

# FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting Agenda  
Monday, June 7, 2021, 7:00 PM

*Join Zoom Meeting:*

<https://us02web.zoom.us/j/89861084432>

Meeting ID: 898 6108 4432

[Zoom Access Instructions](#)

## I. CALL TO ORDER

## II. PLEDGE OF ALLEGIANCE

## III. CITIZENS INPUT

## IV. APPROVAL OF MINUTES

1. May 17, 2021, Board of Supervisors Regular Meeting Minutes
2. May 24, 2021, Special Meeting Minutes

## V. SPECIAL REPORTS

- a. COVID-19 (Coronavirus) Response Report
- b. C-NET Annual Report

## VI. UNFINISHED BUSINESS

1. Public Hearing – Amending or Repealing the COVID-19 Temporary Emergency Ordinance
2. Conditional Use Application – 1518 W. College Ave., Centre Animal Hospital

## VII. NEW BUSINESS

1. Consent Agenda
2. Conditional Use Hearing – 179 Apple View Drive
3. Public Hearing - Spring Creek Watershed Commission “One Water Plan” Resolution
4. Traffic Calming Petition – Havershire Blvd., Circleville Rd., and Rushcliffe St.
5. Proclamation – Ferguson Township Parks and Recreation Month
6. Authorization for Variance Application - Park Hills Drainageway Improvement Project
7. Pedestrian Accommodations at Shingletown Rd. and West College Ave.

## VIII. REPORTS

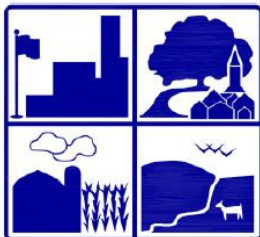
1. COG Committee Reports
2. Other Regional Reports
3. Staff Reports

## IX. COMMUNICATIONS TO THE BOARD

## X. CALENDAR ITEMS – JUNE

## XI. ADJOURNMENT





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# TOWNSHIP OF FERGUSON

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## BOARD OF SUPERVISORS

### Regular Meeting Agenda

Monday, June 7, 2021

7:00 P.M.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. CITIZEN'S INPUT**

**IV. APPROVAL OF MINUTES**

1. May 17, 2021, Board of Supervisors Regular Meeting Minutes
2. May 24, 2021, Special Meeting Minutes

**V. SPECIAL REPORTS**

30 minutes

1. COVID-19 (Coronavirus) Response Report – Centrice Martin, Assistant Township Manager
2. C-NET Annual Report – Cindy Hahn, Director

**VI. UNFINISHED BUSINESS**

1. **A PUBLIC HEARING ON AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, REVISING AND EXTENDING THE TEMPORARY EMERGENCY ORDINANCE REQUIRING THE WEARING OF FACE COVERINGS AND IMPLEMENTING ADDITIONAL REGULATIONS TO REDUCE THE RISK OF TRANSMISSION OF THE COVID-19 VIRUS.** 20 minutes

*Centrice Martin, Assistant Township Manager*

**Narrative**

Provided with the agenda is a copy of the clean *and* redlined ordinance advertised for public hearing amending the temporary emergency ordinance implementing COVID-19 safety protocol. The Board reviewed the draft at the Regular Meeting on May 17<sup>th</sup>, and authorized advertisement of an amended ordinance to modify the masking requirements to reflect the Department of Health guidelines. Also, the amendment reflects an increase in the maximum permitted outdoor gathering sizes from fifty (50) persons to one hundred (100) persons.

Since the Board last reviewed the draft on May 17<sup>th</sup>, the Department of Health announced that Governor Wolf will rescind all COVID-19 restrictions for vaccinated and unvaccinated individuals on June 28<sup>th</sup>, or when the Commonwealth reaches a seventy percent (70%) vaccination rate. Given this announcement and the recent decisions of Patton and College Townships to repeal their ordinances, staff is recommending, and has advertised accordingly, that the Board of Supervisors repeal the ordinance in lieu of the amendments. Both motions are provided below depending on the direction the Board wishes to pursue.

*Recommended motion 1: That the Board of Supervisors adopt the ordinance revising and extending the temporary emergency ordinance requiring the wearing of face coverings and implementing additional regulations to reduce the risk of transmission of the COVID-19 virus.*

*Recommended motion 2: That the Board of Supervisors repeal the temporary emergency ordinance requiring the wearing of face coverings and implementing additional regulations to reduce the risk of transmission of the COVID-19 virus effective immediately.*

**Staff Recommendation**

That the Board of Supervisors **repeal** the ordinance.

**2. CONDITIONAL USE APPLICATION – 1518 WEST COLLEGE AVENUE, CENTRE ANIMAL HOSPITAL** 10 minutes

*Jenna Wargo, Director of Planning & Zoning*

**Narrative**

An application for a conditional use permit for the use of property located at 1518 West College Avenue as a Veterinarian Clinic has been filed with the Township by the property owner, Tussey Tracks, LLC. The applicant proposes to consolidate two lots (1518 West College Ave. and 1512 West College Ave.), raze the building on 1512 West College Ave., and renovate the existing Centre Animal Hospital Building (1518 West College Ave.). The Township's Zoning Ordinance and the Municipalities Planning Code require a public hearing on the application, and the Board must take action to approve or deny the application within 45 days following the hearing. The Board held a public hearing on May 17, 2021, and received testimony from Township staff and the applicant's representative.

The Township Manager has prepared a draft decision based on the record from the May 17, 2021, public hearing. No additional testimony will be taken at tonight's meeting. The Board is asked to review and discuss the draft decision and take final action to approve or deny the conditional use permit.

*Recommended motion: That the Board of Supervisors approve the conditional use permit for 1518 West College Avenue subject to the conditions described in the decision written by the Township Manager.*

**Staff Recommendation**

That the Board of Supervisors **grant** the conditional use permit for 1518 West College Avenue.

**VII. NEW BUSINESS**

**1. CONSENT AGENDA**

5 minutes

- a. Special Events Permit - Cranksgiving
- b. Special Events Permit - Glimcher Keystone Country Ride
- c. Special Events Permit - Cycling Classic
- d. April Voucher Report
- e. Appointment of Johnathan P. Penno, P.E. to the Centre Region Building and Housing Board of Appeals (Two-year term, June 1, 2021 – March 30, 2023)

**2. A PUBLIC HEARING ON A CONDITIONAL USE APPLICATION FOR 179 APPLE VIEW DRIVE, TAX PARCEL 24-004-,067G,0000-. 10 minutes**  
*Jenna Wargo, Director of Planning & Zoning*

**Narrative**

The Board will conduct a public hearing on the application for a conditional use permit for 179 Apple View Drive. Chair Dininni will preside over the hearing. This evening, the Board is asked to direct the Director of Planning and Zoning to prepare a draft written decision for review and approval at the June 21, 2021 Regular Meeting.

An application for a Conditional Use Permit for the use of property located at 179 Apple View Drive (24-004-067G-0000), submitted to the Planning and Zoning Department on May 6, 2021. The applicant is requesting Conditional Use approval for the use of the property as a Model Home in accordance with Chapter 27-502.24. The Township's Zoning Ordinance and Municipalities Planning Code require a public hearing on the application, and the Board must take action to approve or deny the application within 45 days following the hearing. As part of an approval, the Board may attach reasonable conditions and safeguards related to the conditional use standards detailed in the zoning ordinance. Provided with the agenda is a copy of a memorandum from the Director of Planning & Zoning describing the Findings of Fact and recommended conditions from staff and Planning Commission reviews.

*Recommended motion: That the Board of Supervisors close the public hearing and direct the Township Manager to present Findings of Fact and a written decision to the Board for consideration at the June 21<sup>st</sup> Regular Meeting.*

**Staff Recommendation**

That the Board of Supervisors **conduct** the public hearing.

**3. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA SUPPORTING THE SPRING CREEK WATERSHED COMMISSION'S "ONE WATER PLAN". 20 minutes**  
*Prasenjit Mitra, Township Supervisor & Paul Takac, College Township Councilman*

**Narrative**

The Spring Creek Watershed Commission has been developing the Phase II Report of its One Water Plan and is now seeking non-monetary support from the participating municipalities in its pursuit of Phase III, which includes the development of the "One Water Plan" and its implementation. Provided with the agenda is a copy of the resolution as advertised for public hearing expressing support for Phase II and the development of Phase III. As provided in the resolution, Phase II emphasizes the critical need and multiple benefits of a systematic, watershed-wide, science-based approach to watershed management (a "One Water Plan") that is driven by the participating local governments, along with state and federal agencies, water utilities, planning commissions, Penn State University, citizens, businesses and industry. The Phase III "One Water Plan" includes the goals of 1) protecting, enhancing and sustaining a healthy and resilient cold-water stream ecosystem; 2) maintaining and improving water quality and quantity to sustainably meet the needs of the human community, now and in the future; and 3) integrating and coordinating management for sustainability, economic growth, recreation and quality of life.

Supervisor Mitra and College Township Councilman Paul Takac will present on the resolution. Mr. Mitra is the Ferguson Township representative on the Spring Creek Watershed Commission.

*Recommended motion: That the Board of Supervisors adopt the resolution supporting the Spring Creek Watershed Commission "One Water Plan."*

**Staff Recommendation**

That the Board of Supervisors **adopt** the resolution.

**4. TRAFFIC CALMING PETITION – HAVERSHIRE BOULEVARD, CIRCEVILLE ROAD,  
AND RUSHCLIFFE STREET** 10 minutes

*David Modricker, Director of Public Works*

**Narrative**

Provided with the agenda is a petition for a traffic calming study from Roshni Patel, Ferguson Township resident, signed by at least ten residents, which is the required minimum to move the petition forward. The request comes after a vehicle accident where an errant vehicle crashed into the resident's garage. Communications with staff have not resolved the resident's concerns.

Also provided with the agenda is a copy of the Ferguson Township Traffic Calming Policy as established by Resolution 2015-05. This evening, the Board may move to a) deny the request, or b) forward the request to the Public Works Director for action. Should the Board move the latter, the Public Works Director and Township Engineer will begin data collection and analysis to determine whether warrants for traffic calming are met. If warrants are not met, the applicant will be informed that the request has been rejected. If they are met, a process will ensue to identify appropriate controls and evaluate public support. The Board would be notified in either scenario of the outcome.

*Recommended motion: That the Board of Supervisors forward the traffic study request to the Public Works Director in accordance with the Ferguson Township Traffic Calming Policy.*

**Staff Recommendation**

That the Board of Supervisors **forward** the traffic study request to the Public Works Director.

**5. PROCLAMATION – FERGUSON TOWNSHIP PARKS AND RECREATION MONTH**

*Centrice Martin, Assistant Township Manager*

10 minutes

**Narrative**

Since 1985, America has celebrated July as Park and Recreation month. A program of the National Recreation and Park Association (NRPA). The goal is to raise awareness of the vital impact that parks and recreation has on communities across the U.S. This July, Ferguson Township plans to release articles and short interview videos and invite residents to tag Ferguson Township on social media posts that promote local outdoor parks and recreational activity. Additionally, residents are invited to submit a story or illustration that features their favorite local park or memory at a local park to be entered to win a prize on the Township's website. All month long, we will be celebrating with various activities that encourage outdoor local opportunities for health, fitness and recreational fun for residents of all ages and abilities. Issuing this proclamation will remind Ferguson Township residents

of the importance of our parks, recreational facilities, and programs while encouraging everyone to embrace active lifestyles and improve their overall health through outdoor recreational fun.

*Recommended motion: That the Board of Supervisors adopt the proclamation designating July as Parks and Recreation Month in Ferguson Township.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the proclamation.

**6. AUTHORIZATION TO APPLY FOR A VARIANCE FOR THE CONSTRUCTION OF THE PARK HILLS DRAINAGEWAY IMPROVEMENT PROJECT** 20 minutes

*Centrice Martin, Assistant Township Manager*

**Narrative**

Township staff and consultant, NTM Engineering have been finalizing the design and permitting associated with the streambank stabilization and improvement project at the Park Hills Drainageway. §27-7013.H of the Ferguson Township Code of Ordinances provides that “no activity, land development, structure, building or obstruction shall be permitted within an identified floodway portion of the floodplain district.” The subject project will improve the quality of the floodplain and ensure its protection from encroachment on surrounding residential properties. However, the Township should still secure a variance to permit the earth disturbance needed to construct the improvements. Provided with the agenda is an application for zoning variance from this provision. The request conforms to provisions of §27-7013.J which describes the circumstances under which a variance from the floodplain regulations may be granted by the Zoning Hearing Board. Also provided with the agenda is the Township’s Floodplain Conservation Ordinance.

*Recommended motion: That the Board of Supervisors authorize a variance application for the Park Hills Drainageway Improvement Project.*

**Staff Recommendation**

That the Board of Supervisors **authorize** the variance application.

**7. CONSIDERATION OF FUNDING PEDESTRIAN ACCOMMODATIONS AT THE INTERSECTION OF PA ROUTE 26 (WEST COLLEGE AVENUE) AND PA ROUTE 45 (SHINGLETOWN ROAD)** 20 minutes

*David Modricker, Public Works Director*

**Narrative**

PennDOT District 2 is proceeding with the design and permitting to realign and signalize the intersection of PA Route 26 (West College Avenue) and PA Route 45 (Shingletown Road). The Board may recall that this project was fully funded on the Transportation Improvement Program, and includes design and construction being finalized in 2022. Since this project underwent the PennDOT “Connects” Policy process, it has been evident that pedestrian accommodations are highly desirable at the intersection to address both current and future conditions. Despite this concern, PennDOT Assistant District Executive Dean Ball issued a letter to Ron Seybert, Township Engineer in April notifying the Township that the “Pedestrian Accommodation at Intersection Checklist” did not support the installation of crosswalks, pedestrian pushbuttons, or other accommodations. Therefore, despite early

designs identifying the improvements, District 2 has declined to install them at the intersection.

The district did, however, communicate that it would include the accommodations in the bid package provided the Township agreed to fund their construction. Provided with the agenda is an estimate prepared by Keller Engineers and reviewed by Ferguson Township staff to install the accommodations. This would not include pedestrian refuge areas or truncated domes for advanced warning to visually impaired pedestrians. However, staff believes it is sufficient for the purposes of the intersection improvements given site constraints. While the decision not to install accommodations by District 2 is regrettable, staff believes it would be shortsighted not to construct the improvements in conjunction with this project. Therefore, it is recommended that the Board appropriate the funding necessary to install the accommodations from the Township's Transportation Improvement Fund. A budget amendment will not be required to accommodate this request. Also provided are some additional attachments and communications from District 2 regarding this decision.

*Recommended motion: That the Board of Supervisors appropriate funding in an amount not to exceed \$28,075.83 from the Transportation Improvement Fund to construct pedestrian accommodations at the intersection of PA Route 26 (West College Avenue) and PA Route 45 (Shingletown Road).*

**Staff Recommendation**

That the Board of Supervisors **appropriate** the funding for pedestrian accommodations at the PA Route 26/45 intersection.

**VIII. STAFF AND COMMITTEE REPORTS**

- |   |            |
|---|------------|
| <b>1. COG COMMITTEE REPORTS</b>                 | 30 minutes |
| a. Executive Committee                          |            |
| b. TAG - Climate Action Advisory Group          |            |
| c. CCMPO Coordinating Committee Special Meeting |            |
| d. Human Resources Committee                    |            |
| e. Joint PSE-TLU Committees                     |            |
| <b>2. OTHER COMMITTEE REPORTS</b>               | 5 minutes  |
| a. Spring Creek Watershed Commission            |            |
| <b>3. STAFF REPORTS</b>                         | 5 minutes  |
| a. Manager's Report – No report                 |            |
| b. Public Works Director                        |            |
| c. Planning and Zoning Director                 |            |

**IX. COMMUNICATIONS TO THE BOARD**

**X. CALENDAR ITEMS – JUNE**

- a. Ferguson Township upcoming committee meetings:
  - 1. Planning Commission, Mondays, June 14 and 28, 6PM
  - 2. Parks & Recreation Committee, Thursday, June 17, 4PM

3. Tree Commission, Monday, June 21, 5PM
4. Pine Grove Mills SAP Advisory Committee, Thursday, June 24, 4PM

**XI. ADJOURNMENT**



## FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting  
Monday, May 17, 2021  
7:00 PM

### ATTENDANCE

The Board of Supervisors held its second regular meeting of the month on Monday, May 21, 2021 via Zoom. In attendance were:

<b>Board:</b>	Laura Dininni, Chair	<b>Staff:</b>	Dave Pribulka, Township Manager
	Lisa Strickland, Vice Chair		Dave Modricker, Director of Public Works
	Steve Miller		Chris Albright, Chief of Police
	Prasenjit Mitra		Eric Endresen, Director of Finance
	Patty Stephens		Jenna Wargo, Planning & Zoning Director
			Centrice Martin, Assistant Township Manager

Others in attendance included: Rhonda Demchak, Recording Secretary; Mr. Bill Keough, Ferguson Township Resident and Planning Commission member; Todd Smith, Project Manager, ELA Group, Inc.; John Compton, Partner, Baker Tilly; Christine Zoerner, Senior Accountant, Baker Tilly; Jamie Ritter, Baker Tilly; Mr. William Harvey, Ferguson Township Resident, Bernadette Adair, Ferguson Township Resident; Karen Davis, Ferguson Township Resident; Mike Miller, Ferguson Township Resident; Mark Kunkle, Ferguson Township Resident; Jared Ernico, Ferguson Township Resident

### I. CALL TO ORDER

Ms. Dininni called the Monday, May 17, 2021, regular meeting to order at 7:00 p.m.

Mr. Pribulka noted that the Board of Supervisors meeting had been advertised in accordance to the PA Sunshine Act as a virtual meeting via Zoom. There was also an audio conference bridge that was accessible by dialing the Ferguson Township's main line at 814-238-4651 and then dialing extension 3799. Persons attending the webinar as members of the public and wanted to participate were asked to enter their name, municipality, and topic by utilizing the Q&A bubble at the bottom of the screen. Mr. Pribulka noted that attendees will not be permitted to speak unless addressed by the Chair. Mr. Pribulka will share more information on how attendees can interact with the Board at the appropriate time of the meeting. C-NET is recording as well. Mr. Pribulka took Roll Call and there was a quorum.

### II. THE PLEDGE OF ALLEGIANCE

### III. SPECIAL STATEMENT ON ANTI-ASIAN VIOLENCE

The Ferguson Township Board of Supervisors express our sincere sympathy and concern for the person who was subjected to a violent act of anti-Asian hate in Ferguson Township on Wednesday May 12th. This kind of act will not be tolerated by Ferguson Township and our Police are doing everything in their power to find and charge the person responsible for this hateful act of violence.

Recently the Board of Supervisors declared May of 2021 as Asian-American/Pacific Islander (AAPI) heritage month to raise awareness about the wonderful culture and diversity that AAPI individuals bring to the community.

The same night we passed a resolution against the hate and violence that we have seen on the rise in our country against individuals of AAPI heritage and called on our neighbors in our community and around the nation and globe to respect human dignity and stop bias, prejudice, and hate.

We urged all to stand up against acts of hate or bias and those were not just hollow words.

Acts of racial and xenophobic hate and violence are not representative of the community we wish to build and we will use every resource available to ensure individuals who choose to perpetrate those acts will be brought to justice and that their victims will be supported and cared for. We stand united with our fellow municipalities and the Centre Region Council of Governments in working to make the Centre Region a welcoming, safe, livable, and vibrant community for all.

Ms. Stephens moved that the Board of Supervisors **approve** the statement on Anti-Asian Violence. Ms. Strickland seconded the motion.

#### Board Discussion

Mr. Mitra denounced the act of violence and asked what can be done as a community. Mr. Mitra urged anyone that witnessed the event to please come forward.

Ms. Dininni stated that it is very important to report violence and thanked Mr. Mitra for his comments.

Ms. Strickland whole heartily agreed with the statement and stated that the incident is distressing.

Public Comment – There were no comments.

The motion passed unanimously.

#### IV. CITIZENS INPUT

There were no comments.

#### V. APPROVAL OF MINUTES

Mr. Mitra moved that the Board of Supervisors **approve** the Regular meeting Minutes of May 3, 2021. Mr. Miller seconded the motion. The motion passed unanimously.

#### VI. SPECIAL REPORTS

##### a) COVID-19 (Coronavirus) Response Report

Mr. Pribulka noted that local or regional updates can be found on the Centre Region Ready [Facebook page](#) or the [COG website page](#). Also, information can be found on the [Township website](#) and [State College Borough website](#).

The Center for Disease Control (CDC) issued new masking guidelines for fully vaccinated people that will take effect on May 13, 2021. Fully vaccinated people no longer need to wear a mask or practice social distancing in most instances. More information can be found on the [CDC website](#).

Mr. Pribulka noted that state and local regulations preempt federal guidelines for the masking requirements enacted by the Ferguson Township Ordinance #1064 that was adopted on January 18, 2021 and will remain in affect until the Board would modify. The Acting PA Health Secretary, Alison Beam, announced that state regulations are mirroring the CDC guidance and if the local ordinance would be amended, new guidelines can be made in Ferguson Township to only vaccinated individuals.

There have been 16,687 confirmed cases county-wide, which represents an increase of 276 from Mr. Pribulka's report on April 5, 2021. There have been 69,139 negative cases in Centre County. There have been 222 deaths attributed to the virus in Centre County. There have been 996,393

reported cases in Pennsylvania and an additional 189,850 probable cases. There have been 26,816 deaths.

Mr. Pribulka thanked the residences and business owners in Ferguson Township for their patience and understanding as the Township recovers.

b) Schlow Centre Region Library Report

Ms. Barbara Ziff, Schlow Board of Trustee Representative for Ferguson Township, noted that phases in reopening the library will be announced in June. Ms. Ziff thanked everyone for their patience, trust, input, and support as they navigate to reopen. Ferguson Township had the highest checkouts in the Centre Region in 2020. There were 25,199 items returned at the remote drop off boxes located at Giant at the Northland Plaza and the Clearfield Bank and Trust in Pine Grove Mills. Attendance for the children's winter events were highly attended. There will be a virtual farm visit this summer at Shaver's Creek. There were more than 100 attendees for the adult program book choice, *The Address Book*. The library will be teaming up with the Happy Valley Adventure Bureau on a series of virtual tours of some history around the region. The Centre Gives occurred recently and Ms. Ziff noted that several Ferguson Township residents gave generously.

Ms. Strickland asked if the curbside pick up will continue once the library reopens. Ms. Ziff stated that curbside will still be offered.

**VII. UNFINISHED BUSINESS**

1. Review of Draft Discrimination Ordinance and CCHRC MOU

Mr. Pribulka reviewed the draft and noted that in 2017, the Board directed staff to begin drafting an ordinance to establish a Centre County Human Relations Commission (CCHRC) and prohibit discrimination in employment, housing, public accommodations, and residential real estate-related transactions based on race, color, religion, ancestry, age, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility. The municipal managers of State College Borough, Bellefonte Borough, and Ferguson Township have collaborated on the draft. There have been discussions with other parts of the region to participate as well. In addition to defining prohibited conduct, the draft ordinance lays the foundation for establishing a Centre County Human Relations Commission. The task of the Commission would be to investigate complaints of discrimination, and to facilitate mediation and conciliation of any founded violations. Also, provided with the agenda is a copy of the draft ordinance and a draft Memorandum of Understanding establishing the Human Relations Commission. No action is being requested of the Board at this time. Mr. Pribulka noted that it will be presented for a public hearing sometime this summer.

Ms. Dininni thanked Mr. Pribulka for his work on the ordinance and noted that the draft has had multiple reviews. Mr. Pribulka indicated that there are some unanswered questions that need legal review.

**VIII. NEW BUSINESS**

1. Consent Agenda

- a. Treasurer's Report – March 2021 for Acceptance
- b. Contract 2018-PWGG, Pay App #11: \$256,099.96

Mr. Miller moved that the Board of Supervisors **approve** the Consent Agenda. Mr. Mitra seconded the motion. The motion passed unanimously.

2. Public Hearing – Conditional Use Hearing – 1518 West College Avenue

Ms. Wargo introduced the conditional use and noted that an application for a Conditional Use Permit for the use of property located at 1518 West College Avenue as a Veterinarian Clinic has been filed with the Township by the property owner, Tussey Tracks LLC. The applicant proposes to consolidate two lots (1518 West College Ave. and 1512 West College Ave.), raze the building on 1512 West College Ave., and renovate the existing Centre Animal Hospital Building (1518 West College Ave.). The Township’s Zoning Ordinance and the Municipalities Planning Code require a public hearing on the application, and the Board must take action to approve or deny the application within 45 days following the hearing. As part of an approval, the Board may attach reasonable conditions and safeguards related to the conditional use standards detailed in the zoning ordinance. Provided with the agenda is a copy of a memorandum from the Director of Planning & Zoning describing the Findings of Fact and recommended conditions from staff and Planning Commission reviews. The Board will conduct a public hearing on the application for a conditional use permit for the Tussey Tracks LLC—Centre Animal Hospital. Chair Dininni will preside over the hearing. This evening, the Board is asked to direct the Township Manager to prepare a written decision for review and approval at the June 7 Regular Meeting. Ms. Wargo noted that included with the agenda is a document with a series of facts related to the conditional use application.

Mr. Todd Smith, Project Manager, ELA Group, Inc., reviewed the existing property and renderings of what the new property will look like via slides.

Public Hearing – There were no comments made.

Mr. Miller moved that the Board of Supervisors **close** the public hearing and direct the Township Manager to present Findings of Fact and a written decision to the Board for consideration at the June 7, 2021 Regular Meeting. Ms. Stephens seconded the motion.

Board Discussion

Mr. Miller stated that he is in favor of granting the conditional use.

Ms. Dininni noted that the Planning Commission requested to have the business hours removed and asked staff about the recommendation. Ms. Wargo noted that the Planning Commission thought the hours being included were too restrictive. After working with the applicants, Ms. Wargo noted that staff agreed to list the business as not operating 24-hours, 7 days a week and asked the owners to respect the neighbors. Mr. Miller requested adding language regarding emergency situations.

The motion passed unanimously.

3. Presentation – 2020 Township Audit

The annual presentation on the prior year’s audit is provided to the Board and affords an opportunity for the Board to ask any questions of the Township’s auditor. The 2020 audit has been filed with the Pennsylvania Department of Community and Economic Development. Provided is a copy of the audit as filed with the state. A management report will follow in the next several weeks. Staff is unaware of any findings or observations. Provided with the agenda is a spreadsheet summarizing the audit results.

Mr. John Compton, Partner, Baker Tilly, presented a PowerPoint of the reporting and insights from the 2020 audit. Ms. Christine Zoerner, Senior Accountant, Baker Tilly, presented the financial

statements as of December 31, 2020. The fund balance was deemed healthy. The actual revenues were 1% > budget, with actual expenditures were 10% < budget. Mr. Jamie Ritter, Baker Tilly; reviewed the historical graphs.

Mr. Endresen thanked the staff at Baker Tilly for all their hard work.

Mr. Pribulka encouraged everyone to review the comprehensive audit when it is released in the near future. The audit will be posted on the Township's website.

Ms. Dininni moved that the Board of Supervisors **accept** the 2020 Township Audit as presented by Baker Tilly. Ms. Stephens seconded the motion. The motion passed unanimously.

#### 4. Board Member Request – Grass and Weed Ordinance Amendment

Mr. Mitra introduced his request that was included in the agenda packet. Ferguson Township has an ordinance (10.101.1.a.) which limits the maximum height of grass in most zoning districts to 6 inches. Mr. Mitra stated that mowing is an ecological disaster and read an article from the [NRDC website](#) that outlined the affects of mowing. Mr. Mitra noted that 5% of air pollution comes from mowing and 200 million gallons of gas are used for mowing. Mr. Mitra noted that studies have shown that lawn mowing does not have an effect on the tick population.

##### Board Discussion

Mr. Miller supports the request by Mr. Mitra and suggested increasing the height to 12 inches.

Ms. Dininni commented that in the IRD she has seen clumps of old trees that are enveloped by invasive species. If the ordinance were to include the IRD, the invasive species would need to be removed.

Ms. Strickland asked if the Natural Landscape Permit process should be followed instead of removing the ordinance all together. Ms. Strickland asked how the Homeowner's Association (HOA's) would be affected.

Ms. Dininni noted that HOA's can make more restrictive rules.

Mr. Pribulka stated that the intention of native landscape provisions in the ordinance is for more intentional planting of the landscape. Since the enactment of the process 5 years ago, there has been little activity.

Mr. Mitra would be reluctant to require the permit process provision in the ordinance.

Ms. Dininni expressed concerns about how Ferguson Township and others manage their lawns and would like to further explore the reduction of hazardous chemicals that are being used. Ms. Dininni stated that the request has merit and would consider.

##### Public Comment

Mr. William Harvey, Ferguson Township Resident, stated that he is neighbors with Mr. Mitra in Saybrook and noted the property lines within the neighborhood are no more than 30 feet or less. Mr. Harvey expressed concerns with Mr. Mitra's lack of lawn care.

Ms. Bernadette Adair, Ferguson Township Resident, stated that she is also Mr. Mitra's neighbor and expressed concerns with Mr. Mitra's lack of lawn care. Ms. Adair asked about their HOA covenants how would the Township enforce if the ordinance is removed. Mr. Pribulka noted that the Township only enforces their own ordinances.

Ms. Karen Davis, Ferguson Township Resident, stated that she also lives in Saybrook and she expressed concerns with pests such as groundhogs, skunks, opossums, that are living on Mr. Mitra's property.

Mr. Mitra stated that he is proud of his lawn and proud that he is not polluting the environment.

Ms. Strickland supports the natural landscapes throughout the Township but expressed concerns in the dense residential areas. Ms. Strickland would be interested in amending the ordinance to increase the height and look at areas that are not covered by HOA's.

Ms. Stephens understands the environmental concerns but is confident that her neighbors would not support the change in the ordinance. Ms. Stephens is noticing more people using electric lawnmowers and less pesticides being used. Ms. Stephens stated she would like to concentrate on an educational component.

Mr. Miller stated that in his opinion lawns look their worst after they are first mowed. Mr. Miller noted that the way the ordinance is written anyone could be in violation.

Ms. Dininni asked about the enforcement of the current ordinance. Mr. Pribulka stated that grass/weeds and snow on sidewalks are monitored by the Enforcement Officer and is also complaint driven. Ms. Dininni suggested to include in the ordinance less intentional plots while keeping some of the requirements to not include invasive species and maintaining perimeters.

Mr. Mitra's stated that his preference would be to repeal, but if that is not an option to increase the height.

Ms. Dininni noted that the ordinance is not being considered because of one person, but rather to address the environmental importance.

Mr. Mike Miller, Ferguson Township Resident, expressed his concern with Mr. Mitra not following the rules of the HOA in the neighborhood. Mr. Mitra objected the comment. Ms. Dininni reiterated that the ordinance will not impose on HOA's enforcement of their own regulations.

Ms. Dininni recommended a motion that will look at the ordinance to utilize green infrastructure language that is in park ordinance. Mr. Miller's preference would be to change the height to 12 inches in addition to allowing more natural landscape in the future. Mr. Mitra would support anything that would reduce a carbon footprint. Ms. Strickland would support a motion asking staff to look into different options. Ms. Stephens concurred with Ms. Strickland and would like to hear more input. Mr. Miller noted this is an issue that will not be resolved easily or quickly.

Ms. Dininni moved that the Board of Supervisors **direct** staff to look at the current ordinance to include language from the green infrastructure in the parks ordinance and to loosen the regulations to include other types of landscaping such as meadows with slightly less intentional landscapes than the current ordinance while not completing removing the height restriction. Mr. Mitra seconded the motion.

Ms. Strickland stated that she would not support the motion at this time because there needs to be further public comment from other parts of the Township.

The motion passed 3-2 with Ms. Strickland and Ms. Stephens opposing.

## 5. Discussion of Changes to CATA Service Routes

Ms. Strickland requested a discussion item for the Board to consider providing comments on the proposed CATA service route [changes](#) and their impact on residents in the rural areas of Ferguson Township this fall. Two of the four routes proposed for elimination affect Ferguson Township riders. The F and S route will remain temporarily on hold with the A route operating on a very limited schedule. Saturday service for the K route will be eliminated. The N, V, and W routes have some Sunday service cuts. There will be a public hearing on June 8, 2021 at 6:00 p.m. Comments are due from the public on May 18<sup>th</sup>. The comments suggested by Ms. Strickland are that the Board reinforce the temporary status of the service reductions, and to request a CATAGo service to offset the reductions in service in the interim.

Ms. Strickland moved that the Board of Supervisors **direct** the Township Manager to forward its comments on the proposed CATA service changes to the CATA Executive Director before the deadline for public comments on May 18. Ms. Stephens seconded the motion. The motion passed unanimously.

6. Award of Contract 2021-C10, Sealcoating

Mr. Modricker presented the contract and noted that on May 11, 2021, bids were opened publicly and read aloud for contract 2021-C10. The bid was advertised in the Centre Daily Times and sent out to potential bidders. This contract involves the application of a double sealcoat to preserve the life of pavement on bike paths and parking lots in the Township. Other municipalities may piggyback on this contract. COG chose to piggyback to seal their parking lot, and Harris Township will seal bike paths. Provided with the agenda is an award recommendation memorandum from Ryan Scanlan, Assistant Township Engineer, summarizing the bids received. The following bids were submitted:

1. Riteway Sealing & Paving, Inc. \$11,153.88
2. CriLon Corp DBA Highland Sealcoat \$16,672.43
3. Unico Sealing, Inc. \$18,293.99
4. M&M Asphalt Corp. \$24,599.28
5. R.C. Bowman, Inc. \$32,488.08

Mr. Miller moved that the Board of Supervisor **award** Contract 2021-C10 Sealcoating to Riteway Sealing & Paving, Inc., in accordance with their bid in the amount of \$11,153.88. Ms. Stephens seconded the motion. The motion passed unanimously.

7. Review of Emergency COVID-19 Ordinance

Mr. Pribulka reviewed the ordinance. Provided with the agenda is a draft amendment presented for review and comment. The limitations on outdoor gatherings sizes have been increased from fifty (50) to one hundred (100) for most circumstances to be consistent with the Department of Health revised guidelines. Furthermore, the masking requirements have been modified to reflect the Governor's orders, which have also been modified to comply with Center for Disease Control regulations that pertained to vaccinated individuals. The proposed amendment would also extend the ordinance through July 31st. The ordinance would be consistent with other regional ordinances.

Ms. Strickland moved that the Board of Supervisors **authorize** advertisement of a public hearing on an amendment to the COVID-19 Temporary Emergency Ordinance for Monday, June 7, 2021. Mr. Mitra seconded the motion.

Ms. Dininni asked if there is a difference between the CDC and the PA Dept. of Health regarding masking requirements and which one is Ferguson Township mimicking. Mr. Pribulka noted that there was an amendment to the Dept. of Health guidelines that references the CDC's guidelines. Mr. Pribulka reviewed the summary of the change that just came out from the PA Dept. of Health. It states in non-health care settings when CDC's interim public health recommendations for fully

vaccinated individuals or its successor allow for no face coverings and if acted on in accordance with the public health recommendations. Ms. Dininni stated that the ordinance is different than the State College Borough's and masking indoors will remain until 70% of people are vaccinated. Mr. Pribulka noted that as of today, the Borough's regulation will remain in place.

Mr. Miller stated that the Township aligned themselves with the PA Dept. of Health with more restrictions and noted that for consistency the Township should continue to align with the PA Dept. of Health. Mr. Mitra concurred with Mr. Miller's suggestion.

The motion passed unanimously.

#### 8. Zoning Ordinance Amendment

Ms. Wargo reviewed the ordinance and noted that on April 30, 2021, the Department of Planning & Zoning received a Zoning Ordinance Amendment request from Craig LeCrone, property owner of 3490 W. College Ave (TP:24- 004-079H-0000) and 3510 W. College Avenue (TP: 24-004-079I-0000), zoned General Commercial (C). Mr. LeCrone has requested an amendment to the General Commercial Zoning District to permit 'Self-Service Storage Facility' as a permitted, principal use. Mr. LeCrone believes that self-storage facilities are a commercial-oriented use and is consistent with the stated intent of the General Commercial district.

Mr. Miller moved that the Board of Supervisors *refer* the ordinance amendment request to the Planning Commission for review and a recommendation. Mr. Mitra seconded the motion. The motion passed unanimously.

### IX. STAFF AND COMMITTEE REPORTS

#### 1. COG COMMITTEE REPORTS

- a. Facilities Committee – Ms. Stephens reported that they are discussing and accessing the pools. The pool pumps are of concern due to lack of spare parts. The committee discussed options for the boardwalk at the Millbrook Marsh. Ongoing discussions regarding ownership of the COG Building with township managers. The updated purchase of AV Equipment in the COG Building was approved.
- b. Human Resources Committee – Ms. Stephens noted that the agenda is included with the packet. The committee approved the Fire Office Manager job description. The COG staff presented preliminary 2022 personnel requests.
- c. Joint Public Services and Environmental and Transportation and Land Use Committee – Ms. Strickland reported that the main discussion was the nature of the new committee and how it overlaps with other committees. There were conversations around responsibilities and the mission. They also discussed affordable housing. Mr. Mitra noted they did make some progress with defining the committee. Mr. Mitra suggested that only one supervisor attend the meeting. Ms. Strickland agreed to stay on the committee. Ms. Dininni questioned why the Climate Action & Sustainability Committee wasn't merged into the joint committee. After continued Board discussion, it was decided that Ms. Dininni will address merging during the Executive Committee.
- d. CAS Committee – Mr. Mitra reported that Professor Fowler, PSU presented an overview of the Community Forum on Addressing Climate Impacts in the Centre Region. Ms. Pam Adams discussed the Solar United Neighbor. There was discussion with the Centre County Recycling and Refuse Authority Ten-Year Disposal and Transportation Contract
- e. Public Safety Committee – Ms. Dininni reported that they discussed the Regional Fire Protection Strategic Plan and referred to the attachments in the agenda. Ms. Dininni stated



that Mr. Steve Bair's strategic plan was well written. The Committee recommended an appointment to the Code Board of Appeals.

- f. Solar PPA Working Group – Mr. Pribulka reported that the main action item was the authorization of the lease to request proposals for the Solar PPA.
- g. Joint Parks Capital and Parks Authority – Ms. Dininni reported that Millbrook Marsh Boardwalk had a feasibility study completed and will be commenting on it in July. There was good dialogue around the Musser Gap to Valleylands (MG2V). The Whitehall Road Regional Park Project was discussed. Mr. Miller reviewed the finance options that can be found on the May 13, 2021 agenda packet titled [Summary of Financial Impact](#). The recommendation from the Finance Committee is Contingency Option #4. Mr. Miller noted that there will be a motion next week to authorize borrowing up to \$9 million, but initially only borrowing \$8.18 million. If additional funds need to be borrowed, there will have to be a unanimous vote. Ms. Dininni reviewed the following reduction items:
  - Removing the two natural grass practice fields;
  - Removing the two natural grass practice fields, and 1/2 to 2/3 of the western parking lot; and
  - Removing the two natural grass practice fields, 1/2 to 2/3 of the western parking lot, and the northwestern medium-sized natural grass rectangular field.
- h. Finance Committee – Mr. Miller reported that the committee discussed the Library and Active Adult Center Formula Calculations. Mr. Miller noted that the Water and Sewer Authorities have two different opinions with regards to the Source Water Risk Assessment.

## 2. STAFF REPORTS

- a. Manager's Report – Mr. Pribulka noted report is included in the agenda. Mr. Pribulka will be out of the office June 5-13 and returning June 14<sup>th</sup>. Ms. Martin will be acting manager during that time and will be covering the June 7<sup>th</sup> Board Meeting.
- b. Public Works Director - Mr. Pribulka noted that the report is included in the agenda. Ms. Strickland asked about the flashing red light in Pine Grove Mills and where does the study stand with the consultant. Ms. Strickland expressed concerns with pedestrian crossing at the busy intersection and if there is anything that can be done. Mr. Pribulka stated that there is no change in the study but will follow-up with Mr. Modricker. Mr. Modricker and Mr. Seybert have begun work on an internal Standard Operating Procedure for analyzing and considering warrants for crosswalks. Mr. Pribulka will ask District 2 Director, Dean Ball, if he would have any safety suggestions/ideas. Ms. Strickland will place on the Consent Agenda and will work on a document to the Metropolitan Planning Organization. .
- c. Planning and Zoning Director - Mr. Pribulka noted that the report is included in the agenda
- d. Chief of Police Report – Mr. Pribulka noted that the report is included in the agenda.

## X. COMMUNICATIONS TO THE BOARD

Ms. Dininni received a comment from Ms. Anderson regarding masking. Ms. Anderson is requesting that the Township would not be more restrictive with indoor masking than what is being recommended by the CDC.

## XI. CALENDAR ITEMS – MAY/JUNE

- a. Ferguson Township upcoming committee meetings:

1. Planning Commission, Mondays, May 24, June 14 and 28, 6 PM
2. Parks & Recreation Committee, Thursdays, May 20 and June 17, 4PM
3. Pine Grove Mills SAP Advisory Committee, Thursdays, May 27 and June 24, 4PM

b. Ferguson Township Virtual Bike Chat, Thursday, May 20, 12:30PM

## **XII. ADJOURNMENT**

With no further business to come before the Board of Supervisors, Ms. Stephens motioned to adjourn the meeting. Mr. Mitra seconded the motion. The meeting adjourned at 11:15 p.m.

Respectfully submitted,

David Pribulka, Township Manager  
For the Board of Supervisors

DRAFT

## FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Special Meeting  
Monday, May 24, 2021  
7:00 PM

### I. ATTENDANCE

<i>Ferguson Township Board of Supervisors:</i>	<i>Others in attendance:</i>
Laura Dininni	Josh Moyer
Lisa Strickland	Matt Vidic
Patty Stephens	David Stone
Steve Miller	Peter Buck
Prasenjit Mitra	

The meeting was called to order at 8:19 p.m. for Financing of Pools and Regional Parks Loan.

### II. POOLS REFINANCING

Steve Miller moved to **approve** the Pools loan. Prasenjit Mitra seconded the motion.

ROLL CALL on Ordinance #1071: Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – YES; Ms. Strickland – YES. The motion passed 5 to 0.

Mr. Miller moved to recess.

### III. PARKS REFINANCING

Steve Miller moved to **approve** Parks loan, Option 4 with contingency. Lisa Strickland seconded the motion.

ROLL CALL on Ordinance #1072: Ms. Dininni – NO; Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – NO; Ms. Strickland – YES. The motion passed 3 to 2 with Ms. Dininni and Ms. Stephens dissenting.

### IV. ADJOURNMENT

With no further business, Mr. Miller motioned to adjourn the Pools and Parks refinancing meeting. The meeting was adjourned at 10:56 p.m.

Respectfully submitted,

David Pribulka, Ferguson Township Manager  
For the Board of Supervisors

ORDINANCE NO. \_\_\_\_\_

**A TEMPORARY EMERGENCY ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, REQUIRING THE WEARING OF FACE COVERINGS AND IMPLEMENTING ADDITIONAL REGULATIONS TO REDUCE THE RISK OF TRANSMISSION OF THE COVID-19 VIRUS.**

**WHEREAS**, Ferguson Township is currently in the midst of a pandemic resulting from the aggressive spread of the COVID-19 virus across the globe. The Commonwealth of Pennsylvania has issued a Disaster Declaration directing behavioral modifications and limitations as expressed herein. Until such time as an effective cure or vaccine is developed, the only effective method to combat the spread of COVID-19 is through limiting exposure to the virus; and

**WHEREAS**, in accordance with the obligation of the Ferguson Township Board of Supervisors to promulgate regulations in the interest of the general health, safety, and welfare of the Township and its residents, the restrictions described herein are intended to minimize risk to the public health, and reduce pressure on healthcare providers and pharmaceutical companies by lowering the rate and risk of infection; and

**WHEREAS**, the governments of the United States of America, Commonwealth of Pennsylvania, Centre County, and the Centre Region Council of Governments have each declared states of emergency in response to the COVID-19 pandemic, and the primary purpose of this Ordinance is to clarify the requirements of public behavior throughout the recovery process; and

**WHEREAS**, on March 16, 2021, the Acting Secretary of the DOH issued an amendment to Section 3. G. of the November 17, 2020 Order of the DOH Requiring Universal Face Coverings to align with Centre for Disease Control's Interim Public Health Recommendations for Fully Vaccinated People or its successor; and

**WHEREAS**, this Ordinance is intended to expire with the lifting of the states of emergency declarations by the political subdivisions described above.

**NOW, THEREFORE, BE IT ORDAINED**, in an effort to combat the spread of the COVID-19 virus, the following regulations and restrictions are in effect:

**SECTION 1. Definitions**

**Business.** All commercial, retail, wholesale, professional, and service establishments, whether for profit or not for profit, if members of the public, guests, clients, customers, and/or persons who are not family or household members may enter or otherwise come into contact with owners, operators, or employees.

**Face Covering.** A clean cloth, fabric, or other soft or permeable material, without holes, that covers both the mouth and nose, including, but not limited to surgical masks, respirators, face shields, handmade or homemade masks, bandanas, neck gaiters, scarves, or wraps made up on tightly woven fabric such as denim or cotton.

**Gatherings.** A planned or spontaneous event or function of a group of persons

assembled, indoors or outdoors. Businesses that were permitted to operate at a specific occupancy rate for routine business (e.g. 50%) prior to October 6, 2020 may elect to use that standard in lieu of an occupancy rate specified by the state in the October 6th order (e.g. 20%) for facilities that are predominantly only used for large gatherings such as stadiums and arenas.

**Household.** All persons living in the same dwelling unit. It does not include the residents of separate dwelling units at the same location, such as may be the case at a residence hall, apartment complex, or other multi-unit residence.

**In Contact.** The act of an individual or group of individuals coming within proximity of six (6) feet or less to another individual or group of individuals.

**Person(s).** All persons typically not exempted from wearing face coverings or masks in this ordinance. The terms include business employees, as well as customers, visitors, guests, clients and invitees.

**Public Places.** All publicly-owned property, but also includes business properties to which members of the public and/or customers, clients or guests are allowed or invited.

## **SECTION 2. Face Coverings Required**

All persons in the Township of Ferguson shall be required to wear a Face Covering to help limit community risk during the COVID-19 public health emergency in accordance with the requirements and exemptions set forth in the November 17, 2020 Order of the DOH Requiring Universal Face Coverings, as amended March 16, 2021, or its successor.

## **SECTION 3. Location Exemptions**

The wearing of face coverings may be advisable, but shall not be required:

- A. In personal private vehicles and resident private dwellings;
- B. In private business locations, or in individual private offices, at times when members of the public, clients, customers, guests, or other invitees are not present, as long as there is a distance of at least six (6) feet between individual(s) maintained;
- C. Individuals who are under two years of age;
- D. While participating in recreational physical activities, whether outdoor or indoor as long as there is a distance of at least six (6) feet between individual(s) maintained; and
- E. When amongst family members and/or members of the same household.

## **SECTION 4. Wearing of Face Coverings Not Required**

Wearing of face coverings shall not be required under the following circumstances:

- A. Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering; as described in Section 3 of the Order of the Secretary of Pennsylvania Department of Health Requiring Universal Face Coverings dated July 1, 2020;

- B. Persons who are hearing impaired, or who are communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;
- C. Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state or federal regulators or workplace safety guidelines;
- D. Persons who are obtaining a service or treatment involving the nose or face or a medical procedure for which temporary removal of the face covering is necessary to perform the service; and
- E. Persons who are seated at a restaurant or other establishment that offers food or beverage service, and all requirements as established by the Pennsylvania Department of Health are followed.

**SECTION 5. Limitations on Gathering Sizes**

Gatherings of persons that are not from the same household shall be limited as follows:

- A. Outdoor gatherings of more than one hundred (100) persons shall be prohibited. Any exception to this limitation requires prior approval from the Township;
- B. Residential gatherings of more than twenty-five (25) persons shall be prohibited.
- C. Gatherings at or in Ferguson Township public parks and other municipal property of more than one hundred (100) persons shall be prohibited;
- D. Gatherings in other private commercial property shall be restricted by the limitations established by the Pennsylvania Department of Health;
- E. The gathering size restrictions set forth in this Ordinance shall apply for the property, regardless of indoors and/or outdoors;
- F. Any restrictions on indoor and outdoor gathering sizes promulgated by the governments of the United States of America or the Commonwealth of Pennsylvania which are more restrictive than the provisions described in this Section shall supersede this Ordinance.
- G. The provisions of this section limiting sizes of gatherings only applies to residential properties and municipal parks. The provisions of this section limiting sizes of gatherings shall not apply to non-residential properties or functions or events including private business locations; private offices; public and private schools; Centre Region Parks and Recreation (CRPR) programming; outdoor religious and faith-based functions; private outdoor sports and recreation activities; and events such as weddings, funerals, or protest demonstrations.

**SECTION 6. Enforcement**

Law enforcement and other public safety, health officers, ordinance enforcement officers, and emergency management personnel shall be charged with the enforcement of this ordinance.

- A. Any person found to have violated any mandatory provisions of this Ordinance shall be found guilty of a civil infraction, punishable by a fine of not more than one hundred dollars (\$100);

- B. Any business found not requiring their employees to comply with this Ordinance shall be found guilty of a civil infraction, punishable by a fine of three hundred dollars (\$300). Each day of a continuing violation of this Ordinance shall be considered a separate and distinct offense;
- C. In addition to these enforcement measures, repeated violations by a person or business are hereby declared to be a public nuisance, which may be abated by the Township through all other legal means.

**SECTION 7. Severability**

If any subsection, sentence, clause, phrase, or word of this Ordinance or any application of it to any person, structure or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such holding shall not affect the validity of the remaining portions or applications of this Ordinance.

**SECTION 8. Effective Date**

This Ordinance shall take effect within five (5) days of adoption and shall remain in effect until the Pennsylvania Department of Health, and the Centre Region Council of Governments rescinds their Emergency Declarations or on June 30, 2021, whichever date is earlier.

**ORDAINED AND ENACTED** this 7th day of June, 2021.

**TOWNSHIP OF FERGUSON**

By: \_\_\_\_\_  
Laura Dininni, Chair  
Board of Supervisors

[ S E A L ]

ATTEST:

\_\_\_\_\_  
David G. Pribulka, Secretary

ORDINANCE NO. \_\_\_\_\_

**A TEMPORARY EMERGENCY ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, REQUIRING THE WEARING OF FACE COVERINGS AND IMPLEMENTING ADDITIONAL REGULATIONS TO REDUCE THE RISK OF TRANSMISSION OF THE COVID-19 VIRUS.**

**WHEREAS**, Ferguson Township is currently in the midst of a pandemic resulting from the aggressive spread of the COVID-19 virus across the globe. The Commonwealth of Pennsylvania has issued a Disaster Declaration directing behavioral modifications and limitations as expressed herein. Until such time as an effective cure or vaccine is developed, the only effective method to combat the spread of COVID-19 is through limiting exposure to the virus; and

**WHEREAS**, in accordance with the obligation of the Ferguson Township Board of Supervisors to promulgate regulations in the interest of the general health, safety, and welfare of the Township and its residents, the restrictions described herein are intended to minimize risk to the public health, and reduce pressure on healthcare providers and pharmaceutical companies by lowering the rate and risk of infection; and

**WHEREAS**, the governments of the United States of America, Commonwealth of Pennsylvania, Centre County, and the Centre Region Council of Governments have each declared states of emergency in response to the COVID-19 pandemic, and the primary purpose of this Ordinance is to clarify the requirements of public behavior throughout the recovery process; and

**WHEREAS**, on March 16, 2021, the Acting Secretary of the DOH issued an amendment to Section 3. G. of the November 17, 2020 Order of the DOH Requiring Universal Face Coverings to align with Centre for Disease Control's Interim Public Health Recommendations for Fully Vaccinated People or its successor; and

**WHEREAS**, this Ordinance is intended to expire with the lifting of the states of emergency declarations by the political subdivisions described above.

**NOW, THEREFORE, BE IT ORDAINED**, in an effort to combat the spread of the COVID-19 virus, the following regulations and restrictions are in effect:

**SECTION 1. Definitions**

**Business.** All commercial, retail, wholesale, professional, and service establishments, whether for profit or not for profit, if members of the public, guests, clients, customers, and/or persons who are not family or household members may enter or otherwise come into contact with owners, operators, or employees.

**Face Covering.** A clean cloth, fabric, or other soft or permeable material, without holes, that covers both the mouth and nose, including, but not limited to surgical masks, respirators, face shields, handmade or homemade masks, bandanas, neck gaiters, scarves, or wraps made up on tightly woven fabric such as denim or cotton.

**Gatherings.** A planned or spontaneous event or function of a group of persons



assembled, indoors or outdoors. Businesses that were permitted to operate at a specific occupancy rate for routine business (e.g. 50%) prior to October 6, 2020 may elect to use that standard in lieu of an occupancy rate specified by the state in the October 6th order (e.g. 20%) for facilities that are predominantly only used for large gatherings such as stadiums and arenas.

**Household.** All persons living in the same dwelling unit. It does not include the residents of separate dwelling units at the same location, such as may be the case at a residence hall, apartment complex, or other multi-unit residence.

**In Contact.** The act of an individual or group of individuals coming within proximity of six (6) feet or less to another individual or group of individuals.

**Person(s).** All persons typically not exempted from wearing face coverings or masks in this ordinance. The terms include business employees, as well as customers, visitors, guests, clients and invitees.

**Public Places.** All publicly-owned property, but also includes business properties to which members of the public and/or customers, clients or guests are allowed or invited.

## **SECTION 2. Face Coverings Required**

All persons in the Township of Ferguson shall be required to wear a Face Covering to help limit community risk during the COVID-19 public health emergency in accordance with the requirements and exemptions set forth in the November 17, 2020 Order of the DOH Requiring Universal Face Coverings, as amended March 16, 2021, or its successor.

~~face mask when in contact another person or persons as set forth herein in Section 2, Paragraphs A through G:~~

- ~~A. Inside any building open to the public, such as, but not limited to, grocery stores, pharmacies, business locations, home improvement stores, retail stores, service establishments, and medical and dental treatment facilities;~~
- ~~B. Inside all municipal and other governmental buildings;~~
- ~~C. On all transport and transit vehicles, including, but not limited to Centre Area Transportation Authority (CATA) buses, rideshare vehicles (such as Uber or Lyft) and shuttle vehicles;~~
- ~~D. While waiting to enter any building open to the public, any municipal and other governmental building, or waiting to board any transport or transit vehicle, unless a distance of at least six feet is maintained from any person who is not that person's family or household member;~~
- ~~E. When in contact with any person who is not that person's family or household member, whether indoors or outdoors, including, but not limited to contact during gatherings, curbside pickup, drive-thru and food truck purchases, deliveries, and service calls;~~
- ~~F. While working in all jobs that entail coming in contact with any member of the public, including, but not limited to, all work, involving the preparation or packaging of food and/or beverage unless separated by a physical barrier between the employee and the public; and~~

~~G. Parents or guardians are responsible for ensuring that minor children wear face coverings, unless such children are exempt as set forth herein.~~

### **SECTION 3. Location Exemptions**

The wearing of face coverings may be advisable, but shall not be required:

- A. In personal private vehicles and resident private dwellings;
- B. In private business locations, or in individual private offices, at times when members of the public, clients, customers, guests, or other invitees are not present, as long as there is a distance of at least six (6) feet between individual(s) maintained;
- C. Individuals who are under two years of age;
- D. While participating in recreational physical activities, whether outdoor or indoor as long as there is a distance of at least six (6) feet between individual(s) maintained; and
- E. When amongst family members and/or members of the same household.

### **SECTION 4. Wearing of Face Coverings Not Required**

Wearing of face coverings shall not be required under the following circumstances:

- A. Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering; as described in Section 3 of the Order of the Secretary of Pennsylvania Department of Health Requiring Universal Face Coverings dated July 1, 2020;
- B. Persons who are hearing impaired, or who are communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;
- C. Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state or federal regulators or workplace safety guidelines;
- D. Persons who are obtaining a service or treatment involving the nose or face or a medical procedure for which temporary removal of the face covering is necessary to perform the service; and
- E. Persons who are seated at a restaurant or other establishment that offers food or beverage service, and all requirements as established by the Pennsylvania Department of Health are followed.

### **SECTION 5. Limitations on Gathering Sizes**

Gatherings of persons that are not from the same household shall be limited as follows:

- A. Outdoor gatherings of more than ~~one hundred (100)~~ ~~fifty (50)~~ persons shall be prohibited. Any exception to this limitation requires prior approval from the Township;
- B. Residential gatherings of more than twenty-five (25) persons shall be prohibited.

- C. Gatherings at or in Ferguson Township public parks and other municipal property of more than ~~one hundred (100) fifty (50)~~ persons shall be prohibited;
- D. Gatherings in other private commercial property shall be restricted by the limitations established by the Pennsylvania Department of Health;
- E. The gathering size restrictions set forth in this Ordinance shall apply for the property, regardless of indoors and/or outdoors;
- F. Any restrictions on indoor and outdoor gathering sizes promulgated by the governments of the United States of America or the Commonwealth of Pennsylvania which are more restrictive than the provisions described in this Section shall supersede this Ordinance.
- ~~G.~~ The provisions of this section limiting sizes of gatherings only applies to residential properties and municipal parks. The provisions of this section limiting sizes of gatherings shall not apply to non-residential properties or functions or events including private business locations; private offices; public and private schools; Centre Region Parks and Recreation (CRPR) programming; outdoor religious and faith-based functions; private outdoor sports and recreation activities; and events such as weddings, funerals, or protest demonstrations. ~~Any pavilion rental or group use that exceeds the fifty (50) person restriction that was approved prior to September 14, 2020 is exempt.~~

## **SECTION 6. Enforcement**

Law enforcement and other public safety, health officers, ordinance enforcement officers, and emergency management personnel shall be charged with the enforcement of this ordinance.

- A. Any person found to have violated any mandatory provisions of this Ordinance shall be found guilty of a civil infraction, punishable by a fine of not more than one hundred dollars (\$100);
- B. Any business found not requiring their employees to comply with this Ordinance shall be found guilty of a civil infraction, punishable by a fine of three hundred dollars (\$300). Each day of a continuing violation of this Ordinance shall be considered a separate and distinct offense;
- C. In addition to these enforcement measures, repeated violations by a person or business are hereby declared to be a public nuisance, which may be abated by the Township through all other legal means.

## **SECTION 7. Severability**

If any subsection, sentence, clause, phrase, or word of this Ordinance or any application of it to any person, structure or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such holding shall not affect the validity of the remaining portions or applications of this Ordinance.

## **SECTION 8. Effective Date**

This Ordinance shall take effect within five (5) days of adoption and shall remain in effect until the Pennsylvania Department of Health, and the Centre Region Council of Governments

rescinds their Emergency Declarations or on June 30, 2021, whichever date is earlier.

**ORDAINED AND ENACTED** this 7th day of June, 2021.

**TOWNSHIP OF FERGUSON**

By: \_\_\_\_\_  
Laura Dininni, Chair  
Board of Supervisors

[ S E A L ]

ATTEST:

\_\_\_\_\_  
David G. Pribulka, Secretary

DRAFT

**DECISION**  
**REQUEST FOR CONDITIONAL USE**  
**Permit for Veterinarian Clinic**  
**Request by Tussey Tracks, LLC**  
**At 1518 West College Avenue**

As a result of a hearing held May 17, 2021, before Ferguson Township Board of Supervisors, State College, Centre County, Pennsylvania, held via the telemeeting platform, Zoom. The Board of Supervisors finds the following:

**Witnesses**

Hearing Testimony was offered by Jenna Wargo, Director of Planning and Zoning, Ferguson Township and on behalf of the applicant, Tussey Tracks, LLC, Todd Smith, ELA Group, Inc.

**Exhibits**

Ferguson Board of Supervisors received into evidence Joint Exhibits consisting of the following:

1. Planning Staff Summary and Findings of Fact;
2. Aerial View of the subject lots;
3. Section §27-304.2.E. Ferguson Township Zoning Ordinance;
4. Conditional Use Application and supporting documents submitted by Tussey Tracks, LLC.

**Findings of Fact**

1. Ferguson Township Board of Supervisors adopts as a statement of facts the summary provided by Director of Planning and Zoning, Jenna Wargo, marked as Exhibits 1 through 3. In addition to the Township Exhibits, Tussey Tracks, LLC offered an application , project narrative, and renderings of the proposed building identified as Exhibit 4.

2. Tussey Tracks, LLC proposes an addition to the existing building located at 1518 West College Avenue (24-019-,074-,0000-) to expand the building and use of the building as a Veterinarian Clinic.

3. The Planning Staff, following the review, has reached the following conclusions: The Proposal meets the criterion of consistency with the stated intent of the Terraced Streetscape Zoning District, and the application of appropriate design criteria as provided in Chapter 22-5A—Design Standards for Development in the Terraced Streetscape District.

4. The proposed use is located at 1518 West College Avenue (24-019-,074-,0000-).

5. On May 10, 2021, the Planning Commission reviewed the application expressing general support for the proposed addition and building design and acknowledged that Tussey Tracks, LLC has met the requirements of the Zoning Ordinance.

6. The staff review found that the proposal meets the vast majority of the Conditional Use criteria.

### **Conclusions**

The Conditional Use application has been properly filed on behalf of Tussey Tracks, LLC in compliance with the requirements of Ferguson Township Zoning Ordinance Section 304.2.E., Conditional Uses. The Township Planning Commission and staff have reviewed the application and have recommended approval to the Township Board of Supervisors.

The fact that a use is permitted as a Conditional Use reflects a legislative decision that the particular type of use is not averse to the public interest, *per se*. Once the applicant has brought itself within the standards of the Ordinance, the application shall be approved.

NOW, THEREFORE, based up the testimony presented, the exhibits offered and following the Public Hearing before the Township Board of Supervisors, the Board of Supervisors for Ferguson Township hereby renders the following decision:

1. Applicant's request for a Conditional Use as a veterinarian clinic is granted subject to the conditions as hereinafter set forth.

2. The following conditions are attached to the grant of the Conditional Use:
- a. Animal holding areas shall be within an enclosed building.
  - b. There shall be no overnight animal housing unless deemed necessary by the licensed veterinarian.
  - c. The clinic shall not serve as a kennel, as defined by Chapter 27, Zoning of the Township Code.
  - d. In the event the use hereby permitted ceases operation for a period of 365-days or more, this approval shall expire.
  - e. This business will not operate as a 24-hours, 7 days a week facility barring emergency situations after established hours of operation.
  - f. The use of these premises as a veterinary clinic shall comply with the standards of Ferguson Township's Code and all other applicable Regional, State and Federal laws.
  - g. The business shall be operated in compliance with the Township Noise Ordinance at all times.
  - h. The applicant shall obtain approval of all necessary plans for the construction/remodel of the building on the subject property in accordance with Ferguson Township Code and Building Code.
  - i. No signs are approved as part of this approval. If signs are proposed for this business, a separate exhibit accompanied by the appropriate fees and application shall be submitted and approved by the Sign Officer.

Adopted by the Ferguson Township Board of Supervisors, this 7<sup>th</sup> day of June, 2021.

ATTEST:

FERGUSON TOWNSHIP

By: \_\_\_\_\_

David Pribulka  
Secretary

By: \_\_\_\_\_

Laura Dininni, Chair  
Board of Supervisors

If denied a permit and applicant wishes to appeal, notify Township Manager in writing of intent to do so	Within 7 days of receiving a denial
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\*Note: Plan to apply for a permit from CRPR **at least** 10 – 12 weeks prior to events that will also require a Ferguson Township Special Events Permit

**Definitions:**

**Assemblage** – An organized group of people without vehicles, or with vehicles that are stationary, which encroaches onto a street or highway and interferes with the movement of pedestrian or vehicular traffic. The term includes, but is not limited to, street fairs, block parties, organized demonstrations, and other recreational activities. An assemblage is a special event.

**Authorized Agent** – An individual or legal entity that has obtained authorization to act on behalf of the organization responsible for conducting the assemblage, procession, or special event for the purposes of completing all required parts of this application.

**Procession** – An organized group of individuals, or individuals with vehicles, animals, or objects, moving along a roadway, or the berm or shoulder of a roadway in a manner that interferes with the normal movement of traffic. The term includes, but is not limited to walks, foot races, parades, and marches. A procession shall not include a funeral caravan, military convoy or emergency service convoy. Other processions shall be considered a special event.

**Special Event** – A procession, assemblage, or special activity held within the right-of-way of a public right-of-way.

**State Road** – A highway or bridge on the system of highways and bridges over which the Pennsylvania Department of Transportation has assumed or has been legislatively given jurisdiction.

*Any change in this application, regardless of progress in the approval process, must be resubmitted and routed through the same channels as if it were a new application.*

**Applicant Information:**

Name of Applicant/Authorized Agent: Cranksgiving

Date: 5/20/2021

Address of Sponsor or Organization: \_\_\_\_\_

Phone: 814 367 3265

123 Hickory Road, State College, PA 16801

Cell: \_\_\_\_\_

Email Address: mcox16801@gmail.com

Fax: \_\_\_\_\_

Primary Contact: Matthew Cox

Phone: 814 367-3265



Secondary Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Date and time of Activity: 10/30/2021 From: 9:00am To: 5:00pm

Rain Date (if applicable): 11/6/2021 From: 9:00am To: 5:00pm

**Activity Detail:**

Describe your event in detail using additional sheets, if necessary:

A bicycle powered food drive

Bicyclists ride to grocery stores and purchase food for a local charity.

There will not be food or drink at this event, this time See attachment

Will this event be held solely on sidewalks and/or bikeways?  No  Yes

Does your event require a street closure? (Please consult Ferguson Township Police Dept. to help determine.)  No  Yes

If yes, select the type of road that will be closed: (For more information, see attached map and list)

- State Road(s) Only (Additional Form Required: PennDOT TE-300 Form)
- Local Road(s) Only
- State Road(s) and Local Road(s) (Additional Form Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this event? (Use additional sheets, if necessary)

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How long will the street closure be in effect? From: \_\_\_\_\_ To: \_\_\_\_\_

Will the event cross any municipal or state roads?  Yes  No

If yes, please indicate which roads the procession will cross:

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Will the event procession cross any state roads?       Yes                       No  
(If yes, submit PennDOT TE-300 Form)

**Municipal/Regional Park Usage:**

If this event includes the use of a municipal/regional park, please contact the Centre Region Parks and Recreation (CRPR) Department by phone at (814) 231-3071 or by email at [crpr@crcog.net](mailto:crpr@crcog.net) **prior** submitting this form (see attached timeline). Special park permits and conditions may also apply. Once the approval is secured from the Centre Region Parks and Recreation Department, please have an authorized official complete the fields below.

Name: (Print) \_\_\_\_\_ Title of Official: \_\_\_\_\_

Signature: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

**Charitable Cause:**

Is the Sponsor an organization with 501(c)(3) tax exempt status?     Yes                       No

If this event is to benefit a charitable organization, please identify that organization:

Youth Service Bureau - 325 W Aaron Drive

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**Health Considerations:**

Will there be food and drink provided to the public at this event?     Yes                       No

If yes, have you made arrangements for approval/inspections with the Department of Ordinance Enforcement and Public Health?                       Yes                       No

If no, please complete the form that is attached to this application and obtain approval **prior** to submission of this application.

The Applicant recognizes and AGREES that Ferguson Township requires the proposed event to be conducted in such a manner that minimizes disruption to township residents and be within the limits established by existing ordinances. By signing below, the Applicant AGREES to protect, defend, indemnify and hold Ferguson Township and its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs or other expenses or liabilities of every kind and character arising directly or indirectly from this event. The Applicant further AGREES to investigate, handle, respond to, provide defense for and defend any such claims, etc., at the Applicant's sole expense and AGREES to bear all other costs and expenses related thereto, even if such claims are groundless, false or fraudulent.

Signature:  Date: 5/20/2021

OFFICE USE ONLY: ROUTING FOR APPROVAL

Police Dept.    \_\_\_\_\_    \_\_\_\_\_    Public Works Dept.    \_\_\_\_\_    \_\_\_\_\_  
Health Dept.    \_\_\_\_\_    \_\_\_\_\_    Township Manager    \_\_\_\_\_    \_\_\_\_\_

**THIS SERVES AS YOUR PERMIT**

The Ferguson Township Board of Supervisors **approved** your application on:

\_\_\_\_\_

Conditions (if any) are as follows: \_\_\_\_\_

\_\_\_\_\_

Signature of Chairperson or authorized representative: \_\_\_\_\_

Cranksgiving is the 'World's Largest Pedal Powered Food Drive' ! Bicyclists purchase food to donate to a local charity. In 2019, our First annual State College event brought 76 riders together to donate over 1,000 pounds of food , worth over \$2,000. Last year with COVID, our event grew to 89 riders donating over 1400 pounds of food, valued at \$2500! Food donated during our event benefits the Centre County Youth Service Bureau. Our goal for our 3rd annual event is 150 cyclists, donating \$5000 in food.

We do not require police services, street closures, or help at intersections. All store locations picked are accessible by sidewalks and bike paths. There will be no after-party or food this year. We will not be using parks, or pavilions. We are estimating at least 75-150 people this year. I will be doing an optional food drop prior to the event to help keep the congestion down on event day. We have chosen October 30th, and November 6th (rain date), as they are both away games, according to the Final football schedule posted.

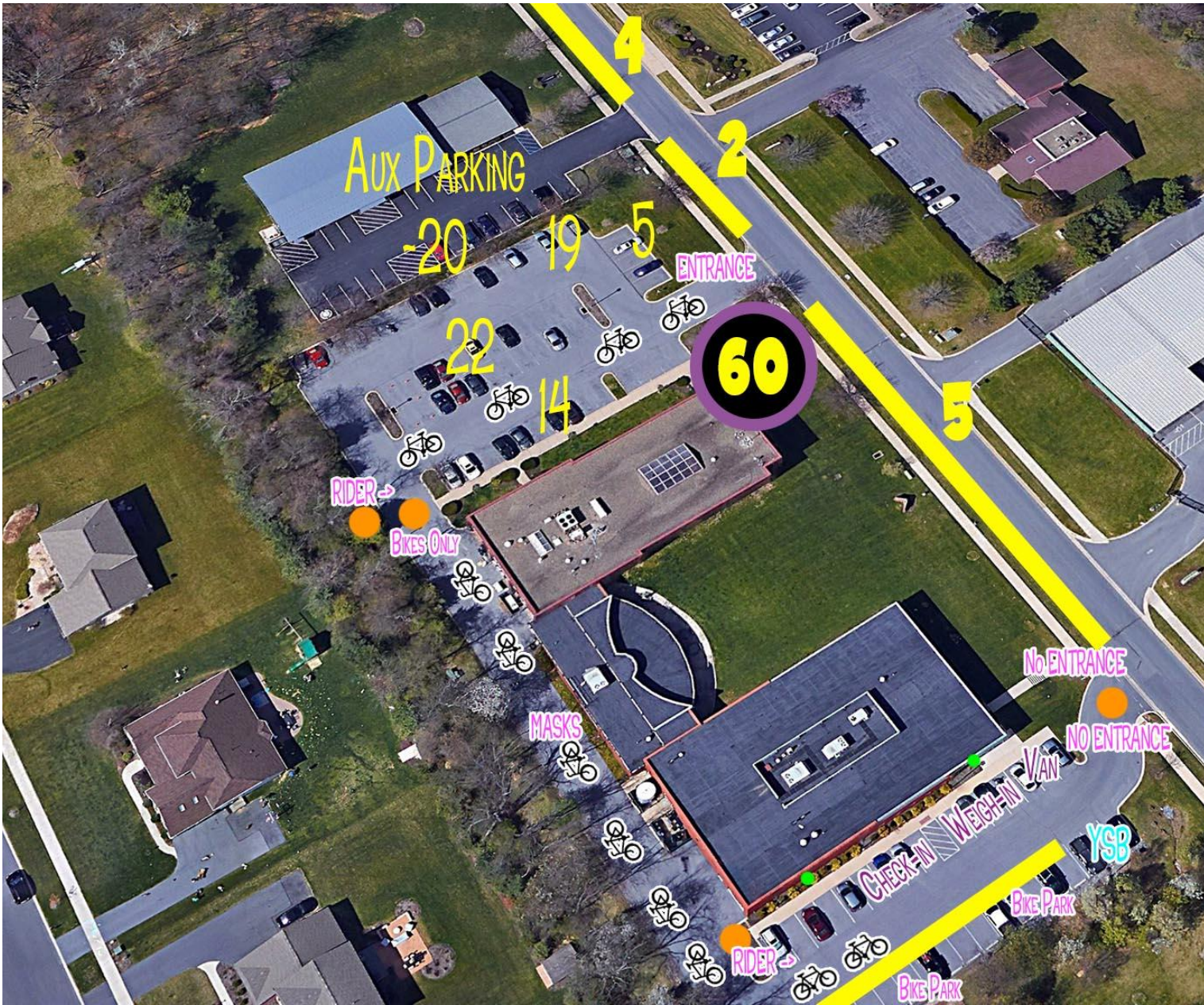
We will follow the same layout as last year, It worked really great for us. While Videon Central is hosting this event, we will only be utilizing the parking lot area. No access inside the building (at this time). This year the event is solo riders only, with exception of children with parents (had 1 last year). Riders will be required to wear a mask before and after the event, and in the stores.

Riders will arrive, as they arrive, we'll have a station setup to hand them the information packet (event details, rules, and map). We will use pavement markings, or alternating parking stalls for social distancing. We want riders in and out without a line gathering. We will have hand sanitizer available at the checkin/finish station. We are utilizing the upper lot for parking, and the lower lot is sectioned off from the upper. This area we have sectioned off is for the checking/dropoff, cyclists only.

The riders will ride to various grocery stores. Masks will be required for the shopping experience. Upon returning with their haul of loot. Riders will hand over their bagged groceries, and their receipts from their purchases and collected goods. They will receive a prize pack for their efforts, and its over for them. We will not be having an afterparty this year or any sort of gathering. Volunteers will be masked, and gloved to process the incoming donations.

We are completely open to any suggestions that will make this event safer for everyone, Please let us know. Thank you

Below is a visual representation of how we expect this to take place. \*Yellow numbers are parking spaces





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/03/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> American Specialty Insurance & Risk Services, Inc.  7609 W. Jefferson Blvd., Suite 100 Fort Wayne IN 46804	<b>CONTACT NAME:</b> _____	
	<b>PHONE (A/C, No. Ext):</b> _____	<b>FAX (A/C, No):</b> _____
<b>E-MAIL ADDRESS:</b> _____		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Arch Insurance Company		11150
<b>INSURED</b> League of American Wheelmen dba League of American Bicyclists  1612 K Street NW, Suite 1102  Washington DC 20006	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	
	<b>INSURER G:</b>	

**COVERAGES**

CERTIFICATE NUMBER: 1001847628

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

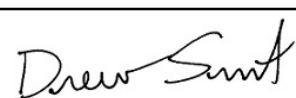
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: CLUB	N		SBCGL0054504	02/01/2021	02/01/2022	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000						
	MED EXP (Any one person) \$ Excluded						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 5,000,000
							PRODUCTS - COMP/OP AGG \$ 5,000,000
							\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

- Coverage applies to CENTREBIKE, PO BOX 10163, STATE COLLEGE, PA 16805-0163.

- Notable Exclusions: Racing. Time trials involving racing between individuals (a covered time trial is an individual timing activity). Commercially-operated tours. Commercial bicycle repair shops. Bicycle rental programs. Construction or engineering of bicycle trails or paths. Organizing or supervising a program that involves the regular transportation of minors to and from school. Activities involving certain E-bikes, mopeds, or any other vehicle with manual power source.

**CERTIFICATE HOLDER****CANCELLATION**

CENTREBIKE  PO BOX 10163  STATE COLLEGE PA 16805-0163	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**ADDITIONAL REMARKS SCHEDULE**

<b>AGENCY</b> American Specialty Insurance & Risk Services, Inc.		<b>NAMED INSURED</b> League of American Wheelmen dba League of American Bicyclists 1612 K Street NW, Suite 1102 Washington, DC 20006	
<b>POLICY NUMBER</b> SBCGL0054504		<b>EFFECTIVE DATE:</b> 02/01/2021	
<b>CARRIER</b> Arch Insurance Company	<b>NAIC CODE</b> 11150		

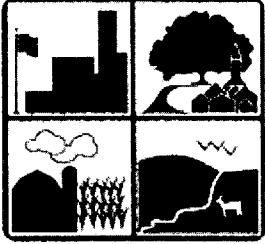
**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**

**FORM NUMBER:** ACORD 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE - Certificate #1001847628

- Exclusions (cont'd)-Bike Share Programs, Year-round Bike Depot operations, Pedi-Cabs, Tours/events greater than five days, Events that are sanctioned or approved by USA Randonneurs
- Coverage is not provided for special events unless those events are first scheduled and approved by the insurer and appropriate premium is paid. Special events are any ride for which a participation fee is charged (certain exceptions may apply). Club insurance must be in place before special event coverage can be purchased.
- Coverage applies to bicycle-related activities conducted and supervised by the insured organization. Coverage does not apply to bicycle education courses (as defined in the policy) or bicycle refurbishment unless otherwise indicated herein. Coverage applies to CENTREBIKE from May 03, 2021 through January 31, 2022.
- Includes coverage for liability arising out of bicycle education courses organized by the club.

MS  
MARENGO / Day Hollow



## FERGUSON TOWNSHIP APPLICATION FOR SPECIAL EVENTS PERMIT

### Use of this Form:

Complete this application if the proposed assemblage, procession, or other special event will require the closure of Township roads, sidewalks, and/or bikeways. Each application must be completed by an authorized agent of the sponsoring organization. Please complete this form in its entirety and submit it to Ferguson Township staff in accordance with the conditions enumerated in this application. For your convenience, this application also includes instructions and timelines for securing Pennsylvania Department of Transportation (PennDOT) and Centre Region Parks and Recreation (CRPR) Department approval should the event require closure of state roads and/or municipal/regional parks. Nothing in this application or associated policy shall supersede or override PennDOT or CRPR permit requirements.

### Definitions:

**Assemblage** – An organized group of people without vehicles, or with vehicles that are stationary, which encroaches onto a street or highway and interferes with the movement of pedestrian or vehicular traffic. The term includes, but is not limited to, street fairs, block parties, organized demonstrations, and other recreational activities. An assemblage is a special event.

**Authorized Agent** – An individual or legal entity that has obtained authorization to act on behalf of the organization responsible for conducting the assemblage, procession, or special event for the purposes of completing all required parts of this application.

**Procession** – An organized group of people, or people with vehicles (including bicycles), animals, or objects, moving along a roadway, or the berm or shoulder of a roadway or bikeway in a manner that interferes with the normal movement of traffic. The term includes, but is not limited to walks, foot races, parades, and marches. A procession shall not include a funeral caravan, military convoy or emergency service convoy. Other processions shall be considered a special event.

**Special Event** – A procession, assemblage, or special activity held within the public right-of-way.



**State Road** – A highway or bridge on the system of highways and bridges over which the Pennsylvania Department of Transportation has assumed or has been legislatively given jurisdiction.

*Any change in this application, regardless of progress in the approval process, must be resubmitted and routed through the same channels as if it were a new application.*

**Applicant Information:**

Name of Applicant/Authorized Agent: Michael Franken Date: 4/1/2021  
Address of Sponsor or Organization: \_\_\_\_\_ Phone: 201.977.6053  
1480 US 9 N, Ste 301, Woodbridge NJ 07095 Cell: 610.737.5620  
Email Address: Michael.Franken@nmss.org Fax: 732.855.6984  
Primary Contact: Michael Franken Phone: 201.977.6053  
Secondary Contact: \_\_\_\_\_ Phone: \_\_\_\_\_  
Date and time of Activity: Sat 7/17/21 From: 8 AM To: 5 PM  
Rain Date (if applicable): N/A From: \_\_\_\_\_ To: \_\_\_\_\_

**Activity Detail:**

Describe your event in detail using additional sheets, if necessary:

**Bike MS: Glimcher Keystone Country Ride is a charity bike ride**

raising funds and awareness for the National MS Society. In Ferguson Township, we will only be riding on the shoulder of Marengo Road heading south from Halfmoon Twp before turning right onto Dry Hollow Road and departing into Warriors Mark Twp.

Will this event be held solely on sidewalks and/or bikeways?  No  Yes

Does your event require a street closure?  No  Yes

If yes, select the type of road that will be closed: (For more information, see attached map and list)

- State Road(s) Only (Additional Form Required: PennDOT TE-300 Form)
- Local Road(s) Only

State Road(s) and Local Road(s) (Additional Form Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this event? (Use additional sheets, if necessary)

No road closures are necessary - however, we will be riding on open, public roadways, including Marengo Road and Dry Hollow Road

How long will the street closure be in effect? From: N/A To: N/A

Will the event cross any municipal or state roads?  Yes  No

If yes, please indicate which roads the procession will cross:

Will the event procession cross any state roads?  Yes  No  
(If yes, submit PennDOT TE-300 Form)

### **Municipal/Regional Park Usage:**

If this event includes the use of a municipal/regional park, please contact the Centre Region Parks and Recreation (CRPR) Department by phone at (814) 231-3071 or by email at [crpr@crcog.net](mailto:crpr@crcog.net) prior submitting this form (see attached timeline). Special park permits and conditions may also apply. Once the approval is secured from the Centre Region Parks and Recreation Department, please have an authorized official complete the fields below, and attach any conditions associated with the approval to this form.

Name: (Print) \_\_\_\_\_ Title of Official: \_\_\_\_\_

Signature: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

### **Charitable Cause:**

Is the Sponsor an organization with 501(c)(3) tax exempt status?  Yes  No

If this event is to benefit a charitable organization, please identify that organization:

National Multiple Sclerosis Society - EIN 13-5661935

**Health Considerations:**

Will there be food and drink provided to the public at this event?     Yes     No


If yes, have you made arrangements for approval/inspections with the Department of Ordinance Enforcement and Public Health?     Yes     No

If no, please complete the form that is attached to this application and obtain approval **prior** to submission of this application.

The Applicant recognizes and AGREES that Ferguson Township requires the proposed event to be conducted in such a manner that minimizes disruption to township residents and be within the limits established by existing ordinances. By signing below, the Applicant AGREES to protect, defend, indemnify and hold Ferguson Township and its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs or other expenses or liabilities of every kind and character arising directly or indirectly from this event. The Applicant further AGREES to investigate, handle, respond to, provide defense for and defend any such claims, etc., at the Applicant's sole expense and AGREES to bear all other costs and expenses related thereto, even if such claims are groundless, false or fraudulent.

Signature: Michael Franken Digitally signed by Michael Franken  
Date: 2021.04.01 12:32:31 -04'00'    Date: \_\_\_\_\_

OFFICE USE ONLY: ROUTING FOR APPROVAL

Police Dept.  5/25/21    Public Works Dept. \_\_\_\_\_

Health Dept. \_\_\_\_\_    Township Manager \_\_\_\_\_

**THIS SERVES AS YOUR PERMIT**

The Ferguson Township Board of Supervisors **approved** your application on:

\_\_\_\_\_

Conditions (if any) are as follows: \_\_\_\_\_

\_\_\_\_\_

Signature of Chairperson or authorized representative: \_\_\_\_\_

**Timeline and Checklist:**

- Contact the Centre Region Parks and Recreation Department (CRPR) at 814-231-3071 *if* the event will include the use of a municipal/regional park.
- If food will be served on public property, contact the Department of Ordinance Enforcement and Public Health (DOEPH) at the Borough of State College by phone at 814-234-7191 or by email at healthdept@statecollegepa.us.
- Notify the Ferguson Township Police Department of your intent to host a special event regardless of whether or not the event will require the use of Township roads, bikeways, or sidewalks.
- Complete the Ferguson Township Special Events Application.
- Pay required application and escrow fees.
- Submit Certificate of Insurance and any other necessary documents.
- If denied a permit at any point in the process and you wish to appeal the decision, notify the Township Manager in writing of your request to do so.

<u>Step</u>	<u>Timeline</u>
Preliminary event planning with the Centre Region Parks and Recreation Department, if necessary	At least 45 days prior to the event*
If food will be served, notify the DOEPH at the Borough of State College	10 – 12 weeks prior to hosting an event
Notify Ferguson Township Police Department of the intent to host an event and provide a general description of the event	10 - 12 weeks prior to hosting an event <i>IF</i> the event will require the closure of township roads, bikeways, or sidewalks <b>OR</b> 3 weeks prior <i>IF</i> no closures required
Complete Ferguson Township Special Events Application	10 – 12 weeks prior to hosting an event*
Remit application permit fee and escrow payments to township	Due when application is submitted
Submit Certificate of Insurance, proposed map of procession, a signed copy of the “Registration for a Food Event on Public Property Form” signed by the DOEPH, and a completed application checklist	6 – 8 weeks prior to hosting an event
If denied a permit, notify Township Manager in writing of intent to appeal	Within 7 days of receiving a denial

\*Note: Plan to apply for a permit from CRPR **at least** 10 – 12 weeks prior to events that will also require a Ferguson Township Special Events Permit

**Checklist for Hosting a Special Event on State Roads (to be completed after securing authorization from the township):**

- Complete PennDOT's TE-300: Special Event Permit Application.  
(must be done after approval is secured from Ferguson Township)
- Review PennDOT Title 67, Chapter 212.701 Subchapter H, Special Events.
- Event Insurance Certificate  
(must meet Ferguson Township requirements above, **and** list the Commonwealth of Pennsylvania as an additional insured)
- Notify Pennsylvania State Police (PSP) of special event  
(please contact Station Commander at Local PSP Barracks).
- PennDOT requirements for notification and/or approval letter(s) for special events. If the Special Event occurs on:
  - State Road(s) Only
    - Sponsor is required to send notification letter(s) to each municipality for special event involvement on state road.
    - Sponsor is required to submit a copy of the municipality notification letter(s) to the Pennsylvania Department of Transportation along with the TE-300: Special Events Permit Application.
  - State Road(s) and Local Road(s)
    - Sponsor is required to send notification letter to each municipality for special event involvement on state road.
    - Sponsor is required to obtain approval letter from each municipality for special event involvement on a local road.
    - Sponsor is required to submit a copy of each municipality notification and approval letter to the Pennsylvania Department of Transportation along with the TE-300: Special Events Permit Application
- Submit completed and signed permit application and the required documents to the appropriate Pennsylvania Department of Transportation District Engineering Office **eight (8) weeks prior to the date of the special event.**

**REGISTRATION OF A FOOD EVENT FOR CHARITABLE ORGANIZATIONS**

Department of Ordinance Enforcement and Public Health  
243 South Allen Street, State College, PA 16801  
(814) 234-7191 (phone) (814) 234-7197 (fax)  
healthdept@statecollegepa.us

This registration is intended for use by charitable organizations planning to give away food or drink items to the general public or sell food or drink items as a fundraiser. Groups planning to sell any food or drink must contact the State College Department of Ordinance Enforcement and Public Health and return the completed application along with proof of non-profit status to the above address prior to the activity.

**If giving away or selling baked goods, please attach a list of the items to be given away or sold along with the preparer's name, address, and phone number. This information must be submitted with the application. Baked goods must be individually wrapped.**

The Department discourages the sale of potentially hazardous foods or drinks (meats, fish, dairy, etc.). If potentially hazardous foods or drinks are to be given away or sold more than three times per calendar year then the charitable organization must contact the Department of Ordinance Enforcement and Public Health to obtain the appropriate license and pay any fees that may apply.

Name of Group		Name of Representative

Address of Representative		Phone Number

Email		Date(s) of Event

Where will the event be held?		Municipality

What types of food(s) or drink(s) will be provided? \_\_\_\_\_

Where will the food(s) or drink(s) be prepared? \_\_\_\_\_

If the food was not prepared in a licensed facility, a sign must be posted in public view to that effect.

Signature		Date

**All applications must be submitted to the Department of Ordinance Enforcement and Public Health at least five (5) business days prior to the event.**

*Serving the Borough of State College, College Township, Ferguson Township and Patton Township*

## **Guidelines for Charitable Organizations Serving Potentially Hazardous Foods**

- An approved sanitizer such as a quaternary sanitizer or chlorine mix must be used to clean food prep areas and equipment. (1 tablespoon to 1 gallon of water)
- A method of hand washing must be available.
- Gloves must be worn when handling any ready to eat foods such as buns, chips, lettuce, etc.
- Thermometers must be used to check temperatures of potentially hazardous foods.
- Foods must be cooked to the proper internal temperatures. Hamburger – 155°F for 15 sec.; Chicken – 165°F for 15 sec.
- Hot foods/drinks being prepared and held more than four (4) hours must be held at 135°F and stored in an approved container.
- Cold foods/drinks being prepared and held more than four (4) hours must be held at 41°F and stored in an approved container.
- When cooking with any type of grill or potentially hot surface there must be a barricade between the cooking area and the public as a safeguard against injury.
- A fire extinguisher must be kept within, but not closer than, 6 feet from the cooking area.
- Any grease produced during the preparation of foods must be stored in a container and disposed of properly.
- When selling or giving away food/drink, a sign indicating that foods/drinks prepared at the event were not prepared in a licensed kitchen must be displayed and visible to the public during the event.
- There should be a specific person designated to handle money and that person should not handle any food items.
- Food/drink must be shielded from the elements.

**Organizations holding more than three events per calendar year and serving potentially hazardous foods/drinks must obtain an appropriate license from the Department of Ordinance Enforcement and Public Health, must certify a Person In Charge through an approved safe food handling program and are subject to inspection.**

**For any additional information, please contact the Department of Ordinance Enforcement and Public Health at (814) 234-7191 or at [healthdept@statecollegepa.us](mailto:healthdept@statecollegepa.us).**







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/27/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH USA, INC. 445 SOUTH STREET MORRISTOWN, NJ 07960-6454 Attn: Morristown.CertRequest@marsh.com Fax: 212-948-0979  PITTS	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C. No. Ext.):</b>	<b>FAX (A/C. No.):</b>
<b>E-MAIL ADDRESS:</b>		<b>INSURER(S) AFFORDING COVERAGE</b>
<b>INSURER A:</b> Federal Insurance Company		<b>NAIC #</b> 20281
<b>INSURER B:</b>		
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**COVERAGES**      **CERTIFICATE NUMBER:** NYC-011121602-01      **REVISION NUMBER:** 1

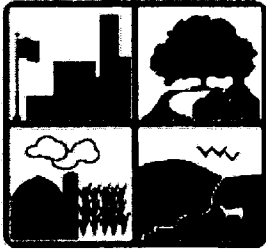
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			3583-33-49	12/31/2020	12/31/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			7353-02-37	12/31/2020	12/31/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Coll Deductible \$ 1,000
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			9364-93-75	12/31/2020	12/31/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	71763467	12/31/2020	12/31/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b> Ferguson Township 3147 Research Drive State College, PA 16801	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>
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## FERGUSON TOWNSHIP APPLICATION FOR SPECIAL EVENTS PERMIT

### Use of this Form:

Complete this application if the proposed assemblage, procession, or other special event will require the closure of Township roads, sidewalks, and/or bikeways. Each application must be completed by an authorized agent of the sponsoring organization. Please complete this form in its entirety and submit it to Ferguson Township staff in accordance with the conditions enumerated in this application. For your convenience, this application also includes instructions and timelines for securing Pennsylvania Department of Transportation (PennDOT) and Centre Region Parks and Recreation (CRPR) Department approval should the event require closure of state roads and/or municipal/regional parks. Nothing in this application or associated policy shall supersede or override PennDOT or CRPR permit requirements.

### Definitions:

**Assemblage** – An organized group of people without vehicles, or with vehicles that are stationary, which encroaches onto a street or highway and interferes with the movement of pedestrian or vehicular traffic. The term includes, but is not limited to, street fairs, block parties, organized demonstrations, and other recreational activities. An assemblage is a special event.

**Authorized Agent** – An individual or legal entity that has obtained authorization to act on behalf of the organization responsible for conducting the assemblage, procession, or special event for the purposes of completing all required parts of this application.

**Procession** – An organized group of people, or people with vehicles (including bicycles), animals, or objects, moving along a roadway, or the berm or shoulder of a roadway or bikeway in a manner that interferes with the normal movement of traffic. The term includes, but is not limited to walks, foot races, parades, and marches. A procession shall not include a funeral caravan, military convoy or emergency service convoy. Other processions shall be considered a special event.

**Special Event** – A procession, assemblage, or special activity held within the public right-of-way.

**State Road** – A highway or bridge on the system of highways and bridges over which the Pennsylvania Department of Transportation has assumed or has been legislatively given jurisdiction.

*Any change in this application, regardless of progress in the approval process, must be resubmitted and routed through the same channels as if it were a new application.*

**Applicant Information:**

Name of Applicant/Authorized Agent: Cheryl White Date: 4/27/2021  
Address of Sponsor or Organization: \_\_\_\_\_ Phone: (814) 231-4043  
2520 Green Tech Drive, Suite D, State College, PA 16803 Cell: \_\_\_\_\_  
Email Address: cwhite@cvim.net Fax: \_\_\_\_\_  
Primary Contact: Cheryl White Phone: (814)231-4043  
Secondary Contact: Roger Greene Phone: (814)404-2757  
Date and time of Activity: 6/26/2021 From: 7:30 AM To: 3:30 PM  
Rain Date (if applicable): \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

**Activity Detail:**

Describe your event in detail using additional sheets, if necessary:

The Central Cycling Classic is a non-competitive cycling event organized with the intent of raising awareness and financial support for Centre Volunteers in Medicine. The event has three routes, varying distances, for participants to choose to ride. All three routes are fully supported by vehicle support crews, rest stops, clearly marked routes and bicycle maintenance.

Will this event be held solely on sidewalks and/or bikeways?  No  Yes

Does your event require a street closure?  No  Yes

If yes, select the type of road that will be closed: (For more information, see attached map and list)

- State Road(s) Only (Additional Form Required: PennDOT TE-300 Form)
- Local Road(s) Only

State Road(s) and Local Road(s) (Additional Form Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this event? (Use additional sheets, if necessary)

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How long will the street closure be in effect? From: \_\_\_\_\_ To: \_\_\_\_\_

Will the event cross any municipal or state roads?  Yes  No

If yes, please indicate which roads the procession will cross:

See attached course route maps and cue sheets (turn by turn directions).

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Will the event procession cross any state roads?  Yes  No  
(If yes, submit PennDOT TE-300 Form)

### **Municipal/Regional Park Usage:**

If this event includes the use of a municipal/regional park, please contact the Centre Region Parks and Recreation (CRPR) Department by phone at (814) 231-3071 or by email at [crpr@crcog.net](mailto:crpr@crcog.net) prior submitting this form (see attached timeline). Special park permits and conditions may also apply. Once the approval is secured from the Centre Region Parks and Recreation Department, please have an authorized official complete the fields below, and attach any conditions associated with the approval to this form.

Name: (Print) Cheryl White Title of Official: Executive Director  
Signature: Cheryl White Date of Approval: 4/29/21

### **Charitable Cause:**

Is the Sponsor an organization with 501(c)(3) tax exempt status?  Yes  No

If this event is to benefit a charitable organization, please identify that organization:

Centre Volunteers in Medicine.



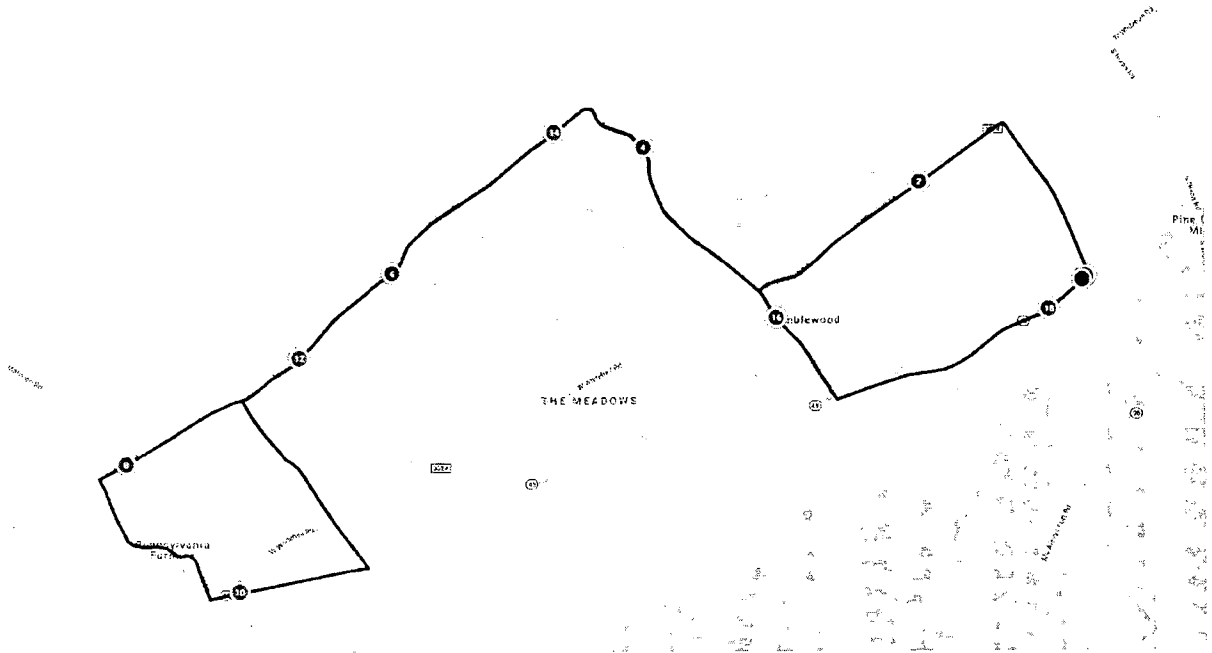
**Route Information Attachment  
For Ferguson Township  
Special Events Permit Application**

The attached information is being provided in support of the Special Events permit application to Ferguson Township for the 2021 Centre Volunteers in Medicine (CVIM) sponsored "Central Cycling Classic" bicycle rides.

Three different ride routes are planned that cover various distances: a Metric Century Route (60 miles), a Half Metric Century Route (34 miles) and an 18-Mile Route. All rides will start and finish from the VFW in Pine Grove Mills. The attached sheets are provided to address the "Procession" requirement in the permit application of bicycles moving along a roadway. For each Route, a top-level map is provided, as well as a "Cue Sheet" of turn-by-turn directions with street names.

As required by the permit application, the Cue Sheets indicate the Ferguson Township Roads (pale yellow highlights) and the State Roads (pale green highlights) the riders plan to "process" within the township and the roadway turns and intersections. Note that all three of the routes leave Ferguson Township on the south side before returning later in the routes.

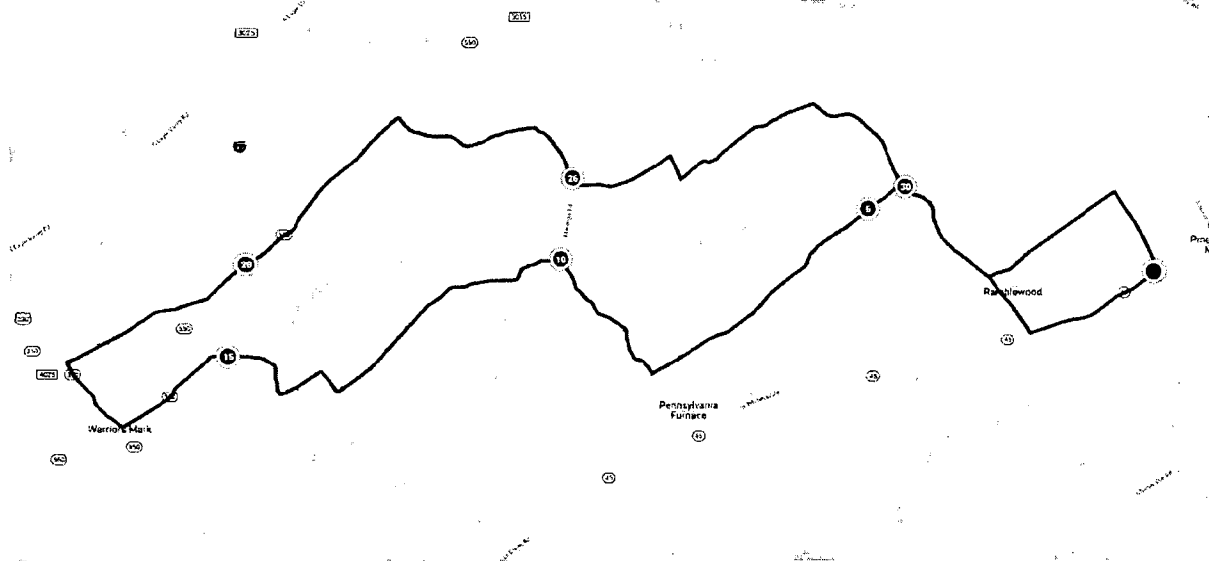
## 18-Mile Route Map



## 18-Mile Route Cue Sheet

Mile	Directions	Road Designator
0.0	Head northeast on W Pine Grove Rd toward Plainfield Rd	PA State Route 45
0.0	Turn left onto Plainfield Rd	Ferguson Twp T332
1.1	Turn left onto W Whitehall Rd	Ferguson Twp T888
2.9	Turn right on Tadpole Rd toward Horseshoe Cir	Ferguson Twp T965
8.2	Turn left onto Marengo Rd	Ferguson Twp T966
9.0	Head south on Logging Rd 31091/Marengo Rd toward Johnson Rd/T552	(Huntington County)
9.2	Turn left onto PA-45 E	PA State Route 45
10.2	Turn left onto Diebler Rd	Ferguson Twp T330
11.5	Turn right onto Tadpole Rd	Ferguson Twp T965
16.6	Turn left onto PA-45 E	PA State Route 45
18.2	Destination - VFW	PA State Route 45

## Half Metric Route Map

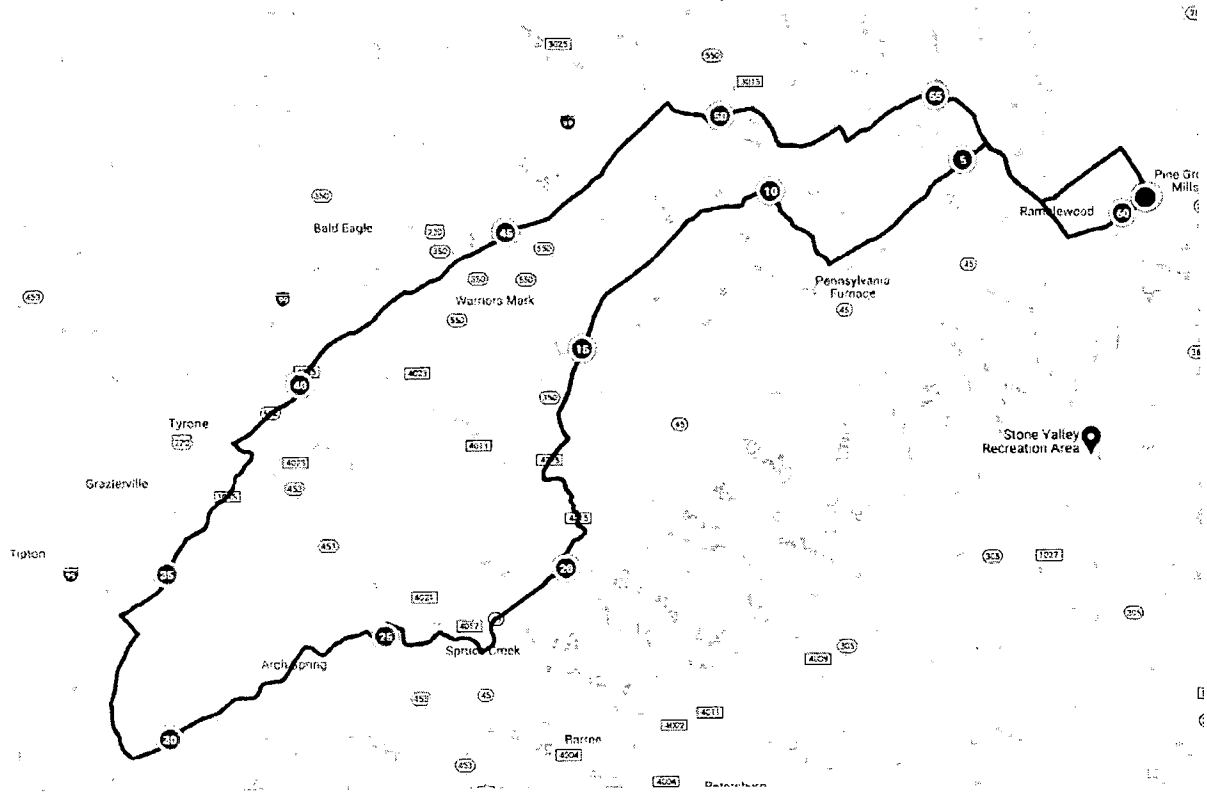


## Half Metric Route Cue Sheet

Mile	Directions	Road Designator
0.0	Head northeast on W Pine Grove Rd toward Plainfield Rd	PA State Route 45
0.0	Turn left onto Plainfield Rd	Ferguson Twp T332
1.1	Turn left onto W Whitehall Rd	Ferguson Twp T888
2.9	Turn right onto Tadpole Rd	Ferguson Twp T965
8.2	Turn right onto Marengo Rd	Ferguson Twp T966
10.0	Turn left onto Dry Hollow Rd/T967	Ferguson Twp T967
13.2	Turn right onto Dungarvin Rd	
15.2	Turn left onto PA-550 S	
16.5	Turn right onto PA-350	
17.5	Turn left onto Ridge Rd	
18.9	Continue straight onto PA-550 N	
22.4	Turn right onto Loveville Rd	
24.2	Turn right onto Marengo Rd	
25.0	Turn left onto W Gatesburg Rd/T307	Ferguson Twp T307
29.9	Turn left onto Tadpole Rd	Ferguson Twp T965
32.3	Turn left onto PA-45 E	PA State Route 45
34.0	Destination - VFW	PA State Route 45



## Metric Route Map



## Metric Route Cue Sheet

Mile	Directions	Road Designator
0.0	Head northeast on W Pine Grove Rd toward Plainfield Rd	PA State Route 45
0.0	Turn left onto Plainfield Rd toward Wyandotte Ln	Ferguson Twp T332
1.1	Turn left onto W Whitehall Rd	Ferguson Twp T888
2.9	Turn right onto Tadpole Rd	Ferguson Twp T965
8.2	Turn right onto Marengo Rd	Ferguson Twp T966
10.0	Turn left onto Dry Hollow Rd/T967	Ferguson Twp T967
16.2	Turn left onto PA-350 S	
16.7	Turn right onto Huntingdon Furnace Rd/Old Mill Rd	
18.0	Head southeast on Huntingdon Furnace Rd/Old Mill Rd	
18.6	Head southeast on Huntingdon Furnace Rd/Logging Rd 31106	
19.3	Turn right onto PA-45 W	
22.7	Slight right onto Logging Rd 31057/Union Furnace Sr 4019-4006 Rd	
24.2	Turn right onto Logging Rd 31057/Union Furnace Rd	
24.7	Turn left onto Pemberton Rd	

24.8	Head south on Pemberton Rd toward PA-453 N	
25.0	Continue onto Kettle Rd	
25.5	Head southwest on Kettle Rd/T601 toward Arch Springs Rd	
30.4	Head southwest on Kettle Rd toward Golf Course Rd/Sr1015	
30.7	Turn right onto Golf Course Rd/Sr1015	
33.3	Turn left onto Crawford Rd	
33.7	Turn right onto Skelp Mountain Rd	
33.9	Head northeast on Skelp Mountain Rd toward Sr1015	
34.2	Slight left onto Sr1015	
37.4	Head northeast on Quarry Rd toward Ironville Rd	
38.0	Continue onto PA-453 N	
38.1	Head northwest on PA-453 N	
38.3	Turn right onto PA-550 N	
39.7	Slight left onto Ridge Rd	
44.3	Head northeast on Ridge Rd	
45.3	Continue straight onto PA-550 N	
48.8	Turn right onto Loveville Rd	
50.6	Turn right onto Marengo Rd	
50.8	Head southeast on Marengo Rd toward W Gatesburg Rd/T307	
51.4	Turn left onto W Gatesburg Rd/T307	Ferguson Twp T307
56.3	Turn left onto Tadpole Rd	Ferguson Twp T965
58.7	Turn left onto PA-45 E	PA State Route 45
60.3	Destination - VFW	PA State Route 45



# Accounts Payable

## Checks by Date - Detail by Check Number

User: eendresen  
 Printed: 5/27/2021 4:26 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
ACH	10870 041621	PNC INSTITUTIONAL INVESTMENTS POLICE PENSION WITHHELD	04/15/2021		3,546.37
Total for this ACH Check for Vendor 10870:				0.00	3,546.37
ACH	10870 043021	PNC INSTITUTIONAL INVESTMENTS POLICE PENSION WITHHELD	04/30/2021		3,546.37
Total for this ACH Check for Vendor 10870:				0.00	3,546.37
3	11676 H14210045	WOOD ENVIRONMENT & INFRASTRU FT-SWU PHASE 2	04/15/2021	VOID	4,333.11
Total for Check Number 3:				4,333.11	0.00
4	11676 H14210045	WOOD ENVIRONMENT & INFRASTRU FT-SWU PHASE 2	04/22/2021		4,333.11
Total for Check Number 4:				0.00	4,333.11
6	11332 10727	NTM ENGINEERING INC PARK HILLS DRAINAGEWAY RESTORATIO	04/30/2021		731.00
Total for Check Number 6:				0.00	731.00
7	11676 H14210125	WOOD ENVIRONMENT & INFRASTRU FT-SWU PHAST 2	04/30/2021		5,200.00
Total for Check Number 7:				0.00	5,200.00
20	10255 F534:A:90191523	CONRAD M SIEGEL INC ACTUARIAL VALUATION OF THE PLAN AS	04/30/2021		6,500.00
Total for Check Number 20:				0.00	6,500.00
30	11035 C-2500-000F-0	STATE COLLEGE BOROUGH WATER A HYDRANT SERVICE	04/12/2021		27,132.00
Total for Check Number 30:				0.00	27,132.00
60	10560 SO126557	JMD COMPANY FENCE GEOTEXTILE FABRIC ONLY/WIRE	04/15/2021		1,675.00
Total for Check Number 60:				0.00	1,675.00
61	11332 10847	NTM ENGINEERING INC SUBURBAN PARK PERMITTING	04/15/2021		700.80
Total for Check Number 61:				0.00	700.80
62	11035 A-1869-000-0	STATE COLLEGE BOROUGH WATER A BABE RUTH FIELD WATER	04/23/2021		26.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 62:	0.00	26.60
63	10539 050321	IRVIN FARMS 25 BALES OF STRAW	04/30/2021		100.00
			Total for Check Number 63:	0.00	100.00
64	10644 043021	LOWES COMPANIES INC STEEL/SPIKES/TREATED LUMBER	04/30/2021		1,500.45
			Total for Check Number 64:	0.00	1,500.45
65	11080 21-768	T C TRANSPORT INC PLAYGROUND MULCH	04/30/2021		1,682.00
			Total for Check Number 65:	0.00	1,682.00
145	11192 3639-APR21	WEST PENN POWER HAVASHIRE BLVD LIGHTING	04/30/2021 01.433.036		184.04
			Total for Check Number 145:	0.00	184.04
213	11035 C-1590-159-0	STATE COLLEGE BOROUGH WATER A DOG PARK WATER	04/23/2021		20.80
			Total for Check Number 213:	0.00	20.80
399	10475 3890336	HANSON AGGREGATES PA INC 2A SUBBASE	04/15/2021		1,393.40
			Total for Check Number 399:	0.00	1,393.40
400	11650 1	WOLYNIEC CONSTRUCTION, INC. CURB AND RAMP UPGRADES	04/15/2021		38,248.05
			Total for Check Number 400:	0.00	38,248.05
854	11242 1KJQ-LNQ6-M4XG	AMAZON CAPITAL SERVICES INC CABLE	04/15/2021		38.49
			Total for Check Number 854:	0.00	38.49
855	10207 032521	CENTRE REGION CODE ADMINISTRATIVE SIDEWALK PLAN	04/15/2021		150.00
			Total for Check Number 855:	0.00	150.00
856	11675 37 38	GREENFIELD ARCHITECTS LTD PW BLDG PW BLDG	04/15/2021		9,667.01 28,766.52
			Total for Check Number 856:	0.00	38,433.53
857	11789 2420901	SCHICHTEL'S NURSERY INC FRIEGHT FOR THE PURCHASE 35 BARE RC	04/15/2021		315.00
			Total for Check Number 857:	0.00	315.00
858	11880 035120.001-15	WHITMAN, REQUARDT & ASSOCIATE FERG PW LEED GOLD	04/15/2021		1,890.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 858:	0.00	1,890.00
859	10231 508921	CLEARFIELD WHOLESALE PAPER CO BOOT AND SHOE BRUSH/SOAP DISPENSOI	04/30/2021		145.00
			Total for Check Number 859:	0.00	145.00
860	10236 2103029	CMT LABORATORIES CONCRETE CYLINDERS	04/30/2021		458.75
			Total for Check Number 860:	0.00	458.75
861	10491 3642	HINTON & ASSOCIATES NEW PUBLIC WORKS PROJECT	04/30/2021		7,345.00
			Total for Check Number 861:	0.00	7,345.00
862	11881 14250 14299	LEONARD S. FIORE INC NEW PUBLIC WORKS BUILDING NEW PUBLIC WORKS BUILDING	04/30/2021		256,099.96 110,000.00
			Total for Check Number 862:	0.00	366,099.96
863	11037 050321	STATE COLLEGE FORD LINCOLN INC BODY REPAIR	04/30/2021		1,480.00
			Total for Check Number 863:	0.00	1,480.00
864	11130 171071	TURNER HYDRAULICS INC RAISED LIFT, REPLACED CABLES WITH N	04/30/2021		2,085.80
			Total for Check Number 864:	0.00	2,085.80
11142	10027 SIN028083	ALL TRAFFIC SOLUTIONS APP, TRAFFIC SUITE EQUIPMENT MGMT, ]	04/15/2021		1,500.00
			Total for Check Number 11142:	0.00	1,500.00
11143	11242 1FYX-9Y71-MGP6 1KJQ-LNQ6-P7TG 1W3G-36XH-VK1Y	AMAZON CAPITAL SERVICES INC PORTABLE USB DRIVE CARD STOCK PAPER/LETTER OPENER/BIN LISTEN ONLY EAR PIECE	04/15/2021		279.99 40.06 170.00
			Total for Check Number 11143:	0.00	490.05
11144	10047 19721658 RI 19784071 RI	AMSOIL INC SYNTHETIC FUEL SYNTHETIC TORQUE DRIVE ATF	04/15/2021		180.99 176.79
			Total for Check Number 11144:	0.00	357.78
11145	11239 91955	ASAP HYDRAULICS STATE COLLEGE, HOSE ASSY	04/15/2021		52.20
			Total for Check Number 11145:	0.00	52.20
11146	11390 BT1781816	BAKER TILLY VIRCHOW KRAUSE, LL 2020 GAAS FS AUDIT-GAAP/CASH MODIFI	04/15/2021		9,000.00
			Total for Check Number 11146:	0.00	9,000.00
11147	10184	CENTRE COMMUNICATIONS INC	04/15/2021		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	129165	KENWOOD MOBILE RADIO			1,852.49
			Total for Check Number 11147:	0.00	1,852.49
11148	10201 041621	CENTRE COUNTY UNITED WAY U-WAY	04/15/2021		32.00
			Total for Check Number 11148:	0.00	32.00
11149	10220 7530	CHEMUNG SUPPLY CORP GRD 3/4X8X21	04/15/2021		645.66
			Total for Check Number 11149:	0.00	645.66
11150	10231 507547 508052 508141 508237	CLEARFIELD WHOLESALE PAPER CO. RETURNED TISSUE TRASH LINER/URINAL SCREENS/DUST PA WIPER TOWEL/C-FOLD/GLOVES	04/15/2021		-105.36 152.74 142.10 312.30
			Total for Check Number 11150:	0.00	501.78
11151	10142 033121	CNET 1ST QTR DUES 2021	04/15/2021		6,998.75
			Total for Check Number 11151:	0.00	6,998.75
11152	11376 033121 033121 033121	COLONIAL AUTO SUPPLY BRAKE ROTORS/HEADLIGHT/OIL FILTERS BATTIERS/WIPER BLADES/AIR FILTER/BA EXHAUST FLUID	04/15/2021		352.67 876.53 48.16
			Total for Check Number 11152:	0.00	1,277.36
11153	10241 47983 47983	COLONIAL PRESS 500 CASE JACKETS 1500 ABSENTEE REPORTS	04/15/2021		134.00 260.00
			Total for Check Number 11153:	0.00	394.00
11154	10244 120271599	COMCAST TOTAL EITHERNET DEDICATED INTERNE	04/15/2021		178.98
			Total for Check Number 11154:	0.00	178.98
11155	10247 041521	COMMONWEALTH OF PA WASTE TIRE PERMIT	04/15/2021		50.00
			Total for Check Number 11155:	0.00	50.00
11156	10282 2C319997 2C320411	CUMBERLAND TRUCK EQUIPMENT C ANTIFREEZE ANTIFREEZE	04/15/2021		94.26 94.26
			Total for Check Number 11156:	0.00	188.52
11157	10297 24252	DAVIDHEISERS INC STOP WATCH/VASCAR/SPEED CHEK TESTI	04/15/2021		416.00
			Total for Check Number 11157:	0.00	416.00
11158	10345 040521	ECKS GARAGE INC TANK/FILLER CAP	04/15/2021		135.91

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	1025960	MIRROR			56.53
			Total for Check Number 11158:	0.00	192.44
11159	11217 041621	FERGUSON TOWNSHIP POLICE ASSOC POLICE UNION DUES	04/15/2021		420.00
			Total for Check Number 11159:	0.00	420.00
11160	10396 040121 040121	FISHER AUTO PARTS CAMEL RUBBER PLUG/FILTERS/BATTERY/BELT/FILTERS/TU	04/15/2021		9.77 102.75
			Total for Check Number 11160:	0.00	112.52
11161	10409 89843	FRED CARSON DISPOSAL INC. COMMERCIAL RECYCLING/CARDBOARD	04/15/2021		245.00
			Total for Check Number 11161:	0.00	245.00
11162	11940 150	GATEWAY STATIONS LLC HAND SANITIZER DISPENSER	04/15/2021		585.00
			Total for Check Number 11162:	0.00	585.00
11163	11635 29125303	GREAT AMERICA FINANCIAL SERVICE COPIER LEASE 5052CI	04/15/2021		435.28
			Total for Check Number 11163:	0.00	435.28
11164	11593 031221	HOME DEPOT CREDIT SERVICES GUARD	04/15/2021		29.13
			Total for Check Number 11164:	0.00	29.13
11165	11918 032921	DEREK J. HOOVER UNIF HOOVER	04/15/2021		140.00
			Total for Check Number 11165:	0.00	140.00
11166	11286 X204077462:01 X204077465:01	HUNTER KEYSTONE PETERBILT, LP KIT-DUSTSHIELD DUSTSHIELD	04/15/2021		134.94 49.54
			Total for Check Number 11166:	0.00	184.48
11167	11253 7907APR2021 INFQ10958	INFRADAPT LLC CARRIER LOCAL & LONG DIST EQUIP AND MAINT	04/15/2021		655.88 192.57
			Total for Check Number 11167:	0.00	848.45
11168	11797 1845222 1850467	LANDPRO EQUIPMENT LLC V-BELT/FILTER/WIPER BLADE/AIR & OIL F V-BELT/WIPER BLADE/FUEL FILTER	04/15/2021		453.96 98.14
			Total for Check Number 11168:	0.00	552.10
11169	10618 9308358719	LAWSON PRODUCTS INC FLAT WASHERS	04/15/2021		10.44
			Total for Check Number 11169:	0.00	10.44



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
11170	10631 041221	DANIEL LEWIS LUNCH REIMBURSED LEWIS	04/15/2021		8.56
			Total for Check Number 11170:	0.00	8.56
11171	11839 INV8628615	MARCO TECHNOLOGIES LLC COPIER LEASE 1102PN2USO	04/15/2021		78.00
			Total for Check Number 11171:	0.00	78.00
11172	10673 26832-0	MCCARTNEYS INC STAPLER	04/15/2021		14.82
			Total for Check Number 11172:	0.00	14.82
11173	11807 1491915 1494097	MODEL UNIFORMS PW UNIF CLEAN PW UNIF CLEAN	04/15/2021		109.41 97.03
			Total for Check Number 11173:	0.00	206.44
11174	10712 040221	MONARCH CLEANERS POLICE UNIF CLN	04/15/2021		265.10
			Total for Check Number 11174:	0.00	265.10
11175	11325 041221	NATIONAL ACADEMY FOR PROFESSI TACTICAL POLICE DRIVING INSTRUCTOR	04/15/2021		300.00
			Total for Check Number 11175:	0.00	300.00
11176	10373 033121	NITTANY SUPPLY INC. CIR BRKR/AIR FILTER/TIRE VALVES/KITS/	04/15/2021		583.13
			Total for Check Number 11176:	0.00	583.13
11177	10760 033121	NOERR'S INTERNATIONAL - LEWISTO TRANS FILTER/AIR FILTER/HEATER HOSE/	04/15/2021		1,467.03
			Total for Check Number 11177:	0.00	1,467.03
11178	10784 041521	PA CHAPTER OF APA - CENTRAL SECT REG FEE FOR ANECKSTEIN, K	04/15/2021		15.00
			Total for Check Number 11178:	0.00	15.00
11179	10798 899840	PA ONE CALL SYSTEM SUPP MESSAGES/EMAIL DELIVERY CHAR	04/15/2021		148.23
			Total for Check Number 11179:	0.00	148.23
11180	10831 10925	PENN PRIME WORKERS COMPENSATI 2020 WC AUDIT	04/15/2021		4,648.00
			Total for Check Number 11180:	0.00	4,648.00
11181	10845 53207-0 53207-0 53207-0	PENNSYLVANIA MUNICIPAL HEALTH HEALTHCARE INS EYECARE INS DENTAL INS	04/15/2021		69,953.41 626.96 3,353.82
			Total for Check Number 11181:	0.00	73,934.19

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
11182	10864 3313267193	PITNEY BOWES GLOBAL FINANCIAL POSTAGE MACHINE RENTAL	04/15/2021		361.38
			Total for Check Number 11182:	0.00	361.38
11183	10916 8730	R C BOWMAN INC TRIAxLE LOAD SCREENED TOPSOIL/DELI	04/15/2021		566.25
			Total for Check Number 11183:	0.00	566.25
11184	10927 2947	REDLINE SPEED SHINE FLEET MEMBERSHIP	04/15/2021		280.33
			Total for Check Number 11184:	0.00	280.33
11185	10955 4387	ROTHROCKS LOCKSMITH MASTER KEY CYLINDER AT OLD PW SITE	04/15/2021		193.00
			Total for Check Number 11185:	0.00	193.00
11186	11532 0539729	SAFECHECKS LASER CHECKS 3000	04/15/2021		717.87
			Total for Check Number 11186:	0.00	717.87
11187	10997 20210660 39673	SIGNAL CONTROL PRODUCTS INC ALPHA BATTERY BBU ETHERNET CARD/BATTER BACK UP 1	04/15/2021		2,475.00 2,233.00
			Total for Check Number 11187:	0.00	4,708.00
11188	11614 ARV/47354873	SNAP ON INDUSTRIAL CHARGER/12 PT 10MM STD COMWR	04/15/2021		108.68
			Total for Check Number 11188:	0.00	108.68
11189	11017 1434136 1436502	SOSMETAL PRODUCTS INC TIRE MOUNTING/MOLY BIT/HOSE NOZZLI SAFETY GLASSES/TIRE PATCHES/MOLY BI	04/15/2021		328.51 175.01
			Total for Check Number 11189:	0.00	503.52
11190	11029 20-310-05	STAHL SHEAFFER ENGINEERING LL ES-409	04/15/2021		2,840.00
			Total for Check Number 11190:	0.00	2,840.00
11191	11039 041321	STATE COLLEGE POSTMASTER POSTAGE	04/15/2021		30.00
			Total for Check Number 11191:	0.00	30.00
11192	11058 031521	STOVER MCGLAUGHLIN WATER AUTH DEC/STATE COLLEGE	04/15/2021		833.00
			Total for Check Number 11192:	0.00	833.00
11193	11887 592112 622779 622779	STUCK ENTERPRISE CO DIESEL GAS GAS	04/15/2021		4,281.00 1,313.10 3,063.90

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11193:	0.00	8,658.00
11194	11763 -0001 111502034-0001 111502034-0002 96758597-0001	SUNBELT RENTALS, INC. CREDIT AUGER ATTACHMENT RENTAL MINI EXCAVATOR RENTAL CREDIT	04/15/2021		-41.00 121.30 905.24 -209.88
			Total for Check Number 11194:	0.00	775.66
11195	11113 200811196	TRACTOR SUPPLY CREDIT PLAN PAINT	04/15/2021		34.93
			Total for Check Number 11195:	0.00	34.93
11196	11136 6181707	U S MUNICIPAL SUPPLY INC SIGNS	04/15/2021		42.61
			Total for Check Number 11196:	0.00	42.61
11197	11137 132252671	ULINE STEEL DRUM/DOLLY	04/15/2021		157.58
			Total for Check Number 11197:	0.00	157.58
11198	11159 040121 040121 040121 040121 040121 040121 040121	VERIZON WIRELESS POLICE CELL PHONE WITHHOLDING CELL PHONE WITHHOLDING ADMN CELL USE HOT BOX USE PZ & OEO CELL USE AIRTIME CARD POLICE CELL USE	04/15/2021		10.00 -10.00 42.34 40.01 112.49 40.12 67.48
			Total for Check Number 11198:	0.00	302.44
11199	11173 WS02367	WALKER & WALKER EQUIPMENT II L FIX EXHAUST VALVE	04/15/2021		378.39
			Total for Check Number 11199:	0.00	378.39
11200	11726 20938	WATSON DIESEL PAIR LIGHT BRACKETS	04/15/2021		114.22
			Total for Check Number 11200:	0.00	114.22
11201	11205 701391	WOODRINGS FLORAL GARDENS FLOWERS FOR HOLIDAY	04/15/2021		46.95
			Total for Check Number 11201:	0.00	46.95
11202	11262 9459	X-PERT COMMUNICATIONS FIBER LINK WORK	04/15/2021		150.00
			Total for Check Number 11202:	0.00	150.00
11203	11035 A-1541-000-0 A-1541-001-0 A-1541-002-0 A-1541-052-0	STATE COLLEGE BOROUGH WATER A ADMINISTRATION WATER BUILDING 1 WATER BUILDING 3 WATER BUILDING 5 WATER	04/23/2021		388.00 134.20 73.00 281.39

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11203:	0.00	876.59
11204	10870	PNC INSTITUTIONAL INVESTMENTS	04/23/2021		
	03192021	POLICE PENSION WITHHOLDING			3,546.37
	04022021	POLICE PENSION WITHHOLDING			3,546.37
	04162021	POLICE PENSION WITHHOLDING			3,546.37
			Total for Check Number 11204:	0.00	10,639.11
11205	11242	AMAZON CAPITAL SERVICES INC	04/30/2021		
	16FW-PLVL-3LNC	LAMINATOR			27.98
	17TM-9G73-F9R3`	DOORBELL CHIME			74.78
	17Y1-QPH7-Q3TN	COMBINATION LOCK			180.17
	1CVL-Y1GF-PT1D	WALL MOUNTED FOREHEAD THERMOME			119.97
	1JG3-1D3W-74GF	GUN SCRUBBER			986.23
	1MNJ-LY6T-4CQP	NAME PLATE			12.82
	1X4X-G9VX-CHKR	DOORBELL CHIME			69.99
			Total for Check Number 11205:	0.00	1,471.94
11206	11239	ASAP HYDRAULICS STATE COLLEGE,	04/30/2021		
	92024	FITTINGS			10.28
	92037	HOSE ASSY			142.70
			Total for Check Number 11206:	0.00	152.98
11207	11649	BABST CALLAND CLEMENTS AND ZC	04/30/2021		
	1501773	PINE HALL LAND USE APPEALS-CIRCLEV.			1,848.00
			Total for Check Number 11207:	0.00	1,848.00
11208	10085	BASTIAN TIRE & AUTO CENTERS	04/30/2021		
	148019	TIRES			481.00
	148153	COMPUTERIZED LASER ALIGNMENT			74.95
			Total for Check Number 11208:	0.00	555.95
11209	10148	CALIBRE PRESS	04/30/2021		
	032921	DE-ESCALATION, INTERVENTION AND FO			1,518.00
			Total for Check Number 11209:	0.00	1,518.00
11210	11885	CDI	04/30/2021		
	51069	IMPORT AGENT CONFIGURATION WITH FI			338.33
			Total for Check Number 11210:	0.00	338.33
11211	11221	CENTRE AREA TRANSPORTATION AU	04/30/2021		
	16598	LOCAL CAPITAL FUNDING			4,404.75
	16598	LOCAL OPERATING FUNDING			29,472.75
			Total for Check Number 11211:	0.00	33,877.50
11212	10201	CENTRE COUNTY UNITED WAY	04/30/2021		
	043021	U-WAY			32.00
			Total for Check Number 11212:	0.00	32.00
11213	10231	CLEARFIELD WHOLESALE PAPER CO	04/30/2021		
	508141-1	BALE WHITE OIL ONLY ABSORBENTS PAL			48.07
	508508	TERRY TOWEL/SOAP			82.43

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	508664	CLEANER/DEGREASER SPRAY NINE			78.93
	508848	MOP HANDLE/TRASH LINER/33 GALL/SCR			44.80
	509193	HAND SOAP			15.24
			Total for Check Number 11213:	0.00	269.47
11214	10243	COLUMBIA GAS OF PA INC	04/30/2021		
	10007-APR21	GAS			822.83
	20006-APR21	GAS			27.65
			Total for Check Number 11214:	0.00	850.48
11215	10282	CUMBERLAND TRUCK EQUIPMENT C	04/30/2021		
	2C321559	ANTIFREEZE			188.52
			Total for Check Number 11215:	0.00	188.52
11216	10284	CUSTOM ALTERATIONS	04/30/2021		
	410951	SEW SIDES IN ON 2 SHIRTS OSOSKIE			22.40
			Total for Check Number 11216:	0.00	22.40
11217	10345	ECKS GARAGE INC	04/30/2021		
	1026059	DIPSTICK/BUTTON HOR			179.84
			Total for Check Number 11217:	0.00	179.84
11218	11934	ENFORCEMENT TECHNOLOGY GROU	04/30/2021		
	5453	WIRELESS REMOTE AUDIO PERIMETER SI			879.80
	5453	WIRELESS REMOTE AUDIO PERIMETER SI			879.80
	5453	WIRELESS REMOTE AUDIO PERIMETER SI			879.81
	5453	WIRELESS REMOTE AUDIO PERIMETER SI			879.80
			Total for Check Number 11218:	0.00	3,519.21
11219	11336	F.O.P. LODGE #37	04/30/2021		
	031621	PA POLICEMAN'S SHORTGUIDE			205.00
			Total for Check Number 11219:	0.00	205.00
11220	10374	FEDERAL EXPRESS	04/30/2021		
	7-350-6590	STNDRD OVRNGHT			114.75
			Total for Check Number 11220:	0.00	114.75
11221	11217	FERGUSON TOWNSHIP POLICE ASSOC	04/30/2021		
	043021	POLICE UNION DUES			420.00
			Total for Check Number 11221:	0.00	420.00
11222	10380	FERGUSON TOWNSHIP SUPERVISORS	04/30/2021		
	030121	TIF TRANSFER TAX MAR 21			109,007.13
			Total for Check Number 11222:	0.00	109,007.13
11223	11483	FORCE AMERICA DISTRIBUTING LLC	04/30/2021		
	001-1534028	STEM MOUNT			47.99
	001-1534105	TANK FILTER ASSY			120.56
			Total for Check Number 11223:	0.00	168.55
11224	10405	FORESTRY SUPPLIERS INC	04/30/2021		
	878779-00	SWEAT BAND/V-GARD/RATCHET			100.39

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 11224:	0.00	100.39
11225	11941	FPS TRUST COMPANY	04/30/2021	VOID	
	031921	ROTH IRA		233.09	
	040221	ROTH IRA		233.09	
	041621	ROTH IRA		233.09	
	043021	ROTH IRA		233.09	
			Total for Check Number 11225:	932.36	0.00
11226	10418 8876980	GALETON GLOVES	04/30/2021		187.53
			Total for Check Number 11226:	0.00	187.53
11227	10491	HINTON & ASSOCIATES	04/30/2021		
	3668	TOTAL CARE MONTHLY NETWORK SUPPC			22,147.00
	3669	HP CORE SWITCH #2 FAULTY POE MODUI			1,270.00
			Total for Check Number 11227:	0.00	23,417.00
11228	11286 X204079215:01 X204079386:001	HUNTER KEYSTONE PETERBILT, LP HARNES HEADLAMP COVER/FIREWALL HARNES/HEADLAMP	04/30/2021		194.74 247.96
			Total for Check Number 11228:	0.00	442.70
11229	11497 043021	ICMA MEMBERSHIP RENEWALS 2021 ICMA DUES MARTIN	04/30/2021		602.00
			Total for Check Number 11229:	0.00	602.00
11230	10642 031621	INTERNATIONAL ASSOCIATION OF CI IACP NET SUBSCRIBER FROM 5/1-4/30	04/30/2021		525.00
			Total for Check Number 11230:	0.00	525.00
11231	10561 1850467	JOHN DEERE FINANCIAL WIPER BLADE/V-BELT/FUEL FILTER	04/30/2021		98.14
			Total for Check Number 11231:	0.00	98.14
11232	10568 130594	K & S DISTRIBUTION LUBRICANT	04/30/2021		190.80
			Total for Check Number 11232:	0.00	190.80
11233	10618 9308294909	LAWSON PRODUCTS INC FLAT DISC 80 GRIT	04/30/2021		43.70
			Total for Check Number 11233:	0.00	43.70
11234	10644 043021 043021 043021	LOWES COMPANIES INC FLEX/4"BOX/90 COMP WEDGE REEL/ANCHOR KIT	04/30/2021		13.97 13.67 10.63
			Total for Check Number 11234:	0.00	38.27
11235	11704 1440031 1440031	MADISON NATIONAL LIFE STD BASIC LIFE AD&D	04/30/2021		639.66 575.54

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	1440031	VOL LIFE INS			395.01
	1440031	LTD			681.08
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Total for Check Number 11235:				0.00	2,291.29
11236	10762 29134975	MARCO COPIER LEASE 3252CI	04/30/2021		52.50
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Total for Check Number 11236:				0.00	52.50
11237	11807 1496284 1498466 1500655	MODEL UNIFORMS PW UNIF CLEAN 4/15 PW UNIF CLEAN 4/22 PW UNIF CLEAN 4/29	04/30/2021		97.03 97.03 97.03
					<hr/>
Total for Check Number 11237:				0.00	291.09
11238	10813 042321	TRAVIS PARK MILEAGE PARK	04/30/2021		15.68
					<hr/>
Total for Check Number 11238:				0.00	15.68
11239	11017 1436797	SOSMETAL PRODUCTS INC CLEANER/TOGGLE SWITCH/MASK/CLAMI	04/30/2021		333.64
					<hr/>
Total for Check Number 11239:				0.00	333.64
11240	11029 20-418-6 20-418-7	STAHL SHEAFFER ENGINEERING LL ES-382 ES-382	04/30/2021		2,496.20 4,310.16
					<hr/>
Total for Check Number 11240:				0.00	6,806.36
11241	11045 10167501 10167915	STEPHENSON EQUIPMENT INC WIPER KNIFE,ED-FLAIL	04/30/2021		109.16 308.69
					<hr/>
Total for Check Number 11241:				0.00	417.85
11242	11133 042821	U COMP 1ST QTR 2021 U COMP	04/30/2021		7,667.82
					<hr/>
Total for Check Number 11242:				0.00	7,667.82
11243	11137 132461361	ULINE FIRST AID KIT BLDG #6	04/30/2021		232.48
					<hr/>
Total for Check Number 11243:				0.00	232.48
11244	11139 033121 033121	UNIVERSITY AREA JOINT AUTHORITY 3147 RESEARCH DRIVE 3147 RESEARCH DRIVE	04/30/2021		32.82 6.94
					<hr/>
Total for Check Number 11244:				0.00	39.76
11245	11847 033121	VOYA FINANCIAL ERISA PLAN INVESTMENT CONSULTANT 1	04/30/2021		3,000.00
					<hr/>
Total for Check Number 11245:				0.00	3,000.00
11246	11192 0840-APR21 0873-APR21	WEST PENN POWER WHITEHALL RD/RESEARCH DR WHITEHALL RD/W COLLEGE	04/30/2021 01.433.036 01.433.036		80.93 44.22

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	1054-APR21	W COLLEGE AVE	01.433.036		51.00
	1966-APR21	225 SCIENCE PARK RD	01.433.036		40.00
	2449-APR21	WESTERLY PKWY BLUE CR	01.433.036		35.05
	2510-APR21	W CHERRY LN MARTIN ST	01.433.036		49.25
	2691-APR21	SCIENCE PARK ROAD	01.433.036		38.10
	2711-APR21	SCIENCE PARK ROAD	01.433.036		59.61
	3377-APR21	BRISTOL AVE	01.433.036		35.94
	5290-APR20	1901 CIRCLEVILLE ROAD	01.433.036		36.01
	5727-APR21	OFFICE COMPLEX	01.409.036		1,087.51
	5843-APR21	1301 W COLLEGE AVE	01.433.036		43.03
	6113-APR21	GARAGE/MAINT BLDG	01.409.036		324.36
	6150-APR21	OLD GATESBURG ROAD			67.37
	6438-APR21	1209 N ATHERTON ST	01.433.036		31.13
	6651-APR21	BIKE TUNNEL	01.433.036		120.50
	6725-APR21	BLDG #3	01.409.036		264.44
	6735-APR21	N HILLS DR	01.433.036		32.91
	7595-APR21	1282 N ATHERTON ST	01.433.036		42.74
	7920-APR20	N ATHERTON ST	01.433.036		28.84
	8100-APR21	2100 W COLLEGE AVE	01.433.036		43.76
	8136-APR21	BLUE COURSE DR & HAVENSHIRE DR	01.433.036		35.56
	9110-APR21	W COLLEGE AVE	01.433.036		37.57
	9608-APR21	3147 RESEARCH DRIVE	01.433.036		1,017.40
	9975-APR21	AARON DR MARTIN ST	01.433.036		38.88
			Total for Check Number 11246:	0.00	3,686.11
41621	11847	VOYA FINANCIAL	04/26/2021		
	041621	NON UNIFORM PENSION WITHHOLDINGS			6,951.49
	041621	401 EMPLOYER CONTRIBUTIONS			8,532.94
			Total for Check Number 41621:	0.00	15,484.43
42321	11847	VOYA FINANCIAL	04/23/2021		
	031921	NON UNIFORM PENSION WITHHOLDINGS			6,951.49
	031921	401 EMPLOYER CONTRIBUTIONS			8,505.73
	040221	401 EMPLOYER CONTRIBUTIONS			8,407.49
	040221	NON UNIFORM PENSION WITHHOLDINGS			6,951.49
			Total for Check Number 42321:	0.00	30,816.20
2017098	10236	CMT LABORATORIES	04/30/2021		
	2103053	CONCRETE CYLINDERS			250.00
			Total for Check Number 2017098:	0.00	250.00
20200917	10644	LOWES COMPANIES INC	04/30/2021		
	043021	FIX FENCE			259.02
			Total for Check Number 20200917:	0.00	259.02
20200918	11139	UNIVERSITY AREA JOINT AUTHORITY	04/30/2021		
	033121	425 PARK CREST LANE			104.00
			Total for Check Number 20200918:	0.00	104.00
20200919	11192	WEST PENN POWER	04/30/2021		
	6563-APR21	425 PARK CREST LANE	93.454.249		23.49
			Total for Check Number 20200919:	0.00	23.49



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
Report Total (140 checks):				5,265.47	909,796.24



## Johnathan P. Peno, PE



Johnathan is a 2011 graduate of The Pennsylvania State University with a Master's degree in Architectural Engineering. He has been responsible for the design, coordination and construction administration efforts on numerous commercial, industrial and institutional projects throughout the states of Delaware, Maryland, Pennsylvania and the District of Columbia. Johnathan began his career at Mueller Associates, Inc. a MEP engineering firm in Baltimore, Maryland. Johnathan made his way back to State College to work for PBCI – Engineering where he served as a project engineer. Johnathan is currently Partner and Project Engineer for Peno Engineering, LLC, a consulting engineering firm specializing in the design and construction administration of HVAC, Plumbing, Electrical, Fire Protection and Building Automation Systems in commercial and institutional buildings.

### Experience:

- Mueller Associates, Inc.                      Mechanical Engineer  
Baltimore, MD                                      2011-2015
  
- PBCI-Engineering                                Project Engineer  
State College, PA                                 2015-2017
  
- Peno Engineering, LLC                        Partner  
State College, PA                                 2017-Present

### Education and Achievements:

- Masters Degree – Architectural Engineering,                      The Pennsylvania State University  
2009 – 2011
- Bachelor's Degree- Architectural Engineering                      The Pennsylvania State University  
2006 – 2011
- 2nd Place Mechanical Thesis Award Winner                      The Pennsylvania State University  
2011
- Howard and Callie Kingsbury Award for Excellence                      The Pennsylvania State University  
in Architectural Acoustics Winner                                      2011
- Phi Alpha Epsilon AE Honor Society                                      The Pennsylvania State University  
2011
- Professional Engineer Licensure – State of Maryland                      Maryland Board of Professional Engineers  
2016 (#49433)
- Professional Engineer Licensure – State of Pennsylvania                      Pennsylvania Board of Professional Engineers  
2020 (#PE091372)



Department of  
**PLANNING AND ZONING**

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Interoffice Memorandum

TO: Ferguson Township Board of Supervisors

FROM: Jenna Wargo, AICP  
Director of Planning & Zoning

DATE: June 1, 2021

SUBJECT: Request for Conditional Use Permit for Model Home  
BTJM Orchard View—179 Apple View Drive  
Hearing Date: June 7, 2021

*This document is a series of facts related to the conditional use application for BTJM Orchard View, LLC, presented on behalf of the Township's Planning & Zoning Department, and entered as **Exhibit #1** for this Conditional Use Hearing.*

1. The subject of this hearing is BTJM Orchard View LLC, located at 179 Apple View Drive (24-004-,067G,0000-), approximately 0.460 acres (20,037 square feet).
2. The subject property is located within the Single Family Residential (R1) Zoning District.
3. The Orchard View Subdivision, approved by the Board of Supervisors on May 8, 2020, subdivided Tax Parcel 24-004-,067G into 36 Single Family Residential Lots and one Stormwater Management Lot.
4. On May 6, 2021, BTJM Orchard View LLC submitted a Conditional Use Application for a proposed Model Home to be constructed at 179 Apple View Drive.
5. A conditional use is a land use that is permitted in a specified zoning district, and one that is subject to additional zoning requirements that applicants must meet as part of the conditional use process. Approval of a conditional use permit does not equate to zoning permit approval and it is a necessary step in the process for constructing a model home.
6. The conditional use provisions require the Board of Supervisors to hold a public hearing on the application and decide if the request is in accordance with the express standards and criteria provided in §27-502.24 of the Township's Zoning Ordinance. The Board of Supervisors has 45 days following the hearing to render a decision.
7. Reasonable conditions and safeguards, other than those related to off-site transportation improvements, in addition to those expressed in the zoning ordinance, can be attached to the conditional use permit as the Board may deem necessary for the health, safety, and welfare of the municipality. The conditions must be reasonably related to a valid public interest established in the record of the application.
8. **Exhibit #2** is an aerial view using Ferguson Township's GIS Mapping Application with the subject lot highlighted in green.
9. **Exhibit #3** is §27-502.24 of the Township's Zoning Ordinance. This section provides the criteria applicants must meet in order to obtain conditional use approval.
10. **Exhibit #4** is the application and supporting documents submitted by BTJM Orchard View LLC for the conditional use permit.

11. In addition to staff review, conditional use applicants are required to present proposals to the Township's Planning Commission.
12. Township Staff have reviewed the conditional use proposal for compliance with §27-502.24. **The following is a review of how the project meets, does not meet, or is working towards meeting the conditional use criteria.**

**§27-502.24. MODEL HOMES AS A CONDITIONAL USE**

- a. **Standards and Criteria**
  - i. A model home shall not be used for residential purposes during the period of time when it is used to model the types(s) of residential structures being offered for sale by the developer. **Meets criterion.**
  - ii. The purpose of a model home is to display the exterior and interior of a typical residential structure, and to display the developer's/builder's options offered in the residential structures to be built in the same residential development/subdivision as the model home. **Meets criterion.**
13. **Staff's conclusion is that the proposal meets the conditional use criterion provided in §27-502.24. Therefore, approval of the conditional use permit is recommended.**

**Staff recommends placing the following additional conditions on the permit:**

- Approval of a model home sales office shall be for a two-year period at the time of issuance of Certificate of Occupancy. Upon the expiration of the two-year period, the model home sales office use shall be terminated, and the structure converted to a residential home. Extensions may be granted by the Zoning Officer in one-year increments and up to a maximum of three additional years or until 90 percent of the lots in the development are sold, whichever is less.
- The model home sales office is to be used only for transactions involving the sale, rental, or lease of lots or structures within the subdivision or tract in which the model home sales office is located.
- Flags, pennants, or other on-site advertising shall be regulated in accordance with the Township's Sign Ordinance. The use of signs shall require a separate exhibit accompanied by the appropriate fees and application for review and approval by the Sign Officer prior to installation.

**These conditions may be placed on the permit as well as any other reasonable conditions the Board of Supervisors may wish to attach.**

14. The Ferguson Township Planning Commission reviewed the recommended conditions at the May 10, 2021 Regular Meeting and recommended approval to the Board of Supervisors.



W WHITEHALL RD

W COLLEGE AVE

LEISURE LN

BREZEWOOD DR

FIR DR

Site Location



Model Home Location: 179 Apple View Drive



- (2) No surface mining shall be conducted closer than 100 feet of any public right-of-way or within 300 feet of any property line.
- (3) Edges of stockpiles of excavated materials shall not be located closer than 300 feet to the property line, and all reasonable precaution shall be taken to prevent any material or waste deposited upon any stockpile from being transferred off the premises by wind, water or other natural cause.
- (4) Fencing. A six-foot fence that completely encloses the portion of the property that includes the open pit area, high wall, water pool or spoilbank and culm bank (as those terms are defined in the Surface Mining Conservation and Reclamation Act<sup>[4]</sup>) shall be provided and shall be constructed as to have openings no larger than six inches and, if pickets are used, the openings shall not exceed six inches.

[4] *Editor's Note: See 52 P.S. § 1396.1 et seq.*

#### 24. Model Homes.

- A. A model home shall not be used for residential purposes during the period of time when it is used to model the type(s) of residential structures being offered for sale by the developer.
- B. The purpose of a model home is to display the exterior and interior of a typical residential structure, and to display the developer's/builder's options offered in the residential structures to be built in the same residential development/subdivision as the model home.

#### 25. Parks and Outdoor Recreation Facilities (Private).

- A. All pools, tennis courts, or other comparable facilities shall be considered structures for the purpose of this chapter.
- B. Coverage, including structures, parking lots, and buildings, shall not exceed 50% of the lot.
- C. The facility area and lot boundaries shall be landscaped as required by the Township to minimize noise projection and make the grounds aesthetically compatible to the surrounding properties.
- D. All structures shall not be less than 100 feet from any lot line, and no less than 200 feet from the nearest house.
- E. All parking shall be a minimum of 25 feet from any residential lot line. Gravel parking lots with bumper blocks shall be allowed until such time as the required parking exceeds 25 parking spaces. At such time, all parking spaces shall be paved. Handicapped parking spaces shall comply with ADA standards.
- F. All facilities shall abut a public road and have a permanent access thereto.
- G. Alcoholic beverages without a Pennsylvania Liquor Control Board license, amplified music, and jukeboxes shall be prohibited on the premises.
- H. No direct or sky-reflected glare, whether from floodlights or any other kind of light, shall be visible from adjoining public streets or adjacent lots when viewed by a person standing on ground level.
- I. All pools shall be surrounded by a fence at least six feet in height, the entrance to which shall be kept locked when attendant is not present, and shall be constructed in accordance with all applicable state requirements.
- J. Tennis courts shall be protected by a permanent fence 10 feet in height behind each baseline extending 10 feet beyond the playing area in each direction.



EXHIBIT 4

What size(s) are the existing buildings (square feet)?

If proposing a building, please state the size (square feet).

3,214 SF

If proposing a parking lot, please state the size, how many cars can be parked in the parking lot (including handicap accessible), and how many employees you hope to employ.

Two cars can park in the garage and two cars can park in the driveway. There will be one full time and one part-time employee.

Please explain how the proposed project will not subsequently alter or change the character of the neighborhood.

The purpose of the model home is to display the exterior and interior of a typical residential structure that will be built in the development. The model home will show prospective homeowners the quality of construction provided by the company and permit them to see the optional sunroom, first floor bedroom, deluxe kitchen options, plumbing and electrical options, finished basement, and color choices in a real world setting. The model home will be the McIntosh model which is one of four models that will initially be offered by the company. The model home will NOT be used for residential purposes

**Additional Comments (attach additional sheets if necessary)**

I hereby certify that all of the above statements contained in any papers or plans submitted herewith are true to the best of my knowledge and belief. I understand that other permits may be required and made separately from this application.

BTJM Orchard View LLC  
Steven Seitzer, Project Coordinator



May 6, 2021

Owner/Applicant Name

Date

**-For Office Use Only-**

Date Received: \_\_\_\_\_ By: \_\_\_\_\_

Date Paid: \_\_\_\_\_ Check No.: \_\_\_\_\_ Amount: \_\_\_\_\_

Advertisement Dates: \_\_\_\_\_ Planning Commission Review Date: \_\_\_\_\_

Board of Supervisors Meeting Date: \_\_\_\_\_

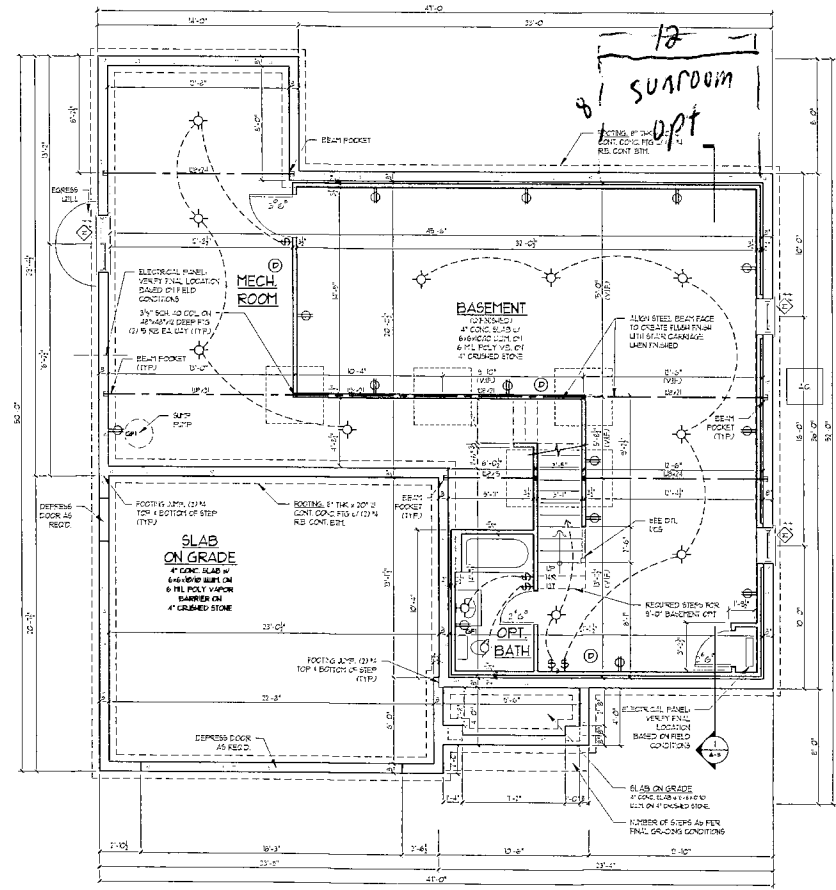




EXHIBIT 4

ELECTRICAL SYMBOLS			
	DUPLEX OUTLET (STD W/ 1/2" W/ AFF COVER NOTED)		THREE WAY SWITCH
	SINGLE POLE DUPLEX OUTLET (2 LINE & 1E SWITCH)		FOUR WAY SWITCH
	Rv RANGE/DV DRIVER		DRYER SWITCH
	QUADPLEX OUTLET		PILOT SWITCH
	OVERHEAD DUPLEX OUTLET		DOOR CHIME
	SPECIAL PURPOSE CONNECTION		CEILING MOUNTED LIGHT FIXTURE
	SINGLE POLE SWITCH		CEILING LIGHT FIXTURE
	ROLL SPRING OPERATED CEILING MOUNTED LIGHT FIXTURE		RECESSED DOWNLIGHT
	RECESSED DOWNLIGHT		RECESSED ACCENT LIGHT - EXTERNAL ON WALL SCONCE
	DOOR BELL		CEILING EXHAUST FAN - VENTED TO EXTERIOR
	CEILING EXHAUST FAN - VENTED TO EXTERIOR		CEILING FAN
	TELEPHONE JACK		THERMOSTAT
	CABLE TV JACK		WIRE B.D.
	WIRE B.D.		GARAGE DOOR
	GARAGE DOOR		WORK CABINET LIGHTING
	WORK CABINET LIGHTING		GARAGE DOOR OPENER
	GARAGE DOOR OPENER		WALL MOUNTED LIGHT FIXTURE
	WALL MOUNTED LIGHT FIXTURE		SMOKE HEAT & CARBON MONOXIDE DETECTORS - HARD WIRED & INTERCONNECTED TO BATTERY BACKUP

- NOTES:
- ELECTRICAL CIRCUITING BY OTHERS. OUTLETS & SWITCHES SHOWN FOR LOCATION ONLY.
  - ELECTRICAL INSTALLATION TO COMPLY WITH JOB SET & 2020 NEC FOR SPACING, LOCATION, ARC FAULT, GFI AND TAMPER RESISTANT RECEPTACLES.
  - CHECK TO SPECIFY LOCATIONS OF CABLE JACKS AND PHONE JACKS.



FOUNDATION PLAN - FIRST FLOOR SUITE OPT  
 1/4" = 1'-0"  
 1/8" = 1'-0"  
 1/16" = 1'-0"

plm\dwg\47731  
 file path\gsd\ca\j2020 residential\20-227 banner farm\dwg\opt\ca\banner farm - mcintosh\ba001



**PHILLIPS & MONOVAN ARCHITECTS, LLC**  
 1100 W. 10th Street, Suite 1000, Erie, PA 16501-2108  
 Phone: 815-395-2108  
 Fax: 815-395-2108  
 221 West 10th Street, Dabok, PA 16818 Phone: 815-321-2221

REVISIONS

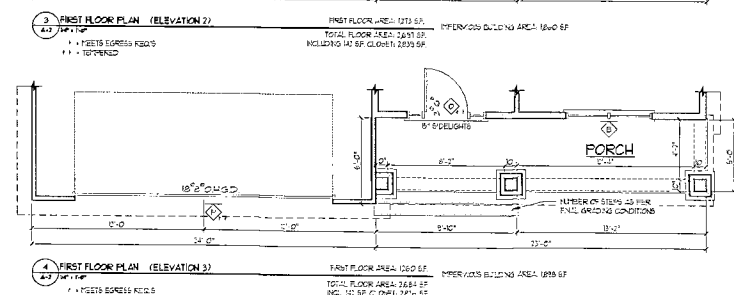
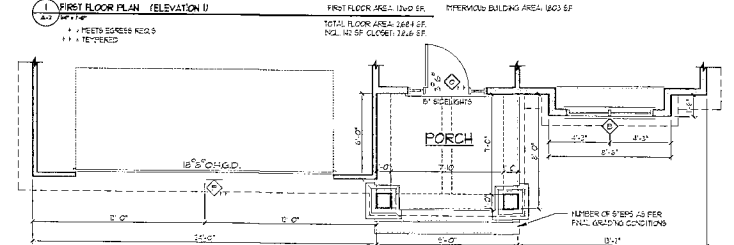
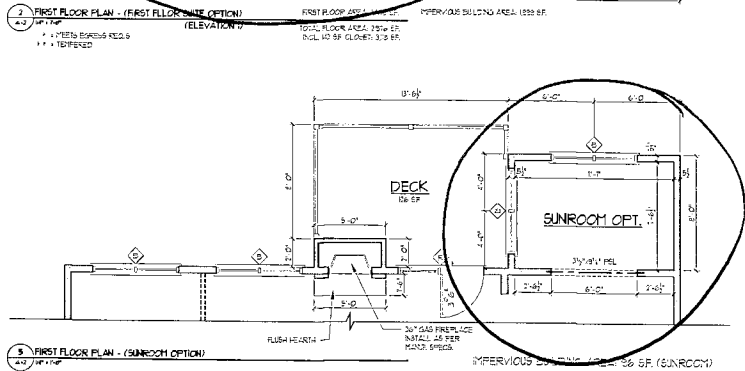
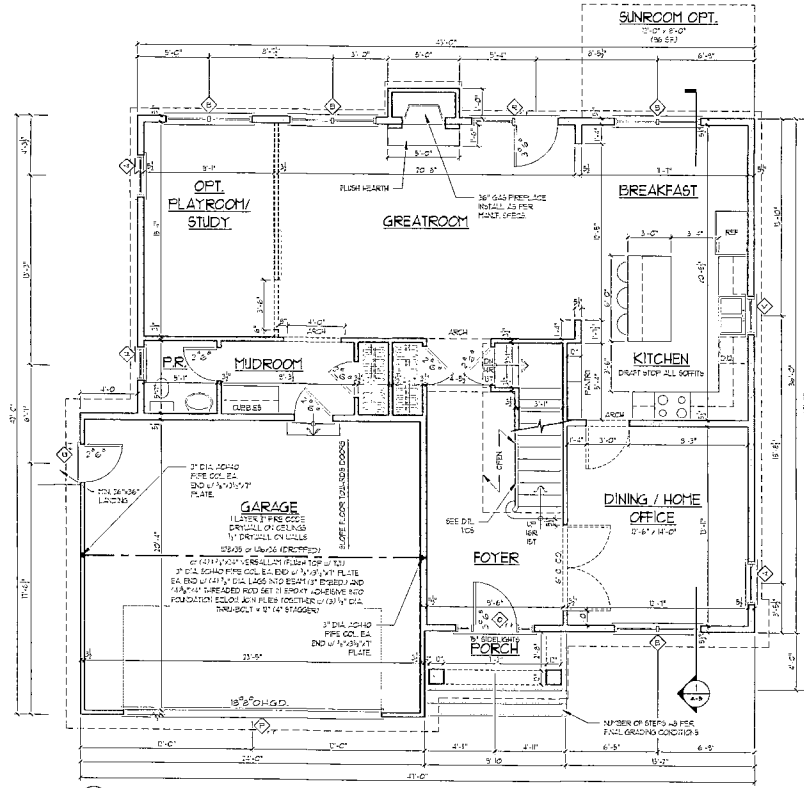
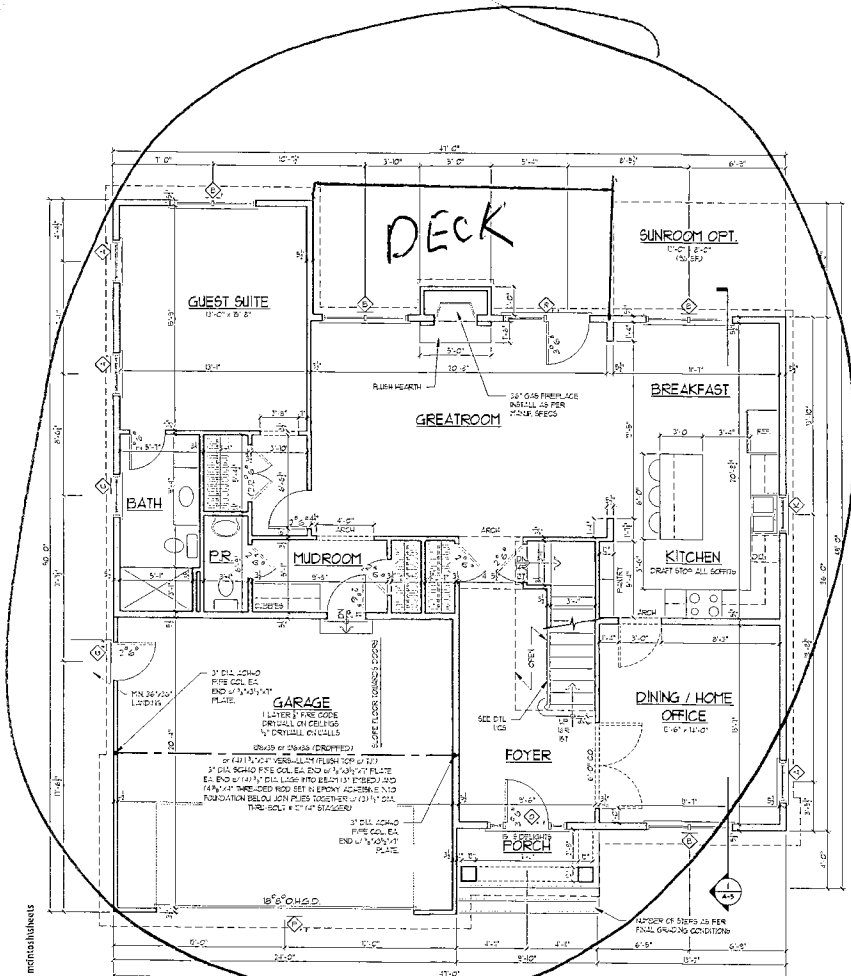
FOUNDATION PLAN (FIRST FLOOR SUITE OPT.)  
**Harner Farms - McIntosh**  
 Aspen Hill Partners, LLC  
 State College, PA

dwg. no.:  
**A-1.1**  
 date: 4-7-21  
 drawn by: GMM  
 checked by: JDC

project no.:  
**20-22R**



EXHIBIT 4



pln: d:\dwg\0731  
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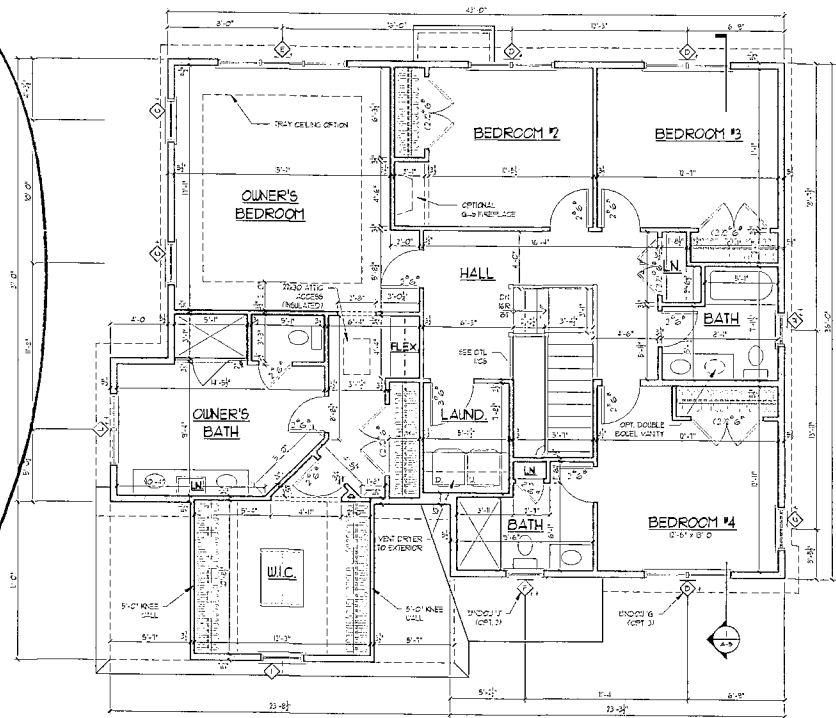
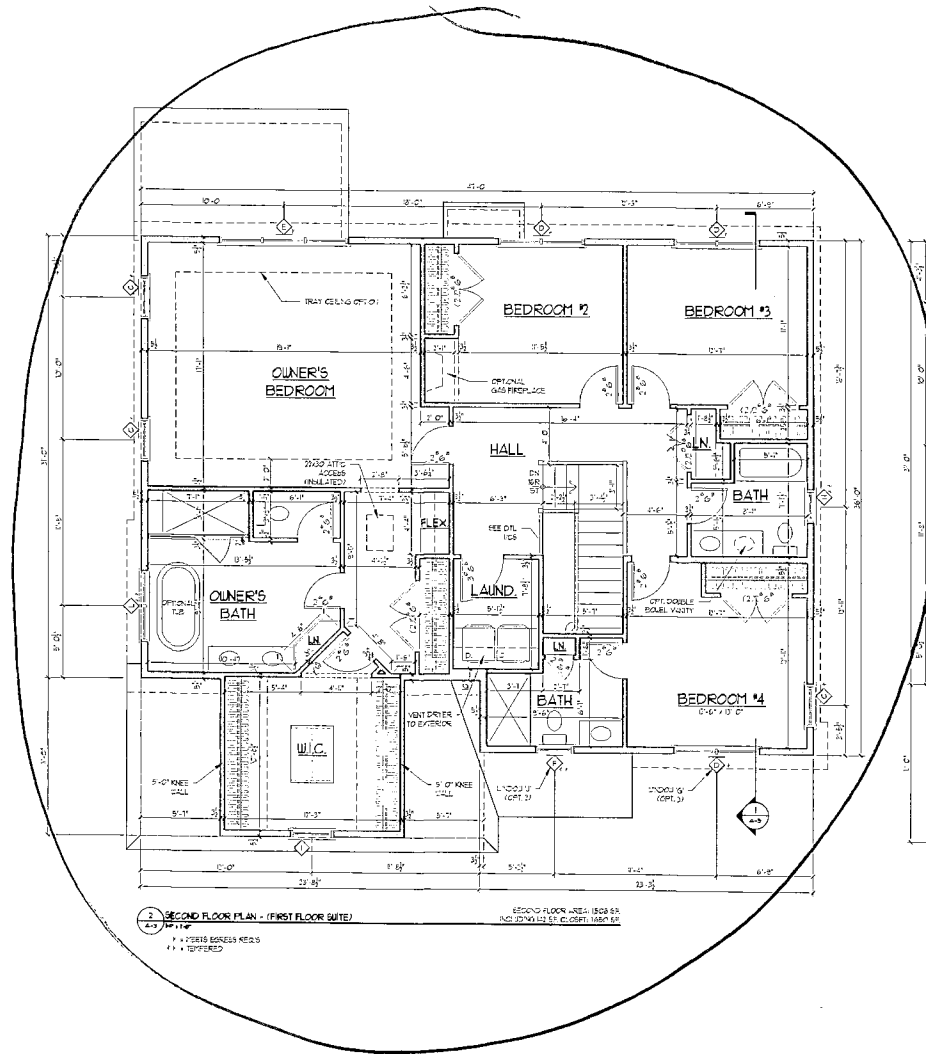
**HILLIPS & JONOVAN ARCHITECTS, LLC**  
 1200 BERRY ST., SUITE 100, STATE COLLEGE, PA 16801  
 TEL: 717.339.1100 FAX: 717.339.1101  
 2200 BERRY STREET, SUITE 100, STATE COLLEGE, PA 16801

NO.	DATE	REVISIONS

**FIRST FLOOR PLANS**  
 Harner Farms - McIntosh  
 Aspen Hill Partners, LLC  
 State College, PA

dwg. no.: **A-2**  
 date: 4-1-21  
 drawn by: GWH  
 checked by: JPC  
 project no.: 20-22R

EXHIBIT 4



plot date: 07/21  
file path: p:\p1020\residents\1020-22\harner farm\dwg\1020-22-harner farm - mcintosh.dwg



**PHILLIPS & MONOHAN ARCHITECTS LLC**  
 Phillipps@monohanarchitect.com  
 P.O. Box 100, 21402-0100, State College, PA 16801 Phone: 717-952-2100  
 210 West Reed Street, Harrisburg, PA 17101 Phone: 717-637-0211

NO.	REVISIONS

**SECOND FLOOR PLANS**  
 Harner Farms - McIntosh  
 Aspen Hill Farms, LLC  
 State College, PA

dwg. no.: **A-3**  
 date: 4-7-21  
 drawn by: GUL  
 checked by: JPC  
 project no.: 20-22R

EXHIBIT 4

Ferguson Township  
3147 Research Drive  
State College, PA 16801  
814-238-4651  
814-238-3454 (fax)  
[www.twp.ferguson.pa.us](http://www.twp.ferguson.pa.us)

000000

Receipt No. 00018530

05/06/2021 04:46 PM

Aspen Whitehall Partners LLC

01 Conditional U  
se Permit/Orchar  
d View 500.00

Check # 1199	
Receipt Total	500.00
Payment Total	500.00

Thank you!

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, SUPPORTING THE SPRING CREEK WATERSHED COMMISSION PHASE II REPORT AND THE DEVELOPMENT OF A PHASE III “ONE WATER PLAN”.**

**WHEREAS**, the Spring Creek Watershed Commission is interested in promoting a long-range vision for the Spring Creek Watershed that represents a consensus of thoughts and ideals that are commonly shared and to establish a leadership role within the watershed to advance and coordinate projects and programs that are consistent with that long-range vision; and

**WHEREAS**, the vision for the Spring Creek Watershed Commission is an integrative and collaborative system of water resources in an environmentally, economically, and socially beneficial manner; and

**WHEREAS**, Ferguson Township recognizes that the Spring Creek Watershed is worthy of conservation and careful stewardship; and

**WHEREAS**, watershed challenges encompass many different aspects from environmental, socio-economic, watershed scale, utility management, land use, political, population growth, and climate change factors and as such:

- The Phase II Report: Collaborative Framework for Developing a One Water Plan and Leadership reflects the core principles that the watershed communities’ governments, residents, water utilities, businesses, and industry wish to maintain; and
- This Phase II Report emphasizes the critical need and multiple benefits of a systematic, watershed-wide, science-based approach to watershed management (a “One Water Plan”) that is driven by the participating local governments, along with state and federal agencies, water utilities, planning commissions, Penn State University, citizens, businesses and industry; and
- The goals of the proposed Phase III One Water Plan include 1) protecting, enhancing and sustaining a healthy and resilient cold-water stream ecosystem; 2) maintaining and improving water quality and quantity to sustainably meet the needs of the human community, now and in the future; and 3) integrating and coordinating management for sustainability, economic growth, recreation and quality of life; and

**WHEREAS**, the proposed Phase III One Water Plan is not an effort to change local governance but to coordinate management and leadership; and

**WHEREAS**, the Phase III One Water Plan development effort will set forth planning and implementation efforts that will recognize local commitment and contribution; and

**WHEREAS**, as with the Phase II Report and in order to produce science-based outcomes, the Commission will form a Phase III workgroup to establish measurable ecological parameters that will be used to track the health of the Spring Creek Watershed; and

**WHEREAS**, endorsement of the Phase III One Water Plan development effort in no way obligates (insert Municipality name) to participate in or financially support any particular project or program undertaken as part of the One Water Plan development effort; and

**WHEREAS**, Ferguson Township may at any time choose to withdraw support of the One Water Plan process as Ferguson Township may deem to be in their best interest.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Ferguson Township supports the Spring Creek Watershed Commission's Phase II Report Collaborative Framework for Developing a One Water Plan and Leadership; and

**BE IT FURTHER RESOLVED** that the Board of Supervisors of Ferguson Township supports the Spring Creek Watershed Commission proceeding with establishment of a Phase III work group with the goal of planning, developing, and creating a Spring Creek Watershed One Water Plan.

**RESOLVED**, this 7<sup>th</sup> day of June 2021.

**TOWNSHIP OF FERGUSON**

By: \_\_\_\_\_  
Laura Dininni, Chair  
Board of Supervisors

[ S E A L ]

**ATTEST:**

By: \_\_\_\_\_  
David Pribulka, Secretary



# Traffic Calming Study

Dear whom it may concern,

Thank you for your time to read this, please read it carefully and would appreciate it if you would take this in serious consideration. On November 2<sup>nd</sup> 2020 at 7:16am, a car decided to make a last minute turn on Havershire Blvd, and due to speeding and not able to control the vehicle and brakes, hit the curve and a light pole and went straight for our house and smashed into our garage. It sounded like an explosion and we could not figure out what had happened at first until we opened our door to the garage and there was a car smashed in the side of our garage. The only thing that ran across my mind were my kids and loved ones, thankfully that no one was hurt or killed. My kids are constantly playing in the garage or playing outside and I am thankful that they were not in either of the places when this situation happened. I had just emptied the garbage out a few minutes earlier and was really thankful that I was not in the garage when the incident happened. All the debris it had caused in the garage with personal items damaged and the whole side of the garage being damaged, it was terrifying. I have included some pictures of the incident and a video of the car smashing into the house causing the damages to the house and garage. This is a dangerous situation for anyone, and luckily no one was hurt or killed. Seems to be an ongoing traffic concern on each street in our neighborhood: Havershire Blvd, Circleville Road and Rushcliffe Street, and someone really needs to take control of the traffic concerns. There needs to be a traffic law in consideration with the speeding of vehicles in the area. The speeding is a big concern and has to be addressed with the accident situation that happened to our home. Please consider a 3 way stop sign, speeding bumps, lower speed limit, or anything else helpful to avoid the damage it has caused and the headache of dealing with the situation afterwards. Thank you for your time and hope you would take this in serious consideration, before someone gets seriously hurt/killed or something else gets damaged. I have included my information below and would appreciate your help in signing the petition below. If you need any additional information please inform.

Thank you for your time and consideration.

Contact information:

Roshni Patel  
396 Havershire Blvd  
State College, PA 16803  
814-308-3830  
[roshnip652@gmail.com](mailto:roshnip652@gmail.com)

If you agree to the statement please help to petition this concern to the Ferguson Township:

Print Name

Signature

Annette K. Fishbone Annette K. Fishbone

Daniel H. Fishbone Daniel H. Fishbone

Carolyn H. Johnson Carolyn H. Johnson

John A. Johnson John A. Johnson

Chad Erb Chad Erb

LINDA WADE Linda Wade

James Wade James Wade

Sarah M. Nazeeri Sarah M. Nazeeri

Musaddiq Nazeeri M. Nazeeri

Durga Zally Durga Zally

Thank you for your time and consideration!

Judith Barile

Louise  
Judith C. Barile

If you agree to the statement please help to petition this concern to the Ferguson Township:

Print Name Signature

Bhavin Patel Bhavin

Roshni Patel Roshni

Shelley Corman Frisby

Susan Evans

Nancy Wolf

CLARICE BAINBRIDGE Clarice Bainbridge

Doreen Bainbridge Doreen Bainbridge

Beth Rosenbaum

Thank you for your time and consideration!

RESOLUTION NO. 2015-05

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA  
ADOPTING A TRAFFIC CALMING POLICY.**

**WHEREAS**, the Township of Ferguson has seen significant development in the past three decades resulting in the construction of a network of various classifications of streets and roads and,

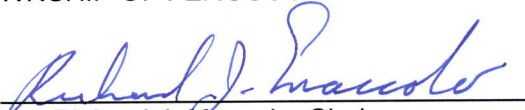
**WHEREAS**, the Board of Supervisors of Ferguson Township have received numerous requests from citizens to address both the volume and speed of traffic on the roads and streets of the Township and,

**WHEREAS**, a traffic calming policy establishing the procedure and process to consider and implement traffic calming measures has been prepared by the Township Public Works Department – Engineering Section staff consistent with state and nationally accepted standards, said policy attached hereto as Exhibit “A”.

**NOW THEREFORE**, the Ferguson Township Board of Supervisor adopt a Traffic Calming Policy attached hereto as Exhibit “A”.


**RESOLVED** this 2<sup>nd</sup> day of February, 2015.

TOWNSHIP OF FERGUSON

By:   
Richard J. Mascolo, Chairman  
Board of Supervisors

[ S E A L ]

ATTEST:

By:   
Mark A. Kunkle, Secretary

**FERGUSON TOWNSHIP, CENTRE COUNTY, PA**  
**TRAFFIC CALMING POLICY**

The following policy has been approved by the Ferguson Township Board of Supervisors on \_\_\_\_\_ by resolution \_\_\_\_\_ and hereinafter shall be used for all requests for traffic calming in Ferguson Township, Centre County, Pennsylvania. This policy may be modified as necessary by action of the Board of Supervisors. The policy applies to public streets of Ferguson Township and does not apply to private streets.

**Background:** The principles of traffic calming have been used in communities since the 1970s, being more popular in Europe and Canada in the early years and gaining popularity in the United States in later years. Traffic calming measures are typically limited for use on local streets. Traffic calming techniques may be applied to new streets as part of a separate complete street design or policy. This policy does not apply to safety improvement projects or streetscape projects.

Since traffic calming measures have a cost associated with their study, installation, and future maintenance; and since the potential to create controversy exists; their installation should occur after the use of **education, enforcement, and engineering** fail to obtain the desired outcome. These 3 processes, however, only address speeding concerns, not high traffic volumes.

Educational programs include campaigns to remind speeding drivers of the negative effects of their actions. Programs may use email, newsletters, grass roots efforts, door hangers, and speed display boards. Usually programs target a specific neighborhood or homeowner association to provide information on speeding fines, bike and pedestrian safety tips, and information on collected speed data.

Enforcement includes a greater police presence. In some instances a greater police presence may not be practical or may not achieve the desired outcome of reducing speeds on a given street due to state mandated excessiveness thresholds for speeding,

the necessary sight and clocking distances for currently approved speed timing devices, and the availability of officers.

Engineering efforts may include the use of signs and pavement markings to alter driver behavior, and traffic studies to determine if transportation operational deficiencies are contributing to the identified traffic concerns. Engineering efforts include traffic studies in advance of traffic calming.

These 3 processes

**Definitions:**

*Traffic Calming* - As defined by Pennsylvania's Traffic Calming Handbook (Pub 383) prepared by the Pennsylvania Department of Transportation; traffic calming is the use of a combination of mainly physical measures that reduce the negative effects of motor vehicle use, alter driver behavior, and improve conditions for non-motorized street users. Some examples of traffic calming include bulb-outs, chicanes, speed humps or tables, diverters, and street closures. Traffic calming measures are used to address speeding and high traffic volumes on neighborhood streets. By addressing high speeds and cut-through volumes, traffic calming can increase both the real and perceived safety of pedestrians and bicyclists, and improve the quality of life within the neighborhood.

*Residential Access Street* – A street that provides access to abutting properties and is designed to carry no more traffic than is generated on the street itself (as further defined in Chapter 27 Zoning).

*Residential Subcollector Street* – A street that provides access to abutting properties and which also may conduct traffic from residential access streets that abut it (as further defined in Chapter 27 Zoning).

*Collector Street* – A street that provides more emphasis on land access than arterial streets, and provides continuity between communities (as further defined in Chapter 27 Zoning).

*Arterial Street* – A street that provides linkages to cities and towns , carries a significant composition of travel, carries a high volume of traffic (as further defined in Chapter 27 Zoning).

### **Request and Screening Process:**

#### **Request from Resident:**

Any property owner or resident or tenant or municipal official of Ferguson Township may submit a formal request for a traffic calming study to the Board of Supervisors. The request shall be submitted in writing identifying the applicant's name, address, and contact information, the street of concern, and the type of traffic problem perceived on the street of concern. The request must also contain signatures of at least 10 residents who support the request. The Board, at its sole discretion, may forward the request to the Public Works Director for action, or deny the request.

#### **Compare Street to Classification Criteria:**

The Public Works Director will compare the street classification of the roadway identified in the formal request to the classification eligibility criteria. If the street classification does not meet the classification eligibility criteria, the Public Works Director shall reject the request and send a letter to the applicant noting the reason for the rejection. The Board of Supervisors shall be notified of the results at their next regular meeting.

Subject to meeting certain criteria as defined further in this policy;

residential access streets are eligible for speed and volume control,

residential subcollector streets are eligible for speed and volume control,

collector streets are eligible for speed control but not volume control,

arterial streets with a posted speed limit of 35mph or less are eligible for speed control but not volume control,

arterial streets with a posted speed limit greater than 35mph are not eligible for volume control and are not eligible for speed control.

If the street does meet the classification eligibility criteria, the Public Works Director, in consultation with the Township Engineer, shall identify a study area for the traffic calming request

**Define Study Area:**

The study area will be drawn to encompass all residential and commercial properties whose driveways directly access the subject street segment as well as all residential and commercial properties whose driveways and streets cross and utilize the subject roadway as a primary route to enter/exit their property. The study area may also include neighboring streets that could be impacted by potential traffic calming devices.

**Collect Data within Study Area:**

The Public Works Director shall request the Township Engineer or consultant traffic engineer to collect supporting traffic data, as deemed appropriate, within the study area. Data collection will include, but is not limited to, average daily traffic volumes and 85<sup>th</sup> percentile speeds along the street of concern. The exact locations and times of the data collection effort will be determined by the Township Engineer or consultant traffic engineer.

**Volume and Speed Criteria:**

To be eligible for consideration for traffic calming, the following criteria must be met:

For volume control, the traffic volume on the street of concern must be greater than 1,000 vehicles per day.



For speed control, the 85<sup>th</sup> percentile speed on the street of concern must be greater than 10 mph over the posted speed limit.

The Public Works Director shall compare the traffic data collected in the study area to the pre-established thresholds for the traffic calming program. If the traffic volume and speed data collected along the street of concern meet the pre-established criteria, the Public Works Director shall prepare an initial traffic calming plan. Otherwise, the Public Works Director shall discontinue the study and send a letter to the applicant noting the reason for the rejection. The Board of Supervisors shall be notified of the results at their next regular meeting.

### **Traffic Calming Plan Development**

#### **Prepare Initial Plan:**

If the pre-determined criteria for traffic calming are met, the Public Works Director, support staff and/or traffic engineering consultant will then evaluate different traffic calming measures to address the problems within the study area based on the particular criterion that was met. An initial plan shall be prepared to identify suggested traffic calming measures and their approximate placement. Alternate plans may be developed. The initial plan development shall consider limitations in the placement and effectiveness of devices. There are design criteria that need to be considered prior to locating and designing traffic calming measures. Some factors that may affect calming measures are:

- Snow removal
- Emergency response delays and access issues
- Additional noise
- Increase in accidents
- Reduction of on-street parking
- Effectiveness
- Geometric Design

Current standard practices as suggested by the Institute of Transportation Engineers (ITE), Federal Highway Administration (FHWA), and the Pennsylvania Department of Transportation (PaDOT) shall be considered while preparing the plan. Prior to

completing the initial plan, input shall be solicited from the emergency service providers, Centre Area Transportation Authority (CATA), and the State College Area School District (SCASD) Transportation Department.

**Conduct Public Meeting:**

A public meeting will be held to review and critique the suggested calming measures and potential alternative traffic calming plans developed for the subject street. This meeting shall include a presentation of the data collected and process completed to date. The Public Works Director, and the traffic engineering consultant if applicable, will preside at this meeting. The format of the meeting will depend upon the size of the study area and what is deemed the most beneficial format to solicit input from the property owners. A meeting notice will be mailed to all property owners within the study area. No voting occurs at the meeting.

Based upon the input and comments received at the public meeting, the suggested calming devices, location, and alternates shall be refined into a recommended plan.

**Petition Neighborhood on Recommended Plan:**

The recommended plan will be presented by petition to all property owners within the study area to gain support. One petition will be mailed to each parcel. The petition will include a reduced copy of the recommended plan with a narrative description and include a post card with return postage pre-paid. 30 days will be provided for property owners to respond to the petition.

The Public Works Director shall have the results summarized.

A minimum of 50% of the property owners must respond in order for the petition to be valid. If less than 50% respond, the Public Works Director shall reject the request and send a letter to the applicant noting the reason for the rejection. The Board of Supervisors shall be notified of the results at their next regular meeting.

If 70% or greater of the petitions returned indicate that they concur with the recommended plan, the Public Works Director shall present the recommend plan to the Board of Supervisors, and continue with plan development.

If less than 70% of the petitions returned indicate that they concur with the recommended plan, the Public Works Director shall reject the request and send a letter to the applicant noting the reason for the rejection The Board of Supervisors shall be notified of the results at their next regular meeting.

### **Approval Process**

#### **Public Meeting:**

The Board of Supervisors shall hold a public meeting to present the recommended plan. A notice of the public meeting shall be mailed to all property owners within the study area and be advertised following with requirements of other public meetings. Based on feedback from the public meeting, the Board of Supervisors will either approve or deny installation of the traffic calming devices. The Board of Supervisors may also modify the recommended plan based upon public input prior to approval.

#### **Develop Construction Plans:**

If the Board of Supervisors approves the installation, the Public Works Director shall oversee the completion of engineering plans and the preparation of a cost estimate for the work.

Upon completion of the design, and if funding is available for the recommended plan, the Board of Supervisors will direct the Public Works Director to install and evaluate the traffic calming devices, otherwise, the recommended plan may become a future project when funds are available.

## **Installation and Evaluation**

### **Consider Temporary Devices:**

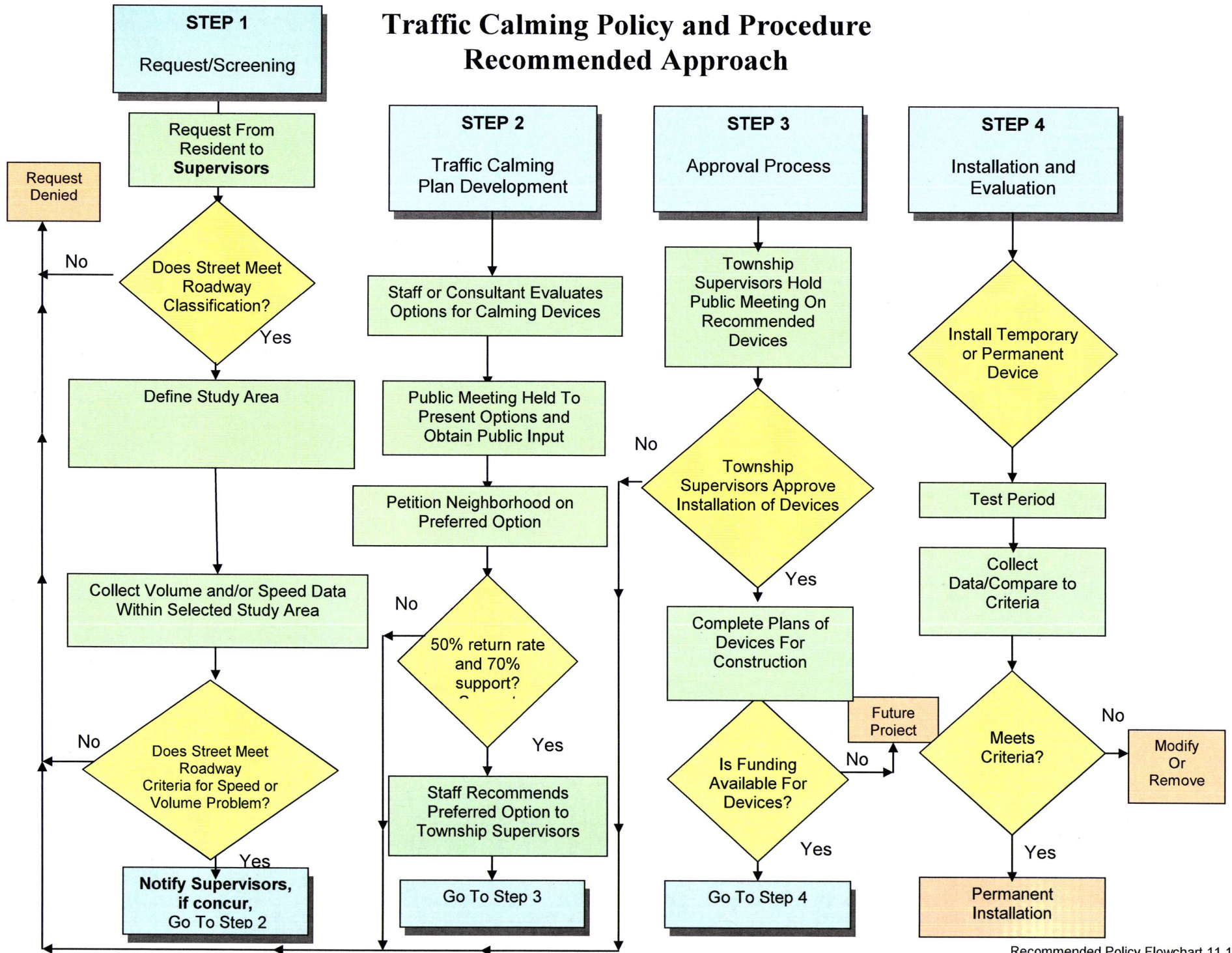
Consideration shall be given to installing temporary devices to determine the effectiveness of the recommended plan. Factors to consider in evaluating the use of temporary devices include the type of device, location in the neighborhood, aesthetics, cost, and noise.

### **Monitor Devices:**

After the devices have been in place for a reasonable period ( approximately 6 months), supporting data will be collected to document the effects on speed and/or volume. The devices should also be monitored for maintenance and safety issues. If not proven effective or maintenance issues arise, the recommended traffic-calming plan may be modified and presented to the Board of Supervisors for consideration, or the devices may be removed and the project abandoned by the Board of Supervisors.

If unforeseen safety issues arise, the recommended traffic-calming devices may be immediately altered or removed by the Public Works Director.

# Traffic Calming Policy and Procedure Recommended Approach





Township of

FERGUSON

Pennsylvania

# Proclamation

## Designation of July 2021 as Parks and Recreation Month

*WHEREAS*, parks and recreation programs are an integral part of communities throughout this country, including Ferguson Township, Centre County, Pennsylvania; and

*WHEREAS*, parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of our community and region; and

*WHEREAS*, parks and recreation build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and improve the mental and emotional health of all citizens; and

*WHEREAS*, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

*WHEREAS*, parks and recreation areas are fundamental to the environmental well-being of our community; and

*WHEREAS*, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

*WHEREAS*, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

*WHEREAS*, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

*WHEREAS*, Ferguson Township, Centre County recognizes the benefits derived from parks and recreation resources.

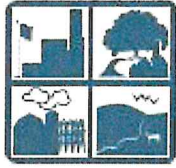
*NOW THEREFORE*, BE IT RESOLVED BY Ferguson Township Board of Supervisors that July is recognized as Park and Recreation Month in Ferguson Township, Centre County of Pennsylvania.

**Proclaimed this 7<sup>th</sup> day of June, 2021.**

Ferguson Township Board of Supervisors,

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Laura Dininni, Chair



Township of

FERGUSON

Pennsylvania

Planning & Zoning Department

**Ferguson Township, Centre County, Pa.  
Application for Zoning Variance/Appeal Hearing**

Application for a Hearing must be filed in the name of the owner of record or in the name of the holder of an option or a contract to purchase, or in the name of the lessee if authorized under a lease.

The application must be completed in full and the following must accompany the application:

1. Thirteen (13) copies of the application.
2. Thirteen (13) copies of a diagram or site plan (as outlined on page 3).
3. For a Variance Hearing a non-refundable filing fee of \$300.00 (make check payable to Ferguson Township).
  - For an Appeal Hearing a filing fee of \$500.00 (make check payable to Ferguson Township). The Appeal Hearing fee is refundable if the applicant prevails in the appeal of a notice of violation.
  - If applying for both a Variance Hearing and an Appeal Hearing both the Variance fee of \$300.00 and the Appeal fee of \$500.00 must be paid to the Township.
4. A copy of the applicant's deed or other instrument showing authority to file this application must be attached.
  - If the instrument attached does not contain a legal description, a legal description must be provided.

All material should be submitted to the Ferguson Township Zoning Office no later than 5:00 PM on the fourth Monday of the month. All incomplete applications will not be processed.

Email dpribalka@twp.ferguson.pa.us

ENTRY OF APPEARANCE

Name David Pribalka

Address 3147 Research Drive State College PA 16801

I am appearing on my own behalf  (Check if this is true.)

I am representing Ferguson Township

Please send me notice at the above address of any final decisions in this matter.

### WAIVER OF STENOGRAPHIC RECORD

I agree to waive the requirements of Section 908(7) of the Pennsylvania Municipalities Planning Code which requires that a stenographic record of the proceedings be made, and consent that a record of the proceedings be prepared from a tape recording of the hearing and the recording secretary's minutes.

Applicant's Signature 

Date 6/3/21

The undersigned hereby applies to the Ferguson Township Zoning Hearing Board for a hearing under the provisions of the Ferguson Township Zoning Ordinance affecting the following premises in the manner herein described.

Applicant Ferguson Township

Address 3197 Research Dr. State College PA 16801

Phone FAX 814-238-4651

Owner Ferguson Township

Address Same as above.

Phone FAX Same as above.

1. Location of premises 1241 W. Park Hills Ave.

2. Centre County Tax Map Parcel Number 24-0017-300A-0000-

3. Present zoning R1

4. How long has the applicant held an interest in the property? 9/14/1976

5. Present use of the premises Open space

6. Proposed use of the premises open space

7. Explain extent of proposed alteration(s), if any: The project will construct a regenerative stormwater conveyance system, erosion control, and relocate exposed utilities.



8. Describe all existing structures, including type size and height: N/A

\_\_\_\_\_

\_\_\_\_\_

9. Has the property been involved in previous zoning hearing(s)? No If so, describe date of hearing, nature of hearing and outcome of hearing:

\_\_\_\_\_

\_\_\_\_\_

10. For new construction or alterations: N/A

a) Have plans been submitted to the Zoning Officer? \_\_\_\_\_

b) Has he/she reviewed, approved, and signed the plans? \_\_\_\_\_

c) Has he/she issued a permit? \_\_\_\_\_

11. For a variance hearing, describe the provisions or regulations of the Ferguson Township Zoning Ordinance under which application for a variance is sought:

Chapter 27-701.3.C(1) ; 27-701.3.C(4)

27-701.3.H ; 27-701.3.1

12. For an appeal hearing, describe the alleged misinterpreted or misapplied provision of the ordinance which will be relieved by granting this appeal:

N/A

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. A variance will be granted only upon the showing of an unnecessary hardship meeting all of the following criteria:

- a) The unnecessary hardship is caused by unique physical circumstances in the size, shape or topography of the lot.
- b) Because of the unnecessary hardship so caused, the lot cannot be developed in conformity with the Zoning Ordinance.
- c) The unnecessary hardship was not created by the applicant. a) Key map showing the generalized location of the property.
- d) The variance, if granted, would not alter the essential character of the neighborhood, impair the use or development of adjacent property or be detrimental to the public welfare.
- e) The variance would be the minimum necessary to afford relief and would be the least possible modification of the Zoning Ordinance.

Describe hardship, as listed above, which will be relieved by granting this variance:

The drainageway has become a public safety hazard.  
Erosion of the channel has exposed dangerous utilities  
and threatened nearby residential properties. This project  
will restore, preserve, and enhance the drainageway.

14. Attach a diagram or site plan showing the following:

- a) Key map showing the generalized location of the property.
- b) North point.
- c) Name and address of all abutting property owners.
- d) Total tract boundaries of the property showing approximate distances and a statement of total acreage of the tract.
- e) All existing streets including streets of record (recorded but not constructed) on or abutting the tract including names and right-of-ways.
- f) If relevant to the application, existing sewer lines, water lines, fire hydrants, utility lines, culverts, bridges, railroads, watercourses, and easements.
- g) All existing buildings or other structures and approximate location of all tree masses.

15. List all abutting property owners. Include full name, address, and telephone numbers

See attached.

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FOR STAFF USE ONLY:

- Plans submitted
- Advertised
- Posted
- Fee Paid

**§ 27-701. Floodplain Conservation. [Ord. No. 1049, 11/18/2019]**

1. All land and watercourses defined herein as floodplains shall be subject to the following regulations regardless of the district regulations within which such land and watercourses are located. The identified floodplain area shall be: A) any areas of Ferguson Township subject to the 100-year flood, which is identified as Zone A (area of special flood hazard) in the Flood Insurance Study (FIS) with the effective date of May 4, 2009, and the accompanying maps or the most recent revision thereof as issued by the Federal Emergency Management Agency, including all digital data developed as part of the Flood Insurance Study, and B) those areas designated as alluvial soils by the Soil Survey of Centre County, Pennsylvania, prepared by the U.S. Department of Agriculture, dated 1981.
2. The AE Area/District (Flood Insurance Risk Zone) shall be those areas identified as an AE Zone on the Flood Insurance Rate Map (FIRM) included in the FIS prepared by FEMA and for which 100-year-flood elevations have been provided in the FIS.
3. The A Area/District shall be those areas identified as an A Zone on the FIRM included in the FIS prepared by FEMA and for which no 100-year-flood elevations have been provided. For these areas, elevation and floodway information from federal, state or other acceptable sources shall be used when available. Where other acceptable information is not available, the elevation shall be determined by using the elevation of a point on the boundary of the identified floodplain area which is nearest the construction site. In lieu of the above, the municipality may require the applicant to determine the 100-year-flood elevation with detailed hydrologic and hydraulic engineering techniques. Hydrologic and hydraulic analyses shall be undertaken only by professional engineers or others of demonstrated qualification, who shall certify that the technical methods used correctly reflect currently accepted technical concepts. Studies, analyses, computations, etc., shall be submitted in sufficient detail to allow a thorough technical review by the Township. Where a difference exists between these two documents, the document which delineates the greater area shall be used. Any changes to the data contained in the Flood Insurance Study are subject to the approval of the Federal Insurance Administration.
  - A. Intent. It is the intent of this section to preserve the natural functions of floodplains, to protect life and property from the

hazards of flooding, to protect the waters of the Township and to minimize the financial burdens which floods impose upon the community. These purposes shall be advanced by preventing certain uses and structures from locating in floodplains while allowing others which will not 1) impede the flow of floodwaters, 2) present the hazard of pollution, erosion and sedimentation of floodplains and watercourses, 3) result in increased surface runoff and downstream flooding, and 4) impede the recharge of aquifers.

- (1) Areas subject to periodic inundation by floodwaters shall include a) all flood hazard areas indicated on the aforementioned Flood Insurance Rate Maps, and b) the following alluvial soil types indicated on the aforementioned soil survey maps:

Symbol	Name
At	Atkins Silt Loam
Ba	Basher Loam
Ca	Carlisle Muck
Ch	Chagrin Soils
DU	Dunning Silty Clay Loam
LX	Lindside Soils
Mm	Melvin Silt Loam
No	Nolin Silt Loam
Ph	Philo Loam
Pk	Philo and Atkins very stony soil
Po	Pope soils

- (2) Natural drainage swales subject to periodic inundation by runoff rather than floodwaters are also subject to the floodplain conservation regulations. Such drainage swales are identified as Nolin silt loam soils, soil symbol "No" on the aforementioned soil survey maps.

B. Permitted Uses. Floodplains may be only used for the following, provided such uses and structures do not conflict with the limitations of Subsection 3C, below:

- (1) The tilling of the land, the raising of crops, fruits and vegetables and the raising and keeping of livestock and poultry.
  - (2) Horticultural uses related to the raising, propagating and selling of trees, shrubs, flowers and other plant materials.
  - (3) Forestry uses related to the harvesting of lumber products.
  - (4) Public and private conservation areas for the conservation of open space, water, soil and wildlife resources.
  - (5) Retaining walls, flood retention dams, culverts and bridges as permitted by the Pennsylvania Department of Environmental Protection.
  - (6) Customary uses accessory to the above.
- C. Use Limitations. Uses permitted in § 27-701, Subsection 3B are limited as follows:
- (1) All new construction or development (including substantial improvements) are prohibited.
  - (2) Improvements or modifications to an existing structure shall be permitted but they shall be elevated or floodproofed as much as possible, provided that said improvements or modifications involve a) less than 50% of the fair market value, and b) less than 50% of the square footage as it existed on March 8, 1984.
  - (3) All other uses whether temporary or permanent are prohibited including, but not limited to, the following which are not interpreted as being customary accessory uses: filling in of the floodplain; sanitary landfill or dumping of any kind; fences which impede, retard or change the direction of the flow of water or catch or collect debris carried by such water; outdoor storage of materials which are buoyant, flammable or explosive; and on-site sewage disposal systems.
  - (4) Prior to any proposed alteration or relocation of any stream or any watercourse, etc., within the Township, a permit shall be obtained from the Department of Environmental Protection, Dams and Encroachment Division, as specified in the Dam Safety and

Encroachment Act, as amended.<sup>1</sup> Further, notification of the proposal shall be given to all affected adjacent municipalities. Copies of such notifications shall be forwarded to both the Federal Insurance Administration and the Department of Community and Economic Development.

- (a) Under no circumstances shall any use, activity and/or development adversely affect the capacity of the channels or floodways of any watercourse, drainage ditch or any other drainage facility or system.
- D. Zoning Permit. Prior to the issuance of any zoning permit, the Zoning Administrator shall review the application for the permit to determine if all other necessary government permits required by state and federal laws have been obtained, such as those required by the Pennsylvania Sewage Facilities Act (Act 1966-537, as amended<sup>2</sup>); the Pennsylvania Dam Safety and Encroachments Act (Act 1978-325, as amended<sup>3</sup>); the Pennsylvania Clean Streams Act (Act 1937-394, as amended<sup>4</sup>); and the U.S. Clean Water Act, Section 404, 33 U.S.C. § 1344. No permit shall be issued until this determination has been made.
- E. Land Development Plan Review. Any applicant for a zoning permit who is engaging in land development (as that term is defined in Chapter 22, Subdivision and Land Development) within a floodplain or 100 feet therefrom shall submit, along with the application, a land development plan as required in Part 10 of this chapter.
- F. Conditional Use. Local alluvial soils, while not always displaying all of the characteristics common to alluvial soils, may be subject to periodic inundation or flooding. For this reason they shall be considered an integral part of the floodplain network. However, they may be exempted from the provisions of this section when it is determined that, by use of proper engineering and conservation practices, such conditional use will not have the effect of nullifying the intent of this section and they are not within a watercourse, drainageway channel or stream, or within the floodplain area of the Flood Insurance Rate Map for Ferguson Township as

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1. Editor's Note: See 32 P.S. § 693.1 et seq.

2. Editor's Note: See 35 P.S. § 750.1 et seq.

3. Editor's Note: See 32 P.S. § 693.1 et seq.

4. Editor's Note: See 35 P.S. § 691.1. et seq.

prepared by the Federal Insurance Administration. A conditional use may be a use as permitted by the existing Township zoning district, where the soils are found as previously listed and a floodplain does not exist.

- (1) In granting a conditional use, the Board of Supervisors shall:
  - (a) Consider that there is good and sufficient cause.
  - (b) Consider that failure to grant the conditional use will result in exceptional hardship to the applicant.
  - (c) Consider that the granting of the conditional use will:
    - 1) Neither result in an unacceptable or prohibited increase in flood heights, additional threats to public safety or extraordinary public expense.
    - 2) Nor create nuisances, cause fraud on or victimize the public or conflict with any other applicable state or local ordinances and regulations.
- (2) Make sure that a conditional use shall involve only the least modification necessary to provide relief.
  - (a) Attach whatever reasonable conditions and safeguards it considers necessary in order to protect the public health, safety and welfare and to meet the intent of this section.
  - (b) Require the applicant to comply with all applicable requirements of the National Flood Insurance Program regulations (60.3a, b and c), including the requirements for floodproofing, anchoring and elevation.
- (3) Notwithstanding the provisions of this section, no conditional use shall be granted for the following obstructions and activities if located entirely or partially within an identified floodplain area:
  - (a) Hospitals (public or private).
  - (b) Nursing homes (public or private).
  - (c) Jails or prisons.

- (d) New manufactured home parks and manufactured home subdivisions, and substantial improvements to existing manufactured home parks.
- (e) Any new or substantially improved structure which will be used for the production or storage of any of the following dangerous materials or substances or which will be used for any activity requiring the maintenance of a supply (more than 550 gallons or other comparable volume or any amount of radioactive substances) of any one of the following dangerous materials or substances and 935 gallons in the aggregate on the premises:
  - 1) Acetone.
  - 2) Ammonia.
  - 3) Benzene.
  - 4) Calcium carbide.
  - 5) Carbon disulfide.
  - 6) Celluloid.
  - 7) Chlorine.
  - 8) Hydrochloric acid.
  - 9) Hydrocyanic acid.
  - 10) Magnesium.
  - 11) Nitric acid and oxides of nitrogen.
  - 12) Petroleum products (gasoline, fuel oil, etc.)
  - 13) Phosphorus.
  - 14) Potassium.
  - 15) Sodium.
  - 16) Sulfur and sulfur products.
  - 17) Pesticides (including insecticides, fungicides and rodenticides).
- (f) Any residential dwelling.



- (4) Whenever a conditional use is granted, the Zoning Administrator shall notify the applicant, in writing, that:
    - (a) The granting of the conditional use may result in increased premium rates for flood insurance.
    - (b) Such conditional uses may increase the risks to life and property.
  - (5) A report of all conditional uses granted under this section during the year shall be included in the annual report to the Federal Insurance Administration.
  - (6) Notwithstanding any of the above, however, all structures shall be designed and constructed so as to have the capability of resisting the 100-year flood.
- G. Wetlands. Areas subject to periodic inundation by floodwaters and/or occurring without flooding shall include:
- (1) All wetland locations mapped on Fish and Wildlife Service National Wetlands Inventory Maps for Ferguson Township.
  - (2) Any wetlands identified by on-site field investigation that finds hydric soils and/or common wetland indicator plants.
  - (3) Requirements for construction of obstructions, structures and uses affecting wetlands:
    - (a) Land development plans are to contain boundaries of any wetlands, existing vegetation cover and location of existing soils.
    - (b) Soils having severe limitations due to wetness for crops, leach fields, buildings or roads are possible wetlands and require Pennsylvania Department of Environmental Protection and U.S. Army Corps of Engineers review and approval of permits.
    - (c) Upon the approval by the Department of Environmental Protection and Corps of Engineers of required permits for the land development in the identified wetland areas, the land development plan and/or subdivision plan may then be submitted to the Township for review and approval.

- (d) The Township procedures of approval may have conditions attached as needed to further the goal of prohibiting development in floodplains and wetlands.
- H. Floodways. No activity, land development, structure, building or obstruction shall be permitted within an identified floodway portion of the floodplain district.
- I. Use Buffer. A land buffer remaining in its natural condition shall be not less than 100 feet separating the permitted use from the edge of the top of the bank of the watercourse. The 100-foot distance is to start from the outermost edge of the watercourse measured in a perpendicular direction to the approved use. A fifty-foot land buffer remaining in its natural condition shall be provided between the permitted use and the edge of the floodplain as defined by FEMA.
- J. Variances.
- (1) Any variances granted by the Zoning Hearing Board to any of the floodplain conservation regulations of this section shall be subject to the same standards and requirements as applied to the granting of conditional uses in § 27-701, Subsection 3F.
  - (2) In addition to meeting the requirements of § 27-701, Subsection 3E, whenever a variance is granted, the Township shall notify the applicant, in writing, that the granting of the variance may result in increased premium rates for flood insurance and may increase the risks to life and property.
  - (3) No variance shall be granted for any construction, development, use or activity within any floodway area that would cause any increase in the 100-year-flood elevation.
  - (4) No variance shall be granted for any construction, development, use or activity within the floodplain area that would, together with all other existing and anticipated development, increase the 100-year-flood elevation more than one foot at any point.
- K. Abrogation and Greater Restrictions. This section supersedes any other conflicting provisions which may be in effect in identified floodplain areas. However, any other ordinance provisions shall remain in full force and effect to the extent that those provisions are more restrictive.



PROJECT: SR 26-N37  
 PROJECT NO.: 1407-18  
 BY: JRB  
 DATE: 5/20/2021  
 CHECKED BY: RPG  
 DATE: \_\_\_\_\_

### SUMMARY OF PEDESTRIAN ACCOMMODATIONS COST

Item No.	Description	Qty	Unit	Unit Cost	Total Cost
0935-0001	POST MOUNTED SIGNS, TYPE F	8	SF	\$30.00	\$240.00
0951-4022	PEDESTRIAN STUB POLE, TYPE B	4	EA	\$1,500.00	\$6,000.00
0954-0012	2-INCH CONDUIT	51	LF	\$5.00	\$255.00
0954-0151	TRENCH AND BACKFILL, TYPE I	35	LF	\$20.00	\$700.00
0954-0201	SIGNAL CABLE, 14 AWG, 3 CONDUCTOR	680	LF	\$2.50	\$1,700.00
0954-0202	SIGNAL CABLE, 14 AWG, 5 CONDUCTOR	615	LF	\$2.50	\$1,537.50
0955-3722	LED COUNTDOWN PEDESTRIAN SIGNAL HEAD, TYPE A	6	EA	\$650.00	\$3,900.00
4956-0500	PEDESTRIAN PUSH BUTTON, POLARA BULLDOG	6	EA	\$450.00	\$2,700.00
0962-1001	6" WHITE WATERBORNE PAVEMENT MARKINGS	770	LF	\$0.35	\$269.50
<b>SUBTOTAL</b>					<b>\$17,302.00</b>
15% CONTINGENCY					\$2,595.30
<b>TOTAL CONSTRUCTION COSTS</b>					<b>\$19,897.30</b>
ADDITIONAL ENGINEERING COST					\$8,178.53
<b>TOTAL COSTS</b>					<b>\$28,075.83</b>

# PEDESTRIAN ACCOMMODATION AT INTERSECTIONS CHECKLIST



PLEASE TYPE OR PRINT ALL INFORMATION IN BLUE OR BLACK INK

As specified in the MUTCD, Section 4E, an engineering study shall be conducted to determine the need for pedestrian accommodation at signalized intersections and the related design and operational features. Based on the engineering study and engineering judgment, proper documentation shall be made at all new signalized intersections and modifications to existing signalized intersections. This documentation shall be provided with guidance from this checklist.

When pedestrian accommodations will not be provided at an intersection, signalized or not, proper justification must be documented. Below is a checklist of information that may be relevant in the determination of pedestrian needs and warranted accommodations at an intersection. Not all of the information below is required to make a determination. This form can be used to summarize the needs and accommodations of a corridor or a single intersection.

Intersection Background Information			
DATE 12/20/2019	DISTRICT 2-0	COUNTY Centre	
MUNICIPALITY Ferguson Township		INTERSECTION Shingletown Road (SR 45) at W. College Ave/Pine Grove Rd (SR 26)	
SUBMITTED BY Trans Associates Engineering		STREET ADDRESS 341 Science Park Road Suite 104	
CITY State College	STATE PA	ZIP 16803	TELEPHONE NUMBER 814-231-4812
Project Overview			
Provide a Project Description and Scope of the Project. Bike/Ped Checklist Completed. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Realignment of intersection and installation of a new traffic signal _____ _____	
Existing Facility Description			
Yes	No		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are pedestrian facilities present (i.e., sidewalks, curb ramps, crosswalks, pedestrian signals, etc.)?	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Are there descriptions of each quadrant of the existing intersection (photos are strongly recommended)?	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Are near-by land uses documented?	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are pedestrian facilities near the intersection (i.e., sidewalks, bus stops, trails, etc.)?	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is there current evidence of pedestrians using the intersection (worn paths, observed activity)?	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Were special accommodations made in the past for pedestrians at the intersection?	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are restrictions for pedestrians present? (No Ped signs, limited crossings)	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is this a defined walking route or safe route to school route?	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are physical restrictions or right-of-way restrictions present?	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	If pedestrian signals are present, is proper traffic signal timing designated for pedestrians at the intersection?	
Proposed Facility Description			
Yes	No		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Will the proposed improvements generate new or additional pedestrian traffic?	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does the proposed facility introduce possible additional restrictions for pedestrians?	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are new or existing pedestrian signals proposed at the intersection?	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are sidewalks proposed as part of the project?	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are detailed descriptions of changes to each quadrant documented?	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Do near-by land uses change as part of the project?	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are additional pedestrian facilities proposed for the intersection?	
Outreach Efforts			
Has contact and discussion concerning pedestrian accommodations at the intersection been made with the following?			
Yes	No		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Municipality (s)	
<input type="checkbox"/>	<input type="checkbox"/>	Transit Organization (s)	
<input type="checkbox"/>	<input type="checkbox"/>	School District (s)	
<input type="checkbox"/>	<input type="checkbox"/>	Public Meeting (s)	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Emergency Services	
<input type="checkbox"/>	<input type="checkbox"/>	Advocacy Groups	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other (s) _____ Property Owners, Centre Region Transportation Agency _____	

**Intersection Details**

(The information below may be useful in the determination of pedestrian needs and warranted accommodations at uncontrolled intersections. Not all of the information is required to make a determination. The minor roadway information may also be needed in some situations.)

Roadway classification: Minor Arterial

Roadway Typology: Rural Arterial

Speed Limit (MPH): 45

Design Speed: 45

ADT: 9294 - from 2017 Alternatives Study

Percentage of Trucks: 3

Travel lanes: 2

Is there a sight distance deficiency?  Yes  No

If yes, explain. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Sidewalk:  Yes  No      Shoulders:  Yes  No      Curb:  Yes  No

Is parking permitted on the roadway?  Yes  No

Municipal recommendation: Pedestrian accommodations should be provided.

Pedestrian generators? None

Distance to next available crossing: N/A

Was a crash analysis completed?  Yes  No

Are there pedestrian crashes?  Yes  No

Has a pedestrian gap analysis been performed at the location?  Yes  No

[ftp://ftp.dot.state.pa.us/transfer/Traffic Signals/Unsignalized Intersection Ped Calcs from HCS.xlsx](ftp://ftp.dot.state.pa.us/transfer/Traffic%20Signals/Unsignalized%20Intersection%20Ped%20Calcs%20from%20HCS.xlsx)

Are there other geometric concerns? If yes, explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Pedestrian Traffic Signals (if applicable)**

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Is there proper pedestrian timing established at the intersection?                   |
| <input type="checkbox"/> | <input type="checkbox"/> | Is an all-pedestrian phase recommended in the study?                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | Are the crosswalks in alignment with curb ramps?                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | Are pedestrian signals visible from the proposed crosswalk/curb ramp locations?      |
| <input type="checkbox"/> | <input type="checkbox"/> | Are countdown pedestrian signals present?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Has the need for Accessible Pedestrian Signals (APS) been determined from the study? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are pushbuttons proposed to be within the current ADA criteria?                      |
| <input type="checkbox"/> | <input type="checkbox"/> | Are all pushbutton locations accessible to all pedestrians?                          |
| <input type="checkbox"/> | <input type="checkbox"/> | Do all features satisfy applicable state and federal requirements?                   |

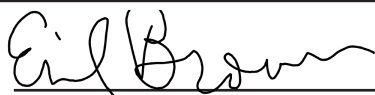
**Recommendations/Justification**

Ferguson Township requests that pedestrian accommodations (crosswalks, pedestrian signals, pedestrian push buttons, and pedestrian refuge areas) be included with the proposed safety improvement project at the intersection of West Pine Grove Road (SR 26/45) / West College Avenue (SR26) and Shingletown Road (SR 45). Please reference the attached letter from Ferguson Township relative to the request for the accommodations.

Based on sound engineering judgement, it has been determined that current pedestrian traffic and lack of planned pedestrian generators does not justify providing pedestrian accommodation nor is it appropriate to promote pedestrian traffic at the intersection. Acting as a steward of state and federal transportation funds, PennDOT will not be installing pedestrian accommodations and instead will install "No Pedestrian Crossing" signage.

This review and recommendation was coordinated with the District Traffic Signals Section and the District Bicycle/Pedestrian Coordinator in the Highway Safety Section.

**District Traffic Engineer Approval**



4-1-2021

District Traffic Engineer

Date

**Assistant District Executive Approval**



4-1-2021

District ADE of Design, Maintenance or Services

Date



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## TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801  
Telephone: 814-238-4651 • Fax: 814-238-3454  
[www.twp.ferguson.pa.us](http://www.twp.ferguson.pa.us)

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August 26, 2019

Mr. Nicholas J. Schaefer, PE, PTOE  
Trans Associates  
301 Science Park Road, Suite 126  
State College, PA 16803

RE: Shingletown Road Safety  
Improvement Project - Pedestrian  
Accommodations Input Summary

Dear Mr. Schaefer:

Thank you for your e-mail dated July 29, 2019 where you provided Form TE-672 '*Pedestrian Accommodation at Intersections Checklist*' for review and comment by the Township regarding the Shingletown Road Safety Improvement Project. I understand that as part of the traffic signal design process, a decision regarding the installation of pedestrian facilities (cross walks, pedestrian signals, pedestrian push buttons, and pedestrian refuge areas) needs to be made by PennDOT. As part of that process, the *Pedestrian Accommodation at Intersections Checklist* is completed which includes obtaining local input. If pedestrian accommodations are not provided, then No Pedestrian Crossing signs will be installed.

To obtain the requested input regarding the study, I conducted meetings with the Township Community Planner, Centre Region Transportation Planner, Police Chief, adjoining property owners, Public Works Director, and the Township Manager. Following is a summary of the input received from those meetings.

August 13, 2019 – meeting with Trish Meek, CRPA Transportation Planner; Kristina Aneckstein, Township Community Planner; Chris Albright, Chief of Police; and Ron Seybert, Township Engineer.

- CRPA Transportation Planner and Township Community Planner are strongly in favor of installing pedestrian accommodations. Some of the factors leading to their recommendation include; (1) the recent and proposed development in the corridor and the Pine Grove Mills Small Area Plan which may lead to additional pedestrian traffic along Pine Grove Road/West College Avenue; (2) the existing and proposed shoulders are 5 feet wide and can accommodate pedestrians; and (3) there is currently some limited pedestrian use.
- The police department is indifferent to providing pedestrian accommodations or posting no pedestrian crossing signs. If provided, they should be designed/constructed to provide safe pedestrian crossings.

August 14, 2019 – meeting with Robert and Jennifer McCauley, adjoining property owner; and Ron Seybert, Township Engineer.

- McCauleys have not seen much pedestrian activity through the intersection. There is frequent use by bicycles.
- McCauleys are concerned about the installation of pedestrian accommodations increasing the potential for people to think that their land is

public land. They currently have people that use their property thinking it is a public park.

- McCauleys understand if the decision is made to provide the pedestrian accommodations, but don't think that they are necessary.

August 20, 2019 – meeting with David Pribulka, Township Manager; David Modricker, Public Works Director; and Ron Seybert, Township Engineer.

- After reviewing the above input, both the Manager and Public Works Director stated that pedestrian accommodations should be included with this project and that the recommendation to include pedestrian accommodations be provided for use to complete the study.

As a result of the above summary of meetings, Ferguson Township requests that pedestrian accommodations (cross walks, pedestrian signals, pedestrian push buttons, and pedestrian refuge areas) be included with the proposed safety improvement project at the intersection of West Pine Grove Road (SR 26/45) / West College Avenue (SR26) and Shingletown Road (SR 45). I also note that I do not see the need for Accessible Pedestrian Signals at this location at this time, but request that the push button locations be designed to easily facilitate their installation in the future if necessary. Please modify the study form to accurately reflect the Township input.

Lastly, since it was noted by the McCauleys, I would request that the design of their driveway and signing at the intersection be done in a manner to provide a safe and efficient access for their driveway without unintentionally conveying a message of a public access. Since their driveway will intersect at a traffic signal, I believe their concern is legitimate whether pedestrian accommodations are provided or not.

If you have any questions regarding this summary of input and request, please call me at 814-238-4651 or e-mail at rseybert@twp.ferguson.pa.us. Otherwise, I look forward to reviewing the signal design as the project progresses.

Sincerely,



Ronald A. Seybert, Jr., P.E.  
Township Engineer

Copy: Leigh Woolridge, PennDOT  
Jim Roman, PennDOT Signals  
John Tate, PennDOT Signals  
Will Roll, Trans Associates  
All Participants of Input Meetings  
Subject Project Folder





April 1, 2021

MR RON SEYBERT, P.E.  
3147 RESEARCH DR  
STATE COLLEGE PA 16801

Dear Mr. Seybert,

Thank you for your letter of August 26, 2019 concerning and requesting pedestrian accommodations on the Route 0026 safety improvement project in Ferguson Township, Centre County. We understand the township's concern and after review and evaluation of the TE-672 and public input PennDOT has respectfully made the decision to install "No Pedestrian" signage in lieu of providing pedestrian accommodations at the intersection. This decision was made based on the following factors:

- Current pedestrian use is limited. There are no public parking areas or destinations within at least  $\frac{3}{4}$  mile to the intersection that generate any pedestrian traffic.
- There are currently no upcoming developments that will act as either an origin or destination to promote increased pedestrian traffic at the intersection.
- While the existing and proposed shoulders are 5 feet wide, they are not wide enough to facilitate substantial pedestrian use. Eight-foot wide shoulders are desirable in areas with pedestrian traffic if no sidewalk is present. The remaining corridor adjacent to our project has 5-foot shoulders, or less. Additionally, the cross slope on S.R. 0026 at the location where the crosswalks would need to be located is 4.6%, exceeding the 2.0% requirement for a Pedestrian Access Route by PROWAG.
- A high volume of right-turn movements poses a pedestrian safety concern. If split phasing is implemented with "No Turn on Red" signs, the Level-of-Service of the intersection will be impacted.

Based on sound engineering judgement, it has been determined that current pedestrian traffic and lack of planned pedestrian generators does not justify providing pedestrian accommodation nor is it appropriate to promote pedestrian traffic at the intersection. Acting as a steward of state and federal transportation funds, PennDOT will not be installing pedestrian accommodations and instead will install "No Pedestrian Crossing" signage.

If you have any questions, please contact me at 814-765-0439 or [deball@pa.gov](mailto:deball@pa.gov).

Sincerely,

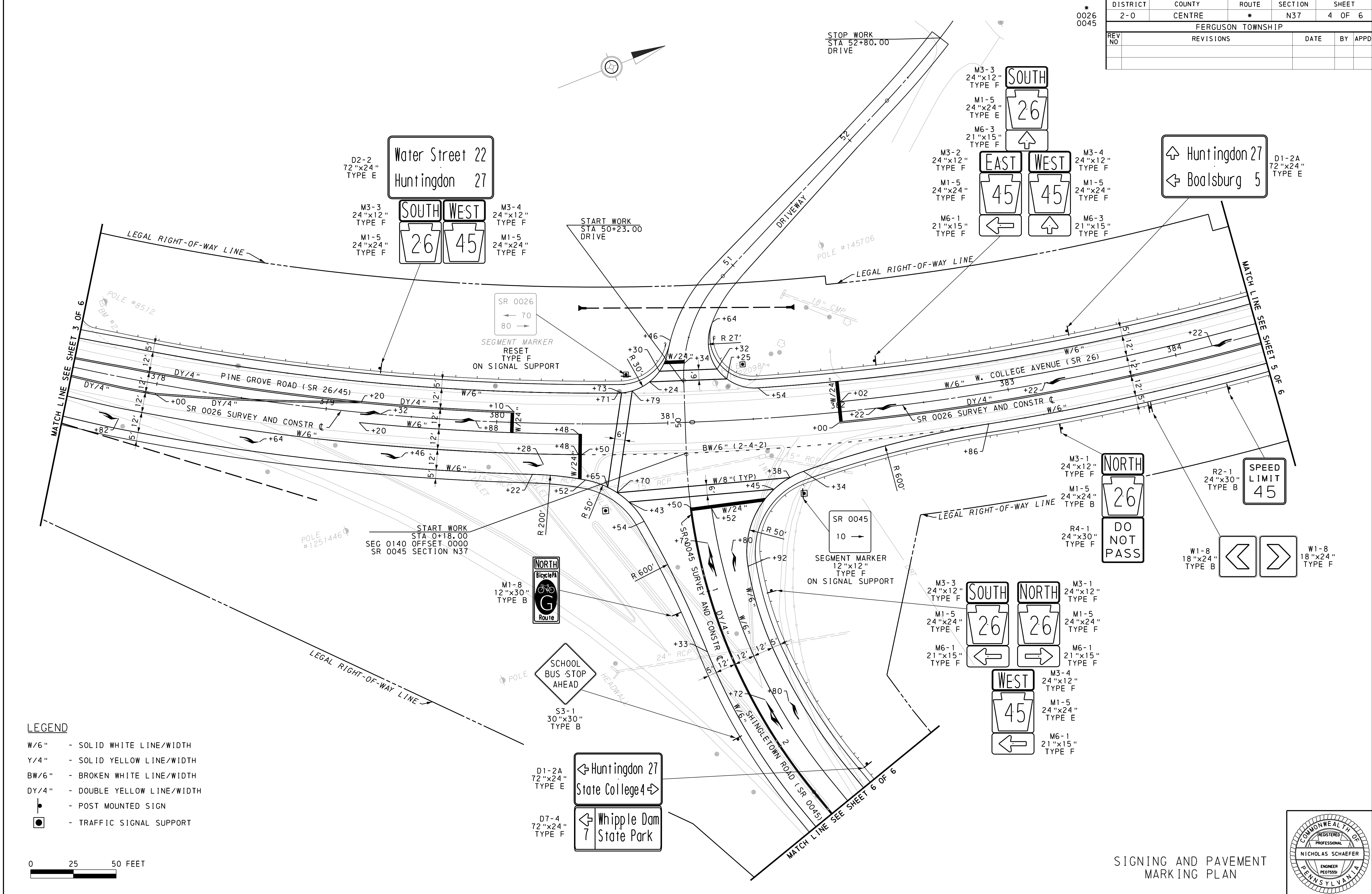
A handwritten signature in black ink that reads "Dean D. Ball".

Dean D. Ball, P.E.  
Assistant District Executive – Design  
Engineering District 2-0

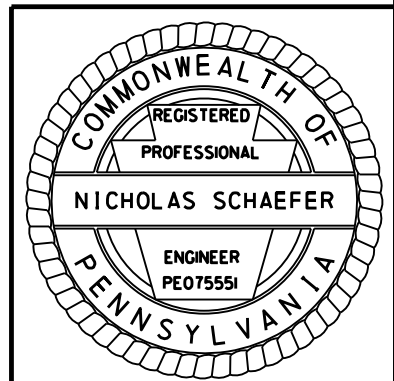
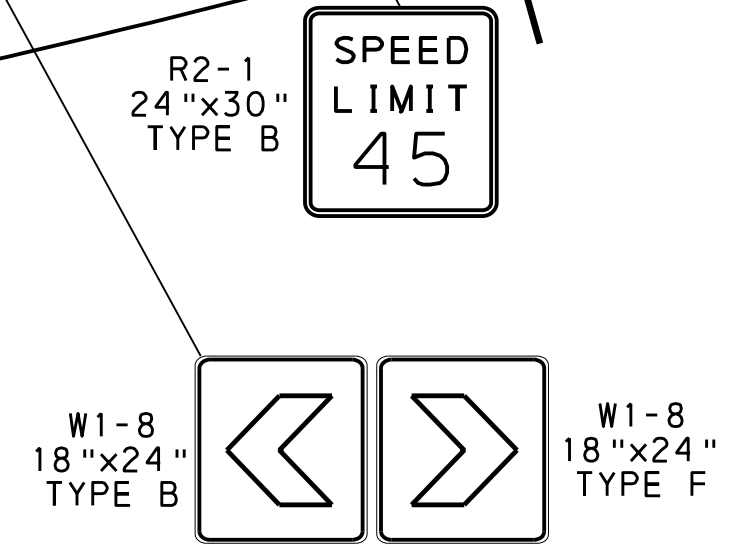
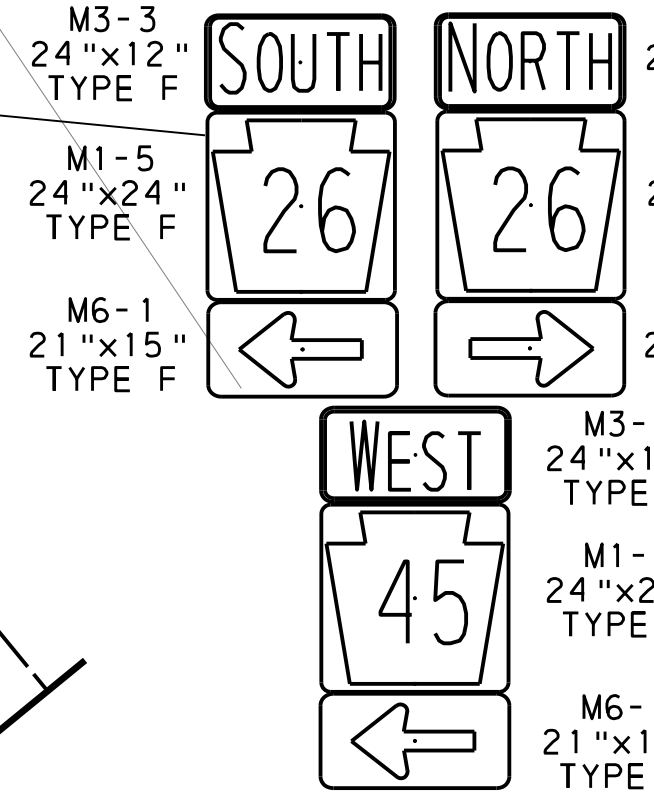
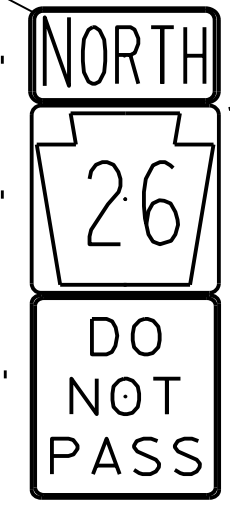
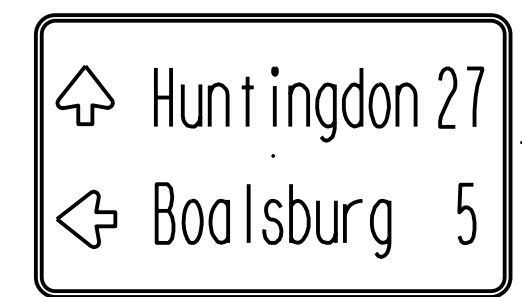
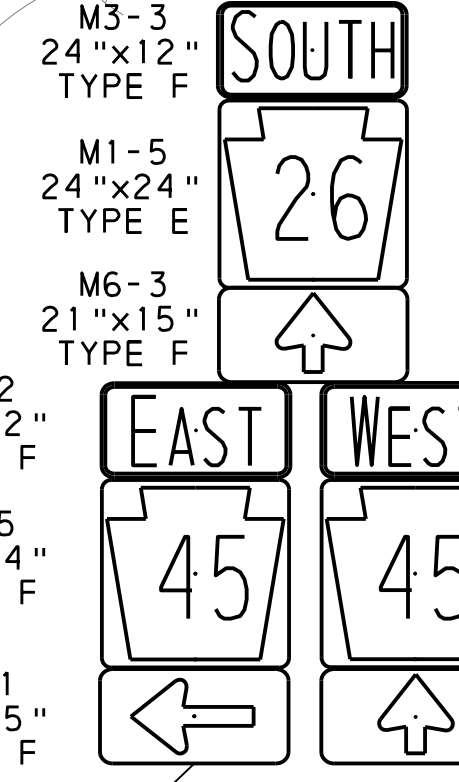
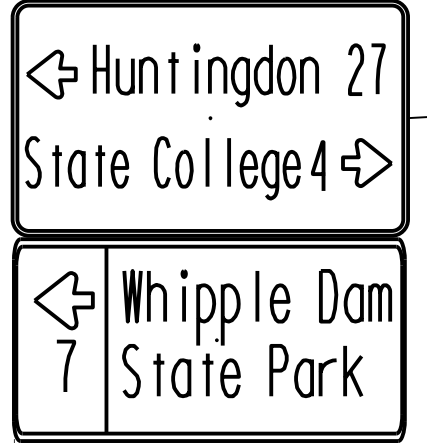
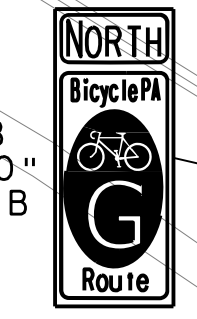
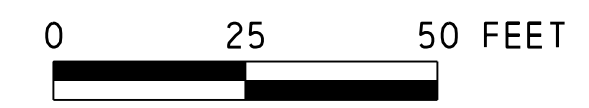
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DISTRICT	COUNTY	ROUTE	SECTION	SHEET
2-0	CENTRE	*	N37	4 OF 6
* 0026 0045				
FERGUSON TOWNSHIP				
REV NO	REVISIONS	DATE	BY	APPD



- LEGEND**
- W/6" - SOLID WHITE LINE/WIDTH
  - Y/4" - SOLID YELLOW LINE/WIDTH
  - BW/6" - BROKEN WHITE LINE/WIDTH
  - DY/4" - DOUBLE YELLOW LINE/WIDTH
  - - POST MOUNTED SIGN
  - ◼ - TRAFFIC SIGNAL SUPPORT



SIGNING AND PAVEMENT MARKING PLAN

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

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## EXECUTIVE COMMITTEE

Video Conference

May 19, 2021

12:15 PM

### GENERAL MEETING INFORMATION

**STEP #1:** [Click HERE to RSVP and REGISTER for the meeting via ZOOM](#)

Once registered, you will receive a confirmation email containing information about joining the meeting.

**STEP #2:** [Click HERE to locate the AGENDA and ATTACHMENTS](#)

Should you desire to annotate any attachments you must download them first.

To attend this meeting by phone: +1 929 205 6099 | Meeting ID: 879 4109 0710

**Meeting Contact:** Scott Binkley ([sbinkley@crcog.net](mailto:sbinkley@crcog.net), 814-235-7818)

- This meeting will be recorded, and electronic files of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote “No”. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the COG Executive Committee on our website, please click [HERE](#).

## CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3  
State College, PA 16801  
Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

---

### EXECUTIVE COMMITTEE

Video Conference

May 19, 2021

12:15 PM

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, this Executive Committee meeting will be held via video conference. Written public comment or requests to speak to the Executive Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing [sbinkley@crcog.net](mailto:sbinkley@crcog.net).

### AGENDA

1. CALL TO ORDER AND ROLL CALL

Mr. Hameister will convene the meeting. Mr. Binkley will take a roll call of members.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. CONSENT AGENDA

The following items listed on the Consent Agenda portion of the Executive Committee agenda may be approved with a single motion by the Executive Committee unless a Committee member or member of the public requests that an item is removed from the Consent Agenda for a question or further discussion.

CA-1 APPROVAL OF MINUTES

A copy of the minutes of the April 20, 2021 Executive Committee meeting are **enclosed.**

CA-2 TRANSPORTATION CONSTRUCTION UPDATE

This item requests that the Executive Committee allow Tom Zilla, CRPA Principal Transportation Planner time to provide a brief report updating General Forum members on current transportation projects within the Centre Region. This update would take place during the time set aside for Agency Director Reports.

CA-3 CENTRE COUNTY 2021 HAZARD MITIGATION PLAN ADOPTION

This item requests that the Executive Committee recommend that the General Forum refer the Centre County 2021 Hazard Mitigation Plan to the municipalities for adoption as recommended by the Public Safety Committee.

A brief presentation on the Plan will be provided by Shawn Kauffman, COG Emergency Management Coordinator.

In 2020, the Centre County 2021 Hazard Mitigation Plan had been developed by the Centre County Office of Emergency Services and the Centre County Planning and Community Development Office in cooperation with other county departments, local municipal officials, institutional stakeholders, and the citizens of Centre County. The Centre Region Emergency Management Coordinator has represented Centre Region municipalities during the plan development and the adoption process by the Federal Emergency Management Agency.

CA-4 ACT 537 SEWAGE FACILITIES PLAN SPECIAL STUDY FOR EFFLUENT OZONE DISINFECTION

This item requests that the Executive Committee recommend that the General Forum refer information on the Act 537 Sewage Facilities Plan Special Study for plant effluent ozone disinfection to the municipalities for adoption as recommended by the Transportation and Land Use and the Public Services and Environmental Committee.

- Receive a brief presentation will be provided by Corey Rilk, CRPA Senior Planner outlining the Act 537 Sewage Facilities Plan Special Study relating to the plant effluent ozone disinfection. Staff will also review temporary changes to the review and adoption process due to COVID-19 precautions and limitations of having virtual General Forum meetings. This is the same process utilized in July of 2020 for the Scott Road Pump Station Special Study in Ferguson Township

Summary of Act 537 Plan Special Study for Plant Effluent Ozone Disinfection

This Act 537 Plan Special Study consists of a treatment plant improvement to replace the existing ultraviolet (UV) disinfection system with an ozone disinfection system.

The facility has operated the current ultraviolet light (UV) disinfection system since 2004 and there is considerable expense for upkeep and maintenance, along with additional costs for energy to power the system. As part of the annual review of the facility, the UAJA evaluated a change in the UV disinfection system to improve further degradation of trace contaminants, reduce maintenance costs, and reduce the cost of energy. The installation of an ozone disinfection system will meet all of these goals.

Act 537 Special Study amendments are coordinated with the Centre Region Council of Governments (COG). This Special Study identifies the need to replace the existing UV disinfection system with a more effective ozone disinfection system located at the Spring Creek Pollution Control Facility. The proposed upgrades, totaling \$2.6 million, will be financed in the form of a bond issue. The UAJA also anticipates annual savings for maintenance and operation of the system over its lifetime. Customer user rates will not be impacted by this project.

A 30-day public review and comment period began on May 11, 2021, and will conclude on June 15, 2021. The Special Study is **enclosed** and available by clicking on the link: <https://bit.ly/3uMn74f>.

The ozone disinfection system will improve the quality of wastewater leaving the plant, lower operational and maintenance costs, and meet sustainability goals in the Centre Region. To move forward, the Executive Committee should consider moving the item forward to the General Forum for action at its May 24, 2021 meeting.

#### CA-5 CODE BOARD OF APPEALS – APPOINTMENT

This item requests that the Executive Committee recommend that the General Forum refer the Public Safety Committee’s recommendation of Johnathan P. Peno, P.E., to serve on the Centre Region Building and Housing Board of Appeals to the member municipalities for appointment for a *two-year term, starting June 1, 2021 – March 30, 2023*.

The Public Safety Committee recommended seven members to the Centre Region Building and Housing Board of Appeals at the February 9, 2021 meeting. In March, Scott Good resigned from his position on the Board, leaving a vacancy for an engineer. Mr. Peno’s resume is **enclosed** for your review.

**If members agree, the Consent Agenda items could be approved by way of the following motion:**

*“That the Executive Committee approves items CA-1 – CA5 as listed on the May 18, 2021, Executive Committee Consent Agenda.”*

**All municipalities can and should vote on this motion.**

#### 4. PARTNERING WITH SOLAR UNITED NEIGHBORS TO CREATE A CO-OP IN THE CENTRE REGION – Presented by Pam Adams

This agenda item asks the Executive Committee, as recommended by the Climate Action and Sustainability Committee, to consider forwarding this item to the General Forum to endorse the COG becoming a partner organization for a Centre County Solar Co-op. The co-op will be administered by [Solar United Neighbors](#) (SUN). COG's role would be to help with outreach and promotion.

SUN is a nonprofit organization helping to expand solar installations by organizing groups of people to receive support through each stage of the solar process and leveraging bulk-purchasing power to lower costs. SUN experts also help co-op members to determine the right system for their home or business. **Enclosed** is a handout providing general information on roles and responsibilities for being a partner organization including an online form to be completed by the COG to become a partner.

SUN has organized twelve solar co-ops in Pennsylvania, with Indiana County Solar Co-op being the most successful with 90 members and 19 installations. Currently, the Triboro Solar Co-op in the Pittsburgh area is open to members of their community and has 76 members. To learn more about these co-ops, visit: <https://www.solarunitedneighbors.org/co-ops/pennsylvania/>.

Additional partners for the county's co-op that are being explored by Mr. McKay, SUN's Pennsylvania Program Director, are Penn State's Sustainability Institute, Centre County Government, Bellefonte Borough, and other municipalities. Mr. McKay met with Mr. Miller, University Area Joint Authority (UAJA) Executive Director, and both agree that a co-op and the UAJA's proposed Rooftop Solar Project align on offering more solar options for our community and are not in conflict with each other.

To proceed, the Executive Committee should consider the following motion:

***“That the Executive Committee as recommended by the Climate Action & Sustainability Committee asks the General Forum members to endorse the COG becoming a partner organization for the Centre County Solar Co-op that will be administered by Solar United Neighbors (SUN).”***

**All municipalities should vote on this motion.**

5. RETURN TO IN-PERSON AND HYBRID MEETINGS DISCUSSION – Presented by Eric Norenberg

As more of the population becomes fully vaccinated, COVID-19 restrictions are lifted and eased and phased reopening plans are implemented at the COG, staff is looking for Committee feedback to determine this committee's preference and comfortability level of returning to in-person meetings both in advance of and after the installation of hybrid meeting technology to the General Forum room is completed.

The purchase order for initial audio/video enhancements and hybrid meeting technology for



the General Forum room was signed and submitted to Dobil Laboratories, Inc. on April 29, 2021, and delivery and installation is estimated to take approximately 6-8 weeks. A detailed delivery and installation schedule has been requested from the vendor to determine if and when the room may need to be closed during installation.

Members should discuss the following questions:

**Do committee members feel comfortable returning to fully in-person committee meetings before the installation of hybrid meeting technology is completed with limited staff in attendance and with current masking and social distancing guidance in place?**

**Do you as a committee member have a need or interest in attending meetings remotely once the installation of hybrid meeting technology is complete, and even after the Emergency Disaster Declaration has been lifted so long as a physical quorum of members is physically present at the meeting location?** (These could include but are not limited to transportation limitations, employment limitations, environmental considerations)

The Committee should discuss next steps or consider adding this to the May 24, 2021, General Forum agenda for discussion.

6. CONSIDER A BUDGET AMENDMENT TO FUND AN ENGINEERING CONSULTING SERVICES CONTRACT TO PREPARE PHASE I OF A SOURCE WATER RISK ASSESSMENT – Presented by Jim May, CRPA Director

The Executive Committee is asked to consider forwarding a recommendation from the Finance Committee, Public Services and Environmental Committee, and Transportation and Land Use Committee to the General Forum regarding a 25% share of the Phase I source water risk assessment project.

The Source Water Protection Agreement Project Management Team (PMT), which includes the COG, the SCBWA, the UAJA, the College Township Water Authority, and Penn State University have would like to contract with Dewberry Engineers Inc. to prepare Phase I of a Source Water Risk Assessment for the Centre Region. The source water risk assessments are studies or reports that generate information about potential contaminant sources and the potential for systems to be impacted by these sources.

Phase I of the project includes five tasks to assist the PMT in determining the objectives, scope, and key risks to be addressed in the risk assessment. Dewberry will prepare detailed Phase II scope of work that will include an anticipated schedule and budget. The Phase I proposal is **enclosed** for additional information.

The total cost of the proposed Phase I project is \$17,400, with \$4,350, or one-quarter paid by COG. The PMT has determined, at the least, the costs for Phase I should be split equally by COG, the UAJA, the College Township Water Authority, and the SCBWA. Penn State is not a signatory to the SWPA but does participate in the PMT. The other signatories would encourage Penn State to participate in funding Phase II work.

If members agree, the item could be forwarded to the General Forum by way of the following motion:

*“That the Executive Committee as recommended by the Transportation and Land Use Committee, Public Services and Environmental Committee, and Finance Committee, recommends that the General Forum consider funding one-quarter of the Phase I source water risk assessment project in the amount of \$4,350 to be funded from the CRPA fund balance.”*

**All municipalities should vote on this motion.**

7. FINANCING OF POOLS AND REGIONAL PARKS LOAN – Presented by Eric Norenberg and Joe Viglione

Background

At its March 22, 2021 meeting the General Forum authorized Mr. Chris Gibbons to release a request for proposal (RFP) for refinancing the Pools and Regional Parks loan with the following motion:

*A motion was made by Mr. Lord and seconded by Mr. Myers to amend the original motion to include that the General Forum to release an RFP associated with the refinancing of the Pools and Regional Parks loans based on Option 1, a refinancing of the current debt with any savings either being returned to the municipalities or invested in the parks, and Option 4, a refinancing and additional borrowing towards the completion of the Whitehall Road Regional Park.*

The RFP was issued on April 5, 2021, with a due date of April 27, 2021. A total of thirteen responses were received from six banks, the summary of those proposals can be found in the enclosed document.

Staff believes the most financially advantageous proposals were received from Jersey Shore State Bank (JSSB). For the Pools loan, JSSB offered a fixed rate of 1.25% through 2028. For the Parks loan, JSSB offered a fixed rate of 1.33% through June 1, 2031, and a variable rate thereafter with a cap of 2.5%. For the Parks loan, a 36-month draw down window has also been extended by JSSB.

As of the March 22, 2021, General Forum meeting, while there was consensus to hire Mr. Gibbons to investigate the above-mentioned borrowing, there was not a determination of how (in what amounts) the refinancing should occur. Staff was given three options at that meeting to investigate. At the April 8, 2021 Finance Committee meeting, a subsequent option was discussed which allowed contingent borrowing under Option 4. Staff was asked to research the feasibility of that option in advance of the RFP results.

The results for the General Forum options are outlined in the **enclosed** document and are summarized below along with the subsequent option:

- 1) Option 1A **enclosed** – Borrow the same amount as the existing debt service and return the reduction in debt service costs to the municipalities over the life of the debt service (repayment) schedule. This would result in approximately \$870,000 in reduced debt service payments to the municipalities.
- 2) Option 1B **enclosed** – Borrow the same amount as the existing debt service payments and apply the reduction in debt service costs to the project. This would result in approximately \$770,000 in additional funding for the project.
- 3) Option 4 **enclosed** – Borrow \$9 million to complete Phase I of the project as bid in November 2020. The majority of these bids have since been rejected. This would result in approximately \$1.6 million in additional funding toward the project and additional debt service payments of approximately \$940,000.
- 4) Contingent Option – Approve the borrowing of \$9 million but only authorize the amount to be drawn by the CRPR Authority up to the level of Option 1B. The remaining approximate \$800,000 to be drawn would need to be approved at a later date by a unanimous vote of the participating municipalities of the Parks Agency.

#### Discussion

At its May 13 meeting the Finance Committee unanimously approved the following motion:

*“That the Finance Committee recommends to the Executive Committee and the Centre Region Parks and Recreation Authority to proceed with the Contingent Option for refinancing the Pools and Parks Loans.”*

**At this point, the Executive Committee is asked to make a recommendation to the General Forum and Centre Region Parks and Recreation Authority as to how to proceed. Halfmoon Township should abstain from voting on any motions.**

Additional points to consider in the assessment of the proposals are:

- As discussed at the April 8<sup>th</sup> meeting, in the development of the RFP, it was determined that, because of the separate guaranty agreements for each of the existing loans, the mechanics of the borrowing will require two separate loan agreements: one for the Pools of approximately \$3 million; and one for the Parks of anywhere from approximately \$4.5-\$6 million. The combined total of the two loans will not exceed \$9 million, as directed by the General Forum motion. This change in format does not impact the cost of the borrowing but does add extra complexity to the process.
- The pools loan is being refinanced to produce debt service savings/reduce interest rate exposure by refinancing at a lower rate and eliminating the interest rate cap.

- By refinancing the pools loan, the municipalities' payments will be reduced (along with exposure from the existing cap on the interest rates). The reduced payments on the pools loan will enable the COG to increase the payments on the regional parks loan (which is partially offset by lower interest rates on the parks loan), to enable the COG to invest up to an approximate \$1,600,000 in the regional parks infrastructure.
- The Contingent option to approve the \$9 million borrowing but authorize the Centre Region Parks and Recreation Authority to only draw up to Option 1B at the outset, is possible based on discussions with Mr. Gibbons and Bond Counsel. It would require specific language to be included in the participation agreement. Any decision to authorize additional funding beyond Option 1B would need to be made prior to the close of the draw down window (36 months).

The tentative timeline is as follows:

<del>April 27, 2021</del>	<del>Mr. Gibbons receives responses to refinancing RFP from banks</del>
<del>April 28 - May 7</del>	<del>Mr. Gibbons and Mr. Viglione work to finalize RFP results</del>
<del>May 7</del>	<del>Results are sent out with the Finance Committee agenda packet</del>
<del>May 13</del>	<del>Finance Committee receives a recommendation from Mr. Gibbons and Mr. Viglione as to how to proceed</del>
<del>May 13</del>	<del>Finance Committee makes a recommendation to the CRPR Authority and the Executive Committee as to how to proceed</del>
May 18	Executive Committee makes a recommendation to the Parks Partners ** and the Rec Authority as to how to proceed during the General Forum meeting on May 24, 2021.
May 20	CRPR Authority reviews the recommendation from the COG Finance and Executive Committees
May 24	During the General Forum meeting the Parks Partners will recess into individual municipal meetings to approve the borrowings
Week of May 24	The Centre Region Parks and Recreation Authority <b>approve</b> the borrowings after the Parks Partners approve ( <i>preferably the same evening at the same Zoom meeting</i> )
May 25	Proposals must be accepted or they expire

\*\* - the five municipal partners in the Parks Agency (State College Borough, College Township, Ferguson Township, Harris Township, and Patton Township) are referred to as the "Parks Partners"

**Prior to and at the General Forum Meeting, several steps will need to be accomplished:**

- 1) COG will need to advertise (no date in ad) for the municipal ordinances associated with the assumption of debt.
- 2) COG will need to advertise (date in ad) to comply with Sunshine Laws associated with municipal meetings.
- 3) Process for the General Forum Meeting will need to be researched by staff and shared with the managers.

- 4) Two separate actions (votes) in the same municipal meeting plus two separate sets of paperwork will be needed. One for the Pools Loan, one for the Parks Loan.
- 5) Have Zoom breakout rooms for municipalities ready including the ability to put public in those rooms. Managers will be responsible for the management of the meetings occurring in the Zoom rooms. Once the municipal meetings end, all municipal meeting attendees should be brought back to the meeting. There must be two votes, one for Pools and one for Parks. There should not be a time limit placed on the municipal meetings, however, an expectation for the amount of time the meetings will take should be determined before recessing to municipal meetings.

It should also be noted the CRPR Authority is currently reviewing the Whitehall Road Regional Park project phasing options.

8. ASSESSMENT OF THE COG FORMULA - Presented by Joe Viglione

In connection with its established priorities (endorsed by the Executive Committee), the Finance Committee requested that COG compile a listing of the various COG formulas by fund with an explanation of how they are calculated. It also asked to review the non-standard COG formula calculations and determine if they should be changed. This occurred at the Committee's April 8, 2021 meeting with a follow-up meeting occurring on May 13, 2021.

At the May 13<sup>th</sup> meeting, while discussing the usage-based formulas for the Library and Active Adult Center in more detail, the Committee's conversation drifted in a more philosophical direction regarding whether now would be a good time to revisit how the existing COG formulas were decided upon when the COG last discussed the development of a calculation for municipal shares (as approved at the July 27, 2009 meeting of the COG Formula).

Prior to requesting that the municipal managers reconvene to provide perspective regarding how the calculations were developed, what information was assessed in the development of the formula, and why the existing formulas were selected, the Finance Committee approved a motion to refer this topic to the Executive Committee to potentially refer to the General Forum if it was an appropriate time for a reevaluation to be done for the COG Formula. It should be noted that the Finance Committee was clear that this question did represent any issue with the existing formula, rather it should be viewed in the context of an assessment of the underlying reasons of how the various COG formulas were developed and if that reasoning still holds true.

**The Executive Committee should review the above information and determine if this topic should be placed on the General Forum agenda for further discussion.**

9. EXECUTIVE DIRECTOR'S REPORT

The Executive Director will update the Executive Committee on other items of current interest.

- A repository of COG governance policies, procedures, and other related documents has been created ([here](#)) using SharePoint for use by the elected officials and COG staff. Staff will continue to develop and update this site and educate the elected officials of its existence. Please contact Eric Norenberg with feedback and suggestions.
- The Committee is asked to provide any feedback it may have on Matter of Records H or I. At its May 10, 2021 meeting the Climate Action & Sustainability (CAS) Committee approved two letters of support for bipartisan legislative action to increase renewable energy options in Pennsylvania, and a letter to the Centre County Recycling and Refuse Authority (CCRRA) regarding its bid process for a ten-year contract with a disposal facility for transport and disposal of non-recyclable waste from the CCRRA Transfer Station.

10. OTHER BUSINESS

- A. Matter of Record - The next meeting of the Executive Committee is scheduled for Tuesday, June 22, 2021, at 12:15 PM. It has not yet been determined if this will be an in-person or video conference meeting.
- B. Matter of Record - A repository of information related to the Whitehall Road Regional Park has been created to facilitate easy access to documents, resources, and current information about the project. Staff continues to develop and update the site which can be found at <https://www.crcog.net/wrrpinfoguide>. Please contact Eric Norenberg with feedback and suggestions.
- C. Matter of Record - At its April 20, 2021, Executive Committee meeting, members requested the COG Executive Director to begin developing a process and procedure regarding the selection process for retaining the COG solicitor as well as a communications procedure. Since the April 20, 2021 meeting, samples have been gathered from several sources, and more information is expected to be presented to the Committee on both items in June or July.
- D. Matter of Record - At the April 20, 2021, Executive Committee meeting, the COG Executive Director reported that he and the COG Human Resources Officer met recently with the Library Governance Board where feedback and suggestions were received on the process that was used during the recent hiring of the Library Director. Ideas were discussed on the process and structure of how the COG and Library Board may want to collaborate the next time recruitment takes place for the Library Director position. Mr. Norenberg will be attending an upcoming meeting of the Library Governance Board and this item will be added to a future Executive Committee agenda for discussion. If any members of the Executive Committee have feedback that has not been provided to the Executive Director yet, please send feedback via email as soon as possible.
- E. Matter of Record - The Office of Administration in conjunction with the Agency Directors is proposing an updated format for the Program Plan document. Last year, due to the pandemic, there was an agreement to produce a condensed Program Plan

for 2021 that was focused on the future, with less historical background information. However, at the time, there was feedback that the background information should not be lost, and that COG should consider presenting both future and background information every two years to coincide with newly elected officials taking office.

After review of options with staff and Agency Directors, it is planned for 2022 that the Program Plan be produced as it was for 2021 but be accompanied by a companion document named the Program Preface. The Preface document would include all historic and background documentation that was previously included in the Program Plan. Other benefits from a separate Program Preface document include being able to share with new COG staff as part of orientation, newly elected or appointed General Forum members, and candidates for office. In addition, staff plan to explore how sections of the Preface can serve as a historic record for important COG projects with links to important documents. As with last year, both documents would be primarily available electronically, but able to be printed for those who request hard copies.

- F. Matter of Record - The IT Steering Committee held its first meeting on May 12, 2021. The Committee reviewed and discussed the two proposals that were submitted. Next steps include descope meetings with both proposers and reference checks. Additionally, follow-up communication will be sent to those organizations that sought the RFP but that did not propose. A timeline for the study, the establishment of related industry standards investigated, and monitoring of the associated budget process will be upcoming work tasks for the Committee. The next IT Steering Committee meeting is scheduled for May 21, 2021, at 10:00 AM via Zoom. The IT Steering Committee includes the following members:
- Eric Norenberg, COG Executive Director
  - Pam Salokangas, Director, Centre Region Parks & Recreation
  - Mark Boeckel, Principal Planner, Centre Regional Planning Agency
  - Walter Schneider, Agency Director, Centre Region Code Administration
  - Nathaniel Rasmussen, Head of IT Services, Schlow Centre Region Library
  - Shawn Kauffman, Emergency Management Coordinator
  - Jeff Luck, Technology Lead at Penn State Public Media, WPSU
- G. Matter of Record - The Sustainability Survey closed on April 30, 2021, and COG received 1,837 responses. 746 responses were received from the postcard mailer that was sent to 3,000 random residential addresses on February 26 and March 29. Community members who did not receive the postcard had the option to complete the online survey beginning March 3, 2021 and we received 1,091 responses. The survey results will be compiled and presented at the June 14, 2021, Climate Action & Sustainability Committee meeting.
- H. Matter of Record - At its May 10, 2021 meeting, the Climate Action & Sustainability (CAS) Committee approved a motion to send the two **enclosed** letters

of support for bipartisan legislative action to increase renewable energy options in Pennsylvania.

- The first letter supports [SB 501](#) that would increase our current renewable energy goals in the Alternative Energy Portfolio Standard (AEPS) from 8% to 18% and move our solar goals from 0.5% to 5.5% by 2026. (Note: A similar letter will be sent to all three of our state representatives for HB 1080.)
- The second letter supports [SB 472](#) that would allow for community solar facilities. Community solar arrangements connect people who want to use solar energy, but cannot install it where they live, to a local solar installation.

The letters are intended to be signed and mailed if no objections from the Executive Committee exist.

- I. Matter of Record – The Centre County Recycling and Refuse Authority (CCRRA) asked the Climate Action and Sustainability Committee (CAS) to provide feedback regarding on its bid process for a ten-year contract with a disposal facility for transport and disposal of non-recyclable waste from the CCRRA Transfer Station. The current contract between the CCRRA and Greentree Landfill in Elk County expires at the end of 2022. The CCRRA will be going through the Request for Proposals process in 2021. The CAS Committee provided input on additional or amended criteria for disposal and transport that would be in conformance with potential actions in the Centre Region Climate Action and Adaptation Plan by sending the **enclosed** letter to the CCRRA Executive Director and Board of Directors.
- J. Matter of Record – Gannett Fleming, Inc. acting on State College Borough’s behalf, submitted a Special Study –Task Activity Report (TAR) to the Pennsylvania Department of Environmental Protection (PADEP) for review. The TAR proposes upgrades to approximately 1,744 feet of sewage conveyance piping along Atherton Street. The proposed work will take place in the area between College Avenue and Beaver Avenue. The work on the Atherton Street section will be completed in conjunction with PennDOT roadway construction. In addition to the proposed Atherton Street work, 1,200 feet of piping along East Calder Way will be replaced. The proposed work area is located on East Calder Way between South Garner Street and High Street. Once the TAR has been reviewed and approved by PADEP, Gannett Fleming, Inc. will complete a Special Study document for review by Centre Regional Planning Commission (CRPC), Public Services and Environmental Committee (PSE), and the General Forum. The forthcoming Special Study will require adoption by resolution for each municipality within the Regional Act 537 Plan. Five out of six municipalities must approve the Special Study for the project to move forward.

11. CALENDAR



A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#)

12. RECESS TO AN EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER

The Committee will now adjourn to an Executive Session to discuss a personnel matter.

13. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
CA-1	Executive Committee Meeting Minutes April 20, 2021
CA-4	UAJA Ozone Act 537 Special Study
CA-5	Peno Resume
04	SUN Partner Handout and Sign-Up Form
06	Dewberry Proposal
07A	Bank Proposal Summary
07B	Summary Financial Impact Info - Options
07C	Option 1A Backup
07D	Option 1B Backup
07E	Option 4 Backup
10H1	Centre Region COG letter of support AEPS SB
10H2	Centre Region COG letter of support Community Solar
10I	CAS Letter of Support 10-year Disposal Contract



CENTRE REGION PARKS AND RECREATION AUTHORITY  
GENERAL MEETING INFORMATION

**Thursday, May 20, 2021 \* 12:15 PM \* Virtual Meeting**

**STEP #1: [Click HERE to RSVP and REGISTER for the meeting via ZOOM](#)**

Click the link above to RSVP and to register. Once registered, you will receive a confirmation email containing information about joining the meeting.

**STEP #2: [Click HERE to locate the AGENDA and ATTACHMENTS](#)**

Should you desire to annotate any attachments you must download them first.

**To attend this meeting by phone: +1 301 715 8592 | Meeting ID: 829 8559 2225**

**Meeting Contact: Pam Salokangas (psalokangas@crcog.net, 814-231-3071)**

- This meeting will be recorded, and electronic files of the meeting will be made available on the COG/Agency website upon its conclusion.
- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote “No”. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (three minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#). Please note, other COG meetings allow for five minutes per person.

To access agendas and minutes of previously held meetings, and to learn more about the Centre Region Parks and Recreation Authority on our website, please click [HERE](#).

# CENTRE REGION PARKS AND RECREATION AUTHORITY

Thursday, May 20, 2021 \* 12:15 PM  
Virtual Meeting

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, this meeting may be held via video conference. Written public comment or requests to speak to the meeting members for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing [crpr@crcog.net](mailto:crpr@crcog.net).

## AGENDA

1. CALL TO ORDER  
Chairperson Kathy Matason will convene the meeting.
2. PUBLIC COMMENTS  
Members of the public are invited to comment on any items not already on the agenda (three minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred to that point in the meeting.
3. APPROVAL OF MINUTES  
Enclosed are copies of the draft minutes from the April 15, 2021 regular meeting (attachment #1) of the Centre Region Parks and Recreation Authority.
4. VOUCHER REPORTS  
Enclosed is the April 2021 Voucher Report (attachment #2) for the Authority's review and approval. Enclosed is the April 2021 Financial Report (attachment #3) for the Authority's general information.
6. BOARD MEMBER REPORTS

College Township	Ferguson Township	Harris Township
Patton Township	SCASD	State College Borough
7. AGENCY REPORTS
  - A. Director's Report (enclosed as attachment #4)
  - B. Staff Reports:

Jim Carpenter, Parks Manager	Todd Roth, Aquatics Supervisor
Kristy Owens, Rec. Services Manager	Cindy Stahlman, Active Adult Center Sup.
Jeff Hall, Sports Supervisor	Melissa Kauffman, MMNC Supervisor
Beth Lee, Recreation Supervisor	

8. ACTION ITEMS

A. CRPR AGENCY AND AUTHORITY ANNUAL SNAPSHOT (Pam Salokangas)

A draft of the CRPR Agency and Authority Annual Snapshot is **enclosed** (attachment #5) for review. The Annual Snapshot replaces the Annual Report by name, and it includes data and stories from 2020.

The Authority members should discuss this report and provide feedback to Agency staff. If the Authority so chooses to accept the report, a copy will be provided to the public via the Agency's website. A suggested motion could be:

***“That the Centre Region Parks and Recreation Authority accepts the 2020 Annual Snapshot to include data and stories from programming, facilities, and projects.”***

B. STAFFING STUDY CONTRACT (Pam Salokangas)

As announced earlier this year, the Agency was awarded a \$10,000 grant from the PA Department of Conservation and Natural Resources (DCNR) to conduct a Staffing Study. The required \$1,000 match is in place within the C20 Operating Budget.

Ms. Sue Landes, Recreation and Park Solutions, has been invited to return as our consultant to complete this study, a resulting task from the Centre Region Parks, Recreation and Open Space Comprehensive Study completed in March 2020. The goal of this study is to review current staffing levels and use benchmarking data from similar departments, regional agencies, or park districts to determine appropriate staffing levels for the Agency based on Centre Region population, and accounting for continued population growth. The study will determine in priority order the next positions that should be hired, the accompanying job descriptions, and recommended salary for the positions.

The DCNR contract has been executed and a copy provided to the Agency. The Agency staff present Ms. Landes' contract for Authority approval and signature, **enclosed** as attachment #6. The Authority members should discuss this contract. Should the Authority members decide to approve this contract, a suggested motion is:

***“That the Centre Region Parks and Recreation Authority approves the Recreation Park Solutions contract in the amount not to exceed \$11,000 for the CRPR Staffing Study.”***

9. DISCUSSION ITEMS

A. OPERATIONAL REPORT FOR FACILITIES (COVID-19) (Pam Salokangas and Staff)

Ms. Salokangas and staff will provide an update on operations at the various Authority facilities and across the municipal parks as it relates to COVID-19.

B. ACTION SPORTS PARK (Pam Salokangas)

The Action Sports Park (ASP) Drop-In Citizens Development Committee met with Borough Council on April 12. The Drop-In members along with Nate Wessel, of Wessel Built, LLC, the ASP Designer, provided an update to Borough Council on design, timeline, and funding.

The Drop-In group is looking to construct a 20,000-25,000 sq. ft. ASP in High Point Park to include the ASP itself and landscaping. The size is based on the space within High Point Park that can accommodate the ASP and the ASP's budget.

Mr. Wessel discussed the design and is keen on providing a park that can be used by beginners as well as intermediate and advanced skaters/riders. The current design is located near the High Point Park parking lot, and his current version is between 25,000-30,000 sq. ft. which includes amenities for all levels. He realizes that ultimately for the budget, he will need to reduce this size to get closer to the 20,000-25,000 sq. ft goal and to match the budget. His design includes skating/riding genres like flow riding, street riding, and park riding.

Regarding the timeline, as of April/May 2021, the Committee is in full swing for designing the ASP, completing engineering reviews, and reviewing High Point Park's stormwater management and how the design will impact the rest of the park. The goal for the committee is to try to prepare the bid documents in the late fall/early winter of 2021, with construction planned to start in late winter/early spring 2022. The ASP would be completed, barring any complications, by summer 2022.

Broad estimates have construction costs between \$500,000-\$1,000,000. Confirmed funding for the ASP includes \$200,000 from the Borough's CIP, \$245,000 from a DCNR grant, \$55,000 from in-kind donations, \$200,000 from a DCED grant; the remaining funding needs will be from community donations/private support.

Their next steps are to finalize the design, which should be reviewed with the Agency staff for final considerations of access and maintenance, and to launch their community fundraising campaign. Simultaneously, they will be working on the stormwater mitigation, developing bidding documents once the design is finalized, and applying for their building permit when appropriate.

C. WHITEHALL ROAD REGIONAL PARK PHASED SCOPING (Pam Salokangas)

At the Joint meeting of the Authority and the COG Parks Capital Committee meeting, both groups reviewed a Phased Scoping plan, prepared by Mr. Mark Haefner of Stahl Sheaffer Engineering. Because those documents were not ready prior to that agenda packet being distributed, those documents are being **enclosed** here (attachments #7-#10).

At that same meeting, Mr. Joe Viglione presented the funding package that was discussed at the Finance Committee meeting on May 13. At the Finance Committee meeting, the funding package put forward to the Executive Committee and to the Authority is the full funding with contingency. \$770,000 would be available for the project right away, but a unanimous vote would be needed in the future in order to utilize the remaining \$800,000 for Whitehall Road

Regional Park development. Ms. Salokangas is encouraging the Authority members to discuss and ask Mr. Viglione about the contingency process so that they have a clear understanding of how it would work in the future.

The Authority members remain in support of adding the restrooms into the project at the start, so there will be a need for Agency staff to come up with scenarios for the phased construction where we can utilize cost savings to cover any additional shortfall when the park goes to bid again, as well as cover restroom costs.

As a reminder, the COG Administrative Staff do hope that the Authority members can attend the General Forum meeting on Monday, May 24 at 7 PM as it is expected that the Authority will vote on the new financing package. If you do not already receive General Forum invitations, Ms. Salokangas will forward that invite to you once it is ready.

10. NEW BUSINESS

Do the Authority members have any new business items for this meeting or for a future agenda?

11. OTHER BUSINESS

A. Matter of Record: Next Meeting Dates:

**May 24, 7 PM** – COG General Forum (Virtual)

**June 10, 8:30 AM** – COG Finance Committee (Virtual)

**June 17, 12:15 PM** – CRPR Authority Meeting (Tom Tudek Memorial Park, Pavilion #1)

**June 22, 12:15 PM** – COG Executive Committee (Virtual)

**June 28, 7 PM** – COG General Forum (Virtual)

12. ADJOURNMENT

ATTACHMENTS

1. April 15, 2021 Meeting Summary
2. April 2021 Voucher Report
3. April 2021 Financial Report
4. Director's Monthly Report
5. 2020 Annual Snapshot
6. Recreation Park Solutions Contract
7. Cost Estimates for Phased Construction (Three Scenarios)
8. Scenario #1 Drawing
9. Scenario #2 Drawing
10. Scenario #3 Drawing

## CLIMATE ACTION AND ADAPTATION TECHNICAL ADVISORY GROUP (TAG) AGENDA

Monday, May 24, 2021  
8:30 AM

As a result of the “Stay at Home” order and the requirement that non-essential business operations be closed, the TAG will hold its meeting via video conference. Written public comment or requests to speak to the TAG for items not on the agenda and for specific agenda items below may be submitted in advance by emailing [padams@crcog.net](mailto:padams@crcog.net).

1. CALL TO ORDER – Ms. Robinson will convene the meeting.
2. PUBLIC COMMENT – For items not on the agenda.
3. COMMITTEE ITEMS

A. *Attached* is the meeting summary for the April 19, 2021 TAG meeting.

### 4. INGEVITY DOE FLEET GRANT

Robert Friedman will present information on their DOE application for lowering fleet GHG emissions with Ingevity’s Adsorbed Natural Gas (ANG) and Renewable Natural Gas (RNG) solution. *Attached* is the grant description and the project narrative that Mr. Friedman will briefly provide an overview of and answer any questions from TAG.

Mr. Friedman is asking COG to consider being listed as a support partner which basically implies that COG thinks this project is worthy of the DOE’s attention. If the Dept of Energy approves their proposal for further consideration, then Ingevity will submit a full application.

TAG should determine if this should be forwarded to the CAS Committee for consideration.

### 5. CENTRE REGION SUSTAINABILITY SURVEY RESULTS

The Sustainability Survey closed April 30, 2021 and CRPA received 1,837 responses. 746 responses were received from the postcard mailer that was sent to 3,000 random residential addresses on February 26 and March 29. Community members who did not receive the postcard had the option to complete the public survey beginning March 3, 2021 and we received 1,091 responses. The survey results are being compiled and a report is expected to be complete by the end of June.

Ms. Adams will present the preliminary survey results from the responses received by the community members who received the postcard. The draft results will be sent by the end of Friday, May 21, 2021.

6. OTHER BUSINESS

- A. Matter of Record – Ms. Adams, as the CRCOG representative, was approved to be an Observing Communities Tier member to the [PJM Cities and Communities Coalition](#) (PJMCCC). To finalize our membership, we need a letter adopting the charter. The letter will be presented to the CAS Committee at its June 14, 2021 meeting. The PJMCCC is the first formal coalition of local governments with ambitious clean energy goals organized to drive decarbonization at the wholesale electricity market level. Participating in this coalition aligns with the objective of advocating for state and federal actions that promotes resiliency and GHG emissions reductions.
- B. Matter of Record – *Attached* is the fifth and final *Centre Daily Times* Op-Ed from TAG member Jason Wert that ran on April 21, 2021.

7. ADJOURNMENT



**Centre County Metropolitan Planning Organization (CCMPO)  
Special Coordinating Committee Meeting**

**Tuesday, May 25, 2021  
6:00 p.m.**

**MEETING INFORMATION**

Please refer to the links below to **REGISTER** to attend the meeting via Zoom and to **LOCATE** the agenda and attachments.

[CLICK here to register to attend the meeting via Zoom](#)

After registering you will receive a confirmation e-mail from Centre Regional Planning Agency containing information about attending the meeting via Zoom.

[CLICK here to locate the AGENDA and ATTACHMENTS](#)

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<b>To attend this meeting via phone: +1 301 715 8592   Meeting ID 897 8897 3847   Passcode: 303977</b>
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Meeting Contact: Marcella Laird ([mlaird@crcog.net](mailto:mlaird@crcog.net) - 231-3050)

This meeting and the group chat will be recorded and both video and audio files of the meeting will be made available on the COG website upon its conclusion.

- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
  - **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote “No”.
  - **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting.
  - To access agendas and minutes of previously held meetings, and to learn more about the CCMPO on our website, please click [HERE](#).
-

**Centre County Metropolitan Planning Organization (CCMPO)  
Special Coordinating Committee Meeting**

**Tuesday, May 25, 2021**

**6:00 p.m.**

***VIRTUAL MEETING VIA ZOOM***  
***PLEASE CONTACT [MLAIRD@CRCOG.NET](mailto:mlaird@crcog.net) FOR LINK***

Written public comments or requests to speak to the Coordinating Committee regarding items on the agenda, or items not on the agenda, may be submitted in advance by emailing Marcella Laird at [mlaird@crcog.net](mailto:mlaird@crcog.net) .

**AGENDA**

1. **Call to Order**
2. **Approval of Minutes:** *Action on the minutes for the April 27, 2021 Coordinating Committee meeting will occur at the June 22, 2021 meeting.*
3. **Public Comments:** *For items not on the agenda.*
4. **Transportation Funding Initiatives:**  
[PennDOT Pathways Planning and Environmental Linkages \(PEL\) Study:](#)  
*Action: Approve submission of input about the PEL Study*
5. **Member Reports:**  
Reports from members about a significant item(s) of interest  
*No action required*
6. **[Announcements](#)**
7. **Adjourn**

*Next Coordinating Committee meeting:  
June 22, 2021  
6:00 p.m.  
Anticipated virtual meeting via Zoom*

# MAY 25, 2021 MEETING

## ITEM 4

### TRANSPORTATION FUNDING INITIATIVES

#### **PennDOT Pathways Planning and Environmental Linkages (PEL) Study**

In November 2020, PennDOT announced the start of the PennDOT Pathways Program, a new initiative to examine options for addressing the transportation funding shortfall in Pennsylvania. The Pathways initiative includes completion of a Planning and Environmental Linkages (PEL) Study of potential funding options.

A Draft PEL Study was released for public review on April 29, 2021, with a deadline of June 1 for submission of comments to PennDOT. See: [https://www.penndot.gov/about-us/funding/Documents/PennDOT-Pathways\\_PEL-Study\\_Draft.pdf](https://www.penndot.gov/about-us/funding/Documents/PennDOT-Pathways_PEL-Study_Draft.pdf).

Members of the MPO Committees were asked to provide comments about the study to staff in advance of agenda preparation. Staff received comments from two MPO Committee members, which were used to inform the preparation of staff recommendations about input the Coordinating Committee could provide to PennDOT.

Attached are:

- Description of actions (funding options) in PEL Study
- Staff recommendations about input from CCMPO

The following process will be used for this agenda item:

<b>Topic</b>	<b>Time</b>	<b>Lead(s)</b>
Staff presentation	15 min	Tom Zilla, MPO staff
Remarks from state legislators	15 min	Eric Bernier, MPO Chair
Breakout sessions for discussion (2 breakout groups) <ul style="list-style-type: none"><li>• Review staff recommendations</li><li>• Identify additional input/comments for consideration by the Coordinating Committee</li><li>• Identify key items for report to full Committee.</li></ul>	20 min	MPO staff
Report and discuss key items from breakout sessions	30 min	Eric Bernier, MPO Chair
Review and approve final input for submission	10 min	Eric Bernier, MPO Chair

**The Coordinating Committee should receive the staff presentation, discuss the information presented, and consider approval of input about the Pathways Draft PEL Study for submission to PennDOT.**

Presented by: Tom Zilla, AICP, CRPA

Action: Approve input about the Pathways PEL Study for submission to PennDOT.

PennDOT Pathways PEL Study  
 Draft - April 29, 2021  
 Implementation Action Plan  
 Description of Actions

Time Period	Actions	How?/Why?
Near Term (2-4 years)	Bridge Tolling	<ul style="list-style-type: none"> <li>• Collect a toll at select major bridges within PA to fund replacement or rehabilitation and provide a dedicated source of revenue for maintenance.</li> <li>• Which Bridges? Nine major bridges in need of replacement or rehabilitation have been proposed for bridge tolling.               <ul style="list-style-type: none"> <li>• substantial structures based on physical size, location, and cost to replace or rehabilitate.</li> <li>• structures that are in a condition that warrants timely attention for safety, and in areas that would experience disruptions and community impacts if weight restrictions or closure were imposed.</li> </ul> </li> </ul>
Near Term (2-4 years)	Managed Lanes (tolling)	<ul style="list-style-type: none"> <li>• Lane added to an existing highway where traffic is regulated by charging a toll to use the new lane and/or by encouraging carpooling or transit use.</li> <li>• Can be an Express Lane, where all users are charged a toll for use.</li> <li>• Can be a High-Occupancy Toll (HOT) lane, which allows high-occupancy vehicles (HOVs) free passage while single-occupancy vehicles are charged a toll.</li> <li>• Which Lanes? Managed lanes work best in corridors with recurring peak-period congestion. In selecting managed lane candidates, PennDOT would consider factors such as:               <ul style="list-style-type: none"> <li>• connectivity of the network</li> <li>• congestion levels</li> <li>• travel time</li> <li>• potential for increasing capacity</li> <li>• traffic growth</li> <li>• physical and geometric conditions of the roadway.</li> </ul> </li> </ul>

Source: [https://www.penndot.gov/about-us/funding/Documents/PennDOT-Pathways\\_PEL-Study\\_Draft\\_ExecSummary.pdf](https://www.penndot.gov/about-us/funding/Documents/PennDOT-Pathways_PEL-Study_Draft_ExecSummary.pdf)

PennDOT Pathways PEL Study  
 Draft - April 29, 2021  
 Implementation Action Plan  
 Description of Actions

Time Period	Actions	How?/Why?
Medium Term (4-6 years)	Congestion Pricing (tolling)	<ul style="list-style-type: none"> <li>• Toll <u>all</u> lanes where regular, recurring, and persistent congestion exists, with the goal of encouraging users to shift travel patterns to off-peak periods, consolidate trips, carpool, or take alternative modes of transportation.</li> <li>• Which Corridors? Corridors would be selected where regular, recurring, and persistent congestion exists. Congestion pricing is typically implemented in urban areas. In selecting congestion pricing corridors, PennDOT would consider factors such as:               <ul style="list-style-type: none"> <li>• congestion levels</li> <li>• travel time</li> <li>• potential for transit or other mode shifts</li> <li>• traffic growth</li> <li>• financial viability</li> </ul> </li> </ul> <p>Other considerations include the potential for traffic diversion, the environmental effects of diversion, and the project's ability to meet congestion reduction and revenue goals.</p>

Source: [https://www.penndot.gov/about-us/funding/Documents/PennDOT-Pathways\\_PEL-Study\\_Draft\\_ExecSummary.pdf](https://www.penndot.gov/about-us/funding/Documents/PennDOT-Pathways_PEL-Study_Draft_ExecSummary.pdf)

Time Period	Actions	How?/Why?
Long Term (6+ years)	<ul style="list-style-type: none"> <li>• Corridor Tolling</li> </ul>	<ul style="list-style-type: none"> <li>• Similar to the Pennsylvania Turnpike system.</li> <li>• Involves tolling interstates or expressways based on the distance users travel along the road.</li> </ul>
Long Term (6+ years)	<ul style="list-style-type: none"> <li>• Sales Tax</li> <li>• Personal Income Tax</li> <li>• Real Estate/Property Taxes</li> </ul>	<ul style="list-style-type: none"> <li>• Increasing vehicle-related fees</li> <li>• Increasing various taxes, with the exception of the gas tax.</li> </ul>
Long Term (6+ years)	<ul style="list-style-type: none"> <li>• Mileage Based User Fees (MBUFs)/ Road User Charges</li> </ul>	<ul style="list-style-type: none"> <li>• Different from tolls in that they are generally tied to Global Positioning System (GPS) technologies to calculate the number of miles users drive.</li> <li>• Users would be charged a small fee for each mile driven during the year.</li> </ul>

Source: <https://www.penndot.gov/about-us/funding/Pages/Gap.aspx>

PennDOT Pathways PEL Study Draft - April 29, 2021 Implementation Action Plan		Staff Recommendations (in <i>bold italics</i> )	
Time Period	Actions	About Actions in PEL Study	About Actions not in PEL Study
Near Term (2-4 years)	<ul style="list-style-type: none"> <li>• Bridge Tolling</li> <li>• Managed Lanes (tolling)</li> </ul>	<p><i>1. Support near-term actions in PEL Study.</i></p> <p>Note: The current P3 Bridge Proposal does not directly impact Centre County. Nearest affected bridges are on I-80 near Exit 78 (55+ miles to the west) and Exit 248 (80+ miles to the east). Should bridge tolling be expanded in the future, examples of similar bridge projects in Centre County might include I-99 bridges near Port Matilda, Innovation Park, and Pleasant Gap.</p> <p>Note: Implementation of managed lanes (tolling) would be focused on high volume, high congestion routes in major urbanized areas, and would not likely be implemented in Centre County.</p>	<p><i>a. Implement a mechanism to ensure electric vehicle (EV) operators contribute funding that is comparable to the current state fuel tax amount paid by gas, diesel, and hybrid vehicle operators.</i></p> <p><i>b. Amend legislation to refocus Multimodal Transportation Fund (MTF) Program funding awards to only county and municipal governments, transit operators, and other public entities.</i></p> <p>Note: Given the great needs associated with maintenance and enhancement of existing publicly owned transportation infrastructure, and the shortfall of funding for PennDOT, counties, municipalities and other public entities, MTF Program funds should be made available to public entities before being allocated to private projects that are not correcting existing deficiencies on the public system.</p> <p><i>c. Accelerate removal of PA State Police (PSP) funding from the State Motor License Fund.</i></p>

PennDOT Pathways PEL Study Draft – April 29, 2021 Implementation Action Plan		Staff Recommendations (in <i>bold italics</i> )	
Time Period	Actions	About Actions in PEL Study	About Actions not in PEL Study
Medium Term (4-6 years)	<ul style="list-style-type: none"> <li>• Congestion Pricing (tolling)</li> </ul>	<p>2. <i>Support medium-term actions in PEL Study.</i></p> <p>Note: Implementation of congestion pricing (tolling) would be focused on high volume, high congestion routes in major urbanized areas, and would not likely be implemented in Centre County.</p>	<p>f. <i>Consider tolling interstate highway facilities at PA state border locations to account for out-of-state users.</i></p>
Long Term (6+ years)	<ul style="list-style-type: none"> <li>• Corridor Tolling</li> <li>• Sales Tax</li> <li>• Personal Income Tax</li> <li>• Real Estate/Property Taxes</li> <li>• Mileage Based User Fees (MBOFs)</li> <li>• Other Taxes and Fees</li> </ul>	<p>3. <i>Place highest priority on implementation of MBOFs.</i></p> <p>Note: MBOFs will be needed as long term solution to declining fuel tax revenues associated with increasing fuel mileage and the greater number of hybrid and electric vehicles expected to enter into service.</p> <p>4. <i>Utilize a wide range of tax and fee mechanisms to provide revenue, but ensure that mechanisms are sustainable in the long-term (minimum 10-20 years).</i></p> <p>5. <i>Provide authorization and flexibility for county and municipal governments to implement taxes and fees that can specifically be used for transportation improvements and services.</i></p>	<p>g. <i>Integrate public transportation funding considerations into an overall transportation funding strategy.</i></p> <p>h. <i>Update liquid fuels formula used to allocate funding for county and local system and increase amount of funding for counties and municipalities.</i></p> <p>i. <i>Increase funding for state road turnback program to reduce size of state road system, contingent upon providing additional funding for counties and municipalities to assume responsibility for low volume state roads currently maintained by PennDOT.</i></p>

# MAY 25, 2021 MEETING

## ITEM 6

### ANNOUNCEMENTS

1. Future Meeting Dates

a. Technical Committee: Wednesday, June 9, 2021, 9:30 a.m.  
*Anticipated virtual meeting via Zoom platform*

- ⇒ Centre Region Climate Action and Adaptation Plan
- ⇒ Transportation funding
- ⇒ Transit safety performance measure targets
- ⇒ Transit asset management performance targets
- ⇒ Unified Planning Work Program
- ⇒ Safety project development
- ⇒ State College Area Connector

b. Coordinating Committee: Tuesday, June 22, 2021, 6:00 p.m.  
*Anticipated virtual meeting via Zoom platform*

- ⇒ Centre Region Climate Action and Adaptation Plan
- ⇒ Transportation funding
- ⇒ Transit safety performance measure targets
- ⇒ Transit asset management performance targets
- ⇒ Unified Planning Work Program
- ⇒ Safety project development
- ⇒ State College Area Connector

2. In February, the CCMPO approved revisions to the 2021-2024 Centre County Transportation Improvement Program (TIP) to provide additional funding for the Route 64/550 Intersection project. In May, PennDOT approved the transfer of \$1,118,674 in federal Highway Safety Improvement Program (HSIP) funds from a statewide line item to the TIP for the project. This action provides over \$1 million in new spike funds to Centre County and removes the need to shift funds from other projects on the TIP. *Thanks to PennDOT District 2-0 and the PennDOT Central Office for providing spike funds for the project!*

3. In early May, MPO staff was notified by Rep. Glenn Thompson and Rep. Fred Keller that two of the three Centre County projects proposed by the CCMPO for inclusion in the U.S. House of Representatives' transportation reauthorization bill as "Member Designated Projects" were submitted to the House Transportation and Infrastructure Committee for consideration.

PennDOT MPMS#	State Route	Section	Name	Total Cost of Construction Phase	Requested Discretionary Funding	Congressional District
112588	26	147	Jacksonville Rd. Betterment	\$6,000,000	\$5,000,000	15 <sup>th</sup> Rep. Thompson
101960	3014	153	Atherton Street Drainage/Repaving	\$17,500,000	\$5,500,000	12 <sup>th</sup> Rep. Keller

In addition, Rep. Thompson also submitted a candidate project from the Centre Area Transportation Authority (CATA) for the purchase of new transit vans for the CATAGO! microtransit program.

*(Continued)*



4. Pennsylvania Commonwealth Financing Authority (CFA) Multimodal Transportation Fund (MTF) Program - Submission of candidate projects by July 31, 2021. See <https://dced.pa.gov/programs/multimodal-transportation-fund/>. MPO staff encourages sponsors to contact the Centre County Planning and Community Development Office and Centre Regional Planning Agency about obtaining letters of planning consistency. Municipal sponsors are also strongly encouraged to provide a briefing to their state legislators prior to submission.
5. Transportation Alternatives (TA) Set-Aside Program – PennDOT application round tentatively opens in July 2021. See <https://www.pennDOT.gov/ProjectAndPrograms/Planning/Pages/Transportation%20Alternatives%20Set-Aside%20-%20Surface%20Trans.%20Block%20Grant%20Program.aspx>. The TA Program provides funding for projects and activities defined as transportation alternatives, including on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, community improvement activities, and environmental mitigation, trails that serve a transportation purpose, and safe routes to school projects.
6. The Centre Region Council of Governments is preparing a Climate Action and Adaptation Plan (CAAP). The CAAP and associated sustainability efforts are referenced in the CCMPO’s LRTP 2050. In June, Sustainability Planner Pam Adams will provide presentations to the Technical and Coordinating Committees about the CAAP and sustainability planning efforts that are underway.
7. CCMPO FY 2020-2022 Unified Planning Work Program (UPWP) - Next UPWP to be prepared this year. See [https://www.crcog.net/index.asp?Type=B\\_BASIC&SEC={9E98C1F3-7FB2-4514-89C9-5FEB5A41AD13}](https://www.crcog.net/index.asp?Type=B_BASIC&SEC={9E98C1F3-7FB2-4514-89C9-5FEB5A41AD13}) . MPO staff will be seeking input from Committee members in June about possible work tasks that may be included in the FY 2022-2024 UPWP, which is scheduled to be adopted in late 2021 or early 2022.
8. PennDOT’s Local Technical Assistance Program (LTAP) training courses, as sponsored by the SEDA-COG MPO – See <http://seda-cog.org/departments/transportation/local-technical-assistance-program/>
9. PennDOT *Connects* initiative – See *Connects* support hub at <https://connect.psats.org/home>.
10. “Drive Forward” coalition formed by the Chamber of Business and Industry of Centre County (CBICC) with the support of the CCMPO – See [www.driveforwardcc.com](http://www.driveforwardcc.com).
11. CCMPO staff contact information:

Centre Regional Planning Agency  
 2643 Gateway Drive  
 State College, PA 16801

Telephone: 814-231-3050  
 Fax: 814-231-3083

Jim May, Director  
 Tom Zilla, Principal Transportation Planner  
 Trish Meek, Senior Transportation Planner  
 Greg Kausch, Senior Transportation Planner  
 Pam Adams, Sustainability Planner  
 Marcella Laird, Office Manager

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On the web at [www.ccmppo.net](http://www.ccmppo.net) . Like and share the CCMPO’s Facebook page at <https://www.facebook.com/centrecountympo/> .

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

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## HUMAN RESOURCES COMMITTEE

Video Conference

June 2, 2021

12:15 PM

### GENERAL MEETING INFORMATION

**STEP #1:** [Click HERE to RSVP and REGISTER for the meeting via ZOOM](#)

After you RSVP, a link to register via Zoom will be shown. Click to register. Once registered, you will receive a confirmation email containing information about joining the meeting.

**STEP #2:** [Click HERE to locate the AGENDA and ATTACHMENTS](#)

Should you desire to annotate any attachments you must download them first.

**To attend this meeting by phone: +1 929 205 6099 | Meeting ID: 835 1396 1665**

**Meeting Contact:** Rebecca Petitt ([rpetitt@crcog.net](mailto:rpetitt@crcog.net), 814-272-1447)

- This meeting will be recorded, and electronic files of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote “No”. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the COG Human Resources Committee on our website, please click [HERE](#).

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### HUMAN RESOURCES COMMITTEE

Video Conference

Wednesday, June 2, 2021

12:15 PM

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, the Human Resources Committee meeting will be held via video conference. Written public comment or requests to speak to the Human Resources Committee for items not on the agenda, and requests to comment to specific agenda items below may be submitted in advance by emailing [rpetitt@crcog.net](mailto:rpetitt@crcog.net)

#### AGENDA

1. CALL TO ORDER AND ROLL CALL

Mr. Strouse will convene the meeting. Ms. Petitt will review the meeting procedures.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes from the May 5, 2021 Human Resources Committee meeting is **enclosed** for approval.

4. RETURN TO IN-PERSON MEETINGS – presented by Eric Norenberg

*This is a discussion item.*

As more of the population becomes fully vaccinated, COVID-19 restrictions are lifted and eased and phased reopening plans are implemented at the COG, staff is looking for

Committee feedback to determine this committee's preference and comfortability level of returning to in-person meetings both in advance of and after the installation of hybrid meeting technology to the General Forum room is completed.

The purchase order for initial audio/video enhancements and hybrid meeting technology for the General Forum room was signed and submitted to Dobil Laboratories, Inc. on April 29, 2021, and delivery and installation are estimated to take approximately 6-8 weeks, assuming there are no delays in the delivery of equipment. Staff remain in contact with the vendor and will provide updates on a detailed delivery and installation schedule and to determine when the room may need to be closed during installation as this information becomes known.

Members should discuss the following questions:

**Do committee members feel comfortable returning to fully in-person committee meetings before the installation of hybrid meeting technology is completed with limited staff in attendance and with current masking and social distancing guidance in place?**

**Do you as a committee member have a need or interest in attending meetings remotely once the installation of hybrid meeting technology is complete, and even after the Emergency Disaster Declaration has been lifted so long as a physical quorum of members is physically present at the meeting location? (These could include but are not limited to transportation limitations, employment limitations, environmental considerations)**

This feedback will be presented to the Executive Committee to help determine next steps.

5. 2022 ADMIN PERSONNEL PROPOSAL - Presented by Eric Norenberg, Joe Viglione, and Becca Petitt

At the May 5, 2021, HR Committee meeting, Administration staff shared their concerns of staff shortages in the Office of Administration. As COG agencies have grown in the range of services and staff to support those services, the staffing in the Administration Office has not kept pace. This has created a limited ability to cross-train, insufficient capacity to cover when someone is out, as well as staff who are regularly working over 40 hours/week. Further compounding this issue are outside tasks that have been delegated or assigned to Administration staff. Those tasks sometimes come in the form of requests from COG agencies, municipalities, elected officials, or at the direction of COG committees. In addition, Administration staff have taken on responsibilities as a result of regulatory and unfunded requirements from state and federal governments.

The HR Committee was supportive of the concept presented at their May meeting and understanding of the need for help managing routine tasks to allow additional hours for the Administration team to focus on improvements in compliance, controls, risk management, project management, and long-range planning. Staff was requested to bring a more detailed proposal back to the June HR Committee meeting. **Enclosed** please find two 2022 Budget Proposals with additional details to support the request from staff to create two new positions in 2022: an HR Assistant and a Finance Assistant II.

After much internal discussion, staff feel taking this step in a phased approach to reorganize the Office of Administration will enable this office to be more efficient and meet the needs and goals of the COG agencies and our municipal partners. The following outlines proposed next steps:

- The HR Assistant and Finance Assistant II positions are hired in 2022.
- This reorganization of duties and responsibilities will result in changes to the existing positions in Administration. Those job descriptions, classifications, and salaries will require further review as part of this phased approach. This review can take place as part of the proposed Classification and Compensation Study proposed for 2022 and discussed previously by the Committee (recommendations from the study will be proposed in 2022 with the anticipation of implementation in 2023).

The purpose of this agenda item is not to endorse the proposal, but rather to ask the Human Resources Committee to provide their comments, concerns, and questions on the Administration personnel change that may be proposed in the 2022 COG budget that will be prepared later this year. Further, a long-range plan for the Office of Administration for 2023 and beyond based on the COG Strategic Plan will be developed. Staff would appreciate feedback from the Committee on the future plans to be developed. (As a reminder, the Committee will recall that a COG Classification and Compensation Study is anticipated to be requested for completion in 2022 to help inform the long-range goals for the office as well.)

## 6. OTHER BUSINESS

- A. Matter of Record – The standardization of the COG employment application remains a work in progress. Currently, we are working with Schlow IT staff to help us develop the application in an on-line format.
- B. Matter of Record – The contract for the CRPR Staffing study was approved by DCNR and the contract for the consultant, Sue Landes of Recreation Park Solutions, was approved by the Authority Board at its May 20 meeting. DCNR has allowed CRPR to put in for their first funding request from the grant, and work is tentatively scheduled to begin in early June. March 2022 is the goal for completion of the study, which will allow adequate time for staff to develop any potential

personnel requests as a result of the study during the start of the 2023 budget process.

- C. Matter of Record – The following represents a list of vacancies of COG full-time and part-time, year-round positions:
- a. **Code** – Administrative Services Manager – First round interviews are being conducted on June 4.
  - b. **Code** – Electrical Inspector – Following notice of resignation effective May 21, 2021, advertisement of the position will begin soon.
  - c. **Schlow** –IT Technician – The recent internal promotion to Head of Patron services created the vacancy for an IT Technician. Applications are being accepted both internally and externally through May 28, 2021.
  - d. **Schlow** – Patron Services Library Technician – Following notice of resignation effective July 9, 2021, applications are being accepted both internally and externally through June 11, 2021.
  - e. **Schlow** – Also currently advertising for a couple of part-time positions; Children’s Department Library Assistant, as well as Adult Department Reference Assistant. Applications for these positions are being accepted both internally and externally through June 11, 2021.

7. CALENDAR

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#)

8. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
03	Human Resources Committee Meeting Minutes ~ May 5, 2021
05	2022 Proposal – Admin – HR/Finance Assistant

**JOINT MEETING OF THE  
PUBLIC SERVICES AND ENVIRONMENTAL AND  
TRANSPORTATION AND LAND USE COMMITTEES**

**Zoom Meeting  
Thursday, June 3, 2021  
12:15 PM**

**GENERAL MEETING INFORMATION**

**STEP #1:** [Click HERE to REGISTER for the meeting via ZOOM](#)

Once registered, you will receive a confirmation email containing information about joining the meeting.

**STEP #2:** [Click HERE to locate the AGENDA and ATTACHMENTS](#)

**To attend this meeting by phone:  
+1 301 715 8592 | Meeting ID: 851 0990 2497| Passcode: 726537**

**Meeting Contact:** Marcella Laird ([mlaird@crcog.net](mailto:mlaird@crcog.net) – 814-231-3050)

This meeting and the group chat will be recorded and both video and audio files of the meeting will be made available on the COG website upon its conclusion.

- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
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- To access agendas and minutes of previously held meetings, and to learn more about the Public Services and Environmental and Transportation and Land Use Committees on our website, please click [HERE](#).

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## JOINT MEETING OF THE PUBLIC SERVICES AND ENVIRONMENTAL AND TRANSPORTATION AND LAND USE COMMITTEES

Zoom Meeting Platform

Thursday, June 3, 2021

12:15 PM

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1. CALL TO ORDER AND ROLL CALL – Chair Hameister will call the meeting to order.
2. APPROVAL OF MINUTES – The minutes of the May 6, 2021 joint meeting of the Transportation and Land Use and Public Services and Environmental Committees are **enclosed**.
3. PUBLIC COMMENTS – For items not on the agenda.
4. UTILITY-SCALE SOLAR STUDY AND REGULATORY TOOLKIT - *presented by Pam Adams and Mark Boeckel*

This item provides information on the CRPA's efforts to study utility-scale solar energy systems and the development of a regulatory toolkit that can be utilized by the Centre Region municipalities.

As reported at last month's meeting, Pennsylvania has experienced a steady increase in the installation of solar energy systems over the past several years with utility-scale solar interconnection requests increasing drastically in 2020. There are currently 475 interconnection requests for utility-scale solar facilities in Pennsylvania.

From a regulatory perspective, utility-scale solar is an outlier. Unlike conventional power plants such as coal, gas, or nuclear, utility-scale solar facilities do not require access to water and can be economically constructed at varying scales. Utility-scale solar facilities require vacant land, unimpeded solar access, and nearby electrical infrastructure to support power transmission. Since utility-scale solar facilities often occupy hundreds if not thousands of acres of land, agricultural areas, brownfields, and rural communities are often identified as viable locations for these facilities.

### What is Utility-Scale Solar?



Utility-scale solar energy systems generate electricity for distribution to the commercial market. These facilities, unlike those that are installed by home and business owners to offset their power consumption, are a commercial power plant that provides power to the grid that can be purchased by an end user next door or hundreds of miles away.



The CRPA spent the last several months studying utility-scale solar energy systems including the current market for these facilities, leasing practices, legal considerations, agrivoltaic options, and regulatory approaches. While the utility-scale solar energy system industry is growing rapidly in Pennsylvania, many municipalities are regulatorily unprepared to address these uses. Of the Pennsylvania municipalities that utilize zoning to regulate land uses, only 13% of those municipalities have adopted regulations to address any type of solar energy system, with an even smaller percentage having ordinances to address utility-scale regulations.

In the Centre Region, the most logical location for utility-scale solar energy systems is in the rural areas, particularly those that are currently zoned for agricultural uses. Agricultural lands are often desired since they are relatively flat, have well drained soils, are cleared of vegetation, and are generally less expensive in terms of land cost. While these areas may meet the criteria for developing a utility-scale solar energy system, the goals, objectives, and policies of the 2013 Centre Region Comprehensive Plan state that agricultural uses should be supported and encouraged in these areas. The Comprehensive Plan does include policies that encourage the use of solar energy systems, but primarily at the accessory scale.

In addition to general research on utility-scale solar energy systems, the CRPA also studied how these systems could potentially impact agricultural uses and agricultural soils if developed in the Centre Region's rural areas. Despite an abundant amount of information available regarding these uses, including model ordinances and adopted regulations, balancing agricultural and utility-scale solar energy uses is relatively unaddressed.

To proceed with completing this study and finalizing the regulatory toolkit, Staff would like to obtain policy direction from the joint PSE-TLU Committee on whether these uses should be supported in the Centre Region's rural areas and if so, how the Comprehensive Plan's goals related to agricultural uses should be supported. To facilitate this discussion, CRPA staff will provide a presentation on key findings related to this study.

### What is a Community Solar?



Community Solar would be a maximum 5 MW utility - scale solar energy system (~20 acres) generating electricity for multiple community subscribers who receive a credit on their electricity bills for their share of the power produced. Senate Bill 472 was introduced by State Senator Scavello to provide for community solar facilities in PA.

**Attachments:** None (PowerPoint provided at the meeting)

**Action:** The joint PSE-TLU Committee should receive a presentation on utility-scale solar energy systems and provide policy guidance on how these uses should be permitted in the Region.

**Next Steps:** Staff will finalize the study and toolkit based upon feedback from the Committee and the CRPC. A final draft will be provided in an upcoming meeting agenda.

5. ACT 537 SEWAGE FACILITIES PLAN SPECIAL STUDY FOR BIOSOLIDS UPGRADE FACILITY – *presented by Corey Rilk*

The University Area Joint Authority (UAJA) owns and operates the Spring Creek Pollution Control Facility (facility) located in College and Benner Townships. The facility provides wastewater treatment, beneficial reuse water, and solids handling for the Centre Region. The facility has operated the composting facility since 1993 and it is comprised of eighteen (18) composting bays, with a processing capacity of 52.5 wet tons of sludge daily. This composting facility is approximately 28 years old and has a considerable expense in upkeep and maintenance due to a required future expansion and staffing requirements.

Listed below are the two alternative options that the Special Study considered:

- Expansion of the existing composting facility to ensure solids capacity for continued plant growth and replacement of equipment that has reached end of life.
- Replacement of the existing composting system with Anaerobic Digestion followed by Sludge Drying.

The alternatives are evaluated for multiple reasons including cost and consistency with the Regional Comprehensive Plan. The chosen alternative for the Special Study is replacement of the existing composting system with anaerobic digestion and sludge drying. The anaerobic digestion process will create Class A+ Biosolids and generate additional revenue for the UAJA by providing the local community with a renewable natural gas source. Additionally, customer user rates will not increase because of this project.

Action: Recommend approval of the Act 537 Sewage Facilities Plan Special Study for Biosolids Upgrade Facility.

Attachments: Act 537 Sewage Facilities Plan Special Study for Biosolids Upgrade Facility.

Next Steps: Forward the Act 537 Sewage Facilities Plan Special Study for Biosolids Upgrade Facility to the COG Executive Committee to include on a future General Forum agenda.

6. RETURN TO IN-PERSON AND HYBRID MEETINGS DISCUSSION – *presented by Eric Norenberg*

As more of the population becomes fully vaccinated, COVID-19 restrictions are lifted and eased and phased reopening plans are implemented at the COG, staff is looking for Committee feedback to determine this committee's preference and comfortability level of returning to in-person meetings both in advance of and after the installation of hybrid meeting technology to the General Forum room is completed.

The purchase order for initial audio/video enhancements and hybrid meeting technology for the General Forum room was signed and submitted to Dobil Laboratories, Inc. on April 29, 2021, and delivery and installation are estimated to take approximately 6-8 weeks, assuming there are no delays in the delivery of equipment. Staff remain in contact with the vendor and will provide updates on a detailed delivery and installation schedule and to determine when the room may need to be closed during installation as this information becomes known.

Members should discuss the following questions:

- Do committee members feel comfortable returning to fully in-person committee meetings before the installation of hybrid meeting technology is completed with limited staff in attendance and with current masking and social distancing guidance in place?
- Do you as a committee member have a need or interest in attending meetings remotely once the installation of hybrid meeting technology is complete, and even after the Emergency Disaster Declaration has been lifted so long as a physical quorum of members is physically present at the meeting location? *(These could include but are not limited to transportation limitations, employment limitations, environmental considerations)*

This feedback will be presented to the Executive Committee to help determine next steps.

7. COMMITTEE RESPONSIBILITIES, MISSION STATEMENT, AND COMMITTEE NAME– presented by Jim May

a. Responsibilities

For several months, the two committees have discussed how best merge the responsibilities of each committee and prepare a mission statement for the merged committee. Merging the two committees is consistent with General Forum actions from late 2020 to create several new standing committees and to merge the existing PSE and TLU committees.

Previous committee meetings have included discussions to include adding new responsibilities. It has been difficult to come to consensus on creating new responsibilities for the merged committee. At this time, staff recommends that the two committees review the attached responsibilities for the existing PSE and TLU Committees and come up with one set of responsibilities for the merged committee that only include existing responsibilities of each committee. Future responsibilities, particularly housing, require more discussion regarding specific activities the merged committee want the CRPA to undertake and if the Agency is staffed to adequately provide what the committees want done in this area.

b. Past Work Examples

The Committee has also discussed having more specifics regarding the work of the merged committee. Committee work will primarily consist of all responsibilities the PSE and TLU Committees have had in the past, with three exceptions:

- i. Responsibility for energy conservation and environmental sustainability have been transitioned from the PSE Committee to the Climate Action and Sustainability Committee.
- ii. Responsibility relating to the Refuse and Recycling Program has been transitioned from the PSE Committee to the Climate Action and Sustainability Committee.
- iii. The TLU Committee responsibility for discussing matters considered by the Centre County Metropolitan Planning Organization (CCMPO) will be substantially reduced to eliminate redundancy and to provide more emphasis on Centre Region projects.

CRPA staff will also review the work completed by each committee over the past three years for examples and provide a list of large projects anticipated in 2022 and 2023 that will require time from the merged committee.

**c. Consider a Name for the Merged Committee**

The members of each committee should come to consensus on a name for the committee from the list below or other suggested names from input at the meeting:

- Land Use, Transportation, and Infrastructure (LUTI - pronounced LouTee)
- Community Infrastructure and Land Use (CILU - pronounced CeeLou)
- Land Use and Community Infrastructure (LUCI - pronounced Lucy)
- Transportation, Infrastructure, and Land Use (TILU - pronounced TeeLou)
- Infrastructure, Transportation, and Land USE (INTRALU - pronounced IntraLou)
- Land Use, Infrastructure, and Transportation (LIT)
- Transportation, Infrastructure, and Land Use (TINLU)

**d. Mission Statement - draft from March 4, 2021**

The members of each committee should come to consensus on a mission statement for the merged committee. This example was prepared by staff and shown at the March 4, 2021 meeting and could serve as a basis for a draft mission statement:

“The Land Use, Transportation, and Infrastructure Committee advances and influences the development, approval, and implementation of a coherent set of regional land use and transportation plans, and public and/or private infrastructure projects that ensure a livable, sustainable, and prosperous future for the Centre Region. The committee ensures that land use, transportation, and infrastructure priorities support a competitive business climate, maintain efficient transportation and goods movement systems, and contribute to a high quality of life for workers and residents.”

**e. Committee Representation**

At previous meetings, committee members discussed having more than one representative at the meeting. Staff asks that the members consider appointing one municipal representative for purposes of making motions and voting.

Actions:

1. Prepare a list of responsibilities using existing responsibilities of each committee.
2. Identify additional responsibilities that should be discussed at a future committee meeting.
3. Select a committee name.
4. Draft a Mission Statement.
5. Discuss municipal representation on the committee and consider one formal representative from each municipality.

- Attachments: 1. Existing PSE and TLU Committee Responsibilities  
2. Table of Past TLU and PSE Committee Activities

Next Steps: Staff will prepare a draft resolution for adoption for review by the committees at the July 1, 2021 meeting. Committee will continue discussion of additional merged responsibilities.

## 8. OTHER BUSINESS

- a. Matter of Record - The next meeting of the joint PSE and TLU Committees will be on Thursday July 1, 2021 at 12:15 p.m. via Zoom.
- b. Matter of Record - **Save the date!** Elected officials and municipal staff are invited to tour the UAJA solar installation on Wednesday, July 28, 2021 at 8:30am. The rain date is Friday July 30, 2021 at 8:30am. More information will be provided closer to the tour, but plan to join us to hear Cory Miller and Jason Wert share their story of installing the 5MW solar array.
- c. Matter of Record - The CRPA has provided Dewberry Consultants, Inc. a notice to proceed on Phase I of the Source Water Risk Assessment project. The first task will be for Dewberry to prepare a survey and conduct a virtual workshop with the authorities, PSU, and the CRPA. This process will identify issues and other items that will be included in a scope of work for Phase II.
- d. Matter of Record - On May 20, 2021, the College Township Council approved the required Department of Environmental Protection (DEP) Planning Modules to permit a public sewer extension to the Meyer Dairy Store. The Meyer Dairy Store is currently located outside of the Regional Growth Boundary (RGB) and Sewer Service Area (SSA) but due to a system failure, a connection was requested through Section VIII of the 2013 Centre Region Growth Boundary and Sewer Service Area Implementation Agreement. The CRPA reviewed the planning modules prior to their approval and determined that sufficient documentation was provided to demonstrate compliance with Section VIII of the implementation agreement. The modules must be reviewed and approved by the DEP prior to installation of the proposed public sewer extension.
- e. Matter of Record - **Enclosed** are the latest results of the U.S. Census Bureau's Population Estimates Program for the Centre Region municipalities. This program provides the July 1, 2020 estimated population for the nation, states, counties, cities, and municipalities. These estimates are not the results of the 2020 Census, which are expected to be released later this year.

## 9. ADJOURNMENT

**CENTRE REGION COUNCIL OF GOVERNMENTS  
JOINT MEETING OF THE PUBLIC SERVICES & ENVIRONMENTAL  
AND TRANSPORTATION & LAND USE COMMITTEES**

**Minutes**

**Thursday, May 6, 2021**

*(please refer to the COG audio/video meeting file website when referencing timestamps)*

Mr. Hameister called the Thursday, May 6, 2021 remote Zoom joint meeting of the Public Services & Environmental (PSE) and Transportation & Land Use (TLU) Committees to order at 12:15 p.m.

**PSE/TLU Members Present:** Lisa Strickland, Ferguson Township; Dennis Hameister, Harris Township; Theresa Lafer, State College Borough; Eric Bernier, College Township; Frank Harden, Harris Township; Danelle Del Corso, Halfmoon Township; Betsy Whitman, Patton Township; Pam Robb, Patton Township; Prasenjit Mitra, Ferguson Township; Neil Sullivan, Penn State University

**Others Present:** Jim May, Centre Regional Planning Agency (CRPA) Director; Mark Boeckel, CRPA Principal Planner; Pam Adams, CRPA Sustainability Planner; Nicole Pollock, CRPA Senior Planner; Corey Rilk, CRPA Senior Planner; Tom Zilla, CRPA Principal Transportation Planner; Greg Kausch, CRPA Senior Transportation Planner; Trish Meek, CRPA Senior Transportation Planner; Marcella Laird, CRPA Office Manager; Shelly Mato, COG Refuse and Recycling Coordinator; Eric Norenberg, COG Executive Director; Scott Binkley, COG Administration Office Manager; Corey Miller, University Area Joint Authority (UAJA) Executive Director; Ray Stolinas, Centre County Planning & Community Development Director; Gretchen Brandt, State College Area School District Board; Dave Swisher, Penn State University; Anita Thies, Patton Township Supervisor; Jason Wert, RETTEW

*\*Please note that while the PSE and TLU Committees continue to work on merging, there may be multiple representatives from each municipality attending meetings; however, each municipality represents one vote for action items.*

**APPROVAL OF MINUTES (00:01:26)**

*Motion was made by Ms. Robb and seconded by Mr. Bernier to approve the minutes of the April 1, 2021 joint meeting of the PSE and TLU Committees and Centre Regional Planning Commission, as presented. The motion carried unanimously.*

**PUBLIC COMMENTS**

There was no public comment.

**INTRODUCTION TO PSU WASTEWATER ISSUES (00:08:03)**

The Committees received a presentation regarding Penn State University's (PSU) current wastewater activities, long-term planning projects and initiatives, and potential opportunities.

Mr. Swisher provided a detailed presentation regarding PSU's sanitary sewer collection system. There are 18 miles of sewer lines, over 900 sewer manholes, and 3 primary pump stations. The majority of flows within the system are conveyed by gravity, and PSU has an active CCTV inspection program. PSU operates a water reclamation facility (WRF) along University Drive, which has been used for sewage treatment since 1913. The WRF treats an average of 1.6 million gallons of wastewater per day. Mr. Swisher reviewed current capital upgrades, which includes a project to improve treatment efficiency and water quality at its WRF that will be completed in mid-2022. In addition, PSU is working toward electrical redundancy and odor control at its WRF, as well as maintaining interconnections with the State College Borough. Upcoming sanitary projects include upgrades to the East Halls Pump Station,

improvements to sanitary sewer lines in several locations, strategic replacement of spray irrigation piping at Living Filter, improving the reclaimed water system on campus, completing a food waste and deicing waste digestion study, and completing a North Campus Special Study. The entire presentation can be found on the COG Agenda website.

In response to a question from Mr. Bernier, Mr. Swisher explained that the interconnection between PSU and the State College Borough is unique because there are not many systems that have the ability to take raw wastewater to multiple plants. He went on to explain that when PSU was pursuing an Act 537 Plan amendment to complete upgrades to its WRF, it indicated to the Pennsylvania Department of Environmental Protection (PA DEP) that it would like to maintain the diversion structure. There is currently a memorandum of understanding between PSU, State College Borough, and the University Area Joint Authority (UAJA) from 2018 that outlines the purpose of the diversion structure and how it is mutually beneficial to all parties.

In response to a question from Mr. Hameister, Mr. Swisher communicated that like the UAJA, PSU is limited in what it can do with its reclaimed water since it is still considered sewage by the PA DEP; however, PSU is open to discussions with elected officials in Harrisburg to change the definition of sewage.

### **SOLAR PLANNING AND ZONING: FROM THE ROOFTOP TO THE SOLAR FARM** **(00:33:03)**

The Committees received a presentation from CRPA planners regarding information on the growing solar photovoltaic market and the role that local governments play in promoting and supporting this growth. The entire presentation can be found on the COG Agenda website.

Mrs. Adams provided the Committees with information regarding the growth of solar in the United States, data concerning solar energy jobs by sector for the last 10 years, solar growth in Pennsylvania for the last 10 years, and the number of renewable energy development permits in the Centre Region since 2010. Mrs. Adams then reviewed the different types of solar technologies as it relates to smaller distributed systems (accessory use) and larger utility-scale systems (principal use). All but two municipalities in the Centre Region have developed regulations for solar accessory uses.

Ms. Pollock then reviewed the CRPA's work on increasing education and efficiency surrounding renewable energy development permits. The CRPA met with several stakeholders, including local installers, municipal zoning officers, and the Centre Region Code Administration to discuss the overall timeline as well as education to increase efficiency when submitting renewable energy permits. The entire process can take anywhere from three to six months, and there are many entities involved at each step.

Mr. Boeckel then provided information on utility-scale solar, which is a system that generates power primarily for off-site use. In addition, utility-scale solar distributes power onto the community grid for the wholesale market and is considered a utility provider; however, it is not typically regulated by the Public Utilities Commission (PUC). Mr. Boeckel briefly reviewed the zoning districts in each municipality which allow for utility-scale solar. Lastly, Mr. Boeckel reviewed potential impacts and opportunities that utility-scale solar presents. Of note, there are approximately 25,000 acres in the Centre Region zoned for utility-scale solar, and most of these locations have been identified for agricultural uses. Mr. Boeckel noted that the municipal regulations vary but none address protection of prime agricultural soils.

Mrs. Adams then provided information on what the role of local government is regarding renewable energy and common barriers to solar, with lack of education and high upfront costs being the biggest

barriers. At the June 3 meeting, CRPA staff will present more detailed information regarding utility-scale solar uses, and in July, CRPA will provide more information on accessory use solar. In addition, CRPA staff is planning to schedule a tour of the UAJA solar panels installation and will provide more information in the near future.

In response to a question from Mr. Bernier, Mr. Wert communicated that the cost of solar shown in the presentation represents the construction cost to build a solar panel facility, which is the most commonly traded number in the industry. Mrs. Adams added that the purpose of showing that cost was to show that solar energy is comparable to other energy sources.

In response to a question from Ms. Del Corso, Mrs. Adams explained that in terms of education and community engagement, the solar co-op is a good resource to use to provide information. This information will also be included in the Climate Action and Adaptation Plan (CAAP).

There was a brief discussion on the amount of solar output compared to other energy sources. Mr. Harden expressed concern that wind and solar energy can provide a baseline of energy; however, if demand increases significantly, these types of energy sources will not be able to handle the surge in demand. Mrs. Adams noted that out of all the types of energy sources used in Pennsylvania, solar energy only accounts for 1% of the output. The PA DEP has a plan to grow solar energy output to 10%.

Several members requested that CRPA staff research and include information regarding the timeline of cost savings payback for someone who has installed solar panels. Lastly, members felt it was important for staff to provide information on the waste stream of solar panels, whether there are statewide limitations for how many solar panels can be on agriculture land, what the payback and added value to a home is with solar panels, including a myth section in education and outreach efforts, and possible incentives for developers to include solar panel infrastructure when building.

#### **ACT 537 SEWAGE FACILITIES PLAN SPECIAL STUDY FOR EFFULENT OZONE DISINFECTION (01:25:25)**

Mr. Rilk provided a brief report regarding the Act 537 Sewage Facilities Plan Special Study for plant effluent ozone disinfection at the University Area Joint Authority's (UAJA) Spring Creek Pollution Control Facility. The facility provides wastewater treatment, beneficial reuse water, and solids handling for the Centre Region. Since 2004, the facility has operated two Trojan 4000+ Ultraviolet (UV) Disinfection Systems. The current UV disinfection system has been in place for 17 years and requires considerable expense in upkeep and maintenance.

Listed below are the two alternative options that the Special Study considered:

- Replacement of the existing UV system with current technology in the existing UV tank
- Replacement of the existing UV system with an ozone disinfection system

The alternatives are evaluated for multiple reasons including cost and consistency with the Regional Comprehensive Plan. The chosen alternative for the Special Study is replacement of the existing UV system with an ozone disinfection system.

*With no discussion, motion was made by Ms. Del Corso and seconded by Ms. Lafer to recommend approval of the Act 537 Sewage Facilities Plan Special Study for Plant Effluent Ozone Disinfection. The motion carried unanimously.*

#### **DETERMINE THE NAME OF A NEW COG COMMITTEE UPON THE FINAL MERGER OF THE PSE AND TLU COMMITTEES (01:29:08)**

Mr. May stated that this agenda item is for the Committees to discuss a Committee name upon the final merger of the PSE and TLU Committees.



*Motion was made by Ms. Del Corso and seconded by Mr. Hameister to name the merged Committee the Land Use and Community Infrastructure (LUCI) Committee.*

Ms. Thies provided information about including the word “housing” in the Committee’s new name. The members had a detailed discussion regarding this request. After this discussion, the members felt that the two Committees should continue its discussion on the merged Committee responsibilities prior to choosing a new committee name.

*Motion was made by Ms. Del Corso and seconded by Mr. Hameister to rescind the motion selecting the merged Committee’s new name.*

### **DRAFT RESOLUTION TO ESTABLISH A NEW COG COMMITTEE BY FORMALLY MERGING THE PSE AND TLU COMMITTEES**

Mr. May stated that staff is looking for clarification from the Committee members regarding which members will serve as voting members from the municipalities for the remainder of the year. In addition, staff is looking for clarification regarding the extent to which affordable housing will be an item of responsibility for the new Committee to address. Mr. May stated that staff understood that the Joint Committee wanted CRPA to support affordable housing programs at the County and municipal level through goals and policies in the Comprehensive Plan (or other documents) and collect demographic and socio-economic data needed to inform and implement County or municipal affordable housing programs.

The Committee members had a brief discussion regarding the new Committee’s responsibilities as they relate to affordable housing and its expectations regarding how involved the CRPA staff would be in an affordable housing program at the regional level. The Committees asked that staff include discussion of what issues the new Committee would address as an agenda item for the June meeting. In the interest of time, there was general consensus from Committee members to continue this discussion next month.

*Motion was made by Ms. Del Corso and seconded by Ms. Robb to table the discussion and vote on the Resolution establishing a new COG Committee as well as the naming of the new COG Committee. The motion carried 6-0 (Mr. Bernier was not in attendance at the time of the vote).*

### **CONSIDER A REQUEST TO RECOMMEND COG FUNDING OF AN ENGINEERING CONSULTING SERVICES CONTRACT TO PREPARE PHASE I OF A SOURCE WATER RISK ASSESSMENT**

Mr. May stated that this agenda item is a request for the joint PSE and TLU Committee to consider recommending to the COG Finance Committee that COG provide a portion of the funding for Phase I of a source water risk assessment project. Phase I of the project includes five tasks to assist the Sourcewater Protection Agreement (SWPA) Project Management Team (PMT) in determining the objectives, scope, and key risks to be addressed in the risk assessment. The source water risk assessments are studies or reports that generate information about potential contaminant sources and the potential for systems to be impacted by these sources. Dewberry will prepare a detailed Phase II scope of work that will include an anticipated schedule and budget.

The total cost of the proposed Phase I project is \$17,400, with \$4,350, or one-quarter paid by COG. The PMT has determined, at the least, the costs for Phase I should be split equally by COG, the UAJA, the College Township Water Authority, and the State College Borough Water Authority.

With no discussion, a motion was made by Mr. Harden and seconded by Ms. Robb to recommend to the COG Finance Committee that the COG consider funding one quarter of the Phase I source water risk assessment project in the amount of \$4,350. The motion carried 6-0.

**OTHER BUSINESS (01:04:24)**

The next meeting of the joint PSE and TLU Committees will be on June 3, 2021 at 12:15 p.m. via Zoom.

**ADJOURNMENT**

There being no other business, the May 6, 2021 joint meeting of the PSE and TLU Committees was adjourned at 2:17 p.m.

Respectfully submitted,

Marcella Laird  
Recording Secretary

DRAFT

### **Public Services and Environmental Committee – Existing Responsibilities**

- i. To recommend and/or review programs, project initiatives, or other actions relating to the energy/energy conservation and/or environmental sustainability of the Centre Region (*transitioned to the CAS Committee on November 23, 2020 by Resolution 2020-8*).
- ii. To recommend bidding specifications for the refuse/recycling program to the General Forum and to recommend actions on major policy issues affecting that program (*transitioned to the CAS Committee on November 23, 2020 by Resolution 2020-8*).
- iii. To recommend and/or review actions relating to the operation of sewer, water, stormwater, and other public infrastructures.
- iv. To coordinate studies, plans and proposals with the Public Safety Committee as they relate to public utilities and public safety.
- v. To study and prepare recommendations on public services and the sewage management program as requested by the Executive Committee.

### **Transportation and Land Use Committee – Existing Responsibilities**

- i. To study and prepare recommendations on coordinating major land use and transportation plans.
- ii. To discuss, as appropriate, matters considered by the Centre County Metropolitan Planning Organization (e.g., Centre County Long Range Transportation Plan, and Centre County Transportation Improvement Program). *This responsibility will be reduced to eliminate redundancy and to focus on Centre Region projects and issues.*
- iii. To meet semi-annually with the Centre Regional Planning Commission to discuss regional planning issues of common interest.
- iv. To provide input to Centre Area Transportation Authority on an annual basis about proposed changes in service.
- v. To study and prepare recommendations on transportation policy, issues, or projects as requested by the Executive Committee

## TYPICAL PSE AND TLU COMMITTEE ACTIVITIES FROM PAST MEETINGS

This list provides examples of typical work products, issues, and presentations to the TLU Committee and the PSE Committee over the past few years.

<b>PAST WORK - TRANSPORTATION AND LAND USE COMMITTEE</b>		
<b>Item</b>	<b>Action</b>	<b>Comments</b>
2019 - Update of Road and Bridge Construction Projects	Receive information and refer to the COG General Forum for an informational presentation	This is an annual item that takes place in the spring to provide a summary of major transportation construction projects.
Centre County Long Range Transportation Plan (LRTP) - Workshop About Needs/Issues	Information and discussion of the LRTP to help identify projects and issues	The LRTP will be updated in 2022 and the LUCI Committee will provide input several times.
Joint meeting with the Centre Regional Planning Commission	Meet twice annually with the CRPC to prepare priority projects for the Comprehensive Plan Implementation Program (CHIP)	These meetings will continue twice annually to establish priority projects for the CRPA to work in the following two years.
Update on Shared Land Use in the Centre Region	Provided a summary of ways that municipalities in the Centre Region can share land uses and the legal protections provided in the Comprehensive Plan and other models.	This provided Committee members with an understanding of how municipalities can share uses and meet the requirements of the Municipalities Planning Code (MPC).
Update on Bike Activities	Receive an update on Regional Bike projects, events, and other activities.	This is an annual item to provide a summary of activities. Input is also received from the Committee on bike issues in the Region.
Moving from Public Transportation Provider to Mobility Integrator	Presentation and discussion from CATA regarding changes in mobility trends that will impact bus transportation.	This is a regular item to provide the committee a chance to see industry changes and provide input to developing the transit system in the Centre Region
Sustainability of Agriculture in the Centre Region	This was a presentation and opportunity to provide feedback on a report addresses how to keep agricultural uses viable in the Centre Region	This report included recommendations that could be implemented by municipalities to protect agricultural uses.
Update of the Regional Development Capacity Report (REDCAP).	This was a five-year update to the REDCAP to assess development capacity inside the RGB and SSA and the ability to provide adequate sewer capacity.	This report will be update in 2023 to determine that there is adequate development and sewer treatment capacity in the Region.
CATA Service Changes	This item provides the Committee a summary of	This is a regular presentation so the municipalities are aware of

<b>PAST WORK - TRANSPORTATION AND LAND USE COMMITTEE</b>		
<b>Item</b>	<b>Action</b>	<b>Comments</b>
	changes to CATA during the fall season as ridership picks up.	any substantial changes to the CATA system on a regular basis.
Update on the PennDOT Connects Policy	This provided an update to a PennDOT program to better align local needs and integrate those needs into PennDOT projects.	This item helped municipalities engage earlier in the transportation planning process on state projects and resulted in local needs being addressed.
A Comprehensive Approach to Affordable Housing in the Centre Region	The committee requested that staff provide an update on housing programs in the Region and to determine a role for the CRPA in affordable housing.	There was an extensive discussion of affordable housing but no clear path for staff to take in developing a program.
Status of Local Ordinances for Affordable Housing in the Centre Region.	CRPA staff included a summary of municipal ordinances and discussed how the committee though staff could address the issue.	There was an extensive discussion of affordable housing but no clear path for staff to take in developing a program.
Halfmoon Township Request to Expand the RGB and SSA	The Committee provided comments for the Halfmoon Township Board to consider at their meeting regarding expansion.	Halfmoon Township chose not expand the RGB and SSA.
Penn State Bikeshare and E-Scooter	Penn State staff provide an update on bikeshare and e-scooter activities on campus.	This was an informational item to help understand some of the impacts of these programs on municipalities adjacent to campus.

**PAST WORK - PUBLIC SERVICES AND ENVIRONMENTAL COMMITTEE**

<b>Item</b>	<b>Action</b>	<b>Comments</b>
Joint Finance and PSE Committee meeting to consider Solar Power Purchase Agreement	Joint meeting to discuss which committee should have responsibility for the Solar Power Purchase Agreement	An Ad Hoc Committee was formed to develop the Solar Power Purchase Agreement process and request for proposal
Reviews and approved PSU Act 537 Plan Amendment to upgrade the PSU Wastewater Treatment Plant	Recommended approval to COG General Forum	
Discussed DEP actions that would limit beneficial reuse discharge to Kissinger Meadow by the UAJA.	Prepared letters to DEP to request an extension for the UAJA to prepare a response and to identify concerns with thermal limits.	
Mediated disagreement between the UAJA and PSE regarding sewer service by the UAJA to portions of the PSU campus	Reviewed the agreement between the UAJA and PSU and referred to the General Forum for a COG-wide presentation and resolution.	The issue was amicably resolved.
Received a progress report on Climate Action and Adaptation Planning in the Region	None required.	Typical update on a long term project
Update on the Regional Development Capacity (REDCAP) Report	Received five-year update and referred item to the COG General Forum for a presentation.	The REDCAP assesses development capacity inside the RGB and SSA and is updated every five years.
Reviewed results of the Refuse and Recycling Customer Satisfaction Survey.		
Greenhouse Gas Emissions Inventory	Recommended approval of a GHG Inventory for the Center Region	
Presentation on the bid specifications for the Refuse and Recycling Program		
Presentation on the Pennsylvania Municipal League Sustainable Pennsylvania Certification Program		
Reviewed and approved no changes to the RGB and SSA Implementation Program	This document explains how the municipalities implement the RGB and SSA	The next update will be completed no later than November 2023
Received a presentation on the PSU Greenhouse Gas Inventory		

**PAST WORK - PUBLIC SERVICES AND ENVIRONMENTAL COMMITTEE**

<b>Item</b>	<b>Action</b>	<b>Comments</b>
Discussed a comprehensive update to the Act 537 Plan	Deferred an update until after the Centre Region Comprehensive Plan is updated in 2022-2023	
Recycling and Refuse Request for Bid	Accepted bid	This responsibility has been transferred to the Climate Action and Sustainability Committee
Received an update on progress for completing the KINBER network in the Centre Region.	No action required.	This project replaced slower speed wide area network with the higher speed KINBER network
Received reports on the various Task Activity Report for UAJA Projects.	No action required. This included reports on Meeks Lane and Scott Road Pump Stations, and PSU north service area.	
Received progress report on the Greenhouse Gas Inventory and provided comments to staff.	Received comments from the committee	
Reviewed the current septic pumping schedule with the Code Agency and provided comments.	No formal actions.	The committee generally agreed the current pumping schedule was working

## U.S. CENSUS BUREAU POPULATION ESTIMATES PROGRAM JULY 1, 2020 POPULATION ESTIMATES

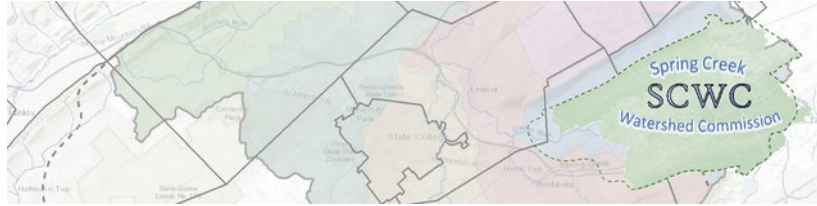
Each year, the United States Census Bureau's Population Estimates Program provides population estimates for the country, states, counties, cities, and municipalities. These estimates are generated utilizing birth, death, and migration data. On May 27, 2021, the Census Bureau released the July 1, 2020 estimated population for each Pennsylvania municipality.

Please note that these estimates are not the results of the 2020 Census, which are expected to be released later this year.

<b>Municipality</b>	<b>2010 Census Population</b>	<b>Estimated Population July 1, 2020</b>
College Township	9,521	10,239
Ferguson Township	17,690	19,634
Halfmoon Township	2,667	2,823
Harris Township	4,873	6,088
Patton Township	15,311	15,713
State College Borough	42,034	41,366
Centre Region*	92,096	95,863

*\*Aggregated total of all Centre Region municipalities*





## Spring Creek Watershed Commission: May 19, 2021 Public Meeting

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### Greetings.

The May 2021 meeting of the Spring Creek Watershed Commission will be held on Wednesday, May 19th at 7 PM via Zoom. Here are the details:

To join via Zoom: [CLICK HERE](#)

Meeting ID: 898 9741 5182

Passcode: 766784

One tap mobile

+13126266799,,89897415182#,,,,\*766784# US (Chicago)

+19292056099,,89897415182#,,,,\*766784# US (New York)

The meeting agenda can be found on the website below or by clicking this [LINK](#)

Draft minutes of the March 2021 meeting can also be on the website or this [LINK](#)

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Upcoming 2021 meeting dates:

July 21st

September 15th

November 17th

Thank you and hope to see you there!

**Joanne Tosti-Vasey (Chair) and Paul Takac (Vice Chair),  
Spring Creek Watershed Commission**  
[jtosti-vasey@bellefontepa.gov](mailto:jtosti-vasey@bellefontepa.gov) and [ptakac@collegetownship.org](mailto:ptakac@collegetownship.org)

## **Spring Creek Watershed Commission**

May 2021

Via Zoom

May 2021 SCWC Meeting

Time: May 19, 2021 07:00 PM Eastern Time (US and Canada)

Zoom Connection:

<https://us02web.zoom.us/j/89897415182?pwd=QU5uRVp1UWhKRTRVSkZPUStCd1NIQT09>

- 1) Call to Order:** Joanne Tosti-Vasey, Chair will call the meeting to order
- 2) Introduce members:** – Establish which municipalities are present and who the new/returning representatives/alternates are for each municipality. Circulate membership list for confirmation and any needed updates.
- 3) Approval of minutes,** Approve March 2021 minutes
- 4) Citizen Comments:** The public is invited to address the Commission on items not on the agenda. (5 minutes per commentary). Electronic copy of comments should be submitted to SCWC & will be added to meeting minutes.
- 5) Educational Topic:**

Title: "Water Resource Monitoring" Presenter: Lexie Buck
- 6) Old Business:**
  - a. One Water Report:**
    - **Powerpoint Presentation Status – Paul Takac**
    - **Financial Planning Committee – Bill Sharp**
  - b. Caitlin Teti Master's Project Plan – Caitlin Teti**
  - d. Atlas Project – Bob Carline**
  - e. Education Committee – Educational Topics for 2021**
    - July 21 – Clearwater Conservancy – Centred Outdoors
    - September 15th, Lara Fowler, "Understanding and Stewarding Water Quality, a Legal Perspective"
    - November 17 – Clearwater Conservancy – Riparian Buffers of Clearwater Conservancy
  - f. SCWC Facebook Page – Izen Lingenfelter**
  - c. Microplastic Pollution in the Spring Creek Watershed – presentation by Jasmine Fields on possible educational solutions**
- 7) New Business:**
  - a. Invoicing Municipalities for memberships in 2022 –**
    1. **Timing to match municipal budget planning**

2. **Should invoices be based on 2020 Census or maintain prior level for one more year?**
- b. **How to hold our meeting going forward starting in July:** Continue Stand-Alone Zoom meetings or change to Hybrid or all In-person meetings?

**8) Financials -UPDATE**

- a. **Report:** February - April – Bill Sharp, Jon Eaton

(LAST REPORT)

**February 2021**

Project Fund: Debit:	\$0.00	Credit:	\$00.00	Balance:
	<b>\$2,150.63</b>			
General Fund: Debit:	\$0.00	Credit:	\$7,962.00	Balance:
	<b>\$26,109.08</b>			

**Credit – Memberships for 2020 and 2021**

**2020: Milesburg (2020), Walker Townships, College Township Water Authority.**

**2021: State College Borough plus Benner, and Patton**

**March 2021**

Project Fund: Debit:	\$0.00	Credit:	\$00.00	Balance:
	<b>\$2,150.63</b>			
General Fund: Debit:	\$0.00	Credit:	\$1,985.00	Balance:
	<b>\$29,094.08</b>			

**Credit – Memberships for 2021: Bellefonte Borough, Halfmoon Township, Potter Township, Spring Township**

**April 2021**

Project Fund: Debit:	\$0.00	Credit:	\$00.00	Balance:
	<b>\$2,150.63</b>			
General Fund: Debit:	\$79.45	Credit:	\$0.00	Balance:
	<b>\$28,014.63</b>			

**9) Once Around the Watershed:** Members are asked to share relevant water related news from their municipality.

**10) Remaining Meetings for 2021:**

- July 21, 2021
- September 15, 2021
- November 17, 2021

The May 19 Spring Creek Watershed Commission Meeting is being sponsored by Patton Township and it will appear on [cnet1.org](http://cnet1.org) and air on CGTV (cable channel 7):

Wednesday, May 26 - 9:00 p.m.  
Friday, May 28 - 2:00 a.m.  
Saturday, May 29 - 8:00 a.m.  
Sunday, May 30 - 4:00 p.m.

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Joanne Tosti-Vasey is inviting you to a scheduled Zoom meeting.

Joanne Tosti-Vasey is inviting you to a scheduled Zoom meeting.

Topic: SCWC Meeting

Time: May 19, 2021 07:00 PM Eastern Time (US and Canada)

Every other month on the Third Wed, until Nov 17, 2021, 4 occurrence(s)

May 19, 2021 07:00 PM

Jul 21, 2021 07:00 PM

Sep 15, 2021 07:00 PM

Nov 17, 2021 07:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/89897415182?pwd=QU5uRVp1UWhKRTRVSkZPUStCd1NIQT09>

Meeting ID: 898 9741 5182

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+19292056099,,89897415182#,,,,\*766784# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 898 9741 5182

Passcode: 766784

Find your local number: <https://us02web.zoom.us/j/kc57EC1zIL>



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# TOWNSHIP OF FERGUSON

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## **Public Works Director's Report to the Board of Supervisors (BOS) for the regular meeting on June 7, 2021**

- 1. Public Works Road Crew Activities –** Work activities over the 2 week period starting June 7<sup>th</sup> include brush collection, leaf collection, mowing, watering trees, street sweeping, inlet repairs, traffic signal LED replacements, and vehicle maintenance.
- 2. Arborist and Tree Commission Activities-** The FTTC meets next on June 21<sup>st</sup>. The FTTC will conduct a short meeting and then walk Songbird Sanctuary. The Public Works Director has been handling tree related inquires and consulting with Bartlet Tree Experts as needed. A professional services agreement was drafted to utilize the services of Al Sam, retired State College Borough arborist until a permanent full time arborist is hired.
- 3. Stormwater Fee –** GIS and master billing file work is near completion. Creation of fillable application forms for credits and exemptions using Laserfishe continues and the forms should be available by mid-June for property owners. A public facing GIS layer is planned to allow property owners to click on a parcel and view information such as the assigned fee. Educational videos are in development. A zoom platform work session hosted by the Public Works Director and Township Engineer is planned this summer to provide information on eligibility for credits and exemptions.
- 4. Contract 2016-C11 Traffic Signal Performance Metrics –** Design work on this project continues.
- 5. Contract 2018-C20 Park Hills Drainageway –**Design work continues. Completion of design, permitting, easement acquisition, utility relocation this year are needed to progress the project toward construction in 2022.
- 6. Contract 2019-C21 Pine Grove Mills Street Light Conversion:** Design work continues. Entered into a phase 2 design agreement with Barton Associates for electrical design. The current design includes only 3 meter stations, one on each side of Route 26/45 and one on Nixon Road. Directional boring is being considered to lessen ground disturbance and may be cost effective. The Township entered into a phase 2 design contract with Barton Associates to provide technical specifications and electrical drawings. Ferguson Township Public Works, Engineering staff is doing the survey using MTA base mapping and utility information provided by utility companies. Work yet to be done includes finalizing the design, determining utility impacts, and submitting a PennDOT Highway Occupancy Permit application. Staff is striving to get the project out to bid this fall. The project does not include LED lights, however they can be added in the future if so desired.

7. **Contract 2020-C18 Science Park and Sandy Drive Signal Design** – Design of the traffic signal will be completed in-house for bidding and construction in 2021. Signal design is progressing with the next step being utility coordination and subsurface utility engineering.
8. **Contract 2020-C20 Pine Grove Mills Mobility Study** – A contract for this study has been awarded to McCormick Taylor, but a notice to proceed has not been issued due to the coronavirus pandemic which has affected traffic volumes. Should Penn State return to full in person study and State College Area School District does the same, it is expected this project will resume the fall of 2021.
9. **Contract 2020-C21 Pine Grove Road & Water Street/Nixon Road Signal Warrant Study** – A contract for this study has been awarded to McCormick Taylor, but a notice to proceed has not been issued due to coronavirus pandemic which has affected traffic volumes. Should Penn State return to full in person study and State College Area School District does the same, it is expected this project will resume the fall of 2021.
10. **Contract 2021-C2 Devonshire Drive Inlet Box** – A no cost contract time extension was granted to Ameron to complete this work.
11. **Contract 2021-C3 Cured in Place Pipe Lining** – This project includes lining old corrugated metal storm pipes predominately in the Brackenridge neighborhood based on a completed video assessment of the pipes.
12. **Contract 2021-C5 Storm Sewer Cleaning and Video Assessment** – This project includes cleaning existing storm pipes and televising the system to document the condition of pipes.
13. **Contract 2021-C 8 Pavement Markings** – This work was awarded. Work by Alpha Space Control is in progress.
14. **Contract 2021-C9 Microsurfacing** – This work was awarded. Work is planned for July and August.
15. **Contract 2021-C10 Sealcoat bikepaths** – [Work was awarded to Riteway Sealing & Paving, Inc. Each year certain bikepaths and multi-use paths are sealcoated to extend the life of the asphalt path. FTPW is currently edging and sweeping the paths, sealing cracks, and repairing the asphalt as needed in preparation for the sealcoat work.](#)
16. **Contract 2021-C11 Sidewalk Repairs** – [A contract was awarded to Ameron Construction.](#) Each year FTPW Engineering Section inspects a portion of the public sidewalks. Property owners were sent notices to fix deficient sidewalk sections and given an opportunity to fix it themselves or have the Township perform the work by contract and bill the property owner. A contract to repair the concrete sidewalks is out to bid for an opening May 12<sup>th</sup>.
17. **Contract 2021-C12 Traffic Signal Cabinet Installation** – Work includes upgrading the cabinet at the intersection of Science Park Road and West College Avenue
18. **Contract 2021-C13 Traffic Signal LED Replacements** – Signal LEDs are replaced approximately every 7 years. [FTPW plans to perform the work in the next 2 weeks.](#)

19. **Contract 2021-C14 Traffic Signal UPS Batteries** – Batteries are needed in the event of power outages and are replaced at the end of their useful life.
20. **Contract 2021-C15 Street Tree Pruning** – Each year a certain number of street trees are pruned to include shaping, clearance, deadwood removal, and hazard mitigation.
21. **Contract 2021-C16 Chesapeake Bay Pollutant Reduction Plan (CBPRP) Design and Permitting** – In compliance with our MS4 permit and CBPRP, certain projects will be advanced through the design and permitting phase.
22. **Contract 2021-C17 Guide Rail Replacement** – Quotes are obtained to replace certain sections of guiderail as needed.
23. **Contract 2021-C18 Homestead Park Play Equipment Installation** – [FTPW will procure equipment through COSTARS and solicit quotes for installation. FTPW will perform the site work before and after the install.](#)
24. **Contract 2021-C19 Louise E. Silvi Baseball Field Fence Installation** – Work includes replacement of a section of ball field fence.
25. **Contract 2021-C20 Songbird Sanctuary Plan Implementation** – A yet to be formalized scope of work including a perimeter walking path and tree planting will be moved forward by FTPW.
26. **Contract 2021-C21 Signal Luminaire Conversion to LED** – This project includes converting select overhead lighting at traffic signal intersections from high pressure sodium to LED.
27. **Contract 2021-C22 Playground Safety and Update Program** – Each year funding is provided to update playground equipment found to be deficient based on playground inspections. No project has yet been assigned to FTPW for this year.
28. **Contract 2021-C23 Traffic Signal Pole Replacement** – Work includes replacement of a traffic signal pole at the intersection of West College Avenue and Science Park Road. The pole was damaged in a vehicle accident. The contract was awarded.
29. **Asset Management and Work Order Software** – Staff continues to evaluate Dude Solutions and is evaluating TRAISR software. [It is likely FTPW will utilize TRAISR software for both asset management and work orders if the Centre Region Code chooses this vendor for permitting software as we will have access to the software for no additional cost.](#)
30. **Cross Walk on Shingletown Road** – Legends were to be painted by the Township's line striping contractor the week of May 17<sup>th</sup> weather permitting.



# TOWNSHIP OF FERGUSON

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## PLANNING & ZONING DIRECTOR'S REPORT

Monday, June 7, 2021

### PLANNING COMMISSION

The Planning Commission met May 24<sup>th</sup> to review the BTJM Conditional Use application and a Zoning Ordinance Amendment request. June 14, 2021 will be the next scheduled Planning Commission Meeting.

### LAND DEVELOPMENT PLANS AND OTHER PROJECTS

1. Active Plans are listed below for the Board of Supervisors (06/01/2021).
  - **West College Student Housing Lot Consolidation and Land Development Plan**  
(24-002A-015; 24-002A-016; 24-002A-017; 24-002A-018; and 36-010-006)
  - **Wasson/Ash Ave. Subdivision Plan**  
(24-002A-132; 24-002A-134; 24-002A-135)
  - **Rogan/Sycamore Drive Subdivision**  
(24-009A-254)
  - **The Peace Center/Cemetery—Islamic Society**  
(24-004-078C-0000)
2. PZ Director attended the Ferguson Township Tree Commission meeting.
3. PZ Staff, Township Manager and Missy Schoonover met with two residents to discuss a potential affordable housing project.
4. Zoning Administrator attended the Safety Committee.
5. Community Planner and PZ Director attended the Pine Grove Mills Small Area Committee Meeting.
6. PZ Director attended pending litigation meeting with the Township Manager and Township Solicitor.
7. PZ Staff attended a meeting on Golden Orchards to discuss rear yard setbacks.
8. PZ Director attended the Leadership Team Meeting and the Centre Regional Planning Commission Meeting.
9. PZ Staff met with Jordan Robb, PGMAC, to discuss the Village Zoning District.

### ZONING HEARING BOARD

Zachary Maser—310 Marengo Lane (24-006A-081), zoned Single Family Residential (R1), is requesting a variance from §27-701.3.C.1.—Use Limitations and §27-701.3.I.—Use Buffer to allow for the applicant to repair and pave the existing driveway that is located in the floodplain. The Zoning Hearing Board met on May 25, 2021 and **granted** the variances.