

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting Agenda

Monday, January 20, 2020

7:00 PM

I. CALL TO ORDER

II. CITIZENS INPUT

III. APPROVAL OF MINUTES

1. January 6, 2020, Organizational Meeting
2. January 6, 2020, Board of Supervisors Regular Meeting

IV. UNFINISHED BUSINESS

1. Public Hearing – Amended Automated Red Light Enforcement Agreement Resolution
2. Public Hearing – Automated Red Light Enforcement Funding Agreement Resolution
3. Authorization of Public Hearing on Ordinance Amendment – Chapter 15, Motor Vehicles & Traffic
4. Discussion – Earlier start time for refuse and recycling collection

V. NEW BUSINESS

1. Consent Agenda
2. Request for Variance – 3765 West College Avenue
3. Request for Modification - Harner Farm Subdivision & Replot
4. Request for Modification - West Cherry Lane Land Sidewalks
5. West Cherry Lane Land Development Plan
6. Harner Farm Replot and Subdivision Sidewalk Discussion
7. Proclamation – PA 811 Safe Digging Month
8. Proclamation – 2020 U.S. Census
9. Public Hearing – Authorized Signatories on Township Accounts Resolution
10. Request for Support – State College Spikes Minor League Baseball Team
11. Authorization of Public Hearing on Ordinance Amendment – Chapter 15, Motor Vehicles & Traffic
12. Board Member Request – Patton Township Open Space Preservation Presentation

VI. REPORTS

1. COG Committee Reports
2. Other Regional Reports
3. Staff Reports

VII. COMMUNICATIONS TO THE BOARD

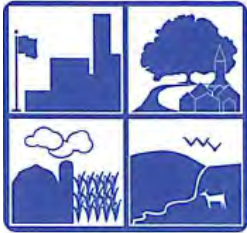
VIII. CALENDAR ITEMS – JANUARY/FEBRUARY

- a. Coffee & Conversation, Baileyville Community Hall, January 25, 2020, 8:00 a.m. – 9:30 a.m.

IX. ADJOURNMENT



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TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-238-3454
www.twp.ferguson.pa.us

Board of Supervisors Regular Meeting Agenda Monday, January 20, 2020 7:00 p.m.

I. CALL TO ORDER

II. CITIZEN'S INPUT

III. APPROVAL OF MINUTES

1. January 6, 2020, Organizational Meeting
2. January 6, 2020, Board of Supervisors Regular Meeting

IV. UNFINISHED BUSINESS

1. **A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING THE CHAIRMAN AND SECRETARY TO EXECUTE AN AMENDED AUTOMATED RED LIGHT ENFORCEMENT PROGRAM PROJECT FUNDING AGREEMENT BETWEEN THE TOWNSHIP OF FERGUSON AND THE COMMONWEALTH OF PENNSYLVANIA.**

5 minutes

Narrative

In 2015, the Township applied for and subsequently received an Automated Red Light Enforcement (ARLE) grant in the amount of \$598,900 to interconnect all traffic signals and install traffic signal performance metrics software to optimize signal performance and progression. The original agreement was executed on January 9, 2017. While some work has progressed, the project has been delayed due to lack of a final design to connect communications between the traffic signals. In 2020, \$50,000 has been budgeted to hire a professional consultant to finalize the design of the traffic signal communication interconnection. Once the design is finalized, the project can be let out for bidding. Provided with the agenda is a copy of the resolution as advertised for public hearing.

Recommended motion: That the Board of Supervisors adopt the resolution authorizing the Chairman and Secretary to execute an amended Automated Red Light Enforcement Program Project Funding Agreement between the Township of Ferguson and the Commonwealth of Pennsylvania.

Staff Recommendation

That the Board of Supervisors **adopt** the resolution.

2. **A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING THE CHAIRMAN AND SECRETARY TO EXECUTE AN AUTOMATED RED LIGHT ENFORCEMENT PROGRAM PROJECT FUNDING AGREEMENT BETWEEN THE TOWNSHIP OF FERGUSON AND THE COMMONWEALTH OF PENNSYLVANIA.**

5 minutes

Narrative

Provided with the agenda is a copy of a resolution authorizing the Chairman and Secretary to execute a project funding agreement between the Township and Commonwealth of Pennsylvania for the

Automated Red Light Enforcement Program. The Township has received grant funding in the amount of \$80,000 to match \$20,000 in local funding for the purposes of upgrading certain traffic signals to digital radar technology.

Recommended motion: That the Board of Supervisors adopt the resolution authorizing the Chairman and Secretary to execute an Automated Red Light Enforcement Program Project Funding Agreement between the Township of Ferguson and the Commonwealth of Pennsylvania.

Staff Recommendation

That the Board of Supervisors **adopt** the resolution.

- 3. AUTHORIZATION OF A PUBLIC HEARING ON AMENDING THE CODE OF ORDINANCES OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA CHAPTER 15 MOTOR VEHICLES AND TRAFFIC, PART 4, GENERAL PARKING REGULATIONS, SECTION 403 PARKING PROHIBITED AT ALL TIMES IN CERTAIN LOCATIONS; SECTION 404 PARKING PROHIBITED IN CERTAIN LOCATIONS CERTAIN DAYS AND HOURS; AND SECTION 409 RESIDENTIAL PERMIT PARKING.** 10 minutes

Narrative

On December 2, 2019, the Board of Supervisors directed staff to prepare a draft ordinance establishing additional parking prohibitions on Rushcliffe Street. Staff and Rushcliffe Street representatives collaborated to explore different options to mitigate the concerns of residents living on the street. The proposed ordinance amendment incorporates residential permit parking, alternate-side street parking and increased no-parking areas. Provided with the agenda is a copy of the draft ordinance amendment that would be advertised for public hearing.

Recommended motion: That the Board of Supervisors authorize the advertisement of a public hearing amending Chapter 15 of the Code of Ordinances for Tuesday, February 18th.

Staff Recommendation

That the Board of Supervisors **authorize** the public hearing.

- 4. CENTRE REGION REFUSE AND RECYCLING – CONSIDERATION OF REQUEST TO AUTHORIZE EARLIER START TIME FOR REFUSE COLLECTION.** 10 minutes

Narrative

In September 2019, the COG Public Services and Environmental Committee began to consider a request from Advanced Disposal to permit earlier refuse and recycling collection time in the summer months. If approved, collection would be permitted to begin at 6:00 a.m. instead of 7:00 a.m. between Memorial Day and Labor Day of each year. The Board discussed the request in 2019 and generally opposed the earlier start time, but the discussion by the Public Services & Environmental Committee was subsequently deferred until February 2020. Given that Mr. Mitra is the Township's new representative on the Committee, this item has been added so that the Board can again consider the request and provide a position for Mr. Mitra to represent at the February meeting. Provided with the agenda are two documents that provide further detail and justification for the requested earlier start time. If the earlier start time would ultimately be approved, it should be noted that the Township would need to amend its Noise Ordinance to permit refuse collection before 7:00 a.m.

Recommended motion: That the Board of Supervisors support/oppose the request from the COG Public Services and Environmental Committee to permit refuse and recycling collection to begin at 6:00 a.m. between Memorial Day and Labor Day of each year.

V. NEW BUSINESS

1. CONSENT AGENDA

5 minutes

- a. 2016-C19 Corl St. Signal Pay App 3: \$6,066.40
- b. 2016-C19 Corl St. Signal Pay App 4: \$43,597.99
- c. 2019-C32a GENERAL Admin Renovations Pay App 3: \$125,463.60
- d. 2019-C32b HVAC Admin Renovations Pay App 1: \$3,533.40
- e. 2019-C32b HVAC Admin Renovations Pay App 2: \$29,707.20
- f. 2019-C32b HVAC Admin Renovations Pay App 3: 10,445.04
- g. 2019-C32c ELECT Admin Renovations Pay App 001: \$19,710.00
- h. 2019-C32c ELECT Admin Renovations Pay App 002: \$7,290.00
- i. 2019-C32d FIRE Admin Renovations Pay App 1: \$3,600.00
- j. 2019-C32d FIRE Admin Renovations Pay App 2: \$4,500.00
- k. 2019-C32e PLUMB Admin Renovations Pay App 1: \$7,845.52
- l. 2019-C32e PLUMB Admin Renovations Pay App 2: \$2,950.88

2. REQUESTS FOR VARIANCES/MODIFICATIONS/WAIVERS

20 minutes

- a. Request for Variance – 3765 West College Avenue

Narrative

The Zoning Hearing Board will be meeting January 28, 2020, to review a variance request for a property at 3765 West College Avenue (RA—Rural Agricultural/ COD—Corridor Overlay District). The applicant, The Islamic Society of Central PA, is requesting a variance from Chapter 27-701; Ch. 27-701.C.1; Ch. 27-701.I; Ch. 27-701.H: Floodplain Conservation Regulations. Historically, the Board of Supervisors has opposed floodplain variances because of their potential to adversely affect the flood insurance premiums in the Township. Additionally, analysis that shows no increases to the floodplain boundaries must be provided to support a variance request. While the applicant has completed this analysis, it has not been reviewed by the Township's Stormwater Engineer, Scott Brown of NTM Engineering. If the Board decided to oppose the variance request, it is recommended that the Board authorize Scott Brown to review the analysis and provide an assessment of its conclusions.

Recommended motion: That the Board of Supervisors oppose the request for variance at 3765 West College Avenue pending review of the applicant's floodplain analysis by the Township's Stormwater Engineer.

Staff Recommendation

That the Board of Supervisors **oppose** the request for variance.

- b. Requests for Modification – Harner Farm – Subdivision of Tax Parcel 24-4-67 and Replot of Tax Parcel 24-4-67C

Narrative

Penn Terra Engineering, on behalf of their client, Aspen Whitehall Partners, LLC and Aspen Route 26 Partners LLC., has submitted an application for a modification/waiver from the Subdivision and Land Development Ordinance 22-505.1.A, Sanitary Sewer Disposal. This section requires that properties be connected to the public sewer main that will be built along the front of the property as part of the subdivision.

The modification request is to require the sewer connection, and since the property currently has an existing on-lot septic, the connection would be made when the on-lot system requires replacement, as determined by the Sewage Enforcement Officer. Currently, the property doesn't have a septic reserve replacement area for a new system that is now required by Pennsylvania Department of Environmental Protection (PA DEP) for on-lot systems. The public main lateral stub will be the replacement option for the system and will be noted in the PA DEP Planning Module Application.

Recommended motion: That the Board of Supervisors grant the requested modification described in the Director of Planning & Zoning memorandum dated January 15, 2020.

Staff Recommendation

That the Board of Supervisors **grant** the requested modifications.

c. Request for Modification– West Cherry Lane Sidewalks

Narrative

Penn Terra Engineering, on behalf of their client, HFL Corporation, LL., has submitted an application for a modification/waiver for the Subdivision and Land Development Ordinance 22-512.1.E.7. This section requires sidewalks along both sides of the new driveway entrance to West Cherry lane. The plan proposes a sidewalk access from the main entrance of the office to the West Cherry lane sidewalk and from the main residential entrance to the N. Allen driveway sidewalk. These proposed routes will provide better means of pedestrian access to the building than sidewalks along the driveway access to the site.

Planning Commission reviewed this Modification/Waiver during their January 13th meeting and recommended approval of the request. A memo dated January 14, 2020 from the Director of Planning and Zoning is included in the agenda packet that outlines the Planning Commission's discussion of this Modification/Waiver request.

Recommended motion: That the Board of Supervisors grant the requested modification described in the Director of Planning & Zoning memorandum dated January 14, 2020, for sidewalks.

Staff Recommendation

That the Board of Supervisors **grant** the requested modification.

3. WEST CHERRY LANE LAND DEVELOPMENT PLAN

10 minutes

Narrative

The West Cherry Lane Multi-Use Building Preliminary/Final Land Development proposes to construct a 9,954 square foot office (first floor) and work-force housing units (second and third floors) with parking, utilities and amenities. A request for a modification/waiver for the Subdivision and Land Development Ordinance Chapter 22-512.1.E-7 was submitted for approval to the Board of Supervisors and considered with the previous agenda item. If the modification was not granted, then this item should be tabled to a future meeting to allow the applicant to submit a modified plan.

The Planning Commission reviewed this land development plan during their January 13th meeting and recommended approval to the Board of Supervisors pending outstanding comments identified by staff. A memo dated January 14, 2020, from the Director of Planning and Zoning is included in the agenda packet that outlines the Planning Commission's discussion of this land development plan. A link to the full set of plans can be accessed at the link below.

- [West Cherry Lane Lot Consolidation and Multi-Use Building Land Development Plan](#)

Recommended motion: That the Board of Supervisors conditionally approve the West Cherry Lane Land Development Plan subject to the completion of the outstanding conditions as described in the Director of Planning & Zoning memorandum dated January 14, 2020.

Staff Recommendation

That the Board of Supervisors **conditionally approve** the land development plan.

4. HARNER FARM REPLOT SIDEWALK DISCUSSION

15 minutes

Narrative

PennTerra Engineering, on behalf of their client, Aspen Whitehall Partners, LLC and Aspen Route 26 Partners LLC submitted the revised Harner Farm Preliminary/Final Subdivision Plan for review on September 12, 2019. In Centre Region Planning Agency's review letter, a shared use path was identified along West College Avenue because this property is located along a recommended bike route in the Centre Region Bicycle Facilities Plan. In response to that comment, PennTerra Engineering and their client met with staff on January 3, 2020, to discuss the required sidewalks along W. College Avenue of this submitted plan and the identified shared use path.

Staff has identified options for the pedestrian connections along W. College Ave and has listed them below:

- a. That the applicant will proceed with the installation of sidewalks as required by the ordinance; or
- b. That the applicant will install sidewalks as required by ordinance without constructing a bike lane. The applicant will widen the proposed turn lanes during construction for future grant funding for any bike lane improvements along West College Avenue. A 15-foot easement will be dedicated to the Township to install a future pedestrian/bike path when a connection is identified. This easement will allow the Township to build and maintain the shared use path; or
- c. The applicant will install a shared use path along West College Avenue. A 15-foot easement will be dedicated to the Township for maintenance.

Ferguson Township Staff are prepared to present pros and cons to each option and answer any questions the Board may have.

Staff Recommendation

That the Board of Supervisors **review and discuss** the options presented and recommend an option.

5. A PROCLAMATION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA PROCLAIMING THE MONTH OF APRIL TO BE "PENNSYLVANIA 811 SAFE DIGGING MONTH" IN FERGUSON TOWNSHIP.

5 minutes

Narrative

Provided with the agenda is a copy of a proclamation recognizing the month of April 2020 to be "Pennsylvania 811 Safe Digging Month." The Pennsylvania One Call System has approached members to consider this proclamation to encourage safe digging and the prevention of injuries and damage when excavating. If passed, the proclamation would be forwarded to the PA One Call System and published on the Township website.

Recommended motion: That the Board of Supervisors proclaim the month of April to be "Pennsylvania 811 Safe Digging Month" in Ferguson Township.

Staff Recommendation

That the Board of Supervisors **proclaim** the month of April to be “Pennsylvania 811 Safe Digging Month” in Ferguson Township.

6. A PROCLAMATION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA PROCLAIMING FERGUSON TOWNSHIP’S COMMITMENT TO PARTNERING WITH THE UNITED STATES CENSUS BUREAU TO HELP ENSURE A FULL AND ACCURATE COUNT IN 2020.

5 minutes

Narrative

Provided with the agenda is a copy of a proclamation to recognize the Township of Ferguson as a Census 2020 Partner and emphasize the importance of achieving an accurate and complete count in the Census. The primary goal of the 2020 census, according to census.gov, “is to count everyone once, only once and in the right place.” Staff serves on the State College Complete Count Committee to support and expand on local educational outreach and communication that aims to motivate residents to respond to the 2020 Census.

Recommended motion: That the Board of Supervisors proclaim Ferguson Township’s commitment to partnering with the United States Census Bureau to help ensure a full and accurate count in 2020.

Staff Recommendation

That the Board of Supervisors **proclaim** Ferguson Township’s commitment to partnering with the U.S. Census Bureau to help ensure a full and accurate count in 2020.

7. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA REPEALING RESOLUTION 2019-11 AND AUTHORIZING THE CHAIRMAN AND SECRETARY TO EXECUTE A RESOLUTION WITH JERSEY SHORE STATE BANK, VOYA FINANCIAL ADVISORS, AND PERSHING, LLC DESIGNATING THE AUTHORIZED SIGNATORIES ON THE TOWNSHIP’S VARIOUS BANK ACCOUNTS.

5 minutes

Narrative

The financial institutions require the signers on the bank accounts provide identification and any changes using banking signature cards for each account in order to protect the Township and the bank from improper use. Since there was a change in the signers for 2020, new signature cards will need to be signed and held on file at the bank. This requires a formal resolution to make the change in signers by the Board of Supervisors.

Recommended motion: That the Board of Supervisors adopt the resolution repealing Resolution 2019-11 and authorizing the Chairman and Secretary to execute a resolution with Jersey Shore State Bank, Voya Financial Advisors, and Pershing, LLC designating the authorized signatories on the Township’s various bank accounts.

Staff Recommendation

That the Board of Supervisors **adopt** the resolution.

8. REQUEST FOR SUPPORT – STATE COLLEGE SPIKES MINOR LEAGUE BASEBALL TEAM

10 minutes

Narrative

The State College Spikes have been identified as one of 42 clubs in Minor League Baseball that could potentially be contracted under a Major League Baseball (MLB) proposal. Since the inception of the franchise in 2006, the Spikes have provided over \$5 million in charitable contributions to Central Pennsylvania and have provided employment to residents of Ferguson Township and the Centre

Region. The Spikes organization, in partnership with the Happy Valley Adventure Bureau, have approached the Centre Region municipalities for support. Provided with the agenda is a draft letter of support that would be forwarded to congressional representatives assigned to the “Save Minor League Baseball” task force if approved by the Board this evening. While financial support has not been directly requested, the Spikes have been fundraising to assist in their #SaveOurSpikes campaign and promotional material. It is worth noting that the Spikes have provided direct support to Ferguson Township initiatives in the past, including Open Houses and other municipal events.

Recommended motion: That the Board of Supervisors authorize a letter of support for the State College Spikes Minor League Baseball Team.

Staff Recommendation

That the Board of Supervisors **authorize** the letter of support.

9. AUTHORIZATION OF A PUBLIC HEARING ON AMENDING THE FERGUSON TOWNSHIP CODE OF ORDINANCES CHAPTER 15, MOTOR VEHICLES AND TRAFFIC, PART 2, TRAFFIC REGULATIONS, SECTION 217, SCHOOL ZONES ESTABLISHED. 10 minutes

Narrative

At the start of the 2018 – 2019 school year, the State College Area School District modified elementary school start and end times. The proposed ordinance amendment reflects the current Ferguson Township Elementary School schedule. Provided with the agenda is a copy of the draft ordinance.

Recommended motion: That the Board of Supervisors authorize the advertisement of a public hearing amending Chapter 15 of the Code of Ordinances for Tuesday, February 18th.

Staff Recommendation

That the Board of Supervisors **authorize** the public hearing.

10. BOARD MEMBER REQUEST – PATTON TOWNSHIP OPEN SPACE PRESERVATION PRESENTATION – LAURA DININNI 5 minutes

Narrative

Goal 4.0 of the Ferguson Township Strategic Plan is Environmental Stewardship, which includes the following steps:

- Identify and use existing tools to preserve the environment – Chesapeake Bay Tributary Strategy, National Pollutant Discharge Elimination System, sourcewater protection, conservation easements, climate action planning, referendums, agricultural conservation easements, etc.; and
- Identify and preserve natural resources and environmentally significant areas.

In order for the Township to learn more about a tool Patton Township has already employed, Ms. Dininni would like the Board to direct staff to invite the Patton Township Manager or designee to present information regarding their Open Space Program and the 62-acre Patton Woods Nature Recreation Area to the Board in terms of both acquisition and management.

- <http://twp.patton.pa.us/open-space-program>
- <http://twp.patton.pa.us/departments/patton-township-parks>

Recommended motion: That the Board of Supervisors direct staff to invite the Patton Township Manager or his designee to present information to the Board of Supervisors on Patton Township's Open Space Program and the 62-acre Patton Woods Nature Recreation Area.

VI. STAFF AND COMMITTEE REPORTS

- 1. **COG COMMITTEE REPORTS** 30 minutes
 - a. Transportation & Land Use Committee
 - b. Ad Hoc Facilities Committee
 - c. Public Safety Committee
 - d. Human Resources Committee
 - e. Finance Committee
 - f. Public Services & Environmental Committee

- 2. **OTHER REGIONAL REPORTS** 5 minutes

- 3. **STAFF REPORTS** 20 minutes
 - a. Manager's Report
 - b. Public Works Director
 - c. Planning & Zoning Director
 - d. Chief of Police

VII. COMMUNICATIONS TO THE BOARD

VIII. CALENDAR ITEMS – JANUARY/FEBRUARY

- a. Coffee & Conversation, Baileyville Community Hall, January 25, 2020, 8:00 a.m. – 9:30 a.m.

IX. ADJOURNMENT

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Organizational Meeting
Monday, January 6, 2020
7:00 pm

I. ATTENDANCE

The Board of Supervisors held its Organizational Meeting on Monday, January 6, 2020, at the Ferguson Township Municipal Building. In attendance were:

Board: Steve Miller
Laura Dininni
Lisa Strickland
Patty Stephens
Prasenjit Mitra

Staff: David Pribulka, Township Manager
Dave Modricker, Director of Public Works
Chris Albright, Chief of Police

Others in attendance included: Faith Norris, Recording Secretary; Brian Heiser, State College Borough Water Authority; Ken Beldin; Jeremie Thompson; Bill Hechinger; Pam Steckler; Kara Kavala; Judge Casey McClain; Bill Keough; Christine Bailey.

Swearing in ceremony. Mses. Dininni, Stephens and Strickland and Mr. Mitra were sworn in as Ferguson Township Board of Supervisors members by Judge Casey McClain and presented a certificate from the County Office of Elections.

II. CALL TO ORDER

Mr. Miller called the Monday, January 6, 2020, organizational meeting to order at 7:09 pm.

Seating of the Board commenced.

III. ELECTION OF OFFICERS

Mr. Miller requested a temporary Chair be appointed for the election of officers for the Board of Supervisors.

Ms. Dininni moved that the Board of Supervisors **appoint** David Pribulka, the Township's Manager, as acting temporary Chair of the Board of Supervisors. Mr. Mitra seconded the motion. The motion passed unanimously.

Nominations opened for Board Chair.

Ms. Dininni nominated Steve Miller as Chair. No other nominations were made.

Roll-Call Vote: Ms. Dininni - YES; Mr. Miller – YES; Mr. Mitra - YES; Ms. Stephens - YES; Ms. Strickland-YES.

Mr. Miller continued the meeting and opened nominations for the remaining appointments.

Vice-Chair.

Ms. Strickland nominated Laura Dininni for Vice Chair. No other nominations were made.

Roll-Call Vote: Ms. Dininni - YES; Mr. Miller – YES; Mr. Mitra - YES; Ms. Stephens - YES; Ms. Strickland-YES.

Secretary/Treasurer.

Ms. Dininni nominated Dave Pribulka as Secretary/Treasurer. No other nominations were made.

Roll-Call Vote: Ms. Dininni - YES; Mr. Miller – YES; Mr. Mitra - YES; Ms. Stephens - YES; Ms. Strickland-YES.

IV. ANNUAL APPOINTMENTS

Mr. Miller reviewed the Administrative Code procedures for approval of appointments and recommended a more efficient process that can overrule the current process by approving appointments in a single vote. He noted with the exception of the Township’s solicitor that is a different procedure that was later explained in detail.

Ms. Dininni made a motion at this meeting that the Board of Supervisors **change** the procedure to approve the nominations in a single vote. Ms. Strickland seconded the motion. The motion passed unanimously.

Mr. Miller reviewed the slate of candidates and asked if any Board member wanted to pull a name off the list, nominate another person or for any other procedural reason.

Positions and Candidates	
Solicitor	Joseph Green
Local Services Tax Collector	Linda Welker
Health Officer	Brian O'Donnell
Certified Public Accountant – Auditor	Baker Tilly Virchow Krause, LLP
Sewage Enforcement Officer	Walt Schneider – Primary Cory Warner – Alternate James Royer – Alternate Robert Royer - Alternate
Earned Income and Net Profits Tax	Centre Tax Agency
Tax Administrator	David Pribulka
Consulting Engineers	NTM Engineering – Stormwater/Lighting

No other nominations were made.

Ms. Dininni nominated the slate of candidates as read with the exception of the solicitor. Roll-Call Vote: Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – YES; Ms. Strickland – YES.

Mr. Miller explained the procedure for solicitor that is the rule of the Board and not the Township.

Ms. Dininni nominated Joe Green as solicitor for the Township. No other nominations were made. Roll-Call Vote: Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – YES; Ms. Strickland – YES.

V. APPOINTMENTS TO AUTHORITIES, BOARDS & COMMISSIONS (ABCs)

Mr. Miller reviewed the procedure for the ABC appointments followed by the reading of the slate of candidates. Mr. Miller read the slate of candidates for the ABC appointments.

ABC & Term Length(s)	Reappointments and New Members
Planning Commission	Jeremie Thompson Rob Crassweller Ellen Taricani - <i>New</i>

Planning Commission Alternate	Lisa Rittenhouse – <i>New Open [2 positions]</i>
Zoning Hearing Board	Irene Miller
Tree Commission	Josh Potter - <i>New</i>
Tax Review Board	Kristina Whitaker – <i>New Open</i>
ICDA	Rob Crassweller
Parks & Recreation Committee	Tessa Antolick - <i>New</i> Robert DeMayo – <i>New Open</i>
UAJA Representative	Open-Alt
CATA Representative	John Spychalski
SCBWA Representative	Ford Stryker – <i>New</i>
C-Net Representative	Thomas Giles

Ms. Strickland nominated the slate of candidates as read. No further nominations were made. Roll-Call Vote: Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – YES; Ms. Strickland – YES.

Mr. Miller noted that several ABC appointments are unfilled and encouraged those interested to apply by sending the request to Mr. Pribulka.

VI. APPOINTMENTS TO C.O.G. AND REGIONAL COMMITTEES

Mr. Miller reviewed the items for appointments that he had previously discussed with the Board members. Mr. Miller read the slate of officials as recommended for the COG and Regional committees.

Committee	2020 Representatives
Executive	Mr. Miller
Public Safety	Ms. Dininni
Finance	Mr. Miller
Human Resources	Ms. Stephens
Public Services and Environmental	Mr. Mitra
Transportation and Land Use *Serves on Centre County MPO also 2-year Appointment Expires December 2021	Ms. Strickland-Coordinating Ron Seybert-Technical
Parks Capital	Ms. Dininni
Ad Hoc Facilities	Ms. Stephens
Solar Power Purchase Working Group	Eric Endresen
Spring Creek Watershed Commission Primary Alternate	Mr. Mitra (P) Ms. Dininni (A)
Centre Area Cable Consortium	Mr. Miller
Centre County Tax Collection Representative	Eric Endresen (P) David Pribulka (A)

Ms. Strickland nominated the slate of representatives as read. No further nominations were made. Roll-Call Vote: Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – YES; Ms. Strickland – YES.

VII. APPOINTMENT TO POLICE PENSION ADVISORY BOARD

Mr. Miller introduced the item for nomination.

Ms. Dininni nominated Steve Miller as the Board of Supervisors representative on the Police Pension Advisory Board. No other nominations were made.

Roll-Call Vote: Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – YES; Ms. Strickland – YES.

VIII. ESTABLISH MEETING DATES FOR 2020

Mr. Pribulka introduced the item for approval.

Mr. Mitra moved that the Board of Supervisors **establish** its regular meeting schedule for 2020 as the first and third Monday of each month except that it will meet on February 18th and September 8th and on the first two Monday's in December. Ms. Dininni seconded the motion. The motion passed unanimously.

X. DESIGNATION OF DEPOSITORY

Mr. Pribulka introduced the item for appointment and as defined in the Township's investment policy.

Ms. Dininni moved that the Board of Supervisors **appoint** Jersey Shore State Bank as the Township's primary depository and any FDIC insured bank and the PA Local Government Investment Trust for investments per the township's investment policy. Ms. Strickland seconded the motion. The motion passed unanimously.

XI. PUBLIC HEARINGS

a. Public Hearing on Resolution Establishing the Agenda Order of Business for 2020

Mr. Pribulka stated the resolution was provided with the agenda and reviewed the established policy per the Administrative Code. No changes were proposed for 2020.

No public comment was noted.

Ms. Strickland moved that the Board of Supervisors **adopt** the resolution establishing the Agenda Order of Business for 2020. Ms. Dininni seconded the motion.

Roll Call Vote for Resolution 2020-01: Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – YES; Ms. Strickland – YES.

b. Public Hearing on a Resolution Adopting the Ferguson Township Board of Supervisors Procedures

The resolution was provided with the agenda. No changes were made from the 2019 version.

No public comment was noted.

Ms. Strickland moved that the Board of Supervisors **adopt** the resolution adopting the Ferguson Township Board of Supervisors Procedures Manual. Ms. Dininni seconded the motion.

Roll Call Vote for Resolution 2020-02: Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – YES; Ms. Strickland – YES.

XII. ADJOURNMENT

With no further business to come before the Board of Supervisors, Ms. Dininni adjourned the meeting at 7:29 p.m.

Respectfully submitted,

David Pribulka, Township Manager
For the Board of Supervisors

DRAFT

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Monday, January 6, 2020
7:00 PM

I. ATTENDANCE

The Board of Supervisors held its second regular meeting of the month on Monday, January 6, 2020, at the Ferguson Township Municipal Building. In attendance were:

Board: Steve Miller
Laura Dininni
Lisa Strickland
Patty Stephens
Prasenjit Mitra

Staff: Dave Pribulka, Township Manager
Dave Modricker, Public Works Director
Chris Albright, Chief of Police

Others in attendance included: Faith Norris, Recording Secretary; Brian Heiser, SCBWA; Ken Beldin, GD&F; Jeremie Thompson; Bill Hechinger; Pam Steckler; Kara Kavala; Judge Casey McClain; Bill Keough; Christine Bailey.

II. CALL TO ORDER

Mr. Miller called the Monday, January 6, 2020, regular meeting to order at 7:30 p.m.

III. CITIZENS INPUT

None.

IV. APPROVAL OF MINUTES.

Ms. Dininni moved that the Board of Supervisors **approve** the Board of Supervisors Minutes of December 9, 2019. Ms. Strickland seconded the motion. The motion as amended passed unanimously.

V. UNFINISHED BUSINESS

1. PUBLIC HEARING RESOLUTION APPROVING THE ADOPTION OF POST-ISSUANCE COMPLIANCE PROCEDURES.

Mr. Pribulka reviewed the item in detail for adoption. Discussion followed on the accrued interest and accounting process associated with the General Obligation Bond for the Public Works Maintenance Facility.

Ms. Dininni moved that the Board of Supervisors **adopt** the resolution approving and adopting post-issuance compliance procedures, appointing the Township Manager as Compliance Officer, and establishing annual reporting requirements associated with the issuance of a tax exempt General Obligation Bond. Ms. Strickland seconded the motion.

Roll Call vote on Resolution #2020-03: Ms. Dininni – YES: Mr. Miller – YES: Mr. Mitra – YES: Ms. Stephens – YES: Ms. Strickland – YES.

VI. NEW BUSINESS

1. CONSENT AGENDA

Mr. Miller reviewed the process and items presented for the new Board members.

- a. Acceptance of Treasurer's Report – October 2019
- b. 2018-ADMN, FT Admin. Bldg., Pay Application: \$36,261.00
- c. 2019-C11, Sidewalk Repairs, Pay Application 1: \$5,557.50
- d. 2019-C5, Chestnut Ridge Pipe Lining/Road CMP: \$15,078.75
- e. Board Member Request – Patton Township Open Space Preservation Presentation

Ms. Strickland moved that the Board of Supervisors **accept** the Treasurer's Report for October 2019 and **approve** the Consent Agenda. Mr. Mitra seconded the motion. The motion passed unanimously.

2. PUBLIC HEARING RESOLUTION APPROVING SEWAGE FACILITIES PLANNING MODULE FOR SCBWA NIXON/KOCHER WATER TREATMENT FACILITY.

Mr. Pribulka reviewed the item for adoption that was included with the agenda packet. This is an approved Land Development Plan.

Mr. Hechinger commented on a separate item regarding chlorinated water and odd taste to the water in his neighborhood. Mr. Miller suggested to the resident to get in touch with the Water authority on that issue. Mr. Miller closed the public hearing.

Ms. Dininni moved that the Board of Supervisors **adopt** the resolution approving a Sewage Facilities Planning Module for the State College Borough Water Authority Nixon/Kocher Water Treatment Facility. Ms. Strickland seconded the motion.

Roll Call vote on Resolution 2020-04: Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – YES; Ms. Strickland – YES.

VII. STAFF AND COMMITTEE REPORTS

1. COG COMMITTEE REPORTS – none.

2. OTHER REGIONAL REPORTS – none.

3. STAFF REPORTS

- a. Township Manager. Mr. Pribulka reviewed his report as provided with the agenda. Details followed on a closing scheduled for January 7th on an agricultural conservation easement for the property at 2080 Tadpole Road; update on the continued search for potential replacement of code enforcement software for regional permitting; closing of grant and successful PaDEP site visit for acquisition of the electric vehicle and accompanying charging station; and details of the Authorities, Boards and Commissions (ABC's) presentation report schedule for 2020-2021 that was provided with the manager's report.

In response to Mr. Mitra's question, a discussion followed on the process of conservation easement properties.

- b. Public Works Director. Mr. Modricker presented a verbal report to the Board. The next Tree Commission Meeting is scheduled for January 20th at 5:30 p.m.; update on continued renovations to the Township's administrative building; a status update list of contracts for 2020 will be provided with the next written report; sent out notices to SAC members for two additional meetings in February and March to continue focused discussions on the Stormwater Fee Study anticipated fee, structure, changes to the work program and credit program.

- c. Planning & Zoning Director. Mr. Pribulka reviewed the report for Ms. Wargo as provided with the agenda packet. The first Planning Commission organizational meeting will be on January 13th followed by the regular meeting; update on current projects; Planning staff is moving files to have digitized to clear space for the municipal building renovation project noted above; permitting software vendors meeting update as noted above; Zoning Hearing Board (ZHB) will meet January 28th on a variance for 3765 W. College Avenue.

In response to Ms. Dininni's question on nature of the variance request, Mr. Pribulka will get details from Ms. Wargo. Messrs. Pribulka and Mitra had a discussion on the digital scanning procedure and document storage management.

VIII. COMMUNICATIONS TO THE BOARD

Mr. Miller reviewed the communications procedures.

- a. Ms. Strickland noted she had an item that will be emailed to Mr. Modricker regarding a Pine Grove Mills resident looking into getting crosswalks marked in PGM near the school.

Mr. Pribulka responded to Ms. Dininni's previous question on the variance details regarding the building of an established flood zone for the Islamic Society. He reviewed the ZHB procedures and Board procedures on invested interest in Township properties and how it ties together on positions on zoning variances.

IX. CALENDAR ITEMS

- a. Coffee & Conversation, Baileyville Community Hall, January 25, 2020, 8:00 a.m. – 9:30 a.m.

Mr. Miller announced that an executive session will follow this meeting on litigation matters.

X. ADJOURNMENT

With no further business to come before the Board of Supervisors, Ms. Dininni motioned to adjourn the meeting. The meeting adjourned at 7:56 p.m.

Respectfully submitted,

David Pribulka, Township Manager
For the Board of Supervisors

EFFECTIVE DATE: _____
(Department will insert)

COUNTY: Centre
SPONSOR: Ferguson Township

AGREEMENT NO.: 02E011A
FID NO.: 25-1197270
SAP VENDOR NO.: 144590
MPMS NO.: 107448

**AMENDMENT TO AUTOMATED RED LIGHT ENFORCEMENT PROGRAM
PROJECT FUNDING AGREEMENT - INDIVIDUAL PROJECTS**

This Amendment to Automated Red Light Enforcement Program Project Funding - Individual Projects Agreement No. 02E011 ("Amendment") is entered by and between the Commonwealth of Pennsylvania ("Commonwealth"), through the Department of Transportation ("DEPARTMENT") and Township of Ferguson, of the Commonwealth of Pennsylvania, acting through its proper officials ("SPONSOR").

WITNESSETH:

WHEREAS, the parties entered into Agreement No. 02E011 ("Agreement") on January 9, 2017 for congestion mitigation improvements at all traffic signals locations within Ferguson Township;

WHEREAS, the Agreement obligates the SPONSOR to complete the work under the Agreement no later than three (3) years from its effective date;

WHEREAS, the SPONSOR in a letter dated July 1, 2019, requested from the DEPARTMENT a time extension to complete the work;

WHEREAS, the DEPARTMENT in a letter dated August 27, 2019, granted the requested time extension pending approval of an executed supplemental agreement;
and

WHEREAS, the parties are entering into this Amendment to signify the DEPARTMENT's formal approval of the SPONSOR's request and to update standard contract provisions.

NOW, THEREFORE, the parties, intending to be legally bound, agree that the Agreement shall be amended as follows:

1. Upon consideration of the SPONSOR's request for a time extension, the DEPARTMENT grants the SPONSOR a no-cost time extension until January 9, 2022 for completion of the work under the Original Agreement. This date supersedes the completion date set forth in Paragraph 24 of the Original Agreement. The DEPARTMENT is not authorizing any additional Project or any modifications to the scope of work in conjunction with or as a result of this time extension.
2. Subparagraph 2(d) of the Original Agreement is struck in its entirety and replaced with the following:
 - (d) If the cost for any phase of the Project listed in Exhibit "A" is blank, or the cost of any phase increases, causing the overall Agreement cost to increase, the parties must execute a letter of amendment that will include a revised Exhibit "A". The DEPARTMENT cannot pay or reimburse the SPONSOR for the costs for these phases until the parties execute the letter of amendment. Adequate Program funds must be available before the parties may execute a letter of amendment, with a revised Cost Exhibit attached. A letter of amendment is not effective until duly authorized representatives of the DEPARTMENT, the SPONSOR, the Office of Chief Counsel, and the Office of Comptroller Operations sign and date the letter of amendment. A sample Letter of Amendment is attached as Exhibit "I," and made part of this Agreement.

- (e) If the DEPARTMENT determines that the cost for any phase listed on Exhibit "A" should be redistributed, and the redistribution does not result in an increase or decrease in total Project costs or any increase in costs to the SPONSOR, the DEPARTMENT will redistribute such costs by sending the SPONSOR notification via a letter of adjustment that will include a revised Exhibit "A". The DEPARTMENT cannot pay or reimburse the SPONSOR for the costs of these phases until the Office of Comptroller Operations signs and dates the letter of adjustment. The SPONSOR's signature is not required for the letter of adjustment to be effective. A sample Letter of Adjustment is attached as Exhibit "J" and made part of this Agreement.
- (f) If there are changes to any Standard Provisions that need to be addressed at the time of a letter of amendment, as described in subparagraph (d), the parties can incorporate those revised and updated Standard Provision by noting the incorporation and attachment of such Standard Provisions to such letter of amendment. For the purposes of this subparagraph, Standard Provisions consist of those provisions, exhibits or clauses required to be included in Commonwealth agreements pursuant to federal or state law or Commonwealth Management Directives, including, but not limited to: Americans with Disabilities Act; Right-to-Know Law; Contractor Integrity; Contractor Responsibility; Commonwealth Nondiscrimination and Sexual Harassment Clause; and Offset Clause. Changes that would otherwise require only a letter of adjustment as detailed in subparagraph (e) will need a letter of amendment as detailed in subparagraph (d) if one of those Standard Provisions described herein needs updating.
- (g) All other changes to terms and conditions of this Agreement, with the exception of Paragraphs 24 and 26, must be in the form of a fully executed

supplemental agreement signed by the same entities that executed the Original Agreement.

3. Paragraph 24 of the Original Agreement is struck in its entirety and replaced with the following:

The SPONSOR shall complete the work under this Agreement no later than three (3) years from the effective date shown on Page 1, unless extended by a letter at the DEPARTMENT's discretion. A time extension letter is not effective until duly authorized representatives of the DEPARTMENT and the SPONSOR sign and date the letter.

4. Exhibit "C," attached to the Original Agreement, is struck in its entirety and replaced with Exhibit "CC," which is attached and made part of this Amendment. All references to Exhibit "C" are replaced with references to Exhibit "CC".

5. The following section is added to the end of the Agreement:

26. NOTICES

All notices and reports arising out of, or from, the provision of this Agreement, shall be in writing and given to the parties at the address provided under this Agreement, either by regular mail, e-mail, facsimile, or delivery in person as follows:

If to the DEPARTMENT:

Pennsylvania Department of Transportation
Engineering District 2-0
Attn: G. Randy Albert, P.E.
70 PennDOT Drive
Clearfield, PA 16830
Phone: 814-765-0408
Fax: 814-205-1193
Email: galbert@pa.gov

If to the SPONSOR:

Township of Ferguson
Attn: Ron Seybert, Township Engineer
3147 Research Drive
State College, PA 16801
Phone: 814-238-4651
Fax: 814-238-3454
Email: rseybert@twp.ferguson.pa.us

A party may revise its contact information by providing written notice to the other party.

6. The Term of the Agreement is extended and will now terminate/expire on January 9, 2022
7. This Amendment shall become effective when it is fully executed by the parties and all approvals required by Commonwealth contracting procedures have been obtained, as indicated by the date of the last Commonwealth signature. This Amendment is not binding in any way on the Commonwealth or the DEPARTMENT until it has been fully executed, as prescribed in the preceding sentence, and sent to the SPONSOR.
8. Capitalized terms used in this Amendment and not otherwise defined in this Amendment shall have the meanings specified for such terms in the Agreement.
9. Except as explicitly provided by this Amendment, the other provisions of the Agreement shall remain in full force and effect.

[The remainder of this page is intentionally left blank.]

IN WITNESS WHEREOF, the parties, through their authorized representatives, have properly executed this Amendment on the date of the last Commonwealth signature below.

ATTEST:

TOWNSHIP OF FERGUSON*

Title: Date

BY _____
Title: Date

DO NOT WRITE BELOW THIS LINE – FOR COMMONWEALTH USE ONLY

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF TRANSPORTATION

BY _____
District Executive Date

APPROVED AS TO LEGALITY
AND FORM:

FUNDS COMMITMENT DOC. NO. 3900038094
CERTIFIED FUNDS AVAILABLE UNDER
SAP NO. 6024400003 _____
SAP COST CENTER 7840210000 _____
GL ACCOUNT 6600400 _____
AMOUNT \$498,900.00 _____

BY _____
for Chief Counsel Date

BY _____
for Comptroller Operations Date

Preapproved Form:
OGC Form No. 18-FA-36.2
Appv'd OAG 12/07/2016

Contract No.02E011A is split 0%, expenditure amount of \$0 for federal funds and 83%, expenditure amount of \$ 498,000.00 for state funds. The related federal assistance program name and number is N/A; N/A. The state assistance program name and SAP fund is Red Light Photo Enforcement Program; 6024400001.

***SPONSOR's resolution authorizing execution and attestation must accompany this Agreement; please indicate the signers' titles in the blanks provided and date all signatures.**

RESOLUTION NO. _____

**A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA
AUTHORIZING THE CHAIRMAN AND SECRETARY TO EXECUTE AN AUTOMATED RED
LIGHT ENFORCEMENT PROGRAM PROJECT FUNDING AGREEMENT BETWEEN THE
TOWNSHIP OF FERGUSON AND THE COMMONWEALTH OF PENNSYLVANIA.**

BE IT RESOLVED, by authority of the Township of Ferguson, Centre County, Pennsylvania, and it is hereby resolved by authority of the same, that the Secretary of said Municipality be authorized and directed to sign the Automated Red Light Enforcement Program Project Funding Agreement for the 2018 ARLE Grant project on its behalf.

RESOLVED, this 20th day of January 2020.

**TOWNSHIP OF FERGUSON
BOARD OF SUPERVISORS**

By: _____
Steve Miller, Chairman

[S E A L]

ATTEST:

By: _____
David Pribulka, Secretary

CERTIFICATION

I, **David G. Pribulka**, Secretary of the Township of Ferguson, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board of Supervisors, held the 20th day of January 2020.

David Pribulka, Secretary

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA CHAPTER 15 MOTOR VEHICLES AND TRAFFIC, PART 4, GENERAL PARKING REGULATIONS, SECTION 403 PARKING PROHIBITED AT ALL TIMES IN CERTAIN LOCATIONS; SECTION 404 PARKING PROHIBITED IN CERTAIN LOCATIONS CERTAIN DAYS AND HOURS; AND SECTION 409 RESIDENTIAL PERMIT PARKING.

The Board of Supervisors of the Township of Ferguson hereby ordains:

Section 1 Chapter 15 Motor Vehicles, Part 4, General Parking Regulations, Section 403 Parking Prohibited at All Times in Certain Locations is hereby amended to establish the following parking restrictions on the following streets:

Parking Prohibited at All Times in Certain Locations.

Delete:

Street	Side	Between
Rushcliffe Street	Both	A point 300 feet south of Circleville Road and a point 300 feet west of Havershire Boulevard

Add:

Rushcliffe Street	Both	A point 180 feet south of Circleville Road and a point 215 feet west of Havershire Boulevard
-------------------	------	--

Section 2 Chapter 15 Motor Vehicles, Part 4, General Parking Regulations, Section 404 Parking Prohibited in Certain Locations Certain Days and Hours is hereby amended to establish the following parking restrictions on the following streets:

Parking Prohibited in Certain Locations Certain Days and Hours.

Delete:

Street	Side	Between	Days	Hours
Rushcliffe Street	East	Circleville Road and a point 300 feet south of Circleville Road	Monday through Wednesday	2:00 AM Monday to 2:00 AM Wednesday
Rushcliffe Street	North	Havershire Boulevard and a point 300 feet west of Havershire Boulevard	Monday through Wednesday	2:00 AM Monday to 2:00 AM Wednesday
Rushcliffe Street	South	Havershire Boulevard and a point 300 feet west of Havershire Boulevard	Wednesday through Monday	2:00 AM Wednesday to 2:00 AM Monday
Rushcliffe Street	West	Circleville Road and a point 300 feet south of Circleville Road	Wednesday through Monday	2:00 AM Wednesday to 2:00 AM Monday

Add:

Street	Side	Between	Days	Hours
Rushcliffe Street	East	Circleville Road and a point 180 feet south of Circleville Road	Monday through Wednesday	2:00 AM Monday to 2:00 AM Wednesday
Rushcliffe Street	North	Havershire Boulevard and a point 215 feet west of Havershire Boulevard	Monday through Wednesday	2:00 AM Monday to 2:00 AM Wednesday
Rushcliffe Street	South	Havershire Boulevard and a point 215 feet west of Havershire Boulevard	Wednesday through Monday	2:00 AM Wednesday to 2:00 AM Monday
Rushcliffe Street	West	Circleville Road and a point 180 feet south of Circleville Road	Wednesday through Monday	2:00 AM Wednesday to 2:00 AM Monday

Section 3 Chapter 15 Motor Vehicles, Part 4, General Parking Regulations, Section 409 Residential Permit Parking is hereby amended as follows:

1. § 15-409(3) Criteria is amended to add and modify the following subsections:

- a. B. During the same period as specified in Subsection 3A, directly above, 10% or more of the vehicles parked (or standing) on the streets in the area are not owned and/or driven by a resident or proprietor of that residential area.

~~Provided: In determining that a specific area identified as impacted and eligible for residential permit parking is designated as a residential permit parking area, the following factors are taken into consideration:~~

~~(1)~~

~~The local and metropolitan needs with respect to clean air and environment.~~

~~(2)~~

~~The possibility of a reduction in total vehicle miles driven in the Township of Ferguson.~~

~~(3)~~

~~The likelihood of alleviating traffic congestion, illegal parking and related health and safety hazards.~~

~~(4)~~

~~The proximity of public transportation to the residential area.~~

~~(5)~~

~~The desire and need of the residents for residential permit parking and their willingness to bear the administrative costs in connection with it.~~

~~(6)~~

~~The need for parking in excess of the residential permit parking program in proximity to establishments located in the residential permit parking area and used by the general public for religious, health or educational purposes.~~

~~(7)~~

~~The need to limit the number of residential parking permits to the capacity of available on-street parking space.~~

- b. C. Special Requests – Property Owners may ask the Board of Supervisors to designate certain streets as residential permit parking areas.
- c. D. In determining that a specific area identified as impacted and eligible for residential permit parking designation, the following factors are taken into consideration:
 - i. (1) The local and metropolitan needs with respect to clean air and environment.
 - ii. (2) The possibility of a reduction in total vehicle miles driven in the Township of Ferguson.
 - iii. (3) The likelihood of alleviating traffic congestion, illegal parking and related health and safety hazards.
 - iv. (4) The proximity of public transportation to the residential area.
 - v. (5) The desire and need of the residents for residential permit parking and their willingness to bear the administrative costs in connection with it.
 - vi. (6) The need for parking in excess of the residential permit parking program in proximity to establishments located in the residential permit parking area and used by the general public for religious, health or educational purposes.
 - vii. (7) The need to limit the number of residential parking permits to the capacity of available on-street parking space.

2. § 15-409(4) Designation of Residential Permit Parking Areas is amended as follows:

Area	Bounded by and Including
North side	Rushcliffe Street
South side	Rushcliffe Street

3. § 15-409(6) Issuance of Permits is amended as follows:

- a. A. Owner occupied residence – up to four permits per residence or parcel.
 - a. Rushcliffe Street – Up to two permits per residence.
- b. B. Leased residence – up to three permits per residence and a maximum of four per parcel.
 - a. Rushcliffe Street – Up to two permits per leased/rental residence.

ORDAINED and **ENACTED** this _____ day of _____, 2020

TOWNSHIP OF FERGUSON

By: _____
 Steve Miller, Chairman
 Board of Supervisors

[S E A L]

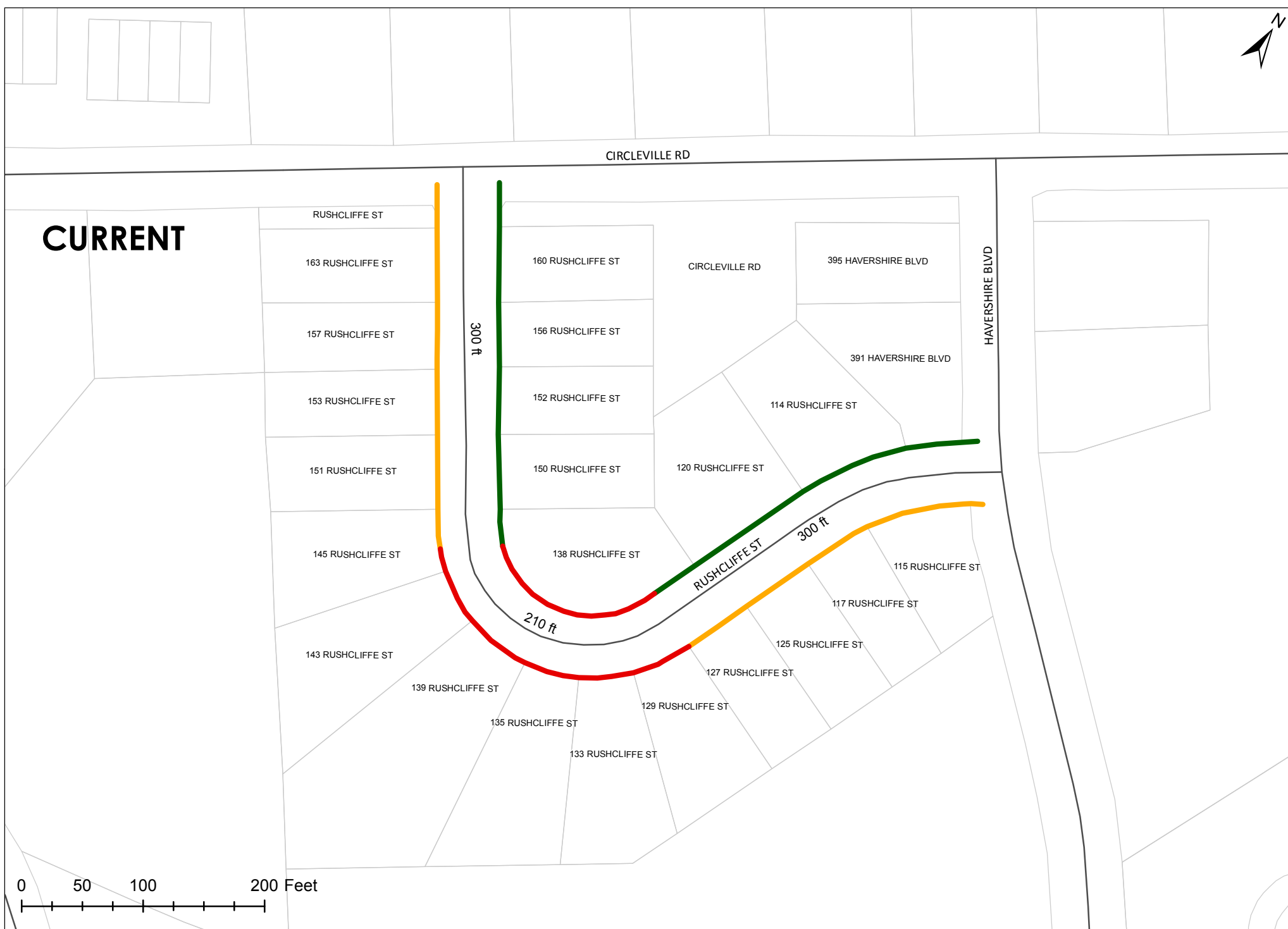
ATTEST:

By: _____
 David Pribulka, Secretary

RUSHCLIFFE ST

PARKING RESTRICTIONS

- No Parking 2:00 AM Monday to 2:00 AM Wednesday
- No Parking 2:00 AM Wednesday to 2:00 AM Monday
- No Parking Any Time



JOINT PROPOSAL

between

ADVANCED DISPOSAL SERVICES,
CENTRE COUNTY RECYCLING AND REFUSE AUTHORITY,
and CENTRE REGION COUNCIL OF GOVERNMENTS, REFUSE AND RECYCLING OFFICE
September 23, 2019

Problem Statement: During the summer months there are periods of excessive heat and/or a very high heat index when collection crews from Advanced Disposal and the Centre County Recycling and Refuse Authority must work. Because this excessive heat does not occur on a regular basis, the crews do not have the opportunity to acclimatize to it. In order to lessen the crews' exposure to hazardous heat, COG, Advanced Disposal Services, and the Centre County Recycling and Refuse Authority jointly propose that the collection of refuse and recyclable materials change from a 7 a.m. start time to a 6 a.m. start time in the warmest months.

Background: The Centre Region Council of Governments is the designated agent for refuse and recycling collection for the municipalities of Benner, College, Ferguson, Harris, and Patton townships. As such, the COG Refuse and Recycling program administrates the contract between the COG and the contracted hauler, Advanced Disposal Service. Advanced Disposal collects all residential refuse from single-dwelling units in the participating municipalities. A portion of customer costs covers recycling collection which is carried out by the Centre County Recycling and Refuse Authority. The contract encompasses 5 years and 3 months beginning January 1, 2020.

Currently, collection routes begin at 7 a.m., and all residents are reminded to have both refuse and recycling to the curb by that time. In the past, either Advanced Disposal or CCRRA have requested an earlier start time when the daily heat index was expected to be quite high in order to provide for the safety of their drivers/operators. This was found to be infeasible due to the difficulty in alerting all residents in time.

Proposal: Advanced Disposal Services, Centre County Recycling and Refuse Authority, and Centre Region Council of Governments' Refuse and Recycling Administrator propose changing the earliest time for both refuse collection by Advanced Disposal and recycling collection by the Centre County Recycling and Refuse Authority to 6 a.m. between Memorial Day and Labor Day each year. From Labor Day through to Memorial Day the next year, curbside collection will begin at 7 a.m. for both refuse and recycling services. This change is allowed in the contract between Advanced Disposal and the COG.

Rationalization: This change allows flexibility for both Advanced Disposal Services and Centre County Recycling and Refuse Authority to begin summertime curbside collection one hour earlier through the hottest days in consideration of their drivers and operators. Moreover, alerting residents to this change allows both Advanced Disposal and CCRRA to set schedules in accordance with their own priorities and needs. The Memorial Day to Labor Day time frame is likely to be one that residents will remember easily and that avoids the confusion and/or disruption a more temporary change might cause.

Implementation: The Centre Region Council of Governments' Refuse and Recycling Administrator will inform all residents that they need to have both the refuse and the recycling to the curb by 6 a.m. for the whole of the time between Memorial Day and Labor Day by utilizing billing insert newsletters and the COG and municipal websites, and by adding to the already utilized Memorial Day and Labor Day holiday change advertisements and announcements in regional media outlets. The COG's R&R office will continue to provide annual reminders of the move to the 6 a.m. deadline prior Memorial Day and the change back to 7 a.m. before Labor Day.

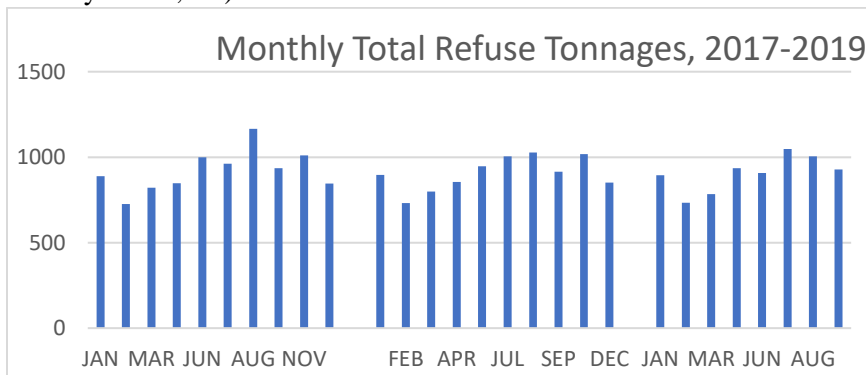
JOINT PROPOSAL
between
ADVANCED DISPOSAL SERVICES,
CENTRE COUNTY RECYCLING AND REFUSE AUTHORITY,
and CENTRE REGION COUNCIL OF GOVERNMENTS, REFUSE AND RECYCLING OFFICE
October 4, 2019

Supplement

At the October 3, 2019 meeting of the Centre Region Council of Governments Public Services and Environment Committee, committee members postponed a vote to endorse the Joint Proposal to change the start time for refuse and recycling collection.

The information below is intended to provide further explanation of the Joint Proposal dated September 23, 2019.

1. Residents put out more tonnage in trash in the summer months (children are home from school, people are more socially active, etc)



Note that this graph does not include bulk waste months (May and October)

2. The increased refuse collection amounts, combined with the need for drivers to keep hydrated, means drivers have difficulty safely getting to the CCRRA Transfer Station by 4 p.m. in the summer months, and this is compounded when the heat index is high. An early start allows drivers and operators to do more work in the cooler part of the day and the extra time allows them to take brief hydration/cool down breaks.
3. ADS and CCRRA take significant steps to keep drivers/operators safe during high heat index days, including providing water, drinks with electrolytes, and high energy snacks that also help prevent cramping and help to retain water. Nonetheless, collection personnel struggle and experience exhaustion on very hot days.
4. A 6 a.m. start time allows drivers to begin work in the cooler part of the day but during daylight hours.
5. Drivers being able to end routes closer to 3 p.m. instead of 4 p.m. does make a difference. The daily high temperature occurs when incoming solar radiation equals outgoing heat energy, and this equilibrium is usually reached from 3–5 p.m. Moreover, recent trends in diurnal temperature range indicate that this is occurring later in the day as average night-time low temperatures are increasing more than daytime temperatures. (Source: American Meteorological Society)
6. We propose to change the start time for pickup for the entire time between Memorial Day and Labor Day in order to avoid confusion for residents. Trying to set specific parameters for an earlier start time (e.g. start time dependent on heat index) would lead to more customers not having their refuse and recycling out on time on those days, and these missed pick ups would exacerbate the problem.
7. Residents concerned about leaving refuse out overnight can be advised to place bags in a can with a lid and paper for recycling in plastic bags if rain is expected.
8. Municipal noise ordinances contain exemptions for either municipal services or seasonal work.

INVOICE

SEND PAYMENT TO:
 PA DEPARTMENT OF TRANSPORTATION
 OFFICE OF COMPTROLLER OPERATIONS
 AR PENNDOT - NON-APRAS
 PO BOX 15758
 HARRISBURG, PA 17105

PAGE NO. 1

INVOICE DATE 01/06/2020
JOB NO. 702
INVOICE NO. 1802442231

Ship to:

Bill to: FERGUSON TOWNSHIP
 3147 RESEARCH DR
 STATE COLLEGE PA 16801-2752

CUSTOMER ACCOUNT NO. 77009370	CUSTOMER ORDER NO.	CUSTOMER ACCOUNT CODE
----------------------------------	--------------------	-----------------------

JOB DESCRIPTION AND TERMS:
 Municipalities - Contribution
 *** Include Invoice Number on your remittance or attach a copy of the invoice with your payment. ***

DOC ID	DESCRIPTION	REFERENCE	AMOUNT
20200106	ECMS #105617 Agrmt. #2015GLG013	Contribution	6,066.40

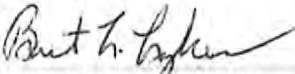
MAKE PAYMENT TO:	PA DEPARTMENT OF TRANSPORTATION <i>2016-C19 Coal St Signal</i>	TOTAL AMOUNT DUE	<u>6,066.40</u> <i>OK to pay MSJ</i>
REVENUE CODE:	<i>32-439-610</i>		
ACCOUNT CODE:			



pennsylvania PA
ELIZABETH A. FORCEY

THIRD PARTY INVOICE

Project: 105617	Standard / Non - Federal (100% State)	Post-Construction
Short Description: West College Ave and Corl Street Signal Upgrade		Org Code: 0210
County: Centre	SR: 26	Section: GL1
District: 02	Group ID: GLG	Municipality: FERGUSON

Summary		
Invoice: 2015GLG013 003 Created: 12/30/2019 Federal ID: 25-1197270 Vendor: 000 Agreement: 2015GLG013 Payer Name: Ferguson Township Payer Addr Line 1: 3147 Research Drive Payer Addr Line 2: Cato Industrial Park City: State College State: PA Zip Code: 16801-2752	First Estimate: 012 Last Estimate: 013 POC: Daniel Farley 717-783-0333 Billing Num: 003 Billing Organization: ENGINEERING DISTRICT 2-0 1924-30 DAISY STREET P.O. BOX 342 CLEARFIELD, PA 16830 Carryover Total: \$0.00 Invoice Total: \$6,066.40 <p style="text-align: right;">Pay This Amount</p>	
 Signature of Approving Authority	Sr. Civil Eng Manager Title	12/30/19 Date

Fund: 04	Participation: 100%	Available: N/A
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Items						
Item	Type	Unit Price	UOM	Quantity	Total	
0901-0001	Extra Work Item	\$2,000.0000	LS	1.000000	\$2,000.00	
9999-0001	Extra Work Item	\$1,016.6000	EACH	2.000000	\$2,033.20	
9999-0002	Extra Work Item	\$1,016.6000	EACH	2.000000	\$2,033.20	

Adjustments		
Adjustment	Type	Amount
No records found.		

Totals for Fund: 04	
	Subtotal: \$6,066.40
	Fund Participation: x 1.00
	Participating Subtotal: \$6,066.40
	Previous Invoice Carryover: \$0.00
	Carryover to Next Invoice: \$0.00
	Fund Subtotal: \$6,066.40

Invoice Totals	
Carryover Total:	\$0.00
Invoice Total:	<u>\$6,066.40</u>
Pay This Amount	

Audit Information			
Created By	Created On	Modified By	Modified On
Elizabeth A Forcey/PennDOT	12/30/2019 08:20:50 AM	Elizabeth A Forcey/PennDOT	12/30/2019 08:20:50 AM

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Release: 71.0
Session size: 0.1k

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Mon Dec 30 08:20:58 EST 2019
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pennsylvania PA
ELIZABETH A. FORCEY

AUTHORIZATION FOR CONTRACT WORK

Project: 105617	Standard / Non - Federal (100% State)	Post-Construction
Short Description: West College Ave and Cori Street Signal Upgrade		Org Code: 0210
County: Centre	SR: 26	Section: GL1
District: 02	Group ID: GLG	Municipality: FERGUSON

General Information	Accepted
Authorization: 1	
Document: Electronic	
Work Order: 003	
Associated Authorizations:	
To: M and B Services, LLC	

Detail
You are hereby authorized to perform the work described below:

Extra Work at a Negotiated Price: Yes
 Within ten (10) days of receipt of this authorization, submit backup data, in the form of a material/labor/equipment breakdown or an acceptable engineering analysis, to support the price. Pending acceptance of the price by the Engineer, force account records will be kept by the Department.

Extra Work on a Force Account Basis: Yes

Working Days: 2	Calendar Days: 2
------------------------	-------------------------

As specified in Publication 408, Section 108.06(a), a time extension may be granted by the Department as a result of the item quantity elimination(s) / reduction(s), Additional Work, and/or Extra Work described herein. At this time, the number of working days and calendar days shown is an estimate of the potential impact that the authorized contract changes will have on controlling operations. If a change in contract time is warranted (i.e. supported by the Construction Schedule after the impact of the contract changes is incorporated), submit a time extension request, using ECMS, within the time specified in Section 108.06 (a) for the specific qualifying event or occurrence.

Scope of Work: I hereby direct the contractor to submit/install different decorative light posts with luminaires for item number's 9000-0001 and 9000-0012. Payment for this change will be determined by the material price difference from the original contract decorative light posts and the new decorative light posts.

Description/Comments: New Decorative Light Posts with Luminaires for Item numbers 9000-0001 and 9000-0012

Item	Type	UoM	Quantity	Unit Price	Total Amount	Negotiation
0901-0001	E	LS	1.000000	\$2,000.0000	\$2,000.00	Accepted
MAINTENANCE AND PROTECTION OF TRAFFIC DURING CONSTRUCTION						
9999-0001	E	EACH	2.000000	\$1,016.6000	\$2,033.20	Accepted
ADDITIONAL MATERIAL COST FOR ITEM NO. 9000-0001						

9999-0002	E	EACH	2.000000	\$1,016.6000	\$2,033.20	Accepted
ADDITIONAL MATERIAL COST FOR ITEM NO. 9000-0012						

Special Provisions		
Title	Items	Action
<i>No records found.</i>		

Attachments						
Attachment Title:				Document Type:		
Description:						
File: <input type="text"/>				Browse...		
Available Attachments						
Document Title / Filename	Document Type	File Type	File Size	Upload Date	Description	
<i>No records found.</i>						
Attachments Pending Removal						
Document Title / Filename	Document Type	File Type	File Size	Upload Date	Destroy Date	Description
<i>No records found.</i>						

Workflow			
Status	Name	Disposition	Date/Time
Draft	Steven T Rusnak/PennDOT	Submit	10/31/2018 03:09:19 PM
<i>Receipt of this Authorization authorizes the Contractor to begin work contingent upon review and acknowledgement of the Scope of Work.</i>			
Scope Review	Michael Hindman/PennDOT BP-005570	Acknowledge	06/18/2019 10:32:53 AM
PENNDOT Review	David J Liptak/PennDOT	Submit	12/10/2019 09:10:10 AM
Contractor Review	Michael Hindman/PennDOT BP-005570	Submit	12/10/2019 09:22:49 AM
PENNDOT Review	David J Liptak/PennDOT	Submit	12/20/2019 08:46:24 AM
Contractor Review	Michael Hindman/PennDOT BP-005570	Submit	12/20/2019 08:47:22 AM
PENNDOT Review	David J Liptak/PennDOT	Accept	12/20/2019 08:49:13 AM

Audit Information			
Created By	Created On	Modified By	Modified On
Steven T Rusnak/PennDOT	10/29/2018 11:26:42 AM	David J Liptak/PennDOT	12/20/2019 08:50:40 AM

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ELIZABETH A. FORCEY

WORK ORDER

Project: 105617	Standard / Non - Federal (100% State)	Post-Construction
Short Description: West College Ave and Corl Street Signal Upgrade		Org Code: 0210
County: Centre	SR: 26	Section: GL1
District: 02	Group ID: GLG	Municipality: FERGUSON

Detail

Work Order: 003 	Status: Approved 
Category: Additional/Extra	Approved: 12/20/2019
Change Type: Field Changes Directed by Engineer	Data Source: ECMS w/PSA option
Major/Minor: Minor	Fiscal Year: 2019
Description: Signal Pole Substitution	Explanation: Go
Authorization: <u>1</u>	SAP Transaction: <u>538194</u>
FPN:	

Summary

Original Contract: \$326,986.00	This WO Add: \$6,066.40
Approved WO Add: \$10,949.77	This WO Deduct: \$0.00
Approved WO Deduct: \$14,905.83	This WO Net: \$6,066.40
Current Contract Items: \$323,029.94	

Comments

Items

Item	Type	WCC	UoM	Original Qty	Quantity	Unit Price	Item Total	Justification
0901-0001	E	Q	LS	1.000000	1.000000	\$2,000.0000	\$2,000.00	Force Account Estimate
MAINTENANCE AND PROTECTION OF TRAFFIC DURING CONSTRUCTION								
9999-0001	E	P	EACH	2.000000	2.000000	\$1,016.6000	\$2,033.20	Force Account Estimate
ADDITIONAL MATERIAL COST FOR ITEM NO. 9000-0001								
9999-0002	E	P	EACH	2.000000	2.000000	\$1,016.6000	\$2,033.20	Force Account Estimate
ADDITIONAL MATERIAL COST FOR ITEM NO. 9000-0012								

Records 1 to 3 of 3

BOCM QA Review

QA Date: 01/02/2020

QA

Comment:

QA Findings - Explanations

QA Findings - Extra Work at a Negotiated Price

QA Findings - Extra Work on a Force Account Basis

Workflow

Status	Name	Disposition	Date/Time
Draft	David J Liptak/PennDOT	Submit	12/20/2019 09:07:17

ACE/ACM Review	Leeanne Davis/PennDOT	Approve	AM 12/20/2019 09:10:30
WO Specialist Review	Elizabeth A Forcey/PennDOT	Approve	AM 12/20/2019 11:29:20
ADE/ADM Review	Brent L Lykens/PennDOT	Approve	AM 12/20/2019 12:38:42
<i>Accepted for ADE-C.</i>			

Audit Information			
Created By	Created On	Modified By	Modified On
Dennis J Eisenhower/PennDOT	10/09/2019 11:31:31 AM	Brent L Lykens/PennDOT	12/20/2019 12:38:42 PM

You are currently logged in as Elizabeth A. Forcey

Release: 71.0
Session size: 0.1k

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	<p style="margin: 0;">pennsylvania</p> <p style="margin: 0; font-size: small;">DEPARTMENT OF TRANSPORTATION</p>	<p style="margin: 0; font-size: x-small;">home site map help</p> <p style="margin: 0; font-size: 2em; font-weight: bold;">ECMS</p>	<p style="margin: 0; font-size: small;">pennsylvania PA</p> <p style="margin: 0; font-size: x-small;">ELIZABETH A. FORCEY</p>
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WORK ORDER EXPLANATION

Project: 105617	Standard / Non - Federal (100% State)	Post-Construction
Short Description: West College Ave and Cori Street Signal Upgrade		Org Code: 0210
County: Centre	SR: 26	Section: GL1
District: 02	Group ID: GLG	Municipality: FERGUSON

Work Order: 003	Approved
Category: Additional/Extra	WO Net: \$6,066.40
Change Type: Field Changes Directed by Engineer	
Description: Signal Pole Substitution	

General

Describe the Change Type condition which resulted in the creation of this work order.

Indicate which contract operation(s) is(are) affected, explain the circumstances which led to the condition and outline the proposed corrective action.

The Contract included proprietary Items 9000-0001 and 9000-0012 for the light posts on the project. The specified manufacturer was unwilling to provide shop drawings and calculations stamped by a PE registered in the state of Pennsylvania. The Contractor worked with the Owner (Ferguson Twp) to find a suitable substitution. A new selection was made and the drawings/calculations were approved by the Department. Since the material cost for the new poles was greater than the cost for the original poles, it was agreed that the contract items for the original poles would be paid and the additional material cost would be paid by with Items 9999-0001E and 9999-0002E. The long term traffic control signs had to be in place an additional 282 days because of this change, so Item 0901-0001E addresses that additional cost.

Contract changes involve increases/decreases in the estimated plan quantity for original contract items and/or the establishment of extra work items (as shown on the Work Order Items List/Details) to provide payment for the authorized work described herein.

Changes occurred at the location(s) identified below.
 SR 0029 Sta 558+15.40 to 558+91.00 LT and RT.

Contract Time

Is a change in contract time warranted as a result of the additional and/or extra work described herein?
 Yes

If YES, identify the controlling operation(s) affected and indicate below how many working days and how many calendar days are estimated for the contract time change. Approval of this Work Order will not result in an automatic time extension. An official time extension request must be submitted by the Contractor using ECMS. Any request for a time extension must be accompanied by a Supporting Schedule and should cite, as justification, this and any other, applicable work orders where an impact on controlling operations has been documented.

Whether YES or NO, if the estimated change in contract time as stated herein differs from the estimate shown on the associated Authorization for Contract Work, explain the change in thinking.

Working Days: 317

Calendar Days: 317

Comment: When the Authorization was issued, it was thought that it would take 2 working and 2 calendar days to perform the work. The actual amount of time needed to order, fabricate and install the new poles was significantly greater than the original estimate shown on the Authorization.

Work Dates

State the dates the work is anticipated to be performed or, if completed, the dates the work actually took place.

Type: Actual

Work Date From: 10/31/2018

To: 09/12/2019

Attachments

Attachment Title: _____ **Document Type:** _____

Description: _____

File: [Browse...](#)

Available Attachments

Document Title / Filename	Document Type	File Type	File Size	Upload Date	Description
<i>No records found.</i>					

Attachments Pending Removal

Document Title / Filename	Document Type	File Type	File Size	Upload Date	Destroy Date	Description
<i>No records found.</i>						

Audit Information

Created By	Created On	Modified By	Modified On
Dennis J Eisenhower/PennDOT	10/09/2019 11:33:02 AM	David J Liptak/PennDOT	12/20/2019 09:07:04 AM

You are currently logged in as Elizabeth A. Forcey.

Release: 71.0
Session size: 0.1k

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Thu Jan 02 08:04:40 EST 2020
Official ECMS Date/Time

INVOICE

SEND PAYMENT TO:
 PA DEPARTMENT OF TRANSPORTATION
 OFFICE OF COMPTROLLER OPERATIONS
 AR PENNDOT - NON-APRAS
 PO BOX 15758
 HARRISBURG, PA 17105

PAGE NO. 1

INVOICE DATE 01/02/2020
JOB NO. 751
INVOICE NO. 1802440063

Ship to:

Bill to: FERGUSON TOWNSHIP
 3147 RESEARCH DR
 STATE COLLEGE PA 16801-2752

CUSTOMER ACCOUNT NO. 77009370	CUSTOMER ORDER NO. 2015GLG013	CUSTOMER ACCOUNT CODE Steve Gault 717-787-6988
----------------------------------	----------------------------------	---

JOB DESCRIPTION AND TERMS:
CONTRACT OVERPAYMENTS
 *** Include Invoice Number on your remittance or attach a copy of the invoice with your payment. ***

DOC ID	DESCRIPTION	REFERENCE	AMOUNT
2015GLG013	Preliminary Engineering & Final Design		3,629.33
2015GLG013	Construction		36,353.80
2015GLG013	Construction Inspection		829.94
2015GLG013	Right-of-way		2,784.92

MAKE PAYMENT TO:	PA DEPARTMENT OF TRANSPORTATION	TOTAL AMOUNT DUE	43,597.99
REVENUE CODE:	2016-C19		
ACCOUNT CODE:	Cool St. Signal		
	\$30,000 - County LF Aid		
	\$13,597.99 - 32-439-610		
			OK to pay FINAL



January 2, 2020

Ron Seybert
 Township Engineer, Ferguson Township
 3147 Research Drive
 State College, PA 16801

Re: West College Avenue and Corl Street Signal Upgrade
 Green Light-Go Program – 2015GLG013
 Municipal Contribution Invoice

Dear Grantee,

The above-referenced Green Light-Go grant agreement with PennDOT was executed on August 1, 2016 as a PennDOT Element Project. We are pleased to report all work on the project has been completed. In accordance with Section 7(b) of the grant agreement, the grantee shall reimburse PennDOT for the municipal match. An invoice for the municipal match for your project is attached.


Details on the project cost are provided below:

Project Phase	Cost
Preliminary Engineering & Final Design	\$32,249.24
Construction	\$323,029.95
Construction Inspection	\$7,374.64
Right-of-way	\$24,746.00
Total Project Cost	\$387,399.83

Project Funding	Cost
Total Project Cost	\$387,399.83
PennDOT contribution (49% capped at grant amount)	(\$176,084.00)
Previously-paid municipal contributions	(\$161,651.44)
Construction to be invoiced by District 2	(\$6,066.40)
Municipal Amount Due	\$43,597.99

Thank you for your interest in the Commonwealth's transportation system and advancing the Green Light-Go Program. If you have any questions, please contact Steve Gault from the Bureau of Maintenance and Operations at (717) 787-6988 or sgault@pa.gov.

Sincerely,


 Stephen A. Gault, P.E., PTOE
 Chief, TSMO Arterials & Planning Section

APPLICATION AND CERTIFICATE FOR PAYMENT

Customer #: 50054

Invoice #: 1912014

To Owner: FERGUSON TOWNSHIP
3147 RESEARCH DRIVE

Project: 19-118 FERGUSON TOWNSHIP
ADMINISTRATION BLDG

Application No.: **3**

Distribution to:
 Owner
 Architect
 Contractor

STATE COLLEGE, PA 16801

Period To: 12/31/2019

From Contractor: J C ORR & SON INC
438 SEVENTH AVENUE
ALTOONA, PA 16603

Via Architect:

Project Nos:

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	\$353,300.00
2. Net Change By Change Order	\$0.00
3. Contract Sum To Date	\$353,300.00
4. Total Completed and Stored To Date	\$201,474.00
5. Retainage:	
a. 10.00% of Completed Work	\$19,719.40
b. 10.00% of Stored Material	\$428.00
Total Retainage	\$20,147.40
6. Total Earned Less Retainage	\$181,326.60
7. Less Previous Certificates For Payments	\$55,863.00
8. Current Payment Due	\$125,463.60
9. Balance To Finish, Plus Retainage	\$171,973.40

30,409,750

2019-C32a

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: J C ORR & SON INC

By: [Signature] Date: 1/10/2020

State of: Pennsylvania
 Subscribed and sworn to before me this 10th
 Notary Public: [Signature]
 My Commission expires:

County of: Blair
 day of January 2020
 Commonwealth of Pennsylvania - Notary Seal
 Tamara Lange, Notary Public
 Blair County
 My commission expires May 8, 2022
 Commission number 1332667
 Member, Pennsylvania Association of Notaries

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 125,463.60

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
 By: [Signature] Date: 1/11/20

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

FOR BOS Consent

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 3
 Application Date : 12/20/19
 To: 12/31/19
 Architect's Project No.:

Invoice #: 1912014 Contract: 19-118 FERGUSON TOWNSHIP ADMINISTRATION BLDG

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C-G)	I Retainage
			From Previous Application (D+E)	This Period In Place					
01	BOND	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	300.00
02	MOBILIZATION	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00%	0.00	250.00
03	INSURANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00%	0.00	500.00
04	GENERAL CONDITIONS	40,000.00	13,600.00	9,600.00	0.00	23,200.00	58.00%	16,800.00	2,320.00
05	PROJECT CLOSEOUT	2,500.00	0.00	0.00	0.00	0.00	0.00%	2,500.00	0.00
06	BUILDING DEMOLITION	36,400.00	10,920.00	7,280.00	0.00	18,200.00	50.00%	18,200.00	1,820.00
07	CONCRETE SLAB PATCHING	6,000.00	0.00	0.00	0.00	0.00	0.00%	6,000.00	0.00
08	ROUGH CARPENTRY	1,500.00	450.00	300.00	0.00	750.00	50.00%	750.00	75.00
09	MILLWORK	28,000.00	0.00	16,800.00	0.00	16,800.00	60.00%	11,200.00	1,680.00
10	BATT INSULATION	3,000.00	600.00	750.00	0.00	1,350.00	45.00%	1,650.00	135.00
11	ROOFING & SHEET METAL	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	0.00
12	SKYLIGHTS	3,800.00	0.00	3,344.00	0.00	3,344.00	88.00%	456.00	334.40
13	CAULKING	1,000.00	0.00	50.00	0.00	50.00	5.00%	950.00	5.00
14	DOORS & HARDWARE	55,000.00	11,000.00	37,400.00	0.00	48,400.00	88.00%	6,600.00	4,840.00
15	ACCESS PANELS	300.00	0.00	300.00	0.00	300.00	100.00%	0.00	30.00
16	TRANSACTION WINDOWS	12,000.00	6,000.00	0.00	0.00	6,000.00	50.00%	6,000.00	600.00
17	GLAZING	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	0.00
18	WINDOW FILM	5,000.00	0.00	5,000.00	0.00	5,000.00	100.00%	0.00	500.00
19	LIGHT GAUGE FRAMING	20,000.00	4,000.00	6,000.00	0.00	10,000.00	50.00%	10,000.00	1,000.00
20	DRYWALL	25,000.00	5,000.00	7,500.00	0.00	12,500.00	50.00%	12,500.00	1,250.00
21	ACOUSTIC CEILINGS	25,000.00	0.00	10,000.00	0.00	10,000.00	40.00%	15,000.00	1,000.00
22	CERAMIC TILE	1,200.00	0.00	0.00	0.00	0.00	0.00%	1,200.00	0.00
23	FLOORING	24,000.00	0.00	16,800.00	0.00	16,800.00	70.00%	7,200.00	1,680.00
24	EPOXY FLOORING	8,000.00	0.00	8,000.00	0.00	8,000.00	100.00%	0.00	800.00
25	PAINTING	20,000.00	0.00	6,000.00	0.00	6,000.00	30.00%	14,000.00	600.00
26	TOILET ACCESSORIES	600.00	0.00	0.00	0.00	0.00	0.00%	600.00	0.00
27	APPLIANCES	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	0.00
28	ROLLING RECORD FILES	4,500.00	0.00	0.00	4,280.00	4,280.00	95.11%	220.00	428.00
29	EVIDENT CABINET	12,000.00	0.00	0.00	0.00	0.00	0.00%	12,000.00	0.00
Grand Totals		353,300.00	62,070.00	135,124.00	4,280.00	201,474.00	57.03%	151,826.00	20,147.40

PAYMENT APPLICATION

TO: Ferguson Township 3147 Reasearch Drive State College, PA 16801-278	PROJECT NAME AND LOCATION: HVAC Reno Ferguson Twsp Bldg HVAC 3147 Research Drive State College, PA 16801-	APPLICATION # 1	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
FROM: PBCI-Allen Mechanical & Electrical 2746 West College Avenue State College, PA 16801	ARCHITECT: ByDesign Consultants, Inc 1950 Market Street Camp Hill, PA 17011	PERIOD THRU: 10/31/2019 PROJECT #s: 2019-C32b	DATE OF CONTRACT: 09/16/2019
FOR: HVAC Reno Ferguson Twsp Bldg			

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$127,470.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$127,470.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$3,926.00
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$392.60
b. 10.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$392.60
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$3,533.40
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$0.00
8. PAYMENT DUE <i>OK to pay</i>	\$3,533.40
9. BALANCE TO COMPLETION (Line 3 minus Line 6) <i>1/19/2020</i>	\$123,936.60

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: PBCI-Allen Mechanical & Electrical

By: *[Signature]*

Date: *10/18/2019*

State of: *Pa*
County of: *CENTRE*

Commonwealth of Pennsylvania - Notary Seal
Wendy Christina-Cortina, Notary Public
Centre County
My commission expires July 22, 2023
Commission number 1292156

Subscribed and sworn to before

me this *18th* day of

October 2019

Notary Public: *[Signature]*

My Commission Expires: *07/22/2023*

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT..... *\$3,533.40*

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

By: *[Signature]*

Date: *1/2/20*

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: HVAC Reno Ferguson Twsp Bldg
HVAC

APPLICATION #: 1
DATE OF APPLICATION: 10/18/2019
PERIOD THRU: 10/31/2019
PROJECT #s: 2019-C32b

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		% COMP. (G / C)			
							1		
2	Shop Drawings	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100%	\$0.00	
3	Demo	\$9,260.00	\$0.00	\$926.00	\$0.00	\$926.00	10%	\$8,334.00	
4	Sheet Metal Fab & Install	\$18,308.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$18,308.00	
5	Mechanical Insulation	\$10,570.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$10,570.00	
6	T.A.B	\$6,700.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,700.00	
7	Duct Cleaning	\$15,320.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$15,320.00	
8	Equipment rentals	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,000.00	
9	GRDs & Install	\$13,107.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$13,107.00	
10	ATC	\$49,205.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$49,205.00	
TOTALS		\$127,470.00	\$0.00	\$3,926.00	\$0.00	\$3,926.00	3%	\$123,544.00	

PAYMENT APPLICATION

TO: Ferguson Township 3147 Reasearch Drive State College, PA 16801-278	PROJECT NAME AND LOCATION: HVAC Reno Ferguson Twsp Bldg HVAC 3147 Research Drive State College, PA 16801-	APPLICATION # 2 PERIOD THRU: 11/30/2019 PROJECT #s: 2019-C32b	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
FROM: PBCI-Allen Mechanical & Electrical 2746 West College Avenue State College, PA 16801	ARCHITECT: ByDesign Consultants, Inc 1950 Market Street Camp Hill, PA 17011	DATE OF CONTRACT: 09/16/2019	
FOR: HVAC Reno Ferguson Twsp Bldg			

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$127,470.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$127,470.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$36,934.00
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$3,693.40
b. 10.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$3,693.40
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$33,240.60
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$3,533.40
8. PAYMENT DUE	\$29,707.20
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$94,229.40

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

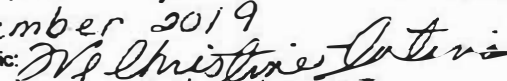
CONTRACTOR: PBCI-Allen Mechanical & Electrical

By:  Date: 11/19/2019

State of: Pa
County of: CENTRE

Commonwealth of Pennsylvania - Notary Seal
Wandy Christine Cortina, Notary Public
Centre County
My commission expires July 22, 2023
Commission number 1292156

Subscribed and sworn to before me this 19th day of

November 2019
Notary Public: 
My Commission Expires: 07/22/2023

Member, Pennsylvania Association of Notaries

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT..... \$29,707.20

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

By:  Date: 12/12/19

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: HVAC Reno Ferguson Twsp Bldg
HVAC

APPLICATION #: 2
DATE OF APPLICATION: 11/19/2019
PERIOD THRU: 11/30/2019
PROJECT #s: 2019-C32b

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	Mobilization	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100%	\$0.00	
2	Shop Drawings	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100%	\$0.00	
3	Demo	\$9,260.00	\$926.00	\$1,852.00	\$0.00	\$2,778.00	30%	\$6,482.00	
4	Sheet Metal Fab & Install	\$18,308.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$18,308.00	
5	Mechanical Insulation	\$10,570.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$10,570.00	
6	T.A.B	\$6,700.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,700.00	
7	Duct Cleaning	\$15,320.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$15,320.00	
8	Equipment rentals	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,000.00	
9	GRDs & Install	\$13,107.00	\$0.00	\$6,553.50	\$0.00	\$6,553.50	50%	\$6,553.50	
10	ATC	\$49,205.00	\$0.00	\$24,602.50	\$0.00	\$24,602.50	50%	\$24,602.50	
TOTALS		\$127,470.00	\$3,926.00	\$33,008.00	\$0.00	\$36,934.00	29%	\$90,536.00	

PAYMENT APPLICATION

<p>TO: Ferguson Township 3147 Reasearch Drive State College, PA 16801-278</p>	<p>PROJECT NAME AND LOCATION: HVAC Reno Ferguson Twsp Bldg 3147 Research Drive State College, PA 16801-</p>	<p>APPLICATION # 3 PERIOD THRU: 12/31/2019 PROJECT #s: 2019-C32b DATE OF CONTRACT: 09/16/2019</p>	<p>Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/></p>
<p>FROM: PBCI-Allen Mechanical & Electrical 2746 West College Avenue State College, PA 16801</p>	<p>ARCHITECT: ByDesign Consultants, Inc 1950 Market Street Camp Hill, PA 17011</p>		
<p>FOR: HVAC Reno Ferguson Twsp Bldg</p>			

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$127,470.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$127,470.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$48,539.60
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$4,853.96
b. 10.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$4,853.96
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$43,685.64
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$33,240.60
8. PAYMENT DUE <i>OK to pay</i>	\$10,445.04
9. BALANCE TO COMPLETION <i>11/10/2020</i> (Line 3 minus Line 6)	\$83,784.36

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: PBCI-Allen Mechanical & Electrical

By: *[Signature]* Date: 12/20/19

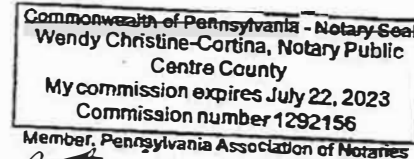
State of: Pa
County of: CENTRE

Subscribed and sworn to before me this 20th day of

December 2019

Notary Public: *[Signature]*

My Commission Expires: 07/22/2023



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT..... \$10,445.04

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

By: *[Signature]* Date: 1/2/20

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: HVAC Reno Ferguson Twsp Bldg
HVAC

APPLICATION #: 3
DATE OF APPLICATION: 12/18/2019
PERIOD THRU: 12/31/2019
PROJECT #s: 2019-C32b

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		% COMP. (G / C)			
1	Mobilization	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100%	\$0.00	
2	Shop Drawings	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100%	\$0.00	
3	Demo	\$9,260.00	\$2,778.00	\$0.00	\$0.00	\$2,778.00	30%	\$6,482.00	
4	Sheet Metal Fab & Install	\$18,308.00	\$0.00	\$3,661.60	\$0.00	\$3,661.60	20%	\$14,646.40	
5	Mechanical Insulation	\$10,570.00	\$0.00	\$2,114.00	\$0.00	\$2,114.00	20%	\$8,456.00	
6	T.A.B	\$6,700.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,700.00	
7	Duct Cleaning	\$15,320.00	\$0.00	\$3,830.00	\$0.00	\$3,830.00	25%	\$11,490.00	
8	Equipment rentals	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100%	\$0.00	
9	GRDs & Install	\$13,107.00	\$6,553.50	\$0.00	\$0.00	\$6,553.50	50%	\$6,553.50	
10	ATC	\$49,205.00	\$24,602.50	\$0.00	\$0.00	\$24,602.50	50%	\$24,602.50	
TOTALS		\$127,470.00	\$36,934.00	\$11,605.60	\$0.00	\$48,539.60	38%	\$78,930.40	

TO: BYDESIGN CONSULTANTS
1950 MARKET STREET
CAMP HILL PA 17011
USA

PROJECT: RENO TO FERGUSON TWP BLDG

APPLICATION NO: 001

PERIOD TO: 11/30/19

Distribution to:
OWNER
ARCHITECT
CONTRACTOR

FROM: THE HOWARD COMPANY
1016 E 7TH ST
BLOOMSBURG PA 17815

VIA ARCHITECT: BY DESIGN CONSULTANTS INC
1950 MARKET STREET
CAMP HILL PA 17011

PROJECT NO: CONTRACT #4

CONTRACT DATE: 9/05/19

CONTRACT FOR: FERGUSON TOWNSHIP

INVOICE NO: 00790

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM.....\$	71,078.00
2. Net change by Change Orders.....\$.00
3. CONTRACT SUM TO DATE (Line 1+2).....\$	71,078.00
4. TOTAL COMPLETED & STORED TO DATE.....\$ (Column G on G703)	21,900.00
5. RETAINAGE:	
a. 10.00% of Completed Work.....\$ (Column D+E on G703)	890.00
b. 10.00% of Stored Material.....\$ (Column F on G703)	1,300.00
Total Retainage (Line 5a+5b or.....\$ Total in Column I of G703)	2,190.00
6. TOTAL EARNED LESS RETAINAGE.....\$ (Line 4 less Line 5 Total)	19,710.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate).....\$.00
8. CURRENT PAYMENT DUE.....\$	19,710.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6).....\$	51,368.00

OK to pay
1/12/20

CONTRACTOR: The Howard Company

By: [Signature] Date: 12-20-19

State Of: PENNSYLVANIA
County Of: COLUMBIA

Subscribed and sworn to before me this 20th day of December, 2019

Notary Public: Sarah Bingaman
My Commission expires: 08/05/2023

Commonwealth of Pennsylvania - Notary Seal
Sarah Bingaman, Notary Public
Columbia County
My commission expires August 5, 2023
Commission number 1355588

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 19,710.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: [Signature]
By: [Signature] Date: 1/2/20

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

For BOS Consent 30.409.750

2019-32c

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 001
 APPLICATION DATE: 11/22/19
 PERIOD TO: 11/30/19
 ARCHITECT'S PROJECT NO: CONTRACT #4

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUES	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	G/C	H BALANCE TO FINISH (C - G)	I RETAINAGE IF VARIABLE RATE
			PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	MOBILIZATION	1,500.00	.00	900.00	.00	900.00	60	600.00	90.00
2	DEMO	10,000.00	.00	2,500.00	.00	2,500.00	25	7,500.00	250.00
3	ELECTRICAL ROUGH-IN	15,000.00	.00	3,000.00	.00	3,000.00	20	12,000.00	300.00
4	TRIM-OUT	5,000.00	.00	1,000.00	.00	1,000.00	20	4,000.00	100.00
5	LIGHTING FIXTURES & INSTALLATI	31,400.00	.00	.00	13,000.00	13,000.00	41	18,400.00	1,300.00
6	CLOSE OUTS	1,000.00	.00	.00	.00	.00	0	1,000.00	.00
7	DEMOCRILIZATION	1,500.00	.00	.00	.00	.00	0	1,500.00	.00
8	PROJECT MANAGEMENT	5,678.00	.00	1,500.00	.00	1,500.00	26	4,178.00	150.00
TOTALS		71,078.00	.00	8,900.00	13,000.00	21,900.00	31	49,178.00	2,190.00

CONTINUATION PAGE

PROJECT: 19-7288-Ferguson Township Bldg
 Ferguson Township Building Renovations

APPLICATION #: 1
 DATE OF APPLICATION: 11/25/2019
 PERIOD THRU: 11/30/2019
 PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C	D		E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		AMOUNT THIS PERIOD	STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS							

	TOTALS	\$28,760.00	\$0.00	\$4,000.00		\$4,000.00	14%	\$24,760.00	\$400.00
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TO: BYDESIGN CONSULTANTS
1950 MARKET STREET
CAMP HILL PA 17011
USA

PROJECT: RENO TO FERGUSON TWP BLDG

APPLICATION NO: 002

Distribution to:
OWNER
ARCHITECT
CONTRACTOR

PERIOD TO: 12/31/19

FROM: THE HOWARD COMPANY
1016 E 7TH ST
BLOOMSBURG PA 17815

VIA ARCHITECT: BY DESIGN CONSULTANTS INC
1950 MARKET STREET
CAMP HILL PA 17011

PROJECT NO: CONTRACT #4

CONTRACT DATE: 9/05/19

CONTRACT FOR: FERGUSON TOWNSHIP

INVOICE NO: 00820

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM.....S	71,078.00
2. Net change by Change Orders.....S	.00
3. CONTRACT SUM TO DATE (Line 1+2).....S	71,078.00
4. TOTAL COMPLETED & STORED TO DATE.....S (Column G on G703)	30,000.00
5. RETAINAGE:	
a. 10.00% of Completed Work.....S	3,000.00
(Column D+E on G703)	
b. 10.00% of Stored Material.....S	.00
(Column F on G703)	
Total Retainage (Line 5a+5b or.....S	3,000.00
Total in Column I of G703)	
6. TOTAL EARNED LESS RETAINAGE.....S {Line 4 less Line 5 Total}	27,000.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate).....S	19,710.00
8. CURRENT PAYMENT DUE.....S	7,290.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6).....S	44,078.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	.00	.00
Total approved this month	.00	.00
TOTALS	.00	.00
NET CHANGES by Change Order	.00	.00

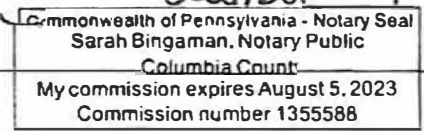
CONTRACTOR: The Howard Company

By: [Signature] Date: 12-20-19

State Of: PENNSYLVANIA
County Of: COLUMBIA

Subscribed and sworn to before me this 20th day of December, 2019

Notary Public: Sarah Bingaman
My Commission expires: 08/05/2023



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....S 7,290.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: [Signature] Date: 1/2/20

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

For Tractor to Pay
BOS Consent
30,409.750
2019-320

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 062
 APPLICATION DATE: 12/23/19
 PERIOD TO: 12/31/19
 ARCHITECT'S PROJECT NO: CONTRACT #4

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUES	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H % G/C	I BALANCE TO FINISH (C - G)	J RETAINAGE IF VARIABLE RATE
			PREVIOUS APPLICATION (D - E)	THIS PERIOD					
1	MOBILIZATION	1,500.00	900.00	600.00	.00	1,500.00	100	.00	150.00
2	DEMO	10,000.00	2,500.00	2,500.00	.00	5,000.00	50	5,000.00	500.00
3	ELECTRICAL ROUGH-IN	15,000.00	3,000.00	3,000.00	.00	6,000.00	40	9,000.00	600.00
4	TRIM-OUT	5,000.00	1,000.00	1,000.00	.00	2,000.00	40	3,000.00	290.00
5	LIGHTING FIXTURES & INSTALLATI	31,400.00	13,000.00	.00	.00	13,000.00	41	18,400.00	1,300.00
6	CLOSE OUTS	1,000.00	.00	.00	.00	.00	0	1,000.00	.00
7	DEMObILIZATION	1,500.00	.00	.00	.00	.00	0	1,500.00	.00
8	PROJECT MANAGEMENT	5,678.00	1,500.00	1,000.00	.00	2,500.00	44	3,178.00	250.00
TOTALS		71,078.00	21,900.00	9,100.00	.00	30,900.00	42	41,078.00	3,000.00

PAYMENT APPLICATION

33385-1

<p>TO: Ferguson Township 3147 Research Drive State College, PA 16801 Attn:</p> <p>FROM: Triangle Fire Protection, Inc. 20 Roadway Drive Carlisle, PA 17015</p> <p>FOR: Ferguson Township Bldg Renovations</p>	<p>PROJECT NAME AND LOCATION: 19-7288-Ferguson Township Bldg Ferguson Township Building Renovations 3147 Research Drive State College, PA 16801</p> <p>ARCHITECT:</p> <p>CONSTRUCTION MANAGER:</p>	<p>APPLICATION # 1</p> <p>PERIOD THRU 11/30/2019</p> <p>PROJECT #s:</p> <p>DATE OF CONTRACT: 08/23/2019</p>	<p>Distribution to:</p> <p><input type="checkbox"/> OWNER</p> <p><input type="checkbox"/> CONSTRUCTION MANAGER</p> <p><input type="checkbox"/> ARCHITECT</p> <p><input type="checkbox"/> CONTRACTOR</p> <p><input type="checkbox"/></p>
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CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$28,760.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$28,760.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$4,000.00
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$400.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$400.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$3,600.00
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$0.00
8. PAYMENT DUE <i>ok to pay</i>	\$3,600.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$25,160.00

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Triangle Fire Protection, Inc.

By: Mark E. Potteiger Date: 11/20/2019
Mark E. Potteiger, President

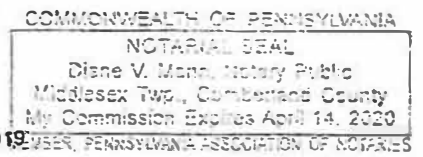
State of: Pennsylvania
County of: Cumberland

Subscribed and sworn to before

me this 20th day of November 2019

Notary Public: Diane V. Mann

My Commission Expires: April 14, 2020



CERTIFICATION

The Construction Manager and Architect's signatures below are their assurance to Owner, concerning the payment herein applied for, that: (1) they have inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Construction Manager and Architect know of no reason why payment should not be made.

CERTIFIED AMOUNT..... \$3,600.00

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT:

By: [Signature] Date: 12/12/19

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

PAYMENT APPLICATION FOR BOS Contract

30,409.750

2019-C320

CONTINUATION PAGE

PROJECT: 19-7288-Ferguson Township Bldg
 Ferguson Township Building Renovations

APPLICATION #: 1
 DATE OF APPLICATION: 11/25/2019
 PERIOD THRU: 11/30/2019
 PROJECT #s:

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			D AMOUNT PREVIOUS PERIODS	E AMOUNT THIS PERIOD					
1	Fire Sprinkler Work	\$28,760.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	14%	\$24,760.00	\$400.00
SUB-TOTALS		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	\$0.00

PAYMENT APPLICATION

33691-2

<p>TO: Ferguson Township 3147 Research Drive State College, PA 16801 Attn:</p> <p>FROM: Triangle Fire Protection, Inc. 20 Roadway Drive Carlisle, PA 17015</p> <p>FOR: Ferguson Township Bldg Renovations</p>	<p>PROJECT NAME AND LOCATION: 19-7288-Ferguson Township Bldg Ferguson Township Building Renovations 3147 Research Drive State College, PA 16801</p> <p>ARCHITECT:</p> <p>CONSTRUCTION MANAGER:</p>	<p>APPLICATION # 2</p> <p>PERIOD THRU 12/31/2019</p> <p>PROJECT #s:</p> <p>DATE OF CONTRACT: 08/23/2019</p>	<p>Distribution to:</p> <p><input type="checkbox"/> OWNER</p> <p><input type="checkbox"/> CONSTRUCTION MANAGER</p> <p><input type="checkbox"/> ARCHITECT</p> <p><input type="checkbox"/> CONTRACTOR</p> <p><input type="checkbox"/></p>
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CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$28,760.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$28,760.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$9,000.00
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$900.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$900.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$8,100.00
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$3,600.00
8. PAYMENT DUE <i>OK to pay down 1/10/2020</i>	\$4,500.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$20,660.00

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Triangle Fire Protection, Inc.

By: Mark E. Potteiger Date: 12/17/2019

Mark E. Potteiger, President

State of: Pennsylvania

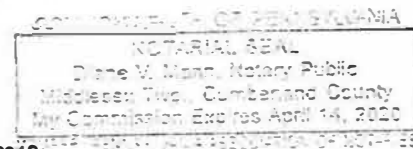
County of: Cumberland

Subscribed and sworn to before

me this 17th day of December 2019

Notary Public: Diane V. Mann

My Commission Expires: April 14, 2020



CERTIFICATION

The Construction Manager and Architect's signatures below are their assurance to Owner, concerning the payment herein applied for, that: (1) they have inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Construction Manager and Architect know of no reason why payment should not be made.

CERTIFIED AMOUNT..... \$4,500

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT:

By: [Signature] Date: 1/2/20

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

PAYMENT APPLICATION
For BOS consult

30,409.750 2019-C320

CONTINUATION PAGE

PROJECT: 19-7288-Ferguson Township Bldg
 Ferguson Township Building Renovations

APPLICATION #: 2
 DATE OF APPLICATION: 12/17/2019
 PERIOD THRU: 12/31/2019
 PROJECT #s:

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			D AMOUNT PREVIOUS PERIODS	E AMOUNT THIS PERIOD					
1	Fire Sprinkler Work	\$28,760.00	\$4,000.00	\$5,000.00	\$0.00	\$9,000.00	31%	\$19,760.00	\$900.00
SUB-TOTALS		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00	\$0.00

PAYMENT APPLICATION

TO: Ferguson Township 3147 Reasearch Drive State College, PA 16801-278	PROJECT NAME AND LOCATION: Plmg Reno Ferguson Twsp Bldg Plmg 3147 Reasearch Drive State College, PA 16801-278	APPLICATION # 1 PERIOD THRU: 11/30/2019 PROJECT #s: 2019-C32 e	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
FROM: PBCI-Allen Mechanical & Electrical 2746 West College Avenue State College, PA 16801	ARCHITECT: ByDesign Consultants, Inc. 1950 Market Street Camp Hill, PA 17011	DATE OF CONTRACT: 09/16/2019	
FOR: Plmg Reno Ferguson Twsp Bldg			

CONTRACTOR'S SUMMARY OF WORK


Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$16,150.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$16,150.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$8,717.25
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$871.73
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$871.73
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$7,845.52
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$0.00
8. PAYMENT DUE <i>OK to pay within 1/10/2020</i>	\$7,845.52
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$8,304.48

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: PBCI-Allen Mechanical & Electrical

By:  Date: 11/19/2019

State of: Pa
County of: CENTRE

Subscribed and sworn to before me this 19th day of November 2019

Notary Public: Christina Cortina
My Commission Expires: 07/22/2023


Commonwealth of Pennsylvania - Notary Seal
by Christina Cortina, Notary Public
Centre County
Commission expires July 22, 2023
Commission number 1292156
Pennsylvania Association of Notaries

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT..... \$7,845.52

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:
By:  Date: 12/12/19

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: Plmg Reno Ferguson Twsp Bldg
Plmg

APPLICATION #: 1
DATE OF APPLICATION: 11/19/2019
PERIOD THRU: 11/30/2019
PROJECT #s: 2019-C32 e

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	Mobilize	\$365.00	\$0.00	\$365.00	\$0.00	\$365.00	100%	\$0.00	
2	Shop Drawing	\$730.00	\$0.00	\$730.00	\$0.00	\$730.00	100%	\$0.00	
3	Insulation	\$1,740.00	\$0.00	\$870.00	\$0.00	\$870.00	50%	\$870.00	
4	Sterilization	\$182.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$182.00	
5	Pipe Testing	\$290.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$290.00	
6	Warranty	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$800.00	
7	Demolition	\$1,675.00	\$0.00	\$1,675.00	\$0.00	\$1,675.00	100%	\$0.00	
8	Above Grade DWV	\$1,433.00	\$0.00	\$1,074.75	\$0.00	\$1,074.75	75%	\$358.25	
9	Sub Grade DWV	\$2,960.00	\$0.00	\$2,220.00	\$0.00	\$2,220.00	75%	\$740.00	
10	Domestic Water	\$2,410.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,410.00	
11	Plumbing Fixtures	\$3,565.00	\$0.00	\$1,782.50	\$0.00	\$1,782.50	50%	\$1,782.50	
TOTALS		\$16,150.00	\$0.00	\$8,717.25	\$0.00	-\$8,717.25	52%	-\$7,432.75	

\$8352.25

\$8352.25

PAYMENT APPLICATION

TO: Ferguson Township 3147 Reasearch Drive State College, PA 16801-278	PROJECT NAME AND LOCATION: Plmg Reno Ferguson Twsp Bldg Plmg 3147 Reasearch Drive State College, PA 16801-278	APPLICATION # 2	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR
FROM: PBCI-Allen Mechanical & Electrical 2746 West College Avenue State College, PA 16801	ARCHITECT: ByDesign Consultants, Inc. 1950 Market Street Camp Hill, PA 17011	PERIOD THRU: 12/31/2019 PROJECT #s: 2019-C32 e	<input type="checkbox"/>
FOR: Plmg Reno Ferguson Twsp Bldg		DATE OF CONTRACT: 09/16/2019	<input type="checkbox"/>

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$16,150.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$16,150.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$11,996.00
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$1,199.60
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$1,199.60
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$10,796.40
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$7,845.52
8. PAYMENT DUE <i>OK to pay</i> <i>BYM 11/10/2020</i>	\$2,950.88
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$5,353.60

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: PBCI-Allen Mechanical & Electrical

By: *[Signature]* Date: *10/20/2019*

State of: *Pa*
County of: *Centre*

Commonwealth of Pennsylvania - Notary Seal
Wendy Christine-Cortina, Notary Public
Centre County
My commission expires July 22, 2023
Commission number 1292156
Member, Pennsylvania Association of Notaries

Subscribed and sworn to before me this *20th* day of

December 2019
Notary Public: *Wendy Christine Cortina*
My Commission Expires: *07/22/2023*

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT..... *\$2,950.88*

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

By: *[Signature]* Date: *1/2/20*

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: Plmg Reno Ferguson Twsp Bldg
Plmg

APPLICATION #: 2
DATE OF APPLICATION: 12/18/2019
PERIOD THRU: 12/31/2019
PROJECT #s: 2019-C32 e

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)		
1	Mobilize	\$365.00	\$365.00	\$0.00	\$0.00	\$365.00	100%	\$0.00	
2	Shop Drawing	\$730.00	\$730.00	\$0.00	\$0.00	\$730.00	100%	\$0.00	
3	Insulation	\$1,740.00	\$870.00	\$435.00	\$0.00	\$1,305.00	75%	\$435.00	
4	Sterilization	\$182.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$182.00	
5	Pipe Testing	\$290.00	\$0.00	\$145.00	\$0.00	\$145.00	50%	\$145.00	
6	Warranty	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$800.00	
7	Demolition	\$1,675.00	\$1,675.00	\$0.00	\$0.00	\$1,675.00	100%	\$0.00	
8	Above Grade DWV	\$1,433.00	\$1,074.75	\$0.00	\$0.00	\$1,074.75	75%	\$358.25	
9	Sub Grade DWV	\$2,960.00	\$2,220.00	\$0.00	\$0.00	\$2,220.00	75%	\$740.00	
10	Domestic Water	\$2,410.00	\$0.00	\$1,807.50	\$0.00	\$1,807.50	75%	\$602.50	
11	Plumbing Fixtures	\$3,565.00	\$1,782.50	\$891.25	\$0.00	\$2,673.75	75%	\$891.25	
TOTALS		\$16,150.00	\$8,717.25	\$3,278.75	\$0.00	\$11,996.00	74%	\$4,154.00	

\$ 8,362.25 \$3,43.75



RECEIVED JAN 14 2020

January 14, 2020
File No. 1593-007-001

Ferguson Township
Attn: Jeffrey S. Ressler
3147 Research Drive
State College, PA 16801

Re: Islamic Society of Central Pennsylvania
3765 West College Avenue

Dear Mr. Ressler:

The Islamic Society of Central Pennsylvania is proposing a future project at their 3765 West College Avenue (SR26) location. In order to access the property, a driveway crossing the flood plain will need to be built. There is currently a gravel driveway at this location that is being used for site access. The proposed driveway would continue to use this same access point. The access to West College Avenue along the eastern side of the property is the only public access to the property. The FEMA flood plain runs the entire frontage along West College Avenue. This application is asking for a variance to the following Zoning Ordinance:

- Chapter 27-701 – Not to be required to complete a detailed hydraulic and hydrologic study to determine boundary of floodplain.
- Chapter 27-701.C.1 – Permit construction of the driveway in and through the floodplain.
- Chapter 27-701.H – Permit construction of the driveway in and through the floodway.
- Chapter 27-701.I – Permit construction of the driveway in and through the 50' use buffer.

After a site visit and a review of previous site plans, we found there is a 24-inch stormwater pipe crossing West College Avenue approximately 120 feet north of our proposed intersection that directs the stormwater flowing along West College Avenue to the east side of West College Avenue. UTCE studied the drainage area reaching the proposed entrance and determined that the entrance would require three 36-inch culverts under the driveway as not to increase the 100-year floodplain in this area. As part of this submission, a site plan showing the three culverts and results of the stormwater and culvert analysis has been included showing the proposed driveway does not increase the 100-year floodplain.

Should you have any questions or comments, please contact me at (814) 238-8223 ext. 302 or via email at jlb@uni-tec.com.

Sincerely,
UNI-TEC CONSULTING ENGINEERS, INC.

A handwritten signature in black ink, appearing to read "Jeffrey L. Bowman".

Jeffrey L. Bowman
Project Engineer

JLB/smd
Enclosures

Email cc: Asif Khatri



Township of

Planning & Zoning Department

Pennsylvania

19065

**Ferguson Township, Centre County, Pa.
Application for Zoning Variance/Appeal Hearing**

Application for a Hearing must be filed in the name of the owner of record or in the name of the holder of an option or a contract to purchase, or in the name of the lessee if authorized under a lease.

The application must be completed in full and the following must accompany the application:

1. Thirteen (13) copies of the application.
2. Thirteen (13) copies of a diagram or site plan (as outlined on page 3).
3. For a Variance Hearing a non-refundable filing fee of \$300.00 (make check payable to Ferguson Township).
 - For an Appeal Hearing a filing fee of \$500.00 (make check payable to Ferguson Township). The Appeal Hearing fee is refundable if the applicant prevails in the appeal of a notice of violation.
 - If applying for both a Variance Hearing and an Appeal Hearing both the Variance fee of \$300.00 and the Appeal fee of \$500.00 must be paid to the Township.
4. A copy of the applicant's deed or other instrument showing authority to file this application must be attached.
 - If the instrument attached does not contain a legal description, a legal description must be provided.

All material should be submitted to the Ferguson Township Zoning Office no later than 5:00 PM on the fourth Monday of the month. All incomplete applications will not be processed.

Email jlb@uni-tec.com

ENTRY OF APPEARANCE

Name Jeffrey L. Bowman

Address 2007 Cato Ave., State College, PA 16803

I am appearing on my own behalf (Check if this is true.)

I am representing Asif Khatri (Islamic Society of Central PA)

Please send me notice at the above address of any final decisions in this matter.

WAIVER OF STENOGRAPHIC RECORD

I agree to waive the requirements of Section 908(7) of the Pennsylvania Municipalities Planning Code which requires that a stenographic record of the proceedings be made, and consent that a record of the proceedings be prepared from a tape recording of the hearing and the recording secretary's minutes.

Applicant's Signature  _____

Date 1/14/20 _____

The undersigned hereby applies to the Ferguson Township Zoning Hearing Board for a hearing under the provisions of the Ferguson Township Zoning Ordinance affecting the following premises in the manner herein described.

Applicant Asif Khatri _____

Address 171 Manhasset Drive, Port Matilda, PA 16870 _____

Phone FAX 814-414-0055 (P) _____

Owner Islamic Society of Central PA _____

Address 709 Ridge Ave., State College, PA 16803 _____

Phone FAX 814-308-0390 _____

1. Location of premises 3765 West College Ave., State College _____

2. Centre County Tax Map Parcel Number 24-004-078C, 000 _____

3. Present zoning Rural Agricultural (RA)/Corridor Overlay District (COD) _____

4. How long has the applicant held an interest in the property? January 28, 2000 _____

5. Present use of the premises Farming and open space. _____

6. Proposed use of the premises The proposed use is a cemetery with associated buildings. _____

7. Explain extent of proposed alteration(s), if any: The available access along SR 26 (West College Ave.) is located in a floodplain. The floodplain conservation regulations do not permit any building in this area including a driveway on to the property. The only public access on to the property is along SR 26. _____

8. Describe all existing structures, including type size and height: The property currently has no structures other than a gravel access road used for farming access.

9. Has the property been involved in previous zoning hearing(s)? No If so, describe date of hearing, nature of hearing and outcome of hearing:

10. For new construction or alterations:

- a) Have plans been submitted to the Zoning Officer? No
- b) Has he/she reviewed, approved, and signed the plans? No
- c) Has he/she issued a permit? No

11. For a variance hearing, describe the provisions or regulations of the Ferguson Township Zoning Ordinance under which application for a variance is sought:

Chapter 27. Zoning, 27-701 require detailed hydrologic study, 27-701.C.1 construct driveway in floodplain, 27-701.H construct driveway through floodway, 27-701.I construct driveway through 50 foot use buffer. See the attached letter for additional information.

12. For an appeal hearing, describe the alleged misinterpreted or misapplied provision of the ordinance which will be relieved by granting this appeal:

N/A

13. A variance will be granted only upon the showing of an unnecessary hardship meeting all of the following criteria:

- a) The unnecessary hardship is caused by unique physical circumstances in the size, shape or topography of the lot.
- b) Because of the unnecessary hardship so caused, the lot cannot be developed in conformity with the Zoning Ordinance.
- c) The unnecessary hardship was not created by the applicant. a) Key map showing the generalized location of the property.
- d) The variance, if granted, would not alter the essential character of the neighborhood, impair the use or development of adjacent property or be detrimental to the public welfare.
- e) The variance would be the minimum necessary to afford relief and would be the least possible modification of the Zoning Ordinance.

Describe hardship, as listed above, which will be relieved by granting this variance:

The only available public access on to the property is along SR 26 (West College Ave.).

The access off of SR 26 is located in a floodplain and the Township Zoning does not permit a driveway to be built in this area. Due to not being able to build a driveway along SR26, the owner does not have public access onto the property.

14. Attach a diagram or site plan showing the following:

- a) Key map showing the generalized location of the property.
- b) North point.
- c) Name and address of all abutting property owners.
- d) Total tract boundaries of the property showing approximate distances and a statement of total acreage of the tract.
- e) All existing streets including streets of record (recorded but not constructed) on or abutting the tract including names and right-of-ways.
- f) If relevant to the application, existing sewer lines, water lines, fire hydrants, utility lines, culverts, bridges, railroads, watercourses, and easements.
- g) All existing buildings or other structures and approximate location of all tree masses.

15. List all abutting property owners. Include full name, address, and telephone numbers

Eugene H. Corl, 3745 West College Ave., State College, PA (814) 237-8226

Russian Church of Christ, 3645 West College Ave., State College, PA (814) 234-1030

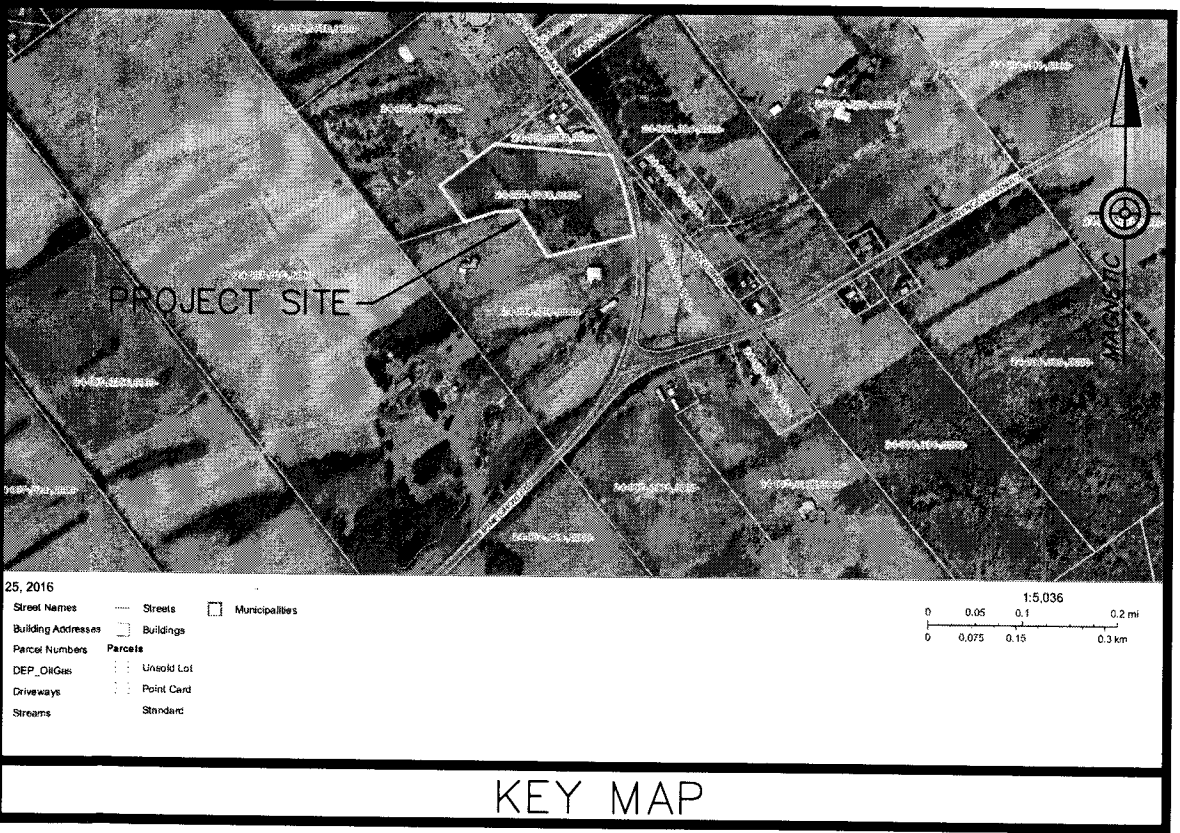
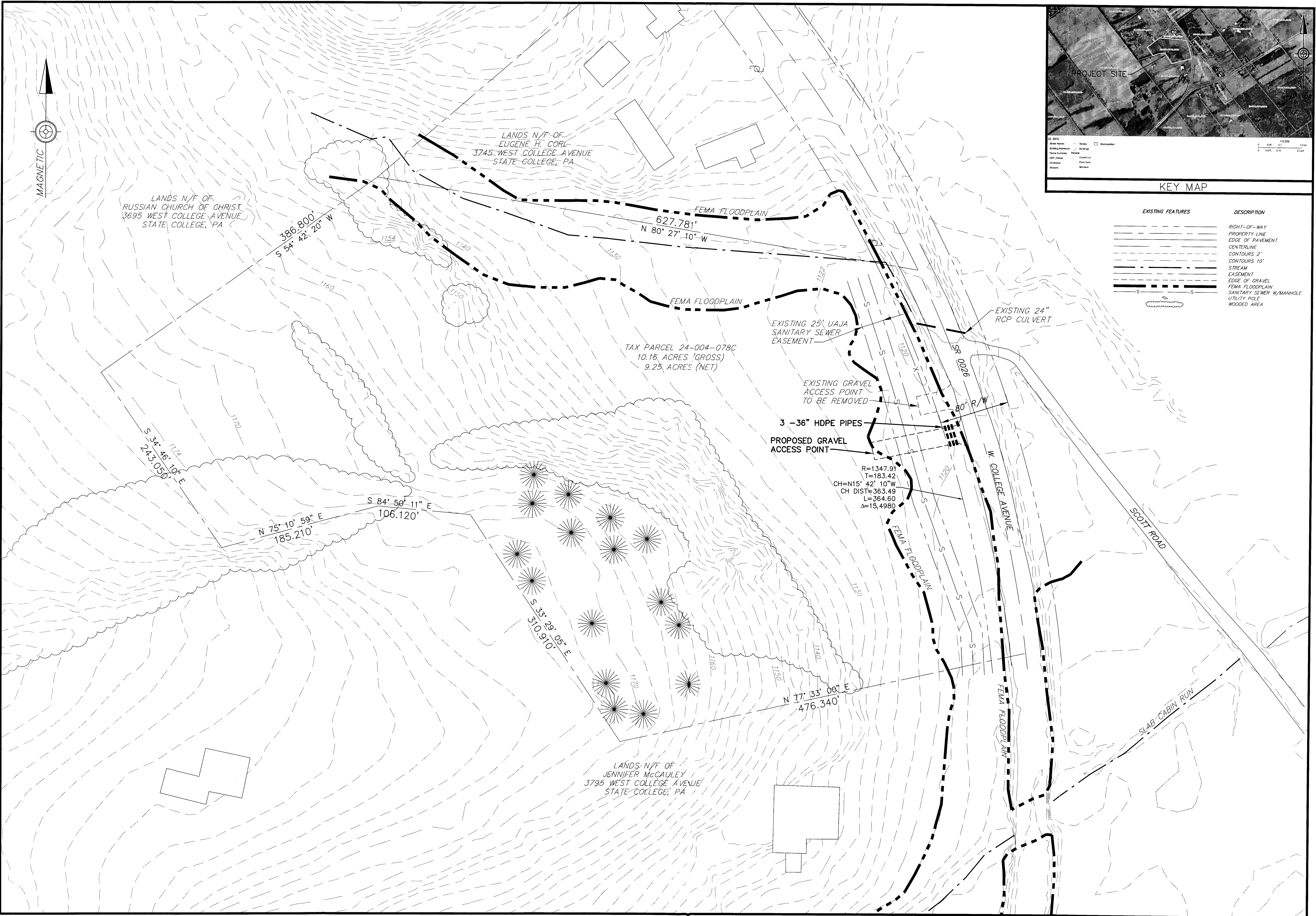
Jennifer McCauley, 3795 West College Ave., State College, PA (814) 237-8226

FOR STAFF USE ONLY:

- Plans submitted
- Advertised
- Posted
- Fee Paid

Revised
09/14/2017

FILE NAME:



EXISTING FEATURES	DESCRIPTION
	RIGHT-OF-WAY
	PROPERTY LINE
	EDGE OF PAVEMENT
	CENTERLINE
	CONTOURS 2'
	CONTOURS 10'
	STREAM
	EASEMENT
	EDGE OF GRAVEL
	FEMA FLOODPLAIN
	SANITARY SEWER W/MANHOLE
	UTILITY POLE
	WOODED AREA

VERIFY SCALES
 1" = 50'
 IF NOT ONE INCH ON THIS SHEET ADJUST SCALE ACCORDINGLY

DATE:

DESIGNED BY: DHS
 CHECKED BY: JLB
 DRAWN BY: DHS
 12-18-19

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 CENTRAL PENNSYLVANIA
 ZONING VARIANCE IN FLOOD PLAIN
 ACCESS ROAD PLAN

SCALE
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 PROJECT NO.
 1593007001
 SHEET NO.
 1



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801
Telephone: 814-238-4651 • Fax: 814-238-3454
www.twp.ferguson.pa.us

TO: Board of Supervisors

FROM: Jenna Wargo, AICP
Director of Planning and Zoning

DATE: January 15, 2020

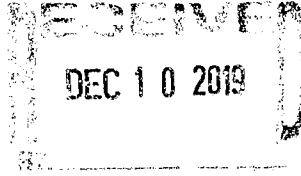
SUBJECT: Consideration for Modification/Waiver—Harner Farm—Subdivision of Tax Parcel 24-4-67 and Replot of Tax Parcel 24-4-67C

The applicant is requesting a Modification/Waiver from the Subdivision and Land Development Ordinance 22-505.1.A, Sanitary Sewer Disposal. This section requires that properties be connected to the public sewer main that will be built along the front of the property as part of the subdivision. No specific timeline has been established for said line to be constructed.

The modification request is to require the sewer connection, and since the property currently has an existing on-lot septic, the connection would be made when the on-lot system requires replacement, as determined by the Sewage Enforcement Officer.

Currently, the property does not have a septic reserve replacement area for a new system, that is now required by Pennsylvania Department of Environmental Protection (PA DEP) for on-lot systems. The public main lateral stub will be the replacement option for the system and will be noted in the PA DEP Planning Module Application.

The lateral stub would be installed to the property line during the sewer main installation and the connection can be made when the on-lot system requires replacement.



December 10, 2019

Kristina Aneckstein
Community Planner
Ferguson Township
3147 Research Drive
State College, Pennsylvania 16801

RE: **Application for Consideration of a Modification/Waiver -**
Subdivision of Tax Parcel 24-4-67 & Replot of Tax Parcel 24-4-67C

Dear Kristina,

Enclosed are the following items which comprise the submission of a modification/waiver request for the above-referenced parcels.

1. Check in the amount of \$50.00
2. One copy of the modification/waiver application

If you have any questions, please don't hesitate to contact me.

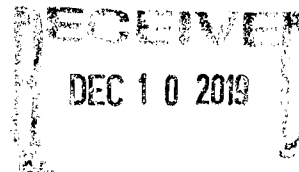
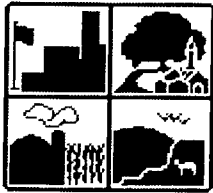
Regards,



Mark A. Torretti
Project Manager

Enclosures

Cc: 17125



APPLICATION FOR CONSIDERATION OF A MODIFICATION
Ferguson Township, Centre County

Submittal Date: 12-10-19

A fee of \$50.00 is required at the time of submitting this application.

The undersigned hereby applies for approval of a modification/waiver, submitted herewith and described below:

Applicant Information

Aspen Whitehall Partners, LLC and Aspen Route 26 Partners LLC

Name

116 Union Avenue Altoona 16602

Street Address

City

Zip

814/942-3032

Phone Number

Property/Plan Information

Harner Farm - Subdivision of Tax Parcel 24-4-67 and Replot of Tax Parcel 24-4-67C

Plan Name

Plan Number

Plan Date

2200 West Whitehall Road 24-4-67C

Project Location

Parcel Number

Thompson Harner

Name of Property Owner(s)

2200 West Whitehall Road State College 16801

Street Address

City

Zip

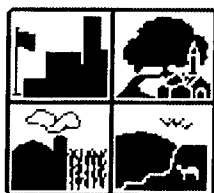
Application Type:

- Subdivision Terraced Streetscape District (TSD)
- Land Development Traditional Town Development (TSD) District

Modification/Waiver Request Information

Specific Section(s) of the Subdivision and Land Development Ordinance or Design Standards for which a Modification/Waiver is requested:

Chapter 22, Part 5, Section 22-505.1.A Sanitary Sewer Disposal



APPLICATION FOR CONSIDERATION OF A MODIFICATION
Ferguson Township, Centre County

State any proposed alternative(s) to the requirement:

See Attachments.

Please state in full, the grounds and facts of the unreasonableness or hardship the Ferguson Township Subdivision and Land Development Ordinance has placed on the property.

See Attachments.

*If necessary, please continue with your hardship specification on another page.

The undersigned hereby represents that, to the best of their knowledge and belief, all information listed above is true, correct, and complete.

Signature

Mark A. Toussaint

Date

12/10/19

-For Office Use Only-

Date Received: _____ By: _____

Date Paid: _____ Check No.: _____ Amount: _____

Advertisement Dates: _____ Planning Commission Review Date: _____

Board of Supervisors Meeting Date: _____

ATTACHMENT A

Harner Farm - Subdivision of Tax Parcel 24-4-67 and Replot of Tax Parcel 24-4-67C

Modification Request

12-9-19

State any proposed alternative(s) to the requirement:

The section that the modification request is being applied for requires that the property be connected to the public sewer main that will be built along the front of the property as part of the subdivision "when deemed feasible, permitted and/or required by the appropriate sewer authority." No specific timeline is noted. The modification request is to still require the sewer connection but as the property currently has on existing on-lot septic, the connection would be made when the on-lot system needs to be replaced as determined by the Township's sewage enforcement officer. As the property does not have a septic reserve replacement area for a new system as is now required by PADEP for on-lot systems, the public main lateral stub will be the replacement option for the system and noted in the DEP Planning Module Application. The lateral stub would be installed to the property line during the sewer main installation and the connection can be made when the on-lot system needs to be replaced.

Also, please note that section 18-111 "*Improved properties to be connected to the accessible sewer; time limit after notice*" does not require an improved property to connect to a public sewer if the principal building is 150 feet from the sewer system. This property's existing building will be greater than 150' from the proposed sewer system. However, as noted above, a lateral stub would be provided to the property line so that a future connection can be made. Until that time, the lateral stub would be the secondary reserve connection for the on-lot system as required by PADEP.

Please state in full, the grounds and facts of the unreasonableness or hardship the Ferguson Township Subdivision and Land Development Ordinance has placed on the property.

The existing on-lot system was installed as a permanent sewage system infrastructure. It falls under the Centre Region's Sewage Management Program (SMP). The SMP was created by the Centre Region Code Administration by mandate from PA DEP in 2014, approximately 15 years after the ordinance. PA DEP instituted the SMP acknowledge that onlot systems are, in fact, effective, inexpensive means of sewage treatment that should be considered permanent infrastructure and therefore, become part of regional maintenance. Please refer to Attachment B for more details about the purpose of onlot systems within an SMP.

It is unreasonable, a waste of resources and economically irresponsible to replace, in its entirety, a working and effective system at this time when the installation of the proposed reserve back-up connection would fulfill the intent of DEP's Act 537.

SEPTIC SYSTEMS RAISING A STINK?

Attachment B

Sewage Management Programs Are Helping to Protect Townships

BY JILL ERCOLINO / MANAGING EDITOR



Onlot septic systems may be out of sight, but the state Department of Environmental Protection says they shouldn't be out of mind, especially if they're putting the public health and environment at risk. As a result, more and more townships are being required to enact and enforce sewage management programs to ensure that homeowners do the right thing: Maintain their onlot systems.

Not long ago, federal and state environmental officials considered the commonwealth's 1 million-plus onlot septic systems as short-term solutions to those situations when, you know, stuff happens.

However, faced with the fact that centralized sewer systems, which pipe wastewater to treatment plants, aren't feasible or affordable for many parts of Pennsylvania and elsewhere in the U.S., officials have started shifting their position.

"A study from the U.S. Environmental Protection Agency found that onlot systems could last indefinitely, but a lot of things, including proper testing, design, installation, and maintenance, have to happen to get them to that point," says Jeff Rachlin, owner of Chester County-based OnSite Management, Inc., and a board member of the Pennsylvania Septage Management Association.

Brad Hengst, a sewage enforcement officer for several townships and boroughs in York County, agrees that official attitudes are changing.

"Onlot systems are now seen as permanent infrastructure," he says. "They're a utility, and the thinking is



Malfunctioning septic systems threaten public health and the environment. To combat the problem in Pennsylvania, DEP is urging townships to initiate sewage management programs, which establish standards that require homeowners to repair, pump, and maintain their onlot systems.

that we need to do them right or they're going to break down."

SMPs: Who needs them?

When onlot systems fail due to age, neglect, or improper installation, that's not good for anyone.

The costs of these malfunctions add up for homeowners, who will spend up to \$25,000 to replace the system, and for communities, where seeping, untreated waste threatens drinking water supplies and property values and can cause disease, including cholera, hepatitis A, and typhoid.

John Diehl, chief of the state Department of Environmental Protection's

Act 537 Section, says the answer to heading off widespread public health and environmental problems is pretty straightforward: Local officials need to adopt and enforce a sewage management program, or SMP.

Recommended in Act 537, which requires townships to come up with a communitywide plan for getting rid of sewage, SMPs address a critical piece of the disposal puzzle — onlot systems — and establish routine inspection and maintenance requirements for homeowners with a septic system on their property.

"All townships should have [an SMP]," Diehl says. "Some do, but many do not."

That situation is changing, however,

SEWAGE MANAGEMENT

as municipalities update their Act 537 plans. DEP is moving away from encouraging sewage management programs to requiring them. "DEP realized it needed this kind of management [at the local level]," Rachlin says, "and its opportunity to mandate [SMPs] is when Act 537 plans come up for updates."

DEP contends that sewage management programs are a common-sense solution, one that prolongs the life of existing onlot systems, protects the environment and public health, and negates the need for townships to build a multimillion-dollar centralized sewage system.

"We realize that each township has different needs, demographics, and treatment systems, and we stress that this doesn't need to be an expensive proposition," Diehl says, noting that SMPs in Pennsylvania range from simple pumping and maintenance programs to more complex municipal inspection initiatives. "We just want to ensure that all onlot systems are properly functioning and maintained."

(Note: To find help in establishing an SMP, see the sidebar on the opposite page.)

Startup costs for SMPs range from

Despite the benefits, sewage management programs are often greeted with skepticism. Local leaders and homeowners alike don't appreciate having to dig deeper into their pockets to develop and comply with SMPs.



"I've heard everything from, 'This [program] is wonderful,' to 'Get the hell off my property,' 'You can't regulate me,' and 'I don't care if I pollute my neighbor's water.'"



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SEWAGE MANAGEMENT

\$1,000 for a simple program to \$30,000 for higher-end efforts, DEP reports. On average, though, townships can expect to pay about \$9,000 to initiate a program and anywhere between \$1,000 and \$8,000 in annual administrative and management costs.

Whatever route your township takes, Hengst urges supervisors to be thorough and offer the best program that meets their needs and resources. "It's easy to cut corners," he says, "but those houses are going to be there for a while, and the septic systems should be, too."

The sweet smell of success

Still, SMPs haven't been an easy sell to municipal officials, who recoil at the thought of another unfunded mandate (*state reimbursements for programs like these dried up years ago*), or to residents, who claim the programs give government another excuse to intrude in their lives and on their property.

"I've seen a lot of resistance from municipalities and the public," says Hengst, who has been a proponent of sewage management programs for three decades. "The last thing some people want is an inspector — a government inspector, at that — snooping around on their property."

"I've heard everything from, 'This [program] is wonderful,' to 'Get the hell off my property,' 'You can't regulate me,' and 'I don't care if I pollute my neighbor's water,'" says Walt Schneider, director of Centre Region Code Administration, which oversees the sewage management program for members of the Centre Region Council of Governments, including College, Ferguson, Halfmoon, Harris, and Patton townships in Centre County.

"It's been a challenge," he says, "but we try to make the inspections as positive as possible."

Homeowners also don't appreciate the additional expenses that crop up when a township enacts an SMP. On average, property owners will spend a couple hundred dollars every three years or so to have their onlot systems inspected and pumped. They could, however, spend more if repairs are necessary.

Westtown Township in Chester County is one of those municipalities that is under an order from DEP to create a sewage management program.

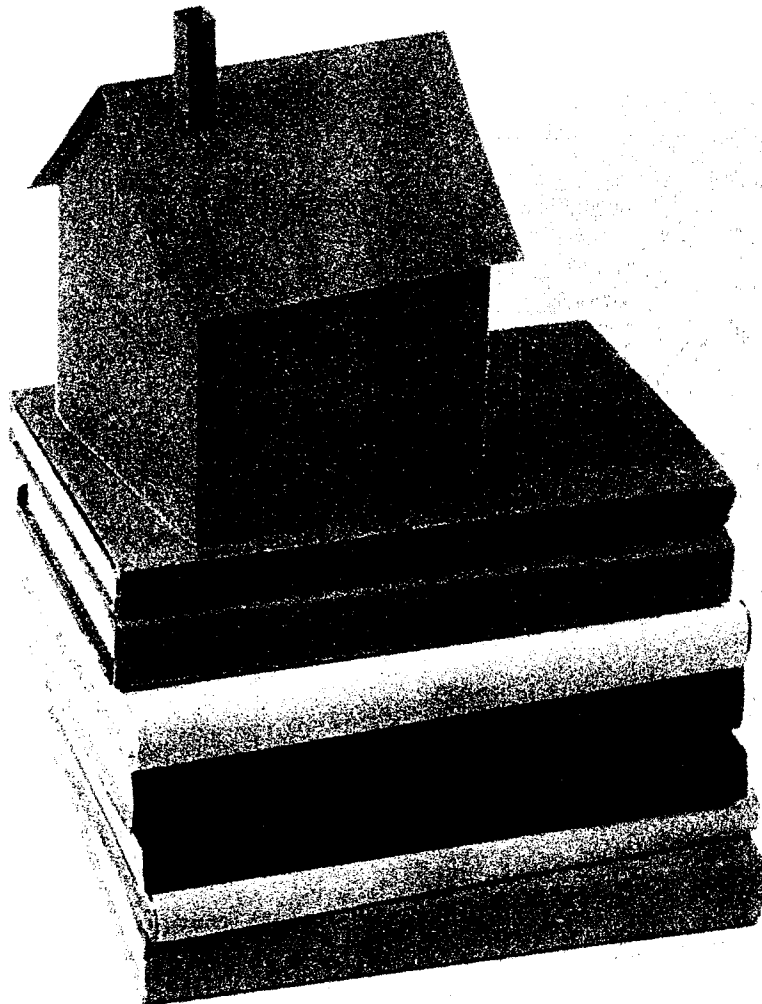
Adopted in 2013 after years of back and forth with the department over its Act 537 plan, the condition of its 1,600 onlot systems, and the need for a public

sewage line, the multi-layered program is one of the most thorough in the state.

The township requires homeowners to have their systems checked by a certified, third-party inspector — this ensures consistency — and pumped every three years.

In addition to the pumping and inspection fees, homeowners also pay

Septic systems are a puzzle to most homeowners. That means township officials need to educate them about what's on their property, how it works, and how to take care of it properly.



"You want this to be a positive experience, but if you come in acting like a cop, you're not going to win any friends."

How does a septic system work?

\$100 a year to support the program, which is far less expensive to operate than a full-blown public sewer system, Travis DeCaro, the township's onlot management coordinator, says.

The program, he adds, is also helping the township pinpoint problematic onlot systems and work with homeowners to fix them. Depending on the seriousness of the problem, residents are given anywhere from 10 to 60 days to perform repairs.

"We've been able to identify some really unsafe conditions through the inspection program," says OnSite Management's Jeff Rachlin, who has checked a number of systems in Westtown Township. "We've seen metal tanks that look like Swiss cheese and opened up a lot of homeowners' eyes."

"It's a lot of work and a lot of enforcement," DeCaro adds. "I'm constantly following up and sending out letters, but the goal of the program isn't to punish anyone."

"Our goal," he says, "is to have everyone in compliance and have everything healthy and safe so we're flexible and extend whatever courtesy we can. You have to work with people."

That doesn't stop residents from grumbling, but DeCaro believes that the benefits of a sewage management program outweigh the headaches.

"You maintain your roof, your car...why not your septic system?" he wonders. "Besides, we try to get people to see that there are advantages to paying a little upfront for maintenance, rather than paying a lot later to replace the entire septic system."

Local officials should focus on the positive, too, Schneider says.

"The fact is, DEP is starting to mandate these things, and it's our responsibility at the local level to take what smells bad and make it smell like a rose," he says. "These programs are necessary."

It's all about education

Therefore, whether you're choosing to develop a sewage management program voluntarily or are under DEP orders to start one, it's helpful to remember this: It's not what you do but how you do it.

In other words, your approach to the

A TYPICAL SEPTIC SYSTEM consists of a septic tank and drainfield, or soil absorption field. Below is a brief overview of how these systems work:

- 1) All water runs out of your house from one main drainage pipe into a septic tank.
- 2) The septic tank is a buried, water-tight container usually made of concrete, fiberglass, or polyethylene. Its job is to hold the wastewater long enough to allow solids to settle down to the bottom, where sludge forms, while the oil and grease float to the top as scum. Compartments and a T-shaped outlet prevent the sludge and scum from leaving the tank and traveling into the drainfield.
- 3) The liquid wastewater, or effluent, then exits the tank into the drainfield. If overloaded with too much liquid, the field will flood and cause sewage to flow to the surface of your lawn or create backups in toilets and sinks.
- 4) Finally, the wastewater in the drainfield percolates into the soil, which naturally removes harmful coliform bacteria, viruses, and nutrients.

* Information courtesy of the U.S. Environmental Protection Agency.

program is ultimately going to dictate its level of success and public support. Those who have been through the process say it's a good idea to be firm but flexible and keep the information flowing early and often.

Remember, too, that septic systems are a puzzle to most homeowners. Some take an out-of-sight, out-of-mind approach to their systems. Some believe the maintenance myths; a popular one is that after a tank is pumped, a dead, decomposing animal needs to be dropped in to up the bacteria count. Others don't even realize they have an onlot system on their property.

That means someone representing the township, including the supervisors, SEOs, inspectors, and pumpers, should help them understand what's on their property, how it works, and how to take care of it properly.

Also, the township should be clear about the requirements of its sewage management program. In the Centre County region, which supports its program entirely through permit and inspection fees, onlot systems must be pumped every three years and inspected every six years.

"There's a lot of education that has to happen," SEO Brad Hengst notes.

Schneider agrees, adding that he learned this lesson the hard way: "When we started the program in the Centre region, we didn't do the best at education."

"Now," he says, "we use the inspections as educational opportunities because we're encountering lots of

people who didn't grow up with septic systems. We'll take the time to explain the systems and what they should and shouldn't do."

In addition, Schneider's agency has developed brochures for property owners that are distributed and posted on its website. In York County, Dover and York townships each held public meetings to explain their sewage management programs to the public. In Chester County, Westtown Township sends a lot of postcards and letters.

"I'm learning that it's not a bad thing to remind people," onlot management coordinator Travis DeCaro says.

Stay positive

He realizes something else, too: While penalties for noncompliance with the SMP are necessary, they should be a last resort.

"Our ordinance does give us the ability to issue fines, which range from \$300 to \$2,500 per offense," DeCaro says. "We don't have to impose them often, and frankly, I don't want to have to do it unless it's absolutely necessary because it gets us nowhere."

"You want this to be a positive experience," Schneider says, "but if you come in acting like a cop, you're not going to win any friends. Make your program about education, and things will work out much better."

"Ultimately," Hengst adds, "you have to make people understand that sewage management programs are to their benefit. Will it take time? Yes. Will it be worth it? Absolutely." ♦

Ferguson Township
3147 Research Drive
State College, PA 16801
814-238-4651
814-238-3454 (fax)
www.twp.ferguson.pa.us

Receipt No. 00015808

12/10/2019 12:51 PM

Penn Terra Engineering

Zoning Permit/ Harner Replot Modificaiton Request

50.00

Check # 046611
Receipt Total
Payment Total

Thank you!



TOWNSHIP OF FERGUSON

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TO: Board of Supervisors

FROM: Jenna Wargo, AICP
Director of Planning and Zoning

DATE: January 14, 2020

SUBJECT: Consideration for Modification/Waiver—West Cherry Lane Sidewalks

Planning Commission reviewed the application for a modification/waiver for the West Cherry Lane Multi-Use Building Land Development Plan during their January 13th meeting and recommended approval to the Board of Supervisors. Below includes an outline of the discussion topics for this review.

- Planning Commission didn't find the request to nullify the intent and/or purpose of Chapter 22, Subdivision and Land Development

Staff Recommendation: The Board of Supervisors approve the Consideration for Modification/Waiver – West Cherry Lane Sidewalks.



APPLICATION FOR CONSIDERATION OF A MODIFICATION
Ferguson Township, Centre County

Submittal Date: 11-1-19

A fee of \$50.00 is required at the time of submitting this application.

The undersigned hereby applies for approval of a modification/waiver, submitted herewith and described below:

Applicant Information

HFL Corporation

Name

1155 Benner Pike

State College

16801

Street Address

City

Zip

814/238-4000

Phone Number

Property/Plan Information

West Cherry Lane Multi Use Building

Plan Name

9-12-19

Plan Number

Plan Date

West Cherry Lane

Project Location

Parcel Number

HFL Corporation

Name of Property Owner(s)

1155 Benner Pike

State College

16801

Street Address

City

Zip

Application Type:

Subdivision

Terraced Streetscape District (TSD)

Land Development

Traditional Town Development (TSD) District

Modification/Waiver Request Information

Specific Section(s) of the Subdivision and Land Development Ordinance or Design Standards for which a Modification/Waiver is requested:

(Ch 22-512.1. E) - 7. Sidewalks are required along both sides of the new driveway entrance to West Cherry Lane.



APPLICATION FOR CONSIDERATION OF A MODIFICATION
Ferguson Township, Centre County

State any proposed alternative(s) to the requirement:

The plan proposes a sidewalk access from the main entrance of the office to the West
Cherry Lane sidewalk and from the main residential entrance to the North Allen
driveway sidewalk. These proposed routes will provide a better means of pedestrian
access to the building than sidewalks along the driveway access to the site.

Please state in full, the grounds and facts of the unreasonableness or hardship the Ferguson Township Subdivision and Land Development Ordinance has placed on the property.

Providing sidewalks on both sides of the driveway entrance will result in a less
effective means of pedestrian access and will also require ramps and railings in order
to meet ADA accessibility requirements.

*If necessary, please continue with your hardship specification on another page.

The undersigned hereby represents that, to the best of their knowledge and belief, all information listed above is true, correct, and complete.

Signature

Date

-For Office Use Only-

Date Received: _____ By: _____

Date Paid: _____ Check No.: _____ Amount: _____

Advertisement Dates: _____ Planning Commission Review Date: _____

Board of Supervisors Meeting Date: _____



TOWNSHIP OF FERGUSON

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www.twp.ferguson.pa.us

TO: Board of Supervisors

FROM: Jenna Wargo, AICP
Director of Planning and Zoning

DATE: January 14, 2020

SUBJECT: West Cherry Lane Multi-Use Building Land Development Plan

The West Cherry Lane Multi-Use Building Preliminary/Final Land Development proposes to construct a 9,954 square foot office (first floor) and work-force housing units (second and third floors) with parking, utilities and amenities.

Tax Parcel 24-012-,012 contains .269 acres, is zoned General Commercial and lies within the Corridor Overlay. This property has been granted five (5) variances prior to the land development submission. Over the months, requests for modifications have been requested, only to be withdrawn, as the agent was able to be in full compliance with the Subdivision and Land Development Ordinance. At this point, all remaining comments are administrative and are outlined below.

- A digital copy of the plan in accordance with Township requirements must be provided to the Township prior to final plan signature. (Chapter 22 Section 304.7) **Comment Stands.**
- The plan must be signed, all fees paid to the Township and the plan recorded within the plan deadline. **Comment Stands**
- The plan must be signed, all fees paid to the Township, and the plan recorded within the plan deadline. **Comment Stands.**
- Please see attached memos for outstanding comments from the Township Engineer and Stormwater Engineer Consultant.

Planning Commission reviewed the West Cherry Lane Multi-Use Building Land Development Plan during their January 13th meeting and recommended approval to the Board of Supervisors. Below includes an outline of the discussion topics for this review.

- Workforce Units
- Who will be living in the building—Families, students, young professionals?
- Preservation of trees along W. Cherry Lane—due to construction, preservation isn't a viable option; the applicant will replace all trees and work with the Township Arborist on species
- Will there be amenity space for tenants? The basement will have a library, fitness room and there will be ample open space on the ground floor
- All apartments will be ADA accessible.

Staff Recommendation: The Board of Supervisors approve the West Cherry Lane Multi-Use Building Land Development Plan.



TOWNSHIP OF FERGUSON

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Telephone: 814-238-4651 • Fax: 814-238-3454
www.twp.ferguson.pa.us

TO: Kristina Aneckstein, Community Planner

FROM: Ron Seybert, Township Engineer

DATE: December 11, 2019

SUBJECT: West Cherry Lane Multi Use Building
Preliminary/Final Land Development Plan
Third Review (ES-405)

As requested, I have reviewed the 'West Cherry Lane Multi Use Building Preliminary/Final Land Development Plan' prepared by Penn Terra Engineering, dated September 12, 2019 and last revised December 3, 2019 for conformity to the Township Ordinances. Following are comments from my review.

1. On sheets 4 and 5, the deed reference noted on the plan for this parcel will need to be revised once the consolidated deed is recorded. (Ch 22-401.1.A (1)(c)) **Not resolved, pending lot consolidation recording.**
2. The Land Development plan is predicated upon the recording of the Lot Consolidation plan by HFL Corporation. The recording of the Lot Consolidation Plan needs to occur with the new deed recorded prior to this plan being approved. (Ch 22-401.1 A (1)(e)) **Not resolved, pending lot consolidation recording.**
3. A Stormwater Management Site Plan needs to be reviewed and approved by the Township Stormwater Engineer. (Ch 22-401.a A (1)(j)) **Not resolved, pending stormwater plan approval.**
4. The existing features need to be depicted on the plan for the entire parcel. Missing items include watercourses, tree masses, all manmade features including sanitary and storm sewer lines manholes and inlets, water lines, stormwater BMPs, electric lines, light poles, and right of ways. The existing storm pipes and inlets along West Cherry Lane are also incorrect. (Ch 22-401.1. A (2a-2d)) **Resolved.**
5. The sidewalk ramps and driveway apron need to be constructed to meet ADA requirements as depicted in PennDOT RC-67M for a Type 3A Driveway Apron. This will affect the grading and length of curb replacement. The maximum driveway slope in the crosswalk area is 2% and the sidewalk approaches on each side of the driveway need to meet ADA slopes as well. Details of the ramps could not be located on the plans. (Ch 22-502.3.M) Partially resolved. There is a proposed maneuvering area along the sidewalk there the private sidewalk intersects with the public sidewalk along West Cherry Lane. The maneuvering sidewalk is proposed at less than 2%, but the curb slope is approximately 4%. I recommend that the sidewalk along West Cherry Lane follow the curb slope instead of the less than 2% maneuvering area to avoid creating an uneven surface between the sidewalk and curb that could create a tripping hazard. **Resolved.**
6. Not all signs are to be mounted at right angles to the direction of traffic. Parking restriction signs are to be mounted between 30 and 45 degrees of the line of traffic flow. Please updated detail note accordingly. (Ch 22-502.3.M) **Resolved.**

7. *Sidewalks are required along both sides of the new driveway entrance to West Cherry Lane unless a modification is granted by the Board of Supervisors. (Ch 22-512.1. E) **Not resolved, pending a modification request.***
8. *A note needs added to the plan that requires a pre-construction conference prior to the construction of any stormwater facilities. (Ch 26-307.1.D) **Resolved.***
9. *The following comments relate to maintenance and operation of the stormwater system and BMPs. (Ch 26-703.1)*
 - a. *The maintenance table refers to a rain garden which is not on the plans. Not resolved. Rain garden is still referenced under maintenance duty for sinkhole prevention measures. **Resolved.***
 - b. *There are not any notes for maintenance of the infiltration sump. **Resolved.***
 - c. *The frequency of some maintenance items may be too often and discourage the owner from providing the required maintenance and keeping records. Partially resolved. The monthly inspections still seem too frequent, but are acceptable. Please recall that records of all inspections are required to be maintained and made available if requested. **Resolved.***
 - d. *The maintenance notes for the inlet grate skimmer would require the boom to be replaced quarterly and after each rainfall event of 0.5 inches or greater. This could be excessive. **Resolved.***
 - e. *The underground detention system should have another inlet with steps provided on the east side of the system for inspection and maintenance. The 36" manhole riser might be acceptable if appropriate steps are provided in the structure. **Not resolved. Access to the underground detention facility is still limited and will require confined space entry protocol for both maintenance and inspection. Is there an alternative design that would allow for inspection of the system without the need for confined space entry protocol? This will add costs to the owner monthly to inspect the system and requires additional effort for the Township to perform inspections. Applicant indicated that additional cleanouts can be added accordingly where required. This does not address the comment.***
 - f. *The 36' manhole riser specs a grate that is non-traffic rated. This needs changed since it is located in the parking lot. **Resolved.***
 - g. *It is unclear how the stormwater enters the infiltration sump. **Resolved.***
 - h. *It appears that the infiltration sump may drain into the detention basin without requiring the stormwater to infiltrate into the soils, but I cannot clearly understand how the system is supposed to function. Not resolved. The orifice plate detail indicates the bottom of the plate is at elevation 1107.0. The inlet table indicates the invert of the inlet is elevation 1106.5. There is a gap from the bottom of the plate to the inlet invert of 0.5 feet. **Resolved.***
 - i. *Provide two observation ports to verify the depth of stormwater within the infiltration sump for required dewatering. **Resolved.***

- j. The detail is not clear where the 3" gate valve is located for the sump orifice plate. The maintenance notes should discuss exercising the gate valve at regular intervals. **Resolved.***
- k. The HDPE Detention Basin detail calls for water tight joints where connections are made from other pipes that lead into the basin. It should also specify water tight joints for all connections of pipe sections and fittings of the detention basin pipe also. **Resolved.***

A revised submission addressing each of the above comments should be provided for review.

Copy: Scott Brown, NTM Engineering

December 16, 2019

Via Email

Township of Ferguson
3147 Research Drive
State College, Pennsylvania 16801

Attn: Ms. Kristina Aneckstein, Community Planner

**RE: West Cherry Lane Multi Use Building Preliminary/Final Land Development Plan
Stormwater Management Site Plan and Lighting Plan Review**

Dear Kristina,

We have completed our third stormwater management and lighting review for the West Cherry Lane Multi Use Building Preliminary/Final Land Development Plan. The applicant's Design Professional, PennTerra Engineering, Inc., submitted the following information that serves as the basis of our review:

1. West Cherry Lane Multi Use Building Preliminary/Final Land Development Plan dated September 12, 2019 with revisions through December 3, 2019.
2. West Cherry Lane Multi-Use Building Post Construction Stormwater Management Report dated September 12, 2019 with revisions through December 6, 2019.
3. Comment response letter dated December 6, 2019.

NTM has reviewed these plans for compliance with Township lighting and stormwater management ordinances (Chapters 4 and 26 of the Township Code). Follow-up comments to your responses are provided in bold text below.

Chapter 4, Part 1 – Outdoor Lighting

All comments previously addressed.

Chapter 26 – Stormwater Management

1. A preapplication meeting is required at the concept design stage for all projects in WQS Area Districts (§26-302).

November 15, 2019: A pre-application meeting will be required as specified in the last paragraph of §26 302.

December 16, 2019: Response acknowledged. Comment remains.

3. Illustrate all existing stormwater control facilities on the property including details and a maintenance schedule (§26-402). Note that the as-built stormwater certification must cover all stormwater control measures on the site.

November 15, 2019: Details and explicit maintenance schedule for existing stormwater management facilities must be included on the plans. Add “inspection” as a maintenance duty for storm sewer inlets and pipes, and Flex Storm pipe inlet filters.

December 16, 2019: Comment partially addressed. Details and an explicit maintenance schedule must be included for the existing stormwater detention vault.

9. Address all stormwater maintenance and operation comments from the Township Engineer.

November 15, 2019: Response acknowledged. Comment remains until Township Engineer sign off on all maintenance and operation comments.

12. The printout from NOAA Atlas 14 was taken on February 1, 2017. A current viewing of the NOAA Atlas 14 printout indicates that the 24-hour return period storm depths have changed. Update the rainfall depths used in the stormwater analysis (§26-402 A).

November 15, 2019: The printout from NOAA Atlas 14 that was replaced on page 55 of the Stormwater Narrative does not have the date of the printout as required by §26-402 A (6).

December 16, 2019: Comment addressed.

14. Correct the inconsistency between the total drainage area tributary to the stone sump used in the 1-year, 24-hour storm analysis (report page 49), and the total of the tributary inlet areas reported in the Storm Sewer Tabulation on page 43 of the report.

November 15, 2019: Although the numbers have changed (previously 0.28 acres and 0.29 acres and 0.34 acres and 0.33 acres now) the inconsistency remains.

December 16, 2019: The drainage configuration and tributary areas have changed with this revision but the inconsistency remains between the total area tributary to the stone sump used in the 1-year storm analysis on page 53 and the total of the tributary inlet areas reported in the Storm Sewer Tabulation on page 57. Page numbers are from the current report with revision date 12/6/19.

17. Provide design details and notes identifying how the water is to enter the stone sump.

November 15, 2019: Additional notes and details needed. As currently designed, it appears that water from the sump will be able to drain from the sump to I-1 and ultimately to the HDEP detention area through the stone material in the trenches and around the base of inlet I-1. Provide details illustrating how this migration of flow will be controlled. Also provide

a water-tight connection between the perforated and unperforated portions of the pipe from I-2 to I-1.

December 16, 2019: Comment partially addressed. It appears that water from the stone sump can still bleed into stone bedding in the storm pipe trench from I-1 to the 48” storage pipe.

24. Trees should not be planted within or immediately adjacent to the stone sump to minimize the potential for damage to the sump from root growth.

November 15, 2019: Landscape plan still includes a tree planted immediately adjacent to the sump. A 10-foot separation must be maintained from the sump to the location of proposed trees.

December 16, 2019: Comment Addressed.

25. Complete and fully execute the Operation and Maintenance Agreement (§26-704).

November 15, 2019: Response acknowledged. Comment remains.

26. All signature blocks must be signed prior to final approval (§26-402 B).

November 15, 2019: Response acknowledged. Comment remains.

If you have any questions or require additional information, please feel free to contact me at 814-862-9191.

Sincerely,
NTM Engineering, Inc.



Scott A. Brown, PE, D.WRE
Senior Project Manager

cc: Mr. Ronald Seybert, Township Engineer, Ferguson Township
Mr. Kevin Bloom, Ferguson Township
Mr. James Coslo, Centre County Conservation District

2019 12 16 West Cherry Lane Development r3

PENNSYLVANIA 811 SAFE DIGGING MONTH PROCLAMATION

Whereas, engineers, designers, excavators and homeowners work to keep pace with the Commonwealth's unprecedented economic development, by dialing 8-1-1 in advance of excavation to minimize damage to underground utility lines, danger to workers, environmental pollution and loss of utility service to Pennsylvania citizens; and

Whereas, this unique service provides easy, one-call notification about excavation projects which may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions and protecting the environment; and

Whereas, this vital service, which began with only six utility companies; now serves more than 100,000 excavators and over 3,600 critical infrastructure owners throughout the Commonwealth of Pennsylvania; and

Whereas, each year Pennsylvania 811 receives more than 800,000 notification requests and transmits more than six million notifications, providing protection to utility companies, their employees, customers and citizens of Ferguson Township.

Now, therefore, it is proclaimed that Ferguson Township recognizes the month of April 2020 as "Pennsylvania 811 Safe Digging Month" and encourage all excavators and homeowners to dial 8-1-1 at least three business days in advance of an excavation project, including even small projects such as planting a tree, installing a mailbox post, building a deck or swimming pool or replacing a driveway, in order to avoid injury, protect the environment, prevent millions of dollars in damages and to remind excavators that three business days' notice is the law for safe digging.

Proclaimed this 20th day of January 2020.

Ferguson Township Board of Supervisors,

Steve Miller, Chairman

PARTNERING WITH THE 2020 CENSUS BUREAU TO HELP ENSURE AN ACCURATE COUNT FOR FERGUSON TOWNSHIP

PROCLAMATION

WHEREAS, the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population which provides a historic opportunity to help share the foundation of our society and play an active role in American democracy; and

WHEREAS, Ferguson Township is committed to ensuring every resident is counted; and

WHEREAS, federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing; and

WHEREAS, census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for the accurate and fair redistricting of state legislative seats and voting districts; and

WHEREAS, information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment; and

WHEREAS, the information collected by the census is confidential and protected by law; and

WHEREAS, a united voice from government, business, community-based, faith-based and social service organizations, educators, media and others will enable the 2020 Census message to reach more of our residents; and

Now, therefore, it is proclaimed that Ferguson Township is committed to partnering with the U.S. Census Bureau to help ensure a full and accurate count in 2020.

As a 2020 Census partner, we will:

1. Share the importance of the 2020 Census with Ferguson Township residents; and
2. Encourage residents to respond to the census when they receive the information in March 2020; and
3. Support Census takers as they help our community complete an accurate count; and
4. Promote the availability of Census Jobs in the Township; and
5. Encourage residents to participate in events and initiatives that will raise awareness of the 2020 Census and increase participation.

PROCLAIMED this 20th day of January 2020.

Ferguson Township Board of Supervisors,

Steve Miller, Chairman

RESOLUTION NO. _____

A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA REPEALING RESOLUTION 2019-11 AND AUTHORIZING THE CHAIRMAN AND SECRETARY TO EXECUTE A RESOLUTION WITH JERSEY SHORE STATE BANK, VOYA FINANCIAL ADVISORS, AND PERSHING, LLC DESIGNATING THE AUTHORIZED SIGNATORIES ON THE TOWNSHIP'S VARIOUS BANK ACCOUNTS.

BE IT RESOLVED, by authority of the Township of Ferguson, Centre County, Pennsylvania, and it is hereby resolved by authority of the same, that Steve Miller, Chairman; Laura Dininni, Vice Chairperson; and David Pribulka, Township Manager of Ferguson Township be authorized to sign checks or drafts for the accounts of Ferguson Township; open, close, and transact investment accounts; sign documents for actions to be executed; and, further that the Chairman and Secretary be authorized to sign this resolution.

BE IT FURTHER RESOLVED, that Richard Killian shall no longer have authority to sign checks or drafts for the accounts of Ferguson Township; open, close, and transact investment accounts; or to sign documents for actions to be executed.

BE IT FURTHER RESOLVED, that the signatures of two of the three designated signatories shall be required on any document in order to transact business.

RESOLVED, this 20th day of January 2020.

TOWNSHIP OF FERGUSON

By: _____
Steve Miller, Chairman
Board of Supervisors

[S E A L]

ATTEST:

By: _____
David Pribulka, Secretary

I, David G. Pribulka, Secretary of the Township of Ferguson, Centre County, Pennsylvania, hereby certify that Ferguson Township is duly and legally organized and existing and that the quorum of the Board of Supervisors of Ferguson Township, at a meeting duly held on the 20th day of January 2020, which is in full force and effect on this date and does not conflict with the Home Rule Charter of Ferguson Township.

I further certify that I have the authority to execute this Non-Corporate Resolution on behalf of Ferguson Township, and that the Board of Supervisors of Ferguson Township that took action called for by the resolutions annexed hereto has the power to take such action.

David Pribulka, Secretary

Signature

Date

January 20, 2020

Congresswoman Lori Trahan
United States Congress
3rd District of Massachusetts
1616 Longworth HOB
Washington, DC 20515

Re: Save Minor League Baseball Task Force – State College Spikes

Dear Representative Trahan:

On behalf of the Board of Supervisors of Ferguson Township, Centre County, Pennsylvania, I wish to submit a letter of support for the State College Spikes Minor League Baseball Team. It is my understanding that you, along with several of your congressional colleagues, are serving on the Save Minor League Baseball Task Force. The Board applauds your work on this worthwhile cause.

The State College Spikes have been a valued institution in the community for many years. Their presence has brought economic growth to Ferguson Township and the surrounding municipalities. They have participated in Township events that have encouraged people of all ages to learn more about local government. Finally, and perhaps most importantly, they have contributed millions of dollars to charitable causes that serve the residents in need in our community.

Please accept this letter of strong support for your initiatives working on this Task Force. If successful, your efforts will directly benefit the approximately 19,000 residents of Ferguson Township, and thousands more around the State College community, by preserving an organization that means far more than baseball. Thank you for efforts to save America's Pastime.

Sincerely,
Township of Ferguson

Steve Miller, Chairman
Board of Supervisors

c: Correspondence file

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA CHAPTER 15 MOTOR VEHICLES AND TRAFFIC, PART 2, TRAFFIC REGULATIONS, SECTION 217 SCHOOL ZONES ESTABLISHED.

The Board of Supervisors of the Township of Ferguson hereby ordains:

15-217 School Zones Established.

The following portion of SR 45 is hereby established as a School Zone pursuant to the Pennsylvania Motor Vehicle Code, 75 P.S. Section 3365(b), as amended, with the following speed limits and sign restrictions:

Highway	Between	Speed Limit	Sign Restriction
SR 45	A point 500 feet east of the easterly driveway of the easterly driveway of the Ferguson Township Elementary School in the Village of Pine Grove Mills, to a point 500 feet west of the westerly driveway of Ferguson Township Elementary School	15 m.p.h.	On school days only from 7:40 a.m. - 8:10 a.m. 2:50 p.m. - 3:20 p.m. 12:25 p.m. - 12:40 p.m. (Act 80 Events)

CENTRE REGION COUNCIL OF GOVERNMENTS

Centre Regional Planning Agency
2643 Gateway Drive, Suite #4
State College, PA 16801
Phone: (814) 231-3050 Fax: (814) 231-3083

TRANSPORTATION & LAND USE (TLU) COMMITTEE

COG Forum Room
2643 Gateway Drive
Monday, January 13, 2020
12:15 p.m.

AGENDA

1. CALL TO ORDER AND INTRODUCTIONS - Mr. May will call the meeting to order and provide time for introductions of Committee members and staff.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (**five minutes per person time limit, please**). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. ELECTION OF OFFICERS

The TLU Committee should elect a Chair and Vice Chair for 2020. During 2019, Ms. Theresa Lafer (State College Borough) served as the Chair of the Committee, and Mr. Frank Harden (Harris Township) served as the Vice Chair. Mr. May will call for nominations for Chair and turn the meeting over after a successful vote for the Chair.

The 2020 membership of the TLU Committee is as follows:

Carla Stilson	College Township
Lisa Strickland	Ferguson Township
David Piper	Halfmoon Township
Frank Harden	Harris Township
Elliot Abrams	Patton Township
Theresa Lafer	State College Borough
Rob Cooper	Penn State University

4. ACCEPTANCE OF MINUTES

The minutes of the December 2, 2019 TLU Committee meeting are *enclosed*.

5. OPEN DISCUSSION FOR COMMITTEE MEMBERS

This time is provided for open discussion of issues by members.

6. MEETING DATES, TIME, AND LOCATION

The Committee should choose the dates, time, and location for its 2020 meetings. During 2019, the Committee met on the first Monday of the month at 12:15 p.m. in the COG Forum Room. In the past, COG committees have tried to schedule their meetings during the first two weeks of the month. This sequencing provides adequate time to refer issues to the Executive Committee and the General Forum for action. The following table shows meeting dates for 2020, should the Committee continue to meet on the first Monday of the month at 12:15 p.m.

COG TLU COMMITTEE POTENTIAL MEETING DATES – 2020	
February 3	August 3
March 2	September 14 (second Monday to accommodate Labor Day holiday)
April 6 (joint meeting with the Centre Regional Planning Commission at the regular TLU meeting time)	* October 5 – (joint meeting with the CRPC at the regular TLU Committee meeting time)
May 4	November 2
June 1	December 7
July 6	January 11, 2021 (2 nd Monday to accommodate municipal reorganizational meetings)

* Committee members should consider maintaining the regular TLU Committee meeting time for the fall joint meeting with the CRPC. This meeting was generally held on the CRPC meeting date and time. In 2018 and 2019, the meeting was moved to the TLU time because the CRPC meeting conflicts with a College Township Council meeting. This also requires approval by the CRPC.

7. COG ARTICLES OF AGREEMENT

The CRPA Director will briefly review the COG Articles of Agreement as it relates to the TLU Committee. According to the Articles, the duties of the Committee are:

- i. To study and prepare recommendations on coordinating major land use and transportation plans.
- ii. To discuss, as appropriate, matters considered by the Centre County Metropolitan Planning Organization (CCMPO) [e.g. Centre County Long Range Transportation Plan and Centre County Transportation Improvement Program].
- iii. To meet semi-annually with the Centre Regional Planning Commission to discuss regional planning issues of common interest.
- iv. To provide input to the Centre Area Transportation Authority on an annual basis about proposed changes in service.

- v. To study and prepare recommendations on transportation policy, issues, or projects as requested by the Executive Committee.

Action: This item is for information only.

Attachments: None

Next Steps: None

8. POTENTIAL TLU COMMITTEE ACTIVITIES

This item provides a list of potential agenda items that the TLU Committee may consider in 2020 based upon activities in the CRPA Comprehensive Plan Implementation Program (CHIP) and the CCMPO Unified Planning Work Program (UPWP):

- a. Conduct a joint meeting with the Centre Regional Planning Commission (CRPC) in April to review the status of ongoing CHIP projects for 2020 and preliminary priority projects for 2021 - 2022.
- b. Conduct a joint meeting with the CRPC in October to review progress on CHIP projects and develop initial draft priority projects for the 2021 - 2022 CHIP.
- c. Receive a presentation on CRPA activities related to preparing for the 2020 US Census. This will include a brief review of some results from the latest American Community Survey (ACS), including some trends in the Centre Region.
- d. Receive a presentation and review a project to examine the rate of land consumption inside the Regional Growth Boundary and determine potential strategies to reduce the rate of land consumption, such as minimum density requirements.
- e. Receive an update on potential implementation actions in the Draft Centre Region Climate Action and Adaptation Plan they relate to land use and transportation activities.
- f. Receive reports and provide comments on several CHIP projects including: Reevaluation of Commercial Zoning in the Centre Region; Regional Toolbox for Improving Community Engagement; and Best Practices for Park Management in Urban and Suburban Centers.
- g. Review the CCMPO's Draft Centre County Long Range Transportation Plan (LRTP) 2050, focusing on issues, needs, and candidate projects located within or affecting the Centre Region.
- h. Receive reports about the status of highway, bridge, transit, and pedestrian/bicycle improvements being implemented in the Centre Region and surrounding areas,

including but not limited to: Atherton Street Drainage/Repaving; I-99/I-80 Exit 161 Interchanges; State College Area Connector; Route 26/45 Intersection; Valley Vista Shared-Use Path; and PennDOT's maintenance paving projects.

- i. Provide input on actions the CRPA, CCMPO, municipalities, and other organizations can take to notify residents and businesses about transportation construction projects that may cause delays on major transportation corridors.
- j. Receive updates about actions taken by the municipalities and Penn State University to implement recommendations in the Centre Region Bike Plan and amend the Bike Plan to reflect updated information about bike facilities in the Region.
- k. Review a request to the League of American Bicyclists to renew the Region's designation as a Bicycle Friendly CommunitySM, which must be submitted by August 2020.
- l. Receive reports about the activities of the Centre Region Bicycle Advisory Committee (CRBAC).
- m. Receive updates about e-scooter legislation in Pennsylvania and its impact on the Centre Region.
- n. Receive a report about CATA's service planning process for fall 2021.
- o. Receive reports about CATA's efforts to advance "Mobility as a Service" activities that enhance the integration of transit with other modes of transportation and discuss the advancement of potential planning studies to identify and assess transit options.
- p. Receive reports on land use/transportation-related projects, such as the potential implementation of a "road diet" on Boal Avenue (Business Route 322) in Harris Township; and potential implementation of recommendations in the Pine Grove Mills Small Area Plan in Ferguson Township. Reports will focus on action items that require regional coordination.

Action: This item is for information only.

Attachments: None

Next Steps: None

9. MEETING GUIDELINES

During its November 26, 2018 meeting, the General Forum adopted the attached Resolution and the corresponding Guidelines for Meeting Etiquette. The intent of these

documents is to encourage all COG related entities to foster and maintain an environment in which all individuals are treated with respect and dignity. The *Code of Conduct* section of the Guidelines offers suggestions for behavior at meetings. The *Notes for the Chair* section provides insights for meeting facilitation.

This information was not prepared in response to a particular problem in the COG. Rather, the General Forum believes the Meeting Guidelines can be a useful tool in helping COG related groups to set expectations for creating a respectful environment that is conducive to exploring alternatives and finding solutions that everyone can live with.

Action: This item is for information only.

Attachments: 1. Guidelines for Meeting Etiquette, adopted November 26, 2018

Next Steps: None

10. OTHER BUSINESS

- A. Matter of Record - The next TLU Committee meeting will be held on Monday, February 3, 2020 at 12:15 p.m. in the COG Building Forum Room, pending approval of the 2020 meeting schedule. Tentative items include a presentation on CRPA activities related to preparing for the 2020 US Census including a brief review of some results from the latest American Community Survey (ACS), including some trends in the Centre Region.
- B. Matter of Record - The next meeting of the CCMPO Coordinating Committee will be held on Tuesday, January 28, 2020 at 6:00 p.m. at the **Centre Region COG Building**. Agenda items include of officers, adoption of the FY 2020-22 Unified Planning Work Program, approval of the annual safety performance measure targets, report about the Preliminary Draft 2021-2024 Transportation Improvement Program (TIP), and discussion of a request from Harris Township for the MPO's support and assistance in addressing safety concerns along Route 45 west of the Village of Boalsburg.
- C. Matter of Record - CATAGO! will begin serving the Bellefonte area with on-demand transportation service on Saturday, January 11. For details about this exciting new option, please see the attached flyer.
- D. Matter of Record - *Enclosed* is the CATA Fiscal Year 2018 - 2019 Annual Report.

11. ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite #3

State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3088 • Website: www.crcog.net

AD HOC FACILITIES COMMITTEE

COG Forum Room

Tuesday, January 14, 2020

8:30 AM

AGENDA

1. CALL TO ORDER

Mr. Harden will convene the meeting.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minute per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes of the November 5, 2019 Ad Hoc Facilities Committee meeting is **enclosed.**

4. ELECTION OF OFFICERS

The Committee should elect a Chair and Vice Chair for 2020. During 2019, Mr. Harden served as Chair and Mr. Francke served as Vice Chair. The 2020 membership of the Ad Hoc Facilities Committee is as follows:

Rich Francke	College Township
Patti Hartle	Halfmoon Township
Frank Harden	Harris Township
Patty Stephens	Ferguson Township
Dan Trevino	Patton Township
Dan Murphy	State College Borough

5. MEETING DATE, TIME & LOCATION

The Ad Hoc Facilities Committee should choose the date, time, and location for its 2020 meetings. During 2019, the Committee met on the first Tuesday of the month at 8:30 AM in the COG General Forum Room.

In the past, COG committees have tried to schedule their meetings during the first two weeks of the month. This sequencing provides adequate time to refer issues to the Executive Committee and the General Forum for action.

6. COMMITTEE CHARGE

The Executive Director will briefly review the charge of the Ad Hoc Facilities Committee. The mission of the Committee is to:

- 1) Improve the data surrounding the capital improvement and replacement plan as it pertains to the capital needs, whether that be new or replacement, of the various facilities owned or rented by the COG.
- 2) To plan for future COG facilities on an organization wide basis.

The Committee's work objectives are:

- To gain an understanding of the current facilities owned, rented and operated by the Centre Region COG, Schlow Centre Region Library, and the Centre Region Parks and Rec Authority.
- To aid in the implementation of a maintenance plan for the current COG facilities.
- To plan appropriately for obsolescence and replacement needs.
- To assess the facilities operated by COG and compare them to the current and anticipated future needs for the COG, Schlow Library and the Parks and Rec Authority.
- Develop a plan to address the current and future needs of COG, as they relate to its facilities, while remaining within the desired current and future funding constraints.

7. MEETING ETIQUETTE GUIDELINES

The Centre Region Council of Governments (COG) is committed to an environment in which all individuals are treated with respect and dignity. Each individual has the right to participate in a professional atmosphere that promotes equal opportunities to be heard and to participate in the decision-making process. At the same time, conducting the meeting is to be handled efficiently, so the time that people invest at meetings is well spent and concludes within a reasonable timeframe. Please respect each other, as well as the Chair and their role in facilitating the expeditious conduct of business.

On November 26, 2018, the COG General Forum adopted the **enclosed** Meeting Etiquette Guidelines and Resolution 2018-4. The Committee should be familiar with these

guidelines. More information, including frequently asked questions and guidelines for public comment can be found on the COG's website at www.crcog.net.

8. MILLBROOK MARSH BOARDWALK

The Parks and Recreation Director, Ms. Pam Salokangas, alerted the COG Executive Director, Mr. Jim Steff, and Finance Director, Mr. Joe Viglione, in early December about some severe damage to the Millbrook Marsh Nature Center boardwalk. Individually, Mr. Steff and Mr. Viglione walked the boardwalk to review its condition, and then Mr. Steff, Ms. Salokangas, Mr. Viglione, and Ms. Kauffman (Nature Center Supervisor) subsequently met on Monday, December 9, 2019 to review the **enclosed** photos and discuss moving forward to obtain a hydrologist's report and recommendations to develop a plan of action.

Based on the outcome of the discussion, Ms. Salokangas, Mr. Walt Schneider, and Mr. Richard Parizak (hydrologist) walked the boardwalk on December 20 to discuss structural issues as well as the changes to the facility's hydrology. Based on the team's assessment that day, it was deemed necessary to plan to close some sections of the boardwalk for patron safety. Mr. Steff has authorized, through the use of the COG purchasing policy's emergency purchasing guidelines, funding to purchase signage and construct barricades to close off sections of the boardwalk. One of these closures would be temporary if repairs can be made to that section. Ms. Salokangas is in the process of identifying those areas and obtaining quotes for those costs. Some of the closures could be semi-permanent as the Agency works through possibly conducting a Repair/Replacement/Redesign Feasibility Study.

At the January Facilities Committee meeting Agency staff will provide an update to the Committee and discuss potential paths forward. There is no Committee action necessary at this time, but the planning, repairing, and funding of the boardwalk will be a recurring agenda item during 2020.

9. BUDGET AMENDMENT - CODE PARKING LOT

During its January 14, 2020 meeting the Facilities Committee will review the request to rent parking spaces at a nearby business and determine if they endorse entering into an agreement to rent spaces for Code vehicles as an immediate and interim solution to the parking issues at the COG Building.

In connection with the 2020 COG budget, numerous comments were made about the limited availability of parking in the COG parking lot for meetings. This has in large part been due to the expansion of staffing in the Code Agency. Multiple municipalities have asked COG staff to investigate implementing a fleet management plan and review a 2015 plan to expand parking on site.

Both of those solutions will take time to implement. To immediately improve the availability of parking at the COG Building staff is recommending that the Code Agency enter into an agreement to rent 25 parking spaces at a property located at 2568 Park

Center Boulevard. An agreement has been reached in principle at \$35 per month per space – approximately \$10,500 per year. This cost seems reasonable as compared to other local properties.

COG staff is asking for Committee endorsement of the action to address the immediate parking needs at the COG Building noting that this solution is an interim one until a fleet management plan is developed and investigation of the 2015 Stahl Sheaffer parking lot expansion study can be completed. This endorsement will be referred to the Finance Committee for consideration during its January 16, 2020 meeting.

10. CODE RENOVATION PROJECT

At its November 5, 2019 meeting the Committee received a report about the status of the Code Agency move into the vacated Parks suite. Mr. Walt Schneider will be in attendance to update the Committee about what has been accomplished since the November 5th meeting, what remains to be accomplished, the timeline for the move, and any challenges that may lie ahead.

The Committee should receive the report and ask questions. This is an informational agenda item and does not require action from the Committee.

11. FACILITIES COORDINATOR JOB DESCRIPTION

Enclosed is the most recent draft of the job description for the Facilities Coordinator. During the 2020 Detailed Budget review sessions, the Finance Committee approved the position of Facilities Coordinator in the 2020 budget. This position is anticipated to begin July 1, 2020 although it may need to be delayed due to the timeline of the COG Building renovations being performed by Code – there may not be space to bring the employee on board until the renovations are complete.

At its November 5, 2019 meeting the Committee discussed and provided comments on the job description. A revised job description was sent out with the December 2019 cancellation notice. The Chair requested that any comments be submitted back to the Finance Director prior to the January Facilities Committee meeting.

The Facilities Committee should review and discuss the enclosed job description. COG staff wants to allow the Committee adequate time to review, opine, and edit the job description as they see fit. Once the Facilities Committee has endorsed the job description, it will be forwarded to the Human Resources Committee for review and approval.

12. FINANCE COMMITTEE REPORT

Mr. Viglione will report on the November 20, 2019 Finance Committee agenda. Topics of discussion were the 2020 Summary Budget, a Purchase Order to Rebuild Two Fire Police Units, a Contract Award for a Fire Study, the CRCA Parking Agreement, and a discussion on the Library Strategic Plan.

13. FUTURE COMMITTEE AGENDA ITEMS AND PRIORITIES

This agenda item asks the Facilities Committee to review the following list of Committee agenda items and identify topics that should be added, deleted, or revised. After that process is complete, the Committee is asked to identify those topics of highest priority. For 2020, the following is a list of potential agenda items that may be considered by the Facilities Committee:

1. General: Are there larger issues the Committee would like to discuss during 2020? For instance, are there other opportunities for the municipalities to work together through the COG or as a result of a regional discussion facilitated by the COG?
2. General: Approve the job description for the Facilities Coordinator. (January/February)
3. General: Presentation of the COG Operations Greenhouse Gas Emissions Inventory Results from the COG Sustainability Planner (February).
4. General: Request for Proposals to study the gravel and paved parking lots owned or managed by the Centre Region Council of Governments (ongoing). This study may be expanded to include the addition of parking at the COG Building in a manner consistent with the 2015 study performed by Stahl Sheaffer Engineering.
5. General: Receive status updates about the timeline and progress being made in the renovation of the former Parks Suite by the Code office. The completion of this project will impact all four agencies and delays could impact the hire date of the Facilities Coordinator (ongoing).
6. General: Through the use of the Planning Guide for Maintaining School Facilities, develop a strategic plan/set of standards for the Ad Hoc Facilities Committee to follow for maintaining the various COG owned and leased facilities throughout the region in a forward thinking and cost effective manner (ongoing).
7. General: Receive additional updates as needed related to unexpected capital repairs/replacement costs.
8. General: Input and discussion of a COG Operations action plan related to the Greenhouse Gas emissions inventory with the COG Sustainability Planner (3rd quarter).

This agenda item is for discussion only and does not require action from the Ad Hoc Facilities Committee. Committee comments are welcomed.

14. OTHER BUSINESS

- A. Matter of Record - **Attached** is a flyer for the Building Re-Tuning and Operations Conference being held on March 3 at the Nittany Lion Inn.

15. ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3083 • Website: www.crcog.net

PUBLIC SAFETY COMMITTEE

COG Forum Room

2643 Gateway Drive

Tuesday, January 14, 2020

12:15 PM

AGENDA

1. CALL TO ORDER

Mr. Jim Steff will convene the meeting as the former Chair and Vice Chair are no longer Committee members.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred to that point in the meeting.

3. APPROVAL OF MINUTES

Copies of the minutes from the October 8, 2019 meeting of the COG Public Safety Committee and the November 12, 2019 joint meeting of the COG Public Safety and Public Services and Environmental Committees are *enclosed*.

4. ELECTION OF OFFICERS

The Committee should elect a Chair and a Vice Chair for 2020. During 2019, Ms. Cathy Dauler (State College Borough) served as Chair and Mr. Steve Lynch (College Township) served as Vice Chair. The 2020 members of the Public Services Committee are:

Randy Brachbill Don Holderman (alternate)	Bellefonte Borough
Paul Talac	College Township
Laura Dininni	Ferguson Township
Bob Strouse	Halfmoon Township
Bruce Lord	Harris Township
Dan Trevino	Patton Township
Dan Murphy	State College Borough

5. MEETING DATES, TIME, AND LOCATION

The Public Safety Committee should choose the location, time, and dates for its 2020 meetings. During 2019, the Committee met on the second Tuesday of the month at 12:15 pm in the Forum Room of the COG Building.

In the past, COG Committees have tried to schedule their meetings during the first two weeks of the month. This sequencing provides adequate time to refer issues to the Executive Committee and General Forum for action.

6. COG ARTICLES OF AGREEMENT

Mr. Steff, COG Executive Director, will briefly review the COG Articles of Agreement as they relate to the Public Safety Committee. According to the Agreement, the duties of the Committee are:

- *To study and prepare recommendations on emergency management, fire protection, emergency medical services, and code administration as requested by the Executive Committee.*
- *To provide policy guidance on the operation, apparatus, and facilities of the Regional Fire Protection program and to prepare recommendations for the General Forum.*
- *To provide policy guidance on the operation of the Centre Region Code Administration (CRCA) agency and to make recommendations for permit fee and policy changes to the participating municipalities through the General Forum.*
- *To consider for possible referral to the General Forum, recommendations from the Centre Region Emergency Management Council regarding the joint emergency management program.*
- *To coordinate studies, plans, and proposals with the Public Services & Environmental Committee as they relate to energy, energy conservation, or environmental sustainability.*
- *To consult with the fire and emergency services providers regarding the emergency services needs of the Centre Region municipalities and to prepare recommendations for addressing those needs for the General Forum to consider.*

7. MEETING ETIQUETTE GUIDELINES

Mr. Steff will briefly review the enclosed COG Resolution for Meeting Etiquette as well as the Guidelines for Meeting Etiquette. During its November 26, 2018 meeting the General Forum adopted the Resolution and the corresponding Guidelines for Meeting Etiquette. The intent of these documents is to encourage all COG related entities to foster and maintain an environment in which all individuals are treated with respect and dignity. The *Code of Conduct* section of the Guidelines

offers suggestions for behavior at meetings. The *Notes for the Chair* section provides insights for meeting facilitation.

In combination the *Code of Conduct* and *Notes for the Chair* sections will help to set a welcoming tone for Committee members who want to offer new ideas or provide comments on agenda items.

8. APPOINTMENT OF ALPHA FIRE CHIEFS

This agenda item asks the Public Services Committee to review a recommendation from the Alpha Fire Company regarding the appointment of its Chiefs and Assistant Chief and to refer this recommendation to the General Forum for approval.

During its August 27, 1996 meeting, the General Forum approved an agreement between the Centre Region COG and the Alpha Fire Company which defines each entity's responsibilities. Section 2 of the Agreement reads:

"The Company shall select a Fire Chief and Assistants, in accordance with its by-laws. The names of these individuals shall be forwarded to the Centre Region COG for appointment."

During its November 6, 2019 meeting, the Company elected their leaders for 2020. To confirm these recommended appointments, the Public Safety Committee should consider recommending the following motion to the General Forum:

"That the General Forum appoint the following individuals to the positions of Fire Chief and Assistant Fire Chiefs for 2020:

<i>Chief</i>	<i>Jason Troup</i>
<i>1st Assistant Chief</i>	<i>Tony Berrena</i>
<i>2nd Assistant Chief</i>	<i>Buck Harpster</i>
<i>Health & Safety Officer</i>	<i>Svend Pedersen"</i>

For informational purposes, the Alpha Fire Company elected the following Corporate Officers to serve in 2020:

2020 Corporate Officers

President	Shawn Kauffman
Vice President	Svend Pedersen
Treasurer	Brian Bittner
Secretary	John Domico
Financial Secretary	Ron Witmer
Trustee	Ted Gabriel – serving year 3 of a 3 year term
Trustee	Lyle Domico – serving year 2 of a 3 year term
Trustee	Joe Wirtz – serving year 1 of a 3 year term

For informational purposes, the 2020 Operations Officers of the Alpha Fire Company are:

Rescue Captain	Todd Johnson
Engine Captain	Mark Jermusyk
Truck Captain	Randy Clouser
Engine Lieutenant	Mike Eckenrode
Engine Lieutenant	Rob Nese
Engine Lieutenant	Steve Brown
Rescue Lieutenant	Jeff Watson
Truck Lieutenant	Brian Rohrbaugh
Fire Police Captain	C. "Marv" Robinson
Fire Police Lieutenant	Open
Fire Police Lieutenant	Ken Johnston
Fire Police Lieutenant	Ted Gabriel

For informational purposes, the 2020 Chiefs, Safety Officer, Fire Police Captain, and Corporate Officers of the Boalsburg Fire Company are:

Chief	Van Winter
Assistant Chief	Nate Frey
Assistant Chief	Greg Alters
Assistant Chief	Eric Garis
Assistant Chief	Paul Robinson
Safety Officer	Rob Gordon
Fire Police Captain	Vacant
President	Ken Corl
Vice President	Marlin Neff
Secretary	Aly Baer
Treasurer	Teresa Weyant
Trustees	Bud Graham, Randy Weaver, Jeff Musser

8. UPDATE ON HAZMAT DISCUSSIONS

This is an informational agenda item and does not require Committee action at this point. However, if the concept of changing the delivery model for hazmat moves forward the change would need to be approved by The Pennsylvania State University, Centre County, the State College Firemens' Relief Association and the General Forum. For this agenda item Mr. Steve Bair, COG Fire Administrator will provide an update on discussions with The Pennsylvania State University regarding the future delivery model for hazmat services.

In Pennsylvania, the dispatch of hazmat response is a responsibility of County government. In March 1992, after a series of off-campus hazmat incidents, the University agreed to establish a response team suited to community response. In March 1993, a formal agreement was in place between Centre County and the University for hazmat services. In 2009 entered into a second agreement for hazmat services with Eagle Towing and Recovery, Milesburg. Eagle's area of strength is responding to hazmat events involving truck accidents, most are on I-80, that result in diesel spills.

Beginning in June 2013, and more formally since November 2016 COG staff have been meeting with Penn State University representatives to discuss the delivery of hazmat services. A joint University/COG Committee was formed in 2018 at the request of University to examine how the team should be managed in the future. The joint committee was comprised of representatives from Penn State, COG Regional Fire Protection, Alpha Fire Company, and State College Fireman's Relief. The joint Committee agreed that the University would be served best with the COG's Regional Fire Protection Program managed the team.

Toward that end a proposal was developed that reflected the consensus of how that change would occur. In general terms there was agreement that between COG staff and the University whereby COG will assume management and administrative responsibility for the Penn State HAZMAT Team.

The consensus position recommends a three year agreement that would:

- COG would assume management responsibility for the hazmat team.
- COG paid staff and volunteers would staff the hazmat positions.
- COG will continue to make its apparatus and equipment available for hazmat responses
- COG to continue funding the team operations. In 2018 that level was \$19,700.
- COG and Alpha Fire Company will accept into the COG managed hazmat team non-fire company volunteers who are affiliated with the current hazmat team (who are members in good standing) as members of the Alpha Fire Company. This will transfer liabilities from the University to the COG. (i.e. Workers' Compensation, Errors and Omissions, General and Vehicle Liability)
- Penn State will continue to fund the team at a fixed amount for three years. Based on estimated provided by COG a University reimbursement amount of \$75,000 has been proposed.
- Penn State will continue to provide (the current) housing for the HAZMAT team vehicle and equipment.
- Penn State will continue to provide (the current) truck used by the team.
- Penn State will transfer hazmat equipment and materials to the COG.
- The term for the COG/University agreement will be for three years after which either party has the right to end participation.

The concept of changing the hazmat organizational model is being brought forward at this time because:

- The current hazmat team certification (Pennsylvania Act 165 of 1990) by the Pennsylvania Emergency Management Agency Team ends June 2021. The recertification process, which involves multiple exercises conforming to federal requirements, must start by the first week of February 2020.
- It is becoming more obvious that there is a gap between the current organizational structure wherein the University is responsible for the management of the program but most of the personnel are provide by COG paid and volunteer staff.
- Centre County appear willing to consider a new organizational arrangements for hazmat services for the Centre Region municipalities.
- COG staff and University representatives have reached a tentative understanding of how the new arrangement would be funded, how equipment would be handed and facilities provided.

Looking ahead, Mr. Bair will be meeting with the municipal managers to discuss this concept and plans to return to the Committee's February meeting to discuss next steps.

9. REPLACEMENT OF FIRE POLICE VEHICLES

This is an action agenda item asks the Public Safety Committee to endorse the construction of two fire police vehicles in accordance with the 2020 COG Budget. Mr. Steve Bair will discuss the replacement options available and their costs, acquisition process, time schedule, and Co-Stars manufacturer to complete this project. The two options are to purchase a new body for the vehicles or reburish the existing ones. There is an \$8,000 cost differences between the two choices.

During its November 25, 2019 meeting, the General Forum authorized purchase of two vehicle chassis upon which utility bodies for fire police use will be mounted. This project will replace the two existing fire police vehicles in accordance with the COG Capital Plan.

Staff has been investigating the most cost-effective course for completing this replacement project. The existing fire police vehicles were purchased in 2009, and at that time they were designed and constructed in such manner to permit re-use the major body component of the vehicle (the utility body). Working with manufacturers, staff secured pricing for both re-use/remount of the existing utility body versus

constructing a new utility body. Staff is recommending a new body as the most cost-effective course of action.

Option A: Refurbish and use existing body: \$94,329 each [86% price of new body]

Option B: New body: \$110,300 each

When adjusted for resale of the existing units (\$8,000) the costs of refurbishment/re-use increase to 92% of the cost for new. The 2020 to 2024 COG Capital Improvement Plan will support either course of action.

The Committee should discuss which of the options it prefers and then endorse the selection of a manufacturer to implement that option through the Co-Stars program. Because this expenditure is anticipated in the 2020 Budget and will be based on the Co-Stars program, General Forum action is not necessary.

Because Harris and Halfmoon Townships do not participate in the regional fire protection program and budget their representatives should not vote on this agenda item.

10. CRCA UPDATES

Mr. Walt Schneider, CRCA Director, provide update the Public Safety Committee on the following:

- The issuance of a month to month purchase order to rent 25 parking spaces in a nearby lot at the cost of \$35.00 per month (including snow plowing services) - \$10,500 annual cost, which is a competitive rental rate. The cost would be paid by the CRCA because only its vehicles would be parked on the surface lot. This cost represents an amendment to the 2020 budget that requires the approval of the Finance Committee and the Executive Committee.
- The Centre Region Code Administration (CRCA) discovered during a recent an audit of building permits issued to-date in 2019 that some permit fees were incorrectly calculated, resulting in incorrect permit fees being assessed. The instances were identified to building permits applied for in 2018 using the 2018 permit fee multiplier of 0.0060, but not issued until 2019 when the permit fee multiplier had been reduced to 0.0055. The reduction in the permit fee multiplier resulted in the identified applicants overpaying for their respective building permit. A total of thirty (30) separate building permits were identified in the audit as utilizing the incorrect permit fee multiplier. The CRCA recalculated the permit fee due utilizing the correct permit fee multiplier and determined the refund due for each instance, resulting in a total

of \$174,509.68 in refunds to the permit holder. The refunds were issued via check, accompanied by a letter of explanation, to each permit holder letter on December 13, 2019.

- The steps, time schedule and estimated cost of renovating the former Centre Region Parks and Recreation suite to be used as the administrative office suite for Centre Region Code Administration

9. REGIONAL CODE AND MUNICIPAL SOFTWARE PACKAGE UPDATE

This is an informational agenda item and does not require Committee action at this point. However, when the time comes to select and award a contract for a new software package, then the Committee will prepare a recommendation for action for the General Forum to consider. The contract is likely to be for five years and cost in excess of \$500,000. This is less cost than if all the participating agencies were to acquire individual software packages. For this agenda item Mr. John Franek, CRCA Code Services Manager will provide an update on discussions.

In 2012/2013 the CRCA and the Centre Region municipalities selected MUNIS (Tyler Technologies) software system for use in managing certain services including zoning, building permits/inspections, business licenses, rental house permit/inspections, and other land use services.

After five years of use, these entities have determined that it is in their best interest to search for and adopt a more suitable software package. Concerns with the MUNIS system include:

- The Tyler Technology MUNIS program is moving away from the permitting and licensing that the Centre Region currently use it for, to more of a financial package. It is geared toward schools, judicial programs, payroll, ERP, etc.
- Per Tyler Technology representatives, there will be no further enhancements for the programs that are used by the CRCA and the municipalities. The COG staff believes the lack of updates is a sign that in the future the permitting program will not be supported by Tyler Technology nor will there be training provided for the COG and municipal staff who use the database.
- The CRCA and municipal staff who use the Tyler Technology MUNIS system believe it is cumbersome. By way of example, it takes 6-8 clicks to track a new construction inspection.
- The Tyler Technologies MUNIS system does not share data between the permitting and licensing programs as the firm said it would. This has caused a number of work arounds to be implemented especially as it relates to the exchange of information between State College Borough and the CRCA.
- Permit and inspection data is not linked.

In response to these questions, the CRCA Director organized a meeting of the seven municipal system users and a Centre Regional Planning Agency representative. The group recommended that a study be conducted to identify a software package that would better meet the Centre Region's zoning, permitting and land use tracking needs and that a consultant be hired to manage the study because of the number of partners involved, the complexity and expense of the software package, and the limited availability of CRCA staff. The costs of the study and well as the expense of acquiring the software would be funded by the CRCA budget.

Since the Committee's action, a Working Group has been formed and three meetings convened by the Project Managers. Members of the Work Group are:

- ✓ Walter Schneider, John Franek, Tammy Strouse, Kathy Woods (CRCA)
- ✓ Don Holderman (Bellefonte Borough)
- ✓ Roger Dunlap, David Jordan, Tracey Miller (State College Borough)
- ✓ Jeff Ressler (Ferguson Township)
- ✓ Jim May (CRPA)
- ✓ Mark Gabrovsek (College Township); Nicole Harter (Patton Township)
- ✓ Amy Smith (Halfmoon Township)
- ✓ Nick Barger, Mark Kellerman (Centre County)
- ✓ Joe Viglione (COG Administration)

Mr. Franek will provide a status report on the project, time schedule, possible costs, and next steps.

10. TRICK OR TREAT NIGHT IN SEVERE WEATHER

The Executive Committee has asked the Public Safety Committee for a recommendation on the process for changing the date for Trick or Treat in the event of severe weather as was the case on October 31, 2019.

For over 40 years the General Forum has selected the date and time of Trick or Treat night for the six Centre Region municipalities. This coordinated approach eliminates confusion as to the dates and times for Trick or Treat night in our area. The recommended date is identified by the three Centre Region Police Chiefs (from State College Borough, Patton Township and College Township). Included in this discussion is the Director of Centre Region Parks and Recreation. Their suggested Trick or Treat night is referred to the General Forum for approval.

Most years, Trick or Treat occurs on Halloween night, October 31. However, from time to time, Halloween falls on the night of a home game for Penn State University when 110,000 or more fans may be about. On those occasions, because of safety concerns, the Chiefs and the Parks and Recreation Director recommend an alternate date for the General Forum to consider. This year Halloween will fall on Saturday, October 31. There is an away football game that day with the University of Indiana.

Over the years this system has worked well and there have been few if any, major safety issues. However, in 2019 a twist occurred. Trick or Treat night was scheduled to be held on Thursday, October 31. Wednesday, the night before, the municipalities were starting to receive reports of pending severe weather. By Thursday morning, their forecasts were becoming more ominous and by about 10 AM there were tornado warnings in the area.

Until 2019 Trick or Treat occurred on the designated night regardless of the weather. Because of severe public safety issues this year the managers and police chiefs thought that the date should be changed until Saturday, November 2. Being that there are no procedures or past precedents to follow about how Trick or Trick night should be changed once the date was set, the decision-making process from changing the date from Thursday to Saturday was not as clear-cut as some people would have liked.

The process to change the date essentially involved the three police chiefs making a recommendation to the municipal managers. Once this approach was identified it worked well. The managers agreed to change the proposed date by way of the Police Chiefs recommendation and municipal and COG resources were used to inform the public that Trick or Trick night was postponed.

As a starting point for the Committee discussion, the Executive Director recommends consideration of the following motion:

“That the Public Safety Committee recommend to the Executive Committee that in the occasion of severe weather or other event that threatens public safety that the Centre Region police chiefs, after consult with the Centre Region Emergency Management Coordinator, are to recommend to the municipal managers an alternate date and time for Trick or Treat night.”

11. FUTURE COMMITTEE ACTIVITIES

Following is a list of potential agenda items that may be considered by the Public Safety Committee in 2020:

- a. Codes: Review recommendations from the Centre Region Code Administration Director regarding the appointment of reappointments of members to the Centre Region Building and Housing Code Board of Appeals and to refer this recommendation to the General Forum for approval (February).
- b. Fire: introduce the concept of a future model for the delivery of Centre Region hazmat services. (January to March).
- c. Fire: Receive the annual fire service report (February).
- d. Fire: Receive a status report on fire study to identify a future service model for the regional fire protection program (February to April)

- e. Fire: Review funding from the State College Firemens' Relief Association to the COG's Capital Budget for apparatus replacement.
- f. Emergency Management: Update the emergency services agreement between Penn State University and the COG. This agreement will require the approval of the General Forum (March).
- g. Emergency Management: Schedule a meeting with emergency medical service providers to identify potential concerns. The General Forum is also interested in this topic (April).
- h. General: Review the 2020 Program Plan proposals for the Code Agency, Fire Protection Program, and Emergency Management Program. (May/June 2020). Possible proposed budgetary changes are:
 - ✓ Providing a stipend payment for the Fire Marshals
 - ✓ Reviewing the fee multiplier that is used to set building permit fees
 - ✓ Implementation of recommendations from the fire study
 - ✓ Cost of the new code software package
- i. Code: Receive a report from a COG/municipal staff committee regarding a new software package to replace the current Tyler software package used by the Code Agency and several of the municipalities (Prior to June 2020).
- j. General: Review the draft 2021 Code Agency, Fire Protection Program, and Emergency Management Program budgets (mid 2020).
- k. General: Conduct an annual joint Public Safety and Public Services & Environmental Committee meeting of fire, police, PennDOT, and utility providers to review emergency response plans (late 2020).
- l. Fire: Discussion of how calls for non-fire related situation (for example, people stuck in elevators and local maintenance staff is not available) are impacting the work load and what should be done about it (Prior to December).
- m. Emergency Management: The Emergency Management Coordinator will update the Committee on updates to the Centre Region/Penn State Emergency Operations Plan (August/September).

12. OTHER BUSINESS

- A. Matter of Record - The November and December 2019 monthly comparison of code statistics, permits issued/permits closed reports are *enclosed* (electronically only). The September and October 2019 comparison of monthly existing structures code statistics are *enclosed*.

13. ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3083 • Website: www.crcog.net

HUMAN RESOURCES COMMITTEE

COG Forum Room

2643 Gateway Drive

Wednesday, January 15, 2020

12:15 PM

AGENDA

1. CALL TO ORDER

Chairman Nigel Wilson will convene the meeting.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes from the November 6, 2019 Human Resources Committee meeting is **enclosed** for approval.

4. COMMITTEE PICTURES

COG Staff would like to take a picture of Committee members to include on our webpage that discusses the Human Resources Committee. COG believes it would add a personal touch and help residents identify their elected officials when needing to reach out to them.

5. ELECTION OF OFFICERS

The Committee members should elect a Chair and a Vice Chair for 2020. During 2019, Mr. Wilson served as Chair and Ms. Buckland served as Vice Chair, the unofficial 2020 roster, is as follows:

Anthony Fragola	College Township
Patty Stephens	Ferguson Township
Bob Strouse	Halfmoon Township
Nigel Wilson	Harris Township
Jessica Buckland	Patton Township
Peter Marshall	State College Borough

6. MEETING DATES, TIMES, AND LOCATION

The Committee members should choose the time, location, and dates for their 2020 meetings, *including January 2021*. Most recently during 2019, the Committee met on the first Wednesday of the month at 12:15PM in the COG Forum Room. In the past, COG committees have tried to schedule their meetings during the first two weeks of the month. This sequencing provides adequate time to refer issues to the Executive Committee and the General Forum for action.

7. COG MEETING ETIQUETTE

The Centre Region Council of Governments (COG) is committed to an environment in which all individuals are treated with respect and dignity. Each individual has the right to participate in a professional atmosphere that promotes equal opportunities to be heard and to participate in the decision-making process. At the same time, conducting the meeting is to be handled efficiently, so the time that people invest at meetings is well spent and concludes within a reasonable timeframe. Please respect each other, as well as the Chair and their role in facilitating the expeditious conduct of business.

On November 26, 2018, the COG General Forum adopted the **enclosed** Meeting Etiquette Guidelines and Resolution 2018-4. The Committee should be familiar with these guidelines. More information, including frequently asked questions and guidelines for public comment can be found on the COG's website at www.crcog.net

8. COG ARTICLES OF AGREEMENT

Mr. Steff will briefly review the COG Articles of Agreement as it relates to the Human Resources Committee. According to the Agreement the duties of the Committee are:

- i. To periodically review the Centre Region COG's Personnel Policy, Position Classification Plan and Employee Evaluation Procedures to keep them current and operating effectively.
- ii. To approve new or revised job descriptions as proposed by the Executive Director.
- iii. To serve as the Grievance Resolution Committee and to perform other personnel duties as identified in the COG's Personnel Policy or other related policy documents.
- iv. To study and prepare recommendations on the Centre Region COG personnel policies and procedures as requested by the Executive Committee.

9. ANTI-HARASSMENT POLICY

Under the terms of the COG's Harassment Policy, the Human Resources Committee should designate one female and one male to review informal harassment complaints. During 2019, Ms. Buckland and Mr. Strouse were the designated individuals. The Human Resources Committee should appoint two individuals (one female and one male) to serve during 2020.

10. SALARY SCHEDULE

This agenda item asks the Human Resources Committee to approve three changes to the 2020 COG Salary Schedule. The proposed revisions do not impact budgetary appropriations. The recommended changes are:

- a. **Update the job descriptions and job titles for the Code Housing Inspectors as approved in the 2020 budget** – As proposed during the 2020 COG Program Plan and Detailed Budget, effective January 1, 2020, all Code Housing Inspectors have been promoted to Fire Inspectors and have received the associated pay increase. With this change, the Housing Inspector job description has been combined with the Fire Inspector job description to accurately reflect the duties that will be performed and the certifications that need to be obtained. Furthermore, on recommendation of the Code Agency Director, the job title for these positions have been changed to Fire and Life Safety Inspector. **Enclosed** is a copy of the updated job description.
- b. **Change the job title for the Senior Fire Inspector to Senior Fire and Life Safety Inspector** – In accordance with the change above, this is a title change only and will not alter the position page range. **Enclosed** is a copy of the updated job description.
- c. **Update the pay range for the Executive Director position as approved by the General Forum** – At its November 25 meeting, the General Forum unanimously voted for GovHR to advertise the position of COG Executive Director with a pay of \$110,000 to \$140,000. The consultant and others recommend that the pay range be increased to reflect the responsibilities of the position, current pay rates in other executive positions with this scope of duties, and to ensure that there is a strong pool of qualified and diverse applicants.

The above changes are reflected in the **enclosed** draft 2020 salary schedule. If the Committee decides to approve the 2020 COG Salary Schedule, then a potential enacting motion is:

“That the COG Human Resources Committee approved the 2020 COG Salary Schedule dated January 15, 2020, that changes the Housing Inspector job title to

Fire and Life Safety Inspector, changes the Senior Fire Inspector job title to Senior Fire and Life Safety Inspector, and increases the Executive Director salary range as approved by the COG General Forum.”

11. POTENTIAL 2020 WORK TASKS

For 2020, the following is a list of **potential** agenda items that may be considered by the Human Resources Committee:

- Review the final draft of the job description for the Facilities Coordinator and identify a competitive salary range.
- Review the COG Personnel Policy Handbook. Determine if any policies need updated or revised. As COG has employees that regularly operate vehicles, heavy machinery, and routinely visit construction worksites, it is the staff's recommendation that a policy for Medical Marijuana be set as a priority. Other potential policies to consider in the future are policies for Paid Family Leave and for Leave Time Donation.
- Review the COG Agency Directors positions (job descriptions and salaries) following the increase in the salary range for the Executive Director position and to prepare as COG has several Agency Directors nearing retirement.
- A comprehensive overview of the employee performance evaluation; the forms and the process. Discuss how performance evaluations tie into merit raises. Supervisory staff training should be completed on how to complete evaluations. The COG policy on employee performance evaluations may need to be updated depending the outcome of this review.
- Consider authorizing a staffing study for the Centre Region Parks and Recreation Agency as proposed in the Parks Regional Comprehensive Plan. Most of the cost would be paid by DCNR.
- Receive updates regarding legal guidance on the classification of employment position as to be in accordance with the Fair Labor Standards Act.
- Review and respond to a staff review of the COG dental/vision plan.
- Continue the practice implemented in 2012 to review all proposed personnel changes for the upcoming 2021 budget by June 2020. This single “big picture” will help the Committee to recommend priorities to the Finance Committee and other elected officials. With the retirement of the long-serving COG Executive Director, this may include a staffing review of the Administrative Office. This could be part of a COG-wide strategic plan.

- Review the 2020 budget proposal for the COG wellness program as proposed by the Employees Relations Committee.
- Review the 2020 budget proposal from Employee Relations Committee.

The Committee should review this proposed list of work items and note revisions, deletions, and additions.

Looking ahead to 2021, it is recommended that funds be budgeted to conduct a COG-wide wage survey. The last COG-wide wage survey was completed in 2005, with a partial conducted in 2014, and CRCA in 2017. Part of this potential task may include the development of a part-time COG-wide pay schedule. Currently, the part-time pay schedules are independently set by each agency. Other possible work tasks may include researching and developing methods for staff recruitment, retention, and succession planning.

12. OTHER BUSINESS

- A. Matter of Record - In February 2020, in lieu of the annual supervisory training, Ms. Petitt will be coordinating a mandatory all staff training session. Three identical sessions will be held to help best accommodate size and schedules. Employees will be expected to attend one of the three sessions. This year's training will be provided by McNees, Wallace, and Nurick Law and the topic will be discriminatory harassment in the workplace. The first 1 ½ hour of each session will be geared towards all employees and the last ½ hour of each session will focus on supervisor-targeted training. The 2020 Administration budget contains an appropriation of \$4,300 to conduct this training program for COG staff.
- B. Matter of Record - Ms. Petitt will present the **enclosed** report on merit awards for 2020 and achievement awards for 2019.
- C. Matter of Record - The following COG employees were recognized for length of service at the end of the year recognition dinner organized by the COG's Employee Relations Committee:

5 YEAR AWARDS

Brady Clemens	Library
Charlotte Getson	Library
Denny Harris	Fire
Kylea Hinson	Library
Becca Petitt	Admin
Cindy Stahlman	Parks
Mina Youn	Library

10 YEAR AWARDS

Malinda Hovingh	Library
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Clint Kauffman	Parks
Melissa Kauffman	Parks
Jim May	Planning

15 YEAR AWARDS

Sandy Hayward	Library
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20 YEAR AWARDS

Arnie Pelka	Code
Jim Royer	Code
Brian Sampsel	Code
Tammy Strouse	Code

25 YEAR AWARD

Trish Meek	Planning
Michele Valenza	Library

35 YEAR AWARD

Jim Steff	Admin
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13. ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite #3

State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3088 • Website: www.crcog.net

FINANCE COMMITTEE

COG Forum Room

Thursday, January 16, 2020

8:30 AM

AGENDA

1. CALL TO ORDER

Mr. Graham will convene the meeting.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minute per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. APPROVAL OF MINUTES

A copy of the minutes from the November 20, 2019 Finance Committee meeting is enclosed for approval.

4. ELECTION OF OFFICERS

The Committee should elect a Chair and Vice Chair for 2020. During 2019, Mr. Graham served as Chair and Mr. Myers served as Vice Chair. The tentative 2020 membership of the Finance Committee, as provided by the municipalities, is as follows:

Rich Francke	College Township
Patti Hartle Danelle Del Corso, Alternate	Halfmoon Township
Bud Graham	Harris Township
Steve Miller	Ferguson Township
Dan Treviño Elliot Abrams, Alternate	Patton Township
Evan Myers Dan Murphy, Alternate	State College Borough

5. MEETING DATE, TIME & LOCATION

The Finance Committee should choose the date, time, and location for its 2020 meetings. During 2019, the Committee met on the second Thursday of the month at 8:30 AM in the COG General Forum Room.

In the past, COG committees have tried to schedule their meetings during the first two weeks of the month. This sequencing provides adequate time to refer issues to the Executive Committee and the General Forum for action.

6. COG ARTICLES OF AGREEMENT

The Executive Director will briefly review the COG Articles of Agreement as it relates to the Finance Committee. According to the Agreement, the duties of the Committee are:

- i. *To recommend an annual budget to the General Forum.*
- ii. *To recommend revisions of the annual budget to the General Forum as necessitated by changing conditions.*
- iii. ~~*To review and present the annual Centre Area Transportation Authority budget to the General Forum.*~~
- iv. *To recommend a capital improvement budget to the General Forum with annual and multiple year elements.*
- v. *To approve monthly vouchers for payment as may be recommended by the Executive Director.*
- vi. *To study and prepare recommendations on COG financial matters as requested by the Executive Committee.*

7. COG MEETING ETIQUETTE

The Centre Region Council of Governments (COG) is committed to an environment in which all individuals are treated with respect and dignity. Each individual has the right to participate in a professional atmosphere that promotes equal opportunities to be heard and to participate in the decision-making process. At the same time, conducting the meeting is to be handled efficiently, so the time that people invest at meetings is well spent and concludes within a reasonable timeframe. Please respect each other, as well as the Chair and their role in facilitating the expeditious conduct of business.

On November 26, 2018, the COG General Forum adopted the **enclosed** Meeting Etiquette Guidelines and Resolution 2018-4. The Committee should be familiar with these guidelines. More information, including frequently asked questions and guidelines for public comment can be found on the COG's website at www.crcog.net.

8. REVIEW OF 2020 COG BUDGET PROCESS

Committee members are again asked to share their thoughts and observations on the 2020 COG budget process – what went well and what could be improved. This is meant to be a discussion but not an action agenda item.

During 2019 the Finance Committee considered whether there should be a guideline for increases in municipal contributions in the preparation of the 2020 Budget. The Committee, by a divided vote, decided not to have a guideline. Based on this decision the 2020 Program Plan, 2020 Detailed Budget, and 2020 Summary Budget were prepared.

The discussion should include what went well and the opportunities for improvement for the 2021 budget process. In addition, the Committee should start a discussion about whether a budget guideline should be recommended for the 2021 budget, and if so, what metrics should be utilized to develop such a guideline. The change in Executive Director position may affect the 2021 Budget process in the sense of losing an historical knowledge base and availability of staff time for preparing four major documents – the 2021 Program Plan, 2021-2025 CIP, 2021 Detailed Budget and 2021 Summary Budget – over 850 pages in total. As the year advances expectations to past practices may need to be adjusted.

Potential items for further discussion by the Committee, based on the 2020 municipal Summary Budget, include:

- The Board remained concerned that there is no funding for the Parks Maintenance Facility. They urged the COG to consider setting this facility up as a condo arrangement, similar to how the current COG building is set up, when it is constructed. (Harris Township) *Staff Comment: This was discussed at the Ad Hoc Facilities Committee's November meeting and the Committee agreed this should be discussed at a future Executive Committee after the Parks Comprehensive Plan has been completed.*
- The Board noted that the demand for Parks and Recreation services continues to increase. They felt the COG should keep an eye on space and instructor issues as this demand continues to grow. (Harris Township)
- The Board suggested the Lions Club be approached about providing additional scholarship funding for Parks and Recreation programs, including Rec On The Go. (Harris Township)
- The Board suggested that COG Staff consider a different way of presenting the budget next year. They indicated they would like to see a column for percentage increases across each category so they can better evaluate how items are growing within the budget. (Harris Township)
- Changes to the detailed budget summary pages for the 2021 Detailed Budget have been requested. (College)
- Review the 2015 parking study to expand on-site parking at the COG offices as an interim step while a fleet management program is developed. (College)
- Discuss the potential of allocating various administrative positions (Executive Director, Finance, Human Resources) throughout all COG agencies. (College)

- COG must insist on better transparency relative to the Library Foundation's support of the Library Operating budget. (College) *Staff Comment: Beginning in 2020 a new line item will be created to segregate Library Foundation contributions to Schlow from other contributions to Schlow to improve the transparency as requested.*
- The Code agency must become more aggressive with the fee multiplier rate to appropriately reduce the agency's fund balance. (College) *Staff comment: This comment was made prior to the \$174,509.68 in refunds issued in December due to an overbilling that was discovered. This information may or may not have an impact on College Township's comment.*
- What is the rationale behind the developed fee structures for the CRPR Aquatics Capital budget for residents and non-residents? Please describe the different fees assessed for each, and how the fees are determined. How many residents purchase a season pass versus a single-day pool pass, annually? (Ferguson) *Staff comment: This answer should come from the Parks Agency and can be shared with the Finance Committee as well as Ferguson Township once the data is compiled.*
- The Board would like COG to formally request that Penn State University make a financial contribution toward the Millbrook Marsh Nature Center capital budget. (Ferguson)
- The Board requests that COG provide estimates on the costs associated with developing the planned regional park amenities, including master plans and any maintenance facilities, over the next 20 years. (Ferguson) *Staff comment: This answer should come from the Parks Agency and can be shared with the Finance Committee as well as Ferguson Township once the data is compiled.*

9. REPLACEMENT OF FIRE POLICE VEHICLES

This is an action agenda item that asks the Finance Committee to endorse the construction of two fire police vehicles in accordance with the 2020 COG Budget. Mr. Rusty Schreiner will discuss the replacement options available and their costs, acquisition process, time schedule, and Co-Stars manufacturer to complete this project. The two options are to purchase a new body for the vehicles or refurbish the existing ones. There is an \$8,000 cost difference between the two choices.

During its November 25, 2019 meeting, the General Forum authorized the purchase of two vehicle chassis upon which utility bodies for fire police use will be mounted. This project will replace the two existing fire police vehicles in accordance with the COG Capital Plan.

Staff has been investigating the most cost-effective course for completing this replacement project. The existing fire police vehicles were purchased in 2009, and at that time they were designed and constructed in such manner to permit re-use the major body component of the vehicle (the utility body). Working with manufacturers, staff secured pricing for both re-use/remount of the existing utility body versus constructing a new utility body. Staff is recommending a new body as the most cost-effective course of action.

Option A: Refurbish and use existing body: \$94,329 each [86% price of new body]

Option B: New body: \$110,300 each

When adjusted for resale of the existing units (\$8,000) the costs of refurbishment/re-use increase to 92% of the cost for new units. The 2020 to 2024 COG Capital Improvement Plan will support either course of action.

The Public Safety Committee will also be discussing this item and endorsing a course of action at its January 14, 2020 meeting.

The Committee should discuss which of the options it prefers and then endorse the selection of a manufacturer to implement that option through the Co-Stars program. Because this expenditure is anticipated in the 2020 Budget and will be based on the Co-Stars program, General Forum action is not necessary.

Because Harris and Halfmoon Townships do not participate in the regional fire protection program and budget their representatives should not vote on this agenda item.

10. REGIONAL PARKS LOAN

This is informational agenda item regarding the regional parks loan that is presented to elicit the Finance Committee's questions and concerns. Action by the Finance Committee and the General Forum may be requested at a later date. As discussed in late 2019, staff has again reached out to Mr. Chris Gibbons of Concord Public Financial Advisors, Inc. after the approval of the land development plan for Whitehall Road Regional Park by the Ferguson Township Board of Supervisors.

Staff and Mr. Gibbons had an initial discussion pertaining to the options available to the Centre Region COG "COG" and the Parks and Recreation Authority "Authority" for the regional parks loan. Items discussed included the options available to avoid interest costs due to an imminent final draw date of June 1, 2020. Potential decisions for the COG and Authority include:

- 1) Amend the terms of the loan with Fulton Bank if Fulton Bank is amenable.
- 2) Refinance the loan(s) on the open market with either a bond issuance or a new bank loan.
- 3) Continue with the current loan as is.

After talking with Mr. Gibbons, the current course of action for staff would be to develop the anticipated timeline for the development of Whitehall Road Regional Park and look to retain the services of Mr. Gibbons at the February Finance Committee meeting to begin the assessment of the preferred option above.

The Committee members should discuss the above information and ask questions. The Committee members should then determine if they would like staff to invite Mr. Gibbons

to the February 13, 2020 Finance Committee meeting where, based on the information received, the Committee should determine if Mr. Gibbons' services should be retained and in what capacity.

11. BUDGET AMENDMENT - CRCA PARKING

There has been an identified shortage of available parking at the COG building even after the Centre Region Parks and Recreation Agency moved to its new location at 2040 Sandy Drive. Eleven employee and company vehicles were relocated to the new building.

Despite the fewer number of vehicles, there continues to be inadequate parking at the COG building especially when there are meetings attended by larger groups. To address this concern staff proposes renting 25 parking spaces in a nearby lot at the cost of \$35.00 per month per space (including snow plowing services) - \$10,500 annual cost, which is a competitive rental rate. The cost would be paid by the CRCA because only its vehicles would be parked at this location.

The Finance Committee at its November 20, 2019 meeting supported staff's recommendation to pursue the renting of offsite parking as an interim solution until a fleet management plan is developed and the investigation of the 2015 Stahl Sheaffer parking lot expansion study can be completed. Consensus of the Committee was for the landowner to invoice COG on a monthly basis rather than enter into a lease agreement. In addition, the Ad Hoc Facilities Committee is reviewing this proposal at its January 14, 2020 meeting and will decide whether to endorse this action. The location of the offsite parking is shown on the **enclosed** map.

To proceed with staff's recommendation and to have the property owner invoice COG on a monthly basis for the parking space rental at the identified location the Code Director requests the Finance Committee to modify the 2020 Code Administration - New Construction and Existing Structures Budgets by adopting the following motion:

“That the Finance Committee recommends to the Executive Committee to endorse that the Code Director be authorized to expend additional funds from the Code Administration - New Construction and Code Administration - Existing Structures 2020 budgets in the amount of \$7,350 and \$3,150 respectively above those currently budgeted to rent twenty-five offsite parking spaces at 2568 Park Center Boulevard which will be invoiced monthly directly to COG by the landowner.”

12. FUTURE COMMITTEE AGENDA ITEMS AND PRIORITIES

This agenda item asks the Finance Committee to review the following list of Committee agenda items and identify topics that should be added, deleted, or revised. After that process is complete, the Committee is asked to identify those topics of highest priority.

For 2020, the following is a list of potential agenda items that may be considered by the Finance Committee:

1. General: Are there larger issues the Committee would like to discuss during 2020? For instance, are there other opportunities for the municipalities to work together through the COG or as a result of a regional discussion facilitated by the COG?
2. Parks: Discuss the bank loan with an investment advisor to determine if there is a benefit to restructuring or refinancing the existing loan(s) (January-May).
3. Review a reconciliation of capital projects in the 2019-2023 Capital Improvement Plan, versus the 2019 Budget, versus what was accomplished during 2019. For projects not completed staff should provide a status update for the project (February/March).
4. Review a cost sharing and intergovernmental agreement for the Solar Power Purchasing Agreement between 15 entities and recommend its adoption by the General Forum (February/March).
5. Fire: Discuss future model for the delivery of Centre Region hazmat services. COG/PSU/Firemen's' Relief Association have been reviewing the current way hazmat services are provided and what future changes may look like. The Public Safety Committee will also be discussing this proposal from a programmatic perspective.
6. Fire: Review funding from the State College Firemen's' Relief Association to the COG's Fire Capital Budget for apparatus replacement.
7. Planning: Discuss potential methods to catalyze private investment for projects approved in the Climate Action and Adaptation Plan. This will include evaluating the structure necessary to best leverage opportunities to apply for and accept private funding and non-profit grants for climate action and sustainability projects (Summer/Fall).
8. General: Decide whether to establish budgetary guidelines for the development of the 2021 COG Budget. And, if a budget guideline is desired, what should the guidelines be (second quarter)?
9. General: Review the allocation of Administrative costs to determine if the Administration fund (or more components of the Administrative fund) should be allocated throughout the 25 other COG funds - the effect being to transition the Administration fund to an indirect cost fund (second quarter).
10. General: Provide guidance on the expectations for the 2021 COG Program Plan, including recommendations for improving the document (second quarter).

11. General: Discuss funding of COG's capital budgets, especially MMNC, Library and Pools (second quarter).
12. Library: Review the results of the financial components for the Library Strategic Plan, specifically as they pertain to current and future operating and capital needs, and provide input as to the plan to meet those needs (third quarter).
13. General: Provide a recap of the impact to the budget and operations related to the renovations of the COG Building, the movement of staff throughout the building, the replacement of the Executive Director, and the hiring of the Facilities Coordinator (third quarter).
14. General: Review the 2021 COG Program Plan and the 2021 to 2025 COG Capital Improvement Plan (third quarter).
15. General: Discuss the 2019 COG, Authority, and Library audits with auditors (third quarter).
16. General: Receive recommendations from the Ad Hoc COG Facilities Committee about the replacement of capital items at a significant cost and provide direction to Staff as to how to fund those replacements (On Going).
17. Library: Discuss if there is a desire to update agreements with Centre County and Library Federation. Areas of impact could include the Planning Agency, CCMPO, and Schlow Library budgets. (On going).
18. Code: Review the financial status in the Code Agency (On going).
19. General: Review and discuss the 2021 Summary Budget comments (third quarter).
20. Codes: Possibly receive a recommendation from the Public Safety Committee regarding a change in the software package used by the Centre Region Code Administration.
21. General: Receive and review the results of the COG IT study (prior to December).

This agenda item is for informational purposes only and does not require action from the Finance Committee.

13. AD HOC FACILITIES COMMITTEE

Mr. Francke will report on the Committee's January 14, 2020 meeting.

The Committee should receive this report and comment as it deems appropriate.

14. MONTHLY REPORTS

The **voucher** reports for both November 2019 (distributed to the Committee with the December 2019 cancellation notice) and December 2019 are **enclosed**. To proceed, the Committee should consider the following motion:

“That the Finance Committee approves the November and December 2019 voucher reports for the Centre Region COG.”

The preliminary December 2019 **financial** reports are **enclosed** in the electronic copy of this agenda packet. Please note that year-end close-out and clean-up procedures are underway. The final 2019 unaudited year-end report will be distributed to the Committee at either its February or March 2020 meeting.

Each month paper copies of the **financial** and **voucher** reports will be available at the meeting to folks who have requested paper agenda packets. If the Committee has a question about any of the items in these reports, please let Finance Director Joe Viglione (jviglione@crcog.net or 231-3062) know as soon as possible, so that the information can be researched prior to the next Committee meeting.

15. OTHER BUSINESS

- A. Matter of Record – During its November 21, 2019 meeting the Centre Region Parks and Authority approved a \$13,000 increase, from \$97,000 to \$110,000, to purchase order #100-2267-PR, originally approved on October 18, 2018, with Stahl Sheaffer Engineering in order to complete the land development plan for Whitehall Road Regional Park. This increase is due to several changes to the plan, several redesigns of the landscape buffers, variance hearing preparation, multiple reviews with township staff and contracted engineers, and attendance at meetings not initially accounted for, which would have resulted in an overrun for this contract and purchase order.
- B. Matter of Record – The Centre Region Code Administration (CRCA) discovered during a recent an audit of building permits issued to-date in 2019 that some permit fees were incorrectly calculated, resulting in incorrect permit fees being assessed.

The instances were identified as building permits applied for in 2018 using the 2018 permit fee multiplier of 0.0060, but not issued until 2019 when the permit fee multiplier had been reduced to 0.0055. The reduction in the permit fee multiplier resulted in the identified applicants overpaying for their respective building permit.

Thirty (30) separate building permits were identified in the audit as utilizing the incorrect permit fee multiplier. The CRCA recalculated the permit fee due utilizing the correct permit fee multiplier and determined the refund due for each instance, resulting in a total of \$174,509.68 in refunds to the permit holder. The refunds were issued via check, accompanied by a letter of explanation, to each permit holder letter on December 13, 2019.

- C. Matter of Record – The time schedule for renovating the vacant Parks and Recreation Agency office for use by the Code Agency is:

First Advertisement – January 5, 2020 (Sunday)
Documents Available – January 6, 2020 (Monday)
Second Advertisement – January 19, 2020 (Sunday)
Mandatory Prebid Meeting – January 21, 2020 (Tuesday)
Bids Due – 3:30 pm prevailing time, February 6, 2019 (Thursday)
Bids Opening – 4:00 pm prevailing time, February 6, 2019 (Thursday)
Public Safety Meeting – February 11, 2020 (Tuesday)
General Forum Meeting – February 24, 2020 (Monday)
Notice to Proceed – February 25, 2020 (Tuesday)
Substantial Completion – May 31, 2020 (Sunday)
Client move in – June 1, 2020 (Monday)

- D. Matter of Record – Due to the pending software change in 2020 from ActiveNet to RecDesk, Parks Agency Staff are proposing to change the method for allocating pool season pass sales funding moving forward. This change will not only streamline the backend of the sales software, it will help with the daily reconciliations during the pool season, and will allow the Agency Staff to provide more accurate data on how our customers are using their season pool passes.

Currently, although pool passes are valid at either pool, patrons are asked to designate which pool they think they might use more. All purchases are then allocated to those accounts (specifically R13-452-16-4376 and R13-452-17-4376). However, people may utilize both pools based on the overall pool schedule, considerations being made for special events, Wubit rotational schedule, summer camp group visits, and more. Moving forward, Agency Staff propose to collect fees throughout the summer, then to allocate the funds into those accounts based on actual pool usage; revenue transfers to the appropriate account would be done in September once the pools close for the season, with internal monitoring of accounts throughout the summer season. All other revenue accounts are funded based on actual use (daily admissions, rentals, concessions, and programs). This should lead to a more accurate accounting of the overall revenue generated by each pool.

The **enclosed** table shows the estimated difference from sales revenue to actual use allocation since 2013.

- E. Matter of Record – The following is an update of the status of planning and evaluation studies currently underway at the COG.

	Planning Activity	Status
1	Parks and Recreation Regional Plan	The Plan will be presented to the General Forum during its January 27, 2020 meeting. During the study process two public meetings were held to solicit comments from the residents and well as a randomized mailed survey and an electronic one.
2	Study of Regional Fire Protection Program	During its November 25 meeting the General Forum awarded the contract for this study to ESCi. The consultants have started to work on the study that will identify a future service model for the regional fire protection program. The study should be complete by July 2020.
3	IT Study	Due to staff limitations, this project did not go forward in 2019 and was carried into 2020. There is agreement among COG staff and Borough staff (the IT service provider for 4 COG Agencies) that this should be a priority work objective for 2020. At this time a lead staff member has not been identified.
4	Code Software Study	An RFQ was sent to four software vendors who expressed interest in the project and have been screened by the Project Steering Committee. Two of the four vendors visited the Centre Region, as suggested within the RFQ scope. Vendor proposals are now due by January 15 th and vendor presentations are slated to occur during the first half of February.
5	COG Facilities Evaluation	This project will continue to move forward during 2020 with RFPs to study the various COG owned and managed parking lots and additional studies as needed. The Detailed Budget allocates \$30,000 for this project.
6	Executive Director Recruitment and Screening Committee	The deadline for applications passed in early January with 55 applications being received. At this time the applicants are being narrowed down to determine which candidates will be on the list of people to interview.
7	Solar Power Purchase Agreement Working Group	The Working Group has increased in size to 15 entities and at its December 22, 2019 meeting the SPPA Working Group recommended the cost sharing agreement be referred to the municipalities and approved by February 26. In addition the Working Group finalized the Request for Qualifications (RFQ) and authorized its distribution. Subsequent to that meeting date a concern was raised that will require the amendment of the cost sharing agreement and delay the distribution of the RFQ.
8	Fleet Management Plan/COG Building Parking Lot Study	There is agreement among COG staff and the elected officials that this should be a priority work objective for 2020. At this time a lead staff member has not been identified.

16. ADJOURNMENT

CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 • Fax: (814) 231-3083 • Website: www.crcog.net

PUBLIC SERVICES & ENVIRONMENTAL COMMITTEE

COG Building – General Forum Room

Thursday, January 16, 2020

12:15 PM

AGENDA

1. CALL TO ORDER

Mr. Hameister will convene the meeting.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred to that point in the meeting.

3. APPROVAL OF MINUTES

Copies of the minutes from the November 7, 2019 meeting of the COG Public Services & Environmental Committees and the November 12, 2019 joint meeting of the Public Services and Environment and the Public Safety Committees are *enclosed* for approval.

4. COMMITTEE PICTURE

COG Staff would like to take a picture of Committee members to include on our webpage that discusses the Public Services & Environmental Committee. COG believes it would add a personal touch and help residents identify their elected officials when needing to reach out to them.

5. ELECTION OF OFFICERS

The Committee should elect a Chair and a Vice Chair for 2020. During 2019, Mr. Hameister served as Chair and Ms. Stilson served as Vice Chair. The 2020 membership of the Public Services and Environmental (PSE) Committee is as follows:

Carla Stilson	College Township
Prasenjit Mitra	Ferguson Township
Danelle DelCorso	Halfmoon Township
Dennis Hameister	Harris Township
Betsy Whitman	Patton Township
Deanna Behring	State College Borough

6. MEETING DATES, TIME, AND LOCATION

The Public Services & Environmental Committee should choose the location, time, and dates for its 2020 meetings. During 2019, the Committee met on the first Thursday at 12:15 PM in the Forum Room of the COG Building. In the past, COG committees have tried to schedule their meetings during the first two weeks of the month. This sequencing provides adequate time to refer issues to the Executive Committee and the General Forum for action.

7. COG ARTICLES OF AGREEMENT

The Executive Director will briefly review the COG Articles of Agreement as it relates to the Public Services and Environmental Committee. According to the Agreement the duties of the Committee are:

- To recommend and/or review programs, project initiatives, or other actions relating to the energy/energy conservation and/or environmental sustainability of the Centre Region.
- To recommend bidding specifications for the refuse/recycling program to the General Forum and to recommend actions on major policy issues affecting that program.
- To recommend and/or review actions relating to the operation of sewer, water, stormwater and other public infrastructures.
- To coordinate studies, plans and proposals with the Public Safety Committee as they relate to public utilities and public safety.
- To study and prepare recommendations on public services and the sewage management program as requested by the Executive Committee.

8. MEETING ETIQUETTE GUIDELINES

The Executive Director will briefly review the *enclosed* approved Resolution for Meeting Etiquette as well as the Guidelines for Meeting Etiquette. During its November 26, 2018 meeting the General Forum adopted the Resolution and the corresponding Guidelines for Meeting Etiquette. The intent of these documents is to encourage all COG related entities to foster and maintain an environment in which all individuals are treated with respect and dignity. The *Code of Conduct* section of the Guidelines offers suggestions for behavior at meetings. The *Notes for the Chair* section provides insights for meeting facilitation. In combination the *Code of Conduct* and *Notes for the Chair* sections will help to set a welcoming tone for Committee members who want to offer new ideas or provide comments on agenda items.

9. OUTLINE AND TIMELINE FOR THE CLIMATE ACTION AND ADAPTATION PLAN - *presented by Pam Adams*

This agenda item is for information only and does not require action by the Public Services & Environmental Committee. Ms. Adams will review the Climate Action & Adaptation Plan (CAAP) process that is expected for 2020.

Enclosed is a draft outline and timeline for the CAAP. The outline provides a summary of the CAAP's vision, and the critical parts involved in creating the plan. The timeline is an overview of the milestones planned for the process of completing a community wide action plan; within each segment there are more specific tasks that will occur. It classifies actions for CRPA staff, PSE Committee, General Forum and the Climate Action and Adaptation Technical Advisory Group (TAG).

Ms. Adams will present the final results of the greenhouse gas emissions (GHG) inventory and begin discussions on targets at the February PSE Committee and municipal meetings. There are several other milestones planned throughout the year related to the COG's operations GHG emissions inventory, establishing a reduction target, conducting a vulnerability assessment and engaging the public to develop the CAAP. As the enclosed timeline indicates, the goal is to have the work of developing a Climate Action and Adaptation Plan (CAAP) complete by the end of 2020 with the drafting of the document finished in the first quarter of 2021.

The Committee is encouraged to identify any questions they have and/or further information they feel would be helpful related to these documents. Ms. Adams intends to place the CAAP outline and an abbreviated schedule of the process on the new CAAP webpage as a starting point for public engagement. With the greenhouse gas emissions inventory near completion, public engagement will be ramping up. These documents could also be helpful for any future potential grant applications. The intent is to have the first phase of the CAAP webpage ready by the end of February.

10. SOLSMART SOLAR STATEMENT - *presented by Pam Adams*

This agenda item asks the Committee to endorse the commitment of the Centre Region COG working with SolSmart, which is a U.S. Department of Energy funded program that recognizes cities, counties, and regional organizations for making it faster, easier, and more affordable to go solar. Their national team of experts provides no-cost technical assistance to help communities foster the development of local solar markets.

This action supports the climate action and adaptation planning process which is underway. It also builds upon the 2013 Centre Region Comprehensive Plan which includes the objective of working to reduce barriers to alternative energy uses to help decrease dependence on finite natural resources.

Two areas of SolSmart technical assistance that have been identified are:

- 1) SolSmart staff will help evaluate programs and practices that impact solar markets and identify opportunities for improvement for the Centre Region.
- 2) National Renewable Energy Laboratory (NREL) staff will assist COG staff with the Solar Power Purchase Agreement (SPPA). This assistance would complement the energy services consultant the SPPA Working Group intends to hire and help with the RFQ/RFI/RFP process. This should help keep the consultant's costs in check and offer another source of expertise.

By streamlining local requirements and taking other steps to encourage solar development, our region will become "open for solar business." And since the solar industry is a leading source of American job creation, attracting solar investment in our community is a great way to promote economic development and new jobs.

Enclosed is a draft letter to the International City/County Management Association and The Solar Foundation that lead the SolSmart program. A solar statement from the Centre Region Council of Governments identifying its commitment to become a SolSmart-designated community is required in order to receive technical assistance.

Ms. Adams will be available to answer any questions the Committee may have. The PSE Committee should consider the following motion:

That the Public Services & Environmental Committee authorize the COG Executive Director to send a letter to the International City/County Management Association and The Solar Foundation to announce COG's commitment to become a SolSmart-designated community and receive no-cost technical assistance.

11. FUTURE COMMITTEE ACTIVITIES

For 2020, the following is a list of potential agenda items that may be considered by the Public Services & Environmental Committee:

1. Climate Action and Adaptation

- Feb:
 - a. Presentation of final GHG emissions inventory results including COG operations emissions and discussion of targets
 - b. Discuss framework and team concept for a regional Vulnerability Assessment
- Mar: Review municipal feedback and make recommendation of GHG emission target to General Forum
- June: Presentation of vulnerability assessment results

- 3rd and 4th quarter update on the creation of the Climate Action and Adaptation Plan (CAAP)

2. **Refuse and Recycling Collection Start Time.** CRCOG, Centre County Recycling and Refuse Authority and Advanced Disposal Services put forward a proposal to change the start time for refuse and recycling collection during the summer months. (February)
 3. **KINBER:** Updates on completion of Phase 2 (infrastructure ring) and progress on Phase 3: intermunicipal agreement.
 4. **Refuse and Recycling Pilots.** Review pilot programs for reducing organic waste going to the landfill and offering options for residents interested in organics recycling (March). Approve inclusion in COG program plan for 2021 and expenditures in 2021 budget for food waste and/or yard waste alternatives (May); review data/feedback on pilots (November).
 5. **Solar Power Purchase Agreement (SPPA):** Informational update by SPPA chair on the project.
 6. **Sewage Management Program.** Informational update by the Director of the Centre Region Code Administration on changing the pumping period for septic tanks from 3 to 5 years.
 7. **Meeks Lane Pump Station and Force Main.** Consider a potential Act 537 Plan Special Study to install a sewer pump station on Meeks Lane and install a force main to connect to the UAJA system.
 8. **Scott Road Pump Station and Bristol Interceptor.** Consider an Act 537 Plan Special Study to expand the Scott Road Pump Station and install a larger interceptor pipe in Bristol Avenue.
 9. **Beneficial Reuse Service Area.** This would include an evaluation to establish a Beneficial Reuse Service Area for all of the Centre Region. This is being proposed by the University Area Joint Authority.
 10. **Nutrient Capacity Surcharge.** Consider a request by the University Area Joint Authority to implement a Nutrient Capacity Surcharge.
 11. **Source Water Protection Agreement Project Management Team.** Meet twice during a regular PSE Committee meeting with the Source Water Protection Agreement Project Management Team (PMT) and occasionally receive updates on PMT activities.
 11. **Joint Meeting with Public Safety.** Joint meeting with Public Safety Committee to discuss current issues as they relate to the use of public safety resources (fire, police, etc.) for managing utility and road construction projects or incidents. (November)
11. OTHER BUSINESS

- A. Matter of Record - The Spring Benner Walker Joint Authority (SBWJA) held a public meeting on December 17, 2019, to discuss a proposed amendment to the Benner Township Act 537 Plan to provide public sewer service to the Shiloh Road/Interstate 99 intersection, several properties along Rock Road, and the Walnut Grove subdivision in Benner Township. The Shiloh Road/Interstate 99 interchange area is currently in the SBWJA sewer service area. About 200 acres at the interchange was included in the Centre Region Act 537 Plan as a potential area for the UAJA to serve if the SBWJA and the UAJA could come to an agreement on removing the area from the SBWJA sewer service area.

On December 20, 2019, the Spring Creek Chapter of Trout Unlimited (TU) submitted a letter to the SBWJA stating that the proposed plan may be detrimental to the aquatic life within Spring Creek. TU requested that an alternative plan be proposed. The December 20, 2019, TU letter is *enclosed*. It appears that the SBWJA will move forward with this proposal to serve that area and additional properties in Benner Township. The Benner Township Board of Supervisors may take action on the proposed Act 537 Plan amendment in the Spring of 2020.

- B. Matter of Record- Herbert, Rowlands, and Grubic, Inc. (HRG) acting on UAJA behalf submitted a Special Study - Task Activity Report (TAR) for regional review. The TAR would establish a Beneficial Reuse Water Service Area which includes the entire Centre Region. The TAR would allow beneficial reuse water lines to be expanded within the Centre Region without filing amendments to the Regional Act 537 Plan. The TAR was sent to the State College Borough Water Authority, College Township Water Authority, Penn State, and Clearwater Conservancy for review and comments. The TAR and comments will be discussed at Public Service and Environmental Committee and the Centre Regional Planning Commission in the future.
- C. Matter of Record - *Enclosed* is the Centre County Recycling and Refuse Authority press release announcing a change in the collection of electronics for recycling. In the past, they have accepted all electronics and customers have become accustomed to bringing in "anything with a cord." As of January 2, 2020, only those devices covered by Pennsylvania Act 108 (2020) as listed in the press release are accepted for recycling. All other electronic devices and small appliances can be placed in the trash. The new flyer is posted on the CRCOG website.

12. ADJOURNMENT



**Manager's Report
January 20, 2020**

1. Provided with my report is a letter and certificate of appreciation for the Township's sponsorship of the 2019 People's Choice Festival of Pennsylvania.
2. Staff interviewed two respondents to the Request for Proposals to provide construction management services for the Public Works Maintenance Facility. A contract is tentatively scheduled for award at the February 3rd Regular Meeting.
3. The Parks and Recreation Committee met on Thursday, January 16th and conducted its organizational meeting. Two new members, Rob DeMayo and Tessa Antolick, were welcomed to the Committee.
4. Staff held a pre-audit meeting with the principal from Baker Tilly and the team that will be performing the audit. No significant changes are anticipated to be made part of the 2019 Comprehensive Annual Financial Report.
5. Staff is preparing a Request for Information (RFI) to distribute to firms who may be interested in conducting the Fire Station Needs Assessment. Two previous Request for Proposals returned no responses, so the recommended approach is to issue an RFI that will allow potential firms to provide the Township with a recommendation on an ideal process that will deliver the intended outcomes. From there, Request for Proposals may be solicited to select a qualified firm.

RECEIVED JAN 6 9 2020



People's Choice Festival

Directors: John Madison & Cindy Rockey
Media/Sponsorship Director: Diana Stapleford
Entertainment Director: Chris Kepler
Facilities Director: Don Rockey
Food Court Director: Rick Snyder
Director: Diane Plummer
Publicity Director: Steve Biddle

January 5, 2020

Dear Festival Friends:

As a sponsor of the People's Choice Festival of Pennsylvania, you probably know that we appreciate what you do for us and with us every summer. But we just can't adequately express our gratitude. That's why we held a Sponsor Thank You reception in November.

We're sorry that you were unable to attend, but we want to let you know that although you were missed, our appreciation of your efforts has not dimmed a bit. I've enclosed a copy of the reception program, as well as the certificate you would have received that night, as a small but sincere token of that appreciation.

The Committee is gearing up now for the next Festival, which will be held from Thursday July 9th through Sunday the 12th, and we're looking forward eagerly to your participation once again.

Sincerely,

Cindy J. Rockey

Cindy J. Rockey, Co-Director
People's Choice Festival of Pennsylvania



PEOPLE'S CHOICE FESTIVAL

of Pennsylvania Arts & Crafts

IN APPRECIATION OF YOUR SUPPORT OF THE
2019 PEOPLE'S CHOICE FESTIVAL

FERGUSON TOWNSHIP

**YOUR CONTRIBUTION SUPPORTS
THE ARTS IN PENNSYLVANIA AND OUR COMMUNITY**

Cindy Rockey

CINDY ROCKEY, CO-DIRECTOR

November 4, 2019

DATE

John Madison

JOHN MADISON, CO-DIRECTOR

November 4, 2019

DATE

Diana Stapleford

DIANA STAPLEFORD, MARKETING & SPONSORSHIP DIRECTOR

November 4, 2019

DATE



TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801

Telephone: 814-238-4651 • Fax: 814-238-3454

Public Works Director's Report to the Board of Supervisors for the regular meeting on January 20, 2020

- 1. Renovations to Township Administration Building:** Renovations are underway in Phase 2 (admin, finance, engineering/planning and zoning). Work is substantially complete in Phase 1 (police). Work in Phase 3 (lobby, hallway, custodian area) will take place in February and all work should be completed in March.
- 2. Proposed Public Works Maintenance Facility–** Two firms were interviewed for Construction Management professional services. Staff is recommending the Township enter into a professional services agreement with WRA. The scope of work of the CM is attached. Staff is recommending the Township enter into a professional services agreement with CMT Labs to conduct special inspections required under our building permit. Staff applied for and obtained the sewer permit for the building. Staff is in the process of obtaining the water service permit. Once these are obtained the zoning permit will be issued. When the above permits are provided to CRCA a building permit will be obtained. A coordination meeting including the architect design team, CM team, special inspection team, and Township staff will be scheduled in February followed by a pre-construction meeting with the 4 prime contractors on the job. A Notice to Proceed should be issued in early March for work to begin in mid-March.
- 3. Stormwater Fee Study Phase 2 –**Staff and the consultant, WOOD, have been addressing Stormwater Advisory Committee (SAC) concerns, reviewing the cost of service, better defining service areas, refining the scope of service to reduce costs, revising the time period of cost distribution, and reviewing the effect on an anticipated fee structure. A final fee structure was not proposed to the SAC at their last meeting in 2019. Two additional meetings of the SAC have been established; one in February and one in March. Once the SAC completes its work, the consultant will prepare a report for the BOS. Next steps starting in April include outreach and education, public meetings, and a meeting with the BOS to review the program and determine a course to move forward, “go or no-go” with a public hearing for adoption of a stormwater fee program.
- 4. Arborist and Ferguson Township Tree Commission –** The FTTC meets on January 20, 2020. This is an organizational and working meeting welcoming a new member, electing a chairman, reviewing 2020 goals for the FTTC, and discussing outreach and education opportunities. The FTTC is interested in producing podcasts. This is a “first time” effort for the Township. Staff is working on guidelines for ABC podcasts. It is expected that a subcommittee of the FTTC will meet with staff including the Communications Coordinator to review and establish guidelines prior to the production of the first ever podcast. At the February meeting, it

is expected the FTTC will again start work on the draft tree preservation ordinance and discuss bylaws for the group.

- 5. Maintenance Section:** Staff met in January and prepared a work plan for 2020 (attached). Winter operations continue. When not performing winter operations the road crew has been moving furniture and shelving as various employees are relocated to other work spaces in the building as it is renovated, painting corridors, completing various work orders, cleaning and repairing vehicles.
- 6. Engineering Section:** Attached find a spreadsheet developed by the Engineering Section listing the capital projects being managed in 2020. Future BOS reports will provide a more detailed accounting of projects that are in design, out to bid, or under construction.



TOWNSHIP OF FERGUSON

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www.twp.ferguson.pa.us

REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES LEED GOLD CERTIFIED PUBLIC WORKS GARAGE

November 19, 2019

Ferguson Township, Centre County, PA requests your firm to submit a scope and cost proposal including qualifications for professional construction management and inspection services during the construction phase of a new 6.8 million-dollar (Leadership in Energy and Environmental Design) LEED Gold Certified Public Works Garage at 3147 Research Drive, State College, PA 16801.

BACKGROUND:

In June 2017, Ferguson Township hired Greenfield Architects with a team of subconsultants and engineers to design a new public works facility. The project includes the construction of a new 13,753 SF public works building at 3147 Research Drive, State College, PA 16801. The project includes LEED v4 for BD+C New Construction and Major Renovation for Gold Certification. The project includes three Maintenance Bays, a Wash Bay, Mechanical Equipment, Electrical, Fluid and Parts Rooms, a Fuel Bay with underground storage tanks, Kitchen, Restrooms, Locker Rooms, and Offices, and related utility and site work. A site plan and stormwater management plan were prepared, approved, and recorded. Necessary permits have been applied for or received including the building permit. The project was advertised, and bids were opened publicly on October 1, 2019.

Bid Results are as follows:

General Construction

JC Orr & Son: \$4,700,000.00
Lobar Assoc: \$6,013,894.00
Leonard Fiori: \$4,416,000.00

Plumbing

PBCI Allen: \$521,750.00
Allied: \$480,000.000

Mechanical HVAC

PBCI Allen: \$1,282,040.00
Allied: \$1,100,000.00

Electrical

Bettwy Electrical Inc: \$1,081,100.00
PBCI Allen: \$1,012,700.00
Howard Company: \$998,500.00
Allied: \$1,187,000.00
Westmoreland Electrical: \$846,000.00

The Township is financing the project with a bond debt service. Contracts are to be awarded within 60 days of the bid opening. Work is expected to start March 16, 2020. The contract duration is 140 calendar days.

Additional Information:

Project Location: 3147 Research Drive, State College, Pennsylvania, 16801, Ferguson Township, Centre County.

Owner's Representative: David J. Modricker P.E., Public Works Director, 3147 Research Drive, State College, Pennsylvania, 16801. Phone: (814) 238-4651. Fax: (814) 238-3454.

Architect: Greenfield Architects Ltd, Ross Ansel A.I.A., Senior Project Architect, 1853 William Penn Way, Lancaster, PA 17601. Phone: (717)-390-4608. Fax: (717)-293-4499.

Consultant Team:

7group Marcus Sheffer – LEED Design Consultant

Keller Engineers- Site and Civil Design

Providence Engineering – Structural Engineering

Barton Associates – Mechanical, Electrical, Fire, Plumbing Engineering

A Construction Manager was not originally contemplated by the Owner nor included in the Contract Documents nor advertisement to bid by the Architect.

SCOPE:

Provide all labor and services necessary to complete the scope of work outlined below for construction management of the project.

1. **Scope Review:** Review the scope of work each trade including General Construction, Plumbing, Mechanical HVAC, and Electrical
2. **Schedule:** Review the project schedule prepared by the Contractor for adherence to contract timeline and contractor coordination. Provide comments and suggestions to the Owner, Architect, and Contractor.
3. **LEED Services:** Confirm that Contractor materials and services are in compliance with Contract LEED requirements during construction phase
4. **Contractor Payment Requests:** Review each Prime Contractor pay request. Ensure that work requested for payment has been completed and provide recommendation to the Owner. Owner will process payment.
5. **Change Orders:** Review each Prime Contractor change order request. Provide a recommendation to the Owner and Architect.
6. **Meetings:** Schedule, attend, and document bi-weekly progress meetings and other on-site meetings required for project coordination and provide input. Meet with the Owner monthly to review project schedule, costs, quality, and goals. Provide monthly progress photos documenting construction progress consistent with progress outlined in Payment Applications from Prime Contractors.
7. **Trade Inspections:** Conduct inspections of construction work for all trades. Document progress of work, men and equipment, weather conditions, quantities of work complete. *Indicate in your proposal the extent of time (full time, part time, specialty inspections)*

and frequency of inspections. Obtain copies of all independent test reports and ensure that deficiencies are properly adjusted and re-tested to confirm compliance.

- 8. Submittals and Shop Drawings and Inspections:** Maintain a copy of all architectural and Engineering approved shop drawings and inspect work to ensure materials and installation comply with submittals.
- 9. Construction Management:** While the Contractor is required to manage and supervise the work, the Construction Manager is expected to understand Construction Documents and confirm to the Owner that the project schedule, goals, budget, and quality are being met and in compliance with the Contract Documents, or if improvement is needed, provide recommendations.
- 10. Coordination:** Provide written coordination and communication services between the Owner, Architect, and Contractors.
- 11. Punchlist:** Attend final inspections and punch list meetings and follow up to ensure work is completed in compliance with the Contract Documents.
- 12. As-Built Plans:** Maintain a record set of red line as-built building plans and provide to the Owner at the end of the project. Include all Bulletin, ASI, and CCD revisions in the record set along with any changes from field observations or unforeseen conditions discovered during construction.
- 13. Certified Payrolls:** Review certified payrolls for compliance including prevailing wage rates. Conduct payroll interviews as needed. Ensure that certified payrolls are current for the pay period during which the Contractor is requesting payment. Maintain certified payrolls and submit them to the Owner at the completion of the project.

Tasks not included in the construction management scope:

- 1. Submittal and Shop Drawing Review:** by Architect (for clarity, the Architect will review submittals and shop drawings and the Construction Manager will keep a copy of the log and review work against the submittals on site)
- 2. Commissioning:** By subconsultant through Architect

MILESTONES AND TIMELINE:

Nov 19, 2019	Solicit Requests for Proposals
Dec 13, 2019	Proposals are due to the Ferguson Township Public Works Director
Dec 20, 2019	Proposal review complete by Ferguson Township
Jan 2020	Consultant interviews completed
Jan 2020	Ferguson Township completes professional services agreement template for review by consultant
February 2020	Ferguson Township Board of Supervisors awards professional services contract for Construction Management Services
March 16, 2020	Start Construction
August 3, 2020	End 140-day construction duration
Sept 2020	Punchlist, As-builts, Commissioning, Final inspections
Oct 2020	Occupancy

STATEMENT OF QUALIFICATIONS REQUIREMENTS:

Statements will be evaluated based upon the following criteria 1) Project Understanding, 2) Overview of Firm, 3) Qualifications of Individuals assigned to the Project, 4) Estimated Cost, 5) Ability to Complete Work in the Timeline above.

- 1) Project Understanding: Provide a demonstrated understanding of the project, the LEED process, and the functions of a Construction Manager for a modern public works facility.
- 2) Overview of Firm: Provide an overview of your firm including history, ownership, staff, capacity, and office locations. State the office location for which the work for this project will be performed. Provide examples of Construction Management services for public works facilities and LEED Gold certified facilities or projects.
- 3) Qualifications: Provide resumes/qualifications of the project manager (engineer or architect) and key engineers and inspectors assigned to this project that demonstrate experience with the work specified herein. Provide a list of similar projects successfully completed by key individuals in the past 5 years. List 2 references for whom the consultant has performed work in the past 5 years. Indicate any sub-consultants that will be utilized on the project. To be considered for this selection, the project manager overseeing the work for this project must be a registered professional engineer or architect with experience working with LEED professionals on LEED projects. Key personnel assigned to this project must be LEED accredited professionals preferably in BD+C, O+M (Operation and Maintenance), ID+C (Interior Design and Construction).
- 4) Estimated Cost: Provide an estimated cost for the professional services work along with subtotals for anticipated major work tasks and billing rates for each classification of employee working on the project. Provide a breakdown of hours per task.
- 5) Projected Time to Complete Work: Provide a schedule to complete the work and a narrative or comparison to the time line provide above.

Submit 2 paper copies and 1 electronic pdf of the Proposal to David J. Modricker, P.E., Public Works Director, Ferguson Township, 3147 Research Drive, State College, PA 16801 by 4pm on Friday, December 13, 2019.

Attachments: Ferguson Township Site Plan

Available upon request: Architectural Plans and Contract Specifications from the Architect

FERGUSON TOWNSHIP DEPARTMENT OF PUBLIC WORKS/ENGINEERING

2020 CONTRACTS

Red font indicates issue to be resolved.

REPORT DATE: January 16, 2020

CONTRACT #	DESCRIPTION	Project Manager	Budget	Engineer's Estimate	Bid Amount	Year End Projection with change orders	Amount to be re-budgeted in 2021 and not in current 2021 CIP	Low Bidder	CONTRACT DURATION (DAY)	PUBLIC MEETING	AD BID	Pre-Bid Meeting	Bid Opening	AWARD	Sent Notice of Award	Signed Agreement	Notice to Proceed	Pre-con Mtg	Complete Date
2016-C11	ARLE - Performance Metrics	RAS	\$648,900							n/a									
32.408.314	Engineering Design - local		\$50,000																
32.439.610	Const. GLG2015 \$498,900; Local \$100,000		\$598,900																
2017 RFQ	SW Fee Feasibility, Ph 2	DJM	\$75,000																
30.446.313																			
2018-C20	Park Hills Drainageway Design	RAS	\$250,000		\$242,830.00			NTM Engineering		Multiple	n/a	n/a	n/a	11/19/18	n/a	11/21/18	11/21/18	12/20/18	2/28/20
30.446.313																			
2018-PWGGa	Public Works Building General																		
30.409.750																			
2018-PWGGb	Public Works Building - Plumbing																		
30.409.750																			
2018-PWGGc	Public Works Building - HVAC																		
30.409.750																			
2018-PWGGd	Public Works Building - Electric																		
30.409.750																			
2018-C27	Old Gatesburg/Science Park Left Turn Phases	RAS	\$20,000																
32.439.610	not in budget but proceed per 1-8-20 meeting																		
2019-C20	Science Park/Sandy Traffic Signal Study	RAS	\$25,000	\$25,000	\$22,000.00			SSE											
32.408.314																			
2019-C21	Pine Grove Mills LED Light Conversion	DJM	\$133,000																
32.439.610	2020 Pine Grove Mills LED Light Conversion		\$101,000																
30.434.372	Convert ornamental street lights to LED		\$32,000																
2019-C25	Left Turn Arrows Teaberry / Blue Course	RAS	\$21,000																
32.439.610	not in budget but proceed per 1-8-20 meeting																		
2019-C26	Signal Cabinet Installation	RAS	\$0																
30.430.750																			
2020-C1	Street Improvement Projects - North	RTS	\$437,000	\$329,000					60	2/17/20	2/25/20		3/10/20	3/16/20			5/5/20		7/4/20
32.439.610	Blue Course		\$134,000																
32.439.610	Repair BC stormwater inlets and tops		\$11,000																
32.439.610	Replaced BC concrete curb		\$28,000																
32.439.610	Saratoga		\$102,000																
32.439.610	Repair Saratoga stormwater inlets and tops		\$23,000																
32.439.610	Replace Saratoga conc curb		\$65,000																
32.439.610	Blue Course curb ramps		\$30,000																
32.439.610	Saratoga curb ramps		\$44,000																
2020-C2	Street Improvement Projects - West	RTS	\$657,000	\$748,000					60	2/17/20	2/25/20	n/a	3/10/20	3/16/20			5/5/20		7/4/20
32.439.610	Dry Hollow		\$71,000																
32.439.610	Deibler		\$71,000																
32.439.610	Whitehall		\$515,000																
2020-C3	Cure In Place Pipe Lining	RTS	\$569,000						60	n/a	7/7/20	n/a	7/28/20	8/3/20			8/31/20		10/30/20
32.439.610	Pipe in Chestnut Ridge		\$346,000																
32.439.610	Various locations		\$208,000																
32.439.610	Brackenridge		\$15,000																
2020-C4	Suburban Park FEMA/CLOMR/LOMR/PADEP permits	RTS	\$75,000						n/a	n/a	n/a	n/a	n/a						
34.454.xxx																			
2020-C5	Storm Sewer Cleaning and Television	RTS	\$15,000						45	n/a	8/25/20	n/a	9/8/20	9/15/20			10/6/20		11/20/20
30.430.610			\$15,000																
2020-C6	Curb and Ramp Upgrades	RTS	\$90,000						45	n/a	2/25/20	n/a	3/10/20	3/16/20			4/14/20		5/29/20
35.439.610	for microsurfacing																		
2020-C7a	Fuel Contract	DJM	\$110,610																
01.410.231	Gasoline (18,250 gal. PD)		\$45,710																
01.430.231	Gasoline (7,700 gal. PW)		\$19,250																
01.430.232	Diesel Fuel (16,600 gal. PW)		\$45,650																
2020-C7b	Street Signs and Supplies	DJM	\$20,000																
01.433.245																			
2019-C7c	Asphalt and Aggregate Contract	DJM	\$45,000																
35.438.245																			
2020-C8	Pavement Markings	RTS	\$80,000						Annual	n/a	2/11/20	n/a	2/25/20	3/2/20					Annual
35.433.610	Pavement markings only																		
2020-C9	Microsurfacing	RTS	\$436,000						45	n/a	2/25/20	n/a	3/10/20	3/16/20			6/22/20		8/6/20
32.439.610	Deibler		\$83,000																
35.438.610	Intown		\$247,000																
32.439.610	Dry Hollow		\$106,000																
2020-C10	Sealcoating - Paths and Lots	DJM	\$32,000																
32.439.610																			
2020-C11	Sidewalk Repairs	RTS	Billable																
01.128.000	"Billable"																		

FERGUSON TOWNSHIP DEPARTMENT OF PUBLIC WORKS/ENGINEERING

2020 CONTRACTS

Red font indicates issue to be resolved.

REPORT DATE: January 16, 2020

CONTRACT #	DESCRIPTION	Project Manager	Budget	Engineer's Estimate	Bid Amount	Year End Projection with change orders	Amount to be re-budgeted in 2021 and not in current 2021 CIP	Low Bidder	CONTRACT DURATION (DAY)	PUBLIC MEETING	AD BID	Pre-Bid Meeting	Bid Opening	AWARD	Sent Notice of Award	Signed Agreement	Notice to Proceed	Pre-con Mtg	Complete Date
2020-C12	Traffic Signal LED Replacements	RAS	\$4,400																
30.430.750																			
2020-C13	Street Trees	LK	\$28,350																
30.455.375	Street Tree Replacements																		
2020-C14	Tree Canopy Survey	LK	\$35,000																
30.455.450																			
2020-C15	Street Tree Pruning	LK	\$58,000																
01.455.450	Pruning 800 trees (\$60/tree)		\$48,000																
01.455.450	Large tree removal (hazard emergency or oak wilt abatement)		\$10,000																
2020-C17	Guide Rail Repair	RTS	As needed																
35.439.610	As needed																		
2020-C18	Science Park/Sandy Traffic Signal Design/ROW	RAS	\$0																
32.439.313																			
2020-C19	2018 ARLE & GLG Year 5 Detection Upgrade	RAS	\$235,000																
32.439.610	2018 ARLE		\$135,000																
32.439.610	GLG 5		\$100,000																
2020-C20	Pine Grove Mills Mobility Study	RAS	\$50,000																
32.408.314																			
2020-C21	SR26 & SR 45 Signal Warrant Study	RAS	\$25,000																
32.408.314																			
2020-C23	MS4 CBPRP Implementation	RAS	\$55,000																
30.446.610	Funds are budgeted for construction, will be used for design																		
2020-C30	Overhead Luminaire Conversion to LED	RAS	\$2,000																
30.430.750																			
	Drinking Fountain Replacement	SM	\$5,000																
34.454.xxx																			
	Cecil Irvin Park Undeveloped Areas	LK	\$2,500																
34.454.xxx																			
	Haymarket Park Tree and Shrub Planting	LK	\$5,000																
34.454.xxx																			
	Pave Washout areas at Tudek Park	SM	\$44,000																
34.454.xxx																			
	Convert 3 stormwater basins to pollinator habitat areas to increase infiltration at Tudek Park	LK	\$1,600																
34.454.xxx																			



TOWNSHIP OF FERGUSON

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PLANNING & ZONING DIRECTOR'S REPORT

Monday, January 20, 2020

PLANNING COMMISSION

Planning Commission met January 13th for an Organizational Meeting and a Regular Meeting to review the West Cherry Lane Multi-Use Building (114 W. Cherry Lane | 24-015-,038-,0000), along with a request for modification/waiver for the West Cherry Lane Multi-Use Building related to sidewalks.

The Planning Commission elected Jeremie Thompson as Chair, Jerry Binney as Vice-Chair and Rob Crassweller as Secretary. Ellen Taricani was elected as primary CRPC Representative and Shannon Holliday as secondary.

The Planning Commission recommended approval of the West Cherry Lane Multi-Use Building Land Development Plan and modification/waiver request.

LAND DEVELOPMENT PLANS AND OTHER PROJECTS

1. Active Plans are listed below for the Board of Supervisors (1/14/20).
 - o **West Cherry Lane Multi Use Building** (114 W. Cherry Lane | 24-015-,038-,0000)
 - o **Whitehall Road Regional Park** (intersection of Blue Course Drive and Whitehall Road)
 - o **Harner Farm Subdivision Plan** (24-4-67 and replot 24-4-67C)
 - o **Whitehall Road Sheetz** (24-4-67 and replot 24-4-67C)
2. PZ Staff has been working with Public Works on clearing out the File Room in preparation for the Municipal Building Renovations.
3. PZ Director attended The Landings Annual HOA meeting.
4. PZ Staff attended the Conditional Uses and Special Exceptions Webinar, along with a Laserfiche Webinar.

UPCOMING ZONING HEARING BOARD MEETINGS

1. The Zoning Hearing Board will be meeting January 28, 2020 to review a variance request for a property at 3765 West College Avenue (RA—Rural Agricultural/ COD—Corridor Overlay District). The applicant, The Islamic Society of Central PA, is requesting a variance from Chapter 27-701; Ch. 27-701.C.1; Ch. 27-701.I; Ch. 27-701.H: Floodplain Conservation Regulations.



FERGUSON TOWNSHIP POLICE DEPARTMENT

December 2019 Calls for Service

Part I Crimes Summary	Previous Month Dec. 2018	Current Month Dec. 2019	Previous YTD Dec. 2018	Current YTD Dec. 2019
Homicide	0	0	0	0
Rape	0	0	2	4
Robbery	1	0	2	0
Assault	4	2	25	51
Burglary	3	0	18	35
Theft	9	5	70	65
Auto Theft	0	0	4	0
Arson	0	0	0	0
Total	17	7	121	155

Part II Crimes Summary	Previous Month Dec. 2018	Current Month Dec. 2019	Previous YTD Dec. 2018	Current YTD Dec. 2019
Forgery	0	0	6	5
Fraud	3	4	73	64
Embezzlement	0	0	0	0
Receiving Stolen Property	0	0	0	1
Criminal Mischief	2	1	30	33
Weapons Violation	0	1	1	2
Prostitution and Commercialized Vice	0	0	0	1
Sex Offense	0	0	11	5
Drug Violation	2	0	16	13
Offenses Against Family	1	0	3	0
DUI	2	6	33	37
Liquor Laws (minors law, furnishing, false ID)	1	3	12	12
Public Intoxication	1	0	35	29
Disorderly Conduct	17	13	298	196
Vagrancy	1	0	2	0
All Other Criminal	4	4	38	34
Total	34	32	558	432

Total Crimes	Previous Month Dec. 2018	Current Month Dec. 2019	Previous YTD Dec. 2018	Current YTD Dec. 2019
Part I Crimes	17	7	121	155
Part II Crimes	34	32	558	432
Total	51	39	679	587



FERGUSON TOWNSHIP POLICE DEPARTMENT

December 2019 Calls for Service

Other Calls for Service	Previous Month Dec. 2018	Current Month Dec. 2019	Previous YTD Dec. 2018	Current YTD Dec. 2019
Vehicle Code - Crashes	19	14	302	298
Vehicle Code - Other Traffic Incidents	38	43	676	574
Health and Safety – EMS Assist	65	59	691	688
Health and Safety – Fire Assist	8	11	115	106
Other Health and Safety Incidents	11	26	229	225
Alarms	11	22	223	196
Suspicious Activity	45	21	379	321
Unsecure Property	3	1	14	14
Found Property	2	6	49	61
Lost Property	5	6	54	50
Community Relations/ Crime Prevention	5	0	82	83
Car Seat Check	1	0	15	13
School Check	20	17	249	257
Township Ordinances	7	11	61	99
Request for Assistance – Attempt to locate	5	2	43	34
Request for Assistance – Can-Help	1	0	14	8
Request for Assistance – Civil Matter	6	7	91	89
Request for Assistance - Other	51	46	544	569
Missing Persons/ Runaways	0	0	6	14
Animal Complaints	9	5	189	197
Department Information	2	2	60	37
Assist Other Agencies	5	17	113	206
Total	319	316	4199	4139

Total Calls for Service	Previous Month Dec. 2018	Current Month Dec. 2019	Previous YTD Dec. 2018	Current YTD Dec. 2019
Part I Crimes	17	7	121	155
Part II Crimes	34	32	558	432
Other Calls for Service	319	316	4199	4139
Total	370	355	4878	4726



FERGUSON TOWNSHIP POLICE DEPARTMENT

DECEMBER 2019

	2018	2019	Previous YTD	Current YTD	Notes:
Traffic Citations	12	34	754	810	
Parking Tickets	129	45	1268	1178	
Traffic Stops	62	139	2104	2338	
Criminal Arrests	19	9	175	149	
Supplements	215	80	2316	1804	
Hearings	12	12	221	198	
Med Return	20.55	15.15	281.74	303.19	

Note:

- *Traffic Stops may not include pre scheduled selective enforcement details where two or more police vehicles are assigned for specific enforcement purposes (such as Aggressive Driving Grant details).*
- *Criminal Arrests are the number of people arrested, not the number of charges, counts or cases cleared. These include arrests made at the time of the incident as well as those filed after an extended investigation.*

Department Notes:

- A 73-year-old woman was the victim of a scam. An unknown man called the victim claiming to be a representative from Apple Care. The suspect told the victim that her Icloud account and devices were compromised. The victim purchased 41, \$500 gift cards and provided the account number from each card to the scammer. It appears that the scammer is out of country.
- A 16-year-old male tried to attack his mother with a screwdriver. The teenager was charged with Simple Assault and placed in juvenile detention.

- A 63-year-old woman discovered unauthorized charges on her credit card. Her credit card account was used to purchase \$11,000 of merchandise. The credit card company was absorbing the loss.
- A 44-year-old State College woman was arrested on an outstanding Theft by Deception warrant from FTPD. She paid a business using a fake check.
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Active Investigations (New)

- A detective is investigating fraudulent charges on a resident's credit cards.
- A 43-year-old male reported that an unknown actor stole several of his credit cards and used them to make unauthorized charges. During the investigation, the detective determined that the cards were stolen from the victim while he was at his place of employment. A suspect has been identified and charges are pending.
- Detectives are investigating a possible theft. A woman is accused of stealing money from several of her disabled family members.

Record List - Total:355

Contact or caller	Nature	Area	Reported	Incident
911DUP (4)				
No call	911DUP	PTPD	18:11:29 12/22/19	19FT07113
Incident in error	911DUP	PTPD	18:18:14 12/17/19	19FT07029
Mistakenly added to call	911DUP	UUP03	17:43:23 12/16/19	19FT07010
Call should have been dispatched to SCPD.	911DUP	SC3KA	16:43:32 12/12/19	19FT06935
911NOVOICE (1)				
911 no voice	911NOVOICE	FT2H1	21:38:39 12/03/19	19FT06761
ABANDVEHICL (3)				
Abandoned vehicles	ABANDVEHICL	FT2G1	10:42:09 12/21/19	19FT07089
Abandoned vehicle	ABANDVEHICL	FT2H1	11:07:21 12/12/19	19FT06927
Abandoned vehicle at towing yard.	ABANDVEHICL	FT2G1	08:54:54 12/11/19	19FT06904
ALARM BURGLAR (19)				
Commercial burglar alarm	ALARM BURGLAR	FT1B1	17:07:12 12/29/19	19FT07180
Intrusion alarm	ALARM BURGLAR	FT1A1	09:01:05 12/25/19	19FT07136
Rear motion alarm	ALARM BURGLAR	FT1B1	06:06:20 12/22/19	19FT07103
Residential burglar alarm	ALARM BURGLAR	FT1C1	13:33:25 12/21/19	19FT07091
Commercial burglar alarm. Unfounded	ALARM BURGLAR	FT2H1	10:06:00 12/21/19	19FT07088
alarm-employee error	ALARM BURGLAR	FT1B1	07:06:12 12/18/19	19FT07035
Burglar Alarm	ALARM BURGLAR	FT1B1	00:17:15 12/17/19	19FT07012
Commercial burglar alarm - Employee Error	ALARM BURGLAR	FT1A1	17:13:39 12/14/19	19FT06979
Commercial burglar alarm	ALARM BURGLAR	FT1E1	10:33:29 12/14/19	19FT06974
Burglar alarm. Exterior secure	ALARM BURGLAR	FT1C1	11:40:41 12/12/19	19FT06928
Commercial burglar alarm, accidental activation	ALARM BURGLAR	FT1E1	08:00:53 12/10/19	19FT06883
Commercial burglar alarm	ALARM BURGLAR	FT1B1	22:37:40 12/09/19	19FT06882
Commercial burglar alarm, canceled	ALARM BURGLAR	FT1B1	18:47:08 12/09/19	19FT06880
Residential Burglar Alarm - Unknown Cause	ALARM BURGLAR	FT3J2	18:27:09 12/06/19	19FT06878
Burglar alarm	ALARM BURGLAR	FT2H1	11:57:00 12/05/19	19FT06792
Residential burglar alarm	ALARM BURGLAR	FT2G1	06:42:28 12/05/19	19FT06787
Commercial burglar alarm	ALARM BURGLAR	FT1B1	20:17:07 12/04/19	19FT06779
Alarm. Cancelled	ALARM BURGLAR	FT1B1	09:58:28 12/02/19	19FT06730
Commercial burglar glass break alarm	ALARM BURGLAR	FT1A1	15:30:56 12/01/19	19FT06725
ALARMFIREPDONLY (1)				
Residential fire alarm-PD only	ALARMFIREPDONLY	FT2H1	02:19:26 12/12/19	19FT06918
ALARMPANIC (1)				
Commercial panic alarm -accidental	ALARMPANIC	FT1A1	15:20:13 12/04/19	19FT06777
ALARMUNKTYPE (1)				
discarded smoke detectors sounding	ALARMUNKTYPE	FT2G1	22:46:58 12/13/19	19FT06965
ALCOHOL (6)				
39 yom, arrested for DUI	ALCOHOL	FT2G1	01:59:10 12/29/19	19FT07175
26 yom arrested for DUI	ALCOHOL	FT1B1	03:15:11 12/28/19	19FT07167
Reckless Operation - 54 yof arrested for DUI.	ALCOHOL	FT2H1	14:04:57 12/24/19	19FT07130
Single vehicle DUI crash, 22 yom arrested	ALCOHOL	FT2G1	03:20:44 12/22/19	19FT07101
33 yof, DUI	ALCOHOL	FT1B1	14:01:40 12/08/19	19FT06861
23 yof, Driver arrested for DUI.	ALCOHOL	FT1A1	02:27:37 12/01/19	19FT06720
ALCOHOLMINORSLW (3)				
20 yom - intoxicated and lost	ALCOHOLMINORSLW	FT1A1	04:07:25 12/08/19	19FT06851
Intoxicated 19 yom	ALCOHOLMINORSLW	FT2G1	02:19:43 12/08/19	19FT06846
19 yom drinking and being disorderly	ALCOHOLMINORSLW	FT1B5	00:37:28 12/07/19	19FT06824
ANIMAL (6)				
Report of two dogs at large	ANIMAL	FT2H1	17:09:05 12/30/19	19FT07190
Feral cat with kittens in Haymarket Park	ANIMAL	FT2G1	17:06:36 12/27/19	19FT07163
Dog left in freezing temperatures.	ANIMAL	FT1A1	00:07:00 12/20/19	19FT07066
Dog at Large	ANIMAL	FT1C1	09:53:32 12/18/19	19FT07039
Dog in a vehicle in inclimate weather.	ANIMAL	FT2H1	17:53:52 12/17/19	19FT07028
Dog at Large-Located before PD arrival.	ANIMAL	FT1F2	22:23:37 12/16/19	19FT07011

CRIMMISCHIEF (1)

Graffiti in bike path tunnel	CRIMMISCHIEF	FT1B1	12:02:33 12/06/19	19FT06810
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DEPTINFO (2)

Caller wanted to file false claims	DEPTINFO	FT2H1	15:57:00 12/22/19	19FT07111
anonymous caller provided drug info.	DEPTINFO	FT1C1	20:45:33 12/20/19	19FT07081

DISORDERLYCOND (9)

Domestic dispute about male being loud while playing games	DISORDERLYCOND	FT1F2	03:21:38 12/19/19	19FT07050
Loud music	DISORDERLYCOND	FT1B1	22:29:00 12/18/19	19FT07048
terminated employee reportedly threatened former employer - unfounded	DISORDERLYCOND	FT2H1	19:55:34 12/16/19	19FT07009
Bar requested two patrons be escorted from the facility	DISORDERLYCOND	FT1B5	23:53:04 12/14/19	19FT06983
D/C - Loud Music / Voices	DISORDERLYCOND	FT1F2	21:02:52 12/13/19	19FT06963
Verbal dispute between businesses	DISORDERLYCOND	FT1B1	22:23:50 12/10/19	19FT06894
Loud music	DISORDERLYCOND	FT1F2	01:12:11 12/07/19	19FT06827
Female arguing with pharmacy staff	DISORDERLYCOND	FT1A1	18:13:29 12/06/19	19FT06814
Dispute over water	DISORDERLYCOND	FT3Q1	10:51:55 12/04/19	19FT06774

DOMESTICDISPUTE (6)

Third party report of domestic male pulling female by arm	DOMESTICDISPUTE	FT2H1	18:57:15 12/12/19	19FT06938
Male/Female domestic comp. wanted argument documented	DOMESTICDISPUTE	FT1B1	20:20:34 12/11/19	19FT06916
Verbal Domestic	DOMESTICDISPUTE	FT2H1	11:11:40 12/10/19	19FT06887
16 yo male swung a screwdriver at mother	DOMESTICDISPUTE	FT2H1	12:19:42 12/09/19	19FT06874
	DOMESTICDISPUTE	FT2G1	02:28:13 12/07/19	19FT06830
	DOMESTICDISPUTE	FT1C1	18:39:35 12/04/19	19FT06778

DRUGLAW (2)

Paraphernalia found at residence	DRUGLAW	FT1B1	23:20:14 12/18/19	19FT07049
Paraphernalia	DRUGLAW	FT1B1	23:03:09 12/02/19	19FT06739

FRAUD (4)

Fraudulent charges on credit card	FRAUD	FT1B1	16:14:57 12/26/19	19FT07154
Access Device fraud	FRAUD	FT1C1	10:33:52 12/22/19	19FT07107
Female defrauded out of \$20500	FRAUD	FT1B1	11:36:50 12/15/19	19FT06990
Phishing email scam	FRAUD	FT3J1	11:01:16 12/11/19	19FT06909

HARASSMENT (5)

Harassing text messages	HARASSMENT	FT2G1	23:03:34 12/29/19	19FT07181
verbal threats	HARASSMENT	FT1B2	14:12:02 12/25/19	19FT07139
reported ongoing harassment	HARASSMENT	FT1C1	10:26:01 12/09/19	19FT06871
Female confronted by another female.	HARASSMENT	FT2H1	09:03:49 12/09/19	19FT06870
Domestic	HARASSMENT	FT1B1	00:49:34 12/06/19	19FT06803

HLTHSFTY (26)

Concrete cover in drive way collapsed	HLTHSFTY	FT1E1	19:08:10 12/30/19	19FT07192
Check on welfare of elderly female walking	HLTHSFTY	FT1E1	13:50:30 12/30/19	19FT07188
This incident is a duplicate see incident 19FT07149	HLTHSFTY	SH68A	10:35:52 12/26/19	19FT07150
Dispatched to assist SCPD with mental health issue.	HLTHSFTY	SH6VA	10:20:09 12/26/19	19FT07149
broken toilet pipe / apartment flooding	HLTHSFTY	FT1B2	21:51:06 12/25/19	19FT07144
Older male walking around intoxicated.	HLTHSFTY	FT1B1	21:12:06 12/25/19	19FT07142
Phone or cable wire down	HLTHSFTY	FT2G1	11:56:27 12/23/19	19FT07119
Anonymous tip of a suicidal 13 yom	HLTHSFTY	FT2H1	19:14:31 12/22/19	19FT07114
14 YOM reported to have threatened to harm himself - unable to confirm	HLTHSFTY	FT1B3	17:55:46 12/21/19	19FT07096
Individuals sleeping in vehicle	HLTHSFTY	FT1B1	14:18:55 12/21/19	19FT07092
Male reported his girlfriend was threatening to harm herself	HLTHSFTY	FT1A1	00:12:28 12/20/19	19FT07067
Caller said there was a female that looks like she needs help	HLTHSFTY	FT1B1	14:01:28 12/19/19	19FT07055
28 yom, in a manic state and refusing assistance.	HLTHSFTY	FT2H1	19:49:10 12/18/19	19FT07044
28 yom, feeling suicidal	HLTHSFTY	FT2G1	01:37:51 12/17/19	19FT07014
31 yom, passed out, highly intoxicated	HLTHSFTY	FT1A1	15:05:41 12/15/19	19FT06993
71 yof with dementia	HLTHSFTY	FT2G1	18:40:06 12/14/19	19FT06981

Intoxicated male calling 911	HLTHSFTY	FT1B1	00:15:55 12/14/19	19FT06968
Threat of drug use	HLTHSFTY	FT1C1	20:22:21 12/13/19	19FT06961
Report of a sink hole on private property, owner notified	HLTHSFTY	FT1B1	08:50:03 12/12/19	19FT06926
Caller said a older male drove away from doctor's office and should not be driving.	HLTHSFTY	FT2F1	10:53:17 12/10/19	19FT06888
ORFA / alcohol overdose	HLTHSFTY	FT1B1	09:09:21 12/08/19	19FT06854
20 yof feeling suicidal	HLTHSFTY	FT1B4	05:55:07 12/08/19	19FT06853
28 yom having mental crisis - called CANHELP	HLTHSFTY	FT2G1	20:46:18 12/06/19	19FT06819
Broken tree on phone lines, phone company notified	HLTHSFTY	FT3S1	16:20:40 12/06/19	19FT06813
17 yom out of control	HLTHSFTY	FT1C1	16:27:23 12/03/19	19FT06759
male possibly living in truck	HLTHSFTY	FT2H1	11:20:07 12/01/19	19FT06722

HLTHSFTYEMSASST (59)

71 yof, trouble breathing	HLTHSFTYEMSASST	FT1E1	19:10:03 12/31/19	19FT07202
57 yof, high blood pressure	HLTHSFTYEMSASST	FT1B1	13:32:26 12/31/19	19FT07198
Medical alarm activation, false alarm	HLTHSFTYEMSASST	FT2H1	12:55:46 12/31/19	19FT07197
Accidental medical alarm activation	HLTHSFTYEMSASST	FT2H1	00:21:59 12/31/19	19FT07195
85 yof, weakness and lethargic	HLTHSFTYEMSASST	FT3N1	14:32:56 12/29/19	19FT07179
29 yof, chest pain.	HLTHSFTYEMSASST	FT3R1	14:14:06 12/29/19	19FT07177
65 yof, breathing trouble	HLTHSFTYEMSASST	FT1E1	12:52:40 12/27/19	19FT07161
72 yom, shingle related pain	HLTHSFTYEMSASST	FT1B3	14:34:04 12/26/19	19FT07153
80 yof, shortness of breath	HLTHSFTYEMSASST	FT2H1	21:47:19 12/25/19	19FT07143
77 yom, shortness of breath	HLTHSFTYEMSASST	FT3T1	20:59:44 12/25/19	19FT07141
89 YOM with rectal bleed	HLTHSFTYEMSASST	FT3K1	11:00:34 12/25/19	19FT07137
63 yom, stomach pain	HLTHSFTYEMSASST	FT2H1	07:54:39 12/25/19	19FT07135
Canceled prior to arrival	HLTHSFTYEMSASST	FT1F2	15:12:56 12/24/19	19FT07131
91 yom - semi responsive	HLTHSFTYEMSASST	FT2G1	03:50:44 12/24/19	19FT07123
68 YOF back pain	HLTHSFTYEMSASST	FT3J2	09:36:13 12/23/19	19FT07118
22 yom - CAO	HLTHSFTYEMSASST	FT1E1	01:00:04 12/23/19	19FT07116
85 YOF not responding	HLTHSFTYEMSASST	FT3N1	08:16:34 12/22/19	19FT07104
54 yom, rash	HLTHSFTYEMSASST	FT1B1	20:21:18 12/20/19	19FT07082
7 YOF passed out	HLTHSFTYEMSASST	FT2G1	11:09:18 12/20/19	19FT07070
80 yom, fall victim	HLTHSFTYEMSASST	FT2H1	21:55:10 12/18/19	19FT07047
84 yof with hip pain	HLTHSFTYEMSASST	FT2H1	03:54:51 12/18/19	19FT07032
80 yom fell but was not injured.	HLTHSFTYEMSASST	FT2H1	22:01:00 12/17/19	19FT07031
65 yom, dizziness	HLTHSFTYEMSASST	FT1B1	20:18:31 12/17/19	19FT07030
53 yom, swollen ankles	HLTHSFTYEMSASST	FT2G1	16:04:13 12/17/19	19FT07026
91 yof, fall victim	HLTHSFTYEMSASST	FT2H1	13:35:35 12/17/19	19FT07023
86 YOM ground level fall	HLTHSFTYEMSASST	FT1F2	09:46:22 12/17/19	19FT07020
83 yof fell, was not injured	HLTHSFTYEMSASST	FT1C1	05:57:29 12/17/19	19FT07016
78 yom, blood issues	HLTHSFTYEMSASST	FT1D1	18:05:11 12/16/19	19FT07008
76 YOM general illness	HLTHSFTYEMSASST	FT2H1	11:24:46 12/16/19	19FT07004
78 yom, unresponsive	HLTHSFTYEMSASST	FT2M1	16:06:38 12/15/19	19FT06994
84 YOF fell and broke wrist	HLTHSFTYEMSASST	FT2G1	12:18:04 12/15/19	19FT06992
Medical alarm fall alert - no patient located	HLTHSFTYEMSASST	FT1B1	13:10:48 12/14/19	19FT06977
19 yof - seizure	HLTHSFTYEMSASST	FT1B2	20:40:18 12/13/19	19FT06962
79 yof, swollen extremities	HLTHSFTYEMSASST	FT1C1	15:32:44 12/13/19	19FT06957
72 yom with nose bleed	HLTHSFTYEMSASST	FT1C1	13:53:55 12/13/19	19FT06955
53 YOM possible prescription OD	HLTHSFTYEMSASST	FT1B1	09:18:23 12/12/19	19FT06925
21 yof, problem with her legs.	HLTHSFTYEMSASST	FT1C1	06:57:45 12/12/19	19FT06921
68 yom, chest pain	HLTHSFTYEMSASST	FT1B1	14:11:01 12/11/19	19FT06911
91 YOM knee pain	HLTHSFTYEMSASST	FT3J2	09:49:11 12/11/19	19FT06907
67 yom, CARDIAC ARREST	HLTHSFTYEMSASST	FT3I1	16:56:43 12/10/19	19FT06893
88 yom, chest pain	HLTHSFTYEMSASST	FT3I1	16:29:16 12/10/19	19FT06891
20 yof extreme paranoia	HLTHSFTYEMSASST	FT2G1	12:25:18 12/09/19	19FT06875
fall victim, EMS departed prior to PD arrival	HLTHSFTYEMSASST	FT1B1	11:00:56 12/09/19	19FT06872
96 yof, leg pain	HLTHSFTYEMSASST	FT2G1	20:14:50 12/08/19	19FT06866
91 YOM Fell	HLTHSFTYEMSASST	FT3J2	09:58:55 12/08/19	19FT06856
74 YOF nausea and side pain	HLTHSFTYEMSASST	FT2G1	09:45:40 12/08/19	19FT06855
21 yom conscious alcohol overdose	HLTHSFTYEMSASST	FT1B1	03:40:10 12/08/19	19FT06849
73 yof, general illness	HLTHSFTYEMSASST	FT1C1	20:48:24 12/07/19	19FT06838

Two dementia patients in a altercation, 66 yom and 77 yom	HLTHSFTYEMSASST	FT1C1	20:45:58 12/07/19	19FT06839
91 yof - ground level fall	HLTHSFTYEMSASST	FT1C1	05:56:09 12/07/19	19FT06832
89 Male bleeding	HLTHSFTYEMSASST	FT3K1	02:20:26 12/07/19	19FT06829
50ish yom, EMS did not need assistance	HLTHSFTYEMSASST	FT2H1	20:56:07 12/06/19	19FT06821
60 yof, stomach pain	HLTHSFTYEMSASST	FT2G1	02:13:06 12/06/19	19FT06804
68 yom, stroke symptoms	HLTHSFTYEMSASST	FT3O1	23:02:12 12/05/19	19FT06801
75 yof, chest pain	HLTHSFTYEMSASST	FT1C1	02:56:44 12/04/19	19FT06768
62 yom with chest pains	HLTHSFTYEMSASST	FT2G2	05:52:10 12/03/19	19FT06747
89 yom, bleeding from leg	HLTHSFTYEMSASST	FT3K1	04:30:12 12/03/19	19FT06745
7 yom, high fever	HLTHSFTYEMSASST	FT1D1	15:50:58 12/02/19	19FT06732
34 yof, withdrawal symptoms	HLTHSFTYEMSASST	FT1D1	21:31:55 12/01/19	19FT06726

HLTHSFTYFIREAST (13)

Oven fire	HLTHSFTYFIREAST	FT2H1	13:07:55 12/29/19	19FT07176
Clogged furnace vent	HLTHSFTYFIREAST	FT2H1	20:29:27 12/25/19	19FT07140
Smoke/CO2 detector malfunctioning	HLTHSFTYFIREAST	FT2H1	08:29:12 12/24/19	19FT07126
Smell of gas. Unfounded.	HLTHSFTYFIREAST	FT1C1	07:16:12 12/20/19	19FT07068
General fire alarm	HLTHSFTYFIREAST	FT2E1	07:18:05 12/18/19	19FT07036
Fire Assist - smoke/burnt food	HLTHSFTYFIREAST	FT1B1	01:18:03 12/15/19	19FT06985
Fire Assist - Residential smoke from basement light	HLTHSFTYFIREAST	FT1C1	18:45:57 12/14/19	19FT06982
Smoke in laundromat, burnt belt	HLTHSFTYFIREAST	FT1B1	13:11:15 12/14/19	19FT06976
Odor of gas at neighbor's house	HLTHSFTYFIREAST	FT2H1	11:03:04 12/14/19	19FT06975
Residential fire / burglar alarm	HLTHSFTYFIREAST	FT1C1	18:48:24 12/09/19	19FT06881
CO Alarm activation	HLTHSFTYFIREAST	FT1B1	05:42:47 12/08/19	19FT06852
fire assist	HLTHSFTYFIREAST	FT1A1	14:54:39 12/05/19	19FT06796
Odor of smoke	HLTHSFTYFIREAST	FT2H1	03:18:46 12/03/19	19FT06744

ORDVIOL (3)

Soliciting without permit	ORDVIOL	FT1B2	13:47:32 12/31/19	19FT07199
Fire not contained in fire pit	ORDVIOL	FT2G1	00:56:42 12/29/19	19FT07173
Complaint of fire not attended	ORDVIOL	FT1A1	14:37:26 12/08/19	19FT06862

OUTAGNCYASST (17)

Assisted PTPD w/ physical domestic	OUTAGNCYASST	PTPD	01:39:14 12/29/19	19FT07174
Request for contact information	OUTAGNCYASST	FT2G1	21:29:52 12/28/19	19FT07172
assist SCPD	OUTAGNCYASST	FT3N1	19:28:20 12/28/19	19FT07171
reckless operation in Patton Twp.	OUTAGNCYASST	PTPD	18:26:21 12/27/19	19FT07164
Ass. PTPD with Burglar Alarm	OUTAGNCYASST	PTPD	05:46:40 12/26/19	19FT07147
Attempt contact for Altoona PD	OUTAGNCYASST	FT1B1	08:38:15 12/22/19	19FT07105
Assist Johnson City PD (NY) with missing Juvenile	OUTAGNCYASST	FT1B1	20:54:00 12/21/19	19FT07098
Assist PTPD with DC / Domestic	OUTAGNCYASST	FT1B5	23:59:01 12/20/19	19FT07085
Assist PTPD with crash	OUTAGNCYASST	PTPD	22:51:53 12/20/19	19FT07084
Assist PTPD with CPR - Blood exposure	OUTAGNCYASST	PTPD	19:16:56 12/13/19	19FT06960
Assisted PTPD w/ traffic stop	OUTAGNCYASST	PTPD	03:49:59 12/12/19	19FT06920
Assisted PTPD w/ trespass	OUTAGNCYASST	PTPD	22:59:25 12/10/19	19FT06895
PSP - Pursuit into FT	OUTAGNCYASST	FT3S1	02:01:18 12/08/19	19FT06845
Assist SCPD. Cancelled	OUTAGNCYASST	FT2G1	12:39:17 12/03/19	19FT06757
Assit Patton-cancelled prior to arrival	OUTAGNCYASST	PTPD	15:40:29 12/02/19	19FT06731
ORFA-PTPD drug search	OUTAGNCYASST	PTPD	01:45:25 12/01/19	19FT06716
ORFA-PTPD vehicle stop	OUTAGNCYASST	FT1B1	01:10:38 12/01/19	19FT06715

PARKING (8)

Parking Complaint	PARKING	FT3J1	19:14:37 12/30/19	19FT07193
Management called about a parked vehicle of two weeks.	PARKING	FT1B1	09:38:14 12/27/19	19FT07159
Vehicle Boot	PARKING	FT1F2	10:38:13 12/11/19	19FT06908
Vehicle Boot	PARKING	FT1F2	10:31:24 12/10/19	19FT06886
Parking complaint, warning	PARKING	FT3J1	16:49:15 12/08/19	19FT06863
2 cars in no parking zone	PARKING	FT3J1	13:23:03 12/08/19	19FT06859
Questions about parking a moving truck on the street	PARKING	FT2G1	16:39:29 12/05/19	19FT06799
Booting of Vehicle	PARKING	FT1F2	11:46:24 12/03/19	19FT06756

PROFOUND (5)

Caller found a wallet	PROFOUND	FT2G1	08:30:49 12/28/19	19FT07168
found knife in rental vehicle	PROFOUND	FT1B1	17:48:53 12/16/19	19FT07007
Found property by CATA	PROFOUND	FT1F2	00:34:50 12/11/19	19FT06897
Single hitter pipe turned in to PD	PROFOUND	FT1B1	14:48:51 12/10/19	19FT06890
Purse found in pick-up bed, returned to owner	PROFOUND	FT1B1	14:23:35 12/06/19	19FT06812
PROFOUNDKEYS (1)				
Found Keys	PROFOUNDKEYS	FT1E1	14:13:28 12/22/19	19FT07110
PROPOST (6)				
Lost dealer tag	PROPOST	FT2H1	09:01:24 12/30/19	19FT07183
lost wallet	PROPOST	FT1B1	18:39:21 12/20/19	19FT07078
lost or stolen license plate	PROPOST	FT1B1	08:27:57 12/18/19	19FT07037
lost wallet	PROPOST	FT1B1	13:35:56 12/09/19	19FT06877
Lost wallet	PROPOST	FT1B1	20:52:55 12/03/19	19FT06760
lost wallet	PROPOST	FT1A1	11:39:33 12/01/19	19FT06723
RETAILTHEFT (1)				
23 yof, stole items	RETAILTHEFT	FT1B1	13:35:53 12/17/19	19FT07024
RFACIVILDISP (7)				
Civil dispute regarding shared property of former romantic partners.	RFACIVILDISP	FT2G1	20:07:56 12/24/19	19FT07134
Dispute over marital property	RFACIVILDISP	FT2H1	12:09:09 12/24/19	19FT07128
civil dispute/locked out of apartment	RFACIVILDISP	FT1F2	17:59:32 12/23/19	19FT07121
Dispute over a bicycle.	RFACIVILDISP	FT1A1	11:59:51 12/20/19	19FT07072
Assistance obtaining property from ex-boyfriend	RFACIVILDISP	PTPD	23:49:44 12/19/19	19FT07065
Civil dispute - food delivery	RFACIVILDISP	FT1F2	00:57:52 12/09/19	19FT06867
Caller wanted his meter returned, homeowner refused.	RFACIVILDISP	FT3Q1	10:14:14 12/03/19	19FT06755
RFALOCATECONT (2)				
Postman requested a welfare check	RFALOCATECONT	FT1C1	14:07:48 12/26/19	19FT07152
Check on male. Contact made	RFALOCATECONT	FT1D1	12:33:28 12/10/19	19FT06889
RFAOTHER (29)				
Someone knocked on complainant's door	RFAOTHER	FT2M1	19:07:59 12/31/19	19FT07201
Fraudulent credit card charge by resident	RFAOTHER	FT1B2	09:25:10 12/31/19	19FT07196
Business requested assistance returning customer property	RFAOTHER	FT1B5	23:29:57 12/30/19	19FT07194
Civil deposition regarding lawsuit reagrding slip injury	RFAOTHER	FT1A1	10:52:13 12/30/19	19FT07185
Roomate cursed at caller yesterday	RFAOTHER	FT1B1	10:48:50 12/30/19	19FT07186
MHID woman calling repeatedly	RFAOTHER	FT2H1	10:27:09 12/30/19	19FT07184
26 yom, MHID locked out of house by parents	RFAOTHER	FT2G1	08:47:17 12/30/19	19FT07182
Caller believed someone hit her car at parking lot	RFAOTHER	FT1B1	09:30:32 12/28/19	19FT07169
Possible abandoned vehicle, it was ok	RFAOTHER	FT2G1	16:49:35 12/27/19	19FT07162
heating unit making noise	RFAOTHER	FT2G1	20:11:19 12/26/19	19FT07157
Patrol Complaint Card	RFAOTHER	FT3J1	18:02:48 12/22/19	19FT07112
Female felt loopy this morning	RFAOTHER	FT2H1	10:19:31 12/20/19	19FT07069
hit and run that occurred in SCPD juris.	RFAOTHER	FT1B1	18:23:32 12/19/19	19FT07062
Questions about a car transaction	RFAOTHER	FT2H1	17:02:45 12/19/19	19FT07060
28 yom, having anxiety issues	RFAOTHER	FT2G1	00:53:25 12/17/19	19FT07013
Unfounded retail theft	RFAOTHER	FT1B1	15:56:24 12/16/19	19FT07006
Concerns about person misusing handicapped placard	RFAOTHER	FT2H1	09:30:39 12/16/19	19FT07000
Report of crash, unverified	RFAOTHER	FT1A1	18:15:54 12/15/19	19FT06996
Civil dispute over occupancy	RFAOTHER	FT1A1	11:54:44 12/15/19	19FT06991
Wallet found, returned to owner	RFAOTHER	FT1A1	07:55:17 12/15/19	19FT06987
Caller said he is getting text messages that are harassing	RFAOTHER	FT2G1	18:38:49 12/12/19	19FT06937
Parking Issue	RFAOTHER	FT2G1	16:06:31 12/10/19	19FT06892
Dog in vehicle. Cancelled moments later	RFAOTHER	FT1B1	10:15:18 12/08/19	19FT06857
Dog in car not in distress	RFAOTHER	FT1B1	10:22:09 12/07/19	19FT06835
Father concerned with wife/son	RFAOTHER	FT1E1	01:54:25 12/07/19	19FT06828
cat came inside the residence	RFAOTHER	FT2G1	00:05:03 12/06/19	19FT06802
Assisted a woman feeling ill	RFAOTHER	FT2G1	11:56:23 12/05/19	19FT06791

CYS called FTPD to partake in interview with child	RFAOTHER	FT1A1	10:58:42 12/04/19	19FT06775
third party report of a crash	RFAOTHER	FT1A1	17:49:26 12/02/19	19FT06734

SCHOOLCHECK (17)

,3718	SCHOOLCHECK		11:39:05 12/20/19	19FT07071
	SCHOOLCHECK		09:37:22 12/18/19	19FT07038
,3718	SCHOOLCHECK		10:25:06 12/17/19	19FT07022
,3718	SCHOOLCHECK		10:11:21 12/17/19	19FT07021
,3718	SCHOOLCHECK		09:50:26 12/16/19	19FT07001
	SCHOOLCHECK		15:47:15 12/12/19	19FT06934
	SCHOOLCHECK		15:06:49 12/12/19	19FT06931
,3718	SCHOOLCHECK		08:45:52 12/12/19	19FT06923
,3718	SCHOOLCHECK		08:22:23 12/12/19	19FT06922
,3718	SCHOOLCHECK		08:12:31 12/11/19	19FT06902
	SCHOOLCHECK		09:23:37 12/10/19	19FT06885
	SCHOOLCHECK		11:55:21 12/09/19	19FT06873
,3718	SCHOOLCHECK		09:01:58 12/05/19	19FT06790
,3718	SCHOOLCHECK		08:09:22 12/05/19	19FT06788
,3718	SCHOOLCHECK		09:55:27 12/03/19	19FT06754
,3718	SCHOOLCHECK		09:45:15 12/03/19	19FT06753
,3718	SCHOOLCHECK		08:10:11 12/03/19	19FT06750

SUSPACTY (17)

Report of gun shots, determined to be fireworks	SUSPACTY	FT2G1	16:50:56 12/21/19	19FT07095
Report of Suspicious vehicle	SUSPACTY	FT1B2	21:35:14 12/20/19	19FT07083
Caller said someone hacked into daughters Google account	SUSPACTY	FT2G2	19:47:10 12/18/19	19FT07045
Knocking at door	SUSPACTY	FT2G1	06:06:54 12/18/19	19FT07033
scam caller attempting to get personal information	SUSPACTY	FT3K1	14:47:41 12/17/19	19FT07025
Subject asking for money	SUSPACTY	FT1B1	14:01:39 12/16/19	19FT07005
Package not delivered	SUSPACTY	FT1C1	09:25:09 12/15/19	19FT06988
Report of someone knocking on window	SUSPACTY	FT2H1	08:24:17 12/14/19	19FT06971
Male asking costumers for money	SUSPACTY	FT1B1	15:00:06 12/12/19	19FT06932
Third party report of abuse of intellectually disabled person.	SUSPACTY	FT1A1	15:56:42 12/11/19	19FT06912
Strange 911 call	SUSPACTY	FT1B4	02:50:46 12/11/19	19FT06900
Someone walking in the neighborhood with a flashlight in the dark	SUSPACTY	FT1A1	18:19:27 12/08/19	19FT06865
Unknown person knocking on caller's door.	SUSPACTY	FT1A1	03:35:20 12/08/19	19FT06848
Suspicious phone call	SUSPACTY	FT1C1	21:49:05 12/07/19	19FT06840
Scam Attempt	SUSPACTY	FT3O1	13:41:34 12/03/19	19FT06758
Male sent nude video and now being asked for money	SUSPACTY	FT1B1	21:48:00 12/01/19	19FT06728
unknown vehicle in construction site	SUSPACTY		15:03:44 12/01/19	19FT06724

THEFT (4)

theft of wallet / mislaid property	THEFT	FT1B1	17:09:42 12/24/19	19FT07133
Clothing stolen from shared laundry room	THEFT	FT1A1	22:11:20 12/22/19	19FT07115
Theft of packages	THEFT	FT1B1	11:00:00 12/16/19	19FT07003
Theft of employee credit cards	THEFT	FT2H1	13:28:46 12/09/19	19FT06879

TRAFFIC (41)

Erratic driving	TRAFFIC	FT2H1	13:30:35 12/30/19	19FT07187
Disabled vehicle	TRAFFIC	FT1F1	15:57:50 12/28/19	19FT07170
Vehicle parked at entrance to private lane.	TRAFFIC	FT2M1	20:48:09 12/27/19	19FT07165
Complaint of a speeding vehicle	TRAFFIC	FT1D1	11:52:57 12/27/19	19FT07160
Traffic light issues	TRAFFIC	FT2G1	19:13:25 12/26/19	19FT07156
Green traffic light out, PW notified	TRAFFIC	FT2G1	16:47:44 12/26/19	19FT07155
Disabled vehicle	TRAFFIC	FT2G1	11:43:32 12/26/19	19FT07151
traffic compaint	TRAFFIC	FT1A1	15:37:55 12/24/19	19FT07132
Van with flat tire	TRAFFIC	FT1B1	12:09:55 12/22/19	19FT07108
Vehicle ran out of gas	TRAFFIC	SB2H6	10:30:30 12/22/19	19FT07106
traffic jam related to christmas lights	TRAFFIC	FT2M1	18:59:09 12/21/19	19FT07097
green light out	TRAFFIC	FT1A1	20:21:18 12/20/19	19FT07080

reckless operation	TRAFFIC	FT1B1	17:57:13 12/20/19	19FT07077
Caller said a male on bicycle ran a red light.	TRAFFIC	FT1B1	18:59:39 12/19/19	19FT07063
Truck lost a load of pipe	TRAFFIC	FT2H1	13:22:01 12/19/19	19FT07054
Disabled vehicle	TRAFFIC	FT1B1	10:48:33 12/19/19	19FT07052
Report of a disabled PennDot truck, GOA	TRAFFIC	FT3J1	07:50:50 12/19/19	19FT07051
lines down on roadway	TRAFFIC	FT2G1	09:11:06 12/17/19	19FT07018
Tree block part of roadway	TRAFFIC	FT3T1	06:36:39 12/17/19	19FT07017
Tree in the roadway	TRAFFIC	FT3T1	05:52:22 12/17/19	19FT07015
School bus red violation	TRAFFIC	FT1C1	10:36:11 12/16/19	19FT07002
Suspicious car	TRAFFIC	FT1B1	19:45:20 12/15/19	19FT06998
Parking complaint, no violations	TRAFFIC	FT1C1	22:08:47 12/13/19	19FT06964
School Bus violation	TRAFFIC	FT2H1	14:50:00 12/13/19	19FT06956
Caller said a vehicle passed in the center lane.	TRAFFIC	FT2H1	12:53:03 12/13/19	19FT06954
Traffic control for funeral	TRAFFIC	FT3I1	11:47:15 12/12/19	19FT06929
Illegal pass and speeding	TRAFFIC	FT3L1	08:38:14 12/12/19	19FT06924
tree down over roadway	TRAFFIC	FT3P1	17:50:26 12/11/19	19FT06913
Plate belonging to another vehicle found on abandoned vehicle.	TRAFFIC	FT2G1	09:18:36 12/11/19	19FT06905
Tree partially in roadway	TRAFFIC	FT3J2	06:45:25 12/09/19	19FT06869
Possible glass on road, it was ice	TRAFFIC	FT1E1	13:57:48 12/08/19	19FT06860
Reckless operation	TRAFFIC	FT1B1	22:29:50 12/07/19	19FT06841
Report of glass in roadway. It was melting ice	TRAFFIC	FT1E1	10:03:33 12/07/19	19FT06834
Disabled Vehicle - flat tire	TRAFFIC	FT2F1	01:02:14 12/07/19	19FT06826
Vehicle stopped in traffic	TRAFFIC	FT1F1	00:46:39 12/07/19	19FT06825
Vehicles touched with no damage	TRAFFIC	FT1B1	13:07:43 12/06/19	19FT06811
School Bus Violation	TRAFFIC	FT1E1	07:44:55 12/06/19	19FT06808
Reckless Op - driving fast	TRAFFIC	FT2G1	16:20:36 12/05/19	19FT06798
Reported school bus violation	TRAFFIC	FT2G1	15:27:40 12/05/19	19FT06797
Truck ran out of gas	TRAFFIC	FT1F1	09:47:01 12/04/19	19FT06772
Disabled Vehicle	TRAFFIC	FT1A1	00:18:51 12/01/19	19FT06712

TRESPASS (1)

Report of unauthorized person on construction site	TRESPASS	FT2I1	17:07:21 12/08/19	19FT06864
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UNSECPROP (1)

Open apartment door	UNSECPROP	FT3J1	14:03:11 12/30/19	19FT07189
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VACHOMECHK (6)

Vacation home check	VACHOMECHK	FT2G1	12:21:09 12/24/19	19FT07129
Vacation home check request	VACHOMECHK	FT2H1	14:01:15 12/20/19	19FT07075
Vacation Home Check	VACHOMECHK	FT1D1	15:21:59 12/19/19	19FT07058
vacation home check	VACHOMECHK	FT1A1	14:46:15 12/19/19	19FT07056
Vacation homecheck	VACHOMECHK	FT1A1	15:15:54 12/18/19	19FT07043
People leaving for 4 months	VACHOMECHK	FT3K1	12:44:48 12/04/19	19FT06776

VHCLCRSHHITRUN (3)

Parking lot hit and run crash	VHCLCRSHHITRUN	FT1A1	14:06:21 12/29/19	19FT07178
Unattended vehicle struck	VHCLCRSHHITRUN	FT1B3	17:30:38 12/12/19	19FT06936
Hit & Run crash involving an unattended vehicle.	VHCLCRSHHITRUN	FT1F2	18:07:31 12/11/19	19FT06914

VHCLCRSHNOINJ (10)

Someone hit the callers parked vehicle overnight.	VHCLCRSHNOINJ	FT1E1	11:33:55 12/25/19	19FT07138
Single vehicle crash / DUS / 302 Petition	VHCLCRSHNOINJ	FT3I1	05:52:45 12/23/19	19FT07117
Two car reportable crash - no injuries	VHCLCRSHNOINJ	FT2H1	13:57:35 12/22/19	19FT07109
Vehicle hit a deer, no one injured.	VHCLCRSHNOINJ	FT3J2	20:02:47 12/19/19	19FT07064
two vehicle reportable crash	VHCLCRSHNOINJ	FT2H1	15:49:21 12/19/19	19FT07059
Vehicle hit a parked car	VHCLCRSHNOINJ	FT1F2	20:50:27 12/18/19	19FT07046
Two car non reportable crash	VHCLCRSHNOINJ	FT1B1	16:51:36 12/17/19	19FT07027
Vehicle vs dog	VHCLCRSHNOINJ	FT1B1	18:16:51 12/15/19	19FT06995
alpha fire - emergency vehicle hit deer	VHCLCRSHNOINJ	FT3L1	14:47:00 12/09/19	19FT06876
Single vehicle crash, one vehicle, no injuries, towing required	VHCLCRSHNOINJ	FT2M1	22:01:24 12/01/19	19FT06727

VHCLCRSHWINJ (1)

Single vehicle crash with injuries and needed to be towed	VHCLCRSHWINJ	FT2G1	15:12:00 12/12/19	19FT06933
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WARRANTSERVICE (2)

Arrest Warrant served for FTPD case	WARRANTSERVICE	FT2H1	14:38:17 12/31/19	19FT07200
WARRANT SERVICE	WARRANTSERVICE	FT1A1	13:04:24 12/20/19	19FT07073

WEAPONSVIOL (1)

Traffic stop with firearm observed in vehicle	WEAPONSVIOL	FT2F1	13:09:38 12/20/19	19FT07074
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