

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting Agenda

Monday, April 15, 2019

7:00 PM

I. CALL TO ORDER

II. CITIZENS INPUT

III. APPROVAL OF MINUTES

1. April 1, 2019, Board of Supervisors Regular Meeting

IV. UNFINISHED BUSINESS

1. Review of Suburban Park Master Plan
2. Intergovernmental Solar Power Purchasing Agreement Committee (SPPA) Appointee

V. NEW BUSINESS

1. Consent Agenda
2. Proclamation Proclaiming Saturday, April 20th Ferguson Township Watershed Cleanup Day
3. Public Hearing Resolution authorizing Disposition of Specific Public Records
4. Request for Letter of Support for Clearwater Conservancy to acquire a Conservation Easement on Windy Hill Farm
5. Centre Region Refuse and Recycling Contract
6. Pine Grove Mills Farmers Market Request for Support
7. Acceptance of Mr. Buckland's Letter of Resignation from Ferguson Township Board of Supervisors

VI. REPORTS

1. COG Committee Reports
2. Other Regional Reports
3. Staff Reports

VII. COMMUNICATIONS TO THE BOARD

VIII. CALENDAR ITEMS – APRIL

1. Coffee & Conversation, April 20th, Giant Food – Northland Center, 8:00 a.m.
2. 23rd Annual Watershed Cleanup Day, April 20th
3. Arbor Day-Pollinator Garden Planting, May 5th, Songbird Sanctuary, 10:00 a.m. – 12:00 p.m.
4. Centre Gives Campaign for Tom Tudek Memorial Park Trust, May 7-8

IX. ADJOURNMENT



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TOWNSHIP OF FERGUSON

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**Board of Supervisors
Regular Meeting Agenda
Monday, April 15, 2019
7:00 p.m.**

I. CALL TO ORDER

II. CITIZENS INPUT

III. APPROVAL OF MINUTES

1. April 1, 2019, Board of Supervisors Regular Meeting

IV. UNFINISHED BUSINESS

1. REVIEW OF SUBURBAN PARK MASTER PLAN

20 minutes

Narrative

Provided with the agenda is the Executive Summary for the Suburban Park Master Plan Update prepared by Ann Yost, YSM Project Manager. YSM worked closely with an ad hoc study committee and facilitated a public participation process which included key person interviews, three public meetings, and an online survey to help guide their planning and design efforts. Ms. Yost will attend the Board of Supervisors Regular Meeting on May 6, 2019, to receive comments and answer questions. Ms. Yost and her team are scheduled to present the final design for the Suburban Park Master Plan Update on May 20, 2019.

Staff Recommendation

That the Board of Supervisors **review and comment** on the draft Suburban Park Master Plan.

2. INTERGOVERNMENTAL SOLAR POWER PURCHASING AGREEMENT (SPPA) COMMITTEE APPOINTEE

5 minutes

Narrative

At the Regular Meeting on March 18th, the Board of Supervisors voted to participate in a regional study to evaluate options for a regional solar power purchasing agreement. The Centre Region Council of Governments has been facilitating this evaluative process, and sufficient interest from several organizations has been identified to proceed. Provided with the agenda is a copy of a memorandum from Joe Viglione, COG Director of Finance, outlining the steps associated with this study. Each interested organization has been asked to appoint a representative to serve on an ad hoc working group to prepare a Request for Qualifications from energy consulting firms to assist with the project and ultimately work toward negotiating the terms of a SPPA. Staff is recommending that Eric Endresen, Director of Finance, be appointed to serve as Ferguson Township's representative on this working group.

Recommended motion: That the Board of Supervisors appoint _____ to serve on the Intergovernmental Solar Power Purchasing Agreement Working Group.

Staff Recommendation

That the Board of Supervisors **appoint** Eric Endresen to serve on the working group.

V. NEW BUSINESS

1. CONSENT AGENDA

5 minutes

- a. Treasurer's Report for February 2019.
- b. 2019-C2 Street Improvement Project – West: \$201,630.79
- c. 2019-C7c – Aggregate: \$9,855.00; Asphalt: \$25,100.00 (Total: \$34,955.00)
- d. NexGen energy Management System Repair: \$27,100.00
- e. Ray Stolinias – Letter of Resignation

2. A PROCLAMATION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA PROCLAIMING SATURDAY, APRIL 20TH TO BE WATERSHED CLEANUP DAY IN FERGUSON TOWNSHIP

5 minutes

Narrative

Provided with the agenda is a copy of a proclamation officially designated Saturday, April 20th as Watershed Cleanup Day in Ferguson Township. The event is hosted by Clearwater Conservancy, which is celebrating the 23rd year of the event this year. Since its beginning, Watershed Cleanup Day has included over 500 volunteers and has removed more than 3,000 tons of trash from dozens of sites around Centre County. Volunteers interested in participating in this year's Watershed Cleanup Day can sign up online at clearwaterconservancy.org/wcd. Information about the event is also available on the Township's webpage. Also provided with the agenda is a letter from Mr. Dan Trew of Clearwater Conservancy requesting assistance from Ferguson Township in publicizing and promoting the event.

Recommended motion: That the Board of Supervisors adopt the proclamation designating April 20th as Watershed Cleanup Day in Ferguson Township.

Staff Recommendation

That the Board of Supervisors **adopt** the proclamation.

3. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING THE DISPOSITION OF SPECIFIC PUBLIC RECORDS IN ACCORDANCE WITH THE PROCEDURES SET FORTH IN THE RETENTION AND DISPOSITION SCHEDULE FOR RECORDS OF PENNSYLVANIA MUNICIPALITIES ISSUED JULY 16, 1993 AND AS AMENDED DECEMBER 16, 2008.

5 minutes

Narrative

Provided with the agenda is a copy of a resolution advertised for public hearing providing for the disposition of certain records retained by the Township but scheduled for disposition in accordance with the Retention and Disposition Schedule for Records of Pennsylvania Municipalities. Annually, Township staff completes a listing of records that are required to be disposed of in accordance with the municipal records manual. Attached to the Resolution as Exhibit "A" is the list of storage boxes and their contents to be disposed.

Recommended motion: That the Board of Supervisors adopt the resolution authorizing the disposition of specific public records in accordance with the retention and disposition schedule.

Staff Recommendation

That the Board of Supervisors **adopt** the resolution.

4. REQUEST FOR A LETTER OF SUPPORT FOR CLEARWATER CONSERVANCY IN ITS PURSUIT OF A COMMONWEALTH FINANCING AUTHORITY GRANT TO ACQUIRE A CONSERVATION EASEMENT ON WINDY HILL FARM OWNED BY CINDY AND BRENT PASQUINELLI 20 minutes

Narrative

Provided with the agenda is a letter from Kevin Abbey, Land Conservation Easement Manager for Clearwater Conservancy, requesting the Board's support for the Conservancy's pursuit of a Commonwealth Financing Authority Grant to acquire a conservation easement on Windy Hill Farm in Ferguson Township. The farm is located off of Shingletown Road (PA Route 45) and includes over 1,200 feet of Slab Cabin Run. A map of the farm to be conserved and a draft letter of support are also provided with the agenda. Mr. Abbey will be in attendance to introduce the project.

Recommended motion: That the Board of Supervisors approve a letter of support for Clearwater Conservancy's Commonwealth Finance Authority grant application to acquire a conservation easement on Windy Hill Farm in Ferguson Township.

Staff Recommendation

That the Board of Supervisors **approve** the letter of support.

5. CENTRE REGION REFUSE AND RECYCLING CONTRACT – PAM ADAMS, REGIONAL REFUSE AND RECYCLING ADMINISTRATOR 10 minutes

Narrative

The COG Public Services and Environmental (PS&E) Committee recently voted to accept Advanced Disposal's bid for the regional refuse collection contract. The COG PS&E Committee is looking for feedback on whether to accept the base bid or to accept the bid with cart collection. Pam Adams, Centre Region Refuse and Recycling Administrator, will be present to answer any questions the Board may have.

Recommended motion: That the Board of Supervisors recommend that the COG General Forum accept the base bid/alternate bid for the regional refuse contract with Advanced Disposal.

6. PINE GROVE MILLS FARMERS MARKET – REQUEST FOR SUPPORT 20 minutes

Narrative

Provided with the agenda is a letter from Mr. Bill Keough representing the Pine Grove Mills Farmer's Market Steering Committee. The Committee is requesting financial assistance from the Township in an amount of \$3,000.00 to assist in the operating expenditures associated with the market. Last year, the Board of Supervisors appropriated \$2,000.00 to the market out of its economic development funds. Mr. Keough and Ms. Lisa Strickland will be present to introduce the request and answer any questions the Board may have.

Recommended motion: That the Board of Supervisors appropriate \$3,000.00 from the Township's Economic Development account to the Pine Grove Mills Farmer's Market.

Staff Recommendation

That the Board of Supervisors **appropriate** \$3,000 to the Pine Grove Mills Farmer's Market.

7. ACCEPTANCE OF MR. PETER BUCKLAND'S LETTER OF RESIGNATION FROM THE FERGUSON TOWNSHIP BOARD OF SUPERVISORS 10 minutes

Narrative

Provided with the agenda is a copy of a letter of resignation from Mr. Buckland from the Board of Supervisors effective June 30, 2019. Mr. Buckland is moving residence outside of Ferguson Township and, as such, cannot serve on the Board of Supervisors. Per the Second-Class Township Code, the Board of Supervisors must accept the resignation of a Board member, and the Board has thirty days from the effective date of the resignation to appoint a successor to serve the remainder of Mr. Buckland's term. Failing that, a Vacancy Board consisting of the four remaining Supervisors and one appointed Vacancy Board member (Josh Potter of Pine Grove Mills) has an additional fifteen days to appoint a successor. Should the Vacancy Board be unable to reach consensus, the Centre County Court of Common Pleas is petitioned to fill the vacancy. The Board is being asked to accept the resignation and open an application period for interested candidates to apply. Mr. Buckland is a Supervisor of Ward II, meaning his successor must come from that geographic ward.

Recommended motion: That the Board of Supervisors accept the resignation of Peter Buckland from the Ferguson Township Board of Supervisors effective June 30, 2019. Further, the Board of Supervisors open an application period for candidates interested in filling the vacant seat through May 31st.

Staff Recommendation

That the Board of Supervisors **accept** Mr. Buckland's letter of resignation and **authorize** and application period for interested candidates through May 31st.

VIII. STAFF AND COMMITTEE REPORTS

1. COG COMMITTEE REPORTS

20 minutes

- a. Ad Hoc Facilities Committee
- b. Steering Committee - Parks & Rec Regional Comp Plan
- c. Human Resources Committee
- d. Public Service & Environmental Committee
- e. Public Safety Committee
- f. Finance Committee

2. OTHER REGIONAL REPORTS

5 minutes

3. STAFF REPORTS

20 minutes

- a. Township Manager
- b. Planning and Zoning Director
- c. Public Works Director
- d. Chief of Police

IX. COMMUNICATIONS TO THE BOARD

X. CALENDAR ITEMS – APRIL/MAY

- a. Coffee & Conversation, April 20th, Giant Food – Northland Center, 8:00 a.m.
- b. 23rd Annual Watershed Cleanup Day, April 20th
- c. Arbor Day and Pollinator Garden Planting, May 5th, Songbird Sanctuary, 10:00 a.m. – 12:00 p.m.
- d. Centre Gives Campaign for Tom Tudek Memorial Park Trust, May 7th from 8:00 a.m. through May 8th at 8:00 p.m.

XI. ADJOURNMENT

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Monday, April 1, 2019
7:00 PM

I. ATTENDANCE

The Board of Supervisors held its first regular meeting of the month on Monday, April 1, 2019, at the Ferguson Township Municipal Building. In attendance were:

Board:	Steve Miller	Staff:	Dave Pribulka, Township Manager
	Richard Killian		Dave Modricker, Public Works Director
	Peter Buckland		Ray Stolinias, Director of Planning & Zoning
	Laura Dininni		Chris Albright, Chief of Police
	Tony Ricciardi		

Others in attendance included: Faith Norris, Recording Secretary; John Spsychalski, Kimberly Fragola, CATA; Adam Long, Keller Engineering; Sal Urbano, CivicCMS; Vern Squier, Jennifer Myers, CBICC;

II. CALL TO ORDER

Mr. Miller called the Monday, April 1, 2019, regular meeting to order at 7:01 p.m.

Mr. Miller noted the Board had an executive session prior to this meeting on a potential land acquisition.

III. CITIZENS INPUT – NONE

IV. SPECIAL REPORTS

1. Centre Area Transportation Authority – John Spsychalski

The CATA report included an update on new busses; bus stop enhancements; working with Ferguson Township on the Northland Mobility Study's transportation service; and update on operations and rolling stock. There will be an increase in CATARide service – details to follow at the April 16th meeting, 5:00 p.m. in the State College Borough Building.

A discussion followed on maintenance costs in response to a Board member's question.

V. APPROVAL OF MINUTES

Mr. Buckland moved that the Board of Supervisors **approve** the Regular Meeting Minutes of March 18, 2019. Mr. Killian seconded the motion.

Ms. Dininni moved to amend the minutes to add her comments regarding the Park & Rec letter of support, page 3, item 4 that she did not think it was appropriate to vote on a personal Facebook page. Mr. Killian seconded the motion.

Mr. Buckland moved should Ms. Dininni's comments be included in the minutes that Mr. Buckland's comments be included as to the reason behind it. Discussion followed on clarification that it was not the vote to be reflected but the comments made be reflected in the minutes. Mr. Killian revoked his motion to second the above motion. Mr. Miller seconded the motion. The motion passed 4 to 1 with Mr. Buckland dissenting.

Mr. Buckland moved to add his comments as to why they were included. Mr. Killian seconded the motion. The motion passed unanimously.

The motion passed unanimously with amendments.

VI. UNFINISHED BUSINESS

a. PUBLIC HEARING RESOLUTION ADOPTING A NEW FERGUSON TOWNSHIP DONATION POLICY

Mr. Pribulka reviewed the proposed donation policy that was reviewed at the March 18th meeting. The amendment reflects donations accepted on a rolling basis. The amount shall not exceed \$1,000. Other details followed on the language.

Mr. Buckland moved that the Board of Supervisors **adopt** the resolution repealing Resolution 2012-14 and adopting a new Ferguson Township Donation Policy. Mr. Ricciardi seconded the motion.

Discussion followed on staff edits to the language that were not in the previous discussion at the last meeting.

Roll Call vote on Resolution 2019-13: Ms. Dininni – YES; Mr. Killian – YES; Mr. Miller – YES; Mr. Ricciardi – YES; Mr. Buckland – YES.

The motion passed unanimously.

b. FERGUSON TOWNSHIP PUBLIC WORKS MAINTENANCE FACILITY LAND DEVELOPMENT PLAN

Messrs. Pribulka and Modricker introduced the item for discussion and shared the architects involved with the plan. Mr. Stolinis reviewed the plan and comments.

Mr. Buckland moved that the Board of Supervisors **refer** the land development plan for the Ferguson Public Works Maintenance Facility to the Planning Commission for review and a recommendation. Mr. Ricciardi seconded the motion.

Discussion followed on the map attachment, project and cost. Mr. Modricker noted construction in the spring of 2020. A follow-up will be done on getting a clearer page 3 landscape map to Mr. Buckland.

Mr. Long discussed the plan in detail and answered questions. A detail discussion was held on electric vehicles/charging station. A question was asked about the grant program 2019-1.

The motion passed unanimously.

VII. NEW BUSINESS

1. CONSENT AGENDA

- a. Special Events Permit – State College Ride of Silence
- b. Approval of the sale of the 2014 International Terra Star Dump Truck
- c. Approval of the sale of the 2003 International Single Axle Dump Truck
- d. Contract 2019-C1, Street Improvement Projects – North: \$238,543.95
- e. Contract 2019-C6, Curb/Ramp Upgrades: \$69,969.00
- f. Contract 2019-C7a, Fuel Bid: \$60,456.00

Mr. Killian moved that the Board of Supervisors **approve** the Consent Agenda. Ms. Dininni seconded the motion. The motion passed unanimously.

2. PROCLAMATION PROCLAIMING SUNDAY, MAY 5TH TO BE FERGUSON TOWNSHIP ARBOR DAY

Mr. Modricker reviewed the proclamation and the pollinator project set for May 5th at Songbird Sanctuary. It is being spearheaded by the Township's Arborist, Lance King.

Mr. Buckland moved that the Board of Supervisors **adopt** the proclamation designation May 5th as Ferguson Township Arbor Day. Ms. Dininni seconded the motion. The motion passed unanimously.

3. CENTRE COUNTY ECONOMIC DEVELOPMENT PARTNERSHIP REQUEST – SENSOR NETWORKS EXPANSION PROJECT

Mr. Pribulka reviewed the item for discussion. Mr. Squir discussed CCEDP, project expansion and performance agreements' terms. A detailed discussion followed on the claw-back/default clause, process and infrastructure of Sensor Networks. Mr. Killian discussed regional cooperation with the Township and CBICC, the strategic plan and balance of smart growth. Ms. Dininni discussed subsidy and proportions for each municipality as examples. Mr. Miller supported the idea of helping to build businesses that are established locally and stay in the area. A recruiting discussion followed.

Mr. Killian moved that the Board of Supervisors **appropriate** \$20,000 to the Centre County Economic Development Partnership to assist with the Sensor Networks Expansion Project. Mr. Buckland seconded the motion. The motion passed unanimously.

4. AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH CIVIC CMS TO REDISIGN TOWNSHIP WEBSITE

Mr. Pribulka reviewed the item for discussion. Mr. Urbano presented an overview of CivicCMS functions, features and the platform's design components.

Discussion followed on visually engaging sites vs. more text oriented sites. Further discussion included what the learning curve would be with CivicCMS design, back-end process, functionality and beta testing.

Mr. Buckland moved that the Board of Supervisors **authorize** the Township Manager to enter into an agreement with CivicCMS to redesign the Township website. Mr. Ricciardi seconded the motion.

The motion passed unanimously.

5. PA DCNS BUREAU OF FORESTRY – ROTHROCK STATE FOREST TRAIL SYSTEM

Mr. Stolinas reviewed the item for discussion.

Mr. Ricciardi moved that the Board of Supervisors **provide** a letter of support to the Friends of Rothrock State Forest for Phase 1 of the Musser Gap Recreation Area. Mr. Killian seconded the motion.

Discussion followed on map areas around the Cottages development and the decommissioning trails. A zoning map error was discussed and noted for record.

The motion passed unanimously.

VIII. STAFF AND COMMITTEE REPORTS

a. COG COMMITTEE REPORTS

1. Executive Committee. Mr. Miller stated the agenda is in the packet and the COG already had its meeting.
2. Joint Transportation Land Use and CRPC. Mr. Miller reported the meeting was held today. The main item reviewed was the Comprehensive Plan Implementation Program-reviewed

recommended changes. Updates on state housing report, and Act 537 Study. The CRPA / CRPC annual report is available online.

Discussion followed on the Comprehensive Plan Update.

Mr. Ricciardi requested additional notes be emailed to him prior to noon this Wednesday, if any, that were not stated at the COG General Forum Meeting for the upcoming Human Resource Committee Meeting.

b. OTHER REGIONAL REPORTS

1. Spring Creek Watershed Commission. Mr. Buckland stated the Commission met on March 20th. A positive review of the watershed and fishery presentation by Mr. Detar from the PA Fish & Boat Commission; continuance of yearly Speaker series – details followed; One Water Report update; approved request letter for delay on zoning in Benner Township changes – details followed. No meeting in April. The next meeting is May 15th.

Discussion followed on the Benner Township process and related concerns.

c. STAFF REPORTS

1. Township Manager. Mr. Pribulka reviewed the report provided. A successful applicant is in the process of being notified to fill the Administrative Assistant position for Planning & Zoning. Updates followed on Climate Action Committee – compiling data for next steps; Plastic Bag Ban fee ordinance update – meeting is this Friday and results to follow; Emergency Management Council Meeting; CBICC meeting; CRPR meeting; and PELRAS Conference.
2. Planning and Zoning Director. Mr. Stolinas stated that the next meeting will be on April 8th. Included with the report was the Active Plans list. Updates followed on the resubmitted Hummel Subdivision; SALDO and Zoning ordinances; PGM Small Area Plan themes' goals and objectives- next meeting is scheduled for April 10th at 6:00 p.m.; and a Joint worksession was held on March 27th on Affordable Housing for Patton Township in TTD/TSD districts.

Ms. Dininni followed with a discussion on SALDO Zoning rewrite and the topic of incentivizing green development and possible future discussions on a menu of choices. Mr. Buckland concurred and to have it done in a strategic way to alleviate multiple advertisements. Mr. Buckland noted that he will draft the agenda item for a future Board meeting discussion.

Public Works Director. Mr. Modricker highlighted the comprehensive report. It included a number of study updates; maintenance on brush/leave collection started today; capital projects out to bid; Mircosurfacing - detailed update on streets to be surfaced; Workflow for Stormwater Study - Phase 2; and open house' summary comments for improvement projects. One correction – Asphalt and Aggregate bid opening is April 9th. The next Tree Commission Meeting is April 15th.

Item not on report. Discussed the current administration building's outdated heating/cooling system service issues and suggestions for replacement and energy saving strategies along with anticipated funds under COSTARS. Discussion followed on budget and agenda process.

IX. COMMUNICATIONS TO THE BOARD

- a. Mr. Buckland noted a discussion he and Mr. Miller had with CBICC's Vern Squire regarding communication and receipt of the KCF materials. Also noted is that CBICC is interested in solar energy development in the Centre region.

X. CALENDAR ITEMS

- a. Pine Grove Mills Small Area Plan, April 10th, St. Paul Lutheran Church, 6:00 p.m.
- b. Coffee & Conversation, April 20th, Giant Food – Northland Center, 8:00 a.m.
- c. 23rd Annual Watershed Cleanup Day, April 20th - sign up at Clearwater

XI. ADJOURNMENT

Mr. Miller called for adjournment. With no further business to come before the before the Board of Supervisors, Mr. Buckland motioned to adjourn the meeting. The meeting adjourned at 9:20 p.m.

Respectfully submitted,

David Pribulka, Township Manager
For the Board of Supervisors

EXECUTIVE SUMMARY

INTRODUCTION

Suburban Park is a popular neighborhood park that has served the Overlook Heights neighborhood since the 1970's. The 13.75-acre park offers close-to-home recreation opportunities for both organized and self-directed play; individual, family, and group leisure activities; and connections to regional bike trails. Suburban Park is located at the intersection of North Allen Street and Suburban Avenue and is bound by Vairo Boulevard to the northwest.

The Suburban Park Master Plan Update creates a vision for an enhanced neighborhood park. The master plan update recommends facility and site enhancements which reflect the recreation needs and interests of residents and addresses site related issues.

PARK PLANNING PROCESS

The park planning process for the Suburban Park Master Plan Update included:

1. Inventory and Assessment of Natural and Man-made Resources
2. Public Engagement
3. Park Master Planning
4. Costs and Implementation Strategies

Inventory and Assessment of Natural and Man-made Resources

The park site is bisected by a large drainage swale and associated floodplain that becomes inundated and floods during major storm events. Approximately 30-percent of the park site is located within the 100-year floodplain. The swale separates the site into two areas with most of the park facilities on the northwest side of the swale.

The park site is also limited by steep slopes throughout the parcel with the most developable topography in the area of existing facilities. Steep slopes separate the site from Vairo Boulevard, parallel to the northwest property line. The southern boundary of the park is contiguous to residential backyards.



Public Engagement

The foundation of the planning process was public engagement to assure that the park design targets resident recreation needs and interests. Public engagement tasks included working with the project steering committee, conducting key person interviews, holding three public meetings, and soliciting input through an on-line citizen opinion survey. Input from residences is summarized as follows:

- **Protect and Enhance Natural Resources –** Residents enjoy opportunities to enjoy nature and spend time outdoors in healthy activities. Additional trails are desired to explore the undeveloped natural area on the east side of the site. The stormwater runoff that flows through the site is viewed as both an asset and concern. The park design should incorporate enhancement to the drainage swale to promote groundwater infiltration, accommodate and control flooding, and provide areas to explore the drainage corridor.



- **Park Visitors and Recreation Facilities –** Suburban Park has diverse visitors of the park including children, young adults, older adults, families, caregivers, and organized teams. Centre Region Parks and Recreation has indicated that Suburban Park could be programmed for family and youth activities in the future. The playground, basketball court, baseball field, tennis courts/pickleball courts and picnic opportunities were all viewed as popular facilities that should remain in the park. Picnic opportunities rank high in the opinion survey. A preference for natural play opportunities was voiced by numerous residents. The park is a popular winter destination for sledding, and open steep slopes should be maintained for this activity.
- **Trails and Linkages –** Walking is a popular activity and loop trails are desired to expand walking in the park. The existing trail linking Vairo Boulevard to the south side of the park is an important bicycle route used by students living in Patton Township to travel to Penn State University. The link also provides access to nearby Penn State Arboretum, a popular destination for walking.
- **Relationship to Surrounding Land Use –** The park abuts residential home sites on two sides and a vegetative buffer is desired by some residents while others prefer open views to the park. The vegetation along Vairo Boulevard should be maintained and enhanced to buffer traffic and noise.

Park Master Planning

The park master planning process began with discussion of project goals with the steering committee followed by analysis of the park site, outreach to key stakeholders, research, and initial public meeting to solicit input on how the park is currently used and new facility ideas. Conceptual alternative designs were developed and reviewed with the steering committee and based on this input, the pre-final master plan was developed. The pre-final master plan was presented at a second public meeting and public comments were incorporated into the final master plan. Following completion of the final master plan, phased development scenarios were discussed and phased probable construction cost opinions were developed. A third public meeting was held to present the final master plan to interested residents.

Costs and Implementation Strategies

Suburban Park as envisioned by the master plan update will not happen immediately. Municipal parks are typically developed in phases, over time, as funding becomes available. The master plan defines three separate development phases and improvements to natural areas listed as Floating Phase.

Development must be preceded by detailed design and engineering and will require numerous agency reviews, approvals, and permits prior to construction.

SUBURBAN PARK MASTER PLAN UPDATE

Suburban Park Master Plan Update defines the overall vision for the park, illustrates the physical configuration of proposed improvements, and defines strategies for resource enhancements.

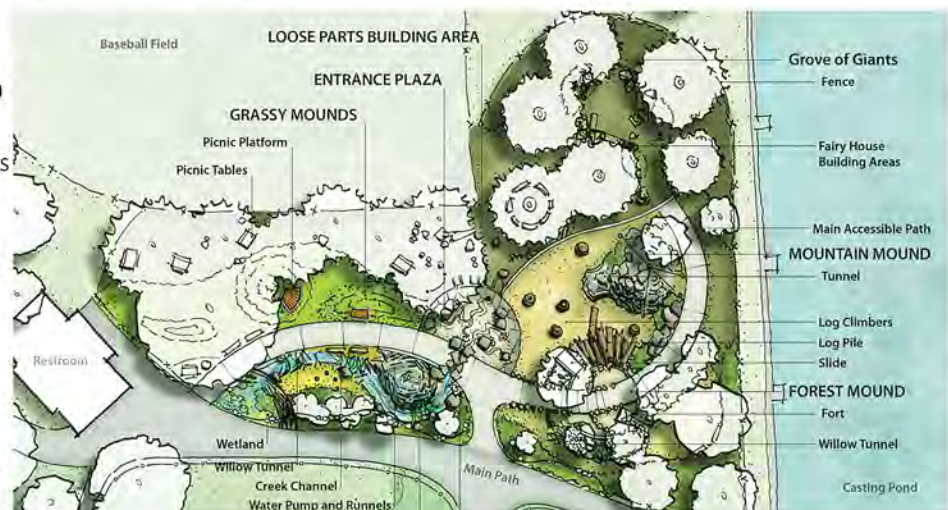
Guiding Principles

Guiding Principles were defined for the Suburban Park Master Plan Update based on the findings of the planning process and public input.

- Maintain existing recreation opportunities enjoyed by residents and enhance facilities to meet current safety and accessibility standards.
- Enhance the convenience of using the park.
- Reconfigure and naturalize the drainage channel to accommodate stormwater runoff, minimize the impacts of flooding, and create a natural floodplain corridor.
- Maintain and enhance the natural resources of the site.
- Explore opportunities to expand the natural aspects of the site and incorporate nature into play areas and along trails.
- Develop loop trails to encourage walking and healthy activity.

NATURE PLAY AREAS

Nature play areas integrates natural areas and elements into playscapes. Nature playgrounds encourage children to interact with nature, explore natural systems, get dirty, and learn through play and discovery. Natural elements – logs, climbing boulders, streams and ponds, trees, flowers, and shrubs are included to create unique play opportunities. Nature play incorporate opportunities for learning about the environment- pollinator gardens, bird and bat houses, and stream-side access for hunting crayfish promote interaction with nature and learning through play. Unique elements might include vine covered arbors for intimate storytelling, stepping stones and logs for balance games, and loose materials for imaginative play. Nature play areas encourage children to engage their senses and imagination, explore and discover, and gain an appreciation for the natural world in their neighborhood.



Traditional Recreation Opportunities

- Youth baseball field improvements with new backstop, fencing, and bleachers
- Tennis courts/pickleball courts resurfacing with a practice wall
- Basketball court with terraced seat wall
- Medium picnic pavilion at playground
- Small picnic pavilion and horseshoe pits
- Traditional and natural playground
- Sledding hill
- Trail System with expanded trails and trail loops

Support Facilities

- Restrooms
- Parking expansion
- Entry plaza
- Bike plaza
- Site amenities to include benches, picnic tables, drinking fountain, bike racks, and bike repair station
- Park entry sign, trail mileage markers, and interpretative signs

Natural Resource Enhancement / Sustainable Green Components

- Floodplain restoration/drainage channel reconfiguration
- Stormwater BMPs
- Native meadow plantings
- Woodland enhancements and invasive species control



MASTER PLAN IMPLEMENTATION STRATEGIES

Achieving the vision presented in the master plan for Suburban Park will require significant capital expenditures and dedication of Township staff. As with most government investment in recreation facilities, it is anticipated that the investment will occur in phases over several years. To guide the enhancement of Suburban Park, cost estimates have been prepared to correspond to the various phases of development as determined by the steering committee. The phasing is based on community need and logical sequence of construction. The Phasing Plan suggests four proposed phases of construction. The proposed phases include:

- **Phase 1** – The drainage improvements and stormwater BMP’s associated with creating a free-flowing drainage channel through the park are the primary feature of this phase. The outer trail loop and expansion of the parking area and the entry plaza are included.
- **Phase 2** – The rehabilitation of the tennis/pickleball courts and establishing a new play area with picnic pavilion and restrooms are proposed for the second phase of development.
- **Phase 3** – The basketball court, eastern picnic pavilion and horseshoe pits, northern bike plaza, and remaining trail extensions are included in the third phase.
- **Floating Phase** – The landscape and buffer planting and earthen trail that explores the northern wooded portion of the park are site enhancements that could occur as a stand-alone phase or be added to the other phases as funds permit.

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

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April 8, 2019

TO: Gretchen Brandt, SCASD Board
Randy Brown, SCASD Business Administrator
Amber Concepcion, SCASD Board President
George Downsborough, Patton Township Chair and COG Vice-Chair
Steven Lyncha, College Township Chair
John Franek, College Township Management Analyst
Bud Graham, Harris Township Chair
Jason Grottini, SCBWA Board
Danelle Del Corso, Halfmoon Township Chair
Robert Strouse, Halfmoon Township Board
Robert Jacobs, Centre County Deputy Administrator
Brian Heiser, SCBWA Assistant Executive Director
Steve Miller, Ferguson Township and COG Chair
Evan Myers, State College Borough President
Ted Onufrak, Centre County Refuse and Recycling Authority
Michael Pipe, Centre County Chair
Martin McCann, College Township Water Authority Chair

Municipal Managers

FROM: Drafted by Peter Buckland, Ferguson Township Chair and representative to the COG Public Services and Environmental Committee, Eric Endresen, Ferguson Township Finance Director, James Steff, COG Executive Director and Joe Viglione, COG Finance Director

SUBJECT: Intergovernmental Solar Power Purchase Agreement (SPPA) Committee Appointee

Thank you for confirming the interest of your governing body in exploring the idea of a joint solar power purchase agreement (SPPA) and to begin moving that process forward. To date the following entities have expressed an interest in exploring the idea of a joint SPPA:

State College Area School District	Centre County
Centre County Refuse & Recycling Authority	Ferguson Township
State College Borough Water Authority	Borough of State College
College Township Water Authority ***	Patton Township
College Township	Harris Township
Halfmoon Township	Centre Region COG

*** - Pending - May 1, 2019 meeting

As outlined in the February 14, 2019 correspondence to you, the initial process would entail:

1. The general concept of a SPPA is presented to the governing bodies.
2. The governing bodies, in discussing the SPPA concept, are asked to identify questions they have at this early point and provide a sense if there is support to continue studying a SPPA.
3. The sense of the governing bodies should be reported back to Jim Steff, COG Executive Director, by March 27, 2019.
4. If there is sufficient study to continue the concept, then decide whether there is interest in exploring the concept of a SPPA.
5. If sufficient interest is expressed, each body should assign a representative to serve on a working group to decide how to proceed. Sufficient interest means that the potential size of the energy purchase should produce an outcome in which each party will save funds.
6. A four-step process for learning and decision-making would need to be initiated.
 - a. The ad hoc intergovernmental group would put together a Request for Qualifications (RFQ) from energy consulting firms who could work with the intergovernmental group to draft Requests for Information (RFI) about potential solar PPA projects and/or Requests for Proposals (RFP) for solar PPA projects.
 - b. Draft an RFI and review responses.
 - c. Draft and RFP, review responses, and potentially engage firms in interviewing.
 - d. Negotiate terms and conditions of a solar PPA.

As of today's date, steps 1-4 have been completed and the entities are ready to commence with step 5 in the process. Step 5 states **"...each body should assign a representative to serve on a working group to decide how to proceed."** Following the selection of members to the working group a kickoff meeting will be scheduled. At the kickoff meeting the members will focus on discussing the governance aspect of creating a consortium or other type of partnership and begin discussing step 6.

At this time, it is being requested that each entity select a representative to the consortium and to send their representative's contact information to Jim Steff, COG Executive Director, no later than May 10, 2019. Since the meetings will be open to the public, multiple individuals from each entity will be able to attend if desired.



MONTHLY TREASURERS REPORT

FEBRUARY 2019

Ferguson Township Treasurer's Report

February 28, 2019

Statement of Cash Balances

General Fund

Checking

Jersey Shore State Bank Operating (3245)	4,285,688.31
JSSB Flex Plan Checking (8757)	17,656.21
Ameriserv Money Market 2602	258,571.66
Ameriserv CD (0210) (matures 12/3/19)(1/3 of total)	260,472.15
PLGIT General Fund (3017)	613,648.09
PLGIT General Fund CDs (2)(mature 4/2/19, 9/11/19)	752,863.56

Investments

Morgan Stanley Brokerage Account (@ market)	311,822.38
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TOTAL GENERAL FUND

6,500,722.36

Other Funds

Fund 02 Street Lights

JSSB Checking (4836)	15,630.93
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Fund 03 Fire Hydrant

JSSB Checking (4844)	26,739.61
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Fund 16 General Obligation

JSSB Checking (4852)	105,214.57
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Fund 19 Agricultural Preservation

JSSB Checking (4879)	63,868.36
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Fund 30 Capital Reserve

Paypal Account	8,034.01
JSSB Checking (Employee Wellness Sinking Fund)(4909)	14,588.29
JSSB Capital Reserve Checking (3555)	235,712.88
JSSB Checking (Police Equipment Sinking Fund) (1711)	82,055.75
JSSB Checking (PW Equipment Sinking Fund)(4895)	967,648.15
JSSB Checking (Bldg Equipment Sinking Fund)(4887)	265,094.93

Fund 31 Regional Capital Recreation Projects

JSSB Checking (3547)	1,121,584.15
Ameriserv Money Market 2818	258,571.66
Ameriserv CD (0210) (matures 12/3/19)(1/3 of total)	260,472.15

Fund 32 Transportation Improvement

JSSB Checking (3539)	2,712,016.62
PLGIT Checking (3261) & Plus	15,073.56
PLGIT CDs (3)(mature 6/3/19, 10/15/19, 2/10/20)	1,255,933.84
Ameriserv Money Market 2693	258,571.66
Ameriserv CD (0210) (matures 12/3/19)(1/3 of total)	260,472.15

Fund 33 Pine Grove Mills Street Lights

JSSB Checking (4917)	19,832.12
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Fund 34 Park Improvement

JSSB Checking (4925)	124,591.40
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Ferguson Township Treasurer's Report

February 28, 2019

Statement of Cash Balances

Fund 35 Liquid Fuels

JSSB Checking (4933)	(3,983.89)
PLGIT Checking (3020)	175,642.69
PLGIT CDs (3020) (mature 11/5/19 & 11/22/19)	554,135.69

Fund 93 Tudek Memorial Trust

JSSB Checking (4976)	30,452.49
FNB Investments (@market)	135,809.50

TOTAL OTHER FUNDS	8,963,763.27
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TOTAL NON PENSION FUNDS	15,464,485.63
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Employer Pension Trust Funds

Fund 60 Police Pension Trust

JSSB Checking (4941)	6,420.55
PNC Enterprise Checking (9642)	37,992.46
PNC Investments (@market)(includes accrued interest)	5,411,257.11

Fund 65 Non Uniformed 401a Pension Trust

JSSB Checking (4968)	48.75
ICMA-RHS Employee Retirement Health Savings Trust (@ market)	70,758.55
ICMA-401 Employer Pension Investment Trust (@ market)	3,247,225.80

TOTAL PENSION TRUST FUNDS	8,773,703.22
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GRAND TOTAL	24,238,188.85
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Employee Pension Trust Funds

Fund 66 Non Uniformed 457 Pension Trust

ICMA-457 Employee Pension Investment Trust (@ market)	1,393,001.18
ICMA-ROTH IRA Employee Pension Investment Trust (@ market)	28,141.99

	1,421,143.17
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Bank Reconciliation

Uncleared Checks by Fund

User: eendresen
Printed: 04/01/2019 - 2:17PM
Checks Before: 02/28/2019



Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
01	GENERAL FUND					
0	02/28/2019	Uncleared	AP	10870	PNC INSTITUTIONAL INVESTMENTS	3,280.99
0	02/28/2019	Uncleared	AP	11216	VANTAGEPOINT TRANSFER AGENTS 401	8,235.80
0	02/28/2019	Uncleared	AP	11218	VANTAGEPOINT TRANSFER AGENTS 457	5,461.32
0	02/28/2019	Uncleared	AP	11381	VANTAGEPOINT TRANSFER AGENTS-706007 ROTH	231.39
6192	09/29/2017	Uncleared	AP	11577	CBICC	2,500.00
6255	10/13/2017	Uncleared	AP	11547	FOSTER DANIEL	250.00
6727	01/31/2018	Uncleared	AP	11597	WITHERS KARYN	15.00
7254	06/15/2018	Uncleared	AP	11738	GREENE HERBERT	25.00
7622	08/31/2018	Uncleared	AP	11756	TOMKEIL PAUL	40.00
7947	11/15/2018	Uncleared	AP	11344	PETERSON INDUSTRIES INC.	684.53
8001	11/29/2018	Uncleared	AP	10720	MORRISON SHAWN	25.00
8162	01/15/2019	Uncleared	AP	10670	MAYER JONATHAN	750.00
8215	01/31/2019	Uncleared	AP	11217	FERGUSON TOWNSHIP POLICE ASSOCIATION	420.00
8231	01/31/2019	Uncleared	AP	11035	STATE COLLEGE BOROUGH WATER AUTHORITY	516.50
8248	02/15/2019	Uncleared	AP	10345	ECKS GARAGE INC	77.87
8249	02/15/2019	Uncleared	AP	11737	ECO-MAXX	40.00
8250	02/15/2019	Uncleared	AP	10366	EXCEL PERFORMANCE PRODUCTS LLC	524.42
8251	02/15/2019	Uncleared	AP	10372	FASTENAL COMPANY	292.02
8253	02/15/2019	Uncleared	AP	11217	FERGUSON TOWNSHIP POLICE ASSOCIATION	420.00
8254	02/15/2019	Uncleared	AP	11483	FORCE AMERICA DISTRIBUTING LLC	685.04
8262	02/15/2019	Uncleared	AP	11253	INFRADAPT LLC	2,601.00
8263	02/15/2019	Uncleared	AP	10554	JARU ASSOCIATES INC	21.00
8264	02/15/2019	Uncleared	AP	10592	KNISELY SHREDDING	140.00
8275	02/15/2019	Uncleared	AP	10816	PATCTECH	2,399.00
8278	02/15/2019	Uncleared	AP	10845	PENNSYLVANIA MUNICIPAL HEALTH INSURANCE CO OF	81,799.89
8280	02/15/2019	Uncleared	AP	11422	PRAXAIR DISTRIBUTION INC	9.02
8285	02/15/2019	Uncleared	AP	11049	STITZERS IMPRINTING & ENGRAVING SPEC	11.25
8290	02/15/2019	Uncleared	AP	11173	WALKER & WALKER EQUIPMENT II LLC	52.40
8294	02/15/2019	Uncleared	AP	11199	WILLIAMS BROTHERS	81.48
8295	02/28/2019	Uncleared	AP	11027	ACCELA	16,666.00

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
8296	02/28/2019	Uncleared	AP	10016	AFLAC	176.77
8297	02/28/2019	Uncleared	AP	10031	ALLIED MECHANICAL & ELECTRICAL	171.91
8298	02/28/2019	Uncleared	AP	11242	AMAZON CAPITAL SERVICES INC	295.34
8299	02/28/2019	Uncleared	AP	11377	APA	573.00
8300	02/28/2019	Uncleared	AP	11638	ARMORED REPUBLIC, LLC	739.86
8301	02/28/2019	Uncleared	AP	11239	ASAP HYDRAULICS STATE COLLEGE, INC	169.78
8302	02/28/2019	Uncleared	AP	10085	BASTIAN TIRE & AUTO CENTERS	4,122.54
8303	02/28/2019	Uncleared	AP	10100	BEST LINE EQUIPMENT	618.64
8304	02/28/2019	Uncleared	AP	11702	BLUE KNOB AUTO	300.00
8305	02/28/2019	Uncleared	AP	10120	BORING COURT REPORTING	177.50
8306	02/28/2019	Uncleared	AP	10122	BOROUGH OF STATE COLLEGE	1,471.68
8307	02/28/2019	Uncleared	AP	11224	CAMPBELL DURRANT BEATTY PALOMBO & MILLER PC	2,142.23
8308	02/28/2019	Uncleared	AP	10176	CENTRAL PA CHIEFS OF POLICE	50.00
8309	02/28/2019	Uncleared	AP	10201	CENTRE COUNTY UNITED WAY	88.00
8310	02/28/2019	Uncleared	AP	10203	CENTRE DAILY TIMES	1,067.09
8311	02/28/2019	Uncleared	AP	10220	CHEMUNG SUPPLY CORP	533.40
8312	02/28/2019	Uncleared	AP	10225	CINTAS CORPORATION # 536	89.00
8313	02/28/2019	Uncleared	AP	10231	CLEARFIELD WHOLESALE PAPER COMPANY INC	154.87
8314	02/28/2019	Uncleared	AP	11240	CLEVELAND BROTHERS	744.01
8315	02/28/2019	Uncleared	AP	11376	COLONIAL AUTO SUPPLY	50.00
8316	02/28/2019	Uncleared	AP	10243	COLUMBIA GAS OF PA INC	2,755.62
8317	02/28/2019	Uncleared	AP	10244	COMCAST BUSINESS	2,100.00
8318	02/28/2019	Uncleared	AP	11800	COMMUNITY DIVERSITY GROUP	500.00
8319	02/28/2019	Uncleared	AP	10297	DAVIDHEISERS INC	316.00
8320	02/28/2019	Uncleared	AP	11737	ECO-MAXX	40.00
8321	02/28/2019	Uncleared	AP	11790	ESCO, INC.	90.00
8322	02/28/2019	Uncleared	AP	10372	FASTENAL COMPANY	171.00
8323	02/28/2019	Uncleared	AP	11217	FERGUSON TOWNSHIP POLICE ASSOCIATION	420.00
8325	02/28/2019	Uncleared	AP	10384	FERNSLER HUTCHINSON ARCHITECTURE LLC	50.00
8326	02/28/2019	Uncleared	AP	10396	FISHER AUTO PARTS	640.11
8327	02/28/2019	Uncleared	AP	11483	FORCE AMERICA DISTRIBUTING LLC	32.70
8328	02/28/2019	Uncleared	AP	10419	GALLS PARENT HOLDINGS LLC	131.90
8329	02/28/2019	Uncleared	AP	11518	GENERAL CODE	798.83
8330	02/28/2019	Uncleared	AP	11635	GREAT AMERICA FINANCIAL SERVICES	461.28
8331	02/28/2019	Uncleared	AP	11264	GROFF TRACTOR & EQUIPMENT	235.65
8332	02/28/2019	Uncleared	AP	10487	HERITAGE ELECTRIC	3,615.00
8333	02/28/2019	Uncleared	AP	10491	HINTON & ASSOCIATES	17,705.00
8334	02/28/2019	Uncleared	AP	10506	HR EXCAVATING INC	1,162.00
8335	02/28/2019	Uncleared	AP	11286	HUNTER KEYSTONE PETERBILT, LP	204.20
8336	02/28/2019	Uncleared	AP	10543	J & J TRUCK EQUIPMENT	294.98
8337	02/28/2019	Uncleared	AP	10554	JARU ASSOCIATES INC	157.66

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
8338	02/28/2019	Uncleared	AP	10568	K & S DISTRIBUTION	2,338.54
8340	02/28/2019	Uncleared	AP	11797	LANDPRO EQUIPMENT LLC	300.34
8341	02/28/2019	Uncleared	AP	11704	MADISON NATIONAL LIFE	87.98
8342	02/28/2019	Uncleared	AP	10669	MAXWELL TRUCK & EQUIPMENT LLC	522.00
8343	02/28/2019	Uncleared	AP	10673	MCCARTNEYS INC	804.45
8344	02/28/2019	Uncleared	AP	10674	MCCORMICK TAYLOR INC	2,400.00
8345	02/28/2019	Uncleared	AP	10712	MONARCH CLEANERS	353.66
8346	02/28/2019	Uncleared	AP	10756	NITTANY OFFICE EQUIPMENT	363.80
8347	02/28/2019	Uncleared	AP	10762	MARCO	108.80
8348	02/28/2019	Uncleared	AP	11332	NTM ENGINEERING INC	1,246.47
8349	02/28/2019	Uncleared	AP	10773	OLD DOMINION BRUSH	233.92
8350	02/28/2019	Uncleared	AP	11378	P & A Administrative Services, Inc.	1,250.00
8351	02/28/2019	Uncleared	AP	10798	PA ONE CALL SYSTEM	99.97
8352	02/28/2019	Uncleared	AP	10800	PA POLICE ACCREDITATION COALITION	35.00
8353	02/28/2019	Uncleared	AP	11422	PRAXAIR DISTRIBUTION INC	107.67
8354	02/28/2019	Uncleared	AP	10927	REDLINE SPEED SHINE	260.33
8355	02/28/2019	Uncleared	AP	10932	RESERVE ACCOUNT	4,500.00
8356	02/28/2019	Uncleared	AP	10992	SHERWIN WILLIAMS	428.21
8357	02/28/2019	Uncleared	AP	11003	SITE SPECIFIC DESIGN INC	245.00
8358	02/28/2019	Uncleared	AP	11010	SNAP ON INDUSTRIAL	11.47
8359	02/28/2019	Uncleared	AP	11017	SOSMETAL PRODUCTS INC	695.77
8360	02/28/2019	Uncleared	AP	11782	SPICER'S GENERAL CONTRACTING & LANDSCAPING LL	267.84
8361	02/28/2019	Uncleared	AP	11049	STITZERS IMPRINTING & ENGRAVING SPEC	11.25
8362	02/28/2019	Uncleared	AP	11050	STOCKER CHEVROLET INC	737.63
8363	02/28/2019	Uncleared	AP	11055	STONER INC	108.12
8364	02/28/2019	Uncleared	AP	11058	STOVER MCGLAUGHLIN	693.00
8365	02/28/2019	Uncleared	AP	11799	T & B MEDICAL INC	71.25
8366	02/28/2019	Uncleared	AP	11729	THE HR OFFICE	665.58
8367	02/28/2019	Uncleared	AP	11117	TRAFFICWARE	3,414.47
8368	02/28/2019	Uncleared	AP	11136	U S MUNICIPAL SUPPLY INC	1,139.15
8369	02/28/2019	Uncleared	AP	11137	ULINE	98.97
8370	02/28/2019	Uncleared	AP	11613	UNITED RENTALS	257.40
8371	02/28/2019	Uncleared	AP	11159	VERIZON WIRELESS	245.98
8372	02/28/2019	Uncleared	AP	11726	WATSON DIESEL	584.28
8373	02/28/2019	Uncleared	AP	11192	WEST PENN POWER	4,012.57
8374	02/28/2019	Uncleared	AP	11194	WEX BANK	56.00
8375	02/28/2019	Uncleared	AP	11201	WINDSTREAM	822.93
8376	02/28/2019	Uncleared	AP	11204	WOLTERS KLUWER LEGAL & REGULATORY US	664.13
12519	01/25/2019	Uncleared	AP	11216	VANTAGEPOINT TRANSFER AGENTS 401	0.05
20519	02/05/2019	Uncleared	AP	11035	STATE COLLEGE BOROUGH WATER AUTHORITY	516.50
121118	12/11/2018	Uncleared	AP	11035	STATE COLLEGE BOROUGH WATER AUTHORITY	43.00

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
125191	01/25/2019	Uncleared	AP	11218	VANTAGEPOINT TRANSFER AGENTS 457	5,418.65
125192	01/25/2019	Uncleared	AP	11218	VANTAGEPOINT TRANSFER AGENTS 457	300.00
12312018	12/31/2018	Uncleared	AP	11035	STATE COLLEGE BOROUGH WATER AUTHORITY	34.00
Fund 01Total:						210,429.60
02	STREET LIGHT FUND					
81	03/15/2018	Uncleared	AP	11192	WEST PENN POWER	0.29
97	02/28/2019	Uncleared	AP	11192	WEST PENN POWER	223.61
Fund 02Total:						223.90
30	CAPITAL RESERVE FUND					
1	02/28/2019	Uncleared	AP	10487	HERITAGE ELECTRIC	3,315.00
7	02/15/2019	Uncleared	AP	10773	OLD DOMINION BRUSH	3,636.51
534	02/15/2019	Uncleared	AP	10207	CENTRE REGION CODE ADMINISTRATION	8,879.50
535	02/15/2019	Uncleared	AP	11612	CLARK EQUIPMENT CO.	4,568.28
536	02/15/2019	Uncleared	AP	11796	COMMONWEALTH OF PA CLEAN WATER FUND	400.00
540	02/28/2019	Uncleared	AP	11558	ENVIRONMENTAL PLANNING & DESIGN, LLC	2,755.42
541	02/28/2019	Uncleared	AP	11675	GREENFIELD ARCHITECTS LTD	18,277.03
542	02/28/2019	Uncleared	AP	11332	NTM ENGINEERING INC	157.50
543	02/28/2019	Uncleared	AP	11782	SPICER'S GENERAL CONTRACTING & LANDSCAPING LL	23,400.00
Fund 30Total:						65,389.24
32	TRANSPORT IMPROVEMENT FUND					
2017036	10/15/2018	Uncleared	AP	10819	PATTON TOWNSHIP SUPERVISORS	9,898.12
2017046	02/15/2019	Uncleared	AP	10674	MCCORMICK TAYLOR INC	5,527.84
2017047	02/28/2019	Uncleared	AP	11782	SPICER'S GENERAL CONTRACTING & LANDSCAPING LL	150.00
Fund 32Total:						15,575.96
35	LIQUID FUELS FUND					
272	02/28/2019	Uncleared	AP	11228	AMERICAN ROCK SALT COMPANY LLC	25,714.20
273	02/28/2019	Uncleared	AP	10509	HRI INC	190.80
Fund 35Total:						25,905.00
93	TUDEK PARK TRUST FUND					
123120	01/31/2019	Uncleared	AP	11035	STATE COLLEGE BOROUGH WATER AUTHORITY	16.00
123124	02/15/2019	Uncleared	AP	10481	THE HARTMAN GROUP	41.20
123125	02/28/2019	Uncleared	AP	11192	WEST PENN POWER	70.21
Fund 93Total:						127.41

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
					Grand Total:	317,651.11



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-238-3454
www.twp.ferguson.pa.us

TO: Ferguson Township Board of Supervisors
FROM: Ryan T. Scanlan, E.I.T., Assistant Township Engineer
DATE: April 3, 2019
SUBJECT: **AWARD OF 2019-C2 STREET IMPROVEMENT PROJECTS - WEST**

Bids were opened publicly for Contract 2019-C2 Street Improvement Projects-West at 2:00 pm on Tuesday, April 2, 2019 and read aloud. The bid opening was attended by Allix Gresock of HRI, Inc., Monty Claar of Glenn O. Hawbaker, Inc., David Modricker, and Ron Seybert from Ferguson Township. The bid was advertised in the Centre Daily Times on March 12, 2019 and the invitation to bid was sent to 7 qualified contractors.

Four (4) bids were received as follows:

Grannas Bros. Stone & Asphalt Co	\$201,630.79
Glenn O. Hawbaker, Inc.	\$206,943.60
New Enterprise Stone & Lime Co.	\$208,222.40
HRI, Inc.	\$236,158.15

Attached is a copy of the bid tabulation. The Engineers estimate for this contract is \$239,029. The budget included \$254,000 to complete this work.

I recommend that the Board of Supervisors award the contract to Grannas Brothers Stone & Asphalt Co., Inc. (Grannas Bros) for a total of \$201,630.79 per their bid.

Attachments: 2019-C2 Bid Tabulation

Copy: D. Pribulka (email)
D. Modricker (email)
2019-C2 Contract

Project: 2019-C2 STREET IMPROVEMENT PROJECTS - WEST
Bid Tabulation

ITEM No. UNIT	DESCRIPTION	UNIT PRICE	TOTAL QTY.	ENGINEERS EST.	GRANNAS BROTHERS		GLENN O. HAWBAKER		NESL		HRI	
				PROJECT COST	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
0203 0001 CY	CLASS 1 EXCAVATION	\$35.00	111	\$ 3,885.00	\$32.10	\$3,563.10	\$45.00	\$4,995.00	\$99.35	\$11,027.85	\$39.00	\$4,329.00
0203 0004 CY	CLASS 1B EXCAVATION (BASE REPAIR)	\$137.80	25	\$ 3,445.00	\$127.20	\$3,180.00	\$155.00	\$3,875.00	\$105.90	\$2,647.50	\$190.00	\$4,750.00
4311 0324 SY	SUPERPAVE ASPHALT MIXTURE DESIGN, WMA BASE COURSE, PG 64-22, < 0.3 MILLION ESALS, 25 MM MIX (5" DEPTH) (MODIFIED)	\$35.00	413	\$ 14,455.00	\$33.85	\$13,980.05	\$39.00	\$16,107.00	\$28.30	\$11,687.90	\$40.00	\$16,520.00
4350 0106 SY	SUBBASE 6" DEPTH (NO. 2A) (BASE REPAIR) (MODIFIED)	\$39.00	413	\$ 16,107.00	\$14.92	\$6,161.96	\$12.50	\$5,162.50	\$16.05	\$6,628.65	\$27.50	\$11,357.50
4411 0385 SY	SUPERPAVE ASPHALT MIXTURE DESIGN, WMA WEARING COURSE, PG 64-22, <0.3 MILLION ESALS, 9.5MM MIX, 1.5" DEPTH, SRL-L (MODIFIED)	\$8.00	9,967	\$ 79,736.00	\$8.50	\$84,719.50	\$8.00	\$79,736.00	\$8.25	\$82,227.75	\$9.25	\$92,194.75
4411 2395 TON	SUPERPAVE ASPHALT MIXTURE DESIGN, WMA WEARING COURSE (SCRATCH), PG 64-22, <0.3 MILLION ESALS, 9.5MM MIX, SRL-L (MODIFIED)	\$90.00	266	\$ 23,940.00	\$98.00	\$26,068.00	\$105.00	\$27,930.00	\$88.15	\$23,447.90	\$116.50	\$30,989.00
0460 0001 SY	BITUMINOUS TACK COAT	\$0.20	19,258	\$ 3,851.60	\$0.28	\$5,392.24	\$0.15	\$2,888.70	\$0.20	\$3,851.60	\$0.20	\$3,851.60
0491 0013 SY	MILLING OF BITUMINOUS PAVEMENT SURFACE, 2" DEPTH, MILLED MATERIAL RETAINED BY CONTRACTOR	\$6.15	9,037	\$ 55,559.48	\$2.95	\$26,659.15	\$3.70	\$33,436.90	\$3.90	\$35,244.30	\$3.90	\$35,244.30
0608 0001 LS	MOBILIZATION	\$11,400.00	1	\$ 11,400.00	\$9,500.00	\$9,500.00	\$9,650.00	\$9,650.00	\$4,399.30	\$4,399.30	\$8,000.00	\$8,000.00
0802 0001 CY	TOPSOIL FURNISHED AND PLACED	\$100.00	37	\$ 3,700.00	\$135.00	\$4,995.00	\$125.00	\$4,625.00	\$107.35	\$3,971.95	\$105.00	\$3,885.00
0810 0052 EA	SELECTIVE TREE REMOVAL	\$5,000.00	1	\$ 5,000.00	\$4,970.00	\$4,970.00	\$2,500.00	\$2,500.00	\$2,536.30	\$2,536.30	\$6,000.00	\$6,000.00
0860 0000 EA	INLET FILTER BAG FOR TYPE M INLET	\$250.00	2	\$ 500.00	\$110.00	\$220.00	\$150.00	\$300.00	\$136.45	\$272.90	\$275.00	\$550.00
0860 0002 EA	INLET FILTER BAG FOR TYPE C INLET	\$250.00	6	\$ 1,500.00	\$110.00	\$660.00	\$150.00	\$900.00	\$136.45	\$818.70	\$275.00	\$1,650.00
0901 0001 LS	MAINTENANCE AND PROTECTION OF TRAFFIC DURING CONSTRUCTION	\$10,900.00	1	\$ 10,900.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$8,121.00	\$8,121.00	\$1,000.00	\$1,000.00
4931 0003 SF	POST MOUNTED SIGNS, TYPE B, STEEL SQUARE POST (MODIFIED)	\$175.00	3	\$ 525.00	\$150.00	\$450.00	\$500.00	\$1,500.00	\$521.45	\$1,564.35	\$525.00	\$1,575.00
9000 0001 SY	SEEDING, SOIL SUPPLEMENTS AND MULCHING	\$5.00	330	\$ 1,650.00	\$6.67	\$2,201.10	\$3.75	\$1,237.50	\$5.50	\$1,815.00	\$3.40	\$1,122.00
9000 0002 EA	RESET MAILBOXES	\$200.00	6	\$ 1,200.00	\$285.00	\$1,710.00	\$150.00	\$900.00	\$266.85	\$1,601.10	\$250.00	\$1,500.00
9000 0003 SY	DRIVEWAY RESTORATION	\$18.00	97	\$ 1,746.00	\$58.77	\$5,700.69	\$100.00	\$9,700.00	\$65.55	\$6,358.35	\$120.00	\$11,640.00
SUB-TOTAL				239,100	\$201,630.79	\$206,943.60	\$206,943.60	\$208,222.40	\$208,222.40	\$236,158.15	\$236,158.15	\$236,158.15



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801

Telephone: 814-238-4651 • Fax: 814-238-3454

www.twp.ferguson.pa.us

TO: David Pribulka, Township Manager
Ferguson Township Board of Supervisors
FROM: David Modricker P.E., Public Works Director

DATE: April 9, 2019
SUBJECT: **AWARD OF MATERIALS BID FOR 2019 – “Aggregate and Asphalt”**

Bids were opened publicly for the aggregate and asphalt contract at 2 PM on Tuesday, April 9, 2019 and read aloud. David Modricker and Logan Struble of Ferguson Township were present. The contract was advertised in the Centre Daily Times and notice was provided to potential bidders. Two bids were received for aggregate (Hanson and GOH) and two bids were received for asphalt materials (HRI and GOH) as summarized on the attachment.

Aggregate is bid delivered to the Township at 3147 Research Drive, and asphalt material is bid FOB (freight on board), meaning our trucks drive to the asphalt plant and pick it up. Therefore, the cost of our trucking is factored into the award for asphalt.

Based on my review, I recommend that the Board of Supervisors award items 1, 2, 3, and 4 (aggregate) to Hanson Aggregate in the amount of \$9,855.00, and items 5, 6, 7, and 8 (asphalt) to GOH in the amount of \$25,100.00 all under Contract 2019-C7c, Aggregate and Asphalt.

The budget for this year's road materials including pipe, concrete, sealants as well as asphalt and aggregate is \$45,000.00. Asphalt and Aggregate bids are within the budget.

File: Contract 2019-C7c aggregate and asphalt

SCHEDULE OF PRICES - MATERIALS

1 ITEM NO.	2 APPROX. QUANTITY	3* UNIT	4** DESCRIPTION	Hanson aggregate		GOH aggregate		HRI bituminous, miles to plant = 18		GOH bituminous, miles to plant = 12.5	
				UNIT PRICE DELIVERED TO TWP.	TOTAL	UNIT PRICE DELIVERED TO TWP.	TOTAL	UNIT PRICE FOB PLANT	TOTAL	UNIT PRICE FOB PLANT	TOTAL
1	100	TON	2B Stone	\$13.30	\$1,330.00	\$13.85	\$1,385.00				
2	100	TON	Type AS2, Anti - Skid	\$12.85	\$1,285.00	\$14.10	\$1,410.00				
3	500	TON	2A Stone	\$11.50	\$5,750.00	\$12.00	\$6,000.00				
4	100	TON	R-4 Rock	\$14.90	\$1,490.00	\$16.00	\$1,600.00				
5	100	TON	25mm Base Course PG64-22, <0.3 mESALS					\$47.85	\$4,785.00	\$48.00	\$4,800.00
6	200	TON	25mm Base Course PG64-22, 0.3 -3 mESALS					\$45.85	\$9,170.00	\$48.00	\$9,600.00
7	100	TON	25mm Base Course PG64-22, 10-30 mESALS					\$45.45	\$4,545.00	\$48.00	\$4,800.00
8	100	TON	9.5mm Wearing, SRL L PG64-22, <0.3 mESALS					\$58.85	\$5,885.00	\$59.00	\$5,900.00

Bidder must provide the location of all materials that are bid F.O.B. and the distance from the Ferguson Township Municipal Building to the material location.

Travel time and distance for the Municipality will be considered during the award processes for F.O.B. materials.

\$9,855.00	\$10,395.00	\$24,385.00	\$25,100.00
Calculated trucking cost per ton	\$10.87	\$8.20	
Calculated additional cost		\$5,433.93	\$4,098.21
Calculated effective total		\$29,818.93	\$29,198.21

*Distance to plant or quarry was a factor of award selection.

(((\$85/HR X HR/35 MILES X DIST. X 2) + (\$85/HR X 1/4 HR))/10 TON PER TRIP = COST TO TWP PER TON FOB TO TWP



COMFORT. EFFICIENCY. INNOVATION.

Ferguson Township
Mr. David J. Modricker, P.E.
3147 Research Drive
State College, PA 16801

February 28, 2019

Project: Ferguson Township Energy Management System Repair

Nexgen Automation, Inc. respectfully submits the following proposal for the above project.

Scope of work definitions provided are interpreted from the following documents:

- Project Walk-thru on February 14, 2019.

PROJECT SUMMARY

Nexgen appreciates the opportunity to propose a repair/upgrade to the existing Ferguson Township Energy Management System. The existing antiquated system controllers are failing and are no longer supported. In addition, technology advances have dramatically improved the graphical user interface experience, system speed as well energy savings potential utilizing the latest control strategies.

The proposed upgrade includes several key enhancements which shall help the Township achieve the following goals:

1. Create a comfortable and safe working environment for all Township employees & visitors.
2. Operate your building at peak efficiency to save energy and extend the life expectancy of your mechanical equipment.
3. Reduce maintenance costs by empowering the end user to take an active role in managing his/her facility through the utilization of a system that is simple, flexible and sustainable to operate.

direct digital controllers
In order to achieve the goals identified above Nexgen proposes the following: First, Nexgen shall replace all existing DDC controllers w/ the latest generation of Reliable Controls line of DDC controllers. All new DDC controllers carry a five-year warranty and communicate via the open protocol language known as BACnet ensuring you will never be locked in. Second, we shall furnish and install new sensors. Over time, sensor readings drift and experience entropy due to age and the build-up of dirt thus decreasing the accuracy. The degradation of accuracy ultimately leads to a decrease in the overall efficiency of your system. Third, Nexgen shall install a new communication trunk ensuring fast, consistent and reliable system communication. Fourth, the deployment of energy saving strategies, such as trim and respond or supply air reset, to ring out wasted energy. Finally, the solution includes furnishing the latest version of Reliable Controls web-server software. This powerful web-based software shall include new thermographic floorplan graphics, equipment graphics, equipment summary screens, alarm screens, enterprise scheduling, trending and more!

SCOPE OF WORK – ENERGY MANAGEMENT SYSTEM SOFTWARE

Nexgen Automation, Inc. shall furnish the following:

1. Nexgen shall furnish the following software to upgrade the existing Ferguson Township Energy Management System:
 - Reliable Controls RC Studio
 - Reliable Controls RC WebView
 - Reliable Controls RC Archive
 - Reliable Controls RC Reporter
2. Nexgen shall furnish Technician labor to install and commission the new Reliable Controls web-server software. The preferred installation method is to utilize the customer's enterprise server to host the web-server software. All specifics shall be coordinated with the customer's IT department prior to execution.



COMFORT. EFFICIENCY. INNOVATION.

- 3. Nexgen shall furnish Graphics labor to develop customized building by building thermographic floorplans, equipment graphics and equipment summary screens.
- 4. Nexgen shall furnish Engineering labor to set-up & commission all required alarming, critical alarm routing, trending and enterprise scheduling.

SCOPE OF WORK – FERGUSON TOWNSHIP BUILDING

Nexgen Automation, Inc. shall furnish the following:

- 5. Nexgen shall furnish material & labor to provide DDC control and/or monitoring of the following mechanical equipment:
 - (1) Packaged Rooftop Unit
 - (12) VVT Dampers
- 6. Nexgen shall furnish Engineering labor to develop installation schematics, standard commissioning documentation and furnish as-built turnover documentation at the completion of the project.
- 7. Nexgen shall furnish Technician labor to develop software programming, execute start-up and standard commissioning.
- 8. Nexgen shall furnish electrical installation. Open plenum cable shall be utilized above all concealed accessible spaces, interior exposed wiring shall be installed in EMT conduit and outdoor exposed wiring shall be installed in galvanized rigid conduit per NEC guidelines.
- 9. Nexgen shall integrate all new DDC control points to the Ferguson Township Reliable Controls web-server software. Graphics shall be developed to reflect the addition of all new DDC control and/or monitoring points.

GENERAL NOTES, CLARIFICATIONS AND EXCLUSIONS

- 10. Bonds, permits and taxes are excluded.
- 11. Nexgen shall reuse existing enclosures and conduit where applicable. Proposal includes furnishing all new DDC controllers, sensors and communication trunk wiring.
- 12. Nexgen excludes furnishing a server PC and/or operator workstation.
- 13. Nexgen shall require one IP network connection. Details shall be coordinated w/ the owner's IT department prior to installation.
- 14. Nexgen Automation, Inc. is a Certified COSTARS supplier. Member #524477 under Contract #028-019 (Energy Conservation Management Supplies).
- 15. Nexgen shall furnish a standard one-year warranty on all material & craftsmanship.

INVESTMENT

Pricing per the above scope of work:

Price: \$27,100.00..... Twenty-seven Thousand One Hundred Dollars and 00/100.

Please give me a call should you have any questions and thank you for the opportunity to serve.

Respectfully,

Steve Keefer
Nexgen Automation, Inc.
Office # (717) 216-0000 x103

RECEIVED APR 03 2019

April 3, 2019

Dave Pribulka, Ferguson Township Manager
3147 Research Drive
State College, PA 16801

Re: Resignation Letter – Ferguson Township Planning & Zoning Director

Dave:

I am writing this letter to inform you that I am tendering my resignation as the Ferguson Township Planning & Zoning Director effective on Friday, May 10, 2019. I have been offered and accepted the position of Centre County Director of Planning & Community Development and will begin on May 13, 2019.

For the past 3 ½ years, I have served in this capacity and feel that I have accomplished many planning tasks that have enhanced the Ferguson Township community. This position also gave me the distinct pleasure of working with the Board of Supervisors, many officials and ABC volunteers that strengthened my knowledge of what their experience has been in dealing with growth and development while, establishing parameters to preserve farmland and environmentally sensitive areas throughout the Township. The Ferguson Township Planning staff have been integral to the delivery of planning services and I have no doubt that they will assist in the creation of a seamless transition for the new Planning & Zoning Director

Thank you for your cooperation and full support of Township-wide planning endeavors throughout your tenure as Township Manager. You have always provided timely assistance, direction and guidance with Township projects.

Sincerely,

A handwritten signature in blue ink, appearing to read "Raymond J. Stolinas, Jr.", written over a printed name.

Raymond J. Stolinas, Jr., AICP

RJS

cc: Angela Kalke, Human Resources Administrator

23rd ANNUAL WATERSHED CLEANUP DAY PROCLAMATION

Whereas, Ferguson Township affirms its commitment to environmental stewardship and preserving the quality of life in its Mission Statement and Strategic Plan, and

Whereas, over the past 22 years, more than five hundred volunteers, with the assistance of exemplary community-minded businesses, have helped to remove and properly dispose of more than 3,000 tons of waste and trash from over 50 sites throughout Centre County; and

Whereas, the Watershed Cleanup Day provides an opportunity for natural resource stewardship, community involvement and environmental education, which are components of the Chesapeake Bay Strategy; and

Whereas, Ferguson Township and Clearwater Conservancy encourage individuals and groups to be a part of Watershed Cleanup Day by joining friends and neighbors to help keep Centre County clean and beautiful.

Now, therefore, the Ferguson Township Board of Supervisors does hereby designate Saturday, April 20, 2019 as Watershed Cleanup Day in Ferguson Township.

Proclaimed this 15th day of April 2019.

Ferguson Township Board of Supervisors,

Steve Miller, Chairman



Centre Region COG
Region Refuse and Recycling Program
 Bid Evaluation Report
 2020-2024 Residential Refuse and Recycling Contract

DRAFT


April 8, 2019

OVERVIEW OF THE REQUEST FOR BID (RFB)

PROCESS

- Bid documents for providing refuse, recycling, bulk waste, and Christmas tree collection to residential properties located in Benner, College, Ferguson, Harris, and Patton Townships were issued to eight companies February 1 – 8, 2019.
- Three haulers participated in the pre-bid conference on February 15, 2019: Apple Valley Waste, Burgmeier’s Hauling, and Advanced Disposal.
- One bid was received on March 13, 2019 from Advanced Disposal. This is the 7th time the contract has been competitively bid and the first time only 1 bid was received.
 - Advanced Disposal currently has the 2015-2019 contract. Through the competitive bidding process, they been selected for the contract since 2004.
- The RFB asked the hauler to provide refuse operating costs for providing services to 16,000 households. COG and CCRRA set the tipping cost (based on average historical tonnage) and the recycling cost in the RFB.

The monthly rate a customer receives includes the following costs:

Refuse Operating Cost	\$ _____	(hauler defined)
Refuse Tipping Cost	\$4.43	
Recycling Cost	\$5.65	 <i>COG & CCRRA set cost</i>

RESULTS

The **BASE BID** asked for refuse operating costs for our current program, which includes Standard 8-bag service and Low Usage service. Advanced Disposal’s refuse and recycling rate submitted for the base bid for standard 8-bag service for 5 years is \$19.53 per month, which is 21% more than the current 2019 rate of \$16.12.

BASE BID - Standard Service

	Monthly Cost	
	2019	2020
Refuse Operating Cost	\$7.33	\$9.45
Refuse Tipping Cost	\$4.90	\$4.43
Recycling Cost	\$3.89	\$5.65
Total	\$16.12	\$19.53

- For the base bid standard 8-bag service, there is a \$3.41/month increase. Half of this price increase is from refuse costs (\$1.65) and half is from recycling costs (\$1.76).

The **ALTERNATE BID** asked for refuse costs for a cart collection program. If cart collection is selected, the cost impact depends on the cart selected. For residents who choose a 35- or 95- gallon cart it costs an additional \$2 - \$2.50 more than the base bid. For those who choose the 65-gallon cart the additional cost is \$0.60/month; it is expected that 50% or more of the 16,000 residents will choose the 65-gallon cart.

SUMMARY OF BID PROPOSALS

At the March 13, 2019 bid opening, one bid from Advanced Disposal was received and opened for refuse, recycling, bulk waste, and Christmas tree collection

Shown to the right is a matrix summarizing the results from the bid opening. Advanced Disposal's costs submitted are identified in the yellow boxes. The RFB asked the hauler to provide refuse operating costs for providing services to 16,000 households for the base bid and the alternate bid. The hauler also identified additional fees for the services listed in the bottom boxes.

COG and CCRRA set the tipping cost (based on average historical tonnage) and the recycling cost. COG sets the tipping cost based on the 6-year average tonnage of 0.76 ton disposed per household and the CCRRA tipping fee, which is \$70/ton for 2019.

The recycling portion of the increase is \$1.75/month, a 45% increase, from the 2019 rate. This increase is attributable to the poor recycling markets that exist in the nation. Across the nation, recycling programs are having to end or drop materials due to the market turmoil. Centre County Recycling & Refuse Authority (CCRRA) is providing all the same recycling service to the county and can market all their recyclable materials, just at reduced prices. Mr. Onufrak, the Executive Director of CCRRA, has provided for COG-municipal staff review of the justification behind CCRRA's recycling cost of \$5.65. The current MOU allows the recycling rate to change after 3 years during the evaluation. CCRRA is committed to having a fair and transparent rate. The recycling rebate, which is influenced by the market, would be another option that could offer rate reductions.

Advanced Disposal's combined refuse and recycling rate for standard 8-bag service for 5 years is \$19.53. This means customers will see an increase of \$3.41/month increase. This equates to an annual increase for residents of \$40.92 for refuse and recycling service. Electing the cart alternative results in a slightly higher cost, which is discussed on page 6.

Request for Bid Results 2020-2024		Contractor input customer rates		Assumptions CNG Fuel Price \$ 2.82 dge 2.479 gge	
Advanced Disposal					
COG base bid			Alternate Bid A - Cart Collection		
STANDARD SERVICE		Monthly Cost		Monthly Cost	
Refuse Operating Cost	\$ 9.45	Refuse Operating Cost	\$ 10.75		
Recycling Rate	\$ 5.65	Recycling Rate	\$ 5.65		
Tipping Cost - 8 BAG	\$ 4.43	(Low Usage) 35 gal cart	\$ 1.86	\$ 18.26	
TOTAL COST for 8-bag	\$ 19.53	65 cart	3.73	\$ 20.13	
LOW USAGE		Monthly Cost			
Refuse Operating Cost	\$ 9.45	95 cart	5.59	\$ 21.99	
Recycling Rate	\$ 5.65				
Tipping Cost - 1 BAG	\$ 1.11				
TOTAL COST for 1-bag	\$ 16.21				
Door Service	\$ 10.00				
Fee > 8 bags	\$2/bag				
Fee special pick up	\$ 30.00				
Late fee	\$ 10.95				
		2nd cart, any size	\$ 8.00	/month	
		Door Service	\$ 10.00	/month	
		Cart Replacement Fee	\$ 95.00		
		Cart Exchange Fee	\$ 60.00		
		Fee special pick up	\$ 30.00		
		Late fee	\$ 10.95	/month	
		Cart Distribution Month	December	* or sooner	

EVALUATION OF BIDS

A) ACCEPTING THE BID

With only 1 bid received, the task of rejecting the bid and rebidding the contract was assessed. The costs to be analyzed are the refuse operating costs which are the costs requested in the RFB. However, it is fair to include the refuse tipping cost to see a combined refuse cost since the hauler is ultimately responsible for both. COG sets the tipping cost based on the historical average tonnage disposed per household, but the contracted hauler will pay the actual tonnage disposed for each year of the 5-year contract.

The refuse costs will increase 13% in 2020. While this is a higher increase than in past bids it is a competitive result. To make that determination, COG looked at previous bids as well as other municipal contract programs.

BASE BID - Standard Service

	2019	2020	Monthly Difference	% change
Refuse Operating Cost	\$7.33	\$9.45	\$2.12	29%
Refuse Tipping Cost	\$4.90	\$4.43	-\$0.47	-10%
Total Refuse Cost	\$12.23	\$13.88	\$1.65	13%

Bid History						Other Municipal Contracts – bids submitted																																																																					
<p>As shown below Advanced Disposal’s operating costs in 2020 are lower than the other hauler’s bids submitted in both 2010 and 2015.</p> <p>REFUSE OPERATING COST HISTORY</p> <table border="1"> <thead> <tr> <th colspan="2">2010 Contract</th> <th colspan="2">2015 Contract</th> <th colspan="2">2020 Contract</th> </tr> <tr> <th>Advanced Disposal</th> <th>Other hauler</th> <th>Advanced Disposal</th> <th>Other hauler</th> <th>Advanced Disposal</th> <th>Other hauler</th> </tr> </thead> <tbody> <tr> <td>\$6.49</td> <td>\$10.92</td> <td>\$7.30</td> <td>\$14.25</td> <td>\$9.45</td> <td>n/a</td> </tr> </tbody> </table> <p>Note that \$0.25/month of the refuse fee increase is due to the COG administrative fee that increased to cover a full-time position for the Refuse and Recycling Administrator. If the fund balance would exceed the needs of the program, the PSE Committee can approve a customer rebate.</p>						2010 Contract		2015 Contract		2020 Contract		Advanced Disposal	Other hauler	Advanced Disposal	Other hauler	Advanced Disposal	Other hauler	\$6.49	\$10.92	\$7.30	\$14.25	\$9.45	n/a	<p>This chart shows refuse rates submitted by Advanced Disposal for cart collection in competitive bid process. In both the Millcreek Township and Harbor Creek programs Waste Management was the existing hauler.</p> <table border="1"> <thead> <tr> <th colspan="4">CENTRE REGION COG HISTORICAL BID COMPARED TO COMPARABLE COMMUNITIES</th> </tr> <tr> <th>WASTE COLLECTION ONLY</th> <th>CENTRE REGION COG</th> <th>MILLCREEK TOWNSHIP (ERIE, PA)</th> <th>HARBOR CREEK (ERIE, PA)</th> </tr> </thead> <tbody> <tr> <td>96 GALLON CART</td> <td>\$16.34</td> <td>\$16.42</td> <td>\$16.64</td> </tr> <tr> <td>65 GALLON CART</td> <td>\$14.48</td> <td>NO OPTION</td> <td>NO OPTION</td> </tr> <tr> <td>35 GALLON CART</td> <td>\$12.61</td> <td>NO OPTION</td> <td>NO OPTION</td> </tr> <tr> <td>MUNICIPALITY RETAINS CART OWNERSHIP</td> <td>YES</td> <td>NO</td> <td>NO</td> </tr> <tr> <td>TIPPING FEE</td> <td>\$70.00</td> <td>\$50.00</td> <td>\$50.00</td> </tr> <tr> <td>SPRING & FALL CLEAN UP</td> <td>YES</td> <td>NO</td> <td>NO</td> </tr> <tr> <td>CHRISTMAS TREE PICK UP</td> <td>YES</td> <td>YES</td> <td>YES</td> </tr> <tr> <td>SPRING & FALL LEAF COLLECTION</td> <td>NO</td> <td>YES</td> <td>YES</td> </tr> <tr> <td>NUMBER OF HOMES</td> <td>16500</td> <td>17000</td> <td>4800</td> </tr> <tr> <td>HAULER</td> <td>ADVANCED DISPOSAL</td> <td>WASTE MANAGEMENT</td> <td>WASTE MANAGEMENT</td> </tr> </tbody> </table>				CENTRE REGION COG HISTORICAL BID COMPARED TO COMPARABLE COMMUNITIES				WASTE COLLECTION ONLY	CENTRE REGION COG	MILLCREEK TOWNSHIP (ERIE, PA)	HARBOR CREEK (ERIE, PA)	96 GALLON CART	\$16.34	\$16.42	\$16.64	65 GALLON CART	\$14.48	NO OPTION	NO OPTION	35 GALLON CART	\$12.61	NO OPTION	NO OPTION	MUNICIPALITY RETAINS CART OWNERSHIP	YES	NO	NO	TIPPING FEE	\$70.00	\$50.00	\$50.00	SPRING & FALL CLEAN UP	YES	NO	NO	CHRISTMAS TREE PICK UP	YES	YES	YES	SPRING & FALL LEAF COLLECTION	NO	YES	YES	NUMBER OF HOMES	16500	17000	4800	HAULER	ADVANCED DISPOSAL	WASTE MANAGEMENT	WASTE MANAGEMENT
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Based on the presented information, the PSE Committee unanimously passed a motion to accept the bid from Advanced Disposal at its April 4, 2019 meeting. The committee also supported that since only 1 bid was received, it is in the best interest of the program to evaluate the specifications and current program to determine ways to garner more competition for future contracts.

B) CUSTOMER COSTS

Translating the bid results to the impact on customers is important, as they are interested in the monthly rate as well as the customer service.

To the right is a table of the 2019 current rates and the 2020 rates submitted by Advanced Disposal for the BASE BID for the following service levels:

- Standard Service – 8 bags/week
- Low Usage Service – 1 bag/week
- Door Service for Standard collection
- Door Service for low usage collection

RFB Bid Data - Customer Costs				
COG Refuse and Recycling 2019 Rates				
Level of service	Monthly Trash Rate	Monthly Recycling Rate	Monthly Total	Quarterly (billing) Total
Curbside Standard Service	\$12.23	\$3.89	\$16.12	\$48.36
Curbside Low-Usage Service	\$9.18	\$3.89	\$13.07	\$39.21
Door Service (Standard) (+\$2.47/mo.)	\$14.70	\$3.89	\$18.59	\$55.77
Door Service (Low-Usage) (+\$2.47/mo.)	\$11.65	\$3.89	\$15.54	\$46.62

Advanced Disposal 2020 Rates				
BASE BID				
Level of service	Monthly Trash Rate	Monthly Recycling Rate	Monthly Total	Quarterly (billing) Total
Curbside Standard Service	\$13.88	\$5.65	\$19.53	\$58.59
Curbside Low-Usage Service	\$10.56	\$5.65	\$16.21	\$48.63
Door Service (Standard) (+\$10/mo.)	\$23.88	\$5.65	\$29.53	\$88.59
Door Service (Low-Usage) (+\$10/mo.)	\$20.56	\$5.65	\$26.21	\$78.63

Note: Door service has increased from \$2.50 to \$10 per month

While the costs are increasing for Standard Service by 21% in one year, this is between 2 contract periods so looking at costs over a 10-year period is also appropriate, as shown to the right. The 21% increase is between 2015 and 2024, or a 2.5% annual increase.

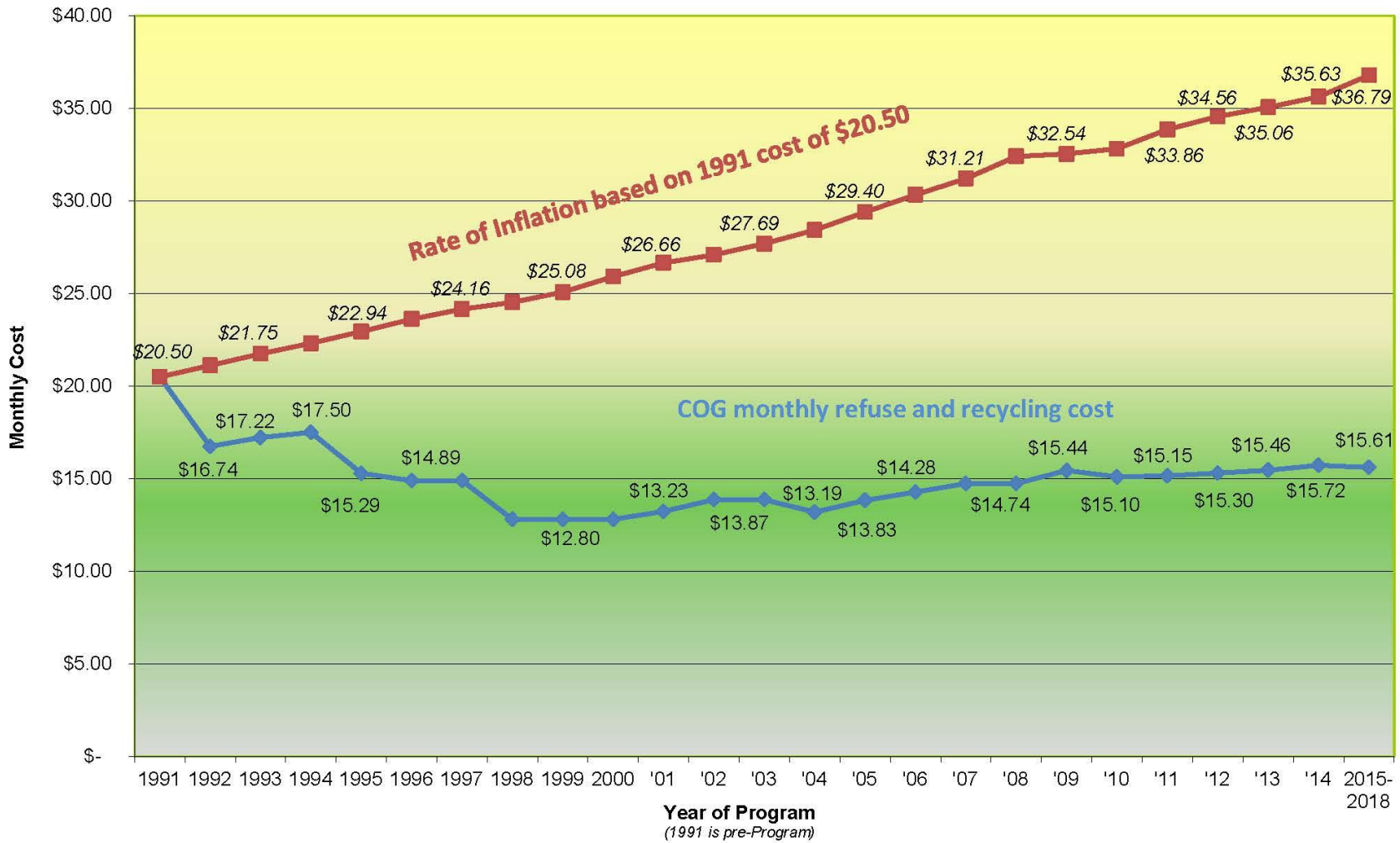
The average monthly rate for refuse and recycling services outside the Centre Region is \$27 with a range of \$22.50 - \$31 depending on location service, choice and hauler.

MONTHLY RATES FOR REFUSE AND RECYCLING			
2015 COG Contract		2020 COG Contract	
2015	\$15.61	2020	\$19.53
2016	\$15.61	2021	\$19.53
2017	\$15.61	2022	\$19.53
2018	\$15.61	2023	\$19.53
2019	\$16.12 *	2024	\$19.53

* In 2019 rates were adjusted for fuel and tipping costs per the specifications.

Note: For the 2020 contract fuel and tipping fee adjustments may result in increases or decreases

Average Customer Cost for Regular 8-bag Refuse and Unlimited Recycling Collection



Customer costs for Regular 8-bag service of refuse and unlimited recycling from 1991 to present. The blue line reflects the actual monthly cost for each year for COG’s refuse and recycling service. The red line is the inflation adjusted cost of \$20.50 from the 1991 average rate; \$20.50 in 1991 has the buying power of 36.79 in 2018. The average rate over the past 10 years is \$15.53/month. The average rate over the 28 years of the program is \$14.91/month.

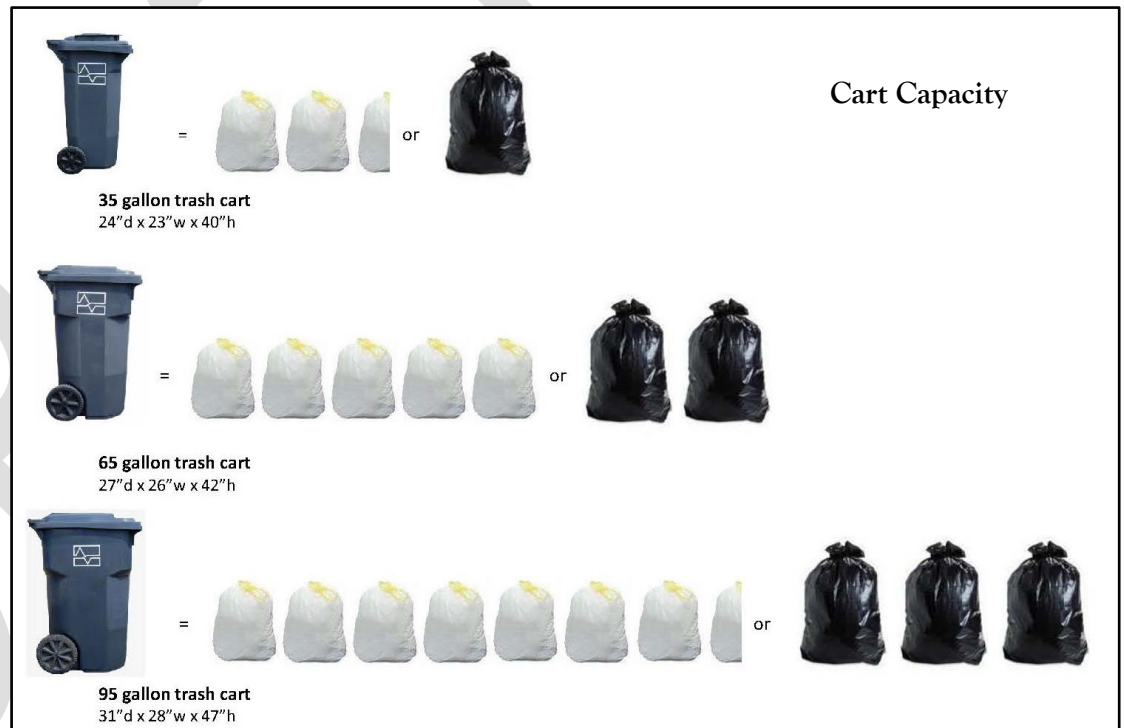
C) BASE BID VS CART COLLECTION

The PSE Committee is tasked with determining what is in the best interest of the Centre Region residents and its community, whether to accept the base bid or the alternate bid for cart collection. They need to consider the costs as well as customer service issues in order to determine the best long-term solution.

Selecting the alternate bid for cart collection would result in a rate increase in the range of 25% - 40% increase depending on the cart size a resident selects. While there are increased costs at the on-set there are long term benefits that could over time contain or reduce the costs for the community.

Below is a brief overview of the cart collection program:

- Residents will be able to choose between 35-, 65-, 95- gallon cart options for residents to choose from. To the left is information on the size and number of bags each cart can hold.
- The default size is a 95-gallon cart. Residents will receive a direct mailer for them to choose their cart size (mail back or on-line).
- Advanced Disposal is offering to begin cart collection, if approved, prior to January 2020. There is a 4-5-month lead time, so carts collection could begin in October.
- A strong education outreach program will be rolled out for residents including cart rodeos (to see the carts, know when they are coming and how to properly use them).



Below is a table listing the pros and cons of switching to cart collection. Besides cost, most of the negative issues can be addressed with education and remedied over time.

PROS	CONS
Data collection with RFID tag: # of different size carts, # of times they are collected per month and other data for hauler benefit and customer service	Higher cost to resident
Pay as your throw – residents may be incentivized to recycle more	Increase in bulk waste collection needed
Appearance is more neat and uniform along streets	Carts stay placed at the curb
Less litter: <ul style="list-style-type: none"> • Decrease of animals in the garbage • With lids litter doesn't blow out 	Change for residents – need strong education program <ul style="list-style-type: none"> • Correct cart placement for proper collection
More sanitary and safer for drivers	Carts storage complaints from residents
More efficient for the hauler	
Workers compensation decreases for hauler	

Longer term benefits of selecting cart collection are:

- Cart cost and the unknown of distribution of sizing would not be a consideration for the 2025 contract. This should help contain or reduce costs for the next contract.
- The cart collection specifications include the requirement for a data management system, which requires each cart to have a radio frequency identification (RFID) tag. The RFID tag would track collection frequency (for example, if a significant number of people are only putting their trash out every other week, we may be able to add this as a service level for the next contract).

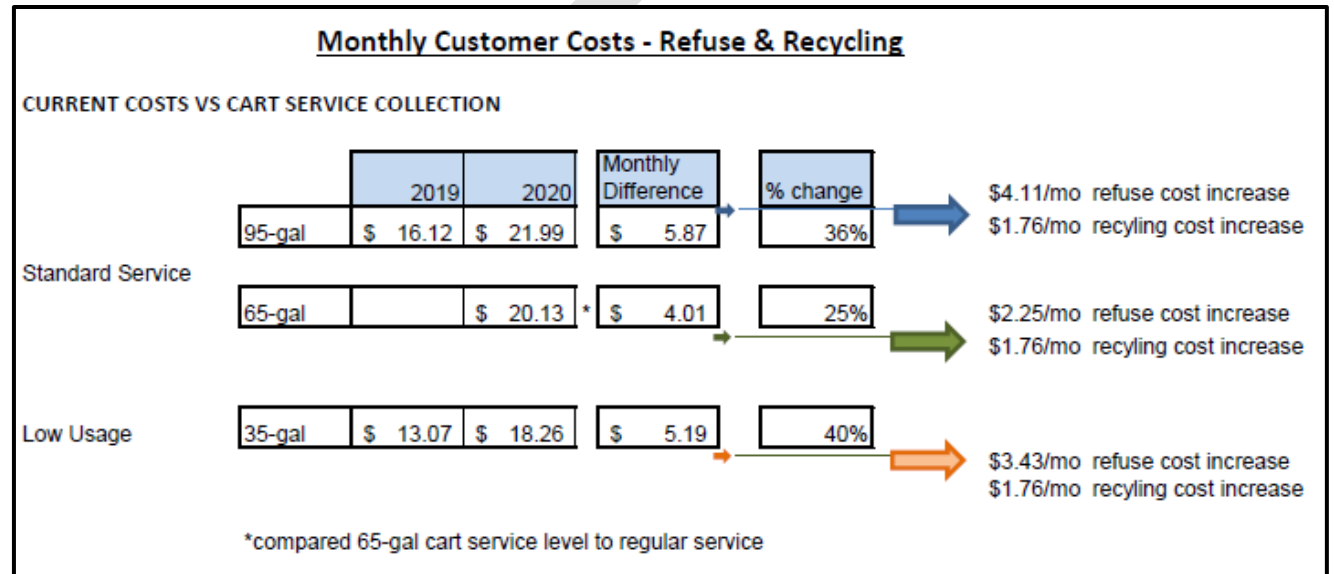
Costs should be evaluated compared to the base bid as well as the current 2019 rates. As shown to the right, if cart collection is selected, residents who choose a 35- or 95- gallon cart will pay an additional \$2 - \$2.50 more than the base bid. For those who choose the 65-gallon cart the additional cost is \$0.60/month; it is expected that 50% or more of the 16,000 residents will choose the 65-gallon cart.

BASE BID VS CART COLLECTION				
	BASE BID	CARTS	Monthly Difference	% change
Standard Service				
95-gal	\$ 19.53	\$ 21.99	\$ 2.46	13%
65-gal		\$ 20.13 *	\$ 0.60	3%
Low Usage				
35-gal	\$ 16.21	\$ 18.26	\$ 2.05	13%

*compared 65-gal cart service level to regular service

For residents who need more than 1 cart they will pay an additional \$8/month (see bid results on Page 2). This cost structure is considered Pay as You Throw (PAYT) which means households pay a variable rate depending on the amount of service they use. PAYT is a valuable tool that communities use to promote waste reduction and increase diversion of materials to recycling. Keep in mind that we already have a good recycling program with strong participation and that we are not offering another option to help them reduce their refuse amount. If carts are selected, a strong education program to reinvigorate and educate residents on recycling correctly should be introduced.

The cost difference between the current rate and the 2020 rate for carts is shown to the right. Keep in mind that this difference should be viewed over the life of the 2015 and 2020 contract, so from 2015 through 2024.



BIDDING PROCESS

From June 2018 through January 2019, the Public Services & Environmental (PSE) Committee, municipal managers, Centre County Recycling & Refuse Authority, potential bidders and COG staff reviewed and developed revised specifications. Halfmoon Township completed a refuse and recycling survey in September 2018 and based on that information declined to participate. A curbside organics collection service was analyzed but not supported for this contract (see analysis from January 17, 2019 PSE Committee meeting). An alternate bid was requested for cart collection, which will have regional impacts and require additional time and consideration.

On January 28, 2019 the General Forum 1) authorized the COG Office of Administration to advertise the Request for Bids (RFB), which included an alternate bid for cart collection and 2) authorized the COG Office of Administration to enter into a memorandum of understanding with the Centre County Recycling & Refuse Authority (CCRRA) to define the Authority as the designated subcontractor for collection services of recyclable material in the Request for Bids.

The RFB was advertised in the Centre Daily Times February 4 and 7, posted on our website and distributed to 8 potential refuse haulers.

A pre-bid conference was held on February 15, 2019 at the CCRRA's Interpretive Center. Representatives from three hauling firms attended the conference: Apple Valley Waste, Burgmeier's Hauling, and Advanced Disposal.

One bid was received on March 13, 2019. This is the 7th time the contract has been competitively bid and the first time only 1 bid was received.

CONCLUSION

The bid proposals are being evaluated by Ms. Dupuis, special solicitor, municipal managers, and the COG Office of Administration. The COG has concluded that Advanced Disposal is the lowest responsible bidder and has familiarity with what is entailed in providing services under the COG contract program. Regarding their prior service history, a customer survey conducted in January 2018 found that the average level of satisfaction on all questions exceeded 4 (on a scale of 1-5, with 1 being low and 5 high) with refuse service receiving a score of 4.5.

Whether remaining with our existing system or changing to cart collection is a policy decision and needs to be made by the elected officials. Each municipality will discuss selecting the base bid or the alternate bid (cart collection) at their April board meeting. At its May 2 meeting, the Public Services & Environmental Committee will discuss and make a recommendation to the General Forum regarding the award of the 2020 regional refuse and recycling contract.



April 7, 2019

Mr. Pribulka
Ferguson Township
3147 Research Dr.
State College, PA 16801

RE: Watershed Cleanup Day 2019

Dear David,

We are writing to recruit your help for ClearWater Conservancy's 23rd annual Watershed Cleanup Day to be held on **Saturday, April 20, 2019**. Each year, over 500 community volunteers help to remove and properly dispose of more than 3,000 tons of trash collected from nearly 50 sites at roadsides, parks, streams, and forests throughout Centre County.

It is our hope that you, along with other local municipalities, will join us to assist in helping clean up our watershed. Your involvement will help us continue the tradition of natural resource stewardship, community involvement, and environmental education established with the first Watershed Cleanup Day in 1997.

At this time we'd like to ask for your support in the follow ways:

- *Consider designating **April 20th** as your official Watershed Cleanup Day.*
- *Publicize the event* by placing Watershed Cleanup Day flyers in the municipal building or other community gathering places, announcing the event in your municipal newsletter or email and placing an event flyer on your municipal website. An event flyer has been attached to this email for your convenience.
- *Help to identify any sites in your municipality* that would benefit from a volunteer group working to clean them up on Watershed Cleanup Day.
- *Consider donating equipment* to a cleanup site within your municipality. Every year new sites requiring heavy equipment are identified, and without the generous donations from local municipalities like you, as well as local contractors, businesses and heavy equipment operators these sites may go untouched. Equipment may include but is not limited to back hoes and dump trucks.

From the Watershed Cleanup Day Planning Committee and sponsors, you can expect the following:

- **Publicity:** Media releases to print and radio outlets. Also, the Planning Committee will circulate flyers to churches, organizations, schools, and other groups.
- **Supplies:** All trash bags, work gloves, and safety vests are supplied courtesy of the Pennsylvania Department of Transportation to all volunteers.
- **Logistics:** Location of roll-off dumpsters, other collection locations, and other major logistical needs will be provided by our committee.

Please consider officially participating in this year's Watershed Cleanup Day by going to www.clearwaterconservancy.org/wcd or by contacting the ClearWater Conservancy office at (814) 237-0400.

Thank you for all you do!

Sincerely,

Dan

Dan Trew
Adventure Coordinator
ClearWater Conservancy

RESOLUTION NO. _____

A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AUTHORIZING THE DISPOSITION OF SPECIFIC PUBLIC RECORDS IN ACCORDANCE WITH THE PROCEDURES SET FORTH IN THE RETENTION AND DISPOSITION SCHEDULE FOR RECORDS OF PENNSYLVANIA MUNICIPALITIES ISSUED JULY 16, 1993 AND AS AMENDED DECEMBER 16, 2008.

WHEREAS, by virtue of Resolution 86-11, adopted on September 23, 1986, the Township of Ferguson declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual as amended; and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the Township of Ferguson, Centre County, Pennsylvania, in accordance with the above-cited Municipal Records Manual, hereby authorizes the disposition and destruction of the public records as listed in Exhibit "A", attached hereto.

ADOPTED, this 15th day of April, 2019.

**TOWNSHIP OF FERGUSON
BOARD OF SUPERVISORS**

By: _____
Steve Miller, Chairman

[S E A L]

ATTEST:

By: _____
David G. Pribulka, Secretary

EXHIBIT "A"

The following records have been marked for destruction in accordance with the Disposition Schedule for Records of Pennsylvania Municipalities issued July 16, 1993;

Administration & Finance

Storage Box No.	Description of Contents
F215	CIP Budgets 2000 - 2011
F216	2008 401 Statements; 2008 – 2010 Comp. Annual Financial End of Year Report
F217	2002-2005 Purchase Orders; Tax Collector Information; Operating Budget and Executive Summary
F218	Copies of CBA 2000-2004; 05-09 Actuarial Valuation; 03-08 WC Info; 05-8 Property Ins. Info;
F219	Purchase Orders; Weidenhammer Real Estate Info; Misc. A/R; Capital Assets Manual; 06-07 Budget
F220	Copies of 2011 Police Pension Documents
F221	Copies of 2008 & 2009 Operating Budgets; ACS A/R Reference
F222	Copies of 2005-2009 CIP, 2006-2010; Copies of 2003 MMO Certification; A/R Posting Journals 2011 Posting Batches
F223	2011 Vendors A-C
F224	2011 Vendors D-L
F225	2011 Vendors M-O
F226	2011 Vendors P-Z
F227	2011 Time Sheets
F228	2011 General Fund Deposits January - July
F229	2011 General Fund Deposits August - December
F230	2011 PLGIT Statements; 2011 Payroll Transmittal Sheets; Retired Salaries Payroll; Curbs; Escrow; Auditors Copies of Liquid Fuels Fund 35
F231	2011 BMO Credit Card; Electric Competition PILOT Program; William Chambers Military Buyback; Correspondence 2011

Tax Office

Storage Box No.	Description of Contents
TR301	2008 Duplicate/Supplement/Reports/Bills
TE/100-11	Bank Statements Earned Income & General
TE177	2008 EIT Withholding Quarterly & Final Returns and Employer Quarterly Reports and other Collectors Reports
T1-37	All Tax Parcel files that were scanned into electronic system

Police Department

Storage Box No.	Description of Contents
P245	1998 Police Case Reports (0001-0799)
P246	1998 Police Case Reports (0800-2099)
P247	1998 Police Case Reports (2100-2699)
P248	1998 Police Case Reports (2700–3850)
P249	2013 Disseminations, Back Ground Checks, Non Reportable Crashes, Traffic & Non-Traffic Citations and Warning Cards
P250	2015 Officer Daily Reports
P251	2010-2015 Duty Schedules, 2012 Calibration Records



CLEARWATER

Conservancy

April 5, 2019

Mr. David Pribulka
Ferguson Township Manager
3147 Research Drive
State College, PA 16801

RE: Consent Request-Conservation Easement-Pasquinelli
Windy Hill Farm

Dear Dave,

I write to request the consent of Ferguson Township to pursue the acquisition of a Conservation Easement on Windy Hill Farm owned by Cindy and Brent Pasquinelli in the township. Similar to our efforts in 2017 to acquire the Conservation Value of the Everhart and Meyer Dairy properties, ClearWater is pursuing a Commonwealth Financing Authority grant under its Greenways, Trails and Recreation Program (*GTRP*) to assist with acquisition costs of the Pasquinelli's Conservation Easement. A consent letter from the township is a requirement of the grant due May 31 to PA Department of Community and Economic Development.

The Windy Hill Farm conservation easement continues our tradition of working with SCBWA, local municipalities and public/private donors to protect source water in the Slab Cabin Run sub-watershed of Spring Creek. It is also noteworthy that Windy Hill Farm is immediately adjacent to the Musser Gap Greenway and surrounded by University-owned property which is the subject of a community conversation about potential future conservation efforts.

Please allow this correspondence to serve as our request to Ferguson Township for its written consent to pursue this perpetual conservation easement. The property ownership will not change and ClearWater, as easement holder, will be responsible for the stewardship of the easement and legal defense of the easement conditions. Please let me know if you have questions or need any additional information regarding this request or the Windy Hill Farm project. I would request an opportunity to present the project to the Board of Supervisors at their April 15 or May 6 meeting.

Sincerely,

Kevin Abbey
Land Conservation Easement Manager



Board of Supervisors (Ferguson Township),

Lisa Strickland and I are asking for the opportunity to request an appropriation of \$ 3,000 from the Ferguson Township Economic Development funds for support of the Pine Grove Mills Farmers Market 2019 season. We consider our 2018 inaugural season a success and we have learned a great deal from our 2018 offering. As reported in the Fall, we collected attendance data on an hourly basis for each market day to help gauge customer support and provide valuable information toward our decision making for the 2019 season. In addition, we collected zip code data at a randomly selected three weeks to get an idea of where our customers come from and helping us make marketing decisions in 2019.

We currently have 18 vendors signed up to participate in 2019 and anticipate adding a couple more. As part of our customer/community service effort this year we will be having a COMMUNITY TENT where local non-profits can present their program information. Meals On Wheels, Schlow Library and Paws have booked Community Tent dates during the first three weeks of the market season. This effort is a new emphasis for us to make the customer market experience educational as part of their shopping experience.

Marketing the market in a more aggressive way is also something we are emphasizing for 2019. The vendors need to realize an acceptable income to consider our farmers market a worthwhile endeavor on their part. We are looking at targeted direct mailing and residential door hangers partly based on our zip code data collection from 2018. Our social media presence will also be increased.

Your consideration in this matter would be greatly appreciated. The support the staff and Board have provided has been of immeasurable help as we attempt to bring the farmers market experience to Ferguson Township.

Lisa Strickland & Bill Keough

TO: Chair of the Ferguson Township Board of Supervisors
CC: Dave Pribulka, Ferguson Township Manager
FROM: Peter Buckland
RE: Resignation from the Board
DATE: 3.14.2019

Dear Mr. Chair,

I will be resigning from the Ferguson Board of Supervisors, effective 11:59 pm on Monday, May 20th, 2019 following the Centre Region Council of Governments meeting. It has been an honor and a privilege to serve with you and our fellow board members and with township staff. Most of all, I have been humbled to work for the people of Ferguson Township and the Centre Region.

Peter Buckland

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite #3

State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3088 • Website: www.crcog.net

AD HOC FACILITIES COMMITTEE

COG Forum Room

Tuesday, April 2, 2019

8:30 AM

AGENDA

1. CALL TO ORDER

Mr. Harden will convene the meeting.

2. CITIZEN COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minute per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes of the March 12, 2019 Ad Hoc Facilities Committee meeting is **enclosed**.

4. COMMITTEE PICTURE

COG Staff would like to take a picture of Committee members to include on our webpage that discusses the Ad Hoc Facilities Committee. COG believes it would add a personal touch and help residents identify their elected officials when needing to reach out to them.

5. REQUEST FOR PROPOSALS - COG BUILDING SPACE EVALUATION

The Committee should decide whether to recommend awarding a request for proposal (RFP) for a space evaluation to be performed at the COG Building.

After its March meeting, the Committee received four proposals and were asked to review them and provide comment. Proposals have been received from Buchart Horn, byDesign Consultants, Hoffman Leakey, and Fukui Architects. **Enclosed** are the summary analysis and the comments received from various reviewers.

The Finance Committee also discussed the RFPs briefly at their March 14, 2019 meeting. Mr. Viglione reported that the Facilities Committee would be reviewing the proposals and that there would be a recommendation to the Finance Committee for their April 11, 2019 meeting. The Finance Committee expressed concern of the cost of the study, especially in comparison to the

initially estimated amount, and communicated there could be resistance to spending \$55,000 for a space study.

The Committee should review the results and, if they are able to identify a preferred consultant, make a recommendation to the Finance Committee and General Forum to authorize the Executive Director to enter into a contract with the consultant. An amendment to the 2019 budget (likely the Centre Region Code New Construction budget) will be necessary to fund this project.

6. BUILDING ASSESSMENTS

PLEASE REMEMBER TO BRING YOUR BLACK BINDER – FACILITIES PERM FILE

At its March meeting the Committee received updated facility assessments from the agency directors – they were contained in the black binder distributed by staff. The Committee was to review these assessments and assess the format and content of the data they received for completeness, accuracy, and organization/comprehension.

The Committee should discuss this information and determine how they would like to proceed in assessing the information at future meetings (by location, by type of asset examined, etc). The Committee should also any identify areas in which they feel the data may be lacking or insufficient for them to render an assessment and direct staff in the manner in which they should investigate and document in greater detail.

7. PLANNING GUIDE FOR MAINTAINING SCHOOL FACILITIES – CHAPTER 2

At its December 4, 2018 meeting the Chair requested that the members of the Committee review Chapter Two of the Planning Guide for Maintaining School Facilities. The link to the document is <https://nces.ed.gov/pubs2003/2003347.pdf>.

At its March meeting, the Committee stated their opinion was that the COG was going to stagnate on Chapter 2 until more staff time and specialize knowledge was available. The consensus of the Committee was to go ahead and finish Chapter 2 and decide at that point how to proceed.

The Committee members should continue discussing the chapter and provide comments and direction for the Committee. Specifically the questions are:

- Is there a facilities maintenance plan? *Per the March 12 Facilities Committee meeting, no.*
- Is the facilities maintenance plan a component of overall organizational planning? *Per the March 12 Facilities Committee meeting, no.*
- Does the facilities maintenance plan include long and short term objectives, budgets, and timelines? *Per the March 12 Facilities Committee meeting, no.*
- Have potential stakeholders in the facilities maintenance planning process been identified? *Per the March 12 Facilities Committee meeting, no.*

- Have appropriate avenues for publicizing the facilities maintenance planning process to staff and community stakeholders been investigated and undertaken? *NEW*
- Have representative members of stakeholder groups been invited to participate in the facilities maintenance planning process? *NEW*
- Have representative members of stakeholder groups been selected fairly for participation in the facilities maintenance planning process? *NEW*
- Have individual views and opinions been a welcomed aspect of the consensus-building process? *NEW*

The Committee members should discuss each question, placing a value on its importance to the plan on how COG should maintain its facilities. From there the Committee should decide if and who the person assigned to the task should be and whether or not it has been accomplished already. If the task has not been accomplished, the Committee members should discuss and define parameters they deem important for the person assigned to follow in accomplishing the task.

This agenda item is for discussion only and does not require Committee action.

8. FINANCE COMMITTEE REPORT

Mr. Viglione will report on the Finance Committee meeting held on March 14 where the Committee discussed budget amendments for Park Forest Pool and Millbrook Marsh Nature Center as well as the Facilities Study.

9. OTHER BUSINESS

- A. Matter of Record – On February 28, 2019 the Committee members received an email titled “Creation of a Vision Statement”. The work tasks associated with this email are/(were) due back to Joe Viglione no later than 8:00 am on April 1, 2019. Mr. Viglione will share the next steps with the Committee during the April meeting.
- B. Matter of Record – **Enclosed** is the fixed asset listing as of December 31, 2019 for the Committee to review. This document is pertinent because it details the \$30+ million in building, land, and improvements that COG owns and manages. These assets exclude the three fire stations (which are owned by the municipalities) and the assets at Millbrook Marsh that are owned by the University (such as the barn).

10. ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3083 • E-Mail: jsteff@crcog.net

STEERING COMMITTEE PARKS AND RECREATION REGIONAL COMPREHENSIVE PLAN

Centre Region COG Building

2643 Gateway Drive, State College, PA 16801

Tuesday, April 2, 2019

12:00 Noon

AGENDA

1. CALL TO ORDER

Chair Bruce Lord will convene the meeting.

2. CITIZEN COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes of the March 5, 2019 Steering Committee meeting is *enclosed*.

4. UPDATE ON MAILED AND ON-LINE SURVEYS

Ms. Yost and Ms. Landes will provide an update regarding the mailed and on-line surveys. The statistically valid, randomized mailed survey was sent to 3,000 Centre Region residents on March 25, 2019. This was a delay from the original target mail date due to equipment issues. Chosen residents were stratified across the municipalities by population. There were 2,000 homeowners chosen and 1,000 renters. The survey, as it was mailed, is *enclosed*.

The online survey, which has the same content as the mailed survey, will remain available on the CRPR website (www.CRPR.org) at least until the mailed surveys are completed. The link to the online survey was also given to the municipal managers for sharing on their websites and social media pages.

5. DRAFT MISSION AND VISION STATEMENTS AND CORE VALUES

Ms. Yost and Ms. Landes previously shared that the Agency mission and vision statements should be more descriptive of what we are striving to be and where we are headed. *Enclosed* is their suggested mission and vision statements and core values for discussion. The committee should review these proposals and note areas of concern.

6. CULTURE CHARACTERISTICS

Ms. Yost and Ms. Landes will present draft culture characteristics for CRPR staff and the Authority board for review and discussion. *Enclosed* is the draft document. Committee comments are welcomed.

7. AGENCY COMPARISONS

Ms. Yost and Ms. Landes will distribute agency comparisons for review and discussion, including finance and staffing comparisons. Committee comments are welcomed.

8. PARKS STANDARDS AND CLASSIFICATIONS

Ms. Yost will present a recommendation for classifying park and park maintenance standards. The committee should provide their comments on this information to the consultants.

9. PUBLIC MEETING DATE

Open for discussion is the second public meeting date. Ms. Salokangas suggested that the meeting be held in June to give ample time before the consultants' draft summary report is due in August. Setting a date well in advance will provide time to secure a venue and schedule advertisements.

10. NEXT STEPS

Ms. Landes and Ms. Yost will outline the next steps in preparing the Parks and Recreation Regional Comprehensive Plan. Committee comments are welcomed.

11. OTHER BUSINESS

- A. Matter of Record -The next meeting will be on Tuesday, May 7, 2019 at 12:00 PM at the COG Building.
- B. Matter of Record - *Enclosed* is the Questionnaire for Parks and Recreation Committees Mr. Steff emailed to the municipal managers on March 7, 2019. Mr. Steff requested to receive responses to the questionnaire by May 1, 2019.
- C. Matter of Record - *Enclosed* is the Questionnaire for Parks and Recreation Committees as completed by Patton Township.

12. ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3083 • Website: www.crcog.net

HUMAN RESOURCES COMMITTEE

COG Forum Room

2643 Gateway Drive

Wednesday, April 3, 2019

12:15 PM

AGENDA

1. CALL TO ORDER

Chairman Nigel Wilson will convene the meeting.

2. CITIZEN COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes from the March 6, 2019 Human Resources Committee meeting is **enclosed** for approval.

4. DRAFT PERSONNEL POLICY HANDBOOK

The draft Personnel Policy Handbook has been reviewed and discussed by the HR Committee at its December 2018, and January, February and March 2019 meetings. The draft COG Personnel Policy Handbook has also been reviewed by a labor attorney with Campbell Durrant Beatty Palumbo & Miller.

Following guidance received from the handbook consultant and the labor attorney that COG should not provide “due process” or a formal grievance process for at-will employment, at its March 6, 2019 meeting, the HR Committee agreed it was best to discontinue the practice of the Grievance Resolution Committee. All such language has been removed from the draft handbook.

Also at its March 6, 2019 meeting, the HR Committee decided they would like one more month to review the draft document cover to cover, prior to referral to the COG General Forum. The updated draft document was electronically sent to the HR Committee on March 18, 2019. If the Committee feels the COG Personnel Policy Handbook is ready for referral to the COG General Forum for adoption, they may consider the following motion:

“The COG Human Resources Committee recommends that the COG Draft Personnel Policy Handbook dated March 18, 2019, be forward to the COG General Forum for review and adoption.”

COG’s supervisory staff attended a training program on the new Handbook during a Wednesday, March 27, 2019 session conducted by the study consultant and Ms. Pettit. A second program will be offered on Friday, April 5.

5. JOB DESCRIPTION FOR THE SUSTAINABILITY PLANNER POSITION- presented by Jim May

In 2017, the COG Human Resources Committee approved a request to combine two existing part-time positions to create a full-time Sustainability Planner position. Colleen Barrett, AICP was hired for the position and started work on January 8, 2018. At that time, the position was classified as a Planner position.

As the tasks and responsibilities of the Sustainability Planner have evolved in the first year, and it has become clear that the position has demanded substantive and permanent adjustments in job complexity, knowledge and skills that warrant reclassification to a Senior Planner classification. The Human Resources Committee recommended this change in 2018 and the COG General Forum adopted it during the 2019 budgeting process.

The CRPA Director elected to not prepare a specific Sustainability Planner position at that time because the position was filled, and the responsibilities were commensurate with the skills and competencies of the Senior Planner position. Now that the position is vacant, the CRPA wants to create a specific position description for clarity in job duties. The Sustainability position description will more accurately capture the responsibilities, skills, and competencies needed to be successful in the position and provide a more accurate description for recruitment.

Enclosed please find a draft copy of the Sustainability Planner Job Description. The CRPA recommends that the Human Resources Committee consider establishing the Sustainability Planner position and that the salary of the position be consistent with the Senior Planner salary. If there are no changes, the Committee should consider the following motion:

“That the COG Human Resources Committee approved the job description for the Sustainability Planner, dated March 24, 2019, and its assignment to Pay Grade C41/C42 (depending upon AICP certification.”

6. GUIDELINES FOR PUBLIC COMMENT

The idea for preparing guidelines for public comments was proposed by the General Forum during its November 26, 2018 meeting.

During its March 25, 2019 meeting the General Forum discussed the draft guidelines for providing public comment at General Forum and other COG related meetings. Although the guidelines were thoroughly discussed by the General Forum they were not adopted.

Concerns expressed by members of the General Forum include:

- The guidelines should be simplified, they may appear to be cumbersome to the residents.
- Strengthen the preamble as to encourage public comment.
- Look at how Patton Township provides guidelines for public comment (see enclosure).
- Clarify how the distribution of written materials will be handled, particularly if a resident wants to hand-out information at the meeting.
- Consider whether the guidelines should be in the form of Frequently Asked Questions, Guidelines to the General Forum and Committee Chair, or Guidelines for the Residents (current format).

Enclosed is a copy of the guidelines as revised to reflect some of the changes proposed by the General Forum. The Committee should discuss the comments expressed and decide how to proceed.

7. OTHER BUSINESS

- A. Matter of Record - Entering his 35th year of service, COG Executive Director, Jim Steff, has announced his retirement will be effective April 3, 2020. To start the recruitment process the General Forum during its March 25, 2019 made the following motion:

“That the General Forum ask the Executive Committee to propose a recruitment process for the next Executive Director of the Centre Region Council of Governments and further that this recommendation be referred back to the General Forum for review and approval.”

- B. Matter of Record - The following is status report on various vacant positions in the COG.

Admin - Office Manager - Ms. Cheryl Stamm's last day was Friday, March 22, 2019. The vacancy was advertised, applications were received, and five (5) interviews were held during the week of March 25, 2019.

Code – Code Services Manager: Advertising closed on December 3, 2018 and 68 applications were received. Management staff have reviewed the applications, selected an interview committee and have begun to discuss the competitive interview process. Once availability of the interview committee has been established, interviews will be scheduled.

Code – Commercial Plans Examiner/Building Inspector (SEOs 2): Mr. Jonathon Long began employment on March 18, 2019 and Mr. Roan began employment on March 25, 2019. Resignation was received from Commercial Plans Examiner/Building Inspector, Mr. Eric Foster, so this job ad will stay open until one more Inspector is hired.

Code – Electrical Inspector: Second round of interviews were held, an offer of employment was made, but declined due to the work schedule. The position is currently being advertised again.

Code – Staff Assistant: Ms. Amber Shuey accepted employment and began on March 18, 2019. Ms. Shuey will work at the front desk in the Code Agency office.

Planning – Senior Planner: Following first interviews, one second interview was held; however, we are opting to re-advertise the position. The CRPA staff is currently covering most work for the vacant Senior Planner position for Halfmoon Township, College Township and Regional Planning.

Planning – Sustainability Planner: Vacant following an abnormally high staff turnover in CRPA, the position will be advertised and filled in the future. In the interim, the CRPA Director and other CRPA staff have coordinated a written turnover plan documenting the work completed to date, contacts, file locations, and other materials necessary to transition the work to a new employee.

Parks – Caretaker I: Two fulltime positions were approved in the 2019 budget process. Following the interview process, Mr. Steven Sunderland is scheduled to begin work on April 1, 2019. An offer of employment is currently being extended to another applicant to fill the second position.

Parks – Staff Assistant: Ms. Ty-Nica Davis began work on March 25, 2019. Ms. Davis will work at the front desk in the Parks and Recreation Agency office.

Parks – Staff Assistant Millbrook Marsh: Ms. Mara Hartzell began work on March 18, 2019.

Schlow – PT Philanthropy Assistant: Second round interviews for this position are currently being held.

8. ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

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PUBLIC SERVICES & ENVIRONMENTAL COMMITTEE

COG Building - Forum Room

2643 Gateway Drive

Thursday, April 4, 2019

12:15 PM

AGENDA

1. CALL TO ORDER

Mr. Hameister will convene the meeting.

2. CITIZEN COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred to that point in the meeting.

3. APPROVAL OF MINUTES

Copies of the minutes from the January 17, 2018 meeting of the COG Public Services & Environmental Committee and the February 7, 2019 joint meeting of the COG Public Services & Environmental and Finance Committees are *enclosed* for approval.

4. REFUSE & RECYCLING REQUEST FOR BID - *presented by Pam Adams*

The current COG/Advanced Disposal contract for residential refuse and recycling services expires December 31, 2019. The contract covers nearly 16,000 properties in Benner, College, Ferguson, Harris, and Patton Townships. The Committee has worked on preparing the Request for Bid for the 2020-2024 contract since June 2018.

On March 13, 2019 one bid from Advance Disposal was received for the regional refuse and recycling contract. Bid documents were issued to eight companies and three participated in the pre-bid conference: Apple Valley Waste, Burgmeier's Hauling, and Advanced Disposal.

The bid package has been sent for evaluation to the COG Solicitor and to the municipal managers from the five participating townships and are being reviewed by the COG Office of Administration. To date, it appears that Advanced Disposal submitted a complete responsible bid. *Enclosed* is a Bid Evaluation Report which summarizes the bid received and the bidding process. Advanced Disposal's refuse and recycling rate submitted for the base bid for regular service for 5 years is \$19.53, which is 21% more than the current 2019 rate (\$16.12). Half of this price increase is from refuse costs and half is from recycling costs. The cart alternative rates are roughly \$2 - \$2.50 higher per month.

Since the bid opening there has been discussion at the municipal staff level raising concern that only 1 bid was received and the significant increase of the rate. The Committee is tasked with determining which of the following option is in the best interest of the Centre Region residents and its community.

- Accepting the base bid
- Accepting the alternate cart collection bid
- Rejecting the bid and re-bidding the contract

If the committee considers rejecting the bid and re-bidding the contract, they should consider the timing and the previous contract bid submittals. This is the first time COG has received just 1 bid. In both 2010 and 2015 while 4-5 haulers participated in the bid opening only 2 bids were received. In 2015 the refuse operating cost submitted from the other hauler's bid proposal was \$14.25 and in 2010 it was \$10.92. The Advanced Disposal refuse operating cost submitted for the 2020 contract is \$9.45. This would indicate that rebidding the contract with the same specifications is not likely to result in lower rates.

If the committee wanted to pursue re-bidding the contract, the specifications should be re-evaluated. Below are items that could be changed that may result in lower rates.

- Billing: The billing and payment process may be able to be performed by COG or another intermunicipal partner for less costs. It is a complicated process and would have COG assume the cost. *Enclosed* is a quick overview of what could be involved if the billing and payment process is removed from the contract.
- Location requirement: The bid specifications require the hauler to have a local office (defined as within the Centre Region). Changing the bid specifications to expand the Centre Region requirement to include Benner may help decrease costs.
- Carts: The current Request for Bid (RFB) required both a base bid and an alternate bid. This required the contractor to commit to a capital investment for carts that the contractor would not own. By changing the RFB to allow the cart collection bid to be submitted as an optional bid may allow for more competition on the base bid. Another option would be to have COG purchase the carts (using a loan from that Code fund balance) and then pay itself back over the life of the contract with the administration fee. Another option would be to allow the contractor to determine and own their carts and to use their own software tracking equipment.
- Cancellation Clause: It may be worth updating the cancellation clause in the contract which currently allows COG to cancel the contract at any time with 5 days' notice. Banks don't look favorably at lending money for contracts that have the potential to cancel on short notice.
- Administration Fee: This adds \$0.25/month to the refuse operation costs, which is 1.4% of the total increase. The committee could discuss keeping the fee flat and

then splitting the remaining cost of the program with the 5 participating municipalities. This saves some increase and shows continued commitment to the program.

- F. Reporting requirements: The specifications require the contractor to prepare detailed reports, maintain a 90% call resolution standard with a sub minute and take calls regarding recycling issues. This is beyond the scope of many contractors who are most interested in providing refuse service.
- G. Bulk Waste Collection: Advanced Disposal indicated this is an area of high expense. The committee could discuss other options for handling bulk waste instead of the semi-annual bulk waste collection weeks.

COG staff believes that the process for the 2020 contract was a competitive bid process, however, with only one bid received there is concern for future contracts. Receiving only one bid is an indicator to staff that the specifications and current program should be re-evaluated to determine ways to garner more competition for future contracts. The committee should discuss whether there is an interest and ability to consider changes to the specifications for the 2020 contract and re-bidding. If it doesn't happen for the 2020 contract, COG staff recommends that it is done prior to the 2025 contract.

Previous contracts were awarded in September after bids were received in July. The Advanced Disposal bid submitted March 13, 2019 is effective for 120 days, roughly mid-July 2019.

Beyond discussing the option of rejecting the bid, the committee should discuss the base bid and the alternate cart collection bid (see the *Bid Evaluation Report*) and determine if any additional information is needed in order to make a decision.

At its May meeting, the committee will review comments from the solicitor and municipalities regarding the submitted bid. After discussion and selection of the best option, the Committee may forward a motion to the General Forum to award the contract at its May 28, 2019 meeting.

5. COMPREHENSIVE UPDATE TO THE CENTRE REGION ACT 537 PLAN -
presented by Jim May

In 2018, the CRPA completed a draft Task Activity Report (TAR) that proposed work to be completed in a potential comprehensive update to the Centre Region Act 537 Plan in 2020. At this time, the CRPA is not staffed or funded to effectively complete a comprehensive update of the Act 537 Plan in 2020. The CRPA recommends that the Centre Region defer a this update to the Act 537 Plan until after the next update to the Centre Region Comprehensive Plan. It would be more realistic to be fully staffed in the CRPA and more efficient.

Work to update the Comprehensive Plan is anticipated to start in 2022 or 2023. In a general sense, policy in the Comprehensive Plan should guide specific tasks in the Act 537 Plan. Some of the proposed work in the TAR include matters of regional policy that can be integrated and addressed concurrently with the public participation efforts for the Comprehensive Plan update. These tasks will inform what tasks will be completed in a future update to the Act 537 Plan. For example:

- Recommending Potential Changes to the Administration of the Growth Boundary - The Comprehensive Plan should provide guidance as to where future growth should occur in the region. This should be developed in a conjunction with other growth policy including, farmland preservation, sustainability, transportation, and public services, among others and then be utilized to inform any amendments to the Act 537 Plan.
- Beneficial Reuse Water Service Area - Policy around how, or if a beneficial reuse water service area can be developed in the Comprehensive Plan and if necessary, the specifics can be more fully developed in an Act 537 Plan update.

The CRPA forwarded the draft TAR to the PA Department of Environmental Protection and the University Area Joint Authority for review, and neither provided a compelling reason to undertake a comprehensive update of the Act 537 Plan in the next few years. The Agency recognizes however, that there are several tasks and issues that should be monitored and addressed if required, prior to the update of the Comprehensive Plan. These can be accomplished thorough the completion of stand-alone Act 537 Plan Special Studies or “one-off” projects and include:

Changes to the Individual On-lot Sewage Management Program - The initial requirement to have an on-lot sewage management program was included in the 2006 Act 537 Plan as a condition of approval by the Department of Environmental Protection. This program is administered by the Centre Region Code Agency (CRCA). Recently there have been requests to amend the program to pump systems and inspect systems less frequently than current practice. Any amendments to the program should be proposed to the DEP by the CRCA as a one-off project.

Summarizing Nutrient Management Issues - The UAJA should continue to monitor any new regulatory requirements that would require enhanced nutrient removal in the future because of Pennsylvania failing to meet its Chesapeake Bay requirements. The *Capacity Summation Report* completed by UAJA’s consultant in May of 2018 indicated that total nitrogen capacity after the enhanced nutrient removal and advanced wastewater treatment projects are completed will be sufficient to serve 37,432 equivalent dwelling units (EDUs).

If nutrient enhancements are required at some point to meet Chesapeake Bay requirements, the UAJA estimates there would still be enough capacity to serve 23,740 EDUs. According to the 2017 update of the Regional Development

Capacity (REDCAP) Report, full buildout of the land within the RGB and SSA under current zoning conditions will equate to approximately 18,000 EDUs, so it is estimated that the UAJA will have treatment capacity to serve decades of growth unless major zoning changes occur within the RGB and SSA.

According to the UAJA, the DEP has issued a new draft National Pollution Discharge Elimination System (NPDES) permit for Kissinger Meadow. The UAJA had submitted comments to the revised permit in July 2018, and DEP has been considering those comments and the comments of others since that time. The draft permit does not impose temperature limits and does not require the UAJA to conduct a 316(a) study. Instead, DEP will conduct a study of Slab Cabin Run. UAJA officials should periodically report to the COG to inform the governing bodies of any permit changes that may constrain beneficial reuse flow to Kissinger Meadow, and in turn influence regional nutrient management.

Examining the Capacity in the State College Borough Sewer Lines – The Borough has been working with the DEP to potentially undertake this work as an Act 537 Plan Special Study. The DEP has not indicated that Penn State or the UAJA need to undertake a similar Special Study. The State College Borough should undertake this as they determine necessary.

Penn State University Act 537 Plan Special Study – Penn State University is expected to prepare an Act 537 Plan Special Study in 2019 to address several sewer-related issues on campus. These include but are not limited to: establishing a “University Service Area” to more accurately define the extent of the PSU sewer service area; diversion of a small portion of campus currently served by the UAJA to PSU; and addressing how future sewer service immediately adjacent to the University Service Area will be accommodated. These issues were unable to be resolved by renegotiation of a right-of-way agreement between PSU and the UAJA; an idea that was endorsed by the General Forum in 2018.

Moving forward, the CRPA will incorporate tasks into the update of the Centre Region Comprehensive Plan and will support the completion of Act 537 Special Studies for issues that may arise prior to completion of an update to the Comprehensive Plan.

This item is informational only, and no formal action from the Committee is required.

6. OTHER BUSINESS

- A. Matter of Record – Patton Township Supervisors adopted a resolution urging the U.S. Congress to implement a carbon fee and dividend approach to slowing climate change at their regularly scheduled meeting on Wednesday, February 13. The supervisors voted to ask the House of Representatives to pass H.R. 763, the Energy Innovation and Carbon Dividend Act, a bill that has been introduced in the House with bi-partisan support.

The Energy Innovation and Carbon Dividend Act places a fee of \$15 per ton on carbon to be collected by the Treasury Department at the source: the well for gas, the mine for coal, the refinery for oil. The fee rises by \$10 per ton each year. But the government does not keep the money. The funds collected are to be distributed to each U.S. household in equal monthly per-person dividends.

- B. Matter of Record - Penn State University is planning for two sewer line projects in the Borough of State College. Neither project is proposing an increase to the service area with buildings or additions but are merely addressing known collection system issues in PennDOT rights-of-way on Atherton Street and College Avenue. The sewer line replacement is being completed in advance of other projects that may adversely impact the PSU system.

The first project is on Atherton Street north of Railroad Avenue where PSU is proposing to replace 110' of 6-inch aged, asbestos-concrete pipe with an 8-inch diameter pipe in advance of PennDOT's work on that section of Atherton Street. The second project is on College Avenue near Hiester Street where PSU is proposing to replace 780' of 14-inch (non-standard size) asbestos-concrete pipe in poor condition with an 18-inch diameter pipe (same size as upstream pipes) in advance of a beautification project which will involve excavation in the area immediately adjacent to the existing pipe. This project will substantially improve accessibility to campus and the nearby CATA bus stop. CATA has participated in this project and has reviewed and approved the plans.

- C. Matter of Record - On February 14, 2019, the Halfmoon Township Board of Supervisors voted unanimously not to forward a proposed Development of Regional Impact (DRI) to the Centre Region for consideration. The DRI was proposed to increase the residential density on approximately 935 acres in the eastern portion of the Township, adjacent to Patton Township.

7. ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

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PUBLIC SAFETY COMMITTEE

COG Forum Room

2643 Gateway Drive

Tuesday, April 9, 2018

12:15 p.m.

AGENDA

1. CALL TO ORDER

Chairman Cathy Dauler will convene the meeting.

2. CITIZEN COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred to that point in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes from the March 12, 2019 meeting of the COG Public Safety Committee is *enclosed*.

4. ANNUAL EMERGENCY MEDICAL SERVICES REPORT

This is an informational agenda item for the Public Safety Committee. It will be introduced by Shawn Kauffman. No action from the Committee is request. However, main discussion points should be reported to the General Forum.

On March 17, 2008, the Second Class Township Code was amended (House Bill 1131) to read:

Section 1553: Emergency Services

- a) *The Township shall be responsible for ensuring that fire and emergency medical services are provided within the Township by the means and to the extent determined by the Township, including those appropriate financial and administrative assistance for those services.*
- b) *The Township shall consult with the fire and emergency medical services providers to discuss the emergency medical service needs of the Township.*

To comply with this amendment to the Township Code, since 2010, the Emergency Medical Service (EMS) providers within the Centre Region have attended an annual meeting of the Public Safety Committee to report on current operations, opportunities for improvements and future concerns.

Each EMS group is asked to address the following topics:

- Current status of the EMS organization
- Current or future concerns that may impact the EMS organization
- Upcoming large venue events which require planning from the EMS organization
- Opportunities for local government to assist the EMS organization

Representatives from Centre LifeLink EMS, Mount Nittany Medical Center, Penn State EMS, and Port Matilda EMS have been invited to attend the meeting to discuss these and other items with the Committee.

This discussion is intended to give the municipal officials and the EMS providers an annual opportunity to exchange information. No committee action is required at this time.

5. SENATE SR6 COMMITTEE UPDATE

Mr. Steve Bair, COG Fire Director, will discuss the State of Pennsylvania's SR6 report that included 27 recommendations for strengthening local fire companies. Among these recommendations are:

1. Open the Volunteer Loan Assistance Program (VLAP) program to career departments.
2. Reform Firemens' Relief. (No clear consensus on what this would include, but ideas are: close loopholes resulting in lost tax collections, add 1% to the tax, remove restrictions related to career personnel.)
3. Require municipalities to formally establish a Standard of Cover (we already do this).
4. Establish a Fire Commission to promulgate laws to govern various aspects of the fire service. The Commissions role within the fire service would be similar to the responsibilities of the Game, Fish and Boat Commission and the Liquor Control Board.
5. Permit local option on residential sprinklers
6. Increase reimbursements to emergency medical services
7. Require some level of minimum training for firefighters
8. Create (additional) volunteer incentives (which has been described to Legislature as a "menu" approach since not every place in PA values the same incentives)
9. Fund on-line/blended learning fire training
10. Incentive regionalization of services

Mr. Bair is asking that the Public Safety Committee to consider endorsing items 1, 2, 3, 5, 9 as COG's priorities as they relate to state legislation posed for the fire service. In addition, Mr. Bair recommends setting as a legislative priority a change in the law that would allow municipalities to pay volunteers without creating a strict employer/employee relationship between a fire company and a municipality. By way of an example, it is common in New England to use a 'paid-on-call' volunteer system whereby the volunteer is in a special employment class, paid hourly for fire service, covered by worker's comp while engaged in fire service activity, but is not a regular part-time employee.

The Public Services Committee should discuss these recommendations and decide how to proceed.

6. STAFF UPDATES

COG Staff will provide updates on the following topics:

- **Code Administration (Walt Schneider)** – The Code Director will report on the following:
 - COG Software Study – The kick-off meeting with the project management consultant, Peter S. Marshall and Associates is scheduled for April 12, 2019.
 - Code Services Manager – The interview process for Code Service Manager.
- **Fire Protection (Steve Bair)** – The Fire Director will report on current activities.
 - The formation of a Steering Committee to prepare a scope of work for a study to identify a future model for the regional fire services. As of April 4, 2019, members have been appointed by Ferguson, Halfmoon and Harris Townships, Alpha Fire Company, Penn State University and Centre Region police chiefs.
- **Emergency Management Program (Shawn Kauffman)** – The Emergency Management Coordinator will report on the following on current activities.

7. OTHER BUSINESS

- A. Matter of Record – The next meeting of the Public Safety Committee meeting is scheduled for Tuesday, May 14, 2019 at the COG Building. One of the agenda topics will be an introduction of the proposals that may be included in the 2020 COG Program Plan for the Codes, Emergency and Fire Agencies.
- B. Matter of Record – As of April 4, 2019 the representatives to the Steering Committee for the Fire Study are:

Ferguson Township	Laura Dininni
Halfmoon Township	Bob Strouse
Harris Township	Bud Graham
Penn State University	Charles Noffsinger
Centre Region Police Chiefs	Chris Albright
Alpha Fire Company	Jason Troop
	Shawn Kauffman

- C. Matter of Record - The March 2019 monthly comparison of code statistics are *enclosed* in this packet, and permits issued/permits closed reports are *enclosed* electronically only. Please note that the number of single family units constructed statistic is included in the total construction value by municipality statistic. Also *enclosed* is the November, December 2018 and January 2019 monthly activity report for the rental housing and fire inspections programs.

8. ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

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FINANCE COMMITTEE

COG Forum Room

Thursday, April 11, 2019

8:30 AM

AGENDA

1. CALL TO ORDER

Mr. Graham will convene the meeting.

2. CITIZEN COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minute per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes of the March 14, 2019 Finance Committee is **enclosed**.

4. WELCOME OF NEW MEMBER AND COMMITTEE PHOTO

The Committee should welcome back Mr. Richard Killian as the representative from Ferguson Township. Mr. Killian had previously served on the Finance Committee during his tenure as a Ferguson Township Supervisor.

COG Staff would like to take a picture of Committee members to include on our webpage that discusses the Finance Committee. COG believes it would add a personal touch and help residents identify their elected officials when needing to reach out to them.

5. INTERFUND BORROWING INTEREST RATE POLICY DISCUSSION

This agenda item asks the Finance Committee to consider adopting a policy on the methodology of setting an interest rate for interfund loans.

Over the past five years, there have been three loans between the Code - New Construction fund (Centre Region COG) and various funds from the Centre Region Parks and Recreation Authority.

Staff has informally adopted the philosophy that the fund being borrowed from should be made whole by the fund doing the borrowing. To be more specific, the interest rate for the loan should match the interest rate the loaner would be able to obtain if they were able to invest those funds in a CD or treasury bond in the open market.

For each of those loans, a question has been raised related to that philosophy. Due to those questions staff feels it appropriate to discuss this philosophy with the Committee. The Committee should consider memorializing a decision for staff to rely upon in case there are any future loans between funds and/or entities.

6. BUDGETARY GUIDELINE DISCUSSION

The Committee should begin the discussion to decide whether to recommend a budget guideline to the General Forum for the 2020 COG Budget at its April meeting.

Prior to the 2019 Detailed Budget, for which there was not a budget guideline adopted, the Finance Committee had set a guideline regarding changes in the overall annual COG Budget for the preceding five years. In establishing the previous guidelines, the Committee asked COG staff to keep the overall increase in municipal contributions to the COG (all Agencies) to a set percentage. Below is a table identifying the percentage set by the General Forum and the actual increase adopted in the annual budget proposed by the Finance Committee:

Budget Year	General Forum Guideline	Actual Change	Difference
2019	N/A	4.81%	N/A
2018	2.75%	2.38%	(-0.37%)
2017	2.75%	1.95%	(- 0.80%)
2016	3.00%	2.46%	(- 0.54%)
2015	3.00%	1.95%	(- 1.05%)
2014	3.00%	3.24%	0.24%

By way of background, there was no approved motion for a budget guideline for the 2019 Budget. The 2018 action approved by the General Forum during its May 22, 2017 meeting reads as follows:

“That the General Forum, as recommended by the Finance Committee, endorse a target for the Centre Region COG that the increase in municipal contributions for the 2018 calendar year should be 2.75% or less from the 2017 approved COG Budget.”

As in previous years, the Executive Director recommends that a guideline, if desired by the Committee, be applied to the combined total COG Budget and not to each of the 26 separate funds that make up the COG Budget.

Below is significant information related to the 2019 budget guideline discussion:

- Time be given to consult with their municipal boards and report back.
- Staff provide information and/or a recommendation to the Committee.
- The desire of staff to implement a calculation to determine the guideline, rather than an arbitrary percentage.

Staff is willing to provide the elected officials additional information as requested at its May or June meeting if desired.

7. FIXED ASSET LISTING

Enclosed is a copy of the fixed asset listing and additions as of December 31, 2018 for the Centre Region COG.

The Committee should review and discuss these reports. This document provides the basis for the upcoming Capital Improvement Plan discussions.

8. 2020 PROGRAM PLAN

This agenda item asks the Finance Committee to consider whether an abbreviated version of the program plan for 2020 would be acceptable.

With the recent resignation of the Office Manager for the COG's Office of Administration, the availability of staff time has been reduced. Although the position has been advertised and interviews have been held, it is not certain when the position will be filled during April. If not, then the Executive Director asks the Committee to consider whether the Program Plan may be shorted as to focus on planned and unplanned changes occurring in 2019 and new proposals in 2020.

9. AD HOC FACILITIES COMMITTEE REPORT

This is an informational agenda item and does not require action from the Finance Committee.

Mr. Francke will report on the Committee's April 2, 2019 meeting.

The Committee should receive this report and comment as it deems appropriate.

10. MONTHLY REPORTS

The March 2019 **voucher** report is **enclosed** (electronically only). To proceed, the Committee should consider the following motion:

"That the Finance Committee approves the March 2019 voucher reports for the Centre Region COG."

Each month paper copies of the **financial** and **voucher** reports will be available at the meeting to folks who have requested paper agenda packets. Also **enclosed** is the March 31, 2019 financial report. If the Committee has any questions about any of the items in these reports, please let Finance Director Joe Viglione (jviglione@crcog.net or 231-3062) know as soon as possible, so that the information can be researched prior to the next Committee meeting.

11. OTHER BUSINESS

- A. Matter of Record - The following is an update of the status of planning and evaluation studies currently underway at the COG.

	Planning Activity	Status
1	Update Personnel Policy Plan	A draft policy and its legal review is complete. During its April 3, 2019 meeting the Human Resources Committee unanimously voted to refer the updated Personnel Policy Handbook to the General Forum for approval.
2	Parks and Recreation Regional Plan	This project is well underway - a community wide randomized survey has been mailed to 3,000 Centre Region residents. An electronic version of the survey is also available to residents at: https://goo.gl/forms/DMh0WyDHGp8NYT393
3	Space Evaluation Study of COG Building	A Request for Proposals for this study was issued and four proposals were received. During its April 2, 2019 meeting, the Ad Hoc Facilities Committee voted to reject all proposals and instead asked staff to prepare a recommendation for acquiring rental space for the Parks and Recreation Agency in a yet to be identified commercial/office building.
4	Study of Regional Fire Protection Program	The Public Safety Committee has been asked whether to recommend this study to the General Forum and, if so, then should a Steering Committee be appointed to guide the process. If a study is approved, then a Steering Committee will be established, and members appointed during the second quarter and the RPP completed in the third/fourth quarter. Funds for this study will be requested in the 2020 Budget.
5	IT Study	No progress made since last month. COG Staff is working with a consultant, paid on an hourly basis, to prepare a Request for Proposals or Request for Qualifications. \$20,000 is included in the 2019 budget for this study.
6	Code Software Study	The Project Management Consultant, Peter Marshall Associates is arranging the first meeting of the stakeholders (seven municipalities, State College Borough IT Department, Code and Planning agencies and Centre County).

7	COG Facilities Evaluation	No progress has been made on this project. \$50,000 is included in the 2019 budget for this study of system (e.g. HVAC systems) and building components (e.g. roofs) of all COG facilities (including the fire stations and parks and recreation buildings).
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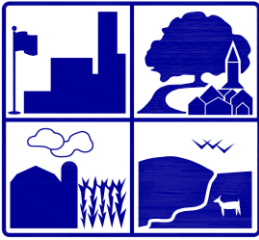
- B. Matter of Record - The Facilities Committee voted to reject all bids pertaining to the COG Building Space Evaluation and rely on staff's input to develop a short-term solution.
- C. Matter of Record - Maher Duessel has completed its fieldwork for the 2018 Centre Region COG, Centre Region Parks and Rec Authority, Schlow Library, and Centre County Library Federation audits.
- D. Matter of Record - **Enclosed** are the timelines for the 2020 COG Program Plan and budget process.
- E. Matter of Record - The Centre Region's building boom is continuing. During the first three months of 2019, the Code Agency permitted \$103 million in new construction compared to \$78 million in 2018 which was a record high. Of the \$103 million in new construction, approximately \$70 million is attributable to a high-rise project under construction on Heister Street in State College Borough.
- F. Matter of Record-The Parks and Recreation Director, Pam Salokangas, is meeting with great success in terms of securing funding for Whitehall Road Regional Park including a \$300,000 grant for an all abilities playground targeted at children with mobility limitations and a \$25,000 donation from Fulton Bank. More fund raising needs to occur for the field lighting that has an estimated cost of \$775,000. In addition, Ms. Salokangas has prepared and submitted several grants applications to fund additional tree plantings at the park.
- G. Matter of Record-The Finance Office has migrated the hosting of its financial accounting software and database (AccuFund) from a cloud deployment on an AccuFund server to a locally hosted server.

11. ADJOURNMENT



**Manager's Report
April 15, 2019**

1. Logan Struble began employment with the Township as the Engineering Technician. Logan is an Engineer in Training and will be primarily assisting in design and inspection of capital projects.
2. The Township will host its spring Coffee and Conversation on Saturday, April 20th at 8:00 a.m. at Giant at Northland Center.
3. The Ferguson Township Industrial and Commercial Development Authority met on Wednesday, April 10th. Items discussed included reviewing the duties and responsibilities of the Authority; potential investment options; and the 2018 draft audit.
4. Twenty-eight Penn State Law School students met with me at the Township building on April 5th to continue to discuss the plastic bag ban/impact fee ordinance project. Over the next month, several stakeholder interviews will take place and a report will be prepared and provided to the Board after the analysis has concluded.
5. A small ad hoc committee put together to draft a master plan for Songbird Sanctuary met on April 8th to discuss the project and visit the site. Membership on the committee includes Centrice Martin; Lance King; Norris Muth, Parks Committee; John Kauffman, Shaver's Creek; Erik Scott, Nittany Mountain Bike Association; and Kathie Vondracek, Penn State Master Gardeners and Parks Committee; and me. The group will meet at least twice more to draft a master plan, which will then be reviewed by the Parks Committee and presented to the Board of Supervisors for approval.
6. The Parks and Recreation Committee met on April 8th. Agenda items included responding to the Parks Comprehensive Plan Questionnaire; reviewing the Fairbrook Park Low-Mow Map and educational signage; and the upcoming joint Planning Commission/Parks Committee pre-application conference on the Whitehall Road Regional Park Land Development Plan.
7. Staff conducted a field view on Rushcliffe Street to evaluate options for parking restrictions. This will be a topic of discussion at an upcoming Board meeting.
8. Staff met with representatives of the State College Borough Water Authority to review the preliminary land development plan for the proposed treatment facility on Nixon Road. The Board can expect to receive the plans in the coming months, and a conditional use hearing will need to take place before action is taken on the plan.
9. A hearing on the TTD procedural validity challenge was held at Commonwealth Court on Thursday, April 11th. The Township Solicitor attended the hearing on behalf of the Township, and counsel for the intervenors, Residential Housing, LLC, provided oral argument in defense of the Township, as well.



TOWNSHIP OF FERGUSON

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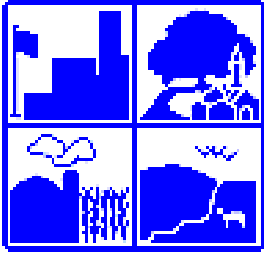
Planning & Zoning Director's Report Monday, April 15, 2019

PLANNING COMMISSION

The Ferguson Township Planning Commission met on April 8, 2019 and included the following discussion.

REGULAR MEETING

- An Active Plan List is attached for the Board of Supervisors consideration (4/10/19).
- Planning Commission Regular Minutes from the February 25, 2019 and March 11, 2019 meetings.
- **HUMMEL SUBDIVISION**
The Planning & Zoning Department received a revised subdivision plan for Martha S. Hummel, 154 Ridge Road for T.P.# 24-007-,014E,0000-, 3.82 acres, that will be further subdivided into a proposed Lot #1 (1.208 ac.) and Lot #2 (1.448 ac.) that will have service from a UAJA lateral off of S.R. 45. The Planning Commission Chair and Zoning Administrator executed the DEP Component 1 Sewage Facilities Planning Module under "Item J. Planning Agency Review".
- **PINE GROVE MILLS SMALL AREA PLAN**
The SAP Steering Committee met on April 10, 2019, 6:00 p.m., at St. Paul's Lutheran Church. Agenda items included discussion on plan goals, objectives and actions, potential options for establishing a Neighborhood Organization, and upcoming meeting milestones. The next SAP Steering Committee meeting is scheduled for Wednesday, May 1st at 6:00 p.m.



TOWNSHIP OF FERGUSON

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TO: Ferguson Township Board of Supervisors

FROM: Lindsay K. Schoch, Community Planner
Raymond J. Stolinas, AICP, Planning & Zoning Director

DATE: April 10, 2019

SUBJECT: Active Plans in the Township

In an effort to keep the Planning Commission and Board of Supervisors up-to-date on pending proposals and applications, staff is providing a list of Active Plans and other Projects in the Township.

Currently, the Township has four (4) Active Plans and (1) Proposed Concept Plan.

Hummel Subdivision/Subdivision of Tax Parcel 24-7-14E: Penn Terra Engineering, Inc. on behalf of the owner, Martha S. Hummel submitted a plan to subdivide tax parcel 24-007-,014E into three (3) lots. Proposed Lot 1 being 52,613 square feet (1.208 acres); proposed Lot 2 being 63,069 square feet (1.448 acres); and proposed Lot 3 being the remaining 51,451 square feet (1.181 acres). This plan was formally withdrawn in May of 2018 and is now resubmitted under new ownership. Plan is currently being reviewed by staff, comments are due back on April 4. Plan Expiration is June 18, 2019. Additionally, Lot #1 and #2 will be served by individual lateral or main UAJA connections off of S.R. 45 and the remaining Lot #3 will retain on-lot septic. The Ferguson Township SEO checked the existing system and designated a reserve system location for the existing on-lot facility. A Sewage Facilities Planning Module will need to be executed by the Ferguson Township Planning Commission Chairperson and Zoning Administrator. The Planning Commission had an opportunity to review and comment upon the initial submission of this plan at the April 8 meeting. Their major concerns were the requirement for a fee-in-lieu of parkland and the process of the plan being resubmitted after it was withdrawn in 2018. Staff has included the PC comments into the plan review comment letter and will send to the engineer this week. Plan Expiration is June 18, 2019.

Harner Farm Proposed Concept Plan: The Planning Commission held a Pre-Application Conference with Aspen Whitehall Partners, LLC, Aspen Route 26 Partners, LLC, Penn Terra Engineers, and representatives from Sheetz on Tuesday, December 4, 2018. The proposal is for approximately 27 acres encompassing the southeastern portion of the Harner Farm. The developer is proposing a 6,077 square foot Sheetz convenience store, a multi-use building with retail on the first floor and apartments on the second floor, and a 36-lot residential subdivision. The Planning Commission had the opportunity to make comments and ask questions but did not have major concerns about the project as it is proposed in the Concept Plan. A Traffic Scoping Meeting was held on December 19, 2018 at which time the Township Engineer, Consulting Traffic Engineer and Community Planner met with PennDOT, PennTerra, Wooster Engineers, and Aspen Route 26 Partners to discuss the scoping application. The Scoping Application has been amended and resubmitted for signatures. The Scoping Application must be approved and signed prior to the Traffic Impact Study being conducted. The Concept Plan was presented to the Board of Supervisors on January 21, 2019, at which time the Board was able to give comments and feedback on the proposed Plan. The Planning and Zoning Director prepared a letter to Justin Mandel, giving an overview of the input from both the Planning Commission and the Board of Supervisors. Staff met with Penn Terra and

representatives from Sheetz on January 30 to discuss the proposed Plans and ordinance requirements. Staff met with McCormick Taylor, PennDOT, PennTerra, Wooster Engineers, and Aspen Route 26 Partners to discuss the modifications to the traffic scoping application. A Concept Master Plan was also discussed and will be considered for planning purposes at this time. The scoping application is currently being circulated for signatures. Staff anticipates the subdivision plan and land development plan be submitted in April. ***A Land Use questionnaire for the NPDES Permit was submitted, staff responded and answered questions related to consistency with the zoning regulations, date of Comprehensive Plan adoption and other pending planning and zoning requirements.***

King Wealth Strategies Land Development Plan: This Plan, submitted on June 26, 2018 by Penn Terra Engineering, Inc. on behalf of the owners/applicants, Laura and Thomas King, is proposing a conversion of the existing residential rental property located at 222 Blue Course Drive to their financial planning business office. Tax Parcel 24-12-12 contains .369 acres and is zoned General Commercial and lies within the Corridor Overlay. The existing building is 2,800 square feet with 1,400 on both the first floor and the basement. Prior to the submission of the plan, five (5) variances were approved by the Zoning Hearing Board. They are as follows: Reduction of the required parking spaces by 2 spaces; Reduction of the 50' front parking setback by 34'; Reduction of the 15' flexible buffer yard by 7.5'; Reduction of the 75' required minimum distance between driveway entrances by 15'; and Reduction of the 18' required parking stall length by 2'. The Planning Commission made its initial review and comment on the Plan at its July 9, 2018 meeting. The applicant is requesting a variance and two appeals. The Variance (granted) for relief from Section 27-206, Yard Requirements and the Appeals (***withdrawn***) for the interpretation of Section 27-206 and Chapter 26, Stormwater. The Plan was resubmitted to staff for review along with a request for consideration of a modification from Chapter 22, Subdivision and Land Development. The request for modification is relief from Chapter 22, Part 5, Section 22-510.2.C Grading, which states: "in all cases, the bottom of the excavations or fills shall be a minimum of five feet from the property line of developed lots. The Applicant ***officially withdrew*** the modification request and is working on changes to the site plans to meet the requirements of the ordinance. ***Revised Plans were resubmitted, reviewed and a plan comment letter has been sent to Penn Terra for their review. Penn Terra revised the Plans and resubmitted to staff, we anticipate the Plan to be placed on the April 22 Planning Commission Agenda for recommendation. Plan Expiration July 8, 2019.***

Pine Hall Traditional Town Development General Master Plan: On February 21, 2018 Residential Housing Development, LLC submitted a General Master Plan for the Pine Hall TTD. A Master Plan currently exists for Pine Hall, but Residential Housing Development, LLC has a different vision, therefore is proposing a new General Master Plan. The Plan was at a stay until decisions were made from both the Zoning Hearing Board concerning the validity challenge and the Court of Common Pleas concerning the procedural challenge—both decisions have been denied and since, appealed by Circleville Partners. Staff submitted initial plan comments to the developer on Friday, March 30, 2018. The Board of Supervisors reviewed the Plan and made initial comments at its April 16, 2018 meeting and the Planning Commission reviewed and made initial comments at its April 23, 2018 meeting. Staff met with the Pine Hall Development Team to discuss initial comments. A Joint Public Work Session with the Board of Supervisors and Planning Commission was held on June 5, 2018. The Pine Hall Design Team submitted a summary of the meeting to staff. Trans Associates submitted the Traffic Impact Study to staff on Monday, July 30, 2018 for review. The General Master Plan was formally submitted to staff for review on August 1, 2018, which started the 90-day review period for the Board of Supervisors to consider approval of the Plan. The Planning Commission reviewed the proposed plan on Monday, August 27, 2018 and had minimal comments and some public comment. Staff has prepared a schedule to move the Plan forward. The traffic study is under review, terms and conditions and agreements are being prepared in preparation for a Public Hearing. Circleville Partners appealed the decision of the Zoning Hearing Board (to the Court of Common Pleas) and the Court of Common Pleas decision (to the Commonwealth Court). Plan review comments were submitted to the developer on September 19, 2018. Staff had a meeting with the Design Team on October 2, 2018 to discuss the various agreements, terms and

conditions, and other items. On October 30, 2018, the plan was resubmitted to staff, reviewed, and comment letter was sent to the developer and their team on November 14, 2018. The traffic impact study is still in discussions and the developer's transportation engineer is reviewing township comments. Traffic Impact Study is still undergoing review. At this time, the majority of the comments are addressed. The proposed Terms and Conditions are being reviewed internally by staff. The developer reviewed and made comments on the proposed workforce housing agreement; staff is currently considering their comments. Plan Expiration is April 8, 2019. Terms and Conditions are now in the hands of the developer. Staff conducted a meeting to discuss the Draft Workforce Housing Agreement on Friday, March 29. **A time extension was submitted. Staff is meeting with the Developer on Monday, April 15 to discuss the Traffic Impact Study, Terms and Conditions and Workforce Housing. Plan Expiration is July 8, 2019.**

Ferguson Township Public Works Building Land Development Plan: Keller Engineers, Inc. submitted plans, on behalf of the Ferguson Township Public Works Department, on February 7, 2019. The new facility will encompass approximately 13,000 ft.² that will house offices, vehicle repair bays and vehicle fueling island with canopy. Also included with the proposed plans are paved parking and truck court, sidewalks, an employee patio and landscaping. New utility connections and stormwater management facilities will also be furnished with the new building. Access will be from the upper existing driveway off Research Drive. Stormwater will be handled through several existing swales and detention basins that will be enhanced by meadow and additional landscaping. The Planning Commission had the opportunity to review the Plan and have their questions answered by the Public Works Director. Planning Commission comments will be incorporated into the Plan Review Comment Letter and once all plan comments are received, they will be sent to Keller Engineers. Plan Review Comments have been sent to Keller Engineers, Inc. for their review and response. Keller Engineers, the Public Works Director and the Planning & Zoning Director presented the proposed plan and outstanding items to the Board of Supervisors on Monday, April 1. **Plan Expiration is May 8, 2019. No Update.**



TOWNSHIP OF FERGUSON

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Public Works Director's Report to the Board of Supervisors for the regular meeting on April 15, 2019

- 1. SR26/SR45 Shingletown Road Intersection Update:** PennDOT staff and their consultant spent time re-evaluating the design and construction of a single lane roundabout with bypass lanes at this location. They considered the land topography and roundabout placement, bypass configuration, environmental factors, driveway access, right of way impacts, safety, and cost. Based on their re-evaluation and benefit cost ratio comparisons, PennDOT staff concludes the best option is to continue with the realigned signalized intersection.
- 2. Transportation Mobility Study** –A working group meeting is planned for April 12, 2019 to review comments from the public meeting (open house) held on March 11, 2018 and focus on suggested improvements and associated costs for walking, biking, driving, and using transit in the areas of N. Atherton St., Martin St., Blue Course Dr., Cherry Ln., Clinton Ave., and Aaron Dr. A presentation to the Board of Supervisors to include a summary of the study, suggested improvements and associated estimated costs is planned for a regular meeting of the Board of Supervisors in May.
- 3. Proposed Public Works Maintenance Facility**– The land development plan submission by Keller Engineering is under review by staff and the Planning Commission and should be presented to the Board of Supervisors in May.
- 4. Stormwater Fee Study Phase 2** – The Township entered into a contract with Wood to complete phase 2 of this study. The first meeting of the Stormwater Advisory Committee is scheduled for April 10, 2019.
- 5. Arborist and Ferguson Township Tree Commission** – The next FTTC meeting is planned for April 15, 2019. Dr. Elmendorf will be present to participate in a discussion about a potential tree preservation ordinance. Staff will update the FTTC and discuss steps necessary to conduct a tree canopy survey. Tree planting by Greene Landscaping in various neighborhoods will take place in April. The arborist has been involved in providing information to the Ferguson Township Park and Recreation Committee regarding suggestions for plantings in various parks.
- 6. Maintenance Section:** Work includes sod damage from plowing operations, continued brush collection, crack sealing, PA One Call training, vehicle maintenance and completion of work orders.
- 7. Engineering Section:** Engineer staff completed the design of 2019 road capital projects with support from GIS staff and is working on remaining 2019 contracts and conducting inspections,

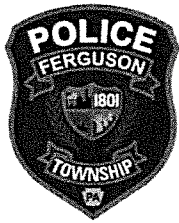
reviewing land development plans and managing engineering contracts and MS4 related activities.

8. **Contract 2017-C1 Kansa Avenue:** [This contract was awarded to Mid State paving. Work could start as soon as the third week in April.](#)
9. **Contract 2018-C5 Chestnut Ridge Pipe Lining:** This contract work is complete.
10. **Contract 2018-C20 Park Hills Drainageway Design:** This project team led by NTM is designing “naturalistic” improvements to this eroded drainageway being sensitive to the mature tree canopy, nearby residents, DEP requirements for working in a “stream”, and utility and right of way concerns. Design work will proceed through 2019 and generate more accurate estimates of projected construction costs.
11. **Contract 2019-C1 Street Improvement Projects (North):** This contract was awarded to Glenn O Hawbaker and includes work on Appletree Circle, Avebury Circle, Dogwood Circle, Park Lane, and Princeton Drive. Work is planned to start in May.
12. **Contract 2019-C2 Street Improvement Projects (West):** [See separate award recommendation memorandum. This project includes paving and improvements to West Blade \(turn around\), Brooklawn Drive, Goddard Circle, Timothy Lane cul-de-sac, and a portion of Tadpole Road.](#)
13. **Contract 2019-C6 Curb Ramp Upgrades:** This work was awarded to Wolyniec Construction.
14. **Contract 2019-C7a Fuel:** This contract was awarded to Nittany Fuel.
15. **Contract 2019-C7c Asphalt and Aggregate:** This contract is currently out to bid with a bid opening on April 9, 2019. See separate award recommendation memorandum.
16. **Contract 2019-C8 Pavement Marking:** This work was awarded to Alpha Space Control and will be performed this summer. Other municipalities piggyback on this contract. [Work will commence in May](#) and they will return in the fall after road projects are completed to finish the contract.
17. **Contract 2019-C9 Microsurfacing:** This contract is in design for a planned bid advertisement in mid-April and a bid opening on April 30, 2019. Other municipalities piggyback on this contract. Microsurfacing in Ferguson Township is planned for the following streets in 2019:

Road Name	From Street	To Street
Tadpole Rd	Marengo Rd	Gatesburg Rd
Gardner Ln	Whitehall Rd	End
Timothy Ln	Whitehall Rd	cul-de-sac
W Blade Dr	End	Timothy Ln
W Blade Dr	Timothy Ln	Gardner Ln
E Blade Dr	Gardner Ln	Gardner Ln
Pine Cliff Rd	Autumnwood Dr	Science Park Ct.

Pine Hall Rd	S. Foxpointe Dr	Science Park Ct.
S. Foxpointe Dr	cul-de-sac	Pine Hall Rd
Farmstead Ln	Circleville Rd	Birkshire
Harris St	E Aaron Dr	North Hills Pl
Harris St	North Hills Pl	Clinton Ave
Curtain St	E Aaron Dr	North Hills Pl
Curtain St	North Hills Pl	Clinton Ave
North Hills Pl	Atherton St	End
Clinton Ave	Atherton St	End
Sandy Dr	Science Park Rd	Science Park Rd
Stonebridge Dr	Sheffield Dr	Bristol Ave
Stonebridge Dr (West side split)	Whitehall Rd	Sheffield Dr
Westover Dr	Sheffield Dr	Sheffield
Manor Ct	Westover Dr	Westover Dr
Shieffield Dr	Stonebridge Dr	Stonebridge Dr
Shieffield Ct	Sheffield Dr	Sheffield Dr
Raleigh Ave	Sheffield Dr	Shellers Bend

- 18. Contract 2019-C10 Sealcoating Bikepaths and Parking Lots:** This contract is out to bid for an opening on April 23, 2019. State College Borough will piggyback on this contract.
- 19. Contract 2019-C11 Sidewalk Repairs:** A contract will be let to repair sidewalks that were not repaired after residents received notice to repair their sidewalks. This contract is let annually.
- 20. Contract 2019-C12 LED Signal Modules:** Each year the Township receives material quotes from vendors to replace traffic signal LED modules (lights). A purchase order was issued to General Highway. Work will be performed this summer by FTPW.
- 21. Contract 2019-C13 Street Tree Planting:** [This work was awarded to Greene's Landscaping and should start in April.](#)
- 22. Ruschcliffe Street:** A field view is planned for April 9, 2019 to follow up on street parking concerns.



FERGUSON TOWNSHIP POLICE DEPARTMENT

March 2019 Calls for Service

Part I Crimes Summary	Previous Month Mrch. 2018	Current Month Mrch. 2019	Previous YTD Mrch. 2018	Current YTD Mrch. 2019
Homicide	0	0	0	0
Rape	0	1	0	2
Robbery	0	0	1	0
Assault	2	10	2	12
Burglary	1	1	4	4
Theft	5	4	14	13
Auto Theft	0	0	0	0
Arson	0	0	0	0
Total	8	16	21	31

Part II Crimes Summary	Previous Month Mrch. 2018	Current Month Mrch. 2019	Previous YTD Mrch. 2018	Current YTD Mrch. 2019
Forgery	1	0	1	1
Fraud	6	8	16	24
Embezzlement	0	0	0	0
Receiving Stolen Property	0	0	0	0
Criminal Mischief	5	6	11	15
Weapons Violation	0	0	1	1
Prostitution and Commercialized Vice	0	0	0	0
Sex Offense	1	2	3	3
Drug Violation	3	1	7	7
Offenses Against Family	0	0	0	0
DUI	2	2	6	9
Liquor Laws (minors law, furnishing, false ID)	1	1	2	5
Public Intoxication	2	6	9	12
Disorderly Conduct	22	11	73	51
All Other Criminal	4	4	7	13
Total	47	41	136	141

Total Crimes	Previous Month Mrch. 2018	Current Month Mrch. 2019	Previous YTD Mrch. 2018	Current YTD Mrch. 2019
Part I Crimes	8	16	21	31
Part II Crimes	47	41	136	141
Total	55	57	157	172



FERGUSON TOWNSHIP POLICE DEPARTMENT

March 2019 Calls for Service

Other Calls for Service	Previous Month Mrch. 2018	Current Month Mrch. 2019	Previous YTD Mrch. 2018	Current YTD Mrch. 2019
Vehicle Code - Crashes	21	20	72	78
Vehicle Code - Other Traffic Incidents	48	51	163	152
Health and Safety – EMS Assist	44	55	177	167
Health and Safety – Fire Assist	11	8	28	20
Other Health and Safety Incidents	19	21	69	51
Alarms	18	19	57	58
Suspicious Activity	23	26	86	71
Unsecure Property	1	1	3	2
Found Property	6	3	12	10
Lost Property	4	3	14	9
Community Relations/ Crime Prevention	2	5	14	21
Car Seat Check	3	3	5	5
School Check	19	19	67	76
Township Ordinances	1	13	11	35
Request for Assistance – Attempt to locate	4	1	9	7
Request for Assistance – Can-Help	0	0	2	3
Request for Assistance – Civil Matter	8	6	25	31
Request for Assistance - Other	46	44	145	126
Missing Persons/ Runaways	2	2	3	8
Animal Complaints	14	14	40	25
Department Information	6	5	19	11
Assist Other Agencies	11	20	37	52
Total	311	339	1058	1018

Total Calls for Service	Previous Month Mrch. 2018	Current Month Mrch. 2019	Previous YTD Mrch. 2018	Current YTD Mrch. 2019
Part I Crimes	8	16	21	31
Part II Crimes	47	41	136	141
Other Calls for Service	311	339	1058	1018
Total	366	396	1215	1190



FERGUSON TOWNSHIP POLICE DEPARTMENT

March 2019

	2018	2019	Previous YTD	Current YTD	Notes:
Traffic Citations	74	74	211	165	
Parking Tickets	31	106	139	403	
Traffic Stops	161	153	484	389	
Criminal Arrests	19	21	42	55	
Supplements	212	167	565	535	
Hearings	18	17	69	47	
Med Return	27.95	25.45	72.83	60.64	

Note:

- *Traffic Stops may not include pre scheduled selective enforcement details where two or more police vehicles are assigned for specific enforcement purposes (such as Aggressive Driving Grant details).*
- *Criminal Arrests are the number of people arrested, not the number of charges, counts or cases cleared. These include arrests made at the time of the incident as well as those filed after an extended investigation.*

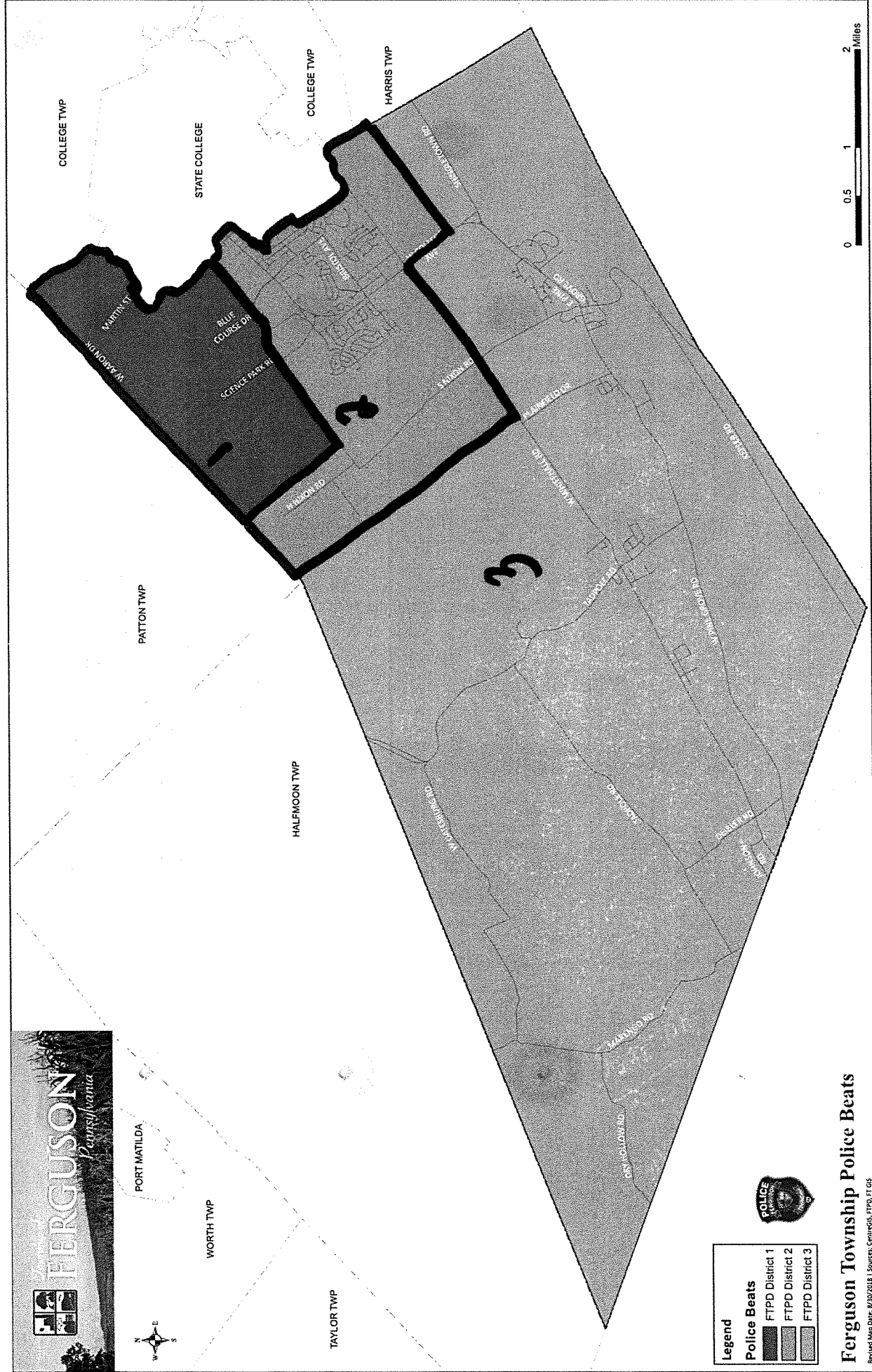
Department Notes:

- A 26-year-old State College man was arrested for Burglary, Criminal Trespass, Theft by Unlawful Taking and Receiving Stolen Property. The arrest results from a commercial burglary reported in February.
- Detectives obtained an arrest warrant for a 34-year-old Port Matilda woman. She is charged with Forgery, Theft by Unlawful Taking, Access Device Fraud and Receiving Stolen Property. She is alleged to have stolen over \$31,000 from her employer.

- A 43-year-old State College man reported that he was stabbed by a man known to his girlfriend. Detectives are investigating the domestic related, road rage incident with connections to drug activity. The victim sustained minor injuries.
- A 21-year-old man was arrested for assaulting his girlfriend. She sustained injuries to her face. He was charged with Simple Assault and Harassment.
- A 19-year-old man was arrested for felony Retail Theft (5th Offense).
- A 17-year-old male was charged with Access Device Fraud and Receiving Stolen Property. The juvenile used a credit card without the owner's consent.
- A 25-year-old man was arrested for Theft by Deception and Receiving Stolen Property. The man obtained a \$250 money order, from his employer, without paying it.
- The 33-year-old man arrested for robbing the SPE Federal Credit Union in 2017 was sentenced to nine years in federal prison. After his release, the man will be on four-years supervised parole.

Community Relations:

- Sgt. Hendrick and Chris Albright recorded Public Service Announcements for school bus safety at Forever Broadcasting. We also appeared on several radio stations to discuss school bus safety.
- Chris Albright attended the Pine Grove Mills Area Senior Citizens meeting to discuss scams as well as police training and equipment.
- Officers spoke with several grade school classes about being a police officer.
- Officers conducted a station tour.



Legend

	FTP District 1
	FTP District 2
	FTP District 3



Ferguson Township Police Beats

Revised Map Date: 8/28/2018 | Source: CensusGIS, FTPD, FT GIS
V:\GIS_Data\Police Beats\PD_Districts.mxd



Record List - Total:374

Contact or caller	Nature	Area	Reported	Incident
911DUP (2)				
Pulled in error	911DUP	PTPD	02:52:48 03/24/19	19FT01497
Mistaken incident	911DUP		10:01:45 03/21/19	19FT01448
ABANDVEHICL (2)				
Abandoned vehicles	ABANDVEHICL	FT2G1	10:13:05 03/15/19	19FT01331
Caller reported an abandoned vehicle	ABANDVEHICL	FT2H1	09:41:27 03/07/19	19FT01187
ACCSDEVFRD (1)				
Charges to credit card	ACCSDEVFRD	FT1A1	12:41:52 03/04/19	19FT01141
ALARM BURGLAR (16)				
Commercial Burglar Alarm	ALARM BURGLAR	FT1B1	20:07:41 03/29/19	19FT01600
Bank Alarm	ALARM BURGLAR	FT1B1	19:59:39 03/27/19	19FT01559
Burglar alarm	ALARM BURGLAR	FT1A1	10:37:16 03/24/19	19FT01500
Burglar alarm	ALARM BURGLAR	FT1D1	18:05:28 03/23/19	19FT01490
Commercial Burglar Alarm	ALARM BURGLAR	FT2H1	08:10:15 03/21/19	19FT01440
Residential burglar alarm	ALARM BURGLAR	FT2H1	16:58:11 03/19/19	19FT01415
Commercial Burglar Alarm, activated by delivery driver	ALARM BURGLAR	FT1A1	03:23:18 03/19/19	19FT01404
Burglar alarm	ALARM BURGLAR	FT1A1	08:02:35 03/18/19	19FT01383
Commercial burglar alarm	ALARM BURGLAR	FT2H1	15:22:05 03/17/19	19FT01373
Burglar Alarm	ALARM BURGLAR	FT1E1	18:12:43 03/16/19	19FT01353
ATM door alarm	ALARM BURGLAR	FT1B1	19:09:29 03/15/19	19FT01341
Commercial Burglar Alarm	ALARM BURGLAR	FT1B1	18:23:50 03/15/19	19FT01339
Burglar alarm	ALARM BURGLAR	FT1F2	13:23:23 03/14/19	19FT01310
Alarm canceled before arrival	ALARM BURGLAR	FT1B1	18:00:06 03/11/19	19FT01264
Commercial Burglar Alarm	ALARM BURGLAR	FT1B1	19:20:33 03/06/19	19FT01183
Residential Burglar Alarm	ALARM BURGLAR	FT2M1	13:43:41 03/06/19	19FT01174
ALARMCAR/VEHICL (1)				
Vehicle alarm	ALARMCAR/VEHICL	FT1B5	21:01:15 03/11/19	19FT01266
ALARMHOLDUP (1)				
Commercial Burglar Alarm	ALARMHOLDUP	FT2G1	23:48:03 03/05/19	19FT01166
ALCOHOL (5)				
DUI	ALCOHOL	FT1B1	01:25:02 03/31/19	19FT01624
Intoxicated 23 yom	ALCOHOL	FT1B1	00:04:57 03/30/19	19FT01606
28 yom - Pub Drunk	ALCOHOL	PTPD	00:45:48 03/28/19	19FT01563
29 yom, public drunk	ALCOHOL	FT1A1	19:26:04 03/25/19	19FT01525
DUI CRASH	ALCOHOL	FT3I1	22:43:55 03/17/19	19FT01379
ALCOHOLMINORSLW (4)				
19 yom intoxicated male on side of road, taken to ER	ALCOHOLMINORSLW	FT2G1	04:13:37 03/24/19	19FT01498
Intoxicated 20 yof from Traffic Stop	ALCOHOLMINORSLW	FT1B1	01:17:47 03/17/19	19FT01366
Intoxicated 20 YOA male	ALCOHOLMINORSLW	FT1F1	02:34:50 03/15/19	19FT01329
Minors law; alcohol overdose	ALCOHOLMINORSLW	FT1A1	01:31:49 03/01/19	19FT01089
ANIMAL (15)				
Animal Abuse	ANIMAL	FT1C1	12:25:35 03/29/19	19FT01592
Injured deer in field, hit by car, car left scene.	ANIMAL	FT3I1	11:32:11 03/28/19	19FT01570
Animal complaint from Tudek Park.	ANIMAL	FT1B1	16:15:03 03/26/19	19FT01538
Dog at large	ANIMAL	FT1C1	15:54:39 03/23/19	19FT01487
Caller found a dead cat	ANIMAL	FT1B1	12:26:44 03/23/19	19FT01482
Dog on the roadway, Unable to locate	ANIMAL	FT1C1	14:51:14 03/22/19	19FT01464
Dog at large, returned to owner	ANIMAL	FT3O1	14:50:44 03/18/19	19FT01392
Deer struck by vehicle	ANIMAL	FT3T1	10:42:09 03/17/19	19FT01371
2 - Dogs at large	ANIMAL	FT3S1	23:41:43 03/11/19	19FT01275
3 Horses running on road	ANIMAL	FT3I1	16:16:54 03/11/19	19FT01261
Report of two dogs off leash in the park	ANIMAL	FT1B1	16:53:30 03/09/19	19FT01221
Report of Deer in road - GOA	ANIMAL	FT3T1	19:33:26 03/08/19	19FT01213
Dog running at large	ANIMAL	FT1A1	13:37:26 03/06/19	19FT01175
Dead deer on the road, removed	ANIMAL	FT1E1	21:24:10 03/02/19	19FT01125

Deceased deer along the roadway	ANIMAL	FT1D1	05:20:52 03/01/19	19FT01091
ASSAULT (1)				
43 yom, stabbed	ASSAULT	FT1B1	05:38:52 03/12/19	19FT01277
ASSAULTEARLIER (7)				
Roommate dispute that turned physical.	ASSAULTEARLIER	FT1B2	00:18:42 03/30/19	19FT01607
reported physical contact not intimate relationship	ASSAULTEARLIER	FT1C1	12:01:38 03/28/19	19FT01571
Male / Female pushing each other	ASSAULTEARLIER	FT1B4	19:54:01 03/20/19	19FT01435
Mother/Daughter verbal	ASSAULTEARLIER	FT3J1	00:38:37 03/18/19	19FT01380
Physical domestic between boyfriend and girlfriend	ASSAULTEARLIER	FT1F2	02:21:10 03/06/19	19FT01167
Dad smacked child, left bruise	ASSAULTEARLIER	FT1B1	10:00:00 03/04/19	19FT01155
Alleged sexual assault / possible false reports.	ASSAULTEARLIER	FT1B1	15:17:36 03/02/19	19FT01120
BURGLARY (1)				
Shed broken into and tools taken	BURGLARY	FT3J1	08:38:40 03/08/19	19FT01202
CHILDCARSEATCHK (3)				
Car seat installation	CHILDCARSEATCHK	FT2H1	11:25:24 03/26/19	19FT01532
Car seat installation	CHILDCARSEATCHK	FT1E1	10:16:15 03/26/19	19FT01530
car seat installation	CHILDCARSEATCHK	FT2H1	15:42:05 03/14/19	19FT01316
CHILDPORNLAWS (1)				
Requests for sexual pictures through social media	CHILDPORNLAWS	FT3H1	08:06:13 03/14/19	19FT01307
COMMRELATIONS (5)				
Discussion with PGM seniors about scams and current events	COMMRELATIONS	FT3J1	21:49:58 03/28/19	19FT01577
Spoke to kindergarten classes about being a police officer	COMMRELATIONS	FT3J1	13:17:43 03/20/19	19FT01432
Chief Albright and Sgt Hendrick went on several radio shows discussing school bus violations	COMMRELATIONS	FT2H1	07:50:34 03/19/19	19FT01406
Station tour	COMMRELATIONS	FT2H1	14:37:14 03/13/19	19FT01292
ride along	COMMRELATIONS	FT2H1	17:58:03 03/04/19	19FT01150
COUNTERFEIT (1)				
Person attempted to use a possible counterfeit \$100 bill	COUNTERFEIT	FT1B1	15:47:02 03/02/19	19FT01119
CRIMMISCHIEF (6)				
Person had three tires slashed	CRIMMISCHIEF	FT1F2	13:23:05 03/28/19	19FT01572
Intoxicated male locked in business	CRIMMISCHIEF	FT1B5	01:42:29 03/26/19	19FT01527
Scratched vehicle	CRIMMISCHIEF	FT2G2	17:24:42 03/23/19	19FT01488
complainant's son pried open mailbox because he didnt have a key	CRIMMISCHIEF	FT2G2	20:45:37 03/20/19	19FT01436
Someone scratched caller's car	CRIMMISCHIEF	FT1B3	23:23:58 03/15/19	19FT01345
Person in residence damaging property	CRIMMISCHIEF	FT2H1	19:11:10 03/10/19	19FT01232
CRUELTYANIMALS (1)				
Dog was yelled at and whimpered	CRUELTYANIMALS	FT1E1	18:09:02 03/02/19	19FT01124
DEPTINFO (6)				
Special Assignment	DEPTINFO	FT2G1	10:54:28 03/29/19	19FT01588
Annual Inspection of Evidence Property Function	DEPTINFO	FT2H1	14:30:00 03/14/19	19FT01700
Annual Evidence Audit	DEPTINFO	FT2H1	13:59:55 03/14/19	19FT01313
Possible drug tip phoned in by a resident.	DEPTINFO	FT2G1	14:32:10 03/11/19	19FT01256
checked house for knock and talk	DEPTINFO	FT1F2	18:22:39 03/06/19	19FT01180
Report of possible prostitution	DEPTINFO	FT1B1	07:21:48 03/02/19	19FT01115
DISORDERLYCOND (9)				
Loud Party	DISORDERLYCOND	FT1B4	00:59:33 03/31/19	19FT01623
Loud Party	DISORDERLYCOND	FT1F2	03:42:33 03/29/19	19FT01583
D/C - Loud Music	DISORDERLYCOND	FT1B2	00:43:47 03/24/19	19FT01495
DC Music	DISORDERLYCOND	FT1B1	01:48:37 03/18/19	19FT01381
Someone setting very large fireworks off.	DISORDERLYCOND	FT2M1	19:38:06 03/16/19	19FT01356
patient's visitor being disorderly	DISORDERLYCOND	FT1E1	12:34:01 03/14/19	19FT01309
DC Loud voices - two females arguing.	DISORDERLYCOND	FT1A1	19:09:13 03/13/19	19FT01296
D/C - Loud voices/noise	DISORDERLYCOND	FT1F2	00:28:00 03/11/19	19FT01241
D/C - Loud music	DISORDERLYCOND	FT1B1	03:22:00 03/08/19	19FT01198
DOMESTICDISPUTE (5)				
Male and female verbal	DOMESTICDISPUTE	FT1A1	20:52:14 03/22/19	19FT01470
Verbal domestic between boyfriend and girlfriend.	DOMESTICDISPUTE	FT3K1	18:28:13 03/16/19	19FT01354

Verbal Domestic	DOMESTICDISPUTE	FT1C1	21:53:54 03/13/19	19FT01300
caller feels she is being controlled by husband	DOMESTICDISPUTE	FT1D1	15:00:57 03/06/19	19FT01176
Verbal argument between boyfriend and girlfriend.	DOMESTICDISPUTE	FT2H1	18:52:00 03/04/19	19FT01151

DRUGLAW (1)

Worker smelled marijuana through vents	DRUGLAW	FT1B5	22:33:56 03/22/19	19FT01473
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FRAUD (4)

Caller gave bank information to get payment put in her account.	FRAUD	FT1B1	16:43:55 03/30/19	19FT01616
Person did not pay his bill for bowling	FRAUD	FT1B5	10:35:29 03/30/19	19FT01614
unauthorized charges on checking account	FRAUD	FT1F1	11:26:07 03/25/19	19FT01519
Employee theft by deception	FRAUD	FT1B1	15:14:27 03/15/19	19FT01334

HARASSMENT (1)

patron making employee uncomfortable	HARASSMENT	FT2H1	16:46:03 03/05/19	19FT01162
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HLTHSFTY (20)

Check the welfare of a 45 yof.	HLTHSFTY	FT1B5	01:46:42 03/31/19	19FT01625
individuals pan handling in parking lot	HLTHSFTY	FT1B1	15:22:31 03/29/19	19FT01595
Report of male walking in traffic, unable to locate	HLTHSFTY	FT1B1	08:41:02 03/26/19	19FT01528
23 yof suicidal, she was taken to the ER for a 302 evaluation	HLTHSFTY	FT2H1	17:59:35 03/24/19	19FT01506
15 yom possibly cutting himself	HLTHSFTY	FT1C1	23:22:08 03/21/19	19FT01457
37 YOF Suicidal	HLTHSFTY	FT2G1	20:24:50 03/17/19	19FT01378
Storm sewer manhole cover off	HLTHSFTY	FT1D1	12:16:54 03/16/19	19FT01350
Health and safety for 22 yof - alcohol overdose	HLTHSFTY	FT1F2	02:11:14 03/16/19	19FT01347
Male sleeping in a vehicle	HLTHSFTY	FT1A1	22:59:31 03/15/19	19FT01344
Report of a child riding a motor scooter	HLTHSFTY	FT2G1	16:36:30 03/15/19	19FT01337
15 yo male threat to harm himself	HLTHSFTY	FT1C1	16:50:45 03/14/19	19FT01317
42 yom confused in parking lot	HLTHSFTY	FT1A1	14:28:03 03/14/19	19FT01315
20 yof made statements about harming herself	HLTHSFTY	FT1B2	17:47:04 03/13/19	19FT01295
Report of an unoccupied snowmobile, owner located	HLTHSFTY	FT3L1	11:22:51 03/07/19	19FT01190
89 yof fall victim	HLTHSFTY	FT1D1	07:16:00 03/07/19	19FT01186
Assisted SCPD pick-up property	HLTHSFTY	FT1A1	17:47:00 03/06/19	19FT01179
Medical alarm, accidental	HLTHSFTY	FT1B3	17:27:22 03/05/19	19FT01163
Medical alarm, accidental	HLTHSFTY	FT2M1	20:29:32 03/01/19	19FT01106
30 YOF did not want to go home due to recent break ins	HLTHSFTY	FT1B1	18:55:35 03/01/19	19FT01105
Male standing in street - GOA	HLTHSFTY	FT1B1	12:52:20 03/01/19	19FT01098

HLTHSFTYEMSASST (54)

48 yom, fall victim	HLTHSFTYEMSASST	FT1C1	19:08:42 03/31/19	19FT01637
69 yof w/ blood in urine	HLTHSFTYEMSASST	FT3N1	17:12:21 03/31/19	19FT01636
69 yom fainted	HLTHSFTYEMSASST	FT3P1	00:29:21 03/31/19	19FT01621
89 yof, shortness of breath	HLTHSFTYEMSASST	FT1E1	19:28:59 03/30/19	19FT01619
86 yof, numbness	HLTHSFTYEMSASST	FT1C1	17:56:56 03/29/19	19FT01597
14 yof, dislocated knee	HLTHSFTYEMSASST	FT1E1	16:13:54 03/29/19	19FT01596
62 yom, leg pain	HLTHSFTYEMSASST	FT3N1	11:32:19 03/29/19	19FT01590
90 yof unresponsive	HLTHSFTYEMSASST	FT1E1	04:08:17 03/28/19	19FT01564
58 yom, syncope	HLTHSFTYEMSASST	FT2G1	08:51:34 03/26/19	19FT01529
56 yof with stomach pain	HLTHSFTYEMSASST	FT2H1	14:23:16 03/25/19	19FT01521
72 yom, flu complications	HLTHSFTYEMSASST	FT1B3	07:19:56 03/25/19	19FT01515
15 yof, seizures	HLTHSFTYEMSASST	FT2G2	05:07:08 03/25/19	19FT01514
77 yof - general illnss	HLTHSFTYEMSASST	FT2H1	01:21:30 03/25/19	19FT01513
29 yom with breathing trouble	HLTHSFTYEMSASST	FT1B5	21:04:05 03/23/19	19FT01492
78 yof trouble breathing	HLTHSFTYEMSASST	FT1E1	13:57:02 03/23/19	19FT01483
90 YOF ground level fall	HLTHSFTYEMSASST	FT2G1	08:58:46 03/23/19	19FT01481
Male in 50's fell and hit his head	HLTHSFTYEMSASST	FT1A1	17:35:48 03/22/19	19FT01469
80 yof, general illness	HLTHSFTYEMSASST	FT1B3	15:37:54 03/22/19	19FT01467
48 yom, knee injury	HLTHSFTYEMSASST	FT1C1	17:32:24 03/21/19	19FT01451
75 yom, fall victim	HLTHSFTYEMSASST	FT2H1	09:53:26 03/20/19	19FT01429
52 yof fall victim, canceled	HLTHSFTYEMSASST	FT1B1	09:13:20 03/19/19	19FT01408
62 yof, diabetic emergency	HLTHSFTYEMSASST	FT2G2	03:00:37 03/19/19	19FT01403
52 yof, fall victim.	HLTHSFTYEMSASST	FT1B1	17:57:12 03/17/19	19FT01377
69 yof with chest pain	HLTHSFTYEMSASST	FT1B1	01:20:04 03/17/19	19FT01367
1 yo fall victim	HLTHSFTYEMSASST	FT1E1	20:16:26 03/16/19	19FT01357

83 yof with rectal bleed	HLTHSFTYEMSASST	FT3J2	19:33:44 03/16/19	19FT01355
79 yof - nose bleed	HLTHSFTYEMSASST	FT2H1	04:19:03 03/16/19	19FT01348
23 yof, alcohol overdose	HLTHSFTYEMSASST	FT1A1	01:46:31 03/16/19	19FT01346
79 yof, infection	HLTHSFTYEMSASST	FT1E1	20:14:58 03/15/19	19FT01342
16 yof experiencing seizures	HLTHSFTYEMSASST	FT1A1	11:35:15 03/15/19	19FT01332
7 yof ran into sign at park and cut head.	HLTHSFTYEMSASST	FT1B1	17:56:33 03/14/19	19FT01320
59 yof with seizures	HLTHSFTYEMSASST	FT1A1	05:58:36 03/14/19	19FT01304
77 yof, weakness, illness	HLTHSFTYEMSASST	FT1D1	09:30:19 03/12/19	19FT01279
Cancelled	HLTHSFTYEMSASST	FT1B1	07:38:07 03/12/19	19FT01278
88 yof experiencing loss of vision and high blood pressure	HLTHSFTYEMSASST	FT1C1	19:27:32 03/11/19	19FT01265
69 yof fall victim with knee pain	HLTHSFTYEMSASST	FT1B3	13:05:13 03/11/19	19FT01251
67 yom with trouble breathing	HLTHSFTYEMSASST	FT3J1	11:30:40 03/11/19	19FT01250
71 YOM - Cardiac Arrest	HLTHSFTYEMSASST	FT3O1	03:46:57 03/10/19	19FT01225
81 yom - GLF	HLTHSFTYEMSASST	FT3N1	01:07:32 03/10/19	19FT01224
Pregnancy complications	HLTHSFTYEMSASST	FT1B1	12:06:28 03/09/19	19FT01218
Medical Alarm, false trip	HLTHSFTYEMSASST	FT2H1	09:09:14 03/09/19	19FT01215
86 yof - breathing difficulty	HLTHSFTYEMSASST	FT2H1	03:08:59 03/09/19	19FT01214
90 yof with back pain.	HLTHSFTYEMSASST	FT2H3	14:01:24 03/08/19	19FT01209
78 YOF fell. Uninjured	HLTHSFTYEMSASST	FT1E1	09:24:09 03/08/19	19FT01203
63 yof fall victim	HLTHSFTYEMSASST	FT1B1	12:35:20 03/07/19	19FT01192
83 yom fall victim, no injuries	HLTHSFTYEMSASST	FT1A1	16:13:40 03/06/19	19FT01177
74 yom, unconscious	HLTHSFTYEMSASST	FT2H1	02:33:39 03/06/19	19FT01168
64 yof, stroke	HLTHSFTYEMSASST	FT2H1	21:00:59 03/05/19	19FT01165
87 yof with trouble breathing	HLTHSFTYEMSASST	FT2H1	15:53:18 03/05/19	19FT01161
71 YOF Altered mental status	HLTHSFTYEMSASST	FT1B1	10:20:43 03/05/19	19FT01157
82 yom general weakness	HLTHSFTYEMSASST	FT1C1	05:41:00 03/05/19	19FT01154
75 yof with post surgery complications	HLTHSFTYEMSASST	FT3J2	08:25:08 03/04/19	19FT01139
80 yof - Ground level fall	HLTHSFTYEMSASST	FT3K1	05:08:54 03/03/19	19FT01128
77 yom, ear bleeding	HLTHSFTYEMSASST	FT2M1	16:40:13 03/02/19	19FT01121

HLTHSFTYFIREAST (8)

Assist FD with commercial fire alarm	HLTHSFTYFIREAST	FT2H1	23:27:16 03/28/19	19FT01580
Water flow alarm, broken pipe	HLTHSFTYFIREAST	FT1F2	14:27:48 03/28/19	19FT01573
Small chimney fire	HLTHSFTYFIREAST	FT1A1	15:35:35 03/25/19	19FT01523
Assist fire department with Fire alarm	HLTHSFTYFIREAST	FT1C1	14:48:33 03/23/19	19FT01486
Small electrical fire at front of store	HLTHSFTYFIREAST	FT1B1	14:48:22 03/23/19	19FT01485
Malfunctioning dishwasher, smoke in apartment	HLTHSFTYFIREAST	FT1B3	19:04:53 03/12/19	19FT01283
Odor of natural gas	HLTHSFTYFIREAST	FT1B1	21:46:57 03/11/19	19FT01270
Township workers broke gas line while working on drainage.	HLTHSFTYFIREAST	FT1D1	09:24:53 03/05/19	19FT01156

HLTHSFTYPRSNAST (1)

71 yof fell, helped her up, denied EMS	HLTHSFTYPRSNAST	FT2H1	20:21:54 03/10/19	19FT01234
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IDENTITYTHEFT (2)

Stolen Identity	IDENTITYTHEFT	FT2G1	14:34:22 03/26/19	19FT01536
Unknown person(s) opened credit card with callers name.	IDENTITYTHEFT	FT1D1	10:08:11 03/11/19	19FT01249

INDECENTACTVY (2)

Childline Report, 14 yof touched inappropriately	INDECENTACTVY	FT1E1	14:05:33 03/11/19	19FT01254
Juvenile touched another inappropriately	INDECENTACTVY	FT1B1	15:07:02 03/02/19	19FT01118

MISSINGPERSON (2)

17 yom ran away from home, he later returned home	MISSINGPERSON	FT2G2	23:01:11 03/30/19	19FT01629
17 yom runaway	MISSINGPERSON	FT2G2	14:34:43 03/24/19	19FT01504

ORDVIOL (5)

Booting of vehicle for unpaid tickets	ORDVIOL	FT1F2	11:31:40 03/27/19	19FT01550
Vehicle booted for parking tickets	ORDVIOL	FT1F2	12:41:59 03/26/19	19FT01535
Caller said neighbor burning leaves in fire ring.	ORDVIOL	FT2H3	18:19:44 03/24/19	19FT01507
Salesman selling windows door to door.	ORDVIOL	FT1D1	20:24:47 03/13/19	19FT01298
Snow Reported on sidewalk	ORDVIOL	FT2H1	14:37:52 03/01/19	19FT01101

OUTAGNCYASST (20)

Assist PTPD with possible burglary	OUTAGNCYASST	PTPD	03:23:13 03/31/19	19FT01628
Assisted PTPD w/ large loud party	OUTAGNCYASST	PTPD	00:33:06 03/31/19	19FT01622

SCPD asked me to check for a male	OUTAGNCYASST	FT1B2	18:52:55 03/30/19	19FT01617
Assist PTPD w/ Retail Theft	OUTAGNCYASST	PTPD	21:13:04 03/29/19	19FT01602
assist PTPD with an alarm response	OUTAGNCYASST	PTPD	21:51:43 03/28/19	19FT01578
Assist PTPD with a warrant service.	OUTAGNCYASST	PTPD	00:37:00 03/28/19	19FT01562
Assist SCPD with checking residence	OUTAGNCYASST	FT1C1	13:21:49 03/24/19	19FT01502
Assist Ptpd with disorderly male	OUTAGNCYASST	PTPD	02:22:41 03/24/19	19FT01496
Incident assigned to the wrong department	OUTAGNCYASST		18:12:24 03/21/19	19FT01452
ChildLine report, forward to Patton Twp	OUTAGNCYASST	FT2H1	08:48:00 03/21/19	19FT01667
Assisting PTPD with a burglar alarm.	OUTAGNCYASST	PTPD	00:07:03 03/20/19	19FT01419
Assist PTPD with a DUI arrest.	OUTAGNCYASST	FT1B1	02:12:50 03/17/19	19FT01368
Assist SCPD with sexual assault	OUTAGNCYASST	SB2C7	00:37:46 03/17/19	19FT01363
PSP requested securing a residence	OUTAGNCYASST	FT3J2	18:17:05 03/15/19	19FT01340
Assisted PTPD with traffic control	OUTAGNCYASST	PTPD	21:57:10 03/11/19	19FT01272
Assist PTPD looking for a suspect	OUTAGNCYASST	PTPD	21:48:28 03/11/19	19FT01271
Megan's Law Investigation Request by PSP	OUTAGNCYASST	FT2G1	09:28:17 03/11/19	19FT01248
Damage previously reported to SCPD	OUTAGNCYASST	FT2G1	11:04:27 03/05/19	19FT01158
TRT Call out for BNI search warrant.	OUTAGNCYASST	FT2H1	18:29:05 03/02/19	19FT01123
Assist PTPD with retail theft	OUTAGNCYASST	PTPD	17:09:03 03/02/19	19FT01122

PARKING (8)

Parking Complaint in Pine Grove Mills	PARKING	FT3J1	19:18:15 03/30/19	19FT01618
Parking complaint	PARKING	FT1B1	13:12:42 03/30/19	19FT01615
complaint of vehicle parked in no parking	PARKING	FT3J1	19:25:38 03/14/19	19FT01321
Parking concerns on Research Dr	PARKING	FT2H1	07:45:53 03/14/19	19FT01306
Parking Complaint	PARKING	FT2G1	22:23:58 03/11/19	19FT01273
unauthorized vehicle parked on private property	PARKING	FT3Q1	09:18:41 03/06/19	19FT01171
Parking complaint	PARKING	FT3J1	14:05:13 03/01/19	19FT01099
Road Crew parking complaint	PARKING	FT2H1	03:33:51 03/01/19	19FT01090

PERSONSTOP (1)

Person stop	PERSONSTOP	FT1B1	02:19:34 03/30/19	19FT01610
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PFAVIOLATION (1)

Possible PFA violation	PFAVIOLATION	FT1C1	00:12:36 03/30/19	19FT01608
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PROPFOUND (3)

Caller found SSN card and birth certificate.	PROPFOUND	FT1C1	08:26:46 03/29/19	19FT01587
Wallet returned to owner	PROPFOUND	FT1B1	09:02:27 03/28/19	19FT01567
Caller found credit card and used it on small purchase to see if it worked.	PROPFOUND	FT1B1	16:03:09 03/24/19	19FT01505

PROPLOST (3)

Lost wallet	PROPLOST	FT1F2	21:17:16 03/22/19	19FT01471
Lost wallet and contents	PROPLOST	FT1B1	12:01:35 03/18/19	19FT01389
lost salt spreader	PROPLOST	FT1D1	06:38:26 03/04/19	19FT01138

RETAILTHEFT (1)

Retail theft, 30 yom arrested 5th offense	RETAILTHEFT	FT1B1	13:25:13 03/21/19	19FT01450
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RFACIVILDISP (6)

Caller gave a phone to friend 1 year ago and wants it back.	RFACIVILDISP	FT1C1	12:57:37 03/25/19	19FT01520
Towing Dispute	RFACIVILDISP	FT1C1	22:19:45 03/20/19	19FT01437
complainant advised manure from farmer flinging in his lane	RFACIVILDISP	FT3I1	14:31:09 03/19/19	19FT01414
Civil dispute about past horse sale	RFACIVILDISP	FT2M1	08:40:10 03/19/19	19FT01407
Civil dispute over lease of Trailer.	RFACIVILDISP	FT1C1	01:01:39 03/15/19	19FT01326
Taxi driver had a dispute with a passenger	RFACIVILDISP	FT1B1	19:18:28 03/08/19	19FT01212

RFAKEYVHCL (1)

Keys locked in vehicle with child inside	RFAKEYVHCL	FT3N1	22:02:46 03/30/19	19FT01620
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RFALOCATECONT (1)

Work called about a no show employee, found DOA	RFALOCATECONT	FT1F1	11:11:00 03/21/19	19FT01447
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RFAOTHER (35)

Caller looking for PFA information.	RFAOTHER	FT1B2	13:19:44 03/29/19	19FT01593
son won't cooperate and get in van	RFAOTHER	FT2G2	11:58:33 03/29/19	19FT01591
Male vs. Female verbal domestic dispute	RFAOTHER	FT1B4	23:45:32 03/28/19	19FT01581
Questions about parking ticket payment	RFAOTHER	FT2H1	17:13:48 03/28/19	19FT01574

Caller referred to WRC - did not want to report anything	RFAOTHER	FT2H1	19:29:06 03/27/19	19FT01558
Scam Calls	RFAOTHER	FT3Q1	15:58:13 03/27/19	19FT01554
Help with a warning card	RFAOTHER	FT2H1	15:50:53 03/26/19	19FT01537
Female suspected of using drugs in the bathroom	RFAOTHER	FT1B5	22:43:54 03/23/19	19FT01493
Caller wanted assistance removing license plate from his vehicle	RFAOTHER	FT1F2	23:06:25 03/19/19	19FT01417
Subject threw away inspection stickers	RFAOTHER	FT2H1	10:29:43 03/19/19	19FT01411
Provide info PFA	RFAOTHER	FT2F1	09:50:54 03/18/19	19FT01387
Report accidently pulled as duplicate	RFAOTHER	FT2H1	08:35:21 03/18/19	19FT01384
kids in street at bus stop	RFAOTHER	FT2H1	08:04:04 03/18/19	19FT01382
caller was worried about a potential driver	RFAOTHER	FT1B1	16:29:10 03/15/19	19FT01338
Someone reported a purse on the ground	RFAOTHER	FT3J1	15:39:32 03/15/19	19FT01336
4th grader drew a picture that offended staff	RFAOTHER	FT2G1	15:29:05 03/15/19	19FT01335
Male using Leaf Blower and Street Sweeper	RFAOTHER	FT1E1	23:11:03 03/14/19	19FT01324
Possible PFA Violation	RFAOTHER	FT2G1	07:35:56 03/14/19	19FT01305
Possible damage to a vehicle	RFAOTHER	FT3J1	04:07:53 03/14/19	19FT01303
Exterior lights flashing on residence	RFAOTHER	FT1F2	19:36:11 03/13/19	19FT01297
Help resident with malfunctioning lock	RFAOTHER	FT1B3	00:48:45 03/13/19	19FT01286
Father pulled on ear of child	RFAOTHER	FT3J2	14:45:00 03/12/19	19FT01288
Mom gave kids old Iphone and they called 911	RFAOTHER	FT1E1	11:15:33 03/12/19	19FT01280
caller requested assistance prior to PFA	RFAOTHER	FT2G1	09:13:30 03/11/19	19FT01245
Complaint of elderly male cutting through complainant's yard.	RFAOTHER	FT2G1	17:21:37 03/10/19	19FT01231
Roommate didn't return home last night	RFAOTHER	FT1B1	15:50:02 03/10/19	19FT01227
Mistaken incident	RFAOTHER		12:53:59 03/09/19	19FT01220
Probation asked we check for a female that they have a warrant for.	RFAOTHER	FT1A1	17:39:13 03/08/19	19FT01211
Subject thought he backed into a parked car	RFAOTHER	FT1B1	13:38:40 03/07/19	19FT01194
Questions regarding a cell phone given to complainant's daughter by her father.	RFAOTHER	FT2G2	15:50:06 03/05/19	19FT01160
Mistaken incident	RFAOTHER		14:38:11 03/04/19	19FT01142
Noise and snow removal of business parking and sidewalk.	RFAOTHER	FT2G1	10:24:32 03/04/19	19FT01140
Abandoned vehicle that had already been handled	RFAOTHER	FT2G1	11:36:53 03/03/19	19FT01130
Question about private property parking ticket	RFAOTHER	FT1F2	22:10:45 03/01/19	19FT01108
Questions about drugs	RFAOTHER	FT2G1	09:59:33 03/01/19	19FT01094

RFAVERIFYID (1)

RFA - Verify ID	RFAVERIFYID	FT1B5	22:39:05 03/25/19	19FT01526
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RULESREGS (1)

People setting off fireworks in park.	RULESREGS	FT2H1	18:16:25 03/09/19	19FT01222
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SUSPACTY (23)

Caller received messages from a possible stalker	SUSPACTY	FT1E1	14:03:20 03/31/19	19FT01635
Female came to SC to meet complainant	SUSPACTY	FT1E1	12:55:55 03/31/19	19FT01633
Ex-boyfriend loitering around property	SUSPACTY	FT2G1	11:02:59 03/31/19	19FT01631
Odd van parked on PSU gate	SUSPACTY	FT3Q1	09:10:59 03/31/19	19FT01630
Odor of Marijuana	SUSPACTY	FT1F2	02:09:05 03/31/19	19FT01627
report of two males in car coughing/complainant believed dug use was taking place.	SUSPACTY	FT1C1	13:57:37 03/29/19	19FT01594
Comp. heard two loud bangs-GOA	SUSPACTY	FT1A1	22:08:19 03/28/19	19FT01579
Vehicle unlocked with fog lights`on at Dealership	SUSPACTY	FT2G1	00:14:23 03/28/19	19FT01561
Possible illegal Day Care	SUSPACTY	FT2G1	11:53:13 03/27/19	19FT01551
resident reports strange activity	SUSPACTY	FT2G1	07:50:40 03/27/19	19FT01546
Possible gunshot in field	SUSPACTY	FT1A1	20:38:10 03/26/19	19FT01540
Caller said they smell Act 64 activity.	SUSPACTY	FT1B2	21:15:56 03/22/19	19FT01472
Unknown male and female entered residence	SUSPACTY	FT2G1	12:13:53 03/21/19	19FT01449
Possible prostitution at local motel	SUSPACTY	FT1A1	10:24:07 03/19/19	19FT01410
Multiple reports of gun shots	SUSPACTY	FT2F1	21:08:54 03/15/19	19FT01343
Caller reported social security scam attempt.	SUSPACTY	FT1E1	17:39:37 03/14/19	19FT01319
Caller asked if this was Penny then gave a name and hung up.	SUSPACTY	FT2E1	13:30:54 03/14/19	19FT01312
complainant received threatening voicemail	SUSPACTY	FT3K1	16:02:47 03/11/19	19FT01262
Scam email	SUSPACTY	FT1A1	09:48:47 03/08/19	19FT01207

Female asked for help selling her car	SUSPACTY	FT3J1	11:41:39 03/07/19	19FT01191
Suspicious phone call - possible scam	SUSPACTY	FT3P1	10:43:07 03/07/19	19FT01189
male swearing and talking to himself	SUSPACTY	FT1B1	16:26:48 03/06/19	19FT01178
male exited cab and met another male on sidewalk	SUSPACTY	FT2H1	08:28:42 03/03/19	19FT01129

THEFT (3)

Female took cash from job	THEFT	FT1B5	23:26:38 03/23/19	19FT01494
watches missing after contractor was in house	THEFT	FT1E1	14:34:41 03/02/19	19FT01117
US mail email said package in box, but was not.	THEFT	FT1B3	15:30:57 03/01/19	19FT01102

TRAFFIC (48)

Debris on the roadway, removed by PD	TRAFFIC	FT2E1	12:12:13 03/31/19	19FT01632
Speeding complaint	TRAFFIC	FT1A1	08:11:45 03/29/19	19FT01586
Disabled Vehicle	TRAFFIC	FT2F1	02:07:52 03/29/19	19FT01582
Booting of vehicle for unpaid parking tickets.	TRAFFIC	FT1F2	10:13:52 03/28/19	19FT01568
Vehicle swerving, unable to locate	TRAFFIC	FT3L1	07:19:44 03/28/19	19FT01565
Report of deer on road	TRAFFIC	FT3I1	21:45:42 03/27/19	19FT01560
Report of Disabled Vehicle	TRAFFIC	FT2F1	17:30:59 03/27/19	19FT01557
Disabled vehicle, provided traffic control until tow truck arrived	TRAFFIC	FT1E1	10:24:25 03/27/19	19FT01548
Disabled Vehicle	TRAFFIC	FT1B3	05:53:01 03/27/19	19FT01545
School Bus Reds Violation	TRAFFIC	FT1B1	10:32:30 03/26/19	19FT01531
School bus red violation	TRAFFIC	FT1B1	10:56:16 03/25/19	19FT01518
Vehicle driving around complex with no registration	TRAFFIC	FT1F2	13:21:00 03/24/19	19FT01503
Sink hole	TRAFFIC	FT2G1	20:56:43 03/23/19	19FT01491
Disabled Vehicle	TRAFFIC	FT2G1	23:55:51 03/22/19	19FT01476
Report of debris on the roadway, unable to locate	TRAFFIC	FT1A1	15:18:47 03/22/19	19FT01466
Report of a possible vehicle accident, neither party wanted PD involvement	TRAFFIC	FT1A1	21:26:19 03/21/19	19FT01455
Vehicle disabled on the roadway. Stood by for traffic control until gas arrived.	TRAFFIC	FT1B1	17:20:47 03/20/19	19FT01434
Caller expressed concerns about bus turnaround location	TRAFFIC	FT1D1	08:42:04 03/20/19	19FT01425
Report of unsafe driving, no vehicle description	TRAFFIC	FT3J1	08:20:25 03/20/19	19FT01423
MCSAP DETAIL	TRAFFIC	FT2G1	07:03:58 03/20/19	19FT01420
Registration plate siezed in Patton Township on Traffic Stop	TRAFFIC	PTPD	19:12:21 03/19/19	19FT01416
Unsafe driving, elderly driver	TRAFFIC	SB2A1	12:18:58 03/19/19	19FT01412
Disabled Vehicle	TRAFFIC		17:25:56 03/18/19	19FT01398
Possible reckless operation	TRAFFIC	FT1B1	15:29:59 03/17/19	19FT01374
Assisted motorist with flat tire	TRAFFIC	FT1B1	04:53:37 03/17/19	19FT01370
Assist PTPD	TRAFFIC	PTPD	08:28:31 03/16/19	19FT01349
school bus violation	TRAFFIC	FT1B1	20:05:57 03/14/19	19FT01322
Disabled vehicle on the roadway	TRAFFIC	FT1B1	08:48:28 03/14/19	19FT01308
Debris on the road, removed	TRAFFIC	FT3J1	03:53:38 03/14/19	19FT01302
School bus violation	TRAFFIC	FT1E1	10:29:52 03/13/19	19FT01290
Two vehicles racing	TRAFFIC	FT1B1	01:27:59 03/13/19	19FT01287
Reckless vehicle, GOA	TRAFFIC	FT1A1	13:36:06 03/12/19	19FT01282
Crossing Guard Duty	TRAFFIC	FT3J1	14:39:31 03/11/19	19FT01255
Reckless driving, vehicle GOA	TRAFFIC	FT1F1	13:11:53 03/11/19	19FT01252
MCSAP Detail	TRAFFIC	FT2G1	06:52:42 03/11/19	19FT01242
Dead Deer in Roadway	TRAFFIC	FT2E1	19:19:57 03/09/19	19FT01223
Vehicle with no license plate - tag suspended	TRAFFIC	FT2G1	16:25:49 03/08/19	19FT01210
Transmission laying on road	TRAFFIC	FT2H1	12:54:25 03/08/19	19FT01208
Semi-sitting in center lane	TRAFFIC	FT1E1	10:19:01 03/08/19	19FT01206
Disabled out of traffic	TRAFFIC	FT2F1	09:58:00 03/08/19	19FT01205
Single vehicle minor MVA	TRAFFIC	FT2F1	13:19:46 03/07/19	19FT01193
Vehicle slid off the snow covered road, no injury, no damage	TRAFFIC	FT3L1	10:19:20 03/07/19	19FT01188
Reckless driving, vehicle GOA	TRAFFIC	FT1D1	23:33:57 03/06/19	19FT01185
disabled vehicle	TRAFFIC	FT2G2	19:07:14 03/06/19	19FT01182
Disabled Vehicle	TRAFFIC	FT3P1	16:40:34 03/03/19	19FT01132
Disabled Vehicle	TRAFFIC	FT3H1	16:33:29 03/03/19	19FT01131
School bus red light violation.	TRAFFIC	FT2G1	10:51:33 03/01/19	19FT01096
Vehicle slid off the snowy road, no injury, no damage	TRAFFIC	FT1F1	06:58:31 03/01/19	19FT01092

TRAFFIC STOP (2)

Driving without a license	TRAFFIC STOP	FT3L1	10:20:30 03/21/19	19FT01446
Suspended tag	TRAFFIC STOP	FT2G1	06:51:04 03/08/19	19FT01199

UNSECPROP (1)

Unsecured House - tax repo	UNSECPROP	FT1C1	15:51:56 03/25/19	19FT01524
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VHCLCRSHNOINJ (16)

Two vehicle non reportable accident.	VHCLCRSHNOINJ	FT1B1	02:18:32 03/30/19	19FT01611
two vehicle non reportable crash	VHCLCRSHNOINJ	FT2H1	19:25:17 03/29/19	19FT01598
Car bumped into other vehicle, parking lot	VHCLCRSHNOINJ	FT1B1	11:23:31 03/29/19	19FT01589
Vehicle struck deer	VHCLCRSHNOINJ	FT1F2	21:25:54 03/24/19	19FT01508
Subject rear ended another vehicle.	VHCLCRSHNOINJ	FT2H1	12:14:21 03/24/19	19FT01501
Minor rear end accident	VHCLCRSHNOINJ	FT2H1	09:26:26 03/20/19	19FT01428
DUI driver backed into a PTPD cruiser.	VHCLCRSHNOINJ	FT1B1	02:25:23 03/17/19	19FT01369
Minor crash in parking lot	VHCLCRSHNOINJ	FT1B1	13:19:07 03/14/19	19FT01311
Rollover crash, minor injury	VHCLCRSHNOINJ	FT3J1	12:43:37 03/10/19	19FT01226
Minor crash due to slippery road conditions	VHCLCRSHNOINJ	FT3L1	05:46:13 03/06/19	19FT01169
car vs. deer crash	VHCLCRSHNOINJ	FT3I1	19:52:42 03/05/19	19FT01164
Non reportable Crash	VHCLCRSHNOINJ	FT1A1	19:10:37 03/03/19	19FT01136
One car non reportable crash	VHCLCRSHNOINJ	FT1D1	17:57:38 03/03/19	19FT01135
2 vehicle non-reportable crash.	VHCLCRSHNOINJ	FT1B1	17:34:35 03/03/19	19FT01134
1 vehicle crash w/ injuries	VHCLCRSHNOINJ	FT3T1	16:38:00 03/03/19	19FT01133
2 vehicle crash non reportable	VHCLCRSHNOINJ	FT1B1	12:35:17 03/01/19	19FT01097

VHCLCRSHWINJ (4)

Two vehicle crash, Reportable	VHCLCRSHWINJ	FT1F2	16:50:45 03/27/19	19FT01556
Two vehicle reportable	VHCLCRSHWINJ	FT1A1	19:59:30 03/21/19	19FT01453
2 vehicle crash w/ injuries	VHCLCRSHWINJ	FT1B1	16:37:43 03/20/19	19FT01433
two vehicle reportable crash	VHCLCRSHWINJ	FT1B1	14:51:58 03/15/19	19FT01333

VICTIMNOTIFIC (1)

BOOKING,CENTRAL	VICTIMNOTIFIC		10:14:48 03/06/19	19FT01172
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WARRANTSERVICE (1)

Warrant service	WARRANTSERVICE	FT2G1	12:04:18 03/31/19	19FT01634
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