

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting Agenda
Monday, May 17, 2021, 7:00 PM

Join Zoom Meeting:

<https://us02web.zoom.us/j/83198799507>

Meeting ID: 831 9879 9507

[Zoom Access Instructions](#)

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS INPUT

IV. APPROVAL OF MINUTES

1. May 3, 2021, Board of Supervisors Regular Meeting Minutes

V. SPECIAL REPORTS

- a. COVID-19 (Coronavirus) Response Report
- b. Schlow Centre Region Library Report

VI. UNFINISHED BUSINESS

1. Review of Draft Discrimination Ordinance and CCHRC MOU

VII. NEW BUSINESS

1. Consent Agenda
2. Conditional Use Hearing –1518 West College Avenue
3. Presentation – 2020 Township Audit
4. Board Member Request – Grass and Weed Ordinance Amendment
5. Discussion of Changes to CATA Service Routes
6. Award of Contract 2021-C10, Sealcoating
7. Review of Emergency COVID-19 Ordinance
8. Zoning Ordinance Amendment Request – General Commercial District

VIII. REPORTS

1. COG Committee Reports
2. Other Regional Reports
3. Staff Reports

IX. COMMUNICATIONS TO THE BOARD

X. CALENDAR ITEMS – MAY/JUNE

XI. ADJOURNMENT





TOWNSHIP OF FERGUSON

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BOARD OF SUPERVISORS

Regular Meeting Agenda

Monday, May 17, 2021

7:00 P.M.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZEN'S INPUT

IV. APPROVAL OF MINUTES

1. May 3, 2021, Board of Supervisors Regular Meeting Minutes

V. SPECIAL REPORTS

20 minutes

1. COVID-19 (Coronavirus) Response Report – David Pribulka, Township Manager
2. Schlow Centre Region Library Report – Barbara Ziff

VI. UNFINISHED BUSINESS

- 1. REVIEW OF DRAFT DISCRIMINATION ORDINANCE AND CENTRE COUNTY HUMAN RELATIONS COMMISSION MEMORANDUM OF UNDERSTANDING** 30 minutes

David Pribulka, Township Manager

Narrative

In 2017, the Board directed staff to begin drafting an ordinance to establish a Human Relations Commission and prohibit discrimination in employment, housing, public accommodations, and residential real estate-related transactions based on race, color, religion, ancestry, age, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility. The municipal managers of State College Borough, Bellefonte Borough, and Ferguson Township have collaborated on the draft that is included with the agenda this evening.

In addition to defining prohibited conduct, the draft ordinance lays the foundation for establishing a Centre County Human Relations Commission. The task of the Commission would be to investigate complaints of discrimination, and to facilitate mediation and conciliation of any founded violations. Provided with the agenda is a copy of the draft ordinance and a draft Memorandum of Understanding establishing the Human Relations Commission. The Commission would consist of appointees from State College Borough, Bellefonte Borough, and Ferguson Township. Additional parties to the MOU who may wish

to join prior to or following the enactment of the Regional Discrimination Ordinance have also been considered.

This evening, the Board is being asked to review and comment on the draft ordinance and MOU. No action is being requested of the Board at this time, and there remain outstanding issues that should be resolved prior to consideration of the ordinance including the requirement of the municipalities to file with the Commonwealth on behalf of the complainant, the relationship between the Centre County Human Relations Commission and the Pennsylvania Human Relations Commission, and other potential parties to the MOU. David Pribulka, Township Manager will introduce and report on the item.

Staff Recommendation

That the Board of Supervisors *review and comment* on the draft ordinance and MOU.

VIII. NEW BUSINESS

1. CONSENT AGENDA

5 minutes

- a. Treasurer's Report – March 2021 for Acceptance
- b. Contract 2018-PWGG, Pay App #11: \$256,099.96

2. A PUBLIC HEARING ON A CONDITIONAL USE PERMIT APPLICATION FOR 1518 WEST COLLEGE AVENUE – CENTRE ANIMAL HOSPITAL

20 minutes

Jenna Wargo, Director of Planning & Zoning

Narrative

An application for a Conditional Use Permit for the use of property located at 1518 West College Avenue as a Veterinarian Clinic has been filed with the Township by the property owner, Tussey Tracks LLC. The applicant proposes to consolidate two lots (1518 West College Ave. and 1512 West College Ave.), raze the building on 1512 West College Ave., and renovate the existing Centre Animal Hospital Building (1518 West College Ave.). The Township's Zoning Ordinance and the Municipalities Planning Code require a public hearing on the application, and the Board must take action to approve or deny the application within 45 days following the hearing. As part of an approval, the Board may attach reasonable conditions and safeguards related to the conditional use standards detailed in the zoning ordinance. Provided with the agenda is a copy of a memorandum from the Director of Planning & Zoning describing the Findings of Fact and recommended conditions from staff and Planning Commission reviews.

The Board will conduct a public hearing on the application for a conditional use permit for the Tussey Tracks LLC—Centre Animal Hospital. Chair Dininni will preside over the hearing. This evening, the Board is asked to direct the Township Manager to prepare a written decision for review and approval at the June 7 Regular Meeting.

Recommended motion: That the Board of Supervisors close the public hearing and direct the Township Manager to present Findings of Fact and a written decision to the Board for consideration at the June 7th Regular Meeting.

Staff Recommendation

That the Board of Supervisors *conduct* the public hearing.

3. PRESENTATION OF THE 2020 TOWNSHIP AUDIT – BAKER TILLY 20 minutes
Eric Endresen, Finance Director & John Compton, Baker Tilly

Narrative

The annual presentation on the prior year's audit is provided to the Board and affords an opportunity for the Board to ask any questions of the Township's auditor. The 2020 audit has been filed with the Pennsylvania Department of Community and Economic Development. Provided is a copy of the audit as filed with the state. A management report will follow in the next several weeks. Staff is unaware of any findings or observations. Provided with the agenda is a spreadsheet summarizing the audit results.

Recommended motion: That the Board of Supervisors accept the 2020 Township Audit as presented by Baker Tilly.

Staff Recommendation

That the Board of Supervisors **accept** the 2020 Township Audit.

4. BOARD MEMBER REQUEST – GRASS AND WEED ORDINANCE AMENDMENT 10 minutes
Prasenjit Mitra, Township Supervisor

Narrative

Mr. Mitra will introduce the item. Ferguson Township has an ordinance (10.101.1.a.) which limits the maximum height of grass in most zoning districts to 6 inches. Lawn mowing causes significant harm to our environment. Except in egregious circumstances, there is no evidence of a lawn being a health hazard as mentioned in our ordinance. For example, studies have shown that lawn mowing does not have an effect on the tick population. Given the extremely harmful effects of mowing lawns, and the desire by several citizens to be able to keep a more natural lawn, Mr. Mitra is requesting the Board revisit the ordinance and repeal or relax the 6-inch requirement. There are two links below to supplement Mr. Mitra's request.

- <https://www.onlynaturalenergy.com/grass-lawns-are-an-ecological-catastrophe/>
- <https://journals.plos.org/plosone/article?id=10.1371/journal.pone.0214615>

Provided with the agenda is a copy of Mr. Mitra's request and the referenced ordinance. As a reminder, the Township amended this ordinance in 2016 to permit Native Landscape Lawns and Gardens. The Township has a permit process in place but has no current active permits issued.

Recommended motion: That the Board of Supervisors direct staff to draft an amendment to the Grass and Weed Ordinance.

5. DISCUSSION OF CHANGES TO CATA SERVICE ROUTES 20 minutes
Lisa Strickland, Township Supervisor

Narrative

Ms. Strickland requested a discussion item for the Board to consider providing comments on the proposed CATA service route changes and their impact on residents in the rural areas of Ferguson Township. The comments suggested by Ms. Strickland are that the Board reinforce the temporary status of the service reductions, and to request a CATAGo service to offset the reductions in service in the interim.

Recommended motion: That the Board of Supervisors direct the Township Manager to forward its comments on the proposed CATA service changes to the CATA Executive Director before the deadline for public comments on May 18.

6. AWARD OF CONTRACT 2021-C10, BIKE PATH AND PARKING LOT SEALCOATING

David Modricker, Director of Public Works

5 minutes

Narrative

On May 11, 2021, bids were opened publicly and read aloud for contract 2021-C10. The bid was advertised in the Centre Daily Times and sent out to potential bidders. This contract involves the application of a double sealcoat to preserve the life of pavement on bike paths and parking lots in the Township. Other municipalities may piggyback on this contract. COG chose to piggyback to seal their parking lot, and Harris Township will seal bike paths. Provided with the agenda is an award recommendation memorandum from Ryan Scanlan, Assistant Township Engineer, summarizing the bids received.

Recommended motion: That the Board of Supervisor award Contract 2021-C10 Sealcoating to Riteway Sealing & Paving, Inc., in accordance with their bid in the amount of \$11,153.88.

Staff Recommendation

That the Board of Supervisors award Contract 2021-C10.

7. REVIEW OF COVID-19 TEMPORARY EMERGENCY ORDINANCE

10 minutes

David Pribulka, Township Manager

Narrative

The Board of Supervisors extended the current COVID-19 Temporary Emergency Ordinance through June 30th at its January 18th Regular Meeting. The current provisions have not been updated to reflect changes in state regulations and are currently inconsistent with other ordinances in place in the Centre Region. Provided with the agenda is a draft amendment presented for review and comment this evening. The limitations on outdoor gatherings sizes have been increased from fifty (50) to one hundred (100) for most circumstances to be consistent with the Department of Health revised guidelines. Furthermore, the masking requirements have been modified to reflect the Governor's orders, which have also been modified to comply with CDC regulations that pertained to vaccinated individuals. The proposed amendment would also extend the ordinance through July 31st.

Recommended motion: That the Board of Supervisors authorize advertisement of a public hearing on an amendment to the COVID-19 Temporary Emergency Ordinance for Monday, June 7, 2021.

Staff Recommendation

That the Board of Supervisors **authorize** advertisement of a public hearing on an amendment to the COVID-19 Temporary Emergency Ordinance.

8. ZONING ORDINANCE AMENDMENT REQUEST—GENERAL COMMERCIAL DISTRICT
Jenna Wargo, Director of Planning & Zoning 10 minutes

Narrative

On April 30, 2021, the Department of Planning & Zoning received a Zoning Ordinance Amendment request from Craig LeCrone, property owner of 3490 W. College Ave (TP:24-004-079H-0000) and 3510 W. College Avenue (TP: 24-004-079I-0000), zoned General Commercial (C). Mr. LeCrone has requested an amendment to the General Commercial Zoning District to permit ‘Self-Service Storage Facility’ as a permitted, principal use. Mr. LeCrone believes that self-storage facilities are a commercial-oriented use and is consistent with the stated intent of the General Commercial district.

Recommended motion: That the Board of Supervisors refer the ordinance amendment request to the Planning Commission for review and a recommendation.

Staff Recommendation

That the Board of Supervisors *refer* the ordinance amendment to the Planning Commission.

IX. STAFF AND COMMITTEE REPORTS

1. **COG COMMITTEE REPORTS** 40 minutes
 - a. Facilities Committee
 - b. Human Resources Committee
 - c. Joint PSE and TLU Committees
 - d. CAS Committee
 - e. Public Safety Committee
 - f. Solar PPA Working Group
 - g. Joint Parks Capital and Parks Authority
 - h. Finance Committee
2. **OTHER COMMITTEE REPORTS** 5 minutes
3. **STAFF REPORTS** 5 minutes
 - a. Manager’s Report
 - b. Public Works Director
 - c. Planning and Zoning Director
 - d. Chief of Police

X. COMMUNICATIONS TO THE BOARD

XI. CALENDAR ITEMS – MAY/JUNE

- a. Ferguson Township upcoming committee meetings:
 1. Planning Commission, Mondays, May 24, June 14 and 28, 6PM
 2. Parks & Recreation Committee, Thursdays, May 20 and June 17, 4PM
 3. Pine Grove Mills SAP Advisory Committee, Thursdays, May 27 and June 24, 4PM
- b. Ferguson Township Virtual Bike Chat, Thursday, May 20, 12:30PM

XII. ADJOURNMENT

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Monday, May 3, 2021
7:00 PM

ATTENDANCE

The Board of Supervisors held its first regular meeting of the month on Monday, May 3, 2021, via Zoom in a webinar format. In attendance were:

Board:	Laura Dininni, Chair	Staff:	Dave Pribulka, Township Manager
	Lisa Strickland, Vice Chair		Jenna Wargo, Director, Planning and Zoning
	Steve Miller		Eric Endresen, Director, Finance
	Prasenjit Mitra		
	Patty Stephens		

Others in attendance included: Faith Norris, Recording Secretary; William Keough; C-NET; David Stone; Rhonda Stern; Tierra Williams; Denise Gembusia; Pam Steckler.

I. CALL TO ORDER

Ms. Dininni called the Monday, May 3, 2021, regular meeting to order at 7:00 p.m.

Mr. Pribulka noted to attendees not to use the Chat feature of this meeting due to it not being monitored or recognized by the Chair.

Mr. Pribulka noted that the Board of Supervisors meeting had been advertised in accordance with the PA Sunshine Act as a virtual meeting via Zoom in a webinar format. An audio conference bridge was accessible by dialing the Ferguson Township's main line at 814-238-4651 and dialing extension 3799. Members of the public attending the Zoom webinar that participated in discussion were asked to first be recognized and addressed by the chair and to identify themselves prior to speaking on their topic during Citizens' Input or Public Hearings. Mr. Pribulka noted to Board members to state their name when making a motion for minute taking purposes. More information on how attendees interacted with the Board followed at appropriate times during the meeting. Mr. Pribulka took Roll Call and there was a quorum. C-NET recorded the meeting.

II. THE PLEDGE OF ALLEGIANCE

III. CITIZENS INPUT

Ms. Rhonda Stern reiterated her concerns with speeding traffic, limited parking/regulations in reference to the intersection near her home on North Butz Street and Calder Way. Ms. Dininni thanked Ms. Stern for sharing her concerns and noted the Board had discussed that area in general at a previous meeting and had discussed bringing that to the Township's Planning Commission to discuss in the TSD (Terraced Streetscape District). Ms. Dininni urged residents to stay involved and bring their issues to the Board and staff to better address what goes on in that area. Ms. Dininni noted that people could stay informed on upcoming meetings by signing up to receive Township information via email.

IV. APPROVAL OF MINUTES

Ms. Stephens moved that the Board of Supervisors **approve** the Regular meeting Minutes of April 19, 2021. Mr. Mitra seconded the motion.

Ms. Stephens moved to **amend** the April 19 minutes to state that Thomas Adams had a discussion on his concerns on the Baileyville Community Hall rentals during Citizens Input. Mr. Miller seconded the motion.

The amended minutes passed unanimously.

V. SPECIAL REPORTS

a) COVID-19 (Coronavirus) Response Report

Mr. Pribulka noted not many new developments since the last Board meeting, which is a step in a good direction. Local or regional updates can be found on the Centre Region Ready [Facebook page](#) or the [COG website page](#). Also, information can be found on the [Township website](#) and [State College Borough website](#).

Mr. Pribulka reported the revised CDC guidelines for fully vaccinated individuals effective April 27. This includes indoor visits without masking or physical distancing; vaccinated people may visit others that are not vaccinated within a single household who are at low risk for infection without a mask; outdoor activity without a mask except for crowded settings; can resume domestic and international travel without prior testing and no self-quarantining after travel; refrain from testing from a known exposure if asymptomatic and with certain exceptions as noted. Please visit CDC.gov for additional requirements and restrictions that are still in effect. Mr. Pribulka continued with his Coronavirus report stating confirmed positive, negative and probable cases and deaths throughout the region. Again, you can visit both State College Borough and Ferguson Township websites for the most recent data reported. More information can be found at the [Pennsylvania Department of Health](#).

Mr. Pribulka thanked everyone for patience and understanding as the Township continues to recover from this crisis.

Mr. Miller asked if the Township's Emergency COVID Ordinance needed updated with the social distancing guidelines or does it change when the state changes their requirements. Mr. Pribulka stated the ordinance is not totally congruent with the relaxed guidelines that the CDC recently released due to the provision on masking at all times. Mr. Pribulka reviewed the emergency ordinance provisions on masking and outdoor gathering sizes that are more restrictive than CDC's updated guidelines. Given local restrictions, Mr. Pribulka recommended keeping the outdoor gathering size the same as the emergency ordinance in place at 50. He noted the emergency ordinance would be reviewed given some disparities between the CDC guidelines and our ordinance. Mr. Pribulka recommended bringing it before the Board for discussion at the next regular meeting on May 17.

Ms. Strickland suggested looking at what other municipalities are doing for some consistency. Mr. Pribulka shared that the Borough is looking at some modifications at their meeting today. Patton and College townships have enacted some changes. However, unsure if they will have modifications from this last CDC guideline update. This can possibly be a discussion at the May 17 Board meeting.

b) Centre Region Parks & Recreation Authority Report – Bill Keough

Mr. Bill Keough reviewed the three phasing options for realignment due to budget constraints and amenities at the Whitehall Road Regional Park. Stahl Sheaffer is the engineering firm working on the project. A joint meeting is scheduled for May 13 between the Centre Region Park & Recreation

Authority and Capital Parks Committee that will share the data report from the Stahl Sheaffer study. He discussed in detail the statistics, need, life, rest time and use of rectangular fields vs. diamond fields. Mr. Keough estimated for 2021 that 69 area sports teams from soccer to flag football needing use of rectangular fields. We have five of those types of fields in our area to accommodate all those teams. The overflow is using the diamond fields that deteriorate much more quickly that will cause a significant amount of investment and time to recover. COVID-19 protocols are still in effect in Park & Recreation parks throughout our region and each municipality has slightly different protocols to go by.

Ms. Dininni thanked Mr. Keough for his report. She was interested in the soccer field demand. Discussed approach to recreation provisions in the region and capital investments and amenities provided to clubs that are not part of Park & Recreation Authority. Ms. Dininni noted those who invest capital in the parks should to hear more about this. She had a question of how the Ferguson Township can invest revenue provision for Parks & Recreation. Discussed the option for more pavilion rentals if okay with our residents to create revenue for the parks in the area.

Ms. Strickland agreed with knowing the fields' needs and it is good information to bring back to our Parks Committee and to look into for the Capital Improvement Plan. Take into consideration account of teams in what season they are playing. This may be part of the decision-making in number of fields for WRRP. In addition, what is the decision-making timeline? Moreover, does the Board need to discuss this at its next regular meeting so we understand the options prior to the General Form meeting at the end of the month? She asked for an update on the Active Adult Center. Mr. Keough stated it is open two days a week. One day for in-person activities and one day for group outings. Discussion followed on management structure of sports leagues that are not part of Park & Recreation Authority; what the funding mechanism the loan is going to look like and municipalities' obligations; then, what amenities will be included that is dependent on the loan. Ms. Dininni noted people could attend the joint Parks Capital meeting for more information on May 13. Mr. Keough noted the Board should have received the guide with programming from Parks & Recreation Authority. He was impressed with the variety and potential users and options available in the guide, given staff availability. For clarity, Ms. Dininni wanted to see how Ferguson Township could best utilize its resources for Parks & Recreation.

c) First Quarter Financial Report – Eric Endresen

Mr. Endresen presented the first quarter Township results ending March 31. He reviewed each fund that included General, Capital Projects, Special Revenue, General Obligation; and new Stormwater fund; Cash balance; transfer of funds; real estate taxes; liquid fuels and key expenditures. This year looks favorable. The General fund has positive results. Given this past year, other modes of transportation discussed and other revenue sources possible in the future. Mr. Pribulka noted the slide presentation would be made available on the website. Also noted due to the pandemic, the Township continues to monitor what projections look like for revenue collection and sources of income. Mr. Endresen noted that the Township is on budget on the expenditure side so far this year. Mr. Pribulka noted some variables that we cannot determine at this time.

VI. PROCLAMATIONS

a) 2021 Public Works Week Proclamation

Mr. Pribulka introduced the proclamation as provided with the agenda. It is a national initiative of the American Public Works Association and always designated in May of each year. This year's theme is *Stronger Together*. The intention is to challenge members of APWA and community residents to think about the role that Public works plays in creating a great place to live and the

impact we can have together. It will be advertised on our webpage and the Township does things throughout the week to express appreciation to our Public Works staff.

Ms. Strickland moved that the Board of Supervisors **adopt** the proclamation designating May 16 to May 22 as 2021 Public Works Week in Ferguson Township. Ms. Stephens seconded the motion.

Ms. Dininni thanked Messrs. Pribulka and Modricker, and the Public Works Department for all they do in the Township.

The motion passed unanimously.

b) 2021 Emergency Medical Services Week Proclamation

Mr. Pribulka introduced the new proclamation as provided with the agenda. It is ironically the same week as Public Works Week. This year's theme is *This is EMS: Caring for Our Communities*. It highlights an opportunity to recognize pre-hospital and hospital practitioners for the many hours they spend preparing for and delivering care for residents and visitors within our community. Due to being a last minute item for this agenda, next year we can plan more accordingly in the rotation of things to post on our website, possibly a blood drive.

Ms. Strickland moved that the Board of Supervisors **adopt** the proclamation designating May 16 to May 22 as 2021 Emergency Medical Services Week in Ferguson Township. Mr. Mitra seconded the motion.

Ms. Dininni thanked the many EMS personnel.

The motion passed unanimously.

VII. UNFINISHED BUSINESS

1. Public Hearing – Terraced Streetscape District Ordinance Amendment

Ms. Dininni read the item for public hearing. Ms. Wargo reviewed the ordinance amendment provided with the agenda.

Ms. Rhonda Stern requested an explanation of the ordinance amendment. Ms. Dininni noted a change in the language due to being ambiguous or not specific on height in regards to shared parking. Better incentives for parking will be explored. Discussion followed on what shared parking is and the implications. Ms. Dininni noted the change does not affect the utilization of the incentive and intent of shared parking. Ms. Wargo discussed building height incentives in response to Ms. Stern's inquiry and concern for available parking for residents. Ms. Dininni encouraged more discussion on this topic.

Ms. Pam Steckler inquired about and received confirmation that the preliminary conditions of the land development plan was approved. Concerned about street crossings. Ms. Dininni noted that this item is not related to the agenda item for public hearing. She noted we were alerted to the issue when reviewing the plan. Following discussion, Mr. Pribulka noted certain warrants needed to be met with the state in order for a streetlight to be installed. This intersection did not meet those warrants on Buckout Street/W. College Ave.

The Public Hearing closed.

Mr. Miller expressed his opposition to piece mill changes instead of holistic changes. Ms. Strickland understood Mr. Miller's point but wanted to express this is the time to take action on something of this importance and special circumstance. Ms. Strickland noted for those making public comment to follow along with the land development plan and let a Board member or staff know of their concerns in order to do a follow-up with them. Mr. Mitra inquired about the high demand for parking and if data is available. Mr. Pribulka stated that he will follow-up with Chief Albright on this request. Discussion followed on street parking that can become problematic and general discussion followed on parking areas.

Ms. Dininni reviewed the discussions above. This specific amendment is to remove the shared parking for height incentive that is currently in our TSD ordinance. Mr. Mitra asked about the impact of removing the shared parking and not replacing it with something else. Ms. Dininni explained the pros and cons of the parking issues.

Ms. Strickland moved that the Board of Supervisors **adopt** the ordinance amending Chapter 27, Section 304(3)b.2., Building Height Incentives by repealing it in its entirety. Ms. Stephens seconded the motion.

Ordinance #1070

ROLL CALL: Ms. Stephens-YES; Ms. Strickland-YES; Ms. Dininni-YES; Mr. Miller-NO; Mr. Mitra-YES. The motion passed 4 to 1.

VIII. NEW BUSINESS

1. Consent Agenda
 - a. Sponsorship Request – Ferguson Township Elementary PTO “Fun Run”
 - b. Harner 4-Lot Subdivision Surety Reduction - \$536,365.54
 - c. Board Member Request – Grass and Weed Ordinance Amendment
 - d. Voucher Report – March 2021
 - e. Treasurer's Report – February 2021 for Acceptance

Mr. Mitra moved that the Board of Supervisors **approve** the Consent Agenda and accept the Treasurer's Report. Ms. Stephens seconded the motion. The motion passed unanimously.

2. Resolution – Retention and Disposition Schedule for Records

Mr. Pribulka presented the resolution provided with the agenda. The disposition of records was not done last year due to the pandemic. Tonight's resolution covers both last year and this year.

No public comments noted. The Public Hearing closed.

Ms. Strickland moved that the Board of Supervisors **adopt** the resolution authorizing the disposition of specific public records in accordance with the retention and disposition schedule for records of Pennsylvania Municipalities. Mr. Mitra seconded the motion.

Resolution # 2021-19

ROLL CALL: Ms. Strickland-YES; Ms. Dininni-YES; Mr. Miller-YES; Mr. Mitra-YES; Ms. Stephens-YES.

3. Resolution – The Official Township Plant List

Mr. Pribulka presented the resolution provided with the agenda. This is a guidance document for internal use and for land development plans that landscaping is a proponent. The addition to the list is Salix discolor-Pussy Willow per Exhibit A.

Ms. Strickland moved that the Board of Supervisors **adopt** the resolution amending the Official Township Plant List. Mr. Mitra seconded the motion.

No public comments noted. The Public Hearing closed.

Resolution # 2021-20

ROLL CALL: Ms. Dininni-YES; Mr. Miller – YES; Mr. Mitra-YES; Ms. Stephens-YES; Ms. Strickland – Yes.

4. Request for Zoning/Variance – 310 Marengo Lane,24-006A,081--,0000-

Ms. Wargo presented the request that was provided with the agenda. The request was for a variance for the applicant to repair and pave the existing driveway located in the floodplain.

Mr. Miller moved that the Board of Supervisors **remain neutral** on the request for variance at 310 Marengo Lane. Mr. Mitra seconded the Motion. The motion passed unanimously.

IX. STAFF AND COMMITTEE REPORTS

1. COG COMMITTEE REPORTS

- a. Executive Committee – Ms. Dininni attended prior to the General Forum. The agenda was included with the packet.
- b. CCMPO Coordinating Committee – Ms. Strickland stated the agenda was included with the packet. She noted Rt. 26 & 45 was the first item on the agenda and noted no change to the project. However, amended the budget for shifting of funds to other projects from federal funding that became available. There is a Safety subcommittee made up of some members of the Technical Committee that came up with a Top 10 of intersections of concern and will come back to the Coordinating Committee with more details in a June meeting. The next meeting is scheduled for June 22 but may have a meeting in May to review the health study on how to increase funding. The comment period is open and the Coordinating Committee may want to make comments on the health study and report comments back to PennDOT.

2. OTHER COMMITTEE REPORTS

None.

3. STAFF REPORTS

- a. Manager’s Report – Mr. Pribulka noted that his report was included with the agenda. Noted is that Lance King, Township Arborist, is leaving the Township and going to the Borough. At this time, the Township will look for someone to fill in on a part-time basis and a full-time position will be assessed. Discussion followed on details of possibly enlarging the dog park at Tudek.
- b. Public Works Director - Mr. Pribulka noted that the Public Works report was included with the agenda. Ms. Dininni noted a nice coverage of the recent Public Works ribbon cutting ceremony for the new building.

- c. Planning and Zoning Director – Ms. Wargo noted her report was included with the agenda. Reviewed report as provided.

X. COMMUNICATIONS TO THE BOARD

None.

XI. CALENDAR ITEMS – MAY

- a. Ferguson Township upcoming committee meetings:
 - 1. Planning Commission, Mondays, May 10 and May 24, 6PM
 - 2. Tree Commission, Monday, May 17, 4PM
 - 3. Board of Supervisors, Monday, May 17, 7PM
 - 4. Parks & Recreation Committee, Thursday, May 20, 4PM
 - 5. Pine Grove Mills SAP Advisory Committee, Thursday, May 27, 4PM
- b. Ferguson Township Virtual Bike Chat, Thursday, May 20, 12:30PM

XII. ADJOURNMENT

With no further business to come before the Board of Supervisors, Mr. Miller motioned to adjourn the meeting. The meeting adjourned at 8:33 p.m.

Respectfully submitted,

David Pribulka, Township Manager
For the Board of Supervisors

AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AMENDING CHAPTER 6, CONDUCT BY ESTABLISHING PART 2, DISCRIMINATION.

The Board of Supervisor hereby ordains:

Section 201 – Intent and Policy.

- A. This ordinance is enacted to ensure that all persons regardless of race, color, religion, ancestry, age, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility enjoy the full benefits of citizenship and are afforded equal opportunities, unburdened by unjust discrimination, for housing, employment, and use of public accommodation. In order to achieve this purpose, legislation must be enacted with appropriate oversight and enforcement remedies for founded violations of the provisions contained herein.
- B. It is the policy of the Municipality to prohibit discrimination in employment, housing, public accommodations, and residential real estate-related transactions because of race, color, religion, ancestry, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, family responsibility, marital or familial status, and to provide for the resolution of housing, public accommodation and residential real estate-related transaction discrimination disputes at the local level in a timely, cost-efficient and effective manner. Finally, to obtain substantial equivalency with the state and federal governments' housing and anti-discrimination enforcement efforts.
- C. It is the policy of the Municipality to ensure that employment of all individuals is considered in accordance with their fullest capacities, and to safeguard their right to obtain all employment without discrimination regardless of race, color, religion, ancestry, age, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility.

Section 202 – Definitions.

- A. AGE — Persons of those ages specified in Section 4 of the Pennsylvania Human Relations Act, Act of 1955, P.L. 744, No. 222, as amended by Act 51 of 1991, or any successor amendments to the Pennsylvania Human Relations Act or successor Act.
- B. AGGRIEVED PERSON — Any person who claims to have been injured by a discriminatory practice as defined in Part E.
- C. DISABILITY OR HANDICAP — With respect to a person, means:
 - a. A physical or mental impairment which substantially limits one or more of such person's major life activities;
 - b. A record of having such an impairment; or

- c. Being regarded as having such an impairment, but such term does not include current, illegal use of or addiction to a controlled substance, as defined in Section 102 of the Controlled Substances Act (Public Law 91-513, 21 U.S.C. § 802).
- D. DISCRIMINATE AND DISCRIMINATION — Includes any difference in treatment based on race, color, religion, age, ancestry, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility.

Housing discrimination pertaining to people with a disability or handicap includes a refusal to permit, at the expense of the person with a disability or handicap, reasonable modifications of existing premises occupied or to be occupied by such person if such modifications may be necessary to afford such person full enjoyment of the premise; a refusal to make reasonable accommodations in rules, policies, practices or services when such accommodations may be necessary to afford such person equal opportunity to use and enjoy a dwelling.

Nothing in this Ordinance requires that a dwelling be made available to an individual whose tenancy would constitute a direct threat to the health or safety of other individuals or whose tenancy would result in substantial physical damage to the property of others.
- E. EMPLOYEE – Does not include any of the following:
 - a. Any Individuals who, as a part of their employment, reside in the personal residence of their employer;
 - b. Any Individuals employed in agriculture or in the domestic service of any person;
 - c. Any individuals employed by said individuals’ parents, spouses, or children.
- F. EMPLOYER – Any person who employs four or more employees, including the Municipality; its departments; authorities, boards, and commissions; and any other government agency within its jurisdiction.
- G. ELDERLY — A person who is at least 62 years of age or a family whose head or spouse is 62 years of age.
- H. FAMILIAL STATUS —
 - a. One or more individuals (who have not attained the age of 18 years) being domiciled with a parent or another person having legal custody of such individual or individuals; or
 - b. The designee of such parent or other person having such custody, with the written permission of such parent or other person.

Any protection afforded against discrimination on the basis of familial status shall apply to any person who is pregnant or is in the process of securing legal custody of any individual who has not attained the age of 18 years.

- I. FAMILY RESPONSIBILITY – Being a provider of care, or being perceived to be a provider of care, for a family member of any age, whether in the past, present, or future.
- J. GENDER IDENTITY OR EXPRESSION — Self-perception, or perception by others, as male or female, and shall include a person's appearance, behavior, or physical characteristics, that may be in accord with, or opposed to, one's physical anatomy, chromosomal sex, or sex assigned at birth, and shall include, but is not limited to, persons who are undergoing or have completed sex reassignment.
- K. GENETIC INFORMATION - Any information relating to genes, gene products and inherited characteristics that may derive from an individual or a family member. This term includes, but is not limited to:
 - a. Information regarding carrier status and increased likelihood of future disease or increased sensitivity to any substance; or
 - b. Information derived from laboratory tests that identify mutations in specific genes or chromosomes; physical medical examinations; family histories; inquiries; tests of gene products; direct analysis of genes or chromosomes.
- L. HOUSING FOR OLDER PERSONS —
 - a. Provided under any Federal, State or local program that the Municipality determines is specifically designed and operated to assist elderly persons as defined in the Federal, State or local program;
 - b. Is intended for and solely occupied by persons 62 years of age or older; or
 - c. Is intended and operated for occupancy by at least one person 55 years of age or older per unit.
- M. LIVE-IN AIDE — A person who resides with the elderly person or a person with a disability or handicap and who:
 - a. Is determined to be essential to the care and well-being of the elderly person or person with a disability or handicap;
 - b. Is not obligated for the support of the elderly person or person with a disability or handicap; and
 - c. Would not be living in the unit except to provide the necessary supportive services.

- N. **MANAGER** – The Municipal Manager or his or her designee.
- O. **MARITAL STATUS** — The state of being married, unmarried, divorced, separated or widowed.
- P. **MUNICIPALITY** – Any Township or Borough that is a Party to the Centre County Human Relations Commission as established by this Ordinance.
- Q. **OWNER** — Includes any person, agent, operator, firm or corporation, having a legal or equitable interest in the property, or recorded in the official records of the State, County or Municipality as holding title to the property.
- R. **PERSON** — Any person, fraternal, civic or other membership organization or association including those acting in a fiduciary or representative capacity, proprietorship, partnership, corporation, limited liability company, or other for profit or nonprofit organizations, including the Municipality, its departments, boards and commissions.
- S. **PUBLIC ACCOMMODATION** — Any accommodation, resort or amusement which is open to, accepts or solicits the patronage of the general public, including but not limited to inns, taverns, roadhouses, hotels, motels, whether conducted for the entertainment of transient guests or for the accommodation of those seeking health, recreation or rest, or restaurants or eating houses, or any place where food is sold for consumption on the premises, buffets, saloons, barrooms or any store, park or enclosure where spirituous or malt liquors are sold, ice cream parlors, confectioneries, soda fountains and all stores where ice cream, ice and fruit preparations or their derivatives, or where beverages of any kind are retailed for consumption on the premises, drugstores, dispensaries, clinics, hospitals, bathhouses, swimming pools, barber shops, beauty parlors, retail stores and establishments, theaters, motion picture houses, air domes, roof gardens, music halls, race courses, skating rinks, amusement and recreation parks, fairs, bowling alleys, gymnasiums, shooting galleries, billiard and pool parlors, public libraries, kindergartens, primary and secondary schools, high schools, academies, colleges and universities, extension courses and all educational institutions, nonsectarian cemeteries, garages and all public conveyances operated on land or water or in the air as well as the stations, terminals and airports, financial institutions and all Municipal facilities and services, but not any accommodations which are in their nature distinctly private.
- T. **REAL ESTATE BROKER** — Any person, partnership, corporation or other association which, for a fee or other valuable consideration, manages, sells, purchases, exchanges, or rents or negotiates, or offers or attempts to negotiate the sale, purchase, exchange or rental of the real property of another, or holds itself out as one engaged in the business of managing, selling, purchasing, exchanging or renting the real property of another and includes those engaging in real estate sales or any other person employed by a real estate broker to perform or to assist in the performance of his or her business.

- U. RESIDENTIAL REAL ESTATE-RELATED TRANSACTIONS — The making of loans or providing other financial assistance for purchasing, constructing, improving, repairing or maintaining a dwelling, or the selling, brokering or appraising of residential real property.

SERVICE ANIMAL — Any animal that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. The work or tasks performed by a service animal must be directly related to the handler's disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition. While dogs are the most common type of service animal, other animals can also be service animals. This term shall also include Support Animals as defined:

- a. SUPPORT ANIMAL — Animals that work, provide assistance, or perform tasks for the benefit of a person with a disability, or animals that provides emotional support that alleviates one or more identified symptoms or effects of a person's disability. Support animals perform many disability-related functions, including but not limited to guiding individuals who are blind or have low vision, alerting individuals who are deaf or hard of hearing to sounds, providing minimal protection or rescue assistance, pulling a wheelchair, fetching items, alerting persons to impending seizures, or providing emotional support to persons with disabilities who have a disability-related need for such support.
- V. SEXUAL ORIENTATION — Actual or perceived homosexuality, heterosexuality and/or bisexuality.
 - W. SOURCE OF INCOME — Income received through any legal means including, but not limited to, wages, salaries, interest, dividends, child support, alimony, public assistance, pensions or other retirement benefits, social security or other documentation of ability to pay.

Section 203 – Exceptions and Exclusions

- A. Notwithstanding any other provision of this Ordinance, it shall not be an unlawful employment practice for a religious corporation or association, not supported in whole or in part by government appropriations, to refuse to hire or employ an individual on the basis of the religion of the religious organization.

- B. Nothing in this Ordinance shall be interpreted to prohibit a religious organization that is exempt from federal taxation under Section 501(c)(3) of the Internal Revenue Code, or any organization affiliated with that religious organization from engaging in any conduct or activity that is required by, or that implements or expresses its religious beliefs or tenets of faith. Further, nothing in this Chapter shall be interpreted to require any such religious organization to engage in any conduct or activity that is prohibited by its religious beliefs or tenets of faith.
- C. Nothing in this Ordinance shall be interpreted as applying to any state or federal agencies.
- D. The provisions regarding familial and marital status and family responsibility in this ordinance shall not apply to housing provided by educational institutions which is restricted to occupancy by students of such institution who:
 - a. Reside with the student's spouse; or
 - b. Reside with children under the age of 18 years of age; or
 - c. Reside with the student's spouse and children under the age of 18 years of age; and
 - d. The relationship of the student to the children must be biological or adoptive parent or legal guardian.
- E. Age-Restricted Housing. The provisions of this Ordinance regarding familial status and age in this ordinance shall not apply to housing for older persons if it meets the conditions in this section. In determining whether housing qualifies as housing for older persons under this clause, the Municipality's requirements shall include, but not be limited to, the following:
 - a. At least 80% of the units are occupied by at least one person 55 years of age or older per unit;
 - b. There is publication of, and adherence to, policies and procedures which demonstrate an intent by the owner or manager to provide housing for persons 55 years of age or older;
 - c. The housing complies with regulations promulgated by the Pennsylvania Human Relations Commission for verification of occupancy. Regulations under this paragraph shall do all of the following:
 - i. Provide for verification by reliable surveys and affidavits. Surveys and affidavits under this subparagraph shall be admissible in administrative and judicial proceedings for the purpose of verification under this paragraph; and
 - ii. Include examples of the types of policies and procedures relevant to a determination of compliance with the requirement of Paragraph C.

Housing shall not fail to meet the requirements for housing for older persons by reason of unoccupied units provided that such units are reserved for occupancy by persons who meet the age requirements of this clause.

- F. Local Limits on Maximum Occupancy of a Dwelling. Nothing in this ordinance shall limit the applicability of any local, state or federal or any reasonable private land use restrictions, condominium articles or by-laws regarding the maximum number of occupants permitted to occupy a dwelling.
- G. Controlled Substances. Nothing in this ordinance with respect to housing shall prohibit conduct against a person because such person has been convicted by any court of competent jurisdiction of the illegal manufacture or distribution of a controlled substance, as defined in Section 102 of the Controlled Substances Act (21 USC 802).
- H. Owner-Occupied Dwellings. This ordinance shall not apply to owner-occupied dwellings containing four units or less, providing the landlord occupies one of the units as his/her primary residence.
- I. Subleasing a Dwelling Unit. This ordinance shall not apply to the subleasing of a dwelling unit where one or more of the tenants named on the lease in effect at the time of the subleasing will continue to reside in the unit.
- J. Nothing herein shall be construed to mean a landlord must rent to someone who does not have the ability to pay.

Section 204 – Powers and Duties.

As more fully described in Section 211, the Centre County Human Relations Commission shall be authorized to:

- A. Investigate complaints of discrimination in a timely and objective manner by:
 - a. Determining the existence of probable cause regarding discrimination complaints based on evidence; making decisions based on the evidence, including evidence presented by the plaintiff(s) and respondent(s); and
 - b. Attempting to resolve disagreement of the parties through conciliation and mediation. In this process, the Municipality may enlist or employ the services of mediators, counselors, or others to assist the parties in reconciling differences.

If the complaint can not be resolved through conciliation or mediation, the Centre County Human Relations Commission shall receive the results of the initial investigation and process and adjudicate complaints charging unlawful discriminatory practices as describe in Section 211.

- B. In the performance of its duties, the Centre County Human Relations Commission may:

- a. Cooperate with interested citizens, private agencies, and agencies of the Federal, State, and Local Governments;
 - b. Request other departments of the Centre County Human Relations Commission or the authorized agent to act as the Centre County Human Relations Commission to assist, and such other departments shall cooperate fully with the Manager's office; and
 - c. Adopt such regulations and procedures as may be necessary to carry out the purposes and provisions of this ordinance.
- C. Individuals who investigate the allegations of discrimination or any Commission member who acts as a mediator or conciliator or who is otherwise conflicted due to an association with a party or individual in the case shall NOT adjudicate the complaint during the Public Hearing as described in Section 211(G).

Section 205 – Unlawful Housing Practices.

It shall be an unlawful housing practice, except as otherwise provided in this ordinance:

- A. For any owner, real estate broker or any other person to refuse to discuss or confer with a view to reaching an agreement for a sale, lease, sublease, rental, assignment or other transfer of the title, leasehold or other interest in any dwelling to any person, or to represent that any dwelling is not available for any inspection, sale, lease, sublease, rental, assignment or other transfer when, in fact, it is so available, or otherwise to deny or withhold any dwelling from any person because of race, color, religion, ancestry, age, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of service animal, pregnancy, marital or familial status or family responsibility or to discriminate against, segregate or assign quotas to any person or group of persons in connection with the sale, lease, sublease, rental, assignment or other transfer of title, leasehold or other interest in any dwelling or dwellings.
- B. For any person, including any owner or real estate broker, to include in the terms, conditions or privileges of any sale, lease, sublease, rental, assignment or other transfer of any dwelling any clause, condition or restriction discriminating against or requiring any other person to discriminate against any person in the use or occupancy of such dwelling because of race, color, religion, ancestry, age, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility.
- C. For any person, including any owner or real estate broker, to refuse to permit, at the expense of the person with a disability or handicap, reasonable modifications of existing premises occupied or to be occupied by such person if such modifications may be necessary to afford such person full enjoyment of the premises. In the case of a rental, the landlord may, where it is reasonable to do so, condition permission for a modification on the renter agreeing to restore the condition of the interior of the premises to the condition that existed before the modification, reasonable wear and tear excepted. Where it is necessary in order to ensure, with reasonable certainty, that funds will be available to pay for the restorations at the end of the tenancy, the landlord may

negotiate as part of such restoration agreement a provision requiring that the tenant pay into an interest bearing escrow, over a reasonable period, a reasonable amount of money not to exceed the cost of the restorations. The interest in any such account shall accrue to the benefit of the tenant.

The application of Paragraph C of this section may be illustrated by the following examples:

Example 1. A tenant with a disability or handicap asks his or her landlord for permission to install grab bars in the bathroom at his or her own expense. It is necessary to reinforce the walls with blocking between studs in order to affix the grab bars. It is unlawful for the landlord to refuse to permit the tenant at the tenant's own expense, from making the modifications necessary to add the grab bars. However, the landlord may condition permission for the modification on the tenant agreeing to restore the bathroom to the condition that existed before the modification, reasonable wear and tear excepted. It would be reasonable for the landlord to require the tenant to remove the grab bars at the end of the tenancy. The landlord may also reasonably require that the wall to which the grab bars are to be attached be repaired and restored to its original condition, reasonable wear and tear excepted. However, it would be unreasonable for the landlord to require the tenant to remove the blocking, since the reinforced walls will not interfere in any way with the landlord's or the next tenant's use and enjoyment of the premises and may be needed by some future tenant.

Example 2. An applicant for rental housing has a child who uses a wheelchair. The bathroom door in the dwelling unit is too narrow to permit the wheelchair to pass. The applicant asks the landlord for permission to widen the doorway at the applicant's own expense. It is unlawful for the landlord to refuse to permit the applicant to make the modification. Further, the landlord may not, in usual circumstances, condition permission for the modification on the applicant paying for the doorway to be narrowed at the end of the lease because a wider doorway will not interfere with the landlord's or the next tenant's use and enjoyment of the premises.

- D. For any person, including any owner or real estate broker, to refuse to make reasonable accommodations in rules, policies, practices or services (except for federally-regulated lending institutions) when such accommodations may be necessary to afford a person with a disability or handicap the opportunity to use and enjoy a dwelling.

The application of Paragraph D of this section may be illustrated by the following examples:

Example 1: An applicant with a vision impairment for rental housing wants to live in a dwelling unit with a seeing-eye dog. The building has a policy that prohibits tenants from keeping pets. It is a violation for the owner or manager of the apartment complex to refuse to permit the applicant to live in the apartment with a seeing eye dog because, without the seeing eye dog, the person with a vision impairment will not have an equal opportunity to use and enjoy a dwelling.

Example 2: An applicant for an apartment dwelling that does not typically reserve spaces for tenants has a disability that precludes him or her from walking more than a short distance. It is a violation for the owner or manager of the apartment dwelling to refuse to reserve a space for him or her within a short walking distance to the dwelling. Because the applicant may not be able to live in the dwelling without this accommodation, it is necessary to provide the accommodation to

provide the applicant equal opportunity to use and enjoy the dwelling. This is considered a reasonable accommodation because it is feasible and practical considering the circumstances.

- E. For any person, including any owner or real estate broker, to discriminate in the providing of any facilities or services (except for federally-funded lending institutions) for any dwelling because of race, color, religion, ancestry, age, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility.
- F. For any person, including any owner or real estate broker, to publish, circulate, issue or display, or cause to be published, circulated, or displayed, any communication, notice, advertisement, or sign of any kind relating to the sale, rental, lease, sublease, assignment, transfer or listing of a dwelling or dwellings which indicates any orientation, limitation, specification or discrimination based on race, color, religion, ancestry, age, national origin, , sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence a service animal, pregnancy, marital or familial status or family responsibility.
- G. For any person, including any owner or real estate broker or associate, or any other person for business or economic purposes, to induce directly or indirectly, or to attempt to induce directly or indirectly, the sale or rental or the listing for sale or rental of a dwelling by representing that a change has occurred or will or may occur with respect to the race, color, religion, ancestry, age, national origin, , sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility composition of the street, block, neighborhood or area in which said dwelling is located.
- H. For any person, including any real estate broker or associate, to deny a person access to membership or participation in a multiple listing service, real estate brokers' organization or other service because of race, color, religion, ancestry, age, national origin, , sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility.
- I. For any person, including any real estate broker or associate, to aid, incite, compel, coerce or participate in the doing of any act declared to be an unlawful housing practice under this ordinance, to obstruct or prevent enforcement or compliance with the provisions of this ordinance or any rule or regulation, or to attempt directly or indirectly to commit any act declared by this ordinance to be an unlawful housing practice.
- J. For any person or entity whose business includes engaging in residential real estate-related transactions to discriminate against any person in making available such a transaction or in the terms or conditions of such a transaction because of race, color, religion, ancestry, age, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence a service animal, pregnancy, marital or familial status or family responsibility.

- K. The notice provided to the respondent as referenced in Section 211(B.) will advise the respondent that retaliation against any person because he or she made a complaint or testified, assisted or participated in an investigation or mediation under this ordinance is a discriminatory practice that is prohibited by this ordinance.

Section 206 – Unlawful Public Accommodations Practices.

It shall be an unlawful public accommodations practice, except as otherwise provided in this ordinance for any person being the owner, lessee, proprietor, manager, superintendent, agent or employee of any public accommodation to:

- A. Refuse, withhold from, or deny to any person because of race, color, religion, ancestry, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility either directly or indirectly, any of the accommodations, advantages, facilities or privileges of such public accommodation.
- B. Publish, circulate, issue, display, post or mail, either directly or indirectly, any written or printed communication, notice or advertisement to the effect that any of the accommodations, advantages, facilities and privileges of any such place shall be refused, withheld from or denied to any person on account race, color, religion, ancestry, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility, or that the patronage or custom thereof of any person, belonging to or purporting to be of any particular race, color, religion, ancestry, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility, is unwelcome, objectionable or not acceptable, desired or solicited.
- C. Exclude or otherwise deny equal goods, services, facilities, privileges, advantages, accommodations or other opportunities to a person because of the disability or handicap of an individual with whom the person is known to have a relationship or association.
- D. Construct such place of public accommodation which is not accessible.
- E. Refuse to remove any barrier to accessibility to such existing place of public accommodation, where barrier removal is readily achievable, meaning easily accomplishable and able to be carried out without much difficulty or expense. Where barrier removal is not readily achievable, it shall be unlawful to refuse to take any readily achievable alternative steps to make such public accommodation accessible.
- L. The notice provided to the respondent as referenced in Section 211(B.) will advise the respondent that retaliation against any person because he or she made a complaint or testified, assisted or participated in an investigation or mediation under this ordinance is a discriminatory practice that is prohibited by this ordinance.

Section 207 – Unlawful Residential Real Estate Transactions.

- A. It shall be unlawful for any person or entity whose business includes engaging in residential real estate-related transactions to discriminate against any person in making available loans or other financial assistance for a dwelling, or which is or is to be secured by a dwelling, because of race, color, religion, ancestry, age, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility.
- B. It shall be unlawful for any person or entity engaged in the making of loans or in the provision of other financial assistance relating to the purchase, construction, improvement, repair or maintenance of dwellings or which are secured by residential real estate to impose different terms or conditions for the availability of such loans or other financial assistance because of race, color, religion, ancestry, age, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility.
- C. The notice provided to the respondent as referenced in Section 211(B.) will advise the respondent that retaliation against any person because he or she made a complaint or testified, assisted or participated in an investigation or mediation under this ordinance is a discriminatory practice that is prohibited by this ordinance.

Section 208 – Unlawful Employment Practices.

- A. It shall be unlawful for any Employer to discriminate against any employee or prospective employee in employment practices because of race, color, religion, ancestry, age, national origin, sex, sexual orientation, gender identity or expression, source of income, disability or handicap, presence of a service animal, pregnancy, marital or familial status or family responsibility.
- B. Retaliation against any person, either directly or by aiding, inciting, compelling, coercing or participating, because such person has opposed any practice forbidden by this Ordinance, or because such person has made a charge, testified or assisted in any manner in any investigation, proceeding or hearing authorized by this Ordinance is prohibited.

Section 209 – Obstruction of Fair Practices.

It shall be unlawful for any person, whether or not within the named classifications set forth in this Ordinance, to aid, incite, compel, coerce or participate in the doing of any act declared to be an unlawful practice under this ordinance, or to obstruct or prevent enforcement of compliance with the provisions of this ordinance or any rule, regulation or order of the Municipality to be an unlawful practice.

Section 210 – Establishment of a Human Relations Commission.

- A. Pursuant to Section 12.1 of the Pennsylvania Human Relations Act, the governing body of a Municipality may establish a Human Relations Commission (hereinafter referred to as, "Commission"), the form and structure of which shall be defined herein, for the purposes of carrying out the powers and duties established by this ordinance.

- B. In place of establishing a local Human Relations Commission, the governing body may choose to create a regional Human Relations Commission with other municipalities situated in Centre County through an Intergovernmental Agreement.
- C. The Manager shall serve as the investigator of complaints involving discriminatory acts under this ordinance. The investigator shall present his or her findings to the Human Relations Commission for their adjudication as described in Section 210, subsections A and B.

Section 211 – Procedures.

A. Filing a Complaint.

- a. Any person(s) claiming to be aggrieved by an unlawful practice may make, sign and file a verified complaint alleging violations of this Ordinance, which shall include the following information:
 - i. The name and address of the aggrieved person(s);
 - ii. The name and address of the person(s) alleged to have committed the discriminatory acts;
 - iii. A concise statement of the particulars, including pertinent dates, constituting the alleged discriminatory acts;
 - iv. If applicable, the address and a description of the dwelling or commercial property which is involved; and
 - v. Such other information as may be required by the Human Relations Commission.
- b. Complaints may be filed in person at the Manager's office or by mailing such complaints to the Manager's office. All complaints must be received by the Manager's office within the timeframe specified under Section 212 in order to be considered timely.
- c. The Manager's office shall convey all original complaints received by that office to the Chairperson of the Human Relations Commission within 10 days of the office's receipt of such complaints.

B. Notification and Answer.

- a. Within 30 days of the Manager's receipt of a complaint, the Human Relations Commission, if established under Section 210(A.) of this ordinance, shall determine if the alleged act(s) are prohibited by the Pennsylvania Human Relations Act, or any other state or federal law for which a deferral agency has enforcement powers and, if so, the Commission shall advise the complainant in writing that the Commission will not accept

the complaint for filing but that the complainant has the right to file with the Pennsylvania Human Relations Commission or any other state or federal referral agency within 180 days of notice of the prohibited act. If the Commission determines that it does not have jurisdiction hereunder to hear the complaint, it shall dismiss the complaint and notify the aggrieved party in writing of such fact. If the Commission determines that it has jurisdiction to hear the complaint, it shall proceed as follows:

- i. Send a copy of the complaint to the person(s) or entity (entities) charged with an unlawful practice (the "Respondent") with notice that they have thirty (30) days to file a verified answer to said complaint.
 - ii. The notice provided to the respondent will advise the respondent that retaliation against any person because he or she made a complaint or testified, assisted or participated in an investigation or mediation under this ordinance is a discriminatory practice that is prohibited by this ordinance.
- b. The respondent shall file with the Manager's office a written verified answer to the complaint within thirty (30) days of Respondent's receipt of the complaint from the Commission and further shall send a copy of said answer to the complainant.

C. Mediation.

- a. After the answer has been received, the Commission shall, within fifteen (15) days, invite the parties to voluntarily participate in the mediation of their dispute. The parties shall respond to the invitation to mediate within fifteen (15) days of being invited to mediate. Mediation shall be conducted in accordance with procedures promulgated by the Commission.
- b. If the mediation has successfully resolved the complaint, the Commission shall promptly notify the parties that it has dismissed the complaint.
- c. If the mediation has not successfully resolved the complaint, and only if the complaint alleges a violation of this ordinance which is not otherwise prescribed under the Pennsylvania Human Relations Act and over which the Pennsylvania Human Relations Commission does not have jurisdiction, the Commission shall proceed to investigation.

D. Investigation.

- a. The Commission shall, in a timely fashion, investigate the allegations of an unlawful practice set forth in the complaint. The Manager shall serve as the investigator. The Commission may, in the conduct of such investigation and upon review and approval by the Municipal Solicitor, issue subpoenas to any person who may be of interest in the

investigation, commanding such person to furnish information, records, or other documents, as necessary to assist in the Commission's investigation.

E. Finding of No Cause.

- a. If it shall be determined by the Human Relations Commission, after the Commission's investigation, that there is no probable cause for crediting the allegations of the complaint, the Commission shall cause to be issued and served upon the parties written notice of such determination and dismissal of the complaint. This notice shall inform the aggrieved that he/she has the right to pursue the matter in court within thirty (30) days of the date of the decision.

F. Conciliation.

- a. If the Commission, after investigation, determines that probable cause exists for crediting the allegations of the complaint, the Commission shall immediately endeavor to eliminate the unlawful practice complained of by persuasion, conference and conciliation. If the Commission determines that conciliation may be a useful approach, the Commission shall designate one of its members as conciliator, who shall undertake conciliation following approved procedures developed and approved by the Commission.

G. Public Hearing.

- a. If the Commission finds it is not possible to eliminate the unlawful practice by persuasion, conference, and conciliation, the Commission shall cause to be issued and served a written notice scheduling a hearing before the Commission at a time and place to be specified in such notice.
 - i. The Commission may designate one or more of its members who are not conflicted as defined in this paragraph to preside at such a public hearing. Any Commission member who acted as a mediator or conciliator or any Commission member otherwise conflicted due to an association with a party or individual in the case shall not participate in such public hearing except as a witness to present the results of the investigation or to testify to other facts relevant to the case.
 - ii. At the public hearing, both the complainant and respondent shall be given the opportunity to appear, with or without counsel, to provide testimony and submit evidence. Formal rules of evidence shall not apply, but irrelevant or unduly repetitious evidence may be excluded by the Commission in its discretion.
 - iii. A transcription shall be kept of the proceedings unless waived by all parties. Additionally, minutes shall be kept of the proceedings.

H. Findings.

- a. If upon all the evidence at the hearing the Commission shall find that a respondent has engaged in or is engaging in any unlawful practice as defined in this Ordinance, the Commission shall state its findings of fact and shall issue and cause to be served on such a respondent an order requiring such respondent to cease and desist from such unlawful practice and to take such additional action as the Commission deems appropriate. The Commission shall have the authority to order any remedies available to the Pennsylvania Human Relations Commission under the Pennsylvania Human Relations Act. Those remedies which may be ordered include, but are not limited to, reimbursement of certifiable travel expenses in matters involving the complaint; reimbursement of any other verifiable, reasonable out-of-pocket expenses caused by such unlawful discriminatory practice; compensation for loss of work in matters involving the complaint; hiring, reinstatement or upgrading of employees, with or without back pay; admission or restoration to membership in any respondent labor organization; the making of reasonable accommodations; the selling or leasing of specified housing accommodations or commercial property upon equal terms and conditions and with equal facilities, services and privileges; or the lending of money for the acquisition, construction, rehabilitation, repair or maintenance of housing accommodations or commercial property, upon such equal terms and conditions to any person discriminated against.

Section 212 – Statute of Limitations

A complaint must be filed with the Manager's Office within 180 days of the alleged act of discrimination. In order to preserve state filing deadlines, the Commission shall file the complaint on behalf of the Complainant with the Pennsylvania Human Relations Commission unless the Complainant files a written request to the Commission to waive the state filing.

Section 213 – Penalties

Any person who shall violate any provision of this ordinance or who resists or interferes with any authorized representative of the Municipality in the performance of his or her duties shall, upon conviction thereof before any District Justice, be guilty of a misdemeanor and sentenced to pay a fine, not less than \$100 nor more than \$500 and the costs of prosecution and, in default of payment of any such fine and costs, may be committed to a term of imprisonment not to exceed 30 days. Each time that a violation occurs shall constitute a separate offense.

Section 214 – Multiple Filings

This ordinance shall have no effect over matters which are the subject of pending or prior filings made by an aggrieved person before any state or federal court or agency of competent jurisdiction. Nothing contained herein shall prohibit any aggrieved person from pursuing any civil, state or federal remedy available following completion of proceedings under this ordinance.

CENTRE COUNTY HUMAN RELATIONS COMMISSION

THIS AGREEMENT made this _____ day of _____, 2020 by and among:

THE BOROUGH OF BELLEFONTE, a municipal corporation, organized under the laws of the Commonwealth of Pennsylvania, having offices at 236 West Lamb Street, Bellefonte, Centre County, Pennsylvania, party of the first part, hereinafter referred to as (“**Bellefonte**”);

- A N D -

FERGUSON TOWNSHIP, a Home Rule Municipality, having offices at 3147 Research Drive, State College, Centre County, Pennsylvania, party of the second part, hereinafter referred to as (“**Ferguson**”);

- A N D -

BOROUGH OF STATE COLLEGE, a Home Rule Municipality, having offices at 243 South Allen Street, State College, Centre County, Pennsylvania, hereinafter referred to as “**State College**”.

RECITALS

Bellefonte, Ferguson and State College have each adopted anti-discrimination ordinances. Bellefonte, Ordinance No. ____; Ferguson, Ordinance No. ____; and State College, Ordinance No. 1407, State College Borough Code Section 901, et seq.

Each of the anti-discrimination ordinances provide for the establishment of a Human Relations Commission.

Local Human Relations Commissions are contemplated by Section 1962.1 of the Pennsylvania Human Relations Commissions Act.

In order to share costs and responsibilities as well as to facilitate the resolution of disputes regarding discrimination, the municipalities jointly hereby establish a County Human Relations Commission to be known as Centre County Human Relations Commission for the purposes of facilitating the carrying out the purposes and intents of the individual municipal ordinances.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and intending to be legally bound, hereby the parties hereunto do hereby agree as follows:

1. Bellefonte, Ferguson and State College hereby establish the Centre County Human Relations Commission "Commission" for the purposes subject to the provisions contained herein for the purposes as hereinafter more fully described.

2. The Commission shall consist of five (5) members: Bellefonte, Ferguson and State College shall each appoint one (1) member and the Commission shall appoint two (2) additional members. All members shall serve a term of four (4) years and no term limitations shall be applicable to members of the Commission.

3. Commission members shall be residents of Centre County, Pennsylvania who shall serve without salary but may be paid expenses incurred in the performance of their duties.

4. One of the Commission members shall be appointed as the Chair of the Commission by the Commission member. The Chair will be responsible for setting Commission meetings and agenda, coordinating with the Managers of Bellefonte, Ferguson and State College or their Designees regarding the actions and procedures to be undertaken by the Commission.

5. All costs relative to the formation of the within Commission, as well as its operations, shall be borne equally by Bellefonte, Ferguson and State College. In the event additional municipalities join in the Commission, they shall bear a pro rata share of the operating costs.

6. As individual cases come before the Commission, all costs for the handling of such cases shall be borne equally by the member municipalities.

7. The initial location of Commission offices shall be 243 South Allen Street, State College, Pennsylvania and at such other locations as the Commission may determine appropriate.

8. In the consideration and handling of cases, the Commission shall follow the terms of the provisions of the individual Municipal Ordinances.

9. Meetings of the Commission shall be open to the public but need not be advertised in accordance with the advertising requirement of member municipalities.

10. No member of the Commission shall hold any elective office.

11. Records regarding Minutes of Commission meetings, as well as adjudication decisions, will be kept by the Commission and retained in the Commission office.

12. The within Agreement shall be reviewed four (4) calendar years after the date of execution to determine what adjustments or modifications in procedure should be undertaken and whether or not the Commission should be continued.

13. Nothing contained herein shall prevent, prohibit or discourage any person from filing complaints with the Pennsylvania Human Relations Commission under the Pennsylvania Human Relations Act or submission of a complaint to federal authorities. In addition, nothing contained herein shall prohibit individuals from proceeding directly to court as contemplated by the various Human Relations Commission's statute. However, submission to the Pennsylvania Human Relations Commission or federal authority or a court of competent jurisdiction shall divest the ability of the Commission to consider complaints.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day
and year first written above.

ATTEST:

BELLEFONTE:
BOROUGH OF BELLEFONTE

By: _____

FERGUSON:
FERGUSON TOWNSHIP

By: _____

STATE COLLEGE:
BOROUGH OF STATE COLLEGE

By: _____

COMMONWEALTH OF PENNSYLVANIA)
) SS:
COUNTY OF CENTRE)

On this, the ____ day of _____, 2020, before me, the undersigned officer, personally appeared _____, who acknowledged himself/herself to be the _____ of the Borough of Bellefonte, a municipal corporation, and that he/she being authorized to do so executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public

My Commission Expires:

COMMONWEALTH OF PENNSYLVANIA)
) SS:
COUNTY OF CENTRE)

On this, the ____ day of _____, 2020, before me, the undersigned officer, personally appeared _____, who acknowledged himself/herself to be the _____ of the Borough of State College, a Home Rule Municipality, and that he/she being authorized to do so executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public

My Commission Expires:

COMMONWEALTH OF PENNSYLVANIA)
) SS:
COUNTY OF CENTRE)

On this, the ____ day of _____, 2020, before me, the undersigned officer, personally appeared _____, who acknowledged himself/herself to be the _____ of Ferguson Township, a Home Rule Municipality, and that he/she being authorized to do so executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public

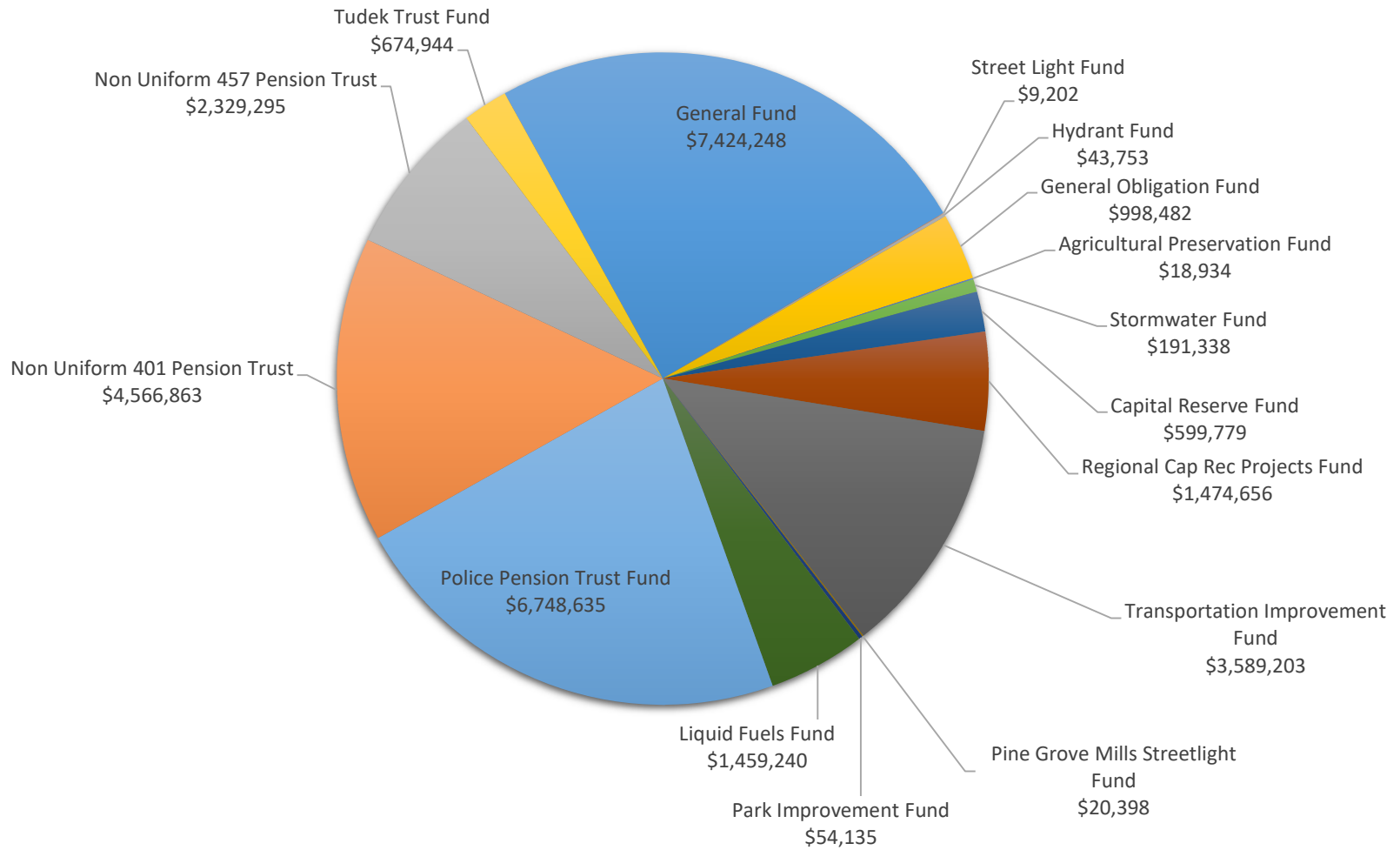
My Commission Expires:



MONTHLY TREASURERS REPORT

MARCH 2021

CASH BALANCES BY FUND - MARCH 31, 2021



Ferguson Township Treasurer's Report

March 31, 2021

Statement of Cash Balances

General Fund

Checking

Jersey Shore State Bank Operating Checking (3245)	3,269,844.57
Jersey Shore State Bank Investment Checking (5531)	2,318,609.86
JSSB Flex Plan Checking (8757)	115,116.69
Ameriserv Money Market 2602	263,131.21
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	268,156.08
PLGIT General Fund Classs (3017)	386,452.06
PLGIT General Fund Prime (3017)	802,937.35

TOTAL GENERAL FUND

7,424,247.82

Other Funds

Fund 02 Street Lights

JSSB Checking (4836)	9,202.05
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Fund 03 Fire Hydrant

JSSB Checking (4844)	43,753.37
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Fund 16 General Obligation

JSSB Checking (4852)	341,661.73
JSSB 2019 Bond Checking	656,820.22

Fund 19 Agricultural Preservation

JSSB Checking (4879)	18,934.11
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Fund 20 Stormwater Fund

JSSB Checking (1711)	191,338.15
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Fund 30 Capital Reserve

Paypal Account	28,377.53
JSSB Checking (Employee Wellness Sinking Fund)(4909)	15,586.12
JSSB Capital Reserve Checking (3555)	(305,870.11)
JSSB Checking (PW Equipment Sinking Fund)(4895)	578,607.94
JSSB Checking (Bldg Equipment Sinking Fund)(4887)	283,077.35

Fund 31 Regional Capital Recreation Projects

JSSB Checking (3547)	943,368.31
Ameriserv Money Market 2818	263,131.21
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	268,156.08

Fund 32 Transportation Improvement

JSSB Checking (3539)	1,735,336.89
PLGIT Checking (Class & Plus)(3261)	315,507.31
PLGIT Checking (Prime)(3261)	1,007,071.78
Ameriserv Money Market 2693	263,131.21
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	268,156.08

Fund 33 Pine Grove Mills Street Lights

JSSB Checking (4917)	20,397.81
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Fund 34 Park Improvement

Ferguson Township Treasurer's Report

March 31, 2021

Statement of Cash Balances

JSSB Checking (4925)	54,134.78
<u>Fund 35 Liquid Fuels</u>	
JSSB Checking (4933)	121,429.60
PLGIT Checking (Class) (3020)	936,299.20
PLGIT Checking (Prime) (3020)	401,511.00
<u>Fund 93 Tudek Memorial Trust</u>	
JSSB Checking (4976)	3,695.67
FNB Investments (@market)	164,624.49
Centre Foundation Investments	506,623.57
TOTAL OTHER FUNDS	9,134,063.45
TOTAL NON PENSION FUNDS	16,558,311.27
Employer Pension Trust Funds	
<u>Fund 60 Police Pension Trust</u>	
JSSB Checking (4941)	17,855.67
PNC Enterprise Checking (9642)	52,967.95
PNC Investments (@market)(includes accrued interest)	6,677,811.49
<u>Fund 65 Non Uniformed 401a Pension Trust</u>	
JSSB Checking (4968)	(12.15)
ICMA-RHS (801695) Employee Retirement Health Savings Trust (@ market)	101,812.61
ICMA-401 (108860) Employer Pension Investment Trust (@ market)	4,465,062.57
TOTAL PENSION TRUST FUNDS	11,315,498.14
GRAND TOTAL	27,873,809.41
Employee Pension Trust Funds	
<u>Fund 66 Non Uniformed 457 Pension Trust</u>	
ICMA-457 (300747) Employee Pension Investment Trust (@ market)	2,279,968.23
ICMA-ROTH IRA (706007) Employee Pension Investment Trust (@ market)	49,327.19
	2,329,295.42

Bank Reconciliation

Uncleared Checks by Fund

User: eendresen
Printed: 05/05/2021 - 1:31PM
Checks Before: 03/31/2021



Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
01	GENERAL FUND					
0	03/31/2021	Uncleared	AP	10870	PNC INSTITUTIONAL INVESTMENTS	7,092.74
0	03/31/2021	Uncleared	AP	11381	VANTANGEPOINT TRANSFER AGENTS-706007 ROTH	466.18
9001	08/22/2019	Uncleared	AP	10263	CORMANS MAIL SERVICE	2,873.11
9183	10/15/2019	Uncleared	AP	11593	HOME DEPOT CREDIT SERVICES	288.05
9272	11/15/2019	Uncleared	AP	10035	ALS TECHNOLOGIES INC	1,145.00
9297	11/15/2019	Uncleared	AP	11253	INFRADAPT LLC	3,221.44
9340	11/29/2019	Uncleared	AP	11855	ANDERSON INDUSTRIAL MACHINERY	769.80
9437	12/31/2019	Uncleared	AP	10035	ALS TECHNOLOGIES INC	1,145.00
9562	01/20/2020	Uncleared	AP	11173	WALKER & WALKER EQUIPMENT II LLC	43.19
9725	02/28/2020	Uncleared	AP	11248	CENTRO PRINT SOLUTIONS	100.17
9806	03/15/2020	Uncleared	AP	11797	LANDPRO EQUIPMENT LLC	759.15
9874	03/31/2020	Uncleared	AP	11877	RUSSIAN CHURCH OF CHRIST	78.11
9937	04/30/2020	Uncleared	AP	11219	COMMONWEALTH OF PENNSYLVANIA	50.00
10091	05/31/2020	Uncleared	AP	11490	RECONYX, INC	970.51
10331	08/14/2020	Uncleared	AP	10244	COMCAST	1,050.00
10444	09/15/2020	Uncleared	AP	10208	CENTRE REGION COUNCIL OF GOVERNMENTS	22.50
10471	09/15/2020	Uncleared	AP	10813	PARK TRAVIS	16.10
10602	10/15/2020	Uncleared	AP	10893	PRINT O STAT INC	1,849.00
10736	11/30/2020	Uncleared	AP	11918	HOOVER DEREK J.	121.42
10774	12/15/2020	Uncleared	AP	10346	ECOLAWN	90.00
10865	12/31/2020	Uncleared	AP	10881	PORT MATILDA FIRE COMPANY	3,500.00
10908	01/15/2021	Uncleared	AP	10846	PENNSYLVANIA MUNICIPAL LEAGUE	2,264.32
10915	01/30/2021	Uncleared	AP	11239	ASAP HYDRAULICS STATE COLLEGE, INC	42.99
10920	01/30/2021	Uncleared	AP	11930	BUDS ELECTRIC	437.01
10974	01/30/2021	Uncleared	AP	10493	THE HITE COMPANY	75.84
11001	02/15/2021	Uncleared	AP	10247	COMMONWEALTH OF PA	35.00
11005	02/15/2021	Uncleared	AP	11445	GIANT FOOD STORES LLC	35.00
11013	02/15/2021	Uncleared	AP	10673	MCCARTNEYS INC	86.16
11018	02/15/2021	Uncleared	AP	10784	PA CHAPTER OF APA - CENTRAL SECTION	112.00
11034	02/15/2021	Uncleared	AP	11192	WEST PENN POWER	955.52

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
11037	03/11/2021	Uncleared	AP	11702	BLUE KNOB AUTO	1,050.00
11051	03/14/2021	Uncleared	AP	11390	BAKER TILLY VIRCHOW KRAUSE, LLP	10,000.00
11052	03/14/2021	Uncleared	AP	10089	BECK JACK A	300.00
11056	03/14/2021	Uncleared	AP	10203	CENTRE DAILY TIMES	247.38
11067	03/14/2021	Uncleared	AP	11936	IMSA	530.00
11070	03/14/2021	Uncleared	AP	10618	LAWSON PRODUCTS INC	10.55
11076	03/14/2021	Uncleared	AP	10845	PENNSYLVANIA MUNICIPAL HEALTH INSURANCE CO OF	73,934.19
11078	03/14/2021	Uncleared	AP	10957	ROY BROOKS WELDING INC	77.50
11082	03/14/2021	Uncleared	AP	11058	STOVER MCGLAUGHLIN	153.00
11083	03/14/2021	Uncleared	AP	11696	STROUSE ELECTRIC INC.	5,690.00
11085	03/14/2021	Uncleared	AP	11113	TRACTOR SUPPLY CREDIT PLAN	10.99
11086	03/14/2021	Uncleared	AP	11159	VERIZON WIRELESS	302.45
11089	03/14/2021	Uncleared	AP	11199	WILLIAMS BROTHERS	24.82
11092	03/31/2021	Uncleared	AP	10016	AFLAC	118.17
11093	03/31/2021	Uncleared	AP	10035	ALS TECHNOLOGIES INC	1,098.78
11094	03/31/2021	Uncleared	AP	11083	AXON ENTERPRISE, INC	12,772.68
11095	03/31/2021	Uncleared	AP	11649	BABST CALLAND CLEMENTS AND ZOMNIR P.C.	1,050.00
11096	03/31/2021	Uncleared	AP	10100	BEST LINE EQUIPMENT	708.83
11097	03/31/2021	Uncleared	AP	11702	BLUE KNOB AUTO	350.00
11098	03/31/2021	Uncleared	AP	10120	BORING COURT REPORTING	225.00
11099	03/31/2021	Uncleared	AP	10122	BOROUGH OF STATE COLLEGE	1,609.23
11100	03/31/2021	Uncleared	AP	10148	CALIBRE PRESS	1,518.00
11101	03/31/2021	Uncleared	AP	11885	CDI	6,070.00
11102	03/31/2021	Uncleared	AP	10201	CENTRE COUNTY UNITED WAY	64.00
11103	03/31/2021	Uncleared	AP	10231	CLEARFIELD WHOLESALE PAPER COMPANY INC	224.00
11104	03/31/2021	Uncleared	AP	10240	COLLEGIATE PRIDE INC	159.63
11105	03/31/2021	Uncleared	AP	10241	COLONIAL PRESS	126.00
11106	03/31/2021	Uncleared	AP	10243	COLUMBIA GAS OF PA INC	1,665.54
11107	03/31/2021	Uncleared	AP	10275	CRAFCO INC-BIRMINGHAM	195.14
11108	03/31/2021	Uncleared	AP	11336	F.O.P. LODGE #37	205.00
11109	03/31/2021	Uncleared	AP	10374	FEDERAL EXPRESS	26.95
11110	03/31/2021	Uncleared	AP	11217	FERGUSON TOWNSHIP POLICE ASSOCIATION	840.00
11111	03/31/2021	Uncleared	AP	10380	FERGUSON TOWNSHIP SUPERVISORS	145,177.15
11112	03/31/2021	Uncleared	AP	11635	GREAT AMERICA FINANCIAL SERVICES	217.64
11113	03/31/2021	Uncleared	AP	11264	GROFF TRACTOR & EQUIPMENT	225.98
11114	03/31/2021	Uncleared	AP	10492	HIRERIGHT SOLUTIONS INC	500.00
11115	03/31/2021	Uncleared	AP	11286	HUNTER KEYSTONE PETERBILT, LP	701.69
11116	03/31/2021	Uncleared	AP	10561	JOHN DEERE FINANCIAL	422.58
11117	03/31/2021	Uncleared	AP	10568	K & S DISTRIBUTION	69.00
11118	03/31/2021	Uncleared	AP	10618	LAWSON PRODUCTS INC	91.34
11119	03/31/2021	Uncleared	AP	10644	LOWES COMPANIES INC	2,027.14

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
11120	03/31/2021	Uncleared	AP	11704	MADISON NATIONAL LIFE	3,295.57
11121	03/31/2021	Uncleared	AP	10673	MCCARTNEYS INC	203.65
11122	03/31/2021	Uncleared	AP	11807	MODEL UNIFORMS	109.40
11123	03/31/2021	Uncleared	AP	11332	NTM ENGINEERING INC	2,648.00
11124	03/31/2021	Uncleared	AP	11378	P & A GROUP	85.50
11125	03/31/2021	Uncleared	AP	10830	PENN PRIME TRUST	16,746.00
11126	03/31/2021	Uncleared	AP	10831	PENN PRIME WORKERS COMPENSATION TRUST	23,559.00
11127	03/31/2021	Uncleared	AP	11422	PRAXAIR DISTRIBUTION INC	24.29
11128	03/31/2021	Uncleared	AP	10916	R C BOWMAN INC	566.25
11129	03/31/2021	Uncleared	AP	10927	REDLINE SPEED SHINE	280.33
11130	03/31/2021	Uncleared	AP	10957	ROY BROOKS WELDING INC	124.00
11131	03/31/2021	Uncleared	AP	10977	SCHAEDLER YESCO DISTRIBUTION	112.54
11132	03/31/2021	Uncleared	AP	11017	SOSMETAL PRODUCTS INC	448.90
11133	03/31/2021	Uncleared	AP	11045	STEPHENSON EQUIPMENT INC	218.54
11134	03/31/2021	Uncleared	AP	11136	U S MUNICIPAL SUPPLY INC	1,467.40
11135	03/31/2021	Uncleared	AP	11137	ULINE	323.23
11137	03/31/2021	Uncleared	AP	11668	WALTERS, LCSW CRAIG M.	20.00
11138	03/31/2021	Uncleared	AP	11192	WEST PENN POWER	4,501.72
11139	03/31/2021	Uncleared	AP	11199	WILLIAMS BROTHERS	80.00
11140	03/31/2021	Uncleared	AP	10771	WITMER PUBLIC SAFETY GROUP INC	91.00
11141	03/31/2021	Uncleared	AP	11262	X-PERT COMMUNICATIONS	75.00
20200910	02/26/2021	Uncleared	AP	10148	CALIBRE PRESS	1,656.00
20200911	02/26/2021	Uncleared	AP	10176	CENTRAL PA CHIEFS OF POLICE	50.00
20200925	02/26/2021	Uncleared	AP	10383	FERGUSON TWP AREA SENIOR CITIZENS GROUP	500.00
20200965	02/26/2021	Uncleared	AP	11199	WILLIAMS BROTHERS	243.27
Fund 01Total:						357,915.25
02	STREET LIGHT FUND					
143	02/15/2021	Uncleared	AP	11192	WEST PENN POWER	21.71
144	03/31/2021	Uncleared	AP	11192	WEST PENN POWER	123.22
Fund 02Total:						144.93
30	CAPITAL RESERVE FUND					
6	03/31/2021	Uncleared	AP	10231	CLEARFIELD WHOLESALE PAPER COMPANY INC	508.93
806	12/15/2020	Uncleared	AP	10755	THE HON COMPANY	18,730.00
840	03/14/2021	Uncleared	AP	10236	CMT LABORATORIES	860.00
842	03/14/2021	Uncleared	AP	11262	X-PERT COMMUNICATIONS	20,291.40
843	03/30/2021	Uncleared	AP	10607	LAKE FORD LINCOLN INC	37,445.00
844	03/31/2021	Uncleared	AP	10031	ALLIED MECHANICAL & ELECTRICAL	339,380.36
845	03/31/2021	Uncleared	AP	11242	AMAZON CAPITAL SERVICES INC	464.98

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
846	03/31/2021	Uncleared	AP	10103	BI LO SUPPLY	74.21
847	03/31/2021	Uncleared	AP	10231	CLEARFIELD WHOLESALE PAPER COMPANY INC	609.73
848	03/31/2021	Uncleared	AP	10644	LOWES COMPANIES INC	1,382.39
849	03/31/2021	Uncleared	AP	11332	NTM ENGINEERING INC	643.50
850	03/31/2021	Uncleared	AP	11033	STATE COLLEGE BATTERY OUTLET	424.00
851	03/31/2021	Uncleared	AP	11857	TRIANGLE FIRE PROTECTION, INC.	1,280.00
852	03/31/2021	Uncleared	AP	11165	VIGILANT SECURITY	783.62
853	03/31/2021	Uncleared	AP	11880	WHITMAN, REQUARDT & ASSOCIATES, LLP	40,833.00
Fund 30Total:						463,711.12
32	TRANSPORT IMPROVEMENT FUND					
2017096	03/14/2021	Uncleared	AP	11892	JACOBS ENGINEERING GROUP INC	2,423.84
Fund 32Total:						2,423.84
34	PARK IMPROVEMENT FUND					
59	03/31/2021	Uncleared	AP	11035	STATE COLLEGE BOROUGH WATER AUTHORITY	20.80
Fund 34Total:						20.80
35	LIQUID FUELS FUND					
396	03/31/2021	Uncleared	AP	11228	AMERICAN ROCK SALT COMPANY LLC	4,175.42
397	03/31/2021	Uncleared	AP	10436	GLENN O HAWBAKER INC	91.08
398	03/31/2021	Uncleared	AP	10475	HANSON AGGREGATES PA INC	1,079.13
Fund 35Total:						5,345.63
65	NON-UNIFORM PENSION TRUST FUND					
2	03/31/2021	Uncleared	AP	11929	TASC	75.00
Fund 65Total:						75.00
93	TUDEK PARK TRUST FUND					
212	03/31/2021	Uncleared	AP	11035	STATE COLLEGE BOROUGH WATER AUTHORITY	20.80
20200914	02/15/2021	Uncleared	AP	11192	WEST PENN POWER	81.75
Fund 93Total:						102.55
Grand Total:						829,739.12

APPLICATION AND CERTIFICATE FOR PAYMENT

INVOICE # 14250

PAGE 1 OF 6 PAGES

OWNER: Ferguson Township
3147 Research Drive
State College, PA 16801

PROJECT: Contract 2018-PWGG
New Public Works Building
General Construction

CONTRACTOR: Leonard S. Fiore, Inc.
5506 Sixth Avenue, Rear
Altoona, PA 16602

ARCHITECT: Greenfield Architects
1853 Wm Penn Way
Lancaster, PA 17601

APPLICATION NO.: Eleven
Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

PERIOD TO: 02/28/21
LSF Job #: FT-0412

CONTRACT NO:
% COMPLETE: 100%

CONTRACT DATE: 11/15/19

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ 4,416,000.00
2. Net change by Change Orders \$ 48,723.20
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 4,464,723.20
4. TOTAL COMPLETED & STORED TO DATE \$ 4,464,723.20
(Column G on Continuation Sheet)
5. RETAINAGE:
 - a. 5% of Completed Work \$ 220,000.00
(Columns D + E on Continuation Sheet)
 - b. 5% of Stored Material \$ 0.00
(Columns F on Continuation Sheet)
- Total Retainage (Line 5a + 5b or
Total in Column I of Continuation Sheet \$ 220,000.00
(Punchlist value)
6. TOTAL EARNED LESS RETAINAGE \$ 4,244,723.20
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate) \$ 3,988,623.24
8. CURRENT PAYMENT DUE \$ 256,099.96
9. BALANCE TO FINISH INCLUDING RETAINAGE
(Line 3 less Line 6) \$ 220,000.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in		
previous months by Owner	51,173.20	0.00
Total approved this Month	0.00	2,450.00
TOTALS	51,173.20	2,450.00
NET CHANGES by Change Order	48,723.20	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: LEONARD S. FIORE, INC.

By: Sara Fiore Junell

Date: 3/22/2021

State of: PENNSYLVANIA

County of: BLAIR

Subscribed and sworn to before me this
22 day of March, 2021

Commonwealth of Pennsylvania - Notary Seal
Peggy M. Socie, Notary Public
Blair County
My commission expires March 19, 2025
Commission number 1156848
Member, Pennsylvania Association of Notaries

Notary Public: Peggy M. Socie

My Commission expires: 3/19/2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

pay \$256,099.96 from 30,409.750

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and the Continuation Sheet.)

ARCHITECT: Green

By: By dmodricker at 12:09:53 PM, 5/6/2021

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Contract 2018-PWGG

APPLICATION AND CERTIFICATE FOR PAYMENT,
containing Contractor's signed Certification, is attached.

APPLICATION NO.: **Eleven**
APPLICATION DATE: **02/28/21**
PERIOD TO: **02/28/21**
ARCHITECT'S PROJECT NO.: **FT-0412**

A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E + F)				% COMP.			
General Conditions										
1	Mobilization	1 LS	8,000.00	8,000.00	0.00	0.00	8,000.00	100%	0.00	394.20
2	Performance & Payment Bond	1 LS	27,220.00	27,220.00	0.00	0.00	27,220.00	100%	0.00	1,341.27
3	Builders Risk Insurance	1 LS	3,100.00	3,100.00	0.00	0.00	3,100.00	100%	0.00	152.75
4	Supervision/Project Management	6 MO	98,500.00	93,575.00	4,925.00	0.00	98,500.00	100%	0.00	4,853.60
5	General Conditions	6 MO	74,000.00	70,300.00	3,700.00	0.00	74,000.00	100%	0.00	3,646.36
6	Final Cleaning	1 LS	4,500.00	0.00	4,500.00	0.00	4,500.00	100%	0.00	221.74
7	Dumpsters	1 LS	16,000.00	15,200.00	800.00	0.00	16,000.00	100%	0.00	788.40
8	Layout	6 MO	10,000.00	10,000.00	0.00	0.00	10,000.00	100%	0.00	492.75
9	Construction Fencing	1 Ls	6,500.00	6,370.00	130.00	0.00	6,500.00	100%	0.00	320.29
Site Construction										
10	Site Demolition	1 LS	19,500.00	19,500.00	0.00	0.00	19,500.00	100%	0.00	960.87
11	Earthwork	1 LS	251,600.00	246,568.00	5,032.00	0.00	251,600.00	100%	0.00	12,397.63
12	Erosion & Sediment Control	1 LS	22,200.00	21,090.00	1,110.00	0.00	22,200.00	100%	0.00	1,093.91
13	Site Storm Water	1 LS	118,000.00	115,640.00	2,360.00	0.00	118,000.00	100%	0.00	5,814.47

CONTINUATION SHEET

Contract 2018-PWGG

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ARCHITECT'S PROJECT NO.: FT-0412

ITEM NO.	DESCRIPTION	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		BALANCE TO FINISH	RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D + E + F)	THIS PERIOD		% COMP.				
			14	Asphalt Paving		1 LS	100,700.00			100,700.00
15	Concrete Walks	1 LS	34,500.00	32,775.00	1,725.00	0.00	34,500.00	100%	0.00	1,699.99
16	Concrete Pavement	1 LS	29,800.00	29,800.00	0.00	0.00	29,800.00	100%	0.00	1,468.40
17	Concrete Slabs (Exterior)	1 LS	37,940.00	37,940.00	0.00	0.00	37,940.00	100%	0.00	1,869.50
18	Bollards	1 LS	16,200.00	16,200.00	0.00	0.00	16,200.00	100%	0.00	798.26
19	Concrete Curbing	1 LS	6,200.00	5,890.00	310.00	0.00	6,200.00	100%	0.00	305.51
20	Site Signage	1 LS	1,300.00	1,300.00	0.00	0.00	1,300.00	100%	0.00	64.06
21	Bike Racks	1 LS	2,500.00	1,250.00	1,250.00	0.00	2,500.00	100%	0.00	123.19
22	Segmental Retaining Wall	1 LS	35,600.00	35,600.00	0.00	0.00	35,600.00	100%	0.00	1,754.20
23	Landscaping	1 LS	35,000.00	0.00	35,000.00	0.00	35,000.00	100%	0.00	1,724.63
Building Construction										
24	Rebar	1 LS	51,500.00	51,500.00	0.00	0.00	51,500.00	100%	0.00	2,537.67
25	Foundation Excavation	1 LS	43,500.00	43,500.00	0.00	0.00	43,500.00	100%	0.00	2,143.47
26	Strip Footers	1 LS	28,900.00	28,900.00	0.00	0.00	28,900.00	100%	0.00	1,424.05
27	Spread Footers	1 LS	39,500.00	39,500.00	0.00	0.00	39,500.00	100%	0.00	1,946.37

CONTINUATION SHEET

Contract 2018-PWGG

PAGE 4 OF 6 PAGES

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PERIOD TO: 02/28/21
ARCHITECT'S PROJECT NO.: FT-0412

ITEM NO.	DESCRIPTION	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		BALANCE TO FINISH	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E + F)	THIS PERIOD		% COMP.			
28	Columns	30,500.00	30,500.00	0.00	0.00	30,500.00	100%	0.00	1,502.89
29	Trench Drain Walls/Slabs	8,400.00	8,400.00	0.00	0.00	8,400.00	100%	0.00	413.91
30	Lift Pit Walls/Slabs	10,200.00	10,200.00	0.00	0.00	10,200.00	100%	0.00	502.61
31	Wash Equipment Walls/Slabs	9,800.00	9,800.00	0.00	0.00	9,800.00	100%	0.00	482.90
32	Slab on Grade 4"	41,500.00	41,500.00	0.00	0.00	41,500.00	100%	0.00	2,044.92
33	Slab on Grade 8" (cr)	112,000.00	112,000.00	0.00	0.00	112,000.00	100%	0.00	5,518.82
34	Concrete Stoops	22,500.00	22,500.00	0.00	0.00	22,500.00	100%	0.00	1,108.69
35	Slab on Deck	14,500.00	14,500.00	0.00	0.00	14,500.00	100%	0.00	714.49
36	Stair pans/Landing Concrete	1,900.00	1,900.00	0.00	0.00	1,900.00	100%	0.00	93.62
37	Concrete Waterproofing	10,200.00	10,200.00	0.00	0.00	10,200.00	100%	0.00	502.61
38	Unit Masonry	440,000.00	440,000.00	0.00	0.00	440,000.00	100%	0.00	21,681.08
39	Structural & Miscellaneous Steel	464,000.00	464,000.00	0.00	0.00	464,000.00	100%	0.00	22,863.68
40	Rough Carpentry	15,200.00	15,200.00	0.00	0.00	15,200.00	100%	0.00	748.98
41	Finish Carpentry	31,500.00	29,925.00	1,575.00	0.00	31,500.00	100%	0.00	1,552.17
42	Urethane Insulation	2,300.00	2,300.00	0.00	0.00	2,300.00	100%	0.00	113.33

CONTINUATION SHEET

Contract 2018-PWGG

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PERIOD TO: **02/28/21**
ARCHITECT'S PROJECT NO.: **FT-0412**

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			FROM PREVIOUS APPLICATION (D + E + F)				% COMP.			
43	Metal Wall Panels	1 LS 364,000.00	327,600.00	36,400.00	0.00	364,000.00	100%	0.00	17,936.16	
44	TPO Roofing	1 LS 206,000.00	206,000.00	0.00	0.00	206,000.00	100%	0.00	10,150.69	
45	Intumescent Fireproofing	1 LS 16,300.00	16,300.00	0.00	0.00	16,300.00	100%	0.00	803.19	
46	Fire Stopping/Caulking	1 LS 10,000.00	10,000.00	0.00	0.00	10,000.00	100%	0.00	492.75	
47	Doors/Frames/Hardware	1 LS 56,800.00	51,120.00	5,680.00	0.00	56,800.00	100%	0.00	2,798.83	
48	Overhead Coiling Doors	1 LS 79,100.00	75,145.00	3,955.00	0.00	79,100.00	100%	0.00	3,897.67	
49	Entrances/Storefront	1 LS 142,500.00	128,250.00	14,250.00	0.00	142,500.00	100%	0.00	7,021.71	
50	GWB/Metal Stud Framing	1 LS 191,500.00	187,670.00	3,830.00	0.00	191,500.00	100%	0.00	9,436.20	
51	Resilient Flooring	1 LS 48,400.00	29,040.00	19,360.00	0.00	48,400.00	100%	0.00	2,384.92	
52	Resinous Flooring	1 LS 16,500.00	16,500.00	0.00	0.00	16,500.00	100%	0.00	813.04	
53	Painting	1 LS 60,900.00	56,028.00	4,872.00	0.00	60,900.00	100%	0.00	3,000.86	
54	Interior Signage	1 LS 5,600.00	2,800.00	2,800.00	0.00	5,600.00	100%	0.00	275.94	
55	Toilet Compartments/Accessories	1 LS 14,000.00	14,000.00	0.00	0.00	14,000.00	100%	0.00	689.85	
56	Wall Protection	1 LS 740.00	740.00	0.00	0.00	740.00	100%	0.00	36.46	
57	F.E. Cabinets	1 LS 2,000.00	2,000.00	0.00	0.00	2,000.00	100%	0.00	98.55	

CONTINUATION SHEET

Contract 2018-PWGG

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APPLICATION NO.: **Eleven**
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PERIOD TO: **02/28/21**
ARCHITECT'S PROJECT NO.: **FT-0412**

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58	Lockers	1 LS 20,500.00	20,500.00	0.00	0.00	20,500.00	100%	0.00	1,010.14	
59	Fuel Dispensing System	1 LS 425,400.00	382,860.00	42,540.00	0.00	425,400.00	100%	0.00	20,961.66	
60	Truck Wash System	1 LS 171,000.00	119,700.00	51,300.00	0.00	171,000.00	100%	0.00	8,426.05	
61	Projection Screen/Projector Kit	1 LS 8,400.00	5,040.00	3,360.00	0.00	8,400.00	100%	0.00	413.91	
62	Window Shades	1 LS 8,100.00	0.00	8,100.00	0.00	8,100.00	100%	0.00	399.13	
63	Vehicle Lifts	1 LS 164,500.00	164,500.00	0.00	0.00	164,500.00	100%	0.00	8,105.77	
64	Vehicle Lube Equipment	1 LS 67,000.00	60,300.00	6,700.00	0.00	67,000.00	100%	0.00	3,301.44	
CO-01	PCO-002 COVID 19 Associated Shutdown Cost	6,350.49	6,350.49	0.00	0.00	6,350.49	100%	0.00	312.92	
CO-02	PCO-001R Concrete Slab over Buried Fuel Tank	8,995.35	5,936.93	3,058.42	0.00	8,995.35	100%	0.00	443.25	
CO-03	Time Extentsion - 51 working days - no cost									
CO-04	PCO-004R Add Girts per RFI 020	30,253.82	30,253.82	0.00	0.00	30,253.82	100%	0.00	1,490.76	
	PCO-005 Added Sag Rods per SK-S5	5,573.54	5,573.54	0.00	0.00	5,573.54	100%	0.00	274.64	
CO-05	Owner expenses due to time extension	(2,450.00)	0.00	(2,450.00)	0.00	(2,450.00)	100%	0.00	(120.72)	
TOTALS :		4,464,723.20	4,198,550.78	266,172.42	0.00	4,464,723.20	100%	0.00	220,000.00	

PARTIAL LIEN WAIVER AND RELEASE UPON PROGRESS PAYMENT
(CONTRACTOR)

THIS PARTIAL LIEN WAIVER AND RELEASE UPON PROGRESS PAYMENT is executed this 22nd day of **March, 2021** by Leonard S. Fiore, Inc. ("Contractor").

WHEREAS, on or about January 15th, 2020, Contractor entered into an agreement with the Ferguson Township, State College, PA ("Owner"), pursuant to which Contractor agreed to provide certain construction services in connection with the New Public Works Building, Contract 2018-PWGG (the "Project").

NOW THEREFORE, contingent only upon Contractor's receipt of the partial payment of \$256,099.96 for sums attributable to any claims for payments on the Project through **02/28/21**, Contractor does hereby release and forever discharge Owner and its respective officers, directors, shareholders, partners, successors, assigns, agents, insurers, sureties and legal representatives of and from any and all manner of actions, causes of action, suits, demands, damages, debts, contracts, contributions, claims, mechanic's liens, public improvement liens, rights in materials or goods furnished, stop notices, claims against a bond, judgments and executions whatsoever, in law or equity or otherwise, which Contractor ever had, now has or may hereafter have, whether known or unknown, against Owner related to, created by or arising out of any claim for payments (excluding retainage) relating to the Project as of **02/28/21**. This release and partial waiver of liens is contingent only upon Contractor's receipt of payment as set forth herein, and Contractor agrees that this partial lien waiver and release shall become unconditional upon Contractor's receipt of said payment.


This release covers only progress payments (excluding retainage) for all goods, materials, equipment, labor and/or services furnished directly or indirectly to or on behalf of Owner on the Project as of **02/28/21** such that all claims for goods, materials, equipment, labor and/or services furnished to or on behalf of Owner as of **02/28/21** are hereby released to the full extent of payment received for such work. This release does not cover retention or items furnished after **02/28/21**.

In executing this release, Contractor represents that all labor charges, wages, taxes and applicable fringe benefits have been paid in full on behalf of Contractor's employees and laborers who performed work on the Project as of **02/28/21** and that all subcontractors and suppliers who provided labor, goods, materials and/or services to Contractor in connection with the Project have also been or will be paid in full as of **02/28/21**. Contractor further agrees that it shall, at its sole cost and expense, forever defend and hold harmless Owner and its respective insurers and sureties, if any, from any and all claims, demands, damages, judgments and liens asserted or brought by any employee, supplier or subcontractor of Contractor in connection with the Project.

In the event that any of the work performed by Contractor on the Project (including the materials used or incorporated therein and the workmanship thereof) is the subject of any guaranty or warranty by Contractor, neither the giving of this release and waiver of liens by Contractor nor its acceptance by Owner shall operate in any way to reduce or modify such

guaranty or warranty or to release the undersigned therefrom. Contractor further agrees that if it hereafter performs any labor or furnishes any materials, tools, equipment, supplies, or services pursuant to such guaranty or warranty, it will fully pay for the same, will pay any and all taxes and charges in connection therewith and will release, discharge, defend and hold harmless Owner from any and all claims, demands, liens and claims of lien arising in connection therewith all in a like manner and to the same extent as is herein provided with respect to labor, materials, etc., heretofore furnished.

In executing this partial lien waiver and release, Contractor states under penalty of perjury that the sum to be paid herewith is the entire and complete sum owed or due to Contractor for goods, materials, equipment, labor and/or services on the Project as of **02/28/21** and for which payment has not previously been made by Owner or any other person or entity.

Contractor: Leonard S. Fiore, Inc.
Address: 5506 Sixth Ave., Rear
Altoona, PA 16602
Signature: 
Title: Sara Fiore-Gunnett
Director of Finance

Witness: 
Kimberlee Vincent



Department of
PLANNING AND ZONING

Interoffice Memorandum

TO: Ferguson Township Board of Supervisors

FROM: Jenna Wargo, AICP
Director of Planning & Zoning

DATE: May 12, 2021

SUBJECT: Request for Conditional Use Permit for Veterinarian Clinic
Tussey Tracks LLC—Centre Animal Hospital
Hearing Date: May 17, 2021

*This document is a series of facts related to the conditional use application for Tussey Tracks, LLC—Centre Animal Hospital, presented on behalf of the Township's Planning & Zoning Department, and entered as **Exhibit #1** for this Conditional Use Hearing.*

1. The subject of this hearing is Tussey Tracks LLC—Centre Animal Hospital located at 1518 West College Avenue (Tax Parcel: 24-019-,074-,0000-), approximately 0.586 acres.
2. The subject property is located within the Terraced Streetscape (TS) Zoning District.
3. The applicant purchased the adjoining property located at 1512 West College Avenue (Tax Parcel: 24-019-,072-,0000), approximately 0.351 acres, with the intent to consolidate the lots (0.937 acres) and renovate the existing structure located at 1518 West College Avenue and raze the structure located at 1512 West College Avenue.
4. The Ferguson Township Zoning Ordinance (§27-304.2.E.) allows for conditional uses to be permitted only upon a lot, or combined lots, that total one acre or larger upon approval by the Board of Supervisors for any use not expressly permitted (§27-304.2.A.) or prohibited (§27-304.2.F.) in the Terraced Streetscape District. A veterinary clinic or animal hospital is not included in the list of permitted or prohibited uses.
5. On March 23, 2021, the applicant requested a hearing before the Ferguson Township Zoning Hearing Board and was granted a variance of 0.06 acres from the minimum lot size requirement of one acre to qualify for consideration as a conditional use.
6. On April 26, 2021, Tussey Tracks LLC—Centre Animal Hospital submitted a Conditional Use Application for a proposed use of the property at 1518 West College Avenue as a Veterinarian Clinic.
7. The Ferguson Township Zoning Ordinance (§27-304.2.E.(2)) allows for any use not specifically permitted within the Terraced Streetscape District that is deemed to be an acceptable use due to its consistency with the stated intent of the district, and the application of appropriate design criteria as determined by the Board of Supervisors through the conditional use approval process.
8. The conditional use provisions require the Board of Supervisors to hold a public hearing on the application and decide if the requested use is in accordance with the stated intent of the district, and the application of appropriate design criteria. The Board has 45 days following the hearing to render a decision.

9. Reasonable conditions and safeguards, other than those related to off-site transportation improvements, in addition to those expressed in the ordinance, can be attached to the conditional use permit as the Board may deem necessary for the health, safety, and welfare of the municipality. The conditions must be reasonably related to a valid public interest established in the record of the application.
10. **Exhibit #2** is an aerial view using Centre County's Webia Mapping Application with the subject lots highlighted in green.
11. **Exhibit #3** is §27-304.2.E. of the Township's Zoning Ordinance. This section provides the criteria applicants must meet in order to obtain conditional use approval.
12. **Exhibit #4** is the application and supporting documents submitted by Tussey Tracks LLC—Centre Animal Hospital for the conditional use permit.
13. Township Staff have reviewed the conditional use proposal for consistency with the stated intent of the Terraced Streetscape Zoning District, and the application of appropriate design criteria as provided in Chapter 22-5A—Design Standards for Development in the Terraced Streetscape District. The following is a review of how the project meets the conditional use criteria.

Staff's review of the conditional use proposal:

The proposed Veterinarian Clinic use is consistent with the stated intent of the Terraced Streetscape (TS) Zoning District and provides a complementary balance of land uses throughout the community meeting the needs of existing residents and businesses.

This district strives to encourage a wide variety of commercial services, in appropriate locations, and to support a diverse range of business activities including professional, technical, and medical/health services. A Veterinarian Clinic at this location will provide an additional service for pet owners of the community and regional area.

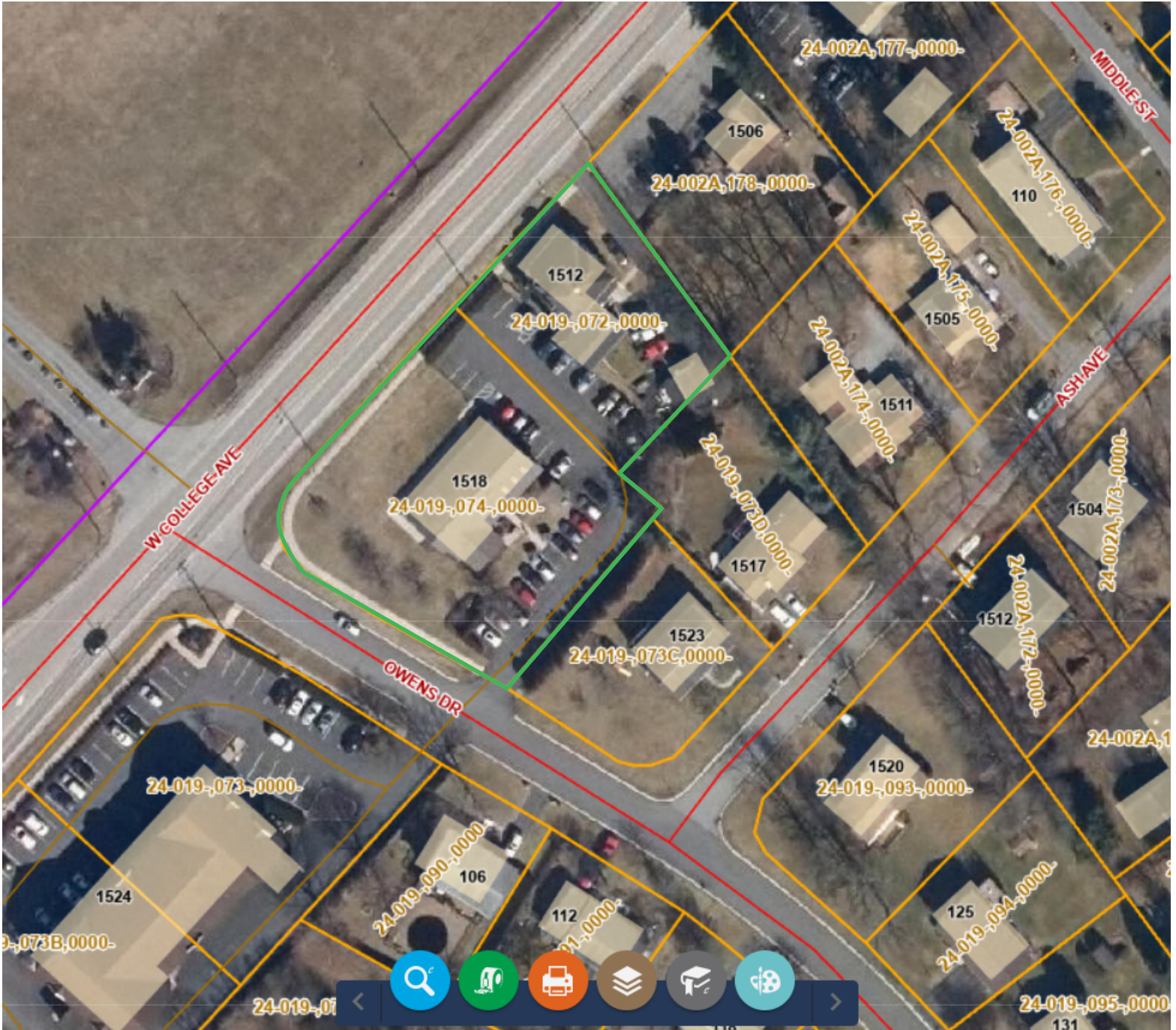
14. **Staff's conclusion is that the proposal meets the vast majority of the conditional use criteria. Therefore, approval of the conditional use permit is recommended.**

Staff recommends placing the following conditions on the permit:

- Animal holding areas shall be within an enclosed building.
- There shall be no overnight animal housing unless deemed necessary by the licensed veterinarian.
- The clinic shall not serve as a kennel, as defined by Chapter 27, Zoning of the Township Code.
- In the event the use hereby permitted ceases operation for a period of 365-days or more, this approval shall expire.
- This business will not operate as a 24-hours, 7 days a week facility.
- The use of these premises as a veterinary clinic shall comply with the standards of Ferguson Township's Code and all other applicable Regional, State and Federal laws.
- The business shall be operated in compliance with the Township Noise Ordinance at all times.
- The applicant shall obtain approval of all necessary plans for the construction/remodel of the building on the subject property in accordance with Ferguson Township Code and Building Code.
- No signs are approved as part of this approval. If signs are proposed for this business, a separate exhibit accompanied by the appropriate fees and application shall be submitted and approved by the Sign Officer.

These conditions may be placed on the permit as well as any other reasonable conditions the Board of Supervisors may wish to attach.

15. Planning Commission reviewed the recommended conditions at the May 10, 2021 Regular Meeting and recommended approval to the Board of Supervisors with the removal of fifth bullet (hours of operation). Planning Commission felt that including hours of operation was too restrictive on the business. Township Staff believe that including a condition with hours of operation will aid staff in enforcement if complaints arise from the adjacent residential properties on Ash Avenue.



- (17) Bank or financial office with no drive-through.
 - (18) Eating and licensed drinking establishments with no drive-through.
 - (19) Salon or spa.
 - (20) Medical/dental office.
 - (21) Structured parking when provided as part of or accessory to a proposed vertical mixed-use structure.
 - (22) Multifamily dwelling units (other than university housing) only if part of a vertical mixed-use structure; no more than three unrelated individuals may reside in each dwelling unit.
 - (23) Gallery, handicraft, art, or photography studio, professional office for accountant, architect, attorney or similar profession.
 - (24) Uses associated with private or public institutes of higher education; in this zoning district, these shall be limited to the following principal uses: classrooms, research facilities and labs; administrative and faculty offices, and residence halls for graduate and undergraduate student housing only when staffed, owned and operated by the university which the students attend.
- B.** Lots up to and including .39 Acres. The permitted principal uses as set forth in § 27-304, Subsection 2A(1) through (6) only.
- C.** Lots from .40 Acres, Up to and Including Lots of .99 Acres. The permitted principal uses as set forth in the chapter, subject to the following:
- (1) Any structure that will be located on the corner of a lot that is at least 0.40 acres in size and that involves an intersection with West College Avenue must address both frontages (no blank walls) and be a minimum of 55 feet in height. The structure shall be designed in accordance with the applicable provisions of Chapter 22. The facade of buildings on corner lots may be accentuated by towers, corner building entrances or other distinctive elements; however, all structures on such lots shall be designed to architecturally enhance the corner location and all effort shall be made to ensure that such structure is a signature building within the district.
 - (2) The entire first floor of all structures located on lots that have frontage on West College Avenue must be devoted to retail or commercial uses permitted in the district.
 - (a) To allow pedestrian access to office, hotel, or residential uses located above street level, lobbies may be allowed within the required retail storefront space, provided that street frontage of the lobby is limited relative to the property's overall retail frontage and that the storefront design of the lobby provides continuity to the retail character of the site and the overall street.
 - (3) Any vertical mixed-use building not fronting on West College Avenue must dedicate a minimum of 50% of the first floor square footage of the building to nonresidential uses as specified.
- D.** Lots or Combined Lots Totaling 1 Acre or Larger. All permitted principal uses as set forth above subject to the same criteria as identified in § 27-304, Subsection 2C(1) through (3) above.
- E.** Conditional Uses. All of the following conditional uses shall be permitted only upon a lot, or combined lots, that total one acre or larger upon approval by the Board of Supervisors:
- (1) Any use not specifically permitted within the TS District that is deemed to be an acceptable use due to its consistency with the stated intent of the district, and the application of appropriate design criteria as determined by the Board of Supervisors through the conditional use approval process.
 - (2) Any use not specifically excluded in § 27-304, Subsection 2F, that would be deemed to be an acceptable use within the TS District and is consistent with the stated intent of the district and the application of appropriate design criteria as determined by the Board of Supervisors through the conditional use approval process.



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-238-3454
www.twp.ferguson.pa.us

CONDITIONAL USE APPLICATION REQUEST FOR FERGUSON TOWNSHIP

Submittal Date: _____

Application Fee: Please refer to the Township's Fee Schedule for the correct amount.

Applicant Information

Tussey Tracks LLC C/O: Debra J. Smart DVM

Name

<u>1518 West College, Avenue</u>	<u>State College</u>	<u>PA</u>	<u>16801</u>
Street Address	City	State	Zip

814-238-5100
Phone Number

Property Information

<u>24-019-072 & 24-019-074</u>	<u>0.351 AC</u>	<u>(TS) Terraced Streetscape</u>
	<u>0.586 AC</u>	
	<u>0.937 AC Combined</u>	
Tax Parcel Number	Lot Size	Zoning District

<u>1512 W. College Ave. & 1518 W. College Ave.</u>	<u>State College</u>	<u>PA</u>	<u>16801</u>
Property Location (Address)	City	State	Zip

Is this a changed use? No

What do you propose to do on the lot? (please include details)

Demolition of existing office building, garage and sheds, and additions and renovations to the existing veterinarian clinic building, expanded parking, and stormwater management facility.

Are there existing buildings on the lot? If so, how many?

Yes No # of Buildings: 2 main structures, 1 single car garage, 2 small sheds

What size(s) are the existing buildings (square feet)?

1512 W Col Ave Office Bldg: 3,295.71 sf, Garage: 256.16 sf, Shed: 99.91 sf.

1518 W Col Ave Animal Hosp Bldg: 5,818.35 sf, Shed: 85.53 sf.

Total floor area all buildings: 9,555.66 sf.

If proposing a building, please state the size (square feet).

1518 W Col Ave Final Bldg: 9,197.91 sf.

If proposing a parking lot, please state the size, how many cars can be parked in the parking lot (including handicap accessible), and how many employees you hope to employ.

14,769.77 SF / 34 spaces (32 standard 2 ADA).

Staff: 31 Total (5 Doctors, 15 Technicians, 8 Customer Support, 2 Administration/Management, 1 Maintenance)

Please explain how the proposed project will not subsequently alter or change the character of the neighborhood.

The veterinarian clinic exists on the property and has since the building was constructed on the property in 1987. The office building, which predates the clinic, is a former residential structure used for commercial office space. The veterinarian building will be expanded and updated. The expansion will enhance the property and the corridor through the use of materials and architectural scale creating consistency along the corridor.

Additional Comments (attach additional sheets if necessary)

I hereby certify that all of the above statements contained in any papers or plans submitted herewith are true to the best of my knowledge and belief. I understand that other permits may be required and made separately from this application.

Debra J. Smeets DVM
Owner/Applicant Name

4/26/2021
Date

-For Office Use Only-

Date Received: _____ By: _____

Date Paid: _____ Check No.: _____ Amount: _____

Advertisement Dates: _____ Planning Commission Review Date: _____

Board of Supervisors Meeting Date: _____

Ferguson Township
3147 Research Drive
State College, PA 16801
814-238-4651
814-238-3454 (fax)
www.twp.ferguson.pa.us

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Receipt No. 00018462

04/26/2021 03:52 PM

Centre Animal Hospital

01 Conditional U se Permit/Centre Animal Hospital	500.00
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Check # 6104	
Receipt Total	500.00
Payment Total	500.00

Thank you!

	<u>General Fund</u>	<u>Transportation Improvement Fund</u>	<u>Capital Reserve Fund</u>	<u>Debt Service Fund</u>	<u>Other Nonmajor Funds</u>	<u>Total Governmental Funds</u>
Revenues						
Taxes	\$ 10,309,101					\$ 10,309,101
Licenses and permits	307,458					307,458
Fines and forfeits	46,400					46,400
Interest and rents	126,125	\$ 69,422	\$ 27,765	\$ 80,754	\$ 34,174	338,240
Intergovernmental	875,636	80,000	231,366	-	717,926	1,904,928
Charges for service	81,685	-	-	-	99,917	181,602
Miscellaneous revenue	275,803	-	-	-	-	275,803
Total revenues	<u>12,022,208</u>	<u>149,422</u>	<u>259,131</u>	<u>80,754</u>	<u>852,017</u>	<u>13,363,532</u>
Expenditures						
Current:						
General government	1,602,908	44,778	38,220	-	-	1,685,906
Public safety	3,256,522	-	262,259	-	-	3,518,781
Health and welfare	5,602	-	-	-	-	5,602
Public works, sanitation	33,005	-	-	-	-	33,005
Public works, highways	1,076,104	1,654,186	36,287	-	683,860	3,450,437
Public works, other services	133,161	-	-	-	76,139	209,300
Culture and recreation	1,272,077	-	54,876	-	209,105	1,536,058
Community development	7,269	-	-	-	-	7,269
Insurance and other operating	2,179,610	-	-	-	-	2,179,610
Capital outlay	-	-	6,288,279	-	-	6,288,279
Debt service, interest	-	-	-	170,040	-	170,040
Total expenditures	<u>9,566,258</u>	<u>1,698,964</u>	<u>6,679,921</u>	<u>170,040</u>	<u>969,104</u>	<u>19,084,287</u>
Excess (deficiency) of revenues over expenditures	<u>2,455,950</u>	<u>(1,549,542)</u>	<u>(6,420,790)</u>	<u>(89,286)</u>	<u>(117,087)</u>	<u>(5,720,755)</u>
Other Financing (Uses) Sources						
Transfers, in	-	935,329	5,983,977	500,000	44,230	7,463,536
Sale of capital assets	-	-	23,650	-	-	23,650
Transfers, out	(2,679,559)	-	-	(4,783,977)	-	(7,463,536)
Total other financing (uses) sources	<u>(2,679,559)</u>	<u>935,329</u>	<u>6,007,627</u>	<u>(4,283,977)</u>	<u>44,230</u>	<u>23,650</u>
Net (decrease) increase in fund balances	(223,609)	(614,213)	(413,163)	(4,373,263)	(72,857)	(5,697,105)
Fund Balances, Beginning	<u>8,488,030</u>	<u>4,376,828</u>	<u>413,163</u>	<u>6,936,674</u>	<u>2,496,560</u>	<u>22,711,255</u>
Fund Balances, Ending	<u>\$ 8,264,421</u>	<u>\$ 3,762,615</u>	<u>\$ -</u>	<u>\$ 2,563,411</u>	<u>\$ 2,423,703</u>	<u>\$ 17,014,150</u>

Board Member Request – Grass and Weed Ordinance Amendment

From: Mitra, Prasenjit <pmitra@twp.ferguson.pa.us>

Sent: Monday, April 26, 2021 11:25 PM

To: Dininni,Laura <ldininni@twp.ferguson.pa.us>

Cc: Pribulka,David <dpribulka@twp.ferguson.pa.us>

Subject: Re: Webinar: How a town used grass to reduce peak water usage by 63% 

Hi David,

Can I request a consent agenda item for the next meeting? Here is some verbiage.

Ferguson Township has a grass/weed ordinance 10.101.1(a) of 6 inches. Lawn mowing caused significant harm to our environment. See: <https://www.onlynaturalenergy.com/grass-lawns-are-an-ecological-catastrophe/> Except in egregious circumstances, there is no evidence of a lawn being a health hazard as mentioned in our ordinance. For example, studies have shown that lawn mowing does not have an effect on the tick population. <https://journals.plos.org/plosone/article?id=10.1371/journal.pone.0214615>

Given the extremely harmful effects of mowing lawns, and the desire by several citizens to be able to keep a more natural lawn, I would request the board to visit the ordinance and repeal or relax the 6 inch requirement.

Thanks,
Prasenjit

Part 1
TURF GRASS, WEEDS AND OTHER VEGETATION

§ 10-101. Turf Grass, Weeds and Certain Other Vegetation Not Permitted Under Certain Conditions. [Ord. 99, 4/13/1976, § 1; as amended by Ord. 575, 1/17/1993, § 1; and by Ord. 1014, 4/18/2016]

1. No person, partnership, association, corporation or other legal entity owning or occupying any property within the Township of Ferguson shall permit any turf grass, weeds or other vegetation which is not edible or planted for some useful or ornamental purpose to grow or remain upon such premises, if:
 - A. Such managed turf grass, weeds or vegetation exceeds a height of six inches.
 - B. Emits any unpleasant or noxious odor.
 - C. Conceals any filthy deposit.

§ 10-102. Turf Grass, Weeds and Certain Other Vegetation a Nuisance Under Certain Conditions. [Ord. 99, 4/13/1976, § 2; as amended by Ord. 1014, 4/18/2016]

Any turf grass, weeds or other vegetation growing upon any premises in the Township in violation of the provisions of § 10-101 of this Part is hereby declared to be detrimental to the health, safety and welfare of the inhabitants of the Township and is accordingly declared to be a nuisance.

§ 10-103. Managed Natural Landscapes. [Added by Ord. 1014, 4/18/2016]

1. A variety of landscapes adds diversity and richness to the quality of life in Ferguson Township. There are, nonetheless, reasonable expectations regarding the Township's landscapes which, if not met, may decrease the value of nearby properties, degrade the natural environment, or threaten the public health and safety. It is therefore in the public interest, and within the purview of this legislation, to provide standards for the development and maintenance of the Township's landscapes, whether corporate, private, or public.
2. It is not the intent of this section to allow vegetated areas to be unmanaged or overgrown in ways that may adversely affect human health or safety, or pose a threat to agricultural activity. It

is the express intent of this Township to allow for the preservation, restoration, and management of native plant communities; including, but not limited to, ferns, grasses, forbs, aquatic plants, trees, and shrubs in a landscape when these plants were obtained not in violation of local, state, or federal laws.

§ 10-104. Definitions. [Added by Ord. 1014, 4/18/2016]

As used in this Part, the following terms shall have the meanings indicated:

DCNR — The Pennsylvania Department of Conservation and Natural Resources.

DESTRUCTION or DESTROY — The complete killing of plants, or effectually preventing such plants from maturing to the bloom or flower stage.

FORB — A herbaceous flowering plant that does not include grasses, sedges and rushes. Such plants include herbs and may be annual, biennial, or perennial.

INVASIVE SPECIES — Those species that grow aggressively, and spread and displace native vegetation. Invasive plants are generally undesirable because they are difficult and costly to control and can dominate whole habitats, making them environmentally destructive in certain situations. The list that shall be used by this Part is the PA Department of Conservation and Natural Resources Invasive Plants list.

LANDOWNER — One who owns or controls land within the Township, including the Township itself.

LANDSCAPING PLAN — A design plan depicting nonliving landscape material including building footprint, rocks, pebbles, sand, mulch, walls, fences and decorative paving material, along with delineated living plant areas.

MANAGED NATURAL LANDSCAPE — A planned, intentional and maintained planting of native or non-native grasses, wildflowers, forbs, ferns, shrubs or trees, including but not limited to rain gardens, meadow vegetation, and ornamental plantings.

NATIVE PLANT — Species of plants occurring within the Commonwealth of Pennsylvania prior to European contact, according to best scientific and historical documentation. More specifically, it includes those species understood as indigenous, occurring in natural associations in habitats that existed prior to significant human impacts and alterations of the landscape. Lists of Pennsylvania native

plants are available from the PA Department of Conservation and Natural Resources (DCNR) and Penn State Cooperative Extension, Master Gardeners of Centre County.

NOXIOUS WEED — A generally invasive plant that once declared noxious becomes illegal to sell, transport, plant or otherwise propagate within the commonwealth. The list of Pennsylvania Noxious Weeds is periodically updated and is available from the U.S. Department of Agriculture, Natural Resources Conservation Service.

PRESERVATION OR RESTORATION AREA — Any lands managed to preserve or restore native Pennsylvania grasses and forbs, native trees, shrubs, wildflowers, and aquatic plants; succession of native and non-native plants; or a combination of these.

TURF GRASS — Grass commonly used in regularly cut lawns or play areas.

§ 10-105. Landowners' rights and responsibilities. [Added by Ord. 1014, 4/18/2016]

1. This Part shall apply to all landowners except those in the Rural Agricultural (RA), Rural Residential (RR), and Agricultural Research (AR) Zoning Districts.
2. Noxious weeds shall be destroyed by the landowners on whose land they grow.
3. Any landowner wishing to maintain a managed natural landscape area on his/her property may register his/her property with the Township. The Township will establish a registration process that shall include:
 - A. The names, addresses, and phone numbers of the landowner and landscape designer (if someone other than the landowner);
 - B. The parcel number and address of the proposed property;
 - C. A brief description of the managed natural landscaping plan including an intended maintenance plan.

§ 10-106. Turf Grass, Weeds and Certain Other Vegetation to Be Removed, Trimmed or Cut. [Ord. 99, 4/13/1976, § 3; as amended by Ord. 1014, 4/18/2016]

The owner of any premises, either as to vacant premises or premises occupied by the owner, and the occupant thereof, in case of premises occupied by other than the owner thereof, shall remove, trim or cut

all turf grass, weeds or other vegetation growing or remaining upon such premises in violation of the provisions of § 10-101 of this Part.

§ 10-107. Provisions Inapplicable to Certain Land. [Ord. 99, 4/13/1976, § 4; as amended by Ord. 575, 1/17/1993, § 2; by Ord. 734, 8/16/1999, § 1; and by Ord. 1014, 4/18/2016]

1. Notwithstanding any of the other terms of this Part to the contrary, the provisions of this Part shall not apply to:
 - A. Land which is in agricultural use.
 - B. Vegetation growing within the right-of-way of roadway maintained by local, state or federal authorities. Unless described as not applying above, the terms of this Part apply to vacant lots in residential, commercial and industrial subdivisions.

§ 10-108. Notice to Remove, Trim or Cut; Authority for Township to Do So at Expense of Defaulting Owner or Occupant. [Ord. 99, 4/13/1976, § 5; as amended by Ord. 575, 1/17/1993, § 3; and by Ord. 1014, 4/18/2016]

The Township Manager, or any officer or employee of the Township designated thereby for the purpose, is authorized to give notice, by personal service or by United States mail, to the owner or occupant, as the case may be, of any premises whereon turf grass, weeds or other vegetation is growing or remaining in violation of the provisions of § 10-101, directing and requiring such occupant to remove, trim or cut such turf grass, weeds or vegetation, so as to conform to the requirements of § 10-101 within five days after issuance of such notice. In case any person, partnership, association, corporation or other legal entity shall neglect, fail or refuse to comply with such notice within the period of time stated therein, the Township authorities may remove, trim or cut such turf grass, weeds or vegetation, and the cost thereof, together with any additional penalty authorized by the law, may be collected by the Township as a municipal lien or in any other manner provided by law.

§ 10-109. Notice of Ordinance Violation; Payment. [Ord. 99, 4/13/1976; as added by Ord. 575, 1/17/1993, § 4; as amended by Ord. 1014, 4/18/2016]

1. Upon the discovery of the initial violation on a premises during a growing season (April through October), the authorized agent of the Township shall give a written notice of warning to the owner

and/or occupant of such violation. The owner and/or occupant shall then have five days to abate such violation.

2. After a period of no less than five days after the issuance of the warning notice, the Township's authorized agent may inspect the premises for compliance with this Part. If after the five days' warning time and within the same growing season, the Township's authorized agent observes the premises to again be in violation, an ordinance violation notice shall be issued to the owner and/or occupant either by personal delivery, by United States mail directed to the last known address, or by posting the violation notice upon the premises where such violation occurs. Each twenty-four-hour period shall constitute a separate violation and an ordinance violation notice may be issued every 24 hours. If such owner and/or occupant notified shall, within seven days after the delivery, mailing or leaving of such violation notice, pay to the Treasurer of the Township a penalty for the violation as set forth by resolution of the Board of Supervisors, the same will constitute full satisfaction for violation noted in said notice. The failure of such person to make payment, as aforesaid, within seven days shall render such owner and/or occupant subject to the penalties as provided for in § 10-110 of this Part.

§ 10-110. Penalty for Violation. [Ord. 99, 4/13/1976, § 6; as amended by Ord. 820, 12/8/2003; and by Ord. 1014, 4/18/2016]

Any person, partnership, association, corporation or other legal entity who or which shall violate or fail, neglect or refuse to comply with any of the provisions of this Part, upon conviction thereof, in a proceeding commenced before a district justice pursuant to the Pennsylvania Rules of Criminal Procedures, shall be sentenced to a fine of not less than \$100 nor more than \$1,000 plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 90 days; provided, each day's violation shall constitute a separate offense and notice to the offender shall not be necessary in order to constitute an offense.



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
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TO: Ferguson Township Board of Supervisors

FROM: Ryan T. Scanlan, E.I.T., Assistant Township Engineer

DATE: May 11, 2021

SUBJECT: AWARD OF 2021-C10 BIKE PATH AND PARKING LOT SEALCOATING

Bids were opened publicly for Contract 2021-C10 Bike Path and Parking Lot Sealcoating at 2:00 PM on Tuesday, May 11, 2021 and read aloud via Zoom teleconference. The bid opening was attended by Terra Tomke of M&M Paving, Brandon of Riteway Paving and Sealing, Dave of CriLong Corp, Lou Brungard of Centre Region Council of Governments, and Summer Brown, Dave Modricker, and Ryan Scanlan from Ferguson Township. The bid was advertised in the Centre Daily Times on April 20, 2021 and the invitation to bid was sent to fourteen (14) qualified contractors.

Five (5) bids were received as follows:

1. Riteway Sealing & Paving, Inc.	\$11,153.88
2. CriLon Corp DBA Highland Sealcoat	\$16,672.43
3. Unico Sealing, Inc.	\$18,293.99
4. M&M Asphalt Corp.	\$24,599.28
5. R.C. Bowman, Inc.	\$32,488.08

Attached is a copy of the bid tabulation. The Engineers estimate for this contract is \$27,126 and included work with Centre Region Council of Government (COG) (\$7,622), Harris Township (\$1,470), and Ferguson Township (\$18,033). COG and Harris Township will be piggy backing on this contract. Ferguson Townships budget included \$32,000 to complete this work.

I recommend that the Board of Supervisors award the contract to Riteway Sealing & Paving, Inc. for a total of \$11,153.88 per their bid.

Attachments: 2021-C10 Bid Tabulation

Copy: D. Pribulka (via email)
D. Modricker (via email)
2021-C10 Contract

**2021-C10 Bike Path and parking Lot Sealcoating
Bid Tabulation**

Item No.	Description	Quantity	Units	Engineer's Estimate		(1) Riteway Sealing & Paving, Inc		CriLon Corp DBA Highland Sealcoat		Unico Sealing, Inc.		M&M Asphalt Corp.		R.C. Bowman, Inc.	
				Unit Price	Sub-Total	Unit Price	Sub-Total	Unit Price	Sub-Total	Unit Price	Sub-Total	Unit Price	Sub-Total	Unit Price	Sub-Total
1	Double Application of Seal Coat at Various Bikepaths and 1 Parking Lot	19,322	SY	\$1.26	\$24,345.72	\$0.54	\$10,433.88	\$0.815	\$15,747.43	\$0.91005	\$17,583.99	\$1.24	\$23,959.28	\$1.64	\$31,688.08
2	Paint Lines and legends at COG parking lot	1	LS	\$2,780.00	\$2,780.00	\$720.00	\$720.00	\$925.00	\$925.00	\$710.00	\$710.00	\$640.00	\$640.00	\$800.00	\$800.00
TOTAL					\$27,125.72		\$11,153.88		\$16,672.43		\$18,293.99		\$24,599.28		\$32,488.08

(1) Owner is waving error on bid as initial bid was in sq. ft.

ORDINANCE NO. _____

A TEMPORARY EMERGENCY ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, REQUIRING THE WEARING OF FACE COVERINGS AND IMPLEMENTING ADDITIONAL REGULATIONS TO REDUCE THE RISK OF TRANSMISSION OF THE COVID-19 VIRUS.

WHEREAS, Ferguson Township is currently in the midst of a pandemic resulting from the aggressive spread of the COVID-19 virus across the globe. The Commonwealth of Pennsylvania has issued a Disaster Declaration directing behavioral modifications and limitations as expressed herein. Until such time as an effective cure or vaccine is developed, the only effective method to combat the spread of COVID-19 is through limiting exposure to the virus; and

WHEREAS, in accordance with the obligation of the Ferguson Township Board of Supervisors to promulgate regulations in the interest of the general health, safety, and welfare of the Township and its residents, the restrictions described herein are intended to minimize risk to the public health, and reduce pressure on healthcare providers and pharmaceutical companies by lowering the rate and risk of infection; and

WHEREAS, the governments of the United States of America, Commonwealth of Pennsylvania, Centre County, and the Centre Region Council of Governments have each declared states of emergency in response to the COVID-19 pandemic, and the primary purpose of this Ordinance is to clarify the requirements of public behavior throughout the recovery process; and

WHEREAS, on March 16, 2021, the Acting Secretary of the DOH issued an amendment to Section 3. G. of the November 17, 2020 Order of the DOH Requiring Universal Face Coverings to align with Centre for Disease Control's Interim Public Health Recommendations for Fully Vaccinated People or its successor; and

WHEREAS, this Ordinance is intended to expire with the lifting of the states of emergency declarations by the political subdivisions described above.

NOW, THEREFORE, BE IT ORDAINED, in an effort to combat the spread of the COVID-19 virus, the following regulations and restrictions are in effect:

SECTION 1. Definitions

Business. All commercial, retail, wholesale, professional, and service establishments, whether for profit or not for profit, if members of the public, guests, clients, customers, and/or persons who are not family or household members may enter or otherwise come into contact with owners, operators, or employees.

Face Covering. A clean cloth, fabric, or other soft or permeable material, without holes, that covers both the mouth and nose, including, but not limited to surgical masks, respirators, face shields, handmade or homemade masks, bandanas, neck gaiters, scarves, or wraps made up on tightly woven fabric such as denim or cotton.

Gatherings. A planned or spontaneous event or function of a group of persons

assembled, indoors or outdoors. Businesses that were permitted to operate at a specific occupancy rate for routine business (e.g. 50%) prior to October 6, 2020 may elect to use that standard in lieu of an occupancy rate specified by the state in the October 6th order (e.g. 20%) for facilities that are predominantly only used for large gatherings such as stadiums and arenas.

Household. All persons living in the same dwelling unit. It does not include the residents of separate dwelling units at the same location, such as may be the case at a residence hall, apartment complex, or other multi-unit residence.

In Contact. The act of an individual or group of individuals coming within proximity of six (6) feet or less to another individual or group of individuals.

Person(s). All persons typically not exempted from wearing face coverings or masks in this ordinance. The terms include business employees, as well as customers, visitors, guests, clients and invitees.

Public Places. All publicly-owned property, but also includes business properties to which members of the public and/or customers, clients or guests are allowed or invited.

SECTION 2. Face Coverings Required

All persons in the Township of Ferguson shall be required to wear a Face Covering to help limit community risk during the COVID-19 public health emergency in accordance with the requirements and exemptions set forth in the November 17, 2020 Order of the DOH Requiring Universal Face Coverings, as amended March 16, 2021, or its successor.

~~face mask when in contact another person or persons as set forth herein in Section 2, Paragraphs A through G:~~

- ~~A. Inside any building open to the public, such as, but not limited to, grocery stores, pharmacies, business locations, home improvement stores, retail stores, service establishments, and medical and dental treatment facilities;~~
- ~~B. Inside all municipal and other governmental buildings;~~
- ~~C. On all transport and transit vehicles, including, but not limited to Centre Area Transportation Authority (CATA) buses, rideshare vehicles (such as Uber or Lyft) and shuttle vehicles;~~
- ~~D. While waiting to enter any building open to the public, any municipal and other governmental building, or waiting to board any transport or transit vehicle, unless a distance of at least six feet is maintained from any person who is not that person's family or household member;~~
- ~~E. When in contact with any person who is not that person's family or household member, whether indoors or outdoors, including, but not limited to contact during gatherings, curbside pickup, drive-thru and food truck purchases, deliveries, and service calls;~~
- ~~F. While working in all jobs that entail coming in contact with any member of the public, including, but not limited to, all work, involving the preparation or packaging of food and/or beverage unless separated by a physical barrier between the employee and the public; and~~

~~G. Parents or guardians are responsible for ensuring that minor children wear face coverings, unless such children are exempt as set forth herein.~~

SECTION 3. Location Exemptions

The wearing of face coverings may be advisable, but shall not be required:

- A. In personal private vehicles and resident private dwellings;
- B. In private business locations, or in individual private offices, at times when members of the public, clients, customers, guests, or other invitees are not present, as long as there is a distance of at least six (6) feet between individual(s) maintained;
- C. Individuals who are under two years of age;
- D. While participating in recreational physical activities, whether outdoor or indoor as long as there is a distance of at least six (6) feet between individual(s) maintained; and
- E. When amongst family members and/or members of the same household.

SECTION 4. Wearing of Face Coverings Not Required

Wearing of face coverings shall not be required under the following circumstances:

- A. Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering; as described in Section 3 of the Order of the Secretary of Pennsylvania Department of Health Requiring Universal Face Coverings dated July 1, 2020;
- B. Persons who are hearing impaired, or who are communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;
- C. Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state or federal regulators or workplace safety guidelines;
- D. Persons who are obtaining a service or treatment involving the nose or face or a medical procedure for which temporary removal of the face covering is necessary to perform the service; and
- E. Persons who are seated at a restaurant or other establishment that offers food or beverage service, and all requirements as established by the Pennsylvania Department of Health are followed.

SECTION 5. Limitations on Gathering Sizes

Gatherings of persons that are not from the same household shall be limited as follows:

- A. Outdoor gatherings of more than ~~one hundred (100) fifty (50)~~ persons shall be prohibited. Any exception to this limitation requires prior approval from the Township;
- B. Residential gatherings of more than twenty-five (25) persons shall be prohibited.

- C. Gatherings at or in Ferguson Township public parks and other municipal property of more than ~~one hundred (100) fifty (50)~~ persons shall be prohibited;
- D. Gatherings in other private commercial property shall be restricted by the limitations established by the Pennsylvania Department of Health;
- E. The gathering size restrictions set forth in this Ordinance shall apply for the property, regardless of indoors and/or outdoors;
- F. Any restrictions on indoor and outdoor gathering sizes promulgated by the governments of the United States of America or the Commonwealth of Pennsylvania which are more restrictive than the provisions described in this Section shall supersede this Ordinance.
- ~~G.~~ The provisions of this section limiting sizes of gatherings only applies to residential properties and municipal parks. The provisions of this section limiting sizes of gatherings shall not apply to non-residential properties or functions or events including private business locations; private offices; public and private schools; Centre Region Parks and Recreation (CRPR) programming; outdoor religious and faith-based functions; private outdoor sports and recreation activities; and events such as weddings, funerals, or protest demonstrations. ~~Any pavilion rental or group use that exceeds the fifty (50) person restriction that was approved prior to September 14, 2020 is exempt.~~

SECTION 6. Enforcement

Law enforcement and other public safety, health officers, ordinance enforcement officers, and emergency management personnel shall be charged with the enforcement of this ordinance.

- A. Any person found to have violated any mandatory provisions of this Ordinance shall be found guilty of a civil infraction, punishable by a fine of not more than one hundred dollars (\$100);
- B. Any business found not requiring their employees to comply with this Ordinance shall be found guilty of a civil infraction, punishable by a fine of three hundred dollars (\$300). Each day of a continuing violation of this Ordinance shall be considered a separate and distinct offense;
- C. In addition to these enforcement measures, repeated violations by a person or business are hereby declared to be a public nuisance, which may be abated by the Township through all other legal means.

SECTION 7. Severability

If any subsection, sentence, clause, phrase, or word of this Ordinance or any application of it to any person, structure or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such holding shall not affect the validity of the remaining portions or applications of this Ordinance.

SECTION 8. Effective Date

This Ordinance shall take effect within five (5) days of adoption and shall remain in effect until the Pennsylvania Department of Health, and the Centre Region Council of Governments

rescinds their Emergency Declarations or on **July 31, 2021**, whichever date is earlier.

ORDAINED AND ENACTED this 7th day of June, 2021.

TOWNSHIP OF FERGUSON

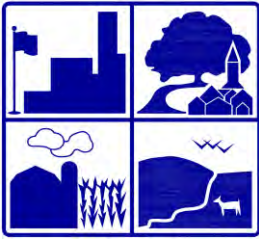
By: _____
Laura Dininni, Chair
Board of Supervisors

[S E A L]

ATTEST:

David G. Pribulka, Secretary

DRAFT



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-954-7642
www.twp.ferguson.pa.us

TO: Ferguson Township Board of Supervisors

FROM: Kristina Aneckstein, Community Planner

DATE: May 6, 2021

SUBJECT: Application for Proposed Ordinance Amendment

On April 30, 2021, Craig W LeCrone submitted an Application for a Proposed Ordinance Amendment. The proposed change is to §27-205-.13, General Commercial Zoning District to allow Self-Service Storage Facilities as a permitted use. The applicant states that Self-storage facilities are a commercial-oriented use and would fit in the General Commercial zone.

Self-Storage Facilities are a permitted use in the Industrial and Light Industry, Research and Development Zoning District (IRD) on lots of at least 20,000 square feet, lot width of 100 feet, front and rear yard setbacks of 50 feet and side yard setback of 25 feet. These dimensions are consistent with “Other Commercial Uses” in the General Commercial Zoning District permissible use table.

Staff Recommendation: That the Board of Supervisors *refer* the application for proposed ordinance amendment to Chapter 27.205.13 – Zoning to permit Self-Service Storage Facilities as a permitted use-by-right to the Planning Commission to review.

APR 30 2021



**APPLICATION FOR PROPOSED ORDINANCE AMENDMENT
Ferguson Township, Centre County**

Date Application Submitted: 4-30-2021

Subject of Proposed Ordinance Amendment: General Commercial Principal Use

Applicant Name: Craig W LeCrone

Address: 912 Blair Street, Hollidaysburg, PA 16648

Phone: 814-931-2035 **Fax:** _____ **E-Mail:** cwlecrone@gmail.com

Chapter / Section of Existing Ordinance to be Amended: 27-205.13

Description of Proposed Ordinance Amendment: Adding self-storage facility as a principal use in the General Commercial district.

Describe Reason for Ordinance Amendment: Self-storage facilities are a commercial-oriented use and would fit in the General Commercial zone.

Signature of Applicant: *Craig LeCrone*

Date Fee Paid: 4/30/21 **Amount:** 250.⁰⁰

Note: To be considered on a Board agenda, this application along with the required fee (see Township Fee Schedule) must be submitted to the Township a minimum of 7 days in advance of the Board meeting at which the applicant wishes to attend. The fee is non-refundable.

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

FACILITIES COMMITTEE

Video Conference

May 4, 2021

8:30 AM

GENERAL MEETING INFORMATION

STEP #1: [Click HERE to RSVP and REGISTER for the meeting via ZOOM](#)

After you RSVP, a link to register via Zoom will be shown. Click to register.

Once registered, you will receive a confirmation email containing information about joining the meeting.

STEP #2: [Click HERE to locate the AGENDA and ATTACHMENTS](#)

Should you desire to annotate any attachments you must download them first.

To attend this meeting by phone: +1 929 205 6099 | Meeting ID: 853 7388 8572

Meeting Contact: Lou Brungard (lbrungard@crcog.net, 814-272-1449)

- This meeting will be recorded, and electronic files of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote "No". For additional information on COG Voting Procedures, please click [HERE](#).
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- To access agendas and minutes of previously held meetings, and to learn more about the COG Facilities Committee on our website, please click [HERE](#).

CENTRE REGION COUNCIL OF GOVERNMENTS
2643 Gateway Drive, Suite #3
State College, PA 16801
Phone: (814) 231-3077 ■ Fax: (814) 231-3088 ■ Website: www.crcog.net

FACILITIES COMMITTEE

Virtual Meeting
May 4, 2021
8:30 AM

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, this Facilities Committee meeting will be held via video conference. Written public comment or requests to speak to the Facilities Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing lbrungard@crcog.net

AGENDA

1. CALL TO ORDER

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record at the appropriate time in the meeting.

3. APPROVAL OF MINUTES (Action)

A copy of the minutes of the Tuesday April 6, 2021 Facilities Committee meeting is **enclosed**.
ATTACHMENT 001

4. PROJECT UPDATES (Informational)

This is an informational agenda item whereby COG staff will update the Committee on the status of current projects.

- Re-opening Plan updates – Lou Brungard ATTACHMENT 002
- Park Forest Pool FCA update – Lou Brungard
- Millbrook Marsh Nature Center Phase 2 education building update by CPRP staff
- Millbrook Marsh Boardwalk Phase 1 study update by CPRP staff

- Whitehall Road Regional Park Project Update by Pam Salokangas
- COG Building Ownership Discussion with Managers by Lou Brungard ATTACHMENT 003

The Committee members should ask any questions they deem pertinent.

5. PROPERTY AND FACILITY OWNERSHIP PHILOSOPHIES

Moving through facility condition assessment processes, evaluating all current leases, and recognizing a lease termination date for later this year for the Parks and Recreation Maintenance Facility a general philosophy regarding lease relationships versus ownership is indicated. Mr. Norenberg and Mr. Brungard have met with municipal managers and the last discussion ended with the recommendation to present to the Facilities Committee. Discuss pros and cons and begin developing consensus and plans for other committee discussions and eventually the push upward for General Forum consideration and direction.

6. GENERAL FORUM ROOM USE BY OUTSIDE GROUPS

As more of the population continues to become fully vaccinated and as planning efforts of a phased reopening of COG continue and are implemented, requests have been received by staff from both internal and outside groups for use of the General Forum Room. These requests have been turned down as we are not yet fully open to the public for normal business operations.

It is requested that guidance and feedback be provided to staff by the Facilities Committee on the following:

- **Does the Committee want to continue the practice of allowing outside groups to use the General Forum room?**
- **If so, under what timeline and conditions does the Committee want to see this occur?**
- **If so, does the Committee support moving away from handing out physical building keys to these requestors and investigating adding a numerical keypad at the entrance where a COG staff person could set an individualized code that would expire after a predetermined time period?** *Staff have had issues in the past where these keys are not returned in a timely manner or keys that have become misplaced. A numeric code would limit access to the best of our ability and only grant individualized access during the time specified to a particular group. With individual key codes Groups would be unable to arrive early or return outside of their designated time.*
- **Are there any other considerations or security implementations the Committee would like to suggest as it relates to the Public use of the building?** *Some suggestions have been protecting the investment of the A/V improvements by not allowing Class C, D, and E groups to access or utilize the equipment fully. Also, since the public can access the second floor, a suggestion has been made for consideration of a small security gate at the top of the second floor. There are no security cameras or staff on hand to monitor these groups outside of typical business hours and during the weekend.*

- Does the Committee support instituting a room usage fee for Class C, D, and E users of the room as outlined below? This fee would be established for the purpose of helping to offset costs of future improvements/enhancements to the meeting space.

Definitions

Class A Uses (No Charge): Municipal Uses includes the discussion of official COG business requested by COG staff or the participating municipalities elected officials or managers; meetings by groups in which the COG has official representation; and COG Agency meetings, trainings, or events hosted directly by COG staff.

Class B Uses (No Charge): Governmental Uses - official use by other governmental agencies to discuss business matters in which the COG has an interest including the State College Area School District, Centre County, the Commonwealth of Pennsylvania, and other local governments and local government associations.

Class C Uses (Recommend a per hour usage fee): Township Neighborhood Associations, Non-profit Interest Groups organized specifically to deal with issues of preservation of the environment, planning, and the protection of human rights and welfare, examples are Clearwater Conservancy, Trout Unlimited, Sierra Club, League of Women Voters.

Class D Uses (Recommend a per hour usage fee): Social Service Agencies are non-profit social service agencies providing basic human services or recreation services to Centre Region residents. Typically, the social services are provided under contract with the federal, state, or county governments. If these services were not provided by the social service agencies, it is likely the municipalities, County, or Commonwealth would provide the service.

Class E Uses (Recommend a per hour usage fee): Non-municipal purposes. These are proceedings that do not fall under the scope of the class uses as defined above and are requests that are considered on a per use basis and at the discretion of COG Administration staff.

Current Established Municipal Meeting Room Usage Fees		
Municipality	Municipal Purposes	<u>Non</u> -Municipal Purposes
College Township	NO CHARGE	NO CHARGE
Ferguson Township	NO CHARGE	No initial fee. Second and each subsequent use each month by the same group initiates a fee of \$70.00 for the event. This includes a \$20.00 fee for custodial services.

Halfmoon Township	NO CHARGE	<p>Township Resident Rental Fee (up to 3 hours) \$25.00 Hourly Fee each add'l. hour \$10.00 Refundable* Deposit Fee \$60.00</p> <p>Non-Township Resident Rental Fee (up to 3 hours) \$35.00 Hourly Fee for each add'l. hour \$15.00 Refundable* Deposit Fee \$60.00</p> <p>Non-profit Organization (must provide copy of 501(c)3 documentation and Certificate of Insurance) Rental Fee NO FEE Refundable* Deposit Fee \$60.00</p>
Harris Township	NO CHARGE	NO CHARGE
Patton Township	NO CHARGE	NO CHARGE
State College Borough	NO CHARGE	<p>The Borough offers six different meeting space options.</p> <p>Deposits range from \$25-\$100 Rental Fees range \$10-30 Per Hour For-a-Fee Events range \$30-\$70 Per Hour, \$200 for ½ day, \$400 for full day.</p> <p>*An additional \$20 per hour fee is charged for use of the kitchen facility.</p>
COG	NO CHARGE	NO CHARGE (Currently)

CURRENT INDOOR COG FACILITY RENTAL USAGE FEES:

Schlow Centre Region Library: Does not charge for its meeting spaces, but it does specify a **suggested donation of \$25** be given for the use. Schlow also has a **\$10 fee** for the use of A/V equipment.

Millbrook Marsh Nature Center:

Spring Creek Education Building Pricing: \$160/2 hours + \$25/each additional hour; projector and screen \$10 each per day. Barn Rental Pricing: \$140/2 hours + \$25/each additional hour; projector and screen \$10 each per day. Pavilion Rental Pricing: \$50/3 hours + \$10/each additional hour. The MMNC also has wedding package pricing and rates for the group use of

instructional areas.

Active Adult Center (Nittany Mall):

Multi-Purpose Room; \$25/hour; Small Game Area - \$15/hour; Kitchen and Dining Area - \$50/hour. A \$50 security deposit is required in addition to the rental fee and payable at time of reservation.

7. FACILITIES INFORMATION FILE

Link:

<https://crcogonline.sharepoint.com/:f:/s/CentreRegionFacilitiesInformation/EhaSZ6M6Z8hGgqiZvHE1OoQBVIzHlfYXbgGGwhRP3lrXug?e=4hms1L>

8. FINANCE COMMITTEE REPORT (PERTINENT UPDATES)

Ms. Patti Hartle to provide summary of the February / March 2021 Finance Committee meeting(s).

9. MATTERS OF RECORD – Nothing to report

10. OTHER BUSINESS (Informational)

As may come forward by the members and/or staff.

11. ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

HUMAN RESOURCES COMMITTEE

Video Conference

May 5, 2021

12:15 PM

GENERAL MEETING INFORMATION

STEP #1: [Click HERE to RSVP and REGISTER for the meeting via ZOOM](#)

After you RSVP, a link to register via Zoom will be shown. Click to register. Once registered, you will receive a confirmation email containing information about joining the meeting.

STEP #2: [Click HERE to locate the AGENDA and ATTACHMENTS](#)

Should you desire to annotate any attachments you must download them first.

To attend this meeting by phone: +1 929 205 6099 | Meeting ID: 898 6309 8185

Meeting Contact: Rebecca Petitt (rpetitt@crcog.net, 814-272-1447)

- This meeting will be recorded, and electronic files of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
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- To access agendas and minutes of previously held meetings, and to learn more about the COG Human Resources Committee on our website, please click [HERE](#).

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3
State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3083 • Website: www.crcog.net

HUMAN RESOURCES COMMITTEE

Video Conference
Wednesday, May 5, 2021
12:15 PM

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, the Human Resources Committee meeting will be held via video conference. Written public comment or requests to speak to the Human Resources Committee for items not on the agenda, and requests to comment to specific agenda items below may be submitted in advance by emailing rpetitt@crcog.net

AGENDA

1. CALL TO ORDER AND ROLL CALL

Mr. Strouse will convene the meeting. Ms. Petitt will review the meeting procedures.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes from the April 7, 2021 Human Resources Committee meeting is **enclosed** for approval.

4. JOB DESCRIPTION & RECLASSIFICATION - FIRE OFFICE MANAGER - Presented by Steve Bair

This is an action agenda item.

The Human Resources Committee is asked to approve the reclassification of the Office Manager (Fire) position from a non-exempt to exempt status, along with the revised job description for the position.

In 2019, all COG Office Manager classifications were reviewed. As a result of that review, the Office Manager position for the Regional Fire Protection Services was classified as a non-exempt position, eligible for overtime or comp time for hours worked in excess of 40 in a week. In January of 2020, the fire station hired four part-time employees to provide janitorial services. These positions have been reporting to the Office Manager position. Following a recent evaluation of the position's job description, it was determined that an overhaul of the description was needed to include the positions increased responsibilities in regard to the new supervisory duties, as well as its fiduciary and building maintenance responsibilities. Further, the position should be re-classified from non-exempt to exempt (not eligible for overtime or comp time).

Enclosed is the revised job description for the Office Manager – Exempt (Fire) for the HR Committee's review and approval. A suggested motion for the Committee is as follows:

“That the COG Human Resources Committee approve the job description for the Office Manager – Exempt (Fire), dated May 5, 2021.”

All municipalities should vote on this motion.

5. PRELIMINARY 2022 PERSONNEL REQUESTS – Presented by Becca Petitt and COG Agency Directors as appropriate

The purpose of this agenda item is to ask the Human Resources Committee to provide their comments, concerns, and questions on personnel changes that may be proposed in the 2022 COG budget that will be prepared later this year. Also, the Committee may ask for additional information on the proposals of interest to the members. This new data will be provided to the Committee at a future meeting.

The recommendations from the Agency Directors are very preliminary and are meant to solicit initial feedback. Based on previous experience, it is likely that some of these proposals will not be advanced to the Budget because they are not within the financial guidelines established by the General Forum or because upon closer examination there may be programmatic, legal, or other reasons for not proceeding with their implementation. **The Committee is not being asked for its endorsement of these proposals but rather for its thoughts based on the information available.** It should also be noted that these proposals may not yet been fully vetted with the Advisory Committees/Boards responsible for the oversight of the program.

As a side note, there were no positions proposed for 2021 due to the pandemic and fiscal constraints on the COG and its municipal partners. Many of the proposals included today are the result of the Fire Study completed in 2020.

The Agency Directors and support staff will be present to highlight particularly significant proposals and to respond to questions on any of their recommendations. Questions on any of the recommendations are welcomed.

The Agency Directors were asked to submit their requests in a standard format. **Enclosed** please find more detailed justifications for each of the following personnel changes:

- **Planning** – *Should the Centre Regional Planning Agency create a new part-time Communications Manager position?* The position will be responsible for public outreach, media relations, and use of multiple communication platforms. Emphasis will be climate action and sustainability but will also include other projects and initiatives administered by CRPA, such as land use and transportation projects. Staff are considering that a Communication Manager may be needed in other agencies as well, and that the potential may exist to share such a position across agencies. Ability to share the positions, making it full-time, could increase success with things such as recruitment, retention, and consistent messaging across agencies.
- **Fire** – *Should Regional Fire Protection hire a part-time Administrative Assistant?* There have been administrative and performance shortcomings which were discussed with the Public Safety, HR, and Finance Committees. Part-time hours were allotted in the 2021 budget to address the issue, but those hours were not utilized during the pandemic. In 2020, ESCI completed a study which also confirmed staffing shortfalls and recommended additional hiring to remedy. This position would assist the Office Manager with administrative functions.
- **Fire** – *Should Regional Fire Protection hire an Assistant Chief, Special Operations?* There have been administrative and performance shortcomings which were discussed with the Public Safety, HR, and Finance Committees. Part-time hours were allotted in the 2021 budget to address the issue, but those hours were not utilized during the pandemic. In 2020, ESCI completed a study which also confirmed staffing shortfalls and recommended additional hiring to remedy. This position would manage the ‘special operations’ of the fire department, as well as the HazMat Team.
- **Fire** – *Should Regional Fire Protection change the title of the Emergency Management Coordinator to Assistant Chief, Emergency Coordinator?* The study conducted by ESCI also resulted in a recommendation to change the title of the Emergency Management Coordinator to improve integration of Emergency Management into Regional Fire Protection Agency. There is no cost involved with this proposal.
- **Fire** – *Should Regional Fire Protection create a new Deputy Chief position in 2023?* Recommendations have been made for Regional Fire Protection to improve its succession planning by creating a Deputy Chief position. This proposal will not officially be made until 2022, with anticipation to fill the position in 2023. Staff felt it was important to give the Committee advanced notice of the pending request as it was an important outcome of the recently completed study.

- **Admin** – *Should additional staff be hired in the Office of Administration in 2022 to assist in managing routine tasks to provide additional hours for the Administration team to focus on improvements in compliance, controls, risk management, project management, and long-range planning? As COG agencies have grown in the range of services and staff to support those services, the staffing in the Administration Office has not kept pace. This has created a limited ability to cross-train, insufficient capacity to cover when someone is out, as well as staff who are regularly working over 40 hours/week.*

Further compounding this issue are outside tasks that have been delegated or assigned to Administration staff. Those tasks sometimes come in the form of requests from COG agencies, municipalities, elected officials, or at the direction of COG committees. In addition, Administration staff have taken on responsibilities as a result of regulatory and unfunded requirements from state and federal governments. Examples include, but are not limited to fleet management plan, meeting procedures and standards, policies and handbooks, ARPA leave, ACA reporting requirements, immigration documentation, unemployment reporting, GASB and audit compliance.

Staff are frequently bogged down with routine tasks and struggle to find time to accomplish new projects or initiatives. (This is especially frustrating when there is little or no time to invest in projects that will increase COG staff satisfaction or increase efficiency.) This has been recognized by current staff, as well as the COG Executive Director. The Office of Administration would greatly benefit from additional assistance, as would COG agencies and staff who would benefit from the productivity that adding central Administration staff would help achieve.

A COG-wide strategic plan is close to completion and may help in setting some long-term, phased changes in the Office of Administration. In the interim, staff have discussed a variety of options to bridge the gap until the COG strategic goals are complete. Ideas have included the following:

- Two part-time staff; one dedicated to HR and one to Finance.
- One full-time position shared between HR and Finance.
- An ICMA local government fellow to assist with project management and higher-level administrative duties.

Please bear in mind that addressing the current situation in the small Office of Administration could result in a reorganization of some of the duties and responsibilities of existing positions in the office. If so, those job descriptions, classifications, and salaries will require further review as part of a phased approach.

Staff are seeking the HR Committee's feedback to guide Administration staff in developing a 2022 proposal that will be brought before the HR Committee at its June meeting.

6. EXECUTIVE SESSION

The Human Resources Committee may recess to an Executive Session to discuss a personnel matter.

7. OTHER BUSINESS

- A. Matter of Record - The American Rescue Plan Act (ARPA) provided guidelines for emergency paid leave and expanded family medical leave, that employers could voluntarily follow. The new guidelines reset COVID-19 emergency leave balances for all full-time staff to 80 hours (pro-rated for part-timers). The guidelines also include a new set of reason codes which now allow staff to use the leave time when going for a vaccination or while recovering from possible side-effects of the vaccination. COG is also now eligible for tax credits for this leave (100% for uses on the employee, two-thirds for uses on an employee's household member). On the first payroll, we had approximately 20 staff utilize the leave time; 17 on self, 3 on other household members. The tax credits totaled approximately \$4,000. Some of those staff wouldn't have otherwise had COVID leave time to use, as previous balances had been depleted. Thus, COG has found the new guidelines to be beneficial to both employees and the organization. The new guidelines were retroactive to April 1, 2021 and are currently set to expire September 30, 2021.
- B. Matter of Record - The standardization of the COG employment application remains a work in progress. Currently, we are working with Schlow IT staff to help us develop the application in an on-line format.
- C. Matter of Record - The COG is currently developing re-opening plans across agencies and locations, with a target date of June 1, 2021. These plans will continue to develop in phases and COVID-19 risk mitigation protocols will remain in place to help ensure the health and safety of all COG employees and others. The HR Officer is planning to roll the Work From Home policy out to coincide with the re-opening plans. COG has strived to be flexible with everyone's individual situations throughout the pandemic, and we will continue to do so as much as possible, however, the Work From Home policy is a little more structured so that it can be used even as we move beyond the pandemic.
- D. Matter of Record - The following represents a list of vacancies of COG full-time and part-time, year-round positions:
- a. **Code** - Code Division Manager - Following a public search, current Commercial Plans Examiner/Building Inspector, Cory Warner, was promoted to Division Manager - New Construction. In addition to his experience and interpersonal skills, Cory earned his Master Code Professional (MCP), which is the highest level of designation the Code Council offers. He officially takes on this management role April 26th.

- b. **Code** – Administrative Services Manager – The position is currently being advertised publicly as open until filled. First round of applications is currently under review and top applicants will be invited to participate in an interview in May.
- c. **Schlow** – Head of Patron Services – Following an internal search and interview process, current IT Services Technician, Ben Drain, was promoted to Head of Patron Services. We are excited about the skill set that he will bring to the position and to Schlow's management team.

8. CALENDAR

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#)

9. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
03	Human Resources Committee Meeting Minutes ~ April 7, 2021
04	Job Description Office Manager – Exempt (Fire)
05A	2022 Proposal – Planning – PT Communications Manager
05B	2022 Proposal – Fire – PT Administrative Assistant
05C	2022 Proposal – Fire – Assistant Chief, Special Operations
05D	2022 Proposal – Fire – Emergency Management Coordinator
05E	2022 Proposal – Fire – Deputy Chief

**JOINT MEETING OF THE
PUBLIC SERVICES AND ENVIRONMENTAL AND
TRANSPORTATION AND LAND USE COMMITTEES**

**Zoom Meeting
Thursday, May 6, 2021
12:15 PM**

GENERAL MEETING INFORMATION

STEP #1: **Click [HERE](#) to REGISTER for the meeting via ZOOM**

Once registered, you will receive a confirmation email containing information about joining the meeting.

STEP #2: **Click [HERE](#) to locate the AGENDA and ATTACHMENTS**

**To attend this meeting by phone:
+1 301 715 8592 | Meeting ID: 885 1098 5770| Passcode: 370923**

Meeting Contact: Marcella Laird (mlaird@crcog.net – 814-231-3050)

This meeting and the group chat will be recorded and both video and audio files of the meeting will be made available on the COG website upon its conclusion.

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- To access agendas and minutes of previously held meetings, and to learn more about the Public Services and Environmental and Transportation and Land Use Committees on our website, please click [HERE](#).

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 4

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

JOINT MEETING OF THE PUBLIC SERVICES AND ENVIRONMENTAL AND TRANSPORTATION AND LAND USE COMMITTEES

Zoom Meeting Platform

Thursday, May 6, 2021

12:15 PM

1. CALL TO ORDER AND ROLL CALL – Chair Hameister will call the meeting to order.
2. APPROVAL OF MINUTES – The minutes of the April 1, 2021 joint meeting of the Transportation and Land Use and Public Services and Environmental Committees and the Centre Region Planning Commission are **enclosed**.
3. PUBLIC COMMENTS – For items not on the agenda.
4. INTRODUCTION TO PSU WASTEWATER AND CATA ISSUES – *introduced by Jim May*

This item provides information from Penn State Wastewater and CATA. Each organization will provide a summary of their current area of operation, long term planning projects and initiatives, potential threats, and potential opportunities. This is intended to suggest areas where organizations can leverage resources to better integrate land planning with water resources and transportation planning efforts in the Centre Region.

Presentations include:

- David Swisher – Wastewater Utility Engineer, The Pennsylvania State University
- Louwana Oliva – Executive Director and CEO, Centre Area Transportation Authority

Action: This item is for information only.

Attachments: None

Next Steps: None.

5. CENTRE REGION BIKE ACTIVITIES – *presented by Trish Meek*

There are a variety of activities planned for the month of May to celebrate National Bike Month in Centre County. CRPA has partnered with State College Borough, Ferguson Township, Patton Township, Centre Region Parks and Recreation, Centre Moves, Penn State, and CentreBike on a number of events that will be held throughout the month of May. Trish Meek will update the PSE and TLU Committees on some of the activities that will be occurring. The PSE and TLU Committees should receive the report and provide suggestions about promotion.

Action: This item is for information only.

Attachments: Click on the links below to view.

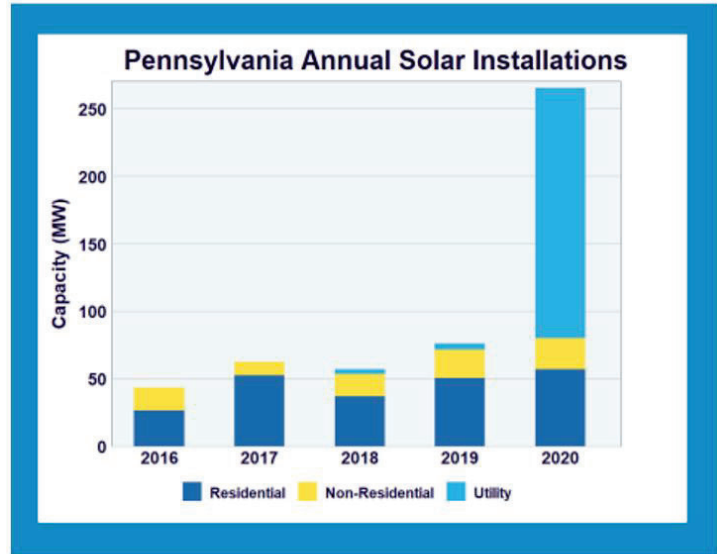
- [Centre Region Bike Month Events Flyer](#)
- [Bike Month Poster for CATA](#)
- [Spring Bike Anywhere Friday](#)
- [Bike and Munch Flyer](#)
- [Bike Scavenger Hunt Flyer](#)
- [Bike Month Bingo Flyer](#)
- [Biking in the Centre Region 101 Class Flyer](#)
- [Push the Pedal Flyer](#)



Next Steps: Help publicize the events in your municipality.

6. SOLAR PLANNING AND ZONING: FROM THE ROOFTOP TO THE SOLAR FARM - presented by Pam Adams, Nicole Pollock and Mark Boeckel

This agenda item provides committee members with information on the growing solar photovoltaic market and the role that local governments play in promoting and supporting this growth. With Pennsylvania adding 265 megawatts of new solar energy capacity in 2020, as shown to the right, and the expectation that solar energy will be increasing in our region with the implementation of the Climate Action and Adaption Plan (CAAP), CRPA staff has been working on two projects. One for accessory use solar and one for utility-scale solar.



Learn more at www.seia.org/states

March 16, 2021

Accessory use solar, including rooftop and ground mounted installations in the Centre Region, could potentially grow by a factor of 10 in the coming year. Two initiatives are being developed to help bring affordable solar energy to the Centre Region - the UAJA residential solar program and a potential County-wide solar co-op program through Solar United Neighbors. In a typical year, there are 30 accessory use solar energy installations in the Centre Region, and it is expected to grow to over 300 per year with these initiatives. To help prepare for this growth, staff is investigating ways to improve local government efficiencies and educational materials.

At its October 5, 2020 meeting, the Transportation and Land Use Committee received a presentation on utility-scale solar and provided input on the creation of a planning and zoning toolkit that can be utilized by Centre Region municipalities. Staff has been analyzing current zoning districts to understand what utility-scale solar could look like in our region and researching best practices to include in the toolkit. The objective is to encourage a balance between solar resources and other valuable local resources (agriculture, trees, historic resources) in the development process.

To assist in the understanding of all the options and methods for solar energy installations, CRPA staff will present an overview of solar energy systems and the two related projects.

Attachments: None (PowerPoint provided at the meeting)

Action: The joint PSE-TLU Committee should receive a presentation on solar systems and provide feedback on what additional information they are interested in.

Next Steps: The Committees will be invited to a tour at the UAJA to learn about their solar installation. In June, the Committees will receive a report on the utility-scale solar toolkit, and in July, staff plans to report on the accessory use solar project.

7. ACT 537 SEWAGE FACILITIES PLAN SPECIAL STUDY FOR EFFLUENT OZONE DISINFECTION – *presented by Corey Rilk*

This item provides information on the Act 537 Sewage Facilities Plan Special Study for plant effluent ozone disinfection. The University Area Joint Authority (UAJA) owns and operates the Spring Creek Pollution Control Facility located in College and Benner Townships. The facility provides wastewater treatment, beneficial reuse water, and solids handling for the Centre Region. Since 2004, the facility has operated two Trojan 4000+ Ultraviolet (UV) Disinfection Systems. The current UV disinfection system has been in place for 17 years and requires considerable expense in upkeep and maintenance.

Listed below are the two alternative options that the Special Study considered:

- Replacement of the existing UV system with current technology in the existing UV tank
- Replacement of the existing UV system with an ozone disinfection system

The alternatives are evaluated for multiple reasons including cost and consistency with the Regional Comprehensive Plan. The chosen alternative for the Special Study is replacement of the existing UV system with an ozone disinfection system.

Action: Recommend approval of the Act 537 Sewage Facilities Plan Special Study for Plant Effluent Ozone Disinfection.

Attachments: Act 537 Sewage Facilities Plan Special Study for Plant Effluent Ozone Disinfection

Next Steps: Forward the Act 537 Sewage Facilities Plan Special Study for Plant Effluent Ozone Disinfection to the COG Executive Committee to include on a future General Forum agenda.

8. DETERMINE THE NAME OF A NEW COG COMMITTEE UPON THE FINAL MERGER THE PSE AND TLU COMMITTEES *introduced by Jim May*

This item provides a list of potential committee names when the merger of the PSE and TLU Committees is completed. The members of each committee should come to consensus on a name for the committee from the list below or other suggested names from input at the meeting:

- Land Use, Transportation, and Infrastructure (LUTI - pronounced LouTee)
- Community Infrastructure and Land Use (CILU - pronounced CeeLou)
- Land Use and Community Infrastructure (LUCI - pronounced Lucy)
- Transportation, Infrastructure, and Land Use (TILU - pronounced TeeLou)
- Infrastructure, Transportation, and Land USE (INTRALU - pronounced IntraLou)
- Land Use, Infrastructure, and Transportation (LIT)
- Transportation, Infrastructure, and Land Use (TINLU)

Action: Discuss proposed names and move to accept a Committee name.

Attachments: None.

Next Steps: The name will be incorporated into the resolution to be adopted by the COG General Forum, formally merging the two committees.

9. DRAFT RESOLUTION TO ESTABLISH A NEW COG COMMITTEE BY FORMALLY MERGING THE PUBLIC SERVICES (PSE) AND ENVIRONMENTAL AND TRANSPORTATION AND LAND USE (TLU) COMMITTEES - *introduced by Jim May*

This item provides a draft resolution including mission statement and responsibilities to establish a new COG Committee by merging the existing PSE and TLU Committees.

The Committees should review the content of the draft resolution and consider a motion to recommend approval by the COG General Forum.

Staff has the following questions in addition to any comments from Committee members:

- The members from Harris Township and State College Borough should determine voting procedures for the remainder of the year. If both representatives for each municipality stay on through 2021, it should be determined which individual is voting member when action is required on an item. Also, a single representative should be appointed during the municipal organizational meetings in January 2022.
- Clarify the extent to which affordable housing will be an item for the newly formed Committee to address. Staff understood that the Joint Committee wanted CRPA staff to support affordable housing programs at the County and municipal level through goals and policies in the Comprehensive Plan (or other documents) and

collect demographic and socio-economic data needed to inform and implement County or municipal affordable housing programs.

- Provide any comments to the mission statement or responsibilities in the draft resolution. The draft mission statement was prepared by staff and included in meeting materials at the March meeting. The committee has not had the opportunity to comment on the draft mission statement.
- Other issues as identified by the Committee members.

Action: Review and provide comments on the draft resolution, including mission statement and if a consensus is reached, move to forward the draft resolution to the COG Executive Committee.

Attachments: 1. PowerPoint from the January joint meeting.
2. Draft Resolution creating a new COG Committee

Next Steps: 1. If a motion is passed, staff will include the draft resolution on the May 18, 2021 Executive Committee agenda for inclusion on the May 24, 2021 COG General Forum agenda.
2. If more work is needed, staff will make revisions and bring the item back for final discussion at the next joint meeting on June 3, 2021.

10. CONSIDER A REQUEST TO RECOMMEND COG FUNDING OF AN ENGINEERING CONSULTING SERVICES CONTRACT TO PREPARE PHASE I OF A SOURCE WATER RISK ASSESSMENT - *presented by Jim May*

This is a request for the joint PSE and TLU Committee to consider recommending to the COG Finance Committee that COG provide a portion of the funding for Phase I of a source water risk assessment project.

The Source Water Protection Agreement Project Management Team (PMT), which includes the COG, the SCBWA, the UAJA, the College Township Water Authority, and Penn State University have would like to contract with Dewberry Engineers Inc. to have Dewberry prepare Phase I of a Source Water Risk Assessment for the Centre Region. The source water risk assessments are studies or reports that generate information about potential contaminant sources and the potential for systems to be impacted by these sources.

Phase I of the project includes five tasks to assist the PMT in determining the objectives, scope, and key risks to be addressed in the risk assessment. Dewberry will prepare detailed Phase II scope of work that will include an anticipated schedule and budget. The Phase I proposal is **enclosed** for additional information.

The total cost of the proposed Phase I project is \$17,400, with \$4,350, or one-quarter paid by COG. The PMT has determined, at the least, the costs for Phase I should be split equally by COG, the UAJA, the College Township Water Authority, and the SCBWA. Penn State is not a signatory to the SWPA, but does participate in the PMT. The other signatories would encourage Penn State to participate in funding Phase II work. The cost of Phase II will be estimated as part of the Phase I work.

The joint PSE/TLU Committee should consider the following motion to move this item forward:

The Joint PSE/TLU Committee recommends to the COG Finance Committee that the COG consider funding one quarter of the Phase I source water risk assessment project in the amount of \$4,350.

11. OTHER BUSINESS

- A. Matter of Record - The next meeting of the joint PSE and TLU Committees will be on Thursday June 3, 2021 at 12:15 p.m. via Zoom.
- B. Matter of Record - Gannett Fleming, Inc. acting on State College Borough's behalf, submitted a Special Study - Task Activity Report (TAR) to the Pennsylvania Department of Environmental Protection (PADEP) for review. The TAR proposes upgrades to approximately 1,744 feet of sewage conveyance piping along Atherton Street. The proposed work will take place in the area between College Avenue and Beaver Avenue. The work on the Atherton Street section will be completed in conjunction with PennDOT roadway construction.

In addition to the proposed Atherton Street work, 1,200 feet of piping along East Calder Way will be replaced. The proposed work area is located on East Calder Way between South Garner Street and High Street. Once the TAR has been reviewed and approved by PADEP, Gannett Fleming, Inc. will complete a Special Study document for review by Centre Regional Planning Commission (CRPC), Public Services and Environmental Committee (PSE), and the General Forum. The forthcoming Special Study will require adoption by resolution for each municipality within the Regional Act 537 Plan. Five out of six municipalities must approve the Special Study for the project to move forward.

12. ADJOURNMENT

**CENTRE REGION COUNCIL OF GOVERNMENTS
JOINT MEETING OF THE PUBLIC SERVICES & ENVIRONMENTAL AND
TRANSPORTATION & LAND USE COMMITTEES AND THE
CENTRE REGIONAL PLANNING COMMISSION**

Minutes

Thursday, April 1, 2021

(please refer to CNET's [www.cnet1.org] recording when referencing timestamps)

Mr. Hameister called the Thursday, April 1, 2021 remote Zoom joint meeting of the Public Services & Environmental (PSE) and Transportation & Land Use (TLU) Committees, and the Centre Regional Planning Commission (CRPC) to order at 12:15 p.m.

PSE/TLU Members Present: Lisa Strickland, Ferguson Township; Dennis Hameister, Harris Township; Theresa Lafer, State College Borough; Eric Bernier, College Township; Frank Harden, Harris Township; Danelle Del Corso, Halfmoon Township; Deanna Behring, State College Borough; Betsy Whitman, Patton Township

CRPC Members Present: Ray Forziat, College Township; Amy Lorek, Harris Township; Ellen Taricani, Ferguson Township; Jon Eich, State College Borough; Brian Rater, Patton Township; Neil Sullivan; Penn State University

Others Present: Jim May, Centre Regional Planning Agency (CRPA) Director; Mark Boeckel, CRPA Principal Planner; Pam Adams, CRPA Sustainability Planner; Nicole Pollock, CRPA Senior Planner; Corey Rilk, CRPA Senior Planner; Tom Zilla, CRPA Principal Transportation Planner; Greg Kausch, CRPA Senior Transportation Planner; Trish Meek, CRPA Senior Transportation Planner; Marcella Laird, CRPA Office Manager; Shelly Mato, COG Refuse and Recycling Coordinator; Eric Norenberg, COG Executive Director; Scott Binkley, COG Administration Office Manager; Corey Miller, University Area Joint Authority (UAJA) Executive Director; Lindsay Schoch, College Township Principal Planner; Denise Gembusia, Halfmoon Township Manager; Ryan Hamilton, ClearWater Conservancy; Gretchen Brandt, State College Area School District Board; Dave Swisher, Penn State University; Brian Heiser, State College Borough Water Authority (SCBWA) Executive Director; Anne Messner, Centre County Planning & Community Development Office Senior Transportation Planner; Louwana Oliva, Centre Area Transportation Authority (CATA) Executive Director; Julia Shaffer, SCBWA; Kevin Mullen, Patton Township resident

APPROVAL OF MINUTES (00:03:45)

Motion was made by Ms. Del Corso and seconded by Mr. Bernier to approve the minutes of the March 4, 2021 joint meeting of the PSE and TLU Committees, as presented. The motion carried 5-0 (Ms. Whitman was not in attendance at this time).

Motion was made by Dr. Taricani and seconded by Mr. Sullivan to approve the minutes of the March 4, 2021 CRPC meeting, as presented. The motion carried 6-0 (Mr. Meehan was not in attendance).

PUBLIC COMMENTS (00:05:11)

Kevin Mullen, a Patton Township resident said that he feels the UAJA has been overbilling him for a number of years. He stated that the UAJA offers a bulk rate discount to State College Borough residents and requested that surrounding municipalities that do not receive this discount, request it. He encouraged elected officials to review his website at statecollegereport.com.

DRAFT RESOLUTION TO DESIGNATE MAY AS BIKE MONTH (00:09:56)

Bicycling and walking activities continue to grow in popularity and importance in the Centre Region and all the Region's municipalities are actively engaged in planning and implementing projects to facilitate bicycling and walking. The Centre Region was awarded a Silver Level Bicycle Friendly Community in December 2020. The Committees should move forward a resolution to be adopted by the COG General Forum to designate May 2021 as Bike Month. The resolution will also recognize May 17 to 23 as Bike to Work Week and May 21 as Bike to Work Day and Centre Region Bike Anywhere Friday.

Motion was made by Mr. Harden and seconded by Ms. Lafer to send the resolution to the COG Executive Committee for inclusion on the General Forum agenda on April 26, 2021 for final action. The motion carried unanimously.

INTRODUCTION TO WATER, SEWER, TRANSPORTATION, AND LAND USE ISSUES (00:11:43)

The PSE and TLU Committees and the CRPC received several presentations from the State College Borough Water authority (SCBWA), the University Area Joint Authority (UAJA), and the Centre County Metropolitan Planning Organization (CCMPO). Each entity provided a summary of their current area of operation, long term planning projects, and initiatives, potential threats, and potential opportunities.

Mr. Heiser, SCBWA Executive Director provided a report on current activities of interest (00:13:27). The entire presentation can be found within the CNET recording – www.cnet1.org.

- The SCBWA works with all Centre Region municipalities and PennDOT to replace and update infrastructure. Current projects include:
 - State College Borough: Logan Avenue, Oneida Street, and O'Bryan Lane
 - Harris Township: Boalsburg Pike
 - Patton Township: Fox Hill Road
 - PennDOT: Atherton Street
- The SCBWA is currently constructing a new water treatment facility at the Nixon-Kocher well field in Ferguson Township. The water treatment facility will treat water at the Nixon-Kocher well fields and will be able to treat 3 million gallons of water per day, with opportunities to expand up to 5 million gallons of water per day. This project will be completed in early 2022.

There was a brief discussion about microplastics as a contaminant within the water system. Mr. Heiser stated that the SCBWA does not currently test for microplastics; however, it intends to start testing for them in the near future at its most vulnerable locations. The SCBWA is currently researching a reliable microplastics testing system. In addition, Mr. Heiser noted that residents can purchase a particulate filter of 100 microns or finer to filter out potential microplastics from the water in their home.

Mr. Miller, UAJA Executive Director provided a report on current activities of interest (00:36:37). The entire presentation can be found within the CNET recording – www.cnet1.org.

- Projects currently underway or recently completed include:
 - Odor Control Project – this project is completed and fully operational.
 - Greenbriar Sewer Project – 80 septic systems have been connected to the UAJA sewer system. Aside from minor restoration maintenance, this project has been completed.

- Beneficial Reuse Extension to Mountainview Golf Course – This project extended beneficial reuse water to Mountainview and Tussey in Harris Township. Aside from restoration, planting, and connecting the irrigation system to the meter vault, this project has been completed.
- Solar and Battery Project, Phase II – The second phase of this project included installation of solar panels and a storage battery on nine acres. Once performance testing is complete in May 2021, UAUA will obtain 80% of its annual electricity needs from both solar projects.
- Projects for 2021 include:
 - Shiloh Road Pump Station – This pump station will be replaced, along with the entire force main along Trout Road in College Township. This project will be completed in summer of 2021.
 - Scott Road Pump Station – This pump station will be replaced, along with the entire force main to Research Drive, and an extension of the force main to Bristol Avenue in Ferguson Township. This project will be completed by December 2021.
 - Aeration Piping Replacement – This project will restore aeration lines from the blowers to the aeration tanks at the UAJA treatment plant. Currently, approximately 30% of the air is being leaked into the ground. This project will be completed by December 2021.
 - Residential Solar – The UAJA is piloting a residential rooftop solar installation program. The UAJA continues to work on legal issues surrounding the PA Municipalities Authorities Act. The target for the pilot phase is 300 residential home equivalents. Currently there are 95 property owners on the interest list.
 - Ozone Disinfection – The UAJA currently uses ultraviolet light for final disinfection, which is energy intensive. Ozone will not only reduce the energy requirements, but also provide enhanced disinfection and destruction of pharmaceuticals and endocrine disruptors. The project is in final design, and an Act 537 Plan Special Study is required.
 - Anaerobic Digester and Sludge Dryer - This project will replace the current composting system with a digester and sludge dryer. The digester will produce biogas which can be sold or used at the treatment plant as a substitute for fossil fuels. The project is in preliminary design, and an Act 537 Plan Special Study is required.

In response to a question from Mr. Rater, Mr. Miller explained that next to the Greenbriar development, there are 35 homes within the Sewer Service Area (SSA) that could be served by the UAJA. In addition, once the former Harner Farm tract is developed, there is a possibility of about 50 to 60 homes that could be connected to the UAJA sewer system. He continued and stated that the UAJA has been working to make its service available to those in the SSA who would like to connect to the UAJA system.

In response to a question from Mr. Harden, Mr. Miller explained that beneficial reuse water is a powerful tool for conservation, but it can make finances complicated for water authorities. He went on to say that expansion of the beneficial reuse water program needs to be discussed on a regional level to decide its level of benefit to promote conservation efforts and protect the water authorities in the process.

In response to a question from Mr. Bernier, Mr. Miller reported that the Spring-Benner-Walker Joint Authority is pursuing an Act 537 Plan Amendment to move the sewage from the Benner Township portion of Shiloh Road across Spring Creek, through the Walnut Grove development, and underneath the airport area into their system. The amendment is currently being reviewed by the PA Department of Environmental Protection.

Mr. Zilla, CRPA Principal Transportation Planner, provided a report on current CCMPO activities of interest (01:07:32). The entire presentation can be found within the CNET recording – www.cnet1.org.

- Transportation infrastructure modes include pedestrian/bicycle; micro-mobility; transit; roads, bridges, and traffic signals; air; and rail. In addition, each mode involves decision making regarding asset management, new facilities/programs, education, and new technology.
- The PSE and TLU Committees can help manage each of these transportation modes by providing oversight to COG's efforts, recommending activities sponsored by COG, providing input to municipalities, and providing input to other stakeholders such as PennDOT, CATA, CCMPO, PSU, and others.
- In the upcoming year, Committee members will have a chance to learn about and shape policy decisions on emerging technologies such as Transportation Network Companies (TNCs-Uber, Lyft, etc.), park and ride services, electric vehicles, electric bicycles, connected and automated vehicles, bus rapid transit, and first-mile/last-mile mobility.

In response to a question from Mr. Rater regarding Pennsylvania Act 106 – Personal Delivery Devices (PDDs), Mr. Zilla explained that originally, staff believed that PDDs would only be active in downtown areas like State College or Bellefonte; however, after some research, staff found that PDDs have been successful in suburban residential areas and business parks. He stated that municipalities will have a role to play in the permitting process, but staff is not sure exactly how that will look. Ms. Meek added that there is a prescribed process that entities will have to follow to get their permits approved through the state. In addition, staff coordinated with Centre County municipalities to provide information and submit comments to the state on behalf of them.

In response to a question from Mr. Eich regarding the infrastructure plan that was announced at the federal level, Mr. Zilla stated that staff has already begun discussions with PennDOT District 2-0 and the PA State Legislature on which projects may be eligible for these earmarked funds.

OTHER BUSINESS (01:04:24)

The next meeting of the joint PSE and TLU Committees will be on May 6, 2021 at 12:15 p.m. via Zoom.

There was a brief discussion and clarification on the matter of an official vote to combine the PSE and TLU Committees. There was general consensus that the Committees would continue discussion regarding the combined Committee responsibilities for at least the May 6 meeting.

The next meeting of the CRPC will be on Thursday May 6, 2021 at 7:00 p.m. via Zoom.

ADJOURNMENT

Mr. Harden moved to adjourn, seconded by Mr. Hameister. There being no other business, the April 1, 2021 joint meeting of the PSE and TLU Committees and the CRPC was adjourned at 1:53 p.m.

Respectfully submitted,

Marcella Laird
Recording Secretary



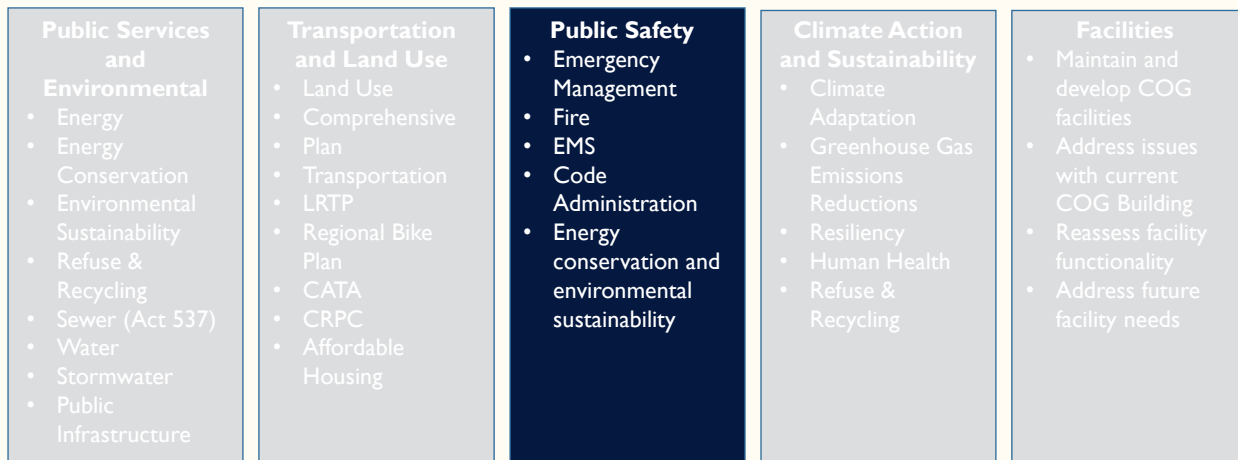
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BACKGROUND

- Climate Action and Sustainability and Facilities Committees created by General Forum on September 29, 2020
- New committees have some overlapping responsibilities
- General Forum authorized a review of Public Services and Environmental, Transportation and Land Use, and Public Services Committees with the creation of the committees
- A full COG Strategic Plan is also being prepared in 2021

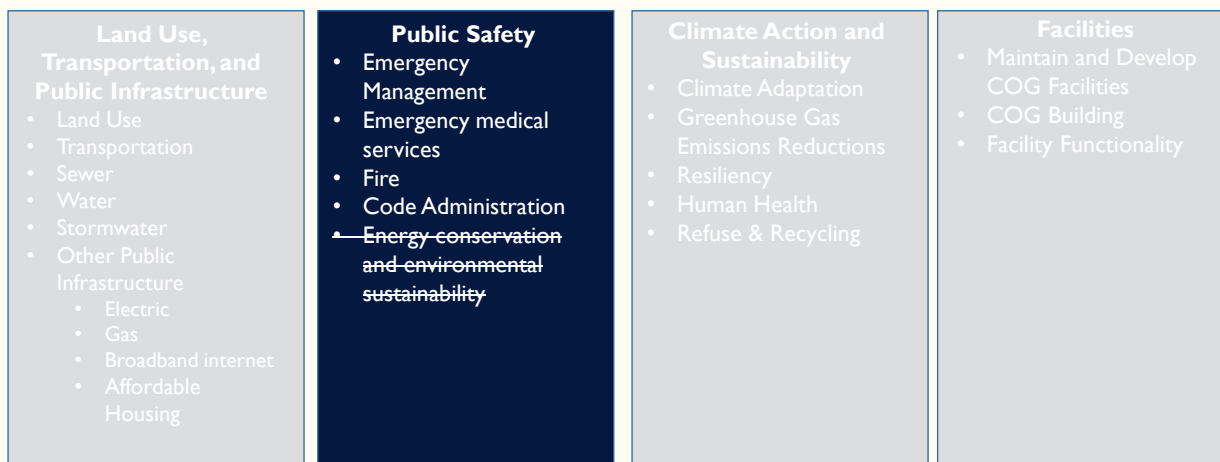
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EXISTING COMMITTEE STRUCTURE



3

POTENTIAL COMMITTEE STRUCTURE



4

PUBLIC SAFETY RECOMMENDATIONS

- Maintain responsibilities for public safety activities only
- Transition energy conservation and environmental sustainability responsibilities to the Facilities Committee and Climate Action and Sustainability Committee

5

EXAMPLES

- Public Safety Committee wants to implement energy audits for fire stations – responsibility falls to the Facilities Committee with ALPHA participation and reporting to Public Safety as needed
- Streamline process for residential solar facilities permitting and inspection to help meet Greenhouse Gas reduction goals – responsibility falls to the Climate Action and Sustainability Committee with Code Agency participation and reporting to the Public Safety Committee as needed

6



7



**CENTRE REGION COUNCIL OF GOVERNMENTS
RESOLUTION 2021- __**

**A RESOLUTION OF THE CENTRE REGION COUNCIL OF GOVERNMENTS TO
ESTABLISH THE TRANSPORTATION, INFRASTRUCTURE, AND LAND USE
COMMITTEE AS A STANDING COG COMMITTEE**

WHEREAS, the members of the Centre Region Council of Governments General Forum desires to strengthen the development, approval, and implementation of a coherent set of regional transportation and land use plans, and coordination of public and/or private infrastructure projects in the Centre Region; and

WHEREAS, all six Centre Region municipalities desire to proactively plan transportation, infrastructure, and land use to ensure a livable, sustainable, and prosperous future for Centre Region residents; and

WHEREAS, all six Centre Region municipalities wish to integrate transportation, infrastructure, and land use priorities to support a competitive business environment, maintain an efficient system of transport and movement of goods; and

WHEREAS, the members of the Centre Region Council of Governments General Forum wish to create a Transportation, Infrastructure, and Land Use Committee to provide oversight of strategic and coordinated actions among the COG municipalities to successfully implement various plans, including; the Centre Region Comprehensive Plan; Centre County Long Range Transportation Plan; Centre Region Climate Action and Adaptation Plan; and coordinate infrastructure investments with water and sewer authorities and Penn State University; and

WHEREAS, the draft mission statement and responsibilities of the Transportation, Infrastructure, and Land Use Committee are:

Mission Statement

The Land Use, Transportation and Infrastructure Committee advances and influences the development, approval, and implementation of a coherent set of regional land use and transportation plans, and public and/or private infrastructure projects that ensure a livable, sustainable and prosperous future for the Centre Region. The committee ensures that land use, transportation, and infrastructure priorities support a competitive business climate, maintains efficient transportation and goods movement systems, and contribute to a high quality of life for residents and businesses.

Responsibilities

- i. To study and prepare recommendations on actions and significant planning efforts relating to regional land use, transportation, sewer, water, and stormwater planning; and delivery of broadband internet, energy services, including electric power, natural gas, other public infrastructure, and affordable housing information to support programs at the County and municipal level.
- ii. To coordinate with the Public Safety Committee regarding studies, plans, proposals, and construction of public infrastructure as they relate to the potential impact on public safety and emergency response.
- iii. To coordinate with the Climate Action and Sustainability Committee regarding studies, plans, proposals, and construction as they relate to energy conservation or sustainability, reductions in greenhouse gas emissions, or to mitigate the impacts of a changing climate.
- iv. Receive reports on an as needed basis from the water authorities, sewer authority, CATA, MS4 Group, Penn State University and other public infrastructure and service providers as needed to understand regional impacts of activities associated with these major infrastructure providers.
- v. Meet two times annually with the Centre Regional Planning Commission (CRPC) to discuss issues of regional interest and provide input regarding the Comprehensive Plan Implementation Program (CHIP).
- vi. To study and prepare recommendations on regional land use; transportation; public infrastructure policy, issues, or projects; and resources regarding affordable housing as requested by the Executive Committee.

WHEREAS, the Centre Region Council of Governments General Forum has the authority, as outlined in the Articles of Agreement, to “*establish such standing, special or ad hoc committees as deemed appropriate to conduct its business*”;

NOW, THEREFORE, BE IT HERE RESOLVED: That the General Forum of the Centre Region Council of Governments hereby authorizes that the Transportation, Infrastructure, and Land Use Committee be established as a single COG standing committee, with representatives from each Centre Region municipality and a liaison representative from the Penn State University, and be it:

FURTHER RESOLVED: That the Transportation, Infrastructure, and Land Use Committee shall deliberate and ratify its final mission, responsibilities, and member representation by December 2021.

RESOLVED, this **XX day of XX 2021**, meeting in regular session.

Attest:

By:

Eric Norenberg
Executive Director, Centre Region COG

Dennis Hameister
Chair, Centre Region COG

March 10, 2021

Mr. Corey Rilk
CRPA Senior Planner
Centre Region Council of Governments
2643 Gateway Drive
State College, PA 16801

RE: Proposal for Engineering Consulting Services - Rev01

Dear Mr. Rilk:

Dewberry Engineers Inc. (Dewberry) is pleased to submit this proposal to provide engineering consulting services to the Source Water Protection Agreement Project Management Team (PMT) relative to a beneficial reuse risk assessment for Centre Region, Pennsylvania.

The risk assessment will occur in two phases. Phase 1 scope of services are provided in this proposal. Following Phase 1, Dewberry will develop a scope and fee for Phase 2.

To facilitate your review, our proposal is organized into Scope of Services, Fees, and Terms and Conditions.

PHASE 1 SCOPE OF WORK

During Phase 1, Dewberry proposes to provide the following consulting services:

1. Review existing data and information, including water quality sampling and mapping
2. Develop a survey to be completed by PMT stakeholders
3. Compile and analyze survey results
4. Develop agenda for and facilitate a scoping workshop with stakeholders to define key project objectives, project scope, key risks, project budget and preferred schedule. The workshop will be conducted remotely in April 2021 and will span ½ day. Dewberry will provide meeting minutes following the workshop.
5. OPTIONAL - Following the workshop, prepare a Phase 2 draft scope of work, including project budget and project schedule, incorporating key takeaways from the workshop. The draft scope of work would be reviewed by the stakeholders and discussed via teleconference. Then the Phase 2 scope will be revised and finalized, with a consulting fee.

FEES

We propose to perform the scope of work described in Tasks 1-4 above on a lump sum basis of \$14,100, based on the following breakdown:

Mr. Corey Rilke
March 10, 2021

- Task 1 - \$4,400
- Task 2 - \$1,900
- Task 3 - \$3,000
- Task 4 - \$4,800

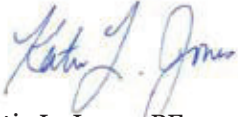
If desired, we propose to perform Optional Task 5 on a lump sum basis for \$3,300.

TERMS AND CONDITIONS

Dewberry proposes to perform this work in accordance with our Standard Terms and Conditions contained in Attachment B.

We appreciate the opportunity to provide services to the Centre Region Planning Agency.

Sincerely,
Dewberry Engineers Inc.



Katie L. Jones, PE
Associate Vice-President

Enclosures: Attachment B – Standard Terms and Conditions (10/2020)

The scope of services, terms, and conditions of this Letter Agreement are accepted:

Print/Type Individual, Firm, or Corporate Name

Signature of Authorized Representative

Date

Print/Type Name of Authorized Representative and Title

Dewberry is an equal opportunity employer and as such complied with Section 202 of Executive Order 11246 as amended.

ATTACHMENT B
STANDARD TERMS AND CONDITIONS

These Standard Terms and Conditions ("STCs") are incorporated by reference into the foregoing agreement or proposal, along with any future modifications or amendments thereto made in accordance with Paragraph 23 below (the "Agreement") between Dewberry ("we" or "us" or "our") and its client ("you" or "your") for the performance of services as defined in our proposal ("Services"). These STCs are fully binding upon you, just as if they were fully set forth in the body of the Agreement, and shall supersede any term or provision elsewhere in the Agreement in conflict with these STCs.

1. **Period of Offer.** Unless we decide, in writing, to extend the period for acceptance by you of our proposal, you have 90 days from our proposal date to accept our proposal. We have the right to withdraw the proposal at any time before you accept. Delivery of a signed proposal—whether original or copy—to us constitutes your acceptance of the proposal, including attachments expressly incorporated into the proposal by reference. The proposal and incorporated attachments shall constitute the entire Agreement between you and us. If you request us to render Services before you deliver a signed proposal to us, and we render Services in accordance with the proposal, you agree that the proposal and these STCs constitute the Agreement between you and us even if you fail to return a signed proposal to us.
2. **Scope of Services.** For the fee set forth in the Agreement, you agree that we shall only be obligated to render the Services expressly described in the Agreement. Our Services shall not be construed as providing legal, accounting, or insurance services. Unless the Agreement expressly requires, in no event do we have any obligation or responsibility for:
 - a. The correctness or completeness of any document which was prepared by another entity.
 - b. The correctness or completeness of any drawing prepared by us, unless it was properly signed and sealed by a registered professional on our behalf.
 - c. Favorable or timely comment or action by any governmental entity on the submission of any construction documents, land use or feasibility studies, appeals, petitions for exceptions or waivers, or other requests or documents of any nature whatsoever.
 - d. Taking into account off-site circumstances other than those clearly visible and actually known to us from on-site work.
 - e. The actual location (or characteristics) of any portion of a utility which is not entirely visible from the surface.
 - f. Site safety or construction quality, means, methods, or sequences.
 - g. The correctness of any geotechnical services performed by others, whether or not performed as our subcontractor.
 - h. The accuracy of earth work estimates and quantity take-offs, or the balance of earthwork cut and fill.
 - i. The accuracy of any opinions of construction cost, financial analyses, economic feasibility projections or schedules for the Project.

Should shop drawing review be incorporated into the Services, we shall pass on the shop drawings with reasonable promptness. Our review of shop drawings will be general, for conformance with the design concept of the Project to which this Agreement relates ("Project") and compliance with the information given in the construction documents, and will not include quantities, detailed dimensions, nor adjustments of dimensions to actual field conditions. Our review shall not be construed as permitting any departure from contract requirements nor as relieving your contractor of the sole and final responsibility for any error in details, dimensions or otherwise that may exist.

3. **Your Oral Decisions.** You, or any of your directors, officers, partners, members, managers, employees or agents having apparent authority from you, may orally: (a) make decisions relating to Services or the Agreement; (b) request a change in the scope of Services under the Agreement; or (c) request us to render additional Services under the Agreement, subject to our right to require you to submit the request in writing before your decision or request shall be considered to have been effectively made. You may, at any time, limit the authority of any or all persons to act orally on your behalf under this Paragraph 3, by giving us seven 7 days advance written notice.
4. **Proprietary Rights.** The drawings, specifications and other documents prepared by us under this Agreement are instruments of our service for use solely for the Project and, unless otherwise provided, we shall be deemed the author of these documents and shall retain all common law, statutory, and other reserved rights, including the copyright and rights to any Dewberry trademarks. Upon payment in full for our Services, you shall be permitted to retain copies, including reproducible copies of our instruments of service for information and reference for the Project. Our instruments of service shall not be used by you or others on other projects for any reason or for completion or modification of this Project by other professionals, unless you enter into a written agreement with us allowing for such use. Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication inconsistent with our reserved rights. You shall defend, indemnify and hold us harmless, and release us, from any and all liability, loss, damages, claims and demands for loss, damages, property damages or bodily injury, arising out of any use (including, without limitation, the means or media of transfer, possession, use, or alteration) of our instruments of service by (i) you, if such use is inconsistent with our reserved rights or this Paragraph 4, or (ii) any third party, regardless of the manner of use, if such third party received our instruments of service directly or indirectly from you (including if we or others have transmitted such instruments of service to the third party at your request or direction, for your benefit, or, and without limiting the foregoing, pursuant to a contractual obligation that is directly or indirectly derived (or flowed down) from a contract to which you have privity).
5. **Fees and Compensation.** If you request us to render services not specifically described in the Agreement, or, if we or anyone in our employ, is called upon to be deposed or to testify in a matter in which we are not a named party, that relates to the Project, you agree to compensate us for such services in accordance with the hourly rates as set forth on Attachment A of this Agreement or in any subsequently effective schedule, unless otherwise agreed in writing. If no compensation rate is set forth on Attachment A, or through written agreement between you and us, we shall be compensated for such services at our then current hourly rates. We may unilaterally increase our lump sum or unit billing rates on each anniversary of your acceptance of this Agreement by as much as five percent or the percentage increase in the CPI-W (U.S. Department of Labor Consumer Price Index-Washington), whichever is greater. Hourly rates are subject to periodic revision at our discretion.
6. **Period of Service.** The provisions of this Agreement and the compensation provided for under the Agreement have been established in anticipation of the orderly and continuous progress of the Project. Our obligation to render the Services will extend only for that period which may reasonably be required to complete the Services in an orderly and continuous manner, and we may then, at our sole option, terminate the Agreement.
7. **Reimbursable Expenses.** Unless the Agreement otherwise provides, you shall reimburse us, or our affiliates, for all expenses we incur to render the Services for you under this Agreement, plus fifteen percent. We may submit invoices for reimbursable expenses separately from invoices for Services.
8. **Payment Terms.** We may submit invoices at any time to you for Services and for reimbursable expenses incurred. Invoices are payable within 30 days of the invoice date, and you agree to pay a finance charge of 1½% per month on any unpaid balance not received by us within 30 days of the invoice date. If you require payment via credit card, Dewberry will assess a 3% processing fee on the total amount invoiced. Invoices may be based either upon our estimate of the proportion of the total Services actually completed at the time of billing for lump sum or fixed fee services, or in the case of hourly services, upon rendering of the Services. If any invoice is not paid within 30 days of the invoice date, we shall have the right either to suspend the performance of our Services until all invoices more than 30 days past due are fully paid or to terminate the agreement and to initiate proceedings to recover amounts owed by you. Additionally, we shall have the right to withhold from you the possession or use of any drawings or documents prepared by us for you under this or any other agreement with you until all delinquent invoices are paid in full. You shall not offset payments of our invoices by any amounts due or claimed to be due for any reason. If you do not give us written notice disputing an invoice within 20 days of the invoice date, the invoice shall conclusively be deemed correct. All payments made by you should specify the invoice numbers being paid. If we receive payments that do not specify the invoices being paid, you agree that we may apply payments in our sole discretion. Time is of the essence of your payment obligations; and your failure to make full and timely payment shall be deemed a material breach.
9. **Information from You and Public Sources.** You shall furnish us all plans, drawings, surveys, deeds and other documents in your possession, or that come into your possession, which may be related to the Services, and shall inform us in writing about all special criteria or requirements related to the Services (together, "Information"). We may obtain deeds, plats, maps and any other information filed with or published by any governmental or quasi-governmental entity (together, "Public Information"). Unless we are engaged in writing as an additional service to independently verify such, we may rely upon Information and Public Information in rendering Services. We shall not be responsible for errors or omissions or additional costs arising out of our reliance on Information or Public Information. You agree to give prompt notice to us of any development or occurrence that affects the scope or timing of Services, or any defect in the final work submitted by us, or errors or omissions of others as they are discovered. We shall not be responsible for any adverse consequence arising in whole or in part from your failure to provide accurate or timely information, approvals and decisions, as required for the orderly progress of the Services.
10. **Plan Processing.** We may submit plans and related, or other, documents to public agencies for approval. However, it may be necessary, in order to serve your interests and needs, for us to perform special processing, such as attending meetings and conferences with different agencies, hand carrying plans or other documents from agency to agency, and other special services. These special services are not included in the basic fee and shall be performed as additional services on an hourly fee basis in accordance Paragraph 5 above.



11. **Meetings and Conferences.** To the extent the Agreement provides, we will attend meetings and conferences that you, or your representatives, reasonably require. Furthermore, we will meet on an as-needed basis with public agencies that might be involved in the Project. Because we cannot forecast the scope and nature of these meetings and conferences, we will perform meeting and conference services on an hourly fee basis in accordance with our applicable hourly rate schedule.
12. **Your Claims.** You release us from, and waive, all claims of any nature for any and all errors or omissions by us related to our performance under this Agreement, or in the performance of any supplementary services related to this Agreement, unless you have strictly complied with all of the following procedures for asserting a claim, as to which procedures time is of the essence:
 - a. You shall give us written notice within 10 days of the date that you discover, or should, in the exercise of ordinary care, have discovered that you have, or may have, a claim against us. If you fail to give us written notice within such 10 days, then such claim shall forever be barred and extinguished.
 - b. If we accept the claim, we shall have a reasonable time to cure any error or omission and any damage. This shall be your sole remedy, and you must not have caused the error or omission, or any damage resulting from the error or omission, to be cured, if we are ready, willing and able to do so.
 - c. If we reject the claim, we shall give you written notice of our rejection within 30 days of our receipt of your notice of claim. You shall then have 60 days to give us an opinion from a recognized expert in the appropriate discipline, corroborating your claim that we committed an error or omission, and establishing that the error or omission arose from our failure to use the degree of care ordinarily used by professionals in that discipline in the jurisdiction local to the Project. If you fail to give us such an opinion from a recognized expert within 60 days from the date we send you notice of our rejection of the claim, then such claim shall forever be barred and extinguished.
 - d. We shall have 60 days from receipt of your expert's written opinion to reevaluate any claim asserted by you. If we again reject such claim, or if the 60-day period from receipt of the written opinion of your expert elapses without action by us, then you may have recourse to such other remedies as may be provided under this Agreement.
13. **Hazardous or Toxic Wastes or Substances, Pollution or Contamination.** You acknowledge that Services rendered under this Agreement may be affected by hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances. To induce us to enter into this Agreement, you agree to indemnify, defend and hold us harmless from and against any and all liability, loss, damages, claims and demands for loss, damages, property damages or bodily injury, that relate, in any way, to both (a) hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances, and (b) the performance by us of our obligations under the Agreement, whether or not such performance by us is claimed to have been, or was, or may have been, negligent. Unless otherwise expressly set forth in this Agreement, we shall have no responsibility for searching for, or identifying, any hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances; but if we discover or suspect the presence of any such wastes, substances, pollution or contamination due to the presence of hazardous or toxic wastes or substances, then we, in our sole discretion, and at any time, may stop work under, or terminate, this Agreement, in which event we will have no further liability to you for performance under this Agreement, and you shall make the payments to us required by Paragraph 14 of the STCs.
14. **Termination.** Either party may terminate the Agreement if the other party materially breaches the Agreement and does not cure the breach within 7 days after receiving notice of the breach from the non-breaching party. You shall immediately pay us for our Services rendered and expenses incurred through the termination date, including fees and expenses that we incur as a result of the termination.
15. **Payment of Other Professionals.** If this Agreement includes continuation of services begun by other architects, engineers, planners, surveyors, or other professionals, we may suspend our Services until you make arrangements satisfactory to such other professionals for payment. If satisfactory arrangements have not been made within a time determined by us to be reasonable, then we may in our sole discretion terminate this Agreement.
16. **Assignment and Third-Party Beneficiaries.** Neither party shall assign or transfer any rights, interests or claims arising under this Agreement without the written consent of the other, provided, however, that we are permitted to (i) employ independent consultants, associates, and subcontractors as we may deem necessary to render the Services, (ii) assign our right to receive compensation under this Agreement, and (iii) transfer the Agreement to an affiliate of ours, in our sole discretion, with written notice to you (an affiliate for purposes of this Paragraph 16 is defined as any other business entity that directly or indirectly, through one or more intermediaries, controls, is controlled by, or is under common control with, us). This Agreement does not confer any benefit or right upon any person or entity other than the parties, except that our partners, members, managers, directors, officers, employees, agents and subcontractors shall have and be entitled to the protection afforded us under Paragraphs 9, 12, 13, 16, 20 and 22 of this Agreement.
17. **Applicable Law and Forum Selection.** The Commonwealth of Virginia's laws shall govern this Agreement in all respects, including matters of construction, validity, and performance. Except as provided in Paragraph 18, the parties agree that the courts of Fairfax County, Virginia, and the Federal District Court, Eastern District of Virginia, Alexandria Division, (together, "Courts") shall have exclusive jurisdiction over any controversy, including matters of construction, validity, and performance, arising out of this Agreement. The parties consent to the jurisdiction of the Courts and waive any objection either party might otherwise be entitled to assert regarding jurisdiction. The parties irrevocably waive all right to trial by jury in any action, proceeding, or counterclaim arising out of or related to this Agreement.
18. **Arbitration of Our Claims for Compensation.** Instead of proceeding in court, we, in our sole and absolute discretion, may submit any claim for compensation due us under this Agreement to arbitration in Fairfax County, Virginia in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, and judgment upon the arbitration award may be entered in any court having jurisdiction. You agree not to assert any counterclaim or any defense by way of set-off in such arbitration, and that the arbitrator or panel shall have no authority to consider, or to render, an award based upon any such counterclaim or defense by way of set-off. We shall have the right to withdraw our demand for arbitration at any time before the arbitration hearing starts by giving written notice to the arbitrator or panel and you; and upon the giving of such notice by us, the arbitration shall terminate, no award shall be rendered, and we may then pursue our remedies in accordance with Paragraph 17 above.
19. **Severability.** If any part, term, or provision of this Agreement is held to be illegal or unenforceable, the validity and enforceability of the remaining parts, terms, and provisions of this Agreement shall not be affected, and each party's rights shall be construed and enforced as if the Agreement did not contain the illegal or unenforceable part, term, or provision.
20. **Limitations on Liability.** In recognition of the relative risks and benefits of the Project to you and us, you agree, that our liability for any loss, damages, property damages or bodily injury of or to you caused in whole or in part by us in the performance of this Agreement or any supplementary services in any way related to this Agreement, shall be limited in the aggregate to the amount of fees that you have paid to us for the Services. The parties intend that the foregoing limitation on liability shall apply to all claims, whether sounding in tort, contract, warranty, or otherwise. You release, waive, and shall not seek contribution from, or indemnification by, us for any claims of any nature made against you by any other person who may suffer any loss, damages, property damages or bodily injury in any manner associated with our services, or any supplementary services in any way related to this Agreement. Notwithstanding anything to the contrary elsewhere in the Agreement, we shall not be liable to you, in any event or for any amount, for delays; or for consequential, special or incidental damages; or for punitive or exemplary damages; or for the cost to add an item or component that we omitted from the instruments of service due to our negligence, to the extent that item or component would have otherwise been necessary, or adds value or betterment, to the Project. Should you find the terms of this Paragraph 20 unacceptable, we are prepared to negotiate a modification in consideration of an equitable surcharge to pay our additional insurance premiums and risk.
21. **Payment of Attorney's Fees.** The losing party shall pay the winning party's reasonable attorney's fees and expenses for the prosecution or defense of any cause of action, claim or demand arising under this Agreement in any court or in arbitration.
22. **Indemnification.** You agree to indemnify, defend and hold us harmless from and against any and all liability, loss, damages, claims and demands for loss, damages, property damages or bodily injury, arising out of acts or omissions by you, or your contractor, subcontractor or other independent company or consultant employed by you to work on the Project, or their respective partners, members, managers, directors, officers, employees, agents or assigns; or arising out of any other operation, no matter by whom committed or omitted, for and on behalf of you, or such contractor, subcontractor or other independent company or consultant, whether or not due in part to errors or omissions by us in the performance of this Agreement, or in the performance of any supplementary service in any way related to this Agreement, provided that you are not required to indemnify and hold us harmless under this Paragraph 22 in the event of our sole negligence.
23. **Integration Clause.** The Agreement represents the entire agreement of the parties. No prior representations, statements, or inducements made by either us, you, or the respective agents of either, that is not contained in the Agreement shall enlarge, modify, alter, or otherwise vary the written terms of the Agreement unless they are made in writing and made a part of the Agreement by attachment, incorporated by reference in the Agreement or signed or initialed on behalf of both parties.
24. **Notice.** Any notices issued to us shall be sent to our project manager with a copy sent via email to Notices@dewberry.com or mailed to 8401 Arlington Blvd, Fairfax VA 220131, Attn: Legal Department.

CENTRE REGION COUNCIL OF GOVERNMENTS

Centre Regional Planning Agency

2643 Gateway Drive, Suite #4

State College, PA 16801

Phone: (814) 231-3050 Fax: (814) 231-3083

CLIMATE ACTION & SUSTAINABILITY COMMITTEE

Zoom Platform

Monday, May 10, 2021

12:15 p.m.

GENERAL MEETING INFORMATION

STEP #1: [Click HERE to REGISTER for the meeting via ZOOM](#)

Once registered, you will receive a confirmation email containing information about joining the meeting.

STEP #2: [Click HERE to locate the AGENDA and ATTACHMENTS](#)

To attend this meeting by phone: +1 646 558 8656 | Meeting ID: 820 6192 0357 Passcode: 719417

Meeting Contact: Shelly Mato (smato@crcog.net, 814-234-7198)

- This meeting and the group chat will be recorded and both video and audio files of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. The Chair will seek clarification if the vote is unclear. Members opposed to a motion should vote “No”. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the Climate Action and Sustainability Committee on our website, please click [HERE](#).

CENTRE REGION COUNCIL OF GOVERNMENTS
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CLIMATE ACTION & SUSTAINABILITY COMMITTEE

Zoom Platform

Monday, May 10, 2021

12:15 p.m.

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, this Climate Action and Sustainability Committee meeting will be held via video conference. Written public comment or requests to speak to the Climate Action and Sustainability Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing smato@crcog.net.

AGENDA

1. CALL TO ORDER AND ROLL CALL – Ms. Whitman will convene the meeting.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (**five minutes per person time limit, please**). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes of the April 12, 2021 Climate Action and Sustainability Committee meetings are **enclosed**.

4. COMMUNITY FORUM ON ADDRESSING CLIMATE IPMACTS IN THE CENTRE REGION – presented by Pam Adams and Lara Fowler

This agenda item informs the Climate Action & Sustainability Committee about the public forum *Addressing Climate Impacts in the Centre Region* hosted by COG on April 13, 2021. Penn State Law Professor Lara Fowler will present an overview of the key messages from both forum participants and stakeholder interviews.

Professor Fowler and 30 students enrolled in her environmental mediation course facilitated the open public forum which was held online via Zoom. By collaborating with this class, COG was

able to host a successful event that over 150 people attended and provided relevant input to guide priorities for municipal actions. The students performed tasks that CRPA staff did not currently have resources to accomplish; they facilitated 15 breakout group conversations, interviewed over 30 stakeholders and are compiling their notes to create a report. The report will be finalized by the end of the month and available for the Climate Action and Adaptation Technical Advisory Group and CAS Committee for its June meeting.

During the forum breakout sessions, participants shared their perspectives on the issues or challenges they saw affecting this region. They also shared their vision for potential activities they wanted to see local governments take. The forum is available to watch online via C-Net <https://www.cnet1.org/>.

To promote the forum and sustainability survey across the community, several outreach methods were utilized to reach multiple internal and external potential stakeholders, and varied members across our community. CRPA staff used traditional methods of outreach while increasing its social media presence to inform the community about the survey and forum. While our efforts resulted in successful engagement, it is recognized that CRPA needs to continue to develop relationships and partnerships with organizations to represent more voices across the region.

5. PARTNERING WITH SOLAR UNITED NEIGHBORS TO CREATE A CO-OP IN THE CENTRE REGION – *presented by Pam Adams*

This agenda item asks the Climate Action & Sustainability Committee to consider partnering with Solar United Neighbors (SUN) to promote a Centre Region / County Solar Co-op. The CRPA was contacted earlier this year by Henry McKay, SUN's Pennsylvania Program Director, about supporting a free solar co-op in our community. COG's role would be to help with outreach and promotion.

[Solar United Neighbors](#) (SUN) is a nonprofit helping people go solar by pulling them together to receive support through each stage of the solar process and leveraging bulk-purchasing power which leads to more informed consumers and lower costs. **Enclosed** is 1) a handout providing general information on roles and responsibilities for being a partner organization and 2) the online form that is completed to become a partner.

SUN has organized twelve solar co-ops in Pennsylvania, with Indiana County Solar Co-op being the most successful with 90 members and 19 installations. Currently, the Triboro Solar Co-op in the Pittsburgh area is open to members of their community and has 76 members. To learn more about these co-ops, visit: <https://www.solarunitedneighbors.org/co-ops/pennsylvania/>.

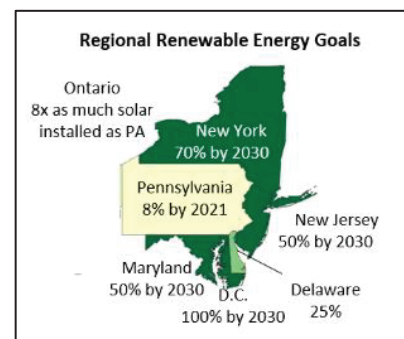
Additional partners for the region's co-op that are being explored by Mr. McKay are Penn State's Sustainability Institute and Centre County Government. Individual municipalities in the Centre Region and Bellefonte Borough are additional partners that could help support the co-op. Mr. McKay met with Mr. Miller, University Area Joint Authority (UAJA) Executive Director and both agree that a Centre Region/County co-op and the UAJA's proposed Rooftop Solar Project align on offering more solar options for our community and are not in conflict with each other.

The committee should consider asking CRPA staff to complete the SUN partner form for the COG to be a partner organization for the Centre Region / County Solar Co-op. The Committee should discuss if this should have approval from the General Forum or be presented as a Matter of Record.

6. TWO LETTERS OF SUPPORT FOR RENEWABLE ENERGY – presented by Pam Adams

This agenda item asks the Climate Action & Sustainability Committee to consider sending two letters of support for bi-partisan legislative action to increase renewable energy options in Pennsylvania. The first letter supports [HB 1080](#) and [SB 501](#) that would increase our current renewable energy goals in the Alternative Energy Portfolio Standard (AEPS) from 8% to 18% and move our solar goals from 0.5% to 5.5% by 2026. The second letter supports [SB 472](#) that would allow for community solar facilities. Community solar arrangements connect people who want to use solar energy, but can't install it where they live, to a local solar installation.

As shown in the image on the right, our neighbors in the Northeast have set ambitious targets for renewable energy. Pennsylvania is on track to meet the 2021 goal of 8% electricity generation coming from renewable energy sources, with .5 percent of its electricity from solar energy. This is the amount required by Act 213 of 2004 known as the Alternative Energy Portfolio Standards Act. The AEPS Act is set to flatline on May 31 and won't increase without action.



Enclosed is a letter of support for HB 1080 and SB 501 that would increase the state's current renewable energy goals in the Alternative Energy Portfolio Standard (AEPS) and as a result help support the Centre Region's climate action and adaptation goals in [Resolution 2020-1](#).

The second letter **enclosed** is to support SB 472 that would authorize the development of small-scale community solar projects. Community solar projects give residents and business owners the choice to subscribe to a local solar installation and earn a credit on their electric bill for their share of the power produced. This provides property owners with an option for solar energy when their property isn't suited for a solar installation; it expands solar access.

The community solar legislation introduced by Senator Scavello this session incorporates new provisions that reflect feedback from an array of stakeholders, including a requirement that solar developers bond for the cost of decommissioning these projects at the end of their lifetimes and new mechanisms to modernize grid infrastructure.

The committee should discuss and consider submitting letters of support on behalf of the COG.

7. CENTRE COUNTY RECYCLING AND REFUSE AUTHORITY TEN-YEAR DISPOSAL AND TRANSPORTATION CONTRACT – presented by Shelly Mato

This agenda item asks the Climate Action and Sustainability Committee to provide feedback to

the Centre County Recycling and Refuse Authority (CCRRA) regarding its bid process for a ten-year contract with a disposal facility for transport and disposal of solid waste from the CCRRA Transfer Station.

Act 101 of 1988, the state law which mandated recycling in municipalities of a certain size or population density, also includes specific mandates regarding county refuse disposal plans and contracts with landfills and/or waste to energy sites. Each county or its designee is required to enter ten-year contracts with disposal sites. Centre County delegated to the CCRRA responsibilities for meeting these mandates.

The current contract between the CCRRA and Greentree Landfill in Elk County, now owned by GFL Environmental Inc. (previously owned by Advanced Disposal) expires at the end of 2022. The CCRRA will be going through the Request for Proposals process in 2021. Because the CCRRA requires transportation services as part of the RFP, they award the contract at least nine months prior to its beginning to provide the vendor time to acquire trucks.

Past evaluations for the RFPs have included the following criteria: compliance history of the site, financial ability and experience of the owner, and cost in price per ton for disposal and trucking. The current ten-year contract requires CNG vehicles for transporting the waste from the transfer station to the landfill.

The CCRRA requests feedback from the COG on additional or amended criteria for disposal and transport that would be in conformance with potential actions in the Centre Region Climate Action and Adaptation Plan. The CCRRA is particularly interested in the extent to which sustainability criteria should be integrated into the evaluation process in the RFP. Possible criteria include distance from the CCRRA to the disposal site and CO₂e emissions in consideration of regional carbon reduction goals. **Enclosed** is a Fact Sheet which provides details on the RFP draft, estimates of cost increases to residents and haulers who collect commercial and non-COG residences, transport distances, and emissions factors for disposal and transport.

The CAS Committee could take the following actions:

- i. Provide questions and comments for CCRRA Executive Director Ted Onufrak.
- ii. Provide a letter to the CCRRA Board requesting that potential specific emissions details be included in the RFP Evaluation Criteria.
- iii. Request that CRPA staff prepare the draft letter outlined in #2 for the CAS Committee's consideration at its June meeting.

8. TECHNICAL ADVISORY GROUP FOR CAAP IMPLEMENTATION - *presented by Pam Adams*

This agenda item asks the Climate Action & Sustainability Committee to provide feedback they may have received from their municipalities regarding the need for a technical advisory group to assist the Sustainability Planner and CAS Committee with the implementation of the Climate Action and Adaptation Plan (CAAP).

At its April 12, 2021 meeting, committee members received information regarding the potential

formation of a new technical advisory group consisting of individuals who provide additional expertise and analysis of technical issues that may be required to inform the implementation of the Centre Region Climate Action and Adaptation Plan. Members should report on any comments and feedback they received at the municipal meetings during committee reports.

CRPA staff is recommending the formation of CAAP Implementation Technical Advisory Group (I-TAG) occurs after the draft CAAP is completed. This report is needed to better inform the CAS Committee about what the priorities will be and the best way to structure a technical advisory group.

9. OTHER BUSINESS

- A. Matter of Record – The Sustainability Survey closed April 30, 2021 and we received 1,837 responses. 746 responses were received from the postcard mailer that was sent to 3,000 random residential addresses on February 26 and March 29. Community members who did not receive the postcard had the option to complete the online survey beginning March 3, 2021 and we received 1,091 responses. The survey results will be compiled and presented at the June 14, 2021 meeting.
- B. Matter of Record – CRPA staff presented a request for a new part-time Communications Manager position to the Human Resources Committee at its May 5, 2021 meeting. The position will be responsible for public outreach, media relations, and use of multiple communication platforms. Emphasis will be climate action and sustainability but will also include other projects and initiatives administered by CRPA, such as land use and transportation projects.
- C. Matter of Record – [PSU Energy Days](#) are May 19 – 20, 2021. Energy Days is a two-day conference that brings together professionals working in all areas of energy to discuss topics ranging from energy technology to energy policy and justice.
- D. Matter of Record – **Enclosed** are the final three Op-Ed articles by the TAG members that appeared in the Centre Daily Times.
- E. Matter of Record – **Enclosed** is the April 12, 2021 meeting summary of the Climate Action and Adaptation Technical Advisory Group (TAG). The TAG's May meeting was rescheduled for May 10 at 8:30 a.m. and the next meeting is scheduled for June 21, 2021 virtually through Zoom.

10. ADJOURNMENT

Enclosures

3 CAS Minutes 4-12-21 Draft

5.1 Solar United Neighbors Co-op Partner Flyer

5.2 Solar United Neighbors Co-op Sign up Form

6.1 Centre Region COG letter of support AEPS 5.5.21 DRAFT

6.2 Centre Region COG letter of support Community Solar DRAFT

7 Fact Sheet CCRRA Disposal Contract

9D.1 CDT Op-Ed #3 Alan Sam 4.07.21

9D.2 CDT Op-Ed #4 Franklin Egan 4.14.21

9D.3 CDT Op-Ed #5 Jason Wert 4.21.21

9E 4.19.21 TAG meeting summary

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3083 • Website: www.crcog.net

PUBLIC SAFETY COMMITTEE

Video Conference

Tuesday, May 11, 2021

12:15 pm

GENERAL MEETING INFORMATION

STEP #1: [Click HERE to REGISTER for the meeting via ZOOM](#)

Once registered, you will receive a confirmation email containing information about joining the meeting.

STEP #2: [Click HERE to locate the AGENDA and ATTACHMENTS](#)

Should you desire to annotate any attachments, you must download them first.

To attend this meeting by phone: [+1 929 205 6099](#) | Meeting ID: [851 6712 6163](#)

Meeting Contact: Tammy Strouse (tes@crcog.net, 814-231-3069)

- This meeting will be recorded, and electronic files of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
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- To access agendas and minutes of previously held meetings and to learn more about the COG Public Safety Committee on our website, please click [HERE](#).

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Video Conference

Tuesday, May 11, 2021

12:15 pm

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, the Public Safety Committee meeting will be held via video conference. Written public comment or requests to speak to the Public Safety Committee for items not on the agenda and requests to comment to specific agenda items below, may be submitted in advance by emailing tes@crcog.net

AGENDA

1. CALL TO ORDER

Chair Laura Dininni will convene the meeting. Ms. Strouse takes roll call.

2. PUBLIC COMMENT

Members of the public are invited to comment on any items not already on the agenda (minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred to that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes of April 13, 2021, Public Safety Committee meeting is **attached**.

4. CENTRE COUNTY 2021 HAZARD MITIGATION PLAN ADOPTION – presented by Shawn Kauffman

In 2020, the Centre County 2021 Hazard Mitigation Plan had been developed by the Centre County Office of Emergency Services and the Centre County Planning and Community Development Office in cooperation with other county departments, local municipal officials, institutional stakeholders, and the citizens of Centre County. The Centre Region Emergency Management Coordinator has represented Centre Region municipalities during the plan development and the adoption process by the Federal Emergency Management Agency. The final step in the approval process is resolution adoption by each municipality.

EM Coordinator, Shawn Kauffman, will provide a brief overview of the planning process, answer any questions about the HMP and discuss the process for final adoption by each municipality.

To proceed, the Committee should consider the following motion:

"That the Executive Committee as recommended by the Public Safety Committee add a presentation from EM Coordinator Shawn Kauffman on Centre County Hazard Mitigation Plan approval to the May 24, 2021, General Forum agenda."

All municipalities should vote on this motion.

5. REGIONAL FIRE PROTECTION STRATEGIC PLAN- presented by Steve Bair

The leadership team has completed a strategic plan update for the period 2021 through 2025. Director Bair will review key elements of the plan and its impact on future actions. A copy of the strategic plan, strategic plan hiring forecast, and the strategic plan timeline are **attached**.

6. CODE BOARD OF APPEALS - APPOINTMENT- presented by Walt Schneider

The Public Safety Committee recommended seven members to the Centre Region Building and Housing Board of Appeals at the February 9, 2021 meeting. In March, Scott Good resigned from his position on the Board, leaving a vacancy for an engineer.

Staff is recommending Johnathan P. Peno, P.E., to serve on the Centre Region Building and Housing Board of Appeals for a *two-year term, starting June 1, 2021 - March 30, 2023*. Mr. Peno's resume is **attached** for your review.

To proceed with the appointment, the Public Safety should consider the following motion to the Executive Committee for a referral to the General Forum:

"That the Public Safety Committee recommends that the Executive Committee recommend that the General Forum forward the nomination of Johnathan P Peno, P.E. to the member municipalities for appointment to the Centre Region Building and Housing Board of Appeals for a two-year term, June 1, 2021 - March 30, 2023".

Bellefonte Borough should abstain from this motion.

7. STAFF UPDATES

COG Staff will provide updates on the following topics:

- **Code Administration** (Walt Schneider) - The Codes Director will report on current items.

- **Fire Protection** (*Steven Bair*) – The Fire Director will report on:
 - personnel actions from last month's meeting, follow-up at the May 5 Human Resources Committee meeting
 - update on the replacement tanker order
 - update on HazMat Team recertification
 - department training slated for May and June.
- **Emergency Management Program** (*Shawn Kauffman*) – The Emergency Management Coordinator will report on current items.

8. OTHER BUSINESS

- A. Matter of Record - The April 2021 monthly comparison of code statistics, permits issued/permits closed reports, and the March and April 2021 Existing Structures statistic reports are **attached**.
- B. Matter of Record - The ESCI dashboard, updated May 1, is **attached**.

9. TENTATIVE AGENDA ITEMS

The next meeting of the Public Safety Committee will be held via Zoom, on Tuesday, June 8, 2021, at 12:15 pm. Tentative agenda items could include:

- Review of Fire Administration, Emergency Management and Codes 2022 Program Plan

10. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
03	Public Safety Committee Meeting Minutes – April 13, 2021
05a	2020 Strategic Plan
05b	Strategic Hiring Plan
05c	Strategic Timeline
06	Peno Resume
08Aa	April New Construction statistics report, permits issued/closed reports
08Ab	March/April Existing Structures statistics report
08B	5.1.21 ESCI dashboard

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SOLAR POWER PURCHASE AGREEMENT WORKING GROUP

Video Conference

May 12, 2021

9:00 AM

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, the SPPA Working Group will hold its meeting via video conference. Written public comment or requests to speak to the SPPA Working Group for items not on the agenda and for specific agenda items below may be submitted in advance by emailing jviglione@crcog.net.

AGENDA

1. CALL TO ORDER

Mr. Buck will convene the meeting.

2. PUBLIC COMMENT

Members of the public are invited to comment on any items not already on the agenda (five minute per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes of the March 24, 2021 Solar Power Purchase Agreement (SPPA) Working Group meeting is **enclosed**.

4. TIMELINE FOR REQUEST FOR PROPOSAL FOR ENERGY CONSULTING SERVICES

Below is the endorsed timeline for the energy services consultant Request for Proposal (RFP) as agreed to at the March 24, 2021 meeting. The timeline is based on a May 14 start date:

May 14, 2021	Advertise RFQ/RFP
June 4, 2021	Deadline for questions from consulting firms
June 11, 2021	Deadline for responses to consulting firm questions
June 29, 2021	Open Bids from Energy Services Consultants
July 13, 2021	SPPA Micro Group select finalists
July 21, 2021	SPPA Micro Group interviews finalists
July 27 - August 3, 2021	SPPA Micro Group negotiates/selects Energy Services Consultant
August 11, 2021	SPPA Working Group reviews, recommends, and refers Energy Services Consultant to boards/councils

August/September September 8, 2021	Boards/Councils endorse hiring an Energy Services Consultant SPPA Working Group recommends SCASD hire an Energy Services Consultant
September 8 – October 1	SCASD enters a contract with the Energy Services Consultant recommended by the SPPA Working Group
October 1, 2021	Documents signed by SCASD and Energy Services Consultant is hired

The Committee should review the timeline and the members of the Working Group should come prepared to vote to release the RFP for Energy Consulting Services at the May 12, 2021 meeting.

5. RELEASE OF RFP FOR ENERGY CONSULTING SERVICES

What feels like 4 score and 7 years ago (but was March 2020) the members of the Working Group were prepared to release the RFP for Energy Consulting Services. Unfortunately, the release of the RFP for Energy Consulting Services was delayed due to the COVID-19 pandemic. Fortunately for the Working Group it allowed members to become better educated about the SPPA process through a series of Workshops provided by the Rocky Mountain Institute and World Resource Institute.

At the January 27, 2021 meeting the members of the Working Group approved a timeline for the release of the RFP and informed to come prepared to approve it at the April 28th meeting. The Working Group met again on March 24th and requested that the timeline be delayed two weeks (see agenda item #4) and that the Working Group should come prepared to vote on the release of the RFP for Energy Consulting Services at today's meeting.

On April 15, 2021 the microgroup met to review and update the **enclosed** RFP for Energy Consulting Services. The minor updates are in red and the most notable one is that the firms will now include proposals with a separate envelope for pricing.

Should the Working Group deem it appropriate to approve the release the RFP a potential motion would be:

“That the members of the Working Group advise staff, under the direction of the SPPA Micro Group, to release the RFP for energy consulting services.”

6. TIMELINE FOR THE ENERGY PROJECT

Earlier on in the process a discussion was had by the Working Group about the timing of the project and how it might impact the renewal contracts for our existing energy contracts. While the timeline for the hiring of the consultant has changed due to COVID, the timeline for the approval of the entire project has not been updated since late 2019.

Looking back at the information provided at that point it appears the timeline was a little more than 12 months after the hiring of the energy services consultant. Provided the energy service consultant is approved to be hired (see the above agenda item), the earliest date for the completion of the SPPA project would be January 1, 2023.

It is recommended that the members of the Working Group renew/adjust their current electricity contracts accordingly.

7. OTHER BUSINESS

- A. Matter of Record – Mr. Peter Buck presented about the SPPA Working Group at the April 26th Centre Region Council of Governments General Forum meeting. A copy of the PowerPoint presentation is **enclosed** and can also be viewed (the presentation begins at the 25:16 mark) at: <https://videoplayer.telvue.com/player/GNduNoua2rBThhw6N4PRP9OCSPf6B2ru/playlists/4834/media/637212?sequenceNumber=1&autostart=false&showtabssearch=true>
- B. Matter of Record – More than 150 people attended the public forum Addressing Climate Impacts in the Centre Region on April 13, 2021 that was hosted by COG. The forum is available to watch online via C-Net <https://www.cnet1.org/>.
- C. Matter of Record – The Centre Region Sustainability Survey closed April 30, 2021 and we received 1,837 responses. 746 responses were received from the postcard mailer that was sent to 3,000 random residential addresses on February 26 and March 29. Community members who did not receive the postcard had the option to complete the online survey beginning March 3, 2021 and we received 1,091 responses. The survey results will be compiled and presented at the June 14, 2021 Climate Action and Sustainability meeting.
- D. Matter of Record – The Penn State Cooperative Extension is holding a "Large Scale Solar Development" webinar. The free webinar is recorded and is located at the following link. <https://extension.psu.edu/large-scale-solar-development-for-landowners>

8. ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

Centre Region Parks and Recreation
2040 Sandy Drive, Suite A
State College, PA 16803
Phone: (814) 231-3071

JOINT MEETING BETWEEN THE COG PARKS CAPITAL COMMITTEE and the CENTRE REGION PARKS AND RECREATION AUTHORITY

GENERAL MEETING INFORMATION

STEP #1: [Click HERE to RSVP and REGISTER for the meeting via ZOOM](#)

Click the link above to RSVP and to register. Once registered, you will receive a confirmation email containing information about joining the meeting.

STEP #2: [Click HERE to locate the AGENDA and ATTACHMENTS](#)

Should you desire to annotate any attachments you must download them first.

To attend this meeting by phone: +1 301 715 8592 (Washington, DC) | Meeting ID: 874 9419 6552

Meeting Contact: Pam Salokangas (psalokangas@crcog.net, 814-231-3071)

- This meeting will be recorded, and electronic files of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants remain muted with their video turned off unless recognized or are actively speaking. To reduce audio interference, please remain off speakerphone during the meeting.
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To access agendas and minutes of previously held joint meetings, and to learn more about the COG Parks Capital Committee on our website, please click [HERE](#). To learn more about the Centre Region Parks and Recreation Authority on our website, please click [HERE](#).

JOINT MEETING OF THE PARKS CAPITAL COMMITTEE AND THE CENTRE REGION PARKS AND RECREATION AUTHORITY

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, this Joint Meeting will be held via video conference. Written public comment or requests to speak to the Joint Meeting members for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing crpr@crcog.net.

AGENDA

1. CALL TO ORDER
Chair Laura Dininni will convene the meeting for the COG Parks Capital Committee, and Chair Kathy Matason will convene the meeting for the Centre Region Parks and Recreation Authority.
2. PUBLIC COMMENTS
Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred to that point in the meeting.
3. APPROVAL OF MINUTES
A copy of the minutes from the March 11, 2021 joint meeting of the COG Parks Capital Committee and Centre Region Parks and Recreation Authority is **enclosed** (attachment #1). Both groups should approve the minutes.
4. MILLBROOK MARSH NATURE CENTER BOARDWALK FEASIBILITY STUDY (Ms. Melissa Kauffman)
The Millbrook Marsh Nature Center Feasibility Working Group has been working on the Part I Feasibility Study since November 2020 when LAN Associates was chosen as the consultant for the Part I study. At that time, they sent a survey crew out to inspect, measure, and photograph the boardwalk, as well as discuss with Ms. Kauffman the history of the boardwalk and current use. Since that time, the Working Group met bimonthly with LAN Associates to review work-to-date and to provide feedback on research and section drafts of the feasibility study. Funds for this Part I study were provided by PA Department of Conservation and Natural Resources (\$10,000) and the Authority through the MMNC Capital Budget (\$10,000).

LAN Associates and the Working Group completed their work on the draft Feasibility Report in mid-April. At that time, the draft report began its review process through various committees and was also provided to DCNR for its review and comments. The report is **enclosed** (attachment #2) for the review of the members of the COG Parks Capital Committee and the CRPR Authority.

At this time, it is the plan of the Feasibility Working Group to share this draft report with the COG Facilities and COG Finance Committee as well as with the MMNC Advisory Committee. This report is

being shared with the COG Parks Capital Committee and the CRPR Authority for initial review and comment. All comments, questions, and edits will be collated into the final draft which will be re-distributed in July for final comments and option rankings by committees, and acceptance by the Authority. The ultimate goal is to work toward selecting an option based on feedback from several group reviews when the Authority accepts the final report. Then, the Part II Feasibility Study will focus on in-depth work regarding a single option, particularly for design documents, permitting, additional required studies, materials, etc.

5. WHITEHALL ROAD REGIONAL PARK PROJECT UPDATE & DISCUSSION (Ms. Pam Salokangas and Mr. Mark Haefner)

As discussed at the last CRPR Authority work session and meeting, Stahl Sheaffer Engineer, Mark Haefner, would be asked to review some re-phasing of the Phase I amenities for the Whitehall Road Regional Park project. The Phase I does have an approved Land Development Plan as of December 2019; however, during last month's Authority meeting, it was clear that there were still some concerns that the funding for the park's Phase I was lower than the actual amount needed to build the Phase I, per the most recent bid process.

Therefore, and encouraged to do so, the Authority asked Mr. Haefner to review the phasing of several amenities and the corresponding cost savings associated with delaying those amenities until such time the funding was available. While researching this phased approach, Mr. Haefner also needed to ensure that the project still met all Land Development Plan/Ferguson Township ordinance requirements as well.

The options provided to Mr. Haefner for research included:

- Removing the two natural grass practice fields;
- Removing the two natural grass practice fields, and 1/2 to 2/3 of the western parking lot; and
- Removing the two natural grass practice fields, 1/2 to 2/3 of the western parking lot, and the northwestern medium-sized natural grass rectangular field.

Again, each of these scenarios had to be reviewed for stormwater management effects (positive/negative) and how the removal of each phased amenity could save funding as it would relate to site development, electrical work, road work/paving/stripping, landscaping, fencing, and more. Mr. Haefner will present his findings-to-date.

It is important to note that the Authority members chose to not change the design of the park, but to phase the construction of the amenities because the Phase I design honors the original Master Plan, last approved in 2013. The Phase I design does consider full driveway access, stormwater management for the entire site, landscaping for the entire site, the overall site's natural soils and topography, and the future connections to Phases 2, 3, and 4 as currently designed in the Master Plan.

Additionally, Mr. Chris Gibbons and Mr. Joe Viglione will be presenting his findings on the refinancing options at the 8:30 AM Finance Committee, scheduled for the same day as this meeting. Mr. Joe Viglione, COG Finance Director, will be available after Mr. Haefner's presentation to provide an update on the refinancing discussion that took place earlier in the day with the Finance Committee.

6. OTHER BUSINESS

- A. Matter of Record: The next Joint Meeting of the Parks Capital Committee and the CRPR Authority will be July 8, 2021.

- B. Matter of Record: The Musser Gap To Valleylands (MG2V) project remains active, but it has not yet moved forward with the process of determining which of the designs will be used for the 355-acre property, and how the incorporation of the Musser Gap Greenway Trail across the PSU property will be handled. There remains interest in seeing this trail protected in perpetuity along with a maintenance plan. The trail connects the Blue Course Drive/Whitehall Road intersection with the trailhead near Route 45, by crossing the The Yards at Penn State (via sidewalks and bike path), Whitehall Road Regional Park land (future dedicated trail section), and the Penn State property earmarked as the MG2V project land (current trail in place).

7. ADJOURNMENT

Enclosures:

Attachment #1 - March 11, 2021 Meeting Minutes

Attachment #2 - MMNC Part I Boardwalk Feasibility Study

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FINANCE COMMITTEE

Video Conference

May 13, 2021

8:30 AM

GENERAL MEETING INFORMATION

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To attend this meeting by phone: +1 929 205 6099 | Meeting ID: 826 0413 7450

Meeting Contact: Cary Asendorf (casendorf@crcog.net, 814-231-3077)

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FINANCE COMMITTEE

Video Conference

May 13, 2021

8:30 AM

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, this Finance Committee meeting will be held via video conference. Written public comment or requests to speak to the Finance Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing casendorf@crcog.net.

AGENDA

1. **CALL TO ORDER**

Mr. Myers will convene the meeting. Mr. Asendorf perform a roll call of members.

2. **PUBLIC COMMENTS**

Members of the public are invited to comment on any items not already on the agenda (five minute per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. **APPROVAL OF MINUTES (Action)**

A copy of the minutes from the April 8, 2021 Finance Committee meetings is **enclosed** for approval.

4. **FINANCING OF POOLS AND REGIONAL PARKS LOAN (Action)**

(time estimate – 30 minutes)

The Committee should receive a report on the requests for proposal (RFP) for bank loans and provide a recommendation to the Executive Committee and Centre Region Parks and Recreation Authority.

At its March 22, 2021 meeting the General Forum authorized Mr. Chris Gibbons to release a request for proposal (RFP) for refinancing the Pools and Regional Parks loan with the following motion:

A motion was made by Mr. Lord and seconded by Mr. Myers to amend the original motion to include that the General Forum to release an RFP associated with the refinancing of the Pools and Regional Parks loans based on Option 1, a refinancing of the current debt with any savings either being returned to the municipalities or invested in the parks, and Option 4, a refinancing and additional borrowing towards the completion of the Whitehall Road Regional Park.

The RFP was issued on April 5, 2021 with a due date of April 27, 2021. A total of thirteen responses were received from six banks, the summary of those proposals can be found in the **enclosed** document.

Staff believes the most financially advantageous proposals were received from Jersey Shore State Bank (JSSB). For the Pools loan, JSSB offered a fixed rate of 1.25% through 2028. For the Parks loan, JSSB offered a fixed rate of 1.33% through June 1, 2031, and a variable rate thereafter with a cap of 2.5%. For the Parks loan, a 36 month draw down window has also been extended by JSSB.

As of the March 22, 2021 General Forum meeting, while there was consensus to hire Mr. Gibbons to investigate the above-mentioned borrowing, there was not a determination of how (in what amounts) the refinancing should occur. Staff was given three options at that meeting to investigate. At the April 8, 2021 Finance Committee, a subsequent option was discussed which allowed contingent borrowing under Option 4. Staff was asked to research the feasibility of that option in advance of the RFP results.

The results for the General Forum options are outlined in the **enclosed** document and are summarized below along with the subsequent option:

- 1) Option 1A **enclosed** - Borrow the same amount as the existing debt service and return the reduction in debt service costs to the municipalities over the life of the debt service (repayment) schedule. Would result in approximately \$870,000 in reduced debt service payments to the municipalities.
- 2) Option 1B **enclosed** - Borrow the same amount as the existing debt service payments and apply the reduction in debt service costs to the project. Would result in approximately \$770,000 in additional funding for the project.
- 3) Option 4 **enclosed** - Borrow \$9 million to complete Phase I of the project as bid in November 2020. The majority of these bids have since been rejected. Would result in approximately \$1.6 million in additional funding toward the project and additional debt service payments of approximately \$940,000.
- 4) Contingent Option - Approve the borrowing of \$9 million but only authorize the amount to be drawn by the CRPR Authority up to the level of Option 1B. The remaining approximate \$800,000 to be drawn would need to be approved at a later date by a unanimous vote of the participating municipalities of the Parks Agency.

At this point the Finance Committee should craft a motion to make a recommendation to the Executive Committee and CRPR Authority as to how to proceed.

Additional points to consider in the assessment of the RFP are:

- As discussed at the April 8th meeting, in the development of the RFP, it was determined that, because of the separate guaranty agreements for each of the existing loans, the mechanics of the borrowing will require two separate loan agreements: one for the Pools of approximately \$3 million; and one for the Parks of anywhere from approximately \$4.5-\$6 million. The combined total of the two loans will not exceed \$9 million, as directed by the General Forum motion. This change in format does not impact the cost of the borrowing but does add extra complexity to the process.
- The pools loan is being refinanced to produce debt service savings/reduce interest rate exposure by refinancing at a lower rate and eliminating the interest rate cap.
- By refinancing the pools loan, the municipalities' payments will be reduced (along with exposure from the existing cap on the interest rates). The reduced payments on the pools loan will enable the COG to increase the payments on the regional parks loan (which is partially offset by lower interest rates on the parks loan), to enable the COG to invest up to an approximate \$1,600,000 in the regional parks infrastructure.
- The Contingent option to approve the \$9 million borrowing but authorize the Centre Region Parks and Recreation Authority to only draw up to Option 1B at the outset, is possible based on discussions with Mr. Gibbons and Bond Counsel. It would require specific language to be included in the participation agreement. Any decision to authorize additional funding beyond Option 1B would need to be made prior to the close of the draw down window (36 months).

The tentative timeline is as follows:

April 27, 2021	Mr. Gibbons receives responses to refinancing RFP from banks
April 28 - May 7	Mr. Gibbons and Mr. Viglione work to finalize RFP results
May 7	Results are sent out with the Finance Committee agenda packet
May 13	Finance Committee receives a recommendation from Mr. Gibbons and Mr. Viglione as to how to proceed
May 13	Finance Committee makes a recommendation to the CRPR Authority and the Executive Committee as to how to proceed
May 18	Executive Committee makes a recommendation to the Parks Partners ** and the Rec Authority as to how to proceed during the General Forum meeting on May 24, 2021.
May 20	CRPR Authority reviews the recommendation from the COG Finance and Executive Committees

- May 24 During the General Forum meeting the Parks Partners will recess into individual municipal meetings to approve the borrowings
- Week of May 24 The Centre Region Parks and Recreation Authority **approve** the borrowings after the Parks Partners approve (*preferably the same evening at the same Zoom meeting*)
- May 25 Proposals must be accepted or they expire

*** - the five municipal partners in the Parks Agency (State College Borough, College Township, Ferguson Township, Harris Township, and Patton Township) are referred to as the "Parks Partners"*

Prior to and at the General Forum Meeting a number of steps will need to be accomplished:

- 1) COG will need to advertise (no date in ad) for the municipal ordinances associated with the assumption of debt. *Jens/Chris should meet with managers prior to this occurring.*
- 2) COG will need to advertise (date in ad) to comply with Sunshine Laws associated with municipal meetings. *Jens/Chris should meet with managers prior to this occurring.*
- 3) Process for the General Forum Meeting will need to be researched by staff and shared with the managers. *Jens/Chris should meet with managers prior to this occurring.*
- 4) Two separate actions (votes) in the same municipal meeting plus two separate sets of paperwork will be needed. One for the Pools Loan, one for the Parks Loan.
- 5) Have Zoom rooms for municipalities ready including the ability to put public in those rooms. Managers will be responsible for the management of the meetings occurring in the Zoom rooms. Once the municipal meetings end, all municipal meeting attendees should be brought back to the meeting. There must be two votes, one for Pools and one for Parks. There should not be a time limit placed on the municipal meetings, however an expectation for the amount of time the meetings will take should be determined before recessing to municipal meetings.

It should also be noted the CRPR Authority is currently reviewing the Whitehall Road Regional Park project phasing options.

5. **LIBRARY AND ACTIVE ADULT CENTER FORMULA CALCULATIONS**
(Discussion) (*time estimate 15 minutes*)

The Committee should review additional information received on the Library and Active Adult Center funding formulas as requested at the April Finance Committee Meeting.

At its April meeting the Committee discussed the various COG funding formulas. It was noted after the meeting that the **enclosed** attachment accidentally omitted page two which reconciled the formula to the fund.

At that meeting the Finance Committee members requested that the Active Adult Center and Library formulas be brought back for further analysis. Specifically, the question was

whether it makes sense to continue utilizing a usage-based formula versus switching to a representative COG formula.

The Committee should review the *enclosed* information regarding the Library and Active Adult Center's usage formulas currently used and come to the meeting prepared to ask questions of Ms. Lisa Collens, Schlow Library Director, Ms. Pam Salokangas, Centre Region Parks and Recreation Director, and Mr. Joe Viglione, COG Finance Director, who will be in attendance to answer those questions.

While there is no action required at this meeting the Finance Committee should decide if they desire to make a recommendation to the Executive Committee and/or General Forum.

6. **UPDATE REGARDING THE BOARDWALK AT MILLBROOK MARSH NATURE CENTER (Discussion)** (time estimate 15-20 minutes)

The Committee should receive and update from the Parks Director regarding the results of the study performed on the Nature Center boardwalk by LAN Associates.

In late 2019 the Millbrook Marsh Nature Center boardwalk began displaying structural issues. In early 2020 a team was put together to assess the condition and a decision was made to hire LAN Associates to perform the **enclosed** assessment. Ms. Pam Salokangas, Centre Region Parks and Recreation Director, will be in attendance to review the assessment, address the fiscal ramifications, discuss the decision points related to the boardwalk moving forward, and answer any questions the Committee may have.

7. **CONSIDER A BUDGET AMENDMENT TO FUND AN ENGINEERING CONSULTING SERVICES CONTRACT TO PREPARE PHASE I OF A SOURCE WATER RISK ASSESSMENT (Action)** (time estimate 5-10 minutes)

The Finance Committee should consider a recommendation to the Executive Committee regarding a 25% share of the Phase I source water risk assessment project.

At their joint meeting on May 6, 2021 the Public Services and Environmental and Transportation and Land Use Committees approved the following motion:

“The Committees recommend that the COG Finance Committee consider funding one quarter of the Phase I source water risk assessment project in the amount of \$4,350.”

The Finance Committees is asked to consider the motion and if approved, forward the request to the Executive Committee for action at their May 18, 2021 meeting.

The Source Water Protection Agreement Project Management Team (PMT), which includes the COG, the SCBWA, the UAJA, the College Township Water Authority, and Penn State University have would like to contract with Dewberry Engineers Inc. to prepare

Phase I of a Source Water Risk Assessment for the Centre Region. The source water risk assessments are studies or reports that generate information about potential contaminant sources and the potential for systems to be impacted by these sources.

Phase I of the project includes five tasks to assist the PMT in determining the objectives, scope, and key risks to be addressed in the risk assessment. Dewberry will prepare detailed Phase II scope of work that will include an anticipated schedule and budget. The Phase I proposal is **enclosed** for additional information.

The total cost of the proposed Phase I project is \$17,400, with \$4,350, or one-quarter paid by COG. The PMT has determined, at the least, the costs for Phase I should be split equally by COG, the UAJA, the College Township Water Authority, and the SCBWA. Penn State is not a signatory to the SWPA, but does participate in the PMT. The other signatories would encourage Penn State to participate in funding Phase II work.

8. **FINANCIAL UPDATE (Informational)** (time estimate 10 minutes)

This is an informational agenda item. The Committee should receive an update from COG staff and ask questions they deem appropriate.

Since the May 2020 meeting COG staff has continued to monitor its financial condition on a monthly basis. In addition to the feared decreases in municipal income, some of the programmatic functions at COG have been impacted as well. Since the onset of the pandemic staff has taken selected actions related to hiring freezes, furloughs, and postponement of capital expenses.

To track these variations and their impact on the 2021 operating budgets, COG staff analyzed the January through April monthly reports noting any significant differences. In addition, COG staff will begin tracking the changes in the monthly analyses and assessed the continuing impact of COVID-19 shut down on the assumptions in the 2021 COG operating budgets as the year progresses.

The Committee should review the **enclosed** analysis presented by Mr. Asendorf and ask questions they deem pertinent. COG staff intends to continue rolling this analysis forward on a monthly basis to identify variations from the budget and trend them appropriately.

9. **1Q 2021 FINANCIAL UPDATE (Informational)** (time estimate 10 minutes)

This is an informational agenda item. The Committee should receive the update from COG staff and ask questions they deem appropriate.

This agenda item is for informational purposes and does not require action from the Finance Committee.

Mr. Joe Viglione, COG Finance Director, will provide the Finance Committee with a brief financial report **enclosed** for the quarter ended March 31, 2021.

10. **FACILITIES COMMITTEE (Informational)** (time estimate 5 minutes)

This is an informational agenda item. The Committee should receive the update from Ms. Hartle and ask questions they deem appropriate.

Ms. Patti Hartle will provide an update the Facilities Committee's May meeting.

11. **MONTHLY REPORTS (Action)**

This is an action agenda item. The Committee should review and approve the voucher report.

Copies of the April 2021 voucher report are enclosed with this agenda. To proceed, the Committee should consider the following motion:

“That the Finance Committee approves the April 2021 voucher report for the Centre Region COG.”

Copies of the April 2021 COG financial report (electronically, only) are also enclosed in the agenda packet.

If the Committee has any questions about the items in the voucher report, please let Finance Director Joe Viglione (jviglione@crcog.net or (814) 231-3062) know as soon as possible so that the information can be researched prior to the next Committee meeting.

12. **OTHER BUSINESS**

- A. Matter of Record - The 2020 audit on site fieldwork for the Centre Region COG, Centre Region Parks and Recreation Authority, Schlow Library, and the Library Federation has completed. Staff is waiting for final trial balances and draft audit reports from Maher Duessel.
- B. Matter of Record - The Office of Administration, in conjunction with the Agency Directors, is proposing an updated format for the Program Plan document. Last year, due to the pandemic, there was agreement to produce a condensed Program Plan for 2021 that was focused on the future, with less historical background information. However, at the time, there was feedback that the background information should not be lost, and that COG should consider presenting both future and background information every two years to coincide with newly elected officials taking office. After review of options with staff and Agency Directors, it is planned for 2022 that the Program Plan be produced as it was for 2021 but be accompanied by a companion document named the Program Preface. The Preface document would include the historic and background documentation that was previously included in the Program Plan. Other benefits from a separate Program Preface document include being able to share with new COG staff as part of orientation and candidates for office. In addition, staff plan to explore how sections of the Preface can serve as a historical record for important COG projects with links to those documents. As with last year, both documents would be available electronically, but able to be printed for those who request hard copies.
- C. Matter of Record - The December 31, 2020 Fixed Asset listing is enclosed.

- D. Matter of Record - The 1/1-3/31/2021 Vehicle Repairs and Maintenance Report is **enclosed**.
- E. Matter of Record - At the April 5, 2021 Human Resources Committee meeting Administrative staff discussed the possibility of adding a position(s) in the Office of Administration. The Human Resources Committee was initially supportive of the concept but requested that staff provide more and specific information than what was presented at their meeting as shown below:

Admin – Should additional staff be hired in the Office of Administration in 2022 to assist in managing routine tasks to provide additional hours for the Administration team to focus on improvements in compliance, controls, risk management, project management, and long-range planning? As COG agencies have grown in the range of services and staff to support those services, the staffing in the Administration Office has not kept pace. This has created a limited ability to cross-train, insufficient capacity to cover when someone is out, as well as staff who are regularly working over 40 hours/week.

Further compounding this issue are outside tasks that have been delegated or assigned to Administration staff. Those tasks sometimes come in the form of requests from COG agencies, municipalities, elected officials, or at the direction of COG committees. In addition, Administration staff have taken on responsibilities as a result of regulatory and unfunded requirements from state and federal governments. Examples include, but are not limited to fleet management plan, meeting procedures and standards, policies and handbooks, ARPA leave, ACA reporting requirements, immigration documentation, unemployment reporting, GASB and audit compliance.

Staff are frequently bogged down with routine tasks and struggle to find time to accomplish new projects or initiatives. (This is especially frustrating when there is little or no time to invest in projects that will increase COG staff satisfaction or increase efficiency.) This has been recognized by current staff, as well as the COG Executive Director. The Office of Administration would greatly benefit from additional assistance, as would COG agencies and staff who would benefit from the productivity that adding central Administration staff would help achieve.

A COG-wide strategic plan is close to completion and may help in setting some long-term, phased changes in the Office of Administration. In the interim, staff have discussed a variety of options to bridge the gap until the COG strategic goals are complete. Ideas have included the following:

- *Two part-time staff; one dedicated to HR and one to Finance.*
- *One full-time position shared between HR and Finance.*
- *An ICMA local government fellow to assist with project management and higher-level administrative duties.*

Please bear in mind that addressing the current situation in the small Office of Administration could result in a reorganization of some of the duties and responsibilities of existing positions in the office. If so, those job descriptions, classifications, and salaries will require further review as part of a phased approach.

Staff are seeking the HR Committee's feedback to guide Administration staff in developing a 2022 proposal that will be brought before the HR Committee at its June meeting.

- F. Matter of Record - The following is an update of the status of planning and evaluation studies currently underway at the COG.

	Planning Activity	Status
1	IT Study	The RFP was released in mid-March. Two responses were received and opened on April 23, 2021. The RFP was advertised on the COG website and twice in the Centre Daily Times. Notices were also sent to area IT consulting firms identified by our intern last fall and to COSTARS IT consulting vendors on the PA Department of General Services approved list. A staff committee will convene on May 12 to evaluate the proposals.
2	COG Strategic Plan	In March, elected officials were asked for their input on the COG Mission and Vision statements. During the April General Forum meeting elected officials were asked for feedback on draft mission and vision statements as well as final values for the COG strategic plan. Professional assistance is being provide by Penn State University's Office of Planning, Assessment and Institutional Research.
3	Code Software Study	After an extensive evaluation of the commercially available software packages for administration of building codes, zoning, planning, and land use, the regional committee has decided to move forward with TRAIRS. TRAIRS is a Pennsylvania based solution, based in Fort Washington in the Philadelphia area. Currently the CRCA is working with the TRAIRS team to obtain the information needed to give the COG a complete price proposal to include in the program plan.
4	COG Facilities Evaluation	No significant update beyond the Facilities Committee report. This project matter of record will be eliminated going forward due to the Finance Committee receiving a report containing this information as a regular agenda item on a monthly basis.
5	Solar Power Purchase Agreement Working Group	The April and May meetings were combined and moved to May 12 th . Currently the intention is for the Working Group to approve the release of the draft RFP for energy consulting services at that meeting.
6	Fleet Management Plan/COG Building Parking Lot Study	Staff is soliciting examples of fleet management plans. If any Committee members have such plans in your municipality or workplace that would be good examples, we would appreciate a copy. Meanwhile, staff have begun examining currently available fleet-related data,

		sample policies, previously approved COG policies and practices, etc. to begin drafting an outline for COG Fleet Management Policies.
7	Boardwalk at Millbrook Marsh Nature Center	See the above agenda item.
8	General Forum Room A/V Enhancements Project	The purchase order for initial audio/video enhancements and hybrid meeting technology for the General Forum room was submitted to Dobil Laboratories, Inc. on April 29, 2021 and delivery and installation is estimated to take approximately 6-8 weeks. A detailed delivery and installation schedule has been requested from the vendor to determine if and when the room may need to be closed during installation. A Project Manager has been assigned and is currently reviewing the design documents and scope.
9	Whitehall Road Regional Park	At the April 15 Authority work session and regular meeting, the Authority members discussed the phased construction options for the Phase I development of Whitehall Road Regional Park. This information was shared with Mr. Mark Haefner from Stahl Sheaffer Engineering so that he could begin the process of reviewing the phased development of some amenities to see what cost savings could be achieved if needed. Mr. Haefner will present this information at the Joint Meeting of the COG Parks Capital Committee and the CRPR Authority on May 13 at 12:15 PM. Additionally, Ms. Salokangas contacted Fernsler Hutchinson, the architects handling the buildings within Phase I of the park's development, for a brief discussion about the restroom building. We hope to have an updated cost estimate on the restroom building as designed for the same meeting; this building is currently designed to be a concrete block building, similar to the Oak Hall Regional Park's restroom/concession building. While the cost of wood/wood products has skyrocketed, we remain hopeful that there is less of an increase for the materials currently chosen. There will be an opportunity to discuss this project again to see if there could be any additional material changes that may help reduce costs since the design documents are only at the 40% level at this time.

13. ADJOURNMENT



Manager's Report May 17, 2021

1. The Tom Tudek Memorial Park Trust participated in the 2021 Centre Gives Campaign of the Centre Foundation. The Trust raised \$3,060 from 40 unique donors for the park representing its strongest year in the campaign yet! The contributions will help offset costs to maintain the Snetsinger Butterfly Garden, landscaping at the park, the horse pastures and dog park.
2. Staff met with representatives of the Baileyville Community Hall to discuss a recent concern that was presented to the Board of Supervisors at the April 19th Regular Meeting.
3. An appeal of a Right-to-Know response from the Township was withdrawn by the appellant after a successful mediation facilitated by the Office of Open Records. The appellant will request an amendment to the approved minutes from the relevant Zoning Hearing Board proceeding to address the appellant's concerns about the contents of the record.
4. The Township hosted a Community Resource Building Workshop on April 29th with support from the Pennsylvania Municipal League, Sustainable Pennsylvania, and The Nature Conservancy. The event included representatives from various stakeholders in the Township and surrounding community that traditionally have not been engaged in conversations about the impacts of climate change. A report will be shared with the Board once completed.
5. The Ferguson Township Climate Action Committee met on Monday, May 10th to review the discussion from the Community Resilience Building Workshop and the Regional Sustainability Workshop. The Committee is going to begin to inventory ordinances and local regulations that influence greenhouse gas emissions across public and private sectors. This baseline assessment will help inform the Township's GHG emission reduction strategy.
6. A meeting of the Centre County Economic Development Partnership Municipal Manager Committee was held on Thursday, May 13th. The Manager will provide a brief verbal report on the meeting.
7. The Public Works Maintenance Facility project is concluding, and staff has been working with the contractors and design team to finalize the LEED Commissioning and other

remaining work items. There remain several outstanding change order requests, but I am confident the project will be under budget and achieve the goals in the Basis of Design.

8. I will be out of the office on vacation beginning Saturday, June 5th and returning on Monday, June 14th. Centrice Martin, Assistant Township Manager will be Acting Manager for the time I am out. Ms. Martin will staff the June 7th Board of Supervisors Regular Meeting.



TOWNSHIP OF FERGUSON

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Public Works Director's Report to the Board of Supervisors (BOS) for the regular meeting on May 17, 2021

- 1. Public Works Road Crew Activities –** Work activities the 2 week period starting May 16th include planting trees, shrubs, and landscape beds as shown on the landscape plan for public works building 6, roadside mowing and watering trees, street sweeping, traffic signal inspections, culvert and inlet cleaning, and sign repairs. Vehicle maintenance continues.
- 2. Arborist and Tree Commission Activities-** The FTTC meets next on May 17th. Invited guest panelists from Ferguson Township staff and ABCs, COG, the County, and PSU Sustainability Institute will be discussing initiatives to green the community. The Public Works Director will serve as the point of contact for tree matters until such time as the vacant arborist position is filled.
- 3. Stormwater Fee –** GIS and master billing file work continues. Fillable application forms for credits and exemptions using Laserfish should be available by mid June for property owners. A public facing GIS layer is planned to allow property owners to click on a parcel and view information such as the assigned fee. Educational videos are in development. A zoom platform work session is planned this summer to provide information on eligibility for credits and exemptions.
- 4. Contract 2016-C11 Traffic Signal Performance Metrics –** Design work on this project continues.
- 5. Contract 2018-C20 Park Hills Drainageway –**Design work continues. Completion of design, permitting, easement acquisition, utility relocation this year are needed to progress the project toward construction in 2022.
- 6. Contract 2019-C21 Pine Grove Mills Street Light Conversion:** Design work continues. Entered into a phase 2 design agreement with Barton Associates for electrical design. The current design includes only 3 meter stations, one on each side of Route 26/45 and one on Nixon Road. Directional boring is being considered to lessen ground disturbance and may be cost effective. The Township entered into a phase 2 design contract with Barton Associates to provide technical specifications and electrical drawings. Ferguson Township Public Works, Engineering staff is doing the survey using MTA base mapping and utility information provided by utility companies. Work yet to be done includes finalizing the design, determining utility impacts, and submitting a PennDOT Highway Occupancy Permit application. The project timeline has slipped some but staff is striving to get the project out to bid this fall. The project does not include LED lights, however they can be added in the future if so desired.

7. **Contract 2020-C18 Science Park and Sandy Drive Signal Design** – Design of the traffic signal will be completed in-house for bidding and construction in 2021. Signal design is progressing with the next step being utility coordination and subsurface utility engineering.
8. **Contract 2020-C20 Pine Grove Mills Mobility Study** – A contract for this study has been awarded to McCormick Taylor, but a notice to proceed has not been issued due to the coronavirus pandemic which has affected traffic volumes. [Should Penn State return to full in person study and State College Area School District does the same, it is expected this project will resume the fall of 2021.](#)
9. **Contract 2020-C21 Pine Grove Road & Water Street/Nixon Road Signal Warrant Study** – A contract for this study has been awarded to McCormick Taylor, but a notice to proceed has not been issued due to coronavirus pandemic which has affected traffic volumes. [Should Penn State return to full in person study and State College Area School District does the same, it is expected this project will resume the fall of 2021.](#)
10. **Contract 2021-C2 Devonshire Drive Inlet Box** – [A no cost contract time extension was granted to Ameron to complete this work.](#)
11. **Contract 2021-C3 Cured in Place Pipe Lining** – This project includes lining old corrugated metal storm pipes predominately in the Brackenridge neighborhood based on a completed video assessment of the pipes.
12. **Contract 2021-C5 Storm Sewer Cleaning and Video Assessment** – This project includes cleaning existing storm pipes and televising the system to document the condition of pipes.
13. **Contract 2021-C 8 Pavement Markings** – This work was awarded. [Work by Alpha Space Control is in progress.](#)
14. **Contract 2021-C9 Microsurfacing** – This work was awarded. Work is planned for July and August.
15. **Contract 2021-C10 Sealcoat bikepaths** – Certain bikepaths and multi-use paths are sealcoated to extend the life of the asphalt path. In advance of work, FTPW will edge and sweep the paths, seal any cracks, and repair the asphalt as needed. Work is performed in the summer months. [Refer to separate bid award recommendation memorandum.](#)
16. **Contract 2021-C11 Sidewalk Repairs** – FTPW Engineering Section completed inspection of a portion of the public sidewalks. Property owners will be sent notices to fix deficient sidewalk sections and given an opportunity to fix it themselves or have the Township perform the work by contract and bill the property owner. [A contract to repair the concrete sidewalks is out to bid for an opening May 12th.](#)
17. **Contract 2021-C12 Traffic Signal Cabinet Installation** – Work includes upgrading the cabinet at the intersection of Science Park Road and West College Avenue
18. **Contract 2021-C13 Traffic Signal LED Replacements** – Signal LEDs are replaced approximately every 7 years.

19. **Contract 2021-C14 Traffic Signal UPS Batteries** – Batteries are needed in the event of power outages and are replaced at the end of their useful life.
20. **Contract 2021-C15 Street Tree Pruning** – Each year a certain number of street trees are pruned to include shaping, clearance, deadwood removal, and hazard mitigation.
21. **Contract 2021-C16 Chesapeake Bay Pollutant Reduction Plan (CBPRP) Design and Permitting** – In compliance with our MS4 permit and CBPRP, certain projects will be advanced through the design and permitting phase.
22. **Contract 2021-C17 Guide Rail Replacement** – Quotes are obtained to replace certain sections of guiderail as needed.
23. **Contract 2021-C18 Homestead Park Play Equipment Installation** – Ferguson Township Public Works is finishing site restoration.
24. **Contract 2021-C19 Louise E. Silvi Baseball Field Fence Installation** – Work includes replacement of a section of ball field fence.
25. **Contract 2021-C20 Songbird Sanctuary Plan Implementation** – A yet to be formalized scope of work including a perimeter walking path and tree planting will be moved forward by FTPW.
26. **Contract 2021-C21 Signal Luminaire Conversion to LED** – This project includes converting select overhead lighting at traffic signal intersections from high pressure sodium to LED.
27. **Contract 2021-C22 Playground Safety and Update Program** – Each year funding is provided to update playground equipment found to be deficient based on playground inspections. No project has yet been assigned to FTPW for this year.
28. **Contract 2021-C23 Traffic Signal Pole Replacement** – Work includes replacement of a traffic signal pole at the intersection of West College Avenue and Science Park Road. The pole was damaged in a vehicle accident. The contract was awarded.
29. **Asset Management and Work Order Software** – Staff continues to evaluate Dude Solutions and is evaluating TRAISR software.
30. **Cross Walk on Shingletown Road** – [Legends to be painted by the Township's line striping contractor the week of May 17th weather permitting.](#)



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PLANNING & ZONING DIRECTOR'S REPORT

Monday, May 17, 2021

PLANNING COMMISSION

The Planning Commission will be meeting May 24th to review a Conditional Use application and a Zoning Ordinance Amendment request.

LAND DEVELOPMENT PLANS AND OTHER PROJECTS

1. Active Plans are listed below for the Board of Supervisors (04/14/2021).
 - o **Orchard View Subdivision** (24-004-067)
 - o **West College Student Housing Lot Consolidation and Land Development Plan** (24-002A-015; 24-002A-016; 24-002A-017; 24-002A-018; and 36-010-006)
 - o **Wasson/Ash Ave. Subdivision Plan** (24-002A-132; 24-002A-134; 24-002A-135)
 - o **Rogan/Sycamore Drive Subdivision** (24-009A-254)
2. PZ Staff and Township Manager met with a resident to discuss a zoning use complaint.
3. PZ Director attended the National American Planning Conference.
4. Zoning Administrator attended the National Floodplain Conference.
5. Community Planner attended the Ethics & Land Use Law Workshop, hosted through APA-PA.
6. PZ Staff met to review and discuss a potential land development plan, along with potential PRD amendments.
7. PZ Director and Township Engineer met with the township Solicitor to review outstanding legal matters.
8. Community Planner and PZ Director attended the CRPA/Municipal Staff Meeting.
9. PZ Director attended the Leadership Team Meeting and the Centre County Housing and Land Trust Meeting.

ZONING HEARING BOARD

Zachary Maser—310 Marengo Lane (24-006A-081), zoned Single Family Residential (R1), is requesting a variance from §27-701.3.C.1—Use Limitations and §27-701.3.I.—Use Buffer to allow for the applicant to repair and pave the existing driveway that is located in the floodplain.



FERGUSON TOWNSHIP POLICE DEPARTMENT

April 2021 Calls for Service

Part I Crimes Summary	Previous Month April 2020	Current Month April 2021	Previous YTD April 2020	Current YTD April 2021
Homicide	0	0	0	0
Rape	1	0	5	0
Robbery	0	0	0	1
Assault	3	2	12	11
Burglary	0	0	0	2
Theft	3	5	12	19
Auto Theft	0	0	2	0
Arson	0	0	0	0
Total	7	7	31	33

Part II Crimes Summary	Previous Month April 2020	Current Month April 2021	Previous YTD April 2020	Current YTD April 2021
Forgery	1	1	2	4
Fraud	4	5	15	18
Embezzlement	0	0	0	0
Receiving Stolen Property	0	0	0	0
Criminal Mischief	4	1	8	9
Weapons Violation	0	0	0	0
Prostitution and Commercialized Vice	0	0	0	0
Sex Offense	1	0	5	1
Drug Violation	1	3	3	9
Offenses Against Family	0	0	2	1
DUI	0	0	11	9
Liquor Laws (minors law, furnishing, false ID)	0	0	2	2
Public Intoxication	1	2	2	4
Disorderly Conduct	19	30	68	81
Vagrancy	0	0	0	0
All Other Criminal	1	4	9	9
Total	32	46	127	147

Total Crimes	Previous Month April 2020	Current Month April 2021	Previous YTD April 2020	Current YTD April 2021
Part I Crimes	7	7	31	33
Part II Crimes	32	46	127	147
Total	39	53	158	180



FERGUSON TOWNSHIP POLICE DEPARTMENT

April 2021 Calls for Service

Other Calls for Service	Previous Month April 2020	Current Month April 2021	Previous YTD April 2020	Current YTD April 2021
Vehicle Code - Crashes	5	7	46	56
Vehicle Code - Other Traffic Incidents	23	21	129	120
Health and Safety – EMS Assist	41	52	197	237
Health and Safety – Fire Assist	4	5	23	30
Other Health and Safety Incidents	15	33	55	73
Alarms	20	14	69	62
Suspicious Activity	35	21	120	108
Unsecure Property	3	1	6	2
Found Property	2	6	5	14
Lost Property	4	1	14	9
Community Relations/ Crime Prevention	1	1	11	8
Car Seat Check	0	0	5	2
School Check	0	21	60	85
Township Ordinances	3	8	27	37
Request for Assistance – Attempt to locate	2	0	8	10
Request for Assistance – Can-Help	0	0	0	1
Request for Assistance – Civil Matter	11	5	37	21
Request for Assistance - Other	55	46	202	176
Missing Persons/ Runaways	0	1	1	1
Animal Complaints	19	12	50	45
Department Information	3	4	10	22
Assist Other Agencies	11	12	52	40
Total	257	271	1127	1159

Total Calls for Service	Previous Month April 2020	Current Month April 2021	Previous YTD April 2020	Current YTD April 2021
Part I Crimes	7	7	31	33
Part II Crimes	32	46	127	147
Other Calls for Service	257	271	1127	1159
Total	296	324	1285	1339



FERGUSON TOWNSHIP POLICE DEPARTMENT

APRIL 2021

	2020	2021	Previous YTD	Current YTD	Notes:
Traffic Citations	4	17	120	83	
Parking Tickets	0	34	234	147	
Traffic Stops	32	126	505	495	
Criminal Arrests	1	6	30	39	
Supplements	212	260	617	607	
Hearings	1	14	45	51	
Med Return	17.27	7.27	58.01	50.84	

Note:

- Traffic Stops may not include pre scheduled selective enforcement details where two or more police vehicles are assigned for specific enforcement purposes (such as Aggressive Driving Grant details).
- Criminal Arrests are the number of people arrested, not the number of charges, counts or cases cleared. These include arrests made at the time of the incident as well as those filed after an extended investigation.

Department Notes:

- On April 19, 2021, staff from the Pennsylvania Commission on Crime and Delinquency Compliance Monitoring Program visited our office to evaluate our facility, policies and practices related to how juveniles are handled. The department is in compliance with the protections identified within the federal Juvenile Justice and Delinquency Prevention Act of 2002.
- A 42-year-old State College man was charged Indirect Criminal Contempt for violating the conditions of a Protection from Abuse order.
- A 20-year-old Mifflinburg man overdosed while ingesting Percocet and Fentanyl. Officer Lewis and Sergeant Moran administered two doses of Narcan. The man

was revived and transported to the hospital for further treatment. Drugs were discovered in the room and collected as evidence. No charges will be filed. (See attached Drug Overdose Response Immunity bill signed September 2014).

- A 25-year-old Clearfield man overdosed on an opioid. Sgt. Morrison and Officer Ettaro administered two doses of Narcan. The man was revived and transported to the hospital for further treatment. No charges will be filed.
- A 50-year-old State College woman was charged with Indirect Criminal Contempt for violating the conditions of a Protection from Abuse Order.
- Officers assisted the Federal Bureau of Investigations with an investigation of a man threatening to harm people residing in various cities across the U.S.
- A 21-year-old woman was the victim of a gift card scam. She purchased \$1,950 in gift cards and provided the redemption information to a scammer.

Investigations:

- A 39-year-old Warriors Mark man was charged with Drug Delivery Resulting in Death; Manufacture, Delivery, Possession with the Intent to Manufacture or Deliver; Criminal use of Communication Facility; and Recklessly Endangering Another. The charges stem from the drug overdose death of a 33-year-old Boalsburg woman in August 2020.
- During a traffic stop, officers observed drug paraphernalia inside the vehicle. Officers obtained a search warrant and discovered 2.2 grams of methamphetamine, approximately 12 grams of marijuana and several firearms. The driver, the same 39-year-old Warriors Mark man mentioned above, was prohibited from possessing firearms. He was charged with three counts of Possession of Firearm Prohibited; Firearms not to be carried without a license; and Manufacture, Delivery, Possession with the Intent to Manufacture or Deliver.
- A township business was the victim of a Business Email Compromise scam. An employee received an email believed to be sent by the company owner. The email directed the employee to wire money to a vendor. The employee initiated the \$98,000 transfer. Working with the FBI, the transfer was stopped.
- Detectives investigated a child abuse allegation. The case was closed.

- Detectives filed charges against a 24-year-old State College woman following a child abuse investigation. The woman was charged with Simple Assault and Endangering the Welfare of Children.
- Detectives are investigating a child pornography case. The investigation continues.
- Detectives are investigating an assault. While attending a social event, the 22-year-old victim was assaulted by five men.
- Three death investigations:
 - 27-year-old man (remains active) - No criminal activity suspected. Final cause of death pending toxicology results.
 - 53-year-old woman (remains active) - No criminal activity suspected. Final cause of death pending toxicology results.
 - 89-year-old man (closed).
- Detectives have two active drug investigations

Community Relations

- Officers conducted 21 school checks interacting with kids, parents and teachers.
- Officers conducted a run hide fight drill at a local school.

Record List - Total:326

Contact or caller	Nature	Area	Reported	Incident
<u>911CELLNOVOICE (1)</u>				
	911CELLNOVOICE	FT3N1	11:37:27 04/01/21	21FT01389
<u>911DUP (4)</u>				
ATTACHED BY MISTAKE	911DUP		18:35:53 04/20/21	21FT01671
PTPD INCIDENT	911DUP	PTPD	19:39:02 04/15/21	21FT01605
EMS ASSIST SENT TO WRONG PD	911DUP	PTPD	06:32:07 04/12/21	21FT01547
WRONG AGENCY	911DUP	SB2B2	23:29:28 04/05/21	21FT01446
<u>911NOVOICE (1)</u>				
911 NO VOICE	911NOVOICE	FT1B1	14:22:33 04/24/21	21FT01719
<u>ABANDVEHICL (2)</u>				
ABANDONED VEHICLE	ABANDVEHICL	FT2G1	12:07:30 04/08/21	21FT01481
ABANDONED VEHICLE	ABANDVEHICL	FT2G1	13:26:27 04/07/21	21FT01464
<u>ALARM BURGLAR (8)</u>				
RESIDENTIAL MOTION ALARM	ALARM BURGLAR	FT2G1	14:24:58 04/27/21	21FT01769
RESIDENTIAL ALARM	ALARM BURGLAR	FT3J2	01:39:54 04/23/21	21FT01701
BANK ALARM	ALARM BURGLAR	PTPD	02:19:21 04/17/21	21FT01621
COMMERCIAL BURGLAR ALARM	ALARM BURGLAR	FT3K1	07:41:45 04/09/21	21FT01497
COMMERCIAL BURGLAR ALARM	ALARM BURGLAR	FT2H1	23:59:12 04/08/21	21FT01493
COMMERCIAL BURGLAR ALARM	ALARM BURGLAR	FT1B1	06:58:55 04/06/21	21FT01449
COMMERCIAL BURGLAR ALARM - FALSE TRIP	ALARM BURGLAR	FT1A1	06:18:47 04/06/21	21FT01448
COMMERCIAL ALARM-UNKNOWN CAUSE	ALARM BURGLAR	FT1A1	16:24:47 04/02/21	21FT01400
<u>ALARMFIREPDONLY (3)</u>				
SMOKE DETECTOR SOUNDING IN DUMPSTER	ALARMFIREPDONLY	FT2H1	01:15:13 04/20/21	21FT01654
FIRE ALARM CANCELLED	ALARMFIREPDONLY	FT1B1	02:06:43 04/17/21	21FT01619
SMOKE DETECTOR ALARM	ALARMFIREPDONLY	FT1B1	23:38:36 04/09/21	21FT01509
<u>ALARMHOLDUP (1)</u>				
ALARM, CANCELLED PRIOR TO ARRIVAL	ALARMHOLDUP	FT1B1	16:53:00 04/08/21	21FT01488
<u>ALARMPANIC (1)</u>				
ALARM MALFUNCTION	ALARMPANIC	FT1A1	09:36:13 04/22/21	21FT01693
<u>ALARMUNKTYPE (1)</u>				
SMOKE DETECTORS SOUNDING IN VACANT APARTMENT	ALARMUNKTYPE	FT2H1	21:42:12 04/29/21	21FT01819
<u>ALCOHOL (2)</u>				
INTOXICATED MALE IN DRIVE THRU	ALCOHOL	FT1B1	13:34:52 04/04/21	21FT01422
INTOXICATED MALE SLEEPING IN A VEHICLE	ALCOHOL	FT1A1	04:13:04 04/04/21	21FT01420
<u>ANIMAL (12)</u>				
COMPLAINT OF BARKING DOG	ANIMAL	FT1B1	19:41:15 04/29/21	21FT01818
CALLER SAID NEIGHBOR KICKED HIS DOG.	ANIMAL	FT2M1	17:02:40 04/28/21	21FT01792
DOG LOOSE - GOA	ANIMAL	FT1C1	11:21:47 04/22/21	21FT01695
COMPLAINT OF A DOG IN A VEHICLE.	ANIMAL	FT1C1	14:58:29 04/18/21	21FT01638
DOGS BARKING IN THE AREA	ANIMAL	FT2H1	14:24:57 04/18/21	21FT01637
DOGS RUNNING AT LARGE	ANIMAL	FT3T1	10:14:59 04/15/21	21FT01598
DOG BARKING IN APT FOR EXTENDED PERIOD OF TIME	ANIMAL	FT1B1	17:12:41 04/09/21	21FT01501
BABY RABBIT IN STORM DRAIN	ANIMAL	FT1C1	15:56:06 04/08/21	21FT01486
DOG ATTACKED BY A NEIGHBOR'S DOG	ANIMAL	FT1E1	20:00:00 04/07/21	21FT01551
BEAR DESTROYED SOME FENCING	ANIMAL	FT3J1	05:19:23 04/07/21	21FT01458
SKUNK IN BACK YARD	ANIMAL	FT3J2	12:52:53 04/03/21	21FT01409
WALKING DOGS ON BASEBALL FIELD	ANIMAL	FT2H1	11:32:37 04/02/21	21FT01398
<u>ASSAULTEARLIER (2)</u>				
CHILDLINE REPORT RECEIVED	ASSAULTEARLIER	FT2E1	08:59:35 04/20/21	21FT01662
MALE ASSAULTED BY 5 W/M'S	ASSAULTEARLIER	FT2G1	05:20:46 04/07/21	21FT01459

COMMRELATIONS (1)

RUN/HIDE/FIGHT DRILL AT NCS SCHOOL	COMMRELATIONS	FT2G1	09:47:56 04/28/21	21FT01778
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CRIMMISCHIEF (1)

STORYBOARDS STRUCK BY CHILD	CRIMMISCHIEF	FT2H1	19:01:40 04/13/21	21FT01570
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DEPTINFO (4)

MISSING JUVENILE POSS. HEADING TO THE AREA	DEPTINFO	FT2H1	13:58:44 04/30/21	21FT01825
CONCERNS ABOUT A STUDENT'S FATHER SHOWING UP THAT HAS A PFA	DEPTINFO	FT2H1	14:09:18 04/29/21	21FT01814
PERSON IN LOBBY-LEFT PRIOR TO MY ARRIVAL	DEPTINFO	FT2H1	09:00:53 04/14/21	21FT01582
INFORMATION ABOUT NEIGHBOR BEING ABUSIVE	DEPTINFO	FT1F2	16:53:10 04/13/21	21FT01567

DISORDERLYCOND (28)

LOUD PARTY	DISORDERLYCOND	FT1F2	01:44:18 04/26/21	21FT01743
NOISE COMPLAINT	DISORDERLYCOND	FT1B2	00:05:40 04/25/21	21FT01732
DC NOISE COMPLAINT	DISORDERLYCOND	FT1F2	21:07:28 04/24/21	21FT01730
REPORT OF A LOUD PARTY AT THE YARDS	DISORDERLYCOND	FT2I2	15:47:11 04/24/21	21FT01720
LOUD PARTY	DISORDERLYCOND	FT1B1	01:17:17 04/24/21	21FT01713
LOUD PARTY	DISORDERLYCOND	FT1F2	00:58:17 04/24/21	21FT01712
MASSIVE PARTY WITH DJ, SEVERAL HUNDRED PEOPLE.	DISORDERLYCOND	FT1B4	19:15:24 04/17/21	21FT01634
REPORT OF A LOUD PARTY IN THE COMMON AREA OF THE PARK	DISORDERLYCOND	FT1B2	17:04:24 04/17/21	21FT01629
LOUD MUSIC - GOA	DISORDERLYCOND	FT1C1	13:32:48 04/17/21	21FT01626
D/C - LOUD MUSIC	DISORDERLYCOND	FT1B2	02:14:29 04/17/21	21FT01620
D/C - LOUD PEOPLE	DISORDERLYCOND	FT1B4	23:14:14 04/16/21	21FT01617
LOUD MUSIC	DISORDERLYCOND	FT1F2	01:07:13 04/16/21	21FT01606
COMPLAINT OF LOUD MUSIC	DISORDERLYCOND	FT1B1	17:08:55 04/14/21	21FT01587
LOUD PARTY	DISORDERLYCOND	FT1F2	01:36:35 04/11/21	21FT01537
LOUD VOICES	DISORDERLYCOND	FT1B4	00:14:39 04/11/21	21FT01534
LOUD PARTY	DISORDERLYCOND	FT1F2	00:05:14 04/11/21	21FT01533
LOUD PARTY	DISORDERLYCOND	FT1B4	22:03:41 04/10/21	21FT01528
DISORDERLY MALE IN DRIVE THRU - GOA	DISORDERLYCOND	FT1B1	12:05:21 04/10/21	21FT01519
LOUD PARTY	DISORDERLYCOND	FT1B2	04:01:51 04/10/21	21FT01515
LOUD PARTY	DISORDERLYCOND	FT1B2	00:42:52 04/10/21	21FT01510
LOUD PARTY	DISORDERLYCOND	FT3J1	23:24:41 04/09/21	21FT01508
LOUD PARTY	DISORDERLYCOND	FT1B2	22:53:41 04/09/21	21FT01507
LOUD PARTY	DISORDERLYCOND	FT1F2	01:08:40 04/09/21	21FT01494
PEOPLE YELLING	DISORDERLYCOND	FT1F2	01:38:34 04/08/21	21FT01474
LOUD PARTY	DISORDERLYCOND	FT1F2	01:01:53 04/08/21	21FT01473
LARGE PARTY	DISORDERLYCOND	FT2I2	22:40:13 04/07/21	21FT01472
LOUD MUSIC/LARGE GATHERING	DISORDERLYCOND	FT2I2	19:04:11 04/07/21	21FT01470
60 YOM ACTING OUT AT OUT OF THE COLD PROGRAM; MHID	DISORDERLYCOND	FT2G1	23:10:00 04/03/21	21FT01414

DOMESTICDISPUTE (2)

12 YOF TEMPER TANTRUM	DOMESTICDISPUTE	FT2G2	21:31:07 04/25/21	21FT01741
VERBAL DOMESTIC DISPUTE - EPFA OBTAINED.	DOMESTICDISPUTE	FT3N1	20:50:19 04/09/21	21FT01504

DRUGLAW (3)

25 YOM REPORTED SEIZURE; SMALL AMOUNT OF MARIJUANA FOUND	DRUGLAW	FT1B5	15:39:13 04/28/21	21FT01789
TRAFFIC STOP WITH POSSIBLE ACT 64	DRUGLAW	FT3N1	15:49:36 04/13/21	21FT01566
DRUG ARREST	DRUGLAW	FT2H1	14:36:27 04/08/21	21FT01484

FORGERY (1)

FAKE ID	FORGERY	FT1B5	19:15:42 04/29/21	21FT01817
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FRAUD (4)

COMPUTER SCAM	FRAUD	FT1F2	18:52:51 04/30/21	21FT01830
BANK/CC ACCOUNTS HACKED	FRAUD	FT2H1	14:18:42 04/18/21	21FT01636
GIFT CARD SCAM	FRAUD	FT1F2	16:44:01 04/08/21	21FT01487
COMPANY WAS VICTIMIZED BY A CYBER	FRAUD	FT2H1	15:05:30 04/01/21	21FT01392

INTRUSTION

HARASSMENT (2)

THREATENING TEXTS AFTER CIVIL ARGUMENT	HARASSMENT	FT2G1	17:42:38 04/27/21	21FT01774
MALE/FEMALE DOMESTIC	HARASSMENT	FT2G2	05:34:55 04/17/21	21FT01623

HLTHSFTY (31)

TREE DOWN ON POWER LINES	HLTHSFTY	FT3T1	13:32:24 04/30/21	21FT01824
19 YOM UPSET AND THROWING THINGS; MHID	HLTHSFTY	FT2G1	16:57:34 04/28/21	21FT01791
CALLER SAW A MALE STUMBLING ON CORL ST.	HLTHSFTY	FT2G1	21:50:49 04/27/21	21FT01775
20 YOM SUICIDAL; MHID	HLTHSFTY	FT2H1	15:27:53 04/26/21	21FT01753
REPORT OF CHILD RUNNING IN STREET	HLTHSFTY	FT2G1	14:58:02 04/26/21	21FT01751
MALE WALKING	HLTHSFTY	FT3I1	05:33:43 04/26/21	21FT01744
48 YOF PASSED OUT ON PICNIC TABLE	HLTHSFTY	FT1B1	17:38:39 04/24/21	21FT01722
REPORTED WATER LEAK	HLTHSFTY	FT1B1	09:03:37 04/24/21	21FT01717
ACCIDENTAL 911 CALL	HLTHSFTY	FT3J1	01:20:09 04/24/21	21FT01714
20 YOM FEELING DOWN; MHID	HLTHSFTY	FT1B4	16:37:01 04/23/21	21FT01707
911 NO VOICE FROM LANDLINE	HLTHSFTY	FT3Q1	16:00:14 04/22/21	21FT01698
27 YOM DEATH INVESTIGATION, EXPIRATION	HLTHSFTY	FT1B4	13:44:57 04/20/21	21FT01668
21 YOM MADE SUICIDAL STATEMENTS; MHID	HLTHSFTY	FT1A1	19:43:53 04/18/21	21FT01643
38 YOM / PD	HLTHSFTY	FT1B1	19:00:52 04/17/21	21FT01633
WELFARE CHECK / UNABLE TO LOCATE INDIVIDUAL	HLTHSFTY	FT1B1	21:09:20 04/16/21	21FT01615
XM ACTIVATED EMERGENCY ALARM.	HLTHSFTY	FT1A1	21:07:48 04/16/21	21FT01616
WELFARE CHECK ON A 19 YOM	HLTHSFTY	FT1B2	01:22:09 04/11/21	21FT01536
71 YOM THINKS PEOPLE ARE DOING VOODOO ON HIM; MHID	HLTHSFTY	FT2H1	22:51:34 04/10/21	21FT01530
DRUNK MALE CALLED TO STATE HIS GIRLFRIEND WAS SUICIDAL/ UNFOUNDED	HLTHSFTY	FT1B2	20:04:26 04/10/21	21FT01525
18 YOM MALE SHOOTING PROP GUN CAPS IN THE STREET; MHID 302	HLTHSFTY	FT3J2	15:06:14 04/10/21	21FT01520
21 YOF THREATENED SUICIDE AFTER ARGUMENT; MHID	HLTHSFTY	FT1B1	20:09:13 04/09/21	21FT01503
POSSIBLE THREAT AT A SCHOOL	HLTHSFTY	FT3J1	18:56:57 04/09/21	21FT01502
911 CALL TO MAKE SURE SYSTEM WORKED	HLTHSFTY	FT1A1	12:55:51 04/08/21	21FT01482
17 YOM RUN AWAY	HLTHSFTY	FT2G1	02:51:27 04/08/21	21FT01476
ODOR OF GAS	HLTHSFTY	FT2G1	16:27:32 04/07/21	21FT01467
24 YOM HAVING SUICIDAL THOUGHTS; MHID	HLTHSFTY	FT1B2	01:15:25 04/06/21	21FT01447
CALLED TO MEET CRISIS TO TALK WITH A WOMAN.	HLTHSFTY	FT1B1	14:37:32 04/05/21	21FT01441
WELFARE CHECK	HLTHSFTY	FT2G1	19:59:47 04/04/21	21FT01426
BLENDER BURNT OUT	HLTHSFTY	FT1D1	20:05:12 04/03/21	21FT01412
68 YOM CALLED VETERANS CRISIS; MHID	HLTHSFTY	FT1A1	23:10:39 04/02/21	21FT01404
23 YOM NEEDED TO RETURN TO MNMC	HLTHSFTY	FT1B4	17:28:46 04/02/21	21FT01401

HLTHSFTYEMSASST (52)

87 YOM WITH A LOW HEART RATE	HLTHSFTYEMSASST	FT1E1	00:45:06 04/30/21	21FT01821
80 YOF CHEST PAIN	HLTHSFTYEMSASST	FT1F2	08:12:31 04/29/21	21FT01807
93 YOF GROUND LEVEL FALL NO INJURY	HLTHSFTYEMSASST	FT1C1	11:33:32 04/28/21	21FT01783
1YOF CHOKING	HLTHSFTYEMSASST	FT2G1	11:10:58 04/28/21	21FT01781
82 YOM CANCER PATENT NOT FEELING WELL.	HLTHSFTYEMSASST	FT3T1	16:12:42 04/27/21	21FT01771
82 YOF FOUND ON FLOOR	HLTHSFTYEMSASST	FT2H1	13:49:51 04/27/21	21FT01768
77 YOF - GROUND LEVEL FALL	HLTHSFTYEMSASST	FT2H1	22:52:59 04/25/21	21FT01742
MEDICAL ALARM CANCELED PRIOR TO RESPONSE	HLTHSFTYEMSASST	FT2H1	14:06:49 04/25/21	21FT01739
75 YOM BREATHING DIFFICULTY	HLTHSFTYEMSASST	FT3J1	07:41:51 04/25/21	21FT01733
80 YOM, PAIN AND SHORTNESS OF BREATH	HLTHSFTYEMSASST	FT3J1	20:56:28 04/24/21	21FT01729
68 YOM HIGH FEVER, POSSIBLE COVID 19	HLTHSFTYEMSASST	FT1F1	19:03:56 04/24/21	21FT01725
26 YOF, CHEST PAIN AND SHAKING	HLTHSFTYEMSASST	FT1A1	04:10:12 04/24/21	21FT01716

73 YOM UNABLE TO WALK	HLTHSFTYEMSASST	FT1E1	19:55:29 04/23/21	21FT01709
MEDICAL ALERT ACTIVATION, ACCIDENTAL	HLTHSFTYEMSASST	FT2G1	19:06:21 04/23/21	21FT01708
73 YOF, HIP PAIN	HLTHSFTYEMSASST	FT1C1	13:07:31 04/23/21	21FT01704
81 YOF INJURED HER LEG FROM A FALL	HLTHSFTYEMSASST	FT1A1	05:17:56 04/22/21	21FT01692
70'S YOF, HYPERTENSION	HLTHSFTYEMSASST	FT1E1	15:42:53 04/21/21	21FT01685
84 YOF - ARM PAIN	HLTHSFTYEMSASST	FT1F2	14:59:44 04/20/21	21FT01669
59 YOF FALL PATIENT	HLTHSFTYEMSASST	FT1B1	07:55:50 04/20/21	21FT01660
74 YOF WEAKNESS	HLTHSFTYEMSASST	FT1D1	19:36:14 04/18/21	21FT01642
91 YOM FALL	HLTHSFTYEMSASST	FT2H1	19:27:57 04/18/21	21FT01641
91 YOM FELL, MEDICAL ALARM	HLTHSFTYEMSASST	FT2H1	18:27:39 04/18/21	21FT01639
82 YOM .NAUSEA	HLTHSFTYEMSASST	FT3P1	04:41:55 04/18/21	21FT01635
ELDERLY PATIENT WITH DEMENTIA HIT STAFF	HLTHSFTYEMSASST	FT1C1	13:56:50 04/17/21	21FT01627
71 YOM, HIGH BLOOD SUGAR LEVEL	HLTHSFTYEMSASST	FT3P1	00:31:06 04/17/21	21FT01618
73 YOM, GENERAL ILLNESS	HLTHSFTYEMSASST	FT2F1	15:05:01 04/16/21	21FT01610
44 YOF HIGH BLOOD PRESSURE	HLTHSFTYEMSASST	FT2G1	11:46:56 04/16/21	21FT01609
EMS ASSIST CANCELLED BY MEDICS	HLTHSFTYEMSASST	FT1E1	11:12:29 04/16/21	21FT01608
70 YOM BALANCE ISSUES	HLTHSFTYEMSASST	FT3J2	16:23:07 04/15/21	21FT01602
87 YOM PASSED OUT	HLTHSFTYEMSASST	FT1E1	12:44:38 04/15/21	21FT01601
48 YOM POSSIBLE COVID	HLTHSFTYEMSASST	FT3N1	21:04:36 04/14/21	21FT01588
53 YOF EXPIRATION	HLTHSFTYEMSASST	FT1A1	05:17:28 04/13/21	21FT01556
20 YOM DRUG OVERDOSE. NARCAN ADMINISTERED	HLTHSFTYEMSASST	FT1B5	21:42:47 04/12/21	21FT01553
66 YOM WITH DIFFICULTY BREATHING	HLTHSFTYEMSASST	FT2G1	22:42:31 04/11/21	21FT01545
72 YOM STROKE VICTIM	HLTHSFTYEMSASST	FT3P1	22:15:20 04/10/21	21FT01529
EMS CANCELLED	HLTHSFTYEMSASST	FT3J1	05:15:24 04/10/21	21FT01516
45 YOM ABDOMINAL PAIN	HLTHSFTYEMSASST	FT3J2	06:33:36 04/09/21	21FT01496
60 YOM FEEL ILL (POSS COVID)	HLTHSFTYEMSASST	FT3K1	20:30:53 04/06/21	21FT01456
91 YOM WITH FEVER	HLTHSFTYEMSASST	FT2L1	11:32:18 04/06/21	21FT01451
52 YOM W/COVID TROUBLE BREATHING	HLTHSFTYEMSASST	FT2H1	07:54:00 04/06/21	21FT01450
81 YOM FELL	HLTHSFTYEMSASST	FT2L1	20:48:30 04/05/21	21FT01444
76 YOM PASSED OUT	HLTHSFTYEMSASST	FT3J1	12:07:57 04/05/21	21FT01437
88 YOM BREATHING/HEART PROBLEMS	HLTHSFTYEMSASST	FT3Q1	02:12:07 04/05/21	21FT01429
18 YOM SUICIDAL THOUGHTS, VOLUNTARY	HLTHSFTYEMSASST	FT1B1	01:07:10 04/05/21	21FT01428
20 YOM ANXIETY	HLTHSFTYEMSASST	FT2G1	20:23:47 04/04/21	21FT01427
73 YOF FALL WITH HEAD LACERATION	HLTHSFTYEMSASST	FT1B1	11:21:47 04/04/21	21FT01421
21 YOF CHEST PAINS	HLTHSFTYEMSASST	FT1F2	01:00:10 04/04/21	21FT01417
25 YOM OVERDOSE, NARCAN	HLTHSFTYEMSASST	FT1A1	08:29:18 04/03/21	21FT01408
54 YOM CHEST PAIN	HLTHSFTYEMSASST	FT1B1	22:38:59 04/01/21	21FT01396
90 YO FEMALE SEMI UNRESPONSIVE	HLTHSFTYEMSASST	FT1C1	15:39:26 04/01/21	21FT01393
89 YOM EXPIRATION	HLTHSFTYEMSASST	FT3O1	11:37:29 04/01/21	21FT01390
25 YOF PREGNANT AND FAINTING.	HLTHSFTYEMSASST	FT1A1	08:14:00 04/01/21	21FT01386

HLTHSFTYFIREAST (5)

CONTAINED BRUSH FIRE / PERMIT AUTHORIZED	HLTHSFTYFIREAST	FT1B1	16:22:48 04/23/21	21FT01706
GAS LINE LEAK	HLTHSFTYFIREAST	FT1E1	14:56:14 04/21/21	21FT01684
POSSIBLE VEHICLE FIRE.	HLTHSFTYFIREAST	FT3R1	18:59:32 04/13/21	21FT01569
UNKNOWN ODOR	HLTHSFTYFIREAST	FT2H3	15:34:31 04/08/21	21FT01485
FIRE ASSIST FOR SMELL OF GAS.	HLTHSFTYFIREAST	FT1E1	15:39:23 04/04/21	21FT01424

IDENTITYTHEFT (1)

UNAUTHORIZED CHECKING ACCOUNT OPENED	IDENTITYTHEFT	FT3S1	08:55:33 04/27/21	21FT01761
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MISSINGPERSON (1)

16 YOM WALKED AWAY FROM BASEBALL FIELD	MISSINGPERSON	FT2G1	19:05:15 04/05/21	21FT01443
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ORDVIOL (2)

COMPLAINT ABOUT MASKING; COVID	ORDVIOL	FT2I2	16:49:53 04/07/21	21FT01468
MALE REFUSED TO WEAR A MASK INSIDE STORE	ORDVIOL	FT1B1	18:14:44 04/02/21	21FT01402

OUTAGNCYASST (12)

ORFA FOR LARGE FIGHT AT THE CENTRE	OUTAGNCYASST	PTPD	13:56:27 04/25/21	21FT01738
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ASSISTED PTPD WITH LARGE FIGHT	OUTAGNCYASST	PTPD	20:21:39 04/24/21	21FT01727
ASSIST STATE PAROLE WITH TRANSPORT AND HOLDING OF ARRESTEE	OUTAGNCYASST	FT1A1	11:51:44 04/22/21	21FT01696
ASSIST PTPD WITH 302 WARRANT	OUTAGNCYASST	PTPD	05:06:38 04/17/21	21FT01622
ASSISTED PTPD WITH STOLEN VEHICLE	OUTAGNCYASST	PTPD	19:33:42 04/15/21	21FT01604
ASSIST BPD WITH LOCATING A MALE	OUTAGNCYASST	FT1C1	11:33:17 04/15/21	21FT01599
ASSISTED PTPD	OUTAGNCYASST	PTPD	23:11:05 04/14/21	21FT01589
ASSIST PTPD WITH 11 YOM RUN AWAY	OUTAGNCYASST	PTPD	20:52:34 04/13/21	21FT01571
ASSIST PTPD ON CRASH W/ DC	OUTAGNCYASST	PTPD	11:45:17 04/13/21	21FT01561
ASSISTED EMS FOR PTPD	OUTAGNCYASST	PTPD	00:06:17 04/13/21	21FT01555
ASSIST PSUPD WITH TRESPASS	OUTAGNCYASST	FT1F1	09:43:49 04/05/21	21FT01433
ASSIST PTPD WITH HIT AND RUN CRASH	OUTAGNCYASST	PTPD	16:21:58 04/04/21	21FT01425

PARKING (6)

BOAT AND TRAILER PARKED IN CUL-DE-SAC	PARKING	FT1D1	12:55:39 04/24/21	21FT01718
SEMI TRUCK BLOCKING BUS STOP	PARKING	FT1B1	13:08:22 04/20/21	21FT01666
COMPLAINT REGARDING LEGALLY PARKED VEHICLES.	PARKING	FT1B1	17:48:28 04/17/21	21FT01631
PARKED MORE THAN 12 FROM CURB	PARKING	FT1C1	09:59:36 04/17/21	21FT01625
PARKING COMPLAINT / 2 VIOLATIONS	PARKING	FT1B1	20:41:23 04/11/21	21FT01543
CAR WITHOUT PERMIT	PARKING	FT2G1	08:04:46 04/07/21	21FT01460

PERSONSTOP (4)

PERSONSTOP	01:37:46 04/29/21	21FT01802
PERSONSTOP	00:49:26 04/19/21	21FT01645
PERSONSTOP	02:42:35 04/10/21	21FT01513
PERSONSTOP	04:14:17 04/01/21	21FT01385

PFAVIOLATION (2)

PFA VIOLATION	PFAVIOLATION	FT3K1	10:08:09 04/15/21	21FT01597
PFA VIOLATION	PFAVIOLATION	FT3I1	16:40:57 04/14/21	21FT01586

PROPFOUND (6)

FOUND CELL PHONE	PROPFOUND	FT3Q1	08:16:33 04/26/21	21FT01746
FOUND SUITCASE	PROPFOUND	FT1B1	21:30:20 04/24/21	21FT01731
FOUND GALAXY CELL PHONE	PROPFOUND	FT1A1	12:48:43 04/19/21	21FT01650
FOUND WALLET - RETURNED TO OWNER BY INDIVIDUALS WHO FOUND IT.	PROPFOUND	FT2H1	15:38:51 04/11/21	21FT01540
FOUND CHECK, DETERMINED TO BE TRASH	PROPFOUND	FT2H1	10:01:40 04/08/21	21FT01480
FOUND DRIVERS LICENSE	PROPFOUND	FT1B1	18:05:13 04/07/21	21FT01469

PROPLOST (1)

FOUR LOST DEALER TAGS	PROPLOST	FT2G1	15:06:46 04/16/21	21FT01611
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RETAILTHEFT (1)

RETAIL THEFT AT BEST BUY	RETAILTHEFT	FT1B1	16:11:47 04/12/21	21FT01552
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RFACIVILDISP (5)

CUSTODY EXCHANGE ISSUES	RFACIVILDISP	FT1F1	13:15:38 04/23/21	21FT01703
LOCATE RENTAL VEHICLE	RFACIVILDISP	FT1A1	09:45:17 04/23/21	21FT01702
CIVIL DISPUTE OVER PROPERTY	RFACIVILDISP	FT1F2	14:23:48 04/21/21	21FT01683
CIVIL DISPUTE REGARDING PICKING UP A TOWED VEHICLE.	RFACIVILDISP	FT2G1	14:05:49 04/17/21	21FT01628
DISPUTE OVER RENT	RFACIVILDISP	FT1A1	09:51:20 04/13/21	21FT01559

RFAKEYVHCL (1)

CHILD LOCKED IN A VEHICLE	RFAKEYVHCL	FT1B1	16:54:07 04/10/21	21FT01521
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RFALOCATECONT (2)

CHECK WELFARE OF SUBJECT	RFALOCATECONT	FT2H1	10:21:02 04/29/21	21FT01811
UNABLE TO CONTACT FRIEND FOR 2 WEEKS	RFALOCATECONT	FT1A1	20:34:16 04/01/21	21FT01394

RFAOTHER (35)

LIVE PISTOL ROUND TURNED IN	RFAOTHER	FT3J1	20:08:40 04/30/21	21FT01832
CALLER WANTED TO REPORT HIMSELF FOR DRIVING POORLY.	RFAOTHER	FT1B1	19:00:46 04/30/21	21FT01831
RELINQUISHMENT ORDER, DROLL	RFAOTHER	FT2H2	15:08:14 04/30/21	21FT01826
VEHICLE HONKED HORN AT CALLER	RFAOTHER	FT1B1	15:05:05 04/30/21	21FT01827

CALLER REQUESTED HELP WITH 86 YEAR OLD FATHER.	RFAOTHER	FT2G1	19:09:13 04/29/21	21FT01816
SCPD INCIDENT, COMPLAINANT REDIRECTED	RFAOTHER	FT2H1	15:39:43 04/29/21	21FT01815
EXCAVATOR BACKUP SOUND	RFAOTHER	FT3H1	20:39:58 04/28/21	21FT01795
CONCERNS OVER NEIGHBORS	RFAOTHER	FT3T1	17:51:26 04/28/21	21FT01793
NOTIFY RESIDENT OF WIFE GOING TO HOSPITAL	RFAOTHER	FT3J1	15:12:23 04/28/21	21FT01788
DROP OFF PRESCRIPTION MEDICATION IN DROP BOX	RFAOTHER	FT2H1	17:31:30 04/27/21	21FT01772
CONCERNS OVER STATEMENTS MADE BY ROOMMATE	RFAOTHER	FT2G1	10:28:06 04/27/21	21FT01762
ROOMMATES FRIENDS TRIED ENTERING LOCKED BEDROOM	RFAOTHER	FT1B4	20:08:47 04/26/21	21FT01756
VIN VERIFICATION	RFAOTHER	FT2H1	15:07:55 04/26/21	21FT01752
ASSIST CYS WITH CHILDLINE CALL	RFAOTHER	FT2G1	12:36:00 04/26/21	21FT01754
EX BOYFRIEND ANNOYING CALLER	RFAOTHER	FT3J1	08:10:41 04/26/21	21FT01745
TRT ASSIST AG'S OFFICE WITH SEARCH WARRANT	RFAOTHER	PTPD	18:13:01 04/24/21	21FT01723
NEIGHBOR DISPUTE	RFAOTHER	FT3T1	14:21:30 04/19/21	21FT01651
CALLER'S BUSINESS INFO ON GOOGLE SEARCH	RFAOTHER	FT2H1	09:13:23 04/19/21	21FT01649
77 YOF - DEMENTIA	RFAOTHER	FT1E1	03:50:20 04/19/21	21FT01647
QUESTION ABOUT JR. DRIVERS LICENSE	RFAOTHER	FT2H1	18:32:32 04/17/21	21FT01632
INFORMATIONAL REPORT OF A MALE ATTEMPTING TO PROVOKE THE COMPLAINANT.	RFAOTHER	FT2H1	17:33:41 04/17/21	21FT01630
STAND BY WHILE FEMALE LEAVES RESIDENCE.	RFAOTHER	FT1A1	10:05:38 04/14/21	21FT01583
UNATTENDED DISABLED VEHICLE LEFT IN THE ROADWAY	RFAOTHER	FT2G1	00:44:29 04/14/21	21FT01577
TWO PEOPLE HANGING OUT IN A RESTRICTED AREA	RFAOTHER	FT3J1	22:07:58 04/13/21	21FT01572
COMPLAINT ABOUT UNUSUAL EVENTS	RFAOTHER	FT2G1	17:32:20 04/13/21	21FT01568
ASSIST OUTSIDE AGENCY WITH INFORMATION	RFAOTHER	FT2H1	15:58:05 04/11/21	21FT01541
SECURITY REQUESTED EXTRA PATROLS	RFAOTHER	FT2H1	17:57:11 04/10/21	21FT01523
CALLER STRUCK A DEER, BUT WANTED NO REPORT	RFAOTHER	FT3I1	16:55:53 04/10/21	21FT01522
ASSISTED MOTORIST WITH FLAT TIRE	RFAOTHER	PTPD	05:42:51 04/10/21	21FT01517
REQUEST FOR CONTACT INFORMATION.	RFAOTHER	FT1B5	14:30:21 04/09/21	21FT01500
CONSTRUCTION NOISE WAKING COMP UP AT 0800	RFAOTHER	FT2M1	12:34:13 04/07/21	21FT01463
ASSISTED WITH LOCK OUT	RFAOTHER	FT1A1	00:29:18 04/07/21	21FT01457
ASSIT FBI WITH SEARCH WARRANT	RFAOTHER	FT2G1	16:09:55 04/06/21	21FT01454
POSSIBLE DEAD TREE LIMBS	RFAOTHER	FT1C1	14:46:34 04/05/21	21FT01442
DISPUTE REGARDING CUSTODY FOR A 4-MONTH OLD.	RFAOTHER	FT1B1	20:53:34 04/01/21	21FT01395

SCHOOLCHECK (21)

SCHOOLCHECK	09:30:26 04/29/21	21FT01810
SCHOOLCHECK	08:32:18 04/29/21	21FT01808
SCHOOLCHECK	08:04:15 04/29/21	21FT01804
SCHOOLCHECK	10:05:01 04/28/21	21FT01779
SCHOOLCHECK	13:05:22 04/27/21	21FT01765
SCHOOLCHECK	11:19:56 04/26/21	21FT01748
SCHOOLCHECK	11:00:58 04/26/21	21FT01747
SCHOOLCHECK	13:14:33 04/22/21	21FT01697
SCHOOLCHECK	12:50:24 04/21/21	21FT01682
SCHOOLCHECK	08:01:33 04/21/21	21FT01678
SCHOOLCHECK	13:33:51 04/20/21	21FT01667
SCHOOLCHECK	12:42:27 04/20/21	21FT01665
SCHOOLCHECK	09:49:21 04/20/21	21FT01663
SCHOOLCHECK	09:37:14 04/15/21	21FT01594
SCHOOLCHECK	14:30:08 04/13/21	21FT01562

SCHOOLCHECK			09:20:09 04/08/21	21FT01479
SCHOOLCHECK			10:37:52 04/07/21	21FT01462
SCHOOLCHECK			14:31:58 04/06/21	21FT01452
SCHOOLCHECK			12:49:11 04/05/21	21FT01438
SCHOOLCHECK			10:50:42 04/05/21	21FT01436
SCHOOLCHECK			09:48:04 04/05/21	21FT01434

SUSPACTY (21)

PERSON AT CONSTRUCTION SITE; EMPLOYEE ARRIVED EARLY	SUSPACTY	FT2I2	04:49:06 04/29/21	21FT01803
CAR WITH MALE SITTING INSIDE IN PARKING LOT	SUSPACTY	FT2H1	15:52:27 04/28/21	21FT01790
FOUND LETTER AND SUSPICIOUS VEHICLE	SUSPACTY	FT1B3	12:22:56 04/28/21	21FT01784
COMPLAINANT BELIEVES HER BOYFRIEND IS RECORDING HER	SUSPACTY	FT1A1	14:36:21 04/26/21	21FT01750
SUBJECT WALKING AND YELLING AT CARS. FEMALE IN CONSTRUCTION SITE WITH WOOD	SUSPACTY	FT1B1	13:11:30 04/25/21	21FT01737
UNKNOWN MALE AT DOOR	SUSPACTY	FT2I2	11:12:53 04/25/21	21FT01736
MALE IN THE AREA LOOKING INTO CAR WINDOWS	SUSPACTY	FT1B1	11:07:43 04/25/21	21FT01735
MALE IN CAMO JACKET WITH A KNIFE ON HIS BELT	SUSPACTY	FT2G1	18:46:50 04/24/21	21FT01724
TEXT MESSAGES FROM UNKNOWN PERSON	SUSPACTY	FT3J2	15:27:27 04/23/21	21FT01705
MAINTENANCE STAFF WALKING AROUND COMPLEX	SUSPACTY	FT1B2	14:33:08 04/12/21	21FT01550
ISSUE WITH PA UNEMPLOYMENT PAYMENTS	SUSPACTY	FT2G1	09:50:12 04/12/21	21FT01549
SUSPICIOUS VEHICLE IN THE SHEETZ CONSTRUCTION SITE - STUCK IN MUD.	SUSPACTY	FT2H1	08:56:01 04/12/21	21FT01548
CALLER FOUND NAILS IN HER TIRE	SUSPACTY	FT2H1	21:28:30 04/11/21	21FT01544
MAIL BOXES OPEN	SUSPACTY	FT2G1	18:00:06 04/10/21	21FT01524
REPORT OF VEHICLE ALARM SOUNDING	SUSPACTY	FT1B1	22:34:12 04/09/21	21FT01505
LOUD NOISE BEHIND HOTEL	SUSPACTY	FT1F2	20:30:20 04/08/21	21FT01491
REPORTED DRUG USE OCCURRING AT APPARTMENT	SUSPACTY	FT1B1	21:55:40 04/07/21	21FT01471
ONGOING TELEPHONE SCAMS	SUSPACTY	FT1F2	09:32:41 04/07/21	21FT01461
FRAUDULENT UNEMPLOYMENT CLAIM	SUSPACTY	FT3N1	08:01:15 04/02/21	21FT01397
SUSPICIOUS CALL FROM SPOOFED NUMBER	SUSPACTY	FT2G1	10:14:28 04/01/21	21FT01388
	SUSPACTY	FT3J1	08:51:46 04/01/21	21FT01387

THEFT (4)

POLITICAL SIGNS STOLEN	THEFT	FT3J1	19:32:51 04/26/21	21FT01755
THEFT OF PHONE	THEFT	FT1B1	05:01:01 04/16/21	21FT01607
SUBJECT TOOK FLOWERS FROM FLOWER POT	THEFT	FT1B1	11:25:41 04/15/21	21FT01600
CATALYTIC CONVERTER CUT FROM TRUCK.	THEFT	FT1E1	14:28:05 04/14/21	21FT01584

TRAFFIC (19)

TREE LIMB ON THE ROAD	TRAFFIC	FT2G1	22:53:16 04/30/21	21FT01833
CONSTRUCTION SIGN ON ROADWAY	TRAFFIC	FT2H1	17:44:06 04/30/21	21FT01829
REPORT OF ILLEGAL PASSING - GOA	TRAFFIC	FT2H1	07:44:50 04/30/21	21FT01823
VEHICLE STOPPED PRIOR TO PASSING SCHOOL BUS	TRAFFIC	FT2H1	08:08:36 04/29/21	21FT01806
RACING CARS	TRAFFIC	FT2I2	11:23:37 04/28/21	21FT01782
DUMPSTER ON ROADWAY - NO ISSUE	TRAFFIC	FT1C1	11:57:01 04/26/21	21FT01749
TREE DOWN BLOCKING ROAD, PW NOTIFIED	TRAFFIC	FT3T1	17:21:18 04/24/21	21FT01721
DISABLED VEHICLE	TRAFFIC	FT2G1	20:14:53 04/21/21	21FT01688
MOTORIST OUT OF GAS	TRAFFIC	FT2G1	16:46:47 04/20/21	21FT01670
CONCERN ABOUT TRAFFIC STOPPED ON STREET WAITING IN LINE OF DRIVE-THRU	TRAFFIC	FT1B1	00:00:00 04/20/21	21FT01694
RECKLESS OPERATION REPORT	TRAFFIC	FT1C1	19:24:12 04/15/21	21FT01603
VEHICLE STUCK TRYING TO TURN AROUND	TRAFFIC	FT3H1	20:37:28 04/11/21	21FT01542
REPORT OF BUSHES BLOCKING VIEW OF TRAFFIC	TRAFFIC	FT1B1	20:49:30 04/10/21	21FT01527
LARGE POTHOLE IN ROADWAY	TRAFFIC	FT1B1	20:48:39 04/10/21	21FT01526

DISABLED VEHICLE IN TRAFFIC	TRAFFIC	FT1B1	10:25:11 04/10/21	21FT01518
TWO VEHICLES RACING	TRAFFIC	SB2H5	22:50:26 04/09/21	21FT01506
BUS REDS VIOLATION ASSIGNED BY MISTAKE	TRAFFIC	SC3AA	10:05:51 04/09/21	21FT01498
SCHOOL BUS RED VIOLATION	TRAFFIC	FT1B1	08:24:29 04/08/21	21FT01478
TRUCK DRIVING ERRATICALLY	TRAFFIC	FT1D1	16:10:52 04/02/21	21FT01399
TRESPASS (2)				
KNOWN MALE SLEEPING IN VAN ON PROPERTY	TRESPASS	FT1B1	10:17:59 04/27/21	21FT01763
INDIVIDUAL WALKED ON PRIVATE PROPERTY	TRESPASS	FT3J1	18:29:41 04/21/21	21FT01687
UNSECPROP (1)				
DOORS TO STORAGE BUILDING OPEN	UNSECPROP	FT1F2	01:58:53 04/08/21	21FT01475
VHCLCRSHHITRUN (1)				
VEHICLE HIT IN PARKING LOT AND LEFT	VHCLCRSHHITRUN	FT1B1	17:19:16 04/30/21	21FT01828
VHCLCRSHNOINJ (6)				
VEHICLE HIT A PARKED CAR	VHCLCRSHNOINJ	FT2I2	18:27:26 04/27/21	21FT01773
MINOR PARKING LOT ACCIDENT	VHCLCRSHNOINJ	FT2G1	10:56:06 04/27/21	21FT01764
2 VEHICLE CRASH WITH INJURY	VHCLCRSHNOINJ	FT1B5	20:56:33 04/24/21	21FT01728
TWO VEHICLE NON REPORTABLE CRASH	VHCLCRSHNOINJ	FT1B1	15:01:59 04/09/21	21FT01499
THREE VEHICLE NON REPORTABLE CRASH	VHCLCRSHNOINJ	FT2H1	19:16:30 04/06/21	21FT01455
LARGE BRANCH FROM DUMP TRUCK HIT WINDSHIELD OF CAR	VHCLCRSHNOINJ	PTPD	14:43:50 04/01/21	21FT01391



USE OF FORCE SUMMARY REPORT

Reported 4/1/2021 12:00:01AM to 4/30/2021 11:59:59PM

5/3/2021

4-FFE	UOF - Forced entry	1
4-FHC	UOF - Handcuffing	2
4-UOF	UOF - Use of force	2

FTPD USE OF FORCE DETAILS REPORT

For incidents Reported 4/1/2021 12:00:01AM to 4/30/2021 11:59:59PM

5/3/2021

21FT01597	4/15/2021	10:08:09AM	ARA	4-FHC	UOF - Handcuffing
DEFENDANT	21FTA0037	W	M	42	
	23PACS 6114(a)				
21FT01696	4/22/2021	11:51:44AM	CLO	4-FHC	UOF - Handcuffing
OTHER	117442	W	F	46	
21FT01723	4/24/2021	6:13:01PM	CLO	4-FFE	UOF - Forced entry
OTHER	650934				

ASSIST STATE PAROLE

*ASSIST ATTORNEY GENERAL with
two SEARCH WARRANTS.*



Arrest Distribution Report

Printed On: 05/10/2021

Beginning Date: 04/01/2021

Ending Date: 04/30/2021

Page 1 of 1

Arrestee Race

Agency: All

Offense: All

Offense	White	Black Or African American	American Indian Or AlaskaNa	Asian	Native Hawaiian Or Other	Total
Other Assaults	2	-	-	-	-	2
Forgery and Counterfeiting	1	-	-	-	-	1
Disorderly Conduct	1	-	-	-	-	1
All Other Offenses (Except Traffic)	2	-	-	-	-	2
Total	6	-	-	-	-	6



Arrest Distribution Report

Printed On: 05/10/2021

Beginning Date: 04/01/2021

Ending Date: 04/30/2021

Page 1 of 1

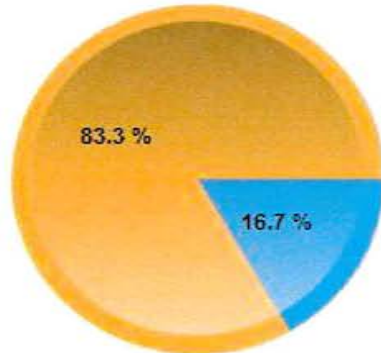
Arrestee Ethnicity

Agency: All

Offense: All

Offense	Hispanic Or Latino	Not Hispanic Or Latino	Total
Other Assaults	-	2	2
Forgery and Counterfeiting	1	-	1
Disorderly Conduct	-	1	1
All Other Offenses (Except Traffic)	-	2	2
Total	1	5	6

Arrestee Ethnicity



Arrestee Ethnicity





Arrest Distribution Report

Beginning Date: 04/01/2021

Ending Date: 04/30/2021

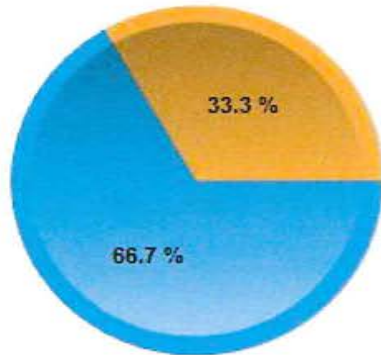
Arrestee Gender

Agency: All

Offense: All

Offense	Male	Female	Total
Other Assaults	1	1	2
Forgery and Counterfeiting	1	-	1
Disorderly Conduct	1	-	1
All Other Offenses (Except Traffic)	1	1	2
Total	4	2	6

Arrestee Gender



Arrestee Gender

- Male
- Female



Hate Crime Report

Beginning Date: 04/01/2021

Ending Date: 04/30/2021

Monthly Incident Summary

Agency: All

Month Name	Agency	ORI	Number of Incidents
		State Total	



pennsylvania

JUVENILE COURT JUDGES' COMMISSION

Chief Chris Albright
Ferguson Township Police Department
3147 Research Drive
State College PA 16801

April 19, 2021

Re: PCCD Compliance Monitoring Program

Chief Albright

Thank you for the time and assistance your staff provided during the Pennsylvania Commission on Crime and Delinquency Compliance Monitoring visit on Monday, April 19, 2021. The visit provided valuable information about how juveniles are being handled within your Department.

No violations or problems requiring formal resolutions were identified during the site visit. The Ferguson Township Police Department appears to be in full compliance with the core protections identified within the federal Juvenile Justice and Delinquency Prevention Act of 2002. I commend you for your hard work and dedication toward ensuring juveniles are being handled in a manner that is consistent with federal requirements.

If you have any further questions concerning the site visit, or would like additional information and/or technical assistance, please do not hesitate to contact me at 717-706- or
swbloomquist I look forward to continuing to work with you.

Sincerely,

Seth Bloomquist, Dir. Secure Monitoring
Center for Juvenile Justice Training & Research

CONTROLLED SUBSTANCE, DRUG, DEVICE AND COSMETIC ACT - DRUG
OVERDOSE RESPONSE IMMUNITY

Act of Sep. 30, 2014, P.L. 2487, No. 139

Cl. 35

Session of 2014
No. 2014-139

SB 1164

AN ACT

Amending the act of April 14, 1972 (P.L.233, No.64), entitled "An act relating to the manufacture, sale and possession of controlled substances, other drugs, devices and cosmetics; conferring powers on the courts and the secretary and Department of Health, and a newly created Pennsylvania Drug, Device and Cosmetic Board; establishing schedules of controlled substances; providing penalties; requiring registration of persons engaged in the drug trade and for the revocation or suspension of certain licenses and registrations; and repealing an act," providing for drug overdose response immunity.

The General Assembly of the Commonwealth of Pennsylvania hereby enacts as follows:

Section 1. The act of April 14, 1972 (P.L.233, No.64), known as The Controlled Substance, Drug, Device and Cosmetic Act, is amended by adding sections to read:

Section 13.7. Drug Overdose Response Immunity.--(a) A person may not be charged and shall be immune from prosecution for any offense listed in subsection (b) and for a violation of probation or parole if the person can establish the following:

(1) law enforcement officers only became aware of the person's commission of an offense listed in subsection (b) because the person transported a person experiencing a drug overdose event to a law enforcement agency, a campus security office or a health care facility; or

(2) all of the following apply:

(i) the person reported, in good faith, a drug overdose event to a law enforcement officer, the 911 system, a campus security officer or emergency services personnel and the report was made on the reasonable belief that another person was in need of immediate medical attention and was necessary to prevent death or serious bodily injury due to a drug overdose;

(ii) the person provided his own name and location and cooperated with the law enforcement officer, 911 system, campus security officer or emergency services personnel; and

(iii) the person remained with the person needing immediate medical attention until a law enforcement officer, a campus security officer or emergency services personnel arrived.

(b) The prohibition on charging or prosecuting a person as described in subsection (a) bars charging or prosecuting a person for probation and parole violations and for violations of section 13(a)(5), (16), (19), (31), (32), (33) and (37).

(c) Persons experiencing drug overdose events may not be charged and shall be immune from prosecution as provided in subsection (b) if a person who transported or reported and remained with them may not be charged and is entitled to immunity under this section.

(d) The prohibition on charging or prosecuting a person as described in this section is limited in the following respects:

(1) This section may not bar charging or prosecuting a person for offenses enumerated in subsection (b) if a law enforcement

officer obtains information prior to or independent of the action of seeking or obtaining emergency assistance as described in subsection (a).

(2) This section may not interfere with or prevent the investigation, arrest, charging or prosecution of a person for the delivery or distribution of a controlled substance, drug-induced homicide or any other crime not set forth in subsection (b).

(3) This section may not bar the admissibility of any evidence in connection with the investigation and prosecution for any other prosecution not barred by this section.

(4) This section may not bar the admissibility of any evidence in connection with the investigation and prosecution of a crime with regard to another defendant who does not independently qualify for the prohibition on charging or prosecuting a person as provided for by this section.

(e) In addition to any other applicable immunity or limitation on civil liability, a law enforcement officer or prosecuting attorney who, acting in good faith, charges a person who is thereafter determined to be entitled to immunity under this section shall not be subject to civil liability for the filing of the charges.

(f) As used in this section, the following words and phrases shall have the meanings given to them in this subsection unless the context clearly indicates otherwise:

"911 system." A system, including enhanced 911 service and a wireless E-911 system, that permits a person dialing 911 by telephone to be connected to a public safety answering point, via normal telephone facilities, for the reporting of police, fire, medical or other emergency situations.

"Campus security officer." An employee of an institution of higher education charged with maintaining the safety and security of the property of the institution and the persons on the property.

"Drug overdose event." An acute medical condition, including, but not limited to, severe physical illness, coma, mania, hysteria or death, which is the result of consumption or use of one or more controlled substances causing an adverse reaction. A patient's condition shall be deemed to be a drug overdose if a prudent layperson, possessing an average knowledge of medicine and health, would reasonably believe that the condition is in fact a drug overdose and requires immediate medical attention.

"Emergency services personnel." Individuals, including a trained volunteer or a member of the armed forces of the United States or the National Guard, whose official or assigned responsibilities include performing or directly supporting the performance of emergency medical and rescue services or firefighting.

"Law enforcement officer." A person who by virtue of the person's office or public employment is vested by law with a duty to maintain public order or to make arrests for offenses, whether that duty extends to all offenses or is limited to specific offenses, or a person on active State duty under 51 Pa.C.S. § 508 (relating to active duty for emergency).

Section 13.8. Drug Overdose Medication.--(a) The department, in carrying out its duties under 28 Pa. Code Ch. 1023 (relating to personnel), shall have the following duties:

(1) By December 31, 2014, amend the prehospital practitioner scope of practice of emergency medical services providers to include the administration of naloxone.

(2) In consultation with the Pennsylvania Emergency Health Services Council, implement training, treatment protocols, equipment lists and other policies and procedures for all types of emergency medical services providers.

(3) In consultation with the Department of Drug and Alcohol Programs, develop or approve training and instructional materials

about recognizing opioid-related overdoses, administering naloxone and promptly seeking medical attention. The training and instruction materials shall be provided free of charge on the Internet.

(b) A law enforcement agency, fire department or fire company may enter into written agreements with emergency medical services agencies, with the consent of that agency's medical director or a physician, to do the following:

(1) Obtain a supply of naloxone.

(2) Authorize a law enforcement officer or firefighter who has completed training under subsection (a)(2), or who has received the training and instructional materials under subsection (a)(3), to administer naloxone to an individual undergoing or believed to be undergoing an opioid-related drug overdose.

(c) Notwithstanding any other law to the contrary, a health care professional otherwise authorized to prescribe naloxone may dispense, prescribe or distribute naloxone directly or by a standing order to an authorized law enforcement officer or firefighter in accordance with an agreement under subsection (b) or to a person at risk of experiencing an opioid-related overdose or family member, friend or other person in a position to assist a person at risk of experiencing an opioid-related overdose.

(d) The provisions of the act of September 27, 1961 (P.L.1700, No.699), known as the "Pharmacy Act," shall not apply to a law enforcement officer or firefighter who stores naloxone pursuant to an agreement under subsection (b), and in accordance with directions from the health care professional that prescribed, dispensed or distributed the naloxone, or to a person or organization acting at the direction of a health care professional authorized to prescribe naloxone so long as such activities are undertaken without charge or compensation.

(e) (1) A licensed health care professional who, acting in good faith, prescribes or dispenses naloxone shall not be subject to any criminal or civil liability or any professional disciplinary action for:

(i) such prescribing or dispensing; or

(ii) any outcomes resulting from the eventual administration of naloxone.

(2) The immunity under paragraph (1) shall not apply to a health professional who acts with intent to harm or with reckless indifference to a substantial risk of harm.

(f) (1) A person, law enforcement agency, fire department or fire company under subsection (b)(2) or (c) who, acting in good faith and with reasonable care, administers naloxone to another person whom the person believes to be suffering an opioid-related drug overdose:

(i) Shall be immune from criminal prosecution, sanction under any professional licensing statute and civil liability for such act.

(ii) Shall not be subject to professional review for such act.

(iii) Shall not be liable for any civil damages for acts or omissions resulting from such act.

(2) Receipt of training and instructional materials that meet the criteria of subsection (a) and the prompt seeking of additional medical assistance shall create a rebuttable presumption that the person acted with reasonable care in administering naloxone.

(g) Nothing in this section shall be interpreted to limit any existing immunities for emergency response providers and others provided for under 42 Pa.C.S. § 8332 (relating to emergency response provider and bystander good Samaritan civil immunity).

Section 2. This act shall take effect in 60 days.