

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting Agenda

Tuesday, July 5, 2022

7:00 PM

MEETING PARTICIPATION OPTIONS

VIRTUAL:

Join Zoom Meeting Link:

<https://us02web.zoom.us/j/87031665680>

Meeting ID: 870 3166 5680

[Zoom Access Instructions](#)

IN-PERSON:

Ferguson Township Municipal Building

Main Meeting Room

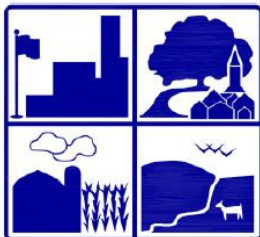
3147 Research Drive

State College, PA

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- I. CALL TO ORDER**
 - II. CITIZENS INPUT**
 - III. APPROVAL OF MINUTES**
 - IV. AUTHORITIES, BOARDS, AND COMMISSION REPORTS**
 - V. SPECIAL REPORTS**
 - VI. COG REGIONAL REPORTS**
 - VII. STAFF REPORTS**
 - VIII. UNFINISHED BUSINESS**
 1. Resolution supporting Legislation Prohibiting Domestic Violence Offenders from Holding State Office
 2. Discussion on School Zone Flasher on Cherry Lane
 3. Discussion on Pine Grove Mills Mobility Study Report
 - IX. NEW BUSINESS**
 1. Consent Agenda
 2. Resolution Public Hearing Amending Ferguson Township Personnel Policy Manual, Section 33, General IT
 3. Resolution Public Hearing Authorizing Township to enter into a MOU with Consortium Parties to acquire a Consultant to write an RFP for a Regional Records Management System
 4. Proclamation Designating September as Suicide Awareness and Prevention Month
 5. Proclamation Designating July as Park and Recreation Month
 - X. COMMUNICATIONS TO THE BOARD**
 - XI. CALENDAR ITEMS**
 - XII. ADJOURNMENT**



Visit the Township's Web Site www.twp.ferguson.pa.us and sign up for *Notify Me!* to receive email notices about Township Information.



TOWNSHIP OF FERGUSON

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BOARD OF SUPERVISORS

Regular Meeting Agenda

Tuesday July 5, 2022

7:00 p.m.

- I. **CALL TO ORDER**
- II. **CITIZEN'S INPUT** 5 minutes per resident
- III. **APPROVAL OF MINUTES**
 - a. June 21, 2022 Board of Supervisors Regular Meeting Minutes
- IV. **AUTHORITIES, BOARDS, AND COMMISSIONS REPORT** 10 minutes
 - a. Centre Area Transportation Authority
- V. **SPECIAL REPORTS** 0 minutes
 - a. Diversity, Equity, and Inclusionary Initiatives – no report.
 - b. Township and Fiscal Responsibility – no report.
 - c. Community and Economic Development – no report.
 - d. Environment – no report.
- VI. **COG AND REGIONAL COMMITTEE REPORTS** 20 minutes
 - 1. **COG COMMITTEE REPORTS**
 - a. Parks and Recreation Governance Committee
 - b. Centre County Metropolitan Planning Organization
 - c. Facilities Committee
 - d. Executive Committee – *cancellation notice*
 - 2. **OTHER COMMITTEE REPORTS**
- VII. **STAFF REPORTS**
 - 1. Township Manager's Report
 - 2. Public Works Director Report
 - 3. Planning and Zoning Report – *no written report*
- VIII. **UNFINISHED BUSINESS**
 - 1. **A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, TO SUPPORT LEGISLATION THAT PROHIBITS DOMESTIC VIOLENCE OFFENDERS FROM HOLDING STATE OFFICE**
Laura Dininni, Supervisor 20 Minutes

Narrative

Provided with the agenda is a resolution to support legislation that prohibits domestic violence offenders from holding state office. Senator Conklin announced on April 4, 2022, legislation that would bar individuals convicted of domestic violence offenses from serving in the General Assembly or holding public office in Pennsylvania government. Ferguson Township calls upon the General Assembly to enact legislation to guarantee that any person convicted of domestic violence shall be ineligible to serve in the General Assembly, or of holding any office of trust or profit in this Commonwealth.

Recommended Motion: That the Board of Supervisors adopt the resolution of the Township of Ferguson, Centre County, Pennsylvania, to support legislation that prohibits domestic violence offenders from holding state office.

2. **DISCUSSION ON SCHOOL ZONE FLASHER ON CHERRY LANE** 15 minutes
David Modricker, Director of Public Works

Narrative

At the regular meeting of the Board on March 1, 2022, the Public Works Director reported on a technical consultation with Pennoni Associates through a Local Technical Assistance Program, related to pedestrian safety concerns at the intersection of Martin Street and Cherry Lane, near the Radio Park Elementary School. The results of the technical consult were reviewed with the State College Area School District (SCASD) Director of Physical Plant at the subject intersection on February 15, 2022. Also at that meeting, staff provided the SCASD with a brief history of the Township’s involvement of improvements at the intersection. After reviewing the alternatives to improve safety, it was the consensus of those present that consideration of a 15-mph school zone in conjunction with night lighting of the crosswalk was the preferred alternative. Township staff reviewed the suggested improvements with the Board and the manager. SCASD staff reviewed the suggestions with SCASD Board members and administration, and on March 3, 2022, indicated favorable support for a 15 mph school zone and night lighting.

Recommended Motion: That the Board of Supervisors direct staff to include safety improvements on Cherry Lane to include a 15 mph school zone and night lighting in the 2023 – 2027 Capital Improvement Plan for the Board’s consideration.

Staff Recommendation

That the Board of Supervisors **direct staff** to include safety improvements on Cherry Lane including a 15 mph school zone and night lighting in the 2023 – 2027 Capital Improvement Plan.

3. **DISCUSSION ON PINE GROVE MILLS MOBILITY STUDY REPORT** 30 minutes
David Modricker, Director of Public Works

Narrative

At the June 7, 2022, regular meeting, the Board received a presentation on the Pine Grove Mills Mobility Study. The Board may use this time to discuss any of the alternatives recommended in the report, and to provide any comments to staff on the report. The Township Engineer will then direct the consultant, McCormick Taylor, to finalize the report.

Recommended Motion: That the Board of Supervisors accept the Pine Grove Mills Mobility Study Report and direct staff to allocate funds in the Capital Improvement Plan for advancement of the project.

Staff Recommendation

That the Board of Supervisors **accept the report and direct staff to allocate funds** for the Pine Grove Mills Mobility Study Report.

IX. NEW BUSINESS

1. CONSENT AGENDA

5 minutes

- a. May Voucher Report
- b. Contract 2016-C11, Pay Application 2: \$338,192.55
- c. Contract 2016-C11, Pay Application 3: \$125,856.00
- d. Contract 2016-C11, Pay Application 4: \$15,532.50
- e. Contract 2021-C18, Pay Application 2: \$19,097.72
- f. Contract 2022-C9b, Pay Application 1: \$333,923.47
- g. UAJA Alternate Appointment to Ferguson Township's Authorities, Boards and Commissions

2. A PUBLIC HEARING ON THE RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AMENDING THE FERGUSON TOWNSHIP PERSONNEL POLICY MANUAL BY AMENDING SECTION 33, GENERAL IT; TO ADD SECTION 33.5, A MULTI-FACTOR AUTHENTICATION POLICY FOR ALL STAFF AND AUTHORITIES, BOARDS, AND COMMISSIONS WITH ACCESS TO EMAIL ACCOUNT OR VIRTUAL PRIVATE NETWORK OWNED BY THE TOWNSHIP. ATTACHED HERETO AS EXHIBIT "A", RESPECTIVELY.

Angela Kalke, Human Resource Administrator

10 minutes

Narrativepage

Provided with the agenda is a copy of the resolution advertised for public hearing amending the Ferguson Township Personnel Policy Manual, Section 33 General IT by adding Section 33.5 Multi-Factor Authentication (MFA). The Board adopted this policy at their June 21st regular meeting. Ferguson Township's cybersecurity insurance coverage has previously strongly recommended and now will require MFA to maintain coverage beginning January 1, 2023.

Recommended motion: That the Board of Supervisors adopt the resolution amending the Ferguson Township Personnel Policy Manual by amending Section 33.

Staff Recommendation

That the Board of Supervisors **adopt** the resolution.

3. A PUBLIC HEARING ON THE RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING THE TOWNSHIP TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH PATTON TOWNSHIP, STATE COLLEGE BOROUGH, AND THE PENN STATE UNIVERSITY AS PARTIES OF THE REGIONAL RECORDS MANAGEMENT CONSORTIUM TO ACQUIRE THE SERVICES AND EXPERTISE OF A CONSULTANT TO WRITE AND DEVELOP A REQUEST FOR PROPOSAL FOR A REGIONAL RECORDS MANAGEMENT SYSTEM.

Sgt. Shawn Morrison

10 minutes

Narrative

In 2016, the Regional Records Management Consortium began searching for a new shared records management system (RMS). The RMS went live in 2019. However, the vendor has not been able to fulfill contractual obligations regarding the system's functionality. The consortium which includes State College Borough, Townships of Ferguson and Patton, and The Pennsylvania State University, is moving forward with replacing the system. The

consortium wants to develop a "Request for Proposal" to acquire the services of a consultant to write and develop an "RFP" for a new records management system. Provided with the agenda is a copy of the Memorandum of Understanding for the procurement of a Records Management Consultant.

Recommended Motion: That the Board of Supervisors adopt the resolution of Ferguson Township authorizing the Township to enter a memorandum of understanding with Patton Township and State College Borough, and the Penn State University to acquire the services and expertise of a consultant to develop the request for proposal for a regional records management system.

Staff Recommendation

That the Board of Supervisors **adopt** the resolution.

4. A PROCLAMATION TO DESIGNATE SEPTEMBER AS SUICIDE AWARENESS AND PREVENTION MONTH 10 minutes

Laura Dininni, Supervisor

Narrative

Provided with the agenda is a copy of a proclamation designating September as Suicide Awareness and Prevention Month and September 10 as Suicide Awareness and Prevention Day in Ferguson Township. The proclamation has been adopted annually by the Board and has been part of a countywide effort of the Centre County Suicide Prevention Task Force and Ms. Marisa Vicere. President of the Jana Marie Foundation, Ms. Vicere will be present to introduce the proclamation.

Recommended Motion: That the Board of Supervisors adopt the proclamation designating September as Suicide Awareness and Prevention Month and September 10th to be Suicide Awareness and Prevention Day.

Staff Recommendation

That the Board of Supervisors **adopt** the proclamation.

5. A PROCLAMATION TO DESIGNATE JULY AS PARK AND RECREATION MONTH 10 minutes

Laura Dininni, Supervisor

Narrative

Since 1985, America has celebrated July as Park and Recreation month, a program of the National Recreation and Park Association (NRPA). The goal is to raise awareness of the vital impact that parks and recreation has on communities across the U.S. This July, Ferguson Township plans to release articles and short interview videos and invite residents to tag Ferguson Township on social media posts that promote local outdoor parks and recreational activity. All month long, we will be celebrating with various activities that encourage local outdoor opportunities for health, fitness and recreational fun for residents of all ages and abilities. Issuing this proclamation will remind Ferguson Township residents of the importance of our parks, recreational facilities, and programs while encouraging everyone to embrace active lifestyles and improve their overall health through outdoor recreational fun.

Recommended Motion: That the Board of Supervisors adopt the proclamation designating July as Park and Recreation Month.

Staff Recommendation

That the Board of Supervisors ***adopt*** the proclamation.

X. COMMUNICATIONS TO THE BOARD

XI. CALENDAR ITEMS – June/July

- a. Joint meeting with Board of Supervisors and Parks and Recreation Committee, July 12
- b. Planning Commission, July 11, 25
- c. Capital Improvement Plan (CIP) Special Meetings, July 13, 21
- d. Coffee and Conversation with Staff, July 15, Naked Egg
- e. Capital Improvement Plan (CIP) Mobile Road Tour, July 18
- f. Tree Commission, July 18
- g. Pine Grove Mills SAP Advisory Committee, July 28
- h. Route 45 Getaways week starts July 30
- i. Greenbriar/Saybrook Park Neighborhood Event, August 3
- j. Pine Grove Mills Farmers Market, every Thursday throughout the Summer

XII. ADJOURNMENT