

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting Agenda

Tuesday, June 21, 2022

7:00 PM

MEETING PARTICIPATION OPTIONS

VIRTUAL:

Join Zoom Meeting Link:

<https://us02web.zoom.us/j/87031665680>

Meeting ID: 870 3166 5680

[Zoom Access Instructions](#)

IN-PERSON:

Ferguson Township Municipal Building

Main Meeting Room

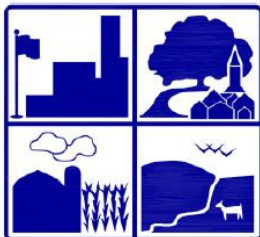
3147 Research Drive

State College, PA

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- I. CALL TO ORDER**
 - II. CITIZENS INPUT**
 - III. APPROVAL OF MINUTES**
 - IV. AUTHORITIES, BOARDS, AND COMMISSION REPORTS**
 - V. SPECIAL REPORTS**
 - VI. COG REGIONAL REPORTS**
 - VII. STAFF REPORTS**
 - VIII. UNFINISHED BUSINESS**
 1. Continued Discussion – Strategic Plan Update
 - IX. NEW BUSINESS**
 1. Consent Agenda
 2. Proclamation on June Immigrant Heritage Month
 3. Discussion to Establish a Multi-Factor Authentication Policy for Staff and ABC Members
 4. Farmstead View Subdivision Preliminary Plan
 5. Pine Grove Mills Farmers Market Donation Request
 6. Diversity, Equity, and Inclusion
 7. Acceptance of Retirement Resignation of Chris Albright, Chief of Police
 8. Board Member Request – Proclamation on Juneteenth Day of Observance for 2022
 9. Board Member Request – Proclamation on Jewish American Heritage Month of May for 2022
 - X. COMMUNICATIONS TO THE BOARD**
 - XI. CALENDAR ITEMS**
 - XII. ADJOURNMENT**



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TOWNSHIP OF FERGUSON

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BOARD OF SUPERVISORS

Regular Meeting Agenda

Tuesday June 21, 2022

7:00 p.m.

- I. CALL TO ORDER**
- II. CITIZEN'S INPUT** 5 minutes per resident
- III. APPROVAL OF MINUTES**
 - a. June 7, 2022 Board of Supervisors Regular Meeting Minutes
 - b. June 14, 2022 Board of Supervisors Worksession Minutes
- IV. AUTHORITIES, BOARDS, AND COMMISSIONS REPORT** 15 minutes
 - a. University Area Joint Authority
- V. SPECIAL REPORTS** 0 minutes
 - a. Diversity, Equity, and Inclusionary Initiatives – no report.
 - b. Township and Fiscal Responsibility – no report.
 - c. Community and Economic Development – no report.
 - d. Environment – no report.
- VI. COG AND REGIONAL COMMITTEE REPORTS** 20 minutes
 - 1. COG COMMITTEE REPORTS**
 - a. Climate Action and Sustainability Committee
 - b. Public Safety Committee
 - c. Facilities Committee
 - d. Finance Committee – cancellation notice
 - 2. OTHER COMMITTEE REPORTS**
- VII. STAFF REPORTS**
 - 1. Township Manager's Report
 - 2. Public Works Director Report
 - 3. Planning and Zoning Report
 - 4. Chief of Police Report
- VIII. UNFINISHED BUSINESS**
 - 1. STATUS UPDATE ON THE STRATEGIC PLAN UPDATE FOR QUESTIONS AND ANSWERS ON CHAPTER 6** 30 minutes
Centrice Martin, Township Manager

Narrative

Provided with the agenda is an updated version of chapter 6 of the strategic plan working draft document. As directed by the Board, suggested goals, objectives, and action items presented by staff and members of the Board have been integrated into chapter 6. Attached is a redlined updated draft of chapter 6 which is not complete but represents progress for review the Board.

Staff Recommendation

That the Board of Supervisors *review for questions* the updated draft version of Chapter 6 of the Strategic Plan.

IX. NEW BUSINESS

1. CONSENT AGENDA

5 minutes

- a. Contract 2022-C8, Pavement Markings, Pay App 1: \$65,042.16
- b. Contract 2022-C8, Eradication, Pay App 2: \$41,390.35

2. A PROCLAMATION TO SUPPORT AND PROMOTE JUNE AS IMMIGRANT HERITAGE MONTH OF 2022

10 minutes

Lisa Strickland, Supervisor

Narrative

Provided with the agenda is a proclamation to support and promote June as Immigrant Heritage Month of 2022.

Recommended Motion: That the Board of Supervisors adapt the proclamation to support and promote June as Immigrant Heritage Month of 2022.

Staff Recommendation

That the Board of Supervisors *adapt* the proclamation.

3. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, ESTABLISHING A POLICY THAT REQUIRES THE IMPLEMENTATION OF MULTI-FACTOR AUTHENTICATION FOR STAFF AND LOCAL AND REGIONAL AUTHORITIES, BOARDS, AND COMMISSIONS

10 minutes

Centrice Martin, Township Manager

Narrative

Provided with the agenda packet is a copy of the resolution which includes a copy of the multi-factor authentication policy as exhibit "A" for the review and consideration of the Board.

Recommended Motion: That the Board of Supervisors adopt the resolution of the Township of Ferguson, Centre County, Pennsylvania, establishing a policy that requires the implementation of multi-factor authentication for staff and local and regional Authorities, Boards, and Commissions.

Staff Recommendation

That the Board of Supervisors *adopt* the resolution.

4. FARMSTEAD VIEW SUBDIVISION PRELIMINARY PLAN
Jeff Ressler, Zoning Administrator

15 minutes

Narrative

On July 29, 2021, Penn Terra Engineering, Inc., submitted a Preliminary Subdivision Plan on behalf of their client, Farmstead Developer, LLC. The parcel is located at 139 Farmstead Lane (TP: 24-022-,306-,0000-) and is zoned Single-Family Residential (R1).

The parcel is currently 3.03-acre lot, and the applicant is proposing to subdivide this lot into 7-lots. There will be one (1) stormwater retention lot and six (6) single-family residential lots. On April 19, 2022, the Board of Supervisors conducted a Conditional Use Hearing for Lot 1 (103 Farmstead Drive) to permit the creation of the flag lot, and denied the Modification Application request to the preservation of 20% of the existing, eligible tree canopy on site (§22-515.D.2.) at that same meeting.

As a result of the denial of the modification request, Lot 2 was amended to accommodate and protect a 27" DBH Red Pine Tree with a retaining wall. These alterations require a modification to the slope requirements of Chapter 21, Appendix A—Streets and Sidewalks. The maximum driveway grade at any point on the driveway is fifteen percent (15%). The slope of the proposed driveway for Lot 2 will not exceed eighteen percent (18%).

The administration and enforcement of Chapter 21—Streets and Sidewalks is delegated to the Director of Public Works. Upon review of the request, the Director is in favor of the modification request subject to inclusion of release from liability language on the recorded plan.

Planning Commission reviewed the plan at the June 13, 2022 regular meeting and recommended approval to the Board of Supervisors. Additionally, Planning Commission expressed concerns about the Tree Preservation and Protection Ordinance in relation to enforcement feasibility and recommended that the Board authorize Planning & Zoning Staff and the new Township Arborist to review §22-515—Tree Preservation and Protection now that it has been put into practice. Staff has reviewed the plan and is recommending approval pending outstanding staff comments.

Recommended Motion: That the Board of Supervisors grant approval of the Farmstead View Preliminary Subdivision Plan pending outstanding staff comments as included in the memorandum dated June 14, 2022 from the Director of Planning & Zoning.

Staff Recommendation

That the Board of Supervisors **approve** the subdivision plan.

5. CONSIDERATION OF A FINACIAL CONTRIBUTION TOWARD THE PINE GROVE MILLS FARMERS MARKET IN SUPPORT OF LOCAL ECONOMIC DEVLEOPMENT
Centrice Martin, Township Manager

15 minutes

Narrative

The Pine Grove Mills Farmers Market opened on June 9th and will continue through September 29, 2022. As a local venue that supports small businesses, this farmers market is organized and managed by local residents for the community and is an example of economic development. Provided with the agenda packet is a copy of the donation form requesting a contribution in the amount of \$3,000. The Board is asked to give consideration for a financial contribution as allocated in the 2022 Operating Budget.

Recommended Motion: That the Board of Supervisors authorize an appropriation in the amount of \$3,000 as a financial contribution to support the 2022 Pine Grove Mills Farmers Market.

Staff Recommendation

That the Board of Supervisors **authorize** an appropriation in the amount of \$3,000 as a financial contribution.

6. DISCUSSION ON DIVERSITY, EQUITY, AND INCLUSION AS A SPECIAL REPORT ITEM INCLUDED IN THE AGENDA ORDER OF BUSINESS

Centrice Martin, Township Manager

20 minutes

Narrative

The Board of Supervisors adopted a resolution establishing the agenda order of business for 2022 which included the addition of the Diversity, Equity, and Inclusion (DEI) special report item. Staff recognizes the opportunity to foster an inclusive community by increasing awareness on the broad diversity of residents that represent many different racial, ethnic, and cultural backgrounds. It is anticipated that the Board will continue to work to ensure that diverse communities are well-represented in policy discussions and actively celebrate the multi-ethnic and cultural backgrounds united within Ferguson Township. Staff proposes that the diversity, equity, and inclusion special item be used to announce, recognize, and celebrate diverse holidays and cultural events. Additionally, staff is prepared to present, at the July 19, 2022, regular meeting a draft diversity, religious, and ethnic holiday and cultural celebrations calendar that also features local historic celebrations. The proposed calendar would be featured on the Township's website with a submission request form to feature local cultural events. The Board is asked to consider the adoption of a diversity holiday and cultural celebrations calendar for staff to reference and add to the DEI special report item all diversity, religious, ethnic holidays, and cultural celebrations calendar.

Recommended Motion: That the Board of Supervisors direct staff to develop a draft calendar that proposes diversity, religious, and ethnic holidays, cultural celebrations, and local events and add to the Diversity, Equity,

Staff Recommendation

That the Board of Supervisors direct staff to draft a calendar that proposes diversity, religious, and ethnic holidays, cultural celebrations, and local events.

7. ACCEPTANCE OF A RETIREMENT RESIGNATION FROM CHRIS ALBRIGHT, CHIEF OF POLICE, FERGUSON TOWNSHIP

Centrice Martin, Township Manager

Narrative

Provided with the agenda is a retirement announcement letter, after serving Ferguson Township for 30 years, from Chris Albright as Ferguson Township Chief of Police.

Recommended Motion: That the Board of Supervisors accept the retirement resignation of Ferguson Township Chief of Police.

8. BOARD MEMBER REQUEST – A PROCLAMATION ON JUNETEENTH DAY OF OBSERVANCE, 2022

Tierra Williams, Supervisor

5 minutes

Narrative

Provided with the agenda is a proclamation to identify a significant date that marks the emancipation of the last slaves in the South. June 19 has been long celebrated by former slaves as “Juneteenth,” which is now celebrated throughout the country as a holiday commemorating American emancipation from slavery. Ferguson Township will be closed in observance of Juneteenth Day on June 19, 2022, as approved by the Board of Supervisors in 2021.

Recommended Motion: That the Board of Supervisors adopt the proclamation on Juneteenth Day of Observance for 2022.

Staff Recommendation

That the Board of Supervisors **adopt** the proclamation.

9. BOARD MEMBER REQUEST – A PROCLAMATION ON JEWISH AMERICAN HERITAGE MONTH OF MAY IN 2022 5 minutes

Hilary Caldwell, Supervisor

Narrative

Provided with the agenda is a draft proclamation to recognize the Jewish American Heritage Month of 2022.

Recommended Motion: That the Board of Supervisors adopt the proclamation to recognize Jewish American Heritage Month of May in 2022.

Staff Recommendation

That the Board of Supervisors **adopt** the proclamation.

X. COMMUNICATIONS TO THE BOARD

XI. CALENDAR ITEMS – June/July

- a. June 20 – Juneteenth Holiday Observed, Township Administrative Offices Closed
- b. July 4th Holiday Observed, Township Administrative Offices Closed
- c. Coffee and Conversation, July 15, Naked Egg
- d. Pine Grove Mills Farmers Market, every Thursday throughout the Summer
- e. Route 45 Getaways week starts July 30
- f. Ferguson Township Upcoming Meetings
 - 1. Pine Grove Mills Small Area Advisory Committee, June 23-cancelled, July 28
 - 2. Planning Commission, June 27, July 11 and 25
 - 3. Parks and Recreation Committee Parks Tour, June 23
 - 4. Tree Commission, June 21, July 18

XII. ADJOURNMENT