

**FERGUSON TOWNSHIP PARKS AND RECREATION COMMITTEE**  
**MEETING MINUTES**  
**THURSDAY, MAY 21, 2020**  
**4:00 P.M.**

**I. ATTENDANCE**

The Parks and Recreation Committee held its regular meeting on Thursday, May 21, 2020, via Zoom in attendance were:

**Committee:**

Norris Muth- Chairperson  
Tessa Antolick- Vice Chair  
Dr. Shawna Doerksen-Secretary  
Connie Puckett-Absent  
Robert Demayo  
Bill Keough  
Jerry Learn  
Rick Tetzlaff

**Staff:**

David Pribulka, Township Manager-Absent  
Centrice Martin, Assistant to the Manager  
David Modricker, Public Works Director

Others in attendance were: Summer Krape, Recording Secretary; Laura Dininni, Ferguson Township Resident/Board of Supervisor Member.

**II. CALL TO ORDER**

Mr. Norris Muth called the Thursday, May 21, 2020 Park and Recreation meeting to order at 4:04 pm.

**III. CITIZEN'S INPUT**

**IV. APPROVAL OF MINUTES**

Mr. Muth called for a motion to approve the April 16, 2020 minutes. Mr. Jerry Learn noted that the Committee did not meet at the Township building but rather met via Zoom and that change needed to be made. Mr. Robert Demayo made a motion to approve the minutes with corrections, Dr. Shawna Doerksen seconded the motion, and the motion passed unanimously.

**V. PARKS GREEN INFRASTRUCTURE POLICY**

Mr. Modricker gave an overview of what the Public Works department does with park land in regards to building active sections, maintenance, mowing, and what Centre Region Parks Recreation's (CRPR) role is. Mr. Modricker stated that he and the Township Arborist, Mr. Lance King looked at the undeveloped areas and put together a standard operating policy (SOP) and mowing schedule. This draft is a guide on how to mow stormwater basins and undeveloped areas and undeveloped areas that have been turned into pollinator gardens. Mr. Modricker presented this to the Township Manager, Mr. David Pribulka and the Board of Supervisors. Ms. Martin used the draft SOP as a guide to make a planning tool. Ms. Martin stated that the Township has collaborated with CRPR and this was put together so moving forward there would be a process. Ms. Martin stated that after the experience with Cecil Irvin Park the SOP evolved and she felt this was this policy was necessary. Ms. Martin noted that the previously the Township turned a storm water basin at Haymarket Park into a pollinator garden that helped with infiltration and had great success. Ms. Martin stated that she has worked with Mr. King and the Township's stormwater engineer Mr. Ron Seybert to go over terminology and figure out a process.

Ms. Martin stated that she would like to implement a more standardized process for what everyone is doing. Ms. Martin stated that after she receives comments from the Committee the next step would be to have a meeting with CRPR, another meeting with staff, and then the policy will go to the BOS. The Committee discussed mapping of the parks and it was noted that it would be nice to highlight the areas

where low mow areas are and undeveloped areas. Dr. Shawna Doerksen agreed that the mapping would be a good idea to help residents visualize. The Committee discussed the ease of changing the process in the future. Mrs. Laura Dinnini suggested doing bylaws & rules; bylaws can't be changed easily but rules can be. Mr. Muth suggested a subcommittee work on the document. Mr. Keough volunteered to be a part of the subcommittee. Mr. Muth asked the Committee to send their comments to him and he and Mr. Keough will review.

**VI. FERGUSON TOWNSHIP CAPITAL IMPROVEMENT PROGRAM PARKS TOUR**

Mr. Muth went over what the Capital Improvement Program parks tour is for the new members. Mr. Muth stated that the Committee needs to decide how to handle the tour this year given the current situation with COVID-19. Ms. Martin stated that the Committee usually rents a van and Pam Salokanagas, CRPR Director guides the Committee around the Township's parks. Ms. Martin stated that the tour will need to be scheduled before the June 18<sup>th</sup> meeting so the Committee can discuss any changes that may need to be made at the meeting. Mr. Modricker suggested that Ms. Martin can work with the Township's GIS technician to make a presentation for the Committee instead of going on the actual tour. Ms. Martin stated that she can put together a presentation of the parks and their backgrounds. It was decided that Ms. Martin will work with GIS and have a presentation by June 11<sup>th</sup>.

**VII. COMMUNICATIONS TO COMMITTEE MEMBERS**

**VIII. FUTURE REQUESTS FOR AGENDA ITEMS**

**IX. REPORTS**

**1. STAFF REPORT**

Ms. Martin stated that the Township submitted the DCNR grant for Suburban Park. She was also notified within days that as owner of park the Township is eligible for LWCF funds.

**2. CENTRE REGION PARKS AND RECREATION AUTHORITY REPORT – MR. BILL KEOUGH**

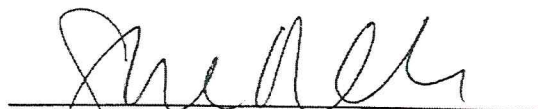
Mr. Keough stated that the Authority met today. There was a recommendation to make an amendment to the current loan for the Whitehall Road Regional Park. Mr. Keough also noted that from the comprehensive plan it was recommended that all fees for 2020 are going to be carried over into 2021. Millbrook Marsh's board walk was temporary repaired.

**X. OPEN DISCUSSION**

**XI. ADJOURNMENT**

Dr. Shawna Doerksen made a motion to adjourn the Thursday, May 21, 2020 Parks and Recreation meeting at 5:32 pm. Mr. Rick Letzlaff seconded the motion and the motion passed unanimously.

RESPECTFULLY SUBMITTED,



SHAWNA DOERKSEN, SECRETARY  
FOR THE PARKS AND RECREATION COMMITTEE

