

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting Agenda

Tuesday, February 18, 2020

7:00 PM

I. CALL TO ORDER

II. CITIZENS INPUT

III. APPROVAL OF MINUTES

1. February 3, 2020, Board of Supervisors Regular Meeting

IV. SPECIAL REPORTS

- a. Schlow Centre Region Library Report
- b. Patton Township Open Space Preservation Referendum Presentation
- c. Centre Crest Presentation

V. UNFINISHED BUSINESS

1. Public Hearing - Chapter 15, Motor Vehicles & Traffic Ordinance Amendment
2. Public Hearing - 2020 Annual Operating Budget Amendment Resolution
3. Draft Ordinance Review – Pine Grove Mills Small Area Plan Advisory Committee

VI. NEW BUSINESS

1. Consent Agenda
2. Public Hearing - Acting Township Manager Resolution
3. Centre Region Comprehensive Parks, Recreation, and Open Space Plan Review
4. Discussion - Terraced Streetscape District Zoning Ordinance Amendment
5. Authorities, Boards, and Commissions Appointments

VII. REPORTS

1. COG Committee Reports
2. Other Regional Reports
3. Staff Reports

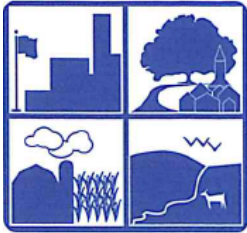
VIII. COMMUNICATIONS TO THE BOARD

IX. CALENDAR ITEMS – FEBRUARY/MARCH

X. ADJOURNMENT



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TOWNSHIP OF FERGUSON

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**Board of Supervisors
Regular Meeting Agenda
Tuesday, February 18, 2020
7:00 p.m.**

I. CALL TO ORDER

II. CITIZEN'S INPUT

III. APPROVAL OF MINUTES

1. February 3, 2020, Board of Supervisors Regular Meeting

IV. SPECIAL REPORTS

40 minutes

1. Schlow Centre Region Library – Susan Werner
2. Patton Township Open Space Preservation Referendum – Doug Erickson, Patton Township Manager
3. Centre Crest – May Armstrong

V. UNFINISHED BUSINESS

1. **A PUBLIC HEARING ON AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AMENDING THE CODE OF ORDINANCES, CHAPTER 15, MOTOR VEHICLES AND TRAFFIC, PART 2, TRAFFIC REGULATIONS, SECTION 217 SCHOOL ZONES ESTABLISHED AND PART 4, GENERAL PARKING REGULATIONS, SECTION 403 PARKING PROHIBITED AT ALL TIMES IN CERTAIN LOCATIONS; SECTIONS 404 PARKING PROHIBITED IN CERTAIN LOCATIONS CERTAIN DAYS AND HOURS; AND SECTION 409 RESIDENTIAL PERMIT PARKING.** 5 minutes

Narrative

Provided with the agenda is a copy of the ordinance as advertised for public hearing implementing amendments to Chapter 15, Motor Vehicles and Traffic of the Ferguson Township Code of Ordinances. As described at the January 20th Regular Meeting, the amendment implements additional parking prohibitions on Rushcliffe Street in the Turnberry Traditional Town Development, as well as on-street permit parking requirements for the street. Additionally, the amendment modifies the School Zones Established section of the ordinance by reflecting correct start and end times for the State College Area School District.

Recommended motion: That the Board of Supervisors adopt the ordinance amending Chapter 15, Motor Vehicles and Traffic of the Code of Ordinances as described in the advertised ordinance for public hearing.

Staff Recommendation

That the Board of Supervisors **adopt** the ordinance.

2. **A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA ON AMENDING THE FERGUSON TOWNSHIP 2020 ANNUAL OPERATING BUDGET BY MODIFYING OR INCREASING EXPENDITURES AS DESCRIBED.** 5 minutes

Narrative

Provided with the agenda is a copy of the resolution advertised for public amending the Ferguson Township 2020 Annual Operating Budget as described. This amendment has been properly advertised in accordance with Section 7.08 of the Home Rule Charter and will provide additional funds in the Capital Reserve Fund to complete the design and engineering of the Park Hills Drainageway Project and the construction of the Public Works Maintenance Facility. The additional funds are made available through transfers of eligible expenses to the Liquid Fuels Fund and the deferment of the acquisition of the bucket truck.

Recommended motion: That the Board of Supervisors adopt the resolution amending the 2020 Operating Budget for Tuesday, February 18th.

Staff Recommendation

That the Board of Supervisors **adopt** the resolution.

3. **REVIEW OF DRAFT ORDINANCE AMENDING CHAPTER ONE, ADMINISTRATION AND GOVERNMENT OF THE CODE OF ORDINANCES BY ESTABLISHING A STANDING COMMITTEE FOR THE IMPLEMENTATION OF THE PINE GROVE MILLS SMALL AREA PLAN** 10 minutes

Narrative

The Board considered the establishment of a standing committee to provide recommendations on the implementation of the Pine Grove Mills Small Area Plan at its Regular Meeting on February 3rd. In accordance with §1-452 of the Ferguson Township Administrative Code, the Board of Supervisors is permitted to establishment advisory boards provided it determines that the functions of the proposed board cannot feasibly be performed by one or more of the existing boards. Provided with the agenda is a draft ordinance amendment for review and comment establishing the Pine Grove Mills Small Area Plan Advisory Committee. This evening, the Board is asked to authorize the ordinance amendment for public hearing and adoption on March 16th. If approved, the Board would be asked to accept applications for appointments to the Committee.

Recommended motion: That the Board of Supervisors authorize advertisement of a public hearing amending Chapter One of the Ferguson Township Code of Ordinances by establishing a Standing Committee for the implementation of the Pine Grove Mills Small Area Plan for Monday, March 16th.

Staff Recommendation

That the Board of Supervisors **authorize** advertisement of the ordinance amendment for public hearing.

VI. NEW BUSINESS

1. **CONSENT AGENDA** 5 minutes
- a. Board Member Request – Employer Paid Sick Leave
2. **A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING THE TOWNSHIP MANAGER TO APPOINT AN ACTING MANAGER DURING HIS ABSENCE IN ACCORDANCE WITH THE ADMINISTRATIVE CODE, CHAPTER 1, PART 2, SECTION 207, ACTING MANAGER AND REPEALING RESOLUTION 2017-22.** 10 minutes

Narrative

Provided with the agenda is a copy of the resolution as advertised for public hearing authorizing the Township Manager to appoint an Acting Manager during his absence. This is provided for under Chapter 2, Section 207 of the Administrative Code where the Manager may appoint a temporary Acting Manager subject to the approval of the Board of Supervisors. This may occur during temporary leaves of absence and has historically occurred when the Manager is away and would not be able to reasonably return and perform his duties should the need arise.

Recommended motion: That the Board of Supervisors adopt the resolution authorizing the Township Manager to appoint an Acting Manager during his absence in accordance with the Administrative Code, Chapter 1; Part 2, Section 207, Acting Manager and repealing Resolution 2017-22.

Staff Recommendation

That the Board of Supervisors **adopt** the resolution.

3. CENTRE REGION COMPREHENSIVE PARKS, RECREATION, AND OPEN SPACE STUDY MUNICIPAL COMMENTS 45 minutes

Narrative

At the January 27th meeting of the COG General Forum, a motion carried to forward the Parks and Recreation Regional Comprehensive Plan to the Centre Region municipalities for comment. The link to the Final Draft of the Plan has been provided below, and it represents the work of the Steering Committee, design consultant, and regional staff since March 27, 2017. Municipal comments will be included as an appendix of the final plan document. There are fifteen “Core Themes” that are incorporated in the Recommendations and Action Plan Chapters of the Plan. It is recommended that the Board review each theme and provide any comments to forward to the COG Executive Director.

[Centre Region Comprehensive Parks, Recreation, and Open Space Study](#)

Recommended motion: That the Board of Supervisors direct the Township Manager to forward its comments on the Draft Centre Region Parks and Recreation Comprehensive Plan to the COG Executive Director by March 17th.

Staff Recommendation

That the Board of Supervisors **review and comment** on the draft Centre Region Parks and Recreation Comprehensive Plan.

4. TERRACED STREETSCAPE DISTRICT ZONING ORDINANCE AMENDMENT DISCUSSIONS 20 minutes

Narrative

In the 2020 Operating Budget, the Board appropriated funding to engage a consultant to assist in the rewrite of the Terraced Streetscape District zoning ordinance. In 2016, a supplement was issued to the contract with Environmental Planning & Design from Pittsburgh to complete this project; however, due to the scope of work and other factors, staff is recommending that the Board terminate that contract and authorize a Request for Proposals (RFP) to solicit new proposals from qualified firms for the project.

This evening, the Board is also being asked to provide input on the intended goals and outcomes of the project to assist staff in preparation of the RFP. The Ferguson Township Strategic Plan and Centre Region Comprehensive Plan may provide guidance for the Board to consider as part of this discussion. Specifically, the following questions may be considered to guide the Board's discussion:

- *What are the intended goals of this project?*
- *Who do you see as the stakeholders in this project?*
- *What is the target demographic, if there is one, for this geographic area?*
- *Is the Board interested in a traditional approach or a modern approach like a form-based code or hybrid zoning district?*
- *Should parking requirements be incorporated in this scope?*
- *Do you know of other places that could be comparable to your vision for this district?*
- *Based on tonight's conversation, do you see this process as a full rewrite or minor amendments?*

Jenna Wargo, Director of Planning & Zoning, will introduce the topic. It is important to reiterate that the discussion this evening is intended to guide staff in the preparation of the RFP, and not discuss a detailed vision for the Terraced Streetscape District. The Board and Planning Commission's responses will be valuable in preparing the scope of work and stated objectives as well as identifying qualified firms in these individual areas that may be more suited to complete the work. Provided with the agenda are several maps of the Terraced Streetscape District boundaries to assist with the discussion.

Recommended motion: That the Board of Supervisors cancel the agreement with Environmental Planning & Design for the Terraced Streetscape District zoning ordinance amendment.

Staff Recommendation

That the Board of Supervisors **cancel** the contract with Environmental Planning & Design and **discuss** the goals of the Request for Proposals for the Terraced Streetscape Zoning District ordinance amendment.

5. APPOINTMENTS TO FERGUSON TOWNSHIP AUTHORITIES, BOARDS, AND COMMISSIONS

5 minutes

Narrative

Typically, the Board of Supervisors appoints individuals to fill vacancies on Township Authorities, Boards, and Commissions (ABCs) at the Reorganizational Meeting each year. However, there remain vacancies that are not filled due to lack of applicants. Recently, several applicants have submitted requests to be appointed to the following ABCs: University Area Joint Authority; Parks and Recreation Committee; and Vacancy Board. The applications have been provided with the agenda packet. Per the attached policy adopted by the Board in 2017, the Board will conduct interviews of all applicants who have expressed interest in serving on ABCs but may appoint individuals who are the sole applicant for a vacancy without interview if desired. The Township Manager will introduce the item and review the terms of the vacancies.

Staff Recommendation

That the Board of Supervisors **schedule** interviews of candidates for Ferguson Township Authorities, Boards, and Commissions.

VII. STAFF AND COMMITTEE REPORTS

1. COG COMMITTEE REPORTS

20 minutes

- a. Facilities Ad Hoc Committee
- b. Public Safety Committee
- c. Finance Committee
- d. Executive Committee

2. OTHER REGIONAL REPORTS

5 minutes

3. STAFF REPORTS

15 minutes

- a. Manager's Report
- b. Public Works Director
- c. Planning & Zoning Director
- d. Chief of Police

VIII. COMMUNICATIONS TO THE BOARD

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