

**FERGUSON TOWNSHIP PARKS AND RECREATION COMMITTEE
MEETING MINUTES
THURSDAY, April 15, 2021
4:00 P.M.**

I. ATTENDANCE

The Parks and Recreation Committee held its regular meeting on Thursday, April 15, 2021, via Zoom in attendance were:

Committee:

Norris Muth- Chairperson
Tessa Antolick- Vice Chair-Absent
Jerry Learn-Secretary
Dr. Shawna Doerksen
Connie Puckett
Bill Keough
Rob DeMayo
Rick Tetzlaff

Staff:

Centrice Martin, Assistant Manager-Absent
Summer Brown, Recording Secretary
David Pribulka, Township Manager

Others in attendance: David Stone, NVEC member.

II. CALL TO ORDER

Dr. Norris Muth called the Thursday, April 15, 2021 Park and Recreation meeting to order at 4:02 pm.

III. CITIZEN'S INPUT

IV. APPROVAL OF MINUTES

Dr. Muth called for a motion to approve the March 18, 2021 minutes. Dr. Shawna Doerksen moved to accept as written, Mr. Rob DeMayo seconded the motion, and the motion passed unanimously.

V. UNFINISHED BUSINESS

1. 2021 FERGUSON TOWNSHIP BIKE MONTH

Mr. Pribulka stated that at the last Board of Supervisors meeting they approved a proclamation that the month of May be bike month. This will include small events within the month to promote different incentives to bike in the community. There will be a virtual bike chat that will be held on May 23rd. Mr. Pribulka asked if a Parks Committee member would like to volunteer to speak on behalf of the Committee at the bike chat. Dr. Doerksen volunteered to attend if her schedule allows.

2. REVIEW AND APPROVAL OF THE 2021 PARKS AND RECREATION COMMITTEE GOALS

Dr. Muth explained that he, Dr. Doerksen, Ms. Martin met to review the goals and they compiled a list. Dr. Doerksen stated that the compiled goal list is attached in the agenda. Dr. Muth went over the goals with the Committee Members. Mr. Bill Keough suggested adding building community friendships to the Committee's work plan, an example for this would be a pocket park within in a neighborhood to get neighbors to get to know each other. Mr. Pribulka stated that this pocket park is a good idea and gave some background. The Committee agreed that this would be a good topic to discuss at a later meeting. **Dr. Muth called for a motion to accept the goals as written, Ms. Connie Puckett made a motion to approve, Mr. DeMayo seconded the motion, and the motion passed unanimously.**

VI. NEW BUSINESS

1. REVIEW REQUEST FOR PROPOSALS FOR FERGUSON TOWNSHIP RECREATION, PARKS, AND OPEN SPACE PLAN UPDATE

Mr. Pribulka stated that there is a narrative attached in the agenda for the Township Recreation Parks, and Open Space Plan Update. Mr. Pribulka stated that this plan is about 10 years old and is due for an update. Mr. Pribulka reviewed the plan update, discussed parkland fee in lieu, and revenue with the Committee. Mr. Pribulka noted that there is funding in the budget for the cost of this project. **Mr. Pribulka stated that a draft request for proposals (RFP) is attached in the agenda, he would like the Committee to review and endorse the RFP. Dr. Muth asked Committee Members if they consent to the RFP. The Committee agreed.**

VII. REPORTS

1. STAFF REPORT

Mr. Pribulka stated that Ms. Martin is starting to reserve pavilions for the Parks Committee meetings. The May meeting will be held at Fairbrook Park. Mr. Pribulka stated that a grant application is currently being prepared for the Park Hills Drainageway project.

2. CENTRE REGION PARKS AND RECREATION AUTHORITY REPORT – MR. BILL KEOUGH

Mr. Keough stated that regionally there has been a huge increase in pavilion rentals. The Park Authority met with Stahl Sheaffer to discuss the possibility of removing infrastructure for the Whitehall Road Regional Park to help with cost.

VIII. OPEN DISCUSSION

Dr. Doerksen would like to make a request for a future agenda item. She would like to invite Mr. Jeff Ressler the Township's playground safety inspector. She would like the Committee to see his process for doing a playground inspection.

IX. ADJOURNMENT

Dr. Muth entertained a motion to adjourn the Thursday, April 15, 2021 Parks and Recreation meeting at 5:08 pm. Dr. Doerksen made a motion to adjourn, Mr. Rick Tetzlaff seconded the motion, and the motion passed unanimously.

RESPECTFULLY SUBMITTED,



JERRY LEARN, SECRETARY
FOR THE PARKS AND RECREATION COMMITTEE