

# **FERGUSON TOWNSHIP**



## **ANNUAL BUDGET** **2012**

**Submitted by Mark A. Kunkle, Township Manager**

# **FERGUSON TOWNSHIP**

## **2012 ANNUAL BUDGET**



### **BOARD OF SUPERVISORS**

**George Pytel, Chair**  
**Steve Miller, Vice Chair**  
**Richard Killian**  
**Robert Heinsohn**  
**William Keough**

### **DEPARTMENT MANAGERS**

**Mark A. Kunkle, Township Manager**  
**David J. Modricker, Director of Public Works**  
**Eric R. Endresen, Director of Finance**  
**Diane M. Conrad, Chief of Police**  
**Trisha Lang, Director of Planning & Zoning**



# **FERGUSON TOWNSHIP** **2012 ANNUAL BUDGET**

## **TABLE OF CONTENTS**

<b>TAB</b>	<b>DESCRIPTION</b>	
	<b>Manager's Report</b>	
<b>A</b>	<b>Fund</b>	<b>Balance Summary/Revenues</b>
<b>B</b>	<b>01</b>	<b>General Fund</b>
<b>C</b>	<b>02</b>	<b>Street Light Fund</b>
<b>D</b>	<b>03</b>	<b>Hydrant Funds</b>
<b>E</b>	<b>04</b>	<b>Transportation Improvement Fund</b>
<b>F</b>	<b>16</b>	<b>General Obligation Fund</b>
<b>G</b>	<b>17</b>	<b>Construction Fund</b>
<b>H</b>	<b>18</b>	<b>Piney Ridge Fund</b>
<b>I</b>	<b>19</b>	<b>Agricultural Preservation Fund</b>
<b>J</b>	<b>30</b>	<b>Capital Reserve Funds</b>
<b>K</b>	<b>31</b>	<b>Regional Capital Recreation Projects Fund</b>
<b>L</b>	<b>35</b>	<b>Liquid Fuels Fund</b>
<b>M</b>	<b>60</b>	<b>Police Pension Fund</b>
<b>N</b>	<b>65</b>	<b>Non-Uniform Pension Fund</b>
<b>O</b>	<b>92</b>	<b>Park Improvement Fund</b>
<b>P</b>	<b>93</b>	<b>Tom Tudek Memorial Park Trust</b>
<b>Q</b>	<b>01</b>	<b>Salaries &amp; Benefits Detail</b>

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**



### **Township Manager's Budget Message**

---

To the Board of Supervisors and Township Residents,

#### **General Overview**

I am pleased to present for the Board of Supervisors consideration the 2012 Township Budget. The township staff has worked diligently to prepare a reasonable and prudent budget for the upcoming year in the face of many economic uncertainties while seizing on the opportunities to improve the township's services. The budget acknowledges the current economic challenges, the need to maintain fiscal stability by various means including those that directly utilize particular programs and services, and the need to maintain the township's infrastructure. This message is intended to highlight the important aspects of the budget.

#### **2010 Accomplishments**

1. Township's bond rating was elevated from A1 to Aa2.
2. Staff completed a Comprehensive Financial Report for the third consecutive year.
3. The Board of Supervisors and Department Heads attended a Strategic Planning Retreat in April to review and update the township's strategic plan.
4. Implemented new web page features for payments on line and Constant Contact to help keep residents informed.
5. Major developer agreements were reached with Pine Hall Development Corporation and Northeast ITS for capital projects and ongoing licensing respectively.
6. Managed in record time the design and bidding of Old Gatesburg Road Extension Project resulting in a \$3.7 million contract with HRI, Inc. using a \$2.97 million PCTI Grant.
7. Completed capital projects totaling \$431,460.
8. Completed all cost effective energy efficiency improvements to all public works buildings

#### **Budget Preparation Process**

The Home Rule Charter places responsibility for the preparation of the proposed budget in the office of the Township Manager. Constructing the budget document is consistent with the approved 2012-2016 Capital Improvement Program Budget and significant input from department heads. The budget intends

Date: December 12, 2011

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

to advance the Township's Strategic Plan. This broad plan establishes a direction for the Township. The Vision Statement and Mission Statement provide the Board and staff with the horizon we are striving to achieve.

### **VISION STATEMENT**

*The Township has appropriate staff and resources to maintain the infrastructure in good condition, provide good service, keep Township operations financially stable and keep pace with technology. As a result, the Township is a leader and model for the Centre Region and other Home Rule municipalities.*

### **MISSION STATEMENT**

*Ferguson Township provides efficient, cost effective, professional services to our residents. This is achieved in a fair, cooperative, ethical and honest manner. The Township manages resources allowing planned sustainable growth while preserving the quality of life and its unique characteristics.*

### **2012 Budget Notables**

1. No tax increase is proposed for the fourth consecutive year. Real Estate Tax will remain at 2.422 mills and Earned Income Tax will remain at 1.4%.
2. General Fund budgeted revenues are projected to decrease by 0.8% while expenditures are projected to decrease by 1.2%% in 2011 compared to 2010.
3. Major reasons for these changes in revenues are the slowing of real estate tax assessment growth due to a) reduced overall new construction activity and b) the loss of taxable property value when Penn State acquires property. A flattening of the earned income tax has also occurred due to lower wage increases and unemployment. Both of these factors are directly tied to the overall national economy and should recover as the economy improves.

### **2012 Budget Changes**

Some significant capital projects and operational issues that are proposed in the 2010 Budget are as follows:

- A. A 1.2% increase in the pay plan for all non-uniformed employees that achieve a satisfactory performance evaluation with merit pay of up to 1.5%. This applies to all employees except police.
- B. In 2010, the Township and the police collective bargaining unit entered negotiation for a new contract beginning January 1, 2011. Failing to reach agreement the new contract will be decided by interest arbitration. The results of that process are unknown at the time of this budget preparation.
- C. Changes in expenditures are related for the most part due to increases in: COG services (\$91,763) liability insurances (\$27,902), employee insurances (\$31,453), police pension costs (\$86,468), and employee salaries (\$89,709).
- D. Health insurance plan design changes are proposed for 2011 along with increased employee contributions. For non-uniformed employees a deductible plan will be offered in addition to the non-deductible plan. Health insurance premiums are anticipated to increase by 11.8%.
- E. Capital Improvement Plan includes roads and street projects totaling \$8,796,266, park improvements \$285,500, and capital equipment \$739,950.
- F. Major road projects include completion of the Old Gatesburg Road Extension and the Whitehall Road Widening Project.
- G. Creation of the position for Assistant Manager consistent with the Strategic Plan.
- H. Initiating an update and rewrite of the Township's Zoning and Subdivision Ordinances.
- I. Participation in the regional Crisis Intervention Team by members of the Police Department.

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

- J. Improving internal communications through an exchange server hosted by the Microsoft Cloud.

### **Continuing Projects and Policies**

The following projects and policies, which were previously approved by the Board of Supervisors, will be continued in this budget year.

- A. West College/West Beaver Avenue Neighborhood study.
- B. Acquisition of new zoning and planning software to replace GeoPlan software.
- C. Right-of-way acquisition, utility relocation and construction to widen West Whitehall Road.
- D. Update of 10-year-old comprehensive study of Township transportation system.

### **Summary**

As with previous budgets, the 2012 Budget represents a sensible spending plan for Township operations in the coming year. The Staff continues to gauge economic conditions to maintain quality service levels while living within the financial means of our tax base. The 2012 Budget reflects this premise by not raising tax rates and providing a budget that maintains established service level standards. Current service levels including infrastructure repair, will continue to be the priority to promote the health, safety and welfare of Township residents. Furthermore, budget recommendations reflect the underlying financial premise that those who use the service or program pay for such service accordingly.

The Board of Supervisors and Staff will continue to frequently analyze the priorities of the Township and are committed to Ferguson Township and the Centre Region remaining one of the safest and best places to live in the United States.

This message is intended only to provide a general overview of the budget. Please refer to the budget text to provide additional detail on planned expenditures. Special appreciation is extended to Department Heads Diane Conrad, David Modricker and Trisha Lang for their roles in developing the budget draft, and to Eric Endresen, Director of Finance for his efforts in preparing the finished document.

The proposed budget will be presented for public hearing on December 6 and adoption of a tentative budget. On December 13, a public hearing will be conducted on the tentative budget and after the public hearing, the final budget will be considered for adoption.

The 2012 Ferguson Township Budget is submitted for consideration by the Ferguson Township Board of Supervisors and the citizens of the Township.

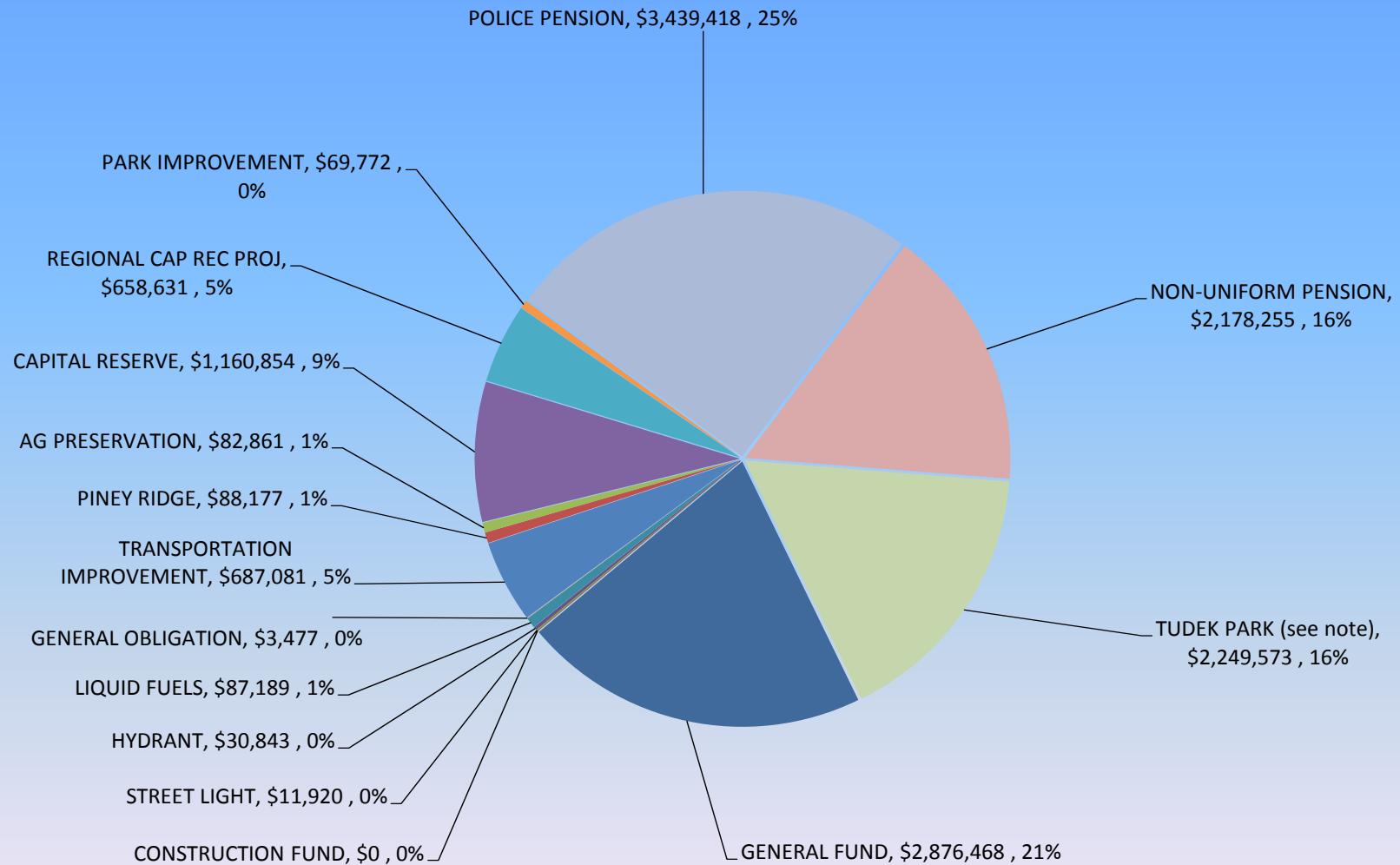
Date: \_\_\_\_\_

By: \_\_\_\_\_

**Mark A. Kunkle, Manager**

Date: December 12, 2011

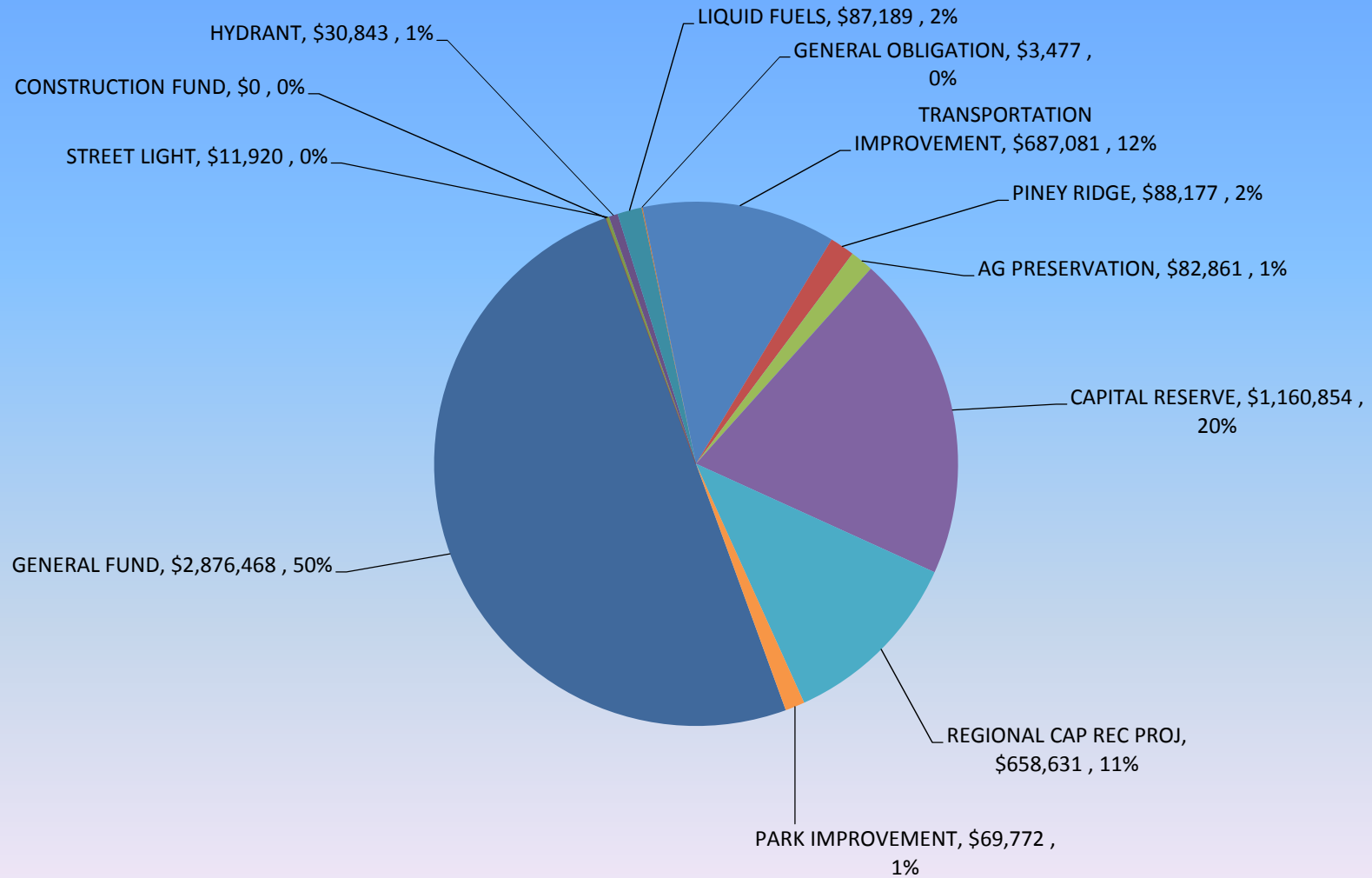
## FERGUSON TOWNSHIP 2012 BUDGET ENDING FUND BALANCE BY FUND



Note: Tudek Trust includes Land as an Asset

## FERGUSON TOWNSHIP 2012 BUDGET

### ENDING FUND BALANCE BY FUND-NO FIDUCIARY FUNDS

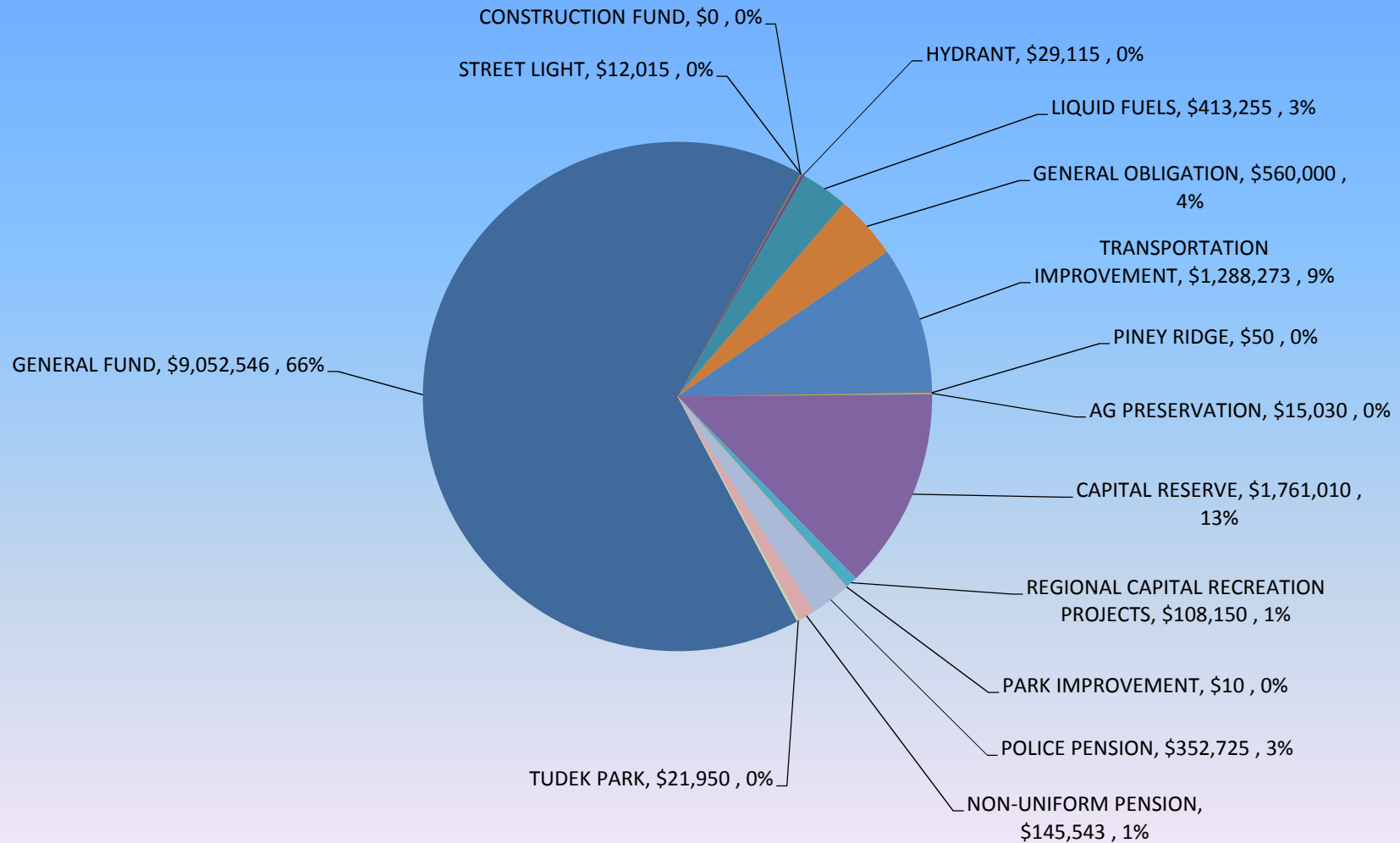




# FERGUSON TOWNSHIP 2012 BUDGET

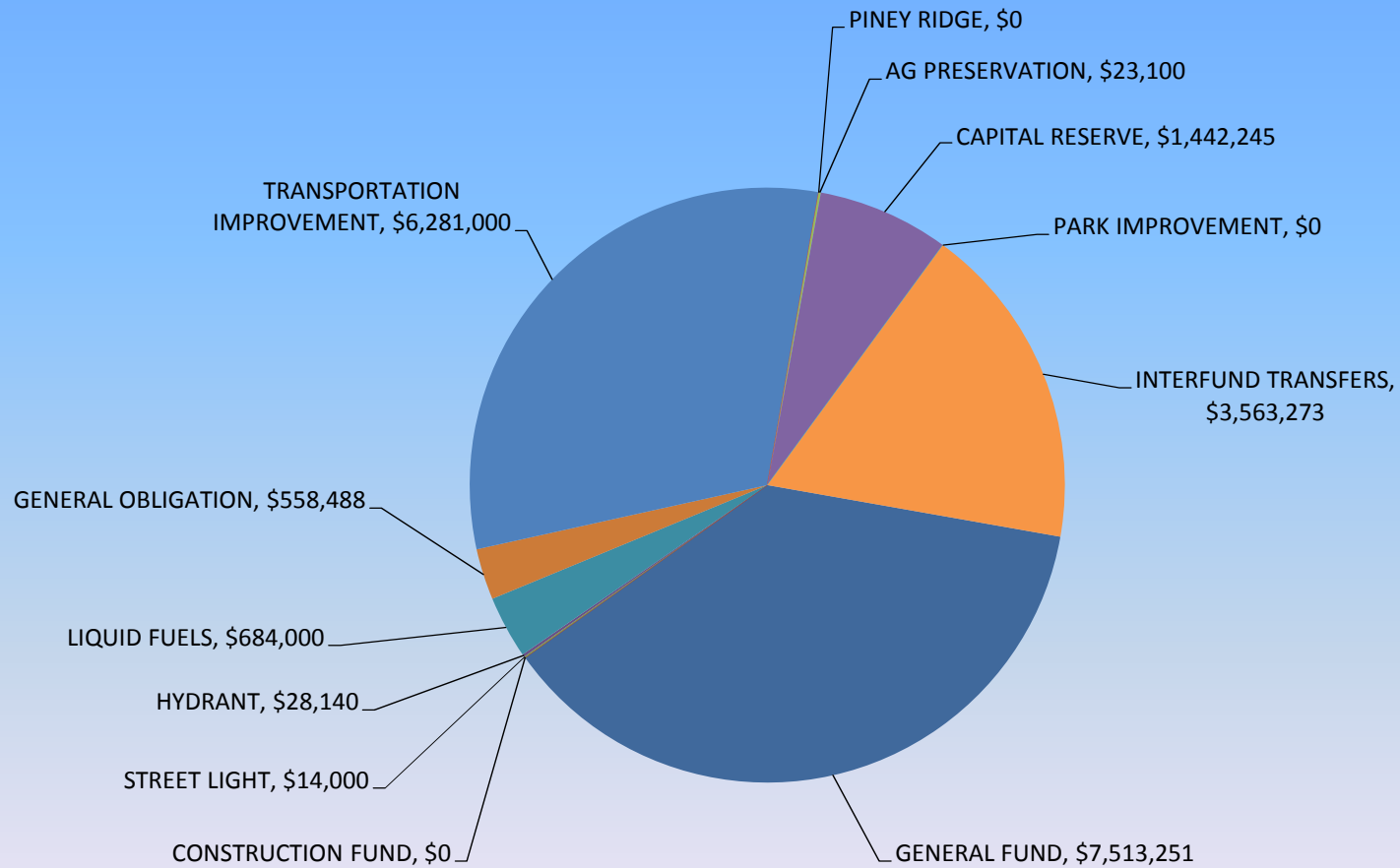
## REVENUES BY FUND

\* includes interfund transfers



## FERGUSON TOWNSHIP 2012 BUDGET EXPENDITURES BY FUND

\* includes interfund transfers



FERGUSON TOWNSHIP 2012 OPERATING BUDGET FUND BALANCE SUMMARY																				
DESCRIPTION			GENERAL FUNDS	SPECIAL REVENUE FUNDS			DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS						SUB- TOTALS	PENSION TRUST FUNDS		FIDUCIARY FUNDS	SUB- TOTALS	TOTALS	
			01  GENERAL FUND	02 STREET LIGHT FUND	03 HYDRANT FUND	35 LIQUID FUELS FUND	16 GENERAL OB FUND	04 TRANS IMPRVMNT FUND	17 CONST RUCTION FUND	18 PINEY RIDGE FUND	19 AG PRES FUND	30 CAPITAL RESERVE FUND	31 REGN'L CAP REC PROJ FUND		92 PARK IMPROV FUND	60 POLICE PENSION FUND	65 NON-UNIF PENSION FUND			93 TUDEK PARK FUND (1)
BEGINNING FUND BALANCES 12/31/2010			5,119,166	12,390	23,903	294,722	3	6,016,884	0	88,077	75,901	880,077	531,656	69,762	13,112,541	3,205,220	2,084,671	2,289,015	7,578,906	20,691,447
2011 FUND BALANCES																				
PROJECTED REVENUES			9,366,886	12,015	34,015	397,212	560,000	4,643,924	0	50	15,030	769,233	18,825	0	15,817,190	378,151	146,009	0	524,160	16,341,350
PROJECTED EXPENDITURES			9,585,606	10,500	28,050	334,000	558,038	4,981,000	0	0	0	807,222	0	0	16,304,416	231,308	94,453	17,406	343,167	16,647,583
NET CHANGE			(218,720)	1,515	5,965	63,212	1,962	(337,076)	0	50	15,030	(37,989)	18,825	0	(487,226)	146,843	51,556	(17,406)	180,993	(306,233)
ENDING FUND BALANCES 12/31/2011			4,900,446	13,905	29,868	357,934	1,965	5,679,808	0	88,127	90,931	842,088	550,481	69,762	12,625,315	3,352,063	2,136,227	2,271,609	7,759,899	20,385,214
2012 FUND BALANCES																				
ESTIMATED REVENUES			9,052,546	12,015	29,115	413,255	560,000	1,288,273	0	50	15,030	1,761,010	108,150	10	13,239,454	352,725	145,543	21,950	520,218	13,759,672
ESTIMATED EXPENDITURES			11,076,524	14,000	28,140	684,000	558,488	6,281,000	0	0	23,100	1,442,245	0	0	20,107,496	265,370	103,515	43,986	412,871	20,520,367
NET CHANGE			(2,023,978)	(1,985)	975	(270,745)	1,512	(4,992,727)	0	50	(8,070)	318,765	108,150	10	(6,868,043)	87,355	42,028	(22,036)	107,347	(6,760,696)
ENDING FUND BALANCES 12/31/2012			2,876,468	11,920	30,843	87,189	3,477	687,081	0	88,177	82,861	1,160,854	658,631	69,772	5,757,272	3,439,418	2,178,255	2,249,573	7,867,246	13,624,518

(1) Tudek Trust Fund Balance includes land/land improvements as an asset in the amount of \$2,172,810

<div>FERGUSON TOWNSHIP</div> <div>2012 OPERATING BUDGET</div> <div>REVENUE SUMMARY BY FUND</div>																			
ACCT	DESCRIPTION	GENERAL FUND	SPECIAL REVENUE FUNDS			DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS							SUB-TOTALS	PENSION TRUST FUNDS		TUDEK TRUST FUND	SUB-TOTALS	TOTALS
		01 GENERAL FUND	02 STREET LIGHT FUND	03 HYDRANT FUND	35 LIQUID FUELS FUND	16 GENERAL OB FUND	04 TRANS IMPRVMNT FUND	17 CONST RUCTION FUND	18 PINEY RIDGE FUND	19 AG PRES FUND	30 CAPITAL RESERVE FUND	31 REGNL CAP REC PROJ FUND	92 PARK IMPROV FUND		60 UNIFORM PENSION FUND	65 NON-UNIF PENSION FUND	93 TUDEK PARK FUND		

2011 PROJECTED REVENUE																			
301	Real Property Taxes	1,295,645												1,295,645				0	1,295,645
310	Local Enabling Taxes	6,900,000												6,900,000				0	6,900,000
321-322	Licenses & Permits	245,688												245,688				0	245,688
331	Fines	109,250												109,250				0	109,250
341	Interest	66,000	15	15	200	0	60,000	0	50	30	3,000	18,825	0	148,135	70,000	10	0	70,010	218,145
351	Intergovernmental Revenue	0					2,970,000							2,970,000			0	0	2,970,000
354-356	State Revenues	317,659			397,012						9,900			724,571			0	0	724,571
357	Project Revenue	8,350					0	0					0	8,350				0	8,350
358	Local Gov't Shared Payments	23,961					0	0					0	23,961				0	23,961
361	General Government Revenues	126,779												126,779				0	126,779
362/363	Public Safety/Roads & Streets Revenue	42,850	12,000											54,850				0	54,850
364/365	Sanitation/Health Services Revenue	6,400												6,400				0	6,400
367	Park Fees & Contributions												0	0				0	0
378	Fire Hydrant Assessments			34,000										34,000				0	34,000
380	Miscellaneous Revenue	53,728									2,650			56,378			0	0	56,378
387	Payments In-Lieu of Taxes	170,144					363,302				0	0		533,446			0	0	533,446
389	Pension Funding													0	308,151	145,999		454,150	454,150
391	Sale of Assets										3,683			3,683				0	3,683
392	Interfund Operating Transfers	0	0			560,000	1,250,622	0		15,000	750,000		0	2,575,622	0			0	2,575,622
393	Proceeds from Long Term Debt					0								0				0	0
395	Refund of Prior Years Taxes	292			0									292				0	292
TOTAL REVENUE		9,366,746	12,015	34,015	397,212	560,000	4,643,924	0	50	15,030	769,233	18,825	0	15,817,050	378,151	146,009	0	524,160	16,341,210

2012 ESTIMATED REVENUE																			
301	Real Property Taxes	1,300,000												1,300,000				0	1,300,000
310	Local Enabling Taxes	6,762,000												6,762,000				0	6,762,000
321-322	Licenses & Permits	245,893												245,893				0	245,893
331	Fines	109,000												109,000				0	109,000
341	Interest	63,000	15	15	500	0	50,000	0	50	30	3,000	5,150	10	121,770	70,000	10	250	70,260	192,030
351	Intergovernmental Revenue	0					0							0				0	0
354-356	State Revenues	229,490			412,755						0			642,245			0	0	642,245
357	Project Revenue	9,400					0	0					0	9,400				0	9,400
358	Local Gov't Shared Payments	24,919					0	0					0	24,919				0	24,919
361	General Government Revenues	91,100												91,100				0	91,100
362/363	Public Safety/Roads & Streets Revenue	43,200	12,000											55,200				0	55,200
364/365	Sanitation/Health Services Revenue	6,200												6,200				0	6,200
367	Park Fees & Contributions												0	0				0	0
378	Fire Hydrant Assessments			29,100										29,100				0	29,100
380	Miscellaneous Revenue	1,000									7,010			8,010			0	0	8,010
387	Payments In-Lieu of Taxes	167,344					0				0	103,000		270,344			21,700	21,700	292,044
389	Pension Funding													0	282,725	145,533		428,258	428,258
391	Sale of Assets										1,000			1,000				0	1,000
392	Interfund Operating Transfers	0	0			560,000	1,238,273	0		15,000	1,750,000		0	3,563,273	0			0	3,563,273
393	Proceeds from Long Term Debt					0								0				0	0
395	Refund of Prior Years Taxes	0			0									0				0	0
TOTAL REVENUE		9,052,546	12,015	29,115	413,255	560,000	1,288,273	0	50	15,030	1,761,010	108,150	10	13,239,454	352,725	145,543	21,950	520,218	13,759,672

<div> <div>FERGUSON TOWNSHIP</div> <div>2012 OPERATING BUDGET</div> <div>EXPENDITURE SUMMARY BY FUND</div> </div>																			
ACCT	DESCRIPTION	GENERAL FUND	SPECIAL REVENUE FUNDS			DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS							SUB- TOTALS	PENSION TRUST FUNDS		TUDEK TRUST FUND	SUB- TOTALS	TOTALS
		01 GENERAL FUND	02 STREET LIGHT FUND	03 HYDRANT FUND	35 LIQUID FUELS FUND	16 GENERAL OBLIG FUND	04 TRANSPORT IMPROVE FUND	17 CONST RUCTION FUND	18 PINEY RIDGE FUND	19 AG PRESERVE FUND	30 CAPITAL RESERVE FUND	31 REGN'L CAP REC PROJ FUND	92 PARK IMPROVE FUND		60 UNIFORM PENSION FUND	65 NON-UNIF PENSION 401A FUND	93 TUDEK PARK TRUST		

2011 PROJECTED EXPENDITURES

400	General Government	27,500												27,500				0	27,500
401	Administration	238,602				550					7,832			246,984	0	0		0	246,984
402	Finance	144,640												144,640			1,500	1,500	146,140
403	Tax	160,406												160,406				0	160,406
404	Legal	32,500												32,500	500		0	500	33,000
407	Information Technology	60,216									32,600			92,816				0	92,816
408	Engineering	278,190					410,000				0			688,190			0	0	688,190
409	Government Building	128,649									40,850			169,499				0	169,499
410	Public Safety	1,895,745									133,154			2,028,899	35,250			35,250	2,064,149
411	Fire Protection	512,502		28,050										540,552				0	540,552
412	Ambulance Service	500												500				0	500
413	Enforcement Services	500												500				0	500
414	Planning & Zoning	291,255									18,500			309,755				0	309,755
415	Emergency Management	37,254												37,254				0	37,254
421	Health & Welfare	5,000												5,000				0	5,000
426	Recycling, Collection, Disposal Services	33,005												33,005				0	33,005
430	Public Works-Roads & Streets	96,300									224,511			320,811				0	320,811
432	Public Works-Snow Removal	84,500												84,500				0	84,500
433	Public Works-Signals, Signs, & Markings	40,000			63,000									103,000				0	103,000
434	Street Lights		10,500											10,500				0	10,500
437	Public Works-Equipment Maintenance	126,201												126,201				0	126,201
438	Public Works-Highway Maintenance	511,293			271,000									782,293				0	782,293
439	Capital Projects				0		4,571,000	0	0		24,870	0		4,595,870				0	4,595,870
447	Transit	87,040												87,040				0	87,040
452	Parks & Recreation	629,230									319,405	0	0	948,635			1,250	1,250	949,885
453	Spectator Recreation	0												0			5,928	5,928	5,928
454	Township Parks Operating Expenses	350												350			5,928	5,928	6,278
455	Shade Tree Program	56,000												56,000				0	56,000
456	Libraries	318,685												318,685				0	318,685
458	Senior Citizens	19,895												19,895				0	19,895
459	Centre Region Council of Governments	112,840												112,840				0	112,840
461	Natural Resource Conservation	0								0				0				0	0
471	Debt Service					475,000								475,000				0	475,000
472	Interest Expense	500				82,488		0						82,988			0	0	82,988
475	Fiscal Agent Fees					0								0				0	0
480	Contingency	43,865												43,865			0	0	43,865
483	Pension Benefits (net)	0												0				0	0
486	Insurance	197,564									5,500			203,064			2,800	2,800	205,864
487	Employee Benefits	839,258												839,258	195,558	3,600		199,158	1,038,416
488	Pensions													0		0		0	0
491	Refund of Prior Years Revenue													0	0			0	0
492	Interfund Transfers	2,575,622				0		0						2,575,622	0	90,853		90,853	2,666,475
TOTAL EXPENDITURES		9,585,606	10,500	28,050	334,000	558,038	4,981,000	0	0	0	807,222	0	0	16,304,416	231,308	94,453	17,406	343,167	16,647,583

FERGUSON TOWNSHIP  
2012 OPERATING BUDGET  
EXPENDITURE SUMMARY BY FUND

ACCT	DESCRIPTION	GENERAL FUND	SPECIAL REVENUE FUNDS				DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS							SUB- TOTALS	PENSION TRUST FUNDS		TUDEK TRUST FUND	SUB- TOTALS	TOTALS
		01	02	03	35	16	04	17	18	19	30	31	92	60		65	93			
		GENERAL FUND	STREET LIGHT FUND	HYDRANT FUND	LIQUID FUELS FUND	GENERAL OBLIG FUND	TRANSPORT IMPROVE FUND	CONST RUCTION FUND	PINEY RIDGE FUND	AG PRESERVE FUND	CAPITAL RESERVE FUND	REGN'L CAP REC PROJ FUND	PARK IMPROVE FUND	UNIFORM PENSION FUND		NON-UNIF PENSION 401A FUND	TUDEK PARK TRUST			

2012 ESTIMATED EXPENDITURES

400	General Government	36,375												36,375					0	36,375
401	Administration	265,908				600					42,222			308,730	0	0			0	308,730
402	Finance	181,308					5,000							186,308				0	0	186,308
403	Tax	114,896												114,896					0	114,896
404	Legal	38,800												38,800	4,000			250	4,250	43,050
407	Information Systems	91,542									51,900			143,442					0	143,442
408	Engineering	355,943					326,000				0			681,943				0	0	681,943
409	Government Building	134,802									90,000			224,802					0	224,802
410	Public Safety	2,005,711									120,560			2,126,271	35,350				35,350	2,161,621
411	Fire Protection	425,368		28,140										453,508					0	453,508
412	Ambulance Service	500												500					0	500
413	Enforcement Services	500												500					0	500
414	Planning & Zoning	289,695									162,425			452,120					0	452,120
415	Emergency Management	37,902												37,902					0	37,902
421	Health & Welfare	6,000												6,000					0	6,000
426	Recycling, Collection, Disposal Services	35,000												35,000					0	35,000
430	Public Works-Roads & Streets	109,950									299,980			409,930					0	409,930
432	Public Works-Snow Removal	87,800												87,800					0	87,800
433	Public Works-Signals, Signs, & Markings	45,000			66,000									111,000					0	111,000
434	Street Lights		14,000											14,000					0	14,000
437	Public Works-Equipment Maintenance	129,568												129,568					0	129,568
438	Public Works-Highway Maintenance	538,026			330,000									868,026					0	868,026
439	Capital Projects				288,000		5,950,000	0	0		110,000	0		6,348,000					0	6,348,000
447	Transit	90,150												90,150					0	90,150
452	Parks & Recreation	658,918									559,158	0	0	1,218,076				29,500	29,500	1,247,576
453	Spectator Recreation	2,100												2,100				5,418	5,418	7,518
454	Township Parks Operating Expenses	700												700				5,418	5,418	6,118
455	Shade Tree Program	47,000												47,000					0	47,000
456	Libraries	325,059												325,059					0	325,059
458	Senior Citizens	17,115												17,115					0	17,115
459	Centre Region Council of Governments	107,631												107,631					0	107,631
461	Natural Resource Conservation	0								23,100				23,100					0	23,100
471	Debt Service					485,000								485,000					0	485,000
472	Interest Expense	1,200				72,888								74,088				0	0	74,088
475	Fiscal Agent Fees					0								0					0	0
480	Contingency	68,535												68,535				500	500	69,035
483	Pension Benefits (net)	146,600												146,600					0	146,600
486	Insurance	220,165									6,000			226,165				2,900	2,900	229,065
487	Employee Benefits	897,484												897,484	226,020	0			226,020	1,123,504
488	Pensions													0		0			0	0
491	Refund of Prior Years Revenue													0	0				0	0
492	Interfund Transfers	3,563,273				0		0						3,563,273	0	103,515			103,515	3,666,788
499	Encumbrances	0			0		0				0			0					0	0
TOTAL EXPENDITURES		11,076,524	14,000	28,140	684,000	558,488	6,281,000	0	0	23,100	1,442,245	0	0	20,107,496	265,370	103,515	43,986	412,871	20,520,367	

**FERGUSON TOWNSHIP**

**2012 BUDGET**

**GENERAL FUNDS**

**01 GENERAL FUND**

ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
<b>REVENUES</b>											
<b>301 REAL PROPERTY TAXES</b>											
301.010	Current Real Estate Taxes	1,211,014	1,242,847	1,239,117	1,282,145	1,282,145	100.0%	1,285,000	1,285,000	2,855	0.2%
301.020	Delinquent Real Estate Taxes	7,376	13,614	19,938	10,000	10,000	100.0%	10,000	10,000	0	0.0%
301.030	Real Estate Supplemental	8,742	8,179	16,694	7,500	3,500	46.7%	5,000	5,000	(2,500)	(33.3%)
<b>SUBTOTAL</b>		<b>1,227,132</b>	<b>1,264,640</b>	<b>1,275,750</b>	<b>1,299,645</b>	<b>1,295,645</b>	<b>99.7%</b>	<b>1,300,000</b>	<b>1,300,000</b>	<b>355</b>	<b>0.0%</b>
<b>310 LOCAL ENABLING TAXES</b>											
310.010	Real Estate Transfer Taxes	1,284,134	840,595	1,034,100	900,000	850,000	94.4%	850,000	850,000	(50,000)	(5.6%)
310.021	Earned Income Taxes	5,634,493	5,496,867	5,453,119	5,500,000	5,750,000	104.5%	5,612,000	5,612,000	112,000	2.0%
310.051	Local Services Tax	297,301	346,277	319,906	300,000	300,000	100.0%	300,000	300,000	0	0.0%
<b>SUBTOTAL</b>		<b>7,215,928</b>	<b>6,683,739</b>	<b>6,807,125</b>	<b>6,700,000</b>	<b>6,900,000</b>	<b>103.0%</b>	<b>6,762,000</b>	<b>6,762,000</b>	<b>62,000</b>	<b>0.9%</b>
<b>321 BUSINESS LICENSES &amp; PERMITS</b>											
321.010	Fiber Optic License Fee	0	0	44,287	22,143	22,143	100.0%	22,143	22,143	0	0.0%
321.061	Transient Retailer	240	500	660	300	700	233.3%	500	500	200	66.7%
321.062	Home Occupation Permits	275	100	175	100	175	175.0%	150	150	50	50.0%
321.080	Cable TV Franchise Fee	191,033	194,882	204,004	200,000	210,000	105.0%	210,000	210,000	10,000	5.0%
<b>SUBTOTAL</b>		<b>191,548</b>	<b>195,482</b>	<b>249,126</b>	<b>222,543</b>	<b>233,018</b>	<b>104.7%</b>	<b>232,793</b>	<b>232,793</b>	<b>10,250</b>	<b>4.6%</b>
<b>322 NON BUSINESS LICENSES &amp; PERMITS</b>											
322.080	Driveway Permits	1,825	1,185	2,100	1,100	1,170	106.4%	1,100	1,100	0	0.0%
322.081	On-Lot Sewage Permits	9,980	12,187	150	500	0	0.0%	500	500	0	0.0%
322.082	Sign Permits & Renewals	12,009	11,754	10,660	11,500	11,500	100.0%	11,500	11,500	0	0.0%
<b>SUBTOTAL</b>		<b>23,814</b>	<b>25,126</b>	<b>12,910</b>	<b>13,100</b>	<b>12,670</b>	<b>96.7%</b>	<b>13,100</b>	<b>13,100</b>	<b>0</b>	<b>0.0%</b>
<b>331 FINES</b>											
331.010	CC Probation/Magistrate Fine	71,773	88,669	20,927	20,000	12,500	62.5%	15,000	15,000	(5,000)	(25.0%)
331.011	Parking/Traffic/Snow/Weeds	7,220	13,172	77,113	60,000	55,500	92.5%	55,000	55,000	(5,000)	(8.3%)
331.013	False Alarm Fees	5,475	5,100	2,775	3,000	1,500	50.0%	1,500	1,500	(1,500)	(50.0%)
331.014	DUI Fines/Restitution	32,051	25,121	27,283	20,000	39,750	198.8%	37,500	37,500	17,500	87.5%
<b>SUBTOTAL</b>		<b>116,518</b>	<b>132,062</b>	<b>128,099</b>	<b>103,000</b>	<b>109,250</b>	<b>106.1%</b>	<b>109,000</b>	<b>109,000</b>	<b>6,000</b>	<b>5.8%</b>
<b>341 INTEREST REVENUE</b>											
341.000	Interest Revenue-Banks	61,400	59,343	28,023	30,000	30,000	100.0%	30,000	30,000	0	0.0%
341.001	Interest/Dividends-Investments	61,534	61,093	54,277	30,000	30,000	100.0%	30,000	30,000	0	0.0%
341.002	Bond Amortization-Investments	0	0						0	0	n/a
341.003	Unrealized Investment Gain/(Loss)	24,570	14,777	(4,804)					0	0	n/a
341.004	Realized Investment Gain/(Loss)	5,560	424	310					0	0	n/a
341.009	EIT Account Interest Revenue	5,501	3,449	2,293	2,000	4,000	200.0%	1,000	1,000	(1,000)	(50.0%)

**FERGUSON TOWNSHIP**

**2012 BUDGET**

**GENERAL FUNDS**

**01 GENERAL FUND**

ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
341.010	Real Estate Account Interest Revenue	3,351	1,351	1,069	500	2,000	400.0%	2,000	2,000	1,500	300.0%
<b>SUBTOTAL</b>		<b>161,916</b>	<b>140,437</b>	<b>81,169</b>	<b>62,500</b>	<b>66,000</b>	<b>105.6%</b>	<b>63,000</b>	<b>63,000</b>	<b>500</b>	<b>0.8%</b>
<b>351 FEDERAL CAPITAL AND OPERATING GRANTS</b>											
351.000	FEMA Grants	0	0	0	0	0		0	0	0	n/a
351.040	COPS Fast Grant	0	0	0	0	0		0	0	0	n/a
<b>SUBTOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>354 STATE GRANT</b>											
354.001	DUI & Corridor Reimbursement	20,766	93,076	76,399	59,830	59,800	99.9%	67,300	67,300	7,470	12.5%
354.004	Buckle-Up Program Reimbursements	11,444	4,987	6,700	4,700	4,700	100.0%	4,700	4,700	0	0.0%
354.005	DARE Instructor Reimbursement	6,295	1,419	0					0	0	n/a
354.006	Police Academy Reimbursement	12,731	0	0					0	0	n/a
354.008	Drive Safe (Smooth Operator) Reimbursements		6,961	3,467	3,500	2,225	63.6%	3,000	3,000	(500)	(14.3%)
354.010	State Safety Grant Revenue	3,524	0						0	0	n/a
354.011	DCNR Grants				8,750		0.0%	0	0	(8,750)	(100.0%)
<b>SUBTOTAL</b>		<b>54,760</b>	<b>106,443</b>	<b>86,565</b>	<b>76,780</b>	<b>66,725</b>	<b>86.9%</b>	<b>75,000</b>	<b>75,000</b>	<b>(1,780)</b>	<b>(2.3%)</b>
<b>355 STATE REVENUES RECEIVED</b>											
355.001	PURTA Rebate	10,163	11,883	11,768	11,768	11,768	100.0%	11,768	11,768	0	0.0%
355.006	Winter Snow Agreement	2,398	2,108	1,944	2,064	2,064	100.0%	2,064	2,064	0	0.0%
355.007	Project Reimbursement	0	0						0	0	n/a
355.008	Liquor Licenses Tax	2,400	2,400	3,400	2,700	2,700	100.0%	2,700	2,700	0	0.0%
355.990	Foreign Fire Relief	129,081	117,843	132,639	132,639	229,083	172.7%	132,639	132,639	0	0.0%
<b>SUBTOTAL</b>		<b>144,042</b>	<b>134,234</b>	<b>149,751</b>	<b>149,171</b>	<b>245,615</b>	<b>164.7%</b>	<b>149,171</b>	<b>149,171</b>	<b>0</b>	<b>0.0%</b>
<b>356 STATE PAYMENT IN LIEU OF TAXES</b>											
356.001	State Forest Lands	2,256	1,843	2,764	2,255	2,255	100.0%	2,255	2,255	0	0.0%
356.002	State Game Commission Lands	3,064	3,985	3,064	3,064	3,064	100.0%	3,064	3,064	0	0.0%
<b>SUBTOTAL</b>		<b>5,320</b>	<b>5,828</b>	<b>5,828</b>	<b>5,319</b>	<b>5,319</b>	<b>100.0%</b>	<b>5,319</b>	<b>5,319</b>	<b>0</b>	<b>0.0%</b>
<b>357 REVENUES FOR PROJECTS</b>											
357.000	Miscellaneous Project Revenue								0	0	n/a
357.002	BNI Local Drug Task Force	3,184	1,354	2,847	6,000	4,700	78.3%	6,000	6,000	0	0.0%
357.003	County Liquid Fuels Tax Grant			30,000					0	0	n/a
357.010	Pine Grove Mills Streetscape Project								0	0	n/a
357.014	Ag Progress Days Revenue	3,087	3,662	3,150	3,150	3,150	100.0%	3,150	3,150	0	0.0%
357.015	Misc Bid Fees	530	130	105	150	500	333.3%	250	250	100	66.7%
357.016	Sidewalk Repairs/Replacement	3,438	2,937	4,521	1,500	0	0.0%	0	0	(1,500)	(100.0%)
357.017	Developers Street Cleaning Reimbursements								0	0	n/a



**FERGUSON TOWNSHIP**

**2012 BUDGET**

**GENERAL FUNDS**

**01 GENERAL FUND**

ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
357.018	Public Works Services	1,773							0	0	n/a
<b>SUBTOTAL</b>		<b>12,012</b>	<b>8,083</b>	<b>40,624</b>	<b>10,800</b>	<b>8,350</b>	<b>77.3%</b>	<b>9,400</b>	<b>9,400</b>	<b>(1,400)</b>	<b>(13.0%)</b>
<b>358 LOCAL GOVERNMENT SHARED PAYMENTS</b>											
358.000	Shared Custodian Revenue	17,355	26,596	19,273	23,961	23,961	100.0%	24,919	24,919	958	4.0%
<b>SUBTOTAL</b>		<b>17,355</b>	<b>26,596</b>	<b>19,273</b>	<b>23,961</b>	<b>23,961</b>	<b>100.0%</b>	<b>24,919</b>	<b>24,919</b>	<b>958</b>	<b>4.0%</b>
<b>361 GENERAL GOVERNMENT</b>											
361.030	Subdivision Plan Submission Fees	3,925	4,625	5,525	3,500	2,500	71.4%	2,500	2,500	(1,000)	(28.6%)
361.031	Tax Dept Administrative/Statement Fees	10	20	75	50	10	20.0%	10	10	(40)	(80.0%)
361.032	Site Plan Submission Fees	3,200	500	2,300	1,500	1,500	100.0%	1,500	1,500	0	0.0%
361.033	NSF Charge (Admin & Police)	100	162	100		25			0	0	n/a
361.034	Zoning Hearing/Variance Fees	4,850	5,450	2,625	2,500	1,050	42.0%	1,050	1,050	(1,450)	(58.0%)
361.035	Lighting Plan Application	750	375	675	375	75	20.0%	100	100	(275)	(73.3%)
361.036	Ordinance Amendment Fee	500	250	350	350	0	0.0%	100	100	(250)	(71.4%)
361.038	Rent of Township Facilities	0	0	140					0	0	n/a
361.051	Zoning Map Sales	10	12	2	10	3	30.0%	10	10	0	0.0%
361.052	All Township Ordinance Sales	45	80	50	50	30	60.0%	50	50	0	0.0%
361.061	Mobile Command Post Storage Fees	0	0	0	0	0		1,280	1,280	1,280	n/a
361.062	Tax Certifications	0	9,615	5,844	4,500	4,500	100.0%	4,500	4,500	0	0.0%
361.063	SCASD Collection Commission	105,757	118,403	117,086	117,086	117,086	100.0%	80,000	80,000	(37,086)	(31.7%)
<b>SUBTOTAL</b>		<b>119,147</b>	<b>139,492</b>	<b>134,772</b>	<b>129,921</b>	<b>126,779</b>	<b>97.6%</b>	<b>91,100</b>	<b>91,100</b>	<b>(38,821)</b>	<b>(29.9%)</b>
<b>362 PUBLIC SAFETY</b>											
362.011	Accident Report Sales	3,120	3,435	3,435	3,000	3,000	100.0%	3,000	3,000	0	0.0%
362.012	Local Background Checks	45	105	190	100	15	15.0%		0	(100)	(100.0%)
362.013	Police Officer Test Fees	1,450	2,475						0	0	n/a
362.015	Police Assistance-PSU	21,190	20,850	25,254	18,000	18,000	100.0%	20,000	20,000	2,000	11.1%
362.032	Twp Engineer's Review Fees	1,982	3,291	8,075	6,700	6,700	100.0%	6,700	6,700	0	0.0%
362.047	Utility Pave Cut Fees	1,700	500	2,925	1,500	3,000	200.0%	1,500	1,500	0	0.0%
362.048	Zoning Permits	15,425	13,445	15,050	13,000	12,000	92.3%	12,000	12,000	(1,000)	(7.7%)
<b>SUBTOTAL</b>		<b>44,912</b>	<b>44,101</b>	<b>54,929</b>	<b>42,300</b>	<b>42,715</b>	<b>101.0%</b>	<b>43,200</b>	<b>43,200</b>	<b>900</b>	<b>2.1%</b>
<b>363 HIGHWAYS &amp; STREETS</b>											
363.022	Parking Permits	105	258	90	0	135		0	0	0	n/a
<b>SUBTOTAL</b>		<b>105</b>	<b>258</b>	<b>90</b>	<b>0</b>	<b>135</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>365 HEALTH SERVICES</b>											
365.020	Health Inspection Fees	6,013	6,068	6,625	6,175	6,400	103.6%	6,200	6,200	25	0.4%
<b>SUBTOTAL</b>		<b>6,013</b>	<b>6,068</b>	<b>6,625</b>	<b>6,175</b>	<b>6,400</b>	<b>103.6%</b>	<b>6,200</b>	<b>6,200</b>	<b>25</b>	<b>0.4%</b>

**FERGUSON TOWNSHIP**

**2012 BUDGET**

**GENERAL FUNDS**

**01 GENERAL FUND**

ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
<b>380 MISCELLANEOUS</b>											
380.000	All Miscellaneous Revenues	5,341	1,598	2,766	1,000	1,100	110.0%	1,000	1,000	0	0.0%
380.001	Insurance Claims	49,472	24,317	24,071		27,000			0	0	n/a
380.002	MBNA Contract Revenues	8,370	11,160	5,580					0	0	n/a
380.005	Flex 125 Plan Forefeitures		1,251	1,224					0	0	n/a
380.007	Safety Program Award Revenue	3,000	4,674	3,563		3,686			0	0	n/a
380.009	PMHIC Health Insurance Refunds	8,965		8,861		21,942			0	0	n/a
<b>SUBTOTAL</b>		<b>75,148</b>	<b>43,000</b>	<b>46,065</b>	<b>1,000</b>	<b>53,728</b>	<b>5372.8%</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>0.0%</b>
<b>383 SPECIAL ASSESSMENTS</b>											
383.010	Municipal Liens	0	414	0		140			0	0	n/a
<b>SUBTOTAL</b>		<b>0</b>	<b>414</b>	<b>0</b>	<b>0</b>	<b>140</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>387 PAYMENT IN LIEU OF TAXES</b>											
387.000	Penn State Tax Settlement	225,645	9,388	247,259	122,743	124,516	101.4%	124,516	124,516	1,773	1.4%
387.002	Contributions From Developers	0				2,800			0	0	n/a
387.003	CRCOG Building Rental Payment	42,828	42,828	42,828	42,828	42,828	100.0%	42,828	42,828	0	0.0%
<b>SUBTOTAL</b>		<b>268,474</b>	<b>52,216</b>	<b>290,087</b>	<b>165,571</b>	<b>170,144</b>	<b>102.8%</b>	<b>167,344</b>	<b>167,344</b>	<b>1,773</b>	<b>1.1%</b>
<b>392 INTERFUND OPERATING TRANSFERS-IN</b>											
392.017	Transfers from Construction Fund (17)			4,972					0	0	n/a
392.060	Transfers from Police Pension Fund (60)			0					0	0	n/a
<b>SUBTOTAL</b>		<b>0</b>	<b>0</b>	<b>4,972</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>395 REFUND OF PRIOR YEAR'S EXPENSE</b>											
395.000	Refund Of Prior Year's Expense	410		6,946		292			0	0	n/a
<b>SUBTOTAL</b>		<b>410</b>	<b>0</b>	<b>6,946</b>	<b>0</b>	<b>292</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>9,684,555</b>	<b>9,008,220</b>	<b>9,400,705</b>	<b>9,011,786</b>	<b>9,366,886</b>	<b>103.9%</b>	<b>9,052,546</b>	<b>9,052,546</b>	<b>40,760</b>	<b>0.5%</b>

**FERGUSON TOWNSHIP**

**2012 BUDGET**

**GENERAL FUNDS**

**01 GENERAL FUND**

ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
<b>EXPENDITURES</b>											
<b>400 GENERAL GOVERNMENT</b>											
400.011	Supervisors' Compensation	16,250	16,252	16,250	16,250	16,250	100.0%	18,875	20,625	4,375	26.9%
400.024	General Expense	3,649	4,728	3,174	6,000	5,000	83.3%	4,000	4,000	(2,000)	(33.3%)
400.033	Transportation	158	189	183	500	150	30.0%	500	500	0	0.0%
400.042	Dues & Subscriptions	5,284	5,863	5,845	9,745	6,100	62.6%	11,250	11,250	1,505	15.4%
<b>SUBTOTAL</b>		<b>25,341</b>	<b>27,032</b>	<b>25,452</b>	<b>32,495</b>	<b>27,500</b>	<b>84.6%</b>	<b>34,625</b>	<b>36,375</b>	<b>3,880</b>	<b>11.9%</b>
<b>401 ADMINISTRATION</b>											
401.012	Township Manager's Salary	100,939	98,300	100,334	99,576	99,576	100.0%	102,364	102,364	2,788	2.8%
401.013	Assistant Manager's Salary	0	0		23,500	0	0.0%	23,500	23,500	0	0.0%
401.014	Administrative Staff Salaries/Recording Secretary	45,840	48,941	47,086	53,331	53,331	100.0%	47,644	47,644	(5,687)	(10.7%)
401.021	Office Supplies	2,107	2,624	2,586	2,750	3,500	127.3%	2,750	2,750	0	0.0%
401.024	General Expense	6,744	4,856	4,394	8,350	7,200	86.2%	5,000	5,000	(3,350)	(40.1%)
401.032	Communications	27,884	31,203	27,518	39,620	40,750	102.9%	33,380	39,910	290	0.7%
401.033	Transportation	(38)	(576)	(66)	500	(650)	(130.0%)	200	200	(300)	(60.0%)
401.034	Advertising And Printing	22,765	20,803	18,821	29,100	23,675	81.4%	32,000	32,000	2,900	10.0%
401.035	Bonding	500	500	500	650	650	100.0%	650	650	0	0.0%
401.037	Repairs/Maintenance Agreements	4,507	4,830	4,852	6,080	5,000	82.2%	6,040	6,040	(40)	(0.7%)
401.042	Dues,Subs,Memberships,Conferences	5,907	3,943	3,274	5,570	5,570	100.0%	5,450	5,450	(120)	(2.2%)
401.075	Office Equipment	0	0		0	0		400	400	400	n/a
401.174	Education	0	0		0	0		0	0	0	n/a
<b>SUBTOTAL</b>		<b>217,156</b>	<b>215,423</b>	<b>209,298</b>	<b>269,027</b>	<b>238,602</b>	<b>88.7%</b>	<b>259,378</b>	<b>265,908</b>	<b>(3,119)</b>	<b>(1.2%)</b>
<b>402 FINANCE</b>											
402.012	Finance Director's Salary	59,844	62,922	65,066	65,847	65,847	100.0%	69,027	69,027	3,180	4.8%
402.013	Fees For Annual Audit	22,856	22,746	21,803	23,500	23,500	100.0%	23,500	23,500	0	0.0%
402.014	Finance Staff Salaries	36,887	38,180	42,572	39,800	39,918	100.3%	71,841	71,841	32,041	80.5%
402.021	Office Supplies	2,063	1,886	1,094	1,500	150	10.0%	1,500	1,500	0	0.0%
402.024	General Expense	287	19	55	250	0	0.0%	250	250	0	0.0%
402.033	Transportation	383	170	116	300	0	0.0%	300	300	0	0.0%
402.034	Advertising And Printing	300	550	878	700	100	14.3%	700	700	0	0.0%
402.037	Repairs/Maintenance Agreements	9,306	9,626	11,092	11,375	11,375	100.0%	11,400	11,400	25	0.2%
402.042	Dues,Subs,Memberships,Conferences	3,770	4,973	2,794	4,190	3,750	89.5%	2,790	2,790	(1,400)	(33.4%)
402.075	Office Equipment	0	0	447	0				0	0	n/a
402.174	Education	1,931	0		0				0	0	n/a
<b>SUBTOTAL</b>		<b>137,626</b>	<b>141,072</b>	<b>145,917</b>	<b>147,462</b>	<b>144,640</b>	<b>98.1%</b>	<b>181,308</b>	<b>181,308</b>	<b>33,846</b>	<b>23.0%</b>
<b>403 TAX SERVICES</b>											
403.012	Tax Administrator's Salary	57,012	59,665	60,954	61,894	61,894	100.0%	42,692	42,692	(19,202)	(31.0%)

**FERGUSON TOWNSHIP**

**2012 BUDGET**

**GENERAL FUNDS**

**01 GENERAL FUND**

ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
403.014	Tax Services Staff Salary	54,665	58,575	60,554	61,230	61,412	100.3%	32,430	32,430	(28,800)	(47.0%)
403.015	Tax Staff Overtime				500		0.0%		0	(500)	(100.0%)
403.021	Office Supplies	1,810	2,037	2,770	2,000	2,000	100.0%	2,000	2,000	0	0.0%
403.024	General Expense	51	1,236	39	150	100	66.7%	100	100	(50)	(33.3%)
403.032	Postage	6,900	4,572	7,404	7,000	7,000	100.0%	7,000	7,000	0	0.0%
403.033	Transportation	202	299	141	300	300	100.0%	250	250	(50)	(16.7%)
403.034	Advertising And Printing	1,664	1,404	3,411	3,250	3,250	100.0%	3,250	3,250	0	0.0%
403.035	Bonding	1,606	2,048	2,078	2,150	2,000	93.0%	2,000	2,000	(150)	(7.0%)
403.037	Repairs/Maintenance Agreements	12	533	13	50	100	200.0%	100	100	50	100.0%
403.042	Dues,Subs,Memberships,Conferences	886	679	740	1,200	350	29.2%	350	350	(850)	(70.8%)
403.045	Contracted Services	22,459	26,609	21,081	29,304	22,000	75.1%	24,724	24,724	(4,580)	(15.6%)
403.075	Office Equipment	554	0	0					0	0	n/a
403.174	Education	0	0	0					0	0	n/a
<b>SUBTOTAL</b>		<b>147,819</b>	<b>157,657</b>	<b>159,185</b>	<b>169,028</b>	<b>160,406</b>	<b>94.9%</b>	<b>114,896</b>	<b>114,896</b>	<b>(54,132)</b>	<b>(32.0%)</b>
<b>404 LEGAL SERVICES</b>											
404.013	Solicitor's Services	21,210	13,526	14,319	24,840	14,500	58.4%	16,800	16,800	(8,040)	(32.4%)
404.017	Legal Services - ROW	0							0	0	n/a
404.018	Legal Services - Other	14,752	6,039	30,007	8,000	12,500	156.3%	14,000	14,000	6,000	75.0%
404.019	Legal Services - Special Legal Counsel	0	0		10,000	5,500	55.0%	8,000	8,000	(2,000)	(20.0%)
<b>SUBTOTAL</b>		<b>35,963</b>	<b>19,565</b>	<b>44,326</b>	<b>42,840</b>	<b>32,500</b>	<b>75.9%</b>	<b>38,800</b>	<b>38,800</b>	<b>(4,040)</b>	<b>(9.4%)</b>
<b>407 COMPUTER SERVICES</b>											
407.012	Regional Technology Computer Services	51,942	53,479	52,477	50,341	50,341	100.0%	57,477	72,477	22,136	44.0%
407.024	General Expense	681		464	375	375	100.0%	375	375	0	0.0%
407.037	Repairs/Maintenance Agreements	1,658	7,837	10,830	19,150	9,500	49.6%	18,690	18,690	(460)	(2.4%)
<b>SUBTOTAL</b>		<b>54,281</b>	<b>61,316</b>	<b>63,771</b>	<b>69,866</b>	<b>60,216</b>	<b>86.2%</b>	<b>76,542</b>	<b>91,542</b>	<b>21,676</b>	<b>31.0%</b>
<b>408 ENGINEERING</b>											
408.012	Public Works Director's Salary	77,480	80,290	81,543	81,712	81,712	100.0%	84,000	84,000	2,288	2.8%
408.013	Township Engineer's Salary	92,690	71,685	97,994	118,903	118,903	100.0%	121,838	121,838	2,935	2.5%
408.014	Engineering Staff Salaries	32,084	33,782	35,060	32,350	32,445	100.3%	74,932	74,932	42,582	131.6%
408.015	Engineering Projects/Surveys	1,502	23,946	17,970		0		35,000	35,000	35,000	n/a
408.016	Engineering - Specialties	1,965	10,026	6,789	10,000	10,000	100.0%	10,000	10,000	0	0.0%
408.021	Office Supplies	2,139	915	1,874	1,950	1,900	97.4%	1,950	1,950	0	0.0%
408.024	General Expense	4,729	1,234	2,023	1,700	1,700	100.0%	1,700	1,700	0	0.0%
408.032	Communications	3,750	3,747	5,618	4,300	5,300	123.3%	5,300	5,300	1,000	23.3%
408.033	Transportation	80	157	77	150	50	33.3%	150	150	0	0.0%
408.034	Advertising And Printing	5,840	3,007	3,407	5,000	4,000	80.0%	4,500	4,500	(500)	(10.0%)
408.037	Repairs/Maintenance Agreements	3,622	3,606	4,629	4,250	4,500	105.9%	4,600	4,600	350	8.2%

**FERGUSON TOWNSHIP**

**2012 BUDGET**

**GENERAL FUNDS**

**01 GENERAL FUND**

ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
408.042	Dues,Subs,Memberships,Conferences	6,676	4,891	5,994	7,593	7,500	98.8%	10,793	10,793	3,200	42.1%
408.075	Office Equipment	960							0	0	n/a
408.141	Engineering Intern Wages	8,300	13,754	8,202	13,750	9,000	65.5%	0	0	(13,750)	(100.0%)
408.174	Education	0	0		1,180	1,180	100.0%	1,180	1,180	0	0.0%
<b>SUBTOTAL</b>		<b>241,815</b>	<b>251,040</b>	<b>271,179</b>	<b>282,838</b>	<b>278,190</b>	<b>98.4%</b>	<b>355,943</b>	<b>355,943</b>	<b>73,105</b>	<b>25.8%</b>
<b>409 GENERAL GOVERNMENT BUILDINGS</b>											
409.014	Custodian's Salary	50,966	56,903	58,633	59,228	59,402	100.3%	60,902	60,902	1,674	2.8%
409.021	Safety Training & Supplies	5,037	346	269	1,500	100	6.7%	1,500	1,500	0	0.0%
409.022	Operating Supplies	5,239	5,990	4,807	6,000	6,000	100.0%	6,000	6,000	0	0.0%
409.025	Repair & Maintenance	27,915	22,828	23,181	15,700	20,000	127.4%	22,000	22,000	6,300	40.1%
409.036	Electricity	29,276	30,323	28,926	28,000	31,747	113.4%	33,000	33,000	5,000	17.9%
409.037	Heat (natural gas)	3,522	9,086	7,925	10,000	10,000	100.0%	10,000	10,000	0	0.0%
409.038	Water/Sewer	368	973	1,431	1,050	1,400	133.3%	1,400	1,400	350	33.3%
<b>SUBTOTAL</b>		<b>122,323</b>	<b>126,449</b>	<b>125,173</b>	<b>121,478</b>	<b>128,649</b>	<b>105.9%</b>	<b>134,802</b>	<b>134,802</b>	<b>13,324</b>	<b>11.0%</b>
<b>410 PUBLIC SAFETY</b>											
410.012	Police Chief Salary	90,484	84,075	85,320	87,444	87,444	100.0%	89,892	89,892	2,448	2.8%
410.013	Police Officers Salaries	969,366	1,055,712	1,088,296	1,136,055	1,224,702	107.8%	1,296,318	1,296,318	160,263	14.1%
410.014	Police Staff Salary	90,155	98,323	78,645	93,052	97,377	104.6%	100,345	100,345	7,293	7.8%
410.015	Police/Public Safety Overtime	161,282	141,935	155,053	142,008	142,008	100.0%	150,807	150,807	8,799	6.2%
410.018	Contracted Salaries & Wages (DUI)	35,686	43,012	47,301	29,915	29,915	100.0%	29,915	41,800	11,885	39.7%
410.019	Uniform & Equipment Purchases	21,537	17,550	15,769	34,990	37,400	106.9%	38,000	35,200	210	0.6%
410.021	Office Supplies	3,080	3,355	3,031	3,500	3,500	100.0%	3,600	3,600	100	2.9%
410.023	Vehicle Fuel (gasoline)	33,598	32,529	37,620	48,000	48,000	100.0%	49,500	49,500	1,500	3.1%
410.024	General Expense	11,203	8,896	5,600	13,000	10,000	76.9%	13,000	13,000	0	0.0%
410.032	Communications	12,165	12,880	12,094	11,420	13,820	121.0%	13,820	13,220	1,800	15.8%
410.033	Transportation	5,046	2,183	3,636	4,000	4,000	100.0%	4,200	4,200	200	5.0%
410.034	Advertising And Printing	3,979	3,062	1,408	3,800	1,200	31.6%	3,800	3,800	0	0.0%
410.037	Equipment Repairs & Maintenance	7,762	6,040	4,905	5,420	6,000	110.7%	6,000	6,000	580	10.7%
410.038	Outside Vehicle Repairs	5,917	1,986	5,187	6,500	4,000	61.5%	6,500	6,500	0	0.0%
410.042	Dues,Subs,Memberships,Conferences	9,130	7,115	6,665	14,600	10,000	68.5%	13,530	12,330	(2,270)	(15.5%)
410.045	Contracted Services	42,139	23,719	23,221	25,853	23,500	90.9%	53,168	53,168	27,315	105.7%
410.159	Heart-n-Lung Payments		6,806	28,271		53,446			0	0	n/a
410.174	Education	5,727	5,839	14,970	11,100	11,100	100.0%	6,000	6,000	(5,100)	(45.9%)
410.182	Longevity Pay	12,903	10,291	9,724	10,933	10,933	100.0%	12,547	12,547	1,614	14.8%
410.225	Criminal Inv.	2,282	240	2,053	2,000	2,000	100.0%	2,524	2,524	524	26.2%
410.234	Oil, Lubricants, And Fluids	4,452	4,977	2,903	5,200	3,800	73.1%	4,000	4,000	(1,200)	(23.1%)
410.242	Ammunition & Range Items	9,712	7,829	10,191	10,500	10,500	100.0%	11,620	11,620	1,120	10.7%
410.249	Community Relations	1,495	1,979	2,294	2,500	2,500	100.0%	2,500	2,500	0	0.0%

FERGUSON TOWNSHIP											
2012 BUDGET											
GENERAL FUNDS											
01 GENERAL FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
410.251	Vehicle Parts	37,969	27,901	26,708	26,000	26,000	100.0%	26,000	26,000	0	0.0%
410.252	Training Seminars	8,590	13,928	15,236	18,750	15,000	80.0%	20,050	20,050	1,300	6.9%
410.253	Academy Training	2,524	228	10,084	36,090	17,000	47.1%	36,090	36,790	700	1.9%
410.327	Radio Maintenance	3,566	1,518	3,264	4,000	600	15.0%	4,000	4,000	0	0.0%
SUBTOTAL		1,591,745	1,623,909	1,699,451	1,786,630	1,895,745	106.1%	1,997,726	2,005,711	219,081	12.3%
411 FIRE PROTECTION											
411.054	CRCOG-Fire Operating Contribution	199,943	203,931	200,520	201,493	201,493	100.0%	210,523	210,523	9,030	4.5%
411.055	Warriors Mark Fire Contribution	2,500	0	2,500	2,500	2,500	100.0%	2,500	2,500	0	0.0%
411.056	Port Matilda Fire Contribution	2,500	0	2,500	2,500	2,500	100.0%	2,500	2,500	0	0.0%
411.075	CRCOG-Fire Capital Contribution	73,070	76,575	76,274	76,926	76,926	100.0%	77,152	77,152	226	0.3%
411.990	Foreign Fire Relief Contribution	129,081	117,843	132,639	132,693	229,083	172.6%	132,693	132,693	0	0.0%
SUBTOTAL		407,094	398,349	414,433	416,112	512,502	123.2%	425,368	425,368	9,256	2.2%
412 AMBULANCE SERVICE											
412.056	Port Matilda EMS Contribution			500	500	500	100.0%	500	500	0	0.0%
SUBTOTAL		0	0	500	500	500	100.0%	500	500	0	0.0%
413 CODE ENFORCEMENT											
413.000	Sewage Enforcement Services	20,240	14,959	443	500	500	100.0%	500	500	0	0.0%
413.001	CRCOG Code Enforcement			482					0	0	n/a
SUBTOTAL		20,240	14,959	925	500	500	100.0%	500	500	0	0.0%
414 PLANNING & ZONING											
414.012	Planning & Zoning Director Salary	59,727	62,689	64,829	65,607	65,607	100.0%	68,780	68,780	3,173	4.8%
414.013	Zoning Administrator Salary	48,215	50,344	51,099	51,712	51,712	100.0%	53,422	53,422	1,710	3.3%
414.014	Planning & Zoning Staff Salaries/Intern	38,177	37,405	33,388	41,814	41,814	100.0%	32,259	32,259	(9,555)	(22.9%)
414.015	Ordinance Enforcement Officer Salary	11,902	10,415	14,055	18,720	18,720	100.0%	18,720	18,720	0	0.0%
414.019	Uniform & Equipment Purchases	0	0		500	50	10.0%	500	500	0	0.0%
414.021	Office Supplies	1,910	947	1,364	1,000	500	50.0%	1,000	1,000	0	0.0%
414.024	General Expense	35	322	50	500	300	60.0%	500	500	0	0.0%
414.031	Professional Services	2,169	6,662	7,083	18,400	7,000	38.0%	8,400	5,133	(13,268)	(72.1%)
414.032	Communications	523	541	452	510	500	98.0%	510	510	0	0.0%
414.033	Transportation	27	11		50	0	0.0%	50	50	0	0.0%
414.034	Advertising And Printing	4,988	2,326	2,757	4,850	3,000	61.9%	4,750	4,750	(100)	(2.1%)
414.037	Repairs & Maintenance	130	1,420	387	1,000	300	30.0%	1,000	1,000	0	0.0%
414.042	Dues,Subs,Memberships,Conferences	2,469	5,043	5,762	6,130	5,200	84.8%	5,650	5,650	(480)	(7.8%)
414.045	Contracted Services	163	287	321	300	250	83.3%	300	300	0	0.0%
414.075	Office Equipment	50	0					200	200	200	n/a
414.174	Education	0	0					0	0	0	n/a

**FERGUSON TOWNSHIP**

**2012 BUDGET**

**GENERAL FUNDS**

**01 GENERAL FUND**

ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
414.544	CRCOG - CRPA Township Share	56,278	62,639	55,141	62,236	62,236	100.0%	62,096	62,096	(140)	(0.2%)
414.545	CRCOG - MPO Township Share	28,900	30,056	32,788	34,066	34,066	100.0%	34,825	34,825	759	2.2%
<b>SUBTOTAL</b>		<b>255,663</b>	<b>271,107</b>	<b>269,476</b>	<b>307,395</b>	<b>291,255</b>	<b>94.7%</b>	<b>292,962</b>	<b>289,695</b>	<b>(17,701)</b>	<b>(5.8%)</b>
<b>415 EMERGENCY MANAGEMENT</b>											
415.530	CRCOG Contribution-EMS	18,897	26,920	33,901	34,585	34,585	100.0%	35,239	35,239	654	1.9%
415.531	CRCOG Contribution-EMS Contingency	6,377	2,646	2,626	2,669	2,669	100.0%	2,663	2,663	(6)	(0.2%)
<b>SUBTOTAL</b>		<b>25,274</b>	<b>29,566</b>	<b>36,527</b>	<b>37,254</b>	<b>37,254</b>	<b>100.0%</b>	<b>37,902</b>	<b>37,902</b>	<b>648</b>	<b>1.7%</b>
<b>421 HEALTH &amp; WELFARE</b>											
421.045	Contracted Services-Health Officer	4,197	7,317	5,729	5,000	5,000	100.0%	5,000	6,000	1,000	20.0%
<b>SUBTOTAL</b>		<b>4,197</b>	<b>7,317</b>	<b>5,729</b>	<b>5,000</b>	<b>5,000</b>	<b>100.0%</b>	<b>5,000</b>	<b>6,000</b>	<b>1,000</b>	<b>20.0%</b>
<b>426 RECYCLING, COLLECTION, DISPOSAL SERVICES</b>											
426.000	Recycling of Grass, Leaves, etc.	37,427	33,005	33,005	40,000	33,005	82.5%	35,000	35,000	(5,000)	(12.5%)
<b>SUBTOTAL</b>		<b>37,427</b>	<b>33,005</b>	<b>33,005</b>	<b>40,000</b>	<b>33,005</b>	<b>82.5%</b>	<b>35,000</b>	<b>35,000</b>	<b>(5,000)</b>	<b>(12.5%)</b>
<b>430 PUBLIC WORKS-ROADS &amp; STREETS MAINTENANCE</b>											
430.019	Uniform Rental	4,438	4,189	4,736	4,100	4,100	100.0%	4,500	4,500	400	9.8%
430.021	Underground Storage Tank Fees	0	100	100	100	100	100.0%	100	100	0	0.0%
430.022	Vehicle Diesel Fuel	38,743	17,572	37,806	36,000	36,000	100.0%	42,000	42,000	6,000	16.7%
430.023	Vehicle Gasoline	17,362	22,663	11,529	12,000	12,000	100.0%	13,600	13,600	1,600	13.3%
430.024	General Expense	18,790	19,836	18,152	17,750	18,000	101.4%	18,000	18,000	250	1.4%
430.026	Small Tools And Equipment	4,886	3,441	4,543	4,000	4,000	100.0%	4,000	4,000	0	0.0%
430.032	Communications	0	2,624	1,874	2,000	1,000	50.0%	2,000	2,000	0	0.0%
430.037	Repairs & Maintenance	950	0	1,093					0	0	n/a
430.038	Equipment Rentals	5,047	4,566	4,524	6,000	7,000	116.7%	8,000	7,000	1,000	16.7%
430.042	Dues,Subs,Memberships,Conferences	3,381	2,708	3,454	6,750	2,000	29.6%	4,750	4,750	(2,000)	(29.6%)
430.234	Oil, Lubricants, And Fluids	6,750	5,676	8,524	6,500	6,500	100.0%	6,500	6,500	0	0.0%
430.238	Clothing Allowance	4,805	2,831	7,387	4,100	4,100	100.0%	5,500	5,500	1,400	34.1%
430.327	Radio Maintenance	139	354	6,629	2,000	1,500	75.0%	2,000	2,000	0	0.0%
<b>SUBTOTAL</b>		<b>105,291</b>	<b>86,558</b>	<b>110,351</b>	<b>101,300</b>	<b>96,300</b>	<b>95.1%</b>	<b>110,950</b>	<b>109,950</b>	<b>8,650</b>	<b>8.5%</b>
<b>432 PUBLIC WORKS-SNOW REMOVAL</b>											
432.024	General Expense	4,361	4,575	4,290	4,000	4,000	100.0%	4,000	4,000	0	0.0%
432.221	Chemicals And Supplies	80,361	59,586	77,859	81,376	80,500	98.9%	83,800	83,800	2,424	3.0%
<b>SUBTOTAL</b>		<b>84,722</b>	<b>64,161</b>	<b>82,149</b>	<b>85,376</b>	<b>84,500</b>	<b>99.0%</b>	<b>87,800</b>	<b>87,800</b>	<b>2,424</b>	<b>2.8%</b>
<b>433 PUBLIC WORKS-SIGNALS, SIGNS &amp; MARKINGS</b>											
433.036	Traffic Signal Charges	7,699	8,980	8,159	8,000	8,000	100.0%	8,000	8,000	0	0.0%

**FERGUSON TOWNSHIP**

**2012 BUDGET**

**GENERAL FUNDS**

**01 GENERAL FUND**

ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
433.061	Highway Line Painting	0	0		0				0	0	n/a
433.245	Street Signs And Supplies	14,314	6,203	11,366	30,000	25,000	83.3%	30,000	30,000	0	0.0%
433.372	Traffic Signal Repairs	2,980	7,385	10,478	7,000	7,000	100.0%	7,000	7,000	0	0.0%
<b>SUBTOTAL</b>		<b>24,993</b>	<b>22,568</b>	<b>30,002</b>	<b>45,000</b>	<b>40,000</b>	<b>88.9%</b>	<b>45,000</b>	<b>45,000</b>	<b>0</b>	<b>0.0%</b>
<b>437 PUBLIC WORKS-EQUIPMENT MAINTENANCE</b>											
437.014	Mechanic's Salary	49,075	51,628	52,480	52,401	52,401	100.0%	53,868	53,868	1,467	2.8%
437.015	Mechanic Overtime	606	222	321	700	700	100.0%	700	700	0	0.0%
437.024	General Expense	2,738	2,306	3,115	3,000	3,100	103.3%	3,100	3,000	0	0.0%
437.025	Repair & Maintenance	51,953	56,377	64,190	60,000	60,000	100.0%	60,000	60,000	0	0.0%
437.037	Outside Repairs	13,095	8,203	14,068	12,000	10,000	83.3%	12,000	12,000	0	0.0%
<b>SUBTOTAL</b>		<b>117,466</b>	<b>118,736</b>	<b>134,174</b>	<b>128,101</b>	<b>126,201</b>	<b>98.5%</b>	<b>129,668</b>	<b>129,568</b>	<b>1,467</b>	<b>1.1%</b>
<b>438 PUBLIC WORKS-HIGHWAY MAINTENANCE</b>											
438.012	Road Supervisor Salary	56,213	58,874	60,557	61,284	61,284	100.0%	63,514	63,514	2,230	3.6%
438.014	Road Crew Salaries	339,935	349,160	370,959	374,480	375,324	100.2%	384,581	384,581	10,101	2.7%
438.015	Road Crew Overtime	26,452	25,581	22,224	37,976	38,100	100.3%	39,026	39,026	1,050	2.8%
438.141	Part-Time Help Wages	13,830	13,530	23,534	32,585	32,585	100.0%	37,445	46,905	14,320	43.9%
438.245	Supplies & Materials (non-liquid fuels)	2,710	3,995	2,704	5,000	4,000	80.0%	5,000	4,000	(1,000)	(20.0%)
<b>SUBTOTAL</b>		<b>439,140</b>	<b>451,140</b>	<b>479,979</b>	<b>511,325</b>	<b>511,293</b>	<b>100.0%</b>	<b>529,566</b>	<b>538,026</b>	<b>26,701</b>	<b>5.2%</b>
<b>447 TRANSIT SYSTEM</b>											
447.053	CATA-Centre Area Transportation Authority	88,713	88,186	87,110	88,281	87,040	98.6%	90,150	90,150	1,869	2.1%
<b>SUBTOTAL</b>		<b>88,713</b>	<b>88,186</b>	<b>87,110</b>	<b>88,281</b>	<b>87,040</b>	<b>98.6%</b>	<b>90,150</b>	<b>90,150</b>	<b>1,869</b>	<b>2.1%</b>
<b>452 PARKS &amp; RECREATION</b>											
452.546	CRCOG-Parks & Recreation Contribution	257,811	282,001	287,960	323,327	323,327	100.0%	368,358	368,358	45,031	13.9%
452.547	CRCOG-Aquatics Contribution	32,981	32,766	16,043	13,639	13,639	100.0%		0	(13,639)	(100.0%)
452.548	CRCOG-Pools Capital Contribution	124,806	99,853	113,237	118,436	118,436	100.0%	118,408	118,408	(28)	(0.0%)
452.549	CRCOG-Nature Center Contribution	6,710	15,179	11,940	12,977	12,977	100.0%	13,462	13,462	485	3.7%
452.550	CRCOG-Regional Parks CRRA	93,224	93,224	93,224	160,851	160,851	100.0%	158,690	158,690	(2,161)	(1.3%)
452.551	Millbrook Marsh Capital Contribution	5,000	0		0				0	0	n/a
<b>SUBTOTAL</b>		<b>520,532</b>	<b>523,023</b>	<b>522,404</b>	<b>629,230</b>	<b>629,230</b>	<b>100.0%</b>	<b>658,918</b>	<b>658,918</b>	<b>29,688</b>	<b>4.7%</b>
<b>453 SPECTATOR RECREATION</b>											
453.000	Community Contributions				0	0		0	2,100	2,100	n/a
<b>SUBTOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>2,100</b>	<b>2,100</b>	<b>n/a</b>
<b>454 TOWNSHIP PARKS OPERATING EXPENSES</b>											
454.001	Township Parks Maintenance	18,521	4,252	21,388	0	0		0	0	0	n/a



**FERGUSON TOWNSHIP**

**2012 BUDGET**

**GENERAL FUNDS**

**01 GENERAL FUND**

ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
454.061	Township Parks Minor Improvements	0	0		0	0		0	0	0	n/a
454.548	Township Parks Operating Expenses	540	208	164	700	350	50.0%	700	700	0	0.0%
<b>SUBTOTAL</b>		<b>19,062</b>	<b>4,460</b>	<b>21,551</b>	<b>700</b>	<b>350</b>	<b>50.0%</b>	<b>700</b>	<b>700</b>	<b>0</b>	<b>0.0%</b>
<b>455 SHADE TREE PROGRAM</b>											
455.045	Contracted Services	11,145	47,840	29,414	22,000	22,000	100.0%	22,000	22,000	0	0.0%
455.046	Street Trees Replacements	9,853	7,897	6,825	37,630	34,000	90.4%	25,000	25,000	(12,630)	(33.6%)
<b>SUBTOTAL</b>		<b>20,998</b>	<b>55,737</b>	<b>36,239</b>	<b>59,630</b>	<b>56,000</b>	<b>93.9%</b>	<b>47,000</b>	<b>47,000</b>	<b>(12,630)</b>	<b>(21.2%)</b>
<b>456 LIBRARIES</b>											
456.000	CRCOG Contribution-Schlow Library Services	274,557	300,602	307,023	318,685	318,685	100.0%	325,059	325,059	6,374	2.0%
456.001	Schlow Library Contribution	0	0	7,722					0	0	n/a
<b>SUBTOTAL</b>		<b>274,557</b>	<b>300,602</b>	<b>314,745</b>	<b>318,685</b>	<b>318,685</b>	<b>100.0%</b>	<b>325,059</b>	<b>325,059</b>	<b>6,374</b>	<b>2.0%</b>
<b>458 SENIOR CITIZENS</b>											
458.055	CRCOG Contrib-Senior Center & Ferguson Seniors	23,041	21,772	24,746	19,895	19,895	100.0%	17,115	17,115	(2,780)	(14.0%)
<b>SUBTOTAL</b>		<b>23,041</b>	<b>21,772</b>	<b>24,746</b>	<b>19,895</b>	<b>19,895</b>	<b>100.0%</b>	<b>17,115</b>	<b>17,115</b>	<b>(2,780)</b>	<b>(14.0%)</b>
<b>459 COUNCIL OF GOVERNMENTS/REGIONAL PROJECTS</b>											
459.014	Administration & General	68,946	85,703	84,086	89,182	89,182	100.0%	83,569	83,569	(5,613)	(6.3%)
459.055	Spring Creek Watershed Monitoring	4,840	4,840	0	4,840	4,840	100.0%	4,840	4,840	0	0.0%
459.058	Cable Franchise Consortium	4,180	0	2,235	2,000		0.0%		0	(2,000)	(100.0%)
459.059	Spring Creek Watershed Commission	914	457	457	500	500	100.0%	500	500	0	0.0%
459.075	COG Building Capital	2,620	2,818	4,519	4,663	4,663	100.0%	4,746	4,746	83	1.8%
459.080	COG Contingency	2,465	3,202		3,842		0.0%		0	(3,842)	(100.0%)
459.081	Cnet Contribution	6,750	13,000	13,520	13,655	13,655	100.0%	13,976	13,976	321	2.4%
<b>SUBTOTAL</b>		<b>90,715</b>	<b>110,020</b>	<b>104,817</b>	<b>118,682</b>	<b>112,840</b>	<b>95.1%</b>	<b>107,631</b>	<b>107,631</b>	<b>(11,051)</b>	<b>(9.3%)</b>
<b>461 NATURAL RESOURCES CONSERVATION</b>											
461.531	Gypsy Moth Spraying Program	30,546	11,955	0					0	0	n/a
<b>SUBTOTAL</b>		<b>30,546</b>	<b>11,955</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>472 DEBT SERVICE-INTEREST</b>											
472.000	Interest on Escrow Deposits	2,053	2,556	2,658	2,700	500	18.5%	1,200	1,200	(1,500)	(55.6%)
<b>SUBTOTAL</b>		<b>2,053</b>	<b>2,556</b>	<b>2,658</b>	<b>2,700</b>	<b>500</b>	<b>18.5%</b>	<b>1,200</b>	<b>1,200</b>	<b>(1,500)</b>	<b>(55.6%)</b>
<b>480 CONTINGENCY</b>											
480.018	Salaries & Wages Merit Increase	500			20,845	16,369	78.5%	22,272	22,272	1,427	6.8%
480.019	Salaries & Wages Adjustments				6,000	3,000	50.0%		0	(6,000)	(100.0%)
480.020	Salaries & Wages Deferred Comp.		7,674	15,398	16,435	16,496	100.4%	16,263	16,263	(172)	(1.0%)

**FERGUSON TOWNSHIP**

**2012 BUDGET**

**GENERAL FUNDS**

**01 GENERAL FUND**

ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
480.024	General Expense-Uncommitted Reserve	9,105	8,053	7,192	30,000	8,000	26.7%	30,000	30,000	0	0.0%
<b>SUBTOTAL</b>		<b>9,605</b>	<b>15,727</b>	<b>22,590</b>	<b>73,280</b>	<b>43,865</b>	<b>59.9%</b>	<b>68,535</b>	<b>68,535</b>	<b>(4,745)</b>	<b>(6.5%)</b>
<b>483 EMPLOYER PAID BENEFITS</b>											
483.000	Pension Expense (net)	27,360	32,438	34,853	154,129	0	0.0%	146,600	146,600	(7,529)	(4.9%)
<b>SUBTOTAL</b>		<b>27,360</b>	<b>32,438</b>	<b>34,853</b>	<b>154,129</b>	<b>0</b>	<b>0.0%</b>	<b>146,600</b>	<b>146,600</b>	<b>(7,529)</b>	<b>(4.9%)</b>
<b>486 INSURANCE</b>											
486.001	Claims Expenses		18,510						5,000	5,000	n/a
486.351	General Liability & Property Insurance	34,217	31,463	25,954	37,866	35,684	94.2%	37,468	37,468	(398)	(1.1%)
486.352	Police Liability Insurance	18,871	30,233	26,302	38,700	29,447	76.1%	30,919	30,919	(7,781)	(20.1%)
486.353	Public Officials Insurance	18,729	18,214	16,084	23,680	14,526	61.3%	15,252	15,252	(8,428)	(35.6%)
486.354	Workers Compensation	63,646	38,622	50,305	102,667	106,341	103.6%	119,381	119,381	16,714	16.3%
486.355	Vehicle Insurance	10,747	8,566	7,569	11,163	11,566	103.6%	12,144	12,144	981	8.8%
<b>SUBTOTAL</b>		<b>146,209</b>	<b>145,607</b>	<b>126,214</b>	<b>214,076</b>	<b>197,564</b>	<b>92.3%</b>	<b>215,165</b>	<b>220,165</b>	<b>6,089</b>	<b>2.8%</b>
<b>487 OTHER EMPLOYEE BENEFITS</b>											
487.152	Dental Insurance	39,310	37,334	38,326	37,398	36,077	96.5%	36,560	36,560	(838)	(2.2%)
487.153	Short Term Disability Insurance	8,103	9,466	7,485	9,070	8,996	99.2%	9,055	9,055	(15)	(0.2%)
487.155	Health Insurance Waivers	0	0		9,717	28,316	291.4%	24,619	24,619	14,902	153.4%
487.156	Health/RX/Vision	432,079	479,479	483,148	600,892	529,548	88.1%	561,712	561,712	(39,180)	(6.5%)
487.157	Health Savings Account	8,000	4,000	3,500	5,000	4,000	80.0%	5,000	5,000	0	0.0%
487.158	Life Insurance	10,538	9,913	8,682	10,635	10,551	99.2%	10,619	10,619	(16)	(0.2%)
487.161	Employer Social Security	195,408	203,272	211,274	228,129	212,484	93.1%	239,078	239,078	10,949	4.8%
487.162	Unemployment Compensation	4,797	5,423	8,767	6,578	9,286	141.2%	10,842	10,842	4,264	64.8%
<b>SUBTOTAL</b>		<b>698,235</b>	<b>748,887</b>	<b>761,182</b>	<b>907,419</b>	<b>839,258</b>	<b>92.5%</b>	<b>897,484</b>	<b>897,484</b>	<b>(9,935)</b>	<b>(1.1%)</b>
<b>491 REFUND OF PRIOR YEAR'S REVENUE</b>											
491.000	Refund Of Prior Year's Revenue		568	15,283	0	0		0	0	0	n/a
<b>SUBTOTAL</b>		<b>0</b>	<b>568</b>	<b>15,283</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>492 INTERFUND OPERATING TRANSFERS-OUT</b>											
492.002	Transfers to Street Light Fund (02)					0			0	0	n/a
492.003	Transfers to Hydrant Fund (03)					0			0	0	n/a
492.004	Transfers to TIF Fund (04)	1,487,597	1,233,291	1,347,346	1,260,183	1,250,622	99.2%	1,238,273	1,238,273	(21,910)	(1.7%)
492.016	Transfers to Gen Obl Fund (16)	584,166	456,650	557,290	562,209	560,000	99.6%	560,000	560,000	(2,209)	(0.4%)
492.017	Transfers to Construction Fund (17)					0			0	0	n/a
492.019	Transfers to Ag Preservation Fund (19)	15,000	15,000	15,000	15,000	15,000	100.0%	15,000	15,000	0	0.0%
492.030	Transfers to Capital Reserve Fund (30)	1,629,114	549,000	949,000	850,000	750,000	88.2%	1,750,000	1,750,000	900,000	105.9%
492.035	Transfers to Liquid Fuels Fund (35)	225,997	0			0		0	0	0	n/a

**FERGUSON TOWNSHIP**

**2012 BUDGET**

**GENERAL FUNDS**

**01 GENERAL FUND**

ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
492.092	Transfers to Park Improvement Fund (92)			56,094		0			0	0	n/a
<b>SUBTOTAL</b>		<b>3,941,875</b>	<b>2,253,941</b>	<b>2,924,729</b>	<b>2,687,392</b>	<b>2,575,622</b>	<b>95.8%</b>	<b>3,563,273</b>	<b>3,563,273</b>	<b>875,881</b>	<b>32.6%</b>
<b>TOTAL GENERAL FUND EXPENSES</b>		<b>9,989,076</b>	<b>8,436,408</b>	<b>9,340,123</b>	<b>9,873,626</b>	<b>9,585,606</b>	<b>97.1%</b>	<b>11,033,066</b>	<b>11,076,524</b>	<b>1,202,898</b>	<b>12.2%</b>
<b>NET REVENUE/(EXPENSE)</b>		<b>(304,521)</b>	<b>571,812</b>	<b>60,582</b>	<b>(861,840)</b>	<b>(218,720)</b>	<b>25.4%</b>	<b>(1,980,520)</b>	<b>(2,023,978)</b>	<b>(1,162,138)</b>	<b>134.8%</b>

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **GENERAL FUNDS**

#### **01 GENERAL OPERATING FUND**

#### **REVENUE**

#### **301 REAL ESTATE TAXES**

##### **301.010 - 030 Real Estate Taxes (2.422 mills)**

**\$1,282,145**

**\$1,285,000**

Based on the 2003 Ferguson Township forecast prepared by the Centre Region Planning Agency, the forecast of new dwelling units over the period 2003-2030 for Ferguson Township will total 2,771 for an average of 103 new units per year. During the period from January 1, 2011 through September 30, 2011, 21 new homes were issued permits.

According to Trulia, the real estate search website, on October 19, 2011, the median sales price for homes in State College PA for the period July 2011 to September 2011 was \$233,250 versus \$203,500 for the same period 2010. This represents an increase of 14.6%, or \$29,750, compared to the prior year. Sales prices have appreciated 3.8% over the last 5 years in State College. The average-listing price for State College homes for sale on Trulia was \$274,905 for the week ending October 12, 2011 versus \$293,725 for the week ending September 29, 2010. This represents a decline of 6.4%, or \$18,820 from the prior year. During the week ended October 12, 2011, there are 9 foreclosures listed.

The average historical growth rate in total assessed value for the most recent five years is approximately 2.3% per year. The budget assumes payments will be made during the 2% discount period.

The budget reflects that most of the Township real estate taxes are escrowed and paid during the discount period at 2% discount. The budget also provides for a 2% allowance for uncollectable accounts.

According to the Centre County Assessment Office for Ferguson Township, the assessed values are summarized in the following table

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

Year	Rate (mils)	Assessed Value	\$ Change	% Change
2012 Estimate	2.422	\$ 553,859,174	\$ 10,859,984	2.00%
2011*	2.422	\$ 542,999,190	\$ 2,379,790	0.44%
2010*	2.422	\$ 540,619,400	\$ 13,775,400	2.61%
2009*	2.422	\$ 526,844,000	\$ 9,552,220	1.85%
2008*	2.422	\$ 517,291,780	\$ 12,088,895	2.39%
2007*	1.562	\$ 505,202,885	\$ 16,821,620	3.44%
2006*	1.562	\$ 488,381,265	\$ 22,259,465	4.78%
2005*	1.562	\$ 466,121,800	\$ 14,861,510	3.29%
2004*	1.562	\$ 451,260,290	\$ 20,089,620	4.66%
2003*	1.562	\$ 431,170,670	\$ 21,328,350	5.20%
2002*	1.562	\$ 409,842,320	\$ 18,937,355	4.84%
2001*	0.952	\$ 390,904,965	\$ 17,411,055	4.66%

\*information obtained from Centre County Assessment Office Tax Duplicate

### **301.020 Delinquent real estate taxes (<1.0% of above)**

**\$10,000**

**\$10,000**

For the current budget, this has been estimated at less than 1% of the real estate tax.

### **301.030 Taxes on the supplemental billing.**

**\$7,500**

**\$5,000**

Each year new tax parcels along with property improvements are added to the tax duplicate. Many of these changes do not meet the deadline for the original duplicate printing and are placed in a supplemental duplicate printing. Taxes are collected from these property owners through this billing process.

## **310 LOCAL ENABLING TAXES**

### **310.010 Real Estate Transfer Tax (1.25%):**

**\$900,000**

**\$850,000**

The Real Estate Transfer taxes are paid at the time that property transfers from one property owner to another. The transfer tax is levied at 2.75% of the sale value, with 1.0% allocated to the Commonwealth of Pennsylvania; 0.5% allocated to the

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

School District; and the remaining 1.25% allocated to the Township. This tax revenue varies with the number of the real estate transfers in any given year. As the market value of properties change, the size of the transfer tax changes. With the continued increase in State College real estate market values and the population growth of Ferguson Township, it is reasonable to estimate that the transfer tax revenue will grow along with this. However, since the economy continues to be unstable, the budget assumes a reduction of \$50,000 from the prior year. For comparative purposes the Township has collected the following amounts in real estate transfer taxes:

Due to the severe downturn in the housing and mortgage markets, there has been a significant reduction in the amount of the transfer taxes collected. Economists believe that foreclosures and weak housing markets may continue through 2012.

<u><b>Tax Year</b></u>	<u><b>Tax</b></u>	<u><b>Description</b></u>	<u><b>\$ change</b></u>	<u><b>% change</b></u>
2011	\$850,000	←projected	\$10,000	1.2%
2010	\$840,000	←actual	\$(595)	(.1%)
2009	\$840,595	←actual	(\$443,405)	(33.8%)
2008	\$1,284,000	←actual	\$32,000	2.6%
2007	\$1,252,000	←actual	(\$147,000)	(10.5%)
2006	\$1,394,000	←actual	(\$53,000)	(3.7%)
2005	\$1,447,000	←actual	\$311,000	27.4%
2004	\$1,136,000	←actual	\$60,000	5.6%
2003	\$1,076,000	←actual	\$299,750	38.6 %
2002	\$776,250	←change in rate	\$376,838	94.4%
2001	\$399,412			

### **310.021 Earned Income Tax (1.40%)**

**\$5,500,000**

**\$5,612,000**

The Earned Income tax is levied on the employees residing in the Township. The Township's tax rate is listed below. Beginning in 2012, the Earned Income Taxes for the 2012 year and the future will be collected by the Centre County Tax Collector, the

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET    2012 BUDGET**

State College Borough. The first year fee is 2.4% of the tax collected for the Township. This will be deducted from the taxes collected. The Township will net the remaining 97.6% of the taxes collected. The Township has approximately 9,000 individual tax returns per year.

Wage and tax collections details are listed below.

Tax Year	Tax Rate	Gross Taxes	\$ Change	% Change	Fees	Net Taxes
2012	1.40%	\$ 5,750,000	\$ -	0.00%	\$ 138,000	\$ 5,612,000
2011	1.40%	\$ 5,750,000	\$ 250,000	4.55%		\$ 5,750,000
2010	1.40%	\$ 5,500,000	\$ 3,133	0.06%		\$ 5,500,000
2009	1.40%	\$ 5,496,867	\$ (137,626)	-2.44%		\$ 5,496,867
2008	1.40%	\$ 5,634,493	\$ 367,066	6.97%		\$ 5,634,493
2007	1.40%	\$ 5,267,427	\$ 218,152	4.32%		\$ 5,267,427
2006	1.40%	\$ 5,049,275	\$ 425,055	9.19%		\$ 5,049,275
2005	1.40%	\$ 4,624,220	\$ 91,220	2.01%		\$ 4,624,220
2004	1.40%	\$ 4,533,000	\$ 313,010	7.42%		\$ 4,533,000
2003	1.40%	\$ 4,219,990	\$ 69,990	1.69%		\$ 4,219,990
2002	1.40%	\$ 4,150,000	\$ 302,000	7.85%		\$ 4,150,000
2001	1.30%	\$ 3,848,000		0.00%		\$ 3,848,000

### **310.051 Local Services Tax (\$47 per person)**

**\$300,000**

**\$300,000**

Effective January 1, 2009, Act 7 of 2007, eliminated the Emergency Municipal Services Tax (EMST) and replaced it with the Local Services Tax (LST). The LST provides for a low-income exemption of \$12,000 and a prorated assessment and withholding of the tax over the number of pay periods of an employer.

The LST is levied at the rate of \$52 per year for wages exceeding \$12,000 for the Township and a zero (\$0) exemption amount for the school district. Five dollars (\$5) is allocated to the State College Area School District (SCASD) and the remaining or \$47, allocated to the Township. For amounts under \$12,000, any amount up to \$5 is allocated to the school district first and any remaining amounts collected over the \$5 is allocated to the Township.

The State College Borough is the current collector of the LST tax for the Township.

## **321 BUSINESS LICENSES & PERMITS**

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

### **321.010 Fiber Optic License Fee**

**\$22,143**

**\$22,143**

Beginning in 2010, the Township contracted with Northeastern ITS, LLC for the license to install fiber optic cable in the Township Right of Way. The contract terms provide for annual payments of \$1.80 per lineal foot or \$22,143.60 on or before January 1 of each year until December 31, 2019

### **321.061 Transient Retailers**

**\$300**

**\$500**

The Township requires that individuals conducting solicitation and transient businesses within the Township obtain permits. These permits are based upon the amount of time that the individual or business would like to conduct an activity in the Township, and fees have been established in accordance with the current Township Fee Resolution as follows:

Time Frame	Transient	Peddling	Soliciting
Per Day	\$50	\$10	\$10
Per Week	\$250	\$40	\$40
Per Month	\$500	\$80	\$80
Per Year	\$1,000	\$200	\$200

### **321.062 Home Occupation Permits**

**\$100**

**\$150**

With the adoption of the Township's Fee Resolution, a fee was implemented for home occupation permits to recover the costs associated with tracking and issuing these permits.

### **321.080 Cable TV Franchise Fee**

**\$200,000**

**\$210,000**

The Township is entitled to collect a 5% Franchise Fee from the cable operator under the Cable Franchise Ordinance that was adopted in August 2008. The Franchise Agreement, providing that all customers, services and programming revenues be assessed at 5.0%. In addition, the cable operator is required to pay to the municipality these assessed revenues on a quarterly basis. The budgeted revenue is estimated to increase slightly for 2012. This estimate is based on \$4,200,000 in annual gross revenues for all cable services in Ferguson Township.

## **322 NON-BUSINESS LICENSES & PERMITS**

### **322.080 Driveway Permits**

**\$1,100**

**\$1,100**



## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

The Driveway Permit requirements were instituted in 1989 in order to address problems experienced with access to public streets. This permit is applied for in conjunction with a zoning permit and sets forth the requirements of the applicant to make the appropriate connection with a public street so as not to compound or create storm drainage problems.

### **322.081 Sewage Permits**

**\$500**

**\$500**

Beginning January 1, 2010, the Sewage Enforcement Officer began billing customers directly, rather than by going through the Township for billing. As a result, the budgeted revenue and expenditures decreased significantly. Additionally, the Department of Environmental Protection has not provided reimbursements for municipalities for more than three years. The Sewage Enforcement Officer (SEO) is authorized to issue the necessary installation or repair permits in order to keep on-lot septic systems in compliance with this State law.

### **322.082 Sign Permits & Renewals**

**\$11,500**

**\$11,500**

Sign permitting and license renewals are an important part of the Zoning Administrator's responsibilities. This program has been completely computerized to allow for the tracking of permits and licensing of existing and new signs erected in the Township. The sign licensing and permit fees have not changed since 1992 and the current fees are based on current Township Resolutions that sets forth the fees for licensing and permitting as follows:

	FEE			
Item	0-10 sq ft	11-50 sq ft	51-100 sq ft	100+ sq ft
Initial Permit	\$15	\$25	\$45	\$80
Renewal	\$10	\$20	\$40	\$75

## **331 FINES**

### **331.010 Centre County Probation/Fines**

**\$20,000**

**\$15,000**

This revenue account is a combination of funds received from the County Court system for individuals who have been fined for violations and those who are on a payment program through the County.

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

### 331.011 Magistrate Parking / Grass & Weeds / Snow Violations

**\$60,000**

**\$55,000**

The receipt of these funds reflects the fines paid for parking and ordinance violations issued by the Police Department and the Ordinance Enforcement Officer in addition to fines by the District Court Judge.

### 331.013 False Alarm Fees

**\$3,000**

**\$1,500**

The Centre Region Municipalities implemented a false alarm fee to reduce and curtail the number of false alarms that were consuming police and fire services. False alarm fees are billed based on the current Fee Schedule.

### 331.014 DUI Fines

**\$20,000**

**\$37,500**

Since 1989, the Township has utilized a fee that is billed to individuals who are found guilty of violating the DUI section of the Motor Vehicle Code. Through the Centre County Court Administrator's office, this fee is added to any fines levied by the Court. The fees are also representative of the police officers' time and testing costs incurred due to the arrest of the individual. Historically, defendants have paid these costs on an installment basis. There are occasions, however, when these fines are not paid, such as when the individual has been found guilty of an additional offense, or if an individual violates his/her Accelerated Rehabilitation Schedule (ARD). Normally, defendants through the Court Administrator's office pay the fees on a monthly basis. This increase is the result of the new booking facility.

## **341 INTEREST**

### 341.000 - 341.010 Interest Earnings

**\$62,500**

**\$63,000**

341.000	Bank Account & CD Interest	\$30,000
341.001	Morgan Stanley Investment Account	\$30,000
341.009	Earned Income Tax Account Interest	\$1,000
341.010	Real Estate Tax Account Interest	\$2,000

The Township has been very active investing available cash seeking to obtain the highest rate of return on investment while maintaining the security in principal required by law and local policy guidelines. The Township utilizes the area banks, the Pennsylvania Local Government Investment Trust (PLGIT) and the Morgan Stanley brokerage firm in order to invest these

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

<p>funds.</p> <p>All investments are made in accordance with the State laws regarding the investments for local governments. The Federal Government backs the Township's investments if invested in agencies of the Federal Government. Further, the Township has required local banks to collateralize all of its investments and deposits over the FDIC insured amounts according to Act 72.</p> <p>The Township moved the operating accounts banking relationship to Jersey Shore State Bank as the result of the RFP. This has improved services as well as increased the interest earned on deposits.</p>		
<b>351 FEDERAL GRANT REVENUES</b>		
<b><u>351.000 FEMA Grant Reimbursements</u></b>	<b>\$0</b>	<b>\$0</b>
This line item represents the funding received from the Federal Emergency Management Agency.		
<b>354 STATE GRANT REVENUES</b>		
<b><u>354.001 DUI &amp; Corridor Grant Reimbursements</u></b>	<b>\$59,830</b>	<b>\$67,300</b>
<p>Since 1995, the Township has received DUI Checkpoint grant funding to provide for police officers' overtime, materials and testing supplies to conduct checkpoints for violators of the Motor Vehicle Code. This program is administered by Ferguson Township for all of Centre County, and all of the police departments within the County participate in staffing the checkpoints. The current grant period ended September 30, 2011. The new grant was approved through September 30, 2012. This also includes additional revenues from a grant received by the State College Borough for Ferguson officers working the checkpoints.</p>		
<b><u>354.004 Buckle-Up Reimbursement</u></b>	<b>\$4,700</b>	<b>\$4,700</b>
This account provides for the reimbursements from the Buckle-Up program.		
<b><u>354.008 Drive Safe (Smooth Operator) Reimbursement</u></b>	<b>\$3,500</b>	<b>\$3,000</b>
This account provides for the reimbursements from the Smooth Operator Program.		
<b><u>354.010 Safety Related Revenues</u></b>	<b>\$0</b>	<b>\$0</b>
This account collects revenues generated by safety related awards, rebates and savings based on our safety programs and safety record. Since this funding is not consistent, no amount is budgeted.		

**FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE****2011 BUDGET 2012 BUDGET****354.011 DCNR Grant****\$8,750****\$0**

This is to budget for the DCNR tree vitalize grant applied for the street tree replacements. No grant is applied for in 2012.

**355 STATE REVENUES RECEIVED****355.001 Public Utility Realty Taxes (PURTA)****\$11,768****\$11,768**

PURTA is a grant that the Township applies for annually to the Pennsylvania Department of Revenue. The grant funding comes from fees in-lieu-of-taxes collected by the Department of Revenue on properties owned by utility companies. The application is submitted in July or August of each year, with funding typically received in October or early November. The basis of the grant amount is the value of the utility property and the millage rate of the municipality. The payment is based on the prior year's collections.

**355.006 Winter Snow Agreement****\$2,064****\$2,064**

In 2010, the Township entered into a new 5-year agreement, ending in 2015, with the Pennsylvania Department of Transportation to remove snow and ice from Whitehall Road from Route 26 to Blue Course Drive.

**355.008 Liquor License Tax****\$2,700****\$2,700**

The Township receives licensing fees for nine (9) locations that have liquor-licensed establishments. Annually, the Commonwealth of Pennsylvania's Bureau of Liquor Control issues licenses that include a \$300 annual fee that is remitted to the municipality where the licensed establishment is located. Establishments with liquor licenses in Ferguson Township include Collegiate Subs, American Legion Post 245, JAC Inc., The Old Oak Tavern, Northland Recreation Center Inc., We Three Brewmeisters Bed and Breakfast, Metz Enterprises, Inc., the Veterans Club 5825 Inc and Brownies Valley Tavern.

**355.990 Foreign Fire Relief Funding****\$132,639****\$132,639**

The State provides funding assistance for Township Foreign Fire Company annually. In accordance with DCED regulations, this funding needs to be deposited in the General Fund Revenue and then transferred to the appropriate Fire Company within 60 days of receipt. This funding is generally received in early October and then transferred to the Alpha Fire Company Fire Relief Association.

**356 STATE PAYMENTS IN-LIEU OF TAXES**

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **356.001 State Forest Lands**

**\$2,255**

**\$2,255**

The Commonwealth has 4,432.5 acres within the Township. The Township receives an allocation of \$1.20 per acre as in-lieu-of-tax payments on State Forest Lands. However, the Township typically only receives 30% of the permitted amount.

### **356.002 Game Commission Lands**

**\$3,064**

**\$3,064**

The Commonwealth has 3830.25 acres of game lands within the Township. The Township receives an allocation of \$1.20 per acre in accordance with Act 102 of 2006 as in-lieu-of-tax payments on State Game Lands. However, the Township typically only receives 30% of the permitted amount.

## **357 REVENUES FOR PROJECTS**

### **357.002 BNI Local Drug Task Force**

**\$6,000**

**\$6,000**

The Attorney General's, Bureau of Narcotics provides grant funding for the Centre County Drug Task Force in which our officers participate. The funding is 100% of the cost of officer overtime (including benefits) related to this program.

### **357.003 County Liquid Fuels Tax Grant**

**\$0**

**\$0**

An application for County Liquid Fuels funding was submitted in 2010 for the Whitehall Road Widening Project, these funds are uncertain at this time. No funding is budgeted for 2011.

### **357.014 Ag Progress Days Revenue**

**\$3,150**

**\$3,150**

This is reimbursement from Penn State University for the expenses related to the police services during the annual Ag Progress Days event.

### **357.015 Miscellaneous Bid Fees**

**\$150**

**\$250**

This line item is revenue received for miscellaneous project contractor bid fees.

### **357.016 Sidewalk Repairs/Replacements**

**\$1,500**

**\$0**

This line item is revenue received for repairs/replacements of sidewalks.

## **358 LOCAL GOVERNMENT SHARED PAYMENTS**

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **358.000 Custodian Services Revenue**

**\$23,961**

**\$24,919**

This account provides for the revenue received for custodian services provided to the Centre Region Council of Government. The Township and the Centre Region COG enter into a services agreement annually that provides 4 hours of custodial services daily. This includes 10% overhead costs.

### **361 DEPARTMENTAL EARNINGS**

### **361.030 Subdivision Plan Submission Fees**

**\$3,500**

**\$2,500**

The Township requires a \$100 fee for time extensions to help offset the cost to administer plans after approved by the Board of Supervisors.

### **361.031 Tax Department Administrative Fee**

**\$50**

**\$10**

This amount is based on late payment charges and miscellaneous charges associated with the collection of non-tax related payments.

### **361.032 Site Plan/Land Development Plan Subdivision Fees**

**\$1,500**

**\$1,500**

The Township's current fee schedule provides for a fee ranging from \$300 to \$750 (depending on the size of the development) for the submission of site and land development plans. The Township further divides submissions into plans that are charged a fee ranging from \$200 to \$600 and for lot consolidation plans.

### **361.033 NSF Charge (Admin & Police)**

**\$0**

**\$0**

### **361.034 Zoning Hearing/Variance Fees**

**\$2,500**

**\$1,050**

The Township charges a fee of \$175 for all hearings on variances and appeals of the Zoning Officer's decisions. This fee has covered the cost of conducting such hearings. This estimate is based on 6 hearings.

### **361.035 - 052 Miscellaneous Township Fees & Sales**

**\$785**

**\$260**

Beginning In 2004, the Township re-codified its ordinances and was able to sell the Code of Ordinances on CD-ROM to the public and various engineering and architectural firms for their libraries. Under the current Township Fee Schedule, the cost for a printed copy was established at \$300 for a complete copy of the Codification or \$20 for a CD-ROM and \$35 for an update to those Codifications previously purchased. The entire code of ordinances is available on the Township web site at no cost. Individual ordinances that are frequently requested include the Zoning Ordinance, the Subdivision Ordinance, the Sign

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

Ordinance and the Storm-water Management Ordinance.

<b>Account</b>	<b>Description</b>	<b>Amount</b>
361.035	Lighting Plan Application	\$100
361.036	Ordinance Amendment Fee	\$100
361.051	Zoning Map Sales	\$10
361.052	Township Ordinance Sales	\$50

### **361.061 Mobile Command Post Storage Fees**

**\$0**

**\$1,280**

This provides for charges related to storage of the Mobile Command Post vehicle at the Township.

### **361.062 Tax Certifications**

**\$4,500**

**\$4,500**

This provides for charges related to certifying property tax payments. The current charge is \$5.00 per certification.

### **361.063 State College Area School District Tax Collection Commission**

**\$117,086**

**\$80,000**

Since the implementation of the 511 Taxes by the State College Area School District, the Township has acted as the tax collection agent for the School District on real estate and earned income taxes. The Township will collect the earned income and real estate taxes for the School District in 2011. In 2003, the Township and School District entered into an agreement for Earned Income Tax and Real Estate Tax collection based on actual costs.

In 2009, Act 32 was passed by the State to consolidate the earned income tax collection to a countywide collection method. This will take effect on January 1, 2012.

## **362 PUBLIC SAFETY**

### **362.011 Accident Reports**

**\$3,000**

**\$3,000**

Accident reports are provided at a cost of \$15 per report. This estimate is based on 200 accident reports.

### **362.012 Local Background Checks**

**\$100**

**\$0**

### **362.015 Police Assistance at PSU**

**\$18,000**

**\$20,000**

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

Revenues are received from Penn State University for assistance at sporting events by the Township Police Department. This estimate is based on 364 hours @ \$55/hour

### **362.032 Township Engineer Review Fees**

**\$6,700**

**\$6,700**

The Township Engineer bills time at a rate of two times base salary plus benefits for special projects in accordance with the fee schedule. Revenue is anticipated from internally completed traffic impact study reviews.

### **362.047 Utility Pave Cut Fees**

**\$1,500**

**\$1,500**

This revenue account fluctuates annually based on the amount of utility work conducted within the Township's right-of-ways. In accordance with the Township's Street Occupancy Ordinance, utilities that occupy the Township's right-of-way are required to apply for a Highway Occupancy Permit and to pay a permit fee set at \$75 per application plus a roadway restoration deposit. These fees are required in order to cover the costs of inspection services and the actual issuance of the permit to ensure compliance with the Township's Highway Occupancy Ordinance.

### **362.048 Zoning Permits**

**\$13,000**

**\$12,000**

This account is for the fees for zoning permits issued to residents and businesses in accordance with the Township ordinances and the current fee schedule. Details of the permits issued are listed below:

Description	2010	2011
New Homes	17	21
Additions	74	53
Other	209	161
<b>Total</b>	<b>300</b>	<b>235</b>

## **363 HIGHWAYS & STREETS**

### **363.022 Residential Parking Permits**

**\$0**

**\$0**

This account is for issued parking permits that are not returned and refunded.

## **365 HEALTH**



## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

### 365.020 Health Inspection Fees

**\$6,175**

**\$6,200**

According to the detail invoices received through September 2011, the following inspections were completed. The amount charged to the Township is based on hours and administrative costs plus mileage. The State College Borough's Health Department provides the health inspections.

Quarter	Restaurants/Retail	Other
4 <sup>th</sup> Qtr 2010	16	2
1 <sup>st</sup> Qtr 2011	14	4
2 <sup>nd</sup> Qtr 2011	9	6
3rd Qtr 2011	22	2

## **380 MISCELLANEOUS REVENUE**

### 380.000 All Miscellaneous Revenues

**\$1,000**

**\$1,000**

This account is for revenue received that is not specifically assigned to another account.

## **387 PRIVATE CONTRIBUTIONS**

### 387.000 Penn State Tax Settlement

**\$122,743**

**\$124,516**

This line item represents revenues received from the revised Tax Settlement Agreement reached with the Pennsylvania State University in 2005 and a supplemental agreement entered into in 2008. Ferguson Township receives 13.81% of the total impact fee. This agreement provides for increases bi-annually based on the average of the December CPI-U of the most recent two years. Increases occur every other year beginning in December 2004. The next increase will occur on December 15, 2012.

Year	Avg CPI	Amount
2012	$((1.5\% + 1.5\%) / 2)$ est	\$124,516
2010	6.3%	\$122,743

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

<table><tr><td>2008</td><td>2.8%</td><td>\$115,487</td></tr><tr><td>2006</td><td>6.4%</td><td>\$112,341</td></tr><tr><td>2004</td><td></td><td>\$105,562</td></tr></table>	2008	2.8%	\$115,487	2006	6.4%	\$112,341	2004		\$105,562		
2008	2.8%	\$115,487									
2006	6.4%	\$112,341									
2004		\$105,562									
<b><u>387.003 COG Building Rental Payment</u></b>	<b>\$42,828</b>	<b>\$42,828</b>									
The COG Building was financed by a bond issues and is owned by the participating municipalities. As part of the building project, the municipalities receive “rental payments” from the various COG agencies similar to the rental payments the COG was making to the State College Borough when it was renting Borough facilities. Rent is based on \$11.70 per square foot. Ferguson Township’s share is 23.13%.											

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **01 GENERAL FUND**

#### **EXPENDITURES**

#### **400 GENERAL GOVERNMENT**

<b><u>400.011 Supervisors Salaries (see salary schedule)</u></b>	<b>\$16,250</b>	<b>\$20,625</b>
Pursuant to the Township's Home Rule Charter, each member of the Board receives an annual compensation of \$3,250. For 2012, Board members will receive \$4,125 annually. These amounts are paid in quarterly installments to each Board member, \$1031.25 per quarter.		
<b><u>400.024 General Expense</u></b>	<b>\$6,000</b>	<b>\$4,000</b>
This expenditure item covers the miscellaneous expenses of the Board. Such items include printer cartridges, paper, replacement of office equipment, (ex. fax machines) awards, memorials and celebration contributions. The projected cost of the ABC appreciation and recognition dinner is approximately \$25 per person plus any facility rental and recognition costs for a total of approximately \$3,000. Also included is the cost of promotional materials and items.		
<b><u>400.033 Transportation</u></b>	<b>\$500</b>	<b>\$500</b>
This line item covers the cost of transportation for Board members who travel in their personal vehicles while conducting Township business. Reimbursement for mileage is at the Internal Revenue Service approved rate.		
<b><u>400.042 Dues, Subscriptions, Memberships &amp; Conferences</u></b>	<b>\$9,745</b>	<b>\$11,250</b>
This expenditure items covers the various subscription, memberships and dues expenses of the Board. Included are the costs associated with attending the Pennsylvania League of Cities & Municipalities' annual conference. The 113 <sup>th</sup> Annual Convention in 2012 is planned for June 19th through the 22 <sup>nd</sup> and will be held in Pittsburgh, PA. The budget anticipates that four Board members may wish to attend the conference, or portions of the conference. The budget provides for registration, three nights of hotel accommodations, meals, transportation and events.		
In the past, the convention has proven valuable for the Board members that have attended by increasing their understanding of their roles in local government, to learn about how other municipalities deal with similar problems, to receive updates on legislation that may affect municipal governments, and to deal with current issues. The convention also allows attendees to		

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

network with fellow local elected officials from across the Commonwealth from a variety of different size municipalities. This allows for some benchmarking of the Township's service offerings to peer municipalities.

From a membership standpoint, the PLCM acts as our municipal voice in both the State Legislature and in Congress. By doing so, it keeps us informed about current legislation and carries our concerns to the State and Federal Legislators by educating our fellow members, and through professional lobbyists. In addition to this very important aspect of the League, the League also provides programs that are designed to specifically address municipal concerns. The services include the Penn PRIME insurance, which provides workmen's compensation insurance and all lines of liability insurance; U-Comp insurance that provides unemployment compensation insurance; PELRAS (Public Employer Labor Relations Advisory Service) providing training and discounted rates for high quality labor law firms; and training programs for elected and appointed officials. Included in this budget line item are seminars conducted by PLCM and may be helpful for Board members. In 2012 the Township anticipates budgeting \$11,245 and this allocation consists of the following:

PELRAS Membership (Public Employer Labor Relations Advisory Service)	\$500	LP3 (Local Piggyback Purchasing Program)	\$65
Home Rule Advocacy Network	\$100	PLCM Annual Convention June 19-22 Omni William Penn, Pittsburgh, PA	\$4,900
Centre County Township Officials Association	\$250	PLCM (PA League of Cities and Municipalities) dues	\$4,750
CBICC (Chamber of Business and Industry for Centre County) dues	\$180	Miscellaneous Training	\$500

### 401 EXECUTIVE

#### **Administrative Department Mission Statement**

*The Department of Administration will strive to advance professional management through open and accountable government leadership dedicated to providing sound financial management, public safety, responsible planning, recreational opportunities, and quality community infrastructure. Our goal is to continue as a progressive, healthy and livable community for future generations.*

Administrative Department Goal Statement

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

The Township Manager, the Executive Assistant provides support in the Department of Administration. In addition, the department shares administrative support from an Administrative Assistant. This Department is responsible for staff support to the Board of Supervisors and the overall administration of all operations, budgets, personnel, recordkeeping, intergovernmental relations, contracts and day-to-day responsibilities.

A meeting of the entire township staff was conducted in February to review the approved budget, receive annual training and refreshers on critical policies and to raise workers safety and health issues. A senior retreat was held in early May to provide an update of the Strategic Plan was completed in the Spring of 2010 and finalized in early 2011. We completed a new three-year collective bargaining agreement in 2010 but the final agreement document was not finished until June 2011. Developing a franchise agreement with Windstream has been difficult. Although staff has been diligent in trying to force negotiations there has been little progress. Joining with College Township, we have retained Atty. Dan Cohen to help bring this matter to closure. A contract was entered into with Penn State to assist with the development and analysis of a community survey. This project is currently underway during the fall and early winter of 2011. Results should be available in early 2012.

Working with a representative group a master plan of the Westfield/Hillside Farm Estates Park was completed by HRG. As a result of this planning, staff was able to acquire an additional 2.99 acres of land as a gift to be added to the purchaser of 8+ acres of land from Doris Sunday-Harpster.

In 2012, the staff hopes to begin discussions with the PA Dept. of Forestry on a land swap to correct common boundary line issues, and further advance the COOP Plan of the Township.

**401.012 Township Manager Salary (see salary schedule)(does not include merit)**

**\$99,576**

**\$102,364**

**401.013 Assistant Manager Salary (see salary schedule)(does not include merit)**

**\$23,500**

**\$23,500**

This provides funding for a new Assistant to support the Township Manager duties. This provides for six months of salary.

**401.014 Administrative Staff Salaries (see salary schedule)(does not include merit)**

**\$53,331**

**\$47,462**

This line item accounts for the salaries of the Executive Assistant, a portion of an Administrative Assistant and a Recording Secretary.

Description	Hours	Rate	Amount
Recording Secretary	270	\$15.20/hr	\$4,100

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

<b><u>401.021 Office Supplies</u></b>		<b>\$2,750</b>	<b>\$2,750</b>																
In 2012, the budget anticipates no change in this allocation for a total of \$2,750. Items included in this account include the cost for envelopes, printer and computer supplies, desk supplies and other office supply needs for the administration of the Township.																			
<b><u>401.024 General Expense</u></b>		<b>\$8,350</b>	<b>\$5,000</b>																
The decrease in this account is a result of the decision a number of years ago to hold an Open House once every two years rather than annually. The bi-annual Open House will next be held in 2013. Generally, expenses attributable to this account include items such as petty cash expenditures, payroll-processing fees, contracted services for shredding of documents, employment medicals, lunch or dinner for municipal meetings, and new hires processing. This account includes other expenses that are not accounted for elsewhere within the administration of the Township.																			
<b><u>401.032 Communications</u></b>		<b>\$39,620</b>	<b>\$39,910</b>																
This account covers the costs related to telephone lines, postage and overnight mail. Telephone charges for all departments except for the Public Works and Police Departments are covered under this account. The township's phone system operates on a PRI (Primary Rate Interface) and twenty percent 20% of the cost of the PRI is assigned to the Administration department for 2012. The budget anticipates two traditional phone lines used to communicate with the traffic signals along Blue Course Drive, at North Hills Place and Science Park Road. The costs for optical fiber services for internet connections, the Township Manager's cell phone, postage for routine mailing and the semi-annual newsletter as well as express mailings are included. This budget item also includes the costs associated with hosting the Township's web site with GovOffice.																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">T1 line (this includes a new dedicated 30MB line compared to the previous 20MB shared line with the RTC members</td><td style="width: 10%; text-align: center;">\$19,140</td><td style="width: 40%;">GovOffice- Web Site Hosting</td><td style="width: 20%; text-align: center;">\$1,500</td></tr> <tr> <td>20% of phone service/fax lines</td><td style="text-align: center;">\$1,250</td><td>Traffic Signal Master Controller Phone Lines</td><td style="text-align: center;">\$1,800</td></tr> <tr> <td>Long Distance</td><td style="text-align: center;">\$1,200</td><td>Verizon Wireless</td><td style="text-align: center;">\$720</td></tr> <tr> <td>Comcast – Digital Converters</td><td style="text-align: center;">\$100</td><td>US Postal Service Routine</td><td style="text-align: center;">\$9,000</td></tr> </table>				T1 line (this includes a new dedicated 30MB line compared to the previous 20MB shared line with the RTC members	\$19,140	GovOffice- Web Site Hosting	\$1,500	20% of phone service/fax lines	\$1,250	Traffic Signal Master Controller Phone Lines	\$1,800	Long Distance	\$1,200	Verizon Wireless	\$720	Comcast – Digital Converters	\$100	US Postal Service Routine	\$9,000
T1 line (this includes a new dedicated 30MB line compared to the previous 20MB shared line with the RTC members	\$19,140	GovOffice- Web Site Hosting	\$1,500																
20% of phone service/fax lines	\$1,250	Traffic Signal Master Controller Phone Lines	\$1,800																
Long Distance	\$1,200	Verizon Wireless	\$720																
Comcast – Digital Converters	\$100	US Postal Service Routine	\$9,000																

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

		Postage			
Federal Express	\$200	Newsletter	\$5,000		
<b><u>401.033 Transportation</u></b>				<b>\$500</b>	<b>\$200</b>
This line item covers the cost of mileage for use of a personal vehicle by Administration staff to conduct Township business. This item has not increased.					
<b><u>401.034 Advertising &amp; Printing</u></b>				<b>\$29,100</b>	<b>\$32,000</b>
The Township's Home Rule Charter requires that each Board meeting agenda be advertised in the legal section of the newspaper. Legal, classified and display advertising is used to inform residents of public works projects and municipal services and to meet legal advertising requirements. This amount has decreased slightly as the cost of the semi-annual newsletter printing has decreased by reducing the number of copies printed. The costs for this budget account are anticipated as follows:					
Codification Update	\$4,000	Printing Costs	\$2,800		
Display & Legal Advertising	\$16,800	Newsletter and mailing preparation	\$8,400		
<b><u>401.035 Bonding</u></b>				<b>\$650</b>	<b>\$650</b>
The bond for the Township Manager/Secretary/Treasurer is paid for pursuant to the Home Rule Charter and the Administrative Code. The bond is set in an amount of 5% of the Township's annual budget. This bond is quoted out to insurance companies typically on a three-year basis and it is anticipated that the Treasurer's bond will cost approximately \$650. An employee's blanket bond will be included in our general liability coverage.					
<b><u>401.037 Repairs / Maintenance Agreements</u></b>				<b>\$6,080</b>	<b>\$6,040</b>
The Township has utilized maintenance agreements in the past to cover pieces of equipment which are mechanical in nature and which have the highest probability of down time. All of the Department's computer equipment is covered through a self-insured program established by the Township.					

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

Kyocera 4035 Copier Maintenance and B & W Count North Central Digital (\$250/quarter)	\$1,000	Kyocera 4035 Copier Color Count North Central Digital (\$60/mo.)	\$720			
Kyocera 4035 Copier Lease M&T Bank Leasing (\$235/mo.)	\$2,800	Pitney Bowes Postage Meter (\$250/quarter)	\$1,020			
***Potential costs for upgrading of Kyocera 4035 Copier	\$500					
<b><u>401.042 Dues, Subscriptions, Memberships &amp; Conferences</u></b>					<b>\$5,570</b>	<b>\$5,450</b>
<p>Memberships in various professional organizations and attendance at conferences and training seminars are important to keep staff abreast of changes occurring in local government. These professional memberships and conferences allow the staff to gain new information, learn about new ideas and concepts, provide support services to the staff and allow for networking opportunities. Traditionally, the Township has valued the Township Manager and the Administrative staff's attendance and maintenance of memberships in various organizations. The Manager has maintained his credentialed manager status with ICMA as one of 30 Credentialed Managers in the Commonwealth of PA and one of 1216 in the United States. To meet the requirements Demonstration of 40 hours of continuous education and training must be demonstrated annually.</p> <p>Memberships, conferences and subscriptions are outlined as follows:</p>						
Membership APMM (Association for PA Municipal Management	\$150	Subscriptions (Governing, Pennsylvanian, & PA Township News)	\$100			
Conference APMM (May 17-19 Bedford Springs, PA)	\$600	PELRAS (Two attendees - State College, PA)	\$350			
Membership ICMA	\$900	ICMA Conference (Phoenix, AZ October 7-10, 2012)	\$1750			
APMM Executive Development Conference (February 9-10, 2012 Omni Bedford Springs Hotel)	\$600	Training Seminars	\$300			
PLCM Conference (June 2012,	\$700					



## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

Pittsburgh, PA)						
<b><u>401.075 Office Equipment</u></b>					<b>\$0</b>	<b>\$400</b>
One portable phone for the telephone system is requested for the Executive Assistant.						

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET 2012 BUDGET**

### **402 FINANCE DEPARTMENT**

#### **Finance Department Mission Statement**

*It is the mission of the Finance Department to provide professional, customer oriented financial and tax collection services for the citizenry of the Township under the direction of the Township's supervision.*

#### **The Finance Department Budget Message**

The Finance Department consists of the Director of Finance, a Tax Administrator, an Accountant and two Finance Associates. The Finance Department provides the Township with the handling of all monetary funds. This includes billing and collection of tax revenues, billing, collection for services provided by administration, planning & zoning, police, and public works.

The Finance Department oversees the operation of the Tax Office. The Tax Office collects the Real Estate and Earned Income taxes for the Township and the School District. The State College Borough collects the Local Services Tax.

The Finance Department handles the collection of revenues and payment for services provided by the Township. The Department is also responsible for the Annual Budget Preparation and Five-Year Capital Improvement Program Budget for the Manager, providing financial reports for the department heads, manager and Board of Supervisors, State (including Liquid Fuels and Pension) and Independent audits, pension administration, risk management (insurance), computer systems, payroll, utilities, and treasury management.

Since 2007, the Finance Department prepares an annual CAFR (comprehensive annual financial report) for the Township. This report is the professional standard for all larger organizations and provides additional financial credibility to the Township.

For 2012, the Township is adapting to the conversion of the collection of the Earned Income Tax from the Township to a Countywide basis in accordance with Act 32 of 2009. The State College Borough was selected by the Centre County Tax Committee (CCTCC) to collect the Earned Income tax beginning in 2012. The fee for the collection will be included as a reduction of Earned Income tax revenues.

The Township computer systems are maintained with the assistance of the Regional Technology Consortium (RTC) in association with the State College Borough.

#### **Accomplishments in 2011**

1. Selected a new banking relationship with Jersey Shore State Bank currently providing 100% or more interest

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

earnings than the previous banking relationship. The Township began using positive pay on all Jersey Shore checks during 2011. This provides additional safeguards from fraud.

2. The Township is processing more electronic payments in 2011 than ever before. This allows overnight payments for specific obligations such as the Old Gatesburg Road project and employee benefits, rather than the traditional 2-week period. The Allegheny Power electric bills are now being emailed to the Township, eliminating the mail lag and allowing payment within the vendor requirements.
3. The fourth Comprehensive Annual Financial Report (CAFR) for the Township. This report provides the citizens, banks, insurance companies and other interested parties with historical statistics, demographic data and additional pertinent information not available in the standard independent audit.
4. The 2010 invoices and deposit records have been scanned into the Docuware system for staff to access at their desk rather than locating and searching through stored paper files. These are stored as TIF (tagged image file) files in the Docuware system. As the data is built in the system, it will be possible (at the appropriate time) to eliminate the paper storage.
5. Continuing to work with the Finance Directors, the GFOA, and other resources to compile an accounting guidelines and procedure manual. This will encompass more than 20 topics from cash management to fixed assets to audit preparation. By documenting the processes and guidelines, knowledge, efficiency and consistency can be enhanced. This ongoing process will continue through 2011.

### **Goals for 2012 include:**

1. Prepare the Comprehensive Annual Financial Report (CAFR) for the 2011 financial year.
2. Discontinue the software upgrade to the current phone system since the technology has changed significantly and it will be more cost effective and necessary to replace the system in the next 2-3 years.
3. Continue to research replacement software for the accounting system. This will be done using an RFP for an expert consultant. The current software is 20 years old and nearing the end of life. Current software applications allow for integrated processes and provide significantly better reporting capabilities than the Township's system. Such integration will allow the reduction of the number of spreadsheets and duplication of such data. It will also provide an additional level of security with personally identifiable data since it may be secured by the software in addition to the network security. This will be a multiyear effort to locate, evaluate, implement and train the staff.
4. Work with the State College Borough, the staff and the Centre Country Tax Collection Committee to migrate the Township Earned Income Tax collection over to the State College Borough and to ensure the maximum collections possible.
5. Assist the Township Manager and the Board of Supervisors to control costs in accordance with the strategic plan

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

<p>and annual budgets.</p> <p>6. Upgrade and expand the docuware system to include administration, engineering and planning documents. Scan 2011 accounts payable invoices and deposit slips for the general fund to upload into the Docuware system to build history. This is the fourth year of data storage.</p> <p>7. Begin work on performance measures to establish and monitor critical operational efficiencies. Several agencies support this concept [ICMA (International County and) , GFOA (Government Finance Officers Association) and DCED (Department of Community and Economic Development)] and work with local governments to establish standards for essential government activities</p> <p>8. Attend the meetings of the Finance Directors, the CRCOG Finance Committee, the RTC (Regional Technology Committee), the Safety Committee, CCTCC (Centre County Tax Collection), and the Township Health/Wellness Committee.</p> <p>Provide annual employee benefits statements to staff individually to educate them on the total cost of employment including salary and benefits.</p>		
<b><u>402.012 Finance Director Salary</u> (see salary schedule)(does not include merit)</b>	<b>\$65,847</b>	<b>\$69,027</b>
<b><u>402.013 Annual Audit Fees</u></b>	<b>\$23,500</b>	<b>\$23,500</b>
Pursuant to the Township Home Rule Charter, a certified independent audit is required annually. The audit report for 2010 was prepared by the State College office of Parente Beard LLC. Parente Beard is budgeted to audit the 2011 financial statements as well. This line item also includes fees for completing and filing the Comprehensive Annual Financial Report for 2011. A Single audit will be required for 2011 for the Old Gatesburg Road project and this cost is included in the TIF fund.		
<b><u>402.014 Finance Staff Salaries</u> (see salary schedule)(does not include merit)</b>	<b>\$39,800</b>	<b>\$71,841</b>
This provides for the salaries of one Accountant and one Finance Associate. The Finance Associate job description will be reviewed in recognition of new and revised duties in the Finance and Administration departments as part of the transition required by Act32 of 2008.		
<b><u>402.021 Office Supplies</u></b>	<b>\$1,500</b>	<b>\$1,500</b>
This account includes such items as pens, paper, envelopes, printer supplies, data storage supplies, budget preparation supplies and other office supply needs required by the Finance Department.		
<b><u>402.024 General Expense:</u></b>	<b>\$250</b>	<b>\$250</b>

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

Generally, this account includes expenses that are not separately accounted for in other accounts of the Finance Department.

### **402.033 Transportation:**

**\$300**

**\$300**

During the course of conducting Township business, finance department employees are often required to utilize their personal vehicles. This would include banking activities, training, attending various meetings, assistance to administration as necessary, etc. This account provides funding for this type of activity.

### **402.034 Advertising & Printing:**

**\$700**

**\$700**

This account allows for custom printing needs of the department such as checks, special forms, etc. This account also covers various advertising requirements as needed.

### **402.037 Repairs/Maintenance Agreements**

**\$11,375**

**\$11,400**

This account provides for the software maintenance and updates for the Township's financial software package (General Ledger, Purchase Order, Accounts Receivable and Accounts Payable) through ACS (Affiliated Computer Services, Inc). A new 2-year agreement was signed at the same rate as the current agreement. The new agreement expires on 12/31/2012. Also included in this account are the maintenance agreements for other stand-alone software such as the fixed asset software (Sage) and the Human Resources (HR Office) software.

ACS (accounting software)(\$650 per month)	\$7,800	HR Office (1)	\$650
Sage Fixed Assets (1)	\$750	Docuware Scanning of invoices (20,000 pages @ \$.05+delivery and preparation (.))	\$2,200

### **402.042 Dues, Subscriptions, Memberships & Conferences:**

**\$4,190**

**\$2,790**

Memberships in various professional organizations and attendance at conferences and training seminars are important to keep staff abreast of changes occurring in local government. With recent changes in laws and accounting methods, training will be required within the Finance Department to remain current and to incorporate these changes within Township operations. Memberships, conferences and subscriptions are outlined as follows:

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

				<b>Name</b>	<b>Organization</b>	<b>Description</b>	<b>Amount</b>			
				Finance Director/Accountant	GFOA (Government Finance Officers Association)	Annual Membership	\$250			
				Finance Director	GFOA-PA Conference (State College, PA)	Annual Conference(24 hours)	\$500			
				Finance Director	PICPA (Pennsylvania Institute of Certified Public Accountants)	Annual Membership	\$265			
				Accountant	Aspen Publishers guide to payroll	Annual Subscription	\$275			
				Finance Director	AICPA (American Institute of Certified Public Accountants)	Annual Membership	\$400			
				Finance Director/Accountant	Miscellaneous	Professional Publications	\$500			
				Finance Associate/Accountant	Various	Seminars (32 hours)	\$600			
<b><u>402.075 Office Equipment</u></b>									<b>\$0</b>	<b>\$0</b>
Nothing is budgeted for the current year.										
<b><u>402.174 Education</u></b>									<b>\$0</b>	<b>\$0</b>
Nothing is budgeted for the current year.										

### **403 TAX OFFICE**

#### **TAX OFFICE GOALS FOR 2012**

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

Work with the Finance Director and State College Borough to migrate the Earned Income Tax Collections over to the Borough for 2012. This includes providing employer and employee data and any funding reconciliations. The 2011 Earned Income taxes will continue to be collected by the Township. The real estate tax collection will remain at the Township under the current law. Some of the goals for 2012 include reviewing the employer information to ensure the data is accurate for the tax collector and collections on delinquent accounts.

<b><u>403.012 Tax Administrator Salary (see salary schedule)(does not include merit)</u></b>	<b>\$61,894</b>	<b>\$42,692</b>
--	-----------------	-----------------

<b><u>403.014 Tax Services Staff Salaries (see salary schedule)(does not include merit)</u></b>	<b>\$61,230</b>	<b>\$32,430</b>
---	-----------------	-----------------

This line item provides for salaries of one (1) Finance Associate.		
--	--	--

<b><u>403.015 Staff Overtime</u></b>	<b>\$500</b>	<b>\$0</b>
--------------------------------------	--------------	------------

Overtime is budgeted to mitigate temporary staffing during peak periods.		
--	--	--

<b><u>403.021 Office Supplies</u></b>	<b>\$2,000</b>	<b>\$2,000</b>
---------------------------------------	----------------	----------------

This account covers the cost of computer paper, office paper, envelopes and general office supplies.		
--	--	--

<b><u>403.024 General Expense</u></b>	<b>\$150</b>	<b>\$100</b>
---------------------------------------	--------------	--------------

This account covers miscellaneous general expenses for the tax office. For example, petty cash reimbursements for meetings and miscellaneous expenses.		
--	--	--

<b><u>403.032 Postage</u></b>	<b>\$7,000</b>	<b>\$7,000</b>
-------------------------------	----------------	----------------

This line accounts for the expenses associated with mailing the Township's Earned Income and Real Estate tax statements. The standard first class postage rate is currently 44 cents.		
---	--	--

<b><u>403.033 Transportation</u></b>	<b>\$300</b>	<b>\$250</b>
--------------------------------------	--------------	--------------

This account covers the costs of employees utilizing their personal vehicles to accomplish the Department's business. The reimbursement rate, as set by resolution, currently matches the Federal business mileage rate.		
--	--	--

<b><u>403.034 Advertising &amp; Printing</u></b>	<b>\$3,250</b>	<b>\$3,250</b>
--	----------------	----------------

This account provides the funding for more than 40,000 envelopes for tax collection and returns.		
--	--	--

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

### **403.035 Bonding**

**\$2,150**

**\$2,000**

The bonding estimate is based on the 2011 bonding insurance. The bonding amount is based on a percentage of taxes collected, the method required by the bonding company. Since the Township will collect the 2011 income taxes during 2012, the cost of the bonding is expected to remain similar to 2011.

### **403.037 Repairs/Maintenance Agreements**

**\$50**

**\$100**

This account line item accounts for miscellaneous maintenance of various office equipment as needed.

### **403.042 Dues, Subscriptions, Memberships & Conferences**

**\$1,200**

**\$350**

The Tax office is requesting the allocation of funds for memberships in applicable associations that will assist the Department in remaining current on tax issues. The following are the proposed memberships:

Name	Organization	Description	Amount
Staff	Seminars	Accounting & Tax	\$350

Less than 90 hours is expected to be required to attend the conferences and seminars for the year.

### **403.045 Contracted Services**

**\$29,304**

**\$24,724**

Annually, outside agencies provide services to the Tax Administration office in order to supplement personnel and to meet the Township's obligations. The contracted services are as follows:

Collection of LST by State College Borough	\$18,000	The Printers.Com or State College Area School District (Processing of 2011/2012 EIT & Real Estate tax mailings)	\$1,000
WSC (Weidenhammer Systems Software programming (8 hrs @ \$115) Estimate	\$920	2011/2012 Tax Office Audit/EIT Returns, Brochures and materials (½ share with SCASD)	\$2,000



## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

RBA Software fees (\$150 per key (2) and 5 cents per parcel)	\$1,704	Act 32 TCC (tax collection committee)(14.14% of total TCC budget)	\$1,100		
<b><u>403.075 Office Equipment</u></b>				<b>\$0</b>	<b>\$0</b>
Nothing is budgeted for 2012.					

### 404 LEGAL SERVICES

<u>404.013 – 404.018 Legal</u>	\$42,840	\$38,800						
General legal services are averaging approximately 10 hours per month at an hourly rate of \$140 per hour. The Solicitor’s services include the preparation of legal documents; ordinances; easements; deeds and providing legal opinions on a variety of matters. Additionally, the Solicitor appears before the Zoning Hearing Board on matters of concern to the Board of Supervisors. Anticipated costs will be approximately \$16,800 in 2012... It should be noted that the Township invoices developers, engineers and property owners for legal services related to subdivision and land development activities and these costs are not included in the budget.								
<p>The Township also retains the services of specialized labor and employment law legal counsel. During the course of the year, there are times when this special counsel is required for services such as Heart and Lung, collective bargaining agreement grievances, etc. a total of \$14,000 has been budgeted in 2012.</p> <p>For 2012, funding is provided to engage the services of special counsel to assist in the development of a right -of-way management ordinance and administration ordinance that is intended to lead to a fee structure for use of the Township’s right-of-way by others.</p> <table><tr><td>404.013 Solicitor</td><td>\$16,800</td></tr><tr><td>404.018 Other – Labor/Human Resources</td><td>\$14,000</td></tr><tr><td>404.019 Special Legal Counsel – Cable/Video/ROW Ordinance</td><td>\$8,000</td></tr></table>	404.013 Solicitor	\$16,800	404.018 Other – Labor/Human Resources	\$14,000	404.019 Special Legal Counsel – Cable/Video/ROW Ordinance	\$8,000		
404.013 Solicitor	\$16,800							
404.018 Other – Labor/Human Resources	\$14,000							
404.019 Special Legal Counsel – Cable/Video/ROW Ordinance	\$8,000							

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

2011 BUDGET   2012 BUDGET

### 407 COMPUTER SERVICES

#### 407.012 – Regional Technology Computer Services

**\$50,341**

**\$57,477**

Since 2004, the Regional Technology Coalition (RTC) IT services has been provided by a regional coalition to the Townships of College, Ferguson and Patton, the Centre Region Council of Governments and the Centre Area Transportation Authority. The coalition members now have sufficient history to distribute shares of the service costs by municipal/agency usage. The Township has approximately 40 personal computers/laptops, a LAN (Local Area Network) comprised of several servers, a mid-frame IBM 520, a terminal server for police and a dedicated printer server. Attached to this backbone are numerous routers, switches, printers and other peripherals.

Ferguson Township's share of the RTC costs for 2012 are 24% of the total allocation. The proposed budget compares to \$50,341 (2011), \$53,511 (2010) \$50,963 (2009), and \$51,942 (2008).

For 2012, an additional \$10,000 is budgeted for special projects. This represents over 3 weeks of fulltime work.

#### 407.024 General Expense

**\$375**

**\$375**

Funding is set aside for miscellaneous items not included in the RTC agreement

#### 407.037 – Repairs/Maintenance Agreements

**\$19,150**

**\$18,960**

For 2012, the estimated maintenance contracts costs are as follows:

IBM I520 Hardware Support	\$1,000	IBM I520 Operating System Software Support	\$1,000			
RTC Utility Software annual maintenance	\$2,000	Township Engineer AutoCAD License and support	\$1,200			
Docuware annual license renewal and support	\$2,750	ArcView software maintenance (ESRI)(3 licenses)	\$1,000			
Cartegraph annual software	\$2,000	TRAK fuel system annual software	\$2,500			

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

maintenance (new in 2011)		maintenance (new in 2011)				
Microsoft Exchange licenses from State College Borough (75 users) (new in 2012)(\$11,200/5 yrs)	\$2,240	Codes Software seat licenses (new in 2012)	\$3,000			

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **408 PUBLIC WORKS-ENGINEERING**

#### **Public Works Mission Statement**

*Provide efficient, cost effective, professional public works services within our scope of work to our residents.*

#### **Public Works Goal Statement (Engineering Section)**

The Public Works Department includes 17 full time employees consisting of an Engineering section, a Road Maintenance section and 2 building custodians that function under the direction of the Public Works Director. In addition, a part time mechanic's helper assists the mechanic and 3 part time road workers assist with summer roadwork. The Engineering section includes the Township Engineer, the Engineer Assistant, a Department Administrative Assistant and an Engineering Intern. In 2012, the Department plans to add a full time GIS (geographic information system) technician and eliminate the Intern position. The GIS position will be shared with Planning and Zoning. The Engineering Section is responsible for designing, bidding, administering, and inspecting capital improvement projects such as road, park or building construction, reviewing land development plans including storm water management plans and traffic impact studies, and maintaining traffic signals. The Township hires consultant engineers and inspectors as needed. Duties of the Engineering section include:

- preparing engineering documents and drawings for capital construction projects,
- evaluating and documenting the classification and condition of 90 miles of roadway,
- proper maintenance and inspection of 18 signalized intersections,
- managing engineering consultant agreements,
- administering a highway occupancy program and issuing permits,
- responding to and marking Pa One Calls,
- issuing work orders to and coordinating with the maintenance section,
- asset management including signs, storm water facilities, sidewalks, roads utilizing Cartegraph software,
- maintaining various public works GIS databases and preparing drawings,
- oversight of engineering reviews of development plans,
- construction inspection and oversight,
- managing the NPDES Phase II storm water program including public education, illicit discharge detection and system mapping and inspection,
- responding to questions and needs of the residents, township staff and Board, and contractors and engineers,

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET 2012 BUDGET**

- Maintaining Township road construction standard drawings.

### **Examples of Engineering Services Accomplishments for 2011 are noted below:**

**Old Gatesburg Road Extension:** Construction work on this project began in the Spring of 2011. The Public Works Director represented the owner at bi-weekly progress meetings and managed the construction contract with HRI, and the professional services contract for inspection with EADS.

**Traffic Calming Policy:** The Public Works Director drafted a policy and the Board of Supervisors forwarded the policy to the Planning Commission. The Planning Commission and Planning Director rewrote the policy to address not only traffic calming but also “complete streets”. The Manager tasked the Township Engineer to review and complete the policy prior to review and acceptance by the Board of Supervisors. The Planning Director may draft a separate “Complete Streets” Policy.

**Asset Management System:** In 2011, the Township Engineer received training in a new asset management system utilizing Cartegraph software. The hiring of a GIS technician in 2012 will allow the Department to begin utilizing this robust system for asset management and work orders.

**Contract 2011-C1 Whitehall Road:** Engineering staff oversaw the final design work on this project including relocation of utilities and roadway widening and improvements for approximately 4 miles from SR26 to Tadpole Road. During 2011, the Township’s design consultant received environmental permits, staff conducted an open house with affected residents in May, right of way plans were finalized and recorded, and utility relocation plans were finalized. Appraisals began on 59 claims and the Public Works Director served as Right-of-Way Representative on all claims. Pending final right-of-way acquisition and agreement with the West Penn Power and Verizon, this project will be let in 2011 for construction in 2012.

**Contract 2011-C2 Horseshoe Circle and East Chestnut Street:** Engineering staff bid, administered, and inspected the construction of this project in 2011. Work included improved drainage, base repair, and asphalt overlay.

**Contract 2011-C3 Old Farm Lane and Ridgewood Circle:** Engineering staff bid, administered, and inspected the construction of this project in 2011. Work included cold recycling of the roadway, repair of inlets and storm pipe as necessary, minor concrete curb repair, final paving and installation of ADA ramps.

**Contract 2011-C4 Tudek Dog Park:** The Township Engineer designed the installation of an ADA accessible concrete walkway from the parking lot of the Tudek barn and farmhouse to the dog park. The public works crew completed this work. In addition, the crew facilitated repairs to washouts in the existing dog park.

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET** **2012 BUDGET**

**Contract 2011-C5 Haymarket Park Phase 2:** Engineering staff bid, administered, and inspected the construction of this project in 2011. This phase of work included a paved path, sidewalk, sand volleyball court, and a pavilion.

**Contract 2011-C6 Seal bike paths.** Engineering staff bid, administered, and inspected the construction of this project in 2011.

**Contract 2011-C7 Fuel Bid:** Annually, the Township contracts for fuel delivery.

**Contract 2011-C8 Pavement Markings:** Annually, the Township contracts for pavement markings including line striping and legends. Other municipalities piggyback on this contract.

**Contract 2011-C9 Microsurfacing** Annually, the Township contracts for microsurfacing on certain township roads (a pavement preservation technique using a slurry seal). Residents were notified in advance.

**Contract 2011-C11 Traffic Signal Emergency Backup UPS:** Uninterruptable power supplies will be installed at certain intersections such as Martin St/ Blue Course, Science Park/ W College Ave, and Bristol Ave/ W College Ave. This work is planned to be completed in 2011.

**Contract 2011-C12 Traffic Signal LED Replacements:** Annually, the Township replaces LEDs at traffic signals as part of routine maintenance.

**Contract 2011-C13a, 2011-C13b, 2011-C13c Street Tree Installation Contracts:** Three separate contracts were let in 2011 to install street trees at new locations in Tudek Park, at replacement locations throughout the Township, and at new planting opportunities on Martin Street and Westerly Parkway. Partial funding is provided through the Tree Vitalize Program.

**Contract 2011-C14 Street Tree Pruning:** Annually, the Township contracts for street tree pruning to include growth training, crown maintenance, removal of hazards, and clearance over sidewalks and roadways. Staff intends to bid this work in October 2011.

**Contract 2011-C15 Blue Course and College Ave Safety Improvement:** In 2011, the Township received notification of a \$35,000 grant through the ARLE (Automated Red Light Enforcement) grant program. Engineering staff is designing and plans to bid this project including a southbound protected prohibited left turn, timing changes, which will include relocation of a mast arm and pole, to improve the safety of this intersection.

**Contract 2011-C17 Demolition of Tudek Block Barn:** Engineering staff requested and received proposals, administered, and inspected this project in 2011, which included demolition of the abandoned block milking barn.

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

**Contract 2011-C20 Tudek Park Phase 3:** Engineering staff managed this work in 2011 using contract and in-house forces concurrently with Contract 2011-C4. This project included the installation of fencing and amenities for a third dog park.

Issued 52 highway occupancy permits from September 2010 through September 2011.

Issued 35 driveway permits from September 2010 through September 2011.

Reviewed 15 subdivision and/or land development plans for conformance to Township engineering and storm water design standards from September 2010 through September 2011.

### **Goals and Planned Projects for 2012**

#### **The following are goals for the Engineering Section of the Public Works Department:**

- Finalize a traffic calming policy.
- Manage utility relocation, construction, and inspection of the Whitehall Road Improvement Project.
- Oversee construction and inspection of lighting and landscaping for the Old Gatesburg Road Extension project.
- Design, survey, bid, administer construction, and inspect the following planned public works road projects: Rosemont Drive, Aaron Drive, Park Centre Boulevard, Martin Street, Park Crest Lane cul-de-sac.
- Designs, survey, bid, administer construction of any 2012 Park Improvement Projects.
- Prepare contracts for any equipment purchases from the Public Works Capital Equipment Fund Appropriation.
- Prepare contracts for the material and equipment bids, street tree maintenance.
- Administer the pavement markings contract and the microsurfacing contract for Centre Region.
- Conduct traffic volume and speed studies.
- Inspect annually and document the conditions of 90 miles of roadway including roadway condition, signs, storm water inlets and pipes.
- Hire a GIS technician and implement new software for asset management and work orders.

**408.012 Public Works Director's Salary** (see salary schedule)(does not include merit)

**\$81,712**

**\$84,000**

**408.013 Township Engineer's & Engineer Assistant's Salaries** (see salary schedule)(does not include merit)

**\$118,903**

**\$121,838**

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

This line item provides for the salaries of the Township Engineer and the Engineering Assistant		
<b><u>408.014 Engineering Staff Salaries</u></b> (see salary schedule)(does not include merit)	<b>\$32,350</b>	<b>\$74,932</b>
This line item provides for the salary for the Public Works Administrative Assistant and GIS Technician		
<b><u>408.015 Engineering - Project Surveys and Engineer Drawings</u></b>	<b>\$0</b>	<b>\$35,000</b>
Funding for this item includes environmental permitting and structural design for a concrete box culvert under Rosemont Drive.		
<b><u>408.016 Engineering – Specialties</u></b>	<b>\$10,000</b>	<b>\$10,000</b>
This account provides for a contingency to hire professional consultants to assist the Township Engineer. Examples of services include use of specialized equipment to camera and survey the condition of storm water pipes, a structural or soils engineer to assist with foundation design or geotechnical investigations, a hydro-geologist to assist with sinkhole repair and groundwater quality or quantity issues. Included in this account is public education and outreach by Clearwater Conservancy, and permit fees for our NPDES Phase II storm water management permit with PADEP. (Pennsylvania Department of Environmental Protection)		
<b><u>408.021 Office Supplies</u></b>	<b>\$1,950</b>	<b>\$1,950</b>
General office supplies such as plotter paper, printer paper, letter size paper, files, calendars, desk supplies, envelopes, staples, paper clips, computer disks, plotter paper and other miscellaneous items are included in this account.		
<b><u>408.024 General Expense</u></b>	<b>\$1,700</b>	<b>\$1,700</b>
This budget line item covers general expenses such as paint, surveying supplies, stakes, flagging, plan copying, recording of easements, plats or plans, and luncheon meetings. This budget includes the costs of field surveying being done in-house. Also included in this budget item are the Township's expenses for membership with the Pennsylvania One Call System. State law requires membership in this system. Notification tickets received by email cost \$.85 per ticket; emergency calls after hours by voice mail cost \$2.50 or \$5.00 each.		
<b><u>408.032 Communications</u></b>	<b>\$4,300</b>	<b>\$5,300</b>
This account accounts for 40% of the cost of the PRI telephone system lines for the Engineering, Planning & Zoning and Public Works departments. It also includes the cost of 2 cell phones for the engineering department. Employees pay \$10/each per month to defray some of the cost of the cell phones. Employees also pay for the cost of the phone, if any. Department heads		



## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

are provided a \$100 allowance toward the purchase of a smart phone/pda on the Township account.						
<b><u>408.033 Transportation</u></b>	<b>\$150</b>	<b>\$150</b>				
The cost associated with the engineering employees using their personal vehicles.						
<b><u>408.034 Advertising &amp; Printing</u></b>	<b>\$5,000</b>	<b>\$4,500</b>				
This account allows for the miscellaneous document printing and covers various classified and legal advertising for job vacancies, brush collection, leaf collection, sealed bids for contracts, and the sale of equipment. With the establishment of monthly leaf and brush collection, this funding category includes just one fall ad for leaf collection.						
<b><u>408.037 Repairs / Maintenance Agreements</u></b>	<b>\$4,250</b>	<b>\$4,600</b>				
<div>This account covers the lease, repair and maintenance costs for one Kyocera KM-3050 copier/network printer and one Xerox 6204 wide format printer (plotter). This also includes the usage fees.</div> <table><tr><td>Kyocera KM-3050 (\$149.45/mo. plus usage)</td><td>\$2,750</td></tr><tr><td>Plotter (\$101/mo. plus usage)</td><td>\$1,500</td></tr></table>	Kyocera KM-3050 (\$149.45/mo. plus usage)	\$2,750	Plotter (\$101/mo. plus usage)	\$1,500		
Kyocera KM-3050 (\$149.45/mo. plus usage)	\$2,750					
Plotter (\$101/mo. plus usage)	\$1,500					
<b><u>408.042 Dues, Subscriptions &amp; Memberships</u></b>	<b>\$7,593</b>	<b>\$10,793</b>				
Various memberships, seminars and publications are beneficial to stay abreast of current technology, means and methods, and to network with other professionals in the Public Works and Engineering field. The state of Pennsylvania now requires continuing education credits for Professional Engineers. The Township Engineer and the Public Works Director are registered professional engineers with the state of Pennsylvania. Certain manuals and publications need updated. Membership fees and conference costs are listed below. The membership for the American Public Works Association, APWA, includes the Road Superintendent, the Public Works Director, the Township Engineer and the Engineer Assistant. The Public Works Director serves as President of the Nittany Branch of the APWA and on an APWA national task force “Body of Knowledge”, (all travel and lodging costs for the task force are covered by APWA). Training typically includes the following topics: AutoCAD (latest version) associated Land Development software, ARC-Info GIS software, construction inspection, leadership and supervision, transportation management, traffic studies, and storm water management seminars.						

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

AutoCAD \$1,500, PSATS, PLCM, LTAP, other training as noted in narrative \$300, Cartegraph training \$4,500	\$6,300	APWA National Conference in Anaheim, CA, attended by Public Works Director \$1,900  Transportation Engineering and Safety Conference at PSU for Township Engineer and Public Works Director \$150 x 2	\$2,200		
Group Membership to American Public Works Association \$400  Institute for Traffic Engineers membership \$993 for up to 5 people	\$1,393	Publications/Manuals	\$500		
<b><u>408.075 Office Equipment</u></b>				<b>\$0</b>	<b>\$0</b>
Nothing is budgeted for the current year.					
<b><u>408.141 Engineering Intern</u></b>				<b>\$13,750</b>	<b>\$0</b>
For 2012, the intern position is being eliminated due as a result of hiring a fulltime GIS staff person.					
<b><u>408.174 Education</u></b>				<b>\$1,180</b>	<b>\$1,180</b>
Don Voigt, Engineer Assistant, intends to further his education by obtaining an Associate of Science Degree in Civil Engineering Technology from Penn Foster College. There are four semesters at a cost of \$1,180 per semester. Mr. Voigt intends to complete 2 semesters in 2011. 2 semesters x \$1,180 x 50% is used for budget purposes in accordance with Ferguson Township's Educational Assistance Policy. This includes books.					

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

2011 BUDGET   2012 BUDGET

### 409 GENERAL GOVERNMENT BUILDINGS

<b><u>409.014 Custodian Wages</u></b> (see salary schedule)(does not include merit)				\$59,228	\$60,902
This line item provides for the salaries of two full time custodians. One-half of one custodian will be billed to Centre Region COG.					
<b><u>409.021 Safety Training and Safety Supplies and Safety Incentive Plan</u></b>				\$1,500	\$1,500
This account handles safety supplies and training material requested by the Safety Committee. \$300 is requested for this task. A safety incentive plan was developed in 2006 and has been approved by the Manager and the Board of Supervisors and incorporated into the Township Safety Plan. The Township recognizes that a reduction in lost time injuries and workers' compensation claims results in lower insurance premiums for the Township and rewards workers for creating a safe environment and reducing accidents.					
<b><u>409.022 Operating Supplies &amp; General</u></b>				\$6,000	\$6,000
This item includes the cost of providing the operating supplies for the custodian and covers various expenses that are needed in the operation of the Township Building such as cleaning supplies, light bulbs, coffee, cups, plates, first aid supplies, water softener salt and any other miscellaneous items.					
<b><u>409.025 Repair &amp; Maintenance &amp; Contracted Services</u></b>				\$15,700	\$22,000
This item includes routine inspections and maintenance for the HVAC system, roofs, man doors and overhead doors for the administration building and the 5 public works buildings. Also included are the repairs to and changes of locks and door mechanisms, carpet repairs, telephone system maintenance, and repairs to outdoor lighting, emergency repairs to HVAC units and roof repairs. The Township used \$1,000 of mulch around the building and grounds in 2011. Also, the Township utilizes specialized contractor services to assist with maintenance of the buildings and grounds. The choice of vendors, contractors and pricing is based on current contracts or estimates and is subject to change.					
Refuse & Recycle Carson \$110/mo. x 12 mo.	\$1,400	Central Station Monitoring (fire protection) \$69/quarter x4 fire monitoring	\$560		

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

		\$22/quarter x 4 24 hr. test signal \$7 x 4 monitor additional function \$41 x 4 door access system			
Pest Control	\$900	Carpet cleaning (twice per year, \$991 x 2) - Nittany Chem-Dry	\$1,982		
HVAC Inspections and Maintenance Allied Mechanical and Electrical (\$2,550 + \$1,000)	\$3,550	Inspect Simplex Grinnell Fire Alarm Panel, detectors, heat detectors, duct detectors, pull stations, quarterly inspections of the wet system and annual inspection of the anti-freeze system - Simplex Grinnell	\$1,253		
Document Control (shredding) Knisely	\$200	Backflow Prevention Inspection PBCI Allen	\$450		
Lawn Fertilization and Weed Control and Lime - Lawnscape LTD	\$1,860	Emergency Generator & ASCO transfer switch Service - CAT	\$781		
Roof Inspections and minor repairs Marcon (\$450 + \$150)	\$600	Halon System Inspection (fire suppression) - Kistler O'Brien	\$620		
Fire extinguisher inspections & refills Swartz	\$700				
<b><u>409.036 Electricity</u></b>				<b>\$28,000</b>	<b>\$33,000</b>
The Township has 31,932 square feet of enclosed buildings served by electrical needs. Some of the buildings have 220-volt service for equipment as well as 115-volt service. Beginning in fall 2010, the Township contracted with Premier Power Solutions LLC to fix electrical rates. The current contract reduces the rate from an average of 7.4 cents per KWH (prior to deregulation in 2011) to a fixed rate of 6.8-7.05 cents per KWH, depending on type of service (general, signals, streetlights). This budget estimates the average annual cost of electricity at 1.033 cents per square foot.					

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

<table><tr><td>Main Office Building</td><td>25,732 sq. ft.</td><td>Public Works Building #3</td><td>4,000 sq. ft.</td></tr><tr><td>Public Works Building #1</td><td>3,000 sq. ft.</td><td>Public Works Building #4</td><td>7,200 sq. ft.</td></tr><tr><td></td><td></td><td>Total</td><td>39,932 sq. ft.</td></tr></table>				Main Office Building	25,732 sq. ft.	Public Works Building #3	4,000 sq. ft.	Public Works Building #1	3,000 sq. ft.	Public Works Building #4	7,200 sq. ft.			Total	39,932 sq. ft.		
Main Office Building	25,732 sq. ft.	Public Works Building #3	4,000 sq. ft.														
Public Works Building #1	3,000 sq. ft.	Public Works Building #4	7,200 sq. ft.														
		Total	39,932 sq. ft.														
<b><u>409.037 Heat (Gas)</u></b>				<b>\$10,000</b>	<b>\$10,000</b>												
The Township has 28,732 square feet of heated enclosed buildings. Unless the rate for natural gas increases significantly, the total natural gas cost is expected to remain stable or possibly decrease due the insulation installed in the public works buildings. This budget estimates the average cost of gas at 25.0 cents per square foot																	
<table><tr><td>Main Office Building</td><td>25,732 sq. ft.</td><td>Public Works Building #3</td><td>4,000 sq. ft.</td></tr><tr><td>Public Works Building #1</td><td>3,000 sq. ft.</td><td>Public Works Building #4</td><td>7,200 sq. ft.</td></tr><tr><td></td><td></td><td>Total</td><td>39,932 sq. ft.</td></tr></table>				Main Office Building	25,732 sq. ft.	Public Works Building #3	4,000 sq. ft.	Public Works Building #1	3,000 sq. ft.	Public Works Building #4	7,200 sq. ft.			Total	39,932 sq. ft.		
Main Office Building	25,732 sq. ft.	Public Works Building #3	4,000 sq. ft.														
Public Works Building #1	3,000 sq. ft.	Public Works Building #4	7,200 sq. ft.														
		Total	39,932 sq. ft.														
<b><u>409.037 Water/Sewer</u></b>				<b>\$1,050</b>	<b>\$1,400</b>												
The Township has water and/or sewer service to several buildings on the premises serviced by the State College Borough Water Authority.																	

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **410 PUBLIC SAFETY**

#### **Police Department Mission Statement**

*The mission of the Ferguson Township Police Department is to enhance the quality of life throughout the Township by working cooperatively to preserve the peace, enforce the law, reduce the fear and incidence of crime and provide a safe environment for the residents and visitors of the community.*

#### **Police Department Goal Statement**

The Police Department consists of 20 full time sworn personnel, 3 full time civilian office assistants, and a part time school crossing guard. Additionally, one part time person is shared with Planning & Zoning for Township Ordinance Enforcement.

The Police Department delivers the full range of law enforcement services to the community, including response to all calls for service, follow up investigations, crime prevention initiatives, detection activities, and traffic control and enforcement. We work frequently with both governmental agencies and non- governmental agencies and organizations to address public safety concerns.

Our 5-year strategic plan is completed and other Staffing Study recommendations are being prioritized and evaluated for implementation. These include continued work on the Policy and Procedures Manual, strategies to increase supervision and revisiting of the patrol schedule to determine if there are other schedules, which may be of benefit to the Township as well as the officers covered by the Collective Bargaining Agreement.

#### **410.012 Police Chief Salary (see attached salary schedule)(does not include merit)**

**\$87,444**

**\$89,892**

This line item provides for the salaries of the Police Chief

#### **410.013 Police Officers Salaries (see attached salary schedule) (does not include merit)**

**\$1,136,055**

**\$1,296,318**

This line item provides for the salaries of the Police Sergeants, Corporals, Detectives and the Patrol Officers.

#### **410.014 Police Staff Salaries (see attached salary schedule) (does not include merit)**

**\$93,052**

**\$100,345**

This line item provides for the salaries of three (3) Administrative Assistants and the school crossing guard.

#### **410.015 Public Safety Overtime**

**\$142,008**

**\$150,807**

Public Safety Overtime includes emergency call outs, court time, special assignments, shift fill-ins and holdovers, outside of

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET    2012 BUDGET**

shift meetings, and special event details (some of which are reimbursed by the requesting party such as Penn State Football). It also is comprised of grant monies (which are reimbursable) for DUI Enforcement & Cops in Shops Programs, the Buckle Up campaign, and Drive Safe (Anti Aggressive Driving). Additionally, the Pennsylvania Attorney General's Office, Bureau of Narcotics Investigations/Centre County Drug Task Force enforcement activities that are reimbursable is included. Our Select Traffic Enforcement Program (S.T.E.P.) program that is funded by local dollars is requested to remain, and lastly funding for a sergeant(s) to assist in updating the policy manual to comply with the Staffing Study recommendation. This last item is a re submission from 2011.

OVERTIME			
DUI Checkpoint/Cops 'N Shops (Grant)	\$18,000	Drive Safe (Grant)	\$3,000
BNI/Drug Task Force	\$6,000	STEP	\$8,000
Buckle Up (Grant)	\$4,700	Community Relations/Crime Prevention Programs	\$5,200
PSU (Football games & Ag Progress)	\$20,000	General	\$66,407
Policy Manual	\$12,000	State College Borough DUI Grant	\$7,500

### **410.018 Other Salaries & Wages/Equipment (Contracted)(DUI)**

**\$29,915**

**\$41,800**

This account provides funding for the various grant monies allocated for enforcement projects and related equipment that will be used to reimburse other police departments who participate in the Sobriety Checkpoint/DUI programs. The Township administers the DUI Enforcement Grant for the entire County.

### **410.019 Uniform Equipment Purchases**

**\$34,990**

**\$35,200**

This account reflects the cost of outfitting new officers and replacement of worn or damaged items of existing officers.

Outfit 2 replacement officers	\$12,000	Taser resistant carriers for body armor	\$800
Replace batteries (for flashlights, radios, etc.)	\$1,000	Replacement shirts, pants, jackets, etc. (2 pants & 2 shirts/officer @ \$80/piece + 10 light weight jackets	\$7,400

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

		@ \$100 each)			
Binoculars for patrol cars (\$9@ \$53)	\$480	Replacement boots, gloves, belts, holders, handcuffs, insignia, etc.	\$2,500		
Other	\$9,520	Unanticipated items	\$1,500		
<b><u>410.021 Office Supplies</u></b>				<b>\$3,500</b>	<b>\$3,600</b>
This account includes such items as paper, pens, pencils, printer and copier toner cartridges, office stock, forms, business cards, parking permits and desk stock.					
<b><u>410.023 Vehicle Fuel</u></b>				<b>\$48,000</b>	<b>\$49,500</b>
The department vehicles are estimated to continue to use 16,000 gallons of unleaded fuel at \$3.40/gallon.					
<b><u>410.024 General Expenses</u></b>				<b>\$13,000</b>	<b>\$13,000</b>
This account is necessary for a wide variety of items or services that are necessary to insure the proper functioning of the Department, but that are not large enough for a separate categorization and/or do not occur every year. Some of these items include traffic paint, first aid supplies, flares, towing charges, prisoner transport costs, and personnel testing and processing costs. This also includes drug testing charges. The department will be testing for in the Spring in order to maintain an up to date list of prospective police officer candidates.					
<b><u>410.032 Communications</u></b>				<b>\$11,420</b>	<b>\$13,220</b>
Included in this account are the estimated costs for providing mail, phone and data communication services for the effective functioning of the Department.					
Postage, UPS Charges	\$1,160	Cellular phones	\$8,400		
40% of the cost of the PRI line for the phone, and fax lines to the police department	\$3,660				



## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

<b><u>410.033 Transportation</u></b>				<b>\$4,000</b>	<b>\$4,200</b>								
Costs of VASCAR, (Visual Average Speed Computer and Recorder) ESP (Excessive Speed Preventer), ENRADD (Electronic Non-Radar Device) speedometer and stopwatch calibration are included (\$2,076). Speed monitoring equipment must be certified periodically. Also included are the costs of court related transportation and reimbursement for police officers use of personal vehicles at the IRS rate.													
<b><u>410.034 Printing &amp; Advertising</u></b>				<b>\$3,800</b>	<b>\$3,800</b>								
This account includes the cost of printing Department forms, letterhead, parking tickets, permits, etc. and covers various advertising requirements such as for new hires (\$2,000).													
<b><u>410.037 Repairs &amp; Maintenance</u></b>				<b>\$5,420</b>	<b>\$6,000</b>								
<table><tr><th>Description</th><th>Amount</th></tr><tr><td>Kyocera 3050 Color copier lease (expires 2012) (or replacement)</td><td>\$3,000</td></tr><tr><td>Kyocera 2050 B&amp;W copier lease(expires 2012) ( or replacement)</td><td>\$1,000</td></tr><tr><td>Kyocera 4035 copier usage</td><td>\$2,000</td></tr></table>				Description	Amount	Kyocera 3050 Color copier lease (expires 2012) (or replacement)	\$3,000	Kyocera 2050 B&W copier lease(expires 2012) ( or replacement)	\$1,000	Kyocera 4035 copier usage	\$2,000		
Description	Amount												
Kyocera 3050 Color copier lease (expires 2012) (or replacement)	\$3,000												
Kyocera 2050 B&W copier lease(expires 2012) ( or replacement)	\$1,000												
Kyocera 4035 copier usage	\$2,000												
<b><u>410.038 Outside Vehicle Repairs</u></b>				<b>\$6,500</b>	<b>\$6,500</b>								
Required vehicle maintenance provided by outside sources as estimated that may include but are not limited to, rotor service, transmission repair, towing, and front-end alignment.													
<b><u>410.042 Dues, Subscriptions, Memberships &amp; Conferences</u></b>				<b>\$14,600</b>	<b>\$12,330</b>								
<table><tr><td>International Association of Chiefs of Police Membership (IACP) (\$275) &amp; Conference (1 person) San Diego in October</td><td>\$2,000</td><td>PA Narcotics Officers Association Dues (2 @ \$50) &amp; Conference (2 @ \$500; Harrisburg in March)</td><td>\$1,100</td></tr><tr><td>Pennsylvania Chiefs of Police</td><td>\$1,200</td><td>MAGLOCLEAN Department</td><td>\$1,200</td></tr></table>				International Association of Chiefs of Police Membership (IACP) (\$275) & Conference (1 person) San Diego in October	\$2,000	PA Narcotics Officers Association Dues (2 @ \$50) & Conference (2 @ \$500; Harrisburg in March)	\$1,100	Pennsylvania Chiefs of Police	\$1,200	MAGLOCLEAN Department	\$1,200		
International Association of Chiefs of Police Membership (IACP) (\$275) & Conference (1 person) San Diego in October	\$2,000	PA Narcotics Officers Association Dues (2 @ \$50) & Conference (2 @ \$500; Harrisburg in March)	\$1,100										
Pennsylvania Chiefs of Police	\$1,200	MAGLOCLEAN Department	\$1,200										

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

Membership (\$120) & Conference (1) in Lancaster in July		Membership (\$400) & Conference (1 @ \$800 Atlantic City, NJ in April)			
Central PA Chiefs of Police Association Membership (\$100) & Quarterly Meetings (4@\$50)	\$300	PA Homicide Investigator's Association Dues (\$60) & Conference (\$600 in State College)	\$660		
County Chiefs of Police Monthly Meeting (12 @ \$12 + \$2.25 pkg)	\$150	National Association of Professional Accident Specialists Membership	\$60		
National White Collar Crime Center Training Conference (1) in VA in October	\$1,200	CWCOG (Central Westmorland Council of Governments) Integrated Co-operative Purchasing Membership (for purchasing Department vehicles)	\$175		
Regional Detective Meetings (3 @ \$60)	\$180	DARE Conference in Lancaster in August (2 @ \$250). Includes Missing & Exploited Children Certification & Car Seat Technician Re-certification	\$500		
Crimes and Vehicle Code CD (2@\$65)	\$130	IACP Policy Database Access	\$500		
National/International Association Memberships for Firearms/Less Lethal Instructors and Centre County Tactical Response Team Member	\$550	Int'l Law Enforcement Educators and Trainers Conference (1 person) in Chicago in April	\$700		
DUI Conference for Co-coordinator (Reimbursable by grant)	\$600	Accreditation Manual Updates	\$100		
West Publications/Motor Vehicle & Criminal Law Digest (10 @ \$45)	\$450	Pocket Crimes & Vehicle Code	\$300		
Law Officer's Bulletin (electronic case law) & searchable disc	\$165	National Law Enforcement Directory	\$190		
U.S. Identification Manual	\$100	Miscellaneous manuals, publications & costs associated with seminars & conferences	\$500		

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

Lexis Nexis Legal subscription		\$600			
<b><u>410.045 Contracted Services</u></b>				<b>\$25,853</b>	<b>\$53,168</b>
The regional RM/MCS (Records Management/Mobile Computer System) functions in the cars over a wireless data network. Costs are calculated on a per unit basis, and include airtime from a digital service provider, the system (Stratus) server maintenance fee, the frame relay connection to the County, and the administrative fee to the Borough. Cost per unit is \$1,110. Additionally, \$200 per unit is included for mobile computer repairs that may be needed in lieu of a maintenance agreement (9@\$200). Lastly, the anticipated costs of switching to 4G coverage (will entail new antennas & antenna adapters (9@\$200, Smart Cards (addresses federal requirement for dual authentication to state database systems) (23 computers@ \$200) & \$3,706 (our share of software costs) are requested. These last items are a resubmission/carry over from 2011.			\$21,896		
Our software warranty on the RM/MCS will expire the Fall of 2012 and the first year's maintenance costs will be due. Our share of the system costs is 17% (.17*\$100,000).			\$17,000		
Our share of the County Central Booking Center costs for 2012.			\$3,450		
The Department owns and maintains our uniforms. This is estimated cost for uniform cleaning, detectives clothing allowance as per the collective bargaining agreement (2 @ \$750 each), and the chief's non-uniform cleaning allowance (\$300).			\$6,180		
The Public Works Department periodically washes Police Department vehicles when time permits. This account provides for an occasional cleaning when Public Works personnel are not available (one wash per week X 20 weeks X 13 cars X \$5 = \$1,300), as well as once a year detailing at \$1,350 (9 @\$150 ).			\$2,650		
This figure is the Township's share of the Mobile Command Vehicle capital and operating Costs.			\$1,292		
This line item is the Township's anticipated share of Centre County Tactical Response Team outfitting and operating costs, including the vehicle.			\$0		

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

AED (Automated Electronic Defibrillator) Medical Direction			\$700																																																		
<b><u>410.174 Education</u></b>				<b>\$11,100</b>	<b>\$6,000</b>																																																
Corporal Tim Stringer requests \$6,000 to work toward completion of his Criminal Justice Administration Degree through Mountain State University (W VA). He needs 38 additional credits (of 128) to graduate. The CBA (collective bargaining agreement) requires the Township to reimburse sworn members 100% of the costs provided they have continuing employment agreements.																																																					
<b><u>410.182 Longevity Pay</u></b>				<b>\$10,933</b>	<b>\$12,547</b>																																																
Per the current collective bargaining agreement, the Township pays longevity based on a percentage of salary and length of employment with the Township for Officers hired before Jan 1, 2000 and a fixed rate for Officers hired after that date.																																																					
<table border="1"> <thead> <tr> <th colspan="3">Officers hired prior to 1/1/2000</th><th colspan="3">Officers hired after 1/1/2000</th></tr> <tr> <th>Employee</th><th>Date of Hire</th><th>Amount</th><th>Employee</th><th>Date of Hire</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>Sgt. Rob Glenn</td><td>04/02/1990</td><td>\$2,116</td><td>Off. Mike Lamb</td><td>11/19/2001</td><td>\$1,000</td></tr> <tr> <td>Sgt. Chris Albright</td><td>09/28/1992</td><td>\$1,925</td><td>Sgt. Ryan Hendrick</td><td>05/01/2001</td><td>\$1,000</td></tr> <tr> <td>Cpl. Tim Stringer</td><td>08/01/1995</td><td>\$1,567</td><td>Det. Josh Martin</td><td>10/18/2004</td><td>\$700</td></tr> <tr> <td>Off. Brian Sprinkle</td><td>10/21/1996</td><td>\$1,407</td><td>Off. Travis Park</td><td>12/05/2005</td><td>\$600</td></tr> <tr> <td>Off. Andrew J. Ettaro</td><td>07/01/1998</td><td>\$1,232</td><td>Off. Kevin Laudenslager</td><td>1/30/2006</td><td>\$500</td></tr> <tr> <td></td><td></td><td></td><td>Off. Jon Mayer</td><td>4/4/2006</td><td>\$500</td></tr> </tbody> </table>			Officers hired prior to 1/1/2000			Officers hired after 1/1/2000			Employee	Date of Hire	Amount	Employee	Date of Hire	Amount	Sgt. Rob Glenn	04/02/1990	\$2,116	Off. Mike Lamb	11/19/2001	\$1,000	Sgt. Chris Albright	09/28/1992	\$1,925	Sgt. Ryan Hendrick	05/01/2001	\$1,000	Cpl. Tim Stringer	08/01/1995	\$1,567	Det. Josh Martin	10/18/2004	\$700	Off. Brian Sprinkle	10/21/1996	\$1,407	Off. Travis Park	12/05/2005	\$600	Off. Andrew J. Ettaro	07/01/1998	\$1,232	Off. Kevin Laudenslager	1/30/2006	\$500				Off. Jon Mayer	4/4/2006	\$500			
Officers hired prior to 1/1/2000			Officers hired after 1/1/2000																																																		
Employee	Date of Hire	Amount	Employee	Date of Hire	Amount																																																
Sgt. Rob Glenn	04/02/1990	\$2,116	Off. Mike Lamb	11/19/2001	\$1,000																																																
Sgt. Chris Albright	09/28/1992	\$1,925	Sgt. Ryan Hendrick	05/01/2001	\$1,000																																																
Cpl. Tim Stringer	08/01/1995	\$1,567	Det. Josh Martin	10/18/2004	\$700																																																
Off. Brian Sprinkle	10/21/1996	\$1,407	Off. Travis Park	12/05/2005	\$600																																																
Off. Andrew J. Ettaro	07/01/1998	\$1,232	Off. Kevin Laudenslager	1/30/2006	\$500																																																
			Off. Jon Mayer	4/4/2006	\$500																																																
The following officers have not reached the years of service requirement for longevity for 2012: Brian Rose, Walter Embser, Shawn Morrison, Jeffrey White, William Chambers, Devon Moran, Shawn Slater & Eric Albright.																																																					
<b><u>410.225 Criminal Investigations</u></b>				<b>\$2,000</b>	<b>\$2,524</b>																																																

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

The Criminal Investigations section uses forensic and investigative materials relative to its function such as fingerprint lifters and powders, filters, impression compounds, DVDs, DNA swabs, evidence packaging materials, etc. (\$1,000). This category also includes costs for investigative database access (\$50/month), and non-reimbursable towing costs for vehicles seized for forensic processing (6 @ \$185 each). Additionally, costs for destruction of evidence (2 @ \$12) & computer hardware & software for forensic cell phone analysis is included (\$900).							
<b><u>410.234 Oil, Lubrication and Fluids</u></b>		<b>\$5,200</b>	<b>\$4,000</b>				
The amount requested is based on the Department’s needs for oil, lubrication and fluids as estimated.							
<b><u>410.242 Ammunition &amp; Related Expenses</u></b>		<b>\$10,500</b>	<b>\$11,620</b>				
This account reflects the costs of firearms equipment maintenance, and range supplies and costs. <table border="1" data-bbox="191 738 1144 954"><tr><td>Firearm ammunition, less lethal ammunition/cartridges &amp; related training items</td><td>\$10,500</td></tr><tr><td>Fees to use ranges or other facilities for firearms training (\$320 Outdoor Sportsmen’s Club, \$100 Fulcomer Farm &amp; \$700 Spring Twp. Range)</td><td>\$1,120</td></tr></table>		Firearm ammunition, less lethal ammunition/cartridges & related training items	\$10,500	Fees to use ranges or other facilities for firearms training (\$320 Outdoor Sportsmen’s Club, \$100 Fulcomer Farm & \$700 Spring Twp. Range)	\$1,120		
Firearm ammunition, less lethal ammunition/cartridges & related training items	\$10,500						
Fees to use ranges or other facilities for firearms training (\$320 Outdoor Sportsmen’s Club, \$100 Fulcomer Farm & \$700 Spring Twp. Range)	\$1,120						
<b><u>410.249 Community Relations/Crime Prevention</u></b>		<b>\$2,500</b>	<b>\$2,500</b>				
The Community Relations/Crime Prevention Officers purchase items for programs and presentations such as videos, posters, literature, stickers, magnets, etc. for programs such as Neighborhood Watch, Kid Care, Safe Kids, station tours, National Night Out, etc.							
<b><u>410.251 Vehicle Parts</u></b>		<b>\$26,000</b>	<b>\$26,000</b>				
This account covers tires, repairs, replacement parts and any other required maintenance necessary to maintain the police vehicles in a safe operating condition. This includes our 8 patrol vehicles, 2 detective vehicles, 2 ATVs, 1 administrative vehicle, one vehicle shared with PW, the Community Response Vehicle, and the Ordinance Enforcement truck.							
<b><u>410.252 Officer Training</u></b>		<b>\$18,750</b>	<b>\$20,050</b>				
This item covers new and ongoing mandatory and specialty training. All training is approved by the Chief of Police prior to							

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

assignment and assessed for conformance to department needs and priorities. Many training events are announced only weeks in advance, so a fully detailed list is not available at this time. Many courses are offered through the IACP, PA Chiefs Association, MAGLOCLEN or other similar organizations, and entail a registration fee of anywhere from \$35 to \$385. Lodging and food are subject to location. Known sessions at this time are:

- \$1,800 for two officer (re)certification for Defense Technology Instructor (less lethal, distraction devices, impact and chemical munitions, etc.) (Resubmission from last year). (40 Hours) Due every 3 years.
- \$1,100 for attendance at an armorer school for M-16 rifles. This training will allow inspection and maintenance of our department rifles. Due every 3 years.
- \$550 Red Cross materials to continue upgrade of officers to Emergency Responder level (40 hours) as well as purchase new materials for training all Township employees in the changes to the procedure for CPR.
- \$1,000 Crisis Intervention Team Training (four officers @ \$200 per officer) (40 hours).
- \$2,600 (\$1,800 + \$800 Travel Expense for on-site trainer) for B-PAD rater training (resubmission from last year) (24 hours).
- \$2,100 for Supervisory Trainings (400 hours).
- \$2,000 misc 1-3 day sessions for officers and other staff members (8-120 hours each).
- \$1,800 Annual in-service training required by the state for all officers. Most of this expense was previously funded by the State (16 hours x 20 officers=320 hours)
- \$2,500 for Investigative Strategies for Missing or Exploited Children (10@\$250).
- \$1,400 for On-Scene Collision Investigation- Level II (10-day class).
- \$1,400 for On-Scene Collision Investigation- Level III. (10-day class).
- \$1,200 for D.U.I. Instructor class. (5-day class).
- \$600 misc training materials.

### **410.253 Academy Training**

**\$36,090**

**\$36,790**

It would be prudent to plan for the possibility that a few officers (10%) may leave this year for currently unknown reasons. This line item is included for two replacement officers to attend the required municipal police officers training academy. The state no longer reimburses the municipality for these expenses.

Tuition		\$4,000
---------	--	---------

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

	Lodging	\$100/night for 105 nights	\$10,050			
	Meals	\$40/day for 105 days	\$4,200			
	Travel	145 miles @ \$.50/mile times 2	\$145			
	<b>Subtotal</b>		<b>\$18,395</b>			
	<b>Total</b>	<b>Times 2 officers</b>	<b>\$36,790</b>			
<b><u>410.327 Radio Maintenance</u></b>					<b>\$4,000</b>	<b>\$4,000</b>
These are costs associated with maintenance of car, portable and base station 800 MHz radios. The Township is self-insured for these costs.						

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **411 FIRE PROTECTION**

#### **411.054 CRCOG Fire Operating Contribution**

**\$201,493**

**\$210,523**

This line item represents Ferguson Township's share for the Alpha Fire Company funding. Harris and Halfmoon Township do not contribute to this line item. For further details, please refer to the 2012 COG Budget.

<b>Year</b>	<b>COG Formula</b>
2012	30.44%
2011	30.6956%
2010	30.44%
2009	30.56%
2008	29.70%
2007	29.19%

#### **411.055 Contribution to Warriors Mark Fire Company**

**\$2,500**

**\$2,500**

The Warriors Mark Fire Company provides fire protection service to portions of the western part of the Township.

#### **411.056 Contribution to Port Matilda Fire Company**

**\$2,500**

**\$2,500**

The 2012 allocation to the Port Matilda Fire Company is the same amount that was allocated annually since 2005.

#### **411.075 CRCOG-Fire Capital Equipment Contribution**

**\$76,926**

**\$77,152**

This line item represents Ferguson Township's share for the Alpha Fire Company Capital appropriation for the replacement of large equipment. This avoids the large expenditures and need for funds at the time of replacement. For further details, please refer to the 2012 COG Budget.



## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

Year	COG Formula
2012	30.44%
2011	30.6956%
2010	30.44%
2009	30.56%
2008	29.70%
2007	29.19%

### **411.990 Foreign Fire Relief Funding**

**\$132,693**

**\$132,693**

The State provides funding assistance for Township Foreign Fire Company annually. In accordance with DCED regulations, this funding is required to be accounted for in the General Fund Revenue and then transferred to the appropriate Fire Company within 60 days of receipt. This line item represents the payment to the State College Volunteer Fire Relief Association

## **412 AMBULANCE SERVICE**

### **412.056 Contribution to Port Matilda EMS**

**\$500**

**\$500**

In 2007, the Board elected to contribute this amount to the Port Matilda EMS for the current budget. This amount reflects a continuation of that funding.

## **413 ORDINANCE ENFORCEMENT**

### **413.000 Sewage Enforcement Services**

**\$500**

**\$500**

Beginning in 2010, the sewage enforcement officer began billing the customers directly, rather than through the Township. This will significantly reduce the activity in this account for future years. In prior years, the Commonwealth has refunded one-half of these costs to the Township under Act 539.

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET 2012 BUDGET**

### **414 PLANNING & ZONING**

#### **Planning & Zoning Department Purpose Statement**

The Director of Planning and Zoning, the Zoning Administrator, Receptionist, Planning and Zoning Intern, and a part-time Ordinance Enforcement Officer staff the Planning and Zoning Department. The staff is responsible for the review of land development and subdivision plans; administration of the Land Development and Subdivision Ordinance and the Zoning Ordinance; developing revisions to the ordinances; completing long and short range planning; issuing zoning and sign permits; enforcing grass/weed and sidewalk violations; conducting final zoning and site inspections; and staffing the Planning Commission, Zoning Hearing Board, and ad-hoc planning committees established by the Board of Supervisors. Additionally, staff participates in regional planning discussions with CRPA staff and CRPC members.

#### **In 2011, staff worked on the following projects:**

Regional Comp Plan Update Growth Forecasting	Regional Economic Development Assessment	PC Review of Traffic Calming Policy
Community Surveys	Turnberry TTD Master Plan	Beaver Avenue Neighborhood Plan
Westfield Hillside Park Master Plan	Act 46 Notifications	DRI Review [Harris Township]

#### **And these Zoning Ordinance Amendments:**

Terraced Streetscape	Riparian Buffer Revisions	RA/RR District Revisions
----------------------	---------------------------	--------------------------

#### **In 2012, staff will continue to accomplish the following:**

- Assist customers who call or come into the Township office with questions
- Review and provide staff recommendations on Subdivision and Land Development plans
- Evaluate rezoning requests as required by the Board of Supervisors
- Assist in updating Township Mapping and Codes
- Maintain and develop the P&Z element of the Township's website
- Review Lot Consolidation and Minor Alteration Plans
- Issue Zoning and Sign Permits
- Provide Zoning/ Weed/Snow/Noise/Abandoned Vehicle Enforcement

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

- Maintain and develop information in the Township's Geographic Information System (GIS).

In addition, during 2012, staff intends to work on the following:

- Implementation of the infrastructure improvements associated with the West College Avenue corridor. This may involve administration of grant money, synchronization with Borough improvements, coordination with PaDOT, and/or management of the site improvement process.
- TTD Master Plan Review and Implementation. The General Master Plan for the development of Turnberry is under review and will likely receive approval in early 2012. Much of the work of ensuring the viability of this project takes place at the front end and thus, a great deal of discussion and planning for the next ten to twenty year time frame is likely to occur over several months prior to the first Specific Implementation Plan being ready for submission. In addition, once Old Gatesburg Road construction is completed, plans for the next phases of Pine Hall are anticipated to be submitted for approval.
- Finalize Plan for the Beaver Avenue Neighborhood. The residency of this area has begun to tip towards rental properties occupied by students with an increasing minority of dwellings being owner-occupied. A consultant has drafted a plan that identifies issues and presents recommendations on how to preserve the quality of the area that offers a good supply of starter homes and is within walking distance of the Corl Street Elementary School.
- Update to the Regional Comprehensive Plan. This document will provide the basis for managing growth in the Region for the next several decades. Managing the supply of land within the adopted growth boundary and responding to the changing demographics of the country and the community will be increasingly important.
- Evaluate strength of existing codes and determine type and amount of updates needed based on adoption of Regional Comprehensive Plan. A thorough evaluation of the existing Subdivision and Land Development Ordinance as well as the Zoning Chapter of the Code of Ordinances is needed to assure that the tools that the Township has in place to manage growth and development is suitable for the 21<sup>st</sup> century. Many of these regulations were put in place more than twenty years ago and may need to be modified to address contemporary circumstances. Some areas to be evaluated may include:
  - Agricultural Protection and designation of Future Growth areas
  - Low Impact Development/Resource Protection
  - Sustainability/Green Design

**414.012 Planning and Zoning Director Salary (see salary schedule)(does not include merit)**

**\$65,607**

**\$68,780**

**414.013 Zoning Administrator Salary (see salary schedule)(does not include merit)**

**\$51,712**

**\$53,422**

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

<b><u>414.014 Planning and Zoning Administrative Staff Salaries</u></b> (see salary schedule)(does not include merit)	<b>\$41,814</b>	<b>\$32,259</b>		
<p>This account includes the salaries for the Township’s Receptionist and a Planning and a Zoning Intern. The GIS person will be used to complete special projects related to the preparation of studies and reports, presentation of GIS data, and other topics as needed, therefore an intern is not budgeted for 2012.</p> <table><tr><td>Recording Secretary (248 hrs @ \$15.20/hr)</td><td>\$3,770</td></tr></table>	Recording Secretary (248 hrs @ \$15.20/hr)	\$3,770		
Recording Secretary (248 hrs @ \$15.20/hr)	\$3,770			
<b><u>414.015 Ordinance Enforcement Officer’s Salary</u></b> (see salary schedule)(does not include merit)	<b>\$18,720</b>	<b>\$18,720</b>		
Average of 30 hours per week @ \$12.00/hr (30*52*\$12.00). This position provides services to enforce grass and weeds, snow removal, and animal enforcement. Other duties may include property addressing compliance, sign and parking enforcement.				
<b><u>414.019 Uniforms</u></b>	<b>\$500</b>	<b>\$500</b>		
The Department owns and maintains the uniform for the Ordinance Enforcement Officer. This line item reflects the estimated cost of purchasing the uniform and personal equipment. The cleaning and maintenance of the uniforms is included under contracted services.				
<b><u>414.021 Office Supplies</u></b>	<b>\$1,000</b>	<b>\$1,000</b>		
General office supplies such as paper, files, calendars, desk supplies, envelopes, staples, paper clips, printer and plotter cartridges, disks and other miscellaneous items are included in this account.				
<b><u>414.024 General Expense</u></b>	<b>\$500</b>	<b>\$500</b>		
This line item represents the cost of miscellaneous expenses that are not classified in other categories such as equipment calibration, OEO equipment, and intern hiring costs.				
<b><u>414.031 Professional Services</u></b>	<b>\$18,400</b>	<b>\$5,133</b>		
<p>This account covers all planning and zoning professional services, which consists of the Zoning Hearing Board Solicitor and stenographer. A projected breakdown of these services follows:</p> <table><tr><td>Stenographer / Experts for ZHB (est.)</td><td>\$1,500</td></tr></table>	Stenographer / Experts for ZHB (est.)	\$1,500		
Stenographer / Experts for ZHB (est.)	\$1,500			

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

Recording Secretary (6 meetings x 2 hrs/mtg @ \$15.20/hour)		\$183		
ZHB Solicitor (6 meetings x 5 hrs/mtg @ \$115/hour)		\$3,450		
<b><u>414.032 Communications</u></b>			<b>\$510</b>	<b>\$510</b>
This line item represents the cost of the Ordinance Enforcement Officer's cell phone (\$35/mo net of employee share).				
<b><u>414.033 Transportation</u></b>			<b>\$50</b>	<b>\$50</b>
This account is intended to cover the general use of private vehicle mileage reimbursement and parking charges for meetings.				
<b><u>414.034 Advertising &amp; Printing</u></b>			<b>\$4,850</b>	<b>\$4,750</b>
This account covers all of the advertising for the Planning Commission and Zoning Hearing Board meetings as well as the advertising of re-zonings, variances, appeals, and any rescheduling of meetings as necessary. Also included are funds for the reduction of plans for presentation at the meetings and the reproduction of miscellaneous maps, fact sheets and violation notices.				
Misc. Plan Reductions & Color Copying	\$250	Advertising	\$4,500	
<b><u>414.037 Maintenance Agreements</u></b>			<b>\$1,000</b>	<b>\$1,000</b>
This account records the actual copy and printing costs related to the Kyocera 4035 color copier by the Planning and Zoning Department.				
<b><u>414.042 Dues, Subscriptions, Memberships</u></b>			<b>\$6,130</b>	<b>\$5,650</b>
This account is to cover the cost for conferences, subscriptions and dues for professional memberships for the Planner, Zoning Administrator and Planning Commission members.				
Miscellaneous Seminars/Training -for staff, PC and ZHB	\$1,500	APA Annual Conference (1) (Los Angeles) or New Partners for Smart Growth (1) (San Diego)	\$2,500	

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

	Dues PA Planning Association (PPA) x2	\$220	Miscellaneous Publications	\$350									
	Membership American Planning Association (APA)	\$102	Subscription to Zoning Practice	\$90									
	Dues American Institution of Certified Planners (AICP) & APA	\$444	Subscription to Zoning Bulletin	\$200									
	Planning Commission Journal - For PC Members	\$140	Dues Central PA Safety Association (CPSA)	\$30									
	American Red Cross Certifications x3 (CPR)	\$24	Sam’s Club Membership	\$20									
<b><u>414.045 Contracted Services</u></b>						<b>\$300</b>	<b>\$300</b>						
This line item represents the costs of cleaning and maintenance of the Ordinance Officer’s uniforms.													
<b><u>414.075 Office Equipment</u></b>						<b>\$0</b>	<b>\$200</b>						
This is for a New Light Meter (Extech Heavy Duty Light Meter #HD400 or similar)													
<b><u>414.174 Education</u></b>						<b>\$0</b>	<b>\$0</b>						
This line item represents the cost of education for the P&Z department. Nothing is budgeted for the current year.													
<b><u>414.544 COG Planning Agency</u></b>						<b>\$62,236</b>	<b>\$62,096</b>						
This line item represents Ferguson Township’s share of the cost for the Centre Region COG Planning Agency. For further details, please refer to the 2012 COG Budget.													
<table><tr><th>YEAR</th><th>RATE</th></tr><tr><td>2012</td><td>26.63%</td></tr><tr><td>2011</td><td>26.69%</td></tr></table>						YEAR	RATE	2012	26.63%	2011	26.69%		
YEAR	RATE												
2012	26.63%												
2011	26.69%												

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

2010	26.26%
2009	26.46%

### **414.545 Centre County MPO**

**\$34,066**

**\$34,825**

This line item represents Ferguson Township's share of the cost for the Centre County Metropolitan Planning Organization. This line item is based on actual use rather than the COG formula. For further details, please refer to the 2012 COG Budget.

YEAR	RATE
2012	26.63%
2011	26.69%
2010	21.34%
2009	20.54%

## **415 EMERGENCY SERVICES**

The following table provides some history of the CRCOG contribution rates for Ferguson Township Emergency Services. This is based on the modified COG formula.

Year	COG Formula
2012	26.63%
2011	26.69%
2010	26.26%
2009	26.46%
2008	25.51%

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

	2007	25.15%			
<b><u>415.530 Emergency Management / COG Contribution</u></b>				<b>\$34,585</b>	<b>\$35,239</b>
This represents the Township's contribution to the Centre Region Intergovernmental Cooperation Emergency Management Plan. For further details, please refer to the 2012 COG Budget.					
<b><u>415.531 Emergency Management / COG Contingency</u></b>				<b>\$2,669</b>	<b>\$2,663</b>
This line item provides funding for the Emergency Management Coordinator to use in the event of a declared disaster. The Fund balance is anticipated to cap at \$100,000 with the total annual contribution of \$10,000 per year. For further details, please refer to the 2012 COG Budget.					
<b>421 HEALTH &amp; WELFARE</b>					
<b><u>421.045 Contracted Services</u></b>				<b>\$5,000</b>	<b>\$6,000</b>
Annually, area eating, drinking and retail establishments are inspected by the State College Borough Health Officer. These inspections are made in order to assure that these establishments meet the Township's ordinance regarding sanitary and safety conditions. The Township compensates the Health Officer based on an hourly basis, and these services include responding to citizen requests for assistance with property owners who fail to maintain their properties in a sanitary and healthy condition.					



## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **426 - 439 PUBLIC WORKS DEPARTMENT – MAINTENANCE**

The Public Works Department Maintenance Section consists of one Superintendent, 2 supervisors, one mechanic, mechanic assistant, 8 road workers under the direction of the Public Works Director. Part-time workers are hired during summer months.

#### **Public Works Maintenance Section Accomplishments for 2011**

- Constructed retaining wall around Public Works Building 4.
- Installed new storm water culverts on Fairbrook Road, Beaverbrook Road, and Greenlee Lane.
- Paved driveway and parking lot at Tudek farm house.
- Trimmed street trees for clearance over sidewalks and roadways in various neighborhoods.
- Completed base repair (mill and fill) on various roads including Nixon Road, Blue Course Drive, Whitehall Road, Tadpole Road, Dry Hollow Road, and Deibler Road in advance of microsurfacing or tar and chip work.
- Completed crack sealing in advance of tar and chip and microsurfacing on roads in Overlook Heights and Tadpole Road.
- Performed routine year round maintenance on 90 miles of roadway including crack sealing, inlet cleaning and repairs, street sweeping, roadside mowing, roadway patching and repairs, snow and ice removal, replacement and repair of roadside and street signs, sprayed weeds and curb lines.
- Continued township-wide monthly leaf and brush collection service in addition to the extended fall leaf collection service.
- Responded to flooding or roadside hazard incidents after hours.
- Completed numerous work order requests for sign repairs, washouts, park improvements, road repairs, storm drainage repairs, sinkhole repairs.
- Maintained public works, administration and police automobiles and equipment.

#### **Public Works Mission and Goals:**

Mission: Provide efficient, cost effective, professional public works services within our scope of work to our residents.

#### **Ongoing Goals:**

- Respond to winter storms and road hazards throughout the year in timely manner
  - Spray curbs for weeds – May and August

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

- Spring crack sealing – April/May
- Conduct monthly township-wide Brush collection
- Conduct monthly township-wide Leaf Collection and extended Fall Collection
- Sweep all curbed streets at least 4 times/year – Spring, twice Summer, Fall
- Inlet cleaning and repairs – June, September
- Mow all township roadsides at least 4 times a year (weather permitting- including parks, each round completed in 7 to 8 mowing days) mow more frequently if needed
- Fall crack sealing 2 weeks – September through October
- Township-wide Fall leaf collection 7 weeks Mid-October until winter operation begins or at the latest Mid-December
- Tree Trimming in right-of-way cart way
- Ditch grading on west end
- Assist with capital projects if necessary
- Miscellaneous road repairs and work orders

### **426 RECYCLING - COLLECTION, DISPOSAL SERVICES**

#### **426.000 Recycling, collection & disposal**

**\$40,000**

**\$35,000**

Ferguson Township utilizes the recycling and composting center operated by the State College Borough for the disposal and composting of leaves and brush chips per agreement with State College Borough. The Borough has a permitted disposal site.

### **430 PUBLIC WORKS – ROADS & STREETS**

#### **430.019 Uniform Rental**

**\$4,100**

**\$4,500**

The Township provides uniforms for the employees of the Public Works Department. In 2011, the uniform rental contract expired and a new contract was signed that includes high visibility clothing, overalls, and work pants.

#### **430.021 Underground Storage Tank Fees**

**\$100**

**\$100**

This tank registration fee is paid to the state for the regulation of two underground fuel tanks and testing.

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

<b><u>430.022 Diesel Fuel</u></b>	<b>\$36,000</b>	<b>\$42,000</b>
Public Works vehicles will consume approximately 12,000 gallons of diesel at \$3.50/gal (current price as of 8/26/11 is \$3.14).		
<b><u>430.023 Gasoline</u></b>	<b>\$12,000</b>	<b>\$13,600</b>
Public Works vehicles will consume approximately 4,000 gallons of gasoline at \$3.40/gal (current price as of 8/26/11 is \$3.08). The estimated quantity was reduced based on one year of usage with the TRAK fuel monitoring system.		
<b><u>430.024 General Expense.</u></b>	<b>\$17,750</b>	<b>\$18,000</b>
This account covers miscellaneous items such as cleaning soaps, waxes, filters, welding supplies, nuts, bolts, spray products, wiring, etc., that are used daily, but cannot be allocated to specific functions. In addition, expenses involved with the mandatory drug and alcohol testing will come from this account.		
<b><u>430.026 Small Tools and Equipment</u></b>	<b>\$4,000</b>	<b>\$4,000</b>
The purchase of small tools for road workers such as weed eaters, chain saws, hand saws, drills, shovels, rakes, sledges, brooms, welding and shop tools will be made from this account. These purchases will total less than \$1,000 each.		
<b><u>430.032 Communications</u></b>	<b>\$2,000</b>	<b>\$2,000</b>
This line item represents the cost of 3 cell phones for the public works department at \$35/each per month, net of employees share. Employees pay \$10/each per month to defray some of the cost of the cell phones. This also includes the cost of the Township's business use share of the public works employees' personal cell phones for payment in lieu of pagers at a rate of \$10 per month from November 1 through March 31.		
<b><u>430.038 Equipment Rentals</u></b>	<b>\$6,000</b>	<b>\$7,000</b>
Examples of typical equipment rentals include lift for roadside tree trimming, bucket truck for traffic signal maintenance and LED replacements, router for crack sealing operations, asphalt paver for minor road repairs or paving a section of bike path, cement mixer for inlet repairs, water-jetting equipment to clean storm drains. This account covers pager rentals and miscellaneous equipment rented to complete a task. Needs are evaluated to determine the cost effectiveness of renting verses purchasing equipment.		

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **430.042 Dues, Subscriptions, Memberships & Seminars**

**\$6,750**

**\$4,750**

This account is needed to keep abreast of public works maintenance issues, for public works and supervisory type seminars, drug and alcohol awareness training, CDL records management for the Road Superintendent and Foremen. Also included is LTAP (Local Technical Assistance Program) training and certification for road crew workers to keep them abreast of maintenance, regulatory, and public liability issues related to road and roadside maintenance. Training for the mechanic is also included.

Mechanic and Asst Mechanic Training, Ford or AC-DELCO, Heavy truck inspection license, International electric training

\$1,500

Foreman's training, Drug and alcohol awareness training, Road worker LTAP training, equipment expo, welding certification, confined space entry certification

\$600

Magazines and Publications

\$150

Maintenance and Repair of Mobile Hydraulic Systems training for the mechanic. This 5-day training class sponsored by Rexroth Bosh is located in Canada.

\$2,500

### **430.234 Oil, Lubricants, and Fluids**

**\$6,500**

**\$6,500**

Oil is bought in bulk quantity. Grease is bought by the tube. Also included is antifreeze, power steering fluid, brake fluid, gear oil, hydraulic fluid, etc. This includes \$100 annual compliance fee and costs associated with recycling of fluids.

### **430.238 Clothing/Personal Protective Equipment**

**\$4,100**

**\$5,500**

This account is for the replacement of vests, T-shirts, jackets, gloves, and rain gear, safety gear such as safety glasses, chaps, hard hats and hearing protection. Also included is the reimbursement for steel-toed boot purchases of \$150 per person (12 people) and \$300 for prescription safety glasses with permanent side shields. The cost of high-visibility clothing is reflected in additional cost this year.

### **430.327 Radio Maintenance**

**\$2,000**

**\$2,000**

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

The Public Works Department has 29 radios including 16 mobile, 10 portable and 3 base stations. This account is used for the purchase of batteries and radio repairs.

### **432 HIGHWAY MAINTENANCE – SNOW REMOVAL**

#### **432.024 General Expense**

**\$4,000**

**\$4,000**

During snow removal, vehicle frames and springs occasionally are damaged. Additionally, plow frames become bent and need to be replaced or repaired. Snowplow blade purchases are also included.

#### **432.221 Chemicals**

**\$81,376**

**\$83,800**

The Township purchases salt from the Commonwealth of Pennsylvania's Cooperative Purchasing Program. The budget includes a total of 1,200 tons of salt at \$69.00 (2011/2012 price) per ton, up \$2.02/per ton from last year. In 2012, the Township will receive salt brine from PADOT under the agility program. The application of liquid sodium chloride (brine) improves the performance of the salt. This budget for liquid sodium chloride is \$.95/gallon or \$1,000. The Road Superintendent will continue to monitor the application rate of the salt. The total amount of salt used year to year will vary depending on the severity of winter weather. The State contract requires a minimum purchase of 60% of the anticipated need up to 120% maximum. The amount of salt purchased depends on the current salt inventory of the Township.

### **433 HIGHWAY MAINTENANCE – SIGNALS & SIGNS**

#### **433.036 Traffic Signal Charges**

**\$8,000**

**\$8,000**

This account is intended to cover the fixed operating costs of electricity to run the traffic signals. The cost to operate traffic signals has been reduced using LED signal lights.

#### **433.245 Street Signs and Supplies**

**\$30,000**

**\$30,000**

This account is for materials for the repair, replacement or new installation of street signs, posts, bulbs for pedestrian signals, and Adopt-a-Highway signs, as well as barricades, cones, flashing work zone signs and flags. Significant investment in sign replacement occurred over the past 2 years and is anticipated to remain stable in 2012.

#### **433.372 Traffic Signal Repair (Parts & Labor)**

**\$7,000**

**\$7,000**

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET    2012 BUDGET**

This budget item covers contracted traffic signal maintenance, inspections and reports, and replacement of LEDs as required by our permit with PennDOT. Inspections and repairs are performed either by the Township Engineer or by the Township's traffic signal maintenance contractor. This line item also includes the purchase of spare parts, repairs to controllers and associated equipment, repair and locating loops, electronic troubleshooting, including parts, labor and emergency services at the eighteen (18) signalized intersections and the one (1) school zone.

1. Pine Grove Mills - Nixon Road and Route 45	11. Valley Vista/Science Park/Circleville
2. Whitehall Road and West College Avenue	12. Science Park/Old Gatesburg
3. Corl Street and West College Avenue	13. Martin Street and Aaron Drive
4. Cherry Lane and North Atherton Street	14. Martin Street and Blue Course Drive
5. Clinton Avenue and North Atherton Street	15. West College Avenue & Blue Course Drive
6. Aaron Drive and North Atherton Street	16. Blue Course Drive and Teaberry Lane
7. Science Park Road and West College Avenue	17. Science Park Road and Raytheon/ARL Building
8. North Hills Place and North Atherton Street	18. Blue Course and Westerly Parkway
9. Bristol Avenue and West College	19. Blue Course and Old Gatesburg
10. Pine Hall and Science Park Road	

### **437 HIGHWAY MAINTENANCE – REPAIRS TO TOOLS & MACHINERY**

**437.014 Mechanics Salary** (see salary schedule)(does not include merit)

**\$52,401**

**\$53,868**

**437.015 Mechanic Overtime**

**\$700**

**\$700**

This line item represents overtime for the Mechanic as needed.

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

<b><u>437.024 General Expense</u></b>	<b>\$3,000</b>	<b>\$3,000</b>
This account is necessary to purchase various tools (less than \$1,000 each) necessary to repair Township vehicles, and to cover repairs and updates to the diagnostic equipment. Miscellaneous tool additions for the mechanic are funded by this account.		
<b><u>437.025 Repair and Maintenance Supplies - Vehicle &amp; Equipment Parts</u></b>	<b>\$60,000</b>	<b>\$60,000</b>
This account is used to purchase parts for all vehicles and equipment except Police Department vehicles that are accounted for separately. This budget item is increased to account for historic increases in parts and supplies, increases in technology and associated costs, and to keep vehicles on the road working in harsh conditions. Trucks in the Ferguson Township fleet are normally serviced for 12 to 15 years before being replaced. This is longer than the industry standard for public works fleet life. The longer the Township maintains a piece of equipment, the more it costs to replace and service the vehicle.		
<b><u>437.037 Maintenance and Repairs (outside)</u></b>	<b>\$12,000</b>	<b>\$12,000</b>
While most work is done in-house, outside service is needed for such work as refurbishing brake drums and rotors, machining parts, repairs to diesel fuel pumps and suspension springs, bodywork, hydraulic line repairs and replacements, hydraulic pumps, air conditioning.		
<b>438 HIGHWAY MAINTENANCE</b>		
<b><u>438.012 Road Superintendent Salary</u></b> (see salary schedule)(does not include merit)	<b>\$61,284</b>	<b>\$63,514</b>
<b><u>438.014 Road Crew Salaries</u></b> (see salary schedule)(does not include merit)	<b>\$374,480</b>	<b>\$384,581</b>
This line item provides for the salaries for two (2) supervisors, and the road crew.		
<b><u>438.015 Overtime</u></b>	<b>\$37,976</b>	<b>\$39,026</b>
Overtime is based on historical use. It is estimated to be approximately 10% of the cost of road workers base wages. Almost all overtime occurs during the winter months for snow removal with some overtime necessary to complete summer projects. Other overtime is used for emergency call out such as flooding, sign replacement or hazardous conditions.		
<b><u>438.141 Part-time Help Wages</u></b>	<b>\$32,585</b>	<b>\$46,905</b>

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

The Township Public Works Department hires individuals to help with seasonal work as noted below.

Road Crew Summer Help (4 people X 16 wks. x 40 hrs/wk. @ \$10.75/hr) = \$27,520

Road Crew Winter Help (2 people x 24 wks. X 20 hrs/wk @ \$10.75/hr) = \$10,320

Mechanic helper for summer (16 wks. @ 40hrs/wk. =640 hrs @ \$9.25/hr.) = \$5,920

During school (34 wks@10 hrs/wk.=340 hrs) @ \$9.25/hr) = \$3,145

### **438.245 Supplies & Materials (non-liquid fuels)**

**\$5,000**

**\$4,000**

This line item is used to purchase supplies and materials for the roadway areas that do not qualify for liquid fuels reimbursement. This account is for general road supplies, park supplies, road side materials and supplies, seed, weed spraying applications, tree mulch, other various supplies commonly used by municipalities

## **447 TRANSIT SYSTEM**

### **447.053 Centre Area Transportation Authority (CATA)**

**\$88,281**

**\$90,150**

The Centre Area Transportation Authority (CATA) operates on a fiscal year ending June 30, and therefore, the first six months of 2012 are based on CATA's current 2011/2012 budget ending on June 30, 2012. The remaining six months assume an estimated 5% increase.

## **452 PARKS & RECREATION**

The following table provides some history of the COG contribution rates for Ferguson Township Parks & Recreation.

Year	COG Formula
2012	27.97%
2011	28.047%
2010	27.59%
2009	26.84%



## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

<table><tr><td>2008</td><td>25.35%</td></tr><tr><td>2007</td><td>26.27%</td></tr></table>		2008	25.35%	2007	26.27%		
2008	25.35%						
2007	26.27%						
<b><u>452.546 CRCOG – Parks &amp; Recreation Contribution</u></b>		<b>\$323,327</b>	<b>\$368,358</b>				
The Centre Region COG provides both maintenance and programs for the Township owned parks that are developed with facilities. This includes additional equipment and staffing to support the Hess Field. Please see the 2012 COG Budget for more information.							
<b><u>452.547 CRCOG – Pool Authority Contribution</u></b>		<b>\$13,639</b>	<b>\$0</b>				
The CRCOG Budget includes funding for the operation of the Welch and Park Forest Pools. Please refer to the 2012 COG Budget for more information.							
<b><u>452.548 CRCOG – Pool Authority Capital Contribution</u></b>		<b>\$118,436</b>	<b>\$118,408</b>				
This line item represents Ferguson Township’s share for the CRCOG Parks and Recreation Administration debt service for the capital improvements to the Welch and Park Forest pools. Please refer to the 2012 COG Budget for more information.							
<b><u>452.549 CRCOG – Nature Center Contribution</u></b>		<b>\$12,977</b>	<b>\$13,462</b>				
This line item represents Ferguson Township’s share of the Millbrook Marsh Nature Center. Please refer to the 2012 COG Budget for more information.							
<b><u>452.550 CRCOG – Regional Park Contribution</u></b>		<b>\$160,851</b>	<b>\$158,690</b>				
This line item represents Ferguson Township’s share of the CRCOG funding for capital improvements for Regional Parks. This also includes the development of the Whitehall Road, Hess Field and Oak Hall regional parks. Please refer to the 2012 COG Budget for more information.							

### **453 SPECTATOR RECREATION**

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **453.000 Community Contributions**

**\$0**

**\$2,100**

This account provides funding for the Discovery Space \$1,000, First Night \$500, and the Fourth Fest \$600 activities.

### **454 TOWNSHIP PARKS OPERATING EXPENSES**

### **454.548 Township Park Operating Expenses**

**\$700**

**\$700**

Certain miscellaneous park operating expenses are the responsibility of the Township. The township has done some spraying for weed control and groundhog control in the parks, mainly in Tudek Park. With the addition of the parkland in the Westfield and Hillside Farm Estates area, additional operational costs are anticipated for mowing of the area.

### **455 SHADE TREE PROGRAM**

### **455.045 Contracted Services**

**\$22,000**

**\$22,000**

The Township has a street tree maintenance program and prepares contracts every year for an arborist(s) to trim and maintain street trees. The Township utilizes an inventory of the trees within the Township right-of-way. Every 5 years the Township contracts with a consultant arborist to evaluate the condition of all street trees and update the database. The most recent inventory was taken in 2008 and the next one is due in 2013.

### **455.046 Street Tree Replacements**

**\$37,630**

**\$25,000**

This account provides funding to replace existing street trees and to plant trees at new locations. Trees are damaged by storms, disease, or die of other causes. Staff tracks resident notifications regarding damaged or dead trees, utilizes an arborist to evaluate questionable trees, and contracts for a spring or fall replacement. In addition, staff has prepared planting plans for trees in new locations such as Aaron Drive, Science Park Road, Martin Street, and Westerly Parkway.

### **456 LIBRARY SERVICES**

### **456.000 CROCOG Schlow Library Services**

**\$318,685**

**\$325,059**

The CROCOG Budget provides funding for the operating costs for Library Services. While not currently a member, Ferguson Township has continued to contribute money toward the operation of the Schlow Centre Region Library. The Township's share is based on an annual presentation made to the Board of Supervisors by the Library. For further details, please refer to

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

the 2012 COG Budget.

### 458 SENIOR CITIZENS

#### 458.055 CRCOG Senior Citizen's Center & Ferguson Senior Group

**\$19,895**

**\$17,115**

This line item represents Ferguson Township's share of the CRCOG funding for the Senior Center. The Township's share is based on actual use rather than the COG formula. For further details, please refer to the 2012 COG Budget.

In previous years, the Township has supported two senior citizen groups: the Centre Region Senior Citizen Center that is operated out of the Fraser Street Plaza, and the second being the Ferguson Township Senior Citizens Group that meets occasionally at various locations. The Ferguson Township Senior Citizen Group annually requests an allocation of \$500, which is included in this budget.

Year	COG Formula
2012	16.02%
2011	18.70%
2010	20.62%
2009	19.69%
2008	21.71%
2007	22.23%

### 459 COUNCIL OF GOVERNMENTS/REGIONAL PROJECTS

The following table provides a brief history of the Township's share of the Centre Region Council of Governments general funding in accordance with the standard COG formula.

Year	COG Formula
------	-------------

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

<div> <div>2012</div> <div>27.97%</div> </div> <div> <div>2011</div> <div>28.047%</div> </div> <div> <div>2010</div> <div>27.59%</div> </div> <div> <div>2009</div> <div>26.84%</div> </div> <div> <div>2008</div> <div>25.35%</div> </div> <div> <div>2007</div> <div>26.27%</div> </div>		
<b><u>459.014 CRCOG Administration &amp; General Fund Contribution</u></b>	<b>\$89,182</b>	<b>\$83,569</b>
This represents the Township's share of funding for the Centre Region COG administration. For further details, please refer to the 2012 COG Budget.		
<b><u>459.055 Spring Creek Watershed Monitoring</u></b>	<b>\$4,840</b>	<b>\$4,840</b>
This line item represents an annual contribution towards the Spring Creek Watershed monitoring project. The Township has participated in this program annually for the past 5 years and the Clearwater Conservancy is not seeking any change in the contribution in 2012.		
<b><u>459.058 Cable Franchise Consortium</u></b>	<b>\$2,000</b>	<b>\$0</b>
This line item represents legal expenses for the consortium.		
<b><u>459.059 Spring Creek Watershed Commission Contribution</u></b>	<b>\$500</b>	<b>\$500</b>
This line item represents a contribution towards the Spring Creek Watershed Commission.		
<b><u>459.075 CRCOG Building Capital</u></b>	<b>\$4,663</b>	<b>\$4,746</b>
This item is for future replacement of equipment and repairs to the COG building. For further details, please refer to the 2012 COG Budget.		

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET 2012 BUDGET**

### **459.080 CRCOG Contingency**

**\$3,842**

**\$0**

This item represents funding for the Centre Region COG contingency fund. The fund is for unplanned and unexpected costs should they occur. For further details, please refer to the 2012 COG Budget.

### **459.081 CNet Contribution**

**\$13,655**

**\$13,976**

The Township's Strategic Plan includes a goal to improve communications with the citizens of the Township. In addition to the Web Site and semi-annual newsletter, becoming a member of C-NET to provide Board of Supervisor meeting coverage is a way to meet that goal. This appropriation will not provide for coverage of the Planning Commission meetings.

## **461 NATURAL RESOURCES CONSERVATION**

### **461.531 Gypsy Moth Spraying Program**

**\$0**

**\$0**

With the collapse of the gypsy moth population in 2009, no funding is budgeted for 2012.

## **472 DEBT SERVICE-INTEREST**

### **472.000 Interest on Escrow Accounts**

**\$2,700**

**\$1,200**

This is for accumulated interest on escrow monies held by the Township. Interest is paid on funds that the township hold in escrow for improvements required in conjunction with land development plans.

## **480 CONTINGENCY**

### **480.018 Salaries & Wages Merit Increases**

**\$20,845**

**\$22,272**

Since 1996, the Township has had a merit increase program that provides for an employee to move through his or her salary grade incrementally based on performance. Each year, the Department Heads and Township Manager have completed evaluations for all non-uniform employees and based on the results of the performance evaluations, recommendations for merit increases for those employees. For 2012, the merit budget is recommended to be up to 1.5% of the 2011 Base Salary without merit. This amount includes \$450 for service awards.

### **480.019 Salaries & Wages Adjustments**

**\$6,000**

**\$0**

This account is used to reflect promotions, changes in job tasks, and other related salary and wage modifications.

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

### **480.020 Deferred Compensation**

**\$16,435**

**\$16,263**

This line item accounts for the deferred compensation provided to the Township Manager and Chief of Police under employment agreements.

### **480.024 General Expense - Uncommitted Reserve**

**\$30,000**

**\$30,000**

The Township's Budget is providing a contingency for general expenses to account for unexpected expenses. This funding is made available to the Board of Supervisors to enable them to respond readily to funding needs without affecting other accounts within the budget.

## **483 EMPLOYER PAID BENEFITS**

### **483.000 Pension Expense (net of revenue)**

**\$154,129**

**\$146,600**

In accordance with the Townships auditor's accounting for pensions, this account includes the pension liabilities as defined by the Police and Non-Uniform MMO less the State Act 205 funding. Since employee contributions are already deducted to determine the MMO, they are not deducted separately. Due to the severe losses in 2008/2009, the net pension expense will remain at elevated levels at least until the new actuarial report due for 2011.

Description	Amount
Police MMO	\$221,317
Non-Uniform MMO	\$145,533
Less estimated State Funding	-220,250
Net Township pension expense	\$146,600

## **486 INSURANCE**

### **486.001 Claims Expenses**

**\$0**

**\$5,000**

Defense of a claim during 2011, resulted in a \$5,000 insurance deductible cost.

### **486.351 Property & General Liability Insurance**

**\$37,866**

**\$37,468**

Since 2000, the Township has contracted with Penn Prime as its source of insurance coverage. The Township limits are

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

\$3,000,000 each occurrence and \$3,000,000 personal/advertising injury. This line item includes property coverage and general liability. During 2010, the Township completed a broker selection process, which will result in competitive quotations for all lines of General Liability, Vehicle and Workers Compensation coverage.		
<b><u>486.352 Police Liability Insurance</u></b>	<b>\$38,700</b>	<b>\$30,919</b>
In 2000, the Township selected Penn Prime as its source of insurance coverage. The Township limits are \$1,000,000 each claim with a \$1,000 deductible and a \$1,000,000 aggregate limit.		
<b><u>486.353 Public Officials Errors &amp; Omissions Policy</u></b>	<b>\$23,680</b>	<b>\$15,252</b>
In 2000, the Township selected Penn Prime as its source of insurance coverage. The Township limits are \$3,000,000 each loss with a \$2,500 deductible and a \$3,000,000 aggregate limit.		
<b><u>486.354 Workers Compensation</u></b>	<b>\$102,667</b>	<b>\$119,381</b>
This line item represents the workers compensation coverage for employees while on duty as required by federal law. Since 2000, the Township has contracted with Penn Prime as its source of workers compensation insurance coverage. For 2012, this item reflects the experience modification rate of .898 a slight decrease from the prior year of .903. This does not represent any additional discounts that the Township may receive.		
<b><u>486.355 Vehicle Insurance</u></b>	<b>\$11,163</b>	<b>\$12,144</b>
Since 2000, the Township has contracted with Penn Prime as its source of insurance coverage. The Township carries commercial automobile coverage for all vehicles owned by the Township. Currently, the Township carries a \$500 deductible on collision for private passenger types and light trucks and \$1,000 for all other vehicles. Our limits of liability are \$3 million dollars each, combined single limit.		
<b>487 EMPLOYEE BENEFITS</b>		
<b><u>487.152 Dental Insurance</u></b>	<b>\$37,398</b>	<b>\$36,560</b>
Since 2000, the Police Bargaining Unit has not participated in the self-insured dental program and elected to remain with Delta Dental. In 2011, the Township enrolled all employees in an insurance program through United Concordia through the Pennsylvania Municipal Health Insurance Cooperative with a two year fixed rate. An analysis of cost indicates that placing all employees on a single insurance policy will reduce costs and improve the benefits		

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

Police (20 officers)		\$13,952		
Non-Uniform (30 employees)		\$22,633		
<b><u>487.153 Short Term Disability Insurance</u></b>			<b>\$9,070</b>	<b>\$9,055</b>
This insurance provides all employees up to 26 weeks of compensation at 60% of salary up to \$350 per week. Sickness is covered on the 8th day; injuries are covered on the first day. This benefit is for non-work-related losses, and does not duplicate the Worker Compensation insurance. This policy is provided by Hartford Insurance.				
<b><u>487.155 Health Insurance Waivers</u></b>			<b>\$9,717</b>	<b>\$24,619</b>
This account reflects the 20% cost of payments made to employees in lieu of health insurance coverage. This amount is based on five employees opting out of insurance.				
<b><u>487.156 Health Insurance</u></b>			<b>\$600,892</b>	<b>\$561,712</b>
In April 2006, the Township joined the Pennsylvania Municipal Health Insurance Co-operative (PMHIC) for health coverage as a way to reduce future rate increases. This group was created to form a self-insured plan using the Blue Cross network of providers. For 2012, the budget assumes an increase of 4.5%.				
<b><u>487.157 Health Savings Account</u></b>			<b>\$5,000</b>	<b>\$5,000</b>
In November 2007, the Board of Supervisors established a Retirement Health Savings Account for non-uniformed employees. The purpose of this program is two-fold, first to provide a value to earned and accumulated sick leave annually, second to provide value to accumulated sick leave at retirement. The goal of the program is to encourage employees to utilize sick leave in an appropriate manner throughout their employment with the Township and to be rewarded for limiting their sick leave during the course of a year and then at retirement. For the year ending December 31, 2010, 8 employees qualified for this program.				
<b><u>487.158 Life Insurance</u></b>			<b>\$10,635</b>	<b>\$10,619</b>
Group term life insurance is budgeted for \$80,000 of coverage of life insurance. This policy is provided by Hartford Insurance.				
<b><u>487.161 Employer Social Security</u></b>			<b>\$228,129</b>	<b>\$239,078</b>
Employer contributions toward social security remain at 7.65% of gross payroll in accordance with Federal law.				



## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **487.162 Unemployment Compensation**

**\$6,578**

**\$10,842**

Through the Pennsylvania League of Cities & Municipalities (PLCM), the Township secures its unemployment compensation insurance needs. Currently, the Township is paying a rate of 1.70% of gross payroll on the first \$8,000 of each employee's compensation. This is a self-insured employment trust that provides the Township with the lowest possible employment compensation insurance rates available.

## **492 INTERFUND OPERATING TRANSFERS**

### **492.004 Transfer to Transportation Improvement Fund**

**\$1,260,183**

**\$1,238,273**

In October 2001, the Board of Supervisors adopted an ordinance increasing the earned income and real estate transfer tax and a resolution increasing the real estate tax. The Board further directed that a specific fund be established to account for the taxes collected from these increased tax rates. The Transportation Improvement Fund has been established. This fund will accept the transfer of funds from the General Fund as follows: (note these are estimates based on the projected tax basis for each tax).

Earned Income Tax (0.1%)	Calculation: estimated 2012 collection (\$5,612,000) x 0.07142857143	\$400,858
Real Estate Transfer Tax (0.75%)	Calculation: estimated 2012 collection (\$850,000) x 0.60	\$510,000
Real Estate Tax (0.61 mils)	Calculation: estimated 2012 collection (\$1,300,000) x 0.25185797	\$327,415

### **492.016 Transfer to General Obligation Fund**

**\$562,209**

**\$560,000**

These are funds transferred from the General Fund and deposited in the General Obligation Fund. This transfer is made in order to meet the Township's bond and note payment of interest and principal for the year.

### **492.019 Transfer to Agricultural Preservation**

**\$15,000**

**\$15,000**

The Agricultural Preservation fund was established in 1999 to allow the Township to participate in purchasing agricultural easements within the Township. Transfers are made from the General Fund to maintain a 3-year rolling average Fund Balance of \$80,000 to \$90,000 at the Board's request.

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **492.030 Transfer to Capital Reserve**

**\$850,000**

**\$1,750,000**

This transfer payment is needed in order to fund the anticipated capital expenditures from the Capital Reserve Fund. For further details, please refer to the Capital Reserve Fund narrative. For 2012, there is a planned one-time transfer of an additional \$1 million.

FERGUSON TOWNSHIP											
2012 BUDGET											
SPECIAL REVENUE FUNDS											
02 STREET LIGHT FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	292	72	10	15	15	100.0%	15	15	0	0.0%
363 STREET LIGHT SERVICE											
363.030	Street Light Assessments	11,600	11,885	11,533	12,000	12,000	100.0%	12,000	12,000	0	0.0%
392 INTERFUND OPERATING TRANSFERS											
392.001	Transfers from General Fund	0	0	0	0				0	0	n/a
<b>TOTAL STREET LIGHT FUND REVENUES</b>		<b>11,892</b>	<b>11,956</b>	<b>11,542</b>	<b>12,015</b>	<b>12,015</b>	<b>100.0%</b>	<b>12,015</b>	<b>12,015</b>	<b>0</b>	<b>0.0%</b>
EXPENDITURES											
434 STREET LIGHTS											
434.036	Street Light Services	8,380	11,075	11,762	10,500	10,500	100.0%	14,000	14,000	3,500	33.3%
<b>TOTAL STREET LIGHT FUND EXPENDITURES</b>		<b>8,380</b>	<b>11,075</b>	<b>11,762</b>	<b>10,500</b>	<b>10,500</b>	<b>100.0%</b>	<b>14,000</b>	<b>14,000</b>	<b>3,500</b>	<b>33.3%</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>		<b>3,512</b>	<b>881</b>	<b>(220)</b>	<b>1,515</b>	<b>1,515</b>	<b>100.0%</b>	<b>(1,985)</b>	<b>(1,985)</b>	<b>(3,500)</b>	<b>(231.0%)</b>

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **SPECIAL REVENUE FUNDS**

#### **02 STREET LIGHT FUND**

#### **REVENUES**

#### **341 INTEREST REVENUE**

##### **341.000 Interest Revenue**

**\$100**

**\$15**

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2012, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

#### **363 ASSESSMENTS**

##### **363.030 Street Lighting Assessment**

**\$12,000**

**\$12,000**

The cost of street lighting is paid through an assessment that is placed on all property owners within a 250-foot radius of the street light. The cost per front foot is set annually by the Board. Based on payments received through September 2010, the front footage is estimated to be 30,000 feet. Due to the available fund balance, the 2012 budget recommends the front foot assessment to remain at \$0.40 per front foot.

#### **392 INTERFUND OPERATING TRANSFERS**

##### **392.001 Transfers from General Fund (01)**

**\$0**

**\$0**

No transfer is requested for the current budget.

#### **EXPENDITURES**

#### **434 STREET LIGHTS**

##### **434.036 Street Lights**

**\$10,500**

**\$14,000**

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET    2012 BUDGET**

According to an audit of the Township streetlights by West Penn Power in 2011, there are 37 streetlights maintained by the Township plus another 63 maintained by West Penn Power. Since streetlights are unmetered, the budget is based on actual billing for 2011.

Beginning in 2010, the Township contracted with Premier Power Solutions LLC to fix electrical rates for two years. The current contract reduces the rate from an average of 7.4 cents (prior to deregulation in 2011) to a fixed rate of 6.8-7.05 cents per KWH, depending on type of service (general, signals, streetlights). The budgeted electrical operating costs are detailed below:

(2) 21,500 Lumen MV @ \$23.31/light/month	\$560	(25) 8,150 Lumen MV @ \$12.31/light/month	\$3,700
(11) 9,500L MU Cust Pole @ \$7.05/light/month	\$930	(1) 8,150 Lumen MV @ \$12.31/light/month	\$150
(2) 9,500 SV @ \$12.25/light/month	\$300	(1) 11,500 Lumen MV @ \$17.15/light/month	\$210
(15) 8,150 Lumen MV @ \$12.31/light/month	\$2,220	(1) 9,500L OL @ \$12.90/light/month	\$560
(5) 50,000L COBRA @ \$29.28/light/month	\$1,760	Customer Owned, West Penn Power Maintained –Pine Grove Mills, Nixon Road, Lutheran Church	\$3,850
		PA excise taxes	\$150

FERGUSON TOWNSHIP											
2012 BUDGET											
SPECIAL REVENUE FUNDS											
03 HYDRANT FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	451	112	18	15	15	100.0%	15	15	0	0.0%
378 WATER SYSTEM											
378.001	Hydrant Assessments	27,438	32,821	33,005	32,000	34,000	106.3%	34,000	29,100	(2,900)	(9.1%)
392 INTERFUND TRANSFERS											
392.001	Transfers from General Fund (01)	0	0	0	0				0	0	n/a
<b>TOTAL HYDRANT FUND REVENUES</b>		<b>27,890</b>	<b>32,933</b>	<b>33,023</b>	<b>32,015</b>	<b>34,015</b>	<b>106.2%</b>	<b>34,015</b>	<b>29,115</b>	<b>(2,900)</b>	<b>(9.1%)</b>
EXPENDITURES											
411 FIRE PROTECTION											
448.000	Hydrant Service	23,827	27,975	28,050	28,050	28,050	100.0%	28,140	28,140	90	0.3%
<b>TOTAL HYDRANT FUND EXPENDITURES</b>		<b>23,827</b>	<b>27,975</b>	<b>28,050</b>	<b>28,050</b>	<b>28,050</b>	<b>100.0%</b>	<b>28,140</b>	<b>28,140</b>	<b>90</b>	<b>0.3%</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>		<b>4,063</b>	<b>4,958</b>	<b>4,973</b>	<b>3,965</b>	<b>5,965</b>	<b>150.4%</b>	<b>5,875</b>	<b>975</b>	<b>(2,990)</b>	<b>(75.4%)</b>

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **03 HYDRANT FUND**

#### **REVENUES**

#### **341 INTEREST REVENUE**

<b><u>341.000 Interest Revenue</u></b>	<b>\$15</b>	<b>\$15</b>
In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2012, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.		

#### **378 ASSESSMENTS**

<b><u>378.001 Hydrant Assessments</u></b>	<b>\$32,000</b>	<b>\$29,100</b>		
<p>This assessment is based on the front footage of all properties within 780 feet of a fire hydrant. New hydrants are installed throughout the year in new developments as the streets are constructed.</p> <p>The current fire hydrant assessment is 7 cents per linear foot. This rate was established in 2008 based on the cost of the hydrant service by the State College Borough Water Authority and Rock Springs Water Company. Based on collections in 2011, the total front footage is 485,000 feet. Given the current fund balance, it is recommended to reduce the assessment to 6 cents from the previous 7 cents per linear foot. The distribution of fire hydrants are as follows:</p> <table><tr><td>Rock Springs Water Company (28)</td><td>State College Borough Water Authority (308)</td></tr></table>	Rock Springs Water Company (28)	State College Borough Water Authority (308)		
Rock Springs Water Company (28)	State College Borough Water Authority (308)			

#### **EXPENDITURES**

#### **411 HYDRANT EXPENDITURES**

<b><u>448.000 Hydrant Services</u></b>	<b>\$28,050</b>	<b>\$28,140</b>
Hydrants are installed as part of the subdivision improvements. The location of the hydrants is selected by the Alpha Fire Department. Each hydrant installed has a quarterly or annual cost to operate. Hydrants are assessed to each property owner		

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

within 780 feet of the hydrant and billed for the service on their Township property tax bill. The Township pays for the following hydrants:

	Rock Springs Water Company    28 hydrants @ \$15.00/hydrant /year	\$420		
	State College Borough Water Authority    308 hydrants @ \$90.00/hydrant/year	\$27,720		



FERGUSON TOWNSHIP 2012 BUDGET											
CAPITAL PROJECTS FUNDS											
04 TRANSPORTATION IMPROVEMENT FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	99,310	107,103	63,078	50,000	60,000	120.0%	50,000	50,000	0	0.0%
351 FEDERAL GRANT REVENUES											
351.010	PTCI Grant Funding				2,970,000	2,970,000	100.0%		0	(2,970,000)	(100.0%)
357 REVENUES FOR PROJECTS											
357.000	Utility Reimbursements				0				0	0	n/a
380 MISCELLANEOUS REVENUE											
380.000	Miscellaneous Revenue				0				0	0	n/a
387 PRIVATE CONTRIBUTIONS											
387.002	Developer Contributions			176,970	363,302	363,302	100.0%		0	(363,302)	(100.0%)
392 INTERFUND OPERATING TRANSFERS											
392.001	Transfers from General Fund	1,487,597	1,233,291	1,347,346	1,260,183	1,250,622	99.2%	1,238,273	1,238,273	(21,910)	(1.7%)
<b>TOTAL TRANS IMP FUND REVENUES</b>		<b>1,586,907</b>	<b>1,340,393</b>	<b>1,587,395</b>	<b>4,643,485</b>	<b>4,643,924</b>	<b>100.0%</b>	<b>1,288,273</b>	<b>1,288,273</b>	<b>(3,355,212)</b>	<b>(72.3%)</b>
EXPENDITURES											
402 FINANCE											
402.013	Fees For Annual Audit				5,000	5,000	100.0%	5,000	5,000	0	0.0%
<b>SUBTOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>100.0%</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0.0%</b>
408 ENGINEERING											
408.016	Engineering Specialties		3,274	25,946	320,000	250,000	78.1%	290,000	290,000	(30,000)	(9.4%)
408.031	Engineering Design	3,141	143,394	399,507	36,000	160,000	444.4%	36,000	36,000	0	0.0%
<b>SUBTOTAL</b>		<b>3,141</b>	<b>146,667</b>	<b>425,453</b>	<b>356,000</b>	<b>410,000</b>	<b>115.2%</b>	<b>326,000</b>	<b>326,000</b>	<b>(30,000)</b>	<b>(8.4%)</b>
439 CAPITAL PROJECTS											
439.030	ROW Appraisal Fees			13,400	50,000	55,000	110.0%	0	0	(50,000)	(100.0%)
439.031	ROW Legal Fees	882	42	954	20,000	20,000	100.0%	5,000	5,000	(15,000)	(75.0%)
439.032	ROW Acquisition Costs	-2,144		352,526	250,000	250,000	100.0%	25,000	25,000	(225,000)	(90.0%)
439.033	Professional Services-ROW Acquisition				20,000	20,000	100.0%	10,000	10,000	(10,000)	(50.0%)
439.060	Utility Construction Costs				875,000	0	0.0%	990,000	990,000	115,000	13.1%
439.061	Capital Construction	151,013	868,412		7,563,766	4,226,000	55.9%	4,920,000	4,920,000	(2,643,766)	(35.0%)
<b>SUBTOTAL</b>		<b>149,751</b>	<b>868,454</b>	<b>366,880</b>	<b>8,778,766</b>	<b>4,571,000</b>	<b>52.1%</b>	<b>5,950,000</b>	<b>5,950,000</b>	<b>1,379,000</b>	<b>15.7%</b>

FERGUSON TOWNSHIP											
2012 BUDGET											
CAPITAL PROJECTS FUNDS											
04 TRANSPORTATION IMPROVEMENT FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
TOTAL TRANS IMP FUND EXPENDITURES		152,892	1,015,121	792,334	9,139,766	4,986,000	54.6%	6,281,000	6,281,000	1,349,000	14.8%
EXCESS REVENUE OVER EXPENDITURES		1,434,015	325,272	795,061	(4,496,281)	(342,076)	7.6%	(4,992,727)	(4,992,727)	(4,650,652)	103.4%

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **04 TRANSPORTATION IMPROVEMENT FUND**

#### **REVENUES**

#### **341 INTEREST REVENUE**

<b><u>341.000 Interest Revenue</u></b>	<b>\$50,000</b>	<b>\$50,000</b>
--	-----------------	-----------------

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2012, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25% for checking account balances.

However, some funds are invested in certificates of deposit, which will help maintain a higher rate for 2012 than otherwise.

#### **351 FEDERAL GRANT REVENUES**

<b><u>351.010 PCTI Federal Grant</u></b>	<b>\$2,970,000</b>	<b>\$0</b>
--	--------------------	------------

This line item represents the funding for the Old Gatesburg Road Project in 2011. No additional funding is expected in 2012.

#### **357 REVENUE FOR PROJECTS**

<b><u>357.002 Utility Reimbursements</u></b>	<b>\$0</b>	<b>\$0</b>
--	------------	------------

Nothing is budgeted for this year

#### **387 PRIVATE CONTRIBUTIONS**

<b><u>387.000 Developer Contributions</u></b>	<b>\$363,302</b>	<b>\$0</b>
---	------------------	------------

This line item provides for the developers contributions.

#### **392 INTERFUND TRANSFERS**

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

### 392.001 Transfer from General Fund

**\$1,260,183**

**\$1,238,273**

This line item accounts for the transfer of the dedicated tax funds received from the 2002 tax increases on real estate, real estate transfer and earned income for the dedicated TIF street projects

Earned Income Tax (0.1%)	Calculation: estimated 2012 collection (\$5,612,000) x 0.07142857143	\$400,858
Real Estate Transfer Tax (0.75%)	Calculation: estimated 2012 collection (\$850,000) x 0.60	\$510,000
Real Estate Tax (0.61 mils)	Calculation: estimated 2012 collection (\$1,300,000) x 0.25185797	\$327,415

## **EXPENDITURES**

### **402 AUDITING**

#### 402.013 Audit Fees

**\$5,000**

**\$5,000**

This account refers to the cost of a single audit for the Old Gatesburg Road project due to the cost of the project exceeding federal exemption levels.

## **408 PUBLIC WORKS-ENGINEERING**

#### 408.016 Engineering – Specialties

**\$320,000**

**\$290,000**

This fund covers inspection services for the Old Gatesburg Road Extension Project and the Whitehall Road Improvement Project estimated as follows: (OGR \$60,000) + (WH \$230,000) Note that 50% of inspection cost for Old Gatesburg Road is billable to Pine Hall Development Company (estimated to be \$100,000).

#### 408.031 Engineering Design

**\$36,000**

**\$36,000**

Funding for this item includes professional engineering services during construction by Keller Engineering for the Old Gatesburg Road project (\$12,000) and professional engineering services during construction by Trans Associates for the Whitehall Road project (\$24,000).

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

2011 BUDGET   2012 BUDGET

### 439 CAPITAL CONSTRUCTION

#### 439.030 Appraisal & Appraisal Reviews

\$50,000

\$0

Appraisal fees for the Whitehall Road Widening project are expected to be completed in 2010/2011.

#### 439.031 Legal Fees

\$20,000

\$5,000

This line item represents legal fees for recording Right of Way (ROW) acquisition documents for the Whitehall Road Widening Project.

#### 439.032 Acquisition Costs

\$250,000

\$25,000

This item includes right of way acquisition costs for the Whitehall Road widening project.

#### 439.033 Professional Services for Right of Way Acquisition Assistance

\$20,000

\$10,000

This item includes right of way acquisition assistance to include document preparation and consultation.

#### 439.060 Utility Construction Costs

\$875,000

\$990,000

This funding will be utilized to relocate affected utilities on the Whitehall Road widening project.

#### 439.061 Capital Construction

\$7,563,766

\$4,920,000

Project	Amount
Park Centre Boulevard	\$420,000
Whitehall Road	\$4,500,000
<b>Total</b>	<b>\$4,920,000</b>

FERGUSON TOWNSHIP 2012 BUDGET											
DEBT SERVICE FUNDS											
16 GENERAL OBLIGATION FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	304	595	35	5		0.0%		0	(5)	(100.0%)
380 MISCELLANEOUS REVENUE											
380.000	Miscellaneous Revenue		1,744						0	0	n/a
392 INTERFUND OPERATING TRANSFERS-IN											
392.001	Transfers from General Fund	584,166	456,650	557,290	562,209	560,000	99.6%	560,000	560,000	(2,209)	(0.4%)
392.017	Transfers from Construction Fund (17)								0	0	n/a
	<b>SUBTOTAL</b>	<b>584,166</b>	<b>456,650</b>	<b>557,290</b>	<b>562,209</b>	<b>560,000</b>	<b>99.6%</b>	<b>560,000</b>	<b>560,000</b>	<b>(2,209)</b>	<b>(0.4%)</b>
393 PROCEEDS FROM LONG TERM DEBT											
393.000	General Obligation Bond - Series 2003								0	0	n/a
393.001	General Obligation Note - Series 2004								0	0	n/a
393.002	General Obligation Note - Series 2005								0	0	n/a
393.003	General Obligation Note - Series 2009		4,435,000						0	0	n/a
393.004	Bond Premium - Series 2009		12,249						0	0	n/a
	<b>SUBTOTAL</b>	<b>0</b>	<b>4,447,249</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>TOTAL GENERAL OB FUND REVENUE</b>		<b>584,470</b>	<b>4,906,239</b>	<b>557,324</b>	<b>562,214</b>	<b>560,000</b>	<b>99.6%</b>	<b>560,000</b>	<b>560,000</b>	<b>(2,214)</b>	<b>(0.4%)</b>
EXPENDITURES											
401 ADMINISTRATION											
401.024	General Expense	600	600	500	600	550	91.7%	600	600	0	0.0%
471 DEBT SERVICE PRINCIPAL											
471.025	G/O Principal - Series 2002 (COG Building)	40,000	375,000						0	0	n/a
471.026	G/O Principal - Series 2003 (Refinance Debt)	375,000	910,000						0	0	n/a
471.028	G/O Principal - Note 2005 (Bldg Renovation)	1,000	2,966,200						0	0	n/a
471.030	G/O Principal - Series 2009 (Refinance debt)		405,000	465,000	479,721	475,000	99.0%	485,000	485,000	5,279	1.1%
	<b>SUBTOTAL</b>	<b>416,000</b>	<b>4,656,200</b>	<b>465,000</b>	<b>479,721</b>	<b>475,000</b>	<b>99.0%</b>	<b>485,000</b>	<b>485,000</b>	<b>10,000</b>	<b>2.1%</b>
472 DEBT SERVICE INTEREST											
472.025	G/O Interest - Series 2002 (COG Building)	17,253	7,779						0	0	n/a
472.026	G/O Interest - Series 2003 (Refinance Debt)	32,383	13,078						0	0	n/a
472.028	G/O Interest - Note 2005 (Bldg Renovation)	117,931	55,090						0	0	n/a
472.030	G/O Interest - Series 2009 (Refinance Debt)		65,012	91,113	82,488	82,488	100.0%	72,888	72,888	(9,600)	(11.6%)

FERGUSON TOWNSHIP											
2012 BUDGET											
DEBT SERVICE FUNDS											
16 GENERAL OBLIGATION FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
	<b>SUBTOTAL</b>	<b>167,566</b>	<b>140,959</b>	<b>91,113</b>	<b>82,488</b>	<b>82,488</b>	<b>100.0%</b>	<b>72,888</b>	<b>72,888</b>	<b>(9,600)</b>	<b>(11.6%)</b>
<b>475 FISCAL AGENT FEES</b>											
475.000	Payments to Bond Escrow		100,506						0	0	n/a
	<b>SUBTOTAL</b>	<b>0</b>	<b>100,506</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>486 INSURANCE</b>											
486.001	Bond Insurance		17,700						0	0	n/a
	<b>SUBTOTAL</b>	<b>0</b>	<b>17,700</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>492 INTERFUND OPERATING TRANSFERS-OUT</b>											
492.030	Transfers to Capital Reserve Fund (30)								0	0	n/a
	<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>TOTAL GENERAL OB FUND EXPENDITURES</b>		<b>584,166</b>	<b>4,915,965</b>	<b>556,613</b>	<b>562,809</b>	<b>558,038</b>	<b>99.2%</b>	<b>558,488</b>	<b>558,488</b>	<b>400</b>	<b>0.1%</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>		<b>304</b>	<b>(9,726)</b>	<b>712</b>	<b>(595)</b>	<b>1,962</b>	<b>(329.7%)</b>	<b>1,512</b>	<b>1,512</b>	<b>(450)</b>	<b>75.6%</b>

**FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE****2011 BUDGET 2012 BUDGET****16 GENERAL OBLIGATION FUND****REVENUES****341 INTEREST REVENUE****341.000 Interest Revenue****\$5****\$0**

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2012, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

**392 INTERFUND OPERATING TRANSFERS****392.001 Transfers From General Fund****\$562,209****\$560,000**

These are funds transferred from the General Fund and deposited in the General Obligation Fund. This transfer is made in order to meet the Township's bond and note payment of interest and principal for the year. For 2012, there is currently only one series outstanding.

**EXPENDITURES****401 ADMINISTRATION****401.024 General Expense****\$600****\$600**

Annually, M&T Bank Trust charges the Township as its paying agent on the bond issue.

**471 DEBT SERVICE PRINCIPAL****471.030 General Obligation Note Principal – Series 2009 (Refinancing)****\$479,721****\$485,000**

During 2009, the Township obtained \$4.435 million in general obligation financing through a medium term bond issue. This issue refunds the General Obligation Bonds, series 2003, the General Obligation note, series 2005, and the General Obligation Bond, series 2002. The 2009 payment will be in lieu of the prior existing bond payments. The final payment on this bond will be in 2017.



## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

<b>Debt Schedule</b>						
2011 – 475,000	2012 - \$485,000	2013 - \$495,000	2014 - \$505,000			
<b>472 DEBT SERVICE INTEREST</b>						
<b><u>472.030 General Obligation Note Interest – Series 2009 (Refinancing)</u></b>					<b>\$82,488</b>	<b>\$72,888</b>
During 2009, the Township obtained \$4.435 million in general obligation financing through a medium term bond issue. This issue refunds the General Obligation Bonds, series 2003, the General Obligation note, series 2005, and the General Obligation Bond, series 2002. The 2009 payment will be in lieu of the prior existing bond payments. The final payment on this bond will be in 2017.						
<b>Debt Schedule</b>						
2011 - \$82,488	2012 - \$72,888	2013 - \$63,088	2014 - \$51,825			

FERGUSON TOWNSHIP											
2012 BUDGET											
GENERAL FUNDS											
17 CONSTRUCTION FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Earned	5,139	31	7					0	0	n/a
357 REVENUES FOR PROJECTS											
357.008	Western Inner Loop-Federal				0	0		0	0	0	n/a
392 INTERFUND OPERATING TRANSFERS-IN											
392.001	Transfers from General Fund (01)				0	0		0	0	0	n/a
392.002	Transfers from General Obligation Fund (16)				0	0		0	0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
TOTAL CONSTRUCTION FUND REVENUE		5,139	31	7	0	0		0	0	0	n/a
EXPENDITURES											
439 CAPITAL PROJECTS											
439.061	Capital Construction				0	0		0	0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
472 INTEREST EXPENSE											
472.001	Interest Expense-PennDOT				0	0		0	0	0	n/a
492 INTERFUND OPERATING TRANSFERS-OUT											
492.001	Transfers to General Fund (01)	85,418		4,972	0	0		0	0	0	n/a
492.016	Transfers to General Obligation Fund (16)				0	0		0	0	0	n/a
492.030	Transfers to Capital Reserve Fund (30)				0	0		0	0	0	n/a
SUBTOTAL		85,418	0	4,972	0	0		0	0	0	n/a
TOTAL CONSTRUCTION FUND EXPENDITURES		85,418	0	4,972	0	0		0	0	0	n/a
EXCESS REVENUE OVER EXPENDITURES		(80,279)	31	(4,965)	0	0		0	0	0	n/a

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **17 CONSTRUCTION FUND**

#### **REVENUES**

#### **341 INTEREST REVENUE**

<b><u>341.000 Interest Revenue</u></b>	<b>\$0</b>	<b>\$0</b>
--	------------	------------

Currently, there is no activity in the Construction Fund.

#### **392 INTERFUND OPERATING TRANSFERS**

<b><u>392.002 Transfer from General Obligation Fund</u></b>	<b>\$0</b>	<b>\$0</b>
---	------------	------------

This account represents debt proceeds from new borrowings.

#### **EXPENDITURES**

#### **492 INTERFUND OPERATING TRANSFERS**

<b><u>492.017 Transfers to the General Obligation Fund (17)</u></b>	<b>\$0</b>	<b>\$0</b>
---	------------	------------

No transfer is budgeted for the current year.

FERGUSON TOWNSHIP											
2012 BUDGET											
CAPITAL PROJECTS FUNDS											
18 PINEY RIDGE STREET FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	2,185	462	57	200	50	25.0%	50	50	(150)	(75.0%)
TOTAL PINEY RIDGE FUND REVENUE		2,185	462	57	200	50	25.0%	50	50	(150)	(75.0%)
EXPENDITURES											
439 CAPITAL PROJECTS											
439.061	Capital Construction	0	0	0	0	0		0	0	0	n/a
TOTAL PINEY RIDGE FUND EXPENDITURES		0	0	0	0	0		0	0	0	n/a
EXCESS REVENUE OVER EXPENDITURES		2,185	462	57	200	50	25.0%	50	50	(150)	(75.0%)

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **18 PINEY RIDGE FUND**

#### **REVENUES**

#### **341 INTEREST REVENUE**

<b><u>341.000 Interest Revenue</u></b>	<b>\$200</b>	<b>\$50</b>
--	--------------	-------------

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2012, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

#### **EXPENDITURES**

#### **439 HIGHWAY MAINTENANCE**

<b><u>439.061 Capital Projects – Piney Ridge</u></b>	<b>\$0</b>	<b>\$0</b>
--	------------	------------

No projects are planned for the Piney Ridge subdivision. This funding has been set aside from a contribution by the Ferguson Township Authority when the Piney Ridge subdivision received sanitary sewer service & for upgrades to the roads within the subdivision to Township standards.

FERGUSON TOWNSHIP											
2012 BUDGET											
CAPITAL PROJECTS FUNDS											
19 AGRICULTURAL PRESERVATION FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	2,453	414	39	200	30	15.0%	30	30	(170)	(85.0%)
392 INTERFUND OPERATING TRANSFERS											
392.001	Transfers from General Fund	15,000	15,000	15,000	15,000	15,000	100.0%	15,000	15,000	0	0.0%
<b>TOTAL AG PRES FUND REVENUE</b>		<b>17,453</b>	<b>15,414</b>	<b>15,039</b>	<b>15,200</b>	<b>15,030</b>	<b>98.9%</b>	<b>15,030</b>	<b>15,030</b>	<b>(170)</b>	<b>(1.1%)</b>
EXPENDITURES											
461 NATURAL RESOURCE CONSERVATION											
461.070	Ag Easement Purchases	39,608	34,191	0	0	0		23,100	23,100	23,100	n/a
<b>TOTAL AG PRES FUND EXPENDITURES</b>		<b>39,608</b>	<b>34,191</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>23,100</b>	<b>23,100</b>	<b>23,100</b>	<b>n/a</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>		<b>(22,155)</b>	<b>(18,777)</b>	<b>15,039</b>	<b>15,200</b>	<b>15,030</b>	<b>98.9%</b>	<b>(8,070)</b>	<b>(8,070)</b>	<b>(23,270)</b>	<b>(153.1%)</b>

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **19 AGRICULTURAL PRESERVATION FUND**

#### **REVENUES**

#### **341 INTEREST REVENUE**

<b><u>341.000 Interest Revenue</u></b>	<b>\$200</b>	<b>\$30</b>
In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2012, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.		

#### **392 INTERFUND OPERATING TRANSFER**

<b><u>392.001 Transfer from General Fund</u></b>	<b>\$15,000</b>	<b>\$15,000</b>
This line item accounts for the transfers from the General Fund to maintain the Ag Preservation Fund balance between \$80,000 and \$90,000 based on a 3-year rolling average, at the Board's request.		

#### **EXPENDITURES**

#### **461 AGRICULTURAL EASEMENT PURCHASES**

<b><u>461.070 Agricultural Easement Purchase</u></b>	<b>\$0</b>	<b>\$23,100</b>
The County Agricultural Preservation Board is uncertain as this budget is being prepared whether funding will be available through federal or state sources for the purchase of agricultural conservation easements. There are farms in the Township that have a high ranking for conservation easement purchase. This budget does recommend a transfer of funding to the Agricultural Preservation Fund to improve the fund balance in anticipation of upcoming years' purchases.  In 2012, the Agricultural Preservation Board may request that the Township participate in purchasing the John Deibler Farm Conservation of 154 acres at a contribution rate of \$150 per acre.		

FERGUSON TOWNSHIP 2012 BUDGET											
CAPITAL PROJECTS FUNDS											
30 CAPITAL RESERVE FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	21,592	22,644	6,620	5,000	3,000	60.0%	3,000	3,000	(2,000)	(40.0%)
354 STATE GRANT REVENUES											
354.010	DCNR Grant Revenue		100,000						0	0	n/a
354.020	Safety Equipment Grant Revenue								0	0	n/a
354.030	Recycling Equipment Grant Revenue	56,648	56,736						0	0	n/a
354.040	Miscellaneous Grant Revenue		20,000			9,900			0	0	n/a
354.050	PTCI Grant								0	0	n/a
SUBTOTAL		56,648	176,736	0	0	9,900		0	0	0	n/a
380 MISCELLANEOUS REVENUES											
380.000	Miscellaneous Revenue		76	374		150			0	0	n/a
380.001	Mobile Comm Post Capital Contributions			-5					0	0	n/a
380.002	Mobile Comm Post Operating Revenue	10,920	8,546	2,063	2,500	2,500	100.0%	2,500	7,010	4,510	180.4%
SUBTOTAL		10,920	8,623	2,432	2,500	2,650	106.0%	2,500	7,010	4,510	180.4%
387 PRIVATE CONTRIBUTIONS											
387.000	Developer Contributions								0	0	n/a
391 SALE OF FIXED ASSETS											
391.000	Sale Of Fixed Assets	8,719	-160	38,707	1,000	3,683	368.3%	1,000	1,000	0	0.0%
392 INTERFUND TRANSFERS-IN											
392.001	Transfers From General Fund (01)	1,629,114	549,000	949,000	850,000	750,000	88.2%	1,750,000	1,750,000	900,000	105.9%
392.016	Transfers from the GOA Fund (16)								0	0	n/a
392.017	Transfers From Construction Fund (17)								0	0	n/a
SUBTOTAL		1,629,114	549,000	949,000	850,000	750,000	88.2%	1,750,000	1,750,000	900,000	105.9%
395 REFUND OF PRIOR YEAR'S EXPENDITURES											
393.002	GO Note Proceeds-Series 2005	0	16						0	0	n/a
TOTAL CAP RESERVE FUND REVENUE		1,726,993	756,858.51	996,758.87	858,500	769,233	89.6%	1,756,500	1,761,010	902,510	105.1%
EXPENDITURES											



FERGUSON TOWNSHIP 2012 BUDGET											
CAPITAL PROJECTS FUNDS											
30 CAPITAL RESERVE FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
401 ADMINISTRATION											
401.075	Administration Capital Purchases	0	19,386	38,147	11,500	7,832	68.1%	42,222	42,222	30,722	267.1%
404 LEGAL											
404.075	Legal Services	0			0				0	0	n/a
407 INFORMATION TECHNOLOGY/FINANCE											
407.075	Information Tech Capital Purchases	44,576	24,888	24,113	49,100	32,600	66.4%	53,100	51,900	2,800	5.7%
408 ENGINEERING											
408.075	Engineering Capital Purchases	0	0	2,301	0	0		0	0	0	n/a
409 BUILDINGS & GROUNDS											
409.075	Buildings & Grounds Capital Purchases	249,299	120,198	16,357	86,000	40,850	47.5%	45,000	90,000	4,000	4.7%
409.076	Building Maintenance Fund Purchases		3,714							0	n/a
410 PUBLIC SAFETY											
410.075	Public Safety Capital Purchases	107,659	132,277	75,512	157,856	127,960	81.1%	109,550	109,550	(48,306)	(30.6%)
410.374	Mobile Comm Post Capital Expenditures	390	10	631				4,000	4,000	4,000	n/a
410.375	Mobile Comm Post Operating Expenditures	6,620	5,237	37	5,194	5,194	100.0%	5,194	7,010	1,816	35.0%
SUBTOTAL		114,668	137,524	76,180	163,050	133,154	81.7%	118,744	120,560	(42,490)	(26.1%)
414 PLANNING & ZONING											
414.075	Planning & Zoning Capital Purchases	0	17,135	18,831	125,000	18,500	14.8%	165,425	162,425	37,425	29.9%
430 PUBLIC WORKS											
430.075	Public Works Capital Purchases	172,464	19,639	111,790	248,300	224,511	90.4%	283,980	299,980	51,680	20.8%
430.076	Public Works Replacement Equipment		250,138	219,337					0	0	n/a
439 CAPITAL PROJECTS											
439.032	ROW Acquisition Costs	0	0	0	0				0	0	n/a
439.061	Capital Construction	463,286	12,120	485,407	17,500	24,870	142.1%	110,000	110,000	92,500	528.6%
439.062	Pine Grove Mills Streetscape	0	0	0	0				0	0	n/a
439.071	Land Acquisition	0	0	0	0				0	0	n/a
SUBTOTAL		463,286	12,120	485,407	17,500	24,870	142.1%	110,000	110,000	92,500	528.6%
452 PARKS & RECREATION											
452.061	Parks & Rec-Projects	273,557								0	n/a
452.075	Parks & Rec-Capital Purchases	177,110	49,920	51,169	285,500	319,405	111.9%	579,158	559,158	273,658	95.9%
486 SELF INSURANCE											
486.356	Computer Self Insurance	179	1,104	3,270	6,000	5,500	91.7%	6,000	6,000	0	0.0%
492 INTERFUND TRANSFERS-OUT											

FERGUSON TOWNSHIP											
2012 BUDGET											
CAPITAL PROJECTS FUNDS											
30 CAPITAL RESERVE FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
492.001	Transfers to General Fund (01)								0	0	n/a
<b>TOTAL CAP RESERVE FUND EXPENDITURES</b>		<b>1,495,138</b>	<b>655,765</b>	<b>1,046,902</b>	<b>991,950</b>	<b>807,222</b>	<b>81.4%</b>	<b>1,403,629</b>	<b>1,442,245</b>	<b>450,295</b>	<b>45.4%</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>		<b>231,855</b>	<b>101,093</b>	<b>(50,143)</b>	<b>(133,450)</b>	<b>(37,989)</b>	<b>28.5%</b>	<b>352,871</b>	<b>318,765</b>	<b>452,215</b>	<b>(338.9%)</b>

**FERGUSON TOWNSHIP**  
**2012 BUDGET**  
**CAPITAL PROJECTS FUNDS - CAPITAL PROJECT CONSTRUCTION DETAIL**

PROJECT #	DESCRIPTION	04 Transport Improvement	17 Construction Fund	18 Piney Ridge	30 Capital Reserve	35 Liquid Fuels	92 Park Improvement	TOTAL
<b>2011 PROJECTED</b>								
2011-C6	Paving/Tar & Chip Maintenance					included in non construction costs		0
	Road Materials & Supplies					included in non construction costs		0
	Microsurfacing & select curb replacement					included in non construction costs		0
	Microsurface Blue Course Drive					included in non construction costs		0
	Pavement Markings					included in non construction costs		0
	Seal Bike Paths				24,870			24,870
								0
								0
								0
								0
<b>TOTAL PROJECTS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>24,870</b>	<b>0</b>	<b>0</b>	<b>24,870</b>
<b>2012 BUDGET</b>								
	Paving/Tar & Chip Maintenance					included in non construction costs		0
	Road Materials & Supplies					included in non construction costs		0
	Microsurfacing & select curb replacement					included in non construction costs		0
	Microsurface Blue Course Drive					included in non construction costs		0
	Pavement Markings					included in non construction costs		0
	Rosemont Drive				110,000			110,000
	Aaron Drive					232,000		232,000
	Park Centre Boulevard	420,000						420,000
	Martin Street					33,000		33,000
	Park Crest Lane					23,000		23,000
	Whitehall Road Utilities	included in account 04.439.060						0
	Whitehall Road Construction	4,500,000						4,500,000
								0
<b>TOTAL PROJECTS</b>		<b>4,920,000</b>	<b>0</b>	<b>0</b>	<b>110,000</b>	<b>288,000</b>	<b>0</b>	<b>5,318,000</b>

**FERGUSON TOWNSHIP  
2012 BUDGET  
CAPITAL PROJECTS FUNDS**

**30 CAPITAL RESERVE FUND EXPENDITURE DETAIL**

YEAR	CLASS	DESCRIPTION	2011		2012	
			BUDGET	PROJECTED	DEPT REQUESTED	MANAGER PROPOSED
EXPENDITURES						
401 ADMINISTRATION						
2011	OF	Office Furniture-Assistant Administrator	8,500	0		0
2011	IA	COOP Plan implementation	3,000	0	15,000	15,000
2011	IA	Community Survey		7,832	5,222	5,222
2012	VE	Replace Managers Vehicle			22,000	22,000
SUBTOTAL			11,500	7,832	42,222	42,222
407 INFORMATION TECHNOLOGY/FINANCE						
2011	IT	Regional Backup for RTC Members	15,000	13,000		0
2011/2012	IT	Conference Room projection system	2,000	1,000	3,000	3,000
2012	IA	Consultant for Accounting Software Replacement			15,000	15,000
2011/2012	IT	Replace PCs/Laptops	12,000	4,500	12,000	12,000
2011/2012	IT	Software upgrades	5,000	1,000	5,000	5,000
2011	SO	AutoCAD network license	2,000			0
2011	IT	Replace Server	10,000	10,000		0
2011	SO	Synchro software for traffic signal capacity analysis (PW request)	3,100	3,100		0
2012	IT	Docuware upgrade and large document scanner			13,700	13,700
2012	IT	Color printer police (could be deleted if replacement copier is color)			1,200	0
2012	IT	Replace internet router			3,200	3,200
SUBTOTAL			49,100	32,600	53,100	51,900
408 ENGINEERING						

**FERGUSON TOWNSHIP  
2012 BUDGET  
CAPITAL PROJECTS FUNDS**

**30 CAPITAL RESERVE FUND EXPENDITURE DETAIL**

YEAR	CLASS	DESCRIPTION	2011		2012	
			BUDGET	PROJECTED	DEPT REQUESTED	MANAGER PROPOSED
			0	0	0	0
<b>SUBTOTAL</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>409 BUILDINGS &amp; GROUNDS</b>						
2010/2011	BU	Building Equipment Maintenance Appropriation	27,000	27,000	27,000	27,000
2010/2011	IA	Employee Health/Wellness Appropriation	2,000	6,000	3,000	3,000
2010/2011	BU	Epoxy paint PW building #1 floor	6,000	6,000		0
2011	BU	Epoxy seal and color grout main office	6,000	0		0
2011	BU	Replace overhead door in PW Building #4	25,000		0	25,000
2011	BU	Install concrete floor in PW Building #4	20,000		0	20,000
2011	BU	Replace through wall unit police		1,850		0
2011	BU	Parking Lot High Efficiency lighting			15,000	15,000
						0
						0
<b>SUBTOTAL</b>			<b>86,000</b>	<b>40,850</b>	<b>45,000</b>	<b>90,000</b>
<b>410 PUBLIC SAFETY</b>						
2011/2012	VE	Police Vehicles & Accessories	89,150	62,943	72,150	72,150
2011	PO	Police Records Management System	61,006	54,100		0
2011	PO	Hand Guns (net of trade-in)	7,700	0	7,700	7,700
2011	PO	All Terrain Vehicles		10,917		0
2012	PO	Vehicle Equipment Sinking Fund (cameras, computers, etc)			20,000	20,000
2012	PO	Shot guns			1,800	1,800
2012	PO	Replacement Rifle stocks			1,500	1,500
2012	PO	Ballistic Vests (4)			4,000	4,000
2012	PO	Ballistic Shields (3)			2,400	2,400
						0

**FERGUSON TOWNSHIP  
2012 BUDGET  
CAPITAL PROJECTS FUNDS**

**30 CAPITAL RESERVE FUND EXPENDITURE DETAIL**

YEAR	CLASS	DESCRIPTION	2011		2012	
			BUDGET	PROJECTED	DEPT REQUESTED	MANAGER PROPOSED
SUBTOTAL			157,856	127,960	109,550	109,550
414 PLANNING & ZONING						
2011/2012	SO	Zoning/Permitting/Land Use Software	40,000	0	0	0
2011/2012	IA	Urban Village Study, West College Ave (Beaver Avenue)	35,000	18,500	16,500	16,500
2012	IA	Streetscape Improvement Allocation			50,000	50,000
2011/2012	IA	Consultant Rewrite of Subdivision Ordinances	50,000	0	70,000	70,000
2012	VE	Replace Dog Truck with 4 wheel drive (shared with police)			28,925	25,925
						0
SUBTOTAL			125,000	18,500	165,425	162,425
430 PUBLIC WORKS						
2011/2012	CO	Public Works Capital Fund Appropriation	198,000	198,000	199,980	199,980
2011/2012	IN	Emergency Backup Power for Traffic Signals	12,000		12,000	24,000
2011/2012	IN	Wireless or Fiber connection for traffic signals	4,500			9,000
2011	SO	Cartegraph Software		3,825		0
2011	IN	UPS Battery Replacements	1,600		1,600	1,600
2011	IN	Traffic Signal LEDs	7,200		7,200	9,700
2011	CO	Jumping Jack vibratory compactor	3,700	3,700		0
2011	CO	Sand blaster (replaces Brute 300)	5,500	4,769		0
2010/2011	CO	Steel cabinet	1,800	1,800		0
2011	CO	Trimble Juno GPS data collector	1,500			0
2011	CO	Calcium Tanks (2)	2,500	2,500		0
2011	CO	Hot Tack machine	10,000			0
2011	CO	Signal Safety Improvements (Blue Course and West College)				0
2011	CO	Route 45 Signal		9,916		0
2012	CO	Diesel Roadside Mower			25,200	25,200
2012	CO	Total Station Survey Equipment			25,000	25,000

**FERGUSON TOWNSHIP  
2012 BUDGET  
CAPITAL PROJECTS FUNDS**

**30 CAPITAL RESERVE FUND EXPENDITURE DETAIL**

YEAR	CLASS	DESCRIPTION	2011		2012	
			BUDGET	PROJECTED	DEPT REQUESTED	MANAGER PROPOSED
2012	CO	Quick coupler for 621 loader forks			7,500	0
2012	CO	Handheld data collector			4,000	4,000
2012	CO	replacement concrete chop saw			1,500	1,500
						0
						0
<b>SUBTOTAL</b>			<b>248,300</b>	<b>224,511</b>	<b>283,980</b>	<b>299,980</b>
<b>452 PARKS &amp; RECREATION</b>						
2011	PA	7.5 acres Westfield/Hillside Farms	160,000	65,391	100,000	100,000
2011	PA	Doris Sunday Property		8,882		0
2011	PA	Township Parks Construction/Maintenance	125,500	72,458		0
2011	PA	Haymarket Park		114,925		0
2011	PA	Whitehall Road Parkland		57,750		0
2012	PA	Park Construction			51,150	51,150
2012	PA	Park Signs			30,000	30,000
2012	PA	Tudek Park Phase 3			327,065	327,065
2012	PA	Park Trees (various locations)			8,400	8,400
2012	PA	Park Amenities (benches, trash, grills, doggie)			12,155	12,155
2012	PA	Playground Safety & Update Program			30,388	30,388
2012	PA	Tudek Park Implement Shed			20,000	0
						0
<b>SUBTOTAL</b>			<b>285,500</b>	<b>319,405</b>	<b>579,158</b>	<b>559,158</b>
<b>486 SELF INSURANCE</b>						
2010/2011		Computer Self Insurance	6,000	5,500	6,000	6,000
<b>SUBTOTAL</b>			<b>6,000</b>	<b>5,500</b>	<b>6,000</b>	<b>6,000</b>

FERGUSON TOWNSHIP 2012 BUDGET CAPITAL PROJECTS FUNDS						
30 CAPITAL RESERVE FUND EXPENDITURE DETAIL						
YEAR	CLASS	DESCRIPTION	2011		2012	
			BUDGET	PROJECTED	DEPT REQUESTED	MANAGER PROPOSED
TOTAL CAP RESERVE FUND EXPENDITURES			969,256	777,158	1,284,435	1,321,235

\* Class Codes

BU=buildings & grounds, CE=communications equip, CO=construction equipment, IA=intangible assets, IN=infrastructure, IT=information technology  
 LA=land, LI=land improvements, OF=office equipment, PA=parks & rec, PO=police equipment, SO=software, TL=tudek land, TU=tudek park, VE=vehicles



## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **30 CAPITAL RESERVE FUND**

#### **REVENUES**

#### **341 INTEREST REVENUE**

<b><u>341.000 Interest Revenue</u></b>	<b>\$5,000</b>	<b>\$3,000</b>
--	----------------	----------------

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2012, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.  
However, some investments are in 1 or 2-year investments, which will help, maintain a higher rate for 2012 than otherwise.

#### **354 STATE GRANT REVENUE**

<b><u>354.010 DCNR Grant Revenue</u></b>	<b>\$0</b>	<b>\$0</b>
--	------------	------------

No grant funding is expected to be received in 2012 from DCNR.

<b><u>354.020 Safety Grant Revenue</u></b>	<b>\$0</b>	<b>\$0</b>
--	------------	------------

No grant funding is expected to be received in 2012 for safety related items.

<b><u>354.030 Recycling Equipment</u></b>	<b>\$0</b>	<b>\$0</b>
---	------------	------------

No recycling grant funding is expected to be received in 2012.

#### **380 MISCELLANEOUS REVENUE**

<b><u>380.001 Mobile Command Post Capital Contributions</u></b>	<b>\$0</b>	<b>\$0</b>
---	------------	------------

This line item represents the funds received for capital related contributions of the Mobile Command Post Vehicle.

<b><u>380.002 Mobile Command Post Vehicle Operating Revenues</u></b>	<b>\$2,500</b>	<b>\$7,010</b>
--	----------------	----------------

This line item represents the funds received for the operation and maintenance of the Mobile Command Post Vehicle. The

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

current members include Penn State University, Ferguson Township, Patton Township, State College Borough, Bellefonte Borough, Spring Township and Centre County.

### **391 SALE OF FIXED ASSETS**

#### **391.000 Sale of Fixed Assets**

**\$1,000**

**\$1,000**

With the purchase of new trucks, cars, computers, and other miscellaneous items, the Township will sell the items that will be replaced. This is an estimated amount.

### **392 INTERFUND OPERATING TRANSFER**

#### **392.001 Transfer from General Fund**

**\$850,000**

**\$1,750,000**

This amount is budgeted as a transfer from the General Fund to the Capital Reserve Fund in order to cover the cost of the projected Capital Improvement expenditures.

Beginning in 2007, Capital Road Projects that are not included in the Transportation Improvement Fund or the Liquid Fuels Fund are accounted for in the Capital Reserve Fund.

A one-time transfer of an additional \$1 million is being proposed for 2012.

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

### **DETAIL OF CAPITAL EXPENDITURES**

#### **401.075 ADMINISTRATION**

**Replace Manager's Vehicle**

This is to replace the Manager's car. The existing vehicle will be transferred to the Public Works/Engineering department or Criminal Investigations and one of the existing vehicles will be rotated out. Hybrid type models will be considered for purchase.

**\$22,000**

**Community Survey (rebudgeted from 2011)**

This is to account for the payment schedule that carries over into 2012 (2 of 5 total payments).

**\$5,222**

**COOP Plan Implementation**

This funding will supplement the prior years' budget to implement components of a COOP plan. The plan will be completed with a budget to prepare the Township for potential adverse occurrences that would affect Township service delivery.

**\$15,000**

#### **407.075 FINANCE/IT**

**Overhead Projector for conference rooms**

The current portable projector is quite old and is expected to fail at any time. This is to install two overhead projectors in the two conference rooms. One was purchased in 2011 and needs to be mounted from the ceiling in order to perform as needed. This is to budget for another projector and for two ceiling mounts. Both are wireless projectors.

**\$3,000**

**Consultant to assist in selecting accounting software**

Given the integral role that the accounting software plays in the financial operations of the Township, it is prudent to consider hiring an expert to assist in selecting a package that best fits the Township's needs. Given the annual expenditures of \$10 million, 1% to 1-1/2% is not unreasonable to spend for a one-time cost on financial software. Of this cost, 12% is budgeted for a consultant.

**\$15,000**

**Replace PCs/Laptops/Tablets (8 pcs)(includes office software)**

The Township maintains more than 40 pcs/laptops. Based on a 5-year replacement schedule, the annual average replacement computes to eight per year. By replacing computers annually, based on a five-year schedule rather than by making large purchases every few years, it levels out the outlays as well and indexes the technological advances in pc design. This does not include the cost of replacing servers.

**\$12,000**

<b>New PCs/Laptops</b>	<b>Passed Down to</b>	<b>Retired</b>
Heather Bird	Richard Murray	Richard Murray
Dave Modricker	Police Patrol	Police Patrol
Ron Seibert	Police Patrol	Police Patrol
Joanna Harter	Police Traffic	Police Traffic
New GIS PC (engineering)	None	None

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

Intern's PC		
None (Executive Assistant)	Community Response Vehicle	Community Response Vehicle
None (PZ Intern)	TBD	TBD
None (Jennie Kitchener)	TBD	TBD
Police shared laptop	None	Police Shared Laptop

### **Software/Server upgrades/replacement (for 40+- users)**

This is to provide funding for Software/Server upgrades/replacement for the various Windows, Office Suites, Adobe, FrontPage, Access, Publisher software as they become obsolete. It does not include annual maintenance agreements, which are included in the operating budget.

**\$5,000**

### **Appropriation for replacement of Accounting software**

This is to begin appropriation to replace the Township accounting software with an integrated Windows based system. It is recommended to install a dedicated server to house the system. This will offer improved speed and provide insulation and diversification from the Township's other computers systems.

**\$50,000**

### **Docuware Document Imaging Upgrade and Expansion**

Using available and common document imaging for storage and search capabilities for paper documents, staff is requesting to upgrade the current system to the current software version and expand the capabilities to include administration, engineering and planning document storage. This includes the cost of the software installation and setup (\$8,000) and a large document scanner (\$5,700). Current staff will be tasked with scanning and storing.

**\$13,700**

### **Replace Router**

This is to replace the existing network router, which is obsolete. With the regional backup system and regional codes software, a new router is needed to manage the network traffic.

**\$3,200**

### **Computer Self Insurance**

This is in lieu of third party insurance for repairs and replacement of computer system hardware.

**\$6,000**

## **409.075 BUILDINGS & GROUNDS**

### **Buildings & Grounds Capital Items**

<b>BUILDINGS AND GROUNDS</b>			
	<b>New Equipment</b>	<b>Replacement Equipment Fund 409.076</b>	<b>Fitness Equipment/Wellness Fund</b>

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

<b>Beginning Balance</b>	<b>\$0</b>	<b>\$79,850</b>	<b>\$0</b>
Parking lot high efficiency lighting fixtures	15,000		
Replace overhead doors on PW Bldg 4		-25,000	
Concrete floor in PW Bldg 4	20,000		
Building equipment capital replacement fund		27,000	
Health/Wellness/Fitness			3,000
<b>Subtotal</b>	<b>\$35,000</b>	<b>\$2,000</b>	<b>\$3,000</b>
<b>Ending Balance</b>	<b>\$35,000</b>	<b>\$81,850</b>	<b>\$3,000</b>

### 410.075 PUBLIC SAFETY

The proposed five year Capital Improvement Budget anticipates expenditures based on currently known information and is based on the Township's strategic plan. It includes fleet rotation based on a 5 to 6 year cycle of 2 to 3 vehicles per year. The Crown Victoria is no longer being manufactured. This change in manufacturer will increase outfitting costs as the partitions, consoles, after market electronics fittings (computer, radio/siren) and rear secured seats will not likely be portable to a different model vehicle. Below is the current fleet replacement schedule

Vehicle #	FT-1	FT-2	FT-3	FT-4	FT-5	FT-6	FT-7	FT-8	FT-10	FT-11	FT-12	FT-13	FT-14	FT-17	EVO C -2	FT-20	FT-21
Year / Make	08 Ford Crown Victoria	09 Ford Crown Victoria	08 Ford Crown Victoria	07 Ford Crown Victoria	11 Chevy Caprice	07 Ford Crown Victoria	09 Ford Crown Victoria		05 Chevy Impala	07 Ford Crown Victoria	04 Ford Crown Victoria	04 Chevy Impala	11 Chevy Tahoe	08 Impala	03 Ford Crown Victoria	2000 MCV	CRV
Twp. ID	100124	100196	100125	100191		100193	100195		100004	100192	100010	100035		100123	100002		
In Service	Aug-08	Jun-09	Aug-08	Jan-07		Jul-07	Jun-09		Jul-05	Jul-07	Apr-04	Nov-08		Mar-10	Apr-09		Jun-08
Assignmt	Patrol	Patrol	Patrol	Patrol	Patrol	Patrol	Patrol	Patrol	Admin	Patrol	C.I.	C.I.	Patrol	Admin	EVO C		CP/C M
Radio	MCS2000	MCS2000	MCS2000	MCS2000	MCS2000	MCS2000	MCS2000		MCS2000	MCS2000	MVA	MVA	MCS2000	MCS2000	N / A		MVA
Computer model / In service	Yes	Yes	Yes	Yes	Yes	Yes	Yes		No	Yes	No	No	Yes	No	No		No
	M-5	M-6 (2009)	M-5	M-5	M-5	M-5	M-6 (2009)			M-5			M-5				

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

VASCAR / VSPEC	VAS CAR	VASC AR	VASC AR	VAS CAR	VAS CAR	VASC AR	VSPEC		N/A	VASC AR	N/A	N/A	N/A	N/A	N/A		N/A
In service							2009										
Est. Rplcmt	2013	2014	2013	2012	2016	2012	2014	2015	2015	2013	2015	2014	2016	2016		N/A	N/A
	White	White	White	White	Silver	White	Navy Blue		Gray	White	Gray	Gray	Silver	Black	White		
Mileage 05/23/2011	53,415	56,594	64,110	90,088	117,883	86,668	22,303		43,576	54,246	62,532	37,703	53,435	12,771	139,831		187,126

### **Police Vehicles and Accessories**

Two patrol vehicles are due for replacement.

**\$72,150**

Replace 2007 Ford Crown Victoria (FT-4)	\$31,000
Equipment and installation	5,075
<b>Subtotal</b>	<b>36,075</b>
Replace 2007 Ford Crown Victoria (FT-6)	\$31,000
Equipment and installation	5,075
<b>Subtotal</b>	<b>36,075</b>
<b>Total</b>	<b>\$72,150</b>

Note: Equipment includes strobe corned lighting, fleet keys, console, solid rear seat, shotgun lock, prisoner partition, radio/siren, paint & graphics.

### **Handguns (rebudgeted from 2011)**

Our current .40 caliber Glock firearms will be nearly 13 years old and are showing the signs of wear. Replacement parts @\$100 each plus armorer time of \$100- \$150 per weapon make it reasonable to consider new weapons. 22@\$350 each. This is the net cost after trade in. This is a re-budgeted item from 2011.

**\$7,700**

### **Ballistic Vests**

Two officers are due for standard issue Level II ballistic vests and it would be prudent to plan for two new officer vests (4 @ \$1,000 = \$4,000). It is recommended that vests be replaced every 5 years. Federal reimbursement funding currently provides 50% of the cost of vests, and will be sought if available.

**\$4,000**

### **Sinking Fund for Patrol Car Computers, Cameras, License Plate Readers, License Scanners & Printers (ongoing annual appropriation)(maximum \$100,000)**

This is to plan for funding for the replacement of the current and projected new integrated technologies for patrol vehicles. The first

**\$20,000**

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

replacements (2) will be due in 2014. Equipment & software can cost from \$15,000 to \$18,000 per car; we currently have 9 cars.

### **2 Remington 1187P shotguns**

Two semi-automatic shotguns are requested for patrol vehicles to replace the pump action weapons currently utilized. This updated gun will allow officers to engage targets more efficiently and accurately. The pump action weapons will be converted to deploy less lethal munitions. (2 @ \$900) *Note: The ultimate goal is to ensure that all cars will have easily identification of lethal shotguns, which will be semi-automatic and less lethal will be pump action shotguns.*

**\$1,800**

### **3 ballistic shields**

3 additional ballistic shields are requested so that all patrol cars are equipped with ballistic protection that is not provided by the officers' individual body armor. These shields would be used in high-risk rescue situations. (3 @ \$800)

**\$2,400**

### **Replacement stocks for M-16 rifles**

These more solid stocks are requested to replace the original plastic stocks, which are falling into disrepair. Current methods of fixing/tightening the rings & pivoting the collapsible stocks are no longer working. Request is for replacement of half the inventory this year & half in 2013. (10 @ \$150 each)

**\$1,500**

## **410.374 MOBILE COMMAND POST CAPITAL EXPENDITURES**

### **410.374 Mobile Command Post Capital Expenditures**

**\$4,000**

This line item represents the capital expenditure of the Mobile Command Post Vehicle. For 2012, up to 3 computers with air-cards may be required to replace old technology.

## **410.375 MOBILE COMMAND POST OPERATING EXPENDITURES**

### **410.375 Mobile Command Post Vehicle Operating Expenditures**

**\$7,010**

This line item represents the operating expenses of the Mobile Command Post Vehicle. Such expenses are detailed below.

Fuel	\$500
Vehicle Maintenance	\$2,400
Cleaning	\$80
Vehicle Insurance	\$250

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

MCT Costs	\$1,200
Office Supplies	\$50
Consumables	\$100
Equipment Upgrades	\$100
Satellite Phone	\$650
IT services	\$400
Vehicle Storage	\$1,280
<b>Total</b>	<b>\$7,010</b>

### 414.075 PLANNING & ZONING

#### **Replace Dog Truck with 4 Wheel Drive**

The existing dog truck will be passed down to public works and a new vehicle will be purchased to serve both the needs of the Ordinance Enforcement Officer and the Police. A breakdown of costs is shown below:

Description	Amount
Chevy 1-1/2 ton crew cab short bed	\$22,000
Cap	1,200
Removable Lights	600
Siren and Mounting Brackets	200
Switches	100
Equipment Installation	525
Graphics	200
<b>Total</b>	<b>\$25,925</b>

**\$25,925**

#### **Beaver Avenue Plan (rebudgeted)**

With the assistance of a consultant, the Township would like to develop a plan for the long-term livability of this area of the community. A consultant has completed a preliminary analysis and recommendations. Staff is awaiting the adoption of new zoning for West College Avenue corridor prior to funding the study and recommendations. This is rebudgeted from 2011.

**\$16,500**



## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

### **Consultant – Rewrite of Land Use Ordinances**

Allow for an update of the Zoning regulations as well as the revision of the Subdivision and Land Development Ordinance consistent with the goals and objectives of the adopted Mission Statement, Revised Township Strategic Plan, and the update to the Regional Comprehensive Plan. This is rebudgeted from 2011.

**\$70,000**

### **Installment for Streetscape Improvements**

Funds need to be available to contribute toward the costs of streetscape improvements along West College Avenue associated with the Terraced Streetscape Zoning District. These may include sidewalk, street trees, lighting or street furniture that will enhance the corridor. The Township anticipates sharing these costs through acquisition of grant money, use of a public/private partnership, and/or assessment of development fees.

**\$50,000**

# FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

## 430.XXX PUBLIC WORKS

### Equipment Condition Report

2010 FERGUSON TOWNSHIP EQUIPMENT CONDITION REPORT (valued at >= 25K)

ID #		Year	Chassis	Engine	Body	Mileage or hours as of 4/11	2008 Labor	2008 Parts	2008 Total	2009 Labor	2009 Parts	2009 Total	2010 Labor	2010 Parts	2010 Total	VIN / MODEL #
IM-100	Bomag Roller	1997	Good	Good	Good	618 H	\$270.00	\$210.00	\$480.00	\$120.00	\$30.00	\$150.00	\$90.00	\$57.45	\$147.45	13402
IM-106	Pull Broom	1986	Poor	None	Poor		\$250.00	\$350.00	\$600.00	\$0.00	\$0.00	\$0.00			\$0.00	
IM-107	Ingersoll Rand Tow Behind Compressor	2003	Good	Good	Good	380 H	\$180.00	\$266.00	\$446.00	\$90.00	\$97.25	\$187.25	\$120.00	\$96.75	\$216.75	
IM-117	Cat Skid Steer	2007	Good	Good	Good	545 H	\$270.00	\$340.00	\$610.00	\$90.00	\$130.85	\$220.85	\$390.00	\$1,571.48	\$1,961.48	
IM-400	Brush Bandit 250 Brush Chipper	1993	Fair	Fair	Fair		\$325.00	\$625.00	\$950.00	\$0.00	\$0.00	\$0.00			\$0.00	
IM-401	Brush Bandit 250XP Brush Chipper	2000	Good	Good	Good	1273 H	\$360.00	\$293.00	\$653.00	\$150.00	\$113.54	\$263.54	\$539.00	\$370.11	\$909.11	
IM-402	Vermeer Brush Chipper	2004	Good	Good	Good	923 H	\$450.00	\$450.00	\$900.00	\$45.00	\$36.45	\$81.45	\$1,170.00	\$626.97	\$1,796.97	
IM-404	ODB LT600 Leaf Collector	1992	Poor	Fair	Poor	2220	\$210.00	\$170.00	\$380.00	\$0.00	\$0.00	\$0.00	\$900.00	\$31.00	\$931.00	
IM-405	Tarco Leaf Collector	2000	Good	Good	Good	Did not use	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	in 2011		#VALUE!	
IM-414	ODB Pull Behind Leaf Collector	2005	Good	Good	Good	447 H	\$240.00	\$208.00	\$448.00	\$0.00	\$0.00	\$0.00	\$90.00	\$47.50	\$137.50	
IM-500	Kubota ZD-21					989 H	\$1,275.00	\$494.00	\$1,769.00	\$35.00	\$90.00	\$125.00	\$1,040.00	\$850.00	\$1,890.00	
IM-513	Kubota ZG-20					308 H	\$90.00	\$18.71	\$108.71	\$45.00	\$75.00	\$120.00	\$540.00	\$319.69	\$859.69	
PW-09	John Deere 6330 Tractor	2010				233 H							\$100.00	\$147.25	\$247.25	
PW-10	Chevy Silverado 3500 1-Ton pickup	2010				6774 M							\$60.00	\$37.00	\$97.00	
PW-11	Int. Tymco Street Sweeper	2009				2818 M							\$280.00	\$459.06	\$739.06	1HTMMAAN2AH194087
PW-12	Freightliner Truck Mounted Leaf Collector	2008				559 H							\$810.00	\$2,013.67	\$2,823.67	
PW-14	Int. Single Axle Dump Truck	2006	Good	Good	Good	17077 M	\$360.00	\$961.00	\$1,321.00	\$360.00	\$362.00	\$722.00	\$1,470.00	\$3,822.32	\$5,292.32	1HTWCAAR36J267594
PW-16	FL70 Freightliner Leaf Vac Truck	2004	Good	Good	Good	18884 M	\$1,451.00	\$2,993.00	\$4,444.00	\$670.00	\$694.00	\$1,364.00	\$2,620.00	\$5,272.06	\$7,892.06	1FVABTAK34HMN5421
PW-17	Chevrolet Camo Blazer	1985				54162 M							\$110.00	\$135.99	\$245.99	1G8ED18J96F117655
PW-18	Ford F350 Utility Box Sign Truck	2003	Good	Good	Good	48089 M	\$225.00	\$241.00	\$466.00	\$35.00	\$26.46	\$61.46	\$150.00	\$165.00	\$315.00	1FDSF31S33ED58351
PW-19	Int. Single Axle Dump Truck	2009				1608 M							\$195.00	\$113.78	\$308.78	1HTWCAZR2AJ251495
PW-20	Ford F550 Super Duty Dump Truck	2001	Fair	Fair	Fair	36,876 M	\$720.00	\$1,606.00	\$2,326.00	\$1,220.00	\$1,404.00	\$2,624.00	\$515.00	\$1,122.26	\$1,637.26	1FDAF57F21EA03511
PW-21	Int. Tandem Axle Dump Truck	1999	Fair	Good	Good	38225 M	\$890.00	\$1,956.00	\$2,846.00	\$660.00	\$1,961.00	\$2,621.00	\$1,200.00	\$3,152.08	\$4,352.08	1HTGLATTXXH643102
PW-22	Int. Single Axle 4x4 Dump Truck	1998	Fair	Good	Good	54875 M	\$540.00	\$651.00	\$1,191.00	\$1,305.00	\$3,000.00	\$4,305.00	\$805.00	\$847.41	\$1,652.41	1HTSEAAAR0WH517969
PW-24	Int. Single Axle Dump Truck	1997	Fair	Good	Good	43901 M	\$460.00	\$953.00	\$1,413.00	\$530.00	\$707.00	\$1,237.00	\$2,800.00	\$4,580.01	\$7,380.01	1HTGEAUR6VH441125
PW-25	Int. Single Axle 4x4 Dump Truck	1989	Fair	Fair	Fair		\$465.00	\$561.00	\$1,026.00	\$485.00	\$333.55	\$818.55			\$0.00	1HTSETVR1LH201840
PW-27	Ford F550 Super Duty Dump Truck	1999	Fair	Good	Fair	44896 M	\$2,250.00	\$3,810.00	\$6,060.00	\$990.00	\$1,785.00	\$2,775.00	\$1,543.00	\$5,187.15	\$6,730.15	1FDA57F7XEB85960
PW-29	Chevy 3500 Pickup	1994					\$1,310.00	\$2,858.00	\$4,168.00	\$200.00	\$113.00	\$313.00			\$0.00	1GCHK34N8RE174256
PW-30	2550 John Deere Tractor w/ boom mower	1986	Fair	Fair	Fair		\$950.00	\$1,789.67	\$2,739.67	\$0.00	\$0.00	\$0.00			\$0.00	
PW-31	Int. Single Axle 4x4 Dump Truck	1995	Fair	Fair	Fair	61749M	\$1,390.00	\$1,404.00	\$2,794.00	\$495.00	\$471.00	\$966.00	\$678.00	\$638.15	\$1,316.15	1HTSEAAAR7SH685280
PW-32	Ford F550 Super Duty Dump Truck	1999	Fair	Fair	Fair	47904 M	\$1,725.00	\$1,296.00	\$3,021.00	\$1,215.00	\$2,803.00	\$4,018.00	\$810.00	\$1,265.26	\$2,075.26	1FDAF57F4XEB73703
PW-33	Ford F350 Utility Box Foreman's Truck	2002	Good	Good	Good	54532 M	\$108.00	\$118.00	\$226.00	\$90.00	\$31.00	\$121.00	\$90.00	\$30.50	\$120.50	1FDWW36S02EA99651
PW-34	Ford Truck - VAC ALL	1997	Good	Good	Fair	16345 M	\$1,665.00	\$1,468.00	\$3,133.00	\$450.00	\$382.00	\$832.00	\$1,240.00	\$2,533.61	\$3,773.61	1FOYH81E6VVA25561
PW-35	Ford Fusion	2009				7500 M							\$85.00	\$48.25	\$133.25	3FAHPOHAOAR213114
PW-36	Chevy Impala Silver	2000				102,500							\$550.00	\$784.75	\$1,334.75	2G1WF52E0Y9383592
PW-37	Ford Crown Victoria	1999				88,913							\$75.00	\$157.98	\$232.98	2FAFP71W8XX189872
PW-38	Chevy Tahoe	1997				89,134							\$385.00	\$254.02	\$639.02	1GNEK13R8VJ408206
PW-39	Chevy Impala Gold	2001				99,500							\$600.00	\$599.51	\$1,199.51	2G1WF55KX29308827
PW-40	Int. Single Axle Dump Truck	2003	Good	Good	Good	23000	\$1,440.00	\$1,614.00	\$3,054.00	\$2,210.00	\$2,040.00	\$4,250.00	\$2,585.00	\$2,624.18	\$5,209.18	1HTWDADR03J064716
PW-41	W20B Case Loader	1977	Poor	Poor	Poor	4133 H	\$180.00	\$28.49	\$208.49	\$0.00	\$0.00	\$0.00	\$180.00	\$710.76	\$890.76	
PW-42	621B Case Loader	1995	Fair	Fair	Fair	3538 H	\$450.00	\$630.00	\$1,080.00	\$1,180.00	\$2,014.00	\$3,194.00	\$120.00	\$170.63	\$290.63	JFE0044624
PW-43	4355 Massey-Ferguson Tractor	2003	Good	Good	Good	1177 H	\$335.00	\$345.00	\$680.00	\$50.00	\$143.00	\$193.00	\$390.00	\$585.78	\$975.78	L43127
PW-44	420 D Catapillar Backhoe	2001	Good	Good	Good	3007 H	\$540.00	\$947.00	\$1,487.00	\$1,040.00	\$1,486.00	\$2,526.00	\$540.00	\$988.81	\$1,528.81	BLN01706
PW-45	Int. Single Axle Dump Truck	2007	Good	Good	Good	8500 M	\$58.86	\$180.00	\$238.86	\$300.00	\$492.00	\$792.00	\$180.00	\$208.91	\$388.91	1HTWCAZR18J644415
PW-54	PA Int. Black Utility 3000 GVW	2003											\$0.00	\$0.00	\$0.00	
PW-55	Towmaster Trailer 10000 GVW	1997											\$75.00	\$10.80	\$85.80	
PW-56	Interstate Trailer 12 Ton	2002											\$45.00	\$0.00	\$45.00	
IM-403	2010 Brush Bandit 1590XP	2010				92 H							\$45.00	\$7.00	\$52.00	4FMUS1815AR002118
PW-8	2011 Ford F550 Truck (in service date 2.9.11)	2011													\$0.00	1FDUF5HT0BEA65105
	Kubota RTV Utility Vehicle	2007				300 H							\$180.00	\$290.69	\$470.69	BU 7356

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

### PUBLIC WORKS EQUIPMENT

NEW EQUIPMENT	430.075	EQUIPMENT REPLACEMENT FUND	430.076	
Description	Amount	Description	Amount	Balance
		<b>BEGINNING BALANCE</b>		<b>\$126,375</b>
Total station survey equipment (existing 2 person equipment will be sold)	\$25,000	Public Works Capital Equipment Fund Appropriation for equipment > or = to \$25,000	\$199,980	
Emergency backup power for traffic signals with LEDs (\$12,000 rebudgeted from 2011)	24,000			
Traffic signal LED replacements	9,700			
Wireless or fiber connections for traffic signals (\$4,500 rebudgeted from 2011)	9,000			
UPS battery replacements	1,600			
Roadside mower similar to Ventrac 31 hp diesel	25,200			
Handheld data collector	4,000			
Replace concrete saw	1,500			
<b>SUBTOTAL</b>	<b>\$100,000</b>	<b>SUBTOTAL/ENDING BALANCE</b>	<b>\$199,980</b>	<b>\$326,355</b>

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

### PUBLIC WORKS CONSTRUCTION

<b>ROADS - Description</b>	<b>Construction Year Cost</b>
Aaron Drive from Harris Street to Atherton Street, (base repair, fibermat, mill curb line) or (cold in place recycle), overlay 1 1/2"	\$160,000
Aaron Drive curb	\$12,000
Aaron Drive ADA ramps	\$22,000
Aaron Drive drainage replace 15" CMP	\$4,000
Aaron Drive drainage cross lot replace 30" elliptical CMP	\$21,000
Aaron Drive inlets	\$13,000
Martin Street turn lane at Weis Market	\$33,000
Park Crest Lane	\$23,000
<b>Subtotal Liquid Fuels</b>	
Rosemont Drive Concrete Box Culvert/Bridge and channel	\$110,000
<b>Subtotal Capital Reserve Fund</b>	
Park Centre Boulevard from Bristol to proposed road, base repair, mat, 1 1/2" overlay	\$120,000
Park Centre Boulevard modified low profile curb and gutter	\$141,000
Park Centre Boulevard straight face 6" curb interior islands	\$42,000
Park Centre Boulevard ADA ramps	\$79,000
Park Centre Boulevard drainage 24" CMP	\$13,000
Park Centre Boulevard drainage 15" CMP	\$5,000
Park Centre Boulevard inlets	\$20,000
Whitehall Road Construction	\$4,500,000
<b>Subtotal TIF</b>	
<b>TOTAL</b>	<b>\$5,318,000</b>

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

### **452.061 PARKS CONSTRUCTION**

#### **452.061 Capital Projects**

Fairbrook Park Improvements: During the 2011 budget preparation, the Board appropriated \$41,150 for play equipment. This equipment is shown on the Fairbrook Park Master Plan along Tadpole Road. This location is in the floodplain and both Public Works and Centre Region Parks and Recreation have advised against locating the equipment as shown on the master plan. The 2012 budget recommends rebudgeting this amount for perimeter path upgrades to address washout areas and enhanced landscaping as shown on the master plan.

Park Hills Park: Inspections of the play equipment at Park Hills Park revealed safety hazards with the existing equipment. This equipment was removed from use in 2010 and new equipment was purchased. The equipment was to be installed by CRPR but was delayed. In the interim staff has noted that access to the equipment needs to be ADA accessible and out of the floodplain where the older equipment was located. Public Works will construct the new ADA accessible path and clear a section of the park that has overgrown understory that is out of the floodplain. The 2012 budget includes funding to install the equipment using a certified park equipment installation contractor- \$10,000

**\$51,150**

#### **Park Signs**

Suburban Park	\$6,000
Park Hills Park	\$6,000
Homestead Park (2)	\$12,000
Greenbriar Park	\$6,000
<b>Total</b>	<b>\$30,000</b>

**\$30,000**

#### **Tudek Park Phase 3**

The Master Plan for the addition to the Tudek Memorial Park (approx. 26.5 acres) was completed in September 2003. A lease between the Township and the Tudek Park Trust of the park area has been executed. The master plan anticipates significant improvements for active recreation.

#### **Tudek Park Phase 3 Detail**

Grading for soccer field	\$51,050
Grading for soccer/baseball field	51,050
Paving of parking lot and second entrance	51,050
Concrete sidewalk	13,940

**\$327,065**

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

Picnic Pavilion (24ft x 36ft w/concrete pad installed)	26,800
Tot equipment Installed	51,690
Baseball backstop installed	6,000
Players benches	430
Fencing for players protection	2,550
Landscaping	19,145
Dual lever grill	615
Grill	1,680
Benches	4,520
Picnic table	2,900
Picnic table – HDC	985
Subtotal	284,405
Contingency 15%	42,660
<b>Total</b>	<b>\$327,065</b>

### **Westfield/Hillside Farm Estates Park (split over 2 years)**

A Master Plan for this park will be completed in 2011. Development of plans bidding and construction will not likely occur until 2012 for the initial phase of the park development. Funding through a DCNR grant may be sought in 2012 depending on the available funds provided to the program by the Commonwealth. Improvements for the first phase of this park should move forward if adequate funding be available or the likelihood of a grant being received.

**\$100,000**

### **Park Trees (various locations: 20 trees installed @420/ tree)**

**\$8,400**

### **Park Amenities (benches, trash containers, grills, doggie stations)**

**\$12,155**

### **Playground Safety & Update Program**

To provide for equipment upgrades and replacements in order to meet playground safety standards.

**\$30,388**

## **486.356 INSURANCE**

### **Computer Self Insurance**

**\$6,000**

This is a non-accumulating self-insurance fund replacing third party insurance for repairs and maintenance of the Township's computer systems.

FERGUSON TOWNSHIP											
2012 BUDGET											
CAPITAL PROJECTS FUNDS											
31 REGIONAL CAPITAL RECREATION PROJECTS FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	2,709		16,280	5,150	18,825	365.5%	5,150	5,150	0	0.0%
387 PRIVATE CONTRIBUTIONS											
387.002	Developer Contributions	500,000						103,000	103,000	103,000	n/a
<b>TOTAL REGN'L CAP REC PROJ FUND REVENUE</b>		<b>502,709</b>	<b>0</b>	<b>16,280</b>	<b>5,150</b>	<b>18,825</b>	<b>365.5%</b>	<b>108,150</b>	<b>108,150</b>	<b>103,000</b>	<b>2000.0%</b>
EXPENDITURES											
439 CAPITAL PROJECTS											
439.061	Construction Projects				0	0		0	0	0	n/a
452 PARKS & RECREATION											
452.548	CRCOG-Pools Capital Contribution	0	0	0	0	0		0	0	0	n/a
452.550	CRCOG-Regional Park Capital Contribution	0	0	0	0	0		0	0	0	n/a
<b>SUBTOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>TOTAL REGN'L CAP REC PROJ FUND EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>		<b>502,709</b>	<b>0</b>	<b>16,280</b>	<b>5,150</b>	<b>18,825</b>	<b>365.5%</b>	<b>108,150</b>	<b>108,150</b>	<b>103,000</b>	<b>2000.0%</b>

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **31 REGIONAL CAPITAL RECREATION PROJECTS FUND**

#### **REVENUES**

#### **341 INTEREST REVENUE**

<b><u>341.000 Interest Revenue</u></b>	<b>\$5,150</b>	<b>\$5,150</b>
In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2012, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%. However, some investments are in 1 or 2-year investments, which will help, maintain a higher rate for 2012 than otherwise.		

#### **387 PRIVATE CONTRIBUTIONS**

<b><u>387.000 PSU-Lezzer-Haubert Agreement</u></b>	<b>\$0</b>	<b>\$103,000</b>
This line item represents the payments in accordance with the agreement between the Township, the Pennsylvania State University and Lezzer-Haubert, LLC. The first annual payment is scheduled to begin in 2012. The 2008 agreement requires a capital contribution of \$100,000 per year beginning on January 12, 2012 and each successive year for the next nine (9) years adjusted by the CPI-U as of December 31 of the prior year.		

#### **EXPENDITURES**

#### **454 REGIONAL PARKS CAPITAL PROJECTS**

<b><u>454.061 Capital Projects</u></b>	<b>\$0</b>	<b>\$0</b>
No projects are planned for the Regional Capital Recreation Projects Fund for 2012. This fund is restricted for use in accordance with the agreement between the Township, The Pennsylvania State University and Lezzer-Haubert, LLC generally regional capital parks and recreation projects.		



FERGUSON TOWNSHIP 2012 BUDGET											
SPECIAL REVENUE FUNDS											
35 LIQUID FUELS FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	10,239	12,942	311	1,000	200	20.0%	500	500	(500)	(50.0%)
355 STATE REVENUES RECEIVED											
355.020	Liquid Fuels Grant	406,185	402,854	388,300	388,300	397,012	102.2%	397,012	412,755	24,455	6.3%
392 INTERFUND OPERATING TRANSFERS											
392.001	Transfers from General Fund	225,997	0	0					0	0	n/a
395 REFUND OF PRIOR YEARS EXPENSES											
395.000	Refund of Prior Years Expenses				0				0	0	n/a
<b>TOTAL LIQUID FUELS FUND REVENUE</b>		<b>642,421</b>	<b>415,796</b>	<b>388,611</b>	<b>389,300</b>	<b>397,212</b>	<b>102.0%</b>	<b>397,512</b>	<b>413,255</b>	<b>23,955</b>	<b>6.2%</b>
EXPENDITURES											
402 FINANCE											
402.013	Audit Fees	0	1,300						0	0	n/a
433 PUBLIC WORKS-SIGNALS, SIGNS & MARKINGS											
433.061	Highway Pavement Marking	0	18,862	48,691	61,000	63,000	103.3%	66,000	66,000	5,000	8.2%
438 HIGHWAY MAINTENANCE											
438.061	Contracted Maintenance	121,129	157,375	314,327	270,000	240,000	88.9%	220,000	290,000	20,000	7.4%
438.245	Supplies & Materials	37,075	32,492	25,676	31,000	31,000	100.0%	40,000	40,000	9,000	29.0%
<b>SUBTOTAL</b>		<b>158,204</b>	<b>189,867</b>	<b>340,003</b>	<b>301,000</b>	<b>271,000</b>	<b>90.0%</b>	<b>260,000</b>	<b>330,000</b>	<b>29,000</b>	<b>9.6%</b>
439 CAPITAL PROJECTS											
439.061	Capital Construction	569,340	276,000		0	0		288,000	288,000	288,000	n/a
<b>TOTAL LIQUID FUELS FUND EXPENDITURES</b>		<b>727,544</b>	<b>486,029</b>	<b>388,694</b>	<b>362,000</b>	<b>334,000</b>	<b>92.3%</b>	<b>614,000</b>	<b>684,000</b>	<b>322,000</b>	<b>89.0%</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>		<b>(85,122)</b>	<b>(70,233)</b>	<b>(83)</b>	<b>27,300</b>	<b>63,212</b>	<b>231.5%</b>	<b>(216,488)</b>	<b>(270,745)</b>	<b>(298,045)</b>	<b>(1091.7%)</b>

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **35 LIQUID FUELS FUND**

#### **REVENUES**

#### **341 INTEREST REVENUE**

##### **341.000 Interest Revenue**

**\$10,000**

**\$500**

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2012, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

However, some investments are in 1 or 2-year investments, which will help, maintain a higher rate for 2012 than otherwise.

### **355 INTERGOVERNMENTAL REVENUES**

##### **355.020 State Liquid Fuel Grant**

**\$388,300**

**\$412,755**

The municipalities in the Commonwealth of Pennsylvania receive State Liquid Fuel Tax Grants (Acts 32 & 655) based on 20% of the liquid fuel tax on gasoline and diesel fuel. The allocation formula is based upon the 2010 Census and the current Township road mileage. The 2010 population was 17,690 and the Township now has approximately 90 miles of roadway. Recent payment history follows:

Note that the Act 32 Turn-back maintenance rate per mile is currently \$4,000.

The reimbursable road mileage for 2011 is 78.55 miles for Act 655 and 11.28 miles for Turn-back maintenance.

<b>Year</b>	<b>Amount</b>
2012 est. based on 2010 census	\$412,755
2011	\$397,012
2010	\$388,300
2009	\$402,854

## FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE

**2011 BUDGET   2012 BUDGET**

2008	\$406,185										
EXPENDITURES											
433 SIGNAL, SIGNS & MARKINGS											
433.061 Highway Pavement Marking		\$61,000	\$66,000								
Ferguson Township will continue to implement its formalized pavement-marking program. In accordance with the program, a budget has been established to allow each street requiring striping and all crosswalks and legends to be striped once per year. The Public Works Department will evaluate painting legends ourselves.											
438 HIGHWAY MAINTENANCE											
438.061 Contracted Maintenance		\$270,000	\$290,000								
This account is for the contracted maintenance on the Township’s streets such as tar and chip, curb replacement and micro surfacing. Project streets will be identified by the Township Engineer											
<table><tr><td>ROADS – Description</td><td>Cost</td></tr><tr><td>Guiderail replacement on west end</td><td>\$20,000</td></tr><tr><td>Microsurfacing neighborhood program and select curb</td><td>\$270,000</td></tr><tr><td>Total Liquid Fuels</td><td>\$270,000</td></tr></table>		ROADS – Description	Cost	Guiderail replacement on west end	\$20,000	Microsurfacing neighborhood program and select curb	\$270,000	Total Liquid Fuels	\$270,000		
ROADS – Description	Cost										
Guiderail replacement on west end	\$20,000										
Microsurfacing neighborhood program and select curb	\$270,000										
Total Liquid Fuels	\$270,000										
438.245 Supplies and Materials		\$31,000	\$40,000								
This line item is for the purchase general road supplies such as asphalt, pipe, stone, concrete, sealing materials, etc.											
439 CAPITAL PROJECTS											
439.061 Capital Construction		\$0	\$288,000								
The following projects are requested to be included in liquid fuels funding for 2012											
Road	Amount										

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET** **2012 BUDGET**

Aaron Drive	\$232,000
Martin Street	33,000
Park Crest Lane	23,000
<b>Total</b>	<b>\$288,000</b>

FERGUSON TOWNSHIP											
2012 BUDGET											
PENSION TRUST FUNDS											
60 POLICE PENSION											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest & Dividend Revenue	134,364	89,474	90,644	70,000	70,000	100.0%	70,000	70,000	0	0.0%
341.004	Realized Gain/Loss On Investments	-121,080	-293,657	134,621					0	0	n/a
341.004	Unrealized Gain/Loss On Investments	-964,642	804,615	181,813					0	0	n/a
SUBTOTAL		(951,359)	600,433	407,078	70,000	70,000	100.0%	70,000	70,000	0	0.0%
380 MISCELLANEOUS REVENUE											
392.001	Miscellaneous Revenue								0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
389 PENSION FUNDING											
389.010	Act 205 Funding	114,708	125,120	129,820	211,588	245,751	116.1%	211,588	129,394	(82,194)	(38.8%)
389.020	Employee Contributions		16,965	12,137	61,783	62,400	101.0%	62,400	61,408	(375)	(0.6%)
389.030	Employer Contributions								91,923	91,923	n/a
SUBTOTAL		114,708	142,085	141,957	273,371	308,151	112.7%	273,988	282,725	9,354	3.4%
392 INTERFUND TRANSFERS											
392.001	Transfers From General Fund								0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
395 REFUND OF PRIOR YEARS EXPENSE											
395.001	Refund of Prior Years Expense								0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
TOTAL POLICE PENSION FUND REVENUE		(836,651)	742,518	549,035	343,371	378,151	110.1%	343,988	352,725	9,354	2.7%
EXPENDITURES											
401 ADMINISTRATION											
401.024	General Expense								0	0	n/a
402 FINANCE											
402.021	Office Supplies								0	0	n/a
404 LEGAL											
404.018	Legal Fees	3,259	3,892	14,247	4,000	500	12.5%	4,000	4,000	0	0.0%
410 POLICE											

FERGUSON TOWNSHIP											
2012 BUDGET											
PENSION TRUST FUNDS											
60 POLICE PENSION											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
410.312	Broker Fees	37,672	31,811	33,888	35,000	35,000	100.0%	35,000	35,000	0	0.0%
410.313	Meeting Expenses	169	278	277	500	250	50.0%	350	350	(150)	(30.0%)
SUBTOTAL		37,841	32,089	34,165	35,500	35,250	99.3%	35,350	35,350	(150)	(0.4%)
487 EMPLOYEE BENEFITS											
487.160	Retired Payroll	113,023	155,783	188,187	194,072	195,008	100.5%	225,470	225,470	31,398	16.2%
487.162	Payroll Processing Fees	307	459	549	500	550	110.0%	550	550	50	10.0%
SUBTOTAL		113,331	156,243	188,736	194,572	195,558	100.5%	226,020	226,020	31,448	16.2%
491 REFUND OF PRIOR YEARS REVENUE											
491.004	Refund Member Contributions								0	0	n/a
491.010	Refund Act 205 Funding								0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
492 INTERFUND TRANSFERS											
492.001	Transfers to General Fund			1,800					0	0	n/a
TOTAL POLICE PENSION FUND EXPENDITURES		154,431	192,223	238,949	234,072	231,308	98.8%	265,370	265,370	31,298	13.4%
EXCESS REVENUE OVER EXPENDITURES		(991,082)	550,295	310,087	109,299	146,843	134.3%	78,618	87,355	(21,944)	(20.1%)

**FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE****2011 BUDGET 2012 BUDGET****60 UNIFORMED POLICE PENSION TRUST FUND****REVENUES****341 INTEREST REVENUE**

The current investment policy statement was updated and approved by the pension committee in 2005. Beginning in December 2006, Merrill Lynch has been the investment brokerage.

**341.000-341.004 Interest, Dividend & Investment Revenue****\$70,000****\$70,000**

This account represents the fixed asset income revenue for the pension plan.

**389 PENSION FUNDING****389.010 Act 205 State Funding****\$211,588****\$129,394**

This account reflects the expected State funding for the police pension. Due to the impact of the severe market downturn in 2008/2009, the MMO has increased significantly requiring additional funding by the employees, the State and the Township for at least the next 2 years until the 2011 actuarial report.

**389.020 Employee Contributions****\$61,783****\$61,408**

Under Act 600, limitations for Home Rule Municipalities are limited to a maximum of 5% pension contribution since they also contribute to Social Security. This line item represents the funding required to meet the Police MMO (Minimum Municipal Obligation).

Due to the shortfall in funding for the year, uniform employees will be required to partially fund the pension plan. For 2012, the employees will need to pay the maximum allowed 5% of gross base pay.

**389.030 Employer Contributions****\$0****\$91,923**

Due to the shortfall in funding for the year, the Township will be required to partially fund the pension plan. For 2012, the Township will need to fund the remaining balance of the MMO.

**EXPENDITURES**

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET**   **2012 BUDGET**

### **404 LEGAL**

#### **404.018 Professional Staff / Other**

**\$4,000**

**\$4,000**

Professional services for the plan include actuarial and legal fees. Actuarial studies are required every 2 years. The most recent study was completed in 2011. The next study is due in 2013.

### **410 PUBLIC SAFETY**

#### **410.312 Broker Fees**

**\$35,000**

**\$35,000**

This account provides for the brokers fees and expenses related to the investment accounts which is typically a percentage of the value of the investment balances

#### **410.313 Meeting Expenses**

**\$500**

**\$350**

This account provides for the meeting expenses related to the administration of the Police Pension plan.

### **487 EMPLOYEE BENEFITS**

#### **487.160 Retired Payroll**

**\$194,072**

**\$225,470**

This amount is being budgeted to cover the costs associated with 8 retired police officers:

Robert Barry	\$21,020
Bernard Torsell	\$23,117
Edward Connor	\$29,119
John Conti	\$26,836
Drew Clemson	\$27,030
Stacy Spicer	\$27,592
Keith Fitzgerald	\$8,210
David Mulfinger	\$31,148
Ed Zweig	\$31,398



## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET**   **2012 BUDGET**

<b>Total</b>	<b>\$225,470</b>		
<b><u>487.162 Payroll Processing Fees</u></b>		<b>\$500</b>	<b>\$550</b>
This account provides for the cost of providing pension payroll for the retired officers through a 3 <sup>rd</sup> party payroll processor.			

FERGUSON TOWNSHIP											
2012 BUDGET											
PENSION TRUST FUNDS											
65 NON UNIFORMED PENSION FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Earned	0	56	19	100	10	10.0%	10	10	(90)	(90.0%)
341.001	Gain/Loss On Investments	(486,672)	293,702	181,474	58,230		0.0%		0	(58,230)	(100.0%)
	<b>SUBTOTAL</b>	<b>(486,672)</b>	<b>293,758</b>	<b>181,494</b>	<b>58,330</b>	<b>10</b>	<b>0.0%</b>	<b>10</b>	<b>10</b>	<b>(58,320)</b>	<b>(100.0%)</b>
380 MISCELLANEOUS REVENUE											
380.000	Miscellaneous Income	1,047	34						0	0	n/a
	<b>SUBTOTAL</b>	<b>1,047</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
389 PENSION FUNDING											
389.000	Employer Contributions	111,760	176,915	35,224	35,224	0	0.0%	35,224	42,018	6,794	19.3%
389.010	Act 205 Funding			90,853	90,853	145,999	160.7%	90,853	103,515	12,662	13.9%
389.020	Employee Forefeitures	936	9	18					0	0	n/a
	<b>SUBTOTAL</b>	<b>112,696</b>	<b>176,924</b>	<b>126,095</b>	<b>126,077</b>	<b>145,999</b>	<b>115.8%</b>	<b>126,077</b>	<b>145,533</b>	<b>19,456</b>	<b>15.4%</b>
<b>TOTAL NON-UNIF PENSION FUND REVENUE</b>		<b>(372,929)</b>	<b>470,715</b>	<b>307,589</b>	<b>184,407</b>	<b>146,009</b>	<b>79.2%</b>	<b>126,087</b>	<b>145,543</b>	<b>(38,864)</b>	<b>(21.1%)</b>
EXPENDITURES											
401 ADMINISTRATION											
401.024	General Expense		1,187						0	0	n/a
487 EMPLOYEE BENEFITS											
487.160	Pension Distributions	2,528	63,331	40,194		3,600			0	0	n/a
492 INTERFUND TRANSFERS											
492.001	Transfers to General Fund	64,748	56,145		60,999	90,853	148.9%	90,853	103,515	42,516	69.7%
492.060	Transfers to Police Pension								0	0	n/a
	<b>TOTAL NON-UNIF PENSION FUND EXPENDITURES</b>	<b>67,276</b>	<b>120,664</b>	<b>40,194</b>	<b>60,999</b>	<b>94,453</b>	<b>154.8%</b>	<b>90,853</b>	<b>103,515</b>	<b>42,516</b>	<b>69.7%</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>		<b>(440,205)</b>	<b>350,052</b>	<b>267,394</b>	<b>123,408</b>	<b>51,556</b>	<b>41.8%</b>	<b>35,234</b>	<b>42,028</b>	<b>(81,380)</b>	<b>(65.9%)</b>

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **65 NON-UNIFORMED PENSION TRUST FUND**

#### **REVENUES**

#### **341 INTEREST REVENUE**

##### **341.000 Interest Revenue**

**\$100**

**\$10**

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2012, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

##### **341.001 ICMA Investment Revenue**

**\$58,230**

**\$0**

This line item represents the revenue generated by the sum of the individual accounts invested with the ICMA-RC retirement fund. Given the current market volatility and the fact that the market has suffered material losses for the year through September 30, 2011, no gains are estimated for 2012.

#### **389 PENSION FUNDING**

##### **389.000 Employer Contributions**

**\$35,224**

**\$42,018**

This account reflects the amount that the Township is required to fund the 401a non-uniform pension plan after deducting the expected State Act 205 funding. Due to the impact of the severe market downturn in 2008/2009, the MMO has increased significantly requiring additional funding by the Township for at least the next 2 years until the 2011 actuarial report.

##### **389.010 Act 205 State Funding**

**\$90,853**

**\$103,515**

This account reflects the expected State funding for the 401a non-uniform pension.

#### **EXPENDITURES**

#### **401 GENERAL EXPENSE**

##### **401.024 General Expense**

**\$0**

**\$0**

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET**   **2012 BUDGET**

Included are costs for general expenses associated with the plan.

### **487 EMPLOYEE BENEFITS**

#### **488.000 Employee Distributions**

**\$0**

**\$0**

This account is for the estimated total of benefits that will be paid out of the Non-Uniform Employee 401a Pension Plan. The non-uniform 401a pension plan is a defined contribution 401(a) Money Purchase Plan that was established through a through ICMA Retirement Corporation. The plan is set up such that vesting in the plan occurs on a graduated scale beginning in year 3, which results in full vesting at the end of year 7.

### **492 INTERFUND OPERATING TRANSFERS**

#### **492.001 Transfers to General Fund**

**\$60,999**

**\$103,515**

This line item represents the estimated amount that will be reimbursed to the General Fund from the Non-Uniform Pension Plan based on the Act 205 State funding. This refund payment is normally made in December.

FERGUSON TOWNSHIP											
2012 BUDGET											
CAPITAL PROJECTS FUNDS											
92 PARK IMPROVEMENT FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.007	Interest Revenue-Haymarket Park Funds	460	72	9	10		0.0%	10	10	0	0.0%
341.009	Interest Revenue-Homestead Park Funds	7							0	0	n/a
341.011	Interest Revenue-Suburban Park Funds	17							0	0	n/a
341.012	Interest Revenue-Saybrook Park Funds	1							0	0	n/a
341.013	Interest Revenue-Regional Park Facility Funds								0	0	n/a
341.014	Interest Revenue-Autumnwood Park								0	0	n/a
341.015	Interest Revenue-Thistlewood/Westfield Park	42							0	0	n/a
341.016	Interest Revenue-Meadows Park								0	0	n/a
SUBTOTAL		528	72	9	10	0	0.0%	10	10	0	0.0%
357 GRANTS											
357.004	SIMM/PA Trails Grant	0	0	0	0				0	0	n/a
357.013	DCNR Grant	0	0	0	0				0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
367 PARK FEES & CONTRIBUTIONS											
367.007	Haymarket Park	0	0	0	0				0	0	n/a
367.012	Saybrook Park	0	0	0	0				0	0	n/a
367.013	Regional Park Facility	0	0	0	0				0	0	n/a
367.014	Autumnwood Park	0	0	0	0				0	0	n/a
367.015	Thistlewood/Westfield Park	0	0	0	0				0	0	n/a
367.016	Meadows Park	0	0	0	0				0	0	n/a
367.087	Suburban Park	0	0	0	0				0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
392 INTERFUND TRANSFERS-IN											
392.001	Transfers From General Fund	0	0	56,094	0				0	0	n/a
TOTAL PARK IMPROVEMENT FUND REVENUE		528	72	56,103	10	0	0.0%	10	10	0	0.0%
EXPENDITURES											
452 PARKS & RECREATION											
452.000	Capital Construction								0	0	n/a
452.013	Regional Park Improvements								0	0	n/a

FERGUSON TOWNSHIP 2012 BUDGET											
CAPITAL PROJECTS FUNDS											
92 PARK IMPROVEMENT FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
452.062	Homestead Park Improvements								0	0	n/a
452.063	Haymarket Park Improvements								0	0	n/a
452.064	Tudek Park Improvements								0	0	n/a
452.065	Greenbriar/Saybrook Park Improvements								0	0	n/a
452.068	Suburban Park Improvements	14,588							0	0	n/a
452.069	Autumnwood Park Improvements	600							0	0	n/a
452.070	Thistlewood/Westfield Park Improvements								0	0	n/a
452.071	Meadows Park Improvements								0	0	n/a
<b>TOTAL PARK IMP FUND EXPENDITURES</b>		<b>15,188</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>		<b>(14,660)</b>	<b>72</b>	<b>56,103</b>	<b>10</b>	<b>0</b>	<b>0.0%</b>	<b>10</b>	<b>10</b>	<b>0</b>	<b>0.0%</b>

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **92 PARK IMPROVEMENT FUND**

#### **REVENUES**

#### **341 INTEREST REVENUE**

##### **341.000 - 341.016 Interest Revenue**

**\$10**

**\$10**

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2012, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

Interest earned on fee-in-lieu of parkland payments are maintained separately by contributions made by the developer and by the park to which the contribution is made. This process is required under Act 170 of 1988, the Pennsylvania Municipalities Planning Code as amended.

#### **EXPENDITURES**

#### **452 PARK IMPROVEMENTS**

##### **452.061 Capital Projects**

**\$0**

**\$0**

There are no projects budgeted for completion through the Park Improvement Fund in 2011.

FERGUSON TOWNSHIP											
2012 BUDGET											
TOM TUDEK MEMORIAL TRUST FUND											
93 TOM TUDEK MEMORIAL PARK FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	3,122	797	142	250		0.0%	250	250	0	0.0%
356 STATE PAYMENTS IN LIEU OF TAXES											
356.007	Contributions	8,965	500						0	0	n/a
380 MISCELLANEOUS REVENUE											
380.000	Miscellaneous Revenue			185					0	0	n/a
387 CONTRIBUTIONS/DONATIONS FROM PRIVATE SOURCES											
387.001	Property Purchase Payments	211,680	548,240						0	0	n/a
387.002	Rental Payments-Farmhouse	9,105	8,219	7,605	8,700		0.0%	8,700	8,700	0	0.0%
387.003	Rental Payments-Other Facilities								0	0	n/a
387.004	Rental Payments-Community Gardens								0	0	n/a
387.006	Rental Payments-Horse Boarding	1,774	1,100	2,000	2,400		0.0%	3,000	3,000	600	25.0%
387.007	Other Contributions	9,425	620	2,487	20,000		0.0%	0	10,000	(10,000)	(50.0%)
387.077	Dog Park Contributions	787	912		0				0	0	n/a
SUBTOTAL		232,771	559,091	12,092	31,100	0	0.0%	11,700	21,700	(9,400)	(30.2%)
TOTAL TOM TUDEK PARK FUND REVENUE		244,858	560,388	12,419	31,350	0	0.0%	11,950	21,950	(9,400)	(30.0%)
EXPENDITURES											
401 ADMINISTRATION											
401.034	Advertising & Promotion								0	0	n/a
402 AUDITING SERVICES											
402.013	Auditing Services			1,000	1,500	1,500	100.0%	0	0	(1,500)	(100.0%)
404 LEGAL SERVICES											
404.013	Legal Services		31		250		0.0%	250	250	0	0.0%
404.018	Professional Services-Other								0	0	n/a
404.024	Professional Services-General Expense								0	0	n/a
SUBTOTAL		0	31	0	250	0	0.0%	250	250	0	0.0%
408 ENGINEERING SERVICES											
408.013	Professional Services-Engineering					0			0	0	n/a
452 PARK CAPITAL IMPROVEMENTS											
452.064	Park Improvements								0	0	n/a
452.071	Land Acquisition	211,680	504,000						0	0	n/a



FERGUSON TOWNSHIP 2012 BUDGET											
TOM TUDEK MEMORIAL TRUST FUND											
93 TOM TUDEK MEMORIAL PARK FUND											
ACCOUNT NUMBER	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 ACTUAL	2011			2012		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
452.072	Rental House Improvements	306	1,396	5,934	5,000	1,000	20.0%	400	400	(4,600)	(92.0%)
452.073	Rental Barn Improvements	2,964		319					0	0	n/a
452.074	Bank Barn/Horse Barn Improvements	12,825		2,387	500	250	50.0%	0	0	(500)	(100.0%)
452.075	Implement Shed							22,600	29,100	29,100	n/a
452.076	Block Barn Improvements	14							0	0	n/a
452.077	Dog Park Improvements								0	0	n/a
452.078	Community Gardens Improvements								0	0	n/a
452.079	Perimeter Path Improvements								0	0	n/a
SUBTOTAL		227,789	505,396	8,640	5,500	1,250	22.7%	23,000	29,500	24,000	436.4%
454 PARK OPERATING EXPENSES											
454.022	Park Operating Supplies	25	38						0	0	n/a
454.246	Butterfly Gardens	189	154	171	500	210	42.0%	500	500	0	0.0%
454.247	Garden Plot Supplies								0	0	n/a
454.248	Rental House	2,682	1,168	758	1,000	1,000	100.0%	1,000	1,000	0	0.0%
454.249	Rental Barn	631							0	0	n/a
454.250	Bank Barn/Horse Barn	-30	947	395	1,200	1,500	125.0%	700	700	(500)	(41.7%)
454.251	Implement Shed								0	0	n/a
454.252	Block Barn								0	0	n/a
454.253	Dog Park								0	0	n/a
454.254	Community Gardens								0	0	n/a
454.255	Perimeter Path								0	0	n/a
454.260	Depreciation Expense		3,218	3,218	3,218	3,218	100.0%	3,218	3,218	0	0.0%
SUBTOTAL		3,497	5,526	4,543	5,918	5,928	100.2%	5,418	5,418	(500)	(8.4%)
472 INTEREST EXPENSE											
472.000	Interest Expense		44,240							0	n/a
480 CONTINGENCY											
480.024	Contingency	334	272	40	500		0.0%	500	500	0	0.0%
486 INSURANCE											
486.351	General Liability Insurance	1,294	1,294	2,681	2,800	2,800	100.0%	2,900	2,900	100	3.6%
495 REFUND OF PRIOR YEARS INCOME											
495.000	Refund of Prior Year's Income	18,342								0	n/a
TOTAL TOM TUDEK PARK FUND EXPENDITURES		251,256	556,759	16,904	16,468	11,478	69.7%	32,068	38,568	22,100	134.2%
EXCESS REVENUE OVER EXPENDITURES											
		(6,398)	3,629	(4,485)	14,882	(11,478)	(77.1%)	(20,118)	(16,618)	(31,500)	(211.7%)

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

### **93 TOM TUDEK MEMORIAL PARK FUND**

#### **REVENUE**

#### **341 INTEREST REVENUE**

##### **341.000 Interest Revenue**

**\$250**

**\$250**

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2012, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

#### **380 MISCELLANEOUS REVENUE**

##### **380.000 Miscellaneous Revenue**

**\$0**

**\$0**

This account records any revenue not included in other accounts.

#### **387 PAYMENTS & CONTRIBUTIONS**

##### **387.002 Rental Payments – Farmhouse**

**\$8,700**

**\$8,700**

The Trust rents the former Dreibelbis Farmstead home to recoup some of the expenses to maintain the home. A lease agreement exists between the Trust and the tenants. Current rental is set at \$725 per month. Net Income is estimated at \$8,700 anticipating that the current tenant will renew their annual lease.

##### **387.006 Horse Boarding Fees**

**\$2,400**

**\$3,000**

Beginning in August 2007, the Trust was boarding two horses with the capacity to board an additional 2 horses. The monthly rate is \$100 per stall. This rate does not include any support for the horses boarded. Currently the tenant has 5 horses and the Trust has waived the boarding fee for the tenant for 2012. There is a potential for an additional 2 horses that would be pasture horses and utilize interior staff space.

##### **387.007 Other Contributions**

**\$20,000**

**\$10,000**

The Centre Region Parks and Recreation Department will be providing funding towards the costs of the improvements to the

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

implement storage shed roof replacements and siding repairs.

### **EXPENDITURES**

#### **402 AUDITING SERVICES**

##### **402.013 Auditing Services**

**\$1,500**

**\$0**

The Trust is required to file IRS Form 990 annually as a charitable Trust. The Township's Certified Public Accountant Parente Beard, LLC, typically completes this filing requirement.

#### **404 LEGAL SERVICES**

##### **404.013 Legal Services**

**\$250**

**\$250**

Any Legal services related to the Trust.

#### **452 PARKS AND RECREATION CAPITAL IMPROVEMENTS**

##### **452.072 Rental House Improvements**

**\$5,000**

**\$400**

It is anticipated that the roof of the house may need some repairs. New front and rear screen doors are budgeted.

##### **452.073 Bank Barn Improvements (Horse Barn)**

**\$500**

**\$0**

Any potential repairs that may occur during 2012.

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

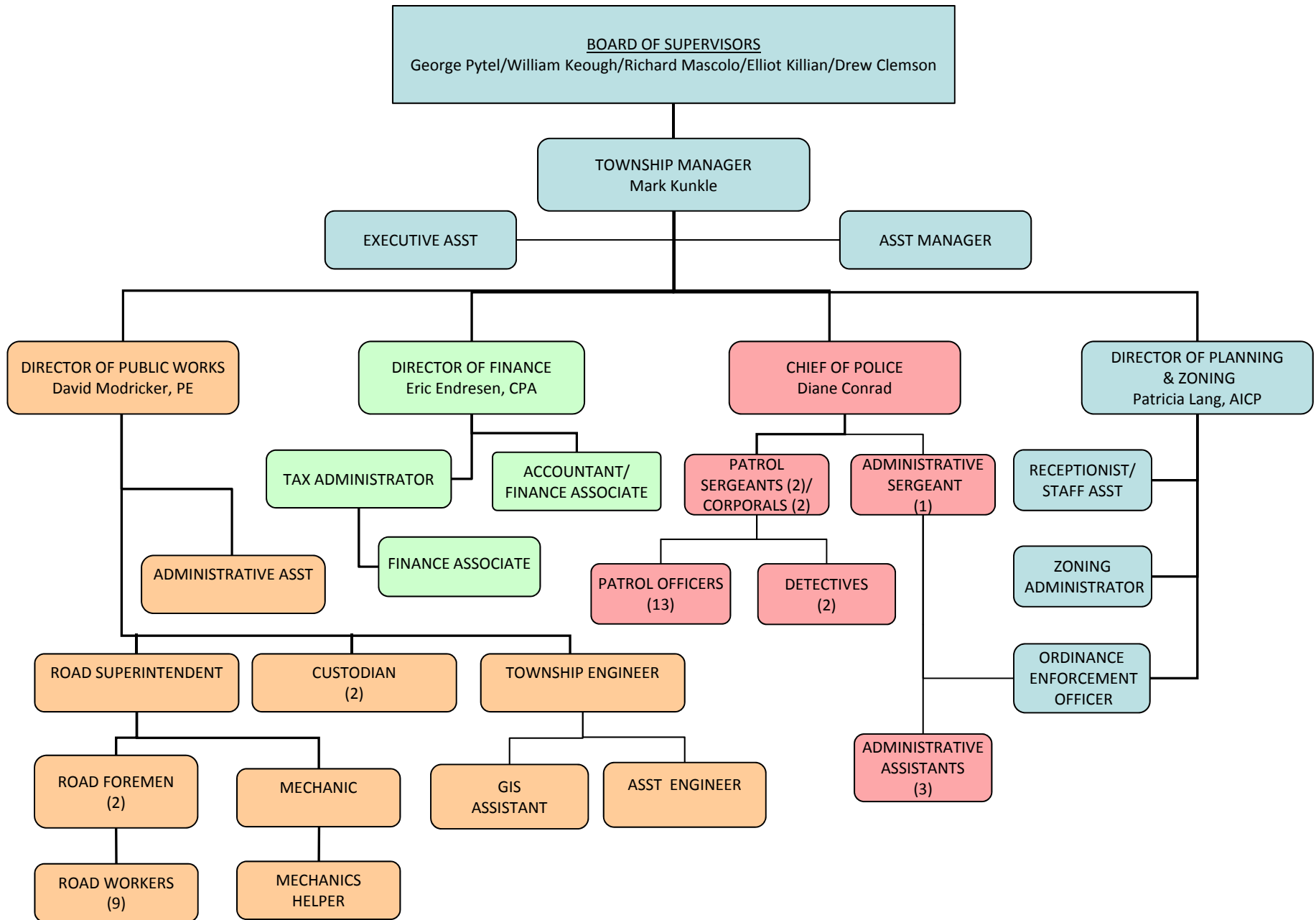
**2011 BUDGET    2012 BUDGET**

<p><b><u>Tudek Park Implement Shed Roof-Siding Repair/Replacement (funding is included in Revenue)</u></b></p> <p>The 34' x 83' implement shed at the Tom Tudek Memorial Park is owned by the Trust and under leased to the Centre Region Parks and Recreation Department. The shed is critical to the CRPR operations on a regional level. The metal roof is currently leaking in about 12-15 locations and the metal siding is rusted. The implement and storage shed need to have new metal roofs, soffit and fascia. The storage shed also should be sided and a new overhead or sliding door installed. In addition, an electrical service line from West Penn Power should be relocated as it is not in a safe location currently, The budget anticipates the CRPR paying for one half of the building improvements, but none of the electrical work.</p> <p>Relocate electrical service \$7,600  Electrician \$1,500  Implement shed roof and siding \$20,000</p> <p>Funding Sources  CRPR \$10,000 Revenue Source  Tom Tudek Memorial Park Trust \$10,000 Revenue Source</p>	\$	\$29,100
<p><b><u>452.077 Dog Park Improvements</u></b></p>	\$0	\$0
<p>No funds are budgeted in 2012.</p>		
<b>454 PARK OPERATING EXPENSES</b>		
<p><b><u>454.246 Butterfly Garden</u></b></p>	\$500	\$500
<p>The Trust has funded the maintenance and plant purchases for the Butterfly Garden and other small maintenance items as enhancements to the park.</p>		
<p><b><u>454.248 Rental House</u></b></p>	\$1,000	\$1,000
<p>This line represents the cost of potential interior repairs that may be unforeseen during the year. The Trust also pays for refuse removal (\$160) and sewage services by UAJA (University Area Joint Authority \$400) and the code rental permit (\$30).</p>		
<p><b><u>454.250 Bank Barn (Horse Barn)</u></b></p>	\$1,200	\$700

## **FERGUSON TOWNSHIP 2012 BUDGET NARRATIVE**

**2011 BUDGET   2012 BUDGET**

Minor repairs to the barn may be needed. Water for the barn and electrical power is also included in this account.		
<b><u>454.260 Depreciation Expense</u></b>	<b>\$3,218</b>	<b>\$3,218</b>
Since this is a non-profit trust, accounting guidelines specify that fixed assets be depreciated over their useful lives. This represents the annual cost of depreciation of the fixed assets of the Trust. This is a non-monetary amount in compliance with GAAP (generally accepted accounting principles).		
<b>480 CONTINGENCY</b>		
<b><u>480.024 Contingency</u></b>	<b>\$500</b>	<b>\$500</b>
This account represents unforeseen and unant		
<b>486 INSURANCE</b>		
<b><u>486.351 General Liability Insurance</u></b>	<b>2,800</b>	<b>\$2,900</b>
Insurance coverage for property and liability limited to the rental house and the barn. Renters of occupied buildings are required to carry their own contents or renters insurance. Insurance coverage was increased in 2009. Liability insurance \$1,200 and property \$1,600.		



<b>FERGUSON TOWNSHIP</b> <b>2012 BUDGET</b> <b>Non-Uniform Pay Grade Schedule</b> <b>2011</b>							
Salary Grade	Annual*/ Per Hr	MIN	MAX	Salary Grade	Annual*/ Per Hr	MIN	MAX
1	Annual*/ Per Hr	\$ 14,512.00 \$ 6.98	\$ 19,507.00 \$ 9.38	19	Annual*/ Per Hr	\$ 35,310.00 \$ 16.98	\$ 47,467.00 \$ 22.82
2	Annual*/ Per Hr	\$ 15,253.00 \$ 7.33	\$ 20,510.00 \$ 9.86	20	Annual*/ Per Hr	\$ 37,087.00 \$ 17.83	\$ 49,885.00 \$ 23.98
3	Annual*/ Per Hr	\$ 16,026.00 \$ 7.70	\$ 21,541.00 \$ 10.36	21	Annual*/ Per Hr	\$ 38,955.00 \$ 18.73	\$ 52,401.00 \$ 25.19
4	Annual*/ Per Hr	\$ 16,833.00 \$ 8.09	\$ 22,639.00 \$ 10.88	22	Annual*/ Per Hr	\$ 40,921.00 \$ 19.67	\$ 55,044.00 \$ 26.46
5	Annual*/ Per Hr	\$ 17,672.00 \$ 8.50	\$ 23,766.00 \$ 11.43	23	Annual*/ Per Hr	\$ 42,974.00 \$ 20.66	\$ 57,850.00 \$ 27.81
6	Annual*/ Per Hr	\$ 18,575.00 \$ 8.93	\$ 24,991.00 \$ 12.01	24	Annual*/ Per Hr	\$ 45,179.00 \$ 21.72	\$ 60,784.00 \$ 29.22
7	Annual*/ Per Hr	\$ 19,507.00 \$ 9.38	\$ 26,247.00 \$ 12.62	25	Annual*/ Per Hr	\$ 47,467.00 \$ 22.82	\$ 63,848.00 \$ 30.70
8	Annual*/ Per Hr	\$ 20,510.00 \$ 9.86	\$ 27,572.00 \$ 13.26	26	Annual*/ Per Hr	\$ 49,885.00 \$ 23.98	\$ 67,072.00 \$ 32.25
9	Annual*/ Per Hr	\$ 21,541.00 \$ 10.36	\$ 28,957.00 \$ 13.92	27	Annual*/ Per Hr	\$ 52,401.00 \$ 25.19	\$ 70,458.00 \$ 33.87
10	Annual*/ Per Hr	\$ 22,639.00 \$ 10.88	\$ 30,442.00 \$ 14.64	28	Annual*/ Per Hr	\$ 55,044.00 \$ 26.46	\$ 74,040.00 \$ 35.60
11	Annual*/ Per Hr	\$ 23,766.00 \$ 11.43	\$ 31,989.00 \$ 15.38	29	Annual*/ Per Hr	\$ 57,850.00 \$ 27.81	\$ 77,779.00 \$ 37.39
12	Annual*/ Per Hr	\$ 24,991.00 \$ 12.01	\$ 33,601.00 \$ 16.15	30	Annual*/ Per Hr	\$ 60,784.00 \$ 29.22	\$ 81,712.00 \$ 39.28
13	Annual*/ Per Hr	\$ 26,248.00 \$ 12.62	\$ 35,310.00 \$ 16.98	31	Annual*/ Per Hr	\$ 63,848.00 \$ 30.70	\$ 85,871.00 \$ 41.28
14	Annual*/ Per Hr	\$ 27,572.00 \$ 13.26	\$ 37,087.00 \$ 17.83	32	Annual*/ Per Hr	\$ 67,072.00 \$ 32.25	\$ 90,226.00 \$ 43.38
15	Annual*/ Per Hr	\$ 28,957.00 \$ 13.92	\$ 38,955.00 \$ 18.73	33	Annual*/ Per Hr	\$ 70,458.00 \$ 33.87	\$ 94,773.00 \$ 45.56
16	Annual*/ Per Hr	\$ 30,442.00 \$ 14.64	\$ 40,921.00 \$ 19.67	34	Annual*/ Per Hr	\$ 74,040.00 \$ 35.60	\$ 99,579.00 \$ 47.87
17	Annual*/ Per Hr	\$ 31,989.00 \$ 15.38	\$ 43,018.00 \$ 20.68	35	Annual*/ Per Hr	\$ 77,779.00 \$ 37.39	\$ 104,608.00 \$ 50.29
18	Annual*/ Per Hr	\$ 33,601.00 \$ 16.15	\$ 45,179.00 \$ 21.72		Per Hr	\$ -	\$ -

<b>FERGUSON TOWNSHIP</b> <b>2012 BUDGET</b> <b>Non-Uniform Pay Grade Schedule</b>							
2012							
			2.80%	Increase			
Salary Grade	Annual*/ Per Hr	MIN	MAX	Salary Grade	Annual*/ Per Hr	MIN	MAX
1	Annual*/ Per Hr	\$ 14,918.00 \$ 7.17	\$ 20,053.00 \$ 9.64	19	Annual*/ Per Hr	\$ 36,299.00 \$ 17.45	\$ 48,796.00 \$ 23.46
2	Annual*/ Per Hr	\$ 15,680.00 \$ 7.54	\$ 21,084.00 \$ 10.14	20	Annual*/ Per Hr	\$ 38,125.00 \$ 18.33	\$ 51,282.00 \$ 24.65
3	Annual*/ Per Hr	\$ 16,475.00 \$ 7.92	\$ 22,144.00 \$ 10.65	21	Annual*/ Per Hr	\$ 40,046.00 \$ 19.25	\$ 53,868.00 \$ 25.90
4	Annual*/ Per Hr	\$ 17,304.00 \$ 8.32	\$ 23,273.00 \$ 11.19	22	Annual*/ Per Hr	\$ 42,067.00 \$ 20.22	\$ 56,585.00 \$ 27.20
5	Annual*/ Per Hr	\$ 18,167.00 \$ 8.73	\$ 24,431.00 \$ 11.75	23	Annual*/ Per Hr	\$ 44,177.00 \$ 21.24	\$ 59,470.00 \$ 28.59
6	Annual*/ Per Hr	\$ 19,095.00 \$ 9.18	\$ 25,691.00 \$ 12.35	24	Annual*/ Per Hr	\$ 46,444.00 \$ 22.33	\$ 62,486.00 \$ 30.04
7	Annual*/ Per Hr	\$ 20,053.00 \$ 9.64	\$ 26,982.00 \$ 12.97	25	Annual*/ Per Hr	\$ 48,796.00 \$ 23.46	\$ 65,636.00 \$ 31.56
8	Annual*/ Per Hr	\$ 21,084.00 \$ 10.14	\$ 28,344.00 \$ 13.63	26	Annual*/ Per Hr	\$ 51,282.00 \$ 24.65	\$ 68,950.00 \$ 33.15
9	Annual*/ Per Hr	\$ 22,144.00 \$ 10.65	\$ 29,768.00 \$ 14.31	27	Annual*/ Per Hr	\$ 53,868.00 \$ 25.90	\$ 72,431.00 \$ 34.82
10	Annual*/ Per Hr	\$ 23,273.00 \$ 11.19	\$ 31,294.00 \$ 15.05	28	Annual*/ Per Hr	\$ 56,585.00 \$ 27.20	\$ 76,113.00 \$ 36.59
11	Annual*/ Per Hr	\$ 24,431.00 \$ 11.75	\$ 32,885.00 \$ 15.81	29	Annual*/ Per Hr	\$ 59,470.00 \$ 28.59	\$ 79,957.00 \$ 38.44
12	Annual*/ Per Hr	\$ 25,691.00 \$ 12.35	\$ 34,542.00 \$ 16.61	30	Annual*/ Per Hr	\$ 62,486.00 \$ 30.04	\$ 84,000.00 \$ 40.38
13	Annual*/ Per Hr	\$ 26,983.00 \$ 12.97	\$ 36,299.00 \$ 17.45	31	Annual*/ Per Hr	\$ 65,636.00 \$ 31.56	\$ 88,275.00 \$ 42.44
14	Annual*/ Per Hr	\$ 28,344.00 \$ 13.63	\$ 38,125.00 \$ 18.33	32	Annual*/ Per Hr	\$ 68,950.00 \$ 33.15	\$ 92,752.00 \$ 44.59
15	Annual*/ Per Hr	\$ 29,768.00 \$ 14.31	\$ 40,046.00 \$ 19.25	33	Annual*/ Per Hr	\$ 72,431.00 \$ 34.82	\$ 97,427.00 \$ 46.84
16	Annual*/ Per Hr	\$ 31,294.00 \$ 15.05	\$ 42,067.00 \$ 20.22	34	Annual*/ Per Hr	\$ 76,113.00 \$ 36.59	\$ 102,367.00 \$ 49.21
17	Annual*/ Per Hr	\$ 32,885.00 \$ 15.81	\$ 44,223.00 \$ 21.26	35	Annual*/ Per Hr	\$ 79,957.00 \$ 38.44	\$ 107,537.00 \$ 51.70
18	Annual*/ Per Hr	\$ 34,542.00 \$ 16.61	\$ 46,444.00 \$ 22.33		Per Hr	\$ -	\$ -