailed 9 municipalities.
- **January 2004** - Centre Region MPO expanded to become a countywide organization, the Centre County MPO or CCMPO.

What is the Strategic Plan?

The CCMPO wishes to adapt and strengthen operations to ensure that routine activities are aligned with the future demands, priorities and expectations of county residents; federal, state, county and municipal entities; and private sector stakeholders.

Areas of Interest:

- ▶ MPO and Committee Structure
- ▶ Meeting Frequency and Mechanics
- ▶ Member Terms, Appointments and Orientation

18
VOTING
MEMBERS



Voting Member Representation **

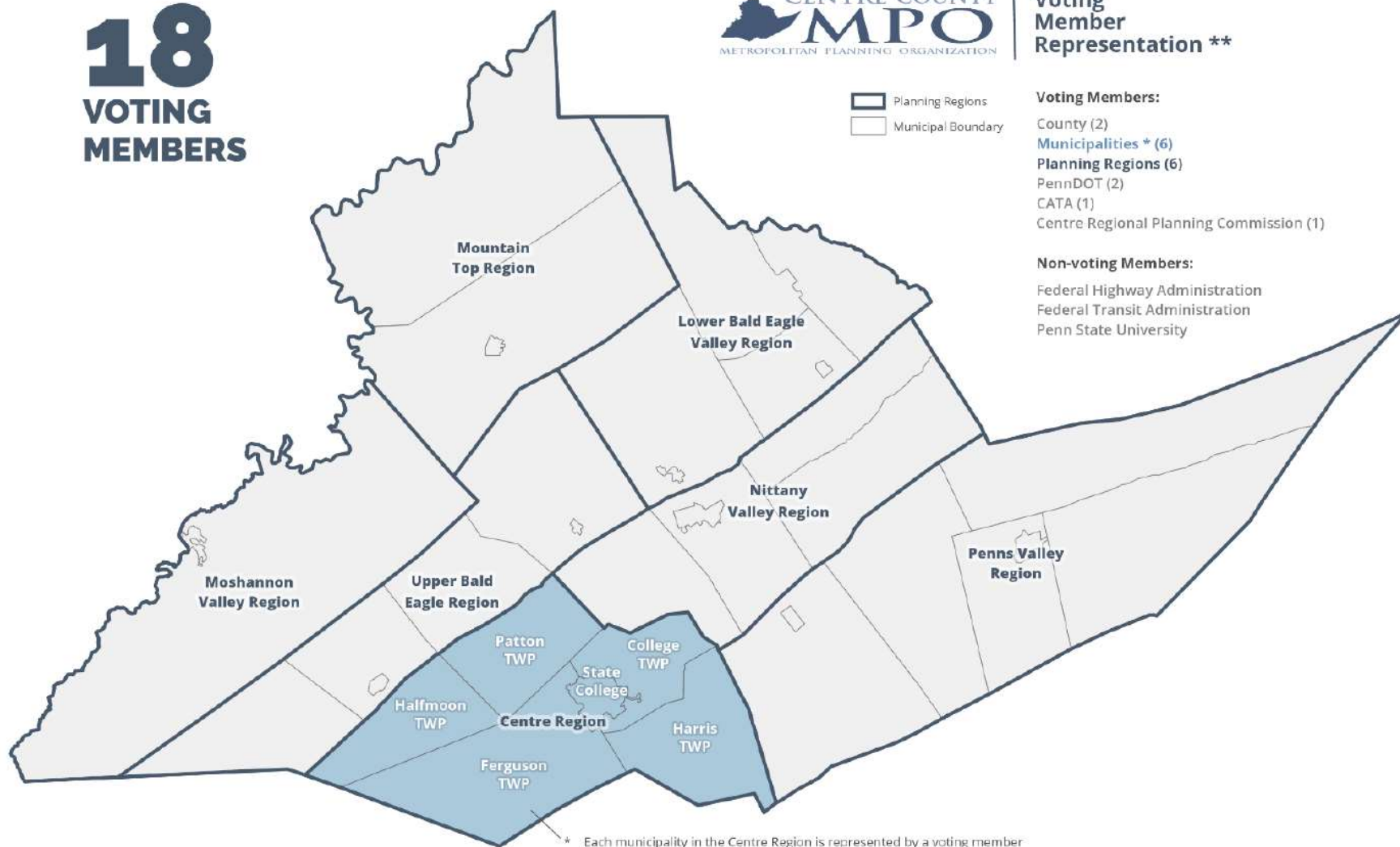
-  Planning Regions
-  Municipal Boundary

Voting Members:

County (2)
Municipalities * (6)
Planning Regions (6)
PennDOT (2)
CATA (1)
Centre Regional Planning Commission (1)

Non-voting Members:

Federal Highway Administration
Federal Transit Administration
Penn State University



* Each municipality in the Centre Region is represented by a voting member

Strategic Plan Timeline

2022-23

Milestones	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Phase 1 Discovery							
Phase 2 Meet and Retreat							
Phase 3 Document and Vet							
Phase 4 Approve and Launch Final Draft							
Post on webpage							



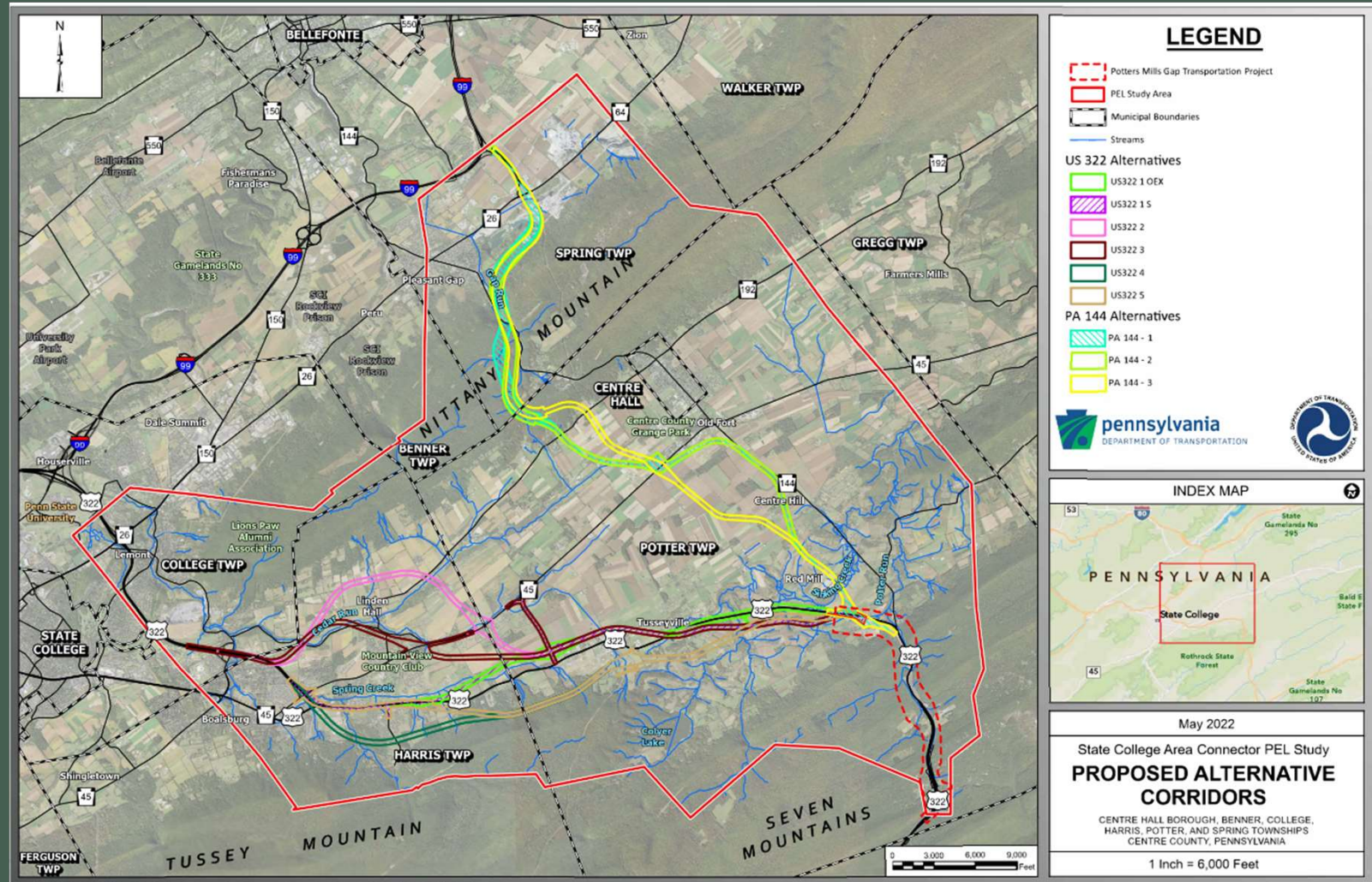
Questions?

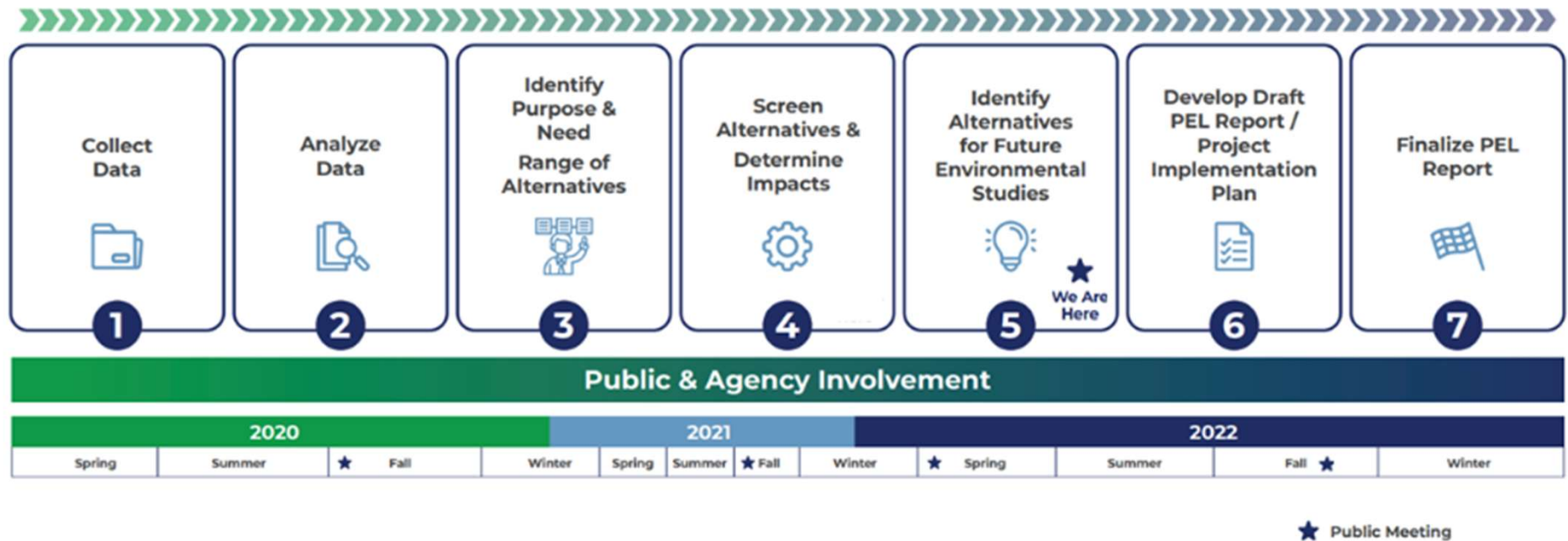
CENTRE REGION COUNCIL OF GOVERNMENTS
2643 GATEWAY DRIVE, SUITE 4
STATE COLLEGE, PA 16801
PHONE: (814) 231-3077 FAX: (814) 231-3083 WEBSITE: WWW.CRCOG.NET

LAND USE AND COMMUNITY INFRASTRUCTURE (LUCI)
COMMITTEE
AND CENTRE REGIONAL PLANNING COMMISSION MEETING
Hybrid Meeting
Thursday, October 13, 2022
12:15 PM

STATE COLLEGE AREA
CONNECTOR UPDATE

To develop and evaluate a range of alternatives to improve mobility and meet regional traffic and local needs by reducing congestion, addressing safety and improving system linkage and continuity within the study area.





PennDOT has obtained concurrence on the Alternatives recommended for future studies

The team will share the information in a draft PEL study to be released for public comment in October

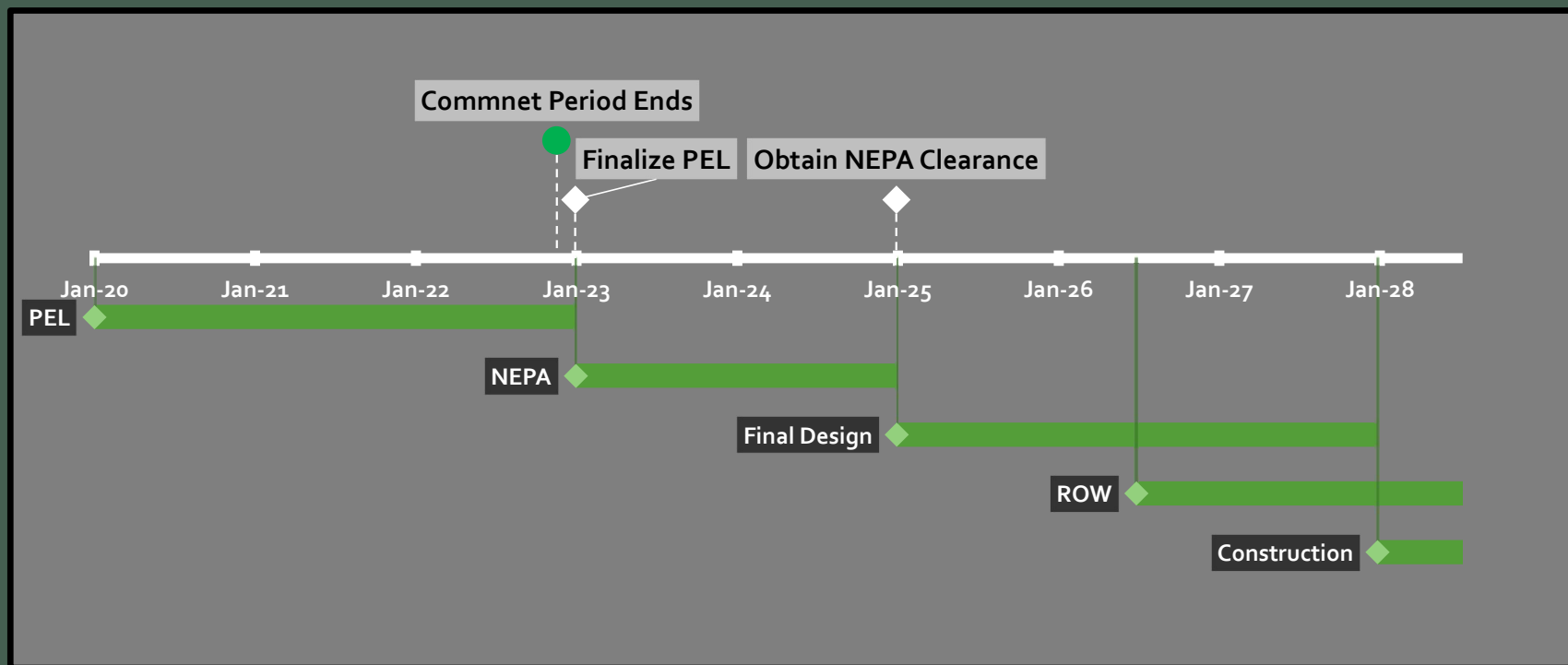
The comment period is anticipated to run through 11/19/2022

Public meetings are scheduled for October 19th and 20th at Mount Nittany Middle School

WHAT ALTERNATIVES ARE INCLUDED IN THE DRAFT PEL?



WHAT HAPPENS NEXT?



QUESTIONS?





FOR IMMEDIATE RELEASE

October 6, 2022

Next Round of Public Meetings Set for State College Area Connector Study

State College, PA – The Pennsylvania Department of Transportation (PennDOT) will host two public meetings in mid-October for its State College Area Connector Planning and Environmental Linkage (PEL) Study in southern Centre County. The purpose of the State College Area Connector Study is to identify existing and projected transportation needs within the study area. The study is being done by PennDOT in cooperation with the Federal Highway Administration (FHWA).

Information on the study is regularly updated and can be found at www.PennDOT.pa.gov/SCAC. During these meetings, PennDOT will provide an update on the data collection efforts, traffic analyses, and the current recommended alternatives.

Meeting details are:

- **Wednesday, October 19 and Thursday, October 20 at the Mt Nittany Middle School, near Boalsburg. Hours each night are 5:00 P.M. to 8:30 P.M.**

Set-up for the meetings will include plans displays, a PennDOT PowerPoint presentation at **6:15**, and Q & A with the audience. Displayed plans can be reviewed anytime during the public meetings. **Those who wish to speak or ask questions after the formal presentation will be asked to fill out speaker cards, which will be available at the meeting.**

The public meeting materials and exhibits will be presented in English. If you need communication accommodations, or an interpreter, or have a disability and need assistance, special arrangements can be made to accommodate most needs. Please call PennDOT's District 2-0 Public Information Office at (814) 765-0423 for assistance. Please be aware that advance notice is requested as some accommodations may require additional time.

MEDIA CONTACT: Marla Fannin, (814) 765-0423

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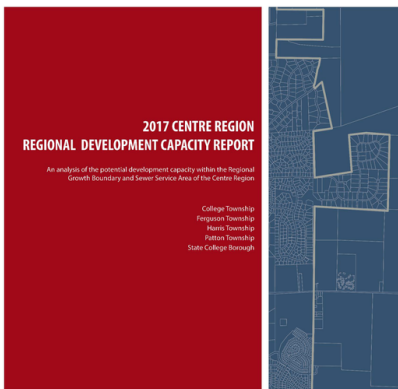
September 2022

ACTIVITY REPORT

CENTRE REGIONAL PLANNING AGENCY

REGIONAL PLANNING ACTIVITIES

Regional Development Capacity (REDCAP) Report Update



- CRPA staff has begun preparing an update to the Regional Development Capacity (REDCAP) report, which was previously updated in 2017. The REDCAP report is updated on a five-year basis.
- The updated REDCAP report will include a summary of remaining vacant and underdeveloped lands inside of the Regional Growth Boundary (RGB) and Sewer Service Area (SSA), potential impacts of redevelopment, as well as an overview of how properties recently developed in comparison to previous calculations.
- Staff plans to provide a status report on the REDCAP update at the October joint meeting of the LUCI Committee and the CRPC.

SUSTAINABILITY PLANNING ACTIVITIES

2022 Lion Bash

- Ms. Adams and Ms. Mato hosted our Sustainable Centre Region table at the Lion Bash on September 8, 2022.
- Over 30 people engaged in our activity prioritizing climate actions through two interactive posters, as seen in the picture.
- Trees, climate education, resiliency hubs, and rooftop solar received the most support while parking fees and electric vehicles demonstrated the most challenges.



Release of RFP for Solar Power Purchase Agreement

- The Request for Proposals for a Solar Power Purchase Agreement (SPPA) was released September 13, 2022. The RFP documents can be found at the following link: <https://www.scasd.org/Page/40277>
- Fifteen entities in local government are looking to aggregate a portion of their electricity to purchase off-grid connected solar energy under a PPA. Proposals are due October 19.
- The General Forum will receive a presentation on the next steps after proposals are received at the September 29, 2022 meeting.

Improve Building Performance and Energy Costs with C-PACE

- Ms. Adams has been working with a team to host an education event on Centre County's Commercial Property Assessed Clean Energy (C-PACE) financing program.
- Developers, commercial lenders, architects, and those doing significant building improvements are invited to attend on October 3, 2022 at 4pm at Big Springs Spirits in Bellefonte, PA



TRANSIT PLANNING ACTIVITIES

Site Plan Reviews

- Grays Woods Planned Community – Grays Pointe Phase 7, Section A – Patton Township
- The G Apartments – Preliminary Land Development Plan – State College Borough
- Replot of TP 24-433-007-0000 and 24-433-008-0000 at 2151 and 2161 Sandy Drive – Ferguson Township

Centre County Metropolitan Planning Organization (CCMPO) Public Participation Plan Update

- CRPA staff completed work on a draft update to the Public Participation Plan.
- The update includes changes to reflect current guidance and document the CCMPO's use of virtual public input platforms.
- Staff presented the draft to the CCMPO at the September meetings and solicited comments and input.

Greenhouse Gas Performance Measure

CRPA staff presented background information and potential comments regarding greenhouse gas performance measures to the MPO Technical and Coordinating Committees. Both Committees discussed the potential comments for consideration and directed staff to develop comments for submission.

TRANSPORTATION PLANNING ACTIVITIES

Centre County Metropolitan Planning Organization (CCMPO) Staff Update



The CCMPO welcomes Anne Messner as the Centre Regional Planning Agency's new Senior Transportation Planner!

Anne is certified with the American Institute of Certified Planners (AICP) and brings a wealth of knowledge and experience to the CCMPO, with over 30 years' experience in various planning roles throughout Pennsylvania and surrounding states. Welcome Anne!

Federal Bipartisan Infrastructure Law (BIL) - Transportation Funding

- The CCMPO BIL Subcommittee met over the past five months and developed a series of recommendations to be presented to the September MPO Committee meetings.
- The recommendations cover the development of an annual program to engage with some of the funding opportunities available in the BIL, identifying a target number of applications, recommendations about the resources needed to complete them, and a process to manage project development and selection.
- The recommendations will be considered by the CCMPO Coordinating Committee, and implementation steps will be identified for inclusion in future COG program plans.

CCMPO Strategic Plan

- Staff began work on a strategic plan to consider improvements in the operation of the MPO with an introductory presentation at the September meetings. Staff is working with a consulting team, and the team presented comparative information on the operations of comparable MPOs along with a summary of the plan process and input opportunities.

State College Area Connector Project Update

- The SCAC project team presented an update at the September meetings. The update included a summary of the alternatives that will be recommended for continued consideration in the Planning and Environmental Linkages (PEL) study, and a timeline for the public comment process for the draft PEL.
- The timeline includes tentative dates for public meetings on October 19 and 20 at the Mount Nittany Middle school to review the study. A copy of the team presentation can be found on the [MPO webpage](#).

PennDOT encourages you to...

SAVE THE DATE

for the next round of public meetings for the State College Area Connector

When: October 19 & 20*

Where: Mount Nittany Middle School

*Dates are tentative - more specific details will be shared as plans evolve

WWW.PENNDOT.PA.GOV/SCAC

pennsylvania DEPARTMENT OF TRANSPORTATION U.S. Department of Transportation

Bike Events

Fall Bike Anywhere Friday Commuter Coffee: The CRPA staff partnered with the State College Borough to hold a Welcome Back Students - Coffee Commuter bike event on Friday, September 23.

In addition to the Coffee Commuter event, September 23 was Fall Bike Anywhere Friday! Participants could bike anywhere in the Centre Region – to work, school, to eat, or just for fun, and be entered to win a gift card to Appalachian Outdoors!

LOCAL PLANNING ACTIVITIES

Patton Township

Bicycle Parking

The Patton Township Board of Supervisors adopted bicycle parking requirements at its meeting on September 14, 2022. The regulations were prepared over the past year and will require bicycle parking in all new developments, except those for single-family dwellings.

Planned Airport District (PAD) Study

- Staff recently prepared a series of concept zoning maps that would replace the existing Planned Airport District at the intersections of Bernel and Fox Hill Roads. A total of three scenarios have been prepared that include a mixture of residential districts, the General Commercial district, and the University Planned District.
- The Township will be hosting an open house for PAD property owners on October 5. Additional open houses and public feedback options will be prepared for adjacent property owners and the general public.

Subdivision and Land Development Plans

- **Patton Crossing Phase 2** – PennTerra Engineering submitted Patton Crossing, Phase 2, which is located at 1752 North Atherton Street. The plan proposes construction of a 9,036 sq. ft. structure, the first floor containing a bank and the second floor containing office space. The plan was conditionally approved by the Board of Supervisors at the August 17, 2022 meeting.

(continued)

- **Grays Pointe Phase 7A** – Keller Engineers submitted a subdivision plan for Grays Pointe Phase 7A, which proposes the creation of 36 residential and 2 open space lots on approximately 8.44 acres. Staff provided one review of the plan and are awaiting revisions.
- **J&C Market** – Mid-Penn Engineering submitted a land development plan proposing the development of an Asian Grocery store at 1869 North Atherton Street. The existing structure will be enlarged to accommodate the use. The Planning Commission reviewed the plan at the September 12 meeting, and the Board conditionally approved the plan at the September 14 meeting.

Harris Township

Official Map Update

- The Official Map Committee held its sixth meeting on September 6, 2022. The Committee considered potential locations for public parking areas in the village of Boalsburg.
- The Committee finalized its recommendations at the September meeting. The draft Official Map will be presented to the Planning Commission and the Parks and Recreation Advisory Committee at a joint meeting in October.

Off-Street Parking Issues in the Village of Boalsburg

- The Planning Commission discussed the Village Parking Committee's report at its meeting on August 15, 2022. This report had recently been accepted by the Board of Supervisors and forwarded to the Commission for review and action.
- The Planning Commission will plan to work on recommendations from the report in 2022, but did recommend that the distance for off-site parking in the zoning ordinance be increased from 66 feet to 1,000 feet.
- The Board of Supervisors discussed the Commission's recommendation on off-site parking distances at the September 12 meeting. Staff indicated that the lack of pedestrian connections in some locations could create safety issues. The Board forwarded the matter back to the Planning Commission for further study.

Sewage Planning Waiver Regulations

- Following the recent approval of a sewage planning waiver, the Township Solicitor recommended that the municipality consider creating criteria for future waiver requests.
- Staff provided a draft ordinance to the Planning Commission at the June 20, 2022 meeting, and the Commission recommended that the ordinance be forwarded to the Board of Supervisors for potential adoption.
- The Board of Supervisors adopted the proposed regulations at their September 12, 2022 meeting.

Subdivision and Land Development Plans

- **Alex's Proscap Phase 1 Final Plan** – PennTerra Engineering submitted the Phase 1 final plan for Alex's Proscap, which is located along Torrey Lane. Phase 1 proposes the construction of a non-residential storage building. The plan was conditionally approved by the Board of Supervisors at the September 12, 2022 meeting.

Halfmoon Township

Subdivision and Land Development Plans

- **Half Moon Acres Minor Subdivision Plan** – In June 2022, HRC submitted a minor subdivision plan that proposed subdividing a 241+ acre property into two lots, one of which will be 80+ acres with the remaining land taken up within the second lot. Staff provided two reviews of the plan, the latest of which was discussed by the Planning Commission at the July 19, 2022 meeting. The Commission tabled the plan, which was forwarded to the Board of Supervisors, who also tabled the plan. The plan has since been resubmitted to the Township and now proposes replotting the 241+ acre parcel with an adjacent parcel, resulting in two new lot areas. The revised plan was discussed by the Planning Commission at the August 16, 2022 meeting. The Board of Supervisors approved a review extension for the plan at the August 25, 2022 meeting.
- **SpaceX Starlink Land Development Plan** – Kerry A Uhler and Associates submitted a land development plan to develop 32 antennas along Sawmill Road. Staff provided two reviews of the plan and is awaiting submission of a revised plan. The plan will be discussed by the Planning Commission at the September 20, 2022 meeting.
- **Burns/Wilson Subdivision Plan** – Henry Surveys submitted a subdivision plan which proposes subdividing a 234.5 acre parcel into 3 lots. One lot will contain two existing dwelling units while the other lots will be devoted to agricultural uses. The property is enrolled in the Township's Open Space Preservation Program; therefore, the two agricultural parcels can only be utilized for agricultural purposes. Staff conducted two reviews of the plan. The plan will be discussed by the Planning Commission at the September 20, 2022 meeting.

- **Digman Canine Academy Land Development Plan** – Stahl Sheaffer Engineering submitted a land development plan that proposes establishing a kennel and dog training facility on a 25.25 acre parcel at 2605 Halfmoon Valley Road. Staff conducted two reviews of the plan and is awaiting submission of a revised plan. The plan will be discussed by the Planning Commission at the September 20, 2022 meeting.

State College Borough

Subdivision and Land Development Plans

- **The Mark Land Development Plan** – PennTerra Engineering submitted a preliminary land development plan for a mixed-use development at the corner of East College Avenue and Sowers Street. The plan proposes the construction of a 12-story mixed-use building that will contain 167 dwelling units and 143,017 sq. ft. of non-residential area. Staff provided a regional review of the plan.

Ferguson Township

Subdivision and Land Development Plans

- **MP Machinery Subdivision/Replot** – PennTerra Engineering submitted a minor subdivision plan to replot two parcels along Sandy Drive. Staff provided an acknowledgement of the plan.

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

FINANCE COMMITTEE

Hybrid Meeting

October 17, 2022

8:00 AM

GENERAL MEETING INFORMATION	
RSVP	To ensure an overall quorum of members, please let us know how you intend to participate: https://us02web.zoom.us/join/zoom-join?secret=81374552338&pwd=81374552338
Remote Participants	To attend via Zoom: https://us02web.zoom.us/join/zoom-join?secret=81374552338&pwd=81374552338 To attend this meeting by phone: +1 929 205 6099 Meeting ID: 813 7455 2338
In-Person Participants	COG Building – Forum Room 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Cary Asendorf email: casendorf@crcog.net 814-231-3077	
Click HERE to locate the AGENDA and ATTACHMENTS <i>Should you desire to annotate any attachments you must download them first.</i>	

- The chat feature for this meeting will be disabled. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off of speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote “No”. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Written public comment or requests to speak to the Finance Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing casendorf@crcog.net. For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the COG Finance Committee on our website, please click [HERE](#).

FINANCE COMMITTEE

Hybrid Meeting
October 17, 2022
8:00 AM

AGENDA SUMMARY

1.	CALL TO ORDER
2.	PUBLIC COMMENTS
3.	NEW AGENDA ITEMS
4.	APPROVAL OF MINUTES - SEPTEMBER 8, 2022
5.	2021 AUDITS - COG, SCHLOW, REC AUTHORITY
6.	NEW BANK ACCOUNT AUTHORIZATION
7.	COMMITMENT FOR PLANNED ENGINE REPLACEMENT
8.	NOVEMBER MEETING DATE CHANGE
9.	BUDGET WRAP-UP SESSION
10.	FACILITIES COMMITTEE UPDATE
11.	MONTHLY REPORTS
12.	OTHER BUSINESS
13.	CALENDAR
14.	HELPFUL REFERENCE LINKS
15.	ADJOURNMENT

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State College, PA 16801

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FINANCE COMMITTEE

Hybrid Meeting

October 17, 2022

8:00 AM

AGENDA

1. **CALL TO ORDER**

Chair will convene the meeting. Staff will perform a roll call of Committee members.

2. **PUBLIC COMMENTS**

Members of the public are invited to comment on any items not already on the agenda (five-minute per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. **NEW AGENDA ITEMS (Discussion/Action)**

Members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair.

4. **APPROVAL OF MINUTES (Action)**

A copy of the minutes from the September 8, 2022 Finance Committee meeting are **enclosed** for approval by the Finance Committee.

5. **2021 AUDITS (Informational/Action)** - Presented by Dustin Starr, Maher Duessel

The COG contracts with Maher Duessel, CPAs to prepare the annual audits of the Centre Region COG, Schlow Centre Region Library, and Centre Region Parks and Recreation Authority. These three entities each require annual audits.

It has been the practice of the Finance Committee that a representative of the auditing firm attends a Finance Committee meeting to review the audit and respond to questions on an annual basis.

This year the three **enclosed** 2021 audits will again be presented by representatives of Maher Duessel. It should be noted that Maher Duessel also performs an annual audit of the

Centre County Library Federation, a fourth entity serviced by the COG Finance Office, but that audit is independent of the purview of the Centre Region COG.

In the past this agenda item was for informational purposes only and did not require Committee action. However, in consultation with a peer organization based on a question posed it is recommended that the process be changed in this year so that the Finance Committee receive the reports for the Schlow Centre Region Library and Centre Region Parks and Recreation Authority and receives, recommends, and refers the Centre Region COG audit report to the General Forum. A possible motion is as follows:

“That the Finance Committee receive the 2021 audit report for the Centre Region COG and further refers the audit report to the General Forum recommending its approval.”

6. **NEW BANK ACCOUNT AUTHORIZATION** (Action) - Presented by Joe Viglione, COG Finance Director

In September 2022 the Centre Region Parks and Recreation Authority received a large donation to help fund Phase II of the Spring Creek Education Building and the Welcome Pavilion at the Millbrook Marsh Nature Center.

In connection with that gift the donor has requested that a new bank account be opened for the purpose of monitoring their donation. Staff is recommending that a money market account be opened at First National Bank with the authorized signers being Eric Norenberg, Rebecca Petitt, and Joe Viglione. When these funds are utilized, staff is intending on treating transfers out of this account (to the Central Disbursement account to pay invoices) similar to the process in place to access loan draws so that the corresponding paperwork is readily available for the donor if/when requested.

Staff is asking the Finance Committee to approve the following motion:

“The Finance Committee authorizes the Finance Director to open a money market account with First National Bank to house donor dollars in connection with and consistent with the intent to fund capital projects at Millbrook Marsh Nature Center.”

7. **COMMITMENT FOR PLANNED ENGINE REPLACEMENT** (Action) - Presented by Steve Bair, Centre Region COG Fire Director

The COG CIP proposes the replacement of Engine 5-1 (a 2005 Pierce) in 2025. Based on an estimated delivery time of 28.5 to 29.5 months after receipt of the order and an announced price increase of 13.5% effective November 1, 2022 from the vendor, staff suggests committing to placing the order now to both assure delivery in 2025 and avoid the pending cost increase of \$133,552.

The commitment for this purchase is \$975,687 if the order is placed before November 1, 2022. **No funds will be paid before February 2025.** Therefore, it will have no impact on

the funding assumptions made in the development of the 2023-2027 Capital Improvement Plan (CIP).

The Public Safety Committee reviewed this proposal at its October 11, 2022, meeting and recommended the approval to commit the funds to replace Engine 5-1.

To proceed, the Finance Committee should consider the following motion:

“The Finance Committee as recommended by the Public Safety Committee recommends that the General Forum commits to the engine replacement by authorizing the encumbering of funds to purchase Engine 5-1 as described in the COG CIP and scheduled for 2025 delivery before November 1, 2022.”

8. **NOVEMBER MEETING DATE (Action)** – Presented by Joe Viglione, COG Finance Director

Staff recommends moving the November meeting date for the Finance Committee from Thursday, November 10 to Thursday, November 17 at 8:30 AM to allow more time for the various municipal boards to meet and discuss the 2023 COG Summary Budget.

The Committee should bring their calendars and determine if they are able to meet at this time.

9. **BUDGET WRAP-UP SESSION (Action)** – Presented by Eric Norenberg, COG Executive Director

During the last three weeks, the Finance Committee received the 2023 Detailed Budget and conducted four special meetings with COG Agency Directors and Administration staff to review said budget. At its first meeting, the Finance Committee remanded the draft budget back to COG Staff with direction to modify said budget under a guideline of no more than an 8% increase in municipal contributions. Said modified budget was then reviewed at the subsequent review sessions.

At the beginning of its review, the Committee agreed to compile all changes to the Detailed Budget so that the Committee could make a final decision in real time. Proposed changes reflect those provided by staff as part of the remanded guideline process and/or consensus of the Finance Committee during its review. The Committee further agreed to schedule an additional October meeting to serve as a “wrap-up” of outstanding budget questions/discuss items on the deferral list contained in the pending 2023 Detailed Budget Review Comments from the meetings that occurred on September 29th, October 6th, October 11th, and October 13th, 2022.

The Finance Committee members are thus now asked to reach consensus on each item in the compiled list. Following that discussion, the Committee should also identify remarks that it wants to share with the General Forum. Based upon the final consensus on all items, staff will:

- Prepare Goldenrod Budget sheets and distribute to each individual who has received a copy of the Detailed Budget. These sheets will identify the changes endorsed by the Committee.
- Prepare a 2023 Summary Budget based on the finalized Detailed Budget as endorsed by the Committee.
- Forward the 2023 Summary Budget to the Executive Committee for inclusion with the October 24, 2022 General Forum agenda package.

In addition, the Committee Chair and/or Vice Chair is asked to prepare an introduction to the General Forum highlighting the process and results in generating the 2023 Summary Budget.

After the Finance Committee completes its review of the 2023 Detailed Budget and potential revisions, consideration should be given to approving the following motion and referring it to the Executive Committee:

“That the General Forum receive the draft 2023 Summary Budget for the Centre Region Council of Governments and refer it to the municipalities for consideration; and, furthermore, that comments be referred to the COG Executive Director by 8:00 AM on November 17, 2022 for distribution to the Finance Committee.”

Please have your draft 2023 Detailed Budget available at the meeting.

10. FACILITIES COMMITTEE REPORT (Informational)

Ms. Hartle should provide an update on the October 4, 2022 Facilities Committee meeting.

11. MONTHLY REPORTS (Action)

A copy of the September 2022 voucher report is enclosed with this agenda. To proceed, the Committee should consider the following motion:

“That the Finance Committee approves the September 2022 voucher reports for the Centre Region COG.”

Copies of the September 2022 COG financial reports are enclosed.

12. OTHER BUSINESS

- A. Matter of Record - The Code Agency entered into a time and materials CoStars contract not to exceed the 2022 budgeted amount of \$25,000 with SCANTEK for document scanning services.

13. **CALENDAR**

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#).

14. **HELPFUL REFERENCE LINKS**

Repositories of helpful information have been assembled for use by the elected officials and COG staff:

- Governance policies, procedures, and other related documents can be viewed on SharePoint by clicking [here](#) or going to <https://www.crcog.net/governance>.
- Updates on current COG Studies and Projects can be found by clicking [here](#) or going to <https://bit.ly/3vZP8Zs>.
- The Whitehall Road Regional Park project site facilitates easy access to documents, resources, and current information about the project. Staff continues to develop and update the site which can be found at <https://www.crcog.net/wrrpinfoguide>.
- COG Facilities Reference information can be found at: <https://bit.ly/3qnEbMA>. The Facilities Committee uses this information as a collection point and serves as a resource for new members of the Committee as well as others. Please contact Scott Binkley at sbinkley@crcog.net for access.

Please contact Eric Norenberg with feedback and suggestions.

15. **ADJOURNMENT**



**Manager's Report
October 18, 2022**

1. The Manager attended the Pennsylvania Municipal Leadership Summit in Pittsburgh from October 6th through the 8th in Pittsburgh.
2. Provided with the agenda is a copy of a memo presented by the Centre Region Managers to the COG Finance Committee.
3. Provided with the agenda is a copy of the letter received by Mr. Theodore Gabriel requesting a letter or certificate for Mr. Steven Bair to honor his admirable service and commitment to the Centre Region through his tenure as Fire Protection Services Director.
4. The Manager and the Centre Region Managers met with Penn State representatives to discuss stadium alcohol sales and tracking potential community impacts.
5. The Manager and the Solicitor met with the State College Borough (SCB) Manager and SCB Solicitor to review and discuss updates made from previous meeting to present a prefinal draft of the Anti-Discrimination Ordinance and Human Relations Ordinance for Board's consideration.
6. Provided with the agenda is a letter from the Special Olympics Pennsylvania – The Wilds Region with an invitation to sponsor and/or attend the Gratitude Gala “A Night of Appreciation.”



**PATTON TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA**

100 PATTON PLAZA – STATE COLLEGE, PENNSYLVANIA – 16803

PHONE: 814/234-0271 — FAX: 814/238-7790

EMAIL: patton@twp.patton.pa.us — WEB SITE: <http://twp.patton.pa.us>

MEMORANDUM

TO: COG Finance Committee

FROM: Adam Brumbaugh, College Township Manager
Centrice Martin, Ferguson Township Manager
Amy Farkas, Harris Township Manager
Doug Erickson, Patton Township Manager
Tom Fontaine, State College Borough Manager

RE: 2023 COG Operating Budget

DATE: October 5, 2022

The COG detailed budget was released to the Finance Committee and the municipalities on September 19th. Since its release, the Municipal Managers have been discussing the proposed budget and our concerns with it. We feel strongly that we need to voice our issues with the budget and to also propose a path forward. We submit these comments in the spirit of cooperation and collaboration, as we value the relationship we enjoy with the COG and the services it provides to our residents.

October 5th Budget Review Session

In preparation for the Committee's review of the Administration and Code portions of the budget, the Manager's offer the following potential reductions:

Administration – Fund C50

Fund Balance – **“unassign” the \$20k for financial software that has been sitting there since 2021. Can add back in 2024 if needed at that time.**

Insurance Reserve – Fund C53

Fund Balance – **institute policy for limiting balance maintained (see below).** Use 'excess' funds to offset current or next year health care premiums or revert to Agencies to offset other personnel costs or return to municipalities as refund of 'last dollars in.'

Notes regarding health insurance cooperative:

- Annual premiums are 115% of actuarial estimate of expenses
- 85% of members get a refund every year
- Most members get a refund in 7 out of 8 years.
- Rates are re-evaluated each year based on experience

Notes on recommended budgeting practices

- Funds in a dedicated reserve account should be held only for a specific, identified purpose.
- Accumulating funds without an identified purpose will generate proposals to repurpose them.
- Funds received as “reimbursement of prior year expenses” should only be ‘re-spent’ for the original purpose or returned to the original source (for municipalities this would normally be the General Fund)

Suggested Policy – Maintain a maximum fund balance equal to or less than the 1.15 times the average of the last three years expenses for health care purposes. (example – for '20, '21 and '22 avg = \$189,108; $1.15 \times \$189,108 = 217,474$ max fund balance at end of '23)

Return approximately \$231,000* of fund balance in a manner that reduces municipal contributions for 2023 and institute balance policy going forward.

Unemployment Reserve – Fund D98

Fund Balance – **institute policy for limiting balance maintained (see below).** Use ‘excess’ funds to offset current or next year expenses or revert to Agencies to offset other personnel costs.

Suggested Policy – Maintain a maximum fund balance equal to or less than the 2 times the average of the last three years expenses for unemployment. (example – for '20, '21 and '22 avg = \$15,228; $2 \times \$15,228 = \$30,457$ max fund balance at end of '23)

Return approximately \$105,000* of fund balance in a manner that reduces municipal contributions for 2023 and institute balance policy going forward.

* some of these funds would be returned to Code and would not be available to decrease municipal contributions.

Additional On-going Recommendations

As the COG Finance Committee continues review of the budget, we offer the following thoughts that should be considered as the document moves forward:

- (1) The COG is at its best when it works with its member municipalities to deliver services.
- (2) This budget should reflect the reality that we are still recovering from a pandemic and are grappling with high inflation.
- (4) As the budget is reviewed, we ask the Committee to consider the needs behind the numbers. Do we need to fund everything in 2023? What items can be deferred until a future year? Public safety needs should be prioritized.

Moving Forward

As we move into 2023, we urge the Committee to consider changes to the COG budget that will make it more financially stable for the municipalities. We offer the following thoughts:

- (1) We urge the COG to move to a revenue-driven model. This would mirror our own budget process and would help to keep costs in line with what we as members can afford to pay.
- (2) Long term fixed expenditures should be reflected in the Capital Improvement Program.
- (3) Consideration should be given to moving to a fiscal year budget. This would help us adjust to unexpected events that impact our revenue streams, such as the COVID-19 pandemic.
- (4) The Program Plan process should include a process of prioritizing capital requests, new hires and other "large dollar" initiatives across the full spectrum of COG services. We urge the municipal boards to provide a High, Medium, and Low ranking to assist COG management in preparation of the next detailed budget.

We value the relationship we enjoy with the COG. We hope that if we can all work collaboratively and cooperatively, we can find an outcome that will work for the COG and its members and that will allow all of us to continue providing high quality services to the residents of the Centre Region.

October 1, 2022

Honorable Centrice Martin
Manager
Township of Ferguson
3147 Research Drive
State College, PA 16801

Dear Ms. Martin:

My name is Theodore Gabriel and I volunteer as a Fire Police Lieutenant with the Alpha Fire Company located in State College, Pennsylvania.

I am requesting a letter/certificate for Mr. Steven W. Bair who will be retiring our Fire Director in December 2022. Steve Bair currently serves as the Fire Director for the Centre Region Council of Governments in State College, PA. In this role he is responsible for the Alpha Fire Company, the Centre Region Fire Marshal's Office, and Centre Region Emergency Management. Steve has served as a chief officer for 33 of his 47 years in the fire service and has served four departments in two states. He holds Bachelor's Degrees in Mechanical Engineering and Fire Administration. He is a designated Chief Fire Officer and has completed the National Fire Academy's Executive Fire Officer (EFO) program.

Steve began his fire service career as a volunteer firefighter in suburban Harrisburg in 1975 and in February 2007 ended his industrial career to begin service as a fire chief in State College, PA. The regional fire protection program provides primary protection to 5 municipalities and the University Park Campus of the Pennsylvania State University. With five career personnel and approximately 93 Alpha Fire Company volunteers we protect approximately 93,000 people in an area of 104 square miles and we respond to approximately 1,200 incidents annually. To put this service in some perspective, we are essentially the size of the City of Allentown with a mostly volunteer fire department. In addition to directing fire protection the program also includes local emergency management, Fire Marshals who focus on investigations, and manages the Centre Region Hazmat Team.

As a personal note I became a volunteer with the Alpha Fire Company after talking with Steve in November 2011. Once I became a member and getting to know Steve on a personal and

professional basis, he was instrumental in guiding me to become a Fire Police Lieutenant and a Fire Police Instructor with the PA State Fire Academy. Steve sets the example for others to follow and his tenure as our Director reflects highly on the professionalism and pride of the Centre Region Fire Protection Program, the Alpha Fire Company, and the Fire Service.

A copy of Steve's bio up to the time he became Director is attached. We are planning to recognize him at the December 2022 Alpha Fire Company meeting scheduled for December 6, 2022, at 19:00. If possible I would sincerely appreciate the letter/certificate or other accolades be sent directly to me so that they can be of a surprise so he can be acknowledged verbally and given to him.

Should you desire further information please feel free to contact me on my cell phone (570) 362-2878 or home phone (814) 954-8911. My mailing address is 137 Goddard Circle, Pennsylvania Furnace, PA 16865.

Respectfully,

Ted Gabriel

Steven W. Bair,

FIRE SERVICE EXPERIENCE

Town of Amherst, Amherst, NH

- Deputy Fire Chief, Operations and Training 5/2004 to Present
- Fire Ward and Second Assistant Chief 12/1994 to 5/2004
- Captain, Ladder Company 11/1993 to 12/1994
- Lieutenant, Ladder Company 11/1989 to 11/1993
- Firefighter/Driver-Operator 3/1989 to 11/1989

Second in command of a paid-on-call fire/rescue department covering 35 square miles. Approximately forty firefighters operating 7 pieces of apparatus and a rescue boat from two stations. Services include fire suppression, vehicle rescue, technical rescue, public education, and code enforcement. District includes two major state routes, a rail line, and a wide variety of residential, commercial, and light industrial occupancies. Consistently a top ten responder. Duties include developing and delivering training for the department, testing prospective officers and driver/operators, fireground management and department administration. Incident commander in the absence of the Fire Chief. Given special recognition for securing 2003 Fire Act Grant (\$175,000, Round 26). Department responds to approximately 500 calls annually. Supervisor: John T. DeSilva, Chief of Department (603-673-1545)

State of New Hampshire, Division of Forests and Lands, Concord, NH

- Deputy Forest Fire Warden 11/1989 to Present

State of New Hampshire, New Hampshire Fire Academy, Concord, NH

- Staff Instructor 10/2002 to Present
- Evaluator 5/2004 to Present
- Adjunct Instructor (unpaid/Field) 9/1991 to 10/2002

Part-time, paid position. Delivery of fire/rescue training at the academy and in the field to call, career, and volunteer personnel. Supervisor: Arnold Anderson, Captain, alt: Richard A. Mason, Director (603-271-2661)

Town of Amherst, Amherst, NH

- Director of Emergency Management 9/1991 to 7/2002

Part-time, paid position. Responsible for assuring readiness of all town departments to respond to large scale incidents, develop response strategies and sheltering strategies for such incidents. Manage EMA budget, including state and federal matching funds. Supervisor: Amherst Board of Selectmen

West Hanover Township Fire Company, Harrisburg, PA

- Firefighter/Driver-Operator 7/1988 to 1/1989

Volunteer fire/rescue department comprised of 35 firefighters operating 8 pieces of apparatus from three stations. Assisted chief and training officer to establish probationary member training program.

Colonial Park Fire Company No. 1, Harrisburg, PA

- Assistant Fire Chief 1/1984 to 7/1988
- Lieutenant 1/1982 to 1/1984
- Firefighter/Driver-Operator 10/1978 to 1/1982
- Firefighter 10/1976 to 10/1978
- Junior Firefighter/Explorer 10/1975 to 10/1976

Second in Command of a volunteer fire/rescue department comprised of 50 firefighters operating five pieces of apparatus from two stations. District includes interstate highway routes, and a dense mix of residential (single and multifamily), commercial, healthcare, and light industrial occupancies. Department responded to approximately 600 calls annually. Supervisor: Tim Pramik, Chief of Department

FIRE SERVICE CERTIFICATIONS

- Chief Fire Officer Designation, CFAI
- Fire Officer II, NH Fire Standards and Training
- Firefighter III, NH Fire Standards and Training
- Driver/Operator: All Vehicles, NH Fire Standards and Training (NAPD)
- Hazmat Decon Level, NH Fire Standards and Training
- EMT-Basic NREMT B1681894
- CPR/AED AHA Healthcare Provider
- Commercial Drivers License (CDL-B), Tank and Air Brake Endorsements
- Hazmat Operations/Decon Instructor, NH Fire Standards and Training
- ICS/NIMS Instructor, NH Fire Standards and Training
- Emergency Response to Criminal/Terrorist Incidents

INDUSTRY EXPERIENCE**Amphenol-TCS (Formerly, Teradyne Connection Systems Division), Nashua, NH**

- Engineering Manager 1/1989 to Present
- Six Sigma Black Belt 8/2003 to Present
- TQM Facilitator 4/1991 to Present

Leading worldwide electronics design and manufacturing company with facilities on three continents. Responsible for several engineering departments including hiring, salary administration, strategic planning, and technical matters. Work directly with customers, suppliers, and other corporate divisions worldwide. Responsible for an expense budget of over 5 million dollars annually, and a capital budget of up to 30 million dollars annually.

AMP Incorporated, Signal Transmission Systems Division, Harrisburg, PA

- Product Engineer 5/1981 to 5/1985

Responsible for administration and management of Product Engineering Department and Test Laboratory. Responsible for an expense budget of 3.5 million dollars annually. Served as a United States Representative to the International Electrotechnical Commission (IEC) 1985 to 1990, served as Secretary of IEC SC46D 1988 to 1990.

EDUCATION

B. S. Fire Administration, State University of New York, Empire State College
Center for Distance Learning, National Fire Academy Program, Class of 2005.

B. S. Mechanical Engineering, University of Pittsburgh, Pittsburgh, PA
Class of 1981, Minor in Mathematics.

National Fire Academy, Emmitsburg, MD

- Incident Command
- Initial Company Tactical Operations (ICTO Pilot)
- Firefighter Safety and Survival
- Courtroom Preparation and Testimony for First Responders
- Executive Skill Series: Influencing

Numerous classes and seminars in firefighting, vehicle and technical rescue, fire investigation, water rescue, Total Quality Management, supervision, general management, and advanced statistical analysis. Certificates available upon request.

COMPUTER SKILLS

MS Word, MS Powerpoint, MS Excel, MS Project, MS Visio, Minitab.

FIRE SERVICE PROFESSIONAL AFFILIATIONS

International Society of Fire Service Instructors (ISFSI), New Hampshire Association of Fire Chiefs (NHAFC), International Association of Fire Chiefs (IAFC), Fire Instructors and Officers Association of New Hampshire (FIOANH)



October 3, 2022

Dear Friends,

The last two years have been a challenging time for our athletes. Through it all, the resiliency of our athletes has continued to inspire us. Our athletes are positive, eager, and enthusiastic about the limitless potential the future holds. To prepare for another impactful year, we're excited to announce a very special event to celebrate our athletes & volunteers and we would like YOU to be a part of it!

Please mark your calendars and join us for a night of delicious food, fun, and fellowship to help raise funds for athletes on November 13th at our 1st annual "Gratitude" Gala. You will be wowed by our athletes, moved by our coaches, and inspired by our volunteers.

Gratitude Gala- "A night of appreciation"

Date: November 13th, 2022

Time: 4:00 pm to 7:00 pm

Where: Toftrees Golf Resort in State College, PA

By attending the event or donating to **Special Olympics**, you're expressing your love, admiration, and **gratitude** in a very meaningful way. Your donations and sponsorships are 100% tax deductible, and all proceeds go directly to supporting our athletes.

To sponsor the event, or purchase tickets, please scan the QR code or visit:
<https://bit.ly/SOGala2022>



If you cannot join us, please consider donating to support our athletes. You may donate by texting **SO Gala** to 44321 or by logging onto the above link.

Please reach out if you have any questions. We are looking forward to seeing you on November 13th.

We are thankful for your support,

Pamela Velasquez

Regional Executive Director

Caitlin Baran

Athlete & RIC Representative



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801

Telephone: 814-238-4651 • Fax: 814-238-3454

Public Works Director's Report to the Board of Supervisors (BOS) for the regular meeting on October 18, 2022

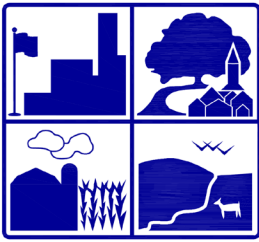
1. **Public Works Road Crew Activities:** Leaf collection started October 3rd and continues every working day until the week of December 12th or otherwise hampered by winter operations. A second round of brush collection for this month begins October 17th. One round of the Township will be made.
2. **Arborist and Ferguson Township Tree Commission (FTTC) Activities-** A contract was awarded to Cutting Edge Tree Professionals to perform injections on 80 oak trees within a 150 radius of two trees infected with oak wilt on Beaver Branch Road. Under separate contract, Cutting Edge will remove the 2 infected oak trees. The Tree Commission meets October 17th and in addition to routine business will conduct a public hearing for tree removals.
3. **Stormwater** – The stormwater fee implementation committee continues to meet biweekly to discuss issues and concerns. A presentation on the stormwater fee was provided to the BOS at a work-session on October 11th. The stormwater engineer's major activities for the next 2 weeks include processing credit applications and responding to inquiries regarding stormwater fees, credits, and exemptions, 2). Preliminary design and master planning on potential stream rehabilitation project for a section of Slab Cabin run between Chestnut Street and Butternut Street as part of potential pollution reduction projects for our MS4 permit, 3) responding to stormwater complaints and questions, 4) stormwater reviews for any new land development plans. The stormwater engineer is collaborating with a property owner on a potential public/private partnership stormwater improvement project involving an incised and eroding channel in the Park Hills area which also includes cooperation with PaDEP and Clearwater Conservancy and the County Conservation District. Staff plans to provide an update on the MS4 Pollutant Reduction Plan projects at a regular BOS meeting in November.
4. **Work Orders and Asset Management** – Staff continues to develop and improve our work order system and is working with the mechanics and consultant to roll out a fleet module.
5. **Contract 2016-C11 Traffic Signal Performance Metrics** – Work resumed by Wyoming Electric and Signal Company to install poles and finalize the interconnect our traffic signals using radio signals to allow for more efficient and timelier optimization of signals from the Township office and PennDOT's Traffic Management Office.
6. **Contract 2018-C20 Park Hills Drainageway** – A permit from PaDEP is pending easement acquisition. 10 of 11 claimants verbally accepted the offer of just compensation. The Public Works Director serving as Right of Way Representative will set up "closings" to obtain

signatures on documents and provide the compensation check. Construction of the drainage project is expected in 2023 with final landscaping in spring of 2024. A supplement for additional work is being negotiated with the design professional.

7. **Contract 2018-C20U Park Hills Drainageway Utility relocations:** Prior to constructing channel improvements, certain utilities such as electric and communications must be relocated. This work was bid separately to advance the channel construction work. Bids were opened for this work on October 11th and are being evaluated prior to a recommendation to the BOS.
8. **Contract 2019-C21 Pine Grove Mills Street Light Conversion:** This project is out to bid.
9. **Contract 2020-C4 Suburban Park** This project includes features shown in the master plan including play equipment, a perimeter walk path, restoration of a stream channel, installation of bridges. Design is in final review.
10. **Contract 2020-C18 Science Park and Sandy Drive Signal Design** – Design work was on hold during 2022 given other capital project priorities. This project was discussed during the CIP review by the BOS and final design and bidding is deferred to 2024.
11. **Contract 2021-C16 Chesapeake Bay Pollutant Reduction Plan (CBPRP) Design and Permitting** – In compliance with our MS4 permit and CBPRP, certain projects need to be advanced through the design and permitting phase. The stormwater engineer reviewed the MS4 Pollutant Reduction Plan and conducted site visits to evaluate projects. The section of Slab Cabin Run between Chestnut Street and SR45 and the tributary to Beaver Branch in the Piney Ridge neighborhood continue to be viewed favorably as candidate projects by the Stormwater Engineer and PaDEP. There may be a possibility for a partnership with Pa Fish and Wildlife on the Beaver Branch tributary project. An update to the Board is planned in November.
12. **Contract 2022-C1 Street Improvement Projects (in town)** –Work is substantially complete.
13. **Contract 2022-C2 Street Improvement Projects (west end)**– Work is substantially complete.
14. **Contract 2022-C3 Cured in Place Pipe Lining** – This contract includes repairing corrugated metal storm pipes with a pipe liner allowing pipe repair from the inside without the need for digging. The contract is prepared based on a completed video assessment of the pipes. The process includes ultraviolet light cured in place pipe lining. Spot repairs by FTPW are complete. This contract was awarded to Hydro-Klean, LLC. A preconstruction meeting was held on October 12th. Work should begin in November.
15. **Contract 2022-C11 Sidewalk Repairs** – FTPW Engineering Section inspected a portion of the public sidewalks. Property owners were sent notices to fix deficient sidewalk sections and given an opportunity to fix it themselves or have the Township perform the work by contract and bill the property owner. Work is underway to be completed by the end of October.
16. **Contract 2022-C14 Street Tree Planting** – Work involves replacing dead or damaged street trees as well as planting opportunities identified by the tree commission and arborist. Notices

are sent to adjoining property owners regarding tree species. The contract should be advertised by December, 2022.

17. **Contract 2022-C15 Street Tree Pruning** – Each year a certain number of street trees are pruned to include shaping while they are young, clearance over sidewalks and roadways, deadwood removal as the trees mature, and hazard mitigation. This project should go out to bid in October.
18. **Contract 2022-C16 Audible Pedestrian Signal (APS) Push Buttons** – This project (in design) includes upgrades to the traffic signals at the College/Bristol intersection and the College/Blue Course intersection to install audible pedestrian signals. An APS provides audible information along with the visual indicators to let blind pedestrians know when to safely cross an intersection.
19. **Contract 2022-C19 FTPW Building 3 Roof Repair** -The existing rubber roof on FTPW building 3 has failed and the roof needs replaced. [A pre-construction meeting was held on October 5th. Work is expected to begin after bonds are submitted.](#)
20. **Contract 2022-C20 Admin Building HVAC** – Staff is awaiting final electrical drawings and special provisions from Barton Associates. Staff will then put together the “front end” specifications and put this project out to bid. This project includes replacing the existing energy recovery unit or direct outside air unit (DOAU) on the roof of the administration building.
21. **Contract 2022-C21 Pine Grove Mills Bike and Pedestrian Improvements (TASA grant)** – The Township received notice of a \$700,000 grant award for construction and inspection of this project. The 2022 budget includes \$120,000 for survey and design. The County will provide a \$50,000 liquid fuel grant toward construction of this project. A kickoff meeting with PennDOT and CRPA was held on June 14th. In December, the Township should expect to receive a reimbursement agreement that must be executed with PennDOT. Staff prepared a request for professional proposals from consultants in accordance with PennDOT solicitation requirements for professional services. This is a two-step selection process. Proposals were received from 3 firms: EADS Group, McCormick Taylor, Stahl Sheaffer Engineering. An evaluation team of Township and PennDOT personnel independently reviewed and rank the proposals. The team met and reviewed rankings on September 19th. MTA is selected as the top ranked firm. A scope of work for the design phase was developed by PaDOT and the Township and provided to MTA on September 26th. [MTA is expected to provide their technical work and price proposal on October 14th.](#)
22. **Contract 2022-C23 Pine Grove Mills Lighting Design (18 new lights)** – Work includes the design of new ornamental lights in Pine Grove Mills mostly to the west of the flashing light. Work has not yet started on the design of this project.
23. **Operating Budget for 2023** – [The Public Works Director is working on the public works portions of the 2023 operating budget.](#)



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-238-3454
www.twp.ferguson.pa.us

PLANNING & ZONING DIRECTOR'S REPORT

Tuesday, October 18, 2022

LAND DEVELOPMENT PLANS AND OTHER PROJECTS

1. Active Plans are listed below for the Board of Supervisors (10/11/2022).
 - **The Peace Center/Cemetery—Islamic Society Preliminary Land Development Plan**
(24-004-078C-0000)
 - **Farmstead View Subdivision Plan**
(24-022-306-0000)
 - **Imbt Preliminary Subdivision Plan**
(24-004-017A-0000)
 - **1004 West College Avenue Vertical Mixed-Used Preliminary Land Development Plan**
(24-002A-051-0000)
 - **MP Machinery Preliminary Land Development Plan**
(24-433-007-0000)
 - **MP Machinery Minor Subdivision Plan**
(24-433-007-0000 and 24-433-008-0000)
 - **165 Volos Lane Minor Land Development Plan**
(24-007-016-0000)
 - **Salvation Baptist Church Preliminary Land Development Plan**
(24-004-078-0000)
 - **All Washed Up Auto Spa**
(24-012-023-0000 & 24-012-022-0000)
 - **Pine Grove Hall Preliminary Land Development Plan**
(24-009A-030-0000)
2. Community Planner and Director attended the PA American Planning Association Conference in Lancaster, PA.
3. On October 5, 2022, Fallecia Ehrmann, the Township's new, full-time, Ordinance Enforcement Officer (OEO) started.
4. Ferguson Township Staff attended a site visit with representatives from TRAISR, the new permitting software that the region will be utilizing starting in 2023.

5. PZ Staff attended the Bi-Weekly meeting with Mackin Engineering, the Terraced Streetscape District Design Charette, PZ Weekly Meeting, Planning Weekly Meeting, and the Municipal/CRPA Joint Staff Meeting.
6. PZ Director attended the Leadership Team Meeting, the Board Work Session, the Ordinance Enforcement Officer Swearing In, and the Centre County Housing and Land Trust Board Meeting.

PLANNING COMMISSION

The Planning Commission will meet October 26, 2022, to review College Township's Pedestrian Facilities Master Plan.

ZONING HEARING BOARD

The Zoning Hearing Board held a Zoning Officer Determination Appeal Hearing at the August 23, 2022, meeting:

1. Nixon Road (24-003-007M-0000)

On June 29, 2022, C. Anthony Fruchtl, Penn Terra Engineering, Inc. submitted an application for an appeal hearing at 24-003-007M-0000, on behalf of the property owner, Lindsey Kiefer. The property is zone Rural Agricultural (RA), and the applicant is appealing the Zoning Administrator's application of the Riparian Buffer Overlay Zoning District regulations. The Zoning Administrator has determined that a storage of land clearing material is not a permitted use within the Riparian Buffer and as a result, denied the Zoning Permit Application. ***The applicant provided additional information that was requested by staff and the Board referred the review back to the Zoning Officer in light of the new information provided.***

PINE GROVE MILLS SMALL AREA PLAN ADVISORY COMMITTEE

The Pine Grove Mills Small Area Plan Advisory Committee met September 22, 2022. Committee members have been meeting with PZ Staff to discuss ordinance amendments and zoning map amendments. Staff is helping these members identify their specific purpose/goals for amending the zoning ordinance, identify their purpose/goals for creating an overlay zoning district, and review current regulations for Home Occupations/No-Impact Home Based Businesses.

The Committee reviewed season streetlight décor ideas and chose string lights to wrap around every other streetlight, a fall bow for every light, and a holiday wreath for every other streetlight. Concerns were expressed over the decorations that are lit up and how close the streetlights are to residential homes and opted to alternate every other pole to start. The Committee also discussed the idea of an event where residents of Pine Grove Mills could help decorate the streetlights in Pine Grove Mills.

The Committee is also working on developing educational materials for residents of Pine Grove Mills to inform them of different processes of obtaining a home occupation permit, zoning permits for additions, the minor alteration process and uses permitted in the Village zoning district to help educate residents of the benefits of rezoning property to Village.

ROUTE 45 GETAWAYS COMMITTEE

The Committee received notification that Happy Valley Adventure Bureau (HVAB) awarded the Committee \$8,000.00 for infrastructure projects that will improve visitor/customer experience for businesses in Centre County. Funding for the grant program was made possible by the PA Department of Community and Economic Development (DCED) as part of its Marketing to Attract Tourists program.

The Committee will utilize the funds for installing Tourist Oriented Directional Signing (TODS) for businesses that participate in the Route 45 Getaways event and to purchase footers and poles to display event banners across Route 45. Ideally, with additional signage, tourists and visitors will support the local economy in the arts, entertainment, recreation, and agricultural sectors along the Route 45 corridor. PZ Staff completed an application for businesses interested in obtaining TOD Signage.



FERGUSON TOWNSHIP POLICE DEPT.

3147 Research Drive • State College, Pennsylvania 16801

Telephone: 814-237-1172 • Fax: 814-954-7906

www.twp.ferguson.pa.us

MEMO

TO: Centrice Martin, Township Manager

FROM: Sgt. Ryan L. Hendrick

DATE: October 2022

REFERENCE: September monthly report

Attached is a summary of the police department activity for the month of September 2022. Each member of the police department, sworn and unsworn, play a vital role in our agency's success.

Administrative Assistant Holliday completed all UCR reports and statistics and Administrative Assistant Harter compiled the department's traffic information. I obtained other pertinent information, assembled, finalized, and submitted this board report.



FERGUSON TOWNSHIP POLICE DEPARTMENT

September 2022 Calls for Service

Part I Crimes Summary	Previous Month Sept. 2021	Current Month Sept. 2022	Previous YTD Sept. 2021	Current YTD Sept. 2022
Homicide	0	0	0	0
Rape	2	1	7	8
Robbery	0	0	1	1
Assault	5	9	36	45
Burglary	2	0	5	3
Theft	6	4	67	53
Auto Theft	0	0	2	3
Arson	0	0	0	0
Total	15	14	118	113

Part II Crimes Summary	Previous Month Sept. 2021	Current Month Sept. 2022	Previous YTD Sept. 2021	Current YTD Sept. 2022
Forgery	0	0	5	0
Fraud	5	5	45	33
Embezzlement	0	0	0	1
Receiving Stolen Property	0	0	0	0
Criminal Mischief	3	4	19	31
Weapons Violation	0	0	0	0
Prostitution and Commercialized Vice	0	0	0	0
Sex Offense	2	0	4	0
Drug Violation	2	0	13	7
Offenses Against Family	0	0	1	0
DUI	3	2	23	15
Liquor Laws (minors law, furnishing, false ID)	1	2	5	9
Public Intoxication	7	0	14	9
Disorderly Conduct	50	33	211	185
Vagrancy	0	0	1	0
All Other Criminal	4	2	21	30
Total	77	48	362	320

Total Crimes	Previous Month Sept. 2021	Current Month Sept. 2022	Previous YTD Sept. 2021	Current YTD Sept. 2022
Part I Crimes	15	14	118	113
Part II Crimes	77	48	362	320

Total	92	62	480	433
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FERGUSON TOWNSHIP POLICE DEPARTMENT

September 2022 Calls for Service

Other Calls for Service	Previous Month Sept. 2021	Current Month Sept. 2022	Previous YTD Sept. 2021	Current YTD Sept. 2022
Vehicle Code - Crashes	26	20	147	209
Vehicle Code - Other Traffic Incidents	64	54	325	368
Health and Safety – EMS Assist	76	69	557	614
Health and Safety – Fire Assist	6	6	80	70
Other Health and Safety Incidents	19	26	162	197
Alarms	13	20	139	142
Suspicious Activity	40	31	365	265
Unsecure Property	4	0	11	5
Found Property	5	6	39	33
Lost Property	4	5	29	31
Community Relations/ Crime Prevention	4	9	27	52
Car Seat Check	0	0	2	6
School Check	21	25	136	143
Township Ordinances	7	5	85	59
Request for Assistance – Attempt to locate	6	3	29	28
Request for Assistance – Can-Help	0	0	1	10
Request for Assistance – Civil Matter	11	6	55	72
Request for Assistance - Other	55	50	456	482
Missing Persons/ Runaways	0	0	2	6
Animal Complaints	23	20	121	122
Department Information	2	0	38	38
Assist Other Agencies	22	23	129	158
Total	408	378	2935	3110

Total Calls for Service	Previous Month Sept. 2021	Current Month Sept. 2022	Previous YTD Sept. 2021	Current YTD Sept. 2022
Part I Crimes	15	14	118	113
Part II Crimes	77	48	362	320
Other Calls for Service	408	378	2935	3110
Total	500	440	3415	3543



FERGUSON TOWNSHIP POLICE DEPARTMENT

SEPTEMBER 2022

	2021	2022	Previous YTD	Current YTD	Notes:
Traffic Citations	57	52	254	346	
Parking Tickets	100	30	400	289	No ordinance Officer
Traffic Stops	334	225	1368	1758	
Criminal Arrests	14	8	78	74	
Supplements	124	127	1075	952	
Hearings	9	11	84	85	
Med Return	12.52	20.09	178.45	216.87	

Note:

- *Traffic Stops may not include pre scheduled selective enforcement details where two or more police vehicles are assigned for specific enforcement purposes (such as Aggressive Driving Grant details).*
- *Criminal Arrests are the number of people arrested, not the number of charges, counts or cases cleared. These include arrests made at the time of the incident as well as those filed after an extended investigation.*

Department Notes:

- Agency continues to attend F8 (first 8 weeks) meetings held every other week in the fall to share information regionally to assure continuity among all agencies and stakeholders within the law enforcement community.
- Our agency is assisting PSU Police at all football games this year. All regional Police department's along with a large amount of State Police assist each game to assure the safety and security of the event. So far this year officers have arrested subjects for underage drinking, resisting arrest and trespass.
 - As a side note alcohol sales was conducted at the game on October 1st. There was not a noticeable increase in calls for services at the first game

but the weather and attendance were poor not giving it an accurate sample size.

- Our departments motor carrier safety assistance program inspector MCSAP Officer placed four trucks out of service in the month of September. Only serious violations place trucks out of service. This program is important in assuring that commercial vehicles are safe and that the loads they carry are secure on the roadways.

Investigations:

- Officers responded to a reported suspicious person carrying a rifle at 7:16am on Martin St. Officers thoroughly searched the area in a timely manner but could not locate anyone matching the reports. Only one call was received in a heavily populated area. Our agencies School Resource Officer (SRO) coordinated with SCASD as well as State College Police department's SRO to assure all schools and daycares in the area were properly notified. Out of an abundance of caution schools close to the reported incident went on lock down until 11am. No subject was ever located.
- Officers responded to a loud bang at 8:30am outside of Young Scholars school. Our agencies SRO was in the area when the report came in and went to the school while officers checked the area. The information was relayed to the school, and they chose to go on lockdown until 11am out of an abundance of caution. It was determined later that day to be a transformer in a neighborhood across the street.
- Detectives are investigating two separately reported sexual assaults. The one reporting party is a 19 YOF and the other a 49 YOM.
- Detectives are investigating two theft cases and two fraud/scam cases. Scams continue to be an ongoing problem with most investigations leading to suspects overseas, in countries which the USA does not extradition agreements with.

Community Relations:

- Officers assisted at the Patton Township Safety fair. Officers interacted with community members and completed car safety seat checks as a free public safety service to community members.
- Ferguson Twp SRO conducted Run/Hide/Fight drills at two schools to assure staff and students know what to do in an emergency situation. In both cases the students and staff retained their training well and did an excellent job.

Additionally, the School Resource Officer continued school checks to assure the safety and positive interactions with the students and law enforcement.

- A threat assessment was done at a larger company in Ferguson Twp giving them several suggestions to assure a safer business place for their employees in case of an active intruder/aggressor. These assessments are done free to any Ferguson Twp business, church or school. This will be followed up with Run/Hide/Fight training for their employees.
- Run/Hide/Fight training was conducted a business in Ferguson Twp assuring their employees are well trained and educated on what to do in case of an active shooter/aggressor.



Arrest Distribution Report

Printed On: 10/04/2022

Beginning Date: 09/01/2022

Ending Date: 09/30/2022

Page 1 of 1

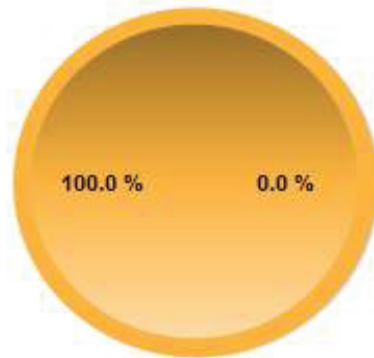
Arrestee Ethnicity

Agency: FERGUSON TOWNSHIP

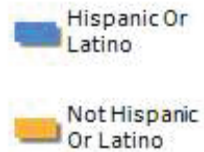
Offense: All

Offense	Hispanic Or Latino	Not Hispanic Or Latino	Total
Larceny - Theft	-	1	1
Other Assaults	-	3	3
Driving Under The Influence	-	2	2
Liquor Laws	-	2	2
Total	-	8	8

Arrestee Ethnicity



Arrestee Ethnicity





Arrest Distribution Report

Printed On: 10/04/2022

Beginning Date: 09/01/2022

Ending Date: 09/30/2022

Page 1 of 1

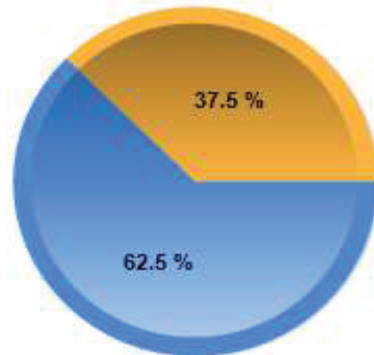
Arrestee Gender

Agency: FERGUSON TOWNSHIP

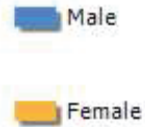
Offense: All

Offense	Male	Female	Total
Larceny - Theft	-	1	1
Other Assaults	1	2	3
DUI	2	-	2
Liquor Laws	2	-	2
Total	5	3	8

Arrestee Gender



Arrestee Gender





Arrest Distribution Report

Printed On: 10/04/2022

Beginning Date: 09/01/2022

Ending Date: 09/30/2022

Page 1 of 1

Arrestee Race

Agency: FERGUSON TOWNSHIP

Offense: All

Offense	White	Black Or African America	America n Indian Or	Asian	Native Hawaiian Or Other	Total
Larceny - Theft	1	-	-	-	-	1
Other Assaults	3	-	-	-	-	3
DUI	1	-	-	1	-	2
Liquor Laws	2	-	-	-	-	2
Total	7	-	-	1	-	8



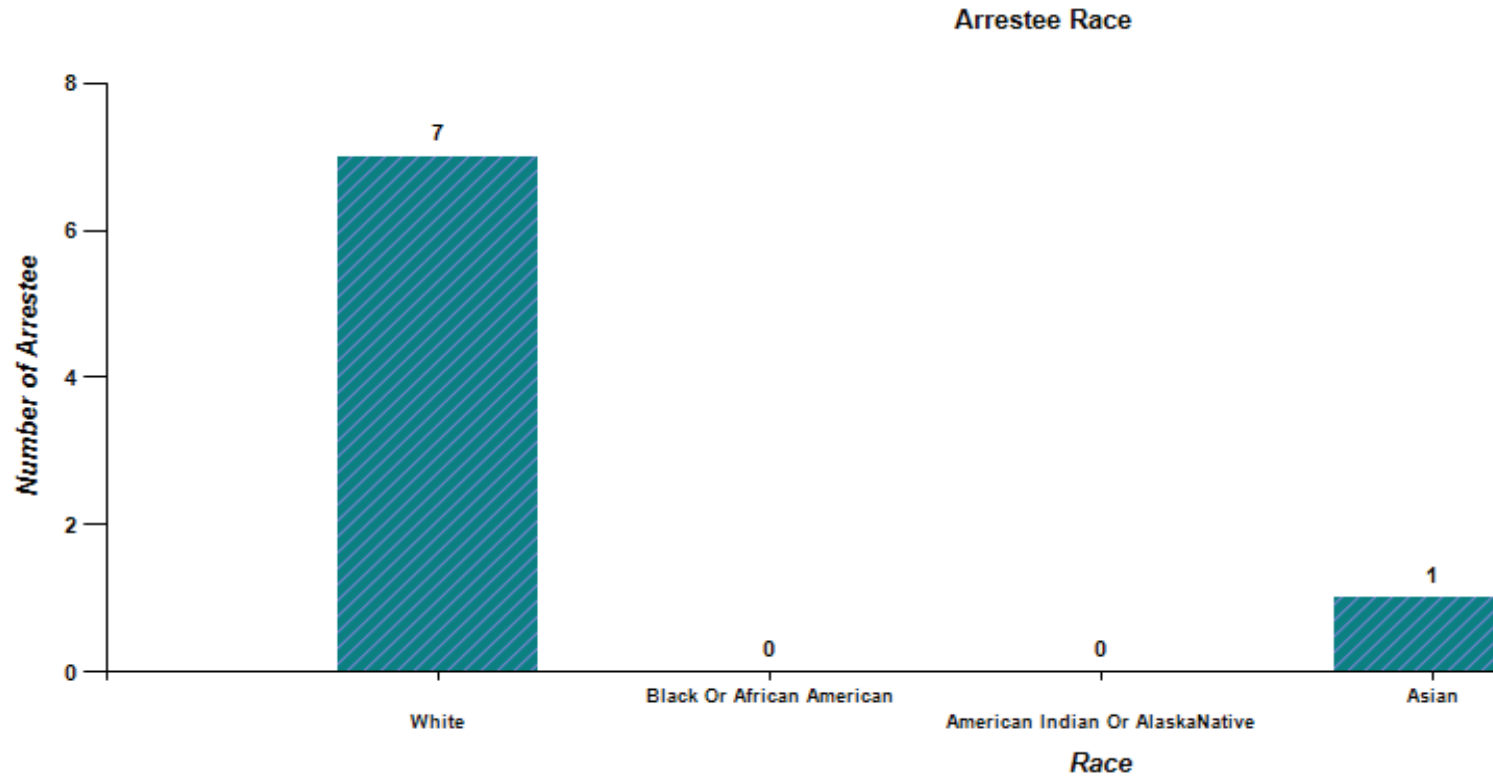
Arrest Distribution Report

Printed On: 10/04/2022

Beginning Date: 09/01/2022

Ending Date: 09/30/2022

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Record List - Total:662

Contact or caller	Nature	Area	Reported	Incident
911DUP (4)				
MISTAKE DISPATCH	911DUP		06:01:38 09/19/22	22FT05052
911 DUPLICATE	911DUP	FT2H1	13:35:39 09/12/22	22FT04913
MISTAKEN DISPATCH	911DUP	SH6YA	16:50:01 09/06/22	22FT04754
DUPLICATE INCIDENT PULLED BY MISTAKE	911DUP	FT1B1	06:21:20 09/02/22	22FT04665
911NOVOICE (1)				
ACCIDENTAL 911 CALL	911NOVOICE	FT1F2	16:07:30 09/27/22	22FT05232
ABANDVEHICL (1)				
VEHICLE PARKED FOR 3 WEEKS IN FRONT OF HOME	ABANDVEHICL	FT1C1	09:12:39 09/02/22	22FT04671
ALARM BURGLAR (15)				
ALARM AT STAPLES - UNKNOWN	ALARM BURGLAR	FT1B1	06:06:22 09/30/22	22FT05276
BURGLAR/MOTION ALARM	ALARM BURGLAR	FT1E1	19:32:20 09/27/22	22FT05236
ALARM BURGLAR	ALARM BURGLAR	FT1B1	04:55:45 09/22/22	22FT05124
RESIDENTIAL ALARM - UNKNOWN CAUSE	ALARM BURGLAR	FT2H1	23:07:22 09/19/22	22FT05071
BURGLAR ALARM	ALARM BURGLAR	FT2H1	14:27:13 09/15/22	22FT04976
BURGLAR ALARM	ALARM BURGLAR	FT2M1	13:56:12 09/15/22	22FT04975
BURGLAR ALARM	ALARM BURGLAR	FT1B1	03:24:37 09/12/22	22FT04902
MOTION ALARM	ALARM BURGLAR	FT1E1	16:46:48 09/11/22	22FT04894
BURG ALARM / CANCELLED BY ALARM COMPANY	ALARM BURGLAR	FT1E1	13:15:35 09/11/22	22FT04891
HOME ALARM	ALARM BURGLAR	FT1D1	09:36:19 09/08/22	22FT04796
RESIDENTIAL BURGLAR ALARM	ALARM BURGLAR	FT2G1	22:22:25 09/06/22	22FT04761
FUEL ISLAND DOOR ALARM	ALARM BURGLAR	FT1B1	22:03:23 09/06/22	22FT04760
WAFFLE SHOP ALARM	ALARM BURGLAR	FT2G1	16:58:12 09/05/22	22FT04727
ALARM CALL AT METHADONE CLINIC	ALARM BURGLAR	FT2H1	11:14:33 09/01/22	22FT04645
ALARM CALL AT API	ALARM BURGLAR	FT2H1	06:37:16 09/01/22	22FT04636
ALARMCAR/VEHICL (1)				
CAR ALARM GOING OFF EVERY 15 MINUTES OR SO	ALARMCAR/VEHICL	FT2M1	21:04:25 09/14/22	22FT04961
ALARMFIREPDONLY (1)				
REPORT OF FIRE ALARM SOUNDING	ALARMFIREPDONLY	FT1B1	16:53:50 09/23/22	22FT05145
ALARMHOLDUP (1)				
HOLD UP ALARM.	ALARMHOLDUP	FT1B1	17:58:12 09/13/22	22FT04942
ALARMUNKTYPE (2)				
POOL ALARM	ALARMUNKTYPE	FT2I2	01:43:26 09/17/22	22FT05009
ELEVATOR ALARM	ALARMUNKTYPE	FT1A1	13:41:10 09/12/22	22FT04915
ALCOHOL (2)				
32 YOM DUI/REPORTABLE CRASH	ALCOHOL	FT3I1	02:33:34 09/11/22	22FT04889
20 YOM DUI REFUSAL	ALCOHOL	FT1F2	01:34:03 09/11/22	22FT04887
ALCOHOLMINORSLW (2)				
INTOXICATED 18 YOM	ALCOHOLMINORSLW	FT2G1	00:33:57 09/03/22	22FT04691
19 YOM UNDERAGE DRINKING	ALCOHOLMINORSLW	SB2H3	00:17:24 09/02/22	22FT04661
ANIMAL (20)				
LARGE PITBULL / NO HOME	ANIMAL	FT1B1	12:14:44 09/27/22	22FT05229
FOUND DOG	ANIMAL	FT2E1	15:04:58 09/24/22	22FT05166
DOG AT LARGE ATTACKED ANOTHER DOG	ANIMAL	FT1A1	00:53:40 09/22/22	22FT05120
GRAY FOX IN AREA	ANIMAL	FT1F1	11:20:34 09/18/22	22FT05040
REPORT OF SICK FOX	ANIMAL	FT1B1	17:49:18 09/17/22	22FT05024
DOG AT LARGE	ANIMAL	FT3O1	13:15:40 09/17/22	22FT05019
DOG FIGHT / OWNER WAS BIT	ANIMAL	FT1C1	11:59:16 09/14/22	22FT04955
CAGED DUCKS ON LAWN	ANIMAL	FT1C1	08:51:12 09/12/22	22FT04907
DOG LOOSE-GOA	ANIMAL	FT2H1	17:20:36 09/08/22	22FT04812
RACCOON DOING CIRCLES IN MIDDLE OF ROADWAY	ANIMAL	FT3L1	15:29:41 09/08/22	22FT04807
DEAD DEER ON ROADWAY	ANIMAL	FT2M1	10:41:29 09/08/22	22FT04799

REPORT OF GREY FOX LOOKING ILL	ANIMAL	FT1C1	16:01:05 09/07/22	22FT04786
DOGS JUMPING AT THE FENCE WHEN PEOPLE WALK BY ON PATH	ANIMAL	FT2H1	12:49:20 09/07/22	22FT04783
CALLER HEARD A MALE WHISTLE SO SHE ASSUMED A DOG WAS AT LARGE	ANIMAL	FT2G1	09:37:12 09/07/22	22FT04780
DEAD RABBIT BY MAILBOX	ANIMAL	FT1A1	09:04:56 09/06/22	22FT04740
DOG BARKING IN THE AREA	ANIMAL	FT3J2	08:22:14 09/03/22	22FT04700
DOGS APPROACHED MALE WALKING DOG	ANIMAL	FT1E1	07:12:37 09/03/22	22FT04699
DOG BARKING	ANIMAL	FT3T1	12:03:51 09/02/22	22FT04673
MISSING DOG	ANIMAL	FT2G1	03:59:56 09/02/22	22FT04664
STRAY DOG RUNNING LOOSE	ANIMAL	FT1A1	10:36:59 09/01/22	22FT04646
ASSAULT (2)				
23 YOF ASSAULTED MOTHER AND BROTHER	ASSAULT	FT3J1	12:50:10 09/27/22	22FT05226
PSU FB FAN HIT CAMERA MAN WITH OBJECT.	ASSAULT	UUP05	13:30:44 09/24/22	22FT05164
ASSAULT EARLIER (5)				
PHYSICAL HARASSMENT	ASSAULT EARLIER	FT1B2	13:43:09 09/28/22	22FT05246
15 YOF STRANGLED MOM POSSIBLE MHMR	ASSAULT EARLIER	FT1E1	18:09:34 09/22/22	22FT05132
MALE SEXUALLY ASSAULTED BY TWO MALES	ASSAULT EARLIER	FT2G1	11:35:10 09/20/22	22FT05078
PHYSICAL DOMESTIC	ASSAULT EARLIER	FT1F2	22:32:10 09/08/22	22FT04814
HARASSMENT DOMESTIC	ASSAULT EARLIER	FT2G1	10:05:54 09/07/22	22FT04781
BICYCLE STOP (3)				
	BICYCLE STOP		00:25:33 09/15/22	22FT04962
	BICYCLE STOP		01:44:51 09/10/22	22FT04856
	BICYCLE STOP		01:32:26 09/10/22	22FT04855
COMMRELATIONS (9)				
RUN/HIDE/FIGHT TRAINING	COMMRELATIONS	FT1E1	13:12:35 09/28/22	22FT05247
CITIZEN POLICE ACADEMY	COMMRELATIONS	FT2H1	10:45:35 09/27/22	22FT05225
EVACUATION DRILL	COMMRELATIONS	FT2G1	14:16:16 09/20/22	22FT05081
CSI CLASS AT CITIZENS POLICE ACADEMY	COMMRELATIONS	FT2H1	16:32:05 09/19/22	22FT05066
PATTON TOWNSHIP SAFETY FAIR	COMMRELATIONS	PTPD	10:18:33 09/17/22	22FT05017
MEET AND GREET AT SHS SCHOOL	COMMRELATIONS	FT2H1	09:58:43 09/16/22	22FT04985
RUN/HIDE/FIGHT DRILL AT SCHOOL	COMMRELATIONS	FT2H1	09:53:56 09/15/22	22FT04971
STATION TOUR	COMMRELATIONS	FT2H1	19:07:03 09/14/22	22FT04960
THREAT ASSESMENT AT LOCAL BUSINESS	COMMRELATIONS	FT2H1	09:41:19 09/13/22	22FT04931
CRIMMISCHIEF (4)				
STUDENT SET OFF FIRE EXTINGUISHERS	CRIMMISCHIEF	FT2H1	08:36:54 09/28/22	22FT05241
DAMAGE TO PARKED VEHICLE	CRIMMISCHIEF	FT1B2	19:25:40 09/24/22	22FT05168
CAR WAS KEYED	CRIMMISCHIEF	FT1B1	15:48:29 09/24/22	22FT05167
VERBAL DOMESTIC	CRIMMISCHIEF	FT1B5	20:13:12 09/03/22	22FT04708
DISORDERLY COND (30)				
LOUD PARTY	DISORDERLY COND	FT2I2	23:48:26 09/30/22	22FT05296
REPORT OF URINATING IN PUBLIC	DISORDERLY COND	FT2I2	22:56:17 09/30/22	22FT05294
LOUD PARTY	DISORDERLY COND	FT1B1	22:42:20 09/30/22	22FT05292
LOUD MUSIC	DISORDERLY COND	FT2I2	23:43:24 09/28/22	22FT05259
LOUD MUSIC	DISORDERLY COND	FT1F2	00:08:18 09/26/22	22FT05201
LOUD MUSIC	DISORDERLY COND	FT1B1	03:10:17 09/25/22	22FT05193
LOUD PARTY	DISORDERLY COND	FT1F2	02:48:01 09/24/22	22FT05157
KIDS YELLING	DISORDERLY COND	FT1A1	21:14:04 09/23/22	22FT05151
LOUD MUSIC	DISORDERLY COND	FT2I2	01:18:34 09/23/22	22FT05136
DISORDERLY CUSTOMER.	DISORDERLY COND	FT2H1	14:19:02 09/19/22	22FT05062
LOUD PARTY	DISORDERLY COND	FT2I2	04:39:13 09/18/22	22FT05036
LOUD PARTY	DISORDERLY COND	FT2I2	23:30:01 09/17/22	22FT05031
NOISE COMPLAINT	DISORDERLY COND	FT1A1	22:41:30 09/17/22	22FT05028
LOUD PARTY	DISORDERLY COND	FT2I2	20:06:42 09/17/22	22FT05026
LOUD MUSIC	DISORDERLY COND	FT1A1	19:53:29 09/17/22	22FT05025
LOUD PARTY	DISORDERLY COND	FT1B1	00:18:10 09/17/22	22FT05008
LOUD MUSIC/PARTY	DISORDERLY COND	FT2I2	00:10:35 09/17/22	22FT05015
LOUD PARTY	DISORDERLY COND	FT1F2	23:29:58 09/16/22	22FT05016
COMPLAINT OF LOUD MUSIC.	DISORDERLY COND	FT1F2	17:36:53 09/16/22	22FT05003
LARGE GROUP OF PEOPLE YELLING AT EACH OTHER	DISORDERLY COND	FT2I2	21:04:58 09/12/22	22FT04926

MALE THROWING ROCKS AT CALLER	DISORDERLYCOND	FT1B1	23:39:43 09/11/22	22FT04899
REPORT OF A LOUD PARTY.	DISORDERLYCOND	FT2I2	16:30:04 09/10/22	22FT04875
NOISE COMPLAINT	DISORDERLYCOND	FT1F2	02:51:48 09/10/22	22FT04861
LOUD PARTY	DISORDERLYCOND	FT1F2	00:36:58 09/10/22	22FT04854
DC LOUD MUSIC	DISORDERLYCOND	FT2I2	00:45:00 09/09/22	22FT04818
LOUD MUSIC	DISORDERLYCOND	FT1B2	22:15:35 09/06/22	22FT04762
LOUD PARTY	DISORDERLYCOND	FT1F2	00:18:50 09/05/22	22FT04721
LOUD PARTY	DISORDERLYCOND	FT2I2	01:50:02 09/04/22	22FT04711
REPORT OF LOUD MUSIC	DISORDERLYCOND	FT2I2	19:22:40 09/03/22	22FT04707
LOUD PEOPLE/CARS	DISORDERLYCOND	FT2I2	00:04:47 09/02/22	22FT04660

DOMESTICDISPUTE (6)

13 YOF OUT OF CONTROL	DOMESTICDISPUTE	FT2G2	16:41:25 09/14/22	22FT04958
BOYFRIEND/GIRLFRIEND DOMESTIC DISPUTE	DOMESTICDISPUTE	FT1A1	01:00:32 09/14/22	22FT04950
MALE UNWANTED AT RESIDENCE	DOMESTICDISPUTE	FT1A1	00:35:47 09/09/22	22FT04817
FATHER/SON VERBAL DOMESTIC	DOMESTICDISPUTE	FT2H1	23:48:52 09/02/22	22FT04689
COMPLAINT OF COUPLE POSSIBLY ARGUING.	DOMESTICDISPUTE	FT1B1	20:57:00 09/02/22	22FT04684
VERBAL DOMESTIC BETWEEN TWO FEMALES	DOMESTICDISPUTE	FT1B1	15:53:31 09/01/22	22FT04652

FRAUD (4)

FRAUDULENT CREDIT CARD CHARGES	FRAUD	FT2I2	20:23:26 09/28/22	22FT05254
SCAM CALL, MONEY SENT	FRAUD	FT1B1	17:34:10 09/27/22	22FT05235
CALL FOWARDED FROM PSU EMAIL	FRAUD	FT1B1	17:32:08 09/07/22	22FT04788
INTERNATIONAL STUDENT SCAMMED	FRAUD	FT2I2	15:36:06 09/06/22	22FT04753

HARASSMENT (2)

MALE HARASSING BARTENDER	HARASSMENT	FT2H1	16:23:04 09/26/22	22FT05214
MOTHER ATTEMPTING TO USE POLICE TO HARASS DAUGHTER.	HARASSMENT	FT1B1	21:45:27 09/18/22	22FT05048

HLTHSFTY (21)

BROKEN PHONE CALLING 911	HLTHSFTY	FT1F2	20:35:41 09/29/22	22FT05272
29 YOF MHID	HLTHSFTY	FT1D1	07:32:49 09/28/22	22FT05240
CHECK ON SISTER	HLTHSFTY	FT2M1	00:22:26 09/25/22	22FT05186
REPORT OF SUICIDAL 23YOF	HLTHSFTY	FT1E1	14:36:29 09/23/22	22FT05143
73 YOF HEARING/SEEING THINGS	HLTHSFTY	FT2G1	02:38:06 09/22/22	22FT05123
31 YOM ATTEMPTING SUICIDE BY COP	HLTHSFTY	FT3J1	19:51:19 09/21/22	22FT05117
VERIZON WIRE ON SIDEWALK	HLTHSFTY	FT1A1	16:48:21 09/20/22	22FT05084
73 YOF- HALLUCINATING	HLTHSFTY	FT2G1	21:23:42 09/18/22	22FT05047
REPORTED MALE POSSIBLE OVERDOSE	HLTHSFTY	FT2G1	12:03:12 09/18/22	22FT05041
CHECK ON FEMALE FOR DISPATCH	HLTHSFTY	SB2C2	02:38:40 09/17/22	22FT05012
69 YOM WITH DEMENTIA BEING COMBATIVE	HLTHSFTY	FT1E1	17:52:13 09/15/22	22FT04980
WELFARE CHECK 64 YOM	HLTHSFTY	FT3J2	18:21:42 09/10/22	22FT04876
WELFARE CHECK FOR 76 YOM.	HLTHSFTY	FT1B1	15:20:40 09/10/22	22FT04870
34 YOM SUICIDAL	HLTHSFTY	FT2G2	23:57:25 09/09/22	22FT04851
WELLNESS CHECK ON 77YOM	HLTHSFTY	FT1B1	14:05:04 09/09/22	22FT04829
89 YOM EXPIRATION	HLTHSFTY	FT1C1	07:07:37 09/09/22	22FT04821
MALE SLEEPING IN BUSINESS ENTRANCE	HLTHSFTY	FT1A1	06:41:18 09/06/22	22FT04736
61 YOM SUICIDE ATTEMPT.	HLTHSFTY	FT3J2	20:03:23 09/04/22	22FT04719
LOW HANGING WIRE	HLTHSFTY	FT3K1	09:24:36 09/03/22	22FT04702
7 YOF STRUCK BY 12 YOM ON BICYCLE.	HLTHSFTY	FT2H1	15:49:29 09/02/22	22FT04676
MALE SLUMPED OVER WHEEL OF VEHICLE-GOA	HLTHSFTY	FT1A1	16:14:47 09/01/22	22FT04653

HLTHSFTYEMSASST (69)

20 YOM OD ON UNISOM	HLTHSFTYEMSASST	FT1B1	14:22:46 09/30/22	22FT05281
89 YOM HEADACHE AND NOT MOVING	HLTHSFTYEMSASST	FT2H1	00:02:22 09/30/22	22FT05274
89 YOF LIFT ASSIST.	HLTHSFTYEMSASST	FT1C1	18:23:32 09/29/22	22FT05271
73 Y/O/M CHEST TIGHTNESS	HLTHSFTYEMSASST	FT2G1	07:03:51 09/29/22	22FT05261
25 YOF - PREGNANT/STOMACH PAIN	HLTHSFTYEMSASST	FT1B3	00:19:49 09/29/22	22FT05260
60 YOM POSSIBLE INTERNAL BLEEDING.	HLTHSFTYEMSASST	FT1B1	22:01:43 09/28/22	22FT05257
66 YOM ACTING STRANGELY.	HLTHSFTYEMSASST	FT2E1	17:13:39 09/28/22	22FT05252
81 YOM FELL	HLTHSFTYEMSASST	FT3K1	17:11:55 09/28/22	22FT05251
75 YOF PASSED OUT	HLTHSFTYEMSASST	FT2H1	16:14:57 09/27/22	22FT05231
76 YOM CARDIAC ARREST	HLTHSFTYEMSASST	FT3N1	13:23:19 09/27/22	22FT05227
73 YOF FALL	HLTHSFTYEMSASST	FT2G1	09:59:44 09/27/22	22FT05223
77 YOM FELL AND CONFUSED	HLTHSFTYEMSASST	FT2H1	09:11:23 09/27/22	22FT05220

18 YOM OVERDOSE / FALL - MHID 302	HLTHSFTYEMSASST	FT2H1	07:27:35 09/27/22	22FT05219
59YOM DIZZY FROM FALL	HLTHSFTYEMSASST	FT2H1	21:53:07 09/26/22	22FT05217
55 YOF-EMS ASSIST	HLTHSFTYEMSASST	FT2H1	17:34:52 09/26/22	22FT05215
79YOM TROUBLE BREATHING	HLTHSFTYEMSASST	FT2G1	10:32:57 09/26/22	22FT05210
FEMALE 31 YOA FAINTED	HLTHSFTYEMSASST	FT1D1	22:42:51 09/25/22	22FT05199
36 YOF CONSCIOUS ALCOHOL OVERDOSE	HLTHSFTYEMSASST	FT2H1	03:29:11 09/24/22	22FT05158
21 YOM ALCOHOL OVERDOSE	HLTHSFTYEMSASST	FT1B1	00:55:42 09/24/22	22FT05153
21 YOF SICK	HLTHSFTYEMSASST	FT1F2	20:25:56 09/23/22	22FT05149
72 YOM BACK PAIN	HLTHSFTYEMSASST	FT1B1	20:10:56 09/23/22	22FT05148
46 YOF PASSED OUT	HLTHSFTYEMSASST	FT1B1	15:39:20 09/21/22	22FT05111
91 YOF-GENERAL ILLNESS / VOMITING	HLTHSFTYEMSASST	FT2G1	07:42:38 09/21/22	22FT05101
85 YOF FALL VICTIM	HLTHSFTYEMSASST	FT2G1	02:21:44 09/21/22	22FT05098
68 YOF FELL	HLTHSFTYEMSASST	FT2H1	17:21:21 09/20/22	22FT05085
85 YOF W/ HIGH BP	HLTHSFTYEMSASST	FT2G1	20:06:23 09/19/22	22FT05068
65 YOF UNRESPONSIVE/COVID SYMPTOMS	HLTHSFTYEMSASST	FT2E1	14:23:01 09/19/22	22FT05061
FEMALE 76 YOA FALL VICTIM	HLTHSFTYEMSASST	FT2H1	23:10:45 09/18/22	22FT05050
66 YOF - NAUSEA, STOMACH PAIN	HLTHSFTYEMSASST	FT2G1	22:51:59 09/18/22	22FT05049
63 YOM W/ALTERED STATE.	HLTHSFTYEMSASST	FT2G1	16:48:09 09/18/22	22FT05045
83 YOM SHORT OF BREATH	HLTHSFTYEMSASST	FT1F2	09:46:25 09/18/22	22FT05038
83YOF FALL VICTIM	HLTHSFTYEMSASST	FT2H1	08:03:25 09/18/22	22FT05037
FEMALE 82 YOA WITH NOSE BLEED	HLTHSFTYEMSASST	FT1A1	02:25:53 09/18/22	22FT05034
UNRESPONSIVE INTOXICATED FEMALE	HLTHSFTYEMSASST	FT1B2	00:38:06 09/18/22	22FT05033
PREGNANT FEMALE WITH STOMACH PAIN	HLTHSFTYEMSASST	FT1B3	23:18:04 09/17/22	22FT05030
16 YOM ALERGIC REACTION	HLTHSFTYEMSASST	FT1D1	13:53:25 09/17/22	22FT05021
68 YO FALL VICTIM	HLTHSFTYEMSASST	FT1C1	01:51:39 09/15/22	22FT04965
64 YOM WITH BREATHING TROUBLE	HLTHSFTYEMSASST	FT1C1	17:51:01 09/13/22	22FT04941
55 YOM VOMITING	HLTHSFTYEMSASST	FT2H1	14:49:50 09/13/22	22FT04938
67 YOF ILLNESS	HLTHSFTYEMSASST	FT3N1	10:18:04 09/13/22	22FT04934
78 YOM GROUND LEVEL FALL	HLTHSFTYEMSASST	FT2H1	08:12:12 09/12/22	22FT04906
FEMALE 53 YOA FALL	HLTHSFTYEMSASST	FT1B1	05:17:40 09/12/22	22FT04903
EMS ASSIST, 89 YOF ALOC	HLTHSFTYEMSASST	FT3O1	17:11:01 09/11/22	22FT04895
27 YOF PASSED OUT	HLTHSFTYEMSASST	FT1B1	14:23:35 09/11/22	22FT04892
76 YOM INABILITY TO CARE.	HLTHSFTYEMSASST	FT1B1	14:00:51 09/11/22	22FT04893
27 YOF CONSCIOUS ALCOHOL OVERDOSE	HLTHSFTYEMSASST	FT1B1	22:07:31 09/10/22	22FT04879
PSU FOOTBALL EMS ASSIST	HLTHSFTYEMSASST	UUP05	16:21:24 09/10/22	22FT04874
20 YOF FEELING FAINT	HLTHSFTYEMSASST	UUP05	16:19:51 09/10/22	22FT04872
39 YOM OVERDOSE	HLTHSFTYEMSASST	FT1C1	01:45:27 09/10/22	22FT04857
16 MONTH OLD MALE-LABORED BREATH	HLTHSFTYEMSASST	FT2H1	22:22:13 09/08/22	22FT04813
75 YOM LEG WOUND BLEEDING	HLTHSFTYEMSASST	FT1C1	08:38:10 09/08/22	22FT04794
82 YOM CHEST PAIN	HLTHSFTYEMSASST	FT1D1	17:43:39 09/07/22	22FT04787
62 YOF - GROUND LEVEL FALL	HLTHSFTYEMSASST	FT2H3	05:36:43 09/07/22	22FT04771
90 YOM NAUSEA	HLTHSFTYEMSASST	FT1C1	02:50:31 09/07/22	22FT04769
ALERT BRACELET ACTIVATION. CANCELLED	HLTHSFTYEMSASST	FT1C1	12:08:16 09/06/22	22FT04748
11 MONTH OLD MALE WITH FEVER	HLTHSFTYEMSASST	FT2H3	08:42:49 09/06/22	22FT04739
23 YOF SEIZURE THEN COMBATIVE	HLTHSFTYEMSASST	FT1B1	05:41:33 09/06/22	22FT04735
97 YOM FELL	HLTHSFTYEMSASST	FT1C1	21:02:00 09/05/22	22FT04732
EMS FOR 44 YOM W/CHEST PAINS.	HLTHSFTYEMSASST	FT2G1	15:16:53 09/05/22	22FT04725
39 YOF ILLNESS	HLTHSFTYEMSASST	FT1F1	11:08:03 09/05/22	22FT04724
66 YOF FALL PATIENT	HLTHSFTYEMSASST	FT2H1	05:31:48 09/05/22	22FT04723
18 YOM - ALCOHOL OVERDOSE	HLTHSFTYEMSASST	FT1B2	01:48:36 09/05/22	22FT04722
18 YOF - COVID PATIENT TROUBLE BREATHING	HLTHSFTYEMSASST	FT1B1	03:17:58 09/03/22	22FT04698
53 YOM ALLERGIC REACTION TO SHELL FISH	HLTHSFTYEMSASST	FT1D1	22:06:08 09/02/22	22FT04685
92 YOF FELL AND HIT HER HEAD	HLTHSFTYEMSASST	FT3T1	21:15:38 09/01/22	22FT04658
64 YOM POSSIBLE SEIZURE	HLTHSFTYEMSASST	FT1C1	20:11:34 09/01/22	22FT04657
EMS ASSIST WITH 41 YOF, NAUSEA	HLTHSFTYEMSASST	FT1B3	14:29:51 09/01/22	22FT04651
84 YOF FOOT PAINS	HLTHSFTYEMSASST	FT1B3	14:21:01 09/01/22	22FT04650
57 YOM COVID SYMPTOMS.	HLTHSFTYEMSASST	FT3J1	11:29:34 09/01/22	22FT04648

HLTHSFTYFIREAST (6)

ASSIST THE FIRE COMPANY WITH A CO2 ALARM	HLTHSFTYFIREAST	FT2H1	11:00:12 09/30/22	22FT05278
FIRE ASSIST AT SCHOOL.	HLTHSFTYFIREAST	FT2G1	20:27:13 09/28/22	22FT05255
REPORT OF A SMALL WILDFIRE	HLTHSFTYFIREAST	FT3R1	23:45:55 09/24/22	22FT05179

ASSIST FD WITH FIRE ALARM.	HLTHSFTYFIREAST	FT1B1	13:33:03 09/13/22	22FT04936
CO2 ALARM	HLTHSFTYFIREAST	FT1B1	07:48:37 09/09/22	22FT04822
BUISNESS FIRE ALARM	HLTHSFTYFIREAST	FT2H1	11:40:23 09/08/22	22FT04803
IDENTITYTHEFT (1)				
IDENTITY THEFT	IDENTITYTHEFT	FT2E1	14:34:54 09/12/22	22FT04919
OUTAGNCYASST (21)				
ASSIST SCPD WITH DRUG ARREST	OUTAGNCYASST	FT1B1	21:35:51 09/29/22	22FT05273
TRT CALL OUT FOR WARRANT	OUTAGNCYASST	SH6NA	13:43:22 09/29/22	22FT05269
PHONE EXAMINATION FOR PTPD.	OUTAGNCYASST	FT2H1	12:17:44 09/28/22	22FT05245
SCPD TRAFFIC INCIDENT	OUTAGNCYASST	FT3H1	12:21:16 09/22/22	22FT05128
ORFA TO STORE A VEHICLE IN FTPD SALLEY PORT	OUTAGNCYASST	FT2H2	23:54:49 09/21/22	22FT05119
CONCERNING MESSAGES FROM HIGHSCHOOL CLASSMATE	OUTAGNCYASST	FT2I2	09:42:47 09/20/22	22FT05076
CHECKED THE AREA FOR HIT AND RUN VEHICLE	OUTAGNCYASST	FT2M1	22:38:02 09/17/22	22FT05029
ASSIST PSP HUNTINGTON WITH SINGLE VEHICLE CRASH	OUTAGNCYASST	FT3Q1	03:23:39 09/17/22	22FT05013
ASSISTED PTPD WITH DC PERSON	OUTAGNCYASST	PTPD	21:55:49 09/16/22	22FT05007
FOUND DRUGS IN VEHICLE	OUTAGNCYASST	FT1B1	15:31:33 09/16/22	22FT04994
ORFA-CHECK FOR VEHICLE	OUTAGNCYASST	FT3H1	16:28:43 09/14/22	22FT04959
WARRANT SERVICE ASSIST	OUTAGNCYASST	FT3J2	11:33:24 09/12/22	22FT04911
CELL PHONE EXAMINATION FOR SPRING TOWNSHIP.	OUTAGNCYASST	FT2H1	19:43:56 09/11/22	22FT04896
ASSIST PTPD WITH CARDIAC ARREST	OUTAGNCYASST	PTPD	16:20:57 09/09/22	22FT04839
TRAFFIC CONTROL FOR PTPD CRASH	OUTAGNCYASST	PTPD	05:44:00 09/09/22	22FT04820
ASSISTED PTPD-CANCELLED PRIOR TO ARRIVAL	OUTAGNCYASST	PTPD	17:01:54 09/08/22	22FT04810
ASSIST HTG PD FOR SUICIDAL MALE	OUTAGNCYASST	FT3R1	22:23:45 09/04/22	22FT04720
FIRE ASSIST FOR PTPD	OUTAGNCYASST	PTPD	17:13:53 09/03/22	22FT04706
ASSISTED SCPD	OUTAGNCYASST	SB2F4	16:44:59 09/02/22	22FT04683
ASSIST SCPD WITH LARGE CROWD	OUTAGNCYASST	SB2C6	00:12:27 09/02/22	22FT04662
ASSISTED US MARSHALLS WITH A WARRANT	OUTAGNCYASST	FT2M1	09:32:01 09/01/22	22FT04642
PARKING (5)				
CARS PARKED BLOCKING ENTRANCE/EXIT	PARKING	FT1C1	12:58:19 09/19/22	22FT05059
CAR PARKED AGAINST TRAFFIC REPORT	PARKING	FT2G1	10:35:07 09/12/22	22FT04910
CAR PARKED IN FRONT OF HOUSE	PARKING	FT1F1	13:08:46 09/09/22	22FT04827
CALLER HAD QUESTION ON PARKING NEAR CATO AVE.	PARKING	FT2H1	08:14:55 09/08/22	22FT04792
VEHICLE'S BLOCKING DRIVEWAY	PARKING	FT3J1	19:01:33 09/05/22	22FT04729
PERSONSTOP (6)				
	PERSONSTOP		21:06:50 09/27/22	22FT05237
	PERSONSTOP		03:11:08 09/25/22	22FT05192
	PERSONSTOP		02:57:58 09/18/22	22FT05035
	PERSONSTOP		02:01:09 09/17/22	22FT05010
	PERSONSTOP		02:22:08 09/10/22	22FT04859
	PERSONSTOP		01:48:29 09/03/22	22FT04695
PFARECEIVED (2)				
NOTICE OF HEARING AND ORDER	PFARECEIVED	FT1C1	00:00:00 09/27/22	22FT05224
NOTICE OF HEARING AND ORDER	PFARECEIVED	FT2G1	00:00:00 09/09/22	22FT04828
PFAVIOLATION (2)				
PFA VIOLATION THIRD PARTY CONTACT	PFAVIOLATION	FT2H1	17:40:19 09/23/22	22FT05147
POSSIBLE PFA VIOLATION	PFAVIOLATION	FT2H1	07:44:22 09/19/22	22FT05054
PROPFOUND (6)				
FOUND CELL PHONE	PROPFOUND	FT3I1	14:06:50 09/24/22	22FT05165
FOUND APPLE EAR PODS	PROPFOUND	FT1E1	08:24:12 09/21/22	22FT05102
FOUND DEBIT CARD	PROPFOUND	FT1A1	14:36:15 09/17/22	22FT05022
WALLET FOUND IN ROADWAY	PROPFOUND	FT2G1	16:07:50 09/12/22	22FT04920
KEYS FOUND	PROPFOUND	FT1A1	13:24:24 09/12/22	22FT04916
FOUND DRIVERS LICENSE	PROPFOUND	UUP05	16:20:55 09/10/22	22FT04873
PROPLOST (5)				
LOST WALLET	PROPLOST	FT1B1	10:08:36 09/26/22	22FT05209
LOST PA DEALER PLATES	PROPLOST	FT2H1	09:46:33 09/20/22	22FT05075

LOST DEALER PLATES	PROPLOST	FT2G1	16:39:14 09/08/22	22FT04809
LOST LICENSE PLATES	PROPLOST	FT1F1	14:30:36 09/07/22	22FT04785
PASSPORT LOST IN NYC	PROPLOST	FT2I2	20:54:22 09/06/22	22FT04759
RETAILTHEFT (1)				
ITEMS TAKEN WITHOUT PAYING FOR THEM.	RETAILTHEFT	FT1B1	10:22:22 09/24/22	22FT05162
RFACIVILDISP (6)				
CIVIL DISPUTE OVER BUS PASS TRANSFER.	RFACIVILDISP	FT1B2	17:54:20 09/28/22	22FT05253
DISPUTE OVER RENT	RFACIVILDISP	FT1F2	16:08:11 09/27/22	22FT05233
EMPLOYEE QUIT AND TOOK BELONGINGS	RFACIVILDISP	FT2H1	11:47:49 09/25/22	22FT05195
CIVIL TOWING DISPUTE	RFACIVILDISP	FT1F2	01:52:08 09/19/22	22FT05051
TOW TRUCK DROPPED VEHICLE	RFACIVILDISP	FT1B1	22:20:00 09/10/22	22FT04880
DAMAGE TO VEHICLE AT DEALERSHIP	RFACIVILDISP	FT2H1	08:50:19 09/09/22	22FT04823
RFALOCATECONT (3)				
CHECK WELFARE OF SUBJECT	RFALOCATECONT	FT1F2	13:00:35 09/26/22	22FT05212
REQUEST TO CONTACT FRIEND	RFALOCATECONT	FT2H1	19:24:08 09/13/22	22FT04943
HELP LOCATING 91 YOM, FOUND IN NAZARETH, PA	RFALOCATECONT	FT3P1	17:30:43 09/01/22	22FT04655
RFAOTHER (38)				
CALLER SAID CAR WAS REPOSSESSED	RFAOTHER	FT2I2	21:03:02 09/30/22	22FT05286
PERSON YELLING IN APT TO CALL THE POLICE	RFAOTHER	FT1B3	11:59:12 09/30/22	22FT05279
DISPUTE OVER PAINTED LINES FOR DRILLING	RFAOTHER	FT1E1	11:56:02 09/28/22	22FT05244
BAD CHECK FOR DOG SITTING	RFAOTHER	FT1E1	14:31:56 09/27/22	22FT05228
CUSTODY DISPUTE	RFAOTHER	FT2I2	22:43:52 09/25/22	22FT05200
REQUEST FOR DAMAGE REPORT	RFAOTHER	FT1A1	13:32:55 09/23/22	22FT05141
DISABLED VEHICLE BLOCKING TURN LANE	RFAOTHER	FT2G1	10:03:33 09/23/22	22FT05138
STUDENT GETTING BULLIED	RFAOTHER	FT2G1	21:54:35 09/22/22	22FT05134
POSSIBLE ABANDONED VEHICLE	RFAOTHER	FT2H1	14:55:30 09/22/22	22FT05130
QUESTIONS REGARDING EMPLOYEE	RFAOTHER	FT1B1	14:40:00 09/22/22	22FT05129
CALLER HAD BLUE FLAGS IN YARD	RFAOTHER	FT3O1	17:18:44 09/21/22	22FT05113
CALLER ADVISED UNCLE DIED & CAT LEFT IN TRAILER	RFAOTHER	FT1C1	15:01:25 09/20/22	22FT05083
STUDENT BIT TEACHERS AID ON THE HAND	RFAOTHER	FT2G1	16:48:19 09/19/22	22FT05067
ASSIST FAMILY WITH GUNS-REFERRED TO DEALERSHIP	RFAOTHER	FT1C1	09:25:08 09/19/22	22FT05056
MISTAKENLY DISPATCHED CALL.	RFAOTHER	PTPD	16:28:15 09/18/22	22FT05044
COMPLAINT ABOUT WALK'S TOWING.	RFAOTHER	FT1B3	13:36:30 09/18/22	22FT05042
LARGE GROUPS OF PEOPLE AND HEAVY TRAFFIC	RFAOTHER	FT2I2	00:10:42 09/18/22	22FT05032
REPORT OF WINGS THAT TASTED TAINTED	RFAOTHER	FT2H1	19:25:38 09/16/22	22FT05004
QUESTIONS ABOUT ANIMALS AT LARGE	RFAOTHER	FT1C1	16:12:05 09/14/22	22FT04957
CALLER HIT A DEER AND DIDN'T THINK IT DIED	RFAOTHER	FT1F1	19:43:46 09/13/22	22FT04944
ONLINE SCAM	RFAOTHER	FT2M1	15:51:27 09/13/22	22FT04940
ALARM-ACTIVATED DURING TEST W/ PD	RFAOTHER	FT2H1	10:11:35 09/13/22	22FT04933
SCHOOL REQUESTING ASSISTANCE WITH STUDENTS	RFAOTHER	FT2H1	08:32:31 09/13/22	22FT04929
CALLER SEAKING INFO ABOUT HER DAUGHTER	RFAOTHER	FT1B1	22:44:05 09/12/22	22FT04927
INDIVIDUALS WITH SHOPPING CART ON ROAD	RFAOTHER	FT1B1	17:21:32 09/10/22	22FT04877
BAG WITH POSSIBLE DRUG RESIDUE	RFAOTHER	FT1B1	08:14:16 09/10/22	22FT04864
DEBRIS ON THE ROAD STRUCK CAR	RFAOTHER	FT1F1	17:39:23 09/09/22	22FT04847
CALLER HAD QUESTIONS ABOUT NEW CAR TAG	RFAOTHER	FT3T1	17:17:23 09/09/22	22FT04846
CALLER BEING HARASSED BY EX EMPLOYEE	RFAOTHER	FT1B1	15:54:06 09/08/22	22FT04808
CONCERNS ABOUT FOOD AT SCHOOL	RFAOTHER	FT2G1	11:34:08 09/08/22	22FT04802
POST TO CATA FACEBOOK PAGE	RFAOTHER	FT2H1	11:03:56 09/08/22	22FT04801
TROUBLE W/EMPLOYEE.	RFAOTHER	FT1E1	17:27:24 09/06/22	22FT04755
QUESTION ON VEHICLE PARKING	RFAOTHER	FT2G1	10:57:04 09/06/22	22FT04746
REPORT OF BOYFRIEND BEING ASSAULTED	RFAOTHER	FT1C1	15:33:02 09/03/22	22FT04705
COMPLAINT COULDNT GET A HOLD OF HER BOYFRIEND	RFAOTHER	FT1C1	14:35:15 09/03/22	22FT04704
ROOMMATES THREW OUT FOOD	RFAOTHER	FT2I2	01:04:15 09/03/22	22FT04693
GROUP OF PEOPLE IN THE POOL AREA	RFAOTHER	FT2I2	23:58:13 09/02/22	22FT04690
PHONE AND WALLET WAS STOLEN	RFAOTHER	FT1B1	07:14:48 09/02/22	22FT04666

SCHOOLCHECK (25)

	SCHOOLCHECK		08:36:33 09/29/22	22FT05264
	SCHOOLCHECK		08:09:18 09/29/22	22FT05263
	SCHOOLCHECK		09:50:01 09/27/22	22FT05222
	SCHOOLCHECK		09:38:55 09/27/22	22FT05221
	SCHOOLCHECK		10:00:02 09/26/22	22FT05208
	SCHOOLCHECK		08:26:27 09/26/22	22FT05205
	SCHOOLCHECK		07:51:15 09/26/22	22FT05202
	SCHOOLCHECK		11:02:00 09/23/22	22FT05139
	SCHOOLCHECK		12:09:17 09/22/22	22FT05126
	SCHOOLCHECK		07:57:13 09/22/22	22FT05125
	SCHOOLCHECK		09:31:19 09/21/22	22FT05103
	SCHOOLCHECK		14:48:02 09/20/22	22FT05082
	SCHOOLCHECK		13:33:22 09/20/22	22FT05080
	SCHOOLCHECK		12:45:26 09/20/22	22FT05079
	SCHOOLCHECK		10:17:34 09/15/22	22FT04972
	SCHOOLCHECK		10:33:57 09/14/22	22FT04953
	SCHOOLCHECK		09:38:26 09/14/22	22FT04952
	SCHOOLCHECK		14:14:07 09/12/22	22FT04918
	SCHOOLCHECK		13:31:21 09/12/22	22FT04912
	SCHOOLCHECK		09:29:27 09/07/22	22FT04778
	SCHOOLCHECK		08:27:21 09/07/22	22FT04773
	SCHOOLCHECK		09:25:43 09/06/22	22FT04741
	SCHOOLCHECK		07:54:47 09/06/22	22FT04738
	SCHOOLCHECK		10:43:18 09/01/22	22FT04644
	SCHOOLCHECK		07:49:14 09/01/22	22FT04638

SUPPLEMENT (1)

.	SUPPLEMENT		01:57:26 09/03/22	22FT04696
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SUSPACTY (31)

PASSPORT SCAM CALL	SUSPACTY	FT1C1	15:19:41 09/30/22	22FT05283
MAN TOLD WOMAN HE WAS HER UBER DRIVER	SUSPACTY	FT1B1	13:52:06 09/30/22	22FT05280
CAR DRIVING SLOWLY IN NEIGHBORHOOD	SUSPACTY	FT1D1	09:30:17 09/30/22	22FT05277
CODED MESSAGE FOUND IS TISSUE BOX	SUSPACTY	FT1B1	12:58:45 09/29/22	22FT05267
MALE ASKING ABOUT HOTEL GUESTS	SUSPACTY	FT1B5	23:14:31 09/28/22	22FT05258
NUDE PICTURE BLACKMAIL SCAM.	SUSPACTY	FT1F2	21:03:46 09/28/22	22FT05256
MALE LAYING NEAR A TREE	SUSPACTY	FT1B1	09:56:51 09/28/22	22FT05242
POSSIBLE GUN SHOT HEARD IN AREA	SUSPACTY	FT2G1	08:23:11 09/26/22	22FT05204
KIDS KNOCKING ON RESIDENCE DOOR	SUSPACTY	FT1F1	00:17:37 09/25/22	22FT05183
MALES BANGED ON GARAGE DOOR	SUSPACTY	FT2H3	21:11:39 09/24/22	22FT05172
SLIT IN SCREEN DOOR & PAPER W/ DRAWING LEFT	SUSPACTY	FT1C1	19:30:48 09/21/22	22FT05116
NOTE IN PASTA.	SUSPACTY	FT1B1	18:09:17 09/21/22	22FT05115
RANDOM DOG IN PERSON'S APARTMENT.	SUSPACTY	FT1B2	16:10:27 09/21/22	22FT05112
AMAZON SCAM	SUSPACTY	FT2G1	11:26:22 09/21/22	22FT05105
3 MALES TRYING TO ENTER GYM	SUSPACTY	FT1B1	10:23:29 09/20/22	22FT05077
MALE YELLING ON HIS PHONE	SUSPACTY	FT2G1	22:09:34 09/19/22	22FT05070
UNKNOWN PEOPLE KNOCKING ON DOOR.	SUSPACTY	FT2I2	20:47:07 09/19/22	22FT05069
SPOOF CALLS	SUSPACTY	FT1B1	14:54:59 09/19/22	22FT05063
SUSPICIOUS MALE WALKING TOWARD ELEMENTARY SCHOOL	SUSPACTY	FT1B1	07:13:34 09/19/22	22FT05053
PUBLISHERS CLEARING HOUSE SCAM CALL	SUSPACTY	FT1D1	13:48:51 09/17/22	22FT05020
POSSIBLE DRUG ACTIVITY	SUSPACTY	FT1A1	12:13:29 09/16/22	22FT04987
CARS WENT DOWN WRONG DRIVEWAY AND OWNER CONFRONTED THEM	SUSPACTY	FT3L1	12:54:00 09/12/22	22FT04914
MALE LOOKING INTO AN APARTMENT WINDOW	SUSPACTY	FT1C1	00:04:38 09/12/22	22FT04901
UNKNOWN MALE STANDING AT LOCKED GATE	SUSPACTY	FT3T1	10:33:46 09/09/22	22FT04826
SOMEONE KNOCKING ON DOOR	SUSPACTY	FT1B4	23:10:48 09/06/22	22FT04763
SCAM CALL	SUSPACTY	FT1A1	15:35:53 09/06/22	22FT04752
THREATENING MESSAGE RECEIVED	SUSPACTY	FT1E1	09:48:21 09/06/22	22FT04744
SCAM INVOLVING A HOUSE FOR RENT	SUSPACTY	FT2H1	19:40:24 09/02/22	22FT04682
SCAM CALL	SUSPACTY	FT1F1	19:25:50 09/02/22	22FT04681
UNKNOWN PERSON ENTERING HOME.	SUSPACTY	FT1A1	17:25:31 09/02/22	22FT04679
PIECE OF METAL IN TIRE	SUSPACTY	FT3L1	11:10:39 09/01/22	22FT04647

THEFT (3)

MISPLACED/POSSIBLY STOLEN BATTERY TESTER.	THEFT	FT1B1	15:17:58 09/30/22	22FT05282
BICYCLE THEFT	THEFT	FT1B3	12:37:54 09/17/22	22FT05018
STOLEN AIRPODS	THEFT	FT1C1	20:03:35 09/13/22	22FT04945

TRAFFIC (53)

RECKLESS OPERATION COMPLAINT.	TRAFFIC	FT1F1	18:17:16 09/30/22	22FT05285
PEDESTRIANS ALMOST HIT IN CROSS WALK	TRAFFIC	FT1A1	14:09:59 09/29/22	22FT05270
SCHOOL BUS VIOLATION	TRAFFIC	FT1B3	07:50:35 09/29/22	22FT05262
RECKLESS OPERATION COMPLAINT	TRAFFIC	FT1B1	14:25:58 09/28/22	22FT05248
COMPLAINT ABOUT CONSTRUCTION VEHICLES	TRAFFIC	FT3N1	16:56:48 09/27/22	22FT05234
SCHOOL BUS DRIVING TOO FAST.	TRAFFIC	FT2G1	15:57:51 09/27/22	22FT05230
DEAD DEER ON ROAD	TRAFFIC	FT2H1	06:29:14 09/27/22	22FT05218
CAR ROLLED INTO MAILBOX	TRAFFIC	FT2H1	13:17:48 09/25/22	22FT05197
LIGHT REPORTED NOT CYCLING CORRECTLY	TRAFFIC	FT1A1	11:27:52 09/25/22	22FT05194
CALLER SAID A DEER WAS IN THE ROAD	TRAFFIC	FT3J1	20:53:00 09/24/22	22FT05171
VEHICLE PASSING RECKLESSLY	TRAFFIC	FT3L1	16:37:41 09/23/22	22FT05144
SCHOOL BUS RED VIOLATION	TRAFFIC	FT1F1	10:52:04 09/23/22	22FT05140
REPORT OF TREE BRANCH OVER ROAD	TRAFFIC	FT1B1	17:59:41 09/22/22	22FT05133
CAR WITH FLAT TIRE	TRAFFIC	FT1B1	18:07:02 09/21/22	22FT05114
VAN RAN OUT OF GAS	TRAFFIC	FT2H1	12:07:34 09/21/22	22FT05106
TRACTOR TRAILER BUMPED POWER LINE WIRES	TRAFFIC	FT2E1	11:00:14 09/21/22	22FT05104
TRAFFIC LIGHT ON FLASH	TRAFFIC	FT1B1	07:18:01 09/20/22	22FT05073
REQUEST FOR A STOP SIGN.	TRAFFIC	FT1A1	16:06:03 09/19/22	22FT05065
RECKLESS OPS	TRAFFIC	FT1A1	13:39:03 09/19/22	22FT05060
TRAFFIC COMPLAINT	TRAFFIC	FT2H1	10:21:04 09/19/22	22FT05058
DISABLED VEHICLE IN PTPD AREA	TRAFFIC	PTPD	09:57:31 09/19/22	22FT05057
COMPLAINT ABOUT TRAFFIC CONTROL	TRAFFIC	FT3I1	07:49:11 09/19/22	22FT05055
INTOXICATED MALE IN VEHICLE	TRAFFIC	FT1B1	19:38:34 09/18/22	22FT05046
VEHICLE DRIVING ERATIC	TRAFFIC	FT3J1	04:40:33 09/17/22	22FT05014
RECKLESS OPERATION	TRAFFIC	FT1B1	21:29:17 09/16/22	22FT05005
MCSAP DETAIL	TRAFFIC	FT2H1	09:59:47 09/16/22	22FT04986
TREE PARTIALLY BLOCKING ROADWAY	TRAFFIC	FT3T1	06:41:11 09/15/22	22FT04968
CARS SPEEDING OUT OF TOWN AROUND 4PM ON W. WHITEHALL RD.	TRAFFIC	FT3Q1	11:57:24 09/14/22	22FT04954
MOTORISTS ARGUING	TRAFFIC	FT2M1	14:52:39 09/13/22	22FT04939
DISABLED VEHICLE	TRAFFIC	FT2H1	09:14:55 09/13/22	22FT04930
COMPLAINT OF SPEEDING VEHICLES IN CONSTRUCTION ZONE	TRAFFIC	FT3I1	07:47:44 09/13/22	22FT04928
LARGE OAK TREE ACROSS TWO LANE ROAD	TRAFFIC	FT3P1	13:01:58 09/12/22	22FT04917
DISABLED VEHICLE / FLAT TIRE	TRAFFIC	FT1B1	10:21:29 09/12/22	22FT04909
SPEEDING VEHICLE	TRAFFIC	FT1A1	16:15:39 09/10/22	22FT04871
CAR BROKE DOWN-PUSHED OFF ROAD	TRAFFIC	FT1F1	11:55:54 09/10/22	22FT04867
SUSPENDED REGISTRATION	TRAFFIC	FT2G1	10:20:18 09/10/22	22FT04866
CAR RAN OUT OF GAS	TRAFFIC	FT1F1	08:04:20 09/10/22	22FT04863
FLAT TIRE	TRAFFIC	FT1E1	09:30:49 09/09/22	22FT04825
CAR CROSSING YELLOW LINE	TRAFFIC	FT3J1	09:19:38 09/09/22	22FT04824
DISABLED VEHICLE	TRAFFIC	FT2G1	01:59:17 09/09/22	22FT04819
CAR WENT AROUND AND FLIPPED OFF DRIVER	TRAFFIC	FT1B5	12:27:08 09/08/22	22FT04804
REPORT OF PERSON DRIVING UNINSPECTED VEHICLE	TRAFFIC	FT2H1	13:36:02 09/07/22	22FT04784
SUV PASSED FLASHING RED SCHOOL BUS	TRAFFIC	FT1E1	11:02:53 09/06/22	22FT04747
TREE IN ROADWAY	TRAFFIC	FT3J1	02:44:09 09/06/22	22FT04734
TREE ON THE ROADWAY	TRAFFIC	FT3J2	01:55:11 09/06/22	22FT04733
VEHICLE HAD NO HEADLIGHTS ON	TRAFFIC	FT1B1	20:02:10 09/05/22	22FT04730
TREE BLOCKING THE ROADWAY.	TRAFFIC	FT3P1	17:37:20 09/05/22	22FT04728
TREE IN ROADWAY	TRAFFIC	FT1D1	15:29:04 09/05/22	22FT04726
DISABLED VEHICLE	TRAFFIC	FT2E1	13:21:12 09/04/22	22FT04713
CARS PARKED AT TUDEK PARK	TRAFFIC	FT1B1	01:00:35 09/04/22	22FT04710
DISABLED VEHICLE	TRAFFIC	FT2G1	18:01:37 09/02/22	22FT04680
DEER DEAD IN MIDDLE OF ROAD	TRAFFIC	FT1F1	07:47:11 09/01/22	22FT04639
CONCRETE TRUCK POURING WITH NO FLAGGERS	TRAFFIC	FT2H1	07:42:30 09/01/22	22FT04637

TRAFFIC STOP (216)

TRAFFIC STOP	23:26:59 09/30/22	22FT05295
TRAFFIC STOP	23:13:02 09/30/22	22FT05293
TRAFFIC STOP	22:52:47 09/30/22	22FT05291
TRAFFIC STOP	22:45:20 09/30/22	22FT05290
TRAFFIC STOP	22:34:45 09/30/22	22FT05289
TRAFFIC STOP	22:23:15 09/30/22	22FT05288
TRAFFIC STOP	22:14:12 09/30/22	22FT05287
TRAFFIC STOP	00:43:10 09/30/22	22FT05275
TRAFFIC STOP	13:27:08 09/29/22	22FT05268
TRAFFIC STOP	10:35:33 09/29/22	22FT05266
TRAFFIC STOP	15:58:53 09/28/22	22FT05250
TRAFFIC STOP	14:36:57 09/28/22	22FT05249
TRAFFIC STOP	21:16:42 09/27/22	22FT05238
TRAFFIC STOP	21:39:48 09/26/22	22FT05216
TRAFFIC STOP	12:56:04 09/26/22	22FT05211
TRAFFIC STOP	09:43:37 09/26/22	22FT05207
TRAFFIC STOP	09:21:19 09/26/22	22FT05206
TRAFFIC STOP	08:12:23 09/26/22	22FT05203
TRAFFIC STOP	12:45:04 09/25/22	22FT05196
TRAFFIC STOP	02:57:55 09/25/22	22FT05191
TRAFFIC STOP	02:40:29 09/25/22	22FT05190
TRAFFIC STOP	02:32:44 09/25/22	22FT05189
TRAFFIC STOP	02:28:52 09/25/22	22FT05188
TRAFFIC STOP	02:22:04 09/25/22	22FT05187
TRAFFIC STOP	00:35:45 09/25/22	22FT05185
TRAFFIC STOP	00:27:46 09/25/22	22FT05184
TRAFFIC STOP	00:11:34 09/25/22	22FT05182
TRAFFIC STOP	00:00:45 09/25/22	22FT05181
TRAFFIC STOP	23:54:34 09/24/22	22FT05180
TRAFFIC STOP	23:33:56 09/24/22	22FT05178
TRAFFIC STOP	23:19:16 09/24/22	22FT05177
TRAFFIC STOP	23:11:24 09/24/22	22FT05176
TRAFFIC STOP	23:01:31 09/24/22	22FT05175
TRAFFIC STOP	22:55:40 09/24/22	22FT05174
TRAFFIC STOP	22:38:17 09/24/22	22FT05173
TRAFFIC STOP	20:50:45 09/24/22	22FT05170
TRAFFIC STOP	20:43:42 09/24/22	22FT05169
TRAFFIC STOP	10:07:56 09/24/22	22FT05161
TRAFFIC STOP	09:51:57 09/24/22	22FT05160
TRAFFIC STOP	08:13:15 09/24/22	22FT05159
TRAFFIC STOP	02:05:37 09/24/22	22FT05156
TRAFFIC STOP	02:04:49 09/24/22	22FT05155
TRAFFIC STOP	01:52:43 09/24/22	22FT05154
TRAFFIC STOP	00:34:47 09/24/22	22FT05152
TRAFFIC STOP	20:39:27 09/23/22	22FT05150
TRAFFIC STOP	17:09:46 09/23/22	22FT05146
TRAFFIC STOP	14:52:52 09/23/22	22FT05142
TRAFFIC STOP	01:19:49 09/23/22	22FT05135
TRAFFIC STOP	15:57:44 09/22/22	22FT05131
TRAFFIC STOP	12:46:24 09/22/22	22FT05127
TRAFFIC STOP	02:24:32 09/22/22	22FT05122
TRAFFIC STOP	02:20:17 09/22/22	22FT05121
TRAFFIC STOP	21:22:07 09/21/22	22FT05118
TRAFFIC STOP	13:27:07 09/21/22	22FT05110
TRAFFIC STOP	13:19:35 09/21/22	22FT05109
TRAFFIC STOP	13:19:00 09/21/22	22FT05108
TRAFFIC STOP	13:02:39 09/21/22	22FT05107
TRAFFIC STOP	06:28:33 09/21/22	22FT05100
TRAFFIC STOP	05:22:11 09/21/22	22FT05099
TRAFFIC STOP	SB2H1 01:39:33 09/21/22	22FT05097

	TRAFFIC STOP	01:22:18 09/21/22	22FT05096
	TRAFFIC STOP	00:56:40 09/21/22	22FT05095
	TRAFFIC STOP	00:31:14 09/21/22	22FT05094
	TRAFFIC STOP	23:51:38 09/20/22	22FT05093
	TRAFFIC STOP	23:50:07 09/20/22	22FT05092
	TRAFFIC STOP	23:05:50 09/20/22	22FT05091
	TRAFFIC STOP	20:41:45 09/20/22	22FT05090
	TRAFFIC STOP	20:31:28 09/20/22	22FT05089
	TRAFFIC STOP	20:21:22 09/20/22	22FT05088
	TRAFFIC STOP	19:38:48 09/20/22	22FT05087
	TRAFFIC STOP	19:12:45 09/20/22	22FT05086
	TRAFFIC STOP	09:12:10 09/20/22	22FT05074
	TRAFFIC STOP	00:29:20 09/20/22	22FT05072
	TRAFFIC STOP	14:04:56 09/18/22	22FT05043
	TRAFFIC STOP	20:17:51 09/17/22	22FT05027
	TRAFFIC STOP	14:59:12 09/17/22	22FT05023
	TRAFFIC STOP	02:22:12 09/17/22	22FT05011
	TRAFFIC STOP	21:57:53 09/16/22	22FT05006
	TRAFFIC STOP	17:12:08 09/16/22	22FT05002
	TRAFFIC STOP	17:05:14 09/16/22	22FT05001
	TRAFFIC STOP	16:51:37 09/16/22	22FT05000
	TRAFFIC STOP	16:30:50 09/16/22	22FT04999
	TRAFFIC STOP	16:24:06 09/16/22	22FT04998
	TRAFFIC STOP	16:03:48 09/16/22	22FT04997
	TRAFFIC STOP	16:00:41 09/16/22	22FT04996
	TRAFFIC STOP	15:49:38 09/16/22	22FT04995
.	TRAFFIC STOP	15:33:22 09/16/22	22FT04993
.	TRAFFIC STOP	15:32:59 09/16/22	22FT04992
.	TRAFFIC STOP	15:32:36 09/16/22	22FT04991
.	TRAFFIC STOP	15:32:12 09/16/22	22FT04990
	TRAFFIC STOP	12:47:46 09/16/22	22FT04989
	TRAFFIC STOP	12:36:22 09/16/22	22FT04988
	TRAFFIC STOP	08:13:19 09/16/22	22FT04984
	TRAFFIC STOP	02:03:47 09/16/22	22FT04983
	TRAFFIC STOP	01:24:19 09/16/22	22FT04982
	TRAFFIC STOP	20:53:01 09/15/22	22FT04981
	TRAFFIC STOP	15:01:52 09/15/22	22FT04979
	TRAFFIC STOP	14:52:21 09/15/22	22FT04978
	TRAFFIC STOP	14:43:35 09/15/22	22FT04977
	TRAFFIC STOP	11:30:34 09/15/22	22FT04974
	TRAFFIC STOP	10:34:34 09/15/22	22FT04973
	TRAFFIC STOP	09:08:18 09/15/22	22FT04970
	TRAFFIC STOP	08:44:03 09/15/22	22FT04969
	TRAFFIC STOP	04:59:26 09/15/22	22FT04967
	TRAFFIC STOP	04:30:03 09/15/22	22FT04966
	TRAFFIC STOP	01:51:10 09/15/22	22FT04964
	TRAFFIC STOP	00:45:41 09/15/22	22FT04963
	TRAFFIC STOP	07:58:40 09/14/22	22FT04951
	TRAFFIC STOP	01:00:00 09/14/22	22FT04949
	TRAFFIC STOP	00:41:55 09/14/22	22FT04948
	TRAFFIC STOP	00:06:23 09/14/22	22FT04947
	TRAFFIC STOP	21:05:12 09/13/22	22FT04946
	TRAFFIC STOP	13:09:02 09/13/22	22FT04935
	TRAFFIC STOP	19:08:48 09/12/22	22FT04925
	TRAFFIC STOP	19:06:20 09/12/22	22FT04924
	TRAFFIC STOP	16:17:23 09/12/22	22FT04922
	TRAFFIC STOP	10:11:20 09/12/22	22FT04908
	TRAFFIC STOP	07:35:56 09/12/22	22FT04905
	TRAFFIC STOP	07:20:05 09/12/22	22FT04904
	TRAFFIC STOP	00:28:22 09/12/22	22FT04900
	TRAFFIC STOP	21:21:52 09/11/22	22FT04898
	TRAFFIC STOP	19:58:16 09/11/22	22FT04897

TRAFFIC STOP	12:44:43 09/11/22	22FT04890
TRAFFIC STOP	02:21:04 09/11/22	22FT04888
TRAFFIC STOP	01:39:24 09/11/22	22FT04886
TRAFFIC STOP	01:08:44 09/11/22	22FT04885
TRAFFIC STOP	00:49:51 09/11/22	22FT04884
TRAFFIC STOP	23:50:41 09/10/22	22FT04883
TRAFFIC STOP	22:53:45 09/10/22	22FT04882
TRAFFIC STOP	22:28:51 09/10/22	22FT04881
TRAFFIC STOP	19:51:01 09/10/22	22FT04878
TRAFFIC STOP	10:07:09 09/10/22	22FT04865
TRAFFIC STOP	08:00:14 09/10/22	22FT04862
TRAFFIC STOP	02:36:01 09/10/22	22FT04860
TRAFFIC STOP	02:11:48 09/10/22	22FT04858
TRAFFIC STOP	00:40:48 09/10/22	22FT04853
TRAFFIC STOP	00:27:09 09/10/22	22FT04852
TRAFFIC STOP	00:01:56 09/10/22	22FT04850
TRAFFIC STOP	23:20:56 09/09/22	22FT04849
TRAFFIC STOP	20:58:41 09/09/22	22FT04848
TRAFFIC STOP	17:11:52 09/09/22	22FT04845
TRAFFIC STOP	16:59:53 09/09/22	22FT04844
TRAFFIC STOP	16:46:56 09/09/22	22FT04843
TRAFFIC STOP	16:40:28 09/09/22	22FT04842
TRAFFIC STOP	16:34:59 09/09/22	22FT04841
TRAFFIC STOP	16:25:43 09/09/22	22FT04840
TRAFFIC STOP	16:17:37 09/09/22	22FT04838
TRAFFIC STOP	16:16:24 09/09/22	22FT04837
TRAFFIC STOP	15:44:03 09/09/22	22FT04836
TRAFFIC STOP	15:35:45 09/09/22	22FT04835
TRAFFIC STOP	15:34:22 09/09/22	22FT04834
TRAFFIC STOP	14:57:09 09/09/22	22FT04833
TRAFFIC STOP	14:48:11 09/09/22	22FT04832
TRAFFIC STOP	14:41:03 09/09/22	22FT04831
TRAFFIC STOP	14:39:55 09/09/22	22FT04830
TRAFFIC STOP	00:25:54 09/09/22	22FT04816
TRAFFIC STOP	00:08:45 09/09/22	22FT04815
TRAFFIC STOP	17:27:57 09/08/22	22FT04811
TRAFFIC STOP	15:05:16 09/08/22	22FT04806
TRAFFIC STOP	13:34:25 09/08/22	22FT04805
TRAFFIC STOP	11:09:58 09/08/22	22FT04800
TRAFFIC STOP	09:28:07 09/08/22	22FT04795
TRAFFIC STOP	08:34:56 09/08/22	22FT04793
TRAFFIC STOP	01:10:54 09/08/22	22FT04791
TRAFFIC STOP	01:09:13 09/08/22	22FT04790
TRAFFIC STOP	00:22:06 09/08/22	22FT04789
TRAFFIC STOP	12:17:49 09/07/22	22FT04782
TRAFFIC STOP	09:46:38 09/07/22	22FT04779
TRAFFIC STOP	09:26:25 09/07/22	22FT04777
TRAFFIC STOP	09:12:18 09/07/22	22FT04776
TRAFFIC STOP	09:11:17 09/07/22	22FT04775
TRAFFIC STOP	08:52:37 09/07/22	22FT04774
TRAFFIC STOP	05:39:21 09/07/22	22FT04770
TRAFFIC STOP	01:27:04 09/07/22	22FT04768
TRAFFIC STOP	01:16:09 09/07/22	22FT04767
TRAFFIC STOP	01:05:08 09/07/22	22FT04766
TRAFFIC STOP	00:49:15 09/07/22	22FT04765
TRAFFIC STOP	00:40:54 09/07/22	22FT04764
TRAFFIC STOP	19:24:01 09/06/22	22FT04758
TRAFFIC STOP	15:10:52 09/06/22	22FT04751
TRAFFIC STOP	14:49:14 09/06/22	22FT04750
TRAFFIC STOP	12:53:28 09/06/22	22FT04749
TRAFFIC STOP	10:01:36 09/06/22	22FT04745
TRAFFIC STOP	09:47:04 09/06/22	22FT04743

	TRAFFIC STOP		09:33:35 09/06/22	22FT04742
	TRAFFIC STOP		07:50:41 09/06/22	22FT04737
	TRAFFIC STOP		20:38:08 09/05/22	22FT04731
	TRAFFIC STOP		17:38:07 09/04/22	22FT04718
	TRAFFIC STOP		17:18:26 09/04/22	22FT04717
	TRAFFIC STOP		13:55:21 09/04/22	22FT04716
	TRAFFIC STOP		13:36:18 09/04/22	22FT04715
	TRAFFIC STOP		13:23:06 09/04/22	22FT04714
	TRAFFIC STOP		10:14:02 09/03/22	22FT04703
	TRAFFIC STOP		09:27:25 09/03/22	22FT04701
	TRAFFIC STOP		02:13:38 09/03/22	22FT04697
	TRAFFIC STOP		01:28:45 09/03/22	22FT04694
	TRAFFIC STOP		00:47:41 09/03/22	22FT04692
	TRAFFIC STOP		23:46:53 09/02/22	22FT04688
	TRAFFIC STOP		23:25:34 09/02/22	22FT04687
	TRAFFIC STOP		22:23:54 09/02/22	22FT04686
	TRAFFIC STOP		17:11:58 09/02/22	22FT04678
	TRAFFIC STOP		16:46:42 09/02/22	22FT04677
	TRAFFIC STOP		08:58:21 09/02/22	22FT04670
	TRAFFIC STOP		08:21:08 09/02/22	22FT04669
	TRAFFIC STOP		08:02:45 09/02/22	22FT04668
	TRAFFIC STOP		07:31:55 09/02/22	22FT04667
	TRAFFIC STOP		03:21:35 09/02/22	22FT04663
	TRAFFIC STOP		00:01:46 09/02/22	22FT04659
	TRAFFIC STOP		18:43:04 09/01/22	22FT04656
	TRAFFIC STOP		17:19:01 09/01/22	22FT04654
	TRAFFIC STOP		12:23:40 09/01/22	22FT04649
	TRAFFIC STOP		09:03:25 09/01/22	22FT04641
	TRAFFIC STOP		08:38:33 09/01/22	22FT04640
	TRAFFIC STOP		06:28:32 09/01/22	22FT04635
	TRAFFIC STOP		01:13:15 09/01/22	22FT04634
	TRAFFIC STOP		01:05:20 09/01/22	22FT04633

TRESPASS (1)

2 MALES TRESPASSED FROM STADIUM	TRESPASS	UUP05	14:45:20 09/10/22	22FT04868
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VACHOMECHK (3)

VACATION HOME CHECK REQUESTED	VACHOMECHK	FT2H1	00:00:00 09/29/22	22FT05265
VACATION HOME CHECK	VACHOMECHK	FT1D1	00:00:00 09/08/22	22FT04797
VACATION HOME CHECK	VACHOMECHK	FT1D1	00:00:00 09/08/22	22FT04798

VHCLCRSHHITRUN (2)

HIT AND RUN TO ATTENDED VEHICLE	VHCLCRSHHITRUN	FT2G1	15:48:50 09/19/22	22FT05064
HIT & RUN CRASH	VHCLCRSHHITRUN	FT2G1	16:19:15 09/12/22	22FT04923

VHCLCRSHNOINJ (15)

3 VEHICLE REPORTABLE CRASH.	VHCLCRSHNOINJ	FT1B1	17:16:12 09/30/22	22FT05284
ONE CAR REPORTABLE CRASH	VHCLCRSHNOINJ	FT3Q1	02:43:26 09/28/22	22FT05239
ONE VEHICLE INTO A LIGHT POLE-NO INJURIES	VHCLCRSHNOINJ	FT2G1	15:56:34 09/26/22	22FT05213
VEHICLE ACCIDENT	VHCLCRSHNOINJ	FT2M1	22:42:12 09/25/22	22FT05198
PARKING LOT CRASH	VHCLCRSHNOINJ	FT1B1	13:19:01 09/24/22	22FT05163
TWO VEHICLE REAR END CRASH	VHCLCRSHNOINJ	FT1A1	10:51:31 09/18/22	22FT05039
CONSTRUCTION EQUIPMENT STRUCK BUS PASSING BY	VHCLCRSHNOINJ	FT2G1	09:43:23 09/13/22	22FT04932
2 CAR NON REPORTABLE CRASH	VHCLCRSHNOINJ	FT2G1	16:04:56 09/12/22	22FT04921
REPORTABLE CRASH	VHCLCRSHNOINJ	FT1B3	15:23:26 09/10/22	22FT04869
MINOR PARKING LOT ACCIDENT	VHCLCRSHNOINJ	FT2I2	07:19:02 09/07/22	22FT04772
NON REPORTABLE 2 CAR ACCIDENT	VHCLCRSHNOINJ	FT1A1	18:14:56 09/06/22	22FT04756
TWO VEHICLE CRASH, NON REPORTABLE	VHCLCRSHNOINJ	FT1B3	14:47:07 09/02/22	22FT04675
QUESTIONS ABOUT AN ACCIDENT	VHCLCRSHNOINJ	FT1B1	13:39:27 09/02/22	22FT04674
VEHICLE STRUCK A UTILITY POLE AND LEFT THE SCENE	VHCLCRSHNOINJ	FT3Q1	11:15:55 09/02/22	22FT04672
TWO VEHICLE REAR END ACCIDENT	VHCLCRSHNOINJ	FT1A1	10:27:19 09/01/22	22FT04643

VHCLCRSHUNKN (1)

2 VEHICLE REPORTABLE CRASH - NO INJURIES.	VHCLCRSHUNKN	FT1B1	18:26:43 09/06/22	22FT04757
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VHCLCRSHWINJ (2)

CRASH WITH HAND INJURY	VHCLCRSHWINJ	FT1B1	11:30:54 09/28/22	22FT05243
VEHICLE HIT FRONT OF BUILDING	VHCLCRSHWINJ	FT1E1	14:22:24 09/13/22	22FT04937

WARRANTSERVICE (2)

ASSIST PSP WITH WARRANT SERVICE	WARRANTSERVICE	FT2G2	08:43:27 09/23/22	22FT05137
37 YOF WITH WARRANT FROM PSP CHAMBERSBURG	WARRANTSERVICE	FT1B5	21:00:36 09/03/22	22FT04709

Fergusuon Township Police-Septemeber Use of Force

Record List - Total:11

Incident	Nature	Agency	Contact or caller	
<u>ALCOHOL (1)</u>				
22FT04887	ALCOHOL	FTPD	20 YOM DUI REFUSAL	Handcuffing
<u>ASSAULT (2)</u>				
22FT05226	ASSAULT	FTPD	23 YOF ASSAULTED MOTHER AND BROTHER	Handcuffing
22FT05164	ASSAULT	FTPD	PSU FB FAN HIT CAMERA MAN WITH OBJECT.	Hands on/Handcuffing
<u>ASSAULT EARLIER (1)</u>				
22FT05132	ASSAULT EARLIER	FTPD	15 YOF STRANGLED MOM POSSIBLE MHMR	Handcuffing-MHID
<u>HLTHSFTY (3)</u>				
22FT05117	HLTHSFTY	FTPD	31 YOM ATTEMPTING SUICIDE BY COP	Handcuffing-MHID
22FT04980	HLTHSFTY	FTPD	69 YOM WITH DEMENTIA BEING COMBATIVE	Handcuffing-MHID
22FT04719	HLTHSFTY	FTPD	61 YOM SUICIDE ATTEMPT.	Handcuffing-MHID
<u>OUTAGNCYASST (1)</u>				
22FT05269	OUTAGNCYASST	FTPD	TRT CALL OUT FOR WARRANT	Firearm displayed
<u>RFAOTHER (1)</u>				
22FT04929	RFAOTHER	FTPD	SCHOOL REQUESTING ASSISTANCE WITH STUDENTS	Handcuffing-MHID
<u>WARRANTSERVICE (2)</u>				
22FT05137	WARRANTSERVICE	FTPD	ASSIST PSP WITH WARRANT SERVICE	Handcuffing
22FT04709	WARRANTSERVICE	FTPD	37 YOF WITH WARRANT FROM PSP CHAMBERSBURG	Handcuffing

Mr. Caleb and police officers
Thank you so much for having me at
The police station. It was the best
day ever. Thank you for all you
do!

Kaison♡



IT MEANT SO MUCH.

Kaison😊

RESOLUTION NO. _____

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA
AUTHORIZING FERGUSON TOWNSHIP TO GRANT A PARTIAL EXEMPTION FOR
ELIGIBLE AGRICULTURAL PROPERTIES FROM THE FERGUSON TOWNSHIP
STORMWATER MANAGEMENT UTILITY FEE AND REPEAL RESOLUTION 2021-06.**

WHEREAS, the Ferguson Township Board of Supervisors adopted Ordinance #1066 on February 16, 2021, establishing a Stormwater Management Utility Fee for all property owners in Ferguson Township; and

WHEREAS, the intention of the ordinance and fee is to offset the direct and indirect costs of stormwater management in Ferguson Township; and

WHEREAS, a component of the Township's stormwater management obligations is to encourage and recognize best management practices for the conveyance and treatment of stormwater by property owners in the Township; and

WHEREAS, in recognition of the unique attributes that agricultural properties possess to recharge the watershed and reduce the burden on public and private treatment of stormwater runoff, the Board of Supervisors is desirous of providing a partial exemption to qualified Agricultural Properties from the Stormwater Management Utility Fee; and

WHEREAS, the Ferguson Township Board of Supervisors previously adopted Resolution 2021-06 to establish a partial exemption for agricultural properties from the Ferguson Township Management Utility Fee which required an annual application submission for the partial exemption to be applied each year pending review and approval by the Township.

NOW THEREFORE, the Ferguson Township Board of Supervisors hereby amends the Agricultural Properties Exemption Policy for the partial exemption for qualified Agricultural Properties from the Stormwater Management Utility Fee as described in the amended policy attached hereto and made part of this Resolution as Exhibit "A".

RESOLVED this ____ day of _____, 2022.

TOWNSHIP OF FERGUSON

By: _____
Laura Dininni, Chair
Board of Supervisors

[S E A L]

ATTEST:

Centrice Martin, Secretary

Exhibit “A”

Ferguson Township Stormwater Management Utility Fee Agricultural Properties Exemption Policy

Purpose

The Ferguson Township Board of Supervisors enacted Ordinance #1066 on February 16, 2021, establishing a Stormwater Management Utility Fee for the purposes of funding the Township's obligation to maintain its stormwater management infrastructure; complying with state and federal permit requirements; and to more equitably assess all property owners in accordance with each property's total impervious area. This policy is intended to provide a partial exemption for agricultural properties that limits the maximum fee assessed to twice the median assessment fee imposed on all other properties in the Township. It is the intent of this Policy to acknowledge the unique infiltrative characteristics of agricultural properties.

Definitions

- 1) Agricultural Properties. Properties that meet the definition of “agricultural use” as defined in Section 2 of the Act of December 19, 1974, known as the "Pennsylvania Farmland and Forest Land Assessment Act of 1974," regardless of whether the area is comprised of more than one deeded tract.
- 2) Dwelling Unit. A dwelling used by one family or single housekeeping unit.
- 3) Equivalent Residential Unit (“ERU”). The basic unit for the computation of Stormwater Program Fees. An ERU is based on the analysis of all single-family-detached-residential properties within the Township and is the value of impervious area found on the median. It is 3,097 square feet of impervious area. The ERU billing unit of 3,097 square feet is used to calculate the Stormwater Utility Fee for each parcel of developed property within the Township.
- 4) Impervious Area. A surface that prevents the percolation of water into the ground. Impervious surfaces (or areas) shall include, but not be limited to: roofs; additional indoor living spaces, patios, garages, storage sheds and similar structures; and any new streets or sidewalks. Decks, parking areas, and driveway areas are not counted as impervious areas if they do not prevent infiltration. Gravel or crushed stone shall be considered impervious area when designed or primarily utilized to support vehicular traffic. The Director may develop specifications for the mapping of impervious area for the purpose of this Article, including the establishment of a uniform threshold under which a contiguous unit of impervious area is considered de minimis and not subject to mapping.

Policy

- 1) By enactment of this Policy, Ferguson Township limits the maximum Stormwater Management Utility Fee assessed to Agricultural Properties in the Township whose total impervious area does not exceed thirty percent (30%) of the property's total land area to no greater than twice the median assessment fee imposed on all other properties in the Township. As established by Ordinance, this shall equal a maximum of two (2) Equivalent Residential Units, or "ERUs".
- 2) Dwelling units situated on Agricultural Properties, regardless of whether or not they are located on the same tax parcel as the property in agricultural use, shall be assessed separately and distinctly from the property in agricultural use. Therefore, the maximum fee that may be assessed to Agricultural Properties that include one or more dwelling units shall equal the sum of the assessment to the property in agricultural use and the assessment charged to the dwelling units.
 - a. For example, an Agricultural Property with one (1) single-family detached dwelling unit could be assessed a maximum of three (3) ERUs, including a maximum of two (2) ERUs for the property in agricultural use, and one (1) ERU for the dwelling unit. The total number of ERUs assessed to the property shall be multiplied by the rate assessed per ERU for properties inside or outside the Regional Growth Boundary, whichever applies to the specific property, to determine the total fee assessed.
 - b. For the purposes of determining whether the Agricultural Property with one or more dwelling units qualifies for the partial exemption established by this Policy, the maximum allowable impervious area permitted for the property to qualify shall not include the impervious area attributable to the dwelling unit(s), including any driveways used to access the dwelling unit(s) regardless of whether the driveways are also used to access property in agricultural use.
- 3) Property owners of Agricultural Properties shall file a one-time application by September 30th that will result in the Stormwater Engineer to conduct a review and a response no later than October 30 of the filing year. A partial agricultural exemption awarded and applied to Agricultural Properties will renew annually subject to the property sustaining no changes. Property owners that received approval for the partial exemption do not need to file a new application for the exemption to apply in future years. Application approvals shall be valid indefinitely or until such time as the property is no longer used for agriculture as defined in the Act of December 19, 1974, or as amended. Property owners whose property no longer meets the definition of Agricultural Property as defined herein, shall be deemed ineligible for the exemption and will be subject to the applicable stormwater management utility fee for their respective property. Property owners who receive this exemption are required to notify the Township in writing of any change of ownership of the property and/or a change in use of the property. Failure to provide such notification may result in removal of the exemption afforded herein regardless of the property's continued qualification for the exemption.

- 4) By October 31st of each year, the Stormwater Engineer shall review each application for an exemption under this policy and provide a written response to the applicant communicating the outcome of the review. Applications which are deemed rejected or non-compliant may be appealed to the Township Manager no later than November 30th of each year. On appeal, the Township Manager shall make a determination as to whether the guidelines prescribed above have been met and whether the property is eligible for the partial exemption. The outcome of the appeal to the Township Manager shall be communicated to the applicant no later than December 31st of each year. The decision of the Township Manager shall be binding and not subject to further appeal under this policy. In accordance with the Stormwater Utility Fee Ordinance, a person aggrieved by a decision of the Township Manager, may further appeal to the Centre County Court of Common Pleas within thirty (30) days of receipt of such written final decision.
- 5) It shall be permissible for a property that qualifies for a partial exemption under the provisions of this policy to further reduce its associated Stormwater Management Utility Fee by an additional amount through the application of qualified eligible credits as defined in the Credit Policy Manual. The credits shall be applied to the total fee assessed to the property including any dwelling units that are situated on the property, with the exception of the downspout disconnection credit which applies only to the residential dwelling(s) on the property.
 - a. For example, a qualified agricultural property with one (1) dwelling unit would be assessed a maximum of three (3) ERUs (2 ERUs for the agricultural property and one for the dwelling unit), and the cumulative fee could be further reduced through any eligible credits on the property.
- 6) The revenue source for the implementation of the agricultural exemption policy shall be separate and distinct from the stormwater management utility fee and shall be deposited by the Township from the General Fund into the Stormwater Fund. Nothing shall prevent the Board of Supervisors from modifying or repealing the agricultural exemption policy. Any such modification or elimination may apply to beneficiaries of an existing agricultural exemption at the discretion of the Board of Supervisors.

ALPHA SPACE CONTROL CO., INC.**INVOICE**

1580 GABLER ROAD
CHAMBERSBURG, PA 17201

DATE	INVOICE #
9/30/2022	57283

NAME / ADDRESS

FERGUSON TOWNSHIP
CENTRE COUNTY
3147 RESEARCH DRIVE
STATE COLLEGE, PA 16801

ATTN: RYAN SCALAN

JOB: 2022 TRAFFIC MARKINGS (22-535)

ADDRESS:

CITY/ST: CENTRE COUNTY, PA.

TERMS		DUE DATE	CUSTOMER P.O. NO.	ALPHA P/SO #	SALES REP:
		10/30/2022		22-535	CHRIS / RICH
QTY	DESCRIPTION	COST		TOTAL	
	ROAD STRIPING:				
157,923	LF OF 4" SINGLE YELLOW LINE	0.085		13,423.46	
185,810	LF OF 4" OR 6" SINGLE WHITE LINE	0.085		15,793.85	
0	LF OF 24" WHITE/YELLOW: STOP BAR/ CROSSWALK/ HATCHING	3.00		0.00	
0	LF OF 6" SINGLE YELLOW BIKE PATH LINE	0.15		0.00	
0	LF OF 18" BIKE HATCHING	2.35		0.00	
0	LF OF 12 WHITE HATCHING/ VASCAR	2.75		0.00	
0	LF 8" OF WHITE CROSSWALK	2.60		0.00	
0	LF OF 6" WHT LINE CROSS WALKS	1.95		0.00	
0	LF 4" WHITE PARKING STALL	0.15		0.00	
0	EA PENNDOT ARROWS	60.00		0.00	
0	EA PENNDOT COMBINATION ARROWS	110.00		0.00	
0	8' ONLY LEGEND(S)	65.00		0.00	
0	8' STOP LEGEND(S)	65.00		0.00	
0	8' AHEAD LEGEND(S)	100.00		0.00	
0	BIKE LEGEND	65.00		0.00	
0	8' PED LEGEND	75.00		0.00	
0	8' X-ING LEGEND	75.00		0.00	
0	R X R CROSSBUCK LEGEND	175.00		0.00	
0	8' SLOW LEGEND	75.00		0.00	
0	LARGE CURVE ARROWS	85.00		0.00	
0	BIKE SYMBOL	50.00		0.00	
0	WRONG WAY ARROW	75.00		0.00	
0	LANE MERGE ARROWS	100.00		0.00	
0	12 X 18 YIELD TRIANGLES	5.00		0.00	

TOTAL

ALPHA SPACE CONTROL CO., INC.

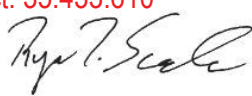
1580 GABLER ROAD
CHAMBERSBURG, PA 17201

INVOICE

DATE	INVOICE #
9/30/2022	57283

NAME / ADDRESS	
FERGUSON TOWNSHIP CENTRE COUNTY 3147 RESEARCH DRIVE STATE COLLEGE, PA 16801	
ATTN:	RYAN SCALAN

JOB:	2022 TRAFFIC MARKINGS (22-535)
ADDRESS:	
CITY/ST:	CENTRE COUNTY, PA.

TERMS		DUE DATE	CUSTOMER P.O. NO.	ALPHA P/SO #	SALES REP:
		10/30/2022		22-535	CHRIS / RICH
QTY	DESCRIPTION		COST	TOTAL	
0	+ INTERSECTION SYMBOL (12' X 6')		50.00	0.00	
0	8' XX MPH LEGEND		75.00	0.00	
0	SF OF LINE REMOVAL VIA GRINDING METHOD		1.30	0.00	
0	SHARKS TEETH (REMOVAL)		10.00	0.00	
0	"STOP" LEGEND (REMOVAL)		120.00	0.00	
0	"AHEAD" LEGEND (REMOVAL)		125.00	0.00	
0	"BIKE LEGEND" (REMOVAL)		75.00	0.00	
0	"XING" LEGEND (REMOVAL)		125.00	0.00	
0	"BIKE SHARROWS" (REMOVAL)		25.00	0.00	
0	ARROW (REMOVAL)		100.00	0.00	
0	SCHOOL SLOW		75.00	0.00	
0	H/C SYMBOL(S)		27.50	0.00	
	PENNSYLVANIA SALES TAX		6.00%	0.00	
<div>2022-C8 Pay App 4 (Fall Long Lines Round 2) Pay: \$29,217.31 Acct: 35.433.610 </div>					

TERMS: NET 30 DAYS 1.5% INTEREST AFTER DUE DATE.

VISA & MASTERCARD NOW BEING ACCEPTED.
THANK YOU FOR YOUR PATRONAGE.

RTS
pay

TOTAL

\$29,217.31

Field Quantities

~~Page 1 of 1~~

Alpha Space Control Co., Inc.
1580 Gabler Road Chbg., PA 17201
717-263-0182

Job Name:

Date:

9/26/22

Road Name	Yellow #1 (5")	Yellow #1 (10")	Yellow #2 (5")	White #3 (5")	White #3 (10")	White #1 (10")	White #2 (5")
W. White Hall Rd	336	35360 453	34996			76063	
Mafengo Rd	Double coat →	26613	26613			53607	Double coat ←
S Nixon Rd		6210 9103	6210 9103			39013	
		yellow			white		
		154661			169019		
					323680		
					193000	was 9-26-22	
					130680	was 9-27-22	

9/27/27

[illegible]



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801

Telephone: 814-238-4651 • Fax: 814-238-3454

www.twp.ferguson.pa.us

TO: Ferguson Township Board of Supervisors

FROM: Ronald A. Seybert, Jr., P.E.

Township Engineer

DATE: October 11, 2022

SUBJECT: **HARNER 4 LOT SUBDIVISION
SURETY REDUCTION No. 6**

As requested by Mark Torretti of Penn Terra Engineering, Inc., I have reviewed surety reduction request number 6 for the Harner 4 Lot Subdivision.

The requested reduction is for completion of some erosion control and temporary seeding, as well as a portion of the stormwater facilities.

Based upon a review of the submitted checklist and a site evaluation, I recommend approval of the surety reduction as outlined below.

Current Surety Amount	\$ 286,251.69
Amount of Reduction	\$ 145,308.79
Revised Surety Amount	\$ 140,942.90

cc: Harner 4 Lot Subdivision Surety File



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801

Telephone: 814-238-4651 • Fax: 814-238-3454

www.twp.ferguson.pa.us

TO: Ferguson Township Board of Supervisors

FROM: Ronald A. Seybert, Jr., P.E.

Township Engineer

DATE: October 11, 2022

SUBJECT: **ORCHARD VIEW SUBDIVISION
SURETY REDUCTION No. 5**

As requested by Mark Torretti of Penn Terra Engineering, Inc., I have reviewed surety reduction request number 5 for the Orchard View Subdivision.

The requested reduction is for completion of the final paving of the street and the placing and seeding of topsoil in the right of way.

Based upon a review of the submitted checklist and a site evaluation, I recommend approval of the surety reduction as outlined below.

Current Surety Amount	\$ 500,278.24
Amount of Reduction	\$ 126,912.69
Revised Surety Amount	\$ 373,365.55

cc: Orchard View Subdivision Surety File



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801

Telephone: 814-238-4651 • Fax: 814-238-3454

www.twp.ferguson.pa.us

TO: Ferguson Township Board of Supervisors

FROM: Ronald A. Seybert, Jr., P.E.
Township Engineer

DATE: October 11, 2022

SUBJECT: **SHEETZ AT HARNER**
SURETY REDUCTION No. 5

As requested by Mark Torretti of Penn Terra Engineering, Inc., I have reviewed surety reduction request number 5 for the Sheetz at Harner Public Improvements.

The requested reduction is for completion of a topsoil and seeding.

Based upon a review of the submitted checklist and a site evaluation, I recommend approval of the surety reduction as outlined below.

Current Surety Amount	\$ 51,819.84
Amount of Reduction	\$ 1,455.56
Revised Surety Amount	\$ 50,364.28

cc: Sheetz at Harner Surety File



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-954-7642
www.twp.ferguson.pa.us

DRAFT

October 12, 2022

Wes Fahringer
North Central Regional Advisor
Weiser Forest District 18
16 Weiser Lane
Aristes PA 17920
Ph: (570) 875-6450

Re: DCNR Round 28.6 Park Rehabilitation and Development Funding Commitment Letter

Dear Mr. Fahringer:

At the regular meeting of the Ferguson Township Board of Supervisors on Tuesday, October 3, 2022, the Board authorized the submission of an application to the DCNR Fall Supplemental Grant Round 28.6 to fund the construction of Cecil Irvin Park Phase 2.

The project has an estimated total cost of \$820,000. If the DCNR grant application is successful, and the Township is awarded the grant in the amount of \$410,000, the Township is committed to meet the matching fund requirement in the amount of \$410,000 for the Cecil Irvin Park Phase II project. The Ferguson Township Board of Supervisors is committed to this project and is fully prepared to devote the remaining monetary contributions to make it a success.

Please do not hesitate to contact me at (814) 238-4651 if you have any questions regarding this letter.

Sincerely,
Township of Ferguson

Township Manager
Centrice Martin

cc: Correspondence
Cecil Irvin Park Phase 2

RESOLUTION NO. _____

A RESOLUTION OF THE FERGUSON TOWNSHIP, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING THE CHAIRMAN AND SECRETARY TO EXECUTE A WINTER MAINTENANCE AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR WINTER MAINTENANCE ON A PORTION OF STATE ROUTE 26 AND A PORTION OF SR3018.

BE IT RESOLVED, by authority of the Township of Ferguson, Centre County, Pennsylvania, and it is hereby resolved by authority of the same, that the Chairwoman and Secretary be authorized and directed to sign the attached Winter Maintenance Agreement No. _____ to add a portion of State Route 26 from State College Borough line to SR45/26 Shingletown Road intersection and continue to provide winter maintenance on a section of SR3018 (Whitehall Road) from SR26 to Blue Course Drive.

TOWNSHIP OF FERGUSON

By: _____
Laura Dininni, Chairwoman
Board of Supervisors

[S E A L]

ATTEST:

Centrice Martin, Secretary

I, Centrice Martin, Secretary of the Ferguson Township Board of Supervisors do hereby certify that the foregoing is a true and correct copy of the Resolution adopted on October 18, 2022, at the regular meeting of the Ferguson Township Board of Supervisors held on October 18, 2022.

Centrice Martin, Secretary
(SEAL)

DATE: _____
(PennDOT will insert)

AGREEMENT NO.:
FEDERAL I.D. NO.: 25-1197270
SAP VENDOR NO.: 144590

Winter Maintenance Services Agreement

This Winter Maintenance Services Agreement ("Agreement") is made by and between the Commonwealth of Pennsylvania, acting through the Department of Transportation ("PennDOT");

and

Ferguson Township, an entity legally authorized to enter into this Agreement, acting through its proper officials ("Service Provider").

BACKGROUND

To ensure an efficient and effective maintenance program during winter seasons, PennDOT enters into this agreement to transfer winter maintenance responsibilities to the Service Provider, which has the equipment, personnel and commitment to perform winter maintenance work for the designated state highways (state routes), including bridges and approaches, subject to payment by PennDOT and the terms and conditions of this Agreement.

The parties, intending to be legally bound, agree as follows:

1. Description of Work.

- a. **Service Provider General Responsibility.** Service Provider shall remove snow and ice, provide de-icing and anti-skid materials and apply de-icing and anti-skid treatments for the Snow Lane Miles of designated state routes set forth on Exhibit "A" to this Agreement, including bridges and approaches on the delineated state routes, during the Winter Season. Exhibit "A" is attached and incorporated by reference into this Agreement.
- b. **Service Provider Level of Service and Performance Measures.** The Service Provider shall perform work promptly and efficiently to facilitate the safe and unimpeded flow of traffic. Work shall comply with the then-current versions of PennDOT's: 1) Maintenance Manual ("Publication 23") including its Chapter 4; 2) Highway Foreman Manual ("Publication 113") including its Chapter 5 and Assembly 712-7521-01; and 3) Highway Construction Specifications ("Publication 408") including Sections 703.4 and

722, all of which are available on PennDOT's website, are amended from time-to-time, and incorporated into this Agreement by reference. Within these publications, the term "Municipality" shall mean "Service Provider."

c. **Key Definitions**

1. **Snow Lane Mile.** A "Snow Lane Mile" is a travel lane that is up to twelve (12) feet wide and one (1) lineal mile long. Where travel lanes are wider than twelve (12) feet, additional lane miles shall be computed and reflected on Exhibit "A" pursuant to then-existing PennDOT policy, which at present is articulated in Chapter 4 of the PennDOT Maintenance Manual, Publication 23, which is available on PennDOT's publicly accessible website.
2. **Winter Season.** The "Winter Season" for the purpose of this Agreement shall commence October 15 of each year and end on April 30 of the following year, unless amended by PennDOT.

2. **Required Permits.** If the Service Provider's equipment must traverse a bridge with a posted weight restriction, the Service Provider shall apply to the posting authority for a permit pursuant to 67 Pa. Code Chapter 191. The Service Provider shall refile permit applications as needed during the term of this Agreement and obtain permits for each succeeding Winter Season for which this Agreement is renewed. Failure to obtain the permits shall be cause for termination of this Agreement.

3. **Term of Agreement.** The initial term of this Agreement is five (5) years ("initial term"). The initial term shall commence upon the earlier of the full execution date (which is the date of all required Commonwealth signatures being affixed after the parties' signatures) or the start of the first Winter Season (October 15) and end on October 14 of the year when the fifth Winter Season is completed. After the initial term (covering five (5) Winter Seasons) ends, the Agreement will automatically renew on October 15 for five (5) additional one (1) year periods unless the parties mutually agree, in writing, prior to June 30 of the fifth year of the initial term or June 30 of any one (1) year renewal period, to terminate the agreement prior to the commencement of a subsequent renewal period.

4. **Base Payment Rate.** PennDOT shall pay the Service Provider a base rate per Snow Lane Mile ("base rate") for the first Winter Season of this Agreement on or about October 15 of the first Winter Season. The base rate to be paid per Snow Lane Mile shall be set forth on Exhibit "A" of this Agreement and may consider different rates per Snow Lane Mile in accordance with PennDOT policy for the characteristics of the state routes being serviced.

5. **Adjusted Base Payment Rates for Subsequent Years.** For each of the following four years of the initial term and any annual renewal term thereafter, the base rate will annually be increased by 2% and paid on or about October 15. PennDOT will send, annually, a revised funds encumbrance document, or then-equivalent, to the Office of Comptroller Operations to facilitate the payment of sums of money pursuant to the terms and conditions of this Agreement.

6. **Computation of Annual Payment and Invoicing.** The total annual payment to the Service Provider shall equal the base rate, as adjusted, multiplied by the Snow Lane Miles reflected on the then current version of Exhibit "A." The Service Provider shall invoice PennDOT on or after October 15 for each Winter Season based on the total annual payment calculated under this Section.

7. **Amendment of Snow Lane Miles and Payment.**

a. **Snow Lane Miles.** The Snow Lane Miles upon which payment will be computed are those Snow Lane Miles set forth on the then current version of Exhibit "A." Exhibit "A" may be amended to reflect the addition, subtraction or modification of Snow Lane Miles, as agreed between the parties. Additions, subtractions or modifications of Snow Lane Miles shall only be initiated upon the sending of a letter from PennDOT to the Service Provider (to the attention of the personnel at the address listed below in the Notice provisions) containing an amended Exhibit "A." The letter shall be reviewed, signed and dated by the Service Provider, and promptly returned to PennDOT. The letter shall become effective at the start of the next Winter Season. For letters issued during a Winter Season, services to be performed by the Service Provider with respect to additions, subtractions or modifications shall become effective immediately upon full execution of the letter; but for purposes of the computation of payment, additions, subtractions or modifications to Snow Lane Miles will become effective at the start of the next Winter Season. The signatories to this letter shall only be the authorized officials of PennDOT and the Service Provider, with the Office of Comptroller Operations receiving a copy of the fully executed letter and amended Exhibit "A."

b. **Payment Adjustments.** The base rate may only be adjusted in the event of a severe winter adjustment (defined below), or where authorized by this Agreement to compensate a Service Provider during a winter emergency. Payment adjustments shall be made by letter signed only by an authorized signatory for PennDOT, as follows:

1. **Severe Winter Adjustment.** PennDOT may, in its sole discretion, agree that additional payment is warranted if a

Service Provider experiences a level of work above a reasonable quantity of winter weather events during a Winter Season, either in frequency or severity. If PennDOT determines that a severe winter adjustment is warranted, it will issue a letter reflecting the amount to be paid as a severe winter adjustment as a percent increase to the then-current Winter Season's base rate, as adjusted. Severe winter adjustments will provide a one-time payment that does not impact the base rate computation, as adjusted, for payment in future years.

2. Winter Emergency. If a winter emergency necessitates work before this Agreement is fully executed, or before or after the defined "Winter Season," PennDOT's District Executive may issue a written letter to the Service Provider that: (a) finds that an emergency exists under the then-current version of Section 516 of the Procurement Code, 62 Pa C.S. § 516, and (b) authorizes the Service Provider to begin winter maintenance services, subject to the terms and conditions of this Agreement if executed, or otherwise the version of this Agreement most recently provided to the Service Provider. If the Service Provider receives an emergency winter maintenance services letter from the District Executive, PennDOT shall pay the Service Provider's costs incurred to service the state routes as a result of the onset of a winter weather emergency necessitating the provision of the services under this Agreement.

c. **Funding Adjustments.** PennDOT will adjust the encumbrance of funds to pay Service Provider upon the computation of the annual payment, amendments to Snow Lane Miles and payment adjustments described in this Section of the Agreement.

8. **Relationship of the Parties.** The Service Provider undertakes the responsibilities as an independent contractor and its principals, employees, lessors or contractors, or any other person or entity acting on behalf of Service Provider, shall not be considered employees of PennDOT for any purpose.

9. **Termination for Cause by PennDOT.** If the Service Provider fails to comply with the terms of this Agreement, PennDOT may terminate the Agreement upon giving ten (10) days written notice to the Service Provider. PennDOT may allow a Service Provider to cure any performance deficiencies or failures to comply with the terms of this Agreement prior to termination. Ten days' notice or a cure period may be withheld by PennDOT, in its discretion, when an event of default warrants immediate action necessary to protect the health, safety and welfare of the motoring public. If the

Agreement is terminated for cause, then PennDOT shall not be obligated to pay any amount of money to the Service Provider. If termination for cause is later determined to be invalid or unwarranted, the termination for cause shall be considered to be a termination for convenience.

10. **Termination for Convenience by PennDOT.** PennDOT reserves the right to terminate this Agreement for convenience, effective immediately upon issuance of a letter to the Service Provider, if it determines that termination is in the best interests of PennDOT.

11. **Payment Adjustments after Termination.** If the Agreement is terminated for cause or convenience after an annual payment to Service Provider for which services have not been rendered, the Service Provider shall reimburse PennDOT for any such annual payment for which services have not been rendered. PennDOT will invoice Service Provider and Service Provider shall pay PennDOT within 30 days of the effective date of the termination of this Agreement. Only in the case of termination for convenience, will Service Provider be able to retain the pro rata portion of the annual payment Service Provider would have received pursuant to this Agreement up to the effective date of termination. For clarification, the pro rata adjustment under this section shall equal the total amount that Service Provider would have received for the full Winter Season multiplied by the total number of days from the start of the Winter Season through the date when termination is effective divided the total number of days in the full Winter Season. If Service Provider receives annual County or Municipal Liquid Fuels Fund allocations, PennDOT reserves the right, and Service Provider agrees, that PennDOT may withhold future allocations of such funds to collect any unpaid balances owed to PennDOT beyond 60 days of the effective date of termination.

12. **Required Commonwealth Provisions.** The Service Provider shall comply with the following required Commonwealth Provisions. As used in these provisions, "Contractor" refers to the Service Provider:

- a. **Right-to-Know Law Provisions.** The current version of the Contract Provisions—Right to Know Law, attached to and made part of this Agreement as Exhibit B;
- b. **Commonwealth Nondiscrimination/Sexual Harassment Clause.** The current version of the Commonwealth Nondiscrimination/Sexual Harassment Clause, which is attached to and made part of this Agreement as Exhibit C;
- c. **Contractor Integrity Provisions.** The current version of the Contractor Integrity Provisions, which are attached to and made part of this Agreement as Exhibit D;

- d. **Americans with Disabilities Act.** The current version of the Commonwealth Provisions Concerning the Americans with Disabilities Act, which are attached to and made part of this Agreement as Exhibit E;
- d. **Contractor Responsibility Provisions.** The current version of the Commonwealth Contractor Responsibility Provisions, which are attached to and made part of this Agreement as Exhibit F; and,
- e. **Enhanced Minimum Wage Provisions.** The current version of the Enhanced Minimum Wage Provisions, which are attached to and made part of this Agreement as Exhibit G.

13. **Offset Provision.** The Service Provider agrees that the Commonwealth of Pennsylvania (Commonwealth), including PennDOT, may set off the amount of any state tax liability or other obligation of the Service Provider or its subsidiaries to the Commonwealth against any payments due the Service Provider under any contract with the Commonwealth.

14. **Automated Clearing House ("ACH") Network.** Submission of invoices for purposes of reimbursement, shall be made in accordance with Commonwealth Management Directive 310.30, as amended, relating to the Pennsylvania Electronic Payment Program and the establishment of the Automated Clearing House Network ("ACH") as the Commonwealth's preferred method of payment. The following provisions are hereby added to the Agreement:

- a. PennDOT will make payments to the Service Provider through ACH. Within ten (10) days of the execution of this Agreement, the Service Provider must submit or must have already submitted its ACH and electronic addenda information, if desired, to the commonwealth's Payable Service Center, Vendor Data Management Unit at 717-214-0140 (FAX) or by mail to the Office of Comptroller Operations, Bureau of Payable Services, Payable Service Center, Vendor Data Management Unit, 555 Walnut Street – 9th Floor, Harrisburg, PA 17101.
- b. The Service Provider must submit a unique invoice number with each invoice submitted. The unique invoice number will be listed on the Commonwealth of Pennsylvania's ACH remittance advice to enable the Service Provider to properly apply the state agency's payment to the respective invoice or program.

- c. It is the responsibility of the Service Provider to ensure that the ACH information contained in the Commonwealth's Central Vendor Master File is accurate and complete. Failure to maintain accurate and complete information may result in delays in payments.

15. **Audit and Maintenance of Records.** PennDOT and other agencies of the Commonwealth of Pennsylvania may, at reasonable times and places, audit the books and records of the Service Provider to the extent that they relate to the Service Provider's performance of this Agreement and the costs incurred by the Service Provider in providing services under it. The Service Provider shall maintain the books and records for a period of three (3) years from the date of final payment under the Agreement, including all renewals.

16. **Choice of Law.** This Agreement shall be governed by and interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania and the decisions of Pennsylvania courts. The Service Provider consents to the jurisdiction of any court of the Commonwealth of Pennsylvania and any federal courts in Pennsylvania, waiving any claim or defense that such forum is not convenient or proper. The Service Provider agrees that any such court shall have in personam jurisdiction over it and consents to service of process in any manner authorized by Pennsylvania law.

17. **Liability.** The Service Provider is performing this Agreement as an independent contractor and its officials, employees and contractors shall not be considered employees of PennDOT or the Commonwealth of Pennsylvania for any purpose. This Agreement shall be considered a maintenance contract between a Commonwealth agency and a local agency for purposes of 42 Pa. C.S. § 8542(b)(6)(ii), relating to acts which may impose liability on local agencies. Further, this Agreement shall not be construed for the benefit of any person or political subdivision not a party to this Agreement, nor shall this Agreement be construed to authorize any person or political subdivision not a party to this Agreement to maintain a lawsuit on or under this Agreement.

18. **Amendments and Modifications.** Except for the Snow Lane Mile and Payment Adjustments provided for above via letter, amendments to this Agreement shall be accomplished through a formal written document signed by the parties with the same formality as this Agreement.

19. **Strategic Environmental Management Program ("SEMP").** PennDOT has implemented a SEMP. As part of SEMP, PennDOT has established a Green Plan Policy that can be found on PennDOT's website and is also posted at PennDOT's District and County Offices. The Green Plan Policy is designed to protect the environment, conserve resources and comply with environmental laws and regulations. The Service Provider

shall ensure that they have reviewed and are familiar with the SEMP and PennDOT's Green Plan Policy available on PennDOT's website.

20. **Titles not Controlling.** Titles of sections are for reference only and shall not be used to construe the language in this Agreement.

21. **Severability.** The provisions of this Agreement shall be severable. If any phrase, clause, sentence or provision of this Agreement is declared to be contrary to the Constitution of Pennsylvania or of the United States or of the laws of the Commonwealth the applicability thereof to any government, agency, person or circumstance is held invalid, the validity of the remainder of this Agreement and the applicability thereof to any government, agency, person or circumstance shall not be affected thereby.

22. **No Waiver.** Either party may elect not to enforce its rights and remedies under this Agreement in the event of a breach by the other party of any term or condition of this Agreement. In any event, the failure by either party to enforce its rights and remedies under this Agreement shall not be construed as a waiver of any subsequent breach of the same or any other term or condition of this Agreement.

23. **Assignment.** This Agreement may not be assigned by the Service Provider, either in whole or in part, without the written consent of PennDOT.

24. **Third-Party Beneficiary Rights.** The parties to this Agreement understand that this Agreement does not create or intend to confer any rights in person or on persons or entities not a party to this Agreement.

25. **Notices.** All notices and reports arising out of, or from, the provisions of this Agreement shall be in writing and given to the parties at the address provided under this Agreement, either by regular mail, facsimile, e-mail, or delivery in person:

If to PennDOT:

Name or Title:

Address:

Fax Number:

Email Address:

If to the Service Provider:

Name or Title:

Address:

Fax Number:

Email Address:

26. **Integration and Merger.** This Agreement, when executed, approved and delivered, shall constitute the final, complete and exclusive Agreement between the parties containing all the terms and conditions agreed on by the parties. All representations, understandings, promises and agreements pertaining to the subject matter of this Agreement made prior to or at the time this Agreement is executed are superseded by this Agreement unless specifically accepted by any other term or provision of this Agreement. There are no conditions precedent to the performance of this Agreement except as expressly set forth herein.

[Remainder of this page is intentionally left blank.]

The parties have executed this Agreement to be effective as of the date of the last signature affixed below.

ATTEST:

Service Provider *

BY _____
Signature DATE

BY _____
Signature DATE

Title

Title

***If the Service Provider is a municipality that is required to pass a resolution to authorize the signatory, it must provide a resolution authorizing signature authority at the time of Agreement submission. Attestation is only required where a Resolution requires attestation or there is a legal requirement for an attestation (witness). Absent a resolution, the person signing for the Service Provider represents that they are authorized to bind the Service Provider and all such acts prerequisite to such authority have been undertaken; PennDOT will rely on this representation in entering into this Agreement.**

DO NOT WRITE BELOW THIS LINE--FOR COMMONWEALTH USE ONLY

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF TRANSPORTATION

APPROVED AS TO FORM
AND LEGALITY

BY _____
DATE

BY _____
for Chief Counsel DATE

FUNDS COMMITMENT DOCUMENT
NO.

BY _____
for Comptroller Operations DATE

Preapproved Form: OGC No. 18-FA-80.0

OAG Approved 7/13/2021

2022-2023

COUNTY: Centre
MUNICIP: Ferguson Township
SAP # 144590

CONTRACT EXHIBIT A
Revised Oct 2022

AGREEMENT NO. 39000XXXX
YEAR 1
OF 10

STATE ROUTE	LOCAL DESCRIPTION	BEGIN SEGMENT	BEGIN OFFSET	END SEGMENT	END OFFSET	SNOW LANE MILES	MFC	RATE PER MFC*	COST
0026	College Avenue	0080	0000	0090	1981	2.2	C	\$1,457.05	\$3,205.51
0026	College Avenue	0100	0000	0143	0114	7.1	B	\$1,457.05	\$10,345.06
3018	Whitehall Road	0010	0000	0030	0327	3.9	D	\$1,267.46	\$4,943.09
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00
									\$0.00

*For the Standard Agreement, rates may vary per county depending on the MFC- see Attachment A Rate Schedule

*For the Actual Cost Agreement, rates may not reflect those that appear on Attachment A because PennDOT is paying actual costs. Rates used must be pre approved by BOMO.

MILEAGE MFC B =	7.1	TOTAL COST =	\$18,493.66
MILEAGE MFC C =	2.20		
MILEAGE MFC D =	3.90		
MILEAGE MFC E=			
TOTAL MILEAGE	13.20		

TERMS OF PAYMENT: The Municipality will be compensated with a lump sum payment in the amount indicated as Total Cost, and as adjusted by the Department of Transportation at the end of each year. The Municipality will be compensated with an adjustment to offset severe winters at the following rate. The Municipality will receive an adjustment equal to the percentage of the Department's actual costs (for similar roads serviced) over and above the five-year average for a particular county less a \$1,000.00 deductible for Municipalities with agreements totaling \$5,000.01 or more and a \$500.00 deductible for all others.

RESOLUTION NO. _____

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY,
PENNSYLVANIA, AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE AN AGILITY
AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION.**

BE IT RESOLVED, by the authority of the Board of Supervisors of Ferguson Township, in Centre County, and it is hereby resolved by authority of the same, that the Township Manager of said Agility Partner be authorized and directed to sign the attached Agility Agreement, attached hereto as Exhibit "A," on behalf of the Agility Partner.

The Agility Partner hereby certifies that the foregoing is a true and correct copy of the Resolution adopted by its Governing Body on October 18, 2022.

TOWNSHIP OF FERGUSON

By: _____
Laura Dininni, Chair
Board of Supervisors

[S E A L]

ATTEST:

By: _____
Centrice Martin, Secretary

BUDGET PROCESS

	Start Date	Duration	End Date	
Agency Directors Develop New Program Aspirations - Form to be provided by Admin - <u>DEFERRED</u>	1-Jan	31	2/1/2022	New Programs/Initiatives
New Program Aspirations Due to Executive & Finance Directors - <u>DEFERRED</u>	1-Feb	1	2/1/2022	
Agency, Executive & Finance Directors Meet to Discuss Program Aspirations - <u>DEFERRED</u>	1-Feb	27	2/28/2022	
Finalization of Facility Condition Assessments - Facilities Coordinator & Agency Directors	1-Jan	59	3/1/2022	Facility Condition Assessments
CIP developed with Agency, Finance, & Executive Directors & Facilities Coordinator	1-Mar	21	3/22/2022	Capital Improvement Plan
CIP Internal Draft Completed	22-Mar	1	3/22/2022	
CIP reviewed with Agency, Finance & Executive Directors & Facilities Coordinator	23-Mar	9	4/1/2022	**
CIP Finalized and Distributed to Facilities & Finance Committees	1-Apr	4	4/5/2022	
CIP Reviewed by Facilities Committee	12-Apr	1	4/12/2022	
CIP Reviewed by Finance Committee	14-Apr	1	4/14/2022	
CIP Referred to Municipalities by the General Forum	25-Apr	1	4/25/2022	
Municipalities Review the CIP	25-Apr	27	5/22/2022	
Staff Finalize Responses to CIP - Distributed to Committees in June	22-May	10	6/1/2022	
5 Year Staffing and NonCapital (Studies) Plan due from Agency Directors to Finance & Executive Directors	1-Apr	14	4/15/2022	Program Plan + 5 Year Staff/Study
5 Year Staffing and NonCapital (Studies) Plan reviewed (Agency, Finance, and Executive Directors)	15-Apr	10	4/25/2022	
Position Justification for 2023 New Positions proposed due to Human Resources Officer - Human Resources Committee	25-Apr	1	4/25/2022	
Human Resources Committee reviews Position Justifications for any new positions or proposed changes to existing positions.	4-May	1	5/4/2022	
Agency Directors develop & remit Program Plan sections w/ 5 year plans to the Admin Office Mgr + FD, ED	25-Apr	20	5/15/2022	
Draft Program Plan sections reviewed - Agency Directors, Finance Director, & Executive Director	16-May	15	5/31/2022	
Draft Program Plan to Finance Committee	1-Jun	8	6/9/2022	**
Program Plan Finalized for distribution to General Forum	9-Jun	11	6/20/2022	
Program Plan Referred to Municipalities by the General Forum	27-Jun	1	6/27/2022	
Municipalities Review the Program Plan	28-Jun	25	7/22/2022	
Staff Finalize Responses to Program Plan - Distributed to Committees in August	22-Jul	11	8/1/2022	
Finance Director Distributes Budget Allocations, Updated Personnel Pages, & Budget Booklet	1-Jul	30	7/31/2022	Detailed Budget
Finance & Exec Directors meet w/ Agency Directors (+ key staff) to discuss big picture items in the budget	1-Aug	20	8/21/2022	
Agency Directors Develop and Submit Draft Budget to Finance and Executive Directors	1-Aug	30	8/31/2022	
Finance & Executive Directors meet with Agency Directors - final review of submitted budgets	1-Sep	9	9/10/2022	
Final Administrative review of the detailed budget	11-Sep	6	9/17/2022	
Detailed Budget distributed to the Finance Committee	19-Sep	1	9/19/2022	**
Finance Committee reviews the Detailed Budget	26-Sep	17	10/13/2022	
Draft Summary Budgets after Finance Committee Finalizes the Budget	13-Oct	7	10/20/2022	Summary Budget
General Forum Refers Summary Budget to Municipalities	24-Oct	1	10/24/2022	
Municipalities Review Summary Budget	25-Oct	22	11/16/2022	
Finance Committee reviews municipal comments on the Summary Budget	17-Nov	0	11/17/2022	
General Forum Approves Summary Budget	28-Nov	0	11/28/2022	
Municipalities Adopt the COG Budget	28-Nov	33	12/31/2022	

Deferred to 2023 - not enough time to review and implement in 2022.

** - Based on information becoming more readily available or changing over the course of time staff wants to underscore that the plans presented in the CIP (in early April) and the Program Plan (in early June) could change by the time the Detailed Budget is presented to the Finance Committee (in mid-September). As always, staff will do their best to communicate any changes in assumptions, information, or requests in a clear and consistent manner in advance of the detailed budget being distributed.



**PATTON TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA**

100 PATTON PLAZA – STATE COLLEGE, PENNSYLVANIA – 16803

PHONE: 814/234-0271 — FAX: 814/238-7790

EMAIL: patton@twp.patton.pa.us — WEB SITE: <http://twp.patton.pa.us>

MEMORANDUM

TO: COG Finance Committee

FROM: Adam Brumbaugh, College Township Manager
Centrice Martin, Ferguson Township Manager
Amy Farkas, Harris Township Manager
Doug Erickson, Patton Township Manager
Tom Fountaine, State College Borough Manager

RE: 2023 COG Operating Budget

DATE: October 5, 2022

The COG detailed budget was released to the Finance Committee and the municipalities on September 19th. Since its release, the Municipal Managers have been discussing the proposed budget and our concerns with it. We feel strongly that we need to voice our issues with the budget and to also propose a path forward. We submit these comments in the spirit of cooperation and collaboration, as we value the relationship we enjoy with the COG and the services it provides to our residents.

October 5th Budget Review Session

In preparation for the Committee's review of the Administration and Code portions of the budget, the Manager's offer the following potential reductions:

Administration – Fund C50

Fund Balance – **“unassign” the \$20k for financial software that has been sitting there since 2021. Can add back in 2024 if needed at that time.**

Insurance Reserve – Fund C53

Fund Balance – **institute policy for limiting balance maintained (see below).** Use 'excess' funds to offset current or next year health care premiums or revert to Agencies to offset other personnel costs or return to municipalities as refund of 'last dollars in.'

Notes regarding health insurance cooperative:

- Annual premiums are 115% of actuarial estimate of expenses
- 85% of members get a refund every year
- Most members get a refund in 7 out of 8 years.
- Rates are re-evaluated each year based on experience

Notes on recommended budgeting practices

- Funds in a dedicated reserve account should be held only for a specific, identified purpose.
- Accumulating funds without an identified purpose will generate proposals to repurpose them.
- Funds received as “reimbursement of prior year expenses” should only be ‘re-spent’ for the original purpose or returned to the original source (for municipalities this would normally be the General Fund)

Suggested Policy – Maintain a maximum fund balance equal to or less than the 1.15 times the average of the last three years expenses for health care purposes. (example – for '20, '21 and '22 avg = \$189,108; $1.15 \times \$189,108 = 217,474$ max fund balance at end of '23)

Return approximately \$231,000* of fund balance in a manner that reduces municipal contributions for 2023 and institute balance policy going forward.

Unemployment Reserve – Fund D98

Fund Balance – **institute policy for limiting balance maintained (see below).** Use ‘excess’ funds to offset current or next year expenses or revert to Agencies to offset other personnel costs.

Suggested Policy – Maintain a maximum fund balance equal to or less than the 2 times the average of the last three years expenses for unemployment. (example – for '20, '21 and '22 avg = \$15,228; $2 \times \$15,228 = \$30,457$ max fund balance at end of '23)

Return approximately \$105,000* of fund balance in a manner that reduces municipal contributions for 2023 and institute balance policy going forward.

* some of these funds would be returned to Code and would not be available to decrease municipal contributions.

Additional On-going Recommendations

As the COG Finance Committee continues review of the budget, we offer the following thoughts that should be considered as the document moves forward:

- (1) The COG is at its best when it works with its member municipalities to deliver services.
- (2) This budget should reflect the reality that we are still recovering from a pandemic and are grappling with high inflation.
- (4) As the budget is reviewed, we ask the Committee to consider the needs behind the numbers. Do we need to fund everything in 2023? What items can be deferred until a future year? Public safety needs should be prioritized.

Moving Forward

As we move into 2023, we urge the Committee to consider changes to the COG budget that will make it more financially stable for the municipalities. We offer the following thoughts:

- (1) We urge the COG to move to a revenue-driven model. This would mirror our own budget process and would help to keep costs in line with what we as members can afford to pay.
- (2) Long term fixed expenditures should be reflected in the Capital Improvement Program.
- (3) Consideration should be given to moving to a fiscal year budget. This would help us adjust to unexpected events that impact our revenue streams, such as the COVID-19 pandemic.
- (4) The Program Plan process should include a process of prioritizing capital requests, new hires and other “large dollar” initiatives across the full spectrum of COG services. We urge the municipal boards to provide a High, Medium, and Low ranking to assist COG management in preparation of the next detailed budget.

We value the relationship we enjoy with the COG. We hope that if we can all work collaboratively and cooperatively, we can find an outcome that will work for the COG and its members and that will allow all of us to continue providing high quality services to the residents of the Centre Region.

HARRIS TOWNSHIP

Post Office Box 20, 224 East Main Street, Boalsburg, PA 16827
Website: www.harristownship.org

(814) 466-6228
(814) 466-3396 Fax

MEMORANDUM

TO: COG Finance Committee

FROM: Adam Brumbaugh, College Township Manager
Centrice Martin, Ferguson Township Manager
Amy Farkas, Harris Township Manager
Doug Erickson, Patton Township Manager
Tom Fountaine, State College Borough Manager

RE: 2023 COG Operating Budget

DATE: October 14, 2022

The Municipal Managers are appreciative of the efforts that were made by the COG Finance Committee to address the concerns outlined in our September 26th memo. While we feel that our concerns we heard by the elected officials, we remain concerned that the issues we voiced were not heard or received by all of COG Staff.

As the Finance Committee prepares for its wrap up session on Monday, we feel compelled to reach out again and offer additional thoughts. We once again offer these comments in the spirit of cooperation and collaboration, as we work to strengthen the relationship we enjoy with the COG.

2023 Budget Recommendations

(1) With the exception of the part time positions within the fire program, we do not support the addition of any new staff positions in the 2023 budget. We encourage the COG to hold all proposed new positions until after the compensation and classification study is completed and a plan to fund these positions has been identified, vetted and approved by the General Forum.

(2) We support leaving programs, plans and initiatives that support existing COG employees in the 2023 budget.

(3) There are no placeholders within a budget. We support only including expenditures in the 2023 budget for programs, plans and initiatives that have been vetted and approved by the General Forum. in the 2023 budget. Programs, plans and initiatives that have not been vetted and approved by the General Forum should not be itemized as an anticipated expenditure in the operating budget.

(4) The COG should seek alternative revenue sources to fund its initiatives. These alternative revenue sources should include increased user fees to fund new programs. Any proposed alternative revenue sources should be vetted and approved by the General Forum before they are included in the budget.

Municipal Contributions

As directed by the Finance Committee, the Managers support capping our 2023 contributions at 8 percent. As we move forward with our own budgets, we will be using 8 percent as the cap for our budgeted 2023 allocations for COG Programs.

We value the relationship we enjoy with the COG. We thank the elected officials for hearing our concerns and for working cooperatively to find a financial compromise that will allow all of us to continue providing high quality services to the residents of the Centre Region. As we move forward, we are happy to meet with the Finance Committee and to participate in any prioritization exercises for new program and initiatives well in advance of the 2024 budget. We also look forward to further discussion on moving the COG budget to a revenue-based budget and to a fiscal year format.