

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting Agenda

Monday, January 3, 2022

7:00 PM

(Following Re-organizational Meeting)

MEETING PARTICIPATION OPTIONS

VIRTUAL:

Join Zoom Meeting:

<https://us02web.zoom.us/j/83838226462>

Meeting ID: 838 3822 6462

[Zoom Access Instructions](#)

IN-PERSON:

Ferguson Township Municipal Building

Main Meeting Room

3147 Research Drive

State College, PA

I. CALL TO ORDER

II. CITIZENS INPUT

III. SPECIAL REPORTS

- a. COVID-19 Local Response Report

IV. UNFINISHED BUSINESS

1. Review 2021 Ferguson Township Playground Safety Inspection Reports

V. NEW BUSINESS

1. Consent Agenda
2. Review DRAFT Zoning and Subdivision & Land Development Ordinance Amendments
3. Acceptance of the Resignation of David Pribulka, Ferguson Township Manager
4. Award of Executive Recruitment Contract – GovHR, USA

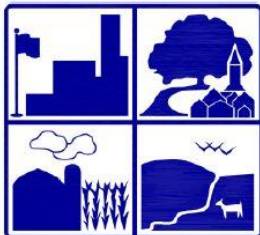
VI. REPORTS

VII. COMMUNICATIONS TO THE BOARD

VIII. CALENDAR ITEMS

IX. ADJOURNMENT





TOWNSHIP OF FERGUSON

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BOARD OF SUPERVISORS

Regular Meeting Agenda

Monday, January 3, 2022

The meeting will begin after the adjournment of the 2022 Reorganizational Meeting.

- I. CALL TO ORDER
- II. CITIZEN'S INPUT
- III. APPROVAL OF MINUTES
 - a. December 6, 2021 Board of Supervisors Regular Meeting Minutes
 - b. December 13, 2021 Board of Supervisors Regular Meeting Minutes
- IV. SPECIAL REPORTS 10 minutes
 - a. COVID-19 Local Response Report – David Pribulka, Township Manager
- V. UNFINISHED BUSINESS
 1. REVIEW OF 2021 FERGUSON TOWNSHIP PLAYGROUND SAFETY INSPECTION REPORTS 10 minutes
Centrice Martin, Assistant Township Manager

Narrative

At a Regular Meeting held on December 13, 2021, the Board requested the 2021 playground safety inspection report for review and discussion prior to the Capital Improvement Program (CIP) Budget and Operating Budget development. A letter report is prepared by the Township's Zoning Administrator, Mr. Ressler, for each park following a playground inspection. Provided with the agenda is a copy of each letter report provided to the Director of Centre Region Parks and Region (CRPR). Mr. Ressler plans to complete the 2022 playground safety inspections prior to CIP development and the expiration date of his playground safety inspection certification for Board review.

Staff Recommendation

That the Board of Supervisors *discuss* the reports.

- VI. NEW BUSINESS
 1. CONSENT AGENDA 5 minutes
 - a. Voucher Report – November 2021
 - b. Treasurers Report - October 2021 *for Acceptance*
 - c. Pay Application: 2021-C23 Science Park Pole Replacement: \$42,532.99
 - d. Pay Application: 2021-C14 Science Park / College - Cabinet Replacement: \$5,766
 2. REVIEW OF DRAFT ZONING AND SUBDIVISION & LAND DEVELOPMENT ORDINANCE AMENDMENTS 20 minutes

Jenna Wargo, Director of Planning & Zoning

Narrative

In November 2019, the Township completed its comprehensive update to the Zoning and Subdivision and Land Development Ordinances. Since the amendments, staff have been tracking errors and omissions while interpreting the ordinances and is recommending additional amendments to address these issues. The Board was provided with a draft during the November 1, 2021 and the December 6, 2021 regular meetings and provided additional comments and recommendations to staff. Provided with the agenda is an updated copy of the draft ordinance amendments for the Board to review. During the December 6, 2021 Regular Meeting, the Board authorized staff to advertise a public hearing for February 7, 2022.

Provided with the agenda is a redlined version of the ordinance amendments as advertised for public hearing on February 7, 2022. Also provided with the agenda are two amended "Quick View" sections of the Zoning Ordinance applicable to the Rural Agricultural (RA) and Agricultural Research (AR) Zoning Districts. Jenna Wargo, Director of Planning & Zoning will introduce the item and review the major amendments proposed. This item is for discussion only and no action is required of the Board.

Staff Recommendation

That the Board of Supervisors **receive and discuss** the update.

3. ACCEPTANCE OF THE RESIGNATION OF DAVID PRIBULKA, TOWNSHIP MANAGER

David Pribulka, Township Manager

10 minutes

Narrative

Provided with the agenda is the resignation of David Pribulka as Ferguson Township Manager effective February 28, 2022.

Recommended motion: That the Board of Supervisors accept the resignation of Township Manager David Pribulka effective February 28, 2022.

4. AWARD OF CONTRACT TO GOVHR, USA TO CONDUCT AN EXECUTIVE RECRUITMENT FOR THE POSITION OF TOWNSHIP MANAGER

David Pribulka, Township Manager

10 minutes

Narrative

Provided with the agenda is a proposed contract with GovHR, USA to conduct the executive recruitment for the position of Township Manager. The Township has used the firm multiple times for similar engagements including the prior recruitments of the Township Manager and Chief of Police, and is recommended to facilitate this project.

Staff Recommendation

That the Board of Supervisors **award** the contract to GovHR, USA.

Recommended motion: That the Board of Supervisors award the contract to GovHR, USA to conduct an executive recruitment for the position of Township Manager.

VII. STAFF AND COMMITTEE REPORTS

20 minutes

1. **COG COMMITTEE REPORTS**
 - a. Executive Committee
2. **OTHER COMMITTEE REPORTS**
3. **STAFF REPORTS**
 - a. Manger's Report

VIII. COMMUNICATIONS TO THE BOARD

IX. CALENDAR ITEMS – JANUARY

- a. Ferguson Township Upcoming Meetings
 1. Planning Commission, Monday, January 10
 2. Tree Commission, Monday, January 10
 3. Pine Grove Mills Small Area Advisory Committee, Thursday, January 27
- b. Coffee and Conversation, Baileyville Community Hall, Saturday, January 15

X. ADJOURNMENT

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Monday, December 6, 2021
7:00 PM

ATTENDANCE

The Board of Supervisors held its first regular meeting of the month on Monday, December 6, 2021 as a virtual zoom meeting. In attendance were:

Board:	Laura Dininni, Chair	Staff:	David Pribulka, Township Manager
	Lisa Strickland, Vice Chair		Eric Endresen, Director of Finance
	Steve Miller		Dave Modricker, Director of Public Works
	Patty Stephens		Jenna Wargo, Director of Planning and Zoning
	Pam Steckler		

Others in attendance included: Rhonda Demchak, Recording Secretary; Jeremie Thompson, Chair, Ferguson Township Planning Commission; Bill Keough, Ferguson Township Planning Commission; Rhonda Stern, Ferguson Township Resident; Wes Glebe, Ferguson Township Resident; Matthew Cox, Ferguson Township Resident

I. CALL TO ORDER

Ms. Dininni called the Monday, December 6, 2021, regular meeting to order at 7:00 p.m.

Mr. Pribulka noted that the Board of Supervisors meeting had been advertised in accordance with the PA Sunshine Act as a virtual meeting via Zoom with space available in the Township main meeting room for any public members to participant. Persons attending the meeting as members of the public and wanted to participate were asked to enter their name, municipality, and topic by utilizing the Q&A bubble at the bottom of the screen. C-NET is recording as well . Mr. Pribulka took Roll Call and there was a quorum.

II. CITIZENS INPUT

Ms. Rhonda Stern, Ferguson Township Resident, expressed concerns with the construction on College Avenue, Butz Street, and Buckhout. Ms. Stern noted that it is a dangerous situation due to the speeding cars and proposed a speed limit of 15 mph. The cones are causing a confusing traffic pattern and questioned how a snowplow is going to maneuver around the cones. Ms. Stern also noted that there is no clarity who is to yield, and that parking is too close on Butz Street to College Avenue.

Mr. Wes Glebe, Ferguson Township Resident, concurred with Ms. Stern's comments and will be sending a more detailed report to the Township for evaluation.

III. APPROVAL OF MINUTES

Ms. Stephens moved that the Board of Supervisors **approve** the Regular meeting Minutes of November 1, 2021; the Board of Supervisors Budget Special Meeting Minutes of November 16 and November 18, 2021. Mr. Miller seconded the motion. The motion passed unanimously.

IV. SPECIAL REPORTS

a. Centre Area Transportation Authority

Mr. John Spychalski, CATA Chairman, Ferguson Township reported that they received the 6th articulated bus two weeks ago that will help with routes that are overflowing. Recruiting efforts have been successful with four new bus operators that will start in January 2022. CATA is still short 14 bus operators to reinstate services that were suspended during the pandemic. CATA is

offering a sign on bonus of \$3,000 to anyone with a CDL and passenger transport endorsement and offering a \$1,500 sign on bonus to anyone with a driver's license and is willing to obtain a CDL license. There will be a Community Input Meeting on recent service changes on Tuesday, December 7, from 5:00 pm. – 7:00 p.m. at the Schlow Centre Region Library.

Ms. Stephens asked if training needs to be done for operating the articulated buses. Mr. Spsychalski noted that every bus driver is trained on any new buses that is obtained.

Ms. Strickland thanked CATA for the input meetings and asked what will happen to the input that is received. Mr. Spsychalski stated that the Board will review all the comments. Ms. Louwana Oliva, CATA, Executive Director and CEO, stated that there are not enough operators to reinstate the service routes that were suspended, but hopeful for after spring break. Ms. Strickland asked if CATAGO! would be an option. Ms. Oliva noted that CATAGO! is outsourced and at the moment there is not an agreement with the subcontractor. The subcontractor is also facing hiring challenges.

b. COVID-19 Local Response Report

Mr. Pribulka reported that there has not been changes in the operational aspect of the Township from the last update. The Road Crew is collecting leaves as weather permits. Staff is reporting to the office on a rotating basis. Township meeting space is still unavailable to the public. In-person meetings with staff are by appointment only and will offer virtual meeting opportunities. Staff and Public are to be masked at all times in the building regardless of vaccination status. There are masks available in the lobby. Centre County has 21,039 positive cases with 264 deaths. There have been 84,948 reported negative cases reported on the PA COVID-19 Dashboard for Centre County. Across the Commonwealth, the cases have reached 1,464,635 and there have been 33,902 deaths. Centre County full vaccination rate shows that 88,690 residents have been fully vaccinated with 10,269 having received one dose. The County vaccination rate is at 56.8% and 63.3% have been partially vaccinated. There are over 6.6 million people in PA fully vaccinated as of today. Mount Nittany Medical Center has 59 positive patients in their care ranging in age from 27 to 95 years of age. 41 of the 59 hospitalized were unvaccinated with eight patients on a ventilator. With Omicron added to the list of variates, Mr. Pribulka strongly encouraged Ferguson Township residents to get the vaccine. On December 2nd Mount Nittany Medical Center temporarily diverted ambulances away but was lifted the next day.

c. Ferguson Township Strategic Plan Update Report

Mr. Pribulka reported that a business leaders community lunch was held last week on November 30th. It was not well attended with only eight participants, but the discussion was good. The Board of Supervisors Retreat will be held in-person/virtual on December 18th on the second floor of the Pine Grove Hall and it will be open to the public.

d. Stormwater Fee Implementation

Mr. Pribulka and Mr. Modricker gave the update via PowerPoint Slides. More information can be found on the [website](#). Mr. Pribulka gave an update on background, milestones, and exemption. Mr. Modricker gave an update on the stormwater fee credit.

Mr. Pribulka reviewed next steps that included PSU Stormwater Management Utility Fee Agreement.

- Aggregates all properties into one unified bill
- Discounts fee for properties within urbanized area from MS4 component of the fee
- All exemptions and credits as provided for in the approved policies

The fee amount will be established formally by a resolution on December 13th. Final numbers are due to RBA for processing and preparation on December 31st. Invoices will be issued in March 2022 and the appeal period opens for credits.

Ms. Dininni requested the slides be sent to the Board for further review. Mr. Pribulka will add the slides to the website too.

V. UNFINISHED BUSINESS

1. Public Hearing – Proposed 2022 Ferguson Township Annual Operating Budget

Mr. Pribulka introduced the proposed budget and noted that the Board of Supervisors received a DRAFT 2022 Annual Operating Budget on November 8th and conducted two public Special Meetings to review the document on November 16th and 18th. Mr. Pribulka thanked the Board and Staff for their hard work preparing and reviewing the budget. The 2022 budget is not balanced with a deficit in the General Fund of \$1,802,655.00 with the Cumulative Fund Balance being used to account for the difference. The yearend projected remaining fund balance in the General Fund is poised to be very strong at \$6,150,031.00. The Township closely watches these accounts.

Mr. Endresen gave an overview of the 2022 Budget that is included on the Township's [website](#). Mr. Endresen thanked the board, staff, department heads, and Mr. Pribulka for all their hard work preparing the budget.

Ms. Strickland asked several questions about flagged items from previous discussions and reaffirmed that the Board needs to be looking forward to the infrastructure bill and obtain any potential grants and funding.

Public Hearing – There were no comments.

Ms. Stephens moved that the Board of Supervisors **approve** the proposed 2022 Ferguson Township Annual Operating Budget and authorize a public hearing on the final adoption of the budget for December 13, 2021. Mr. Miller seconded the motion.

Ms. Dininni noted there has been a lot of discussion on pedestrian safety and speeding lately. Ms. Dininni asked if a speed monitoring sign could be placed in Pine Grove Mills and asked the Board their opinion about funding for a speed monitoring sign that could be moved around to Pine Grove Mills, West College Area, and the Northland Area. Ms. Dininni proposed adding \$30,000 to purchase the automated sign. The Board unanimously supported the idea.

Ms. Dininni moved that the Board of Supervisors **amend** the budget to include \$30,000 in the appropriate location to be designated to purchase up to three speed checking signs that have red and blue flashing warning sign. Mr. Miller seconded the motion. The motion passed unanimously.

Mr. Pribulka clarified that it will be placed in the Capital Reserve in Fund 30 under the Police Budget

ROLL CALL: Ms. Dininni – Yes: Ms. Strickland – Yes: Ms. Steckler – Yes: Ms. Stephens – Yes: Mr. Miller – Yes

2. Public Hearing – Turf Grass, Weeds, and Other Vegetation Ordinance Amendment

Mr. Pribulka presented and noted that provided with the agenda is a copy of the ordinance advertised for public hearing amending Chapter 10, Health and Safety; Part 1, Turf Grass, Weeds, and Other Vegetation of the Ferguson Township Code of Ordinances. The draft document has been reviewed by the Planning Commission and the Board of Supervisors at the November 1st Regular Meeting. The advertised ordinance reflects comments and modifications from that discussion including establishing the maximum permitted height of managed turf grass at eight

inches and incorporating “Grow Zones” into the definition of “Green Infrastructure.” Other modifications including removal of the audit procedure and associated amendments remain as noted in the attached ordinance.

Public Hearing – There were no comments.

Mr. Miller moved that the Board of Supervisors **adopt** the ordinance amending Chapter 10, Health and Safety; Part 1, Turf Grass, Weeds, and Other Vegetation. Ms. Steckler seconded the motion.

Ms. Stephens advocated for keeping grass height at 6 inches.

Mr. Keough asked what the resolution will be for the grass growth conflict between the Township and the HOA's. Mr. Pribulka noted that there is narrow instance where the property owner is compliant with the township but not with their HOA. It will be a civil matter for the HOA to enforce against the property owner.

ROLL CALL: Ms. Dininni – Yes: Mr. Miller – Yes: Ms. Steckler – Yes: Ms. Stephens – Yes: Ms. Strickland – Yes

3. Award Contract 2021-C18, Homestead Park Play Equipment Installation

Mr. Pribulka noted that provided with the agenda is an updated conceptual plan with associated cost estimate, prepared by the Assistant Township Engineer, to construct new play equipment on Homestead Park. At the direction of the Board, three alternative placement options were reviewed by staff and the Parks and Recreation Committee, and the recommended location addresses the concerns heard by residents. The cost to install the park play equipment, construct the ADA accessible route from the existing parking lot to the fall pit, perform parking lot improvements for the ADA accessible parking space and installation of engineered wood chip surface over top of a stone sub-base and under-drain system is approximately \$75,000.

Mr. Pribulka reviewed the rendering on page 29 of the agenda packet.

Mr. Miller moved that the Board of Supervisors **direct** staff to redesign and quote the project in the proposed alternate location with the port in place surface. Ms. Strickland seconded the motion.

Ms. Dininni is supportive of the surface but would like more information on the actual substance.

Ms. Steckler inquired about the permeable status.

Mr. Modricker will research and get back to the Board.

Ms. Strickland spoke with several residence that are supportive of the location and the ADA accessibility. The residences are concerned with drainage and standing water issues.

The motion passed unanimously.

4. DRAFT Amendments to Zoning and Subdivision & Land Development Ordinances

Ms. Wargo noted that in November 2019, the Township completed its comprehensive update to the Zoning and Subdivision and Land Development Ordinances. Since the amendments, staff have been tracking errors and omissions while interpreting the ordinance and is recommending additional amendments to address these issues. The Board was provided with a draft during the November 1, 2021, regular meeting and provided additional comments and recommendations to staff. Provided with the agenda is an updated copy of the draft ordinance amendments for the Board to review and provide additional comments.

Ms. Wargo reviewed the redlined version starting on page 34 of the agenda packet.

Ms. Steckler asked if bike parking on page 43 of the agenda is based on the national standard. Ms. Wargo noted that they are based off standard national practices.

Ms. Steckler expressed concerns with the food truck time of 11:00 p.m. in the TSD.

Ms. Strickland expressed concerns with the height allowance in the current TSD and suggested to amend the basic height maximum so that nothing exceeds 60 including the affordable housing incentive. Ms. Steckler suggested 45 and Ms. Strickland concurred. Ms. Wargo noted that the TSD and the Workforce Housing Ordinances would need to be amended.

Ms. Steckler moved that the Board of Supervisor **authorize** advertisement of the Zoning and Subdivision and Land Development Ordinances for public hearing on Monday, February 7, 2022. Ms. Steckler seconded the motion.

Mr. Miller disagreed with changing zoning quickly without looking into ramifications.

The majority of the Board agreed to have staff research 45 feet within the TSD.

Ms. Strickland understands that utility scale solar are not allowable for preserved farms and wanted to be sure that it's the Township's understanding too. Mr. Pribulka stated that preserved farms does not comply with the agricultural conservation easement program. Ms. Dininni asked for confirmation from the county. Mr. Pribulka will get confirmation.

Ms. Dininni asked what the differences are for minor land development versus minor alteration. Ms. Wargo reviewed Land Development that started on page 34 and Minor Alteration Plan that started on page 38 of the agenda packet. Ms. Dininni asked if the change that involves the liquor license issuance should be added into the minor alteration plan. After further discussions, it was decided to come back to Ms. Dininni's suggestion in the future.

Ms. Dininni asked why food trucks can only stay on a premise for 13 weeks. Ms. Wargo noted that her research proved that 13 weeks is consistent with other regional ordinances.

Ms. Dininni expressed concerns that food truck operators are being targeted to get background checks when some volunteers don't need clearances. Mr. Miller suggested getting legal counsel before changing. Ms. Dininni suggested removing CRPR from page 57 under (b) and add "from appropriate regulatory agencies".

Ms. Dininni asked if parks should be listed in the code. Mr. Pribulka noted that Cecil Irvin can be removed because there is limited parking, but the other four should remain. Ms. Dininni also advocated to remove Suburban Park.

Mr. Pribulka suggested given the discussion that it might be premature to authorize advertisement for a public hearing as far out as February and suggested to have staff work in the changes. Ms. Dininni suggested to proceed as is and if there is more to the items suggested, to move the authorization to advertise.

Ms. Strickland asked if a food truck could stay at a park for 13 weeks because it doesn't list that it will need to be moved. Ms. Wargo noted they could. Ms. Dininni would like to remove the 13 weeks. Ms. Strickland expressed concerns allowing a food truck to remain in a park. Mr. Pribulka suggested that a policy will be development to accompany the ordinance that would be approved by a resolution of the Board.

Ms. Steckler moved that the Board of Supervisors **authorize** advertisement of the Zoning and Subdivision and Land Development Ordinances for public hearing on Monday, February 7, 2022. The motion passed unanimously.

5. Authorization to Advertise RFP for Counseling Services to Update TSD Zoning Ordinance

Ms. Wargo noted that during the August 2, 2021, Regular Meeting, the Board received input from the Planning Commission on the Terraced Streetscape District (TSD) Rewrite and authorized staff to draft a Request for Proposals (RFP) for the rewrite for the expected engagement of a consultant in 2022. Based on previous meetings with the Board and Planning Commission, staff has included in the agenda a draft RFP for the Board to review and provide comments.

Ms. Strickland moved that the Board of Supervisors **authorize** staff to advertise the Request for Proposals for consulting services to update the Terraced Streetscape District Zoning Ordinance. Ms. Stephens seconded the motion.

Ms. Wargo reviewed the Tasks that start on page 89 of the agenda packet and noted that Task #1 will be the longest.

The motion passed unanimously

VI. NEW BUSINESS

1. Consent Agenda

- a. Voucher Report – September 2021
- b. Voucher Report – October 2021
- c. Treasurer’s Report – September for Acceptance
- d. Sheetz - Harner Surety Reduction No. 3; \$18,160.19
- e. Orchard View Subdivision Surety Reduction No. 3; \$73,971.25
- f. Board Member Request – Reducing Herbicide and Pesticides in Township Parks
- g. Board Member Request – Monthly Reporting of Parks Revenue
- h. Board Member Request – Playground Safety Inspection Reports
- i. Turnberry Master Phasing Plan - Annual Update

Ms. Stephens moved that the Board of Supervisors **approve** the Consent Agenda and accept the Treasurer’s Report. Mr. Miller seconded the motion. The motion passed unanimously.

2. Public Hearing – Transportation Improvement Fund Allocation Resolution

Mr. Pribulka introduced the resolution and noted that the Township resolved that 60% of transfer taxes were to be allocated to the transportation improvement fund beginning on January 1, 2002 and continued until there was sufficient fund balance to reduce the amount of the transfer in 2020 to 40%. For several reasons including the COVID effects on property transfers, the Township is recommending increasing the amount slightly to 50% beginning on January 1, 2022. This should provide sufficient funding to the transportation improvement fund without significantly increasing the fund balance.

Ms. Stephen moved that the Board of Supervisors **adopt** the resolution repealing Resolution 2019-28 and adopting a revised allocation of Earned Income Tax, Real Estate Tax, and Real Estate Transfer Tax revenues to the Transportation Improvement Fund. Mr. Miller seconded the motion.

ROLL CALL: Mr. Miller – Yes: Ms. Steckler – Yes: Ms. Stephens – Yes: Ms. Strickland – Yes: Ms. Dininni - Yes

3. Public Hearing – Township Personnel Policy Amendment Resolution

Mr. Pribulka noted that provided with the agenda is a copy of the resolution advertised for public hearing amending the Ferguson Township Personnel Policy Manual, Section 11:1, Holidays. The policy included with the Personnel Policy Manual applies to Non-Union Personnel. The purpose of the amendment is for Ferguson Township to recognize three additional holidays including Martin Luther King, Jr. Day, Juneteenth, and Veterans Day.

Ms. Steckler moved that the Board of Supervisors **adopt** the resolution amending the Ferguson Township Personnel Policy Manual by amending Section 11:1, Holidays. Ms. Stephens seconded the motion.

ROLL CALL: Ms. Steckler – Yes: Ms. Stephens – Yes: Ms. Strickland – Yes: Ms. Dininni – Yes: Mr. Miller – Yes

4. Request for Variance – 1215 North Atherton Street

Ms. Wargo noted that the property at 1215 North Atherton Street (24-015-038-0000) is zoned General Commercial (C). The applicant is requesting a variance from §27-701.I. Use Buffer and §27-406.B.6. Uses Permitted in Riparian Buffer. These sections prohibit buildings from being located within the Riparian Buffer and the existing building and existing parking lot pre-date the Township's Riparian Buffer Ordinance. The proposed 2,000 SQFT addition is located over land that is currently impervious and there is no encroachment being proposed into the undeveloped Riparian Buffer. Provided with the agenda is a copy of the variance application.

Ms. Stephens moved that the Board of Supervisors remain **neutral** on the variance request. Ms. Strickland seconded the motion. The motion passed unanimously.

5. Review of Draft Penn State University Stormwater Management Utility Fee Agreement

Mr. Pribulka introduced the agreement and noted that the Board of Supervisors adopted Ordinance #1066 on February 16, 2021, establishing the Stormwater Management Utility Fee. Subsequently, a credit policy manual was enacted to permit property owners in the Township to reduce their fee exposure by as much as 40% by maintaining best management practices for stormwater mitigation and invoking other applicable credits. Furthermore, a partial agricultural exemption policy was adopted by resolution to limit the maximum exposure for agricultural land to two Equivalent Residential Units (ERUs).

Section 3.03(11.) of the Home Rule Charter establishes that the Township Manager has the authority, subject to the approval of the Board, to negotiate intergovernmental agreements in accordance with the laws of the Commonwealth. The Manager has been working with the Solicitor and representatives from Penn State University to develop a draft agreement, negotiated in good faith, that accomplishes the following: 1) Discounts the University's fee by the amount of the program applicable to the Township's Municipal Separate Storm Sewer System (MS4) permit compliance; 2) Aggregates all University owned parcels into one annual bill; 3) Applies all qualified credits and exemptions as established by the Board of Supervisors. David Pribulka, Township Manager, will introduce the item. The draft agreement was included with the agenda and has been reviewed by the Township Solicitor and counsel for the University.

Mr. Pribulka reviewed the agreement that starts on page 144 of the agenda packet. Mr. Pribulka stated that he and staff feels this is a great agreement. The University would be accessed approximately \$43,000 per year under the proposed agreement. The Board was asked to review the draft agreement and authorize advertisement of a public hearing on a resolution approving the same for Monday, December 13, 2021.

Ms. Steckler moved that that the Board of Supervisors **authorize** advertisement of a public hearing on a resolution approving the Penn State University Stormwater Management Utility Fee Agreement for Monday, December 13, 2021. Mr. Miller seconded the unanimously.

Ms. Stephens asked if PSU's rental properties would be captured. Mr. Pribulka noted that any property they own will be captured for assessment such as Ag Progress Days (APD) land. Ms. Dininni asked how APD is meeting Clean and Green. Mr. Pribulka noted that [Clean and Green](#) is very broad and it does meet the standards.

Ms. Dininni asked why 10 years was selected and suggested not having an end date. Mr. Pribulka noted that typically agreements such as this, are longer and he prefers to have an end date.

Mr. Pribulka explained MS4 with regards to PSU.

Ms. Strickland also expressed concerns with the length of the agreement.

Ms. Dininni noted that she supports the agreement but acknowledged her concern with the APD Land.

The motion passed unanimously.

6. Review of Draft 2022 Ferguson Township Schedule of Fees

Mr. Pribulka noted that the Schedule of Fees for the Township are adopted annually by resolution of the Board of Supervisors and describes all fees for services, violations, and other items for which the Township collects revenue. Provided with the agenda is a copy of the DRAFT 2022 Ferguson Township Schedule of Fees for review by the Board and authorization for the public hearing on December 13th. The document has changes redlined for illustration.

Ms. Wargo reviewed the Planning Zoning redline items that starts on page 161 of the agenda packet.

Ms. Dininni moved that the Board of Supervisors **authorize** advertisement of a resolution adopting the 2022 Ferguson Township Schedule of Fees for Monday, December 13, 2021. Ms. Strickland seconded the motion.

Ms. Dininni asked if the Food Trucks pay the following:

Peddlers – Mr. Pribulka replied, no.

Zoning Permit - Mr. Pribulka replied, yes.

Health Inspection - Mr. Pribulka replied, yes.

Ms. Dininni suggested adding Home Occupation Permit/No Impact Home Base Business if they both have the same requirement of a \$25 one-time fee. Mr. Pribulka will add the suggestion.

Ms. Dininni suggested synchronizing the Food Truck Permit with the Short Term Rental Permit, Home Occupation Permit, and the No Impact Home Business to have a single fee with the requirement for renewal. The Board agreed.

Ms. Dininni requested finding out why the Township adopts the Code Fees but doesn't adopt the Park Fees. Mr. Pribulka will investigate further but referred to [Chapter 16 Parks and Recreation](#), Centre Region Parks and Recreation Department. It states, " To Fix, Charge and Collect Fees. To fix, charge and collect such fees and deposits for the use of park areas or facilities or privileges as he deems advisable to help defray the expense of the parks and their facilities."

Ms. Dininni inquired how Tudek Trust receives the fees from park and rec. Mr. Pribulka noted that Tudek Park does not access a fee.

The motion passed unanimously.

7. National Opioid Settlement “Opt-In”

Mr. Pribulka noted that provided with the agenda is a copy of a communication from the Pennsylvania Office of the Attorney General concerning the National Opioid Settlement. Political subdivisions that qualify to “opt in” to the settlement must do so by January 2, 2022. Once opted in, the Township would be entitled to a portion of the settlement relief to turn back into combatting the effects of the opioid epidemic on the community. It remains unclear at this time what amount of the settlement the Township would be entitled to if opted in. Patton Township, College Township, and State College Borough have each opted in or indicated they will be opting into the settlement agreement. All political subdivisions in the Commonwealth with populations of 10,000 or more are eligible to receive a portion of the proceeds of the settlement.

Ms. Stephens moved that the Board of Supervisors **authorize** the Township Manager to opt into the National Opioid Settlement. Ms. Steckler seconded the motion. The motion passed unanimously.

VII. STAFF AND COMMITTEE REPORTS

1. COG COMMITTEE REPORTS

- a. Climate Action & Sustainability Committee – Ms. Steckler’s report is included in the agenda.
- b. Joint Public Safety & PSE TLU Committees (November & December mtgs.) – Ms. Strickland’s report is included in the agenda.
- c. Executive Committee – Ms. Dininni’s report is included in the agenda.
- d. Finance Committee – Mr. Miller’s report is included in the agenda.

2. OTHER COMMITTEE REPORTS

- a. Spring Creek Watershed Commission – There was no meeting.
- b. CCMPO Coordinating Committee – Ms. Dininni attended the meeting for Ms. Strickland.

3. STAFF REPORTS

- a. Manager’s Report – Mr. Pribulka noted that the report is included in the agenda.
- b. Public Works Director – Mr. Pribulka noted that the report is included in the agenda.
- c. Planning and Zoning Director – Mr. Pribulka noted that the report is included in the agenda.
- d. Chief of Police - Mr. Pribulka noted that the report is included in the agenda.

VIII. COMMUNICATIONS TO THE BOARD

Ms. Dininni received communications on West College and Homestead Park.

IX. CALENDAR ITEMS – OCTOBER/NOVEMBER

a. Ferguson Township upcoming committee meetings:

1. Planning Commission – Tuesday, December 7
2. Pine Grove Mills Small Area Plan Committee – Thursday, December 16, 2021

X. ADJOURNMENT

With no further business to come before the Board of Supervisors, Ms. Stephens motioned to adjourn the meeting. The meeting adjourned at 12:15 a.m.

Respectfully submitted,

David Pribulka, Township Manager
For the Board of Supervisors

DRAFT

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Monday, December 13, 2021
7:00 PM

ATTENDANCE

The Board of Supervisors held its second regular meeting of the month on Monday, December 13, 2021 as a virtual zoom meeting. In attendance were:

Board:	Laura Dininni, Chair	Staff:	David Pribulka, Township Manager
	Lisa Strickland, Vice Chair		Centrice Martin, Assistant Township Manager
	Steve Miller		Eric Endresen, Director of Finance
	Patty Stephens		Dave Modricker, Director of Public Works
	Pam Steckler		Jenna Wargo, Director of Planning and Zoning
			Kristina Bassett, Community Planner

Others in attendance included: Rhonda Demchak, Recording Secretary; Bill Keough, Ferguson Township Planning Commission; Wes Glebe, Ferguson Township Resident; Charima Young, PSU, Andrew Gutberlet, PSU; Aaron Miller, Ferguson Township Resident; Andy McKinnon, Ferguson Township Resident; David Stone, Nittany Valley Environmental Coalition; Dorothy Blair, Nittany Valley Environmental Coalition; Doug Loviscky, Ferguson Township Resident; Lara Fowler, PSU Law; Walt Schneider, Centre Region Council of Governments; Randy Hudson, Ferguson Township Resident; Bernie MacArthur, Ferguson Township Resident; Mike Duffy, Ferguson Township Resident

I. CALL TO ORDER

Ms. Dininni called the Monday, December 13, 2021, regular meeting to order at 7:00 p.m.

Mr. Pribulka noted that the Board of Supervisors meeting had been advertised in accordance with the PA Sunshine Act as a virtual meeting via Zoom with space available in the Township main meeting room for any public members to participant. Persons attending the meeting as members of the public and wanted to participate were asked to enter their name, municipality, and topic by utilizing the Q&A bubble at the bottom of the screen. C-NET is recording as well . Mr. Pribulka took Roll Call and there was a quorum.

II. CITIZENS INPUT

Mr. Wes Glebe, Ferguson Township Resident, noted that Peter Melan is very sick and asked if the Board would send him a get-well card. Ms. Dininni stated that it is a good idea.

Wes Glebe and Christine Bailey, Ferguson Township Residents started a memorial fund for Faye Drawl to buy books in her name at the Schlow Library. Please contact the library if you would like to contribute.

Ms. Dininni recognized and thanked Ms. Steckler's service to the Board even though it was a short term. Ms. Dininni thanked Steve Miller for his extensive service of 20 years as a Board Member, Planning Commission, and Zoning Hearing Board at Ferguson Township. The Board will miss his expertise. Ms. Steckler thanked the Board for the opportunity.

Mr. Pribulka will present Pam and Steve with a few tokens of appreciation on Saturday at the Board Retreat.

III. SPECIAL REPORTS

a. University Area Joint Authority Report

Mr. Miller reported on behalf of Mark Kunkle. The Scott Road Pump Station had some problems but is coming along. The Authority will start billing the Borough for EDU's. (In audible).

b. COVID-19 Local Response Report

Mr. Pribulka reported that there has not been changes in the operational aspect of the Township from the last update. Staff is reporting to the office on a rotating basis. Township meeting space is still unavailable to the public. In-person meetings with staff are by appointment only and will offer virtual meeting opportunities. Staff and Public are to be masked at all times in the building regardless of vaccination status. There are masks available in the lobby. Centre County has 21,614 positive cases with 268 deaths. There have been 85,455 reported negative cases reported on the PA COVID-19 Dashboard for Centre County. Across the Commonwealth, the cases have reached 1,517,069 and there have been 34,618 deaths. Centre County full vaccination rate shows that 89,780 residents have been fully vaccinated with 10,918 having received one dose. The County vaccination rate is at 57.2% and 64.1% have been partially vaccinated. There are over 6.7 million people in PA fully vaccinated as of today. Mount Nittany Medical Center has 65 positive patients in their care ranging in age from 21 to 95 years of age. 47 of the 65 hospitalized were unvaccinated with eight patients on a ventilator. With Omicron added to the list of variates, Mr. Pribulka strongly encouraged Ferguson Township residents to get the vaccine.

IV. UNFINISHED BUSINESS

a. Public Hearing – Final 2022 Ferguson Township Annual Operating Budget Resolution

Mr. Pribulka noted that provided with the agenda is a copy of the resolution advertised for public hearing adopting the 2022 Ferguson Township Annual Operating Budget. The Board adopted the proposed budget at a public hearing on December 6th. All changes made by the Board to the proposed budget have been incorporated into the final budget presented for adoption this evening. Additionally, American Rescue Plan Act funding has been disencumbered as discussed at the worksession on December 7th. Below is a link to the final 2022 Operating Budget presented for adoption.

[Final 2022 Ferguson Township Annual Operating Budget](#)

Public Hearing – There were no comments.

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution approving the Operating Budget for fiscal year 2022, beginning January 1, 2022, and ending December 31, 2022. Mr. Miller seconded the motion.

ROLL CALL: Ms. Dininni – YES: Mr. Miller – YES: Ms. Steckler – YES: Ms. Strickland – YES: Ms. Stephens – YES

b. Public Hearing – 2022 Ferguson Township Schedule of Fees Resolution

Mr. Pribulka noted that provided with the agenda is a copy of the resolution advertised for public hearing establishing a new 2022 Ferguson Township Schedule of Fees. The Board reviewed the draft schedule at the Regular Meeting on December 6th. Substantive changes in the 2022 Fee Schedule include a restructuring of fees assessed for subdivision and land development reviews, as well as revised fees for solid waste services determined by Centre County Recycling and Refuse Authority, health inspection services for eating and drinking establishments determined by the State College Borough Health Department, and review fees determined by Centre Region Code Administration Office.

Public Hearing – There were no comments.

Mr. Miller moved that the Board of Supervisors **adopt** the resolution repealing Resolution 2020- 36 and establishing a new Ferguson Township Schedule of Fees for 2022. Ms. Stephens seconded the motion.

ROLL CALL: Mr. Miller – YES: Ms. Steckler – YES: Ms. Strickland – YES: Ms. Stephens – YES: Ms. Dininni – YES

Ms. Dininni requested to include Park Fees into the schedule for next year.

c. Public Hearing – Penn State University Stormwater Fee Agreement Resolution

Mr. Pribulka noted that provided with the agenda is a copy of the resolution advertised for public hearing authorizing the Chair and Secretary to execute an agreement with the Pennsylvania State University for the assessment of the Stormwater Management Utility Fee. The agreement was reviewed by the Board of Supervisors during the Regular Meeting on December 6th and authorized for advertisement for adoption this evening. No substantive changes were made by the Board during the meeting, and the agreement presented for review and approval this evening is unchanged. Staff is recommending approval of the agreement as presented.

Public Comment – There were none.

Ms. Stephens asked for clarification under section XX. Notice, with regards to where the bill will be sent. Mr. Pribulka will amend the language to reflect, Office of the Senior Vice President for Finance and Business.

Mr. Keough, Ferguson Township Planning Commission, asked why the Township doesn't negotiate with PSU and has concerns with 40%. Mr. Pribulka noted that PSU is a unique property owner, and they have their own separate storm system permit as an MS4. There is credit established in the Credit Policy Manual that addresses the 40% that has been established by a resolution.

Ms. Strickland and Ms. Dininni suggested shortening the agreement period for the contract due to impending changes that could occur.

Mr. Miller doesn't see the advantage of having a shorter term.

Ms. Stephens didn't have a strong opinion either way.

Ms. Steckler asked for clarification on the 40%. Mr. Pribulka explained the provisions of credit and reduction. Mr. Pribulka noted it will be evaluated each year. Ms. Steckler stated that 10 years is a long time.

Mr. Pribulka stated that 10 years is a very common term for these agreements. The Township has a few 10-year agreements with others. Mr. Pribulka noted that there is a termination clause in the agreement that would allow the Township to withdraw from the agreement with proper notice.

Ms. Dininni noted that it shouldn't dis-align with the way we handle the rest of the Township, and we must be consistent.

Mr. Andrew Gutberlet, PSU, noted that there is no issue with the language and there is a mutually beneficial relationship between PSU and the Township.

Mr. Keough asked if a future Board could create a sunset clause. Mr. Pribulka noted that he was unsure what a sunset clause was but noted that a future board could repeal the agreement.

Ms. Strickland noted that 5 years would make sense for a contract agreement.

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution authorizing the Chair and Secretary to execute an agreement with the Pennsylvania State University for assessment of the Stormwater Management Utility Fee. Mr. Miller seconded the motion.

Ms. Strickland noted that she will support but wished it was a shorter time.

Ms. Dininni stated on the record that the Board will be checking in with PSU regarding the fee.

Ms. Steckler is unsure about the time period, as it would be a chore to reevaluate and suggested to do a six year or eight-year agreement.

ROLL CALL: Ms. Steckler – YES: Ms. Strickland – YES: Ms. Stephens – YES: Ms. Dininni – YES: Mr. Miller – YES

Ms. Dininni thanked Charima and Andrew for attending.

Ms. Charima Young, PSU, thanked David and the Board for their work and recognized that there could be future changes.

d. 2022 Centre Region COG Summary Budget

Mr. Pribulka noted that on November 22nd, the Centre Region Council of Governments (COG) General Forum voted to approve the 2022 COG Summary Budget and refer it to the participating municipalities for adoption by December 31, 2021. The budget incorporated proposals submitted as part of the 2022 COG Program Plan, the 2022 – 2026 COG Capital Improvement and Replacement Plan, and revisions submitted by member municipalities and the COG Finance Committee. The Board reviewed the draft 2022 COG Summary Budget at its Regular Meeting on November 1st, and comments were forwarded to the COG Executive Director in advance of the established deadline. Below is a link to the 2022 COG Summary Budget that is being presented for adoption.

[2022 Centre Region Council of Governments Summary Budget](#)

Ms. Stephens moved that the Board of Supervisors **approve** the 2022 Centre Region Council of Governments Summary Budgets. Ms. Steckler seconded the motion. The motion passed unanimously.

e. Single Use Plastic Bag Regulation Update

Mr. Pribulka noted that at the November 1st Regular Meeting, the Board adopted Resolution 2021-36 committing the Township to adopting regulations related to single-use plastic bags and straws in businesses operating within the Township. The Board has requested some material from the Penn State College of Law and Sustainable Communities Collaborative to help guide its strategy moving forward to develop and enact appropriate regulations that will address the environmental concerns without neglecting the concerns and input from the business community. Provided with the agenda are several attachments: 1) A memorandum from Dr. Lara Fowler of the Penn State College of Law summarizing the 2019 assessment done by students of the Negotiation and Dispute Resolution Design class, as well as the accompanying presentation delivered to the Board; 2) Resolution 2021-36 committing to the action described above; 3) A DRAFT ordinance modeled after West Chester Borough regulating single-use plastic bags and straws; and 4) A summary paper

describing the impacts of single-use plastics on climate change. Ms. Steckler included documents within the agenda packet.

Ms. Lara Fowler presented a PowerPoint presentation from 2019 as a refresher that included the following:

- Fall 2018 Petition by Township Residents
- Student Process
- Range of Stakeholders and Range of Interests
- Options for managing bags: Incentives; Fees/Taxes; Outright Ban
- Proposed Process Steps

Ms. Dininni noted that Patton Township and the State College Borough is interested in the ordinance.

Ms. Steckler reviewed the Draft Plastic Bag and Plastic Straw Regulations that is on page 49 of the agenda packet. Ms. Steckler noted that the 90-day period will be changed to six months and a year for the fee per bag.

Ms. Dininni supports the changes that were reviewed.

Ms. Stephens supports the changes.

Mr. Miller doesn't support a total ban and noted that the fee should work. Mr. Miller inquired about education material and how it will be distributed. Ms. Steckler noted that they will be placing information online and using QR Codes on signage.

Ms. Strickland supports the extended periods but wished it was done regionally as an effort. Ms. Strickland asked who from the Township staff would be creating the education materials and who would be the enforcer. Mr. Pribulka noted that there are a lot of questions regarding Ms. Strickland's administrative questions that he doesn't have the answers yet.

Ms. Dininni gave an overview of the discussion that include asking staff to incorporate the changes, place the draft into Ferguson Township Ordinance format, and have the manager frame out the administrative questions.

Mr. Miller recommended having the solicitor review close to when the ordinance will be on the Board agenda.

Andrew McKinnon, Ferguson Township Resident, asked if Ms. Fowler's students could investigate the pros and cons of a ban. Also, asked if there is a summary that could be shared. Dr. Fowler noted the students have three separate reports and she will be combining into one document. She did note that the data is 2.5 years old. Dr. Fowler will send the documents to Mr. Pribulka to be shared with the Township.

Bob Lavarack, Ferguson Township Resident, stated that he is very opposed to a plastic ban and noted it is single use plastics.

Mr. Miller asked how the fee would work if you ordered on-line for pick up or delivery.

Bernie MacArthur, Ferguson Township Resident, noted that they use paper bags, and they reuse their paper bags. Congratulated Ferguson Township for their continued efforts as a leader in recycling.

Dave Stone, State College Borough, and Nittany Valley Environmental Coalition stated that if others could get involved it would help move the initiative.

Ms. Steckler moved that the Board of Supervisors **approve** the draft with the changes discussed and request staff to put in ordinance form with discussion for January 2022. Once it is completed to include Patton and State College Borough with the possibility of passing in February 2022. Ms. Dininni seconded the motion.

Mr. Pribulka noted that the timeline is unfeasible for the staff and encouraged the Board to consider reengagement of the Sustainability Communities Collaborative and PS Law with an updated assessment working in conjunction with Patton and the Borough. Mr. Pribulka noted there are a lot of issues that are not resolved. Mr. Pribulka will proceed as directed but expressed concerns.

Ms. Dininni noted that the draft ordinance needs to get out so that other municipalities get on board with the idea.

Ms. Strickland noted that the revised ordinance could be sent to Patton and the Township via a letter from Ferguson Township urging them to place on their January agendas. Ms. Dininni suggested adding College Township.

Ms. Steckler moved that the Board of Supervisor **amend** the motion to bring back the draft ordinance in February 2022.

Ms. Stickland suggested removing the time frames due to staff commitment.

Ms. Strickland moved that the Board of Supervisors **amend** the motion to bring back the draft ordinance in Township standards and send the letters expeditiously as staff is able.

Ms. Strickland noted that the draft ordinance without it in standard ordinance form with the changes could be sent to College, Patton, and the Borough. Ms. Dininni concurred.

The motion passed unanimously.

Mr. Pribulka asked what the Board would like to do with the Sustainability Communities Collaborative and PS Law. Ms. Dininni noted that she didn't feel Ferguson Township needs to do but would support if the entire region would do together. Ms. Steckler concurred. Ms. Stephens supports engaging with Sustainability Communities Collaborative and PS Law because they assist with outreach.

Ms. Fowler stated they would not do everything over again but rather update the basic information and have a broader set of discussions with the region.

f. Whitehall Road Regional Park Funding Discussion

Mr. Miller noted that on December 9th, the Centre Region COG Finance Committee, Facilities Committee, Parks Capital Committee, and Centre Region Parks and Recreation Authority met to review the bids received and alternative reduced scoping options for the Phase I development of Whitehall Road Regional Park. COG General Forum will be asked to consider the alternative options and perhaps authorize additional funding at the December 15th meeting. The Board is asked to discuss the alternative options proposed in advance of the December meeting of the General Forum. The COG Executive Committee met subsequently to the joint meeting and approved a motion to recommend "Option 2" from the attachment titled "WRRP Bid Summary" to the General Forum on December 15th.

Mr. Miller asked which option the Board is choosing.

Mr. Miller, Ms. Stephens, Ms. Dininni, and Ms. Steckler chose Option #3. Ms. Strickland expressed that she was very torn on which option to choose and would have chosen Option #2

Public Comment

Dorothy Blair, Nittany Valley Environmental Coalition, spoke about other options for onsite parking.

Mike Duffy, Ferguson Township Resident, noted that there is desperate need for sport field space in the region.

Mr. Miller noted that fields that will be built have been determined and tonight the Board needs to decide which option that has additional parking or practice field. Mr. Duffy noted it will only further reduce space and noted they are already short on space and cutting out the parking would be detrimental.

David Stone, Nittany Valley Environmental Coalition, noted he was surprised they dropped the natural artificial turf, but the bathrooms were an accomplishment.

Randy Hudson, Ferguson Township Resident, strongly supports Option #3.

Andrew McKinnon, Ferguson Township Resident, noted that society needs a healthier relationship with nature.

The majority of the vote is for Option #3 and Mr. Miller will relay the choice to COG.

g. Short Term Rental Permits for Recreational Vehicles

Ms. Bassett noted that at the July 6th Regular meeting, the Board of Supervisors directed staff to research potential regulations, jurisdictions, and other concerns that may relate to the regulation of short-term rentals in recreational vehicles.

Ms. Bassett reviewed the report on page 89 of the agenda packet via a PowerPoint presentation.

Ms. Dininni noted that the request came from a resident and asked if the resident can pursue legally. Ms. Bassett stated that the resident would have to apply for a short-term rental permit and then it would be evaluated by the zoning officer.

Mr. Walt Schneider, Centre Region Council of Governments, stated that it is not the jurisdiction under the property maintenance code as it currently written. Mr. Schneider noted that for the traditional short-term rental, dwelling unit, it is regulated by both the Township and Centre Region Code Administration for compliance with the property maintenance code.

Mr. Pribulka noted that short-term rental is defined as the property owner's principal place of residence for six months out of the year. Mr. Pribulka stated that it wouldn't be permissible under the Townships current ordinance.

Ms. Dininni stated that she likes the idea of allowing property owners to use their property to the fullest extent as appropriate and would not be opposed looking into this further in the future.

h. Review of DRAFT Ferguson Township Official Map Amendment

Ms. Wargo noted that in October 2017, the Board of Supervisors adopted the Township's Official Map designed to implement the goals and community vision set forth in the Centre Region Comprehensive Plan. On July 19, 2021, the Board of Supervisors discussed amendments to the

Ferguson Township Official Map, specifically focused on the Musser Gap trail connecting Whitehall Road Regional Park to the Gap and Rothrock State Forest. The Board requested input from the Supervisors on additional items to consider for the update. The Board reviewed these comments at the September 7, 2021, meeting and referred the amendments to staff for review and inclusion, as well as input from the Planning Commission. Planning Commission met on December 7, 2021, to review the proposed amendments and comment. The comment matrix is included in the agenda, and it contains staff's review and Planning Commission's review of the amendments. The Pine Grove Mills Small Area Plan Committee is meeting December 16, 2021, and staff would like to provide an opportunity for them to review the draft amendments.

Ms. Wargo reviewed the comment matrix that started on page 94 of the agenda packet.

Ms. Dininni moved that the Board of Supervisors direct **staff** to draft an amendment to the Ferguson Township Official Map incorporating the comments included in the comment matrix. Ms. Stephens seconded the motion. The motion passed unanimously.

V. NEW BUSINESS

1. Consent Agenda

a. 2022 Planning Commission Work Program

Ms. Stephens moved that the Board of Supervisors **approve** the Consent Agenda. Mr. Miller seconded the motion. The motion passed unanimously.

2. Public Hearing – Levying Taxes and Assessments Resolution

Mr. Pribulka noted that provided with the agenda is a copy of the resolution advertised for public hearing establishing taxes and assessments for fiscal year 2022 beginning January 1, 2022 and ending December 31, 2022. Real Estate Tax remains at 2.422 mills. Real Estate Transfer Tax remains at 1.25% of the consideration, or value of transfer. Earned Income Tax remains at 1.4%. Local Services Tax remains at fifty-two dollars (\$52.00) per person, \$5 of which is remitted to the State College Area School District. The changes in assessments are increases in the Fire Hydrant Assessment from \$.25 per lineal foot to \$.30 per lineal foot; and an increase in the Street Light Assessment from \$.29 per lineal foot to \$.35 per lineal foot. These increases are required to keep the funds balanced. Additionally, the Stormwater Management Utility Fee has been set by this Resolution at \$119.00 per Equivalent Residential Unit for properties inside the Regional Growth Boundary/Sewer Service Area and \$75.00 per Equivalent Residential Unit for properties outside the Regional Growth Boundary/Sewer Service Area.

Public Hearing – No comments were made.

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution levying taxes and assessments for the fiscal year beginning January 1, 2022 and ending December 31, 2022. Ms. Steckler seconded the motion.

ROLL CALL: Ms. Stephens – YES: Ms. Strickland – YES: Ms. Dininni – YES: Mr. Miller – YES: Ms. Steckler: YES

3. Public Hearing – Non-Union Revised Compensation Plan Resolution

Mr. Pribulka noted provided with the agenda is a copy of the resolution advertised for public hearing along with an attachment illustrating the non-uniformed employee pay grades and ranges. For 2022, the Board authorized a 4.25% cost-of-living increase for non-uniformed employees. A revised compensation plan and salary schedule reflects the changes in each pay grade so that the salary

ranges are increased by this cost-of-living adjustment. Additionally, salary grades have been adjusted to reflect recommendations from the 2019 Salary Study. As in prior years, employees will move through their respective pay ranges by achieving merit increases through successful performance evaluations.

Public Hearing – No comments were made.

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution repealing resolution 2020-38 and adopting a revised compensation plan for non-uniformed employees with an effective date of January 1, 2022. Ms. Steckler seconded the motion.

ROLL CALL: Ms. Strickland – YES: Ms. Dininni – YES: Mr. Miller – YES: Ms. Steckler: YES: Ms. Stephens: YES

4. Public Hearing – Police Pension Fund Contribution Resolution

Mr. Pribulka reported that in accordance with Pennsylvania Act 205, the Board of Supervisors is required to establish annually a contribution rate, if any, by members of the Police Pension Plan. Provided with the agenda is a copy of the resolution advertised for public hearing. Based on the Minimum Municipal Obligation Certification provided to the Board on October 18, 2021, members of the Police Pension Plan will be required to contribute 3% of their base salary to the Police Pension Fund in 2022. This contribution rate is below the maximum authorized under Pennsylvania Act 600 and is required due to actuarial-determined funding requirements. These member contributions will be added to the municipal contributions in order to keep the plan actuarially sound.

Public Hearing – No comments were made.

Mr. Miller moved that the Board of Supervisors **adopt** the resolution establishing contributions to the Police Pension Fund by its members. Ms. Steckler seconded the motion.

ROLL CALL: Ms. Strickland – YES: Ms. Dininni – YES: Mr. Miller – YES: Ms. Steckler: YES: Ms. Stephens: YES

5. The Cottages at State College Post-Final Planned Residential Development Amendment

Ms. Wargo reported that State College Apartments, LLC has submitted a request for amendment to their approved Final PRD Plan to include modification to the landscaping plan. Trees were relocated throughout the site due to locations of electrical boxes. Staff has reviewed these amendments and the relocated trees are in compliance with the Township's Ordinances. Per §27-407, Planned Residential Development, 8. Post Final, the procedure to amend a Final PRD Plan after it has been approved is to request approval from the Board of Supervisors. Provided with the agenda are Sheets 14, 15, and 16 highlighting the requested modifications.

Ms. Strickland moved that the Board of Supervisors **approve** the post-final amendment to The Cottage at State College Planned Residential Development. Mr. Miller seconded the motion. The motion passed unanimously.

6. Authorizing Change of Broker of Record for Non-Uniformed Pension Plan

Mr. Endresen noted that provided with the agenda is a letter from Pat Geary, Managing Director of Cornerstone Wealth & Insurance, the Township's investment advisor and broker/dealer for the Non-Uniformed Pension Plans (457 Deferred Compensation and 401(a) Retirement Plans). Mr. Geary has informed the Township that Voya, the retirement plan provider for the Township, has announced it will no longer allow "rep directed managed accounts." This has prompted Mr. Geary and his associate, Kelly Gibson, to change broker/dealers and Registered Investment Advisors to

Securities America to enable them to continue to provide service to their clients, including Ferguson Township. The Township's plan provider (Voya) will remain the same, and no substantive changes will be imposed on the participants by this change.

Ms. Stephens moved that the Board of Supervisors **authorize** the engagement of Securities America as the broker of record for the Ferguson Township Non-Uniformed Pension Plan. Mr. Miller seconded the motion. The motion passed unanimously.

7. Board Member Request – Monthly Reporting of Parks Revenue

Ms. Dininni stated that in order to support municipal planning for capital investment in our parks, it is essential to understand rental, revenue and use patterns in Ferguson Township and across the region. Ms. Dininni would like to have similar as to how Code reports permit information by municipality for new and rental permits, that CRPR provides Ferguson Township, monthly, information about rental revenue in our own and the region's municipal parks. Township data would be readily available to us if we received the revenue, but it goes directly to COG/CRPRA/CRPR currently.

Ms. Strickland asked if quarterly would be sufficient enough. Ms. Dininni would be open to quarterly but prefers monthly.

Mr. Keough noted that the report should come from Joe Viglione but suggested having Mr. Pribulka find out where it would come from. Mr. Keough suggested being very specific when requesting information. Ms. Dininni concurred with Mr. Keough and noted that the motion is specific.

Ms. Steckler moved that the Board of Supervisors **direct** staff to write a letter of request to COG/CRPRA/CRPR to have park rental data (field and pavilion) provided on a monthly basis by municipality like Centre Region Code Administration does, and also broken out in a site-specific manner for our municipality. Ms. Strickland seconded the motion.

Mr. Keough is concerned with a monthly report due to the impact on staff. Ms. Dininni prefers monthly and noted that the letter might initiate conversations.

The motion passed unanimously.

8. Board Member Request – Playground Safety Inspection Reports

Ms. Dininni noted that in the current budget cycle, the Board took a step to make an effort to better plan for our capital investments in parkland by reducing money in the playground safety line item with the idea that we would try to be more specific about which playgrounds at which parks we were going to be updating and identify the expense in each particular park line item. In that discussion, the Board discussed being included in the playground inspection reports.

Ms. Steckler moved that the Board of Supervisors **ask** Staff for last year's reports at an upcoming meeting and to receive next year's 2022 reports prior to Capital Improvement Program Budget and Operating Budget development. Further, that we direct Staff to inform CRPR that they should plan to do our playground inspections beginning in 2023, and provide reports as they are completed, prior to our 2024 Capital Improvement Program Budget development. Ms. Stephens seconded the motion.

Mr. Keough asked for clarification. Ms. Dininni noted that the zoning administrator's certification will run out at the end of 2022 and the Township wants to align with the other municipalities.

The motion passed unanimously.

9. Board Member Request – Reducing Herbicide and Pesticide Use in Township Parks

Ms. Dininni moved that the Board of Supervisor **postpone** the request for Reducing Herbicide and Pesticide Use In Township Parks until the next meeting. Ms. Stephens seconded the motion. The motion passed unanimously.

VI. STAFF AND COMMITTEE REPORTS

1. COG COMMITTEE REPORTS

- a. Joint Finance, Parks Capital, Facilities and CRPA Meeting – The report is included in the agenda.

2. OTHER COMMITTEE REPORTS

There were no other Committee Reports.

3. STAFF REPORTS

- a. Manger’s Report

There was no official report included in the agenda; however, Mr. Pribulka thanked Ms. Steckler and Mr. Miller for their service on the Board on behalf of the leadership and staff team at Ferguson Township.

Mr. Jeremie Thompson, Chair of the Ferguson Township Planning Commission, stated that at their December 7th meeting they took a moment to recognize Mr. Miller’s efforts with everything that he has done for the Township.

- b. Public Works Director – The report is included in the agenda.
- c. Planning and Zoning Director – The report is included in the agenda.
- d. Chief of Police – The report is included in the agenda.

VII. COMMUNICATIONS TO THE BOARD

Ms. Dininni noted that there was a communication to the Board submitted to the Township requesting that the Township set the Stormwater Fee to \$0.

VIII. CALENDAR ITEMS – OCTOBER/NOVEMBER

- a. Ferguson Township upcoming committee meetings:
 - 1. Pine Grove Mills Small Area Plan Committee – Thursday, December 16, 2021
 - 2. Board Retreat – Saturday, December 18, 2021, 9:00 a.m. – 2:00 p.m.
 - 2. Coffee and Conversation, Baileyville Community Hall, Saturday, January 15, 2022

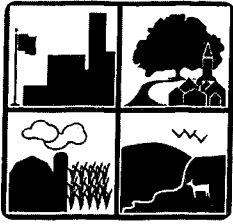
IX. ADJOURNMENT

With no further business to come before the Board of Supervisors, Ms. Steckler motioned to adjourn the meeting. The meeting adjourned at 11:05 p.m.

Respectfully submitted,

David Pribulka, Township Manager
For the Board of Supervisors

DRAFT



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-238-3454
www.twp.ferguson.pa.us

November 3, 2021

Ms. Pamela J. Salokangas, CPRP, CPSI
Director of Parks and Recreation
Centre Region Parks & Recreation
2040 Sandy Drive, Suite A
State College, PA 16803

Re: Autumnwood Park Playground Inspection 2021

Dear Ms Salokangas,

The playground equipment at Autumnwood Park was inspected on October 20, 2021. The following is a listing of the items that need to be addressed.

General

1. There is a drop off from the paved walkway to the use zones of the play equipment. This would make it difficult for someone a wheelchair to access the play area.

3D Climber

2. Surfacing measured 10 inches (Photo #1)
3. Proper warning labels are installed.

Climbing Wall

4. Proper labels are installed.
5. Surfacing material measured 8 to 12 inches. (ASTM 13.2.1) (CPSC 2.4) (Photo #2)

Composite Structure.

6. The rubber coating on the platform is deteriorating. (Photo #3)
7. Surfacing measured 10-12 inches in several locations. (Photo #4)
8. Post is rusting (Photo #5)
9. Warning labels were appropriate.

Spring Rocker

10. The base of the spring rocker needs to be covered with surfacing material. (Photo # 6)

To-Fro Swings.

11. Surfacing needs to be replenished in the area under the swings. (Photo #7).
12. Surfacing measured 10-14 inches in several locations.
13. Proper labels have been installed.
14. Grass and weeds in use zone. (Photo #8).

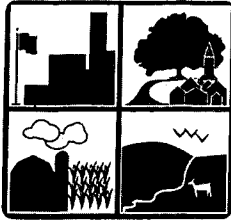
Please provide a schedule as to when the above listed items can be addressed.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Ressler", written in a cursive style.

Jeffrey S. Ressler, CPSI
Zoning Administrator

cc: David Pribulka
Park File



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-238-3454
www.twp.ferguson.pa.us

August 15, 2021

Ms. Pamela Salokangas, CRPR, CPSI
Centre Region Parks and Recreation
2040 Sandy Drive, Suite A
State College, PA 16803

**Re: Cecil Irvin Park Playground Inspection
126 Cinda Drive**

Dear Ms. Salokangas,

I inspected the playground equipment at Cecil Irvin Park on October 13, 2021.
The following is my report my findings.

Large Composite Structure.

1. Protective surfacing measured 8-9 inches in several places.(Photos #1)
ASTM 13.2.1:CPSC 2.4)

To- Fro Swings

1. Surfacing measures 8-9 inches in several locations. (Photo #2)(ASTM
13.2.1:CPSC 2.4)

Small Composite Structure

1. Surfacing measures 7- 9 inches in several locations. (Photo #3)

T-Swings

1. Surfacing measures 8-9 inches in several locations. (Photo #4)
2. Warning labels are worn and should be replaced (Photo#5). (ASTM
14)

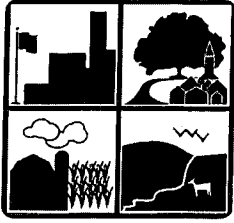
Spring Rockers.

1. The surfacing material measured 9 inches in several locations. (Photo #6)

Sincerely,

Jeffrey S. Ressler CPSI
Zoning Administrator

cc: David Pribulka
Park File



TOWNSHIP OF FERGUSON

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September 23, 2021

Ms. Pamela Salokangas, CRPR, CPSI
Centre Region Parks and Recreation
2040 Sandy Drive, Suite A
State College, PA 16803

**Re: Fairbrook Park Playground Inspection
121 Tadpole Road**

Dear Ms. Salokangas,

I completed an inspection of the playgrounds at Fairbrook Park on August 4 2021. The following is listing of items that need to be addressed.

New Playground Equipment in lower area.

1. There is no accessible path from the parking area to the play equipment. ADAAG Section 4.3 Photos #1,,#2,#3 (ASTM 1487.10 Accessibility)

Main Play AREA.

To Fro Swings.

1. Grass and weeds in use zone. Protective surfacing needs to be replenished around the high use areas. (ASTM 13.2.1; CPSC 2.4) (Photo # 4)
2. Surfacing measured 12 inches in several locations.

Large Slide.


1. Grass and weeds in use areas. (ASTM 13.2.1; CPSC 2.4) (Photo #5)
2. Warning labels on support structure meet the requirements.
3. Transfer platform rails are rusting. (Photos #6)

Large Composite Structure.

- 1 Grass and weeds in use areas. (ASTM 13.2.1) (Photo # 7)
- 2 Rubber lamination is coming loose from metal. (ASTM 1487-17.13.1) (Photos #8. #9))
- 3 Slide is cracking. (Photo #10)

Please provide a time frame as to when the above listed items will be addressed. If you should have any questions, feel free to contact me at the office.

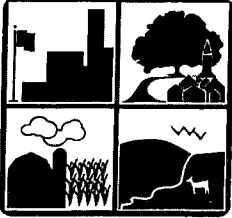
Sincerely,



Jeffrey S. Ressler

Zoning Administrator

Cc: David Pribulka



TOWNSHIP OF FERGUSON

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November 3, 2021

Ms. Pamela J. Salokangas CRPR, CPSI
Centre Region Parks and Recreation
2040 Sandy Dr, Suite A
State College, PA 16803

**Re: Greenbrier Saybrook Park Playground Inspection
1386 N. Foxpointe Drive**

Dear Ms. Salokangas,

I inspected the playground equipment at the Greenbrier Saybrook Park on November 3, 2021. The following is my report of the item that needs to be addressed.

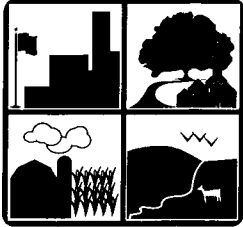
1. The opening from the platform to the overhead climber to is greater than 15 inches. (ASTM 8.4.6)
2. The platform and stairs are showing signs of deterioration and rust. (Photo #1)
3. Paint is peeling off the Connector brackets. (Photo #2)
4. Handrail to slide is loose and rattles (Photo #3)
5. Rust on handrail access to slide. (Photo #4))
6. Surfacing measured between 9-12 inches in the use zone. Photo #6)
7. Proper Warning labels are on structure. (Photo #5)

Please provide a written time frame as to when the above listed item will be addressed.

Sincerely,

Jeffrey S. Ressler
Zoning Administrator CPSI.

cc: David Pribulka
Park File
Tax Parcel File 24-432-031



TOWNSHIP OF FERGUSON

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June 3, 2021

Ms. Pamela Salokangas, CRPR, CPSI
Centre Region Parks and Recreation
2040 Sandy Drive, Suite A
State College, PA 16801

Re: Homestead Park Playground Inspection 2021

Dear Ms. Salokangas,

I completed an inspection of the playgrounds at Homestead Park, 145 Farmstead Lane on May 20, 2021. The following is my report of findings.

Small Composite Structure.

1. Protective surfacing measured 9-12 inches around the play structure. (ASTM 13.2.1; CPSC 2.4)
Photo #1
2. Proper warning label provided on structure. (ASTM1487-17.14.) Photo #2.

To Fro Swings.

1. Protective surfacing needs to be replenished around the high use areas. Surfacing measured between 9-12 inches. (ASTM 13.2.1; CPSC 2.4)
2. Chain links at the top of the swing chains are showing wear. (ASTM 13.1)
3. Proper Warning label on swing.

Large Composite Structure.

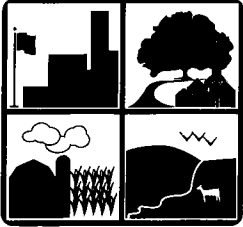
1. Protective surfacing measured between 9-12 inches at locations (ASTM 13.2.1) (Photo #3)
2. Tube slide is cracking on the inside, second section from the bottom. (Photos #4,#5,#6)
3. Proper warning label on structure.

Please provide a time frame as to when the above listed items will be addressed. If you should have any questions, feel free to contact me at the office.

Sincerely,

Jeffrey S. Ressler
Zoning Administrator

cc: Dave Pribulka
Park File



TOWNSHIP OF FERGUSON

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June 3, 2021

Ms. Pamela Salokangas, CRPR, CPSI
Centre Region Parks and Recreation
2040 Sandy Drive, Suite A
State College, PA 16803

Re: Meadows Park Playground Inspection 2021

Dear Ms. Salokangas,

I inspected the playground equipment at the Meadow Park at 101 Timothy Lane on May 20, 2021. The following is my report.

Composite Structure

1. Playground surfacing measured between 9 and 12 inches in the use zones of the composite structure. (Photo #1)
2. Proper Warning labels have been applied to the composite structure.

Tire Swing

1. Surfacing measured 12 inches in several locations. (Photo #2)
2. Proper warning labels are installed.
3. Grass and weeds in use zone. (ASTM F1487 13.1.2) (Photo #3)

To-Fro Swings

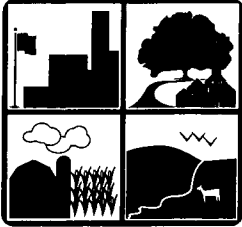
1. Surfacing measured between 9-12 inches. (Photo #4)
2. Proper warning labels have been installed.

If you should have any questions, feel free to contact me at the office.

Sincerely,

Jeffrey S. Ressler, CPSI
Zoning Administrator

cc: David Pribulka
Park File
Tax Parcel File 23-020-052



TOWNSHIP OF FERGUSON

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www.twp.ferguson.pa.us

June 3, 2021

Ms. Pamela Salokangas, CRPR, CPSI
Centre Region Parks and Recreation
2040 Sandy Drive, Suite A
State College, PA 16803

**Re: Park Hills Park Playground
Inspection 2021**

Dear Ms. Salokangas, CRPR

I inspected the playground equipment at Park Hills Park on May 20, 2021. The following is my report.

To-Fro Swings

1. Protective surfacing measured 9-12 inches in several locations. The surfacing needs to be replenished under and around swings. A minimum of 12 inches of approved material should be provided. (ASTM .13.2.1;CPSC 2.4) (Photo #1)
2. Proper warning labels are installed on the swing post.

Small Composite Structure

1. Protective surfacing measured 9 to 10 inches in several locations. (Photo #2)
2. Proper warning labels are placed on the structure. (Photo #3))

Climbing Equipment

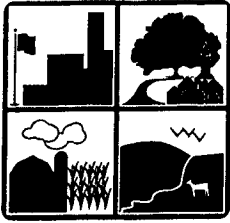
1. Surfacing measured between 12 inches in several locations.(Photo #4)
2. Proper warning labels are installed on the play structure.

Please provide a schedule of when the above listed items will be addressed.

Sincerely,

Jeffrey S. Ressler
Zoning Administrator

cc: David Pribulka
Park File
Tax Parcel 24-01D-300A



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-238-3454
www.twp.ferguson.pa.us

October 15, 2021

Ms. Pamela J. Salokangas, CPRP, CPSI
Centre Region Parks and Recreation
2040 Sandy Drive, Suite A
State College, PA 16803

Re: Suburban Park Playground Inspection 2021

Dear Ms. Salokangas,

The playground equipment at Suburban Park was inspected on October 13, 2021. The following is a listing of the items that need to be addressed.

General Comments:

1. Surfacing material needs to be replenished around composite structure, swings and slide. (Photos #1,#2,#3,#4) A minimum of 9 to 12 inches of approved surfacing material should be provided. (ASTM 13.2.1; CPSC 2.4)
2. Warning signs and or labels in compliance with ASTM Standards should be installed on all equipment. (ASTM1487-17.14)
3. There is a hole in ground by the bridge across the stream channel, presenting a potential trip hazard. (Photo #6)

Slide

4. Proper warning labels should be installed. (ASTM 14)
5. Surfacing measured 6 inches in several locations. Surfacing should be replenished. (ASTM 13.2.1) (CPSC 2.4) (Photo #1)
6. Slide exit height measured 21". The height of the slide exit should be between 7 and 15 inches (ASTM 1487-17.8.5.5.3)

To-Fro Swings on Upper Section

7. Surfacing measured 8-9 inches in several locations. (ASTM 13.2.1) (CPSC 2.4)
8. Appropriate warning labels need to be installed. (ASTM 14) (Photo #2)

To-Fro Swings on Lower Section

9. The use zone around the swings does not extend two times the distance from the pivot point to the top of the protective surfacing. (CPSC 5.3.8.3.3; ASTM 9.4.1.1) (Photo 3)
10. Rocks are piled up in the use zone of the swings (ASTM 13.2.1; CPSC 2.4) (Photo #3)
11. Surfacing measured between 7-9 inches and should be replenished. (ASTM 13.2.1) (CPSC 2.4)

Small Bulldozer Play Structure

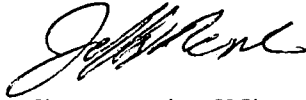
12. Appropriate warning label needs to be affixed to the structure. (ASTM 14) (Photo #4)
13. Surfacing measured 7-9 inches in several locations.

Composite Structure.

14. Surfacing measured between 6 inches in several locations. A minimum of 9-12 inches should be provided. (ASTM 13.2.1; CPSC 2.4)
15. Spiral slide exit height measured 18". The exit height should be between 7 and 15 inches. (ASTM 1487-17.8.5.5.3)

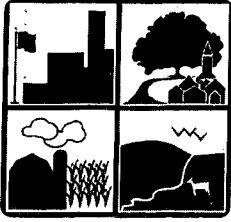
Please provide a schedule as to when the above listed items can be addressed.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Ressler".

Jeffrey S. Ressler, CPSI
Zoning Administrator

cc: David Pribulka
Park File



TOWNSHIP OF FERGUSON

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November 3, 2021

Ms. Pamela Salokangas, CRPR, CPSI
Director of Parks and Recreation
Centre Region Parks & Recreation
2040 Sandy Drive, Suite A
State College, PA 16803

Re: **Tudek Park Playground Inspection 2021**

Dear Ms. Salokangas,

The playground equipment at Tudek Park was inspected on November 3, 2021. The following is a listing of the items that need to be addressed.

General Comments.

1. Surfacing material needs to be replenished around play structures and swings as depicted in photos #1, (ASTM 13.2.1; CPSC 2.4). The minimum depth of surfacing should be at least 9 inches.
2. Warning signs and labels in accordance with ASTM Standards should be posted or applied to the structures.

Large Composite Structure.

3. On the spiral slide entrance platform, there are two areas that are cracked, possibly from a bolt head. (Photo#1, #2)
4. Surfacing measured between 9 and 12 inches in depth.(Photo #3)
5. The Tic Tac Toe roller is broken, should be replaced. (Photo #4)

Small Composite Structure.

1. Surfacing measured between 7-9 inches in depth. (Photo #5)

To-Fro Swings.

1. Surfacing measured between 9 and 12 inches.
2. Bottom chain links are showing signs of wear.
3. Need appropriate warning labels. (Photo #6)

Secondary Play Area Composite Structure.(Inspected on October 21, 2021)

1. Surfacing measured between 9 and 12 inches.
2. Warning labels are fading and should be replaced.(Photo #7,#8, #9)

Please provide a schedule as to when the above listed items can be addressed.

Sincerely,

Jeffrey S. Ressler, CPSI
Zoning Administrator

cc: Park File
Dave Pribulka

Accounts Payable

Checks by Date - Detail by Check Number

User: eendresen
 Printed: 12/14/2021 1:43 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
2	11992 1129	FITNESS EQUIPMENT EMPIRE DUMBELLS AND RACK LESS TRADE IN	11/15/2021		1,730.00
				Total for Check Number 2:	0.00 1,730.00
20	11332 11454 11588	NTM ENGINEERING INC PARK HILLS DRAINAGEWAY DESIGN PARK HILLS DRAINAGEWAY DESIGN	11/15/2021		10,617.75 16,169.50
				Total for Check Number 20:	0.00 26,787.25
21	11332 11698	NTM ENGINEERING INC PARK HILLS DRAINAGEWAY RESTORATIO	11/30/2021		26,805.00
				Total for Check Number 21:	0.00 26,805.00
34	10209 684	CENTRE REGION PARKS & RECREATI Regional Parks Capital	11/15/2021		26,614.75
				Total for Check Number 34:	0.00 26,614.75
82	10733 620890	NASTASE CONSTRUCTION AND SUPP SILVI FENCE INSTALLATION	11/15/2021		6,873.65
				Total for Check Number 82:	0.00 6,873.65
83	11035 A-1869-000-0	STATE COLLEGE BOROUGH WATER A BABE RUTH FIELD WATER	11/04/2021		20.80
				Total for Check Number 83:	0.00 20.80
84	10430 E-40080	GEORGE ELY ASSOCIATES INC HOMESTEAD PARK PROJ	11/30/2021		35,515.00
				Total for Check Number 84:	0.00 35,515.00
156	11192 1424-NOV21 3057-NOV21	WEST PENN POWER STREET LIGHTS STREET LIGHTS	11/15/2021		622.34 1,516.96
				Total for Check Number 156:	0.00 2,139.30
157	11192 1424-DEC21 3057-DEC21 3639-NOV21	WEST PENN POWER STREET LIGHTS STREET LIGHTS LIGHTING PLAN HAVERSHIRE BLVD	11/30/2021 01.433.036 01.433.036 93.454.249		40.62 20.18 186.18
				Total for Check Number 157:	0.00 246.98
426	10275 9402580404 9402581338	CRAFCO INC-BIRMINGHAM DETACK ROADSAVER 211	11/15/2021		808.20 2,517.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	9402584350	ROADSAVER 211			2,519.74
			Total for Check Number 426:	0.00	5,845.60
427	10436	GLENN O HAWBAKER INC	11/15/2021		
	783540	STONE #1			369.23
	783746	STONE #1			217.08
			Total for Check Number 427:	0.00	586.31
428	11228	AMERICAN ROCK SALT COMPANY LI	11/30/2021		
	0681760	BULK ICE CONTROL SALT			5,726.10
	0681883	BULK ICE CONTROL SALT			6,169.58
			Total for Check Number 428:	0.00	11,895.68
903	10318	DISCOVERY SPACE OF CENTRAL PA	11/15/2021		
	110221	STRATEGIX PLAN UPDATE PUBLIC ENGAC			1,575.00
			Total for Check Number 903:	0.00	1,575.00
904	11993	ENVINITY, INC.	11/15/2021		
	1	NEW PW BUILDING			123,260.51
			Total for Check Number 904:	0.00	123,260.51
905	11033	STATE COLLEGE BATTERY OUTLET	11/15/2021		
	100664	BATTERY BACKUPS			119.80
			Total for Check Number 905:	0.00	119.80
906	11195	WHEATFIELD NURSERY	11/15/2021		
	297656	LANDSCAPING NEW PW BUILDING			1,627.00
			Total for Check Number 906:	0.00	1,627.00
907	11675	GREENFIELD ARCHITECTS LTD	11/30/2021		
	41	PW BLDG			2,132.00
	42	PW BLDG			486.55
	44	PW BLDG			10,224.51
	45	PW BLDG			253.00
			Total for Check Number 907:	0.00	13,096.06
908	11262	X-PERT COMMUNICATIONS	11/30/2021		
	9702	DOOR READER MOVED			185.00
	9742	INFINIAS ACCESS CONTROL KEY FOB			105.00
			Total for Check Number 908:	0.00	290.00
11802	11042	STATE COLLEGE VOLUNTEER FIRE RI	11/12/2021		
	101121	FOREIGN VOLUNTEER FIRE PAYMENT			113,268.89
			Total for Check Number 11802:	0.00	113,268.89
11803	10311	DELUXE	11/15/2021		
	111521	PAYMENT FOR MECHANICS LOG BOOKS			611.66
			Total for Check Number 11803:	0.00	611.66
11804	10000	1800RADIATOR	11/15/2021		
	75459587	RADIATOR			274.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11804:	0.00	274.00
11805	11994 211596	ALAN TYE & ASSOCIATES LABOR HOURS TO ASSESS ROTARY LIFT	11/15/2021		245.00
			Total for Check Number 11805:	0.00	245.00
11806	10031 159619 159620 159621	ALLIED MECHANICAL & ELECTRICA FIX UNIT FIX LEAK FIX UNIT	11/15/2021		529.73 701.42 264.55
			Total for Check Number 11806:	0.00	1,495.70
11807	11242 133Y-CCMK-P7QJ 144T-MVTQ-7DH6 17TL-WNCV-N74D 1CPD-M463-NCLV 1FJ4-F7JV-C9M7 1GH1-XL3M=-C1WF 1HHD-D9JT-KDVX 1KV1-4HTD-FPLV 1MPX-1JKM-6MVK 1NRL-PHCL-R9NH 1PJC-HMMM-LQ4Y 1Q49-PT7M-L3JR 1QQ1-CXFN-FCRP 1RKR-NPV3-HG1L 1RTD-1MM3-Y16D 1V44-1GYJ-696H 1VRL-WH6Q-QXGT 1WDF-GYH3-4YKJ 1WHX-MJWP-4JGW 1WHX-MJWP-676M 1YP3-GM3D-VJHX	AMAZON CAPITAL SERVICES INC NAME TAG PISTOL CASE CARBON KILLER IN A CONTAINER/PIPE C AIR PISTOL HOLSTER PENS RAIN WEATHERPROOF MINI-STAPLED NO WIRELESS MOUSE BAGS MONITOR CREDIT FOR MOUNT TACTICAL FLASHLIC PIPE CLEANERS PISTOL BOOTS STREAMLIGHT LUMENS MONITOR DESK/MONITOR/KEYBOARD RIFLE/2 PISTOLS SURGE PROTECTOR MASTER LOCK FACE MASKS	11/15/2021		11.98 30.86 480.52 -234.97 39.39 -13.90 15.01 42.76 84.78 359.98 -218.00 6.23 259.90 60.00 1,410.12 386.02 539.87 399.97 36.75 34.90 25.98
			Total for Check Number 11807:	0.00	3,758.15
11808	10046 5110 5165	AMERON CONSTRUCTION TOPSOIL TOPSOIL	11/15/2021		296.00 368.00
			Total for Check Number 11808:	0.00	664.00
11809	10047 20160949 RI 20189999RI 20245508 RI	AMSOIL INC SYNTHETIC TORQUE DRIVE ATF SYNTHETIC 75W140 GEAR LUBE SYNTHETIC 75W90 LL GEAR OIL/SYNTHE	11/15/2021		186.27 191.66 376.94
			Total for Check Number 11809:	0.00	754.87
11810	11239 93702 94201	ASAP HYDRAULICS STATE COLLEGE, AIRBRAKE HOSE ASSY	11/15/2021		63.33 201.98
			Total for Check Number 11810:	0.00	265.31
11811	11649 1511150 82046-1001	BABST CALLAND CLEMENTS AND ZC PINE HALL LAND USE APPEALS-CIRCLEV PROTHONOTARY-PRAECIPE TO DISCONTI	11/15/2021		147.00 5,029.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11811:	0.00	5,176.50
11812	10085 150067 150629	BASTIAN TIRE & AUTO CENTERS TIRES TIRES	11/15/2021		449.60 558.28
			Total for Check Number 11812:	0.00	1,007.88
11813	10100 P86869 REFUND	BEST LINE EQUIPMENT FILTERS CREDIT	11/15/2021		206.23 -35.67
			Total for Check Number 11813:	0.00	170.56
11814	11991 10033474	BIG ASS FANS INDUSTRIAL WINGLET KIT, 8 BLADE	11/15/2021		83.00
			Total for Check Number 11814:	0.00	83.00
11815	10122 100421 102221 102521 102621 102621 103118 10411 10437 10438	BOROUGH OF STATE COLLEGE DUI CHECKPOINT 10/4 DUI CHECKPOINT 10/22 DUI CHECKPOINT 10/25 DUI CHECKPOINT 10/26 DUI CHECKPOINT 10/26 DUI CHECKPOINT 10/30 3RD QTR SHARED SERVICES IT HEALTH SERV 4TH QTR HEALTH SERV 3RD QTR	11/15/2021		130.18 173.79 65.09 173.79 173.79 240.15 7,496.25 889.32 2,389.65
			Total for Check Number 11815:	0.00	11,732.01
11816	11930 18889	BUDS ELECTRIC BATTERY	11/15/2021		241.74
			Total for Check Number 11816:	0.00	241.74
11817	11990 1AX03792	BURGMEIER'S SHREDDING SHREDDING FEE	11/15/2021 VOID		99.66
			Total for Check Number 11817:	99.66	0.00
11818	11224 72700	CAMPBELL DURRANT BEATTY PALO VACCINE INCENTIVE/TEAMSTERS/BARGA	11/15/2021		1,190.12
			Total for Check Number 11818:	0.00	1,190.12
11819	11384 18622	CENTRAL PA DOCK & DOOR LLC MULTI CODE RADIO RECIEVERS	11/15/2021		106.00
			Total for Check Number 11819:	0.00	106.00
11820	10184 131058 131450	CENTRE COMMUNICATIONS INC CONNECTOR FOR MOBILE RADIO MOBILE RADIO	11/15/2021		7.56 1,822.50
			Total for Check Number 11820:	0.00	1,830.06
11821	11755 111721	CENTRE COUNTY GOVERNMENT CENTRE COUNTY AIRPORT INCENTIVE EE	11/15/2021		10,000.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11821:	0.00	10,000.00
11822	10201 111221	CENTRE COUNTY UNITED WAY U-WAY	11/15/2021		32.00
			Total for Check Number 11822:	0.00	32.00
11823	10206 11421	CENTRE LIFELINK EMS ANNUAL CONTRIBUTION	11/15/2021		3,500.00
			Total for Check Number 11823:	0.00	3,500.00
11824	10208 682 682 682 682 682 682 682 682 682	CENTRE REGION COUNCIL OF GOVEF COG Regional Planning COG Fire Capital COG Administration Operating COG Fire Operating COG EMS Operating COG EMS Contingency COG Planning COG Fire Capital COG Building Capital	11/15/2021		7,836.25 21,352.25 30,843.00 84,477.50 9,324.75 409.25 18,268.50 2,645.25 1,432.50
			Total for Check Number 11824:	0.00	176,589.25
11825	10209 684 684 684 684 684 684 684 684 684 684	CENTRE REGION PARKS & RECREATI Parks Capital MM Nature Center Capital Regional Pools Debt Parks Administration Parks Operating Programs Regional Pools Operating Parks Operating Maintenance Active Adult Center Regional Pools Capital MM Nature Center Operating	11/15/2021		4,539.70 8,091.00 31,129.25 14,318.10 6,820.40 2,697.00 25,028.80 3,625.80 3,034.25 2,872.40
			Total for Check Number 11825:	0.00	102,156.70
11826	10212 7530281	CERTIFIED LABRATORIES AEROSOL	11/15/2021		518.95
			Total for Check Number 11826:	0.00	518.95
11827	10225 1902244425 1902569406	CINTAS CORPORATION # 536 GLOVES GLOVES	11/15/2021		175.00 225.00
			Total for Check Number 11827:	0.00	400.00
11828	10231 518960 519409 519419	CLEARFIELD WHOLESALE PAPER CO RAGS GLOVES TISSUES	11/15/2021		78.62 391.00 93.00
			Total for Check Number 11828:	0.00	562.62
11829	11659 CREDIT CREDIT SERV7542612	CLEVELAND BROTHERS - MILESBU CREDIT CREDIT GENERATOR MAINTENANCE	11/15/2021		-32.79 -87.66 1,184.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11829:	0.00	1,063.55
11830	10142	CNET	11/15/2021		
	110921	3RD QTR 2021 COMCAST PEG FEES			2,160.24
	21FERGUSON-Q3	3RD QTR DUES 2021			6,998.75
			Total for Check Number 11830:	0.00	9,158.99
11831	11376	COLONIAL AUTO SUPPLY	11/15/2021		
	093021	OIL FILTER/AIR FILTER			69.09
	093021	EXHAUST FLUID			96.32
	093021	FILTER/BATTERY/OIL FILTERS/WIPER BLA			291.03
	093021	ANTIFREEZE			50.94
	103121	ACD			5.04
	103121	FLUIDS			72.24
	103121	AIR FILTER/FILTERS			94.27
			Total for Check Number 11831:	0.00	678.93
11832	10241	COLONIAL PRESS	11/15/2021		
	48988	POLICE DEPT 100 #10 REG ENV			20.00
			Total for Check Number 11832:	0.00	20.00
11833	10243	COLUMBIA GAS OF PA INC	11/15/2021		
	20006	GAS PW BUILDING			200.74
			Total for Check Number 11833:	0.00	200.74
11834	10244	COMCAST	11/15/2021		
	133768399	ETHERNET DEDICATED INTERNET			2,285.01
			Total for Check Number 11834:	0.00	2,285.01
11835	11760	COMCAST	11/15/2021		
	3199-NOV21	FAX LINES			149.37
			Total for Check Number 11835:	0.00	149.37
11836	10275	CRAFCO INC-BIRMINGHAM	11/15/2021		
	9402589313	FUEL FILTER/BURNER NOZZLE/FILTER EL			379.19
	9402590201	HOUR METER			96.38
			Total for Check Number 11836:	0.00	475.57
11837	10284	CUSTOM ALTERATIONS	11/15/2021		
	410975	VEST-NEW ZIPPER			16.00
			Total for Check Number 11837:	0.00	16.00
11838	10308	DELL MARKETING L P	11/15/2021		
	10518909245	LAPTOP			1,918.03
			Total for Check Number 11838:	0.00	1,918.03
11839	10346	ECOLAWN	11/15/2021		
	46836	650 BERKSHIRE DRIVE			195.00
	47491	650 BERKSHIRE DRIVE			240.00
	47529	112 EAST CHESTNUT STREET			180.00
			Total for Check Number 11839:	0.00	615.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
11840	10374 1089-1299-5	FEDERAL EXPRESS STNDRD OVRNGHT	11/15/2021		67.62
			Total for Check Number 11840:	0.00	67.62
11841	11217 111221	FERGUSON TOWNSHIP POLICE ASSOC POLICE UNION DUES	11/15/2021		300.00
			Total for Check Number 11841:	0.00	300.00
11842	10380 103121	FERGUSON TOWNSHIP SUPERVISORS TIF TRANSFER OCT 21	11/15/2021		71,002.53
			Total for Check Number 11842:	0.00	71,002.53
11843	10396 103121 103121 103121	FISHER AUTO PARTS SOLVENT HOSE TAIL LIGHT/FILTER/FITTINGS/CIRCUIT BR	11/15/2021		33.66 20.75 261.27
			Total for Check Number 11843:	0.00	315.68
11844	10409 99925	FRED CARSON DISPOSAL INC. COMMERCIAL RECYCLING/CARDBOARD	11/15/2021		245.00
			Total for Check Number 11844:	0.00	245.00
11845	10420 110821	GAVEK GRAPHICS GRAPHICS	11/15/2021		170.00
			Total for Check Number 11845:	0.00	170.00
11846	10491 3730	HINTON & ASSOCIATES SK HYNIX GOLD/900 GC HARD DRIVE/LAI	11/15/2021		900.00
			Total for Check Number 11846:	0.00	900.00
11847	11593 110121	HOME DEPOT CREDIT SERVICES EYE/COUPLING FOR SIGNS	11/15/2021		69.78
			Total for Check Number 11847:	0.00	69.78
11848	11253 7907NOV2021	INFRADAPT LLC CARRIER LOCAL & LONG DIST	11/15/2021		655.72
			Total for Check Number 11848:	0.00	655.72
11849	10561 2091728	JOHN DEERE FINANCIAL LUBRICANT	11/15/2021		76.00
			Total for Check Number 11849:	0.00	76.00
11850	10565 235223	JOHN TENNIS TOWING WHEEL LIFT	11/15/2021		250.00
			Total for Check Number 11850:	0.00	250.00
11851	10568 130635	K & S DISTRIBUTION ETHANOL TREATMENT/ADVANCE FORMU	11/15/2021		518.40
			Total for Check Number 11851:	0.00	518.40
11852	10618	LAWSON PRODUCTS INC	11/15/2021		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	110121	CREDIT			-43.70
	9308773779	BATTERIES			91.44
	9308778332	BATTERIES			144.28
	9308801678	CAP SCREW			26.82
	9308805749	FLAT WASHER/HEX NUT			92.17
	9308871015	FLAT WASHER/HEX SCREW/DISC/WHEEL			437.06
	9308896705	PUSH BROOM			83.81
	9308905724	FLANGE			3.77
	9308960542	HEX CAP SCREW/BOT/HOSE CLAMP			89.94
			Total for Check Number 11852:	0.00	925.59
11853	10644	LOWES COMPANIES INC	11/15/2021		
	103121	BLOWER/HAND SPRAYER			162.89
	103121	KEY TABS/HOLDER			12.32
	103121	LIGHTS			46.68
	103121	SHEATHING/BOARDS/SINK			223.82
	103121	LNX CRVD			22.78
			Total for Check Number 11853:	0.00	468.49
11854	10762	MARCO	11/15/2021		
	30171907	COPIER LEASE 3212I			106.17
	30365936	COPIER LEASE 3212I			278.80
	30391870	COPIER LEASE 3553CI			21.38
			Total for Check Number 11854:	0.00	406.35
11855	11839	MARCO TECHNOLOGIES LLC	11/15/2021		
	INV9216663	COPIER LEASE 1102PN2US0			78.00
			Total for Check Number 11855:	0.00	78.00
11856	10673	MCCARTNEYS INC	11/15/2021		
	33612-0	POUCH/BINDING/COVER			88.58
	34665-0	BINDING			11.89
	34902-1	CANNED AIR/MARKER			16.18
	35253-0	EXP WALLET/PENS/POUCH			100.37
	35257-0	LAM POUCH			27.78
	C 34902-0	INDEX			-5.29
	C 35253-0	INDEX			-48.87
			Total for Check Number 11856:	0.00	190.64
11857	10203	MCCLATCHY COMPANY LLC	11/15/2021		
	108676-CREDIT	CREDIT ON AD			-91.80
	145754	ZHB MTG OCT12-19			215.20
	154809	BOS MTG 10/15			170.59
	163448	BOS MTG 10/29			170.59
			Total for Check Number 11857:	0.00	464.58
11858	10674	MCCORMICK TAYLOR INC	11/15/2021		
	5557/18	ES-418			330.00
	5557/19	ES-423			330.00
	5557/20	ES-424			330.00
			Total for Check Number 11858:	0.00	990.00
11859	11812	MEDEXPRESS	11/15/2021		
	2063515C3908	NEW HIRE BAGGETT, MILES			87.00
	2063515C3908	NEW HIRE TAMANG, SHELLY			87.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11859:	0.00	174.00
11860	10701	MILLER WELDING SERVICE	11/15/2021		
	100721	FIX FRONT PLOW			511.60
	102821	REPAIR TAILGATE BRACKETS			210.00
			Total for Check Number 11860:	0.00	721.60
11861	11807	MODEL UNIFORMS	11/15/2021		
	1553085	PW UNIF CLEAN 10/14			105.82
	1557465	PW UNIF CLEAN 10/28			104.95
	1559665	PW UNIF 11/4			104.95
	1561871	PW UNIF 11/11			104.95
			Total for Check Number 11861:	0.00	420.67
11862	10712	MONARCH CLEANERS	11/15/2021		
	110221	POLICE UNIF CLN			215.55
			Total for Check Number 11862:	0.00	215.55
11863	10715	DEVON MORAN	11/15/2021		
	110521	CAR RENTAL FOR TRAINING			220.00
			Total for Check Number 11863:	0.00	220.00
11864	10757	NITTANY ENERGY	11/15/2021		
	110121	PW FUEL			2,376.29
	110121	DIESEL FUEL			5,520.00
	110121	POLICE FUEL			5,544.70
			Total for Check Number 11864:	0.00	13,440.99
11865	10373	NITTANY SUPPLY INC.	11/15/2021		
	103121	FUSES/BATTERY/AIR FILTER/RELAY			585.05
	103121	BATTERIES			312.23
			Total for Check Number 11865:	0.00	897.28
11866	10760	NOERR'S INTERNATIONAL - LEWISTO	11/15/2021		
	103121	CLAMP/AIR FILTER/OIL/FILTERS/ELEMEN'			1,482.84
			Total for Check Number 11866:	0.00	1,482.84
11867	11332	NTM ENGINEERING INC	11/15/2021		
	11592	ES-418			73.25
	11592	ES-341			413.75
	11592	ES-417			248.25
	11592	ES-1117			1,254.75
	11592	ES-382			1,341.25
	11592	ES-399			165.50
	11592	ES-426			907.50
	11592	ES-409			413.75
	11592	ES-421			219.75
			Total for Check Number 11867:	0.00	5,037.75
11868	10773	OLD DOMINION BRUSH COMPANY IN	11/15/2021		
	103121	STEEL/SWING/RELAY THROTTLE CLUTCH			121.56
			Total for Check Number 11868:	0.00	121.56

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
11869	10785 101321	PA CHIEFS OF POLICE ASSOCIATION POLICE TEST	11/15/2021 VOID		
				931.50	
			Total for Check Number 11869:	931.50	0.00
11870	10798 925552	PA ONE CALL SYSTEM EMAIL DELIVERY CHARGE /MONTHLY AC	11/15/2021		36.61
			Total for Check Number 11870:	0.00	36.61
11871	10846 202228	PENNSYLVANIA MUNICIPAL LEAGUE 2022 PA MUNICIPAL LEAGUE DUES	11/15/2021 VOID		
				2,264.32	
			Total for Check Number 11871:	2,264.32	0.00
11872	11779 110421	PORT MATILDA EMS ANNUAL CONTRIBUTION	11/15/2021		3,000.00
			Total for Check Number 11872:	0.00	3,000.00
11873	10881 110421	PORT MATILDA FIRE COMPANY ANNUAL CONTRIBUTION	11/15/2021		3,500.00
			Total for Check Number 11873:	0.00	3,500.00
11874	10927 3143	REDLINE SPEED SHINE FLEET MEMEBERSHIP	11/15/2021		280.33
			Total for Check Number 11874:	0.00	280.33
11875	10932 111221 111221	RESERVE ACCOUNT POSTAGE BY PHONE POSTAGE BY PHONE	11/15/2021		85.33 1,914.67
			Total for Check Number 11875:	0.00	2,000.00
11876	10939 a06202-001	RITTER TECHNOLOGY LLC FILTER ELEMENT	11/15/2021		63.26
			Total for Check Number 11876:	0.00	63.26
11877	10978 683 683	SCHLOW CENTRE REGION LIBRARY Schlow Operating Schlow Capital	11/15/2021 VOID		118,768.75 6,148.00
			Total for Check Number 11877:	124,916.75	0.00
11878	10998 41850	SIGNAL SERVICE INC BBU EITHERNET CARD/CONVERSION UNI	11/15/2021		2,571.00
			Total for Check Number 11878:	0.00	2,571.00
11879	11476 114112819-001	SITE ONE LANDSCAPE SUPPLY SEED MIX	11/15/2021		293.92
			Total for Check Number 11879:	0.00	293.92
11880	11614 ARV/50249919 ARV/50271915	SNAP ON INDUSTRIAL SOCKET SET SOCKET SET	11/15/2021		2.60 2.60
			Total for Check Number 11880:	0.00	5.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
11881	11017	SOSMETAL PRODUCTS INC	11/15/2021		
	1450234	WATER HOSE			104.22
	1450947	SAFETY GOGGLES/LOOM/HOSE PROTECT			555.11
	1453801	UNIV CLEVIS PIN/LYNCH PINS/TERMINAL			248.03
			Total for Check Number 11881:	0.00	907.36
11882	11026	SPRING TOWNSHIP SUPERVISORS	11/15/2021		
	103121	DUI CHECKPOINT OCT 31			1,358.78
			Total for Check Number 11882:	0.00	1,358.78
11883	11029	STAHL SHEAFFER ENGINEERING LL	11/15/2021		
	18-324-30	ES-341			318.80
	20-418-11	ES-382			594.48
	20-418-13	ES-382			2,108.96
			Total for Check Number 11883:	0.00	3,022.24
11884	11037	STATE COLLEGE FORD LINCOLN INC	11/15/2021		
	140697	BODY REPAIR			1,461.74
	140697	TRANS FILTERS			350.28
			Total for Check Number 11884:	0.00	1,812.02
11885	11039	STATE COLLEGE POSTMASTER	11/15/2021		
	101321	POSTAGE			30.00
			Total for Check Number 11885:	0.00	30.00
11886	11050	STOCKER CHEVROLET INC	11/15/2021		
	96432	FUSE			199.77
			Total for Check Number 11886:	0.00	199.77
11887	11058	STOVER MCGLAUGHLIN	11/15/2021		
	152892	ZHB APPEAR 9/28			170.00
			Total for Check Number 11887:	0.00	170.00
11888	11763	SUNBELT RENTALS, INC.	11/15/2021		
	715748	EQUIPMENT RENTAL			611.62
			Total for Check Number 11888:	0.00	611.62
11889	10493	THE HITE COMPANY	11/15/2021		
	28918932	LUMEC LED HEAD			1,978.68
	29167578	BULBS			159.25
			Total for Check Number 11889:	0.00	2,137.93
11890	11191	THOMSON REUTERS-WEST	11/15/2021		
	845037941	ZONING BULLETIN SUBSCRIPTION			636.00
			Total for Check Number 11890:	0.00	636.00
11891	11113	TRACTOR SUPPLY CREDIT PLAN	11/15/2021		
	090121	SCREWS AND BOLTS			69.78
			Total for Check Number 11891:	0.00	69.78
11892	11995	TRI-STATE TRAFFIC DATA	11/15/2021		
	10297	WEEKDAY DIRECTIONAL TURNING MOVE			1,505.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	10298	WEEKDAY DIRECTIONAL TURNING MOVE			900.00
			Total for Check Number 11892:	0.00	2,405.00
11893	11137 138089634	ULINE 3-WAY FIRE EXTINGUISHER SIGN	11/15/2021		97.82
			Total for Check Number 11893:	0.00	97.82
11894	11139 2136809 2136819	UNIVERSITY AREA JOINT AUTHORITY 3147 RESEARCH DRIVE 3147 RESEARCH DRIVE	11/15/2021		104.00 104.00
			Total for Check Number 11894:	0.00	208.00
11895	11159 110121 110121 110121 110121 110121 110121 110121 110121	VERIZON WIRELESS HOT BOX USE AIRTIME CARD CELL PHONE WITHHOLDING POLICE CELL PHONE WITHHOLDING POLICE CELL USE ADM CELL USE P & Z & OEO CELL USE	11/15/2021		54.86 54.86 -20.00 20.00 185.02 22.73 224.60
			Total for Check Number 11895:	0.00	542.07
11896	11173 IS06531	WALKER & WALKER EQUIPMENT II I 20X10 - 8 TIR	11/15/2021		198.00
			Total for Check Number 11896:	0.00	198.00
11897	11176 110421	WARRIORS MARK FIRE COMPANY ANNUAL CONTRIBUTION	11/15/2021		3,500.00
			Total for Check Number 11897:	0.00	3,500.00
11898	11192 2239-NOV21 7407-NOV21 7852-NOV21	WEST PENN POWER S WATER ST PGM-BLINKER-WEST PGM-BLINKER-EAST	11/15/2021		23.12 7.80 7.58
			Total for Check Number 11898:	0.00	38.50
11899	11194 110121	WEX BANK FUEL	11/15/2021		281.75
			Total for Check Number 11899:	0.00	281.75
11900	11199 1109979-01 1110094-01 1110094-02	WILLIAMS BROTHERS HEX/FLAT WASHER/HEX LAG HD CAP PLOW BOLT	11/15/2021		57.84 10.86 12.00
			Total for Check Number 11900:	0.00	80.70
11901	10771 2170301	WITMER PUBLIC SAFETY GROUP INC BELTS/SPRAY POUCH/KEY RING HOLDER/	11/15/2021		366.18
			Total for Check Number 11901:	0.00	366.18
11902	11262 9824	X-PERT COMMUNICATIONS CAMERA RELOCATION	11/15/2021		338.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11902:	0.00	338.00
11903	11035	STATE COLLEGE BOROUGH WATER A	11/04/2021		
	A-1530-095-11A	BRISTOL AVE WATER			50.54
	A-1541-000-0	Admin Building Water			399.60
	A-1541-001-0A	BUILDING 1 WATER			215.40
	A-1541-002-0	BUILDING 3 WATER			154.20
	A-1541-052-0	BUILDING 6 WATER			656.91
			Total for Check Number 11903:	0.00	1,476.65
11996	11990	BURGMEIER'S SHREDDING	11/23/2021		
	1AX03792	SHREDDING FEE			99.66
			Total for Check Number 11996:	0.00	99.66
11997	10785	PA CHIEFS OF POLICE ASSOCIATION	11/23/2021	VOID	
	101321	POLICE TEST		931.50	
			Total for Check Number 11997:	931.50	0.00
11998	10846	PENNSYLVANIA MUNICIPAL LEAGUE	11/23/2021		
	202228	2022 PA MUNICIPAL LEAGUE DUES			2,264.32
			Total for Check Number 11998:	0.00	2,264.32
11999	10978	SCHLOW CENTRE REGION LIBRARY	11/23/2021		
	683	Schlow Capital			6,148.00
	683	Schlow Operating			118,768.75
			Total for Check Number 11999:	0.00	124,916.75
12000	10785	PA CHIEFS OF POLICE ASSOCIATION	11/23/2021	VOID	
	101321	POLICE TEST		931.50	
			Total for Check Number 12000:	931.50	0.00
12001	10004	A & H EQUIPMENT COMPANY	11/30/2021		
	C24262	CROSSWIND OPER			132.24
			Total for Check Number 12001:	0.00	132.24
12002	10016	AFLAC	11/30/2021		
	147406	INSURANCE WITHHELD			118.17
			Total for Check Number 12002:	0.00	118.17
12003	10035	ALS TECHNOLOGIES INC	11/30/2021		
	44257	TRITON BEAN BAG/GRENADE/MUZZLE B.			1,040.33
			Total for Check Number 12003:	0.00	1,040.33
12004	11242	AMAZON CAPITAL SERVICES INC	11/30/2021		
	19JC-34D4-DHNC	NOTEBOOK			23.98
	1CVM-JJ4W-X4HC	LABELS FOR LABELWRITER			46.91
	1D47-YH6X-YGRY	TONER CARTRIDGE			89.87
	1HVD-JLMH-C6PK	DOG BACK SEAT COVER PROTECTOR			33.96
	1K4J-QDNP-H461	COLLAPSIBLE TRAFFIC CONES REFLECTI			80.65
	1WWF-THNT-DJYW	COMMAND HANGING STRIPS/PEN HOLDE			152.02
	1YWK-D4GY-4YMH	DESK ORGANIZER			18.99

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 12004:	0.00	446.38
12005	10047 20276929 RI 20283785 RI	AMSOIL INC SYN 5W40 SS DIESEL OIL SYN 5W40 SS DIESEL OIL	11/30/2021		152.75 152.75
			Total for Check Number 12005:	0.00	305.50
12006	10049 955 965	APMM APMM FULL EMPLOYED ASST MANAGER: APMM FULL EMPLOYED ASST MANAGER:	11/30/2021		150.00 165.00
			Total for Check Number 12006:	0.00	315.00
12007	11910 51476	BARTON ASSOCIATES ES-409	11/30/2021		262.50
			Total for Check Number 12007:	0.00	262.50
12008	10100 R23602 R23621	BEST LINE EQUIPMENT EQUIPMENT RENTAL EQUIPMENT RENTAL	11/30/2021		517.90 201.65
			Total for Check Number 12008:	0.00	719.55
12009	11702 110121 120121	BLUE KNOB AUTO UNDERCOVER VEHICLE UNDERCOVER VEHICLE	11/30/2021		350.00 350.00
			Total for Check Number 12009:	0.00	700.00
12010	11885 53187	CDI LASERFICHE USER WEB ACCESS/FORMS/	11/30/2021		775.88
			Total for Check Number 12010:	0.00	775.88
12011	10201 112621 121021	CENTRE COUNTY UNITED WAY U WAY U WAY	11/30/2021		32.00 32.00
			Total for Check Number 12011:	0.00	64.00
12012	10231 521235 521268	CLEARFIELD WHOLESALE PAPER CO TOWEL C-FOLD CLEANER/DEGREASER SPRAY NINE	11/30/2021		210.52 170.50
			Total for Check Number 12012:	0.00	381.02
12013	11659 INPP4574069	CLEVELAND BROTHERS - MILESBUR ELEMENTS/GAGE	11/30/2021		136.63
			Total for Check Number 12013:	0.00	136.63
12014	10243 100007-NOV21 10006-NOV21 200006-NOV21	COLUMBIA GAS OF PA INC OFFICE GAS GARAGE GAS GAS PW BUILDING	11/30/2021		768.36 449.79 534.59
			Total for Check Number 12014:	0.00	1,752.74
12015	10297 25102	DAVIDHEISERS INC SPEED TESTED/VASCAR TESTED/SPEED C	11/30/2021		382.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 12015:	0.00	382.00
12016	10374 7-527-80171	FEDERAL EXPRESS STNDRD OVERNGHT STREAMLIGHT	11/30/2021		26.21
			Total for Check Number 12016:	0.00	26.21
12017	11217 112621 121021	FERGUSON TOWNSHIP POLICE ASSOC POLICE UNION DUES POLICE UNION DUES	11/30/2021		400.00 400.00
			Total for Check Number 12017:	0.00	800.00
12018	10404 540308	FOREMOST PROMOTIONS 50 FLASH DRIVES	11/30/2021		505.00
			Total for Check Number 12018:	0.00	505.00
12019	11450 32818	GROVE PRINTING 8135 NEWSLETTER, MAILING & TABBING,	11/30/2021		6,594.79
			Total for Check Number 12019:	0.00	6,594.79
12020	11727 204X/J23436	HUNTER TRUCK SALES WASHER PUMP	11/30/2021		33.11
			Total for Check Number 12020:	0.00	33.11
12021	10618 9309013438	LAWSON PRODUCTS INC FLAT WASHER/NUT/SCREW/HEX CAP SCR	11/30/2021		124.75
			Total for Check Number 12021:	0.00	124.75
12022	11704 122101 122101 122101 122101	MADISON NATIONAL LIFE LTD VOL LIFE INS STD BASIC LIFE AD&D	11/30/2021		666.00 559.38 619.30 395.01
			Total for Check Number 12022:	0.00	2,239.69
12023	10762 30484381	MARCO COPIER LEASE 3252 CI	11/30/2021		456.28
			Total for Check Number 12023:	0.00	456.28
12024	11839 INV9366263	MARCO TECHNOLOGIES LLC COPIER LEASE 5052CI	11/30/2021		214.69
			Total for Check Number 12024:	0.00	214.69
12025	10673 34902-0 34924-0 35584-0 35608-0	MCCARTNEYS INC PAPER/MARKER/BOARD/CLIP/WALLET/WI CLIP, BIND BOX FILE HIGHLIGHTER/NOTE PADS	11/30/2021		385.68 7.60 50.46 17.10
			Total for Check Number 12025:	0.00	460.84
12026	10203 160135 160763	MCCLATCHY COMPANY LLC BOS AD FOR 10/25 TREE COMMISSION AD FOR 10/26	11/30/2021		112.60 53.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	162454	ZHB AD FOR 11/2-11/9			236.80
	181549	BOS AD FOR 12/2			150.40
			Total for Check Number 12026:	0.00	553.00
12027	11807	MODEL UNIFORMS	11/30/2021		
	1564028	PW UNIF CLN 11/18			100.98
	1566201	PW UNIF CLN 11/25			101.27
			Total for Check Number 12027:	0.00	202.25
12028	11332	NTM ENGINEERING INC	11/30/2021		
	11701	ES-1117			312.00
	11701	ES-422			1,136.75
	11701	ES-426			82.75
	11701	ES-341			165.50
	11701	ES-382			413.75
			Total for Check Number 12028:	0.00	2,110.75
12029	10774	OLD MAIN FRAME SHOP GALLERY	11/30/2021		
	45697	FERGUSON MAP			629.83
			Total for Check Number 12029:	0.00	629.83
12030	11378	P & A GROUP	11/30/2021		
	F73000443775	ADM FEE NOV 21			81.00
	F73000444977	ADM FEE NOV 21			103.50
			Total for Check Number 12030:	0.00	184.50
12031	10785	PA CHIEFS OF POLICE ASSOCIATION	11/30/2021		
	101321	POLICE TEST			931.50
			Total for Check Number 12031:	0.00	931.50
12032	10800	PA POLICE ACCREDITATION COALITION	11/30/2021		
	092621	PPAC 3 YEAR MEMBERSHIP			235.00
			Total for Check Number 12032:	0.00	235.00
12033	11523	PITNEY BOWES INC	11/30/2021		
	1019443066	INK REPLACEMENT KIT			19.54
			Total for Check Number 12033:	0.00	19.54
12034	10927	REDLINE SPEED SHINE	11/30/2021		
	3175	FLEET MEMBERSHIP			280.33
			Total for Check Number 12034:	0.00	280.33
12035	11997	RYAN SCANLAN	11/30/2021		
	112921	TOLL			11.80
			Total for Check Number 12035:	0.00	11.80
12036	10997	SIGNAL CONTROL PRODUCTS INC	11/30/2021		
	20211882	WEST COLLEGE & BLUE COURSE INSURA			2,600.00
			Total for Check Number 12036:	0.00	2,600.00
12037	11614	SNAP ON INDUSTRIAL	11/30/2021		
	ARV/50204126	SKT			5.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	ARV/50470788	CUTTER/STRIKING PRYBAR/TORX SKT			246.34
	ARV/50492653	RAT STR SD SET			250.33
			Total for Check Number 12037:	0.00	501.87
12038	11017 1456118	SOSMETAL PRODUCTS INC MASKS/SAFETY GLASSES/WIRE TIES/WAS	11/30/2021		396.76
			Total for Check Number 12038:	0.00	396.76
12039	11621 792478	ST MARYS INSURANCE AGENCY INC RENEWAL TREASURY BOND PRIBULKA EI	11/30/2021		625.00
			Total for Check Number 12039:	0.00	625.00
12040	11037 142387 142764	STATE COLLEGE FORD LINCOLN INC BOLTS GASKET	11/30/2021		6.00 18.30
			Total for Check Number 12040:	0.00	24.30
12041	11055 1512809	STONER INC CARWASH/CLEANER/TIRE SHINE	11/30/2021		187.98
			Total for Check Number 12041:	0.00	187.98
12042	11058 111521	STOVER MCGLAUGHLIN APPEAR FOR ZONING HEARING OCT 26TH	11/30/2021		1,224.00
			Total for Check Number 12042:	0.00	1,224.00
12043	11996 112921 112921	LOGAN STRUBLE BOOTS COVID TESTS	11/30/2021		175.00 50.86
			Total for Check Number 12043:	0.00	225.86
12044	11136 6190075 6190076 6190426	U S MUNICIPAL SUPPLY INC SIGNS SIGNS SIGNS	11/30/2021		1,275.00 170.60 610.76
			Total for Check Number 12044:	0.00	2,056.36
12045	11163 2021042	VICTORIAN SIGNS FIX FERGUSON TOWNSHIP WELCOME SIG	11/30/2021		2,785.00
			Total for Check Number 12045:	0.00	2,785.00
12046	11165 CSID	VIGILANT SECURITY BLDG 6 COVER 12/1-2/28/22	11/30/2021		152.25
			Total for Check Number 12046:	0.00	152.25
12047	11692 112321 120721	BRIAN D. WAKEFIELD MEAL ALLOWANCE WAKEFIELD DETECTIVE CLOTHING ALLOWANCE WAK	11/30/2021		10.99 743.05
			Total for Check Number 12047:	0.00	754.04
12048	11192 0840-NOV21 0873-NOV21	WEST PENN POWER WHITEHALL RD/RESEARCH DRIVE WHITEHALL RD/W COLLEGE	11/30/2021 01.433.036 01.433.036		34.89 95.97

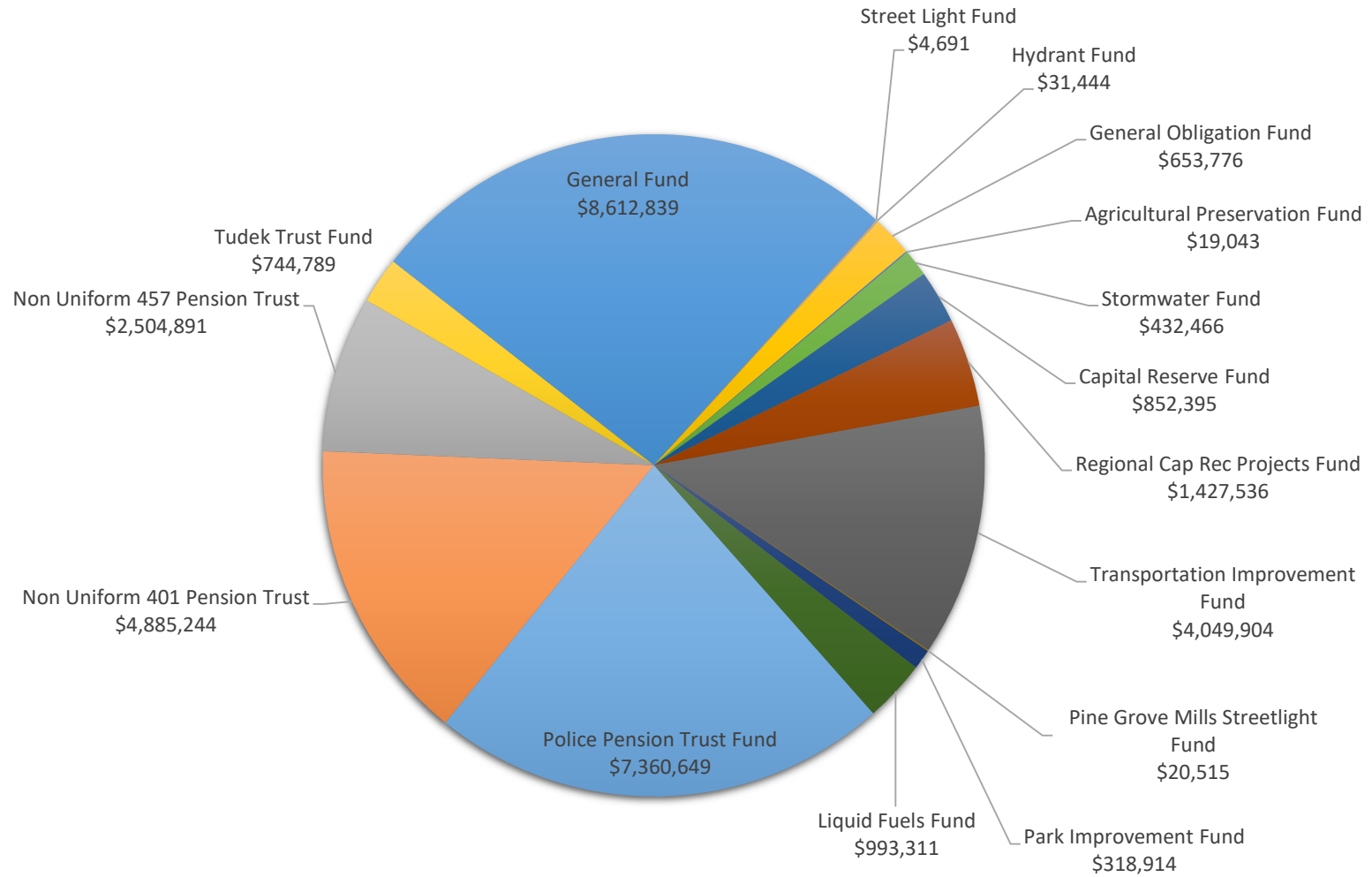
Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	1054-NOV21	W COLLEGE AVE	01.433.036		61.06
	1966-NOV21	225 SCIENCE PARK RD	01.433.036		45.38
	2449-NOV21	WESTERLY PKWY BLUE CR	01.433.036		36.12
	2510-NOV21	W CHERRY LN MARTIN ST	01.433.036		57.97
	2691-NOV21	SCIENCE PARK ROAD	01.433.036		43.63
	2711-NOV21	SCIENCE PARK ROAD	01.433.036		54.91
	3377-NOV21	BRISTOL AVE	01.433.036		29.68
	5727-NOV21	OFFICE COMPLEX	01.409.036		1,097.75
	5843-NOV21	1301 W COLLEGE AVE	01.433.036		50.19
	6113-NOV21	GARAGE/MAINT BLDG	01.409.036		271.51
	6150-NOV21	OLD GATESBURG ROAD	01.433.036		83.19
	6438-NOV21	1209 N ATHERTON ST	01.433.036		33.91
	6651-NOV21	BIKE TUNNEL	01.433.036		125.73
	6725-NOV21	BLDG #3	01.409.036		151.58
	6735-NOV21	N HILLS DR	01.433.036		33.29
	7595-NOV21	1282 N ATHERTON ST	01.433.036		69.32
	7920-NOV21	N ATHERTON ST	01.433.036		30.57
	8100-NOV21	2100 W COLLEGE AVE	01.433.036		44.51
	8136-NOV21	BLUE COURSE DR & HAVENSHIRE DR	01.433.036		36.81
	8506-NOV21	BLUE COURSE DRIVE	01.433.036		72.34
	9110-NOV18	W COLLEGE AVE	01.433.036		41.91
	9608-NOV21	3147 RESEARCH DRIVE	01.433.036		1,857.51
	9975-NOV21	AARON DR MARTIN ST	01.433.036		36.10
			Total for Check Number 12048:	0.00	4,495.83
12049	11199 1110238-01	WILLIAMS BROTHERS FLAT WASHER/HEX/NUT	11/30/2021		9.90
			Total for Check Number 12049:	0.00	9.90
12050	11262 9766	X-PERT COMMUNICATIONS SERV CALL-INFINIAS SERVER NOT REPOR	11/30/2021		300.00
			Total for Check Number 12050:	0.00	300.00
20200934	11907 4988	GREENSTAR LANDSCAPING, LLC TUDEK PARK PLAYGROUND MULCH DELI	11/15/2021		440.00
			Total for Check Number 20200934:	0.00	440.00
20200935	11139 2126446	UNIVERSITY AREA JOINT AUTHORITY 425 PARK CREST LANE	11/15/2021		104.00
			Total for Check Number 20200935:	0.00	104.00
20200936	11192 6563-NOV21	WEST PENN POWER 425 PARK CREST LANE	11/30/2021 93.454.249		7.74
			Total for Check Number 20200936:	0.00	7.74
			Report Total (178 checks):	130,075.23	1,039,627.38



MONTHLY TREASURERS REPORT

OCTOBER 2021

CASH BALANCES BY FUND - OCTOBER 31, 2021



Ferguson Township Treasurer's Report

October 31, 2021

Statement of Cash Balances

General Fund

Checking

Jersey Shore State Bank Operating Checking (3245)	4,516,663.41
Jersey Shore State Bank Investment Checking (5531)	2,325,926.60
JSSB Flex Plan Checking (8757)	73,709.20
Ameriserv Money Market 2602	263,982.32
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	268,156.08
PLGIT General Fund Classs (3017)	361,271.36
PLGIT General Fund Prime (3017)	803,130.16

TOTAL GENERAL FUND

8,612,839.13

Other Funds

Fund 02 Street Lights

JSSB Checking (4836)	4,690.54
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Fund 03 Fire Hydrant

JSSB Checking (4844)	31,444.27
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Fund 16 General Obligation

JSSB Checking (4852)	653,775.75
JSSB 2019 Bond Checking	0.43

Fund 19 Agricultural Preservation

JSSB Checking (4879)	19,042.62
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Fund 20 Stormwater Fund

JSSB Checking (1711)	432,465.78
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Fund 30 Capital Reserve

Paypal Account	26,573.38
JSSB Checking (Employee Wellness Sinking Fund)(4909)	15,675.45
JSSB Capital Reserve Checking (3555)	18,975.67
JSSB Checking (PW Equipment Sinking Fund)(4895)	506,470.54
JSSB Checking (Bldg Equipment Sinking Fund)(4887)	284,699.97

Fund 31 Regional Capital Recreation Projects

JSSB Checking (3547)	895,398.08
Ameriserv Money Market 2818	263,982.32
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	268,156.08

Fund 32 Transportation Improvement

JSSB Checking (3539)	2,194,924.65
PLGIT Checking (Class & Plus)(3261)	315,527.66
PLGIT Checking (Prime)(3261)	1,007,313.60
Ameriserv Money Market 2693	263,982.32
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	268,156.08

Fund 33 Pine Grove Mills Street Lights

JSSB Checking (4917)	20,514.71
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Fund 34 Park Improvement

Ferguson Township Treasurer's Report

October 31, 2021

Statement of Cash Balances

JSSB Checking (4925)	318,914.09
<u>Fund 35 Liquid Fuels</u>	
JSSB Checking (4933)	355,358.72
PLGIT Checking (Class) (3020)	236,344.69
PLGIT Checking (Prime) (3020)	401,607.43
<u>Fund 93 Tudek Memorial Trust</u>	
JSSB Checking (4976)	10,357.44
FNB Investments (@market)	176,128.20
Centre Foundation Investments	558,303.69
TOTAL OTHER FUNDS	9,548,784.16
TOTAL NON PENSION FUNDS	18,161,623.29
Employer Pension Trust Funds	
<u>Fund 60 Police Pension Trust</u>	
JSSB Checking (4941)	29,054.87
PNC Enterprise Checking (9642)	49,986.31
PNC Investments (@market)(includes accrued interest)	7,281,607.80
<u>Fund 65 Non Uniformed 401a Pension Trust</u>	
JSSB Checking (4968)	44,220.70
VOYA/TASC-RHS (3922) Employee Retirement Health Savings Trust (@market)	108,163.10
MissionSquare-RHS (801695) Employee Retirement Health Savings Trust (@ ma	0.00
Voya-401 (664582) Employee Pension Investment Trust (@ market)	4,732,859.87
MissionSquare-401 (108860) Employer Pension Investment Trust (@ market)	0.00
TOTAL PENSION TRUST FUNDS	12,245,892.65
GRAND TOTAL	30,407,515.94
Employee Pension Trust Funds	
<u>Fund 66 Non Uniformed 457 Pension Trust</u>	
Voya-457 (664581) Employee Pension Investment Trust (@ market)	2,417,322.94
MissionSquare-457 (300747) Employee Pension Investment Trust (@ market)	0.00
IPX-Services IRA () Individual Retirement Accounts (@ market)	84,346.25
MissionSquare-ROTH IRA (706007) Employee Pension Investment Trust (@ mar	3,221.44
TOTAL	2,504,890.63

Bank Reconciliation

Uncleared Checks by Fund

User: eendresen
Printed: 12/23/2021 - 11:24AM
Checks Before: 10/31/2021



Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
01	GENERAL FUND					
9001	08/22/2019	Uncleared	AP	10263	CORMANS MAIL SERVICE	2,873.11
9183	10/15/2019	Uncleared	AP	11593	HOME DEPOT CREDIT SERVICES	288.05
9272	11/15/2019	Uncleared	AP	10035	ALS TECHNOLOGIES INC	1,145.00
9297	11/15/2019	Uncleared	AP	11253	INFRADAPT LLC	3,221.44
9340	11/29/2019	Uncleared	AP	11855	ANDERSON INDUSTRIAL MACHINERY	769.80
9437	12/31/2019	Uncleared	AP	10035	ALS TECHNOLOGIES INC	1,145.00
9562	01/20/2020	Uncleared	AP	11173	WALKER & WALKER EQUIPMENT II LLC	43.19
9725	02/28/2020	Uncleared	AP	11248	CENTRO PRINT SOLUTIONS	100.17
9806	03/15/2020	Uncleared	AP	11797	LANDPRO EQUIPMENT LLC	759.15
9874	03/31/2020	Uncleared	AP	11877	RUSSIAN CHURCH OF CHRIST	78.11
9937	04/30/2020	Uncleared	AP	11537	COMMONWEALTH OF PA	50.00
10091	05/31/2020	Uncleared	AP	11490	RECONYX, INC	970.51
10331	08/14/2020	Uncleared	AP	10244	COMCAST	1,050.00
10444	09/15/2020	Uncleared	AP	10208	CENTRE REGION COUNCIL OF GOVERNMENTS	22.50
10471	09/15/2020	Uncleared	AP	10813	PARK TRAVIS	16.10
10602	10/15/2020	Uncleared	AP	10893	PRINT O STAT INC	1,849.00
10774	12/15/2020	Uncleared	AP	10346	ECOLAWN	90.00
10908	01/15/2021	Uncleared	AP	10846	PENNSYLVANIA MUNICIPAL LEAGUE	2,264.32
10915	01/30/2021	Uncleared	AP	11239	ASAP HYDRAULICS STATE COLLEGE, INC	42.99
10920	01/30/2021	Uncleared	AP	11930	BUDS ELECTRIC	437.01
10974	01/30/2021	Uncleared	AP	10493	THE HITE COMPANY	75.84
11001	02/15/2021	Uncleared	AP	10247	COMMONWEALTH OF PA	35.00
11005	02/15/2021	Uncleared	AP	11445	GIANT FOOD STORES LLC	35.00
11013	02/15/2021	Uncleared	AP	10673	MCCARTNEYS INC	86.16
11034	02/15/2021	Uncleared	AP	11192	WEST PENN POWER	955.52
11098	03/31/2021	Uncleared	AP	10120	BORING COURT REPORTING	225.00
11219	04/30/2021	Uncleared	AP	11336	F.O.P. LODGE #37	205.00
11244	04/30/2021	Uncleared	AP	11139	UNIVERSITY AREA JOINT AUTHORITY	39.76
11321	05/31/2021	Uncleared	AP	11946	HUFFMAN CHELSEA	3,009.60
11358	05/31/2021	Uncleared	AP	11948	TANKNOLOGY INC.	588.50

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
11588	08/31/2021	Uncleared	AP	11751	NITRO SOFTWARE, INC.	749.85
11599	08/31/2021	Uncleared	AP	11132	TW CONSULTING INC	25.00
11622	09/15/2021	Uncleared	AP	11537	COMMONWEALTH OF PA	100.00
11625	09/15/2021	Uncleared	AP	10324	DONS POWER EQUIPMENT	32.78
11697	09/30/2021	Uncleared	AP	11702	BLUE KNOB AUTO	350.00
11711	09/30/2021	Uncleared	AP	10324	DONS POWER EQUIPMENT	140.38
11721	09/30/2021	Uncleared	AP	10673	MCCARTNEYS INC	46.00
11724	09/30/2021	Uncleared	AP	11812	MEDEXPRESS	87.00
11729	09/30/2021	Uncleared	AP	10724	MOUNT NITTANY MEDICAL CENTER	210.00
11748	10/15/2021	Uncleared	AP	11885	CDI	798.19
11749	10/15/2021	Uncleared	AP	11221	CENTRE AREA TRANSPORTATION AUTHORITY	288,008.20
11750	10/15/2021	Uncleared	AP	10201	CENTRE COUNTY UNITED WAY	64.00
11751	10/15/2021	Uncleared	AP	10241	COLONIAL PRESS	160.00
11752	10/15/2021	Uncleared	AP	10243	COLUMBIA GAS OF PA INC	251.85
11753	10/15/2021	Uncleared	AP	10244	COMCAST	1,134.00
11754	10/15/2021	Uncleared	AP	11760	COMCAST	148.72
11755	10/15/2021	Uncleared	AP	10281	CROSS RADIATOR & AIR CONDITIONING SERVICE	85.00
11756	10/15/2021	Uncleared	AP	10346	ECOLAWN	146.00
11757	10/15/2021	Uncleared	AP	10374	FEDERAL EXPRESS	39.07
11758	10/15/2021	Uncleared	AP	11217	FERGUSON TOWNSHIP POLICE ASSOCIATION	2,100.00
11759	10/15/2021	Uncleared	AP	10380	FERGUSON TOWNSHIP SUPERVISORS	74,957.13
11760	10/15/2021	Uncleared	AP	11450	GROVE PRINTING	430.00
11761	10/15/2021	Uncleared	AP	10615	LAUDENSLAGER KEVIN J	94.08
11762	10/15/2021	Uncleared	AP	11704	MADISON NATIONAL LIFE	160.65
11763	10/15/2021	Uncleared	AP	10762	MARCO	22.00
11764	10/15/2021	Uncleared	AP	11984	MARTIN CENTRICE	59.98
11765	10/15/2021	Uncleared	AP	10203	MCCLATCHY COMPANY LLC	227.90
11766	10/15/2021	Uncleared	AP	11495	MILLER KISTLER & CAMPBELL	500.00
11767	10/15/2021	Uncleared	AP	11807	MODEL UNIFORMS	305.90
11768	10/15/2021	Uncleared	AP	11964	SEVEN MOUNTAINS MEDIA, LLC	348.00
11769	10/15/2021	Uncleared	AP	11058	STOVER MCGLAUGHLIN	1,207.00
11770	10/15/2021	Uncleared	AP	11763	SUNBELT RENTALS, INC.	611.62
11771	10/15/2021	Uncleared	AP	11985	TUBBIES SPAS AND PATIO	149.99
11772	10/15/2021	Uncleared	AP	11159	VERIZON WIRELESS	313.32
11773	10/15/2021	Uncleared	AP	11163	VICTORIAN SIGNS	2,785.00
11774	10/15/2021	Uncleared	AP	11192	WEST PENN POWER	30.32
11775	10/15/2021	Uncleared	AP	11205	WOODRINGS FLORAL GARDENS	48.95
11776	10/30/2021	Uncleared	AP	11986	CHARRIERE DONNA	149.99
11777	10/29/2021	Uncleared	AP	10016	AFLAC	118.17
11778	10/29/2021	Uncleared	AP	10046	AMERON CONSTRUCTION	4,591.00
11779	10/29/2021	Uncleared	AP	11649	BABST CALLAND CLEMENTS AND ZOMNIR P.C.	1,596.00

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
11780	10/29/2021	Uncleared	AP	10122	BOROUGH OF STATE COLLEGE	10,282.43
11781	10/29/2021	Uncleared	AP	11885	CDI	692.06
11782	10/29/2021	Uncleared	AP	10177	CENTRAL PA FESTIVAL OF THE ARTS	1,000.00
11783	10/29/2021	Uncleared	AP	10197	CENTRE COUNTY RECYCLING & REFUSE AUTHORITY	96.00
11784	10/29/2021	Uncleared	AP	10231	CLEARFIELD WHOLESALE PAPER COMPANY INC	515.74
11785	10/29/2021	Uncleared	AP	10238	COHEN LAW GROUP	3,116.67
11786	10/29/2021	Uncleared	AP	10380	FERGUSON TOWNSHIP SUPERVISORS	1,340.00
11787	10/29/2021	Uncleared	AP	10409	FRED CARSON DISPOSAL INC.	501.04
11788	10/29/2021	Uncleared	AP	10418	GALETON	375.69
11789	10/29/2021	Uncleared	AP	11635	GREAT AMERICA FINANCIAL SERVICES	26.00
11790	10/29/2021	Uncleared	AP	11704	MADISON NATIONAL LIFE	2,186.89
11791	10/29/2021	Uncleared	AP	10762	MARCO	52.50
11792	10/29/2021	Uncleared	AP	10674	MCCORMICK TAYLOR INC	990.00
11793	10/29/2021	Uncleared	AP	10692	MIDSTATE TOOL & SUPPLY INC	80.21
11794	10/29/2021	Uncleared	AP	10701	MILLER WELDING SERVICE	259.70
11795	10/29/2021	Uncleared	AP	11807	MODEL UNIFORMS	104.95
11796	10/29/2021	Uncleared	AP	10753	NITTANY LEATHERNECKS	30.00
11797	10/29/2021	Uncleared	AP	10955	ROTHROCKS LOCKSMITH	121.32
11798	10/29/2021	Uncleared	AP	11614	SNAP ON INDUSTRIAL	11.49
11799	10/29/2021	Uncleared	AP	11665	TERMINAL SUPPLY COMPANY	428.08
11800	10/29/2021	Uncleared	AP	10481	THE HARTMAN GROUP	3,253.00
11801	10/29/2021	Uncleared	AP	11192	WEST PENN POWER	2,701.07
Fund 01 Total:						434,018.71
02	STREET LIGHT FUND					
143	02/15/2021	Uncleared	AP	11192	WEST PENN POWER	21.71
155	10/29/2021	Uncleared	AP	11192	WEST PENN POWER	1,293.85
Fund 02 Total:						1,315.56
20	STORMWATER FUND					
17	08/31/2021	Uncleared	AP	11499	CHECKS VOIDED	0.01
Fund 20 Total:						0.01
30	CAPITAL RESERVE FUND					
806	12/15/2020	Uncleared	AP	10755	THE HON COMPANY	18,730.00
895	09/15/2021	Uncleared	AP	11332	NTM ENGINEERING INC	119.50
898	10/15/2021	Uncleared	AP	10031	ALLIED MECHANICAL & ELECTRICAL	104,578.84
899	10/29/2021	Uncleared	AP	10122	BOROUGH OF STATE COLLEGE	8,844.06
900	10/29/2021	Uncleared	AP	11987	HOPSTICK LLC	3,250.00
901	10/29/2021	Uncleared	AP	11939	MARTIN TRUCK BODIES INC	7,275.00

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
902	10/29/2021	Uncleared	AP	11989	TRAISR, LLC	637.50
Fund 30Total:						143,434.90
32	TRANSPORT IMPROVEMENT FUND					
2017106	10/15/2021	Uncleared	AP	11892	JACOBS ENGINEERING GROUP INC	4,755.17
2017107	10/29/2021	Uncleared	AP	10674	MCCORMICK TAYLOR INC	8,822.50
Fund 32Total:						13,577.67
34	PARK IMPROVEMENT FUND					
71	08/13/2021	Uncleared	AP	10190	CENTRE COUNTY CONSERVATION DIS	775.00
74	08/31/2021	Uncleared	AP	11372	CENTRE COUNTY CLEAN WATER FUND	500.00
80	10/29/2021	Uncleared	AP	10507	HRG INC	2,982.00
81	10/31/2021	Uncleared	AP	10786	PA CLEAN WATER FUND	500.00
Fund 34Total:						4,757.00
35	LIQUID FUELS FUND					
424	10/29/2021	Uncleared	AP	10046	AMERON CONSTRUCTION	548.70
425	10/29/2021	Uncleared	AP	11988	WILLIAMS & WILLMAN LINE PAINTING, INC.	640.00
Fund 35Total:						1,188.70
93	TUDEK PARK TRUST FUND					
20200914	02/15/2021	Uncleared	AP	11192	WEST PENN POWER	81.75
20200932	10/29/2021	Uncleared	AP	11907	GREENSTAR LANDSCAPING, LLC	440.00
20200933	10/29/2021	Uncleared	AP	11192	WEST PENN POWER	21.90
Fund 93Total:						543.65
Grand Total:						598,836.20

M and B Services LLC

15303 Route 322
 Clarion, PA 16214

Invoice

Date	Invoice #
12/1/2021	4430

Bill To
Ferguson Township 3147 Research Drive State College, PA 16801

P.O. No.	Terms	Project
2021-C23		

Item	Description	Qty	Rate	Amount
	FINAL BILLING			
0608-0001	Mobilization	0.6345	5,753.88495	3,650.84
0203-0004	Class 1B Excavation	4.15	148.1494	614.82
0676-0001	Concrete Cement Sidewalk	16	104.77	1,676.32
0901-0001	Maintenance and Protection of Traffic	0.8091	2,619.63911	2,119.55
0910-4116	AWG 8 Underground Cable, Copper, 1 Conductor.	525	1.16	609.00
0936-0200	Structure Mounted Flat Sheet Aluminum Signs	8	77.23	617.84
9951-2135	Traff Signal Supp, 35' Mast Arm with 12'	1	27,390.00	27,390.00
0954-0012	2 Inch Conduit	12	6.63	79.56
0954-0013	3" Conduit	12	8.35	100.20
0954-0152	Trench & Backfill Type II	6	86.77	520.62
0954-0203	Signal Cable, 14 AWG, 7 Conductor	175	2.25	393.75
0955-3208	Vehicular Signal Head, Three 12" Sections	2	884.06	1,768.12
9000-0001	Relocate Existing Stop Bar Radar Detector	1	2,682.70	2,682.70
9000-0002	Relocate Existing Luminaire, Arm Mount	1	309.67	309.67

			Total	\$42,532.99
			Payments/Credits	\$0.00
			Balance Due	\$42,532.99

Okay to pay
 Contract 2021-C23
 Insurance Claim,
 Final Payment

M and B Services LLC

15303 Route 322
Clarion, PA 16214

Invoice

Date	Invoice #
12/15/2021	4444

Bill To
Ferguson Township 3147 Research Drive State College, PA 16801

P.O. No.	Terms	Project
2021-C14		

Item	Description	Qty	Rate	Amount
	FINAL BILLING			
9999-0001	Change Order 1 Signal Cabinet Replacement	0.6	9,610.00	5,766.00

			Total	\$5,766.00
			Payments/Credits	\$0.00
			Balance Due	\$5,766.00

Okay to pay.
Contract 2021-C14
32-439-610
PO 0796 - final payment

§ 16-107

Centre Region Parks and Recreation Department.

[Ord. 873, 11/20/2006, § 7]

1. In order to provide for equitable use of park facilities, preserve park areas, and facilities, and protect the safety of users of the parks and their facilities, the Director of the Centre Region Parks and Recreation Department shall have the following authority, the enumeration of which shall not restrict the general authority and control of the Director over parks:

- A. To Fix Time. To fix times when the parks or parts thereof shall be open to public use.
- B. To Restrict Use. To designate parks and parts thereof as restricted to the use of certain portions of the public at certain times as the Director sees fit not to adversely limit allowances as provided in the Code of Ordinances.
- C. To Issue Permits. Under uniform conditions to be prescribed by the Director, to issue permits for regulated uses as hereinbefore enumerated.
- D. To Fix, Charge and Collect Fees. To fix, charge and collect such fees and deposits for the use of park areas or facilities or privileges as the Director deems advisable to help defray the expense of the parks and their facilities.

§ 22-202 **Definitions.**

[Ord. No. 1050, 11/18/2019]

LAND DEVELOPMENT

Any of the following activities: 1) the improvement of one lot or two or more contiguous lots, tracts or parcels of land for any purpose involving: i) a group of two or more residential or nonresidential buildings, whether proposed initially or cumulatively, or a single nonresidential building on a lot or lots regardless of the number of occupants or tenure; or ii) the division or allocation of land or space, whether initially or cumulatively, between or among two or more existing or prospective occupants by means of, or for the purpose of, streets, common areas, leaseholds, condominiums, building groups or other features; 2) a subdivision of land; or 3) development in accordance with § 503(1.1) of the Municipalities Planning Code, as amended.

1. Land Development, Major—A land development which does not qualify or classify as a minor land development;

2. Land Development, Minor—A development or a parcel of land which contains:

- A. Not more than three detached single-family residential structures, whether developed initially or cumulatively on a single lot, as permitted by the Township’s Zoning Ordinance. Proposed single-family residential structures that require a land development plan shall be reviewed by Township Staff and included on the consent agenda for the Board of Supervisors to approve or deny the plan.

- a. The following sections are not applicable to Minor Land Development Plans for single-family residential structures:

- i. §22-401.1.C.1.g, and

- ii. §22-401.1.C.1.h.

- B. The construction or alteration of a nonresidential building with a footprint of not more than 1,000

square feet, whether initially or cumulatively; provided that the construction or alteration does not result in the following:

- (1). Installation of new vehicular access to or from a public right-of way;
- (2). Activities that would require the submission of a stormwater management site plan;
- (3). Development within a floodplain or Nolin Soils;
- (4). Changes to utility services including new service laterals to increase capacity or provide fire protection;
- (5). Vertical expansions of more than two stories above existing structures; and
- (6). A requirement of additional parking.

C. Conversion of an accessory structure to a residential unit.

D. The sole construction of a parking lot, as defined in this chapter.

SUBDIVISION

The division or redivision of a lot, tract or parcel of land by any means into two or more lots, tracts, parcels or other divisions of land, including changes in existing lot lines for the purpose, whether immediate or future, of lease, partition by the court for distribution to heirs or devisees, transfer of ownership or building or lot development; provided, however, that the subdivision by lease of land for agricultural purposes into parcels of more than 10 acres, not involving any new street or easement of access or any residential dwelling, shall be exempted.

1. Subdivision, Major—Any subdivision which does not qualify or classify as a minor subdivision.
2. Subdivision, Minor—A subdivision of a parcel of land into not more than three lots, including the existing lot of record, where in each lot has direct access to and fronts upon any public street or road and does not require any expenditures for the extension of any street or the extension or creation of any public improvements. This includes:
 - A. Adjustment of lot line between lots where no new lots are created;
 - B. Consolidation of lot lines; and
 - C. Survey corrections of property lines for townhouses and other attached dwellings after construction when in conformance with the previously recorded plan.

PARKING, ON-LOT – The number of parking spaces require by Chapter 22, Section 5C **OFF-STREET PARKING AND LOADING**, to be provided off street for each dwelling unit. These spaces are intended to serve the normal daily parking needs of the dwelling unit occupants.

§ 22-301 **General.**

[Ord. No. 1050, 11/18/2019]

Proposed subdivision and land development plans shall be reviewed by the Township Planning Commission and the Centre County Planning Commission, or its designated agent, and shall be approved or not approved by the Board of Supervisors in accordance with the procedures specified in this chapter. Following the

recommended preapplication conference for sketch plan review, plans may be presented in two stages, preliminary and final, or simultaneously as a preliminary/final plan. If a plan is presented in one stage as a preliminary/final plan, then the plan must meet both the preliminary plan requirements and final plan requirements as if the plan were presented in two stages.

1. Fees for Review.

The Supervisors shall establish, by resolution, a schedule of fees for applications for development, for the Township's review of the materials in connection therewith which are to be provided to the Township under the provisions of this chapter including, but not limited to, the payment of fees charged by the Township's professional consultants for their review. Such fee schedule shall be reproduced and made available upon request at the Township Building. The resolution providing for the various fees shall be periodically reviewed and amended, when necessary, by resolution of the Supervisors. Any approval for the issuance of any permits under this chapter shall be contingent upon payment of the proper fees as established by the Township's Fee Schedule.

A. Disputed Review Fees. In the event the applicant disputes the amount of any such review fees, the applicant shall, within 10 days of the billing date, notify the Township that such fees are disputed, in which case the Township shall not delay or disapprove a subdivision or land development application due to the applicant's request over disputed fees.

B. Review Fee Dispute Resolution. In the event that the Township and the applicant cannot agree on the amount of review fees which are reasonable and necessary, then the applicant and the Township shall follow the procedure for dispute resolution set forth in the Municipalities Planning Code (MPC) §510(g), 53 P.s. §10510(g).

§ 22-303 Review of Preliminary Plan. [Ord. No. 1050, 11/18/2019]

1. All applications for approval of subdivision and land development plans shall commence with the official submission of a plan and all required supplementary data to the Township Department of Planning and Zoning. All applications for preliminary review of a plan shall be acted upon by the Township within such time limits as established by the Pennsylvania Municipalities Planning Code. At any time during the review process the applicant may substitute an amended plan for that originally submitted solely for the purpose of correcting the original plan to the extent necessary to meet the requirements of this chapter. In the event that the applicant submits an amended plan to the Township, the owner or agent of the subject lot(s) must provide the Township with a written ninety-day time extension in a form to be supplied by the Township to review the plan. The 90 days will be measured from the date the revised plan is submitted to the Township. See § **22-303**, Subsection 6D.
2. A plan shall be deemed to have been submitted for preliminary review when the applicant has furnished to the Township Department of Planning and Zoning the following documents:
 - A. One copy of a completed application for subdivision or land development, plus payment of all application and escrow fees.

B. Seven black (or blue) on white full-size prints, one eleven-inch-by-seventeen-inch copies and one digital copy of the plan which shall fully comply with the provisions of this chapter.

C. One digital copy of all submitted documents.

§22-303.6.C.(1) Review of Preliminary Plan.

C. Authority. The Board of Supervisors shall act on all preliminary applications.

- (1) Decision Deadline. Not later than 90 days after the official filing date, the Board of Supervisors shall render a decision on the preliminary application. All decisions shall be made at a public meeting.
- (2) Extension of Deadline. The applicant may agree in writing to an extension of time or change in the prescribed manner of presentation of communication of the decision.
- (3) Actions. The Board of Supervisors shall take on of the following actions:
 - a. Approve the preliminary application.
 - b. Approve the preliminary application with conditions.
 - c. Disapprove the preliminary application on the basis that it does not comply with specific standards and regulations set forth in this Code.
- (4) General Standards for Review of Preliminary Applications. The Board of Supervisors shall approve the preliminary application if the preliminary application complies with the standards and regulations set forth in this chapter.
- (5) Notification of Decision. The decision of the Board of Supervisors shall be in writing and shall be communicated to the applicant personally or mailed to the last-known address not later than 15 days following the decision. If the decision is disapproval, the written notification shall specify all defects in the application and shall cite with section numbers the provisions of this chapter or the Code that have not been satisfied.
- (6) Effect of Approval. If the plan receives preliminary approval by the Board of Supervisors, the action of the Board of Supervisors shall be noted, together with the date of action and signature of the Chairman, Secretary and Township Engineer, on two copies of the plan. One copy of the plan shall be given to the applicant, while the other copy shall be retained in the Township files. The preliminary plan shall be entitled to the protections afforded by §508(4) of the MPC, 53 P.S. §10508(4).

§ 22-304 **Review of Final Plan.**

[Ord. No. 1050, 11/18/2019]

1. A plan shall be officially submitted to the Township Department of Planning and Zoning for final Township review after all improvements, as defined by this chapter, indicated on the plan receiving preliminary approval have been installed or, in lieu of the completion of the improvements, after deposit with the Township of a corporate bond or other security acceptable to the Board of Supervisors in accordance with this chapter. All plans which have received preliminary approval shall be entitled to final approval in accordance with the terms of the approved preliminary

application for a period of five years from the date of the preliminary approval.

A. A plan shall be deemed to have been submitted for final review when the applicant has furnished to the Township Department of Planning and Zoning the following documents:

- (1) Seven black (or blue) on white full-size prints, one eleven-inch-seventeen-inch copies and one digital copy of the plan which shall fully comply with the provisions of this chapter.
- (2) Payment of all application and escrow fees.

**§ 22-306 Minor Subdivision, Minor Alteration Plan, and Minor Land Development Plan.
[Ord. No. 1050, 11/18/2019]**

1. Minor Subdivision. Applicants are required to apply for and receive a minor subdivision approval from the Township in accordance with the following criteria:

A. Recommendations and Approvals.

- (1) A minor subdivision plan shall meet both the preliminary plan requirements and final plan requirements as if the plan were presented in two stages.
- (2) Application requirements as shown on the Subdivision and/or Land Development Requirements Table shall be submitted for all minor subdivisions.
- (3) The Township staff shall review and forward an application to the Planning Commission regarding minor subdivision. Township staff comment resulting from said review shall accompany the application forwarded.
- (4) The Planning Commission shall recommend application approval, approval subject to conditions, or denial to the Township Board of Supervisors regarding minor subdivision.
- (5) The Township Board of Supervisors shall be responsible for approving or denying minor land developments.

B. Conferences. A preapplication conference is highly recommended with the Township prior to the submission of a final application.

C. Applicants are required to provide an escrow fee for plan review and legal opinion of the Township Solicitor.

2. Minor Alteration Plan.

A. Minor alterations to a previously issued zoning permit may be made by the applicant submitting a revised application and land development plan, if applicable, to the Zoning Administrator for approval.

B. An alteration to a zoning permit and land development plan, if applicable, shall be considered minor if:

- (1) The building coverage will be increased or decreased by no more than 10%.
- (2) The impervious coverage will be increased by no more than 10%.
- (3) The change in use will not increase the parking requirements.
- (4) The stormwater management controls will not be changed.
- (5) Any motor vehicle access to the property will not be added, deleted, or relocated by more than 50% of its width.
- (6) The location for the construction of proposed structures from an approved plan will not be changed by more than 10% of the ground floor area.
- (7) All landscaping alterations are permitted if in compliance with §22-515. Landscaping.

D. An applicant/landowner shall be permitted to file more than one minor alteration plan to a previously issued zoning permit or land development plan based on the following subsections of § 22-306.2.B. (3), and (7).

3. Minor Land Development Plan

A. A Minor Land Development Plan may be permitted where it can be demonstrated that the initial or cumulative impact of the activity or improvement will not result in the need for plan approvals typically associated with a land development plan approval process. Applicants undertaking a Minor Land Development Plan as defined in §22-202. Definitions, may submit a preliminary/final plan in one stage following a pre-application conference with Township staff, as per §22-302 and in accordance with the following requirements.

- (1) A minor land development plan shall meet both the preliminary plan requirements and final plan requirements as if the plan were presented in two stages.
- (2) Application requirements as shown on the Subdivision and/or Land Development Requirements Table shall be submitted for all minor land developments.
- (3) Township staff shall review and forward an application to the Planning Commission regarding minor land developments. Township staff comment resulting from said review shall accompany the application forwarded.
- (4) Proposed single-family residential structures that require a minor land development plan shall be reviewed by Township staff and included on the consent agenda of the Board of Supervisors to approve or deny the plan.

a. The following sections are not applicable to minor land development plans for single-family residential structures:

i. §22-401.1.C.1.g., and

ii. §22-401.1.C.1.h.

(4) Planning Commission shall recommend application approval, approval subject to conditions, or denial to the Township Board of Supervisors regarding the minor land development.

(5) The Township Board of Supervisors shall be responsible for approving or denying minor land developments.

(6) Applicants are required to provide an escrow fee for plan review and legal opinion of the Township Solicitor.

§ 22-401 Preliminary Plan Contents and Review.
[Ord. No. 1050, 11/18/2019]

1. All plans submitted for preliminary review shall be drawn to a scale of one inch equals 50 feet or larger (one inch equals 50 feet) and contain the following information:

A. Requirements for Subdivision and Land Development Plans.

(1) General Data.

(a) Graphic scale.

(b) Day, month, year plan prepared and revised.

(c) Names of abutting property owners and their deed book and page numbers.

(d) Key map, at a scale of one inch equals 400 feet, showing streets, roads, buildings and motor vehicle access within 1000 feet from the exterior boundary of the lot.

(e) The name of the proposed development, the identification by Centre County Tax Map Parcel Number and the name and address of the legal owner of the property (and equitable owner, if any), proof of ownership and the individual or firm preparing the site plan. To the extent that the owner is not an individual or a group of individuals, but rather is an entity, the entity shall be required to disclose the name of all individuals possessing an ownership interest in the entity. The aforesaid disclosure requirement shall not apply to publicly traded corporations nor to entities owned by more than 10 individuals.

(f) North point (specified as "true" or "magnetic").

- (g) Total size of the property, and each lot and/or area(s) to be leased.
- (h) The proposed use of the property.
- (i) Location of the existing and proposed front, side and rear yard setback area(s) as required by the applicable zoning district.
- (j) A stormwater management site plan as required by Chapter 26, Stormwater Management, of the Code of Ferguson Township.
- (k) Soil erosion and sedimentation control plan in accordance with 25 Pa. Code § 102, Erosion Control.
- (l) A statement of general utility information and information required by Act 172 of 1986, 73 P.S. § 176 et seq., as amended.

§22-506.1. Water Supply

1. All water supply systems shall meet applicable state and/or local water authority/company standards.
 - A. All lots located within the designated water service area of the current Centre Region Sewage Facilities Plan, as revised, shall connect to public water authority/company mains when such is feasible and/or permitted by the appropriate water authority/company. All water mains and laterals shall meet the design and installation specifications of said water authority/company.
 - B. Fire hydrants shall be provided in accordance with this section for the protection of buildings or portions of buildings. Fire hydrants shall be provided along required fire apparatus access roads and adjacent to public streets along the route of travel for fire apparatus.
 - C. Existing fire hydrants on public streets may be considered available. Existing fire hydrants on adjacent private properties shall not be considered available.
 - D. One-and two- family dwellings.
 1. Minimum fire flow.
 - a. Lots with front, side, and rear yard setback requirements of 15 feet or greater and building separations of 30 feet or greater shall be 750 gallons per minute.
 - b. Lots with front, side, and rear yard setback requirements of less than 15 feet or building separations of less than 30 feet shall be 1,000 gallons per minute.
 2. Fire hydrant spacing.
 - a. Spacing between fire hydrants shall not exceed 600 feet in developments of one- and two-family dwellings as measured from the center line of the fire apparatus access roads.

b. One- and two-family dwellings may install a National Fire Protection Association (NFPA) 13D Residential Sprinkler System in lieu of being located within 600 feet of a fire hydrant.

E. All other types of developments.

1. Minimum fire flow.

a. Requirements for developments of other than one- and two-family dwellings shall be determined by using the Needed Fire Flow Method described in the Fire Suppression Rating Schedule published by the Insurance Services Office, Inc. (ISO).

2. Fire hydrant spacing.

a. Spacing between fire hydrants in all other types of developments shall not exceed 400 feet as measured from the center line of the fire apparatus access roads.



H. If the needed fire flow is not provided in developments served by a community water system, all dwellings and occupied structures shall be provided with an approved automatic fire sprinkler system installed in accordance with the applicable NFPA standard.

(1) Exception. The Fire Chief is authorized to accept a deficiency of up to 10% of the required fire flow where existing fire hydrants provide all or a portion of the required fire flow. (Written notice of the deficiency and approval shall be noted on the plan.)

(2) Exception. Subdivisions and land developments located outside of the regional growth boundary and served by a community water system may utilize water storage systems, as described in § 506, Subsection 2A, to meet the water supply requirements.

§ 22-5A12 Articulation of Facades [Ord. No 1050, 11/18, 2029]

~~1.E. Where buildings of 55 feet or higher are proposed, in addition to articulating their ground floor, articulation of their uppermost floors must occur as well.~~

§ 22-5C01.C **General Regulations.**
[Ord. No. 1050, 11/18/2019]

C. Parking Lots. For the purposes of this chapter, parking lots are defined as facilities providing off-street parking space for five or more motor vehicles. All parking lots shall meet the design and maintenance standards specified below. All applications for a zoning permit to use land, in whole or in part, as a parking lot as herein defined shall be accompanied by a minor land development plan as stipulated in this chapter.

§ 22-5C02 **Bicycle Parking Regulations.**
[Ord. No. 1050, 11/18/2019]

1. Short-term and long-term bicycle parking spaces shall be required for all new development and major renovations.

A. Bicycle Parking Spaces Required.

(1) **Required Number of Bicycle Parking Spaces.** All new development and major renovations shall provide at least the number of short-term and long-term bicycle parking spaces identified in the table in this subsection; however, the number shall not fall below a minimum of two short-term and two long-term bicycle parking spaces, regardless of other provisions herein, except that multifamily dwellings that have individual private garages (or equivalent separate storage space for each unit) are not required to provide any long-term bicycle parking spaces. Where the calculation of total required spaces results in a fractional number, the next highest whole number shall be used. Up to half of the required short-term bicycle parking spaces may be replaced with long-term bicycle parking spaces.

General Use Category	Specific Use	Number of Short-Term Bicycle Parking Spaces Required	Number of Long-Term Bicycle Parking Spaces Required
Residential	Multifamily dwelling; more than 4 units:		
	(a) Without private garage or equivalent separate storage space for each unit:	0.05 spaces per bedroom	0.5 spaces per bedroom
	(b) With individual private garages or equivalent separate storage space for each unit:	0.05 per bedroom	None
Commercial	Office building	1 per each 20,000 square feet of floor area	1 to 1.5 per 10,000 square feet of floor area
	General retail	1 per each 5,000 square feet of floor area	1 per 10,000 to 12,000 square feet of floor area
	Grocery	1 per each 2,000 square feet of floor area	1 per 10,000 to 12,000 square feet of floor area
	Restaurant	1 per each 2,000 square feet of floor area	1 per 10,000 to 12,000 square feet of floor area
	Parking garage	2 spaces	1 per 20 motor vehicle spaces
	Outdoor parking lot	1 per 20 motor vehicle spaces	2 spaces
Civic	Nonassembly cultural (e.g.,	1 per each 8,000 to	1 to 1.5 per each 10 to 20

	library, government buildings)	10,000 square feet of floor area	employees
	Assembly (e.g., places of worship, theaters, stadiums, parks)	Spaces for 2 to 5 percent of maximum expected daily attendance	1 to 1.5 per each 20 employees
	Schools (K through 12)	1 per each 20 students of planned capacity	1 per each 10 to 20 employees and 1 per each 20 students of planned capacity for grades 6 through 12 to
	Colleges and universities	1 per each 10 students of planned capacity	1 per each 10 to 20 employees and 1 per each 10 students of planned capacity or 1 per each 20,000 square feet of floor area, whichever is greater
Industrial	Manufacturing and production, agriculture	2 spaces	1 per 20 employees

§ 22-515 .

[Ord. No. 1049, 11/18/2019]

1. Purpose and Intent. The purpose of this section is to provide landscaping requirements which:
 - A. Enhance and promote the aesthetics of the community through seasonal diversity of plantings.
 - B. Protect the public health, safety, and welfare by:
 - (1) Screening and buffering incompatible land uses.
 - (2) Minimizing noise, air, water, dust, and visual pollution.
 - (3) Preserving property values and the character of neighborhoods.
 - (4) Reducing the heat and glare absorbed and radiated by development.
 - (5) Helping control soil erosion.
 - (6) Increasing traffic safety.
 - (7) Mitigate stormwater runoff on site and improve the water quality through the use of vegetation.
 - C. Increase the variety of plant materials used in landscape plans.
 - D. Improve the aesthetics of the site through seasonal diversity of plantings.

13. Purpose. Buffer yards are intended to aid the Township of Ferguson in protecting the community character of the Township by separating incompatible uses either within the same zoning district and/or between adjacent zoning districts. The purpose of the buffer yard requirements is to alleviate problems which could be encountered by a single standard. The requirements of this section can reasonably accommodate the characteristics of each site and the range of land uses.

A. All buffer yards shall include:

- (1) A required width of 15 feet;
- (2) A minimum of three canopy trees and four understory trees/evergreen trees per every 100 linear feet of distance along a site's perimeter;
- (3) A minimum of six shrubs per every 100 linear feet of distance along a site's perimeter;
 - (i) Areas less than 100 linear feet and/or fractions thereof are to be landscaped with the corresponding ratio by 100 linear feet, rounded up to the nearest whole plant.
- (4) Planting stock to be used as landscape materials for the buffer yard in question are included in the Township's Official Plant List.
- (5) Village District. Within the required three-foot side yard setback, the Board of Supervisors may approve the use of a fence or wall in place of the buffer yard which would satisfy the buffer yard requirements as defined above. When landscaping is being provided to buffer against a different use group than is on the site, the required plant material must be evenly distributed within each 100-foot section of the buffer area. The even distribution of plantings is intended to screen objectionable views. When landscaping is being provided to buffer against the same use group as exists on the site, the required plant material may be grouped or unevenly distributed within each 100-foot section of the buffer area.
- (6) Corridor Overlay District Flexible Buffer Yard. In addition to the requirements of §27-401, including the buffer yard options set forth in illustrations adopted as part of this chapter and codified at the end of this section, any site located within the Corridor Overlay District shall comply with the following landscaped buffer yard requirements:
 - (i.) A minimum ten-foot-wide landscaped strip shall be planted with a minimum of one canopy tree or evergreen tree and 15 shrubs per 35 linear feet of frontage along the parking area (excluding driveway openings) (Figure 1).
 - (ii) A berm/earth mound, the top of which is at least two feet higher than the elevation of the adjacent parking lot pavement. The slope of the berm shall not exceed 25% (4:1) for lawn areas. Berms planted with ground covers and shrubs may be steeper.

However, no slope shall exceed 50% (2:1). Berms shall be graded to appear as naturalistic forms not causing any soil erosion problems and planted with a minimum of one canopy tree or evergreen tree and 15 shrubs per 35 linear feet of frontage along the parking area (excluding driveway openings) (Figure 2).

- (iii) A six-foot-wide landscaped embankment strip and a minimum three feet grade drop from the required yard area into any adjacent parking lot pavement. The resulting embankment shall be planted with a minimum of one canopy tree or evergreen tree and 15 shrubs per 35 linear feet of frontage along the parking area (excluding driveway openings). At least 50% of the required shrubs shall be planted in the top half of the grade drop area (Figure 3).
- (iv) A minimum of a five-foot-wide landscaped strip with a minimum three feet high brick, stone or finished concrete material wall to screen any parking lot. The wall shall be located adjacent to, but entirely outside, the minimum five-foot-wide landscaping strip. The strip shall be planted with a minimum of one canopy tree or evergreen tree and 15 shrubs per 35 linear feet of frontage along the parking area (excluding driveway openings) (Figure 4).
- (v) A minimum twenty-five-foot-wide strip of existing woodlands or tree growth of sufficient trunk diameter or caliper of six inches if preserved between any parking lot or buildings and the corridor street (Figure 5).
- (vi) For display areas consisting of a parking lot that will be used to display products for sale or rent such as cars, trucks, boats and recreational vehicles, the following buffer yard may be used:
 - (a) A landscaped planting strip shall be planted with a minimum of one canopy tree for every 50 feet of frontage along the display parking area. Each tree shall have a landscaped planting bed around its base. In addition, each end of the display area shall include a planting bed/mound which includes one canopy tree and 10 shrubs (Figure 6). As required but this chapter, a certain number of plants shall be planted per 35 linear feet. Within the specified length, the plantings may be staggered and do not have to be planted in a linear fashion.
 - (b) The placement/configuration of mulch shall reflect best practices in horticultural and landscape maintenance standards. Materials must be at a minimum, two inches of mulch and not create a formation indicative of a mulch volcano.

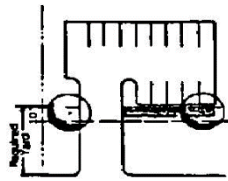


Figure 1

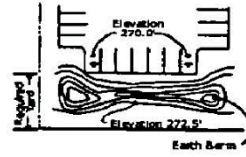


Figure 2

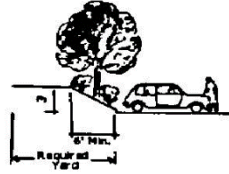


Figure 3

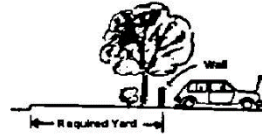


Figure 4

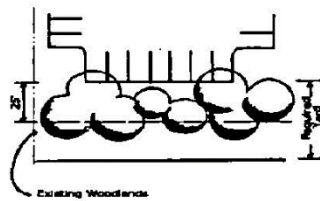


Figure 5

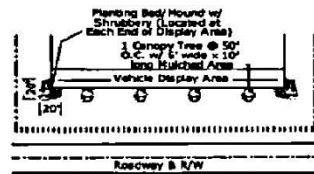


Figure 6

Corridor Overlay District Flexible Buffer Yard

D. Placement of Buffer Yard Width. The landscaped buffer yard area shall be established along the length of, and contiguous to, any lot line or demarcation of land use, such as a leasable area. The width of the area determined from buffer yard of this section shall be measured at right angles to the lot line of the applicant's land development.

§ 27-209.1.I. Yard Requirements.
[Ord. No. 1049, 11/18/2019]

1. No structure shall be placed in the front, side or rear yard setback areas specified for each use, except where specifically permitted below or in other sections of this chapter.
 - I. Where a tract of land zoned Rural Agricultural (RA) is rezoned to a different zoning classification, then a buffer yard of not less than 50 feet in width shall be provided on the rezoned property when that land adjoins land of the Rural Agricultural (RA) Zoning District.
 - (1) This revised buffer shall be applicable to any acreage which currently contains the previously established 200-foot buffer.
 - (a) Planned Residential Developments and Traditional Town Developments shall amend the approved master plan for that development in order to modify the buffer location.

- (2) No structure, including decks, patios or building additions may encroach in this fifty-foot buffer yard other than the placement of an accessory structure/shed of less than 144 square feet, which is permitted to be located within the buffer and as close as three feet from the property line. Swimming pools shall be prohibited from being located within the fifty-foot buffer yard.

J. Where a tract of land zoned Rural Agricultural on the effective date of this Part 2, or thereafter, is changed to a different zoning classification, then a buffer yard of not less than 50 feet in width shall be provided on the property which has been rezoned when the rezoned land adjoins land in the (FG) Forest Gameland Zone.

§ 27-302 Planned Residential Development (PRD) District.
[Ord. No. 1049, 11/18/2019]

6. Perimeter Requirements.

A. If topographical or other barriers do not provide adequate privacy for existing uses adjacent to the planned residential development, the Board of Supervisors may impose the following requirements:

(1) Structures located within 20 feet of the perimeter of a planned residential development must be set back by a distance sufficient to protect the privacy and amenity of adjacent existing uses.

- a. Where tracts of land adjoin land in the Rural Agricultural (RA) Zoning District, then a buffer yard of not less than 50 feet in width shall be provided.

(2) Structures located on the perimeter of the planned residential development must be permanently screened if required by the Board of Supervisors.

B. The above subsections are intended to provide adequate privacy to the proposed structures and uses of the PRD from adjacent incompatible structures or uses.

7. Post Final.

A. In the event that a development plan, or a section thereof, is given final approval and the landowner abandons such plan or the section thereof that has been finally approved, and so notifies the Board of Supervisors, in writing, or, in the event the landowner shall fail to commence and carry out the planned residential development within such five years after final approval has been granted, no development or further development shall take place on the property included in the development plan until after the said property is resubdivided and is reclassified by enactment of an amendment to this chapter in the manner prescribed for such amendments in Article VI of the Pennsylvania Municipalities Planning Code.

B. No changes may be made in the approved final development plan during the construction of the planned residential development plan except upon application to the appropriate agency under the procedure provided below.

- (1) Changes in the landscaping, rearrangement of common open space that does not result in total

amount of open space being increased or decreased, signage, relocating of lighting and rearrangement of bicycle parking may be approved by the Township after authorization by the Planning Commission if required by engineering or other circumstances not foreseen at the time the final development plan was approved.

(2) All other changes in use, any rearrangement of lots, blocks, building tracts, locating, siting and height of buildings, structures and rearrangement of lots to not exceed a 10% reduction of overall dwelling units of the approved final development plan and all other changes must be made by the Board of Supervisors, under the procedures authorized for final plan approval. No amendments may be made to the approved final development plan unless they are shown to be required by changes in conditions that have occurred since the final development plan was approved or by changes in the development policy of the Township. § 27-303 Traditional Town Development (TTD).

[Ord. No. 1049, 11/18/2019]

3. Site Plans.

A. Land Use Standards.

(1) Composition of Uses. A variety of uses are required to be provided within a traditional town development. This variety shall be comprised of a combination of the permitted uses as listed below in the percentages required by the diversity provisions of § 27-303.3.B.:

D. Density and Setbacks.

(1) Standards.

(e) Fence Heights. Fence heights at the front of residential units and along the side to the front facade of the structure shall not exceed 3.5 feet and, for the balance of the lot, shall not exceed six feet. Piers, fence posts and gateways in the front yard may have a maximum height of five feet, and trellises and similar features may have a maximum height of nine feet. Fence height restrictions on corner lots shall be subject to the preservation of adequate clear sight per § 22-502.G.

§ 27-304 Terraced Streetscape (TS) District.

[Ord. No. 1049, 11/18/2019]

2. Use Regulations

C. Lots from .40 Acres, Up to and Including Lots of .99 Acres. The permitted principal uses as set forth in the chapter, subject to the following:

(1) Any structure that will be located on the corner of a lot that is at least 0.40 acres in size and that involves an intersection with West College Avenue must address both frontages (no blank walls) and be a maximum of 45 feet in height. The structure shall be designed in accordance with the applicable provisions of Chapter 22. The facade of buildings on corner lots may be accentuated by towers, corner building entrances or other distinctive elements; however, all structures on such lots shall be designed to architecturally enhance the corner

location and all effort shall be made to ensure that such structure is a signature building within the district.

E. Conditional Uses. All of the following conditional uses shall be permitted only upon a lot, or combined lots, that total one acre or larger upon approval by the Board of Supervisors:

(5) Structured parking as a stand-alone structure subject to the follow criteria:

(f) Maximum height 45 feet. ~~Fifteen feet may be added through the use of incentives as specified in § 27-304, Subsection 3A(2)(c) below.~~

~~(6) Structures (other than parking structures) above 55 feet subject to the follow criteria:~~

~~(a) The structure does not exceed 45 feet in height, including all rooftop appurtenances other than solar panels or rooftop wind energy conversion systems.~~

~~(b) The appearance of any portion of the facade between 30 feet and 45 feet is distinguished from the facade treatment/material of the portion of the structure below 30 feet per the design requirements in Chapter 22.~~

~~(c) Any vertical mixed-use structure that contains more than two floors devoted to residential units must provide full-time, on-site management.~~

~~(d) The application of sufficient incentives from § 27-304, subsection 3B, below to reach a height above the permitted 45 feet.~~

3. Height, Area and Bulk Regulations. The following regulations shall be observed for all permitted principal uses:

A. Maximum Height

(2) Lots of 0.40 acres and up with frontage on an arterial street:

~~(a) By right maximum of 45 feet;~~

~~(c) Maximum height of parking structures is 45 feet, not including any underground parking levels. Additional height of up to 15 feet maybe added specifically to this use if a minimum of 50% of the roof is planted as a green roof or roof garden, or if a wind energy conversion system and/or solar panels are placed on the roof and provide energy for the parking structure and/or adjacent structures.~~

~~———(d) Minimum height of all structures on lots up to and including 0.39 and any lots of this size other than corner lots which are subject to Subsection 2C(1) above: A street wall at least two stories or 30 feet in height (whichever is greater) shall be maintained for a minimum of 65% of the length of the lot frontage through placement of the principal structure or extension of its façade with an appropriate architectural element.~~

B. Building Height Incentives

1. If a proposed development is complying with § 27-716, Workforce Housing, the by right maximum height of 45 feet may be increased to accommodate bonus market rate units, not to exceed 65 feet. [Amended by Ord. No. 1065, 1/4/2021]

~~4. If 15% of the total residential units in a vertical mixed-use building are established and maintained as age-restricted units, an additional 20 feet may be added to the permitted maximum.~~

G. Parking Requirements. Parking regulations shall be in accordance with the provisions of §22-5C01.

~~1. The required parking may be met through the use of on-site, off-site, and remote or structured parking, or any combination thereof.~~

~~2. When an on-site surface parking area is proposed, it shall be located underneath or to the side or rear of the structure(s) it is intended to serve and shall have vehicular access from the side or rear of the lot. On-site parking in the front yard is specifically prohibited.~~

~~3. When surface parking is located to the side of a structure, it must be set back from the sidewalk edges a minimum of 10 feet. This additional setback shall be used to accommodate screening composed of a low architectural wall, masonry piers, fencing, or a combination thereof, and a continuous four-foot high (at time of planting) shrub hedge that screens the parking and defines the sidewalk edge. Additional deciduous and evergreen trees may be used to supplement the required plantings.~~

~~4. Surface parking located to the side of a structure may not extend to a side street. The corner lots are subject to the use and yard requirements as stipulated above.~~

~~5. The maximum number of permitted spaces in an on-site surface parking lot is 30. However, if acceptable pervious paving is used for the entire parking area, this number may be increased to 45.~~

~~6. Parking areas shall be designed so as to optimize the potential to serve more than one building or more than one use on a site or adjoining sites as long as the location and design remain consistent with the other criteria of this section.~~

~~7. To be counted toward the minimum number of required spaces, off-site parking must be located within two blocks or 1/4 mile of the main entrance to the use that requires the spaces. If the off-site spaces are not in a publicly owned and operated parking structure, documentation of the reservation of such spaces for each use must be provided in the form of a shared parking agreement.~~

~~8. Residential parking within the TS District shall be provided at the rate of 1.0 space for each studio or one-bedroom unit and 1.5 spaces for each unit that is two bedrooms or larger, subject to the following criteria:~~

~~a. To utilize this parking standard, all surface parking on the site shall be priced separately from the cost of the unit. Such fee structure would not be applicable to the use of driveways, attached garages, or underground and understructure parking spaces on-site but would be applicable to the use of off-site parking spaces in a structured parking facility.~~

~~b. The use of incentives cannot reduce this required parking ratio.~~

~~9. Parking for nonresidential uses within the TS District shall be provided at the rate of 1/500 square feet, subject to the following criteria:~~

- ~~(a) Where shared parking can be arranged, the amount of required parking shall be dictated in accordance with the provisions of the ULI Shared Parking Handbook, Second Edition (2005).~~
- ~~(b) Where either on or off site shared parking is utilized, an agreement establishing the rights to use of the spaces shall be prepared, submitted and, upon approval by the Township, recorded.~~
- ~~(c) Additional reductions may be considered through the use of incentives as listed elsewhere in this section.~~

~~10. Every nonresidential use with a floor area of 10,000 square feet or more must provide a loading/unloading area. Curbside deliveries are permitted so long as they do not block travel lanes.~~

~~11. All uses shall provide bicycle parking accommodations on site. See § 22-502, Subsection 3.~~

~~12. All egress from a parking area shall be designed so that motor vehicles leaving the parking area will enter the public street traveling in a forward direction.~~

~~13. All surface parking lots must be suitably landscaped to minimize noise, glare, and other nuisance characteristics as well as enhance the environment and ecology of the site and surrounding area. At a minimum, all surface parking areas shall be landscaped in accordance with the provisions of § 27-707, Subsection 14B and C and shall demonstrate that a minimum of 5% of the internal surface parking area has been devoted to landscaping area.~~

~~14. Surface parking space dimensions shall be in accordance with the provisions of § 27-601.~~

§ 27-401 Corridor Overlay District Requirements.
[Ord. No. 1049, 11/18/2019]

E. Landscaping Requirements to Apply. Any site located within the Corridor Overlay District shall comply with the landscaped buffer yard requirements set forth in Chapter 22. Subdivision and Land Development.

H. Signage. Ground signage in the Corridor Overlay District shall be installed in accordance with Chapter 19 of the Sign Ordinance and applied to all uses. The ground pole shall not exceed 10 feet above grade except that the sign height is permitted to be an additional three feet higher with a landscaped base elevated with each mounding up to three feet tall. The placement of building-mounted signs is permissible in accordance with the applicable sections of the Sign Ordinance (Chapter 19) for the relevant use.

§ 27-502 Standards for Specific Uses.
[Ord. No. 1049, 11/18/2019]

33. Water Production Facilities. Water production facilities in the vicinity of their potable water wells shall be permitted as a conditional use if the following standards and criteria are met:

A. An ambient sound-level study is provided and the ambient sound level at all points along the

boundary line of the property upon which the water production facility is located shall be no more than 55 decibels (dBA).

- B. A land development plan shall be prepared in accordance with § 22-403. Subdivision and Land Development. An elevation drawing of any structure to be constructed on the property shall be provided as part of the land development plan.

36. Storage of Land Clearing Material. Storage of land clearing material shall be permitted as a conditional use if the following standards and criteria are met:

- A. Applicant shall complete a land development plan;
- B. Paving of access road to the site;
- B. Applicant will comply with applicable zoning district regulations for site design;
- B. Compliance with Chapter 26—Stormwater Management;
- C. Compliance with §22-510—Erosion and Grading Control;
- D. Compliance with §26-305—Erosion and Sedimentation Requirements; and
- E. The proposed use would not store or use hazardous materials on site.

§ 27-702 Slope Controls.

[Ord. No. 1049, 11/18/2019]

1. All land defined herein as having steep slopes shall be subject to the following regulations:

- A. Intent. It is the intent of this section to control the following purposes: 1) to limit erosion and sedimentation, 2) to prevent an increase in the possibilities of landslides and soil subsidence, 3) to maintain adequate foliage cover on hillsides and 4) to protect streams from increases in sediment and pollution.
- B. Permitted Uses. Steep slopes may be used as permitted by the district regulations within which they are located, subject to the additional requirements below.
- C. Principles of Development. Where it is necessary to use steep slopes (35% or greater) to permit development of a lot, all such proposals shall, in addition to other applicable regulations of this chapter, be in accordance with the following principles of development. All development on steep slopes shall:

- (1) Be oriented so that grading and other site preparations are kept to an absolute minimum.

- (2) Where grading is essential, shape such grading to complement the natural land form.
- (3) Be staged where necessary to complete construction of each stage during a season so that large areas of disturbed land are not left bare and exposed during the winter-spring runoff period.
- (4) Accomplish all paving as rapidly as possible after grading.
- (5) Allocate to open space and recreation uses those areas least suited to development, as evidenced by competent soils, geology and hydrology investigations.
- (6) Landscape areas around structures to blend them with the natural landscape.
- (7) Take measures to minimize erosion and sedimentation and to limit increases in stormwater runoff in accordance with related regulations of the Township and the Commonwealth of Pennsylvania.

D. Land Development Plan Review. All applications for zoning permits for lot, uses and structures located, in whole or in part, on land with steep slopes shall submit, along with the application, a land development plan as required in the Township Subdivision and Land Development Ordinance. A land development plan is not required for residential dwellings when a zoning permit is issued for lot, uses and structures that are not located directly on the steep sloped portions of the lot and are not within 50 feet of the steep slopes on the lot.

§27-701.8.B. Solar Collectors and Solar-Related Equipment.

B. Building-mounted systems mounted on a flat roof shall not be raised to a height greater than three (3) feet from the roof surface.

§ 27-719 Short-Term Rentals. [Ord. No. 1049, 11/18/2019]

1. The dwelling must be the permanent address of the owner or lessee and the owner or lessee must occupy the dwelling for at least six months of the calendar year and provide certification that the property is the principal place of residence by providing a driver's license, voter registration or other documentation to prove residency.
5. Prior to use of a residence as a short-term rental, an applicant shall apply for a permit with the Zoning Administrator and pay the required fee for a permit. The owner shall include a copy of their rental permit from the Centre Region Code Office at the time of application or a completed Rental Permit Application from the Centre Region Code Office. Within 14 days of said application, the Zoning Administrator shall notify the applicant, in writing, of the approval or denial of the permit, and shall state the provisions of this Part 7 with which the application does not comply. Failure of the Zoning Administrator to properly grant or deny a permit in the manner and time period stipulated above shall constitute an approval of the application for the permit, and the residence may be used as a home occupation so long as the use complies with this Part 7.

A. Upon issuance of the short term rental permit, the permit number shall be displayed in the window of the home being rented and the rental permit number shall be included in the advertisements of the short term rental. Failure to properly display the short term rental permit number in either medium will result in a violation of this Part 7.

**§ 27-723 Mobile Retail Food Facilities.
[Ord. No. 1049, 11/18/2019]**

1. General. Mobile retail food facility shall be a permitted use in every zoning district in Ferguson Township under the following conditions:

A. Time Limits.

- (1) This permitted use is for the sale of food and nonalcoholic beverages during hours of park operation, set by Centre Region Parks and Recreation, in the General Commercial (C), General Industrial (I), and Industrial, Research and Development (IRD) Zoning Districts.
- (2) This permitted use is for the sale of food and nonalcoholic beverages between the hours of 7:00 a.m. to 11:00 p.m. in the Village (V), Terraced Streetscape (TS), and Traditional Town Development (TTD) Zoning Districts.
- (3) In all other zoning districts, food trucks are permitted between the hours of 7:00 a.m. and 7:00 p.m.
- (4) Parks and Places of Assembly, not operated by Centre Region Parks and Recreation, located in residential zoning districts may operate between the hours of 7:00 a.m. and 9:00 p.m.
- (5) Mobile retail food facilities can be located on a premises for no more than 13 weeks per calendar year.

B. Location.

- (1) The mobile food vendor shall first obtain permission from Ferguson Township's Zoning Administrator prior to selling its products within a Township public right-of-way. Township staff shall be permitted to establish conditions restricting specific streets, location, or time of day as to which products may be sold.
 - (a) The vending of food from a mobile food facility shall be prohibited from the street side of the facility or in a way where customers will be positioned to impede vehicle traffic in a parking lot or roadway, and customers are not permitted on private property.
 - (b) Mobile food facilities are prohibited to operate on the following Township streets:
 1. Blue Course Drive;

2. Whitehall Road;
3. West College Avenue;
4. North Atherton Street, and;
5. West Aaron Drive.

(c) Approval of operating in a Township public right-of-way is site specific. If a new location to operate a mobile food facility is proposed, a new permit shall be issued.

(2) The mobile food vendor may be permitted to sell its products on public property, such as parks, under the following conditions:

(a) The mobile food vendor shall first obtain a permit from Township Staff;

(b) The mobile food vendor has received a background check and clearances to serve food in parks from Centre Region Parks and Recreation;

(c) Mobile Food vendors are prohibited from operating in the following Parks:

1. The Meadows;
2. Park Hills, and
3. Songbird Sanctuary.

(c) The mobile food vendor shall follow all regulations contained herein and regulations established by resolution.

(3) The mobile retail food facility must be located at least 15 feet from fire hydrants or any other fire department connection.

(6) Mobile retail food facilities shall be prohibited from utilizing or blocking handicapped-accessible parking.

C. Noise. No audio amplification, including, but not limited to, megaphones or speaker systems, shall be permitted as part of the mobile retail food facility operation.

D. Sanitation and Safety.

(1) The mobile food vendor is responsible for the proper disposal of trash and waste associated with the operation. Vendors shall remove trash from their approved locations at the end of each day as needed to maintain the health and safety of the public. No liquid waste or grease is to be disposed of in landscape areas, storm drains, onto sidewalks or streets or other public spaces. Specific plans for

disposal of liquids shall be included in the permit application.

- (2) The mobile food vendor shall obtain a mobile retail food facility operation zoning permit and applicable health permit; both shall be displayed on the mobile retail food facility. Each person obtaining a zoning permit shall pay all applicable fees set forth in the Township fee schedule. The permit required will be for a period of one year and shall be renewed on an annual basis. Prior to the issuance of a zoning permit, the vendor shall provide evidence of a Pennsylvania Department of Agriculture Bureau of Food and Laboratory Services retail food facility permanent license, or a division of health and neighborhood services permit with facilities plan review and the following:
 - (a) A plan for refuse and recycling containers.
 - (b) Proposed seating (if applicable).
 - (c) The mobile retail food facility shall be subject to all code requirements in Chapter **10** (Health and Safety) of the Township Code of Ordinances.
 - (3) The mobile food vendor or his/her designees must be present during operating hours, except in the case of emergencies.
 - (4) Vehicle registration for all vehicles being used shall be provided as part of the zoning permit application.
 - (5) A twenty-four-inch-by-thirty-six-inch sandwich board sign is permitted and shall be located within five feet of the mobile retail food facility. No off-site signs shall be permitted.
- E. If the office for the mobile retail food facility business is located within the owner's home in Ferguson Township, a No-Impact Home-Based Business permit shall be required.
- F. The requirements of this subsection are not subject to the provisions of temporary uses.

§ 27-905 Occupancy Permits.

1. Upon completion of the erection, extension or alteration of a structure or the establishment of the use for which a zoning permit was issued, the applicant shall request a final inspection. The structure for which the zoning permit was issued may not be occupied or otherwise used until a final inspection has been completed by the Zoning Administrator.
 - A. Within seven days of request for final inspection, the Zoning Administrator shall inspect the premises to determine if the action taken complies with the regulations of this chapter.

§ 27-1102 **Definitions.** [Ord. No. 1049, 11/18/2019]

Unless a contrary intention clearly appears, the following words and phrases shall have a meaning given in this section. All words and terms not defined herein shall be used with a meaning of standard usage as

defined in Merriam Webster's Collegiate Dictionary, Eleventh Edition. Definitions found in the Subdivision and Land Development Ordinance (Chapter 22) shall be applicable to this chapter.

FOOD VENDOR, MOBILE

Any person, firm, corporation, vendor, or operator within the Township engaging in the peddling, selling, or taking orders, either by sample or otherwise, of food items to be used or sold for immediate human consumption, in serving size packages using a mobile unit either in a stationary position on private or public property or in a moving position on public streets. This definition shall apply to any mobile unit who dispenses food items to the public which are prepackaged, or are cooked, prepared and/or assembled and served from within the mobile unit.

RETAIL FOOD FACILITY, MOBILE

Mobile units including food trucks, trailers, stick stands, carts, and other similar structures that are mobile/transitory by design from which food is stored, prepared, processed, distributed, or sold. A Mobile Food Facility is synonymous with the term Retail Food Facility as defined in PA State Regulation, Title 7, Chapter 46, PA Food Code. Ice cream trucks are exempted from this chapter.

PLACE OF ASSEMBLY

An institution, other than recreation and/or school-related, that people regularly attend to participate in or hold religious worship services, community wide activities and/or related meetings.

1. COMMUNITY PLACE OF ASSEMBLY

A place of assembly, as herein defined, that is designed to serve those within the surrounding community and maximum seating capacity of the largest assembly space (present or proposed) is less than or equal to 750.

2. NEIGHBORHOOD PLACE OF ASSEMBLY

A place of assembly, as herein defined, that is design to serve those within one or more adjacent neighborhoods and maximum seating capacity of the largest assembly space (present or proposed) is less than or equal to 250.

3. REGIONAL PLACE OF ASSEMBLY

A place of assembly, as herein defined, that is designed to serve those in multiple communities and maximum seating capacity of the largest assembly space (present or proposed) is equal to or greater than 750.

§ 27-205.3 - District - Agricultural Research (AR)

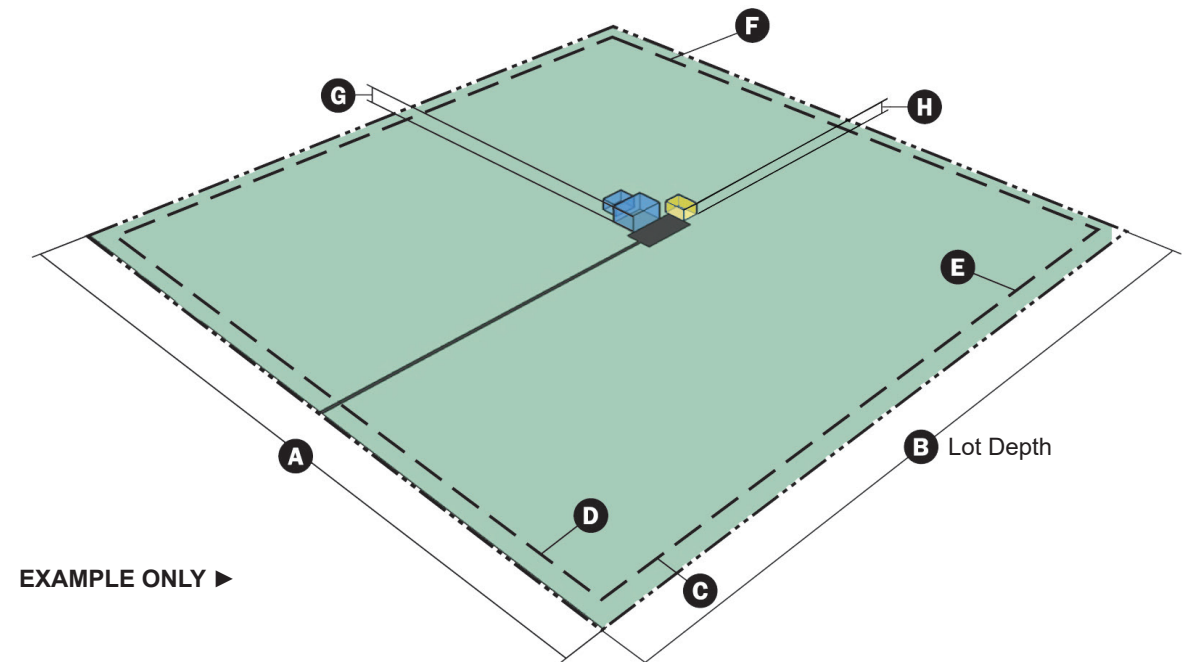
AREA AND BULK CATEGORY	PRINCIPAL USES	
1	Administrative Office Buildings (associated with Advanced Agricultural Research)	P
1	Advanced Agricultural Research	P
1	Agriculture	P
1	Agriculture/Environmental Education Program	P
1	Any Use Performed by the State Game Commission	P
1	Bird and Wildlife Sanctuaries/Fish Hatcheries	P
1	Exhibit Halls and Museums	P
1	Forestry	P
1	General Natural Resource Research	P
1	General Weather, Radio and Satellite Research	P
1	Nature Education Centers	P
1	Recreation Facilities for Employees, Faculty & Students	P
1	Storage of Land Clearing Material	C
2	Farm Markets	C
2	Tasting Facilities	P
3	Archery and Shooting Ranges, Indoor	P
3	Community Gardens	P
3	Emergency Services (Ambulances, Fire, Police)	P
3	Essential Services – Type 1	C
3	Park and Outdoor Recreational Facilities, Neighborhood, Public	P
3	Park and Outdoor Recreational Facilities, Community, Public	P
3	Park and Outdoor Recreational Facilities, Regional, Public	P
3	Places of Assembly, Neighborhood	P
3	Places of Assembly, Community	P
3	Places of Assembly, Regional	P
3	Solar Energy Systems (PSES)	C
4	Communication Facilities	P
4	Communications Towers	P
4	Wind Energy Systems	C

ACCESSORY USES				
Use	Area and Bulk Categories			
	1	2	3	4
Accessory Use Customarily Incidental to the Specified Principal Use	P	P	P	P
Agriculture/Environmental Education Program	P	P	P	
Agritourism	P	P	P	
Agriculture	P	P	P	
Building- and Ground-Mounted Solar and/or Wind Systems	P	P	P	P
Community Gardens	P	P	P	P
Composting – Small Scale	P	P	P	P
Day and Overnight Camping	P		P	
General Storage to include Boat and RVs	P			
Farm Structures, Traditional-Scale	P	P	P	P
Farm Structures, Non-Traditional-Scale	P	P	P	P
Food Trucks	P	P	P	
Incinerators	P			
Offices, Laboratories, Work Areas Related to Administrative/Research Activities	P	P		
Silos	P	P		
Temporary Facilities Related to Advanced Agricultural Research	P	P		
Welding Shops, Small Engine Repair	P			

DIMENSIONS		AREA AND BULK CATEGORIES					
		1	2	3	4	5	
Minimum	Lot Size	10 ac	2 ac	5 ac	n/a	n/a	
	Lot Width	at Building Setback Line	300 ft	150 ft	150 ft	150 ft	n/a
		at Street Line	300 ft	150 ft	150 ft	150 ft	n/a
	Setback	Front Yard, for Principal Use on Local/Collector Street	50 ft	50 ft	50 ft	500 ft	n/a
		Front Yard, for Principal Use on Arterial Street	50 ft	50 ft	50 ft	500 ft	n/a
		Side Yard, for Principal Use	100 ft	100 ft	100 ft	500 ft	n/a
Rear Yard, for Principal Use		75 ft	75 ft	75 ft	500 ft	n/a	
Maximum	Height	Principal Structure	40 ft	40 ft	40 ft	200 ft	n/a
		Accessory Structure	40 ft	40 ft	60 ft	20 ft	n/a
	Coverage	Building	10%	30%	n/a	n/a	n/a
Impervious Surface		10%	50%	10%	n/a	n/a	

AREA AND BULK CATEGORIES:

- 1 – agricultural, conservation, research, and institutional uses
- 2 – agriculture-related businesses
- 3 – non-agricultural/non-residential/other uses
- 4 – utility and communication facilities



EXAMPLE ONLY ▶

§ 27-205.1 - District - Rural Agriculture (RA)

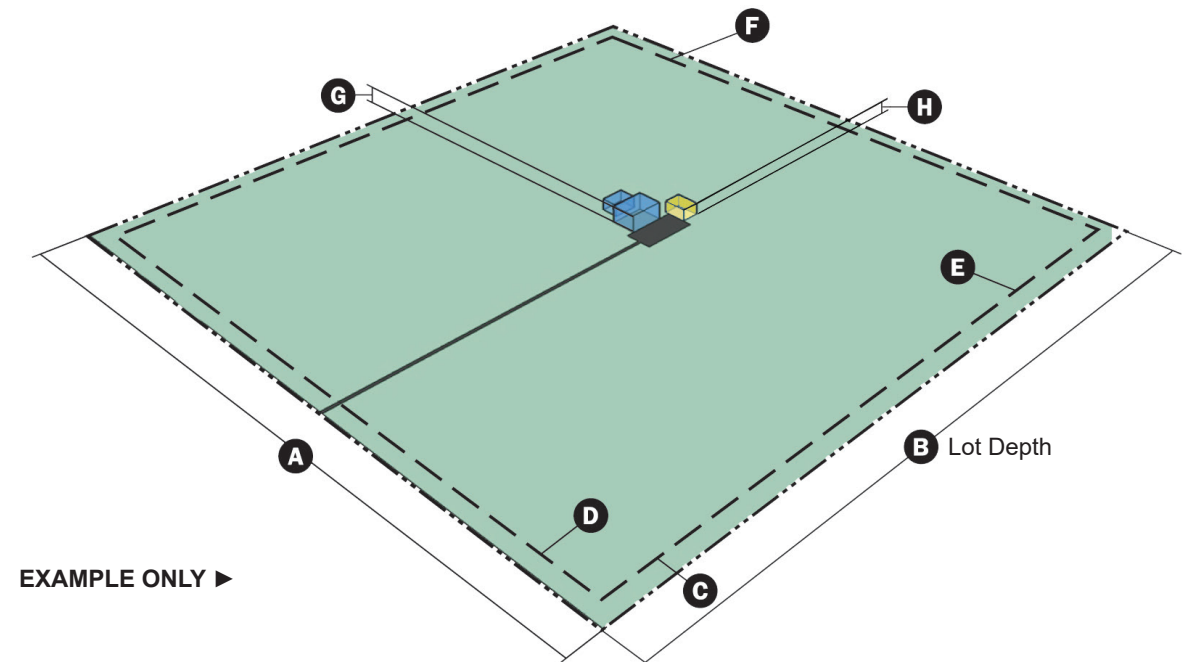
AREA AND BULK CATEGORY	PRINCIPAL USES	
1	Agriculture	P
1	Agriculture Related Production	P
1	Bird and Wildlife Sanctuaries/Fish Hatcheries	P
1	Commercial Hunting Preserves	P
1	Communication Towers	P
1	Conservation Areas	P
1	Equestrian Facility (50 acres or greater)	P
1	Forestry	P
1	Landscape and Garden Center – Non-Retail (50 acres or greater)	P
1	Cemeteries	P
1	Cideries	P
1	Community Gardens	P
1	Country Club	C
1	Equestrian Facility	P
1	Essential Services – Type 1	P
1	Golf Course	C
1	Landscape and Garden Center – Retail	P
1	Park and Outdoor Recreational Facilities, Neighborhood, Public	P
1	Park and Outdoor Recreational Facilities, Community, Public	P
1	Park and Outdoor Recreational Facilities, Regional, Public	P
1	Places of Assembly, Community	P
1	Places of Assembly, Regional	C
1	Single-Family Detached Dwelling on Non-Subdivided Lot – see Baseline Example Scenario and Example Scenario D	P
1	Solar Energy Systems (PSES)	P
1	Storage of Land Clearing Material	C
1	Water Production Facilities	P
1	Wind Energy Systems	P
2	Emergency Services	P
2	Farm Cafés	C
2	Farm Markets	C
2	Kennels	P
2	Pet Care Services Facility	C
2	Single-Family Detached Dwelling (one for every 50 acres of a primary use as determined and calculated before subdivision into smaller separate lots – see Example Scenario C)	P
2	Tasting Facilities	P
2	Veterinary Offices/Clinics	P

ACCESSORY USES		
Use	Area and Bulk Categories	
	1	2
Accessory Use Customarily Incidental to the Specified Principal Use	P	P
Agriculture/Environmental Education Program	P	
Agriculture	P	P
Agritourism	P	
Bed and Breakfast (1-3 rooms)	P	P
Bed and Breakfasts (10 rooms max.)	P	P
Building- and Ground-Mounted Solar and/or Wind Systems	P	P
Cideries	P	
Commercial Hunting Preserve	P	
Communication Towers	P	P
Community Garden	P	P
Community-Supported Agriculture Delivery Station	P	P
Composting – Small Scale	P	P
Day and Overnight Camping	P	
Dwelling Units	P	
Essential Services – Type 2	C	
Family Child-Care Homes	P	P
Farm Cafés	P	P
Farm Markets	P	P
Farm Stands by Road <2,000 SF	P	
Farm Stands by Road >2,000 SF	P	
Farm Structures, Traditional-Scale	P	
Farm Structures, Non-Traditional-Scale	P	
Food Trucks	P	P
General Storage to include Boat and RVs	P	P
Group Child-Care Homes	P	P
Home-Based Business, No-Impact (including Farm-Based Business, No Impact)	P	P
Home Occupation – Type 1	P	P
Home Occupation – Type 2	P	P
Horse Riding Stables/Riding Academies	P	
Incinerators, agricultural	P	
Kennels	C	
Pet Care Services Facility	P	P
Retail Establishments, Agriculture-Supported	P	
Retail Establishments, Value-Added Agriculture	P	
Non-Commercial Keeping of Livestock	P	
Short-Term Rentals	P	P
Silos	P	P
Sugar Shacks for Processing Sap from Trees on Different Lot	P	
Sugar Shacks for Processing Sap from Trees on Lot	P	P
Tasting Facilities	P	P
Usual Farm Structures, including Barns, Greenhouses, and Single- and Two-Family Dwellings not to Exceed Three Dwelling Units on a Lot – see Example Scenarios A, B, and E	P	
Veterinary Offices/Clinics	P	P
Welding Shops, Small Engine Repair	P	
Wind Energy Systems	C	C
Wineries/Tasting Facilities	P	

DIMENSIONS		AREA AND BULK CATEGORIES		
		1	2	
Minimum	Lot Size	50 ac	1 ac min. 2 ac max.	
		Lot Width	at Building Setback Line	
	at Street Line			
	Setback	Front Yard, for Principal Use on Local/Collector Street	50 ft	20 ft
			Front Yard, for Principal Use on Arterial Street	
		Side Yard, for Principal Use	50 ft	30 ft
Rear Yard, for Principal Use		50 ft	50 ft	
Maximum	Height	Principal Structure		
		Accessory Structure		
	Coverage	Building		
Impervious Surface				

AREA AND BULK CATEGORIES:

- 1 – usual farm structures and single- and two-family dwellings not to exceed three dwelling units on a lot
- 2 – other



EXAMPLE ONLY ▶

December 27, 2021

Laura Dininni, Chair
Ferguson Township Board of Supervisors
3147 Research Drive
State College, PA 16801

Re: Resignation of David Pribulka, Ferguson Township Manager

Dear Chair Dininni:

With the submission of this letter, I tender to you my resignation as Ferguson Township Manager effective March 1, 2022. I want you to know that it has been one of the greatest honors of my life to serve the Board of Supervisors and residents of Ferguson Township for these last nine years.

While this has been a difficult decision for me and my family to make, it is what is best for our future. I am proud to leave this community in a strong, progressive place and in a stable financial position while delivering some of the most outstanding public services of any municipality in the Commonwealth.

I urge the Board of Supervisors and future elected and appointed officials to stay the course that we have set during my tenure. It can be too easy to become distracted and disenchanted by the vocal opponents of progress who fear the change needed to maintain a prosperous and thriving community. I encourage you to be proud of your accomplishments as a Board, just as I am proud of mine as Township Manager. Face the challenges that lie ahead with courage and wisdom; and know that your legacy as elected officials is not a snapshot in time, but a measure of our community's values that will echo in generations to come. Thank you.

Very Truly Yours,
Township of Ferguson

A handwritten signature in black ink, appearing to read 'D. Pribulka', written over a horizontal line.

David Pribulka
Township Manager

c: Board of Supervisors
Supervisors-Elect

FERGUSON TOWNSHIP, PENNSYLVANIA
Township Manager

Recruitment Proposal
December 29, 2021



630 Dundee Road
Suite 225
Northbrook, IL 60062
Primary Contact Person: Laurie Pederson
Director of Administrative Services
847-380-3240
info@GovHRusa.com

A note about COVID-19 -- We are carefully monitoring recommendations from the federal, state and local governments and working with clients as they begin to reopen. Before COVID we made extensive use of technology for video interviews with candidates and meetings with clients. We have utilized these during COVID and can combine technology with appropriate in person meetings to assist clients in cost effective recruiting.

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Attachments

Consultant Biography
 Client List

Firm Profile

GovHR is a public management consulting firm serving local government clients and other public-sector entities across the country. The firm was originally formed as Voorhees Associates in 2009 and changed its name to GovHR USA in 2013. Our headquarters are in Northbrook, Illinois. We are a certified Female Business Enterprise in the State of Illinois and work exclusively in the public and non-profit sectors. GovHR offers customized executive recruitment services, management studies and consulting projects for local government and organizations who work with local government.

GovHR is led by Heidi Voorhees, President, and Joellen Cademartori, Chief Executive Officer. Ms. Voorhees has conducted more than 400 recruitments in her management consulting career, with many of her clients repeat clients, attesting to the high quality of work performed for them. In addition to her 17 years of executive recruitment and management consulting experience, Ms. Voorhees has 19 years of local government leadership and management service, including ten years as Village Manager for the Village of Wilmette, Illinois. Ms. Cademartori is a seasoned manager, with expertise in public sector human resources management. She has held positions from Human Resources Director and Administrative Services Director to Assistant Town Manager and Assistant County Manager. Ms. Cademartori has worked in forms of government ranging from Open Town Meeting to Council-Manager and has supervised all municipal and county departments ranging from Public Safety and Public Works to Mental Health and Social Services.

GovHR has a total of thirty-five consultants, both generalists and specialists (public safety, public works, finance, parks, etc.), who are based in Arizona, Colorado, Florida, Georgia, Illinois, Indiana, Massachusetts, Michigan, Minnesota, Ohio, Tennessee, Texas and Wisconsin, as well as eight reference specialists and nine support staff.

Our consultants are experienced executive recruiters who have conducted over 900 recruitments, working with cities, counties, special districts and other governmental entities of all sizes throughout the country. In addition, we have held leadership positions within local government, giving us an understanding of the complexities and challenges facing today's public sector leaders.

Qualifications

- Since our establishment in 2009, our consultants have conducted hundreds of recruitments in 41 states, with an increase in business of at least 30% each year. Twenty-eight (28%) of our clients are repeat clients, the best indicator of satisfaction with our services.
- Surveys of our clients show that 94% rate their overall experience with our firm as *Outstanding and* indicate that they plan to use our services or highly recommend us in the future.
- Our state-of-the-art processes, including extensive use of social media for candidate outreach and video interviews with potential finalist candidates, ensure a successful recruitment for your organization.
- Our high quality, thorough Recruitment Brochure reflects the knowledge we will have about your community and your organization and will provide important information to potential candidates.

Our Team

Project Manager & Main Point of Contact:

GovHR Senior Vice President Charlene Stevens will be responsible for your recruitment and selection process. Her biography is attached to this Proposal and her contact information is:

Charlene Stevens

Senior Vice President

320-262-0303

CStevens@GovHRusa.com

Proposal Inquiries:

Laurie Pederson

Administrative Services Director

847-380-3198

LPederson@GovHRusa.com

GovHR Owners:

Heidi J. Voorhees

President

847-380-3240

HVoorhees@GovHRusa.com

Joellen J. Cademartori

Chief Executive Officer

847-380-3239

JCademartori@GovHRusa.com

*References provide upon request

Project Approach and Methodology

A typical recruitment and selection process takes approximately 175 hours to conduct. At least 50 hours of this time is administrative, including advertisement placement, reference interviews, and due diligence on candidates. We believe our experience and ability to professionally administer your recruitment will provide you with a diverse pool of highly qualified candidates for your position search. GovHR clients are informed of the progress of their recruitment throughout the entire process. We are always available by mobile phone or email should you have a question or need information about the recruitment.

Phase I: Position Assessment, Position Announcement & Brochure

GovHR treats each executive recruitment as a transparent partnership with our client. We believe in engaging with stakeholders early in each recruitment process to fully understand the challenges and opportunities inherent in the position. Understanding the organizational culture is critical to a successful recruitment. We gain this insight and information through meetings (one on one and small groups), surveys and a review of relevant information. This information is reflected in a polished marketing piece that showcases the organization and the area it serves.

Information Gathering:

- One-on-one or group interviews with stakeholders identified by the client.
- GovHR can establish a dedicated email address for feedback from stakeholders or the community.
- Community forums (In-person or via video) can be used to gather input and feedback.
- Surveys can be used for department personnel and/or the community to gather feedback.
- Conversations/interviews with department heads.

A combination of the above items can be used to fully understand community and organizational needs and expectations for the position (this proposal includes 12 hours of meetings – additional meetings can be added for a fee of \$125/hours plus actual expenses if incurred. Dedicated email address and one organizational survey are included. Community Survey can be conducted for \$2,500. Community Forums can be conducted as an optional service.

Development of a **Position Announcement** to be placed on websites and social media.

Development of a thorough **Recruitment Brochure** for client review and approval.

Agreement on a detailed **Recruitment Timetable** – a typical recruitment takes between 90 to 120 days from the time you sign the contract to appointment of the finalist candidate.

Phase II: Advertising, Candidate Recruitment & Outreach

We make extensive use of social media as well as traditional outreach methods to ensure a diverse and highly qualified pool of candidates. In addition, our website is well known in the local government industry – we typically have 6,000 visits to our website each month. Finally, we develop a database customized to your recruitment and can do an email blast to thousands of potential candidates.

Phase II will include the following:

- GovHR consultants will personally identify and contact potential candidates.
- Develop a database of potential candidates from across the country unique to the position and to the Client, focusing on:
 - Leadership and management skills
 - Size of organization
 - Experience in addressing challenges and opportunities also outlined in Phase I
- The database will range from several hundred to thousands of names and an email blast will be sent to each potential candidate.
- Placement of the Position Announcement in appropriate professional online publications:
 - Public sector publications & websites
 - Social media: LinkedIn (over 15,000 connections), Facebook, and Twitter
 - GovHR will provide you with a list of advertising options for approval

Phase III: Candidate Evaluation & Screening

Phase III will include the following steps:

- Review and evaluation of candidates' credentials considering the criteria outlined in the Recruitment Brochure
- Candidates will be narrowed down to those candidates that meet the qualification criteria
- Candidate evaluation process:
 - Completion of a questionnaire explaining prior work experience
 - Live Video Interview (45 minutes to 1 hour) conducted by consultant with each finalist candidate
 - References (at least 2 references per candidate will be contacted at this time)
 - Internet/Social Media search conducted on each finalist candidate

All résumés will be acknowledged and inquiries from candidates will be personally handled by GovHR, ensuring that the Client's process is professional and well regarded by all who participate.

Phase IV: Presentation of Recommended Candidates

Phase IV will include the following steps:

- GovHR will prepare a Recruitment Report presenting the credentials of those candidates most qualified for the position.
- GovHR will provide an electronic recruitment portfolio which contains the candidates' materials along with a "mini" résumé for each candidate so that each candidate's credentials are presented in a uniform way.
- Client will receive a log of all applicants and may review résumés if requested.
- Report will arrive in advance of the Recruitment Report Presentation.

GovHR will spend approximately 2 hours with the Client reviewing the recruitment report and providing additional information on the candidates.

Phase V: Interviewing Process & Background Screening

Phase V will include the following steps:

GovHR will:

- Develop the first and second round interview questions for your review and comment
- Coordinate candidate travel and accommodations
- Provide you with an electronic file that includes:
 - Candidates credentials
 - Set of questions with room for interviewers to make notes
 - Evaluation sheets to assist interviewers in assessing the candidate’s skills and abilities

Background screening will be conducted along with additional references contacted:

GovHR USA Background Screening	
✓ Social Security Trace & Verification	✓ County/Statewide Criminal
✓ U.S. Federal Criminal Search	✓ Civil Search
✓ Enhanced Verified National Criminal	✓ Bankruptcy, Leans and Judgements
- National Sex Offender Registry	✓ Motor Vehicle Record
- Most Wanted Lists FBI, DEA, ATF, Interpol	✓ Education Verification – All Degrees Earned
- OFAC Terrorist Database Search	Optional: Credit Report – Transunion with score (based on position and state laws)
- OIG, GSA, SAM, FDA	Optional:
- All felonies and misdemeanors reported to the National Database	Professional License Verification
	Drug Screen
	Employment Verification

GovHR will work with you to develop an interview schedule for the candidates, coordinating travel and accommodations. GovHR consultants will be present for all the interviews, serving as a resource and facilitator.

GovHR will coordinate a 2-Step Interview process. The first round interviews will include five or six candidates. The second round interviews will include two or three candidates. GovHR will supply interview questions and an evaluation form.

In addition to a structured interview, the schedule can incorporate:

- Tour of Client facilities
- Interviews with senior staff

Phase VI: Appointment of Candidate

- GovHR will assist you as much as you request with the salary and benefit negotiations and drafting of an employment agreement, if appropriate.
- GovHR will notify all applicants of the final appointment, providing professional background information on the successful candidate.

Diversity, Equity & Inclusion in Recruitments

GovHR has a long-standing commitment to Equity, Diversity and Inclusion in all of our recruitment and selection processes. Since our firm's inception we have supported, with our time and financial resources, organizations that advance women and other underrepresented minorities in local government. These include the National Forum for Black Public Administrators, the Local Government Hispanic Network, The League of Women in Government and CivicPride.

GovHR President Heidi Voorhees was a keynote speaker at the first meeting of the WCMA Women's Leadership Seminar. Our employees and consultants all underwent Implicit Bias Training in the last year and we are frequent speakers on incorporating DEI values in recruitment and selection. We have a list of DEI resources on the front page of our website (<https://www.govhrusa.com/diversity-equity-and-inclusion-resources/>) that can be accessed by anyone who visits our website.

GovHR has formally partnered with the National Forum for Black Public Administrators' consulting arm, i4x, in several recruitment and selection processes throughout the country including Toledo, OH, Ft. Collins, CO, Ann Arbor, MI, Oakland, MI and Arlington, TX. Our partnership reflects our mutual commitment to advancing DEI values and increasing the diversity of local government leaders at the highest levels of the organization.

Project Timeline

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14
Phase I		Phase II				Phase III			Phase IV	Phase V		Phase VI	

Weeks 1 & 2	Phase 1: On Site Interviews & Brochure Development
Weeks 3 thru 6	Phase 2: Advertising, Candidate Recruitment & Outreach
Weeks 7 thru 9	Phase 3: Candidate Evaluation & Background Screening
Week 10	Phase 4: Presentation of Recommended Candidates
Week 11 & 12	Phase 5: Interview Process & Additional Background Screening
Weeks 13 & 14	Phase 6: Appointment of Candidate

Full Scope Recruitment – Price Proposal

Summary of Costs: Full Scope	Price
Recruitment Fee:	\$18,500
Recruitment Expenses: (not to exceed) <ul style="list-style-type: none"> ➤ Expenses include candidate due diligence efforts 	1,500
Advertising: <ul style="list-style-type: none"> *Advertising costs over \$2,500 will be placed only with client approval. If less than \$2,500, Client is billed only for actual cost. 	2,500*
Total:	\$22,500**

*We are carefully monitoring recommendations from the federal, state and local governments and working with clients on alternatives to in person meetings. We are fully operational and can work with you via video and by utilizing electronic files. If at the time of recruitment, COVID-19 restrictions are lifted and travel is possible, we are happy to attend meetings in person.

**Consultant travel expenses are not included in the price proposal. If the consultant is requested to travel to the client, travel costs will be estimated at time of request. Only actual expenses will be billed to the client for reimbursement to GovHR.

Possible in-person meetings could include:

1. Recruitment brochure interview process
2. Presentation of recommended candidates
3. Interview Process

Any additional consultant visits requested by the Client (beyond the three visits listed above) will be billed at \$125/hour; \$500 for a half day and \$950 for a full day. The additional visits may also result in an increase in the travel expenses and those expenses will be billed to the client.

This fee does not include travel and accommodations for candidates interviewed.

Payment for Fees & Services

Professional fees and expenses will be invoiced as follows:

1st Payment: 1/3 of the Recruitment Fee (invoice sent upon acceptance of our proposal).

2nd Payment: 1/3 of the Recruitment Fee and expenses incurred to date (invoice sent following the recommendation of candidates).

Final Payment: 1/3 of the Recruitment Fee and all remaining expenses (invoice sent after recruitment is completed).

Payment of invoices is due within thirty (30) days of receipt (unless the client advises that its normal payment procedures require 60 days.)

The GovHR Guarantee – Full Scope Recruitment

GovHR is committed to assisting our clients until a candidate is appointed to the position. Therefore, no additional professional fee will be incurred if the client does not make a selection from the initial group of recommended candidates and requests additional candidates be developed for interview consideration. If additional advertising beyond the Phase I advertising is requested, client will be billed for actual advertising charges. Reimbursable expenses may be incurred should the recruitment process require consultant travel to the Client.

Upon appointment of a candidate, GovHR provides the following guarantee: should the selected and appointed candidate, at the request of the Client or the employee's own determination, leave the employ of the Client within the first 12 months of appointment, we will, if desired, conduct one additional recruitment for the cost of expenses and announcements only. This request must be made within six months of the employee's departure.

Why Choose GovHR?

- We are a leader in the field of local government recruitment and selection with experience in more than 41 states, in communities ranging in population from 1,000 to 1,000,000. More than 28% of our clients are repeat clients showing a high level of satisfaction with our work. We encourage you to call any of our previous clients.
- We are committed to bringing a diverse pool of candidates to your recruitment process. We network extensively with state, city and county management associations, attending more than 20 state and national conferences each year. In addition, we support and attend the meetings of League of Women in Government, the Local Government Hispanic Network, National Forum for Black Public Administrators and Engaging Local Government Leaders.
- We conduct comprehensive due diligence on candidates. Before we recommend a candidate to you, we will have interviewed them via video, conducted reference calls, and news media and social media searches. Our knowledge of local government ensures that we can ask probing questions that will verify their expertise.
- We are your partners in this important process. You are welcome to review all the resumes we receive and we will share our honest assessment of the candidates.
- Our goal is your complete satisfaction. We are committed to working with you until you find the candidate that is the best fit for your position.

Contract Signature Page

We believe we have provided you with a comprehensive proposal; however, if you would like a service that you do not see in our proposal, please let us know. We can most likely accommodate your request.

This proposal will remain in effect for a period of six months from the date of the proposal. We look forward to working with you on this recruitment and selection process!

Ferguson Township, Pennsylvania agrees to retain GovHR USA, LLC (“GovHR”) to conduct a Township Manager Recruitment in accordance with its proposal dated December 29, 2021. The terms of the proposal are incorporated herein and shall become a part of this contract.

ACCEPTED:

Ferguson Township, Pennsylvania

By: _____

Title: _____

Date: _____

Billing Contact: _____

Billing Contact Email: _____

GovHR USA, LLC

By: _____

Title: _____

Date: _____

Optional Assessment Center

If requested, GovHR will perform an Assessment Center for candidates selected for interview as part of the selection process. An Assessment Center is a useful tool for identifying and evaluating the strengths, areas for improvement, skills, and abilities of the candidates. GovHR consultants will prepare all the related documents and scoring sheets for any three (3) of the following exercises to be completed on the Assessment Center day:

- ◆ In-Basket Exercise
- ◆ Written/Oral Presentation Exercise
- ◆ Leaderless Group Exercise
- ◆ Structured Interview
- ◆ Budget Analysis Exercise
- ◆ Personnel Issues Exercise
- ◆ Other exercise of the Client's choosing

Optional Assessment Center Fee: \$7,500*

*The fee assumes that the Assessment Center will be held on one day and be limited to no more than five candidates. For each additional candidate, the fee will increase by \$750.

The fee includes the preparation of the Assessment Center material and a written report outlining the findings of the Assessment Center as reported by the Assessors. We will assist the client in selecting three (3) professionals from outside the organization to serve as Assessors in evaluating each candidate's strengths and weaknesses. The client will be responsible for paying a \$500 stipend to each Assessor (and possible mileage or other transportation costs for the assessors).

The Assessment Center fee does not include lodging, travel and meal expenses for the GovHR facilitator(s) to be on-site for the Assessment Center. Actual expenses will be billed in addition to the fee. If the client chooses to add the Assessment Center option, the fees and expenses for this will be billed separately.

Optional Services

GovTemps USA

Need an Interim? GovTempsUSA, a subsidiary of GovHR USA, specializes in the temporary placement of positions in local government. The firm offers short-term assignments, in addition to long-term and outsourced arrangements. Our placement professionals at GovTempsUSA have typically enjoyed distinguished careers in local government and displayed a commitment to public service throughout their career.

Recorded One-Way Video Interview of Candidates

Candidates we recommend for your consideration can complete a one-way video interview with 3 to 5 questions that will be recorded and which you can review electronically at your convenience. This can occur prior to making your decision on which candidates to invite for an interview. Cost \$100 per candidate.

Leadership/Personality Testing

GovHR has experience working with a wide variety of leadership and personality assessment tools, depending on the qualities and experiences the client is seeking in their candidates. These include but are not limited to Luminaspark, Caliper, DISC and others. Depending on the evaluation type selected fees can range between \$100 to \$500 per candidate.

360° Evaluation

As a service to the Client, we offer the option to provide you with a proposal for a 360° performance evaluation for the appointed position at six months into his or her employment. This evaluation will include seeking feedback from both elected officials and department directors, along with any other stakeholder the Client feels would be relevant and beneficial. This input will be obtained on a confidential basis with comments known only to the consultant. If you are interested in this option, GovHR will prepare a proposal for this service.



CHARLENE STEVENS



Ms. Stevens has over twenty years of experience in municipal management. Ms. Stevens has worked in both county and city government and her career covers work in urban, suburban and rural communities. Her career has spanned three states: Minnesota, Kansas and Pennsylvania.

Ms. Stevens has expertise in community and civic engagement, having started her career in neighborhood services and led community wide visioning and strategic planning efforts for two different communities. Ms. Stevens' strength is her ability to develop strong partnerships with multiple and diverse stakeholders. Through those partnerships, Ms. Stevens helps communities develop consensus and achievable plans.

Ms. Stevens' results-oriented management has included projects that have expanded parks and preserved greenspace in rapidly developing communities, developed a workforce training center for a large urban county, led downtown development plans for two communities and created mentoring and training programs for city staff. Ms. Stevens has appreciated the opportunity to mentor many young professionals, including helping to establish women's mentoring groups in three different communities.

PROFESSIONAL EDUCATION

- Master of Public Administration, University of Kansas, Lawrence, Kansas
- Bachelor of Arts, International Relations, Pomona College, Claremont, California
- Leadership Wichita Graduate

PROFESSIONAL DEVELOPMENT AND SPEAKING ENGAGEMENTS

- Instructor, International City and County Management Association (ICMA), Emerging Leaders Development Program
- Instructor, ICMA Mid-Career Institute

MEMBERSHIPS AND AFFILIATIONS

- International City and County Management Association (ICMA) – Current Member
- ICMA Task Force on Welcoming New Members - Chair, 2009 - 2015
- ICMA Task Force on Women in the Profession - Member 2012-2014
- ICMA Regional Vice President - ICMA Executive Board Member, 2003 - 2006
- ICMA Committee of Professional Conduct - Chair, 2006
- ICMA Conference Host Committee - Co Chair, 2002
- ICMA Conference Planning Committee - Member, 2001 and 2002

- ICMA Task Force on Small Communities - Member, 1999-2001
- League of Minnesota Cities (LMC) - Board Member, 2013 - 2015
- Coalition of Greater Minnesota Cities (CGMC) - Board Member, 2011 - 2015
- Minnesota City and County Management Association (MCMA) - Current Member
- MCMA Task Force on Women in the Profession - Current Member
- YMCA of Woodbury Community Board - Current Member and Board Vice Chair
- KUCIMAT President - University of Kansas, 2013 - 2014
- Willmar Area Rotary, 2011 - 2015
- Kansas Association of City and County Managers (KACM) - Member, 2006 - 2011
- Association of Pennsylvania Municipal Managers (APMM) - Member, 1997 - 2006

PROFESSIONAL BACKGROUND

Over 20 Years of Local Government Leadership and Management Experience

- | | |
|---|-----------|
| • City Administrator, Cottage Grove, MN | 2015-2018 |
| • City Administrator, Willmar, MN | 2011-2015 |
| • Assistant County Manager, Sedgwick County, KS | 2006-2011 |
| • Assistant Township Manager, Lower Gwynedd, PA | 1999-2006 |
| • Assistant Township Manager, Buckingham, PA | 1997-1999 |
| • Neighborhood Assistant, City of Wichita, KS | 1995-1996 |





City/County Management Client List 2017 to Present

<i>STATE</i>	<i>CLIENT</i>	<i>POSITION</i>	<i>POPULATION</i>	<i>YEAR</i>
Alabama	Lee County	Chief Administrative Officer	166,831	2021
Alaska	Bethel	City Manager	6,500	2019
	Homer	City Manager (Professional Outreach)	5,300	2019
	Seward	City Manager	2,693	2019
	Unalaska	City Manager	4,768	2017
Arizona	Buckeye	City Manager	69,744	2021
Colorado	Eagle	Town Manager	6,739	2017
	Englewood	City Manager	34,957	2019
Connecticut	Cheshire	Town Manager	29,261	2017
	East Hampton	Town Manager	13,000	2019
	Enfield	Town Manager	45,246	2018
				2020
	Manchester	General Manager	59,710	2021
	Meriden	City Manager	60,838	2018
Delaware	Newark	City Manager	33,398	2018
Florida	Gainesville	Assistant City Manager	133,997	2021
	Lakeland	City Manager	110,000	2020
	Largo	Assistant City Manager	82,244	2018
	Palm Beach	Assistant City Manager	85,933	2021
	Pinellas County	Assistant County Administrator	970,600	2020
		Deputy County Administrator/Chief of Staff	970,600	2019
Georgia	Albany	City Manager	77,434	2021
	College Park	City Manager	14,500	2021
	Decatur	Assistant City Manager	25,000	2018
		City Manager	25,000	2018
Illinois	Barrington	Village Manager	10,455	2018
	Bloomington	City Manager	78,005	2018
	Centralia	City Manager	13,000	2020
	Crest Hill	City Administrator	21,169	2021
	Decatur	City Manager	76,178	2018
		Deputy City Manager	76,178	2019
	DeKalb	City Manager	43,849	2018
	Effingham	City Administrator	12,577	2018
	Forsyth	Village Administrator	3,490	2021
	Fox Lake	Village Administrator	10,550	2021
	Freeport	City Manager	25,000	2017
	Geneseo	City Administrator (Virtual)	6,500	2019
	Greenville	City Manager	7,000	2021
	Homewood	Assistant Village Manager (Virtual)	19,464	2017
				2021



City/County Management Client List 2017 to Present

<i>STATE</i>	<i>CLIENT</i>	<i>POSITION</i>	<i>POPULATION</i>	<i>YEAR</i>
	Joliet	City Manager	147,500	2017
	La Grange	Assistant Village Manager (Virtual)	15,610	2017
	La Grange	Village Manager	15,610	2017
	La Grange Park	Assistant Village Manager	13,579	2020
	Lake County	Assistant County Administrator	703,462	2017
		County Administrator	703,462	2019
	Lake Forest	City Manager	19,375	2018
	Lindenhurst	Village Administrator	14,468	2017
	Moline	City Administrator	43,100	2017
	Mundelein	Village Administrator	31,385	2020
	Niles	Village Manager	30,001	2021
	Normal	City Manager	54,264	2017
	North Chicago	Chief of Staff	30,020	2021
	Northbrook	Village Manager	35,000	2021
	Oak Brook	Village Manager	8,058	2021
	Oak Park	Assistant Village Manager/Human Resources Director	52,000	2019
		Village Manager	52,000	2021
	Orland Park	Village Manager	60,000	2019
	Palos Heights	City Administrator (Virtual)	12,480	2021
	Peoria	Assistant City Manager	115234	2021
	Pingree Grove	Village Manager	10,000	2020
	Plainfield	Village Administrator	41,734	2021
	Princeton	City Manager	7,700	2019
	River Forest	Village Administrator	11,635	2021
	Rock Island	City Manager	39,684	2021
	Rock Island County	County Administrator	147,258	2017
	Savoy	Village Administrator (Virtual)	8,607	2020
	Schaumburg Township	Township Administrator (Virtual)	140,000	2021
	Shorewood	Village Administrator	17,495	2018
	St. Clair Shores	Assistant City Manager (Professional Outreach)	59,984	2021
	Sycamore	City Manager (Professional Outreach)	18,557	2021
	Vernon Hills	Village Manager	25,911	2021
	Villa Park	Assistant Village Manager (Virtual)	22,038	2021
	Washington	City Administrator	15,700	2021
	Wauconda	Village Administrator	14,125	2017
				2021
	Willowbrook	Village Administrator	8,967	2019
	Winnetka	Assistant Village Manager	12,417	2019
	Woodridge	Village Administrator	32,971	2017



City/County Management Client List 2017 to Present

STATE	CLIENT	POSITION	POPULATION	YEAR
Indiana	St. John	Town Manager (Professional Outreach)	18,047	2020
Iowa	Bondurant	City Administrator	5,493	2017
	Knoxville	City Manager	7,300	2021
	Muscatine	City Administrator	23,819	2020
	Windsor Heights	City Administrator	4,860	2019
Kentucky	Paducah	City Manager	24,850	2021
	Paris	City Manager	9,846	2021
Maine	Bangor	City Manager	33,039	2021
Maryland	Sykesville	Town Manager	3,941	2019
	Westminster	City Administrator	18,522	2021
Massachusetts	Williamstown	Town Manager	7,806	2021
Michigan	Adrian	City Administrator	20,676	2018
	Albion	City Manager	8,337	2018
	Charlotte	City Manager	9,100	2020
	Clawson	City Manager	11,946	2021
	Eastpointe	City Manager	32,673	2019
	Ferndale	City Manager	20,428	2019
	Grand Traverse County	County Administrator	90,782	2017
	Hamtramck	City Manager	21,752	2017
	Kalamazoo County	County Administrator	265,066	2021
	Kent County	County Administrator/Comptroller	636,369	2017
	Lincoln Park	City Manager	36,665	2019
	Oakland Township	Township Manager	19,132	2018
	Ottawa County	County Administrator	296,200	2021
	Royal Oak	City Manager	59,112	2019
	Royal Oak Township	Township Manager	2,600	2021
	Troy	Assistant City Manager	83,181	2019
		City Manager	83,181	2018
Minnesota	Buffalo	Assistant City Administrator	15,855	2021
	Hibbing	City Administrator	15,855	2021
	St. Louis Park	City Manager	48,662	2021
	Waconia	City Administrator	13,500	2021
	Woodbury	Assistant City Administrator	68,820	2017
Missouri	Ballwin	City Administrator	30,181	2020
	Cape Girardeau	City Manager	38,000	2020
	South Lyon	City Manager	11,327	2018
	University City	Assistant City Manager	35,172	2020
		Assistant to the City Manager/Communications Director	35,172	2018
		Assistant to the City Manager/Director of Human Resources	35,172	2020



City/County Management Client List 2017 to Present

<i>STATE</i>	<i>CLIENT</i>	<i>POSITION</i>	<i>POPULATION</i>	<i>YEAR</i>
		City Manager	35,172	2017
	Warrensburg	City Manager	20,200	2021
	Webster Groves	City Manager	22,800	2020
	Wildwood	City Manager	35,524	2019
Nevada	Boulder City	City Manager	16,207	2021
New Hampshire	Portsmouth	City Manager	21,796	2019
New York	Long Beach	Deputy City Manager (Virtual)	33,275	2021
	Mamaroneck (Town)	Town Administrator	29,156	2021
	Mamaroneck (Village)	Village Manager	19,426	2018
	Scarsdale	Village Manager	17,837	2021
North Carolina	Fayetteville	Assistant City Manager	210,000	2017
				2018
North Dakota	Minot	City Manager	45,700	2020
Pennsylvania	Ferguson Township	Township Manager	18,300	2017
	South Fayette Township	Township Manager	14,416	2018
South Carolina	Beaufort County	County Administrator	192,122	2018
Texas	Austin	Assistant City Manager	885,000	2021
	Burleson	City Manager	43,960	2018
	McKinney	Assistant City Manager	191,645	2019
	Missouri City	Assistant City Manager	74,139	2019
		City Manager	74,139	2021
Virginia	Chesapeake	City Manager	245,000	2019
	Portsmouth	City Manager	96,000	2020
	Salem	City Manager	25,643	2019
	Virginia Beach	City Manager	442,707	2019
Washington	Duwall	City Administrator (POS)	8,090	2021
	Yakima	Assistant City Manager	97,000	2021
West Virginia	Bridgeport	City Manager	8,582	2019
				2021
Wisconsin	Adams County	County Manager/Administrative Coordinator	20,220	2021
	Baraboo	City Administrator	12,048	2019
	Bayside	Assistant Village Manager	4,400	2019
	Beaver Dam	City Administrator	16,291	2021
	Bellevue	Village Administrator	15,524	2018
	Beloit (Town)	Town Administrator	7,083	2020
	Franklin	Director of Administration	36,155	2019
	Harrison	Village Manager	13,185	2021
	Monroe	City Administrator	10,827	2020
	Plymouth	City Administrator/Utilities Manager	8,540	2020
	Prairie du Chien	City Administrator	5,900	2017

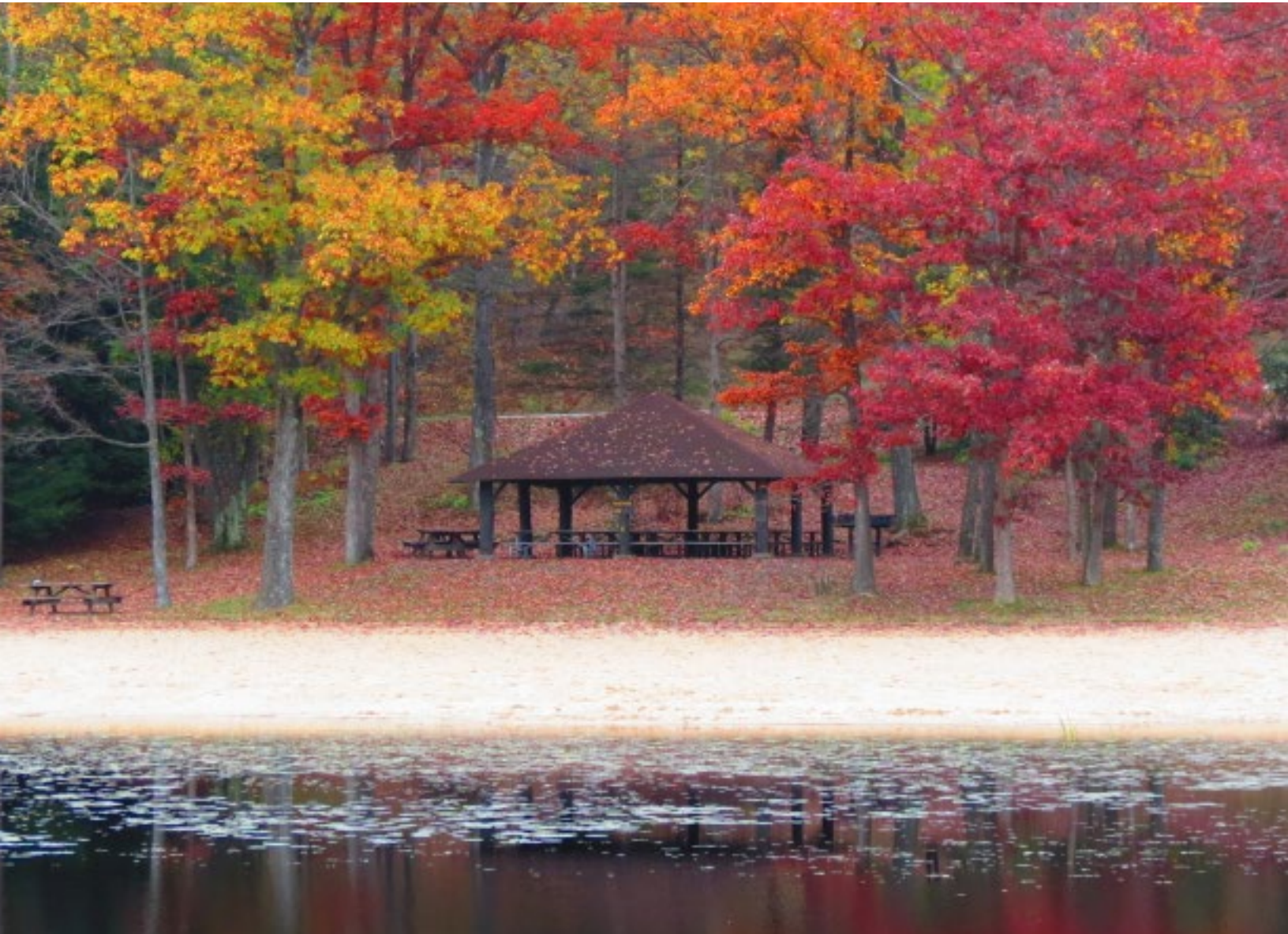


City/County Management Client List 2017 to Present

<i>STATE</i>	<i>CLIENT</i>	<i>POSITION</i>	<i>POPULATION</i>	<i>YEAR</i>
	Rhineland	City Administrator	7,800	2018
	Shorewood	Village Manager	13,331	2017



CENTRE COUNTY, PENNSYLVANIA CHIEF FINANCIAL OFFICER



Executive Recruitment

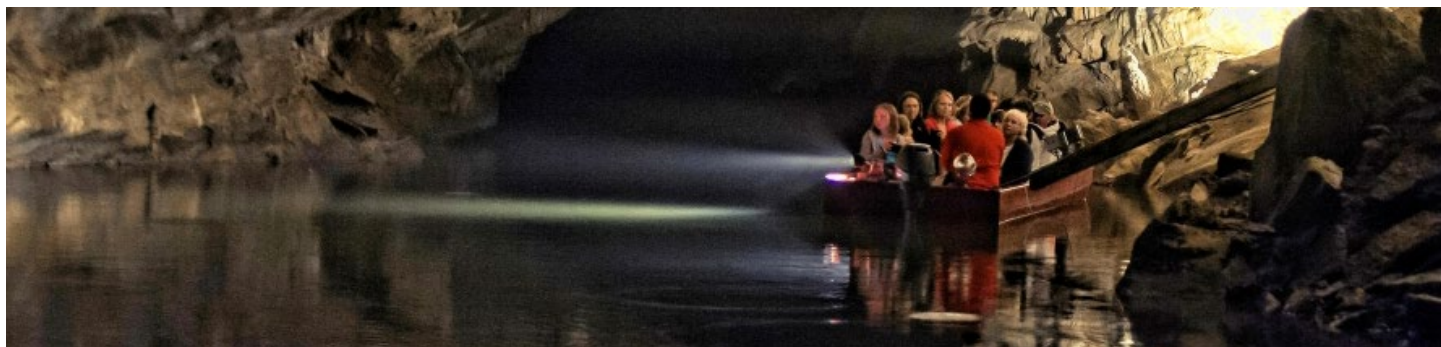


Centre County, PA

GovHR USA, LLC is pleased to announce the recruitment and selection process for Chief Financial Officer for Centre County, Pennsylvania. This is an opportunity to join a well-managed, financially stable organization in the heart of Central Pennsylvania and home to Penn State University. This brochure provides background information on Centre County as well as the qualifications for the Chief Financial Officer's position. Additional information about Centre County can be found on the County's website: <https://www.centrecountypa.gov/>.

Candidates interested in applying for the position should electronically submit their résumé and cover letter, along with contact information for five (5) work-related references by November 12, 2021, at www.GovHRUSA.com. Questions regarding this opportunity should be directed to the Executive Recruiters working with Centre County:

GovHR USA
Maureen Barry, Senior Vice President
Direct: 847-380-3240, x116



The County

Located in the heart of Central Pennsylvania, Centre County is home to Penn State University, the historic towns of Bellefonte and Boalsburg, and University Park and State College.

[Centre County](#) offers visitors and locals alike plenty to do year-round. Cultural and recreational opportunities include world-class concerts at PSU's on-campus theaters, live theatre, and dance performances, historic site tours and museums, hiking & biking trails, fishing & boating in the area's many lakes and rivers, and winter recreation at Tussey Mountain, among many others. Families will find Centre County ideal for its excellent educational opportunities and quality of life.

The county seat and home to Centre County's offices, Bellefonte, is named after the natural spring located in the center of town. Established in 1795, "Central Pennsylvania's Victorian Secret" has been home to seven Pennsylvania governors and hosts stunning examples of Victorian architecture. The shopping in Bellefonte is ideal for collectors with its numerous antique stores and gift shops. The town is often the subject of photographers, with its gorgeous waterfront walkway alongside Talleyrand Park.

One of the nation's largest universities, The Pennsylvania State University ("Penn State") has over 46,000 students at its main campus located in State College, ten miles from Bellefonte.

A fourth-class county created by an act of the State Legislature in 1800 and located in the exact geographic center of the state, Centre County's key industries include tourism, retail, agriculture, electronics, chromatography, information technology, printing, and publishing, wood manufacturing, and education.

The county's land area covers 1,110 square miles and is comprised of 35 municipalities.

By the Numbers

Land size: 1,110 square miles

Population (2019): 162,385

Households (2019): 58,201

Median Household Income (2015-2019, in 2019 dollars): \$60,403

Median Value of Owner-Occupied Housing Units (2015-2019): \$234,900

Bachelor's degree or higher, percent of persons age 25 years+, 2015-2019: 45.5%

Source: U.S. Census Bureau



The Position in Brief

The Chief Financial Officer (CFO) is responsible for the planning, organizing, coordinating, and directing of the County's financial activities including budgeting, financial planning, accounting, auditing, and contract management.

As a critical member of the management team, the CFO oversees a [2021 total budget](#) of \$81.6M and heads the [Financial Management Department](#). The position reports directly to the County Administrator, subject to appointment by the Board of Commissioners. Along with the County Controller and Treasurer, the Financial Management Department manages the fiscal affairs of the County. The Department provides accountability and oversight for the County budget and supports financial decision-making by the Board of Commissioners, Administrator, other County officials, and County Departments.

The Financial Management Department includes three full-time employees, including the CFO. The position provides direct supervision to the Financial Operations Coordinator and the Procurement/Contract Analyst. The Financial Management Department is responsible for budget preparation and administration, financial forecasting, debt management, procurement, and financial management.



Primary Position Responsibilities

- Manages the preparation of the County's annual operating and capital budgets. Coordinates budgetary information with Controller, Treasurer, and other elected officials and department heads; amends budget as approved by Commissioners.
- Develops and updates a multi-year operating and capital budget.
- Develops and provides monthly financial and statistical reports including analyses of monthly closings, cash flow analysis, and actual expenditures vs. budget. Evaluates the County's financial position and issues periodic financial and operating reports for all departments, including grant-in-aid agencies.
- Analyzes and conducts studies of economic, business, and financial conditions and their impact on the County's revenue and capital investments.
- Manages the County's purchasing and inventory control procedures. Administers and monitors all vendor contracts to assure compliance and consistency with County goals and financial resources.
- Develops and implements accounting and financial management policy and procedure.
- Serves as a liaison between the Controller and Treasurer to ensure appropriate monitoring of County finances. Maintains a working relationship with the Controller's and Treasurer's offices and all departments with regard to financial management matters.
- Assures compliance with federal, state, and local accounting principles, procedures, and financial record-keeping requirements.
- Oversees the implementation and integration of the financial software within the County in cooperation with the County's outside MIS contractor.
- Oversees property and casualty management including the reconciliation of all assets for capital and other financial reporting.
- Participates in Union negotiations and arbitrations.

Despite the pandemic's impact on revenues, the County is in a solid financial position, due to its conservative spending approach and focus on improved management and organizational effectiveness. Its last bond issue was given a 'AA' rating from Standard & Poor's.

See documents on the [County's website](#) for more information on the County's current and past annual financial reports.



Key Projects and Challenges

The new CFO will continue to build upon a secure budgetary foundation. There are some challenges posed by upcoming projects that offer exciting opportunities.

- **Financial Reporting & Forecasting** – Centre County is financially stable, with a ‘AA’ bond rating, and has worked hard to provide exemplary services to residents and businesses, while keeping expenditures down and stabilizing the property tax rate. The next CFO will work closely with the County Administrator, the Controller, and the Treasurer to improve the financial reporting materials provided to the County Board to allow them to better consider policy consequences, long-term trends, and impacts of decisions to assist in their efforts to govern effectively.
- **COVID-19 Recovery Strategies** – The COVID-19 pandemic impacted the local economies in the last two years, with the tourism and hospitality industries especially seeing significant reductions in revenues. The County received nearly \$14.7M in 2020 in Coronavirus Aid, Relief, and Economic Security (CARES) Act funds and will receive a total of \$31M from American Rescue Plan Act funds. CARES Act funds were used to provide grants to small businesses and non-profits and to reimburse local municipalities and the County’s own expenses for pandemic response-related activities. The CFO will participate and assist the County Administrator and County Board in continuing to identify the best short and long-term options for spending current and future funds and how to offset pandemic-related impacts on the County’s budget. =
- **Affordable Housing and other Long-Term Needs** – The County’s Comprehensive Plan, Phase I serves as a blueprint for the next ten to twenty years, while Phase II focuses on growth management and development strategies in the County. Consistent with the Comprehensive Plan, the Board of Commissioners initiated an Affordable Needs Assessment to identify the County’s critical housing needs and to provide information that can be used to address those needs within the County. The CFO will work to provide financial information that allows the County to establish policies and take actions in furtherance of the Comprehensive Plan’s housing goals.
- **Modernize Technology** – As technology continues to be at the forefront in many organizations, the next CFO will be able to assist in leading the County’s efforts to continue modernizing and streamlining its financial information technology.
- **County Facilities Funding** – The CFO will have a lead role in helping to identify the best methodology for financing a major capital renovation of the Centre Crest building (approximately \$10M) currently in its early stages. The CFO will continue to seek ways to finance capital improvements in the County while being intentional in its use of debt issuance.



The County Government

By the Numbers

35 municipalities located within Centre County
Total Budget: \$81.6 million, with a capital budget of \$911,200
525 full-time employees and 42 part-time/seasonal employees
‘AA’ credit rating from Standard & Poor’s

A three-member Board of County Commissioners performs and oversees all the County’s legislative and executive functions. The Controller is an elected position and supervises the fiscal affairs of the County. The Treasurer is elected to receive all monies due or accruing to the County, including the deposit and investing of surplus funds. The Court of Common Pleas is part of the Unified Judicial System provided by the Pennsylvania Constitution. Court-related row offices include the Coroner, Prothonotary/Clerk of Courts, District Attorney, Recorder of Deeds, Register of Wills, Sheriff, and two Jury Commissioners.

Consistent with budgetary constraints and Pennsylvania County Code, the County Board of Commissioners decides the best means of providing a variety of services. The County provides a broad range of services including judicial, public safety, corrections, public works, human services, culture and recreation, conservation and development, and elections.

The Chief Administrative Officer (CAO, or County Administrator) of the County directs, administers, and coordinates the activities of the County in support of policies, goals, and objectives established by the County Board. The CAO, with the assistance of the CFO, submits the annual budget to the County Board. With a [2021 total budget](#) of \$81.6M, the County currently employs 525 full-time employees and 42 part-time/seasonal employees to provide services to residents and businesses within the county.

Position Requirements

The next CFO will be a dependable, detail-oriented, local government professional. The successful candidate will have:

- Bachelor's Degree in accounting, finance, or related field.
- Master's in related field, CPFO and/or CPA preferred.
- At least 5-10 years progressive experience in financial administration and management procedures, with 3-5 years of supervisory experience; or an equivalent combination of education, training, and experience.
- Working knowledge of automated accounting systems and relevant technology.
- Knowledge of rules and regulations governing financial management, preferably in Pennsylvania, and Government Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP).
- Experience working in a government entity preferred.

The Ideal Candidate

- Strong understanding of modern budgeting practices including preparation of an annual budget.
- Demonstrated support for and consultation with a leadership team on budgetary matters; the ability to develop financial and cost analyses to support sound decision-making.
- Have a strong interest and ability to supervise employees, creating an environment of trust, integrity, and mentorship where employees respect one another and where the Department consistently functions with a high level of customer service.
- Have a demonstrated ability to provide strategic leadership, develop forecasting tools, and prepare long-range financial projections.
- Have proven verbal communication and listening skills, both one-on-one and in group settings, treating everyone in a professional and respectful manner.
- Be technologically savvy and have a demonstrated record of understanding and utilizing technology systems and procedures to monitor and measure departmental productivity and provide timely information. Possess proficiency in Microsoft Word, PowerPoint and Excel and general working knowledge of enterprise resource planning (ERP) systems.
- Experience in working and collaborating on employee benefits issues and Labor-Management committees.
- Possess strong presentation experience and have excellent writing and interpersonal skills.





Compensation and Benefits

The salary range is \$88,350- \$144,900 DOQ. Centre County has one of the best benefit packages in the area. A comprehensive defined benefits package includes, but is not limited to, contributions to medical, dental, vision, life insurance, participation in the Pennsylvania Local Government Employees' Retirement System, retiree insurance, and paid leave time. Employees must live within 45 minutes of the County's Bellefonte office building.

How to Apply

Apply online at www.govhrusa.com with a resume, cover letter and contact information for five professional references by November 12, 2021. Confidential inquiries are encouraged and should be directed to Maureen Barry, Senior Vice President, GovHR USA at 847-380-3240, x116.

Centre County embraces diversity in our community as well as our workforce and is an Equal Opportunity Employer.



Executive Recruitment

www.GovHRUSA.com

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

EXECUTIVE COMMITTEE

Hybrid Meeting

December 15, 2021

12:15 PM

GENERAL MEETING INFORMATION	
<u>RSVP</u>	To ensure an overall quorum of members, please let us know how you intend to participate: https://us02web.zoom.us/meeting/register/tZYvcu6prT0tHNRZdQW2JOrP_3HSlpIDMP3M
Remote Participants	To attend via Zoom: https://us02web.zoom.us/meeting/register/tZYvcu6prT0tHNRZdQW2JOrP_3HSlpIDMP3M To attend this meeting by phone: +1 929 205 6099 Meeting ID: 822 5713 6760
In-Person Participants	COG Building – Forum Room 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Scott Binkley email: sbinkley@crcog.net 814-235-7818	
<p style="text-align: center;">Click HERE to locate the AGENDA and ATTACHMENTS <i>Should you desire to annotate any attachments you must download them first.</i></p>	

- The chat feature for this meeting will be limited to remote participants being able to communicate with meeting hosts. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off of speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. For additional information on COG Voting Procedures, click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the COG Executive Committee on our website, please click [HERE](#).

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

EXECUTIVE COMMITTEE

Hybrid Meeting

December 15, 2021

12:15 PM

Written public comment or requests to speak to the Executive Committee for items not on the agenda, and requests to comment on specific agenda items listed below, may be submitted in advance by emailing sbinkley@crcog.net.

AGENDA

1. CALL TO ORDER AND ROLL CALL

Mr. Hameister will convene the meeting. Mr. Binkley will take a roll call of members.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. NEW AGENDA ITEMS

Members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair.

4. CONSENT AGENDA

The following items listed on the Consent Agenda portion of the Executive Committee agenda may be approved with a single motion by the Executive Committee unless a Committee member or member of the public requests that an item be removed from the Consent Agenda for a question or further discussion.

CA-1 APPROVAL OF MINUTES

A copy of the minutes of the November 18, 2021, Executive Committee meeting are **enclosed**.

Consent Agenda Approval Motion:

“That the Executive Committee approves items CA-1 as listed on the December 15, 2021, Executive Committee Consent Agenda.”

All municipalities should vote on this motion.

5. EXECUTIVE DIRECTOR’S REPORT

The Executive Director will update the Executive Committee on other items of current interest.

6. OTHER BUSINESS

A. Matter of Record - The next meeting of the Executive Committee is scheduled to be a hybrid meeting on Tuesday, January 18, 2022, at 12:15 PM.

7. CALENDAR

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#).

8. HELPFUL REFERENCE LINKS

Repositories of helpful COG information have been assembled for use by the elected officials and COG staff:

- Governance policies, procedures, and other related documents and can be viewed on SharePoint by clicking [here](#) or going to <https://www.crcog.net/governance>.
- The Whitehall Road Regional Park project site facilitates easy access to documents, resources, and current information about the project. Staff continues to develop and update the site which can be found at <https://www.crcog.net/wrrpinfoguide>.
- COG Facilities Reference information can be found at: <https://bit.ly/3qnEbMA>. The Facilities Committee uses this information as a collection point and serves as a resource for new members of the Committee as well as others.

Please contact Eric Norenberg with feedback and suggestions.

9. RECESS TO AN EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER

One of the duties of the Executive Committee is to evaluate the Executive Director’s work performance in 2021. Mr. Hameister will adjourn the meeting to an Executive Session at this point for the committee to discuss the draft 2021 Executive Director performance review. Upon reaching an agreement as to the performance review, the Committee will discuss it with the Executive Director.

10. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
CA-1	November 18, 2021 - Executive Committee Meeting Minutes



**Manager's Report
January 3, 2022**

1. I will be out of the office beginning Saturday, January 8th and returning on Saturday, January 15th. Since I will be out of state, I am appointing Centrice Martin, Assistant Township Manager, to serve as Acting Manager in my absence.
2. Work continues on the update to the Ferguson Township Strategic Plan. The intention was to provide an initial draft early in January, but that may be slightly delayed to other constraints and priorities.
3. The Centre County Association of Realtors met on December 17th for their annual government luncheon. Topics discussed included short-term rental regulations, workforce/affordable housing initiatives, and updates to the Uniform Construction Code. Workforce/Affordable housing took up a majority of the discussion, and focused on local government regulations and requirements to increase the availability of housing stock in the Centre Region.