

# FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting Agenda

Tuesday, March 21, 2023 - 7:00 PM

## MEETING PARTICIPATION OPTIONS

### VIRTUAL:

Join Zoom Meeting Link:

<https://us02web.zoom.us/j/83406305774>

Meeting ID: 834 0630 5774

[Zoom Access Instructions](#)

### IN-PERSON:

Ferguson Township Municipal Building

Main Meeting Room

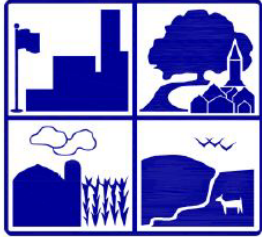
3147 Research Drive

State College, PA

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- I. CALL TO ORDER
  - II. PLEDGE OF ALLEGIANCE
  - III. ANNOUNCEMENTS
  - IV. PUBLIC INPUT
  - V. APPROVAL OF MINUTES
  - VI. AUTHORITIES, BOARDS, AND COMMISSION REPORTS
  - VII. SPECIAL REPORTS
  - VIII. COG AND REGIONAL REPORTS
  - IX. STAFF REPORTS
  - X. UNFINISHED BUSINESS
    - Resolution Submission Tourism Grant Application to Happy Valley Adventure Bureau
    - Anticipated Construction Costs Contract 2022-C21 Pine Grove Mills Bike & Pedestrian Improvements
    - Resolution Authorizing Manager Execute Agreement McCormick & Taylor
    - Public Hearing on a Resolution to Approve Fairbrook Park Master Plan
  - XI. NEW BUSINESS
    - Consent Agenda
    - Proclamation Annual Watershed Cleanup Day
    - Proclamation Workers' Memorial Day
    - Proclamation Safe Digging
    - Authorizing Filing Grant Application Funding "Cecil Irvin Park Phase 2.1"
    - Resolution Authorizing Manager to Execute Agreement for Prof. Services
    - Request Modification-125 East Pine Grove Road (TP: 24-009A,030-,0000-)
    - Support Letter St. Paul Lutheran Church
    - Parking Study Diebler Road
    - Discussion Regulating of Burning Motor Oil
    - Discussion on CATA Bus Stop on Blue Course Drive
  - XII. COMMUNICATIONS TO THE BOARD
  - XIII. CALENDAR ITEMS
  - XIV. ADJOURNMENT



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# TOWNSHIP OF FERGUSON

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## **BOARD OF SUPERVISORS Regular Meeting Agenda Tuesday, March 21, 2023 7:00 P.M.**

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

### **III. ANNOUNCEMENTS**

### **IV. PUBLIC INPUT**

### **V. APPROVAL OF MINUTES**

1. March 7, 2023 – Board of Supervisors Regular Meeting Minutes

### **VI. AUTHORITIES, BOARDS, AND COMMISSION REPORTS**

1. Recognition of Service to Centre Area Transportation Authority Representative John Spychalski
2. University Area Joint Authority - Mr. Mark Kunkle and Mr. Wes Glebe

### **VII. SPECIAL REPORTS**

1. Diversity, Equity, and Inclusionary Initiatives and Acknowledgements – Women’s History Month, Greek American Heritage Month, Irish-American Heritage Month, Agriculture Month, Ramadan Begins 3/22
2. Township and Fiscal Responsibility – none.
3. Community and Economic Development – none.
4. Environment – none.

### **VIII. COG AND REGIONAL COMMITTEE REPORTS**

#### **1. COG COMMITTEE REPORTS**

15 minutes

- a. Climate Action & Sustainability Committee
- b. Facilities Committee
- c. Public Safety Committee – Cancellation notice
- d. Finance Committee
- e. Centre Region Parks and Recreation Authority Committee
- f. Executive Committee

#### **2. OTHER COMMITTEE REPORTS**

### **IX. STAFF REPORTS**

1. Manager’s Report

5 minutes

2. Public Works Director

- 3. Planning & Zoning Director
- 4. Chief of Police

**X. UNFINISHED BUSINESS**

- 1. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA ON THE SUBMISSION OF A TOURISM GRANT APPLICATION TO HAPPY VALLEY ADVENTURE BUREAU** 5 minutes  
*Centrice Martin, Township Manager*

**Narrative**

Provided with the agenda is a resolution advertised for public hearing authorizing the submission and matching funds for a grant application to the Happy Valley Adventure Bureau (HVAB). If awarded, funds would be used in accordance with the HVAB guidelines and in support of the 2023 Route 45 Getaways event.

*Recommended motion: That the Board of Supervisors adopt the resolution authorizing the Township Manager to authorize a local match in the amount of 25 percent of the grant award amount and submit a Tourism Grant application to the Happy Valley Adventure Bureau.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the resolution.

- 2. DISCUSSION OF ANTICIPATED CONSTRUCTION COSTS FOR CONTRACT 2022-C21 PINE GROVE MILLS BIKE AND PEDESTRIAN IMPROVEMENTS** 20 minutes  
*David Modricker, Public Works Director*

**Narrative**

Staff reported previously to the Board that based on field views and additional information discussed with the consultant and PennDOT, construction costs may be higher than the costs anticipated during the grant application process. The further design progresses, the further the construction cost estimate can be refined. No design work has been done to date. Staff revised the original construction estimate, prepared 6 “de-scoping” estimates, and one “add-scope” estimate. The revised original scope estimate, 2 de-scope estimates, and one add-scope estimate are attached.

*Recommended motion: That the Board of Supervisors approve option \_\_\_\_\_.*

**Staff Recommendation**

That the Board of Supervisors **discuss** the bike and pedestrian improvement options and associated costs.

- 3. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING THE MANAGER TO EXECUTE AGREEMENT WITH MCCORMICK & TAYLOR** 10 minutes  
*David Modricker, Director of Public Works*

**Narrative**

The Township received \$700,000 from PennDOT through a Transportation Alternatives Set Aside (TASA) program and a \$50,000 liquid fuels grant from the County for construction of mobility improvements in Pine Grove Mills (along sections of Water Street, SR45, and Nixon Road). The Township is responsible to fund design, utility, and right of way acquisition phases of the project. The

Township solicited proposals for professional design services in accordance with PennDOT requirements. Based on reviews and rankings, McCormick Taylor was selected as the design firm. Staff has been reviewing and negotiating the scope and price proposal with McCormick Taylor to ensure the best value for Ferguson Township.

*Recommended motion: That the Board of Supervisors authorize the Township Manager to sign the Agreement and Contract for Professional Services with McCormick Taylor, Inc. in an amount not to exceed \$387,000.85.*

**Staff Recommendation**

That the Board of Supervisors **authorize** the Township Manager to sign the Agreement.

4. **A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA TO APPROVE FAIRBROOK PARK MASTER PLAN**  
*Jaymes Progar, Assistant Township Manager* 10 minutes

**Narrative**

In August 2021, the Township engaged consultant Herbert, Rowland & Grubic to conduct an update to the Recreation, Parks, and Open Space Plan, led by Tracy Strickland. An addendum to that project included the master planning process for Fairbrook Park. Since that time, HRG engaged citizens via multiple public input events including the Municipal Mixer held at the park in August of 2022. Additional input was received from the Parks and Recreation Committee to deliver a draft master plan to the Board of Supervisors. Attached to this agenda is a copy of the Fairbrook Park Master Plan. At the February 21 Regular meeting the Board authorized advertisement of a public hearing to consider approval of the Fairbrook Park Master Plan by resolution.

*Recommended motion: That the Board of Supervisors adopt the Resolution for the Fairbrook Park Master Plan*

**Staff Recommendation**

That the Board of Supervisors **adopt** the resolution for the Fairbrook Park Master Plan.

**XI. NEW BUSINESS**

1. **CONSENT AGENDA** 5 minutes
- a. Board member request – ARPA
  - b. The Cottages Surety Reduction 3: \$116,102.91 (*revised balance: \$0.00*)
  - c. Voucher Report – January 2023
  - d. Voucher Report – February 2023
  - e. Special Events Permit - State College Borough Mayor's Ride 2023

2. **A PROCLAMATION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA TO OFFICIALLY RECOGNIZE ANNUAL WATERSHED CLEANUP DAY** 5 minutes  
*Jaymes Progar, Assistant Township Manager*

**Narrative**

This proclamation is in support of designating April 22, 2023, as Watershed Cleanup Day.

*Recommended motion: That the Board of Supervisors adopt the proclamation of the Township of Ferguson, Centre County, Pennsylvania officially recognizing Annual Watershed Cleanup Day.*



**Staff Recommendation**

That the Board of Supervisors **adopt** the proclamation

3. **A PROCLAMATION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA TO OFFICIALLY RECOGNIZE WORKERS' MEMORIAL DAY** 10 minutes  
*Jaymes Progar, Assistant Township Manager*

**Narrative**

This proclamation is in recognition of the sacrifices of workers and working families – past and present – in the community and designating April 28, 2023, as Workers' Memorial Day.

*Recommended motion: That the Board of Supervisors adopt the proclamation of the Township of Ferguson, Centre County, Pennsylvania officially recognizing Workers' Memorial Day.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the proclamation

4. **A PROCLAMATION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA TO OFFICIALLY RECOGNIZE SAFE DIGGING** 10 minutes  
*Jaymes Progar, Assistant Township Manager*

**Narrative**

This proclamation is in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, to hereby designate April 2023 as Pennsylvania Safe Digging Month.

*Recommended motion: That the Board of Supervisors adopt the proclamation of the Township of Ferguson, Centre County, Pennsylvania officially recognizing Safe Digging Month.*

**Staff Recommendation**

That the Board of Supervisors **[action here]** the [text here]

5. **A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING THE FILING OF A GRANT APPLICATION FOR FUNDING ADMINISTERED BY THE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES (DCNR) FOR THE PROJECT, "CECIL IRVIN PARK – PHASE 2.1"** 5 minutes  
*Jaymes Progar, Assistant Township Manager*

**Narrative**

On January 17, the Pennsylvania Department of Conservation and Natural Resources opened an application period for Community Conservation Partnership Program. Eligible projects include Community Parks and Recreation projects that expand or rehabilitate existing parks that improve access to recreation for all. As a result of this opportunity, Staff proposes to apply for this grant for the construction of Cecil Irvin Park – Phase II, a vital, urgent need providing connectivity throughout the Pine Grove Mills village area. Additionally, this park features climate action affirmative Green Infrastructure via native seed mixes and pervious paving while also supporting the Township's stormwater infrastructure. The proposed plan is consistent with the Park Master Plan Phase 2.1 as drawn by HRG with additional walking paths and alternative amenities suggested because of a 2021 review process by the Pine Grove Mills Small Area Plan Committee. Amenities include dual walking loops, ADA accessible pathways, benches, parking, and a pavilion providing access to recreation for all. Construction of Monday, October 3, 2022 Page 3 this phase represents a critical step in the

completion of Cecil Irvin Park, a focal point of open space for a growing community. A draft resolution is provided with the agenda for tonight's public hearing.

*Recommended motion: That the Board of Supervisors adopt the resolution authorizing the submittal of a DCNR C2P2 Grant Application for Cecil Irvin Park funding.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the resolution.

6. **A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE AN AGREEMENT AND CONTRACT FOR PROFESSIONAL SERVICES.** 10 minutes

*David Modricker, Public Works Director*

**Narrative**

The Township is advancing the preliminary design of MS4 (municipal separate storm sewer system) PRP (pollutant reduction projects) in Slab Cabin Run and in a tributary to Beaver Branch Run as required by permit. Some survey can be done in house, and some survey and oversight by a Professional Land Surveyor (PLS) is required. Attached find a professional services agreement with SAS to advance this work. The proposed work is included in budget item 20.408.317.

*Recommended motion: That the Board of Supervisors authorize the Manager to sign a professional services agreement with SAS.*

**Staff Recommendation**

That the Board of Supervisors **authorize** the manager to sign a professional services agreement with SAS.

7. **REQUEST FOR CONSIDERATION OF A MODIFICATION—125 EAST PINE GROVE ROAD (TP: 24-009A,030-,0000-)** 10 minutes

*Jenna Wargo, Planning and Zoning Director*

**Narrative**

On November 14, 2022, PGH Real Estate Holdings, LLC requested a modification from Chapter 22-516 – Landscaping. The 125 East Pine Grove Road Preliminary Land Development Plan proposes the conversion of a single-family home into a restaurant with indoor and outdoor dining areas. The property is located at 125 East Pine Grove Road (24-009A-030-0000) and is zoned Village (V). The property is approximately 0.496 acres.

The applicant is requesting a modification from providing the required amount of plantings in the buffer yard under the ordinance. The lot is small in size with overhead utilities that the applicant claims is not conducive to successful plantings. The applicant has proposed alternative landscaping for the buffer yard requirements.

Included in the agenda is a sheet plan with required plantings by ordinance and the proposed alternative from the applicant. Staff included two memos from the Township Arborist. The first is a memorandum with the Arborist's recommendation on the most recent submission and the second memorandum outlines the Ferguson Township Tree Commission's recommendation on the request. Staff have reviewed the request and recognizes that §22-516 is challenging to apply to certain zoning

districts and is recommending amending §22-516—Landscaping and approval to the Board of Supervisors.

Planning Commission reviewed the request and recommended approval of the modification request to the Board of Supervisors and recommended amending §22-516—Landscaping.

*Recommended motion:* Move that the Board of Supervisors grant the modification request to PGH Real Estate Holdings, LLC. from §22-516—Landscaping.

**Staff Recommendation**

That the Board of Supervisors **grant** the modification request and direct staff to review §22-516—Landscaping and proposed potential amendments.

**8. LETTER OF SUPPORT FOR ST. PAUL LUTHERAN CHURCH**

*Centrice Martin, Township Manager*

5 minutes

**Narrative**

The Board is asked to consider providing a letter of support for the St. Paul Lutheran Church Solar Project. A letter has been drafted and provided with the agenda to send to West Penn Power.

*Recommended motion:* That the Board directs staff to send the drafted letter of support.

**Staff Recommendation**

That the Board of Supervisors **directs** staff to send the drafted letter of support.

**9. BOARD MEMBER REQUEST – REQUEST FOR PARKING STUDY ON DIEBLER ROAD**

*Laura Dininni, Supervisor*

20 minutes

**Narrative**

Strategic Plan excerpt: Every resident and guest deserves to live, work, study, and recreate in a high quality environment. Therefore, it is our responsibility to properly maintain and provide for the safety of our community's neighborhoods, streets, parks, and common areas.

There have been concerns expressed regarding parking on Deibler Road, including parking patterns regularly impeding traffic flow and causing dangerous conditions.

Could the Board please discuss and consider a motion directing Staff to conduct a parking study on Deibler Road.

**10. BOARD MEMBER REQUEST – REQUEST FOR DISCUSSION ON REGULATING OF BURNING OF MOTOR OIL**

10 minutes

*Laura Dininni, Supervisor*

**Narrative**

Resident complaints about residential waste motor burning have brought this concerning issue to light.

Strategic plan excerpt/Narrative: Every resident and guest deserves to live, work, study, and recreate in a high quality environment. Therefore, it is our responsibility to properly maintain and provide for the safety of our community's neighborhoods, streets, parks, and common areas.

As Environmental Stewards, we are to "Identify and use existing tools to preserve the environment".

Unlike heating oil, waste oil can contain numerous hazardous materials that enter our air when burned. Sources permitted to burn waste oil must undergo testing to determine that the act of burning oil will not release toxic pollutants into the air and will comply with federal air quality standards.

Could the Board please discuss and consider a motion directing Staff to research the ability of the Township to regulate/prohibit such waste motor oil burning and propose a way to integrate such regulation as Allegheny County has, should it be possible, into our Code.

**11. BOARD MEMBER REQUEST – REQUEST FOR DISCUSSION ON CATA BUS STOP ON BLUE COURSE DRIVE**

*Laura Dininni, Supervisor*

10 minutes

**Narrative**

In the Feb. 7, 2023 Public Work Directors report to the board, it was mentioned that in house design is being done for a crossing island on Blue Course Drive. The safety of residents crossing this road to an inbound CATA bus stop is a concern. The cost associated with building additional crossing measures and adding adequate lighting is also a concern. Would like to discuss other solutions to address this safety issue.

Recommended motion: *That the Board of Supervisors direct staff to write a letter, on their behalf, to CATA, seeking to relocate the inbound bus stop to the other side of the traffic light at Blue Course Drive and Circleville Road.*

**XII. COMMUNICATIONS TO THE BOARD**

**XIII. CALENDAR ITEMS – March/April**

1. Pine Grove Mills Small Area Plan Advisory Committee, March 23, April 27
2. Planning Commission, March 27
3. Parks & Recreation Committee, April 13
4. Planning Commission, April 10, 24
5. Tree Commission, April 17

**XIV. ADJOURNMENT**

## FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting  
Tuesday, March 7, 2023

### ATTENDANCE

The Board of Supervisors held its first regular meeting of the month on Tuesday, March 7, 2023 as a hybrid meeting. In attendance were:

<b>Board:</b>	Lisa Strickland, Chair	<b>Staff:</b>	Jenna Wargo, Acting Township Manager
	Patti Stephens, Vice Chair		Jaymes Progar, Assistant Township Manager
	Laura Dininni		Dave Modricker, Director, Public Works
	Jeremie Thompson		John Petrick, Chief of Police

Others in attendance included: Rhonda Demchak, Recording Secretary; Ford Stryker, State College Borough Water Authority; Kevin Abbey; Kevin Abbey, Spring Creek Watershed Commission; Tracy Strickland, HRG; Omari Patterson, Ferguson Township Resident; Armen Sahakian, Ferguson Township Resident

### I. CALL TO ORDER

Ms. Strickland called the Tuesday, March 7, 2023, regular meeting to order at 7:00 p.m.

### II. PLEDGE OF ALLEGIANCE

Ms. Wargo thanked and welcomed everyone to the meeting and noted that the Board of Supervisors meeting had been advertised in accordance with the PA Sunshine Act as a hybrid meeting with an option to attend online utilizing zoom and the main meeting room for any public members to participant. Persons attending the meeting as members of the public and wanted to participate were asked to state their name, municipality, and topic. Members of the public are to be muted during the meeting and must be acknowledged by the Chair. Board members are asked to indicate their name when motioning or seconding a motion so that the minutes are accurate.

Ms. Wargo took Roll Call and there was a quorum.

### III. ANNOUNCEMENTS

### IV. CITIZENS INPUT

There were no comments.

### V. APPROVAL OF MINUTES

1. February 21, 2023 – Board of Supervisors Regular Meeting Minutes

Ms. Stephens moved that the Board of Supervisors **approve** the regular meeting minutes of February 21, 2023. Mr. Thompson seconded the motion. The motion passed unanimously.

### VI. AUTHORITIES, BOARDS, AND COMMISIONS REPORT

1. State College Borough Water Authority – Mr. Ford Stryker

Mr. Stryker noted that his report is included in the agenda packet.

Ms. Stephens thanked the Authority for their 100% participation in the Solar Purchasing Power Agreement.

2. Spring Creek Watershed Commission – Mr. Kevin Abbey

Mr. Abbey noted that his report didn't include the by-laws that were unanimously adopted on February 15 that included a clarification that Ms. Dininni requested regarding officers and voting rights.

Ms. Dininni thanked Mr. Abbey for the clarification. Mr. Dininni noted that the Spring Creek Watershed Clean Up Day is coming up. Mr. Abbey reported that it will be on April 22. Ms. Dininni reported that a group of Pine Grove Mills residents will be participating starting at 8:00 a.m.

**VII. SPECIAL REPORTS**

1. Diversity, Equity, and Inclusionary Initiatives – Women's History Month, Irish American Heritage Month, Greek-American Heritage Month, Agriculture Month, Ramadan Begins 3/22
2. Township and Fiscal Responsibility – none
3. Community and Economic Development – none.
4. Environment – none.

**VIII. COG AND REGIONAL COMMITTEE REPORTS**

**1. COG COMMITTEE REPORTS**

a. Parks and Recreation Governance Committee

Ms. Stephens noted that her report was included in the agenda packet. Ms. Stephens stated that the Committee would like the municipalities to identify what we see as the problem to be resolved with the governance structure of the Parks Department and to develop a mission statement for the entity that we envision governing the Parks Department.

Ms. Dininni expressed concerns with the agenda time devoted to this topic because it is a big discussion. Ms. Strickland noted that all the problems can't be solved tonight. Ms. Dininni commented that they spent an entire year trying to solve problems. Ms. Strickland stated she doesn't know what the structure actually is at this time. Mr. Thompson concurred with Ms. Strickland and expressed concerns about long-term sustainability. Ms. Dininni discussed the misrepresentation of the organization chart of the COG.

Ms. Stephens will summarize the comments and share them with the Board prior to sending them to the Parks and Recreation Governance Committee.

Ms. Dininni stated a facilitator is not necessary and that the library model is fair.

b. Human Resources Committee

Mr. Thompson noted they met on March 1<sup>st</sup> and reviewed his report that was included in the agenda packet. Ms. Dininni requested information on when the Assistant Chief will be hired and expressed concerns. Mr. Thompson will follow up with Ms. Dininni.

c. Land Use and Community Infrastructure Committee (LUCI)

Ms. Strickland started that her report is included in the agenda packet and highlighted the State College Area Connector.

d. Facilities Committee

Ms. Dininni reported that the meeting was cancelled.

**IX. STAFF REPORTS**

a. Manger's Report

The report was included in the agenda packet.

b. Public Works Director Report

Mr. Modricker highlighted the Audible Pedestrian Signal Push Buttons and the Blue Course Drive between Circleville Road and Martin Street that was included in the agenda packet.

Ms. Dininni requested to pause the center lane rumble strips on the more winding roads in the Township. Mr. Modricker noted that there are no projects for them this year and will make a point to discuss during the Capital Improvement Plan.

c. Planning and Zoning Report

Ms. Wargo highlighted the State Transportation Commission email that was included in the agenda packet.

**X. UNFINISHED BUSINESS**

1. Public Hearing - A Budget Amendment – ARP Funds Correction

Ms. Wargo reported that Resolution No. 2022-21 obligated the American Rescue Plan funds to be used for payroll costs in accordance with the American Rescue Plan Act of 2021. The 2023 Operating Budget currently does not reflect the allocation of \$2,040,292.54 of ARP funds to payroll costs as stated in the resolution. Staff met with the Township Auditor, Baker Tilly, to review the matter regarding the Township's recognition of 100 percent of its fiscal recovery funds in calendar 2022, as per resolution 2022-21, and they agreed with staff's approach to correct and update the 2023 Operating Budget. Provided with the agenda is a resolution to approve an amendment to the 2023 Operating Budget.

Public Hearing – There we no comments and the hearing closed.

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution amending the 2023 Ferguson Township Annual Operating Budget. Ms. Dininni seconded the motion.

**ROLL CALL: MS. STRICKLAND – YES; MS. STEPHENS – YES; MS. DININNI – YES; MR. THOMPSON – YES**

The motion passed unanimously.

2. Public Hearing - Approve Greenbriar-Saybrook Park Master Plan

Mr. Progar stated that in August 2021, the Township engaged consultant Herbert, Rowland & Grubic to conduct an update to the Recreation, Parks, and Open Space Plan, led by Tracy Strickland. An addendum to that project included the master planning process for Greenbriar Saybrook Park. Since that time, HRG engaged citizens via multiple public input events including the Municipal Mixer held at the park in August of 2022. Additional input was received from the Parks and Recreation Committee to deliver a draft master plan to the Board of Supervisors. Attached to this agenda is a copy of the Greenbriar Saybrook Park Master Plan. At the February 21 Regular meeting the Board authorized advertisement of a public hearing to consider approval of the Greenbriar Saybrook Park Master Plan by resolution.

Public Hearing – There were no comments and the hearing closed.

Mr. Stephens moved that the Board of Supervisors **adopt** the Resolution for the Greenbriar Saybrook Park Master Plan. Mr. Thompson seconded the motion.

Ms. Dininni and Ms. Lisa Strickland thanked Tracy Strickland of HRG for her work.

**ROLL CALL: MS. STRICKLAND – YES; MS. STEPHENS – YES; MS. DININNI – YES; MR. THOMPSON – YES**

The motion passed unanimously.

3. Discussion - Authorization to Advertise for Public Hearing to Approve Fairbrook Park Master Plan

Mr. Progar stated that in August 2021, the Township engaged consultant Herbert, Rowland & Grubic to conduct an update to the Recreation, Parks, and Open Space Plan, led by Tracy Strickland. An addendum to that project included the master planning process for Fairbrook Park. Since that time, HRG engaged citizens via multiple public input events including the Municipal Mixer in August of 2022. Additional input was received from multiple stakeholder groups as well as the Parks and Recreation Committee to deliver a draft master plan to the Board of Supervisors at the February 21 Regular Meeting, the Board received the draft Fairbrook Park Master Plan and made comments. Attached to this agenda is a copy of the Fairbrook Park Draft Master Plan reflecting the comments of the Board. Ms. Strickland of HRG will present and answer any questions pertaining to the plan. The Board is asked to authorize the Fairbrook Park Master Plan for a public hearing, approving the plan.

Ms. Tracy Strickland reviewed the edits that were made from previous comments and suggestions.

Ms. Dininni suggested to retain one baseball diamond and remove the other one. Ms. Dininni expressed concerns with the storage shed due to not having a policy and would like it to be removed from the Master Plan. Ms. Dininni suggested shifting soccer fields.

Ms. Dininni moved that the Board of Supervisors **remove** the storage shed and **add** the word optional in front of proposed use soccer fields to match the optional ball field and that we bump the soccer field slightly toward the rain garden so there's no overlap with the infield. Ms. Stephens seconded the motion. The motion passed unanimously.

Ms. Lisa Strickland requested to use the same language in the other woodland area.

Ms. Dininni moved that the Board of Supervisors **authorize** a public hearing on the draft Fairbrook Park Master Plan for March 21, 2023. Ms. Stephens seconded the motion.



Mr. Omari Patterson, Ferguson Township Resident, inquired if the plan is set in stone for implementation. Ms. Tracy Strickland noted that this plan is visual guide and if the Township decides to implement there will be another process that would need to be done.

The motion passed unanimously.

## XI. NEW BUSINESS

### 1. Consent Agenda

- a. Contract 2019-C32b PBCI-Allen for work in 2020 HVAC Pay App 6: \$12,747
- b. Contract 2019-C32b PBCI-Allen for work in 2020 HVAC Pay App 7: \$300
- c. Contract 2022-C20 Myco Mechanical Pay App 1: \$7,272
- d. Contract 2022-C15 for Street Tree Trimming \$79,950
- e. Centre Safe Donation Request

Ms. Dininni moved that the Board of Supervisors **approve** the Consent Agenda. Ms. Stephens seconded the motion. The motion passed unanimously.

### 2. Consideration to Award Contract For 2020-C4 Suburban Park Project

Mr. Modricker reported that on February 21, 2023, bids were opened publicly and read aloud for contract 2020-C4 Suburban Park Project. The bid was advertised in the Centre Daily Times and was sent to potential bidders. The contract involves park development including re-establishment of a floodplain, pedestrian bridges, trails, landscaping, earthmoving, pavilion and other miscellaneous amenities. Provided with the agenda is a memorandum from Ryan Scanlan dated February 22, 2023, recommending award of the contract.

Mr. Thompson moved that the Board of Supervisors **award** Contract 2020-C4 Suburban Park Project to Landserv Inc. in accordance with the total bid amount of \$796,613.09. Ms. Stephens seconded the motion. The motion passed unanimously.

### 3. Consideration of a Recommendation from Pine Grove Mills Small Area Plan Advisory Committee to Amend Zoning Map

Ms. Wargo stated that provided in the agenda is a draft zoning map amendment to the Pine Grove Mills Village Zoning District. The proposed amendment includes expanding the Village Zoning District to reflect the physical characteristics of the existing structures and closer correspondence with the Pine Grove Mills Historic District as identified in the Historic Resources of the Centre Region publication.

This amendment will expand the district west to include the properties up to 347 W Pine Grove Road (TP: 24-007-,015A,0000- and 290 W Pine Grove Road (TP: 24-007-,016D,0000-), south to include the properties up to 176 S Water Street (TP: 24-009A,183-,0000-) and 179 S Water Street (TP: 24-009A,129-,0000-), and east to include the properties up to 310 E Pine Grove Road (TP: 24-009A,293-,0000-) and 297 E Pine Grove Road (TP: 24-009A,060-,0000-).

Action 16.1.4 of the Pine Grove Mills Small Area Plan, includes amending the zoning ordinance to allow for compatible uses for existing structures and promoting flexible standards to promote redevelopment of lots along Pine Grove Road. Amending the zoning map is the first step in this process. The Village Zoning District provides for more uses and decreased setbacks in comparison to Single-Family Residential (R1) Zoning District and the intent of this amendment will provide for the opportunity for redevelopment of these smaller lots in Pine Grove Mills along Pine Grove Road.

Ms. Dininni discussed her approach and the current problems in Pine Grove Mills. Ms. Dininni suggested looking at the uses and setbacks first to know exactly what is being expanded into the residential areas. Ms. Dininni suggested not moving the map forward.

Ms. Strickland expressed concerns about moving to the Planning Commission. Ms. Strickland suggested having the Pine Grove Mills Small Area Plan Advisory Committee look first.

Mr. Armen Sahakian, Ferguson Township Resident, spoke about the different uses. Ms. Strickland advised Mr. Sahakian if he had a specific question, to talk to the Planning and Zoning Department.

Ms. Dininni moved that the Board of Supervisors **do not** at this current time refer the zoning map amendment to Planning Commission, but to place on hold while the Pine Grove Mills Small Area Advisory Committee reviews the text amendment needs to provide the Board a recommendation to move them both forward to the Planning Commission at the same time if the Board does choose at that time . Ms. Stephens seconded the motion. The motion passed unanimously.

**XII. COMMUNICATIONS TO THE BOARD**

Mr. Thompson received a reaction to the Centre Daily Times article on the trash at The Yards. Ms. Wargo noted that The Yards amended their contract to address the issue.

**XIII. CALENDAR ITEMS – MARCH**

- a. Board of Supervisors Worksession, March 8
- b. Parks and Recreation Committee, March 9
- c. Planning Commission, March 13
- d. Terraced Streetscape District Rewrite 2nd Public Meeting, March 15
- e. Tree Commission, March 20
- f. Pine Grove Mills Small Area Plan Advisory Committee, March 23
- g. Planning Commission, March 27

**XIV. ADJOURNMENT**

With no further business to come before the Board of Supervisors, Ms. Stephens motioned to **adjourn** the meeting with Ms. Strickland seconding the motion. The motion passed unanimously. The meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Centrice Martin, Township Manager  
For the Board of Supervisors



# Certificate of Appreciation

**WHEREAS**, Dr. John Spychalski has been the Centre Area Transportation Authority representative for Ferguson Township and has served the community for nearly 43 years; and

**WHEREAS**, Under John's leadership as a board member, and then chairman, a few of the authority's major accomplishments have included:

- The integration of **CATARIDE** paratransit, **CATACOMMUTE** carpool/vanpool, and **CATAGO** on-demand microtransit programs into CATA's family of services;
- The conversion of CATA's fixed-route fleet to clean-burning compressed natural gas (CNG), which resulted in CATA being one of the first transit systems on the East Coast to have an active Fleet powered entirely by CNG;
- The implementation of a GPS-based technology program, which allowed for the integration of real-time bus arrival information, iPhone and Android apps, audible and visual stop annunciators, and automated passenger counters.

**WHEREAS**, John is a resident of Centre County, residing at 1644 Glenwood Circle, State College, Pennsylvania, who has exemplified the finest in citizenship.

**NOW, THEREFORE**, the Board of Supervisors of the Township of Ferguson does hereby recognize and congratulate Dr. John Spychalski for his dedication and his contribution to the community.

**COMMENDED**, this 21<sup>st</sup> day of March, 2023.

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Lisa Strickland, Chair  
Board of Supervisors

TO: Ferguson Township Board of Supervisors

CC: Centrice Martin, Township Manager

CC: Cory Miller, Executive Director, University Area Joint Authority

FROM: Wes Glebe and Mark Kunkle, UAJA Board Members

DATE: March 21, 2023

SUBJECT: UAJA Status Report March 2023

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Date of last Authority meeting.: March 15, 2023

1. Scott Road Pump Station Replacement

The project consists of replacement of the pump station and the entire force main to Research Drive, and an extension of the force main to Bristol Avenue. The force main has been completed by UAJA personnel. The pump station is in full operation. Site restoration will proceed in Spring. The electrical contractor is still waiting on a component to connect the new generator. The old pump station along with its generator are fully operational, so if there is a power failure the flow will automatically switch to the old system.

2. Ozone Disinfection

Currently UAJA uses Ultraviolet light for final disinfection for the water that goes to Spring Creek. UV disinfection is energy intensive. Ozone will not only reduce the energy requirements, but also provide enhanced disinfection and destruction of pharmaceuticals and endocrine disruptors. The ozone building and the associated in ground concrete tank are under construction and progressing rapidly and will be ready long before the arrival of the ozone equipment. The ozone equipment has been further delayed. The project is expected to be operational in July 2023.

The ozone system will reduce annual operating expenses by \$110,000, based on 2021 electric rates.

3. Anaerobic Digester and Sludge Dryer

This project will replace the current composting system with a digester and sludge dryer. The digester will produce biogas which can be sold or used at the treatment plant as a substitute for fossil fuels. The Centre Region Municipalities have approved an Act 537 Plan Special Study for the project. A delay in the design has been caused by the determination that the existing compost building cannot be used in the project because of corrosion and potential weakening of structural members. Two smaller buildings will replace the compost building, which will result in a lower carbon footprint.

UAJA and the Centre County Recycling and Refuse Authority (CCRRA) are collaborating on including organics recycling in the project. The organics from CCRRA could potentially be separated and brought to UAJA for recycling into biogas. These organics would be added to the sludge from Tyrone and Bellefonte Sewer Treatment Plants.

The recently passed Inflation Reduction Act appears to have created an opportunity for receiving a tax credit for much of the project. The tax credit can be sold to obtain a partial rebate for the cost of the project. Since this could result in significant savings on the cost of the project, the bid is being delayed until the IRS publishes the rules for the tax rebate. Pennsylvania recently added a grant program through the Commonwealth Financing Authority - COVID-19 ARPA H2O PA – which UAJA is pursuing which may further reduce the local share of the project if UAJA is successful.

The bid date has again been delayed to coordinate with the H2OPA grant schedule which should occur in July 2023.

Upon completion the project will reduce annual operating expenses by \$500,000 per year. A project presentation is available for viewing on the UAJA website, <https://uaja.com/biosolids-project/>

#### 4. Meeks Lane Act 537 Plan Special Study

This project is on hold. Based on the pending development of Toftrees, the Special Study is being revised to include an alternative which will serve that development, as well as require less electricity.

#### 5. Rate Dispute with State College Borough

UAJA has filed a complaint in the Court of Common Pleas of Centre County asking for the court to declare State College Borough's withholding of partial payments unlawful. In 2021, UAJA completed a rate study and adopted the rate in November 2021, to be effective January 1, 2022. The Pennsylvania Municipalities Authorities Act states that any customer that questions the reasonableness or uniformity of the rates are to file suit in the Court of Common Pleas. The Borough has chosen instead to withhold full payment, and pay based on the volumetric rate they paid in 2021. To date the Borough has withheld more than \$1,000,000. This amount will only grow larger until a court decision is rendered.

#### 6. Rate Increase

The quarterly rates are being increased by 3.85 percent effective with the second quarter bills which customers will receive in early July 2023. The rate per equivalent dwelling unit (EDU) has been \$104 since 2014. The new rate is \$108 per EDU. Operating cost increases as well as State College Borough's withholding combine for the need for a rate increase.

#### 7. Rate Study Sub-Committee

The Authority Board has reactivated its Sub-Committee to engage a consultant to evaluate the current EDU Rate basis as result of the Sub-Committee's report to the full Board in August 2022. The Sub-Committee will begin work on a scope of work for the study and a Request for Proposals from qualified consulting firms.

Overall Financial Impact of Major Energy and Treatment Plant Projects

Total projected cost of construction (from bond issues) \$36.4 Million

Total avoided future capital costs (If we kept doing what we are doing now and replaced aging equipment) \$10.5 Million

Net of operating decreases and revenue increases \$51.1 Million

Net benefit of projects over 25 years \$25.2 Million

UAJA Quarterly rates have not increased since 2014. UAJA staff does not anticipate needing to raise rates to support any of the capital projects.

Based on the current rate of inflation, it is possible that UAJA will need a rate increase in 2023, or because of Item 5 above.

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 4

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

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## CLIMATE ACTION AND SUSTAINABILITY COMMITTEE

Hybrid Meeting

March 13, 2023

12:15 PM

GENERAL MEETING INFORMATION	
RSVP	To ensure an overall quorum of members, please let us know how you intend to participate: <a href="https://us02web.zoom.us/meeting/register/tZEsdeyhrD8sGdEjFUMj5V31KsJJV8UI11Op">https://us02web.zoom.us/meeting/register/tZEsdeyhrD8sGdEjFUMj5V31KsJJV8UI11Op</a>
Remote Participants	<b>To attend via Zoom:</b> <a href="https://us02web.zoom.us/meeting/register/tZEsdeyhrD8sGdEjFUMj5V31KsJJV8UI11Op">https://us02web.zoom.us/meeting/register/tZEsdeyhrD8sGdEjFUMj5V31KsJJV8UI11Op</a> To attend this meeting by phone: +1 929 205 6099   Meeting ID: 851 2592 4635   Passcode: 440155
In-Person Participants	<b>COG Building – Forum Room</b> 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Shelly Mato   email: <a href="mailto:smato@crcog.net">smato@crcog.net</a>   814-234-7198	
Click <a href="#">HERE</a> to locate the AGENDA and ATTACHMENTS <i>Should you desire to annotate any attachments you must download them first.</i>	

- The chat feature for this meeting will be limited to remote participants being able to communicate with meeting hosts. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. For additional information on COG Voting Procedures, click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).

To access agendas and minutes of previously held meetings, and to learn more about the COG Climate Action and Sustainability Committee on our website, please click [HERE](#).

AGENDA SUMMARY

1.	CALL TO ORDER AND ROLL CALL
2.	PUBLIC COMMENTS
3.	NEW AGENDA ITEMS
4.	CONSENT AGENDA CA-1 APPROVAL OF MINUTES
5.	COMMITTEE REPORTS
6.	CAAP IMPLEMENTATION STRATEGY DEVELOPMENT UPDATE
7.	REFUSE COLLECTION COMPLAINTS AND MISSED PICK UPS
8.	RECENT REFUSE COLLECTION CONTRACTS
9.	REQUEST FOR QUOTES FOR CONSULTING SERVICES
10.	OTHER BUSINESS
11.	HELPFUL REFERENCE LINKS
12.	ADJOURNMENT



## CLIMATE ACTION AND SUSTAINABILITY COMMITTEE

Hybrid Meeting  
Monday, February 13, 2023  
12:15 PM

This Climate Action and Sustainability Committee meeting will be held via hybrid format. Written public comment or requests to speak to the CAS Committee for items not on the agenda, and requests to comment on specific agenda items listed below, may be submitted in advance by emailing [smato@crcog.net](mailto:smato@crcog.net).

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### Agenda

1. CALL TO ORDER AND ROLL CALL

Ms. Whitman will call the meeting to order. Staff will take a roll call of committee members.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. NEW AGENDA ITEMS

Members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair.

4. CONSENT AGENDA (Action)

The following items listed on the Consent Agenda portion of the Committee agenda may be approved with a single motion by the Committee unless a Committee member or member of the public requests that an item is removed from the Consent Agenda for a question or further discussion.

CA-1 APPROVAL OF MINUTES - The minutes of the January 9, 2023 and February 13, 2023 meetings of the Climate Action and Sustainability Committee are **enclosed**.

*Approval of this item approves the listed minutes of previous meetings.*

5. COG COMMITTEE REPORTS

At the January 10, 2022 meeting, the CAS committee members agreed to include an item for Committee reports. The Chair should request any reports from members or staff.

6. CAAP IMPLEMENTATION STRATEGY DEVELOPMENT UPDATE (Informational) -

*Presented by Brandi Robinson, CAAP Implementation Technical Advisory Group Chair*

The committee will receive a brief overview of the work completed by the CAAP Implementation Technical Advisory Group (TAG) as it develops a detailed level of actions needed to implement the Centre Region Climate Action and Adaptation Plan (CAAP) through 2026.

The TAG has been meeting monthly since June 2022 and members include:

<b>Brandi Robinson (Chair)</b> PSU Energy Policy Assistant Teaching Professor	<b>Jasmine Fields (Vice-Chair)</b> State College Borough Sustainability Officer
<b>Peter Buck</b> , PSU Sustainability Institute Academic Programs Manager	<b>Matt Rooke</b> , Envinity Building Energy Engineer
<b>Elizabeth Traut</b> , Sustainability, Transportation and Data Scientist	<b>Lisa Richardson</b> , SmartPivot Energy Marketing Consultant
<b>David Whitman</b> , Retired Scientist	<b>Pam Adams</b> , CRCOG Sustainability Planner
<b>Scott Perry</b> , Retired Attorney and DEP Deputy Secretary for Oil and Gas Management	<b>Ayodeji Oluwalana</b> , PSU Waste Reduction and Recycling Program Manager

To develop a CAAP Implementation Strategy the TAG first worked on a process for ranking actions for implementation to help meet the goals of the CAAP. That resulted in the **enclosed** prioritization matrix. The first application of the prioritization matrix identified the high priority actions in the CAAP to help provide direction for where TAG should focus its efforts.

**Enclosed** are the 18 CAAP priority actions that have been identified to date. The TAG scored the actions using the prioritization matrix for three sectors of the CAAP: (1) Energy and Buildings, (2) Renewable Energy, and (3) Sustainable Transportation. The actions in the Solid Waste section of the CAAP have been scored by the regional recycling committee. The scores will be presented at the TAG March 27 meeting and then TAG will update the CAAP priority actions listing. The TAG still needs to identify the top priority actions in the Land Management and Clean Healthy Water sectors.

TAG is now working with the priority actions with the highest scores and beginning to define:

- More specific tasks to support the action
- Potential GHG emissions and resiliency impacts

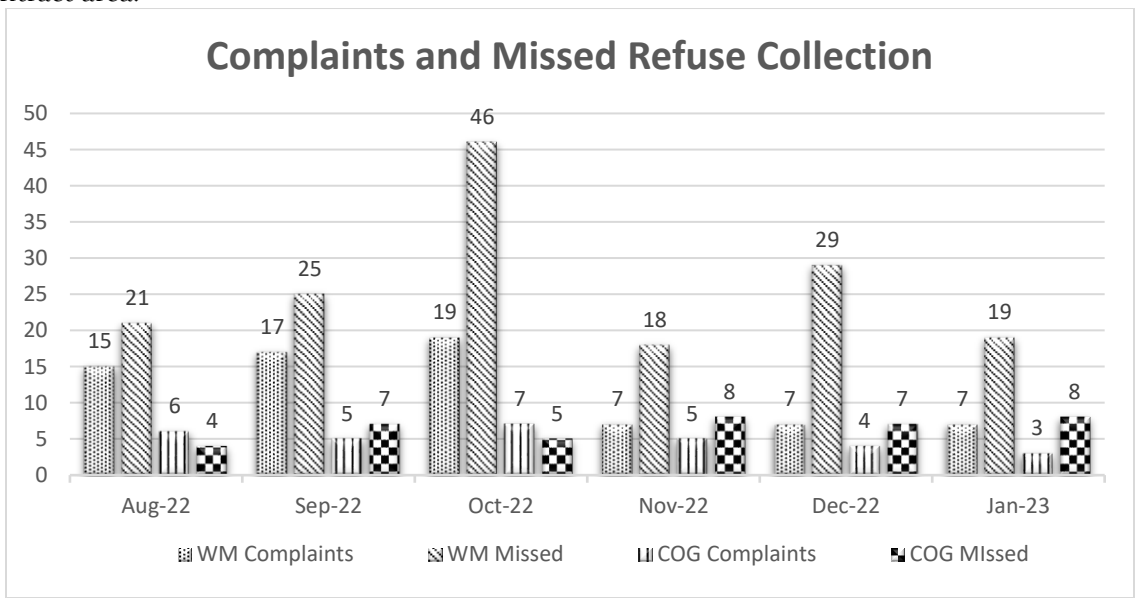
- Potential cost of action and inaction
- Strategies for funding

Stakeholder engagement planning is also being discussed by the TAG. The intent is to engage stakeholders to help determine which actions should be included in the Implementation Strategy. TAG’s goal is to continuing build community ownership and for stakeholders to be invested in the CAAP.

7. REFUSE COLLECTION COMPLAINTS AND MISSED PICK UPS (Discussion) – presented by Shelly Mato

This agenda item provides a follow-up to discussions at the January committee meeting.

In January, Ferguson Township and committee members heard complaints about missed refuse collection. The COG Refuse and Recycling office receives data monthly from WM regarding complaints and reports of missed collections, and it also keeps a log of all resident calls and emails. The graph below provides the data for complaints regarding collection and missed pickups for the past six months, minus reports of missed recycling and missed special collections (recyclable electronics, tires, and appliances during bulk waste week and Christmas trees in January). Currently about 15,886 households receive weekly curbside collection in the COG contract area.



WM is in the process of reviewing routes that include refuse collection in private alleys behind homes. Alleys have been problematic for refuse collection in winter weather and in cases where maintenance is poor (overhanging limbs, potholes), or where ownership is not clear. The COG is assisting in alerting residents to place their refuse at the curbs of the public streets from now on. For the most part, recycling is already collected at the curb.

The committee should review this data and provide any feedback.

8. RECENT REFUSE COLLECTION CONTRACTS (Discussion) – presented by Shelly Mato

This agenda item presents details on recent contracts awarded by municipalities or COGs to private haulers for refuse and recycling curbside collection throughout Pennsylvania. The **enclosed** Recent Refuse Contracts document contains a table of these contracts, and also provides some details on costs in other Centre County municipalities for comparison.

The average quarterly fee in 2023 for all contracts included in this review is \$95.52. In most of the contracts, the fees escalate over the terms of the contracts. Other trends to note are low use or pay-as-you-throw (PAYT) options and limited bulk waste collection of per week or per month.

Committee members should review the data and provide staff with questions, input, and areas for further exploration.

9. REQUEST FOR QUOTES FOR CONSULTING SERVICES (Informational) – presented by Shelly Mato

This agenda item informs the committee regarding the **enclosed** Request For Quotes distributed by the Refuse and Recycling Program seeking consulting services for the solid waste collection contract. Quotes are due by April 28, 2023, and the committee will review the quotes and select a consultant or consulting team at its May 8, 2023 meeting.

10. OTHER BUSINESS

- A. Matter of Record – The Centre County Association adopted the following resolution for consideration at the 2023 Pennsylvania State Association of Township Supervisors (PSATS) Annual Educational Conference, April 23-26 in Hershey. PSATS delegates will vote on the submitted resolution to determine if PSATS will forward it to the General Assembly.

*RESOLVED that PSATS seek legislation to authorize community solar facilities, which are small, local solar facilities shared by multiple voluntary community subscribers who receive credit on their electricity bills for their share of the power produced.*

- B. Matter of Record – COG is partnering with the CBICC to host three energy educational sessions for businesses, local government, and non-profits. **Enclosed** is a flyer with details on the electric vehicles, solar energy and energy efficiency events on April 6, May 4 and June 8, respectively. Information and registration for the EnergyBiz series:

<https://www.cbicc.org/events.html>

- C. Matter of Record – The Centre Region COG sent the **enclosed** letter in support of Penn State University's application for proposal for funding submitted to the Environmental Protection Agency's Waste Education and Outreach grant program.

- D. Matter of Record – The Pennsylvania State University has begun to implement the recommendations to reduce carbon emissions at the University Park campus. In 2022, the university's Carbon Emissions Reduction Task Force made recommendations for the university

to achieve 100% emissions reduction by 2035. An article on the actions being implemented can be found at <http://www.paenvironmentdigest.com/newsletter/?NewsletterArticleID=57418>

- E. Matter of Record – *Enclosed* is the January 23, 2023 meeting summary of the CAAP Implementation Technical Advisory Group (TAG). There was no meeting in February. The TAG’s next meeting is March 27, 2023 at 12 PM as a hybrid meeting in the COG’s General Forum Room.
- F. Matter of Record – The next meeting of the COG Climate Action and Sustainability Meeting is scheduled for Monday, April 10, 2023 at 12:15 p.m. as a hybrid meeting.

#### 11. HELPFUL REFERENCE LINKS

Repositories of helpful COG information have been assembled for use by the elected officials and COG staff:

- Governance policies, procedures, and other related documents can be viewed on SharePoint by clicking [here](#) or going to <https://www.crcog.net/governance>.
- The Climate Action and Sustainability Onboarding folder provides information that committee members may find useful. It can be viewed on SharePoint by clicking [here](#) or going to this year’s agenda folder at <https://www.crcog.net/cascommittee>
- The Climate Implementation Technical Advisory Group (I-TAG) webpage is on the COG website: <https://www.crcog.net/i-tag>

#### 11. ADJOURNMENT

#### ENCLOSURES

<u>Item #</u>	<u>Description</u>
4.1	CAS Minutes 01.09.2023 DRAFT CAS Minutes 02.12.2023 DRAFT
6.1	CAAP Prioritization Matrix
6.2	CAAP Priority Actions
8	Recent Solid Waste Contracts
9	Request for Quotes 03.2023
10B	EnergyBiz Flyer
10C	Letter of Support PSU
10E	TAG Meeting Summary 01.23.2023

# CENTRE REGION COUNCIL OF GOVERNMENTS

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## FACILITIES COMMITTEE MEETING

Hybrid Meeting

March 14, 2023

8:30 AM

GENERAL MEETING INFORMATION	
<u>RSVP</u>	To ensure an overall quorum of members, please let us know how you intend to participate: <a href="https://us02web.zoom.us/meeting/register/tZYqfuqtrTwuGtCHpOz_Fy_GWEXif07BwoDO">https://us02web.zoom.us/meeting/register/tZYqfuqtrTwuGtCHpOz_Fy_GWEXif07BwoDO</a>
Remote Participants	<b>To attend via Zoom:</b> <a href="https://us02web.zoom.us/meeting/register/tZYqfuqtrTwuGtCHpOz_Fy_GWEXif07BwoDO">https://us02web.zoom.us/meeting/register/tZYqfuqtrTwuGtCHpOz_Fy_GWEXif07BwoDO</a> To attend this meeting by phone: +1 929 205 6099   Meeting ID: 826 0473 4662
In-Person Participants	COG Building - Forum Room 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Kathy Bisko   email: <a href="mailto:kbisko@crcog.net">kbisko@crcog.net</a>   814-231-3077	
<p style="text-align: center;"><a href="#">Click HERE to locate the AGENDA and ATTACHMENTS</a> <i>Should you desire to annotate any attachments you must download them first.</i></p>	

- The chat feature for this meeting will be disabled. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off of speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote “No”. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Written public comment or requests to speak to the Facilities Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing [kbisko@crcog.net](mailto:kbisko@crcog.net). For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the COG Facilities Committee on our website, please click [HERE](#).

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### FACILITIES COMMITTEE

Hybrid Meeting

March 14, 2023

8:30 AM

### AGENDA SUMMARY

1.	CALL TO ORDER AND ROLL CALL
2.	PUBLIC COMMENTS
3.	NEW AGENDA ITEMS
4.	APPROVAL OF MINUTES
5.	CAPITAL IMPROVEMENT PLAN (CIP) - Recommendation
6.	OTHER BUSINESS
7.	CALENDAR
8.	HELPFUL REFERENCE LINKS
9.	ADJOURNMENT

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3  
State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

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## FACILITIES COMMITTEE

Hybrid Meeting

March 14, 2023

8:30 AM

## AGENDA

1. CALL TO ORDER AND ROLL CALL

Chair will call meeting to order and staff will perform a roll call of Committee members.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five-minute per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. NEW AGENDA ITEMS (Discussion/Potential Action)

Members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair.

4. APPROVAL OF MINUTES (Action)

**Enclosed** is a copy of the minutes of the February 7, 2023, Regular Facilities Committee meeting.

5. CAPITAL IMPROVEMENT PROGRAM (CIP) – Recommendation - (Action)

*Presented by Eric Norenberg and Joe Viglione*

During past meetings of the Facility Committee (dating back to when the Committee was still the Ad Hoc Facilities Committee), members have stressed the importance of understanding depreciation, life cycle costs, maintenance and repair needs, and the level of investment in capital assets that the COG and its member municipalities have made. The Committee has discussed the risks and concerns related to underfunding capital improvement and replacement plans. Efforts in recent years have been made to increase the level of funds set aside for capital reinvestment to 2% policy as recommended in Facility Condition Assessment Guidelines. However, the challenges faced in developing the COG's 2023 budget resulted in putting off funding capital reinvestment at that level.



The Committee is asked to review the **enclosed** capital reinvestment levels and associated shortfall in previous years and discuss a possible recommended capital reinvestment strategy for the preparation of the upcoming five-year CIP.

## 7. OTHER BUSINESS

### a. Matter of Record: Whitehall Road Regional Park (WRRP):

1. The third full meeting of the project construction team was held on March 8, 2023. Project leaders and contractors reviewed project goals and schedule. The project is almost a month ahead of the schedule set after the January 24, 2023 meeting. Two critical path tasks have been substantially completed and a great deal of additional progress has been made on the project as follows:
  - The access road under-cut and stabilization has been completed
  - Overall 85 to 90% of the water line has been installed.
  - All the underdrains in the parking lot have been installed
  - Topsoil respread, and temporary seeding is substantially complete
  - Sanitary sewer and storm water management system are substantially complete
  - The restroom structure, HVAC, and Plumbing are substantially complete—pending sanitary sewer as-builts and site electric (still waiting delivery of meter socket)
  - The 3-Phase junction boxes (a long awaited item also delayed due to supply chain issues) have been delivered by West Penn Power and installed
  - The transformer base for the pole (maintenance) building has been set

After the team meeting a follow-up meeting was held to verify follow-up on permitting needed for the playground installation. An on-site meeting was also held to review site preparation and coordination for the playground and safety surface installation.

The next construction team meeting will be held on March 28, 2023.

2. For reference **enclosed** are tables outlining finances for the Whitehall Road Regional Park project as shared with the CRPR Authority at their March 16, 2023 meeting:
  - a. MAR 2023 Table 1: Whitehall Road Regional Park - Project Budget vs. Actuals Summary
  - b. MAR 2023 Table A: Updated Budget and Balance of Contingency Funds

### b. Matter of Record: Millbrook Marsh - Spring Creek EB Phase II & Welcome Pavilion

1. Progress has been made on the Millbrook Marsh projects as follows:
  - a. The contract for Automatic Fire Protection system was awarded February 10, 2023
  - b. Final approval to proceed with the Phase II building was received from the DCNR on March 3, 2023 (in addition to earlier approval for the Welcome Pavilion received from DCNR on 2/10/2023).
  - c. The Notice to Proceed was issued to contractors on March 3, 2023. The date for substantial completion of the project work is set as December 15, 2023.
  - d. Contractors are preparing for full on-site mobilization and the first construction progress meeting is tentatively scheduled on-site for Tuesday, March 21.

2. For reference **enclosed** are tables outlining finances for the Millbrook March projects as shared with the CRPR Authority at their February 16, 2023 meeting:
  - a. FEB 2023\_MMNC SCEB Phase II & DKWP – Project Summary
  - b. FEB 2023\_MMNC SCEB Phase II & DKWP – For Review Budget Breakdown
- c. Matter of Record – The next meeting of the Facilities Committee is scheduled to be a hybrid meeting on Tuesday, April 4, 2023, at 8:30 AM.

9. CALENDAR

- a. The updated 2023 meeting schedule for the Facilities Committee is as follows:

Date	Location	Date	Location
January 10	COG Building/Zoom	July 11*	COG Building/Zoom
February 7	COG Building/Zoom	August 1	COG Building/Zoom
March 14	COG Building/Zoom	September 12*	COG Building/Zoom
April 4	COG Building/Zoom	October 3	COG Building/Zoom
May 2	COG Building/Zoom	November 8*	COG Building/Zoom
June 6	COG Building/Zoom	December 5	COG Building/Zoom

\* Dates changed to accommodate Independence Day and Labor Day and election day. (Nov. 8 is a Wednesday)

- b. COG General Forum, committee, and municipal meetings  
 A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#)

10. HELPFUL REFERENCE LINKS

Repositories of helpful information have been assembled for use by the elected officials and COG staff:

- Governance policies, procedures, and other related documents can be viewed on SharePoint by clicking [here](#) or going to <https://www.crcog.net/governance>.
- Updates on current COG Studies and Projects can be found by clicking [here](#) or going to <https://bit.ly/3vZP8Zs>.
- The Whitehall Road Regional Park project site facilitates easy access to documents, resources, and current information about the project. Staff continues to develop and update the site which can be found at <https://www.crcog.net/wrrpinfoguide>.
- COG Facilities Reference information can be found at: <https://bit.ly/3qnEbMA>. The Facilities Committee uses this information as a collection point and serves as a resource for new members of the Committee as well as others. Please contact Kathy Bisko at [kbisko@crcog.net](mailto:kbisko@crcog.net) for access.

11. ADJOURNMENT

**FERGUSON TOWNSHIP**  
**REGIONAL AND ABC MEETING REPORT**  
(One Meeting Report Per Form)

1. NAME OF MEETING ATTENDEE(S): \_\_\_\_\_

2. REPORTING ON  
WHICH COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

3. REQUIRES COMMENTS BACK TO BOARD OF SUPERVISORS:  YES  NO

If YES, describe briefly:

4. BRIEF OVERVIEW OF MEETING:

5. LINK TO COG COMMITTEE  
MEETING AGENDA: \_\_\_\_\_

#### **4. OVERVIEW CONTINUED:**

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3083 • Website: [www.crcog.net](http://www.crcog.net)

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DATE: March 8, 2023

TO: Public Safety Committee  
Centre Region Municipal Managers  
COG Agency Directors

FROM: Eric Norenberg, COG Executive Director  
Pamela Robb, Public Safety Committee Chairperson

SUBJECT: March 14, 2023, Public Safety Committee Cancellation Notice

Please note that the Public Safety Committee scheduled for March 14, 2023, has been canceled. There are no agenda items that require the Committee's immediate attention.

The next meeting of the COG Public Safety Committee is tentatively scheduled for Tuesday, **April 11, 2023.**

EN/tes

# CENTRE REGION COUNCIL OF GOVERNMENTS

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## FINANCE COMMITTEE

March 16, 2023

8:30 AM

GENERAL MEETING INFORMATION	
<u>RSVP</u>	To ensure an overall quorum of members, please let us know how you intend to participate: <a href="https://us02web.zoom.us/meeting/register/tZ0sdOCrQTMjGNSdmaCdH3GrHae5LeSTx4ta">https://us02web.zoom.us/meeting/register/tZ0sdOCrQTMjGNSdmaCdH3GrHae5LeSTx4ta</a>
Remote Participants	To attend via Zoom: <a href="https://us02web.zoom.us/meeting/register/tZAuc-qhrDwsE9fA2E9xZb54Xr99bfKsGuS">https://us02web.zoom.us/meeting/register/tZAuc-qhrDwsE9fA2E9xZb54Xr99bfKsGuS</a> To attend this meeting by phone: +1 929 205 6099   Meeting ID: 891 3937 8920
In-Person Participants	COG Building - Forum Room 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Cary Asendorf   email: <a href="mailto:casendorf@crcog.net">casendorf@crcog.net</a>   814-231-3077	
<p style="text-align: center;"><a href="#">Click HERE to locate the AGENDA and ATTACHMENTS</a> <i>Should you desire to annotate any attachments you must download them first.</i></p>	

- The chat feature for this meeting will be limited to remote participants being able to communicate to meeting hosts. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off of speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote “No”. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the COG Finance Committee on our website, please click [HERE](#).

## FINANCE COMMITTEE

Hybrid Meeting  
March 16, 2023  
8:30 AM

### AGENDA SUMMARY

1.	CALL TO ORDER
2.	PUBLIC COMMENTS
3.	NEW AGENDA ITEMS
4.	CONSENT AGENDA
CA-1	Approval of Minutes: February 9, 2023 Finance Committee Meeting
CA-2	Approval of Voucher Report for February, 2023
CA-3	Update of Authorized Signers
5.	BUDGET TIMELINE
6.	BUDGET GUIDELINE
7.	BUDGET PRIORITIZATION
8.	TRANSITION PLAN
9.	FACILITIES COMMITTEE REPORT
10.	OTHER BUSINESS
11.	CALENDAR
12.	HELPFUL REFERENCE LINKS
13.	ADJOURNMENT

## CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3  
State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

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### FINANCE COMMITTEE

Hybrid Meeting  
March 16, 2023  
8:30 AM

### AGENDA

1. **CALL TO ORDER**

The Chair will convene the meeting. Mr. Asendorf will perform a roll call of remote Committee members.

2. **PUBLIC COMMENTS**

Members of the public are invited to comment on any items not already on the agenda (five minute per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. **NEW AGENDA ITEMS (Discussion/Action)**

Members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair.

4. **CONSENT AGENDA (Action)**

The following items listed on the Consent Agenda portion of the Finance Committee agenda may be approved with a single motion by the Committee unless a Committee member or member of the public requests that an item be removed from the Consent Agenda for a question or further discussion.

CA-1 **APPROVAL OF MINUTES**

A copy of the minutes from the February 9, 2023 Finance Committee meeting are **enclosed**.

*Approval of this item approves the listed minutes of the previous meeting.*



## CA-2 MONTHLY REPORTS

A copy of the February 2023 COG voucher report is **enclosed**. The February financial reports are also **enclosed**. Staff continues to work to close out the 2022 calendar year which is taking longer than usual due to cross training of staff occurring.

*Approval of this item approves the February 2023 voucher report.*

## CA-3 UPDATE OF AUTHORIZED SIGNERS

The authorized signers on the bank accounts will need to be updated prior to the Finance Director resigning. The Executive Director recommends updating the authorized signers as follows:

Eric Norenberg, Executive Director	(existing, no change)
Becca Pettit, HR Officer	(existing, no change)
Cary Asendorf, Finance Administrator	(replaces Joe Viglione)
Walt Schneider, Code Director	(existing, no change)

*Approval of this item authorizes the Executive Director to update the authorized signers as indicated above on COG bank accounts.*

### Consent Agenda Approval Motion:

*“That the Finance Committee approves items CA-1 – CA-3 as listed on the March 16, 2023, Finance Committee Consent Agenda.”*

**All municipalities should vote on this motion.**

### 5. BUDGET TIMELINE (Action) – Presented by Mr. Viglione

At its February meeting the Finance Committee discussed the **enclosed** timeline. The Committee agreed that the document was a good starting point and referred it back to the municipalities for input and discussion requesting that comments/potential changes be submitted back in advance of the March Finance Committee meeting.

Committee members should come prepared to communicate, discuss, agree upon, and endorse a timeline for staff to follow for the 2024 CIP/Program Plan/Budget process.

### 6. BUDGET GUIDELINE (Action) – Presented by Mr. Viglione

At its February meeting the Finance Committee discussed the **enclosed** guideline. The Committee agreed that the guideline was a good starting point and referred it back to the municipalities for input and discussion requesting that comments/potential changes be submitted back in advance of the March Finance Committee meeting.

Committee members should come prepared to communicate, discuss, agree upon, and endorse a guideline for staff to follow for the development of the 2024 budget.

7. **BUDGET PRIORITIZATION** (Action) – Presented by Mr. Norenberg

Background

Over the past few months, one of the biggest changes in philosophy occurred with the desire for the detailed budget to be prioritized by staff based on municipal input during the budget process prior to the submission of the detailed budget rather than the prioritization occurring in connection with the Finance Committee’s review of the detailed budget. This change in philosophy requires COG staff, municipal staff/managers, and elected officials to “get on the same page” earlier in the budget process. The goal is to have an improved way of working together to develop the 2024 budget using a shared set of priorities beginning with the CIP through the completion of the Summary Budget.

In addition, the Committee is reminded that the COG is guided by the Mission and Vision statements, organizational values, and four goals as outlined in the **enclosure**.

Overview

During the February 9, 2023, Finance Committee meeting, the Committee discussed potential improvements to the budget process, including a new internal form, a more concise Program Plan format, and draft budget priorities that can guide staff in developing budget proposals for new items for 2024. The Committee members forwarded the list of draft budget priorities to the Executive Committee for consideration and to discuss next steps. After discussion at its February 21, 2023, meeting, the Executive Committee recommended that the General Forum receive the following list of budget priorities and refer them to the member municipalities for review, discussion, and feedback by the boards/councils. The General Forum agreed to provide the feedback on the priorities by 8:00 AM on March 10, 2023, for review during the March Finance and Executive Committee meetings.

<b><u>Draft 2024 Budget Priorities</u></b>
<ul style="list-style-type: none"><li>• Address Economic Impacts (inflation/deflation, supply chain challenges)</li><li>• Take Care of What We Own (safe, well-maintained, efficient facilities)</li><li>• Take Care of COG Staff (equitable pay, COLA, inflation, merit pay, benefits)</li><li>• Support the safety of those who live, work, and visit the Region (Code, Fire, EM, EMS, transportation facilities)</li><li>• Support an inclusive, healthy, and sustainable community</li><li>• Prepare for the Future of the COG and COG Facilities (planning, etc.)</li><li>• Support the Economic Vitality of the Region</li><li>• Support the Region’s Efficient Shared-Services Delivery (joint initiatives, cooperative ventures, other partnerships)</li></ul>

The feedback communications received from individual municipalities are **enclosed** and will be presented by Mr. Norenberg.

8. **TRANSITION PLAN**

Mr. Viglione's last day is scheduled to be March 31, 2023. Mr. Norenberg will provide an update at the meeting regarding the preparation for recruitment and Mr. Norenberg and Mr. Viglione will provide an overview of the transition plans that have been implemented and are yet to be taken.

9. **FACILITIES COMMITTEE REPORT (Informational)**

Staff will provide an update on the Facilities Committee's March meeting.

10. **OTHER BUSINESS**

- A. Matter of Record - Please see the **enclosed** tables for the Whitehall Road Regional Park project that will be shared with the Parks and Recreation Authority at its March 16, 2023 meeting.
- B. Matter of Record - Please see the **enclosed** tables for Millbrook Marsh Nature Center project that will be shared with the Parks and Recreation Authority at its March 16, 2023 meeting.
- C. Matter of Record - The Centre Region Parks and Recreation Authority advertised bids for a Construction Manager for the Whitehall Road Regional Park Phase I Project, and **enclosed** in this packet for reference, is the Request for Proposal (RFP) for Construction Management services. Bids were received from February 13, 2023, to March 3, 2023, at 12 PM prevailing time. No bids were received, and staff is discussing next steps.
- D. Matter of Record - The Centre Region Council of Governments and Centre Region Parks and Recreation advertised Portable Toilet Bids on Thursday, February 9, 2023. Historically, the Centre Region Parks and Recreation Authority issued the advertisement and award of bids. Given the cost for this service is primarily from the COG budget, a standard bidding process was followed and final approval for contracts will come before the Authority on March 16, 2023 and the final execution of the contract will be considered at the General Forum meeting on March 27, 2023. The Portable Toilet Bid Notice 2023-2025 is **enclosed** for review.
- E. Matter of Record - Centre Region Council of Governments and Centre Region Parks and Recreation advertised the Active Guide Annual Printing and Mailing Bids on Monday, February 13, 2023. Historically, the Centre Region Parks and Recreation Authority issued the advertisement and award of bids. Given the cost

for this service is primarily from the COG budget, a standard bidding process was followed and final approval for contracts will come before the Authority and the General Forum for final execution of the contract on March 27, 2023. The Agency falls under the non-profit mailing rate. The Active Guide Bid 2023 is **enclosed** for review.

- F. Matter of Record – 2023 pool chemical prices have increased significantly beyond expected budget, primarily the cost for Sodium Hypochlorite, the liquid chlorine compound that is used to sanitize Welch and Park Forest pools. The price has increased from \$1.82 per gallon in early 2022 to \$3.92 expected this coming summer (COSTARS purchasing contract). The pools use an estimated 10,000 gallons of this chemical each summer. The expected budget impact will be as follows:

	<u>Budget for 2023</u>	<u>Estimated Actual Cost</u>
Park Forest	\$11,100	\$15,900
Welch	<u>\$21,500</u>	<u>\$32,300</u>
Total	\$32,600	\$48,200

Per the supplier, the increase is due to industry increases in manufacturing and transportation. Increases in the cost of other chemicals were accounted for in the 2023 budget.

11. CALENDAR

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#).

12. HELPFUL REFERENCE LINKS

Repositories of helpful information have been assembled for use by the elected officials and COG staff:

- Governance policies, procedures, and other related documents can be viewed on SharePoint by clicking [here](#) or going to <https://www.crcog.net/governance>.
- Updates on current COG Studies and Projects can be found by clicking [here](#) or going to <https://bit.ly/3vZP8Zs>.
- The Whitehall Road Regional Park project site facilitates easy access to documents, resources, and current information about the project. Staff continues to develop and update the site which can be found at <https://www.crcog.net/wrrpinfoguide>.
- COG Facilities Reference information can be found at: <https://bit.ly/3qnEbMA>. The Facilities Committee uses this information as a collection point and serves as a resource for new members of the Committee as well as others. Please contact Scott Binkley at [sbinkley@crcog.net](mailto:sbinkley@crcog.net) for access.

Please contact Eric Norenberg with feedback and suggestions.

13. ADJOURNMENT



## CENTRE REGION PARKS AND RECREATION AUTHORITY

Hybrid Meeting  
 March 16, 2023  
 12:15 PM

GENERAL MEETING INFORMATION	
RSVP	To ensure an overall quorum of members, please let us know how you intend to participate <a href="https://us02web.zoom.us/join/99kV7HW4oDMwNCRA1Pn">https://us02web.zoom.us/join/99kV7HW4oDMwNCRA1Pn</a>
Remote Participants	To attend via Zoom: <a href="https://us02web.zoom.us/join/99kV7HW4oDMwNCRA1Pn">https://us02web.zoom.us/join/99kV7HW4oDMwNCRA1Pn</a> To attend this meeting by phone: +1 301 715 8592   Meeting ID: 831 3864 2659
In-Person Participants	COG Building – Forum Room 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Jada Light   email: <a href="mailto:jlight@crcog.net">jlight@crcog.net</a>   814-231-3072	
<a href="#">Click here to locate the AGENDA and ATTACHMENTS.</a> <i>Should you desire to annotate any attachments you must download them first.</i>	

- To simplify meeting management and to ensure that all attendees have equal ability to participate, the Chat feature has been disabled on the Zoom platform. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. For additional information on COG/Authority Voting Procedures, click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (three minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting and should be taken before an item is discussed. For additional information on COG/Authority public meeting guidelines, please click [HERE](#). Written public comment or requests to speak to the Authority for items not on the agenda, and requests to comment on specific agenda items listed below, may be submitted in advance by emailing [jlight@crcog.net](mailto:jlight@crcog.net).
- To access agendas and minutes of previously held meetings, and to learn more about the Centre Region Parks and Recreation Authority, please click [HERE](#).

**2040 Sandy Drive, Suite A • State College, PA 16803 • (814) 231-3071 • [www.CRPR.org](http://www.CRPR.org) • [CRPR@crcog.net](mailto:CRPR@crcog.net)**

**Centre Region Parks & Recreation is a member of the Council of Governments (COG),  
 and serves the Borough of State College and the Townships of College, Ferguson, Harris, and Patton.**

# CENTRE REGION PARKS AND RECREATION AUTHORITY

Hybrid Meeting  
March 16, 2023  
12:15 PM

## AGENDA SUMMARY

1.	CALL TO ORDER & ROLL CALL
2.	PUBLIC COMMENTS
3.	NEW AGENDA ITEMS
4.	CONSENT AGENDA
CA-1	APPROVAL OF MINUTES: February 16, 2023 - Authority Regular Meeting
CA-2	VOUCHER REPORT: February, 2023
5.	BOARD MEMBER REPORTS
6.	AGENCY REPORTS
7.	ACTION ITEMS A. WHITEHALL ROAD REGIONAL PARK CHANGE ORDER AUTHORIZATION: GROUP 1 (G1) B. WHITEHALL ROAD REGIONAL PARK PROJECT PAYMENT AUTHORIZATION: GROUP 2 (G2) - WATER TAP C. WHITEHALL ROAD REGIONAL PARK PROJECT SUPPLEMENTARY COST AUTHORIZATION: GROUP 3 (G3) PROFESSIONAL SERVICES D. WHITEHALL ROAD REGIONAL PARK - CHANGE AUTHORIZATION: Group 4 (G4) - EXCESS MATERIAL E. ACTIVE GUIDE BID TABULATION RESULTS F. TOILET BID TABULATION RESULTS
8.	DISCUSSION ITEMS A. MMNC SPRING CREEK EDUCATION BUILDING PHASE II & DIANE KERLY WELCOME PAVILION PROJECT UPDATE B. WHITEHALL ROAD REGIONAL PARK PROJECT UPDATES C. PARKS & RECREATION DIRECTOR RECRUITMENT D. CONSTRUCTION CHANGE ORDER/PROJECT COST CHANGE POLICY AND PROCESS
9.	NEW BUSINESS
10.	OTHER BUSINESS
11.	ADJOURNMENT

# CENTRE REGION PARKS AND RECREATION AUTHORITY

Hybrid Meeting  
March 16, 2023  
12:15 PM

## AGENDA

1. CALL TO ORDER & ROLL CALL

Chair of the Centre Region Parks and Recreation Authority will convene the meeting. Ms. Jada Light will perform a roll call of the Committee members.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (three minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting and should be taken before an item is discussed.

3. NEW AGENDA ITEMS

Authority members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair. Ideally, items for future agendas should be proposed to your Chair at least two weeks prior to each meeting.

4. CONSENT AGENDA - *Approval by motion is required.*

A. APPROVAL OF MINUTES

Enclosed is a copy of the draft minutes from the February 16, 2023, regular meeting of the Centre Region Parks and Recreation Authority.

B. VOUCHER REPORTS

- o Enclosed is the February 2023 Voucher Report for the Authority's review and approval.
- o Enclosed is the February 2023 Financial Report for the Authority's review only.

5. BOARD MEMBER REPORTS

College Township  
Patton Township

Ferguson Township  
SCASD

Harris Township  
State College Borough

6. AGENCY REPORTS

A. Director's Report (enclosed)

B. Staff Reports:

Jim Carpenter, Parks Manager  
Melissa Kauffman, MMNC Supervisor  
Erika Mann, Active Adult Center Sup.

Todd Roth, Aquatics Supervisor  
Jeff Hall, Sports Supervisor  
Beth Lee, Recreation Supervisor

# CENTRE REGION PARKS AND RECREATION AUTHORITY

Hybrid Meeting  
March 16, 2023  
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## 7. ACTION ITEMS

### A. WHITEHALL ROAD REGIONAL PARK CHANGE ORDER AUTHORIZATION: GROUP 1 (G1) (Presented by Ms. Kathy Bisko)

Significant progress has been made on-site and several potential and expected additional costs have been incurred. During the installation of the storm sewer, rock removal was necessary (A). For the field underdrains, it was verified that additional stone was needed (B). In addition, since the site work was not able to be completed before winter, some work in-place was damaged due to weather, storms, and winter conditions. (C) In addition, during the recent installation of the water lines, rock removal was also necessary, in about the same areas and amount as was incurred for the storm sewer. (D)

Even with the needed rock removal, the water line installation has been progressing quickly. Looking forward, the last portion of this work will be the connection (tap) into the SCBWA public water lines. This work was not included in the base contract. Based on a cost analysis done in the Fall of 2022, it was found that the cost to add this as a change for Sippel Development would be less than having this work done by SCBWA. Therefore, this has been included on the list of pending changes. (E)

The existing pavement will need to be cut to make this connection and this pavement will also need to be restored, which is also an addition to the scope of work for the site contractor. Information on each of these changes in cost is **enclosed** for review and reference.

A suggested motion to authorize these change orders is:

*“That the Centre Region Parks and Recreation Authority authorizes the following changes to the contract for Sippel Development Co., Inc. to add each as follows:*

ADD	9,204.00	for Rock Removal at storm sewer (per unit price)	A
ADD	35,969.39	to Rework/Add Stone at field underdrains	B
ADD	8,469.76	for Site repairs due to storm damage / winter conditions	C
ADD	10,062.65	for Rock excavation (per unit price) at waterline	D
ADD	6,020.00	for SCBWA Authorized Tap into Public Water Lines	E
ADD	5,356.00	for pavement restoration after tap into public water lines	F
	<b>\$ 75,081.80</b>	<b>Group 1 TOTAL</b>	



## CENTRE REGION PARKS AND RECREATION AUTHORITY

Hybrid Meeting  
 March 16, 2023  
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**B. WHITEHALL ROAD REGIONAL PARK PROJECT PAYMENT AUTHORIZATION: GROUP 2 (G2) – WATER TAP (Presented by Ms. Kathy Bisko)**

As noted above, significant progress has been made on the water line installation. The last portion of this work will be the connection (tap) into the SCBWA public water lines. The existing pavement will need to be cut to make this connection. To complete this work a driveway/asphalt cut permit is needed from Ferguson Township. (G) Since existing pavement will need to be cut, a deposit is required by the Township to ensure that restoration work is completed to their requirements. (H).

Information on each of these changes in cost is **enclosed** for review and reference. (NOTE: When the restoration work is completed and accepted by the Township, the deposit will be returned.)

A suggested motion to authorize these payments is:

*“That the Centre Region Parks and Recreation Authority authorizes the following payments to Ferguson Township to pay each as follows:*

PAY	\$ 150.00	For the Asphalt Cutting Permit (for the water line tap)	G
PAY	\$ 4,000.00	As a deposit for the restoration of the existing pavement	H
	<b>\$ 4,150.00</b>	<b>Group 2 TOTAL</b>	

**C. WHITEHALL ROAD REGIONAL PARK PROJECT SUPPLEMENTARY COST AUTHORIZATION: GROUP 3 (G3) PROFESSIONAL SERVICES (Presented by Ms. Kathy Bisko)**

During construction, a Centre Region Code official determined that the Whitehall Road Regional Park project did not have the required site utility permit for the on-site lighting. As a result, the project was temporarily shut down until the permit was secured. Since most of the review work for CRCA would be electrical, Peno Engineering was requested to perform the duties of the Design Professional in Responsible Charge to obtain the building permit. This work was not anticipated. A proposal for additional services fee for work as Design Professional in Responsible Charge has been received (**enclosed**). The cost for this work and reimbursable expenses is \$3,373.30 (I)

To complete the as-built phase of the Whitehall Road Regional Park – Phase 1 project Stahl Sheaffer Engineering (Stahl Sheaffer) has also submitted a supplemental scope of services and fee. (These are described as part of Supplement 3 (**enclosed**), dated 1/20/23 under Task 1 and Task 2). (J) A description of this work is summarized on the next page:

# CENTRE REGION PARKS AND RECREATION AUTHORITY

Hybrid Meeting  
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**Task 2 – Sanitary Sewer As-Built (\$1,768.00)**

Stahl Sheaffer will perform the following survey and plan preparation tasks:

- Stahl Sheaffer will field locate all manholes location, rim and invert elevations and pipe sizes.
- The information collected in the field will be utilized to prepare an as-built sanitary sewer plan.
- As-built plans sealed by a PA Professional Land Surveyor will be submitted to UAJA for acceptance of the sanitary system.

**Task 3 – Post Construction Stormwater As-builts (\$10,362.00)**

Stahl Sheaffer will perform the following survey and plan preparation tasks:

- Stahl Sheaffer will field locate all manholes location, rim and invert elevations and pipe sizes.
- The information collected in the field will be utilized to prepare an as-built sanitary sewer plan.
- As-built plans sealed by a PA Professional Land Surveyor will be submitted to Ferguson Township and DEP for acceptance of the post construction stormwater system.

A suggested motion to authorize these added costs is:

*“That the Centre Region Parks and Recreation Authority authorizes the following supplementary engineering design services to add each as follows:*

ADD	\$ 3,373.30	To the professional services agreement with Peno Engineering	for Additional work to prepare and submit site electric permit documents	I
ADD	\$ 12,130.00	To the professional services agreement with Stahl Sheaffer Engineering	To complete the Sanitary Sewer as-builts and post construction stormwater as-builts	J
	<b>\$ 15,503.30</b>	<b>Group 3 TOTAL</b>		

**D. WHITEHALL ROAD REGIONAL PARK – CHANGE AUTHORIZATION: Group 4 (G4) – EXCESS MATERIAL (Presented by Ms. Kathy Bisko)**

Following the final contract bid, the construction plans were revised and modified to show reduced scope of construction for phase 1. Information suggests that the elimination of grading, specifically in the northwest corner of the site, has resulted in a significant amount of surplus material in this area. Sippel Development originally expected there to be 6,000 CY of excess material. They believe the actual volume to be between 3,000 and 4,000 CY. Although this is less than expected, a specific plan and related costs for addressing this excess material were not included in the site development contract.

Since heavy equipment that is needed to consolidate or spread the excess material is presently on site, cost estimates for options 2 and 3 are reduced. If this decision is delayed the cost for both options will increase significantly since equipment will likely need to be brought back on site.

# CENTRE REGION PARKS AND RECREATION AUTHORITY

Hybrid Meeting  
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With this in mind, it is in the best interest of the Authority to consider options and make a decision as soon as possible. Staff will provide an overview of the three possible options listed in the table below. Detailed cost estimates and related information are **enclosed** for Option 2 and Option 3.

Option	1	\$ 52,500.00	<u>Removal Option:</u> Off-site relocation of spoils pile/excess material at NW Corner. Cost based on averaged estimate of 3,500 CY @ unit price of \$15/CY. (Note: Volume could be as much as 4000 CY)
Option	2	\$ 28,931.95	<u>Level/Grading Option:</u> Strip topsoil, spread and place excess material/spoils from NW corner to, grade (as close as possible) to planned contours, re-sread topsoil, seed, and mulch. (Placement and grading of material with respread of topsoil is expected to result in a relatively flat, stable, open-space/multi-use area)
Option	3	\$ 12,970.52	<u>Mound Option:</u> Consolidation, stabilization, grading, and seeding of spoils/excess material on NW Corner. Approx 2000 yards (conservative), 3:1 slope on all sides. 4 to 6 feet total height values. (Will need to conform to any Ferguson Township guidelines for excess material placement and stabilization. May require approval and site inspection.)

Should the Authority consider one of the options listed below, a suggestion motion is suggested:

***Option 1: “That the Centre Region Parks and Recreation Authority authorizes a change order for the Removal Option with off-site relocation of the excess material at an estimated cost of \$52,500 (with actual costs based on the actual CY of material to be removed at a contract unit price of \$15/CY).”***

***Option 2: “That the Centre Region Parks and Recreation Authority authorizes a change order for the Level/Grading Option which will include placing and grading excess material as close as possible to planned contours, respreading topsoil, seeding and mulch of this area, at a cost not to exceed \$28,931.95.”***

***Option 3: “That the Centre Region Parks and Recreation Authority authorizes a change order for the Mound Option which will include consolidation, stabilization, grading, and seeding of excess material into a sloped spoils pile, with estimated 4 to 6 feet total height values, at cost not to exceed \$12,970.52.”***

## E. ACTIVE GUIDE BID TABULATION RESULTS

(Presented by Kristy Owens)

Centre Region Council of Governments and Centre Region Parks and Recreation opened bids for the Annual Active Guide Printing and Mailing on Monday, February 13, 2023. Historically, the Centre Region Parks and Recreation Authority issued the advertisement and award of bids. Given the cost for this service is primarily from the COG budget, a standard bidding process was followed and final approval for contracts will come before the Authority and the General Forum for final execution of the contract.

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The bid includes the printing of the document as well as preparation, sorting, and distribution of the mailed guides to the local post offices. The cost of paper, postage, and design services are not included in the printing and mailing cost below.

**Enclosed** is the bid tabulation for the bids received by the bid closing date of March 9, 2023, at 4 PM. The bid was distributed to 9 vendors and advertised on the Agency's website, the COG website, and the local newspaper. At this time, the Agency is recommending the bid be awarded to the apparent low bidder, K-B Offset Printing, Inc.

The Authority should discuss this bid tabulation and staff recommendation. Should the Authority decide to approve the Agency recommendation, a possible motion is:

***"That the Centre Region Parks and Recreation Authority recommends to the General Forum awarding the printing and mailing bid to XXXXXX in the amount not to exceed \$XXXXXX for the 2023-2024 Active Guide mailings as noted above."***

## F. TOILET BID TABULATION RESULTS

(Presented by Jim Carpenter and Kristy Owens)

Centre Region Council of Governments and Centre Region Parks and Recreation opened Portable Toilet Bids on Thursday, February 9, 2023. Historically, the Centre Region Parks and Recreation Authority issued the advertisement and award of bids. Given the cost for this service is primarily from the COG budget, a standard bidding process was followed and final approval for contracts will come before the Authority and the General Forum for final execution of the contract. The Portable Toilet Rentals and Service for 2023-2025 bid tabulation results are **enclosed** for review and comment. Bids were due on Thursday, March 9, 2023 at 11 AM. Mr. Jim Carpenter will provide an update and recommendation based on his reference checks, each vendor's ability to supply all porta-johns as contracted to include the on-call needs for tournaments and special events. The Authority should discuss this bid tabulation and staff recommendation. Should the Authority decide to approve the Agency recommendation, a possible motion is:

***"That the Centre Region Parks and Recreation Authority recommends to the General Forum awarding the Portable Toilet Rentals & Service bid to XXXXXX in the amount not to exceed \$XXXXXX for a 2023-2025 contract period"***

## 8. DISCUSSION ITEMS

### A. MMNC SPRING CREEK EDUCATION BUILDING PHASE II & DIANE KERLY WELCOME PAVILION PROJECT UPDATE (Ms. Kathy Bisko)

Progress has been made on the Millbrook Marsh projects as follows:

- The contract for Automatic Fire Protection system was awarded February 10, 2023.
- Final approval to proceed with the Phase II building was received from DCNR on March 3, 2023 Earlier approval for the Welcome Pavilion was received from DCNR on February 10, 2023.

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- The Notice to Proceed was issued to contractors on March 3, 2023. The date for substantial completion of the project work is set as December 15, 2023.
- Contractors are preparing for full on-site mobilization and the first construction progress meeting is tentatively scheduled on-site for Tuesday, March 21.

For reference, **enclosed** are tables outlining finances for the Millbrook March projects, updated as of February 2023. The tables are titled “MMNC FOR REVIEW Project Summary Feb 2023” and “MMNC FOR REVIEW Budget Breakdown Feb 2023.”

## B. WHITEHALL ROAD REGIONAL PARK PROJECT UPDATES

(Presented by Ms. Kathy Bisko)

The third full meeting of the project construction team was held on March 8, 2023. Project leaders and contractors reviewed project goals and schedule. The project is almost a month ahead of the schedule set after the January 24, 2023 meeting. Two critical path tasks have been substantially completed and a great deal of additional progress has been made on the project as follows:

- The access road under-cut and stabilization has been completed. Staff will provide some of the actual costs and the strategy.
- Overall, 85 to 90% of the water line has been installed.
- All the underdrains in the parking lot have been installed.
- Topsoil respread, and temporary seeding is substantially complete.
- Sanitary sewer and storm water management system are substantially complete.
- The restroom structure, HVAC, and Plumbing are substantially complete—pending sanitary sewer as-builts and site electric (still waiting delivery of meter socket)
- The 3-Phase junction boxes (a long-awaited item also delayed due to supply chain issues) have been delivered by West Penn Power and installed.
- The transformer base for the pole (maintenance) building has been set.
- No bids were received for the Construction Management Services RFP

After the team meeting a follow-up meeting was held to verify follow-up on permitting needed for the playground installation. An on-site meeting was also held to review site preparation and coordination for the playground and safety surface installation. The next construction team meeting will be held on March 28, 2023.

For reference, **enclosed** are tables outlining finances for the Whitehall Road Regional Park, updated as of March 8, 2023. The tables are titled WRRP Table 1, WRRP Table 4, and WRRP Table A.

## C. PARKS & RECREATION DIRECTOR RECRUITMENT

(Presented by Eric Norenberg)

The Parks and Recreation Director position is officially [advertised](#) on the COG website, CRPR website, and GovHR. Applicants are directed to apply online at [www.GovHRjobs.com](http://www.GovHRjobs.com)

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by April 9, 2023. This position is Open Until Filled with a first review of applications on April 10, 2023. Questions regarding the recruitment are directed to GovHR.

## D. CONSTRUCTION CHANGE ORDER/PROJECT COST CHANGE POLICY AND PROCESS (Mr. Eric Norenberg)

**Background:** Because of the dynamic and complex nature of construction projects, for most projects it is simply not possible to anticipate every challenge or variable. Unexpected site conditions, the need for clarification, revisions, or corrections to design plans, the project owner's desire to make aesthetic changes, or need to reduce costs can all be addressed by means of a change order.

**Policy/Process:** Once a potential change order has been identified, designated COG/Agency staff will consult with appropriate design/engineering professionals to compare the request to the construction documents. Once it has been agreed that the change order is either needed or warranted, designated COG/Agency staff will determine whether the proposed change order would seriously affect project schedule or cause a safety concern.

- **If urgent** and the proposed change will address a safety concern or address an impact on the project schedule: designated COG/Agency staff (with endorsement from design/engineering professionals as appropriate) will give the contractor permission to proceed with the change order.
- **If NOT urgent** but the proposed change will seriously affect the project schedule or address a safety concern, designated COG/Agency staff (with any needed endorsement from design/engineering professionals, as appropriate) will evaluate a) expected costs, b) the nature of the proposed change, and c) other relevant factors—and consider seeking CRPR Authority approval for a proposed change order prior to giving the contractor permission to proceed with the change.
- **If neither is true, and the estimated cost for the proposed change is \$4,000 or greater**, designated COG/Agency staff will take the change order to the Authority for prior authorization.
- **If neither is true**, and the estimated cost for the proposed change is less than \$4,000, designated COG/Agency will present the change for review and the designated COG/Agency Director will have the authority to authorize permission for the contractor to proceed with the change.

In all cases, no change order will be approved in the field or authorized by the Authority or COG/Agency Director without a cost estimate. All change orders will be presented to the Authority prior to processing for payment.

## 9. NEW BUSINESS

Do the Authority members have any new business items for a future agenda?

# CENTRE REGION PARKS AND RECREATION AUTHORITY

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## 10. OTHER BUSINESS

**Matter of Record: ProCore Subscription Renewal.** ProCore is currently being used as a repository of current construction documents and specifications, and it is primarily used for the Millbrook Marsh Nature Center Spring Creek Education Building Phase II & Diane Kerly Welcome Pavilion project. The system is used to manage the submittal process and will be used to manage the Request for Information (RFI) process. It is currently used as a repository for progress meeting agendas and minutes. The LEED certification information will also be included here and will be needed after the project is completed. This is because a great deal of the LEED certification documentation is captured in the documents and submittal process and other information that is organized in ProCore. Therefore, ProCore would have been (and will be) needed for several months after construction to extract, consolidate, and prepare information to be submitted, which would have extended beyond our current subscription; expiring in April 2023. Even if we had launched right after contracts were signed in September 2022, the project would have been under construction through July of 2023, which is past the current April 2023 subscription date. Staff believes this cost was included in the budget line item for Project Management and would have been at about the same amount since we were able to significantly reduce the subscription cost (*enclosed*). The cost is based on the construction cost for Millbrook Marsh.

Matter of Record: Next Meeting Dates:

- March 22 at 8:30 AM – Parks and Recreation Governance Committee (Hybrid)
- March 27 at 7 PM – General Forum (Hybrid)
- March 31 at 9 AM – CRPR Authority *Special Meeting* (Hybrid)
- April 4 at 8:30 AM – Facilities Committee (Hybrid)
- April 13 at 8:30 AM – Finance Committee (Hybrid)
- April 13 at 12:15 PM – Joint Parks Capital Committee / CRPR Authority Meeting (Hybrid)
- April 20 at 10 AM – CRPR Authority Work Session (Hybrid)
- April 20 at 12:15 PM – CRPR Authority Regular Meeting (Hybrid)
- April 24 at 7 PM – General Forum (Hybrid)
- April 26 at 8:30 AM – Parks and Recreation Governance Committee (Hybrid)

## 11. ADJOURNMENT

### Enclosures:

Attachment #1: Authority Regular Meeting Minutes – February 13, 2023

Attachment #2: February 2023 Voucher Report

Attachment #3: February 2023 Financial Report

Attachment #4: Director's Report

Attachment #5: WRRP G1 – Change Orders Site Work

Attachment #6: WRRP G2 – Pay Authorizations Water Tap

Attachment #7: WRRP G3 – Supplementary Cost Professional Services

Attachment #8: WRRP G4 – Options for Excess Materials

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Attachment #9: Bid Tabulation (For Action) Active Guide Annual Printing & Mailing

Attachment #10: WRRP Table 1 - Project Budget vs. Actuals 3.08.2023

Attachment #11: WRRP Table 4 - Change Order Summary 3.08.2023

Attachment #12: WRRP Table A - Budget and Contingency Balance 3.08.2023

Attachment #13: Bid Tabulation (For Review) Portable Toilet Rentals & Service 2023-2025



# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

## EXECUTIVE COMMITTEE

Hybrid Meeting

March 21, 2023

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GENERAL MEETING INFORMATION	
<u>RSVP</u>	To ensure an overall quorum of members, please let us know how you intend to participate: <a href="https://us02web.zoom.us/meeting/register/tZEldOyspjsjH9yWM0zzvifQygV4mRYS1eHt">https://us02web.zoom.us/meeting/register/tZEldOyspjsjH9yWM0zzvifQygV4mRYS1eHt</a>
Remote Participants	To attend via Zoom: <a href="https://us02web.zoom.us/meeting/register/tZEldOyspjsjH9yWM0zzvifQygV4mRYS1eHt">https://us02web.zoom.us/meeting/register/tZEldOyspjsjH9yWM0zzvifQygV4mRYS1eHt</a>
	To attend this meeting by phone: +1 929 205 6099   Meeting ID: 858 3548 0958
In-Person Participants	<b>COG Building – Forum Room</b> 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Scott Binkley   email: <a href="mailto:sbinkley@crcog.net">sbinkley@crcog.net</a>   814-235-7818	
<p style="text-align: center;"><a href="#">Click HERE to locate the AGENDA and ATTACHMENTS</a> <i>Should you desire to annotate any attachments you must download them first.</i></p>	

- To simplify meeting management and to ensure that all attendees have equal ability to participate, the Chat feature has been disabled on the Zoom platform. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. For additional information on COG Voting Procedures, click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#). Written public comment or requests to speak to the Executive Committee for items not on the agenda, and requests to comment on specific agenda items listed below, may be submitted in advance by emailing [sbinkley@crcog.net](mailto:sbinkley@crcog.net).
- To access agendas and minutes of previously held meetings, and to learn more about the COG Executive Committee on our website, please click [HERE](#).

## EXECUTIVE COMMITTEE

Hybrid Meeting  
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### AGENDA SUMMARY

1.	CALL TO ORDER AND ROLL CALL
2.	PUBLIC COMMENTS
3.	NEW AGENDA ITEMS
4.	CONSENT AGENDA
CA-1	Approval of Minutes: February 21, 2023, Executive Committee Meeting
CA-2	Centre County Road Construction Update
CA-3	MMNC Boardwalk Feasibility Study Phase II Presentation
CA-4	Award Annual Contract for Printing Active Guide
CA-5	Award Two-Year Contract for Portable Toilets
CA-6	Proclamation Recognizing April 23-29 as National Library Week in the Centre Region
5.	MAXWELL DEVELOPMENT OF REGIONAL IMPACT
6.	BUDGET PRIORITIZATION
7.	REFERRAL PROCESS OF ITEMS FROM COMMITTEES TO THE EXECUTIVE COMMITTEE AND GENERAL FORUM
8.	EXECUTIVE DIRECTOR'S REPORT
9.	OTHER BUSINESS
10.	CALENDAR
11.	HELPFUL REFERENCE LINKS
12.	ADJOURNMENT

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

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## **EXECUTIVE COMMITTEE**

Hybrid Meeting

March 21, 2023

12:15 PM

## **AGENDA**

1. CALL TO ORDER AND ROLL CALL

Chair will convene the meeting. Staff will take a roll call of committee members.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. NEW AGENDA ITEMS

Executive Committee members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair.

4. CONSENT AGENDA (Action)

The following items listed on the Consent Agenda portion of the Executive Committee agenda may be approved with a single motion by the Executive Committee unless a Committee member or member of the public requests that an item be removed from the Consent Agenda for a question or further discussion.

CA-1 APPROVAL OF MINUTES

**Enclosed** is a copy of the minutes of the February 21, 2023, Regular Executive Committee meeting.

*Approval of this item approves the listed minutes of previous meetings.*

CA-2 CENTRE COUNTY ROAD CONSTRUCTION UPDATE

As recommended by the Land Use and Community Infrastructure (LUCI) Committee, Executive Committee members should consider allotting Jim Saylor, CRPA, Principal Transportation Planner

time at the March 27, 2023, General Forum meeting to provide the enclosed report on upcoming construction projects in Centre County.

*Approval of this item places it on the March 27, 2023, General Forum Agenda as a regular agenda item.*

### CA-3 MMNC BOARDWALK FEASIBILITY STUDY PHASE II PRESENTATION

At their February 21, 2023, meeting, the Executive Committee approved allotting time during the February 27, 2023, meeting of the General Forum for a presentation to the General Forum on the Boardwalk and the Millbrook Marsh Feasibility Study Phase II report. This presentation was delayed so that staff had additional time to prepare a follow-up survey, which will be shared following the presentation. Staff is ready to proceed with this item at the March 27, 2023, General Forum meeting if Committee members agree.

#### Background

Built in 2001-2004, the boardwalk at Millbrook Marsh Nature Center (MMNC) is reaching the end of its lifespan, and the deterioration of the structure continues to progress. In 2020, LAN Associates, Engineering, Planning, Architecture, Surveying, Inc. (LAN) was tasked with analyzing the 62-acre site including the nearly 3,000 linear foot boardwalk and additional trail system to identify feasible options for repair/replacement and possible enhancements to maintain and increase the educational and recreational use of the site (the Phase I study). LAN also surveyed and reviewed the ADA improvements necessary to bring the boardwalk and path system into compliance.

Findings show that the existing boardwalk structure has shifted vertically and horizontally throughout its life, which has led to the Thompson Run Bridge and a portion of the boardwalk being closed to visitors. Further, the boardwalk structure will continue to deteriorate, making additional sections unsafe for visitor use in the coming years. Investigations also show that repair of the boardwalk is not feasible, as the system lacks foundational stability, and the deck and structural components are nearing the end of their useful lives.

As a result of this Phase I Feasibility Analysis, a design option (Option #3 in the Part I Report) including the full replacement of the boardwalk and bridges, path improvements for accessibility, the addition of a connector loop, the addition of bump-out areas, stream bank stabilization, and materials based on the lowest lifecycle costs, were chosen. Initially, LAN recommended option #3 and #4, however, the Millbrook Marsh Nature Center Boardwalk Feasibility Study Working Group did not support option #4 due to the cost of steel bridges. The MMNC Working Group recommended option #3 and add-ons as described in the Phase II report. Additionally, the Millbrook Marsh Nature Center Advisory Committee reviewed and made recommendations to LAN, in support of option #3 as described above by the MMNC Working Group. This information was included in the final draft of the Phase I Feasibility Analysis. The plan was then approved by the CRPR Authority and supported by the COG Facilities and Finance Committees in July 2021. The Phase I report also indicated the next steps for the feasibility study.

The Phase II Boardwalk Feasibility Study centers on design option #3 with add-ons and further analysis including botanical and archeological surveying, geotechnical borings, stream modeling, streambank stabilization, constructability, regulatory review, and construction cost estimates. The MMNC Boardwalk Feasibility Study Phase II draft report was received in late-November 2022 and has been available for review since then. The **enclosed** full Phase II draft report, the Summary Draft Report, and updated cost estimates have been provided for review and feedback by the MMNC Working Group, the MMNC Advisory Committee, and various COG committees.

The MMNC Working Group held a meeting to discuss the findings but has not provided an official recommendation. The MMNC Working Group is interested in hearing feedback from the various COG committees, the CRPR Authority, key stakeholders, and staff before providing final recommendations to LAN. The CRPR Authority received a presentation by the study consultant during their February 16, 2023, meeting and supported that presentation be provided to members at an upcoming General Forum meeting. Additionally, staff is preparing a survey to collect recommendations from the various groups, committees, and stakeholders. A copy of this survey will be distributed to these groups/individuals.

Feedback and survey results from elected officials, various groups, committees, and stakeholders must be reviewed by staff and LAN Associates before a final draft of the Boardwalk Feasibility Study Phase II report is completed. Once staff return to full capacity, it is anticipated that full evaluation of funding strategies and other planning will resume with the MMNC Working Group and MMNC Advisory Committee so that recommendations can be formed.

If Executive Committee members agree, the CRPR Interim Director and MMNC Supervisor will provide a presentation on the state of the Boardwalk and the Phase II draft report at the March 27, 2023, General Forum meeting. (A representative from LAN Associates will be available to answer any technical questions on the report.) General Forum members will be asked to complete a survey following the report to submit their comments and feedback. Survey results will be shared with the study consultant will help determine the next steps in planning.

*Approval of this item places it on the March 27, 2023, General Forum Agenda as a regular agenda item.*

#### CA-4 AWARD ANNUAL CONTRACT FOR PRINTING ACTIVE GUIDE

COG staff received and opened bids for the Annual Active Guide Printing and Mailing on Monday, February 13, 2023. Historically, the Centre Region Parks and Recreation Authority issued the advertisement and award of bids. Given that the cost for this service is primarily from the COG budget, a standard bidding process was followed and final execution approval for contracts is considered by the Parks and Recreation Authority and General Forum.

The bid includes the printing of the document as well as the preparation, sorting, and distribution of the mailed guides to the local post offices. The bid also included optional pricing for paper and design services (not selected). In addition to the printing and mailing costs, the award is recommended to include the purchase paper up front to guard against price fluctuations and to ensure availability for the production schedule. This tactic worked well for the 2022 contract.

**Enclosed** is the tabulation for the printing and mailing bids received by the bid closing date of March 9, 2023, at 4 PM. The bid was distributed to nine vendors and advertised on the Parks and Recreation agency website, the COG website, and the local newspaper. Except for the annual cost for paper, the pricing shown is per issue. The Active Guide is published three times per year.

During their March 16, 2023, meeting, the Centre Region Parks and Recreation Authority approved the staff recommendation to select the low bidder, K-B Offset Printing, Inc. for the 2023-2024 Active Guide mailings and recommended the General Forum approve the annual supply contract to print and mail the Active Guide as follows:

Printing:	\$15,050 / issue	\$45,150
Pre-Paid Paper:		\$30,268
Postage:	\$2,250 / issue	\$ 6,750
		<hr/>
		\$82,168

*Approval of this item would place it on the March 27, 2023, General Forum Agenda as a regular agenda item. Halfmoon Township would abstain from voting on this item at the General Forum level of consideration as a non-participating member of the Parks and Recreation program.*

CA-5 AWARD TWO-YEAR CONTRACT FOR PORTABLE TOILETS

COG staff received and opened Portable Toilet Bids for seasonal requirements for municipal and regional parks served by CRPR and locations for Patton Township and the Borough of State College on Thursday, February 9, 2023. The units for Patton and the Borough will be billed directly to those organizations. Historically, the Centre Region Parks and Recreation Authority issued the advertisement and award of bids. Given that the cost for this service is primarily from the COG budget, a standard bidding process was followed and final execution approval for contracts is considered by the Parks and Recreation Authority and General Forum.

**Enclosed** is the bid tabulation for the Portable Toilet Rentals and Service for 2023-2025. Bids were due on Thursday, March 9, 2023, at 11 AM.

During their March 16, 2023, meeting, Centre Region Parks and Recreation Authority members received an update and recommendation based on reference checks regarding each vendor's ability to supply all portable toilets as contracted (including the on-call needs for tournaments and special events), and approved the staff recommendation to select the low bidder, Robinson Septic Service, for 2023-2025 and recommended the General Forum approve awarding the contract for the base bid of \$62,720.

*Approval of this item would place it on the March 27, 2023, General Forum Agenda as a regular item. Halfmoon Township would abstain from voting on this item at the General Forum level of consideration as a non-participating member of the Parks and Recreation program.*

CA-6 PROCLAMATION 2023-1 – RECOGNIZING APRIL 23-29 AS NATIONAL LIBRARY WEEK IN THE CENTRE REGION

This item requests that the Executive Committee allow time at the March 27, 2023, General Forum meeting for Molly Hetrick, Schlow Manager of Philanthropy to present for consideration, Proclamation 2023-1 – Recognizing April 23-29 as National Library Week In The Centre Region.

National Library Week (April 23 - 29, 2023) is a time to celebrate our nation’s libraries, library workers’ contributions, and promote library use and support. The theme for National Library Week 2023 is “There’s More to the Story,” illustrating the fact that in addition to the books in library collections, available in a variety of formats (including eBooks and audiobooks), libraries offer so much more. Library programming brings communities together for entertainment, education, and connection through book clubs, story times, classes, and lectures. Library infrastructure advances communities, providing internet and technology access, literacy skills, and support for businesses, job seekers, and entrepreneurs.

**Events during National Library Week events include:**

- Monday, April 24: State of America's Libraries Report released.
- Tuesday, April 25: National Library Workers Day, a day for library staff, users, administrators, and Friends groups to recognize the valuable contributions made by all library workers.
- Wednesday, April 26: National Library Outreach Day, a day to celebrate library outreach and the dedicated library professionals who are meeting their patrons where they are.

The **enclosed** proclamation recognizes National Library Week in the Centre Region.

*Approval of this item would place it on the March 27, 2023, General Forum Agenda as a regular item.*

Consent Agenda Approval Motion:

***“That the Executive Committee approves items CA-1 – CA-6 as listed on the March 21, 2023, Executive Committee Consent Agenda.”***

**All municipalities should vote on this motion.**

5. MAXWELL DEVELOPMENT OF REGIONAL IMPACT (Action) – Presented by Mark Boeckel, CRPA Principal Planner

The Executive Committee is asked to allocate time to Mark Boeckel at the March 27, 2023, General Forum meeting to review and provide advisory comments to College Township on a Development of Regional Impact (DRI) application that was prepared in conjunction with a requested rezoning.

**Enclosed** are items related to this presentation.

In 2006, the six Centre Region municipalities adopted the Centre Region Growth Boundary (RGB) and Sewer Service Area (SSA) Implementation Agreement, which was subsequently updated in 2013. The Implementation Agreement establishes:

1. A regional process to consider proposals to expand the RGB and SSA, and
2. Provides the General Forum with an advisory role in the review of major rezonings and zoning text amendments outside of the RGB and SSA prior to municipal action.

The agreement defines what is considered a DRI, which includes any proposal to rezone or complete zoning text amendments for properties outside of the RGB and SSA that will permit development density greater than one equivalent dwelling unit per acre. The agreement affords the General Forum an opportunity to review and provide comment on these rezonings as they could result in a future request to expand the RGB and SSA, which would require approval by five of the six Centre Region municipalities. No expansion of the RGB and SSA is proposed at this time.

On August 4, 2022, Ed Maxwell approached the College Township Council requesting that approximately 3 acres of tax parcel 19-4-78, which is approximately 31.76 acres in size, be rezoned from Forest to General Industrial. The property is located along Struble Road and is outside of the RGB and SSA. Mr. Maxwell owns Maxwell Trucking and Excavating (MTE), which is operated on the adjacent parcel at 455 Struble Road and is within the RGB and SSA. Mr. Maxwell is requesting the rezoning to allow MTE to expand their operations onto approximately 3 acres of tax parcel 19-4-78 with the intention of constructing a storage building and parking lot.

The requested rezoning required the preparation of a DRI application (report) since the property in question is located outside of the RGB and SSA and because the requested district, General Industrial, permits a significant number of uses that could be developed at a density greater than one equivalent dwelling unit per acre. Although the applicant has indicated that they intend to develop the property with uses that will not generate wastewater, the future use of the property cannot be limited or restricted in conjunction with a requested zoning amendment.

Per the Implementation Agreement, DRI applications related to proposed rezonings or text amendments must be reviewed by the Centre Regional Planning Commission (CRPC) and the General Forum. Comments from either body are advisory in nature, as all authority for zoning decisions remain with the host municipality. The CRPC reviewed the requested rezoning and DRI application at their March 2, 2023, meeting. The CRPC recommended approval of the rezoning and did not have any specific comments for consideration by College Township.

It has been more than a decade since a DRI application for a rezoning request was reviewed and discussed by the General Forum. To help facilitate this item on the General Forum agenda, CRPA staff will provide the Executive Committee with a brief presentation regarding the Implementation Agreement and the DRI review process.

College Township intends to hold a public hearing on April 20, 2023, to consider adopting the requested rezoning.

Executive Committee members should consider the following motion:



*“That the Maxwell Development of Regional Impact application be placed on the March 27, 2023, General Forum agenda for review and the issuance of advisory comments for consideration by the College Township Council.”*

**All municipalities should vote on this motion.**

6. BUDGET TIMELINE, GUIDELINE & PRIORITIZATION (Discussion/Action) – Presented by Mr. Norenberg and Mr. Viglione

#### Background

Over the past few months, one of the biggest changes in philosophy occurred with the desire for the detailed budget:

1. To be prioritized by staff based on municipal input during the budget process prior to the submission of the detailed budget rather than the prioritization occurring in connection with the Finance Committee’s review of the detailed budget,
2. to follow an amended and set timeline, and
3. for the (re)institution of a guideline to guide the elected officials, COG staff, and municipal staff in the development of the COG budget.

These changes in philosophy require COG staff, municipal staff/managers, and elected officials to “get on the same page” earlier in the budget process.

The goal is to have an improved way of working together to develop the 2024 budget using a shared set of priorities beginning with the CIP through the completion of the Summary Budget.

During its March 16, 2023, meeting, the Finance Committee, endorsed the **enclosed** timeline and **enclosed** methodology for a budget guideline and requested both be referred to the General Forum as Matters of Record noting a desire to review the effectiveness of the change in process (timeline and guideline) at the conclusion of the 2024 budget process.

Regarding the Priorities discussion, the Committee is reminded that the COG is guided by the Mission and Vision statements, organizational values, and four goals as outlined in the **enclosure**.

#### Overview

During the February 9, 2023, Finance Committee meeting, the Committee discussed potential improvements to the budget process, including a new internal form, a more concise Program Plan format, and draft budget priorities that can guide staff in developing budget proposals for new items for 2024. The Committee members forwarded the list of draft budget priorities to the Executive Committee for consideration and to discuss next steps. After discussion at its February 21, 2023, meeting, the Executive Committee recommended that the General Forum receive the following list of budget priorities and refer them to the member municipalities for review, discussion, and feedback by the boards/councils. The General Forum agreed to provide feedback

on the priorities by 8:00 AM on March 10, 2023, for review during the March Finance and Executive Committee meetings.

During their March 16, 2023, meeting the Finance Committee reviewed and discussed the feedback from municipalities on the Draft 2024 Budget Priorities that had been forwarded to individual municipalities by the General Forum in February.

The Budget Priorities should guide the development of any new budget proposal requests for 2024.

The first three priorities shown below in bold had the greatest consensus support. The following are consensus revisions to the draft priorities following discussion by the Finance Committee:

<u>Draft 2024 Budget Priorities</u>
<ul style="list-style-type: none"><li>• <b>Support the safety of those who live, work, and visit the Region (Code, Fire, EM, EMS, transportation facilities).</b></li><li>• <b>Take Care of What We Own (safe, well-maintained, efficient facilities).</b></li><li>• <b>Take Care of COG Staff (equitable pay, COLA, inflation, merit pay, benefits).</b></li><li>• Prepare for the Future of the COG and COG Facilities (planning, etc., this includes new purchases and adding items to the CIP).</li><li>• Support the Economic Vitality of the Region as the member municipalities are able.</li></ul>

Budget Priorities that are implicit in the COG's mission and purpose:

<ul style="list-style-type: none"><li>• Seek opportunities to develop and deliver efficient shared services and partnerships in the region (joint initiatives, cooperative ventures, and other partnerships).</li><li>• Support an inclusive, healthy, and sustainable community.</li></ul>
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The feedback communications received from individual municipalities are **enclosed**.

Executive Committee members are asked to provide any additional feedback on the Draft 2024 Budget Priorities before considering the following motion:

*“That the Executive Committee endorses the Draft 2024 Budget Priorities as reviewed and discussed by the Finance Committee, recommends that the COG agencies use these priorities as a guide for developing new budget requests, and requests that the final list of priorities be forwarded to the General Forum as a Matter of Record in its March 27, 2023, meeting agenda.”*

**All municipalities should vote on this motion.**

7. REFERRAL PROCESS OF ITEMS FROM COMMITTEES TO THE EXECUTIVE COMMITTEE AND GENERAL FORUM – Presented by Ms. Strickland and Mr. Norenberg

During the March 16, 2023, Finance Committee meeting, it was proposed that the process of referring items from COG committees to the General Forum for subsequent referral to municipal boards and councils for discussion be examined.

It was felt that if the Executive Committee made some referrals of items to the municipalities (via follow-up memo), it would allow more time for individual municipalities to schedule consideration of items, particularly during the budget process when the schedule has very tight timeframes.

Following the discussion, the Finance Committee agreed to propose that the Executive Committee consider saving the time between the Executive Committee meeting and the General Forum meeting by referring items for municipal consideration directly from the Executive Committee to the municipalities.

Executive Committee members are asked to discuss this item and consider any next steps related to this proposal.

8. EXECUTIVE DIRECTOR'S REPORT

The Executive Director will update the Executive Committee on other items of current interest.

- Pennsylvania State Representatives Paul Takac and Scott Conklin who represent the COG municipalities will provide an hour-long “Meet and Greet” style event prior to the March 27, 2023, General Forum meeting. Representatives will introduce themselves, present their legislative priorities, and be available for a brief question and answer period.
- Due to work associated with audio and video elements of the COG General Forum room, the General Forum room will be unavailable for the **April 17, 2023**, Executive Committee meeting and the **April 24, 2023**, General Forum meeting. Executive Committee Members are asked to discuss options for conducting the April General Forum meeting.

**Option #1:** Conduct the General Forum meeting from the Code Agency, Suite #1, Conference Room with limited in-person attendees.

**Pros:** Controlled environment, the staff is familiar with the room technology, participants and CNET are familiar with remote participation, so the results will be seamless.

**Cons:** Majority of attendees would need to be remote, room seats 7-10 people (*limit to Executive Committee members and key staff*).

**Option #2:** Conduct the General Forum meeting at an off-site location.

**Pros:** Those that want to attend in person could do so.

**Cons:** Difficult or impossible to recreate a hybrid meeting environment like that of the General Forum meeting room (number of microphones and cameras) for the number of individuals involved, staff/presenters are unfamiliar with systems at other locations and

could not easily troubleshoot on the fly. The COG's owl is inadequate for the General Forum numbers.

**Option #3:** Consider cancelling or announcing that the April General Forum meeting will not include a hybrid option.

**Pros:** Meeting is held at the COG building.

**Cons:** No hybrid option, business potentially delayed, no A/V for presentations, and CNET could record, but could not carry the meeting live.

February General Forum Agency Director Updates:

**Centre Region Code Agency:** Walt Schneider - Updates, including the recent Patton Township land subsidence.

9. OTHER BUSINESS

A. Matter of Record - The next meeting of the Executive Committee is scheduled to be a hybrid meeting on **Tuesday, April 18, 2023, at 12:15 PM.**

B. Matter of Record - **Whitehall Road Regional Park (WRRP):**

The third full meeting of the project construction team was held on March 8, 2023. Project leaders and contractors reviewed project goals and schedule. The project is almost a month ahead of the schedule set after the January 24, 2023, meeting. Two critical path tasks have been substantially completed and a great deal of additional progress has been made on the project as follows:

- The access road under-cut and stabilization have been completed.
- Overall, 85 to 90% of the water line has been installed.
- All the underdrains in the parking lot have been installed.
- Topsoil respread, and temporary seeding is substantially complete.
- Sanitary sewer and stormwater management systems are substantially complete.
- The restroom structure, HVAC, and Plumbing are substantially complete – pending sanitary sewer as-builts and site electric (still waiting for delivery of meter socket).
- The 3-Phase junction boxes (a long-awaited item also delayed due to supply chain issues) have been delivered by West Penn Power and installed.
- The transformer base for the pole (maintenance) building has been set.

After the team meeting a follow-up meeting was held to verify the follow-up permitting needed for the playground installation. An on-site meeting was also held to review site preparation and coordination for the playground and safety surface installation.

The next construction team meeting will be held on March 28, 2023.

1. For reference **enclosed** are tables outlining finances for the Whitehall Road Regional Park project as shared with the CRPR Authority at their March 16, 2023, meeting:
  - a. MAR 2023 Table 1: Whitehall Road Regional Park - Project Budget vs. Actuals Summary
  - b. MAR 2023 Table A: Updated Budget and Balance of Contingency Funds

- C. Matter of Record – **Millbrook Marsh - Spring Creek EB Phase II & Welcome Pavilion:**
1. Progress has been made on the Millbrook Marsh projects as follows:
    - a. The contract for the Automatic Fire Protection system was awarded February 10, 2023.
    - b. Final approval to proceed with the Phase II building was received from the DCNR on March 3, 2023 (in addition to earlier approval for the Welcome Pavilion received from DCNR on 2/10/2023).
    - c. The Notice to Proceed was issued to contractors on March 3, 2023. The date for substantial completion of the project work is set as December 15, 2023.
    - d. Contractors are preparing for full on-site mobilization and the first construction progress meeting is tentatively scheduled on-site for Tuesday, March 21, 2023.
  2. For reference **enclosed** are tables outlining finances for the Millbrook March projects as shared with the CRPR Authority at their February 16, 2023 meeting:
    - a. FEB 2023\_MMNC SCEB Phase II & DKWP – Project Summary
    - b. FEB 2023\_MMNC SCEB Phase II & DKWP – For Review Budget Breakdown
- D. Matter of Record – The Centre Region Parks and Recreation Authority advertised bids for a Construction Manager for the Whitehall Road Regional Park Phase I Project, and **enclosed** in this packet for reference, is the Request for Proposal (RFP) for Construction Management services. Bids were received from February 13, 2023, to March 3, 2023, at 12 PM prevailing time. No bids were received, and staff is discussing next steps.
- E. Matter of Record – 2023 pool chemical prices have increased significantly beyond the expected budget, primarily the cost of Sodium Hypochlorite, the liquid chlorine compound that is used to sanitize Welch and Park Forest pools. The price has increased from \$1.82 per gallon in early 2022 to \$3.92 expected this coming summer (COSTARS purchasing contract). The pools use an estimated 10,000 gallons of this chemical each summer. The expected budget impact will be as follows:

	<u>Budget for 2023</u>	<u>Estimated Actual Cost</u>
Park Forest	\$11,100	\$15,900
Welch	<u>\$21,500</u>	<u>\$32,300</u>
Total	\$32,600	\$48,200

Per the supplier, the increase is due to industry increases in manufacturing and transportation. Increases in the cost of other chemicals were accounted for in the 2023 budget.

- F. Matter of Record – In honor of her military service and Women’s History Month, the COG would like to recognize and congratulate **Pamela Robb**, Patton Township Supervisor, for having been selected to be honored at the Pennsylvania Commission for Women’s Female Veterans Day celebration on March 29, 2023, at the Pennsylvania State Museum in Harrisburg.

Supervisor Robb was invited on behalf of Governor Josh Shapiro and First Lady Lori Shapiro as a Pennsylvania Commission for Women Female Veterans Day Honoree where she will be honored and celebrated for her selflessness and bravery in keeping our country

safe and protecting our freedoms.

In addition, as a way of saluting and thanking the 71,000 female veterans living in Pennsylvania, March 29, 2023, will be declared by proclamation and resolution as "Female Veterans Day" in Pennsylvania.

**Pamela Robb**, U.S. Army, Army Reserve – Pamela joined the U.S. Army in 1976 and served for four years. She was stationed at Fort Bragg Airborne in North Carolina and served overseas in Berlin, Germany. She was trained as a Telecommunication Center Specialist and Crypto machine Operator (With a Top-Secret Clearance). A certified Human Relation specialist, she worked in the graphics/photography department, performed in a military musical group that worked to unite Armed Services with the German allies at Oktoberfest. Pamela also received awards for playing on the international women's basketball team. Her service medals include Good Conduct, Army Occupational medal but the most important medal came as a civilian. She received the Dr. Martin Luther King Jr. Freedom Medal which instills her military values of honor, truth, and service.

- G. Matter of Record – Enclosed is the report "CGMARCHMEMO" to the COG General Forum from Ted Onufrak, Centre County Recycling and Refuse Authority, Executive Director. At the request of the COG Executive Director, Mr. Onufrak will supply the COG General Forum with periodic reports on the CCRRA's financial status, strategic and long-range plans, and other matters relevant to the COG elected officials and their constituents. This report is accompanied by the enclosed "COGGF2" document.
- H. Matter of Record – PennDOT District 2 conducted the State College Area Connector Planning and Environmental Linkages (PEL) study to identify transportation needs within the PEL study area. The study evaluated a range of alternatives to determine how the alternatives addressed the study's purpose and need, balanced impacts on the natural and built environment, addressed traffic concerns within the overall study area, and met engineering considerations such as constructability, cost, and considered planning goals. The results of the analysis are presented in the Draft PEL report located at <https://www.penndot.pa.gov/RegionalOffices/district-2/ConstructionsProjectsAndRoadwork/SCAC/Pages/PELstudy.aspx>.
- The Draft PEL report is being made available for public review and comment for a 30-day period. All comments must be received by March 19, 2023. All comments should be submitted electronically to Dean Ball, PE at [deball@pa.gov](mailto:deball@pa.gov) or in writing to PennDOT District 2-0, 70 PennDOT Drive, Clearfield, PA 16830, Attn: Dean Ball, PE.
- I. Matter of Record – On February 7, 2023, the COG received notice of public comments for the Draft Slab Cabin Run Evaluation Report. Public comments are due to the DEP no later than March 4, 2023. The recommendation in the Draft Report adds 21.0 stream miles currently designated as Cold Water Fishery (CWF) in the Slab Cabin Basin to High Quality Cold Water Fishery (HQ- CWF) and 4.1 stream miles currently designated as Cold Water Fishery (CWF) to Exceptional Value (EV). The enclosures illustrate the location of these recommended redesignations. The Draft Report can be found at

[www.ahs.dep.pa.gov/eComment](http://www.ahs.dep.pa.gov/eComment). Anyone wishing to comment may also file their comments electronically using the link.

- J. Matter of Record – The following is an update on vacancies of COG full-time and part-time, year-round positions:
- Admin – Finance Director – Recently COG’s Finance Director, Joe Viglione, tendered his resignation, and his last day with the COG is on March 31. We are grateful that Joe has planned to allow time for transition and wish him well in his future endeavors. Because this is a critical position, the Executive Director and Human Resources Officer have developed a plan to bring in an interim Finance Director and engage in a robust recruitment effort. The Interim Finance Director Jennifer Steigelman began work on March 14 to enable orientation and cross-training with Joe prior to his departure. She will be part of the COG team throughout the recruitment and during the transition to the new Finance Director. In addition, GovHR has been engaged to assist in the recruitment of the position through its virtual recruitment service. This will provide COG greater access and visibility to a network of candidates and enable a potentially more expeditious recruitment process. Advertising for the position began on March 14 and will be open until filled.
  - Fire – Director – Position is currently filled by Interim Director, Mr. Shawn Kauffman, funded through the Fire budget. Part-time Deputy EM Coordinator, Mr. Derek Hoover, has picked up additional hours and responsibilities under the EM budget. The contract with Municipal Resources, Inc. (MRI) has been extended and the Consultant will assist in refreshing the interview questions and assessment center. Advertising and recruitment process will resume in early April.
  - Parks – Director – Position is currently filled by Interim Director, Ms. Kristy Owens. GovHR has been engaged to assist in the recruitment of the position through its virtual recruitment service. This will provide COG greater access and visibility to a network of candidates and enable a potentially more expeditious recruitment process. Advertising for the position began on March 8 and will be open until filled.
  - Parks – Caretaker I – Resignation was received effective February 3, 2023. Advertisement for the vacancy will run until the position is filled.
  - Planning – Senior Land Use Planner – This is a split position for a Senior Planner for Halfmoon Township and the Regional Program. The CRPA readvertised for this position in January. Following the first review of applications and interviews in February, the position remains open until filled.
- K. Matter of Record – COG is partnering with the CBICC to host three energy educational sessions for businesses, local government, and non-profits. The sessions will cover the topics of electric vehicles, solar energy, and energy efficiency events on April 6, May 4, and June 8, respectively. Information and registration for the EnergyBiz series: <https://www.cbicc.org/events.html>. Enclosed is a flyer with additional information.
- L. Matter of Record – The Centre Region COG sent the enclosed letter in support of Penn State University’s application for proposal for funding submitted to the Environmental Protection Agency’s Waste Education and Outreach grant program.



- M. Matter of Record - The Centre Region COG sent two **enclosed** letters in support of St. Paul Lutheran Church and Fairbrook United Methodist Church applications for grant funding from the WPPSEF for their solar projects.
- N. Matter of Record - **Enclosed** is a CRPA memo that provides a brief overview of a growth forecasting presentation that was provided to the Land Use and Community Infrastructure Committee at their February 2, 2023, meeting. A link included in the memo can be used to access a recording of the presentation provided during the LUCI meeting.
- O. Matter of Record - In August 2021, an effort was made to address concerns from some elected officials to create an annual Program Plan document that was more manageable to review. The historical narrative was removed from the Program Plan and included in a separate new document titled *Program Preface*. At the time it was decided to publish the *Program Preface* document every two years. In 2023, staff determined that the *Preface* should receive more regular updates for the document to stay relevant and useful. To remain relevant, accessible, cost-effective, and to reduce impacts on staff time, the *Program Preface* was moved to an online format where it will receive regular periodic updates by COG Administration and Agency staff. The *Program Preface* is designed to educate current, prospective, and incoming elected officials; prospective and current staff; municipal officials; and others by providing background information for each of the COG Budgets. By making this information available, individuals can be both engaged in and knowledgeable about COG. The *Program Preface* can be found at <https://www.crcog.net/preface> and will begin appearing in the Helpful Reference Links section in agendas.
- P. Matter of Record - To watch an informational session on the Centre Region Council of Governments (COG) please go to <https://www.crcog.net/orientation>. This video is designed to provide an informational overview of COG, its operations, and its agencies. If you have questions regarding this video please contact COG Executive Director, Eric Norenberg at [enorenberg@crcog.net](mailto:enorenberg@crcog.net).
- Q. Matter of Record - Connect with Us! To be included on email distribution lists to receive agenda packets and more, sign up at [www.crcog.net/connect](http://www.crcog.net/connect).
- R. Matter of Record - A COG Committee assignments roster can be found on the COG website at <https://www.crcog.net/cogcommitteeassignments>.
- S. Matter of Record - You can subscribe to the official COG YouTube channel by going to [youtube.com/@crcog](https://youtube.com/@crcog). Staff has begun to live stream some of its meetings as well as started to include informational videos on COG and its services to educate viewers.
- T. Matter of Record - In 2022, COG staff installed acoustical sound panels throughout the General Forum meeting room to help improve the audio aspects of its meetings. Your feedback is appreciated in completing this short survey <https://www.surveymonkey.com/r/Z8SSQLZ>



to determine if these improvements have had a positive impact compared with the meetings you may have attended earlier this year. Your participation in this survey will help direct staff to determine any possible next steps.

10. CALENDAR

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#)

11. HELPFUL REFERENCE LINKS

Repositories of helpful information have been assembled for use by the elected officials and COG staff:

- Governance policies, procedures, and other related documents can be viewed on SharePoint by clicking [here](#) or going to <https://www.crcog.net/governance>.
- Updates on current COG Studies and Projects can be found by clicking [here](#) or going to <https://bit.ly/3vZP8Zs>.
- The COG's *Program Preface* is now online at <https://www.crcog.net/preface>. The *Program Preface* is designed to educate current, prospective, and incoming elected officials; prospective and current staff; municipal officials; and others by providing historical background information for each of the COG Budgets.
- The Whitehall Road Regional Park project site facilitates easy access to documents, resources, and current information about the project. Staff continues to develop and update the site which can be found at <https://www.crcog.net/wrrpinfoguide>.
- COG Facilities Reference information can be found at: <https://bit.ly/3qnEbMA>. The Facilities Committee uses this information as a collection point and serves as a resource for new members of the Committee as well as others. Please contact Kathy at [kbisko@crcog.net](mailto:kbisko@crcog.net) for access.

12. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
CA-1	<a href="#">February 21, 2023 – Executive Committee Meeting Minutes</a>
CA-2	<a href="#">Draft 2023 Construction Projects COG GF 02 14 2023</a>
CA-3a	<a href="#">Summary Draft Report - Kauffman 010523</a>
CA-3b	<a href="#">Updated CostEstimate Mud Mat 113022</a>
CA-3c	<a href="#">Updated CostEstimate Top Down 113022</a>
CA-3d	<a href="#">Millbrook Marsh Phase II Feasibility Report final draft 110822</a>
CA-4	<a href="#">Bid Tabulation - Active Guide Annual Printing &amp; Mailing</a>
CA-5	<a href="#">Bid Tabulation - Portable Toilet Rentals 2023-2025</a>
CA-6	<a href="#">Proclamation 2023-1 - National Library Week</a>

- 05a [Final DRI Process Overview](#)
- 05b [Maxwell DRI Report](#)
- 05c [Maxwell DRI Completeness Review and Recommendation](#)
- 05d [Maxwell DRI CRPC Letter to COG](#)
- 06a [2024 Budget Timeline](#)
- 06b [2024 Budget Guideline](#)
- 06c [COG Mission, Vision, Values, and Goals](#)
- 06d [College Township Response to COG Budget Priorities](#)
- 06e [Ferguson Township Response to COG Budget Priorities](#)
- 06f [Halfmoon Township Response to COG Budget Priorities](#)
- 06g [Harris Township Response to COG Budget Priorities](#)
- 06h [Patton Township Response to COG Budget Priorities](#)
- 06i [State College Borough Response to COG Budget Priorities](#)
- 09b1 [WRRP Table 1 - MAR 2023 WRRP Project Budget vs Actuals 03.08.23](#)
- 09b2 [WRRP Table A - MAR 2023 WRRP Budget and Contingency Balance 03.08.23](#)
- 09b3 [WRRP Table 4 - MAR 2023 WRRP Change Order Summary 03.08.23](#)
- 09c1 [MMNC FOR REVIEW Project Summary Feb 2023](#)
- 09c2 [MMNC FOR REVIEW Budget Breakdown Feb 2023](#)
- 09d [WRRP-Construction Management RFP 2023-02-16 v1b](#)
- 09g1 [COGMARCHMEMO](#)
- 09g2 [COGGF2](#)
- 09i1 [Slab Cabin Run Basin - Current](#)
- 09i2 [Slab Cabin Run Proposed Redesignation](#)
- 09k [EnergeryBiz Flyer Rev A](#)
- 09l [Letter of Support PSU](#)
- 09m1 [2023.03.14 COG Ltr of Support St. Paul Lutheran](#)
- 09m2 [22023.03.14 COG Ltr of Support Fairbrook UMC](#)
- 09n [Memo to GF on Growth Forecasting](#)



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# TOWNSHIP OF FERGUSON

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## **Public Works Director's Report to the Board of Supervisors (BOS) for the regular meeting on March 21, 2023**

1. **Public Works Road Crew Activities:** Work planned for the road crew (maintenance section) for the 2 week period starting March 20<sup>th</sup> includes crack sealing, inlet repairs, various work orders, and winter maintenance (all weather dependent).
2. **Arborist and Ferguson Township Tree Commission (FTTC) Activities-** The Tree Commission meets again on March 20<sup>th</sup>. Agenda items include an update on the tree canopy survey geographical updates by staff, review of the 5 year tree plan, and report by the arborist on plans for the 2023 arbor day celebration.
  - a. **Contract 2023-C14 Street Tree Planting** – Work involves replacing 38 dead or damaged street trees. This contract was awarded to Greene's Landscaping. Trees are typically planted in April/May.
  - b. **Spongy (previously gypsy) moth** – The arborist has conducted egg mass surveys in portions of Ferguson Township.
  - c. **Songbird Sanctuary** -Tree trimming on the northern property line is occurring on March 14<sup>th</sup> to allow a property owner to repair a border fence. In addition, sinkholes are being repaired in this vicinity of the park.
3. **Stormwater** – Activities of the Stormwater Engineer include reviewing stormwater site plans, assisting with capital improvement stormwater designs, preliminary design for MS4 PRP projects, meeting with regulatory agencies regarding concept designs for MS4 PRP projects, investigating stormwater complaints. [The Stormwater Engineer is reviewing best practices for disposal of street sweepings and disposal of water and sediment from storm pipe cleaning operations.](#)
4. **Buildings, Work Orders, and Asset Management** –Working on developing the applications and permits for use in TRAISR for driveway permits, pave cut and right of way occupancy permits, tree permits, and small wireless facilities in the right of way permits. Working on refining the depreciation schedule for the building repair sinking fund and capital improvement projections.
5. **Pine Grove Mills Parking Plan** -[Engineering staff completed a review of parking opportunities, restrictions, sight distance and has completed a set of plans showing potential revised parking restrictions and parking opportunities. Staff reviewed the plans with the BOS at](#)

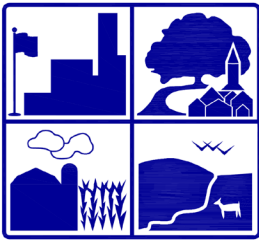
a worksession on March 8<sup>th</sup>. Staff will revise the plans and present to the BOS at a future regular meeting.

6. **Contract 2018-C20 Park Hills Drainageway** – We received our permits from PaDEP. Our consultant is addressing comments from FEMA on a flood plain modification request or CLOMR (Conditional Letter of Map Revision). All easements are acquired. Staff anticipates bidding this project [in the spring](#). To put the project out to bid, staff still needs technical specifications, project construction estimate, schedule, and special provisions from our consultant NTM.
7. **Contract 2018-C20U Park Hills Drainageway Utility relocations:** Prior to constructing channel improvements, certain utilities such as electric and communications must be relocated. This contract was awarded to RAVAN Inc., dba Tru-Tek Drilling. Work has not yet started. A pre-construction meeting occurred on for March 1<sup>st</sup>. [Work is ongoing](#).
8. **Contract 2019-C21 Pine Grove Mills Street Light Conversion:** This contract was awarded to M&B Services. Work includes rewiring existing ornamental lights in Pine Grove Mills and installing new power supplies and new power cutoffs to allow them to be serviced by FTPW. This work removes the lights from the WPP tariff and installs meters. High pressure sodium lamps will be removed, and the light fixtures retrofitted with 2700K LED lamps. Work includes the installation of underground conduit by directional boring. A pre-construction meeting occurred on March 1<sup>st</sup>.
9. **Contract 2020-C4 Suburban Park** This project includes features shown in the master plan including a perimeter walk path, restoration of a stream channel, installation of bridges. Bids were opened. [This contract was awarded to LandServ, Inc.](#)
10. **Contract 2020-C18 Science Park and Sandy Drive Signal Design** – Design work was on hold during 2022 given other capital project priorities. This project was discussed during the CIP review by the BOS and final design and bidding is deferred to 2024. Preliminary design may progress in 2023.
11. **Contract 2021-C16 Chesapeake Bay Pollutant Reduction Plan (CBPRP) Design and Permitting** – In compliance with our MS4 permit and CBPRP, certain projects need to be advanced through the design and permitting phase. The stormwater engineer reviewed the MS4 Pollutant Reduction Plan and conducted site visits to evaluate projects. The section of Slab Cabin Run between Chestnut Street and SR45 and the tributary to Beaver Branch in the Piney Ridge neighborhood continue to be viewed favorably as candidate projects by the Stormwater Engineer and PaDEP. There may be a possibility for a partnership with Pa Fish and Wildlife on the Beaver Branch tributary project. [Surveying started. The Stormwater Engineer conducted a site visit on March 14<sup>th</sup> with representatives of PaDEP and Fish and Boat to review project design concepts.](#)
12. **Contract 2022-C16 Audible Pedestrian Signal (APS) Push Buttons** – This project (in design) includes upgrades to the traffic signals at the College/Bristol intersection and the College/Blue Course intersection to install audible pedestrian signals. An APS provides audible information along with the visual indicators to let blind pedestrians know when to safely cross

an intersection. Design is complete, however a review indicates that much of the proposed improvements at College and Blue Course Drive would be installed only to be removed within the year if development plans move forward for a Rutter's at this intersection given planned transportation improvements for the development. Staff [is proceeding](#) to design and bid the improvements at College/Bristol intersection and deferring the improvements at College/Blue Course until after plans for Rutter's are finalized. Should the land development plan for Rutter's come to fruition, the intersection improvements may be constructed by the developer.

13. **Contract 2022-C19 FTPW Building 3 Roof Repair** -The existing rubber roof on FTPW building 3 has failed and the roof needs replaced. This work was awarded to Mid State Roofing. [Work was completed on March 10<sup>th</sup>](#).
14. **Contract 2022-C20 Admin Building HVAC** –This project includes replacing the existing energy recovery unit or direct outside air unit (DOAU) on the roof of the administration building. The notice of award was sent to Myco Mechanical. Bonds are received and a contract executed. A notice to proceed was issued. Myco Mechanical is submitting shop drawings to Barton Associates for review and approval.
15. **Contract 2022-C21 Pine Grove Mills Bike and Pedestrian Improvements (TASA grant)** – The Township received notice of a \$700,000 grant award for construction and inspection of this project. The Township received a technical and cost proposal for the design work from MTA. [The proposal has been reviewed](#). Staff provided an update on this project to the BOS at the regular meeting on February 21<sup>st</sup>. Staff has since investigated alternatives and prepared budgetary cost estimates to de-scope the project and reviewed the project with PennDOT personnel. PennDOT personnel are encouraging Ferguson Township to proceed with design of the full project scope if still merited and consider building the project in phases. This includes putting a contract out to bid for a portion of the project now and applying for additional TASA construction funds in the future to complete construction of the project. [Refer to action item on the BOS agenda](#).
16. **Contract 2023-C1 Street Improvement Project (Blue Course Drive between Circleville Road and Martin Street)** – This project, currently in design in-house, includes new asphalt pavement, concrete island adjustments, stormwater remedial work, and pedestrian improvements including a refuge island and rapid rectangular flashing beacon (RRFB). [Staff and a BOS member had a dialog with the CATA Director regarding relocation of a bus stop. The CATA Director responded in writing to the request. Design work on this project is on hold.](#)
17. **Contract 2023-C3 Pipe Lining** – NTR (nothing to report).
18. **Contract 2023-C4 Cherry Lane School Zone Flasher** – Preliminary design work has begun.
19. **Contract 2023-C5 CCTV Pipe Inspection** – Annually the Township prepares a contract and accepts bids to perform storm pipe inspections.
20. **2023-C6 Curb and Ramp Upgrades** – To maintain compliance with ADA standards, annually the Township evaluates ramps abutting roads to be paved or microsurfaced and prepares a contract to repair ramps that do not meet current standards. [This contract is currently out to bid for a bid opening on March 28<sup>th</sup>](#).

- 21. 2023-C7a Fuel** – Each year fuel is bid and purchased in bulk. A contract was prepared and put out to bid. No bids were received on Monday, February 27<sup>th</sup>. The 2022 contract allows the contract to be extended upon mutual consent of both parties Staff will prepare a purchase order for signature by the Manager.
- 22. Contract 2023-C7c Asphalt and Aggregate** – Annually the Township bids aggregate, and asphalt based on our estimated needs. [This contract will be bid in March.](#)
- 23. Contract 2023-C8 Pavement Markings** – Each year the Township prepares a contract and accepts bid for pavement markings including long lines and legends. Nearly a dozen municipalities piggy back on this contract each year. [This contract is currently out to bid for a bid opening on March 28<sup>th</sup>.](#)
- 24. Contract 2023-C9 Microsurfacing** – This work is bid each year and typically performed in late July when school is out of session and temperatures are favorable for this type of work. Work includes the placement of two layers of a slurry of fine aggregate, minerals, asphalt emulsion and water on the pavement surface as a preventative maintenance measure to cost effectively extend the life of the pavement. [This contract is currently out to bid for a bid opening on March 28<sup>th</sup>.](#)
- 25. Contract 2023-C10 Sealcoating** – Each year bikepaths aka shared use paths are inspected and candidates are selected to receive a seal coat. Prior to sealcoating, defective pavement is repaired and grass is trimmed from the edges.
- 26. Contract 2023-C11 Sidewalk Repairs** – FTPW Engineering Section will inspect a portion of the public sidewalks each year. Property owners are sent notices to fix deficient sidewalk sections and given an opportunity to fix it themselves or have the Township perform the work by contract and bill the property owner.



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# TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801  
Telephone: 814-238-4651 • Fax: 814-238-3454  
[www.twp.ferguson.pa.us](http://www.twp.ferguson.pa.us)

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## PLANNING & ZONING DIRECTOR'S REPORT

Tuesday, March 21, 2023

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### LAND DEVELOPMENT PLANS AND OTHER PROJECTS

1. Active Plans are listed below for the Board of Supervisors (3/14/2023).
  - **The Peace Center/Cemetery—Islamic Society Preliminary Land Development Plan**  
(24-004-078C-0000)
  - **Imbt Preliminary Subdivision Plan**  
(24-004-017A-0000)
  - **1004 West College Avenue Vertical Mixed-Used Preliminary Land Development Plan**  
(24-002A-051-0000)
  - **MP Machinery Final Land Development Plan**  
(24-433-007-0000)
  - **165 Volos Lane Minor Land Development Plan**  
(24-007-016-0000)
  - **Salvation Baptist Church Preliminary Land Development Plan**  
(24-004-078-0000)
  - **All Washed Up Auto Spa**  
(24-012-023-0000 & 24-012-022-0000)
  - **125 East Pine Grove Hall Land Development Plan**  
(24-009A-030-0000)
  - **LeCrone—West College Avenue Replot Minor Subdivision Plan**  
(24-004-079H-0000 and 24-004-079I-0000)
  - **1900 Circleville Road Preliminary Land Development Plan**  
(24-004-,010-,0000-)
  - **LeCrone—West College Properties Preliminary Land Development Plan**  
(24-004-079H-0000)
2. PZ Director attended the Basics of the Sunshine Act Webinar, the Regional Spin Bike Meeting, the Centre County Housing and Land Trust Meeting, the Public Works TRAISR meeting, and attended the Leadership Team Meeting.
3. PZ Staff attended Bi-Weekly TSD Rewrite meeting with Mackin Engineering, attended the Board of Supervisors Work Session, CRPA/Municipal/County Staff Meeting, T2 Systems meeting, the Land Development Plan Review Meeting with Public Works, met with a resident about a potential



project, and attended the 2<sup>nd</sup> Public Input Meeting for the Terraced Streetscape District Ordinance Rewrite.

### **PLANNING COMMISSION**

The Planning Commission met March 13, 2023, to review the 125 E Pine Grove Road Modification Request to §22-516—Landscaping.

### **ZONING HEARING BOARD**

The Zoning Hearing Board held a Zoning Officer Determination Appeal Hearing at the August 23, 2022, meeting:

#### **1. Nixon Road (24-003-007M-0000)**

On June 29, 2022, C. Anthony Fruchtl, Penn Terra Engineering, Inc. submitted an application for an appeal hearing at 24-003-007M-0000, on behalf of the property owner, Lindsey Kiefer. The property is zone Rural Agricultural (RA), and the applicant is appealing the Zoning Administrator's application of the Riparian Buffer Overlay Zoning District regulations. The Zoning Administrator has determined that a storage of land clearing material is not a permitted use within the Riparian Buffer and as a result, denied the Zoning Permit Application. The applicant provided additional information that was requested by staff and the Board referred the review back to the Zoning Officer in light of the new information provided.

**The Zoning Hearing Board met November 16, 2022, to hear the appeal for the property located at 24-003-007M-0000. The applicant agreed to a six (6) month tolling agreement.**

### **PINE GROVE MILLS SMALL AREA PLAN ADVISORY COMMITTEE**

The Pine Grove Mills Small Area Plan Advisory Committee will meet March 23, 2023, to review zoning ordinance amendments.

### **ROUTE 45 GETAWAYS COMMITTEE**

The Committee met February 8, 2023, at Pine Grove Hall. The next meeting is scheduled for March 8, 2023, at 5:00 pm at Pine Grove Hall.

The Committee received notification that Happy Valley Adventure Bureau (HVAB) awarded the Committee \$8,000.00 for infrastructure projects that will improve visitor/customer experience for businesses in Centre County. Funding for the grant program was made possible by the PA Department of Community and Economic Development (DCED) as part of its Marketing to Attract Tourists program.

The Committee will utilize the funds for installing Tourist Oriented Directional Signing (TODS) for businesses that participate in the Route 45 Getaways event and to purchase footers and poles to display event banners across Route 45. Ideally, with additional signage, tourists and visitors will support the local economy in the arts, entertainment, recreation, and agricultural sectors along the Route 45 corridor. PZ Staff completed an application for businesses interested in obtaining TOD Signage.





FERGUSON TOWNSHIP POLICE DEPARTMENT

February 2023 Calls for Service

Part I Crimes Summary	Previous Month Feb. 2022	Current Month Feb. 2023	Previous YTD Feb. 2022	Current YTD Feb.2023
Homicide	0	0	0	0
Rape	1	0	1	0
Robbery	0	0	0	1
Assault	2	6	6	10
Burglary	0	0	2	6
Theft	4	2	15	6
Auto Theft	0	0	0	0
Arson	0	0	0	0
<b>Total</b>	<b>7</b>	<b>8</b>	<b>24</b>	<b>23</b>

Part II Crimes Summary	Previous Month Feb. 2022	Current Month Feb. 2023	Previous YTD Feb. 2022	Current YTD Feb. 2023
Forgery	0	0	0	0
Fraud	2	7	7	11
Embezzlement	0	0	0	0
Receiving Stolen Property	0	0	0	0
Criminal Mischief	5	1	8	5
Weapons Violation	0	0	0	0
Prostitution and Commercialized Vice	0	0	0	0
Sex Offense	0	0	0	2
Drug Violation	1	5	3	6
Offenses Against Family	0	0	0	0
DUI	1	2	1	6
Liquor Laws (minors law, furnishing, false ID)	1	1	1	1
Public Intoxication	2	1	4	1
Disorderly Conduct	25	15	45	34
Vagrancy	0	0	0	0
All Other Criminal	0	1	2	2
<b>Total</b>	<b>37</b>	<b>33</b>	<b>71</b>	<b>68</b>

Total Crimes	Previous Month Feb. 2022	Current Month Feb. 2023	Previous YTD Feb. 2022	Current YTD Feb. 2023
Part I Crimes	7	8	24	23
Part II Crimes	37	33	71	68
<b>Total</b>	<b>44</b>	<b>41</b>	<b>95</b>	<b>91</b>



FERGUSON TOWNSHIP POLICE DEPARTMENT

February 2023 Calls for Service

Other Calls for Service	Previous Month Feb. 2022	Current Month Feb. 2023	Previous YTD Feb. 2022	Current YTD Feb. 2023
Vehicle Code - Crashes	24	21	55	46
Vehicle Code - Other Traffic Incidents	39	43	78	88
Health and Safety – EMS Assist	59	51	161	131
Health and Safety – Fire Assist	7	7	16	13
Other Health and Safety Incidents	15	34	37	61
Alarms	13	11	20	22
Suspicious Activity	23	24	52	50
Unsecure Property	0	1	0	2
Found Property	4	3	4	6
Lost Property	2	5	4	12
Community Relations/ Crime Prevention	4	3	10	7
Car Seat Check	0	0	1	5
School Check	18	18	36	44
Township Ordinances	7	3	22	9
Request for Assistance – Attempt to locate	2	5	4	8
Request for Assistance – Can-Help	0	0	0	0
Request for Assistance – Civil Matter	8	4	13	12
Request for Assistance - Other	46	37	95	73
Missing Persons/ Runaways	0	0	1	0
Animal Complaints	10	6	20	12
Department Information	6	2	8	8
Assist Other Agencies	22	14	36	26
<b>Total</b>	<b>309</b>	<b>292</b>	<b>673</b>	<b>635</b>

Total Calls for Service	Previous Month Feb. 2022	Current Month Feb. 2023	Previous YTD Feb. 2022	Current YTD Feb. 2023
Part I Crimes	7	8	24	23
Part II Crimes	37	33	71	68
Other Calls for Service	309	292	673	635
<b>Total</b>	<b>353</b>	<b>333</b>	<b>768</b>	<b>726</b>



## FERGUSON TOWNSHIP POLICE DEPARTMENT

February 2023

	2022	2023	Previous YTD	Current YTD	Notes:
Traffic Citations	42	86	68	149	
Parking Tickets	30	5	69	33	
Traffic Stops	239	331	403	580	
Criminal Arrests	10	6	12	15	
Supplements	123	108	217	211	
Hearings	6	14	14	21	
Med Return	14.39	16.12	25.89	27.56	

*Note:*

- *Traffic Stops may not include pre scheduled selective enforcement details where two or more police vehicles are assigned for specific enforcement purposes (such as Aggressive Driving Grant details).*
- *Criminal Arrests are the number of people arrested, not the number of charges, counts or cases cleared. These include arrests made at the time of the incident as well as those filed after an extended investigation.*

### **Department Notes:**

- Officers arrested a 22 YOM for domestic assault. The male kicked the female victim in the face causing injury. The male was placed in Centre County jail by Officers. He was released without bail by the Magisterial Judge.
- Ferguson Township Officers assigned to the Tactical Response Team assisted Officers and Agents from the drug task force on a high-risk drug raid.
- Officers assisted State College Police with crowd control following the Super Bowl.

- Officers arrested a 32 YOM for DUI, drug related. After a search warrant drug were located inside the vehicle he was driving. Additional charges for drug possession and possession with intent to deliver were charged.
- Officers arrested a 30 YOM for DUI, drug related. Additional charges for drug possession and possession with intent to deliver were charged after a consent search of the vehicle.

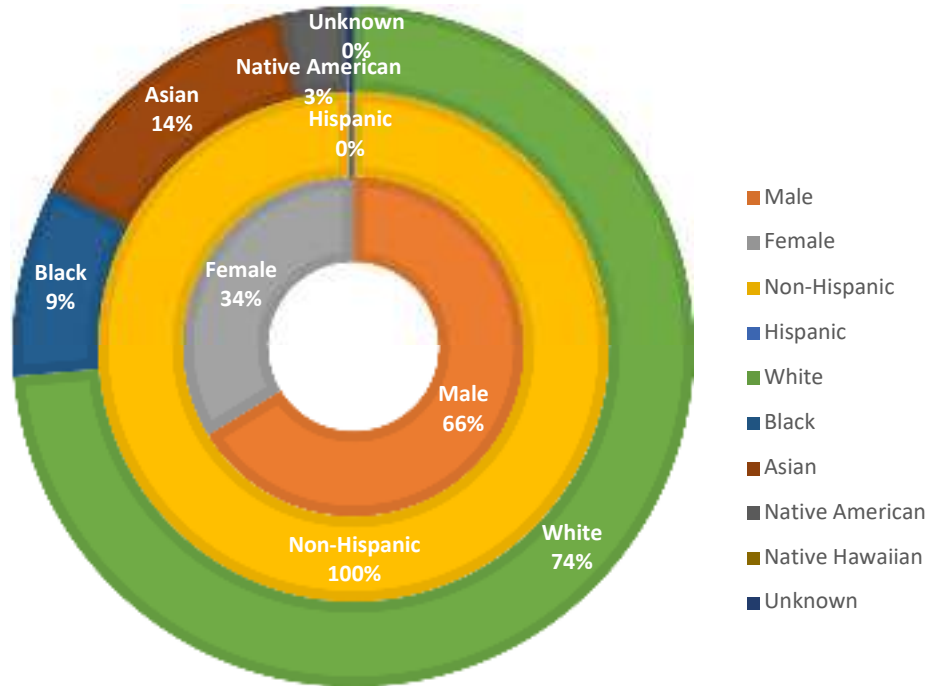
### **Investigations:**

- Detectives are investigating a scam in which \$8,000 worth of bitcoins were sent to scammer. The victim is a business owner and paid thinking they owed a fine.
- Detectives filed charges on 47 YOM for theft of over \$6,500 from a residence.
- Detectives are investigating a reported sexual assault and child abuse allegation.
- Detectives are investigating the theft of 12 catalytic convertors from a local car dealership.

### **Community Relations:**

- Officer Ososkie conducted two station tours for a group of home school students to help them better understand the day in the life of a police officer.
- Corporal Laudenslager, in our continued relationship with Special Olympics of PA, recognized athletes during opening ceremonies and the awards ceremony for all bowling events.
- Chief Petrick had the opportunity to meet and greet with Pastor Carl Campbell (Pine Grove Presbyterian) and Pastor Bryan Spang (Good Shepard Lutheran Church).
- Chief Petrick attended the Baileyville Community Hall Public Forum on Feb 16th

## FEBRUARY 2023 TRAFFIC/PERSONS/BICYCLE STOPS



Total Stops	329
Male	223
Female	106
Non-Hispanic	328
Hispanic	1
White	246
Black	29
Asian	43
Native American	10
Native Hawaiian	0
Unknown	1



# Arrest Distribution Report

Printed On: 03/02/2023

Beginning Date: 02/01/2023

Ending Date: 02/28/2023

Page 1 of 1

## Arrestee Race

Agency: FERGUSON TOWNSHIP

Offense: All

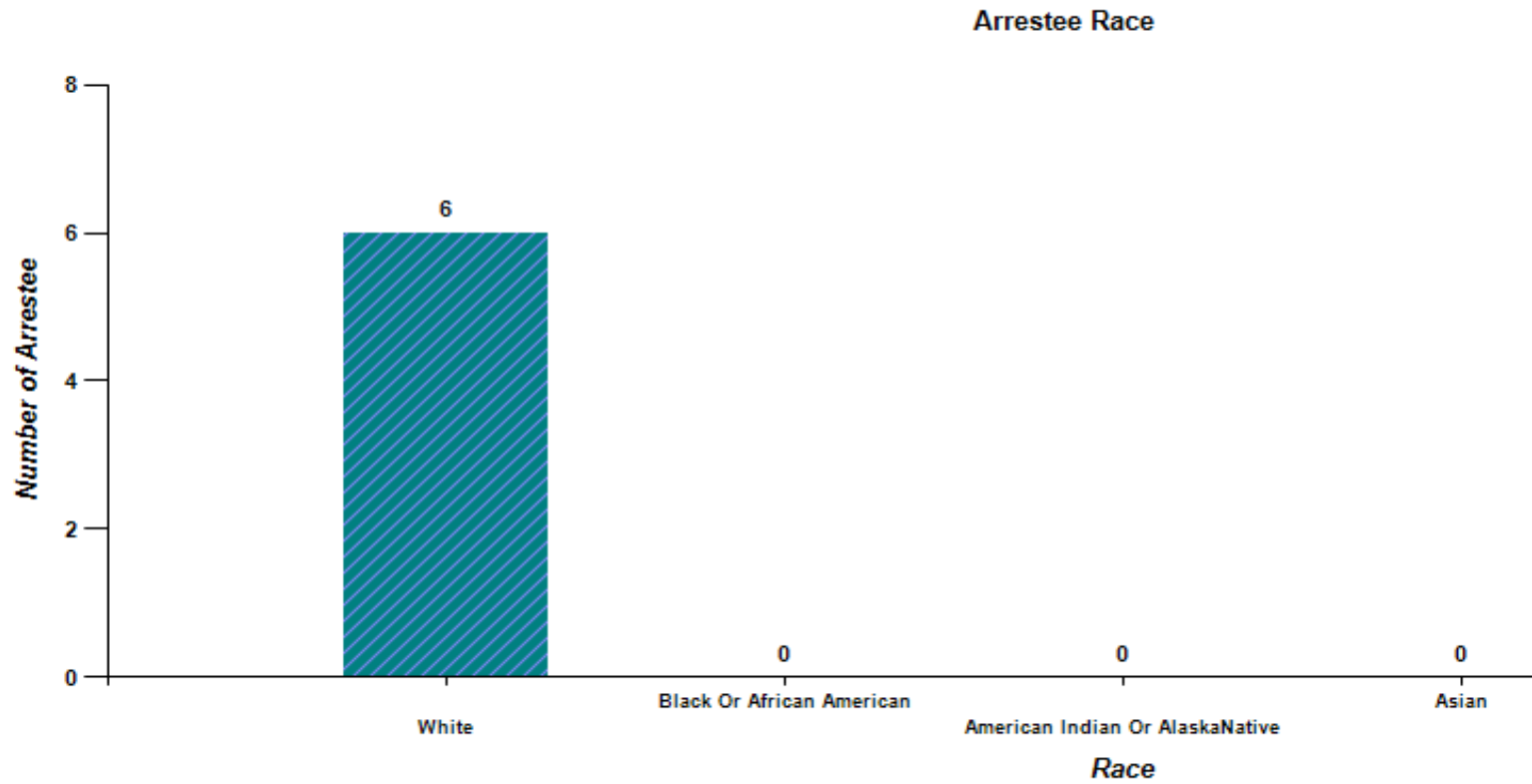
Offense	White	Black Or African American	American Indian Or AlaskaNa	Asian	Native Hawaiian Or Other	Total
Larceny - Theft	1	-	-	-	-	1
Other Assaults	2	-	-	-	-	2
Driving Under The Influence	1	-	-	-	-	1
Liquor Laws	1	-	-	-	-	1
Drunkenness	1	-	-	-	-	1
<b>Total</b>	<b>6</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6</b>



# Arrest Distribution Report

Beginning Date: 02/01/2023

Ending Date: 02/28/2023





# Arrest Distribution Report

Beginning Date: 02/01/2023

Ending Date: 02/28/2023

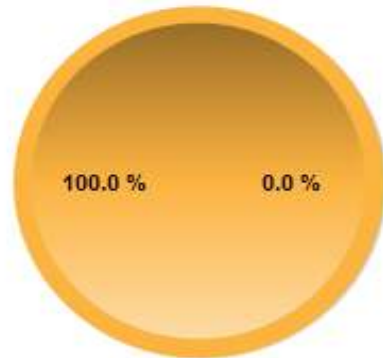
## Arrestee Ethnicity

Agency: FERGUSON TOWNSHIP

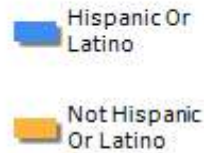
Offense: All

Offense	Hispanic Or Latino	Not Hispanic Or Latino	Total
Larceny - Theft	-	1	1
Other Assaults	-	2	2
Driving Under The Influence	-	1	1
Liquor Laws	-	1	1
Drunkenness	-	1	1
<b>Total</b>	-	<b>6</b>	<b>6</b>

Arrestee Ethnicity



Arrestee Ethnicity







# Arrest Distribution Report

Printed On: 03/02/2023

Beginning Date: 02/01/2023

Ending Date: 02/28/2023

Page 1 of 1

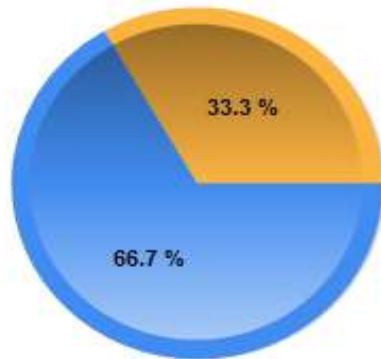
## Arrestee Gender

Agency: FERGUSON TOWNSHIP

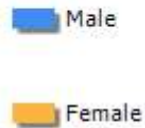
Offense: All

Offense	Male	Female	Total
Larceny - Theft	-	1	1
Other Assaults	1	1	2
Driving Under The Influence	1	-	1
Liquor Laws	1	-	1
Drunkenness	1	-	1
<b>Total</b>	<b>4</b>	<b>2</b>	<b>6</b>

Arrestee Gender



Arrestee Gender



## Ferguson township Police Feb 2023 Use of Force Report - Total:8

Incident	Nature	Agency code	Contact or caller	Reported
<b><i>ALCOHOL (3)</i></b>				
23FT01014	ALCOHOL <i>Handcuffing</i>	FTPD	64 YOM ARRESTED FOR PD	22:00:10 02/16/23
23FT01235	ALCOHOL <i>Handcuffing</i>	FTPD	19 YOM ARRESTED FOR DUI	01:58:11 02/26/23
23FT01210	ALCOHOL <i>Handcuffing</i>	FTPD	20 YOM ARRESTED FOR DUI	16:16:30 02/25/23
<b><i>ASSAULT (1)</i></b>				
23FT00657	ASSAULT <i>Handcuffing</i>	FTPD	PHYSICAL DOMESTIC W/ ARREST	21:05:48 02/01/23
<b><i>DRUGLAW (2)</i></b>				
23FT01029	DRUGLAW <i>Handcuffing</i>	FTPD	32 YOM DUI-DRUG	16:04:11 02/17/23
23FT01144	DRUGLAW <i>Handcuffing</i>	FTPD	DUI ARREST-ALCOHOL AND DRUGS	10:48:06 02/23/23
<b><i>HLTHSFTY (1)</i></b>				
23FT00924	HLTHSFTY <i>Handcuffing &amp; MHID</i>	FTPD	302 WARRANT SERVICE.	17:33:10 02/13/23
<b><i>OUTAGNCYASST (1)</i></b>				
23FT00926	OUTAGNCYASST <i>Handcuffing</i>	FTPD	ASSIST PTPD WITH A SEARCH WARRANT	21:05:13 02/13/23

## Record List - Total:664

Contact or caller	Nature	Area	Reported	Incident
<b>800PHNMESS (1)</b>				
	800PHNMESS		16:53:13 02/27/23	23FT01265
<b>911 CELLNOVOICE (1)</b>				
MALE DROPPED PHONE IN SNOW	911 CELLNOVOICE	FT1B1	07:56:52 02/09/23	23FT00839
<b>911DUP (5)</b>				
MISTAKEN DISPATCH	911DUP		23:27:14 02/25/23	23FT01225
PSU INCIDENT DISPATCHED TO US BY MISTAKE	911DUP	FT2G1	11:59:08 02/24/23	23FT01176
PLACED ON PTPD CALL BY MISTAKE	911DUP	PTPD	17:51:28 02/10/23	23FT00861
MISTAKENLY PLACED ON A PSU PD INCIDENT	911DUP		03:33:34 02/08/23	23FT00812
ASSIGNED IN ERROR	911DUP	RPSP	09:35:39 02/04/23	23FT00713
<b>911NOVOICE (1)</b>				
911 NO VOICE	911NOVOICE	FT3T1	19:21:16 02/28/23	23FT01298
<b>ABANDVEHICL (2)</b>				
ABANDONED VEHICLE AT CAR DEALERSHIP	ABANDVEHICL	FT2H1	10:47:50 02/27/23	23FT01257
ABANDONED VEHICLES	ABANDVEHICL	FT1F2	16:46:26 02/19/23	23FT01053
<b>ALARM BURGLAR (9)</b>				
ACCIDENTAL BURGLAR ALARM	ALARM BURGLAR	FT1E1	16:22:24 02/28/23	23FT01294
BURGLAR ALARM SOUNDING.	ALARM BURGLAR	FT2F1	12:33:28 02/26/23	23FT01246
ATM ALARM	ALARM BURGLAR	FT1F2	19:05:24 02/25/23	23FT01216
BURGLAR ALARM	ALARM BURGLAR	FT1B1	00:24:14 02/23/23	23FT01127
OPEN DOOR ALARM	ALARM BURGLAR	FT2M1	07:53:11 02/19/23	23FT01047
BURGLAR ALARM-EMPLOYEE ERROR	ALARM BURGLAR	FT1A1	23:03:49 02/10/23	23FT00869
ALARM MALFUNCTION	ALARM BURGLAR	FT1A1	04:53:44 02/10/23	23FT00852
BURGLAR ALARM ACTIVATION AT 3048 RESEARCH DRIVE	ALARM BURGLAR	FT2H1	18:15:30 02/06/23	23FT00781
BURGLAR ALARM FOR DOOR.	ALARM BURGLAR	FT2H1	19:26:38 02/03/23	23FT00694
<b>ALARMFIREPDONLY (1)</b>				
FIRE ALARM KEEPS BEEPING	ALARMFIREPDONLY	FT1B2	23:08:06 02/28/23	23FT01304
<b>ALARMHOLDUP (1)</b>				
ALARM MALFUNCTION	ALARMHOLDUP	FT3J2	22:36:37 02/25/23	23FT01220
<b>ALCOHOL (4)</b>				
19 YOM ARRESTED FOR DUI	ALCOHOL	FT1B1	01:58:11 02/26/23	23FT01235
20 YOM ARRESTED FOR DUI	ALCOHOL	SB2H1	16:16:30 02/25/23	23FT01210
64 YOM ARRESTED FOR PD	ALCOHOL	FT2H1	22:00:10 02/16/23	23FT01014
20 YOM CITED FOR DC AND UNDERAGE	ALCOHOL	FT1B5	21:45:57 02/04/23	23FT00720
<b>ANIMAL (6)</b>				
INJURED DEER IN THE ROADWAY	ANIMAL	FT2H1	18:38:44 02/18/23	23FT01041
HANDLED BY OEO	ANIMAL	FT3Q1	14:46:03 02/16/23	23FT01004
QUESTIONS ABOUT DOG BITE PROTOCOL	ANIMAL	FT1E1	16:14:20 02/15/23	23FT00973
HANDLED BY OEO	ANIMAL	FT1C1	11:23:50 02/10/23	23FT00856
DOG IN VEHICLE	ANIMAL	FT1F2	12:28:00 02/08/23	23FT00823
DEAD FOX ALONG ROAD	ANIMAL	FT2H1	17:42:52 02/07/23	23FT00803
<b>ASSAULT (1)</b>				
PHYSICAL DOMESTIC W/ ARREST	ASSAULT	FT1B1	21:05:48 02/01/23	23FT00657
<b>Assault Earlier (1)</b>				
MALE VS FEMALE DOMESTIC DISPUTE	Assault Earlier	FT1B1	17:24:09 02/01/23	23FT00652
<b>ASSAULT EARLIER (1)</b>				
PHYSICAL ROOMMATE DISPUTE	ASSAULT EARLIER	FT2I2	22:07:02 02/15/23	23FT00984
<b>BADCHECKS (1)</b>				
BUSINESS RECIEVED A BAD CHECK	BADCHECKS	FT2E1	16:22:58 02/13/23	23FT00923
<b>BICYCLESTOP (2)</b>				
	BICYCLESTOP		19:29:54 02/11/23	23FT00884
	BICYCLESTOP		23:54:07 02/09/23	23FT00846
<b>COMMRELATIONS (3)</b>				

SPECIAL OLYMPICS EVENT	COMMRELATIONS	FT1B5	10:52:11 02/19/23	23FT01050
EVACUATION DRILL @ SCHOOL	COMMRELATIONS	FT2G1	10:09:34 02/13/23	23FT00913
2 STATION TOURS	COMMRELATIONS	FT2H1	12:27:06 02/09/23	23FT00842
<b>CRIMMISCHIEF (1)</b>				
SUBJECT REMOVED IGNITION INTERLOCK SYSTEM AND CAUSED DAMAGE TO THE DEVICE	CRIMMISCHIEF	FT2G1	08:00:00 02/07/23	23FT00953
<b>DEPTINFO (2)</b>				
CHILDLINE REPORT RECEIVED	DEPTINFO	FT2H1	17:24:26 02/20/23	23FT01077
AMERICAN LEGION TEMPORARILY CLOSING	DEPTINFO	FT2H1	11:11:28 02/01/23	23FT00648
<b>DISORDERLYCOND (13)</b>				
VERBAL AGRUMENT BETWEEN ROOMMATES	DISORDERLYCOND	FT2I2	00:59:35 02/28/23	23FT01275
DC MUSIC	DISORDERLYCOND	FT1F2	00:26:09 02/26/23	23FT01230
AGGRESSIVE STOMPING IN APARTMENT ABOVE	DISORDERLYCOND	FT1B2	13:05:23 02/25/23	23FT01205
LOUD PARTY	DISORDERLYCOND	FT2I2	03:37:35 02/25/23	23FT01201
D/C - LOUD MUSIC	DISORDERLYCOND	FT2I2	03:01:45 02/24/23	23FT01170
LOUD PARTY	DISORDERLYCOND	FT2I2	01:10:19 02/24/23	23FT01164
LOUD MUSIC	DISORDERLYCOND	FT1F2	22:06:12 02/18/23	23FT01043
LOUD MUSIC	DISORDERLYCOND	FT1B2	03:04:02 02/18/23	23FT01032
LOUD MUSIC	DISORDERLYCOND	FT2I2	01:30:45 02/16/23	23FT00985
LOUD VOICES	DISORDERLYCOND	FT1F2	23:09:29 02/12/23	23FT00906
LOUD MUSIC	DISORDERLYCOND	FT2I2	01:53:08 02/10/23	23FT00851
NOISE FROM UPSTAIRS APARTMENT	DISORDERLYCOND	FT1B1	11:01:35 02/07/23	23FT00794
LOUD MUSIC	DISORDERLYCOND	FT1F2	22:06:36 02/05/23	23FT00753
<b>DOMESTICDISPUTE (3)</b>				
42 YOF ARRESTED FOR HARASSMENT	DOMESTICDISPUTE	FT2H1	00:42:38 02/22/23	23FT01102
VERBAL DOMESTIC	DOMESTICDISPUTE	FT3J1	09:56:48 02/17/23	23FT01023
BROTHER/SISTER ARGUMENT	DOMESTICDISPUTE	FT2I2	06:17:43 02/04/23	23FT00704
<b>DRUGLAW (5)</b>				
INITIATE CCDTF METH INVESTIGATION	DRUGLAW	FT2H1	15:44:08 02/28/23	23FT01292
DUI ARREST-ALCOHOL AND DRUGS	DRUGLAW	FT1D1	10:48:06 02/23/23	23FT01144
32 YOM DUI-DRUG	DRUGLAW	FT3H1	16:04:11 02/17/23	23FT01029
DRUG TASK FORCE	DRUGLAW	FT2H1	19:53:19 02/16/23	23FT01011
DRUG TASK FORCE	DRUGLAW	FT2H1	16:45:56 02/08/23	23FT00832
<b>FRAUD (6)</b>				
INTERNET SCAM.	FRAUD	FT1A1	15:37:00 02/27/23	23FT01262
UNKNOWN PERSON USING CITIBANK CARD WITHOUT PERMISSION	FRAUD	FT1F2	11:26:08 02/27/23	23FT01259
REPORT FORWARDED FROM SCPD OF FEMALE REPORTING SOMEONE CHARGED APPROX. \$8,000 TO HER DISCOVER CREDIT CARD	FRAUD	FT3H1	08:00:00 02/16/23	23FT01147
NUDE PICTURE SCAM	FRAUD	FT2I2	02:46:05 02/15/23	23FT00969
72 YOF GIFT CARD SCAM	FRAUD	FT1B1	10:50:59 02/06/23	23FT00766
WORKER RECEIVED SCAM CALL AND SENT MONEY TO CALLER	FRAUD	FT1A1	06:59:12 02/04/23	23FT00705
<b>HARASSMENT (2)</b>				
ROOMMATE HARASSED CALLER	HARASSMENT	FT1A1	09:14:16 02/16/23	23FT00993
FEMALES HARASSING EACH OTHER	HARASSMENT	FT1B5	20:17:10 02/02/23	23FT00675
<b>HLTHSFTY (27)</b>				
302 WARRANT FAXED TO FTPD LATER RESCINDED	HLTHSFTY	FT3Q1	11:25:33 02/28/23	23FT01282
68 YOM WELFARE CHECK	HLTHSFTY	FT1B1	16:06:57 02/27/23	23FT01264
70 YOM DECEASED	HLTHSFTY	FT1C1	12:33:22 02/27/23	23FT01260
REPORT OF KIDS PLAYING ON SIDEWALK AND PUSHING A BIKE	HLTHSFTY	FT1B1	12:00:38 02/26/23	23FT01245
ASSISTED PTPD	HLTHSFTY	PTPD	21:35:47 02/25/23	23FT01218
TWO MALES LAYING IN A YARD	HLTHSFTY	FT2G1	01:13:00 02/25/23	23FT01195
ASSISTED PTPD	HLTHSFTY	PTPD	18:45:07 02/23/23	23FT01154
SUBJECT SLEEPING IN CAR.	HLTHSFTY	FT1B1	13:51:48 02/23/23	23FT01148
ELDERLY FEMALE WALKING-CONCERNED CALLER	HLTHSFTY	FT2G1	08:45:10 02/22/23	23FT01113
WELFARE CHECK ON PATIENT.	HLTHSFTY	FT2H1	17:22:51 02/21/23	23FT01096
FEMALE SITTING IN HER VEHICLE WITH	HLTHSFTY	FT1A1	09:53:31 02/20/23	23FT01069

MIGRAINE

FLASH FROM TRANSFORMER. NOTHING FOUND.	HLTHSFTY	FT2H1	07:51:33 02/19/23	23FT01048
WELFARE CHECK ON 69 YOM	HLTHSFTY	FT3J1	14:33:32 02/15/23	23FT00978
WELFARE CHECK ON 75 YOF	HLTHSFTY	FT2H1	10:30:15 02/15/23	23FT00975
302 WARRANT SERVICE.	HLTHSFTY	FT2M1	17:33:10 02/13/23	23FT00924
CHECK WELFARE OF A SUBJECT	HLTHSFTY	FT1B4	11:12:08 02/13/23	23FT00918
24 YOF POSSIBLE SUICIDAL IDEATIONS.	HLTHSFTY	FT2H1	19:43:04 02/12/23	23FT00905
MALE FLAGGING DOWN CARS ALONG ROADSIDE	HLTHSFTY	FT2H1	19:43:16 02/11/23	23FT00885
22 YOF MHID	HLTHSFTY	FT1B4	21:08:54 02/10/23	23FT00867
302 WARRANT / NOT SERVED	HLTHSFTY	FT2M1	15:16:26 02/10/23	23FT00857
REPORT OF 19 YOF REMOVED FROM RESIDENCE	HLTHSFTY	FT1E1	10:32:27 02/05/23	23FT00735
6 YOM LEFT AT HOME ALONE	HLTHSFTY	FT1B1	12:30:57 02/04/23	23FT00716
21 YOF DEPRESSED DUE TO BREAKUP	HLTHSFTY	FT1B1	08:23:13 02/04/23	23FT00711
CALLER CONCERNED FOR HER NEPHEW	HLTHSFTY	FT2G1	01:07:07 02/04/23	23FT00703
29 YOM ACTING PARANOID	HLTHSFTY	FT2G1	07:58:44 02/03/23	23FT00684
WELFARE CHECK / CONSENT SEARCH	HLTHSFTY	FT1C1	15:32:30 02/02/23	23FT00672
SUBJECT WORKING AND BLOCKING A LANE OF TRAVEL.	HLTHSFTY	FT1C1	12:02:23 02/01/23	23FT00649

**HLTHSFTYEMSASST (51)**

GRAND MAL SEIZURE	HLTHSFTYEMSASST	FT1B3	15:40:07 02/28/23	23FT01291
79 YOF CARDIAC SYPTOMS	HLTHSFTYEMSASST	FT2G1	10:12:48 02/26/23	23FT01244
35YOM WITH ABDOMINAL PAIN	HLTHSFTYEMSASST	FT2H1	23:16:43 02/25/23	23FT01224
41 YOM WITH INFECTION	HLTHSFTYEMSASST	FT1A1	11:06:46 02/25/23	23FT01204
22 YOF - CON. ALCOHOL OVERDOSE	HLTHSFTYEMSASST	FT2I2	03:17:24 02/25/23	23FT01200
83 YOF SHAKING, HISTORY OF HEART CONDITION.	HLTHSFTYEMSASST	FT2G1	19:02:57 02/24/23	23FT01183
23 YOF ANXIOUS	HLTHSFTYEMSASST	FT2I2	06:36:18 02/24/23	23FT01172
2 YOM SHORTNESS OF BREATH	HLTHSFTYEMSASST	FT1B1	18:26:19 02/23/23	23FT01153
15 YOM HAVING MENTAL HEALTH ISSUE	HLTHSFTYEMSASST	FT3J2	16:57:32 02/23/23	23FT01152
11 YOF BREATHING ISSUES - NO RESPONSE	HLTHSFTYEMSASST	FT2H1	16:48:57 02/22/23	23FT01126
UNKNOWN ILLNESS	HLTHSFTYEMSASST	FT1D1	12:24:02 02/22/23	23FT01119
FEMALE WITH NAUSEA	HLTHSFTYEMSASST	FT1E1	12:06:00 02/22/23	23FT01118
47 YOF PANIC ATTACK	HLTHSFTYEMSASST	FT2H1	17:37:22 02/21/23	23FT01095
18 YOM PANIC ATTACK	HLTHSFTYEMSASST	FT1E1	10:23:42 02/21/23	23FT01087
85 YOF CONFUSION, WEAKNESS	HLTHSFTYEMSASST	FT1C1	06:32:15 02/21/23	23FT01086
69YOF UNRESP. COVID POSITIVE	HLTHSFTYEMSASST	FT2H1	05:59:18 02/20/23	23FT01061
ELDERLY FEMALE TRIPPED BY DOG LEASH	HLTHSFTYEMSASST	FT2H1	14:37:28 02/19/23	23FT01051
83 YOF COVID POSITIVE	HLTHSFTYEMSASST	FT3S1	06:32:30 02/19/23	23FT01046
SUBJECT SLID OUT OF BED AND COULD NOT STAND	HLTHSFTYEMSASST	FT3J2	06:56:35 02/18/23	23FT01037
60 YOM FEVER AND COUGHING	HLTHSFTYEMSASST	FT1A1	06:41:10 02/18/23	23FT01036
83 YOF - GLF - COVID +	HLTHSFTYEMSASST	FT3S1	04:53:00 02/18/23	23FT01035
MEDICAL ALARM - CANCELLED	HLTHSFTYEMSASST	FT2M1	04:25:46 02/18/23	23FT01034
EMS ASSIST, 94 YOM SWOLLEN LEGS	HLTHSFTYEMSASST	FT3K1	18:52:34 02/16/23	23FT01010
MALE SHORT OF BREATH	HLTHSFTYEMSASST	FT2G1	15:53:36 02/16/23	23FT01006
69 YOF WITH STROKE SYMPTOMS	HLTHSFTYEMSASST	FT3N1	15:00:29 02/16/23	23FT01005
56 YOM VOMITING	HLTHSFTYEMSASST	FT2G1	12:40:00 02/16/23	23FT01002
FEMALE 72 YOA FALL VICTIM	HLTHSFTYEMSASST	FT2G1	12:22:29 02/16/23	23FT01001
AUTISTIC 10 YOM HAVING EMOTIONAL ISSUES	HLTHSFTYEMSASST	FT1B1	11:35:14 02/16/23	23FT00998
FEMALE 71 YOA GROUND LEVEL FALL	HLTHSFTYEMSASST	FT2H1	08:20:15 02/16/23	23FT00991
75 YOF GENERAL ILLNESS	HLTHSFTYEMSASST	FT1A1	20:26:10 02/15/23	23FT00982
EMS ASSIST	HLTHSFTYEMSASST	FT2G1	20:34:33 02/14/23	23FT00963
EMS ASSIST	HLTHSFTYEMSASST	FT1B1	15:41:29 02/14/23	23FT00955
84 YOF FLU LIKE SYMPTOMS	HLTHSFTYEMSASST	FT2H1	18:24:11 02/13/23	23FT00925
62 YOF FALL VICTIM	HLTHSFTYEMSASST	FT1B1	15:35:37 02/13/23	23FT00922
80YOM UNRESPONSIVE	HLTHSFTYEMSASST	FT1E1	02:30:18 02/12/23	23FT00895
86 YOF - GROUND LEVEL FALL	HLTHSFTYEMSASST	FT2G1	05:40:26 02/10/23	23FT00853
76 YOF LOW BP & COLD SWEATS	HLTHSFTYEMSASST	FT2H1	00:27:07 02/09/23	23FT00836
84 YOF GENERAL ILLESS	HLTHSFTYEMSASST	FT1B1	14:59:46 02/07/23	23FT00801
70 YOF WITH SIDE PAIN	HLTHSFTYEMSASST	FT2H1	12:54:32 02/07/23	23FT00798
CALLER TOOK 40 COUGH PILLS	HLTHSFTYEMSASST	FT1B4	11:37:54 02/06/23	23FT00769
77 YOF GROUND LEVEL FALL	HLTHSFTYEMSASST	FT2G1	03:10:56 02/06/23	23FT00755

73 YOM ALTERED STATE.	HLTHSFTYEMSASST	FT3T1	19:38:59	02/05/23	23FT00749
29 YOM HAVE BREATHING TROUBLE.	HLTHSFTYEMSASST	FT3J1	18:20:29	02/05/23	23FT00748
94 YOF GROUND LEVEL FALL	HLTHSFTYEMSASST	FT2H1	13:07:53	02/05/23	23FT00738
87 YOM LEG PAIN	HLTHSFTYEMSASST	FT2G1	19:42:24	02/03/23	23FT00696
EMS ASSIST.	HLTHSFTYEMSASST	FT2H1	16:28:37	02/02/23	23FT00674
75 YOF FELL AND UNABLE TO STAND	HLTHSFTYEMSASST	FT2H1	10:07:37	02/02/23	23FT00667
67 YOF - GROUND LEVEL FALL - NO INJURIES	HLTHSFTYEMSASST	FT2H1	02:36:25	02/02/23	23FT00661
22YOM BREATHING DIFFICULTY	HLTHSFTYEMSASST	FT1F2	23:46:30	02/01/23	23FT00659
87 YOM ALTERED	HLTHSFTYEMSASST	FT1F2	03:34:34	02/01/23	23FT00645
62 YOM SHORTNESS OF BREATH	HLTHSFTYEMSASST	FT1A1	01:57:28	02/01/23	23FT00644

**HLTHSFTYFIREAST (7)**

ASSIST FIRE	HLTHSFTYFIREAST	FT2H1	13:11:31	02/28/23	23FT01283
FIRE ASSIST / CANCELED	HLTHSFTYFIREAST	FT1E1	14:41:58	02/27/23	23FT01261
FIRE ASSIST FOR VEHICLE ON FIRE.	HLTHSFTYFIREAST	FT1B1	18:58:34	02/21/23	23FT01098
FIRE ALARM	HLTHSFTYFIREAST	FT1F2	17:33:49	02/17/23	23FT01030
RESIDENTIAL FIRE ALARM, CANCELLED	HLTHSFTYFIREAST	FT1F1	10:14:42	02/06/23	23FT00764
FIRE ALARM AT AT&T BUILDING. UNFOUNDED	HLTHSFTYFIREAST	FT1E1	08:19:54	02/06/23	23FT00759
CO/FIRE ALARM	HLTHSFTYFIREAST	FT1D1	16:31:47	02/03/23	23FT00690

**ORDVIOL (1)**

SOLICITATION WITHOUT A PERMIT	ORDVIOL	FT1D1	16:27:40	02/01/23	23FT00650
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**OUTAGNCYASST (14)**

ASSIST PTPD WITH RETAIL THEFT	OUTAGNCYASST	PTPD	21:39:30	02/28/23	23FT01303
PHONE EXAMINATION FOR STPD	OUTAGNCYASST	FT2H1	15:12:43	02/28/23	23FT01289
ASSIST PTPD WITH MHID	OUTAGNCYASST	PTPD	18:43:46	02/23/23	23FT01157
ASSIST PATTON TWP WITH INCIDENT	OUTAGNCYASST	PTPD	18:07:00	02/21/23	23FT01097
ORFA FOR A DOMESTIC INCIDENT	OUTAGNCYASST	PTPD	02:02:38	02/21/23	23FT01085
ASSISTED SCPD	OUTAGNCYASST	SB2C3	17:36:59	02/15/23	23FT00970
ASSIST PTPD WITH A SEARCH WARRANT	OUTAGNCYASST	PTPD	21:05:13	02/13/23	23FT00926
ASSIST PSUPD WITH WARRANT SERVICE	OUTAGNCYASST	FT2G1	10:42:55	02/13/23	23FT00916
ASSISTED PTPD WITH 10-45 B	OUTAGNCYASST	PTPD	17:00:41	02/10/23	23FT00860
ASSIST PSP WITH A TRAFFIC STOP	OUTAGNCYASST	FT1C1	01:34:07	02/05/23	23FT00724
ASSIST PSU WITH 29 YOM MHID MALE	OUTAGNCYASST	SC39B	11:46:45	02/04/23	23FT00715
MHID MALE CALLED 911 TWICE	OUTAGNCYASST	PTPD	10:26:46	02/04/23	23FT00714
ASSISTED PTPD	OUTAGNCYASST	PTPD	10:13:18	02/02/23	23FT00669
ASS. PSU PD WITH A SCAM INCIDENT	OUTAGNCYASST	FT1C1	21:14:18	02/01/23	23FT00658

**PARKING (2)**

CALLER HAD QUESTIONS ABOUT PARKING ON PRIVATE PROPERTY	PARKING	FT1D1	09:24:24	02/25/23	23FT01203
CAR PARKED TOO CLOSE TO AN INTERSECTION	PARKING	FT2H3	19:27:28	02/21/23	23FT01099

**PERSONSTOP (4)**

	PERSONSTOP		03:47:11	02/25/23	23FT01202
	PERSONSTOP		02:48:09	02/25/23	23FT01198
	PERSONSTOP		15:39:25	02/23/23	23FT01149
	PERSONSTOP		03:19:47	02/18/23	23FT01033

**PFA RECEIVED (1)**

TEMP PFA RECEIVED	PFA RECEIVED	FT1A1	00:00:00	02/24/23	23FT01175
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**PFAVIOLATION (1)**

POSSIBLE PFA VIOLATION	PFAVIOLATION	FT2G1	17:05:54	02/14/23	23FT00959
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**PROPFOUND (3)**

FOUND RIFLE	PROPFOUND	FT3K1	10:37:41	02/28/23	23FT01281
CITIZEN FOUND PACKAGE IN FARM FIELD	PROPFOUND	FT3L1	14:39:53	02/26/23	23FT01248
IPHONE 12 FOUND AT TUDEK DOG PARK	PROPFOUND	FT1B1	16:35:39	02/11/23	23FT00883

**PROPLOST (5)**

LOST CELL PHONE	PROPLOST	FT1F2	22:11:34	02/26/23	23FT01254
LOST WALLET	PROPLOST	FT2E1	14:45:49	02/15/23	23FT00974
LOST DRIVERS LICENSE	PROPLOST	FT1B1	21:03:06	02/09/23	23FT00844
LOST TWO DEALER PLATES	PROPLOST	FT2G1	09:15:03	02/07/23	23FT00792
LOST REG PLATE AFTER ACCIDENT	PROPLOST	FT1A1	09:39:40	02/01/23	23FT00647

**RFACIVILDISP (4)**

ROOMMATE DISPUTE	RFACIVILDISP	FT2I2	16:23:48	02/28/23	23FT01295
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TOWING DISPUTE	RFACIVILDISP	FT1B3	13:46:02 02/18/23	23FT01038
CALLER BELIEVES OLD ROOMMATES TAMPERED WITH HIS FOOD	RFACIVILDISP	FT1A1	13:13:55 02/14/23	23FT00947
REPORT OF NEIGHBOR SMOKING	RFACIVILDISP	FT1B5	19:32:18 02/01/23	23FT00654
<b><u>RFALOCATECONT (5)</u></b>				
CHECK ON 75 YOM	RFALOCATECONT	FT1B3	08:12:37 02/16/23	23FT00989
ATTEMPT TO LOCATE MISSING 57 YOF FEMALE	RFALOCATECONT	FT2G2	16:25:00 02/06/23	23FT00779
72 YOF WELLNESS CHECK	RFALOCATECONT	FT1B1	10:16:35 02/06/23	23FT00763
FEMALE 20 YOA REPORTED MISSING. LOCATED	RFALOCATECONT	FT1F2	09:20:16 02/04/23	23FT00712
EMPLOYEE DID NOT SHOW UP FOR WORK	RFALOCATECONT	FT3J1	16:52:45 02/01/23	23FT00651
<b><u>RFAOTHER (28)</u></b>				
CALLER HAD AMMO HE WISHED TO TURN IN TO FTPD	RFAOTHER	FT2H1	09:47:14 02/28/23	23FT01280
ROOMMATES VERBALLY ARGUING	RFAOTHER	FT1B2	15:47:11 02/27/23	23FT01263
REGISTRATION VERIFICATION	RFAOTHER	FT1B2	01:48:16 02/27/23	23FT01255
HEADLIGHTS FLASHING INTO COMP APARTMENTS	RFAOTHER	FT1B1	23:39:31 02/24/23	23FT01189
CALLER REQUESTED A RIDE TO BELLEFONTE	RFAOTHER	FT1B1	02:17:17 02/24/23	23FT01167
COMPLAINT OF ODOR OF MARIJUANA	RFAOTHER	FT1B1	20:16:03 02/23/23	23FT01161
ESCORT CUSTOMER FROM THEIR ROOM	RFAOTHER	FT1A1	12:31:38 02/23/23	23FT01146
REPORT OF STAFF / CLIENT ISSUE	RFAOTHER	FT2H1	16:13:36 02/21/23	23FT01093
QUESTIONS ABOUT ELDERLY PARENTS DRIVING	RFAOTHER	FT3T1	15:17:48 02/20/23	23FT01076
CALLER BELIEVED FRIEND WAS IN A CRASH	RFAOTHER	FT1F1	04:37:41 02/19/23	23FT01045
COMP. HAD QUESTIONS ABOUT ADJACENT PROPERTY	RFAOTHER	FT2G1	13:58:29 02/17/23	23FT01026
DISABLED VEHICLE BLOCKING DRIVEWAY	RFAOTHER	FT2H1	10:54:35 02/17/23	23FT01024
FOUND PROPERTY	RFAOTHER	FT2G1	18:03:32 02/15/23	23FT00971
CALLER SAID A CAR ALARM HAD BEEN GOING OFF FOR A LONG TIME.	RFAOTHER	FT1F1	18:30:53 02/12/23	23FT00904
MALE CAME INTO FTPD ASKING IF HIS ROOMMATE CALED POLICE ON HIM	RFAOTHER	FT2H1	10:03:51 02/12/23	23FT00896
LOUD VOICES / MUSIC	RFAOTHER	FT1F2	00:46:09 02/11/23	23FT00873
MALE HAD QUESTIONS ABOUT BWC	RFAOTHER	FT2H1	18:35:03 02/10/23	23FT00863
A MALE WAS CALLING A 14 YOM NAMES	RFAOTHER	FT2F1	14:24:53 02/08/23	23FT00826
STOLEN CREDIT CARD USED TO MAKE PURCHASE	RFAOTHER	FT2H3	13:31:13 02/08/23	23FT00825
DISABLED VEHICLE	RFAOTHER	FT2G1	12:24:27 02/08/23	23FT00822
POSSIBLE DRONE IN THE AREA/AIRSPACE	RFAOTHER	FT1A1	19:48:19 02/07/23	23FT00804
QUESTIONS ABOUT REPORTING CRASHES	RFAOTHER	FT2H1	17:14:39 02/05/23	23FT00747
SISTER AND BROTHER ARGUMENT	RFAOTHER	FT2I2	07:18:06 02/04/23	23FT00706
QUESTIONS REGARDING CELL PHONE SECURITY.	RFAOTHER	FT2G1	16:43:29 02/03/23	23FT00691
COMPLAINANT PAID MOVING COMPANY, COMPANY CANCELLED AND KEPT MONEY	RFAOTHER	FT1A1	10:06:03 02/03/23	23FT00685
CALLER'S WIFE & KIDS LEFT	RFAOTHER	FT2G1	03:21:34 02/03/23	23FT00682
TRANSPORTED 23YOM HOME	RFAOTHER	FT1B1	02:17:13 02/03/23	23FT00680
COMP. HAD QUESTIONS ABOUT HAVING HIS FATHER RETESTED BY PENN DOT	RFAOTHER	FT1E1	20:21:52 02/01/23	23FT00656
<b><u>SCHOOLCHECK (18)</u></b>				
	SCHOOLCHECK		09:59:20 02/28/23	23FT01279
	SCHOOLCHECK		09:53:26 02/28/23	23FT01278
	SCHOOLCHECK		10:45:25 02/27/23	23FT01256
	SCHOOLCHECK		09:55:23 02/23/23	23FT01140
	SCHOOLCHECK		09:46:50 02/22/23	23FT01114
	SCHOOLCHECK		08:37:42 02/22/23	23FT01111
	SCHOOLCHECK		08:07:51 02/22/23	23FT01108
	SCHOOLCHECK		10:57:53 02/21/23	23FT01088
	SCHOOLCHECK		10:41:31 02/16/23	23FT00997
	SCHOOLCHECK		10:11:59 02/16/23	23FT00996
	SCHOOLCHECK		09:59:40 02/16/23	23FT00995
	SCHOOLCHECK		08:11:31 02/16/23	23FT00988
	SCHOOLCHECK		10:19:03 02/14/23	23FT00938
	SCHOOLCHECK		10:06:28 02/14/23	23FT00937
	SCHOOLCHECK		11:01:27 02/13/23	23FT00917



	SCHOOLCHECK		10:39:23 02/13/23	23FT00915
	SCHOOLCHECK		14:19:57 02/02/23	23FT00670
	SCHOOLCHECK		08:08:19 02/02/23	23FT00666

**SUPPLEMENT (2)**

	SUPPLEMENT		16:44:06 02/10/23	23FT00859
	SUPPLEMENT		10:49:40 02/02/23	23FT00668

**SUSPACTY (24)**

FEMALE CONCERNED ABOUT NEIGHBOR COMPROMISING VIDEO THREATENED TO BE SHARED	SUSPACTY	FT2H1	09:30:08 02/28/23	23FT01277
MISTAKEN EMPLOYEE IN BUILDING	SUSPACTY	FT1B5	05:13:15 02/26/23	23FT01241
KIDS POUNDED ON DOOR AND RAN OFF	SUSPACTY	FT2G1	21:24:33 02/24/23	23FT01186
COMPL. RECEIVED COLLECTION LETTER FOR AN ACCOUNT HE DOES NOT OWN	SUSPACTY	FT2H1	10:54:01 02/23/23	23FT01143
REQUEST FOR ADDITIONAL PATROLS	SUSPACTY	FT2H1	16:48:50 02/22/23	23FT01125
UNKNOWN PERSON(S) WENT THROUGH HIS MAIL.	SUSPACTY	FT1B1	10:35:56 02/22/23	23FT01115
UNKNOWN JUVENILES ON FRONT PORCH	SUSPACTY	FT2H1	20:49:47 02/20/23	23FT01080
PHONE CALLS ASKING FOR SOMEONE OTHER THAN A RESIDENT	SUSPACTY	FT1C1	15:46:48 02/17/23	23FT01028
COLLECTION AGENCY CALLING REGARDING MEDICAL BILLS OF SOMEONE ELSE	SUSPACTY	FT1E1	11:26:37 02/17/23	23FT01025
SOMEONE ACCESSED APPLE PAY AND CREDIT CARD	SUSPACTY	FT2G1	12:23:27 02/13/23	23FT00919
GHOST KNOCKERS	SUSPACTY	FT3J1	00:55:36 02/12/23	23FT00892
SCAM INSTAGRAM MESSAGE	SUSPACTY	FT1F2	10:36:58 02/11/23	23FT00878
GHOST KNOCKERS	SUSPACTY	FT2G1	00:49:07 02/11/23	23FT00874
PERSON RANG DOORBELL TWICE AND LEFT	SUSPACTY	FT2H1	12:09:26 02/08/23	23FT00821
POSSIBLE PHONE SCAM	SUSPACTY	FT2G1	09:28:40 02/08/23	23FT00817
CAR FOLLOWING CALLER	SUSPACTY	FT2H1	07:29:24 02/07/23	23FT00790
CONCERNED ABOUT NEIGHBORS	SUSPACTY	FT1C1	11:48:52 02/06/23	23FT00770
SMELL OF MARIJUANA IN BUILDING	SUSPACTY	FT1B1	20:58:32 02/04/23	23FT00718
4 YOF CALLED 911 ON PHONE PARENTS THOUGHT HAD NO SERVICE	SUSPACTY	FT2H1	07:43:07 02/04/23	23FT00708
ASSISTED PTPD	SUSPACTY	PTPD	16:17:32 02/02/23	23FT00673
BASEMENT WINDOW OPEN AND LIGHT ON	SUSPACTY	FT3J2	07:03:55 02/02/23	23FT00662
NUDE PHOTOS SENT TO UNKNOWN INDIVIDUAL NOW TRYING TO EXTORT THEM	SUSPACTY	FT1C1	19:37:51 02/01/23	23FT00653
ONLINE SCAM	SUSPACTY	FT1F2	04:03:47 02/01/23	23FT00646

**THEFT (2)**

THEFT OF GUCCI BELT	THEFT	FT1F2	13:51:54 02/25/23	23FT01207
VEHICLE PARTS TAKEN FROM NUMEROUS VEHICLES	THEFT	FT2H1	11:00:04 02/20/23	23FT01074

**TRAFFIC (41)**

DISABLED VEHICLE	TRAFFIC	FT1B1	18:49:55 02/28/23	23FT01297
SUSPENDED REGISTRATION SEIZED ON STOP.	TRAFFIC	FT1F2	16:44:31 02/28/23	23FT01296
TRUCK DOING DONUTS IN PARKING LOT	TRAFFIC	FT3H1	21:46:59 02/27/23	23FT01271
FLAT TIRE	TRAFFIC	FT1B1	20:41:13 02/27/23	23FT01269
DISABLED VEHICLE IN ROADWAY	TRAFFIC	FT1F1	20:22:56 02/27/23	23FT01268
TRAFFIC COMPLAINT	TRAFFIC	FT1A1	19:52:23 02/27/23	23FT01267
REPORT OF SEMI IN MIDDLE OF ROAD. GOA	TRAFFIC	FT1B1	13:43:37 02/26/23	23FT01247
OCCUPIED VEHICLE IN TUDEK PARK	TRAFFIC	FT1B1	21:31:06 02/25/23	23FT01217
DECEASED DEER ON ROADWAY	TRAFFIC	FT1F1	18:37:54 02/25/23	23FT01214
CALLER SAID A RED VEHICLE PASSED HER VERY FAST	TRAFFIC	FT2H1	19:44:10 02/23/23	23FT01159
CALLER SAID SHE COULD HEAR CARS RACING ON W COLLEGE	TRAFFIC	FT2G1	19:21:58 02/23/23	23FT01156
MCSAP DETAIL	TRAFFIC	FT3J1	06:11:04 02/23/23	23FT01131
PEOPLE SPEEDING ON PINE HALL RD	TRAFFIC	FT2E1	14:42:25 02/22/23	23FT01123
SCHOOL BUS LIGHT VIOLATION	TRAFFIC	FT3I1	14:00:54 02/22/23	23FT01122
DISABLED	TRAFFIC	FT2H1	08:31:21 02/22/23	23FT01110
DISABLED CAR IN ROADWAY, GOA	TRAFFIC	FT2G1	11:32:23 02/21/23	23FT01089



LIGHT ON FLASH	TRAFFIC	FT2G1	06:54:37	02/17/23	23FT01020
INTERSECTION ON FLASH	TRAFFIC	FT2G1	02:32:53	02/17/23	23FT01018
MINIVAN SPEEDING LAST TWO MORNINGS	TRAFFIC	FT3N1	17:30:05	02/16/23	23FT01009
3RD PARTY TRAFFIC COMPLAINT / CALLER NOT INVOLVED	TRAFFIC	FT1B1	16:30:33	02/16/23	23FT01007
REAR OF VEHICLED EXTENDED INTO ROADWAY	TRAFFIC	FT2M1	12:55:52	02/16/23	23FT01003
DISABLED VEHICLE	TRAFFIC	FT2E1	11:43:12	02/16/23	23FT00999
RECKLESS DRIVER	TRAFFIC	FT3J1	04:55:57	02/16/23	23FT00986
DISABLED VEHICLE SITTING IN ROADWAY	TRAFFIC	FT1A1	18:28:04	02/15/23	23FT00972
QUESTIONS ABOUT REPORTING CRASHES	TRAFFIC	FT2E1	18:21:46	02/14/23	23FT00962
SCHOOL BUS RED LIGHT VIOLATION.	TRAFFIC	FT2G1	14:11:03	02/13/23	23FT00920
CALLER CONCERNED ABOUT SOMEONE'S DRIVING	TRAFFIC	FT3N1	10:11:19	02/13/23	23FT00914
CALLER REPORTED INTOXICATED DRIVER	TRAFFIC	FT1A1	03:16:22	02/11/23	23FT00877
CAR SPEEDING AND PASSING	TRAFFIC	FT2G1	08:26:58	02/10/23	23FT00855
TRAFFIC LIGHT BULB OUT	TRAFFIC	FT1F1	00:04:32	02/09/23	23FT00835
REPORTED BUS REDS VIOLATIONS	TRAFFIC	FT1E1	13:15:18	02/08/23	23FT00824
SUSPENDED DRIVER'S LICENSE	TRAFFIC	FT3L1	08:42:14	02/08/23	23FT00816
CALLER SAID A BLACK SEDAN CUT HER OFF.	TRAFFIC	FT1B1	21:04:49	02/07/23	23FT00806
CAR RAN OUT OF GAS	TRAFFIC	FT2H1	12:17:13	02/07/23	23FT00797
CALLER CLAIMS A WHITE SUV CUT HER OFF	TRAFFIC	FT1A1	11:20:22	02/05/23	23FT00736
DRIVING UNDER SUSPENSION	TRAFFIC	FT1B1	00:03:41	02/04/23	23FT00701
DISABLED VEHICLE	TRAFFIC	FT1F1	20:11:23	02/03/23	23FT00697
UNSECURED LOAD	TRAFFIC	FT1F1	19:33:24	02/03/23	23FT00695
FADED LINES AND ARROWS IN INTERSECTIN	TRAFFIC	FT3I1	15:25:49	02/03/23	23FT00689
LOUD CARS	TRAFFIC	FT1F1	11:46:04	02/03/23	23FT00686
HANDLED BY OEO	TRAFFIC	FT3Q1	14:37:56	02/02/23	23FT00671

**TRAFFIC STOP (325)**

	TRAFFIC STOP		23:53:54	02/28/23	23FT01305
	TRAFFIC STOP		20:35:59	02/28/23	23FT01302
	TRAFFIC STOP		20:28:47	02/28/23	23FT01301
	TRAFFIC STOP		20:09:45	02/28/23	23FT01300
	TRAFFIC STOP		20:05:46	02/28/23	23FT01299
	TRAFFIC STOP		15:55:23	02/28/23	23FT01293
	TRAFFIC STOP		15:19:20	02/28/23	23FT01290
	TRAFFIC STOP		15:07:57	02/28/23	23FT01288
	TRAFFIC STOP		15:06:05	02/28/23	23FT01287
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	TRAFFIC STOP		14:17:51	02/28/23	23FT01285
	TRAFFIC STOP		13:37:34	02/28/23	23FT01284
	TRAFFIC STOP		08:51:52	02/28/23	23FT01276
	TRAFFIC STOP		00:50:49	02/28/23	23FT01274
	TRAFFIC STOP		21:16:23	02/27/23	23FT01270
	TRAFFIC STOP		17:24:46	02/27/23	23FT01266
	TRAFFIC STOP		20:58:51	02/26/23	23FT01253
	TRAFFIC STOP		20:54:24	02/26/23	23FT01252
	TRAFFIC STOP		17:20:33	02/26/23	23FT01250
	TRAFFIC STOP		16:57:12	02/26/23	23FT01249
	TRAFFIC STOP		09:14:40	02/26/23	23FT01243
	TRAFFIC STOP		05:45:29	02/26/23	23FT01242
	TRAFFIC STOP		03:41:22	02/26/23	23FT01240
	TRAFFIC STOP		03:39:40	02/26/23	23FT01239
	TRAFFIC STOP		03:19:13	02/26/23	23FT01238
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	TRAFFIC STOP		00:34:10	02/26/23	23FT01229
	TRAFFIC STOP		23:44:45	02/25/23	23FT01227
	TRAFFIC STOP		23:32:10	02/25/23	23FT01226

TRAFFIC STOP	23:12:53 02/25/23	23FT01223
TRAFFIC STOP	23:10:45 02/25/23	23FT01222
TRAFFIC STOP	22:56:34 02/25/23	23FT01221
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TRAFFIC STOP	16:46:13 02/25/23	23FT01212
TRAFFIC STOP	16:45:06 02/25/23	23FT01211
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TRAFFIC STOP	05:31:48 02/22/23	23FT01103
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TRAFFIC STOP	15:56:28	02/14/23	23FT00956
TRAFFIC STOP	15:28:27	02/14/23	23FT00954
TRAFFIC STOP	14:52:46	02/14/23	23FT00952

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TRAFFIC STOP	13:29:29 02/14/23	23FT00949
TRAFFIC STOP	13:27:21 02/14/23	23FT00948
TRAFFIC STOP	12:59:38 02/14/23	23FT00946
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TRAFFIC STOP	03:22:32 02/11/23	23FT00876
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TRAFFIC STOP	01:12:05 02/10/23	23FT00849
TRAFFIC STOP	00:51:31 02/10/23	23FT00848
TRAFFIC STOP	00:49:43 02/10/23	23FT00847

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TRAFFIC STOP	10:00:35 02/09/23	23FT00841
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TRAFFIC STOP	16:26:36 02/08/23	23FT00830
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TRAFFIC STOP	15:29:53 02/08/23	23FT00828
TRAFFIC STOP	14:48:03 02/08/23	23FT00827
TRAFFIC STOP	11:50:34 02/08/23	23FT00820
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TRAFFIC STOP	09:42:05 02/08/23	23FT00818
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TRAFFIC STOP	02:11:17 02/07/23	23FT00787
TRAFFIC STOP	01:45:19 02/07/23	23FT00786
TRAFFIC STOP	01:19:45 02/07/23	23FT00785
TRAFFIC STOP	21:18:42 02/06/23	23FT00784
TRAFFIC STOP	20:27:44 02/06/23	23FT00783
TRAFFIC STOP	19:56:50 02/06/23	23FT00782
TRAFFIC STOP	17:58:24 02/06/23	23FT00780
TRAFFIC STOP	16:10:01 02/06/23	23FT00778
TRAFFIC STOP	15:32:04 02/06/23	23FT00777
TRAFFIC STOP	14:59:22 02/06/23	23FT00776
TRAFFIC STOP	14:47:04 02/06/23	23FT00775
TRAFFIC STOP	14:43:05 02/06/23	23FT00774
TRAFFIC STOP	14:09:50 02/06/23	23FT00773
TRAFFIC STOP	14:00:52 02/06/23	23FT00772
TRAFFIC STOP	13:49:34 02/06/23	23FT00771
TRAFFIC STOP	11:39:47 02/06/23	23FT00768
TRAFFIC STOP	11:21:37 02/06/23	23FT00767
TRAFFIC STOP	10:31:40 02/06/23	23FT00765
TRAFFIC STOP	09:40:39 02/06/23	23FT00762
TRAFFIC STOP	09:20:40 02/06/23	23FT00761
TRAFFIC STOP	08:37:17 02/06/23	23FT00760
TRAFFIC STOP	07:30:23 02/06/23	23FT00758
TRAFFIC STOP	07:20:10 02/06/23	23FT00757
TRAFFIC STOP	05:50:42 02/06/23	23FT00756
TRAFFIC STOP	01:30:26 02/06/23	23FT00754
TRAFFIC STOP	21:49:30 02/05/23	23FT00752
TRAFFIC STOP	20:32:27 02/05/23	23FT00751
TRAFFIC STOP	20:20:09 02/05/23	23FT00750
TRAFFIC STOP	16:53:43 02/05/23	23FT00746
TRAFFIC STOP	16:42:42 02/05/23	23FT00745

	TRAFFIC STOP		15:56:08 02/05/23	23FT00744
	TRAFFIC STOP		15:48:52 02/05/23	23FT00743
	TRAFFIC STOP		15:37:24 02/05/23	23FT00742
	TRAFFIC STOP		15:28:32 02/05/23	23FT00741
	TRAFFIC STOP		15:26:32 02/05/23	23FT00740
	TRAFFIC STOP		15:15:09 02/05/23	23FT00739
	TRAFFIC STOP		13:02:33 02/05/23	23FT00737
	TRAFFIC STOP		10:47:18 02/05/23	23FT00734
	TRAFFIC STOP		10:13:42 02/05/23	23FT00733
	TRAFFIC STOP		09:51:39 02/05/23	23FT00732
	TRAFFIC STOP		03:02:04 02/05/23	23FT00731
	TRAFFIC STOP		03:00:09 02/05/23	23FT00730
	TRAFFIC STOP		02:43:16 02/05/23	23FT00729
	TRAFFIC STOP		02:14:47 02/05/23	23FT00728
	TRAFFIC STOP		02:12:49 02/05/23	23FT00727
	TRAFFIC STOP		01:41:55 02/05/23	23FT00726
	TRAFFIC STOP		01:36:33 02/05/23	23FT00725
	TRAFFIC STOP		01:14:30 02/05/23	23FT00723
	TRAFFIC STOP		01:12:11 02/05/23	23FT00722
	TRAFFIC STOP		00:33:45 02/05/23	23FT00721
	TRAFFIC STOP		21:33:29 02/04/23	23FT00719
	TRAFFIC STOP		19:29:58 02/04/23	23FT00717
	TRAFFIC STOP		08:27:21 02/04/23	23FT00710
	TRAFFIC STOP		08:16:34 02/04/23	23FT00709
	TRAFFIC STOP		07:48:39 02/04/23	23FT00707
	TRAFFIC STOP		00:26:39 02/04/23	23FT00702
	TRAFFIC STOP		23:51:00 02/03/23	23FT00700
	TRAFFIC STOP		22:01:03 02/03/23	23FT00699
	TRAFFIC STOP		20:51:10 02/03/23	23FT00698
	TRAFFIC STOP		19:26:07 02/03/23	23FT00693
	TRAFFIC STOP		12:57:24 02/03/23	23FT00687
	TRAFFIC STOP		06:06:15 02/03/23	23FT00683
	TRAFFIC STOP		01:18:49 02/03/23	23FT00679
	TRAFFIC STOP		23:53:38 02/02/23	23FT00678
	TRAFFIC STOP		23:30:38 02/02/23	23FT00677
	TRAFFIC STOP		21:17:13 02/02/23	23FT00676
	TRAFFIC STOP		07:56:05 02/02/23	23FT00665
	TRAFFIC STOP		07:26:51 02/02/23	23FT00664
	TRAFFIC STOP		07:21:35 02/02/23	23FT00663
	TRAFFIC STOP		00:33:32 02/02/23	23FT00660
	TRAFFIC STOP		20:15:15 02/01/23	23FT00655
	TRAFFIC STOP		00:33:24 02/01/23	23FT00643
	TRAFFIC STOP		00:01:42 02/01/23	23FT00642

**TRESPASS (1)**

UNKNOWN PERSON ENTERING APARTMENT	TRESPASS	FT2I2	18:10:21 02/19/23	23FT01054
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**UNSECPROP (1)**

UNSECURED PROPERTY	UNSECPROP	FT2G1	02:48:03 02/03/23	23FT00681
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**VACHOMECHK (2)**

VACATION HOME CHECK REQUESTED	VACHOMECHK	FT1F1	00:00:00 02/17/23	23FT01027
VACATION HOME CHECK REQUESTED	VACHOMECHK	FT2H1	00:00:00 02/03/23	23FT00688

**VHCLCRSHHITRUN (2)**

VEHICLE STRUCK STREET SIGN AND DROVE AWAY	VHCLCRSHHITRUN	FT2H1	09:07:28 02/19/23	23FT01049
CALLER SAID SOMEONE HIT HER CAR LAST NIGHT AT RITE AID	VHCLCRSHHITRUN	FT1B1	16:07:34 02/07/23	23FT00802

**VHCLCRSHNOINJ (17)**

NON-REPORTABLE CRASH	VHCLCRSHNOINJ	FT1F2	11:20:46 02/27/23	23FT01258
2 VEHICLE NON REPORTABLE CRASH	VHCLCRSHNOINJ	FT1A1	19:03:21 02/26/23	23FT01251
10-45 A / REPORTABLE CRASH	VHCLCRSHNOINJ	FT2F1	18:50:45 02/25/23	23FT01215
SIDE SWIPE NONREPORTABLE CRASH	VHCLCRSHNOINJ	FT1B1	13:03:23 02/25/23	23FT01206
TWO VEHICLE CRASH, REPORTABLE	VHCLCRSHNOINJ	FT1B1	17:10:01 02/24/23	23FT01182

CAR VS. DEER CRASH	VHCLCRSHNOINJ	FT3J1	04:28:08 02/24/23	23FT01171
2 VEHICLE REPORTABLE CRASH	VHCLCRSHNOINJ	FT1B1	18:54:06 02/23/23	23FT01155
TWO VEHICLE ACCIDENT	VHCLCRSHNOINJ	FT2H1	11:10:06 02/23/23	23FT01145
VEHICLE SLID INTO MAILBOX POST	VHCLCRSHNOINJ	FT3Q1	12:56:39 02/22/23	23FT01120
ONE VEHICLE NON REPORTABLE	VHCLCRSHNOINJ	FT2G1	11:26:00 02/22/23	23FT01117
LEGALLY PARKED CAR STRUCK BY PASSING CAR	VHCLCRSHNOINJ	FT1C1	11:15:29 02/22/23	23FT01116
TWO VEHICLE ACCIDENT	VHCLCRSHNOINJ	FT1C1	12:29:35 02/21/23	23FT01090
VEHICLE CRASH, CAR STRUCK DEER	VHCLCRSHNOINJ	FT2E1	15:04:52 02/20/23	23FT01075
REAR END VEHICLE CRASH	VHCLCRSHNOINJ	FT3J2	06:38:14 02/16/23	23FT00987
TWO VEHICLE CRASH, NO INJURIES, REPORTABLE	VHCLCRSHNOINJ	FT1B1	18:04:10 02/14/23	23FT00961
CALLER STRUCK A DEER	VHCLCRSHNOINJ	FT2E1	08:18:37 02/10/23	23FT00854
2 VEHICLE NON REPORTABLE CRASH	VHCLCRSHNOINJ	FT1B1	18:05:48 02/03/23	23FT00692
<b><i>VHCLCRSHUNKN (2)</i></b>				
VEHICLE CRASH NO INJURIES	VHCLCRSHUNKN	FT2H1	23:47:17 02/27/23	23FT01273
VEHICLE CRASH NO INJURIES	VHCLCRSHUNKN	FT1A1	00:01:00 02/26/23	23FT01228
<b><i>WARRANTSERVICE (2)</i></b>				
MALE ARRESTED FROM NCIC WARRANT	WARRANTSERVICE	FT2E1	13:39:25 02/14/23	23FT00950
TRT CALLOUT FOR A SEARCH WARRANT	WARRANTSERVICE	FT2H1	08:28:12 02/09/23	23FT00838

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP MANAGER TO SUBMIT A TOURISM GRANT APPLICATION TO HAPPY VALLEY ADVENTURE BUREAU WITH MILLHEIM BOROUGH AND HARRIS TOWNSHIP FOR AN AGRITOURISM EVENT.**

**WHEREAS**, (“Applicant”) desires to support the event, “Route 45 Getaways” (“Event Title”); and

**WHEREAS**, the applicant desires to receive from Happy Valley Adventure Bureau (HVAB) a grant for purpose of carrying out this project; and

**WHEREAS**, the promotion of agricultural tourism, locally sourced food, and the preservation of agricultural heritage are cornerstones of the Township’s economic development strategy for achieving Ferguson Township Strategic Plan goals which include Economic Development, Promotion of Municipal Identify, and Partnership and Regional Thinking; and

**WHEREAS**, the Borough of Millheim, Harris Township and Ferguson Township are in a partnership to market and advertise the Route 45 Getaways to promote economic development through the promotion of local food, music, and agriculture; and

**WHEREAS**, the Ferguson Township Board of Supervisors, through adoption of this resolution, expresses its support for the event and authorizes a 25 percent local match of the requested grant amount, in an amount not to exceed \$3,750.00 from the Township’s Economic Development account to supplement a grant application to the Happy Valley Adventure Bureau Tourism Grant program; and

**WHEREAS**, Ferguson Township understands that the contents of the document ‘Tourism Grant Review Committee (TGRC) Grant Guidelines Fiscal year 2023-2024’ including associated reference links therein, will become the terms and conditions of a Grant Agreement between the applicant and HVAB.

**NOW THEREFORE**, it is resolved that:

1. The grant application may be signed on behalf of the applicant by the Official with the title of Township Manager.
2. If the applicant is awarded a grant, the Grant Application Authorization, signed by the Official, will become the applicant/grantee’s executed signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
3. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment is the Township Manager, and the grantee will be bound by the amendment.

**RESOLVED** this 21<sup>st</sup> day of March 2023.

**TOWNSHIP OF FERGUSON**

By: \_\_\_\_\_  
Lisa Strickland, Chair  
Board of Supervisors

[ S E A L ]

**ATTEST:**

By: \_\_\_\_\_  
Centrice Martin, Secretary



## **DISCUSSION OF ANTICIPATED CONSTRUCTION COSTS FOR CONTRACT 2022-C21 PINE GROVE MILLS BIKE AND PEDESTRIAN IMPROVEMENTS (TASA GRANT)**

### **Original scope - Option 1:**

SR45 - widening from a point 375 feet west of the church to Ross Street for bike lanes both sides  
Water Street – new sidewalk from flashing light to West Chestnut on the west side  
Nixon Road – Rectangular Rapid Flashing Beacon at crossing near Sunday Drive  
Revised estimate of construction cost = \$1,019,000

### **Original Scope with add-on - Option 2:**

SR45 - widening from Deepwood Drive to Ross Street for bike lanes both sides  
Water Street – new sidewalk from flashing light to West Chestnut on the west side  
Nixon Road – Rectangular Rapid Flashing Beacon at crossing near Sunday Drive  
Estimate of construction cost = \$1,038,000

### **Descope - Option 3:**

SR45 - widening from a point 375 feet west of the church to Ross Street for bike lanes both sides  
Water Street – no reconstruction of the existing sidewalk, only add 220 feet of missing sidewalk nearest West Chestnut on the west side  
Nixon Road – no work  
Estimate of construction cost = \$761,000

### **Descope - Option 4:**

SR45 - widening from Deepwood Drive to Ross Street for bike lanes both sides  
Water Street – no work  
Nixon Road – no work  
Estimate of construction cost = \$718,000

Should the Board decide to award the design work to MT for the original scope, it may be possible to bid out the construction work in two phases should the construction work not be fully funded. For example, the Board could award the entire design contract, and only a portion of the project is put out to bid. It is believed that the Department will look favorably upon another TASA grant application given the design work is already complete and a portion of the project already constructed.

Bidding the work in 2 phases may result in some supplemental fee from the consultant, and adding widening to Deepwood Drive will result in some additional fee from the consultant. At the time of this writing, these costs are not known.

TA Grant Application Budget Estimate for Pine Grove Mills (Ferguson Township) Bike and Pedestrian Improvements

**Original Scope - Option 1**

**Engineering  
Construction**

ECMS Item No.	Description	Water St (SR0026)	Pine Grove Rd (SR0045)	Nixon Road (T-334)	Qty	Unit	Unit Cost	Item Cost
0201-0001	Clearing and Grubbing				1	LS	\$12,000	\$12,000
0203-0001	Class 1 Excavation	88	1907		1995	CY	\$30	\$59,850
0203-0004	Class 1B excavation	82			82	CY	\$75	\$6,181
0204-0150	Class 4 excavation	124			124	CY	\$60	\$7,467
	6" depth 2A stone in milled shoulder		1833		1833	SY	\$10	\$18,330
0313-0422	Superpave Asphalt Mixture Design, Base Course, PG 64S-22, 0.3<3Million EASLs, 25.0 MM Mix, 4" Depth	130	1833		1963	SY	\$35	\$68,717
0413-0246	Superpave Asphalt Mixture Design, Wearing Course, PG 64S-22, 0.3<3Million EASLs, 9.5 MM Mix, 1 1/2" Depth, SRL-G	130	4583		4713	SY	\$12	\$56,556
0491-0012	Milling of Asphalt Pavement Surface, 1 1/2" Depth, Milled Material Retained by Contractor		4583		4583	SY	\$25	\$114,575
0601-0353	18" Thermoplastic Pipe, Group III, 8'-2' Fill	200			200	LF	\$100	\$20,000
0605-2711	Type C Concrete Top Unit and Bicycle Safe Gate	1			1	EA	\$1,500	\$1,500
0605-2731	Type M Concrete Top Unit and Bicycle Safe Gate	1			1	EA	\$1,500	\$1,500
0605-2850	Standard Inlet Box, Height <= 10'	2			2	EA	\$3,500	\$7,000
0608-0001	Mobilization				1	LS	\$20,558	\$20,558
0630-0031	Plain Cement Concrete Curb, 6" Height	890			890	LF	\$55	\$48,950
0676-0001	Cement Concrete Sidewalk	356			356	SY	\$140	\$49,778
0676-0003	Sidewalks and Driveway Aprons Through Driveways	40			40	SY	\$150	\$6,000
0695-0004	Detectable Warning Surface, Polymer Composite	60			60	SF	\$40	\$2,400
0802-0001	Topsoil Furnished and Placed	54	648		702	CY	\$75	\$52,679
4804-0001	Seeding and Soil Supplements - Formula B, Including Mulch	40	513		553	LB	\$5	\$2,764
0808-0100	Tree	20			20	EA	\$500	\$10,000
0810-0050	Selective Tree Removal				1	LS	\$10,000	\$10,000

0901-0001	Maintenance and Protection of Traffic During Construction				1	LS	\$68,527	\$68,527
0931-0003	Post Mounted Signs, Type B, Steel Square Post		72		72	SF	\$35	\$2,520
0954-0011	2" Conduit			50	50	LF	\$5	\$250
0954-0101	Signal Cable, 12 AWG, 3 Conductor			500	500	LF	\$5	\$2,500
0954-0302	Junction Box, JB-27			2	2	EA	\$1,000	\$2,000
0954-0500	Directional Boring			50	50	LF	\$110	\$5,500
0962-1000	4" White Waterborne Pavement Markings		8250		8250	LF	\$2	\$16,500
0962-1029	White Waterborne Pavement Legend, "Bicycle with Rider", 8'-0" x 4'-0"		48		48	EA	\$150	\$7,200
	Guide Rail removal		1350		1350	EA	\$5	\$6,750
	Guide Rail replacement		1350		1350	EA	\$40	\$54,000
	Guide Rail end treatment		2		2	EA	\$1,650	\$3,300
	Guide rail anchor		2		2	EA	\$1,750	\$3,500
9000-0001	Rectangular Rapid Flashing Beacon				1	LS	\$25,000	\$25,000

SUBTOTAL CONSTRUCTION	\$774,351
INSPECTION at 15% per guidance doc	\$116,153
CONTINGENCY CONSTRUCTION at 10%	\$77,435
INFLATION for 2 years at 3% a year	\$46,461
PennDOT Administrative costs	\$5,000
<b>TOTAL CONSTRUCTION</b>	<b>\$1,019,400</b>

**TA Grant Application Budget Estimate for Pine Grove Mills (Ferguson Township) Bike and Pedestrian Improvements**

This estimate includes all work in **original scope, plus an additional 655 feet of widening on SR45 to make the eastern terminus at or near (Deepwood Drive)**. This includes widening on SR45 west to Ross Street (4,870 linear feet each side). This estimate includes the RRFB. This estimate includes new sidewalk along SR26 Water Street up the mountain to West Chestnut Street. ASSUMES NO RELOCATION OF WEST PENN POWER POLES. SHOULDER WILL MOVE CLOSE TO NEAR BASE OF POLE (confirm during design).

**Construction**

**Option 2**

ECMS Item No.	Description	Water St (SR0026)	Pine Grove Rd (SR0045)	Nixon Road (T-334)	Qty	Unit	Unit Cost	Item Cost
0201-0001	Clearing and Grubbing				1	LS	\$12,000	\$12,000
0203-0001	Class 1 Excavation	88	2004		2092	CY	\$30	\$62,773
0203-0004	Class 1B excavation	82			82	CY	\$75	\$6,181
0204-0150	Class 4 excavation	124			124	CY	\$60	\$7,467
	6" depth 2A stone in milled shoulder		2164		2164	SY	\$10	\$21,640
0313-0422	Superpave Asphalt Mixture Design, Base Course, PG 64S-22, 0.3<3Million EASLs, 25.0 MM Mix, 4" Depth	130	2164		2294	SY	\$35	\$80,290
0413-0246	Superpave Asphalt Mixture Design, Wearing Course, PG 64S-22, 0.3<3Million EASLs, 9.5 MM Mix, 1 1/2" Depth, SRL-G	130	5411		5541	SY	\$12	\$66,492
0491-0012	Milling of Asphalt Pavement Surface, 1 1/2" Depth, Milled Material Retained by Contractor		5411		5411	SY	\$25	\$135,275
0601-0353	18" Thermoplastic Pipe, Group III, 8'-2' Fill	200			200	LF	\$100	\$20,000
0605-2711	Type C Concrete Top Unit and Bicycle Safe Gate	1			1	EA	\$1,500	\$1,500
0605-2731	Type M Concrete Top Unit and Bicycle Safe Gate	1			1	EA	\$1,500	\$1,500
0605-2850	Standard Inlet Box, Height <= 10'	2			2	EA	\$3,500	\$7,000
0608-0001	Mobilization				1	LS	\$20,936	\$20,936
0630-0031	Plain Cement Concrete Curb, 6" Height	890			890	LF	\$55	\$48,950
0676-0001	Cement Concrete Sidewalk	356			356	SY	\$140	\$49,778
0676-0003	Sidewalks and Driveway Aprons Through Driveways	40			40	SY	\$150	\$6,000
0695-0004	Detectable Warning Surface, Polymer Composite	60			60	SF	\$40	\$2,400
0802-0001	Topsoil Furnished and Placed	54	296		350	CY	\$75	\$26,279
4804-0001	Seeding and Soil Supplements - Formula B, Including Mulch	40	311		351	LB	\$5	\$1,753
0808-0100	Tree (planted)	20			20	EA	\$650	\$13,000

0810-0050	Selective Tree Removal				1	LS	\$2,500	\$2,500
0901-0001	Maintenance and Protection of Traffic During Construction				1	LS	\$69,788	\$69,788
0931-0003	Post Mounted Signs, Type B, Steel Square Post		72		72	SF	\$35	\$2,520
0954-0011	2" Conduit			50	50	LF	\$5	\$250
0954-0101	Signal Cable, 12 AWG, 3 Conductor			500	500	LF	\$5	\$2,500
0954-0302	Junction Box, JB-27			2	2	EA	\$1,000	\$2,000
0954-0500	Directional Boring			50	50	LF	\$110	\$5,500
0962-1000	4" White Waterborne Pavement Markings		9740		9740	LF	\$2	\$19,480
0962-1029	White Waterborne Pavement Legend, "Bicycle with Rider", 8'-0" x 4'-0"		57		57	EA	\$150	\$8,550
	Relocate school flasher		1		1	EA	\$15,000	\$15,000
	Guide Rail removal		1350		1350	EA	\$5	\$6,750
	Guide Rail replacement		1350		1350	EA	\$40	\$54,000
	Guide Rail end treatment		2		2	EA	\$1,650	\$3,300
	Guide rail anchor		2	1	3	EA	\$1,750	\$5,250
9000-0001	Rectangular Rapid Flashing Beacon			0	0	LS	\$25,000	\$0

SUBTOTAL CONSTRUCTION	\$788,602
INSPECTION at 15% per guidance doc	\$118,290
CONTINGENCY CONSTRUCTION at 10%	\$78,860
INFLATION for 2 years at 3% a year	\$47,316
PennDOT Administrative costs	\$5,000
<b>TOTAL CONSTRUCTION</b>	<b>\$1,038,069</b>

**TA Grant Application Budget Estimate for Pine Grove Mills (Ferguson Township) Bike and Pedestrian Improvements**

This estimate includes widening on SR45 from the same east terminus (375 feet west of the church) to the same west terminus at Ross Street (4125 linear feet each side). This estimate removes the RRFB. This estimate removes all work on SR26 Water Street up the mountain except installing the missing 220 feet section of sidewalk nearest Chestnut Street.

**Construction**

**Descope - Option 3**

Description	Water St (SR0026)	Pine Grove Rd (SR0045)	Nixon Road (T-334)	Qty	Unit	Unit Cost	Item Cost
Clearing and Grubbing				1	LS	\$12,000	\$12,000
Class 1 Excavation	65	1907		1972	CY	\$30	\$59,160
Class 1B excavation	0			0	CY	\$75	\$0
Class 4 excavation	124			124	CY	\$60	\$7,467
6" depth 2A stone in milled shoulder		1833		1833	SY	\$10	\$18,330
Superpave Asphalt Mixture Design, Base Course, PG 64S-22, 0.3<3Million EASLs, 25.0 MM Mix, 4" Depth	0	1833		1833	SY	\$35	\$64,167
Superpave Asphalt Mixture Design, Wearing Course, PG 64S-22, 0.3<3Million EASLs, 9.5 MM Mix, 1 1/2" Depth, SRL-G	0	4583		4583	SY	\$12	\$54,996
Milling of Asphalt Pavement Surface, 1 1/2" Depth, Milled Material Retained by Contractor		4583		4583	SY	\$25	\$114,575
18" Thermoplastic Pipe, Group III, 8'-2' Fill	60			60	LF	\$100	\$6,000
Type C Concrete Top Unit and Bicycle Safe Gate	1			1	EA	\$1,500	\$1,500
Type M Concrete Top Unit and Bicycle Safe Gate	0			0	EA	\$1,500	\$0
Standard Inlet Box, Height <= 10'	1			1	EA	\$3,500	\$3,500
Mobilization				1	LS	\$15,321	\$15,321
Plain Cement Concrete Curb, 6" Height	0			0	LF	\$55	\$0
Cement Concrete Sidewalk	122			122	SY	\$140	\$17,080
Sidewalks and Driveway Aprons Through Driveways	0			0	SY	\$150	\$0
Detectable Warning Surface, Polymer Composite	0			0	SF	\$40	\$0
Topsoil Furnished and Placed	33	648		681	CY	\$75	\$51,075
Seeding and Soil Supplements - Formula B, Including Mulch	16	513		529	LB	\$5	\$2,645

Tree (planted)	3			3	EA	\$650	\$1,950
Selective Tree Removal				1	LS	\$2,500	\$2,500
Maintenance and Protection of Traffic During Construction				1	LS	\$51,071	\$51,071
Post Mounted Signs, Type B, Steel Square Post		72		72	SF	\$35	\$2,520
2" Conduit			0	0	LF	\$5	\$0
Signal Cable, 12 AWG, 3 Conductor			0	0	LF	\$5	\$0
Junction Box, JB-27			0	0	EA	\$1,000	\$0
Directional Boring			0	0	LF	\$110	\$0
4" White Waterborne Pavement Markings		8250		8250	LF	\$2	\$16,500
White Waterborne Pavement Legend, "Bicycle with Rider", 8'-0" x 4'-0"		48		48	EA	\$150	\$7,200
Guide Rail removal		1350		1350	EA	\$5	\$6,750
Guide Rail replacement		1350		1350	EA	\$40	\$54,000
Guide Rail end treatment		2		2	EA	\$1,650	\$3,300
Guide rail anchor		2		2	EA	\$1,750	\$3,500
Rectangular Rapid Flashing Beacon			0	0	LS	\$25,000	\$0

SUBTOTAL CONSTRUCTION	\$577,107
INSPECTION at 15% per guidance doc	\$86,566
CONTINGENCY CONSTRUCTION at 10%	\$57,711
INFLATION for 2 years at 3% a year	\$34,626
PennDOT Administrative costs	\$5,000
<b>TOTAL CONSTRUCTION</b>	<b>\$761,010</b>

**TA Grant Application Budget Estimate for Pine Grove Mills (Ferguson Township) Bike and Pedestrian Improvements**

This estimate includes widening on SR45 from a new east terminus (Deepwood Drive) to a west terminus at Ross Street (4,870 linear feet each side). This estimate removes the RRFB. This estimate removes all work on SR26 Water Street up the mountain. ASSUMES NO RELOCATION OF WEST PENN POWER POLES. SHOULDER WILL MOVE CLOSE TO NEAR BASE OF POLE confirm during design

**Construction**

**Descope - Option 4**

ECMS Item No.	Description	Water St (SR0026)	Pine Grove Rd (SR0045)	Nixon Road (T-334)	Qty	Unit	Unit Cost	Item Cost
0201-0001	Clearing and Grubbing				1	LS	\$12,000	\$12,000
0203-0001	Class 1 Excavation	0	1100		1100	CY	\$30	\$33,000
0203-0004	Class 1B excavation	0			0	CY	\$75	\$0
0204-0150	Class 4 excavation	0			0	CY	\$60	\$0
	6" depth 2A stone in milled shoulder		2164		2164	SY	\$10	\$21,640
0313-0422	Superpave Asphalt Mixture Design, Base Course, PG 64S-22, 0.3<3Million EASLs, 25.0 MM Mix, 4" Depth	0	2164		2164	SY	\$35	\$75,740
0413-0246	Superpave Asphalt Mixture Design, Wearing Course, PG 64S-22, 0.3<3Million EASLs, 9.5 MM Mix, 1 1/2" Depth, SRL-G	0	5411		5411	SY	\$12	\$64,932
0491-0012	Milling of Asphalt Pavement Surface, 1 1/2" Depth, Milled Material Retained by Contractor		5411		5411	SY	\$25	\$135,275
0601-0353	18" Thermoplastic Pipe, Group III, 8'-2' Fill	0			0	LF	\$100	\$0
0605-2711	Type C Concrete Top Unit and Bicycle Safe Gate	0			0	EA	\$1,500	\$0
0605-2731	Type M Concrete Top Unit and Bicycle Safe Gate	0			0	EA	\$1,500	\$0
0605-2850	Standard Inlet Box, Height <= 10'	0			0	EA	\$3,500	\$0
0608-0001	Mobilization				1	LS	\$14,458	\$14,458
0630-0031	Plain Cement Concrete Curb, 6" Height	0			0	LF	\$55	\$0
0676-0001	Cement Concrete Sidewalk	0			0	SY	\$140	\$0
0676-0003	Sidewalks and Driveway Aprons Through Driveways	0			0	SY	\$150	\$0
0695-0004	Detectable Warning Surface, Polymer Composite	0			0	SF	\$40	\$0
0802-0001	Topsoil Furnished and Placed	0	296		296	CY	\$75	\$22,200
4804-0001	Seeding and Soil Supplements - Formula B, Including Mulch	0	311		311	LB	\$5	\$1,556
0808-0100	Tree (planted)	0			0	EA	\$650	\$0



0810-0050	Selective Tree Removal				1	LS	\$2,500	\$2,500
0901-0001	Maintenance and Protection of Traffic During Construction				1	LS	\$48,194	\$48,194
0931-0003	Post Mounted Signs, Type B, Steel Square Post		72		72	SF	\$35	\$2,520
0954-0011	2" Conduit			0	0	LF	\$5	\$0
0954-0101	Signal Cable, 12 AWG, 3 Conductor			0	0	LF	\$5	\$0
0954-0302	Junction Box, JB-27			0	0	EA	\$1,000	\$0
0954-0500	Directional Boring			0	0	LF	\$110	\$0
0962-1000	4" White Waterborne Pavement Markings		9740		9740	LF	\$2	\$19,480
0962-1029	White Waterborne Pavement Legend, "Bicycle with Rider", 8'-0" x 4'-0"		57		57	EA	\$150	\$8,550
	Relocate school flasher		1		1	EA	\$15,000	\$15,000
	Guide Rail removal		1350		1350	EA	\$5	\$6,750
	Guide Rail replacement		1350		1350	EA	\$40	\$54,000
	Guide Rail end treatment		2		2	EA	\$1,650	\$3,300
	Guide rail anchor		2		2	EA	\$1,750	\$3,500
9000-0001	Rectangular Rapid Flashing Beacon			0	0	LS	\$25,000	\$0

SUBTOTAL CONSTRUCTION	\$544,595
INSPECTION at 15% per guidance doc	\$81,689
CONTINGENCY CONSTRUCTION at 10%	\$54,460
INFLATION for 2 years at 3% a year	\$32,676
PennDOT Administrative costs	\$5,000
<b>TOTAL CONSTRUCTION</b>	<b>\$718,420</b>

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE AN AGREEMENT AND CONTRACT FOR PROFESSIONAL SERVICES.**

**BE IT RESOLVED**, by the authority of the Board of Supervisors of Ferguson Township, Centre County, that the Township Manager be directed to sign the attached Agreement and Contract for Professional Services with McCormick Taylor, Inc., attached hereto as Exhibit A, on behalf of Ferguson Township.

**RESOLVED** this 21<sup>st</sup> day of March 2023.

**TOWNSHIP OF FERGUSON**

By: \_\_\_\_\_  
Lisa Strickland, Chair  
Board of Supervisors

[SEAL]

ATTEST

\_\_\_\_\_  
Centrice Martin, Secretary



***SCOPE OF SERVICES  
& FEE PROPOSAL***

***#118402 Pine Grove Mills (TASA) Project  
Ferguson Township, Centre County***

***March 2, 2023***

***McCormick Taylor, Inc.  
5 Capital Drive, Suite 400  
Harrisburg, PA 17110***

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- B. Cost Plus Calculations
- C. Subconsultant Proposal – Keller Engineers
- D. Subconsultant Proposal – Trans Associates

## **Scope of Work Details**

*The scope of work for the project is to install new sidewalk (approximately 890') along the west side of SR 0026 Water Street, between flashing traffic light (SR 0026/SR 0045 intersection) and Chestnut Street; shoulder widening and bike legends on SR 0045 Pine Grove Road (approximately 4,125' each side) starting at 350 feet west of the St. Paul Lutheran Church to Ross Street; and installing rectangular rapid flashing beacons (RRFB) at the existing shared use path crossing on Nixon Road (located between Sunday Drive and Chester Drive). Work will also include installing signs and sharrow legends on SR 0045 between St. Paul Lutheran Church and Nixon Road, then on Nixon Road between SR 0026/0045 and the RRFB on Nixon Road to provide connectivity throughout the corridor.SR 0045*

### **Task 1.1 – Project Management/Administration/Scheduling (WBS ID 2.1.1)**

- *Monitor design team performance and project development. Coordinate the flow of information concerning the project. Control project costs. The consultant must consider cost savings measures and be cost effective in all the design aspects of the project.*
- *An ASTA schedule will not be required. The consultant shall prepare and submit a design schedule and provide an updated schedule each month for project monitoring.*
- *A 5.0% factor of the Total Man-hour effort (excluding Project Management Tasks and other consultants) will be allowed.*
- *All submissions shall be .pdf via email, shared folder, or ftp site unless noted otherwise.*
- *Drawing files will be provided in an AutoCAD compatible format.*

#### **Approach:**

**Lead Firm: McCormick Taylor, Inc. (MT)**

**Support Firm: Keller Engineers (KEI)**

**Support Firm: Trans Associate (AE)**

**MT agrees with the scope of work as presented. See Appendix B for Keller Engineers approach to this task, and see Appendix C for Trans Associates approach to this task.**

## **Task 1.2 – Meetings**

**(WBS ID 2.1.1)**

- *The following meetings are anticipated for the project. The consultant will be responsible for preparing and distributing meeting minutes with an asterisk (\*) unless indicated by the Township or District.*
  - *Project Kickoff Meeting\* – 1 @ Township Building or Virtually*
    - *District’s Project Manager will share start-up folder*
  - *Project Status Meetings\* – Bi-Monthly @ Township Building or Virtually (Hybrid)*
  - *Utility Field View\* – 2 @ Project Site (assume a FD field view)*
  - *Design Field View\* – 1 @ Project Site or Virtually*
  - *Right-of-Way Plan Review – 1 @ District Office or Virtually*
  - *Municipal/Public Meeting\* – 2 @ Township Building or Virtually (Hybrid)*
    - *Consultant to prepare and send out notification letters to relevant property owners one month in advance*
    - *One meeting shall be an open house plans presentation to the public*
    - *One meeting shall be a project presentation to the Board of Supervisors*
  - *Constructability Review\* – 1 @ District Office or Virtually*

### **Approach:**

**Lead Firm: McCormick Taylor, Inc. (MT)**

**Support Firm: Keller Engineers (KEI)**

**Support Firm: Trans Associate (AE)**

**MT agrees with the scope of work as presented with the following clarifications. See Appendix B for Keller Engineers approach to this task and see Appendix C for Trans Associates approach to this task.**

**MT staff will attend the meetings outlined within the Township’s Scope of Work at the following participation:**

- **One Project Kickoff Meeting – 3 staff members**
- **10 Project Status Meetings – 3 staff members**
- **Two Utility Field View Meetings – 2 Staff members**
- **One Design Field View Meeting – 1 Staff member**
- **One Right-of-Way Plan Review Meeting – 2 Staff member**
- **One Municipal Open House Public Meeting – 2 Staff members**
- **Two Municipal Board of Supervisors Meetings – 1 Staff member**
- **One Constructability Review Meeting – 2 Staff members**

### **Municipal Open House Public Meeting**

MT anticipates conducting one Open House Meeting after the Design Field View submission (see Task 11.1) but before the Plans, Specifications & Estimates submission (see Task 12.1). We assume that the Open House Meeting will be one-hour long and occur prior to one of the Board of Supervisors Meetings where a presentation about the project will be made.

MT will distribute one notification of the Open House Meeting to property owners utilizing the same contacts information used for the Notice of Intent to Enter Letters. We assume that the Township will prepare and distribute all other advertisement material for the Open House Meeting.

MT will prepare “roll plot” style displays of the project plans at an appropriate scale to explain and illustrate the project. Two copies will be supplied for the meeting. A meeting sign-in sheet and one-page project information sheet will be provided. A comment form will not be utilized.

### **Municipal Board of Supervisors Meetings Presentation**

The MT project manager will provide a 10 to 15-minute project presentation at two Board of Supervisors meetings during the project—one in coordination with the Open House Public Meeting and another at a point to be determined. MT will supply the presented material. No advertisement is anticipated.

### ***Task 2.1 – Surveys / Supplemental Surveys***

***(WBS ID 2.4.1 / 2.10.3)***

- *Consultant will be responsible for the following:*
  - *Supplemental Deed Research. The Department will perform the County Tax Record investigations and initial deed research.*
  - *Assist Township with issuing "Notice of Intent to Enter" letter (Form 983) to each property owner by certified mail. Letters will be addressed from the Township but will need to be reviewed by the District ROW unit prior to mailing.*
  - *The consultant shall conduct 3D Survey to include and not be limited to roadway/curb and roadside features such as existing sidewalks, planters, signs, break lines, and buildings. Include overhead and underground utility line locations.*
  - *The following subtasks are considered survey requirements, relative to the existing topography within specific project boundaries.*
    - *Obtain published horizontal and vertical control data for specific project use.*
    - *Prior to initiating surveys, develop a Traffic Control Plan for implementation during surveys within existing highways and streets.*
    - *Establish horizontal and vertical control relative to referenced monumentation.*
    - *Establish the preliminary mainline horizontal alignment in the field.*

- *Obtain profiles and cross sections along each of the project's established roadways, baselines, and centerlines.*
  - *Field-edit mapping topography, including the type, size, location, and elevation of existing storm drain and utility facilities, and evident property corners. Obtain invert elevations.*
  - *Perform Map Accuracy Tests to verify spatial accuracy.*
  - *Stakeout the approved Baselines and Centerlines.*
  - *Establish and record final Benchmarks and References for construction stakeout.*
- *The final approved alignment will be resurveyed and staked out. The established control points will be referenced with permanent markers outside the proposed limits of construction, but within the right-of-way.*
  - *The consultant will be responsible for establishing the Property Lines, Existing Horizontal and Vertical alignments, and Legal Right-of-Way Lines on the base mapping.*
  - *Assume there are no wetlands within the project area. If necessary, the District will perform wetland delineation.*

*Assume 2 extra days of supplemental survey as needed. Survey of wetland areas may be completed during a day of supplemental survey.*

**Approach:**

**Lead Firm: Keller Engineers**

**Support Firm: McCormick Taylor, Inc.**

**Survey services will be performed by our subconsultant, Keller Engineers, with coordination by McCormick Taylor. Please refer to Appendix B for a more detailed description of services for this task.**

***Task 3.1 – Typical Sections***

***(WBS ID 2.4.7)***

- *The Typical Section submission will be submitted for approval prior to final development of the Design Field View plans. This submission should include a title sheet, index map, general notes sheet, typical sections, plan sheets, and cross sections. A formal report will not be required at this stage, but general information should be provided for any design details that may assist the reviewers.*

**Approach:**

**Lead Firm: McCormick Taylor, Inc.(MT)**

**MT agrees with the scope of work as presented with the following clarifications:**



Since this is a widening project, it is anticipated no pavement design in accordance with publication 242 will be required. Typical sections will show widened pavements at the same overall depths for asphalt and subbase as the existing pavement section. Cores will be requested to confirm the existing layers depicted on RMS. Cores will be taken by the Township from the shoulder—not the travel lane.

It is not anticipated any base repair or structural overlay will be required for the current travel lanes.

It is anticipated four (4) typical sections will be developed for SR 0045 and six (6) will be developed for SR 0026.

For proposal purposes, the Typical Section submission will consist of eighty-three (83) total plan sheets.

- (1) Title Sheet (As prepared under Task 11.1)
- (1) Index Sheet (As prepared under Task 11.1)
- (1) Location Map, General Notes, etc. (As prepared under Task 11.1)
- (3) Typical Sections Sheets
- (7) Preliminary Plan Sheets (As prepared under Task 11.1)
- (70) Preliminary Cross Sections (As prepared under Task 4.1)

#### **Task 4.1 – Cross Sections**

**(WBS ID 2.10.4)**

- *Develop cross sections for the proposed sidewalks along SR 0026 Water Street and Chestnut Street and for the shoulder widening on SR 0045 Pine Grove Road. Provide cross sections at 25' intervals, as well as any additional sections where critical information is needed.*
- *Provide additional details on the cross sections to show existing and proposed utilities, Right of Way lines, grades, sidewalk and buffer dimensions, and cross slopes.*
- *The cross sections will be developed in accordance with Publication 14M, Design Manual 3, Chapter 2.7.*
- *No earthwork calculations are required for the preliminary cross section submission.*

#### **Approach:**

**Lead Firm: McCormick Taylor, Inc.(MT)**

**MT agrees with the scope of work as presented with the following clarifications:**

**For proposal purposes, at the specified 50-foot interval approximately one hundred (100) cross sections will be generated. Three (3) sections at driveway entrances are also anticipated along SR 0026. Note the minimal widening proposed no sections for entrances are anticipated along SR 0045.**

**It is anticipated the cross-section set will consist of thirty five (35) sheets. Existing and any proposed drainage facilities will be included on the final cross sections. Earthwork calculations will be included on the final cross sections.**

Drainage features will not be illustrated on cross sections for the DFV submission but will be developed during the Final Design phase and included with the PS&E submission.

### **Task 5.1 – Utilities/Utility Engineering**

**(WBS ID 2.9.1 / 2.10.8)**

- *Utility coordination will be completed in URMS. Consultant will be responsible for:*
  - *Performing PA One-Call (i.e., "Complex Ticket") and updating plans. Coordinate with the District Utility Unit to verify utility contacts.*
  - *Submitting preliminary plans (base mapping) for utilities to review and mark-up.*
  - *Requesting copies of easement documents and plans.*
  - *Completing the Subsurface Utility Engineering (SUE) form. SUE is not anticipated for this project. Note: a supplement will be required if SUE is needed.*
  - *Identifying utility conflicts and coordinating with utilities to complete utility conflict resolutions in URMS.*
  - *Ensure timely completion of final utility clearance documents.*
  - *Scheduling the utility field view (see Task 1.2).*

#### **Approach:**

**Lead Firm: McCormick Taylor, Inc.(MT)**

**McCormick Taylor agrees with the scope of work as presented with the following clarifications:**

**McCormick Taylor will solicit existing facility maps from the utility companies and plot any facilities depicted prior to submitting plans to the utilities for review and mark-up.**

**McCormick Taylor will reach out to facility owners to check if they are ready to utilize URMS and, if needed, provide them the links to acquire the necessary logins and other supporting information.**

**It is anticipated two (2) members of MT staff will attend the utility field view meeting(s).**

### **Task 6.1 – Signing and Sign Lighting**

**(WBS ID 2.8.5)**

*Consultant will develop the conceptual signing and sign lighting plan to be included with the DFV submission. This task includes the Rectangular Rapid Flashing Beacons (RRFB).*

- *The plans will depict destination, regulatory, warning, and information, and guide signs necessary to control and maintain traffic upon completion of construction. The plans will depict the approximate locations of signs, sign types, and sign messages. The location of sign structures will be indicated and noted if sign lighting is required.*

- *Plans will be prepared at an appropriate scale. Areas requiring more detail, (such as intersections, merges, and diverges) may require a larger scale.*
- *The plans will consist of a title sheet with an index map and general notes, blank tabulation sheets, and plan sheets showing sign types and locations.*
- *Sign sizes, sign structure and sign lighting details, and sign fabrication details, will not be included.*
- *The RRFB signs and/or any flashing warning device have item numbers now, which reference 0935 Post Mounted Signs Type F, in the 408.*

**Approach:**

**Lead Firm: McCormick Taylor, Inc.(MT)**

**MT agrees with the scope of work as presented with the following clarifications:**

- **A field view will be made to the project location to photo document the existing conditions.**
- **Up to five (5) Signing and Pavement Marking plans sheets developed along SR 0045 for the installation of the bike lane.**
- **Quantities will be developed utilizing AutoTab.**
- **This task includes the design of the RRFB Flashing Warning Device construction plan along Nixon Road.**
- **It is assumed that the RRFB will utilize nearby utility power.**
- **This task includes the submission and approval of the Flashing Warning Device permit plan to PennDOT for the RRFB.**
- **All signs are anticipated to be Post Mounted Type B or C and will meet Township standards.**
- **The plan set will include title sheet (1 sheet), index map (1 sheet), general notes (1 sheet), tab sheets (2 sheets) and plan sheets (up to 8 sheets).**
- **Pavement markings and signage will be depicted along SR 0045 for approximately 4,125' between Ross Street and St. Paul Lutheran Church (up to 6 sheets) and along SR 0026 for approximately 890' (up to 2 sheets).**

**Deliverables:**

- **Signing and Pavement Marking Plan (up to 13 sheets)**
- **Flashing Warning Device Construction Plan**
- **Flashing Warning Device Permit Plan**

### **Task 7.1 – Traffic Signal Design**

**(WBS ID 2.8.2 / 2.10.15)**

- *This task includes updating the permit for the existing intersection beacon if new sidewalks/crosswalks are proposed.*
  - *If required, preparation of Traffic Signal Permit Plans is part of this task and will consist of mylars.*
  - *Consultant will prepare the necessary Traffic Engineering forms.*

#### **Approach:**

**This task is not included in this technical proposal.**

### **Task 8.1 – Roadway Details**

**(WBS ID 2.10.2)**

- *This task includes the development of the Final Roadway Plan, drainage design and preparation of special provisions.*
- *A Constructability Review meeting will be held and invoiced under Task 1.2.*
- *A Construction Plans Check will be completed using the plans submitted for the Constructability Review. The consultant will revise the plan based on the comments of the Plans Check and provide response comments (green lines) when submitting the PS&E package.*
- *ADA curb ramp design is included with this task. If the consultant designs the curb ramps (in lieu of the District Standard Special Provision), complete the required forms (including TIF's if needed) and submit for District review and approval.*

#### **Approach:**

**Lead Firm: McCormick Taylor, Inc.(MT)**

**MT agrees with the scope of work as presented with the following clarifications:**

**Guide Rail design and layout is included with this task.**

**Along Pine Grove Road (SR 0045) within the project limits, the existing swales in certain areas do not meet grading recommendations outlined in either DM-2 or AASHTO Roadside Design Guide. This scope does not include modifying the swales to meet this guidance. The scope does include re-grading the swales to make room for the shoulder widening. The exact configuration of the swales will be coordinated with the Township and PennDOT.**

**Due to the nature of the proposed work, it is anticipated that no profile sheets will be created for this project.**

**For proposal purposes, the Constructability Review / Construction Plans Check Plan Set will consist of fifty-one (51) total plan sheets in addition to the E&S, Traffic Control, and SPM “Also” Plans.**

- (1) Title Sheet**
- (1) Index Sheet**
- (1) Location Map, General Notes, etc.**
- (3) Typical Sections Sheet (As prepared under Task 3.1)**
- (3) Construction Details**
- (7) Plan Sheets**
- (35) Cross Sections (As prepared under Task 4.1)**

### **Drainage Design**

- **MT will develop preliminary drainage features in conjunction with the DFV submission that will be illustrated in plan-view only. Based on information provided by PennDOT District 2-0, MT understands that there are four un-named tributaries (UNTs) to Beaver Branch located along SR 0045 within the project limits. While none of them have drainage areas over 40 acres and are waived for Chapter 105 permits, the one closest to Ross Street has defined bed and bank north of the roadway and will require a Section 404 PASPGP-6 permit. These UNTs are considered wild trout streams, so if any drainage work is incorporated into the project, there will be a time-of-year restriction at those sites between Oct 1 and Dec 31.**
- **Final design drainage will be completed utilizing various software packages. StormCAD, FlowMaster, and HY-8 will be utilized for hydraulic computations, while hydrology will be estimated using Rational Method hydrology.**
- **Computations will be completed to adequately size all affected drainage features and evaluate spread requirements. These computations will be included in the Roadway Drainage Report (RDR) which will be developed during final design in accordance with PennDOT Publication 584 Chapter 4, and PennDOT Publication 13M Chapter 10. It is anticipated that the report will include an existing and proposed capacity analysis of each drainage feature that will be affected by the project. The report will not include an existing vs. proposed peak rate type of analysis as a stormwater analysis is not required for the project.**
- **As noted in Task 10.1, MT will develop a special detail that incorporates the use of a water quality hood within at least one drainage inlet (a maximum of 3 hoods project wide). This detail will be included within the construction plans under the drainage task (i.e., not on the E&SPC Plans).**

### ***Task 9.1 – Preliminary MPT/Traffic Control Plan (WBS ID 2.8.2 / 2.10.14)***

- *Prepare a Preliminary MPT Plan for the project using the method of traffic control approved by the Township and the Department. The TCP should be prepared based on the MUTCD, Publication 212, and Publication 213. Prepare a cost estimate accordingly.*

- *The Maintenance and Protection of Traffic during construction must be arranged to always accommodate vehicular and pedestrian traffic through the work zone. In addition to short-term signage, the Traffic Control Plan should include long-term signing on all approach roadways.*

**Approach:**

**Lead Firm: Trans Associate**

**Support Firm: McCormick Taylor, Inc.**

- **Preliminary & Final Traffic Control Plans will be performed by our subconsultant, Trans Associates, with coordination by McCormick Taylor, Inc. Please refer to Appendix C for a more detailed description of services for this task.**

***Task 10.1 – Erosion and Sedimentation Control Plan / NPDES (WBS ID 2.10.25)***

- *Prepare a preliminary E&S plan to include as part of the DFV submission. Determine the location of the major E&S facilities on the E&S plans and provide any calculations used to determine E&S BMPs.*
- *Develop a narrative report describing the project and indicating the purpose, the engineering assumptions, the specifications, and the calculations for erosion control measures and facilities. The narrative shall include a schedule of installation and removal of temporary and permanent erosion control measures and facilities as they relate to the various earthmoving operations and a maintenance program for each type of temporary and permanent erosion control measure and facility.*
- *Provide detailed instructions relating to the sequence of construction on the plan and in the narrative. Include staging, sequencing, and scheduling of earthmoving activities and installation and removal of erosion and sediment pollution control measures and facilities as required.*
- *Provide a detailed description in the narrative report of all soil types located within the project limits including each soil type, depth, slope, and resistance to erosion. The soil boundaries and a summary table of the soil types and limitations should also be included on the plans.*
- *Progress the design far enough to calculate the total earth disturbance and verify if an NDPES permit is required. If a NDPES permit is required, a supplement to this agreement will be needed.*
- *Comply with Ferguson Township Stormwater Ordinance. Meet with Township Stormwater Engineer to review any BMP requirements and methodology.*

**Approach:**

**Lead Firm: McCormick Taylor, Inc. (MT)**

**MT agrees with the scope of work as presented with the following clarifications:**

- Design associated with this Task assumes that earth disturbances that are classified as Roadway Maintenance Activities (RMA), as defined in PennDOT Publication 584, Chapter 12 - Appendix E, will be less than 25.0-acres. It is also assumed that earth disturbances outside of RMA classification, will be less than 1.0-acre, according to discussions of the project by MT with the Centre County Conservation District. Therefore, no Erosion & Sedimentation Control Permit (for RMA's) or NPDES Permit will be required. Should Centre County Conservation District (CCCD) disagree with this assessment, then a supplement to this agreement will be required to account for the required for the additional documentation and/or Post Construction Stormwater Management design associated with a Chapter 102 Permit.
- MT will develop a preliminary E&SPC Plan as part of the Preliminary Engineering phase to be submitted to the Township with the DFV submission. This E&SPC Plan will consist of preliminary plans only (no written E&SPC Narrative) and will be used as the basis of the evaluation to determine if further out-of-scope work is required. The preliminary E&SPC Plans will consist of Notes, a Construction Sequence, and plan view presentation with preliminary contours and associated E&SPC features/devices depicted.
- Subsequent to the Preliminary E&SPC Plan submission, MT will schedule and attend a meeting with CCCD to discuss the plan and its ramifications (as noted under the Meetings Task).
- If earth disturbance classified as RMA are less than 25.0-acres and those outside of RMA are less than 1.0-acre, and CCCD agrees, MT will proceed with final design and complete final E&SPC Plans (with written narrative) as noted in this Task above. MT will submit the E&SPC Plan to CCCD and obtain acknowledgement/approval of the plan.
- MT assumes that all E&SPC features will be perimeter in nature and that a phased E&SPC Plan is not required. Should a phased E&SPC Plan be required, that will also be considered out of scope and require a supplement to this agreement.
- Since there is no PaDEP Chapter 102 permit, there is no trigger for a Post Construction Stormwater Analysis within PennDOT Right-of-Way and are not subject to local Township Ordinances. That said, MT will work with Ferguson Township to incorporate water quality hoods within inlets that are affected by this project where feasible. MT assumes at least one hood will be specified on Route 26 and a maximum of 3 project wide.

### **Task 11.1 – Design Field View**

**(WBS ID 2.4.10)**

- *This is a local project with PennDOT oversight. A Design Field View (DFV) meeting will be held, and the meeting will be invoiced under Task 1.2 Meetings.*
- *The Design Field View package should be submitted to the District Project Manager for review. Include a construction estimate and complete a Cost Driver Analysis form for the DFV stage. Include a brief narrative report for the DFV submission.*

- *Refer to Publication 212 for sight distance requirements when the alignment does not change.*
- *Submission of the Safety Review plans will be a part of the Design Field View submission. Obtain crash data history/details early during preliminary engineering to incorporate remedial treatments into design, if necessary.*
- *No design exceptions are anticipated for this project.*

**Approach:**

**Lead Firm: McCormick Taylor, Inc.(MT)**

**MT agrees with the scope of work as presented with the following clarifications:**

**Due to the nature of the proposed work, we anticipate that no profile sheets will be created.**

**For proposal purposes, the Design Field View submission will consist of the Design Field Report and fifty-one (51) Design Field View Plan Sheets.**

- (1) Title Sheet**
- (1) Index Sheet**
- (1) Location Map, General Notes, etc.**
- (3) Typical Sections Sheet (As prepared under Task 3.1)**
- (3) Construction Details**
- (7) Plan Sheets**
- (35) Cross Sections (As prepared under Task 4.1)**

**McCormick Taylor agrees that no design exceptions are anticipated.**

***Task 12.1 – Assemble Final Project Documents (PS&E) (WBS ID 2.10.29)***

- *This task includes an HOP submission on behalf of the Township in PennDOT's e-Permitting system.*
- *This work will consist of the preparation of the Plans, Specifications & Estimate package to be submitted to the District in accordance with DM-1A. The consultant will be expected to submit a PS&E package in PDF format at least 10 weeks before the let date.*
- *This task provides for Contract Management refinements to the PS&E package. After Contract Management reviews and red-lines the PS&E package, the consultant will revise the plans and special provisions. Include response comments (green lines) when resubmitting the PS&E package.*
- *This task includes time for the preparation of Addenda Development (revise plans, special provisions, etc.), and for Bid Package responses to questions in ECMS.*



- *The Pre-Bid Construction Schedule (CPM) will be completed in this task. The District PM will provide the current pre-bid ASTA files for use when developing the pre-bid schedule.*

**Approach:**

**Lead Firm: McCormick Taylor, Inc.(MT)**

**MT agrees with the scope of work as presented with the following clarifications:**

**As a part of the PS&E submission, McCormick Taylor will provide Lump Sum Cost Justifications, Cost Driver Analysis Form and the Non-Standard Special Provision worksheet.**

**After all comments are addressed, McCormick Taylor will upload the project’s Autotab files and Special Provisions to ECMS.**

**Task 13.1 – Electronic Files**

**(WBS 2.10.30)**

- *The consultant shall submit electronic files to be attached in ECMS by the District PM.*
- *The following items should be included:*
  - *All project surfaces and alignments in the native CADD format and a translation copy in LandXML format.*
  - *Both 2D and 3D data representing CADD surfaces and alignments are to be included in the LandXML files.*
  - *A dictionary defining all named CADD entities contained in the delivered files. Examples of these entities are levels, line styles, features, alignments, styles and symbology.*
- *The consultant shall provide final CADD files and .pdf files to the Township.*

*NOTE: All electronic files must be cleansed of alternate designs and other data not used in the development of the final plan set.*

**Approach:**

**Lead Firm: McCormick Taylor, Inc.(MT)**

**MT agrees with the scope of work as presented.**

**Task 14.1 – Final Right-of-Way Plan**

**(WBS 2.6.1 / 2.10.5)**

- *A standard right-of-way plan will be developed for this project.*
- *The Department will perform the initial deed research and provide copies of the deeds. Future deed research would be completed by the consultant.*

- *The consultant will be responsible for plotting the existing legal right-of-way along each roadway, as well as showing the existing legal right-of-way lines for intersecting roads.*
- *ROW impacts should be kept to a minimum. Consider temporary easements for E&S measures and construction access when feasible.*
- *The preliminary ROW plans check will likely be completed via email. If a meeting is required, it will be invoiced to Task 1.2 Meetings. The consultant will be required to provide a copy of the plans and deeds (for claimants), electronically in .pdf format, 3 weeks prior to the plans check. Address all plan review comments and resubmit for backchecking.*
- *The final plan will need to be printed on full-size vellum sheets, professionally sealed, and signed by the P.E. and P.L.S., and submitted to the District for DE signature and Township signatures.*
- *A right-of-way consultant will be needed to perform the waiver appraisals, negotiations, etc.*

**Approach:**

**Lead Firm: McCormick Taylor, Inc. (MT)**

**Support Firm: Keller Engineers (KEI)**

**MT and KEI agree with the scope of work as presented with the following clarifications:**

**The tax maps, property owner information, and deeds will be initially provided by the District.**

**KEI will utilize online parcel information and visit the Centre County Courthouse to obtain copies of deeds not provided by the Department for properties within the project study area.**

**Refer to Appendix B for the approach from Keller Engineers.**

**MT will establish required right-of-way, permanent easements, and temporary construction easements and will prepare the Preliminary Right-of-Way plan in accordance with the requirements stipulated in Publication 14M, Design Manual Part 3.**

**MT anticipates eleven (11) affected parcels along SR 0026, mostly for TCE, and four (4) affected parcels along SR 0045 mostly to accommodate any updates to drainage outlets.**

**For proposal purposes, the right –of-way plan will consist of seventeen (17) total plan sheets.**

**(1) Title Sheet**

**(1) Index Sheet**

**(1) Location Map, General Notes, Etc. Sheet to include Summary of Project Coordinates and Summary of Required Right-of-Way Line Coordinates**

**(3) Typical Sections Sheet**

**(7) Plan Sheet**

**(4) Claim Block Sheets**

**Property Plot Plans are not anticipated to be included in this right-of-way plan.**

If required, two (2) members of MT staff will attend the Plans Check meeting.

MT and KEI will jointly complete and sign the Right-of-Way Plan Review Checklist in accordance with SOL 482-15-10 and the District-specific ROW checklist.

**Task 15.1 – Construction Consultation**

**(WBS 2.11.3)**

- *Assume 50 hours for this task, which includes administration.*
- *This work will include consultation services as required during the construction period. This service will include time as required at the beginning of the construction to review construction plans with the contractor and the Project Manager. This work will include participation with telephone conferences, pre-construction meetings, field views, final inspection, and review of all miscellaneous contractor submittals. This work also includes revised drawings, if requested.*

**Approach:**

**Lead Firm: McCormick Taylor, Inc. (MT)**

**Support Firm: Trans Associate (TA)**

**MT and TA agree with the scope of work as presented.**

## **Appendix A Fee Summary**

### **Preliminary & Final Design – Cost Plus Summary**

○ McCormick Taylor, Inc.:	\$260,130.36
○ Trans Associates:	\$30,929.69
○ Keller Engineers:	\$39,466.33
○ Total:	\$330,526.38

### **Construction Consultation – Specific Rate Summary**

○ McCormick Taylor, Inc.:	\$6,348.60
○ Trans Associates:	\$1,083.34
○ Total:	\$7,431.94

## **Appendix B**

### **Cost Plus Calculations**



# Proposal Summary

Pine Grove Mills (TASA) Project

Job No. 10326

Work Order TBD

<b>Direct Payroll Costs</b>		\$ 86,156.70 (a)
<b>Overhead (178.991%)</b>		154,212.74 (b)
<b>Subtotal - Direct and Indirect Payroll Cost</b>		240,369.44 (c)
<b>Fixed Fee (Direct &amp; Indirect Labor x Weighted Profit Factor)</b>		19,578.49 (d)
<b>Direct Costs Other Than Payroll</b>		387.85 (e)
<b>Direct Costs of Services and Work Performed by Others:</b>		
Trans Associates	30,929.69	
Keller Engineers	39,466.33	
		70,396.02 (f)
<b>Subtotal (c)+(d)+(e)+(f)</b>		330,731.80 (g)
<b>Escalation of Direct/Indirect Payroll Costs</b>		7,259.16 (h)
<b>Total Cost</b>		<b>\$ 337,990.96 (i)</b>
<b>Total Estimated Man-Hours:</b>	McCormick Taylor, Inc.	1,886
	Subs:	
	Trans Associates	227
	Keller Engineers	370
<b>Total</b>		<b>2,483</b>
<b>Engineer's Name:</b>	McCormick Taylor, Inc. 1818 Market Street 16th Floor Philadelphia, PA 19103	
<b>Fed. I. D. No.:</b>	23-1683759	
<b>Contact Person:</b>	Rob Watts Project Manager, Transportation Engineering (814) 861 - 4948	
<b>Prepared By:</b>	Rob Watts	



# Proposal Summary

Pine Grove Mills (TASA) Project

Job No. 10326

Work Order TBD

## INDIRECT

Our firm's latest approved overhead rate (2021) is 178.991% , therefore we will use the overhead rate of 178.991%

Direct Payroll Costs	=	\$	46,969.54
178.991%	=		84,071.25

## LUMP SUM FOR FIXED FEE (Profit Class B)

Direct + Indirect Costs 131,040.79

x 0.0860

\$ 11,269.51



# Proposal Summary

Pine Grove Mills (TASA) Project

Job No. 10326

Work Order TBD

## INDIRECT

Our firm's latest approved overhead rate (2021) is 178.991% , therefore we will use the overhead rate of 178.991%

Direct Payroll Costs	=	\$	39,187.16
178.991%	=		70,141.49

## LUMP SUM FOR FIXED FEE (Profit Class C)

Direct + Indirect Costs 109,328.65

x 0.0760

\$ 8,308.98





# Proposal Summary

Pine Grove Mills (TASA) Project

Job No. 10326

Work Order TBD

## ESCALATION OF DIRECT AND INDIRECT PAYROLL COST

We anticipate granting an average of a 3.00% pay increase to our employees on the anniversary dates that they joined the firm.

First Year	12	mos. @	101.50	=	\$	1,218.00
Second Year	12	mos. @	104.55	=		1,254.54
	<b>24</b>				<b>\$</b>	<b>2,472.54</b>
Weighted Average =			$\frac{2,472.54}{24}$	=		103.02%
			3.02%	x	\$	240,369.44 = \$ 7,259.16



Name: Pine Grove Mills (TASA) Project  
 Work Order TBD  
 Job #: 10326  
 Date: March 6, 2023  
 By: Rob Watts

**HOURS**

TASK	HOURS							
	Senior Manager	Manager	Project Manager	Designer I	Specialist III	Senior CADD/GIS	Senior Technician	Total
Task 1.1 Project Mgmt/Administration/Scheduling - FD	25		25					50
Task 1.1 Project Mgmt/Administration/Scheduling - PE	17		17					34
Task 1.2 Meetings - FD	4	10	18					32
Task 1.2 Meetings - PE	6	22	27		10	16		81
Task 2.1 Surveys / Supplemental Surveys - PE			4	6	10			20
Task 3.1 Typical Sections - FD			8	8		16		32
Task 3.1 Typical Sections - PE			4	4		8		16
Task 4.1 Cross Sections - FD			9	36		15		60
Task 4.1 Cross Sections - PE			6	24		10		40
Task 5.1 Utilities/Utility Engineering - FD					28	12		40
Task 5.1 Utilities/Utility Engineering - PE					28	12		40
Task 6.1 Signing and Sign Lighting - FD			35	85				120
Task 6.1 Signing and Sign Lighting - PE			23	57				80
Task 8.1 Roadway Design - FD								
• Roadway	6		39	75		19	19	158
• Drainage		24		60		12		96
Task 8.1 Roadway Design - PE								
• Roadway	8		60	162		50		280
• Drainage		23		63		33		119
Task 9.1 Preliminary MPT/Traffic Control Plan - FD			7					7
Task 9.1 Preliminary MPT/Traffic Control Plan - PE			5					5
Task 10.1 Erosion and Sedimentation Control Plan - FD		22		50		30		102
Task 10.1 Erosion and Sedimentation Control Plan - PE		18		46		22		86
Task 11.1 Design Field View - PE			32	20				52
Task 12.1 Assemble Final Project Documents (PS&E) - FD			50	40			10	100
Task 13.1 Electronic Files - FD		4		16				20
Task 14.1 Final Right-of-Way Plan - FD					136	80		216
<b>TOTAL</b>	<b>66</b>	<b>123</b>	<b>369</b>	<b>752</b>	<b>212</b>	<b>335</b>	<b>29</b>	<b>1,886</b>



## Proposal Summary

Pine Grove Mills (TASA) Project

Job No. 10326

Work Order TBD

### 1) Travel

a. Project Site				
12 trips @	22 miles r/t x \$0.66 per mile	=	\$	172.92
b. Client Office				
20 trips @	14 miles r/t x \$0.67 per mile	=		186.20
c. On Site Travel				
43 miles @	\$ 0.67 per mile	=		28.73

**Subtotal** **\$ 387.85**

**TOTAL DIRECT COSTS OTHER THAN PAYROLL** **\$ 387.85**

**Appendix C**  
**Subconsultant Proposal – Keller Engineers**



420 Allegheny Street  
Post Office Box 61  
Hollidaysburg, PA 16648  
Phone: 814.696.7430  
Fax: 814.696.0150  
[www.keller-engineers.com](http://www.keller-engineers.com)

October 6, 2022

McCormick Taylor  
5 Capital Drive, Suite 400  
Harrisburg, PA 17110  
Attn: Mr. David Galeone, P.E.

RE: PROPOSAL OF SERVICE/CONTRACT  
PINE GROVE MILLS BIKE AND PEDESTRIAN IMPROVEMENTS PROJECT

Dear Mr. Galeone:

Please find following our proposal of service for design services associated with the Pine Grove Mills Bike and Pedestrian Improvements for Ferguson Township, Centre County, Pennsylvania.

If you find our proposal acceptable, please sign both copies and return one to our office. We will then proceed in accordance with the conditions specified. Do not hesitate to call me at (814) 696-7430 or email me at [tmorisi@keller-engineers.com](mailto:tmorisi@keller-engineers.com) with any questions you may have.

Sincerely,

Thomas S. Morisi  
Vice President  
Director of Transportation

Enclosure

## I. INTRODUCTION

The scope of work for the project is to install new sidewalk (approximately 890') along the west side of SR 26 Water Street ((between flashing traffic light (SR 26/SR 45 intersection) and Chestnut Street)); shoulder widening and bike legends on SR 45 Pine Grove Road (approx. 4,125' each side) starting at 350 feet west of the St. Paul Lutheran Church to Ross Street; and installing rectangular rapid flashing beacons (RRFB) at the existing bicycle crossing on Nixon Road (located between Sunday Drive and Chester Drive). Work will also include installing signs and legends between St. Paul Lutheran Church and Ross Street on SR 45 to provide connectivity throughout the corridor.

## II. PROPOSAL

Standard WSB Scopes of Work as defined in PennDOT ECMS are incorporated by reference into each task listed below.

### Task 1.1 – Project Mgmt./Administration/Scheduling (WBS ID 2.1.1)

**Task 1.1** will include the following items/activities:

- Monitor design team performance and project development. Coordinate the flow of information concerning the project.
- Control project costs. The consultant must consider cost savings measures and be cost effective in all the design aspects of the project.
- An ASTA schedule will not be required. The consultant shall prepare and submit a design schedule and provide an updated schedule each month.
- A 5.0% factor of the Total Man-hour effort (excluding Project Management Tasks and other consultants) will be allowed.

### Task 2.1 – Surveys (WBS ID 2.4.1)

**Task 2.1** includes the following items/activities:

- Consultant will be responsible for the following:
  - Supplemental Deed Research. The Department will perform the County Tax Record investigations and initial deed research.
  - Assist Township with issuing "Notice of Intent to Enter" letter (Form 983) to each property owner by certified mail. Letters will be addressed from the Township but will need to be reviewed by the District ROW unit prior to mailing.
  - The consultant shall conduct 3D Survey to include and not be limited to roadway/curb and roadside features such as existing sidewalks, planters, signs, break lines, and buildings. Include overhead and underground utility line locations.
  - The following subtasks are considered survey requirements, relative to the existing topography within specific project boundaries.
    - Obtain published horizontal and vertical control data for specific project use.
    - Prior to initiating surveys, develop a Traffic Control Plan for implementation during surveys within existing highways and streets.
    - Establish horizontal and vertical control relative to referenced monumentation.
    - Establish the preliminary mainline horizontal alignment in the field.
    - Obtain profiles and cross sections along each of the project's established roadways, baselines, and centerlines.

- Field edit mapping topography, including the type, size, location, and elevation of existing storm drain and utility facilities, and evident property corners. Obtain invert elevations.
- Perform Map Accuracy Tests to verify spatial accuracy.
- Stakeout the approved Baselines and Centerlines.
- Establish and record final Benchmarks and References for construction stakeout.
- The final approved alignment will be resurveyed and staked out. The established control points will be referenced with permanent markers outside the proposed limits of construction, but within the right-of-way.
- The consultant will be responsible for establishing the Property Lines, Existing Horizontal and Vertical alignments, and Legal Right-of-Way Lines on the base mapping.
- Assume there are no wetlands within the project area. If necessary, the District will perform wetland delineation.
- Assume 2 extra days of supplemental survey as needed. Survey of wetland areas may be completed during a day of supplemental survey.
- **Approach:** *KEI will perform all work outlined in the Task Objectives listed above. In addition, the following clarifications/additions to these items are made.*
  - *KEI will provide topographic survey along the SR PA 45 and PA 26 corridor. The anticipated survey limits will include:*
    - *Approximately 4500 LF if topographic survey along PA 45 to a width 10' beyond ROW lines*
    - *Additional 1700 LF of horizontal alignment set for PA 45*
    - *Approximately 1000 LF if topographic survey along PA 26 to a width that encompasses the face of existing buildings.*
    - *Approximately 150 LF of Topographic Survey between Sunday Drive and Chester Drive for the Rapid Flashing Beacon.*
- Task 14.1 – Final Right-of-Way Plan (WBS 2.6.1 / 2.10.5)
  - A standard right-of-way plan will be developed for this project.
  - The Department will perform the initial deed research and provide copies of the deeds. Future deed research would be completed by the consultant.
  - The consultant will be responsible for plotting the existing legal right-of-way along each roadway, as well as showing the existing legal right-of-way lines for intersecting roads.
  - ROW impacts should be kept to a minimum. Consider temporary easements for E&S measures and construction access when feasible.
  - The preliminary ROW plans check will likely be completed via email. If a meeting is required, it will be invoiced to Task 1.2 Meetings. The consultant will be required to provide a copy of the plans and deeds (for claimants), electronically in .pdf format, 3 weeks prior to the plans check. Address all plan review comments and resubmit for backchecking.

- The final plan will need to be printed on full-size vellum sheets, professionally sealed, and signed by the P.E. and P.L.S., and submitted to the District for DE signature and Township signatures.
- A right-of-way consultant will be needed to perform the waiver appraisals, negotiations, etc.
- **Approach:** *KEI will perform any deed research beyond that information provided by the District. We will plot deeds, prepare a deed plot matrix and include parcel names and numbers. KEI will provide support to MT for the preparation and review of the Final Right-of-Way Plan. KEI anticipates the review of the final right-of-plan to include all survey related items. KEI's Professional Land Surveyor will sign and seal Final Right- of-Way plan upon review and acceptance. KEI Surveyor will jointly review the Right- of-Way Plan Review Checklist in accordance with SOL 482-15-10 and the District specific Right-of-Way Plan Checklist.*



### III. COMPENSATION

We propose compensation for the aforementioned services as follows:

<u>TASK DESCRIPTION</u>	<u>COST</u>
1.1 – Project Mgmt./Administration/Scheduling (Est. Hrs. 20).....	\$3,695.96
2.1 – Surveys (Est. Hrs. 298).....	\$26,057.59
14.1 – Final Right-of-Way Plan (Est. Hrs. 56) .....	\$8,912.78
Reimbursables .....	\$800.00
<b>NOT TO EXCEED TOTAL: .....</b>	<b>\$39,466.33</b>

Terms, conditions, and compensation are valid for 60 days from the date of this proposal.

We will invoice you monthly for that portion of the above outlined work actually performed. Invoice will be due within 30 days of receipt. A finance charge of one percent (1%) per month of the outstanding balance will be assessed on late invoices.

#### CLARIFICATIONS AND EXCLUSIONS

- See Cost Plus backup at the end of this proposal

**IV. CONTRACT**

**By signing this Agreement**, you are consenting to the Terms and Conditions set forth herein. Please retain a copy for yourself and return a signed original to Keller Engineers.

**V. EXECUTION**

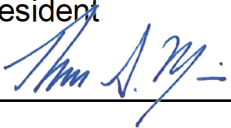
**KELLER ENGINEERS INC.:**

ADDRESS: 420 Allegheny Street  
Hollidaysburg, PA 16648

TELEPHONE: (814) 696-7430

BY: Thomas S. Morisi

TITLE: Vice President

SIGNATURE:   
\_\_\_\_\_

DATE: 10/6/2022  
\_\_\_\_\_

**CLIENT:**

NAME: McCormick Taylor

ADDRESS: 5 Capital Drive, Suite 400  
Harrisburg, PA 17110

TELEPHONE: (717) 329-1307

BY: David Galeone, P.E.

TITLE: Senior Manager

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## VI. TERMS AND CONDITIONS

### ARTICLE I: CLIENT'S RESPONSIBILITIES:

A) **Client's Representative:** The Client shall appoint a representative authorized to act on the Client's behalf with respect to the Project. The Client or its representative shall make decisions in a timely manner regarding all aspects of the Project, shall examine documents submitted by Keller Engineers and render decisions in a timely manner to avoid unreasonable delay in the orderly and sequential progress of Keller Engineers' services and the Project schedule accepted by the Client.

B) **Client's Program and Budget Requirements:** Client shall provide Keller Engineers with full information in a timely manner regarding all its requirements for the Project including its objectives, schedule, criteria, constraints and budget. The parties acknowledge that the Project design will evolve through the completion of the Project and is subject to outside factors, including, but not limited to permit approval and review. Client shall carry sufficient contingencies in both budget and schedule to reasonable account for such design evolution and outside factors.

C) **Right of Entry:** Client shall provide right of entry for Keller Engineers, its staff, subconsultants, and all necessary equipment to complete the Work. Keller Engineers will take reasonable precautions to minimize damage to property. Client understands that in the normal course of work some damage may occur, the correction of which is not part of this Agreement.

D) **Assumptions of Site Conditions:** Client will furnish Keller Engineers with all information, requirements, data, reports, surveys and instructions required to complete the Scope of Services, including identifying the type and location of underground improvements and utilities, and all existing conditions. Keller Engineers shall have the right to rely upon the completeness and accuracy of such information. Client acknowledges that certain assumptions will be made regarding existing conditions that cannot be verified without destruction or damage to existing facilities. In the event any ultimate facts differ from such assumptions, Keller Engineers' service, schedule, and compensation shall be adjusted accordingly.

E) **Invoices:** Keller Engineers will render invoices every thirty days. Payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. Client agrees to pay a service charge of one percent (1%) per month, or the maximum rate allowed by law, on past due accounts. Payment of invoices shall not be subject to any discounts, set-offs, or backcharges by Client unless agreed to in writing by Keller Engineers. Client shall pay all costs, expenses, and distributions, including collection agency fees and expenses, court costs and reasonable attorneys' fees incurred by Keller Engineers in the event collection or legal processes are employed to collect outstanding bills.

F) **Confidentiality:** Keller Engineers recognizes the Client's interests in its confidential financial, programming, operational, and strategic information. Accordingly, Client will designate documents or transmittals of such information as confidential or proprietary, and Keller Engineers shall segregate and not disclose such documents or transmittals or the specific content therein to any third parties excepting only as authorized by Client, required by law, for public health or safety, or after it otherwise becomes available through other sources.

G) **Insurance/Liability:** Client shall maintain at its own cost and expense, its own general liability and property damage insurance. Certificates for such policies shall be provided to Keller Engineers upon written request.

### ARTICLE II: KELLER ENGINEERS' RESPONSIBILITIES

A) **Standard of Care:** Keller Engineers shall perform the services called for by this Agreement with the level of professional care and skill ordinarily exercised by members of the same professions currently practicing in the same or similar locality under similar conditions. Such standard of care is not a warranty or guarantee and Keller Engineers shall have no such obligation.

B) **Compliance with Laws, Codes and Standards:** Consistent with the professional standard of care, Keller Engineers will comply with federal, state and local laws, regulations, codes, and standards applicable to the Project design as of the effective date of this Agreement. Keller Engineers may obtain and rely upon the advice of other professionals, code officials, and other qualified persons, as to the intent and meaning of such laws, codes, and regulations.

C) **Work Site Safety:** Keller Engineers shall not supervise or direct, or have any responsibility for, control over or charge of, the Contractors' Work or for the Work site safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the party or parties performing the actual construction of the Project. Neither the professional activities of Keller Engineers, nor the presence of Keller Engineers personnel and subconsultants at the construction site, shall relieve the Contractors and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the Work safely and in

accordance with any health or safety requirements of any regulatory agency. The Client shall cause the Contractor to name Keller Engineers and its subconsultants as additional insureds under the Contractors' general, umbrella and excess liability insurance policies.

D) **Insurance/Liability:** Keller Engineers represents and warrants that it maintains worker's compensation insurance, general liability insurance, property damage insurance and professional liability insurance. Certificates for such policies shall be provided to Client upon written request.

E) **Conflict of Interest:** Services shall be provided by Keller Engineers for the sole use and benefit of the Client on the subject Project and are not intended to create any third-party rights or benefits. Accordingly, the services shall be provided without any conflict of interest, which would be other activities or relationships with other persons or entities which render Keller Engineers unable to render impartial assistance or advice in the performance of the work. In the event of such a conflict of interest, Keller Engineers shall notify Client and either withdraw from the service or secure Client's consent to proceed.

### ARTICLE III: GENERAL LEGAL PROVISIONS

A) **Ownership of Documents:** Drawings, specifications, and all other documents prepared by Keller Engineers or its subconsultants, including those in electronic form (collectively "Design Documents") are instruments of service. Keller Engineers shall retain all common law, statutory and other reserved rights, including copyright thereto. The Design Documents are furnished for use solely with respect to this Agreement and this Project after payment for services rendered. Client shall not use the Design Documents furnished by Keller Engineers or its subconsultants on other projects, for additions to this Project, or for the completion of this Project by others, without the express written consent of Keller Engineers. Any reuse without written consent shall be solely at the Client's risk and full legal responsibility.

B) **Retention of Documents:** Keller Engineers will retain, pursuant to its usual document retention policy, records relating to the Work for a period of no less than three (3) years following completion of the Work. During this period, records will be made available to the Client at Keller Engineers' offices during normal business hours upon seven (7) days' notice. If applicable, Keller Engineers shall comply with all requirements of the Pennsylvania Right to Know Law.

C) **Termination and Suspension:** This Agreement may be terminated by either party upon ten (10) days written notice. In the event of a termination, Client shall pay Keller Engineers for services performed to the receipt of written notice of termination. In the event the Project, or any phase of it is delayed for reasons beyond Keller Engineers' control, unbilled work will be invoiced at the standard hourly rates for the actual number of hours expended. Completed phases will be billed at fees quoted herein.

D) **Assigns:** Neither the Client nor Keller Engineers may delegate, assign, or transfer his duties or interest in this Agreement without consent of the other party, except Keller Engineers may in its discretion utilize qualified subconsultants in the performance of the Scope of Services.

E) **Force Majeure:** Notwithstanding any other provision of this Agreement, no party hereto shall be responsible in damages to the other for any failure to comply with this Agreement resulting from an act of God or riot, sabotage, public calamity, flood, strike, or other event beyond its reasonable control. The party having the responsibility for the facilities affected, however, shall proceed promptly to remedy the consequences of such event.

F) **Intended Beneficiaries:** Services are intended for the sole benefit of Client and Keller Engineers and are not intended to create any rights or benefits for any other parties.

G) **Severability, Reformation, and Survival:** Should any provision hereof for any reason be held illegal or invalid, no other provision of this agreement shall be affected; and this Agreement shall then be construed and enforced as if such illegal or invalid provision had not been contained herein.

H) **Indemnification:** Client and Keller Engineers each agree to indemnify the other party and the other party's owners, officers, directors, and employees, from and against losses, damages, and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable by applicable insurance, but only to the extent they are found to be caused by a negligent act, error, or omission of the indemnifying party or any of the indemnifying party's owners, officers, directors, and employees in the performance of services under this Agreement. If claims, losses, damages, and judgments are found to be caused by the joint or concurrent negligence of Client and Keller Engineers, they shall be borne by each party in proportion to its negligence.

I) **Enforcement and Validity of Agreement:** Failure of either party at any time to enforce any provision of this Agreement or to require performance by a party of any provision hereby shall in no way affect the validity of this Agreement or any part hereof or the right of the parties

thereafter to enforce their rights hereunder. Nor shall it be taken to constitute a condonation or waiver by the parties of that default or any other subsequent default or breach.

J) **Notices:** All notices required hereunder shall be given/delivered by either certified mail (postage pre-paid), or personal service or facsimile transmission, and shall be addressed as set forth in the agreement.

K) **Agency:** The parties acknowledge that Keller Engineers is an independent contractor and is not an agent of the Client and that each party's sole purpose of entering into this Agreement is to provide a service to the Client.

L) **Fiduciary Responsibility:** Keller Engineers' services and responsibilities are limited to Keller Engineers' applicable professional licenses and do not extend to other licensed professions including but not limited to financial, accounting, geotechnical, or legal.

M) **Compliance with Laws:** Nothing contained in this Agreement shall provide, imply/infer that either party is authorized to engage in any conduct which is not in compliance with all federal, state, and local laws, rules and regulations that presently exist and/or are adopted/amended in the future.

N) **Supersedes Prior Agreements:** All prior agreements/contracts between the parties relating to the subject Project are specifically repealed by the terms and provisions of this Agreement, and shall not survive and/or remain enforceable. This Agreement supersedes and repeals any prior agreement, contracts, and understanding, written or oral, by or among the parties hereto with respect to the subject matter contained herein. This Agreement contains the entire agreement among the parties hereto, and no oral statements or representatives or prior written matter not contained in this instrument shall have any force and effect.

O) **Joint Preparation:** This Agreement is to be deemed to have been prepared jointly by the parties hereto and any uncertainty and/or ambiguity existing herein or if any, shall not be interpreted against any party, but shall be interpreted according to the application of the rules of interpretation for arm's length agreements.

P) **Headings:** The headings in this Agreement are solely for convenience and shall have no effect in the legal interpretation of any provision hereof.

Q) **Effective Date:** This Agreement shall become effective immediately upon signing by responsible officials of the Parties to the Agreement.

R) **Counterparts:** This Agreement for services may be executed in any number of counterparts, each of which shall be regarded for all purposes as an original, but such counterparts shall together constitute but one and the same instrument.

S) **Modification:** This Agreement for services may not be modified or amended except in a writing signed by the parties hereto.

T) **Separation of Responsibility:** Keller Engineers shall not be responsible for the acts or omissions of the Client, Owner, Contractors, other consultants and their respective agents or employees, or any other persons or entities performing work on the Project who are not under the direct control or authority of Keller Engineers.

U) **Limitation of Liability:** Client agrees that Keller Engineers' total liability to Client and all third Parties for any or all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the Project or this Agreement from any cause or causes including, but not limited to, Keller Engineers' negligence, errors, omissions, or breach of contract shall not exceed the lesser of the total Agreement or \$200,000.

V) **Limitation of Damages:** The Parties expressly waive any and all claims for consequential damages for the Project including, but not limited

to, loss of use, profits, business, reputation, financing, rental expenses, loss of income, and overhead.

W) **Limitation of Time:** Any claim in litigation between these Parties must be filed not later than the earlier of the expiration of the applicable statute of limitation or four years from either substantial completion or Keller Engineers' last service on the Project.

X) **Disputes/Claims:** All disputes arising under or related to this contract shall be resolved as set forth herein. All claims shall be submitted to the other party in writing to document the reason for seeking, as a matter of right, the payment of money in a certain sum, the adjustment or interpretation of contract terms, or other relief arising during the design or construction of the Project or after completion of the Project. All claims shall be made within a reasonable time after the dispute or other matter has arisen. In no event shall such claim be made after the date applicable statutes of limitation or repose would bar a legal or equitable action based on such dispute or other matter. Amicable resolution of conflicts shall first be attempted by the parties to this Agreement prior to advancing to mediation.

Y) **Non-Binding Mediation:** In an effort to resolve any conflicts that are not amicably resolved, all claims, disputes, or other matters in question between the parties to this Agreement that arise out of or relate to this Agreement or the breach thereof shall be submitted to nonbinding mediation before a neutral third-party mediator acceptable to both parties. The mediation shall be conducted in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect unless the parties agree otherwise. The cost of the mediator shall be borne equally by the parties.

Z) **Binding Arbitration:** In the event the Client and Keller Engineers cannot equitably resolve the dispute through mediation it shall be referred to arbitration as set forth herein for resolution. Arbitration shall be conducted in accordance with the Pennsylvania "Uniform Arbitration Act" (42 Pa.C.S.A. § 7301, et seq.) and, in any such case, three (3) arbitrators shall be appointed, one by Keller Engineers, one by Client and the third by the two so selected, and the decision of the majority thereof shall be binding and conclusive upon the Parties hereto. Upon the refusal of either Party to appoint an arbitrator upon ten (10) days written notice to do so, the other Party may apply to the Court of Common Pleas of Blair County, Pennsylvania, for the appointment of a second arbitrator, and the person so appointed shall for all purposes hereunder be deemed the arbitrator appointed by the other such Party. In the event the two arbitrators appointed by the Parties or by the Court, as the case may be, shall fail to affect the appointment of a third arbitrator within two weeks following the appointment of the second arbitrator, either Party to this Agreement may likewise apply to said Court for the appointment of said third arbitrator.

AA) **Jurisdiction/Venue/Controlling Law:** Mediation and arbitration shall be a condition precedent to the commencement of any legal action arising out of this Agreement, except those legal proceedings related to Client's failure to pay. This Agreement shall be construed in accordance with the laws of the Commonwealth of Pennsylvania. The parties further agree that the Court of Common Pleas of Blair County, Pennsylvania shall be the sole and exclusive jurisdiction/venue of any litigation or other proceedings between the parties that may arise out of or be in connection with this Agreement, excepting only the dispute resolution process, including mediation and arbitration, provided for herein.

**Terms and Conditions Last Revised December 11, 2020**

**CONTRACT PRICING PROPOSAL**  
 (Cost Plus Fixed Fee Contracts)

This form is for use when submission of cost or pricing data for a Cost Plus Fixed Fee contract is required.		Page No. <b>1</b>	No. Of Pages <b>4</b>
Name of Offeror Keller Engineers, Inc.		Supplies and/or Services to be Furnished	
Home Office Address 420 Allegheny Street, Hollidaysburg, PA 16648		Task 1.1 - Project Management	
Divisions and Locations Where Work is to be Performed: Work Locations		Total Amount of Proposal <b>\$3,696</b>	

**DETAIL DESCRIPTION OF COST ELEMENTS**

1. DIRECT LABOR- Specify Employee Title	Estimated Hours	Payroll Rate/ Hours	Est Cost (\$)	Reference
Division Manager	20	\$ 76.50	\$ 1,530.00	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
<b>TOTAL DIRECT LABOR</b>			\$ 1,530.00	
2. LABOR OVERHEAD (Specify Cost Center )	O.H. Rate	X Direct Labor Base =	Est Cost (\$)	
Ex: Home Office	117.94%	\$1,530.00	\$1,804.50	
<b>TOTAL LABOR OVERHEAD</b>			1,804.50	
3. Direct Expenses (From Exhibit A)				
<b>Total Direct Expenses</b>			-	
4. SUB-CONSULTANTS - (You must provide a separate detailed budget for each if over \$5,000)			Est Cost (\$)	
			\$ -	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
<b>TOTAL SUB-CONSULTANTS</b>			-	
5. TOTAL OF ITEMS 1 -4: DIRECT LABOR, LABOR OVERHEAD,DIRECT EXPENSES, SUB-CONSULTANTS			3,334.50	
<b>Items 1 &amp; 2-Direct Labor and Overhead</b>			3,334.50	
<b>6.Fee or Profit (10.84% unless updated)</b>			361.46	
<b>7. TOTAL ESTIMATED COST AND FEE OR PROFIT (ADD ITEMS 5 AND 6)</b>				\$ 3,695.96

## CONTRACT PRICING PROPOSAL

(Cost Plus Fixed Fee Contracts)

This form is for use when submission of cost or pricing data for a Cost Plus Fixed Fee contract is required.		Page No. <b>2</b>	No. Of Pages <b>4</b>
Name of Offeror Keller Engineers, Inc.		Supplies and/or Services to be Furnished	
Home Office Address 420 Allegheny Street, Hollidaysburg, PA 16648		2.1 Surveys	
Divisions and Locations Where Work is to be Performed: Work Locations		Total Amount of Proposal <b>\$26,058</b>	

### DETAIL DESCRIPTION OF COST ELEMENTS

1. DIRECT LABOR- Specify Employee Title	Estimated Hours	Payroll Rate/ Hours	Est Cost (\$)	Reference
Division Manager	34	\$ 76.50	\$ 2,601.00	
Surveyor	104	\$38.25	3,978.00	
Senior Technician	80	\$28.75	2,300.00	
Technician	80	\$23.85	1,908.00	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
<b>TOTAL DIRECT LABOR</b>			<b>\$ 10,787.00</b>	
2. LABOR OVERHEAD (Specify Cost Center )	O.H. Rate	X Direct Labor Base =	Est Cost (\$)	
Ex: Home Office	117.94%	\$10,787.00	\$12,722.19	
<b>TOTAL LABOR OVERHEAD</b>			<b>12,722.19</b>	
3. Direct Expenses (From Exhibit A)				
<b>Total Direct Expenses</b>			-	
4. SUB-CONSULTANTS - (You must provide a separate detailed budget for each if over \$5,000)			Est Cost (\$)	
			\$ -	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
<b>TOTAL SUB-CONSULTANTS</b>			-	
5. TOTAL OF ITEMS 1 -4: DIRECT LABOR, LABOR OVERHEAD,DIRECT EXPENSES, SUB-CONSULTANTS			<b>23,509.19</b>	
<b>Items 1 &amp; 2-Direct Labor and Overhead</b>			<b>23,509.19</b>	
<b>6.Fee or Profit (10.84% unless updated)</b>			<b>2,548.40</b>	
<b>7. TOTAL ESTIMATED COST AND FEE OR PROFIT (ADD ITEMS 5 AND 6)</b>				<b>\$ 26,057.59</b>

### CONTRACT PRICING PROPOSAL

(Cost Plus Fixed Fee Contracts)

This form is for use when submission of cost or pricing data for a Cost Plus Fixed Fee contract is required.		Page No. <b>3</b>	No. Of Pages <b>4</b>
Name of Offeror Keller Engineers, Inc.	Supplies and/or Services to be Furnished		
Home Office Address 420 Allegheny Street, Hollidaysburg, PA 16648	14.1 - Final ROW Plan		
Divisions and Locations Where Work is to be Performed: Work Locations	Total Amount of Proposal <b>\$8,913</b>		

**DETAIL DESCRIPTION OF COST ELEMENTS**

1. DIRECT LABOR- Specify Employee Title	Estimated Hours	Payroll Rate/ Hours	Est Cost (\$)	Reference
Division Manager	32	\$ 76.50	\$ 2,448.00	
Project Engineer	16	\$52.25	836.00	
Senior Designer	8	\$46.25	370.00	
			-	
	56		-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
<b>TOTAL DIRECT LABOR</b>			\$ 3,654.00	
2. LABOR OVERHEAD (Specify Cost Center )	O.H. Rate	X Direct Labor Base =	Est Cost (\$)	
Ex: Home Office	117.94%	\$3,654.00	\$4,309.53	
<b>TOTAL LABOR OVERHEAD</b>			4,309.53	
3. Direct Expenses (From Exhibit A)				
<b>Total Direct Expenses</b>			-	
4. SUB-CONSULTANTS - (You must provide a separate detailed budget for each if over \$5,000)			Est Cost (\$)	
			\$ -	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
<b>TOTAL SUB-CONSULTANTS</b>			-	
5. TOTAL OF ITEMS 1 -4: DIRECT LABOR, LABOR OVERHEAD,DIRECT EXPENSES, SUB-CONSULTANTS			7,963.53	
<b>Items 1 &amp; 2-Direct Labor and Overhead</b>			7,963.53	
<b>6.Fee or Profit (11.92% unless updated)</b>			949.25	
<b>7. TOTAL ESTIMATED COST AND FEE OR PROFIT (ADD ITEMS 5 AND 6)</b>				\$ 8,912.78

This Proposal is Submitted for use in connection with and in response to (Describe RFP, etc.)

and reflects our best estimates as of this date, in accordance with the instructions to Offerors and the Footnotes which follow.

TYPED NAME AND TITLE	SIGNATURE
NAME OF FIRM Keller Engineers, Inc.	Date of Submission 1/5/2023

**EXHIBIT A-SUPPORTING SCHEDULE - DIRECT EXPENSES (specify if more space is needed, use reverse)**

COST EL NO.	Item Description (See footnote 5)	EST COST (\$)
	Materials and Supplies (Describe)	
		\$ -
		-
		-
		-
		-
	Travel (Describe)	
		-
	Mileage	-
	800 miles at \$.655 per mile	524.00
		-
		-
	Special Equipment and/or Testing (Describe)	
		-
		-
	Other Direct Expenses (Describe)	
	Deed Copies	100.00
	Postage	176.00
		-
		-
	Total Direct Expenses	\$ 800.00



**Appendix D**  
**Subconsultant Proposal – Trans Associates**

### **Task 1.1 – Project Mgmt/Administration/Scheduling**

Trans Associates (TA) will perform this work in accordance with the Scope of Work and as follows:

This task also includes the administration of work effort by all project team members for this phase of the project including general supervision and coordination between other project team members, TA, Ferguson Township and the Department. Administrative services such as typing, invoicing, scheduling, reporting, etc. are included under this task. Administrative project control will be exercised to ensure completion of tasks within budget and schedule constraints, and in compliance with the contract requirements.

### **Task 1.2 – Meetings**

TA is anticipated to participate in the following meetings:

- Project Kickoff Meeting - 1 @ Township Building or Virtually
- Project Status Meetings - Monthly @ Township Building or Virtually
- Design Field View – 1 @ Project Site or Virtually

### **Task 9.1 MPT / Traffic Control Plan**

Work zone traffic control plans will be prepared based on the MUTCD, PennDOT Publication 212, Official Traffic Control Devices, and PennDOT Publication 213 Temporary Traffic Control Guidelines. A tabulation of signs and traffic control devices will be included along with a narrative on construction sequencing/phasing for each of the major project components. TA assumes that PennDOT will require a phased construction sequence for this project. A detour plan is not anticipated and is not part of this proposal. The need for temporary signals is not anticipated.

The preliminary traffic control plan will specify traffic control phases, placement of traffic control devices, work areas, long term and short term signage, and temporary pavement markings to accommodate both vehicular and pedestrian traffic through the work zone. Once the preliminary traffic control plan is complete, it will be submitted for Township review before a formal submission to PennDOT is made.

Upon receiving comments from PennDOT on the preliminary traffic control plans, TA will revise and finalize the plans in accordance with the comments received. The final drawings will be submitted to PennDOT for approvals and signatures as needed.

TA will also finalize bid item tabulations utilizing PennDOT's Autotab software. This task also includes development of traffic control cost estimates as needed for construction

### **Task 12.1 Assemble Final Project Documents (PS&E)**

HOP submission on behalf of the Township in PennDOT's ePermitting system.

### **Task 15.1 – Construction Consultation**

TA will participate in construction consultation services when/if needed and relative to our pertinent scope of work.

Trans Associates Fee Estimate  
Pine Grove Mills TASA Project

1/4/2023

	PRINCIPAL/ SENIOR MANAGER	MANAGER	SR. ENGR.	ASSOC. DESIGNER/ ANALYST	SENIOR TECHNICIAN	SR. SURVEY TECHNICIAN	CLERICAL	TOTAL
<b>Preliminary Engineering</b>								
<b>Task 1.1 Project Management</b>								
1.1	9							9
TASK HOURS								
SUBTOTAL TA DIRECT PAYROLL COST	\$610.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$610.92
<b>Task 1.2 Meetings</b>								
1.2	14							14
TASK HOURS								
SUBTOTAL TA DIRECT PAYROLL COST	\$950.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$950.32
<b>Task 9.1 MPT/Traffic Control</b>								
9.1	14			158				172
TASK HOURS								
SUBTOTAL TA DIRECT PAYROLL COST	\$950.32	\$0.00	\$0.00	\$5,541.06	\$0.00	\$0.00	\$0.00	\$6,491.38
<b>Task 9.2 Preliminary Engineering</b>								
9.2	37			158				195
TASK HOURS								
SUBTOTAL TA DIRECT PAYROLL COST - PRELIMINARY ENGINEERING	\$2,511.56	\$0.00	\$0.00	\$5,541.06	\$0.00	\$0.00	\$0.00	\$8,052.62
<b>Final Engineering</b>								
<b>Task 1.1 Project Management</b>								
1.1	5							5
TASK HOURS								
SUBTOTAL TA DIRECT PAYROLL COST	\$339.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$339.40
<b>Task 9.1 MPT/Traffic Control</b>								
9.1	6			76				82
TASK HOURS								
SUBTOTAL TA DIRECT PAYROLL COST	\$407.28	\$0.00	\$0.00	\$2,665.32	\$0.00	\$0.00	\$0.00	\$3,072.60
<b>Task 12.1 Assemble Final Project Documents (PS &amp;E)</b>								
12.1	1	2		14				17
TASK HOURS								
SUBTOTAL TA DIRECT PAYROLL COST	\$67.88	\$96.20	\$0.00	\$490.98	\$0.00	\$0.00	\$0.00	\$655.06
<b>Task 12.2 Final Engineering</b>								
12.2	12	2		90				104
TASK HOURS								
SUBTOTAL TA DIRECT PAYROLL COST - FINAL ENGINEERING	\$814.56	\$96.20	\$0.00	\$3,156.30	\$0.00	\$0.00	\$0.00	\$4,067.06
<b>TOTAL HOURS</b>								
<b>AVERAGE HOURLY RATE</b>								
<b>TOTAL DIRECT PAYROLL COST - Preliminary &amp; Final</b>								
	49	2		248				299
	\$67.88	\$48.10	\$44.20	\$35.07	\$33.13	\$33.13	\$25.23	\$0.00
	\$3,326.12	\$96.20	\$0.00	\$8,697.36	\$0.00	\$0.00	\$0.00	\$12,119.68

**PRICE PROPOSAL SUMMARY**

**Pine Grove Mills TASA Project  
1/4/2023**

**Preliminary**

Direct Payroll Cost		\$8,052.62
Overhead	136.492%	<u>\$10,991.18</u>
Sub-total Direct and Indirect Payroll Costs		\$19,043.80

Net Fee	7.40%	\$1,409.24
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Direct Costs Other Than Payroll		\$ 50.44
Direct Costs of Services and Work By Others		
Escalation		
Sub-total		<u>\$20,503.48</u>

**Final**

Direct Payroll Cost		\$4,067.06
Overhead	136.492%	<u>\$5,551.21</u>
Sub-total Direct and Indirect Payroll Costs		\$9,618.27

Net Fee	8.40%	\$807.93
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Direct Costs Other Than Payroll		\$ -
Direct Costs of Services and Work By Others		
Escalation		
Sub-total		<u>\$10,426.21</u>

<b><u>Construction Consultation (at specific rate)</u></b>		\$1,083.34
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<b><u>Total Engineering Costs</u></b>		<b>\$32,013.03</b>
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**Direct Costs Other than Payroll**

Mileage	77 Miles @	\$ 0.655	\$ 50.44
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**RESOLUTION NO. \_\_**

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, APPROVING A REVISED MASTER PLAN FOR FAIRBROOK PARK COMPLETED BY HRG, INC.**

**WHEREAS**, Ferguson Township is the owner of Fairbook Park, an 29-acre parcel, situated alongside Tadpole Road in the rural farmland of Pennsylvania Furnace in Ferguson Township, Centre County, Pennsylvania; and

**WHEREAS**, Ferguson Township awarded a consulting contract to HRG, Inc., to prepare a Park Master Plan; and

**WHEREAS**, Fairbook Park is a community park serving the residents of the community and Ferguson Township; and

**WHEREAS**, the consultant has engaged a key stakeholders, staff from the township and Centre Region Parks and Recreation; the Ferguson Township Parks and Recreation Committee; conducted interviews with park user groups, and engaged residents for feedback at public events; and

**NOW THEREFORE**, the Ferguson Township Board of Supervisors hereby approves the Fairbrook Park Master Plan as prepared by HRG, attached hereto as Exhibit "A".

**RESOLVED** this 21<sup>st</sup> day of March 2023.

**TOWNSHIP OF FERGUSON**

By: \_\_\_\_\_  
Lisa Strickland, Chair  
Board of Supervisors

[SEAL]

A T T E S T

\_\_\_\_\_  
Centrice Martin, Secretary

## Proposed Facility Improvements – Fairbrook Park

### Site Analysis and Design Considerations

As noted in the park facility inventory, Fairbrook Park is a 29-acre park located on the south side of Whitehall Road between Tadpole Road and the Fairbrook Subdivision. A primary feature of this park is its topography, which slopes from its high point in the southeast down to the low-lying sports fields along Tadpole Road. This change in grade is particularly noticeable in the middle section of the park, where the existing trail network exceeds ADA compliance for slope.

The lower section of the park is home to local soccer programs, but site drainage frequently poses a problem in the spring and fall when snow melt and rainfall flow downhill into the sports fields and limit their availability for use. The upper section of the park is relatively open, sunny, and flat which makes it a good location for playground space, picnic pavilions, paved court games, and walking trails. This is also a good location for several stormwater BMPs to pick up storm runoff at the source and treat it in a variety of “green infrastructure” systems as it travels downhill.

Existing woodlands around the north, west and south edges of the park, along with sporadic clusters of trees in the middle, provide an opportunity to connect a “green corridor” of native landscape plants through the “No Mow” zone, however invasive plant species need to be addressed to prevent their spread through the rest of the site.

### Facilities Analysis

The proposed master site plan aims to preserve this site as a large community park providing the Township and its visitors options for enjoying the park’s diverse ecosystems along with a mixture of passive and active recreation amenities. The master site plan retains all existing soccer fields but removes both underutilized ball fields, ball field mix material, and backstop fencing to provide more room for soccer and stormwater management on the fields. To further support local sports organizations that use this park, a permanent locking shed is proposed near the main parking lot.

The existing trail system is proposed to be expanded with new sections that provide a continuous loop around the park’s lower sports fields, through the middle section of the park where slopes are more challenging, and around the expanded court games and playgrounds proposed for the park’s upper area. The existing basketball court will remain, and two (2) new double Pickleball courts will be added near it, along with a ball return wall. Outdoor exercise stations are proposed along portions of the trails and in a dedicated area near the games courts is included to provide more opportunities for individual (rather than team) physical fitness. All of these will be connected to each other and to the rest of the park with paved, accessible trail sections.

The middle section of the park will continue to serve a variety of passive recreation and nature-based activities, including expansion of the small playground to include more ADA accessible and sensory play equipment, adding a small outdoor stage/amphitheater, and creating a “Quiet Zone” in nearby woodland pockets. The existing “No Mow” zone is proposed to grow into a larger Native Pollinator Meadow with trails, a reconnected native woodland and shrubland corridor, and Meadow-to-Forest-Succession study zone.

Existing, older playground equipment in the upper portion of the park is proposed to be replaced with new, ADA accessible and adaptive equipment, along with a separate Tot Lot for children ages 2-5 years old. Shade structures are shown at both play areas, along with bicycle parking, a small picnic grove with ADA picnic benches, and an optional second pavilion.

The existing parking lot in the upper portion of the park is currently not paved; it has a gravel surface. The master site plan proposes that at minimum, one (1) ADA parking space with access aisle be paved in the corner of the parking lot closest to the trails, pavilions, and playground. Ideally, the entire parking lot should be paved, with the inclusion of ADA parking spaces and access aisles.



### LEGEND

-  Existing Trails
-  Proposed Trails
-  Existing Tree Canopy To Remain
-  Proposed Picnic Grove
-  Proposed Shrubland
-  Proposed Sports Court
-  Proposed Playground & Butterfly Garden/Children's Tea Garden
-  Proposed Extension Of Existing Playground
-  Proposed Outdoor Exercise Station
-  Proposed Low Mow Area
-  Proposed Meadow Area
-  Proposed Planting Area
-  Proposed Stormwater Management Area
-  Proposed Native Shade Tree
-  Existing Property Line
-  100 Year Floodplain Delineation
-  Proposed Invasive Species/Vista Control Zone

### GENERAL NOTES:

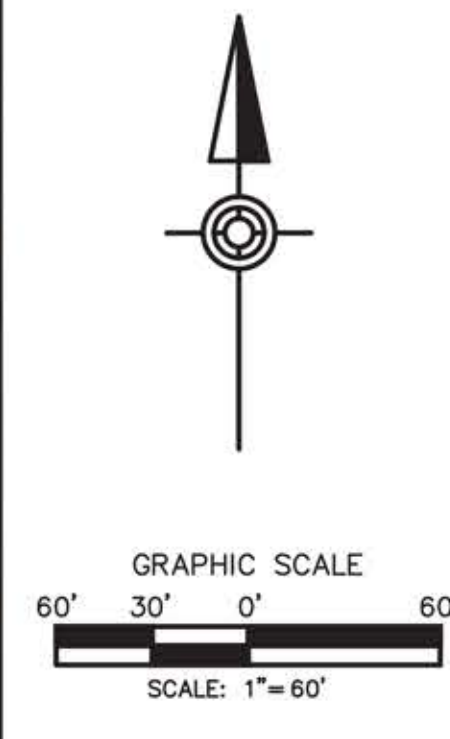
- 1.) If Major Park Redevelopment Occurs In The Future, Restore The Historic Stream Channel And Floodplain To The Property.
- 2.) Remove Old, Rusted Signs From Park Property Edges.
- 3.) Install Proposed Trail Sections Away From Black Walnut Trees On Site.
- 4.) Install New Trash And Recycling Stations In Locations Shown On Plan.



Client: \_\_\_\_\_

Revisions		
No.	Description	Date
1	Board of Supervisors Comments	2/21/23
2	Board of Supervisors Comments	3/7/23

Designed By: **TS**  
 Drawn By: **JDYC**  
 HRC Project Number: **P000769.0432**  
 Date: **01.11.2023**  
 Scale: **1" = 60'**  
 Drawing Title: **Conceptual Master Site Plan**  
 Sheet: **MP-001**







CALC'D BY: TAS  
 CALC'D DATE: 1/20/2023  
 CHK'D BY: \_\_\_\_\_  
 CHK'D DATE: \_\_\_\_\_

**Design - Engineer's Project Cost Opinion**  
 for  
**FERGUSON TOWNSHIP FAIRBROOK PARK**  
**MASTER SITE PLAN PROJECT**  
**R000769.0432**

ITEM DESCRIPTION	Quantity	Unit	Unit Price	Total
<b>A. Demolition / Site Preparation</b>				
Miscellaneous Demolition	1	LS	\$23,000.00	\$23,000.00
			<b>TOTAL</b>	<b>\$23,000.00</b>
<b>B. Parking Lot Improvements</b>				
Bituminous Pavement - Porous System	1000	SY	\$45.00	\$45,000.00
Concrete Parking Space Curb Stops	25	EA	\$500.00	\$12,500.00
Pavement Markings, 4" Blue, Thermoplastic	1	LS	\$3,000.00	\$3,000.00
ADA Parking Post-Mounted Sign, Type B	2	EA	\$500.00	\$1,000.00
			<b>TOTAL</b>	<b>\$61,500.00</b>
<b>C. Bituminous Pavement and Trails</b>				
8' Wide Trail - New Trail Extensions	2600	SY	\$50.00	\$130,000.00
ADA Companion Seating Areas (30"x42" Asphalt)	8	SY	\$35.00	\$280.00
Bicycle Parking Areas	16	SY	\$35.00	\$560.00
			<b>TOTAL</b>	<b>\$130,840.00</b>
<b>D. Permanent and Temporary Restrooms</b>				
Temporary Restroom Allowance (ADA Accessible)	1	LS	\$2,500.00	\$2,500.00
			<b>TOTAL</b>	<b>\$2,500.00</b>
<b>E. Existing Sports Fields Improvements</b>				
Earthwork Allowance - Minor Regrading	1	LS	\$5,000.00	\$5,000.00
Lawn Seeding - Hydroseed	90000	SF	\$0.15	\$13,500.00
Restriping Soccer Fields - Allowance	1	LS	\$750.00	\$750.00
Freestanding Bleachers (5-Row System w/ Picket Guards and 2 UA Seating Pockets)	3	EA	\$35,000.00	\$105,000.00
Freestanding Bleachers Shipping & Installation	1	LS	\$31,500.00	\$31,500.00
			<b>TOTAL</b>	<b>\$155,750.00</b>



<b>F. New Sports Amenities</b>				
Bocce Court	1	EA	\$30,000.00	\$30,000.00
			<b>TOTAL</b>	<b>\$30,000.00</b>
<b>G. Playground #1 Expansion</b>				
ADA Inclusive Equipment Allowance (2-5 yr olds)	1	LS	\$37,500.00	\$37,500.00
Burke Inclusive 2-Bay Swing	1	EA	\$12,500.00	\$12,500.00
Burke Inclusive Playsemble	1	EA	\$30,000.00	\$30,000.00
Bulk Earthwork Allowance	1	LS	\$10,500.00	\$10,500.00
Supply, Level and Compact Stone Sub-Base	1	LS	\$28,500.00	\$28,500.00
Playbound Poured-In-Place Rubber Safety Surface	1	LS	\$102,500.00	\$102,500.00
Stormwater BMP Infiltration Bed	315	CY	\$140.00	\$44,100.00
ADA Equipment Shipping & Installation Allowance	1	LS	\$24,000.00	\$24,000.00
			<b>TOTAL</b>	<b>\$289,600.00</b>
<b>H. Playground #2 Improvements</b>				
Burke Inclusive 5-12 YR Play Structure	1	EA	\$222,500.00	\$222,500.00
Burke Inclusive 2-Bay Swing	1	EA	\$12,500.00	\$12,500.00
Burke Inclusive Playsemble	1	EA	\$30,000.00	\$30,000.00
ADA Inclusive Equipment Allowance (2-5 yr olds)	1	EA	\$37,500.00	\$37,500.00
Burke Inclusive 2-Bay Swing	1	EA	\$12,500.00	\$12,500.00
Bulk Earthwork Allowance	1	LS	\$5,000.00	\$5,000.00
Supply, Level and Compact Stone Sub-Base	1	LS	\$28,500.00	\$28,500.00
Playbound Poured-In-Place Rubber Safety Surface	1	LS	\$102,500.00	\$102,500.00
Stormwater BMP Infiltration Bed	315	CY	\$140.00	\$44,100.00
Play Equipment Shipping & Installation (30%)	1	LS	\$84,000.00	\$84,000.00
			<b>TOTAL</b>	<b>\$579,100.00</b>
<b>I. Site Amenities</b>				
Benches (Wood & Metal)	8	EA	\$1,500.00	\$12,000.00
Adult Exercise Stations Allowance	5	EA	\$6,000.00	\$30,000.00
Delivery and Installation of Exercise Stations	1	LS	\$10,500.00	\$10,500.00
Bike Racks (Metal)	4	EA	\$750.00	\$3,000.00
Pet Waste Station	1	EA	\$400.00	\$400.00
Litter Receptacles (Wood & Metal)	4	EA	\$1,400.00	\$5,600.00
			<b>TOTAL</b>	<b>\$61,500.00</b>
<b>J. Pavilions and Structures</b>				
Picnic Pavilion (16' x 24' Timber & Metal PreFab)	1	LS	\$35,000.00	\$35,000.00
Pavilion Surface (Concrete)	384	SF	\$15.00	\$5,760.00
Shade Sail Allowance (2 Shade Sails)	4	EA	\$30,000.00	\$120,000.00
Shade Sail Shipping and Installation (30%)	1	LS	\$36,000.00	\$36,000.00
Outdoor Classroom / Amphitheater Allowance	1	LS	\$75,000.00	\$75,000.00
			<b>TOTAL</b>	<b>\$271,760.00</b>

<b>K. Landscaping</b>				
Native Shade Trees (2-2.5" cal. B&B)	11	EA	\$350.00	\$3,850.00
Native Flowering Trees (8-10' ht. B&B)	18	EA	\$275.00	\$4,950.00
Native Shrublands (3-4' ht., 7 gal Shrubs)	350	EA	\$120.00	\$42,000.00
Native Pollinator Meadow Seeding	4000	SY	\$1.30	\$5,200.00
Native Meadow-to-Forest Seed Mix	3200	SY	\$2.50	\$8,000.00
Native Rain Garden Seed Mix (20 lbs/acre)	5	LBS	\$40.00	\$200.00
Low-Mow Planting Area (7 lbs/1000 sq.ft.)	168	LBS	\$5.95	\$999.60
Picnic Grove (Native Trees 2-2.5" cal. B&B, 25' o.c.)	8	EA	\$350.00	\$2,800.00
Buffer Plantings at Pickleball Court Allowance	1	LS	\$18,200.00	\$18,200.00
Children's Garden Allowance (Shrubs, Plugs)	1	LS	\$12,000.00	\$12,000.00
Invasive Species Management Allowance	1	LS	\$5,500.00	\$5,500.00
			<b>TOTAL</b>	<b>\$103,699.60</b>
<b>L. Stormwater Drainage Improvements</b>				
Rain Garden Allowance	1100	CY	\$36.00	\$39,600.00
Vegetated Bioswale	385	LF	\$104.00	\$40,040.00
Geotextile Fabric	125	SY	\$6.00	\$800.00
FRENCH DRAIN	1	LS	\$35,000.00	\$35,000.00
EROSION & SEDIMENTATION CONTROL	1	LS	\$6,000.00	\$6,000.00
			<b>TOTAL</b>	<b>\$121,440.00</b>
			<b>SUBTOTAL</b>	<b>\$1,830,689.60</b>
			10% Contingency	\$183,068.96
			Construction Phase Engineering (10%)	\$201,375.86
			<b>TOTAL</b>	<b>\$2,215,134.42</b>

Note: This estimate is based on 2022 construction estimates assuming all construction to be publicly bid. This estimate does not include fees associated with permitting, survey, or geotechnical services.

## **BOARD MEMBER REQUEST - ARPA**

**From:** "Dininni,Laura" <[ldininni@twp.ferguson.pa.us](mailto:ldininni@twp.ferguson.pa.us)>

**Date:** February 22, 2023 at 10:52:28 PM EST

**To:** "Martin, Centrice" <[cmartin@twp.ferguson.pa.us](mailto:cmartin@twp.ferguson.pa.us)>, "Strickland,Lisa" <[lstrickland@twp.ferguson.pa.us](mailto:lstrickland@twp.ferguson.pa.us)>

**Subject:** Consent agenda item

Strategic plan excerpt:

It is recognized that resources, including tax revenue, public utilities such as water and sewer, and services such as police and fire, are finite and must be allocated in the most efficient manner. It is our responsibility to continuously review and refine our practices to improve the management of public resources to provide the highest quality service delivery.

I'd like to have a report on the status of the ARPA fund allocations.




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## TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801  
Telephone: 814-238-4651 • Fax: 814-238-3454  
[www.twp.ferguson.pa.us](http://www.twp.ferguson.pa.us)

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TO: Ferguson Township Board of Supervisors

FROM: Ronald A. Seybert, Jr., P.E.  
Township Engineer 

DATE: March 9, 2023

SUBJECT: **THE COTTAGES  
SURETY REDUCTION No. 3**

As requested by Nate Watts of PennTerra Engineering., I have reviewed surety reduction request number 3 for The Cottages.

The request represents completion of the remaining punchlist items and stormwater as-built certification. Based upon a review of the submitted checklist and a site evaluation, I recommend approval of the surety reduction as outlined below.

Current Surety Amount	\$ 116,102.91
Amount of Reduction	\$ 116,102.91
<b>Revised Surety Amount</b>	<b>\$ 0.00</b>

cc: The Cottages Surety File

# Accounts Payable

## Checks by Date - Detail by Check Number

User: fnorris  
 Printed: 3/7/2023 2:57 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
19	12090 1729	DAVID G BURKET LIVING TRUST DAVID BURKETT AG PRESERVATION CON'	01/20/2023		1.00
				Total for Check Number 19:	0.00 1.00
37	10946 554	ROCK SPRING WATER COMPANY 2022 WATER BILLS	01/27/2023		297.36
				Total for Check Number 37:	0.00 297.36
38	10946 576	ROCK SPRING WATER COMPANY 2022 WATER BILLS	01/27/2023		17.76
				Total for Check Number 38:	0.00 17.76
39	10946 575	ROCK SPRING WATER COMPANY 2022 WATER BILLS	01/27/2023 VOID	1,321.53	
				Total for Check Number 39:	1,321.53 0.00
40	11035 C-2500-000F-0	STATE COLLEGE BOROUGH WATER A TO RECORD QUARTERLY HYDRANT FEES	01/09/2023		33,048.00
				Total for Check Number 40:	0.00 33,048.00
77	11849 SC40873	CORE & MAIN SERVICE CHARGE	01/06/2023		32.43
				Total for Check Number 77:	0.00 32.43
78	12089 1748	CEDAR KNOLL COA STORMWATER FEE REFUND FOR OVERPA'	01/20/2023		1,071.00
				Total for Check Number 78:	0.00 1,071.00
79	10560 64-121263	HANES GEO COMPONENTS COIR MAT 700G 2MX50M	01/20/2023		550.02
				Total for Check Number 79:	0.00 550.02
80	10644 902649	LOWES COMPANIES INC CONCRETE	01/20/2023		209.42
				Total for Check Number 80:	0.00 209.42
114	10100 R36748	BEST LINE EQUIPMENT EQUIPMENT RENTAL SAYBROOK PARK	01/20/2023		76.30
				Total for Check Number 114:	0.00 76.30
115	11035 A-1869-000-0	STATE COLLEGE BOROUGH WATER A BABE RUTH FIELD WATER	01/03/2023		88.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 115:	0.00	88.00
134	11673 PS-INV110447	GARDEN STATE HIGHWAY PRODUCTS VARIOUS SIGNS PO 1447	01/06/2023		723.58
			Total for Check Number 134:	0.00	723.58
174	11192 JAN 2023 JAN 2023	WEST PENN POWER ATHERTON STREET ATHERTON STREET	01/20/2023		1,000.45 364.98
			Total for Check Number 174:	0.00	1,365.43
231	11139 2201956	UNIVERSITY AREA JOINT AUTHORITY TUDEK WASTEWATER	01/20/2023		104.00
			Total for Check Number 231:	0.00	104.00
232	11192 JAN 2023	WEST PENN POWER 425 PARK CREST LANE	01/20/2023		68.70
			Total for Check Number 232:	0.00	68.70
233	11035 C-1590-159-0	STATE COLLEGE BOROUGH WATER A DOG PARK WATER	01/03/2023		0.00
			Total for Check Number 233:	0.00	0.00
472	10220 21057	CHEMUNG SUPPLY CORP PMK 26" MANHOLE KIT (2)	01/06/2023		608.50
			Total for Check Number 472:	0.00	608.50
473	10475 4251070	HEIDELBERG MATERIALS ANTI SKID	01/06/2023		841.72
			Total for Check Number 473:	0.00	841.72
474	11228 729676	AMERICAN ROCK SALT COMPANY LL ROAD SALT	01/20/2023		9,035.52
			Total for Check Number 474:	0.00	9,035.52
475	11228 729485 729934 730524	AMERICAN ROCK SALT COMPANY LL ROAD SALT ROAD SALT ROAD SALT	01/27/2023		6,619.98 4,505.94 6,632.64
			Total for Check Number 475:	0.00	17,758.56
977	11818 250290	CIVICPLUS CIVIC CLERK AGENDA SOFTWARE	01/06/2023		7,590.00
			Total for Check Number 977:	0.00	7,590.00
978	10031 APP 8	ALLIED MECHANICAL & ELECTRICAL RETAINAGE RETURN	01/13/2023		5,801.58
			Total for Check Number 978:	0.00	5,801.58
979	10554 42654	JARU ASSOCIATES INC PLOTTER AND SCANNER	01/13/2023		13,000.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 979:	0.00	13,000.00
980	12033 50853	MACKIN ENGINEERING COMPANY UPDATE TERRACED STREETScape ZONIN	01/20/2023		2,244.96
			Total for Check Number 980:	0.00	2,244.96
981	11794 INV-015589 INV-015589	SPRINGBROOK HOLDING COMPANY, SPRINGBROOK CIRRUS CLOUD UPGRADE SPRINGBROOK CIRRUS CLOUD UPGRADE	01/20/2023		29,750.00 -3,426.67
			Total for Check Number 981:	0.00	26,323.33
982	11217 1747	FERGUSON TOWNSHIP POLICE ASSOC REIMBURSE POLICE ASSOCIATION FOR C	01/27/2023		1,000.00
			Total for Check Number 982:	0.00	1,000.00
983	11696 123122-37	STROUSE ELECTRIC INC. CHANGE OUT EXISTING INTERSECTION L	01/27/2023		3,221.00
			Total for Check Number 983:	0.00	3,221.00
984	12047 218723	WEIDENHAMMER 2023 IT CONSULTING SERVICES JAN	01/27/2023		3,074.00
			Total for Check Number 984:	0.00	3,074.00
13426	11242 1NNN-197R-JK6K	AMAZON CAPITAL SERVICES INC AA BATTERIES 20 PACK	01/06/2023		15.88
			Total for Check Number 13426:	0.00	15.88
13427	10053 809930	APWA MEMBERSHIP 2023 PAVER MAINTENANCE FEES	01/06/2023		550.00
			Total for Check Number 13427:	0.00	550.00
13428	10100 E12295 P99887	BEST LINE EQUIPMENT STIHL CHAINSAW CHAINSAW CHAIN	01/06/2023		603.00 65.98
			Total for Check Number 13428:	0.00	668.98
13429	12049 INFQ8506-22	BLACK BEAR FIBER ISP HOSTING 10GB COG RING JAN 2023	01/06/2023		1,350.00
			Total for Check Number 13429:	0.00	1,350.00
13430	10122 12118	BOROUGH OF STATE COLLEGE RMS SPILLMAN MAINTENANCE	01/06/2023		10,665.99
			Total for Check Number 13430:	0.00	10,665.99
13431	10126 223823	BRADCO SUPPLY COMPANY SHOVEL HOLDER	01/06/2023		87.00
			Total for Check Number 13431:	0.00	87.00
13432	10142 22FERGUSON-Q4	CNET 4TH QTR 2022 MEMBER DUES	01/06/2023		8,122.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13432:	0.00	8,122.00
13433	10284 892094	CUSTOM ALTERATIONS ALTERATIONS HENDRICKS AND DAUBEN	01/06/2023		42.00
			Total for Check Number 13433:	0.00	42.00
13434	10334 3996504	DULTMEIER SALES 12V VALVE FOR SALT SPREADERS	01/06/2023		236.61
			Total for Check Number 13434:	0.00	236.61
13435	10364 26113117	ESRI, INC ARCGIS LICENSES PER QUOTE	01/06/2023		7,498.98
			Total for Check Number 13435:	0.00	7,498.98
13436	12077 202-009989 202-016653 202-016653 202-017790	FACTORY MOTOR PARTS SENSOR HEGO OIL FILTER DEISEL EXHAUST FLUID DEISEL EXHAUST FLUID	01/06/2023		202.32 5.52 78.36 52.24
			Total for Check Number 13436:	0.00	338.44
13437	10398 12P124128 8-P109959	ASCENDANCE TRUCKS PENNSYLVAN GOVERNOR ELBOW CLAMP FOR PW57 TEE QC 3/8 FOR PW 57	01/06/2023		348.05 30.70
			Total for Check Number 13437:	0.00	378.75
13438	11483 1-1691503	FORCE AMERICA DISTRIBUTING LLC CABLE AND SENSOR ORDERED BY BRUCI	01/06/2023		538.65
			Total for Check Number 13438:	0.00	538.65
13439	11253 7907DEC2022 INFQ8506-22	INFRADAPT LLC SIP TRUNK DEC 2023 2023 ANNUAL MAINTENANCE PBX SYSTE	01/06/2023		655.84 4,000.00
			Total for Check Number 13439:	0.00	4,655.84
13440	10618 9310200183 9310204117	LAWSON PRODUCTS INC QUICK DISCONNECT HYDRAULIC CONNE MALE PIPE HYDRAULIC FITTINGS	01/06/2023		125.04 116.50
			Total for Check Number 13440:	0.00	241.54
13441	10762 33034117	MARCO POLICE RECORDS COPIER LEASE	01/06/2023		582.82
			Total for Check Number 13441:	0.00	582.82
13442	10673 46516-1 47758-0 47869-1 48525-0 49696-0 49799-0 49831-0	MCCARTNEYS INC BINDERS PER JOANNA FILE BOXES POCKET FILES ETC PER SUMI PENCILS PER FAITH DOOR CARDS PADS ETC PER SUMMER PEN PADS HIGHLIGHTER ETC PER SUMME MARKERS PER SUMMER BOXES STAPLES PENS HIGHLIGHTERS ET	01/06/2023		23.09 120.77 1.69 92.82 104.47 29.99 187.49



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13442:	0.00	560.32
13443	11807 1688690	MODEL UNIFORMS PW UNIFORM CLEANING	01/06/2023		119.26
			Total for Check Number 13443:	0.00	119.26
13444	10712 DEC2022	MONARCH CLEANERS POLICE UNIFORM CLEANING	01/06/2023		228.05
			Total for Check Number 13444:	0.00	228.05
13445	10773 8340238 8345243	OLD DOMINION BRUSH COMPANY IN DIODE FOR IQAN TRUCK BRUCE ORDERE THREADED ROD BRUCE ORDERED	01/06/2023		45.81 50.75
			Total for Check Number 13445:	0.00	96.56
13446	10780 F73000463858	P&A ADMINISTRATIVE SERVICES INC FLEX PLAN ADMIN FEE JAN 2023	01/06/2023		112.50
			Total for Check Number 13446:	0.00	112.50
13447	10864 3316825009	PITNEY BOWES GLOBAL FINANCIAL POSTAGE METER LEASE 4TH QTR 2022	01/06/2023		361.38
			Total for Check Number 13447:	0.00	361.38
13448	10997 20222260	SIGNAL CONTROL PRODUCTS LLC REPLACEMENT CONTROL BOX FOR TRAF	01/06/2023		22,405.00
			Total for Check Number 13448:	0.00	22,405.00
13449	11017 1495579	SOSMETAL PRODUCTS INC FASTTUBE A/B CONNECTORS ETC	01/06/2023		376.72
			Total for Check Number 13449:	0.00	376.72
13450	10771 INV167243	WITMER PUBLIC SAFETY GROUP INC BADGE AND INSIGNIA	01/06/2023		149.00
			Total for Check Number 13450:	0.00	149.00
13452	11242 1FMC-6YQ1-JFYF 1VV6-GYJL-XR3J	AMAZON CAPITAL SERVICES INC FILE ORGANIZER FOR FAITH LIGHTS FOR POLICE DEPARTMENT	01/13/2023		27.79 147.86
			Total for Check Number 13452:	0.00	175.65
13453	11221 17704	CENTRE AREA TRANSPORTATION AU OPERATING 32493.75 AND CAPITAL 4404.7:	01/13/2023		36,898.50
			Total for Check Number 13453:	0.00	36,898.50
13454	10184 135881	CENTRE COMMUNICATIONS INC REPLACED RED BLUE ION CAR 11	01/13/2023		135.00
			Total for Check Number 13454:	0.00	135.00
13455	10197 1388272	CENTRE COUNTY RECYCLING & REF RECYCLING TIRES	01/13/2023		201.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13455:	0.00	201.00
13456	10231 542539	CLEARFIELD WHOLESALE PAPER CO TOWELS ROLLS	01/13/2023 VOID		
				37.99	
			Total for Check Number 13456:	37.99	0.00
13457	10244 01032023	COMCAST FAX LINES	01/13/2023		146.99
			Total for Check Number 13457:	0.00	146.99
13458	12077 202-016149	FACTORY MOTOR PARTS AIR FILTERS OIL FILTERS DEISEL EXHAUS	01/13/2023		110.31
			Total for Check Number 13458:	0.00	110.31
13459	10409 124491	FRED CARSON DISPOSAL INC. TRASH AND RECYCLING	01/13/2023		259.38
			Total for Check Number 13459:	0.00	259.38
13460	12087 01122023	IMSA CHRIS LEIDY ANNUAL MEMBERSHIP	01/13/2023		100.00
			Total for Check Number 13460:	0.00	100.00
13461	10618 9310046002 9310211775	LAWSON PRODUCTS INC DEICER AND PAINT QUICK DISCONNECT AND BATTERIES	01/13/2023		199.56 218.40
			Total for Check Number 13461:	0.00	417.96
13462	11704 1535166 1535166 1535166 1535166	MADISON NATIONAL LIFE LTD STD LIFE AND ADD VOL LIFE ABD ADD	01/13/2023		739.78 671.88 597.84 511.98
			Total for Check Number 13462:	0.00	2,521.48
13463	10762 33153438	MARCO ENGINEERING COPIER LEASE	01/13/2023		397.21
			Total for Check Number 13463:	0.00	397.21
13464	10203 340359 356362 362917 364624 365064 366121	MCCLATCHY COMPANY LLC BOS MEETING ADVERTISING SEALED BIDS ADVERTISING BOS MEETING ADVERTISING PLANNING COMMISSION MEETING ADVE BOS MEETING ADVERTISING TREE COMMISSION MEETING ADVERTISI	01/13/2023		155.99 180.10 126.79 129.71 269.87 66.70
			Total for Check Number 13464:	0.00	929.16
13465	11807 1690814 1692942	MODEL UNIFORMS PW UNIFORM CLEANING PW UNIFORM CLEANING	01/13/2023		119.26 119.26
			Total for Check Number 13465:	0.00	238.52

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13466	10798 979320	PA ONE CALL SYSTEM MONTHLY FEES AND ACTIVITY	01/13/2023		67.02
			Total for Check Number 13466:	0.00	67.02
13467	10927 3642	REDLINE SPEED SHINE FLEET MEMBERSHIP	01/13/2023		280.22
			Total for Check Number 13467:	0.00	280.22
13468	10932 01122023	RESERVE ACCOUNT MAILING TOWNSHIP REAL ESTATE TAX F	01/13/2023		3,500.00
			Total for Check Number 13468:	0.00	3,500.00
13469	10997 20221930	SIGNAL CONTROL PRODUCTS LLC 4 INCH FLANGE FOR STUB POLE	01/13/2023		99.87
			Total for Check Number 13469:	0.00	99.87
13470	11476 126186818-001	SITE ONE LANDSCAPE SUPPLY DIGGING BAR	01/13/2023		76.69
			Total for Check Number 13470:	0.00	76.69
13471	11050 15165	STOCKER CHEVROLET INC CABLE FOR PW10	01/13/2023		105.51
			Total for Check Number 13471:	0.00	105.51
13472	11665 66611-00 71990-00 73435-00	TERMINAL SUPPLY COMPANY LED STROBE DIRECTIONAL LED CONNECTORS	01/13/2023		187.60 237.27 81.40
			Total for Check Number 13472:	0.00	506.27
13473	10481 5026	THE HARTMAN GROUP CYBER POLICY	01/13/2023		20,608.00
			Total for Check Number 13473:	0.00	20,608.00
13474	11159 9924284489 9924284489	VERIZON WIRELESS PLANNING CELL PHONE WITH CREDITS POLICE CELL PHONES	01/13/2023		6.83 67.09
			Total for Check Number 13474:	0.00	73.92
13475	10771 INV110102 INV117538 INV92324 SO125989	WITMER PUBLIC SAFETY GROUP INC SAUNDERS FORMS HOLDER BODY ARMOR POLICE HAT AMMUNITION	01/13/2023		19.00 1,050.00 142.00 698.00
			Total for Check Number 13475:	0.00	1,909.00
13476	10231 542539	CLEARFIELD WHOLESALE PAPER CO TOWELS ROLLS	01/13/2023		37.99
			Total for Check Number 13476:	0.00	37.99
13477	10031 169311	ALLIED MECHANICAL & ELECTRICA REPAIRS TO WATER SOFTENING SYSTEM	01/20/2023		247.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	169312	REPAIRS TO AC UNIT			180.00
			Total for Check Number 13477:	0.00	427.50
13478	10058	ASAP HYDRAULICS STATE COLLEGE	01/20/2023		
	98142	1/2 INCH HOSE AND FITTINGS PW 62			111.24
	98143	HYDRAULIC MOTOR EATON 1001			299.89
	98202	STAINLESS STEEL AIR LINES FOR AIR CON			438.30
			Total for Check Number 13478:	0.00	849.43
13479	11649	BABST CALLAND CLEMENTS AND ZC	01/20/2023		
	1527738	PINE HALL LAND USE APPEALS MATTER			430.00
	1527739	TEAM RAHAL OF STATE COLLEGE MATTE			64.50
	1527746	2022 SOLICITOR SERVICES			3,627.06
			Total for Check Number 13479:	0.00	4,121.56
13480	10085	BASTIAN TIRE & AUTO CENTERS	01/20/2023		
	155790	QTY 6 GOODYEAR G622 TIRES			1,920.00
	155971	EAGLE ENFORCER A/W			147.14
	155972	TRAILER TIRE			77.29
			Total for Check Number 13480:	0.00	2,144.43
13481	10100	BEST LINE EQUIPMENT	01/20/2023		
	R36779	EQUIPMENT RENTAL BALE HARPER			136.25
			Total for Check Number 13481:	0.00	136.25
13482	11990	BURGMEIER'S SHREDDING	01/20/2023		
	2CX67933	SHREDDING SERVICE DEC 2022			318.00
			Total for Check Number 13482:	0.00	318.00
13483	11867	CELLEBRITE INC.	01/20/2023		
	Q-276456-2	4 PC ULTIMATE SUBSCRIPTION			4,300.00
			Total for Check Number 13483:	0.00	4,300.00
13484	10201	CENTRE COUNTY UNITED WAY	01/20/2023		
	01202023	PAY DATE 012023			18.00
			Total for Check Number 13484:	0.00	18.00
13485	11246	CALEB CLOUSE	01/20/2023		
	01172023	2023 CLOTHING ALLOWANCE			750.00
			Total for Check Number 13485:	0.00	750.00
13486	11760	COMCAST	01/20/2023		
	01032023	FAX LINES JAN 2023			146.99
			Total for Check Number 13486:	0.00	146.99
13487	10345	ECKS GARAGE INC	01/20/2023		
	1046853	TURN SIGNAL PW16			248.96
	1047326	VALVE AND SWITCH PW63			315.83
	1047525	ABS SENSOR PW 63			70.46
			Total for Check Number 13487:	0.00	635.25
13488	10354	WALTER EMBSER	01/20/2023		

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	01132023	EMBSER BOOTS RESOULED			85.00
			Total for Check Number 13488:	0.00	85.00
13489	10396	FISHER AUTO PARTS	01/20/2023		42.32
	171-355346	FOG LIGHT RELAY AND STARTED SOLENC			833.90
	171-355382	CONVERTER FT6			-28.00
	171-355386	BATTERY RETURN			26.91
	171-355428	RESPIRATORS (9)			29.90
	171-355429	RESPIRATORS (10)			173.61
	171-355989	BATTERY			23.91
	171-356209	CONNECTOR AND FOG LAMP			327.62
	171-356297	BATTERIES (2) FOR LOADER			39.06
	171-356386	ANTIFREEZE			107.90
	171-356465	GROTE VEHICLE MOUNTED WORK LIGHT			79.98
	171-356805	KOI MERITOR CARTRIDGE PW 63			18.72
	171-356907	FOG LIGHT (2) BOBCAT			18.72
	171-356908	FOG LIGHT (2) BOBCAT			192.50
	171-357113	BATTERY FT5			33.96
	171-357137	SPRAY NINE CLEANER			15.01
	171-357505	GROTE REFLECTOR			18.66
	171-357744	MOTHERS WAX AND PAD			77.07
	171-357915	FUEL FILTER PW16			
			Total for Check Number 13489:	0.00	2,031.75
13490	11483	FORCE AMERICA DISTRIBUTING LLC	01/20/2023		67.62
	1-1697812	SHUTTLE VALVE INLINE			
			Total for Check Number 13490:	0.00	67.62
13491	11518	GENERAL CODE LLC	01/20/2023		1,195.00
	GC00119490	ECODE360 ANNUAL MAINTAINANCE EXPI			
			Total for Check Number 13491:	0.00	1,195.00
13492	10491	HINTON & ASSOCIATES	01/20/2023		24,318.00
	4015	1ST QTR 2023 IT SUPPORT FEES			1,190.00
	4029	TECHNOLOGY ASSESSMENT AND VULNEI			
			Total for Check Number 13492:	0.00	25,508.00
13493	11253	INFRADAPT LLC	01/20/2023		655.67
	7907JAN2023	FEB 2023 SIP LINES			
			Total for Check Number 13493:	0.00	655.67
13494	10539	IRVIN FARMS	01/20/2023		60.00
	5549	LANDSCAPE SEED			
			Total for Check Number 13494:	0.00	60.00
13495	10590	KISTLER OBRIEN	01/20/2023		507.00
	215186	SEMI ANNUAL FIRE INSPECTION			
			Total for Check Number 13495:	0.00	507.00
13496	10644	LOWES COMPANIES INC	01/20/2023		46.92
	901210	MAILBOX AND POST			306.78
	901904	ELECTRICAL SUPPLIES			186.11
	902086	MISCELLANEOUS TOOLS			706.40
	902413	MISCELLANEOUS HAND AND POWER TOC			

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	902637	FITTINGS			62.16
	902653	BAND SAW AND TOOLS			345.31
	902664	DREMEL TOOLS			70.25
	902873	HARDWARE			52.15
	902895	PAINT			40.84
	918181	RATCHET RETURN			-170.06
			Total for Check Number 13496:	0.00	1,646.86
13497	11839 INV10759768	MARCO TECHNOLOGIES LLC COPIER USE FEE	01/20/2023		85.80
			Total for Check Number 13497:	0.00	85.80
13498	10673 50381-0 50381-1 50381-1 50381-1 50381-1	MCCARTNEYS INC MISCELLANEOUS OFFICE SUPPLIES DESK CALENDARS DESK CALENDARS DESK CALENDARS DESK CALENDARS	01/20/2023		145.73 7.18 10.77 3.59 10.77
			Total for Check Number 13498:	0.00	178.04
13499	10203 325626 337652 340468	MCCLATCHY COMPANY LLC BOS MEETING ADVERTISING BOS VACANCY ADVERTISING BOS MEETING ADVERTISING	01/20/2023		104.50 744.84 106.35
			Total for Check Number 13499:	0.00	955.69
13500	11812 2405917C3908	MEDEXPRESS PUBLIC WORKS TESTING	01/20/2023		52.00
			Total for Check Number 13500:	0.00	52.00
13501	11807 1695052	MODEL UNIFORMS PW UNIFORM CLEANING	01/20/2023		119.26
			Total for Check Number 13501:	0.00	119.26
13502	10757 2719603 2719603 2719690	NITTANY ENERGY GAS POLICE GAS PUBLIC WORKS DIESEL PUBLIC WORKS	01/20/2023		11,345.88 7,563.92 17,733.05
			Total for Check Number 13502:	0.00	36,642.85
13503	10845 114323-0 114323-0 114323-0	PENNSYLVANIA MUNICIPAL HEALTH FEB 2023 VISION FEB 2023 MEDICAL FEB 2023 DENTAL	01/20/2023		649.21 87,314.90 3,638.47
			Total for Check Number 13503:	0.00	91,602.58
13504	11290 INV30907	POWER DMS ANNUAL SUBSCRIPTION AND TRAINING I	01/20/2023		5,787.23
			Total for Check Number 13504:	0.00	5,787.23
13505	12088 01112023	QUANDEL CONSTRUCTION 120 WEST CHERRY LANE SURETY RELEAS	01/20/2023		40,080.70

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13505:	0.00	40,080.70
13506	10977 S6467934-001 S6824798.001	SCHAEDLER YESCO DISTRIBUTION ELECTRONIC PHOTO CONTROL BALLAST AND LED TUBE	01/20/2023		52.46 244.95
			Total for Check Number 13506:	0.00	297.41
13507	10992 9701-8	SHERWIN WILLIAMS BRONZETONE PAINT GALLON	01/20/2023		66.76
			Total for Check Number 13507:	0.00	66.76
13508	11017 1497287	SOSMETAL PRODUCTS INC VARIOUS WHEEL WEIGHTS ETC	01/20/2023		485.94
			Total for Check Number 13508:	0.00	485.94
13509	12036 01102023	TEAMSTERS LOCAL 764 FEB 2023 UNION DUES	01/20/2023		779.00
			Total for Check Number 13509:	0.00	779.00
13510	10493 31097383	THE HITE COMPANY PHOTOCELL LED 1000W	01/20/2023		86.94
			Total for Check Number 13510:	0.00	86.94
13511	11139 2212319 2212329	UNIVERSITY AREA JOINT AUTHORITY TOWNSHIP WASTEWATER TOWNSHIP WASTEWATER	01/20/2023		104.00 104.00
			Total for Check Number 13511:	0.00	208.00
13512	11159 01182023	VERIZON WIRELESS PETRICK CELL PHONE	01/20/2023		576.23
			Total for Check Number 13512:	0.00	576.23
13513	11192 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023 JAN 2023	WEST PENN POWER AARON DRIVE/MARTIN STREET SCIENCE PARK ROAD BUILDING #3 GARAGE MAINTENANCE BLDG WESTERLY PWKY/BLUE COURSE DRIVE SCIENCE PARK ROAD WHITEHALL/WEST COLLEGE SOUTH WATER STREET BLUE COURSE DRIVE 1209 NORTH ATHERTON WEST COLLEGE AVE 225 SCIENCE PARK ROAD PGM BLINKER WEST PGM BLINKER EAST 1180 CIRCLEVILLE ROAD	01/20/2023		48.41 80.02 77.50 288.63 50.08 69.28 71.18 32.56 49.55 49.91 54.07 60.67 28.65 10.17 221.03
			Total for Check Number 13513:	0.00	1,191.71
13514	10771 INV177376	WITMER PUBLIC SAFETY GROUP INC AMMUNITION	01/20/2023		2,260.44

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13514:	0.00	2,260.44
13515	10016 400281	AFLAC AFLAC	01/27/2023		118.17
			Total for Check Number 13515:	0.00	118.17
13516	11242 14NL-J7MM-9DN9 1XDX-NJFY-3LXQ 1YQW-VTMQ-7JC1	AMAZON CAPITAL SERVICES INC EPSON DS-510 SCANNER FOR ANGELA USB C TO USB 3.0 ADAPTER STAMP PAD INK REFILL	01/27/2023		213.44 14.94 15.68
			Total for Check Number 13516:	0.00	244.06
13517	10103 IN059522	BI-LO SUPPLY POLICE DEPARTMENT SINK 2% DISCOUN7	01/27/2023		52.84
			Total for Check Number 13517:	0.00	52.84
13518	12049 543	BLACK BEAR FIBER FEB 2023 FIBER RING 10G	01/27/2023		1,350.00
			Total for Check Number 13518:	0.00	1,350.00
13519	11885 56411 56471	CDI MONTHLY CLOUD HOSTING SYSTEM FEB LASERFICHE LICENSES FOR PETRICK ANI	01/27/2023		300.00 1,508.17
			Total for Check Number 13519:	0.00	1,808.17
13520	11493 9269	CUTTING EDGE TREE PROFESSIONAL FUNGAL CONTROL ALONG BEAVER BRAN	01/27/2023		11,764.70
			Total for Check Number 13520:	0.00	11,764.70
13521	10380 DEC2022	FERGUSON TOWNSHIP SUPERVISORS DEC 2022 TIF TRANSFER	01/27/2023		94,568.55
			Total for Check Number 13521:	0.00	94,568.55
13522	12092 20493	HAAS PRINTING SNOW ORDINANCE WARNING FORM BOO	01/27/2023		330.00
			Total for Check Number 13522:	0.00	330.00
13523	10546 30171528	J C EHRLICH CO INC PEST CONTROL	01/27/2023		111.30
			Total for Check Number 13523:	0.00	111.30
13524	11704 1540315 1540315 1540315 1540315	MADISON NATIONAL LIFE LIFE AND ACCIDENTAL DEATH VOL LIFE AND ADD LTD STD	01/27/2023		597.84 752.02 785.34 671.88
			Total for Check Number 13524:	0.00	2,807.08
13525	10762 33246443	MARCO POLICE RECORDS COPIER LEASE INCLUD	01/27/2023		534.25



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13525:	0.00	534.25
13526	10673	MCCARTNEYS INC	01/27/2023		
	50074-0	OFFICE SUPPLIES JOANNA ORDERED			70.15
	50103-0	21 PACKER STANDUP FILE JOANNA ORDEI			39.70
	50516-0	OFFICE SUPPLIES LIZA ORDERED			102.33
	50516-0	DESK CALENDAR LIZA			5.49
			Total for Check Number 13526:	0.00	217.67
13527	10203	MCCLATCHY COMPANY LLC	01/27/2023		
	372728	BOS MEETING ADVERTISING SHENANDO.			97.59
	372730	BOS MEETING ADVERTISING PARKING RE			115.11
	372731	BOS MEETING ADVERTISING ANTI DISCRI			106.35
	372757	BOS MEETING ADVERTISING HUMAN REL			103.43
			Total for Check Number 13527:	0.00	422.48
13528	10674	MCCORMICK TAYLOR INC	01/27/2023		
	10	1300 NORTH ATHERTON PLAN REVIEW			3,055.00
	16	RUTTERS STORE PLAN REVIEW			393.75
			Total for Check Number 13528:	0.00	3,448.75
13529	10748	NITTANY BUILDING SPECIALTIES INC	01/27/2023		
	S2257301	REPAIR LEAKING WINDOW IN LUNCHROC			200.00
			Total for Check Number 13529:	0.00	200.00
13530	11332	NTM ENGINEERING INC	01/27/2023		
	13416	TOLL BROTHERS			255.00
	13416	ISLAMIC SOCIETY 3765 WEST COLLEGE A			85.00
	13416	MP MACHINERY			255.00
	13416	FOXPOINTE LIGHTING REVIEW			150.50
	13416	125 EAST PINE GROVE ROAD			1,955.00
	13416	ORCHARD SQUARE			1,218.00
	13416	1004-1006 WEST COLLEGE AVE			170.00
	13416	NIXON-KOCHER WATER TREATMENT			510.00
			Total for Check Number 13530:	0.00	4,598.50
13531	10845	PENNSYLVANIA MUNICIPAL HEALTH	01/27/2023		
	1757	TO CORRECT 2022 PAYMENTS JAN, FEB A			88,242.12
			Total for Check Number 13531:	0.00	88,242.12
13532	11058	STOVER MCGLAUGHLIN	01/27/2023		
	161280	ZONING HEARING BOARD MEETING			204.00
			Total for Check Number 13532:	0.00	204.00
13533	11192	WEST PENN POWER	01/27/2023		
	011923	RESEARCH DRIVE SIGNAL			5.24
	011923	225 SICENCE PARK ROAD			1.42
	011923	STATE ROUTE 26			0.95
	012323	BRISTOL AVE			63.12
	012323	SCIENCE PARK ROAD			81.22
	012323	WEST COLLEGE AVE			87.40
	012323	WESTERLY PWKY/BLUE COURSE DRIVE			56.93
	012323	OFFICE COMPLEX			2,540.26
	012323	GARAGE MAINTENANCE BLDG			410.04

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	012323	WEST COLLEGE AVE			67.70
	012323	1301 WEST COLLEGE AVE			68.97
	012323	BUILDING #3			830.61
	012323	OLD GATESBURG ROAD			132.44
	012323	225 SCIENCE PARK ROAD			67.41
	012323	W CHERRY/MARTIN/MARTIN			89.53
	012323	WHITEHALL/RESEARCH DRIVE			43.48
			Total for Check Number 13533:	0.00	4,546.72
13534	12000	GRAYSHIFT LLC	01/30/2023		
	INV01789	FERGUSON SHARE OF GRAYKEY			4,997.50
	INV01789	PATTON SHARE OF GRAYKEY			4,997.50
			Total for Check Number 13534:	0.00	9,995.00
13572	11035	STATE COLLEGE BOROUGH WATER A	01/03/2023		
	A-1541-002-0	BUILDING 3 WATER			76.00
			Total for Check Number 13572:	0.00	76.00
			Report Total (137 checks):	1,359.52	711,031.34

# Accounts Payable

## Checks by Date - Detail by Check Number

User: eendresen  
 Printed: 3/7/2023 11:48 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
14	11910 55247	BARTON ASSOCIATES BIDDING NEGOTIATING FEE	02/10/2023		400.00
				Total for Check Number 14:	0.00 400.00
15	10992 390-9	SHERWIN WILLIAMS SLAT SHED PAINT	02/24/2023		192.08
				Total for Check Number 15:	0.00 192.08
39	10209 1ST QTR 23	CENTRE REGION PARKS & RECREATI Regional Parks Capital	02/03/2023		32,393.50
				Total for Check Number 39:	0.00 32,393.50
41	10946 575	ROCK SPRING WATER COMPANY 2022 WATER BILLS	02/13/2023		1,321.53
				Total for Check Number 41:	0.00 1,321.53
81	12097 81416	ENGINEERED LINING SYSTEMS PIPE LINING	02/03/2023		218,986.12
				Total for Check Number 81:	0.00 218,986.12
82	12097 81416A	ENGINEERED LINING SYSTEMS RETAINAGE	02/10/2023		11,525.59
				Total for Check Number 82:	0.00 11,525.59
83	10644 902268-KFCSAI	LOWES COMPANIES INC FITTINGS	02/10/2023		50.64
				Total for Check Number 83:	0.00 50.64
116	11035 A-1869-000-0	STATE COLLEGE BOROUGH WATER A BABE RUTH FIELD WATER	02/08/2023		22.30
				Total for Check Number 116:	0.00 22.30
117	10507 167703	HRG INC BOUNDARY SURVEY	02/17/2023		3,232.56
				Total for Check Number 117:	0.00 3,232.56
118	10100 R37510	BEST LINE EQUIPMENT COMPACT EXCAVATOR RENTAL SONGBIR	02/24/2023		1,079.10
				Total for Check Number 118:	0.00 1,079.10
119	10381 502-12	FERGUSON TOWNSHIP TAX OFFICE 2% DISCOUNT STORMATER FEE-1386 NOR	02/24/2023		1,399.44

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	503-01	2% DISCOUNT STORMATER FEE-485 AIRPC			116.62
	503-03	2% DISCOUNT STORMATER FEE-126 CIND.			514.50
	503-06	2% DISCOUNT STORMATER FEE-145 FARM			1,865.92
	514-03	2% DISCOUNT STORMATER FEE-1210 TADJ			2,719.50
	514-04	2% DISCOUNT STORMATER FEE-101 SUBU			1,399.44
	514-11	2% DISCOUNT STORMATER FEE-1631 BRIS			1,982.54
	515-02	2% DISCOUNT STORMATER FEE-101 TIMO			73.50
			Total for Check Number 119:	0.00	10,071.46
120	10475	HEIDELBERG MATERIALS	02/24/2023		
	4263888	2A SUBBASE SONGBIRD			1,307.87
	4264764	2A SUBBASE SONGBIRD			1,043.25
			Total for Check Number 120:	0.00	2,351.12
135	12097	ENGINEERED LINING SYSTEMS	02/03/2023		
	81416	PIPE LINING			167,576.20
			Total for Check Number 135:	0.00	167,576.20
136	12097	ENGINEERED LINING SYSTEMS	02/10/2023		
	81416A	RETAINAGE			8,819.80
			Total for Check Number 136:	0.00	8,819.80
175	11192	WEST PENN POWER	02/10/2023		
	02062023	ATHERTON STREET LIGHTS			963.66
	02062023	ATHERTON STREET LIGHTS			366.27
			Total for Check Number 175:	0.00	1,329.93
176	11192	WEST PENN POWER	02/17/2023		
	01192023	HAVERSHIRE BLVD			411.34
			Total for Check Number 176:	0.00	411.34
177	11192	WEST PENN POWER	02/24/2023		
	02172023	HAVERSHIRE LIGHTING			812.95
			Total for Check Number 177:	0.00	812.95
234	11035	STATE COLLEGE BOROUGH WATER A	02/08/2023		
	C-1590-159-0	DOG PARK WATER			22.30
			Total for Check Number 234:	0.00	22.30
235	11192	WEST PENN POWER	02/17/2023		
	01192023	425 PARK CREST LANE			147.57
			Total for Check Number 235:	0.00	147.57
236	10381	FERGUSON TOWNSHIP TAX OFFICE	02/24/2023		
	501-09	2% DISCOUNT STORMATER FEE			3,381.98
	514-07	2% DISCOUNT STORMATER FEE			349.86
	514-08	2% DISCOUNT STORMATER FEE			699.72
	514-09	2% DISCOUNT STORMATER FEE			3,615.22
			Total for Check Number 236:	0.00	8,046.78
237	11192	WEST PENN POWER	02/24/2023		
	02202023	425 PARK CREST LANE			223.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 237:	0.00	223.75
476	11228 734082 734511	AMERICAN ROCK SALT COMPANY LL ROCK SALT ROCK SALT	02/10/2023		15,252.63 9,129.28
			Total for Check Number 476:	0.00	24,381.91
985	11217 1760	FERGUSON TOWNSHIP POLICE ASSOC REIMBURSE POLICE ASSN FOR CONTRIBU	02/03/2023 VOID	1,000.00	
			Total for Check Number 985:	1,000.00	0.00
986	11619 1-02-23-075	GOVHR USA CONSULTING STRATEGIC PLAN	02/10/2023		1,750.00
			Total for Check Number 986:	0.00	1,750.00
987	12047 218255	WEIDENHAMMER STRATEGIC PLAN TECHNOLOGY CONSUL	02/10/2023		5,500.00
			Total for Check Number 987:	0.00	5,500.00
988	12033 50895	MACKIN ENGINEERING COMPANY ZONING DISTRICT REWRITE	02/17/2023		1,808.80
			Total for Check Number 988:	0.00	1,808.80
989	10439	GLOBAL EQUIPMENT COMPANY, INC STORAGE RACKS FOR BLDG 4 PER ATTAC	02/24/2023		3,141.89
			Total for Check Number 989:	0.00	3,141.89
990	12047 219180	WEIDENHAMMER IT CONSULTING MONTHLY FEE FEB 2023	02/24/2023		2,900.00
			Total for Check Number 990:	0.00	2,900.00
13535	10031 170254 170256 170258	ALLIED MECHANICAL & ELECTRICA REPAIR WATER HEATER REPAIR UNIT AND CLEAN BURNER TUBES REPAIR TRUCK BAY SENSORS	02/03/2023		747.11 112.50 202.50
			Total for Check Number 13535:	0.00	1,062.11
13536	11242 11V1-RTPP-HK97 17G4-RH1Q-197T 1HV4-JMRD-1DRN 1PYQ-WGPJ-6MT9 1TCH-PGTP-1KLN	AMAZON CAPITAL SERVICES INC HOLSTER, PISTOL LIGHT, HOLSTER PADD GRIP EXTENSION, HOLSTER CASE RECYCLED PAPER CASE OF RECYCLED PAPER 2 CASES RECYCLED PAPER	02/03/2023		206.43 104.87 89.22 68.96 137.92
			Total for Check Number 13536:	0.00	607.40
13537	10058 98238	ASAP HYDRAULICS STATE COLLEGE STEEL ADAPTERS	02/03/2023		6.02
			Total for Check Number 13537:	0.00	6.02
13538	12098 01232023 01232023	BLAISE ALEXANDER HYUNDAI MAZI UNDER COVER VEHICLE RENT NOV 2022 UNDER COVER VEHICLE RENT OCT 2022	02/03/2023		350.00 350.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	01232023	UNDER COVER VEHICLE RENT DEC 2022			350.00
			Total for Check Number 13538:	0.00	1,050.00
13539	10184 136178	CENTRE COMMUNICATIONS INC QTY 3 PMMN4040AL RSM	02/03/2023		246.00
			Total for Check Number 13539:	0.00	246.00
13540	10201 PAY010623 PAY012023 PAY020323	CENTRE COUNTY UNITED WAY UNITED WAY WITHHOLDINGS UNITED WAY WITHHOLDINGS UNITED WAY WITHHOLDINGS	02/03/2023		6.00 18.00 18.00
			Total for Check Number 13540:	0.00	42.00
13541	10208 1ST QTR 23 1ST QTR 23 1ST QTR 23 1ST QTR 23 1ST QTR 23 1ST QTR 23 1ST QTR 23	CENTRE REGION COUNCIL OF GOVEI COG Fire Operating COG Regional Planning COG Planning COG Building Capital COG Fire Capital COG Administration Operating COG EMS Operating	02/03/2023		94,482.25 9,165.25 18,228.25 1,528.25 27,889.25 39,911.50 9,537.75
			Total for Check Number 13541:	0.00	200,742.50
13542	10209 1ST QTR 23 1ST QTR 23 1ST QTR 23 1ST QTR 23 1ST QTR 23 1ST QTR 23	CENTRE REGION PARKS & RECREATI Parks Capital Regional Pools Capitls Parks Administration MM Nature Center Capital MM Nature Center Operating Active Adult Center	02/03/2023		14,670.50 39,382.50 118,920.75 10,260.00 17,645.00 15,790.25
			Total for Check Number 13542:	0.00	216,669.00
13543	10220 21604	CHEMUNG SUPPLY CORP PLOW BLADES	02/03/2023		2,366.15
			Total for Check Number 13543:	0.00	2,366.15
13544	10231 543433	CLEARFIELD WHOLESALE PAPER CO CASE OF POP UP WIPER	02/03/2023		81.33
			Total for Check Number 13544:	0.00	81.33
13545	10243 DEC22JAN23 DEC22JAN23 DEC22JAN23	COLUMBIA GAS OF PA INC ACCT 10007 GARAGE GAS ACCT 20006 BLDG 6 GAS ACCT 10006 OFFICE GAS	02/03/2023		5,220.88 1,923.80 3,596.69
			Total for Check Number 13545:	0.00	10,741.37
13546	11864 20-1265	DIXON ELECTRIC INC. INSURANCE CLAIM SCIENCE PARK AND V	02/03/2023		14,887.30
			Total for Check Number 13546:	0.00	14,887.30
13547	10334 4005471	DULTMEIER SALES 2 IN POLY FLANGED CROSS	02/03/2023		73.57

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13547:	0.00	73.57
13548	12077	FACTORY MOTOR PARTS	02/03/2023		
	140-1700038	DEL PERFORMANCE			67.30
	201-059725	DEISEL EXHAUST FLUID			13.06
	201-062770	DEISEL EXHAUST FLUID			78.36
	202-023704	DEISEL EXHAUST FLUID			13.06
	202-024601	WIPERS AND FILTERS			66.00
			Total for Check Number 13548:	0.00	237.78
13549	10398	ASCENDANCE TRUCKS PENNSYLVAN	02/03/2023	VOID	
	12P124462	AIR AND OIL FILTERS PW16		259.67	
			Total for Check Number 13549:	259.67	0.00
13550	10475	HEIDELBERG MATERIALS	02/03/2023		
	4257857	AGGREGATE			427.38
			Total for Check Number 13550:	0.00	427.38
13551	10492	HIRERIGHT SOLUTIONS INC	02/03/2023		
	P1147976	BACKGROUND SCREENING			254.75
			Total for Check Number 13551:	0.00	254.75
13552	10568	K & S DISTRIBUTION	02/03/2023		
	1306703	PREMIUM AW46 HYDRAULIC OIL			2,048.40
	130704	QTY 12 DEISEL FUEL SUPPLEMENT			223.20
	130704	5 GALLON HEAVY DUTY			498.23
			Total for Check Number 13552:	0.00	2,769.83
13553	10618	LAWSON PRODUCTS INC	02/03/2023		
	9310259462	HARDWARE			208.02
			Total for Check Number 13553:	0.00	208.02
13554	10203	MCCLATCHY COMPANY LLC	02/03/2023		
	365549	LEGAL ADVERTISING BOS MEETING			133.43
	366890	LEGAL ADVERTISING BOS MEETING			100.51
	366928	LEGAL ADVERTISING TREE COMMISSION			71.31
	367007	LEGAL ADVERTISING BOS MEETING			126.79
	368104	LEGAL ADVERTISING BOS MEETING			151.58
	368666	LEGAL ADVERTISING BOS MEETING			85.60
	369542	LEGAL ADVERTISING ENGINEERING BIDS			93.70
	370427	LEGAL ADVERTISING BOS MEETING			284.47
	373089	LEGAL ADVERTISING BOS MEETING			91.00
	374320	LEGAL ADVERTISING PROJECT BIDS			207.10
	376507	LEGAL ADVERTISING BOS MEETING			142.30
			Total for Check Number 13554:	0.00	1,487.79
13555	10674	MCCORMICK TAYLOR INC	02/03/2023		
	1	ENGINEERING SERVICES			306.25
			Total for Check Number 13555:	0.00	306.25
13556	11807	MODEL UNIFORMS	02/03/2023		
	1697188	PW UNIFORM CLEANING			118.82
	1699320	PW UNIFORM CLEANING			119.26

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13556:	0.00	238.08
13557	10748 S2300401	NITTANY BUILDING SPECIALTIES INC REPAIR INTERIOR DOOR	02/03/2023		200.00
			Total for Check Number 13557:	0.00	200.00
13558	10773 8369867	OLD DOMINION BRUSH COMPANY IN FILTERS FOR LEAF COLLECTORS	02/03/2023		546.39
			Total for Check Number 13558:	0.00	546.39
13559	10780 F73000464962	P&A ADMINISTRATIVE SERVICES INC FLEX PLAN ADMIN FEE FEB 2023	02/03/2023		112.50
			Total for Check Number 13559:	0.00	112.50
13560	11874 1759	PA ACADEMY FOR ANIMAL CARE & C HSPO TRAINING PART I FOR FALLECIA EH	02/03/2023		675.00
			Total for Check Number 13560:	0.00	675.00
13561	12096 12122022	PENN STATE UNIVERSITY STREET TREE INVENTORY	02/03/2023		9,710.45
			Total for Check Number 13561:	0.00	9,710.45
13562	10955 4995	ROTHROCKS LOCKSMITH REPAIR LOCK CYLINDER	02/03/2023		135.00
			Total for Check Number 13562:	0.00	135.00
13563	10978 1ST QTR 23 1ST QTR 23	SCHLOW CENTRE REGION LIBRARY Schlow Operating Schlow Capital	02/03/2023		127,874.25 6,706.25
			Total for Check Number 13563:	0.00	134,580.50
13564	10997 20230155	SIGNAL CONTROL PRODUCTS LLC PUSH BUTTON ASSEMBLY WITH MOUNT	02/03/2023		433.89
			Total for Check Number 13564:	0.00	433.89
13565	11248 428183	SOLV BUSINESS SOLUTIONS-SAFEGU 1099 FORMS	02/03/2023		235.96
			Total for Check Number 13565:	0.00	235.96
13566	11055 1585141	STONER INC VEHICLE POLISH AND CAR WASH	02/03/2023		177.56
			Total for Check Number 13566:	0.00	177.56
13567	11136 6204547	US MUNICIPAL SUPPLY INC STREET SIGNS	02/03/2023		66.38
			Total for Check Number 13567:	0.00	66.38
13568	10771 1758 QUO69147	WITMER PUBLIC SAFETY GROUP INC AMMUNITION BODY ARMOR	02/03/2023		462.32 8,940.00



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13568:	0.00	9,402.32
13569	11262 10460	X-PERT COMMUNICATIONS REPAIRS TO HALLWAY DOOR MECHANISM	02/03/2023		2,704.00
			Total for Check Number 13569:	0.00	2,704.00
13570	12099 2301-103498	YBC STATE COLLEGE 2 CABINET DOORS	02/03/2023		531.42
			Total for Check Number 13570:	0.00	531.42
13571	10398 12P124462	ASCENDANCE TRUCKS PENNSYLVAN AIR AND OIL FILTERS PW16	02/03/2023		269.67
			Total for Check Number 13571:	0.00	269.67
13573	11035 A-1541-000-0 A-1541-001-0 A-1541-002-0 A-1541-052-0	STATE COLLEGE BOROUGH WATER A Admin Building Water PW BUILDING 1 WATER BUILDING 3 WATER BUILDING 6 WATER	02/08/2023		447.00 222.30 173.50 546.90
			Total for Check Number 13573:	0.00	1,389.70
13574	10010 6016302457854	ADVANCE AUTO PARTS WINDOW FILM	02/10/2023		19.06
			Total for Check Number 13574:	0.00	19.06
13575	11242 1CH6-Y4TF-LKY9 1CRJ-CJLM-NJTQ 1X4Q-NPRR-1MTR	AMAZON CAPITAL SERVICES INC WALL CHARGER USB GAS MASK POUCH PHONE CHARGING CABLES	02/10/2023		55.74 44.99 12.98
			Total for Check Number 13575:	0.00	113.71
13576	11910 55342	BARTON ASSOCIATES PROJECT MANAGER	02/10/2023		612.50
			Total for Check Number 13576:	0.00	612.50
13577	10085 155501 156056	BASTIAN TIRE & AUTO CENTERS 4 GOODYEAR EAGLE ENFORCER TIRES F 6 G622 RSD TIRES PW00	02/10/2023		622.64 1,920.00
			Total for Check Number 13577:	0.00	2,542.64
13578	10100 R37185	BEST LINE EQUIPMENT 12 INCH CORE BIT RENTAL	02/10/2023		337.90
			Total for Check Number 13578:	0.00	337.90
13579	10122 1743 AGG DUI OCC PED	BOROUGH OF STATE COLLEGE 2022 SPILLMAN MAINTENANCE FEES DUI GRANT CHARGES DUI GRANT CHARGES DUI GRANT CHARGES DUI GRANT CHARGES	02/10/2023	VOID	10,665.99 331.14 308.45 185.07 352.80
			Total for Check Number 13579:	11,843.45	0.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13580	11577 141972	CBICC 2023 MEMBERSHIP DUES	02/10/2023		221.00
			Total for Check Number 13580:	0.00	221.00
13581	11958 1217	CHRIS BOYLE LAW ENFORCEMENT C 2023 TRAINING	02/10/2023		2,178.00
			Total for Check Number 13581:	0.00	2,178.00
13582	10231 544308 544360	CLEARFIELD WHOLESALE PAPER CO. 8 TRUCK BRUSHES 60 INCH HANDLES POP UP WIPES AND RAGS	02/10/2023		183.44 159.95
			Total for Check Number 13582:	0.00	343.39
13583	10142 4THQTR22	CNET 4TH QTR COMCAST PEG FEES	02/10/2023		2,094.56
			Total for Check Number 13583:	0.00	2,094.56
13584	10345 1048418 1048455 1048482 CM1048455	ECKS GARAGE INC EVAPORATOR PW12 BRAKE DRUMS AND SHOES PW12 OIL SEAL CAPS PW12 CREDIT CORE RETURN PW12	02/10/2023		30.67 744.22 116.46 -80.00
			Total for Check Number 13584:	0.00	811.35
13585	11737 15211	ECO-MAXX USED FILTER RECYCLING	02/10/2023		105.00
			Total for Check Number 13585:	0.00	105.00
13586	12077 140-1713672 202-025256	FACTORY MOTOR PARTS 4 HEADLIGHT BULBS WIPER BLADE PW12	02/10/2023		47.36 29.28
			Total for Check Number 13586:	0.00	76.64
13587	10396 171-356300 171-356443 171-356678 171-356852 171-357137 171-357530 171-357866 171-358035 171-358272 171-358665 171-358675 171-358677 171-358693 171-358830 171-358907 171-358930 171-358939 171-358940 171-359131	FISHER AUTO PARTS CREDIT FOR BATTERY CREDIT FOR BATTERIES CREDIT FOR MERITOR CORE CREDIT FOR MERITOR CORE PERMATEX SPRAY NINE CLEANER CREDIT FOR BATTERY CORE WORK LIGHTS COUPLER WIPER BLADES MERITOR DESICCANT PW16 BRAKE HOSE FT6 WIPERS BLADES 13 EDGE SPONGE SNOW BLOWER 12 WASHER FLUID FILTERS 2008 LEAF TRUCK SILICONE GASKET MAKER SNOW BRUSH AIR FILTERS PW12 CABIN FILTER 2008 LEAF TRUCK POWER STEERING FILTER 2008 LEAF TRU POWER STEERING FILTER PW12 STEEL COUPLER	02/10/2023		-49.00 -169.30 -28.00 -28.00 33.96 -18.00 358.35 81.53 75.62 45.45 64.98 78.12 63.79 9.48 109.53 23.72 31.93 31.93 14.63

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13587:	0.00	730.72
13588	10398 12P124606	ASCENDANCE TRUCKS PENNSYLVAN FUEL AND OIL FILTERS PW12	02/10/2023		89.68
			Total for Check Number 13588:	0.00	89.68
13589	11673	GARDEN STATE HIGHWAY PRODUCTS STREET SIGNS PER PO 1447	02/10/2023		9,679.84
			Total for Check Number 13589:	0.00	9,679.84
13590	11619 2-11-22-635	GOVHR USA TRAVEL AND OTHER EXPENSES ORGANIZ	02/10/2023		781.26
			Total for Check Number 13590:	0.00	781.26
13591	10604 3679122	L/B WATER SERVICES INC HARDWARE FOR METER	02/10/2023		365.92
			Total for Check Number 13591:	0.00	365.92
13592	10618 9310307864	LAWSON PRODUCTS INC GRINDER DISCS RESPIRATORS GLOVES	02/10/2023		877.44
			Total for Check Number 13592:	0.00	877.44
13593	10644 901028-KHAWTH 901464-KIBNGH 901680-KFZYOS 901927-KGVYWK 902034-KFQJVQ 902061-KHFKHU 902077-KIBNEF 902079-KHFKIA 902138KHFKIN 902268-KFCSAI 902371-KFVCDV 902382-KGQVCI 902455-KGQVCY 902545-KFZYMD 902655-KGEKOJ 902797-KGEKPQ 902826-KISKMB 902903-KHAWQU 902929-KHAWRC 902936-KHWOUS 902995-KHWOVD 984194-KGMYSJ	LOWES COMPANIES INC MISC MATERIALS DA SANDER SANDING PAPER PAINT PAINT SUPPLIES ELECTRICAL BOX MISC TOOLS PLUMBING FITTINGS SPACE HEATER ADMIN BLDG BUILDING MATERIALS BLDG 4 FITTINGS PAINT AND BRUSHES 2 STRUCTURAL TIMBER ELECTRICAL SUPPLIES PAINT PAINT BRUSH STAIN AND FILLER PAINT SIGNS FOR BANNERS 40 LBS SALT PELLETS 63 BAGS LUMBER BLDG 4 FITTINGS POLICE DEPT CORNER GUARD HEAD LAMP	02/10/2023		30.84 421.48 45.02 46.79 6.63 56.95 236.62 56.96 51.71 179.47 98.11 81.66 247.60 5.51 16.97 5.66 11.32 509.67 73.89 17.06 22.72 20.90
			Total for Check Number 13593:	0.00	2,243.54
13594	10762 33307887	MARCO PATROL COPIER LEASE	02/10/2023		236.26
			Total for Check Number 13594:	0.00	236.26
13595	12100 1770	DANIEL MATTERN REFUND ZONING PERMIT	02/10/2023		50.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13595:	0.00	50.00
13596	10669 S14365	MAXWELL TRUCK & EQUIPMENT LL 28 INCH BOSS SHOVEL KIT	02/10/2023		155.70
			Total for Check Number 13596:	0.00	155.70
13597	10673 51169-0 51230-0 C50074-0 C50103-0 C50381-0	MCCARTNEYS INC OFFICE SUPPLIES PAPER PADS BOXES CREDIT OFFICE SUPPLIES CREDIT POCKET FILES CREDIT DRAWER ORGANIZER	02/10/2023 VOID	101.09 107.20 70.15 -39.70 -9.60	
			Total for Check Number 13597:	229.14	0.00
13598	11807 1701477	MODEL UNIFORMS PW UNIFORM CLEANING	02/10/2023		118.28
			Total for Check Number 13598:	0.00	118.28
13599	10373 760266 761000	NITTANY SUPPLY INC. CUP INVERTER PW50 OIL GUN LED TOGGLE	02/10/2023		23.99 37.15
			Total for Check Number 13599:	0.00	61.14
13600	10798 994512	PA ONE CALL SYSTEM PA ONE CALL FEES	02/10/2023		50.20
			Total for Check Number 13600:	0.00	50.20
13601	10845 117848-0 117848-0 117848-0	PENNSYLVANIA MUNICIPAL HEALTH VISION INSURANCE HEALTH INSURANCE DENTAL INSURANCE	02/10/2023		646.02 86,565.95 3,609.37
			Total for Check Number 13601:	0.00	90,821.34
13602	10992 150-7 171-1 24-4	SHERWIN WILLIAMS BASEMENT PAINT BASEMENT PAINT CREDIT PAINT	02/10/2023		63.19 41.18 -3.78
			Total for Check Number 13602:	0.00	100.59
13603	11017 1499764	SOSMETAL PRODUCTS INC DRILLS WELDING GOGGLES SAFETY GLA	02/10/2023		408.62
			Total for Check Number 13603:	0.00	408.62
13604	11037 504767 505326 505439	STATE COLLEGE FORD LINCOLN INC ROTORS FT6 KEY REMOTES FT5 WIPER BLADES	02/10/2023		374.64 102.48 45.57
			Total for Check Number 13604:	0.00	522.69
13605	12036 MARCH 2023	TEAMSTERS LOCAL 764 TEAMSTERS UNION DUES	02/10/2023		779.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13605:	0.00	779.00
13606	11113 JAN2023	TRACTOR SUPPLY CREDIT PLAN KUBOTA ORANGE PAINT	02/10/2023		107.97
			Total for Check Number 13606:	0.00	107.97
13607	11176 1755	WARRIORS MARK FIRE COMPANY 2022 WARRIORS MARK FIRE CONTRIBUTI	02/10/2023		3,500.00
			Total for Check Number 13607:	0.00	3,500.00
13608	11133 1771	UCOMP 4TH QTR 2022 UNEMPLOYMENT TAX	02/10/2023		720.89
			Total for Check Number 13608:	0.00	720.89
13609	11242 IDN1-P6FF-14CF IDN1-P6FF-14CF IN3G-DCQX-K9KH	AMAZON CAPITAL SERVICES INC NAME PLATES MONITOR STAND LAPTOP COOLING PAD	02/17/2023		22.45 25.95 27.99
			Total for Check Number 13609:	0.00	76.39
13610	10085 156151	BASTIAN TIRE & AUTO CENTERS TIRE FT11	02/17/2023		157.66
			Total for Check Number 13610:	0.00	157.66
13611	10100 P00832 P00833 R37366 R37387 R37388	BEST LINE EQUIPMENT COMPRESSOR AND BELT BOBCAT KIT AFT L PN 6684582 BOBCAT RENTAL LIFT KIT RENTAL J025407 EQUIPMENT RENTAL SAFTEY HARNESS MATT STEELE	02/17/2023		796.94 61.51 119.95 512.30 109.95
			Total for Check Number 13611:	0.00	1,600.65
13612	10103 IN063074	BI-LO SUPPLY PLUMBING FITTINGS	02/17/2023		56.27
			Total for Check Number 13612:	0.00	56.27
13613	11990 31X28919	BURGMEIER'S SHREDDING SHREDDING SERVICE	02/17/2023		163.50
			Total for Check Number 13613:	0.00	163.50
13614	10297 138	DAVIDHEISERS INC VASCAR TESTING 9 VEHICLES	02/17/2023		500.00
			Total for Check Number 13614:	0.00	500.00
13615	10398 12P124791 8P111017	ASCENDANCE TRUCKS PENNSYLVAN FILTERS PW57 AND PW79 DPF CLEANING PW12	02/17/2023 VOID		261.62 506.25
			Total for Check Number 13615:	767.87	0.00
13616	10409 125127	FRED CARSON DISPOSAL INC. RECYCLING AND DISPOSAL	02/17/2023		290.25

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13616:	0.00	290.25
13617	10491 4047	HINTON & ASSOCIATES REPLACEMENT YEALINK PHONE FOR FAI	02/17/2023		205.00
			Total for Check Number 13617:	0.00	205.00
13618	10546 1439926	J C EHRLICH CO INC PEST MANAGEMENT	02/17/2023		111.30
			Total for Check Number 13618:	0.00	111.30
13619	10618 9310329531	LAWSON PRODUCTS INC CUTOFF WHEELS 36	02/17/2023		293.40
			Total for Check Number 13619:	0.00	293.40
13620	10762 33337712	MARCO ENGINEERING COPIER LEASE	02/17/2023		397.21
			Total for Check Number 13620:	0.00	397.21
13621	10673 51454-0	MCCARTNEYS INC TAPE AND PENS	02/17/2023		44.35
			Total for Check Number 13621:	0.00	44.35
13622	11807 1703601	MODEL UNIFORMS PW UNIFORM CLEANING	02/17/2023		118.28
			Total for Check Number 13622:	0.00	118.28
13623	10773 8389787	OLD DOMINION BRUSH COMPANY IN AUTO LUBER HOSE AND BRACKET PW12	02/17/2023		316.73
			Total for Check Number 13623:	0.00	316.73
13624	10846 5183	PENNSYLVANIA MUNICIPAL LEAGUE PML L3P MEMBER FEES	02/17/2023		65.00
			Total for Check Number 13624:	0.00	65.00
13625	11924 16236	PETER J. SCHNEIDER CO SEAL KIT FOR TIRE MACHINE	02/17/2023		270.35
			Total for Check Number 13625:	0.00	270.35
13626	10927 3672	REDLINE SPEED SHINE FLEET MEMBERSHIP	02/17/2023		280.22
			Total for Check Number 13626:	0.00	280.22
13627	10955 5009	ROTHROCKS LOCKSMITH 12 LAMINATED PADLOCKS	02/17/2023		238.56
			Total for Check Number 13627:	0.00	238.56
13628	10973 02072023	SAMS CLUB / SYNCHRONY BANK ANNUAL MEMBERSHIP FOR VAN HOLSINC	02/17/2023		110.00
			Total for Check Number 13628:	0.00	110.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13629	11476 126790990-001	SITE ONE LANDSCAPE SUPPLY HERBICIDE	02/17/2023		435.54
			Total for Check Number 13629:	0.00	435.54
13630	11614 ARV/56147146	SNAP ON INDUSTRIAL ORBITAL SANDER CIRCUIT TESTER	02/17/2023		313.92
			Total for Check Number 13630:	0.00	313.92
13631	11055 1580931	STONER INC VEHICLE CLEANERS AND WAX	02/17/2023		239.84
			Total for Check Number 13631:	0.00	239.84
13632	11137 159729672	ULINE 3 WAY FIRE EXTINGUISHER SIGN	02/17/2023		41.19
			Total for Check Number 13632:	0.00	41.19
13633	11159 9926658867 9926658867 9926658867	VERIZON WIRELESS CELL PHONES CELL PHONES CELL PHONES	02/17/2023		52.27 40.03 382.45
			Total for Check Number 13633:	0.00	474.75
13634	11165 37971 38231	VIGILANT SECURITY MONITORING 03/01/2023 TO 02/29/2024 SERVICE VISIT	02/17/2023		749.97 164.25
			Total for Check Number 13634:	0.00	914.22
13635	11192 01192023 01192023 01192023 01192023 01192023 01202023 01202023 01202023 01202023 02132023 02132023	WEST PENN POWER 1901 CIRCLEVILLE RD TRAFFIC LIGHT AARON DRIVE/MARTIN STREET NORTH ATHERTON STREET NORTH HILLS DRIVE BLUE COURSE DRIVE 2100 WEST COLLEGE WHITEHALL/WEST COLLEGE BLUE COURSE/HAVERSHIRE SOUTH WATER STREET PGM BLINKER EAST	02/17/2023		75.69 53.66 43.76 53.86 60.22 65.80 93.25 71.77 31.95 10.06
			Total for Check Number 13635:	0.00	560.02
13636	10771 INV136735 INV72515	WITMER PUBLIC SAFETY GROUP INC PISTOL HOLDER PISTOL TACO MOLLES	02/17/2023		99.00 291.38
			Total for Check Number 13636:	0.00	390.38
13637	10122 AGG DUI OCC PED	BOROUGH OF STATE COLLEGE DUI GRANT CHARGES DUI GRANT CHARGES DUI GRANT CHARGES DUI GRANT CHARGES	02/17/2023		331.14 308.45 185.07 352.80
			Total for Check Number 13637:	0.00	1,177.46
13638	10673	MCCARTNEYS INC	02/17/2023		

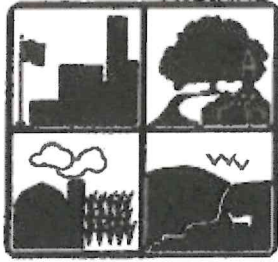
Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	51169-0	OFFICE SUPPLIES			101.09
	51230-0	PAPER PADS BOXES			107.20
	C50074-0	CREDIT OFFICE SUPPLIES			-70.15
	C50103-0	CREDIT POCKET FILES			-39.70
	C50381-0	CREDIT DRAWER ORGANIZER			-9.60
			Total for Check Number 13638:	0.00	88.84
13639	10398 12P124791 8P111017	ASCENDANCE TRUCKS PENNSYLVAN FILTERS PW57 AND PW79 DPF CLEANING PW12	02/17/2023		261.62 506.25
			Total for Check Number 13639:	0.00	767.87
13640	10016 783690	AFLAC AFLAC INSURANCE WITHHOLDING	02/24/2023		118.17
			Total for Check Number 13640:	0.00	118.17
13641	12086 54190	ALTOONA PIPE AND STEEL PLOW BLADES	02/24/2023		350.00
			Total for Check Number 13641:	0.00	350.00
13642	10398 12P124814	ASCENDANCE TRUCKS PENNSYLVAN AIR DRYER PW15	02/24/2023		153.50
			Total for Check Number 13642:	0.00	153.50
13643	10100 R37538	BEST LINE EQUIPMENT AUGER DRIVE UNIT RENTAL	02/24/2023		284.49
			Total for Check Number 13643:	0.00	284.49
13644	12049 637	BLACK BEAR FIBER INTERNET RING ACCESS	02/24/2023		1,350.00
			Total for Check Number 13644:	0.00	1,350.00
13645	11885 56612	CDI LASERFICHE FORMS HOSTING	02/24/2023		300.00
			Total for Check Number 13645:	0.00	300.00
13646	11384 31849	CENTRAL PA DOCK & DOOR LLC SPRAY LUBE CASE OF 12	02/24/2023		216.00
			Total for Check Number 13646:	0.00	216.00
13647	10201 021723	CENTRE COUNTY UNITED WAY U-WAY	02/24/2023		18.00
			Total for Check Number 13647:	0.00	18.00
13648	10220 21830	CHEMUNG SUPPLY CORP 26 INCH MANHOLE KIT QTY 2	02/24/2023		631.24
			Total for Check Number 13648:	0.00	631.24
13649	10231 545299	CLEARFIELD WHOLESALE PAPER CO. PUSH BROOM	02/24/2023		22.94



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 13649:	0.00	22.94
13650	10345 1048752 1048778	ECKS GARAGE INC CLAMP PW12 BRAKE ADJUSTER PW63	02/24/2023		62.83 86.07
			Total for Check Number 13650:	0.00	148.90
13651	10381 514-12	FERGUSON TOWNSHIP TAX OFFICE 2% DISCOUNT STORMATER FEE	02/24/2023		8,629.88
			Total for Check Number 13651:	0.00	8,629.88
13652	10492 P1153134	HIRERIGHT SOLUTIONS INC BACKGROUND SCREENING	02/24/2023		101.90
			Total for Check Number 13652:	0.00	101.90
13653	11727 X204113200:01 X204113371:01 X204113817:01 X204113940:01	HUNTER TRUCK SALES NITROGEN OXIDE SENSOR PW59 T BOLT CLAMP PW63 CREDIT CORE CHARGE NO SENSOR BRAKE DRUM AND SHOES PW15	02/24/2023		828.79 99.24 -212.50 1,249.88
			Total for Check Number 13653:	0.00	1,965.41
13654	11253 7907FEB2023	INFRADAPT LLC SIP TRUNK FOR PHONE SYSTEM	02/24/2023		655.90
			Total for Check Number 13654:	0.00	655.90
13655	10618 9310315760 9310325410 9310349799	LAWSON PRODUCTS INC GRINDER DISCS QTY 20 PLOW BOLT QTY 20 HARDWARE 200 5/16 BOLTS, 500 5/15 WASI	02/24/2023		243.60 30.80 800.82
			Total for Check Number 13655:	0.00	1,075.22
13656	11704 1545915 1545915 1545915 1545915	MADISON NATIONAL LIFE STD VOL LIFE AND ADD LIFE AND ACCIDENTAL DEATH LTD	02/24/2023		1,023.09 948.00 934.67 1,317.49
			Total for Check Number 13656:	0.00	4,223.25
13657	10762 33448603	MARCO POLICE RECORDS COPIER LEASE	02/24/2023		437.11
			Total for Check Number 13657:	0.00	437.11
13658	10669 S14415	MAXWELL TRUCK & EQUIPMENT LL HYDRAULIC MOTOR PW15	02/24/2023		318.36
			Total for Check Number 13658:	0.00	318.36
13659	10203 378961 384759	MCCLATCHY COMPANY LLC BOS MEETING ADVERTISING BOS MEETING ADVERTISING	02/24/2023		249.43 220.23
			Total for Check Number 13659:	0.00	469.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
13660	11807	MODEL UNIFORMS	02/24/2023		
	1684383	PW UNIFORM CLEANING			119.26
	1686511	PW UNIFORM CLEANING			119.26
					<hr/>
Total for Check Number 13660:				0.00	238.52
13661	10773	OLD DOMINION BRUSH COMPANY IN	02/24/2023		
	8402606	PRESSURE FILTER PARKERS LEAF COLLEGE			1,187.88
					<hr/>
Total for Check Number 13661:				0.00	1,187.88
13662	11344	PETERSEN INDUSTRIES INC.	02/24/2023		
	182875	DOOR SEAL			310.63
					<hr/>
Total for Check Number 13662:				0.00	310.63
13663	10932	RESERVE ACCOUNT	02/24/2023		
	022323	POSTAGE BY PHONE			1,000.00
					<hr/>
Total for Check Number 13663:				0.00	1,000.00
13664	10955	ROTHROCKS LOCKSMITH	02/24/2023		
	5012	SERVICE CALL LOCK AND KEY			123.00
					<hr/>
Total for Check Number 13664:				0.00	123.00
13665	11614	SNAP ON INDUSTRIAL	02/24/2023		
	ARS/16252557	LITHIUM DRILL KIT PER BRUCE			120.00
					<hr/>
Total for Check Number 13665:				0.00	120.00
13666	11037	STATE COLLEGE FORD LINCOLN INC	02/24/2023		
	505643	PLUG			9.04
					<hr/>
Total for Check Number 13666:				0.00	9.04
13667	12036	TEAMSTERS LOCAL 764	02/24/2023		
	APRIL 2023	TEAMSTERS DUES			824.00
					<hr/>
Total for Check Number 13667:				0.00	824.00
13668	11192	WEST PENN POWER	02/24/2023		
	02172023	1180 CIRCLEVILLE ROAD			221.49
	02172023	STATE ROUTE 26			8.52
	02172023	225 SINCENCE PARK ROAD			11.16
	02172023	1901 CIRCLEVILLE ROAD			153.62
	02202023	OLD GATESBURG ROAD			119.20
	02202023	SCIENCE PARK ROAD			38.52
	02202023	WEST COLLEGE AVE			80.99
	02202023	W CHERRY/MARTIN/MARTIN			82.66
	02202023	1301 WEST COLLEGE AVE			64.20
	02202023	NORTH HILLS DRIVE			108.59
	02202023	RESEARCH DRIVE SIGNAL			8.38
	02202023	WHITEHALL/WEST COLLEGE			99.47
	02202023	225 SCIENCE PARK ROAD			4.40
	02202023	BLUE COURSE/HAVERSHIRE BLVD			143.21
	02202023	AARON DRIVE/MARTIN STREET			58.67
	02202023	1282 NORTH ATHERTON STREET			210.83
	022120223	OFFICE COMPLEX			2,573.33
	02212023	WESTERLY PWKY/BLUE COURSE DRIVE			3.35
	02212023	BUILDING #3			392.20
	02212023	2100 WEST COLLEGE AVE			128.24

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	02212023	WHITEHALL/RESEARCH DRIVE			41.19
	02212023	BRISTOL AVE			59.02
					<hr/>
Total for Check Number 13668:				0.00	4,611.24
13669	11957	WESTMATIC CORPORATION	02/24/2023		
	8222	PREVENTIVE MAINTENANCE PROGRAM			2,850.86
	8246	CREDIT PREVENTIVE MAINTENANCE PRC			-2,850.86
	8366	PREVENTIVE MAINTENANCE CAR WASH 1			2,850.86
					<hr/>
Total for Check Number 13669:				0.00	2,850.86
13670	10771	WITMER PUBLIC SAFETY GROUP INC	02/24/2023	VOID	
	INV186745	LUGER AMMO 2 CASES			462.32
					<hr/>
Total for Check Number 13670:				462.32	0.00
					<hr/>
Report Total (163 checks):				14,562.45	1,289,475.67
					<hr/> <hr/>



## FERGUSON TOWNSHIP APPLICATION FOR SPECIAL EVENTS PERMIT

### Use of this Form:

Complete this application if the proposed assemblage, procession, or other special event will require the closure of Township roads, sidewalks, and/or bikeways. Each application must be completed by an authorized agent of the sponsoring organization. Please complete this form in its entirety and submit it to Ferguson Township staff in accordance with the conditions enumerated in this application. For your convenience, this application also includes instructions and timelines for securing Pennsylvania Department of Transportation (PennDOT) and Centre Region Parks and Recreation (CRPR) Department approval should the event require closure of state roads and/or municipal/regional parks. Nothing in this application or associated policy shall supersede or override PennDOT or CRPR permit requirements.

### Definitions:

**Assemblage** – An organized group of people without vehicles, or with vehicles that are stationary, which encroaches onto a street or highway and interferes with the movement of pedestrian or vehicular traffic. The term includes, but is not limited to, street fairs, block parties, organized demonstrations, and other recreational activities. An assemblage is a special event.

**Authorized Agent** – An individual or legal entity that has obtained authorization to act on behalf of the organization responsible for conducting the assemblage, procession, or special event for the purposes of completing all required parts of this application.

**Procession** – An organized group of people, or people with vehicles (including bicycles), animals, or objects, moving along a roadway, or the berm or shoulder of a roadway or bikeway in a manner that interferes with the normal movement of traffic. The term includes, but is not limited to walks, foot races, parades, and marches. A procession shall not include a funeral caravan, military convoy or emergency service convoy. Other processions shall be considered a special event.

**Special Event** – A procession, assemblage, or special activity held within the public right-of-way.

**State Road** – A highway or bridge on the system of highways and bridges over which the Pennsylvania Department of Transportation has assumed or has been legislatively given jurisdiction.

*Any change in this application, regardless of progress in the approval process, must be resubmitted and routed through the same channels as if it were a new application.*

**Applicant Information:**

Name of Applicant/Authorized Agent: Jasmine Fields Date: 02/28/2023  
Address of Sponsor or Organization: 243 S. Allen Street Phone: 8142784705  
State College, PA 16801 Cell: 8143609122  
Email Address: jfields@statecollegepa.us Fax: \_\_\_\_\_  
Primary Contact: (above) Phone: \_\_\_\_\_  
Secondary Contact: \_\_\_\_\_ Phone: \_\_\_\_\_  
Date and time of Activity: May 20th, 2023 From: 09:00am To: 12:00pm  
Rain Date (if applicable): \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

**Activity Detail:**

Describe your event in detail using additional sheets, if necessary:

Mayor's Ride will convene at Orchard Park. After breif remarks by Mayor Nanes, participants  
will proceed to ride a 6.21 mile route primarily on shared use paths and dedicated bike lanes. See attached map.

Will this event be held solely on sidewalks and/or bikeways?  No  Yes

Does your event require a street closure?  No  Yes

If yes, select the type of road that will be closed: (For more information, see attached map and list)

- State Road(s) Only (Additional Form Required: PennDOT TE-300 Form)
- Local Road(s) Only



State Road(s) and Local Road(s) (Additional Form Required: PennDOT TE-300 Form)

Listed in order of route, what street(s) would you like closed for this event? (Use additional sheets, if necessary)

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How long will the street closure be in effect? From: \_\_\_\_\_ To: \_\_\_\_\_

Will the event cross any municipal or state roads?  Yes  No

If yes, please indicate which roads the procession will cross:

PA 26 at Blue Course Drive and Gill Street

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Will the event procession cross any state roads?  Yes  No

(If yes, submit PennDOT TE-300 Form)

### **Municipal/Regional Park Usage:**

If this event includes the use of a municipal/regional park, please contact the Centre Region Parks and Recreation (CRPR) Department by phone at (814) 231-3071 or by email at [crpr@crcog.net](mailto:crpr@crcog.net) prior submitting this form (see attached timeline). Special park permits and conditions may also apply. Once the approval is secured from the Centre Region Parks and Recreation Department, please have an authorized official complete the fields below, and attach any conditions associated with the approval to this form.

Name: (Print) \_\_\_\_\_ Title of Official: \_\_\_\_\_

Signature: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

### **Charitable Cause:**

Is the Sponsor an organization with 501(c)(3) tax exempt status?  Yes  No

If this event is to benefit a charitable organization, please identify that organization:

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**Health Considerations:**

Will there be food and drink provided to the public at this event?     Yes     No

If yes, have you made arrangements for approval/inspections with the Department of Ordinance Enforcement and Public Health?     Yes     No

If no, please complete the form that is attached to this application and obtain approval prior to submission of this application.

The Applicant recognizes and AGREES that Ferguson Township requires the proposed event to be conducted in such a manner that minimizes disruption to township residents and be within the limits established by existing ordinances. By signing below, the Applicant AGREES to protect, defend, indemnify and hold Ferguson Township and its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs or other expenses or liabilities of every kind and character arising directly or indirectly from this event. The Applicant further AGREES to investigate, handle, respond to, provide defense for and defend any such claims, etc., at the Applicant's sole expense and AGREES to bear all other costs and expenses related thereto, even if such claims are groundless, false or fraudulent.

Signature:           *Jermaine Fields*                Date:           02/28/2023          

**OFFICE USE ONLY: ROUTING FOR APPROVAL**

Police Dept.	<u>          <i>Jad</i>          </u>	<u>          3/1/23          </u>	Public Works Dept.	<u>          <i>[Signature]</i>          </u>	<u>          3/3/23          </u>
Health Dept.	<u>                          </u>	<u>                          </u>	Township Manager	<u>                          </u>	<u>                          </u>

**THIS SERVES AS YOUR PERMIT**

The Ferguson Township Board of Supervisors **approved** your application on:

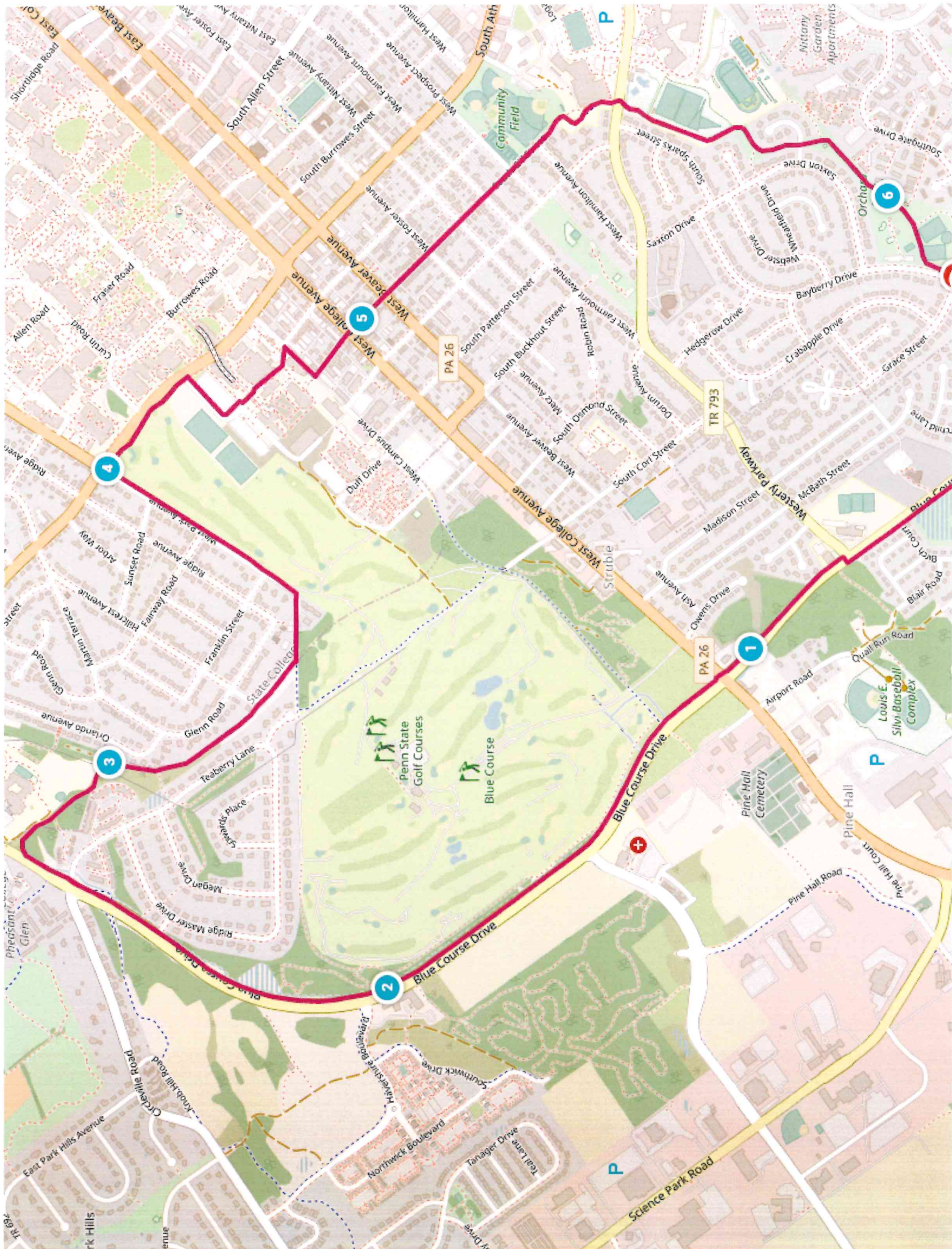
\_\_\_\_\_

Conditions (if any) are as follows: \_\_\_\_\_

\_\_\_\_\_

Signature of Chairperson or authorized representative: \_\_\_\_\_









# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> The Hartman Agency 1051 Shiloh Road State College PA 16801	<b>CONTACT NAME:</b> Anthony DiNallo <b>PHONE (A/C, No., Ext):</b> 814-231-0100 <b>FAX (A/C, No):</b> 814-272-0058 <b>E-MAIL ADDRESS:</b> anthony@hartmangroup1.com
<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> State College Borough Edward Holmes 243 S. Allen Street State College PA 16801	STATCOL-04 <b>INSURER A:</b> Penn Prime Ins Co <b>INSURER B:</b> Travelers Insurance Co <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES** **CERTIFICATE NUMBER:** 894179915 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>  <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			STACB-PCKG	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 7,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 Employee Benefits \$ 5,000,000
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b>  <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			STACB-PCKG	1/1/2023	1/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> <b>EXCESS LIAB</b> DED     RETENTION \$						OCCUR CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		<input type="checkbox"/> Y <input checked="" type="checkbox"/> N N/A	STACB-WC-23	1/1/2023	1/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000
A B	Herb/Pesticide Cable Pole			STACB-PCKG 107046478	1/1/2023 2/13/2019	1/1/2024 2/13/2025	1,000,000 10,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 RE: May 20, 2023 - Mayor's Family Fun Ride Ferguson Township, PennDOT and the Commonwealth of Pennsylvania are additional insured on the general liability, as required by written contract / agreement.

<b>CERTIFICATE HOLDER</b>  Ferguson Township 3147 Research Drive State College 16801	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> 
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Township of

FERGUSON

Pennsylvania

# Proclamation

## A PROCLAMATION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA TO RECOGNIZE APRIL 22 AS WATERSHED CLEANUP DAY

*Whereas*, on April 22, 2023, Watershed Cleanup Day will take place; and

*Whereas*, this event is organized by Clearwater Conservancy, a nonprofit organization that strives to promote environmental outreach and stewardship of the area's water resources; and

*Whereas*, Ferguson Township affirms its commitment to environmental stewardship and preserving the quality of life in its Mission Statement and Strategic Plan; and

*Whereas*, on Watershed Cleanup Day there are a number of local sites and projects in need of volunteers; and

*Whereas*, this day is an opportunity for community involvement, environmental education, and protection of our natural resources; and

*Whereas*, last year, 430 volunteers prevented 12,550 pounds of trash from entering our waterways across 47 sites; and

*Now, therefore*, the Ferguson Township Board of Supervisors does hereby designate April 22, 2023, as Watershed Cleanup Day. We encourage all residents, family and friends of all ages to volunteer for Watershed Cleanup Day 2023 by visiting [www.clearwaterconservancy.org/wcd](http://www.clearwaterconservancy.org/wcd).

**Proclaimed this 21<sup>st</sup> day of March 2023.**

Ferguson Township Board of Supervisors

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Lisa Strickland, Chair



Township of

FERGUSON

Pennsylvania

# Proclamation

## A PROCLAMATION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA TO RECOGNIZE APRIL 28 AS WORKERS' MEMORIAL DAY

*Whereas*, each April we observe Workers' Memorial Day to remember those who have suffered injury, hardship, or lost their lives while on the job; and

*Whereas*, Workers' Memorial Day is observed on April 28 as it coincides with the anniversary of the day the Occupational Safety and Health Act went into effect in 1970; and

*Whereas*, the core theme for Workers' Memorial Day is "Remember the dead – Fight for the living"; and

*Whereas*, workers have sacrificed and continue to sacrifice to build our nation, feed our families, fuel our economy, teach our children, and care for our loved ones, often at risk to their own safety and well-being; and

*Whereas*, we recognize and affirm that every worker has a basic right to a safe and healthy workplace, free of injury, violence, and harassment; and

*Whereas*, we recognize the essential role of local, state, and federal government, alongside labor unions, in securing safe and dignified workplaces; and

*Whereas*, in Ferguson Township, we continue our work to create a community that supports workers and working families; and

*Now, therefore*, in recognition of the sacrifices of workers and working families – past and present – in our community, the Ferguson Township Board of Supervisors does hereby designate April 28, 2023, as Workers' Memorial Day.

**Proclaimed this 21<sup>st</sup> day of March 2023.**

Ferguson Township Board of Supervisors

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Lisa Strickland, Chair



Township of

FERGUSON

Pennsylvania

# Proclamation

## A PROCLAMATION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA TO RECOGNIZE APRIL AS PENNSYLVANIA SAFE DIGGING MONTH

*Whereas*, the month of April 2023 is recognized as “Pennsylvania Safe Digging Month”; and

*Whereas*, the initiative is sponsored by Pennsylvania 811, a utility notification information center with over 50 years of continuous service to the Commonwealth of Pennsylvania; and

*Whereas*, Pennsylvania 811 received over 1 million excavation notifications in 2022, and transmitted approximately 6.8 million notifications to their member facility owners and operators allowing essential utility and construction crews to provide vital underground services and repair of critical infrastructure to communities throughout Pennsylvania; and

*Whereas*, their mission is to prevent damage to underground facilities, to promote safety, provide an efficient and effective communications network among project owners, designers, excavators, and facility owners; and

*Whereas*, when contacting 811, at least three business days before digging, a homeowner or a contractor is connected to a unique service that notifies the appropriate underground utility operators in the municipality in which the work will be performed; and

*Whereas*, by notifying 811 of their intent to dig, the homeowner or contractor is knowingly helping to protect the underground utilities, themselves, work crew, and their neighbors from any unsafe digging practices within their community; and

*Now, therefore*, the Ferguson Township Board of Supervisors, in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, does hereby designate April 2023 as Pennsylvania Safe Digging Month. We encourage all Pennsylvanians to visit the Pennsylvania 811 website at [www.pa1call.org](http://www.pa1call.org) for information about digging safely.

**Proclaimed this 21<sup>st</sup> day of March 2023.**

Ferguson Township Board of Supervisors

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Lisa Strickland, Chair

DCNR-C2P2

## Applicant Information (\* indicates required information)

Applicant/Grantee Legal Name: **FERGUSON TOWNSHIP**Web Application ID: **2006320**Project Title: **Cecil Irvin Park Phase 2**

WHEREAS, **FERGUSON TOWNSHIP** ("Applicant") desires to undertake the project, "**Cecil Irvin Park Phase 2**" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

**NOW THEREFORE, it is resolved that:**

1. The grant application may be electronically signed on behalf of the applicant by "**Centrice Martin**" who, at the time of signing, has a **TITLE** of "**Township Manager**" and the email address of "**cmartin@twp.ferguson.pa.us**".
2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the applicant/grantee's **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the "**TITLE**" specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the

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(identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors)

of this applicant, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ .

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(signature of the governing body)

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP MANAGER TO EXECUTE AN AGREEMENT AND CONTRACT FOR PROFESSIONAL SERVICES.**

**BE IT RESOLVED**, by the authority of the Board of Supervisors of Ferguson Township, Centre County, that the Township Manager be directed to sign the attached Agreement and Contract for Professional Services with Shaheed A Smith Geospatial, attached hereto as Exhibit A, on behalf of Ferguson Township.

**RESOLVED** this 21<sup>st</sup> day of March 2023.

**TOWNSHIP OF FERGUSON**

By: \_\_\_\_\_  
Lisa Strickland, Chair  
Board of Supervisors

[SEAL]

A T T E S T

\_\_\_\_\_  
Centrice Martin, Secretary

**AGREEMENT and CONTRACT FOR PROFESSIONAL SERVICES**

**THIS CONTRACT** is made and entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the **TOWNSHIP OF FERGUSON**, a home rule municipality, with a principle business office located at 3147 Research Drive, State College, PA, hereinafter called **TOWNSHIP**,

and

Shaheed A Smith Geospatial (SAS) \_\_\_\_\_ hereinafter called the **CONSULTANT**.

The **TOWNSHIP** engages the **CONSULTANT** to perform professional services for a project known and described as: MS4 PRP Pine Grove Mills and Piney Ridge Projects \_\_\_\_\_, hereinafter called the "**Project**".

**SECTION I • SERVICES OF THE CONSULTANT**

The **CONSULTANT** shall perform the following professional services to **TOWNSHIP** ordinances and standards in accordance with the usual and customary degree of professional care and skill that a registered professional in Pennsylvania would ordinarily exercise under similar conditions. **CONSULTANT** agrees to perform only those services expressly set forth below. **CONSULTANT** has not, nor shall it be presumed to have, agreed to perform any services not expressly specified herein.

A. The **CONSULTANT** shall perform the detailed Scope of Work shown in Exhibit "A" (a proposal from SAS dated February 21, 2023, consisting of 7 pages, plus any additional attachments Names and qualifications of individuals proposed by the **CONSULTANT** in the proposal to work on the project have been submitted to and approved by the **TOWNSHIP** and shall not be changed without prior written approval of the **TOWNSHIP**.

B. The **CONSULTANT** has prepared and submitted an estimated fee for the project, shown in Exhibit "A".

C. The **CONSULTANT** shall follow and comply with the **TOWNSHIP** Code of Ordinances and written direction received from the **TOWNSHIP**.

## SECTION II • PERIOD OF PERFORMANCE

The **CONSULTANT** shall complete all professional services within the timeframe specified in the Project Schedule shown in "Exhibit A"; provided, however, Consultant shall not be liable for delays beyond its reasonable control.

## SECTION III - CONSULTANT'S COMPENSATION

A. The method of payment for this Contract is **NOT TO EXCEED \$25,500.00** based on actual costs incurred/billable hours per major task shown in Exhibit "A" and Reimbursable Expenses as described in Exhibit "A". Billable hours not to exceed \$25,500.00.

B. The **TOWNSHIP** shall pay the **CONSULTANT** based upon monthly progress reports and detailed invoices submitted by the **CONSULTANT** in a form acceptable to the **TOWNSHIP**. Invoices shall include a summary of costs to date by work element and report of man-hours worked by individuals.

C. The **TOWNSHIP** shall make payments to the **CONSULTANT** within thirty (30) days after receipt of the progress report and complete and accurate detailed invoice.

D. **CONSULTANT** shall be responsible for notifying Project Manager, as described hereafter, when its total invoices are near to or at the **NOT TO EXCEED** amount. **TOWNSHIP** shall not be responsible for fees in excess of the **NOT TO EXCEED** amount unless specifically agreed to by **TOWNSHIP** in writing.

## SECTION IV • THE TOWNSHIP'S RESPONSIBILITIES

A. The **TOWNSHIP** shall designate a project manager during the term of this agreement. The project manager has the authority to administer this contract and shall monitor compliance with all terms and conditions stated herein. All requests for information from or a decision by the **TOWNSHIP** on any aspect of the work shall be directed to the project manager. The **TOWNSHIP** project manager for this **Project** is David Modricker, Public Works Director.

B. The **TOWNSHIP** shall review submittals by the **CONSULTANT** and provide prompt response to questions and rendering of decisions pertaining thereto, to minimize delay in the progress of the **CONSULTANT** work. The **TOWNSHIP** will keep the **CONSULTANT** advised concerning the progress of the **TOWNSHIP** review of the work.



C. The **TOWNSHIP** shall furnish the **CONSULTANT** available public records, design documents, drawings, or surveys for this **Project** and assist the **CONSULTANT** with obtaining such background information that may be helpful to the **CONSULTANT**, however, the **CONSULTANT** shall be responsible for searching the records and requesting specific drawings or information and independently verifying said information.

D. If, at any time, **TOWNSHIP** or its designee becomes aware of any fault, defect or discrepancy with respect to the services rendered by **CONSULTANT**, it shall give prompt written notice thereof to **CONSULTANT**. **CONSULTANT** shall thereafter be given a reasonable opportunity to cure such fault, defect or discrepancy.

## **SECTION V - INSURANCE**

A. The **CONSULTANT** shall secure and maintain at its own expense the following insurance coverages and shall provide evidence of the same in a form satisfactory to **TOWNSHIP** before beginning work on this Project:

:

1. Workers compensation insurance with statutory benefits as required by any state of Pennsylvania or Federal law, including standard "other states" coverage and employer's liability insurance with minimum limits of \$100,000 each accident for bodily injury by accident;

\$100,000 each employee for bodily injury by disease; and

\$500,000 policy limit for bodily injury by disease.

2. Commercial general liability insurance that insures against claims for bodily injury, property damage and personal and advertising injury arising out of or in connection with **SERVICES** under this **AGREEMENT**, whether such operations be by **CONSULTANT**, its employees or Subcontractors or their employees. The minimum limits of liability for this insurance are as follows:

\$1,000,000 combined single limit – each occurrence

\$2,000,000 combined single limit – general aggregate – per project

\$2,000,000 combined single limit – products/completed operations aggregate

This insurance shall include coverage for all the following:

- i) Liability arising from premises and operations;
- ii) Liability arising from the actions of independent contractors;

iii) Liability for bodily injury and property damage claims assumed by **CONSULTANT** under this **AGREEMENT**; and

iv) This insurance shall name **TOWNSHIP** and its appointed and elected officials, directors, officers and employees as Additional Insured with respect to liability arising out of or in connection with **SERVICES** under this **AGREEMENT**, and the certificate of insurance, must so state this.

3. Business auto liability insurance with a minimum combined single limit of \$1,000,000 per accident and including coverage for bodily injury and property damage claims arising out of:

i) The ownership, maintenance or use of any auto; and

ii) Liability for bodily injury and property damage claims assumed by **CONSULTANT** under this **AGREEMENT**.

4. Professional liability insurance that insures against errors and omissions in rendering or failure to render **CONSULTANT'S SERVICES** required under this **AGREEMENT**. A minimum annual aggregate limit of \$2,000,000 is required. Any deductible or retention of \$5,000 or greater shall be disclosed by **CONSULTANT**, and is subject to **TOWNSHIP'S** written approval. (**CONSULTANT** disclosed the following: \_\_\_\_\_ (*insert any deductible here*) \_\_\_\_\_) Certificates of insurance shall evidence a retroactive date no later than the beginning of **CONSULTANT'S SERVICES** under this **AGREEMENT**. **CONSULTANT** shall provide evidence of such coverage, satisfactory to **TOWNSHIP**, prior to the start of work on this Project.

**B CONSULTANT** shall require its Subcontractors to maintain insurance during the term of this **AGREEMENT**, to the same extent required of **CONSULTANT**.

**C. CONSULTANT** shall not commence **SERVICES** until all of the required insurance has been approved by **TOWNSHIP**; nor shall **CONSULTANT** allow any subcontractor to commence work on any subcontract until all insurance required of the Subcontractor has been approved by **CONSULTANT**. Approval of insurance required of **CONSULTANT** will be granted only after submission to **TOWNSHIP** of original certificates of insurance signed by authorized representatives of the insurers.

**D.** All insurers underwriting **CONSULTANT'S** or Subcontractor's insurance must be allowed to do business in the Commonwealth of Pennsylvania and be reasonably acceptable to **TOWNSHIP**. The insurers must

have a rating of "B" or better in the latest evaluation by AM. Best Company, unless **TOWNSHIP** grants specific approval for an exception, such approval shall not be unreasonably withheld or delayed.

E. Required liability insurance shall be in force throughout the term of this **AGREEMENT** and for two years after this **AGREEMENT** terminates or expires, whichever is earlier. Original certificates of insurance signed by authorized representatives of the insurers evidencing that the required liability insurance is in effect, shall be maintained with **TOWNSHIP** throughout the term of this **AGREEMENT** and for two years after this **AGREEMENT** terminates or expires, whichever is earlier.

F. All insurance policies required hereunder shall be endorsed to provide that the policy is not subject to cancellation or non-renewal until thirty (30) days prior written notice has been given to **TOWNSHIP**.

G. No acceptance and/or approval of any insurance by **TOWNSHIP** shall be construed as relieving or excusing **CONSULTANT** from any liability or obligation imposed by the provisions of this **AGREEMENT**.

H. If **CONSULTANT** does not meet the insurance requirements of this **AGREEMENT**, **CONSULTANT** shall forward a written request to **TOWNSHIP** for a waiver in writing of the insurance requirement(s) not met or approval in writing of alternate insurance coverage or self-insurance arrangements. If **TOWNSHIP** denies the request, **CONSULTANT** must comply with the insurance requirements as specified herein.

I. If any liability insurance purchased by **CONSULTANT** has been issued on a "claims made" basis, **CONSULTANT** must comply with the following additional conditions. The limits of liability and the extensions to be included remain the same.

**CONSULTANT** must either:

a) Agree to provide certificates of insurance to **TOWNSHIP** evidencing the above coverages for a period of two years after the **AGREEMENT** terminates or expires, whichever is earlier. Such certificates shall evidence a retroactive date no later than the beginning of the **SERVICES** under this **AGREEMENT**, or

b) Purchase an extended (minimum two years) reporting period endorsement for each such "claims made" policy in force as of the date this **AGREEMENT** terminates or expires, whichever is earlier and evidence the purchase of this extended reporting period endorsement by means of a certificate of insurance or a copy of the endorsement itself. Such certificate or copy of the endorsement shall evidence a retroactive date no later than the beginning of the **SERVICES** under this **AGREEMENT**.

## **SECTION VI • OWNERSHIP OF DOCUMENTS**

A. Upon payment of all sums due **CONSULTANT** under this Agreement, **TOWNSHIP** will become the joint owner with **CONSULTANT** of all work products (electronically or manually generated) including but not limited to plans, specifications, cost estimates, studies, design analyses, original Mylar drawings, computer aided drafting and design (CADD) files which reflect all final drawings, and other related work products which are prepared in the performance of this Contract. Copies (reproducible Mylar) of all such documents are to be delivered to the **TOWNSHIP** upon final payment to the **CONSULTANT**. To the extent required by law, he/she shall endorse by his/her professional seal all plans and special provisions furnished by him/her. The seal need not be supplied on reproducible documents. All documents are prepared for, and are appropriate for use in connection with, this Project only. In the event the documents are used either for another project without or for the completion of this Project without the full continued involvement of the **CONSULTANT**, such use shall be without liability to **CONSULTANT** and the **TOWNSHIP** releases **CONSULTANT** and its employees and agrees to indemnify and hold the **CONSULTANT** and its shareholders, officers, directors and employees harmless from any and all liability, damage, demand, judgment, claim or expense (including reasonable attorney's fees and defense costs) arising from the such use of the documents.

## **SECTION VII • CONFLICT OF INTEREST**

A. The **CONSULTANT** agrees to disclose any financial or economic interest it has with the Project property, or any property affected by the Project, existing prior to the execution of this Contract, which would give rise to a conflict of interest. Further, the **CONSULTANT** agrees to disclose any such financial or economic interest with the Project property, or any property affected by the Project, if the **CONSULTANT** gains such interest during the course of this Contract. If the **CONSULTANT** gains such financial or economic interest in the Project during the course of this Contract, this may be grounds for terminating this Contract. Any decision to terminate the Contract shall be at the sole discretion of the

## **TOWNSHIP.**

B. The **CONSULTANT** shall not engage the services on this **CONTRACT** of any present or former **TOWNSHIP** employee who was involved as a decision maker in the selection or approval processes, or who negotiated and/or approved billings or contract modifications for this **CONTRACT**.

## **SECTION VIII • COVENANT AGAINST CONTINGENT FEES**

A. The **CONSULTANT** affirms that he has not employed or retained any company or person, other than a bona fide employee working for the **CONSULTANT** to solicit or secure this Contract, and that he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of the Contract. For breach or violation of this clause, the **TOWNSHIP** may terminate this Contract without liability, or in its discretion may deduct from the Contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage brokerage fee, gift, or contingent fee.

B. If the parties do not solve the matter through mediation, either party may proceed with all legal remedies available at law.

## **SECTION IX – INDEMNIFICATION**

A. **CONSULTANT** will indemnify and hold harmless **FERGUSON TOWNSHIP** its officers and employees from and against any and all liabilities, damages, or expenses (including reasonable attorneys' fees and other costs recoverable by law) in connection with any personal injury or property damage to the extent caused by the negligence (whether by act, error or omission), recklessness or intentionally wrongful acts or omissions by **CONSULTANT**, its officers, directors, agents, employees and sub consultants.

B. **FERGUSON TOWNSHIP** will indemnify and hold harmless **CONSULTANT** and sub consultants and each of their officers, directors, shareholders or employees from and against any and all liabilities, damages or expenses (including reasonable attorneys' fees and other costs recoverable by law) to the extent caused by the negligence (whether by act, error or omission), breach of this Agreement, recklessness or intentionally wrongful acts or omissions by **FERGUSON TOWNSHIP** or its agents or employees.

## **SECTION X • DISPUTE RESOLUTION**

A. A dispute escalation process will be utilized to resolve questions of fact during the course of this Contract. Both the **TOWNSHIP** and the **CONSULTANT** agree to try to mediate in good faith and resolve disputes.

## **SECTION XI –TERMINATION**

A. The **TOWNSHIP**, at its sole discretion, may terminate this Contract for convenience or abandon any portion of the Project for which services have not been performed by the **CONSULTANT**, upon fourteen (14) days written notice delivered to **CONSULTANT** personally or by certified mail and a reasonable opportunity for **CONSULTANT** to cure. Immediately after receiving such notice, the **CONSULTANT** shall discontinue advancing the services under this Contract and proceed to close said operations under this Contract. In the event of such termination or abandonment, the **CONSULTANT** shall be paid for services performed prior to receipt of said notice of termination including reimbursable expenses then incurred. If the remuneration scheduled hereunder is based upon a fixed fee or ascertainable sum, the portion of such sum payable shall be proportionate to the percentage of services completed by the **CONSULTANT** based upon the scope of work set forth in Exhibit A, and shall be agreed upon mutually by the **CONSULTANT** and the **TOWNSHIP**. However, in no event shall the fee exceed that set forth in this Agreement.

B. The **TOWNSHIP** shall make final payment within sixty (60) days after the **CONSULTANT** has delivered the last of the partially completed items and the final fee has been agreed upon.

C. In the event this agreement is terminated, the **TOWNSHIP** shall have the option of completing the work, or entering into an agreement with another party for the completion of the work according to the provisions and agreements herein.

D. If the **TOWNSHIP** fails to fulfill in a timely manner its obligations under this Agreement, the **CONSULTANT** shall have the right to terminate this Agreement upon fourteen (14) days written notice delivered to **TOWNSHIP** personally or by certified mail.

E. Notwithstanding any other provision of this Agreement, neither party shall be liable to the other for any consequential damages incurred due to the fault of the other party, regardless of the nature of the fault or whether it was committed by **TOWNSHIP** or **CONSULTANT**, their employees, agents, consultants, subconsultants or subcontractors. Consequential damages include, but are not limited to, damages for delay, loss of use and loss of profit.

F. Right to Know. This Agreement is subject to public disclosure under Pennsylvania's Right to Know Law ("RTKL") and any such requests will be

handled in accordance with the terms outlined in Addendum "A" attached hereto and incorporated by reference.

## **SECTION XII • ADDITIONAL SERVICES**

A. Additional services, which are outside the scope of basic services contained in this agreement, shall not be performed by the **CONSULTANT** without prior written authorization from the **TOWNSHIP**. Additional services, when authorized by a Contract Supplement for Professional Services, shall be compensated for by a fee mutually agreed upon between the **TOWNSHIP** and the **CONSULTANT**.

## **SECTION XIII • SUCCESSORS AND ASSIGNS**

A. This Contract and any claims arising there under shall not be assignable except at the written consent of the parties hereto and it shall extend to and be binding upon the heirs, executors, administrators, successors, and assigns of the parties hereto.

## **SECTION XIV • SPECIAL PROVISIONS**

A. The **CONSULTANT** shall exercise professional care to comply with all applicable Federal, State, and local laws and ordinances in effect at the time the plans are sealed which are applicable to the services required by this Agreement.

B. The **CONSULTANT** will not discriminate against any person on the basis of race, color, or national origin in the performance of this Contract.

C. The **CONSULTANT** further agrees to insert the foregoing provisions in all subcontracts.

D. This Contract shall be in full force and effect only when it has been executed by the duly authorized **TOWNSHIP** official(s) and the duly authorized agent of the **CONSULTANT**.



**ACCEPTANCE AND AUTHORIZATION TO PROCEED**

**TOWNSHIP OF FERGUSON** authorizes **CONSULTANT** to proceed with the work as outlined in the Scope of Work under the terms of this Agreement:

Signed: \_\_\_\_\_

By: \_\_\_\_\_

Title: Township Manager

Date: \_\_\_\_\_

**CONSULTANT** will proceed with the work as outlined in the Scope of Work under the terms of this Agreement:

Corporate Officer Signature: \_\_\_\_\_

By (Name): \_\_\_\_\_

Title: \_\_\_\_\_



**Exhibit A to Agreement and Contract for Professional Services**

Shaheed A. Smith Geospatial, LLC  
1402 S Atherton Street, Suite 100  
State College, PA 16801  
814-422-5989  
www.sasgeospatial.com

February 21, 2023

David Modricker, P.E.  
Ferguson Township  
3147 Research Drive  
State College, PA 16801  
814-238-4651  
Email [dmodricker@twp.ferguson.pa.us](mailto:dmodricker@twp.ferguson.pa.us)

**Project: Professional Surveying Services  
PRP Surveys – Pine Grove Mills and Piney Ridge  
Ferguson Township, Centre County, Commonwealth of Pennsylvania**

Dear David:

Shaheed A. Smith Geospatial, LLC (SAS) is pleased to present this proposal for Professional Land Surveying services as they relate to the above-mentioned sites in the Township of Ferguson, County of Centre and the Commonwealth of Pennsylvania. Qualified surveyors using the applicable equipment and software as required will perform this work under the direction supervision of a Pennsylvania Licensed Professional Land Surveyor.

**Scope of Services:**

Based on the information provided via email and in accordance with your request, we propose to perform the following:

**TOPOGRAPHIC SURVEY CONSULTING**

SAS will work with township staff to prepare a topographic survey of the subject areas.

The survey will be completed in accordance with the “Standards of Practice for Professional Land Surveyors in the Commonwealth of Pennsylvania” as adopted by the Pennsylvania Society of Land Surveyors on November 19, 2021.

Work done by Township Staff will be under the supervision of an SAS Pennsylvania Licensed Professional Land Surveyor. Whenever the SAS PLS is not present as work is being performed, all supporting data representing the work shall be made available to SAS, including but not limited to field notes, field sketches, raw data files, equipment calibration information, site photographs and CAD files. Township staff shall attend virtual or in-person weekly project update meetings as the work is active and be available to answer questions on a regular basis as needed.

The work will include capturing pertinent permanent features and grades/elevations. A plan will be created depicting the project area. Data gathered will include such features as curb lines, paving, fence lines, walls, utility surface features (access covers, valves, grates, etc.) and site buildings. We will also provide the location, names, and widths of streets; the location of property and governmental boundary lines and the names of adjacent owners. Specific spot grades will be established at top and bottom of walls, steps, building finished floor at threshold and curbs. Visible utility appurtenances will be located in the field and pipe inverts and sizes will be shown for accessible storm and sanitary structures. Field observed utilities will be compiled with PA One Call records and depicted on the plan. No certification will be made by SAS as to the presence or absence of any underground utilities or structures.

The horizontal datum will be in the Pennsylvania State Coordinate System (NAD 83) and elevations will be based on NAVD 88 (2011). Any bearings depicted on the survey will be based on the deed of record and recorded plans and adjusted to be on the Pennsylvania State Plane Coordinate System.

Information gathered will be compiled onto an Existing Conditions Plan, presented at a scale appropriate to the site. The Plan will include:

- 1-foot contours, including to the centerline of the adjoining street(s)
- all structures and impervious areas
- One Call utilities
- surface utility features on the lots (valve covers, gas/water/electric meters, etc)
- property boundaries, rights-of-way, and setback lines per zoning
- zoning summary table with impervious area calculation
- survey benchmark information

### **DEED MOSAIC/BOUNDARY SURVEY CONSULTING**

SAS will work with township staff to prepare a deed mosaic and limited boundary survey of the subject areas.

The survey will be completed in accordance with the “Standards of Practice for Professional Land Surveyors in the Commonwealth of Pennsylvania” as adopted by the Pennsylvania Society of Land Surveyors on November 19, 2021.

Work done by Township Staff will be under the supervision of an SAS Pennsylvania Licensed Professional Land Surveyor. Whenever the SAS PLS is not present as work is being performed, all supporting data representing the work shall be made available to SAS, including but not limited to field notes, field sketches, raw data files, equipment calibration information, site photographs, deeds, plans and CAD files. Township staff shall attend virtual or in-person weekly project update meetings as the work is active and be available to answer questions on a regular basis as needed.

### **EASEMENT/RIGHT-OF-WAY PLAT CONSULTING**

Based upon completion of the boundary resolution of all required properties in the above task under the direction of an SAS Pennsylvania Licensed Professional Land Surveyor, SAS will work with township staff to prepare easement or right-of-way plats as required for this project. Our budget estimate assumes approximately 20 plats will be required.

The surveys will be completed in accordance with the “Standards of Practice for Professional Land Surveyors in the Commonwealth of Pennsylvania” as adopted by the Pennsylvania Society of Land Surveyors on November 19, 2021.

### **LASER SCANNING AND CONSULTING (IF NEEDED)**

SAS will utilize a High Definition Laser Scanner to locate features that may be unsafe or impossible to locate with conventional survey techniques. Our budget estimate assumes four (4) hours of scanning and sixteen (16) hours of data extraction to provide data that can be imported into AutoCAD Civil 3D and be used with the conventional survey data gathered for the remainder of the project.

### **SCHEDULE**

We are prepared to begin this project after receipt of written Notice-To-Proceed and will endeavor to complete this project in accordance with the Client’s scheduling requirements.

### **DELIVERABLES:**

SAS will provide signed and sealed plans depicting the work performed under an SAS Pennsylvania Licensed Professional Land Surveyor.

### **ASSUMPTIONS:**

The foregoing scope is based on the following assumptions:

1. Client will:
  - Arrange for access to the site during normal business hours (7AM to 5PM, Monday to Friday).
  - Provide any field notes, CAD files, and plans applicable to the site.
  
2. The following items are not included in this proposal:
  - ALTA/NSPS Land Title Survey
  - Right-of-way, construction stakeout
  - Utility exploration including confined space-entry, vacuum truck excavation or open-pit excavation

**FEES FOR SERVICES (HOURLY/NOT TO EXCEED):**

◆ TOPOGRAPHIC SURVEY CONSULTING .....	<b>\$7,200.00</b>
◆ DEED MOSAIC/BOUNDARY SURVEY CONSULTING .....	<b>\$10,800.00</b>
◆ EASEMENT/RIGHT-OF-WAY PLAT CONSULTING .....	<b>\$4,500.00</b>
◆ LASER SCANNING AND CONSULTING .....	<b>\$3,000.00</b>

Principal Surveyor.....	\$175.00
Project Surveyor.....	\$150.00
Senior Survey Technician.....	\$125.00
Survey Technician.....	\$105.00
Clerical.....	\$ 85.00
Survey Crew.....	\$215.00
3DLS Survey Crew.....	\$255.00

The hourly rates, noted above, are effective for work performed until December 31, 2023, at which time SAS reserves the right to increase those hourly rates.

**TERMS AND CONDITIONS**

Shaheed A. Smith Terms and Conditions are attached herein and are considered part of this proposal.

Our schedule is based on favorable weather conditions. Because surveying field services are dependent upon the weather, inclement weather will cause an adjustment in our schedule.

Client shall be responsible for providing safe access to the site, facilities and utilities; notify surveyor of potential hazard areas where special hazards may exist.

By:



David W. Archibald, PLS, ENV SP  
Director; Regional Survey Manager

**Acknowledgement of Agreement:** I authorize SAS to perform the services as described above. I also agree to the terms of service as described on the following page(s) and to pay the above fee for services within 30 days of the invoice date.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

# Terms of Service

## **Compensation:**

Upon receipt of an invoice from SAS for services as described above, Client shall pay the invoice upon receipt. In the event that Client disputes SAS invoice, it must notify SAS, in writing, within 7 calendar days from the date of the invoice. Interest shall accrue on any balances uncollected after 30 days at a rate of 1.5% per month. In the event that the Client fails to pay within the initial 30 day period, Client is deemed to be in default of this Agreement and SAS may immediately stop work and withhold all project deliverables until the balance due, including any accrued interest, is paid in full.

Client shall also reimburse SAS for all collection costs, including but not limited to legal or collection agency fees, court costs, travel and other related expenses. Client's obligation to pay all collection costs shall survive this agreement.

## **Standard of Care:**

All land surveying services performed by SAS shall be conducted with the same level and skill exercised by members of its profession practicing in the same location at the same date and under similar conditions. Under no circumstances shall any other representation (express or implied) or any type of warranty or guarantee be included or intended by Shaheed A. Smith during the completion of its services under this Agreement.

## **Right of Entry & Permits:**

Client agrees to provide SAS with all access and right of entry to the site to perform its services in a timely manner. All necessary permits and permission to access the site shall be the sole responsibility of the Client.

## **Approvals:**

Client acknowledges that the approval process necessary to estimate or maintain a project timeline is both unpredictable and outside of SAS's control. SAS does not guarantee approvals by any governing authority or outside agency, nor the ability to achieve or maintain any project timeline.

## **Weather:**

Schedule is based on average weather conditions. Because surveying field services are dependent upon the weather, unusually inclement weather will cause an adjustment in our schedule.

## **Site Visitation:**

In the event SAS's scope of services listed above shall include periodic site visits during the construction phases, SAS shall be serving only in the capacity as a consultant to advise Client on issues involving progress and general design compliance. SAS does not assume any responsibility for the quality or timeliness of any contractor's work, job site safety, continuous on-site inspections, or any issues that fall outside of the scope of services as defined in this Agreement.

## **Indemnification:**

SAS and Client each agree to indemnify the other (including their respective owners, officers, employees, agents and representatives) from all claims, including reasonable attorney's fees, arising out of and to the extent caused by the other party's negligence. In addition, Client agrees to indemnify SAS, including reasonable attorney's fees, for any and all claims arising from work performed by any third party hired by the Client or resulting from any outside information provided by Client to SAS which was incorporated into the services.

## **Risk Allocation:**

To the fullest extent allowed by law, SAS's total liability to the Client for all claims arising from this project or under this Agreement shall not exceed the total amount of SAS's fees listed in this Agreement or \$10,000, whichever is less.

## **Ownership of Documents and Assignment:**

Client acknowledges that all documents, drawings, reports or correspondence of any kind relating to the SAS's services under this Agreement are specific to this project, the Client, and this Agreement. Client agrees to indemnify SAS for any and all claims, including reasonable defense costs, arising from the Client's assignment, reuse, modification or misuse of SAS's work without SAS's prior written consent.

Under no circumstances may the Client assign, transfer, or sublet its rights under this Agreement to any other party without first receiving the express written consent of the SAS.

## **Frivolous Suit or Counterclaim:**

In the event the Client makes a claim (or counterclaim) or brings an action against SAS for any act arising out of the performance of the services hereunder, and the Client fails to prove such a claim or action, then the Client shall pay all legal and other costs incurred by the SAS in defense of such claim or action.

**Termination & Alternative Dispute Resolution:**

Either Client or SAS may terminate this agreement, without cause, after providing the other party with 30 days written notice.

In the event that Client believes it may have a reason to terminate SAS for cause, it must first cite its reasons, in writing, then provide SAS with 10 calendar days, following receipt of notice, to cure its default. In the event that SAS fails to cure its default, Client may terminate this Agreement

In the event of any termination, regardless of cause, Client shall immediately pay SAS all outstanding fees, including reimbursable expenses due to SAS, due through the date of termination.

In the event of an unresolved claim or fee dispute arising under this Agreement, Client and SAS shall submit to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. In the event that mediation shall not settle any outstanding dispute, then dispute shall be subject to and decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect.



Township of Ferguson, PA  
Thursday, February 23, 2023

## Chapter 22. Subdivision and Land Development

### Part 5. DESIGN AND IMPROVEMENT STANDARDS

#### § 22-516. Landscaping.

12. Purpose. Buffer yards are intended to aid the Township of Ferguson in protecting the community character of the Township by separating incompatible uses either within the same zoning district and/or between adjacent zoning districts. The purpose of the buffer yard requirements is to alleviate problems which could be encountered by a single standard. The requirements of this section can reasonably accommodate the characteristics of each site and the range of land uses.

A. All buffer yards shall include:

- (1) A required width of 15 feet.
- (2) A minimum of three canopy trees and four understory trees/evergreen trees per every 100 linear feet of distance along a site's perimeter.
- (3) A minimum of six shrubs per every 100 linear feet of distance along a site's perimeter.
  - (a) Areas less than 100 linear feet and/or fraction thereof are to be landscaped with the corresponding ratio by 100 linear feet, rounded up to the nearest whole plant.
- (4) Planting stock to be used as landscape materials for the buffer yard in question are included in the Township's Official Plant List.

B. Village District. Within the required three-foot side yard setback, the Board of Supervisors may approve the use of a fence or wall in place of the buffer yard which would satisfy the buffer yard requirements as defined above. When landscaping is being provided to buffer against a different use group than is on the site, the required plant material must be evenly distributed within each 100-foot section of the buffer area. The even distribution of plantings is intended to screen objectionable views. When landscaping is being provided to buffer against the same use group as exists on the site, the required plant material may be grouped or unevenly distributed within each 100-foot section of the buffer area.

C. Corridor Overlay District. In addition to the requirements of § 27-401, including the buffer yard options set forth in illustrations adopted as part of this chapter and codified at the end of this section, any site located within the Corridor Overlay Zoning District shall comply with the following landscaped buffer yard requirements:

- (1) A landscaped buffer shall be required for all parking areas visible from the corridor street. "Visible" is determined by anyone (as represented by the Township Zoning Administrator) that is either a pedestrian and/or passenger or driver of an average size vehicle on the corridor street. The main purpose of this landscape buffer is to screen parking lot views from the corridor street. The landscaped buffer may be permitted within the required fifty-foot setback.
- (2) To provide flexibility in design of the landscaped buffer yard between the off-street parking lot and the street located in the corridor, one or more of the following landscape treatment



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## TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801

Telephone: 814-238-4651 • Fax: 814-238-3454

[www.twp.ferguson.pa.us](http://www.twp.ferguson.pa.us)

---

TO: Jenna Wargo, Director

FROM: Larry Maginnis, Township Arborist

DATE: March 9, 2023

SUBJECT: ES# 435 125 East Pine Grove Road - Modification Waiver

I have completed my review of the ES# 435 125 East Pine Grove Road – *Application for Consideration of a Modification* as submitted by PGH Real Estate Holdings LLC and as prepared by Stahl Sheaffer Engineering, resubmitted 3-8-2023. The following are comments from my review.

With the new revisions, I believe the applicant has made an attempt to bring the Modification a little closer to ordinance requirements. Although some deviations from Code exist, it is suitable to move forward to the Planning Commission.

Please note: I recognize the need for relief from Landscape Ordinance for the intended use of the property. However, as an agent responsible for administering the Township code, this is a deviation from ordinance requirements. Canopy cover is lost with this Modification request.

1. Sheet 3 – South Side- Lot Line adjacent to Pine Grove Hall (East End) - Within the Village District the Board of Supervisors may approved the use of a fence or wall in place of the buffer yard planting requirements. As proposed, this plan would eliminate the possibility of desirable canopy trees and a loss of canopy cover in an area where street trees are not prevalent. It would be ideal to have trees in this location. Trees would be a welcomed addition to the pollinator garden.
2. Sheet 3 – Suggest using larger (taller) canopy trees in parking lot entrance locations or eliminating easternmost tree altogether. Current species choice may create sight triangle issues with vehicles exiting alley or parking lot onto College Avenue.
3. Existing trees were removed prior to plan review submission nullifying the Tree Preservation Ordinance.

[Type here]



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## TOWNSHIP OF FERGUSON

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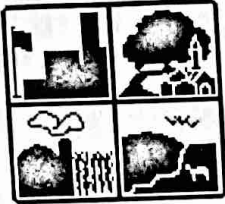
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TO: Jenna Wargo, Director  
FROM: Larry Maginnis, Township Arborist  
DATE: February 22, 2023  
SUBJECT: ES# 435 125 East Pine Grove Road PLDP

On behalf of the Ferguson Township Tree Commission, I am forwarding their recommendations for of the ES# 435 125 East Pine Grove Road – *Application for Consideration of a Modification* as submitted by PGH Real Estate Holdings LLC and as prepared by Stahl Sheaffer Engineering, submitted 11-14-2022. The request was reviewed at the monthly Tree Commission meeting on Tuesday February 21<sup>st</sup>. The following comments are from their review/discussions.

1. The Ferguson Township Tree Commission recognizes the need for relief from Landscape Ordinance for the intended use of the property.
2. The Commission recommends adding 5-6 more medium-large sized trees than what is currently shown in modification waiver plan.
3. The Commission recommends replacing the proposed smaller canopy trees (Redbud) with larger canopy trees where infrastructure and space allow. Particular areas of note are the easternmost parking lot entrance island adjacent to alley and the Northside between trash enclosure and west end.
4. The Commission recommends not planting trees between building and street due to infrastructure conflicts.
5. Due to abundance of Honeylocust trees in the Township, the Tree Commission recommends substituting the Honeylocust with another large form specie of tree.

[Type here]



**APPLICATION FOR CONSIDERATION OF A MODIFICATION**  
Ferguson Township, Centre County

Submittal Date: 11/14/2022

*A fee of \$50.00 is required at the time of submitting this application.*

The undersigned hereby applies for approval of a modification/waiver, submitted herewith and described below:

**Applicant Information**

**PGH Real Estate Holdings, LLC**

Name

**1323 Sandpiper Dr**

**State College**

**16801**

Street Address

City

Zip

**814-777-7863**

Phone Number

**Property/Plan Information**

**125 E. Pine Grove Road Development**

Plan Name

**10/07/22 rev 11/11/22**

Plan Number

Plan Date

**125 E Pine Grove Road**

**24-009A-,030-,0000-**

Project Location

Parcel Number

**PGH Real Estate Holdings, LLC**

Name of Property Owner(s)

**125 E Pine Grove Road**

**Pine Grove Mills**

**16868**

Street Address

City

Zip

Application Type:

Subdivision

Terraced Streetscape District (TSD)

Land Development

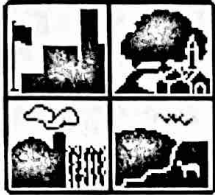
Traditional Town Development (TSD) District

**Modification/Waiver Request Information**

Specific Section(s) of the Subdivision and Land Development Ordinance or Design Standards for which a Modification/Waiver is requested:

22-516

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**APPLICATION FOR CONSIDERATION OF A MODIFICATION**  
Ferguson Township, Centre County

State any proposed alternative(s) to the requirement:

NORTH SIDE YARD: Living fence instead of structural fence as an alternative to the buffer yard requirements. Landscaping trees/shrubs along back buffer with respect to overhead utility and adjacent trees and in keeping with character of Village District. Red Bud Trees (common in the Village District) desired to promote cohesive community beautification. SOUTH: Landscaping with respect to overhead utility lines and existing tree spread on the adjacent property. SOUTHEAST: Adjacent to public roadway (Sparrow Alley) to be considered as road frontage with no landscaping. SOUTHWEST: A fence with a vining plant conducive of the Village District character.

Please state in full, the grounds and facts of the unreasonableness or hardship the Ferguson Township Subdivision and Land Development Ordinance has placed on the property.

The amount of planting required in buffer yards under the ordinance and in conjunction with the small size of the parcel would reduce the usable portion of the property to a point that would make the development not feasible for the intended use. In addition, the close proximity of trees located to proposed outdoor eating and gathering areas would have negative affects. Negative affect include bird droppings, excessive fall leaf accumulation, and attraction of bees and other insects that would all detract from the pleasant experience and usefulness of the proposed outdoor use area.

\*If necessary, please continue with your hardship specification on another page.

The undersigned hereby represents that, to the best of their knowledge and belief, all information listed above is true, correct, and complete.

Elizabeth Grace  
Signature

11/14/22  
Date

**-For Office Use Only-**

Date Received: \_\_\_\_\_ By: \_\_\_\_\_

Date Paid: \_\_\_\_\_ Check No.: \_\_\_\_\_ Amount: \_\_\_\_\_

Advertisement Dates: \_\_\_\_\_ Planning Commission Review Date: \_\_\_\_\_

Board of Supervisors Meeting Date: \_\_\_\_\_

**Application for Consideration of a Modification**

Applicant: PGH Real Estate Holdings LLC

Property: 125 E Pine Grove Road Development

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Chapter 22, Section 516 – Landscaping Plan

Section 516.12.A – Landscape plan requires a Buffer Yard width of 15 feet.

Section 516.12.B – In Village District, Board may approve use of a fence or wall in place of buffer yard which satisfies the requirements of 12.A.

Section 516.11 Access and Visibility. No tree, shrub, fence, wall... shall be installed in the sight triangle of any corner, street intersection or accessway intersection a public right of way that would cause an obstruction to visibility.

Section 22-516.8.A One existing canopy tree of at least four-inch caliper may be substituted for one new tree that is listed in the Township’s official plant list.

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State any proposed alternative(s) to the requirements:

**REQUIRED (Sheets 1 & 2)**

**ALTERNATIVE (Sheets 3 & 4)**

WEST SIDE (BACK YARD) <ul style="list-style-type: none"><li>• 15’ Buffer Yard</li></ul>
---

WESTSIDE <ul style="list-style-type: none"><li>• Landscaping arrangement with respect to overhead utility lines and existing tree spread on adjacent property.</li><li>• Request approval to count blue spruce canopy tree in the required canopy tree total</li></ul>
--

EAST SIDE (FRONT YARD) <ul style="list-style-type: none"><li>• 15’ Buffer yard</li></ul>
--

EASTSIDE – Lot line adjacent to Rt 26 <ul style="list-style-type: none"><li>• Landscaping arrangement with respect to overhead utility lines, existing sidewalk, existing building and porch.</li><li>• Request approval to reduce the landscaping requirements to allow a cleaning and clearer look to the building frontage and so as not to encroach on the structure with overhanging branches and leaves. No trees or shrubs are proposed.</li><li>• General herbaceous landscaping is proposed to fit with the Village District context.</li></ul>
--

## REQUIRED (Sheets 1 & 2)

## ALTERNATIVE (Sheets 3 & 4)

### NORTH SIDE

- 15' Buffer yard

Lot line is adjacent to public roadway, Sparrow Alley

East end of North property line – adjacent to the proposed parking lot and Sparrow Alley – narrow planting strip

- Request to provide a living fence with salt tolerant landscaping shrubs that work within the confines of existing overhead utility and adjacent trees. This is also to act as light screening to the northern properties.  
Section 516.12.B

### SOUTH SIDE

- 15' Buffer yard

SOUTH SIDE – Lot line adjacent to Pine Grove Hall

East end of the South property line.

- Request to provide a 6' solid wooden fence within the 3 foot side yard setback adorned with vining plants and landscaping shrubs. The main purpose of the fence is to screen headlights from the adjacent parking lot that would shine into the building and onto the outdoor seating area.  
Section 516.12.B The vegetative adornment of the fence will and to be in keeping with the character of the village. In addition will be a perennial pollinator garden to complement the outdoor eating area atmosphere.

West end of the South property line.

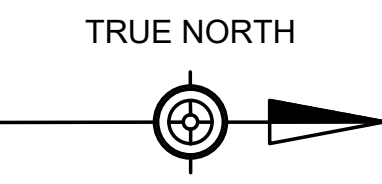
- Request reduction in required landscaping with respect to high voltage overhead utility lines, underground sewer lines, gravel road area and existing tree spread from adjacent property.

### Parking along SR 26

### EASTSIDE

- Request approval to replace the required canopy tree with a redbud tree at the end of the parking bays along Route 26. The area adjacent to the parking lot and public roadway is better suited for a smaller tree and the redbuds will add to the community cohesiveness as well as provide a nice entryway to the parking lot.



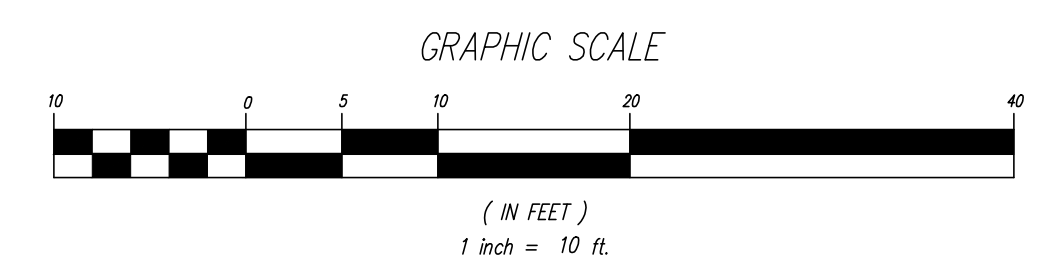
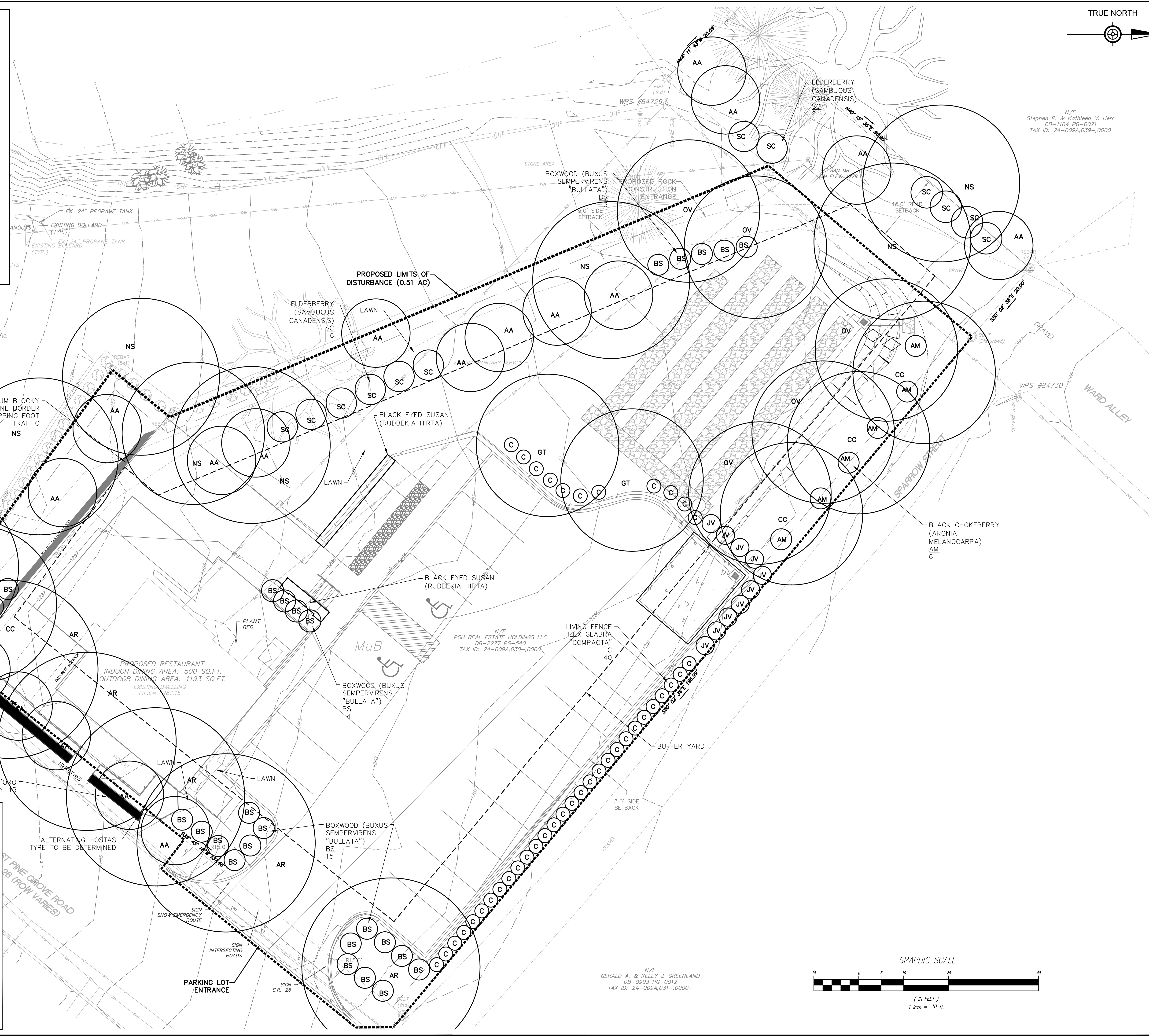


**PROPOSED**

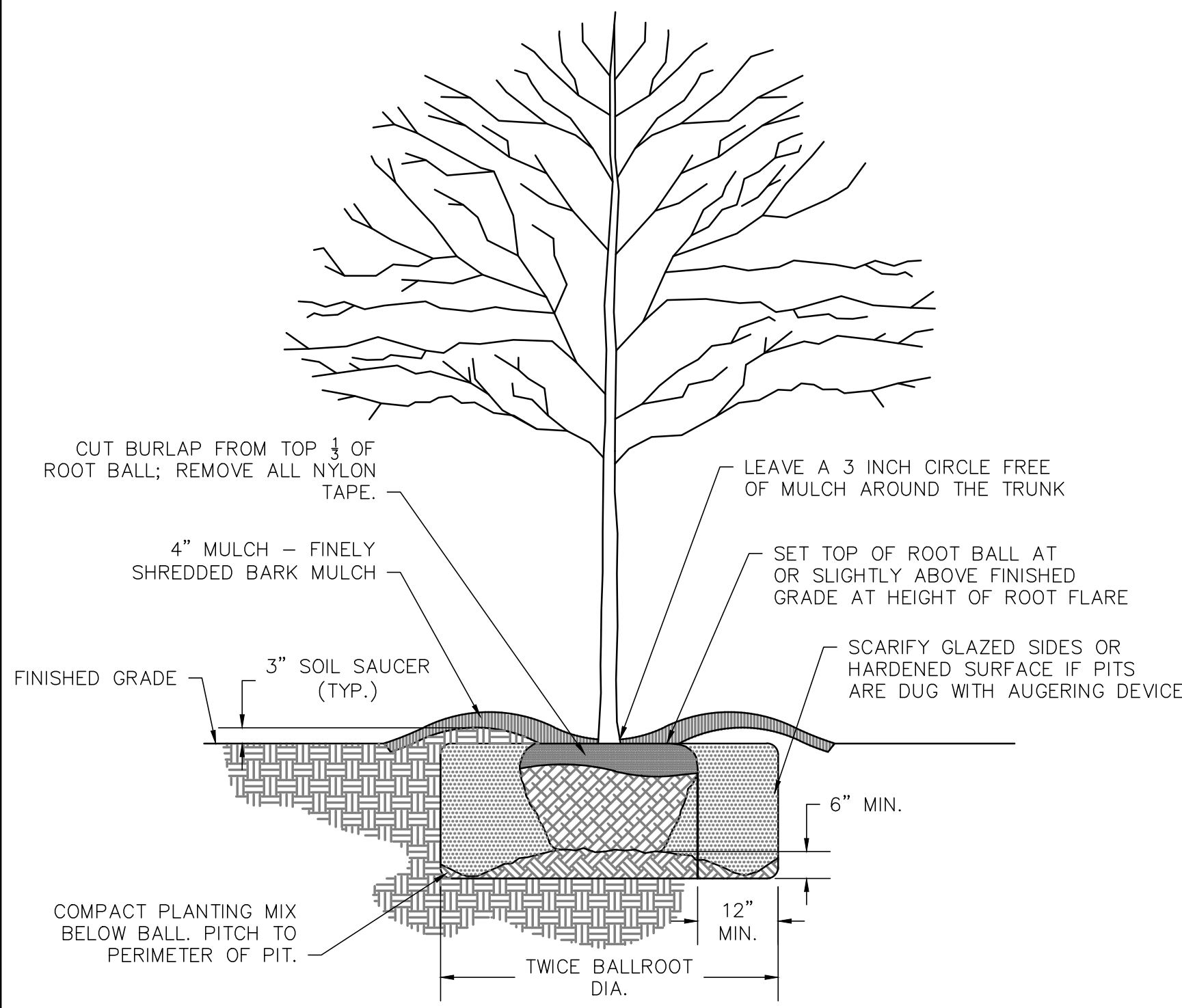
MINOR CONTOUR	---
MAJOR CONTOUR	--- 500 ---
PROPERTY BOUNDARY	=====
ADJOINER PROPERTY BOUNDARY	=====
PAVED EDGE OF ROAD	=====
CURBING	=====
SIDEWALK	=====
BUILDING	=====
STORMWATER LINE	-----
SANITARY SEWER LINE	----- SAN
WATER LINE	----- W
WATER VALVE	-----
UNDERGROUND TELECOM LINE	----- UC
OVERHEAD TELECOM LINE	----- OHC
OVERHEAD ELECTRIC LINE	----- OHE
UNDERGROUND ELECTRIC LINE	----- UE
SITE LIGHTING	-----
UTILITY POLE	-----
GUARDRAIL	-----
SETBACK	-----
SINGLE POST SIGN	-----
DOUBLE POST SIGN	-----
HANDICAP PARKING PAINT	-----
PAINT MARKINGS	-----

**EXISTING**

MINOR CONTOUR	---
MAJOR CONTOUR	--- 500 ---
PROPERTY BOUNDARY	=====
ADJOINER PROPERTY BOUNDARY	=====
PAVED EDGE OF ROAD	=====
CURBING	=====
SIDEWALK	=====
BUILDING	=====
STORMWATER LINE	-----
SANITARY SEWER LINE	----- SAN
WATER LINE	----- W
WATER VALVE	-----
UNDERGROUND TELECOM LINE	----- UC
OVERHEAD TELECOM LINE	----- OHC
OVERHEAD ELECTRIC LINE	----- OHE
UNDERGROUND ELECTRIC LINE	----- UE
SITE LIGHTING	-----
UTILITY POLE	-----
WOOD LINE	-----
SOILS BOUNDARY	-----
SOILS SYMBOL	MhB







**NOTES:**

1. PRUNE ANY DEAD BRANCHES AT THE TIME OF PLANTING.
2. REJECT ANY PLANTS THAT APPEAR SIGNIFICANTLY STRESSED OR DYING

**DECIDUOUS TREE PLANTING**  
N.T.S.

**PLANTING NOTES:**

1. TREES AND SHRUBS SHOULD BE PLANTED AFTER FINAL GRADING HAS BEEN PERFORMED, BUT BEFORE THE PERMANENT SEED, MULCH AND FERTILIZER IS APPLIED.
2. UPON DELIVERY ALL TREES AND SHRUBS SHALL BE INSPECTED FOR HEALTH AND VIGOR. TREE LIMBS SHOULD BE PLIABLE, GREEN AND WITHOUT DRY OR DEAD TWIGS. BARK SHOULD BE INTACT WITH NO OPEN WOUNDS. TREE SHOULD NOT BE VISIBLY AFFECTED WITH FUNGUS, INSECT OR OTHER DETRIMENTAL PEST. ANY TREE AND SHRUBS EXHIBITING ANY OF THESE CHARACTERISTICS SHALL BE RETURNED TO THE SUPPLIER AND REPLACED WITH ACCEPTABLE STOCK.
3. **PLANTING DATES:** TREES AND SHRUBS SHOULD BE PLANTED EITHER DURING THE SPRING OR FALL SEASONS.  
**SPRING PLANTING:** TREES SHOULD BE PLANTED AFTER THE GROUND HAS THAWED BUT BEFORE BUD BREAK IN THE SPRING. SEASONS VARY AND ADJUSTMENTS SHOULD BE MADE TO PERFORM PLANTING DURING SUITABLE CONDITIONS. RED CEDAR SHOULD BE PLANTED IN THE SPRING. FALL PLANTING OF RED CEDAR IS ACCEPTABLE BUT WILL NORMALLY RESULT IN HIGHER DIE-OFF RATES THAN SPRING PLANTING.  
**SUMMER PLANTING:** IF PLANTING IS TO BE DONE BETWEEN APRIL 30TH AND SEPTEMBER 25TH, THE NEW PLANTINGS MUST BE WATERED EVERY OTHER DAY DURING PERIODS OF NON MEASURABLE PRECIPITATION. A WATERING IS CONSIDERED SUFFICIENT IF SATURATION OF THE GROUND HAS OCCURRED TO A MINIMUM DEPTH OF SIX INCHES AFTER WATER CEASES. AVOID EXCESSIVE WATERING THAT WASHES AWAY FILL SOIL AROUND THE ROOT BALL OR ATTEMPTS TO PUSH THE ROOT BALL UPWARD OUT OF THE PLANTING HOLE.
4. ALL DIRECTIONS AND DETAILS PROVIDED ON THE DETAIL SHEET SHOULD BE FOLLOWED FOR SUCCESSFUL TRANSPLANTING OF DELIVERED NURSERY STOCK PLANT MATERIAL. THE PLANTING HOLE SHALL BE PREPARED AS SHOWN ON THE DETAILS SHEET OF THE PLANTING PLAN. A PLANTING HOLE, A MINIMUM OF TWO TIMES THE ROOT BALL DIAMETER SHALL BE EXCAVATED FOR THE PLANTINGS. A SOLID BASE SHALL BE PREPARED FOR PLACEMENT OF ROOT BALL. SOIL SHOULD BE REPLACED AND PACKED FIRMLY AROUND THE TREE OR SHRUB ROOT MASS.
5. ALL TREES AND SHRUBS SHALL BE PLANTED IN ACCORDANCE WITH THE "GUIDE TO PLANTING IN FERGUSON TOWNSHIP". (CHAPTER 22, SECTION 516.5)
6. A SOIL TEST FOR pH MUST BE PERFORMED FOR THE PLANTING AREA OF THE ILEX GLABRA. IF THE pH NEEDS ADJUSTED ACCORDING TO THE SOIL TEST RESULT, THE SOIL SHALL BE AMENDED AS DIRECTED FROM THE SOIL LAB. THE INFORMATION MUST BE PROVIDED TO THE ZONING ADMINISTRATOR AND TOWNSHIP ARBORIST FOR VERIFICATION PRIOR TO ISSUANCE OF THE OCCUPANCY PERMIT.

**BUFFER YARD**

SOUTHCENTRAL 171' LONG 15' WIDE

REQUIRED \_\_\_\_\_ PROVIDED \_\_\_\_\_

6 CANOPY TREES	6
7 UNDERSTORY TREES	7
11 SHRUBS	11

SOUTHEAST 71.5' LONG 15' WIDE

REQUIRED \_\_\_\_\_ PROVIDED \_\_\_\_\_

3 CANOPY TREES	3
3 UNDERSTORY TREES	3
5 SHRUBS	5

WESTSIDE BACK YARD 87' LONG 15' WIDE

REQUIRED \_\_\_\_\_ PROVIDED \_\_\_\_\_

3 CANOPY TREES	2 EXISTING + 1 = 3
4 UNDERSTORY TREES	4
6 SHRUBS	6

NORTHSIDE BETWEEN THE TRASH ENCLOSURE AND WEST END

REQUIRED \_\_\_\_\_ PROVIDED \_\_\_\_\_

3 CANOPY TREES	3
4 UNDERSTORY TREES	4
6 SHRUBS	6

NORTHSIDE ALONG THE PARKING LOT EDGE, 112' LONG, 15' WIDE. (PARKING LOT)

EVERGREEN, SALT TOLERANT SHRUB HEDGE (LIVING FENCE) PROVIDED IN PLACE OF A FENCE FOR LIGHT BLOCKING

REQUIRED \_\_\_\_\_ PROVIDED \_\_\_\_\_

4 CANOPY TREES	0 - PARKING LOT
5 UNDERSTORY TREES	0 - PARKING LOT
7 SHRUBS	29

EASTSIDE (FRONT) (SR 26 FRONTAGE) 109' LONG AND 15' WIDE

REQUIRED \_\_\_\_\_ PROVIDED \_\_\_\_\_

4 CANOPY TREES	4 - INCLUDES 1 AT THE END OF PARKING BAYS
5 UNDERSTORY TREES	5
7 SHRUBS	15 (INCLUDES THOSE AT THE END OF THE PARKING BAYS THAT OVERLAP)

**PARKING**

WEST END

REQUIRED \_\_\_\_\_ PROVIDED \_\_\_\_\_

2 CANOPY TREES	2
	11 SALT TOLERANT EVERGREEN SHRUBS

SOUTH CORNER OF PARKING LOT ENTRANCE - STONE BEDDING

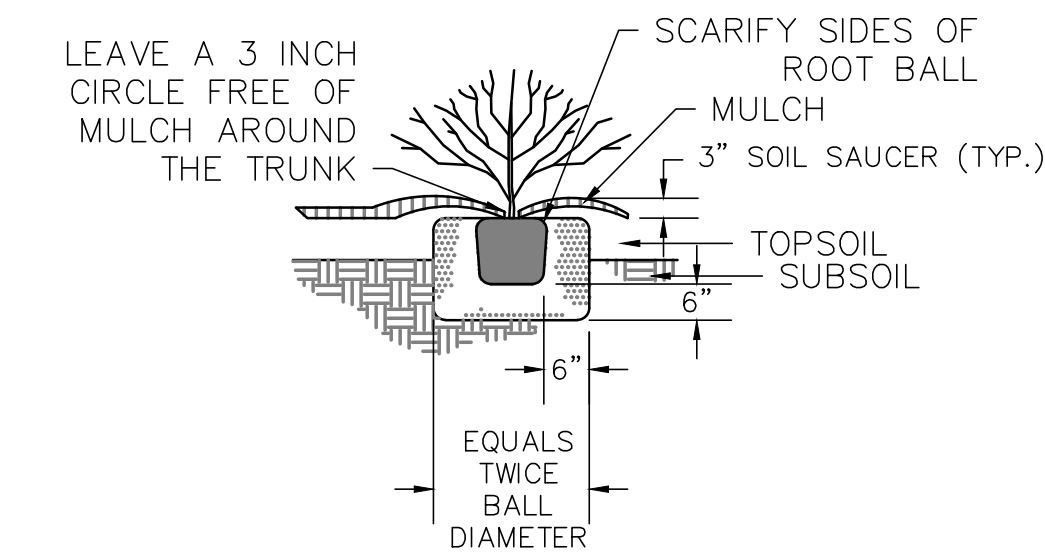
REQUIRED \_\_\_\_\_ PROVIDED \_\_\_\_\_

1 CANOPY TREES	1 - INCLUDED AS A CANOPY TREE COUNTED IN FRONT BUFFER YARD
	7 SHRUBS FOR DEFINITION AROUND THE PAVED AREA INCLUDED IN THE FRONT BUFFER YARD TOTAL

NORTH CORNER OF PARKING LOT ENTRANCE - STONE BEDDING

REQUIRED \_\_\_\_\_ PROVIDED \_\_\_\_\_

1 CANOPY TREES	1
	8 SHRUBS FOR DEFINITION AROUND THE PAVED AREA (INCLUDED IN THE FRONT BUFFER YARD TOTAL)



**CONTAINER GROWN**

**NOTES:**

1. PLANT TO HEIGHT OF ROOT FLARE

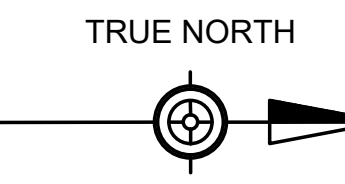
**SHRUB PLANTING**  
N.T.S.

**MASTER LANDSCAPE SCHEDULE**

SYMBOL	QUANTITIES	SCIENTIFIC NAME	COMMON NAME	TYPE	PLANT SPACING (FT.) O.C.	PLANT HT AT INSTALL (FT)	MATURE HT (FT.)	MATURE SPREAD (FT.)	USE	MIN CALIPER AT INSTALL	
<b>UNDERSTORY TREES</b>											
JV	JV	10	JUNIPERUS VIRGINIANA "EMERALD SENTINEL"	RED CEDAR	CONTAINER OR B&B	4.0	6.0 MINIMUM	20	4-6	TRASH SCREENING	NA
CC	CC	6	CERCIS CANADENSIS	EASTERN REDBUD	B&B	AS SHOWN	NA	20-30	25-30	BUFFER YARD	1.5"
AA	AA	17	AMELANCHIER ARBOREA	ALLEGHENY SERVICEBERRY	B&B	AS SHOWN	NA	10-25	10-15	BUFFER YARD	1.5"
<b>CANOPY TREES</b>											
GT	GT	2	GLEDITSIA TRIACANTHOS "SKYLINE"	HONEY LOCUST	B&B	AS SHOWN	NA	30-35	25-35	PARKING	2.0
OV	OV	6	OSTRYA VIRGINIANA	AMERICAN HOP HORNBEAM	B&B	AS SHOWN	NA	25-40	20-30	BUFFER YARD	2.0
NS	NS	7	NYSSA SYLVATICA	BLACK GUM	B&B	AS SHOWN	NA	30-50	20-30	BUFFER YARD	2.0
AR	AR	5	ACER RUBRUM	RED MAPLE	B&B	AS SHOWN	NA	40-60	40	BUFFER YARD/PARKING	2.0
<b>SHRUBS</b>											
BS	BS	29	BUXUS SEMPERVIRENS "BULLATA"	BOXWOOD	CONTAINER	5.0	3.0 MINIMUM	6	5	BUFFER YARD/GENERAL	NA
C	C	40	ILEX GLABRA "COMPACTA"	INKBERRY	CONTAINER	2.5	3.0 MINIMUM	5-6	4-6	LIGHT SCREENING	NA
SC	SC	12	SAMBUCUS CANADENSIS	ELDERBERRY	CONTAINER	AS SHOWN	3.0 MINIMUM	6-8	6-8	BUFFER YARD	NA
AM	AM	6	ARONIA MELANOCARPA	BLACK CHOKEBERRY	CONTAINER	3.0	3.0 MINIMUM	6-8	2-6	BUFFER YARD	NA
<b>HERBACEOUS PLANTS</b>											
		18	RUDBECKIA HIRTA	BLACKEYED SUSAN	CONTAINER	2.0	NA	NA	NA	GENERAL	NA
		45	HEMEROCALLIS "STELLA DE ORO"	DAYLILLY STELLA DE ORO	CONTAINER	2.0	NA	NA	NA	GENERAL	NA
		TBD	HOSTA "REGAL SPLENDOR"	HOSTA	CONTAINER	TBD	NA	NA	NA	GENERAL	NA

NOTES: B&B IS BALLED AND BURLAP AS PREPARED AT THE NURSERY



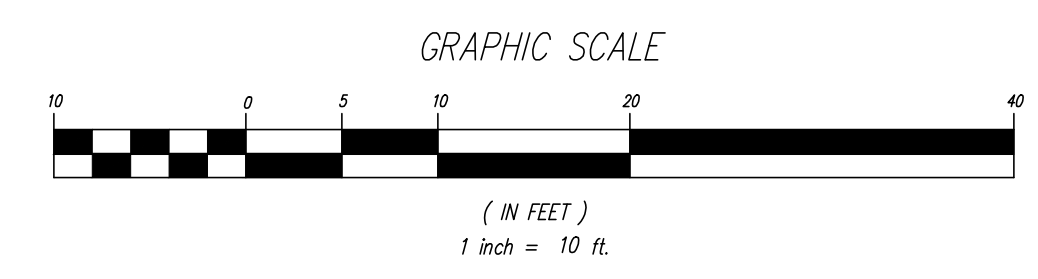
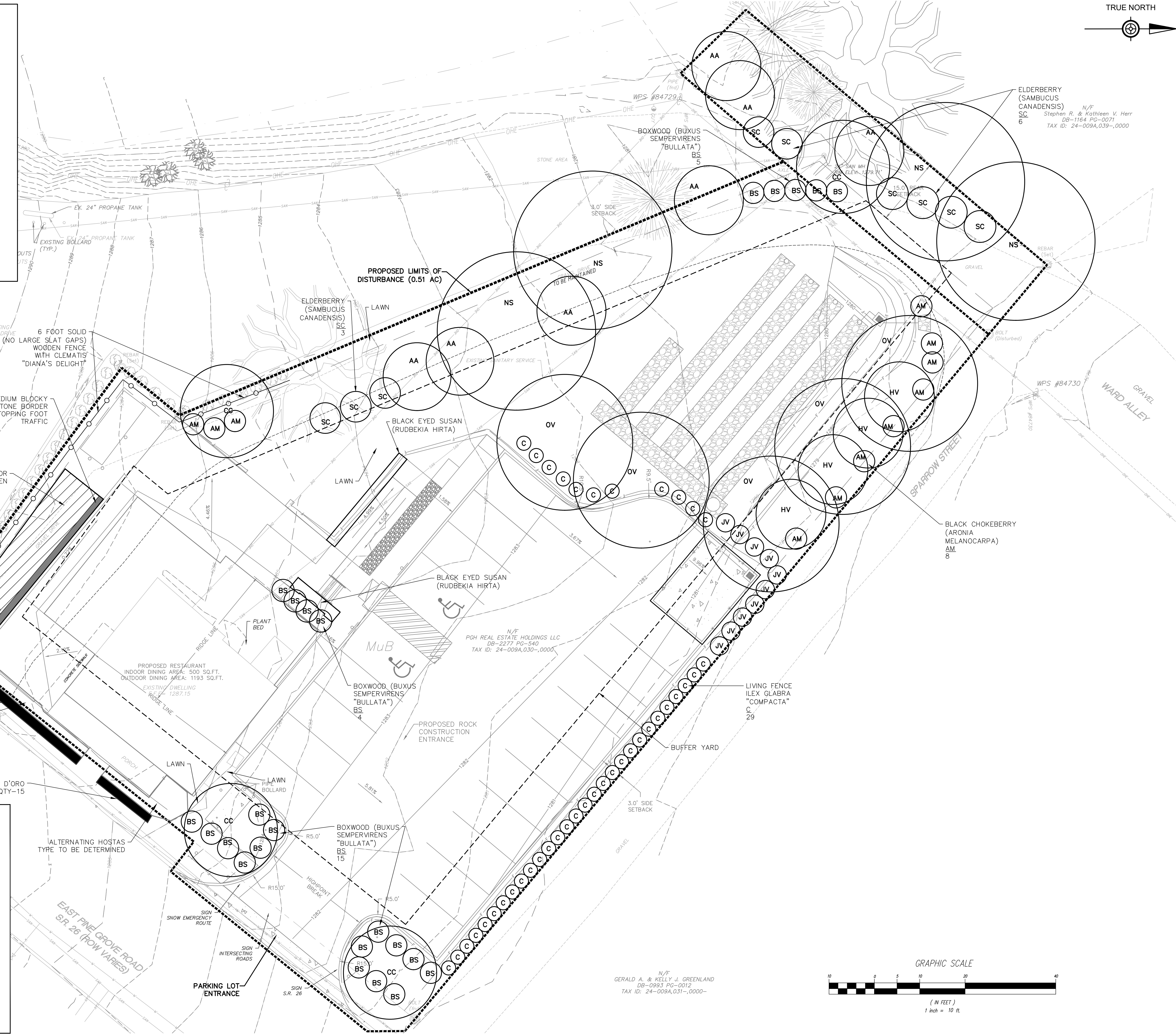


**PROPOSED**

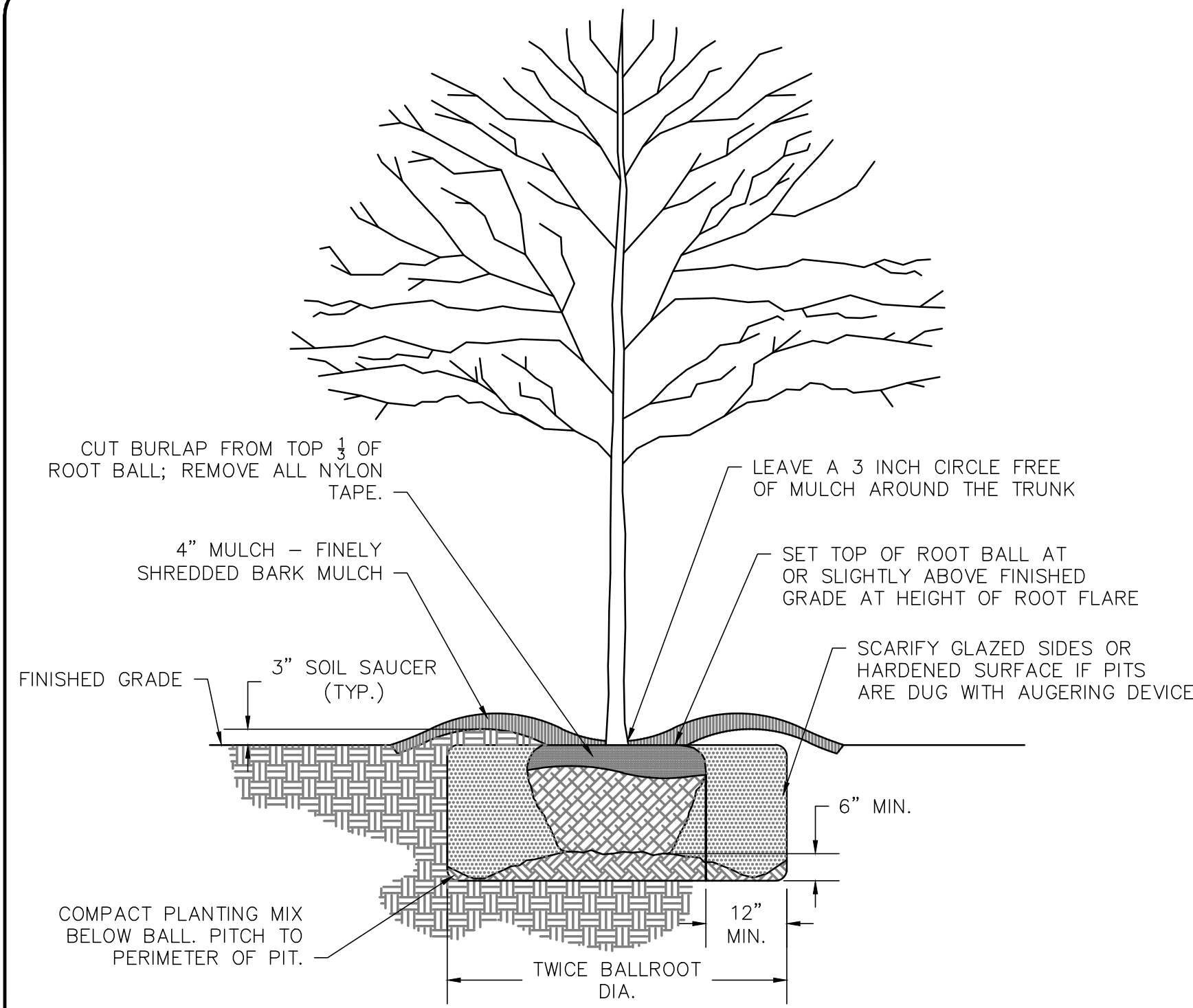
MINOR CONTOUR	---
MAJOR CONTOUR	— 500 —
PROPERTY BOUNDARY	=====
ADJOINER PROPERTY BOUNDARY	=====
PAVED EDGE OF ROAD	=====
CURBING	=====
SIDEWALK	=====
BUILDING	=====
STORMWATER LINE	-----
SANITARY SEWER LINE	-----
WATER LINE	-----
WATER VALVE	-----
UNDERGROUND TELECOM LINE	-----
OVERHEAD TELECOM LINE	-----
OVERHEAD ELECTRIC LINE	-----
UNDERGROUND ELECTRIC LINE	-----
SITE LIGHTING	-----
UTILITY POLE	-----
GUARDRAIL	-----
SETBACK	-----
SINGLE POST SIGN	-----
DOUBLE POST SIGN	-----
HANDICAP PARKING PAINT	-----
PAINT MARKINGS	-----

**EXISTING**

MINOR CONTOUR	---
MAJOR CONTOUR	— 500 —
PROPERTY BOUNDARY	=====
ADJOINER PROPERTY BOUNDARY	=====
PAVED EDGE OF ROAD	=====
CURBING	=====
SIDEWALK	=====
BUILDING	=====
STORMWATER LINE	-----
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OVERHEAD ELECTRIC LINE	-----
UNDERGROUND ELECTRIC LINE	-----
SITE LIGHTING	-----
UTILITY POLE	-----
WOOD LINE	-----
SOILS BOUNDARY	-----
SOILS SYMBOL	MhB







**NOTES:**

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2. REJECT ANY PLANTS THAT APPEAR SIGNIFICANTLY STRESSED OR DYING

**DECIDUOUS TREE PLANTING**  
N.T.S.

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**SPRING PLANTING:** TREES SHOULD BE PLANTED AFTER THE GROUND HAS THAWED BUT BEFORE BUD BREAK IN THE SPRING. SEASONS VARY AND ADJUSTMENTS SHOULD BE MADE TO PERFORM PLANTING DURING SUITABLE CONDITIONS. RED CEDAR SHOULD BE PLANTED IN THE SPRING.  
**FALL PLANTING:** IF PLANTING IS TO BE DONE BETWEEN APRIL 30TH AND SEPTEMBER 25TH, THE NEW PLANTINGS MUST BE WATERED EVERY OTHER DAY DURING PERIODS OF NON MEASURABLE PRECIPITATION. A WATERING IS CONSIDERED SUFFICIENT IF SATURATION OF THE GROUND HAS OCCURRED TO A MINIMUM DEPTH OF SIX INCHES AFTER WATER CEASES. AVOID EXCESSIVE WATERING THAT WASHES AWAY FILL SOIL AROUND THE ROOT BALL OR ATTEMPTS TO PUSH THE ROOT BALL UPWARD OUT OF THE PLANTING HOLE.  
**SUMMER PLANTING:** IF PLANTING IS TO BE DONE BETWEEN APRIL 30TH AND SEPTEMBER 25TH, THE NEW PLANTINGS MUST BE WATERED EVERY OTHER DAY DURING PERIODS OF NON MEASURABLE PRECIPITATION. A WATERING IS CONSIDERED SUFFICIENT IF SATURATION OF THE GROUND HAS OCCURRED TO A MINIMUM DEPTH OF SIX INCHES AFTER WATER CEASES. AVOID EXCESSIVE WATERING THAT WASHES AWAY FILL SOIL AROUND THE ROOT BALL OR ATTEMPTS TO PUSH THE ROOT BALL UPWARD OUT OF THE PLANTING HOLE.
4. ALL DIRECTIONS AND DETAILS PROVIDED ON THE DETAIL SHEET SHOULD BE FOLLOWED FOR SUCCESSFUL TRANSPLANTING OF DELIVERED NURSERY STOCK PLANT MATERIAL. THE PLANTING HOLE SHALL BE PREPARED AS SHOWN ON THE DETAILS SHEET OF THE PLANTING PLAN. A PLANTING HOLE, A MINIMUM OF TWO TIMES THE ROOT BALL DIAMETER SHALL BE EXCAVATED FOR THE PLANTINGS. A SOLID BASE SHALL BE PREPARED FOR PLACEMENT OF ROOT BALL. SOIL SHOULD BE REPLACED AND PACKED FIRMLY AROUND THE TREE OR SHRUB ROOT MASS.
5. ALL TREES AND SHRUBS SHALL BE PLANTED IN ACCORDANCE WITH THE "GUIDE TO PLANTING IN FERGUSON TOWNSHIP". (CHAPTER 22, SECTION 516.5)
6. A SOIL TEST FOR pH MUST BE PERFORMED FOR THE PLANTING AREA OF THE ILEX GLABRA. IF THE pH NEEDS ADJUSTED ACCORDING TO THE SOIL TEST RESULT, THE SOIL SHALL BE AMENDED AS DIRECTED FROM THE SOIL LAB. THE INFORMATION MUST BE PROVIDED TO THE ZONING ADMINISTRATOR AND TOWNSHIP ARBORIST FOR VERIFICATION PRIOR TO ISSUANCE OF THE OCCUPANCY PERMIT.

**BUFFER YARD**

**SOUTHSIDE WEST 144' LONG 15' WIDE**

REQUIRED PROVIDED

5 CANOPY TREES 2 + 1 EXISTING = 3, 2 NOT INCLUDED - OVERHEAD ELECTRIC, SEWER LINES AND GRAVEL ROADS AND ADJACENT TO AN EXISTING PARKING AREA, ROOT CONCERNS. LIMITED PLANTING SPACE

6 UNDERSTORY TREES 5 - MORE THAN 5 WILL CONFLICT WITH OTHER PLANTINGS AND EXISTING INFRASTRUCTURE. A LINE UP OF ALLEGHENY SERVICEBERRY WILL PROVIDE A NICE EARLY SEASON FLUSH OF WHITE BLOOMS ALONG THIS PROPERTY LINE.

9 SHRUBS 11

**WESTSIDE (BACK YARD) 87' LONG 15' WIDE**

REQUIRED PROVIDED

3 CANOPY TREES 2 + 1 EXISTING = 3

4 UNDERSTORY TREES 4

6 SHRUBS 6

**NORTHSIDE BETWEEN THE TRASH ENCLOSURE AND WEST END**

REQUIRED PROVIDED

3 CANOPY TREES 3

4 UNDERSTORY TREES 4

6 SHRUBS 8

**NORTHSIDE ALONG THE PARKING LOT EDGE**

EVERGREEN, SALT TOLERANT SHRUB HEDGE (LIVING FENCE) PROVIDED IN PLACE OF A FENCE FOR LIGHT BLOCKING

**PARKING**

**WEST END**

REQUIRED PROVIDED

2 CANOPY TREES 2  
11 SALT TOLERANT EVERGREEN SHRUBS

**SOUTHEAST CORNER** - A SIX FOOT WOODEN FENCE IS BEING PROPOSED FOR LIGHT BLOCKING IN PLACE OF PLANTINGS.

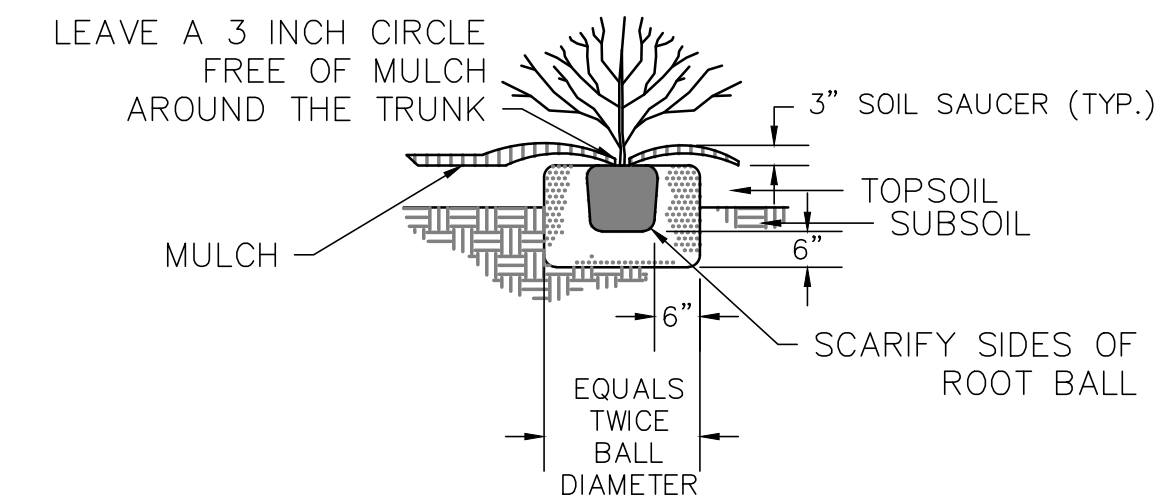
**NORTHEAST CORNER - ENTRY TO PARKING LOT**

REQUIRED PROVIDED

2 CANOPY TREES 0

2 - UNDERSTORY TREE PROVIDED TO MATCH THE OPPOSITE SIDE ENTRY FOR BALANCE AND APPEAL. REDBUD TREES COMMON IN THE VILLAGE DISTRICT TO PROVIDE COHESIVE COMMUNITY BEAUTIFICATION

7 SHRUBS FOR DEFINITION AROUND THE PAVED AREA  
8 SHRUBS FOR DEFINITION AROUND THE PAVED AREA



**NOTES: CONTAINER GROWN**

1. PLANT TO HEIGHT OF ROOT FLARE

**SHRUB PLANTING**  
N.T.S.

SURVEYOR ----- CES  
CADD ----- JJC  
DESIGNER ----- DDC  
MANAGER ----- MRV  
FILE: 21-330 DESIGN\_LANDSCAPE.DWG  
21-330 DESIGN\_LANDSCAPE.DWG

REV 1 - 11/11/22 - TWP COMMENTS  
REV 2 - 03/08/23 - TWP COMMENTS

REVISIONS

**PGH REAL ESTATE HOLDINGS LLC**

**125 E PINE GROVE ROAD DEVELOPMENT**

FERGUSON TOWNSHIP, CENTRE COUNTY, PA

SHEET NAME

**LANDSCAPING DETAILS**

PROJECT NO.  
**21-330**

DATE  
**10/07/2022**

SHEET NO.  
**04**

**MASTER LANDSCAPE SCHEDULE**

SYMBOL	QUANTITIES	SCIENTIFIC NAME	COMMON NAME	TYPE	PLANT SPACING (FT.) O.C.	PLANT HT AT INSTALL (FT)	MATURE HT (FT.)	MATURE SPREAD (FT.)	USE	MIN CALIPER AT INSTALL	
<b>UNDERSTORY TREES</b>											
JV	JV	10	JUNIPERUS VIGINIANA "EMERALD SENTINEL"	RED CEDAR	CONTAINER OR B&B	4.0	6.0 MINIMUM	20	4-6	TRASH SCREENING	NA
CC	CC	4	CERCIS CANADENSIS	EASTERN REDBUD	B&B	AS SHOWN	NA	20-30	15-20	BUFFER YARD	1.5"
AA	AA	7	AMELANCHIER ARBOREA	ALLEGHENY SERVICEBERRY	B&B	AS SHOWN	NA	10-25	10-15	BUFFER YARD	1.5"
HV	HV	4	HAMAMELIS VIRGINIANA	WITCH HAZEL	B&B	AS SHOWN	NA	15-20	15-20	BUFFER YARD	1.5"
<b>CANOPY TREES</b>											
NS	NS	4	NYSSA SYLVATICA	BLACK GUM	B&B	AS SHOWN	NA	30-50	20-30	BUFFER YARD	2.0
OV	OV	5	OSTRYA VIRGINIANA	AMERICAN HOP HORNBEAM	B&B	AS SHOWN	NA	25-40	20-30	BUFFER YARD	2.0
<b>SHRUBS</b>											
BS	BS	24	BUXUS SEMPERVIRENS "BULLATA"	BOXWOOD	CONTAINER	5.0	3.0 MINIMUM	6	5	BUFFER YARD/GENERAL	NA
C	C	40	ILEX GLABRA "COMPACTA"	INKBERRY	CONTAINER	2.5	3.0 MINIMUM	5-6	4-6	LIGHT SCREENING	NA
SC	SC	9	SAMBUCUS CANADENSIS	ELDERBERRY	CONTAINER	AS SHOWN	3.0 MINIMUM	6-8	6-8	BUFFER YARD	NA
AM	AM	11	ARONIA MELANOCARPA	BLACK CHOKEBERRY	CONTAINER	3.0	3.0 MINIMUM	6-8	2-6	BUFFER YARD	NA
<b>HERBACEOUS PLANTS</b>											
		18	RUDBECKIA HIRTA	BLACKEYED SUSAN	CONTAINER	2.0	NA	NA	NA	GENERAL	NA
		45	HEMEROCALLIS "STELLA DE ORO"	DAYLILLY STELLA DE ORO	CONTAINER	2.0	NA	NA	NA	GENERAL	NA
		18	CLEMATIS "DIANA'S DELIGHT"	CLEMATIS	QT CONTAINER MIN	3.0	NA	NA	NA	GENERAL	NA
		TBD	HOSTA "REGAL SPLENDOR"	HOSTA	CONTAINER	TBD	NA	NA	NA	GENERAL	NA

NOTES: B&B IS BALLED AND BURLAP AS PREPARED AT THE NURSERY



## TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801  
Telephone: 814-238-4651 • Fax: 814-954-7642  
[www.twp.ferguson.pa.us](http://www.twp.ferguson.pa.us)

March 21, 2023

West Penn Power Sustainable Energy Fund  
EMS Energy Institute  
C-211 CUL  
University Park, PA 16802-2323

RE: Support for the St. Paul Lutheran Solar Project

Mr. Morrison,

I am writing on behalf of the Ferguson Township Board of Supervisors in support of the St. Paul Lutheran Church Solar Project. Funding this project provides support to a community center in Ferguson Township in their efforts to convert to sustainable, renewable energy. This benefits both St. Paul Lutheran Church and the Ferguson Township community by reducing operating costs and demonstrates the benefits of solar energy use.

Ferguson Township, located in Centre County, Pennsylvania, is a home rule municipality with over 19,000 residents. Within the home rule charter, the Ferguson Township Community Bill of Rights states that residents have the right to a sustainable energy future including the development, production, and use of energy from renewable and sustainable fuel sources.

Recently, the Township committed to purchasing up to 90% of its energy from solar sources as a participating member of the Centre Region Council of Governments Solar Power Purchasing Agreement working group. Additionally, Ferguson Township produces solar power energy to power its Public Works building. Such initiatives of St. Paul Lutheran Church are in line with the Township's commitments to sustainable energy.

Ferguson Township encourages WPPSEF to fund St. Paul Lutheran Solar Project in full. Funding this project will help the applicant to continue growing their positive impact in Ferguson Township.

Sincerely,

Centrice Martin  
Township Manger, Ferguson Township

## Parking study on Deibler Road

Dininni,Laura <ldininni@twp.ferguson.pa.us>

Tue 2/7/2023 12:29 PM

To: Martin, Centrice <cmartin@twp.ferguson.pa.us>; Strickland,Lisa <lstrickland@twp.ferguson.pa.us>

Consent agenda request:

Strategic Plan excerpt/Narrative

Every resident and guest deserves to live, work, study, and recreate in a high quality environment. Therefore, it is our responsibility to properly maintain and provide for the safety of our community's neighborhoods, streets, parks, and common areas.

There have been concerns expressed regarding parking on Deibler Road, including parking patterns regularly impeding traffic flow and causing dangerous conditions.

Could the Board please discuss and consider a motion directing Staff to conduct a parking study on Deibler Road.

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Photos of auction parking on Deibler Rd from six different auctions held in 2022



## Waste motor oil burning regulation

Dininni, Laura <ldininni@twp.ferguson.pa.us>

Tue 2/7/2023 12:27 PM

To: Martin, Centrice <cmartin@twp.ferguson.pa.us>; Strickland, Lisa <lstrickland@twp.ferguson.pa.us>

Consent agenda request:

Resident complaints about residential waste motor burning have brought this concerning issue to light.

Strategic plan excerpt/Narrative

Every resident and guest deserves to live, work, study, and recreate in a high quality environment.

Therefore, it is our responsibility to properly maintain and provide for the safety of our community's neighborhoods, streets, parks, and common areas.

As Environmental Stewards we are to "Identify and use existing tools to preserve the environment".

Unlike heating oil, waste oil can contain numerous hazardous materials that enter our air when burned. Sources permitted to burn waste oil must undergo testing to determine that the act of burning oil will not release toxic pollutants into the air and will comply with federal air quality standards.

Could the Board please discuss and consider a motion directing Staff to research the ability of the Township to regulate/prohibit such waste motor oil burning and propose a way to integrate such regulation [as Allegheny County has](#), should it be possible, into our Code.

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In the Feb. 7, 2023 Public Work Directors report to the board, it was mentioned that in house design is being done for a crossing island on Blue Course Drive. The safety of residents crossing this road to an inbound CATA bus stop is a concern. The cost associated with building additional crossing measures and adding adequate lighting is also a concern. Would like to discuss other solutions to address this safety issue.

Recommended motion: That the Board of Supervisors direct staff to write a letter, on their behalf, to CATA, seeking to relocate the inbound bus stop to the other side of the traffic light at Blue Course Drive and Circleville Road.