

**FERGUSON TOWNSHIP BOARD OF SUPERVISORS**

**Regular Meeting Agenda  
Tuesday, January 18, 2022**

**7:00 PM**

**MEETING PARTICIPATION OPTIONS**

**VIRTUAL:**

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/83838226462>

**Meeting ID: 838 3822 6462**

[Zoom Access Instructions](#)

**IN-PERSON:**

**Ferguson Township Municipal Building**

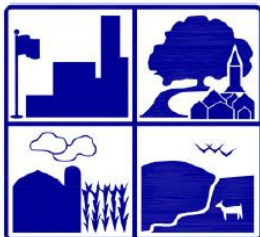
**Main Meeting Room**

**3147 Research Drive**

**State College, PA**

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- I. CALL TO ORDER**
  - II. CITIZENS INPUT**
  - III. APPROVAL OF MINUTES**
  - IV. AUTHORITIES, BOARDS, AND COMMISSION REPORTS**
  - V. SPECIAL REPORTS**
    - a. COVID-19 Local Response Report
  - VI. COG REGIONAL REPORTS**
  - VII. STAFF REPORTS**
  - VIII. UNFINISHED BUSINESS**
    - 1. Establishing 2022 Board of Supervisors' Regular Meeting Dates
    - 2. Review of Songbird Sanctuary Park Master Plan Prefinal Draft
    - 3. Award of Contract 2021-18 Homestead Park Play Equipment Installation
    - 4. Continued Discussion – Zoning Ordinance Amendments
  - IX. NEW BUSINESS**
    - 1. Consent Agenda
    - 2. Proclamation – Recognizing The Lunar New Year of 2022
    - 3. Award of Contract 2022-C5 Storm Sewer Cleaning and Video Assessment
    - 4. Discussion of Parking Study on North Butz Street
    - 5. Ordinance Amendment Application – TTD Zoning District
    - 6. Team Rahal of State College Zoning Hearing Board Appeal
    - 7. Agricultural Security Area Application – Burket Farm
  - X. COMMUNICATIONS TO THE BOARD**
  - XI. CALENDAR ITEMS**
  - XII. ADJOURNMENT**





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# TOWNSHIP OF FERGUSON

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## **BOARD OF SUPERVISORS Regular Meeting Agenda Tuesday, January 18, 2022**

- I. CALL TO ORDER**
- II. CITIZEN'S INPUT**
- III. APPROVAL OF MINUTES**
  - a. January 3, 2022 Board of Supervisors Reorganizational Meeting Minutes
  - b. January 3, 2022 Board of Supervisors Regular Meeting Minutes
- IV. AUTHORITIES, BOARDS, AND COMMISSIONS REPORT**
- V. SPECIAL REPORTS** 10 minutes
  - a. COVID-19 Local Response Report – David Pribulka, Township Manager
- VI. COG AND REGIONAL COMMITTEE REPORTS** 20 minutes
  - 1. COG COMMITTEE REPORTS**
    - a. Climate Action & Sustainability Committee
    - b. Public Safety Committee
    - c. LUCI Committee
    - d. Human Resources Committee
    - e. Facilities Committee
    - f. Joint Parks Capital Committee and CRPRA
    - g. Finance Committee
  - 2. OTHER COMMITTEE REPORTS**
- VII. STAFF REPORTS**
  - 1. Manager's Report
  - 2. Public Works Director Report
  - 3. Planning and Zoning Report
  - 4. Chief of Police Report
- VIII. UNFINISHED BUSINESS**
  - 1. ESTABLISHING 2022 BOARD OF SUPERVISORS REGULAR MEETING DATES**  
*Centrice Martin, Assistant Township Manager* 10 minutes

### **Narrative**

As directed by the Board of Supervisors at the Organizational Meeting, held on January 3, 2022, staff confirmed with C-NET that staff is available to cover and live broadcast Ferguson Township Regular Meetings on the first and third Tuesday of each month. C-NET

also confirmed they can accommodate an earlier start time; however, it was noted a start time any earlier than 6:00 p.m. could be challenging for them. C-NET is available to live broadcast Ferguson Township Regular Meetings on a Tuesday schedule beginning on February 15<sup>th</sup> pending a successful live connection test completed. Provided with the agenda is a copy of a proposed meeting schedule for the Board to hold its regular meetings on the first and third Tuesday of each month, with the exception of December when the Board would meet on the first two Tuesdays because of the holiday season. Also provided with the agenda is a copy of the proposed meeting schedule for the Board's practice to hold its regular meetings at 7:00 p.m. on the first and third Monday of each month as presented at the January 3<sup>rd</sup> regular meeting

*Recommended Motion 1: Move that the Board of Supervisors establish its regular meeting schedule for 2022 as the first and third Tuesday of each month at \_\_\_ p.m. except that it will meet on the first two Tuesdays in December.*

*Recommended Motion 2: Move that the Board of Supervisors establish its regular meeting schedule for 2022 as the first and third Monday of each month at \_\_\_ p.m. except that it will meet on Tuesdays January 18<sup>th</sup>, February 22<sup>nd</sup>, June 21<sup>st</sup>, July 5<sup>th</sup> and September 6<sup>th</sup> and on the first two Mondays in December.*

## **2. REVIEW OF SONGBIRD SANCTUARY PARK MASTER PLAN PREFINAL DRAFT**

*Centrice Martin, Assistant Township Manager*

10 minutes

### **Narrative**

An effort has been underway since 2019 to prepare the Songbird Sanctuary Park Master Plan. The Township acquired the 8.99-acre property that is bounded by Owens Drive and Blue Course Drive. The Assistant Township Manager established a multidisciplinary steering committee comprised of staff and residents to facilitate a master planning process to prepare the Songbird Sanctuary Park Master Plan. Guiding principles that informed the master planning process focused on the passive recreation and environmental benefits of the site. Since the first meeting, held April 8, 2019, the steering committee engaged the Parks and Recreation Committee, the community, and staff throughout the park master planning process for continued involvement and input to present a final master plan to the Board that reflects community interests and park needs. Provided with the agenda is a copy of the report for the Songbird Sanctuary Master Plan. The Board is asked to authorize advertisement of a public hearing to consider approval of the Songbird Sanctuary by resolution at their next scheduled meeting.

*Recommended motion: That the Board of Supervisors authorize a public hearing for the next scheduled meeting on the draft Songbird Sanctuary Park Master Plan.*

### **Staff Recommendation**

That the Board of Supervisors **authorize** a public hearing for the next scheduled meeting on the Songbird Sanctuary Park Master Plan.

## **3. AWARD OF CONTRACT 2021-C18, HOMESTEAD PARK PLAY EQUIPMENT INSTALLATION**

*David Pribulka, Township Manager*

10 minutes

**Narrative**

Previously, the Board directed staff to redesign the physical layout of the playground structure planned for Homestead Park to an alternate location east of the existing parking lot and include handicap accessible improvements. In addition, the Board requested staff to obtain alternate pricing for a poured in place fall surface. Included with tonight’s agenda is an award recommendation from Ryan Scanlan, Assistant Township Engineer. The memo includes a site plan and details for installation of the playground structure just east of the parking lot, a summary of the project cost including the alternate, and a detailed engineering cost estimate. In addition, the memo contains pros and cons of wood fiber versus poured in place fall surface. As noted in the memo, the play structure has already been purchased, and some work will be performed by Public Works staff. The budget for the project is \$75,000. The total cost of the project with the wood fiber fall surface is within budget, while the total cost of the project with the poured in place fall surface is over budget. The Board is being asked to determine which fall surface to install and award the installation.

*Recommended Motion 1: That the Board of Supervisors award Contract 2021-C18 Homestead Park Playground Installation to Willow Playworks in accordance with their quote through the COSTARS purchasing program in the amount of \$26,875.00.*

*Recommended Motion 2: That the Board of Supervisors award Contract 2021-C18 Homestead Park Playground Installation to Willow Playworks in accordance with their quote through the COSTARS purchasing program in the amount of \$38,115.00.*

**Staff Recommendation**

That the Board of Supervisors **award** the contract.

**4. CONTINUED DISCUSSION OF ZONING AND SUBDIVISION & LAND DEVELOPMENT ORDINANCE AMENDMENTS**

*Jenna Wargo, Director of Planning and Zoning*

20 minutes

**Narrative**

In November 2019, the Township completed its comprehensive update to the Zoning and Subdivision and Land Development Ordinances. Since the amendments, staff has been tracking errors and omission while interpreting the ordinance and is recommending additional amendments to address these issues. During the January 3, 2022 meeting, the Board tabled the amendments to allow staff to research additional topics discussed during the meeting. Included with the agenda, is a redlined version and a clean version of the draft amendments. Staff has reviewed historic files in relation to Bed and Breakfasts’ (B&B’s) and hasn’t come across regulations deterring potential B&B’s from opening in the Township. Moving parking regulations to the Subdivision and Land Development Ordinance (SALDO) provides flexibility for potential B&B operators and staff recommends reviewing all Uses within §27-700—Supplemental Regulations to explore other parking requirements that could be moved to the SALDO for flexibility.

In addition, staff has concerns removing the owner-occupied requirement from the B&B definitions due to similarities that the use would share with a hotel and to protect neighborhoods from a commercial use operating in a residential zoning district. Staff would recommend leaving this requirement as-is or requiring a property manager/agent to live at the B&B full-time.



**Staff Recommendation**

That the Board of Supervisors **review and discuss** the updated draft.

**IX. NEW BUSINESS**

**1. CONSENT AGENDA**

5 minutes

- a. 2018-PWGG Final: \$10,000.00
- b. Treasurer's Report for November 2021
- c. Treasurer's Report for December 2021
- d. Appointment of Kevin Abbey as Spring Creek Watershed Commission Alternate

**2. A PROCLAMATION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA TO OFFICIALLY RECOGNIZE THE LUNAR NEW YEAR OF 2022**

*Laura Dininni, Township Supervisor*

5 minutes

**Narrative**

Ferguson Township recognizes the importance of the Lunar New Year for many Asian communities and for Americans of Asian origin. The Lunar New Year is based on the Lunar calendar, a repeating 12-year cycle of animal signs and their ascribed attributes. The Lunar New Year marks the transition from one animal to the next, with January 31, 2022 end the Year of the Ox, and February 1, 2022 starting the year of the Tiger. The tiger is the third of the 12 zodiac animal signs, and those born in the Year of the Tiger are often seen as brave, confident, and well-liked by others. The Board of Supervisors is asked to consider the proclamation provided with the agenda. In attendance is Nalini Krishnankutty and Vicki Fong representing Asian Pacific Islander Desi Americans (APIDA).

*Recommended motion: That the Board of Supervisors adopt the proclamation of the Township of Ferguson, Centre County, Pennsylvania officially recognizing the Lunar New Year of 2022.*

**Staff Recommendation**

That the Board of Supervisors **adopt** the proclamation.

**3. AWARD OF CONTRACT 2022-C5, STORM SEWER CLEANING AND VIDEO ASSESSMENT**

*David Modricker, Director of Public Works*

20 minutes

**Narrative**

On January 11, 2022 bids were opened publicly and read aloud for contract 2022-C5. The bid was advertised in the Centre Daily Times and was sent to potential bidders. The contract involves cleaning storm sewer pipes and conducting a video assessment and documenting conditions. Provided with the agenda is a memorandum from Ryan Scanlan, Assistant Township Engineer, dated January 11, 2022, recommending award of the contract.

*Recommend Motion: That the Board of Supervisors award Contract 2022-C5 Storm Sewer Cleaning and Video Assessment to Insight Pipe Contracting, LLC in accordance with their bid in the amount of \$75,793.80.*

**Staff Recommendation**

That the Board of Supervisors **award** Contract 2022-C5.

**4. DISCUSSION OF PARKING STUDY ON NORTH BUTZ STREET**

10 minutes

*Dave Modricker, Director of Public Works*

**Narrative**

On December 17<sup>th</sup>, staff met with residents of N. Butz Street concerned about future overflow parking onto N. Butz Street from the West College Avenue student housing project under construction. Residents expressed concern about cars parking on N. Butz Street too close to W College Avenue and parking within the sight distance triangle at the alley. The group discussed consideration for no parking on the east side of the street, 2-hour parking, and 1 handicap stall for the hair studio.

*Recommendation Motion: That the Board of Supervisors direct the Township Engineer to conduct a parking study for N Butz Street and provide a recommendation to the Board for consideration.*

**Staff Recommendation**

That the Board of Supervisors **direct** the Township Engineer to conduct a parking study for N Butz Street and provide a recommendation to the Board for consideration.

**5. ORDINANCE AMENDMENT APPLICATION – TRADITIONAL TOWN DEVELOPMENT ZONING DISTRICT**

10 minutes

*David Pribulka, Township Manager*

**Narrative**

On January 10, 2022, Chris Schubert, Esq. on behalf of his client, AT&T, submitted an application for a text amendment to the Traditional Town Development zoning district. Included in the agenda is the draft text amendment. AT&T submitted requests for variances from §27-303.A.D. (prohibits telecommunication facilities within this zoning district), §27-710.3.A., (setbacks), and §27-710.H.2. (buffer landscaping) to the Zoning Hearing Board and the application was denied.

AT&T is proposing a text amendment to locate a telecommunications tower in the Traditional Town Development Zoning District.

*Recommend Motion: That the Board of Supervisors refer the application to Planning Commission for a recommendation.*

**Staff Recommendation**

That the Board of Supervisors **receive and refer** the text amendment to the Planning Commission for a recommendation.

**6. TEAM RAHAL OF STATE COLLEGE ZONING HEARING BOARD APPEAL**

10 minutes

*David Pribulka, Township Manager*

**Narrative**

Pursuant to Section 901 of the Pennsylvania Municipalities Planning Code, 53 P.S. Section 10101 et. Seq., (MPC), the state law establishing the framework for zoning and land use development regulations in Pennsylvania, every municipality in the commonwealth that enacts a zoning ordinance is required to create a zoning hearing board. A zoning hearing board is a quasi-judicial body that implements a system of checks and balances to zone and regulate land development.

A variance request submitted by Team Rahal of State College, INC, of 2796 West College Avenue, State College, was presented to the Zoning Hearing Board on December 14, 2021. The Zoning Hearing Board denied the variance request, by a vote of 3-0, and a notice of decision was provided to the applicant and their counsel. The Zoning Hearing Board is in the process of preparing the final findings, facts, and conclusion report. Counsel representing Team Rahal of State College, Terry Williams, Esq. with Miller, Kistler & Campbell, filed an appeal to the Zoning Hearing Board's decision with the Court of Common Pleas of Centre County for civil action. Attached with the agenda is a copy of the Court of Common Pleas Civic Cover Sheet for Centre County and the Notice of Appeal.

*Recommended Motion: That the Board of Supervisors authorize the Solicitor to file an entry of appearance in the Zoning Hearing Board appeal filed by the Team Rahal of State College.*

**Staff Recommendation**

That the Board of Supervisors **authorize** an entry of appearance in the appeal.

**7. AGRICULTURAL SECURITY AREA APPLICATION – BURKET FARM** 10 minutes  
*David Pribulka, Township Manager*

**Narrative**

Provided with the agenda is a copy of Mr. David Burket's Agricultural Security Area application the Township received, by mail on Friday, January 7, 2022, to propose his property be enrolled into the Agricultural Security Area (ASA) as required for the Agricultural Preservation Program. There is no record of a Township ordinance regulating the local process; therefore, the Township follows the state law for process. In accordance with Act 43, the solicitor recommends the Board of Supervisors authorize the public notice requirements and then upon expiration of the applicable notice period, refer to Planning Commission for their consideration of the application for a recommendation. Publishing a notice in the local newspaper and posting such notice in five (5) conspicuous places within, adjacent, or near the proposed area will satisfy the public notice requirements.

*Recommended motion: That the Board of Supervisors authorize a public hearing on the Burket Farm Agricultural Security Area Application and refer to Planning Commission for recommendation.*

**Staff Recommendation**

That the Board of Supervisors **authorize** for public hearing at the next meeting and refer to the Planning Commission for recommendation.

**X. COMMUNICATIONS TO THE BOARD**

**XI. CALENDAR ITEMS – JANUARY**

- a. Ferguson Township Upcoming Meetings
  - 1. Recreation, Parks and Open Space Plan Update Public Meeting, Thursday, January 20
  - 2. Parks and Recreation Committee, Thursday, January 20
  - 3. Planning Commission, Monday, January 24
  - 4. Pine Grove Mills Small Area Advisory Committee, Thursday, January 27

**XII. ADJOURNMENT**

## FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Organizational Meeting  
Monday, January 3, 2022  
7:00 PM

### ATTENDANCE

The Board of Supervisors held its Organizational meeting on Monday, January 3, 2022, via Zoom. In attendance were:

<b>Board:</b>	Laura Dininni, Chair	<b>Staff:</b>	Dave Pribulka, Township Manager
	Lisa Strickland, Vice Chair		Dave Modricker, Director of Public Works
	Hillary Caldwell		Jenna Wargo, Director, Planning and Zoning
	Patty Stephens		Eric Endresen, Director of Finance
	Tierra Williams		Centrice Martin, Assistant to the Township Manager
			Angela Kalke, Human Resources Administrator

Others in attendance included: Rhonda Demchak, Recording Secretary; Bill Keough, Ferguson Township Resident and Ferguson Township Planning Commission; Jeremie Thompson, Ferguson Township Resident and Ferguson Township Planning Commission; Paul Takac, Ferguson Township Resident, Steve Miller, Ferguson Township Resident; Michael Twomely, Ferguson Township Resident; Brian Becker; Ferguson Township Resident, Dave Stone, Nittany Valley Environmental Coalition; Susan Buda, Ferguson Township Resident, Lisa Campbell, Ferguson Township Resident, Dorthey Blair, Nittany Valley Environmental Coalition; Angela Kalke, Staff, Ferguson Township; Wes Glebe, Ferguson Township Resident; Pam Steckler, Ferguson Township Resident; Aaron Miller, Ferguson Township Resident; Charima Young, Penn State

### I. CALL TO ORDER

Ms. Dininni called the Monday, January 3, 2022, organizational meeting to order at 7:00 p.m. and congratulated the new elected officials who were sworn in earlier that day.

Mr. Pribulka congratulated the newly elected officials and noted that the Organizational and the Board of Supervisors meeting had been advertised in accordance with the PA Sunshine Act as a virtual meeting via Zoom with space available in the Township main meeting room for any public members to participate. Persons attending the meeting as members of the public and wanted to participate were asked to enter their name, municipality, and topic by utilizing the Q&A bubble at the bottom of the screen. C-NET is recording as well. Mr. Pribulka took Roll Call and there was a quorum.

### II. SEATING OF THE BOARD

### III. ELECTION OF OFFICERS

Ms. Stephens moved that the Board of Supervisors **appoint** Mr. Pribulka as temporary Chair of the Board of Supervisors. Ms. Williams seconded the motion. The motion passed unanimously.

Mr. Pribulka asked for nominations for the 2022 Chairperson.

Ms. Stephens moved that the Board of Supervisors **elect** Ms. Dininni as Chair of the Board of Supervisors for 2022. No other nominations were made. The motion passed unanimously.

Ms. Dininni thanked the Board for her nomination. Ms. Dininni asked for nominations for the 2022 Vice Chair.

Ms. Stephens moved that the Board of Supervisors **elect** Ms. Strickland as Vice Chair of the Board of Supervisors for 2022. No other nominations were made. The motion passed unanimously.

Ms. Dininni asked for a motion nominating Mr. Pribulka as Secretary/Treasurer.

Ms. Stephens moved that the Board of Supervisors **elect** Mr. Pribulka as Secretary/Treasurer. Ms. Stephens seconded the motion. No other nominations were made. The motion passed unanimously.

#### IV. ANNUAL APPOINTMENTS

Ms. Dininni noted that the appointments are listed in the agenda. The term expiration date for all of the positions listed is December 31, 2022. These positions are annual appointments that need to be made by the Board of Supervisors.

<b>Position</b>	<b>Manager's Recommendation</b>
Solicitor	Babst Calland
Local Services Tax Collector	Jacqueline Fuge
Health Officer	Brian O'Donnell
Certified Public Accountant – Auditor	Baker Tilly Virchow Krause, LLP
Sewage Enforcement Officer	Walt Schneider – Primary Cory Warner – Alternate James Royer – Alternate Robert Royer – Alternate
Earned Income and Net Profits Tax	Centre Tax Agency
Tax Administrator	Eric Endresen
Consulting Engineers	NTM Engineering – Stormwater/Lighting
Vacancy Board	Josh Potter
Certified Appraiser	Chris Aumiller

Ms. Strickland moved that the Board of Supervisors **appoint** those individuals or agencies as recommended by the Township Manager as Annual Appointments for the year 2022. Ms. Stephens seconded the motion. The motion passed unanimously.

#### V. APPOINTMENTS TO AUTHORITIES, BOARDS & COMMISSIONS (ABCs)

Ms. Dininni noted that each of the vacancies are listed in the agenda.

Ms. Strickland moved that the Board of Supervisors **appoint** those individuals or agencies as recommended by the Township Manager as Annual Appointments for the year 2022. Ms. Stephens seconded the motion. The motion passed unanimously.

#### VI. APPOINTMENT TO COG AND REGIONAL COMMITTEES

Ms. Dininni noted that the table of appointments is included in the packet. The Spring Creek Watershed Commission update was not included in the packet which identifies Ms. Strickland and Ms. Dininni as recommendations; however, Mr. Mark Garlicki has agreed to serve on the committee.

Ms. Stephens moved that the Board of Supervisor **appoint** Mr. Garlicki as the primary representative and Ms. Strickland as the alternate on the Spring Creek Watershed Commission. The motion passed unanimously.

Ms. Strickland moved that the Board of Supervisors **appoint** the slate of officials recommended by the Chairperson as COG and Regional Committee representatives for the year 2022. Ms. Stephens seconded the motion. The motion passed unanimously.

## VII. APPOINTMENT TO POLICE PENSION ADVISORY BOARD

Mr. Pribulka noted that the Police Pension Advisory Board is made up of four members, two pension members, a member of the Board of Supervisors, and the Township Manager. This advisory board meets four times per year to review the performance of the pension plan, add or remove investment managers of the pension assets, and keep the plan within the investment policy established by the Pension Trustees. The former Board member appointed to the Police Pension Advisory Board was Steve Miller. Ms. Williams volunteered to be on the advisory board

Ms. Caldwell moved that that Board of Supervisors **appoint** Ms. Tierra Williams as the Board of Supervisors representative on the Police Pension Advisory Board. Ms. Stephens seconded the motion. The motion passed unanimously.

## VIII. DESIGNATION OF DEPOSITORY

Mr. Pribulka noted that this is an annual exercise for the Board to make an appointment with the Township's primary depository. The Finance Director investigates rates at different banks to determine which one is best for the Township's funds and investments. Staff recommends that the Board appoint as the Township's primary depository Jersey Shore State Bank and any FDIC insured bank and the PA Local Government Investment Trust for investments per Township investment policy.

Ms. Strickland moved that the Board of Supervisors **appoint** Jersey Shore State Bank as the township's primary depository and any FDIC insured bank and the PA Local Government Investment Trust for investments per the township's investment policy. Ms. Williams seconded the motion.

Ms. Pam Steckler, Ferguson Township Resident suggested Kish Bank as an option. Mr. Endresen will contact Kish Bank.

The motion passed unanimously.

## IX. ESTABLISH MEETING DATES FOR 2021

Mr. Pribulka noted that it has been the Board's practice to hold its regular meetings at 7:00 p.m. on the first and third Monday of each month, with the exception of December when the Board meets on the first two Mondays because of the holiday season. Additionally, if the regular meeting date were to fall on a holiday, the Board typically held its meeting on the Tuesday following the holiday. The Board has already set the first January meeting on Monday, January 3<sup>rd</sup>. In 2022, there will be five (5) regular meeting dates that will need to be held on the Tuesdays following the recognized holidays. Staff recommends that the regular meetings held normally on Mondays for January 17th (MLK Day), February 21<sup>st</sup> (President's Day), June 20<sup>th</sup> (Juneteenth) July 4<sup>th</sup> (Independence Day) and September 5<sup>th</sup> (Labor Day) be changed to the following Tuesdays respectively to January 18<sup>th</sup>, February 22<sup>nd</sup>, June 21<sup>st</sup>, July 5<sup>th</sup> and September 6<sup>th</sup> since all Township offices will be closed on these regular meeting dates in recognition of the stated holidays. In 2022, meetings will continue to be offered for public attendance both in-person and remote. Staff is continuing to address audio/visual challenges in the Main Meeting Room to fully accommodate a hybrid meeting environment.

Ms. Caldwell suggested changing the day of the meeting due to other conflicting regional meetings so that more members of the public could attend. Mr. Pribulka noted that in the past the Township couldn't broadcast live on C-NET because the Borough has priority.

Discussions ensued with agreement to hold the Board meeting on the first and third Tuesdays. Mr. Pribulka will contact C-NET if Tuesdays would be available and will gather more information to be brought back to the Board on January 17<sup>th</sup>.

**X. PUBLIC HEARINGS**

**1. Public Hearing on a Resolution Establishing the Agenda Order of Business for 2022**

Mr. Pribulka introduced the resolution and noted that provided with the agenda is a resolution adopting the agenda order of business for 2022. This resolution is presented in compliance with the Administrative Code. The proposed agenda closely follows the agenda set forth in Roberts' Rules of Order. Mr. Pribulka reviewed the order in which the agenda will flow that is on page 10 of the agenda packet.

Ms. Dininni suggested having the report section written instead of a verbal presentation with shorter time frame for discussions.

Public Hearing

Mr. Bill Keough, Ferguson Township Resident, suggested adding a time window for when important topics are on the agenda that the Township would like community input.

Mr. Pribulka noted that a timeframe can be added, but the Board will need to determine which agenda items rank higher.

Public Hearing Closed

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution establishing the agenda order of business for 2022. Ms. Strickland seconded the motion.

Ms. Strickland agrees with the order of the agenda and noted that the hybrid model is convenient. Ms. Strickland expressed hesitation advertising a time for particular agenda items.

Ms. Williams noted there is a need for more discussion on Mr. Keough's suggestion and agreed that we want the community to be able to give their input.

Mr. Jeremie Thompson, Ferguson Township Resident, suggested having three meetings per month when there is a long agenda to eliminate 4–5-hour long meetings.

ROLL CALL: Ms. Caldwell – YES: Ms. Dininni: YES: Ms. Stephens – YES: Ms. Strickland – YES: Ms. Williams - YES

**2. Public Hearing on a Resolution Adopting the Ferguson Township Board of Supervisors Procedures**

Mr. Pribulka introduced the resolution and noted that the Procedures Manual has not changed from the 2021 version and is included in the agenda packet.

Public Hearing – No Comments were made.

Ms. Caldwell moved that the Board of Supervisors **adopt** the resolution adopting the Ferguson Township Board of Supervisors Procedures Manual. Ms. Stephens seconded the motion.

ROLL CALL: Ms. Dininni: YES: Ms. Stephens – YES: Ms. Strickland – YES: Ms. Williams – YES: Ms. Caldwell – YES:

**XI. ADJOURNMENT**

With no further business to come before the Board of Supervisors, Ms. Dininni motioned to adjourn the meeting. The meeting adjourned at 8:05 p.m.

Respectfully submitted,

David Pribulka, Township Manager  
For the Board of Supervisors

DRAFT



## FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting  
Monday, January 3, 2022

*The meeting began after the adjournment of the 2022 Reorganizational Meeting.*

### ATTENDANCE

The Board of Supervisors held its second regular meeting of the month on Monday, January 3, 2022 as a virtual zoom meeting. In attendance were:

<b>Board:</b>	Laura Dininni, Chair	<b>Staff:</b>	David Pribulka, Township Manager
	Lisa Strickland, Vice Chair		Eric Endresen, Director of Finance
	Hillary Caldwell		Dave Modricker, Director of Public Works
	Patty Stephens		Jenna Wargo, Director of Planning and Zoning
	Tierra Williams		

Others in attendance included: Rhonda Demchak, Recording Secretary; Bill Keough, Ferguson Township Resident and Ferguson Township Planning Commission; Jeremie Thompson, Ferguson Township Resident and Ferguson Township Planning Commission; Paul Takac, Ferguson Township Resident, Steve Miller, Ferguson Township Resident; Michael Twomely, Ferguson Township Resident; Brian Becker; Ferguson Township Resident, Dave Stone, Nittany Valley Environmental Coalition; Susan Buda, Ferguson Township Resident, Lisa Campbell, Ferguson Township Resident, Dorthey Blair, Nittany Valley Environmental Coalition; Angela Kalke, Staff, Ferguson Township; Wes Glebe, Ferguson Township Resident; Pam Steckler, Ferguson Township Resident; Aaron Miller, Ferguson Township Resident

### I. CALL TO ORDER

Ms. Dininni called the Monday, January 3, 2022, regular meeting to order at 8:05 p.m.

Mr. Pribulka reminded everyone to stay muted unless acknowledged by the Chair.

### II. CITIZENS INPUT

None

### III. APPROVAL OF MINUTES

Ms. Stephens moved that the Board of Supervisors **approve** the December 6<sup>th</sup> and December 13<sup>th</sup> Regular Meeting Minutes. Ms. Williams seconded the motion. The motion passed unanimously.

### IV. SPECIAL REPORTS

#### a. COVID-19 Local Response Report

Mr. Pribulka reported that there has not been changes in the operational aspect of the Township from the last update. Centre County has 24,242 positive cases with 291 deaths. There have been 86,583 reported negative cases reported on the PA COVID-19 Dashboard for Centre County. Across the Commonwealth, the cases have reached 1,727,079 and there have been 36,799 deaths. Centre County full vaccination rate shows that 91,194 residents have been fully vaccinated with 12,814 having received one dose. The County vaccination rate is at 58.3% and 66.4% have been partially vaccinated. There are just under 7 million people in PA fully vaccinated as of today. As of January 3<sup>rd</sup>, Mount Nittany Medical Center has 49 positive patients in their care ranging in ages from 29 to 89 years of age. 31 of the 49 hospitalized were unvaccinated with one patient on a ventilator. Mr. Pribulka reported there are five variants of concern and noted the testing site

moved from the Nittany Mall to Transfer Road at the Centre County Refuse and Recycling Center. The Centre for Disease Control has shortened the length of time recommended for isolation. More information can be found on their [website](#). Ferguson Township residents are urged to get vaccinated.

Ms. Strickland requested that the Communications Department keep sharing information on the Township Website and social media.

## V. UNFINISHED BUSINESS

### a. Review 2021 Ferguson Township Playground Safety Inspection Reports

Ms. Martin noted that at the Regular Meeting held on December 13, 2021, the Board requested the 2021 playground safety inspection report for review and discussion prior to the Capital Improvement Program (CIP) Budget and Operating Budget development. A letter report is prepared by the Township's Zoning Administrator, Mr. Ressler, for each park following a playground inspection. Provided with the agenda is a copy of each letter report provided to the Director of Centre Region Parks and Region (CRPR). Mr. Ressler plans to complete the 2022 playground safety inspections prior to CIP development and the expiration date of his playground safety inspection certification for Board review.

Ms. Strickland asked about feedback on the safety reports and follow up on the items that needed attention. Ms. Martin reported that prior to COVID it was a streamlined process, but since COVID there is lag time due to prioritization.

Ms. Caldwell stated that Fairbrook and Autumwood Parks lack accessibility and asked when they would be addressed. Ms. Martin noted that there is no time frame, but a meeting will be set up with Mr. Ressler, Ms. Martin, CRPR, and the Assistant Township Engineer. Ms. Martin stated that Fairbrook Parks is having a master plan update.

Mr. Pribulka reported that when inspecting parks, Mr. Ressler is looking for safety issues and not accessibility.

## VI. NEW BUSINESS

### 1. Consent Agenda

- a. Voucher Report – November 2021
- b. Treasurers Report - October 2021 for Acceptance
- c. Pay Application: 2021-C23 Science Park Pole Replacement: \$42,532.99
- d. Pay Application: 2021-C14 Science Park / College - Cabinet Replacement: \$5,766

Ms. Stephens moved that the Board of Supervisors **approve** the Consent Agenda. Ms. Williams seconded the motion. The motion passed unanimously.

### 2. Review DRAFT Zoning and Subdivision & Land Development Ordinance Amendments

Ms. Wargo noted that in November 2019, the Township completed its comprehensive update to the Zoning and Subdivision and Land Development Ordinances. Since the amendments, staff have been tracking errors and omissions while interpreting the ordinances and is recommending additional amendments to address these issues. The Board was provided with a draft during the November 1, 2021, and the December 6, 2021, regular meetings and provided additional comments and recommendations to staff. Provided with the agenda is an updated copy of the draft ordinance amendments for the Board to review. During the December 6, 2021, Regular Meeting, the Board authorized staff to advertise a public hearing for February 7, 2022.

Provided with the agenda is a redlined version of the ordinance amendments as advertised for public hearing on February 7, 2022. Also provided with the agenda are two amended "Quick View" sections of the Zoning Ordinance applicable to the Rural Agricultural (RA) and Agricultural Research (AR) Zoning Districts. Jenna Wargo, Director of Planning & Zoning will introduce the item and review the major amendments proposed. This item is for discussion only and no action is required of the Board.

Ms. Strickland pointed out that on the redlined version on page 83 of the agenda packet the second sentence should be, not to exceed 55 feet.

A discussion ensued regarding Bed and Breakfasts and Short-Term Rentals, with no action items.

Ms. Strickland expressed concerns parking of food trucks within the parks for 13 weeks. Ms. Dininni concurred and suggested restricting food trucks from parking overnight without a special permit.

Ms. Strickland moved that the Board of Supervisors **amend** the draft zoning amendments to prohibit food trucks from parking overnight in Township Parks unless special permission is granted by staff. Ms. Dininni seconded the motion. The motion passed unanimously.

Ms. Dininni discussed places of assembly definitions with regards to adjunct uses. Ms. Dininni suggested adding back into the code the qualifications that places of assembly may not function fulltime in the manor that qualifies as a business.

Mr. Keough stated that he is the President of Baileyville Community Hall and if Ms. Dininni's suggestion is accepted, it will take away a major source of income for the hall. Mr. Pribulka stated that he does not have an answer regarding the hall. Ms. Wargo stated that the Township Solicitor will need to review to decide.

Ms. Caldwell moved that the Board of Supervisors **table** the DRAFT Zoning and Subdivision & Land Development Ordinance Amendments. Ms. Williams seconded the motion.

Ms. Wargo reported that the hearing will not be able to take place on February 7<sup>th</sup> do to suggested changes from December and possibly from tonight. Ms. Williams suggested to review the amendments from December and review the ones from tonight prior to meeting again on January 18<sup>th</sup>.

The motion passed unanimously.

### 3. Acceptance of the Resignation of Daivid Pribulka, Ferguson Township Manager

Mr. Pribulka reported that provided with the agenda is a copy of his resignation letter effective February 28<sup>th</sup>. Mr. Pribulka thanked the community for the last 9 years. Expressed appreciation to the current and past board members and thanked the people on the authority boards on the ABC's. Thanked Chief Albright, Dave Modricker, Centrice Martin, Angela Kalke, Jenna Wargo, and Eric Endresen. Mr. Pribulka thanked all the staff as well as the residents of Ferguson Township.

Ms. Stephens moved that the Board of Supervisors **accept** the resignation of Township Manager David Pribulka effective February 28, 2022. Ms. Caldwell seconded the motion.

Ms. Strickland congratulated Mr. Pribulka. Ms. Dininni thanked Mr. Pribulka for his service to the Township.

The motion passed unanimously.

4. Award of Executive Recruitment Contract – GovHR, USA

Mr. Pribulka noted that provided with the agenda is a proposed contract with GovHR, USA to conduct the executive recruitment for the position of Township Manager. The Township has used the firm multiple times for similar engagements including the prior recruitments of the Township Manager and Chief of Police and is recommended to facilitate this project.

Ms. Caldwell moved that the Board of Supervisors **award** the contract to GovHR, USA. Ms. Strickland seconded the motion. Ms. Williams seconded the motion. The motion passed unanimously.

**VII. STAFF AND COMMITTEE REPORTS**

**1. COG COMMITTEE REPORTS**

a. Executive Committee – Ms. Dininni reported that the only topic was the Executive Director evaluation.

**2. OTHER COMMITTEE REPORTS**

There were none.

**3. STAFF REPORTS**

a. Manager’s Report – Mr. Pribulka noted that he will be out of the office next week and will appoint Ms. Martin as acting Township Manager

**VIII. COMMUNICATIONS TO THE BOARD**

**IX. CALENDAR ITEMS – JANUARY**

a. Ferguson Township upcoming committee meetings:

1. Planning Commission, Monday, January 10
2. Tree Commission, Monday January 10
3. Pine Grove Mills Small Area Plan Committee – January 27

b. Coffee and Conversation, Baileyville Community Hall, Saturday, January 15

**X. ADJOURNMENT**

With no further business to come before the Board of Supervisors, Ms. Williams motioned to adjourn the meeting. Ms. Caldwell seconded the motion. The motion passed unanimously. The meeting adjourned at 9:37 p.m.

Respectfully submitted,

David Pribulka, Township Manager  
For the Board of Supervisors

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 4

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

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## CLIMATE ACTION AND SUSTAINABILITY COMMITTEE

Hybrid Meeting

January 10, 2022

12:15 PM

### GENERAL MEETING INFORMATION

<u>RSVP</u>	To ensure an overall quorum of members, please let us know how you intend to participate: <a href="https://us02web.zoom.us/join/https://us02web.zoom.us/meeting/register/tZMuf-CuqTsjG9Bngf801yvQJEKvPEzSRz78">https://us02web.zoom.us/meeting/register/tZMuf-CuqTsjG9Bngf801yvQJEKvPEzSRz78</a>
Remote Participants	To attend via Zoom: <a href="https://us02web.zoom.us/join/https://us02web.zoom.us/meeting/register/tZMuf-CuqTsjG9Bngf801yvQJEKvPEzSRz78">https://us02web.zoom.us/meeting/register/tZMuf-CuqTsjG9Bngf801yvQJEKvPEzSRz78</a> To attend this meeting by phone: +1 929 205 6099   Meeting ID: 873 8967 0914
In-Person Participants	<b>COG Building – Forum Room</b> 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Shelly Mato   email: <a href="mailto:smato@crcog.net">smato@crcog.net</a>   814-235-7818	
Click <a href="#">HERE</a> to locate the AGENDA and ATTACHMENTS <i>Should you desire to annotate any attachments you must download them first.</i>	

- The chat feature for this meeting will be limited to remote participants being able to communicate with meeting hosts. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off of speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. For additional information on COG Voting Procedures, click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).

To access agendas and minutes of previously held meetings, and to learn more about the COG Climate Action and Sustainability Committee on our website, please click [HERE](#).

## CLIMATE ACTION AND SUSTAINABILITY COMMITTEE

Hybrid Meeting  
Monday, January 10, 2022  
8:30 AM

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, this Climate Action and Sustainability Committee meeting will be held via hybrid format. Written public comment or requests to speak to the CAS Committee for items not on the agenda, and requests to comment on specific agenda items listed below, may be submitted in advance by emailing [smato@crcog.net](mailto:smato@crcog.net).

### Agenda

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1. CALL TO ORDER AND ROLL CALL

Mr. May will call the meeting to order.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. INTRODUCTION OF COMMITTEE MEMBERS AND STAFF

Committee members and COG staff supporting the Committee should introduce themselves.

The 2022 membership of the Climate Action and Sustainability (CAS) Committee is:

Carla Stilson, College Township  
Bud Graham, Harris Township  
Hilary Caldwell, Ferguson Township  
Betsy Whitman, Patton Township  
TBD, State College Borough  
No appointment made, Halfmoon Township  
Rob Cooper, Pennsylvania State University  
Gretchen Brandt, State College Area School District

4. COG MEETING ETIQUETTE – *presented by Jim May*

The Centre Region Council of Governments (COG) is committed to an environment in which all individuals are treated with respect and dignity. Each individual has the right to participate in a professional atmosphere that promotes equal opportunities to be heard and to participate in the decision-making process. At the same time, conducting the meeting is to be handled efficiently, so the time that people invest at meetings is well spent and concludes within a reasonable timeframe. Please respect each other, as well as the Chair, and their role in facilitating the expeditious conduct of business.

On November 26, 2018, the COG General Forum adopted the Meeting Etiquette Guidelines and Resolution 2018-4. The Committee should be familiar with these guidelines. More information, including frequently asked questions and guidelines for public comment, can be found on the COG's website at [www.crcog.net](http://www.crcog.net).

5. COG ARTICLES OF AGREEMENT – *presented by Jim May*

The CRPA Director will briefly review the draft responsibilities for the CAS Committee that are identified in COG Resolution 2020-8 that was adopted by the General Forum at its November 23, 2020 meeting. According to the resolution, the drafted duties of the CAS committee are:

- i. To review state and federal policy, provide guidance, and recommend programs and COG policies, and project initiatives relating to climate adaptation and reductions in greenhouse gas emissions.
- ii. To provide oversight of how to measure, monitor, and assess reductions in greenhouse gas emissions and to meet reduction targets over time.
- iii. To promote local climate preparedness and collective risk management efforts that improve resiliency and adapt to climate change in the Centre Region.
- iv. To advance the Centre Region as a leader in diverse sustainable practices that contribute to environmental and human health, economic prosperity, environmental justice and social equity.
- v. To recommend bidding specifications for the Refuse and Recycling Program to the General Forum and to recommend actions on major policy issues affecting that program.
- vi. To coordinate studies, plans, and proposals with other COG Committees as they relate to major land use policy, transportation projects, and other infrastructure projects.
- vii. To study and prepare recommendations on sustainability policy, issues or projects in the Centre Region as requested by the Executive Committee.

6. NOMINATION OF OFFICERS

The CAS Committee should elect a Chair and Vice Chair for 2022. In 2021, Ms. Betsy Whitman was the Chair of the committee, and Ms. Stilson was the Vice Chair.

Mr. May will call for nominations for Chair. Once a Chair is selected by the Committee, the Chair shall call for nominations for Vice Chair and continue to lead the remainder of the meeting.

**All municipalities should vote on this motion.**

7. NEW AGENDA ITEMS

Members may request additional items of business be added to this meeting’s agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair.

8. CONSENT AGENDA

The following items listed on the Consent Agenda portion of the Committee agenda may be approved with a single motion by the Committee unless a Committee member or member of the public requests that an item is removed from the Consent Agenda for a question or further discussion.

- 8.a APPROVAL OF MINUTES – The minutes of the November 8, 2021 meeting of the Climate Action and Sustainability Committee are **enclosed.**

**All members may vote to approve the consent agenda, including new members.**

6. MEETING DATE, TIME, AND LOCATION – *presented by Jim May*

The Committee should choose the dates, time, and location for its 2022 meetings. During 2021, the Committee met on the second Monday of the month at 12:15 p.m. Hybrid meetings are expected to continue for the foreseeable future. In the past, COG committees have tried to schedule their meetings during the first two weeks of the month. This sequencing provides adequate time to refer issues to the Executive Committee and the General Forum for action. The following table shows meeting dates for 2022, should the Committee continue to meet on the second Monday of the month at 12:15 p.m.

<b>COG CAS COMMITTEE                      POTENTIAL MEETING DATES – 2022                      All meetings are hybrid utilizing the Zoom platform. Members attending in-person                      will meet in the COG General Forum Room</b>	
February 14	August 8
March 14	September 12
April 11	October 10
May 9	November 14
June 13	December 12
July 11	



The CAS Committee should consider recommending meeting dates and times. A potential enacting motion for consideration by the CAS Committee is:

*“That the Climate Action and Sustainability Committee adopts the 2022 meeting schedule as presented in this item and that all meetings begin at 12:15 p.m.”*

**All municipalities should vote on this motion.**

9. POTENTIAL CAS COMMITTEE WORK TASKS FOR 2022 – presented by Jim May

This item provides a list of potential agenda items that the CAS Committee may consider in 2022.

- Ratify CAS Committee vision, mission, and responsibilities.
- Receive an informational update on the Solar Power Purchase Agreement (SPPA) project.
- Receive an informational update on the utility scale and accessory solar CRPA projects.
- Receive a report on local government actions as they relate to the Centre Region Climate Action and Adaptation Plan (CAAP). This is the first step in integrating CAAP actions into COG and municipal operations.
- Discuss the need, format, and structure of the next technical advisory group and for the best way to organize community working groups to assist in the implementation phase of the CAAP.
  - Determine the mandate and timeline for the next technical advisory group.
  - Community working groups consisting of representatives from businesses, community organizations, residents and local government will have the greatest ability to successfully implement several CAAP initiatives.
  - Consider expanding upon the existing organics working group (COG, SCB, and CCRRA) and formalize it by creating a solid waste advisory or working group.
- Review and approve the RFP for a consultant to help with CAAP energy efficiency goals and objectives.
- Provide guidance on implementing the CAAP. This will include but is not limited to setting priorities, defining indicators to monitor progress, providing recommendations on progress reports to the community and determining the revision and update process for the CAAP.
- Initiate a GHG inventory for 2021 data.
- Receive an informational update on the new version of the Sustainable PA Program. It will require all municipalities to obtain recertification by 2024.

- Discuss and begin planning for a region wide community resilience building workshop building upon the Ferguson Township Community Resilience Building Workshop. This would be coordinated with Emergency Management and could be considered for 2023.
- Discuss and begin planning for the next COG Refuse and Recycling contract.

#### 10. REPORTING PROCESS FOR COMMITTEE ACTIVITIES – *presented by Jim May*

This item presents a framework for Committee and staff reporting for the first four to six meetings of 2022. Staff recommends that the Committee consider utilizing the reporting framework proposed in this item and make changes or adjustments that improve the reporting process as necessary at a future meeting. A draft “*Current Committee and Authority Reporting Matrix*” is **enclosed** for your information.

Generally, all COG committees work interdependently to some extent. For example, some sustainability goals, which are overseen by the Climate Action and Sustainability (CAS) Committee are explicitly tied to land use, transportation, and community infrastructure actions that are overseen by the Land Use and Infrastructure (LUCI) Committee. This requires that the LUCI and CAS Committees establish a reporting process to be informed of committee activities that may influence another committee. This helps inform the CAS Committee of inter-related activities and helps the CRPA to effectively assign and manage work from various committee activities that overlap.

The CRPA also maintains professional working relationships with the sewer and water authorities, Penn State University Office of Physical Plant, PennDOT, CCMPO Committees, municipal engineers, and others. This relationship consists of attending Board meetings and coordinating with staff on specific projects with the authorities.

At the December 2, 2021 Joint PSE/TLU Committee meeting, it was suggested that Land Use and Infrastructure (LUCI) Committee members may want to serve as liaisons to other COG Committees. Similarly, if CAS Committee members serve on other COG Committees or the CCMPO Coordinating Committee, they may want to report Committee activities to the CAS Committee. The CRPA provides staff to many other COG committees that may overlap with CAS Committee issues.

The CRPA Director suggests that the CAS Committee include an agenda item for “COG Committee Reports” on each agenda. Other reports may consist of verbal reports, matters of record, or specific agenda items prepared by staff as needed to keep the CAS Committee informed of related activities.

The CAS Committees should come to consensus on this item. A motion is not required.

#### 11. OTHER BUSINESS

- A. Matter of Record – The next meeting of the CAS Committee will be held on February 14, 2022 at 12:15 p.m. if the schedule is approved. This will be a hybrid meeting.
- B. Matter of Record – **Enclosed** is the *Centre Gazette* article ‘Centre Region COG adopts Climate Action and Adaptation Plan’ from December 30, 2021.

- C. Matter of Record – Solar United Neighbors is hosting two events in January which is the last month to join the [Centre County Solar and EV Charger Co-op](#).
- January 10 @ 7 – 8 pm, Centre County: Solar Powered Happy Hour  
<https://www.solarunitedneighbors.org/event/centre-county-solar-powered-happy-hour/>
  - January 26 @ 7:30 – 9:00 pm, Centre County Solar 101: Final Info Session  
<https://www.solarunitedneighbors.org/event/centre-county-solar-101-final-info-session-1-26-2022/>
- D. Matter of Record – CRPA staff is the process of creating a CAS Committee “On-boarding” SharePoint Folder. The On-boarding folder will be updated on a regular basis with information related to Committee activities.

## 12. ADJOURNMENT

### ENCLOSURES

<u>Item #</u>	<u>Description</u>
8a	CAS Committee Minutes 11.8.2021
10	Draft Current Committee and Authority Reporting Matrix
11B	Centre County Gazette ‘Centre Region COG adopts Climate Action and Adaptation Plan’

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## PUBLIC SAFETY COMMITTEE

Hybrid Meeting

2643 Gateway Drive

Tuesday, January 11, 2022

12:15 pm

### GENERAL MEETING INFORMATION

RSVP	To ensure an overall quorum of members, please let us know how you intend to participate: <a href="https://us02web.zoom.us/join/84912918738">https://us02web.zoom.us/join/84912918738</a>
Remote Participants	To attend via ZOOM: <a href="https://us02web.zoom.us/join/84912918738">https://us02web.zoom.us/join/84912918738</a> To attend this meeting by phone: +1 929-205-6099   Meeting ID: 84912918738
In-Person Participants	COG Building – General Forum Room 2643 Gateway Drive, State College PA 16801
Meeting Contact: Tammy Strouse   email: <a href="mailto:tes@crcog.net">tes@crcog.net</a>   814-231-3069	
Click <a href="#">HERE</a> to locate AGENDA and ATTACHMENTS <i>Should you desire to annotate any attachments, you must download them first.</i>	

- The chat feature for this meeting will be disabled. Upon its conclusion, a recording of the meeting will be made available on the COG website.
- We ask that non-voting participants attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. The Chair will seek clarification if the vote is unclear. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- **NOTE:** To access agendas and minutes of previously held meetings and learn more about the COG Public Safety Committee on our website, please click [HERE](#).

## CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3  
State College, PA 16801  
Phone: (814) 231-3077 Fax: (814) 231-3083 Website: www.crcog.net

### PUBLIC SAFETY COMMITTEE

Hybrid Meeting  
January 11, 2022  
12:15 pm

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, the Public Safety Committee meeting will be held via video conference. Written public comment or requests to speak to the Public Safety Committee for items not on the agenda and requests to comment to specific agenda items below, may be submitted in advance by emailing tes@crcog.net

### AGENDA

1. CALL TO ORDER AND ROLL CALL

The Executive Director, Mr. Norenberg, will convene the meeting (*Executive Director presides until Chair is selected*). Ms. Strouse will take a roll call of remote members to ensure they can hear and be heard.

2. PUBLIC COMMENT

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred to that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. INTRODUCTION OF COMMITTEE MEMBERS AND STAFF

The representatives of the seven participating municipalities and the COG staff supporting the Committee should introduce themselves.

The 2022 membership of the Public Safety Committee is:

Paul Takac	College Township
Patty Stephens	Ferguson Township
Ron Servello	Halfmoon Township
Frank Harden	Harris Township
Pamela Robb	Patton Township
Randy Brachbill	Bellefonte Borough
(undecided)	State College Borough

4. COG MEETING ETIQUETTE – presented by Eric Norenberg

The Centre Region Council of Governments (COG) is committed to an environment in which all individuals are treated with respect and dignity. Each individual has the right to participate in a professional atmosphere that promotes equal opportunities to be heard and participate in decision-making. At the same time, conducting the meeting is to be handled efficiently, so the time invested at meetings is well spent and concludes within a reasonable timeframe. Please respect each other, as well as the Chair, and their role in facilitating the expeditious conduct of business.

On November 26, 2018, the COG General Forum adopted the **enclosed** Meeting Etiquette Guidelines and Resolution 2018-4. The Committee should be familiar with these guidelines. More information, including frequently asked questions and guidelines for public comment, can be found on the COG's website at [www.crcog.net](http://www.crcog.net).

5. COG ARTICLES OF AGREEMENT – presented by Eric Norenberg

The Executive Director will briefly review the COG Articles of Agreement related to the Public Safety Committee. According to the Agreement, the duties of the Committee are:

- *To study and prepare recommendations on emergency management, fire protection, emergency medical services, and code administration as requested by the Executive Committee.*
- *To provide policy guidance on the operation, apparatus, and facilities of the Regional Fire Protection program and prepare recommendations for the General Forum.*
- *To provide policy guidance on the operation of the Centre Region Code Administration (CRCA) agency and make recommendations for permit fees and policy changes to the participating municipalities through the General Forum.*
- *To consider possible referral to the General Forum, recommendations from the Centre Region Emergency Management Council regarding the joint emergency management program.*
- *To coordinate studies, plans, and proposals with the Public Services & Environmental Committee as they relate to energy, energy conservation, or environmental sustainability.*
- *To consult with the fire and emergency services providers regarding the emergency services needs of the Centre Region municipalities and prepare recommendations for addressing those needs for the General Forum to consider.*

6. NOMINATION OF OFFICERS – Conducted by Eric Norenberg

The Committee should elect a Chair and a Vice-Chair for 2022. In 2021, Ms. Laura Dininni (Ferguson Township) served as Chair, and Mr. Paul Takac (College Township) served as Vice-Chair.

***All municipalities should vote.***

*Once the Chair is selected, the Chair leads the selection of the Vice-Chair and the rest of the meeting.*

7. NEW AGENDA ITEMS

Public Safety Committee members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the Committee members, the proposed new agenda item(s) will be placed on the agenda at the Chair's discretion. Ideally, items for future agendas should be presented to the Chair prior.

8. APPROVAL OF MINUTES

Copies of the minutes from the September 14, 2021 meeting of the COG Public Safety Committee are **enclosed**.

***All members may vote to approve the meeting minutes, including new members.***

9. MEETING DATES, TIMES, AND LOCATION

The Public Safety Committee should choose a time and the dates for its 2022 meetings. In 2021, the Public Safety Committee typically met using a hybrid format on the second Tuesday of each month at 12:15 pm at the COG building and remotely via ZOOM.

In the past, COG Committees have tried to schedule their meetings during the first two weeks of the month. This sequencing provides adequate time to refer issues to the Executive Committee and General Forum for action.

The Committee should consider recommending meeting dates and times.

*\*\*The second Tuesday of November is Election Day; an alternate date should be considered*

A potential enacting motion for consideration by the Committee is:

“That the Public Safety Committee adopts the following 2022 meeting schedule with all sessions beginning at 12:15 pm.

2022			
January 11	April 12	July 12	October 11
February 8	May 10	August 9	November **
March 8	June 14	September 13	December 13”

All municipalities should vote on this motion.

10. CONFIRMATION OF ALPHA FIRE COMPANY COMMAND OFFICERS – presented by Steve Bair

Each January, the COG General forum formally confirms the recommendation of the Fire Director, the Command Officers of the Alpha Fire Company. A biographical summary of all Regional Fire Protection Officers is **included** with this agenda.

To proceed, the Committee should consider the following motion:

*“The Public Safety Committee recommends to the Executive Committee that the following Alpha Fire Company Officers be confirmed as Command Officers of the Regional Fire Protection Program by the General Forum:  
 Messrs. Jason Troup, Louis (Tony) Berrena, Todd Johnson, Sven Pedersen, Michael Eckenrode, Randy Clouser, and Robert Nese.”*

11. REAPPOINTMENT OF CENTRE REGION FIRE MARSHALS – presented by Steve Bair

The Fire Marshal and Assistant Fire Marshals are typically appointed for two-year terms by the General Forum. Except for Tim Knisely, all current Marshals are seeking reappointment. A biographical summary of all Regional Fire Marshals is **included** with this agenda. The Fire Director recommends the reappointment of all current Marshals.

To proceed, the Committee should consider the following motion:

*“The Public Safety Committee recommends to the Executive Committee that the General Forum reappoint Mr. Barrett Smith as Centre Region Fire Marshal, and reappoint Messrs. Brian Bittner, Timothy Townsend, Todd Johnson, and Robert Nese as Assistant Fire Marshals; with each reappointed to a two-year term.”*

12. APPOINTMENT OF CENTRE REGION ASSISTANT FIRE MARSHAL – presented by Steve Bair

The approved complement of Fire Marshals is six. With the resignation of Tim Knisely, there is a vacancy. Following past practice, the Fire Director invited the region’s Police Chiefs to propose candidates to fill this vacancy. No law enforcement candidates were



proposed, making Code and Fire personnel eligible. In consultation with the Fire Marshals, Law Enforcement, and the Fire Company, the Fire Director recommends the appointment of Mr. Wesley Fouse to the position of Assistant Fire Marshal. Mr. Fouse is an active member of Alpha Fire Company and is a Fire and Life Safety Inspector for Centre Region Code. Mr. Fouse has already completed a significant portion of the state-required training for this position.

To proceed, the Committee should consider the following motion:

***“The Public Safety Committee recommends to the Executive Committee that the General Forum appoint Mr. Wesley Fouse to the position of Centre Region Assistant Fire Marshal for a two-year term.”***

13. LEASE SPACE FOR REGIONAL FIRE PROTECTION – presented by Steve Bair

At their August 2021 meetings, the Public Safety and Facilities Committees received and reviewed a report on the space needs of the Regional Fire Protection Program. Both committees invited the fire department to further explore options for increasing operational space for the long and short term. The report presented in August recommended the construction of a support building that would service all existing fire stations. Due to the complexities of procuring land and financing and constructing such a building, both Committees suggested exploring leasing space as an interim measure. In November 2021, the fire department identified an available space well suited to fire department needs.

Available industrial space is extremely limited, and the fire department seeks to secure this particular available space as soon as practicable. The Fire Director will review the proposed lease space and lease with the Committee. A draft lease and property description are **included** in the agenda package.

Should the Public Safety Committee take a favorable position on this matter, the Committee is asked to consider the following motion:

***“The Public Safety Committee endorses procuring lease space for use by the Regional Fire Protection Program subject to the concurrence of the Facilities Committee, Finance Committee, and Executive Committee.”***

14. STAFF UPDATES

COG Staff will provide updates on the following topics:

- **Centre Region Code Administration (Walt Schneider)** – The Codes Director will report on current items.

- **Regional Fire Protection Program** (Steven Bair) – The Fire Director will report on current items, including:
  - ✓ ESCI Recommendation Dashboard, updated 1/3/22 (**enclosure**).
- **Centre Region Emergency Management** (Shawn Kauffman) – The Emergency Management Coordinator will report on current items.

15. OTHER BUSINESS

- A. Matter of Record – The December 2021 monthly comparison of new construction code statistics, permits issued/permits closed reports are **enclosed**.
- B. Matter of Record – The November 2021 monthly comparison of existing structures code statistics is **enclosed**.
- C. Matter of Record – The following is a partial list of potential agenda items that may be considered by the Public Safety Committee in 2022:
  - Centre Region Code Administration: Review recommendations from the CRCA Director on the appointments and reappointments of members to the Centre Region Building and Housing Code Board of Appeals and refer these recommendations to the General Forum for approval (February).
  - Regional Fire Protection Program: Fire Director will review the replacement plan for Engine 5-1 (February).
  - Regional Fire Protection Program: Fire Director will review the procurement plan for ATV (March/April)
  - Regional Fire Protection Program: Fire Director will provide regular updates to the Committee regarding metrics to monitor key indicators.
  - Region Fire Protection Program: Fire Director will provide updates on the 2022 hiring status (per the Program Plan and Budget).
  - Centre Region Emergency Management: Schedule a meeting with emergency medical service providers to identify potential concerns.
  - General: Review the 2023 Program Plan proposals for the Centre Region Code Administration, Regional Fire Protection Program, and Emergency Management Program. (May 2022).
  - General: Review the draft 2023 Centre Region Code Administration, Regional Fire Protection Program, and Emergency Management Program budgets (mid-2022).

- General: Conduct an annual joint meeting of fire, police, PennDOT, and utility providers to review emergency response plans (November 2022).

16. CALENDAR

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#)

17. ADJOURNMENT

ENCLOSURES

<u>ITEM #</u>	<u>DESCRIPTION</u>
04a	Meeting Etiquette Guidelines
04b	Resolution 2018-4
08	September 2021 Public Safety Committee minutes
10	2022 Alpha Command Officers
11	2022 Fire Marshals
13	Lease draft - Stewart Dr.
14	ESCI Recommendation Dashboard, January 2022
15A	Permits Issued, December 2022
15A	Permits Closed, December 2022
15A	NC Stat Report, December 2022
15B	ES Stat Report, November 2022

## LUCI Organizational Meeting 1/12/22

### Meeting Summary

**Introduction of members and staff.** The 2022 membership of the Land Use and Community Infrastructure (LUCI) Committee is:

Eric Bernier, College Township  
Ron Servello, Halfmoon Township  
Dennis Hameister, Harris Township  
Lisa Strickland, Ferguson Township  
Elliot Abrams, Patton Township  
Deanna Behring, State College Borough  
Neil Sullivan, Penn State University

### **Brief review of COG Meeting Etiquette**

#### **Review of the Resolution establishing the LUCI Committee.**

According to the Resolution, the duties of the Committee are:

- i. To study and prepare recommendations on actions and significant planning efforts relating to regional land use, transportation, and community infrastructure and other policies, issues, or projects as requested by the Executive Committee.*
- ii. To coordinate with the Climate Action and Sustainability Committee regarding studies, plans, proposals, and construction as they relate to energy conservation or sustainability and to coordinate with the Public Safety Committee regarding studies, plans, proposals, and construction of public infrastructure as they relate to the potential impact on public safety and emergency response.*
- iii. Receive reports on an as needed basis from the water authorities, sewer authority, CATA, MS4 Group, and other community infrastructure and service providers as needed to understand regional impacts of activities associated with these major community infrastructure providers.*
- iv. Meet two times annually with the Centre Regional Planning Commission (CRPC) to discuss issues of regional interest and develop priority projects for the Comprehensive Plan Implementation Program (CHIP).*

#### **Election of Officers**

Denny Hameister (Harris Township) was elected Chair; Lisa Strickland elected Vice Chair.

**Minutes of the December 2, 2021 joint meeting of the Transportation and Land Use and Public Services and Environmental Committees approved.**

**Meeting dates and times approved.** LUCI committee will meet on the first Thursday of the month at 12:15 p.m (hybrid meetings will be scheduled for now).

2022 Meeting Dates:

February 3, March 3, April 7 (joint meeting with the Centre Regional Planning Commission at the regular LUCI meeting time), May 5, June 2, July 7, August 4, September 1, \*October 6 (joint meeting with the CRPC at the regular LUCI Committee meeting time), November 3, December 1.

### **LUCI Committee work tasks for 2022**

- Complete a review of the LUCI draft mission statement and finalize the statement.
- Review the Inventory and Analysis of Existing Conditions for the Comprehensive Plan Update.
- Approve the scope of work for the update of the Centre Region Comprehensive Plan Update and initiate work on updating the Comprehensive Plan with a tentative adoption in the fall or winter of 2023.
- Receive a report on the status of individual on-lot septic systems in the Centre Region. This presentation will summarize failures, corrections, and the overall health of individual on-lot septic systems in the Centre Region in terms of compliance with the Act 537 Plan and overall water quality in the Region.
- Review the content of the Regional Growth Boundary and Sewer Service Area (RGB and SSA) Implementation Agreement and propose any changes.
- Conduct joint meetings with Centre Region Planning Commission in April and October.
- Receive a presentation(s) on CRPA activities related to the results of the 2020 US Census if available.
- Receive reports about the status of highway, bridge, transit, and pedestrian/bicycle improvements being implemented in the Centre Region and surrounding areas, including but not limited to: Atherton Street Drainage/Repaving; I-99/I-80 Exit 161 Interchanges; State College Area Connector; Route 26/45 Intersection; PennDOT's maintenance paving projects.
- Provide input on actions the CRPA, CCMPO, municipalities, and other organizations can take to notify residents and businesses about transportation construction projects that may cause delays on major transportation corridors.
- Receive updates about actions taken by the municipalities and Penn State University to implement recommendations in the Centre Region Bike Plan and make a recommendation about amendments to the maps and tables in the Bike Plan to reflect updated information about bike facilities in the Region.
- Provide input about the scope of work and potential funding sources for a major update of the Centre Region Bike Plan in 2023-2024.
- Receive reports from the sewer authority, water authorities, CATA, and other service providers as may be needed to inform the committee of activities with a regional impact.

Beginning with the February meeting, this list will be detailed and additions will be made to the expected list of tasks.

## **Reporting Process for Committee Activities**

This item presented a framework for Committee and staff reporting for the first four to six meetings of 2022 – see draft “*Current Committee and Authority Reporting Matrix*” attached to the agenda.

The new LUCI Committee will have some natural overlap with other COG committees. For example, some sustainability goals, which are overseen by the Climate Action and Sustainability (CAAS) Committee are explicitly tied to land use, transportation, and community infrastructure actions that are overseen by the LUCI Committee. The LUCI committee has been exploring reporting processes to share committee activities that may influence another committee. This helps inform the LUCI Committee of inter-related activities and helps the CRPA to effectively assign and manage work from various committee activities that overlap. (The CRPA also maintains professional working relationships with the sewer and water authorities, Penn State University Office of Physical Plant, PennDOT, CCMPO Committees, municipal engineers, and others. This relationship consists of attending Board meetings and coordinating with staff on specific projects with the authorities.) The agreed upon plan is to have staff report on all relevant committee activities for those meetings they attend supplemented by relevant LUCI committee member reports from additional committees on which members serve. The LUCI Committee will include an agenda item for “COG Committee Reports” on each agenda. Reports may consist of verbal reports, matters of record, or specific agenda items prepared by staff as needed to keep the LUCI Committee informed of related activities. This was agreed to by the committee as the initial process for information sharing.

Also discussed were strategies for creating written reports for our own municipal Boards and the challenges of both written and verbal reports.

\*Noted in the matters of record is the Centre County Commissioners agreement with Mullin & Lonergan of Pittsburgh to prepare the Solutions-Based Affordable Housing Study for Centre County. Nicole Pollock of the CRPA will be representing the Centre Region. Study info. should be collected by mid-year and recommendations presented by end of year. A potential misalignment with the needs of a CRPA study (and the information Ferguson Township is seeking from this study) needs to be monitored. This study will focus on affordable vs. attainable housing and may not provide the scope or detail LUCI or FT needs. Additionally, the Centre County Association of Realtors (CCAR) and the CRPA are discussing a potential grant opportunity from the National Association of Realtors to prepare an Attainable Housing Study. This potential study would expand upon the work from the County Solutions-Based Affordable Housing Study by looking at other factors to increase the supply of moderately priced single-family housing in the Centre Region. The CRPA will continue to work with the CCAR to find funding for the project. This would be undertaken after the completion of the County Solutions-Based Affordable Housing Study.

\*Deanna Behring noted the removal of trees by PennDot for Atherton project in State College. A Borough tree commission meeting will be held Thursday for discussion.

\*The next meeting of the LUCI Committee will be held on February 3, 2022 at 12:15 p.m. This will be a hybrid meeting. Potential agenda items include: reviewing and coming to consensus on the draft mission statement; preview of the SharePoint Onboarding Folder; review of the Act 537 Plan Special Study for the Meeks Lane Pump Station; and review of the CRPA staffing plan and responsibilities.

## LAND USE AND COMMUNITY INFRASTRUCTURE COMMITTEE

Hybrid Meeting  
Wednesday, January 12, 2022  
8:30 AM

<b><u>GENERAL MEETING INFORMATION</u></b>	
RSVP	<b>To ensure an overall quorum of members, please let us know how you intend to participate:</b> <a href="https://us02web.zoom.us/meeting/register/tZUoduiprjMqGNLZV-ZD2GbvJEsB6p80Ys4O">https://us02web.zoom.us/meeting/register/tZUoduiprjMqGNLZV-ZD2GbvJEsB6p80Ys4O</a>
Remote Participants	<b>To attend via Zoom:</b> <a href="https://us02web.zoom.us/meeting/register/tZUoduiprjMqGNLZV-ZD2GbvJEsB6p80Ys4O">https://us02web.zoom.us/meeting/register/tZUoduiprjMqGNLZV-ZD2GbvJEsB6p80Ys4O</a> To attend by phone: +1 301 715 8592   Meeting ID: 815 1110 8026   Passcode: 733377
In-Person Participants	<b>COG Building – Forum Room</b> 2643 Gateway Drive, State College PA 16801
Meeting Contact: Marcella Hoffman   email: <a href="mailto:mhoffman@crcog.net">mhoffman@crcog.net</a>   814-231-3050	
<p style="text-align: center;"><b><u><a href="#">Click HERE to locate the AGENDA and ATTACHMENTS</a></u></b> <i>Should you desire to annotate any attachments, you must download them first</i></p>	

- The chat feature for this meeting will be disabled. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off of speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the Land Use and Community Infrastructure Committee on our website, please click [HERE](#)



# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 4

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

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## LAND USE AND COMMUNITY INFRASTRUCTURE (LUCI) COMMITTEE

Hybrid Meeting

Wednesday January 12, 2022

8:30 AM

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, this Land Use and Community Infrastructure Committee meeting will be held via hybrid format. Written public comment or requests to speak to the LUCI Committee for items not on the agenda, and requests to comment on specific agenda items listed below, may be submitted in advance by emailing [mhoffman@crcog.net](mailto:mhoffman@crcog.net).

### Agenda

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1. CALL TO ORDER AND ROLL CALL

Mr. May will call the meeting to order.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. INTRODUCTION OF COMMITTEE MEMBERS AND STAFF

Committee members and COG staff supporting the Committee should introduce themselves.

The 2022 membership of the Land Use and Community Infrastructure (LUCI) Committee is:

Eric Bernier, College Township  
Ron Servello, Halfmoon Township  
Dennis Hameister, Harris Township  
Lisa Strickland, Ferguson Township  
TBD, Patton Township  
TBD, State College Borough  
Neil Sullivan, Penn State University

4. COG MEETING ETIQUETTE – *presented by Jim May*

The Centre Region Council of Governments (COG) is committed to an environment in which all individuals are treated with respect and dignity. Each individual has the right to

participate in a professional atmosphere that promotes equal opportunities to be heard and to participate in the decision-making process. At the same time, conducting the meeting is to be handled efficiently, so the time that people invest at meetings is well spent and concludes within a reasonable timeframe. Please respect each other, as well as the Chair, and their role in facilitating the expeditious conduct of business.

On November 26, 2018, the COG General Forum adopted the **enclosed** Meeting Etiquette Guidelines and Resolution 2018-4. The Committee should be familiar with these guidelines. More information, including frequently asked questions and guidelines for public comment, can be found on the COG's website at [www.crcog.net](http://www.crcog.net).

5. COG ARTICLES OF AGREEMENT – presented by Jim May

The CRPA Director will briefly review the Resolution establishing the LUCI Committee. According to the Resolution, the duties of the Committee are:

- i. *To study and prepare recommendations on actions and significant planning efforts relating to regional land use, transportation, and community infrastructure and other policies, issues, or projects as requested by the Executive Committee.*
- ii. *To coordinate with the Climate Action and Sustainability Committee regarding studies, plans, proposals, and construction as they relate to energy conservation or sustainability and to coordinate with the Public Safety Committee regarding studies, plans, proposals, and construction of public infrastructure as they relate to the potential impact on public safety and emergency response.*
- iii. *Receive reports on an as needed basis from the water authorities, sewer authority, CATA, MS4 Group, and other community infrastructure and service providers as needed to understand regional impacts of activities associated with these major community infrastructure providers.*
- iv. *Meet two times annually with the Centre Regional Planning Commission (CRPC) to discuss issues of regional interest and develop priority projects for the Comprehensive Plan Implementation Program (CHIP).*

6. NOMINATION OF OFFICERS

The LUCI Committee should elect a Chair and Vice Chair for 2022. This is a new committee that was created by merging the Public Services and Environmental and Transportation and Land Use Committees. In 2021, Mr. Denny Hameister (Harris Township) was Chair of the Public Services and Environmental Committee, and Carla Stilson (College Township) was Vice Chair. Ms. Theresa Lafer (State College Borough) was Chair of the Transportation and Land Use Committee, and Mr. Frank Harden (Harris Township) was Vice Chair.

Mr. May will call for nominations for Chair. Once a Chair is selected by the Committee, the Chair shall call for nominations for Vice Chair and continue to lead the remainder of the meeting.

**All municipalities should vote on this motion.**

7. NEW AGENDA ITEMS

Members may request additional items of business be added to this meeting’s agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair.

8. CONSENT AGENDA

The following items listed on the Consent Agenda portion of the Committee agenda may be approved with a single motion by the Committee unless a Committee member or member of the public requests that an item is removed from the Consent Agenda for a question or further discussion.

8.a APPROVAL OF MINUTES – The minutes of the December 2, 2021 joint meeting of the Transportation and Land Use and Public Services and Environmental Committees are **enclosed**.

**All members may vote to approve the consent agenda, including new members.**

9. MEETING DATE, TIME, AND LOCATION – *presented by Jim May*

The Committee should choose the dates, time, and location for its 2022 meetings. During 2021, the Committee met on the first Thursday of the month at 12:15 p.m. Hybrid meetings are expected to continue for the foreseeable future. In the past, COG committees have tried to schedule their meetings during the first two weeks of the month. This sequencing provides adequate time to refer issues to the Executive Committee and the General Forum for action. The following table shows meeting dates for 2022, should the Committee continue to meet on the first Thursday of the month at 12:15 p.m.

<b>COG LUCI COMMITTEE                      POTENTIAL MEETING DATES – 2022</b> All meetings are hybrid utilizing the Zoom platform. Members attending in-person will meet in the COG General Forum Room	
February 3	August 4
March 3	September 1
April 7 (joint meeting with the Centre Regional Planning Commission at the regular LUCI meeting time)	*October 6 (joint meeting with the CRPC at the regular LUCI Committee meeting time)
May 5	November 3
June 2	December 1
July 7	

\* Committee members should consider maintaining the regular LUCI Committee meeting time for the fall joint meeting with the CRPC. The meeting was moved to the LUCI time because the CRPC meeting conflicts with a College Township Council meeting. Joint meeting time also requires approval by the CRPC.

The LUCI Committee should consider recommending meeting dates and times. A potential enacting motion for consideration by the LUCI Committee is:

*“That the Land Use and Community Infrastructure Committee adopts the 2022 meeting schedule as presented in this item and that all meetings begin at 12:15 p.m.”*

**All municipalities should vote on this motion.**

10. POTENTIAL LUCI COMMITTEE WORK TASKS FOR 2022 – presented by Jim May

This item provides a list of potential agenda items that the LUCI Committee may consider in 2022.

- Complete a review of the LUCI draft mission statement and finalize the statement.
- Review the Inventory and Analysis of Existing Conditions for the Comprehensive Plan Update.
- Approve the scope of work for the update of the Centre Region Comprehensive Plan Update and initiate work on updating the Comprehensive Plan with a tentative adoption in the fall or winter of 2023.
- Receive a report on the status of individual on-lot septic systems in the Centre Region. This presentation will summarize failures, corrections, and the overall health of individual on-lot septic systems in the Centre Region in terms of compliance with the Act 537 Plan and overall water quality in the Region.
- Review the content of the Regional Growth Boundary and Sewer Service Area (RGB and SSA) Implementation Agreement and propose any changes.
- Conduct joint meetings with Centre Region Planning Commission in April and October.
- Receive a presentation(s) on CRPA activities related to the results of the 2020 US Census if available.
- Receive reports about the status of highway, bridge, transit, and pedestrian/bicycle improvements being implemented in the Centre Region and surrounding areas, including but not limited to: Atherton Street Drainage/Repaving; I-99/I-80 Exit 161 Interchanges; State College Area Connector; Route 26/45 Intersection; PennDOT’s maintenance paving projects.
- Provide input on actions the CRPA, CCMPO, municipalities, and other organizations can take to notify residents and businesses about transportation construction projects that may cause delays on major transportation corridors.
- Receive updates about actions taken by the municipalities and Penn State University to implement recommendations in the Centre Region Bike Plan and make a recommendation about amendments to the maps and tables in the Bike Plan to reflect updated information about bike facilities in the Region.
- Provide input about the scope of work and potential funding sources for a major update of the Centre Region Bike Plan in 2023-2024.
- Receive reports from the sewer authority, water authorities, CATA, and other service providers as may be needed to inform the committee of activities with a regional impact.

## 11. REPORTING PROCESS FOR COMMITTEE ACTIVITIES – *presented by Jim May*

This item presents a framework for Committee and staff reporting for the first four to six meetings of 2022. Staff recommends that the Committee consider utilizing the reporting framework proposed in this item and make changes or adjustments that improve the reporting process as necessary at a future meeting. A draft “*Current Committee and Authority Reporting Matrix*” is **enclosed** for your information.

Generally, all COG committees work interdependently to some extent. For example, some sustainability goals, which are overseen by the Climate Action and Sustainability (CAAS) Committee are explicitly tied to land use, transportation, and community infrastructure actions that are overseen by the LUCI Committee. This requires that the LUCI and CAAS Committees establish a reporting process to be informed of committee activities that may influence another committee. This helps inform the LUCI Committee of inter-related activities and helps the CRPA to effectively assign and manage work from various committee activities that overlap.

The CRPA also maintains professional working relationships with the sewer and water authorities, Penn State University Office of Physical Plant, PennDOT, CCMPO Committees, municipal engineers, and others. This relationship consists of attending Board meetings and coordinating with staff on specific projects with the authorities.

At the December 2, 2021 Joint PSE/TLU Committee meeting, it was suggested that LUCI Committee members may want to serve as liaisons to other COG Committees. If LUCI Committee members serve on other COG Committees or the CCMPO Coordinating Committee, they may want to report Committee activities to the LUCI Committee. The CRPA provides staff to many other COG committees that may overlap with LUCI Committee issues.

The CRPA Director suggests that the LUCI Committee include an agenda item for “COG Committee Reports” on each agenda. Other reports may consist of verbal reports, matters of record, or specific agenda items prepared by staff as needed to keep the LUCI Committee informed of related activities.

The LUCI Committees should come to consensus on this item. A motion is not required.

## 12. OTHER BUSINESS

- a. Matter of Record – The next meeting of the LUCI Committee will be held on February 3, 2022 at 12:15 p.m. if the schedule is approved. This will be a hybrid meeting. Potential agenda items include: reviewing and coming to consensus on the draft mission statement; preview of the SharePoint On-boarding Folder; review of the Act 537 Plan Special Study for the Meeks Lane Pump Station; and review of the CRPA staffing plan and responsibilities.
- b. Matter of Record – CRPA staff is in the process of creating a LUCI Committee “On-boarding” SharePoint Folder. The On-boarding folder will be updated on a regular basis with information related to Committee activities.

- c. Matter of Record - On December 21, 2021, the Centre County Commissioners entered into an agreement with Mullin & Lonergan of Pittsburgh to prepare the Solutions-Based Affordable Housing Study for Centre County. Nicole Pollock of the CRPA will be representing the Centre Region.
- d. Matter of Record - The Centre County Association of Realtors (CCAR) and the CRPA are discussing a potential grant opportunity from the National Association of Realtors to prepare an Attainable Housing Study. This potential study would expand upon the work from the County Solutions-Based Affordable Housing Study by looking at other factors to increase the supply of moderately priced single-family housing in the Centre Region. The CRPA will continue to work with the CCAR to fund the project. This would be undertaken after the completion of the County Solutions-Based Affordable Housing Study.
- e. Matter of Record - **Enclosed** is the first annual report of the Centre Regional Planning Commission written on January 4, 1962. Halfmoon Township is not mentioned because they joined the Regional Planning Program in 1965. Regional and local planning has deep roots in the Centre Region, and in fact, Regional Planning precedes the creation of the Council of Governments. Many of the issues about how and where the Region should grow are amply expressed by Mr. John Vairo. We look forward to working with the LUCI Committee and the current members of the Centre Region Planning Commission to continue to help make the Centre Region a great place to live.

### 13. ADJOURNMENT

#### ENCLOSURES

<u>Item #</u>	<u>Description</u>
4	COG Meeting Etiquette Guidelines and Resolution 2018-4
5	Resolution 2021-8 Establishing the LUCI Committee Draft
8.a	Minutes of the December 2, 2021 joint PSE-TLU Meeting
10	Current Committee and Authority Reporting Matrix First
11.e	Annual CRPC Report 1962



## Centre Region Council of Governments OFFICE OF ADMINISTRATION

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### *GUIDELINES FOR MEETING ETIQUETTE* *- Adopted November 26, 2018*

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The Centre Region Council of Governments (COG) is committed to an environment in which all individuals are treated with respect and dignity. Each individual has the right to participate in a professional atmosphere that promotes equal opportunities to be heard and to participate in the decision making process. At the same time, conducting the meeting is to be handled efficiently, so the time that people invest at meetings is well spent and concludes within a reasonable timeframe.

The COG believes that civil conduct in public affairs promotes participation in democracy. Examples of polite, civil, and respectful behavior towards elected and appointed officials and volunteer committee members persuades citizens to participate and therefore has a positive impact on the quality of our governance.

COG primarily follows Roberts Rules of Order, as applied by the meeting Chair.

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### *CODE OF CONDUCT*

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- **Respect the Chair and their role in facilitating the expeditious conduct of business.**
- **Treat everyone with courtesy and respect.**
- **Do not make negative remarks about an individual or a municipality.** *Pejorative remarks are not helpful to finding solutions that everyone can live with.*
- **Keep the discussion focused on the agenda and the topic at hand.**
- **No interrupting.** *Even if you strongly disagree with comments, respect others when they are talking.*
- **Wait your turn.** *Raise your hand and let the Chair recognize you.*
- **Be concise and clear.** *Keep the discussion focused and to the point in order to respect the groups' time and so that all can participate... remember others may have questions as well.*
- **Stick to the facts and provide supporting evidence.**
- **Limit side conversations.** *Give all members the opportunity to share their thoughts and be heard.*
- **Respect decisions made by the Committee and/or Board even if you disagree with it.**





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## *ASPIRATIONS AND EXPECTATIONS*

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- **Come prepared.** Review materials ahead of time, bring something to take notes, and arrive on time.
- **Appreciate all issues and ideas as important.**
- **Accept the fact that there will be differences of opinion.** These differences are healthy and when voiced in a polite and thoughtful manner, will help to identify solutions that everyone can live with.
- **Participate actively.** The key to COG's success is active and informed involvement and participation.
- **Listen actively and attentively.** Active listening helps to avoid redundant questions and comments.
- **Challenge ideas and attack problems.**
- **Keep an open mind, remain objective.** A diversity of thought is important in understanding an issue and its implications.
- **Be patient with the process and one another.** Group decision making takes time.
- **Be aware of your body language and the silent message you are sending.** Body language can make those around you feel uneasy, bullied or distracted.
- **It is OK to apologize.**

*An effective board is multiple minds speaking with one voice.*

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## *NOTES FOR THE CHAIR*

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- **The Chair is responsible for enforcing the Ground Rules.** In the absence of the Chair, or in the event that the Chair is personally in violation of the Code of Conduct, the Vice Chair has the responsibility to voice their concern and reference the Code of Conduct rules. If there is a repeat offender, the Chair will follow up with the respective municipality and/or the Executive Committee.
- **Start and end the meeting timely.**
- **Ensure participants are aware of the purpose of the meeting.**
- **Remind members of the public who speak during the meeting to identify themselves.**
- **Remind all invited presenters, speakers and citizens of their allotted time.** Hold them to it!
- **The Chair sets time limits for discussions on agenda items.** Keep the meeting on pace.
- **Keep the meeting focused on the agenda and discussion focused on the topic.**
- **Clarify how decisions are to be made.** Let the group know up front if the agenda item calls for participant input, is a "group decision" or action item, or is an "information only" agenda item.
- **Be a leader.** Show interest in other people's contribution and appreciation for their contribution.
- **Promote participation.** Engage those who may not have had the opportunity to speak; ask if they have input to add to the discussion. For instance, the Chair may say, "I am looking for different perspectives."
- **Never take sides or show favoritism.**
- **When arguments erupt, remain objective.**
- **At times, conflicts are a necessary by-product of reaching consensus.** Rather than begin with solutions, first focus on a detailed analysis of where things can go wrong.
- **Seek solutions that everyone can live with.**
- **Deal with conflict directly.** A Committee and/or Board shows integrity by recognizing that there is a problem rather than ignoring it.
- **Avoid premature voting merely to arrive at decisions.**
- **Summarize the decision made or the progress made at the end of each discussion.**





CENTRE REGION COUNCIL OF GOVERNMENTS  
RESOLUTION 2018 - 4

A RESOLUTION TO ENDORSE MEETING ETIQUETTE GUIDELINES FOR MUNICIPAL OFFICIALS AND COG STAFF TO FOLLOW DURING MEETINGS OF THE GENERAL FORUM, STANDING, SPECIAL COMMITTEES AND BOARDS AND AUTHORITIES THAT RECEIVE THE MAJORITY OF THEIR FUNDING THROUGH THE COG

WHEREAS, State College Borough, College, Ferguson, Halfmoon, Harris and Patton Townships adopted Articles of Agreement in December 1969 that established the Centre Region Council of Governments with the overriding goal of improving the quality of life for the residents of the Centre Region; and,

WHEREAS, These same Articles of Agreement state that *"the key to the success of the Centre Region COG is for all municipal officials to exhibit a strong commitment to seek the solutions of common problems within the context of the COG."* And, further that COG provides *"a means of communication, cooperation and joint action in the interest of municipalities individually and collectively"*; and,

WHEREAS, Meetings among municipal officials, staff, and the public are frequently used to share information, achieve collaboration, introduce new ideas, and encourage efficiency and consistency within the COG and/or between the COG and its participating municipal members; and,

WHEREAS, The General Forum members believe that respectful, courteous communication is essential to reaching shared solutions to common problems and achieving the goals of the COG; and,

WHEREAS, The General Forum encourages all participants in a meeting to treat others with respect and dignity, listen attentively, contribute to the discussion, speak in-turn, and follow meeting rules as articulated by the Chair.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the General Forum of the Centre Region Council of Governments adopt the guidelines for meeting etiquette as recommended by the Human Resources Committee.

RESOLVED, this twenty-sixth day of November 2018.

Attest:

A blue ink signature of James C. Steff, consisting of a stylized 'J' and 'S'.

James C. Steff  
Executive Director, Centre Region COG

By:

A blue ink signature of Danelle Del Corso, written in a cursive style.

Danelle Del Corso  
Chair, Centre Region COG



CENTRE REGION COUNCIL OF GOVERNMENTS  
RESOLUTION 2021-8

A RESOLUTION OF THE CENTRE REGION COUNCIL OF GOVERNMENTS TO  
MERGE THE PUBLIC SERVICES AND ENVIRONMENTAL AND  
TRANSPORTATION AND LAND USE COMMITTEES BY ESTABLISHING THE  
LAND USE AND COMMUNITY INFRASTRUCTURE (LUCI) COMMITTEE AS A  
STANDING COG COMMITTEE

WHEREAS, the members of the Centre Region Council of Governments General Forum desires to strengthen the development, approval, and implementation of a coherent set of regional transportation and land use plans, and coordination of community infrastructure projects in the Centre Region; and

WHEREAS, all six Centre Region municipalities desire to proactively plan transportation, community infrastructure, and land use to ensure a livable, sustainable, and prosperous future for Centre Region residents; and

WHEREAS, all six Centre Region municipalities desire to integrate and proactively plan transportation, community infrastructure, and land use priorities to ensure a livable, sustainable, and prosperous future for Centre Region residents; and

WHEREAS, the members of the Centre Region Council of Governments General Forum wish to create a Land Use and Community Infrastructure Committee to provide oversight of strategic and coordinated actions among the COG municipalities to successfully implement various plans, including; the Centre Region Comprehensive Plan; Centre County Long Range Transportation Plan; Centre Region Climate Action and Adaptation Plan; and coordinate community infrastructure investments with water and sewer authorities, the transportation authority, other public utilities, and Penn State University to support implementation of those plans; and

WHEREAS, the draft responsibilities of the Land Use and Community Infrastructure Committee are:

- i. To study and prepare recommendations on actions and significant planning efforts relating to regional land use, transportation, and community infrastructure and other policies, issues, or projects as requested by the Executive Committee.
- ii. To coordinate with the Climate Action and Sustainability Committee regarding studies, plans, proposals, and construction as they relate to energy conservation or sustainability and to coordinate with the Public Safety Committee regarding studies, plans, proposals,

and construction of public infrastructure as they relate to the potential impact on public safety and emergency response.

- iii. Receive reports on an as needed basis from the water authorities, sewer authority, CATA, MS4 Group, and other community infrastructure and service providers as needed to understand regional impacts of activities associated with these major community infrastructure providers.
- iv. Meet two times annually with the Centre Regional Planning Commission (CRPC) to discuss issues of regional interest and develop priority projects for the Comprehensive Plan Implementation Program (CHIP).

WHEREAS, the Centre Region Council of Governments General Forum has the authority, as outlined in the Articles of Agreement, to “*establish such standing, special or ad hoc committees as deemed appropriate to conduct its business*”;

NOW, THEREFORE, BE IT HERE RESOLVED: That the General Forum of the Centre Region Council of Governments hereby authorizes that the Land Use and Community Infrastructure Committee be established as a single COG standing committee, with representatives from each Centre Region municipality and a liaison representative from the Penn State University, and be it:

FURTHER RESOLVED: That the Land Use and Community Infrastructure Committee shall deliberate and ratify its final mission, responsibilities, and member representation by December 2021.

RESOLVED, this *twenty-third day of August 2021*, meeting in regular session.

Attest:



Eric Norenberg  
Executive Director, Centre Region COG

By:



Dennis Hameister  
Chair, Centre Region COG

**CENTRE REGION COUNCIL OF GOVERNMENTS  
JOINT MEETING OF THE PUBLIC SERVICES & ENVIRONMENTAL  
AND TRANSPORTATION & LAND USE COMMITTEES**

**Minutes**

**Thursday, December 2, 2021**

*(please refer to the COG audio/video meeting file website when referencing timestamps)*

Mr. Hameister called the Thursday, November 2, 2021 hybrid joint meeting of the Public Services & Environmental (PSE) and Transportation & Land Use (TLU) Committees to order at 12:15 p.m.

**PSE/TLU Members Present:** Dennis Hameister, Harris Township; Lisa Strickland, Ferguson Township; Theresa Lafer, State College Borough; Frank Harden, Harris Township; Deanna Behring, State College Borough; Eric Bernier, College Township; Danelle DelCorso, Halfmoon Township; Pam Robb, Patton Township; Pam Steckler, Ferguson Township; Neil Sullivan, Penn State University

**Others Present:** Jim May, Centre Regional Planning Agency (CRPA) Director; Mark Boeckel, CRPA Principal Planner; Tom Zilla, CRPA Principal Transportation Planner; Pam Adams, CRPA Sustainability Planner; Corey Rilk, CRPA Senior Planner; Nicole Pollock, CRPA Senior Planner; Greg Kausch, CRPA Senior Transportation Planner; Trish Meek, CRPA Senior Transportation Planner; Marcella Hoffman, CRPA Office Manager; Scott Binkley, COG Administration Office Manager; Eric Norenberg, COG Executive Director; Denise Gembusia, Halfmoon Township Manager; Ben Burns, Herbert, Rowland & Grubic, Inc.(HRG); Andrew Arnold, Gannet Flemming Inc.; Mike Brown, Gannet Flemming Inc.; Shelby McVey, HRG

*\*Please note that while the PSE and TLU Committees continue to work on merging, there may be multiple representatives from each municipality attending meetings; however, each municipality represents one vote for action items.*

**PUBLIC COMMENTS (00:01:37)**

There was no public comment.

**NEW AGENDA ITEMS(00:1:52)**

There were no requested additions to the agenda.

**APPROVAL OF MINUTES (00:02:07)**

*Motion was made by Ms. Robb and seconded by Ms. Lafer to approve the minutes of the October 7, 2021 joint meeting of the Transportation and Land Use and Public Services and Environmental Committees, as presented. The motion carried unanimously.*

**ACT 537 SEWAGE FACILITIES PLAN SPECIAL STUDY FOR THE CALDER WAY AND  
ATHERTON STREET SEWER MAIN REPLACEMENT (00:02:20)**

The Joint Committee received a presentation from Mr. Rilk, CRPA Senior Planner, regarding a request from the State College Borough to replace the sewer main along West College Avenue from South Sparks Street to Atherton Street, Atherton Street from West College Avenue to West Calder Way, and West Calder Way from South Atherton Street to Burrows Street. This would replace approximately 2,100 linear feet of 8-inch pipeline to 12-inch pipeline. In addition, the Special Study proposes to replace 5,150 linear feet of various sizes of pipeline along Calder Way from Heister Street to High Street, High Street over to East College Avenue, then along the trunkline of East College Avenue to University Drive.



The Borough has identified areas of the Calder Way Sewer Basin (Calder Way Main Line and Atherton Street Main Line) that have significant growth potential due to associated municipal zoning. Historical peak flows during PSU events and/or storm events have been approaching the capacity limits within the main lines. As such, portions of the Calder Way Sewer Basin have limited capacity to convey projected flows.

There was a detailed discussion regarding the engineering specifics of the chosen alternative. The Committee expressed concern about the construction work coinciding with the work being done on Atherton Street, when possible. Mr. Arnold stated that the sewer main replacement associated with Atherton Street will be completed next summer during the same time that the Atherton Street Drainage/Repaving project will be constructed. The remaining sections of work associated with the sewer main replacement will be done over the next few years to mitigate severe impacts to the downtown businesses.

*Motion was made by Mr. Harden and seconded by Ms. Lafer to recommend approval of the Special Study and to forward the item to the COG Executive Committee for inclusion on the next available General Forum agenda. The motion carried unanimously.*

### **ACT 537 SEWAGE FACILITIES PLAN SPECIAL STUDY FOR MEEKS LANE PUMP STATION (00:21:49)**

The Joint Committee received a presentation from Mr. Rilk, CRPA Senior Planner, regarding a request from the University Area Joint Authority (UAJA) to construct a new gravity sewer interceptor and a single pump station that would eliminate the three existing pump stations, as well as the three previously planned pump stations. The Special Study includes the areas of western Patton Township, which is currently within the Sewer Service Area (SSA), and the eastern portion of Halfmoon Township, which is currently adjacent to the SSA. This Special Study does not propose the extension of the SSA boundary into any portion of Halfmoon Township; however, the pump station would be sized large enough to handle projected flows from the approved Halfmoon Township Small Area Plan. The UAJA is proposing to construct the new pump station along Meeks Lane near Spring Hollow Farm, and the forcemain would be located along the existing walking path between Ghaner Drive and Whisper Ridge Road. The forcemain would then discharge into new gravity sanitary sewer lines constructed north of Lowe's to convey the wastewater flows to the Valley Vista interceptor.

Mr. Rilk explained that staff finds that the Act 537 Plan Special Study is not consistent with the 2013 Centre Region Comprehensive Plan because the Special Study proposes to include future dwelling units in Halfmoon Township. Staff believes that sizing the sewer line and proposed pump station to serve Halfmoon Township is a de facto expansion of the RGB and SSA. In addition, the Special Study proposes to install gravity and force sewer mains and a pump station outside the RGB and SSA. This is allowable, but the Special Study must specifically state that any sewerage installed outside the RGB and SSA are to be utilized only to provide sewer service to areas inside the existing RGB and SSA.

There was a lengthy discussion regarding the surrounding zoning, the Developments of Regional Impact (DRI) process, and the history of Halfmoon Township and the last DRI process. Committee members discussed the need for the new gravity sewer interceptor and forcemain for the area. Mr. May explained that the interceptor and the forcemain are both needed to eliminate the three existing pump stations as well as the three previously planned pump stations; however, the reference to the additional 645 potential dwelling units in Halfmoon Township from its Small Area Plan reflects the upsizing of the proposed sewer line and pump station within the Special study, which is not consistent with the 2013 Comprehensive Plan.

After discussion and amendment, *motion was made by Ms. Lafer and seconded by Ms. Robb to refer the Special Study back to the UAJA to revise to be in conformance with the Comprehensive Plan and Act 537 Plan Implementation Agreement, as recommended by CRPA staff. The motion carried unanimously.*

### **OVERVIEW OF UTILITY-SCALE SOLAR TOOLKIT RECOMMENDATIONS (00:42:20)**

The Joint Committee received a presentation from CRPA staff regarding CRPA's efforts to finalize a utility-scale solar energy systems regulatory tool kit that can be utilized by the Centre Region municipalities. Over the past months, staff has completed a study that included an overview of utility-scale solar, facts about permitting utility-scale solar uses, the existing state and local regulations, and illustrations of what utility-scale solar would look like. Staff noted that the most logical location for utility-scale solar development is in the Centre Region's rural areas, particularly those zoned for agricultural uses. Despite an abundant number of model ordinances and adopted regulations from across the country, balancing agricultural and utility-scale solar uses remains largely unaddressed by municipalities and the industry. As noted during the June meeting, prohibiting utility-scale facilities from locating on farmland soils would severely limit the potential for their development in rural areas. The regulatory toolkit will include the recommendation that agrivoltaics be required for any utility-scale facilities permitted on farmland soils in rurally zoned areas. Staff then presented draft policy recommendations for utility-scale solar systems, including height, glare, battery storage, setbacks, screening/visibility, ecosystem/environmental impacts, fencing/security, lot coverage/impervious restrictions, location/districts, agrivoltaics, and decommissioning.

There was a lengthy discussion regarding the proposed policies, and there was an emphasis on engaging the farming community to build partnerships for agrivoltaics, especially with the farmers who have taken the steps to place their farmlands in conservation or preservation programs. The Committee members asked for further clarification regarding what the costs for the different forms of energy are without subsidies, and what the impact of the average utility scale solar installation is in Pennsylvania. Following the meeting, Ms. Adams provided a short fact sheet to address these questions.

Staff will revise and finalize the study and toolkit and continue to collaborate with the Penn State Extension and PA Solar Center to coordinate a state-wide utility-scale solar toolkit with the Department of Environmental Protection (DEP).

### **PREVIEW OF ISSUES FOR THE LUCI COMMITTEE IN 2022 (01:25:55)**

The Joint Committee received a report from Mr. May regarding a brief list of outstanding issues from 2021 and an inventory of potential Committee issues that could be addressed in 2022. This item will be further discussed at the January Reorganizational meeting. The issues to be addressed include:

- Reaching a consensus on the mission statement that was removed from the Resolution that was forwarded to the General Forum in August 2021.
- Determining the extent to which the LUCI Committee wants to participate in regional affordable housing initiatives.
- Providing thoughts on how to help onboard new Committee members.
- Reviewing the upcoming Centre Region Comprehensive Plan update that CRPA staff will be working on in 2022 and 2023.
- Determining if a joint meeting with the COG Climate Action and Sustainability (CAS) Committee is warranted.

- Determining if a joint meeting with the COG Public Safety Committee is necessary to perform the responsibilities of the LUCI Committee or if there are other means to keep the Committee informed of public safety issues as they relate to the transportation system.
- Determining the extent to which the Committee wants to receive information from the water authorities, sewer authorities, CATA, MS4 Group, and other community infrastructure and service providers.

A discussion between Committee members ensued and the following comments were offered for consideration:

- Staff should provide a summary sheet of all the tasks that the PSE and TLU Committees have reviewed and discussed over the past two years. In addition, staff should provide the Committee's list of priorities and the percentages of completion for each of the priorities and projects.
- Staff should provide a "cheat" sheet that details the names and acronyms of the entities and planning tools that are frequently discussed during meetings.
- Consistency with the Centre Region Comprehensive Plan and all of the regional tools that have been developed should be weaved into the mission statement.
- Familiarization with existing regional planning tools and the Centre County Metropolitan Planning Organization's (CCMPO) relationship with transportation planning should be a part of the new member onboarding process. In addition, the entities that the LUCI Committee will interact with should be part of the onboarding and familiarization process. Furthermore, planning commission training should be provided to Committee members to help familiarize them with planning terms and processes and the Pennsylvania Municipalities Planning Code (PA MPC).
- Staff should only hold joint meetings when the topics overlap more than one Committee, or staff should work to schedule joint meetings once or twice a year to discuss overlapping topics. In addition, staff should consider having LUCI Committee liaisons to other Committees, like the CRPC does.
- At the reorganizational meeting, staff should take the time to explain the history of the new Committee, all the responsibilities it will have, and entities it will interact with. In addition, the first several meetings in 2022 should be organizational in nature since the LUCI committee is newly formed, and the Committee should take the time to review and discuss its mission statement, responsibilities, and priorities for the 2022 year.
- Staff should consider having a committee member attend the Centre County affordable housing meetings to be able to engage with the County committees related to affordable housing initiatives and the upcoming Centre County Housing Choice and Opportunity study.

#### **OTHER BUSINESS (01:51:06)**

Mr. May stated that the January reorganizational meeting has not yet been scheduled due to a schedule conflict with another COG Committee. Mr. May reminded Committee members that COG committees typically do not meet the first week of January to allow municipal reorganizational meetings. The meeting day and time that the LUCI committee would normally meet at in January is not available. Staff provided three dates and times for LUCI Committee members to consider, and staff will send out a doodle poll for members to indicate their availability.

**ADJOURNMENT**

There being no other business, the December 2, 2021 joint meeting of the PSE and TLU Committees was adjourned at 2:10 p.m.

Respectfully submitted,

Marcella Hoffman  
Recording Secretary

DRAFT



## CURRENT COMMITTEE AND AUTHORITY REPORTING MATRIX

### Land Use and Community Infrastructure Committee

Committee or Authority	Staff Liaison	Elected/Appointed Liaison Report to Governing Bodies	Proposed Reporting to LUCI Committee
<b>Authorities</b>			
University Area Joint Authority	Corey Rilk	Municipal appointee on the UAJA Board of Directors reports to municipal governing body	Staff will provide Matter of Record or verbal update as needed
State College Borough Water Authority (SCBWA)	Corey Rilk	Municipal appointee on the SCBWA Board of Directors reports to municipal governing body	Staff will provide Matter of Record or verbal update as needed
College Township Water Authority	Jere Northridge, College Township	None	None
Centre Region Parks and Recreation Authority	Jim May	Municipal appointee on the CRPR Authority Board of Directors reports to municipal governing body	Staff will provide Matter of Record or verbal update as needed
<b>COG Committees</b>			
Climate Action and Sustainability	Pam Adams (Sustainability) Shelly Mato (Refuse and Recycling)	Municipal appointee from all Centre Region municipalities	Staff will provide Matter of Record or verbal update as needed
Public Safety	Shawn Kauffman	Municipal appointee from all Centre Region municipalities	CRPA staff does not generally attend this meeting. Review of agenda and update LUCI Committee as needed. May require a joint meeting.
Human Resources	Becca Petitt Jim May	Municipal appointee from all Centre Region municipalities	Not required unless new position is proposed.
Finance	Joe Viglione Jim May	Municipal appointee from all Centre Region municipalities	CRPA staff review of agenda and update LUCI Committee as needed
Facilities	Lou Brungard Pam Adams	Municipal appointee from all Centre Region municipalities	CRPA staff review of agenda and update LUCI Committee as needed

Parks Capital	Pam Salokangas Jim May	Municipal appointee from all Centre Region municipalities	CRPA staff review of agenda and update LUCI Committee as needed
<b>Other Committees</b>			
Centre Regional Planning Commission (CRPC)	Jim May	None	CRPA staff will provide a Matter of Record or verbal update as needed
Centre County Metropolitan Planning Organization (CCMPO) Coordinating Committee	Tom Zilla, Roads Mike Bloom (1/31/22) Trish Meek, Bikes Greg Kausch, Transit	Municipal appointee from all Centre Region municipalities. May be some overlap with LUCI Committee members	Staff will provide Matter of Record or verbal update as needed. Occasional updates on large projects and Centre Region specific projects will be provided.
Centre County Metropolitan Planning Organization (CCMPO) Technical Committee	Tom Zilla, Roads Mike Bloom (1/31/22) Trish Meek, Bikes Greg Kausch, Transit	Municipal engineering and public works staff attend meetings.	The CCMPO Technical Committee advises the CCMPO Coordinating Committee so reports are not necessary.
CATA	Greg Kausch	Centre County municipalities	CRPA staff will provide a Matter of Record or verbal update as needed

DATE; January 4, 1962

FROM: John D. Vairo, Chairman, Centre Regional Planning Commission

TO: Municipal Officials

RE: First Annual Report of the Commission  
(From November, 1960 to December 31, 1961)

An air view of our region at the beginning of 1962 compared with one a decade earlier would show a wholly different picture of people and places. Where once there had been open spaces between the Borough of State College and the main arteries leading into the Borough one now finds an almost continuous line of settlements and population. This line stretches in all directions from the Borough and into all adjacent townships. The open spaces are now rapidly filling in. Even those areas once deemed wastelands and referred to as "the barrens" are being transformed into housing developments.

The movement of people to the townships which ring the Borough is underway and is not likely to stop. Population has doubled in a decade in the townships of College, Patton, Ferguson and Harris. The Borough population has increased.

As people resettle themselves in the townships, they create problems -- problems which supervisors never before faced. The people demand schools centrally located; more planned recreation areas; means of disposing of sewage; trash and garbage collection and disposal; properly constructed streets and roads; better government. They demand zoning ordinances. They want many services never before considered a part of the governmental responsibilities of the township supervisors. These and many other problems facing the region appear best resolved through means of a comprehensive and coordinated planning program -- regional planning.

Recognizing the changes that are taking place as the townships transform themselves from hinterlands to areas of many cluster communities, township supervisors have created local planning commissions to help plan for the future growth. The first of these was created in Patton Township in 1957. Since then the townships of College, Harris and Ferguson organized planning commissions. These commission are constituted as advisory bodies to assist the supervisors in controlling and regulating the growth of the townships. The Borough of State College, the core center of the region, is far advanced of the townships. It has had for many years a planning commission and in 1958, completed a comprehensive plan.

It early became evident to the local planning commissions that effective planning cannot stop at municipal boundaries. Another method of continuing planning beyond borders was evident. And thus came into being the idea of regional planning.

For nearly four years regional planning was explored by a group representing the townships, borough and the University. Finally, on November 22, 1960, Centre Regional Planning Commission was formally organized under the applicable laws of the Commonwealth and on agreement of the participating legislative bodies.

The Centre Regional Planning Commission was created through the authorization of its member municipalities. This authorization was formalized when all the members signed the "Articles of Agreement." The original members of the Commission were the townships of College and Patton, the Borough of State College and the University. Later, the townships of Harris and Ferguson signed the Articles and became official members. (The Articles of Agreement are on file with the Commission and the various municipal bodies.)

This report has been prepared to summarize the activities of the Commission from the period of its founding to January 3, 1962. Because the first year was devoted principally to organizing, this report is not intended to cover technical aspects of planning.

The primary objective of the Regional Planning Commission is set forth in the State Enabling Legislation under Section 2010. This section reads as follows:

"Regional Planning Commission to Make Master Plan - It shall be the function and duty of the Regional Planning Commission to make a master plan and such surveys and studies as may be essential thereto for the physical development of the region as created in accordance with the provisions of the preceding section. Such master plan shall include all of the elements of physical development that may be locally important and desirable."

In accordance with the requirements of this section of the regional planning law, the Planning Commission embarked upon a program to meet this obligation.

After the necessary organizational matters were completed, the Commission interviewed professional planning firms. On October 6, 1961, it entered into an agreement with Jack M. Kendree Planning Consultants of Philadelphia. The Kendree firm was charged with the responsibility of preparing for the Commission an outline of planning needs of the Region. The work was to be completed within a period not to exceed four months and at a cost not to exceed \$1,000.

Funds to pay Kendree were raised from private sources. The State College Area Chamber of Commerce and HRB-Singer each agreed to give the Commission \$500 to meet the cost of the preliminary study to be made by Kendree.

The Kendree firm started its study on October 6, 1961. On December 13, 1961, the Kendree Report (an evaluation of the planning needs of the Region) was presented at a public meeting of municipal officials. Kendree's report set the total cost of a long-range planning program at \$48,000 of which \$32,000 would be paid for by the Federal Government and \$16,000 by the municipalities. The total local share was set at \$8,000 a year over two fiscal years or \$5,333 a year over three fiscal years. (The full Kendree Report showing in considerable detail the needs of the Region has been distributed to each municipality.)

Municipal officials were not asked to make a decision on this proposal at the December 13 meeting. Rather, it was suggested that another meeting, tentatively set for February 15, be called at which time final arrangements might be made.

It is at this stage that regional planning finds itself as of this report. What future action is taken on planning for the region depends in large measure upon the degree to which the participating municipalities are willing financially to support the program.

Since the December 13 meeting was held, several pertinent steps have been taken in an effort to raise funds for the program. Each member of the Commission has been asked to encourage municipal officials to provide funds. The County Commissioners have been asked to allocate county funds to the program to the extent of approximately \$1,000 per year for the duration of the program.

Dissemination of information to the public, a continuing program ever since the inception of the Regional Planning Commission, has been intensified. The Centre Daily Times and radio stations WMAJ and WRSC have been extremely cooperative in this effort.

A civic venture the magnitude of regional planning is not accomplished by any one person. It is the combined efforts of many persons working in harmony that achieves success. However, it is proper that certain persons be acknowledged for their cooperative efforts in this first year of the Commission.

Charles Duke, Ralph Armington, Robert Kistler and Robert Scheirer are to be commended for their early explorations into regional planning and also for their work in drawing up the "Articles of Agreement." Representatives of the College Area Chamber of Commerce, the League of Women Voters, and the several dozen other civic, fraternal and business and industrial groups that offered encouragement to its formation must also be recognized.

Recognition must be accorded to the far-sighted township and borough officials who created the Commission and gave moral and financial support to keep it alive in its infancy.

The members of the Commission themselves, working without pay, deserve the thanks of the entire region. These men devoted during the first year many hours attending meetings to bring planning to its present stage. Without their unselfish interest in the betterment of the region, the work accomplished in the first year would have been impossible.

Members of the Commission during the first year were Robert Scheirer, representing College Township; John D. Vairo, representing Patton Township; Hugh Ralston and John McLucas, representative and alternate representative of Harris Township; Roy Smeltz, representing Ferguson Township; Walter Weigand, representing the University, and Milton Osborne, representing the Borough of State College.

In acknowledging persons or organizations for their contributions in the development of the Planning Commission there is a danger of inadvertently omitting someone who should be recognized. Actually, the Commission wishes to thank all those individuals and organizations that contributed to the development of Regional planning.

The following is a chronological account of the first year of the Centre Regional Planning Commission:

November 22, 1960 - First meeting held at Lemont School, College Township. Three municipalities and The Pennsylvania State University, which comprised the original members of the Commission, were represented. They were the townships of College and Patton and the Borough of State College and The University. John D. Vairo, representing Patton Township, was elected chairman, and Robert D. Scheirer of College Township was elected secretary. The Commission decided to meet the first Thursday of each month. The Commission agreed that one of the immediate steps to be taken was to obtain the membership of the townships of Harris and Ferguson.

December 8, 1960 - The Commission held its second meeting in the Lemont school building. The Commission agreed that one of the early steps would be to hire a professional planner to develop a plan for the Region. The Commission went on record requesting the State College Area Chamber of Commerce to donate \$100 to the Regional Planning Commission. The Commission agreed to invite Mr. Warren T. Zitzmann of the Department of Commerce to attend the next meeting. It was decided to hold subsequent meetings in the State College Municipal Building because of its central location and the facilities available.

January 5, 1961 - Mr. Zitzmann was the guest speaker at this meeting. Zitzmann outlined the duties and responsibilities of regional planning commissions. The Commission received and placed on file a letter from Patton Township asking that a study be made to find a centrally located dump to serve the region.

February 2, 1961 - John Dittmar, director of the College Area Recreation Commission, was the guest speaker. The Commission agreed to become members of the American Society of Planning Officials.

March 2, 1961 - The Commission received a check to the amount of \$100 from the College Area Chamber of Commerce, funds which are to be used for planning purposes. The Chamber recommended to the Commission that a professional planner be retained. The Commission went on record asking the Chamber to assist in a study of the proposed Route 15 by-pass. The chairman asked each member to ascertain from their legislative bodies the amount of money which could be expected to be budgeted for regional planning.

April 6, 1961 - Supervisors of Patton Township requested planning assistance to the amount of \$1,000, to be expended for planning within Patton Township. No action was taken on this proposal. Robert Largent, of Altoona, city planner, discussed planning problems with the members. The Commission agreed to informal meetings with members of the Chamber of Commerce for discussion of the progress of the Commission.

May meeting was not held because of the failure of the members to attend.

June 1, 1961 - The Commission agreed to interview professional planners. The members discussed by-laws for the Commission, but no action was taken.

July 6, 1961 - Alan Goodwin, regional supervisor of the Bureau of Community Development, attended this meeting. The Commission interviewed Clifton Rodgers and Associates, a professional planning firm of Harrisburg.

July 7, 1961 - A special meeting was held to interview Jack M. Kendree Planning Consultants of Philadelphia.

July 13, 1961 - A special meeting was held to interview representatives of Community Planning Services of Monroeville.

July 14, 1961 - A special meeting was held to interview representatives of Sill & Bergamasco of Doylestown.

August 3, 1961 - A regular meeting of the Commission was held to interview representatives of Beckman, Mueller and Cotter of Pittsburgh. Later in the evening the Commission also interviewed representatives of Environmental Planners Collaborative, Inc. of State College. John McLucas, president of HRB-Singer, presented to the Commission a check for \$100 as funds matching an equal amount presented by the Chamber of Commerce.

August 4, 1961 - Special meeting held to interview Walker-Murray Associates of Philadelphia.

August 21, 1961 - Approximately 50 persons attended this special meeting to hear Carl Wild, deputy secretary of highways for planning, and representatives of District 2 of the Pennsylvania Department of Highways discuss the proposed Route 322 by-pass around State College. Representatives of the Chamber of Commerce outlined the work they had done relative to the by-pass. The highway department promised to meet with the Commission in late October to further discuss the by-pass.

August 25, 1961 - A special meeting of the Commission was held to discuss the qualifications of the planning firms interviewed. Alan Goodwin was present at this meeting. After much discussion all consultants who had been interviewed were eliminated from further consideration except Clifton Rodgers, Jack Kendree, and Community Planning Services, Inc.

September 21, 1961 - A special meeting was held, but planned action to make a final judgment on a planner was deferred until the full membership of the Commission could be present. The Department of Highways informed the Commission that fifty per cent of the mapping for the by-pass had been completed, but several weeks more needed before meeting with the Commission. The members were asked to obtain from their legislative bodies letters expressing their opinions regarding the by-pass. Alan Goodwin, who was present, outlined his proposal for a planning program.

September 28, 1961 - A special meeting of the Commission was held to select a planner. The Commission agreed to invite Jack M. Kendree Planning Consultants to the next meeting to discuss in greater detail the services they could offer the Commission.

October 5, 1961 - The regular meeting of the Commission was held. Jack M. Kendree was present at this meeting. The chairman called an executive session to discuss whether to hire the Kendree firm. The executive session continued about ten minutes. Returning to regular session, and in open session the Commission approved unanimously a resolution to accept the proposal of Kendree to draw up an outline of the planning needs of the Region upon which a master plan might be developed, this plan to encompass both local and regional matters of the five participating units. It was agreed that the cost of this program was not to exceed \$1,000 and the outline to be completed within a period not to exceed four months from the date of October 6, 1961.

November 2, 1961 - A regular meeting of the Commission was held. Harris Township, by resolution of its supervisors, officially became a member of Centre Regional Planning Commission. Letters from Patton Township and the University were received in which both stated their reasons for wanting a by-pass. The University favored the Easterly route. The Commission went on record favoring the by-pass and the Easterly route. Kendree gave his first reports to the Commission, expanding on the work he had completed to date.

December 7, 1961 - The Commission heard a report on a portfolio of information submitted to the Department of Highways regarding the proposed by-pass. The portfolio was compiled with the assistance of the Chamber of Commerce. Kendree was present to continue his discussion on the work he was doing for the Commission. A mass meeting of municipal officials was planned for December 13. Ferguson Township officially became a member of the Commission. Its fee of \$100 was applied to 1962.

December 13, 1961 - A special meeting of the Commission was held with municipal officials and interested citizens to discuss the planning proposal of the townships and the borough as prepared by Kendree. Approximately 55 persons attended this meeting.

Twenty-one meetings were held by the Commission from November 22, 1960 to December 13, 1961, both regular and special.



Total income of the Commission was \$700.00 and expenditures totaled \$535.48

INCOME:

Harris . . . . .	\$100.00
College . . . . .	\$100.00
Patton . . . . .	\$100.00
Borough . . . . .	\$100.00
University . . . . .	\$100.00
Chamber of Commerce . . . . .	\$100.00
HRB-Singer . . . . .	\$100.00
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TOTAL . . . . .	\$700.00

EXPENDITURES:

Letterheads . . . . .	\$ 12.48
Checkbook . . . . .	\$ 6.00
ASPO Membership . . . . .	\$ 15.00
Postage . . . . .	\$ 8.00
Secretarial . . . . .	\$ 14.00
Expenses of Chairman . . . . .	\$ 35.00
Legal Fees (Kistler) . . . . .	\$ 95.00
Jack M. Kendree . . . . .	\$350.00
	<hr/>
TOTAL . . . . .	\$535.48

TOTAL INCOME . . . . .	\$700.00
TOTAL EXPENDITURE . . . . .	\$535.48
	<hr/>
BALANCE . . . . .	\$164.52

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

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## HUMAN RESOURCES COMMITTEE

Hybrid Meeting

January 12, 2022

12:15 PM

### GENERAL MEETING INFORMATION

<u>RSVP</u>	To ensure an overall quorum of members, please let us know how you intend to participate: <a href="https://us02web.zoom.us/meeting/register/tZwrc-mtrD8sE9BWzC67E0TNqB0eGOYJ5E3i">https://us02web.zoom.us/meeting/register/tZwrc-mtrD8sE9BWzC67E0TNqB0eGOYJ5E3i</a>
Remote Participants	To attend via Zoom: <a href="https://us02web.zoom.us/meeting/register/tZwrc-mtrD8sE9BWzC67E0TNqB0eGOYJ5E3i">https://us02web.zoom.us/meeting/register/tZwrc-mtrD8sE9BWzC67E0TNqB0eGOYJ5E3i</a> To attend this meeting by phone: +1 929 205 6099   Meeting ID: <a href="#">886 4052 4694</a>
In-Person Participants	<b>COG Building – Forum Room</b> 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Becca Petitt   email: <a href="mailto:rpettitt@crcog.net">rpettitt@crcog.net</a>   814-272-1447	
<a href="#">Click HERE to locate the AGENDA and ATTACHMENTS</a> <i>Should you desire to annotate any attachments you must download them first.</i>	

- The chat feature for this meeting will be limited to remote participants being able to communicate with meeting hosts. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off of speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. For additional information on COG Voting Procedures, click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the COG Human Resources Committee on our website, please click [HERE](#).

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

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## HUMAN RESOURCES COMMITTEE

Hybrid Meeting

Wednesday, January 12, 2022

12:15 PM

Written public comment or requests to speak to the Human Resources Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing [rpetitt@crcog.net](mailto:rpetitt@crcog.net).

## AGENDA

### 1. CALL TO ORDER

Mr. Norenberg will convene the meeting (Executive Director presides as until Chair is selected). Ms. Pettitt will take roll call of the Committee members and review the meeting procedures.

### 2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

### 3. INTRODUCTIONS COMMITTEE MEMBERS AND STAFF

The representatives of the six participating municipalities and the municipal and COG staff supporting the committee should introduce themselves.

The 2022 membership of the Human Resources Committee is:

Dustin Best	College Township
Tierra Williams	Ferguson Township
Bob Strouse	Halfmoon Township
Nigel Wilson	Harris Township
Sultan Magruder	Patton Township
TBD	State College Borough

4. COG MEETING ETIQUETTE – Presented by Eric Norenberg

The Centre Region Council of Governments (COG) is committed to an environment in which all individuals are treated with respect and dignity. Each individual has the right to participate in a professional atmosphere that promotes equal opportunities to be heard and to participate in the decision-making process. At the same time, conducting the meeting is to be handled efficiently, so the time that people invest at meetings is well spent and concludes within a reasonable timeframe. Please respect each other, as well as the Chair and their role in facilitating the expeditious conduct of business.

On November 26, 2018, the COG General Forum adopted the **enclosed** Meeting Etiquette Guidelines and Resolution 2018-4. The Committee should be familiar with these guidelines. More information, including frequently asked questions and

5. COG ARTICLES OF AGREEMENT – Presented by Eric Norenberg

Mr. Norenberg will briefly review the COG Articles of Agreement as it relates to the Human Resources Committee. According to the Agreement the duties of the Committee are:

- To periodically review the Centre Region COG's Personnel Policy, Position Classification Plan and Employee Evaluation Procedures to keep them current and operating effectively.
- To approve new or revised job descriptions as proposed by the Executive Director.
- To serve as the Anti-Harassment Representatives and to perform other personnel duties as identified in the COG's Personnel Policy or other related policy documents.
- To study and prepare recommendations on the Centre Region COG personnel policies and procedures as requested by the Executive Committee.

6. ELECTION OF OFFICERS – Conducted by Eric Norenberg

The Committee members should elect a Chair and a Vice Chair for 2022. During 2021, Mr. Strouse served as Chair and Ms. Stephens served as Vice Chair.

*Once the Chair is selected, the Chair leads the selection of the Vice Chair and the rest of the meeting.*

7. ANTI-HARASSMENT POLICY – Presented by Becca Pettit

Under the terms of the COG's Anti-Harassment Policy, the Human Resources Committee should designate one female and one male to review informal harassment complaints. During 2021, Ms. Thies and Mr. Wilson were the designated individuals. The Human Resources Committee should appoint two individuals (one female and one male) to serve during 2022.

8. NEW AGENDA ITEMS

Members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair. Ideally, items for future agendas should be proposed to the Human Resources Committee through your municipal representative.

9. APPROVAL OF MINUTES

A copy of the minutes from the October 6, 2021 Human Resources Committee meeting is **enclosed** for approval.

**All members may vote to approve the meeting minutes, including new members.**

10. DATES, TIMES, AND LOCATION - Presented by Becca Petitt

The Committee members should choose the time, location, and dates for their 2022 meetings. Most recently during 2021, the Committee met using a hybrid format on the first Wednesday of the month at 12:15PM in the COG General Forum Room at the COG Building and remotely via Zoom. In the past, COG committees have tried to schedule their meetings during the first two weeks of the month. This sequencing provides adequate time to refer issues to the Executive Committee and the General Forum for action.

A potential enacting motion for consideration by the Human Resources Committee is:

*“That the Human Resources Committee adopts the following 2022 meeting schedule with all sessions beginning at 12:15 PM.”*

Date	Location	Date	Location
January 12	COG Building/Zoom	July 6	COG Building/Zoom
February 2	COG Building/Zoom	August 3	COG Building/Zoom
March 2	COG Building/Zoom	September 7	COG Building/Zoom
April 6	COG Building/Zoom	October 5	COG Building/Zoom
May 4	COG Building/Zoom	November 2	COG Building/Zoom
June 1	COG Building/Zoom	December 7	COG Building/Zoom”

**All municipalities should vote on this motion.**

11. SALARY SCHEDULE - Presented by Becca Petitt

This agenda item asks the Human Resources Committee to approve the **enclosed** 2022 COG Salary Schedule which has increased by 2.3% COLA (Cost of Living Allowance) as approved through the 2022 COG budget process. If the Committee approves the 2022 COG Salary Schedule, then a potential enacting motion is:

***“That the COG Human Resources Committee approved the 2022 COG Salary Schedule dated January 1, 2022.”***

12. POTENTIAL 2022 WORK TASKS

The Committee should review and discuss this proposed list of work items, noting revisions, deletions, and additions. A discussion of priorities is also important, remaining mindful of what can realistically be accomplished during the course of one year, particularly as the pandemic continues.

Another item of note is that 2022-23 will be years of transition in the Office of Administration as two new positions are hired: the Finance Administrator in early 2022 and the HR Administrator in late 2022. As these positions are hired, there are other tasks that may or may not require the direct attention of the HR Committee yet are important to note so the Committee has an understanding of staff workloads. Such tasks may also impact workloads for other staff and Committees, such as Finance, and are as follows:

1. Review the fundamental operations of the Administration office, including more centralization and oversight for risk management purposes of I-9 forms, leave time tracking, personnel records, etc. Eventually this may be associated with a HRIS system/software.
2. Review of the current hiring and recruitment process, including implementation of a new employment application and tracking of EEO data.
3. Review reimbursements offered across agencies to identify inequities and to ensure regulatory compliance.
4. Develop a process for formation of an employee Safety Committee.

**For 2022, the following is a list of potential agenda items that may be considered by the Human Resources Committee:**

1. Continue to monitor and address pandemic related concerns.
2. Review and approval of new job descriptions for the HR and Finance Administrators, as well as the update job description for the Finance Assistant, and any other job description updates that may come up throughout the year.
3. Continue the practice implemented in 2012 to review all proposed personnel changes for the upcoming 2022 budget by June 2021. This single “big picture” will help the Committee to recommend priorities to the Finance Committee and other elected officials.
  - i. In conjunction with the COG strategic planning process and the General Forum, the HR Committee should provide recommendations to help clarify the process of bringing new positions forward. It is unclear who has the final recommendation authority for the General Forum (the originating committee, HR Committee, Finance Committee, etc.)

4. A Classification and Compensation Study was approved through the 2022 budget process. A draft RFP has been prepared and will be advertised in early 2022. The last COG-wide study of this nature was conducted 17 years ago. This will be a large project which includes a comprehensive review of all job descriptions, as well as a wage survey, and developing methods for staff recruiting, retention, and succession planning. The Committee will follow the selection of a consultant, review the results of the study, and consider recommendations based upon the outcomes.
5. Review results of the Fire Study (completed in 2020) and outcomes that pertain to personnel or staffing. In early 2022, the HR Officer will help conduct an in-house assessment center as part of the hiring process for the new Assistant Chief position.
6. Review results of the Staffing Study for the Centre Region Parks and Recreation Agency (currently underway) and the outcomes that may tie into the COG-wide Classification and Compensation Study.
7. A comprehensive overview of the employee performance evaluation; the forms and the process. Discuss how performance evaluations tie into merit raises. Supervisory staff training should be completed on how to complete evaluations. The COG policy on employee performance evaluations may need to be updated depending the outcome of this review.
8. Review the 2023 budget proposals for the COG wellness program as proposed by the Employees Relations Committee.
9. A periodic review of the COG Personnel Policy Handbook to determine if any policies need to be updated or revised. A more comprehensive review should be planned for 2024, 5 years following General Forum adoption of the Handbook. Potential new policies may include Paid Family Leave and/or Leave Time Donation.
10. Participate in the development of the COG organizational strategic plan and review any outcomes that pertain to personnel or staffing.
11. Review some of COG Benefits to be more efficient and stay competitive.
  - i. Potentially switch the in-house dental/vision reimbursement program to a more traditional insurance plan.
  - ii. Potentially switch Workers Compensation carriers.
12. Research COLA and merit across municipalities. This item is a priority on the Finance Committee work tasks that has a personnel component as well. The COG Classification and Compensation Study could result in best practices to consider in implementing COLA and merit raises, so it may prove beneficial to await the results of the study.

13. OTHER BUSINESS

- A. Matter of Record - Throughout the pandemic COG has made the safety of our employees and our communities the number one priority. We have implemented strict mitigation efforts (masking, distancing, daily self-wellness checks), a new Work From Home policy, as well as a Negative Leave Accrual policy for those who may need it. We continue to encourage vaccines and boosters by allowing paid time off to those who go during work hours and/or need time to recover following any potential illness or side effects from the shot. We have reimagined the way we provide services and conduct business, we remain flexible and ready to act as the pandemic has been in a constant state of flux. With the cooperation of our dedicated staff, we have been successful in keeping COVID out of the workplace.

In September of 2021, we conducted a staff survey with a 90+% participation rate that showed vaccination rates at the COG were 83.17% and that 92.59% of staff felt comfortable in the workplace with the current level of safety protocols in place. At that time, the HR Committee asked staff to continue researching policies that require vaccinations of all new hires in an effort to keep the COG vaccination rate high. Staff has begun some of that research and are also waiting for results of lawsuits and challenges to vaccine requirements that could provide needed guidance and best practices on these extremely sensitive and controversial topics.

- B. Matter of Record - Effective January 3, 2022, there was a change in the CRPA organizational structure. This organizational change will shift direct supervision of two Senior Planners from the Agency Director to the Principal Land Use Planner.

This change will help strengthen the professional development of the Senior Planners and it will allow more supervisory experience for the Principal Land Use Planner which is important to his professional development as well. This change will allow the Agency Director to focus on COG-wide and Agency strategic planning efforts, onboard the new Principal Transportation Planner, and invest more time in helping with the Refuse and Recycling Program, as well as the Sustainability Planner as this new area of service continues to grow. As depicted in the **enclosed** organizational chart, this change will also bring parity to the Principal Planner positions by having a similar reporting structure to the current transportation staff where the two Senior Transportation Planners are direct reports to the Principal Transportation Planner.

- C. Matter of Record - The following represents a list of vacancies of COG full-time and part-time, year-round positions:

**Code** - Staff Assistant - Position vacated as of December 31, 2021. Staff are currently working with a temp agency to fill the position which will be evaluated as the new Traisr software and electronic filing system are implemented that may have an impact on the workload and duties of this position.

**Code** - Fire and Life Safety Inspectors - Two (2) known vacancies are coming in the Summer of 2022. Positions are expected to be advertised in the first quarter of 2022 and filled in the second quarter of 2022.



**Code** – Commercial Plans Examiner/Building Inspector – Position vacated during the fourth quarter of 2021. It’s anticipated that advertisement for this position may begin in the first quarter of 2022 with a hope to hire in the second quarter of 2022.

**Fire** – Assistant Chief – Advertisement tentatively set to begin for this new position near the end of January.

**Parks** – PT Rec Aide – Currently being advertised. Remains a struggle to get applications, similar to Parks Seasonal vacancies.

**Parks** – Caretaker I – Currently advertising. The candidate selected will begin work in late March/early April.

**Parks** – Active Adult Center Supervisor – Ms. Cindy Stahlman’s last day of employment was December 3, 2021. First round interviews tentatively beginning held in late January. The position will remain advertised until filled.

**Planning** – Principal Transportation Planner – Following a competitive interview process, Mr. Mike Bloom has accepted an offer of employment to fill this position starting on January 31, 2022. Prior to Mr. Zilla’s retirement, Mr. Bloom will have several weeks of training and overlap.

D. Matter of Record – Ms. Pettitt will present the **enclosed** report on merit awards for 2022 and achievement awards for 2021.

E. Matter of Record – The following COG employees were recognized for length of service at the end of the year recognition dinner organized by the COG’s Employee Relations Committee:

5 YEAR AWARDS

Phil Collins	Library
Jeff Martin	Code
Bobby Royer	Code
Pam Salokangas	Parks

10 YEAR AWARDS

Dave Barnett	Parks
Mark Boeckel	Planning
Jim Carpenter	Parks
DJ Lilly	Library

15 YEAR AWARDS

Greg Kausch	Planning
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20 YEAR AWARDS

Jeff Hall	Parks
Rob Wagner	Code
Molly Hetrick	Library (previously Parks)
Wendy Huffard	Library

25 YEAR AWARDS

Colleen Fisher Library

30 YEAR AWARDS

Maria Burchill Library

14. CALENDAR

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#)

15. ADJOURNMENT

ENCLOSURES

<u>Item #</u>	<u>Description</u>
04	Meeting Etiquette and Resolution 2018-4
09	Human Resources Committee Meeting Minutes - October 6, 2021
11	2022 Draft Salary Survey
13B	CRPA Organizational Chart
13D	Merit and Achievement Awards report

# CENTRE REGION COUNCIL OF GOVERNMENTS

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State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

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## FACILITIES COMMITTEE

Hybrid Meeting

January 11, 2022

8:30 AM

GENERAL MEETING INFORMATION	
<u>RSVP</u>	To ensure an overall quorum of members, please let us know how you intend to participate: <a href="https://us02web.zoom.us/meeting/register/tZAkfu-rqzgrEtSrX9xoqTf8x6BKBMNTA-dJ">https://us02web.zoom.us/meeting/register/tZAkfu-rqzgrEtSrX9xoqTf8x6BKBMNTA-dJ</a>
Remote Participants	To attend via Zoom: Follow the link that is provided with your registration. To attend this meeting by phone: +1 929 205 6099   Meeting ID: 849 9635 3180
In-Person Participants	<b>COG Building – Forum Room</b> 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Lou Brungard   email: <a href="mailto:lbrungard@crcog.net">lbrungard@crcog.net</a>   814-272-1449	
<a href="#">Click HERE to locate the AGENDA and ATTACHMENTS</a> <i>Should you desire to annotate any attachments you must download them first.</i>	

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- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. For additional information on COG Voting Procedures, click [HERE](#).
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## CENTRE REGION COUNCIL OF GOVERNMENTS

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Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

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### FACILITIES COMMITTEE

Hybrid Meeting  
January 11, 2022  
8:30 AM

Written public comment or requests to speak to the Facilities Committee for items not on the agenda, and requests to comment on specific agenda items listed below, may be submitted in advance by emailing [sbinkley@crcog.net](mailto:sbinkley@crcog.net) or [lbrungard@crcog.net](mailto:lbrungard@crcog.net)

### AGENDA

1. CALL TO ORDER AND ROLL CALL

Mr. Norenberg will convene the meeting (*Executive Director presides until Chair is selected*).  
Mr. Brungard will review the meeting procedures.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit please). Comments relating to specific items on the agenda should be deferred until that point in the meeting. Submitted comments will be read into the record by the Recording Secretary at the appropriate time in the meeting.

3. INTRODUCTIONS COMMITTEE MEMBERS AND STAFF

The representatives of the six participating municipalities and the municipal and COG staff supporting the committee should introduce themselves.

The 2022 membership of the Facilities Committee is:

Eric Bernier	College Township
Patty Stephens	Ferguson Township
Patti Hartle	Halfmoon Township
Frank Harden	Harris Township
Betsy Whitman	Patton Township
Unknown	State College Borough

4. COG MEETING ETIQUETTE – Presented by Mr. Eric Norenberg

The Centre Region Council of Governments (COG) is committed to an environment in which all individuals are treated with respect and dignity. Each individual has the right to participate in a professional atmosphere that promotes equal opportunities to be heard and to participate in the decision-making process. At the same time, conducting the meeting is to be handled efficiently, so the time that people invest at meetings is well spent and concludes within a reasonable timeframe. Please respect each other, as well as the Chair, and their role in facilitating the expeditious conduct of business.

On November 26, 2018, the COG General Forum adopted the **enclosed** Meeting Etiquette Guidelines and Resolution 2018-4. The Committee should be familiar with these guidelines. More information, including frequently asked questions and guidelines for public comment, can be found on the COG's website at [www.crcog.net](http://www.crcog.net).

5. COG RESOLUTION 2020-9 – Presented by Mr. Eric Norenberg

The Executive Director will briefly review the COG Resolution 2020-9 that relates to the Facilities Committee. According to the Resolution, the goals of the Committee are:

- *To collaborate with Authorities, Boards, and Committees in maintaining and developing COG funded facilities.*
- *To create a short-term plan to address the existing lack of space in the COG Building.*
- *To baseline assess and regularly reassess facility functionality, public access, space, operational cost-effectiveness, building systems, security & energy efficiency.*
- *To evaluate and prepare recommendations to the General Forum on facilities that financially benefit from COG funding.*
- *To explore / consider facility public-private partnerships / relationships.*
- *To serve as a clearinghouse for future facility needs.*
- *To strive towards new facilities being net-zero energy, waste & water.*

6. NOMINATION OF OFFICERS – Conducted by Mr. Eric Norenberg

The Committee should elect a Chairperson and Vice Chairperson for 2022. During 2021, Mr. Francke served as Chairperson and Ms. Hartle served as Vice Chairperson.

**Should a vote be needed, all municipalities should vote on this motion.**

*Once the Chair is selected, the Chair leads the selection of the Vice Chair and the rest of the meeting.*

7. NEW AGENDA ITEMS

Facilities Committee members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair. Ideally, items for future

agendas should be proposed to the Facilities Committee through your municipal representative.

8. APPROVAL OF MINUTES

**Enclosed** is a copy of the minutes (ATTACHMENT 001) of the October 5, 2021, Facilities Committee Meeting.

**All members may vote to approve the meeting minutes, including new members.**

9. FACILITIES COMMITTEE MEETING DATES – Presented by Mr. Brungard

The Facilities Committee should consider recommending meeting dates and times. A potential enacting motion for consideration by the Facilities Committee is:

*“That the Facilities Committee adopts the following 2022 meeting schedule with all sessions beginning at 8:30 AM.”*

Date	Location	Date	Location
January 11	COG Building/Zoom	July 5	COG Building/Zoom
February 1	COG Building/Zoom	August 2	COG Building/Zoom
March 1	COG Building/Zoom	September 6	COG Building/Zoom
April 5	COG Building/Zoom	October 4	COG Building/Zoom
May 3	COG Building/Zoom	November 1	COG Building/Zoom
June 7	COG Building/Zoom	December 6	COG Building/Zoom*

**All municipalities should vote on this motion.**

10. SPPA UPDATE: Presented by Ms. Pam Adams

The purpose of the overview is to discuss the role of the Facilities Committee regarding the SPPA. Decisions will need to be made and we believe that the Fac Committee should oversee those since it relates to COG operations/utilities. This meeting is about the process for determining how COG will make those decisions.

11. FIRE PROTECTION PROGRAM FCA (ATTACHMENT 002): Presented by Mr. Lou Brungard

12. REVIEW OF PROSED LEASE FOR FIRE PROTECTION PROGRAM: Presented by Mr. Steve Bair and Mr. Lou Brungard

A red-lined DRAFT of the lease document prior to the scheduled Committee meeting and will be posted as supplemental information to the Committee. Based on a recommendation / request made by the Public Safety Committee to the Facilities Committee and discussed during the September 7, 2021 Facilities Committee meeting a DRAFT lease has been prepared to satisfy the immediate space need. The need will be

further defined within the FCA report provided by Mr. Brungard. A proposed motion, is as follows:

**“The Facilities Committee moves to endorse the lease to support the Centre Region Fire Protection Program’s space needs, and forward to the Public Safety Committee, Finance Committee for further evaluation and a funding strategy, and Executive Committee for potential General Forum Approval”**

**13. PROJECT MANAGEMENT APPROACH FOR WRRP AND THE SCED PHASE 2 (ATTACHMENT 003):** Presented by Mr. Lou Brungard and Ms. Pam Salokangas

The project budgets have construction management allocation within. Due to the significance of these projects to the region staff will be advertising a RFP for an Owners Representative / Project Manager. There is no action being requested by this Committee.

**14. POOL SLIDE REFINISHING PROJECT UPDATE:** Presented by Mr. Todd Roth and Ms. Pam Salokangas.

The work was re-bid due to budget overruns recognized with the initial bid process. The lowest most qualified bid is attached (ATTACHMENT 004) for review. Staff will be reviewing discussions from the Parks Authority and recommending the Facilities Committee to consider accepting the bid to complete the work within the Spring 2022 timeframe. If consensus is achieved a proposed motion may be:

**“The Facilities Committee moves to recommend accepting the bid for work to complete the refinishing of pool slides at Welch and Park Forest Pools to the Finance Committee for further evaluation and funding strategy.”**

**15. PROJECT UPDATES: (ATTACHMENT 005)**

**16. OTHER BUSINESS**

**17. CALENDAR**

A calendar with upcoming COG committee, General Forum, and municipal meetings can be found by clicking the following link: [COG and Municipal Meeting Overlay Calendar](#)

**18. ADJOURNMENT**

# CENTRE REGION COUNCIL OF GOVERNMENTS

Centre Region Parks and Recreation  
2040 Sandy Drive, Suite A  
State College, PA 16803  
Phone: (814) 231-3071

## JOINT MEETING BETWEEN THE COG PARKS CAPITAL COMMITTEE and the CENTRE REGION PARKS AND RECREATION AUTHORITY

Hybrid Meeting

Thursday, January 13, 2022 – 12:15 PM

GENERAL MEETING INFORMATION	
RSVP	To ensure an overall quorum of members, please let us know how you intend to participate: <a href="https://us02web.zoom.us/meeting/register/tZcrd-6vrzssEtzSMBc6rHdhM-baztcWqHc">https://us02web.zoom.us/meeting/register/tZcrd-6vrzssEtzSMBc6rHdhM-baztcWqHc</a>
Remote Participants	<b>To attend via Zoom:</b> <a href="https://us02web.zoom.us/meeting/register/tZcrd-6vrzssEtzSMBc6rHdhM-baztcWqHc">https://us02web.zoom.us/meeting/register/tZcrd-6vrzssEtzSMBc6rHdhM-baztcWqHc</a>  To attend this meeting by phone: <b>+1 301 715 8592 (Washington, DC)   Meeting ID:</b> 836 0771 0688 Passcode: 279643
In-Person Participants	COG Building – Forum Room 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Pam Salokangas   email: <a href="mailto:psalokangas@crcog.net">psalokangas@crcog.net</a>   814-231-3071	
<a href="#">Click here to locate the AGENDA and ATTACHMENTS.</a> <i>Should you desire to annotate any attachments you must download them first.</i>	

- This meeting will be recorded, and electronic files of the meeting will be made available on the COG website upon its conclusion.
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- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote “No.” For additional information on COG Voting Procedures, please click <https://bit.ly/2WKuJEX>
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click <https://bit.ly/3kUasIQ>. Please note, other COG meetings allow for five minutes per person.
- To access agendas and minutes of previously held joint meetings, and to learn more about the COG Parks Capital Committee on our website, please click <https://bit.ly/3DJlcSY>. To learn more about the Centre Region Parks and Recreation Authority on our website, please click <https://www.crpr.org/about-crpr-authority>.



**JOINT MEETING OF THE PARKS CAPITAL COMMITTEE AND THE  
CENTRE REGION PARKS AND RECREATION AUTHORITY**

Written public comment or requests to speak to the Parks Capital Committee or Centre Region Parks and Recreation Authority for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing [psalokangas@crcog.net](mailto:psalokangas@crcog.net).

AGENDA

1. CALL TO ORDER AND ROLL CALL

Ms. Salokangas will convene the meeting (*Parks and Recreation Director presides until Chair is selected*). Mr. Salokangas will review the meeting procedures.

2. PUBLIC COMMENTS

Members of the public are invited to comment on any items not already on the agenda (five minutes per person time limit, please). Comments relating to specific items on the agenda should be deferred to that point in the meeting.

3. INTRODUCTIONS TO COMMITTEE MEMBERS AND STAFF

The representatives of the five participating municipalities, Penn State University, and the municipal and COG staff supporting the committee should introduce themselves.

The 2022 membership of the Parks Capital Committee is:

Janet Engeman	State College Borough
Dustin Best	College Township
Laura Dininni	Ferguson Township
Bruce Lord	Harris Township
Sultan Magruder	Patton Township
Charima Young	Penn State University

The 2022 membership of the Centre Region Parks and Recreation Authority is:

Kathy Matason	College Township
Bill Keough	Ferguson Township
Bruce Lord	Harris Township
Cindy Solic	Patton Township
Tom Daubert	State College Borough
Gretchan Brandt	State College Area School District

4. COG MEETING ETIQUETTE – Presented by Eric Norenberg

The Centre Region Council of Governments (COG) is committed to an environment in which all individuals are treated with respect and dignity. Each individual has the right to participate in a COG Parks Capital Committee  
January 13, 2022

professional atmosphere that promotes equal opportunities to be heard and to participate in the decision-making process. At the same time, conducting the meeting is to be handled efficiently, so the time that people invest at meetings is well spent and concludes within a reasonable timeframe. Please respect each other, as well as the Chair, and their role in facilitating the expeditious conduct of business.

On November 26, 2018, the COG General Forum adopted the **enclosed** Meeting Etiquette Guidelines and Resolution 2018-4 (attachments #1 and #2). The Committee should be familiar with these guidelines. More information, including frequently asked questions and guidelines for public comment, can be found on the COG's website at [www.crcog.net](http://www.crcog.net).

5. COG ARTICLES OF AGREEMENT – Presented by Eric Norenberg

The Executive Director will briefly review the COG Articles of Agreement as they relate to the Parks Capital Committee. According to the Agreement, the duties of the Committee are:

- A. *To recommend the designation of regional park facilities (i.e., facilities involving joint capital funding such as regional parks, swimming pools, nature centers, etc.) to the General Forum.*
- B. *To develop and recommend a funding strategy for the planning, development, and operation of regional park facilities to the General Forum.*
- C. *To cooperate with the Centre Region Parks and Recreation Authority in the preparation of recommended master site plans for regional recreation facilities for referral to the General Forum and/or the participating municipalities.*
- D. *To study and prepare recommendations on regional parks as requested by the Executive Committee.*

6. NOMINATION OF OFFICERS – Conducted by Eric Norenberg

All COG standing committees shall meet and hold a reorganizational meeting to elect a chair before the organizational General Forum meeting scheduled in January each year. Therefore, Mr. Norenberg will conduct the process for nominating and approving the Chairperson. Once the Chair is selected, the Chair leads the selection of the Vice Chair and directs the rest of the meeting. All voting members will participate in this process; the PSU representative is a non-voting member.

7. NEW AGENDA ITEMS

Parks Capital Committee and/or Authority members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chairs. Ideally, items for future agendas should be proposed to your Chairs at least two weeks prior to each meeting.

8. APPROVAL OF MINUTES

A copy of the minutes from the November 9, 2021, joint meeting of the COG Parks Capital Committee and Centre Region Parks and Recreation Authority is **enclosed** (attachment #3).

***Both groups should approve the minutes.***

9. 2022 MEETING SCHEDULE

The Committee is asked to set their 2022 meeting schedule. In 2021, this Committee met every other month, and members should discuss whether or not to keep that format or return to the quarterly meeting schedule.

The Centre Region Parks and Recreation Authority discussed at their November, 2021 meeting to continue meeting with the Parks Capital Committee jointly, but on a quarterly basis. Those dates will be determined based on the approved Parks Capital Committee meeting schedule. Upon approval of the meeting dates, a Public Notice will be published. A potential enacting motion is as follows:

***“That the COG Parks Capital Committee approve the 2022 meeting dates as proposed with all meeting being held at 12:15 PM in a hybrid format.”***

SUGGESTED DATES (Every other month)	LOCATION
Thursday, March 10, 2022	COG Building / Zoom
Thursday, May 12, 2022	COG Building / Zoom
Thursday, July 14, 2022	COG Building / Zoom
Thursday, September 8, 2022	COG Building / Zoom
Thursday, November 10, 2022	COG Building / Zoom

SUGGESTED DATES (Quarterly)	LOCATION
Thursday, April 14, 2022	COG Building / Zoom
Thursday, July 14, 2022	COG Building / Zoom
Thursday, October 13, 2022	COG Building / Zoom

Based on the outcome of the COG Parks Capital Committee meeting schedule, the Centre Region Parks and Recreation Authority should review and discuss the approved 2022 meeting dates, and determine which dates will serve as the quarterly Joint Meeting dates.

***The Authority should propose the dates in motion format.***

As part of the reorganizational meeting, Ms. Light requests that the Parks Capital Committee and Authority members confirm with her how they want to receive their agenda packet: by 1) email only, 2) email and a mailed paper copy, or 3) email and a paper copy provided at the meeting.

**ACTION ITEMS**

10. PRIORITIZATION OF POTENTIAL WORK TASKS AND PRIORITIES FOR 2022

Based on the COG Articles of Agreement and duties of the COG Parks Capital Committee, the Committee members should discuss 2022 work tasks and priorities, which should help to align agendas and staff-related tasks to the overall COG and Parks Capital Committee meeting calendar.

**DISCUSSION ITEMS**

11. MASTER PLAN REVIEW AND MODIFICATION PROCESS (Ms. Dininni)

The **enclosed** Regional Park Master Plan Amendment Summary (attachment #4) provides follow-up to the November 2021 discussion regarding Master Plan Reviews and the Modification Process. First, it was requested by Ms. Dininni to clarify any master plan revisions that have taken place up to this point; this document provides that information for the three regional parks.

The Master Plan process has included community input, review sessions, design options, all of which are conducive to creating the final product. In the past during the Master Plan amendment process, changes have been vetted through both the Centre Region Parks and Recreation Authority and the COG Parks Capital Committee. Once those Committee/Authority endorsements are in place, the requested amendment(s), in the form of a resolution, is drafted and placed before the General Forum for discussion and a required unanimous vote.

12. OTHER BUSINESS

A. Matter of Record: **Enclosed** please find a response letter (attachment #5) from Dr. Eric Barron, Penn State President, in regard to the Musser Gap to Valleylands project and the letter sent from the COG Parks Capital Committee.

13. ADJOURNMENT

**Enclosures:**

Attachment #1 - Meeting Etiquette Guidelines

Attachment #2 - General Forum Resolution 2018-4

Attachment #3 - November 9, 2021 Joint Meeting Minutes

Attachment #4 - Regional Parks Master Plan Amendment Summary

Attachment #5 - Ltr. from Dr. Eric Barron, PSU President, MG2V

# CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3

State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

## FINANCE COMMITTEE

Hybrid Meeting

January 13, 2022

8:30 AM

GENERAL MEETING INFORMATION	
RSVP	To ensure an overall quorum of members, please let us know how you intend to participate: <a href="https://us02web.zoom.us/meeting/register/tZAsf-2uqzMsE9ZES5qPhrfPg5qcmvmo7N0k">https://us02web.zoom.us/meeting/register/tZAsf-2uqzMsE9ZES5qPhrfPg5qcmvmo7N0k</a>
Remote Participants	<b>To attend via Zoom:</b> <a href="https://us02web.zoom.us/meeting/register/tZAsf-2uqzMsE9ZES5qPhrfPg5qcmvmo7N0k">https://us02web.zoom.us/meeting/register/tZAsf-2uqzMsE9ZES5qPhrfPg5qcmvmo7N0k</a> To attend this meeting by phone: +1 929 205 6099   Meeting ID: 841 8465 8692
In-Person Participants	COG Building - Forum Room 2643 Gateway Drive, State College, PA 16801
Meeting Contact: Cary Asendorf   email: <a href="mailto:casendorf@crcog.net">casendorf@crcog.net</a>   814-231-3077	
<p style="text-align: center;"><a href="#">Click HERE to locate the AGENDA and ATTACHMENTS</a> <i>Should you desire to annotate any attachments you must download them first.</i></p>	

- The chat feature for this meeting will be limited to remote participants being able to communicate to meeting hosts. A recording of the meeting will be made available on the COG website upon its conclusion.
- We ask that non-voting participants that are attending remotely remain muted with their video turned off unless recognized to speak. To reduce audio interference, please remain off of speakerphone during the meeting.
- **VOTING PROCEDURES:** Members will provide their vote by voice. Clarification will be sought by the Chair if the vote is unclear. Members opposed to a motion should vote “No”. For additional information on COG Voting Procedures, please click [HERE](#).
- **PUBLIC COMMENT GUIDELINES:** Members of the public may comment on any items not already on the agenda (five minutes per person). Comments relating to specific items on the agenda should be deferred until that point in the meeting. For additional information on COG public meeting guidelines, please click [HERE](#).
- To access agendas and minutes of previously held meetings, and to learn more about the COG Finance Committee on our website, please click [HERE](#).

## CENTRE REGION COUNCIL OF GOVERNMENTS

2643 Gateway Drive, Suite 3  
State College, PA 16801

Phone: (814) 231-3077 Fax: (814) 231-3083 Website: [www.crcog.net](http://www.crcog.net)

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### FINANCE COMMITTEE

Hybrid Meeting  
January 13, 2022  
8:30 AM

During the COVID-19 health emergency, to continue business operations of the COG and ensure the safety of municipal officials and staff, and to adhere to health emergency recommendations while remaining in compliance with Pennsylvania's guidelines for public meetings, this Finance Committee meeting will be held via video conference. Written public comment or requests to speak to the Finance Committee for items not on the agenda, and requests to comment to specific agenda items listed below, may be submitted in advance by emailing [casendorf@crcog.net](mailto:casendorf@crcog.net).

### AGENDA

1. **CALL TO ORDER**

Mr. Norenberg will convene the meeting (*Executive Director presides until Chair is selected*).  
Mr. Asendorf will perform a roll call of remote Committee members.

2. **PUBLIC COMMENTS**

Members of the public are invited to comment on any items not already on the agenda (five minute per person time limit, please). Comments relating to specific items on the agenda should be deferred until that point in the meeting.

3. **INTRODUCTION OF COMMITTEE MEMBERS AND STAFF**

Mr. Norenberg will lead introductions of the representatives of the six participating municipalities as well as the municipal and COG staff supporting the committee.

4. **MEETING ETIQUETTE GUIDELINES**

*Mr. Eric Norenberg will lead this discussion.*

The Centre Region Council of Governments (COG) is committed to an environment in which all individuals are treated with respect and dignity. Each individual has the right to participate in a professional atmosphere that promotes equal opportunities to be heard and to participate in the decision-making process. At the same time, conducting the meeting is

to be handled efficiently, so the time that people invest at meetings is well spent and concludes within a reasonable timeframe. Please respect each other, as well as the Chair and their role in facilitating the expeditious conduct of business.

On November 26, 2018, the COG General Forum adopted the **enclosed** Meeting Etiquette Guidelines and Resolution 2018-4. The Committee should be familiar with these guidelines. More information, including frequently asked questions and guidelines for public comment can be found on the COG's website at [www.crcog.net](http://www.crcog.net).

## 5. COG ARTICLES OF AGREEMENT

Mr. Norenberg will briefly review the COG Articles of Agreement as it relates to the Finance Committee. According to the Agreement, the duties of the Committee are:

- i. *To recommend an annual budget to the General Forum.*
- ii. *To recommend revisions of the annual budget to the General Forum as necessitated by changing conditions.*
- iii. ~~*To review and present the annual Centre Area Transportation Authority budget to the General Forum.*~~
- iv. *To recommend a capital improvement budget to the General Forum with annual and multiple year elements.*
- v. *To approve monthly vouchers for payment as may be recommended by the Executive Director.*
- vi. *To study and prepare recommendations on COG financial matters as requested by the Executive Committee.*

## 6. ELECTION OF OFFICERS (Action)

*Mr. Eric Norenberg will lead the election process.*

The Committee should elect a Chair and Vice Chair for 2022. During 2021, Mr. Myers served as Chair and Mr. Francke served as Vice Chair.

*At this point the meeting will be turned over to the newly elected chair of the Finance Committee.*

## 7. NEW AGENDA ITEMS (Discussion/Action)

Members may request additional items of business be added to this meeting's agenda. If approved by a majority vote of the members, the proposed new agenda item(s) will be placed on the agenda at the discretion of the Chair.

## 8. APPROVAL OF MINUTES (Action)

A copy of the minutes from the November 18, 2021, Finance Committee meeting and December 9, 2021, joint Finance-Parks Capital-Facilities-CRPR Authority meeting are **enclosed** for approval.

**9. MEETING DATE, TIME & LOCATION (Action)**

The Finance Committee should choose the date, time, and location for its 2022 meetings. During 2021, the Committee met on the second Thursday of the month at 8:30 AM in the COG General Forum Room.

In the past, COG committees have tried to schedule their meetings during the first two weeks of the month. This sequencing provides adequate time to refer issues to the Executive Committee and the General Forum for action.

**10. FINANCE COMMITTEE PRIORITIZATION (Information/Discussion)**

At the beginning of 2021 the Finance Committee and Executive Committee agreed upon the **enclosed** list of priorities and asked that they begin to be addressed. Specifically, the current status of those items is as follows:

Completed:

- 1) Redesign of the COG Budget documents (Combined Value - 1.71)
- 2) Review the financial components of the Library Strategic Plan (2.14)
- 3) Update of relationship between Schlow Library and Library Foundation (2.14)
- 4) Review the financial components of the Fire Study (2.14)
- 5) Review the financial components of the Parks Comprehensive Plan (2.14)

Undertaken/Ongoing:

- 1) Compile a listing of the various COG formulas and review the formulas (Combined Value - 1.57)
- 2) Monitor the financial status of the Code Agency (1.71)
- 3) Develop a Fleet Management Plan and share its findings with the Finance Committee (1.57)
- 4) Discuss funding of COG's capital budgets (1.71)
- 5) COG Administration should complete a strategic plan (1.86)
- 6) The COG should undergo an IT study and share results with the Finance Committee (2.0)

Remaining to Do:

- 1) Development of a Fund Balance Policy (Combined Value - 1.43)
- 2) Investigate the impacts of changing the COLA/Merit calculation (1.71)
- 3) Address long term planning as the community continues to grow (2.0)
- 4) Discuss potential methods to catalyze private investment for projects approved in the CAAP (2.14)
- 5) Discuss if there is a desire for staff to update agreements with its non-municipal partners (2.14)
- 6) Review if Administrative fund costs should be allocated to other funds (2.14)
- 7) Review funding from Firemen's Relief to the COG's Fire Capital budget (2.83)
- 8) Update financial systems (payroll and accounting) (Unranked)



In addition to these items, the Finance Committee communicated the following items as potential 2022 priorities during 2021:

- 1) Improve planning/communication surrounding the hiring of staff – the desire to create a 5-year staffing plan similar to the 5-year capital improvement plan.
- 2) Improve planning/communication surrounding the requests for studies – the desire to create a 5-year plan for studies similar to the 5-year capital improvement plan.
- 3) A request, in conjunction with the creation of a fund balance policy, to review the current billing structure at COG, especially as it pertains to projects and/or positions that may not begin until later in the year.
- 4) Request to provide justification on the transfer from the Refuse budget to the Planning budget for management services.
- 5) A request that revenue from Centre Region Parks and Recreation programming be disaggregated and reported by municipality. Further it is requested that the new software acquired by the Parks and Recreation Department be evaluated to determine whether it can track and produce this data.
- 6) Potential Budget Amendment: Once the Parks Governance Committee is organized the members of the Committee will begin discussing the need for a facilitator and/or outside parks and recreation experts to aid in the update to the Parks Governing structure and associated documents. Should the Parks Governance Committee deem a facilitator and/or outside experts to be necessary, they should obtain a cost for those services and request the Finance Committee to consider a budget amendment and make a recommendation regarding the amendment to the General Forum.
- 7) Discussion regarding policies for acceptance of credit cards for the new TRAIRS software program being implemented for the Code agency effective January 1, 2023.

And lastly, staff is recommending a state of the fire department report be given to the Finance Committee sometime during 2022 prior to the changeover in Agency Directors. This report would be similar to the one given by Ms. Alloway on behalf of Schlow Library prior to her retirement last year. Staff is recommending the discussion center around the status of the three separate components of the Fire Department, the COG portion, the Alpha Fire Company portion, and the State College Firemen's Relief Association portion.

The Committee should review the various items, consider reprioritizing them, and determine if there should be anything added to or removed from the list. Staff elected in November to discuss these items due to the anticipated Committee turnover to aid in the transition of elected officials on the Committee. Their discussion is encapsulated in the **enclosed** November 18, 2021 minutes.

11. **LEASE OF 2901 STEWART DRIVE – FIRE (Action)**

*Steve Bair and Lou Brungard will lead the discussion.*

Contingent on a recommendation from the Facilities and Public Safety Committees the Finance Committee may be asked to make a recommendation to lease a property at 2901 Stewart Drive, Suite 104 to the General Forum.

The proposed terms of this lease are similar to the terms of the lease approved for the Parks Maintenance Facility in 2021. Mr. Steve Bair and Mr. Lou Brungard will be in attendance to provide additional details and answer any questions.

12. **POOL BID (Action)**

*Pam Salokangas and Lou Brungard will lead the discussion.*

Based on a pending recommendation from the Facilities Committee the Finance Committee may be asked to consider making a recommendation pertaining to the outdoor pool slide (resurfacing and gel-coating) bids. Ms. Pam Salokangas, Mr. Todd Roth, and Mr. Lou Brungard will be in attendance to provide additional details and answer any questions.

13. **FACILITIES COMMITTEE (Informational)**

*This is an informational agenda item. The Committee should receive the update from the Facilities Committee representative and ask questions they deem appropriate.*

The Facilities Committee representative will provide an update on the Facilities Committee's January meeting.

14. **MONTHLY REPORTS (Action)**

*This is an action agenda item. The Committee should review and approve the voucher report.*

Copies of the November and December 2021 **voucher** reports are **enclosed** with this agenda. To proceed, the Committee should consider the following motion:

***"That the Finance Committee approves the November and December 2021 voucher reports for the Centre Region COG."***

Copies of the December 2021 COG financial reports (electronically, only) are also **enclosed**. If the Committee has any questions about the items in these reports, please let Finance Director Joe Viglione ([jviglione@crcog.net](mailto:jviglione@crcog.net) or 231-3062) know as soon as possible so that the information can be researched prior to the next Committee meeting.

15. **OTHER BUSINESS**

A. **Matter of Record** - The following is an update of the status of planning and evaluation studies currently underway at the COG.

	Planning Activity	Status
1	IT Study	The IT Study has commenced and the consultant is currently analyzing the network.
2	COG Strategic Plan	A presentation on the mission and vision statements, values, and draft goals and objectives for the COG

		strategic plan was made during the August General Forum meeting. The Mission and Vision statements, Values and Goals were approved by the General Forum. Staff will begin work on developing objectives, strategies, and tactics for review by the General Forum.
3	Code Software Study	A contract has been approved by the General Forum and implementation will begin in the near future.
4	Solar Power Purchase Agreement Working Group	This project is underway.
5	Spring Creek Education Bldg	The 60% drawings were presented to the MMNC Advisory Committee on November 17 <sup>th</sup> and Authority on November 18 <sup>th</sup> .
6	Fleet Management Plan	The initial assessment is complete, evaluating the fixed asset report and configuring a vehicle inventory that excludes fire protection program vehicles and Parks & Rec equipment. The initial assessment resulted with a confirmation of a 61-vehicle fleet that has an average age of 7.5 years, and an average purchase value of \$22K. Referencing the CIP and the 2022 through 2026 forecast, 48% of the fleet is planned for replacement, increasing the purchase value of the fleet to just over \$1.3M. The oldest vehicle in the fleet is a 2002 Fire Safety Trailer and the newest vehicle in the fleet is a 2020 F-250. Next steps will be identifying decision points for replacement (mileage, appearance, maintenance costs, etc.) as well as utilization benchmarks for the different agencies and vehicles in the fixed asset report.
8	Boardwalk at Millbrook Marsh Nature Center	The 2022 COG Budget allocates funding to begin the Phase II study of the boardwalk. The Finance Committee will be asked to approve an interagency loan in the coming months between Fire Capital and Nature Center Capital.
9	General Forum Room A/V Enhancements Project	The system hardware is installed and the room is functional. The project has moved into the commissioning phase of the equipment and system to refine audio & visual performance. Some design errors and equipment malfunctions were identified with the initial installation. Staff has made a formal request to Dobil identifying outstanding punch list items, required actions for invoicing, and overall status of their effort to close this project.

January 5, 2022

Eric Norenberg, Executive Director  
Centre Region Council of Governments  
2643 Gateway Drive  
State College, PA 16801

Re: Letter of Request to have Ferguson Township Park Rental Data

Dear Eric:

I am writing on behalf of the Ferguson Township Board of Supervisors, to formally request for Centre Region Parks and Recreation (CRPR) to provide a monthly report on Park rental data beginning January 2022, and, if possible, including any available historical data up to 5 years. Specifically, we request a monthly reporting of revenue for by municipality, similar to the datum reports provided by Centre Region Code Administration, with a breakdown on field and pavilion data. It would be most helpful to Ferguson Township, if our data could be broken out, additionally by site. If you believe that producing a report including the requested information at that interval would be too burdensome on staff, it would be helpful to know what the reason is for the concern and what interval would be more easily accommodated.

Additionally, Ferguson Township will be discontinuing our playground safety inspection program in 2023. The Board of Supervisors respectfully request CRPR include Ferguson Township parks in their playground safety inspection program beginning in 2023. Please provide the playground safety inspection reports as playground inspections as they are completed, prior to the 2024 Capital Improvement Program Budget development.

Your response and future reports may be provided to the Township Manager and myself. Please do not hesitate to contact me if you have questions regarding this request.

Sincerely,  
**Township of Ferguson**



Centrice Martin  
Assistant Township Manager

c: Pam Salokangas, Centre Region COG Director of Centre Region Parks and Recreation  
File



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# TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801

Telephone: 814-238-4651 • Fax: 814-238-3454

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## **Public Works Director's Report to the Board of Supervisors (BOS) for the regular meeting on January 18, 2022**

- 1. Public Works Road Crew Activities –** Attached find a planned work schedule of activities for 2022 for the road crew. This Excel document is prepared each January for the year and used as a guide to prepare weekly and 2- week look ahead schedules in Microsoft Outlook throughout the year. Currently, winter operations in progress. Vehicle and equipment maintenance by the mechanics is ongoing. When not snowfighting, the road crew is performing body work and maintenance on vehicles, painting building interior walls, and completing various work orders.
- 2. Arborist and Ferguson Township Tree Commission (FTTC) Activities-** The FTTC has yet to meet for the first time this year in January for their organizational meeting. The FTTC, in the past, has met on the third Monday of the month. Marc McDill served as the chair in 2021. At the first meeting, the FTTC will discuss their goals for the year and their annual work plan will be provided to the Board of Supervisors (BOS). Among other tasks, the FTTC reviews landscape plans for land development and subdivision plans, reviews tree planting plans, holds an annual public hearing for tree removals, prepares educational articles, and provides guidance and recommendations on tree matters to the Public Works Director. A new arborist will begin employment with the Township on February 7, 2022.
- 3. New Public Works Facility Rooftop Solar Installation:** All physical work is complete, however a short power outage for FTPW bldg. 6 is planned on 1/11/22 to allow Envinity to connect the system to the power grid. After inspection and final approval by Centre Region Code and First Energy, we will start spinning our power meter backwards at times when we generate more solar based electric than we require. Once the new solar system is connected to the building automation system (BAS) we can monitor solar production on the touch screen in the FTPW building 6 lobby. Attached find some solar “fun facts” for this project.
- 4. Stormwater –** The implementation phase of the stormwater fee program including outreach and education, and preparation of work flow and applications for credits and exemptions, processing of credit and exemption applications, and finalization of the master billing account is complete. Fees will be sent in March with the real estate tax bills.
- 5. Work Orders and Asset Management –** Work orders are now being prepared in Survey 123 for GIS. All work for the road crew and tree trimmers including labor hours, equipment, and materials will be collected in Survey 123. The Code office is launching TRAIRS in 2022 and is establishing working groups, of which one is public works. When TRAIRS is launched, all data

collected in Survey 123 will be ported to TRAISR. Future asset management will be done using TRAISR.

6. **Paver** – Each year, in the spring, staff inspects the road surface conditions, documents the conditions in Paver software, and subsequently uses the data for development of the 5 year Capital Improvement Plan.
7. **Contract 2016-C11 Traffic Signal Performance Metrics** – A contract was awarded in 2021 to Wyoming Electric and Signal Company to construct this project including and interconnection of the traffic signals using radio signals to allow for more efficient and timely optimization of signals from the Township office. Work is to be completed this summer.
8. **Contract 2018-C20 Park Hills Drainageway** – Final design, permitting, and utility relocation design continues. To progress this project to construction in 2022, final design must be complete, and easements acquired for stormwater and construction. Currently we are awaiting a redesign from UAJA to relocate a sewer in the upper reach of the project. The sewer work will need to be coordinated with the tree clearing and tree preservation as part of the construction project for the drainage improvements.
9. **Contract 2019-C21 Pine Grove Mills Street Light Conversion:** Design work continues to interconnect the 25 ornamental street lights on Pine Grove Road and the 10 street lights on Nixon Road and install power disconnects to allow FTPW to work on and repair the lights. Work also includes consideration for replacement of the street light tops (luminaires) on Pine Grove Road with new 2700K LED fixtures. Prior to putting the project out to bid, a permit is necessary from PaDOT, and staff will review any proposed fixture type with the BOS.
10. **Contract 2020-C4 Suburban Park** This project includes features shown in the master plan including play equipment, a perimeter walk path, restoration of a stream channel, installation of bridges. Upon approval of the plan prepared by the Engineering Section by the Assistant Manager and Park and Rec Committee, the project will progress.
11. **Contract 2020-C18 Science Park and Sandy Drive Signal Design** – Design work continues. This project is expected to go to bid and construction in 2022.
12. **Contract 2020-C20 Pine Grove Mills Mobility Study** – This project is in progress and includes an assessment by the Township consultant, McCormick Taylor Associates, of pedestrian, bicyclist, transit, and vehicle safety concerns and mobility needs in the Pine Grove Mills area. Work includes public engagement and committee involvement. The January meeting of the working group has been rescheduled.
13. **Contract 2021-C1 Harold Drive** – This project includes reconstruction of a section (east) of Harold Drive, and drainage improvements taking into consideration any wetland impacts.
14. **Contract 2021-C16 Chesapeake Bay Pollutant Reduction Plan (CBPRP) Design and Permitting** – In compliance with our MS4 permit and CBPRP, certain projects need to be advanced through the design and permitting phase.

15. **Contract 2021-C18 Homestead Park Play Equipment Installation** – This project includes redesign and installation of a play set at an accessible location and an alternative for fall protection.
16. **Contract 2021-C20 Songbird Sanctuary Plan Implementation** – Once a formalized scope of work including a perimeter walking path and tree planting is put forward by the Park and Recreation committee and the Manager, the project will be moved forward by FTPW.
17. **Contract 2022-C1 Street Improvement Projects (in town)** – This contract includes primarily paving and some related curb, stormwater, and ancillary improvements to (or sections of) the following roads: **W. Aaron Drive, N. Allen Street, Circleville Road, Park Crest Lane, Research Drive, Sleepy Hollow Drive**. A virtual public open house is planned in February. Property owners adjoining the project will be mailed letters describing the project and inviting them to the open house. Design work is underway. The project is planned to be bid in March, with anticipated award in April, followed by work this summer.
18. **Contract 2022-C2 Street Improvement Projects (west end)**– This contract includes primarily paving and some related stormwater, and ancillary improvements to **Marengo Road, Oak Glenn Road, W. Whitehall Road** from Tadpole Road through the Meadows, **Old Gatesburg Road** from Science Park Road to Nixon Road, . A virtual public open house is planned in February. Property owners adjoining the project will be mailed letters describing the project and inviting them to the open house. Design work is underway. The project is planned to be bid in March, with anticipated award in April, followed by work this summer.
19. **Contract 2022-C3 Cured in Place Pipe Lining** – This project includes repairing corrugated metal storm pipes with a pipe liner allowing pipe repair from the inside without the need for digging. The contract is prepared based on a completed video assessment of the pipes. The process includes ultraviolet light cured in place pipe lining. The project is planned for bidding in June.
20. **Contract 2022-C4 Pavement Base Repair (mill and fill)** – This project includes milling failed sections of pavement and repairing with an asphalt patch on certain roads. A bid opening is planned for March.
21. **Contract 2022-C5 Storm Sewer Cleaning and Video Assessment** – This project is currently out to bid and includes cleaning existing storm pipes and televising the system to document the condition of pipes. Bids will be opened January 11<sup>th</sup>. Reference separate memorandum to the BOS recommending award of this project.
22. **Contract 2022-C6 Concrete curb and ADA ramp upgrades** – This is an annual assessment and upgrade of curb ramps associated with road paving and microsurfacing projects and is expected to be bid in February.
23. **Contract 2022-C7 a Fuel** – Annually the Township bids gasoline and diesel fuel.
24. **Contract 2022-C7b Street signs and supplies** – Annually the Township receives quotes for street signs and supplies.

25. **Contract 2022-C7c Asphalt and Aggregate** – Annually the Township bids asphalt and aggregate. The bid is usually advertised in March.
26. **Contract 2022-C8 Pavement Markings** – Each year the Township bids pavement markings and long lines. A dozen municipalities piggyback on this popular contract. As with many capital projects, this project should be bid in February or March.
27. **Contract 2022-C9 Microsurfacing** – This work is bid each year and typically performed in late July when school is out of session and temperatures are favorable for this type of work. Work includes the placement of two layers of a slurry of fine aggregate, minerals, asphalt emulsion and water on the pavement surface as a preventative maintenance measure to cost effectively extend the life of the pavement. The project may be bid in 2 sections: one in town and one on the westernmost roads. Advertisement of bids is expected in late March.
28. **Contract 2022-C10 Sealcoat bikepaths** – Certain bikepaths and multi-use paths are sealcoated to extend the life of the asphalt path. In advance of work, FTPW will edge and sweep the paths, seal any cracks, and repair the asphalt as needed. Work is performed in the summer months. This project is expected to be bid in April.
29. **Contract 2022-C11 Sidewalk Repairs** – FTPW Engineering Section will inspect a portion of the public sidewalks each year. Property owners are sent notices to fix deficient sidewalk sections and given an opportunity to fix it themselves or have the Township perform the work by contract and bill the property owner.
30. **Contract 2022-C12 Traffic Signal LED Replacements** – Signal LEDs are replaced approximately every 7 years.
31. **Contract 2022-C13 Traffic Signal UPS Batteries** – Batteries are needed in the event of power outages and are replaced at the end of their useful life.
32. **Contract 2022-C14 Signal Luminaire Conversion** – Staff will continue its evaluation of traffic signals with high pressure sodium luminaires as candidates for conversion to LED resulting in energy savings and longer lasting lighting.
33. **Contract 2022-C15 Street Tree Pruning** – Each year a certain number of street trees are pruned to include shaping while they are young, clearance over sidewalks and roadways, deadwood removal as the trees mature, and hazard mitigation.
34. **Contract 2022-C16 Audible Pedestrian Signal (APS) Push Buttons** – This project (in design) includes upgrades to the traffic signals at the College/Bristol intersection and the College/Blue Course intersection to install audible pedestrian signals. An APS provides audible information along with the visual indicators to let blind pedestrians know when to safely cross an intersection.
35. **Contract 2022-C17 Guide Rail Replacement** – Quotes are obtained to replace certain sections of guiderail as needed.
36. **Contract 2022-C18 Johnson Road Drainage Improvements** – This project involves relocating stormwater flow near the intersection of Johnson Road and Whitehall Road to



lessen impacts on a residential property on lot septic system. Work must be coordinated with Rock Spring Water to determine impacts to the water line. Work is in the design phase.

37. **Contract 2022-C19 FTPW Building 3 Roof Repair** -The existing rubber roof on FTPW building 3 has failed and the roof needs replaced. Staff is evaluating options including shingles, metal, and rubber. Consideration is being given to structural support for any future solar installation and a white color to lessen urban heat island impacts.
38. **Contract 2022-C20 Green Light Go (GLG) Round 6 Radar Detection Upgrades** – For the 6<sup>th</sup> year, staff has been successful securing this grant to offset the majority of the cost to install radar detection at traffic signals, replacing the in ground loop detectors.
39. **Contract 2022-C21 Pine Grove Mills bike and pedestrian Improvements (survey and design) (subject to grant award)** – Subject to a grant award for construction, funding is in place to begin survey and design of certain bike and pedestrian improvements as outlined in the grant application.
40. **Contract 2022-C22 Playground Safety and Update Program** – Each year funding is provided to update playground equipment found to be deficient based on playground inspections.
41. **Contract 2022-C23 Pine Grove Mills Lighting Design (18 new lights)** – Work includes the design of new ornamental lights in Pine Grove Mills mostly to the west of the flashing light.



Solar fun facts – Ferguson Township Public Works building 6

Contract 2018-PWGGS

240 panels on ballasted rack system w 25 year production warranty at 85%

450 watts per panel

108,000 watts or 108KW

2 each 50 kW inverters w 10 year warranty

Panels generate electricity from sunlight as DC (direct current)

Inverters change current to AC (alternating current)

Panels are put together in “strings” with 10 strings to each inverter

Electric wires connect the inverters on the roof to an electric distribution panel on the side of the building which regulates solar power and power from the grid

When the solar power exceeds the electric needs of the building at the time, the meter spins backwards, reducing our electric bill

The energy modeling for the building and size of the solar array is to generate net zero energy for the building

There are no batteries to store the energy, there is still a reliance on connection to the electric grid

Annual energy production estimate is 126MWh

Our estimated return on investment or payback is 16 to 18 years

Project cost \$190,000

Touch display in lobby displays info on LEED building and solar generation



# TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801  
Telephone: 814-238-4651 • Fax: 814-238-3454  
[www.twp.ferguson.pa.us](http://www.twp.ferguson.pa.us)

## PLANNING & ZONING DIRECTOR'S REPORT

Tuesday, January, 18, 2022

### PLANNING COMMISSION

The Planning Commission will meet on January 24, 2022, to conduct their reorganizational meeting, review the Strategic Plan survey, State of Planning Report, and a conditional use application for a flag lot.

### LAND DEVELOPMENT PLANS AND OTHER PROJECTS

1. Active Plans are listed below for the Board of Supervisors (1/10/2022).
  - **Rogan/Sycamore Drive Subdivision**  
(24-009A-254)
  - **The Peace Center/Cemetery—Islamic Society Land Development Plan**  
(24-004-078C-0000)
  - **JL Cidery Land Development Plan**  
(24-004-092B-000)
  - **Farmstead View Subdivision**  
(24-022-306-0000)
  - **Orchard Square Land Development Plan**  
(24-004-067F-0000)
  - **Tussey Tracks (Centre Animal Hospital) Land Development Plan**  
(24-019-0074-0000)
  - **Centre Volunteers in Medicine (CVIM) Land Development Plan**  
(24-433-022-0000)
  - **264 Sycamore Drive Land Development Plan**  
(24-009A-254-0000)
2. PZ Director met with Township Solicitor to review pending ordinance amendments.
3. Community Planner and PZ Director met with ESRI representatives to discuss GIS Urban for implementation for the Terraced Streetscape District rewrite.
4. PZ Director and Assistant Township Manager met with representatives from HRG to discuss future steps with the RPOS Update, as well as review of active PZ items.
5. Zoning Administrator and PZ Director met with residents about a lot on Breezewood Drive.
6. Community Planner and PZ Director attended the Municipal/CRPA Joint Staff Meeting.
7. PZ Director attended the Leadership Team Meeting and Coffee & Conversation.

## ZONING HEARING BOARD

Zoning Hearing Board will be met December 14, 2021, to review the following variance requests:

Team Rahal of State College, Inc.—3610, 3650, 3660 and 3670 West College Avenue (24-004-79A; 24-004-80; 24-004-81 and 24-004-82). Two properties (24-004-79A and 24-004-80) are zoned General Commercial (C) and the remaining lots are zoned Rural Agriculture (RA). The applicant is requesting a variance from §27-701.3.A.(2) which requires that these properties be subject to the floodplain conservation regulations and §27-701.3.C.(1) which prohibits new development and construction in all areas that contain Nolin soils. The proposed development area contains Nolin soils and is not identified as a FEMA regulated floodway or floodplain. The Board **denied** the variance requests.

HFL Corporation—1215 North Atherton Street (24-015-038-0000) is zoned General Commercial (C). The applicant is requesting a variance from §27-701.I. Use Buffer and §27-406.B.6. Uses Permitted in Riparian Buffer. These sections prohibit buildings from being located within the Riparian Buffer and the existing building and existing parking lot pre-date the Township's Riparian Buffer Ordinance. The proposed 2,000 SQFT addition is located over land that is currently impervious and there is no encroachment being proposed into the undeveloped Riparian Buffer. The Board **granted** the variance requests.



## FERGUSON TOWNSHIP POLICE DEPARTMENT

### December 2021 Calls for Service

Part I Crimes Summary	Previous Month Dec. 2020	Current Month Dec. 2021	Previous YTD Dec. 2020	Current YTD Dec. 2021
Homicide	0	0	0	0
Rape	0	0	10	7
Robbery	0	0	1	1
Assault	3	4	39	50
Burglary	0	1	2	8
Theft	7	6	56	85
Auto Theft	0	1	3	3
Arson	0	0	0	0
<b>Total</b>	<b>10</b>	<b>12</b>	<b>111</b>	<b>154</b>

Part II Crimes Summary	Previous Month Dec. 2020	Current Month Dec. 2021	Previous YTD Dec. 2020	Current YTD Dec. 2021
Forgery	0	0	3	5
Fraud	5	5	58	62
Embezzlement	0	0	0	0
Receiving Stolen Property	0	0	1	0
Criminal Mischief	3	1	46	33
Weapons Violation	0	0	1	0
Prostitution and Commercialized Vice	0	0	0	0
Sex Offense	0	0	5	6
Drug Violation	0	1	13	17
Offenses Against Family	0	0	2	1
DUI	0	0	24	26
Liquor Laws (minors law, furnishing, false ID)	0	1	6	12
Public Intoxication	1	0	10	18
Disorderly Conduct	12	11	247	274
Vagrancy	0	0	0	1
All Other Criminal	1	1	30	27
<b>Total</b>	<b>22</b>	<b>20</b>	<b>446</b>	<b>482</b>

Total Crimes	Previous Month Dec. 2020	Current Month Dec. 2021	Previous YTD Dec. 2020	Current YTD Dec. 2021
Part I Crimes	10	12	111	154
Part II Crimes	22	20	446	482
<b>Total</b>	<b>32</b>		<b>557</b>	<b>604</b>





## FERGUSON TOWNSHIP POLICE DEPARTMENT

### December 2021 Calls for Service

Other Calls for Service	Previous Month Dec. 2020	Current Month Dec. 2021	Previous YTD Dec. 2020	Current YTD Dec. 2021
Vehicle Code - Crashes	19	20	154	226
Vehicle Code - Other Traffic Incidents	42	40	403	453
Health and Safety – EMS Assist	64	82	630	772
Health and Safety – Fire Assist	5	9	79	100
Other Health and Safety Incidents	15	23	216	225
Alarms	13	16	182	182
Suspicious Activity	26	26	381	471
Unsecure Property	0	4	12	18
Found Property	4	1	44	43
Lost Property	2	0	35	37
Community Relations/ Crime Prevention	1	1	37	38
Car Seat Check	0	0	9	2
School Check	0	19	132	191
Township Ordinances	15	3	116	104
Request for Assistance – Attempt to locate	3	3	27	40
Request for Assistance – Can-Help	0	0	1	3
Request for Assistance – Civil Matter	10	3	85	77
Request for Assistance - Other	44	50	687	617
Missing Persons/ Runaways	1	0	4	3
Animal Complaints	13	5	201	140
Department Information	0	3	32	47
Assist Other Agencies	12	14	169	170
<b>Total</b>	<b>289</b>	<b>322</b>	<b>3636</b>	<b>3959</b>

Total Calls for Service	Previous Month Dec. 2020	Current Month Dec. 2021	Previous YTD Dec. 2020	Current YTD Dec. 2021
Part I Crimes	10	12	111	154
Part II Crimes	22	20	446	482
Other Calls for Service	289	322	3636	3959
<b>Total</b>	<b>321</b>	<b>354</b>	<b>4193</b>	<b>4595</b>



## FERGUSON TOWNSHIP POLICE DEPARTMENT

December 2021

	2020	2021	Previous YTD	Current YTD	Notes:
Traffic Citations	8	13	381	358	
Parking Tickets	10	33	520	511	
Traffic Stops	67	84	1793	1813	
Criminal Arrests	5	6	98	107	
Supplements	69	85	1430	1401	
Hearings	0	6	132	110	
Med Return	21.03	15.85	220.48	249.71	

*Note:*

- *Traffic Stops may not include pre scheduled selective enforcement details where two or more police vehicles are assigned for specific enforcement purposes (such as Aggressive Driving Grant details).*
- *Criminal Arrests are the number of people arrested, not the number of charges, counts or cases cleared. These include arrests made at the time of the incident as well as those filed after an extended investigation.*

### **DEPARTMENT NOTES:**

- A 52-year-old Karthaus man was charged with Harassment and Public Drunkenness. The suspect was intoxicated and touched several women while soliciting them for sex.
- A 65-year-old State College man was charged with Harassment after shoving, grabbing and holding his wife down.
- A 33-year-old State College man was charged with Harassment after shoving and grabbing his paramour.



- A 27-year-old Snow Shoe woman was charged with felony Retail Theft after she stole items from a retailer. The woman has three prior convictions.
- A 38-year-old Pleasant Gap man was charged with violating the terms of a Protection From Abuse order.

In August, the same man was charged with Loitering and Prowling at Nighttime as well as Criminal Trespass. The man had an argument with his ex-girlfriend and refused to leave the residence. The man departed as his ex-girlfriend was on the phone with 911. As officers were walking around the residence, the man emerged from shrubbery with an open boxcutter in his hand. The man walked briskly toward an officer. The officer verbally challenged the man. The man dropped the box cutter and was taken into custody. **NOTE:** At daybreak, a neighbor found a rifle in their front yard. The rifle is believed to be owned by the suspect.

- A 21-year-old Penn State student was assaulted while at a party. The victim was treated at the Mount Nittany Medical Center. The suspects have been identified. The investigation continues.
- Unknown suspect(s) removed the catalytic converter from two parked cars.
- In 2021, officers administered 7 doses of Narcan to 4 patients experiencing an opioid overdose. The patients were revived.
- In 2021, officers used an Automatic External Defibrillator (AED) on ten patients. 4 patients had a notable pulse after using the AED.

### **INVESTIGATIONS:**

- Detectives are investigating a fraud. An automotive mechanic claimed to perform work that he didn't perform.
- Detectives are investigating a report of a male looking in the bedroom window of a teenager.
- Detectives are investigating an employment scam. The victim answered an Online employment ad for a personal assistant. Money was transferred into the victim's bank account. The victim was directed to wire money to different accounts overseas. The money transferred into the victim's account was determined to be fraudulent. The victim lost approximately \$12,000.

- Detectives are investigating an individual suspected of creating false identification documents.
- Detectives are investigating a Retail Theft from a retailer. The suspect stole numerous items over two days.
- Detectives are investigating a burglary that occurred at a church shed.
- Detectives investigated an access device fraud. The case was turned over to Altoona PD.

### **COMMUNITY RELATIONS:**

- For the second year, the Ferguson Township and Patton Township Police Department teamed up to host Shop with a Cop. Between the departments, almost \$4,000 was raised. Officers donated money, businesses offered donations and items were donated and raffled off. Six families, 15 kids benefited from the event.



# USE OF FORCE SUMMARY REPORT

Reported 12/1/2021 12:00:01AM to 12/31/2021 11:59:59PM

1/3/2022

<b>4-FHC</b>	UOF - Handcuffing	<b>3</b>
<b>4-FOH</b>	UOF - Open hand/hands on	<b>4</b>
<b>4-UOF</b>	UOF - Use of force	<b>5</b>

# FTPD USE OF FORCE DETAILS REPORT

For incidents Reported 12/1/2021 12:00:01AM to 12/31/2021 11:59:59PM

1/3/2022

21FT05981	12/1/2021 11:12:07PM				CLO	4-FOH	UOF - Open hand/hands on
VICTIM	845563	W	M	20			
21FT06034	12/5/2021 2:15:11AM				OPN	4-FOH	UOF - Open hand/hands on
SUSPECT	845795	W	M	20			
21FT06128	12/11/2021 12:35:45AM				ARA	4-FHC	UOF - Handcuffing
DEFENDANT	21FTA0105	W	F	19		4-FOH	UOF - Open hand/hands on
	CC6308(a)						
21FT06296	12/20/2021 9:43:37PM				ARA	4-FHC	UOF - Handcuffing
DEFENDANT	21FTA0107	W	M	33		4-FOH	UOF - Open hand/hands on
	CC2709(a)(1)						
21FT06356	12/26/2021 8:24:11AM				ARA	4-FHC	UOF - Handcuffing
DEFENDANT	21FTA0109	W	M	38			
	23PACS 6114(a)						

*302 / Grabbed officer's belt/gun*

*Public Drunk*

*Also 302 / Possesse a + threatened Knif*



# Arrest Distribution Report

Printed On: 01/06/2022

Beginning Date: 12/01/2021

Ending Date: 12/31/2021

Page 1 of 1

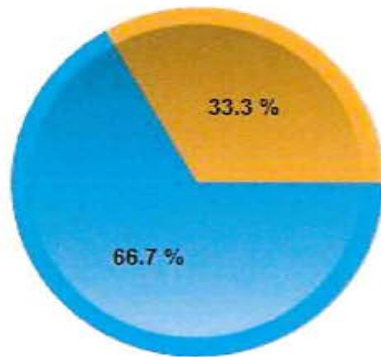
## Arrestee Gender

Agency: All

Offense: All

Offense	Male	Female	Total
Larceny - Theft	-	1	1
Other Assaults	3	-	3
Liquor Laws	-	1	1
All Other Offenses (Except Traffic)	1	-	1
<b>Total</b>	<b>4</b>	<b>2</b>	<b>6</b>

Arrestee Gender



Arrestee Gender

- Male
- Female



# Arrest Distribution Report

Printed On: 01/06/2022

Beginning Date: 12/01/2021

Ending Date: 12/31/2021

Page 1 of 1

## Arrestee Race

Agency: All

Offense: All

Offense	White	Black Or African American	American Indian Or AlaskaNa	Asian	Native Hawaiian Or Other	Total
Larceny - Theft	1	-	-	-	-	1
Other Assaults	3	-	-	-	-	3
Liquor Laws	1	-	-	-	-	1
All Other Offenses (Except Traffic)	1	-	-	-	-	1
Total	6	-	-	-	-	6





# Arrest Distribution Report

Printed On: 01/06/2022

Beginning Date: 12/01/2021

Ending Date: 12/31/2021

Page 1 of 1

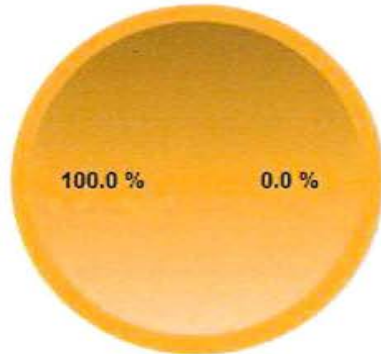
## Arrestee Ethnicity

Agency: All

Offense: All

Offense	Hispanic Or Latino	Not Hispanic Or Latino	Total
Larceny - Theft	-	1	1
Other Assaults	-	3	3
Liquor Laws	-	1	1
All Other Offenses (Except Traffic)	-	1	1
<b>Total</b>	-	<b>6</b>	<b>6</b>

Arrestee Ethnicity



Arrestee Ethnicity



December 2021

TRAFFIC / PERSONS / BICYCLE STOPS

Stop information will be included in January 2022  
report



## Record List - Total:352

Contact or caller	Nature	Area	Reported	Incident
<b><u>911DUP (2)</u></b>				
ACCIDENTLY ASSIGNED INCIDENT	911DUP		15:07:32 12/19/21	21FT06269
DUPLICATE	911DUP	FT1C1	18:18:51 12/02/21	21FT05996
<b><u>911NOVOICE (3)</u></b>				
911 NO VOICE / UNKNOWN CAUSE	911NOVOICE	FT2H1	22:00:03 12/16/21	21FT06222
911 NO VOICE	911NOVOICE	FT1B1	19:59:18 12/14/21	21FT06189
911 NO VOICE, PHONE MALFUNCTION	911NOVOICE	FT1C1	14:56:19 12/14/21	21FT06186
<b><u>ALARM BURGLAR (14)</u></b>				
BURGLAR ALARM - OPEN DOOR	ALARM BURGLAR	FT2G1	17:06:59 12/31/21	21FT06399
BURGLAR ALARM WITH RESIDENT ON SCENE.	ALARM BURGLAR	FT2G1	15:09:38 12/30/21	21FT06391
10-43 BURGLAR ALARM CANCELED ENROUTE	ALARM BURGLAR	FT1B1	19:13:36 12/27/21	21FT06370
BURGLAR ALARM CANCELLED	ALARM BURGLAR	FT1F1	13:58:02 12/27/21	21FT06367
COMMERCIAL BURGLAR ALARM, UNLOCKED DOOR	ALARM BURGLAR	FT1A1	09:49:28 12/25/21	21FT06354
COMMERCIAL BURGLAR ALARM - UNLOCKED DOOR	ALARM BURGLAR	FT2H1	22:18:30 12/24/21	21FT06349
RESIDENTIAL BURGLAR ALARM	ALARM BURGLAR	FT3J1	12:34:15 12/21/21	21FT06307
COMMERCIAL BURGLAR ALARM - DELIVERY DRIVER W/O THE CORRECT CODE	ALARM BURGLAR	FT1B1	03:21:25 12/21/21	21FT06300
COMMERCIAL BURGLAR ALARM	ALARM BURGLAR	FT1B1	07:54:34 12/20/21	21FT06274
COMMERCIAL BURGLAR ALARM, DELIVERY	ALARM BURGLAR	FT1B1	04:43:46 12/17/21	21FT06227
COMMERCIAL BURGLAR ALARM	ALARM BURGLAR	FT2F1	07:06:02 12/14/21	21FT06176
COMMERCIAL BURGLAR ALARM	ALARM BURGLAR	FT2M1	09:04:00 12/06/21	21FT06047
COMMERCIAL BURGLAR ALARM-CLEANING CREW	ALARM BURGLAR	FT2H1	17:48:46 12/01/21	21FT05978
HOME ALARM ACTIVATION	ALARM BURGLAR	FT1E1	13:43:27 12/01/21	21FT05974
<b><u>ALARMFIREPDONLY (2)</u></b>				
SMOKE ALARM-BATTERIES WERE DEAD	ALARMFIREPDONL Y	FT1F1	01:21:43 12/19/21	21FT06263
SAUNA CAUSED FIRE ALARM TO SOUND	ALARMFIREPDONL Y	FT2I2	22:47:20 12/08/21	21FT06095
<b><u>ALCOHOLMINORS LW (1)</u></b>				
INTOXICATED 19 YOF VOMITING IN PUBLIC	ALCOHOLMINORS LW	FT2G1	00:35:45 12/11/21	21FT06128
<b><u>ANIMAL (5)</u></b>				
ALLEGED ABUSE OF A HUSKY	ANIMAL	FT1B1	00:17:55 12/29/21	21FT06382
REPORT OF DOG IN CAR	ANIMAL	FT2G1	18:03:53 12/17/21	21FT06244
QUESTIONS ABOUT DECEASED CAT	ANIMAL	FT1C1	08:22:41 12/13/21	21FT06158
DEAD CAT ON THE ROADWAY	ANIMAL	FT1C1	23:24:03 12/06/21	21FT06061
DOG AT LARGE	ANIMAL	FT1F1	20:17:15	21FT06027

12/04/21

**ASSAULT (3)**

PHYSICAL DOMESTIC	ASSAULT	FT1B1	21:43:37 12/20/21	21FT06296
21 YOM ASSAULTED IN PARKING LOT	ASSAULT	FT1B4	03:01:17 12/11/21	21FT06132
INTOXICATED MALE HARASSING STAFF / GUESTS	ASSAULT	FT2H1	12:41:00 12/07/21	21FT06071

**BURGLARY (1)**

BURGLARY OF CHURCH SHED	BURGLARY	FT3N1	16:19:03 12/17/21	21FT06241
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**COMMRELATIONS (1)**

SHOP WITH A COP	COMMRELATIONS	PTPD	09:20:00 12/24/21	21FT06340
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**CRIMMISCHIEF (1)**

TIRES SLASHED	CRIMMISCHIEF	FT1A1	12:40:14 12/28/21	21FT06377
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**DEPTINFO (3)**

REPORTED DRUG ACTIVITY	DEPTINFO	FT1B1	09:21:36 12/06/21	21FT06048
STATEMENTS MADE BY TERMINATED EMPLOYEE	DEPTINFO	FT2H2	15:30:00 12/02/21	21FT06040
ANONYMOUS TIP TO PSU PD REGARDING A STUDENT VISA	DEPTINFO	FT1F2	02:15:05 12/01/21	21FT05970

**DISORDERLYCOND (10)**

DC NOISE	DISORDERLYCON D	FT1B1	20:49:02 12/31/21	21FT06404
FEMALE YELLING IN THE BAR AREA	DISORDERLYCON D	FT1B5	18:05:10 12/14/21	21FT06188
COMPLAINT ABOUT NOISE AT LIGHT SHOW	DISORDERLYCON D	FT1C1	18:23:04 12/12/21	21FT06150
LOUD PARTY	DISORDERLYCON D	FT2G1	23:47:20 12/11/21	21FT06143
2 MALES ARGUING	DISORDERLYCON D	FT2I2	02:16:07 12/11/21	21FT06130
LOUD VOICES / STOMPING FEET	DISORDERLYCON D	FT1F2	00:18:56 12/09/21	21FT06096
LOUD PARTY / ALCOHOL OVERDOSE	DISORDERLYCON D	FT2I2	02:15:11 12/05/21	21FT06034
LOUD MUSIC	DISORDERLYCON D	FT1B2	00:01:01 12/05/21	21FT06030
LOUD PARTY	DISORDERLYCON D	FT1F1	22:44:11 12/04/21	21FT06029
LOUD MUSIC AND VOICES	DISORDERLYCON D	FT1B1	01:08:45 12/04/21	21FT06021

**DOMESTICDISPUTE (3)**

MALE/FEMALE DOMESTIC	DOMESTICDISPUT E	FT1B1	04:16:23 12/21/21	21FT06301
PHYSICAL DOMESTIC	DOMESTICDISPUT E	FT1C1	14:22:03 12/18/21	21FT06256
MALE/FEMALE VERBAL DOMESTIC	DOMESTICDISPUT E	FT1A1	00:04:42 12/14/21	21FT06173

**DRUGLAW (1)**

TWO 16 YOF SMOKING MARIJUANA	DRUGLAW	FT1B1	00:26:43 12/13/21	21FT06155
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**FRAUD (4)**

MECHANIC WAS PAID FOR WORK AND WORK NOT PERFORMED	FRAUD	FT1A1	12:27:47 12/22/21	21FT06324
THEFT OF SERVICES - REFUSAL TO PAY FOR FINGER NAIL WORK.	FRAUD	FT1B1	14:15:01 12/15/21	21FT06196
PERSONAL ASSISTANT FINANCIAL SCAM	FRAUD	FT1F2	08:36:39 12/13/21	21FT06160
FRAUDULENT CREDIT CARD PURCHASE	FRAUD	FT3J2	15:33:44	21FT05977



12/01/21

**HARASSMENT (1)**

HARASSING TEXT MESSAGE	HARASSMENT	FT3T1	21:07:42 12/19/21	21FT06273
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**HLTHSFTY (23)**

WELFARE CHECK ON 78 YOF-SHE IS AT MNMC	HLTHSFTY	FT2M1	19:02:03 12/31/21	21FT06400
PERSON YELLING TO CALL 911	HLTHSFTY	FT1F2	12:22:48 12/28/21	21FT06376
CHILDREN SCREAMING AT AN UNKNOWN APT.	HLTHSFTY	FT1B1	17:57:51 12/27/21	21FT06369
UNKNOWN FEMALE SAYING "NO" ON THE PHONE	HLTHSFTY	FT1B1	04:59:19 12/27/21	21FT06363
SAFE 2 SAY REPORT	HLTHSFTY	FT2G1	14:27:12 12/24/21	21FT06344
CONCERNS OF A POSSIBLE INTOXICATED DRIVER	HLTHSFTY	FT2H1	09:05:30 12/23/21	21FT06332
13 YOF RAN AWAY, LOCATED	HLTHSFTY	FT2H1	10:33:41 12/22/21	21FT06323
SAFE TO SAY REPORT OF DEPRESSED MALE	HLTHSFTY	FT1C1	23:52:56 12/21/21	21FT06317
REPORT OF POSSIBLE DRUG USE	HLTHSFTY	FT1B1	18:28:13 12/21/21	21FT06314
FATHER CONCERNED FOR DAUGHTER	HLTHSFTY	FT2H1	23:43:06 12/20/21	21FT06299
CALLER CONCERNED ABOUT WELFARE OF FRIEND.	HLTHSFTY	FT1F2	21:34:57 12/20/21	21FT06297
70 YOM DEPRESSED	HLTHSFTY	FT1C1	02:59:26 12/19/21	21FT06264
WELFARE CHECK	HLTHSFTY	FT1B1	17:48:14 12/18/21	21FT06258
MALE HEARD VOICES FROM ADJOINING HOTEL ROOM	HLTHSFTY	FT1A1	01:23:56 12/17/21	21FT06226
INDIVIDUAL SAW VEHICLE RUNNING IN NEIGHBOR'S GARAGE GARAGE	HLTHSFTY	FT1D1	00:25:26 12/16/21	21FT06203
MALE BELIEVES SOMEONE IS DOING VODOO	HLTHSFTY	FT2H1	15:54:39 12/11/21	21FT06139
19 YOM TOOK PILLS ATTEMPTING TO HARM HIMSELF	HLTHSFTY	FT1B1	20:41:08 12/09/21	21FT06111
35 YOM SENT EMAIL ABOUT DEPRESSION	HLTHSFTY	FT3Q1	09:04:34 12/09/21	21FT06100
CALLER WAS CONCERNED A FEMALE MAY BE IN DISTRESS.	HLTHSFTY	FT1B1	15:13:17 12/08/21	21FT06092
CATA STAFF REPORTED MALE SLEEPING IN CAR	HLTHSFTY	FT1C1	11:01:41 12/07/21	21FT06069
31 YOF SUICIDAL-302 PETITION	HLTHSFTY	FT1B1	14:17:08 12/06/21	21FT06055
MALE ACTING STRANGE IN BOWLING ALLEY	HLTHSFTY	FT1B5	21:12:33 12/02/21	21FT05998
18 YOF POSSIBLE INTENTIONAL OVERDOSE	HLTHSFTY	FT2G1	02:03:38 12/01/21	21FT05969

**HLTHSFTYEMSASST (82)**

75 YOM CHEST PAINS / SOB	HLTHSFTYEMSASS	FT2G1	19:33:59 12/31/21	21FT06402
77 YOF FELL	HLTHSFTYEMSASS	FT3O1	19:20:51 12/31/21	21FT06401
77 YOF WITH AFIB	HLTHSFTYEMSASS	FT2M1	12:41:18 12/30/21	21FT06390
86 YOF, FALL VICTIM	HLTHSFTYEMSASS	FT2H1	05:44:56 12/29/21	21FT06385
5 YOF ABDOMINAL PAIN	HLTHSFTYEMSASS	FT1C1	03:31:39 12/29/21	21FT06384
56 YOM BREATHING DIFFICULTY/COVID 19	HLTHSFTYEMSASS	FT3K1	21:57:40 12/28/21	21FT06381
93 YOF, FEVER & WEAKNESS POSSIBLE COVID	HLTHSFTYEMSASS	FT1C1	14:49:29	21FT06379

71 YOF WITH ABNORMAL EKG	T	12/28/21	
	HLTHSFTYEMSASS FT2G1	10:33:53	21FT06374
34 YOM RAPID HEARTBEAT	T	12/28/21	
	HLTHSFTYEMSASS FT1B1	05:39:01	21FT06373
74 YOM, BREATHING DIFFICULTY	T	12/28/21	
	HLTHSFTYEMSASS FT1E1	23:42:56	21FT06371
42 YOM, DIALYSIS PATIENT	T	12/27/21	
	HLTHSFTYEMSASS FT1E1	14:06:10	21FT06368
65 YOF COVID POSITIVE	T	12/27/21	
	HLTHSFTYEMSASS FT3N1	13:52:31	21FT06366
70 YOF, HIGH BLOOD PRESSURE	T	12/27/21	
	HLTHSFTYEMSASS FT1B1	19:11:06	21FT06361
59 YOM WITH HEART ISSUES.	T	12/26/21	
	HLTHSFTYEMSASS FT1B3	16:37:58	21FT06360
70 YOF, HYPERTENSION	T	12/26/21	
	HLTHSFTYEMSASS FT2H3	22:09:16	21FT06355
41 YOM MISSED METHADONE APPT AND SUFFERING FROM ANXIETY	T	12/25/21	
	HLTHSFTYEMSASS FT2H1	09:22:25	21FT06341
81 YOF - DIZZINESS	T	12/24/21	
	HLTHSFTYEMSASS FT2G1	01:01:11	21FT06329
88 YOM, BACK PAIN	T	12/23/21	
	HLTHSFTYEMSASS FT1D1	18:53:15	21FT06328
68 YOF, BREATHING DIFFICULTY	T	12/22/21	
	HLTHSFTYEMSASS FT3J1	00:02:06	21FT06316
56 YOM, ALLERGIC REACTION	T	12/22/21	
	HLTHSFTYEMSASS FT2H3	06:59:43	21FT06302
26 YOM SUFFERING FROM SEIZURES	T	12/21/21	
	HLTHSFTYEMSASS FT3N1	16:22:10	21FT06294
73 YOF UNABLE TO MOVE DUE TO WEAKNESS.	T	12/20/21	
	HLTHSFTYEMSASS FT1F1	14:37:46	21FT06290
89 YOM WITH CHEST PAIN	T	12/20/21	
	HLTHSFTYEMSASS FT1C1	13:04:50	21FT06268
75 YOM, UNRESPONSIVE	T	12/19/21	
	HLTHSFTYEMSASS FT2H1	11:50:54	21FT06266
32 YOM CHEST PAINS	T	12/19/21	
	HLTHSFTYEMSASS FT1B1	06:06:33	21FT06265
73 YOF WITH CHEST PAIN.	T	12/19/21	
	HLTHSFTYEMSASS FT1A1	20:22:02	21FT06262
54 YOM CHEST PAIN AND BLOOD SUGAR OF 379	T	12/18/21	
	HLTHSFTYEMSASS FT1B1	10:19:01	21FT06254
88 YOM SLID OFF SOFA AND NEEDED HELP UP	T	12/18/21	
	HLTHSFTYEMSASS FT1D1	08:22:51	21FT06251
32 YOM WITH BOWEL ISSUES	T	12/18/21	
	HLTHSFTYEMSASS FT1B1	02:25:55	21FT06249
ELDERLY FEMALE FALL INSIDE RESTAURANT, AMB CLEARED PRIOR PD	T	12/18/21	
	HLTHSFTYEMSASS FT2G1	11:15:04	21FT06236
23 YOF, FRACTURED LEFT ANKLE	T	12/17/21	
	HLTHSFTYEMSASS FT2H1	09:33:17	21FT06234
68 YOM, POSSIBLE COVID NO RESPONSE	T	12/17/21	
	HLTHSFTYEMSASS FT1B3	08:09:10	21FT06230
93 YOF WITH STOMACH PAIN.	T	12/17/21	
	HLTHSFTYEMSASS FT1C1	16:55:23	21FT06217
61 YOF FELL IN TUB	T	12/16/21	
	HLTHSFTYEMSASS FT1B1	09:10:31	21FT06205
50 YOM NOT WAKING UP.	T	12/16/21	
	HLTHSFTYEMSASS FT2G1	20:40:55	21FT06201
21 MONTH WITH HIGH FEVER	T	12/15/21	
	HLTHSFTYEMSASS FT1A1	20:30:04	21FT06190
20 YOM, HEAD LACERATIONN DUE TO SKATEBOARD CRASH	T	12/14/21	
	HLTHSFTYEMSASS FT1A1	15:18:23	21FT06187
18 YOF, WEAKNESS AFTER BLOOD WORK	T	12/14/21	
	HLTHSFTYEMSASS FT2G1	12:31:54	21FT06185
96 YOM UNABLE TO WALK - POSSIBLE COVID EXPOSURE	T	12/14/21	
	HLTHSFTYEMSASS FT2G1	11:04:46	21FT06182
61 YOF FELL IN TUB NOT INJURED	T	12/14/21	
	HLTHSFTYEMSASS FT1B1	07:09:56	21FT06177



20 YOM, STROKE	T	12/14/21	
	HLTHSFTYEMSASS FT1B4	02:30:49	21FT06174
57 YOM, COVID POSITIVE PATIENT, NO PD	T	12/14/21	
	HLTHSFTYEMSASS FT1A1	21:53:00	21FT06172
89 YOM FELL AND CUT HEAD	T	12/13/21	
	HLTHSFTYEMSASS FT2H1	12:47:25	21FT06168
40 YOF PASSED OUT	T	12/13/21	
	HLTHSFTYEMSASS FT1E1	11:43:39	21FT06163
21 YOM, UNABLE TO WALK	T	12/13/21	
	HLTHSFTYEMSASS FT1B1	08:40:38	21FT06161
74 YOF WEAK AND CONFUSED	T	12/13/21	
	HLTHSFTYEMSASS FT1A1	18:39:26	21FT06151
87 YOM WITH COVID	T	12/12/21	
	HLTHSFTYEMSASS FT2H1	09:30:10	21FT06144
76 YOF TROUBLE BREATHING	T	12/12/21	
	HLTHSFTYEMSASS FT2H3	13:01:59	21FT06137
75 YOF AND NEEDED HELP GETTING UP	T	12/11/21	
	HLTHSFTYEMSASS FT1D1	09:05:09	21FT06133
30 YOF, SEIZURES	T	12/11/21	
	HLTHSFTYEMSASS FT3I1	12:46:28	21FT06120
79 YOF FELL AND HIT HEAD	T	12/10/21	
	HLTHSFTYEMSASS FT2H1	11:55:35	21FT06119
58 YOF WITH ABDOMINAL PAIN	T	12/10/21	
	HLTHSFTYEMSASS FT1C1	02:21:47	21FT06116
35 YOF WITH FEVER AND FLU LIKE SYMPTOMS	T	12/10/21	
	HLTHSFTYEMSASS FT1C1	00:37:07	21FT06114
95 YOF COVID	T	12/10/21	
	HLTHSFTYEMSASS FT3J2	17:13:53	21FT06107
96 YOM FELL AND HURT KNEE	T	12/09/21	
	HLTHSFTYEMSASS FT1C1	12:42:16	21FT06104
69 YOM COLLAPSED AFTER RECEIVING COVID VACCINE	T	12/09/21	
	HLTHSFTYEMSASS FT1E1	10:14:34	21FT06101
59 YOM, POSSIBLE COVID SYMPTOMS	T	12/09/21	
	HLTHSFTYEMSASS FT1B3	08:06:22	21FT06082
61 YOM, SEIZURES	T	12/08/21	
	HLTHSFTYEMSASS FT2H1	06:49:29	21FT06080
82 YOF COVID POSITIVE	T	12/08/21	
	HLTHSFTYEMSASS FT2G1	18:02:18	21FT06077
69 YOM, LETHARGIC	T	12/07/21	
	HLTHSFTYEMSASS FT2E1	16:23:58	21FT06074
26 YOF METH REACTION	T	12/07/21	
	HLTHSFTYEMSASS FT3I1	13:53:21	21FT06072
88 YOM, FALL VICTIM NO INURY	T	12/07/21	
	HLTHSFTYEMSASS FT1D1	12:25:34	21FT06070
69 YOM - INTOXICATED, FAKING SEIZURES	T	12/07/21	
	HLTHSFTYEMSASS FT1C1	22:57:14	21FT06060
49 YOM DIFFICULTY SWALLOWING	T	12/06/21	
	HLTHSFTYEMSASS FT1C1	12:00:22	21FT06051
74 YOF SHOULDER PAIN	T	12/06/21	
	HLTHSFTYEMSASS FT1D1	08:53:16	21FT06046
91 YOM GENERAL ILLNESS	T	12/06/21	
	HLTHSFTYEMSASS FT2L1	07:14:32	21FT06044
VICTIM PASSED OUT TWICE	T	12/06/21	
	HLTHSFTYEMSASS FT1E1	16:52:36	21FT06041
87 YOM WITH COVID SYMPTOMS	T	12/05/21	
	HLTHSFTYEMSASS FT2H1	16:02:28	21FT06039
18 YOM CAOD	T	12/05/21	
	HLTHSFTYEMSASS FT2G1	00:36:32	21FT06020
67 YOM, FALL VICTIM	T	12/04/21	
	HLTHSFTYEMSASS FT1B5	00:29:42	21FT06019
12 YOF, SEIZURES	T	12/04/21	
	HLTHSFTYEMSASS FT2H1	17:05:46	21FT06015
54 YOF WITH HEADACHE.	T	12/03/21	
	HLTHSFTYEMSASS FT1F1	13:03:35	21FT06008
73 YOM CARDIAC ISSUES	T	12/03/21	
	HLTHSFTYEMSASS FT1E1	10:38:23	21FT06004

93 YOF FELL AND WAS BLEEDING FROM A LACERATION TO HER HEAD	T	12/03/21	HLTHSFTYEMSASS FT1C1	00:50:14	21FT06002
86 YOM, TROUBLE BREATHING	T	12/03/21	HLTHSFTYEMSASS FT2G1	22:16:49	21FT05999
30 YOM SEIZURE	T	12/02/21	HLTHSFTYEMSASS FT1C1	16:48:29	21FT05993
84 YOM TROUBLE BREATHING	T	12/02/21	HLTHSFTYEMSASS FT2H1	11:33:21	21FT05986
89 YOM WITH BAD BACK PAIN.	T	12/02/21	HLTHSFTYEMSASS FT1C1	08:36:26	21FT05985
20 YOM INTENTIONAL OVERDOSE	T	12/02/21	HLTHSFTYEMSASS FT1A1	23:12:07	21FT05981
48 YOM, SYNCOPAL EPISODE	T	12/01/21	HLTHSFTYEMSASS FT1C1	19:14:55	21FT05980
88 YOF EMS ASSIST	T	12/01/21	HLTHSFTYEMSASS FT2G1	15:09:26	21FT05976
79 YOF POSSIBLE COVID	T	12/01/21	HLTHSFTYEMSASS FT1A1	13:43:40	21FT05975

### **HLTHSFTYFIREAST (9)**

ASSIST FIRE DEPARTMENT WITH AN ODOR OF GAS	T	12/26/21	HLTHSFTYFIREAS FT2G1	16:30:22	21FT06359
FIRE ASSIST - SMELL OF GAS IN APARTMENT	T	12/24/21	HLTHSFTYFIREAS FT1B1	22:04:11	21FT06348
TRASH FIRE	T	12/19/21	HLTHSFTYFIREAS FT2I2	18:26:06	21FT06271
FIRE ASSIST - CANCELLED PRIOR TO ARRIVAL.	T	12/16/21	HLTHSFTYFIREAS FT1E1	16:45:03	21FT06216
FIRE ALARM - EMPLOYEE ERROR	T	12/15/21	HLTHSFTYFIREAS FT1E1	22:52:52	21FT06202
CAR FIRE	T	12/14/21	HLTHSFTYFIREAS FT3N1	06:32:11	21FT06175
BURNT FOOD IN MICROWAVE	T	12/09/21	HLTHSFTYFIREAS FT2H1	20:16:45	21FT06110
OVERFLOWED OIL TANK IN BASEMENT.	T	12/04/21	HLTHSFTYFIREAS FT3J1	12:41:05	21FT06024
COOKING FIRE	T	12/03/21	HLTHSFTYFIREAS FT1B3	14:34:13	21FT06011

### **IDENTITYTHEFT (1)**

PSU STUDENT SUSPECTED OF IDENTITY THEFT	T	12/10/21	IDENTITYTHEFT FT2I2	10:00:00	21FT06285
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### **ORDVIOL (2)**

DOGS NOT FOLLOWING RULES IN PARK	T	12/13/21	ORDVIOL FT1B1	13:46:02	21FT06169
SIGN IN RIGHT OF WAY	T	12/13/21	ORDVIOL FT1F2	08:43:34	21FT06159

### **OUTAGNCYASST (14)**

ASSIST PTPD WITH UNRESPONSIVE MALE	T	12/31/21	OUTAGNCYASST PTPD	15:40:21	21FT06397
REQUEST FOR VICTIM CONTACT.	T	12/28/21	OUTAGNCYASST FT1A1	12:02:27	21FT06375
ASSIST PTPD WITH INVESTIGATION	T	12/28/21	OUTAGNCYASST FT3J1	00:14:30	21FT06372
TRT CALLOUT PER SCPD	T	12/18/21	OUTAGNCYASST SB2G8	18:08:40	21FT06261
ASSIST PTPD W/ OPEN DOOR	T	12/18/21	OUTAGNCYASST PTPD	09:07:13	21FT06253
ASSIST PTPD W/ POSSIBLE OD	T	12/18/21	OUTAGNCYASST PTPD	08:49:29	21FT06252
ASS. SCPD WITH LOOKING FOR A SUSPECT VEHICLE.	T	12/13/21	OUTAGNCYASST FT2I2	21:35:02	21FT06171
ASSIST PTPD WITH A MISSING CHILD	T	12/13/21	OUTAGNCYASST PTPD	12:24:03	21FT06165
CHECKED AREA FOR VEHICLE INVOLVED IN ALTOONA STABBING	T	12/12/21	OUTAGNCYASST FT1D1	23:04:53	21FT06154



ASSISTED PTPD WITH A BURGLAR ALARM	OUTAGNCYASST	PTPD	01:18:59 12/07/21	21FT06065
MULTIPLE REPORTS OF GUN SHOTS	OUTAGNCYASST	PTPD	00:55:43 12/07/21	21FT06064
ASSIST SCPD WITH DUI	OUTAGNCYASST	SB2A1	03:17:01 12/05/21	21FT06035
ASSISTED PTPD WITH A 302 WARRANT.	OUTAGNCYASST	PTPD	11:49:53 12/03/21	21FT06006
ASSISTED PTPD	OUTAGNCYASST	PTPD	01:21:51 12/03/21	21FT06003

**PARKING (1)**

VEHICLES PARKED ILLEGALLY	PARKING	FT3J1	20:38:44 12/09/21	21FT06112
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**PFA RECEIVED (2)**

NOTICE OF HEARING AND ORDER	PFA RECEIVED	FT1D1	00:00:00 12/22/21	21FT06319
NOTICE OF HEARING AND ORDER	PFA RECEIVED	FT1C1	00:00:00 12/22/21	21FT06320

**PFA VIOLATION (1)**

PFA VIOLATION	PFA VIOLATION	FT1A1	08:24:11 12/26/21	21FT06356
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**PROPFOUND (1)**

FOUND VEHICLE KEYS TURNED INTO OFFICE STAFF	PROPFOUND	FT2H1	12:42:11 12/13/21	21FT06167
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**RETAIL THEFT (2)**

THEFT OF MULTIPLE ELECTRONIC ITEMS THAT TOOK PLACE ON TWO SEPARATE DAYS.	RETAILTHEFT	FT1B1	12:36:07 12/28/21	21FT06378
SUBJECT STOLE A CHARGER	RETAILTHEFT	FT1B1	18:08:42 12/18/21	21FT06259

**RFACIVILDISP (1)**

QUESTIONS REGARDING TOWED VEHICLE	RFACIVILDISP	FT2G1	11:32:04 12/13/21	21FT06162
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**RFALOCATECONT (3)**

REQUEST TO CONTACT MALE, HE WAS FINE	RFALOCATECONT	FT1C1	09:41:47 12/30/21	21FT06388
REQUEST TO CONTACT 82 YOF	RFALOCATECONT	FT2H1	11:49:37 12/14/21	21FT06183
FIRST GRADE STUDENT WALKED OUT OF SCHOOL	RFALOCATECONT	FT2G1	12:50:50 12/03/21	21FT06007

**RFAOTHER (36)**

BLIND 32 Y/O/M LOST	RFAOTHER	FT2H1	11:31:01 12/31/21	21FT06396
REPORT OF FEMALE ASKING POLITELY FOR A RIDE.	RFAOTHER	FT2H1	15:32:58 12/30/21	21FT06392
DAMAGED REGISTRATION PLATE VERIFICATION	RFAOTHER	FT2H1	10:38:56 12/29/21	21FT06386
BLIND 31 YOM WAS LOST	RFAOTHER	FT2E1	08:00:26 12/25/21	21FT06353
EMAIL REGARDING DOMESTIC ISSUES	RFAOTHER	FT3T1	17:10:35 12/24/21	21FT06346
DOOR WOULD NOT LOCK	RFAOTHER	FT1B1	15:44:35 12/24/21	21FT06345
CALLER REPORTING EX WON'T GIVE UP SON FOR CHRISTMAS	RFAOTHER	FT2G1	11:18:24 12/24/21	21FT06343
PARENTS UNABLE TO CONTACT SON IN MIAMI	RFAOTHER	FT2G1	05:52:46 12/23/21	21FT06331
NEWSCASTER RECEIVED FAN MAIL AND WANTED TO REPORT IT IN CASE IT BECAME AN ISSUE AT A LATER TIME.	RFAOTHER	FT1E1	16:09:34 12/21/21	21FT06313
SUBJECT SEEKING SHELTER	RFAOTHER	FT1B1	11:10:44 12/20/21	21FT06283
COMPLAINT ABOUT CHRISTMAS LIGHT DISPLAY	RFAOTHER	FT1C1	17:29:20 12/19/21	21FT06270
MALE THINKS HE GOT SCAMMED ON PURCHASING A DOG	RFAOTHER	FT1B1	12:35:38 12/19/21	21FT06267

POSSIBLE SCAM	RFAOTHER	FT2H3	16:00:29 12/18/21	21FT06257
CALLER WANTED TO KNOW IF SON DROPPED OFF COMPUTER.	RFAOTHER	FT2H1	21:59:24 12/17/21	21FT06245
CALLER REPORTED POSSIBLE DRUG ACTIVITY.	RFAOTHER	FT1C1	16:35:06 12/17/21	21FT06242
VEHICLE STUCK AT GAS STATION PUMP - WOULD NOT START.	RFAOTHER	FT1B1	21:32:09 12/16/21	21FT06221
COMPLAINT ABOUT A PIECE OF MAIL BEING OPENED BY ANOTHER PARTY.	RFAOTHER	FT2G1	19:22:20 12/16/21	21FT06220
QUESTIONS ABOUT SCHOOL SEARCHING BACKPACKS.	RFAOTHER	FT1E1	16:59:28 12/16/21	21FT06218
CALLER WANTED FAMILY ADVISE	RFAOTHER	FT2G1	12:29:25 12/16/21	21FT06211
DC AT JUDGES OFFICE	RFAOTHER	FT2G1	12:36:11 12/14/21	21FT06184
CALLER HAD PROPERTY STOLEN IN NJ.	RFAOTHER	FT2H1	11:55:47 12/13/21	21FT06164
QUESTIONS ABOUT POSSIBLE HARASSMENT	RFAOTHER	FT3J1	16:19:46 12/12/21	21FT06148
16 YOF WITH CONCERNS ABOUT HER PARENTS MARRIAGE	RFAOTHER	FT3T1	10:06:34 12/12/21	21FT06145
COMPLAINT ABOUT CHRISTMAS DECORATIONS	RFAOTHER	FT1C1	19:46:44 12/11/21	21FT06141
REFRIGERATOR OUTSIDE WITH DOORS ON IT	RFAOTHER	FT3J2	15:22:03 12/11/21	21FT06138
LOUD PARTY	RFAOTHER	FT1B4	02:27:24 12/11/21	21FT06131
POSSIBLE DOMESTIC - GOA	RFAOTHER	FT1B1	12:24:36 12/08/21	21FT06091
REPORT OF AN INCIDENT WITH A BUS & A PEDESTRIAN.	RFAOTHER	FT1B1	16:12:59 12/07/21	21FT06073
ASSIST CYS WITH ABUSE ALLEGATION	RFAOTHER	FT2G1	18:30:14 12/06/21	21FT06059
CALLER REPORTED MALE ASKED FOR A RIDE TO THE BUS STOP	RFAOTHER	FT2H3	09:33:58 12/05/21	21FT06037
REPORTED ROCKS THROWN AT A SHED	RFAOTHER	FT2G1	19:45:07 12/04/21	21FT06026
LOST WALLET	RFAOTHER	FT2G1	06:39:08 12/04/21	21FT06022
WANTS EXTRA CHECKS AROUND RESIDENCE	RFAOTHER	FT2H1	23:42:46 12/03/21	21FT06018
REQUEST FOR COPY OF REPORT	RFAOTHER	FT2H1	16:55:51 12/03/21	21FT06014
PACKAGE SENT TO WRONG ADDRESS	RFAOTHER	FT2I2	15:58:48 12/03/21	21FT06013
QUESTION ABOUT RETREIVING PROPERTY	RFAOTHER	FT3I1	19:08:49 12/01/21	21FT05979

***RFATRANSIENT (1)***

MALE LIVING IN WOODS	RFATRANSIENT	FT2I2	09:17:55 12/14/21	21FT06178
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***SCHOOLCHECK (19)***

	SCHOOLCHECK		11:07:04 12/21/21	21FT06306
	SCHOOLCHECK		09:59:09 12/21/21	21FT06304
	SCHOOLCHECK		10:42:47 12/20/21	21FT06282
,3711	SCHOOLCHECK		13:21:30 12/17/21	21FT06240
	SCHOOLCHECK		11:37:16 12/17/21	21FT06237
,3718	SCHOOLCHECK		10:42:58 12/17/21	21FT06235
	SCHOOLCHECK		09:46:19	21FT06233



,3711

SCHOOLCHECK	12/17/21	07:58:33	21FT06229
SCHOOLCHECK	12/17/21	07:58:08	21FT06228
SCHOOLCHECK	12/17/21	08:17:08	21FT06193
SCHOOLCHECK	12/15/21	10:36:41	21FT06180
SCHOOLCHECK	12/14/21	10:13:52	21FT06179
SCHOOLCHECK	12/14/21	12:38:12	21FT06166
SCHOOLCHECK	12/13/21	08:11:31	21FT06157
SCHOOLCHECK	12/13/21	10:58:18	21FT06090
SCHOOLCHECK	12/08/21	10:38:07	21FT06089
SCHOOLCHECK	12/08/21	08:12:10	21FT06067
SCHOOLCHECK	12/07/21	11:18:04	21FT06050
SCHOOLCHECK	12/06/21	11:10:21	21FT06049

**SUSPACTY (23)**

POSSIBLE GUNSHOTS	SUSPACTY	FT3N1	03:13:13	21FT06383
CALLER BELIEVED AN EX-BOYFRIEND WAS OUTSIDE	SUSPACTY	FT1A1	23:37:59	21FT06350
SOMEONE KNOCKING ON CALLER'S DOOR	SUSPACTY	FT1F2	22:24:45	21FT06335
FRAUDULENT CHECKING ACCOUNT	SUSPACTY	FT1B1	17:53:50	21FT06295
CALLER SAW SOMEONE WALK THROUGH THEIR YARD.	SUSPACTY	FT1A1	19:49:56	21FT06272
911 NO VOICE	SUSPACTY	FT2H1	10:50:48	21FT06255
FRIENDS ATTEMPTING TO SCARE COMPLAINANT	SUSPACTY	FT1B2	23:00:31	21FT06246
ACCOUNTS IN CALLERS NAME	SUSPACTY	FT3J2	11:59:38	21FT06209
ATTEMPTED EMAIL SCAM VIA PSU EMAIL	SUSPACTY	FT2H3	10:58:59	21FT06181
SUSPICIOUS VEHICLE	SUSPACTY	FT3T1	22:12:53	21FT06142
VIDEO CHAT SCAM	SUSPACTY	FT1B1	11:11:56	21FT06135
CALLER THOUGHT VAN WAS SUSPICIOUS - CONTRACTOR WORKING	SUSPACTY	FT3I1	10:35:02	21FT06134
COURT PROCESSING DEPT. SCAM	SUSPACTY	FT2H1	16:16:30	21FT06105
PEOPLE SEEN ON RING CAMERA AT HOME	SUSPACTY	FT2H1	10:58:48	21FT06103
FOOD DELIVERY WALKING AROUND THE HOUSE	SUSPACTY	FT1A1	22:50:55	21FT06078
CALLER BELIEVED SOMEONE WAS FOLLOWING HER	SUSPACTY	FT2G1	00:44:04	21FT06063
UNEMPLOYMENT FRAUD	SUSPACTY	FT2G1	15:10:34	21FT06056
FLASHLIGHT SHINING IN WINDOW	SUSPACTY	FT2G1	08:40:09	21FT06045
VEHICLE LEFT BY THE ROAD WITH FLASHERS ON	SUSPACTY	FT2H1	12:16:03	21FT06038
HANDWRITTEN LETTER FOUND IN NOVEMBER	SUSPACTY	FT1B1	11:55:08	21FT06023

SUSPICIOUS VAN FOLLOWING FEMALE WHILE RUNNING	SUSPACTY	FT1C1	18:15:48 12/02/21	21FT05995
2 GUN SHOTS HEARD IN THE AREA	SUSPACTY	FT1C1	16:31:42 12/02/21	21FT05992
FALSE UNEMPLOYMENT CLAIM	SUSPACTY	FT1C1	14:00:37 12/02/21	21FT05991

#### ***THEFT (4)***

THEFT OF CATALYTIC CONVERTER	THEFT	FT1B2	16:39:24 12/16/21	21FT06215
THEFT FROM CAR	THEFT	FT1E1	15:07:11 12/16/21	21FT06214
SCRAPERS TOOK TOY FROM YARD	THEFT	FT1E1	16:59:42 12/15/21	21FT06199
THEFT OF CATALYTIC CONVERTER	THEFT	FT1B2	14:00:03 12/15/21	21FT06195

#### ***TRAFFIC (40)***

VEHICLE SWERVING-GOA	TRAFFIC	FT3K1	19:55:29 12/31/21	21FT06403
SIGN DOWN, PW NOTIFIED	TRAFFIC	FT3S1	20:34:51 12/30/21	21FT06394
DISABLED VEHICLE	TRAFFIC	FT1B1	20:21:08 12/30/21	21FT06393
GREEN LIGHT IS OUT ON TRAFFIC SIGNAL	TRAFFIC	FT1F1	11:26:10 12/30/21	21FT06389
REPORT OF TRUCK BLOCKING ROAD - GOA	TRAFFIC	FT3J1	13:50:35 12/26/21	21FT06357
DISABLED VEHICLE, LEADING TO LIC PLATE SEIZURE	TRAFFIC	FT2H1	10:08:25 12/24/21	21FT06342
VEHICLE STOPPED IN THE ROADWAY	TRAFFIC	FT1F1	01:20:13 12/24/21	21FT06338
TRAFFIC COMPLAINT	TRAFFIC	FT1A1	14:45:11 12/22/21	21FT06326
SUSPENDED TAG SEIZURE	TRAFFIC	FT1A1	09:28:55 12/22/21	21FT06318
PENNDOT STREET SIGN DOWN	TRAFFIC	FT3J1	00:00:00 12/22/21	21FT06339
LIGHT BULB OUT ON SCHOOL ZONE LIGHT	TRAFFIC	FT3J1	14:30:00 12/21/21	21FT06311
TRAFFIC LIGHT BULB NOT WORKING	TRAFFIC	FT2H1	14:23:00 12/21/21	21FT06310
DEAD DEER ALONG THE ROADWAY	TRAFFIC	FT3J1	07:39:07 12/21/21	21FT06303
SUSPENDED REGISTRATION/LICENSE	TRAFFIC	FT1F1	16:23:03 12/20/21	21FT06293
CALLER SIAD VEHICLE BLOCKING HIS DRIVEWAY TO LOOK AT CHRISTMAS LIGHTS!	TRAFFIC	FT1C1	19:13:04 12/18/21	21FT06260
ERRATIC DRIVER IN THE BOROUGH	TRAFFIC	SB2A2	12:39:36 12/17/21	21FT06239
SPEEDING COMPLAINT	TRAFFIC	FT1C1	11:09:31 12/17/21	21FT06238
COMPLAINT OF CARS WITH LOUD ENGINES DRIVING THROUGH THE NEIGHBORHOOD.	TRAFFIC	FT2H1	00:06:49 12/17/21	21FT06223
REPORT INTOXICATED UPS DRIVER/TRUCK	TRAFFIC	FT2G1	12:01:03 12/16/21	21FT06210
DEER RAN INTO VEHICLE	TRAFFIC	FT3I1	20:49:54 12/12/21	21FT06153
DRIVER OF VEHICLE YELLED AT CALLER	TRAFFIC	FT1C1	19:57:39 12/12/21	21FT06152
SUSPENDED REGISTRATION	TRAFFIC	FT1F1	15:17:23 12/12/21	21FT06147
COMPLAINT OF DIESEL VEHICLES RUNNING	TRAFFIC	FT1E1	19:38:30 12/10/21	21FT06123
CALLED ABOUT TRAFFIC AT CHRISTMAS LIGHTS HOUSE	TRAFFIC	FT1C1	18:45:03 12/10/21	21FT06122
SUSPENDED DRIVER	TRAFFIC	FT1B1	01:31:20	21FT06115



VEHICLE SPEEDING	TRAFFIC	FT1B1	12/10/21 17:27:13	21FT06106
CALL ABOUT SLIPPERY ROADS	TRAFFIC	FT1C1	12/09/21 18:58:16	21FT06093
TREE DOWN IN THE ROADWAY	TRAFFIC	FT3P1	12/08/21 03:00:11	21FT06066
PICK UP TRUCKS RACING ON BLUE COURSE DR	TRAFFIC	FT1F1	12/07/21 23:34:00	21FT06062
SUV PASSED FLASHING RED SCHOOL BUS	TRAFFIC	FT1C1	12/06/21 13:53:32	21FT06052
COMPLAINT OF VEHICLES RACING	TRAFFIC	FT1C1	12/06/21 21:01:56	21FT06042
REPORT OF VEHICLE SWERVING	TRAFFIC	FT3L1	12/05/21 16:24:36	21FT06025
CAR DRIVING ERRATICALLY	TRAFFIC	FT1F1	12/04/21 18:03:39	21FT06017
DEAD CAT ON ROADWAY	TRAFFIC	FT3K1	12/03/21 13:04:23	21FT06009
STOP SIGN FELL DUE TO WIND	TRAFFIC	FT1B1	12/03/21 20:06:01	21FT05997
VEHICLE ALMOST CAUSED A CRASH	TRAFFIC	FT2H1	12/02/21 17:00:38	21FT05994
SCHOOL BUS REDS VIOLATION	TRAFFIC	FT1E1	12/02/21 13:32:52	21FT05990
DIRT BIKES RAN FROM PD WHEN TRYING TO TALK WITH THEM	TRAFFIC	FT2I2	12/02/21 13:14:10	21FT05988
UNREGISTERED DIRT BIKES ON HIGHWAY	TRAFFIC	FT2E1	12/02/21 12:56:42	21FT05987
DISABLED VEHICLE	TRAFFIC	FT1B1	12/02/21 23:36:14	21FT05982

#### **UNAUTHUSEVHCL (1)**

DAUGHTER LEFT IN VEHICLE WITHOUT PERMISSION	UNAUTHUSEVHCL	FT3Q1	19:56:04 12/24/21	21FT06347
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#### **UNSECPROP (4)**

UNSECURE CLOSED BUSINESS	UNSECPROP	FT1B1	15:37:43 12/31/21	21FT06398
UNSECURED DOOR TO APARTMENT	UNSECPROP	FT1B1	05:30:15 12/25/21	21FT06351
OPEN DOOR TO BUSINESS	UNSECPROP	FT2E1	05:17:37 12/10/21	21FT06117
OPEN DOOR. LIKELY WIND RELATED	UNSECPROP	FT2I2	13:41:08 12/02/21	21FT05989

#### **VACHOMECHK (6)**

VACATION HOME CHECK	VACHOMECHK	FT1F1	00:00:00 12/22/21	21FT06321
VACATION HOME CHECK	VACHOMECHK	FT1C1	00:00:00 12/22/21	21FT06322
VACATION HOME CHECK	VACHOMECHK	FT2H1	00:00:00 12/16/21	21FT06206
VACATION HOME CHECK REQUESTED	VACHOMECHK	FT1D1	00:00:00 12/15/21	21FT06197
VACATION HOME CHECK REQUESTED	VACHOMECHK	FT1C1	00:00:00 12/15/21	21FT06198
VACA HOME CHECK	VACHOMECHK	FT1A1	09:12:24 12/08/21	21FT06084

#### **VHCLCRSHHITRU (1)**

HIT AND RUN CRASH	VHCLCRSHHITRU	FT1B1	11:16:40 12/15/21	21FT06194
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#### **VHCLCRSHNOINJ (17)**

CALLER REAR ENDED - NO INJURIES	VHCLCRSHNOINJ	FT2H1	10:41:56 12/27/21	21FT06365
MINOR REAR END CRASH	VHCLCRSHNOINJ	FT1A1	09:30:06 12/27/21	21FT06364

MINOR REAR END CRASH	VHCLCRSHNOINJ	FT2G1	13:52:00 12/26/21	21FT06358
ONE VEHICLE REPORTABLE CRASH, STRUCK CURB ICY	VHCLCRSHNOINJ	FT1B1	00:09:57 12/24/21	21FT06337
TWO VEHICLE ACCIDENT, ANGLE VEHICLE RAN RED LIGHT	VHCLCRSHNOINJ	FT1F1	16:18:17 12/23/21	21FT06334
VEHICLE PEDESTRIAN CRASH, PEDESTRIAN LEFT	VHCLCRSHNOINJ	FT2H1	14:36:21 12/21/21	21FT06312
SINGLE VEHICLE NON-REPORTABLE CRASH, PARKING LOT	VHCLCRSHNOINJ	FT1B1	22:53:49 12/20/21	21FT06298
VEHICLE STRUCK A LEGALLY PARKED VEHICLE, REPORTABLE	VHCLCRSHNOINJ	FT1C1	00:53:58 12/18/21	21FT06248
VEHICLE BACKED INTO A PARKED CAR	VHCLCRSHNOINJ	FT2M1	16:53:44 12/17/21	21FT06243
REPORTABLE VEHICLE ACCIDENT, DRIVER FELL ASLEEP AND DRIFTED OFF THE ROAD AND STRUCK A TREE	VHCLCRSHNOINJ	FT3L1	18:38:13 12/16/21	21FT06219
2 VEHICLE REPORTABLE CRASH - NO INJURIES, VEHICLE TURNED LEFT IN FRONT OF ANOTHER VEHICLE	VHCLCRSHNOINJ	FT1B1	19:03:41 12/15/21	21FT06200
TRUCK STRUCK SIGN	VHCLCRSHNOINJ	FT3J1	11:58:30 12/11/21	21FT06136
REPORTABLE CRASH - NO INJURIES, VEHICLE TURNED LEFT IN FRONT OF ANOTHER	VHCLCRSHNOINJ	FT1B1	08:38:10 12/10/21	21FT06118
VEHICLE STRUCK DEER	VHCLCRSHNOINJ	FT2E1	18:18:27 12/09/21	21FT06108
VEHICLE STRUCK DEER-NO INJURIES	VHCLCRSHNOINJ	FT1E1	19:51:33 12/08/21	21FT06094
TWO VEHICLE REPORTABLE CRASH; NO INJURY, PULLED OUT IN FRONT OF TRAFFIC	VHCLCRSHNOINJ	FT3R1	22:25:31 12/04/21	21FT06028
CAR VS. DEER CRASH	VHCLCRSHNOINJ	FT2H1	17:48:18 12/03/21	21FT06016
<b><u>VHCLCRSHUNKN (1)</u></b>				
ONE VEHICLE REPORTABLE ACCIDENT, VEHICLE WENT OFF THE ROAD, MEDICAL ISSUE	VHCLCRSHUNKN	FT1C1	02:51:26 12/02/21	21FT05984
<b><u>VHCLCRSHWINJ (1)</u></b>				
TWO VEHICLE CRASH WITH INJURIES, ANGLE VEHICLE RAN THE RED LIGHT	VHCLCRSHWINJ	FT1A1	16:07:34 12/10/21	21FT06121
<b><u>WARRANTSERVICE (1)</u></b>				
302 WARRANT SERVICE	WARRANTSERVIC E	FT1A1	17:03:23 12/22/21	21FT06327



**FAIRBROOK**  
UNITED METHODIST CHURCH

4201 West Whitehall Road, Pennsylvania Furnace, PA 16865  
814-238-5870 [www.fairbrookumc.org](http://www.fairbrookumc.org)

Chief Chris Albright  
Ferguson Township Police Department  
3147 Research Drive  
State College, Pa 16801

Dear Chief Albright,

I am writing in appreciation of the swift response, attentiveness and concern shown by the Ferguson Township Police Department when the Fairbrook Church was burglarized on December 17, 2021.

Officer Chambers and Officer Slater were courteous, concerned, and attentive, and we are grateful for their attention and reporting. Sgt. Morrison came back on duty to take fingerprints, and we are thankful, and Detective Wakefield has been attentive in following up.

Knowing there are such committed and capable law enforcement officers gives great peace of mind. Your department is valued and appreciated, and we pray God's blessing and protection upon you all.

Sincerely,

Pastor

# Songbird Sanctuary Park Master Plan

Ferguson Township, Centre County, Pennsylvania  
2019-2022

Prepared for:

Ferguson Township Board of Supervisors, Centre County Pennsylvania

Steering Committee:

Andrew McKinnon, Parks and Recreation Committee Member

Jon Kaufmann, Ferguson Township Resident and Shaver's Creek Environmentalist

Kathie Vondracek, Parks and Recreation Committee Member

Norris Muth, Parks and Recreation Committee Member

Lance King, Ferguson Township Arborist

Kristina Bassett, Ferguson Township Community Planner

David Pribulka, Township Manager

Centrice Martin, Assistant Township Manager

Illustrative map prepared by Jenna Wargo, Township Planning and Zoning Director

Illustrative map revisions by Ron Seybert, Township Engineer

Cost estimates prepared by Ron Seybert, Township Engineer and Ryan Scanlon, Assistant Township Engineer

Master planning process and narrative by Centrice Martin and reviewed with by Ron Seybert.



## Introduction

Songbird Sanctuary Park is a passive park in Ferguson Township, Centre County. Songbird Sanctuary Park serves the nearby residents and schools including Young Scholars and Goddard School in the southeast portion of the municipality. Songbird Sanctuary was acquired by the Township in 2016 and this document serves as the first master plan. Incremental developments have occurred in stages since that time. Incremental developments include invasive species removal, pollinator habitat area and tree plantings. This master plan will propose passive amenities only, maintenance plan, and summarize the master planning process.

## Planning Process

The Songbird Sanctuary Park Master Plan provides a vision for the park into the next decade and beyond. The park planning process for the Master Plan included four main parts:

1. Inventory and Assessment of the Natural Resources
2. Park Master Planning
3. Public Participation
4. Costs and Implementation Strategy

## Community Background

Ferguson Township was formed in 1801 and was named for Thomas Ferguson, an early settler. The Township encompasses approximately 50 square miles and the 2010 U.S. Census population counted 17,690 residents. The 2018 American Community Survey estimated the population at 18,837.

The municipality has home rule governance and is a member of the Centre Region Council of Governments (CRCOG). CRCOG includes six municipalities in the State College Region. Ferguson Township borders State College Borough and Penn State University, to the north, west, and south.

Songbird Sanctuary Park is one of twelve municipal parks owned by Ferguson Township. As part of a Pine Hall Drainage Area Evaluation performed by Sweetland Engineering in 2004, this 8.99-acre property, formerly owned by private citizen, was identified for being a natural absorption area for upstream drainage which provides stormwater infiltration. The property was added to the Township Official Map as a Natural Area Conservation for having both significance for passive recreation and environmental benefits. In 2016, the Township acquired the 8.99-acre property bounded by Owens Drive and Blue Course Drive.

Township municipal parks are acquired and developed by Ferguson Township. Centre Region Parks and Recreation (CRPR), an agency managed by and provides services for Centre Region Council of Governments (CRCOG) municipality members, provides maintenance and recreation programming for 54 municipal parks owned by participating municipality CRCOG members.

## Inventory and Assessment of Natural Resources

Songbird Sanctuary Park is an undeveloped park site with a pollinator area located in the eastern portion of the park. The site is undeveloped, with the exception of the pollinator garden and parking spaces in the cul-de-sac of Owens Drive. A natural vegetative buffer separates the park from most of the nearby parcels.

### General Site Data

#### Size/Location

The Park, as it exists today, is 8.99-acres in size and is located southeast of the Waffle Shop, 1610 West College Avenue, State College, and continues along Blue Course Drive until property boundaries abut against residential properties situated in Kennelworth Court in Ferguson Township.

#### Access

Vehicular access to the site is provided from Owens Drive, State College in Ferguson Township, Centre County. Pedestrians or bicyclists may also access the site from the shared use path along Blue Course Drive, State College, between the traffic light at the corner of Blue Course Drive and West College Avenue and the traffic light where Blue Course Drive intersects with Westerly Park Way.

#### Existing and Surrounding Land Use

The existing land use is municipal passive park. Surrounding land uses include:

- Commercial zoned property lot is positioned (in front) of property along West College Avenue
- Single family residential lots surround the park on the east and southeast sides
- Undeveloped wooded area border the (west side), on the other side of Blue Course Drive.
- Undeveloped land, owned by Penn State, (property type V) is on the other side of West College Avenue

### Natural Resources

#### Vegetation

The site currently has a mixed stand of vegetation. The northern part of the tract is dominated by a grove of Aspen. The area of the property near Owen's Drive is composed of a lot of Black Walnut. As such, not much other woody plant material is found in this section.

The remainder of the site, aside from the pollinator garden, is made up of the usual successional species. Tress such as Black Locust, Boxelder Maple, and other mature trees can be found scattered throughout the central and southern portions of the tract. Approximately half an acre is designated to develop a pollinator garden in the east section of the property.



### Invasive Species

Invasive species were noted throughout the entire wooded area of the park. Controlling non-native and invasive plants is important for the long-term health of the vegetation and habitat for wildlife.

### Drainage Patterns

There is a stormwater detention basin that serves the Waffle Shop property that does discharge to the north of the property. Runoff from Owens Drive enters the park through a depressed curb. Runoff from other upstream properties to the west of Blue Course Drive enter the site through culverts under Blue Course Drive. This is the significant upstream area that drains into the park.

## Man-made Resources and Influences

### Stormwater Infiltration

A closed depression due to a small berm was reported in the Pine Hall Stormwater Analysis Findings and Recommendations report (2003). This depressed area provides significant stormwater infiltration and recharge for the upstream watershed to replenish the aquifer as well as provide flooding protection to downstream properties. The infiltration characteristics of this property are significant and need to be respected with any improvements to the park.

### Pollinator Garden

The pollinator garden is proposed to remain in its current location and will continue to serve as a green infrastructure use. The approximately  $\frac{1}{4}$  acre pollinator garden was planted in the spring of 2019. The garden design and planting plan was prepared by Penn State University Master Gardeners. Over two dozen species of native plants were selected that provide season long food sources for pollinators. Species include Coneflower, Butterflyweed, Aster, Milkweed, and others.

## Site Analysis Conclusions

The site analysis determines the best uses for the park site. The analysis of existing site conditions greatly influences the park design and master planning. Key conclusions of site analysis include:

- The floodplains to the west of the property.
- The natural wooded landscape should remain intact to preserve the environmental benefits that provide significant stormwater infiltration and to offer site visitors a peaceful exploration outdoor experience.
- The Park is encumbered with invasive plant species. These detrimental plants should be eradicated from the site and replaced with native species.
- Numerous mature shade and ornamental trees are established in the park site. These trees should be maintained, as possible. Unhealthy and hazard vegetation should be removed.

- The shaded areas within the park provide a nice setting for passive recreational experiences.
- Walking path(s), or the construction of the path, should not disrupt the low-lying areas proven to be effective at infiltrating stormwater or the stormwater detention basin that serves as a discharge area for the Waffle Shop property.
- The constraints throughout the park should be considered and respected in the design. Constraints that were identified to aid in determining the alignment included; (1) connectivity to an accessible parking space, (2) avoidance of slopes that would not meet accessibility guidelines, (3) avoidance of the low lying areas that retain stormwater after precipitation events that provide information infiltration of the stormwater, and (4) avoidance of mature trees that might be impacted by construction of the walking path.
- A significant portion of the site contains slopes in excess of 5 percent which will be a challenge for adding amenities that meet Americans with Disabilities Act (ADA) requirements.

## Public Participation

### Ferguson Township Steering Committee

Ferguson Township assembled a Steering Committee to guide the park planning process. Committee members included municipal staff, the State College Bird Club, Nittany Bike Association, the Centre County Master Gardeners, and the Ferguson Township Parks and Recreation Committee. The committee's guiding principle during the master planning process was to keep the Park in its natural state to preserve its environmental benefits, providing a few passive park features for recreation, and preserving the privacy of the surrounding neighborhoods.

### Online Opinion Survey

Ferguson Township staff created a survey along with Steering Committee members for nearby residents of Songbird Sanctuary Park. The goal of the survey was to gauge resident interest in the park and what amenities would like to see added into the park's master plan.

Survey findings include:

- When asked how many times per week, on average, do you anticipate visiting Songbird Sanctuary; most respondents stated they would make occasional visits (55.56%) which was followed by one or more times per week, Monday through Friday (22.22%). Once or more times per weekend, Saturday through Sunday & multiple visits weekly and weekend had the same amount of responses (11.11%).
- When ranking the passive park features that you would like to see incorporated into the proposed Songbird Sanctuary Passive Park design; the top three answers included (1)

reestablish wildlife with native plants was the most popular answer, followed by native plant life (2) remove invasive plants, and (3) finally pollinator habitat. The following answers are in order of popularity: walking areas (4), natural scenic areas with benches or some kind of seating (5), keep it as natural as is (6), bird watching (7), bird box (8), quiet areas for meditation (9), Natural walking paths with interpretive signs for guidance and educational walks (10), biking path (11), access pathway from sidewalk on Blue Course Drive (12), community garden (13), pathway between Park and McBath Street (14), picnic areas (15), additional parking along Blue Course Drive with permeable paving (16).

- When ranking the passive park features that you would NOT like to see incorporated into the proposed Songbird Sanctuary Passive Park design, the least popular were picnic areas, followed by pathway between Park and McBath Street, and additional parking along Blue Course Drive with permeable paving. These are followed by community garden (4), biking path (5), and access pathway from sidewalk on Blue Course Drive (6). The rest of the ranking closely follow the most popular rankings.

### **Public Meetings**

Ferguson Township hosted two public meetings at the cul-de-sac on Owens Drive. Twenty residents attended the meetings. Those in attendance were invited to complete the online survey and offer suggestions on what they would like to see be implemented into the master plan.

#### ***Public Meeting #1***

The Township hosted its first public meeting for Songbird Sanctuary Park on July 10, 2019. Residents had the opportunity to speak with Ferguson Township staff and members of the steering committee about the further development of Songbird Sanctuary. One resident suggested collaborating with Nittany Valley Charter School so students could participate in volunteer services at the park. When discussing amenities, a resident mentioned that the Township should not over develop the park and ensure that is habitable for the resident wildlife. Another suggested that residents should not be allowed walk their dogs in the park to not disturb the wildlife.

#### ***Public Meeting #2***

A second public meeting was hosted on July 20, 2020. This was another opportunity to residents to receive information on what has been done by the Steering Committee for Songbird Sanctuary and provide feedback to Township Staff. One resident suggested that the park should have a remote grass drop-off for nearby residents.

### Findings of the Public Participation Process

- *Protect and Enhance Natural Resources*
- *Park Linkages*
- *Relationship to Surrounding Land Use*

## Conceptual Plan

Iterations of the master plan was presented and discussed with the Parks and Recreation Committee at three (3) public meetings from 2019 to 2021. The pre-final Master Plan narrative and first draft of the illustrative map was presented at two (2) Parks and Recreation Committee public meetings for and available on Township website for review and comment from all stakeholders including residents, municipal staff, and Ad Hoc Steering Committee. Public comment regarding the master plan included (as of 11-15-2019):

- Provide up to three (3) benches
- Install Kiosk to highlight:
  - Park policies
  - Park infiltration area
  - Park history, benefits, amenities
  - iNaturalist
  - ebird
- Create a natural path
- Provide a section of natural path that is American Disability Act (ADA) accessible
- Continue invasive plant removal
- Develop invasive plant management maintenance plan
- Maintain pollinator habitat area
- Provide entrance with signage from Blue Course Drive for pedestrians
- Consider a water bowl for wildlife
- Provide bird box amenities
- Provide screech owl box
- Provide bee box
- Provide boot station
- Provide additional plantings for a tree buffer zone along the perimeter of the property
- Add trash bin
- Natural meadow plantings

## Songbird Sanctuary (DRAFT) Master Plan

The Master Plan design and narrative (draft) was developed for Songbird Sanctuary Park to reflect recommendations from the Steering Committee and public. The design and narrative is a consolidation of the ideas and comments from review of the Committee's brainstorming activities that then morphed into conceptual scenarios for the public to prioritize a list of amenities for one cohesive master plan for the park site.

## Guiding Principles

The following guiding principles were defined for the Songbird Sanctuary Master Plan, based on the findings of the planning and public participation process:

- Maintain the existing natural resources and environmentally sensitive areas on the site
- Minimize the amount of earthwork to protect and preserve the site's natural characteristics
- Enhance the convenience of accessing the park that meet American Disability Act (ADA) requirements
- Explore opportunities to enhance the natural aspects of the site and that incorporate passive features that promote wildlife
- Develop trails to encourage walking and healthy activity.

## Site Amenities

### Natural Trail System

An alignment for an accessible walking path was considered to connect the Shared Use Path along Blue Course Drive through Songbird Sanctuary to Owens Drive, and if possible to the pollinator garden. The walking path would be constructed of an aggregate material that meets accessibility requirements and be at least 5 feet wide. The path will not be designed to support trucks or other types of larger maintenance vehicles and would not be considered a shared use path. The general alignment of this accessible walking path is depicted on the proposed masterplan. ADA route signage will be placed along the accessible route at each park path intersection to inform pedestrians the accessible walkway.

Constraints identified to aid in determining the alignment included 1. Connectivity to an accessible parking space 2. avoidance of slopes that would not meet accessibility guidelines, 3. Avoidance of the low-lying areas that retain stormwater after precipitation events that provide infiltration of the stormwater, and 4. Avoidance of mature trees that might be impacted by construction of the walking path.

The proposed walking path would begin at the accessible parking space and will require some curb to be replaced as well as a landing area constructed adjacent to the space and connect to the path. Appropriate signing and paving markings for the parking space will be installed.

The accessible route from a designated parking space will proceed in a westerly direction staying approximately 30 feet from the adjoining Owens Drive parcel and continuing toward Blue Course Drive. Generally, the ground surface in the east/west direction is relatively level, so meeting the requirement of 5 percent maximum slope will not be difficult. There is a very short section adjacent to the existing shared use path along Blue Course Drive that may exceed the 5 percent slope but can be corrected with some minor placement of fill.

The alignment of the path as it proceeds from Owens Drive toward Blue Course Drive was selected to be the most direct route from Owens Drive to Blue Course Drive and be adjacent to the areas that are low lying

and store and infiltrate stormwater, within encroaching upon them. There is a stormwater detention basin that serves the Waffle Shop property that does discharge to the north of the proposed walking path and may cause stormwater to cross over the path during certain stormwater events. The alignment selected stays on the highest ground possible where that stormwater crosses the walking path.

Along the entire route, existing trees of various size and type are proposed to remain situated. A construction technique will be used to elevate the walking path above the natural grade and not disturb any existing tree roots. A geotextile material will be placed on the existing soils and aggregate placed and compacted on this material to establish the walking path. This approach will also minimize disturbance of soils that infiltrate stormwater.

#### Parking

The existing parking spaces at the end of Owens Drive were evaluated to determine which space would best meet accessibility guidelines. The accessible parking space will be striped and identified with a sign and located on level ground.

#### Entry Plaza

A plaza is proposed at the southern end of Owens Drive near the accessible parking space with an information kiosk and a bench. The plaza provides a meeting area for visitors with a kiosk to display information such as trail length, park policies, etc. Also, available at, or nearby, the entry plaza will be a boot station, water bowl, dog deposit box, and trash and recycle bins.

#### Mile Markers

Mile markers will be located along trails to identify trail length in one-tenth-mile intervals.

#### Park Signs

- **Park entry sign** The parking area will require a park entry sign as well as the pedestrian entrance off Blue Course Drive. The two (2) signs will include the park name, Township name, and CRPR logo.
- **Parking space ADA sign** – The parking space named ADA accessible will be visible with a sign that communicates compliance with the Americans with Disabilities Act (ADA) requirements.
- **Interpretative Signs** Interpretative signs will provide information about the natural features of the park. Potential interpretative signs include:
  - Low/No-mow meadow
  - Environmental characteristics of park such as the drainage and groundwater recharge
  - Value of green infrastructure

#### Water Bowl

A large, shallow bowl of water for the birds to perch and hydrate.

### Bird Nest Boxes

Bird nest boxes will be placed throughout the park. Songbird Sanctuary provides ample space to attract a variety of species through pairing bird nest boxes. The placing of bird nest boxes will involve public participation and knowledge of good habitats for nest boxes.

### Natural Resource Enhancement/Sustainable Green Components

- Sustainability and Green Design Considerations  
 The master plan incorporates passive recreation to blend seamlessly into the existing natural landscape to preserve the environmentally sensitive area. Minimal development allows for nonspecific uses and requires little dedicated active infrastructure. Park development will maintain natural landscape, promote biodiversity, enhance habitats, promote reforestation, and not disturb the area.
  
- Americans with Disabilities Act (ADA)
  - **Accessible Routes** An accessible route will be provided from an accessible parking space to facilities and activity areas in park settings. An accessible route will be developed to be firm, stable and slip resistant with a running slope that does not exceed 1:20 feet or 5 percent slope. The width for the accessible route will be at a minimum of five feet to allow two-way travel. The natural trail in Songbird Sanctuary Park is envisioned to present a dual loop with a connecting path directly from Owens Drive cul-de-sac directly to Blue Course Drive that meets ADA requirements. The area north of the ADA accessible path is noted as exceeding the maximum slope and would disrupt drainage flows as well as the mature trees to bring in compliance with ADA standards.

### Park Development Costs

Achieving the vision presented in the master plan for Songbird Sanctuary Park will require capital expenditures. It is anticipated that the enhancements will not require a phasing approach. To guide the enhancement of Songbird Sanctuary, cost estimates are prepared to correspond to the various phases of development as determined by the Steering Committee.

#### Phase 1

Item No.	Work Item	No. of Units	Unit Cost	Total Cost
1	Mobilization	LS	\$6,678	\$2,500
2	Natural Trail	LS	\$4,336	\$4,336
6	Kiosk	1 EA	\$5,000	\$5,000
7	Boot Brush	2 EA	\$200	\$400

Songbird Sanctuary Park Master Plan  
 Ferguson Township | Administration and Parks Department

8	Bench	2 EA	\$1,539	\$3,078
9	Bird Nest Box	10 EA	\$200	\$2,000
10	Trash and Recycle bin	2 EA	\$1,400	\$2,800
11	Dog Deposit Box	2 EA	\$500	\$1,000
12	Signage	LS	\$5000	\$5,000
	Park Entry Signs			
	Interpretative Sign			
	Handicap Accessible Parking Sign			
	Mile Marker Signs			
	ADA Route Signs			
13	ADA Parking	LS	\$16,716	\$16,716
	Contingency	10%	\$4,283	
	<b>TOTAL</b>			<b>\$47,113</b>

Phase 2

Item No.	Work Item	No. of Units	Unit Cost	Total Cost
1	Mobilization	LS		\$2,500
2	ADA Accessible Trail	850 SY	\$47,252	\$47,252
3	Bench	2	\$1539	\$3,078
	Contingency	10%		\$5,283
	<b>TOTAL</b>			<b>\$58,113</b>
	<b>inflation costs</b>			<b>\$3,485</b>
				<b>\$61,598</b>

Phase 3

Item No.	Work Item	No. of Units	Unit Cost	Total Cost
1	Mobilization			
2	Perimeter Tree Plantings (Phase 2)	107 EA	\$375	\$40,125



Songbird Sanctuary Park Master Plan  
Ferguson Township | Administration and Parks Department

3	Natural Meadow Plantings	25 EA	\$150	\$3,750
	Contingency	10%		\$3,750
	<b>TOTAL</b>			<b>\$47,625</b>

DRAFT



# LEGEND

- PROPERTY LINE
- ① EXISTING MIXED PLANTINGS & MEADOW
- EXISTING ROCK PILE
- EXISTING TREES
- PROPOSED TREES TO BE PLANTED
- PROPOSED NATURAL TRAIL
- PROPOSED ADA ACCESSIBLE TRAIL
- PROPOSED NORTHWEST LOOP
- PROPOSED SOUTHEAST LOOP
- P PARKING AREA
- ADA ACCESSIBLE PARKING
- ② PROPOSED INFO KIOSK, BOOT BRUSH STATION & WATER BOWL
- ③ PROPOSED POLLINATOR GARDEN
- ④ PROPOSED BENCHES
- ⑤ PROPOSED MONUMENT SIGN
- ▲ PROPOSED MILE MARKERS



# SONGBIRD SANCTUARY MASTER PLAN

FERGUSON TOWNSHIP, CENTRE COUNTY, PENNSYLVANIA OCTOBER 2021






# TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801  
Telephone: 814-238-4651 • Fax: 814-238-3454  
www.twp.ferguson.pa.us

TO: Ferguson Township Board of Supervisors

FROM: Ryan T. Scanlan, E.I.T., Assistant Township Engineer 

DATE: January 10, 2022

SUBJECT: **AWARD OF 2021-C18 HOMESTEAD PARK PLAY EQUIPMENT INSTALLATION**

As requested, Ferguson Township Engineering staff has obtained quotes for the installation of play equipment and related work at Homestead Park by means of using the State COSTARS contract. Work would involve installing play equipment east of the existing parking lot and include handicap upgrades to the parking lot to access the play equipment.

Work would entail the Base quote (equipment installation and accessible walkway) along with one of the alternates; Alt #1 or Alt #2. Alt #1 includes installation of an engineered wood fiber fall surface while Alt #2 includes a poured-in-place fall surface. The Willow Playworks quote does not include upgrades to the parking lot, as Willow Playworks does not perform paving activities. This work would be completed in-house or by a separate contract. I have included this additional task along with the cost of the play equipment and Willow Playworks quote in the column titled "Willow Playworks + Ferguson" to reflect the total estimated project costs. The budget for this project is \$75,000.

Quote from Willow Playworks and comparison:

ITEM	Ferguson Est	Willow Playworks Quote	*Willow Playworks + Ferguson
BASE + ALT #1	\$71,624.55	\$26,875.00	\$68,633.69
BASE+ ALT #2	\$81,984.77	\$38,115.00	\$79,873.69

\*Using Willow Playworks quoted unit prices and the Townships estimate for items not performed by Willow Playworks.

It was also requested that Engineering provide PROS and CONS of the two alternate fall surfaces for use in considering the award of the alternates.

### Engineered Wood Fiber Fall Surface:

- Pros:
  - Low installation cost
  - Fall surface can be replenished and maintained by Public Works or Parks and Recreation personnel
  - Material is natural and sustainable

- Cons:
  - Need to routinely shape and compact material to maintain handicap accessibility.
  - Need to replenish surface every several years (approx. \$1,200 per replenish) since material will decay and/or rot as it is a natural sustainable material

Poured-In-Place Rubber Fall Surface:

- Pros:
  - No need to replenish surface
  - Minimal maintenance
  - Will not rut under swings and/or at the bottom of sliding boards
- Cons:
  - High installation cost
  - Synthetic material

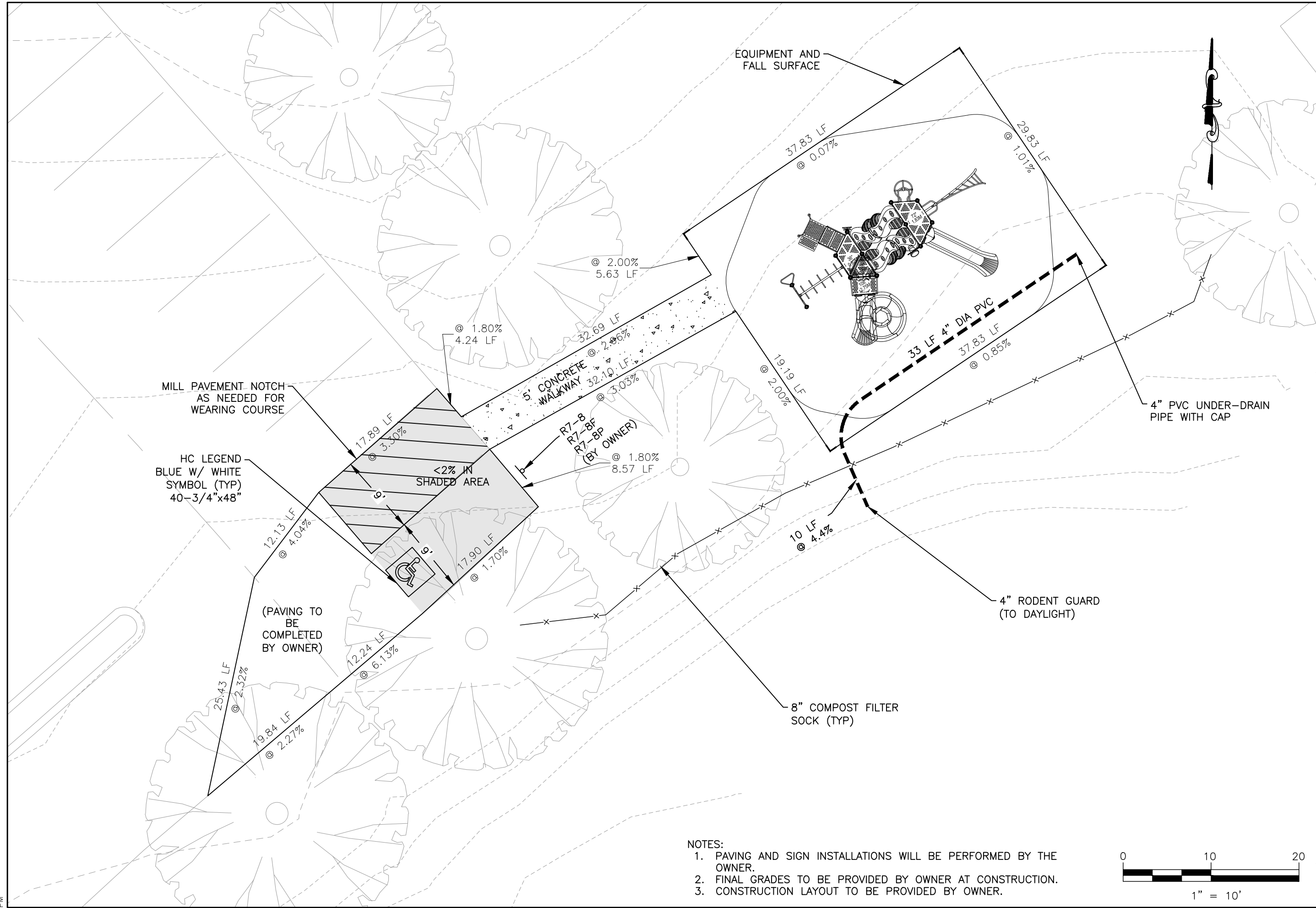
Attached is a copy of the quote. The Engineers estimate for Base + Alt #1 is \$71,624.55. The budget included \$75,000 to complete this work.

I recommend that the Board of Supervisors determine which fall surface they would like to install and award the corresponding quote to Willow Playworks.

Attachments:

2021-C18 Concept 3 Design\_Plan Set.pdf  
2021-C18 Concept #3 Quote\_Willow Playworks.pdf  
2021-C18 Concept #3\_Ferguson + Willow Playworks.pdf

Copy: D. Pribulka (via email)  
C. Martin (via email)  
D. Modricker (via email)  
R. Seybert (via email)  
2021-C18 Contract folder



MILL PAVEMENT NOTCH AS NEEDED FOR WEARING COURSE

HC LEGEND BLUE W/ WHITE SYMBOL (TYP) 40-3/4"x48"

(PAVING TO BE COMPLETED BY OWNER)

<2% IN SHADED AREA

R7-B  
R7-BF  
R7-BP  
(BY OWNER)

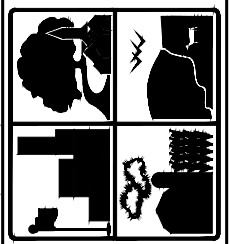
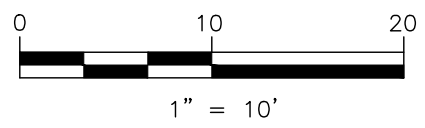
EQUIPMENT AND FALL SURFACE

8" COMPOST FILTER SOCK (TYP)

4" RODENT GUARD (TO DAYLIGHT)

4" PVC UNDER-DRAIN PIPE WITH CAP

- NOTES:
1. PAVING AND SIGN INSTALLATIONS WILL BE PERFORMED BY THE OWNER.
  2. FINAL GRADES TO BE PROVIDED BY OWNER AT CONSTRUCTION.
  3. CONSTRUCTION LAYOUT TO BE PROVIDED BY OWNER.



**FERGUSON TOWNSHIP**  
 DEPT. OF PUBLIC WORKS & ENGINEERING  
 3147 RESEARCH DRIVE  
 STATE COLLEGE, PA 16801  
 PHONE: 814-238-4651  
 FAX: 814-238-3454  
 www.twp.ferguson.pa.us

REV.	DATE

HOMESTEAD PARK  
 CONTRACT 2021-C18  
**CONCEPT #3  
 PLAN**

PATH:\PUBLIC WORKS\PIWSTAFF\CAPITAL PROJECTS\2021 PROJECTS\2021-C18 HOMESTEAD PARK PLAY EQUIPMENT INSTALLATION\DWG\2021-C18 HOMESTEAD PARK\_CONCEPT\_3 DESIGN.DWG  
 SAVER:1/10/2022 2:40 PM

4,000 PSI @ 28 DAYS MIN., MAXIMUM  
 0.45 W/C RATIO, FIBER REINFORCED  
 CEMENT CONCRETE, 4" DEPTH



ACCESSIBLE ROUTE  
 NOT TO SCALE

- NOTES:
1. REMOVE EXISTING TOPSOIL PRIOR TO CONSTRUCTING ACCESSIBLE ROUTE.
  2. CONTRACTION JOINTS SHALL BE PLACED EVERY 5'. FULL DEPTH EXPANSION JOINT MATERIAL SHALL BE CUT OR CONFORM TO THE CROSS SECTIONAL AREA AND BE PLACED AT STRUCTURES AND AT THE END OF EACH WORK DAY.
  3. EXPANSION JOINT MATERIAL SHALL NOT BE PLACED WHERE CONCRETE ABUTS ASPHALT.



PLAY STRUCTURE  
 NOT TO SCALE

- NOTES:
1. COLORS OF PLAY STRUCTURE ARE NOT SHOWN AS ORDERED.
  2. FERGUSON TOWNSHIP HAS STRUCTURE IN POSSESSION AND WILL MOVE ON-SITE WHEN CONTRACTOR IS READY FOR EQUIPMENT.

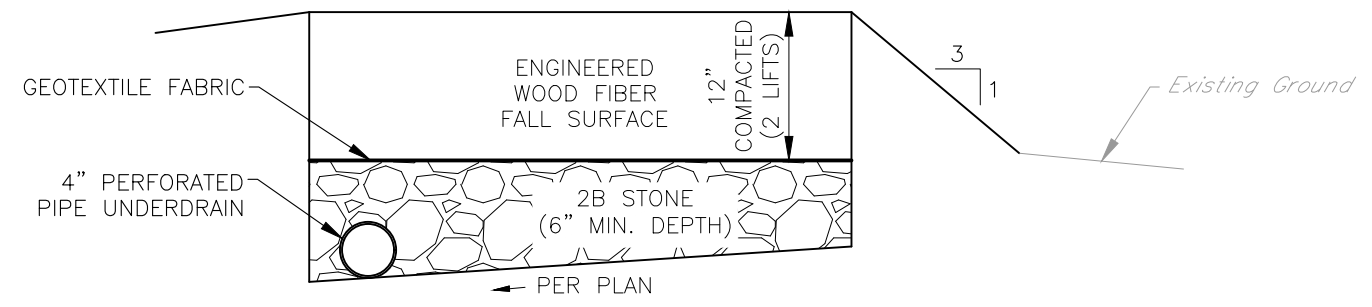
SUPERPAVE ASPHALT MIXTURE DESIGN, WMA WEARING COURSE, PG 64-22, < 0.3 MILLION ESALS, 9.5 MM MIX, 1 1/2" DEPTH, SRL-L

SUPERPAVE ASPHALT MIXTURE DESIGN, WMA BASE COURSE, PG 64-22, <0.3 MILLION ESALS, 19.0 MM MIX, VARIABLE DEPTH

Existing Pavement

PARKING AREA  
 NOT TO SCALE

- NOTES:
1. ADA LOADING/UNLOADING ZONE SHALL HAVE A SLOPE <2.0% IN ALL DIRECTIONS (SEE SHADED AREA)
  2. PAVING TO BE PERFORMED BY OWNER

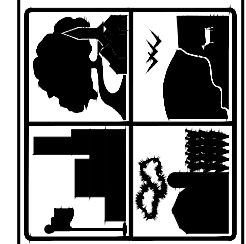


PLAY EQUIPMENT PIT SECTION VIEW (ALT #1)  
 NOT TO SCALE



POURED-IN-PLACE FALL SURFACE ALT #2  
 NOT TO SCALE

- NOTES:
1. AGGREGATE TO BE COMPACTED TO 95% STANDARD PROCTOR (AS PER ASTM TEST)

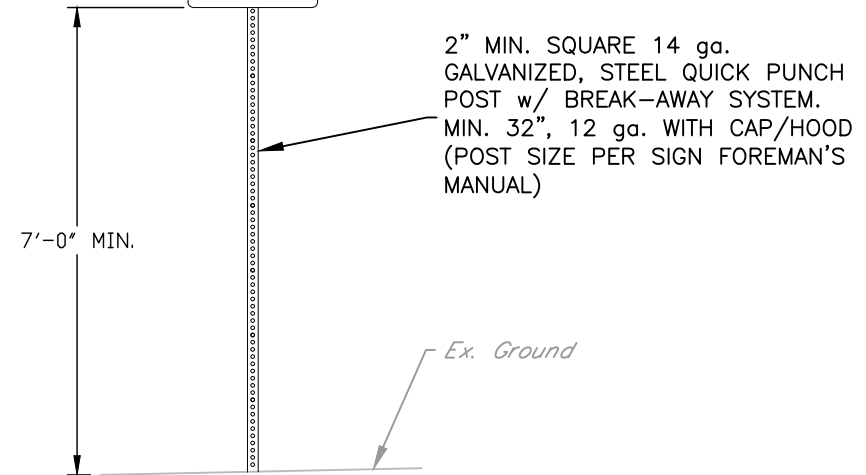


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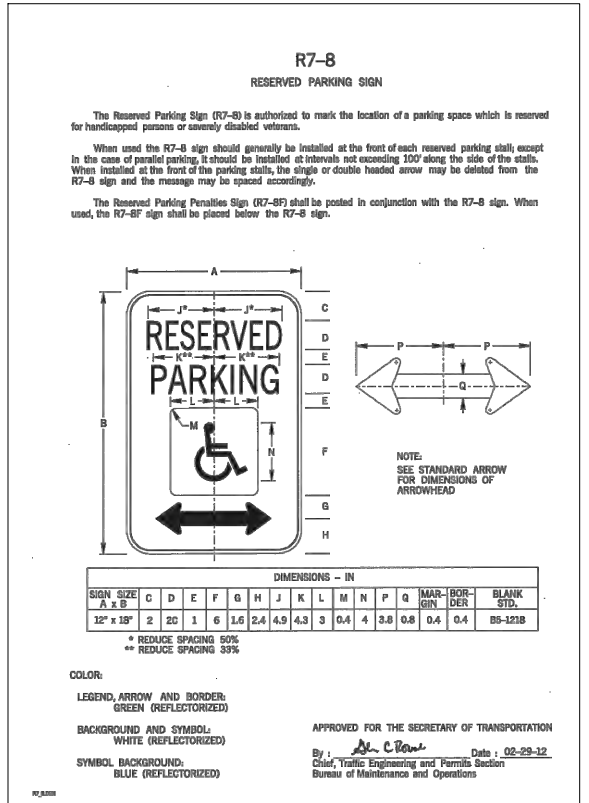
HOMESTEAD PARK  
 CONTRACT 2021-C18

**CONCEPT #3  
 DETAILS**

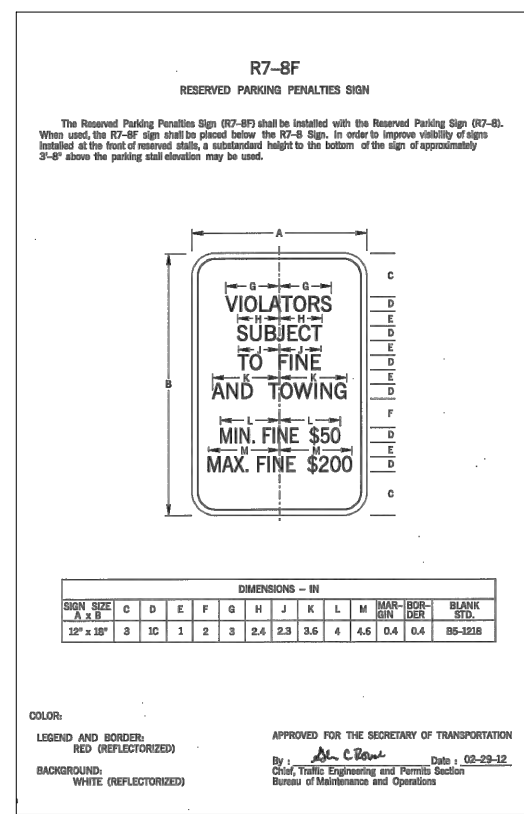


POST MOUNTED SIGN  
NOT TO SCALE

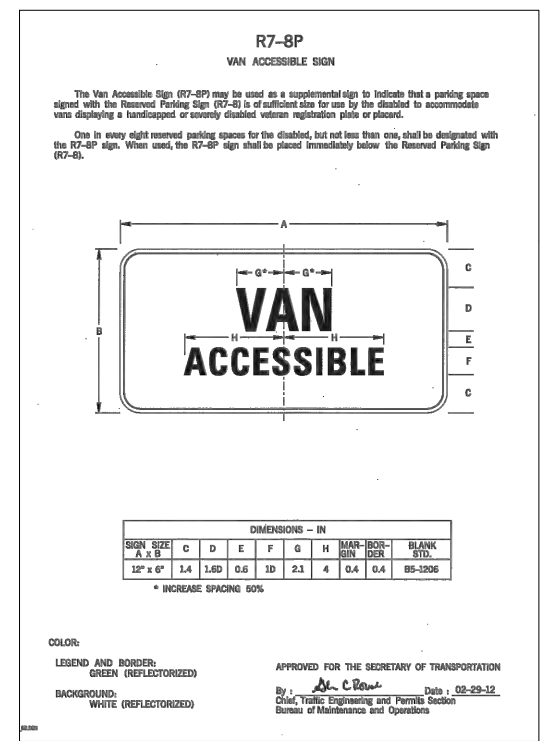
NOTES:  
1. SIGN INSTALLATION TO BE PERFORMED BY OWNER



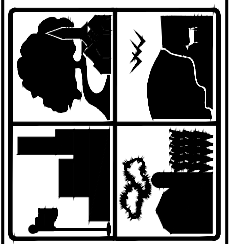
R7-8 DETAILS  
NOT TO SCALE



R7-8F DETAILS  
NOT TO SCALE



R7-8P DETAILS  
NOT TO SCALE



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REV.	DATE

HOMESTEAD PARK  
 CONTRACT 2021-C18  
**CONCEPT #3**  
**DETAILS**

**2021-C18 HOMESTEAD PARK PLAYGROUND IMPROVEMENTS**

**Willow Playworks Quote**

Date: 1/4/2022

**REVISED ON 12/20/21 PER DESIGN PER CONCEPT #3 PLAN**

**OPTION #3 BASE - EQUIPMENT TO BE RELOCATED AT SOUTH END OF PARK, NEAR PARKING AREA**

Willow Playworks Quote

ITEM No. UNIT	DESCRIPTION	QTY	UNIT PRICE	SUB-TOTAL	SUB-TOTAL
0203-0001 CY	CLASS 1 EXCAVATION	4	\$33.00	\$132.00	\$140.00
4676-0001 SY	CEMENT CONCRETE SIDEWALK (TO FALL PIT)	18	\$254.00	\$4,572.00	\$2,950.00
9000-0002 LS	PRODUCT# 350-1733 EQUIPMENT INSTALLATION	1	\$13,500.00	\$13,500.00	\$13,500.00
9000-0003 LF	8" COMPOST FILTER SOCK	92	\$6.50	\$598.00	\$615.00
<b>BASE TOTAL</b>				<b>\$18,802.00</b>	<b>\$17,205.00</b>

**ALT #1 ENGINEERED WOOD FIBER SURFACE**

ITEM No. UNIT	DESCRIPTION	QTY	UNIT PRICE	SUB-TOTAL	SUB-TOTAL
0203-0001 CY	CLASS 1 EXCAVATION	84	\$33.00	\$2,772.00	\$2,210.00
0212-0016 SY	GEOTEXTILE	126	\$5.36	\$675.36	\$675.00
9000-0005 CY	ENGINEERED WOOD FIBER (MATERIAL ONLY)	50	\$69.68	\$3,484.00	\$1,485.00
9000-0006 TON	SUBBASE 6" DEPTH (2B) UNDER-DRAIN	32	\$111.00	\$3,552.00	\$3,550.00
9000-0007 LF	4" PERF. UNDER-DRAIN PIPE	43	\$13.50	\$580.50	\$1,750.00
<b>ALT #1 TOTAL</b>				<b>\$11,063.86</b>	<b>\$9,670.00</b>

**ALT #2 POURED-IN-PLACE RUBBER FALL SURFACE**

ITEM No. UNIT	DESCRIPTION	QTY	UNIT PRICE	SUB-TOTAL	SUB-TOTAL
0203-0001 CY	CLASS 1 EXCAVATION	28	\$33.00	\$924.00	\$1,550.00
0350-0120 CY	SUBBASE (NO. 2A)	32	\$110.94	\$3,550.08	\$3,210.00
9000-0008 SF	POURED-IN-PLACE RUBBER FALL SURFACE	1,130	\$15.00	\$16,950.00	\$16,150.00
<b>ALT #2 TOTAL</b>				<b>\$21,424.08</b>	<b>\$20,910.00</b>

ITEM	Engineers Est	Willow Playworks
BASE + ALT #1	\$29,865.86	\$26,875.00
BASE+ ALT #2	\$40,226.08	\$38,115.00
<b>BUDGET</b>	<b>\$75,000.00</b>	



**2021-C18 HOMESTEAD PARK PLAYGROUND IMPROVEMENTS**

Engineers Estimate

Date: 1/11/2022

Inflation 1.07

**\*\*REVISED ON 12/20/21 PER DESIGN**

**OPTION #3 BASE - EQUIPMENT TO BE RELOCATED AT SOUTH END OF PARK, NEAR PARKING AREA**

ITEM No. UNIT	DESCRIPTION	UNIT PRICE	QTY	SUB-TOTAL	Willow Playworks + Ferguson
0203-0001 CY	CLASS 1 EXCAVATION	\$33.00	4	\$132.00	\$140.00
0411-6370 TON	SUPERPAVE ASPHALT MIXTURE DESIGN, WMA BINDER COURSE, PG 64-22, < 0.3 MILLION ESALs, 19.0 MM MIX (COMPLETED BY TOWNSHIP)	\$165.74	21	\$3,480.60	\$3,480.60
0411-0395 TON	SUPERPAVE ASPHALT MIXTURE DESIGN, WMA WEARING COURSE, PG 64-22, < 0.3 MILLION ESALs, 9.5 MM MIX, SRL-L (COMPLETED BY TOWNSHIP)	\$232.76	7	\$1,629.31	\$1,629.31
4676-0001 SY	CEMENT CONCRETE SIDEWALK (TO FALL PIT)	\$254.00	18	\$4,572.00	\$2,950.00
0802-0001 CY	TOPSOIL FURNISHED AND PLACED (COMPLETED BY TOWNSHIP)	\$135.20	6	\$811.21	\$811.21
0962-1000 LF	4" WHITE WATERBORNE PAVEMENT MARKINGS (COMPLETED DURING 2022-C8)	\$0.34	126	\$43.14	\$43.14
0962-1036 EA	WHITE WATERBORNE PAVEMENT LEGEND, "HANDICAP SYMBOL", 3'-3" X 2'-11" (COMPLETED DURING 2022-C8)	\$29.43	1	\$29.43	\$29.43
9000-0001 EA	PLAYWORLD PLAY STRUCTURE; CHALLENGERS, PRDUCT# 350-1733 (ALREADY PURCHASED)	\$35,515.00	1	\$35,515.00	\$35,515.00
9000-0002 LS	PRODUCT# 350-1733 EQUIPMENT INSTALLATION	\$13,500.00	1	\$13,500.00	\$13,500.00
9000-0003 LF	8" COMPOST FILTER SOCK	\$6.50	92	\$598.00	\$615.00
9000-004 EA	HANDICAP PARKING SIGN (COMPLETED BY TOWNSHIP)	\$250.00	1	\$250.00	\$250.00
<b>BASE TOTAL</b>				<b>\$60,560.69</b>	<b>\$58,963.69</b>

**ALT #1 ENGINEERED WOOD FIBER SURFACE**

ITEM No. UNIT	DESCRIPTION	UNIT PRICE	QTY	SUB-TOTAL	Willow Playworks + Ferguson
0203-0001 CY	CLASS 1 EXCAVATION	\$33.00	84	\$2,772.00	\$2,210.00
0212-0016 SY	CLASS 4, TYPE A GEOTEXTILE	\$5.36	126	\$675.36	\$675.00
9000-0005 CY	ENGINEERED WOOD FIBER (MATERIAL ONLY)	\$69.68	50	\$3,484.00	\$1,485.00
9000-0006 TON	SUBBASE 6" DEPTH (2B) UNDER-DRAIN	\$111.00	32	\$3,552.00	\$3,550.00
9000-0007 LF	4" PERF. UNDER-DRAIN PIPE	\$13.50	43	\$580.50	\$1,750.00
<b>ALT #1 TOTAL</b>				<b>\$11,063.86</b>	<b>\$9,670.00</b>

**ALT #2 POURED-IN-PLACE RUBBER FALL SURFACE**

ITEM No. UNIT	DESCRIPTION	UNIT PRICE	QTY	SUB-TOTAL	Willow Playworks + Ferguson
0203-0001 CY	CLASS 1 EXCAVATION	\$33.00	28	\$924.00	\$1,550.00
0350-0120 CY	SUBBASE (NO. 2A)	110.94	32	\$3,550.08	\$3,210.00
9000-0008 SF	POURED-IN-PLACE RUBBER FALL SURFACE	\$15.00	1,130	\$16,950.00	\$16,150.00
<b>ALT #2 TOTAL</b>				<b>\$21,424.08</b>	<b>\$20,910.00</b>

ITEM	Ferguson Est	Willow Playworks + Ferguson
BASE + ALT #1	\$71,624.55	\$68,633.69
BASE+ ALT #2	\$81,984.77	\$79,873.69
<b>BUDGET</b>	<b>\$75,000.00</b>	

§ 16-107

Centre Region Parks and Recreation Department.

[Ord. 873, 11/20/2006, § 7]

1. In order to provide for equitable use of park facilities, preserve park areas, and facilities, and protect the safety of users of the parks and their facilities, the Director of the Centre Region Parks and Recreation Department shall have the following authority, the enumeration of which shall not restrict the general authority and control of the Director over parks:

- A. To Fix Time. To fix times when the parks or parts thereof shall be open to public use.
- B. To Restrict Use. To designate parks and parts thereof as restricted to the use of certain portions of the public at certain times as the Director sees fit not to adversely limit allowances as provided in the Code of Ordinances.
- C. To Issue Permits. Under uniform conditions to be prescribed by the Director, to issue permits for regulated uses as hereinbefore enumerated.
- D. To Fix, Charge and Collect Fees. To fix, charge and collect such fees and deposits for the use of park areas or facilities or privileges as the Director deems advisable to help defray the expense of the parks and their facilities.

§ 22-202 **Definitions.**

[Ord. No. 1050, 11/18/2019]

**LAND DEVELOPMENT**

Any of the following activities: 1) the improvement of one lot or two or more contiguous lots, tracts or parcels of land for any purpose involving: i) a group of two or more residential or nonresidential buildings, whether proposed initially or cumulatively, or a single nonresidential building on a lot or lots regardless of the number of occupants or tenure; or ii) the division or allocation of land or space, whether initially or cumulatively, between or among two or more existing or prospective occupants by means of, or for the purpose of, streets, common areas, leaseholds, condominiums, building groups or other features; 2) a subdivision of land; or 3) development in accordance with § 503(1.1) of the Municipalities Planning Code, as amended.

1. Land Development, Major—A land development which does not qualify or classify as a minor land development;

2. Land Development, Minor—A development or a parcel of land which contains:

- A. Not more than three detached single-family residential structures, whether developed initially or cumulatively on a single lot, as permitted by the Township’s Zoning Ordinance. Proposed single-family residential structures that require a land development plan shall be reviewed by Township Staff and included on the consent agenda for the Board of Supervisors to approve or deny the plan.

- a. The following sections are not applicable to Minor Land Development Plans for single-family residential structures:

- i. §22-401.1.C.1.g, and

- ii. §22-401.1.C.1.h.

- B. The construction or alteration of a nonresidential building with a footprint of not more than 1,000

square feet, whether initially or cumulatively; provided that the construction or alteration does not result in the following:

- (1). Installation of new vehicular access to or from a public right-of way;
- (2). Activities that would require the submission of a stormwater management site plan;
- (3). Development within a floodplain or Nolin Soils;
- (4). Changes to utility services including new service laterals to increase capacity or provide fire protection;
- (5). Vertical expansions of more than two stories above existing structures; and
- (6). A requirement of additional parking.

C. Conversion of an accessory structure to a residential unit.

D. The sole construction of a parking lot, as defined in this chapter.

## SUBDIVISION

The division or redivision of a lot, tract or parcel of land by any means into two or more lots, tracts, parcels or other divisions of land, including changes in existing lot lines for the purpose, whether immediate or future, of lease, partition by the court for distribution to heirs or devisees, transfer of ownership or building or lot development; provided, however, that the subdivision by lease of land for agricultural purposes into parcels of more than 10 acres, not involving any new street or easement of access or any residential dwelling, shall be exempted.

1. Subdivision, Major—Any subdivision which does not qualify or classify as a minor subdivision.
2. Subdivision, Minor—A subdivision of a parcel of land into not more than three lots, including the existing lot of record, where in each lot has direct access to and fronts upon any public street or road and does not require any expenditures for the extension of any street or the extension or creation of any public improvements. This includes:
  - A. Adjustment of lot line between lots where no new lots are created;
  - B. Consolidation of lot lines; and
  - C. Survey corrections of property lines for townhouses and other attached dwellings after construction when in conformance with the previously recorded plan.

**PARKING, ON-LOT** – The number of parking spaces required by Chapter 22, Subdivision and Land Development to be provided off street for each dwelling unit. These spaces are intended to serve the normal daily parking needs of the dwelling unit occupants.

### § 22-301 General.

**[Ord. No. 1050, 11/18/2019]**

Proposed subdivision and land development plans shall be reviewed by the Township Planning Commission and the Centre County Planning Commission, or its designated agent, and shall be approved or not approved by the Board of Supervisors in accordance with the procedures specified in this chapter. Following the

recommended preapplication conference for sketch plan review, plans may be presented in two stages, preliminary and final, or simultaneously as a preliminary/final plan. If a plan is presented in one stage as a preliminary/final plan, then the plan must meet both the preliminary plan requirements and final plan requirements as if the plan were presented in two stages.

#### 1. Fees for Review.

The Supervisors shall establish, by resolution, a schedule of fees for applications for development, for the Township's review of the materials in connection therewith which are to be provided to the Township under the provisions of this chapter including, but not limited to, the payment of fees charged by the Township's professional consultants for their review. Such fee schedule shall be reproduced and made available upon request at the Township Building. The resolution providing for the various fees shall be periodically reviewed and amended, when necessary, by resolution of the Supervisors. Any approval for the issuance of any permits under this chapter shall be contingent upon payment of the proper fees as established by the Township's Fee Schedule.

A. Disputed Review Fees. In the event the applicant disputes the amount of any such review fees, the applicant shall, within 10 days of the billing date, notify the Township that such fees are disputed, in which case the Township shall not delay or disapprove a subdivision or land development application due to the applicant's request over disputed fees.

B. Review Fee Dispute Resolution. In the event that the Township and the applicant cannot agree on the amount of review fees which are reasonable and necessary, then the applicant and the Township shall follow the procedure for dispute resolution set forth in the Municipalities Planning Code (MPC) §510(g), 53 P.s. §10510(g).

#### **§ 22-303 Review of Preliminary Plan. [Ord. No. 1050, 11/18/2019]**

1. All applications for approval of subdivision and land development plans shall commence with the official submission of a plan and all required supplementary data to the Township Department of Planning and Zoning. All applications for preliminary review of a plan shall be acted upon by the Township within such time limits as established by the Pennsylvania Municipalities Planning Code. At any time during the review process the applicant may substitute an amended plan for that originally submitted solely for the purpose of correcting the original plan to the extent necessary to meet the requirements of this chapter. In the event that the applicant submits an amended plan to the Township, the owner or agent of the subject lot(s) must provide the Township with a written ninety-day time extension in a form to be supplied by the Township to review the plan. The 90 days will be measured from the date the revised plan is submitted to the Township. See § **22-303**, Subsection 6D.
2. A plan shall be deemed to have been submitted for preliminary review when the applicant has furnished to the Township Department of Planning and Zoning the following documents:
  - A. One copy of a completed application for subdivision or land development, plus payment of all application and escrow fees.

B. Seven black (or blue) on white full-size prints, one eleven-inch-by-seventeen-inch copies and one digital copy of the plan which shall fully comply with the provisions of this chapter.

C. One digital copy of all submitted documents.

§22-303.6.C.(1) Review of Preliminary Plan.

C. Authority. The Board of Supervisors shall act on all preliminary applications.

- (1) Decision Deadline. Not later than 90 days after the official filing date, the Board of Supervisors shall render a decision on the preliminary application. All decisions shall be made at a public meeting.
- (2) Extension of Deadline. The applicant may agree in writing to an extension of time or change in the prescribed manner of presentation of communication of the decision.
- (3) Actions. The Board of Supervisors shall take on of the following actions:
  - a. Approve the preliminary application.
  - b. Approve the preliminary application with conditions.
  - c. Disapprove the preliminary application on the basis that it does not comply with specific standards and regulations set forth in this Code.
- (4) General Standards for Review of Preliminary Applications. The Board of Supervisors shall approve the preliminary application if the preliminary application complies with the standards and regulations set forth in this chapter.
- (5) Notification of Decision. The decision of the Board of Supervisors shall be in writing and shall be communicated to the applicant personally or mailed to the last-known address not later than 15 days following the decision. If the decision is disapproval, the written notification shall specify all defects in the application and shall cite with section numbers the provisions of this chapter or the Code that have not been satisfied.
- (6) Effect of Approval. If the plan receives preliminary approval by the Board of Supervisors, the action of the Board of Supervisors shall be noted, together with the date of action and signature of the Chairman, Secretary and Township Engineer, on two copies of the plan. One copy of the plan shall be given to the applicant, while the other copy shall be retained in the Township files. The preliminary plan shall be entitled to the protections afforded by §508(4) of the MPC, 53 P.S. §10508(4).

§ 22-304 **Review of Final Plan.**

**[Ord. No. 1050, 11/18/2019]**

1. A plan shall be officially submitted to the Township Department of Planning and Zoning for final Township review after all improvements, as defined by this chapter, indicated on the plan receiving preliminary approval have been installed or, in lieu of the completion of the improvements, after deposit with the Township of a corporate bond or other security acceptable to the Board of Supervisors in accordance with this chapter. All plans which have received preliminary approval shall be entitled to final approval in accordance with the terms of the approved preliminary

application for a period of five years from the date of the preliminary approval.

A. A plan shall be deemed to have been submitted for final review when the applicant has furnished to the Township Department of Planning and Zoning the following documents:

- (1) Seven black (or blue) on white full-size prints, one eleven-inch-seventeen-inch copies and one digital copy of the plan which shall fully comply with the provisions of this chapter.
- (2) Payment of all application and escrow fees.

**§ 22-306 Minor Subdivision, Minor Alteration Plan, and Minor Land Development Plan.  
[Ord. No. 1050, 11/18/2019]**

1. Minor Subdivision. Applicants are required to apply for and receive a minor subdivision approval from the Township in accordance with the following criteria:

A. Recommendations and Approvals.

- (1) A minor subdivision plan shall meet both the preliminary plan requirements and final plan requirements as if the plan were presented in two stages.
- (2) Application requirements as shown on the Subdivision and/or Land Development Requirements Table shall be submitted for all minor subdivisions.
- (3) The Township staff shall review and forward an application to the Planning Commission regarding minor subdivision. Township staff comment resulting from said review shall accompany the application forwarded.
- (4) The Planning Commission shall recommend application approval, approval subject to conditions, or denial to the Township Board of Supervisors regarding minor subdivision.
- (5) The Township Board of Supervisors shall be responsible for approving or denying minor land developments.

B. Conferences. A preapplication conference is highly recommended with the Township prior to the submission of a final application.

C. Applicants are required to provide an escrow fee for plan review and legal opinion of the Township Solicitor.

2. Minor Alteration Plan.

A. Minor alterations to a previously issued zoning permit may be made by the applicant submitting a revised application and land development plan, if applicable, to the Zoning Administrator for approval.



B. An alteration to a zoning permit and land development plan, if applicable, shall be considered minor if:

- (1) The building coverage will be increased or decreased by no more than 10%.
- (2) The impervious coverage will be increased by no more than 10%.
- (3) The change in use will not increase the parking requirements.
- (4) The stormwater management controls will not be changed.
- (5) Any motor vehicle access to the property will not be added, deleted, or relocated by more than 50% of its width.
- (6) The location for the construction of proposed structures from an approved plan will not be changed by more than 10% of the ground floor area.
- (7) All landscaping alterations are permitted if in compliance with §22-515. Landscaping.

D. An applicant/landowner shall be permitted to file more than one minor alteration plan to a previously issued zoning permit or land development plan based on the following subsections of § 22-306.2.B. (3), and (7).

### 3. Minor Land Development Plan

A. A Minor Land Development Plan may be permitted where it can be demonstrated that the initial or cumulative impact of the activity or improvement will not result in the need for plan approvals typically associated with a land development plan approval process. Applicants undertaking a Minor Land Development Plan as defined in §22-202. Definitions, may submit a preliminary/final plan in one stage following a pre-application conference with Township staff, as per §22-302 and in accordance with the following requirements.

- (1) A minor land development plan shall meet both the preliminary plan requirements and final plan requirements as if the plan were presented in two stages.
- (2) Application requirements as shown on the Subdivision and/or Land Development Requirements Table shall be submitted for all minor land developments.
- (3) Township staff shall review and forward an application to the Planning Commission regarding minor land developments. Township staff comment resulting from said review shall accompany the application forwarded.
- (4) Proposed single-family residential structures that require a minor land development plan shall be reviewed by Township staff and included on the consent agenda of the Board of Supervisors to approve or deny the plan.

a. The following sections are not applicable to minor land development plans for single-family residential structures:

i. §22-401.1.C.1.g., and

ii. §22-401.1.C.1.h.

(4) Planning Commission shall recommend application approval, approval subject to conditions, or denial to the Township Board of Supervisors regarding the minor land development.

(5) The Township Board of Supervisors shall be responsible for approving or denying minor land developments.

(6) Applicants are required to provide an escrow fee for plan review and legal opinion of the Township Solicitor.

**§ 22-401 Preliminary Plan Contents and Review.**  
**[Ord. No. 1050, 11/18/2019]**

1. All plans submitted for preliminary review shall be drawn to a scale of one inch equals 50 feet or larger (one inch equals 50 feet) and contain the following information:

A. Requirements for Subdivision and Land Development Plans.

(1) General Data.

(a) Graphic scale.

(b) Day, month, year plan prepared and revised.

(c) Names of abutting property owners and their deed book and page numbers.

(d) Key map, at a scale of one inch equals 400 feet, showing streets, roads, buildings and motor vehicle access within 1000 feet from the exterior boundary of the lot.

(e) The name of the proposed development, the identification by Centre County Tax Map Parcel Number and the name and address of the legal owner of the property (and equitable owner, if any), proof of ownership and the individual or firm preparing the site plan. To the extent that the owner is not an individual or a group of individuals, but rather is an entity, the entity shall be required to disclose the name of all individuals possessing an ownership interest in the entity. The aforesaid disclosure requirement shall not apply to publicly traded corporations nor to entities owned by more than 10 individuals.

(f) North point (specified as "true" or "magnetic").

- (g) Total size of the property, and each lot and/or area(s) to be leased.
- (h) The proposed use of the property.
- (i) Location of the existing and proposed front, side and rear yard setback area(s) as required by the applicable zoning district.
- (j) A stormwater management site plan as required by Chapter **26**, Stormwater Management, of the Code of Ferguson Township.
- (k) Soil erosion and sedimentation control plan in accordance with 25 Pa. Code § 102, Erosion Control.
- (l) A statement of general utility information and information required by Act 172 of 1986, 73 P.S. § 176 et seq., as amended.

### **§22-506.1. Water Supply**

1. All water supply systems shall meet applicable state and/or local water authority/company standards.
  - A. All lots located within the designated water service area of the current Centre Region Sewage Facilities Plan, as revised, shall connect to public water authority/company mains when such is feasible and/or permitted by the appropriate water authority/company. All water mains and laterals shall meet the design and installation specifications of said water authority/company.
  - B. Fire hydrants shall be provided in accordance with this section for the protection of buildings or portions of buildings. Fire hydrants shall be provided along required fire apparatus access roads and adjacent to public streets along the route of travel for fire apparatus.
  - C. Existing fire hydrants on public streets may be considered available. Existing fire hydrants on adjacent private properties shall not be considered available.
  - D. One-and two- family dwellings.
    1. Minimum fire flow.
      - a. Lots with front, side, and rear yard setback requirements of 15 feet or greater and building separations of 30 feet or greater shall be 750 gallons per minute.
      - b. Lots with front, side, and rear yard setback requirements of less than 15 feet or building separations of less than 30 feet shall be 1,000 gallons per minute.
    2. Fire hydrant spacing.
      - a. Spacing between fire hydrants shall not exceed 600 feet in developments of one- and two-family dwellings as measured from the center line of the fire apparatus access roads.

b. One- and two-family dwellings may install a National Fire Protection Association (NFPA) 13D Residential Sprinkler System in lieu of being located within 600 feet of a fire hydrant.

E. All other types of developments.

1. Minimum fire flow.

a. Requirements for developments of other than one- and two-family dwellings shall be determined by using the Needed Fire Flow Method described in the Fire Suppression Rating Schedule published by the Insurance Services Office, Inc. (ISO).

2. Fire hydrant spacing.

a. Spacing between fire hydrants in all other types of developments shall not exceed 400 feet as measured from the center line of the fire apparatus access roads.



H. If the needed fire flow is not provided in developments served by a community water system, all dwellings and occupied structures shall be provided with an approved automatic fire sprinkler system installed in accordance with the applicable NFPA standard.

(1) Exception. The Fire Chief is authorized to accept a deficiency of up to 10% of the required fire flow where existing fire hydrants provide all or a portion of the required fire flow. (Written notice of the deficiency and approval shall be noted on the plan.)

(2) Exception. Subdivisions and land developments located outside of the regional growth boundary and served by a community water system may utilize water storage systems, as described in § 506, Subsection 2A, to meet the water supply requirements.

§ 22-5A12 Articulation of Facades [Ord. No 1050, 11/18, 2029]

~~1.E. Where buildings of 55 feet or higher are proposed, in addition to articulating their ground floor, articulation of their uppermost floors must occur as well.~~

§ 22-5C01.C **General Regulations.**  
[Ord. No. 1050, 11/18/2019]

C. Parking Lots. For the purposes of this chapter, parking lots are defined as facilities providing off-street parking space for five or more motor vehicles. All parking lots shall meet the design and maintenance standards specified below. All applications for a zoning permit to use land, in whole or in part, as a parking lot as herein defined shall be accompanied by a minor land development plan as stipulated in this chapter.

§ 22-5C02 **Bicycle Parking Regulations.**  
**[Ord. No. 1050, 11/18/2019]**

1. Short-term and long-term bicycle parking spaces shall be required for all new development and major renovations.

A. Bicycle Parking Spaces Required.

(1) **Required Number of Bicycle Parking Spaces.** All new development and major renovations shall provide at least the number of short-term and long-term bicycle parking spaces identified in the table in this subsection; however, the number shall not fall below a minimum of two short-term and two long-term bicycle parking spaces, regardless of other provisions herein, except that multifamily dwellings that have individual private garages (or equivalent separate storage space for each unit) are not required to provide any long-term bicycle parking spaces. Where the calculation of total required spaces results in a fractional number, the next highest whole number shall be used. Up to half of the required short-term bicycle parking spaces may be replaced with long-term bicycle parking spaces.

<b>General Use Category</b>	<b>Specific Use</b>	<b>Number of Short-Term Bicycle Parking Spaces Required</b>	<b>Number of Long-Term Bicycle Parking Spaces Required</b>
<b>Residential</b>	Multifamily dwelling; more than 4 units:		
	(a) Without private garage or equivalent separate storage space for each unit:	0.05 spaces per bedroom	0.5 spaces per bedroom
	(b) With individual private garages or equivalent separate storage space for each unit:	0.05 per bedroom	None
<b>Commercial</b>	Office building	1 per each 20,000 square feet of floor area	1 to 1.5 per 10,000 square feet of floor area
	General retail	1 per each 5,000 square feet of floor area	1 per 10,000 to 12,000 square feet of floor area
	Grocery	1 per each 2,000 square feet of floor area	1 per 10,000 to 12,000 square feet of floor area
	Restaurant	1 per each 2,000 square feet of floor area	1 per 10,000 to 12,000 square feet of floor area
	Parking garage	2 spaces	1 per 20 motor vehicle spaces
	Outdoor parking lot	1 per 20 motor vehicle spaces	2 spaces
<b>Civic</b>	Nonassembly cultural (e.g.,	1 per each 8,000 to	1 to 1.5 per each 10 to 20

	library, government buildings)	10,000 square feet of floor area	employees
	Assembly (e.g., places of worship, theaters, stadiums, parks)	Spaces for 2 to 5 percent of maximum expected daily attendance	1 to 1.5 per each 20 employees
	Schools (K through 12)	1 per each 20 students of planned capacity	1 per each 10 to 20 employees and 1 per each 20 students of planned capacity for grades 6 through 12 to
	Colleges and universities	1 per each 10 students of planned capacity	1 per each 10 to 20 employees and 1 per each 10 students of planned capacity or 1 per each 20,000 square feet of floor area, whichever is greater
<b>Industrial</b>	Manufacturing and production, agriculture	2 spaces	1 per 20 employees

**§ 22-516 Landscaping.**  
**[Ord. No. 1049, 11/18/2019]**

1. Purpose and Intent. The purpose of this section is to provide landscaping requirements which:
  - A. Enhance and promote the aesthetics of the community through seasonal diversity of plantings.
  - B. Protect the public health, safety, and welfare by:
    - (1) Screening and buffering incompatible land uses.
    - (2) Minimizing noise, air, water, dust, and visual pollution.
    - (3) Preserving property values and the character of neighborhoods.
    - (4) Reducing the heat and glare absorbed and radiated by development.
    - (5) Helping control soil erosion.
    - (6) Increasing traffic safety.
    - (7) Mitigate stormwater runoff on site and improve the water quality through the use of vegetation.
  - C. Increase the variety of plant materials used in landscape plans.
  - D. Improve the aesthetics of the site through seasonal diversity of plantings.



13. Purpose. Buffer yards are intended to aid the Township of Ferguson in protecting the community character of the Township by separating incompatible uses either within the same zoning district and/or between adjacent zoning districts. The purpose of the buffer yard requirements is to alleviate problems which could be encountered by a single standard. The requirements of this section can reasonably accommodate the characteristics of each site and the range of land uses.

A. All buffer yards shall include:

(1) A required width of 15 feet;

(2) A minimum of three canopy trees and four understory trees/evergreen trees per every 100 linear feet of distance along a site's perimeter;

(3) A minimum of six shrubs per every 100 linear feet of distance along a site's perimeter;

(i) Areas less than 100 linear feet and/or fractions thereof are to be landscaped with the corresponding ratio by 100 linear feet, rounded up to the nearest whole plant.

(4) Planting stock to be used as landscape materials for the buffer yard in question are included in the Township's Official Plant List.

(5) Village District. Within the required three-foot side yard setback, the Board of Supervisors may approve the use of a fence or wall in place of the buffer yard which would satisfy the buffer yard requirements as defined above. When landscaping is being provided to buffer against a different use group than is on the site, the required plant material must be evenly distributed within each 100-foot section of the buffer area. The even distribution of plantings is intended to screen objectionable views. When landscaping is being provided to buffer against the same use group as exists on the site, the required plant material may be grouped or unevenly distributed within each 100-foot section of the buffer area.

(6) Corridor Overlay District Flexible Buffer Yard. In addition to the requirements of §27-401, including the buffer yard options set forth in illustrations adopted as part of this chapter and codified at the end of this section, any site located within the Corridor Overlay District shall comply with the following landscaped buffer yard requirements:

(i.) A minimum ten-foot-wide landscaped strip shall be planted with a minimum of one canopy tree or evergreen tree and 15 shrubs per 35 linear feet of frontage along the parking area (excluding driveway openings) (Figure 1).

(ii) A berm/earth mound, the top of which is at least two feet higher than the elevation of the adjacent parking lot pavement. The slope of the berm shall not exceed 25% (4:1) for lawn areas. Berms planted with ground covers and shrubs may be steeper.

However, no slope shall exceed 50% (2:1). Berms shall be graded to appear as naturalistic forms not causing any soil erosion problems and planted with a minimum of one canopy tree or evergreen tree and 15 shrubs per 35 linear feet of frontage along the parking area (excluding driveway openings) (Figure 2).

- (iii) A six-foot-wide landscaped embankment strip and a minimum three feet grade drop from the required yard area into any adjacent parking lot pavement. The resulting embankment shall be planted with a minimum of one canopy tree or evergreen tree and 15 shrubs per 35 linear feet of frontage along the parking area (excluding driveway openings). At least 50% of the required shrubs shall be planted in the top half of the grade drop area (Figure 3).
- (iv) A minimum of a five-foot-wide landscaped strip with a minimum three feet high brick, stone or finished concrete material wall to screen any parking lot. The wall shall be located adjacent to, but entirely outside, the minimum five-foot-wide landscaping strip. The strip shall be planted with a minimum of one canopy tree or evergreen tree and 15 shrubs per 35 linear feet of frontage along the parking area (excluding driveway openings) (Figure 4).
- (v) A minimum twenty-five-foot-wide strip of existing woodlands or tree growth of sufficient trunk diameter or caliper of six inches if preserved between any parking lot or buildings and the corridor street (Figure 5).
- (vi) For display areas consisting of a parking lot that will be used to display products for sale or rent such as cars, trucks, boats and recreational vehicles, the following buffer yard may be used:
  - (a) A landscaped planting strip shall be planted with a minimum of one canopy tree for every 50 feet of frontage along the display parking area. Each tree shall have a landscaped planting bed around its base. In addition, each end of the display area shall include a planting bed/mound which includes one canopy tree and 10 shrubs (Figure 6). As required but this chapter, a certain number of plants shall be planted per 35 linear feet. Within the specified length, the plantings may be staggered and do not have to be planted in a linear fashion.
  - (b) The placement/configuration of mulch shall reflect best practices in horticultural and landscape maintenance standards. Materials must be at a minimum, two inches of mulch and not create a formation indicative of a mulch volcano.

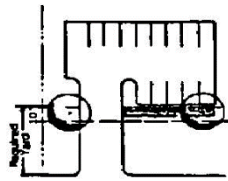


Figure 1

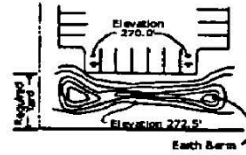


Figure 2

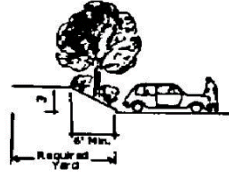


Figure 3

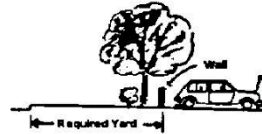


Figure 4

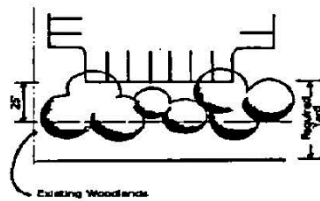


Figure 5

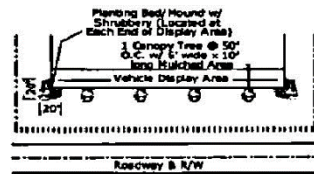


Figure 6

*Corridor Overlay District Flexible Buffer Yard*

D. Placement of Buffer Yard Width. The landscaped buffer yard area shall be established along the length of, and contiguous to, any lot line or demarcation of land use, such as a leasable area. The width of the area determined from buffer yard of this section shall be measured at right angles to the lot line of the applicant's land development.

**§ 27-209.1.I. Yard Requirements.**  
**[Ord. No. 1049, 11/18/2019]**

1. No structure shall be placed in the front, side or rear yard setback areas specified for each use, except where specifically permitted below or in other sections of this chapter.
  - I. Where a tract of land zoned Rural Agricultural (RA) is rezoned to a different zoning classification, then a buffer yard of not less than 50 feet in width shall be provided on the rezoned property when that land adjoins land of the Rural Agricultural (RA) Zoning District.
    - (1) This revised buffer shall be applicable to any acreage which currently contains the previously established 200-foot buffer.
      - (a) Planned Residential Developments (PRD) and Traditional Town Developments (TTD) shall amend the approved master plan for that development in order to modify the buffer location.

- (2) No structure, including decks, patios or building additions may encroach in this fifty-foot buffer yard other than the placement of an accessory structure/shed of less than 144 square feet, which is permitted to be located within the buffer and as close as three feet from the property line. Swimming pools shall be prohibited from being located within the fifty-foot buffer yard.

J. Where a tract of land zoned Rural Agricultural (RA) on the effective date of this Part 2, or thereafter, is changed to a different zoning classification, then a buffer yard of not less than 50 feet in width shall be provided on the property which has been rezoned when the rezoned land adjoins land in the (FG) Forest Gameland Zone.

**§ 27-302 Planned Residential Development (PRD) District.**  
**[Ord. No. 1049, 11/18/2019]**

**6.** Perimeter Requirements.

**A.** If topographical or other barriers do not provide adequate privacy for existing uses adjacent to the planned residential development, the Board of Supervisors may impose the following requirements:

**(1)** Structures located within 20 feet of the perimeter of a planned residential development must be set back by a distance sufficient to protect the privacy and amenity of adjacent existing uses.

- a. Where tracts of land adjoin land in the Rural Agricultural (RA) Zoning District, then a buffer yard of not less than 50 feet in width shall be provided.

**(2)** Structures located on the perimeter of the planned residential development must be permanently screened if required by the Board of Supervisors.

**B.** The above subsections are intended to provide adequate privacy to the proposed structures and uses of the PRD from adjacent incompatible structures or uses.

**7.** Post Final.

A. In the event that a development plan, or a section thereof, is given final approval and the landowner abandons such plan or the section thereof that has been finally approved, and so notifies the Board of Supervisors, in writing, or, in the event the landowner shall fail to commence and carry out the planned residential development within such five years after final approval has been granted, no development or further development shall take place on the property included in the development plan until after the said property is resubdivided and is reclassified by enactment of an amendment to this chapter in the manner prescribed for such amendments in Article VI of the Pennsylvania Municipalities Planning Code.

B. No changes may be made in the approved final development plan during the construction of the planned residential development plan except upon application to the appropriate agency under the procedure provided below.

- (1) Changes in the landscaping, rearrangement of common open space that does not result in total

amount of open space being increased or decreased, signage, relocating of lighting and rearrangement of bicycle parking may be approved by the Township after authorization by the Planning Commission if required by engineering or other circumstances not foreseen at the time the final development plan was approved.

**(2) All other changes in use, any rearrangement of lots, blocks, building tracts, locating, siting and height of buildings, structures and rearrangement of lots to not exceed a 10% reduction of overall dwelling units of the approved final development plan and all other changes must be made by the Board of Supervisors, under the procedures authorized for final plan approval. No amendments may be made to the approved final development plan unless they are shown to be required by changes in conditions that have occurred since the final development plan was approved or by changes in the development policy of the Township. § 27-303 Traditional Town Development (TTD).**

**[Ord. No. 1049, 11/18/2019]**

3. Site Plans.

A. Land Use Standards.

(1) Composition of Uses. A variety of uses are required to be provided within a traditional town development. This variety shall be comprised of a combination of the permitted uses as listed below in the percentages required by the diversity provisions of § 27-303.3.B.:

D. Density and Setbacks.

(1) Standards.

(e) Fence Heights. Fence heights at the front of residential units and along the side to the front facade of the structure shall not exceed 3.5 feet and, for the balance of the lot, shall not exceed six feet. Piers, fence posts and gateways in the front yard may have a maximum height of five feet, and trellises and similar features may have a maximum height of nine feet. Fence height restrictions on corner lots shall be subject to the preservation of adequate clear sight per § 22-502.G.

**§ 27-304 Terraced Streetscape (TS) District.**

**[Ord. No. 1049, 11/18/2019]**

2. Use Regulations

C. Lots from .40 Acres, Up to and Including Lots of .99 Acres. The permitted principal uses as set forth in the chapter, subject to the following:

(1) Any structure that will be located on the corner of a lot that is at least 0.40 acres in size and that involves an intersection with West College Avenue must address both frontages (no blank walls) and be a maximum of 5 feet in height. The structure shall be designed in accordance with the applicable provisions of Chapter 22. The facade of buildings on corner lots may be accentuated by towers, corner building entrances or other distinctive elements; however, all structures on such lots shall be designed to architecturally enhance the corner location and all effort shall be made to ensure that such structure is a signature building within the district.

E. Conditional Uses. All of the following conditional uses shall be permitted only upon a lot, or

combined lots, that total one acre or larger upon approval by the Board of Supervisors:

(5) Structured parking as a stand-alone structure subject to the follow criteria:

(f) Maximum height 5 feet. ~~Fifteen feet may be added through the use of incentives as specified in § 27-304, Subsection 3A(2)(c) below.~~

~~(6) Structures (other than parking structures) above 55 feet subject to the follow criteria:~~

~~(a) The structure does not exceed 45 feet in height, including all rooftop appurtenances other than solar panels or rooftop wind energy conversion systems.~~

~~(b) The appearance of any portion of the facade between 30 feet and 45 feet is distinguished from the facade treatment/material of the portion of the structure below 30 feet per the design requirements in Chapter 22.~~

~~(c) Any vertical mixed-use structure that contains more than two floors devoted to residential units must provide full-time, on-site management.~~

~~(d) The application of sufficient incentives from § 27-304, subsection 3B, below to reach a height above the permitted 45 feet.~~

3. Height, Area and Bulk Regulations. The following regulations shall be observed for all permitted principal uses:

A. Maximum Height

(2) Lots of 0.40 acres and up with frontage on an arterial street:

(a) By right maximum of 5 feet;

~~(c) Maximum height of parking structures is 55 feet, not including any underground parking levels. Additional height of up to 15 feet maybe added specifically to this use if a minimum of 50% of the roof is planted as a green roof or roof garden, or if a wind energy conversion system and/or solar panels are placed on the roof and provide energy for the parking structure and/or adjacent structures.~~

~~———(d) Minimum height of all structures on lots up to and including 0.39 and any lots of this size other than corner lots which are subject to Subsection 2C(1) above: A street wall at least two stories or 30 feet in height (whichever is greater) shall be maintained for a minimum of 65% of the length of the lot frontage through placement of the principal structure or extension of its façade with an appropriate architectural element.~~

B. Building Height Incentives

1. If a proposed development is complying with § 27-716, Workforce Housing, the by right maximum height of 45 feet may be increased to accommodate bonus market rate units, not to exceed 55 feet. **[Amended by Ord. No. 1065, 1/4/2021]**

~~4. If 15% of the total residential units in a vertical mixed-use building are established and maintained as age-restricted units, an additional 20 feet may be added to the permitted maximum.~~

G. Parking Requirements. Parking regulations shall be in accordance with the provisions of §22-5C01.

~~1. The required parking may be met through the use of on-site, off-site, and remote or structured parking, or any combination thereof.~~

~~2. When an on-site surface parking area is proposed, it shall be located underneath or to the side or rear of the structure(s) it is intended to serve and shall have vehicular access from the side or rear of the lot. On-site parking in the front yard is specifically prohibited.~~

~~3. When surface parking is located to the side of a structure, it must be set back from the sidewalk edges a minimum of 10 feet. This additional setback shall be used to accommodate screening composed of a low architectural wall, masonry piers, fencing, or a combination thereof, and a continuous four-foot high (at time of planting) shrub hedge that screens the parking and defines the sidewalk edge. Additional deciduous and evergreen trees may be used to supplement the required plantings.~~

~~4. Surface parking located to the side of a structure may not extend to a side street. The corner lots are subject to the use and yard requirements as stipulated above.~~

~~5. The maximum number of permitted spaces in an on-site surface parking lot is 30. However, if acceptable pervious paving is used for the entire parking area, this number may be increased to 45.~~

~~6. Parking areas shall be designed so as to optimize the potential to serve more than one building or more than one use on a site or adjoining sites as long as the location and design remain consistent with the other criteria of this section.~~

~~7. To be counted toward the minimum number of required spaces, off-site parking must be located within two blocks or 1/4 mile of the main entrance to the use that requires the spaces. If the off-site spaces are not in a publicly owned and operated parking structure, documentation of the reservation of such spaces for each use must be provided in the form of a shared parking agreement.~~

~~8. Residential parking within the TS District shall be provided at the rate of 1.0 space for each studio or one-bedroom unit and 1.5 spaces for each unit that is two bedrooms or larger, subject to the following criteria:~~

~~a. To utilize this parking standard, all surface parking on the site shall be priced separately from the cost of the unit. Such fee structure would not be applicable to the use of driveways, attached garages, or underground and understructure parking spaces on-site but would be applicable to the use of off-site parking spaces in a structured parking facility.~~

~~b. The use of incentives cannot reduce this required parking ratio.~~

~~9. Parking for nonresidential uses within the TS District shall be provided at the rate of 1/500 square feet, subject to the following criteria:~~



- ~~(a) Where shared parking can be arranged, the amount of required parking shall be dictated in accordance with the provisions of the ULI Shared Parking Handbook, Second Edition (2005).~~
- ~~(b) Where either on- or off-site shared parking is utilized, an agreement establishing the rights to use of the spaces shall be prepared, submitted and, upon approval by the Township, recorded.~~
- ~~(c) Additional reductions may be considered through the use of incentives as listed elsewhere in this section.~~

~~10. Every nonresidential use with a floor area of 10,000 square feet or more must provide a loading/unloading area. Curbside deliveries are permitted so long as they do not block travel lanes.~~

~~11. All uses shall provide bicycle parking accommodations on site. See § 22-502, Subsection 3.~~

~~12. All egress from a parking area shall be designed so that motor vehicles leaving the parking area will enter the public street traveling in a forward direction.~~

~~13. All surface parking lots must be suitably landscaped to minimize noise, glare, and other nuisance characteristics as well as enhance the environment and ecology of the site and surrounding area. At a minimum, all surface parking areas shall be landscaped in accordance with the provisions of § 27-707, Subsection 14B and C and shall demonstrate that a minimum of 5% of the internal surface parking area has been devoted to landscaping area.~~

~~14. Surface parking space dimensions shall be in accordance with the provisions of § 27-601.~~

**§ 27-401 Corridor Overlay District Requirements.**  
**[Ord. No. 1049, 11/18/2019]**

- E. Landscaping Requirements to Apply. Any site located within the Corridor Overlay District shall comply with the landscaped buffer yard requirements set forth in Chapter 22. Subdivision and Land Development.
- H. Signage. Ground signage in the Corridor Overlay District shall be installed in accordance with Chapter 19 of the Sign Ordinance and applied to all uses. The ground pole shall not exceed 10 feet above grade except that the sign height is permitted to be an additional three feet higher with a landscaped base elevated with each mounding up to three feet tall. The placement of building-mounted signs is permissible in accordance with the applicable sections of the Sign Ordinance (Chapter 19) for the relevant use.

**§ 27-502 Standards for Specific Uses.**  
**[Ord. No. 1049, 11/18/2019]**

- 33. Water Production Facilities. Water production facilities in the vicinity of their potable water wells shall be permitted as a conditional use if the following standards and criteria are met:
  - A. An ambient sound-level study is provided and the ambient sound level at all points along the boundary line of the property upon which the water production facility is located shall be no more than 55 decibels (dBA).

B. A land development plan shall be prepared in accordance with § 22-403. Subdivision and Land Development. An elevation drawing of any structure to be constructed on the property shall be provided as part of the land development plan.

36. Storage of Land Clearing Material. Storage of land clearing material shall be permitted as a conditional use if the following standards and criteria are met:

A. Applicant shall complete a land development plan;

B. Paving of access road to the site;

B. Applicant will comply with applicable zoning district regulations for site design;

B. Compliance with Chapter 26—Stormwater Management;

C. Compliance with §22-510—Erosion and Grading Control;

D. Compliance with §26-305—Erosion and Sedimentation Requirements; and

E. The proposed use would not store or use hazardous materials on site.

**§ 27-702 Slope Controls.**

**[Ord. No. 1049, 11/18/2019]**

1. All land defined herein as having steep slopes shall be subject to the following regulations:

A. Intent. It is the intent of this section to control the following purposes: 1) to limit erosion and sedimentation, 2) to prevent an increase in the possibilities of landslides and soil subsidence, 3) to maintain adequate foliage cover on hillsides and 4) to protect streams from increases in sediment and pollution.

B. Permitted Uses. Steep slopes may be used as permitted by the district regulations within which they are located, subject to the additional requirements below.

C. Principles of Development. Where it is necessary to use steep slopes (35% or greater) to permit development of a lot, all such proposals shall, in addition to other applicable regulations of this chapter, be in accordance with the following principles of development. All development on steep slopes shall:

(1) Be oriented so that grading and other site preparations are kept to an absolute minimum.

(2) Where grading is essential, shape such grading to complement the natural land form.

(3) Be staged where necessary to complete construction of each stage during a season so that large areas of disturbed land are not left bare and exposed during the winter-spring runoff period.

(4) Accomplish all paving as rapidly as possible after grading.

(5) Allocate to open space and recreation uses those areas least suited to development, as evidenced by competent soils, geology and hydrology investigations.

(6) Landscape areas around structures to blend them with the natural landscape.

(7) Take measures to minimize erosion and sedimentation and to limit increases in stormwater runoff in accordance with related regulations of the Township and the Commonwealth of Pennsylvania.

D. Land Development Plan Review. All applications for zoning permits for lot, uses and structures located, in whole or in part, on land with steep slopes shall submit, along with the application, a land development plan as required in the Township Subdivision and Land Development Ordinance. A land development plan is not required for residential dwellings when a zoning permit is issued for lot, uses and structures that are not located directly on the steep sloped portions of the lot and are not within 50 feet of the steep slopes on the lot.

#### **§27-713.8.B. Solar Collectors and Solar-Related Equipment.**

B. Building-mounted systems mounted on a flat roof shall not be raised to a height greater than three (3) feet from the roof surface.

#### **§ 27-719 Short-Term Rentals.**

**[Ord. No. 1049, 11/18/2019]**

1. The dwelling must be the permanent address of the owner or lessee and the owner or lessee must occupy the dwelling for at least six months of the calendar year and provide certification that the property is the principal place of residence by providing a driver's license, voter registration or other documentation to prove residency.
5. Prior to use of a residence as a short-term rental, an applicant shall apply for a permit with the Zoning Administrator and pay the required fee for a permit. The owner shall include a copy of their rental permit from the Centre Region Code Office at the time of application or a completed Rental Permit Application from the Centre Region Code Office. Within 14 days of said application, the Zoning Administrator shall notify the applicant, in writing, of the approval or denial of the permit, and shall state the provisions of this Part 7 with which the application does not comply. Failure of the Zoning Administrator to properly grant or deny a permit in the manner and time period stipulated above shall constitute an approval of the application for the permit, and the residence may be used as a home occupation so long as the use complies with this Part 7.

A. Upon issuance of the short term rental permit, the permit number shall be displayed in the window of the home being rented and the rental permit number shall be included in the advertisements of the short term rental. Failure to properly display the short term rental permit

number in either medium will result in a violation of this Part 7.

**§ 27-723 Mobile Retail Food Facilities.  
[Ord. No. 1049, 11/18/2019]**

1. General. Mobile retail food facility shall be a permitted use in every zoning district in Ferguson Township under the following conditions:

A. Time Limits.

- (1) This permitted use is for the sale of food and nonalcoholic beverages, between the hours of 6:00 a.m. to 2:00 a.m. in the General Commercial (C), General Industrial (I), and Industrial, Research and Development (IRD) Zoning Districts.
- (2) This permitted use is for the sale of food and nonalcoholic beverages between the hours of 7:00 a.m. to 11:00 p.m. in the Village (V), Terraced Streetscape (TS), and Traditional Town Development (TTD) Zoning Districts.
- (3) In all other zoning districts, mobile food facilities are permitted between the hours of 7:00 a.m. and 7:00 p.m.
- (5) (4) Mobile food facilities located in neighborhood parks and places of assembly located in residential zoning districts may operate between the hours of 7:00 a.m. and 9:00 p.m. Mobile retail food facilities can be located on a premises for no more than 13 weeks per calendar year.
  - a. Overnight parking of Mobile food facilities in parks is prohibited, unless by special event permit issued by Ferguson Township.

B. Location.

- (1) The mobile food vendor shall first obtain permission from Ferguson Township's Zoning Administrator prior to selling its products within a Township public right-of-way. Township staff shall be permitted to establish conditions restricting specific streets, location, or time of day as to which products may be sold.
  - (a) The vending of food from a mobile food facility shall be prohibited from the street side of the facility or in a way where customers will be positioned to impede vehicle traffic in a parking lot or roadway, and customers are not permitted on private property.
  - (b) Mobile food facilities are prohibited to operate on the following Township streets:
    1. Blue Course Drive;
    2. Whitehall Road;
    3. West College Avenue;

4. North Atherton Street, and;

5. West Aaron Drive.

(c) Approval of operating in a Township public right-of-way is site specific. If a new location to operate a mobile food facility is proposed, a new permit shall be issued.

(2) The mobile food vendor may be permitted to sell its products on public property, such as parks, under the following conditions:

(a) The mobile food vendor shall first obtain a permit from Township Staff;

(b) Mobile retail food facility is permitted to operate during hours of park operation, set by Centre Region Parks and Recreation,

(c) The mobile food vendor has received a background check and clearances to serve food in parks from Centre Region Parks and Recreation;

(d) Mobile Food vendors are prohibited from operating in the following Parks:

1. The Meadows;

2. Park Hills, and

3. Songbird Sanctuary.

(e) The mobile food vendor shall follow all regulations contained herein and regulations established by resolution.

(3) The mobile retail food facility must be located at least 15 feet from fire hydrants or any other fire department connection.

(4) Mobile retail food facilities shall be prohibited from utilizing or blocking handicapped-accessible parking.

C. Noise. No audio amplification, including, but not limited to, megaphones or speaker systems, shall be permitted as part of the mobile retail food facility operation.

D. Sanitation and Safety.

(1) The mobile food vendor is responsible for the proper disposal of trash and waste associated with the operation. Vendors shall remove trash from their approved locations at the end of each day as needed to maintain the health and safety of the public. No liquid waste or grease is to be disposed of in landscape areas, storm drains, onto sidewalks or streets or other public spaces. Specific plans for disposal of liquids shall be included in the permit application.

- (2) The mobile food vendor shall obtain a mobile retail food facility operation zoning permit and applicable health permit; both shall be displayed on the mobile retail food facility. Each person obtaining a zoning permit shall pay all applicable fees set forth in the Township fee schedule. The permit required will be for a period of one year and shall be renewed on an annual basis. Prior to the issuance of a zoning permit, the vendor shall provide evidence of a Pennsylvania Department of Agriculture Bureau of Food and Laboratory Services retail food facility permanent license, or a division of health and neighborhood services permit with facilities plan review and the following:
  - (a) A plan for refuse and recycling containers.
  - (b) Proposed seating (if applicable).
  - (c) The mobile retail food facility shall be subject to all code requirements in Chapter **10** (Health and Safety) of the Township Code of Ordinances.
- (3) The mobile food vendor or his/her designees must be present during operating hours, except in the case of emergencies.
- (4) Vehicle registration for all vehicles being used shall be provided as part of the zoning permit application.
- (5) A twenty-four-inch-by-thirty-six-inch sandwich board sign is permitted and shall be located within five feet of the mobile retail food facility. No off-site signs shall be permitted.
- E. If the office for the mobile retail food facility business is located within the owner's home in Ferguson Township, a No-Impact Home-Based Business permit shall be required.
- F. The requirements of this subsection are not subject to the provisions of temporary uses.

§ 27-905 Occupancy Permits.

1. Upon completion of the erection, extension or alteration of a structure or the establishment of the use for which a zoning permit was issued, the applicant shall request a final inspection. The structure for which the zoning permit was issued may not be occupied or otherwise used until a final inspection has been completed by the Zoning Administrator.

A. Within seven days of request for final inspection, the Zoning Administrator shall inspect the premises to determine if the action taken complies with the regulations of this chapter.

§ 27-1102 **Definitions.**  
[Ord. No. 1049, 11/18/2019]

Unless a contrary intention clearly appears, the following words and phrases shall have a meaning given in this section. All words and terms not defined herein shall be used with a meaning of standard usage as defined in Merriam Webster's Collegiate Dictionary, Eleventh Edition. Definitions found in the Subdivision

and Land Development Ordinance (Chapter 22) shall be applicable to this chapter.

## **FOOD VENDOR, MOBILE**

Any person, firm, corporation, vendor, or operator within the Township engaging in the peddling, selling, or taking orders, either by sample or otherwise, of food items to be used or sold for immediate human consumption, in serving size packages using a mobile unit either in a stationary position on private or public property or in a moving position on public streets. This definition shall apply to any mobile unit who dispenses food items to the public which are prepackaged, or are cooked, prepared and/or assembled and served from within the mobile unit.

## **RETAIL FOOD FACILITY, MOBILE**

Mobile units including food trucks, trailers, stick stands, carts, and other similar structures that are mobile/transitory by design from which food is stored, prepared, processed, distributed, or sold. A Mobile Food Facility is synonymous with the term Retail Food Facility as defined in PA State Regulation, Title 7, Chapter 46, PA Food Code. Ice cream trucks are exempted from this chapter.

## **LAND CLEARING MATERIAL**

Native vegetation from land clearing, grubbing, and excavation, including trees, brush, stumps and vegetative material, that has been removed from the land for agricultural purposes or development projects.

## **STORAGE OF LAND CLEARING MATERIAL**

The storage of native vegetation from land clearing, grubbing, and excavation, including trees, brush, stumps, and vegetative material that has been removed from the land for agricultural purposes or development projects, whether temporary or permanent.

## **PLACE OF ASSEMBLY**

An institution, other than recreation and/or school-related, that people regularly attend to participate in or hold religious worship services, community wide activities and/or related meetings.

### **1. COMMUNITY PLACE OF ASSEMBLY**

A place of assembly, as herein defined, that is designed to serve those within the surrounding community and maximum seating capacity of the largest assembly space (present or proposed) is less than or equal to 750.

### **2. NEIGHBORHOOD PLACE OF ASSEMBLY**

A place of assembly, as herein defined, that is design to serve those within one or more adjacent neighborhoods and maximum seating capacity of the largest assembly space (present or proposed) is less than or equal to 250.

### **3. REGIONAL PLACE OF ASSEMBLY**

A place of assembly, as herein defined, that is designed to serve those in multiple communities and maximum seating capacity of the largest assembly space (present or proposed) is equal to or greater than 750.



§ 16-107  
Centre Region Parks and Recreation Department.  
[Ord. 873, 11/20/2006, § 7]

1. In order to provide for equitable use of park facilities, preserve park areas, and facilities, and protect the safety of users of the parks and their facilities, the Director of the Centre Region Parks and Recreation Department shall have the following authority, the enumeration of which shall not restrict the general authority and control of the Director over parks:

- A. To Fix Time. To fix times when the parks or parts thereof shall be open to public use.
- B. To Restrict Use. To designate parks and parts thereof as restricted to the use of certain portions of the public at certain times as the Director sees fit not to adversely limit allowances as provided in the Code of Ordinances.
- C. To Issue Permits. Under uniform conditions to be prescribed by the Director, to issue permits for regulated uses as hereinbefore enumerated.
- D. To Fix, Charge and Collect Fees. To fix, charge and collect such fees and deposits for the use of park areas or facilities or privileges as the Director deems advisable to help defray the expense of the parks and their facilities.

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§ 22-202 Definitions.  
[Ord. No. 1050, 11/18/2019]

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**LAND DEVELOPMENT**

Any of the following activities: 1) the improvement of one lot or two or more contiguous lots, tracts or parcels of land for any purpose involving: i) a group of two or more residential or nonresidential buildings, whether proposed initially or cumulatively, or a single nonresidential building on a lot or lots regardless of the number of occupants or tenure; or ii) the division or allocation of land or space, whether initially or cumulatively, between or among two or more existing or prospective occupants by means of, or for the purpose of, streets, common areas, leaseholds, condominiums, building groups or other features; 2) a subdivision of land; or 3) development in accordance with § 503(1.1) of the Municipalities Planning Code, as amended.

1. Land Development, Major—A land development which does not qualify or classify as a minor land development;

2. Land Development, Minor—A development or a parcel of land which contains:

A. Not more than three detached single-family residential structures, whether developed initially or cumulatively on a single lot, as permitted by the Township's Zoning Ordinance. Proposed single-family residential structures that require a land development plan shall be reviewed by Township Staff and included on the consent agenda for the Board of Supervisors to approve or deny the plan.

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a. The following sections are not applicable to Minor Land Development Plans for single-family residential structures:

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i. §22-401.1.C.1.g. and

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ii. §22-401.1.C.1.h.

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B. The construction or alteration of a nonresidential building with a footprint of not more than 1,000

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square feet, whether initially or cumulatively; provided that the construction or alteration does not result in the following:

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(1). Installation of new vehicular access to or from a public right-of way;

(2). Activities that would require the submission of a stormwater management site plan;

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(3). Development within a floodplain or Nolin Soils;

(4). Changes to utility services including new service laterals to increase capacity or provide fire protection;

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(5). Vertical expansions of more than two stories above existing structures; and

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(6). A requirement of additional parking.

C. Conversion of an accessory structure to a residential unit.

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D. The sole construction of a parking lot, as defined in this chapter.

**SUBDIVISION**

The division or redivision of a lot, tract or parcel of land by any means into two or more lots, tracts, parcels or other divisions of land, including changes in existing lot lines for the purpose, whether immediate or future, of lease, partition by the court for distribution to heirs or devisees, transfer of ownership or building or lot development; provided, however, that the subdivision by lease of land for agricultural purposes into parcels of more than 10 acres, not involving any new street or easement of access or any residential dwelling, shall be exempted.

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1. Subdivision, Major—Any subdivision which does not qualify or classify as a minor subdivision.

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2. Subdivision, Minor—A subdivision of a parcel of land into not more than three lots, including the existing lot of record, where in each lot has direct access to and fronts upon any public street or road and does not require any expenditures for the extension of any street or the extension or creation of any public improvements. This includes:

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A. Adjustment of lot line between lots where no new lots are created;

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B. Consolidation of lot lines; and

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C. Survey corrections of property lines for townhouses and other attached dwellings after construction when in conformance with the previously recorded plan.

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PARKING, ON-LOT – The number of parking spaces required by Chapter 2227, Subdivision and Land Development Zoning, to be provided off street for each dwelling unit. These spaces are intended to serve the normal daily parking needs of the dwelling unit occupants.

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**§ 22-301 General.  
[Ord. No. 1050, 11/18/2019]**

Proposed subdivision and land development plans shall be reviewed by the Township Planning Commission and the Centre County Planning Commission, or its designated agent, and shall be approved or not approved

by the Board of Supervisors in accordance with the procedures specified in this chapter. Following the recommended preapplication conference for sketch plan review, plans may be presented in two stages, preliminary and final, or simultaneously as a preliminary/final plan. If a plan is presented in one stage as a preliminary/final plan, then the plan must meet both the preliminary plan requirements and final plan requirements as if the plan were presented in two stages.

1. Fees for Review.

The Supervisors shall establish, by resolution, a schedule of fees for applications for development, for the Township's review of the materials in connection therewith which are to be provided to the Township under the provisions of this chapter including, but not limited to, the payment of fees charged by the Township's professional consultants for their review. Such fee schedule shall be reproduced and made available upon request at the Township Building. The resolution providing for the various fees shall be periodically reviewed and amended, when necessary, by resolution of the Supervisors. Any approval for the issuance of any permits under this chapter shall be contingent upon payment of the proper fees as established by the Township's Fee Schedule.

A. Disputed Review Fees. In the event the applicant disputes the amount of any such review fees, the applicant shall, within 10 days of the billing date, notify the Township that such fees are disputed, in which case the Township shall not delay or disapprove a subdivision or land development application due to the applicant's request over disputed fees.

B. Review Fee Dispute Resolution. In the event that the Township and the applicant cannot agree on the amount of review fees which are reasonable and necessary, then the applicant and the Township shall follow the procedure for dispute resolution set forth in the Municipalities Planning Code (MPC) §510(g), 53 P.s. §10510(g).

**§ 22-303 Review of Preliminary Plan.  
[Ord. No. 1050, 11/18/2019]**

1. All applications for approval of subdivision and land development plans shall commence with the official submission of a plan and all required supplementary data to the Township Department of Planning and Zoning. All applications for preliminary review of a plan shall be acted upon by the Township within such time limits as established by the Pennsylvania Municipalities Planning Code. At any time during the review process the applicant may substitute an amended plan for that originally submitted solely for the purpose of correcting the original plan to the extent necessary to meet the requirements of this chapter. In the event that the applicant submits an amended plan to the Township, the owner or agent of the subject lot(s) must provide the Township with a written ninety-day time extension in a form to be supplied by the Township to review the plan. The 90 days will be measured from the date the revised plan is submitted to the Township. See § 22-303, Subsection 6D.
2. A plan shall be deemed to have been submitted for preliminary review when the applicant has furnished to the Township Department of Planning and Zoning the following documents:

A. One copy of a completed application for subdivision or land development, plus payment of all application and escrow fees.

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B. ~~Seven~~ black (or blue) on white full-size prints, ~~one~~<sup>4</sup> eleven-inch-by-seventeen-inch copies and one digital copy of the plan which shall fully comply with the provisions of this chapter.

C. One digital copy of all submitted documents.

§22-303.6.C.(1) Review of Preliminary Plan.

C. Authority. The Board of Supervisors shall act on all preliminary applications.

(1) Decision Deadline. Not later than 90 days after the official filing date, the Board of Supervisors shall render a decision on the preliminary application. All decisions shall be made at a public meeting.

(2) Extension of Deadline. The applicant may agree in writing to an extension of time or change in the prescribed manner of presentation of communication of the decision.

(3) Actions. The Board of Supervisors shall take on of the following actions:

a. Approve the preliminary application.

b. Approve the preliminary application with conditions.

c. Disapprove the preliminary application on the basis that it does not comply with specific standards and regulations set forth in this Code.

(4) General Standards for Review of Preliminary Applications. The Board of Supervisors shall approve the preliminary application if the preliminary application complies with the standards and regulations set forth in this chapter.

(5) Notification of Decision. The decision of the Board of Supervisors shall be in writing and shall be communicated to the applicant personally or mailed to ~~him at his the~~ last-known address not later than 15 days following the decision. If the decision is disapproval, the written notification shall specify all defects in the application and shall cite with section numbers the provisions of this chapter or the Code that have not been satisfied.

(6) Effect of Approval. If the plan receives preliminary approval by the Board of Supervisors ~~and all fees are paid,~~ the action of the Board of Supervisors shall be noted, together with the date of action and signature of the Chairman, ~~and~~ Secretary and Township Engineer, on two copies of the plan. One copy of the plan shall be given to the applicant, while the other copy shall be retained in the Township files. The preliminary plan shall be entitled to the protections afforded by §508(4) of the MPC, 53 P.S. §10508(4). After the signatures are obtained, the applicant may immediately begin to lay out all lots, parcels, blocks, easements, and rights of way, and construct all streets, sanitary-sewage disposal systems, water supply systems, storm drainage facilities, and monuments in accordance with the approved plan, but no parcel or lot may be conveyed or recorded until after final approval of the plan. Any privately owned, off-site easements that shall be approved by others shall be secured by the applicant prior to the filing for final plan approval.

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§ 22-304 Review of Final Plan.  
[Ord. No. 1050, 11/18/2019]

1. ~~1.~~ A plan shall be officially submitted to the Township Department of Planning and Zoning for final Township review after all improvements, as defined by this chapter, indicated on the plan receiving preliminary approval have been installed or, in lieu of the completion of the improvements, after deposit with the Township of a corporate bond or other security acceptable to the Board of Supervisors in accordance with this chapter. All plans which have received preliminary approval shall be entitled to final approval in accordance with the terms of the approved preliminary application for a period of five years from the date of the preliminary approval.

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A. A plan shall be deemed to have been submitted for final review when the applicant has furnished to the Township Department of Planning and Zoning the following documents:

(1) Seven black (or blue) on white full-size prints, one eleven-inch-seventeen-inch copies and one digital copy of the plan which shall fully comply with the provisions of this chapter.

(2) Payment of all application and escrow fees.

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**§ 22-306 Minor Subdivision, ~~and~~ Minor Alteration Plan, and Minor Land Development Plan. [Ord. No. 1050, 11/18/2019]**

1. Minor Subdivision. Applicants are required to apply for and receive a minor subdivision approval from the Township in accordance with the following criteria:

A. Recommendations and Approvals.

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- (1) A minor subdivision plan shall meet both the preliminary plan requirements and final plan requirements as if the plan were presented in two stages.
- (2) Application requirements as shown on the Subdivision and/or Land Development Requirements Table shall be submitted for all minor subdivisions.
- (3) The Township staff shall review and forward an application to the Planning Commission regarding minor subdivision. Township staff comment resulting from said review shall accompany the application forwarded.
- (4) The Planning Commission shall recommend application approval, approval subject to conditions, or denial to the Township Board of Supervisors regarding minor subdivision.
- (5) The Township Board of Supervisors shall be responsible for approving or denying minor land developments.

B. Conferences. A preapplication conference is highly recommended with the Township prior to the submission of a final application.

C. Applicants are required to provide an escrow fee for plan review and legal opinion of the Township

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2. Minor Alteration Plan.

A. Minor alterations to a previously issued zoning permit may be made by the applicant submitting a revised application and land development plan, if applicable, to the Zoning Administrator for approval.

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B. An alteration to a zoning permit and land development plan, if applicable, shall be considered minor if:

- (1) The building coverage will be increased or decreased by no more than 10%.
- (2) The impervious coverage will be increased by not more than 10%.
- (3) ~~The change in use will not increase the parking requirements.~~
- (4) The stormwater management controls will not be changed.
- (5) Any motor vehicle access to the property will not be added, deleted, or relocated by more than 50% of its width.
- (6) The location for the construction of proposed structures from an approved plan will not be changed by more than 10% of the ground floor area.
- (7) ~~The landscaping plan will not be changed in more than 10% of the total pervious coverage area. All landscaping alterations are permitted if in compliance with §22-515. Landscaping.~~
- (8) ~~The changes to the proposed/existing sign(s), include changes in size, shape, height, location, orientation, lighting, or number of signs. A change in sign copy does not require minor alteration approval.~~

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D. ~~An~~ applicant/landowner shall be permitted to file more than one minor alteration plan to a previously issued zoning permit ~~or land development plan~~ based on ~~any of the following~~ subsections of ~~Subsection 2B of § 22-306, 2 B, (3), and (7).~~ ~~More than one minor alteration plan may be filed for a site, but only one for each of the subsections listed.~~

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3. Minor Land Development Plan

A. A Minor Land Development Plan may be permitted where it can be demonstrated that the initial or cumulative impact of the activity or improvement will not result in the need for plan approvals typically associated with a land development plan approval process. Applicants undertaking a Minor Land Development Plan as defined in §22-202. Definitions, may submit a preliminary/final plan in one stage following a pre-application conference with Township staff, as per §22-302 and in accordance with the following requirements.

(1) A minor land development plan shall meet both the preliminary plan requirements and final plan requirements as if the plan were presented in two stages.

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(2) Application requirements as shown on the Subdivision and/or Land Development Requirements Table shall be submitted for all minor land developments.

(3) Township staff shall review and forward an application to the Planning Commission regarding minor land developments. Township staff comment resulting from said review shall accompany the application forwarded.

(4) Proposed single-family residential structures that require a minor land development plan shall be reviewed by Township staff and included on the consent agenda of the Board of Supervisors to approve or deny the plan.

a. The following sections are not applicable to minor land development plans for single-family residential structures:

i. §22-401.1.C.1.g., and

ii. §22-401.1.C.1.h.

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(4) Planning Commission shall recommend application approval, approval subject to conditions, or denial to the Township Board of Supervisors regarding the minor land development.

(5) The Township Board of Supervisors shall be responsible for approving or denying minor land developments.

(6) Applicants are required to provide an escrow fee for plan review and legal opinion of the Township Solicitor.

**§ 22-401 Preliminary Plan Contents and Review.**  
**[Ord. No. 1050, 11/18/2019]**

1. All plans submitted for preliminary review shall be drawn to a scale of one inch equals 50 feet or larger (one inch equals 50 feet) and contain the following information:

A. Requirements for Subdivision and Land Development Plans.

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(1) General Data.

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(a) Graphic scale.

(b) Day, month, year plan prepared and revised.

(c) Names of abutting property owners and their deed book and page numbers.

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- (d) Key map, at a scale of one inch equals 400 feet, showing streets, roads, buildings and motor vehicle access within 1000 feet from the exterior boundary of the lot.
- (e) The name of the proposed development, the identification by Centre County Tax Map Parcel Number and the name and address of the legal owner of the property (and equitable owner, if any), proof of ownership and the individual or firm preparing the site plan. To the extent that the owner is not an individual or a group of individuals, but rather is an entity, the entity shall be required to disclose the name of all individuals possessing an ownership interest in the entity. The aforesaid disclosure requirement shall not apply to publicly traded corporations nor to entities owned by more than 10 individuals.
- (f) North point (specified as "true" or "magnetic").
- (g) Total size of the property, and each lot and/or area(s) to be leased.
- (h) The proposed use of the property.
- (i) Location of the existing and proposed front, side and rear yard setback area(s) as required by the applicable zoning district.
- (j) A stormwater management site plan as required by Chapter 26, Stormwater Management, of the Code of Ferguson Township.
- (k) Soil erosion and sedimentation control plan in accordance with 25 Pa. Code § 102, Erosion Control.
- (l) A statement of general utility information and information required by Act 172 of 1986, 73 P.S. § 176 et seq., as amended.

~~(m) The location, face area and height of signs as regulated by Chapter 19, Part 1, Sign Regulations.~~

§22-506.1. Water Supply

1. All water supply systems shall meet applicable state and/or local water authority/company standards.
  - A. All lots located within the designated water service area of the current Centre Region Sewage Facilities Plan, as revised, shall connect to public water authority/company mains when such is feasible and/or permitted by the appropriate water authority/company. All water mains and laterals shall meet the design and installation specifications of said water authority/company.
  - B. Fire hydrants shall be provided in accordance with this section for the protection of buildings or portions of buildings. Fire hydrants shall be provided along required fire apparatus access roads and adjacent to public streets along the route of travel for fire apparatus.
  - C. Existing fire hydrants on public streets may be considered available. Existing fire hydrants on

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adjacent private properties shall not be considered available.

D. One-and two- family dwellings.

1. ~~The minimum fire flow requirements~~Minimum fire flow.

a. ~~Lots with front, side, and rear yard setback requirements of 15 feet or greater and building separations of 30 feet or greater shall be 750 gallons per minute, for developments of one and two family dwellings with front, side and rear yard setback requirements of 15 feet or greater and building separations of 30 feet or greater shall be 750 gallons per minute.~~

b. ~~Lots with front, side, and rear yard setback requirements of less than 15 feet or building separations of less than 30 feet shall be 1,000 gallons per minute.~~

2. Fire hydrant spacing.

a. ~~Spacing between fire hydrants shall not exceed 600+000 feet in developments of one- and two-family dwellings as measured from the center line of the fire apparatus access roads.~~

b. ~~One- and two-family dwellings may install a National Fire Protection Association (NFPA) 13D Residential Sprinkler System in lieu of being located within 1,00600 feet of a fire hydrant.~~

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E. ~~The minimum fire flow requirements for developments of one and two family dwellings with any setback requirement of less than 15 feet or building separations less than 30 feet shall be 1,000 gallons per minute. All other types of developments.~~

1. Minimum fire flow.

a. ~~Requirements for developments of other than one- and two-family dwellings shall be determined by using the Needed Fire Flow Method described in the Fire Suppression Rating Schedule published by the Insurance Services Office, Inc. (ISO).~~

2. Fire hydrant spacing.

a. ~~Spacing between fire hydrants in all other types of developments shall not exceed 4600 feet as measured from the center line of the fire apparatus access roads.~~

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~~F. The minimum fire flow requirements for developments of other than one and two family dwellings shall be determined using the Needed Fire Flow Method described in the Fire Suppression Rating Schedule published by the Insurance Services Office, Inc. (ISO).~~

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~~G. The spacing between fire hydrants shall not exceed 1,000 feet in developments of one and two family dwellings and shall not exceed 600 feet in developments of other development types as measured along the center line of fire apparatus access roads. With the exception of one and two~~

~~family dwellings, the distance to any building or structure shall not exceed 300 feet.~~

H. If the needed fire flow is not provided in developments served by a community water system, all dwellings and occupied structures shall be provided with an approved automatic fire sprinkler system installed in accordance with the applicable NFPA standard.

(1) Exception. The Fire Chief is authorized to accept a deficiency of up to 10% of the required fire flow where existing fire hydrants provide all or a portion of the required fire flow. (Written notice of the deficiency and approval shall be noted on the plan.)

(2) Exception. Subdivisions and land developments located outside of the regional growth boundary and served by a community water system may utilize water storage systems, as described in § 506, Subsection 2A, to meet the water supply requirements.

[§ 22-5A12 Articulation of Facades \[Ord. No 1050, 11/18, 2029\]](#)

~~[I.E. Where buildings of 55 feet or higher are proposed, in addition to articulating their ground floor, articulation of their uppermost floors must occur as well.](#)~~

**§ 22-5C01.C General Regulations.**  
**[Ord. No. 1050, 11/18/2019]**

C. Parking Lots. For the purposes of this chapter, parking lots are defined as facilities providing off-street parking space for five or more motor vehicles. All parking lots shall meet the design and maintenance standards specified below. All applications for a zoning permit to use land, in whole or in part, as a parking lot as herein defined shall be accompanied by a minor land development plan as stipulated in this chapter.

**§ 22-5C02 Bicycle Parking Regulations.**  
**[Ord. No. 1050, 11/18/2019]**

1. Short-term and long-term bicycle parking spaces shall be required for all new development and major renovations.

A. Bicycle Parking Spaces Required.

(1) Required Number of Bicycle Parking Spaces. All new development and major renovations shall provide at least the number of short-term and long-term bicycle parking spaces identified in the table in this subsection; however, the number shall not fall below a minimum of two short-term and two long-term bicycle parking spaces, regardless of other provisions herein, except that multifamily dwellings that have individual private garages (or equivalent separate storage space for each unit) are not required to provide any long-term bicycle parking spaces. Where the calculation of total required spaces results in a fractional number, the next highest whole number shall be used. Up to half of the required short-term bicycle parking spaces may be replaced with long-term bicycle parking spaces.

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General Use Category	Specific Use	Number of Short-Term Bicycle Parking Spaces Required	Number of Long-Term Bicycle Parking Spaces Required
<b>Residential</b>	Multifamily dwelling; more than 4 units:		
	(a) Without private garage or equivalent separate storage space for each unit:	0.05 spaces per bedroom or 1 per 20 units	0.5 spaces per bedroom or 1 to 4 per 4 units
	(b) With individual private garages or equivalent separate storage space for each unit:	0.05 per bedroom or 1 per 20 units	None
<b>Commercial</b>	Office building	1 per each 20,000 square feet of floor area	1 to 1.5 per 10,000 square feet of floor area
	General retail	1 per each 5,000 square feet of floor area	1 per 10,000 to 12,000 square feet of floor area
	Grocery	1 per each 2,000 square feet of floor area	1 per 10,000 to 12,000 square feet of floor area
	Restaurant	1 per each 2,000 square feet of floor area	1 per 10,000 to 12,000 square feet of floor area
	Parking garage	2 spaces	1 per 20 motor vehicle spaces
	Outdoor parking lot	1 per 20 motor vehicle spaces	2 spaces
<b>Civic</b>	Nonassembly cultural (e.g., library, government buildings)	1 per each 8,000 to 10,000 square feet of floor area	1 to 1.5 per each 10 to 20 employees
	Assembly (e.g., places of worship, theaters, stadiums, parks)	Spaces for 2 to 5 percent of maximum expected daily attendance	1 to 1.5 per each 20 employees
	Schools (K through 12)	1 per each 20 students of planned capacity	1 per each 10 to 20 employees and 1 per each 20 students of planned capacity for grades 6 through 12 to
	Colleges and universities	1 per each 10 students of planned capacity	1 per each 10 to 20 employees and 1 per each 10 students of planned capacity or 1 per each 20,000 square feet of floor area, whichever is greater
<b>Industrial</b>	Manufacturing and production, agriculture	2 spaces	1 per 20 employees

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~~§ 27-707-22-516 Landscaping.~~  
~~[Ord. No. 1049, 11/18/2019]~~

1. Purpose and Intent. The purpose of this section is to provide landscaping requirements which:

- A. Enhance and promote the ~~image aesthetics~~ of the community ~~through seasonal diversity of plantings.~~
- B. Protect the public health, ~~safety~~ and welfare by:
  - (1) Screening and buffering incompatible land uses.
  - (2) Minimizing noise, air, water, ~~dust~~, and visual pollution.
  - (3) Preserving property values and the character of neighborhoods.
  - (4) Reducing the heat and glare absorbed and radiated by development.
  - (5) Helping control soil erosion.
  - (6) Increasing traffic safety.
  - (7) Mitigate stormwater runoff on site and improv~~ing~~ the ~~water~~ quality ~~of this water~~ through the use of vegetation.
- C. Increase the variety of plant materials used in landscape plans.
- D. Improve the aesthetics of the site through seasonal diversity of plantings.

~~9. Preservation of Existing Vegetation. Existing site vegetative tree growth of four inches trunk diameter or larger is encouraged.~~

~~13. Purpose. Flexible b~~Buffer yards are intended to aid the Township of Ferguson in protecting the community character of the Township by separating incompatible uses either within the same zoning district and/or between adjacent zoning districts. The purpose of the ~~flexible~~ buffer yard requirements is to alleviate problems which could be encountered by a single standard. The requirements of this section can reasonably accommodate the characteristics of each site and the range of land uses.

~~(2) Procedure. The following procedure shall be used to determine the type of buffer yard required between two uses located on separate but abutting parcels:~~

~~(a) Step One. Identify the land use classification of the proposed use and of all existing uses located on separate adjoining lots by referring to the land use intensity classification chart as follows:~~

Land Use Intensity Classification Chart	
Group I	
Agricultural	

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~~Land Use Intensity Classification Chart~~

<del>Single family detached residential use(s)</del>
<del>Nonagricultural residential lot</del>
<del>Stormwater detention basin</del>
<del>Group II</del>
<del>Townhouses, multifamily housing, duplexes, quadplexes</del>
<del>Neighborhood civic, business or faith based place of assembly</del>
<del>Community civic, business or faith based place of assembly</del>
<del>Group III</del>
<del>All uses not identified in Group I or II</del>

~~(b) Step Two. Determine the buffer yard required between uses by referring to the following:~~

~~A. All B~~buffer yards shall include:

~~(1)-A~~ required width of 15 feet;

~~(2)-and A~~ minimum of three canopy trees and four understory trees/evergreen trees per every 100 linear feet of distance along a site's perimeter;

~~(3) A~~ minimum of six shrubs per every 100 linear feet of distance along a site's perimeter;

~~(i)-~~Areas less than 100 linear feet and/or fractions thereof are to be landscaped with the corresponding ratio by 100 linear feet, rounded up to the nearest whole plant.

~~(4) Planting stock to be used as landscape materials for the buffer yard in question are included in the Township's Official Plant List.~~

~~(5) Village District.~~ Within the required three-foot side yard setback ~~of the Village District only,~~ the Board of Supervisors may approve the use of a fence or wall in place of the buffer yard which would satisfy the buffer yard requirements as defined above. When landscaping is being provided to buffer against a different use group than is on the site, the required plant material must be evenly distributed within each 100-foot section of the buffer area. The even distribution of plantings is intended to screen objectionable views. When landscaping is being provided to buffer against the same use group as exists on the site, the required plant material may be grouped or unevenly distributed within each 100-foot section of the buffer area.

~~(6) Corridor Overlay District Flexible Buffer Yard. In addition to the requirements of §27-401, including the buffer yard options set forth in illustrations adopted as part of this chapter and codified at the end of this section, any site located within the Corridor Overlay District shall comply with the following landscaped buffer yard requirements:~~

~~(i.) A~~ minimum ten-foot-wide landscaped strip shall be planted with a minimum of one canopy tree or evergreen tree and 15 shrubs per 35 linear feet of frontage along the parking area (excluding driveway openings) (Figure 1).

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(ii) A berm/earth mound, the top of which is at least two feet higher than the elevation of the adjacent parking lot pavement. The slope of the berm shall not exceed 25% (4:1) for lawn areas. Berms planted with ground covers and shrubs may be steeper. However, no slope shall exceed 50% (2:1). Berms shall be graded to appear as naturalistic forms not causing any soil erosion problems and planted with a minimum of one canopy tree or evergreen tree and 15 shrubs per 35 linear feet of frontage along the parking area (excluding driveway openings) (Figure 2).

(iii) A six-foot-wide landscaped embankment strip and a minimum three feet grade drop from the required yard area into any adjacent parking lot pavement. The resulting embankment shall be planted with a minimum of one canopy tree or evergreen tree and 15 shrubs per 35 linear feet of frontage along the parking area (excluding driveway openings). At least 50% of the required shrubs shall be planted in the top half of the grade drop area (Figure 3).

(iv) A minimum of a five-foot-wide landscaped strip with a minimum three feet high brick, stone or finished concrete material wall to screen any parking lot. The wall shall be located adjacent to, but entirely outside, the minimum five-foot-wide landscaping strip. The strip shall be planted with a minimum of one canopy tree or evergreen tree and 15 shrubs per 35 linear feet of frontage along the parking area (excluding driveway openings) (Figure 4).

(v) A minimum twenty-five-foot-wide strip of existing woodlands or tree growth of sufficient trunk diameter or caliper of six inches if preserved between any parking lot or buildings and the corridor street (Figure 5).

(vi) For display areas consisting of a parking lot that will be used to display products for sale or rent such as cars, trucks, boats and recreational vehicles, the following buffer yard may be used:

(a) A landscaped planting strip shall be planted with a minimum of one canopy tree for every 50 feet of frontage along the display parking area. Each tree shall have a landscaped planting bed around its base. In addition, each end of the display area shall include a planting bed/mound which includes one canopy tree and 10 shrubs (Figure 6). As required but this chapter, a certain number of plants shall be planted per 35 linear feet. Within the specified length, the plantings may be staggered and do not have to be planted in a linear fashion.

(b) The placement/configuration of mulch shall reflect best practices in horticultural and landscape maintenance standards. Materials must be at a minimum, two inches of mulch and not create a formation indicative of a mulch volcano.

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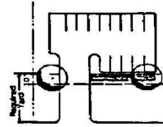


Figure 1

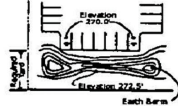


Figure 2

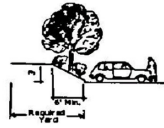


Figure 3



Figure 4

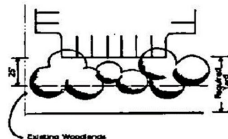


Figure 5

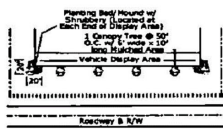


Figure 6

*Corridor Overlay District Flexible Buffer Yard*

~~(e) Step Three. Determine the planting stock to be used as landscape materials for the buffer yard in question by referring to the Township's official plant list.~~

D. Placement of Buffer Yard Width. The landscaped buffer yard area shall be established along the length of, and contiguous to, any lot line or demarcation of land use, such as a leasable area. The width of the area determined from buffer yard of this section shall be measured at right angles to the lot line of the applicant's land development.

§ 27-209.1.I. Yard Requirements.  
[Ord. No. 1049, 11/18/2019]

1. No structure shall be placed in the front, side or rear yard setback areas specified for each use, except where specifically permitted below or in other sections of this chapter.
  - I. Where a tract of land zoned ~~R~~rural ~~A~~gricultural (RA) on the effective date of this Part 2, or thereafter, is ~~rezoned~~ ~~changed~~ to a different zoning classification, then a buffer yard of not less than 50 feet in width shall be provided on the ~~rezoned~~ property ~~which has been rezoned~~ when ~~the rezoned~~ ~~that~~ land adjoins land ~~of~~ ~~in~~ the ~~RA~~-Rural Agricultural (RA) Zoning District.
    - (1) This revised buffer shall ~~also~~ be applicable to any acreage which currently contains the previously established 200-foot buffer ~~and for which a final subdivision or land~~

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~~development plan is approved after the effective date of this Part 2.~~

~~(a) The approval of such reduction in the buffer area for any lot shall be contingent upon the agreement of all property owners within the specific section or phase of development of which the lot is a part. Any final plan submitted must therefore include all such lots. (a) Planned Residential Developments (PRD) and Traditional Town Developments (TTD) shall amend the approved master plan for that development in order to modify the buffer location.~~

~~(b) Acreage subject to the buffer but not previously designated as a phase of an existing development will require amendment of the approved master plan for that development in order to modify the existing buffer location.~~

(2) No structure, including decks, patios or building additions may encroach in this fifty-foot buffer yard other than the placement of an accessory structure/shed of less than 144 square feet, which is permitted to be located within the buffer and as close as three feet from the property line. Swimming pools shall be prohibited from being located within the fifty-foot buffer yard.

~~(3) To ensure clear distinction between the land in the RA Zone and the land zoned for development, the Board may require that the developer of the nonagricultural land install either fencing or landscaping along the entire length of the shared boundary with the RA-zoned lands in addition to the establishment of the fifty-foot buffer.~~

~~(a) Where a landscaped buffer is required by the Board, such landscaping will be required to meet the requirements of either the fifteen-foot buffer yard "B" or the thirty-foot buffer yard "D." Once installed, this landscaping may not be removed at any time by the present or future owner(s) of the nonfarm lots. These owners will be responsible in perpetuity for the continued maintenance and replacement of the landscaping material located on their property.~~

~~(b) At the discretion of the Board, the developer may be responsible for the installation of a six-foot fence in lieu of the above landscaping requirement. Such fencing shall be installed along the entire length of the shared boundary with the RA-zoned lands. The fencing may not be chain-link and may not be removed at any time by the present or future owner(s) of the nonfarm lots. In addition, unless a homeowners' association is established, the individual lot owners will be responsible in perpetuity for the continued maintenance and if necessary, the replacement of that portion of the fence on their property.~~

J. Where a tract of land zoned Rural Agricultural (RA) on the effective date of this Part 2, or thereafter, is changed to a different zoning classification, then a buffer yard of not less than ~~200~~ 50 feet in width shall be provided on the property which has been rezoned when the rezoned land adjoins land in the (FG) Forest Gameland Zone.

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§ 27-302 Planned Residential Development (PRD) District.  
[Ord. No. 1049, 11/18/2019]

6. Perimeter Requirements.

A. If topographical or other barriers do not provide adequate privacy for existing uses adjacent to the planned residential development, the Board of Supervisors may impose the following requirements:

(1) Structures located within 20 feet of the perimeter of a planned residential development must be set back by a distance sufficient to protect the privacy and amenity of adjacent existing uses.

a. Where tracts of land adjoin land in the Rural Agricultural (RA) Zoning District, then a buffer yard of not less than 50 feet in width shall be provided.

(2) Structures located on the perimeter of the planned residential development must be permanently screened if required by the Board of Supervisors.

B. The above subsections are intended to provide adequate privacy to the proposed structures and uses of the PRD from adjacent incompatible structures or uses.

7. Post Final.

A. In the event that a development plan, or a section thereof, is given final approval and the landowner abandons such plan or the section thereof that has been finally approved, and so notifies the Board of Supervisors, in writing, or, in the event the landowner shall fail to commence and carry out the planned residential development within such five years after final approval has been granted, no development or further development shall take place on the property included in the development plan until after the said property is resubdivided and is reclassified by enactment of an amendment to this chapter in the manner prescribed for such amendments in Article VI of the Pennsylvania Municipalities Planning Code.

B. No changes may be made in the approved final development plan during the construction of the planned residential development plan except upon application to the appropriate agency under the procedure provided below.

(1) Minor changes in the landscaping, rearrangement of common open space that does not result in total amount of open space being increased or decreased, signage, relocating of lighting and rearrangement of bicycle parking locating, siting and height of buildings, structures and rearrangement of lots to not exceed a 10% reduction of overall dwelling units of the finally approved plan to follow the Township's lot consolidation procedure may be approved by the Township after authorization by the Planning Commission if required by engineering or other circumstances not foreseen at the time the final development plan was approved.

(2) All other changes in use, any rearrangement of lots, blocks, ~~and~~ building tracts, locating, siting and height of buildings, structures and rearrangement of lots to not exceed a 10% reduction of overall dwelling units of the approved final development plan, any changes in the provision of common open spaces, and all other changes in the approved final development plan must be

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made by the Board of Supervisors, under the procedures authorized for final plan approval. No amendments may be made to the approved final development plan unless they are shown to be required by changes in conditions that have occurred since the final development plan was approved or by changes in the development policy of the Township.

**§ 27-303 Traditional Town Development (TTD).**  
**[Ord. No. 1049, 11/18/2019]**

3. Site Plans.

A. Land Use Standards.

(1) Composition of Uses. A variety of uses are required to be provided within a traditional town development. This variety shall be comprised of a combination of the permitted uses as listed below in the percentages required by the diversity provisions of § ~~27-303, Subsection 1C(2);~~27-303.3.B.:

D. Density and Setbacks.

(1) Standards.

(e) Fence Heights. Fence heights at the front of residential units and along the side to the front facade of the structure shall not exceed 3.5 feet and, for the balance of the lot, shall not exceed six feet. Piers, fence posts and gateways in the front yard may have a maximum height of five feet, and trellises and similar features may have a maximum height of nine feet. Fence height restrictions on corner lots shall be subject to the preservation of adequate clear sight per § ~~27-206, Subsection 1E;~~ 22-502.G.

**§ 27-304 Terraced Streetscape (TS) District.**  
**[Ord. No. 1049, 11/18/2019]**

2. ~~2.~~ Use Regulations

C. ~~C.~~ Lots from .40 Acres, Up to and Including Lots of .99 Acres. The permitted principal uses as set forth in the chapter, subject to the following:

~~(1)~~ Any structure that will be located on the corner of a lot that is at least 0.40 acres in size and that involves an intersection with West College Avenue must address both frontages (no blank walls) and be a maximum of ~~545~~ feet in height. The structure shall be designed in accordance with the applicable provisions of Chapter 22. The facade of buildings on corner lots may be accentuated by towers, corner building entrances or other distinctive elements; however, all structures on such lots shall be designed to architecturally enhance the corner location and all effort shall be made to ensure that such structure is a signature building within the district.

E. ~~E.~~ Conditional Uses. All of the following conditional uses shall be permitted only upon a lot, or combined lots, that total one acre or larger upon approval by the Board of Supervisors:

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(5) Structured parking as a stand-alone structure subject to the follow criteria:

~~(f) Maximum height 545 feet. Fifteen feet may be added through the use of incentives as specified in § 27-304, Subsection 3A(2)(e) below:~~

~~(6) Structures (other than parking structures) above 55 feet subject to the follow criteria:~~

~~(a) The structure does not exceed 45 feet in height, including all rooftop appurtenances other than solar panels or rooftop wind energy conversion systems.~~

~~(b) The appearance of any portion of the facade between 30 feet and 45 feet is distinguished from the facade treatment/material of the portion of the structure below 30 feet per the design requirements in Chapter 22.~~

~~(c) Any vertical mixed-use structure that contains more than two floors devoted to residential units must provide full-time, on-site management.~~

~~(d) The application of sufficient incentives from § 27-304, subsection 3B, below to reach a height above the permitted 45 feet.~~

3. Height, Area and Bulk Regulations. The following regulations shall be observed for all permitted principal uses:

A. Maximum Height

(2) Lots of 0.40 acres and up with frontage on an arterial street:

~~(a) By right maximum of 545 feet;~~

~~(b) Additional height up to 55 feet for lots of at least one acre may be obtained through the use of incentives set forth in § 27-304, subsection 3B; use of any incentive(s) other than Subsection 3B retains the requirement to obtain conditional use approval.~~

~~(c) Maximum height of parking structures is 545/60 feet, not including any underground parking levels. Additional height of up to 15 feet maybe added specifically to this use if a minimum of 50% of the roof is planted as a green roof or roof garden, or if a wind energy conversion system and/or solar panels are placed on the roof and provide energy for the parking structure and/or adjacent structures.~~

~~(d) Minimum height of all structures on lots up to and including 0.39 and any lots of this size other than corner lots which are subject to Subsection 2C(1) above: A street wall at least two stories or 30 feet in height (whichever is greater) shall be maintained for a minimum of 65% of the length of the lot frontage through placement of the principal structure or extension of its facade with an appropriate architectural element.~~

B. Building Height Incentives

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~~1. If a shared parking facility is provided or used to accommodate the use(s) on the lot, an additional 10 feet may be added to the permitted maximum.~~

~~2. If structured parking is provided to accommodate the use(s) on the lot and provides space for use by others, an additional 20 feet may be added to the permitted maximum without the need to obtain conditional use approval.~~

~~13. If a proposed development is complying with § 27-716, Workforce Housing, the by right maximum height of 45 feet may be increased to accommodate bonus market rate units, not to exceed 565 feet. [Amended by Ord. No. 1065, 1/4/2021]~~

~~4. If 15% of the total residential units in a vertical mixed use building are established and maintained as age-restricted units, an additional 20 feet may be added to the permitted maximum.~~

~~G. Parking Requirements. The parking regulations set forth herein are intended to apply within the TS shall be in accordance with the provisions of §22-5C01.~~

~~1. The required parking may be met through the use of on site, off site, and remote or structured parking, or any combination thereof.~~

~~2. When an on site surface parking area is proposed, it shall be located underneath or to the side or rear of the structure(s) it is intended to serve and shall have vehicular access from the side or rear of the lot. On site parking in the front yard is specifically prohibited.~~

~~3. When surface parking is located to the side of a structure, it must be set back from the sidewalk edges a minimum of 10 feet. This additional setback shall be used to accommodate screening composed of a low architectural wall, masonry piers, fencing, or a combination thereof, and a continuous four foot high (at time of planting) shrub hedge that screens the parking and defines the sidewalk edge. Additional deciduous and evergreen trees may be used to supplement the required plantings.~~

~~4. Surface parking located to the side of a structure may not extend to a side street. The corner lots are subject to the use and yard requirements as stipulated above.~~

~~5. The maximum number of permitted spaces in an on-site surface parking lot is 30. However, if acceptable pervious paving is used for the entire parking area, this number may be increased to 45.~~

~~6. Parking areas shall be designed so as to optimize the potential to serve more than one building or more than one use on a site or adjoining sites as long as the location and design remain consistent with the other criteria of this section.~~

~~7. To be counted toward the minimum number of required spaces, off site parking must be located within two blocks or 1/4 mile of the main entrance to the use that requires the spaces. If the off site spaces are not in a publicly owned and operated parking structure, documentation of the reservation of such spaces for each use must be provided in the form of a shared parking agreement.~~

~~8. Residential parking within the TS District shall be provided at the rate of 1.0 space for each studio or one bedroom unit and 1.5 spaces for each unit that is two bedrooms or larger, subject to the following criteria:~~

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~~a. To utilize this parking standard, all surface parking on the site shall be priced separately from the cost of the unit. Such fee structure would not be applicable to the use of driveways, attached garages, or underground and understructure parking spaces on site but would be applicable to the use of off-site parking spaces in a structured parking facility.~~

~~b. The use of incentives cannot reduce this required parking ratio.~~

~~9. Parking for nonresidential uses within the TS District shall be provided at the rate of 1/500 square feet, subject to the following criteria:~~

~~(a) Where shared parking can be arranged, the amount of required parking shall be dictated in accordance with the provisions of the ULI Shared Parking Handbook, Second Edition (2005).~~

~~(b) Where either on- or off-site shared parking is utilized, an agreement establishing the rights to use of the spaces shall be prepared, submitted and, upon approval by the Township, recorded.~~

~~(c) Additional reductions may be considered through the use of incentives as listed elsewhere in this section.~~

~~10. Every nonresidential use with a floor area of 10,000 square feet or more must provide a loading/unloading area. Curbside deliveries are permitted so long as they do not block travel lanes.~~

~~11. All uses shall provide bicycle parking accommodations on site. See § 22-502, Subsection 3.~~

~~12. All egress from a parking area shall be designed so that motor vehicles leaving the parking area will enter the public street traveling in a forward direction.~~

~~13. All surface parking lots must be suitably landscaped to minimize noise, glare, and other nuisance characteristics as well as enhance the environment and ecology of the site and surrounding area. At a minimum, all surface parking areas shall be landscaped in accordance with the provisions of § 27-707, Subsection 14B and C and shall demonstrate that a minimum of 5% of the internal surface parking area has been devoted to landscaping area.~~

~~14. Surface parking space dimensions shall be in accordance with the provisions of § 27-601, District and may differ from the provisions of Chapter 22.~~

~~(14) Surface parking space dimensions shall be in accordance with the provisions of § 22-502.~~

**§ 27-401 Corridor Overlay District Requirements.  
[Ord. No. 1049, 11/18/2019]**

~~E. Landscaping Requirements to Apply. Any site located within the Corridor Overlay District shall comply with the landscaped buffer yard requirements set forth in this Chapter 22, Subdivision and Land Development.~~

~~H. Signage. Ground signage in the Corridor Overlay District shall be installed in accordance with Chapter 19§19-111.2 of the Sign Ordinance and applied to all uses. The ground pole shall not exceed 10 feet above grade except that the sign height is permitted to be an additional three feet higher with a landscaped base elevated with each mounding up to three feet tall. The placement of building-mounted~~

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signs is permissible in accordance with the applicable sections of the Sign Ordinance (Chapter 19) for the relevant use.

**§ 27-502 Standards for Specific Uses.**  
**[Ord. No. 1049, 11/18/2019]**

33. Water Production Facilities. Water production facilities in the vicinity of their potable water wells shall be permitted as a conditional use if the following standards and criteria are met:

- A. An ambient sound-level study is provided and the ambient sound level at all points along the boundary line of the property upon which the water production facility is located shall be no more than 55 decibels (dBA).
- B. A land development plan shall be prepared in accordance with § ~~22-403. Subdivision and Land Development~~~~27-1003 of this chapter~~. An elevation drawing of any structure to be constructed on the property shall be provided as part of the land development plan.

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36. Storage of Land Clearing Material. Storage of land clearing material shall be permitted as a conditional use if the following standards and criteria are met:

- A. Applicant shall complete a land development plan;
- B. Paving of access road to the site;
- B. Applicant will comply with applicable zoning district regulations for site design;
- B. Compliance with Chapter 26—Stormwater Management;
- C. Compliance with §22-510—Erosion and Grading Control;
- D. Compliance with §26-305—Erosion and Sedimentation Requirements; and
- E. The proposed use would not store or use hazardous materials on site.

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**§ 27-702 Slope Controls.**  
**[Ord. No. 1049, 11/18/2019]**

1. All land defined herein as having steep slopes shall be subject to the following regulations:

- A. Intent. It is the intent of this section to control the following purposes: 1) to limit erosion and sedimentation, 2) to prevent an increase in the possibilities of landslides and soil subsidence, 3) to maintain adequate foliage cover on hillsides and 4) to protect streams from increases in sediment and pollution.
- B. Permitted Uses. Steep slopes may be used as permitted by the district regulations within which they are located, subject to the additional requirements below.

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C. Principles of Development. Where it is necessary to use steep slopes (23.5% or greater) to permit development of a lot, all such proposals shall, in addition to other applicable regulations of this chapter, be in accordance with the following principles of development. All development on steep slopes shall:

- (1) Be oriented so that grading and other site preparations are kept to an absolute minimum.
- (2) Where grading is essential, shape such grading to complement the natural land form.
- (3) Be staged where necessary to complete construction of each stage during a season so that large areas of disturbed land are not left bare and exposed during the winter-spring runoff period.
- (4) Accomplish all paving as rapidly as possible after grading.
- (5) Allocate to open space and recreation uses those areas least suited to development, as evidenced by competent soils, geology and hydrology investigations.
- (6) Landscape areas around structures to blend them with the natural landscape.
- (7) Take measures to minimize erosion and sedimentation and to limit increases in stormwater runoff in accordance with related regulations of the Township and the Commonwealth of Pennsylvania.

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D. Land Development Plan Review. All applications for zoning permits for lot, uses and structures located, in whole or in part, on land with steep slopes shall submit, along with the application, a land development plan as required in the Township Subdivision and Land Development Ordinance. A land development plan is not required for residential dwellings when a zoning permit is issued for lot, uses and structures that are not located directly on the steep sloped portions of the lot and are not within 50 feet of the steep slopes on the lot.

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**§27-713.8.B. Solar Collectors and Solar-Related Equipment.**

~~B. Building-mounted systems mounted on a flat roof shall not be visible from the public right of way within a fifty-foot radius of the lot, exclusive of an alley as defined by this section, at a level of five feet from the ground in a similar manner as to any other rooftop HVAC or mechanical equipment. This can be accomplished with architectural screening such as a building parapet or by setting the system back from the roof edge in such a manner that the solar PV system is not visible from the public right of way within a fifty-foot radius when measured at a distance of five feet from the ground. Building-mounted systems mounted on a flat roof shall not be raised to a height greater than three (3) feet from the roof surface.~~

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**§ 27-719 Short-Term Rentals.**  
**[Ord. No. 1049, 11/18/2019]**

1. The dwelling must be the permanent address of the owner or lessee and the owner or lessee must

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occupy the dwelling for at least six months of the calendar year and provide certification that the property is the principal place of residence by providing a driver's license, voter registration or other documentation to prove residency.

5. Prior to use of a residence as a short-term rental, an applicant shall apply for a permit with the Zoning Administrator and pay the required fee for a permit. The owner shall include a copy of their rental permit from the Centre Region Code Office at the time of application or a completed Rental Permit Application from the Centre Region Code Office. Within 14 days of said application, the Zoning Administrator shall notify the applicant, in writing, of the approval or denial of the permit, and shall state the provisions of this Part 7 with which the application does not comply. Failure of the Zoning Administrator to properly grant or deny a permit in the manner and time period stipulated above shall constitute an approval of the application for the permit, and the residence may be used as a home occupation so long as the use complies with this Part 7.

A. Upon issuance of the short term rental permit, the permit number shall be displayed in the window of the home being rented and the rental permit number shall be included in the advertisements of the short term rental. Failure to properly display the short term rental permit number in either medium will result in a violation of this Part 7.

§ 27-723 ~~Food Trucks~~ Mobile Retail Food Facilities,  
[Ord. No. 1049, 11/18/2019]

1. ~~Food trucks~~ General. Mobile retail food facility shall be a permitted use in every zoning district in Ferguson Township under the following conditions:

A. Time Limits.

(1) This permitted use is for the sale of food and nonalcoholic beverages, between the hours of 6:00 a.m. to 2:00 a.m. in the General Commercial (C), General Industrial (I), and Industrial, Research and Development (IRD) Zoning Districts.

(2) This permitted use is for the sale of food and nonalcoholic beverages between the hours of 7:00 a.m. to 11:00 p.m. in the Village (V), Terraced Streetscape (TS), and Traditional Town Development (TTD) Zoning Districts.

~~(3)~~ In all other zoning districts, food trucks/mobile food facilities are permitted between the hours of 7:00 a.m. and 7:00 p.m.

(4) Mobile food facilities located in neighborhood parks and places of assembly located in residential zoning districts may operate between the hours of 7:00 a.m. and 9:00 p.m.

(5) Mobile retail food facilities cannot be located on a premises permanently for no more than 13 weeks and must be moved off site daily per calendar year. All food trucks are required to

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conform to the following criteria:

- a. Overnight parking of Mobile food facilities in parks is prohibited, unless by special event permit issued by Ferguson Township.

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B. Location.

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~~Food trucks shall only be located on a lot containing a principal building(s).~~

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~~(12) Food trucks shall not be parked in the public right-of-way or on the road itself. The mobile food vendor shall first obtain permission from Ferguson Township's Zoning Administrator prior to selling its products within a Township public right-of-way. Township staff shall be permitted to establish conditions restricting specific streets, location, or time of day as to which products may be sold.~~

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(a) The vending of food from a mobile food facility shall be prohibited from the street side of the facility or in a way where customers will be positioned to impede vehicle traffic in a parking lot or roadway, and customers are not permitted on private property.

(b) Mobile food facilities are prohibited to operate on the following Township streets:

- 1. Blue Course Drive;
- 2. Whitehall Road;
- 3. West College Avenue;
- 4. North Atherton Street, and;
- 5. West Aaron Drive.

(c) Approval of operating in a Township public right-of-way is site specific. If a new location to operate a mobile food facility is proposed, a new permit shall be issued.

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~~(2) The Centre Region Parks and Recreation Authority is solely responsible for the permitting and regulation of food trucks in public parks. The mobile food vendor may be permitted to sell its products on public property, such as parks, under the following conditions:~~

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(a) The mobile food vendor shall first obtain a permit from Township Staff;

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(b) Mobile retail food facility is permitted to operate during hours of park operation, set by Centre Region Parks and Recreation.

(c) The mobile food vendor has received a background check and clearances to serve food in parks from Centre Region Parks and Recreation;

(d) Mobile Food vendors are prohibited from operating in the following Parks:

1. The Meadows;

2. Park Hills, and;

3. Songbird Sanctuary.;

(e) The mobile food vendor shall follow all regulations contained herein and regulations established by resolution.

(3) The mobile retail food facility must be located at least 15 feet from fire hydrants or any other fire department connection.

(4) Mobile retail food facilities shall be prohibited from utilizing or blocking handicapped-accessible parking.

C. Noise. No audio amplification, including, but not limited to, megaphones or speaker systems, shall be permitted as part of the mobile retail food truck-facility vending operation.

D. Sanitation and Safety.

(1) The ~~food truck~~ mobile food vendor ~~vendor~~ is responsible for the proper disposal of trash and waste associated with the operation. Vendors shall remove trash from their approved locations at the end of each day as needed to maintain the health and safety of the public. No liquid waste or grease is to be disposed of in landscape areas, storm drains, onto sidewalks or streets or other public spaces. Specific plans for disposal of liquids shall be included in the permit application. ~~Food trucks shall utilize recyclable products for portable food storage to minimize packaging to the best of their ability.~~

(2) The ~~food truck operator~~ mobile food vendor shall obtain a ~~food truck~~ mobile retail food facility operation zoning permit and applicable health permit; both shall be displayed ~~on the food truck~~ mobile retail food facility. Each person obtaining a zoning permit shall pay all applicable fees set forth in the Township fee schedule. The permit required will be for a period of one year and shall be renewed on an annual basis. Prior to the issuance of a zoning permit, the vendor shall provide evidence of a Pennsylvania Department of Agriculture Bureau of Food and Laboratory Services retail food facility permanent license, or a division of health and neighborhood services permit with facilities plan review and the following:

(a) A plan for refuse and recycling containers.

(b) Proposed seating (if applicable).

(c) The ~~food truck~~ mobile retail food facility shall be subject to all code requirements in Chapter 10 (Health and Safety) of the Township Code of Ordinances.

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(3) The mobile food vendor or his/her designees must be present during operating hours, except in the case of emergencies.

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(4) Vehicle registration for all vehicles being used shall be provided as part of the zoning permit application.

(5) A twenty-four-inch-by-thirty-six-inch sandwich board sign is permitted and shall be ~~contained~~ located within five feet of the ~~food truck~~ mobile retail food facility. No off-site signs shall be permitted.

E. If the office for the ~~food truck~~ mobile retail food facility business is located within the owner's home in Ferguson Township, a ~~No-Impact H~~ Home-Based Business-occupation permit shall be required.

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F. ~~The requirements of this subsection are not subject to the provisions of temporary uses.~~

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#### § 27-905 Occupancy Permits.

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1. Upon completion of the erection, extension or alteration of a structure or the establishment of the use for which a zoning permit was issued, the applicant shall request a final inspection. The structure for which the zoning permit was issued may not be occupied or otherwise used until a final inspection has been completed by the Zoning Administrator.

A. Within seven days of request for final inspection, the Zoning Administrator shall inspect the premises to determine if the action taken complies with the regulations of this chapter. ~~If it does, the Zoning Administrator shall sign the building permit card or sign off on the project within the seven day time limitation.~~

#### § 27-1102 Definitions.

[Ord. No. 1049, 11/18/2019]

Unless a contrary intention clearly appears, the following words and phrases shall have a meaning given in this section. All words and terms not defined herein shall be used with a meaning of standard usage as defined in Merriam Webster's Collegiate Dictionary, Eleventh Edition. Definitions found in the Subdivision and Land Development Ordinance (Chapter 22) shall be applicable to this chapter.

#### FOOD VENDOR, MOBILE

Any person, firm, corporation, vendor, or operator within the Township engaging in the peddling, selling, or taking orders, either by sample or otherwise, of food items to be used or sold for immediate human consumption, in serving size packages using a mobile unit either in a stationary position on private or public property or in a moving position on public streets. This definition shall apply to any mobile unit who dispenses food items to the public which are prepackaged, or are cooked, prepared and/or assembled and served from within the mobile unit.

#### FOOD TRUCK-RETAIL FOOD FACILITY, MOBILE

~~A licensed, self-contained, motorized vehicle or mobile food unit (unit that does not travel under its~~

own power) which is temporarily permitted to park in a designated area of an established use in-permitted zoning district within Ferguson Township in a location approved by the property owner. Ice cream trucks are exempted from this chapter. Mobile units including food trucks, trailers, stick stands, carts, and other similar structures that are mobile/transitory by design from which food is stored, prepared, processed, distributed, or sold. A Mobile Food Facility is synonymous with the term Retail Food Facility as defined in PA State Regulation, Title 7, Chapter 46, PA Food Code. Ice cream trucks are exempted from this chapter.

## **LAND CLEARING MATERIAL**

Native vegetation from land clearing, grubbing, and excavation, including trees, brush, stumps and vegetative material, that has been removed from the land for agricultural purposes or development projects.

## **STORAGE OF LAND CLEARING MATERIAL**

The storage of native vegetation from land clearing, grubbing, and excavation, including trees, brush, stumps, and vegetative material that has been removed from the land for agricultural purposes or development projects, whether temporary or permanent.

## **PLACE OF ASSEMBLY**

An institution, other than recreation and/or school-related, that people regularly attend to participate in or hold religious worship services, community wide activities and/or related meetings.

### **1. COMMUNITY PLACE OF ASSEMBLY**

A place of assembly, as herein defined, that is designed to serve those within the surrounding community and maximum seating capacity of the largest assembly space (present or proposed) is less than or equal to 750.

### **2. NEIGHBORHOOD PLACE OF ASSEMBLY**

A place of assembly, as herein defined, that is design to serve those within one or more adjacent neighborhoods and maximum seating capacity of the largest assembly space (present or proposed) is less than or equal to 250.

### **3. REGIONAL PLACE OF ASSEMBLY**

A place of assembly, as herein defined, that is designed to serve those in multiple communities and maximum seating capacity of the largest assembly space (present or proposed) is equal to or greater than 750.

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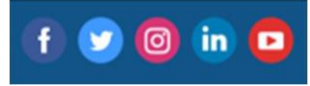




Township of  
**FERGUSON**  
*Pennsylvania*

**BOARD OF SUPERVISORS**

147 RESEARCH  
DRIVESTATE COLLEGE,  
PA 16601  
P: 814-238-4651  
F: 814-954-7642  
[www.twp.ferguson.pa.us](http://www.twp.ferguson.pa.us)



**BOARD OF SUPERVISORS  
PROPOSED MEETING DATES FOR 2022**

Regular Meetings are held at 7:00 p.m. on the first and third Monday of the month unless otherwise noted.

\*Dates noted with an asterisk are on a Tuesday in observance of a holiday the previous day.

<b>January</b>	<b>3</b> <b>18*</b>	<b>July</b>	<b>5*</b> <b>18</b>
<b>February</b>	<b>7</b> <b>22*</b>	<b>August</b>	<b>1</b> <b>15</b>
<b>March</b>	<b>7</b> <b>21</b>	<b>September</b>	<b>6*</b> <b>19</b>
<b>April</b>	<b>4</b> <b>18</b>	<b>October</b>	<b>3</b> <b>17</b>
<b>May</b>	<b>2</b> <b>16</b>	<b>November</b>	<b>7</b> <b>21</b>
<b>June</b>	<b>6</b> <b>21*</b>	<b>December</b>	<b>5</b> <b>12</b>

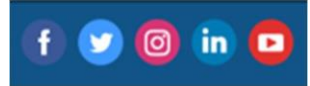




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<b>January</b>	<b>3</b> <b>18</b>	<b>July</b>	<b>5</b> <b>19</b>
<b>February</b>	<b>8</b> <b>22</b>	<b>August</b>	<b>2</b> <b>16</b>
<b>March</b>	<b>8</b> <b>22</b>	<b>September</b>	<b>6</b> <b>20</b>
<b>April</b>	<b>5</b> <b>19</b>	<b>October</b>	<b>4</b> <b>18</b>
<b>May</b>	<b>3</b> <b>17</b>	<b>November</b>	<b>8</b> <b>22</b>
<b>June</b>	<b>7</b> <b>21</b>	<b>December</b>	<b>6</b> <b>13</b>



# APPLICATION AND CERTIFICATE FOR PAYMENT

INVOICE # 14587

PAGE 1 OF 6 PAGES

OWNER: Ferguson Township  
3147 Research Drive  
State College, PA 16801

PROJECT: Contract 2018-PWGG  
New Public Works Building  
General Construction

CONTRACTOR: Leonard S. Fiore, Inc.  
5506 Sixth Avenue, Rear  
Altoona, PA 16602

ARCHITECT: Greenfield Architects  
1853 Wm Penn Way  
Lancaster, PA 17601

APPLICATION NO.: Sixteen  
Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

PERIOD TO: 09/30/21  
LSF Job #: FT-0412

CONTRACT NO:  
% COMPLETE: 100%

CONTRACT DATE: 11/15/19

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM ..... \$ 4,416,000.00
2. Net change by Change Orders ..... \$ 58,186.77
3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 4,474,186.77
4. TOTAL COMPLETED & STORED TO DATE ..... \$ 4,474,186.77  
(Column G on Continuation Sheet)
5. RETAINAGE:
  - a. 0% of Completed Work \$ 0.00  
(Columns D + E on Continuation Sheet)
  - b. 0% of Stored Material \$ 0.00  
(Columns F on Continuation Sheet)

Total Retainage (Line 5a + 5b or  
Total in Column I of Continuation Sheet ..... \$ 0.00 (Punchlist value)
6. TOTAL EARNED LESS RETAINAGE ..... \$ 4,474,186.77  
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
(Line 6 from prior Certificate) \$ 4,464,186.77
8. CURRENT PAYMENT DUE ..... \$ 10,000.00
9. BALANCE TO FINISH INCLUDING RETAINAGE  
(Line 3 less Line 6) \$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	60,636.77	2,450.00
Total approved this Month	0.00	0.00
<b>TOTALS</b>	<b>60,636.77</b>	<b>2,450.00</b>
NET CHANGES by Change Order	58,186.77	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **LEONARD S. FIORE, INC.**  
By: *Leonard S. Fiore* Date: 10/6/2021

State of: PENNSYLVANIA  
County of: BLAIR

Subscribed and sworn to before me this  
6 day of October, 2021

Notary Public: *Peggy M. Socie*  
My Commission expires: 3/19/2025

Commonwealth of Pennsylvania - Notary Seal  
Peggy M. Socie, Notary Public  
Blair County  
My commission expires March 19, 2025  
Commission number 1156848  
Member, Pennsylvania Association of Notaries

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

pay \$10,000.00

AMOUNT CERTIFIED .....  
By *dmodricker* at 9:26:37 AM, 1/5/2022

(Att and t  
please stamp check as FINAL payment  
30.409.750  
ARC general construction contract  
By: 2018-PWGG  
This c ok to pay  
Issuan  
under



**CONTINUATION SHEET**

**Contract 2018-PWGG**

APPLICATION AND CERTIFICATE FOR PAYMENT,  
containing Contractor's signed Certification, is attached.

APPLICATION NO.: Sixteen  
APPLICATION DATE: 09/30/21  
PERIOD TO: 09/30/21  
ARCHITECT'S PROJECT NO.: FT-0412

A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH	I RETAINAGE (IF VARIABLE RATE)	
			FROM PREVIOUS APPLICATION (D + E + F)	THIS PERIOD		% COMP.				
<b>General Conditions</b>										
1	Mobilization	1 LS	8,000.00	8,000.00	0.00	0.00	8,000.00	100%	0.00	0.00
2	Performance & Payment Bond	1 LS	27,220.00	27,220.00	0.00	0.00	27,220.00	100%	0.00	0.00
3	Builders Risk Insurance	1 LS	3,100.00	3,100.00	0.00	0.00	3,100.00	100%	0.00	0.00
4	Supervision/Project Management	6 MO	98,500.00	98,500.00	0.00	0.00	98,500.00	100%	0.00	0.00
5	General Conditions	6 MO	74,000.00	74,000.00	0.00	0.00	74,000.00	100%	0.00	0.00
6	Final Cleaning	1 LS	4,500.00	4,500.00	0.00	0.00	4,500.00	100%	0.00	0.00
7	Dumpsters	1 LS	16,000.00	16,000.00	0.00	0.00	16,000.00	100%	0.00	0.00
8	Layout	6 MO	10,000.00	10,000.00	0.00	0.00	10,000.00	100%	0.00	0.00
9	Construction Fencing	1 Ls	6,500.00	6,500.00	0.00	0.00	6,500.00	100%	0.00	0.00
<b>Site Construction</b>										
10	Site Demolition	1 LS	19,500.00	19,500.00	0.00	0.00	19,500.00	100%	0.00	0.00
11	Earthwork	1 LS	251,600.00	251,600.00	0.00	0.00	251,600.00	100%	0.00	0.00
12	Erosion & Sediment Control	1 LS	22,200.00	22,200.00	0.00	0.00	22,200.00	100%	0.00	0.00
13	Site Storm Water	1 LS	118,000.00	118,000.00	0.00	0.00	118,000.00	100%	0.00	0.00

CONTINUATION SHEET

14	Asphalt Paving	1 LS	100,700.00	100,700.00	0.00	0.00	100,700.00	100%	0.00	0.00
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**CONTINUATION SHEET**

**Contract 2018-PWGG**

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			FROM PREVIOUS APPLICATION (D + E + F)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)			% COMP.			
15	Concrete Walks	1 LS 34,500.00	34,500.00	0.00	0.00	34,500.00	100%	0.00	0.00	
16	Concrete Pavement	1 LS 29,800.00	29,800.00	0.00	0.00	29,800.00	100%	0.00	0.00	
17	Concrete Slabs (Exterior)	1 LS 37,940.00	37,940.00	0.00	0.00	37,940.00	100%	0.00	0.00	
18	Bollards	1 LS 16,200.00	16,200.00	0.00	0.00	16,200.00	100%	0.00	0.00	
19	Concrete Curbing	1 LS 6,200.00	6,200.00	0.00	0.00	6,200.00	100%	0.00	0.00	
20	Site Signage	1 LS 1,300.00	1,300.00	0.00	0.00	1,300.00	100%	0.00	0.00	
21	Bike Racks	1 LS 2,500.00	2,500.00	0.00	0.00	2,500.00	100%	0.00	0.00	
22	Segmental Retaining Wall	1 LS 35,600.00	35,600.00	0.00	0.00	35,600.00	100%	0.00	0.00	
23	Landscaping	1 LS 35,000.00	35,000.00	0.00	0.00	35,000.00	100%	0.00	0.00	
<b>Building Construction</b>										
24	Rebar	1 LS 51,500.00	51,500.00	0.00	0.00	51,500.00	100%	0.00	0.00	
25	Foundation Excavation	1 LS 43,500.00	43,500.00	0.00	0.00	43,500.00	100%	0.00	0.00	
26	Strip Footers	1 LS 28,900.00	28,900.00	0.00	0.00	28,900.00	100%	0.00	0.00	
27	Spread Footers	1 LS 39,500.00	39,500.00	0.00	0.00	39,500.00	100%	0.00	0.00	

CONTINUATION SHEET

28	Columns	1 LS	30,500.00	30,500.00	0.00	0.00	30,500.00	100%	0.00	0.00
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**CONTINUATION SHEET**

**Contract 2018-PWGG**

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			FROM PREVIOUS APPLICATION (D + E + F)				% COMP.			
29	Trench Drain Walls/Slabs	1 LS 8,400.00	8,400.00	0.00	0.00	8,400.00	100%	0.00	0.00	
30	Lift Pit Walls/Slabs	1 LS 10,200.00	10,200.00	0.00	0.00	10,200.00	100%	0.00	0.00	
31	Wash Equipment Walls/Slabs	1 LS 9,800.00	9,800.00	0.00	0.00	9,800.00	100%	0.00	0.00	
32	Slab on Grade 4"	1 LS 41,500.00	41,500.00	0.00	0.00	41,500.00	100%	0.00	0.00	
33	Slab on Grade 8" (cr)	1 LS 112,000.00	112,000.00	0.00	0.00	112,000.00	100%	0.00	0.00	
34	Concrete Stoops	1 LS 22,500.00	22,500.00	0.00	0.00	22,500.00	100%	0.00	0.00	
35	Slab on Deck	1 LS 14,500.00	14,500.00	0.00	0.00	14,500.00	100%	0.00	0.00	
36	Stair pans/Landing Concrete	1 LS 1,900.00	1,900.00	0.00	0.00	1,900.00	100%	0.00	0.00	
37	Concrete Waterproofing	1 LS 10,200.00	10,200.00	0.00	0.00	10,200.00	100%	0.00	0.00	
38	Unit Masonry	1 LS 440,000.00	440,000.00	0.00	0.00	440,000.00	100%	0.00	0.00	
39	Structural & Miscellaneous Steel	1 LS 464,000.00	464,000.00	0.00	0.00	464,000.00	100%	0.00	0.00	
40	Rough Carpentry	1 LS 15,200.00	15,200.00	0.00	0.00	15,200.00	100%	0.00	0.00	
41	Finish Carpentry	1 LS 31,500.00	31,500.00	0.00	0.00	31,500.00	100%	0.00	0.00	
42	Urethane Insulation	1 LS 2,300.00	2,300.00	0.00	0.00	2,300.00	100%	0.00	0.00	

CONTINUATION SHEET

43 | Metal Wall Panels | 1 LS | 364,000.00 | 364,000.00 | 0.00 | 0.00 | 364,000.00 | 100% | 0.00 | 0.00



**CONTINUATION SHEET**

**Contract 2018-PWGG**

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ARCHITECT'S PROJECT NO.: FT-0412

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			FROM PREVIOUS APPLICATION (D + E + F)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% COMP.		
44	TPO Roofing	1 LS 206,000.00	206,000.00	0.00	0.00	206,000.00	100%	0.00	0.00	
45	Intumescent Fireproofing	1 LS 16,300.00	16,300.00	0.00	0.00	16,300.00	100%	0.00	0.00	
46	Fire Stopping/Caulking	1 LS 10,000.00	10,000.00	0.00	0.00	10,000.00	100%	0.00	0.00	
47	Doors/Frames/Hardware	1 LS 56,800.00	56,800.00	0.00	0.00	56,800.00	100%	0.00	0.00	
48	Overhead Coiling Doors	1 LS 79,100.00	79,100.00	0.00	0.00	79,100.00	100%	0.00	0.00	
49	Entrances/Storefront	1 LS 142,500.00	142,500.00	0.00	0.00	142,500.00	100%	0.00	0.00	
50	GWB/Metal Stud Framing	1 LS 191,500.00	191,500.00	0.00	0.00	191,500.00	100%	0.00	0.00	
51	Resilient Flooring	1 LS 48,400.00	48,400.00	0.00	0.00	48,400.00	100%	0.00	0.00	
52	Resinous Flooring	1 LS 16,500.00	16,500.00	0.00	0.00	16,500.00	100%	0.00	0.00	
53	Painting	1 LS 60,900.00	60,900.00	0.00	0.00	60,900.00	100%	0.00	0.00	
54	Interior Signage	1 LS 5,600.00	5,600.00	0.00	0.00	5,600.00	100%	0.00	0.00	
55	Toilet Compartments/Accessories	1 LS 14,000.00	14,000.00	0.00	0.00	14,000.00	100%	0.00	0.00	
56	Wall Protection	1 LS 740.00	740.00	0.00	0.00	740.00	100%	0.00	0.00	
57	F.E. Cabinets	1 LS 2,000.00	2,000.00	0.00	0.00	2,000.00	100%	0.00	0.00	

CONTINUATION SHEET

58	Lockers	1 LS	20,500.00	20,500.00	0.00	0.00	20,500.00	100%	0.00	0.00
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**CONTINUATION SHEET**

**Contract 2018-PWGG**

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PERIOD TO: 09/30/21  
ARCHITECT'S PROJECT NO.: FT-0412

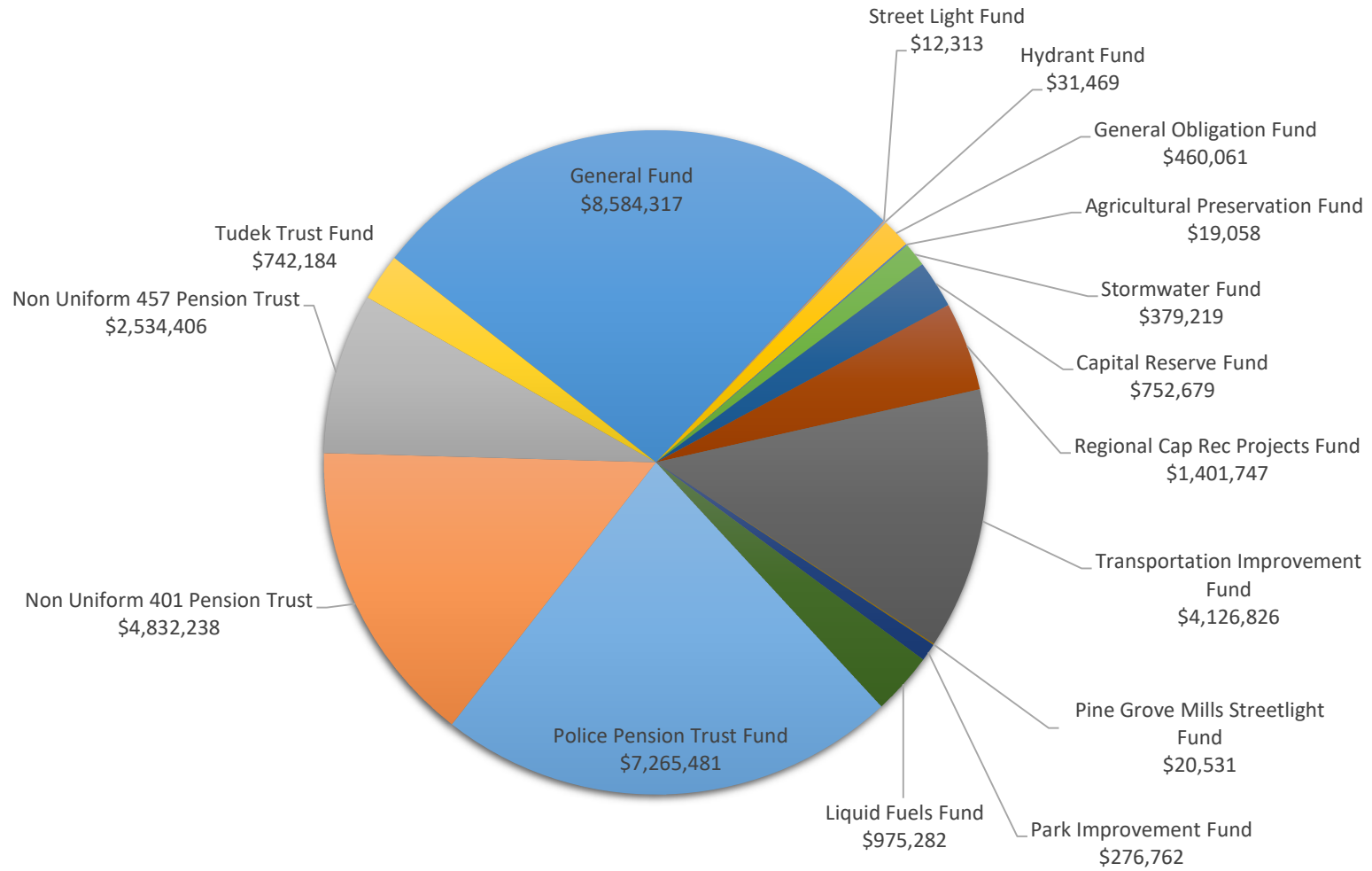
A ITEM NO.	B DESCRIPTION	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E + F)				TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% COMP.		
59	Fuel Dispensing System 1 LS	425,400.00	425,400.00		0.00	0.00	425,400.00	100%	0.00	0.00
60	Truck Wash System 1 LS	171,000.00	171,000.00		0.00	0.00	171,000.00	100%	0.00	0.00
61	Projection Screen/Projector Kit 1 LS	8,400.00	8,400.00		0.00	0.00	8,400.00	100%	0.00	0.00
62	Window Shades 1 LS	8,100.00	8,100.00		0.00	0.00	8,100.00	100%	0.00	0.00
63	Vehicle Lifts 1 LS	164,500.00	164,500.00		0.00	0.00	164,500.00	100%	0.00	0.00
64	Vehicle Lube Equipment 1 LS	67,000.00	67,000.00		0.00	0.00	67,000.00	100%	0.00	0.00
CO-01	PCO-002 COVID 19 Associated Shutdown Cost	6,350.49	6,350.49		0.00	0.00	6,350.49	100%	0.00	0.00
CO-02	PCO-001R Concrete Slab over Buried Fuel Tank	8,995.35	8,995.35		0.00	0.00	8,995.35	100%	0.00	0.00
CO-03	Time Extentsion - 51 working days - no cost									
CO-04	PCO-004R Add Girts per RFI 020	30,253.82	30,253.82		0.00	0.00	30,253.82	100%	0.00	0.00
	PCO-005 Added Sag Rods per SK-S5	5,573.54	5,573.54		0.00	0.00	5,573.54	100%	0.00	0.00
CO-05	Owner expenses due to time extension	(2,450.00)	(2,450.00)		0.00	0.00	(2,450.00)	100%	0.00	0.00
CO-06	PCO-008 Provide revided Dr Hardware @ Alum Drs	6,046.39	6,046.39		0.00	0.00	6,046.39	100%	0.00	0.00
	PCO-009 Ferguson TWP Sinkhole Investigation	847.70	847.70		0.00	0.00	847.70	100%	0.00	0.00
CO-07	PCO-005 Insulation @ Wash Bay Apron	897.26	897.26		0.00	0.00	897.26	100%	0.00	0.00
	PCO-NF02 Wash Bay System Backflow Preventer	1,672.22	1,672.22		0.00	0.00	1,672.22	100%	0.00	0.00
<b>TOTALS :</b>		4,474,186.77	4,474,186.77		0.00	0.00	4,474,186.77	100%	0.00	0.00



# *MONTHLY TREASURERS REPORT*

**NOVEMBER 2021**

### CASH BALANCES BY FUND - NOVEMBER 30, 2021



# Ferguson Township Treasurer's Report

## November 30, 2021

### Statement of Cash Balances

#### General Fund

##### Checking

Jersey Shore State Bank Operating Checking (3245)	4,414,240.09
Jersey Shore State Bank Investment Checking (5531)	2,327,790.53
JSSB Flex Plan Checking (8757)	141,539.34
Ameriserv Money Market 2602	264,090.81
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	268,156.08
PLGIT General Fund Classs (3017)	365,342.96
PLGIT General Fund Prime (3017)	803,156.79

**TOTAL GENERAL FUND**

**8,584,316.60**

#### Other Funds

##### Fund 02 Street Lights

JSSB Checking (4836)	12,313.24
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##### Fund 03 Fire Hydrant

JSSB Checking (4844)	31,469.47
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##### Fund 16 General Obligation

JSSB Checking (4852)	460,060.73
JSSB 2019 Bond Checking	0.43

##### Fund 19 Agricultural Preservation

JSSB Checking (4879)	19,057.88
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##### Fund 20 Stormwater Fund

JSSB Checking (1711)	379,219.39
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##### Fund 30 Capital Reserve

Paypal Account	26,082.44
JSSB Checking (Employee Wellness Sinking Fund)(4909)	13,958.01
JSSB Capital Reserve Checking (3555)	(79,168.49)
JSSB Checking (PW Equipment Sinking Fund)(4895)	506,876.41
JSSB Checking (Bldg Equipment Sinking Fund)(4887)	284,931.00

##### Fund 31 Regional Capital Recreation Projects

JSSB Checking (3547)	869,500.17
Ameriserv Money Market 2818	264,090.81
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	268,156.08

##### Fund 32 Transportation Improvement

JSSB Checking (3539)	2,271,699.80
PLGIT Checking (Class & Plus)(3261)	315,531.97
PLGIT Checking (Prime)(3261)	1,007,347.00
Ameriserv Money Market 2693	264,090.81
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	268,156.08

##### Fund 33 Pine Grove Mills Street Lights

JSSB Checking (4917)	20,531.15
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##### Fund 34 Park Improvement

# Ferguson Township Treasurer's Report

## November 30, 2021

### Statement of Cash Balances

JSSB Checking (4925)	276,762.43
<b><u>Fund 35 Liquid Fuels</u></b>	
JSSB Checking (4933)	337,316.40
PLGIT Checking (Class) (3020)	236,344.69
PLGIT Checking (Prime) (3020)	401,620.75
<b><u>Fund 93 Tudek Memorial Trust</u></b>	
JSSB Checking (4976)	9,814.32
FNB Investments (@market)	174,066.26
Centre Foundation Investments	558,303.69
<b>TOTAL OTHER FUNDS</b>	<b>9,198,132.92</b>
<b>TOTAL NON PENSION FUNDS</b>	<b>17,782,449.52</b>
<b>Employer Pension Trust Funds</b>	
<b><u>Fund 60 Police Pension Trust</u></b>	
JSSB Checking (4941)	29,078.15
PNC Enterprise Checking (9642)	73,534.18
PNC Investments (@market)(includes accrued interest)	7,162,868.33
<b><u>Fund 65 Non Uniformed 401a Pension Trust</u></b>	
JSSB Checking (4968)	33.70
VOYA/TASC-RHS (3922) Employee Retirement Health Savings Trust (@market)	108,163.10
MissionSquare-RHS (801695) Employee Retirement Health Savings Trust (@ ma	0.00
Voya-401 (664582) Employee Pension Investment Trust (@ market)	4,724,041.65
MissionSquare-401 (108860) Employer Pension Investment Trust (@ market)	0.00
<b>TOTAL PENSION TRUST FUNDS</b>	<b>12,097,719.11</b>
<b>GRAND TOTAL</b>	<b>29,880,168.63</b>
<b>Employee Pension Trust Funds</b>	
<b><u>Fund 66 Non Uniformed 457 Pension Trust</u></b>	
Voya-457 (664581) Employee Pension Investment Trust (@ market)	2,446,837.96
MissionSquare-457 (300747) Employee Pension Investment Trust (@ market)	0.00
IPX-Services IRA () Individual Retirement Accounts (@ market)	84,346.25
MissionSquare-ROTH IRA (706007) Employee Pension Investment Trust (@ mar	3,221.47
<b>TOTAL</b>	<b>2,534,405.68</b>

# Bank Reconciliation

## Uncleared Checks by Fund

User: eendresen  
Printed: 01/05/2022 - 3:16PM  
Checks Before: 11/30/2021



Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
01	GENERAL FUND					
9001	08/22/2019	Uncleared	AP	10263	CORMANS MAIL SERVICE	2,873.11
9183	10/15/2019	Uncleared	AP	11593	HOME DEPOT CREDIT SERVICES	288.05
9272	11/15/2019	Uncleared	AP	10035	ALS TECHNOLOGIES INC	1,145.00
9297	11/15/2019	Uncleared	AP	11253	INFRADAPT LLC	3,221.44
9340	11/29/2019	Uncleared	AP	11855	ANDERSON INDUSTRIAL MACHINERY	769.80
9437	12/31/2019	Uncleared	AP	10035	ALS TECHNOLOGIES INC	1,145.00
9562	01/20/2020	Uncleared	AP	11173	WALKER & WALKER EQUIPMENT II LLC	43.19
9725	02/28/2020	Uncleared	AP	11248	CENTRO PRINT SOLUTIONS	100.17
9806	03/15/2020	Uncleared	AP	11797	LANDPRO EQUIPMENT LLC	759.15
9874	03/31/2020	Uncleared	AP	11877	RUSSIAN CHURCH OF CHRIST	78.11
9937	04/30/2020	Uncleared	AP	11537	COMMONWEALTH OF PA	50.00
10091	05/31/2020	Uncleared	AP	11490	RECONYX, INC	970.51
10331	08/14/2020	Uncleared	AP	10244	COMCAST	1,050.00
10444	09/15/2020	Uncleared	AP	10208	CENTRE REGION COUNCIL OF GOVERNMENTS	22.50
10471	09/15/2020	Uncleared	AP	10813	PARK TRAVIS	16.10
10602	10/15/2020	Uncleared	AP	10893	PRINT O STAT INC	1,849.00
10774	12/15/2020	Uncleared	AP	10346	ECOLAWN	90.00
10908	01/15/2021	Uncleared	AP	10846	PENNSYLVANIA MUNICIPAL LEAGUE	2,264.32
10915	01/30/2021	Uncleared	AP	11239	ASAP HYDRAULICS STATE COLLEGE, INC	42.99
10920	01/30/2021	Uncleared	AP	11930	BUDS ELECTRIC	437.01
10974	01/30/2021	Uncleared	AP	10493	THE HITE COMPANY	75.84
11001	02/15/2021	Uncleared	AP	10247	COMMONWEALTH OF PA	35.00
11005	02/15/2021	Uncleared	AP	11445	GIANT FOOD STORES LLC	35.00
11013	02/15/2021	Uncleared	AP	10673	MCCARTNEYS INC	86.16
11034	02/15/2021	Uncleared	AP	11192	WEST PENN POWER	955.52
11098	03/31/2021	Uncleared	AP	10120	BORING COURT REPORTING	225.00
11219	04/30/2021	Uncleared	AP	11336	F.O.P. LODGE #37	205.00
11244	04/30/2021	Uncleared	AP	11139	UNIVERSITY AREA JOINT AUTHORITY	39.76
11321	05/31/2021	Uncleared	AP	11946	HUFFMAN CHELSEA	3,009.60
11358	05/31/2021	Uncleared	AP	11948	TANKNOLOGY INC.	588.50

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
11588	08/31/2021	Uncleared	AP	11751	NITRO SOFTWARE, INC.	749.85
11599	08/31/2021	Uncleared	AP	11132	TW CONSULTING INC	25.00
11697	09/30/2021	Uncleared	AP	11702	BLUE KNOB AUTO	350.00
11721	09/30/2021	Uncleared	AP	10673	MCCARTNEYS INC	46.00
11771	10/15/2021	Uncleared	AP	11985	TUBBIES SPAS AND PATIO	149.99
11804	11/15/2021	Uncleared	AP	10000	1800RADIATOR	274.00
11805	11/15/2021	Uncleared	AP	11994	ALAN TYE & ASSOCIATES	245.00
11807	11/15/2021	Uncleared	AP	11242	AMAZON CAPITAL SERVICES INC	3,758.15
11809	11/15/2021	Uncleared	AP	10047	AMSOIL INC	754.87
11812	11/15/2021	Uncleared	AP	10085	BASTIAN TIRE & AUTO CENTERS	1,007.88
11814	11/15/2021	Uncleared	AP	11991	BIG ASS FANS	83.00
11816	11/15/2021	Uncleared	AP	11930	BUDS ELECTRIC	241.74
11821	11/15/2021	Uncleared	AP	11755	CENTRE COUNTY GOVERNMENT	10,000.00
11823	11/15/2021	Uncleared	AP	10206	CENTRE LIFELINK EMS	3,500.00
11827	11/15/2021	Uncleared	AP	10225	CINTAS CORPORATION # 536	400.00
11829	11/15/2021	Uncleared	AP	11659	CLEVELAND BROTHERS - MILESBURG	1,063.55
11830	11/15/2021	Uncleared	AP	10142	CNET	9,158.99
11833	11/15/2021	Uncleared	AP	10243	COLUMBIA GAS OF PA INC	200.74
11835	11/15/2021	Uncleared	AP	11760	COMCAST	149.37
11837	11/15/2021	Uncleared	AP	10284	CUSTOM ALTERATIONS	16.00
11839	11/15/2021	Uncleared	AP	10346	ECOLAWN	615.00
11840	11/15/2021	Uncleared	AP	10374	FEDERAL EXPRESS	67.62
11841	11/15/2021	Uncleared	AP	11217	FERGUSON TOWNSHIP POLICE ASSOCIATION	300.00
11842	11/15/2021	Uncleared	AP	10380	FERGUSON TOWNSHIP SUPERVISORS	71,002.53
11846	11/15/2021	Uncleared	AP	10491	HINTON & ASSOCIATES	900.00
11847	11/15/2021	Uncleared	AP	11593	HOME DEPOT CREDIT SERVICES	69.78
11848	11/15/2021	Uncleared	AP	11253	INFRADAPT LLC	655.72
11850	11/15/2021	Uncleared	AP	10565	JOHN TENNIS TOWING	250.00
11851	11/15/2021	Uncleared	AP	10568	K & S DISTRIBUTION	518.40
11855	11/15/2021	Uncleared	AP	11839	MARCO TECHNOLOGIES LLC	78.00
11857	11/15/2021	Uncleared	AP	10203	MCCLATCHY COMPANY LLC	464.58
11858	11/15/2021	Uncleared	AP	10674	MCCORMICK TAYLOR INC	990.00
11859	11/15/2021	Uncleared	AP	11812	MEDEXPRESS	174.00
11860	11/15/2021	Uncleared	AP	10701	MILLER WELDING SERVICE	721.60
11861	11/15/2021	Uncleared	AP	11807	MODEL UNIFORMS	420.67
11863	11/15/2021	Uncleared	AP	10715	MORAN DEVON	220.00
11872	11/15/2021	Uncleared	AP	11779	PORT MATILDA EMS	3,000.00
11873	11/15/2021	Uncleared	AP	10881	PORT MATILDA FIRE COMPANY	3,500.00
11874	11/15/2021	Uncleared	AP	10927	REDLINE SPEED SHINE	280.33
11875	11/15/2021	Uncleared	AP	10932	RESERVE ACCOUNT	2,000.00
11876	11/15/2021	Uncleared	AP	10939	RITTER TECHNOLOGY LLC	63.26



Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
11882	11/15/2021	Uncleared	AP	11026	SPRING TOWNSHIP SUPERVISORS	1,358.78
11883	11/15/2021	Uncleared	AP	11029	STAHL SHEAFFER ENGINEERING LLC	3,022.24
11885	11/15/2021	Uncleared	AP	11039	STATE COLLEGE POSTMASTER	30.00
11886	11/15/2021	Uncleared	AP	11050	STOCKER CHEVROLET INC	199.77
11889	11/15/2021	Uncleared	AP	10493	THE HITE COMPANY	2,137.93
11892	11/15/2021	Uncleared	AP	11995	TRI-STATE TRAFFIC DATA	2,405.00
11893	11/15/2021	Uncleared	AP	11137	ULINE	97.82
11895	11/15/2021	Uncleared	AP	11159	VERIZON WIRELESS	542.07
11897	11/15/2021	Uncleared	AP	11176	WARRIORS MARK FIRE COMPANY	3,500.00
11899	11/15/2021	Uncleared	AP	11194	WEX BANK	281.75
11900	11/15/2021	Uncleared	AP	11199	WILLIAMS BROTHERS	80.70
11902	11/15/2021	Uncleared	AP	11262	X-PERT COMMUNICATIONS	338.00
11996	11/23/2021	Uncleared	AP	11990	BURGMIEIER'S SHREDDING	99.66
11998	11/23/2021	Uncleared	AP	10846	PENNSYLVANIA MUNICIPAL LEAGUE	2,264.32
11999	11/23/2021	Uncleared	AP	10978	SCHLOW CENTRE REGION LIBRARY	124,916.75
12001	11/30/2021	Uncleared	AP	10004	A & H EQUIPMENT COMPANY	132.24
12002	11/30/2021	Uncleared	AP	10016	AFLAC	118.17
12003	11/30/2021	Uncleared	AP	10035	ALS TECHNOLOGIES INC	1,040.33
12004	11/30/2021	Uncleared	AP	11242	AMAZON CAPITAL SERVICES INC	446.38
12005	11/30/2021	Uncleared	AP	10047	AMSOIL INC	305.50
12006	11/30/2021	Uncleared	AP	10049	APMM	315.00
12007	11/30/2021	Uncleared	AP	11910	BARTON ASSOCIATES	262.50
12008	11/30/2021	Uncleared	AP	10100	BEST LINE EQUIPMENT	719.55
12009	11/30/2021	Uncleared	AP	11702	BLUE KNOB AUTO	700.00
12010	11/30/2021	Uncleared	AP	11885	CDI	775.88
12011	11/30/2021	Uncleared	AP	10201	CENTRE COUNTY UNITED WAY	64.00
12012	11/30/2021	Uncleared	AP	10231	CLEARFIELD WHOLESALE PAPER COMPANY INC	381.02
12013	11/30/2021	Uncleared	AP	11659	CLEVELAND BROTHERS - MILESBURG	136.63
12014	11/30/2021	Uncleared	AP	10243	COLUMBIA GAS OF PA INC	1,752.74
12015	11/30/2021	Uncleared	AP	10297	DAVIDHEISERS INC	382.00
12016	11/30/2021	Uncleared	AP	10374	FEDERAL EXPRESS	26.21
12017	11/30/2021	Uncleared	AP	11217	FERGUSON TOWNSHIP POLICE ASSOCIATION	800.00
12018	11/30/2021	Uncleared	AP	10404	FOREMOST PROMOTIONS	505.00
12019	11/30/2021	Uncleared	AP	11450	GROVE PRINTING	6,594.79
12020	11/30/2021	Uncleared	AP	11727	HUNTER TRUCK SALES	33.11
12021	11/30/2021	Uncleared	AP	10618	LAWSON PRODUCTS INC	124.75
12022	11/30/2021	Uncleared	AP	11704	MADISON NATIONAL LIFE	2,239.69
12023	11/30/2021	Uncleared	AP	10762	MARCO	456.28
12024	11/30/2021	Uncleared	AP	11839	MARCO TECHNOLOGIES LLC	214.69
12025	11/30/2021	Uncleared	AP	10673	MCCARTNEYS INC	460.84
12026	11/30/2021	Uncleared	AP	10203	MCCLATCHY COMPANY LLC	553.00

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
12027	11/30/2021	Uncleared	AP	11807	MODEL UNIFORMS	202.25
12028	11/30/2021	Uncleared	AP	11332	NTM ENGINEERING INC	2,110.75
12029	11/30/2021	Uncleared	AP	10774	OLD MAIN FRAME SHOP GALLERY	629.83
12030	11/30/2021	Uncleared	AP	11378	P & A GROUP	184.50
12031	11/30/2021	Uncleared	AP	10785	PA CHIEFS OF POLICE ASSOCIATION	931.50
12032	11/30/2021	Uncleared	AP	10800	PA POLICE ACCREDITATION COALITION	235.00
12033	11/30/2021	Uncleared	AP	11523	PITNEY BOWES INC	19.54
12034	11/30/2021	Uncleared	AP	10927	REDLINE SPEED SHINE	280.33
12035	11/30/2021	Uncleared	AP	11997	SCANLAN RYAN	11.80
12036	11/30/2021	Uncleared	AP	10997	SIGNAL CONTROL PRODUCTS INC	2,600.00
12037	11/30/2021	Uncleared	AP	11614	SNAP ON INDUSTRIAL	501.87
12038	11/30/2021	Uncleared	AP	11017	SOSMETAL PRODUCTS INC	396.76
12039	11/30/2021	Uncleared	AP	11621	ST MARYS INSURANCE AGENCY INC	625.00
12040	11/30/2021	Uncleared	AP	11037	STATE COLLEGE FORD LINCOLN INC	24.30
12041	11/30/2021	Uncleared	AP	11055	STONER INC	187.98
12042	11/30/2021	Uncleared	AP	11058	STOVER MCGLAUGHLIN	1,224.00
12043	11/30/2021	Uncleared	AP	11996	STRUBLE LOGAN	225.86
12044	11/30/2021	Uncleared	AP	11136	U S MUNICIPAL SUPPLY INC	2,056.36
12045	11/30/2021	Uncleared	AP	11163	VICTORIAN SIGNS	2,785.00
12046	11/30/2021	Uncleared	AP	11165	VIGILANT SECURITY	152.25
12047	11/30/2021	Uncleared	AP	11692	WAKEFIELD BRIAN D.	754.04
12048	11/30/2021	Uncleared	AP	11192	WEST PENN POWER	4,495.83
12049	11/30/2021	Uncleared	AP	11199	WILLIAMS BROTHERS	9.90
12050	11/30/2021	Uncleared	AP	11262	X-PERT COMMUNICATIONS	300.00
Fund 01 Total:						322,696.19
02	STREET LIGHT FUND					
143	02/15/2021	Uncleared	AP	11192	WEST PENN POWER	21.71
157	11/30/2021	Uncleared	AP	11192	WEST PENN POWER	246.98
Fund 02 Total:						268.69
20	STORMWATER FUND					
21	11/30/2021	Uncleared	AP	11332	NTM ENGINEERING INC	26,805.00
Fund 20 Total:						26,805.00
30	CAPITAL RESERVE FUND					
2	11/15/2021	Uncleared	AP	11992	FITNESS EQUIPMENT EMPIRE	1,730.00
806	12/15/2020	Uncleared	AP	10755	THE HON COMPANY	18,730.00
895	09/15/2021	Uncleared	AP	11332	NTM ENGINEERING INC	119.50
903	11/15/2021	Uncleared	AP	10318	DISCOVERY SPACE OF CENTRAL PA	1,575.00

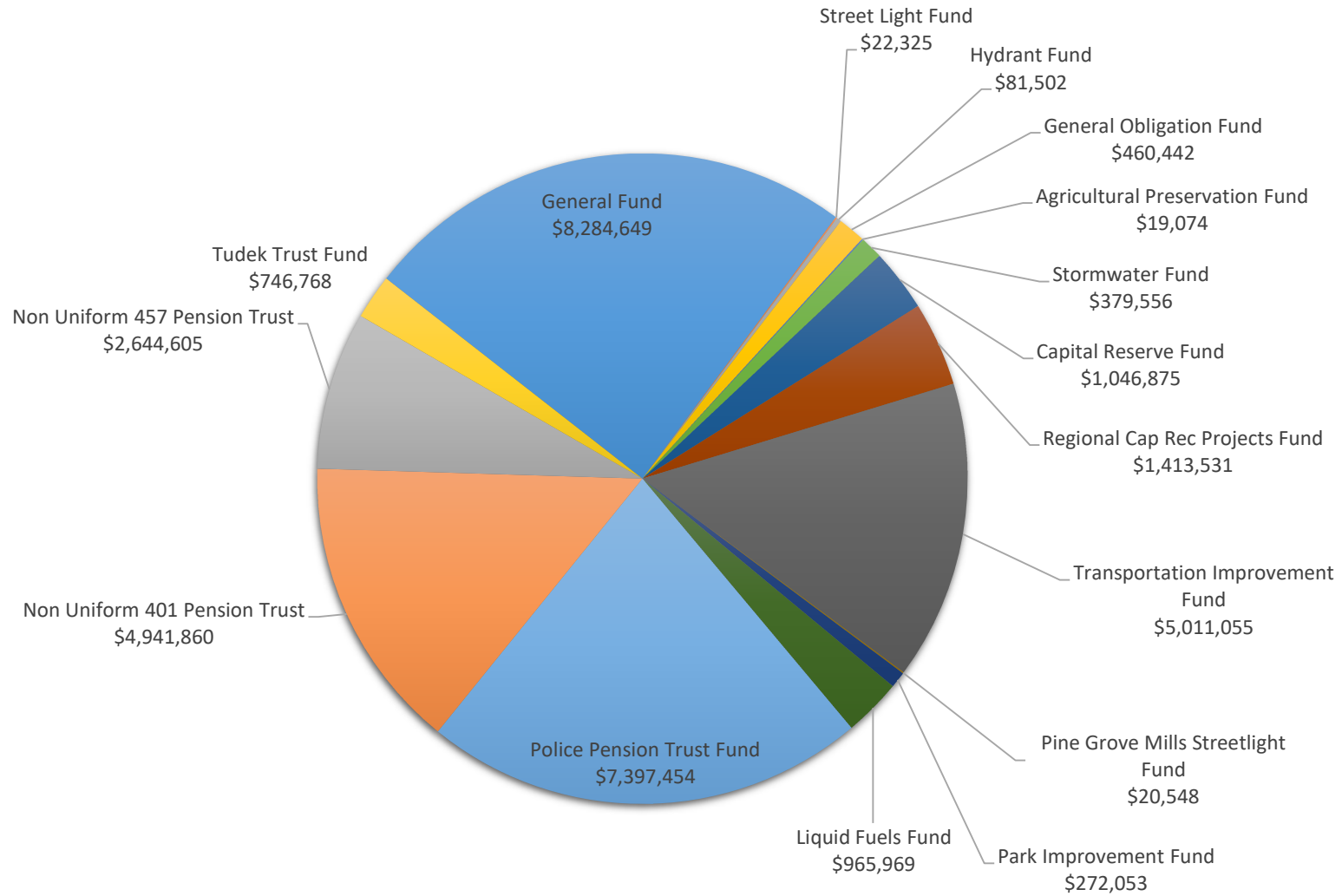
Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
904	11/15/2021	Uncleared	AP	11993	ENVINITY, INC.	123,260.51
905	11/15/2021	Uncleared	AP	11033	STATE COLLEGE BATTERY OUTLET	119.80
906	11/15/2021	Uncleared	AP	11195	WHEATFIELD NURSERY	1,627.00
907	11/30/2021	Uncleared	AP	11675	GREENFIELD ARCHITECTS LTD	13,096.06
908	11/30/2021	Uncleared	AP	11262	X-PERT COMMUNICATIONS	290.00
Fund 30Total:						160,547.87
34	PARK IMPROVEMENT FUND					
81	10/31/2021	Uncleared	AP	10786	PA CLEAN WATER FUND	500.00
82	11/15/2021	Uncleared	AP	10733	NASTASE CONSTRUCTION AND SUPPLIES	6,873.65
84	11/30/2021	Uncleared	AP	10430	GEORGE ELY ASSOCIATES INC	35,515.00
Fund 34Total:						42,888.65
35	LIQUID FUELS FUND					
426	11/15/2021	Uncleared	AP	10275	CRAFCO INC-BIRMINGHAM	5,845.60
428	11/30/2021	Uncleared	AP	11228	AMERICAN ROCK SALT COMPANY LLC	11,895.68
Fund 35Total:						17,741.28
93	TUDEK PARK TRUST FUND					
20200914	02/15/2021	Uncleared	AP	11192	WEST PENN POWER	81.75
20200934	11/15/2021	Uncleared	AP	11907	GREENSTAR LANDSCAPING, LLC	440.00
20200936	11/30/2021	Uncleared	AP	11192	WEST PENN POWER	7.74
Fund 93Total:						529.49
Grand Total:						571,477.17



# *MONTHLY TREASURERS REPORT*

DECEMBER 2021

### CASH BALANCES BY FUND - DECEMBER 31, 2021



# Ferguson Township Treasurer's Report

December 31, 2021

## Statement of Cash Balances

### General Fund

**Checking**

Jersey Shore State Bank Operating Checking (3245)	5,030,790.35
Jersey Shore State Bank Investment Checking (5531)	2,329,718.13
JSSB Flex Plan Checking (8757)	107,175.25
Ameriserv Money Market 2602	264,194.28
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	0.00
PLGIT General Fund Classs (3017)	349,589.60
PLGIT General Fund Prime (3017)	203,181.60

**TOTAL GENERAL FUND**

**8,284,649.21**

### Other Funds

**Fund 02 Street Lights**

JSSB Checking (4836)	22,324.89
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**Fund 03 Fire Hydrant**

JSSB Checking (4844)	81,502.21
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**Fund 16 General Obligation**

JSSB Checking (4852)	460,441.70
JSSB 2019 Bond Checking	0.43

**Fund 19 Agricultural Preservation**

JSSB Checking (4879)	19,073.67
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**Fund 20 Stormwater Fund**

JSSB Checking (1711)	379,555.61
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**Fund 30 Capital Reserve**

Paypal Account	25,579.54
JSSB Checking (Employee Wellness Sinking Fund)(4909)	13,970.17
JSSB Capital Reserve Checking (3555)	211,258.74
JSSB Checking (PW Equipment Sinking Fund)(4895)	507,296.14
JSSB Checking (Bldg Equipment Sinking Fund)(4887)	288,769.93

**Fund 31 Regional Capital Recreation Projects**

JSSB Checking (3547)	1,149,336.46
Ameriserv Money Market 2818	264,194.28
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	0.00

**Fund 32 Transportation Improvement**

JSSB Checking (3539)	4,223,947.09
PLGIT Checking (Class & Plus)(3261)	315,535.60
PLGIT Checking (Prime)(3261)	207,377.91
Ameriserv Money Market 2693	264,194.28
Ameriserv CD (0210) (matures 12/3/21)(1/3 of total)	0.00

**Fund 33 Pine Grove Mills Street Lights**

JSSB Checking (4917)	20,548.15
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**Fund 34 Park Improvement**

# Ferguson Township Treasurer's Report

## December 31, 2021

### Statement of Cash Balances

JSSB Checking (4925)	272,052.66
<b><u>Fund 35 Liquid Fuels</u></b>	
JSSB Checking (4933)	627,984.75
PLGIT Checking (Class) (3020)	236,350.64
PLGIT Checking (Prime) (3020)	101,633.16
<b><u>Fund 93 Tudek Memorial Trust</u></b>	
JSSB Checking (4976)	11,452.37
FNB Investments (@market)	177,012.41
Centre Foundation Investments	558,303.69
<b>TOTAL OTHER FUNDS</b>	<b>10,439,696.48</b>
<b>TOTAL NON PENSION FUNDS</b>	<b>18,724,345.69</b>
<b>Employer Pension Trust Funds</b>	
<b><u>Fund 60 Police Pension Trust</u></b>	
JSSB Checking (4941)	29,102.23
PNC Enterprise Checking (9642)	47,949.43
PNC Investments (@market)(includes accrued interest)	7,320,402.29
<b><u>Fund 65 Non Uniformed 401a Pension Trust</u></b>	
JSSB Checking (4968)	33.73
VOYA/TASC-RHS (3922) Employee Retirement Health Savings Trust (@market)	108,163.10
MissionSquare-RHS (801695) Employee Retirement Health Savings Trust (@ ma	0.00
Voya-401 (664582) Employee Pension Investment Trust (@ market)	4,833,663.33
MissionSquare-401 (108860) Employer Pension Investment Trust (@ market)	0.00
<b>TOTAL PENSION TRUST FUNDS</b>	<b>12,339,314.11</b>
<b>GRAND TOTAL</b>	<b>31,063,659.80</b>
<b>Employee Pension Trust Funds</b>	
<b><u>Fund 66 Non Uniformed 457 Pension Trust</u></b>	
Voya-457 (664581) Employee Pension Investment Trust (@ market)	2,555,885.48
MissionSquare-457 (300747) Employee Pension Investment Trust (@ market)	0.00
IPX-Services IRA () Individual Retirement Accounts (@ market)	85,498.02
MissionSquare-ROTH IRA (706007) Employee Pension Investment Trust (@ mar	3,221.47
	<b>2,644,604.97</b>



# Bank Reconciliation

## Uncleared Checks by Fund

User: eendresen  
Printed: 01/13/2022 - 9:40AM  
Checks Before: 12/31/2021



Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
01	GENERAL FUND					
9001	08/22/2019	Uncleared	AP	10263	CORMANS MAIL SERVICE	2,873.11
9183	10/15/2019	Uncleared	AP	11593	HOME DEPOT CREDIT SERVICES	288.05
9272	11/15/2019	Uncleared	AP	10035	ALS TECHNOLOGIES INC	1,145.00
9297	11/15/2019	Uncleared	AP	11253	INFRADAPT LLC	3,221.44
9340	11/29/2019	Uncleared	AP	11855	ANDERSON INDUSTRIAL MACHINERY	769.80
9437	12/31/2019	Uncleared	AP	10035	ALS TECHNOLOGIES INC	1,145.00
9562	01/20/2020	Uncleared	AP	11173	WALKER & WALKER EQUIPMENT II LLC	43.19
9725	02/28/2020	Uncleared	AP	11248	CENTRO PRINT SOLUTIONS	100.17
9806	03/15/2020	Uncleared	AP	11797	LANDPRO EQUIPMENT LLC	759.15
9874	03/31/2020	Uncleared	AP	11877	RUSSIAN CHURCH OF CHRIST	78.11
9937	04/30/2020	Uncleared	AP	11537	COMMONWEALTH OF PA	50.00
10091	05/31/2020	Uncleared	AP	11490	RECONYX, INC	970.51
10331	08/14/2020	Uncleared	AP	10244	COMCAST	1,050.00
10444	09/15/2020	Uncleared	AP	10208	CENTRE REGION COUNCIL OF GOVERNMENTS	22.50
10471	09/15/2020	Uncleared	AP	10813	PARK TRAVIS	16.10
10602	10/15/2020	Uncleared	AP	10893	PRINT O STAT INC	1,849.00
10774	12/15/2020	Uncleared	AP	10346	ECOLAWN	90.00
10908	01/15/2021	Uncleared	AP	10846	PENNSYLVANIA MUNICIPAL LEAGUE	2,264.32
10915	01/30/2021	Uncleared	AP	11239	ASAP HYDRAULICS STATE COLLEGE, INC	42.99
10920	01/30/2021	Uncleared	AP	11930	BUDS ELECTRIC	437.01
10974	01/30/2021	Uncleared	AP	10493	THE HITE COMPANY	75.84
11001	02/15/2021	Uncleared	AP	10247	COMMONWEALTH OF PA	35.00
11005	02/15/2021	Uncleared	AP	11445	GIANT FOOD STORES LLC	35.00
11013	02/15/2021	Uncleared	AP	10673	MCCARTNEYS INC	86.16
11034	02/15/2021	Uncleared	AP	11192	WEST PENN POWER	955.52
11098	03/31/2021	Uncleared	AP	10120	BORING COURT REPORTING	225.00
11219	04/30/2021	Uncleared	AP	11336	F.O.P. LODGE #37	205.00
11244	04/30/2021	Uncleared	AP	11139	UNIVERSITY AREA JOINT AUTHORITY	39.76
11321	05/31/2021	Uncleared	AP	11946	HUFFMAN CHELSEA	3,009.60
11358	05/31/2021	Uncleared	AP	11948	TANKNOLOGY INC.	588.50

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
11588	08/31/2021	Uncleared	AP	11751	NITRO SOFTWARE, INC.	749.85
11599	08/31/2021	Uncleared	AP	11132	TW CONSULTING INC	25.00
11721	09/30/2021	Uncleared	AP	10673	MCCARTNEYS INC	46.00
11771	10/15/2021	Uncleared	AP	11985	TUBBIES SPAS AND PATIO	149.99
11816	11/15/2021	Uncleared	AP	11930	BUDS ELECTRIC	241.74
11847	11/15/2021	Uncleared	AP	11593	HOME DEPOT CREDIT SERVICES	69.78
11848	11/15/2021	Uncleared	AP	11253	INFRADAPT LLC	655.72
11858	11/15/2021	Uncleared	AP	10674	MCCORMICK TAYLOR INC	990.00
11900	11/15/2021	Uncleared	AP	11199	WILLIAMS BROTHERS	80.70
12013	11/30/2021	Uncleared	AP	11659	CLEVELAND BROTHERS - MILESBURG	136.63
12028	11/30/2021	Uncleared	AP	11332	NTM ENGINEERING INC	2,110.75
12029	11/30/2021	Uncleared	AP	10774	OLD MAIN FRAME SHOP GALLERY	629.83
12031	11/30/2021	Uncleared	AP	10785	PA CHIEFS OF POLICE ASSOCIATION	931.50
12032	11/30/2021	Uncleared	AP	10800	PA POLICE ACCREDITATION COALITION	235.00
12042	11/30/2021	Uncleared	AP	11058	STOVER MCGLAUGHLIN	1,224.00
12045	11/30/2021	Uncleared	AP	11163	VICTORIAN SIGNS	2,785.00
12049	11/30/2021	Uncleared	AP	11199	WILLIAMS BROTHERS	9.90
12050	11/30/2021	Uncleared	AP	11262	X-PERT COMMUNICATIONS	300.00
12053	12/15/2021	Uncleared	AP	11242	AMAZON CAPITAL SERVICES INC	1,012.10
12054	12/15/2021	Uncleared	AP	11239	ASAP HYDRAULICS STATE COLLEGE, INC	485.62
12055	12/15/2021	Uncleared	AP	10122	BOROUGH OF STATE COLLEGE	33,787.35
12056	12/15/2021	Uncleared	AP	10127	BREONS INC	153.70
12057	12/15/2021	Uncleared	AP	11990	BURGMEIER'S SHREDDING	130.00
12058	12/15/2021	Uncleared	AP	11224	CAMPBELL DURRANT BEATTY PALOMBO & MILLER PC	4,636.45
12059	12/15/2021	Uncleared	AP	10220	CHEMUNG SUPPLY CORP	2,563.68
12060	12/15/2021	Uncleared	AP	10284	CUSTOM ALTERATIONS	48.00
12061	12/15/2021	Uncleared	AP	10346	ECOLAWN	372.50
12062	12/15/2021	Uncleared	AP	11237	FOSTER F. WINELAND INC	226.27
12063	12/15/2021	Uncleared	AP	10409	FRED CARSON DISPOSAL INC.	252.35
12064	12/15/2021	Uncleared	AP	10432	GEORGE T BISEL CO INC	210.66
12065	12/15/2021	Uncleared	AP	10546	J C EHRlich CO INC	1,260.00
12066	12/15/2021	Uncleared	AP	10762	MARCO	472.63
12067	12/15/2021	Uncleared	AP	10670	MAYER JONATHAN	760.78
12068	12/15/2021	Uncleared	AP	10673	MCCARTNEYS INC	9.69
12069	12/15/2021	Uncleared	AP	11807	MODEL UNIFORMS	101.27
12070	12/15/2021	Uncleared	AP	10712	MONARCH CLEANERS	163.15
12071	12/15/2021	Uncleared	AP	10730	MYERS TIRE PITTSBURGH No 05	100.97
12072	12/15/2021	Uncleared	AP	10819	PATTON TOWNSHIP SUPERVISORS	1,481.15
12073	12/15/2021	Uncleared	AP	11999	RESIDENTIAL HOUSING DEVELOPMENT LLC	10,383.62
12074	12/15/2021	Uncleared	AP	11614	SNAP ON INDUSTRIAL	298.26
12075	12/15/2021	Uncleared	AP	11026	SPRING TOWNSHIP SUPERVISORS	1,740.10

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
12076	12/15/2021	Uncleared	AP	11045	STEPHENSON EQUIPMENT INC	1,196.37
12077	12/15/2021	Uncleared	AP	11050	STOCKER CHEVROLET INC	156.06
12078	12/15/2021	Uncleared	AP	11696	STROUSE ELECTRIC INC.	684.00
12079	12/15/2021	Uncleared	AP	11763	SUNBELT RENTALS, INC.	407.75
12080	12/15/2021	Uncleared	AP	11989	TRAISSR, LLC	1,180.00
12081	12/15/2021	Uncleared	AP	11136	U S MUNICIPAL SUPPLY INC	379.24
12082	12/15/2021	Uncleared	AP	11998	WASSON RITA	252.08
12084	12/31/2021	Uncleared	AP	11242	AMAZON CAPITAL SERVICES INC	319.01
12085	12/31/2021	Uncleared	AP	11649	BABST CALLAND CLEMENTS AND ZOMNIR P.C.	63.00
12086	12/31/2021	Uncleared	AP	11560	BARTLETT TREE EXPERTS	555.00
12087	12/31/2021	Uncleared	AP	10085	BASTIAN TIRE & AUTO CENTERS	5,430.83
12088	12/31/2021	Uncleared	AP	10100	BEST LINE EQUIPMENT	1,167.14
12089	12/31/2021	Uncleared	AP	11577	CBICC	215.00
12090	12/31/2021	Uncleared	AP	11885	CDI	791.26
12091	12/31/2021	Uncleared	AP	10197	CENTRE COUNTY RECYCLING & REFUSE AUTHORITY	157.50
12092	12/31/2021	Uncleared	AP	10207	CENTRE REGION CODE ADMINISTRATION	180.00
12093	12/31/2021	Uncleared	AP	10212	CERTIFIED LABRATORIES	159.01
12094	12/31/2021	Uncleared	AP	11958	CHRIS BOYLE LAW ENFORCEMENT CONSULTING, LLC	2,079.00
12095	12/31/2021	Uncleared	AP	10231	CLEARFIELD WHOLESALE PAPER COMPANY INC	297.65
12096	12/31/2021	Uncleared	AP	11246	CLOUSE CALEB	50.00
12097	12/31/2021	Uncleared	AP	11376	COLONIAL AUTO SUPPLY	254.74
12098	12/31/2021	Uncleared	AP	10243	COLUMBIA GAS OF PA INC	3,714.05
12099	12/31/2021	Uncleared	AP	11760	COMCAST	141.08
12100	12/31/2021	Uncleared	AP	10284	CUSTOM ALTERATIONS	13.60
12101	12/31/2021	Uncleared	AP	10321	DLT SOLUTIONS LLC	3,240.00
12102	12/31/2021	Uncleared	AP	10345	ECKS GARAGE INC	1,583.18
12103	12/31/2021	Uncleared	AP	10346	ECOLAWN	150.00
12104	12/31/2021	Uncleared	AP	10374	FEDERAL EXPRESS	41.35
12105	12/31/2021	Uncleared	AP	10380	FERGUSON TOWNSHIP SUPERVISORS	75,485.90
12106	12/31/2021	Uncleared	AP	10398	FIVE STAR INTERNATIONAL, LLC	709.69
12107	12/31/2021	Uncleared	AP	10405	FORESTRY SUPPLIERS INC	358.93
12108	12/31/2021	Uncleared	AP	10418	GALETON	75.91
12109	12/31/2021	Uncleared	AP	10420	GAVEK GRAPHICS	175.00
12110	12/31/2021	Uncleared	AP	10491	HINTON & ASSOCIATES	4,216.00
12111	12/31/2021	Uncleared	AP	11917	HOMAN WAYNE	200.00
12112	12/31/2021	Uncleared	AP	11286	HUNTER KEYSTONE PETERBILT, LP	657.96
12113	12/31/2021	Uncleared	AP	11253	INFRADAPT LLC	4,655.74
12114	12/31/2021	Uncleared	AP	10565	JOHN TENNIS TOWING	350.00
12115	12/31/2021	Uncleared	AP	10568	K & S DISTRIBUTION	370.56
12116	12/31/2021	Uncleared	AP	10590	KISTLER OBRIEN	360.00
12117	12/31/2021	Uncleared	AP	10615	LAUDENSLAGER KEVIN J	47.04

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
12118	12/31/2021	Uncleared	AP	11954	LAWN & GOLF SUPPLY CO., INC.	179.00
12119	12/31/2021	Uncleared	AP	10618	LAWSON PRODUCTS INC	321.30
12120	12/31/2021	Uncleared	AP	10631	LEWIS DANIEL	78.40
12121	12/31/2021	Uncleared	AP	10644	LOWES COMPANIES INC	597.07
12122	12/31/2021	Uncleared	AP	10762	MARCO	1,426.44
12123	12/31/2021	Uncleared	AP	10661	MARTIN JOSH	750.00
12124	12/31/2021	Uncleared	AP	10669	MAXWELL TRUCK & EQUIPMENT LLC	1,003.40
12125	12/31/2021	Uncleared	AP	10203	MCCLATCHY COMPANY LLC	841.09
12126	12/31/2021	Uncleared	AP	10674	MCCORMICK TAYLOR INC	1,410.00
12127	12/31/2021	Uncleared	AP	11807	MODEL UNIFORMS	496.70
12128	12/31/2021	Uncleared	AP	10720	MORRISON SHAWN	15.68
12129	12/31/2021	Uncleared	AP	10373	NITTANY SUPPLY INC.	360.31
12130	12/31/2021	Uncleared	AP	10760	NOERR'S INTERNATIONAL - LEWISTOWN	151.28
12131	12/31/2021	Uncleared	AP	11931	NORTH AMERICAN TRAINING SOLUTIONS INC.	3,271.00
12132	12/31/2021	Uncleared	AP	10773	OLD DOMINION BRUSH COMPANY INC.	299.68
12133	12/31/2021	Uncleared	AP	10774	OLD MAIN FRAME SHOP GALLERY	446.12
12134	12/31/2021	Uncleared	AP	10798	PA ONE CALL SYSTEM	71.45
12135	12/31/2021	Uncleared	AP	10800	PA POLICE ACCREDITATION COALITION	235.00
12136	12/31/2021	Uncleared	AP	10836	PENN STATE UNIVERSITY	22.56
12137	12/31/2021	Uncleared	AP	10864	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	361.38
12138	12/31/2021	Uncleared	AP	10927	REDLINE SPEED SHINE	280.33
12139	12/31/2021	Uncleared	AP	11733	ROADSAFE TRAFFIC SYSTEMS INC	1,300.00
12140	12/31/2021	Uncleared	AP	10953	ROSE BRIAN	47.04
12141	12/31/2021	Uncleared	AP	11006	SLATER SHAWN	47.04
12142	12/31/2021	Uncleared	AP	11614	SNAP ON INDUSTRIAL	111.06
12143	12/31/2021	Uncleared	AP	11017	SOSMETAL PRODUCTS INC	987.72
12144	12/31/2021	Uncleared	AP	11029	STAHL SHEAFFER ENGINEERING LLC	422.50
12145	12/31/2021	Uncleared	AP	11696	STROUSE ELECTRIC INC.	755.00
12146	12/31/2021	Uncleared	AP	10493	THE HITE COMPANY	69.00
12147	12/31/2021	Uncleared	AP	11136	U S MUNICIPAL SUPPLY INC	2,748.55
12148	12/31/2021	Uncleared	AP	11137	ULINE	165.70
12149	12/31/2021	Uncleared	AP	11192	WEST PENN POWER	8,701.44
12150	12/31/2021	Uncleared	AP	11194	WEX BANK	206.00
Fund 01 Total:						235,192.39
02	STREET LIGHT FUND					
143	02/15/2021	Uncleared	AP	11192	WEST PENN POWER	21.71
158	12/31/2021	Uncleared	AP	11192	WEST PENN POWER	450.90
Fund 02 Total:						472.61

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
20	STORMWATER FUND					
21	11/30/2021	Uncleared	AP	11332	NTM ENGINEERING INC	26,805.00
22	12/31/2021	Uncleared	AP	11676	WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS	1,410.00
Fund 20Total:						28,215.00
30	CAPITAL RESERVE FUND					
806	12/15/2020	Uncleared	AP	10755	THE HON COMPANY	18,730.00
895	09/15/2021	Uncleared	AP	11332	NTM ENGINEERING INC	119.50
908	11/30/2021	Uncleared	AP	11262	X-PERT COMMUNICATIONS	290.00
909	12/15/2021	Uncleared	AP	11809	NEXGEN AUTOMATION INC.	6,100.00
910	12/31/2021	Uncleared	AP	10184	CENTRE COMMUNICATIONS INC	16,462.52
911	12/31/2021	Uncleared	AP	11881	LEONARD S. FIORE INC	10,000.00
Fund 30Total:						51,702.02
32	TRANSPORT IMPROVEMENT FUND					
2017108	12/31/2021	Uncleared	AP	11910	BARTON ASSOCIATES	1,880.00
2017109	12/31/2021	Uncleared	AP	11943	M & B SERVICES LLC	48,298.99
2017110	12/31/2021	Uncleared	AP	10674	MCCORMICK TAYLOR INC	8,947.50
Fund 32Total:						59,126.49
34	PARK IMPROVEMENT FUND					
84	11/30/2021	Uncleared	AP	10430	GEORGE ELY ASSOCIATES INC	35,515.00
87	12/15/2021	Uncleared	AP	10507	HRG INC	4,787.50
88	12/31/2021	Uncleared	AP	10507	HRG INC	5,045.00
Fund 34Total:						45,347.50
35	LIQUID FUELS FUND					
429	12/15/2021	Uncleared	AP	11228	AMERICAN ROCK SALT COMPANY LLC	9,147.75
430	12/15/2021	Uncleared	AP	10220	CHEMUNG SUPPLY CORP	509.80
431	12/31/2021	Uncleared	AP	11228	AMERICAN ROCK SALT COMPANY LLC	1,935.51
432	12/31/2021	Uncleared	AP	10436	GLENN O HAWBAKER INC	590.80
433	12/31/2021	Uncleared	AP	10475	HANSON AGGREGATES PA INC	1,050.47
434	12/31/2021	Uncleared	AP	10669	MAXWELL TRUCK & EQUIPMENT LLC	54,473.08
Fund 35Total:						67,707.41
93	TUDEK PARK TRUST FUND					
20200914	02/15/2021	Uncleared	AP	11192	WEST PENN POWER	81.75
20200937	12/31/2021	Uncleared	AP	11192	WEST PENN POWER	19.00

Fund/Check No.	Check Date	Clear Date	System	Vendor/Employee No.	Vendor/Employee Name	Amount
					Fund 93Total:	100.75
					Grand Total:	487,864.17



# Proclamation

## A PROCLAMATION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA TO OFFICIALLY RECOGNIZE THE LUNAR NEW YEAR

*Whereas*, the Lunar New Year is an important holiday for many Asian communities around the world that is celebrated in unique ways by many Asians, and Americans of Asian origin, including Chinese, Korean, Vietnamese origins, but all focus on celebrating and strengthening family and community bonds; and

*Whereas*, the traditional Lunar New Year celebrations begin on Lunar New Year's Eve and end on the 15<sup>th</sup> day of the first lunar month, also known as the Lantern Festival; and

*Whereas*, the Lunar New Year is based on the Lunar calendar which includes the Chinese zodiac; or Sheng Xiao (生肖), a repeating 12-year cycle of animal signs and their ascribed attributes. Though the animal signs can vary across cultures, the Lunar New Year marks the transition from one animal to the next, with January 31, 2022 ending the Year of the Ox, and February 1, 2022 starting the Year of the Tiger; and

*Whereas*, Ferguson Township greatly benefits from the creativity, enterprise, skills, and diverse heritage of our Asian Pacific Desi American (APIDA) residents that live, work, play throughout Centre County's large and small communities, contributing to our economy and enriching the ethnic and social fabric of our community with multiple languages, cultures, and religious beliefs; and

*Whereas*, Ferguson Township embraces the celebration of diverse families, histories, identifies, and pride builds understanding, deepens empathy, and strengthens the fibers of our communities.

*Now, therefore*, the Ferguson Township Board of Supervisors does hereby proclaim February 1, 2022, as Lunar New Year in Ferguson Township and wish everyone celebrating the holiday a Happy Lunar New Year. We encourage everyone in Ferguson Township to join in the spirit of celebration and reaffirm our community's commitment to family, diversity, mutual respect, and creating an inclusive environment of belonging for all our residents.

**Proclaimed this 18<sup>th</sup> day of January 2022.**

Ferguson Township Board of Supervisors,

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Laura Dininni, Chair






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## TOWNSHIP OF FERGUSON

3147 Research Drive • State College, Pennsylvania 16801  
Telephone: 814-238-4651 • Fax: 814-238-3454  
[www.twp.ferguson.pa.us](http://www.twp.ferguson.pa.us)

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TO: Ferguson Township Board of Supervisors

FROM: Ryan T. Scanlan, E.I.T., Assistant Township Engineer 

DATE: January 11, 2022

SUBJECT: **AWARD OF 2022-C5 STORM SEWER CLEANING & VIDEO ASSESSMENT**

Bids were opened publicly for Contract 2022-C5 Storm Sewer Cleaning & Video Assessment at 2:00 pm on Tuesday, January 11, 2022 and read aloud via Zoom teleconference. The bid opening was attended by Chris Truby of Robinson Pipe Cleaning, Dale Groff and Tim Strayer of Your Quality Solutions, and Summer Brown, Ron Seybert, and Ryan Scanlan from Ferguson Township. The bid was advertised in the Centre Daily Times on December 28, 2021 and the invitation to bid was sent to seventeen (17) qualified contractors.

Four (4) bids were received as follows:

1. Insight Pipe Contracting, LLC	\$75,793.80
2. Utility Services Group, Inc.	\$99,765.00
3. Robinson Pipe Cleaning Company	\$188,841.50
4. Your Quality Solutions, Inc.	\$239,086.00

Attached is a copy of the bid tabulation. The Engineers estimate for this contract is \$116,185. The budget included \$119,000 to complete this work.

I recommend that the Board of Supervisors award the contract to Insight Pipe Contracting, LLC for a total of \$75,793.80 per their bid.

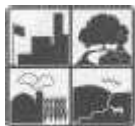
Attachments: 2022-C5 Bid Tabulation

Copy: D. Pribulka (via email)  
C. Martin (via email)  
D. Modricker (via email)  
R. Seybert (via email)  
2022-C5 CD & Specs folder

**2022-C5 Storm Sewer Cleaning and Video Assessment  
Bid Tabulation**

ITEM No. UNIT	DESCRIPTION	ENGINEERS EST.			Insight Pipe Contracting, LLC		Utility Services Group, Inc.		Robinson Pipe Cleaning Company		Your Quality Solutions, Inc.	
		UNIT PRICE	TOTAL QTY.	SUB-TOTAL COST	UNIT PRICE	SUB-TOTAL COST	UNIT PRICE	SUB-TOTAL COST	UNIT PRICE	SUB-TOTAL COST	UNIT PRICE	SUB-TOTAL COST
0608 0001 LS	MOBILIZATION	\$7,600.88	1	\$7,600.88	\$5,000.00	\$5,000.00	\$13,000.00	\$13,000.00	\$15,000.00	\$15,000.00	\$28,107.15	\$28,107.15
0901 0001 LS	MAINTENANCE AND PROTECTION OF TRAFFIC DURING CONSTRUCTION	\$6,589.65	1	\$6,589.65	\$2,000.00	\$2,000.00	\$7,500.00	\$7,500.00	\$5,000.00	\$5,000.00	\$57,805.00	\$57,805.00
9000 0001 LF	LIGHT CLEANING, REMOVE DEBRIS, CCTV 6" DIAMTETER PIPE	\$3.50	579	\$2,026.50	\$2.70	\$1,563.30	\$2.50	\$1,447.50	\$7.50	\$4,342.50	\$18.89	\$10,937.31
9000 0002 LF	LIGHT CLEANING, REMOVE DEBRIS, CCTV 12"-18" DIAMTETER PIPE	\$3.83	17,225	\$65,983.81	\$2.70	\$46,507.50	\$3.00	\$51,675.00	\$7.50	\$129,187.50	\$5.51	\$94,909.75
9000 0003 LF	LIGHT CLEANING, REMOVE DEBRIS, CCTV 21"-30" DIAMTETER PIPE	\$5.21	3,426	\$17,848.61	\$3.00	\$10,278.00	\$3.75	\$12,847.50	\$6.00	\$20,556.00	\$6.30	\$21,583.80
9000 0004 LF	LIGHT CLEANING, REMOVE DEBRIS, CCTV 36"-42" DIAMTETER PIPE	\$7.81	359	\$2,805.45	\$5.00	\$1,795.00	\$5.00	\$1,795.00	\$4.50	\$1,615.50	\$13.64	\$4,896.76
9000 0005 HR	HEAVY PIPE CLEANING	\$530.00	11	\$5,830.00	\$400.00	\$4,400.00	\$500.00	\$5,500.00	\$540.00	\$5,940.00	\$861.63	\$9,477.93
9000 0006 HR	2108 BRUSHWOOD DRIVE BACK YARD INLET	\$750.00	10	\$7,500.00	\$425.00	\$4,250.00	\$600.00	\$6,000.00	\$720.00	\$7,200.00	\$1,136.83	\$11,368.30
<b>TOTALS</b>				<b>\$116,184.90</b>	<b>\$75,793.80</b>		<b>\$99,765.00</b>		<b>\$188,841.50</b>		<b>\$239,086.00</b>	
				<b>Budget \$ 119,000</b>								

\*Items in RED above had errors on the bid form submitted.



**APPLICATION FOR PROPOSED ORDINANCE AMENDMENT**  
**Ferguson Township, Centre County**

**Date Application Submitted:** January 10, 2022

**Subject of Proposed Ordinance Amendment:** Amend Use Regulations of the TTD District to Allow for Additional Use of Tower-based WCFs, subject to Limitations

**Applicant Name:** New Cingular Wireless PCS, LLC, d/b/a AT&T Mobility

**Address:** c/o C. H. Schubert, Esq./RILEY RIPER HOLLIN & COLAGRECO  
PO Box 1265, Exton, PA 19341

**Phone:** (610) 283-7440 **Fax:** (610) 458-4441 **E-Mail:** chriss@rrhc.com

**Chapter / Section of Existing Ordinance to be Amended:** Chapt. 27, Sect. 303.3.A.(c)

**Description of Proposed Ordinance Amendment:** Subject to applicable provisions of Sect. 27-710 (Wireless Communication Facilities), allow additional use of Tower-based WCFs outside of the rights-of-way, if located at least 1/3 the tower height from adjoining property lines and 4,000 from existing towers. See proposed text amendment, attached hereto as Addendum "A".

**Describe Reason for Ordinance Amendment:** To provide for enhanced wireless services to a highly-populated and heavily-traveled area of the township, and for emergency first responders, including state-of-the-art locational capabilities and greater capacity and data through-put speeds.

**Signature of Applicant:**

Christopher H. Schubert, Esquire

**Date Fee Paid:** \_\_\_\_\_ **Amount:** \$ 250.00

Note: To be considered on a Board agenda, this application along with the required fee (see Township Fee Schedule) must be submitted to the Township a minimum of 7 days in advance of the Board meeting at which the applicant wishes to attend. The fee is non-refundable.

# ADDENDUM "A"

## FERGUSON TOWNSHIP CODE PROPOSED ZONING TEXT AMENDMENT

### § 27-303. Traditional Town Development (TTD)

...

#### 3. Site Plans.

##### A. Land Use Standards.

(1) Composition of Uses. A variety of uses are required to be provided within a traditional town development. This variety shall be comprised of a combination of the permitted uses as listed below in the percentages required by the diversity provisions of § **27-303**, Subsection 1C(2):

...

##### (c) Commercial.

...

**[6]. Subject to the applicable provisions of Section 27-710, Tower-based Wireless Communication Facilities Outside of the Rights-of-Way, if located at least 1/3 the tower height from adjoining property lines<sup>1</sup> and 4,000 feet from existing towers.<sup>2</sup>**

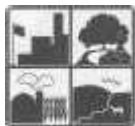
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<sup>1</sup> This provision is necessary due to §27-710.3.A of the Wireless Communication Facilities provisions (which requires a setback of 500 feet from adjoining property lines for Tower-based WCFs). NOTE: By §27-303.2.F(1), the above proposed setback requirement applicable in the TTD district will override the general setback requirement in the Wireless Communication Facilities section. §27-303.2.F(1) provides:

“Where specific reference is made to one or more provisions of other chapters of the Code of Ordinances, only those regulations so referenced will be applicable where they are not in conflict with standards found herein.”

Also, §27-303.2.F(4) provides, “The Board of Supervisors may allow for modification of the design standards applicable to a traditional town development provided for in this section, including but not limited to compactness, pedestrian orientation, street geometry or other related design features, in accordance with the standards applicable to the grant of modifications under Chapter 22, Subdivision and Land Development, § 22-105.

<sup>2</sup> This provision is provided to ensure that only one Tower-based WCF located outside of the ROW will be possible within the land area zoned TTD-Traditional Town Development. The closest tower is the SBA tower located 4,150 feet to the south in the I-Industrial district. See attached Zoning Map Detail.



**APPLICATION FOR PROPOSED ORDINANCE AMENDMENT**  
**Ferguson Township, Centre County**

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**Address:** c/o C. H. Schubert, Esq./RILEY RIPER HOLLIN & COLAGRECO  
PO Box 1265, Exton, PA 19341

**Phone:** (610) 283-7440 **Fax:** (610) 458-4441 **E-Mail:** chriss@rrhc.com

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**Describe Reason for Ordinance Amendment:** To provide for enhanced wireless services to a highly-populated and heavily-traveled area of the township, and for emergency first responders, including state-of-the-art locational capabilities and greater capacity and data through-put speeds.

**Signature of Applicant:**

Christopher H. Schubert, Esquire

**Date Fee Paid:** \_\_\_\_\_ **Amount:** \$ 250.00

Note: To be considered on a Board agenda, this application along with the required fee (see Township Fee Schedule) must be submitted to the Township a minimum of 7 days in advance of the Board meeting at which the applicant wishes to attend. The fee is non-refundable.

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...

##### (c) Commercial.

...

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---

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CHRISTOPHER H. SCHUBERT  
chriss@rrhc.com  
Extension 216



January 10, 2022

**VIA EMAIL ONLY**

Centrice Martin, Assistant Township  
Manager Ferguson Township  
3147 Research Drive  
State College, PA 16801

**Re: New Cingular Wireless PCS, LLC d/b/a AT&T Mobility  
Application for Proposed Ordinance Amendment  
TTD-Traditional Town Development District**

Dear Ms. Martin:

As you know, this office represents New Cingular Wireless PCS, LLC, d/b/a AT&T Mobility (“AT&T”) in regard to the above matter. **Please refer the enclosed Application for Proposed Ordinance Amendment to the Board of Supervisors for their consideration.** AT&T is hereby requesting processing of this Application pursuant to the Ferguson Township Code.

AT&T hereby submits the following for consideration by the Supervisors:

1. Application for Proposed Ordinance Amendment, together with Addendum “A” thereto which describes the requested text amendment in greater detail;
2. Photo-simulations of a proposed monopole tower-based WCF for placement on the north side of Havershire Boulevard, west of Blue Course Drive, on property owned by Circleville Road Partners B, LP and now improved with a multi-family apartment complex known as the Heights at State College;

Please note that a check in the amount of \$250.00 representing the application fee as required by the Township Code will be overnighted to your attention.

Please advise whether any additional documents or other information is required to process the Application.

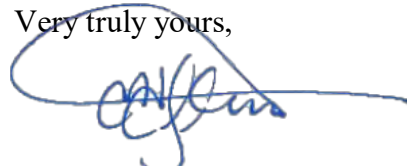


Centrice Martin, Assistant Township Manager  
Ferguson Township  
January 10, 2022  
-page 2-

Kindly forward the enclosed Application and supporting documentation to the Board of Supervisors for review. Based on my conversation with David Pribulka, I understand that this matter can be placed on the Supervisors' meeting agenda of January 18, 2022, for consideration.

Thank you in advance for your assistance in this matter. Should you have any concerns or questions, or need additional information, please feel free to contact my office at your convenience.

Very truly yours,



CHRISTOPHER H. SCHUBERT

CHS/chs  
Enclosures

cc: David Pribulka, Tp. Manager (via email only, w/encl.)  
Jenna Wargo, Zoning Officer (via email only, w/encl.)  
Elizabeth A. DuPuis, Esquire (via email only, w/encl.)  
David Kerr (via email only, w/encl.)  
Christopher Lash (via email only, w/encl.)  
David Meese (via email only, w/encl.)  
Bill Leone (via email only, w/encl.)  
Grant Scott, Esquire (via email only, w/encl.)

# Photographic Inventory & Simulations

165' Monopole

Site Name: PSU - Park Forest Village/ FA 10040966

Havershire Boulevard  
State College, PA 16803

December 4, 2020

Prepared For:



Prepared By:



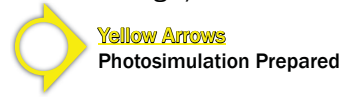
2103 East High Street, Suite 200  
Pottstown, PA 19464  
610-323-8752





Aerial Image Courtesy of Google Earth

Photographic Key Map - PSU - Park Forest Village / FA 10040966







View # 1 - From Teaberry Ln & Sowards Place

Existing Conditions (Not Visible)



View # 2 - From Ridgemaster Dr & Megan Dr

Existing Conditions (Not Visible)



View # 3 - From Blue Course Dr & Westwind Dr

Existing Conditions (Not Visible)



View # 4 - From Cambridge Dr

Existing Conditions (Not Visible)







View # 5 - Farmstead Ln & Circleville to Penn State Bike Path Existing Conditions (Not Visible)



View # 6 - From From Northwick Blvd & Dewberry Hts Existing Conditions (Not Visible)



View # 7 - From Linnet Lane Existing Conditions (Not Visible)



View # 8 - From Tanager Dr & Partridge Ln Proposed Monopole







View # 9 - From Knob Hill Road

Proposed Monopole



Site Name: PSU - Park Forest Village / FA 10040966  
Photographs Obtained: December 3, 2020 . Exhibit Prepared: December 4, 2020







View # 10 - From Park Hills Avenue

Proposed Monopole



Site Name: PSU - Park Forest Village / FA 10040966  
Photographs Obtained: December 3, 2020 . Exhibit Prepared: December 4, 2020







View # 11 - From Circleville Farm Lane & Rushcliffe Street

Proposed Monopole



Site Name: PSU - Park Forest Village / FA 10040966  
Photographs Obtained: December 3, 2020 . Exhibit Prepared: December 4, 2020







View # 12 - From Circleville Farm Lane

Proposed Monopole



Site Name: PSU - Park Forest Village / FA 10040966  
Photographs Obtained: December 3, 2020 . Exhibit Prepared: December 4, 2020







View # 13 - From Prestwick Boulevard & Northwick Boulevard

Proposed Monopole



Site Name: PSU - Park Forest Village / FA 10040966  
Photographs Obtained: December 3, 2020 . Exhibit Prepared: December 4, 2020







View # 14 - From Southwick Boulevard

Proposed Monopole



Site Name: PSU - Park Forest Village / FA 10040966  
Photographs Obtained: December 3, 2020 . Exhibit Prepared: December 4, 2020







View # 15 - From Blue Course Drive & Old Gatesburg Road

Proposed Monopole



Site Name: PSU - Park Forest Village / FA 10040966  
Photographs Obtained: December 3, 2020 . Exhibit Prepared: December 4, 2020





View # 16 - From Blue Course Drive

Proposed Monopole



Site Name: PSU - Park Forest Village / FA 10040966  
Photographs Obtained: December 3, 2020 . Exhibit Prepared: December 4, 2020





# Supreme Court of Pennsylvania

## Court of Common Pleas Civil Cover Sheet

Centre

County

RECEIVED JAN 03 2022

*For Prothonotary Use Only:*

Docket No:

TIME STAMP

The information collected on this form is used solely for court administration purposes. This form does not supplement or replace the filing and service of pleadings or other papers as required by law or rules of court.

SECTION A

**Commencement of Action:**

Complaint       Writ of Summons       Petition  
 Transfer from Another Jurisdiction       Declaration of Taking

Lead Plaintiff's Name: Team Rahal of State College, Inc.

Lead Defendant's Name: Ferguson Township Zoning Hearing Board

Are money damages requested?  Yes  No

Dollar Amount Requested:  within arbitration limits  
 outside arbitration limits (check one)

Is this a *Class Action Suit*?  Yes  No

Is this an *MDJ Appeal*?  Yes  No

Name of Plaintiff/Appellant's Attorney: Terry J. Williams, Esq.

Check here if you have no attorney (are a Self-Represented [Pro Se] Litigant)

SECTION B

**Nature of the Case:** Place an "X" to the left of the **ONE** case category that most accurately describes your **PRIMARY CASE**. If you are making more than one type of claim, check the one that you consider most important.

<p><b>TORT</b> (do not include Mass Tort)</p> <input type="checkbox"/> Intentional <input type="checkbox"/> Malicious Prosecution <input type="checkbox"/> Motor Vehicle <input type="checkbox"/> Nuisance <input type="checkbox"/> Premises Liability <input type="checkbox"/> Product Liability (does not include mass tort) <input type="checkbox"/> Slander/Libel/ Defamation <input type="checkbox"/> Other: _____	<p><b>CONTRACT</b> (do not include Judgments)</p> <input type="checkbox"/> Buyer Plaintiff <input type="checkbox"/> Debt Collection: Credit Card <input type="checkbox"/> Debt Collection: Other _____ <input type="checkbox"/> Employment Dispute: Discrimination <input type="checkbox"/> Employment Dispute: Other _____ <input type="checkbox"/> Other: _____	<p><b>CIVIL APPEALS</b></p> <input type="checkbox"/> Administrative Agencies <input type="checkbox"/> Board of Assessment <input type="checkbox"/> Board of Elections <input type="checkbox"/> Dept. of Transportation <input type="checkbox"/> Statutory Appeal: Other _____ <input checked="" type="checkbox"/> Zoning Board <input type="checkbox"/> Other: _____
<p><b>MASS TORT</b></p> <input type="checkbox"/> Asbestos <input type="checkbox"/> Tobacco <input type="checkbox"/> Toxic Tort - DES <input type="checkbox"/> Toxic Tort - Implant <input type="checkbox"/> Toxic Waste <input type="checkbox"/> Other: _____	<p><b>REAL PROPERTY</b></p> <input type="checkbox"/> Ejectment <input type="checkbox"/> Eminent Domain/Condemnation <input type="checkbox"/> Ground Rent <input type="checkbox"/> Landlord/Tenant Dispute <input type="checkbox"/> Mortgage Foreclosure: Residential <input type="checkbox"/> Mortgage Foreclosure: Commercial <input type="checkbox"/> Partition <input type="checkbox"/> Quiet Title <input type="checkbox"/> Other: _____	<p><b>MISCELLANEOUS</b></p> <input type="checkbox"/> Common Law/Statutory Arbitration <input type="checkbox"/> Declaratory Judgment <input type="checkbox"/> Mandamus <input type="checkbox"/> Non-Domestic Relations Restraining Order <input type="checkbox"/> Quo Warranto <input type="checkbox"/> Replevin <input type="checkbox"/> Other: _____
<p><b>PROFESSIONAL LIABILITY</b></p> <input type="checkbox"/> Dental <input type="checkbox"/> Legal <input type="checkbox"/> Medical <input type="checkbox"/> Other Professional: _____		

**IN THE COURT OF COMMON PLEAS OF CENTRE COUNTY  
CIVIL ACTION – LAW**

TEAM RAHAL OF STATE  
COLLEGE, INC.,

Appellant,

v.

FERGUSON TOWNSHIP ZONING  
HEARING BOARD,

Appellee.

No. \_\_\_\_\_

LAND USE APPEAL

Type of Pleading:

**NOTICE OF APPEAL**

Filed on behalf of Appellant

Counsel of Record for this Party:

Terry J. Williams, Esq.

Pa. I.D. No. 17722

MILLER, KISTLER & CAMPBELL

720 South Atherton Street, Suite 201

State College, PA 16801

(814) 234-1500 TEL

(814) 234-1549 FAX

twilliams@mkclaw.com

**IN THE COURT OF COMMON PLEAS OF CENTRE COUNTY  
CIVIL ACTION – LAW**

TEAM RAHAL OF STATE COLLEGE, INC.,	:	No. _____
	:	
Appellant,	:	
	:	
v.	:	LAND USE APPEAL
	:	
FERGUSON TOWNSHIP ZONING HEARING BOARD,	:	
	:	
Appellee.	:	
_____	:	

**NOTICE OF APPEAL**

NOW COMES Team Rahal of State College, Inc., by and through the undersigned counsel Terry J. Williams, Esq. and Miller, Kistler & Campbell, and hereby files the within Notice of Appeal and, in support thereof, avers as follows:

1. This appeal is brought pursuant to Article X-A of the Pennsylvania Municipalities Planning Code, 53 P.S. § 11001-A, et. seq. (hereinafter the “MPC”).
2. Appellant, Team Rahal of State College, Inc. is the owner in fee or under contract for property having a physical address of 3610-3670 West College Avenue, Tax Parcel Numbers 24-4-79A, 80, 81 and 82 (hereinafter the “Property”).

3. A Zoning Hearing was held before the Ferguson Township Zoning Hearing Board at which testimony was presented. After discussion, the Zoning Hearing Board, by a vote of 3-0 denied the Variance requested under Sections 27-701.3.A(2) and 27-701.3.C(1) of the Ferguson Township Flood Plain regulations.

4. Notice of Decision was forwarded to the undersigned counsel as a Notice of Decision.

5. The Notice of Decision indicates that “the Board’s Findings of Fact and Conclusions of Law will follow under separate cover”.

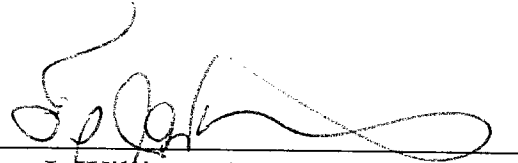
6. Appellant files the within Notice of Appeal to protect its statutory right to appeal a decision of the Zoning Hearing Board.

7. Recognizing that the Zoning Hearing Board has, as yet, not issued Findings of Fact and Conclusions of Law, Appellant reserves the right to supplement additional legal and factual grounds to support this Appeal of the Ferguson Township Zoning Hearing Board.

WHEREFORE, Appellant, Team Rahal of State College, Inc., respectfully requests that this Honorable Court reverse the Decision of the Ferguson Township

Zoning Hearing Board and further grant the variance requested made by Appellant to allow for construction as described in testimony presented before the Zoning Hearing Board.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Terry J. Williams', is written over a horizontal line.

Terry J. Williams, Esq.

Pa. I.D. No. 17722

MILLER, KISTLER & CAMPBELL

720 South Atherton Street, Suite 201

State College, PA 16801

(814) 234-1500 TEL

(814) 234-1549 FAX

twilliams@mkclaw.com

*Counsel for Appellant*

Dated: January 4, 2022

**IN THE COURT OF COMMON PLEAS OF CENTRE COUNTY  
CIVIL ACTION – LAW**

TEAM RAHAL OF STATE  
COLLEGE, INC.,

Appellant,

v.

FERGUSON TOWNSHIP ZONING  
HEARING BOARD,

Appellee.

---

No. \_\_\_\_\_

LAND USE APPEAL

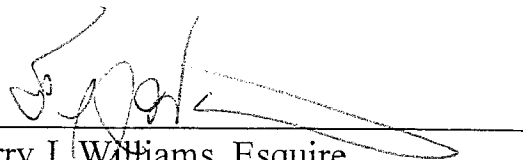
**CERTIFICATE OF SERVICE**

I, Terry J. Williams, Esquire, certify that on this 4th day of January, 2022, I served a true and correct copy of the foregoing Notice of Appeal via first-class, United State mail, postage prepaid, upon the following:

Elizabeth Dupuis, Esq.  
Ferguson Township Solicitor  
Babst Calland  
330 Innovation Blvd., Suite 302  
State College, PA 16803

Jeffrey W. Stover, Esq.  
Zoning Hearing Board Solicitor  
Stover McGlaughlin  
122 East High Street  
Bellefonte, PA 16823

Jeffrey S. Ressler  
Zoning Administrator  
Ferguson Township  
3147 Research Drive  
State College, PA 16801

  
\_\_\_\_\_  
Terry J. Williams, Esquire



**CERTIFICATE OF COMPLIANCE**

I certify that this filing complies with the provisions of the *Case Records Public Access Policy of the Unified Judicial System of Pennsylvania* that require filing confidential information and documents differently than non-confidential information and documents.

Submitted by: \_\_\_\_\_

Signature:  \_\_\_\_\_

Name: Terry J. Williams, Esquire

Attorney No. (if applicable): 17722

<b>LOCAL GOVERNMENT UNIT USE ONLY</b>	
DATE RECEIVED _____	
HEARING DATE _____	
ACTION DATE: _____	
_____	APPROVED W/O MODIFICATION
_____	MODIFIED, THEN APPROVED
_____	REJECTED

PROPOSAL FOR THE ADDITION OF AN AGRICULTURAL SECURITY AREA

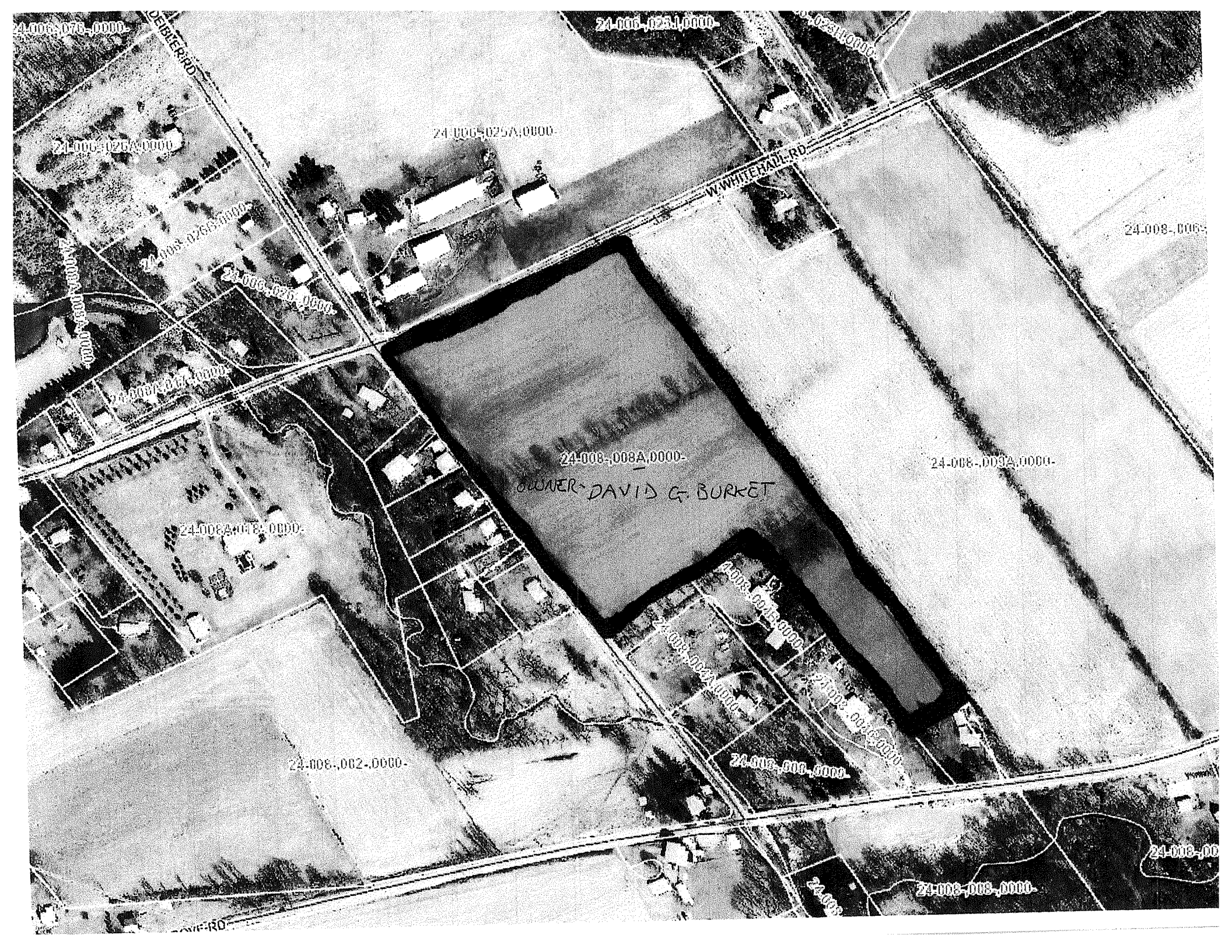
This form is to be completed by the landowner(s) who propose(s) to form an agricultural security area under the Agricultural Area Security Law (Act 43 of 1981). Three copies of this form, including the required map (see below) shall be submitted certified mail, return receipt requested, to the township in which the proposed agricultural security area is located. If the proposed area is located in more than one township (municipality) the proposal shall be submitted to all governing bodies affected. The tax parcel number may be obtained from the property tax notice or the county mapping office. If a number cannot be found, the deed reference numbers/account numbers of the property may be substituted. A map showing the boundary of the proposed agricultural area and boundaries of the properties owned by the undersigned landowners within the proposed agricultural security area should be attached to each copy of this form (A county tax map, US Geological Survey topographic map, or other map as specified by the local government). Properties owned by each petitioner shall be identified on each map. In cases of joint ownership, all owners must sign the proposal.

1. Location of the proposed area: FERGUSON TWP CENTRE  
 (Township, Borough or City) (County)
2. Total acreage in area: 50.73
3. Names and addresses of landowners proposing the area. Use additional paper with just columns if needed. Signers to this proposal give their consent to include the described land in the agricultural security area once it is approved.

Landowner's Name (PRINTED) and Signature (BELOW LINE)	Address (PRINT)	County Tax Parcel ID Number (PIN) & Account Number	Acreage
DAVID G. BURKET LIVING TRUST <i>David G. Burket</i>	4500 W PINE GROVE ROAD PENNSYLVANIA FURNACE, PA 16865	24-008;008	30.79
DAVID G BURKET <i>David G. Burket</i>	4500 W PINE G-ROVE ROAD PENNSYLVANIA FURNACE, PA 16865	24-008-008A	19.94







24-006-076,0000-

24-006-025A,0000-

24-025A,0000-

DEBIER RD

24-006-025,0000

24-006-025A,0000

W. WHITEHALL RD.

24-008-006-

24-008-025B,0000-

24-006-025,0000-

24-006-025,0000-

24-008-047,0000-

24-008-008A,0000-

OWNER: DAVID G. BURKET

24-008-003A,0000-

24-008A,048,0000-

24-008-004,0000-

24-008-002,0000-

24-008-001,0000-

24-008-002,0000-

24-008-000,0000-

DOVE RD

24-008-

24-008-003,0000-

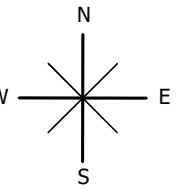
24-008-00





# TOWNSHIP OF FERGUSON

Agricultural Security Areas






**Tax Parcel ID:**

24-008-,008,0000- 30.79 acres  
24-008-,008A,0000- 19.94 acres

**Location:**

4500 W Pine Grove Rd  
Pennsylvania Furnace, PA 15865



-  Parcels
-  Ferguson Township Boundary
-  Proposed Agricultural Easement Parcels

0 0.4 0.8 1.6 Miles