

# FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting Agenda  
Tuesday, July 6, 2021, 7:00 PM

## Hybrid Meeting

### REMOTE PARTICIPANTS:

*Join Zoom Meeting:*

<https://us02web.zoom.us/j/83838226462>

Meeting ID: 838 3822 6462

[Zoom Access Instructions](#)

### IN-PERSON PARTICIPANTS:

Ferguson Township Municipal Building  
Main Meeting Room  
3147 Research Drive  
State College, PA

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## I. CALL TO ORDER

## II. PLEDGE OF ALLEGIANCE

## III. CITIZENS INPUT

## IV. APPROVAL OF MINUTES

1. June 21, 2021, Board of Supervisors Regular Meeting Minutes

## V. SPECIAL REPORTS

- a. Centre Area Transportation Authority Report

## VI. UNFINISHED BUSINESS

1. Public Hearing – Resolution Authorizing a Contribution Agreement with PennDOT

## VII. NEW BUSINESS

1. Consent Agenda
2. Proclamation – 2021 Suicide Awareness and Prevention Month
3. Public Hearing – Resolution Adopting 2021 Centre County Hazard Mitigation Plan
4. Citizen’s Right to be Heard – Gypsy Moth Spraying in Greenbriar
5. Zoning Variance Request – 3795 W. College Avenue, Scott Road Pump Station
6. Zoning Variance Request – 3765 W. College Avenue, Islamic Society of Central PA
7. Request for Proposals – Ferguson Township Strategic Plan Update
8. Board Member Request – Short Term Rental Permits for Recreational Vehicles
9. Board Member Request – Fairbrook Park Grow Zone Map Amendment

## VIII. REPORTS

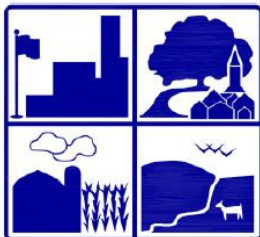
1. COG Committee Reports
2. Other Regional Reports
3. Staff Reports

## IX. COMMUNICATIONS TO THE BOARD

## X. CALENDAR ITEMS – JULY

## XI. ADJOURNMENT





# TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801  
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## BOARD OF SUPERVISORS Regular Meeting Agenda Tuesday, July 6, 2021 7:00 P.M.

### I. CALL TO ORDER

### II. PLEDGE OF ALLEGIANCE

### III. CITIZEN'S INPUT

### IV. APPROVAL OF MINUTES

1. June 21, 2021, Board of Supervisors Regular Meeting Minutes

### V. SPECIAL REPORTS

10 minutes

1. Centre Area Transportation Authority – John Spsychalski

### VI. UNFINISHED BUSINESS

1. **A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING THE CHAIR AND SECRETARY TO EXECUTE A CONTRIBUTION AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR PEDESTRIAN ACCOMMODATIONS AT THE INTERSECTION OF SR26 (WEST COLLEGE AVENUE) AND SR45 (SHINGLETOWN ROAD).** 10 minutes

*David Pribulka, Township Manager*

#### **Narrative**

Provided with the agenda is a copy of the resolution advertised for public hearing authorizing the Chair and the Secretary to execute a Contribution Agreement with the Pennsylvania Department of Transportation for the pedestrian accommodations associated with the traffic signal installation at the intersection of West College Avenue and Shingletown Road. The Board authorized a contribution to the project to install the pedestrian accommodations since the warrants were not met per PennDOT guidelines. The amount authorized is not to exceed \$28,075.83.

*Recommended motion 2: That the Board of Supervisors adopt the resolution authorizing the Chair and Secretary to execute a contribution agreement with PennDOT for pedestrian accommodations at the intersection of West College Avenue and Shingletown Road.*

#### **Staff Recommendation**

That the Board of Supervisors **adopt** the resolution.

## VII. NEW BUSINESS

### 1. CONSENT AGENDA

5 minutes

- a. 2018-PWGG General Pay Application 13: \$39,463.57
- b. 2018-PWGG General Pay Application 14: \$30,000.00
- c. 2021-C2 Devonshire Inlet Replacement Pay Application 1: \$36,231.25

### 2. PROCLAMATION – 2021 SUICIDE AWARENESS AND PREVENTION MONTH

*David Pribulka, Township Manager*

10 minutes

#### **Narrative**

Provided with the agenda is a copy of a proclamation designating September as Suicide Awareness and Prevention Month and September 10<sup>th</sup> as Suicide Awareness and Prevention Day in Ferguson Township. The proclamation has been adopted annually by the Board and has been part of a countywide effort of the Centre County Suicide Prevention Task Force and Marisa Vicere. President of the Jana Marie Foundation Ms. Vicere will be present to introduce the proclamation.

*Recommended motion: That the Board of Supervisors adopt the proclamation designating September as Suicide Awareness and Prevention Month and September 10th to be Suicide Awareness and Prevention Day.*

#### **Staff Recommendation**

That the Board of Supervisors **adopt** the proclamation.

### 3. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA ADOPTING THE 2021 CENTRE COUNTY HAZARD MITIGATION PLAN.

10 minutes

*David Pribulka, Township Manager*

#### **Narrative**

During the May 24, 2021 meeting of the Centre Region Council of Governments, the 2021 Centre County Hazard Mitigation Plan was referred to the Centre Region municipalities for review and adoption by resolution. The Hazard Mitigation Plan was developed in 2020 by the Centre County Office of Emergency Services and the Centre County Office of Planning & Community Development in conjunction with local municipal officials, institutional stakeholders, and residents of Centre County. Shawn Kauffman, the Centre Region Emergency Management Coordinator represented the regional municipalities during the development of the Hazard Mitigation Plan. Provided with the agenda is a copy of the resolution advertised for public hearing, and below is a link to a copy of the plan.

[2021 Centre County Hazard Mitigation Plan](#)

*Recommended motion: That the Board of Supervisors adopt the resolution adopting the 2021 Centre County Hazard Mitigation Plan.*

#### **Staff Recommendation**

That the Board of Supervisors **adopt** the resolution.

### 4. CITIZEN'S RIGHT TO BE HEARD – GYPSY MOTH SPRAYING IN GREENBRIAR

*David Pribulka, Township Manager*

20 minutes

### **Narrative**

In accordance with the Ferguson Township Home Rule Charter Section 2.20, Citizen's Right to be Heard, Ford Stryker of Deerfield Drive requested the Board consider options for evaluating and potentially mitigating the gypsy moth infestation that has been increasingly prevalent in the area. In 2007, funding was dedicated to management of the infestation and a Gypsy Moth Coordinator was temporarily assigned to the Centre County Office of Planning & Community Development. If the Board is interested in proceeding, the recommended motion is to direct the Township Manager to review options and explore opportunities for an egg mass assessment in the fall. The assessment will help determine the likelihood and magnitude of an infestation in 2022, and the Township, along with any potential partners, and can plan for appropriate and safe mitigation. Provided with the agenda is a copy of the communication received from Mr. Stryker and a Forest Insect & Disease Leaflet concerning the gypsy moth published by the U.S. Department of Agriculture.

*Recommended motion: That the Board of Supervisors direct staff to evaluate options for aerial spraying in the Greenbriar development and other areas of concern for gypsy moths to be considered in the 2022 – 2026 Capital Improvement Program Budget.*

### **Staff Recommendation**

That the Board of Supervisors **direct** staff to evaluate options for aerial spraying of gypsy moths in Greenbriar and other areas of concern in the Township.

## **5. ZONING APPEALS/REQUESTS FOR VARIANCES**

20 minutes

*Jenna Wargo, Director of Planning & Zoning*

### **a. 3795 WEST COLLEGE AVENUE – SCOTT ROAD PUMP STATION**

#### **Narrative**

University Area Joint Authority—3859 Scott Road (24-004-096-0000, 24-004-079A-0000, 24-004-081-0000, 24-004-080-0000, 24-004-082-0000, and 24-004-090-0000), zoned Rural Agricultural (RA), is requesting a variance from §27-701.3.C. Use Limitations and §27-209.1. Yard Requirements. The Zoning Ordinance prohibits new construction or development in a floodplain (Nolin Soils being subject to the floodplain regulations) (§27-701.3.C.). The Zoning Ordinance prohibits structures from being placed in the rear yard setback (50FT for RA) and the proposed pump station location was strategically chosen based on a hydraulic analysis by the UAJA's consultant that allows for adequate space for the necessary wastewater pump station facilities (§27-209.1.).

*Recommended motion: That the Board of Supervisors support the request for variance at 3795 West College Avenue.*

#### **Staff Recommendation**

That the Board of Supervisors **support** the request for variance at 3795 West College Avenue.

### **b. 3765 WEST COLLEGE AVENUE - ISLAMIC SOCIETY OF CENTRAL PENNSYLVANIA**

#### **Narrative**

Islamic Society of Central Pennsylvania—3765 West College Ave (24-004-078C-0000), zoned Rural Agricultural (RA)/Corridor Overlay District (COD), is requesting a variance from §27-205.1. Permitted Uses. The Zoning Ordinance permits a Place of Assembly, Community on lots greater than 50 acres. The property is currently 10.16 acres. This

project has been in the planning stage for several years, including, two other variances granted by the Ferguson Township Zoning Hearing Board in 2010 and 2020.

*Recommended motion: That the Board of Supervisors remain neutral on the request for variance at 3765 West College Avenue.*

**Staff Recommendation**

That the Board of Supervisors **remain neutral** on the request for variance.

**6. REVIEW OF REQUEST FOR PROPOSALS FOR CONSULTING SERVICES TO UPDATE THE FERGUSON TOWNSHIP STRATEGIC PLAN** 20 minutes

*David Pribulka, Township Manager*

**Narrative**

The Ferguson Township Strategic Plan was last updated in 2017. Since then, the Board of Supervisors engaged the National Research Center to administer in National Community Survey and evaluate the quality of life in the community across a range of variables. An allocation has been included in the 2021 Operating Budget to engage a consultant to update the Strategic Plan to address the priorities of the Board and the needs identified in the 2019 Community Survey. Provided with the agenda is a copy of the draft Request for Proposals (RFP) to be issued to retain the services of a qualified consultant to assist the Board with this project. It is requested that the Board provide any input on the scope of work presented and, if satisfied with the contents of the document, authorize the Township Manager to issue the RFP to qualified firms. The RFP will also be made available on the website and other relevant publications.

*Recommended Motion: That the Board of Supervisors authorize the Township Manager to issue a Request for Proposals for consulting services to update the Ferguson Township Strategic Plan.*

**Staff Recommendation**

That the Board of Supervisors **direct** the Manager to issue

**7. BOARD MEMBER REQUEST – SHORT TERM RENTAL PERMITS FOR RECREATIONAL VEHICLES** 10 minutes

*Laura Dininni, Township Supervisor*

**Narrative**

Currently, the Centre Region Property Maintenance Code does not permit recreational vehicles to be issued rental housing permits. The Board should discuss the merits of allowing for this type of short-term rental and any constraints that should be placed on the permit.

*\*Note: This agenda item appears as was requested by Ms. Dininni; however, since requested, a meeting with Walt Schneider, Centre Region Code Administration Agency Director, resulted in a modified course of action. The Ferguson Township Zoning Ordinance would only need to be amended, not the Centre Region Property Maintenance Code, in order to enable recreational vehicles to obtain short term rental permits.*

*Recommended motion: That the Board of Supervisors direct staff to request the Centre Region Code be amended to include RV short term rental permit allowance and conditions in the Ferguson Township Property Code.*

**8. BOARD MEMBER REQUEST – FAIRBROOK PARK GROW ZONE MAP AMENDMENT**

*Laura Dininni, Township Supervisor*

10 minutes

**Narrative**

As the Township moves into the third season of implementation of the Low Mow (aka Grow Zone) Policy for Fairbrook Park, the policy map is being reviewed for clarity. An important part of Grow Zone management is the use of mowing strategies. Creating separations between high grass and other park amenities is essential to control the spread of invasive species and to allow access to all areas of the park. The focus of this map review is solely to examine whether it is a helpful visual guide for mowing staff to use to direct them where to create these essential separations. Provided with the agenda are the original and amended Grow Zone Maps for Fairbrook Park, and the Ferguson Township Green Infrastructure Policy.

*Recommended motion: That the Board of Supervisors direct staff to convey amended map or to provide additional signage to and discuss map with CRPR staff, with an emphasis on creating critical perimeters via mowing.*

**9. STAFF AND COMMITTEE REPORTS**

25 minutes

**1. COG COMMITTEE REPORTS**

- a. Climate Action
- b. Executive Committee
- c. CCMPO Coordinating Committee
- d. Facilities Committee

**2. OTHER COMMITTEE REPORTS**

**3. STAFF REPORTS**

- a. Manager's Report
- b. Public Works Director's Report
- c. Planning & Zoning Director's Report

**IX. COMMUNICATIONS TO THE BOARD**

**X. CALENDAR ITEMS – JULY**

- a. Ferguson Township upcoming committee meetings:
  - 1. Pine Grove Mills Small Area Plan Advisory Board - Thursday, July 22, 4PM
  - 2. Planning Commission - Mondays, July 12 and 26, 6PM
  - 3. Parks & Recreation Committee - Thursday, July 15, 4PM
  - 4. Tree Commission - Monday, July 19, 5PM
- b. Coffee and Conversation, Naked Egg, Friday, July 9, 8AM
- c. Summer Bike Anywhere Friday, July 23

**XI. ADJOURNMENT**

## FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting  
Monday, June 21, 2021  
7:00 PM

### ATTENDANCE

The Board of Supervisors held its second regular meeting of the month on Monday, June 21, 2021 via Zoom. In attendance were:

<b>Board:</b>	Laura Dininni, Chair	<b>Staff:</b>	David Pribulka, Township Manager
	Lisa Strickland, Vice Chair		Eric Endresen, Director of Finance
	Steve Miller		Dave Modricker, Director of Public Works
	Prasenjit Mitra		Jenna Wargo, Planning & Zoning Director
	Patty Stephens		Kristina Aneckstein, Community Planner

Others in attendance included: Rhonda Demchak, Recording Secretary; Daniel Koebel; Ferguson Township Resident; Peyton Kennedy, Ferguson Township Resident; Rhonda Stern, Ferguson Township Resident; Corey Rilk, Senior Planner at CRPA; Chuck Wooster; Wooster and Associates; Mark Kunkle, Board Member, UAJA/Ferguson Township Resident; John Sepp, Penn Terra Engineering; David Helfrich, President, East Division, Aspen Heights Partners; Danielle Bleier, Develop Manager, Aspen Heights; Charima Young, Penn State University; Chris Foley, Ferguson Township Resident; Jim Price, Sustainable Pittsburgh; Lindsay Schoch, Ferguson Township Resident; Michael Twomley, Ferguson Township Resident/Chair of Zoning Hearing Board

### I. CALL TO ORDER

Ms. Dininni called the Monday, June 21, 2021, regular meeting to order at 7:00 p.m.

Mr. Pribulka noted that the Board of Supervisors meeting had been advertised in accordance with the PA Sunshine Act as a virtual meeting via Zoom. There was also an audio conference bridge that was accessible by dialing the Ferguson Township's main line at 814-238-4651 and then dialing extension 3799. Persons attending the webinar as members of the public and wanted to participate were asked to enter their name, municipality, and topic by utilizing the Q&A bubble at the bottom of the screen. Mr. Pribulka noted that attendees will not be permitted to speak unless addressed by the Chair. Mr. Pribulka will share more information on how attendees can interact with the Board at the appropriate time of the meeting. C-NET is recording as well. Mr. Pribulka took a roll call and there was a quorum.

### II. THE PLEDGE OF ALLEGIANCE

### III. CITIZENS INPUT

There were no comments.

### IV. APPROVAL OF MINUTES

Ms. Stephens moved that the Board of Supervisors **approve** the Regular meeting Minutes of June 7, 2021. Mr. Mitra seconded the motion. The motion passed unanimously.

### V. SPECIAL REPORTS

a) University Area Joint Authority Report

Mr. Mark Kunkle, Board Member, UAJA, reported that the beneficial reuse water extension is up and running at the Mountain View Golf Course; the Shiloh Road Pump Station is completed and

in service; Phase II of the Solar System is completed; the Scott Road Pump Station in Ferguson Township is being replaced; Whitehall Road Pressure Sewer System will be completed summer 2021; the tanks at the UAJA require aeration and will be completed December 2021; and the high voltage switch gear is being replaced. Mr. Kunkle reported that the UAJA tried to explore a residential solar project, but legally can't undertake the project. Ozone Disinfection Project is in final design. The Anaerobic Digestion Project upon completion will reduce annual expenses by \$500,000.

Ms. Strickland inquired about cyber security measures with the UAJA systems. Mr. Kunkle stated that staff recently met about it and there is an expert IT on staff now.

b) Community Resilience Building Workshop Summary Report

Mr. Jim Price, Sustainable Pittsburgh, introduced the findings of the report. Ferguson Township is the first municipality in Pennsylvania to go through the process. The report covers many concerns but does cover several strengths in the community.

Mr. Pribulka thanked Ms. Centrice Martin for her work with managing the project. Mr. Pribulka noted there is a report provided with the agenda and reviewed the recommendations that are as follows:

- Long-term vision and growth
- Infrastructure improvements
- Quality of life improvements
- Emergency management

Mr. Pribulka stated that the participants with the workshop agreed that communication and education is a vital role for local government when it comes to resilience and sustainability.

c) COVID-19 Temporary Zoning Amendments Report

Ms. Aneckstein gave a PowerPoint presentation on Post COVID-19 Planning. Ms. Aneckstein presented a PowerPoint that outlined observations, goals, and objections. History has shown that pandemics inevitably bring about significant changes in land use and social. The Bubonic Plague brought on the Industrial age; Cholera led to indoor plumbing and sewer systems; and the 1918 flu led people from urban areas and created suburbs. Pandemics will reinforce and accelerate existing trends such as Amazon, Uber Eats, Instacart, Grubhub, etc. Since the pandemic started, people have changed by utilizing Zoom, working from home/school, online shopping, curbside pick-up and deliver, increased sanitation practices, social distancing, and increased outdoor activities.

Ms. Aneckstein reviewed the Temporary COVID-19 Resolution. The Township updated the Zoning Ordinance to accommodate in-home childcare providers in residential districts. The following questions were posed to the Board:

- How long shall temporary suspensions continue?
- Will the public want to keep the new trends?
  - Outdoor dining in winter
  - Curbside pick-up
  - Working from home

Other issues that Ms. Aneckstein noted are transportation and mobility. There is a surge in cycling and walking. Also, public transportation has decreased and increased online shopping decreases parking needs. Housing is an issue due to the market and migration from more expensive areas to denser areas is occurring.



Recommendations:

- Modify parking requirements for outdoor seating
- Wider sidewalks in commercial zoning districts
- Allow for more uses in setbacks
- Increase bike friendly roadways – complete streets
- Modify Food Truck Ordinance to allow in more locations and in greater numbers

Ms. Strickland asked when the special accommodations are due to expire. Ms. Aneckstein stated that the temporary ordinance will expire 30 days after the Governor lifts the emergency order. Ms. Wargo stated that there were only a few that received special accommodations.

Ms. Dininni commented that she always felt the food truck ordinance was too restrictive and asked if it could be investigated to modify it in different ways. Ms. Wargo would like to align the food truck ordinance with the state's definition. Ms. Dininni expressed concerns with long term allowance of allowing for more uses in the setback.

Mr. Pribulka and staff will present back to the Board with a more tangible plan for consideration.

## VI. SPECIAL RECOGNITION

### a. Resolution – Honoring Faye Drawl's Service to the Township

Mr. Pribulka introduced the resolution and noted that it is with tremendous sadness that staff presents the resolution provided with the agenda this evening commemorating the 21 years of public service Faye Drawl dedicated to the Township. While she is no longer with us, the impact she made on her community will always be remembered. Mr. Pribulka noted that Faye's daughters were in attendance, Darla Simpson and Leisa Noel. Mr. Dininni read the resolution.

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution commemorating the career of Faye Drawl and her public service to Ferguson Township. Mr. Mitra seconded the motion.

ROLL CALL: Ms. Dininni – Yes: Mr. Miller – Yes: Mr. Mitra – Yes: Ms. Stephens – Yes: Ms. Strickland – Yes

Darla Simpson and Leisa Noel thanked the Board.

## VII. UNFINISHED BUSINESS

### 1. Public Hearing – Zoning Ordinance Amendment; General Commercial Zoning District

Ms. Wargo presented the ordinance and noted that on April 30, 2021, Craig LeCrone submitted an application for an ordinance amendment to Chapter 27, Zoning. The proposed amendment is to §27-205.13, General Commercial Zoning District to allow Self-Service Storage Facilities as a permitted use. The applicant maintains that self-storage facilities are a commercial use and would meet the intent of the General Commercial Zoning District. The Board reviewed this request at the May 16th Regular Meeting and referred the amendment request to the Planning Commission. Staff has reviewed the request and is recommending that Self-Storage Facilities be added as a permitted use within Area and Bulk Category 4 of the General Commercial (C) Zoning District to maintain consistency with the Light, Industry, Research and Development (IRD) Zoning District regulations, where this use is permitted. This amendment was provided to and reviewed by the Centre County Office of Planning & Community Development, Centre Regional Planning Agency, and Ferguson Township Planning Commission.

Public Comment – There were no comments.

Ms. Strickland moved that the Board of Supervisors **adopt** the ordinance amending Chapter 27, Section 205.13., General Commercial Zoning District, by adding Self-Service Storage Facilities as a permitted Principal Use in Area and Bulk Category 4. Mr. Miller seconded the motion.

ROLL CALL: Mr. Miller – Yes: Mr. Mitra – Yes: Ms. Stephens – Yes: Ms. Strickland – Yes: Ms. Dininni – Yes

2. Conditional Use Permit – 179 Apple View Drive

Ms. Wargo presented the Conditional Use Permit and noted that on May 6, 2021, BTJM LLC, submitted to the Planning and Zoning Department, an application for a conditional use permit for the property located at 179 Apple View Drive. The applicant is requesting a Conditional Use permit for the use of the property as a Model Home in accordance with Chapter 27-502.24. The Township's Zoning Ordinance and the PA Municipalities Planning Code require a public hearing on the application, and the Board must take action to approve or deny the application within 45 days following the hearing. The Board held a public hearing on June 7, 2021 and received testimony from Township staff. The Director of Planning and Zoning prepared a draft decision based on the record from the June 7th public hearing. Since the public hearing was adjourned on June 7th, no additional testimony should be taken at tonight's meeting. The Board is asked to review and discuss the draft decision and take final action to approve or deny the conditional use permit.

Mr. Mitra moved that the Board of Supervisors **approve** the conditional use permit for 179 Apple View Drive subject to the conditions described in the decision written by the Director of Planning & Zoning. Mr. Miller second the motion.

ROLL CALL: Mr. Mitra – Yes: Ms. Stephens – Yes: Ms. Strickland – Yes: Ms. Dininni – Yes: Mr. Miller – Yes

3. Final Land Development Plan – West College Student Housing

Ms. Wargo presented the final land development plan and noted that on June 4, 2021, Penn Terra Engineering, Inc. submitted a Final Land Development Plan on behalf of their client, Aspen Heights Partners LLC/York Acquisitions. The parcels are located at the intersection of West College Avenue and Buckhout Street. Tax Parcels 24- 002A-015, 24-002A-016, 24-002A-017, 24-002A-018, and 36-010-006 are to be consolidated to form a 1.136-acre parcel. Four parcels are in the Terraced Streetscape District (TSD) in Ferguson Township and parcel 36-010-006 is located partially in the Borough of State College's Planned Commercial District (CP-2). This land development plan proposes a six story multi-family residential apartment building with commercial/retail space on the first floor. The building will consist of two subsurface floors of parking, a ground floor containing commercial/retail space and five floors of multifamily residential apartments. There will be 96 residential units (268 beds) and 7,488 square feet of commercial space in Ferguson Township. The development includes 165 parking spaces on site with 159 spaces located in the parking structure and six exterior spaces. A variance was granted by the Ferguson Township Zoning Hearing Board on February 25, 2020, to allow parking on the first floor of the building in lieu of some commercial space. Planning Commission reviewed the Final Land Development Plan at their June 14th Regular Meeting and recommended approval to the Board of Supervisors. The full plan set can be found [here](#). Provided with the agenda is a memorandum from Jenna Wargo, Director of Planning & Zoning that provides an overview of outstanding staff review comments. State College Borough Planning Commission reviewed and recommended approval of the Final Land Development Plan during their January 21st Regular Meeting.

## Board Discussion

Ms. Dininni noted that there are a fair number of outstanding items that have yet to be resolved. Mr. Pribulka explained that there are certain items that can't be resolved because they must wait until the final plan approved.

Ms. Dininni asked if the Borough accepted the Traffic Impact Study (TIS). Ms. Wargo confirmed that the State College Borough did accept the TIS.

Mr. Miller asked why some of the Planning Commission members voted not to recommend the plan. Ms. Wargo stated that two of the Planning Commission members didn't feel that the pedestrian improvement at the intersection was adequate enough.

Ms. Strickland asked about the private street agreement with the adjoining property owners and if their parking will be affected due to the alley being closed at times during construction. Ms. Wargo stated that the applicants have contacted the property owners to give them their contact information so they can be updated. Mr. Sepp, PennTerra, noted that the alley will be open most of the time and any closures will be temporary. There will be a traffic control plan in place as well. The property owners will be updated with a work schedule in advance of any closures. Ms. Strickland expressed concerns with permitting closures. Mr. Miller noted that it is not unusual for access closures. Mr. Pribulka noted that as a Township they provide notification in advance to property owners and is not too concerned. Mr. Pribulka stated that the applicants will be notifying the property owners. Ms. Strickland asked if there are any problems, who would the property owners talk to about their issue. Mr. Pribulka noted that it would be the developer and if that can't be resolved, the Township will help to intervene. Mr. David Helfrich, Aspen Heights, stated that the traffic control agreement governs when the applicant is under construction, and they always follow the traffic control plan. Mr. Sepp noted that the Township Solicitor has reviewed the Road Maintenance Agreement and had no concerns. Ms. Strickland expressed concerns with pedestrian crossing at the intersection and noted disappointment that more can't be done at the intersection.

Ms. Dininni asked what the improvements were with the pedestrian intersection. Mr. Wooster, Wooster and Associates, stated the following:

- Upgrade Pedestrian Ramps for the southern crossing at the intersection of W. College Avenue (SR 0026) and Buckhout Street (SR 0026) to bring them into compliance with the Americans with Disabilities Act (ADA) where technically feasible. This includes the ramps on the southwest and southeast corners of the intersection, as well as the ramp junctions within the median channelizing the Eastbound Right Turn movement.
- Install Pedestrian Crossing signage for the crosswalk crossing the Eastbound Right Turn Lane. The following signage is recommended:
  - Pedestrian Sign (Sign W11-2) with "Ahead" plaque (Sign W19-9P) – installed on Eastbound College Avenue ahead of the intersection (recommended distance would be 150-200', or as otherwise directed by PennDOT).
  - Pedestrian Sign (Sign W11-2) with Diagonal Downward Pointing Arrow Plaque (Sign W16-7P) – installed along the right side of the roadway at the crosswalk itself.
- Install Type C (Piano Key) Crosswalk Markings for the following crossings at College Avenue (SR 0026) and Buckhout Street:

- From Southwest corner to Southeast corner of the intersection. This includes the crossing of the channelized EB Right Turn Lane and the crossing of the southbound lane heading towards Beaver Avenue.
- From Southeast corner to Northeast corner of the intersection – i.e., the Westbound College Avenue lanes.
- Install Yield pavement markings 20-50 feet ahead of the crosswalk on the channelized right turn from College Avenue to Buckhout Street.
- Install a Yield Here to Pedestrian Sign (R1-5L) on the right side of College Avenue where the Yield markings in the previous bullet point are located.

Ms. Dininni inquired about deliveries with the abutting property owners. Ms. Wargo stated that the intent was to stop trucks from loading in front due to traffic and pedestrians and noted having the trucks deliver on non-peak hours. Ms. Dininni suggested removing the restriction so that deliveries are not happening during the night that would disrupt the abutting property owners. Mr. Wooster noted that in his experience deliveries are usually completed during store hours. Mr. Helfrich stated that they would have no problem removing the delivery restriction. Ms. Wargo will check with Mr. Seybert to have the restriction state that deliveries should be done during business hours and not at night.

Ms. Strickland inquired where the CATA bus stop will be located. Mr. Sepp indicated that CATA is looking to relocate the stop of the northern corner of Buckhout and College.

Ms. Dininni moved that the Board of Supervisors **modify** the delivery time frame with no deliveries from 7:00 a.m. – 9:00 a.m. and 4:00 p.m.- 6:00 p.m. Ms. Strickland seconded the motion. The motion passed unanimously.

#### Public Comment

Ms. Rhonda Stern stated that she lives in the community near the proposed development and expressed concerns with pedestrian and vehicle traffic at the corner because it is a sharp turn.

Ms. Dininni asked when the GAP Study occurred. Mr. Wooster noted that it was completed in November 2019 from video data from the Penn State parking garage.

Ms. Strickland thanked Ms. Stern for her comments because she drives that route as well and it is a very tricky intersection.

Mr. Miller moved that the Board of Supervisors **approve** the West College Student Housing Final Land Development Plan subject to the conditions described in the Community Planner memorandum dated June 11, 2021. Ms. Stephens seconded the motion. The motion passed unanimously.

## VIII. NEW BUSINESS

### 1. Consent Agenda

- a. Contract 2020-C4, Suburban Park, Pay Application No. 10: \$692.10
- b. Contract 2021-C8, Pavement Markings, Pay Application No. 1: \$88,466.94
- c. The Cottages Surety Reduction No. 2, Reduction Amount: \$538,717.66
- d. Special Events Permit – Stonebridge 4th of July Parade
- e. Letter of Support – Alpha Fire Director Funding Request
- f. Board Member Request – Recreational Vehicle Short-Term Rentals

- g. Board Member Request – Fairbrook Grow Zone Map Discussion
- h. ARLE 2021 Grant Application Proposal

Mr. Mitra moved that the Board of Supervisors **approve** the Consent Agenda. Ms. Stephens seconded the motion. The motion passed unanimously.

2. Public Hearing – Resolution Amending the Act 537 Sewage Facilities Plan

Mr. Pribulka presented the resolution and noted that pursuant to the Pennsylvania Sewage Facilities Act (Act 537 of 1996), requires all member municipalities of the University Area Joint Authority (UAJA) sanitary sewer system must adopt by resolution approving any revisions to the Official Centre Region Act 537 Sewage Facilities Plan. The Board heard a presentation at the May General Forum meeting that describes the study that is included in the agenda. It will be to upgrade the aging ultraviolet wastewater disinfection system.

Mr. Corey Rilk, Senior Planner at CRPA, was present and stated that there would be no rate increase, and the ozone system will be more efficient.

Public Hearing - There were no comments.

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution amending the Centre Region Act 537 Sewage Facilities Plan. Ms. Strickland seconded the motion.

ROLL CALL: Ms. Stephens – Yes: Ms. Strickland – Yes: Ms. Dininni – Yes: Mr. Miller – Yes: Mr. Mitra – Yes:

3. Award of Contract 2018-PWGG, Rooftop Solar PV

Mr. Modricker presented the contract award and noted that bids were opened publicly via a virtual public meeting for the solar contract at 1:30 p.m. on Tuesday, May 25, 2021 and read aloud. David Modricker and Summer Brown of Ferguson Township were present. The solar bid was advertised in the Centre Daily Times and sent out to potential bidders. Two solar bids were received and are summarized as follows:

- Energy Independent Solutions (EIS), LLC \$208,000.00
- Envinity, Inc. \$190,225.00

In accordance with discussions with the Board of Supervisors at a work session on March 31, 2021 regarding quotes received for a Solar Power Purchase Agreement, staff bid a contract to install a solar system and pay for it in a lump sum and include an option for the bidder to submit a hybrid power purchase financing option. Mr. Modricker noted that the project didn't attract a lot of bidders because of the small size. The contract specifies use of Pennsylvania prevailing wages. Staff and consultant, Marcus Sheffer of 7Group, evaluated the financing option submitted by the low bidder, Envinity, Inc. The lump sum base bid is the more cost effective of the options, and the Township still retains the solar renewable energy credits.

Ms. Stephens moved that the Board of Supervisors **award** Contract 2018-PWGGs, Rooftop Photovoltaic System for Ferguson Township Public Works Building 6, to the low bidder Envinity, Inc., for the lump sum amount of \$190,225.00. Mr. Miller seconded the motion. The motion passed unanimously.

4. Discussion – Public Access between Whitehall Road Regional Park and Musser Gap

Ms. Dininni presented and noted that at its May meeting the COG Parks Capital Committee discussed the importance of establishing public access to the connection across the 192.07-acre

parcel located between Whitehall Road Regional Park and Musser Gap. The Parks Capital Committee expressed concern about securing the easement guaranteeing public access and expressed support for Ferguson Township to proceed in discussing the matter with the property owner, which is Penn State. Ms. Dininni provided links that are included on the agenda and the board discussed and consider the following actions:

- Direct staff to begin discussion of a bikeway access easement to connect WRRP to the Musser Gap Trail;
- Amend the Ferguson Township Official Map to include the proposed shared use bikeway across tax parcel 24-004-094-0000; or
- Amend the region's existing and proposed bike map to show a shared use bike path connection between WRRP and Musser Gap.

Mr. Miller asked if there was an easement, could it be done in such a way that the Township wouldn't be responsible for maintaining. Mr. Miller stated that the official map would only come into play if the University would develop it. Mr. Pribulka noted the easement wouldn't assign any maintenance responsibility to the Township.

Ms. Strickland inquired about the access location. Ms. Dininni noted there is an official Musser Gap Greenway Trail Map somewhere. Mr. Miller noted there must be an agreement because state money was utilized.

Ms. Strickland moved that the Board of Supervisors **direct** the staff to start a dialogue with the property owner about securing public access through the parcel. Mr. Mitra seconded the motion. The motion passed unanimously.

Ms. Dininni moved that the Board of Supervisors **amend** the Ferguson Township bike path map to show the proposed bikeway through the parcel. Mr. Mitra seconded the motion.

Mr. Mitra expressed concerns with not obtaining permission first. Mr. Miller noted that Penn State has expressed the intention to build as a bike way.

The motion passed unanimously.

Mr. Pribulka noted that the official map can't be amended because it needs to be an ordinance. Mr. Pribulka stated that there are a lot of unanswered questions that accompany the official map designation. So, if the Board is interested in moving forward, the first step is to direct staff to prepare a draft to modify the official map to present back to the Board.

Mr. Miller moved that the Board of Supervisors direct staff to research the bikeway connection to be added to the official map. Mr. Mitra seconded the motion. The motion passed unanimously.

## 5. Traffic Study Request – Radio Park Elementary

Mr. Pribulka reported that Randy Brown, Finance and Operations Officer of the State College Area School District (SCASD), submitted the attached request for the Township to conduct a traffic study to determine warrants for an additional stop intersection at West Cherry Lane and Martin Street adjacent to Radio Park Elementary School. The request comes in the wake of several safety concerns expressed by navigating the intersection during peak hours when school is in session. Currently, there are two stop signs at the intersection on Martin Street and exiting the Elementary School. SCASD is requesting a four-way stop or an additional stop sign on an approach from West Cherry Lane. Mr. Pribulka reviewed an aerial map of the location. If the Board directs staff to proceed with the study, it would be done in-house and would not commence until the fall when

students return. Mr. Pribulka stated that the Township doesn't usually install four-way stops and typically constructs a signalized intersection.

Ms. Stephens moved that the Board of Supervisors *direct* staff to conduct a traffic study at the intersection of West Cherry Lane and Martin Street. Ms. Strickland seconded the motion.

Mr. Mitra commented that there is a problem in that area.

Ms. Dininni noted that there are no sidewalks leading to Cherry Lane and asked if there could be crosswalks installed. Mr. Pribulka will have a discussion with the school district.

#### Public Hearing

Mr. Mark Kissling, noted that he walks daily to the school with his children and stated there are multiple concerns with the area. Mr. Kissling stated there is no crosswalk and no crossing guard.

Ms. Strickland commented she is in favor of the traffic study and thinks a four-way stop would be a good idea for this intersection. Ms. Strickland asked if a crossing guard could be hired until the area is fixed. Mr. Pribulka stated that finding a crossing guard to work a split shift is difficult, but the Township could hire a part-time person. Ms. Stephens supports having a crossing guard at the school.

The motion passed unanimously.

Mr. Mitra moved that the Board of Supervisors *instruct* staff to advise the Board on the feasibility of crosswalks and a crossing guard at the intersection of West Cherry Lane and Martin Street. Ms. Strickland seconded the motion. The motion passed unanimously.

#### 6. Future Meeting Format

Mr. Pribulka noted that The Board of Supervisors and the Township's Authorities, Boards, and Commissions (ABCs) have been meeting in a virtual environment since April 2020. Now that Governor Wolf's disaster declaration has been rescinded, and the temporary emergency ordinance of Ferguson Township has been repealed, it is permissible for the Board and the Township's ABCs to begin to meet in person again. Staff has requested an opinion from the Township Solicitor on the legality of the Board continuing to meet virtually or in a "hybrid" environment given that the disaster declaration has been rescinded. Mr. Pribulka recommend using the hybrid method.

The Board discussed and agreed with the hybrid method. Mr. Pribulka is waiting on answers from the solicitor regarding future meeting formats.

### IX. STAFF AND COMMITTEE REPORTS

#### 1. COG COMMITTEE REPORTS

- a. Public Safety Committee – Ms. Dininni reported that they had their EMS Report and covered the program plan for Codes, Emergency Management, and Fire Agency. Ms. Dininni noted that the report is included in the agenda.
- b. Finance Committee – Mr. Miller reported that they met on June 10<sup>th</sup> and discussed staff shortages. The report is attached to the agenda.
- c. Climate Action & Sustainability Committee – Mr. Mitra reported that there was a request for funding of \$75,000 and for future projects.

**2. STAFF REPORTS**

- a. Manager’s Report – Reports are included in the agenda.
- b. Public Works Director - Reports are included in the agenda.
- c. Planning and Zoning Director - Reports are included in the agenda packet.
- d. Chief of Police – Reports are included in the agenda packet. Mr. Mitra noted that school calls were up from last year and thefts have increased. Mr. Pribulka will send to the Chief Albright for any insight on the rise.

**X. COMMUNICATIONS TO THE BOARD**

Ms. Dininni received multiple communications with traffic concerns at Rushcliffe, Havershire, and Circleville; emails regarding Radio Park Elementary School; poison hemlock growing on the roadsides; and gypsy moths.

Ms. Stephens had a communication about the traffic signal at North Atherton and Aaron Drive. The turn arrow into Overlook Heights is extremely fast. Mr. Pribulka stated that the intersection has been checked a few times, and the arrow is working properly.

**XI. CALENDAR ITEMS – MAY/JUNE**

- a. Ferguson Township upcoming committee meetings:
  - 1. Pine Grove Mills Small Area Plan Advisory Board - Thursdays, June 24 and July 22, 4PM
  - 2. Planning Commission - Mondays, June 28, July 12 and 26, 6PM
  - 3. Parks & Recreation Committee - Thursday, July 15, 4PM
  - 4. Tree Commission - Monday, July 19, 5PM
- b. Summer Bike Anywhere Friday, July 23

**XII. ADJOURNMENT**

With no further business to come before the Board of Supervisors, Ms. Stephens motioned to adjourn the meeting. The meeting adjourned at 10:55 p.m.

Respectfully submitted,

David Pribulka, Township Manager  
For the Board of Supervisors



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING THE CHAIR AND SECRETARY TO EXECUTE A CONTRIBUTION AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR PEDESTRIAN ACCOMMODATIONS AT THE INTERSECTION OF SR26 (WEST COLLEGE AVENUE) AND SR45 (SHINGLETOWN ROAD).**

**NOW THEREFORE**, the Board of Supervisors of Ferguson Township, Centre County does hereby authorize the Township Chair and Secretary to submit a Contribution Agreement for SR 0026 Section N37 to the Pennsylvania Department of Transportation and to sign the Contribution Agreement on behalf of Ferguson Township

**RESOLVED** this \_\_\_\_ day of \_\_\_\_\_, 2021.

**TOWNSHIP OF FERGUSON**

By: \_\_\_\_\_  
Laura Dininni, Chair  
Board of Supervisors

[ S E A L ]

ATTEST:

\_\_\_\_\_  
David G. Pribulka, Secretary

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I, David Pribulka, Secretary of the Ferguson Township Board of Supervisors, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a Regular Meeting of the Ferguson Township Board of Supervisors held the 6<sup>th</sup> day of June, 2021.

Date: \_\_\_\_\_

\_\_\_\_\_  
David Pribulka, Township Secretary

# APPLICATION AND CERTIFICATE FOR PAYMENT

INVOICE # 14363

PAGE 1 OF 6 PAGES

OWNER: Ferguson Township  
3147 Research Drive  
State College, PA 16801

PROJECT: Contract 2018-PWGG  
New Public Works Building  
General Construction

CONTRACTOR: Leonard S. Fiore, Inc.  
5506 Sixth Avenue, Rear  
Altoona, PA 16602

ARCHITECT: Greenfield Architects  
1853 Wm Penn Way  
Lancaster, PA 17601

APPLICATION NO: Thirteen  
PERIOD TO: 05/31/21  
LSF Job #: FT-0412  
CONTRACT NO:  
% COMPLETE: 100%  
CONTRACT DATE: 11/15/19

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM ..... \$ 4,416,000.00
2. Net change by Change Orders ..... \$ 58,186.77
3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 4,474,186.77
4. TOTAL COMPLETED & STORED TO DATE ..... \$ 4,474,186.77  
(Column G on Continuation Sheet)
5. RETAINAGE:
  - a. 2% of Completed Work \$ 80,000.00  
(Columns D + E on Continuation Sheet)
  - b. 2% of Stored Material \$ 0.00  
(Columns F on Continuation Sheet)

Total Retainage (Line 5a + 5b or (Punchlist value)  
Total in Column I of Continuation Sheet ..... \$ 80,000.00
6. TOTAL EARNED LESS RETAINAGE ..... \$ 4,394,186.77  
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
(Line 6 from prior Certificate) \$ 4,354,723.20
8. CURRENT PAYMENT DUE ..... \$ 39,463.57
9. BALANCE TO FINISH INCLUDING RETAINAGE  
(Line 3 less Line 6) \$ 80,000.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	51,173.20	2,450.00
Total approved this Month	9,463.57	0.00
TOTALS	60,636.77	2,450.00
NET CHANGES by Change Order	58,186.77	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: LEONARD S. FIORE, INC.

By: Jan Fiore, General

Date: 6/7/2021

State of: PENNSYLVANIA

County of: BLAIR

Subscribed and sworn to before me this 7 day of June, 2021

Notary Public: Peggy M. Socie  
My Commission expires: 3/19/2025

Commonwealth of Pennsylvania - Notary Seal  
Peggy M. Socie, Notary Public  
Blair County  
My commission expires March 19, 2025  
Commission number 1156848  
Member, Pennsylvania Association of Notaries

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor

PAY \$39,463.57 under contract 2018-PWGG  
fund 30.409.750  
djm

### AMOUNT CERTIFIED

(Attach explanation if amount certified differs and the Continuation Sheet that changed to c in this Application

ARCHITECT: Greenfield Architects

By: Dan Miodricker  
Date: By dmodricker at 1:35:47 PM, 6/25/2021

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**CONTINUATION SHEET**

**Contract 2018-PWGG**

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

APPLICATION NO: **Thirteen**

APPLICATION DATE: **05/31/21**

PERIOD TO: **05/31/21**

ARCHITECT'S PROJECT NO: **FT-0412**

A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E + F)				% COMP.			
<b>General Conditions</b>										
1	Mobilization 1 LS	8,000.00	8,000.00	0.00	0.00	8,000.00	100%	0.00	143.04	
2	Performance & Payment Bond 1 LS	27,220.00	27,220.00	0.00	0.00	27,220.00	100%	0.00	486.70	
3	Builders Risk Insurance 1 LS	3,100.00	3,100.00	0.00	0.00	3,100.00	100%	0.00	55.43	
4	Supervision/Project Management 6 MO	98,500.00	98,500.00	0.00	0.00	98,500.00	100%	0.00	1,761.21	
5	General Conditions 6 MO	74,000.00	74,000.00	0.00	0.00	74,000.00	100%	0.00	1,323.15	
6	Final Cleaning 1 LS	4,500.00	4,500.00	0.00	0.00	4,500.00	100%	0.00	80.46	
7	Dumpsters 1 LS	16,000.00	16,000.00	0.00	0.00	16,000.00	100%	0.00	286.09	
8	Layout 6 MO	10,000.00	10,000.00	0.00	0.00	10,000.00	100%	0.00	178.80	
9	Construction Fencing 1 Ls	6,500.00	6,500.00	0.00	0.00	6,500.00	100%	0.00	116.22	
<b>Site Construction</b>										
10	Site Demolition 1 LS	19,500.00	19,500.00	0.00	0.00	19,500.00	100%	0.00	348.67	
11	Earthwork 1 LS	251,600.00	251,600.00	0.00	0.00	251,600.00	100%	0.00	4,498.69	
12	Erosion & Sediment Control 1 LS	22,200.00	22,200.00	0.00	0.00	22,200.00	100%	0.00	396.94	
13	Site Storm Water 1 LS	118,000.00	118,000.00	0.00	0.00	118,000.00	100%	0.00	2,109.88	

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14	Asphalt Paving	100,700.00	100,700.00		0.00	0.00	100,700.00	100%	0.00	1,800.55
15	Concrete Walks	34,500.00	34,500.00		0.00	0.00	34,500.00	100%	0.00	616.87
16	Concrete Pavement	29,800.00	29,800.00		0.00	0.00	29,800.00	100%	0.00	532.83
17	Concrete Slabs (Exterior)	37,940.00	37,940.00		0.00	0.00	37,940.00	100%	0.00	678.38
18	Bollards	16,200.00	16,200.00		0.00	0.00	16,200.00	100%	0.00	289.66
19	Concrete Curbing	6,200.00	6,200.00		0.00	0.00	6,200.00	100%	0.00	110.86
20	Site Signage	1,300.00	1,300.00		0.00	0.00	1,300.00	100%	0.00	23.24
21	Bike Racks	2,500.00	2,500.00		0.00	0.00	2,500.00	100%	0.00	44.70
22	Segmental Retaining Wall	35,600.00	35,600.00		0.00	0.00	35,600.00	100%	0.00	636.54
23	Landscaping	35,000.00	35,000.00		0.00	0.00	35,000.00	100%	0.00	625.81
	<b>Building Construction</b>									
24	Rebar	51,500.00	51,500.00		0.00	0.00	51,500.00	100%	0.00	920.84
25	Foundation Excavation	43,500.00	43,500.00		0.00	0.00	43,500.00	100%	0.00	777.79
26	Strip Footers	28,900.00	28,900.00		0.00	0.00	28,900.00	100%	0.00	516.74
27	Spread Footers	39,500.00	39,500.00		0.00	0.00	39,500.00	100%	0.00	706.27

# CONTINUATION SHEET

Contract 2018-PWGG

PAGE 4 OF 6 PAGES

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28	Columns	1 LS 30,500.00	30,500.00		0.00	0.00	30,500.00	100%	0.00	545.35
29	Trench Drain Walls/Slabs	1 LS 8,400.00	8,400.00		0.00	0.00	8,400.00	100%	0.00	150.19
30	Lift Pit Walls/Slabs	1 LS 10,200.00	10,200.00		0.00	0.00	10,200.00	100%	0.00	182.38
31	Wash Equipment Walls/Slabs	1 LS 9,800.00	9,800.00		0.00	0.00	9,800.00	100%	0.00	175.23
32	Slab on Grade 4"	1 LS 41,500.00	41,500.00		0.00	0.00	41,500.00	100%	0.00	742.03
33	Slab on Grade 8" (cr)	1 LS 112,000.00	112,000.00		0.00	0.00	112,000.00	100%	0.00	2,002.60
34	Concrete Stoops	1 LS 22,500.00	22,500.00		0.00	0.00	22,500.00	100%	0.00	402.31
35	Slab on Deck	1 LS 14,500.00	14,500.00		0.00	0.00	14,500.00	100%	0.00	259.26
36	Stair pans/Landing Concrete	1 LS 1,900.00	1,900.00		0.00	0.00	1,900.00	100%	0.00	33.97
37	Concrete Waterproofing	1 LS 10,200.00	10,200.00		0.00	0.00	10,200.00	100%	0.00	182.38
38	Unit Masonry	1 LS 440,000.00	440,000.00		0.00	0.00	440,000.00	100%	0.00	7,867.35
39	Structural & Miscellaneous Steel	1 LS 464,000.00	464,000.00		0.00	0.00	464,000.00	100%	0.00	8,296.48
40	Rough Carpentry	1 LS 15,200.00	15,200.00		0.00	0.00	15,200.00	100%	0.00	271.78
41	Finish Carpentry	1 LS 31,500.00	31,500.00		0.00	0.00	31,500.00	100%	0.00	563.23
42	Urethane Insulation	1 LS 2,300.00	2,300.00		0.00	0.00	2,300.00	100%	0.00	41.12

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**Contract 2018-PWGG**

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43	Metal Wall Panels	1 LS 364,000.00	364,000.00		0.00	0.00	364,000.00	100%	0.00	6,508.45
44	TPO Roofing	1 LS 206,000.00	206,000.00		0.00	0.00	206,000.00	100%	0.00	3,683.35
45	Intumescent Fireproofing	1 LS 16,300.00	16,300.00		0.00	0.00	16,300.00	100%	0.00	291.45
46	Fire Stopping/Caulking	1 LS 10,000.00	10,000.00		0.00	0.00	10,000.00	100%	0.00	178.80
47	Doors/Frames/Hardware	1 LS 56,800.00	56,800.00		0.00	0.00	56,800.00	100%	0.00	1,015.60
48	Overhead Coiling Doors	1 LS 79,100.00	79,100.00		0.00	0.00	79,100.00	100%	0.00	1,414.34
49	Entrances/Storefront	1 LS 142,500.00	142,500.00		0.00	0.00	142,500.00	100%	0.00	2,547.95
50	GWB/Metal Stud Framing	1 LS 191,500.00	191,500.00		0.00	0.00	191,500.00	100%	0.00	3,424.09
51	Resilient Flooring	1 LS 48,400.00	48,400.00		0.00	0.00	48,400.00	100%	0.00	865.41
52	Resinous Flooring	1 LS 16,500.00	16,500.00		0.00	0.00	16,500.00	100%	0.00	295.03
53	Painting	1 LS 60,900.00	60,900.00		0.00	0.00	60,900.00	100%	0.00	1,088.91
54	Interior Signage	1 LS 5,600.00	5,600.00		0.00	0.00	5,600.00	100%	0.00	100.13
55	Toilet Compartments/Accessories	1 LS 14,000.00	14,000.00		0.00	0.00	14,000.00	100%	0.00	250.32
56	Wall Protection	1 LS 740.00	740.00		0.00	0.00	740.00	100%	0.00	13.23
57	F.E. Cabinets	1 LS 2,000.00	2,000.00		0.00	0.00	2,000.00	100%	0.00	35.76

**CONTINUATION SHEET**

**Contract 2018-PWGG**

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58	Lockers 1 LS	20,500.00	20,500.00		0.00	0.00	20,500.00	100%	0.00	366.55
59	Fuel Dispensing System 1 LS	425,400.00	425,400.00		0.00	0.00	425,400.00	100%	0.00	7,606.30
60	Truck Wash System 1 LS	171,000.00	171,000.00		0.00	0.00	171,000.00	100%	0.00	3,057.54
61	Projection Screen/Projector Kit 1 LS	8,400.00	8,400.00		0.00	0.00	8,400.00	100%	0.00	150.19
62	Window Shades 1 LS	8,100.00	8,100.00		0.00	0.00	8,100.00	100%	0.00	144.83
63	Vehicle Lifts 1 LS	164,500.00	164,500.00		0.00	0.00	164,500.00	100%	0.00	2,941.32
64	Vehicle Lube Equipment 1 LS	67,000.00	67,000.00		0.00	0.00	67,000.00	100%	0.00	1,197.98
CO-01	PCO-002 COVID 19 Associated Shutdown Cost	6,350.49	6,350.49		0.00	0.00	6,350.49	100%	0.00	113.55
CO-02	PCO-001R Concrete Slab over Buried Fuel Tank	8,995.35	8,995.35		0.00	0.00	8,995.35	100%	0.00	160.84
CO-03	Time Extentsion - 51 working days - no cost									
CO-04	PCO-004R Add Girts per RFI 020	30,253.82	30,253.82		0.00	0.00	30,253.82	100%	0.00	540.95
	PCO-005 Added Sag Rods per SK-S5	5,573.54	5,573.54		0.00	0.00	5,573.54	100%	0.00	99.66
CO-05	Owner expenses due to time extension	(2,450.00)	(2,450.00)		0.00	0.00	(2,450.00)	100%	0.00	(43.81)
CO-06	PCO-008 Provide revided Dr Hardware @ Alum Drs	6,046.39	0.00	6,046.39	0.00	0.00	6,046.39	100%	0.00	108.11
	PCO-009 Ferguson TWP Sinkhole Investigation	847.70	0.00	847.70	0.00	0.00	847.70	100%	0.00	15.16
CO-07	PCO-005 Insulation @ Wash Bay Apron	897.26	0.00	897.26	0.00	0.00	897.26	100%	0.00	16.04
	PCO-NF02 Wash Bay System Backflow Preventer	1,672.22	0.00	1,672.22	0.00	0.00	1,672.22	100%	0.00	29.90
<b>TOTALS:</b>		4,474,186.77	4,464,723.20		9,463.57	0.00	4,474,186.77	100%	0.00	80,000.00

**PARTIAL LIEN WAIVER AND RELEASE UPON PROGRESS PAYMENT**  
**(CONTRACTOR)**

THIS PARTIAL LIEN WAIVER AND RELEASE UPON PROGRESS PAYMENT is executed this **7th** day of **June, 2021**, by Leonard S. Fiore, Inc. ("Contractor").

WHEREAS, on or about January 15<sup>th</sup>, 2020, Contractor entered into an agreement with the Ferguson Township, State College, PA ("Owner"), pursuant to which Contractor agreed to provide certain construction services in connection with the New Public Works Building, Contract 2018-PWGG (the "Project").

NOW THEREFORE, contingent only upon Contractor's receipt of the partial payment of \$39,463.57 for sums attributable to any claims for payments on the Project through **05/31/21**, Contractor does hereby release and forever discharge Owner and its respective officers, directors, shareholders, partners, successors, assigns, agents, insurers, sureties and legal representatives of and from any and all manner of actions, causes of action, suits, demands, damages, debts, contracts, contributions, claims, mechanic's liens, public improvement liens, rights in materials or goods furnished, stop notices, claims against a bond, judgments and executions whatsoever, in law or equity or otherwise, which Contractor ever had, now has or may hereafter have, whether known or unknown, against Owner related to, created by or arising out of any claim for payments (excluding retainage) relating to the Project as of **05/31/21**. This release and partial waiver of liens is contingent only upon Contractor's receipt of payment as set forth herein, and Contractor agrees that this partial lien waiver and release shall become unconditional upon Contractor's receipt of said payment.

This release covers only progress payments (excluding retainage) for all goods, materials, equipment, labor and/or services furnished directly or indirectly to or on behalf of Owner on the Project as of **05/31/21** such that all claims for goods, materials, equipment, labor and/or services furnished to or on behalf of Owner as of **05/31/21** are hereby released to the full extent of payment received for such work. This release does not cover retention or items furnished after **05/31/21**.

In executing this release, Contractor represents that all labor charges, wages, taxes and applicable fringe benefits have been paid in full on behalf of Contractor's employees and laborers who performed work on the Project as of **05/31/21** and that all subcontractors and suppliers who provided labor, goods, materials and/or services to Contractor in connection with the Project have also been or will be paid in full as of **05/31/21**. Contractor further agrees that it shall, at its sole cost and expense, forever defend and hold harmless Owner and its respective insurers and sureties, if any, from any and all claims, demands, damages, judgments and liens asserted or brought by any employee, supplier or subcontractor of Contractor in connection with the Project.

In the event that any of the work performed by Contractor on the Project (including the materials used or incorporated therein and the workmanship thereof) is the subject of any guaranty or warranty by Contractor, neither the giving of this release and waiver of liens by Contractor nor its acceptance by Owner shall operate in any way to reduce or modify such



guaranty or warranty or to release the undersigned therefrom. Contractor further agrees that if it hereafter performs any labor or furnishes any materials, tools, equipment, supplies, or services pursuant to such guaranty or warranty, it will fully pay for the same, will pay any and all taxes and charges in connection therewith and will release, discharge, defend and hold harmless Owner from any and all claims, demands, liens and claims of lien arising in connection therewith all in a like manner and to the same extent as is herein provided with respect to labor, materials, etc., heretofore furnished.

In executing this partial lien waiver and release, Contractor states under penalty of perjury that the sum to be paid herewith is the entire and complete sum owed or due to Contractor for goods, materials, equipment, labor and/or services on the Project as of **05/31/21** and for which payment has not previously been made by Owner or any other person or entity.

Contractor: Leonard S. Fiore, Inc.  
Address: 5506 Sixth Ave., Rear  
Altoona, PA 16602

Signature: *Sara Fiore-Gunnett*  
Title: Sara Fiore-Gunnett  
Director of Finance

Witness: *Kimberlee A. Vincent*  
Kimberlee Vincent

# APPLICATION AND CERTIFICATE FOR PAYMENT

INVOICE # 14408

PAGE 1 OF 6 PAGES

OWNER: Ferguson Township  
3147 Research Drive  
State College, PA 16801

PROJECT: Contract 2018-PWGG  
New Public Works Building  
General Construction

CONTRACTOR: Leonard S. Fiore, Inc.  
5506 Sixth Avenue, Rear  
Altoona, PA 16602

ARCHITECT: Greenfield Architects  
1853 Wm Penn Way  
Lancaster, PA 17601

APPLICATION NO.: Fourteen  
PERIOD TO: 06/30/21  
LSF Job #: FT-0412  
CONTRACT NO:  
% COMPLETE: 100%

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

CONTRACT DATE: 11/15/19

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM ..... \$ 4,416,000.00
2. Net change by Change Orders ..... \$ 58,186.77
3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 4,474,186.77
4. TOTAL COMPLETED & STORED TO DATE ..... \$ 4,474,186.77  
(Column G on Continuation Sheet)
5. RETAINAGE:
  - a. 1% of Completed Work \$ 50,000.00  
(Columns D + E on Continuation Sheet)
  - b. 1% of Stored Material \$ 0.00  
(Columns F on Continuation Sheet)

Total Retainage (Line 5a + 5b or (Punchlist value)  
Total in Column I of Continuation Sheet ..... \$ 50,000.00
6. TOTAL EARNED LESS RETAINAGE ..... \$ 4,424,186.77  
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
(Line 6 from prior Certificate) \$ 4,394,186.77
8. CURRENT PAYMENT DUE ..... \$ 30,000.00
9. BALANCE TO FINISH INCLUDING RETAINAGE  
(Line 3 less Line 6) \$ 50,000.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in		
previous months by Owner	51,173.20	2,450.00
Total approved this Month	9,463.57	0.00
TOTALS	60,636.77	2,450.00
NET CHANGES by Change Order	58,186.77	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: LEONARD S. FIORE, INC.

By: [Signature] Date: 6/25/2021  
State of: PENNSYLVANIA

County of: BLAIR

Subscribed and sworn to before me this  
25 day of June, 2021

Notary Public: [Signature]  
My Commission expires: 3/19/2025

Commonwealth of Pennsylvania - Notary Seal  
Peggy M. Socie, Notary Public  
Blair County  
My commission expires March 19, 2025  
Commission number 1156848  
Member, Pennsylvania Association of Notaries

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . pay \$30,000  
30,409.75  
contract 2018\_PWGG

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and the Continuation Sheet that changed to:)

ARCHITECT: Greenfield Archit

By: [Signature]  
**By dmodricker at 10:50:17 AM, 6/28/2021**

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**CONTINUATION SHEET**

**Contract 2018-PWGG**

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

APPLICATION NO.: Fourteen  
 APPLICATION DATE: 06/30/21  
 PERIOD TO: 06/30/21  
 ARCHITECT'S PROJECT NO.: FT-0412

A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D + E + F)	THIS PERIOD		% COMP.				
<b>General Conditions</b>										
1	Mobilization	1 LS	8,000.00	8,000.00	0.00	0.00	8,000.00	100%	0.00	89.40
2	Performance & Payment Bond	1 LS	27,220.00	27,220.00	0.00	0.00	27,220.00	100%	0.00	304.19
3	Builders Risk Insurance	1 LS	3,100.00	3,100.00	0.00	0.00	3,100.00	100%	0.00	34.64
4	Supervision/Project Management	6 MO	98,500.00	98,500.00	0.00	0.00	98,500.00	100%	0.00	1,100.76
5	General Conditions	6 MO	74,000.00	74,000.00	0.00	0.00	74,000.00	100%	0.00	826.97
6	Final Cleaning	1 LS	4,500.00	4,500.00	0.00	0.00	4,500.00	100%	0.00	50.29
7	Dumpsters	1 LS	16,000.00	16,000.00	0.00	0.00	16,000.00	100%	0.00	178.80
8	Layout	6 MO	10,000.00	10,000.00	0.00	0.00	10,000.00	100%	0.00	111.75
9	Construction Fencing	1 Ls	6,500.00	6,500.00	0.00	0.00	6,500.00	100%	0.00	72.64
<b>Site Construction</b>										
10	Site Demolition	1 LS	19,500.00	19,500.00	0.00	0.00	19,500.00	100%	0.00	217.92
11	Earthwork	1 LS	251,600.00	251,600.00	0.00	0.00	251,600.00	100%	0.00	2,811.68
12	Erosion & Sediment Control	1 LS	22,200.00	22,200.00	0.00	0.00	22,200.00	100%	0.00	248.09
13	Site Storm Water	1 LS	118,000.00	118,000.00	0.00	0.00	118,000.00	100%	0.00	1,318.68

# CONTINUATION SHEET

Contract 2018-PWGG

PAGE 3 OF 6 PAGES

APPLICATION AND CERTIFICATE FOR PAYMENT,  
containing Contractor's signed Certification, is attached.

APPLICATION NO.: Fourteen  
 APPLICATION DATE: 06/30/21  
 PERIOD TO: 06/30/21  
 ARCHITECT'S PROJECT NO.: FT-0412

A ITEM NO.	B DESCRIPTION		C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH	I RETAINAGE (IF VARIABLE RATE)
				FROM PREVIOUS APPLICATION (D + E + F)	E THIS PERIOD		% COMP.			
14	Asphalt Paving	1 LS	100,700.00	100,700.00	0.00	0.00	100,700.00	100%	0.00	1,125.34
15	Concrete Walks	1 LS	34,500.00	34,500.00	0.00	0.00	34,500.00	100%	0.00	385.54
16	Concrete Pavement	1 LS	29,800.00	29,800.00	0.00	0.00	29,800.00	100%	0.00	333.02
17	Concrete Slabs (Exterior)	1 LS	37,940.00	37,940.00	0.00	0.00	37,940.00	100%	0.00	423.99
18	Bollards	1 LS	16,200.00	16,200.00	0.00	0.00	16,200.00	100%	0.00	181.04
19	Concrete Curbing	1 LS	6,200.00	6,200.00	0.00	0.00	6,200.00	100%	0.00	69.29
20	Site Signage	1 LS	1,300.00	1,300.00	0.00	0.00	1,300.00	100%	0.00	14.53
21	Bike Racks	1 LS	2,500.00	2,500.00	0.00	0.00	2,500.00	100%	0.00	27.94
22	Segmental Retaining Wall	1 LS	35,600.00	35,600.00	0.00	0.00	35,600.00	100%	0.00	397.84
23	Landscaping	1 LS	35,000.00	35,000.00	0.00	0.00	35,000.00	100%	0.00	391.13
	<b>Building Construction</b>									
24	Rebar	1 LS	51,500.00	51,500.00	0.00	0.00	51,500.00	100%	0.00	575.52
25	Foundation Excavation	1 LS	43,500.00	43,500.00	0.00	0.00	43,500.00	100%	0.00	486.12
26	Strip Footers	1 LS	28,900.00	28,900.00	0.00	0.00	28,900.00	100%	0.00	322.96
27	Spread Footers	1 LS	39,500.00	39,500.00	0.00	0.00	39,500.00	100%	0.00	441.42

# CONTINUATION SHEET

Contract 2018-PWGG

APPLICATION AND CERTIFICATE FOR PAYMENT,  
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APPLICATION NO.: Fourteen  
APPLICATION DATE: 06/30/21  
PERIOD TO: 06/30/21  
ARCHITECT'S PROJECT NO.: FT-0412

ITEM NO.	DESCRIPTION	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN/D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		BALANCE TO FINISH	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E + F)	THIS PERIOD		% COMP.			
28	Columns	1 LS 30,500.00	30,500.00	0.00	0.00	30,500.00	100%	0.00	340.84
29	Trench Drain Walls/Slabs	1 LS 8,400.00	8,400.00	0.00	0.00	8,400.00	100%	0.00	93.87
30	Lift Pit Walls/Slabs	1 LS 10,200.00	10,200.00	0.00	0.00	10,200.00	100%	0.00	113.99
31	Wash Equipment Walls/Slabs	1 LS 9,800.00	9,800.00	0.00	0.00	9,800.00	100%	0.00	109.52
32	Slab on Grade 4"	1 LS 41,500.00	41,500.00	0.00	0.00	41,500.00	100%	0.00	463.77
33	Slab on Grade 8" (cr)	1 LS 112,000.00	112,000.00	0.00	0.00	112,000.00	100%	0.00	1,251.62
34	Concrete Stoops	1 LS 22,500.00	22,500.00	0.00	0.00	22,500.00	100%	0.00	251.44
35	Slab on Deck	1 LS 14,500.00	14,500.00	0.00	0.00	14,500.00	100%	0.00	162.04
36	Stair pans/Landing Concrete	1 LS 1,900.00	1,900.00	0.00	0.00	1,900.00	100%	0.00	21.23
37	Concrete Waterproofing	1 LS 10,200.00	10,200.00	0.00	0.00	10,200.00	100%	0.00	113.99
38	Unit Masonry	1 LS 440,000.00	440,000.00	0.00	0.00	440,000.00	100%	0.00	4,917.09
39	Structural & Miscellaneous Steel	1 LS 464,000.00	464,000.00	0.00	0.00	464,000.00	100%	0.00	5,185.30
40	Rough Carpentry	1 LS 15,200.00	15,200.00	0.00	0.00	15,200.00	100%	0.00	169.86
41	Finish Carpentry	1 LS 31,500.00	31,500.00	0.00	0.00	31,500.00	100%	0.00	352.02
42	Urethane Insulation	1 LS 2,300.00	2,300.00	0.00	0.00	2,300.00	100%	0.00	25.70

**CONTINUATION SHEET**

**Contract 2018-PWGG**

APPLICATION AND CERTIFICATE FOR PAYMENT,  
containing Contractor's signed Certification, is attached.

APPLICATION NO.: Fourteen  
APPLICATION DATE: 06/30/21  
PERIOD TO: 06/30/21  
ARCHITECT'S PROJECT NO.: FT-0412

A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E + F)				% COMP.			
43	Metal Wall Panels	1 LS	364,000.00	364,000.00	0.00	0.00	364,000.00	100%	0.00	4,067.78
44	TPO Roofing	1 LS	206,000.00	206,000.00	0.00	0.00	206,000.00	100%	0.00	2,302.09
45	Intumescent Fireproofing	1 LS	16,300.00	16,300.00	0.00	0.00	16,300.00	100%	0.00	182.16
46	Fire Stopping/Caulking	1 LS	10,000.00	10,000.00	0.00	0.00	10,000.00	100%	0.00	111.75
47	Doors/Frames/Hardware	1 LS	56,800.00	56,800.00	0.00	0.00	56,800.00	100%	0.00	634.75
48	Overhead Coiling Doors	1 LS	79,100.00	79,100.00	0.00	0.00	79,100.00	100%	0.00	883.96
49	Entrances/Storefront	1 LS	142,500.00	142,500.00	0.00	0.00	142,500.00	100%	0.00	1,592.47
50	GWB/Metal Stud Framing	1 LS	191,500.00	191,500.00	0.00	0.00	191,500.00	100%	0.00	2,140.05
51	Resilient Flooring	1 LS	48,400.00	48,400.00	0.00	0.00	48,400.00	100%	0.00	540.88
52	Resinous Flooring	1 LS	16,500.00	16,500.00	0.00	0.00	16,500.00	100%	0.00	184.39
53	Painting	1 LS	60,900.00	60,900.00	0.00	0.00	60,900.00	100%	0.00	680.57
54	Interior Signage	1 LS	5,600.00	5,600.00	0.00	0.00	5,600.00	100%	0.00	62.58
55	Toilet Compartments/Accessories	1 LS	14,000.00	14,000.00	0.00	0.00	14,000.00	100%	0.00	156.45
56	Wall Protection	1 LS	740.00	740.00	0.00	0.00	740.00	100%	0.00	8.27
57	F.E. Cabinets	1 LS	2,000.00	2,000.00	0.00	0.00	2,000.00	100%	0.00	22.35

**CONTINUATION SHEET**

**Contract 2018-PWGG**

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

APPLICATION NO.: Fourteen  
 APPLICATION DATE: 06/30/21  
 PERIOD TO: 06/30/21  
 ARCHITECT'S PROJECT NO.: FT-0412

A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E + F)	THIS PERIOD		% COMP.			
			58	Lockers 1 LS		20,500.00	20,500.00		
59	Fuel Dispensing System 1 LS	425,400.00	425,400.00	0.00	0.00	425,400.00	100%	0.00	4,753.94
60	Truck Wash System 1 LS	171,000.00	171,000.00	0.00	0.00	171,000.00	100%	0.00	1,910.96
61	Projection Screen/Projector Kit 1 LS	8,400.00	8,400.00	0.00	0.00	8,400.00	100%	0.00	93.87
62	Window Shades 1 LS	8,100.00	8,100.00	0.00	0.00	8,100.00	100%	0.00	90.52
63	Vehicle Lifts 1 LS	164,500.00	164,500.00	0.00	0.00	164,500.00	100%	0.00	1,838.32
64	Vehicle Lube Equipment 1 LS	67,000.00	67,000.00	0.00	0.00	67,000.00	100%	0.00	748.74
CO-01	PCO-002 COVID 19 Associated Shutdown Cost	6,350.49	6,350.49	0.00	0.00	6,350.49	100%	0.00	70.97
CO-02	PCO-001R Concrete Slab over Buried Fuel Tank	8,995.35	8,995.35	0.00	0.00	8,995.35	100%	0.00	100.52
CO-03	Time Extentsion - 51 working days - no cost								
CO-04	PCO-004R Add Girts per RFI 020	30,253.82	30,253.82	0.00	0.00	30,253.82	100%	0.00	338.09
	PCO-005 Added Sag Rods per SK-S5	5,573.54	5,573.54	0.00	0.00	5,573.54	100%	0.00	62.29
CO-05	Owner expenses due to time extension	(2,450.00)	(2,450.00)	0.00	0.00	(2,450.00)	100%	0.00	(27.38)
CO-06	PCO-008 Provide revided Dr Hardware @ Alum Drs	6,046.39	6,046.39	0.00	0.00	6,046.39	100%	0.00	67.57
	PCO-009 Ferguson TWP Sinkhole Investigation	847.70	847.70	0.00	0.00	847.70	100%	0.00	9.47
CO-07	PCO-005 Insulation @ Wash Bay Apron	897.26	897.26	0.00	0.00	897.26	100%	0.00	10.03
	PCO-NF02 Wash Bay System Backflow Preventer	1,672.22	1,672.22	0.00	0.00	1,672.22	100%	0.00	18.69
<b>TOTALS :</b>		<b>4,474,186.77</b>	<b>4,474,186.77</b>	<b>0.00</b>	<b>0.00</b>	<b>4,474,186.77</b>	<b>100%</b>	<b>0.00</b>	<b>50,000.00</b>

**PARTIAL LIEN WAIVER AND RELEASE UPON PROGRESS PAYMENT**  
**(CONTRACTOR)**

THIS PARTIAL LIEN WAIVER AND RELEASE UPON PROGRESS PAYMENT is executed this **25th** day of **June, 2021** by Leonard S. Fiore, Inc. ("Contractor").

WHEREAS, on or about January 15<sup>th</sup>, 2020, Contractor entered into an agreement with the Ferguson Township, State College, PA ("Owner"), pursuant to which Contractor agreed to provide certain construction services in connection with the New Public Works Building, Contract 2018-PWGG (the "Project").

NOW THEREFORE, contingent only upon Contractor's receipt of the partial payment of \$30,000.00 for sums attributable to any claims for payments on the Project through **06/30/21**, Contractor does hereby release and forever discharge Owner and its respective officers, directors, shareholders, partners, successors, assigns, agents, insurers, sureties and legal representatives of and from any and all manner of actions, causes of action, suits, demands, damages, debts, contracts, contributions, claims, mechanic's liens, public improvement liens, rights in materials or goods furnished, stop notices, claims against a bond, judgments and executions whatsoever, in law or equity or otherwise, which Contractor ever had, now has or may hereafter have, whether known or unknown, against Owner related to, created by or arising out of any claim for payments (excluding retainage) relating to the Project as of **06/30/21**. This release and partial waiver of liens is contingent only upon Contractor's receipt of payment as set forth herein, and Contractor agrees that this partial lien waiver and release shall become unconditional upon Contractor's receipt of said payment.

This release covers only progress payments (excluding retainage) for all goods, materials, equipment, labor and/or services furnished directly or indirectly to or on behalf of Owner on the Project as of **06/30/21** such that all claims for goods, materials, equipment, labor and/or services furnished to or on behalf of Owner as of **06/30/21** are hereby released to the full extent of payment received for such work. This release does not cover retention or items furnished after **06/30/21**.


In executing this release, Contractor represents that all labor charges, wages, taxes and applicable fringe benefits have been paid in full on behalf of Contractor's employees and laborers who performed work on the Project as of **06/30/21** and that all subcontractors and suppliers who provided labor, goods, materials and/or services to Contractor in connection with the Project have also been or will be paid in full as of **06/30/21**. Contractor further agrees that it shall, at its sole cost and expense, forever defend and hold harmless Owner and its respective insurers and sureties, if any, from any and all claims, demands, damages, judgments and liens asserted or brought by any employee, supplier or subcontractor of Contractor in connection with the Project.

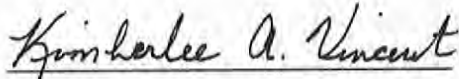
In the event that any of the work performed by Contractor on the Project (including the materials used or incorporated therein and the workmanship thereof) is the subject of any guaranty or warranty by Contractor, neither the giving of this release and waiver of liens by Contractor nor its acceptance by Owner shall operate in any way to reduce or modify such



guaranty or warranty or to release the undersigned therefrom. Contractor further agrees that if it hereafter performs any labor or furnishes any materials, tools, equipment, supplies, or services pursuant to such guaranty or warranty, it will fully pay for the same, will pay any and all taxes and charges in connection therewith and will release, discharge, defend and hold harmless Owner from any and all claims, demands, liens and claims of lien arising in connection therewith all in a like manner and to the same extent as is herein provided with respect to labor, materials, etc., heretofore furnished.

In executing this partial lien waiver and release, Contractor states under penalty of perjury that the sum to be paid herewith is the entire and complete sum owed or due to Contractor for goods, materials, equipment, labor and/or services on the Project as of **06/30/21** and for which payment has not previously been made by Owner or any other person or entity.

Contractor: Leonard S. Fiore, Inc.  
Address: 5506 Sixth Ave., Rear  
Altoona, PA 16602  
Signature:   
Title: Patrick M Irwin  
Vice President

Witness:   
Kimberlee Vincent



# APPLICATION AND CERTIFICATE FOR PAYMENT

**TO :** Ferguson Township  
**(OWNER)** 3147 Research Drive  
 State College, PA 16801

**PROJECT NAME :** Devonshire Drive Inlet Replacement

**APPLICATION NO :** 1

**PERIOD FROM :** 06/01/21  
**TO :** 06/30/21

**FROM :** Ameron Construction Company Inc.  
 2501 N. Atherton Street  
 State College, PA 16803  
 Contractor Reg# PA52

**PROJECT NO.:** 21-004

**CLIENT NUMBER:** 3200

## CONTRACTOR'S APPLICATION FOR PAYMENT

### CHANGE ORDER SUMMARY

Change Orders approved previously		ADDITIONS	DEDUCTIONS
PREVIOUS TOTAL		\$0.00	\$0.00
Approved this Month			
Number	Date Approved		
CO1		\$0.00	\$0.00
CO2	06/30/21		-\$866.25
THIS MONTH'S TOTAL		\$0.00	-\$866.25
NET CHANGE by Change Orders		\$0.00	-\$866.25

Application is made for payment, as shown below in connection with the Contract. Continuation sheet is attached.

1. ORIGINAL CONTRACT AMOUNT.....	\$37,097.50
2. DEDUCT.....	-\$866.25
3. CONTRACT AMOUNT TO DATE (Line 1 + Line 2).....	\$36,231.25
4. TOTAL COMPLETED AND STORED TO DATE.....	\$36,231.25
5. RETAINAGE	
a. % of Completed Work .....	\$0.00
b. % of Stored Material .....	\$0.00
Total Retainage (Line 5a + Line 5b).....	\$0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5).....	\$36,231.25
7. LESS PREVIOUS APPLICATIONS FOR PAYMENTS.....	\$0.00
8. CURRENT PAYMENT DUE.....	\$36,231.25

Pay  
RTS

The undersigned Contractor certifies to the best of her knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

CONTRACTOR: Ameron Construction Company Inc.

BY: Alison Kurtz  
 Title: Alison Kurtz  
 President

Date: 6/30/21

2021-C2 Devonshire Inlet Box Replacement  
 Pay app #1 (Final)  
 Pay \$36,231.25  
 Acct# 20.446.610

Rye T. Scale

**PERIODIC ESTIMATE FOR PARTIAL PAYMENT**

Project: Devonshire Inlet Replacement

21-004

Ameron Construction Co., Inc.  
2501 N. Atherton Street  
State College, PA 16803

Application No        1  
Period Beginning:    06/01/21  
Period Ending:        06/30/21

<i>Item No.</i>	<i>Quantity</i>	<i>Description</i>	<i>Unit Price</i>	<i>Contract Amount</i>	<i>Previous Amount</i>	<i>Amount This Period</i>	<i>Total Amount Due</i>
1	29	CY CLASS 1 EXCAVATION	\$130.00	\$3,770.00	\$0.00	\$3,770.00	\$3,770.00
2	14	SY SUPERPAVE ASPHALT MIXTURE DESIGN, WMA BASE COURSE, PG 64-22, 0.3 TO <3 MILLION ESALS, 25 MM MIX (5" DEPTH)	\$85.00	\$1,190.00	\$0.00	\$595.00	\$595.00
3	4	TON SUBBASE (NO. 2A)	\$190.00	\$760.00	\$0.00	\$608.00	\$608.00
4	14	SY SUPERPAVE ASPHALT MIXTURE DESIGN, WMA WEARING COURSE, PG 64-22, 0.3 TO <3 MILLION ESALS, 9.5MM MIX, 1.5" DEPTH, SRL-M	\$100.00	\$1,400.00	\$0.00	\$700.00	\$700.00
5	14	SY BITUMINOUS TACK COAT	\$23.75	\$332.50	\$0.00	\$166.25	\$166.25
6	1	SET TYPE C CONCRETE TOP UNIT AND BICYCLE SAFE GRATE (MODIFIED)	\$1,340.00	\$1,340.00	\$0.00	\$1,340.00	\$1,340.00
7	1	EA TYPE 8 INLET BOX, HEIGHT < /= 10' (MODIFIED)	\$19,320.00	\$19,320.00	\$0.00	\$19,320.00	\$19,320.00
8	1	LS MOBILIZATION	\$3,740.00	\$3,740.00	\$0.00	\$3,740.00	\$3,740.00
9	20	LF PLAIN CEMENT CONCRETE CURB GUTTER (MODIFIED)	\$170.00	\$3,400.00	\$0.00	\$2,210.00	\$2,210.00
10	3	CY TOPSOIL FURNISHED AND PLACED	\$185.00	\$555.00	\$0.00	\$1,591.00	\$1,591.00
11	1	LS MAINTENANCE AND PROTECTION OF TRAFFIC DURING CONSTRUCTION	\$865.00	\$865.00	\$0.00	\$865.00	\$865.00
12	25	SY SEEDING, SOIL SUPPLEMENTS AND MULCHING	\$17.00	\$425.00	\$0.00	\$1,326.00	\$1,326.00
<b>TOTAL BASE CONTRACT AMOUNT</b>				<b>\$37,097.50</b>	<b>\$0.00</b>	<b>\$36,231.25</b>	<b>\$36,231.25</b>

**2021-C2 DEVONSHIRE INLET BOX REPLACEMENT**

**Construction Quantities**

ITEM No. UNIT	DESCRIPTION	UNIT PRICE	INITIAL QUANTITIES	ACTUAL QUANTITIES	SUB-TOTAL
0203 0001 CY	CLASS 1 EXCAVATION	\$130.00	29	29	\$3,770.00
0311 0424 SY	SUPERPAVE ASPHALT MIXTURE DESIGN, WMA BASE COURSE, PG 64-22, 0.3 TO <3 MILLION ESALS, 25 MM MIX (5" DEPTH) (MODIFIED)	\$85.00	14	7	\$595.00
0350 0121 TON	SUBBASE (NO. 2A)	\$190.00	4	3.2	\$608.00
0411 0484 SY	SUPERPAVE ASPHALT MIXTURE DESIGN, WMA WEARING COURSE, PG 64-22, 0.3 TO <3 MILLION ESALS, 9.5MM MIX, 1.5" DEPTH, SRL-M	\$100.00	14	7	\$700.00
0460 0001 SY	BITUMINOUS TACK COAT	\$23.75	14	7	\$166.25
4605 2711 SET	TYPE C CONCRETE TOP UNIT AND BICYCLE SAFE GRATE (MODIFIED)	\$1,340.00	1	1	\$1,340.00
4605 2870 EA	TYPE 8 INLET BOX, HEIGHT < /= 10' (MODIFIED)	\$19,320.00	1	1	\$19,320.00
0608 0001 LS	MOBILIZATION	\$3,740.00	1	1	\$3,740.00
4641 0001 LF	PLAIN CEMENT CONCRETE CURB GUTTER (MODIFIED)	\$170.00	20	13	\$2,210.00
0802 0001 CY	TOPSOIL FURNISHED AND PLACED	\$185.00	3	8.6	\$1,591.00
0901 0001 LS	MAINTENANCE AND PROTECTION OF TRAFFIC DURING CONSTRUCTION	\$865.00	1	1	\$865.00
9000 0001 SY	SEEDING, SOIL SUPPLEMENTS AND MULCHING	\$17.00	25	78	\$1,326.00
<b>Project Total</b>					<b>\$36,231.25</b>



Township of

FERGUSON

Pennsylvania

# Proclamation

## SUICIDE AWARENESS AND PREVENTION MONTH SEPTEMBER 2021

*Whereas*, suicide is the tenth leading cause of all deaths in the United States; and

*Whereas*, in Pennsylvania, one person dies by suicide every four hours; making it the second leading cause of death for ages 10 – 34 and the fourth leading cause of death for ages 35 – 54; and

*Whereas*, nearly five million people in the United States have lost a loved one to suicide; and

*Whereas*, each member of our community is valuable and irreplaceable; and

*Whereas*, talking openly about stress and psychological health builds trust, reduces barriers to care, and enables early intervention; and

*Whereas*, local and statewide suicide prevention efforts should be developed and encouraged to the maximum extent possible; and

*Whereas*, most suicides are preventable.

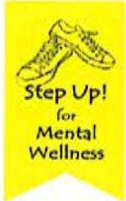
*Now, therefore*, The Ferguson Township Board of Supervisors does hereby designate the month of September 2021 to be “*Ferguson Township Suicide Awareness and Prevention Month*” and September 10, 2021, to be “*Ferguson Township Suicide Awareness and Prevention Day*.”

**PROCLAIMED this 6<sup>th</sup> day of July 2021.**

**Ferguson Township Board of Supervisors,**

---

Laura Dininni, Chair



## Centre County Suicide Prevention Task Force

June 11, 2021

David Pribulka  
Ferguson Township  
3147 Research Drive  
State College, PA 16801

Dear David,

One life lost to suicide is too many. In Pennsylvania, on average, one person dies by suicide every four hours. Nearly three times as many people die by suicide in Pennsylvania annually than by homicide; the total deaths to suicide reflect a total of 37,335 years of potential life lost before age 65 (AFSP Facts & Figures). These aren't just statistics. These are sons, daughters, mothers, fathers, siblings, and future leaders of our great community that have lost hope.

As a task force, we recognize the significance of this. However, it is important to remember that suicide can be preventable. Sadly, the prejudice and discrimination often associated with mental health and suicide works against suicide prevention by discouraging persons at risk from seeking lifesaving help, further traumatizing survivors of suicide. A number of initiatives are currently underway across Centre County to raise awareness, eliminate stigma, and promote mental wellness. It is crucial that we continue to join forces to make mental wellness a top priority across Centre County.

September marks suicide prevention month. We are writing to ask for your continued support in our efforts. Below are three easy ways to get involved and to step up for mental wellness!

- **Adopt a Resolution!** Once again, the Centre County Commissioners will proclaim September 10<sup>th</sup> as "Centre County Suicide Awareness and Prevention Day" and the month of September as "Centre County Suicide Prevention Month." We ask that you present the enclosed resolution of proclamation to the Ferguson Township Council for consideration of the same. I have attached a sample resolution for your consideration.
- **Attend an Event!** On Tuesday, September 7, 2021, the Centre County Suicide Prevention Task Force plans to host our 5th annual Suicide Prevention Rally. More details on time and location will be announced shortly. Please consider showing your support of this important event by attending the event.
- **Help Spread Awareness!** Please share about your commitment to Suicide Prevention Month (September) and Suicide Prevention and Awareness Day (September 10, 2020) in your newsletters and on your social media. If you need help with wording, please let us know!

Furthermore, we strongly urge the citizens of Centre County to continue this discussion everyday – not just during the month of September. Thank you for your attention to this important request.

Sincerely,

**Centre County Suicide Prevention Task Force**

A handwritten signature in blue ink that reads "Marisa A. Vicere".

Marisa Vicere

Chair of the Centre County Suicide Prevention Task Force

President, Jana Marie Foundation

[marisa@janamariefoundation.org](mailto:marisa@janamariefoundation.org)

Enclosure

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA  
ADOPTING THE CENTRE COUNTY 2021 HAZARD MITIGATION PLAN**

**WHEREAS**, the Township of Ferguson Centre County, Pennsylvania is most vulnerable to natural and human-caused hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

**WHEREAS**, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

**WHEREAS**, the Township of Ferguson acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

**WHEREAS**, the Centre County 2021 Hazard Mitigation Plan has been developed by the Centre County Office of Emergency Services and the Centre County Planning and Community Development Office in cooperation with other county departments, local municipal officials, institutional stakeholders, and the citizens of Carbon County, and

**WHEREAS**, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Centre County 2021 Hazard Mitigation Plan, and

**WHEREAS**, the Centre County 2021 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-caused hazards that face the County and its municipal governments,

**NOW THEREFORE BE IT RESOLVED** by the governing body for the Township of Ferguson:

- The Centre County 2021 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the Township of Ferguson, and
- The respective officials and agencies identified in the implementation strategy of the Centre County 2021 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

**ADOPTED**, this 6<sup>th</sup> day of July, 2021.

**TOWNSHIP OF FERGUSON  
BOARD OF SUPERVISORS**

By: \_\_\_\_\_  
Laura Dininni, Chair

[ S E A L ]

ATTEST:

\_\_\_\_\_  
David Pribulka, Secretary

## **Pribulka,David**

---

**From:** Ford Stryker <fordstryker@gmail.com>  
**Sent:** Thursday, June 17, 2021 11:43 AM  
**To:** Dininni,Laura  
**Cc:** Pribulka,David; Miller,Steve; Prasenjit Mitra; Strickland,Lisa; Al Sam; Jeremy Thompson; Gerry Hamilton; Norris Lacy; Hazel Stryker; Tammy Serensits; Tom Serensits; Shawn Carter; Lara Kingshipp Carter; Sue Lacy  
**Subject:** Communication with Board: Budgeting for Gypsy Moth aerial spraying  
**Attachments:** E5C99DEA-47D2-4DB7-AED1-D8E4A6C2036D.heic; CFBD61B3-09BA-4C8F-B29F-3FEE92C58352.heic; E5180700-F846-475F-A88C-79B27F31774E.jpeg

Chair Dininni,

Good morning. I am writing to request the Township budget for aerial spraying of Greenbriar (and other affected developments) to address a Gypsy Moth infestation in next year's budget as it did in the 2011-13 budgets.

I have noticed a significant outbreak of Gypsy Moths on my property, and surrounding Greenbriar properties, this month. Please see some representative photos of Gypsy Moth caterpillars, which I took this morning on my property.

This year's relatively minor outbreak has not had a major impact on my tree canopy; however, if the past is a guide, the impact will be much worse next year. If Gypsy Moth outbreaks are left unchecked, many trees will die after the second year of a major outbreak due to the stress caused by the caterpillars eating most of their leaves two years in a row.

Spraying infected areas while they are small, will help contain the outbreak and reduce the spread to other non-affected areas.

It is important to spray early in the caterpillar's life cycle (probably May 2022) to maximize the effectiveness of the spraying and limit tree



damage. I feel that now is the time to plan and budget for this situation, so that communication plans and contracts for spraying will be in place next spring. I appreciate your consideration of this request.

Feel free to contact me if you have any questions.

Regards,

Ford

--

Ford Stryker  
1340 Deerfield Dr.  
State College, PA 16803  
814 867-2508 H  
814-777-4402 M



**Forest Insect  
& Disease  
Leaflet 162**

**U.S. Department  
of Agriculture  
Forest Service**

## *Gypsy Moth*

M. McManus,<sup>1</sup> N. Schneeberger,<sup>2</sup> R. Reardon,<sup>3</sup> and G. Mason<sup>4</sup>

---

<sup>1</sup>Project Leader, U.S. Department of Agriculture, Forest Service, Northeastern Forest Experiment Station, Hamden, CT.

<sup>2</sup>Entomologist, U.S. Department of Agriculture, Forest Service, Northeastern Area, Morgantown, WV.

<sup>3</sup>Project Leader, U.S. Department of Agriculture, Forest Service, Northeastern Area, Morgantown, WV.

<sup>4</sup>Assistant Station Director, U.S. Department of Agriculture, Forest Service, Pacific Southwest Forest and Range Experiment Station, Berkeley, CA.

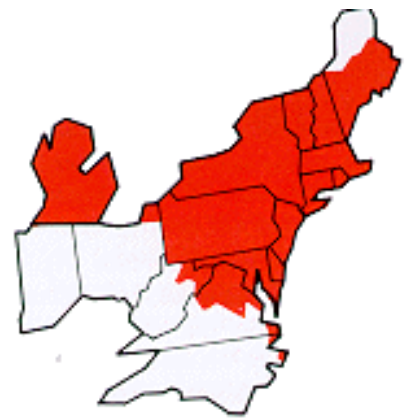
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The gypsy moth, *Lymantria dispar* Linnaeus, is one of the most notorious pests of hardwood trees in the Eastern United States. Since 1980, the gypsy moth has defoliated close to a million or more forested acres each year. In 1981, a record 12.9 million acres were defoliated. This is an area larger than Rhode Island, Massachusetts, and Connecticut combined.

In wooded suburban areas, during periods of infestation when trees are visibly defoliated, gypsy moth larvae crawl up and down walls, across roads, over outdoor furniture, and even inside homes. During periods of feeding they leave behind a mixture of small pieces of leaves and frass, or excrement.

Gypsy moth infestations alternate between years when trees experience little visible defoliation (gypsy moth population numbers are sparse) followed by 2 to 4 years when trees are visibly defoliated (gypsy moth population numbers are dense).

The gypsy moth is not a native insect. It was introduced into the United States in 1869 by a French scientist living in Massachusetts. The first outbreak occurred in 1889. By 1987, the gypsy moth had established



**Figure 1** - Area of general infestation as of 1988.

itself throughout the Northeast. The insect has spread south into Virginia and West Virginia, and west into Michigan (fig. 1). Infestations have also occurred in Utah, Oregon, Washington, California, and many other States outside the Northeast.

## Life Cycle

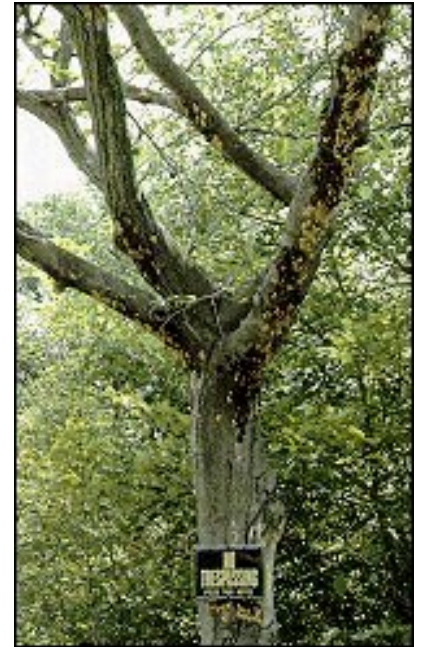
The gypsy moth passes through four stages: egg, larva, pupa, and adult (moth stage). Only the larvae damage trees and shrubs.

Gypsy moth egg masses are laid on branches and trunks of trees (fig. 2), but egg masses may be found in any sheltered location. Egg masses are buff colored when first laid but may bleach out over the winter months when exposed to direct sunlight and weathering.

The hatching of gypsy moth eggs coincides with budding of most hardwood trees. Larvae emerge from egg masses from early spring through mid-May (fig. 3).



**Figure 3** - *Gypsy moth larvae emerging from egg mass.*



**Figure 2** - *Gypsy moth egg masses on the trunk and branch of a tree.*

Larvae are dispersed in two ways. Natural dispersal occurs when newly hatched larvae hanging from host trees on silken threads (fig. 4) are carried by the wind for a distance of about 1 mile. Larvae can be carried for longer distances. Artificial dispersal occurs when people transport gypsy moth eggs thousands of miles from infested areas on cars and recreational vehicles, firewood, household goods, and other personal possessions.



**Figure 4** - *Gypsy moth larvae suspended on silken threads.*

Larvae develop into adults by going through a series of progressive molts through which they increase in size. Instars are the stages between each molt. Male larvae normally go through five instars (females, through six) before entering the pupal stage. Older larvae have five pairs of raised blue spots and six pairs of raised brick-red spots along their backs (fig. 5).

During the first three instars, larvae remain in the top branches or crowns of host trees. The first stage or instar chews small holes in the leaves (fig. 6). The second and third instars feed from the outer edge of the leaf toward the center.



**Figure 5** - *Older Gypsy moth larvae showing five pairs of raised blue spots and six pairs of raised brick-red spots.*



**Figure 6** - *First instar gypsy moth larvae chewing small holes in leaves.*

When population numbers are sparse, the movement of the larvae up and down the tree coincides with light intensity. Larvae in the fourth instar feed in the top branches or crown at night. When the sun comes up, larvae crawl down the trunk of the tree to rest during daylight hours. Larvae hide under flaps of bark, in crevices, or under branches - any place that provides protection. When larvae hide underneath leaf litter, mice, shrews, and *Calosoma* beetles can prey on them. At dusk, when the sun sets, larvae climb back up to the top branches of the host tree to feed.

When population numbers are dense, larvae feed continuously day and night until the foliage of the host tree is stripped (fig. 7). Then they crawl in search of new sources of food.



**Figure 7** - A tree stripped by gypsy moth larvae

The larvae reach maturity between mid-June and early July. They enter the pupal stage (fig. 8). This is the stage during which larvae change into adults or moths. Pupation lasts from 7 to 14 days. When population numbers are sparse, pupation can take place under flaps of bark, in crevices, under branches, on the ground, and in other places where larvae rested. During periods when population numbers are dense, pupation is not restricted to locations where larvae rested. Pupation will take place in sheltered and non-sheltered locations, even exposed on the trunks of trees or on foliage of nonhost trees.



**Figure 8** - Gypsy moth pupa.

The male gypsy moth emerges first, flying in rapid zigzag patterns searching for females. When heavy, egg-laden females emerge, they emit a chemical substance called a pheromone that attracts the males (fig. 9). The female lays her eggs in July and August close to the spot where she pupated (fig. 10). Then, both adult gypsy moths die.



**Figure 9** - Male gypsy moth.

Four to six weeks later, embryos develop into larvae. The larvae remain in the eggs during the winter. The eggs hatch the following spring.



**Figure 10** - *Female gypsy moth laying eggs.*

## Hosts

Gypsy moth larvae prefer hardwoods, but may feed on several hundred different species of trees and shrubs. In the East the gypsy moth prefers oaks, apple, sweetgum, speckled alder, basswood, gray and white birch, poplar, willow, and hawthorn, although other species are also affected. The list of hosts will undoubtedly expand as the insect spreads south and west.

Older larvae feed on several species of hardwood that younger larvae avoid, including cottonwood, hemlock, southern white cedar, and the pines and spruces native to the East. During periods when gypsy moth populations are dense, larvae feed on almost all vegetation: To date, the gypsy moth has avoided ash, yellow-poplar, sycamore, butternut, black walnut, catalpa, flowering dogwood, balsam fir, red cedar, American holly, and shrubs such as mountain laurel, rhododendron, and arborvitae.

## Effects of Defoliation on Trees

The effects of defoliation depend primarily on the amount of foliage that is removed, the condition of the tree at the time it is defoliated, the number of consecutive defoliations, available soil moisture, and the species of host.

If less than 50 percent of their crown is defoliated, most hardwoods will experience only a slight reduction (or loss) in radial growth.

If more than 50 percent of their crown is defoliated, most hardwoods will refoliate or produce a second flush of foliage by midsummer (figs. 11, 12). Healthy trees can usually withstand one or two consecutive defoliations of greater than 50 percent. Trees that have been weakened by previous defoliation or been subjected to other stresses such as drought are frequently killed after a single defoliation of more than 50

percent.



**Figure 11** - *Tree before defoliation.*



**Figure 12** - *Tree after refoliation.*

Trees use energy reserves during refoliation and are eventually weakened. Weakened trees exhibit symptoms such as dying back of twigs and branches in the upper crown and sprouting of old buds on the trunk and larger branches. Weakened trees experience radial growth reduction of approximately 30 to 50 percent.

Trees weakened by consecutive defoliations are also vulnerable to attack by disease organisms and other insects. For example, the *Armillaria* fungus attacks the roots, and the two-lined chestnut borer attacks the trunk and branches. Affected trees will eventually die 2 or 3 years after they are attacked.

Although not preferred by the larvae, pines and hemlocks are subject to heavy defoliation during gypsy moth outbreaks and are more likely to be killed than hardwoods. A single, complete defoliation can kill approximately 50 percent of the pines and 90 percent of the mature hemlocks.

## **Factors That Affect Gypsy Moth Populations**

Natural enemies play an important role during periods when gypsy moth populations are sparse. Natural enemies include parasitic and predatory insects such as wasps, flies, ground beetles, and ants; many species of spider; several species of birds such as chickadees, bluejays, nuthatches, towhees, and robins; and approximately 15 species of common woodland mammals, such as the white-footed mouse, shrews, chipmunks, squirrels, and raccoons.

The *Calosoma* beetle, a ground beetle of European origin, cuckoos, and flocking birds, such as starling, grackles, and red-winged blackbirds, are attracted to infested areas in years when gypsy moth populations are dense.

Diseases caused by bacteria, fungi, or viruses contribute to the decline of gypsy moth populations, especially during periods when gypsy moth populations are dense and are stressed by lack of preferred foliage.

Wilt disease caused by the nucleopolyhedrosis virus (NPV) is specific to the gypsy moth and is the most devastating of the natural diseases. NPV causes a dramatic collapse of outbreak populations by killing both the larvae and pupae. Larvae infected with wilt disease are shiny and hang limply in an inverted "V" position (fig. 13).

Weather affects the survival and development of gypsy moth life stages regardless of population density. For example, temperatures of  $-20^{\circ}\text{F}$ . ( $-29^{\circ}\text{C}$ .) lasting from 48 to 72 hours can kill exposed eggs; alternate periods of freezing and thawing in late winter and early spring may prevent the overwintering eggs from hatching; and cold, rainy weather inhibits dispersal and feeding of the newly hatched larvae and slows their growth.



**Figure 13** - Larvae infected by the nucleopolyhedrosis virus (NPV) hanging in an inverted "V" position.

## Managing the Gypsy Moth

A number of tactics have the potential to minimize damage from gypsy moth infestations and to contain or maintain gypsy moth populations at levels considered tolerable. These tactics include monitoring gypsy moth populations, maintaining the health and vigor of trees, discouraging gypsy moth survival, and treating with insecticides to kill larvae and protect tree foliage. The tactic or combination of tactics used will depend on the condition of the site and of the tree or stand and the level of the gypsy moth population. Tactics suggested for homeowners are probably too costly and too labor intensive for managers to use in forest stands.

## Tactics Suggested for Homeowners

Homeowners might want to consider one or more of the following tactics when gypsy moth populations are sparse. These activities do not guarantee a reduction or elimination of gypsy moth populations, nor will the activities guarantee to reverse the trend of an infestation of the gypsy moth. These activities are more practical for homeowners to use on individual yard trees than for land managers to use in forest stands.

## Tactics Directed Against the Gypsy Moth

- Remove objects around the outside of the home that provide shelter for gypsy moth larvae and pupae, such as flaps of bark, dead tree branches, dead trees, boxes, cans, or old tires.
- Diversify the composition of trees and plants on your property to include species not preferred by the gypsy moth, such as tulip or yellow poplar, honeylocust, ash, hickory, dogwood, mountain ash, and many conifers.



- Destroy egg masses found on outbuildings, on fencing, and in woodpiles. Simply scraping egg masses onto the ground will not destroy them. Burn them or soak them in kerosene or soapy water. Caution is urged because the hairs that coat the egg masses can cause allergic reactions. Egg masses can also be destroyed by painting them with commercially available products, such as liquid detergents.
- Place burlap on trees, especially oaks, to provide shade and shelter for older larvae when they seek out protected resting places during the day. The number of larvae and pupae that rest under the burlap provides valuable information about the severity of infestation on your property. When populations are sparse, larvae and pupae beneath burlap can be manually destroyed (fig. 14).
- Use barrier bands, consisting of commercially available double-sided sticky tapes, or sticky material such as Tanglefoot, petroleum jelly, or grease, to prevent larvae from crawling up the trunks of susceptible trees. These products should be applied to the surface of an impermeable material, such as duct tape or tar paper, and not applied directly to the bark. Petroleum-based products can cause injury (swelling and cankering) on thin-barked trees.



**Figure 14** - *Gypsy moth larvae and pupae under burlap*

## Maintaining and Enhancing the Health of Trees

- Enhance growth conditions for isolated trees by encircling them with mulch or ground cover plants that do not compete for moisture and nutrients the way dense grass layers do.
- Water shade and ornamental trees in periods of drought to maximize recovery during refoliation.
- Fertilize shade trees.
- Avoid stressing trees. For example, construction projects tend to compact soil and prevent moisture from penetrating to small feeder roots.
- Avoid applying lime or weed killers around trees. These chemicals can seriously damage shallow tree roots.
- Thin woodlot trees and groups of shade trees between outbreaks to reduce competition.

## The Use of Pesticides Against the Gypsy Moth

The decision to use pesticides is influenced by a number of factors:

- The number of visible egg masses.
- The percentage of preferred hosts in a mixed stand of trees (50 percent or more of oak).
- Whether trees already have dead or dying branches, especially near the top branches or crown.
- Whether the property is located adjacent to wooded areas heavily infested with gypsy moths.

During periods when numbers of gypsy moth larvae are dense, pesticides may be the most effective method

of reducing the number of larvae and protecting the foliage of host trees. Application of pesticides should be done by a certified applicator, because special equipment is required. Large acreages, such as wooded residential areas and forests, should be treated by aircraft.

Available pesticides fall into two broad groups: microbial or biological and chemical (table 1).

Microbial and biological pesticides contain living organisms that must be consumed by the pest. Microbials include bacteria, viruses, and other naturally occurring organisms; biologicals include manmade synthetics of naturally occurring organisms. These pesticides should be applied before the larvae reach the third stage or instar of development. As they mature, larvae become more resistant to microbial pesticides and are, therefore, more difficult to kill.

Nucleopolyhedrosis virus (NPV), a naturally occurring organism, has been developed as a microbial pesticide. It is presently registered under the name "Gypchek" and is available for use in USDA Forest Service sponsored suppression programs. NPV and Gypcheck are specific to the gypsy moth.

*Bacillus thuringiensis* (*Bt*) is microbial and biological. It is the most commonly used pesticide. In addition to being used against the gypsy moth, *Bt* is used against a number of other pests, including the western spruce budworm, spruce budworm, and tent caterpillar. When *Bt* is taken internally, the insect becomes paralyzed, stops feeding, and dies of starvation or disease.

Chemical pesticides are contact poisons in addition to being stomach poisons. The timing of the chemical application is less critical to the successful population reduction of the pest than the timing of the application of the microbials and biologicals. Chemical pesticides can affect non-target organisms and may be hazardous to human health.

**Table 1** - Microbial and chemical pesticides commonly used for gypsy moth control

Active ingredient	Representative trade names	Remarks
<i>Bacillus thuringiensis</i>	Dipel Thuricide	Registered for aerial and ground application. Available under a variety of trade names. Toxic to other moth and butterfly larvae. Can be used safely near water.
Acephate	Orthene	Registered for aerial and ground application. Available under a variety of trade names. Toxic to bees and some gypsy moth parasites. Commonly used from the ground to treat individual trees.
Carbaryl	Sevin	Registered for aerial and ground application. Available under a variety of trade names. Toxic to bees and gypsy moth parasites. At one time, the most widely used chemical in gypsy moth control programs.
Diflubenzuron	Dimilin	A restricted-use pesticide that can be applied only by certified applicators.

The most commonly used chemical pesticides currently registered by the U.S. Environmental Protection Agency (EPA) for use against the gypsy moth contain carbaryl, diflubenzuron, and acephate. Malathion,, methoxychlor, phosmet, trichlorfon, and synthetic pyrethroids have also been registered by EPA for control of gypsy moth, but are used infrequently.

Diflubenzuron represents a new class of pesticides called insect growth regulators. It kills gypsy moth larvae by interfering with the normal molting process. Diflubenzuron has no effect on adult insects. Aquatic crustaceans and other immature insects that go through a series of molting stages are often sensitive to this pesticide.

## **Silvicultural Guidelines for Forest Stands and Woodlots**

Several interrelated factors determine the vulnerability of forest stands and woodlots to gypsy moth defoliation. An awareness of these factors will enable land managers and woodlot owners to prescribe silvicultural actions that will minimize the impact caused by gypsy moth defoliation. Three of these factors include the abundance of favored food species (mainly oaks), site and stand factors, and tree conditions.

Stands of trees that are predominately oak and grow on poor, dry sites (such as sand flats or rock ridges) are frequently stressed and often incur repeated, severe defoliations. Trees growing under these conditions frequently possess an abundance of structural features such as holes, wounds, and deep bark fissures that provide shelter and habitats for gypsy moth larvae and aid their survival.

Stands of trees that are predominantly oak but grow on protected slopes or on sites with adequate moisture and organic matter are more resistant to defoliation by the gypsy moth.

Slow-growing trees on poor sites frequently survive a single, severe defoliation better than fast-growing trees typically found on well-stocked better sites.

More trees are killed in stands that contain mainly oak species than in oak-pine or mixed hardwood stands.

Subdominant trees are killed more rapidly and more often than dominant trees.

## **Silvicultural Treatment-What and When?**

Appropriate silvicultural treatment will be determined by an anticipated occurrence of gypsy moth defoliation, by characteristics of the stand, and by the economic maturity of the stand. Foresters refer to treatments discussed here as "thinmings." Thinnings are cuttings made in forest stands to remove surplus trees (usually dominant and subdominant size classes) in order to stimulate the growth of trees that remain.

***Predefoliation treatments:*** When gypsy moth defoliation is anticipated, but not within the next 5 years, **predefoliation thinning** to selectively remove preferred-host trees can reduce the severity of defoliation, increase the vigor of residual trees, and encourage seed production and stump sprouting. Thinnings should

not be conducted in fully stocked stands that will reach maturity within the next 6 to 15 years. Thinning results in a short-term "shock effect" to residual trees. This shock effect, coupled with defoliation-caused stress, renders trees vulnerable to attack by disease organisms such as *Armillaria*.

In fully stocked stands that will reach maturity within the next 16 or more years, two kinds of thinning can be applied. The method of thinning should depend on the proportion of preferred host species present.

If more than 50 percent of the basal area in a stand is preferred host species (mainly oaks), **presalvage thinning** should be applied. Presalvage thinning is designed to remove the trees most likely to die (trees with poor crown condition) from stress caused by gypsy moth defoliation.

If less than 50 percent of the basal area in a stand is in preferred host species, **sanitation thinning** can be applied to reduce further the number of preferred host trees. This will result in fewer refuges for gypsy moth larvae and in improved habitats for the natural enemies of the gypsy moth.

**Treatment during outbreaks:** If defoliation is current or is expected within the next 5 years, thinnings should be delayed because of potential "shock effect." High-value stands can be protected by applying pesticides. In low-value stands or those that are at low risk (less than 50 percent basal area in preferred host species), protective treatments are optional.

**Post-outbreak treatments:** After a defoliation episode, the land manager or woodlot owner should pursue efficient salvage of dead trees, but should delay decisions about additional salvage, regeneration, or other treatments for up to 3 years. At the end of 3 years, most defoliation-caused mortality will be complete and the need for treatments can be assessed on the basis of damage level, current stocking conditions, and stand maturity.

## Assistance

Homeowners can get advice about identifying and controlling the gypsy moth through the County Cooperative Extension Service, the State Entomologist or State Forester, or from specialists at the State University or Agricultural Experiment Station.

Some communities may qualify for State or Federal cooperative treatment programs. These programs are usually administered through local county or designated State agencies.

Information about regulations concerning the interstate movement of outdoor household articles from areas infested by gypsy moth can be obtained by contacting one of the following:

- The Plant Protection or Regulatory Division of the State Department of Agriculture.
- The Plant Protection and Quarantine Division of the Animal and Plant Health Inspection Service, U.S. Department of Agriculture.
- The County Extension Agent listed in the local telephone directory.

## References

Podgwaite, J.D. 1979. Diseases of the gypsy moth: How they help to regulate populations. Agric. Handb. 539. Washington, DC: U.S. Department of Agriculture. p.2-15.

McManus, Michael L.; Houston, David R.; Wallner, William E. 1979. The homeowner and the gypsy moth: Guidelines for control. Home and Gard. Bull. 227. Washington, DC: U.S. Department of Agriculture. p.4-33.

Gansner, D.A.; Herrick, O.W.; Mason, G.N.; Gottschalk, K.W. 1987. Coping with the gypsy moth on new frontiers of infestation. Southern Journal of Applied Forestry Research. 11: 201-209.

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Pesticides used improperly can be injurious to human beings, animals, and plants. Follow the directions and heed all precautions on labels. Store pesticides in original containers under lock and key - out of the reach of children and animals - and away from food and feed.

Apply pesticides so that they do not endanger humans, livestock, crops, beneficial insects, fish, and wildlife. Do not apply pesticides where there is danger of drift when honey bees or other pollinating insects are visiting plants, or in ways that may contaminate water or leave illegal residues.

Avoid prolonged inhalation of pesticide sprays or dusts, wear protective clothing and equipment, if specified on the label.

If your hands become contaminated with a pesticide, do not eat or drink until you have washed. In case a pesticide is swallowed or gets in the eyes, follow the first aid treatment given on the label, and get prompt medical attention. If a pesticide is spilled on your skin or clothing remove clothing immediately and wash skin thoroughly.

NOTE: Some States have restrictions on the use of certain pesticides. Check your State and local regulations. Also, because registrations of pesticides are under constant review by the U.S. Environmental Protection Agency, consult your local forest pathologist, county agriculture agent, or State extension specialist to be sure the intended use is still registered.

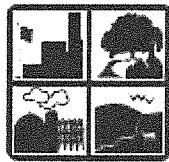


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The use of trade, firm, or corporation names in this paper is for the information and convenience of the reader. Such use does not constitute an official endorsement or approval by the U.S. Department of Agriculture or the Forest Service of any product or service to the exclusion of others that may be suitable.

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Return to the [Forest and Tree Health Publications](#)



Township of

FERGUSON

Planning & Zoning Department

Pennsylvania

**Ferguson Township, Centre County, Pa.  
Application for Zoning Variance/Appeal Hearing**

Application for a Hearing must be filed in the name of the owner of record or in the name of the holder of an option or a contract to purchase, or in the name of the lessee if authorized under a lease.

The application must be completed in full and the following must accompany the application:

1. Thirteen (13) copies of the application.
2. Thirteen (13) copies of a diagram or site plan (as outlined on page 3).
3. For a Variance Hearing a non-refundable filing fee of \$300.00 (make check payable to Ferguson Township).
  - For an Appeal Hearing a filing fee of \$500.00 (make check payable to Ferguson Township). The Appeal Hearing fee is refundable if the applicant prevails in the appeal of a notice of violation.
  - If applying for both a Variance Hearing and an Appeal Hearing both the Variance fee of \$300.00 and the Appeal fee of \$500.00 must be paid to the Township.
4. A copy of the applicant's deed or other instrument showing authority to file this application must be attached.
  - If the instrument attached does not contain a legal description, a legal description must be provided.

All material should be submitted to the Ferguson Township Zoning Office no later than 5:00 PM on the fourth Monday of the month. All incomplete applications will not be processed.

Email jbrown@uaja.org

**ENTRY OF APPEARANCE**

Name Jason Brown

Address 1576 Spring Valley Road, State College, PA 16801

I am appearing on my own behalf  (Check if this is true.)

I am representing University Area Joint Authority

Please send me notice at the above address of any final decisions in this matter.

### WAIVER OF STENOGRAPHIC RECORD

I agree to waive the requirements of Section 908(7) of the Pennsylvania Municipalities Planning Code which requires that a stenographic record of the proceedings be made, and consent that a record of the proceedings be prepared from a tape recording of the hearing and the recording secretary's minutes.

Applicant's Signature *Jason M. Brown*

Date June 23, 2021

The undersigned hereby applies to the Ferguson Township Zoning Hearing Board for a hearing under the provisions of the Ferguson Township Zoning Ordinance affecting the following premises in the manner herein described.

Applicant University Area Joint Authority

Address \_\_\_\_\_

Phone FAX \_\_\_\_\_

Owner University Area Joint Authority

Address 1576 Spring Valley Road, State College, PA 16801

Phone FAX 814-238-5361

1. Location of premises 3859 Scott Road, State College, PA 16801

2. Centre County Tax Map Parcel Number 24-004-,096-,0000-

3. Present zoning RA

4. How long has the applicant held an interest in the property? ~1998

5. Present use of the premises Wastewater Pump Station

6. Proposed use of the premises Wastewater Pump Station

7. Explain extent of proposed alteration(s), if any: A new submersible duplex pump station will be constructed adjacent to the existing pump station building.

The new station will include a wet well, valve vault, control panel,

emergency generator, and light pole. The existing pump station will remain for emergency/maintenance use only.

8. Describe all existing structures, including type size and height: The existing pump station building is approximately 12'x16' and 13' in height.

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9. Has the property been involved in previous zoning hearing(s)? No If so, describe date of hearing, nature of hearing and outcome of hearing:

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10. For new construction or alterations:

- a) Have plans been submitted to the Zoning Officer? Yes
- b) Has he/she reviewed, approved, and signed the plans? \_\_\_\_\_
- c) Has he/she issued a permit? \_\_\_\_\_

11. For a variance hearing, describe the provisions or regulations of the Ferguson Township Zoning Ordinance under which application for a variance is sought:

§27-205.1 Rural Agricultural Setback Requirement of 50 feet.

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12. For an appeal hearing, describe the alleged misinterpreted or misapplied provision of the ordinance which will be relieved by granting this appeal:

N/A

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13. A variance will be granted only upon the showing of an unnecessary hardship meeting all of the following criteria:

- a) The unnecessary hardship is caused by unique physical circumstances in the size, shape or topography of the lot.
- b) Because of the unnecessary hardship so caused, the lot cannot be developed in conformity with the Zoning Ordinance.
- c) The unnecessary hardship was not created by the applicant. a) Key map showing the generalized location of the property.
- d) The variance, if granted, would not alter the essential character of the neighborhood, impair the use or development of adjacent property or be detrimental to the public welfare.
- e) The variance would be the minimum necessary to afford relief and would be the least possible modification of the Zoning Ordinance.



Describe hardship, as listed above, which will be relieved by granting this variance:

The proposed pump station location was strategically chosen based on hydraulic analysis by the UAJA's consulting engineer (HRG, Inc.). This section of the parcel, north of the existing pump station building, has a width ranging from approximately 35' to 75', which does not allow adequate space to provide the 50' setbacks for a property zoned RA with the necessary wastewater pump station facilities.

14. Attach a diagram or site plan showing the following:

- a) Key map showing the generalized location of the property.
- b) North point.
- c) Name and address of all abutting property owners.
- d) Total tract boundaries of the property showing approximate distances and a statement of total acreage of the tract.
- e) All existing streets including streets of record (recorded but not constructed) on or abutting the tract including names and right-of-ways.
- f) If relevant to the application, existing sewer lines, water lines, fire hydrants, utility lines, culverts, bridges, railroads, watercourses, and easements.
- g) All existing buildings or other structures and approximate location of all tree masses.

15. List all abutting property owners. Include full name, address, and telephone numbers

Stanley L. Gaul 3850 Scott Road, State College, PA 16801

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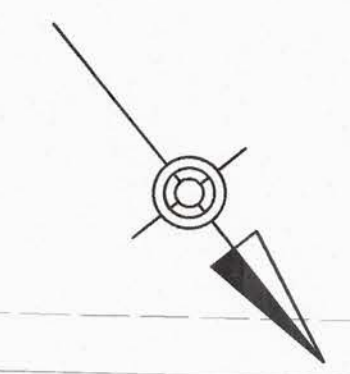
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FOR STAFF USE ONLY:

- Plans submitted
- Advertised
- Posted
- Fee Paid

Revised  
09/14/2017



S.R. 26  
80' WIDE R/W

ZONE AE FLOODPLAIN BOUNDARY

FT-22A  
RM = 1116.50  
12" PVC INV IN = 1102.35 (E)  
12" PVC INV OUT = 1102.35 (N)

FT-22B  
RM = 1117.40  
12" PVC INV IN = 1102.06 (S)  
12" PVC INV OUT = 1101.86 (NE)

FT-22  
RM = 1115.36  
12" PVC INV IN = 1103.06 (S)  
8" PVC INV IN = 1103.07 (NE)  
12" PVC INV OUT = 1102.86 (W)  
12" PVC INV OUT = 1103.86 (NW)

GRAVEL AREA TO BE REMOVED  
AND RESTORED TO LOW  
MAINTENANCE LAWN/MEADOW

SCOTT RD. T-703  
33' WIDE R/W

N/F  
STANLEY L. GAUL  
R.B. 2167-429  
TAX ID # 24-004-85

ZONING PROPERTY SETBACK  
50'

ZONING PROPERTY SETBACK  
50'

PROPOSED 12" PVC

PROPOSED 12" PVC

PROPOSED 12" PVC

PROPOSED 12" PVC

PROPOSED VALVE VAULT

PROPOSED WET WELL

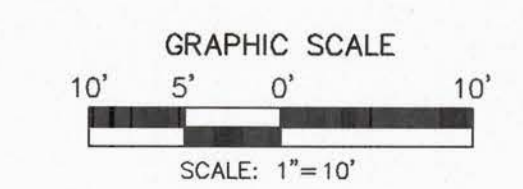
PROPOSED LIGHT POLE

PROPOSED EMERGENCY GENERATOR

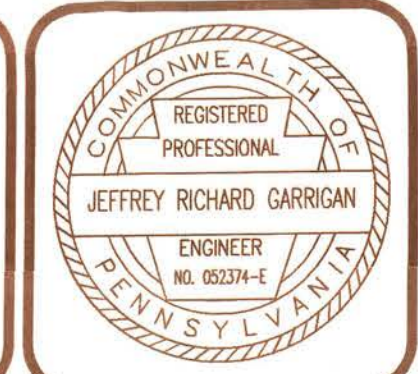
PROPOSED CONTROL PANEL CONCRETE PAD

PROPOSED 10" FORCEMAIN

8" PVC CS900 DR-14 FORCEMAIN (TO REMAIN)



NO.	REVISION	DATE	BY



**HRG**  
Herbert, Rowland & Grubic, Inc.  
Engineering & Related Services  
AN EMPLOYEE-OWNED COMPANY

2568 Park Center Boulevard  
State College, PA 16801  
(814) 238-7117  
Email - hrg@hrg-inc.com  
www.hrg-inc.com



**PROPOSED SITE PLAN**  
FOR  
**SCOTT ROAD PUMP STATION AND FORCEMAIN UPGRADE**

FERGUSON TOWNSHIP      CENTE COUNTY      PENNSYLVANIA

PROJ. MGR. - BRB
DESIGN - SMM
CADD - MLW
CHECKED - BRB
SCALE - AS NOTED
DATE - JUN 2021

DRAWING NO.
<b>SI-01</b>
SHEET NO.
<b>01 OF 01</b>
PROJECT 001178.0682



Township of  
**FERGUSON**  
Pennsylvania

Planning & Zoning Department

**Ferguson Township, Centre County, Pa.  
Application for Zoning Variance/Appeal Hearing**

Application for a Hearing must be filed in the name of the owner of record or in the name of the holder of an option or a contract to purchase, or in the name of the lessee if authorized under a lease.

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Email jbrown@uaja.org

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Name Jason Brown

Address 1576 Spring Valley Road, State College, PA 16801

I am appearing on my own behalf  (Check if this is true.)

I am representing University Area Joint Authority

Please send me notice at the above address of any final decisions in this matter.

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I agree to waive the requirements of Section 908(7) of the Pennsylvania Municipalities Planning Code which requires that a stenographic record of the proceedings be made, and consent that a record of the proceedings be prepared from a tape recording of the hearing and the recording secretary's minutes.

Applicant's Signature James M. Burns

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Phone FAX \_\_\_\_\_

Owner University Area Joint Authority

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Phone FAX 814-238-5361

1. Location of premises 3859 Scott Road, State College, PA 16801

2. Centre County Tax Map Parcel Number 

	24-004-,079A,0000-	24-004-081-,0000-
	24-004-,080-,0000-	24-004-,082-,0000-
	24-004-,090-,0000-	

3. Present zoning RA

4. How long has the applicant held an interest in the property? ~1998

5. Present use of the premises Agricultural (UAJA existing sewer easement)

6. Proposed use of the premises Agricultural (UAJA existing & proposed sewer line easement)

7. Explain extent of proposed alteration(s), if any: A new wastewater forcemain will be constructed along the West College Avenue backlots, adjacent to the existing forcemain and sanitary sewer lines and following the same general alignment.

The existing facilities will remain in place.

8. Describe all existing structures, including type size and height: N/A  
\_\_\_\_\_  
\_\_\_\_\_

9. Has the property been involved in previous zoning hearing(s)? No If so, describe date of hearing, nature of hearing and outcome of hearing:  
\_\_\_\_\_  
\_\_\_\_\_

10. For new construction or alterations:  
a) Have plans been submitted to the Zoning Officer? Yes  
b) Has he/she reviewed, approved, and signed the plans? \_\_\_\_\_  
c) Has he/she issued a permit? \_\_\_\_\_

11. For a variance hearing, describe the provisions or regulations of the Ferguson Township Zoning Ordinance under which application for a variance is sought:  
§27-701.3.C prohibits new construction or development in a floodplain  
(Nolin soils being subject to the floodplain regulations).

12. For an appeal hearing, describe the alleged misinterpreted or misapplied provision of the ordinance which will be relieved by granting this appeal:  
N/A  
\_\_\_\_\_  
\_\_\_\_\_

13. A variance will be granted only upon the showing of an unnecessary hardship meeting all of the following criteria:  
a) The unnecessary hardship is caused by unique physical circumstances in the size, shape or topography of the lot.  
b) Because of the unnecessary hardship so caused, the lot cannot be developed in conformity with the Zoning Ordinance.  
c) The unnecessary hardship was not created by the applicant. a) Key map showing the generalized location of the property.  
d) The variance, if granted, would not alter the essential character of the neighborhood, impair the use or development of adjacent property or be detrimental to the public welfare.  
e) The variance would be the minimum necessary to afford relief and would be the least possible modification of the Zoning Ordinance.

Describe hardship, as listed above, which will be relieved by granting this variance:

The proposed forcemain alignment was strategically chosen based on hydraulic analysis by UAJA's consulting engineer (HRG, Inc.). The properties will be fully restored to their existing conditions following installation of the proposed subsurface wastewater forcemain piping.

14. Attach a diagram or site plan showing the following:

- a) Key map showing the generalized location of the property.
- b) North point.
- c) Name and address of all abutting property owners.
- d) Total tract boundaries of the property showing approximate distances and a statement of total acreage of the tract.
- e) All existing streets including streets of record (recorded but not constructed) on or abutting the tract including names and right-of-ways.
- f) If relevant to the application, existing sewer lines, water lines, fire hydrants, utility lines, culverts, bridges, railroads, watercourses, and easements.
- g) All existing buildings or other structures and approximate location of all tree masses.

15. List all abutting property owners. Include full name, address, and telephone numbers

Lawrence C. Pharo 3710 W College Ave, State College, PA 16801

Team Rahal of Lewistown, LLC. 3610 W College Ave, State College, PA 16801

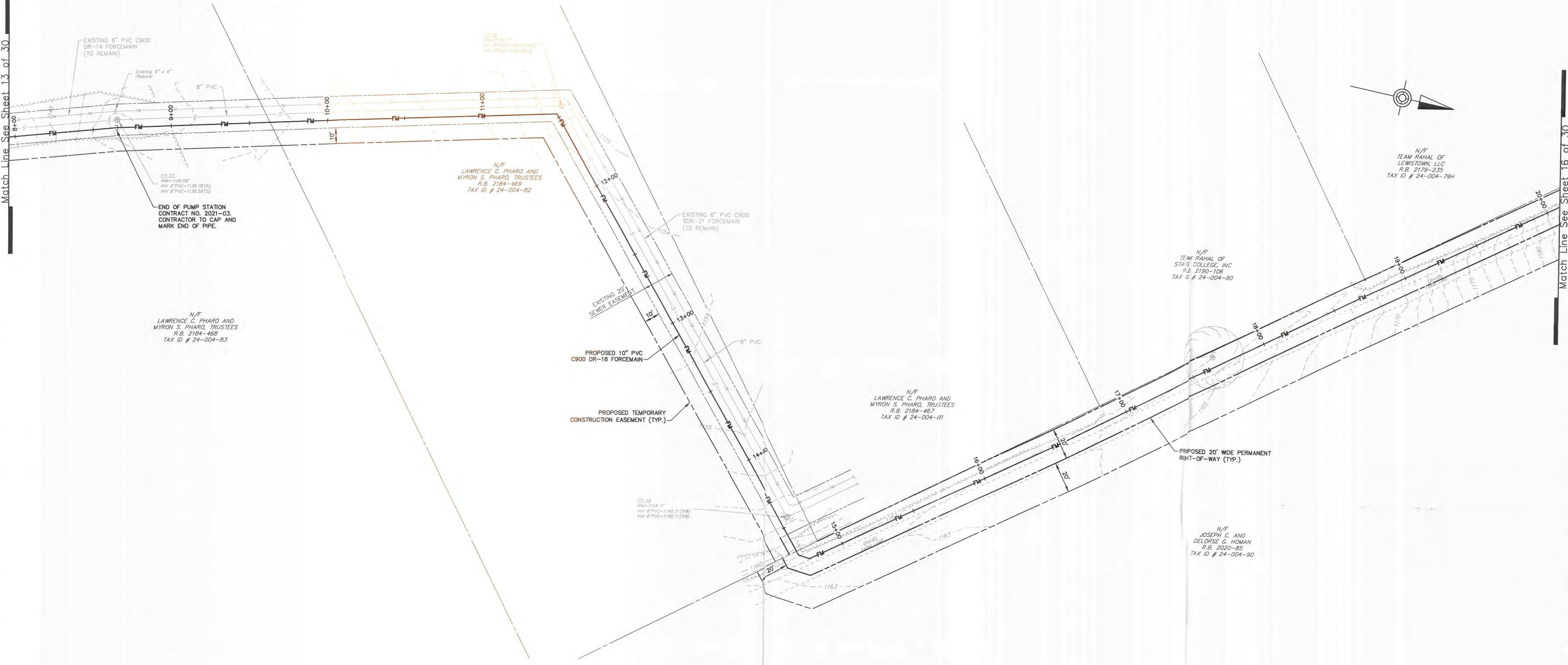
FOR STAFF USE ONLY:

- Plans submitted
- Advertised
- Posted
- Fee Paid

Revised  
09/14/2017

Match Line See Sheet 13 of 30

Match Line See Sheet 16 of 30



N/F  
TEAM RAHAL OF  
LEWISTOWN, LLC  
R.B. 2179-235  
TAX ID # 24-004-79H

N/F  
TEAM RAHAL OF  
STATE COLLEGE, INC  
R.B. 2190-108  
TAX ID # 24-004-80

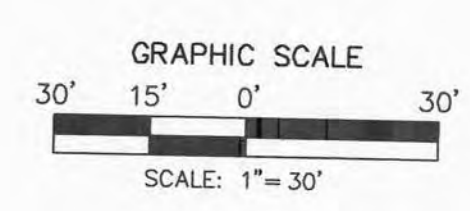
N/F  
LAWRENCE C. PHARO AND  
MYRON S. PHARO, TRUSTEES  
R.B. 2184-467  
TAX ID # 24-004-81

N/F  
JOSEPH C. AND  
DELOESE G. HOMAN  
R.B. 2020-85  
TAX ID # 24-004-90

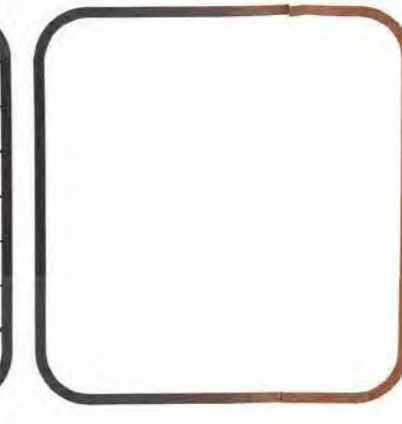
N/F  
LAWRENCE C. PHARO AND  
MYRON S. PHARO, TRUSTEES  
R.B. 2184-468  
TAX ID # 24-004-83

END OF PUMP STATION  
CONTRACT NO. 2021-03,  
CONTRACTOR TO CAP AND  
MARK END OF PIPE.

**PROPOSED FORCEMAIN PLAN FROM 8+00 TO 20+00**  
SCALE: 1" = 30'



NO.	REVISION	DATE	BY



**HRG**  
Herbert, Rowland & Grubic, Inc.  
Engineering & Related Services  
AN EMPLOYEE-OWNED COMPANY

2568 Park Center Boulevard  
State College, PA 16801  
(814) 238-7117  
Email - hrg@hrg-inc.com  
www.hrg-inc.com



**FORCEMAIN PLAN**  
OR  
**SCOTT ROAD PUMP STATION AND FORCEMAIN UPGRADE**

FERGUSON TOWNSHIP      CENE COUNTY      PENNSYLVANIA

PROJ. MGR. - BRB  
DESIGN - SMM  
CADD - MLW  
CHECKED - BRB  
SCALE - AS NOTED  
DATE - MAY 2021

DRAWING NO.  
**FM-02**

SHEET NO.  
**12 OF 25**

PROJECT 001178.0682

File name: C:\Users\jgrubinc\OneDrive\Documents\Projects\2021\001178\0682.dwg    User: jgrubinc    Date: 5/20/21 1:00pm



June 16, 2021  
File No. 1775-003-000

Ferguson Township  
Attn: Jeffrey S. Ressler  
3147 Research Drive  
State College, PA 16801

Re: Islamic Society of Central Pennsylvania  
3765 West College Avenue

Dear Mr. Ressler:

The Islamic Society of Central Pennsylvania is proposing a project at their 3765 West College Avenue (SR26) location. This project has been in the planning stage of several years. The Islamic Society of Central Pennsylvania and Uni-Tec Consulting Engineers met with Ferguson Township on August 29, 2019, to discuss the project and the best way to proceed, the property met the minimum lot size for the proposed uses and the project started moving forward including Zoning variances allowing for the access onto the property. See Township Zoning Officer Jeff Ressler's letter dated September 18, 2019, confirming the allowable uses. On November 18, 2019, Ferguson Township Supervisors adopted new zoning requirements of the Rural Agricultural (RA) zone that no longer allows such uses for lots less than 50 acres. This application is asking for a variance to the following Zoning Ordinance:

- Chapter 27-205.1 Rural Agricultural (RA) District Quick Permit Principal Uses (Cemeteries and Place of Assembly, Community) on a property greater than 2 acres and less than 50 acres.

Should you have any questions or comments, please contact me at (814) 238-8223, ext. 302 or via email at [jlb@uni-tec.com](mailto:jlb@uni-tec.com).

Sincerely,  
UNI-TEC CONSULTING ENGINEERS, INC.

A handwritten signature in black ink, appearing to read "Jeffrey L. Bowman".

Jeffrey L. Bowman, P.E.  
Project Engineer

JLB/smd

Enclosure

Email cc w/encl.: Asif Khatri  
Patrick J. Ward., P.E., UTCE





Township of

FERGUSON

Planning & Zoning Department

Pennsylvania

**Ferguson Township, Centre County, Pa.  
Application for Zoning Variance/Appeal Hearing**

Application for a Hearing must be filed in the name of the owner of record or in the name of the holder of an option or a contract to purchase, or in the name of the lessee if authorized under a lease.

The application must be completed in full and the following must accompany the application:

1. Thirteen (13) copies of the application.
2. Thirteen (13) copies of a diagram or site plan (as outlined on page 3).
3. For a Variance Hearing a non-refundable filing fee of \$300.00 (make check payable to Ferguson Township).
  - For an Appeal Hearing a filing fee of \$500.00 (make check payable to Ferguson Township). The Appeal Hearing fee is refundable if the applicant prevails in the appeal of a notice of violation.
  - If applying for both a Variance Hearing and an Appeal Hearing both the Variance fee of \$300.00 and the Appeal fee of \$500.00 must be paid to the Township.
4. A copy of the applicant's deed or other instrument showing authority to file this application must be attached.
  - If the instrument attached does not contain a legal description, a legal description must be provided.

All material should be submitted to the Ferguson Township Zoning Office no later than 5:00 PM on the fourth Monday of the month. All incomplete applications will not be processed.

Email jlb@uni-tec.com

**ENTRY OF APPEARANCE**

Name Jeffrey L. Bowman

Address 2007 Cato Ave., State College, PA 16803

I am appearing on my own behalf  (Check if this is true.)

I am representing Islamic Society of Central PA

Please send me notice at the above address of any final decisions in this matter.

**WAIVER OF STENOGRAPHIC RECORD**

I agree to waive the requirements of Section 908(7) of the Pennsylvania Municipalities Planning Code which requires that a stenographic record of the proceedings be made, and consent that a record of the proceedings be prepared from a tape recording of the hearing and the recording secretary's minutes.

Applicant's Signature 

Date 06/28/2021

The undersigned hereby applies to the Ferguson Township Zoning Hearing Board for a hearing under the provisions of the Ferguson Township Zoning Ordinance affecting the following premises in the manner herein described.

Applicant Asif Khatri

Address 171 Manhasset Drive, Port Matilda, PA 16870

Phone FAX 814-414-0055

Owner Islamic Society of Central PA

Address 709 Ridge Ave., State College, PA 16803

Phone FAX 814-308-0390

1. Location of premises 3765 West College., State College PA 16801

2. Centre County Tax Map Parcel Number 24-004-078C, 000

3. Present zoning Rural Agricultural (RA)/Corridor Overlay District (COD)

4. How long has the applicant held an interest in the property? January 28, 2000

5. Present use of the premises Open space

6. Proposed use of the premises The proposed used is a place of worship/Mosque with a cemetery

7. Explain extent of proposed alteration(s), if any: \_\_\_\_\_

The proposed change is to allow place of worship/Mosque and cemetery on a lot less than 50 acres in size. The proposed uses are allowed in the RA district on properties greater than 50 acres in size.

8. Describe all existing structures, including type size and height: The property currently has no structures other than a gravel access road used for farming access.

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9. Has the property been involved in previous zoning hearing(s)? Yes If so, describe date of hearing, nature of hearing and outcome of hearing:

July 8, 2010 - Court of Common Pleas Civil Action Land Use Appeal No. 2009-2400 granting variance to use the property as a religious center and burial site.

June 23, 2020 - a zoning variance was approved to allow the construction of a driveway across the floodplain, floodway and 50' buffer.

10. For new construction or alterations:

a) Have plans been submitted to the Zoning Officer? Yes

b) Has he/she reviewed, approved, and signed the plans? No

c) Has he/she issued a permit? No

11. For a variance hearing, describe the provisions or regulations of the Ferguson Township Zoning Ordinance under which application for a variance is sought:

•Chapter 27-205.1 Rural Agricultural (RA) District Quick Permit Principal Uses (Cemeteries and Place of Assembly, Community) on a property greater than 2 acres and less than 50 acres.

12. For an appeal hearing, describe the alleged misinterpreted or misapplied provision of the ordinance which will be relieved by granting this appeal:

N/A

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13. A variance will be granted only upon the showing of an unnecessary hardship meeting all of the following criteria:

a) The unnecessary hardship is caused by unique physical circumstances in the size, shape or topography of the lot.

b) Because of the unnecessary hardship so caused, the lot cannot be developed in conformity with the Zoning Ordinance.

c) The unnecessary hardship was not created by the applicant. a) Key map showing the generalized location of the property.

d) The variance, if granted, would not alter the essential character of the neighborhood, impair the use or development of adjacent property or be detrimental to the public welfare.

e) The variance would be the minimum necessary to afford relief and would be the least possible modification of the Zoning Ordinance.

Describe hardship, as listed above, which will be relieved by granting this variance:

This project has been in the planning stage of several years. The Islamic Society of Central Pennsylvania and Uni-Tec Consulting Engineers met with Ferguson Township on August 29, 2019, to discuss the project and the best way to proceed. The property met the minimum lot size for the proposed uses and Ferguson Township confirming that the project could move forward. Sense the time of the of this confirmation the minimum lot size for these uses has changed. The Islamic Society of Central Pennsylvania is asking to be allow to use this property for the use that it was bought for and the Township agree to in 2019.

14. Attach a diagram or site plan showing the following:

- a) Key map showing the generalized location of the property.
- b) North point.
- c) Name and address of all abutting property owners.
- d) Total tract boundaries of the property showing approximate distances and a statement of total acreage of the tract.
- e) All existing streets including streets of record (recorded but not constructed) on or abutting the tract including names and right-of-ways.
- f) If relevant to the application, existing sewer lines, water lines, fire hydrants, utility lines, culverts, bridges, railroads, watercourses, and easements.
- g) All existing buildings or other structures and approximate location of all tree masses.

15. List all abutting property owners. Include full name, address, and telephone numbers

Eugene H. Corl, 3745 West College Ave., State College, PA (814) 237-8226

Russian Church of Christ, 3645 West College Ave., State College, PA (814) 234-1030

Jennifer McCauley, 3795 West College Ave., State College, PA (814) 237-8226

FOR STAFF USE ONLY:

- Plans submitted
- Advertised
- Posted
- Fee Paid

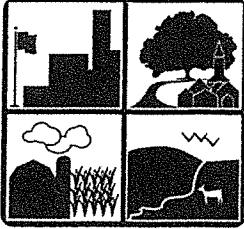
Revised  
09/14/2017



**FERGUSON TOWNSHIP ZONING HEARING BOARD  
REGULAR MEETING AGENDA  
Tuesday June 23, 2020 7:00pm**

**AGENDA:**

- ❖ CALL TO ORDER:
- ❖ CHAIRPERSON OF THE ZONING HEARING BOARD EXPLAINS PROCEDURE FOR VIRTUAL MEETING.
- ❖ PLEDGE OF ALLEGIANCE:
- ❖ CITIZENS INPUT: LIMITED UP TO FOUR (4) MINUTES PER INDIVIDUAL
- ❖ INTRODUCTION OF BOARD MEMBERS:
- ❖ SWEARING IN OF THOSE THAT WISH TO TESTIFY:
- ❖ THE ZONING HEARING BOARD SOLICITOR EXPLAINS THE BASIS FOR GRANTING A VARIANCE:
- ❖ ZONING OFFICER EXPLAINS BASIS OF VARIANCE/APPEAL REQUEST
- ❖ ISLAMIC SOCIETY OF CENTRAL PA – VARIANCE REQUEST CONTINUATION
- ❖ STATE COLLEGE BOROUGH WATER AUTHORITY - VARIANCE REQUEST
- ❖ JED NEILSON – VARIANCE REQUESTS
- ❖ APPROVAL OF THE MEETING MINUTES FROM FEBRUARY 25, 2020 REGULAR MEETING



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## TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801  
Telephone: 814-238-4651 • Fax: 814-238-3454  
[www.twp.ferguson.pa.us](http://www.twp.ferguson.pa.us)

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September 18, 2019

Mr. Pat Ward  
Uni-Tec Consulting Engineers, Inc  
2007 Cato Avenue  
State College, PA 16801

**Re: Islamic Society Property , Tax Parcel 24-004-087C**

Dear Mr. Ward,

This letter is written to provide my response to your inquiry related to the proposed uses as listed in the letter dated August 29, 2019 regarding the Islamic Society property, tax parcel 24-004-078C.

With respect to your letter dated August 29, 2019 regarding the Islamic Society property, tax parcel 24-004-078C, it appears that the 2 proposed uses that you describe would be permitted for the site, however it would be necessary to comply with the formal zoning permit and land development approval processes.

If you should have any questions, feel free to contact me at the office.

Respectfully,

Jeffrey S. Ressler  
**Zoning Administrator**

cc: Office File  
Tax Parcel File 24-004-087C

4-2  
15.50  
NSC

000154

MEMORANDUM OF AGREEMENT OF SALE

THIS MEMORANDUM OF AGREEMENT OF SALE, made this 2nd day of February, 2000, by and between ROLLING RIDGE DEVELOPMENT, INC., of State College, Pennsylvania, hereinafter called "Seller",

AND

THE ISLAMIC SOCIETY OF CENTRAL PENNSYLVANIA, of State College, Pennsylvania, hereinafter called "Buyer".

WHEREAS, by Agreement of Sale of even date herewith, the Seller has agreed to sell and convey to the Buyer, who has agreed to purchase from Seller, certain premises situate at Lot #2, 3765 West College Avenue, State College, Centre County, Pennsylvania, as more fully described in Exhibit "A" which has been attached hereto; and

WHEREAS, said Agreement of Sale recites all of the terms, conditions, payments, and covenants thereof; and

WHEREAS, the parties are desirous of executing this Memorandum of Agreement setting forth the sale and the purchase of said premises for the purpose of recording the same.

NOW, THEREFORE, the parties hereto, do hereby covenant and agree as follows:

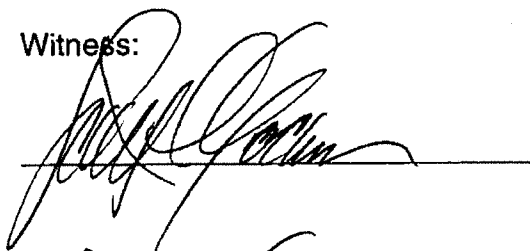
1. The Seller has, by Article of Agreement of even date herewith, agreed to sell and convey to the Buyers the premises described in Paragraph 2.
2. The premises subject to said Agreement of Sale are described on Exhibit "A" attached hereto and incorporated herein.
3. The Agreement of Sale of even date herewith, of which this Agreement is a memorandum, sets forth the consideration, terms, conditions, and covenants and agreements relating to the sale and purchase of said premises. The consideration due thereunder is not payable over a period of time exceeding thirty (30) years.



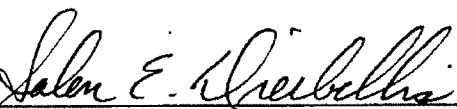
4. The parties acknowledge that said Agreement of Sale sets forth all of the terms and conditions which are binding upon the parties hereto and that this Memorandum is entered into for the purpose of giving notice to the public of said sale.

WHEREFORE, the parties hereto, intending to be legally bound, have executed this Memorandum of Agreement of Sale so that the same may be recorded of record as provided by the Act of Assembly in such cases made and provided.

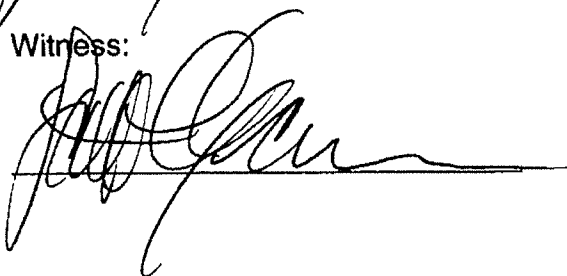
Witness:




ROLLING RIDGE DEVELOPMENT, INC.

By: 

Witness:



ISLAMIC SOCIETY OF CENTRAL PENNSYLVANIA

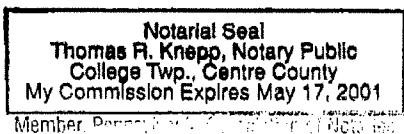
By: 

ENTERED FOR RECORD  
JOSEPH L. DAVIDSON  
RECORDER OF DEEDS  
CENTRE COUNTY  
\*00 FEB 3 PM 3 37

COMMONWEALTH OF PENNSYLVANIA :  
: SS.  
COUNTY OF CENTRE :

On this the 2nd day of February, 2000, before me, a notary public, the undersigned officer, personally appeared Galen E. Dreibelbis, who acknowledged himself to be the President of the foregoing corporation, and that as such, he, being authorized by such corporation to do so, executed the foregoing document for the purpose therein contained by signing his name thereon as such.

IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal.



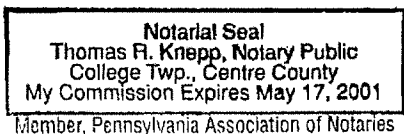
*Thomas R. Knepp*  
Notary Public

My Commission Expires:

COMMONWEALTH OF PENNSYLVANIA :  
: SS.  
COUNTY OF CENTRE :

On this the 2nd day of February, 2000, before me, a notary public, the undersigned officer, personally appeared Ibrahim A. Ibrahim, who acknowledged himself to be the President of The Islamic Society of Central Pennsylvania, executed the foregoing document for the purpose therein contained by signing his name thereon as such.

IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal.



*Thomas R. Knepp*  
Notary Public

My Commission Expires:

COMMONWEALTH OF PENNSYLVANIA :  
: SS:  
COUNTY OF *Centre* :

RECORDED in the office for Recording of Deeds, etc., in and for said County, in Record Book No. 1138, Page 372

WITNESS my hand and official seal this 2nd day of February, 2000.

*Joseph L. Davidson*  
Recorder of Deeds  
3


Certified Address of Grantee:  
709 Ridge Ave  
State College, PA  
16803

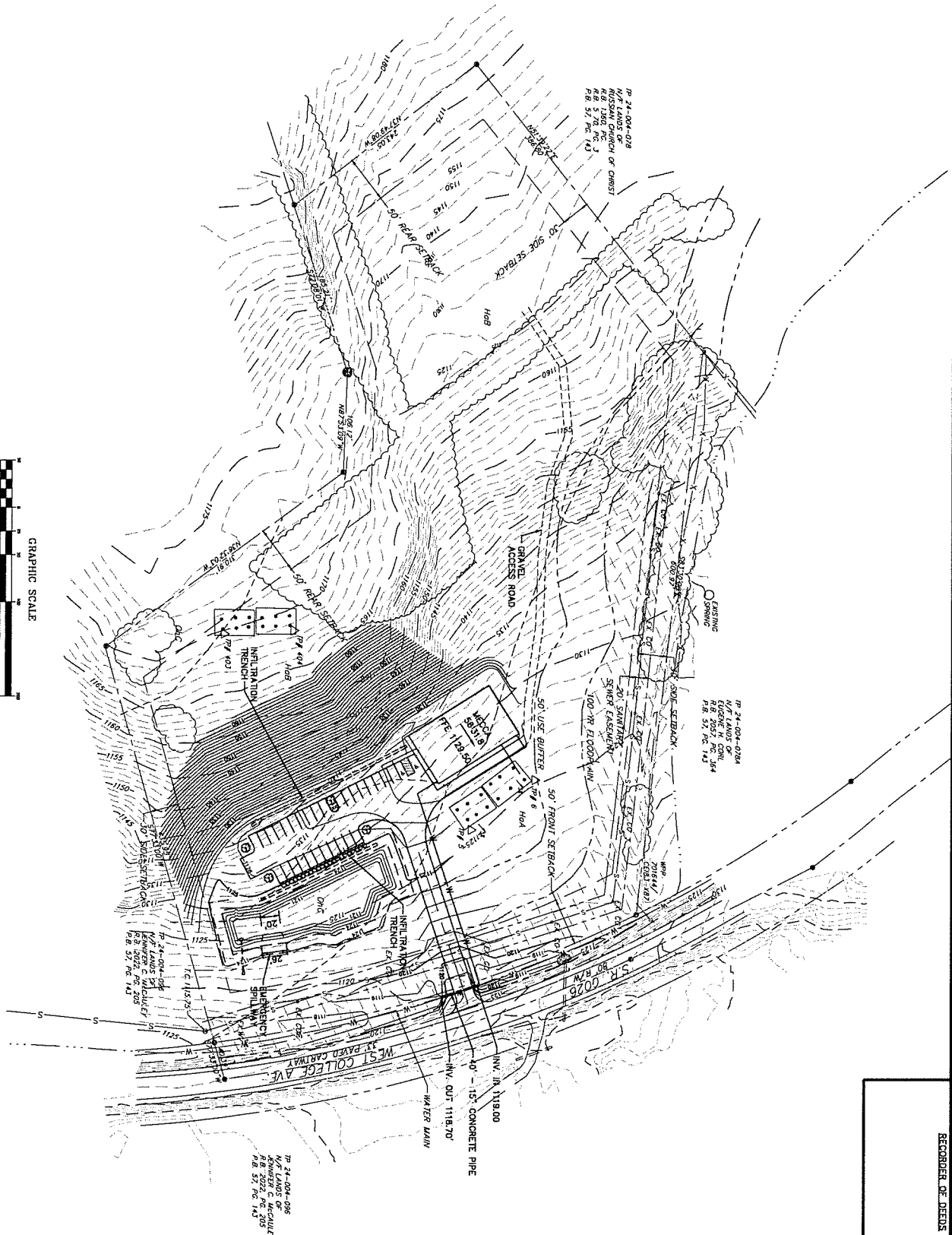
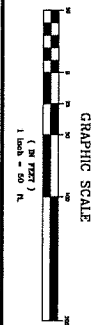
BK 1138PG0375

**EXHIBIT A**

ALL THAT certain parcel of land situated in Ferguson Township, Centre County, Pennsylvania, being shown as Lot No. 2 on a plan entitled "Preliminary/Final Rolling Ridge Subdivision Three Lot Subdivision of the Lands of Rolling Ridge Development, Inc." recorded March 5, 1999, in the Centre County Recorder's Office in Plat Book 57, at pages 143-144, bounded and described as follows:

BEGINNING at a point on the southwestern right of way of SR 26 (an 80 foot right of way) at the intersection with lands now or formerly of Josephine C. Corl; thence along the lands of Josephine C. Corl and the lands herein conveyed, North 80 degrees 27 minutes 10 seconds West, a distance of 600.97 feet to a 42 inch White Oak tree on the line of other land of Rolling Ridge Development, Inc. known as Lot 3; thence along the common boundary with Lot 3, South 54 degrees 42 minutes 20 seconds West, a distance of 386.80 feet to a pin; thence continuing along the common boundary with Lot 3, South 34 degrees 46 minutes 10 seconds East, a distance of 243.05 feet to a pin on the line of other lands of Rolling Ridge Development, Inc. known as Lot 1; thence along the common boundary with Lot 1, the following bearings and distances: North 75 degrees 10 minutes 59 seconds East, a distance of 185.21 feet to a pin; South 84 degrees 50 minutes 11 seconds East, a distance of 106.12 feet to a pin; South 33 degrees 29 minutes 05 seconds East, a distance of 310.91 feet to a pin; North 77 degrees 33 minutes 00 seconds East, a distance of 476.34 feet to a point in the center of SR 26; thence on a curve to the left with a radius of 1,432.69 feet and a chord bearing of North 13 degrees 34 minutes 10 seconds West, a chord distance of 446.86 feet and a length of 448.69 feet; thence continuing on the center line of SR 26, North 24 degrees 01 minutes 33 seconds West, a distance of 214.80 feet; thence North 35 degrees 00 minutes 00 seconds West, a distance of 246.60 feet to a point; thence South 54 degrees 42 minutes 20 seconds West, a distance of 46.04 feet to a pin on the southwest right of way of SR 26; thence along the right of way of SR 26, South 34 degrees 35 minutes 00 seconds East, a distance of 158.29 feet to a point; thence on a curve to the right with a radius of 1,392.69 feet and a bearing of South 29 degrees 04 minutes 53 seconds East, a chord distance of 267.07 feet and a length of 267.48 feet to a point, the place of beginning.

	C.G.B.O.A.	Pd 5.00 CAS
	Registry	1-31-2000
		24-4/78C
Uniform Parcel Identifier		



RECORD OF DEEDS

1775003000  
 4  
 1"=50'  
 PRODUCT NO.  
 SHEET NO.

THE PEACE CENTER  
 AND CEMETERY  
 PRELIMINARY LAND DEVELOPMENT PLAN  
 RECORD PLAN

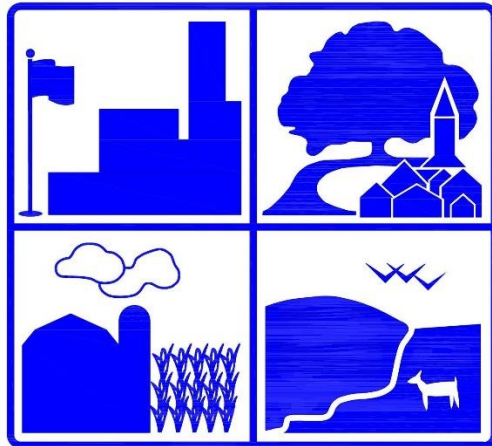
**UNI-TEC**  
 Consulting Engineers Inc.  
 2007 Calo Avenue  
 State College, PA 16801  
 (814) 238-8223 www.uni-tec.com

DESIGNED BY:	REV.	DESCRIPTION
DHS		
CHECKED BY:		
PJW		
DRAWN BY:		
DHS		

DATE	VERIFY SCALES
	BAR IS ONE INCH ON ORIGINAL DRAWING.
	IF NOT ONE INCH ON THIS SHEET, REVERT SCALE ACCORDINGLY.

**FERGUSON TOWNSHIP, CENTRE COUNTY  
STRATEGIC PLAN UPDATE  
REQUEST FOR PROPOSALS**

**Dated: July 7, 2021**



**Township of Ferguson  
Attn: David Pribulka, Township Manager  
3147 Research Drive  
State College, PA 16801**

# REQUEST FOR PROPOSALS (RFP)

## STRATEGIC PLANNING PROFESSIONAL SERVICES

### **ESTIMATED EVALUATION SCHEDULE:**

<i>RFP Issued:</i>	<i>July 7, 2021</i>
<i>Final Date for Questions Related to RFP:</i>	<i>August 6, 2021</i>
<i>Deadline to Submit Proposals:</i>	<i>August 13, 2021</i>
<i>Applicant Interviews:</i>	<i>August 23 – 27, 2021</i>
<i>Selection of Consultant and Contract Development:</i>	<i>September 7, 2021</i>

*\*Exact dates may vary at the discretion of the Board of Supervisors.*

### **SUBMITTAL INSTRUCTIONS:**

Respondents should submit seven (7) written proposals and one (1) electronic proposal no later than 5 p.m. EST on August 13, 2021. Proposals received after the deadline will not be accepted or considered.

Proposals and inquiries related to the RFP should be submitted to the address below. Please submit all inquiries by phone or email.

**Ferguson Township Board of Supervisors**  
**Attn: David Pribulka, Township Manager**  
**3147 Research Drive**  
**State College, PA 16801**  
**email: [dpribulka@twp.ferguson.pa.us](mailto:dpribulka@twp.ferguson.pa.us)**  
**tel: (814) 238-4651**

## **Introduction and Background**

Ferguson Township is a Home Rule Municipality located in Centre County, Pennsylvania. The Township is a full-service municipality and home to approximately 19,634 residents per preliminary 2020 Census Data. The Township encompasses 52-square miles, which are mostly rural and agricultural, but also includes a dense suburban core and light industrial corridor. The Township is represented by a five-member Board of Supervisors, two of whom are elected at-large, and three who represent wards divided by population.

In addition to a 22-officer Police Department; Planning & Zoning Department; Finance Department; Public Works Department; and Administration Department, the Township is also a member of the Centre Region Council of Governments, providing regional service delivery since the 1960s. The Township employees 63 full-time equivalent positions and is a Council/Manager Form of Government.

The Board of Supervisors is seeking proposals from qualified consulting firms to facilitate an update to the 2017 Ferguson Township Strategic Plan. The Plan will serve as the principal guiding document for the Township and provide clear direction on a five-year work plan. A successful plan will incorporate the policy directives of the Board of Supervisors while helping ensure quality public service delivery and financial stability.

### *2017 Ferguson Township Strategic Plan*

The current version of the Ferguson Township Strategic Plan was completed in 2016, and implementation began in 2017. The Plan is appended to this RFP as Exhibit “A” and divides the objectives into nine broader categories ranging from Financial Stability to Partnerships & Regional Thinking. Since the Plan’s development, the priorities of the community have shifted somewhat but the goals in the Plan have not become obsolete. It will be incumbent on the selected consultant to work with the Board of Supervisors, staff, stakeholders, and community to determine which elements from the 2017 Strategic Plan should remain, be reimaged, or jettisoned in response to evolving demands on public services and other priorities.

### *2019 National Community Survey*

In 2019, the Township engaged the National Research Center, Inc. (NRC) in partnership with the International City/County Management Association (ICMA) to administer the National Community Survey (NCS) to Township residents and produce a statistically valid measure to evaluate quality of life in the Township across several themes. The NCS Community Livability Report is appended to this RFP as Exhibit “B”. The intention was to guide the Township as it pursued an update to the Ferguson Township Strategic Plan in

2020; however, the COVID-19 pandemic delayed this project until conditions permitted a more engaged and inclusive process than virtual environments, alone, would enable. The 2019 NCS Data should still be a valued guiding instrument as the Board, staff, and consultant pursue this project; however, the data and results should be supplemented with additional community outreach and engagement to provide a comprehensive and community-oriented process.

### **RFP Award and Process**

It is anticipated that the Township will award one (1) successful consultant to facilitate this update. However, the Township reserves its right to reject any and all proposals for any reason; offer counter proposals; waive any requirements of the RFP; or cancel the RFP in order to achieve the Township's goals and objectives associated with this project. Any changes in the status of the RFP will be shared with all parties who provide contact information to receive updates. Interested firms should email the Township Manager to request to be placed on the list to receive updates. The information contained in this RFP represent the interests of the Township at the time it was released, and the Township reserves the right to modify any term or condition contained herein.

### **Scope of Services**

#### *Community Visioning*

Citizen engagement and involvement from the complete spectrum of stakeholders in the community are paramount to a successful strategic planning process. It is anticipated that the full strategic planning process may consist of public meetings; stakeholder group meetings; outreach forums; online and/or print surveys; presence at community events and functions; meetings with staff; and other public input measures as appropriate. Responses should describe the process for facilitating this process in sufficient detail for the Board of Supervisors to understand the primary components. It is understood that the process, while substantially unchanged, may require additional community engagement to address needs as they arise throughout the project. Therefore, responses should describe the components of citizen and stakeholder engagement that are included in the proposal, as well as itemize the cost of additional meetings and engagement measures should the Board require.

The consultant should conduct an evaluation of all relevant community information and guiding documents including, but not necessarily limited to the Township Budget and Capital Improvement Program; 2009 Recreation, Parks, and Open Space Plan; any relevant ordinances and policies; organizational chart; Centre Region Comprehensive Plan; Pine Grove Mills Small Area Plan; Northland Area Transportation Mobility Study; Official Map; and others. It is suggested, although not necessarily required, that the



consultant prepare an assessment based on this review and accompanying preliminary interviews describing the Township's strengths, opportunities, weaknesses, and threats.

The project will include facilitation and assessment of the Ferguson Township Mission, Vision, and Values statements. Additionally, the strategic planning process should identify and develop key performance metrics and indicators that can serve as benchmarks against which the Board of Supervisors, staff, stakeholders, and citizens can evaluate progress toward achieving the Strategic Plan goals and objectives and consistency with the Mission, Vision, and Values statements.

The consultant will develop a Strategic Plan for Ferguson Township that incorporates goals and objectives targeted at achieving a shared community vision, implementation of Board priorities, and enhancing the quality of life in the Township. Recommendations for implementation measures and action steps should be submitted to accompany each objective, and should be specific, measurable, attainable, and time-oriented. Prioritization should reflect a well-defined consideration of available resources, logical workflow, Board and stakeholder consensus, and other relevant criteria.

### **Board of Supervisors Retreat**

Responses should describe the framework and agenda for a retreat with the Board of Supervisors and senior staff to aid in the development of a needs assessment, program and public service analysis, community visioning, and strategic planning. While a retreat is highly desired, its content and program should be recommended by the consultant in the proposal and may not be restricted by or limited to the aforementioned elements.

### **Proposal Submission Requirements**

Responses submitted to this RFP should include, at minimum:

- Cover and transmittal letter;
- Description of the firm and its principals;
- An organizational chart indicating the roles of all individuals and firms involved in this project. Include brief resumes for all individuals identifying their qualification and experience. The Project Manager should be clearly identified, and a list of recently completed projects relevant to the scope of this RFP should be provided.
- A summary of the firm's and relevant project members' qualifications, related experience, and references;
- A clear description of the firm's approach to be used in this project including a proposed schedule and description of the methods of public engagement. Any significant deviations from the scope described above should be clearly identified and explained. Key elements of this description should include, but may be limited to:

- Demonstration of project understanding;
- Project methodology and deliverables;
- Roles and responsibilities;
- Project management.
- A minimum of three (3) relevant examples of written work related to strategic planning, with *at least* one example prepared on behalf of a similarly-situated Pennsylvania municipality;
- Fee schedule and proposed cost of services needed to accomplish the scope of work proposed. The fee schedule should include all relevant itemized costs that may be optional or required to complete the project. The fee schedule should be in a separate sealed envelope accompanying the proposal and clearly marked;
- Responses should be complete and, at minimum, include the requirements described in this RFP in order to be considered.

Proposals shall be submitted in writing as required by this RFP. The electronic version of the proposal shall be submitted on a thumb drive or acceptable media, but shall not be submitted by email without prior approval from the Township Manager. Respondents are responsible for any costs associated with materials, labor, transportation, printing, or other expenses incurred in preparation and submittal of a proposal.

#### *Conflict of Interest*

Respondents should disclose any identified or potential conflict of interest that may be relevant to this project. A potential conflict of interest will not necessarily result in disqualification of a response, but the discovery of a previously undisclosed conflict of interest subsequent to the engagement of a firm shall result in immediate termination of a contract or notice to proceed at no cost or penalty to the Township.

#### *Submission Requirements Not Exclusive*

The contents of all accepted responses shall include the minimum items described above; however, additional suggestions or alternative approaches may be suggested based on the experience of the firm with similar projects. The review team and Board of Supervisors will evaluate and consider alternative methodologies where appropriate.

#### *Applicability of the Pennsylvania Right-to-Know Law*

Ferguson Township is a political subdivision of the Commonwealth of Pennsylvania and is, therefore, required to comply with the Pennsylvania Right-to-Know Law. The Township understands, however, that in responding to this RFP, firms may desire to provide proprietary information in order to provide a complete proposal. To the extent permitted by law, Ferguson Township will keep confidential such information that is arguably proprietary and clearly identified as such in the proposal.

## **Evaluation of Proposals**

The Ferguson Township Board of Supervisors will appoint two of its members and the Township Manager to serve as the review team of submitted proposals. Failure to comply with the minimum requirements of this RFP may disqualify a proposal from consideration. The review team will submit one (1) to two (2) recommended firms to the Board of Supervisors for consideration and award of the project. The review team will rank the proposals based on the following criteria:

- Responsiveness of the proposal to the RFP;
- Experience of the responding firm with similar projects;
- Qualifications of the team assigned to the project, including relevant experience with similar projects;
- Proposed approach and methodology;
- Proposals ability to demonstrate an understanding of the needs of Ferguson Township and salient issues the community is or likely will face in the future;
- Cost of services and payment policies;
- Any other relevant criteria as determined by the review team.

Award of a contract for services is contingent on both parties reaching a mutually-acceptable agreement. The responding firm may choose to include in its proposal a template agreement used for similar projects, if applicable.

Ferguson Township is an Equal Opportunity Employer.

*Thank you for your consideration of this project. A comprehensive and well-structured Strategic Plan is the cornerstone of effective and transparent government.*



Township of  
**FERGUSON**  
Pennsylvania



# 2017 Strategic Plan



## Chapter 1: Who We Are

### Our Mission

It is Ferguson Township's mission to provide efficient, cost effective, professional services to our residents in a fair, cooperative, ethical and honest manner. The Township will endeavor to manage its resources allowing planned, sustainable growth while preserving the quality of life and its unique characteristics.

### Our Vision

The Township will strive to appropriate staff and resources to maintain its infrastructure in acceptable condition, provide exemplary service, keep Township operations financially stable and keep pace with technology. As a result, the Township can continue to be a leader and model for the Centre Region and other Home Rule municipalities.

The Township is considered a 'Best Place to Live' by aspiring to create a sense of place, preserving agriculture and environmentally sensitive areas, and establishing a vibrant town center. Ferguson Township is home to a strong, diversified community and provides an effective transportation system, a rural, small town atmosphere, and the location and availability of open space.

### We Value...

**Effective, efficient, professionalism in delivering services to our residents.** Residents, elected and appointed officials expect the highest quality service delivery from Township staff. It is our duty to meet and exceed those expectations in our daily work.

**Preserving the unique character of the Township.** The Township proudly boasts a diverse community of all ages and professions including farmers, scholars, small and large business employers and employees, professionals, and students. Each give the area a character all its own. It is our responsibility to ensure that policies and service delivery are directed at maintaining that character for generations to come.

**A well-maintained and safe environment.** Every resident and guest deserves to live, work, study, and recreate in a high quality environment. Therefore, it is our responsibility to properly maintain and provide for the safety of our community's neighborhoods, streets, parks, and common areas.

**Managing our resources wisely.** It is recognized that resources, including tax revenue, public utilities such as water and sewer, and services such as police and fire, are finite and must be allocated in the most efficient manner. It is our responsibility to continuously review and refine our practices to improve the management of public resources to provide the highest quality service delivery.

**Partnering with our neighboring municipalities to provide cost effective services.** The Centre Region is home to one of the premier and oldest Council of Governments in the Commonwealth. For decades, the municipalities that comprise the Centre Region have recognized the benefits of regional cooperation to improve the effectiveness and efficiency of service delivery. It is our responsibility to maintain our commitment to the Centre Region Council of Governments and neighboring municipalities for programs where regional cooperation maximizes our return on investment.

**Ethical and honest behavior.** As elected officials and employees of the Township, every official, employee and service provider to the Township is directly accountable to conduct themselves in an ethical and honest manner. It is our responsibility to ensure that all who perform work for the Township operate with the highest standards of ethical and honest behavior.

## Chapter 2: Executive Summary

### History

Since its formation in 1801, Ferguson Township has grown into a diverse community, combining the characteristics of residential life with those of high-technology industry and agriculture interests. Named for Thomas Ferguson, an early settler who operated a mill in the Village of Pine Grove Mills at the base of Tussey Mountain, the Township sits on the southern edge of Centre County. The Township encompasses an area of approximately 50 square miles and is home to more than 18,000 residents. Several high-tech industries have found a home in Ferguson Township over the years including AccuWeather, Minitab, Sound Technology, Avail, the Applied Research Lab and Raytheon. The Township is also home to major research facilities of The Pennsylvania State University, one of the nation's premier agricultural and engineering institutions.

### Organization

Ferguson Township is a council-manager form of government, consisting of a Board of five elected Supervisors (one from each of the three wards that make up the Township and two at-large) and a Township Manager who is responsible for administering the programs and policies authorized by the Board of Supervisors. Additionally, the Township government includes the Planning Commission, Zoning Hearing Board, and other appointed authorities, boards, and commissions that convene on an as-needed basis to address a variety of issues. Since the 1960s, Ferguson Township has been an active participant in the Centre Region Council of Governments (COG). The Centre Region COG is a voluntary association of the Borough of State College and the townships of College, Ferguson, Halfmoon, Harris, and Patton. It is responsible for administering a number of programs including regional planning, refuse and recycling, code enforcement, the regional library, fire protection, and parks and recreation.

On March 14, 1974, a Government Study Commission recommended the Township modify its governing structure and become a Home Rule municipality. The electorate's approval of Home Rule permitted the Township to adopt its own Charter outlining the manner in which the Township would be governed. Home Rule in Pennsylvania permits the municipality to enact its own regulations except where explicitly superseded by state or federal law. This is different from, for example, a second class township that can only carry out duties assigned to it by the Second Class Township Code. Since becoming Home Rule, the Board of Supervisors has codified and adopted a code of ordinances.

Ferguson Township consists of five departments, each responsible for the provision of services enumerated by the governing body. The Police Department is charged with criminal and traffic regulation enforcement and protecting the health, welfare, and safety of students, residents, businesses, and visitors. The Public



Works Department maintains Township roads and infrastructure, and assists the departments of Planning & Zoning and Police in their duties. The Finance Department is responsible for managing the Township's finances and preparing the Annual Operating Budget and 5-year Capital Improvement Program (CIP) Budget. For the purposes of this document, the Finance Department also includes oversight of the Township's Information Technology operations. The Department of Planning and Zoning manages growth and development in the Township, and is responsible for ordinance enforcement. The Department of Administration includes the Township Manager, Assistant Manager, and staff dedicated to the oversight of Township operations. For this Strategic Plan update, the Administration Department also includes the Board of Supervisors, where the completion of a goal, objective, or action step is contingent upon their actions.

The staff of Ferguson Township is guided in its decision-making by several documents, some of which have been outlined in greater detail above. The Township's ordinances, resolutions, budgets, comprehensive plan, and the CIP are all examples of guiding documents that staff utilize on a daily basis to help allocate resources, capital and otherwise, to provide effective services. However, with all of these supporting documents there still remain several questions. How do we know our actions today are leading towards where residents want the Township to be in the coming years? How can we be sure that our resource allocation is advancing the Township's mission and vision? How are the decisions we make on a staff level related to the goals of our elected officials?

An effective Strategic Plan can address these questions and more. The purpose of this Strategic Plan is to identify the goals of the elected officials and map out the objectives associated with each of them. With a clear direction moving forward, staff can be better positioned to allocate resources to achieve those goals. The document is not meant to serve as a specific work plan nor is it meant to be a formal authorization to allocate resources. Rather, it is meant to provide a true north that all Township departments can move toward for the good of the community. The Ferguson Township Manager, is primarily responsible for ensuring that these goals and the steps needed to achieve them are kept in front of the Board of Supervisors and the staff. It is only by constantly measuring Township operations against these goals that progress can be made to achieve them.

# Chapter 3: Strategic Planning Process

## The Strategic Planning Process

During the summer of 2016, the Ferguson Township Board of Supervisors made the decision to revisit and update the Township's 2014 Strategic Plan. Working with the Township staff, it was decided to invite significant resident comment and opinion regarding the services provided by the Township, what could be done to improve the Township, and what residents want to see in the future. It was decided that the Township would seek resident comment primarily through two means.

The first effort was through the use of an electronic survey using SurveyMonkey. The Township opened the survey June 27 and closed it July 22. The survey consisted of five multiple choice questions and a comment box. The results of the survey were tallied and published and are available at the Ferguson Township offices, as well as on the Township's website.

In July, 2016, the Township engaged Peter S. Marshall & Associates to continue work on updating the Township's Strategic Plan.

The second effort to obtain resident input regarding the Township operations and future was by holding a series of three resident focus groups – one in each voting ward of the Township. The first focus group was held in the Baileyville Community Hall on August 4, 2016. The second focus group was held in the Ferguson Township Main Meeting Room on August 9, 2016. The third and final focus group was held at the Quality Inn on North Atherton Street on August 10, 2016. The results of these meetings were published and are also available at the Ferguson Township offices and Township website.

The Strategic Planning Work Session was held on Saturday, September 10, 2016 in the Ferguson Township Main Meeting Room. The Work Session was facilitated by Peter Marshall. All of the members of the Ferguson Township Board of Supervisors participated along with Township Manager Mark Kunkle, Assistant Township Manager David Pribulka, and the Township Department Heads. During the Workshop, all participants had the following available to them:

- The resident survey executive summary
- The resident focus group notes
- The 2014 Strategic Plan

During the first part of the Workshop, each participant was asked to think 10 years into the future and to identify the conditions, services, infrastructure, and nature of the Township they would like to see. The following 25 answers were provided by the participants.

### **What Participants in the Strategic Planning Workshop of September 10, 2016 wanted to see in the Ferguson Township of the future (not prioritized)**

- More art and cultural opportunities
- Return on investment for parklands
- Financial stability
- A prosperous community
- Long-term economic sustainability
- Scientifically informed decision making





- Citizen advisory boards
- A light rail system
- Reduced poverty
- More small businesses
- A vibrant business community
- Residents living and working in Township
- Connectivity to PSU, other municipalities, residents
- A safe community
- Cleanliness – well-maintained businesses and residential properties
- Multi-modal transportation options
- A government focused on carbon reduction and support of renewable energy
- Increase conserved and preserved land
- More support for diversified agriculture
- Partnership between the Township and industry to promote alternative energy
- Use of state legislation to address and make new policies
- Neighborhood schools
- Mixed housing in neighborhoods – affordability
- Well-built housing
- Centralized town square
- Regionalization of services
- Engaged and involved community

As the Workshop continued, the participants, working in small groups, identified the goals that they believed would move Ferguson Township forward in the next five years. During much of the remaining time, the participants discussed, considered, and then voted for the goals and objectives they felt were most important for the future of Ferguson Township. Finally, in the last portion of the Workshop, participants identified the steps that would be needed to achieve the goals that they had agreed upon. The process involved visioning, reflections on today's reality, and decisions about Ferguson Township's tomorrow.

# Chapter 4: Ferguson Township Strategic Plan

## Goals and Steps to Achieve Them

*(Those responsible for each goal and step are noted in parentheses)*



### 1) Financial Stability

- a. Make realistic estimates of program costs. (Staff)
- b. Regularly compare the cost of providing services in-house with costs from private contractors, other municipalities, other government agencies, and costs of providing services regionally. (Staff)
- c. Adjust revenues (taxes, fees, etc.) to adequately fund Township programs and needs. (Staff proposes, the Board initiates)

### 2) Economic Development

- a. Establish an economic development advisory group (with economic development expertise).
- b. Consider the employment of an economic development director (full-time, part-time, or a contracted service). This individual or contractor would be responsible to assist and support existing businesses to help them prosper and expand in Ferguson Township. He/she would be the Township's liaison with the business development community. He/she would develop an inventory of vacant commercial and industrial sites and would make that information available to interested parties. He/she would identify and pursue programs and grants to support economic development in Ferguson and would have responsibility for managing the Community Development Block Grant Program. (Board to initiate, staff to implement)

### 3) Growth Management

- a. Identify and complete (develop) plans for specific small areas. (Board, Staff, Planning Commission)
- b. Develop a future land use plan (Comprehensive Plan). (Staff, Planning Commission, Board)
- c. Develop a Township housing plan to provide for low and moderately priced housing in the Township (workforce housing). (Staff, Regional input, possible ad hoc advisory group)

### 4) Environmental Stewardship

- a. Identify and use existing tools to preserve the environment - Chesapeake Bay Tributary strategy, National Pollutant Discharge Elimination System, source water protection, conservation easements, climate action plans, referendums, agricultural conservation easements, etc. (Board, Staff)
- b. Make certain that land development regulations and development plans are consistent with environmental values (Staff, Planning Commission, Board)
- c. Identify and preserve natural resources and environmentally significant areas (Staff, Board, Planning Commission, possible ad hoc advisory group)
- d. Develop and adhere to green policy for buildings, vehicles, and operations (Staff, consultants)

- e. Update the Recreation, Parks, and Open Space Plan with a specific emphasis on green infrastructure and sustainable parkland development



## 5) Best Management Practices for Operations

- a. Ensure adequate staffing and resources necessary to carry out Township services and programs (Staff, Board)
- b. Ensure proper training and professional development (Staff, Board)
- c. Ensure that operational practices are fiscally responsible (Staff)

## 6) Increase Participatory Government

- a. Utilize both ad hoc and standing citizen advisory boards with subject matter experts from the Township and the region to address issues related to parkland development and other matters of community interest."
- b. Fully utilize two-way communication and online platforms used to communicate (Staff)

## 7) Promotion of Clean Renewable Energy

- a. Assess the Township for opportunities for renewable energy (Staff, possible advisory group)
- b. Practice and promote energy conservation (Staff, Board)
- c. Establish zoning incentives to encourage renewable energy and energy conservation (Staff, Board, Planning Commission, possible ad hoc advisory group)
- d. Establish an advisory group on renewable energy (Staff, Board)

## 8) Promotion of Municipal Identity

- a. Develop our Sense of Place by developing a vibrant Town Center, preserving our agricultural heritage, and promoting the features that make the Township unique. (Staff)
- b. Develop a Marketing Strategy (possible advisory group)
- c. Establish and promote community events with Township help/promotion (farmer's markets, flea markets, etc.)

## 9) Partnerships and Regional Thinking

- a. Identify non-profits, businesses, and community groups for input on a variety of issues
- b. Work towards regional cooperation on issues that affect the entire Centre Region
- c. Increase financial stability through partnerships
- d. Monitor partnerships to ensure they continue to be beneficial

# THE NCS

The National Community Survey

## Ferguson Township, PA

Community Livability Report

2019



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The National Community Survey  
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The NCS™ is presented by NRC in collaboration with ICMA.

NRC is a charter member of the AAPOR Transparency Initiative, providing clear disclosure of our sound and ethical survey research practices.

# About

The National Community Survey (The NCS) report is about the “livability” of Ferguson Township. The phrase “livable community” is used here to evoke a place that is not simply habitable, but that is desirable. It is not only where people do live, but where they want to live.

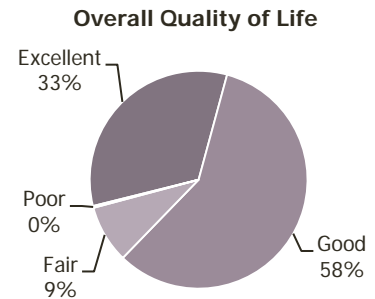
Great communities are partnerships of the government, private sector, community-based organizations and residents, all geographically connected. The NCS captures residents’ opinions within the three pillars of a community (Community Characteristics, Governance and Participation) across eight central facets of community (Safety, Mobility, Natural Environment, Built Environment, Economy, Recreation and Wellness, Education and Enrichment and Community Engagement).

The Community Livability Report provides the opinions of a representative sample of 432 residents of the Township of Ferguson Township. The margin of error around any reported percentage is 5% for all respondents. The full description of methods used to garner these opinions can be found in the *Technical Appendices* provided under separate cover.



# Quality of Life in Ferguson Township

Almost all residents rated the quality of life in Ferguson Township as excellent or good. This was similar to ratings given in other communities across the nation (see Appendix B of the *Technical Appendices* provided under separate cover).



Shown below are the eight facets of community. The color of each community facet summarizes how residents rated it across the three sections of the survey that represent the pillars of a community – Community Characteristics, Governance and Participation. When most ratings across the three pillars were higher than the benchmark, the color for that facet is the darkest shade; when most ratings were lower than the benchmark, the color is the lightest shade. A mix of ratings (higher and lower than the benchmark) results in a color between the extremes.

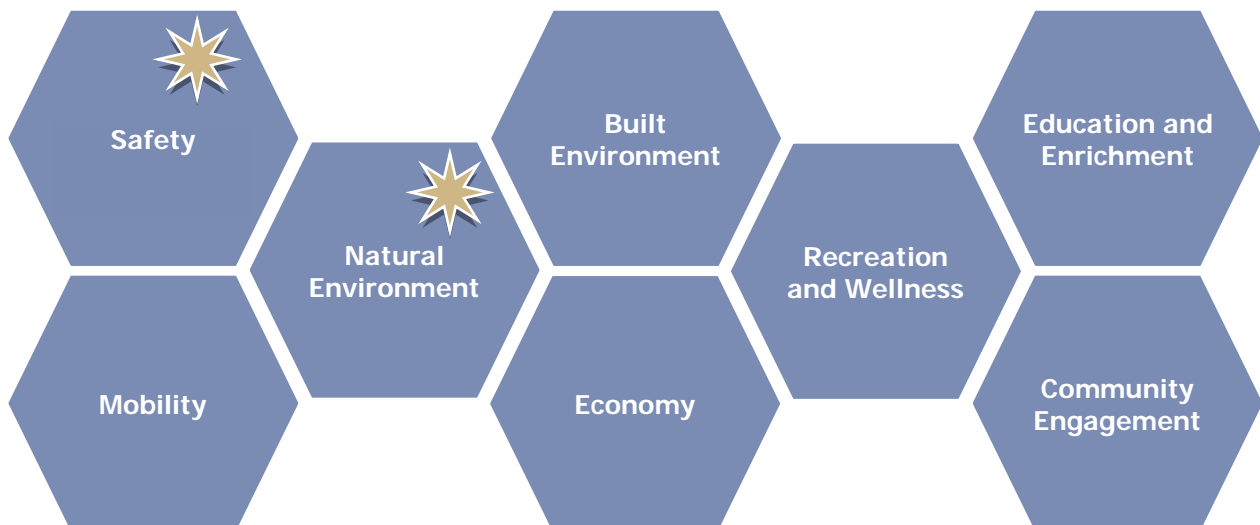
In addition to a summary of ratings, the image below includes one or more stars to indicate which community facets were the most important focus areas for the community. Residents identified Safety and Natural Environment as priorities for the Ferguson Township community in the coming two years. These facets, as well as all other facets of community livability, received ratings similar to the benchmark comparisons. This overview of the key aspects of community quality provides a quick summary of where residents see exceptionally strong performance and where performance offers the greatest opportunity for improvement. Linking quality to importance offers community members and leaders a view into the characteristics of the community that matter most and that seem to be working best.

Details that support these findings are contained in the remainder of this Livability Report, starting with the ratings for Community Characteristics, Governance and Participation and ending with results for Ferguson Township’s unique questions.

## Legend

- Higher than national benchmark
- Similar to national benchmark
- Lower than national benchmark

- \* Most important

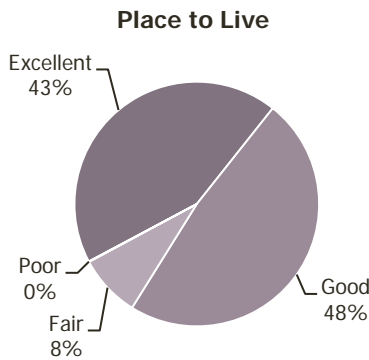


# Community Characteristics

*What makes a community livable, attractive and a place where people want to be?*

Overall quality of community life represents the natural ambience, services and amenities that make for an attractive community. How residents rate their overall quality of life is an indicator of the overall health of a community. In the case of Ferguson Township, 92% rated the Township as an excellent or good place to live. Respondents' ratings of Ferguson Township as a place to live were similar to ratings in other communities across the nation.

In addition to rating the Township as a place to live, respondents rated several aspects of community quality including Ferguson Township as a place to raise children and to retire, their neighborhood as a place to live, the overall image or reputation of Ferguson Township and its overall appearance. About 9 in 10 residents gave excellent or good ratings to the overall appearance of the Township and Ferguson Township as a place to raise children and both of these ratings were higher than those given in other communities across the nation. Roughly 9 in 10 respondents gave positive scores to the overall image of the Township and their neighborhood as a place to live, while three-quarters were pleased with Ferguson Township as a place to retire; these ratings were similar to those given elsewhere.



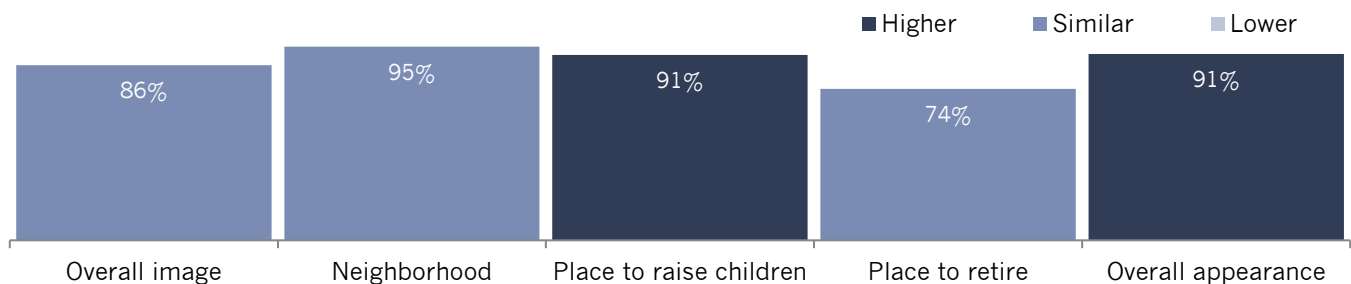
Delving deeper into Community Characteristics, survey respondents rated over 40 features of the community within the eight facets of Community Livability. Virtually all residents gave favorable marks to all aspects of Safety, and the rating for the overall feeling of safety in Ferguson Township was above average. A majority of residents awarded positive ratings to all aspects of Natural Environment, Education and Enrichment, and Community Engagement and these ratings tended to be similar to the benchmarks, with a few that were above average (cleanliness of the city, air quality, K-12 education and affordable quality child care/preschool).

Ratings for Mobility were especially strong. About 8 in 10 respondents gave positive ratings to the overall ease of travel in the Township and paths and walking trails; this latter rating was higher than those seen elsewhere. About 7 in 10 residents gave high scores to ease of travel by bicycle and by public transportation (which were above average) and to ease of travel by car and ease of walking (similar to the average).

Economy ratings in the Township were also positive. More than 8 in 10 residents gave favorable marks to the overall economic health of Ferguson Township and 6 in 10 were pleased with employment opportunities; both of these ratings were higher than the national benchmarks. About two-thirds of residents or more were pleased with the overall quality of business and service establishments and Ferguson Township as a place to visit and to work. These evaluations were similar to those given in other communities.

Percent rating positively (e.g., excellent/good)

Comparison to national benchmark





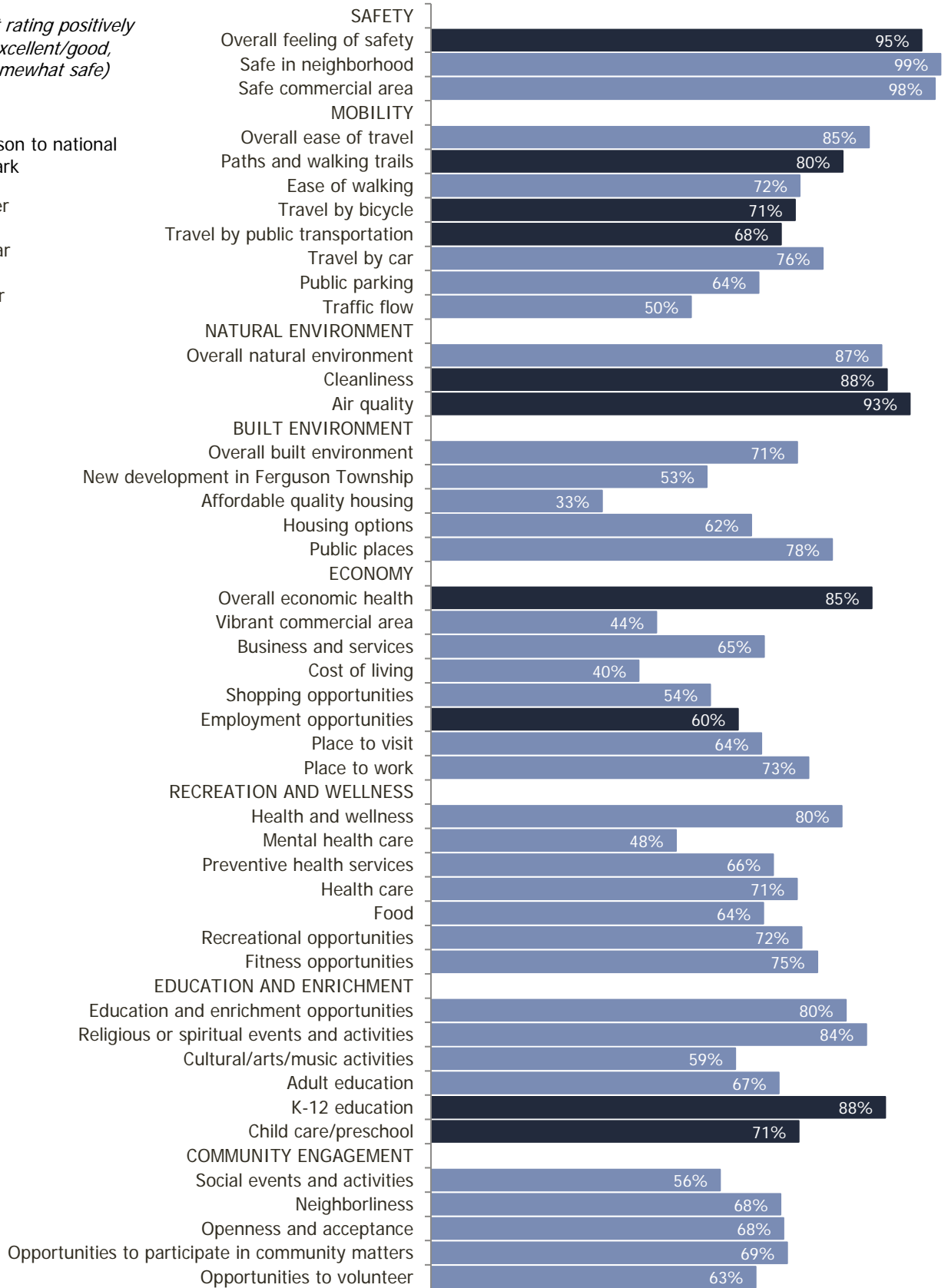
# The National Community Survey

Figure 1: Aspects of Community Characteristics

*Percent rating positively  
(e.g., excellent/good,  
very/somewhat safe)*

Comparison to national  
benchmark

- Higher
- Similar
- Lower



# Governance

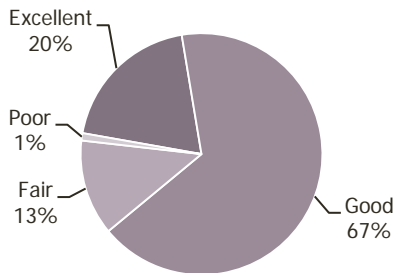
*How well does the government of Ferguson Township meet the needs and expectations of its residents?*

The overall quality of the services provided by Ferguson Township as well as the manner in which these services are provided is a key component of how residents rate their quality of life. More than 8 in 10 residents awarded excellent or good ratings to the overall quality of Township services and 4 in 10 were pleased with the services provided by the Federal Government. Both of these ratings were similar to those given in other communities across the nation.

Survey respondents also rated various aspects of Ferguson Township’s leadership and governance. More than 8 in 10 residents gave positive marks to the customer service provided by the Township, and about two-thirds were pleased with the overall direction of the Township, being honest and treating all residents fairly (this latter rating was higher than average). About 6 in 10 residents gave favorable evaluations to the value of services for taxes paid, overall confidence in Township government and government acting in the best interest of the Township. About half of respondents gave positive ratings to the job Township government does at welcoming resident involvement.

Respondents evaluated over 30 individual services and amenities available in Ferguson Township. Ratings within the facet of Safety were especially positive: at least 9 in 10 residents awarded positive marks to police, fire, ambulance/EMS and crime prevention services, while three-quarters gave excellent or good ratings to fire prevention and animal control. Further, ratings for police and crime prevention were higher than those given in other communities nationwide.

**Overall Quality of Township Services**

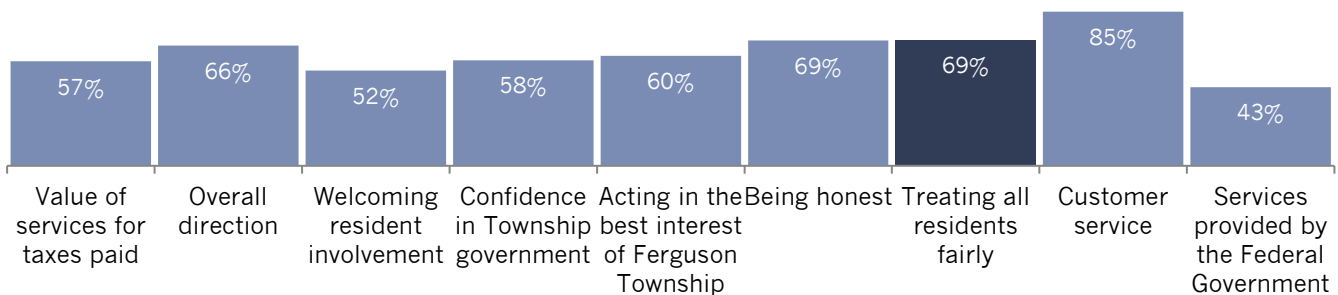


Resident evaluations of Township parks (94% excellent or good) and bus or transit services (75%) were also higher than the national benchmarks. All other service ratings in Ferguson Township were similar to those seen in other jurisdictions.

Percent rating positively (e.g., excellent/good)

Comparison to national benchmark

■ Higher ■ Similar ■ Lower



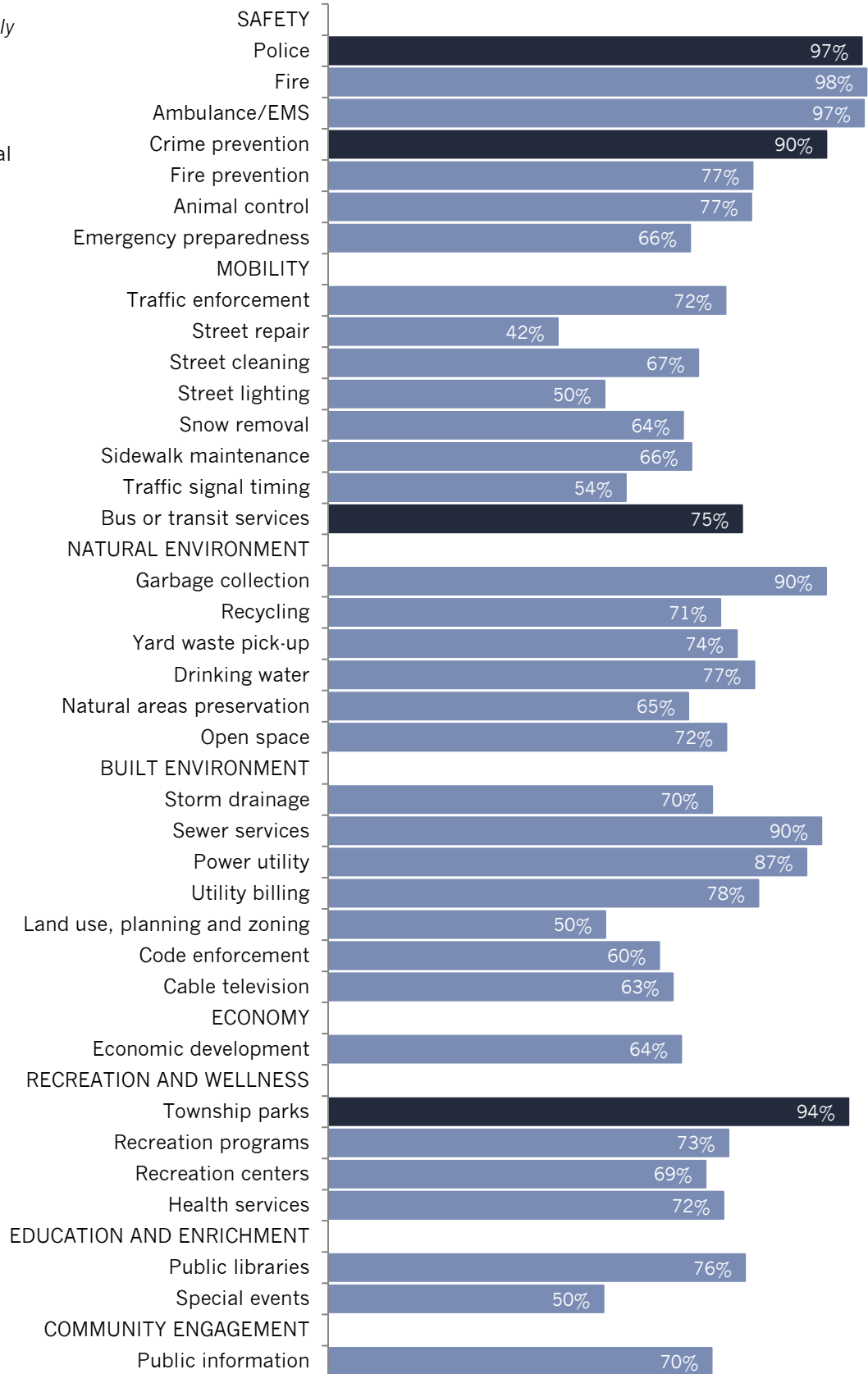
## The National Community Survey

Figure 2: Aspects of Governance

Percent rating positively  
(e.g., excellent/good)

Comparison to national  
benchmark

- Higher
- Similar
- Lower



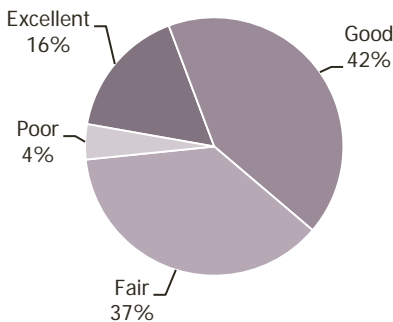
# Participation

*Are the residents of Ferguson Township connected to the community and each other?*

An engaged community harnesses its most valuable resource, its residents. The connections and trust among residents, government, businesses and other organizations help to create a sense of community, a shared sense of membership, belonging and history. About 6 in 10 residents gave excellent or good marks to the sense of community in Ferguson Township and 9 in 10 would recommend living in the Township to someone who asked. These ratings were similar to the national benchmarks. However, two-thirds of residents would recommend living in Ferguson Township to someone who asked and only one-quarter had contacted the Township in the 12 months prior to the survey, and both of these levels were lower than observed in other communities.

The survey included over 30 activities and behaviors for which respondents indicated how often they participated in or performed each, if at all. Participation rates varied widely across the different facets of community livability, making the comparisons to the benchmarks useful for interpreting the results. Most levels of participation were similar to those observed elsewhere. Ferguson Township residents were more likely than those who lived in other communities to have not reported a crime to the police or to have not observed a code violation, and also more likely to have used public transportation instead of driving. However, they were less likely than residents in other communities to have stocked supplies for an emergency, to work in the community, to have volunteered or to have participated in all aspects of Education and Enrichment.

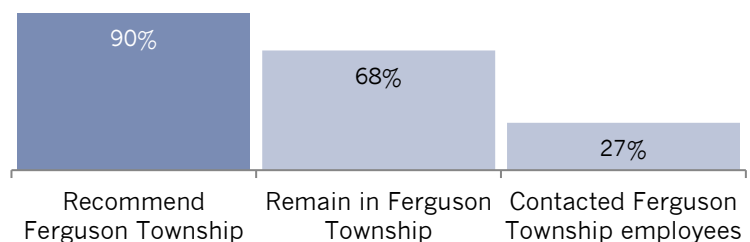
Sense of Community



Percent rating positively  
(e.g., very/somewhat likely,  
yes)

Comparison to national  
benchmark

■ Higher ■ Similar ■ Lower



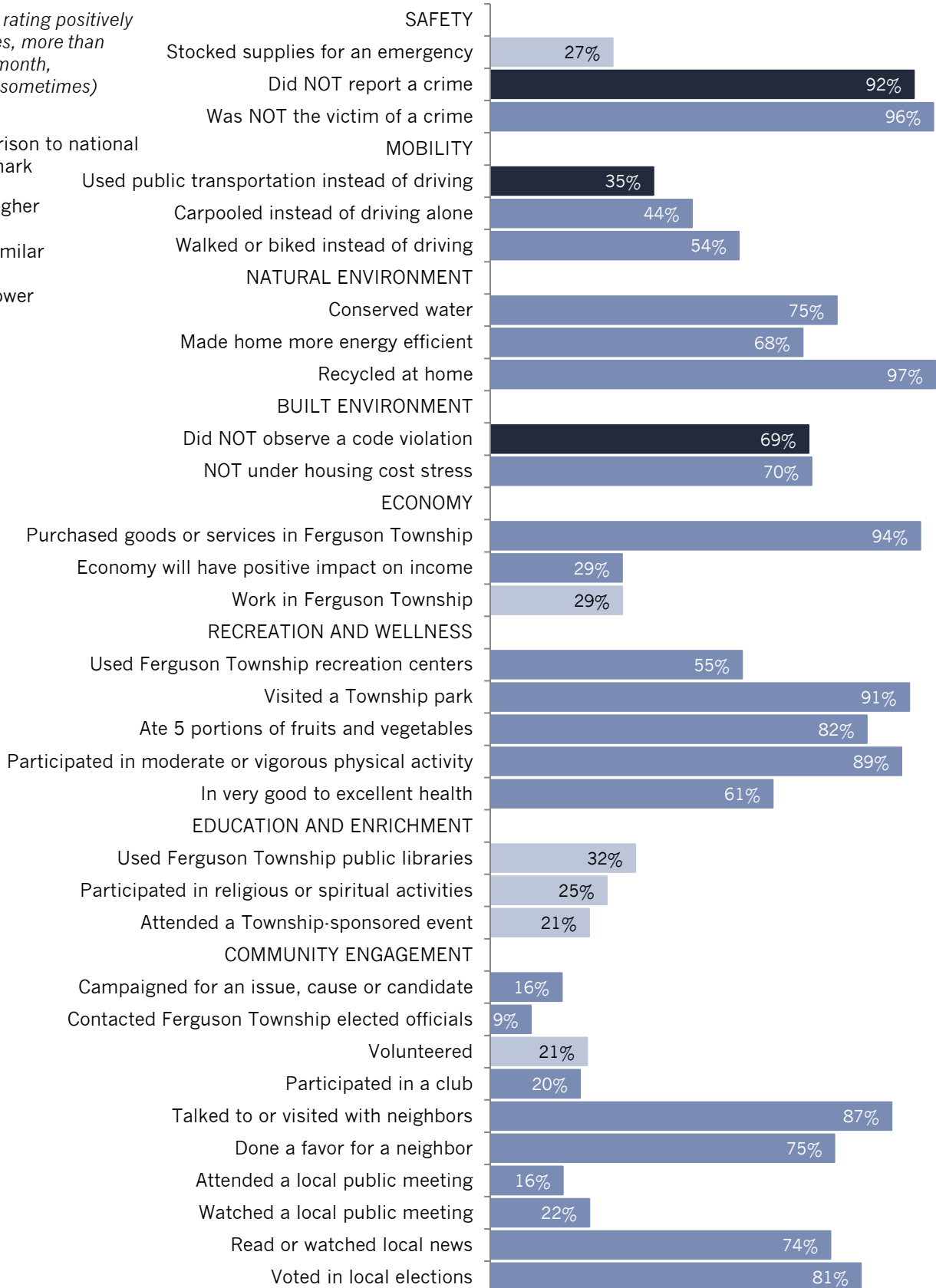
## The National Community Survey

Figure 3: Aspects of Participation

Percent rating positively  
(e.g., yes, more than  
once a month,  
always/sometimes)

Comparison to national  
benchmark

- Higher
- Similar
- Lower

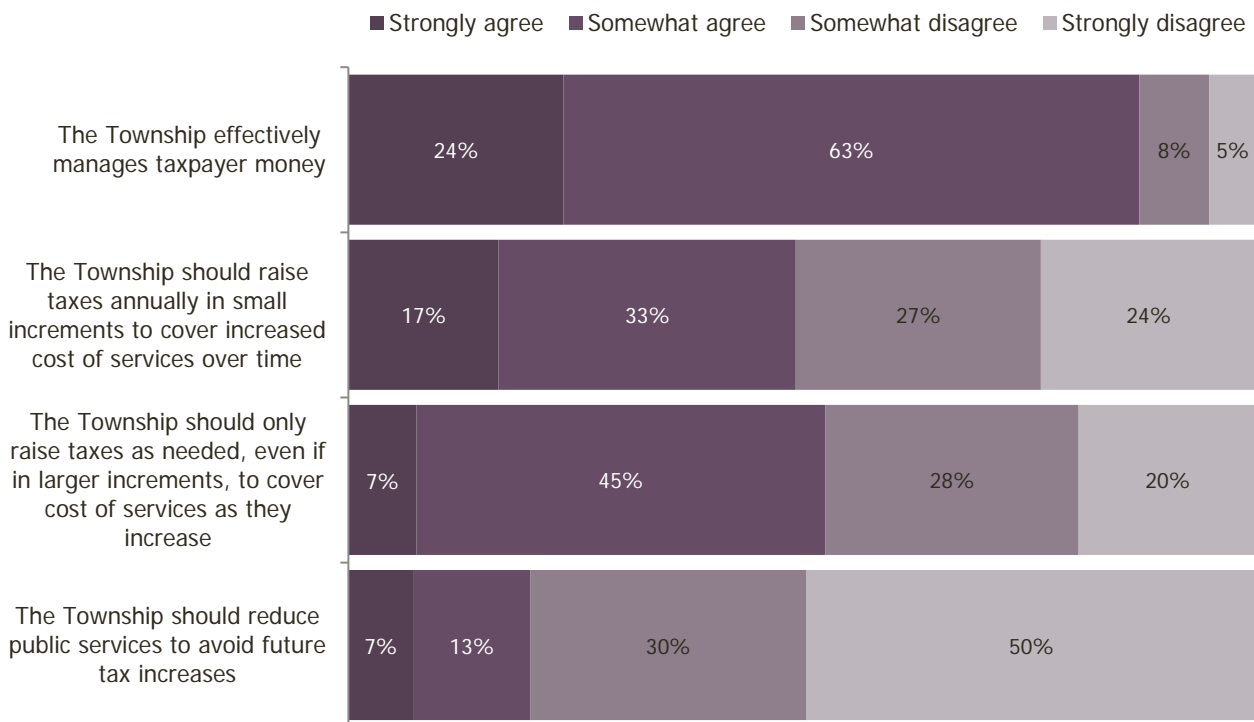


# Special Topics

Ferguson Township included six questions of special interest on The NCS. Topic areas included management of tax revenue, community policing and sources of Township information, among others.

When indicating how much they agreed or disagreed with several statements related to Township management of taxpayer funds, residents were most likely to indicate they strongly or somewhat agreed that the Township effectively manages taxpayer money; more than 8 in 10 did so. Residents were evenly split on whether the Township should only raise taxes as needed or raise taxes annually: about half of residents agreed with each of these statements, while the other half disagreed. Survey respondents were least likely to agree that the Township should reduce public services to avoid future tax increases, with only 2 in 10 indicating they agreed with this statement, while 8 in 10 disagreed (5 in 10 *strongly* disagreed).

Figure 4: Township Management of Taxpayer Funds  
*To what extent do you agree or disagree with each of the following statements?*

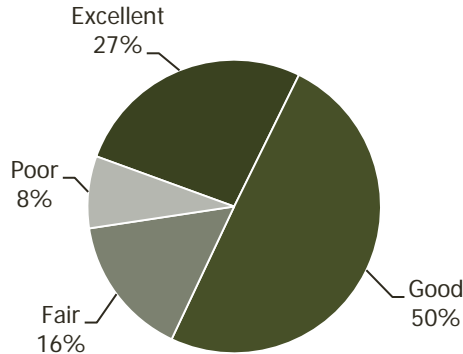


## The National Community Survey

Survey participants were provided a definition of community policing, and then were asked how they would rate Ferguson Township in practicing community policing. About one-quarter rated Ferguson Township as excellent in practicing community policing, and one-half gave a rating of good. About one-quarter of respondents felt that Ferguson Township does an only fair or poor job of practicing community policing.

Figure 5: Community Policing

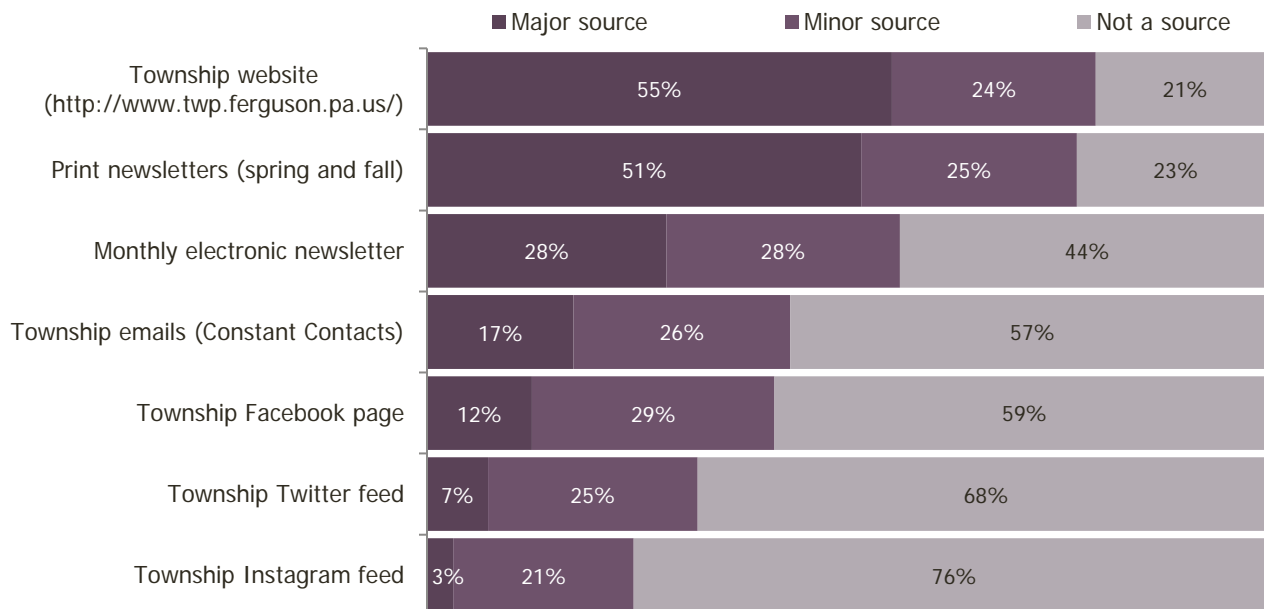
*Community policing involves police officers working with the community to address causes of crime in an effort to reduce the problems themselves through a wide range of activities. How do you rate Ferguson Township in practicing community policing?*



Those completing the survey reported the degree to which they considered various media to be personal sources for obtaining information about Township government. The sources most frequently indicated as sources of information were the Township website and the spring and fall print newsletters, with about 8 in 10 residents saying each were major or minor sources of information. About half stated the monthly electronic newsletter was a major or minor information source. About 4 in 10 residents considered Township emails or the Township Facebook page a major or minor source. Twitter was a major or minor source of information about Township government for about 3 in 10 respondents, while the Township Instagram feed was a source of Township information for about one-quarter of respondents.

Figure 6: Sources of Township Information

*Please indicate how much of a source, if at all, you consider each of the following to be for obtaining information about the Township government and its activities, events, and services:*

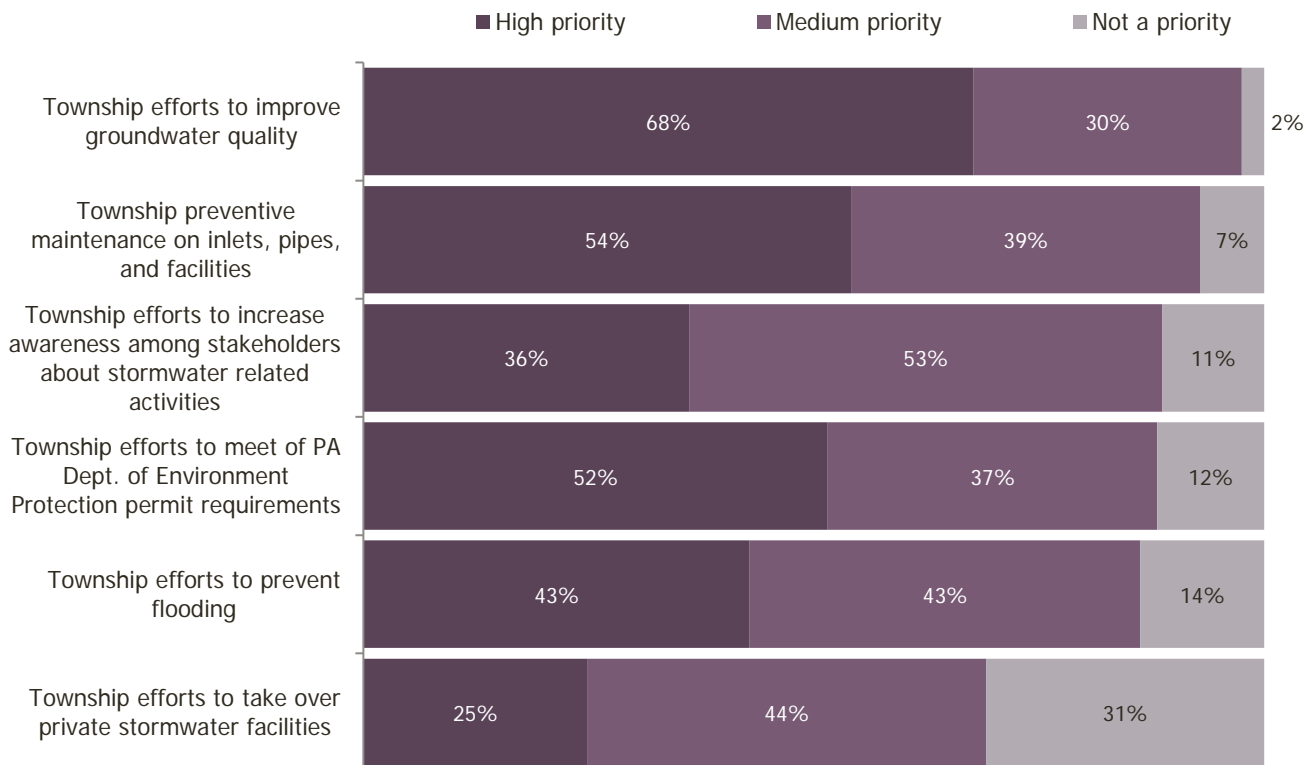


The National Community Survey

A number of issues face Ferguson Township; the survey was used to gain insight on what the residents think are the important priorities. Thinking about a number of activities related to stormwater management, virtually all residents rated various Township efforts to improve groundwater quality as a high or medium priority. The ones to which the highest priority was given, with more than half of respondents rating them as a high priority, were efforts to improve groundwater quality, preventive maintenance on groundwater infrastructure and efforts to meet State Department of Environment Protection permit requirements. About 4 in 10 felt efforts to prevent flooding were a high priority, while one-third believed efforts to increase awareness about stormwater-related activities was a high priority. None of these five activities was considered “not a priority” by more than 14% of respondents. However, about 3 in 10 respondents felt the Township efforts to take over private stormwater facilities was not a priority, while 25% felt it was a high priority (with the remaining 44% considering it a medium priority).

Figure 7: Stormwater Management Priorities

Please rate how much of a priority, if any, each of the following stormwater-related activities are to you:



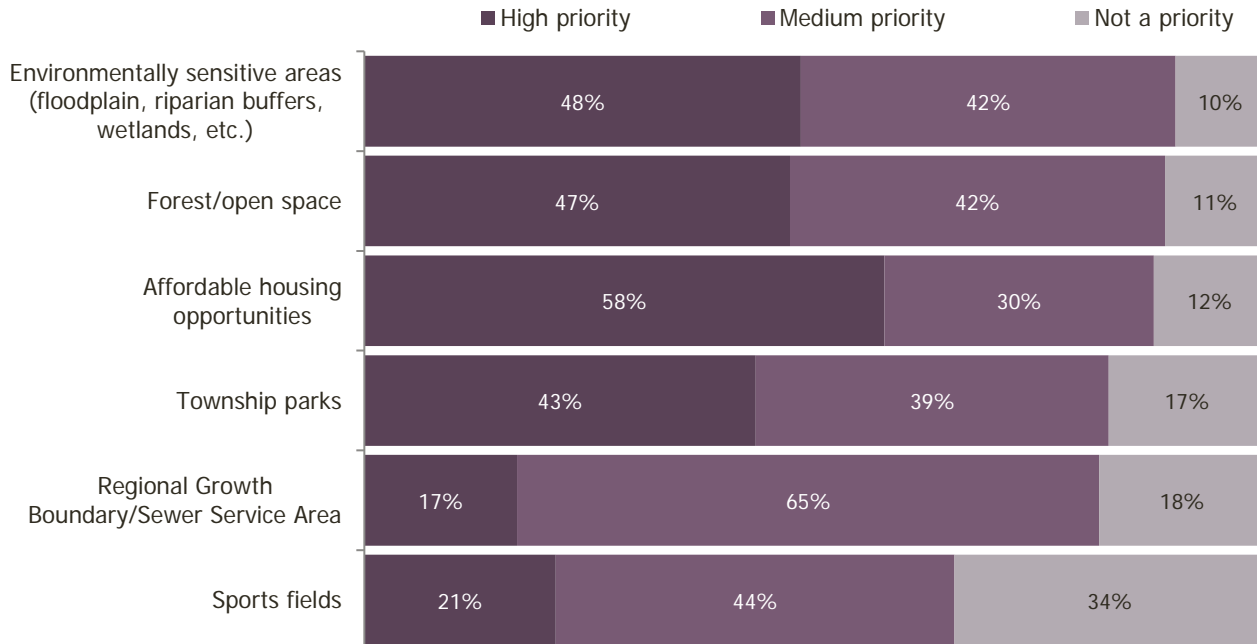


## The National Community Survey

When asked how much of a priority they felt it was for the Township to further improve or expand a variety of amenities, the one most likely to be considered a high priority was affordable housing opportunities, with 6 in 10 rating this a high priority and 8 in 10 a medium or high priority. Three of the six items were considered a high priority by 43% to 48% of respondents and included: environmentally sensitive areas, forest/open space, and Township parks; these three were considered a medium or high priority by 8 in 10 respondents. The Regional Growth Boundary/Sewer Service Area was considered a high priority by 17% of respondents, but about 8 in 10 felt it was at least a medium priority. About 2 in 10 considered sports fields a high priority, with about two-thirds considering it a high or medium priority.

Figure 8: Prioritization of Township Amenities

*Please rate how much of a priority, if any, you think it is for the Township to further improve or expand each of the following amenities:*

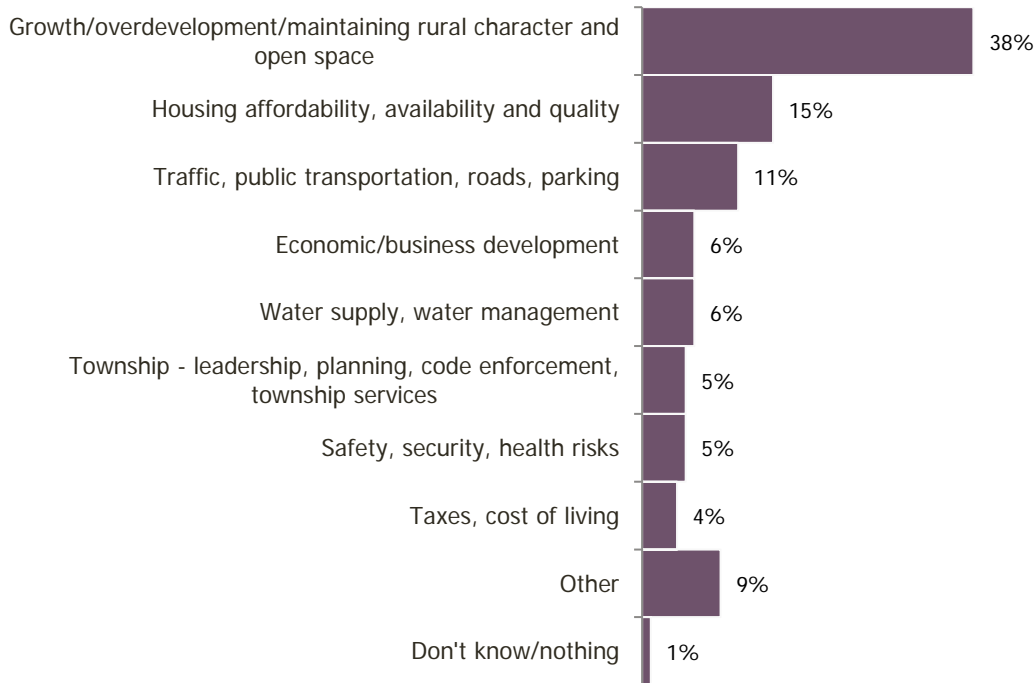


## The National Community Survey

An open-ended question on the survey asked residents to write in their own words what they believed would be the biggest challenge facing the Township in the next five years. A total of 432 surveys were completed by Ferguson Township residents; of these, 255 respondents wrote in responses for the open-ended question. Nearly 4 in 10 of those who had made a comment gave an answer related to growth, overdevelopment, or maintaining rural character and open space; this was the most-frequently-mentioned topic area. Fifteen percent commented on the affordability, availability and/or quality of housing in Ferguson Township, while an additional 1 in 10 mentioned transportation: traffic, public transportation, roads and/or parking (for more information see the *Open-End Report* under separate cover).

Figure 9: Biggest Challenge Facing Township

*What do you believe will be the biggest challenge the Township will face within the next five years?*



# Conclusions

## Ferguson Township is a great place to live.

Nine in ten residents rated the overall quality of life in Ferguson Township and the Township as a place to live as excellent or good. About 9 in 10 residents gave excellent or good ratings to the overall appearance of the Township and Ferguson Township as a place to raise children, and both of these ratings were higher than those given in other communities nationwide. Roughly 9 in 10 respondents gave positive scores to the overall image of the Township and their neighborhood as a place to live, while three-quarters were pleased with Ferguson Township as a place to retire. Nine in ten residents would recommend living in Ferguson Township to someone who asked.

## The Natural Environment is important to residents, with nearly all residents considering it a priority for the Township to expand or improve environmentally sensitive areas.

Residents identified Natural Environment as an important area of focus for the Township in the next two years and ratings within this facet tended to be positive. About 9 in 10 residents gave excellent or good ratings to the quality of the overall natural environment in Ferguson Township (similar to the national benchmark) and to the cleanliness of the Township and air quality (both higher than the benchmarks). Nine in ten respondents gave positive scores to garbage collection while roughly 7 in 10 were pleased with recycling, yard waste pick-up, drinking water, open space and natural areas preservations. These ratings of Township services were similar to those given elsewhere.

About 9 in 10 residents thought that environmentally sensitive areas and forest/open space should be high or medium priorities for the Township to improve or expand while 8 in 10 rated Township parks as a priority. Finally, in an open-ended question that asked residents to write in their own words what they believed would be the biggest challenge facing the Township in the next five years, 4 in 10 of those who made a comment gave an answer related to growth, overdevelopment, or maintaining rural character and open space; this was the most-frequently-mentioned topic area.

## Residents feel safe in the community.

Safety was also identified as an important focus area by residents. Virtually all residents gave favorable marks to the overall feeling of safety in the Township and to feeling safe in their neighborhood and in Ferguson Township's commercial area, and the rating for the overall feeling of safety was above average. Service ratings within the facet of Safety were also positive: at least 9 in 10 residents awarded positive marks to police, fire, ambulance/EMS and crime prevention services, while three-quarters gave excellent or good ratings to fire prevention and animal control. Further, ratings for police and crime prevention were higher than those given in other communities nationwide. When asked to rate the job Ferguson Township does at practicing community policing, three-quarters of residents awarded excellent or good ratings.

## Residents are pleased with Mobility, and particularly with alternative transportation modes.

Ratings for Mobility were especially strong. About 8 in 10 respondents gave positive ratings to the overall ease of travel in the Township and paths and walking trails; this latter rating was higher than those seen elsewhere. About 7 in 10 residents gave high scores to ease of travel by bicycle and by public transportation (which were above average) and to ease of travel by car and ease of walking (similar to the average). Three-quarters of residents were pleased with bus or transit services in the community, and one-third reported using public transportation instead of driving; these were both higher than the national benchmarks.

Board CA request: RV rental permit discussion.

Currently the regional property code does not allow for RVs to be issued a short term rental permit. The Board should discuss the merits of allowing for this type of short term rental and any constraints that should be placed on the permit.

Possible action: Direct Staff to request Centre Region Code be amended to include RV short term rental permit allowance and conditions in the FT property code.

Board CA request: 2021 Fairbrook Grow Zone Policy Map discussion regarding clarifying/amending the map and/or sign placement to enable mower compliance with the policy map.

As we move into the third season of implementation of the Low Mow (aka Grow Zone) Policy for Fairbrook Park, the policy map is being reviewed for clarity.

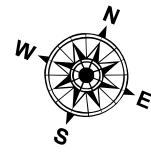
An important part of Grow Zone management is the use of mowing strategies. Creating separations between high grass and other park amenities is essential to control of spread of invasive species and to allow access to all areas of the park.

The focus of this map review is solely to examine whether it is a helpful visual guide for mowing staff to use to direct them where to create these essential separations.






Possible action: Direct Staff to convey amended map or to place additional signage to and discuss map with CRPR Staff, with an emphasis on creating critical perimeters via mowing.

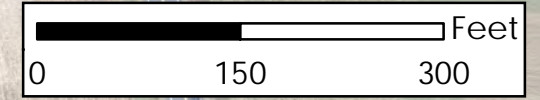
Attachment: Original Grow Zone Map and Grow Zone Map as Amended in 7/2020, Green Infrastructure in Parks Policy

# FAIRBROOK PARK

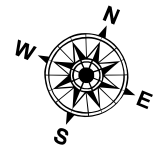


## Legend


-  Low-Mow Area
-  Native Landscape
-  Fairbrook Park
-  Index Contours; Index Depression Contours
-  Intermediate Contours; Intermediate Depression Contours

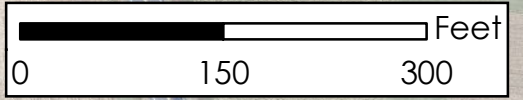
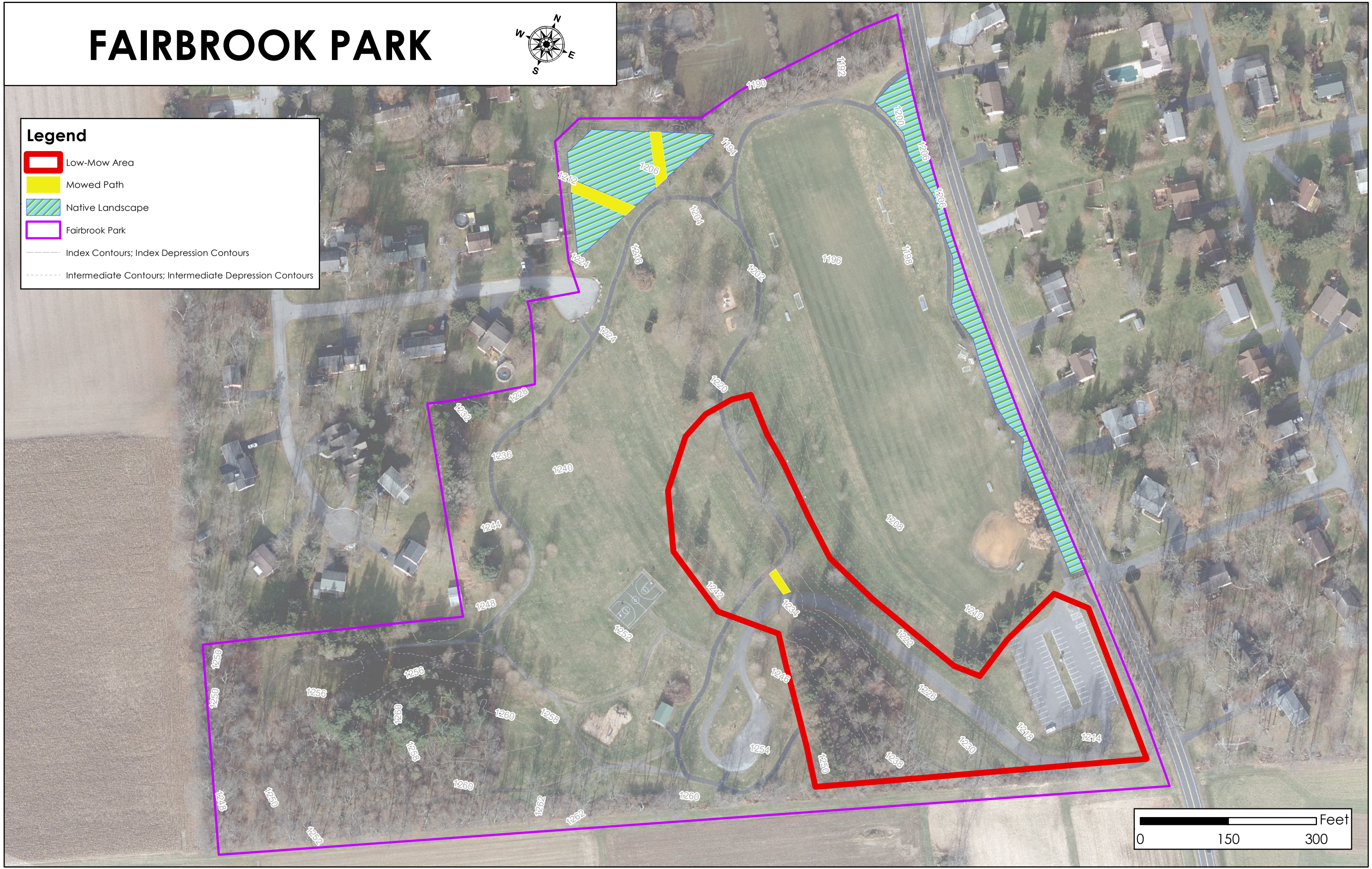


# FAIRBROOK PARK



## Legend

-  Low-Mow Area
-  Mowed Path
-  Native Landscape
-  Fairbrook Park
-  Index Contours; Index Depression Contours
-  Intermediate Contours; Intermediate Depression Contours



RESOLUTION NO. 2021-17

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA  
ESTABLISHING A PROGRAM PLAN AND PROCESS FOR INTEGRATING GREEN  
INFRASTRUCTURE INTO TOWNSHIP PARKS.**

**WHEREAS**, the Ferguson Township Board of Supervisors recognizes the importance and the potential for environmental benefits with an increased number of green infrastructure features within Ferguson Township parks; and

**WHEREAS**, the Ferguson Township Board of Supervisors recognizes the value in having a standard approach to converting a designated area into an interconnected network of open space within Township parks by approving a green infrastructure policy; and

**WHEREAS**, the policy will establish a program plan with park classifications, definitions, and examples of green infrastructure spaces as well as formalizes a process for integrating green infrastructure into appropriate park areas with written maintenance plans and procedures provided for each approved green infrastructure within Township parks.

**NOW THEREFORE**, the Ferguson Township Board of Supervisors adopts the Ferguson Township Green Infrastructure Policy, attached hereto as Exhibit "A".

**RESOLVED** this 19<sup>th</sup> day of April 2021.

**TOWNSHIP OF FERGUSON**

By: \_\_\_\_\_

Laura Dininni, Chair  
Board of Supervisors

[ S E A L ]

ATTEST:

\_\_\_\_\_  
David G. Pribulka, Secretary



## Ferguson Township Park Green Infrastructure Policy

### I. Purpose

- a. Ferguson Township recognizes the importance of maintaining the condition, accessibility, and safety of its naturalized environments to serve as a green feature or green infrastructure in developed and undeveloped parks. The focus of this policy is to establish a program plan with definitions and a process for integrating green infrastructure into appropriate park areas and formalize how and when maintenance plans and procedures are created for approved green infrastructures within Township Parks.

### II. Definitions

#### a. Park Classifications

- i. **Mini Parks** – Smallest park type, addresses limited recreation need. Provides close to home recreation. Requires high level of maintenance associated with well-developed park and playground and high visitation.
  - ii. **Neighborhood Parks** – Focus of neighborhood; in walking/biking distance of visitors. Provides access to basic recreation opportunities. Contributes to neighborhood identity. Establishes sense of community. Requires high level of maintenance associated with well-developed park and reasonably high visitation.
  - iii. **Regional/Community Parks** – Large park for active and passive recreation; serves residents municipality-wide. Accommodates large groups. Variety of recreation opportunities for all ages and interests. Space for organized, large scale, high participation events, family destination with fitness and wellness opportunities. Requires mixed level of maintenance associated with moderate level of development, budget restrictions, inability to perform higher levels of maintenance. Potential for park “friends” or adopt a-park-partner.
  - iv. **Natural Preserve** – An area of land within a municipal park that is managed to conserve wildlife or plant habitat or other natural features. Protects resources. Provides opportunities for environmental education. Requires lower level of maintenance.
- b. Natural Areas** – Also referred to as “Natural Resource Areas” that are designated areas within municipal parks for preservation of significant natural resources, remnant landscapes, open space, and visual aesthetics/buffering. Designed with minimal recreational use and vary in size depending on the existing resource.
- c. Green Infrastructure** – refers to an interconnected network of open space within municipal parks consisting of natural areas and other green features that protects ecosystem functions and contribute to clean air and water. Examples include the following:
- i. **planted meadow(s)** – designated area purposefully planted with native grass, forbe, and wildflower seed to provide food sources and habitat for wildlife and pollinators. Low-mow and planted meadows are examples.

- ii. **meadow(s)** - designated area where existing site vegetation is evaluated to identify and remove invasive species with a continued maintenance plan to prevent the spread of invasive species from park to park. Low-mow and no-mow meadows are examples.
  - iii. **Grow Zone** – refers to all types of meadows, with native seed mix plantings or natural vegetation growth,
  - iv. **Pollinator gardens and plots** - designated area that is planted with specific plant types beneficial to pollinators in a designed garden. Used for demonstration and educational purposes. Typically requires ongoing maintenance including weeding, mulching, trimming, plant care.
- d. **Undeveloped area** – an area within the park that is not for active use.
  - e. **Future phase of development** – a designated area within the park planned to be developed in a future phase of development.

### III. Pre-Planning and Assessment for Green Infrastructure

- a. Ferguson Township parks may be evaluated to determine whether naturalizing a park area would benefit the park setting, expand or enhance habitat areas, and/or provide a sustainable landscape.
- b. Various site conditions have an impact on determining the most appropriate natural area practices available, or how a specific practice must be adapted to meet the physical constraints of the site. Examples include, but are not limited to location, soil conditions, space availability or size and shape of existing parkland or land slated for park redevelopment, the need to integrate green infrastructure practices into existing landscapes, stormwater infrastructure or existing site features such as structures, mature trees, or other existing natural resources and rights-of-way within local municipal parks.
- c. Prepare a cost estimate and identify for consideration a diverse support of funding streams including municipal designated dollars, grants, volunteer hours or in-kind donations in the form of donated goods and services.
- d. Prepare a design for naturalizing park areas that shall include an invitation to community members such as residents, nearby businesses, community organizations to engage early and often in the planning, design, and implementation process. Involving stakeholders at the beginning shall support equity and inclusivity through listening and empowering community involvement.

### IV. Process for Integrating Green Infrastructure into Appropriate Park Areas

- a. To identify and/or determine facilities, improvements, and appropriate park areas that shall be considered suitable for conversion to a natural environment, an established multidisciplinary team approach is required as part of the park planning process. Integrating naturalized areas for sustainable green infrastructure into existing parks, expanded parks and new park sites is accomplished through a park assessment and planning process or through the development of a Park Master Plan.

- b. The park assessment and planning process may be initiated following a citizen request, staff recommendation, Parks and Recreation Committee recommendation or as directed by the Township Manager or Board of Supervisors. The park assessment and planning process reviews Township Parks and considers the needs and interests of visitors, appropriateness of facilities, potential need for green stormwater facilities, and opportunities to integrate naturalized areas and functional improvements and consideration is given to any issues that need addressed.
- c. All requests and recommendations shall be submitted for review by completing the online Ferguson Township Parks and Recreation (FTPR) Request Form for Green Infrastructure. The form is received by the Township Manager and Assistant Manager and will initiate the formal park assessment and planning process review. Commitment to construct green infrastructure, when approved, will be contingent on available resources, budget, site constraints, and other variables.
  - i. Requests or recommendations for a naturalized area to be integrated into an existing park or part of a new park shall be reviewed first by the Township Manager to evaluate the nature of the request or recommendation to confirm or deny that the scope of work is within the purview of the Township.
    - 1. If the scope of the work being requested is not permitted for the park property owner, the Township Manager will dismiss the request or recommendation.
    - 2. If the scope of work is within the purview of the Township, the Manager will require the formal process as outlined in this policy for integrating the naturalized area(s) into appropriate park settings and initiate the process for review.
  - ii. Ferguson Township Manager or Assistant Manager, Arborist, Geographic Information System (GIS) Technician will coordinate with CRPR Parks Maintenance Supervisor to attend a field view to observe, discuss and list options for naturalizing the park areas based on request or recommendation.
  - iii. Parks and Recreation Committee reviews and discusses the options for naturalizing the park areas as proposed by Township and CRPR staff to generate conceptual idea(s) to be mapped in a site development drawing.
  - iv. At the direction of the Township Manager, staff will prepare a site development map illustrating the natural area within the park for review and acceptance.
  - v. In collaboration with the Township Arborist and CRPR, the Parks and Recreation Committee will recommend a maintenance plan, site development plan, and brief narrative to describe the design of the naturalized area.
  - vi. Parks and Recreation Committee provides a recommendation for the Board of Supervisors to accept and approve for staff to implement the natural area for an initial observational period of 6 months.
    - 1. Signage posted at the site as part of implementation is required.
    - 2. The public is encouraged to provide input in the form of an opinion survey available in print form in the office or online;

3. Five months after the site feature has been developed in the park setting, the Board of Supervisors will review the opinion survey results and staff input to take action at a regular meeting to conclude the six months observational period.
- vii. At a Regular Meeting, the Board of Supervisors will take action to:
- 1) authorize advertisement of a resolution to approve a map with the natural area as a new site feature on the park plan; or 2) propose an amendment, direct staff to update the map and advertise a resolution at a future meeting after repeating steps 4(c)iii to 4(c)vi.; or 3) deny the request.

## **V. Operations and Maintenance**

- a. Maintenance plans and procedures to ensure long-term maintenance for each green infrastructure feature shall be collaboratively prepared with Centre Region Parks and Recreation Agency in written form within 60 days of the Board of Supervisors accepting and approving the implementation of the naturalized area.
- b. The maintenance plan for each green infrastructure shall include the following:
  - i. Identification of staff resources for routine inspections and maintenance. Consideration on which municipal departments have the equipment and skill to inspect and maintain the green infrastructure and determine what, if any, training is required.
  - ii. Identify the common problems that require non-routine maintenance to aid staff in the field inspecting naturalized areas. Common problems that trigger non-routine maintenance include excess sediment accumulation, trash, debris, overgrown vegetation, dead or diseased vegetation, signs of erosion or standing water present more than 72 hours of a rainstorm.
  - iii. Establish and continuously update to incorporate green infrastructure maintenance triggers and remedial actions. Maintenance schedules will be updated and set for each type of practice based on the approved naturalized area, and a tracking system shall be in place to ensure that maintenance is performed as prescribed.
  - iv. Secure funding for annual maintenance in the Operation Budget. Staff will prepare and provide a cost estimate budget for each naturalized area to the Township Manager or Assistant Manager.
  - v. Enlist the help of volunteers for routine maintenance, such as removing trash and weeds, can be accomplished and permitted with record of a volunteer waiver signed and on file.
  - vi. Evaluate equipment needed to maintain green infrastructure and determine if additional equipment is needed to note in maintenance plan. Or establish procedures for cleaning equipment in an effort to prevent the spread of invasive species and include in the maintenance plan for the naturalized area being approved.

## CLIMATE ACTION AND ADAPTATION TECHNICAL ADVISORY GROUP (TAG) AGENDA

Monday, June 21, 2021  
8:30 AM

As a result of the “Stay at Home” order and the requirement that non-essential business operations be closed, the TAG will hold its meeting via video conference. Written public comment or requests to speak to the TAG for items not on the agenda and for specific agenda items below may be submitted in advance by emailing [padams@crcog.net](mailto:padams@crcog.net).

1. CALL TO ORDER – Ms. Robinson will convene the meeting.
2. PUBLIC COMMENT – For items not on the agenda.
3. COMMITTEE ITEMS
  - A. *Attached* is the meeting summary for the May 24, 2021 TAG meeting.

### 4. FUNDS FOR THE IMPLEMENTATION OF THE CAAP

At the June 14, 2021 Climate Action and Sustainability (CAS) Committee meeting, Ms. Adams received feedback on the request for funds to work with a third-party firm (consultant) to assist with a set of implementation actions resulting from the Climate Action and Adaption Plan (CAAP).

TAG should review the *attached* document detailing the work tasks identified for a consultant to complete to assist with implementation of the CAAP. CRPA Staff would like TAG’s feedback on the technical aspects of the proposed tasks and if they had any additional suggestions for clarifying the need for funding.

TAG’s feedback is requested on this topic in preparation of the 2022 Program Plan and COG’s budget process.

### 5. CAAP OUTLINE

In preparation of creating the report of the Climate Action and Adaptation Plan (CAAP), Ms. Adams has generated the *attached* outline for each of the 6 sectors that will be included in the CAAP. The outline consists of 1-page for each sector listing the objectives and corresponding strategies to support the action needed to meet goals of the CAAP.

The objectives were defined by TAG to meet the goals and have been refined since the subject matter expert sessions began in May of 2020. The strategies should reflect our research of best practices, feedback from stakeholders, and input from the community.

Community input gathered through the public forum and sustainability survey indicate a preparedness and willingness for the strategies that are included.

For each sector or objective, additional information should be considered for inclusion if it is available: estimated range of emissions reduction, potential range of costs, co-benefits and potential indicators for measuring success.

TAG should recall that on July 27, 2020, the CRCOG unanimously passed Resolution 2020-1 to develop a community-wide regional plan to reduce our GHG emissions and adapt to changing climate conditions. The Resolution directs CRCOG to develop a regional plan to:

1. Immediately begin to develop a regional plan to:
  - Achieve a 45% reduction in GHG emissions by 2030 based on 2010 levels
  - Achieve an 80% reduction in GHG emissions by 2050 based on 2010 levels
  - Offset the remaining 20% of GHG emissions in 2050 with carbon offset projects to be carbon neutral in 2050
  - Engage peer governmental entities, non-governmental organizations, businesses, and universities to (i) raise awareness of climate change, (ii) identify and encourage courses of action to reduce the amount of GHG emissions, (iii) identify and encourage courses of action to lessen the impacts of changing climate conditions and (iv) embrace the opportunities of climate adaptation; and
2. Continue to lead by example to rapidly pursue these goals in a manner that is transparent, fair, and economically responsible; and
3. Encourage local projects and local impacts first, prior to making an investment out of the region to provide long-term benefits to the region; and
4. Promote “clean, renewable energy” to achieve the stated goals which includes energy produced from environmentally beneficial technologies. Technologies will be evaluated for carbon impact, public health and environmental justice implications.

Finding a solution that addresses these local government priorities can seem challenging, but the CAAP intends to be the initial roadmap to help the community get on the path of reducing its GHG emissions and adapting to a changing climate. We will need to monitor, reassess, and be ready to change course, as needed. As we gain more information about how climate change is expected to progress, as well as what types of responses are most effective, this new information will need to be incorporated into the planning process. By incorporating monitoring and assessment into the implementation process, the plan will lead to increased knowledge and improvement with each iteration.

## 6. NEXT MONTHS' MEETING DATES

The TAG should review the meeting dates for July and August to best support the creation of the CAAP report and the following proposed schedule of events:

- July 12: CAS Committee reviews the CAAP outline
- August 9: CAS Committee reviews the draft CAAP and provides feedback
- Sept 13: CAS Committee finalizes CAAP forwards the CAAP to GF for review
- Sept 27: General Forum forwards to municipalities for input
- Oct 25: CAAP updated with input, General Forum adopt the CAAP

## 7. OTHER BUSINESS

- A. Matter of Record – *Attached* is an overview of the survey process and the presentation given to the CAS Committee on June 14, 2021 of the results from the random sample mailed survey responses.
- B. Matter of Record – The PA DEP is in the process of adopting and implementing its [Regional Greenhouse Gas Initiative \(RGGI\) program](#), focused on reducing carbon emissions, improving air quality and public health, and advancing climate resiliency throughout the state. They're collecting input from stakeholders to inform how RGGI revenues should be invested into public programs that will directly benefit Pennsylvania communities. The survey closes July 15. Please take 5 minutes to complete this survey: [https://bit.ly/RGGI\\_survey\\_public](https://bit.ly/RGGI_survey_public).
- C. Matter of Record – The Pennsylvania Department of Environmental Protection (DEP) released the [2021 Pennsylvania Clean Energy Industry Workforce Development Needs Assessment and Gap Analysis Report](#) on May 12, 2021 that shows tremendous potential for clean energy workforce development opportunities that can bolster Pennsylvania's economy.
- D. Matter of Record – COG will be a partner organization for the Centre County Solar Co-op after receiving authorization from the General Forum at its May 24, 2021 meeting. The Solar United Neighbors intends to open the Centre County Solar Co-op in the fall for county residents.
- E. Matter of Record – *Attached* are the letters of support for SB 472 – Community Solar; SB 501 – Alternative Energy Portfolio Standard (AEPS) and HB 1080 – AEPS sent to our state officials on behalf of the CAS Committee.

## 8. ADJOURNMENT

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

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## EXECUTIVE COMMITTEE

COG Building - Forum Room

2643 Gateway Drive

June 22, 2021

12:15 PM

### GENERAL MEETING INFORMATION

**STEP #1:** Please note that this is an **IN-PERSON** meeting of the Executive Committee. Email Scott Binkley at: [sbinkley@crcog.net](mailto:sbinkley@crcog.net) if you are unable to attend so that we may ensure a quorum of members.

**STEP #2:** [Click HERE to locate the AGENDA and ATTACHMENTS](#)

Should you desire to annotate any attachments you must download them first.

- This meeting will be recorded, and electronic files of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote "No". For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the COG Executive Committee on our website, please click [HERE](#).



## CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

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### EXECUTIVE COMMITTEE

COG Building – Forum Room

2643 Gateway Drive

June 22, 2021

12:15 PM

Written public comment or requests to speak to the Executive Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing [sbinkley@crcog.net](mailto:sbinkley@crcog.net).

### AGENDA

1. CALL TO ORDER AND ROLL CALL

Mr. Hameister will convene the meeting. Mr. Binkley will take a roll call of members.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. CONSENT AGENDA

The following items listed on the Consent Agenda portion of the Executive Committee agenda may be approved with a single motion by the Executive Committee unless a Committee member or member of the public requests that an item is removed from the Consent Agenda for a question or further discussion.

CA-1 APPROVAL OF MINUTES

A copy of the minutes of the May 19, 2021, Executive Committee meeting are **enclosed**.

CA-2 TRANSPORTATION CONSTRUCTION UPDATE

This item requests that the Executive Committee reschedule the brief report updating

General Forum members on current transportation projects within the Centre Region by Tom Zilla, CRPA Principal Transportation Planner during the June General Forum meeting. This update would take place during the time set aside for Agency Director Reports.

### CA-3 ACT 537 PLAN SPECIAL STUDY FOR BIOSOLIDS UPGRADE FACILITY

This item requests that the Executive Committee recommend that the General Forum refer information on the Act 537 Sewage Facilities Plan Special Study for Biosolids Upgrade Facility to the municipalities for adoption as recommended by the Transportation and Land Use / Public Services and Environmental Committee.

- Receive a brief presentation by CRPA Senior Planner, Corey Rilk outlining the Act 537 Sewage Facilities Plan Special Study relating to the biosolids upgrade facility and,
- Due to COVID-19 precautions and limitations of having virtual General Forum meetings, the process of adoption will follow the same measures as the May 2021 Act 537 Plan Special Study for Ozone Disinfection.

#### Summary of Act 537 Plan Special Study for Biosolids Upgrade Facility

This Act 537 Plan Special Study consists of a treatment plant improvement to replace the existing composting facility with an anaerobic digestion and sludge drying (Biosolids) facility.

The facility has operated the composting facility since 1993 and it is comprised of eighteen (18) composting bays, with a processing capacity of 52.5 wet tons of sludge daily. This composting facility is approximately 28 years old and has a considerable expense in upkeep and maintenance due to a required future expansion and staffing requirements.

As part of the annual review of the facility and in collaboration with interested stakeholders, the UAJA is evaluating a change to their solids processing facility to ensure long-term growth capacity and to improve the facility's economic stability. The UAJA is considering the construction of an Anaerobic Digestion and Sludge Drying Facility to produce a Class A Biosolid product in place of composting.

Act 537 Special Study Amendments are coordinated with the Centre Region Council of Governments (COG). This Special Study identifies the need to replace the existing composting facility with an anaerobic digestion facility at the Spring Creek Pollution Control Facility. The proposed upgrades, totaling \$18.9 million, will be financed in the form of a bond issue. Customer user rates will not be impacted by this project.

A 30-day public review and comment period began on June 10, 2021, and will conclude on July 10, 2021. The Special Study is **enclosed** and is also available by clicking on the link: <https://bit.ly/3uYdsH3>.

The proposed Act 537 Plan Special Study will reduce costs in maintenance and upkeep of the aged compost facility as well as create a renewable natural gas resource for the Centre Region. To move forward, the Executive Committee should consider placing the item on the June 28, 2021, General Forum Agenda as an action item.

If members agree, the Consent Agenda items could be approved by way of the following motion:

*“That the Executive Committee approves items CA-1 – CA3 as listed on the June 22, 2021, Executive Committee Consent Agenda.”*

**All municipalities may vote on this motion.**

4. COG MEETING ETIQUETTE – Presented by Eric Norenberg

Background

The General Forum has made a commitment to an environment in which all individuals are treated with respect and dignity. In addition, it is important that participants of COG meetings feel that their time is well-spent and that meetings accomplish what was intended.

The COG Meeting Etiquette guidelines adopted in 2018 declare that everyone has the right to participate in a professional atmosphere that promotes equal opportunities to be heard and to participate in the decision-making process. Because it is important that meetings are conducted efficiently so the time that people invest at meetings is well spent and concludes within a reasonable timeframe, it is important that each participant respect each other, as well as the Chair, and their role in facilitating the expeditious conduct of business. Accordingly, these requests were made for COG Zoom meetings:

- Participants were asked to adhere to and support the COG Etiquette Guidelines.
- Participants were asked to mute themselves when not actively speaking and non-voting participants were asked to turn off their video unless recognized to speak.
- To maintain a respectful and orderly process, elected officials, and members of the public seeking to speak to specific agenda items were asked to use the electronic “raise hand” feature in Zoom to be recognized by the Chair when appropriate.

During its April 20, 2021, meeting, the Executive Committee approved the additional following measures:

- **Muting and Unmuting of Meeting Participants:** During the meeting, all participants should be muted unless recognized to speak. Should an individual desire to speak they must raise their electronic hand or indicate to a meeting host by way of chat that they wish to speak. Should audio cause disruption to the meeting please note that staff will work to mute these participants.
- **Chat Feature:** The chat feature will be limited to discourage sidebar conversations during the meeting. Participants will only be able to send chat messages to meeting

hosts. If presenters have links or other information to share with the group, it can be provided to the host and distributed after the meeting.

- **Speaker Management:** Assigned persons will work to manage the time provided for with comment by elected officials and members of the public to ensure that equal time and participation is provided for, in accordance with COG meeting guidelines. More information, including frequently asked questions and guidelines for public comment, can be found on the COG's website at [www.crcog.net](http://www.crcog.net).

COG's Articles of Agreement note that COG Chair will decide all questions of order and that conduct of meetings and procedures will be governed by Robert's Rules of Order. However, often people have only a basic understanding of parliamentary procedure and Robert's Rules of Order. In 2019, COG hosted training for elected officials and staff on parliamentary procedure. We are fortunate to have a local expert on Robert's Rules of Order who can provide training and assist with creating procedures.

### Discussion

In response to feedback received from General Forum members and others to strengthen and support these guidelines and requests, the Executive Committee is asked to discuss and provide any feedback or suggestions regarding additional strategies that may help foster constructive, civil dialog during future COG meetings.

A starting point for the discussion could include reviewing these questions as a follow-up from the May 24, 2021, General Forum meeting:

- **What went right and what should be continued?**

#### Example:

- Complicated COG processes were managed well by staff.

- **What went wrong or should be improved?**

#### Example:

- Mr. Miller's Follow-Up Communication to General Forum members.

- **What can be done differently?**

#### Example:

- Retain / assign a Parliamentarian.

- **What do we have to have an eye towards in the future?**

#### Examples:

- Develop rules of procedure for hybrid meetings that should be followed by Committees and the General Forum.
- Provide specific meeting management / parliamentary procedure training for Chairs of COG committees/boards and staff.
- Provide parliamentary procedure training for General Forum members and board members with a particular focus on decorum and the debate process.

- Evaluate how Executive Sessions should be conducted in a hybrid environment.
- Evaluate how unit votes should be conducted in a hybrid environment.
- Should the COG Solicitor regularly attend General Forum meetings?

The Executive Committee is asked to discuss and provided feedback to staff regarding future steps.

As an aside, SGR (Strategic Government Resources) will be hosting a 2021 Elected Officials Conference - *Common Ground*, developed specifically with local elected leaders in mind on June 23 and 24 from 6 pm - 9 pm (CST).

*Communities today are experiencing a heightened level of unfamiliar angst and frustration. What can be done to lessen the incivility, dysfunction, and divisiveness pervasive in our neighborhoods, cities, and counties today? The first step is to come together to seek Common Ground.*

For more information and to register, click [HERE](#).

5. RETURN TO IN-PERSON AND HYBRID MEETINGS UPDATE / DISCUSSION -  
Presented by Eric Norenberg

At its May 19, 2021, meeting, the Executive Committee requested that in June each COG committee review their preference and comfort level with returning to in-person meetings, both in advance of and after the installation of hybrid meeting technology to the General Forum room, and input regarding hybrid meeting quorums.

A summary of the Committee discussion on this topic will be provided along with an update on the status of the COVID-19 Emergency Disaster Declaration.

**Audio/Video Project Update:**

The purchase order for initial audio/video enhancements and hybrid meeting technology for the General Forum room was submitted to Dobil Laboratories, Inc. on April 29, 2021. Staff has met several times with our Sales Representative and Project Manager to discuss the project and to enable the project team to develop engineering designs. Installation on the project is currently expected to start on July 12. During the June 10, 2021, Finance Committee meeting, a performance improvement recommendation was made, and the Finance Committee concurred and forwarded the recommendation to the Executive Committee for consideration (see item 7).

**Staff Recommendation:**

Based upon Committee feedback in June and the pending installation of hybrid meeting technology, staff recommends:

- The Executive Committee forward Resolution 2021-7 to the General Forum for adoption in June (see item 6),
- Due to the technical challenges associated with the interim hybrid meeting solution, continue to host either fully remote or fully in-person meetings until the installation of

the updated A/V system and staff testing of the system is complete. (This decision should be made by the Committee Chair and the Executive Director, with input from coordinating staff person for the Committee.)

6. RESOLUTION 2021-7 TO ALLOW FOR REMOTE ATTENDANCE AND VOTING AT COG MEETINGS - Presented by Eric Norenberg

With the COVID-19 Emergency Disaster Declaration having been lifted by the Pennsylvania legislature in June and following the held during June Committee meetings regarding returning to in-person meetings the Executive Committee is asked to consider forwarding Resolution 2021-7 to the General Forum for adoption.

*Background*

In July of 2020, the General Forum adopted Resolution 2020-7 which allows the COG to conduct its meeting both during emergency and non-emergency times in a hybrid style manner so long as a **physical quorum** of its members is present in the advertised meeting location.

At its May 19, 2021, meeting, the Executive Committee requested that in June each COG committee review their preference and comfort level with returning to in-person meetings, both in advance of and after the installation of hybrid meeting technology to the General Forum room, and input regarding hybrid meeting quorums.

Feedback received during June 2021 Committee meetings was overwhelming that COG members desired the option to attend COG meetings remotely without the requirement of having to establish in-person quorums for its hybrid meetings so long as an overall quorum of members was participating. Benefits that were identified included increased ease of attendance during mid-day committee meetings, reduced emissions associated with travel, and reduced expense related to vendors/consultants traveling to make presentations. Staff took the feedback from elected officials and conferred with the COG Solicitor to develop a replacement for Resolution 2020-7.

*Discussion*

The COG is primarily comprised of five second-class townships and one Borough. The second-class townships are not subject to the statutory requirements and are not required to follow in-person requirements. These boards could participate remotely even without a physical quorum being established. Additionally, staff is monitoring legislation that has the support of the Pennsylvania State Association of Boroughs and which would remove the in-person quorum requirement for Boroughs and other incorporated towns, with these conditions.

COG is considered a political subdivision, and the Pennsylvania Sunshine Act covers all legislative and executive “agencies” at the state and local level. The term “agency”, which is defined at 65 Pa. Cons. Stat. § 703 applies to multi-member bodies that perform an essential governmental function, exercise governmental authority, and take official action

through the joint action of their members. This includes the Pennsylvania General Assembly and its committees, state agencies in the executive branch, political subdivisions (including all their constituent boards and commissions), and municipal authorities (such as city councils).

The Pennsylvania Sunshine Act includes language and legal precedent exists as well for not requiring in-person quorums for those municipalities that are legally permitted to do so. The Pennsylvania Sunshine Act and the Supreme Court of Pennsylvania decision on *Babac v. Penn. Milk Marketing Bd.*, 613 A.2d 551 (Pa. 1992) in part states that:

*Agency members may participate in meetings by telephone or video conference. In addition, members participating in this manner count for purposes of determining whether a quorum is present. See Babac v. Penn. Milk Marketing Bd., 613 A.2d 551 (Pa. 1992). ("[A] quorum of members can consist of members not physically present at the meeting but who nonetheless participate in the meeting and ... such quorum can take official action, provided that, the absent members are able to hear the comments of and speak to all those present at the meeting and all those present at the meeting are able to hear the comments of and speak to such absent members contemporaneously[.]")*

To avoid discriminating against those without access to the Internet or technology necessary to attend a remote meeting, the COG Solicitor strongly recommend that General Forum and Committee meetings be hosted at a physical location that is advertised and where the public may attend to watch the meeting and, if desired, make comments that can be heard by the General Forum or committee members.

To accomplish this, the Solicitor further recommends that, at a minimum, for General Forum and Committee meetings the Chair, Vice-Chair, or other designated elected official be present at the physical advertised meeting location with the staff administering the hybrid meeting to better conduct these meetings and to recognize those members of the public that have chosen to attend in-person.

#### *Recommendation*

The proposed draft Resolution 2021-7 removes the requirement of in-person quorums at its meetings. This resolution has been reviewed and approved by the COG Solicitor and continues to ensure options for elected officials, staff, and the public to participate in COG meetings.

Additionally, the General Forum or Committee Chair and the COG Executive Director would work together to determine the necessity to switch to a fully remote meeting when weather or other circumstances dictate. In these instances, staff will work to communicate these changes to others by way of the agenda email distribution list, COG building door signage, and through communication on the COG website and through COG social media platforms.

A draft of Resolution 2021-7 is **enclosed** for review and feedback by the Committee.

If the Committee agrees, the following motion could be approved to forward the resolution to the General Forum for consideration at its June 28, 2021, meeting:

*“That the Executive Committee recommends that the General Forum approve Resolution 2021-7 that authorizes the Centre Region Council of Governments to permit electronic and remote attendance and participation in COG meetings.”*

**All municipalities should vote on this motion.**

7. BUDGET AMENDMENTS – Presented by Eric Norenberg

In the development of the 2022 Insurance Reserve Program Plan document, it became apparent that the PHMIC reimbursement will be approximately \$250,000 higher than budgeted (\$405,000 actual versus \$161,000 budgeted based on experience). Since this overage is significant, staff began evaluating options to repurpose some or all the overage while preparing the 2022 Program Plan.

As staff worked on a proposed plan to utilize the funds the focus was on options that would be consistent with the previous intent of the funds utilized: to reward both the COG and its employees for making responsible health care decisions through the reduction in premium costs and the promotion of a healthy work environment and healthy lifestyle choice.

Since this payment is significantly higher (approximately \$150,000) than COG’s previous highest refund and it is unlikely to be repeated at this same level, staff felt it important to match these dollars with one-time capital and operating needs. In addition, expenditures should promote the health, safety, and well-being of staff or visitors to COG facilities. While identifying these potential expenditures, the administrative staff met and determined that a dual prioritization (timing and need) of expenditures to be a prudent course of action.

This idea was initially anticipated to be brought forward in the 2022 Program Plan process, but staff has determined two expenditures should be prioritized sooner – one for the expansion of the A/V system to include two additional microphone arrays and the other to repair/improve the ventilation systems in the rooms at the Pools where chemicals are stored (outcome of the Facilities assessments done by the COG Facilities Coordinator).

Basic Description	Cost	Schedule
Pool Exhaust Fans (explained below)	\$20,000	FY2021 (Immediate)
Changes to A/V solution for General Forum Room (explained below)	\$7,000 in addition to the approved \$48,000 NTE project budget	FY2021 (Immediate to support the August / September public use)
Additional items are being evaluated for inclusion in Program Planning Process and other potential budget amendment requests		

**Safety Improvement** – Replacement of Exhaust Fans at Park Forest and Welch Pools: The facility condition assessment (FCA) has been completed for the Park Forest and the Welch



Pools. From these evaluations, an immediate recommendation was made and reviewed by the Facilities Committee to improve the exhaust systems within the chemical storage and titration rooms at each pool. Currently, both facilities have functioning fans however during the FCA process the Welch Pool exhaust system was not operating and it was promptly repaired. However, there is evidence at both pools the original exhaust systems may not be properly sized to adequately evacuate corrosive vapors that are generated during the water treatment process. This evidence includes rusting and oxidation of metal doors, corrosion noted on copper piping outside of the rooms, and minor odors remaining in the rooms. This fan replacement project is important to protect and minimize the exposure potential of our staff to corrosive vapors and to reduce the negative impact on the facility.

**Performance Improvement - General Forum Room A/V Hybrid Meeting System –**

An approved budget of \$48,000 exists after a review of the plan by the Facilities Committee and the Finance Committee. Since the proposal development in late-2020 and early-2021 and approved in April, new technology has been released from one of the vendors, and detailed production engineering has commenced. The early results of the engineering process raised concerns regarding whether the system would perform satisfactorily with only two microphone arrays. This was a possibility identified with the development of the initial budget, but the assumption was carried that the room would perform to meet the minimum needs. The microphone vendor has now released a new model of microphone arrays that our contractor believes will better serve the unique needs of the General Forum room. Since new individual microphone arrays are less expensive on a per-unit basis, it is more affordable to move forward with the recommendation that four of the arrays be installed.

To have true confidence that the installation will meet the needs of remote participants being able to hear those who are in the room, the additional two microphone arrays are being requested. This request would cover the vendor total to \$53,000 and provide a remaining \$2,000 owner contingency. Additional alternatives that were reviewed during the conceptual design, proposal development, and budgeting process will be included with the FY2022 program plan.

The Finance Committee reviewed the proposed budget amendments at their June 10, 2021, meeting and unanimously asks the Executive Committee to consider the following motions:

***“That the Executive Committee, as recommended by the Finance Committee authorize a budget amendment in the amount not to exceed \$20,000 in the COG Insurance Reserve Fund for the immediate replacement of exhaust system at Park Forest and Welch Pools.”***

**All municipalities should vote on this motion.**

***“That the Executive Committee, as recommended by the Finance Committee authorize a budget amendment in the amount not to exceed \$7,000 in the COG Insurance Reserve Fund for immediate improvements to the General Forum room.”***

**All municipalities should vote on this motion.**

Since the individual budget amendments do not exceed the \$21,300 threshold, they do not require authorization of the General Forum.

8. SCHLOW CENTRE REGION LIBRARY - LIBRARY DIRECTOR HIRING PROCESS  
– Presented by Eric Norenberg

It was reported at a prior meeting that Mr. Norenberg and Ms. Pettitt had met recently with the Schlow Library Board of Trustees Governance Committee to discuss feedback from Trustees on the process that was used during the recent hiring of the Library Director. Feedback was also requested from the COG elected officials who participated in the most recent recruitment for the Library Director.

The Governance Committee has offered suggestions for the recruitment process and recommendations for structure and membership for the joint COG and Library Board search committee for the next recruitment for the Library Director position. COG staff feels the suggestions for the recruitment process are constructive. However, because numerous things could change between now and the next recruitment, the suggestions should be retained for review and consideration by the COG Executive Director, HR Officer, and the Library Board when preparations are made for the next recruitment.

The search committee during the most recent Library Director recruitment was made up of the COG Executive Committee (six members), three members of the Library Board of Trustees (selected by the Board Chair), and one library professional (non-voting), with support from COG Executive Director and HR Officer. Feedback received from both Board members and elected officials supports reducing the number of participants on the Committee, as well as achieving more balanced participation of board members and elected officials. If consensus is reached between the COG Executive Committee and the Governance Committee, a proposal could be considered for adoption by both the Schlow Library Board of Trustees and the COG General Forum later this year.

The Executive Committee is asked to discuss the following possible recommendation for the Search Committee composition that has been refined following evaluation of the feedback received and provide feedback and guidance for the Executive Director to use when meeting with the Governance Committee later in June.

Draft Search Committee Composition

The Library Director Search Committee could include:

- Three Library Board of Trustee members
- Two - three COG elected officials – preferably with a specific interest in and knowledge of Schlow Library functions
- The COG Executive Director (non-voting)
- A professional public librarian (non-voting)

Support will be provided by COG HR Officer.

In establishing the Search Committee, it should be a goal that Committee members should be selected to represent the diversity of the Centre Region and participating communities.

Candidate Approval Process - Following the recruitment, screening, and selection process:

- The Library Director Search Committee recommends a finalist to the Schlow Library Board of Trustees.
- The Schlow Library Board of Trustees meets to discuss and approve a final candidate.
- The Schlow Board of Trustees' recommendation is sent to the COG General Forum for ratification.

9. **ENERGY PROCUREMENT AGREEMENT** – Presented by Eric Norenberg

In April 2020, the Executive Director entered into a contract between the Centre Region COG and Premier Power Solutions to provide consulting services relating to the aggregation of COG's energy usage with the energy usage of other participating governments to obtain the best price possible. The COG contract is set to expire in August 2021.

Based on the positive experience of the consulting services and a desire to remain consistent with our partners, COG staff has renewed the contract between the COG and Mr. Lee McCracken of Premier Power Solutions. **Enclosed** is a copy of that letter of authorization and current estimates for energy prices. COG staff recommends a June 30, 2023, end date for the contract, the same as the State College Area School District to remain consistent with the timeline expectations for the Solar Power Purchase Agreement project.

Prior to the June 28, 2021, General Forum meeting, Premier Power Solutions will prepare an updated recommendation that the COG change to another energy provider.

To proceed, the Executive Committee should consider a recommendation from the Finance Committee which could refer the following motion to the General Forum:

*“That the Executive Committee as recommended by the Finance Committee, recommends to the General Forum that the Executive Director be authorized to enter into a contract to purchase electricity on the open market as recommended by Premier Power Solutions, LLC as to obtain the financial advantage of purchasing electric power in large quantities.”*

**All municipalities should vote on this motion.**

10. **COMMUNICATIONS PROCEDURE TO OUTSIDE ENTITIES** – Presented by Eric Norenberg

This item asks the Executive Committee to review and provide feedback based on a request that had arisen during the February 16, 2021, Executive Committee meeting to:

*Create a procedure to provide a framework and guidance for COG committees proposing to send advocacy letters to other governments or agencies, to submit feedback or opinions as a result of requests from other local, state, or national organizations, to release surveys to the public, or submit opinion columns to publications or other media.*

Due to a lack of existing guidance on this item and to address the request made at the February 16, 2021, Executive Committee meeting, staff has drafted the **enclosed** procedure to provide a framework and guidance for COG committees proposing to send advocacy letters to other governments or agencies, to submit feedback or opinions as a result of requests from other local, state, or national organizations, to release surveys to the public, or submit opinion columns to publications or other media.

During the April 20, 2021, Executive Committee meeting, members expressed their consensus in support of developing this procedure.

Members noted that the guidance of the Executive Committee and COG Executive Director is necessary to help guide that the subject matter goes before the appropriate audience(s) before it is distributed to ensure that the messaging reflects a consensus position of the COG and its members.

It should be noted that once finalized this procedure will be included for reference with other COG governance documents for review by elected officials, COG staff, and others at the COG governance SharePoint site.

The Executive Committee is asked to review the provided procedure and provide any additional comments on this item.

If the Executive Committee is in consensus to support the procedure a possible enacting motion could be:

*“That the Executive Committee approves and endorses the COG procedure which provides a framework and guidance for individuals requesting a letter to be written, as well as COG committees proposing to send advocacy letters to other governments or agencies, to submit feedback or opinions as a result of requests from other local, state, or national organizations, to release surveys to the public, or submit opinion columns to publications or other media as dated June 22, 2021.”*

**All municipalities should vote on this motion.**

## 11. EXECUTIVE DIRECTOR'S REPORT

The Executive Director will update the Executive Committee on other items of current interest.

12. OTHER BUSINESS

- A. Matter of Record - The next meeting of the Executive Committee is scheduled for Tuesday, July 20, 2021, at 12:15 PM. It has not yet been determined if this will be an in-person or video conference meeting.
- B. Matter of Record - A repository of information related to the Whitehall Road Regional Park has been created to facilitate easy access to documents, resources, and current information about the project. Staff continues to develop and update the site which can be found at <https://www.crcog.net/wrrpinfoguide>. Please contact Eric Norenberg with feedback and suggestions.
- C. Matter of Record - A repository of COG governance policies, procedures, and other related documents has been created ([here](#)) using SharePoint for use by the elected officials and COG staff. Staff will continue to develop and update this site and educate the elected officials of its existence. Please contact Eric Norenberg with feedback and suggestions.
- D. Matter of Record - A facility condition assessment (FCA) **enclosed** has been completed at the Park Forest Pool and the Welch Pool. This process included an evaluation of operational and financial data, physical observations, and discussions with pool leadership. The COG Facility Coordinator is in the process of preparing FCAs for other COG facilities.
- E. Matter of Record - At its April 20, 2021, Executive Committee meeting, members requested the COG Executive Director to begin developing a process and procedure regarding the selection process for retaining the COG solicitor. Since the April 20, 2021 meeting, samples have been gathered from several sources, and more information is expected to be presented to the Committee in July or August.
- F. Matter of Record - The PA DEP is in the process of adopting and implementing its [Regional Greenhouse Gas Initiative \(RGGI\) program](#), focused on reducing carbon emissions, improving air quality and public health, and advancing climate resiliency throughout the state. They're collecting input from stakeholders to inform how RGGI revenues should be invested into public programs that will directly benefit Pennsylvania communities. Please take 5 minutes to complete this survey: [https://bit.ly/RGGI\\_survey\\_public](https://bit.ly/RGGI_survey_public). The survey closes on July 15.

13. CALENDAR

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#)

14. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
CA-1	Executive Committee Meeting Minutes: May 19, 2021
CA-3	ACT 537 Plan Special Study
06	Draft Resolution 2021-7
09	Energy Procurement Agreement
10	COG Communications Procedure (Letters)
12D	Facility Condition Assessment: Park Forest Pool / Welch Pool

**Centre County Metropolitan Planning Organization (CCMPO)  
Special Coordinating Committee Meeting**

**Tuesday, June 22, 2021  
6:00 p.m.**

**MEETING INFORMATION**

Please refer to the links below to **REGISTER** to attend the meeting via Zoom and to **LOCATE** the agenda and attachments.

[CLICK here to register to attend the meeting via Zoom](#)

After registering you will receive a confirmation e-mail from Centre Regional Planning Agency containing information about attending the meeting via Zoom.

[CLICK here to locate the AGENDA and ATTACHMENTS](#)

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<b>To attend this meeting via phone: +1 301 715 8592   Meeting ID 814 1543 0815   Passcode: 915537</b>
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Meeting Contact: Marcella Laird ([mlaird@crcog.net](mailto:mlaird@crcog.net) - 231-3050)

This meeting and the group chat will be recorded and both video and audio files of the meeting will be made available on the COG website upon its conclusion.

- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
  - **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote “No”.
  - **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting.
  - To access agendas and minutes of previously held meetings, and to learn more about the CCMPO on our website, please click [HERE](#).
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# Centre County Metropolitan Planning Organization (CCMPO) Coordinating Committee Meeting

Tuesday, June 22, 2021

6:00 p.m.

***VIRTUAL MEETING VIA ZOOM***  
***PLEASE CONTACT [MLAIRD@CRCOG.NET](mailto:mlaird@crcog.net) FOR LINK***

Written public comments or requests to speak to the Coordinating Committee regarding items on the agenda, or items not on the agenda, may be submitted in advance by emailing Marcella Laird at [mlaird@crcog.net](mailto:mlaird@crcog.net).

## AGENDA

1. **Call to Order**
2. **Approval of Minutes:** *April 27, 2021 Coordinating Committee meeting.  
May 25, 2021 Coordinating Committee meeting*
3. **Public Comments:** *For items not on the agenda.*
4. **Performance Based Planning and Programming:**
  - a. [Transit Asset Management \(TAM\) targets for the CCMPO](#)  
*Action: Adopt TAM targets*
  - b. [Public Transportation Safety Performance Measure targets for the CCMPO](#)  
*Action: Adopt transit safety performance measure targets*
5. **[Centre Region Climate Action and Sustainability Plan \(CAAP\):](#)**  
Presentation about the CAAP and its connection to the CCMPO  
*No action required*
6. **[State College Area Connector \(SCAC\) Project:](#)**  
Status Report  
*Action: Provide comments to PennDOT*
7. **[Fiscal Year \(FY\) 2022-2024 Unified Planning Work Program \(UPWP\):](#)**  
Priority work tasks for new UPWP  
*Action: Provide input to MPO staff*
8. **[CCMPO Safety Subcommittee:](#)**  
Status report about safety subcommittee activities  
*No action required*
9. **[Return to In-Person/Hybrid Meetings:](#)**  
Committee member preferences  
*Action: Provide input to MPO staff*
10. **Member Reports:**  
Reports from members about a significant item(s) of interest  
*No action required*
11. **[Announcements](#)**
11. **Adjourn**

*Next Coordinating Committee meeting:  
**September 28, 2021**  
6:00 p.m.  
**Meeting venue TBD***



**CENTRE COUNTY METROPOLITAN PLANNING ORGANIZATION (CCMPO)  
COORDINATING COMMITTEE**

**Tuesday, April 27, 2021  
6:00 p.m.  
Virtual Meeting via Zoom**

**Minutes**

**Voting Members**

Eric Bernier	College Township
Theresa Lafer	State College Borough
Frank Harden	Harris Township
Pamela Robb	Patton Township
Barbara Spencer	Halfmoon Township
Mark Higgins	Centre County Board of Commissioners
Michael Pipe	Centre County Board of Commissioners
Doug Johnson	Nittany Valley Planning Region
David Veneziano	Lower Bald Eagle Valley Planning Region
Dick Decker	Penns Valley Planning Region
Keith Reese	Upper Bald Eagle Valley Planning Region
Jon Eich	Centre Regional Planning Commission (CRPC)
John Spychalski	Centre Area Transportation Authority (CATA)
Tom Zurat	PennDOT District 2-0
Larry Shifflet	PennDOT Central Office

**Non-Voting Members**

Matt Smoker	Federal Highway Administration (FHWA)
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**Others Present**

Tom Zilla	Centre Regional Planning Agency (CRPA)
Jim May	CRPA
Trish Meek	CRPA
Greg Kausch	CRPA
Pam Adams	CRPA
Marcella Laird	CRPA
Anne Messner	CCPCDO
Frank Hampton	PennDOT Central Office
Louwana Oliva	CATA
Dean Ball	PennDOT District 2-0
Eric Murnyack	PennDOT District 2-0
Matt Wise	Senator Corman's Office
David Pribulka	Ferguson Township Manager
Cindy Kunes	Congressman Thompson's Office

**1. Call to Order**

Mr. Bernier called the meeting to order at 6:02 p.m. and turned the floor over to Ms. Meek, who conducted a roll call of Committee members to ensure they could hear and be heard.

**2. Approval of Minutes**

*Motion was made by Dr. Spychalski and seconded by Ms. Robb to approve the minutes of the February 23, 2021 Coordinating Committee meeting, as presented. The motion carried 14-0 (Ms. Spencer was not in attendance at the time of the vote).*

### 3. Public Comments

There were no comments from the public.

### 4. 2021-2024 Centre County Transportation Improvement Program (TIP)

The Coordinating Committee received a presentation from Mr. Zilla regarding an increase in the estimated cost of the Route 26/45 intersection safety project in Ferguson Township. PennDOT District 2-0 is working to optimize the allocation of federal and state funds on the TIP in response to the impacts of the COVID pandemic. As a result, several funding shifts associated with the Route 26/45 project are being implemented, which will also address the cost increase. Overall, \$2,612,000 in federal funds are being added to the project, and \$2,242,766 in state funds are being shifted from the Route 26/45 project to other projects and a reserve line item on the TIP. Mr. Zilla stated that although the total increase in cost is modest, the net increase in federal funds for this project exceeds \$1.5 million. Thus, formal action by the CCMPO to amend the TIP is necessary to move forward.

With no discussion, *motion was made by Dr. Spsychalski and seconded by Mr. Eich to approve an amendment to the 2021-2024 Centre County TIP to provide additional funding for the Route 26/45 intersection safety project. The motion carried 15-0.*

### 5. U.S. Census Bureau – Federal Register Notice

The Coordinating Committee received a presentation from MPO staff regarding a U.S. Census Bureau Federal Register notice seeking comment about the proposed criteria that will be used to designate “urban areas” for the 2020 Census. Mr. Zilla stated that based on the 2010 Census, there is one urbanized area and two urban areas designated in Centre County: State College Urbanized Area and the Bellefonte and Phillipsburg Urban Areas. Mr. Zilla then briefly reviewed the most significant changes proposed for the 2020 designation:

- Shifting from a population-based to a housing density-based threshold for designating which census blocks qualify as “urban”.
- Shifting to using only one “urban” area designation and no longer designating “urban” and “urbanized” areas.
- Increasing the minimum population for designating an “urban” area from 2,500 persons to 10,000 persons and adding a minimum housing unit threshold of 4,000 housing units for designating an “urban” area.

In addition, there are several changes to criteria for designation, including:

- Reduced distance of “jumps” along corridors, which may increase the number of non-contiguous areas within a boundary.
- Continues to fill in “holes,” which means that remaining non-qualifying areas completely contained within the initial urban core area and less than five square miles will stay in the area.
- Discontinues “smoothing” of boundaries, which means that indentations and areas not completely within initial boundary will not be added.

The deadline to submit comments to the Census Bureau is May 20, 2021. MPO staff is requesting authorization from the Coordinating Committee to submit comments, if relevant and appropriate, and contingent upon review and approval by the CCMPO Chair. Currently, staff believes that comments will be focused on technical elements and not on policy items.

In response to a few questions from Ms. Lafer, Mr. Zilla explained that the purpose of this is that the data and boundaries will be used related to MPO designations, so if the population threshold for MPO designation changes, it could affect who is designated as an MPO or a Rural Planning Organization (RPO). Currently, the threshold for a MPO designation is 50,000 people in an urbanized area, according to the U.S. Department of Transportation (US DOT). As with the Office of Management and Budget’s proposal to change Metropolitan Statistical Areas from 50,000 persons to 100,000 persons, staff believes that the US DOT could follow the

same proposal; therefore, it will be important to know which populations will be in the new designated urban area in State College. In addition, when PennDOT looks at design standards for a roadway project, there is a link to whether an area is designated as urban or otherwise. Mr. Zilla stated that acceptable levels of service in rural areas are different than acceptable levels of service in an urban area. Mr. Zilla went on to explain that the intent of using impervious coverage in the criteria is to include areas that are within an urbanized area but that may not have any housing or population. Mr. Zilla clarified that in terms of units within the calculations, an individual apartment would be considered a unit. Ms. Messner added that group corridors are still being included within the urbanized area calculations.

Mr. Eich stated that staff should consider including a comment that the CCMPO supports the continued inclusion of group corridors in the Census Bureau's proposal because that criteria affects many areas in Centre County.

*Motion was made by Ms. Lafer and seconded by Commissioner Higgins to authorize staff to prepare and submit comments to the U.S. Census Bureau about proposed changes for designating urban areas, if relevant and appropriate, contingent upon review and approval by the CCMPO Chair, and to share any comments with Centre County's Congressional delegation. The motion carried 15-0.*

## 6. Transportation Funding Initiatives

### a. Federal Discretionary Funding (Member Designated Projects) Request

Mr. Zilla communicated that in late February, U.S. House of Representatives Committee leaders announced that an opportunity was being provided for House members to submit candidate projects for congressionally directed spending in the upcoming reauthorization of the federal transportation legislation (FAST Act).

MPO staff worked with PennDOT and congressional staff from Centre County's two House members to identify and submit three candidate projects for discretionary funding in the transportation reauthorization legislation. The three projects included the Jacksonville Road Betterment Project, the I-80 Exit 147 Bridge over I-80 at Snow Shoe Interchange, and section 153 of the Atherton Street Drainage/Repaving project. The three projects met federal eligibility criteria and PennDOT guidelines, in particular: a) being on the MPO Long Range Transportation Plan (LRTP) and TIP; and b) being able to advance to a bid letting within an approximate 18-month timeframe. The projects also have strong support from PennDOT because of benefits associated with meeting federal performance measure targets for the Interstate and National Highway Systems. Because the submission deadlines were extremely short, MPO staff discussed these candidates with the MPO Chair and Vice-Chair and received their concurrence to submit the projects.

Mr. Reese noted that in the future, MPO staff should email the Coordinating Committee members to make them aware of these type of funding opportunities and that projects are being submitted without direct action from the Coordinating Committee.

*Motion was made by Mr. Shifflet and seconded by Ms. Spencer to endorse the submission of the three candidate projects to U.S. Representatives Thompson and Keller to be considered for discretionary funding in the next federal transportation authorization legislation. The motion carried 15-0.*

### b. PennDOT Pathways Initiative

The CCMPO received a presentation from Mr. Zilla regarding the PennDOT Pathways Program Planning and Environmental Linkages (PEL) Study public comment period. Mr. Zilla stated that the Pathways PEL Study has been completed and will be circulated for public comment later this week, with comments on the study due back to PennDOT on June 1. Mr. Zilla explained that initially, staff had this agenda item on for initial discussion to help with the preparation of comments to PennDOT, without knowing the PEL study would be circulated for comments later in the week. Mr. Zilla provided the Committee with a recap

of the PennDOT Pathways PEL information that Mr. Shifflet presented to the CCMPO at its February meeting.

The Coordinating Committee had a brief discussion about where to go from this point forward. There was consensus from Committee members to review the Pathways PEL Study on their own time and submit any comments they may have to MPO staff to be included on a special Coordinating Committee agenda in May. MPO staff will circulate the Pathways PEL Study document later in the week with a timeline of when Committee member comments are due, as well as details regarding the special CCMPO Coordinating Committee meeting in May. The special meeting will be a single-item agenda, focused on discussion and consensus of the PennDOT Pathway PEL Study comments that have been prepared by MPO staff.

## **7. Performance Based Planning and Programming**

### **a. CATA and Centre County Office of Transportation – Transit Asset Management (TAM) Targets**

The Coordinating Committee received a presentation from MPO staff regarding Transit Asset Management (TAM) Plan and performance targets for CATA and the Centre County Office of Transportation (CCOT). Per federal rulemaking, all public transit operators are required to develop a TAM Plan and share information about them with states and MPOs; however, there is no requirement for the state or MPOs to approve the TAM Plans and their associated performance targets. CATA maintains its own TAM Plan while the CCOT participates in a statewide TAM Plan. The TAM Plan covers three primary asset categories: rolling stock, equipment, and facilities. Annual individual plans and the statewide plan must assess performance in the previous year and set new targets for the upcoming year.

The CCOT assets evaluated include vans and cutaways, which are light duty vehicles. The CCOT continues to perform favorably compared to statewide averages, and the 2021-2024 Transportation Improvement Program (TIP) and the 2050 Long Range Transportation Plan (LRTP) are structured to provide additional support.

CATA maintains its own individual agency TAM Plan and assets evaluated include heavy duty vehicles, light duty vehicles, equipment, and facilities. CATA's goals are more aspirational and continues to make progress toward them with normal and expected peaks and valleys. The 2021-2024 TIP and 2050 LRTP are structured to provide additional support.

The Centre County MPO role in TAM Plans include receiving annual updates on CATA and CCOT plans, as well as adopting TAM targets to guide planning and programming decisions. In addition, future revisions and updates to the TIP and LRTP must reference TAM targets, as well as specific planning and programming actions to help meet them. MPO staff will request formal action at the June Coordinating Committee meeting to adopt MPO asset management performance targets.

### **b. CATA – Safety Performance Measure Targets**

The Coordinating Committee received a presentation from MPO staff regarding the development of a Public Transportation Agency Safety Plan (PTASP) and performance targets, which are federally required for all public transit operators who are either direct recipients or subrecipients of federal Urbanized Area Formula funding. The PTASP and performance targets must be shared with the Federal Transit Administration (FTA) and MPOs, and while the FTA has enforcement authority with respect to individual public transportation providers, there is no requirement for MPOs to approve the PTASP and its associated performance targets.

The PTASP is developed to manage risk as a core focus, detect and correct problems earlier, share information more effectively, and measure and analyze data specifically. The PTASP covers four primary indicators: fatalities, injuries, major safety events, and system reliability – in addition to a wide range of associated actions, policies, and procedures. Annual PTASP updates must assess performance in the previous year and set new targets for the upcoming year.

CATA submitted its draft PTASP and performance targets to the FTA for voluntary review before it was adopted by the CATA Board of Directors on December 14, 2020. CATA is in full compliance with federal PTASP requirements. The CCOT is not a direct recipient or subrecipient of federal Urbanized Area Formula funding, therefore it is exempt from these requirements.

The MPO is also required to adopt safety targets to guide planning and programming decisions within 180 days of agency adoption. Future revisions and updates to the TIP and LRTP must reference safety targets, as well as specific planning and programming actions to help meet them. MPO staff will request formal action at the June Coordinating Committee meeting to adopt MPO safety performance targets.

## 8. PennDOT Project Update

The Coordinating Committee received a presentation from Mr. Murnyack, PennDOT District 2-0 Portfolio Manager, regarding the status of highway and bridge projects in Centre County. The entire presentation can be found on the CCMPO website. Mr. Murnyack reviewed carryover projects, which include:

- State Route (SR) 322 on Port Matilda Mountain: 6 weeks of mill and fill, base repair, paving, and minor draining upgrades.
- I-99 Northbound: Patchwork and paving from the Pleasant Gap exit to highway I-80.
- SR 144: This work involves deck and abutment replacement of southbound SR 144 over I-80.
- SR 322: This work includes drainage and guide rail improvements from SR 144 to the new bridge near Crowfield Road. In addition, there is full depth reconstruction and paving in the same area. Bank stabilization will take place at Bloom Road, with the removal of the existing arch culvert and stream restoration at Potter Run Road.
- SR 3010: This work includes epoxy resin surface treatment on the Valley Vista bridge and the bridge over Spring Creek in Lemont. Both of these locations will include a lane closure for approximately two days at each location.
- I-80: Stage 1, Phase 2A: This work includes reconstruction of the I-80 westbound travel lane and outside shoulder, construction of bridge piers 1, 2, and 3, and construction of the C and D ramps closest to SR 26.
- I-80: Stage 1 Phase 2B: This work includes the reconstruction of the I-80 westbound passing lane and inside shoulder, construction of bridge piers 1, 2, and 3, and construction of ramp C and D closest to SR 26.

Mr. Murnyack then reviewed the construction projects that are currently underway:

- SR 1002 in Curtain Township: Maintenance Box Culvert Tributary to Marsh Creek
- SR 1006 in Boggs Township: Maintenance Box Culvert Tributary to Bald Eagle Creek
- SR 64 to Hubler Ridge Road in Marion Township and SR350 from Sandy Ridge to Taylor Township Line
- SR 0879 in Burnside Township: Bridge preservation project West Branch of the Susquehanna River

Mr. Murnyack then reviewed upcoming projects:

- SR 64 in Walker Township: Intersection Realignment project
- SR 26 in Ferguson Township: Intersection Improvement project
- SR 2011 in Millheim Borough: Tributary to Marsh Creek

Mr. Murnyack then reviewed future projects:

- SR 3014, Section 153 – Atherton Street in State College Borough: Curtain Road to Westerly Parkway streetscape work, signal work, and water and sewer lines
- I-80/I-99 High Speed Interchange Project, SR 26 Local Interchange, and Jacksonville Road Betterment in Marion and Spring Townships
- State College Area Connector Project

In response to a question from Ms. Lafer, Mr. Zurat explained that on the statewide Transportation Improvement Program (TIP) there are line items that have dedicated funding for roadway work and bridge work, and more specifically, bridge preservation projects. PennDOT performs scheduled bridge inspections every year, so if a bridge preservation project is needed, PennDOT has a little bit of flexibility on the TIP to pull funds from the bridge work line item.

#### **9. State College Area Connector (SCAC) Project**

The Coordinating Committee received a status update from Mr. Ball, PennDOT District 2-0 Assistant District Engineer, regarding the State College Area Connector (SCAC) Project Planning and Environmental Linkages (PEL) Study. Mr. Ball stated that there is nothing major to report, however, the Purpose and Need Document has been reviewed and approved by the cooperating agencies. The entire document is on the PennDOT website to view. In addition, PennDOT finalized the development of range of alternative categories for the study area. The next step is for PennDOT to use a screening tool to analyze each of the alternative categories to see if they meet the Purpose and Need. Mr. Ball clarified that no alternative project has been chosen, and the alternative categories analysis is merely the first step in the process of selecting an alternative project. PennDOT will schedule a public meeting for late August or early September and is working towards a way for the meeting to be live and interactive or in person.

#### **10. CCMPO Safety Subcommittee**

The Coordinating Committee received a report from Ms. Messner regarding the status of the CCMPO Safety Subcommittee. The Subcommittee held its kick-off meeting on March 8, 2021 and received presentations regarding the importance of safety from the Federal Highway Administration perspective and the PennDOT Central Office perspective. Intersections of concern in Centre County that were identified by crash data were also reviewed.

The Subcommittee held its second meeting on April 6, 2021. Dean Ball from PennDOT District 2-0 reviewed anticipated safety improvements that have been or will be completed as part of the Atherton Street Drainage/Repaving project in Sections 152 and 153. There are multiple intersections of concern in the Atherton Street corridor and understanding the improvements will help inform the Subcommittee on safety improvement options. Roadway segments of concern in Centre County that were identified by crash data were also reviewed.

In response to a question from Ms. Strickland, Ms. Messner communicated that staff is working on criteria and tools to utilize related to the intersections of concern and plans to present more detailed information at the June meeting.

#### **11. Member Reports**

Mr. Bernier communicated that Rural King opened last month in the former Sears space near the Nittany Mall. In addition, the old Krentzman's site was recently leveled for the development of a new Aldi's grocery store at the corner of Shiloh Road and Benner Pike. Mr. Bernier stated that the Township also amended the Zoning Ordinance to provide more flexibility in the changing environment of brick-and-mortar establishments. Lastly, the Township completed a comprehensive evaluation of the entire area around the Nittany Mall and is now engaging with residents and business owners through a Small Area Plan. The Township will consider prior consultant recommendations as well as feedback from residents and business owners to make additional changes to the Zoning Ordinance to possibly allow for more uses in the area.

Commissioner Pipe announced that the County has approved a set aside amount from the \$5 Fee for Local Use program that will draw \$2 million in federal funding to go toward several bridge projects. He thanked PennDOT staff for helping Centre County secure that funding.

Ms. Robb communicated that a new Penn Highland micro hospital has been proposed on Colonnade Way and Waddle Road. In addition, Phoenix Academy is proposing a gymnastics academy on Hawbaker Industrial Drive. Lastly, Patton Township will have a new equine hospital as well as a new Aldi grocery store coming soon.

Mr. Harden communicated that Harris Township is finishing up the final details for the rural rezoning ordinance and maps. The rural rezoning emphasizes maintaining open spaces and preserving agricultural lands and will allow farmers to use their property for agritainment and agribusiness purposes. The rezoning limits residential developments in specific areas with stringent zoning regulations. Mr. Harden stated that this ordinance could be used as a model ordinance for other rural areas.

There were no other member reports.

## **12. Announcements**

The next Technical Committee meeting is scheduled for 9:30 a.m. on Wednesday, June 9, 2021 via the Zoom meeting platform. The next regular Coordinating Committee meeting is scheduled for 6:00 p.m. on Tuesday, June 22, 2021 via the Zoom meeting platform. The special Coordinating Committee meeting will take place in May and staff will circulate a schedule for this meeting when the PennDOT Pathways PEL Study documents are sent out.

## **13. Adjournment**

There being no further business, the April 27, 2021 CCMPO Coordinating Committee meeting was adjourned at 8:16 p.m.

Respectfully submitted,

Marcella Laird  
Recording Secretary

**CENTRE COUNTY METROPOLITAN PLANNING ORGANIZATION (CCMPO)  
SPECIAL MEETING OF THE COORDINATING COMMITTEE**

**Tuesday, May 25, 2021  
6:00 p.m.  
Virtual Meeting via Zoom**

**Minutes**

**Voting Members**

Eric Bernier	College Township
Theresa Lafer	State College Borough
Frank Harden	Harris Township
Pamela Robb	Patton Township
Lisa Strickland	Ferguson Township
Barbara Spencer	Halfmoon Township
Mark Higgins	Centre County Board of Commissioners
Michael Pipe	Centre County Board of Commissioners
Doug Johnson	Nittany Valley Planning Region
David Veneziano	Lower Bald Eagle Valley Planning Region
Dick Decker	Penns Valley Planning Region
Keith Reese	Upper Bald Eagle Valley Planning Region
Jon Eich	Centre Regional Planning Commission (CRPC)
John Spychalski	Centre Area Transportation Authority (CATA)
Tom Zurat	PennDOT District 2-0
Larry Shifflet	PennDOT Central Office

**Non-Voting Members**

Matt Smoker	Federal Highway Administration (FHWA)
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**Others Present**

Tom Zilla	Centre Regional Planning Agency (CRPA)
Jim May	CRPA
Trish Meek	CRPA
Greg Kausch	CRPA
Pam Adams	CRPA
Marcella Laird	CRPA
Anne Messner	CCPCDO
Frank Hampton	PennDOT Central Office
Louwana Oliva	CATA
Mark Long	Representative Benninghoff's Office
Brandy Reiter	Senator Corman's Office
Mark Lively	CCMPO Technical Committee
George Harrigan	CCMPO Technical Committee

**1. Call to Order**

Mr. Bernier called the meeting to order at 6:02 p.m. and turned the floor over to Ms. Meek, who conducted a roll call of Committee members to ensure they could hear and be heard.

**2. Public Comments**

There were no comments from the public.



### 3. Transportation Funding Initiatives – PennDOT Pathways Planning and Environmental Linkages (PEL) Study

The Coordinating Committee received a brief presentation from Mr. Zilla regarding PennDOT's Pathways Program, a new initiative to examine options for addressing the transportation funding shortfall in Pennsylvania. The Pathways initiative includes completion of a Planning and Environmental Linkages (PEL) Study of potential funding options. A draft PEL Study was released for public review on April 29, 2021, with a deadline of June 1 for submission of comments to PennDOT. MPO staff received comments from two MPO Committee members, which were used to inform the preparation of staff recommendations about input the Coordinating Committee could provide to PennDOT. Mr. Zilla stated that the purpose of this meeting is for the Coordinating Committee to discuss the staff recommendations about input from Committee members and consider approval of input about the Pathways draft PEL Study for submission to PennDOT.

Mr. Zilla invited state legislator staff to provide comments related to the PennDOT Pathways initiative. Ms. Reiter of Senator Corman's office communicated that Senator Corman has always been supportive of transportation efforts and supported the federal dollars that came in for the I-80/I-99 High Speed Interchange project and the State College Area Connector (SCAC) project. Ms. Reiter stated that Senator Corman has concerns related to the proposals in the PennDOT Pathways PEL Study because the proposals are raising taxes, and there is no mention of reforms or cuts on the part of PennDOT. Ms. Reiter stated that the PEL Study is a planning tool, and no funding is in danger if the study is not completed. The PEL Study is being used to expedite the planning and development phase of projects. Ms. Reiter communicated that Senator Langerholc is working on his own legislation called the Drive Smart Act to address the transportation funding gap instead of waiting for the PEL Study to be concluded. The legislation focuses on reforms and investments, with priority given to reforms, and aims to reform the P3 statutes and void PennDOT's bridge tolling initiative. It also encourages PennDOT to resubmit the P3 Initiative to the P3 Board following a more transparent process. In response to a question from Ms. Spencer, Ms. Reiter stated she will provide more detailed information regarding Senator Corman's specific ideas regarding reforms for transportation funding once the discussions begin in the Senate.

Mr. Long of Representative Benninghoff's office stated that Representative Benninghoff is concerned about the implications of repealing or phasing out the standard gas tax and replacing it with another funding mechanism, whether it be tolling or vehicle miles traveled. If the gas tax structure is lowered or removed altogether, the wholesaler still has the option of not passing those savings onto the consumer. There is also concern from Representative Benninghoff that there may not be a favorable response to tolling even if the gas tax is removed or lowered. Representative Benninghoff would like to see transportation taxes and fees be used for transportation infrastructure, instead of taxing other aspects of life and using those taxes for transportation systems. Representative Benninghoff agrees that funding for the Pennsylvania State Police must be removed from the PA State Motor License Fund (MLF) and a separate funding mechanism should be created to fund the State Police operations. Mr. Long communicated that legislation for electric vehicle funding has been proposed by Representative Carrol and includes fee levels for electric vehicles and motorcycles, hybrid vehicles, and commercial vehicles. This legislation did pass out of the House Transportation Committee and will head to the House of Representatives soon. Mr. Long communicated that Representative Benninghoff is agreeable to amending legislation to refocus Multimodal Transportation Fund (MTF) Program funding awards to only county and municipal governments, transit operators, and other public entities. Mr. Eich requested that Mr. Long provide the CCMPO with a list of amounts of funding that have come out of the MLF for projects not related to transportation over the last 20 years. Mr. Eich stated that this data would be used to compare those funding amounts to the projects that were not successful in receiving funding and to look at those areas where the unfunded projects are located and see how many deaths and severe injuries are associated with the locations that these projects are in. Mr. Eich stated that this may be a way to overcome legislature and public reluctance to provide the funds needed for a safe and reliable transportation system. Mr. Long and Mr. Eich will discuss this request outside of the CCMPO meeting.

The Coordinating Committee was then split into two breakout groups within the Zoom platform to discuss the MPO staff recommendations for consideration of approval of input about the Pathways draft PEL Study for

submission to PennDOT. After the two groups met for 30 minutes in the breakout groups, the groups came back into the main Zoom meeting room and provided a report about key items discussed within the breakout groups. After a lengthy discussion, the follow comments were supported by the CCMPO Coordinating Committee for inclusion into the comment letter to submit to PennDOT:

#### **Near-Term Actions**

1. Support near-term actions in PEL Study (bridge tolling and managed lanes).  
*Members acknowledged that the financial benefit of PennDOT's current P3 Bridge Initiative for Centre County and the Commonwealth is the ability to retarget funding that otherwise would be needed for the nine bridges in the program to other needs.*
2. Advance implementation of Mileage Based User Fees (MBUFs) from the long-term period to the near-term period to reflect its importance in anchoring a long-term sustainable revenue source.
3. Implement a mechanism to ensure electric vehicle (EV) operators contribute funding that is comparable to the current state fuel tax amount paid by gas, diesel, and hybrid vehicle operators. Consider the EV usage fees proposed in legislation being introduced in the PA House of Representatives.
4. Amend legislation to refocus Multimodal Transportation Fund (MTF) Program funding awards to only county and municipal governments, transit operators, and other public entities.  
*Because of the extent of unmet needs associated with maintaining and improving existing publicly owned transportation infrastructure, and the shortfall of funding for PennDOT, counties, municipalities, and other public entities, MTF Program funds should be made available to public entities first, before being allocated to private projects that do not correct existing deficiencies on the public system.*
5. Change the name of the PA State Motor License Fund (MLF) to include the PA State Police (PSP) in the title, to recognize and call attention to the large amount of funding in the MLF that is currently allocated to the PSP.
6. Accelerate the removal of PSP funding from the MLF, and work to remove the entire amount so that PSP funding is shifted to another revenue source.
7. Study how adjacent and nearby states generate revenue to support transportation funding.
8. Perform an analysis of why the cost of doing business is so great for PennDOT, Counties, and municipal entities which are responsible for maintaining roads and bridges (e.g., high per mile cost of resurfacing, high cost for small bridge replacements, material costs, regulatory barriers, etc.). The CCMPO is interested in supporting cost saving measures but would need more information to prepare formal policy positions regarding specific measures.  
*Members acknowledged that the extent of the current and projected funding gap is such that reforms to current business practices and operations alone will not result in cost savings that fill the entire gap. Additional revenue will be needed to meet growing needs in the future.*

#### **Medium-Term Actions**

9. Support medium-term actions in PEL Study (congestion pricing).
10. Consider tolling interstate highway facilities at PA state border locations to account for out-of-state users.  
*Members acknowledged there would be potential impacts from drivers diverting to parallel and secondary roadways to avoid tolls.*

#### **Long-Term Actions**

11. Utilize a wide range of tax and fee mechanisms to provide revenue but ensure that mechanisms are sustainable in the long-term (minimum 10-20 years).
12. Provide authorization and flexibility for county and municipal governments to implement taxes and fees that can specifically be used for transportation improvements and services.

*Members noted that municipalities need local authority for taxing or requiring fees for special user groups who do not currently contribute to the revenue stream(s) that supports transportation funding.*

13. Integrate public transportation funding considerations into an overall transportation funding strategy.
14. Update liquid fuels formula used to allocate funding for county and local system, and increase amount of funding for counties and municipalities.

*Members acknowledged that the revenue stream for this action and the following recommended action would have to increase substantially.*

15. Increase funding for state road turnback program to reduce size of state road system, contingent upon providing additional funding for counties and municipalities to assume responsibility for low volume state roads currently maintained by PennDOT.

The CCMPO applauds PennDOT's willingness to study the transportation funding problem and identify future revenue options, and supports the actions proposed to date. The Coordinating Committee acknowledged that as Governor Wolf's Transportation Revenue Options Commission and the state legislature discuss and prepare more specific proposals for generating revenue to maintain and improve Pennsylvania's transportation system, the CCMPO's policy positions may be altered based on the provision of more information.

*Motion was made by Mr. Reese and seconded by Mr. Eich to approve the Pathways PEL Study input for submission to PennDOT, contingent upon staff compiling comments and providing a draft version to the Coordinating Committee for review by the Chair prior to submission. The motion carried 16-0.*

#### **4. Member Reports**

There were no member reports.

#### **5. Announcements**

The next Technical Committee meeting is scheduled for 9:30 a.m. on Wednesday, June 9, 2021 via the Zoom meeting platform. The next regular Coordinating Committee meeting is scheduled for 6:00 p.m. on Tuesday, June 22, 2021 via the Zoom meeting platform.

#### **6. Adjournment**

There being no further business, the May 25, 2021 Special CCMPO Coordinating Committee meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Marcella Laird  
Recording Secretary

# JUNE 22, 2021 MEETING

## ITEM 4.a.

### PERFORMANCE BASED PLANNING AND PROGRAMMING

#### Transit Asset Management (TAM) Performance Measure Targets for the CCMPO

Federal rulemaking required all public transit operators to develop a Transit Asset Management (TAM) Plan and performance targets by October 1, 2018. The TAM Plan and performance targets must be shared with states and MPOs. Both CATA and the Centre County Office of Transportation Services (CCOT) are subject to this federal rule.

CATA completed and maintains an individual TAM Plan and performance targets, and the CCOT is covered by a statewide TAM Group Plan and performance targets prepared by PennDOT. Both TAM Plans specify an annual reporting process to assess progress in meeting the targets. Updates about CATA's and CCOT's progress in meeting the targets have been provided to the CCMPO annually since 2018.

Federal rulemaking also requires states, MPOs, and public transit operators to have written provisions for cooperatively developing and sharing information related to transportation performance data, including the selection of targets and documenting progress toward meeting TAM Plan targets. Thus, agreements are in place between CATA, CCOT, PennDOT, and the CCMPO to document the cooperative development and sharing of public transportation performance data.

Although there is no requirement for MPOs to approve the TAM Plans and their associated performance targets, federal rulemaking does require MPOs to adopt their own set of TAM performance targets for use in planning and programming activities. There are no funding incentives for meeting or exceeding targets, and no penalties for failure to meet targets. Rather, adoption of these targets is intended to fulfill an important administrative requirement, and to help guide planning and programming decisions with respect to asset management.

In April, MPO staff provided an introductory presentation about TAM Plan performance targets. At this meeting, staff will provide a report about the following proposed TAM performance targets for the CCMPO, which are derived from targets in the CATA and statewide plans:

Revenue Vehicles	No more than 15% of assets are at or past their useful life benchmark
Equipment	No more than 25% of assets are at or past their useful life benchmark
Facilities	No more than 20% of assets are rated below condition "3" on PennDOT's Capital Planning Tool scale of 1-5

The Technical Committee recommended approval of the proposed TAM performance targets for the CCMPO.

**The Coordinating Committee should receive the staff presentation and consider adopting TAM performance targets for the CCMPO.**

Presented by: Greg Kausch, CRPA

Action: Adopt TAM performance measure targets for the CCMPO.

# JUNE 22, 2021 MEETING

## ITEM 4.b.

### PERFORMANCE BASED PLANNING AND PROGRAMMING

#### Public Transportation Safety Performance Measure Targets for the CCMPO

Federal rulemaking required all public transit operators who are either direct recipients or subrecipients of federal Urbanized Area Formula (Section 5307) funding to develop a Public Transportation Agency Safety Plan (PTASP) and performance targets by December 31, 2020. The PTASP and performance targets must be shared with the Federal Transit Administration (FTA) and MPOs.

The CATA Board of Directors adopted a PTASP and performance targets on December 14, 2020 and shared the PTASP with the MPO staff. Prior to adoption, CATA staff submitted its PTASP and performance targets to FTA for voluntary review, and addressed all input from FTA's review. CATA is now deemed to be in full compliance with all PTASP requirements.

Because it is not a direct recipient or a subrecipient of federal Section 5307 funds, the Centre County Office of Transportation Services (CCOT) is not subject to PTASP requirements.

The FTA has enforcement authority with respect to individual public transportation providers. Although there is no requirement for MPOs to approve a provider's PTASP and its associated performance targets, federal rulemaking does require MPOs to adopt their own set of public transportation safety performance targets for use in planning and programming activities. These targets must be adopted within 180 days of December 31, 2020. There are no funding incentives for meeting or exceeding targets, and no penalties for failure to meet targets. Rather, adoption of these targets is intended to fulfill an important administrative requirement, and to help guide planning and programming decisions with respect to public transportation safety.

In April, MPO staff provided an introductory presentation about the PTASP and safety performance targets. At this meeting, staff will provide a report about the following proposed safety performance targets for the CCMPO, which are derived from the safety performance targets in CATA's PTASP:

Fatalities	0
Injuries	0
Safety Events	0
System Reliability	24,095 miles between major mechanical failures (fixed-route) 398,267 miles between major mechanical failures (contracted service) 1,009,324 miles between major mechanical failures (vanpool)

The Technical Committee recommended approval of the proposed safety performance targets for the CCMPO.

**The Coordinating Committee should receive the staff presentation and consider adopting public transportation safety performance targets for the CCMPO.**

Presented by: Greg Kausch, CRPA

Action: Adopt public transportation safety performance measure targets for the CCMPO.

# JUNE 22, 2021 MEETING

## ITEM 5

### CENTRE REGION CLIMATE ACTION AND ADAPTATION PLAN (CAAP)

#### **Presentation about CAAP and Its Connection to the CCMPO**

In 2016, the Centre Region Council of Governments (COG) initiated efforts to prepare a Climate Action and Adaptation Plan (CAAP). Tasks completed to date include:

- Created a Sustainability Planner position in the CRPA and hired a staff person (*10% of the position is supported through the annual CCMPO operating budget*)
- Formed a Climate Action and Adaptation Technical Advisory Group
- Completed an inventory of community greenhouse gas (GHG) emissions
- Established climate goals and targets for the Centre Region
- Conducted five community public information sessions with subject matter experts
- Completed a public opinion survey regarding sustainability
- Held a public form to seek input about climate impacts and solutions

Efforts are now underway to prepare a CAAP for adoption by COG in 2021.

There are many linkages between the CAAP and the sustainability and resiliency of the transportation system. The CCMPO's Long Range Transportation Plan (LRTP) 2050 addresses resiliency, as required by federal rulemaking. Thus, the efforts to complete the Centre Region CAAP will have application to the CCMPO's transportation planning and programming efforts across Centre County.

CRPA Sustainability Planner Pam Adams will provide a presentation about the efforts to date on the CAAP and the connection with the resiliency actions defined in the LRTP 2050.

**The Coordinating Committee should receive the staff presentation.**

Presented by: Pam Adams, CRPA Sustainability Planner

No action required.

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*CAAP websites:*

<https://www.crcog.net/climateaction>

<https://centresustains.com/>

# JUNE 22, 2021 MEETING

## ITEM 6

### STATE COLLEGE AREA CONNECTOR (SCAC) PROJECT

#### Status Report

A status report about the SCAC Planning and Environment Linkages (PEL) Study is being included on all CCMPO meeting agendas to keep committee members informed about the progress and status of work.

The PEL Study is scheduled to be completed in spring 2022. The study will identify transportation improvements to be advanced for environmental consideration and further design in the next step, the Preliminary Engineering (PE) phase. The PE phase will include a more detailed analysis of the study area's socio-economic, natural, and cultural resources; the development and evaluation of transportation alternatives; the identification of a preferred alternative; and obtaining environmental clearance for the preferred alternative.

The first public meeting for the PEL Study was held virtually from October 28 through November 4, 2020 and included information about the transportation purpose and needs in the study area. The SCAC Purpose and Need document is available on the project website (*see web address below*).

PennDOT's consultant team is currently developing a range of alternatives to address the purpose and need, and the alternatives will be displayed during the next public meeting scheduled for late August and early September 2021. Plans are underway to offer both virtual and in-person opportunities for interaction with the project team during the public meeting period.

**The Coordinating Committee should receive the status report and provide comments.**

Presented by: Dean Ball, P.E., PennDOT District 2-0

Action: Comments to PennDOT and SCAC consultant team.

\*\*\*\*\*

SCAC website: [www.PennDOT.gov/SCAC](http://www.PennDOT.gov/SCAC)

# JUNE 22, 2021 MEETING

## ITEM 7

### FISCAL YEAR (FY) 2022-24 UNIFIED PLANNING WORK PROGRAM (UPWP)

#### Priority Tasks for new UPWP

Adopting the Unified Planning Work Program (UPWP) is one of the federally mandated responsibilities of the CCMPO. The UPWP lists certain policy actions that must be taken by the CCMPO and lists the work tasks to be completed by the CRPA, CATA, and the Centre County Planning and Community Development Office (CCPCDO) on behalf of the MPO.

In Pennsylvania, the UPWP covers a two-year period based on the state fiscal year (July 1 - June 30). The CCMPO's current FY 2020-22 UPWP was adopted in January 2020, took effect on July 1, 2020, and will terminate on June 30, 2022.

Preparation of the next FY 2022-24 UPWP has begun. A draft FY 2022-24 UPWP will be discussed in September and is tentatively scheduled for adoption in late 2021. The new UPWP will take effect on July 1, 2022.

At this meeting, staff is seeking input from the Coordinating Committee about two items:

1. Candidate special studies that could be completed with supplemental funds. Potential special studies identified by staff to date include:
  - a. Operations-Based Strategic Plan for the CCMPO
  - b. Countywide Pedestrian/Bicycle Plan
  - c. Update of Centre County Federal Roadway Functional Classification System
2. Questions or comments about priority work tasks in current UPWP

Attached are:

- Information about past special studies advanced with supplemental planning funds
- Priority work tasks (Plans/Programs) addressed in current FY 2020-22 UPWP  
*...the complete UPWP can be accessed at:*  
[https://www.crcog.net/index.asp?Type=B\\_BASIC&SEC={9E98C1F3-7FB2-4514-89C9-5FEB5A41AD13}](https://www.crcog.net/index.asp?Type=B_BASIC&SEC={9E98C1F3-7FB2-4514-89C9-5FEB5A41AD13})

Staff will provide a presentation about potential work tasks for the new UPWP.

**The Coordinating Committee should receive the staff presentation and provide input to staff about candidate special studies and priority work tasks that should be considered for inclusion in the new FY 2022-24 UPWP.**

Presented by: Tom Zilla, AICP, CRPA

Action: Provide input to MPO staff.



## Unified Planning Work Program (UPWP) Supplemental Planning Funds/Special Studies Information

### The Basics

- Candidate special studies must be included in UPWP when adopted and submitted
- Statewide competitive program – no guarantee of funding awards
- Typically federal funding (80% maximum), which requires 20% local match
- For study specifically focusing on a localized issue or topic, the 20% local match comes from the entity benefitting from the study (CATA, municipality or municipalities, etc.)
- For study focusing on a countywide issue or topic (e.g. Long Range Transportation Plan), the 20% local match comes from all local funding partners (Centre County and six municipalities).
- Special studies are usually completed with consultant assistance
- Must be completed before 2-year UPWP terminates

### Recent Special Studies in CCMPO UPWP

<b>Special Study</b>	<b>Total Cost</b>	<b>Original Supplemental Funding Award</b>	<b>Sponsor</b>
Route 144 Wall Evaluation Study	\$35,000	\$28,000	Centre Hall Boro Potter Twp.
Boal Ave. Road Diet Traffic Analysis and Design	\$50,000	\$40,000	Harris Twp.
Long Range Transportation Plan (LRTP) 2050 Technical Analysis and Production	\$80,000	\$64,000	CCMPO
LRTP 2050 Data Collection for Municipal Roads Pavement, Drainage, Signs	\$42,000	\$33,600	Centre County
Analysis of Fare/Contract Structures and Policies	\$120,000	\$96,000	CATA
Rider Survey	\$43,750	\$35,000	CATA
Assessment of Articulated Bus Utilization	\$70,000	\$56,000	CATA
Travel Training Program for Persons with Disabilities	\$37,500	\$30,000	CATA Centre County Office of Transportation

## What Plans and Programs are Addressed in the FY 2020-22 UPWP?

### **Federal Requirements**

Plan/Program	Update Cycle	Current	Next	
		Adoption/Completion	Required Adoption	Target Completion
<b>UPWP</b> Covers two state fiscal years (July-June)	2 years	2/27/2018 <i>Amended</i> 7/17/2019	Jan. 2020	Jan. 2020
<b>Long Range Transportation Plan (LRTP)</b> Covers 30-year horizon	5 years	9/18/2015 <i>Amended</i> 7/31/2018	Sept. 2020	Sept. 2020
		Anticipated Sept. 2020	Sept. 2025	June 2024
<b>Transportation Improvement Program (TIP)</b> Four-year program Based on federal fiscal year (Oct.-Sept.)	2 years	7/31/2018	July 2020	June 2020
<b>Air Quality Analysis for LRTP and TIP</b> Required for adoption of each LRTP and TIP	2 years	7/31/2018	July 2020 (TIP) Sept. 2020 (LRTP)	June 2020 (TIP) Sept. 2020 (LRTP)
<b>Self-Certification of Compliance with Federal Requirements</b> Every two years with TIP adoption	2 years	7/31/2018	July 2020	June 2020
<b>Coordinated Public Transit - Human Services Transportation Plan</b> Integrated into CCMPO LRTP 2044 Updated concurrently with LRTP	4 years	9/18/2015	Sept. 2020	Sept. 2020
<b>Transportation Performance Measures</b> Specifies targets for three federally-required performance subject areas: PM1 – Safety PM2 – Highway/Bridge Condition PM3 – Travel Time	PM1 Annual	PM1 11/16/2018	PM1 Feb. 2020 Feb. 2021	PM1 Jan. 2020 Feb. 2021
	PM2 and PM3 Biannual	PM2 and PM3 9/25/2018	PM2 and PM3 Nov. 2020	PM2 and PM3 Sept. 2020
<b>Annual List of Federally Obligated Projects</b> Lists federal funding obligated in preceding federal fiscal year for highway, bridge and transit projects	Annual		Dec. Annually	Dec. Annually
<b>Title VI Policy and Procedures</b>	4 years	11/27/2018		June 2021
<b>Limited English Proficiency Plan</b>	4 years	2/24/2015		June 2021
<b>Public Participation Plan</b>	4 years	11/24/2015		June 2021
<b>Environmental Justice Benefits and Burdens Analysis</b>	2 years	7/31/2018	June 2020	June 2020
<b>Planning Process Review</b> Conducted by federal agencies and PennDOT to review compliance with federal and state requirements		11/19/2014	Nov. 2021	Nov. 2021

**State and Local Priorities**

Plan/Program	Anticipated Activities
<b>PennDOT Connects</b>	Collaboration activities for proposed new LRTP and TIP projects. Coordination of training and technical support opportunities.
<b>Public Transportation Planning</b>	Provide transit planning support to CATA and CCOT. Manage special transit planning projects. Maintain CATA Title VI Program.
<b>Bicycle and Pedestrian System Planning</b>	Manage Transportation Alternatives Program. Plan and implement bike/ped improvements. Support stakeholders in bike/ped planning activities. Maintain Bicycle Friendly Community designation for Centre Region.
<b>State College Area Connector (SCAC) Planning and Environmental Linkages (PEL) Study Preliminary Engineering Phase</b>	Participate in PEL Study conducted by PennDOT. Participate in Preliminary Engineering activities conducted by PennDOT. Participate in public involvement efforts.
<b>Federal and state funding outlook</b>	Research transportation funding options and support CCMPO discussion of preferred options for transmittal to federal and state elected officials
<b>Federal and state discretionary funding programs</b>	Provide information and assistance to sponsors applying for funding from programs including, but not limited to, the Multimodal Transportation Fund, Green Light Go, and Automated Red Light Enforcement programs.
<b>CCMPO Strategic Plan</b>	Prepare a strategic plan for the future operations of the CCMPO Committees and staff, in recognition of potential changes resulting from influences such as the implementation of federal Performance Based Planning and Programming, state focus on transportation asset management, building resiliency into weather events to preserve the transportation system, incorporating technology to address mobility choices and operational improvements, and providing an equitable transportation system to urban and rural communities.

# JJUNE 22, 2021 MEETING

## ITEM 8

### CCMPO SAFETY SUBCOMMITTEE

#### **Status Report about Safety Subcommittee Activities**

The MPO staff and PennDOT are working to identify candidate roadway safety improvement projects that can be considered for the next 2023-2026 Centre County Transportation Improvement Program (TIP). Development of the 2023-2026 TIP will begin in summer 2021.

Financial guidance and project priorities for the TIP will be discussed by the CCMPO in September. A Preliminary Draft TIP will be prepared for review in November 2021, and a final Draft TIP will be completed in December. The new TIP will be adopted in June 2022.

To facilitate the identification of candidate safety projects, in February the Coordinating Committee approved the formation of a Safety Subcommittee comprised of a small number of members from the Technical Committee.

To date, the Subcommittee has held three meetings. During the three meetings, MPO staff reviewed various intersections and segments of concern identified by the PennDOT crash screening tool based on the incidences of crashes. These areas of concern have generated additional questions from the Subcommittee that MPO staff is currently working to address at a future meeting this summer. The main focus for future discussion will be on the details of the types of crashes, to determine if a safety project(s) can be developed for the 2023-2026 TIP.

MPO staff will provide a brief report about the progress to date.

**The Coordinating Committee should receive the staff report.**

Presented by: Anne Messner, AICP, CCPCDO

No action required.

# JUNE 22, 2021 MEETING

## ITEM 9

### RETURN TO IN-PERSON/HYBRID MEETINGS

#### Committee Member Preferences

As more of the population becomes fully vaccinated, COVID-19 restrictions are being lifted and phased reopening plans are being implemented at the federal, state, county, and municipal levels. MPO staff is seeking feedback from the Coordinating Committee regarding members' comfort level and preferences regarding a return to in-person meetings later in 2021.

At this time, it is unknown what the status of federal and state guidance will be when the next scheduled CCMPO Committee meetings are held in September. Should the Emergency Disaster Declaration in Pennsylvania be lifted, a quorum of members will be required to be physically present in the same location to conduct business.

MPO staff has discussed potential venues that can accommodate a large committee and guests in an environment where members can hear and be heard, and where staff presentations can be provided, should guidelines require social distancing. Also, the Centre Region Council of Governments (COG) will be installing hybrid meeting technology in the COG Building Forum Room in summer 2021. The new technology in the Forum Room would offer the opportunity to conduct hybrid (virtual and in-person) meetings.

To help staff evaluate options and develop a plan for future meetings, Committee members should provide input to staff relative to the following:

- Are Committee members comfortable returning to fully in-person meetings in September, consistent with guidelines (if any) in place at that time?
- Do Committee members have a need or interest in attending meetings remotely if the Centre Region COG Forum Room is available for meetings and hybrid technology can be utilized?

The Technical Committee indicated that its preference for future meetings is to meet in-person and have a hybrid option available to facilitate attendance by Committee members and the public.

**The Coordinating Committee should discuss the topic and provide input to staff.**

Presented by: Tom Zilla, AICP, CRPA

Action: Input to MPO staff.

# JUNE 22, 2021 MEETING

## ITEM 11

### ANNOUNCEMENTS

#### 1. Future Meeting Dates

- a. Technical Committee: Wednesday, September 8, 2021, 9:30 a.m.  
**Meeting venue TBD**

- ⇒ CY 2022 CCMPO Budget
- ⇒ New FY 2022-24 Unified Planning Work Program
- ⇒ New 2023-2026 Transportation Improvement Program (TIP)
- ⇒ Safety project development
- ⇒ State College Area Connector
- ⇒ CCMPO Strategic Plan

- b. Coordinating Committee: Tuesday, September 28, 2021, 6:00 p.m.  
**Meeting venue TBD**

- ⇒ CY 2022 CCMPO Budget
- ⇒ New FY 2022-24 Unified Planning Work Program
- ⇒ New 2023-2026 Transportation Improvement Program (TIP)
- ⇒ Safety project development
- ⇒ State College Area Connector
- ⇒ CCMPO Strategic Plan

2. The CCMPO's *Procedures for Transportation Improvement Program (TIP) Revisions* allow project sponsors (typically PennDOT and CATA) to make administrative modifications that change funding on the TIP without formal approval by the Coordinating Committee. The *Procedures* specify that the administrative modifications be reported to the CCMPO for information purposes. Attached are administrative modifications completed since the April CCMPO meetings.
3. Pennsylvania Commonwealth Financing Authority (CFA) Multimodal Transportation Fund (MTF) Program - Submission of candidate projects by July 31, 2021. See <https://dced.pa.gov/programs/multimodal-transportation-fund/>.
4. Transportation Alternatives (TA) Set-Aside Program – PennDOT application round tentatively opens in late June 2021. MPO staff will notify municipalities and other stakeholders when the date is confirmed. See <https://www.penndot.gov/ProjectAndPrograms/Planning/Pages/Transportation%20Alternatives%20Set-Aside%20-%20Surface%20Trans.%20Block%20Grant%20Program.aspx>.
5. On Thursday, June 10, 2021, the State Transportation Commission and PennDOT released the results of the public comment period held in spring 2021 to kick-off the development of Pennsylvania's 2023 Twelve Year Program (TYP) and 2023-2026 TIP. PennDOT developed statewide and regional summaries and an interactive web map of all the issues identified by participants. The information is available for review at <https://talkpatransportation.com/stay-informed/survey-results>.

The CCMPO staff will be reviewing the survey information, which is typically used by the MPO, PennDOT District 2-0, CATA and the CCOT to help inform the development of the Centre County Long Range Transportation Plan, TYP and TIP.

(Continued)

6. PennDOT’s Local Technical Assistance Program (LTAP) training courses, sponsored by the SEDA-COG MPO – See <http://seda-cog.org/departments/transportation/local-technical-assistance-program/>
7. PennDOT *Connects* initiative – See *Connects* support hub at <https://connect.psats.org/home>.
8. “Drive Forward” coalition formed by the Chamber of Business and Industry of Centre County (CBICC) with the support of the CCMPO – See [www.driveforwardcc.com](http://www.driveforwardcc.com).
9. CCMPO staff contact information:

Centre Regional Planning Agency  
 2643 Gateway Drive  
 State College, PA 16801

Telephone: 814-231-3050  
 Fax: 814-231-3083

Jim May, Director	<a href="mailto:jmay@crcog.net">jmay@crcog.net</a>
Tom Zilla, Principal Transportation Planner	<a href="mailto:tzilla@crcog.net">tzilla@crcog.net</a>
Trish Meek, Senior Transportation Planner	<a href="mailto:tmeek@crcog.net">tmeek@crcog.net</a>
Greg Kausch, Senior Transportation Planner	<a href="mailto:gkausch@crcog.net">gkausch@crcog.net</a>
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On the web at [www.ccmopo.net](http://www.ccmopo.net) . Like and share the CCMPO’s Facebook page at <https://www.facebook.com/centrecountyMPO/> .







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## **FACILITIES COMMITTEE**

Hybrid Meeting  
July 6, 2021  
8:30 AM

Written public comment or requests to speak to the Finance Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing [lbrungard@crcog.net](mailto:lbrungard@crcog.net).

## AGENDA

1. CALL TO ORDER

Mr. Francke will convene the hybrid meeting. Mr. Brungard will take a roll call of members.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record at the appropriate time in the meeting.

3. APPROVAL OF MINUTES (Action)

A copy of the minutes of the Tuesday June 1, 2021 Facilities Committee meeting is **enclosed**.  
ATTACHMENT 001

4. PROJECT UPDATES (Informational)

This is an informational agenda item whereby COG staff will update the Committee on the status of current projects.

- Millbrook Marsh Nature Center Phase 2 education building update by CPRP staff
- Whitehall Road Regional Park Project Update by Pam Salokangas
- General Forum Room amended A/V upgrades by Scott Binkley / Lou Brungard
- Exhaust fans at Park Forest and Welch Pools by Lou Brungard

The Committee members should ask any questions they deem pertinent.

5. MILLBROOK MARSH FEASIBILITY STUDY – Presented by Pam Salokangas
  
6. PROPOSED ELECTRIC / HYBRID VEHICLE CHARGING STATION FOR COG BUILDING – Presented by Lou Brungard  
The 2021 CIP included the purchase of electric / hybrid vehicles for the CRCA. There are three options to proceed with this program in 2021 and 2022.
  - #1) Do not purchase this technology*
  - #2) Purchase a limited number of vehicles, no more than four(4) and install trial charging stations using existing electrical distribution capacity from the building and installing 2 outdoor circuits. (\$17,500 estimate)*
  - #3) Proceed with longer term plan to install new electrical service, including transformer and independent loop for future additions. (\$170,000 estimate)*Feedback collected during this discussion will assist with developing and editing the 2022 program plan and 2023 forecast.
  
7. MILLBROOK MARSH NATURE CENTER PRELIMINARY FCA REPORT – Presented by Lou Brungard (ATTACHMENT 002) The preliminary report will review findings and recommendations regarding all aspects of the Millbrook Marsh Nature Center including the Service Building condition.
  
8. COG BUILDING LEASE DISCUSSION – presented by Lou Brungard (ATTACHMENT 003)
  
9. FACILITIES INFORMATION FILE  
Link:  [Facilities Information](#)
  
10. FACILITIES COMMITTEE STRUCTURE – Presented by Chairperson Francke  
The 2021 Committee Member list and process outlined for any recommended changes.
  
11. FINANCE COMMITTEE REPORT (PERTINENT UPDATES)  
Ms. Patti Hartle to provide summary of the June 2021 Finance Committee meeting(s).
  
12. OTHER BUSINESS
  - A. Matter of Record – Executive summary provided to General Forum for Pools FCA (ATTACHMENT 004)
  
13. NEW BUSINESS (Informational)  
As may come forward by the members and/or staff.
  
14. ADJOURNMENT



## **Manager's Report July 6, 2021**

1. Staff and Supervisors Strickland and Dininni attended the Happy Valley Adventure Bureau Tourism Grant Press Conference on June 21<sup>st</sup>. The Township received a \$9,000 award to match a \$4,500 local appropriation to fund branding and marketing for the upcoming Route 45 Getaways! event scheduled for July 31<sup>st</sup> to August 6<sup>th</sup>. Planning for the event is currently underway.
2. The Manager participated in interviews for the Public Works Director of State College Borough on June 22<sup>nd</sup>.
3. The 2022 – 2026 Capital Improvement Program Budget is being finalized for distribution to the Board of Supervisors. The annual CIP Road Tour is scheduled for Wednesday, July 14<sup>th</sup> beginning at 1:00 p.m., and two CIP Special Meetings are scheduled for July 20<sup>th</sup> and 21<sup>st</sup>, each beginning at 6:00 p.m. and will be open for attendance virtually or in-person (excluding the Road Tour). All meetings are open to the public.
4. Staff has narrowed down respondents to the Request for Proposals for the update to the Ferguson Township Recreation, Parks, and Open Space Plan. The finalists will be forwarded to the Parks and Recreation Committee for review and a recommendation to the Board of Supervisors for an award of a contract can be expected on the August 2<sup>nd</sup> Regular Meeting agenda.
5. The Pine Grove Mills Small Area Plan Advisory Committee met on June 24<sup>th</sup>. The Committee discussed the proposed rezoning request for a segment of the Village; considered renderings for a logo for the Committee; discussed the placement of a banner sign over Pine Grove Road; and reviewed the implementation strategy for the Small Area Plan.
6. Staff participated in a regional meeting of the Centre County Association of Realtors on June 25<sup>th</sup> to discuss affordable housing strategies in the Centre Region.
7. The Police Records Management System Consortium held a meeting on July 1<sup>st</sup> to discuss issues with the implementation of the Spillman RMS software.



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# TOWNSHIP OF FERGUSON

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## **Public Works Director's Report to the Board of Supervisors (BOS) for the regular meeting on July 6, 2021**

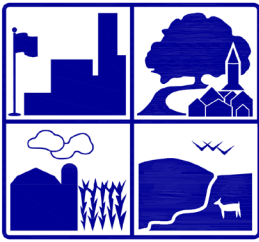
- 1. Capital Improvement Plan 2022 - 2026** – The Public Works Director with staff assistance completed the FTPW portion of the CIP. Prior to the road tour to view candidate roads, a presentation will be provided on the US Army Corps of Engineers PAVER software used not only for inspections to develop pavement condition indexes, PCIs, but also to build cost models, pavement family deterioration curves, and develop the plan of road improvements over the 5-year period. The plan will focus on where best to spend dollars on road improvements with budget constraints vs a “worst first” approach.
- 2. Public Works Road Crew Activities** – A round of brush collection and leaf collection begins Tuesday July 6<sup>th</sup>. Activities the week of July 12<sup>th</sup> include street sweeping, inlet repairs, and roadside mowing.
- 3. Arborist and Tree Commission Activities**- The July 19<sup>th</sup> meeting of the tree commission includes a driving tour of trees slated for removal in advance of the public hearing in August. Most trees are replacement of small dead trees. Al Sam, investigated one concern for oak wilt and based on his site visit and consultation with Bartlett Tree Experts, no sample was taken, and it is not believed to be a concern. Al continues to respond to inquiries and requests for tree trimming and related issues. The Manager approved advertising the vacancy for Arborist.
- 4. Stormwater Fee** – GIS and master billing file work is complete. Once fillable application forms for credits and exemptions using Laserfish are available to property owners via our website, property owners will receive an educational mailing from the Township. This mailing is expected to be sent prior to the end of June. The mailing will provide information on the stormwater fee, provide the estimated fee amount for 2022, and provide information on how to apply for credits and exemptions. [A public facing GIS layer has been developed to allow property owners to click on a parcel and view information such as the assigned fee. This feature is now available on our web page.](#) Educational videos are in development. A zoom platform work session hosted by the Public Works Director and Township Engineer is planned for August to provide information on eligibility for credits and exemptions.
- 5. Contract 2016-C11 Traffic Signal Performance Metrics** – Design work on this project continues.
- 6. Contract 2018-PWGGG Rooftop Photovoltaic on FTPW Building 6** – [Work was awarded to Envinity. A pre-construction meeting will be scheduled once we receive their performance and payment bonds.](#)

7. **Contract 2018-C20 Park Hills Drainageway** –Design work continues. Completion of design, permitting, easement acquisition, utility relocation this year are needed to progress the project toward construction in 2022. Recent work on the project has centered on improvement options for the steepest reach of the channel and development of a tree protection plan. [Discussions are underway with UAJA to best accommodate the relocation of a section of sanitary sewer line in the drainageway.](#)
8. **Contract 2019-C21 Pine Grove Mills Street Light Conversion:** Design work continues. Entered into a phase 2 design agreement with Barton Associates for electrical design. The current design includes only 3 meter stations, one on each side of Route 26/45 and one on Nixon Road. Directional boring is being considered to lessen ground disturbance and may be cost effective. The Township entered into a phase 2 design contract with Barton Associates to provide technical specifications and electrical drawings. Ferguson Township Public Works, Engineering staff is doing the survey using MTA base mapping and utility information provided by utility companies. Work yet to be done includes finalizing the design, determining utility impacts, and submitting a PennDOT Highway Occupancy Permit application. The project does not include LED lights, however they can be added in the future if so desired. Design work has uncovered a water line under the sidewalk on the north side of SR26 in the project limits that may be in conflict with needed conduit. Staff obtained an HOP from PennDOT to dig test pits to determine the exact location. Test pit digging by FTPW is awaiting an open time on our busy schedule.
9. **Contract 2020-C18 Science Park and Sandy Drive Signal Design** – Design of the traffic signal will be completed in-house for bidding and construction in 2021. Signal design is progressing with the next step being utility coordination and subsurface utility engineering.
10. **Contract 2020-C20 Pine Grove Mills Mobility Study** – A contract for this study has been awarded to McCormick Taylor, but a notice to proceed has not been issued due to the coronavirus pandemic which has affected traffic volumes. Should Penn State return to full in person study and State College Area School District does the same, it is expected this project will resume the fall of 2021.
11. **Contract 2020-C21 Pine Grove Road & Water Street/Nixon Road Signal Warrant Study** – A contract for this study has been awarded to McCormick Taylor, but a notice to proceed has not been issued due to coronavirus pandemic which has affected traffic volumes. Should Penn State return to full in person study and State College Area School District does the same, it is expected this project will resume the fall of 2021.
12. **Contract 2021-C2 Devonshire Drive Inlet Box** – Work is substantially complete.
13. **Contract 2021-C3 Cured in Place Pipe Lining** – This project includes lining old corrugated metal storm pipes predominately in the Brackenridge neighborhood based on a completed video assessment of the pipes.
14. **Contract 2021-C5 Storm Sewer Cleaning and Video Assessment** – This project includes cleaning existing storm pipes and televising the system to document the condition of pipes.

15. **Contract 2021-C 8 Pavement Markings** – This work was awarded. Work by Alpha Space Control is in progress.
16. **Contract 2021-C9 Microsurfacing** – This work was awarded. Work is planned for July and August.
17. **Contract 2021-C10 Sealcoat bikepaths** – Work was awarded to Riteway Sealing & Paving, Inc. Each year certain bikepaths and multi-use paths are sealcoated to extend the life of the asphalt path. FTPW is currently paving sections of the paths in need of repair ahead of the sealcoat work.
18. **Contract 2021-C11 Sidewalk Repairs** – A contract was awarded to Ameron Construction. Each year FTPW Engineering Section inspects a portion of the public sidewalks. Property owners were sent notices to fix deficient sidewalk sections and given an opportunity to fix it themselves or have the Township perform the work by contract and bill the property owner. A contract to repair the concrete sidewalks is out to bid for an opening May 12<sup>th</sup>.
19. **Contract 2021-C12 Traffic Signal Cabinet Installation** – Work includes upgrading the cabinet at the intersection of Science Park Road and West College Avenue
20. **Contract 2021-C13 Traffic Signal LED Replacements** – Signal LEDs are replaced approximately every 7 years. [Work is substantially complete.](#)
21. **Contract 2021-C14 Traffic Signal UPS Batteries** – Batteries are needed in the event of power outages and are replaced at the end of their useful life.
22. **Contract 2021-C15 Street Tree Pruning** – Each year a certain number of street trees are pruned to include shaping, clearance, deadwood removal, and hazard mitigation.
23. **Contract 2021-C16 Chesapeake Bay Pollutant Reduction Plan (CBPRP) Design and Permitting** – In compliance with our MS4 permit and CBPRP, certain projects will be advanced through the design and permitting phase.
24. **Contract 2021-C17 Guide Rail Replacement** – Quotes are obtained to replace certain sections of guiderail as needed.
25. **Contract 2021-C18 Homestead Park Play Equipment Installation** – FTPW will procure equipment through COSTARS and solicit quotes for installation. FTPW will perform the site work before and after the install.
26. **Contract 2021-C19 Louise E. Silvi Baseball Field Fence Installation** – Work includes replacement of a section of ball field fence.
27. **Contract 2021-C20 Songbird Sanctuary Plan Implementation** – A yet to be formalized scope of work including a perimeter walking path and tree planting will be moved forward by FTPW.
28. **Contract 2021-C21 Signal Luminaire Conversion to LED** – This project includes converting select overhead lighting at traffic signal intersections from high pressure sodium to LED.

29. **Contract 2021-C22 Playground Safety and Update Program** – Each year funding is provided to update playground equipment found to be deficient based on playground inspections. No project has yet been assigned to FTPW for this year.
30. **Contract 2021-C23 Traffic Signal Pole Replacement** – Work includes replacement of a traffic signal pole at the intersection of West College Avenue and Science Park Road. The pole was damaged in a vehicle accident. The contract was awarded. [Work is in progress.](#)
31. **Asset Management and Work Order Software** – It is likely FTPW will utilize TRAIRS software for both asset management and work orders if the Centre Region Code chooses this vendor for permitting software as we will have access to the software for no additional cost. Implementation may not occur until the end of 2022.
32. **Traffic Calming Study for sections of Havershire Boulevard, Circleville Road, and Rushcliffe Street** – Work is pending
33. **Traffic Study at the Intersection of Cherry Lane and Martin Street** – [Study pending.](#) In addition, the Township Engineer will review the warrants/guidelines for a requested pedestrian crossing at this location and if warranted direct our line striping contractor to stripe the crosswalk.





# TOWNSHIP OF FERGUSON

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## PLANNING & ZONING DIRECTOR'S REPORT

Tuesday, July 6, 2021

### PLANNING COMMISSION

The June 28, 2021 Planning Commission meeting was cancelled. The next scheduled meeting is July 12, 2021.

### LAND DEVELOPMENT PLANS AND OTHER PROJECTS

1. Active Plans are listed below for the Board of Supervisors (06/29/2021).
  - **West College Student Housing Lot Consolidation and Land Development Plan**  
(24-002A-015; 24-002A-016; 24-002A-017; 24-002A-018; and 36-010-006)
  - **Rogan/Sycamore Drive Subdivision**  
(24-009A-254)
  - **The Peace Center/Cemetery—Islamic Society**  
(24-004-078C-0000)
  - **Nittany Dental Land Development Plan**  
(24-004-079E-0000)
2. PZ Director and Community Planner attended the CRPA/Municipal Staff Meeting.
3. PZ Director attended the Centre Region Affordable Housing Meeting and the Centre County Housing and Land Trust Meetings.
4. PZ Director, PZ/PW Staff Assistant, Township Manager and Township Assistant Manager met to review the RPOS RFP Responses.
5. PZ Director, Township Manager, Township Solicitor met to discuss litigation matters.

### ZONING HEARING BOARD

The Zoning Hearing Board will be meeting July 27, 2021 to hear the following variance requests:

Islamic Society of Central Pennsylvania—3765 West College Ave (24-004-078C-0000), zoned Rural Agricultural (RA)/Corridor Overlay District (COD), is requesting a variance from §27-205.1. Permitted Uses. The Zoning Ordinance permits a Place of Assembly, Community on lots greater than 50 acres. The property is currently 10.16 acres. This project has been in the planning stage for several years, including, two other variances granted by the Ferguson Township Zoning Hearing Board in 2010 and 2020.

University Area Joint Authority—3859 Scott Road (24-004-096-0000, 24-004-079A-0000, 24-004-081-0000, 24-004-080-0000, 24-004-082-0000, and 24-004-090-0000), zoned Rural Agricultural (RA), is requesting a

variance from §27-701.3.C. Use Limitations and §27-209.1. Yard Requirements. The Zoning Ordinance prohibits new construction or development in a floodplain (Nolin Soils being subject to the floodplain regulations) (§27-701.3.C.). The Zoning Ordinance prohibits structures from being placed in the rear yard setback (50FT for RA) and the proposed pump station location was strategically chosen based on a hydraulic analysis by the UAJA's consultant that allows for adequate space for the necessary wastewater pump station facilities (§27-209.1.).