

**FERGUSON TOWNSHIP BOARD OF SUPERVISORS**

**Regular Meeting Agenda  
Tuesday, August 16, 2022**

**7:00 PM**

**MEETING PARTICIPATION OPTIONS**

**VIRTUAL:**

*Join Zoom Meeting Link:*

<https://us02web.zoom.us/j/87031665680>

Meeting ID: 870 3166 5680

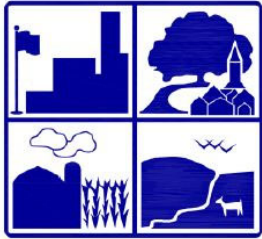
[Zoom Access Instructions](#)

**IN-PERSON:**

Ferguson Township Municipal Building  
Main Meeting Room  
3147 Research Drive  
State College, PA

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- I. CALL TO ORDER**
  - II. CITIZENS INPUT**
  - III. SWEARING IN OF JEREMIE THOMPSON AS WARD II SUPERVISOR**
  - IV. APPROVAL OF MINUTES**
  - V. AUTHORITIES, BOARDS, AND COMMISSION REPORTS**
  - VI. SPECIAL REPORTS**
  - VII. COG REGIONAL REPORTS**
  - VIII. STAFF REPORTS**
  - IX. UNFINISHED BUSINESS**
    - 1. Public Hearing adopting Ferguson Township 2023-2027 CIP Budget
    - 2. Public Hearing Ordinance amending Chapter 16, Parks and Recreation
    - 3. Review CRCOG 2023 Program Plan and Draft 2023-2027 CIP
    - 4. Update on Agricultural Properties Stormwater Management Utility Fee Exemption
  - X. NEW BUSINESS**
    - 1. Consent Agenda
    - 2. Board Member Request – Proclamation on Black August
    - 3. Public Hearing accepting Grant of Easement from PSU through 19-3-100
    - 4. Resolution authorizing Disposition of Records
    - 5. Appointment of voting delegate to PA Municipal League Annual Summit Resolution Committee
  - XI. COMMUNICATIONS TO THE BOARD**
  - XII. CALENDAR ITEMS**
  - XIII. ADJOURNMENT**





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# TOWNSHIP OF FERGUSON

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## **BOARD OF SUPERVISORS**

### **Regular Meeting Agenda**

### **Tuesday, August 16, 2022**

### **7:00 p.m.**

- I. CALL TO ORDER**
- II. CITIZEN'S INPUT** 5 minutes per resident
- III. SWEARING IN OF JEREMIE THOMPSON AS WARD II SUPERVISORS**
- IV. APPROVAL OF MINUTES**
  - 1. July 12, 2022, Board of Supervisors Worksession Minutes
- V. AUTHORITIES, BOARDS, AND COMMISSIONS REPORT** 0 minutes
- VI. SPECIAL REPORTS AND ACKNOWLEDGEMENTS** 10 minutes
  - 1. Diversity, Equity, and Inclusionary Initiatives – Month-long Observance – Black August
  - 2. Township and Fiscal Responsibility – Introduction to Aaron Jolin, Stormwater Engineer
  - 3. Community and Economic Development – Route 45 Getaways weeklong event concludes successfully
  - 4. Environment – no report.
- VII. COG AND REGIONAL COMMITTEE REPORTS** 20 minutes
  - 1. COG COMMITTEE REPORT**
    - a. Human Resources Committee
    - b. Land Use and Community Infrastructure (LUCI) Committee
    - c. Climate Action and Sustainability Committee
    - d. Public Safety Committee cancellation notice
  - 2. OTHER COMMITTEE REPORTS**
- VIII. STAFF REPORTS**
  - 1. Township Manager's Report
  - 2. Public Works Director Report
  - 3. Planning and Zoning Report
  - 4. Chief of Police Report
- IX. UNFINISHED BUSINESS**
  - 1. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA ADOPTING THE 2023 – 2027 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET.** 20 minutes  
*Centrice Martin, Township Manager*

**Narrative**

At the August 2 Regular Meeting the Board authorized a public hearing on the 2023 – 2027 Capital Improvement Plan (CIP). The CIP was presented by the Township Manager and reviewed by the Board of Supervisors at two special public meetings, as well as a mobile road tour. The changes requested by the Board at the August 2 meeting have been incorporated into the document. Provided with the agenda is a copy of the resolution as advertised for Public Hearing. A link to the revised 2023 – 2027 CIP is provided below the narrative.

- [2023-2027 Proposed Capital Improvement Plan Budget](#)

*Recommended motion: That the Board of Supervisors adopt the resolution for the 2023 – 2027 Capital Improvement Program Plan.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the resolution.

2. **A PUBLIC HEARING ON AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AMENDING CHAPTER 16, PARKS AND RECREATION, SECTION 101, DEFINITIONS, SECTION 102, INTERPRETATION OF RULES AND REGULATIONS, SECTION 103, CONDUCT PROHIBITED IN PARKS, SECTION 105, TRAFFIC CONTROL, SECTION 106, REGULATED USES, AND SECTION 107, CENTRE REGION PARKS AND RECREATION DEPARTMENT.** 15 minutes

*Jenna Wargo, Director of Planning and Zoning*

**Narrative**

In March 2022, the Board of Supervisors adopted Ordinance No. 1076 that captured outstanding amendments from the Township’s comprehensive update to the Zoning and Subdivision and Land Development Ordinances (November 2019).

At the March 15, 2022, meeting, the Board requested an additional review of Chapter 16—Parks and Recreation, for consistency with the amendments made to §27-723—Mobile Food Vendors.

At the July 19, 2022, Board of Supervisors meeting, a redlined draft amendment was provided to the Board for review and authorization for advertisement of a public hearing on August 16, 2022, to amend Chapter 16—Parks and Recreation.

Provided with the agenda is the draft amendment to Chapter 16 and the redlined version.

*Recommended Motion: That the Board of Supervisors adopt the Ordinance amending Chapter 16, Parks and Recreation, Section 101, Definitions, Section 102, Interpretation of Rules and Regulations, Section 103, Conduct Prohibited in Parks, Section 105, Traffic Control, Section 106, Regulated Uses, and Section 107, Centre Region Parks and Recreation Department.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the ordinance.

3. **REVIEW AND DISCUSSION ON THE DRAFT 2023 CENTRE REGION COUNCIL OF GOVERNMENTS (CRCOG) PROGRAM PLAN AND DRAFT CRCOG 2023 – 2027 CAPITAL IMPROVEMENT PLAN** 90 minutes

*Centrice Martin, Township Manager*

**Narrative**

At the General Forum meeting of the Centre Region Council of Governments (CRCOG) on Monday, July 25, the 2023 – 2027 Capital Improvement Plan (CIP) was forwarded to municipalities for review and comment. The CRCOG Executive Director and Finance Director will be in attendance to respond to any questions from the Board. CRCOG staff provided a Comment Guide to assist the member municipalities in their discussions. Responses on both documents are due back to the CRCOG Executive Director by 8:00 a.m. on Thursday, August 18<sup>th</sup>. Links to each document are provided below this narrative.

- [CENTRE REGION COUNCIL OF GOVERNMENTS 2023 PROGRAM PLAN](#)
- [CENTRE REGION COUNCIL OF GOVERNMENTS DRAFT 2023 – 2027 CAPITAL IMPROVEMENT AND REPLACEMENT PLAN](#)

The Board began review and discussion on the DRAFT 2023 CRCOG Program Plan and DRAFT 2023 – 2027 Capital Improvement Plan at their monthly worksession on Tuesday, August 9. Provided with the agenda packet is a list of the comments and questions from the Board during their initial review of both CRCOG documents. The questions presented by the Board will be forwarded to the CRCOG Executive Director by August 18 for consideration and response.

*Recommended motion: That the Board of Supervisors direct the Township Manager to forward its comments on the draft 2023 CRCOG Program Plan and draft 2023 – 2027 Capital Improvement Plan to the Executive Director no later than August 18.*

**Staff Recommendation**

That the Board of Supervisors **review and comment** on the DRAFT 2023 CRCOG Program Plan and DRAFT 2023 – 2027 Capital Improvement Plan.

**4. UPDATE ON THE PARTIAL EXEMPTION FOR AGRICULTURAL PROPERTIES FROM THE FERGUSON TOWNSHIP STORMWATER MANAGEMENT UTILITY FEE**

*Centrice Martin, Township Manager*

15 minutes

**Narrative**

At a Regular Meeting held on August 2, the Board of Supervisors directed staff to propose an amendment to the policy that supports a partial exemption for eligible and approved agricultural properties from the stormwater management utility fee. Staff will continue to evaluate the required annual submission process for the partial exemption for agricultural properties to consider reasonable alternative options.

**Staff Recommendation**

That the Board of Supervisors **receive** the update.

**X. NEW BUSINESS**

**1. CONSENT AGENDA**

5 minutes

- a. Special Events Permit – PRC Annual 5K Walk/Run/Bike

2. **BOARD MEMBER REQUEST – A PROCLAMATION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, TO RECOGNIZE AND HONOR BLACK AUGUST FOR ITS LEGACY THROUGH HISTORIES, FIGURES, AND EVENTS THAT SHAPE BLACK RESISTANCE AND ART THAT DOCUMENTS BLACK FREEDOM STRUGGLES AND FREEDOM FIGHTERS** 5 minutes  
*Tierra Williams, Supervisor*

**Narrative**

Provided with the agenda is a copy of the proclamation to recognize and honor Black August.

*Recommended Motion: That the Board of Supervisors adopt the proclamation.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the proclamation.

3. **A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA ACCEPTING A GRANT OF EASEMENT FROM THE PENNSYLVANIA STATE UNIVERSITY THROUGH TAX PARCEL 19-3-100.** 10 Minutes  
*Centrice Martin, Township Manager*

**Narrative**

Provided with the agenda is a copy of the resolution for the grant of Easement for the construction of a walking path from Suburban Park to the Vairo Boulevard Shared Use Path through Tax Parcel 19-3-100. The agreement dated July 25, 2022, is also attached to the agenda.

*Recommended Motion: That the Board of Supervisors adopt the resolution approving the grant of Easement from Penn State through Tax Parcel 19-3-100.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the resolution.

4. **A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AUTHORIZING THE DISPOSITION OF SPECIFIC PUBLIC RECORDS IN ACCORDANCE WITH THE PROCEDURES SET FORTH IN THE RETENTION AND DISPOSITION SCHEDULE FOR RECORDS OF PENNSYLVANIA MUNICIPALITIES ISSUED JULY 16, 1993, AND AS AMENDED DECEMBER 16, 2008.** 5 minutes  
*Angela Kalke, Human Resource Administrator*

**Narrative**

Provided with the agenda is a copy of a resolution advertised for public hearing providing for the disposition of certain records retained by the Township but scheduled for disposition in accordance with the Retention and Disposition Schedule for Records of Pennsylvania Municipalities. Annually, Township staff completes a listing of records that are required to be disposed of in accordance with the municipal records manual. Attached to the Resolution as Exhibit "A" is the list of storage boxes and their contents to be disposed.

*Recommended motion: That the Board of Supervisors adopt the resolution authorizing the disposition of specific public records in accordance with the retention and disposition schedule for records of Pennsylvania Municipalities.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the resolution.

**5. APPOINTMENT OF VOTING DELEGATE TO THE PENNSYLVANIA MUNICIPAL LEAGUE ANNUAL SUMMIT** 10 minutes

*Centrice Martin, Township Manager*

**Narrative**

The Pennsylvania Municipal League is hosting its 123rd Annual Summit in Pittsburgh, PA, from October 6 to October 9. Each year, the League requests members appoint a voting delegate to represent the municipality at the Resolutions Committee and Annual Business Meeting.

*Recommended Motion: That the Board of Supervisors appoint \_\_\_\_\_ to be the Township's voting delegate at the Pennsylvania Municipal League Annual Summit.*

**Staff Recommendation**

That the Board of Supervisors **appoint** \_\_\_\_\_ to be the Township's voting delegate at the Pennsylvania Municipal League Annual Summit.

**XI. COMMUNICATIONS TO THE BOARD**

**XII. CALENDAR ITEMS – August/September**

- a. Planning Commission, August 22, September 12, 26
- b. Pine Grove Mills SAP Advisory Committee, August 25, September 22
- c. Parks and Recreation Committee, September 8
- d. Pine Grove Mills Farmers Market, every Thursday throughout the Summer
- e. TSD Public Input Meeting, August 31
- f. Tree Commission, September 19

**XIII. ADJOURNMENT**

**D R A F T**

**BOARD OF SUPERVISORS and Parks and Recreation Committee**  
**Joint Monthly Work Session Minutes**  
**Tuesday, July 12, 2022**  
**2:00 p.m.**

**ATTENDANCE**

The Board of Supervisors held a worksession to discuss Recreation, Parks and Open Space Plan Update on Tuesday, July 12, 2022, as a hybrid meeting. In attendance were:

<b>Board:</b>	Laura Dininni, Chair Lisa Strickland, Vice-Chair Patty Stephens Tierra Williams	<b>Staff:</b>	Centrice Martin, Township Manager Jaymes Progar, Assistant Manager Eric Endresen, Director of Finance
<b>Parks:</b>	Bill Keough Norris Muth		

Others in attendance included: Josh Clark, HRG; Tracy Strickland, HRG.

**I. CALL TO ORDER**

Ms. Dininni called the Tuesday, July 12, 2022, joint worksession to order. There is a quorum of the Board and not with the Parks Committee. There will be no action at this worksession.

Ms. Martin welcomed everyone to the meeting and noted that the joint worksession had been advertised in accordance with the PA Sunshine Act as a hybrid meeting with an option to attend online utilizing Zoom and the main meeting room for the public to participate. Persons attending the worksession as members of the public or agents to speak and who wanted to participate were asked to state their name, municipality, and topic. Public members were asked to be muted during the worksession and must be acknowledged by the Chair and then unmute for comment. Ms. Martin took Roll Call and there was a quorum.

**II. CITIZEN'S INPUT – none.**

**III. UNFINISHED BUSINESS**

**1. DISCUSSION ON RECREATION, PARKS, AND OPEN SPACE PLAN UPDATE DRAFT AND GOALS, OBJECTIVES, AND MISSION STATEMENT**

Link to: [2009 Ferguson Township Recreation and Park and Open Space Plan Update](#)

The speakers were introduced as Tracy Strickland and Josh Clark from HRG, the consultant. Topics to review:

- Previous 2009 plan and recommendations;
- Mission statement;
- Previous plan's goals and examples of other ones to expand upon.

Tracy Strickland (Consultant) noted the mission statement and goals are standard now with the DCNR report template. If time permits there are some image boards to review that were provided after the park amenities and future master plan exercise as well as the site plan discussion for Fairbrook and Greenbriar Saybrook parks to get some guidance and ideas. Follow up on comments prior to the Parks and Recreation meeting in August.

The consultant reviewed the 2009 plan's recommendations that were an update to the 1998 plan.

- Adopt the 2009 Plan update to be used as a guide for future parks, recreation, and open space development;
- Continue the Township's compliance with the PA Municipalities Planning Code (MPC).

The consultant asked if the recommendations are still relevant. Discussion followed on sticking to the plan and the next iteration of the plan. Mr. Keough discussed rewording the message in #1 would be most appropriate and we will need to confirm that those are things that are going to be on our plate as we move forward. Ms. Dininni added to take into consideration not only the MPC but also DCNR. Mr. Keough concurred in that MPC is a legal document codified statewide but that adding a DCNR reference is good, maybe state as "in support of DCNR initiatives", and not necessarily codified.

#2 – General. The Recreation Parks & Open Space Plan should be updated in 5 Years to ensure that proposed changes are consistent with anticipated development.

The consultant noted to emphasize the timeframe. Discussion followed on lifecycles of facilities and timeline of five to ten years. Mr. Keough likes no more than ten years that allows working it into the staff workload environment and enough time in-between reviews so that we have enough data capacity to measure what impact the plan has made. Ms. Dininni stressed in addition to adopting the plan, it needs to be a living, breathing document to keep it active and implemented in the Parks and Recreation Committee. Mr. Keough suggested every two years for review. Discussion followed along with utilizing a dashboard as a tracking tool for implementing goals. The consultant stated some wording in the core cycle could be updated.

#3 – General. Board to Establish an Advisory Committee to Oversee Implementation of Updating the Plan and to Advise the Parks & Recreation Committee.

Discussion followed between Ms. Dininni and Ms. Martin on the Bylaws, assessments, and recommendations that the Parks committee makes to the Board on Master RPOS plans. In addition, to provide input as necessary for the facilitation of the master planning documents. Ms. Dininni noted RPOS plans could include a lot of things in addition to a master plan, i.e., expansion of programming requests, CRPR, and interaction of a Parks committee with the RPOS as a conduit for public input. Ms. Martin clarified that there is reference that Parks & Recreation Committee should provide some assistance in updating the RPOS Plan and went into detail on variables in the discussion. The consultant concurred with the comments discussed and tried to adapt the exercises accordingly and possibly adapt shorter exercises to engage more participation. More discussion followed on doing a dashboard as a communication tool between the Board, implementing the Plan, and the Parks & Recreation Committee advising to integrate under items 2 and 3 under General. The consultant's suggestion to #3 is "The Board should find ways to integrate the advisory committee to actively participate in ongoing review..." Ms. Dininni reiterated using the dashboard tool.

Mr. Keough noted that sometimes there seems to be confusion on what the committee's role is and how they have adapted to that role and provided an example. Mr. Keough noted there is a full-time administrative staff in Planning vs. no staff in Parks committee for the due process moving forward. Ms. Dininni thanked Mr. Keough for his comments and noted the time to keep on task and move to the next topic.

Item 1 - Recommendation from 2009 RPOS Plan

### **PARKS, RECREATION AND OPEN SPACE**

The consultant and Ms. Dininni discussed minimum standards from the 2009 plan. A lengthy discussion followed on the design of parks for the geography of those Parks. Ms. Dininni gave examples, i.e., we do



not want a goal of monoculture recreation; we want to have diverse opportunities for recreation and not mandated recommendations in all parks. Whether the goal of the overall park system is for Ferguson Township or the region. Our concept of parkland is not just a neighborhood park and should have a diverse mix of opportunities for both parks and open space in a way that is aligned with the geography and in an efficient manner that is cost-effective. Ms. Stephens noted board surfaces as Ms. Williams had previously noted and exclusivity. Ms. Dininni noted to have a targeted general statement about the goal of a diverse and inclusive mix of recreational opportunities and included values such as being environmentally sensitive and financially responsible. The consultant detailed the values and referenced exercises 4 and 5 storyboards for active recreation. Keep it general to the goal and objective.

The Township should provide CIP funding each year to develop portions of the parks.

Ms. Dininni stated funding is rotated as needed and not per year. There have been discussions on having an inventory of assets in the parks including kiosks format to track maintenance needs for a data drive CIP. However, not every park needs a CIP allocation. The consultant noted they did on-site assessments to go with each of the maps and suggested taking a version of that to review and develop further and prioritize cost. Ms. Dininni suggested along the lines of a goal, i.e., to be data-driven and resident preferences to drive CIP investment.

Item 2 - General Phases – The Township has established and shall continue to utilize a standard master planning process (MPP).

Ms. Dininni noted we should use a MPP when the need rises to the MPP level as well as develop a standardized way to do minor updates to the master plan that does not involve a full assessment. The consultant noted that some specific details we will get to and it goes back to the previous discussion of looking at the spaces individually recognizing what they can be vs. what it has to be. It helps keep costs in check. Ms. Dininni noted a timetable for checking on master plans is helpful.

The consultant skipped to item 1, regarding how many years a master plan is good for. Discussion followed on revising the verbiage in this section to “master plan should be considered for full updating in a 10 to 15-year window and minor updates can happen during that time.” Expand for guidance from the Parks committee for framework and flexibility. Discussion on the initial master plan vs. an updated master plan. Goal: Be responsive to community needs; 10-15 year generally; caveat for an initial master plan; and check in on 3 to 5 years. The consultant suggested mapping out in GIS. Adaptive play for pickle ball for example. More flexible space for resident activities. Discussion followed on adaptive activities and the drivers for the changes. Ms. Martin noted an email she received from a Parks committee member on more acknowledgment of Social Equity; touched on looking more at the criteria vs. just the years that have been discussed along with demographic changes. Ms. Martin acknowledged that sometimes doing a master plan update is important for a grant funding application to be competitive, i.e., Cecil Irvin Master Plan Update as well as other examples that can be integrated into the plan. Mr. Keough agreed on the language for up to 15 years is a good measure. He noted the statement also needs to address maximum opportunities for flexibility to change; avoid using the verbiage minor changes to avoid what are minor changes and allow for change to occur during the 15-year period without a rewrite of the entire master plan, aka, interim changes. The consultant reviewed #2’s descriptive list on the standard master plan development as listed. Discussion followed on public input and hosting meetings that are weighted factors and valued when applying for grants and for community engagement activities and to include in the goal’s verbiage. Simplify items and design iteration process with a consultant for the board to go thru proper procedures and adoption. Mr. Keough suggested there is a variety of good information and planning other than scripted consultant language and to have the opportunity to use both scripted consultant language and other options. Ms. Martin noted professionals in the field of study can be called upon to add their expertise, i.e., the Township’s Arborist, engineers, planner, etc... when applying for grants.

Item 3 – Township should complete development of partially developed parks.

Discussion took place on whether a park is completely developed according to the master plan, park assessment charts, and whether to complete the partially developed parks vs. updating the master plan. The consultant noted we'll check with DCNR requirements and report back to Ferguson Township.

Item 4 – Township should continue to utilize the Official Map to designate future parkland locations.

Discussion followed on other avenues to designate parklands. Mr. Keough stated in regards to Planning Commission, a developer will designate an area in relation to development or fee in lieu of parklands. Ms. Dininni agrees; however, keep the language for the Official Map due to being a great planning tool in combination with the bike paths addition to the map. Ms. Dininni noted item numbers 4, 6, and 7 are the Official Map that can be combined into one sentence stating "the Township should continue to utilize the Official Map to designate future parkland, bike paths and open space areas to include previous recommended open space areas." Do not recommend previous recommended bike baths because they now relate to the newly recommended bike paths. Confirm if any open space areas, that were not added to the Official Map, have been bulldozed by development or an endangered species designation; examples were given as noted on the document. The consultant will check on this along with page 38 for updated bike paths and will combine and simplify the language. Mr. Keough suggested using the Official Map as one of the mechanisms to designate future parkland locations.

Item 5 – Township should continue to utilize a regional master planning process for the development of community parkland. This topic on hold for a future meeting.

Item 8 – Township should continue to pursue the purchase of agricultural conservation easements to manage growth and preserve the industry of farming. This will allow cost-effective services to residents located within the growth boundary.

Discussion on broadening parkland and open space plan. Discussion on concern over the inclusion of Ag easements in a Recreational Park and Open Space Plan and whether a recreation easement can be done with those land owners instead of it being designated what it is not so as not to trespass on the land designated as open space in the RPOS. Mr. Keough recommended eliminating #8 because both Rec Open Space and Ag Easements are not compatible together. Ms. Lisa Strickland concurred and highlighted the Township's commitment to the allowable continued use in the Ag area belongs in the Strategic Plan and to note where we are taking it from and reemphasizing it somewhere else. Mr. Keough discussed the protection of farmland intent as an open space concept for farmers. To clarify, item #8 will be removed from the RPOS Plan.

Item 9 - Ms. Dininni reiterated what folks thought open space is and to remove #9 from RPOS Plan.

RA is not a provision of open space. Recommended for a growth management provision strategy. Discussion followed on the appropriateness of where to place parks. Ms. Martin noted requests in Parks and Recreation Committee for requests for orchards and discussion on the management of it and could be something for the RPOS Plan to explore and see what other communities are doing, i.e., The Orchard Project, and move forward without liability to the Township. Mr. Muth noted there is a June Berry Orchard "starter program" in the Ferguson Township parking lot! Ms. Dininni discussed previous concerns brought up regarding space being close to Ag areas and adding trees and gardens. Ms. Dininni noted new goals to bridge the infrastructure of master planning into regional goals to include those environmental areas discussed today.

The consultant noted there is a separate chapter on new recommendations. We have discussed previous goals but have not really discussed new goals yet that will be at a future meeting to define and determine resources to manage local initiatives for programming as noted in this worksession vs. regional programming.

Item 10 - Township should pursue additional forms of open space preservation such as greenways and linear parks.

Ms. Dininni noted it's valid to keep #10. Board discussion followed on consensus to keep linear parks. Mr. Keough discussed listing different examples of greenways concept in more urban areas. Ms. Dininni noted three examples of connectivity, i.e., Wildlife Corridor, and continued discussion on bike path connections. Ms. Dininni suggested connecting to existing, providing connections between gaps, and utilizing linear parks. The consultant suggested overlapping #10 with #11 with the new goal, Trish Meeks new files with the Township's GIS map layers along with the known designated open spaces. Overall, to complete the map.

Item 11 – Township should coordinate timing, funding, location and maintenance of bike paths with adjacent municipalities where the connections are feasible.

Mr. Keough discussed the history of conservationists, and state and national organizations regarding claims to railroad beds and to be aware of the verbiage used when talking about linear and greenway terms with people in the western part of the Township. The consultant noted diversifying the list of options and being more inclusive and less prescriptive.

Item 12 – Township should continue to pursue to the opportunity to purchase open space adjacent to the existing park facilities to expand recreational opportunities.

Ms. Dininni and Mr. Keough had a discussion on when #12 had been introduced into the RPOS in regards to the timeframe of both the 75-acre parcel purchase and the 25-acre parcel purchase of Whitehall Regional Park. Connectivity on expanding that makes sense in an environmentally sensitive area should be balanced with financial responsibility. Mr. Muth suggested rewording to ensure the sustainability of existing recreational activities and preserving existing, maintaining ROW, etc. HRG suggested sending responses to Mr. Progar so that the comments can be sent to the consultant to itemize all together.

#### ORDINANCE REVISIONS

There are two items under Ordinance Revisions from the 2009 plan. Recommendations: SALDO and Zoning Ordinances should be updated regularly for consistency with the goals and objectives in the RPOS Plan.

Mr. Keough concurred it should be updated. Discussion followed on SALDO review and zoning areas. The wording was refined to ensure sustainability and preservation in regards to ecosystem services/equitable access to parks and open spaces.

REGIONAL/COMMUNITY – Items 1-3 tabled discussion for a later date.

FINANCING – Tabled discussion.

The consultant noted for the rest of the exercises not reviewed to do at home and respond before the next Township Parks and Recreation meeting in August so that a report can be made to the committee.

Ms. Dininni thanked the consultants for their time on this project. Ms. Dininni took a motion to adjourn.

**IV. CALENDAR ITEMS – July**

**V. ADJOURNMENT**

With no further business to come before the Board of Supervisors, Ms. Strickland motioned to **adjourn** the meeting. The meeting adjourned at 4:03 p.m.

Respectfully submitted,

Centrice Martin, Township Manager  
For the Board of Supervisors

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3083 • Website: [www.crcog.net](http://www.crcog.net)

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DATE: August 4, 2022

TO: Public Safety Committee  
Centre Region Municipal Managers  
COG Agency Directors

FROM: Eric Norenberg, COG Executive Director  
Paul Takac, Public Safety Committee Chairperson

SUBJECT: August 9, 2022, Public Safety Committee Cancellation Notice

Please note that the Public Safety Committee scheduled for August 9, 2022, has been canceled.

Items to note in the interim:

- The ESCI Recommendation Dashboard, updated August 1, 2022, is **attached**
- Assistant Chief Dennis Haaris was recognized for his entry into a sinkhole in College Township to rescue a dog. This successful incident occurred in May. Chief Harris was presented with a Letter of Merit at the August monthly meeting of the Alpha Fire Co.
- PA Title 35 was amended in late 2021 to establish a State Fire Advisory Board within the Office of the State Fire Commissioner. The purpose of this board is to provide strategic guidance and technical assistance to the State Fire Commissioner. On July 1, 2022, Governor Wolfe appointed COG Fire Director Bair to this board.
- The July 2022 monthly comparison of new construction code statistics and permits issued/closed reports are **attached**.
- The June 2022 monthly comparison of existing structures code statistics is **attached**.

The *attachments* can be found here: [08 - August 2022 - Public Safety Attachments](#)

The next meeting of the COG Public Safety Committee is tentatively scheduled for **Tuesday, September 13, 2022, at 12:15 pm.**

EN/tes

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

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## HUMAN RESOURCES COMMITTEE

Hybrid Meeting

August 3, 2022

12:15 PM

### GENERAL MEETING INFORMATION

<u>RSVP</u>	To ensure an overall quorum of members, please let us know how you intend to participate: <a href="https://us02web.zoom.us/meeting/register/tZUsd--urT4pEtd2fvpwPxHRKfJmZ6Ian8Ip">https://us02web.zoom.us/meeting/register/tZUsd--urT4pEtd2fvpwPxHRKfJmZ6Ian8Ip</a>
Remote Participants	To attend via Zoom: <a href="https://us02web.zoom.us/meeting/register/tZUsd--urT4pEtd2fvpwPxHRKfJmZ6Ian8Ip">https://us02web.zoom.us/meeting/register/tZUsd--urT4pEtd2fvpwPxHRKfJmZ6Ian8Ip</a> To attend this meeting by phone: +1 929 205 6099   Meeting ID: <b>811 0663 5383</b>
In-Person Participants	<b>COG Building – Forum Room</b> 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Becca Petitt   email: <a href="mailto:rpetitt@crcog.net">rpetitt@crcog.net</a>   814-272-1447	
<a href="#">Click HERE to locate the AGENDA and ATTACHMENTS</a> <i>Should you desire to annotate any attachments you must download them first.</i>	

- The chat feature for this meeting will be limited to remote participants being able to communicate with meeting hosts. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off of speakerphone during the meeting.
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- To access agendas and minutes of previously held meetings, and to learn more about the COG Human Resources Committee on our website, please click [HERE](#).

August 3, 2022

12:15 PM

AGENDA SUMMARY

01.	CALL TO ORDER
02.	PUBLIC COMMENTS
03.	NEW AGENDA ITEM
04.	APPROVAL OF MINUTES
05.	2023 ERC / WELLNESS BUDGETS
06.	HR ADMINISTRATOR JOB DESCRIPTION
07.	CLASS AND COMP UPDATE
08.	OTHER BUSINESS
09.	CALENDAR
10.	HELPFUL RESOURCE LINKS
11.	ADJOURNMENT

## CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3  
State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3083 • Website: [www.crcog.net](http://www.crcog.net)

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### HUMAN RESOURCES COMMITTEE

Hybrid Meeting  
Wednesday, August 3, 2022  
12:15 PM

Written public comment or requests to speak to the Human Resources Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing [rpetitt@crcog.net](mailto:rpetitt@crcog.net).

### AGENDA

1. CALL TO ORDER

Chair Wilson will convene the meeting. Ms. Petitt will take roll call of the Committee members.

The Committee members should nominate a Vice Chair to serve for the remainder of 2022.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. NEW AGENDA ITEMS

Members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair. Ideally, items for future agendas should be proposed to the Human Resources Committee through your municipal representative.

4. APPROVAL OF MINUTES - (Action)

A copy of the minutes from the June 1, 2022, Human Resources Committee meeting is **enclosed** for approval.



5. ERC / WELLNESS BUDGETS – (Action) Presented by DJ Lilly and Becca Petitt

The COG's Employee Relations Committee (ERC) co-chairs DJ Lilly and Becca Petitt will provide an update of the Committee's current and future activities and present two proposals for inclusion in the 2023 budget:

2023 Employee Relations Budget – **Enclosed** is a draft 2023 budget in the amount of \$10,185.00, an increase of \$1,676.00 from the \$8,509.00 budgeted for 2022 due to varying numbers of staff recognition for their service at COG, the need to restock five-year service gifts, and to better accommodate physically-distanced morale-boosting events. Appropriations for the ERC budget are divided equally among the six COG Agencies. The ERC's budget varies from year to year based on the number of employees receiving 5, 10, 15, 20, 25, 30, and 35-year service awards, as well as proposed employee activities.

2023 Employee Wellness Program Budget – **Enclosed** is a draft 2023 budget in the amount of \$9,680.00 with no change from what was budgeted for 2022. This budget covers activities that are specifically focused on various types of wellness throughout the year, including physical and intellectual challenges, as well as educational events like emergency training. The largest expense that comes from this budget is the Health Improvement Program Reimbursements (HIPR). The Employee Wellness Program Budget is funded through the Medical Insurance Reserve Fund. Municipal Contributions are not paid into the Medical Insurance Reserve Fund. The fund is financed through reimbursements received from the Pennsylvania Municipal Health Insurance Cooperative (PMHIC).

At one time, the ERC offered reimbursements for weight loss programs, such as Weight Watchers. In 2018, that program was expanded to include reimbursements for items such as exercise classes or gym memberships. We refer to this expanded program as the HIPR. Since its inception in 2018, we have overbudgeted the line item as we try to gauge employee participation, which tapered off considerably during the pandemic and seems as though it will not fully re-bound as employees have found alternate ways to stay active.

In order to inspire more participation in HIPR by the people whose good health allowed for greater insurance rebates which funds the program, at the beginning of 2022, with the HR Committee's approval, we expanded eligibility to include COG employees' family members who are covered by COG's health insurance. There was a slight increase in disbursements, but not nearly what we were expecting.

The **enclosed** charts show the drop in participation due to the pandemic as well as the slight increase, primarily due to the expansion to include family members. The **enclosed** ERC HIPR policy proposes an increase of the percentage of reimbursement to 75% of eligible expenses per month, up to \$25 per month. After analyzing historical submission, we are hopeful that this will inspire more people to participate, while maintaining participant ownership.

The Human Resources Committee should offer comments on the ERC's activities and its proposed 2023 budgets. The Committee should then consider action to authorize the Executive Director to include the proposed appropriations in the draft 2023 COG budget document that will be considered by the General Forum as part of the budget process. A potential motion to consider is:

***“That the Human Resources Committee accepts the 2023 budget recommendations from the COG Employee Relations Committee in the amounts of \$10,185.00 for employee relations activities and \$9,680.00 for employee wellness programs, including the increase of the HIPR monthly amount to 75% up to \$25 monthly.”***

6. HR ADMINISTRATOR JOB DESCRIPTION – (Action) – Presented by Becca Pettitt

As COG agencies have grown in the range of services and staff to support those services, the staffing in the Administration Office has not kept pace. This has created a limited ability to cross-train, insufficient capacity to cover when someone is out, as well as staff who are regularly working over 40 hours/week. To help remedy the situation the COG Administration team requested two new positions through the 2022 program plan and budget process: A Finance Administrator and a Human Resources Administrator position.

Both positions were approved through the budget process with an estimated start dates for the Finance Administrator in April 2022 and the Human Resources Administrator in October 2022. Following the internal promotion of Mr. Cary Asendorf to the Finance Administrator position, and Ms. Vanessa Muna was hired for the Finance Assistant position in the beginning of July.

The HR Administrator job description is **enclosed** for the Committee's review and approval. This position will report to the HR Officer and is a new position so it will also need to be added to the COG Salary Schedule.

Suggested motions for the Committee are as follows:

**“That the COG Human Resources Committee approve the job description for the HR Administrator, dated August 3, 2022, and further that the position be added to the COG Salary Schedule.”**

7. CLASS AND COMP UPDATE – (Information) – Presented by Becca Pettitt and Eric Norenberg

Ms. Joellen Cadematori of GovHR has met virtually with the Agency Director's group on two occasions to collect data to help determine comparable communities for the project. She has continued to work with Ms. Pettitt and Mr. Norenberg and her team to arrive at a hybrid approach to establishing benchmark organizations. As the Centre Region COG is a unique organization in Pennsylvania, the hybrid approach will include surveying some of our local partners, other COGs in Pennsylvania, other municipalities in Pennsylvania, as well as a few BIG10 communities. These communities were identified using key data points, such

as services provided, population, number of employees, income per capita, as well as real estate and earned income tax revenue. At the time of agenda prep there is a meeting with Ms. Cadematori's team scheduled for July 29. More information may be available at the August HR Committee meeting.

Two all-staff kick-off meetings were held on June 23 and June 30. Each staff member is currently reviewing their job descriptions and completing a Job Analysis Questionnaire (JAQ) which will in turn be reviewed by their supervisor and Agency Director, as well as the HR Officer and Executive Director. All job descriptions and JAQs are due to Ms. Cadematori by August 15, 2022. Once she has those documents, she will begin conducting virtual interviews with 1-3 people in each COG position/title. This process will help ensure that positions are properly classified and compensated. If there are areas overall that COG could improve titles, etc., those suggestions should come from this review as well.

## 8. OTHER BUSINESS

- A. Matter of Record - The following represents a list of vacancies of COG full-time and part-time, year-round positions:
- **Administration** - Facilities Project Manager - Interviews currently in process.
  - **Code** - Commercial Plans Examiner/Building Inspector - At the time of agenda prep, we had a verbal acceptance of an offer of employment to begin in late August.
  - **Code** - Permit Program Technician - Following a competitive interview process, Ms. Amber Shuey was promoted from Staff Assistant position to the Permit Program Technician on July 18, 2022.
  - **Code** - Staff Assistant - Following an internal promotion, this position is currently being advertised. Interviews scheduled for the first week of August.
  - **Code** - Fire & Life Safety - This position is currently being advertised. Interviews are scheduled for the first week of August.
  - **Code** - Electrical Inspector/Plans Examiner - Following a notice of retirement received from long-time employee, Mr. John Hoffman, this position is currently being advertised.
  - **Fire** - Fire Director - Currently being advertised. Requests for Proposals to conduct an Assessment Center were advertised. Two bids were received.
  - **Parks** - Caretaker I - Remains vacant and is currently being advertised.
  - **Planning** - Senior Transportation Planner - Interviews were scheduled for the week of July 25<sup>th</sup>.
  - **Planning** - Senior Land Use Planners - Two Senior Land Use Planners submitted their resignations in July. Both individuals were approached by private sector consultants and opted for jobs in the private sector. The Regional Planning Program and Local Planning Program in Halfmoon and Patton Townships will be affected by these departures. The Planning Director and Principal Planner are providing essential services to Halfmoon and Patton Townships to keep land development reviews on time and to staff Planning Commission and Governing Body meetings. The positions were advertised the third week in July and will

remain “open until filled”. First review of qualified applicants will occur the first week in August.

- B. Matter of Record – As we are all facing struggles to recruit, the COG is exploring a page on the COG’s website titled [Government Employment Opportunities](#). The page links to each of the Centre Region municipality’s employment pages. We will ask the municipalities to add the link on the employment section of their websites and we will work with the Municipal HR Workgroup to develop website material about what makes the Centre Region a great place to work. This is currently a work in progress; however, the goal is to work collaboratively to drive job seekers routinely to the page for local government employment opportunities.
- C. Matter of Record – Following a loss control/safety meeting in the late Spring, and in anticipation of the implementation of a Safety Committee in 2023, Ms. Pettitt is currently working with State College Borough Risk Managers and Reli on the implementation of a Worker’s Compensation Physician’s Panel. It is best business practice that employees treat with a physician from the panel for the first 90 days following the injury.
- D. Matter of Record – Ms. Pettitt has been working with the Fire Director and a volunteer firefighter to implement an Employee Assistance Program (EAP) for the volunteer fire fighters. The program that is currently available to Alpha volunteers has too much red tape associated with receiving proper counseling when necessary. The Alphas will now be utilizing the same provider, ComPsych, that COG utilizes for its employees, which will give fire fighters direct access to EAP services when needed.
- E. Matter of Record – Mr. Norenberg has scheduled the next COG Leadership Training for August 19. A team of instructors from the PA Rural-Urban Leadership program (RULE) will be presenting a session titled *Leadership is your License to Legacy*.

9. CALENDAR

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#)

10. HELPFUL REFERENCE LINKS

Repositories of helpful COG information have been assembled for use by elected officials, COG staff, and others:

- Governance policies, procedures, and other related documents can be viewed on SharePoint by clicking [here](#) or going to <https://www.crcog.net/governance>.
- Updates on current COG Studies and Projects can be found by clicking [here](#) or going to <https://bit.ly/3vZP8Zs>.
- The Whitehall Road Regional Park project site facilitates easy access to documents, resources, and current information about the project. Staff continues to develop and update the site which can be found at <https://www.crcog.net/wrrpinfoguide>.

- COG Facilities Reference information can be found at: <https://bit.ly/3qnEbMA>. The Facilities Committee uses this information as a collection point and serves as a resource for new members of the Committee as well as others. Please contact Lou Brungard at [lbrungard@crcog.net](mailto:lbrungard@crcog.net) for access.

11. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
04	Human Resources Committee Meeting Minutes – June 1, 2022
05	2023 ERC / Wellness Budgets
05	Amended HIPR Policy
05	ERC Participation Chart
06	HR Administrator Draft Job Description

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

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## LAND USE AND COMMUNITY INFRASTRUCTURE COMMITTEE

Hybrid Meeting

Thursday, August 4, 2022

12:15 PM

### GENERAL MEETING INFORMATION

RSVP	To ensure an overall quorum of members, please let us know how you intend to participate: <a href="https://us02web.zoom.us/meeting/register/tZEvdumupzkjHND6-S0cq0X1Ck89JNoM4Lqj">https://us02web.zoom.us/meeting/register/tZEvdumupzkjHND6-S0cq0X1Ck89JNoM4Lqj</a>
Remote Participants	To attend via Zoom: <a href="https://us02web.zoom.us/meeting/register/tZEvdumupzkjHND6-S0cq0X1Ck89JNoM4Lqj">https://us02web.zoom.us/meeting/register/tZEvdumupzkjHND6-S0cq0X1Ck89JNoM4Lqj</a> To attend by phone: +1 301 715 8592   Meeting ID: 852 1069 2964   Passcode: 514049
In-Person Participants	<b>COG Building – Forum Room</b> 2643 Gateway Drive, State College PA 16801

Meeting Contact: Marcella Hoffman | email: [mhoffman@crcog.net](mailto:mhoffman@crcog.net) | 814-231-3050

[Click HERE to locate the AGENDA and ATTACHMENTS](#)

*Should you desire to annotate any attachments, you must download them first*

- The chat feature for this meeting will be disabled. A recording of the meeting will be made available on the COG website upon its conclusion.
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- To access agendas and minutes of previously held meetings, and to learn more about the Land Use and Community Infrastructure Committee on our website, please click [HERE](#). Click [HERE](#) for information regarding the Centre Regional Planning Commission

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 4

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

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## AGENDA SUMMARY

1.	CALL TO ORDER AND ROLL CALL
2.	PUBLIC COMMENTS
3.	NEW AGENDA ITEMS
4.	APPROVAL OF MINUTES
5.	COG COMMITTEE REPORTS
6.	SENIOR PLANNER RECRUITMENT UPDATE
7.	UPDATE ON THE CENTRE COUNTY SOLUTIONS-BASED AFFORDABLE HOUSING STUDY
8.	CALENDAR
9.	HELPFUL REFERENCE LINKS
10.	ADJOURNMENT

## LAND USE AND COMMUNITY INFRASTRUCTURE (LUCI) COMMITTEE

Hybrid Meeting  
Thursday, August 4, 2022  
12:15 PM

### AGENDA

1. CALL TO ORDER AND ROLL CALL

Vice-Chair Strickland will call the meeting to order. Mrs. Hoffman will take a roll call of committee members.

2. PUBLIC COMMENTS

Vice-Chair Strickland will invite members of the public to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. NEW AGENDA ITEMS

LUCI Committee members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be added at an appropriate place on the agenda at the discretion of the Chair. Ideally, items for future agendas should be proposed to the LUCI Committee through your municipal representative.

4. APPROVAL OF MINUTES (action) - **Enclosed** is a copy of the minutes of the June 2, 2022 meeting.

**All municipalities should vote to approve the meeting minutes.**

5. COG COMMITTEE REPORTS

At the January 12, 2022 meeting, the LUCI committee members agreed to include an item for Committee reports. The Chair should request any reports from members or staff.

6. SENIOR PLANNER RECRUITMENT UPDATE - (information) – *presented by Jim May*

This item presents information regarding staffing the CRPA with the department of several positions. The CRPA is currently recruiting for a Senior Transportation Planner and two Senior Land Use Planners. The Senior Transportation Planner recruitment closed on July 15, 2022, and interviews were conducted on July 26 and 27. The Senior Land Use Planner positions were advertised on July 19, and the recruitment will remain open until the positions are filled, with the first review of applications on July 29. All three positions were vacated by staff seeking opportunities with other entities. This is an incredibly competitive time to be hiring. As of July 28, there are over 150 positions posted on the Pennsylvania Chapter of the American Planning Association and over 250 positions posted on the National Chapter of the



American Planning Association webpages. There are some duplicate positions between the two sites, and not all positions are equivalent to Senior Planner; however, it is an indication of a shortage of potential candidate for these positions.

Mark Boeckel and Jim May will be staffing governing body meetings and planning commission meetings in Halfmoon Township and Patton Township. They will also be reviewing land development plans and other requests submitted for local review.

Some projects in the Regional Planning Program may be deferred if the positions cannot be filled in a timely manner.

**No action is required on this item.**

7. UPDATE ON THE CENTRE COUNTY SOLUTIONS-BASED AFFORDABLE HOUSING STUDY – *Jim May*

This item presents an update on the progress of the Centre County Solutions-Based Affordable Housing Study. The consultant has completed the initial stakeholder engagement process, prepared demographic information, prepared a current housing inventory, provided housing market types for homeowner and renter markets, prepared a composite opportunity map, and prepared a housing gap analysis. The next step in the process is for the consultant to begin developing recommendations.

Initial findings from the stakeholder and data collection portion of the Study are summarized below: All information is from M & L Associates, Draft Report July 19, 2022.

Housing Gap Analysis

- **In all of Centre County, there are only 2,005 affordable units for the 5,665 households at 0-30% AMI but only 830 of these units are actually occupied by 0-30% AMI households.**
- Another 1,055 units affordable to 0-30% AMI households are occupied by households above this income tier, including renters above 80% AMI. (The balance of 120 units are vacant.) As a result, many 0-30% AMI households must reside in more expensive housing. In fact, **0-30% AMI households occupy more housing units considered affordable to higher income tiers than housing that is appropriate for their income tier.** Exerting pressure at the opposite end of the spectrum is an inadequate rental inventory for households above 100% AMI.
- While the number of 81%+ AMI renter households exceeds the number of units affordable to this income tier, this is offset by the excess supply of housing units affordable to 31-80% AMI households. **Most 0-30% AMI households reside in housing units considered affordable to 31-80% AMI households.** The large number of 0-30% AMI households renting up-market can be partially explained by college students renting higher cost units.
- **There is a gap of 4,835 rental units available and affordable to renters at 0-30% AMI.** Although this number most likely includes college students with incomes of 0-30% AMI, CHAS data does not provide data on household income tiers by age of

householder. (According to the American Communities Survey [ACS], in 2020 there were 6,589 county households where the age of the householder was 15-24 years.) **The housing gaps identified in Centre County should not be interpreted as production numbers as producing an equivalent number of units would result in an over-supply.** However, the mismatch is useful in understanding the extent to which there are adequate units that are affordable across the income spectrum given the number of households in the various income ranges. Additionally, the analysis provides a glimpse into which income tiers are in greater need of affordable housing because there is either a lack of units and/or the units are occupied by households from other income tiers.

### Opportunity Index for Affordable Housing

M & L utilized an Opportunity Index to classify and visualize areas of opportunity for Centre County residents. The Opportunity Index identifies areas in which new affordable housing developments may be more financially feasible in the long-term due to proximity to factors that allow residents to have successful access to employment, quality education, and a healthy environment. The following indicators we utilized to development the index for census tracts in Centre County:

- Labor Market Engagement
- Jobs Proximity
- Health Equity
- Transit Access
- Social Mobility
- School Proficiency

More detail on each index will be available when the full report is released. The **enclosed** composite map is showing where opportunities are for residents of Centre County. The process of creating opportunity maps involves building a set of indicators that reflect local issues and are also based on research that validates the connections between the indicators and increased opportunity. The resulting maps allow communities to analyze opportunity, comprehensively and comparatively, to communicate who has access to opportunity-rich areas and who does not, and to understand what needs to be remedied in opportunity-poor communities.

The gap analysis shows a mismatch with income and housing costs for some tiers of Area Median Income (AMI) renter and homeowner households. In addition, the composite opportunity maps indicates that most Centre Region municipalities have moderate to high opportunities for new affordable housing units.

Members of the LUCI Committee should review the information in the gap analysis and the composite opportunity map and provide feedback to staff. Additional material will be included in the SharePoint folder prior to the meeting and members will be notified when it is posted.

**No action is required on this item.**

8. CALENDAR

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9. HELPFUL REFERENCE LINKS

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- Updates on current COG Studies and Projects can be found by clicking [here](#) or going to <https://bit.ly/3vZP8Zs>.
- Land Use and Community Infrastructure on boarding information can be found here: [01 - LUCI Committee Onboarding Materials](#)

10. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
4	Draft June 2, 2022 minutes
7a	Map 1 Composite Opportunity Index

**CENTRE REGION COUNCIL OF GOVERNMENTS (COG)  
LAND USE AND COMMUNITY INFRASTRUCTURE (LUCI) COMMITTEE**

**Minutes  
Thursday, June 2, 2022**

*(please refer to the COG audio/video meeting file website when referencing timestamps)*

Mr. Hameister called the Thursday, June 2, 2022 hybrid meeting of Land Use and Community Infrastructure (LUCI) Committee to order at 12:15 p.m. A roll call by Mrs. Hoffman was conducted.

**Members Present:** Dennis Hameister, Harris Township; Lisa Strickland, Ferguson Township; Deanna Behring, State College Borough; Eric Bernier, College Township; Elliot Abrams, Patton Township; and Ronald Servello, Halfmoon Township

**Others Present:** Jim May, Centre Regional Planning Agency (CRPA) Director; Mark Boeckel, CRPA Principal Planner; Jim Saylor, CRPA Principal Transportation Planner; Pam Adams, CRPA Sustainability Planner; Corey Rilk, CRPA Senior Planner; Nicole Pollock, CRPA Senior Planner; Greg Kausch, CRPA Senior Transportation Planner; Trish Meek, CRPA Senior Transportation Planner; Shelly Mato, Recycling and Refuse Administrator; Marcella Hoffman, CRPA Office Manager; Scott Binkley, COG Administration Office Manager; Jasmine Fields, State College Borough Sustainability Program Officer; Eric Norenberg, COG Executive Director; Addie Wasikonis, CRPA Sustainability Intern; Kimberly Fragola, CATA Assistant Executive Director of Operations;

**PUBLIC COMMENTS (00:00:56)**

There were no comments from the public; however, Mrs. Adams took a moment to introduce CRPA's new Sustainability Intern, Addie Wasikonis.

**NEW AGENDA ITEMS (00:03:20)**

There were no requested additions to the agenda.

**CONSENT AGENDA (00:03:34)**

**Approval of Minutes**

Mr. Servello requested clarification regarding the motion and outcome of the Act 537 Meeks Lane Pump Station discussion contained in the May minutes. Mr. May recalled that staff was directed by the LUCI Committee to work with the University Area Joint Authority (UAJA) to draft language regarding capacity and the size of the pump station pipe that would be acceptable to all Centre Region municipalities for approval; however, UAJA has not resubmitted the new amendment proposal. Mrs. Hoffman went on to clarify that the original motion that was made during the meeting to move the Blueberry Crossing Alternative B forward was not voted on, and a second motion was made to rescind the original motion, which is also detailed in the minutes. Lastly, Mrs. Hoffman noted that at the bottom of page four there is language that explains that there was general consensus to direct staff to work with the UAJA to develop acceptable language for the municipalities to consider.

*Motion was made by Mr. Abrams and seconded by Mr. Hameister to approve the minutes of the May 5, 2022 meeting of the LUCI Committee, as presented. The motion carried 6-0 (Mr. Sullivan was not in attendance).*

**COG COMMITTEE REPORTS (00:08:34)**

There were no reports.

### **PROGRAM PLAN UPDATES AND FIVE-YEAR OUTLOOK (00:08:58)**

The LUCI Committee received a report from Mr. May regarding the 2023 CRPA and Centre County Metropolitan Planning Organization (CCMPO) Program Plans, as well as brief preview of a five-year outlook on potential staffing, organizational structure, and work priorities for the CRPA and the CCMPO. Mr. May explained that both the CRPA and the CCMPO are currently in transitional phases and planning for potential changes in staffing, organizational structure, and work priorities in the next three to five years; however, no new personnel or work priority changes are anticipated in the 2023 budget. Mr. May then reviewed four activities that will help inform potential changes for the CRPA, CCMPO, and the Refuse and Recycling Program in the future.

- The 2023 Comprehensive Plan Update will include an implementation program that will identify projects to complete over the next 10 years. Project priorities will be established every two years utilizing the Comprehensive Plan Implementation Program (CHIP). The first year of implementation will be 2024 and may include potential requests for personnel or studies in the 2024 Program Plan.
- The completion of an organizational and operations-based strategic plan for the CCMPO: This project is funded, with half of the funding in the 2022 budget and half of the funding in the 2023 budget. Staff is working to complete the Strategic Plan in time to incorporate funding requests for personnel and projects into the 2024 Program Plan, but the consultant selection process may push that to 2025.
- Climate action and adaptation is moving from the planning phase to the action phase through the development of an implementation program. The implementation program will be developed in 2022 and 2023 and will assess capacity building, provide technical resources, and support and identify specific implementable actions to reduce greenhouse gas emissions and achieve other sustainability goals. Potential funding requests, if approved, are anticipated in the 2024 Program Plan.
- The Climate Action and Sustainability (CAS) Committee has oversight over climate action and sustainability efforts. Funding for the Sustainability Planner and other sustainability-related efforts are integrated into the CRPA and CCMPO program plans and budgets, so this item is provided to the LUCI Committee for information. The CAS Committee will discuss specific implementation actions.
- The Refuse and Recycling Administrator, along with the Centre County Refuse and Recycling Authority, are working on a request for proposal for the new five-year refuse and recycling contract. The Refuse and Recycling Program is a cost recovery program and does not impact municipal budgets. This item is listed here for information but will be discussed by the CAS Committee.

Mr. May summarized that the CRPA and CCMPO expect change will be needed in the next three to five years to meet human capital needs, achieve objectives, and implement actions beyond the status quo. The projects and studies will help identify future work, future workforce needs, establish the gap between present and future needs, and through the Program Plan and budgeting process, set a course of action to implement how the agencies can accomplish the mission, goals, and objectives within funding levels established by the municipalities.

In response to a comment from Mr. Abrams regarding the applicability of new products and technology, Mr. May explained that Mrs. Adams has developed a working group called the CAAP Implementation Technical Advisory Group (I-TAG) that is made up of sector experts to help and guide the CRPA through the implementation of the CAAP. Mr. Servello added that he would like to see an analysis of the life cycle of various sustainability technologies and equipment. Because he doesn't believe anyone has seriously considered the long-term life cycle of these products and technology, and if there is a push to

get funding to implement these technologies to replace fossil fuel utility providers, there should be a detailed analysis that presents data to show the life cycle from manufacturing to disposal of the product.

Ms. Strickland communicated that it would be helpful if there was an explanation of potential positions needed in the next five years, including potential projects and work tasks for the each of the positions, as well as the estimated costs. This explanation would be helpful for the Committee members to translate the need from the Committee perspective back to the governing bodies to be able to understand the linkages between regular work tasks and potential projects. Mr. Bernier agreed with Ms. Strickland and went on to say that there needs to be more detail in the requests. In addition, all of the Centre Region municipalities have a representative on the Centre Regional Planning Commission (CRPC) and the CCMPO, so there should be a discussion about how to make the best use of the CRPA staff's time, without having to present the same information three different times. Mr. Bernier suggested that CRPA staff provide information about potential staff needs directly to the municipalities to discuss and make decisions, and then funnel the information back to the CRPC and the CCMPO. Mr. Norenberg responded that in the COG Program Plan, each agency will have a section that details future projected staffing needs or future studies that are anticipated.

In response to a question from Ms. Behring, Mr. May clarified that the LUCI committee will certainly receive updates along the process of this request, and staff has no intention of getting to the end of this request without involving the Committee and the Centre Region municipalities. Mr. May communicated that staff will continue to work on this item and will update the Committee with any new information at a future meeting.

### **UPDATE ON THE CENTRE COUNTY SOLUTIONS-BASED AFFORDABLE HOUSING STUDY (00:36:32)**

The LUCI Committee received a presentation from Ms. Pollock regarding a status update on the Centre County Solutions-Based Affordable Housing Study. CRPA staff has been meeting with County staff and the consultant on a regular basis to represent the Region. Ms. Pollock reported that a workshop with staff from the County planning office and the CRPA was held on March 9 to provide the consultant information about factors influencing the county's housing market; existing housing policies, programs, local statutes, and resources; successful and non-successful actions; existing gaps in policy, financing, and programming; and best practices that may be applicable in the county. She went on to say that the consultant conducted a series of 11 stakeholder sessions in March and April. Ms. Pollock then provided a brief overview of the key issues that emerged from sessions:

- A lack of overall housing inventory
- A misconception of what is affordable and who needs affordable housing is a barrier to gaining more housing
- A need to look to underutilized buildings and under-zoned land for development opportunities
- Preservation of existing housing should be a priority
- A lack of capacity must be overcome to better address the challenge
- Mobile home parks pose an especially difficult challenge

Ms. Pollock communicated that the consultant is working on a market typology report that will include five years of MLS data from the Centre County Association of Realtors. CRPA staff will continue to meet regularly with County staff and the consultant team and will provide updates at future meetings.

In response to a question from Mr. Servello regarding mobile home parks being a challenge, Ms. Pollock explained that while she doesn't have an exact answer, in recent years several mobile home parks have been closed and sold, which displaced families that might have been considered low-income residents.

Ms. Behring asked if the scope of work for the consultant included a comparison with other university towns because the Centre Region is in a unique situation with Penn State University and low-income housing needs in conjunction with the student population. Mr. Bernier echoed Ms. Behring's comment and stressed that this distinction is very important and could be very useful to the LUCI Committee. He asked Ms. Pollock to find out if it is within the scope, and if it is not, what it would take resource-wise to get that information. Ms. Pollock stated that she will do some research and get that information back to the Committee.

Ms. Strickland posed several questions for Ms. Pollock to bring back to the staff meetings as the project moves further along:

- How is the Centre Region viewed as opposed to the rest of the County, and what differentiations are called out, specifically regarding the State College Area School District (SCASD)?
- Aside from the proximity of the University and the businesses and industries that are present in the Centre Region, what other things draw people to live within the Centre Region?
- How can the Centre Region support municipalities outside of the Centre Region to expand housing opportunities, particularly affordable housing development?

In response to a few questions from Mr. Servello regarding under-zoned land and cost drivers, Ms. Pollock explained that under-zoned land is typically residentially zoned land that is being used less than the capacity it's zoned for, or it could be land that might be better served being zoned residential use. In terms of cost drivers, Ms. Pollock stated that cost drivers mostly deal with the housing market itself and because the desire to live in the Centre Region is high, the cost of land is also high. Those who can afford to live here are willing to pay the cost, which makes it challenging for a more diversified housing community. However, the study will analyze the economic and market factors that are making housing so unaffordable for many people. Mr. Servello added that one factor of high cost is that the Centre Region is a heavily taxed area with the size of government and the tax money paid to the university and SCASD. In addition, the cost of building materials has increased considerably, and in 2018, the Uniform Building Code was updated, which added an increase in the cost of standards for construction.

Ms. Pollock thanked the Committee for their comments and will bring them to the next staff meeting between the County and its consultant and will report back at a future LUCI Committee meeting.

#### **OTHER BUSINESS (00:54:22)**

There was a consensus from the LUCI Committee to cancel the July 7 meeting due to a lack of agenda items and the 4<sup>th</sup> of July holiday. The next meeting of the LUCI Committee will be held on August 4, 2022 at 12:15 p.m. using hybrid meeting technology.

Mr. May announced that Ms. Meek's last day with the CRPA is June 10, 2022. She has accepted a position with PennDOT as the Statewide Bicycle and Pedestrian Coordinator. On behalf of the LUCI Committee and staff, we are grateful for Trish's leadership in helping to develop a very successful pedestrian and bicycle program in the Region. We wish Trish success in her new position, which will be housed in Pittsburgh.

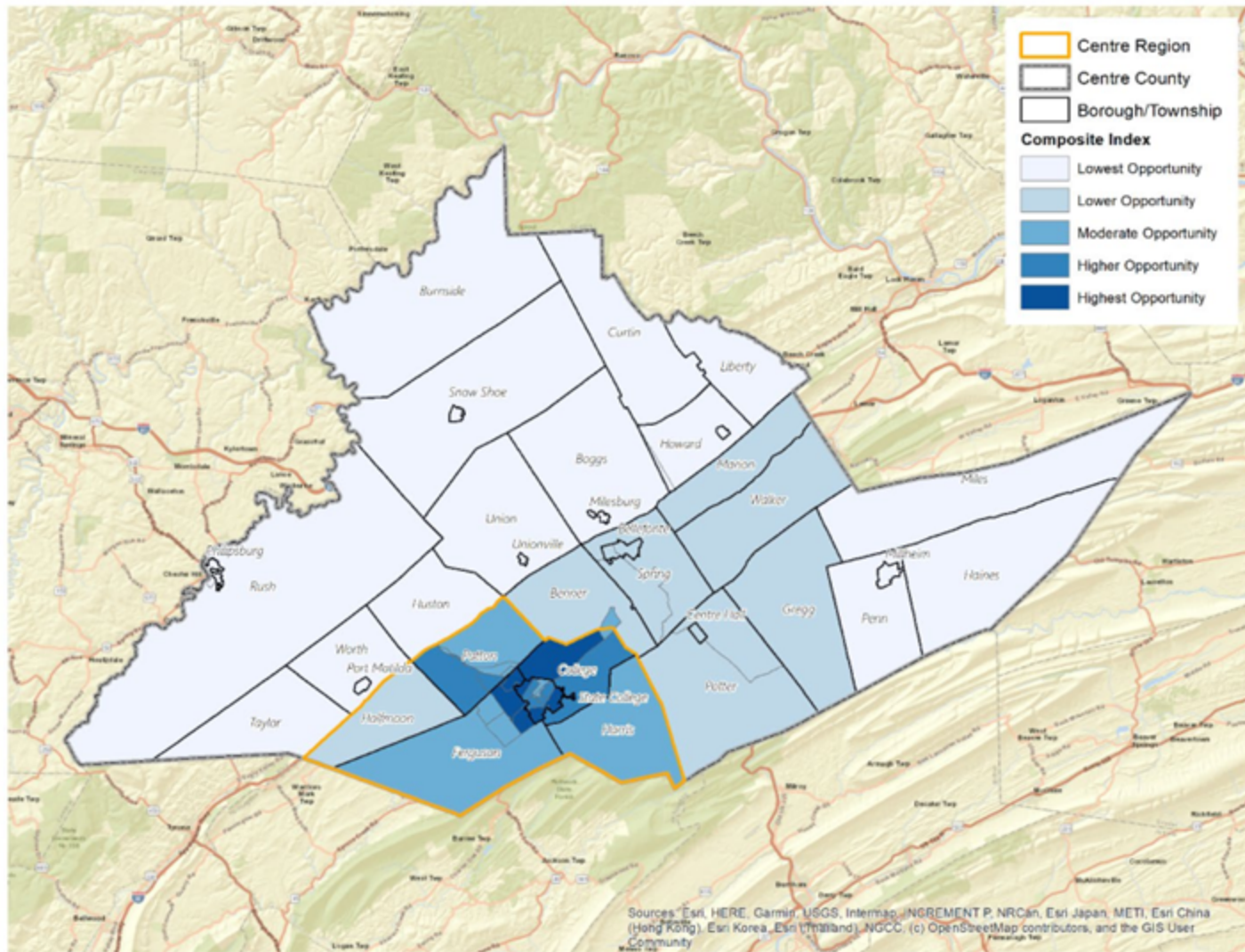
#### **ADJOURNMENT**

There being no other business, the June 2, 2022 LUCI Committee meeting was adjourned at 1:13 p.m.

Respectfully submitted,

Marcella Hoffman  
Recording Secretary

Map 1 Composite Opportunity Index







AGENDA SUMMARY

1.	CALL TO ORDER AND ROLL CALL
2.	PUBLIC COMMENTS
3.	NEW AGENDA ITEMS
4.	CONSENT AGENDA CA-1 APPROVAL OF MINUTES
5.	COG COMMITTEE REPORTS
6.	PA CLEAN ENERGY DIGITAL PLATFORM
7.	REGIONAL REFUSE AND RECYCLING CONTRACT SCHEDULE FOR 2025 CONTRACT
8.	COMMUNITY CLIMATE ACTION CONVERSATIONS
9.	OTHER BUSINESS
10.	HELPFUL REFERENCE LINKS
11.	ADJOURNMENT

## CLIMATE ACTION AND SUSTAINABILITY COMMITTEE

Hybrid Meeting  
Monday, August 8, 2022  
12:15 PM

This Climate Action and Sustainability Committee meeting will be held via hybrid format. Written public comment or requests to speak to the CAS Committee for items not on the agenda, and requests to comment on specific agenda items listed below, may be submitted in advance by emailing [smato@crcog.net](mailto:smato@crcog.net).

### Agenda

1. CALL TO ORDER AND ROLL CALL

The Chair will call the meeting to order.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. NEW AGENDA ITEMS

Members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair.

4. CONSENT AGENDA (Action)

The following items listed on the Consent Agenda portion of the Climate Action and Sustainability (CAS) Committee agenda may be approved with a single motion by the CAS Committee unless a Committee member or member of the public requests that an item be removed from the Consent Agenda for a question or further discussion.

CA-1 APPROVAL OF MINUTES

The minutes of the June 13, 2022 and July 11, 2022 meetings of the Climate Action and Sustainability Committee are **enclosed**.

*Approval of this item approves the listed minutes of the previous meetings.*

Consent Agenda Approval Motion:

*“That the Climate Action and Sustainability Committee approves items CA-1 and CA-2 as listed on the August 8, 2022 CAS Committee Consent Agenda.”*

***All municipalities should vote to approve the consent agenda.***

5. COG COMMITTEE REPORTS

At the January 10, 2022 meeting, the CAS committee members agreed to include an item for Committee reports. The Chair should request any reports from members or staff.

6. PA CLEAN ENERGY DIGITAL PLATFORM (Action) – *presented by Jim Wylie, West Chester Area Council of Governments*

This item asks the committee to consider joining PA Clean Energy. Jim Wylie is the vice chair of the West Chester Borough Sustainability Advisory Committee and member of the West Chester Area COG’s Clean Energy Future Steering Committee.

PA Clean Energy is a digital platform being developed as a resource for communities in Pennsylvania that have developed or are developing Climate Action Plans or Energy Transition Plans with a goal of reducing their community’s carbon emissions. The website is located at <https://www.pacleanenergy.com/>

This platform is owned and managed by municipal government staff and volunteers (environmental committee members) that want to share their stories/policies/projects and stay connected with other communities in Pennsylvania that are facing similar challenges.

Mr. Wylie will summarize the current platform, how it could be developed and managed using a “Wikipedia model” where there are many contributors and a few “managing editors” to ensure an efficient and useful user experience and content that we all can endorse. He will share which other municipalities are considering joining and invite the Centre Region COG to join. The invitation to join can be located at [Invitation To Join PA Clean Energy.com](#).

The committee may want to consider the following motion:

*That the Climate Action and Sustainability Committee COG becoming a member of PA Clean Energy and requests the COG Sustainability Planner share documents and information on the PA Clean Energy website.*

***All members should vote on this motion.***

7. REGIONAL REFUSE AND RECYCLING CONTRACT SCHEDULE FOR 2025 CONTRACT  
(Discussion) – *presented by Shelly Mato*

This agenda item asks the CAS Committee to review and provide comments on the draft schedule for awarding the 2025 regional refuse and recycling contract.

The regional refuse and recycling contract for curbside collection covers some 16,000 residences in Benner, College, Ferguson, Harris, and Patton Townships. The current contract covers the period from January 1, 2020 through March 31, 2025. COG staff and the Climate Action and Sustainability Committee will review bidding specifications, prepare and release a Request for Bid, and review submitted bids. Ultimately, the CAS Committee will make a recommendation to the General Forum to award the next contract.

The process includes a resident survey, as it has for each previous contract, and meetings with individual municipal councils/boards to ascertain issues and goals. The committee should consider approaching additional municipalities to gauge interest in joining this contract, including but not limited to Halfmoon Township. Other steps in the process include detailed examination of the contract specifications with the goals of increasing resident satisfaction, ensuring the submission of multiple bids, and meeting regional solid waste goals embedded in the CAAP.

The **enclosed** Request For Bid Schedule outlines the CAS Committee’s work tasks throughout this process. The committee should review this schedule, provide feedback, and determine additional information or steps they might require to clarify contract specifications, compare this contract to other municipal and multi-municipal contracts, and address municipal concerns.

8. COMMUNITY CLIMATE ACTION CONVERSATIONS (Discussion) – *presented by Addie Wasikonis*

The CAS Committee is asked to provide feedback on the draft *Community Climate Action Conversation* (CCAC) project. This will be one element of community engagement planned for this fall to help the CAAP Implementation Technical Advisory Group (TAG) develop the CAAP Implementation Strategy.

Ms. Wasikonis will present a brief overview of the CCAC project she has been working on this summer. CCAC is an iteration of the “meeting in a box” engagement technique designed for community groups, neighborhood associations, or friends to gather at a convenient time and location to share their opinions about a plan or project in their community

The intention of this project is to gather community input to help the TAG prioritize its approach for implementation actions identified in the CAAP. The CCAC documents have been reviewed and edited by the TAG. Staff believes the community feedback can help TAG by:

- Identifying shared community priorities and core values.
- Determining what the community is ready for and where incremental change is needed.
- Educating on the CAAP and the co-benefits of climate action.

*Community Climate Action Conversation* will be a kit with the option to be conducted either virtually or in a physical meeting space. Staff will reach out to existing community organizations and groups to participate in a CCAC where the group will discuss questions involving climate change, energy, and transportation. The kit will contain everything a facilitator will need to conduct a *Community Climate Action Conversation* without the help of a government official being present. The kit will include:

- Facilitator guide
- Infographics on CAAP
- Opening letter from local government
- Guiding questions worksheet – comments will be submitted to Centre Regional Planning
- Agency (CRPA) after the meeting
- Facilitator evaluation and place for feedback on meeting in a box concept

**Enclosed** is a draft *Community Climate Action Conversation* document including the CAAP infographics that would be part of the kit for a facilitator to hold a *Community Climate Action Conversation*. The CAS Committee should provide feedback on the CCAC project.

## 9. OTHER BUSINESS

- A. Matter of Record – The next meeting of the CAS Committee will be held on September 12, 2022 at 12:15 p.m. This will be a hybrid meeting.
- B. Matter of Record – The HOME Foundation and its regional partners submitted the ICLEI Action Fund application on July 30, 2022. We received 20 letters of support from all facets of the community. Click the link to watch the video that was created to accompany the proposal: <https://www.youtube.com/watch?v=YHaEfXqHGiQ>
- C. Matter of Record – The [CAAP Dashboard for local government actions](#) has been created as a Google file. It can be viewed, and comments can be posted. It is a work in progress and staff is working to capture our current tasks completed. The purpose is to (1) share relevant information on successful actions so that we can report out to the community and (2) municipalities can learn from others about items of interest to them.
- D. Matter of Record - **Enclosed** is an article from the PA Municipal Authorities Association June 2022 magazine *The Authority*. It highlights the UAJA's solar installation.
- E. Matter of Record - **Enclosed** are the June 20, 2022 and July 25, 2022 meeting summaries of the CAAP Implementation Technical Advisory Group (TAG). The TAG's next meeting is August 29 at 12 PM as a hybrid meeting.

## 10. HELPFUL REFERENCE LINKS

Repositories of helpful COG information have been assembled for use by the elected officials and COG staff:

- Governance policies, procedures, and other related documents can be viewed on SharePoint by clicking [here](#) or going to <https://www.crcog.net/governance>.

- The Climate Action and Sustainability Onboarding folder provides information that committee members may find useful. It can be viewed on SharePoint by clicking [here](#) or going to this year's agenda folder at <https://www.crcog.net/cascommittee>
- The Climate Implementation Technical Advisory Group (I-TAG) webpage is on the COG website: <https://www.crcog.net/i-tag>

## 11. ADJOURNMENT

### ENCLOSURES

<u>Item #</u>	<u>Description</u>
4-1	CAS Minutes 6.13.2022 DRAFT
4-2	CAS Minutes 7.11.2022 DRAFT
7	Request For Bid Schedule
8	CCAC Materials Packet Draft
9D	<i>The Authority</i> UAJA solar article June 2022
9E-1	06.20.22 TAG Meeting Summary
9E-2	07.25.22 TAG Meeting Summary



**Manager's Report  
August 16, 2022**

1. Provided with my report is the updated 2023 Tentative Operating Budget Schedule.
2. Route 45 Getaways was held from July 30 to August 7, 2022. It supported local economic growth and development along with participation from local venues.
3. The Manager met with Mr. Joe Gaetano and Don Gaetano with the Hartman Group for a quarterly meeting to discuss the Township's safety committee, including the vacancy, Inservico Trainings that aim to keep employees safe and minimize workers' compensation claims, and renewal options.
4. Staff from the Administration Office, Public Works, and the Police Department coordinated to host the first-ever Municipal Mixer on August 3<sup>rd</sup> at Greenbriar-Saybrook Park, which was well attended and supported HRG's activities to receive public input for the Park Master Plan Update.
5. The Manager met with Ms. Charlene Stevens with GovHR USA to discuss and identify ten municipalities that are comparable to Ferguson Township to invite their managers to respond to a Peer Community Survey. Part of Ms. Stevens' effort will be to analyze results to compare the Administration and Finance and Tax offices of the Township's peer communities.
6. The Manager met with Mr. Tom Fountaine, State College Borough's solicitor, Mr. Terry Williams, and Ms. Betsy Dupuis, Township Solicitor, to review and discuss the updated version of the DRAFT Anti-Discrimination Ordinance and the DRAFT Regional Human Relations Commission Ordinance. Tentatively, the Ferguson Township Board of Supervisors should have the ordinances on their agenda in November of 2022 for consideration and action for adoption.
7. The Manager and Finance and Tax Director met Mr. Mark Michelucci with the Pennsylvania Department of the Auditor General for the exit conference to review and conclude the Ferguson Township Non-Uniformed Pension Plan and the Ferguson Township Police Pension Plan for the period January 1, 2018, to December 31, 2021, to determine compliance with applicable state laws, regulations, contracts, administrative procedures, and local ordinances and policies.
8. Staff met with Mr. Michael Landy and Mr. Anthony Cartolaro with HammerTech to kick off the IT Strategic Technology Assessment.



## 2023 OPERATING BUDGET SCHEDULE

2023 Operating Budget SharePoint Site	September 2
Board of Supervisors receive DRAFT 2023 Operating Budget for review	November 1
The Special Meeting #1 for staff to review DRAFT 2023 Operating Budget with the Board of Supervisors	November 9
The Special Meeting #2 for staff to review DRAFT 2023 Operating Budget with the Board of Supervisors	November 10
Board of Supervisors reviews responses and answers prepared by staff to questions/comments from Board discussion during special meetings	December 6
Board of Supervisors conducts the Public Meeting to accept the proposed 2023 Operating Budget	December 6



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# TOWNSHIP OF FERGUSON

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## **Public Works Director's Report to the Board of Supervisors (BOS) for the regular meeting on August 16, 2022**

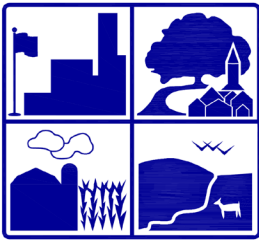
- 1. Public Works Road Crew Activities** Major activities planned for the two week period starting August 15<sup>th</sup> include spot repairs of stormwater pipes in advance of pipe lining, tree work and mowing.
- 2. Arborist and Ferguson Township Tree Commission (FTTC) Activities-** The Tree Commission will meet again on August 15<sup>th</sup>. Arborist continues to address ongoing concerns and complaints including low hanging limbs over sidewalks or blocking signs.
- 3. Stormwater –** The stormwater fee implementation committee continues to meet biweekly to discuss issues and concerns. The deadline for credit and exemption applications is September 30<sup>th</sup> for the 2023 fee. Any stormwater capital projects are listed below and planned stormwater maintenance included above. Onboarding the stormwater engineer is in progress. MS4 compliance activities including inspections continues.
- 4. Work Orders and Asset Management –** TRAIRS subcommittee meetings with COG and the consultant are on hold, however public works TRAIRS is functional and in use and support is provided by TRAIRS.
- 5. Contract 2016-C11 Traffic Signal Performance Metrics –** Work is on hold by Wyoming Electric and Signal Company awaiting delivery of poles to finalize the interconnect our traffic signals using radio signals to allow for more efficient and timelier optimization of signals from the Township office and PennDOT's Traffic Management Office.
- 6. Contract 2018-C20 Park Hills Drainageway –** Final design is near completion. A permit submission to PaDEP is pending. Easement plats were provided to our appraiser, Chris Aumiller, who has completed and provided the appraisals for 11 affected property owners. Notices were sent to 11 property owners notifying them that based upon comprehensive studies an easement is required on their property and letting them know they may contact and accompany the appraiser on his visit. Offer letters of just compensation to acquire easements will be sent in the mail soon. A contract to relocate certain utilities located in the drainage way is out to bid. Once the permit is obtained and easements are acquired, the construction of the drainageway improvement project can be put out to bid.
- 7. Contract 2019-C21 Pine Grove Mills Street Light Conversion:** Design work by the lighting consultant and staff is complete, however staff is awaiting the final "also" plans by Barton

Associates for inclusion in the bid package. A permit for work in the PennDOT right-of-way was obtained. Staff must finalize the “front end” documents and put the contract out to bid.

8. **Contract 2020-C4 Suburban Park** This project includes features shown in the master plan including play equipment, a perimeter walk path, restoration of a stream channel, installation of bridges. Design is in final review.
9. **Contract 2020-C18 Science Park and Sandy Drive Signal Design** – Design work was on hold during 2022 given other capital project priorities. This project was discussed during the CIP review by the BOS and final design and bidding is deferred to 2024.
10. **Contract 2021-C16 Chesapeake Bay Pollutant Reduction Plan (CBPRP) Design and Permitting** – In compliance with our MS4 permit and CBPRP, certain projects need to be advanced through the design and permitting phase. No progress was made on these projects in 2022 to date. This is one of the priority projects for the stormwater engineer.
11. **Contract 2022-C1 Street Improvement Projects (in town)** –This contract includes primarily paving and some related curb, stormwater, and ancillary improvements to (or sections of) the following roads: **W. Aaron Drive, N. Allen Street, Circleville Road, Park Crest Lane, Research Drive, Sleepy Hollow Drive**. This contract was awarded to GOH. Work on this project started and roads are in varying states of construction. Work will be completed this summer/fall.
12. **Contract 2022-C2 Street Improvement Projects (west end)**– This contract includes primarily paving and some related stormwater, and ancillary improvements to **Marengo Road, Oak Glenn Road, W. Whitehall Road** from Tadpole Road through the Meadows, **Old Gatesburg Road** from Science Park Road to Nixon Road. This contract was awarded to GOH. Work on this project started and roads are in varying states of construction. Work will be completed this summer/fall.
13. **Contract 2022-C3 Cured in Place Pipe Lining** – This contract includes repairing corrugated metal storm pipes with a pipe liner allowing pipe repair from the inside without the need for digging. The contract is prepared based on a completed video assessment of the pipes. The process includes ultraviolet light cured in place pipe lining. [Spot repairs will be made in advance by FTPW. The contract is out to bid for an opening on August 23<sup>rd</sup>.](#)
14. **Contract 2022-C8 Pavement Markings** – Spring work is complete by Alpha Space Control. The contractor is scheduled to return to stripe some newly paved and microsurfaced roads the week of August 8<sup>th</sup> and will return again in the fall to complete work on the remaining capital project roads.
15. **Contract 2022-C11 Sidewalk Repairs** – FTPW Engineering Section inspected a portion of the public sidewalks. Property owners were sent notices to fix deficient sidewalk sections and given an opportunity to fix it themselves or have the Township perform the work by contract and bill the property owner.
16. **Contract 2022-C14 Street Tree Planting** – [Work involves replacing dead or damaged street trees as well as planting opportunities identified by the tree commission and arborist. Notices](#)

are sent to adjoining property owners regarding tree species. The contract should be advertised by December, 2022.

17. **Contract 2022-C15 Street Tree Pruning** – Each year a certain number of street trees are pruned to include shaping while they are young, clearance over sidewalks and roadways, deadwood removal as the trees mature, and hazard mitigation. [This project should go out to bid in October.](#)
18. **Contract 2022-C16 Audible Pedestrian Signal (APS) Push Buttons** – This project (in design) includes upgrades to the traffic signals at the College/Bristol intersection and the College/Blue Course intersection to install audible pedestrian signals. An APS provides audible information along with the visual indicators to let blind pedestrians know when to safely cross an intersection.
19. **Contract 2022-C19 FTPW Building 3 Roof Repair** -The existing rubber roof on FTPW building 3 has failed and the roof needs replaced. [This project is out to bid with a bid opening on August 30<sup>th</sup>.](#)
20. **Contract 2022-C20 Admin Building HVAC** – Barton Associates is finalizing technical specifications and drawings. Staff will put together the “front end” specifications and expects to advertise this project for bidding in August. This project includes replacing the existing energy recovery unit or direct outside air unit (DOAU) on the roof of the administration building.
21. **Contract 2022-C21 Pine Grove Mills Bike and Pedestrian Improvements (TASA grant)** – PennDOT announced a \$700,000 grant award for construction and inspection of this project. The 2022 budget includes \$120,000 for survey and design. The County will provide a \$50,000 liquid fuel grant toward design of this project. A kickoff meeting with PennDOT and CRPA was held on June 14<sup>th</sup>. In December, the Township should expect to receive a reimbursement agreement that must be executed with PennDOT. Staff prepared a request for professional proposals from consultants in accordance with PennDOT solicitation requirements for professional services. This is a two-step selection process. The initial proposal from interested consulting firms is due August 26<sup>th</sup>.
22. **Contract 2022-C23 Pine Grove Mills Lighting Design (18 new lights)** – Work includes the design of new ornamental lights in Pine Grove Mills mostly to the west of the flashing light. Work has not yet started on the design of this project.



# TOWNSHIP OF FERGUSON

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## PLANNING & ZONING DIRECTOR'S REPORT

Tuesday, August 16, 2022

### LAND DEVELOPMENT PLANS AND OTHER PROJECTS

1. Active Plans are listed below for the Board of Supervisors (8/10/2022).
  - **The Peace Center/Cemetery—Islamic Society Preliminary Land Development Plan**  
(24-004-078C-0000)
  - **Farmstead View Subdivision Plan**  
(24-022-306-0000)
  - **Tussey Tracks (Centre Animal Hospital) Final Land Development Plan**  
(24-019-0074-0000)
  - **Fusion Japanese Steakhouse Preliminary Land Development Plan**  
(24-015-038-0000)
  - **Imbt Preliminary Subdivision Plan**  
(24-004-017A-0000)
  - **1004/1006 West College Avenue Vertical Mixed-Used Preliminary Land Development Plan**  
(24-002A-057-0000/24-002A-056-0000)
  - **MP Machinery Preliminary Land Development Plan**  
(24-433-007-0000)
  - **Dimakopoulos Minor Land Development Plan**  
(24-007-016-0000)
  - **Salvation Baptist Church Preliminary Land Development Plan**  
(24-004-078-0000)
2. PZ Staff attended the Bi-Weekly meeting with Mackin Engineering, PZ Weekly Meeting, Planning Weekly Meeting, Municipal/CRPA Joint Staff Meeting, met with a representative from The Landings, and representatives from 1004 & 1006 W. College Land Development Plan.
3. PZ Director attended the Leadership Team Meeting, met with GovHR on Police Chief recruitment, reviewed and scheduled interviews for the vacant Ordinance Enforcement Officer position, a webinar on Downtown Revitalization—Rural Economic Strategy, and met with the Solicitor.

## **PLANNING COMMISSION**

The Planning Commission will meet August 22, 2022.

## **ZONING HEARING BOARD**

The Zoning Hearing Board will hold a Zoning Officer Determination Appeal Hearing at the August 23, 2022, meeting:

### **1. Nixon Road (24-003-007M-0000)**

On June 29, 2022, C. Anthony Fruchtl, Penn Terra Engineering, Inc. submitted an application for an appeal hearing at 24-003-007M-0000, on behalf of the property owner, Lindsey Kiefer. The property is zone Rural Agricultural (RA), and the applicant is appealing the Zoning Administrator's application of the Riparian Buffer Overlay Zoning District regulations. The Zoning Administrator has determined that a storage of land clearing material is not a permitted use within the Riparian Buffer and as a result, denied the Zoning Permit Application.

## **PINE GROVE MILLS SMALL AREA PLAN ADVISORY COMMITTEE**

The Pine Grove Mills Small Area Plan Advisory Committee will meet August 25, 2022. Committee members have been meeting with PZ Staff to discuss ordinance amendments and zoning map amendments. Staff is helping these members identify their specific purpose/goals for amending the zoning ordinance, identify their purpose/goals for creating an overlay zoning district, and reviewing current regulations for Home Occupations/No-Impact Home Based Businesses.

Committee members are also working on drafting letters of support for PA Senate Bill 919 and PA House Bill 1555, as well as a welcome letter to Kish Bank. Committee members are also requesting the Tree Commission to create a public awareness campaign about Trees of Heaven and the need for removal to help meet Objective 21.1 of the Small Area Plan. The Spotted Lanternfly endangers the Township's agricultural and forest resources in and around Pine Grove Mills and the Tree of Heaven is a preferred host plant. This request will be on the Tree Commission's agenda for the August 15, 2022, meeting.

## **ROUTE 45 GETAWAYS COMMITTEE**

The Route 45 Getaways Event took place July 29, 2022, to August 7, 2022, along State Route 45.

The Committee received notification that Happy Valley Adventure Bureau (HVAB) awarded the Committee \$8,000.00 for infrastructure projects that will improve visitor/customer experience for businesses in Centre County. Funding for the grant program was made possible by the PA Department of Community and Economic Development (DCED) as part of its Marketing to Attract Tourists program.

The Committee will utilize the funds for installing Tourist Oriented Directional Signing (TODS) for businesses that participate in the Route 45 Getaways event and to purchase footers and poles to display event banners across Route 45. Ideally, with additional signage, tourists and visitors will support the local economy in the arts, entertainment, recreation, and agricultural sectors along the Route 45 corridor. PZ Staff will work with the Committee on creating an application for businesses interested in obtaining TOD Signage.


**Police Information:**  
**(814) 237-1172**

**FAX No.:**  
**(814) 237-4446**

**FERGUSON TOWNSHIP**  
(A Home Rule Municipality)  
**POLICE DEPARTMENT**  
3147 Research Drive  
State College, Pennsylvania 16801-2798  
[www.twp.ferguson.pa.us](http://www.twp.ferguson.pa.us)  
email: [police@twp.ferguson.pa.us](mailto:police@twp.ferguson.pa.us)

**Emergency: 9-1-1**

**Non Emergency:**  
**1-800-479-0050**

**TO:** Centrice Martin, Township Manager  
**FROM:** Chris Albright   
**DATE:** August 10, 2022  
**RE:** Police Department Monthly Report

Attached is a summary of police department activity for the month of July 2022. Each member of the department, sworn and unsworn, play a vital role in preparing the board report. A special thank you to Administrative Assistants Kara Holliday and JoAnna Harter for their efforts to collect and report accurate data. This report was compiled, finalized, and submitted by Sgt. Shawn Morrison.



## FERGUSON TOWNSHIP POLICE DEPARTMENT

### July 2022 Calls for Service

Part I Crimes Summary	Previous Month July 2021	Current Month July 2022	Previous YTD July 2021	Current YTD July 2022
Homicide	0	0	0	0
Rape	1	1	4	6
Robbery	0	0	1	1
Assault	7	4	28	31
Burglary	0	1	2	3
Theft	12	5	49	43
Auto Theft	0	1	0	3
Arson	0	0	0	0
<b>Total</b>	<b>20</b>	<b>12</b>	<b>84</b>	<b>87</b>

Part II Crimes Summary	Previous Month July 2021	Current Month July 2022	Previous YTD July 2021	Current YTD July 2022
Forgery	0	0	5	0
Fraud	4	2	32	25
Embezzlement	0	0	0	1
Receiving Stolen Property	0	0	0	0
Criminal Mischief	2	3	14	25
Weapons Violation	0	0	0	0
Prostitution and Commercialized Vice	0	0	0	0
Sex Offense	1	0	2	0
Drug Violation	0	0	10	7
Offenses Against Family	0	0	1	0
DUI	3	3	16	12
Liquor Laws (minors law, furnishing, false ID)	0	1	3	4
Public Intoxication	1	2	5	8
Disorderly Conduct	23	17	133	129
Vagrancy	0	0	0	0
All Other Criminal	3	5	15	25
<b>Total</b>	<b>37</b>	<b>33</b>	<b>236</b>	<b>236</b>

Total Crimes	Previous Month July 2021	Current Month July 2022	Previous YTD July 2021	Current YTD July 2022
Part I Crimes	20	12	84	87
Part II Crimes	37	33	236	236
<b>Total</b>	<b>57</b>	<b>45</b>	<b>320</b>	<b>323</b>





## FERGUSON TOWNSHIP POLICE DEPARTMENT

### July 2022 Calls for Service

Other Calls for Service	Previous Month July 2021	Current Month July 2022	Previous YTD July 2021	Current YTD July 2022
Vehicle Code - Crashes	13	24	98	163
Vehicle Code - Other Traffic Incidents	38	32	220	272
Health and Safety – EMS Assist	63	60	408	477
Health and Safety – Fire Assist	11	12	59	56
Other Health and Safety Incidents	24	21	124	145
Alarms	19	26	107	106
Suspicious Activity	92	31	270	207
Unsecure Property	0	1	4	3
Found Property	7	2	27	21
Lost Property	3	3	20	18
Community Relations/ Crime Prevention	3	4	18	37
Car Seat Check	0	1	2	5
School Check	0	0	105	109
Township Ordinances	11	3	66	51
Request for Assistance – Attempt to locate	6	3	22	20
Request for Assistance – Can-Help	0	9	1	10
Request for Assistance – Civil Matter	9	0	39	51
Request for Assistance - Other	66	52	345	356
Missing Persons/ Runaways	0	1	2	6
Animal Complaints	10	12	81	85
Department Information	2	3	33	30
Assist Other Agencies	9	18	87	118
<b>Total</b>	<b>386</b>	<b>318</b>	<b>2138</b>	<b>2346</b>

Total Calls for Service	Previous Month July 2021	Current Month July 2022	Previous YTD July 2021	Current YTD July 2022
Part I Crimes	20	12	84	87
Part II Crimes	37	33	236	236
Other Calls for Service	386	318	2138	2346
<b>Total</b>	<b>443</b>	<b>363</b>	<b>2458</b>	<b>2669</b>



## FERGUSON TOWNSHIP POLICE DEPARTMENT

July 2022

	2021	2022	Previous YTD	Current YTD	Notes:
Traffic Citations	19	18	164	240	
Parking Tickets	38	3	250	244	
Traffic Stops	132	156	878	1286	
Criminal Arrests	4	9	54	55	
Supplements	89	90	848	730	
Hearings	6	9	67	65	
Med Return	23.80	21.88	134.90	154.94	

*Note:*

- *Traffic Stops may not include pre scheduled selective enforcement details where two or more police vehicles are assigned for specific enforcement purposes (such as Aggressive Driving Grant details).*
- *Criminal Arrests are the number of people arrested, not the number of charges, counts or cases cleared. These include arrests made at the time of the incident as well as those filed after an extended investigation.*

### **Department Notes:**

- Officer Daubenspeck is in the Police Academy and is progressing well. He is expected to graduate Dec 12th.
- Officer C. Greene and B. Greene completed the field training program and are now on their own.
- Active Shooter training was completed by 17 officers with a focus on Township School layouts and proper tactics to render aid to injured individuals. The classes were taught by Sgt. Moran, Sgt. Hendrick, Officer Lamb, and Officer Ososkie.

- Several Officers attended recertification for Emergency Vehicle Operator Course (EVOC). Sgt. Hendrick assisted as an instructor with other members of the Centre County EVOC instructors.
- Officer B. Greene, Officer Chambers, and Sgt. Hendrick assisted the Alpha Fire Company in rescuing a cat stuck in a storm drain in Pine Grove Mills. The owner sent a thank you note to the officers. See attached.

### **Investigations**

- Officers responded to a possible opioid overdose of a 30 YOM and supplied Naloxone. The male was revived.
- Officers investigated a report of a bullet shot through a hotel wall. The incident was determined to be accidental, and no one was injured.
- Retail Theft charges were filed against a 42-year-old Moosic man for stealing electronic equipment from a retail store.
- Retail Theft charges were filed against a 19-year-old State College man for stealing merchandise from his employer.
- Detectives worked the death investigation of a 69-year-old woman. It was determined natural causes.
- Detectives are investigating a possible contractor fraud. The sub-contractor used supplies from another contractor on a separate job
- Detectives are investigating two separate sexual assaults. The one alleged victim is a juvenile while the other is a 19 YOF.
- Detectives are investigating three separate thefts. One in which items were taken from the residence of a deceased male after his death. The other two were reported thefts from a residence.

**Community Relations:**

- Officer B. Greene participated in boy's week of Camp Cadet as a counselor.
- Officer C. Green attended the Pine Grove Mills Farmers market on July 21<sup>st</sup> and staffed the police tent with equipment on display and handouts for the citizens.
- Chief Albright led the Stonebridge Community annual Fourth of July parade with assistance from Officer Chambers.



# USE OF FORCE SUMMARY REPORT

Reported 7/1/2022 12:00:01AM to 7/31/2022 11:59:59PM

8/5/2022

<b>4-FHC</b>	UOF - Handcuffing	<b>2</b>
<b>4-FOH</b>	UOF - Open hand/hands on	<b>2</b>
<b>4-UOF</b>	UOF - Use of force	<b>4</b>



# FTPD USE OF FORCE DETAILS REPORT

For incidents Reported 7/1/2022 12:00:00AM to 7/31/2022 11:59:59PM

Incident #	Date / Race	Time / Sex	Age		Type of Force Used
22FT03577	7/9/2022	11:42:07PM		ARA	4-FOH UOF - Open hand/hands on
DEFENDANT	22FTA0048	W	M	37	
	CC5505				
22FT03700	7/16/2022	1:48:37AM		OPN	4-FHC UOF - Handcuffing
SUSPECT	857464	W	M	21	
					DUI
22FT03752	7/18/2022	7:42:54PM		CLO	4-FOH UOF - Open hand/hands on
OTHER	198794	W	M	43	Assisted SCPD w/ warrant service
22FT03807	7/22/2022	12:31:52AM		OPN	4-FHC UOF - Handcuffing
SUSPECT	838557	W	F	21	
					DUI



# Arrest Distribution Report

Printed On: 08/05/2022

Beginning Date: 07/01/2022

Ending Date: 07/31/2022

Page 1 of 1

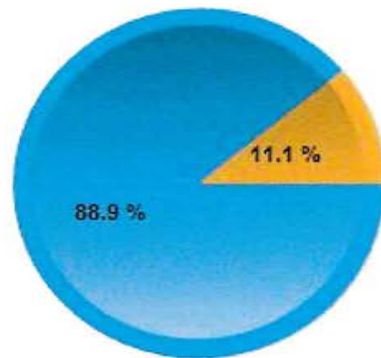
## Arrestee Gender

Agency: All

Offense: All

Offense	Male	Female	Total
Larceny - Theft	2	-	2
Other Assaults	1	-	1
Drug Abuse Violations	1	-	1
Driving Under The Influence	2	-	2
Liquor Laws	1	-	1
Drunkenness	1	-	1
Disorderly Conduct	-	1	1
<b>Total</b>	<b>8</b>	<b>1</b>	<b>9</b>

Arrestee Gender



Arrestee Gender

Male

Female



# Arrest Distribution Report

Printed On: 08/05/2022

Beginning Date: 07/01/2022

Ending Date: 07/31/2022

Page 1 of 1

## Arrestee Race

Agency: All

Offense: All

Offense	White	Black Or African American	American Indian Or AlaskaNa	Asian	Native Hawaiian Or Other	Total
Larceny - Theft	2	-	-	-	-	2
Other Assaults	1	-	-	-	-	1
Drug Abuse Violations	-	1	-	-	-	1
Driving Under The Influence	1	1	-	-	-	2
Liquor Laws	1	-	-	-	-	1
Drunkenness	1	-	-	-	-	1
Disorderly Conduct	1	-	-	-	-	1
<b>Total</b>	<b>7</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9</b>





# Arrest Distribution Report

Printed On: 08/05/2022

Beginning Date: 07/01/2022

Ending Date: 07/31/2022

Page 1 of 1

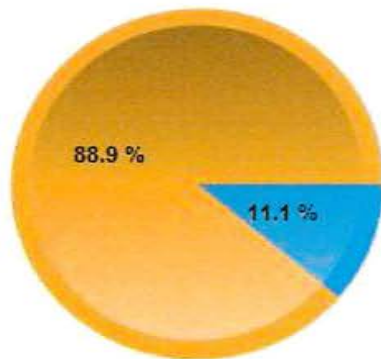
## Arrestee Ethnicity

Agency: All

Offense: All

Offense	Hispanic Or Latino	Not Hispanic Or Latino	Total
Larceny - Theft	-	2	2
Other Assaults	-	1	1
Drug Abuse Violations	-	1	1
Driving Under The Influence	-	2	2
Liquor Laws	1	-	1
Drunkenness	-	1	1
Disorderly Conduct	-	1	1
<b>Total</b>	<b>1</b>	<b>8</b>	<b>9</b>

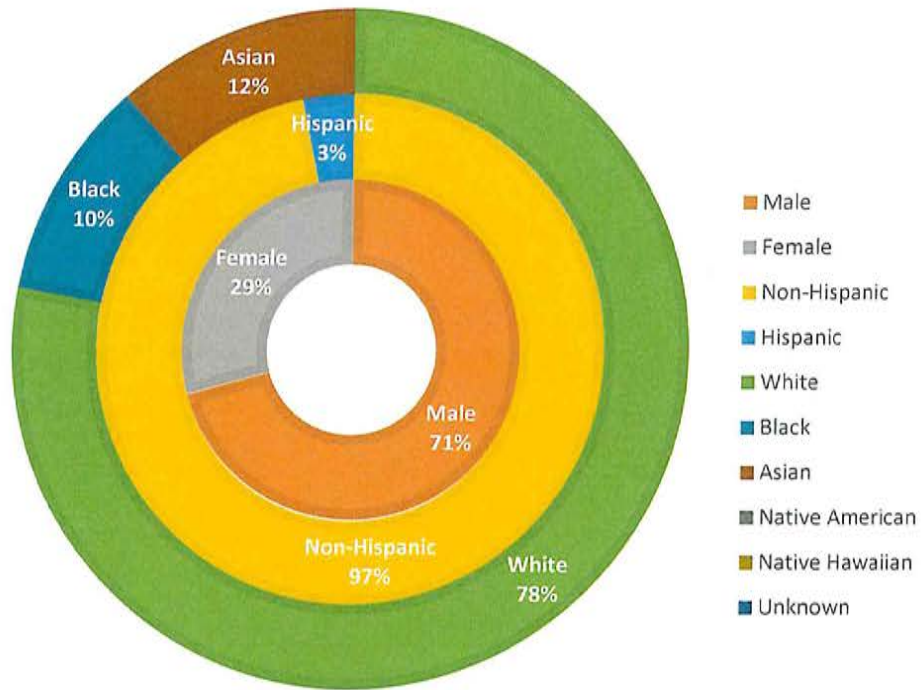
Arrestee Ethnicity



Arrestee Ethnicity



**JULY 2022  
TRAFFIC/PERSONS/BICYCLE STOPS**



Total Stops	154
Male	109
Female	45
Non-Hispanic	149
Hispanic	5
White	120
Black	16
Asian	18
Native American	0
Native Hawaiian	0
Unknown	0

## Record List - Total:517

Contact or caller	Nature	Area	Reported
<b><u>911DUP (5)</u></b>			
MISTAKEN DISPATCH	911DUP	PTPD	19:19:46 07/26/22
DUPLICATE INCIDENT PULLED IN ERROR.	911DUP	FT2G1	19:47:29 07/18/22
ASSIGNED BY MISTAKE	911DUP	PTPD	23:22:08 07/16/22
MISTAKEN CALL DISPATCH	911DUP	SH6NA	15:06:00 07/14/22
DISPATCHED TO A PTPD INCIDENT BY MISTAKE	911DUP	PTPD	16:01:16 07/01/22
<b><u>911NOVOICE (2)</u></b>			
911 NO VOICE	911NOVOICE	FT1A1	06:07:37 07/22/22
911 NO VOICE	911NOVOICE	FT2H1	19:44:00 07/07/22
<b><u>ABANDVEHICL (1)</u></b>			
ABANDONED VEHICLE	ABANDVEHICL	FT1A1	16:26:09 07/28/22
<b><u>ALARM BURGLAR (21)</u></b>			
BURGLAR ALARM	ALARM BURGLAR	FT1B1	22:08:48 07/29/22
BURGLAR ALARM	ALARM BURGLAR	FT1E1	08:06:07 07/28/22
BURGLAR ALARM	ALARM BURGLAR	FT2H1	03:08:32 07/28/22
BURGLAR ALARM-CANCELED ENROUTE	ALARM BURGLAR	FT2F1	23:05:14 07/27/22
BURGLAR ALARM	ALARM BURGLAR	FT2H1	02:10:55 07/27/22
COMMERCIAL BURGLAR ALARM	ALARM BURGLAR	FT1B1	21:40:46 07/24/22
BURG ALARM / UNKNOWN	ALARM BURGLAR	FT1A1	04:18:20 07/23/22
FOOD DELIVERY ACTIVATED ALARM	ALARM BURGLAR	FT1B1	04:17:58 07/23/22
BURGLAR ALARM	ALARM BURGLAR	FT1B1	04:01:25 07/20/22
ALARM - EMPLOYEE ERROR	ALARM BURGLAR	FT1B1	05:54:55 07/19/22
COMMERCIAL BURGLAR ALARM	ALARM BURGLAR	FT1B1	06:21:10 07/18/22
COMMERCIAL BURGLAR ALARM	ALARM BURGLAR	FT3J2	17:26:34 07/14/22
ALARM BURGLAR	ALARM BURGLAR	FT1E1	07:35:56 07/12/22
ACCIDENTAL BURGLAR ALARM BY HOMEOWNER	ALARM BURGLAR	FT1F2	16:38:15 07/11/22
ALARM BURGLAR	ALARM BURGLAR	FT1B1	07:14:41 07/11/22
COMMERCIAL BURGLAR ALARM	ALARM BURGLAR	FT1B1	16:28:06 07/10/22
FALSE ALARM	ALARM BURGLAR	FT2G1	14:36:18 07/09/22
BURGLAR ALARM - CANCELLED	ALARM BURGLAR	FT1B1	10:05:19 07/09/22
FRONT DOOR ALARM	ALARM BURGLAR	FT3N1	13:59:44 07/06/22
COMMERCIAL ALARM	ALARM BURGLAR	FT2H1	06:33:45 07/02/22
INTERIOR MOTION ALARM	ALARM BURGLAR	FT3K1	03:48:31 07/02/22
<b><u>ALARMFIREPDONLY (1)</u></b>			
FIRE ALARM	ALARMFIREPDONLY	FT1A1	09:42:52 07/28/22
<b><u>ALARMHOLDUP (1)</u></b>			
HOLD UP ALARM AT BANK	ALARMHOLDUP	FT1B1	10:26:04 07/27/22
<b><u>ALARMPANIC (1)</u></b>			
ALARM TEST	ALARMPANIC	FT1A1	14:51:32 07/21/22
<b><u>ALARMUNKTYPE (1)</u></b>			
ELEVATOR ALARM	ALARMUNKTYPE	FT1A1	17:11:46 07/19/22
<b><u>ALCOHOL (6)</u></b>			
INTOXICATED INDIVIDUALS ARGUING IN ROADWAY	ALCOHOL	FT2G1	01:12:25 07/23/22
21 YOF DUI	ALCOHOL	PTPD	00:31:52 07/22/22
21 YOM DUI	ALCOHOL	FT1A1	01:48:37 07/16/22
18 YOM UNDERAGE DRINKING	ALCOHOL	SB2H1	23:18:58 07/14/22
37 YOM INTOXICATED TRYING TO ENTER APARTMENT	ALCOHOL	FT1B1	23:42:07 07/09/22
UNDERAGE DUI	ALCOHOL	FT1B1	04:18:12 07/08/22
<b><u>ANIMAL (12)</u></b>			
SICK CAT SHOWED UP AT HOME	ANIMAL	FT1E1	19:41:04 07/22/22
CALLERS DOG WAS ATTACKED BY ANOTHER DOG	ANIMAL	FT2H1	18:00:14 07/21/22
CAT STUCK IN STORM DRAIN	ANIMAL	FT3J1	10:10:22 07/20/22
INJURED OPOSSUM IN PARKING LOT	ANIMAL	FT1B1	19:31:19 07/16/22
INJURED DOG IN THE ROADWAY	ANIMAL	FT3Q1	00:13:50 07/14/22
DOG CHARGED AT ANOTHER DOG	ANIMAL	FT1E1	10:04:20 07/09/22

BARKING DOG	ANIMAL	FT1A1	21:59:03 07/08/22
CALLER THOUGHT A DOG WAS OUTSIDE SINCE 8 AM	ANIMAL	FT3J1	17:16:48 07/07/22
CALLER SAW A RACCOON IN BACK YARD	ANIMAL	FT2H1	19:09:41 07/04/22
FOUND DOG WITHOUT TAGS	ANIMAL	FT1F2	17:56:34 07/03/22
FOX ACTING STRANGE	ANIMAL	FT2H1	10:02:18 07/03/22
TWO DOGS RUNNING LOOSE-GOA	ANIMAL	FT1C1	15:16:13 07/02/22
<b><u>ASSAULTEARLIER (4)</u></b>			
BULLET SHOT THROUGH WALL	ASSAULTEARLIER	FT2H1	08:37:38 07/26/22
FATHER AND SON ARGUMENT	ASSAULTEARLIER	FT1A1	00:29:05 07/10/22
SEXUAL ASSAULT	ASSAULTEARLIER	FT1B2	13:32:48 07/05/22
HUSBAND AND WIFE ALTERCATION	ASSAULTEARLIER	FT1B1	02:11:59 07/02/22
<b><u>BICYCLESTOP (4)</u></b>			
	BICYCLESTOP		10:24:52 07/28/22
	BICYCLESTOP		02:55:51 07/23/22
	BICYCLESTOP		09:37:15 07/22/22
	BICYCLESTOP		03:02:04 07/16/22
<b><u>BURGLARY (1)</u></b>			
STOLEN COMCAST GEAR FROM APARTMENT	BURGLARY	FT1B1	14:53:06 07/12/22
<b><u>CHILDCARSEATCHK (1)</u></b>			
CHILD SAFETY SEAT CHECK	CHILDCARSEATCHK	FT2H1	09:57:51 07/21/22
<b><u>COMMRELATIONS (4)</u></b>			
ACTIVE SHOOTER TRAINING FOR POLICE OFFICERS	COMMRELATIONS	FT3J1	08:12:31 07/28/22
FARMERS MARKET	COMMRELATIONS	FT3J1	13:25:40 07/21/22
ACTIVE SHOOTER TRAINING FOR POLICE OFFICERS	COMMRELATIONS	FT3J1	08:44:46 07/14/22
STONEBRIDGE 4TH OF JULY PARADE	COMMRELATIONS	FT2H1	08:00:00 07/05/22
<b><u>CRIMMISCHIEF (3)</u></b>			
SOMEONE KEYED THE CALLERS VEHICLE	CRIMMISCHIEF	FT2H1	19:21:49 07/29/22
VEHICLE SCRATHCED AND LUG NUTS LOOSEMED	CRIMMISCHIEF	FT2G2	18:45:08 07/15/22
LOCK DEFEATED AND ITEMS TAKEN FROM HOME	CRIMMISCHIEF	FT3N1	11:37:17 07/14/22
<b><u>CRUELTYANIMALS (1)</u></b>			
FALSE REPORT OF ANIMAL NEGLECT	CRUELTYANIMALS	FT3J2	15:27:21 07/27/22
<b><u>DEPTINFO (3)</u></b>			
REPORT OF DRUG DEALER	DEPTINFO	FT2H1	09:21:16 07/25/22
PRE-EMPLOYMENT BACKGROUND CHECK	DEPTINFO	FT2H1	09:17:59 07/10/22
REFERRAL TO OFFICE ON AGING	DEPTINFO	FT1C1	10:23:25 07/01/22
<b><u>DISORDERLYCOND (9)</u></b>			
REPORT OF CURSING IN PARK	DISORDERLYCOND	FT2G1	19:49:54 07/26/22
D/C LARGE GATHERING IN PARKING LOT	DISORDERLYCOND	FT2I2	03:18:18 07/17/22
LOUD GROUP AT THE POOL/CLUBHOUSE	DISORDERLYCOND	FT1F2	02:49:40 07/17/22
LOUD VOICES AT THE POOL	DISORDERLYCOND	FT1F2	03:16:13 07/16/22
LOUD MUSIC, GOA	DISORDERLYCOND	FT1F2	22:42:00 07/15/22
LOUD NOISES FROM APARTMENT	DISORDERLYCOND	FT1B3	00:40:04 07/15/22
MALE UPSET ABOUT INSURANCE	DISORDERLYCOND	FT1E1	09:09:38 07/13/22
PEOPLE YELLING, POSSIBLE FIGHT	DISORDERLYCOND	FT1F2	04:16:49 07/02/22
REPORT OF PEOPLE YELLING/FIGHTING	DISORDERLYCOND	FT1F2	01:49:12 07/02/22
<b><u>DOMESTICDISPUTE (6)</u></b>			
BOYFRIEND AND GIRLFRIEND ARGUMENT	DOMESTICDISPUTE	FT1A1	03:18:43 07/23/22
VERBAL DOMESTIC DISPUTE	DOMESTICDISPUTE	FT2H1	11:47:11 07/22/22
MOTHER/DAUGHTER VERBAL DOMESTIC	DOMESTICDISPUTE	FT3J1	23:46:34 07/11/22
VERBAL ARGUMENT OVER CHILD	DOMESTICDISPUTE	FT3J1	12:17:16 07/07/22
REPORTED POSSIBLE DOMESTIC	DOMESTICDISPUTE	FT1B3	00:15:10 07/07/22
DOMESTIC ARGUMENT	DOMESTICDISPUTE	FT2G1	13:36:31 07/05/22
<b><u>FRAUD (2)</u></b>			
CALLER WAS SCAMMED	FRAUD	FT1C1	13:06:29 07/14/22
FRAUDULENT CHARGES ON BANK CARD	FRAUD	FT2I2	03:05:32 07/13/22
<b><u>HARASSMENT (7)</u></b>			
CALLER WANTED HELP ON PERSON BOTHERING THEM	HARASSMENT	FT1B1	17:52:17 07/29/22
THREATS RECEIVED FROM FAKE ACCOUNT	HARASSMENT	FT3J1	11:30:21 07/23/22
NEIGHBOR HARASSING COMP	HARASSMENT	FT2H1	09:49:50 07/23/22

UNWATED MESSAGES FROM FORMER FRIEND	HARASSMENT	FT1B1	00:16:11 07/20/22
THREATENING PHONE CALL	HARASSMENT	FT1C1	13:57:49 07/12/22
HARASSMENT	HARASSMENT	FT2H1	11:49:42 07/08/22
UNWANTED CONTACT	HARASSMENT	FT3J1	16:40:42 07/07/22

**HLTHSFTY (19)**

VOLUNTARY MHID COMMITMENT	HLTHSFTY	FT1A1	22:32:31 07/30/22
CHECK WELFARE OF 67 YOM	HLTHSFTY	FT2H1	18:29:58 07/30/22
68 YOM WELLNESS CHECK	HLTHSFTY	FT2H1	16:01:53 07/26/22
PRESCRIPTIONS FOUND IN ROADWAY	HLTHSFTY	FT2G1	15:06:31 07/26/22
22 YOM SUICIDE ATTEMPT, 302 PETITION	HLTHSFTY	FT2H1	06:51:42 07/25/22
22 YOM WELFARE CHECK	HLTHSFTY	FT1A1	20:32:12 07/24/22
WELFARE CHECK 69 YOF, EXPIRATION	HLTHSFTY	FT1C1	20:08:32 07/22/22
70 YOF KNOCKIG ON DOORS LOOKING FOR RIDES	HLTHSFTY	FT2G1	20:37:29 07/18/22
42 YOM - SUICIDAL THOUGHTS, VOLUNTARY	HLTHSFTY	FT1A1	22:09:33 07/17/22
21 YOM ALCOHOL OVERDOSE	HLTHSFTY	FT2I2	05:03:29 07/17/22
ACCIDENTAL ACTIVATION OF SOS BUTTON	HLTHSFTY	FT3H1	13:50:26 07/16/22
21 YOF, ALCOHOL OVERDOSE	HLTHSFTY	FT1B3	01:02:33 07/16/22
CONCERN ABOUT PERSON WALKING	HLTHSFTY	FT2H1	14:07:24 07/14/22
WELFARE CHECK OF NEIGHBOR	HLTHSFTY	FT1E1	20:34:47 07/13/22
13 YOF WELLNESS CHECK	HLTHSFTY	FT2G2	20:43:14 07/11/22
29 YOM WITH MHID	HLTHSFTY	FT2H1	12:37:35 07/04/22
18 YOF AND 17 YOF LOST ON FOOT	HLTHSFTY	FT1C1	00:24:05 07/03/22
83 YOF W/ DEMENTIA WALKED AWAY FROM HOUSE	HLTHSFTY	FT2G1	19:27:30 07/02/22
19 YOM MADE SUICIDAL COMMENTS	HLTHSFTY	FT1C1	23:55:22 07/01/22

**HLTHSFTYELEVATR (3)**

ELEVATOR ALARM	HLTHSFTYELEVATR	FT1A1	20:32:13 07/28/22
ELEVATOR ALARM	HLTHSFTYELEVATR	FT1A1	16:04:49 07/28/22
ELEVATOR ALARM	HLTHSFTYELEVATR	FT1A1	20:30:38 07/02/22

**HLTHSFTYEMSASST (60)**

78 YOM FELL	HLTHSFTYEMSASST	FT2H1	19:41:40 07/31/22
89 YOF CHEST PAINS	HLTHSFTYEMSASST	FT1C1	18:52:59 07/31/22
85 YOF UNABLE TO STAND	HLTHSFTYEMSASST	FT1C1	17:12:05 07/31/22
25 YOM, INJURIES FROM BICYCLE CRASH	HLTHSFTYEMSASST	FT1A1	18:46:16 07/29/22
21 YOF WITH SEIZURES	HLTHSFTYEMSASST	FT1B1	11:33:56 07/29/22
53 YOM-LUNG ISSUE-COVID POS	HLTHSFTYEMSASST	FT3K1	20:21:57 07/27/22
82 YOF CAN'T MOVE AND WEAKNESS	HLTHSFTYEMSASST	FT2G1	08:25:44 07/27/22
82 YOF DIFFICULTY BREATHING.	HLTHSFTYEMSASST	FT1E1	18:14:36 07/26/22
44 YOM, NOSE BLEED	HLTHSFTYEMSASST	FT1B1	18:00:04 07/26/22
77 YOF, BICYCLE ACCIDENT	HLTHSFTYEMSASST	FT2H1	10:28:17 07/26/22
80 YOM FALL VICTIM	HLTHSFTYEMSASST	FT1D1	06:35:51 07/26/22
31 YOF - SYNCOPAL EPISODE	HLTHSFTYEMSASST	FT1D1	00:32:53 07/26/22
66 YOM FELL AND COULDN'T GET UP	HLTHSFTYEMSASST	FT3J1	15:25:56 07/24/22
73 YOF PASSED OUT FROM HEAT	HLTHSFTYEMSASST	FT2H1	11:48:55 07/24/22
57 YOM, ALZHEIMER'S	HLTHSFTYEMSASST	FT1C1	04:39:14 07/24/22
85 YOF GENERAL WEAKNESS	HLTHSFTYEMSASST	FT1C1	01:54:34 07/24/22
86 YOF, TROUBLE BREATHING	HLTHSFTYEMSASST	FT1E1	12:38:14 07/23/22
76 YOF, LIFT ASSIST	HLTHSFTYEMSASST	FT3K1	09:22:58 07/23/22
74 YOF CHEST PAIN	HLTHSFTYEMSASST	FT2G1	03:02:39 07/22/22
69 YOM TROUBLE BREATHING	HLTHSFTYEMSASST	FT1C1	11:57:10 07/21/22
66 YOF GLF - NO INJURY	HLTHSFTYEMSASST	FT2H1	23:23:56 07/20/22
89 YOF GENERAL ILLNESS	HLTHSFTYEMSASST	FT1C1	03:36:50 07/20/22
20 YOM, HEART PROBLEM	HLTHSFTYEMSASST	FT1A1	21:21:07 07/19/22
61 YOM NOT FEELING WELL	HLTHSFTYEMSASST	FT3N1	10:48:04 07/19/22
54 YOF WITH ABDOMINAL PAIN	HLTHSFTYEMSASST	FT3N1	16:21:29 07/18/22
MEDICAL ALARM ACTIVATION, FALSE	HLTHSFTYEMSASST	FT2G1	13:39:52 07/18/22
35 YOF, SEIZURE/LOW BLOOD SUGAR	HLTHSFTYEMSASST	FT1B1	09:53:23 07/18/22
32 YOM, TROUBLE BREATHING	HLTHSFTYEMSASST	FT1E1	06:44:53 07/18/22
76 YOF, LOW BLOOD SUGAR	HLTHSFTYEMSASST	FT2H1	17:34:22 07/17/22
76 YOF BREATHING DIFFICULTY	HLTHSFTYEMSASST	FT2H1	04:20:49 07/17/22
78 YOF, WEAKNESS/DEHYDRATION.	HLTHSFTYEMSASST	FT3N1	19:56:29 07/16/22
58 YOF DISLOCATED HIP	HLTHSFTYEMSASST	FT1A1	11:39:39 07/16/22

BACK PAIN, CANCELLED	HLTHSFTYEMSASST	FT3K1	09:38:49 07/16/22
30 YOM HEROIN OVERDOSE	HLTHSFTYEMSASST	FT2H1	17:35:49 07/15/22
90 YOM FELL AND HURT SHOULDER	HLTHSFTYEMSASST	FT2H1	10:25:22 07/15/22
81 YOM, FELL	HLTHSFTYEMSASST	FT3K1	14:37:58 07/14/22
85 YOF NEEDED HELP UP.	HLTHSFTYEMSASST	FT2G1	13:51:34 07/13/22
90 YOF HIP PAIN	HLTHSFTYEMSASST	FT2H1	08:39:14 07/12/22
82 YOF, FALL VICTIM	HLTHSFTYEMSASST	FT2G1	08:27:59 07/12/22
ACCIDENTAL MEDICAL ALARM PULL	HLTHSFTYEMSASST	FT2H1	22:30:14 07/11/22
69 YOF, COVID POSITIVE W/ BREATHING DIFFICULTIES	HLTHSFTYEMSASST	FT3J1	21:34:28 07/10/22
68 YOM FELL OFF BIKE AND HIT HEAD	HLTHSFTYEMSASST	FT1E1	11:07:59 07/10/22
26 YOF FALL VICTIM	HLTHSFTYEMSASST	FT1B1	18:45:30 07/08/22
83 YOF LOW BP, LETHARGIC	HLTHSFTYEMSASST	FT2H1	13:49:46 07/08/22
42 YOM SUICIDAL THOUGHTS	HLTHSFTYEMSASST	FT1A1	23:54:19 07/06/22
82 YOF BREATHING ISSUES	HLTHSFTYEMSASST	FT2F1	18:21:53 07/06/22
94 YOF FALL VICTIM	HLTHSFTYEMSASST	FT2H1	08:48:42 07/06/22
67 YOM FELL AND HURT HIP	HLTHSFTYEMSASST	FT1A1	07:35:37 07/06/22
40 YOM, ABDOMINAL PAIN	HLTHSFTYEMSASST	FT1A1	13:27:08 07/05/22
76 YOF BLEEDING FROM THE HEAD	HLTHSFTYEMSASST	FT3K1	08:47:07 07/05/22
82 YOF FEELING SICK	HLTHSFTYEMSASST	FT2H1	20:32:09 07/04/22
36 YOF CHEST PAIN	HLTHSFTYEMSASST	FT1E1	06:29:38 07/04/22
83 YOM PASS OUT	HLTHSFTYEMSASST	FT2H1	01:04:34 07/03/22
2 YOM HAD A SEIZURE	HLTHSFTYEMSASST	FT2H1	16:04:17 07/02/22
74 YOF TROUBLE BREATHING	HLTHSFTYEMSASST	FT3J1	10:49:31 07/02/22
85 YOF HYPERGLYCEMIC FLUCTUATIONS	HLTHSFTYEMSASST	FT3K1	09:08:31 07/02/22
20 YOM, CUT FINGER	HLTHSFTYEMSASST	FT1B1	23:39:11 07/01/22
85 YOM BLOODY STOOL	HLTHSFTYEMSASST	FT2G1	16:30:04 07/01/22
58 YOM ALTERTERED MENTAL STATUS	HLTHSFTYEMSASST	FT2H1	12:19:11 07/01/22
MEDICAL PENDANT ALARM - ACCIDENTAL	HLTHSFTYEMSASST	FT2H1	07:47:55 07/01/22

**HLTHSFTYFIREAST (12)**

RESIDENTIAL FIRE ALARM	HLTHSFTYFIREAST	FT3J1	11:56:02 07/29/22
FIRE ALARM SOUNDING	HLTHSFTYFIREAST	FT1A1	13:37:46 07/22/22
POLE ON FIRE NEAR DUMPSTER	HLTHSFTYFIREAST	FT1B4	20:00:58 07/20/22
FIRE ASSIST - NO PD RESPONSE	HLTHSFTYFIREAST	FT1D1	11:41:49 07/18/22
CO ALARM MALFUNCTION	HLTHSFTYFIREAST	FT1B1	00:17:15 07/17/22
OVEN FIRE	HLTHSFTYFIREAST	FT2G1	17:31:40 07/14/22
ASSIST FD WITH MULCH FIRE	HLTHSFTYFIREAST	FT2H1	16:22:31 07/13/22
MALE PULLED FIRE ALARM ACCIDENTALLY	HLTHSFTYFIREAST	FT1B5	07:47:05 07/11/22
FULLY INVOLVED DUMPSTER FIRE	HLTHSFTYFIREAST	FT2G1	22:12:19 07/05/22
FIRE ASSIST, SMOKE FROM TELEPHONE POLE.	HLTHSFTYFIREAST	FT3Q1	13:44:55 07/05/22
AUTOMATIC FIRE ALARM	HLTHSFTYFIREAST	FT2H1	15:04:44 07/01/22
HOUSE STRUCK BY LIGHTNING	HLTHSFTYFIREAST	FT1E1	14:13:04 07/01/22

**MISSINGPERSON (1)**

MISSING 15 YOM, LOCATED	MISSINGPERSON	FT1B1	17:52:59 07/30/22
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**OUTAGNCYASST (19)**

ASSIST SCPD WITH MISSING PERSON	OUTAGNCYASST	SH6NA	20:13:31 07/30/22
ASSIST PSUPD LOOKING FOR CAR	OUTAGNCYASST	FT1A1	21:36:23 07/27/22
ASSIST SHERIFFS OFFICE	OUTAGNCYASST	FT1E1	13:56:01 07/27/22
ORFA WITH SCPD	OUTAGNCYASST	SB2A2	22:32:27 07/26/22
ORFA WITH SCPD	OUTAGNCYASST	FT1C1	01:28:27 07/21/22
ASSISTED SCPD ON A WARRANT SERVICE	OUTAGNCYASST	FT2G1	19:42:54 07/18/22
ASSIST PATTON WITH HARASSMENT	OUTAGNCYASST	PTPD	08:18:31 07/18/22
ASSIST SCPD	OUTAGNCYASST	FT2H1	09:31:41 07/13/22
ASSISTED PTPD WITH A RETAIL THEFT	OUTAGNCYASST	PTPD	17:25:42 07/09/22
CRUELTY TO DOG IN PSP HUNTINGDON AREA	OUTAGNCYASST	FT2G1	12:10:47 07/08/22
ASSISTED PTPD	OUTAGNCYASST	PTPD	15:10:43 07/07/22
OUTSIDE AGENCY SERVED A WARRANT	OUTAGNCYASST	FT3N1	10:14:39 07/06/22
ASSISTED PTPD WITH CRASH/DUI	OUTAGNCYASST	PTPD	02:09:50 07/05/22
ASSISTED PTPD WITH DUI	OUTAGNCYASST	PTPD	00:55:12 07/05/22
REPORT OF A FEMALE SCREAMING FOR HELP	OUTAGNCYASST	SB2A1	22:38:34 07/04/22
RECKLESS OPERATIONS	OUTAGNCYASST	SB2A2	22:10:32 07/04/22
ASSIST PTPD WITH RETAIL THEFT	OUTAGNCYASST	PTPD	11:12:17 07/04/22

ASSISTED PTPD WITH A SUSPICIOUS ACTIVITY	OUTAGNCYASST	SB2A1	00:49:37 07/02/22
ASSIST PTPD WITH FIGHT	OUTAGNCYASST	PTPD	22:04:40 07/01/22
<b><u>PARKING (3)</u></b>			
VEHICLE PARKED AGAINST TRAFFIC	PARKING	FT1E1	11:31:16 07/23/22
PARKING COMPLAINT	PARKING	FT3J1	20:50:05 07/14/22
VEHICLE PARKED AT TUDEK PARK	PARKING	FT1B1	20:20:10 07/02/22
<b><u>PERSONSTOP (4)</u></b>			
	PERSONSTOP		02:34:12 07/17/22
	PERSONSTOP		21:28:13 07/15/22
	PERSONSTOP		12:21:47 07/11/22
	PERSONSTOP		20:27:08 07/04/22
<b><u>PROFOUND (2)</u></b>			
FOUND BIKE	PROFOUND	FT2G1	09:34:13 07/22/22
WALLET WITH DRUGS FOUND	PROFOUND	FT1B1	13:49:48 07/10/22
<b><u>PROPOST (3)</u></b>			
LOST WALLET AND BADGE	PROPOST	FT2H1	00:00:00 07/19/22
LOST WALLET	PROPOST	FT1F2	18:58:10 07/10/22
CALLER STATES HIS MEDS WERE TAKEN	PROPOST	FT1A1	13:36:13 07/02/22
<b><u>RETAILTHEFT (2)</u></b>			
RETAIL THEFT OF ELECTRONICS	RETAILTHEFT	FT1B1	15:28:04 07/13/22
RETAIL THEFT BY EMPLOYEE	RETAILTHEFT	FT2H1	14:24:42 07/10/22
<b><u>RFACIVILDISP (9)</u></b>			
EX POSTED XBOX FOR SALE ONLINE	RFACIVILDISP	FT3J1	10:09:40 07/28/22
CIVIL DISPUTE	RFACIVILDISP	FT1B3	16:17:41 07/27/22
CUSTOMER REFUSING TO PAY	RFACIVILDISP	FT2H1	11:26:36 07/21/22
QUESTIONS ABOUT CAR/INSURANCE AFTER A CRASH	RFACIVILDISP	FT2I2	00:18:36 07/20/22
SISTER YELLING AT POSSIBLE BUYERS	RFACIVILDISP	FT1A1	11:39:56 07/18/22
CHILD CUSTODY DISPUTE	RFACIVILDISP	FT2G1	18:35:37 07/17/22
VEHICLE SHIPPED FROM YARDS TO CA	RFACIVILDISP	FT2I2	09:28:24 07/07/22
CIVIL DISPUTE OVER CAR PAYMENTS	RFACIVILDISP	FT1C1	17:02:06 07/04/22
CREDIT CARD DECLINED	RFACIVILDISP	FT1B5	11:05:37 07/01/22
<b><u>RFAKEYVHCL (1)</u></b>			
CHILD LOCKED IN A VEHICLE	RFAKEYVHCL	FT2H1	17:30:25 07/06/22
<b><u>RFALOCATECONT (3)</u></b>			
59 YOF WELFARE CHECK	RFALOCATECONT	FT3J1	17:05:07 07/27/22
16 YOM LEFT RESIDENCE AND HAS NOT RETURNED	RFALOCATECONT	FT1C1	09:41:47 07/24/22
CHECK ON THE WELFARE	RFALOCATECONT	FT2H1	11:13:05 07/15/22
<b><u>RFAOTHER (38)</u></b>			
POLICE ESCORT FOR PROPERTY EXCHANGE	RFAOTHER	FT1F2	19:25:42 07/31/22
LOCKED OUT OF RESIDENCE	RFAOTHER	FT3I1	14:14:50 07/31/22
CONCERN ABOUT CATS	RFAOTHER	FT1B1	17:08:48 07/29/22
QUESTIONS ABOUT PROPERTY ISSUES	RFAOTHER	FT1A1	22:04:54 07/27/22
MALE SLEEPING IN VEHICLE	RFAOTHER	FT3J2	14:06:25 07/27/22
VEHICLE CRASH SENT TO WRONG JURISIDCTION	RFAOTHER	FT1B1	14:00:28 07/27/22
ESCORT REQUEST	RFAOTHER	FT3R1	18:53:21 07/26/22
FRIEND REFUSING TO RETURN COMPUTER CHARGER	RFAOTHER	FT2I2	13:39:46 07/26/22
ROOMATE DISPUTE REGARDING CASE OF WATER	RFAOTHER	FT1C1	13:12:15 07/26/22
REPORT OF WITNESSED CRASH	RFAOTHER	FT1A1	09:28:48 07/26/22
SUBJECT E-MAILING YSB	RFAOTHER	FT1B1	13:22:38 07/25/22
QUESTIONS ABOUT CUSTODY ORDER	RFAOTHER	FT1B1	11:48:56 07/25/22
LOUD VOICES	RFAOTHER	FT1B1	19:14:03 07/23/22
MUSIC COMING FROM BASEBALL GAME	RFAOTHER	FT2H1	19:24:01 07/22/22
A COUPLE WITH A CHILD PANHANDLING.	RFAOTHER	FT1B1	16:40:30 07/22/22
COUSIN FLIPPED OFF CALLER	RFAOTHER	FT1B1	12:44:00 07/22/22
QUESTIONS ABOUT A POSSIBLE TRESPASS	RFAOTHER	FT1B2	16:45:43 07/21/22
NEIGHBORS GARAGE WAS OPEN	RFAOTHER	FT1C1	06:26:20 07/19/22
FEMALE WALKING IN THE PARKING LOT	RFAOTHER	FT1A1	00:30:27 07/19/22
UNSECURED EQUIPMENT LOCKER.	RFAOTHER	FT3N1	20:33:04 07/16/22
VEHICLE WITH EXPIRED INSPECTION IN PARKING LOT	RFAOTHER	FT1B1	14:35:42 07/16/22
TWO JUVENILES WERE YELLING FOR HELP	RFAOTHER	FT2G1	16:59:51 07/15/22

NEIGHBOR DISPUTE	RFAOTHER	FT1C1	14:29:29 07/15/22
WATER LEAKING FROM HOUSE	RFAOTHER	FT2M1	18:43:08 07/13/22
REQUEST FOR SAFETY SEAT CHECK, SCHEDULED	RFAOTHER	FT2H1	10:58:33 07/12/22
PENNDOT FORMS SIGNED FOR PLATE	RFAOTHER	FT2H1	08:56:01 07/12/22
COMP. HAD QUESTIONS ABOUT A DEAD TAG	RFAOTHER	FT2H1	19:21:23 07/10/22
CALLING TO SEE IF WALLET FOUND	RFAOTHER	SB2G3	13:20:14 07/10/22
WELFARE CHECK FOR ESTRANGE DAUGHTER	RFAOTHER	FT1C1	17:34:43 07/09/22
CALLER BELIEVED HIS FAMILY WAS MISSING	RFAOTHER	FT1F2	22:32:04 07/07/22
CALLER CONCERNED ABOUT BARKING DOG	RFAOTHER	FT2I2	03:31:11 07/07/22
REPORT OF CHILD IN VEHICLE ALONE	RFAOTHER	FT1B1	14:40:09 07/06/22
CALLER FOUND SMALL BONES ALONG BIKE PATH	RFAOTHER	FT2H1	13:49:05 07/06/22
FEMALE UPSET WITH MALE	RFAOTHER	FT2I2	13:02:01 07/05/22
PEOPLE IN THE BASKETBALL AREA	RFAOTHER	FT2I2	03:14:40 07/03/22
QUESTIONS ABOUT THE FIREWORK LAWS	RFAOTHER	FT1F2	18:21:20 07/02/22
ISSUE OVER APARTMENT ACCESS	RFAOTHER	FT2I2	18:16:43 07/01/22
TREE FELL DOWN ON AUTUMNWOOD PARK PROPERTY	RFAOTHER	FT2H1	15:13:02 07/01/22

### **SUSPACTY (29)**

PERSON SHOWED UP AT DOOR ASKING VOTING QUESTIONS	SUSPACTY	FT1E1	17:49:47 07/30/22
MALE PARKED NEAR TENNIS TOWING TO SLEEP	SUSPACTY	FT2F1	00:57:11 07/30/22
SUSPICIOUS MALE NEAR HOME	SUSPACTY	FT3L1	10:15:14 07/27/22
BANK ACCOUNT OPENED IN VICTIMS NAME	SUSPACTY	FT1E1	12:39:19 07/25/22
SUSPICIOUS PHONE CALL.	SUSPACTY	FT2H1	13:13:55 07/21/22
ATTEMPTED SCAM.	SUSPACTY	FT3L1	16:16:36 07/19/22
MALE MAKING STRANGE COMMENTS	SUSPACTY	FT1B1	11:44:06 07/18/22
CALLER THOUGHT SOMEONE WAS ON HER PORCH	SUSPACTY	FT1A1	22:50:31 07/15/22
COMP FOUND CIGARETTE BUTT IN HER SHED.	SUSPACTY	FT2G1	15:53:40 07/15/22
MALE GRABBED DAUGHTER BY ARM	SUSPACTY	FT1B1	11:39:16 07/15/22
SUSPICIOUS VEHICLE	SUSPACTY	FT1C1	19:07:46 07/14/22
ASSIST FD WITH DUMPSTER FIRE	SUSPACTY	FT1B1	17:29:33 07/14/22
CALLER BELIEVED SHE WAS BEING FOLLOWED	SUSPACTY	FT2H1	13:33:50 07/14/22
BLACK VEHICLE OUTSIDE OF RESIDENCE	SUSPACTY	FT1E1	21:09:16 07/13/22
VICTIM REPORTED FRAUDULENT CREDIT CARDS	SUSPACTY	FT3P1	12:45:31 07/13/22
ALARM COMPANY SAW PEOPLE ON WORK SITE	SUSPACTY	FT2G1	19:08:48 07/12/22
MAILBOXES/OPENING MAIL	SUSPACTY	FT3S1	18:45:35 07/12/22
UNKNOWN MALE EXPOSED HIMSELF ONLINE	SUSPACTY	FT1B1	12:19:17 07/12/22
FIREWORKS	SUSPACTY	FT1B1	22:03:18 07/10/22
82 YOF LOOKING FOR RIDE	SUSPACTY	FT2G1	15:16:21 07/09/22
PANHANDLING	SUSPACTY	FT1B1	11:33:49 07/08/22
SUSPICIOUS PERSON	SUSPACTY	FT3S1	09:38:31 07/08/22
UPSET WITH RENEWAL BY ANDERSON	SUSPACTY	FT3N1	08:54:24 07/08/22
BEDROOM KEY MISSING	SUSPACTY	FT1F2	19:00:56 07/07/22
CHILDLINE REPORT RECEIVED FROM DA'S OFFICE	SUSPACTY	FT2H1	00:00:00 07/07/22
OPEN DOOR INSIDE SECURE LOCATION	SUSPACTY	FT1E1	01:15:22 07/06/22
EMAIL SPOOF SCAM	SUSPACTY	FT1C1	16:55:17 07/05/22
LOUD VEHICLE	SUSPACTY	FT3J1	00:05:36 07/03/22
ISSUE WITH CAR KEY	SUSPACTY	FT1C1	10:44:00 07/02/22

### **THEFT (4)**

THEFT OF DELIVERED PACKAGE	THEFT	FT1C1	12:35:52 07/26/22
CONTRACTOR THEFT	THEFT	FT1E1	15:44:18 07/14/22
STOLEN VEHICLE	THEFT	FT3N1	19:29:55 07/07/22
CREDIT CARD WAS STOLEN AND FRAUDULANT CHARGES WERE MADE	THEFT	FT2H1	17:11:41 07/01/22

### **TRAFFIC (30)**

BUS DISABLED ON ROADWAY	TRAFFIC	FT1B1	15:23:17 07/31/22
RECKLESS OPERATION.	TRAFFIC	FT3J1	18:34:39 07/28/22
DRIVING ERRATICALLY	TRAFFIC	FT2H1	08:41:50 07/28/22
VEHICLE SPED THROUGH NEIGHBORHOOD.	TRAFFIC	FT1D1	15:13:04 07/26/22
QUESTIONS ABOUT ACCIDENT	TRAFFIC	FT2H1	17:27:02 07/25/22
CALLER SWERVED TO AVOID CAR AND GOT STRUCK	TRAFFIC	FT1C1	16:09:55 07/22/22
TRASH IN ROADWAY	TRAFFIC	FT3Q1	12:53:52 07/22/22



SUSPENDED LICENSE	TRAFFIC	FT1F1	19:35:57 07/21/22
REPORT OF VEHICLE SWERVING	TRAFFIC	FT3I1	18:55:33 07/21/22
FLAT TIRE	TRAFFIC	FT1F2	11:24:34 07/21/22
CAR W/ 4 WAYS ON	TRAFFIC	FT1B1	17:26:37 07/19/22
BRANCHES IN ROADWAY	TRAFFIC	FT1A1	15:50:07 07/19/22
RECKLESS OPERATION-GOA	TRAFFIC	FT1B1	16:42:54 07/18/22
CONSTRUCTION WORK HAZARD NOT PROPERLY SIGNED.	TRAFFIC	FT1F1	15:28:39 07/16/22
TRACTOR TRAILER BOKE DOWN IN TRAFFIC	TRAFFIC	FT3I1	12:50:24 07/14/22
CALLER SAID TRAFFIC LIGHT WAS OUT	TRAFFIC	FT2H1	16:40:51 07/13/22
ONE GREEN LIGHT BURNT OUT	TRAFFIC	FT2H1	16:35:24 07/13/22
LARGE PLASTIC LID ON ROAD.	TRAFFIC	FT2H1	14:13:30 07/12/22
CALLER CONCERNED ABOUT BUS TRAFFIC TURNING	TRAFFIC	FT1B1	11:17:03 07/11/22
PIGS ON ROADWAY	TRAFFIC	FT3L1	06:09:03 07/09/22
DISABLED VEHICLE	TRAFFIC	FT1B1	02:23:59 07/08/22
PAVING TRUCK PARKED AT STOP SIGN	TRAFFIC	FT1C1	12:17:16 07/05/22
CONCERNS WITH TRAFFIC DIRECTION	TRAFFIC	FT2L1	10:17:01 07/05/22
TRAFFIC FOR A DEAD DEER IN THE ROADWAY	TRAFFIC	FT2H1	22:03:49 07/04/22
VEHICLE W/ 4 WAYS ON AT STOP SIGN	TRAFFIC	FT1C1	16:21:58 07/03/22
MOTORIST SAW A CAT AND WANTED TO HELP IT	TRAFFIC	FT2G1	02:02:49 07/03/22
DISABLED CAR IN TRAFFIC	TRAFFIC	FT1A1	12:51:54 07/02/22
DISABLED VEHICLE	TRAFFIC	FT2H1	14:22:01 07/01/22
TREE DOWN BLOCKING ROAD	TRAFFIC	FT2H1	14:13:01 07/01/22
CAR ALL OVER ROAD - GOA	TRAFFIC	FT2G1	09:30:08 07/01/22

**TRAFFIC STOP (148)**

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TRAFFIC STOP	22:22:02 07/30/22
TRAFFIC STOP	16:06:25 07/30/22
TRAFFIC STOP	00:24:10 07/30/22
TRAFFIC STOP	10:07:03 07/29/22
TRAFFIC STOP	07:37:53 07/29/22
TRAFFIC STOP	14:47:58 07/28/22
TRAFFIC STOP	14:44:26 07/28/22
TRAFFIC STOP	14:19:24 07/28/22
TRAFFIC STOP	21:37:19 07/27/22
TRAFFIC STOP	09:57:18 07/27/22
TRAFFIC STOP	07:36:14 07/27/22
TRAFFIC STOP	21:43:08 07/26/22
TRAFFIC STOP	16:37:24 07/26/22
TRAFFIC STOP	23:40:06 07/25/22
TRAFFIC STOP	20:51:49 07/25/22
TRAFFIC STOP	20:25:45 07/25/22
TRAFFIC STOP	20:12:33 07/25/22
TRAFFIC STOP	19:11:33 07/25/22
TRAFFIC STOP	16:31:39 07/25/22
TRAFFIC STOP	21:58:43 07/24/22
TRAFFIC STOP	19:33:30 07/24/22
TRAFFIC STOP	19:09:41 07/24/22
TRAFFIC STOP	18:56:24 07/24/22
TRAFFIC STOP	01:50:47 07/24/22
TRAFFIC STOP	01:48:52 07/24/22
TRAFFIC STOP	23:32:31 07/23/22
TRAFFIC STOP	23:24:23 07/23/22
TRAFFIC STOP	21:30:22 07/23/22
TRAFFIC STOP	21:17:27 07/23/22
TRAFFIC STOP	19:54:27 07/23/22
TRAFFIC STOP	18:52:40 07/23/22
TRAFFIC STOP	18:23:49 07/23/22
TRAFFIC STOP	17:56:53 07/23/22
TRAFFIC STOP	02:40:58 07/23/22
TRAFFIC STOP	16:59:23 07/22/22
TRAFFIC STOP	09:11:06 07/22/22
TRAFFIC STOP	08:48:50 07/22/22

TRAFFIC STOP	08:28:59 07/22/22
TRAFFIC STOP	08:05:57 07/22/22
TRAFFIC STOP	01:01:04 07/22/22
TRAFFIC STOP	21:39:01 07/21/22
TRAFFIC STOP	21:28:11 07/21/22
TRAFFIC STOP	19:55:41 07/21/22
TRAFFIC STOP	14:03:59 07/21/22
TRAFFIC STOP	13:40:15 07/21/22
TRAFFIC STOP	09:48:08 07/21/22
TRAFFIC STOP	21:39:50 07/20/22
TRAFFIC STOP	21:26:12 07/20/22
TRAFFIC STOP	21:22:32 07/20/22
TRAFFIC STOP	20:54:44 07/20/22
TRAFFIC STOP	16:48:08 07/20/22
TRAFFIC STOP	12:58:55 07/20/22
TRAFFIC STOP	21:11:39 07/19/22
TRAFFIC STOP	20:55:35 07/19/22
TRAFFIC STOP	16:16:56 07/19/22
TRAFFIC STOP	13:13:31 07/19/22
TRAFFIC STOP	10:32:34 07/19/22
TRAFFIC STOP	10:00:09 07/19/22
TRAFFIC STOP	07:19:57 07/19/22
TRAFFIC STOP	21:07:19 07/17/22
TRAFFIC STOP	20:52:01 07/17/22
TRAFFIC STOP	16:43:56 07/17/22
TRAFFIC STOP	01:48:37 07/17/22
TRAFFIC STOP	00:57:09 07/17/22
TRAFFIC STOP	00:45:36 07/17/22
TRAFFIC STOP	00:26:12 07/17/22
TRAFFIC STOP	00:14:01 07/17/22
TRAFFIC STOP	23:43:31 07/16/22
TRAFFIC STOP	23:34:40 07/16/22
TRAFFIC STOP	23:23:48 07/16/22
TRAFFIC STOP	23:22:54 07/16/22
TRAFFIC STOP	23:16:09 07/16/22
TRAFFIC STOP	22:53:39 07/16/22
TRAFFIC STOP	22:48:34 07/16/22
TRAFFIC STOP	14:57:07 07/16/22
TRAFFIC STOP	03:14:56 07/16/22
TRAFFIC STOP	02:31:57 07/16/22
TRAFFIC STOP	01:36:45 07/16/22
TRAFFIC STOP	01:35:50 07/16/22
TRAFFIC STOP	01:35:06 07/16/22
TRAFFIC STOP	01:28:58 07/16/22
TRAFFIC STOP	00:46:42 07/16/22
TRAFFIC STOP	00:35:08 07/16/22
TRAFFIC STOP	00:12:26 07/16/22
TRAFFIC STOP	00:08:45 07/16/22
TRAFFIC STOP	23:59:31 07/15/22
TRAFFIC STOP	23:57:19 07/15/22
TRAFFIC STOP	23:33:41 07/15/22
TRAFFIC STOP	23:32:57 07/15/22
TRAFFIC STOP	23:28:29 07/15/22
TRAFFIC STOP	23:14:06 07/15/22
TRAFFIC STOP	23:13:11 07/15/22
TRAFFIC STOP	23:02:44 07/15/22
TRAFFIC STOP	22:47:58 07/15/22
TRAFFIC STOP	22:33:41 07/15/22
TRAFFIC STOP	22:31:46 07/15/22
TRAFFIC STOP	21:59:39 07/15/22
TRAFFIC STOP	20:48:48 07/15/22
TRAFFIC STOP	13:55:12 07/15/22

TRAFFIC STOP	06:22:59	07/15/22
TRAFFIC STOP	02:09:43	07/15/22
TRAFFIC STOP	01:32:49	07/15/22
TRAFFIC STOP	21:16:43	07/14/22
TRAFFIC STOP	10:28:48	07/14/22
TRAFFIC STOP	11:49:37	07/13/22
TRAFFIC STOP	00:57:54	07/13/22
TRAFFIC STOP	13:53:21	07/12/22
TRAFFIC STOP	13:46:40	07/12/22
TRAFFIC STOP	13:29:12	07/12/22
TRAFFIC STOP	13:16:15	07/12/22
TRAFFIC STOP	11:17:29	07/12/22
TRAFFIC STOP	10:26:47	07/12/22
TRAFFIC STOP	21:29:07	07/11/22
TRAFFIC STOP	21:16:44	07/11/22
TRAFFIC STOP	19:10:59	07/11/22
TRAFFIC STOP	14:00:13	07/11/22
TRAFFIC STOP	13:14:50	07/11/22
TRAFFIC STOP	11:46:34	07/11/22
TRAFFIC STOP	07:46:26	07/11/22
TRAFFIC STOP	07:16:15	07/11/22
TRAFFIC STOP	21:46:17	07/09/22
TRAFFIC STOP	21:10:00	07/09/22
TRAFFIC STOP	20:39:16	07/09/22
TRAFFIC STOP	15:49:25	07/09/22
TRAFFIC STOP	12:23:28	07/09/22
TRAFFIC STOP	09:32:40	07/09/22
TRAFFIC STOP	21:59:03	07/08/22
TRAFFIC STOP	21:10:22	07/08/22
TRAFFIC STOP	23:45:04	07/07/22
TRAFFIC STOP	14:34:20	07/07/22
TRAFFIC STOP	13:48:55	07/06/22
TRAFFIC STOP	13:26:28	07/06/22
TRAFFIC STOP	11:16:33	07/06/22
TRAFFIC STOP	10:25:32	07/06/22
TRAFFIC STOP	06:19:06	07/06/22
TRAFFIC STOP	06:06:51	07/06/22
TRAFFIC STOP	10:45:46	07/05/22
TRAFFIC STOP	10:39:27	07/05/22
TRAFFIC STOP	07:20:10	07/05/22
TRAFFIC STOP	23:40:28	07/04/22
TRAFFIC STOP	09:51:05	07/04/22
TRAFFIC STOP	06:03:54	07/04/22
TRAFFIC STOP	00:22:36	07/04/22
TRAFFIC STOP	16:50:06	07/03/22
TRAFFIC STOP	16:20:32	07/03/22
TRAFFIC STOP	15:56:23	07/03/22
TRAFFIC STOP	18:00:09	07/01/22
TRAFFIC STOP	09:50:55	07/01/22

**TRESPASS (4)**

YARDS RESIDENTS UNAWARE OF HOT TUB CURFEW	TRESPASS	FT2I2	23:03:30	07/23/22
32 YOM TRESPASSING	TRESPASS	FT1B2	20:53:05	07/11/22
NON-RESIDENT IN THE POOL	TRESPASS	FT2I2	01:29:27	07/03/22
NON RESIDENTS IN POOL AREA	TRESPASS	FT2I2	19:48:26	07/02/22

**UNSECPROP (1)**

UNSECURED BUSINESS	UNSECPROP	FT1B1	16:45:38	07/16/22
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**VACHOMECHK (2)**

VACATION HOME CHECK	VACHOMECHK	FT1A1	13:11:44	07/31/22
VACATION HOME CHECK	VACHOMECHK	FT1F1	14:14:54	07/11/22

**VHCLCRSHHITRUN (7)**

HIT & RUN IN PARKING LOT	VHCLCRSHHITRUN	FT1B1	08:03:04	07/22/22
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SOMEONE HIT CALLER'S PARKED VEHICLE.	VHCLCRSHHITRUN	FT2H1	07:50:18 07/19/22
UNKNOWN VEHICLE STRUCK A TREE	VHCLCRSHHITRUN	FT2H3	00:14:07 07/11/22
HIT AND RUN CRASH IN PARKING LOT	VHCLCRSHHITRUN	FT1B1	10:49:49 07/08/22
MAILBOX HIT AND RUN	VHCLCRSHHITRUN	FT3H1	08:31:32 07/08/22
VEHICLE STRUCK MAILBOX	VHCLCRSHHITRUN	FT2G1	10:19:24 07/05/22
UNKNOWN HYUNDAI CAR STRUCK FENCE POSTS	VHCLCRSHHITRUN	FT3T1	07:37:11 07/05/22

**VHCLCRSHNOINJ (16)**

2 VEHICLE NON-REPORTABLE CRASH.	VHCLCRSHNOINJ	FT1C1	17:01:37 07/28/22
NON-REPORTABLE CRASH	VHCLCRSHNOINJ		11:25:58 07/26/22
VEHICLE VS. DEER	VHCLCRSHNOINJ	FT3K1	17:56:51 07/25/22
VEHICLE CRASH NO INJURIES	VHCLCRSHNOINJ	FT2H1	08:25:07 07/21/22
VEHICLE CRASH NO INJURIES	VHCLCRSHNOINJ	FT2G1	11:24:03 07/19/22
VEHICLE STRUCK A DEER	VHCLCRSHNOINJ	FT1E1	13:00:26 07/17/22
VEHICLE FIRE	VHCLCRSHNOINJ	FT1B1	19:32:04 07/16/22
VEHICLE CRASH NO INJURIES	VHCLCRSHNOINJ	FT1B1	10:31:45 07/15/22
SUV BACKED INTO OCCUPIED BUILDING	VHCLCRSHNOINJ	FT1B1	10:00:51 07/13/22
PARKING LOT VEHICLE CRASH	VHCLCRSHNOINJ	FT1A1	07:53:09 07/13/22
VEHICLE VS DEER	VHCLCRSHNOINJ	PTPD	05:25:50 07/11/22
VEHICLE CRASH NO INJURIES	VHCLCRSHNOINJ	FT3J2	09:54:31 07/09/22
2 CAR NON REPORTABLE CRASH	VHCLCRSHNOINJ	FT1B1	17:43:56 07/05/22
VEHICLE STRUCK MAILBOX	VHCLCRSHNOINJ	FT2H1	07:09:41 07/05/22
TWO VEHICLE ACCIDENT IN PARKING LOT	VHCLCRSHNOINJ	FT1B3	20:58:31 07/03/22
PARKING LOT CRASH	VHCLCRSHNOINJ	FT2I2	13:04:14 07/01/22

**VHCLCRSHUNKN (1)**

TWO VEHICLE REPORTABLE ACCIDENT	VHCLCRSHUNKN	FT1A1	18:32:14 07/12/22
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Hello!

A very belated thank you to the officers who helped rescue our cat Ollie. I appreciate your kindness, patience & determination more than I can express in words.

Ollie was on my lap sound asleep within an hour of ~~your~~<sup>his</sup> rescue & is fully recovered 😊.

Thanks again!  
M. Y.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, ADOPTING THE CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET FOR THE YEARS 2023 THROUGH 2027.**

**WHEREAS**, the Board of Supervisors of the Township of Ferguson hereby resolves that:

Section 1. The 2023 - 2027 Capital Improvement Program (CIP) Budget for the Township of Ferguson, as presented by the Township Manager and revised through August 16, 2022, at a Regular Meeting of the Board of Supervisors is hereby adopted.

**RESOLVED**, this 16<sup>th</sup> day of August 2022.

**TOWNSHIP OF FERGUSON**

By: \_\_\_\_\_  
Laura Dininni, Chair  
Board of Supervisors

[ S E A L ]

**ATTEST:**

By: \_\_\_\_\_  
Centrice Martin, Secretary

## Chapter 16 Parks and Recreation

Part 1

### RULES AND REGULATIONS

§ 16-101 **Definitions.**

[Ord. 873, 11/20/2006, § 1]

#### PARK

Unless specifically limited, shall be deemed to include all parks, playgrounds, athletic fields, stadium, tennis courts, golf course, swimming pools, beaches, band shells, music pavilions, recreational areas and structures, museums, geological and botanical gardens, and also entrances and approaches thereto, and all other land or property or structures under the jurisdiction of the Centre Region Parks and Recreation Board, now or hereafter owned, acquired or leased by the Township of Ferguson for park or recreation purposes. Also included are areas owned or leased on behalf of Ferguson Township for municipal park and recreational purposes by Centre Regional Recreational Authority (CRRRA) and/or Centre Region Council of Governments (COG) upon designation of such areas as a "municipal park" or "regional park" by the Board of Supervisors by resolution.

#### PERMIT

Any written authorization issued by or under the authority of the Director of Parks and Recreation or Ferguson Township permitting specified park privilege.

#### PERSON

Any natural person, corporation, organization of persons, company, association or partnership.

#### POLICE OFFICER

Any peace officer of the Township of Ferguson, or State of Pennsylvania or any employee of the Department of Parks and Recreation appointed as a special police officer for the purpose of the enforcement of law and order within parks.

#### EXCRETA

All useless matter eliminated from the bodily system, as sputum, urine, fecal matter.

#### INTOXICATION

A state of any person being drunk, inebriated or under the influence of alcoholic beverages or spirituous liquors, taken internally or under the influence of drugs.

### RULES AND REGULATIONS

Any rules and regulations hereby or hereafter established by ~~the ordinance of Ferguson Township as promulgated by the Director of Centre Region Parks and Recreation under authority herein conferred.~~

§ 16-102 **Interpretation of Rules and Regulations.**

[Ord. 873, 11/20/2006, § 2]

1. In the interpretation of the rules and regulations affecting parks, their provisions shall be construed as follows:
  - A. Terms in Singular. Any term in the singular shall include the plural.
  - B. Terms in Masculine. Any term in the masculine shall include the feminine and neuter.
  - C. Extension of Rules and Regulations. Any requirement or provision of these rules and regulations relating to any act shall respectively extend to and include the causing, procuring,

aiding or abetting, directly or indirectly, of such act; or the permitting or the allowing of any minor in the custody of any person, doing any act prohibited by any provisions thereof.

- D. Acts not Unlawful. No provision hereof shall make unlawful any act necessarily performed by any police officer or employee of the Department of Parks and Recreation or by any person, his agents or employees, in the proper and necessary execution of the terms of any agreement with the Department of Parks and Recreation.
- E. Permits. Any act otherwise prohibited by these rules and regulations, provided it is not otherwise prohibited by law or local ordinance, shall be lawful if performed under, by virtue of and strictly in compliance with the provisions of a permit [authorized by Ferguson Township or the Director of the Centre Region Parks and Recreation Department.](#) ~~and to the extent authorized thereby.~~
- F. State and Federal Laws. These rules and regulations are in addition to and supplement all state and federal laws.

**§ 16-103 Conduct Prohibited in Parks.**

**[Ord. 873, 11/20/2006, § 3; as amended by Ord. 952, 5/2/2011, § 1; and by Ord. 998, 1/19/2015, §§ 1, 2]**

1. Disturbing the Peace. No person shall disturb the peace in any park by any act.
2. Immorality and Indecency. No person shall do any obscene or indecent act in any park, or display, expose or distribute any picture, banner or other object suggestive of sex in a lewd, indecent, immoral way; or enter a comfort station or toilet set apart for the use of the opposite sex; nor shall any person loiter in any comfort station or toilet at any time, nor shall any person dress or undress in any park except in dressing rooms provided for such persons.
3. Unbecoming Language. No person shall use threatening, abusive, insulting, profane or obscene language or words in any parks.
4. Soliciting Money. No person shall solicit money, subscriptions, or contributions for any purpose in any park unless authorized by permit from [Ferguson Township](#) or the Director of the Centre Region Parks and Recreation Department
5. Intoxication. No person shall enter a park in an intoxicated condition; nor shall any person have in his possession or drink, or use in any park any alcoholic beverage; nor shall any person have in his possession or use in any park drugs of any kind.
6. Weapons, Projectiles, Etc. No person shall perform the following actions within parks or playgrounds without having previously obtained written consent and approval of the Director of the Centre Region Parks and Recreation Department. Carry or discharge an air rifle or air pistol, a paintball gun or paintball marker; fireworks (including rockets) or other missile propelling instruments or explosives a slingshot or a bow and arrow, or other dangerous weapons, excepting firearms, which have such properties as to cause annoyance or injury to any person or property; provided further that no person shall discharge any firearm within parks or playgrounds. The foregoing exception relating to firearms is intended to eliminate any prohibition relating to the carrying or possessing of firearms. However, the discharge of firearms in parks or playgrounds is prohibited other than for lawful personal protection.
7. Throwing Missiles. No person shall, in any park, throw, cast, lay, deposit or propel any missile except in the performance of an authorized recreational activity.
8. Dangerous Conduct. No person shall interfere with, encumber, obstruct or render dangerous any park or part thereof.
9. Excreta. No person shall emit, eject, or cause to be deposited in any park, any excreta of the human



body, except in proper receptacles designated for such purposes.

10. **Improper Admission.** No person shall gain improper admission to, or use of, or attempted admission to any park facility, for which a charge is made, without paying the fixed charge or price of admission.
11. **No use of snowmobiles, mini-bikes, motorcycles, or any vehicle recreational or otherwise except on designated roads, trails, or areas set aside for their use.**
12. **Disobeying Authorities and Signs.** No person shall, in any park, disobey a proper order of a police officer or any Park and Recreation employee designated by the Director of the Centre Region Parks and Recreation Department to give orders. Nor shall any person in any park disobey, disregard or fail to comply with any rule or regulation, warning, prohibition, instruction or direction, posted or displayed by sign, notice, bulletin, card, poster, or when notified or informed as to its existence by a park employee or other authorized person.
13. **Hunting.** It is unlawful to hunt for, capture or kill, or attempt to capture or kill, or aid or assist in capturing or killing of, in any manner, any wild bird or wild animal of any description, either game or otherwise.
14. **Camping.** Day or overnight camping of any type is prohibited except as authorized by the Director of the Centre Region Parks and Recreation Department.
15. **Remote-Controlled or Tethered Model Aircraft.** Remote-controlled or tethered model aircraft shall not be operated in any park without a permit for the operation thereof issued by the Director of the Centre Region Parks and Recreation Department.

**§ 16-104 Treatment of Park Property.**

**[Ord. 873, 11/20/2006, § 4]**

1. **Defacing, Breaking, and Injuring Trees, Plants, Benches, etc.** No person shall cut, break, injure, deface, or disturb any tree, shrub, plant, rock, building, cage, pen, monument, fence, bench, or other structure, apparatus or property or pluck, pull up, cut, take or remove any shrub, bush, plant or flower; or mark, or write upon any building, monument, fence, bench or other structure, or injure, deface or remove any property real or personal or any natural growth, structure, equipment, animals, signs, or other park property.
2. **Setting of Fires.** No fires shall be set in any park except in areas where fires are designated as permitted or except as authorized by permit issued under the authority of the Director of the Centre Region Parks and Recreation Department.
3. **Discharging in Bodies of Water.** No person shall throw, cast, lay, drop or discharge into or leave in any body of water in any park, or in any storm sewer, or drain flowing into said water, or in any gutter, sewer or basin, any substance, matter or thing, whatsoever.
4. **Animals in Parks.** No person owning or being custodian or having control of any animal, livestock or poultry, shall cause or permit same to go at large in any park except for dogs in designated fenced off-leash areas in accordance with posted rules and regulations. A dog or other domesticated animal may be brought into park; provided, that such animal is continuously restrained by a leash not exceeding six feet in length, except that no dog or other such animal shall be permitted in the immediate vicinity of bath houses, wading pools, and children's play areas or in any area designated by signs as prohibited areas.
5. **Horses.** No person shall ride or lead a horse into or upon lawns or other areas in any park. Horses may be permitted in designated fenced pasture areas and established riding rings.
6. **Waste Matter.** No person or animal shall deposit, drop or leave any papers, bottles, debris, or other waste matter or refuse of any kind in any park or part thereof except in such receptacles as may be

provided for the purpose.

**§ 16-105 Traffic Control.**  
**[Ord. 873, 11/20/2006, § 5]**

1. Vehicles to be Operated at Reasonable Speed, Not to Exceed 15 Miles per Hour. No person shall operate any motor vehicle on any roadway in any park at any rate of speed greater than is reasonable having regard to the width of the roadway, traffic, and use of such roadway, intersection with other roadways, weather and other conditions; and in no event shall any vehicle be operated on such highway at a speed in excess of 15 miles per hour.
2. Repairs to Vehicles. No person shall in any park make repairs to any vehicle except those of a minor nature, and then only in cases of emergency.
3. Vehicle to be Operated on Roadways and Parked in Approved Areas. No person shall operate any vehicle in any part of a park except on roadways established for the operation of vehicles, nor shall any person park any vehicle in any area except those specifically designated for parking purposes [unless permitted by Ferguson Township.](#)

**§ 16-106 Regulated Uses.**  
**[Ord. 873, 11/20/2006, § 6]**

1. Permits. A permit to do any act shall authorize the same only insofar as it may be performed in strict accordance with the written terms and conditions thereof. Any violation of any law, ordinance, or rule or regulation by the holder or agents of the holder of any permit shall constitute grounds for revocation, which action shall be final. ~~In case of revocation, all moneys paid therefore shall, at the option of the Centre Region Department of Parks and Recreation, be forfeited and shall leave the violator liable for all damages or loss suffered in excess of such forfeited or retained money, and such moneys retained or damage paid, or both, shall not relieve such person from liability to punishment for violation of any law, ordinance, rule or regulation.~~
2. Public Events. No person shall conduct, operate, present or manage in any park, a parade, drill, maneuver, public meeting, ceremony, speech, address, public contest, exhibit, dramatic performance, spectacle, play, motion picture, fair, circus, or show of any kind or nature, band, choir, glee club, orchestra, without a permit.
3. Picnics. All organized picnics or outings shall be authorized by permits obtained previous to entering any park.
4. Baseball and Softball Fields. All organized teams, leagues, agencies, schools, churches and other groups must obtain a permit for these facilities before announcing schedules.
5. Selling Concessions. No person shall in any park exhibit, sell, or offer for sale, hire, lease or let out any object, service or merchandise or anything whatsoever, whether corporal or incorporal, ~~not to adversely limit allowances as provided in Ferguson Township's Code of Ordinances, except under a permit issued by the Centre Region Department of Parks and Recreation or Ferguson Township.~~
6. Advertising. No person shall advertise in any park in any manner whatsoever for any reason whatsoever, except by permit issued by the Centre Region Department of Parks and Recreation.
7. Games in Designated Areas. No person shall throw, cast, catch, kick, play with, or strike any gameball whatsoever or engage in any sport, game, or competition except in places and during the time designated therefore. Nor shall a person engage in or play a game or other sport or contest of a nature different from the one for which the designated area was created, except in such areas as are officially set aside for diversified games.

**§ 16-107 Centre Region Parks and Recreation Department.**  
**[Ord. 873, 11/20/2006, § 7]**

1. In order to provide for equitable use of park facilities, preserve park areas, and facilities, and protect the safety of users of the parks and their facilities, the Director of the Centre Region Parks and Recreation Department shall have the following authority, the enumeration of which shall not restrict the general authority and control of the Director over parks:
  - A. To Fix Time. To fix times when the parks or parts thereof shall be open to public use.
  - B. To Restrict Use. To designate parks and parts thereof as restricted to the use of certain portions of the public at certain times as the Director sees fit, not to adversely limit allowances as provided in the Township's Code of Ordinances [or permitted by Ferguson Township](#).
  - C. To Issue Permits. Under uniform conditions to be prescribed by the Director [or Ferguson Township](#), to issue permits for regulated uses as hereinbefore enumerated.
  - D. To Fix, Charge and Collect Fees. To fix, charge and collect such fees and deposits for the use of park areas or facilities or privileges as ~~he~~ [the Director](#) deems advisable to help defray the expense of the parks and their facilities.

**§ 16-108 Enforcement and Penalties.**  
**[Ord. 873, 11/20/2006, § 8]**

1. Police officers of the Township or state, or Township or park employees appointed as special park police, shall have the authority to enforce these rules and regulations.
2. Any person, firm or corporation who shall violate any provision of this Part shall, upon conviction thereof in a proceeding commenced before a district justice pursuant to the Pennsylvania Rules of Criminal Procedures, be sentenced to a fine of not less than \$100 nor more than \$1,000 plus costs and, in default of payment of said fine and costs, a term of imprisonment not to exceed 90 days. Each day that a violation of this Part continues shall constitute a separate offense.
3. The Township may maintain a civil action, in addition to any prosecution under Subsection 2 hereof, to recover from any party responsible therefore damages for injury to park and recreation equipment and property.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AMENDING CHAPTER 16, PARKS AND RECREATION, SECTION 101, DEFINITIONS, SECTION 102, INTERPRETATION OF RULES AND REGULATIONS, SECTION 103, CONDUCT PROHIBITED IN PARKS, SECTION 105, TRAFFIC CONTROL, SECTION 106, REGULATED USES, AND SECTION 107, CENTRE REGION PARKS AND RECREATION DEPARTMENT.**

The Board of Supervisors of the Township of Ferguson hereby ordains:

**Section 1**—Chapter 16, Parks and Recreation Ordinance, Section 101, Definitions is hereby amended by removing the stricken text and adding the underlined text:

**PERMIT**—Any written authorization issued by or under the authority of the Director of Parks and Recreation or Ferguson Township permitting specified park privilege.

**RULES AND REGULATIONS**—Any rules and regulations hereby or hereafter established by the ordinance of Ferguson Township, ~~as promulgated by the Director of Centre Region Parks and Recreation under authority herein conferred.~~

**Section 2**—Chapter 16, Parks and Recreation Ordinance, Section 102, Interpretation of Rules and Regulations, Part 1.E., Permits, is hereby amended by removing the stricken text and adding the underlined text:

**E. Permits.** Any act otherwise prohibited by these rules and regulations, provided it is not otherwise prohibited by law or local ordinance, shall be lawful if performed under, by virtue of and strictly in compliance with the provisions of a permit authorized by Ferguson Township or the Director of the Centre Region Parks and Recreation Department. ~~and to the extent authorized thereby.~~

**Section 3**—Chapter 16, Parks and Recreation Ordinance, Section 103, Conduct Prohibited in Parks, Part 4, Soliciting Money, is hereby amended by adding the underlined text:

4. Soliciting Money. No person shall solicit money, subscriptions, or contributions for any purpose in any park unless authorized by permit from Ferguson Township or the Director of the Centre Region Parks and Recreation Department.

**Section 4**—Chapter 16, Parks and Recreation Ordinance, Section 105, Traffic Control, Part 3, Vehicle to be Operated on Roadways and Parked in Approved Areas, is hereby amended by adding the underlined text:

3. Vehicle to be Operated on Roadways and Parked in Approved Areas. No person shall operate any vehicle in any part of a park except on roadways established for the operation of vehicles, nor shall any person park any vehicle in any area except those specifically designated for parking purposes unless permitted by Ferguson Township.

**Section 5**—Chapter 16, Parks and Recreation Ordinance, Section 106, Regulated Uses, Part 1, Permits, and Part 5, Selling Concessions, is hereby amended by removing the stricken text and adding the underlined text:

1. Permits. A permit to do any act shall authorize the same only insofar as it may be performed in strict accordance with the written terms and conditions thereof. Any violation of any law, ordinance, or rule or regulation by the holder or agents of the holder of any permit shall constitute grounds for revocation, which action shall be final. ~~In case of revocation, all moneys paid therefore shall, at the option of the Centre Region Department of Parks and Recreation, be forfeited and shall leave the violator liable for all damages or loss suffered in excess of such forfeited or retained money, and such moneys retained or damage paid, or both, shall not relieve such person from liability to punishment for violation of any law, ordinance, rule or regulation.~~

5. Selling Concessions. No person shall in any park exhibit, sell, or offer for sale, hire, lease or let out any object, service or merchandise or anything whatsoever, whether corporal or incorporeal, ~~not to adversely limit allowances as provided in Ferguson Township's Code of Ordinances.~~ except under a permit issued by the Centre Region Department of Parks and Recreation or Ferguson Township.

**Section 6**—Chapter 16, Parks and Recreation Ordinance, Section 107, Centre Region Parks and Recreation Department, Part 1.B., C, and D. is hereby amended by removing the stricken text and adding the underlined text:

B. To Restrict Use. To designate parks and parts thereof as restricted to the use of certain portions of the public at certain times as the Director sees fit, not to adversely limit allowances as provided in the Township's Code of Ordinances or permitted by Ferguson Township.

C. To Issue Permits. Under uniform conditions to be prescribed by the Director or Ferguson Township, to issue permits for regulated uses as hereinbefore enumerated.

D. To Fix, Charge and Collect Fees. To fix, charge and collect such fees and deposits for the use of park areas or facilities or privileges as ~~he~~ the Director deems advisable to help defray the expense of the parks and their facilities.

Section 7—The forgoing Section 1, Section, 2, Section 3, Section 4, Section 5, and Section 6 shall be effective immediately upon the date of the enactment of this ordinance.

**ORDAINED and ENACTED** this 16<sup>th</sup> day of August 2022.

**TOWNSHIP OF FERGUSON**

By: \_\_\_\_\_  
Laura Dininni, Chair  
Board of Supervisors

[ S E A L ]

ATTEST:

By: \_\_\_\_\_  
Centrice Martin, Secretary

## 2023 Program Plan & 2023-2027 CIP Municipal Comments Guide

July 25, 2022

Page #	Statement	Municipal Comments
<b>General Non-fund Specific Comment(s)</b>		
11	<p><b>Should:</b> the COG observe Juneteenth – the day that the last enslaved Americans finally received word that they were free from bondage – with a holiday for employees beginning in 2023?</p>	
CIP/11	<p><b>Should:</b> the COG prioritize the development of a long-range (20-25 year) Facilities Plan under the guidance of the Facilities Committee to design the future facilities of COG to provide services in the most efficient and cost-effective manner for the taxpayers of the Centre Region.</p>	
CIP	<p><b>Note:</b> The CIP document was changed from a funding document to an expenditure-based, future capital need document. Is this change an improvement and is there any additional information desired by the elected officials at this time or requested to be incorporated in future years?</p>	
13	<p><b>Note:</b> The COG Compensation Policy provides for an annual cost of living adjustment (COLA) for COG employees calculated using the CPI-U according to a formula in the policy and an annual merit increase of 1.5%. Using the formula in the policy, the COLA for the 2023 COG budget would be approximately 7.2%. The HR Committee recommended that the COG budget initially be developed with a 5% COLA.</p> <p>It is important to note that the COG's formula calculates the COLA differently from the COLA formula used by the municipalities. As a result, the COG's COLA lags behind the COLAs provided to other municipal employees. Thus, consideration should be given to the 2022 COLA granted to COG and municipal staff, as well as the anticipated 2023 COLA for municipal staff.</p> <p>Municipalities are requested to comment on whether the COG employee COLA for 2023 <b>should</b> follow the established COG policy.</p>	

**Office of Administration – Contingency Budget**

25	<p><b>Note:</b> The COG-wide Classification and Compensation study got underway in June and the study is expected to be completed in the fall of 2022. As a result of the timing of the study, it is planned that the most recommended changes will be incorporated into the 2024 budget. However, it is expected that there may be some more urgent wage adjustments that may need to be made in 2023. The study consultant will be developing an implementation plan and will work with COG Administration to identify any such situations as soon as possible. Accordingly, it is recommended that funds be allocated in the 2023 budget to address significantly urgent situations. That estimate will be developed in time for inclusion in the Detailed Budget.</p>	
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**COG Building Capital Budget**

28/CIP	<p><b>Note:</b> Consistent with the Facilities Committee approved Facility Condition Assessment (FCA) \$25,000 is planned to be budgeted to complete repairs and maintenance for the exterior of the COG building in 2023, including staining, plaster repairs, and sidewalk repairs.</p>	
28/CIP	<p><b>Should:</b> \$15,000 be budgeted in 2023 to purchase a replacement projector for the General Forum room?</p> <p>In 2022 the projectors began to fail, and it was discovered that these units have reached the end of their useful life and due to age are no longer serviceable. One of the two projectors was ordered for replacement in 2022. These projectors are relied on heavily for COG hybrid meetings.</p>	

**Office of Administration – Insurance Reserve Fund Budget**

30	<p><b>Should:</b> staff revert the Employer/Employee/ Insurance Reserve split back to 80/10/10 from 79/9/12 in 2022 due to a lower refund than budgeted in 2022? <i>(Please note the estimated increase in 2023 health insurance premiums is still pending.)</i></p>	
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**Centre Region Code Administration – Overall Program Budget**

43/CIP	<p><b>Should:</b> \$25,000 be budgeted in 2023 to start converting new construction project documents to electronic format for larger facilities and the larger housing projects after it converts the existing structures (rental housing permits and fire permits) data to electronic format (the LaserFiche project began in 2022)?</p>	
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**Centre Region Code Administration – Capital Budget**

51/CIP	<p><b>Should:</b> \$35,000 be budgeted in 2023 to purchase a new BULLSEYE digital fire extinguisher training system for use with the existing structures public fire and life-safety training program?</p> <p>The proposed purchase will be used to educate residents and businesspersons of the Centre Region from middle school age through seniors.</p>	
52	<p><b>Should:</b> \$15,000 be budgeted in 2023 to purchase 10 iPads with protective cases and accessories and 10 HP 200 mobile printers and inverters for use in the field?</p> <p>As part of the implementation of the TRAIRS software package, the CRCA will be leveraging the ability to access data in the field, along with conducting inspections in an electronic environment. A key benefit of the ability to do inspections in the electronic environment is the opportunity to produce a corrections/violations report in the field.</p>	
52/CIP	<p><b>Should:</b> \$20,000 be budgeted in 2023 to purchase an electronic plan review table and associated software?</p> <p>With the implementation of TRAIRS, there is an opportunity to investigate electronic plan review through a pilot program. For a number of years, CRCA clients have requested that the agency perform commercial projects plan review in the all-electronic environment to reduce the use of paper, copying costs, and the amount of paper entering the recycling/waste stream.</p>	

<b>Schlow Centre Region Library Capital Budget</b>		
58/CIP	<p><b>Should:</b> \$10,000 be budgeted in 2023 to replace some pieces of heavily used staff and public furniture that are 16 years old?</p>	
58/CIP	<p><b>Note:</b> Consistent with the Facilities Committee approved FCA \$10,000 is planned to be budgeted in 2023 to replace the carpeting in the Patron Services work area which has endured significant wear over 16 years. This will be a pilot project to use carpet tiles, which may provide future flexibility and savings in other areas.</p>	
59/CIP	<p><b>Should:</b> \$20,000 be budgeted in 2023 to replace meeting room A/V equipment?</p> <p>The built-in meeting room projection and audio equipment - used by both staff and the public are scheduled for replacement every eight years. It was shifted two years earlier to accommodate the post-pandemic need for hybrid remote/in-person meetings.</p>	
59/CIP	<p><b>Note:</b> Consistent with the Facilities Committee approved FCA \$90,000 is planned to be budgeted in 2023 to replace the parking lot ticketing and validation system which has reached end of life earlier than expected. The current ad hoc solution has halted revenue streams, occupied staff with frequent troubleshooting, and is frustrating patrons.</p>	
<b>Centre Regional Planning Agency</b>		
62	<p><b>Note:</b> In 2023 staff will produce a regular series of “pop-up community surveys.” These surveys will help the Agency test the validity of “hot button” issues in the community. This will help staff understand community opinions and inform how we draft recommendations for elected officials to consider.</p>	
<b>Regional Fire Protection Program</b>		

76	<p><b>Note:</b> If volunteer recruitment trends continue, two to three career personnel will likely need to be hired in 2023 (approximately \$93,326 to \$139,326, including salary, benefits, employee-related expenses (ERE), etc.). This need will not become clear until August 2022. Fall recruiting is the primary source for volunteer staff.</p>	
<b>Regional Fire Protection Program Capital Budget</b>		
78-79/ CIP	<p><b>Note:</b> Consistent with the Facilities Committee approved FCA, \$46,661.79 is planned to be budgeted in 2023 to complete sidewalk rehabilitation improvements along West Beaver Avenue between South Atherton Street and H Alley. (Portions of the sidewalk along the Borough Fire Station are a COG responsibility.)</p>	
79/CIP	<p><b>Note:</b> Consistent with the Facilities Committee approved FCA \$25,000 is planned to be budgeted (split evenly (\$12,500) between 2023 and 2024) for restriking the block and brick at the Borough Fire Station. Some of the building's masonry, including window lintels and sills, is crumbling.</p>	
79/CIP	<p><b>Note:</b> The remaining building projects for 2023 are limited to planned maintenance in accordance with the current COG CIP and the approved FCA, including:</p> <ul style="list-style-type: none"> <li>• Main Station <ul style="list-style-type: none"> <li>○ HVAC (\$150,000)</li> <li>○ Electric/Emergency Power Improvements (\$15,000).</li> </ul> </li> <li>• College Township Station <ul style="list-style-type: none"> <li>○ Exterior and Interior Improvements (\$50,000).</li> </ul> </li> <li>• Patton Township Station Improvements <ul style="list-style-type: none"> <li>○ Electrical (\$10,000),</li> <li>○ Plumbing (\$17,500)</li> <li>○ Interior (\$20,000)</li> </ul> </li> </ul>	
<b>Parks &amp; Recreation Operating Budget</b>		

83	<p><b>Should:</b> a full-time <i>Summer Camp &amp; Program Coordinator</i> be hired in 2023 as recommended in the 2022 Staffing Study?</p> <p>This position will assist with the current demand for summer camp and year-round programming, waiting lists, and new program/event requests. There is high demand and potential to expand summer camps, general programming, and events which will generate net revenue to support this position. This new position will be supervised by the Recreation Supervisor and will handle not only program planning but will also instruct classes and programs based on skills and knowledge. This position is projected as a 2023 full-year hire at \$53,648 to include full benefits; this position also includes the utilization of \$14,520 in currently available funding. The 2024 full funding expense for this position would be \$68,168. <i>(The staffing expenses shown here and for the other CRPR positions below, including salary, benefits, employee-related expenses (ERE), etc.)</i></p>	
84	<p><b>Should:</b> a full-time <i>Natural Resources Supervisor</i> be hired for the Parks Operations division in 2023 as recommended in the 2022 Staffing Study?</p> <p>Based on current needs for natural resource management, coordination between the Agency and the municipalities, inventory work, and more, this position will help to build communication and complete project work for not only the regional parks but for the municipal-owned parks as well. This position will report to the Parks Manager. This position is projected as a 2023 eight-month hire at \$52,900 to include full benefits. The 2024 full funding expense for this position would be \$74,500 to include the highest benefit package as the option chosen is not known at this time.</p>	

85/CIP	<p><b>Note:</b> In 2023 staff will continue to pursue the Mobile Concessions project to serve the pools, the John Hess Softball Complex, and the Agency's special events. In July 2022, the Agency shared its Business Plan with the COG Finance Committee after reviewing it with the Authority in June 2022. The Agency's goal is to purchase a vehicle in 2022 to allow time to locate a suitable vehicle, complete a full mechanical review, transfer title and tags, pick up the vehicle, complete any additional outfitting, wrap the vehicle, and make any small repairs. This would require a budget amendment and enable the Agency to then prepare the vehicle over the winter months to be fully operable for the spring 2023 season. (Purchasing a vehicle in 2023 may not allow for enough preparation time to be operable for the summer season.)</p>	
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**Parks Capital Budget**

90/CIP	<p><b>Note:</b> For details about capital equipment purchases that are planned in the CIP, please see the detailed description in the Program Plan.</p> <p>Most of the new equipment or fleet vehicle purchases for the Whitehall Road Regional Park (WRRP) were scheduled for 2021. However, due to funding delays for park construction, purchases of equipment designated for WRRP (for example a large mower) have been moved to 2023 to coincide with the completion of the park.</p> <p><b>Should</b> the following scheduled purchases be made for the 2023 Parks Capital Equipment Budget for a total of \$309,275?</p> <ul style="list-style-type: none"> <li>• Purchase Used Concessions Vehicle (\$60,000)*</li> <li>• Replace Toro 6' mower #234 (Scheduled to be sold in early fall 2022.) (\$29,800)**</li> <li>• Purchase a new 6' turf mower (stand-up mower; price should go down) (\$29,925)**</li> <li>• Purchase a new 10' turf mower (\$75,000)**</li> <li>• Replace Chevy Silverado Dually Truck #209 (2023) (\$42,000)</li> </ul>	
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	<ul style="list-style-type: none"> <li>• Replace GMC Sierra truck #229 (2023) (\$28,950)</li> <li>• Replace John Deere Gator Utility Vehicle (Hess) (\$11,000)</li> <li>• Replace pickup truck #243 (2023) (\$32,600)</li> </ul> <p>*Assumes that the Agency will not be able to purchase this vehicle in 2022. See discussion in C20 Program Plan.</p> <p>** 2022 Funds carried over to 2023 due to supply chain issues.</p>	
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**Aquatics - Operating Budget**

94	<p><b>Should:</b> the seasonal <i>Parks Specialist</i> position that works at both pools as well as the Millbrook Marsh Nature Center be extended from 7 to 10 months?</p> <p>This position is typically a seven-month position, and the Agency proposes this position to expand to a 10-month position in 2023, the cost of which will be split 2/3 (pools)-1/3 (Millbrook Marsh). The proposed adjustment is \$7,392 (\$4,879 to Aquatics-R13 and \$2,513 to Millbrook Marsh-R11). The recommendation of the study is a phased approach to moving this position to full-time: In 2024, this position would go to a 12-month seasonal position and in 2025 to a full-time position with benefits. At the point that this position becomes full-time, it will be split between the pools and Millbrook Marsh until a second full-time position can be added, where one position will be assigned solely to the pools and the other position assigned to Millbrook Marsh Nature Center.</p>	
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**Aquatics - Capital Budget**

96/CIP	<p><b>Note:</b> Consistent with the Facilities Committee approved FCA the following purchases are planned for the 2023 Aquatics Capital Budget for a total of \$125,000.</p> <ul style="list-style-type: none"> <li>• Repair and replace concrete expansion joints at Welch Pool (\$20,000).</li> </ul>	
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	<ul style="list-style-type: none"> <li>• Continue pool pump replacements at both pools with four new pumps (two at each facility for 2023; \$25,000 total).</li> <li>• Continue the storage addition project. Some storage will be added to Park Forest Pool in 2022, and it is planned to add a small add-on structure/enclosure at Welch Pool in 2023 at a cost of \$30,000.</li> <li>• Investigate upgrades to the play feature at Welch at an approximate cost of \$20,000.</li> <li>• Replace the internal filter components at Park Forest Pool at an approximate cost of \$20,000.</li> <li>• Continue the annual \$10,000 contingency to cover unplanned capital replacements.</li> </ul>	
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**Active Adult Center - Operating Budget**

99	<p><b>Should:</b> the Staff Assistant's hours return to the original 20 hours per week in 2023?</p> <p>The proposed salary returns this position to its original level at 2023 hourly rates with a 50% accrual of vacation, sick time, and personal days. As a result, the impact of the change is an additional \$8,503 to bring that position back to the 20 hrs./week, year-round at a rate of \$15.13/hr. (per the 2022 COG Salary Schedule).</p>	
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99	<p><b>Should:</b> a full-time <i>Program Coordinator</i> for the Center be hired in 2023 as recommended in the 2022 Staffing Study?</p> <p>This position will assist the Supervisor in growing both internal and external programs and support all special events, fundraisers, program research, and execution of programming. This is a crucial position since the Center is beginning to return to high-level attendance, which demands much time from the Staff Assistants and the Supervisor. The Program Coordinator will ensure the vision set by the Supervisor is being followed. This position is requested to be a full-year hire with a cost of \$69,620, including salary and benefits.</p>	
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**Millbrook Marsh Nature Center - Operating Budget**

105	<p><b>Should:</b> the seasonal Parks Specialist position that works at both pools as well as the Millbrook Marsh Nature Center be extended from 7 to 10 months?</p> <p>For 2023, it is recommended to extend this seasonal position from seven months to 10 months. This position reports directly to the Parks Manager and is funded by the Aquatics (2/3 time, 2/3 cost) and Nature Center (1/3 time, 1/3 cost) operating budgets. There are no benefits associated with this position at this time. Year-round maintenance work is required at the Millbrook Marsh Nature Center, including some interior and exterior work, custodial duties, painting, light carpentry, windows, bulbs, inspections, trail repairs, mowing, refuse removal, winterization of the welcome pavilion, pavilion repairs, and more. The proposed costs for this 2023 change are \$7,392 (\$4,879 charged to Aquatics-R13, and \$2,513 charged to Millbrook Marsh-R11). (Additional details about this proposal are in the Aquatics section.)</p>	
105	<p><b>Should:</b> a full-time <i>Facility Rental Coordinator</i> be hired as recommended in the 2022 Staffing Study?</p> <p>A full-time Facility Rental Coordinator is recommended as a new position and Agency staff propose for this half-year, full-time position to be added in 2023. The Facility Rental Coordinator position will manage the popular facility rental program for the Spring Creek Education Building, barn, pavilion, and farmstead grounds. This position will report directly to the Nature Center Supervisor. The funding requested is \$38,460 to include family-level benefits as well as a laptop, software licenses, and office desk/furniture. The 2024 costs would include salary and benefits only, estimated to be \$65,700.</p>	
<b>Millbrook Marsh Nature Center - Capital Budget</b>		
108/CIP	<p><b>Note:</b> At this time, the Part II Feasibility Study is underway, and updates will be provided regarding Option 3 (plus alternatives) as presented in late 2022. The study will provide answers to whether the boardwalk can be built as designed in Option 3, whether the</p>	



	<p>new trail connector can be located where designated, and if any additional variables could affect the project noted in the Part I Feasibility Study. The COG Parks Capital Committee, the COG Facilities Committee, the COG Finance Committee, and the Centre Region Parks and Recreation Authority will need to carefully review the recommendations for this replacement project and discuss funding options. The initial discussions regarding funding can be held in August and September once preliminary findings from the part II study are received. <b>If</b> decisions are made to proceed, funding to rebuild the boardwalk could include private donations, grants, and financing. A solution to provide matching funds for possible grants may need to be determined in the development of the 2023 budget. (As a preliminary estimate, \$3.5 million appears in the CIP for this project until more firm figures are determined.)</p>	
108/CIP	<p><b>Note:</b> The Service Building is set to be evaluated in 2022; those results will drive updates to the Capital Improvement Plan for this building to include either 1) a major renovation, 2) removal and complete rebuild with traditional construction, or 3) removal and a complete rebuild using prefabricated options. At this time, the Millbrook Marsh Nature Center staff have outgrown the building, and its deterioration has created an unsatisfactory work environment for MMNC staff. A rebuild would allow the Agency to build something that meets the current code, is more energy-efficient, and could handle the staff needs of the full-time and seasonal staff members. Similar to the boardwalk, more information will come once the evaluation process is complete. (As a preliminary estimate, \$1,063,500 million appears in the CIP for this project until more firm figures are determined.)</p>	
109/CIP	<p><b>Note:</b> Consistent with the Facilities Committee approved FCA \$10,000 is planned to be budgeted in 2023 for repairs to the visitor parking lot, which are needed before further damage is done. The lot was constructed in 2015 and this will be the first scheduled repair.</p>	

109/CIP	<p><b>Note:</b> Consistent with the Facilities Committee approved FCA \$10,000 is planned to be budgeted in 2023 to support the important land management and habitat restoration at the Millbrook Marsh Nature Center.</p> <p>Marsh habitat restoration efforts started in 2015 with treatment for poison hemlock, and these treatments continue thanks to in-kind services provided by the Penn State Wildland Weed Management Department and U.S. Fish and Wildlife Service. A vegetation survey and Conservation Summary were conducted and completed by the Western Pennsylvania Conservancy (WPC) as part of their Pennsylvania Native Heritage Program in 2016 and 2017 respectively. The Nature Center partnered with the U.S. Fish and Wildlife Service, ClearWater Conservancy, and the Penn State Wildland Weed Management Department in 2018 to restore 4.5 acres of the marsh. This multi-year project continues, and services are provided in kind. Additional habitat restoration and land management work is needed on the remaining 44.5 acres of marsh and 12-acre farmstead. Grants and in-kind services will continue to be sought out for these efforts; however, matching grant funding is required, and the Nature Center cannot solely rely on in-kind services. \$10,000 is proposed to support the important land management and habitat restoration at the Nature Center.</p>	
<b>Regional Parks Capital Budget</b>		
113/CIP	<p><b>Note:</b> Consistent with the Facilities Committee approved FCA \$45,000 will be budgeted in 2023 to assess the needs of the Oak Hall Regional Park parking lot and driveway.</p> <p>An engineering consultant would be obtained to assess the parking lot function and design and to create construction documents demonstrating improvements to the parking lots and driveway while continuing to manage stormwater runoff from those sites.</p> <p>The park continues to see washout and runoff of the parking lot gravel, major run-off from the upper trail access route to the fields,</p>	

	<p>washout from the parking lot affecting a lower section of TSA trail, and pitted areas related to constant patterns of driving and parking have formed. Additionally, the grassy section of the parking lot is unusable whenever heavy rains occur, and that puts demands on the gravel section and driveway, or illegal overflow parking occurs down the park's driveway. Additionally, the driveway asphalt is breaking down into the drainage swale along one side of the access road. Due to increased traffic, the driveway may need a curb and gutter as well as a new asphalt layer and striping. This has been discussed with the Facilities Committee and will continue to be reviewed.</p>	
113/CIP	<p><b>Note:</b> Consistent with the Facilities Committee approved FCA \$32,750 will be budgeted in 2023 to complete the fence replacement project for the final two fields at the Hess Softball Complex.</p> <p>Sections of fence for two fields have been replaced to date; the original estimated cost was \$15,000/field. However, due to supply chain issues and increased labor costs, the sections for the final two fields will cost a bit more to complete. This funding will be added to some small fund balance left over from the 2022 repairs, for a total cost of \$42,570.</p>	
113/CIP	<p><b>Should:</b> \$46,000 be budgeted in 2023 for two water wheels for Whitehall Road Regional Park to manually water the grass fields?</p>	
<b>IT STUDY RECOMMENDATIONS</b>		
120	<p><b>Note:</b> Up to \$15,000 is planned to be budgeted in 2023 for Enabled Multifactor Authentication across all COG Agency Infrastructure, as recommended in the 2022 IT Study accepted and endorsed by the Executive Committee. This security measure is also likely to be required by the COG cyber security insurance policy when renewed later this year.</p>	

122-123	<p><b>Note:</b> Up to \$66,500 is planned to be budgeted in 2023 to replace/upgrade the firewall appliances and network infrastructure at COG locations to address critical security measures as recommended in the 2022 IT Study accepted and endorsed by the Executive Committee.</p> <ul style="list-style-type: none"> <li>• State College Borough IT (\$10,000.00)</li> <li>• Adult Active Center (\$10,000.00)</li> <li>• Millbrook Marsh Nature Center (via construction project)</li> <li>• Welch Pool (\$10,00.00)</li> <li>• Park Forest Pool (\$10,000.00)</li> <li>• Parks Maintenance Garage (\$10,000.00)</li> <li>• Alpha Fire – Borough Station (\$5,500.00)</li> <li>• Alpha Fire – College Station (\$5,500.00)</li> <li>• Alpha Fire – Patton Station (\$5,500.00)</li> </ul>	
120-123	<p><b>Note:</b> \$40,000 is planned to be budgeted in 2023 to begin other security improvements recommended in the 2022 IT Study accepted and endorsed by the Executive Committee, including:</p> <ul style="list-style-type: none"> <li>• implementing new/improved backup procedures</li> <li>• developing and implementing new/improved policies</li> <li>• reviewing legacy infrastructure</li> <li>• decommissioning all devices that are no longer supported by the manufacturer</li> </ul> <p>This amount is a portion of the estimated funds needed for additional security improvements identified in the IT Study, but staff recommends taking an incremental approach and if the above projects are achieved in the first half of the year, a mid-year adjustment could be considered to pursue the remaining projects recommended in 2023.</p>	
<b>FIVE-YEAR STAFFING AND STUDY PLANS</b>		
115-117	<p><b>Note:</b> The municipalities are asked to review the new five-year staffing and study section and offer suggestions for potential ways to improve it for the 2024 Program Plan.</p>	

<b>FIVE-YEAR STAFFING AND STUDY PLANS COMMENTS</b>	
<b>ADDITIONAL MISCELLANEOUS MUNICIPAL COMMENTS</b>	

## 2023-27 CRCOG Capital Improvement Plan Comments Guide

*August 16, 2022*

Page	Topic	Discussion Notes
<b>INTRO GENERAL</b>		
	Please use consistent fund naming across all COG documents	
	COG Strategic plan progress report requested	
5	Replace Hilary Caldwell's name with "TBD 8/16"	
	Add "non-voting" member to PSU and SCASD	
	Budget separation by facility/cog formula	
17	Consider Parks funding for regionals BASED ON CURRENT FORMULA Parks funding for municipal park BASED ON ACREAGE and PROGRAM USAGE	
	Budget work: request separation of regional facility expenses for C20/C21	
	Please put page numbers on the CIP	
	Reverse year order of bar graph	
	Update fleet management plan included with CIP with replacement years, missing parks vehicles	
	Please include item narratives	
	Revise format to previous years	
	Request reporting for end of year contingency fund expenditures and all fund balance uses.	
	Why doesn't program revenue increase with proposed indoor facilities, staffing, etc.	
	Why is there a lack of grant funding represented in last three years?	
<b>CONTINGENCY</b>		
	Request reporting for end of year contingency fund expenditures and all fund balance uses.	
	Why is this information about the classification and compensation study under contingency?	
<b>COG BUILDING CAPITAL</b>		
	What is the cost to house new staff/equipment?	

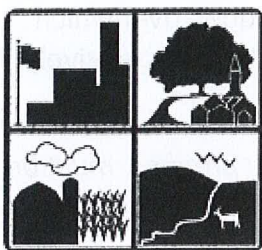
	LED lights should not exceed 2700K	
<b>INSURANCE RESERVE</b>		
	Please elaborate on employee changes / unbudgeted increases	
<b>CODE ADMIN</b>		
	Please put park assets in Traisr	
<b>CODE CAPITAL</b>		
	Is this vehicle hybrid/electric?	
<b>SCHLOW</b>		
	Is parking a capital expense? Put in year 5 in CIP	
	Propose \$15/hour wage for library staff	
	Cross Agency positions - Parks also needs a communications specialist	
<b>CRPA</b>		
	Please include a Greenway and open space map guided by the RFP recommendations from the Centre Region Recreation, Parks and Open Space Plan that were not completed by the consultant in the new comprehensive plan	
	Staffing for workforce housing	
<b>CAAP</b>		
	Include parks assets	
<b>CCMPO</b>		
	Refer to parks formula change suggested	
	What are costs to COG for ACT 537 special studies?	
<b>REFUSE AND RECYCLING</b>		
	Why is this program not available in municipal parks	
	Can Meadows Park part of pilot compost program?	

	Why expand when compliance for commercial recycling is less than 50%	
<b>ADVERTISING</b>		
	What is this money allocated for specifically?	
<b>FIRE OPERATING</b>		
	Can we contrast fire operating cost increases with parks increases?	
<b>FIRE CAPITAL</b>		
	Please provide similar fleet table for parks	
<b>PARKS</b>		
	Defer items to flatten slope of fund balances	
	Provide expected and actual 2021 Fund Balances	
<b>PARKS OPERATING</b>		
	Information conflicts with concession truck feasibility study presentation	
	Put Comprehensive study in CIP before staffing hires	
	Put indoor rec space, parking lots, restrooms, office space, review of master plans in year 5	
	Service area analysis for park amenities and maintenance	
	Include COG and Municipalities in the Centre Region Parks, Recreation, and Open Space Comprehensive Study Action Plan	
	Provide income report for tournaments	
	Provide program participation numbers by municipality	
	Provide programs delivered by municipality	
	Provide reporting for Rec on the Go	
<b>PARKS CAPITAL</b>		
	Indoor facility – is this about rental or location for capital investment	
	Concession vehicle – no	



	Tudek John Deere Gator – find electric option and charging station, defer purchase	
	15 backups in fleet management plan: why are more needed, what about storage?	
	Use of skid steer – cost analysis for purchase vs contract use	
	Robot painter – when was it first purchased? Not in current asset list.	
	Rec on the go vehicle – year purchased and price? Not in fleet management. When is it used in each municipal park?	
	R15 vs C21 – why do they both contain regional park capital costs? Pick one or explain reasoning.	
	Maintain municipal responsibility for playgrounds capital improvement	
<b>REGIONAL PARK CAPITAL</b>		
	Please move regional park capital costs from C21 to R15	
	Why does revenue from R15 field rentals go into C20, but house rental revenue goes in R15?	
	Break out costs for driveway and parking lots as two separate items.	
	Irrigation – requires more information, use the loan for Phase 1 to pay for this system	
	Artificial turf – review program plan comments, commitments – part of phase 4 master plan	
	Review of other plans needs to occur before comprehensive plan	
<b>POOLS</b>		
	Costs for pumps and repairs and schedule of maintenance	
	Defer welch storage usage – what is current concession storage usage?	
	Increase contingency for pumps/parts/repairs	
<b>NATURE CENTER OPERATING</b>		
	What is current pay?	
<b>NATURE CENTER CAPITAL</b>		
	Why did we not see this spike in capital investment coming?	
	Please add repairs into CIP	

	What are the terms of the current lease? Can PSU break this lease?	
	What does this do to the depreciation schedule?	
	Prioritize boardwalk over other facilities and alternatives	
	Please elaborate on “unsatisfactory work environment”	
<b>ACTIVE ADULT CENTER</b>		
	Which municipal parks will be used for programming?	
<b>PARKS STAFFING</b>		
	Defer new staff until job descriptions are up-to-date on staffing plan	
	Clarify prioritization and recommendations for staffing	
<b>PROGRAM PLAN</b>		
	Staffing requests and placement vs resident satisfaction	
	Review analysis recognizing municipal staff contributions for NRPA benchmarking	



## FERGUSON TOWNSHIP APPLICATION FOR SPECIAL EVENTS PERMIT

### Use of this Form:

Complete this application if the proposed assemblage, procession, or other special event will require the closure of Township roads, sidewalks, and/or bikeways. Each application must be completed by an authorized agent of the sponsoring organization. Please complete this form in its entirety and submit it to Ferguson Township staff in accordance with the conditions enumerated in this application. For your convenience, this application also includes instructions and timelines for securing Pennsylvania Department of Transportation (PennDOT) and Centre Region Parks and Recreation (CRPR) Department approval should the event require closure of state roads and/or municipal/regional parks. Nothing in this application or associated policy shall supersede or override PennDOT or CRPR permit requirements.

### Definitions:

**Assemblage** – An organized group of people without vehicles, or with vehicles that are stationary, which encroaches onto a street or highway and interferes with the movement of pedestrian or vehicular traffic. The term includes, but is not limited to, street fairs, block parties, organized demonstrations, and other recreational activities. An assemblage is a special event.

**Authorized Agent** – An individual or legal entity that has obtained authorization to act on behalf of the organization responsible for conducting the assemblage, procession, or special event for the purposes of completing all required parts of this application.

**Procession** – An organized group of people, or people with vehicles (including bicycles), animals, or objects, moving along a roadway, or the berm or shoulder of a roadway or bikeway in a manner that interferes with the normal movement of traffic. The term includes, but is not limited to walks, foot races, parades, and marches. A procession shall not include a funeral caravan, military convoy or emergency service convoy. Other processions shall be considered a special event.

**Special Event** – A procession, assemblage, or special activity held within the public right-of-way.

**State Road** – A highway or bridge on the system of highways and bridges over which the Pennsylvania Department of Transportation has assumed or has been legislatively given jurisdiction.

*Any change in this application, regardless of progress in the approval process, must be resubmitted and routed through the same channels as if it were a new application.*

**Applicant Information:**

Name of Applicant/Authorized Agent: Miranda Capozzi Date: 7/28/2022  
Address of Sponsor or Organization: 423 S. Pugh St. Phone: 814.234.7341  
State College, PA 16801 Cell: \_\_\_\_\_  
Email Address: ~~\_\_\_\_\_~~ miranda@scprc.com Fax: \_\_\_\_\_  
Primary Contact: Miranda Capozzi Phone: 814.753.0547  
Secondary Contact: Jenny Summers Phone: \_\_\_\_\_  
Date and time of Activity: Oct. 1, 2022 From: 8:00 AM To: 12:00 PM  
Rain Date (if applicable): — From: \_\_\_\_\_ To: \_\_\_\_\_

**Activity Detail:**

Describe your event in detail using additional sheets, if necessary:

PRC's Annual You Matter 5k Walk/Run and 10-mile bike ride is a fundraiser for Pregnancy Resource Clinic. We expect ~300 participants and will serve light refreshments following the events.

Will this event be held solely on sidewalks and/or bikeways?  No  Yes

Does your event require a street closure?  No  Yes

If yes, select the type of road that will be closed: (For more information, see attached map and list)

- State Road(s) Only (Additional Form Required: PennDOT TE-300 Form)  
 Local Road(s) Only

State Road(s) and Local Road(s) (Additional Form Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this event? (Use additional sheets, if necessary)

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How long will the street closure be in effect? From: \_\_\_\_\_ To: \_\_\_\_\_

Will the event cross any municipal or state roads?  Yes  No

If yes, please indicate which roads the procession will cross:

The bikers will cross Science Park Road on the indicated bike path. This does not require a closure, and we provide a volunteer to monitor for safe crossing.

Will the event procession cross any state roads?  Yes  No

(If yes, submit PennDOT TE-300 Form)

### **Municipal/Regional Park Usage:**

If this event includes the use of a municipal/regional park, please contact the Centre Region Parks and Recreation (CRPR) Department by phone at (814) 231-3071 or by email at [crpr@crcog.net](mailto:crpr@crcog.net) **prior** submitting this form (see attached timeline). Special park permits and conditions may also apply. Once the approval is secured from the Centre Region Parks and Recreation Department, please have an authorized official complete the fields below, and attach any conditions associated with the approval to this form.

Name: (Print) \_\_\_\_\_ Title of Official: \_\_\_\_\_

Signature: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

### **Charitable Cause:**

Is the Sponsor an organization with 501(c)(3) tax exempt status?  Yes  No

If this event is to benefit a charitable organization, please identify that organization:

Pregnancy Resource Clinic

**Health Considerations:**

Will there be food and drink provided to the public at this event?  Yes  No

If yes, have you made arrangements for approval/inspections with the Department of Ordinance Enforcement and Public Health?  Yes  No

*N/A  
all pre-packaged foods  
prepared in other locations*

If no, please complete the form that is attached to this application and obtain approval **prior** to submission of this application.

The Applicant recognizes and AGREES that Ferguson Township requires the proposed event to be conducted in such a manner that minimizes disruption to township residents and be within the limits established by existing ordinances. By signing below, the Applicant AGREES to protect, defend, indemnify and hold Ferguson Township and its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs or other expenses or liabilities of every kind and character arising directly or indirectly from this event. The Applicant further AGREES to investigate, handle, respond to, provide defense for and defend any such claims, etc., at the Applicant's sole expense and AGREES to bear all other costs and expenses related thereto, even if such claims are groundless, false or fraudulent.

Signature:   *Miranda Copozzi*   Date:   *7/28/22*  

OFFICE USE ONLY: ROUTING FOR APPROVAL

Police Dept.	_____	_____	Public Works Dept.	_____	_____
Health Dept.	_____	_____	Township Manager	_____	_____

**THIS SERVES AS YOUR PERMIT**

The Ferguson Township Board of Supervisors **approved** your application on:

\_\_\_\_\_

Conditions (if any) are as follows: \_\_\_\_\_

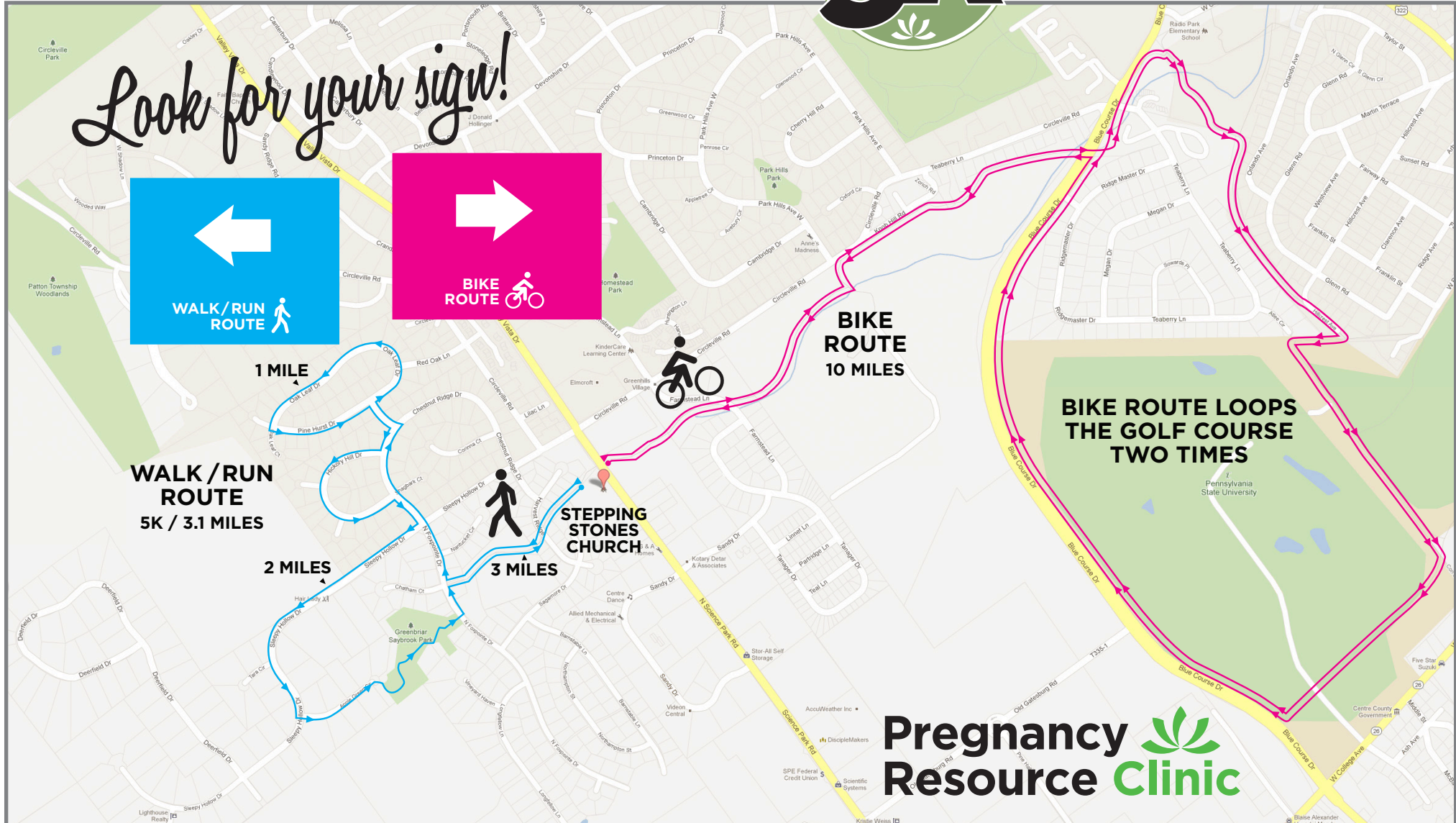
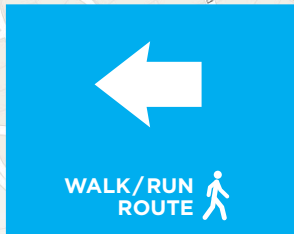
\_\_\_\_\_

Signature of Chairperson or authorized representative: \_\_\_\_\_

# PREGNANCY RESOURCE CLINIC 5k WALK/RUN/RIDE



*Look for your sign!*



**DIRECTIONS:** Please stay on walking and bike paths.

- **Walk or Run** 5k/3.1 miles following the marked **blue route**.
- **Bike** 10 miles following the marked **pink route**. You will travel around the golf course two times.

**Pregnancy  
Resource Clinic**



Township of

FERGUSON

Pennsylvania

## Proclamation

**A PROCLAMATION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY PENNSYLVANIA TO RECOGNIZE AND HONOR BLACK AUGUST FOR ITS LEGACY THROUGH HISTORIES, FIGURES, AND EVENTS THAT SHAPE BLACK RESISTANCE AND ART THAT DOCUMENTS BLACK FREEDOM STRUGGLES AND FREEDOM FIGHTERS**

**AUGUST 2022**

*Whereas*, George Jackson, a Black Panther, activist, and political leader was murdered in a California prison on August 21, 1971; and

*Whereas*, in 1979, California prisoners founded Black August to recognize the history of racism in Black American incarceration and celebrate those that struggled against it by fasting before sundown, disavowing radio and television, engaging in rigorous physical activity, and engaging in studious political study; and

*Whereas*, Black August sheds light on the failed promises of freedom and democracy of the civil rights movement during a month rich with history of Black resistance in the struggle for freedom; and

*Now, therefore*, the Ferguson Township Board of Supervisors does hereby designate the month of August 2022 Black August and encourages all Township residents to honor political prisoners, freedom fighters, and martyrs of the Black freedom struggle.

**PROCLAIMED this 16<sup>th</sup> day of August 2022.**

Ferguson Township Board of Supervisors,

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Laura Dininni, Chair



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA ACCEPTING THE GRANT OF AN EASEMENT FROM THE PENNSYLVANIA STATE UNIVERSITY THROUGH TAX PARCEL 19-3-100.**

**WHEREAS**, the Townships of Ferguson proposes to construct a walking path from Suburban Park to the Vairo Boulevard Shared Use Path and,

**WHEREAS**, The Pennsylvania State University has granted an easement through Tax Parcel 19-3-100 to allow for the construction, maintenance and use of a walking path, and

**WHEREAS**, the Easement Agreement between The Pennsylvania State University and the Township of Ferguson dated July 25, 2022, is attached hereto as Exhibit "A".

**NOW THEREFORE**, the Ferguson Township Board of Supervisors hereby accepts the easement as set forth in the attached Easement Agreement dated July 25, 2022.

**RESOLVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

**TOWNSHIP OF FERGUSON**

By: \_\_\_\_\_  
Laura Dininni  
Chair, Board of Supervisors

[ S E A L ]

**ATTEST:**

By: \_\_\_\_\_  
Centrice Martin, Secretary

**EASEMENT AGREEMENT**

THIS EASEMENT AGREEMENT ("Easement Agreement"), made this 25th day of July 2022, by and between THE PENNSYLVANIA STATE UNIVERSITY, a state-related institution and instrumentality of the Commonwealth of Pennsylvania subject to the Pennsylvania nonprofit corporation laws, having an address at 208 Old Main, University Park, Pennsylvania, party of the first part, (hereinafter referred to as "Grantor"),

AND

TOWNSHIP OF FERGUSON, a Home Rule Municipality having a principal office at 3147 Research Drive, State College, Centre County, Pennsylvania, party of the second part, (hereinafter referred to as "Grantee" or "Township")

WITNESSETH:

WHEREAS, Grantor is the owner of real estate situate in the Township of Ferguson know as tax parcel 19-3-100 and recorded at Centre County Recorder of Deeds Book 191, Page 381 ("Property"); and

WHEREAS, the attached Exhibit prepared by Township indicates the Township's intention to acquire land to construct a walkway across lands of the Grantor (identified hereafter as the "Easement"); and

WHEREAS, the Parties have agreed that, in lieu of condemnation, the Grantor will convey to the Township an Easement for walkway purposes unlimited in vertical dimension and such lessor estate, as designated, if any, from the Property or portion thereof required by the Township; and

WHEREAS, Grantor and the Grantee desire by this Easement Agreement to provide for the Easement.

NOW THEREFORE, in consideration of the sum of One dollar (\$1.00), the receipt of which is hereby acknowledged, Grantor and Township agree as follows.

1. Recitals. The above recitals are incorporated in this Easement Agreement.
2. Grant of Easement. Grantor hereby grant to Township a perpetual, non-exclusive right-of-way and easement for the sole purpose of installing, maintaining, repairing, or replacing a walking path (the "Walkway") desired by the Township in the easement area as depicted on the attached Exhibit ("Easement"). Said Easement is to be for the sole purpose of providing a walking path to be used by members of the general public and may be extinguished upon written notice by the Township.

3. Construction, Maintenance & Repair. Township shall construct, repair and maintain the Walkway and Easement, and shall be responsible for the cost of construction, repair and maintenance of all improvements in and to the Walkway and Easement. All construction shall be completed as shown on the attached Exhibit.

4. Restoration of Easement Area. After installation, maintenance, repair, replacement or removal of the Walkway is complete, the area affected shall be restored by the Township to a condition as near as possible to that which existed prior to the commencement of such work. In the event the Easement is abandoned or extinguished, the Township shall remove the Walkway and all other improvements constructed pursuant to the Easement and restore the area affected as provided hereunder. Upon completion of the installation work of the Walkway, the temporary construction easement, as depicted on the attached Exhibit for construction of the Easement, shall be extinguished.

5. Indemnification. Township shall indemnify, defend and hold harmless the Grantor and its officers, trustees and employees, from and against all claims, demands, damages, actions, judgments, settlements, awards, penalties, fines, costs and expenses, including, without limitation, reasonable counsel fees, for injury or alleged injury or death to persons, or damage to property, caused by, arising from, incidental to, connected with or growing out of said Easement or the Walkway being located on Grantor's Property, including, but not limited to, any actions of Township, its agents, or subcontractors, in connection with installation, maintenance, repair, replacement, removal, use or operation of the Easement contemplated by this Easement Agreement.

6. Waiver of Certain Property Rights. The Grantor does further remise, release, quitclaim and forever discharge the Township or any agency or political subdivision thereof, its employees or representatives of and from all suits, damages, claims and demands which the Grantor might otherwise have been entitled to assert under the provisions of the Eminent Domain Code for or on account of any injury to or destruction of the aforesaid Property of the Grantor's through or by reason of the aforesaid Easement construction. The Grantor does acknowledge that it has been fully informed by the Township of its right to the payment of just compensation for the taking of the Easement and that it does hereby waive such right.

7. Miscellaneous. The provisions of this Easement Agreement shall be independent and severable, and the invalidity or unenforceability of any provision or portion of this agreement shall not affect the enforceability or validity of any other provision or portion thereof. The Easement Agreement shall be construed, interpreted, and applied in accordance with the laws of the Commonwealth of Pennsylvania. This Easement Agreement shall be recorded in the Office of the Recorder of Deeds of Centre County, Pennsylvania, at the expense of the Township. Nothing contained herein shall be construed in any way to limit the protection afforded Grantor, or Township, under the Pennsylvania "Recreation Use of Land and Water" Act. Neither this Easement Agreement, nor any of the rights, interests or obligations hereunder, shall be assigned, transferred or conveyed by Grantee (whether by operation of law or otherwise) without the prior written consent of the Grantor. This Easement Agreement may not be amended orally or by any course of conduct pursued by either party hereto, but may only be amended by a writing signed by each party. No failure by Grantor to insist upon strict performance of any provision herein shall be deemed a waiver

by Grantor of its rights or remedies, or a waiver by it of any subsequent default of Grantee, and no waiver by Grantor of any right or remedy under this Easement Agreement shall be effective unless made in writing, and each such written waiver shall be limited to the specific instance referred to in such writing.

*[Remainder of Page Intentionally Left Blank. Signatures Follow.]*

IN WITNESS WHEREOF, the Parties hereto, intending to be legally bound, have caused this Easement Agreement to be duly executed on the day and year first above written.

WITNESS:

Brittany J. Anolik

THE PENNSYLVANIA STATE UNIVERSITY

BY: Michele M. Spangler  
Name: Michele M. Spangler  
Title: Assistant Treasurer

ATTEST:

TOWNSHIP OF FERGUSON

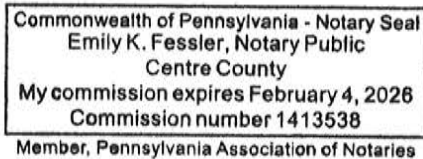
\_\_\_\_\_  
Centrice Martin  
Secretary

BY: \_\_\_\_\_  
Laura Dininni  
Chair, Board of Supervisors

COMMONWEALTH OF PENNSYLVANIA :  
:  
COUNTY OF CENTRE :

On this, the 25<sup>th</sup> day of July 2022, before me, a Notary Public, the undersigned officer, personally appeared Michele M. Spangler known to (or satisfactorily proven) to be the Assistant Treasurer of The Pennsylvania State University, a state-related institution and instrumentality of the Commonwealth of Pennsylvania subject to the Pennsylvania nonprofit corporation laws, and as such, being authorized to do so, executed the foregoing instrument on behalf of the same for the purpose therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.



Emily K Fessler

COMMONWEALTH OF PENNSYLVANIA :  
:  
COUNTY OF CENTRE :

On this, the \_\_\_ day of \_\_\_\_\_ 2022, before me, a Notary Public, the undersigned officer, personally appeared Laura Dininni who acknowledged herself to be the Chair of the Board of Supervisors of the Township of Ferguson, a Home Rule Municipality, and that she as such, being authorized to do so, executed the foregoing instrument on behalf of the Township for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

\_\_\_\_\_



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AUTHORIZING THE DISPOSITION OF SPECIFIC PUBLIC RECORDS IN ACCORDANCE WITH THE PROCEDURES SET FORTH IN THE RETENTION AND DISPOSITION SCHEDULE FOR RECORDS OF PENNSYLVANIA MUNICIPALITIES ISSUED JULY 16, 1993 AND AS AMENDED DECEMBER 16, 2008.**

**WHEREAS**, by virtue of Resolution 86-11, adopted on September 23, 1986, the Township of Ferguson declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual as amended; and

**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the Township of Ferguson, Centre County, Pennsylvania, in accordance with the above-cited Municipal Records Manual, hereby authorizes the disposition and destruction of the public records as listed in Exhibit "A", attached hereto.

**ADOPTED**, this 16<sup>th</sup> day of August, 2022.

**TOWNSHIP OF FERGUSON  
BOARD OF SUPERVISORS**

By: \_\_\_\_\_  
Laura Dininni, Chair

[ S E A L ]

**ATTEST:**

By: \_\_\_\_\_  
Centrice Martin, Secretary



## EXHIBIT "A"

The following records have been marked for destruction in accordance with the Disposition Schedule for Records of Pennsylvania Municipalities issued July 16, 1993;

### **Administration & Finance**

Storage Box No.	Description of Contents
F252	2008 CAFR; 2012 PIMCO, UNIPLAN, MADISON, MERRILL LYNCH SUMMARY, LIZARD, NEW GATE, J P MORGAN, PERKINS/JANUS, EATON/VANCE, WINSLOW, VICTORY, CONTR, DIST
F253	2007 AUDIT; 2006 CAFR; 2010 BANK RECS PLGIT & GENERAL FUND; SOVEREIGN CDS CITIZENS BANK CDS
F254	2013 PAYROLL DATA; PAYROLL EXCEL SPREADSHEETS; RETIRED PAYROLL; SALARIES; RETIRED SALARIES EXCEL SPREADSHEET JOURNAL
F256	2007 Banking Investments; 2001-2003 ICMA Pension Correspondence; 2013 Phone System Bids; 2013 Bank Reconciliation files
F257	2013-2017 CIP file; 2012 Morgan Stanley; 2011 Budget file; 2001-2004 ICMA files; 2009 Property Insurance; 2006-2008 Flex Plan files; 2012 Finance Comm. Notes
F258	2006-2008 SCASD Audits; 2008-09 Recycling Grant Audit; Ferg. Water Authority Audit; 2008 Accts. Receivable; 2010 & 2011 CAFR files; Veritas Licensing IT; Nortel Phone System files; DUI Grant 2012-14
F259	2014 Vendors A-L
F260	2014 Vendors M-V
F261	2014 Vendors W-Z
F262	2014 General Fund Deposits; PLGIT Statements; Escrow; Curbs

### **Tax Office**

Storage Box No.	Description of Contents
TR211	2011 Duplicate/Supplement/Reports/Bills
TE2011	EIT Employer Individuals O/C
TE180	2011 Other Collectors Reports

### **Police Department**

Storage Box No.	Description of Contents
P257	2015 Officer Daily Reports
P258	2000 Police Case Reports (0013-1188)
P259	2000 Police Case Reports (1242-2190)
P260	2000 Police Case Reports (2191-3502)
P261	2000 Police Case Reports (3503-4300)
P262	2015 Alarm letters, Disseminations, Back Ground Checks, Non Reportable Crashes, Traffic & Non-Traffic Citations and Warning Cards, NCIC,
P263	2001 Police Case Reports (0001- 1138)
P264	2001 Police Case Reports (1139 - 2232)
P265	2001 Police Case Reports (2233 - 2876)
P266	2001 Police Case Reports (2877 - 3703)
P267	2001 Police Case Reports (3704 - 4329)
P268	2016 Alarm letters, Disseminations, Back Ground Checks, Non Reportable Crashes, Traffic & Non-Traffic Citations & Warning Cards, NCIC, Misc. Scanned Documents