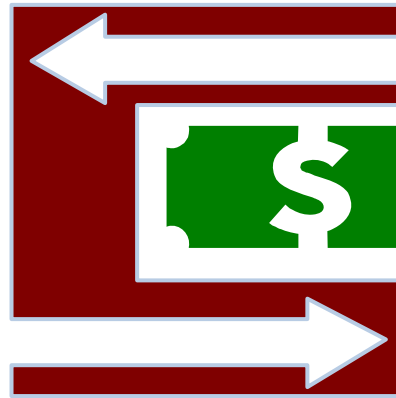


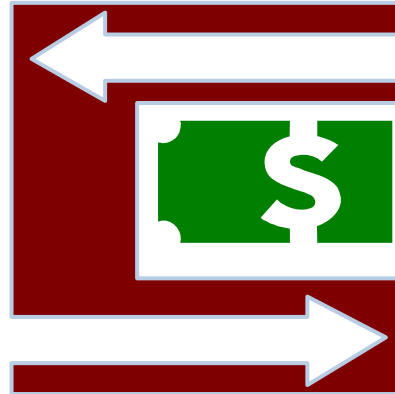
FERGUSON TOWNSHIP



ANNUAL BUDGET **2011**

Submitted by Mark Kunkle, Manager

FERGUSON TOWNSHIP **2011 ANNUAL BUDGET**

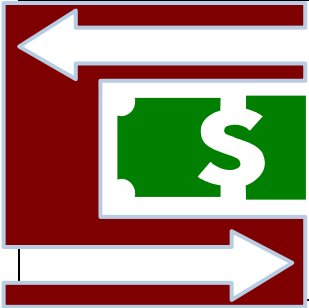


BOARD OF SUPERVISORS

Richard Killian, Chair
Steve Miller, Vice Chair
Robert Heinsohn
George Pytel
William Keough

TOWNSHIP DEPARTMENT MANAGERS

Mark A. Kunkle, Township Manager
David J. Modricker, Director of Public Works
Eric R. Endresen, Director of Finance
Diane M. Conrad, Chief of Police
Trisha Lang, Director of Planning & Zoning



FERGUSON TOWNSHIP **2011 ANNUAL BUDGET**

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FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE



Township Manager's Budget Message

To the Board of Supervisors and Township Residents,

General Overview

I am pleased to present for the Board of Supervisors consideration the 2011 Township Budget. The township staff has worked diligently to prepare a reasonable and prudent budget for the upcoming year in the face of many economic uncertainties while seizing on the opportunities to improve the township's services. The budget acknowledges the current economic challenges, the need to maintain fiscal stability by various means including those that directly utilize particular programs and services, and the need to maintain the township's infrastructure. This message is intended to highlight the important aspects of the budget.

2010 Accomplishments

1. Township's bond rating was elevated from A1 to Aa2.
2. Staff completed a Comprehensive Financial Report for the third consecutive year.
3. The Board of Supervisors and Department Heads attended a Strategic Planning Retreat in April to review and update the township's strategic plan.
4. Implemented new web page features for payments on line and Constant Contact to help keep residents informed.
5. Major developer agreements were reached with Pine Hall Development Corporation and Northeast ITS for capital projects and ongoing licensing respectively.
6. Managed in record time the design and bidding of Old Gatesburg Road Extension Project resulting in a \$3.7 million contract with HRI, Inc. using a \$2.97 million PCTI Grant.
7. Completed capital projects totaling \$431,460.
8. Completed all cost effective energy efficiency improvements to all public works buildings

Budget Preparation Process

The Home Rule Charter places responsibility for the preparation of the proposed budget in the office of the Township Manager. Constructing the budget document is consistent with the approved 2011-2015 Capital Improvement Program Budget and significant input from department heads. The budget intends to advance the Township's Strategic Plan. This broad plan establishes a direction for the Township. The Vision Statement and Mission Statement provide the Board and staff with the horizon we are striving to achieve.

Date: December 1, 2010

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

VISION STATEMENT

The Township has appropriate staff and resources to maintain the infrastructure in good condition, provide good service, keep Township operations financially stable and keep pace with technology. As a result, the Township is a leader and model for the Centre Region and other Home Rule municipalities.

MISSION STATEMENT

Ferguson Township provides efficient, cost effective, professional services to our residents. This is achieved in a fair, cooperative, ethical and honest manner. The Township manages resources allowing planned sustainable growth while preserving the quality of life and its unique characteristics.

2011 Budget Notables

1. No tax increase is proposed for the fourth consecutive year. Real Estate Tax will remain at 2.422 mills and Earned Income Tax will remain at 1.4%.
2. General Fund budgeted revenues are projected to decrease by 0.8% while expenditures are projected to decrease by 1.2%% in 2011 compared to 2010.
3. Major reasons for these changes in revenues are the slowing of real estate tax assessment growth due to a) reduced overall new construction activity and b) the loss of taxable property value when Penn State acquires property. A flattening of the earned income tax has also occurred due to lower wage increases and unemployment. Both of these factors are directly tied to the overall national economy and should recover as the economy improves.

2011 Budget Changes

Some significant capital projects and operational issues that are proposed in the 2010 Budget are as follows:

- A. A 1.2% increase in the pay plan for all non-uniformed employees that achieve a satisfactory performance evaluation with merit pay of up to 1.5%. This applies to all employees except police.
- B. In 2010, the Township and the police collective bargaining unit entered negotiation for a new contract beginning January 1, 2011. Failing to reach agreement the new contract will be decided by interest arbitration. The results of that process are unknown at the time of this budget preparation.
- C. Changes in expenditures are related for the most part due to increases in: COG services (\$91,763) liability insurances (\$27,902), employee insurances (\$31,453), police pension costs (\$86,468), and employee salaries (\$89,709).
- D. Health insurance plan design changes are proposed for 2011 along with increased employee contributions. For non-uniformed employees a deductible plan will be offered in addition to the non-deductible plan. Health insurance premiums are anticipated to increase by 11.8%.
- E. Capital Improvement Plan includes roads and street projects totaling \$8,796,266, park improvements \$285,500, and capital equipment \$739,950.
- F. Major road projects include completion of the Old Gatesburg Road Extension and the Whitehall Road Widening Project.
- G. Creation of the position for Assistant Manager consistent with the Strategic Plan.
- H. Initiating an update and rewrite of the Township's Zoning and Subdivision Ordinances.
- I. Participation in the regional Crisis Intervention Team by members of the Police Department.
- J. Improving internal communications through an exchange server hosted by the Microsoft Cloud.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

Continuing Projects and Policies

The following projects and policies, which were previously approved by the Board of Supervisors, will be continued in this budget year.

- A. West College/West Beaver Avenue Neighborhood study.
- B. Acquisition of new zoning and planning software to replace GeoPlan software.
- C. Right-of-way acquisition, utility relocation and construction to widen West Whitehall Road.
- D. Update of 10-year-old comprehensive study of Township transportation system.

Summary

As with previous budgets, the 2011 Budget represents a sensible spending plan for Township operations in the coming year. The Staff continues to gauge economic conditions to maintain quality service levels while living within the financial means of our tax base. The 2011 Budget reflects this premise by not raising tax rates and providing a budget that maintains established service level standards. Current service levels including infrastructure repair, will continue to be the priority to promote the health, safety and welfare of Township residents. Furthermore, budget recommendations reflect the underlying financial premise that those who use the service or program pay for such service accordingly.

The Board of Supervisors and Staff will continue to frequently analyze the priorities of the Township and are committed to Ferguson Township and the Centre Region remaining one of the safest and best places to live in the United States.

This message is intended only to provide a general overview of the budget. Please refer to the budget text to provide additional detail on planned expenditures. Special appreciation is extended to Department Heads Diane Conrad, David Modricker and Trisha Lang for their roles in developing the budget draft, and to Eric Endresen, Director of Finance for his efforts in preparing the finished document.

The proposed budget will be presented for public hearing on December 6 and adoption of a tentative budget. On December 13, a public hearing will be conducted on the tentative budget and after the public hearing, the final budget will be considered for adoption.

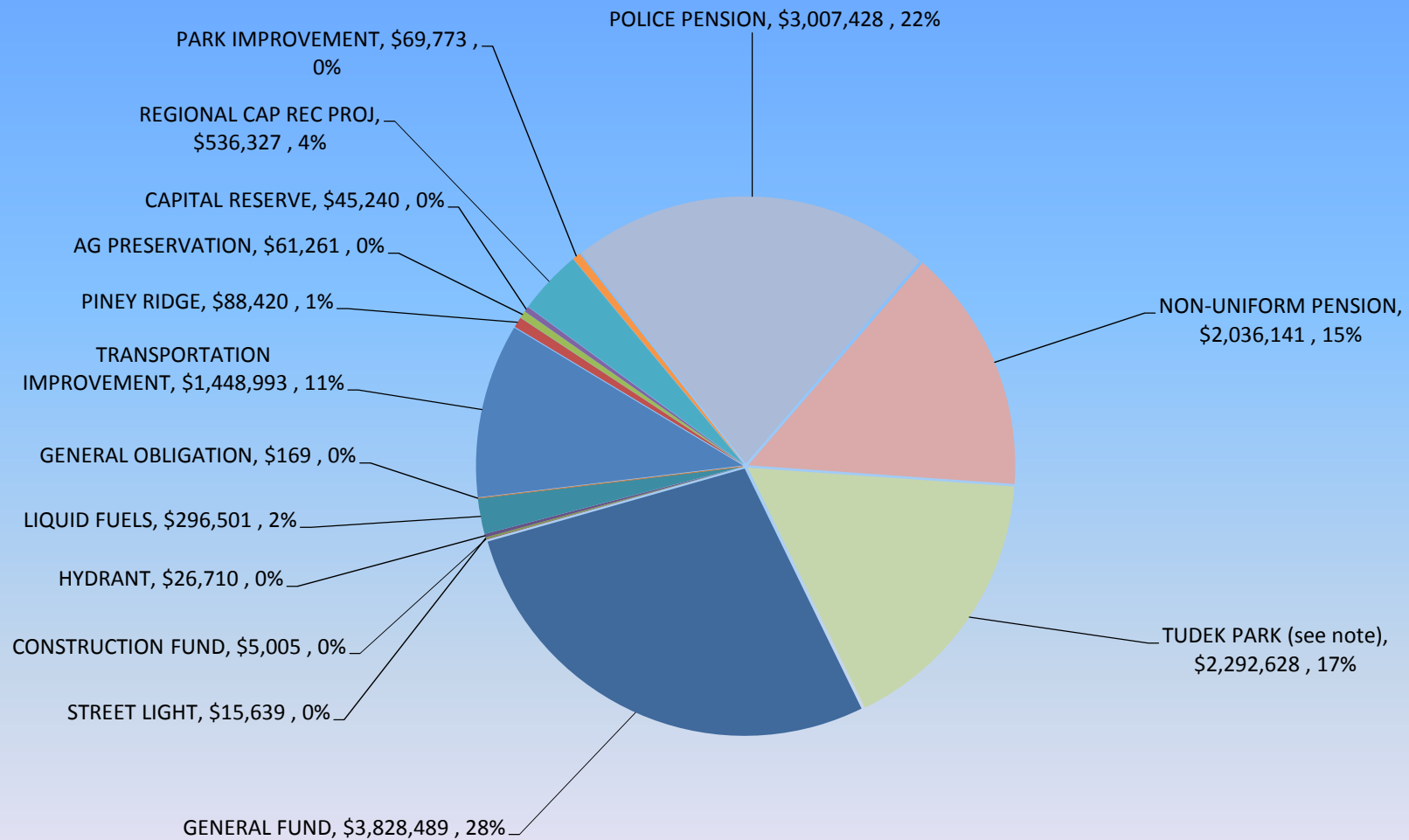
The 2011 Ferguson Township Budget is submitted for consideration by the Ferguson Township Board of Supervisors and the citizens of the Township.

Date: _____

By: _____
Mark A. Kunkle, Manager

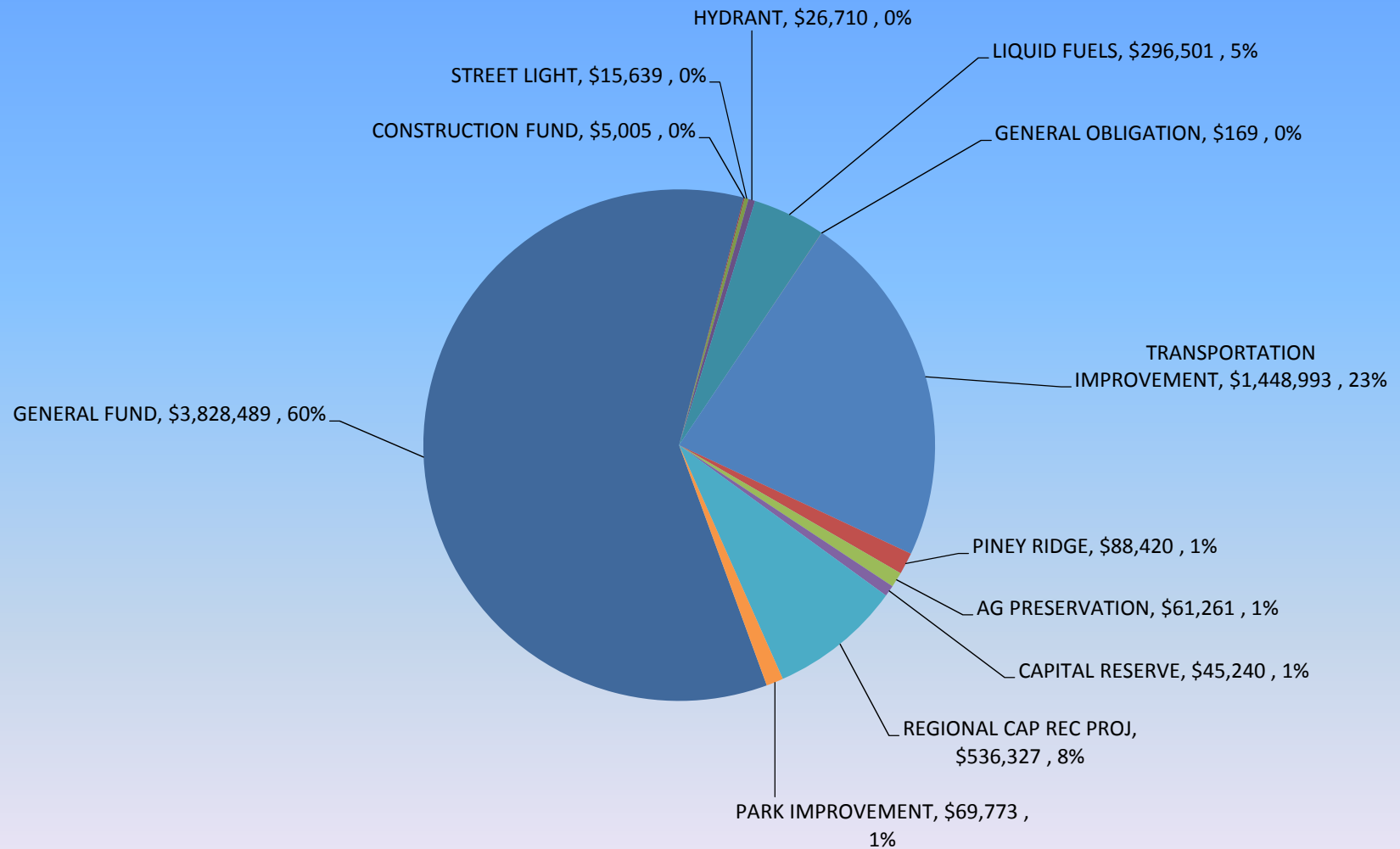
FERGUSON TOWNSHIP 2011 BUDGET

FUND BALANCE BY FUND



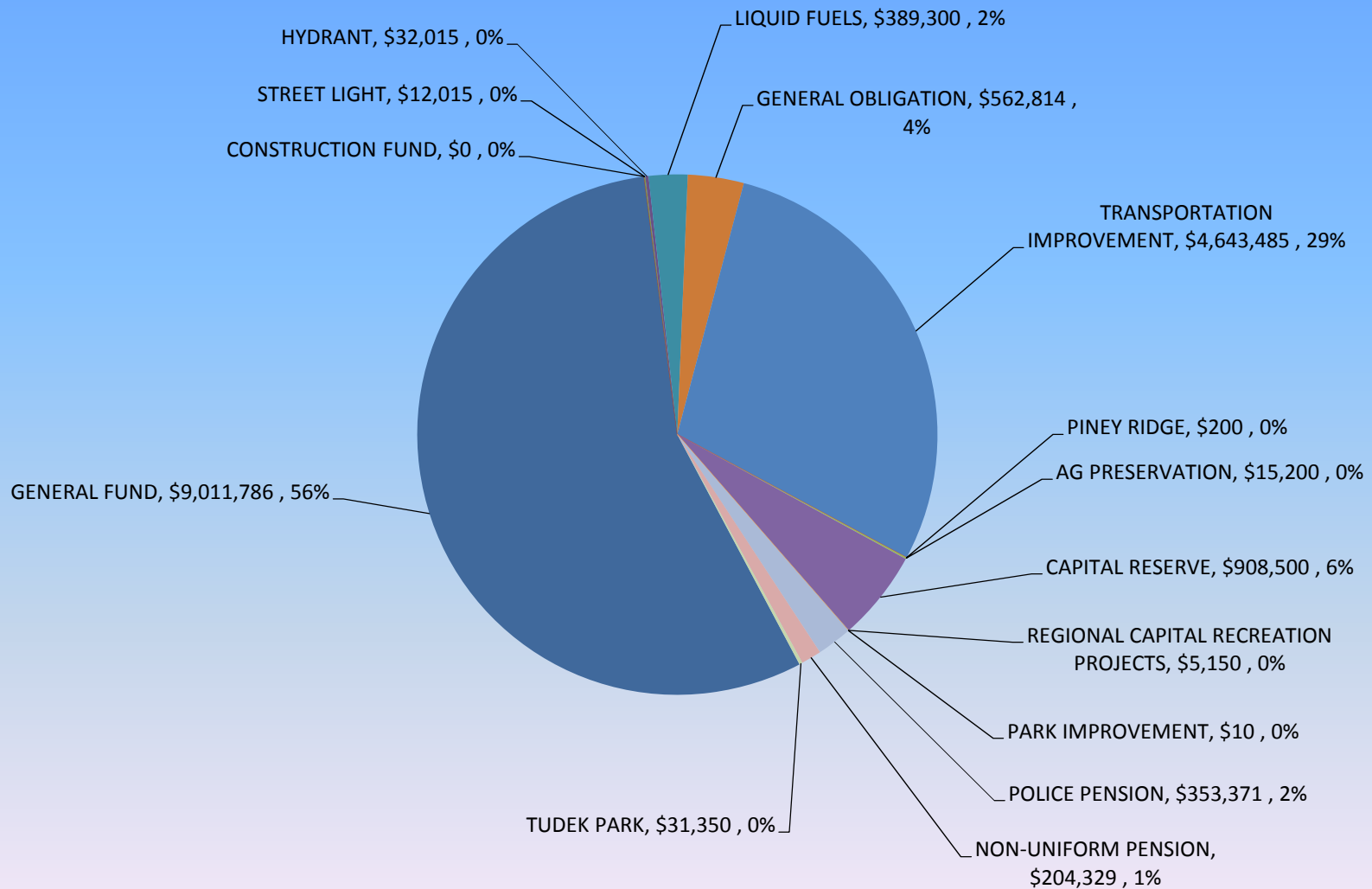
Note: Tudek Trust includes Land as an Asset

FERGUSON TOWNSHIP 2011 BUDGET FUND BALANCE BY FUND-NO FIDUCIARY FUNDS

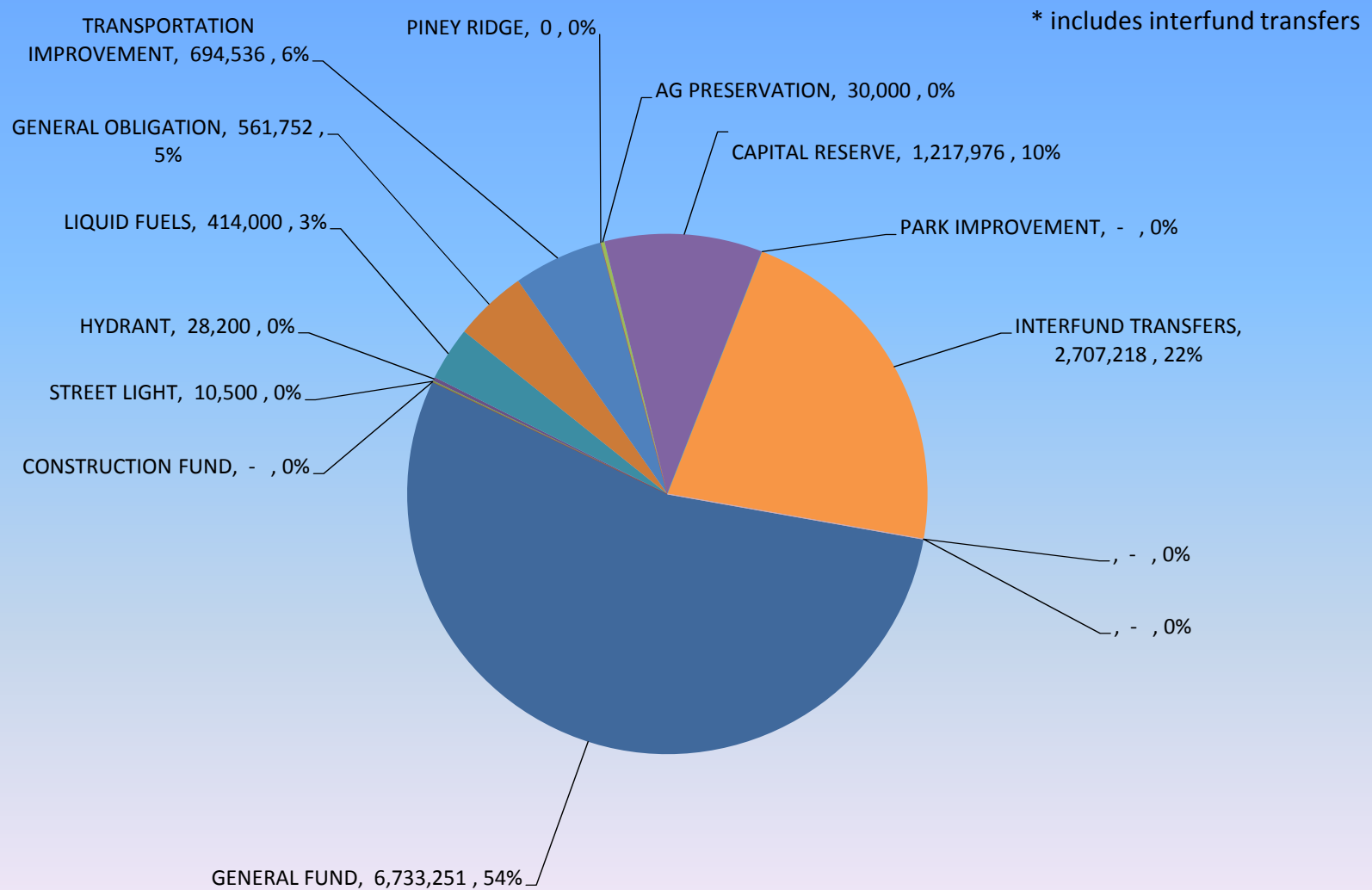


FERGUSON TOWNSHIP 2011 BUDGET REVENUES BY FUND

* includes interfund transfers



FERGUSON TOWNSHIP 2011 BUDGET EXPENDITURES BY FUND



FERGUSON TOWNSHIP 2011 OPERATING BUDGET FUND BALANCE SUMMARY																				
DESCRIPTION			GENERAL FUNDS	SPECIAL REVENUE FUNDS				DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS						SUB- TOTALS	PENSION TRUST FUNDS		FIDUCIARY FUNDS	SUB- TOTALS	TOTALS
			01 GENERAL FUND	02 STREET LIGHT FUND	03 HYDRANT FUND	35 LIQUID FUELS FUND	16 GENERAL OB FUND	04 TRANS IMPRVMNT FUND	17 CONST RUCTION FUND	18 PINEY RIDGE FUND	19 AG PRES FUND	30 CAPITAL RESERVE FUND	31 REGN'L CAP REC PROJ FUND	92 PARK IMPROV FUND		60 POLICE PENSION FUND	65 NON-UNIF PENSION FUND	93 TUDEK PARK FUND (1)		
BEGINNING FUND BALANCES 12/31/2009			5,058,582	12,609	18,930	294,276	(7,979)	5,220,668	4,965	88,020	60,861	930,221	515,377	13,659	12,210,189	2,895,133	1,817,276	2,292,829	7,005,238	19,215,427
2010 FUND BALANCES																				
ESTIMATED REVENUES			9,143,252	12,015	32,015	388,925	569,895	1,613,234	40	200	15,200	769,610	15,800	56,104	12,616,290	205,188	207,100	150	412,438	13,028,728
ESTIMATED EXPENDITURES			9,440,469	10,500	28,200	414,000	561,752	694,536	0	0	30,000	1,217,976	0	0	12,397,433	212,192	107,564	15,233	334,989	12,732,421
NET CHANGE			(297,217)	1,515	3,815	(25,075)	8,143	918,698	40	200	(14,800)	(448,366)	15,800	56,104	218,858	(7,004)	99,536	(15,083)	77,449	296,307
ENDING FUND BALANCES 12/31/2010			4,761,365	14,124	22,745	269,201	164	6,139,366	5,005	88,220	46,061	481,855	531,177	69,763	12,429,047	2,888,129	1,916,812	2,277,746	7,082,687	19,511,734
2011 FUND BALANCES																				
ESTIMATED REVENUES			9,011,786	12,015	32,015	389,300	562,814	4,643,485	0	200	15,200	908,500	5,150	10	15,580,475	353,371	204,329	31,350	589,050	16,169,525
ESTIMATED EXPENDITURES			9,944,663	10,500	28,050	362,000	562,809	9,333,858	0	0	0	1,345,115	0	0	21,586,995	234,072	85,000	16,468	335,540	21,922,535
NET CHANGE			(932,877)	1,515	3,965	27,300	5	(4,690,373)	0	200	15,200	(436,615)	5,150	10	(6,006,520)	119,299	119,329	14,882	253,510	(5,753,010)
ENDING FUND BALANCES 12/31/2011			3,828,489	15,639	26,710	296,501	169	1,448,993	5,005	88,420	61,261	45,240	536,327	69,773	6,422,527	3,007,428	2,036,141	2,292,628	7,336,197	13,758,724

(1) Tudek Trust Fund Balance includes land/land improvements as an asset in the amount of \$2,172,810

FERGUSON TOWNSHIP

2011 OPERATING BUDGET

REVENUE SUMMARY BY FUND

ACCT	DESCRIPTION	GENERAL FUND	SPECIAL REVENUE FUNDS				DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS						SUB-TOTALS	PENSION TRUST FUNDS		TUDEK TRUST FUND	SUB-TOTALS	TOTALS
		01	02	03	35	16	04	17	18	19	30	31	92		60	65	93		
		GENERAL FUND	STREET LIGHT FUND	HYDRANT FUND	LIQUID FUELS FUND	GENERAL OB FUND	TRANS IMPRVMT FUND	CONST RUCTION FUND	PINEY RIDGE FUND	AG PRES FUND	CAPITAL RESERVE FUND	REGNL CAP REC PROJ FUND	PARK IMPROV FUND		UNIFORM PENSION FUND	NON-UNIF PENSION FUND	TUDEK PARK FUND		

2010 PROJECTED REVENUE

301	Real Property Taxes	1,291,205												1,291,205				0	1,291,205
310	Local Enabling Taxes	6,791,000												6,791,000				0	6,791,000
321-322	Licenses & Permits	226,403												226,403				0	226,403
331	Fines	106,000												106,000				0	106,000
341	Interest	62,500	15	15	625	5	50,000	40	200	200	5,000	15,800	10	134,410	70,000	75,100	150	145,250	279,660
351	Intergovernmental Revenue	0												0				0	0
354-356	State Revenues	236,913			388,300						0			625,213			0	0	625,213
357	Project Revenue	36,500					0	0					0	36,500				0	36,500
358	Local Gov't Shared Payments	21,026					0	0					0	21,026				0	21,026
361	General Government Revenues	130,631												130,631				0	130,631
362/363	Public Safety/Roads & Streets Revenue	42,855	12,000											54,855				0	54,855
364/365	Sanitation/Health Services Revenue	6,175												6,175				0	6,175
367	Park Fees & Contributions												0	0				0	0
378	Fire Hydrant Assessments			32,000										32,000				0	32,000
380	Miscellaneous Revenue	26,474									3,610			30,084			0	0	30,084
387	Payments In-Lieu of Taxes	165,571					247,000				0	0		412,571			0	0	412,571
389	Pension Funding													0	10,068	0		10,068	10,068
391	Sale of Assets										11,000			11,000				0	11,000
392	Interfund Operating Transfers	0	0			569,890	1,316,234	0		15,000	750,000		56,094	2,707,218	125,120	132,000		257,120	2,964,338
393	Proceeds from Long Term Debt					0								0				0	0
395	Refund of Prior Years Taxes	0			0									0				0	0
TOTAL REVENUE		9,143,252	12,015	32,015	388,925	569,895	1,613,234	40	200	15,200	769,610	15,800	56,104	12,616,290	205,188	207,100	150	412,438	13,028,728

2011 ESTIMATED REVENUE

301	Real Property Taxes	1,299,645												1,299,645				0	1,299,645
310	Local Enabling Taxes	6,700,000												6,700,000				0	6,700,000
321-322	Licenses & Permits	235,643												235,643				0	235,643
331	Fines	103,000												103,000				0	103,000
341	Interest	62,500	15	15	1,000	5	50,000	0	200	200	5,000	5,150	10	124,095	70,000	0	250	70,250	194,345
351	Intergovernmental Revenue	0					2,970,000							2,970,000				0	2,970,000
354-356	State Revenues	231,270			388,300						0			619,570			0	0	619,570
357	Project Revenue	10,800					0	0					0	10,800				0	10,800
358	Local Gov't Shared Payments	23,961					0	0					0	23,961				0	23,961
361	General Government Revenues	129,921												129,921				0	129,921
362/363	Public Safety/Roads & Streets Revenue	42,300	12,000											54,300				0	54,300
364/365	Sanitation/Health Services Revenue	6,175												6,175				0	6,175
367	Park Fees & Contributions												0	0				0	0
378	Fire Hydrant Assessments			32,000										32,000				0	32,000
380	Miscellaneous Revenue	1,000									2,500			3,500			0	0	3,500
387	Payments In-Lieu of Taxes	165,571					363,302				0	0		528,873			31,100	31,100	559,973
389	Pension Funding													0	61,783	0		61,783	61,783
391	Sale of Assets										1,000			1,000				0	1,000
392	Interfund Operating Transfers	0	0			562,809	1,260,183	0		15,000	900,000		0	2,737,992	221,588	204,329		425,917	3,163,909
393	Proceeds from Long Term Debt					0								0				0	0
395	Refund of Prior Years Taxes	0			0									0				0	0
TOTAL REVENUE		9,011,786	12,015	32,015	389,300	562,814	4,643,485	0	200	15,200	908,500	5,150	10	15,580,475	353,371	204,329	31,350	589,050	16,169,525

FERGUSON TOWNSHIP 2011 OPERATING BUDGET EXPENDITURE SUMMARY BY FUND																			
ACCT	DESCRIPTION	GENERAL FUND	SPECIAL REVENUE FUNDS				DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS						SUB- TOTALS	PENSION TRUST FUNDS		TUDEK TRUST FUND	SUB- TOTALS	TOTALS
		01	02	03	35	16	04	17	18	19	30	31	92		60	65	93		
		GENERAL FUND	STREET LIGHT FUND	HYDRANT FUND	LIQUID FUELS FUND	GENERAL OBLIG FUND	TRANSPORT IMPROVE FUND	CONST RUCTION FUND	PINEY RIDGE FUND	AG PRESERVE FUND	CAPITAL RESERVE FUND	REGN'L CAP REC PROJ FUND	PARK IMPROVE FUND		UNIFORM PENSION FUND	NON-UNIF PENSION 401A FUND	TUDEK PARK TRUST		
2010 PROJECTED EXPENDITURES																			
400	General Government	26,260												26,260				0	26,260
401	Administration	221,746				600					23,186			245,532	0	0		0	245,532
402	Finance	140,744									0			140,744			1,000	1,000	141,744
403	Tax	159,917												159,917				0	159,917
404	Legal	40,000												40,000	3,892		0	3,892	43,892
407	Information Technology	57,852									14,769			72,621				0	72,621
408	Engineering	258,503					282,536				0			541,039			0	0	541,039
409	Government Building	116,425									109,407			225,832				0	225,832
410	Public Safety	1,705,673									173,947			1,879,620	32,300			32,300	1,911,920
411	Fire Protection	414,433		28,200										442,633				0	442,633
412	Ambulance Service	500												500				0	500
413	Enforcement Services	500												500				0	500
414	Planning & Zoning	267,354									0			267,354				0	267,354
415	Emergency Management	37,575												37,575				0	37,575
421	Health & Welfare	5,000												5,000				0	5,000
426	Recycling, Collection, Disposal Services	33,005												33,005				0	33,005
430	Public Works-Roads & Streets	84,600									408,128			492,728				0	492,728
432	Public Works-Snow Removal	74,000												74,000				0	74,000
433	Public Works-Signals, Signs, & Markings	23,700			55,000									78,700				0	78,700
434	Street Lights		10,500											10,500				0	10,500
437	Public Works-Equipment Maintenance	124,005												124,005				0	124,005
438	Public Works-Highway Maintenance	456,097			359,000									815,097				0	815,097
439	Capital Projects				0		412,000	0	0		464,000	0		876,000				0	876,000
447	Transit	87,110												87,110				0	87,110
452	Parks & Recreation	522,404									21,039		0	543,443			6,800	6,800	550,243
454	Township Parks Operating Expenses	22,250												22,250			4,593	4,593	26,843
455	Shade Tree Program	39,000												39,000				0	39,000
456	Libraries	314,745												314,745				0	314,745
458	Senior Citizens	24,746												24,746				0	24,746
459	Centre Region Council of Governments	107,465												107,465				0	107,465
461	Natural Resource Conservation	0								30,000				30,000				0	30,000
471	Debt Service					469,264								469,264				0	469,264
472	Interest Expense	2,700				91,888		0						94,588			0	0	94,588
475	Fiscal Agent Fees					0								0				0	0
480	Contingency	34,496												34,496			40	40	34,536
483	Pension Benefits (net)	257,120												257,120				0	257,120
486	Insurance	203,388									3,500			206,888			2,800	2,800	209,688
487	Employee Benefits	869,939												869,939	176,000	19,232		195,232	1,065,171
488	Pensions													0		0		0	0
491	Refund of Prior Years Revenue													0	0			0	0
492	Interfund Transfers	2,707,218				0		0						2,707,218	0	88,332		88,332	2,795,549
TOTAL EXPENDITURES		9,440,469	10,500	28,200	414,000	561,752	694,536	0	0	30,000	1,217,976	0	0	12,397,433	212,192	107,564	15,233	334,989	12,732,421

FERGUSON TOWNSHIP 2011 OPERATING BUDGET EXPENDITURE SUMMARY BY FUND																			
ACCT	DESCRIPTION	GENERAL FUND	SPECIAL REVENUE FUNDS				DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS						SUB- TOTALS	PENSION TRUST FUNDS		TUDEK TRUST FUND	SUB- TOTALS	TOTALS
		01	02	03	35	16	04	17	18	19	30	31	92		60	65	93		
		GENERAL FUND	STREET LIGHT FUND	HYDRANT FUND	LIQUID FUELS FUND	GENERAL OBLIG FUND	TRANSPORT IMPROVE FUND	CONST RUCTION FUND	PINEY RIDGE FUND	AG PRESERVE FUND	CAPITAL RESERVE FUND	REGN'L CAP REC PROJ FUND	PARK IMPROVE FUND		UNIFORM PENSION FUND	NON-UNIF PENSION 401A FUND	TUDEK PARK TRUST		
2011 ESTIMATED EXPENDITURES																			
400	General Government	32,495												32,495				0	32,495
401	Administration	269,027				600					23,500			293,127	0	0		0	293,127
402	Finance	147,581					5,000				0			152,581			1,500	1,500	154,081
403	Tax	170,310												170,310				0	170,310
404	Legal	42,840												42,840	4,000		250	4,250	47,090
407	Information Systems	69,866									49,100			118,966				0	118,966
408	Engineering	282,933					356,000				0			638,933			0	0	638,933
409	Government Building	121,653									86,000			207,653				0	207,653
410	Public Safety	1,788,109									163,050			1,951,159	35,500			35,500	1,986,659
411	Fire Protection	416,112		28,050										444,162				0	444,162
412	Ambulance Service	500												500				0	500
413	Enforcement Services	500												500				0	500
414	Planning & Zoning	307,395									125,000			432,395				0	432,395
415	Emergency Management	37,254												37,254				0	37,254
421	Health & Welfare	5,000												5,000				0	5,000
426	Recycling, Collection, Disposal Services	40,000												40,000				0	40,000
430	Public Works-Roads & Streets	101,300									287,800			389,100				0	389,100
432	Public Works-Snow Removal	85,376												85,376				0	85,376
433	Public Works-Signals, Signs, & Markings	45,000			61,000									106,000				0	106,000
434	Street Lights		10,500											10,500				0	10,500
437	Public Works-Equipment Maintenance	128,101												128,101				0	128,101
438	Public Works-Highway Maintenance	512,418			301,000									813,418				0	813,418
439	Capital Projects				0		8,778,766	0	0		17,500	0		8,796,266				0	8,796,266
447	Transit	88,281												88,281				0	88,281
452	Parks & Recreation	629,230									285,500	0	0	914,730			5,500	5,500	920,230
454	Township Parks Operating Expenses	700												700			5,918	5,918	6,618
455	Shade Tree Program	59,630												59,630				0	59,630
456	Libraries	318,685												318,685				0	318,685
458	Senior Citizens	19,895												19,895				0	19,895
459	Centre Region Council of Governments	118,682												118,682				0	118,682
461	Natural Resource Conservation	0									0			0				0	0
471	Debt Service					479,721								479,721				0	479,721
472	Interest Expense	2,700				82,488								85,188			0	0	85,188
475	Fiscal Agent Fees					0								0				0	0
480	Contingency	75,627												75,627			500	500	76,127
483	Pension Benefits (net)	154,129												154,129				0	154,129
486	Insurance	214,189									6,000			220,189			2,800	2,800	222,989
487	Employee Benefits	907,753												907,753	194,572	0		194,572	1,102,325
488	Pensions													0		0		0	0
491	Refund of Prior Years Revenue													0	0			0	0
492	Interfund Transfers	2,737,992				0		0						2,737,992	0	85,000		85,000	2,822,992
499	Encumbrances	13,400			0		194,092				301,665			509,157				0	509,157
TOTAL EXPENDITURES		9,944,663	10,500	28,050	362,000	562,809	9,333,858	0	0	0	1,345,115	0	0	21,586,995	234,072	85,000	16,468	335,540	21,922,535

**FERGUSON TOWNSHIP
2011 BUDGET**

ENCUMBRANCES - ALL FUNDS

DEPT	PO #	Vendor	DESCRIPTION	GENERAL FUND 01	TIF FUND 04	CAPITAL RESERVE 30	LIQUID FUELS 35	TOTAL
								0
408	912	Trans Associates	Transportation Study		28,757			28,757
408	942	Keller Engineers	Old Gatesburg Road Engineering construction consulting		16,131			16,131
408	947	Trans Associates	Storm Water Analysis		10,000			10,000
439	929	Christian Aumiller	Whitehall Road Appraisals		39,600			39,600
439	911	Trans Associates	Whitehall Road Utility Relocation		34,400			34,400
410	none		Ballistic Vests (2)	2,400				2,400
432	none		Sodium Chloride	11,000				11,000
455	none		Street tree replacements					0
414	none		Zoning Software			5,000		5,000
452			Tudek Dog Park (2010-C4 & 2010-C5)			52,400		52,400
430			Traffic Signal UPS (2009/2010)			22,000		22,000
408		Trans Associates	Whitehall Road Engineering & Supplements		65,204			65,204
452	1056	HRG Inc	Westfield/Hillside Farm Estates Master plan			22,265		22,265
452			Haymarket Park Phase II			200,000		200,000
								0
								0
								0
								0
TOTALS				13,400	194,092	301,665	0	509,157

FERGUSON TOWNSHIP

2011 BUDGET

GENERAL FUNDS

01 GENERAL FUND

ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
301 REAL PROPERTY TAXES											
301.010	Current Real Estate Taxes	781,519	1,211,014	1,242,847	1,247,574	1,257,005	100.8%	1,282,145	1,282,145	34,571	2.8%
301.020	Delinquent Real Estate Taxes	6,571	7,376	13,614	10,800	17,700	163.9%	10,000	10,000	(800)	(7.4%)
301.030	Real Estate Supplemental	9,889	8,742	8,179	4,625	16,500	356.8%	7,500	7,500	2,875	62.2%
301.040	Clean & Green Back Taxes	0	0	0	0	0		0	0	0	n/a
SUBTOTAL		797,979	1,227,132	1,264,640	1,262,999	1,291,205	102.2%	1,299,645	1,299,645	36,646	2.9%
310 LOCAL ENABLING TAXES											
310.010	Real Estate Transfer Taxes	1,251,853	1,284,134	840,595	850,000	991,000	116.6%	850,000	900,000	50,000	5.9%
310.021	Earned Income Taxes	5,267,427	5,634,493	5,496,867	5,712,000	5,500,000	96.3%	5,500,000	5,500,000	(212,000)	(3.7%)
310.051	Local Services Tax	366,481	297,301	346,277	240,000	300,000	125.0%	240,000	300,000	60,000	25.0%
SUBTOTAL		6,885,762	7,215,928	6,683,739	6,802,000	6,791,000	99.8%	6,590,000	6,700,000	(102,000)	(1.5%)
321 BUSINESS LICENSES & PERMITS											
321.010	Fiber Optic License Fee	0	0	0	0	22,143		22,143	22,143	22,143	n/a
321.061	Transient Retailer	20	240	500	100	660	660.0%	300	300	200	200.0%
321.062	Home Occupation Permits	375	275	100	100	150	150.0%	100	100	0	0.0%
321.080	Cable TV Franchise Fee	152,486	191,033	194,882	190,000	190,000	100.0%	190,000	200,000	10,000	5.3%
SUBTOTAL		152,881	191,548	195,482	190,200	212,953	112.0%	212,543	222,543	32,343	17.0%
322 NON BUSINESS LICENSES & PERMITS											
322.080	Driveway Permits	1,775	1,825	1,185	1,000	1,450	145.0%	1,100	1,100	100	10.0%
322.081	On-Lot Sewage Permits	5,440	9,980	12,187	8,500	500	5.9%	500	500	(8,000)	(94.1%)
322.082	Sign Permits & Renewals	10,385	12,009	11,754	11,500	11,500	100.0%	11,500	11,500	0	0.0%
SUBTOTAL		17,600	23,814	25,126	21,000	13,450	64.0%	13,100	13,100	(7,900)	(37.6%)
331 FINES											
331.010	CC Probation/Magistrate Fine	72,824	71,773	88,669	55,000	20,000	36.4%	20,000	20,000	(35,000)	(63.6%)
331.011	Parking/Traffic/Snow/Weeds	8,900	7,220	13,172	20,000	62,000	310.0%	60,000	60,000	40,000	200.0%
331.013	False Alarm Fees	5,100	5,475	5,100	5,000	3,000	60.0%	3,000	3,000	(2,000)	(40.0%)
331.014	DUI Fines/Restitution	21,994	32,051	25,121	20,000	21,000	105.0%	20,000	20,000	0	0.0%
SUBTOTAL		108,818	116,518	132,062	100,000	106,000	106.0%	103,000	103,000	3,000	3.0%
341 INTEREST REVENUE											
341.000	Interest Revenue-Banks	121,208	61,400	59,343	50,000	30,000	60.0%	30,000	30,000	(20,000)	(40.0%)
341.001	Interest/Dividends-Investments	58,245	61,534	61,093	30,000	30,000	100.0%	30,000	30,000	0	0.0%
341.002	Bond Amortization-Investments	0	0	0	0				0	0	n/a
341.003	Unrealized Investment Gain/(Loss)	62	24,570	14,777	0				0	0	n/a
341.004	Realized Investment Gain/(Loss)	5,822	5,560	424	0				0	0	n/a

FERGUSON TOWNSHIP

2011 BUDGET

GENERAL FUNDS

01 GENERAL FUND

ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
341.009	EIT Account Interest Revenue	16,602	5,501	3,449	4,200	2,000	47.6%	2,000	2,000	(2,200)	(52.4%)
341.010	Real Estate Account Interest Revenue	14,051	3,351	1,351	1,000	500	50.0%	500	500	(500)	(50.0%)
SUBTOTAL		215,990	161,916	140,437	85,200	62,500	73.4%	62,500	62,500	(22,700)	(26.6%)
351 FEDERAL CAPITAL AND OPERATING GRANTS											
351.000	FEMA Grants	0	0	0	0	0		0	0	0	n/a
351.040	COPS Fast Grant	0	0	0	0	0		0	0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
354 STATE GRANT											
354.001	DUI & Corridor Reimbursement	33,371	20,766	93,076	77,410	77,410	100.0%	59,830	59,830	(17,580)	(22.7%)
354.004	Buckle-Up Program Reimbursements	0	11,444	4,987	2,500	3,800	152.0%	3,800	4,700	2,200	88.0%
354.005	DARE Instructor Reimbursement	0	6,295	1,419	1,000	0	0.0%	0	0	(1,000)	(100.0%)
354.006	Police Academy Reimbursement	0	12,731	0		0		0	0	0	n/a
354.008	Drive Safe (Smooth Operator) Reimbursements	0		6,961	9,000	3,500	38.9%	3,500	3,500	(5,500)	(61.1%)
354.010	State Safety Grant Revenue	2,025	3,524	0					0	0	n/a
354.011	DCNR Grants							0	8,750	8,750	n/a
SUBTOTAL		35,396	54,760	106,443	89,910	84,710	94.2%	67,130	76,780	(13,130)	(14.6%)
355 STATE REVENUES RECEIVED											
355.001	PURTA Rebate	11,354	10,163	11,883	10,163	11,768	115.8%	11,768	11,768	1,605	15.8%
355.006	Winter Snow Agreement	0	2,398	2,108	1,632	1,632	100.0%	2,064	2,064	432	26.5%
355.007	Project Reimbursement	0	0	0					0	0	n/a
355.008	Liquor Licenses Tax	2,400	2,400	2,400	2,400	3,400	141.7%	2,700	2,700	300	12.5%
355.990	Foreign Fire Relief	123,914	129,081	117,843	117,843	132,639	112.6%	132,639	132,639	14,796	12.6%
SUBTOTAL		137,667	144,042	134,234	132,038	149,439	113.2%	149,171	149,171	17,133	13.0%
356 STATE PAYMENT IN LIEU OF TAXES											
356.001	State Forest Lands	3,760	2,256	1,843	2,255	2,764	122.6%	2,255	2,255	0	0.0%
356.002	State Game Commission Lands	5,107	3,064	3,985	3,064	0	0.0%	3,064	3,064	0	0.0%
SUBTOTAL		8,867	5,320	5,828	5,319	2,764	52.0%	5,319	5,319	0	0.0%
357 REVENUES FOR PROJECTS											
357.000	Miscellaneous Project Revenue	5,793							0	0	n/a
357.002	BNI Local Drug Task Force	9,298	3,184	1,354	6,000	1,245	20.8%	1,245	6,000	0	0.0%
357.003	County Liquid Fuels Tax Grant	0				30,000			0	0	n/a
357.010	Pine Grove Mills Streetscape Project	1,752							0	0	n/a
357.014	Ag Progress Days Revenue	2,916	3,087	3,662	2,900	3,150	108.6%	3,150	3,150	250	8.6%
357.015	Misc Bid Fees	435	530	130	300	105	35.0%	150	150	(150)	(50.0%)
357.016	Sidewalk Repairs/Replacement	1,061	3,438	2,937	1,500	2,000	133.3%	1,500	1,500	0	0.0%

FERGUSON TOWNSHIP

2011 BUDGET

GENERAL FUNDS

01 GENERAL FUND

ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
357.017	Developers Street Cleaning Reimbursements								0	0	n/a
357.018	Public Works Services		1,773						0	0	n/a
SUBTOTAL		21,254	12,012	8,083	10,700	36,500	341.1%	6,045	10,800	100	0.9%
358 LOCAL GOVERNMENT SHARED PAYMENTS											
358.000	Shared Custodian Revenue	0	17,355	26,596	25,237	21,026	83.3%	21,552	23,961	(1,276)	(5.1%)
SUBTOTAL		0	17,355	26,596	25,237	21,026	83.3%	21,552	23,961	(1,276)	(5.1%)
361 GENERAL GOVERNMENT											
361.030	Subdivision Plan Submission Fees	5,000	3,925	4,625	3,000	3,600	120.0%	3,500	3,500	500	16.7%
361.031	Tax Dept Adminstrative/Statement Fees	65	10	20	50	65	130.0%	50	50	0	0.0%
361.032	Site Plan Submission Fees	2,450	3,200	500	1,000	1,800	180.0%	1,500	1,500	500	50.0%
361.033	NSF Charge (Admin & Police)	25	100	162	0	75			0	0	n/a
361.034	Zoning Hearing/Variance Fees	6,300	4,850	5,450	2,100	2,575	122.6%	2,500	2,500	400	19.0%
361.035	Lighting Plan Application	800	750	375	100	450	450.0%	375	375	275	275.0%
361.036	Ordinance Amendment Fee	675	500	250	250	350	140.0%	350	350	100	40.0%
361.038	Rent of Township Facilities	0	0	0		70			0	0	n/a
361.051	Zoning Map Sales	5	10	12	10	10	100.0%	10	10	0	0.0%
361.052	All Township Ordinance Sales	50	45	80	100	50	50.0%	50	50	(50)	(50.0%)
361.062	Tax Certifications	0	0	9,615	0	4,500		4,500	4,500	4,500	n/a
361.063	SCASD Collection Commission	104,653	105,757	118,403	95,000	117,086	123.2%	117,086	117,086	22,086	23.2%
SUBTOTAL		120,023	119,147	139,492	101,610	130,631	128.6%	129,921	129,921	28,311	27.9%
362 PUBLIC SAFETY											
362.011	Accident Report Sales	3,180	3,120	3,435	3,000	3,000	100.0%	3,000	3,000	0	0.0%
362.012	Local Background Checks	155	45	105	30	145	483.3%	100	100	70	233.3%
362.013	Police Officer Test Fees	0	1,450	2,475					0	0	n/a
362.015	Police Assistance-PSU	17,698	21,190	20,850	18,000	18,000	100.0%	18,000	18,000	0	0.0%
362.032	Twp Engineer's Review Fees	0	1,982	3,291	300	6,700	2233.3%	6,700	6,700	6,400	2133.3%
362.047	Utility Pave Cut Fees	627	1,700	500	825	1,950	236.4%	1,500	1,500	675	81.8%
362.048	Zoning Permits	23,985	15,425	13,445	13,000	13,000	100.0%	13,000	13,000	0	0.0%
SUBTOTAL		45,645	44,912	44,101	35,155	42,795	121.7%	42,300	42,300	7,145	20.3%
363 HIGHWAYS & STREETS											
363.022	Parking Permits	245	105	258	0	60		0	0	0	n/a
SUBTOTAL		245	105	258	0	60		0	0	0	n/a
365 HEALTH SERVICES											
365.020	Health Inspection Fees	6,380	6,013	6,068	6,000	6,175	102.9%	6,175	6,175	175	2.9%
SUBTOTAL		6,380	6,013	6,068	6,000	6,175	102.9%	6,175	6,175	175	2.9%

FERGUSON TOWNSHIP

2011 BUDGET

GENERAL FUNDS

01 GENERAL FUND

ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
380 MISCELLANEOUS											
380.000	All Miscellaneous Revenues	1,326	5,341	1,598	1,000	1,100	110.0%	1,000	1,000	0	0.0%
380.001	Insurance Claims	25,838	49,472	24,317		7,061			0	0	n/a
380.002	MBNA Contract Revenues	11,160	8,370	11,160	11,160	5,580	50.0%	0	0	(11,160)	(100.0%)
380.005	Flex 125 Plan Forefeitures	0		1,251		1,225			0	0	n/a
380.007	Safety Program Award Revenue	2,000	3,000	4,674		3,563			0	0	n/a
380.009	PMHIC Health Insurance Refunds		8,965			7,945			0	0	n/a
SUBTOTAL		40,323	75,148	43,000	12,160	26,474	217.7%	1,000	1,000	(11,160)	(91.8%)
383 SPECIAL ASSESSMENTS											
383.010	Municipal Liens	0	0	414					0	0	n/a
SUBTOTAL		0	0	414	0	0		0	0	0	n/a
387 PAYMENT IN LIEU OF TAXES											
387.000	Penn State Tax Settlement	112,341	225,645	9,388	115,487	122,743	106.3%	122,743	122,743	7,256	6.3%
387.002	Contributions From Developers	52,232	0						0	0	n/a
387.003	CRCOG Building Rental Payment	42,828	42,828	42,828	43,082	42,828	99.4%	42,828	42,828	(254)	(0.6%)
SUBTOTAL		207,402	268,474	52,216	158,569	165,571	104.4%	165,571	165,571	7,002	4.4%
392 INTERFUND OPERATING TRANSFERS-IN											
392.017	Transfers from Construction Fund (17)	85,418							0	0	n/a
SUBTOTAL		85,418	0	0	0	0		0	0	0	n/a
395 REFUND OF PRIOR YEAR'S EXPENSE											
395.000	Refund Of Prior Year's Expense	1,482	410						0	0	n/a
SUBTOTAL		1,482	410	0	0	0		0	0	0	n/a
TOTAL GENERAL FUND REVENUES		8,889,133	9,684,555	9,008,220	9,038,097	9,143,252	101.2%	8,874,972	9,011,786	(26,311)	(0.3%)

FERGUSON TOWNSHIP

2011 BUDGET

GENERAL FUNDS

01 GENERAL FUND

ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
EXPENDITURES											
400 GENERAL GOVERNMENT											
400.011	Supervisors' Compensation	16,250	16,250	16,252	16,250	16,250	100.0%	16,250	16,250	0	0.0%
400.024	General Expense	3,549	3,649	4,728	6,000	3,510	58.5%	6,000	6,000	0	0.0%
400.033	Transportation	56	158	189	500	250	50.0%	500	500	0	0.0%
400.042	Dues & Subscriptions	4,643	5,284	5,863	9,435	6,250	66.2%	9,745	9,745	310	3.3%
SUBTOTAL		24,498	25,341	27,032	32,185	26,260	81.6%	32,495	32,495	310	1.0%
401 ADMINISTRATION											
401.012	Township Manager's Salary	96,723	100,939	98,300	98,395	98,395	100.0%	99,576	99,576	1,181	1.2%
401.013	Assistant Manager's Salary	0	0	0	0	0		23,500	23,500	23,500	n/a
401.014	Administrative Staff Salaries/Recording Secretary	48,573	45,840	48,941	50,773	50,051	98.6%	53,331	53,331	2,558	5.0%
401.021	Office Supplies	3,222	2,107	2,624	2,750	2,300	83.6%	2,750	2,750	0	0.0%
401.024	General Expense	4,472	6,744	4,856	7,500	3,600	48.0%	9,250	8,350	850	11.3%
401.032	Telecommunications	24,407	27,884	31,203	34,420	31,500	91.5%	39,620	39,620	5,200	15.1%
401.033	Transportation	168	(38)	(576)	500	150	30.0%	500	500	0	0.0%
401.034	Advertising And Printing	25,867	22,765	20,803	30,000	26,200	87.3%	29,100	29,100	(900)	(3.0%)
401.035	Bonding	500	500	500	600	600	100.0%	650	650	50	8.3%
401.037	Repairs/Maintenance Agreements	5,689	4,507	4,830	5,940	6,350	106.9%	6,080	6,080	140	2.4%
401.042	Dues,Subs,Memberships,Conferences	4,138	5,907	3,943	5,300	2,600	49.1%	5,570	5,570	270	5.1%
401.075	Office Equipment	0	0	0	0	0		0	0	0	n/a
401.174	Education	0	0	0	0	0		0	0	0	n/a
SUBTOTAL		213,759	217,156	215,423	236,178	221,746	93.9%	269,927	269,027	32,849	13.9%
402 FINANCE											
402.012	Finance Director's Salary	57,540	59,844	62,922	63,866	63,866	100.0%	65,847	65,847	1,981	3.1%
402.013	Fees For Annual Audit	14,500	22,856	22,746	23,500	22,500	95.7%	23,500	23,500	0	0.0%
402.014	Accountant's Salary	35,548	36,887	38,180	38,753	38,753	100.0%	39,918	39,918	1,165	3.0%
402.021	Office Supplies	1,606	2,063	1,886	1,500	900	60.0%	1,500	1,500	0	0.0%
402.024	General Expense	189	287	19	250	100	40.0%	250	250	0	0.0%
402.033	Transportation	142	383	170	300	150	50.0%	300	300	0	0.0%
402.034	Advertising And Printing	499	300	550	700	700	100.0%	700	700	0	0.0%
402.037	Repairs/Maintenance Agreements	8,969	9,306	9,626	10,825	10,825	100.0%	11,376	11,376	551	5.1%
402.042	Dues,Subs,Memberships,Conferences	4,607	3,770	4,973	2,990	2,500	83.6%	4,190	4,190	1,200	40.1%
402.075	Office Equipment	0	0	0	900	450	50.0%	0	0	(900)	(100.0%)
402.174	Education	3,815	1,931	0	0	0		0	0	0	n/a
SUBTOTAL		127,414	137,626	141,072	143,584	140,744	98.0%	147,581	147,581	3,997	2.8%
403 TAX SERVICES											
403.012	Tax Administrator's Salary	55,045	57,012	59,665	60,560	60,560	100.0%	61,894	61,894	1,334	2.2%

FERGUSON TOWNSHIP

2011 BUDGET

GENERAL FUNDS

01 GENERAL FUND

ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
403.014	Tax Services Staff Salary	52,347	54,665	58,575	59,454	59,454	100.0%	61,412	61,412	1,958	3.3%
403.015	Tax Staff Overtime	27			500	0	0.0%	500	500	0	0.0%
403.021	Office Supplies	2,212	1,810	2,037	2,000	1,500	75.0%	2,000	2,000	0	0.0%
403.024	General Expense	5,485	51	1,236	150	100	66.7%	150	150	0	0.0%
403.032	Postage	4,845	6,900	4,572	7,500	6,500	86.7%	7,000	7,000	(500)	(6.7%)
403.033	Transportation	284	202	299	300	250	83.3%	300	300	0	0.0%
403.034	Advertising And Printing	3,076	1,664	1,404	3,250	3,250	100.0%	3,250	3,250	0	0.0%
403.035	Bonding	1,606	1,606	2,048	2,150	2,078	96.7%	2,150	2,150	0	0.0%
403.037	Repairs/Maintenance Agreements	19	12	533	50	25	50.0%	50	50	0	0.0%
403.042	Dues,Subs,Memberships,Conferences	734	886	679	1,200	1,200	100.0%	1,200	1,200	0	0.0%
403.045	Contracted Services	24,594	22,459	26,609	32,285	25,000	77.4%	30,304	30,404	(1,881)	(5.8%)
403.075	Office Equipment	1,144	554	0	900	0	0.0%	0	0	(900)	(100.0%)
403.174	Education	75	0	0	0	0		0	0	0	n/a
SUBTOTAL		151,492	147,819	157,657	170,299	159,917	93.9%	170,210	170,310	11	0.0%
404 LEGAL SERVICES											
404.013	Solicitor's Services	18,933	21,210	13,526	24,840	20,000	80.5%	24,840	24,840	0	0.0%
404.017	Legal Services - ROW	0	0			0			0	0	n/a
404.018	Legal Services - Other	4,090	14,752	6,039	20,000	20,000	100.0%	10,000	8,000	(12,000)	(60.0%)
404.019	Legal Services - Special Legal Counsel	0	0	0	0	0		10,000	10,000	10,000	n/a
SUBTOTAL		23,023	35,963	19,565	44,840	40,000	89.2%	44,840	42,840	(2,000)	(4.5%)
407 COMPUTER SERVICES											
407.012	Regional Technology Computer Services	39,917	51,942	53,479	53,511	52,477	98.1%	50,341	50,341	(3,170)	(5.9%)
407.024	General Expense	0	681			375		375	375	375	n/a
407.037	Repairs/Maintenance Agreements	1,950	1,658	7,837	12,500	5,000	40.0%	19,150	19,150	6,650	53.2%
SUBTOTAL		41,867	54,281	61,316	66,011	57,852	87.6%	69,866	69,866	3,855	5.8%
408 ENGINEERING											
408.012	Public Works Director's Salary	75,500	77,480	80,290	80,743	80,743	100.0%	81,712	81,712	969	1.2%
408.013	Township Engineer's Salary	100,088	92,690	71,685	101,811	97,794	96.1%	118,903	118,903	17,092	16.8%
408.014	Engineering Staff Salaries	31,418	32,084	33,782	31,466	31,466	100.0%	32,445	32,445	979	3.1%
408.015	Engineering Projects/Surveys	15,200	1,502	23,946	50,000	20,000	40.0%	0	0	(50,000)	(100.0%)
408.016	Engineering - Specialties	18,360	1,965	10,026	16,000	5,000	31.3%	10,000	10,000	(6,000)	(37.5%)
408.021	Office Supplies	1,894	2,139	915	1,950	1,950	100.0%	1,950	1,950	0	0.0%
408.024	General Expense	1,385	4,729	1,234	1,400	1,500	107.1%	1,700	1,700	300	21.4%
408.032	Communications	4,610	3,750	3,747	4,600	4,100	89.1%	4,300	4,300	(300)	(6.5%)
408.033	Transportation	126	80	157	150	100	66.7%	150	150	0	0.0%
408.034	Advertising And Printing	7,682	5,840	3,007	5,000	5,000	100.0%	5,000	5,000	0	0.0%
408.037	Repairs/Maintenance Agreements	3,052	3,622	3,606	3,600	4,250	118.1%	4,250	4,250	650	18.1%

FERGUSON TOWNSHIP

2011 BUDGET

GENERAL FUNDS

01 GENERAL FUND

ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
408.042	Dues,Subs,Memberships,Conferences	5,865	6,676	4,891	5,800	5,600	96.6%	7,593	7,593	1,793	30.9%
408.075	Office Equipment	0	960						0	0	n/a
408.141	Engineering Intern Wages	5,210	8,300	13,754	13,585	1,000	7.4%	13,750	13,750	165	1.2%
408.174	Education	0	0	0	0	0		1,180	1,180	1,180	n/a
SUBTOTAL		270,388	241,815	251,040	316,105	258,503	81.8%	282,933	282,933	(33,172)	(10.5%)
409 GENERAL GOVERNMENT BUILDINGS											
409.014	Custodian's Salary	32,033	50,966	56,903	57,625	57,625	100.0%	59,403	59,403	1,778	3.1%
409.021	Safety Training & Supplies	1,207	5,037	346	2,000	1,000	50.0%	1,500	1,500	(500)	(25.0%)
409.022	Operating Supplies	5,356	5,239	5,990	6,600	6,000	90.9%	6,000	6,000	(600)	(9.1%)
409.025	Repair & Maintenance	21,007	27,915	22,828	15,700	15,700	100.0%	15,700	15,700	0	0.0%
409.036	Electricity	18,812	29,276	30,323	29,000	26,000	89.7%	28,000	28,000	(1,000)	(3.4%)
409.037	Heat (natural gas)	9,270	3,522	9,086	11,000	9,100	82.7%	10,000	10,000	(1,000)	(9.1%)
409.038	Water/Sewer	1,750	368	973	1,250	1,000	80.0%	1,050	1,050	(200)	(16.0%)
SUBTOTAL		89,435	122,323	126,449	123,175	116,425	94.5%	121,653	121,653	(1,522)	(1.2%)
410 PUBLIC SAFETY											
410.012	Police Chief Salary	82,113	90,484	84,075	85,772	89,110	103.9%	88,648	88,648	2,876	3.4%
410.013	Police Officers Salaries	882,124	969,366	1,055,712	1,224,812	1,112,509	90.8%	1,136,055	1,136,055	(88,757)	(7.2%)
410.014	Police Staff Salary	83,811	90,155	98,323	95,453	73,684	77.2%	93,328	93,328	(2,125)	(2.2%)
410.015	Police/Public Safety Overtime	140,813	161,282	141,935	153,516	143,900	93.7%	142,008	142,008	(11,508)	(7.5%)
410.018	Contracted Salaries & Wages (DUI)	26,095	35,686	43,012	45,000	45,000	100.0%	29,915	29,915	(15,085)	(33.5%)
410.019	Uniform & Equipment Purchases	16,697	21,537	17,550	24,170	24,000	99.3%	34,990	34,990	10,820	44.8%
410.021	Office Supplies	3,135	3,080	3,355	3,500	3,500	100.0%	3,500	3,500	0	0.0%
410.023	Vehicle Fuel (gasoline)	32,536	33,598	32,529	27,000	36,200	134.1%	48,000	48,000	21,000	77.8%
410.024	General Expense	4,536	11,203	8,896	13,000	12,000	92.3%	13,000	13,000	0	0.0%
410.032	Communications	12,868	12,165	12,880	12,460	12,460	100.0%	11,420	11,420	(1,040)	(8.3%)
410.033	Transportation	3,832	5,046	2,183	5,000	2,500	50.0%	4,000	4,000	(1,000)	(20.0%)
410.034	Advertising And Printing	1,476	3,979	3,062	4,200	2,500	59.5%	3,800	3,800	(400)	(9.5%)
410.037	Equipment Repairs & Maintenance	2,416	7,762	6,040	7,885	5,000	63.4%	6,795	5,420	(2,465)	(31.3%)
410.038	Outside Vehicle Repairs	4,959	5,917	1,986	7,500	6,500	86.7%	6,500	6,500	(1,000)	(13.3%)
410.042	Dues,Subs,Memberships,Conferences	8,029	9,130	7,115	15,050	14,000	93.0%	14,600	14,600	(450)	(3.0%)
410.045	Contracted Services	47,015	42,139	23,719	24,686	24,000	97.2%	28,885	25,853	1,167	4.7%
410.174	Education	5,434	5,727	5,839	17,815	12,500	70.2%	11,100	11,100	(6,715)	(37.7%)
410.182	Longevity Pay	11,331	12,903	10,291	9,724	9,724	100.0%	10,933	10,933	1,209	12.4%
410.225	Criminal Inv.	934	2,282	240	2,000	2,500	125.0%	2,000	2,000	0	0.0%
410.234	Oil, Lubricants, And Fluids	3,173	4,452	4,977	5,000	5,000	100.0%	5,200	5,200	200	4.0%
410.242	Ammunition & Range Items	7,981	9,712	7,829	10,500	10,500	100.0%	10,500	10,500	0	0.0%
410.249	Community Relations	2,848	1,495	1,979	2,500	2,500	100.0%	2,500	2,500	0	0.0%
410.251	Vehicle Parts	26,692	37,969	27,901	26,000	26,000	100.0%	26,000	26,000	0	0.0%

FERGUSON TOWNSHIP

2011 BUDGET

GENERAL FUNDS

01 GENERAL FUND

ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
410.252	Training Seminars	10,857	8,590	13,928	20,000	16,000	80.0%	18,750	18,750	(1,250)	(6.3%)
410.253	Academy Training	0	2,524	228	36,140	10,085	27.9%	36,090	36,090	(50)	(0.1%)
410.327	Radio Maintenance	2,545	3,566	1,518	4,000	4,000	100.0%	4,000	4,000	0	0.0%
SUBTOTAL		1,424,251	1,591,745	1,617,103	1,882,683	1,705,673	90.6%	1,792,516	1,788,109	(94,574)	(5.0%)
411 FIRE PROTECTION											
411.054	CRCOG-Fire Operating Contribution	150,726	199,943	203,931	200,520	200,520	100.0%	201,493	201,493	973	0.5%
411.055	Warriors Mark Fire Contribution	2,500	2,500	0	2,500	2,500	100.0%	2,500	2,500	0	0.0%
411.056	Port Matilda Fire Contribution	2,500	2,500	0	2,500	2,500	100.0%	2,500	2,500	0	0.0%
411.075	CRCOG-Fire Capital Contribution	73,070	73,070	76,575	76,274	76,274	100.0%	76,926	76,926	652	0.9%
411.990	Foreign Fire Relief Contribution	123,914	129,081	117,843	117,843	132,639	112.6%	132,693	132,693	14,850	12.6%
SUBTOTAL		352,710	407,094	398,349	399,637	414,433	103.7%	416,112	416,112	16,475	4.1%
412 AMBULANCE SERVICE											
412.056	Port Matilda EMS Contribution	500			500	500	100.0%	500	500	0	0.0%
SUBTOTAL		500	0	0	500	500	100.0%	500	500	0	0.0%
413 CODE ENFORCEMENT											
413.000	Sewage Enforcement Services	10,669	20,240	14,959	15,000	500	3.3%	500	500	(14,500)	(96.7%)
SUBTOTAL		10,669	20,240	14,959	15,000	500	3.3%	500	500	(14,500)	(96.7%)
414 PLANNING & ZONING											
414.012	Planning & Zoning Director Salary	57,623	59,727	62,689	63,629	63,629	100.0%	65,607	65,607	1,978	3.1%
414.013	Zoning Administrator Salary	46,621	48,215	50,344	51,099	51,099	100.0%	51,712	51,712	613	1.2%
414.014	Planning & Zoning Staff Salaries/Intern	37,273	38,177	37,405	35,599	31,223	87.7%	41,814	41,814	6,215	17.5%
414.015	Ordinance Enforcement Officer Salary	11,626	11,902	10,415	17,160	14,624	85.2%	18,720	18,720	1,560	9.1%
414.019	Uniform & Equipment Purchases	0	0	0	500	0	0.0%	500	500	0	0.0%
414.021	Office Supplies	3,347	1,910	947	1,500	1,100	73.3%	1,000	1,000	(500)	(33.3%)
414.024	General Expense	559	35	322	500	200	40.0%	500	500	0	0.0%
414.031	Professional Services	9,953	2,169	6,662	8,400	7,000	83.3%	8,400	18,400	10,000	119.0%
414.032	Communications	560	523	541	510	475	93.1%	510	510	0	0.0%
414.033	Transportation	0	27	11	100	25	25.0%	50	50	(50)	(50.0%)
414.034	Advertising And Printing	4,484	4,988	2,326	4,850	3,750	77.3%	4,850	4,850	0	0.0%
414.037	Repairs & Maintenance	1,096	130	1,420	200	400	200.0%	1,000	1,000	800	400.0%
414.042	Dues,Subs,Memberships,Conferences	1,205	1,825	1,148	1,100	1,650	150.0%	1,650	1,630	530	48.2%
414.045	Contracted Services	246	163	287	250	250	100.0%	300	300	50	20.0%
414.075	Office Equipment	0	50	0	0			0	0	0	n/a
414.174	Education	0	0	0	0			0	0	0	n/a
414.252	Training Seminars	384	644	3,895	4,500	4,000	88.9%	6,000	4,500	0	0.0%
414.544	CRCOG - CRPA Township Share	54,965	56,278	62,639	55,141	55,141	100.0%	62,236	62,236	7,095	12.9%

FERGUSON TOWNSHIP

2011 BUDGET

GENERAL FUNDS

01 GENERAL FUND

ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
414.545	CRCOG - MPO Township Share	28,025	28,900	30,056	32,788	32,788	100.0%	34,066	34,066	1,278	3.9%
SUBTOTAL		257,967	255,663	271,106	277,826	267,354	96.2%	298,915	307,395	29,569	10.6%
415 EMERGENCY MANAGEMENT											
415.530	CRCOG Contribution-EMS	15,578	18,897	26,920	34,949	34,949	100.0%	34,585	34,585	(364)	(1.0%)
415.531	CRCOG Contribution-EMS Contingency	6,288	6,377	2,646	2,626	2,626	100.0%	2,669	2,669	43	1.6%
SUBTOTAL		21,866	25,274	29,566	37,575	37,575	100.0%	37,254	37,254	(321)	(0.9%)
421 HEALTH & WELFARE											
421.045	Contracted Services-Health Officer	5,678	4,197	7,317	6,000	5,000	83.3%	5,000	5,000	(1,000)	(16.7%)
SUBTOTAL		5,678	4,197	7,317	6,000	5,000	83.3%	5,000	5,000	(1,000)	(16.7%)
426 RECYCLING, COLLECTION, DISPOSAL SERVICES											
426.000	Recycling of Grass, Leaves, etc.	33,005	37,427	33,005	40,000	33,005	82.5%	40,000	40,000	0	0.0%
SUBTOTAL		33,005	37,427	33,005	40,000	33,005	82.5%	40,000	40,000	0	0.0%
430 PUBLIC WORKS-ROADS & STREETS MAINTENANCE											
430.019	Uniform Rental	4,165	4,438	4,189	3,900	4,100	105.1%	4,100	4,100	200	5.1%
430.021	Vehicle Fuel Testing	0	0	100	1,000	100	10.0%	100	100	(900)	(90.0%)
430.022	Vehicle Diesel Fuel	24,865	38,743	17,572	39,000	27,000	69.2%	36,000	36,000	(3,000)	(7.7%)
430.023	Vehicle Gasoline	14,682	17,362	22,663	20,100	12,000	59.7%	12,000	12,000	(8,100)	(40.3%)
430.024	General Expense	17,677	18,790	19,836	17,250	17,250	100.0%	17,750	17,750	500	2.9%
430.026	Small Tools And Equipment	4,925	4,886	3,441	4,000	4,500	112.5%	4,500	4,000	0	0.0%
430.032	Communications	(2)	0	2,624	1,680	1,900	113.1%	2,000	2,000	320	19.0%
430.037	Repairs & Maintenance	0	950	0	0	0		0	0	0	n/a
430.038	Equipment Rentals	4,097	5,047	4,566	6,000	4,500	75.0%	6,000	6,000	0	0.0%
430.042	Dues, Subs, Memberships, Conferences	3,442	3,381	2,708	2,250	2,250	100.0%	6,750	6,750	4,500	200.0%
430.234	Oil, Lubricants, And Fluids	5,227	6,750	5,676	6,500	5,500	84.6%	6,500	6,500	0	0.0%
430.238	Clothing Allowance	4,837	4,805	2,831	4,100	4,000	97.6%	4,100	4,100	0	0.0%
430.327	Radio Maintenance	180	139	354	2,000	1,500	75.0%	2,000	2,000	0	0.0%
SUBTOTAL		84,095	105,291	86,558	107,780	84,600	78.5%	101,800	101,300	(6,480)	(6.0%)
432 PUBLIC WORKS-SNOW REMOVAL											
432.024	General Expense	2,666	4,361	4,575	4,000	4,000	100.0%	4,000	4,000	0	0.0%
432.221	Chemicals And Supplies	68,779	80,361	59,586	79,000	70,000	88.6%	81,376	81,376	2,376	3.0%
SUBTOTAL		71,445	84,722	64,161	83,000	74,000	89.2%	85,376	85,376	2,376	2.9%
433 PUBLIC WORKS-SIGNALS, SIGNS & MARKINGS											
433.036	Traffic Signal Charges	8,256	7,699	8,980	9,000	7,700	85.6%	8,000	8,000	(1,000)	(11.1%)
433.061	Highway Line Painting	40,996	0	0					0	0	n/a

FERGUSON TOWNSHIP

2011 BUDGET

GENERAL FUNDS

01 GENERAL FUND

ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
433.245	Street Signs And Supplies	14,520	14,314	6,203	30,000	10,000	33.3%	30,000	30,000	0	0.0%
433.372	Traffic Signal Repairs	6,958	2,980	7,385	6,000	6,000	100.0%	7,000	7,000	1,000	16.7%
SUBTOTAL		70,730	24,993	22,568	45,000	23,700	52.7%	45,000	45,000	0	0.0%
437 PUBLIC WORKS-EQUIPMENT MAINTENANCE											
437.014	Mechanic's Salary	48,418	49,075	51,628	51,780	51,780	100.0%	52,401	52,401	621	1.2%
437.015	Mechanic Overtime	506	606	222	700	225	32.1%	700	700	0	0.0%
437.024	General Expense	2,157	2,738	2,306	3,000	3,000	100.0%	3,000	3,000	0	0.0%
437.025	Repair & Maintenance	41,179	51,953	56,377	48,000	57,000	118.8%	60,000	60,000	12,000	25.0%
437.037	Outside Repairs	9,771	13,095	8,203	12,000	12,000	100.0%	12,000	12,000	0	0.0%
SUBTOTAL		102,032	117,466	118,736	115,480	124,005	107.4%	128,101	128,101	12,621	10.9%
438 PUBLIC WORKS-HIGHWAY MAINTENANCE											
438.012	Road Supervisor Salary	53,845	56,213	58,874	59,757	59,757	100.0%	61,284	61,284	1,527	2.6%
438.014	Road Crew Salaries	343,490	339,935	349,160	365,240	365,240	100.0%	375,449	375,449	10,209	2.8%
438.015	Road Crew Overtime	20,224	26,452	25,581	37,065	20,100	54.2%	38,100	38,100	1,035	2.8%
438.141	Part-Time Help Wages	11,342	13,830	13,530	20,580	1,000	4.9%	32,585	32,585	12,005	58.3%
438.245	Supplies & Materials (non-liquid fuels)	1,143	2,710	3,995	15,000	10,000	66.7%	5,000	5,000	(10,000)	(66.7%)
SUBTOTAL		430,044	439,140	451,140	497,642	456,097	91.7%	512,418	512,418	14,776	3.0%
447 TRANSIT SYSTEM											
447.053	CATA-Centre Area Transportation Authority	86,093	88,713	88,186	90,294	87,110	96.5%	88,281	88,281	(2,013)	(2.2%)
SUBTOTAL		86,093	88,713	88,186	90,294	87,110	96.5%	88,281	88,281	(2,013)	(2.2%)
452 PARKS & RECREATION											
452.546	CRCOG-Parks & Recreation Contribution	230,899	257,811	282,001	287,960	287,960	100.0%	323,327	323,327	35,367	12.3%
452.547	CRCOG-Aquatics Contribution	31,227	32,981	32,766	16,043	16,043	100.0%	13,639	13,639	(2,404)	(15.0%)
452.548	CRCOG-Pools Capital Contribution	52,540	124,806	99,853	113,237	113,237	100.0%	118,436	118,436	5,199	4.6%
452.549	CRCOG-Nature Center Contribution	5,254	6,710	15,179	11,940	11,940	100.0%	12,977	12,977	1,037	8.7%
452.550	CRCOG-Regional Parks	106,016	93,224	93,224	93,224	93,224	100.0%	176,920	160,851	67,627	72.5%
452.551	Millbrook Marsh Capital Contribution	5,000	5,000	0	0	0		0	0	0	n/a
SUBTOTAL		430,936	520,532	523,023	522,404	522,404	100.0%	645,299	629,230	106,826	20.4%
454 TOWNSHIP PARKS OPERATING EXPENSES											
454.001	Township Parks Maintenance	6,198	18,521	4,252	25,000	21,750	87.0%	0	0	(25,000)	(100.0%)
454.061	Township Parks Minor Improvements	22,757	0	0	0	0		0	0	0	n/a
454.548	Township Parks Operating Expenses	11	540	208	700	500	71.4%	700	700	0	0.0%
SUBTOTAL		28,966	19,062	4,460	25,700	22,250	86.6%	700	700	(25,000)	(97.3%)
455 SHADE TREE PROGRAM											

FERGUSON TOWNSHIP

2011 BUDGET

GENERAL FUNDS

01 GENERAL FUND

ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
455.045	Contracted Services	23,696	11,145	47,840	22,000	20,000	90.9%	22,000	22,000	0	0.0%
455.046	Street Trees Replacements	6,774	9,853	7,897	35,200	19,000	54.0%	37,630	37,630	2,430	6.9%
455.047	Street Trees-New				4,800	0	0.0%	0	0	(4,800)	(100.0%)
SUBTOTAL		30,470	20,998	55,737	62,000	39,000	62.9%	59,630	59,630	(2,370)	(3.8%)
456 LIBRARIES											
456.000	CRCOG Contribution-Schlow Library Services	250,090	274,557	300,602	307,023	307,023	100.0%	318,685	318,685	11,662	3.8%
456.001	Schlow Library Contribution	0	0	0	7,722	7,722	100.0%	0	0	(7,722)	(100.0%)
SUBTOTAL		250,090	274,557	300,602	314,745	314,745	100.0%	318,685	318,685	3,940	1.3%
458 SENIOR CITIZENS											
458.055	CRCOG Contrib-Senior Center & Ferguson Seniors	21,891	23,041	21,772	24,746	24,746	100.0%	19,895	19,895	(4,851)	(19.6%)
SUBTOTAL		21,891	23,041	21,772	24,746	24,746	100.0%	19,895	19,895	(4,851)	(19.6%)
459 COUNCIL OF GOVERNMENTS/REGIONAL PROJECTS											
459.014	Administration & General	66,037	68,946	85,703	84,086	84,086	100.0%	89,182	89,182	5,096	6.1%
459.055	Spring Creek Watershed Monitoring	0	4,840	4,840	4,840	4,840	100.0%	4,840	4,840	0	0.0%
459.058	Cable Franchise Consortium	3,600	4,180	0					2,000	2,000	n/a
459.059	Spring Creek Watershed Commission	0	914	457	500	500	100.0%	500	500	0	0.0%
459.075	COG Building Capital	2,515	2,620	2,818	4,519	4,519	100.0%	4,663	4,663	144	3.2%
459.080	COG Contingency	219	2,465	3,202	0			3,842	3,842	3,842	n/a
459.081	Cnet Contribution	5,250	6,750	13,000	13,520	13,520	100.0%	13,520	13,655	135	1.0%
SUBTOTAL		77,621	90,715	110,020	107,465	107,465	100.0%	116,547	118,682	11,217	10.4%
461 NATURAL RESOURCES CONSERVATION											
461.531	Gypsy Moth Spraying Program	0	30,546	11,955	0	0		0	0	0	n/a
SUBTOTAL		0	30,546	11,955	0	0		0	0	0	n/a
472 DEBT SERVICE-INTEREST											
472.000	Interest on Escrow Deposits	4,696	2,053	2,556	2,500	2,700	108.0%	2,700	2,700	200	8.0%
SUBTOTAL		4,696	2,053	2,556	2,500	2,700	108.0%	2,700	2,700	200	8.0%
480 CONTINGENCY											
480.018	Salaries & Wages Merit Increase	500	500		22,368	16,889	75.5%	23,192	23,192	824	3.7%
480.019	Salaries & Wages Adjustments							6,000	6,000	6,000	n/a
480.020	Salaries & Wages Deferred Comp.			7,674	12,182	11,607	95.3%	16,435	16,435	4,253	34.9%
480.024	General Expense-Uncommitted Reserve	6,931	9,105	8,053	30,000	6,000	20.0%	30,000	30,000	0	0.0%
SUBTOTAL		7,431	9,605	15,727	64,550	34,496	53.4%	75,627	75,627	11,077	17.2%
483 EMPLOYER PAID BENEFITS											

FERGUSON TOWNSHIP

2011 BUDGET

GENERAL FUNDS

01 GENERAL FUND

ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
483.000	Pension Expense (net)	11,791	27,360	32,438	47,353	257,120	543.0%	154,129	154,129	106,776	225.5%
SUBTOTAL		11,791	27,360	32,438	47,353	257,120	543.0%	154,129	154,129	106,776	225.5%
486 INSURANCE											
486.001	Insurance Claims Expenses			18,510	0	0			0	0	n/a
486.351	General Liability & Property Insurance	34,762	34,217	31,463	33,129	36,063	108.9%	37,866	37,866	4,737	14.3%
486.352	Police Liability Insurance	18,440	18,871	30,233	33,343	36,857	110.5%	38,700	38,700	5,357	16.1%
486.353	Public Officials Insurance	17,614	18,729	18,214	19,179	22,552	117.6%	23,680	23,680	4,501	23.5%
486.354	Workers Compensation	47,139	63,646	38,622	89,797	97,285	108.3%	102,781	102,781	12,984	14.5%
486.355	Vehicle Insurance	8,024	10,747	8,566	9,049	10,631	117.5%	11,163	11,163	2,114	23.4%
SUBTOTAL		125,979	146,209	145,607	184,497	203,388	110.2%	214,189	214,189	29,692	16.1%
487 OTHER EMPLOYEE BENEFITS											
487.152	Dental Insurance	41,570	39,310	37,334	37,005	38,548	104.2%	37,398	37,398	393	1.1%
487.153	Short Term Disability Insurance	10,125	8,103	9,466	8,996	9,041	100.5%	9,070	9,070	74	0.8%
487.155	Health Insurance Waivers	0	0	0		8,304		9,717	9,717	9,717	n/a
487.156	Health/RX/Vision	439,361	432,079	479,479	562,730	581,102	103.3%	600,892	600,892	38,162	6.8%
487.157	Health Savings Account	0	8,000	4,000	5,000	3,500	70.0%	5,000	5,000	0	0.0%
487.158	Life Insurance	14,720	10,538	9,913	10,551	10,618	100.6%	10,635	10,635	84	0.8%
487.159	Heart & Lung Payments			6,806	0	0		0	0	0	n/a
487.161	Employer Social Security	181,977	195,408	203,272	219,550	212,701	96.9%	228,463	228,463	8,913	4.1%
487.162	Unemployment Compensation	4,305	4,797	5,423	5,755	6,125	106.4%	6,578	6,578	823	14.3%
SUBTOTAL		692,057	698,235	755,693	849,587	869,939	102.4%	907,753	907,753	58,166	6.8%
491 REFUND OF PRIOR YEAR'S REVENUE											
491.000	Refund Of Prior Year's Revenue			568	0	0		0	0	0	n/a
SUBTOTAL		0	0	568	0	0		0	0	0	n/a
492 INTERFUND OPERATING TRANSFERS-OUT											
492.002	Transfers to Street Light Fund (02)	0			0	0			0	0	n/a
492.003	Transfers to Hydrant Fund (03)	0			0	0			0	0	n/a
492.004	Transfers to TIF Fund (04)	1,398,685	1,487,597	1,233,291	1,236,096	1,316,234	106.5%	1,260,183	1,260,183	24,087	1.9%
492.016	Transfers to Gen Obl Fund (16)	682,870	584,166	456,650	400,000	569,890	142.5%	562,209	562,809	162,809	40.7%
492.017	Transfers to Construction Fund (17)	0			0	0			0	0	n/a
492.019	Transfers to Ag Preservation Fund (19)	25,000	15,000	15,000	15,000	15,000	100.0%	15,000	15,000	0	0.0%
492.030	Transfers to Capital Reserve Fund (30)	913,458	1,629,114	549,000	1,255,000	750,000	59.8%	850,000	900,000	(355,000)	(28.3%)
492.035	Transfers to Liquid Fuels Fund (35)		225,997	0	0	0		0	0	0	n/a
492.092	Transfers to Park Improvement Fund (92)					56,094			0	0	n/a
SUBTOTAL		3,020,013	3,941,875	2,253,941	2,906,096	2,707,218	93.2%	2,687,392	2,737,992	(168,104)	(5.8%)

FERGUSON TOWNSHIP

2011 BUDGET

GENERAL FUNDS

01 GENERAL FUND

ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED ACTUAL	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
	TOTAL GENERAL FUND EXPENSES	8,594,903	9,989,076	8,436,408	9,842,437	9,440,469	95.9%	9,893,824	9,931,263	88,826	0.9%
	NET REVENUE/(EXPENSE)	294,230	(304,521)	571,812	(804,340)	(297,217)	37.0%	(1,018,852)	(919,477)	(115,137)	14.3%

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

GENERAL FUNDS

01 GENERAL OPERATING FUND

REVENUE

301 REAL ESTATE TAXES

301.010 - 030 Real Estate Taxes (2.422 mills)

\$1,247,574

\$1,282,145

Based on the 2003 Ferguson Township forecast prepared by the Centre Region Planning Agency, the forecast of new dwelling units over the period 2003-2030 for Ferguson Township will total 2,771 for an average of 103 new units per year.

According to Trulia, the real estate search website, on October 5, 2010, the median sales price for homes in State College PA for the period July 10 to September 10 was \$203,500. This represents a decline of 7.9%, or \$17,500, compared to the prior quarter and a decrease of 7.5% compared to the prior year. Sales prices have appreciated 3.8% over the last 5 years in State College. The average listing price for State College homes for sale on Trulia was \$293,725 for the week ending September 29, which represents a decline of 2.2%, or \$6,578, compared to the prior week and an increase of 0.1%, or \$277, compared to the week ending September 08. Average price per square foot for State College PA was \$140, an increase of 1.4% compared to the same period last year.

The average historical growth rate in total assessed value for this period has been approximately 4.1% per year. The budget assumes payments will be made during the 2% discount period.

The budget reflects that most of the Township real estate taxes are escrowed and paid during the discount period at 2% discount. The budget also provides for a 2% allowance for uncollectable accounts.

According to the Centre County Assessment Office for Ferguson Township, the assessed values are summarized in the following table

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

Year	Rate (mils)	Assessed Value	\$ Change	% Change
2011 Estimate	2.422	\$ 551,431,788	\$ 10,812,388	2.00%
2010*	2.422	\$ 540,619,400	\$ 13,775,400	2.61%
2009*	2.422	\$ 526,844,000	\$ 9,552,220	1.85%
2008*	2.422	\$ 517,291,780	\$ 12,088,895	2.39%
2007*	1.562	\$ 505,202,885	\$ 16,821,620	3.44%
2006*	1.562	\$ 488,381,265	\$ 22,259,465	4.78%
2005*	1.562	\$ 466,121,800	\$ 14,861,510	3.29%
2004*	1.562	\$ 451,260,290	\$ 20,089,620	4.66%
2003*	1.562	\$ 431,170,670	\$ 21,328,350	5.20%
2002*	1.562	\$ 409,842,320	\$ 18,937,355	4.84%
2001*	0.952	\$ 390,904,965	\$ 17,411,055	4.66%

*information obtained from Centre County Assessment Office Tax Duplicate

301.020 Delinquent real estate taxes (<1.0% of above)

\$10,800

\$10,000

For the current budget, this has been estimated at less than 1% of the real estate tax.

301.030 Taxes on the supplemental billing.

\$4,625

\$7,500

Each year new tax parcels along with property improvements are added to the tax duplicate. Many of these changes do not meet the deadline for the original duplicate printing and are placed in a supplemental duplicate printing. Taxes are collected from these property owners through this billing process.

310 LOCAL ENABLING TAXES

310.010 Real Estate Transfer Tax (1.25%):

\$850,000

\$900,000

The Real Estate Transfer taxes are paid at the time that property transfers from one property owner to another. The transfer tax is levied at 2.75% of the sale value, with 1.0% allocated to the Commonwealth of Pennsylvania; 0.5% allocated to the School District; and the remaining 1.25% allocated to the Township. This tax revenue varies with the number of the real estate

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

transfers in any given year. As the market value of properties change, the size of the transfer tax changes. With the continued increase in State College real estate market values and the population growth of Ferguson Township, it is reasonable to estimate that the transfer tax revenue will grow along with this. However, since the economy continues to be unstable, the budget assumes no change for 2011. For comparative purposes the Township has collected the following amounts in real estate transfer taxes:

Due to the severe downturn in the housing and mortgage markets, there has been a significant reduction in the amount of the transfer taxes collected. Economists believe that foreclosures and weak housing markets may continue through 2011.

<u>Tax Year</u>	<u>Tax</u>	<u>Description</u>	<u>\$ change</u>	<u>% change</u>
2010	\$850,000	←projected	\$9,405	1.1%
2009	\$840,595	←actual	(\$443,405)	(33.8%)
2008	\$1,284,000	←actual	\$32,000	2.6%
2007	\$1,252,000	←actual	(\$147,000)	(10.5%)
2006	\$1,394,000	←actual	(\$53,000)	(3.7%)
2005	\$1,447,000	←actual	\$311,000	27.4%
2004	\$1,136,000	←actual	\$60,000	5.6%
2003	\$1,076,000	←-actual	\$299,750	38.6 %
2002	\$776,250	←change in rate	\$376,838	94.4%
2001	\$399,412			

310.021 Earned Income Tax (1.40%)

\$5,712,000

\$5,500,000

The Earned Income tax is levied by the school district and the township on the employees residing in the Township. The Township's portion is 1.40% of earned income. The Township processes approximately 9,000 individual tax returns per year.

Wage and tax collections details are listed below.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

Tax Year	Tax Rate	Taxes	\$ Change	% Change
2010	1.40%	\$ 5,500,000	\$ 3,133	0.06%
2009	1.40%	\$ 5,496,867	\$ (137,626)	-2.44%
2008	1.40%	\$ 5,634,493	\$ 367,066	6.97%
2007	1.40%	\$ 5,267,427	\$ 218,152	4.32%
2006	1.40%	\$ 5,049,275	\$ 425,055	9.19%
2005	1.40%	\$ 4,624,220	\$ 91,220	2.01%
2004	1.40%	\$ 4,533,000	\$ 313,010	7.42%
2003	1.40%	\$ 4,219,990	\$ 69,990	1.69%
2002	1.40%	\$ 4,150,000	\$ 302,000	7.85%
2001	1.30%	\$ 3,848,000		0.00%

310.051 Local Services Tax (\$47 per person)

\$240,000

\$300,000

Effective January 1, 2009, Act 7 of 2007, eliminated the Emergency Municipal Services Tax (EMST) and replaced it with the Local Services Tax (LST). The LST provides for a low-income exemption of \$12,000 and a prorated assessment and withholding of the tax over the number of pay periods of an employer.

The LST is levied at the rate of \$52 per year for wages exceeding \$12,000 for the Township and a zero (\$0) exemption amount for the school district. Five dollars (\$5) is allocated to the State College Area School District (SCASD) and the remaining or \$47, allocated to the Township. For amounts under \$12,000, any amount up to \$5 is allocated to the school district first and any remaining amounts collected over the \$5 is allocated to the Township.

The State College Borough is the current collector of the LST tax for the Township. In 2011, the staff anticipates improved Penn State employee tracking for more defined distribution of withholding.

321 BUSINESS LICENSES & PERMITS

321.010 Fiber Optic License Fee

\$22,143

\$22,143

Beginning in 2010, the Township contracted with Northeastern ITS, LLC for the license to install fiber optic cable in the Township Right of Way. The contract terms provide for annual payments of \$1.80 per lineal foot or \$22,143.60 on or before January 1 of each year until December 31, 2019

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

321.061 Transient Retailers

\$100

\$300

The Township requires that individuals conducting solicitation and transient businesses within the Township obtain permits. These permits are based upon the amount of time that the individual or business would like to conduct an activity in the Township, and fees have been established in accordance with Resolution No. 2010-3 as follows:

Time Frame	Transient	Peddling	Soliciting
Per Day	\$50	\$10	\$10
Per Week	\$250	\$40	\$40
Per Month	\$500	\$80	\$80
Per Year	\$1,000	\$200	\$200

321.062 Home Occupation Permits

\$100

\$100

With the adoption of the Township's Fee Resolution, a fee was implemented for home occupation permits to recover the costs associated with tracking and issuing these permits.

321.080 Cable TV Franchise Fee

\$190,000

\$200,000

The Township is entitled to collect a 5% Franchise Fee from the cable operator under the Cable Franchise Ordinance that was adopted in August 2008. The Franchise Agreement, providing that all customers, services and programming revenues be assessed at 5.0%. In addition, the cable operator is required to pay to the municipality these assessed revenues on a quarterly basis. The budgeted revenue is estimated to remain consistent with 2010 revenues. This estimate is based on \$4,000,000 in annual gross revenues for all cable services in Ferguson Township.

322 NON-BUSINESS LICENSES & PERMITS

322.080 Driveway Permits

\$1,000

\$1,100

The Driveway Permit requirements were instituted in 1989 in order to address problems experienced with access to public streets. This permit is applied for in conjunction with a zoning permit and sets forth the requirements of the applicant to make the appropriate connection with a public street so as not to compound or create storm drainage problems.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

322.081 Sewage Permits

\$8,500

\$500

Beginning January 1, 2010, the Sewage Enforcement Officer began billing customers directly, rather than by going through the Township for billing. As a result, the budgeted revenue and expenditures will decrease significantly. Additionally, the Department of Environmental Protection hasn't provided reimbursements for municipalities for more than a year, in some cases, two years.

The Sewage Enforcement Officer (SEO) is authorized to issue the necessary installation or repair permits in order to keep on-lot septic systems in compliance with this State law.

Through September of 2010, the Township only issued 3 permits for new systems and 12 permits for repairs in accordance with Act 537, The Pennsylvania Sewage Facilities Act.

322.082 Sign Permits & Renewals

\$11,500

\$11,500

Sign permitting and license renewals are an important part of the Zoning Administrator's responsibilities. This program has been completely computerized to allow for the tracking of permits and licensing of existing and new signs erected in the Township. The sign licensing and permit fees have not changed since 1992 and the current fees are based upon Resolution 2010-3 that sets forth the fees for licensing and permitting as follows:

	FEE			
<u>Item</u>	<u>0-10 sq ft</u>	<u>11-50 sq ft</u>	<u>51-100 sq ft</u>	<u>100+ sq ft</u>
Initial Permit	\$15	\$25	\$45	\$80
Renewal	\$10	\$20	\$40	\$75

331 FINES

331.010 Centre County Probation/Fines

\$55,000

\$20,000

This revenue account is a combination of funds received from the County Court system for individuals who have been fined for violations and those who are on a payment program through the County.

331.011 Magistrate Parking / Grass & Weeds / Snow Violations

\$20,000

\$60,000

The receipt of these funds reflects the fines paid for parking and ordinance violations issued by the Police Department and the Ordinance Enforcement Officer in addition to fines by the District Court Judge.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

331.013 False Alarm Fees

\$5,000

\$3,000

The Centre Region Municipalities implemented a false alarm fee to reduce and curtail the number of false alarms that were consuming police and fire services. False alarm fees are billed based on the current Fee Schedule.

331.014 DUI Fines

\$20,000

\$20,000

Since 1989, the Township has utilized a fee that is billed to individuals who are found guilty of violating the DUI section of the Motor Vehicle Code. Through the Centre County Court Administrator's office, this fee is added on to any fines levied by the Court. The fees are also representative of the police officers' time and testing costs incurred due to the arrest of the individual. Historically, defendants have paid these costs on an installment basis. There are occasions, however, when these fines are not paid, such as when the individual has been found guilty of an additional offense, or if an individual violates his/her Accelerated Rehabilitation Schedule (ARD). Normally, defendants through the Court Administrator's office pay the fees on a monthly basis.

341 INTEREST

341.000 - 341.010 Interest Earnings

\$85,200

\$62,500

341.000	Bank Account & CD Interest	\$30,000
341.001	Morgan Stanley Investment Account	\$30,000
341.009	Earned Income Tax Account Interest	\$2,000
341.010	Real Estate Tax Account Interest	\$500

The Township has been very active investing available cash seeking to obtain the highest rate of return on investment while maintaining the security in principal required by law and local policy guidelines. The Township utilizes the area banks, the Pennsylvania Local Government Investment Trust (PLGIT) and the Morgan Stanley brokerage firm in order to invest these funds. All investments are made in accordance with the State laws regarding the investments for local governments. The Federal Government backs the Township's investments if invested in agencies of the Federal Government. Further, the Township has required local banks to collateralize all of its investments and deposits over the FDIC insured amounts according to Act 72. The Township continues to utilize the Cash Secured Manager account at Clearfield Bank & Trust to enable the money to be swept into a higher interest bearing account. Due to the lower rate offered on the sweep account with Clearfield, available funds will be invested in short-term cds. In order to maintain cash flow, the term investments are staggered and kept at

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

intervals of 36 months or less in accordance with the adopted investment policy.

During 2010, the Township issued an RFP for banking services. As a result, the Township may have a new depository relationship beginning in 2011.

351 FEDERAL GRANT REVENUES

351.000 FEMA Grant Reimbursements

\$0

\$0

This line item represents the funding received from the Federal Emergency Management Agency.

354 STATE GRANT REVENUES

354.001 DUI & Corridor Grant Reimbursements

\$77,410

\$59,830

Since 1995, the Township has received DUI Checkpoint grant funding to provide for police officers' overtime, materials and testing supplies to conduct checkpoints for violators of the Motor Vehicle Code. This program is administered by Ferguson Township for all of Centre County, and all of the police departments within the County participate in staffing the checkpoints. The current grant period ends September 30, 2010. The new grant was approved through September 30, 2011.

354.004 Buckle-Up Reimbursement

\$2,500

\$4,700

This account provides for the reimbursements from the Buckle-Up program.

354.005 DARE Instructor Reimbursement

\$1,000

\$0

Beginning in 1996, the State College Area School District (SCASD) received funding to conduct the Drug Awareness and Resistance Education (DARE) Program. Certified DARE instructors teach this program. Prior to 1996, the municipalities paid its DARE instructors to conduct the program in grade schools. In 1996, the municipalities developed a formula that reimbursed municipalities for DARE instructor costs, based on the number of students that attended the schools from each of the municipalities. The DARE program was discontinued in 2010, no further reimbursement is expected.

354.006 Police Academy Reimbursement

\$0

\$0

In the past, the State provided 60% of the cost of the wages and a per diem rate for food, housing and travel for officers enrolled in the police academy training. For 2010, the state no longer reimburses the municipality for these expenses.

354.008 Drive Safe (Smooth Operator) Reimbursement

\$9,000

\$3,500

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

This account provides for the reimbursements from the Smooth Operator Program.

354.010 Safety Related Revenues

\$0

\$0

This account collects revenues generated by safety related awards, rebates and savings based on our safety programs and safety record.

354.011 DCNR Grant

\$0

\$8,750

This is to budget for the grant applied for the street tree replacements from DCNR

355 STATE REVENUES RECEIVED

355.001 Public Utility Realty Taxes (PURTA)

\$10,163

\$11,768

PURTA is a grant that the Township applies for annually to the Pennsylvania Department of Revenue. The grant funding comes from fees in-lieu-of-taxes collected by the Department of Revenue on properties owned by utility companies. The application is submitted in July or August of each year, with funding typically received in October or early November. The basis of the grant amount is the value of the utility property and the millage rate of the municipality. The payment is based on the prior year's collections.

355.006 Winter Snow Agreement

\$1,632

\$2,064

In 2010, the Township entered into a new 5-year agreement, ending in 2015, with the Pennsylvania Department of Transportation to remove snow and ice from Whitehall Road from Route 26 to Blue Course Drive. The annual payment has increased by \$432. This amount may increase by approximately one mile with the Whitehall Road Renovation.

355.008 Liquor License Tax

\$2,400

\$2,700

The Township receives licensing fees for eight (8) locations that have liquor-licensed establishments. Annually, the Commonwealth of Pennsylvania's Bureau of Liquor Control issues licenses that include a \$300 annual fee that is remitted to the municipality where the licensed establishment is located. Establishments with liquor licenses in Ferguson Township include Collegiate Subs, American Legion Post 245, JAC Inc., The Old Oak Tavern, Northland Recreation Center Inc., We Three Brewmeisters Bed and Breakfast, Metz Enterprises, Inc. and the Veterans Club 5825 Inc.

In 2010, Brownies Valley Tavern obtained a new license resulting in an additional payment for 2010.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

355.990 Foreign Fire Relief Funding

\$117,843

\$132,639

The State provides funding assistance for Township Foreign Fire Company annually. In accordance with DCED regulations, this funding needs to be deposited in the General Fund Revenue and then transferred to the appropriate Fire Company within 60 days of receipt. This funding is generally received in early October and then transferred to the State College Fire Relief Association (Alpha Fire Company). This funding is derived from a 2% excise tax on out of state insurance companies writing policies in PA.

356 STATE PAYMENTS IN-LIEU OF TAXES

356.001 State Forest Lands

\$2,255

\$2,255

The Township receives an allocation of \$0.51 per acre as in-lieu-of-tax payments on State Forest Lands. The Commonwealth has 4,432.5 acres within the Township.

356.002 Game Commission Lands

\$3,064

\$3,064

The Township receives an allocation of \$.80 per acre in accordance with Act 102 of 2006 as in-lieu-of-tax payments on State Game Lands. The Commonwealth has 3830.25 acres of game lands within the Township.

357 REVENUES FOR PROJECTS

357.002 BNI Local Drug Task Force

\$6,000

\$6,000

The Attorney General's, Bureau of Narcotics provides grant funding for the Centre County Drug Task Force in which our officers participate. The funding is 100% of the cost of officer overtime (including benefits) related to this program.

357.003 County Liquid Fuels Tax Grant

\$0

\$0

An application for County Liquid Fuels funding was submitted in 2010 for the Whitehall Road Widening Project, these funds are uncertain at this time. No funding is budgeted for 2011.

357.014 Ag Progress Days Revenue

\$2,900

\$3,150

This is reimbursement from Penn State University for the expenses related to the police services during the annual Ag Progress Days event.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

357.015 Miscellaneous Bid Fees

\$300

\$150

This line item is revenue received for miscellaneous project contractor bid fees.

357.016 Sidewalk Repairs/Replacements

\$1,500

\$1,500

This line item is revenue received for repairs/replacements of sidewalks.

358 LOCAL GOVERNMENT SHARED PAYMENTS

358.000 Custodian Services Revenue

\$25,237

\$23,961

This account provides for the revenue received for custodian services provided to the Centre Region Council of Government. The Township and the Centre Region COG enter into a services agreement annually that provides 4 hours of custodial services daily. This includes 10% overhead costs.

361 DEPARTMENTAL EARNINGS

361.030 Subdivision Plan Submission Fees

\$3,000

\$3,500

The Township requires a \$100 fee for time extensions to help offset the cost to administer plans after approved by the Board of Supervisors.

361.031 Tax Department Administrative Fee

\$50

\$50

This amount is based on late payment charges and miscellaneous charges associated with the collection of non-tax related payments.

361.032 Site Plan/Land Development Plan Subdivision Fees

\$1,000

\$1,500

The Township's current fee schedule provides for a fee ranging from \$300 to \$750 (depending on the size of the development) for the submission of site and land development plans. The Township further divides submissions into plans that are charged a fee ranging from \$200 to \$600 and for lot consolidation plans.

361.033 NSF Charge (Admin & Police)

\$0

\$0

361.034 Zoning Hearing/Variance Fees

\$2,100

\$2,500

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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The Township charges a fee of \$175 for all hearings on variances and appeals of the Zoning Officer's decisions. This fee has covered the cost of conducting such hearings. This estimate is based on 12 hearings.

361.035 - 052 Miscellaneous Township Fees & Sales

\$460

\$785

Beginning In 2004, the Township re-codified its ordinances and was able to sell the Code of Ordinances on CD-ROM to the public and various engineering and architectural firms for their libraries. Under the current Township Fee Schedule, the cost for a printed copy was established at \$300 for a complete copy of the Codification or \$20 for a CD-ROM and \$35 for an update to those Codifications previously purchased. The entire code of ordinances is available on the Township web site at no cost. Individual ordinances that are frequently requested include the Zoning Ordinance, the Subdivision Ordinance, the Sign Ordinance and the Storm-water Management Ordinance.

361.035	Lighting Plan Application	\$375
361.036	Ordinance Amendment Fee	\$350
361.051	Zoning Map Sales	\$10
361.052	Township Ordinance Sales	\$50

361.062 Tax Certifications

\$0

\$4,500

This provides for charges related to certifying property tax payments. The current charge is \$5.00 per certification.

361.063 State College Area School District Tax Collection Commission

\$95,000

\$117,086

Since the implementation of the 511 Taxes by the State College Area School District, the Township has acted as the tax collection agent for the School District on real estate and earned income taxes. The Township will collect the earned income and real estate taxes for the School District in 2011. In 2003, the Township and School District entered into an agreement for Earned Income Tax and Real Estate Tax collection based on actual costs.

In 2009, Act 32 was passed by the State to consolidate the earned income tax collection to a countywide collection method. This will take effect on January 1, 2012.

362 PUBLIC SAFETY

362.011 Accident Reports

\$3,000

\$3,000

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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Accident reports are provided at a cost of \$15 per report. This estimate is based on 200 accident reports.

362.012 Local Background Checks

\$30

\$100

362.015 Police Assistance at PSU

\$18,000

\$18,000

Revenues are received from Penn State University for assistance at sporting events by the Township Police Department. This estimate is based on 360 hours @ \$50/hour

362.032 Township Engineer Review Fees

\$300

\$6,700

The Township Engineer bills time at a rate of two times base salary plus benefits for special projects in accordance with the fee schedule. Additional fee revenue is anticipated in 2011 from internally completed traffic impact study reviews.

362.047 Utility Pave Cut Fees

\$825

\$1,500

This revenue account fluctuates annually based on the amount of utility work conducted within the Township's right-of-ways. In accordance with the Township's Street Occupancy Ordinance, utilities that occupy the Township's right-of-way are required to apply for a Highway Occupancy Permit and to pay a permit fee set at \$75 per application plus a roadway restoration deposit. These fees are required in order to cover the costs of inspection services and the actual issuance of the permit to ensure compliance with the Township's Highway Occupancy Ordinance.

362.048 Zoning Permits

\$13,000

\$13,000

This account is for the fees for zoning permits issued to residents and businesses in accordance with the Township ordinances and the current fee schedule. As of September 30, 2009, 300 permits were issued compared with 259 permits issued through the same period in 2009. For 2010, 17 were for new homes, 74 were for additions and 209 were for other purposes. For 2009, 31 were for new homes, 58 were for additions and 170 were for other purposes.

363 HIGHWAYS & STREETS

363.022 Residential Parking Permits

\$0

\$0

This account is for issued parking permits that are not returned and refunded.

365 HEALTH

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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365.020 Health Inspection Fees

\$6,000

\$6,175

According to the detail invoices received through September 2010, the following inspections were completed. The amount charges to the Township is based on hours and administrative costs plus mileage. The State College Borough's Health Department provides the health inspections.

Quarter	Restaurants/Retail	Other
4 th Qtr 2009	4	5
1 st Qtr 2010	4	2
2 nd Qtr 2010	5	4
3rd Qtr 2010	31	6

380 MISCELLANEOUS REVENUE

380.000 All Miscellaneous Revenues

\$1,000

\$1,000

This account is for revenue received that is not specifically assigned to another account.

380.002 Bank of America (formerly MBNA) Bus Service Agreement

\$11,160

\$0

Since 1999, municipalities have been administering service agreements that CATA currently holds within the municipality's jurisdiction. Originally, CATA provided evening service to their location in Ferguson Township for additional costs. This service would not have been provided otherwise.

During 2010, Bank of America closed the Ferguson facility and as a result, the Township will no longer receive this income.

387 PRIVATE CONTRIBUTIONS

387.000 Penn State Tax Settlement

\$115,487

\$122,743

This line item represents revenues received from the revised Tax Settlement Agreement reached with the Pennsylvania State University in 2005 and a supplemental agreement entered into in 2008. Ferguson Township receives 13.81% of the total impact fee. This agreement provides for increases bi-annually based on the average of the December CPI-U of the most recent two

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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years. Increases occur every other year beginning in December 2004. The next increase will occur on December 15, 2012.

YEAR	AVG CPI	AMOUNT
2010	$[(.1+1)/2]$ est	\$122,743
2008	2.8%	\$115,487
2006	6.4%	\$112,341
2004		\$105,562

387.003 COG Building Rental Payment

\$43,082

\$42,828

The COG Building was financed by a bond issues and is owned by the participating municipalities. As part of the building project, the municipalities receive “rental payments” from the various COG agencies similar to the rental payments the COG was making to the State College Borough when it was renting Borough facilities. Rent is based on \$11.70 per square foot. Ferguson Township’s share is 23.13%.

392 INTERFUND OPERATING TRANSFERS

392.065 Transfers from Non-Uniform Pension Fund (65)

\$90,504

\$0

This account provides for the reimbursement of the Township share of funding of the Non-uniform pension plan due to the ACT 205 State assistance. For 2011 and the future, in accordance with the auditor recommendation, this amount will be netted and included in the expenditure account 01.483.000

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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01 GENERAL FUND

EXPENDITURES

400 GENERAL GOVERNMENT

400.011 Supervisors Salaries (see salary schedule)

\$16,250

\$16,250

Pursuant to the Township's Home Rule Charter, each member of the Board receives an annual compensation of \$3,250. This amount is paid in quarterly installments of \$812.50 to each Board member.

400.024 General Expense

\$6,000

\$6,000

This expenditure item covers the miscellaneous expenses of the Board. Such items include printer cartridges, paper, replacement of office equipment, (ex. fax machines) awards, memorials and celebration contributions. The projected cost of the ABC appreciation and recognition dinner is approximately \$25 per person plus any facility rental and recognition costs for a total of approximately \$3,000. Also included is the cost of promotional materials and items.

400.033 Transportation

\$500

\$500

This line item covers the cost of transportation for Board members who travel in their personal vehicles while conducting Township business. Reimbursement for mileage is at the Internal Revenue Service approved rate.

400.042 Dues, Subscriptions, Memberships & Conferences

\$9,435

\$9,745

This expenditure items covers the various expenses of the Board. Included are the costs associated with attending the Pennsylvania League of Cities & Municipalities' annual conference. The 112th Annual Convention is planned for June 2011 and will be held in Erie, PA. The budget anticipates that up to four Board members may wish to attend the conference, or portions of the conference. The budget provides for registration, up to three nights of hotel accommodations, meals, transportation and events.

In the past, the convention has proven valuable for the Board members that have attended by increasing their understanding of their roles in local government, to learn about how other municipalities deal with similar problems, to receive updates on legislation that may affect municipal governments, and to deal with current issues. The convention also allows attendees to network with fellow local elected officials from across the Commonwealth from a variety of different size municipalities. This

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allows for some benchmarking of the Township's service offerings to peer municipalities.

From a membership standpoint, the PLCM acts as our municipal voice in both the State Legislature and in Congress. By doing so, it keeps us informed about current legislation and carries our concerns to the State and Federal Legislators by educating our fellow members, and through professional lobbyists. In addition to this very important aspect of the League, the League also provides programs that are designed to specifically address municipal concerns. The services include the Penn PRIME insurance, which provides workmen's compensation insurance and all lines of liability insurance; U-Comp insurance that provides unemployment compensation insurance; PELRAS (Public Employer Labor Relations Advisory Service) providing training and discounted rates for high quality labor law firms; and training programs for elected and appointed officials. Included in this budget line item are seminars conducted by PLCM and may be helpful for Board members. In 2011 the Township anticipates budgeting \$9,745 and this allocation consists of the following:

PELRAS Membership (Public Employer Labor Relations Advisory Service)	\$500	LP3 (Local Piggyback Purchasing Program)	\$65
Home Rule Advocacy Network	\$100	PLCM Annual Convention Erie, PA June 21-24, 2011	\$4,160
Centre County Township Officials Association	\$250	PLCM (PA League of Cities and Municipalities) dues	\$4,500
CBICC (Chamber of Business and Industry for Centre County) dues	\$170	Miscellaneous Training	\$500

401 EXECUTIVE

Administrative Department Mission Statement

The Department of Administration will strive to advance professional management through open and accountable government leadership dedicated to providing sound financial management, public safety, responsible planning, recreational opportunities, and quality community infrastructure. Our goal is to continue as a progressive, healthy and livable community for future generations.

Administrative Department Goal Statement

The Township Manager, the Executive Assistant and a part-time Administrative Assistant provide support in the Department of

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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Administration. This Department is responsible for staff support to the Board of Supervisors and the overall administration of all operations, budgets, personnel, recordkeeping and day-to-day responsibilities. Additionally, all intergovernmental relations are handled and coordinated through this Department.

A retreat was held and an update of the Strategic Plan was completed in the Spring of 2010. A request for proposals was issued to complete a Police Operations and Staffing study in August 2009 and Police Executive Research Forum (PERF) was selected to complete the study. A final report is anticipated by the end of 2010. Two major agreements were reached that will have significant future years' impact; an agreement with ITS Northeast regarding a 10 year license to occupy township right-of-way for underground optical fiber and 2) an agreement with Pine Hall Development to modify the Old Gatesburg Road Extension Memorandum of Understanding. Developing a franchise agreement with Windstream has been difficult. Although staff has been diligent in trying to force negotiations there has been little progress. An agreement was reached with Premiere Power Solutions to competitively purchase electricity and natural gas. Administrative staff completed a review of the Township Personnel Manual and designated certain policies that will be applicable to all employees. In the area of personnel, annual performance evaluations were completed and reviewed for all department personnel.

In 2011, the staff hopes to complete begin discussions with the PA Dept. of Forestry on a land swap to correct common boundary line issues, and advance the COOP Plan of the Township.

401.012 Township Manager Salary (see salary schedule)(does not include merit)

\$98,395

\$99,576

401.013 Assistant Manager Salary (see salary schedule)(does not include merit)

\$0

\$23,500

This position has been included in the 2011-2015 Capital Improvement Program Budget and is the result of the Township Strategic Plan. This position is intended to distribute the responsibilities associated with the administration of the Township. This position will begin to fulfill the succession planning for the senior administration management. Duties will include managing human resources (policy, insurances, benefits, and compliance) financial analysis of services (internal and external services), Web site and public information. The anticipated early start date is July 1, 2011.

401.014 Administrative Staff Salaries (see salary schedule)(does not include merit)

\$50,773

\$53,331

This line item accounts for the salaries of the Executive Assistant, a part-time Administrative Assistant and a Recording Secretary.

DESCRIPTION	HOURS	RATE	AMOUNT
Administrative Asst	780	\$10.50	\$8,190

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Recording Secretary	270	\$12.50	\$3,375		
<u>401.021 Office Supplies</u>				\$2,750	\$2,750
In 2011, the budget anticipates no change in this allocation for a total of \$2,750. Items included in this account include the cost for envelopes, printer and computer supplies, desk supplies and other office supply needs for the administration of the Township.					
<u>401.024 General Expense</u>				\$7,500	\$8,350
This increase is a result of the decision a number of years ago to hold an Open House once every two years rather than annually. The bi-annual Open House will be held in 2011. Generally, expenses attributable to this account include items such as petty cash expenditures, payroll-processing fees, shredding of documents, employment medicals, lunch or dinner for municipal meetings, and new hires processing. This account includes other expenses that are not accounted for elsewhere within the administration of the Township.					
<u>401.032 Communications</u>				\$34,420	\$39,620
<p>This account covers the costs related to telephone lines, postage and overnight mail. Telephone charges for all departments except for the Public Works and Police Departments are covered under this account. The township's phone system operates on a PRI (Primary Rate Interface) and twenty percent 20% of the cost of the PRI is assigned to the Administration department for 2011. One traditional line is used to communicate with the traffic signals along Blue Course Drive; two additional lines are planned for the master controllers on North Hills Place and Science Park Road. The costs for optical fiber services for internet connections are estimated at \$926 per month. The Township Manager's cell phone is covered under this account. Unanticipated telephone system repairs are estimated at \$1,500. Included in this budget item is postage for routine mailing and the semi-annual newsletter as well as express mailings. Postage meter supplies and telephone books listings are estimated at \$500 per year. Included in this budget item are the costs associated with hosting the web site with GovOffice and Internet access at a cost of \$900 per year.</p> <p>New in 2011 is a proposal to complete a community wide survey of services (\$5,000). Staff anticipates this survey to be completed by a PSU class and the cost of mailing the survey is included in this year's budget. The budget for this item has increased by \$4,020 in 2011.</p>					

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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401.033 Transportation

\$500

\$500

This line item covers the cost of mileage for use of a personal vehicle by Administration staff to conduct Township business. This item has not increased.

401.034 Advertising & Printing

\$30,000

\$29,100

The Township's Home Rule Charter requires that each Board meeting agenda be advertised in the legal section of the newspaper. Legal, classified and display advertising is used to inform residents of public works projects and municipal services and to meet legal advertising requirements. This amount has decreased slightly as the cost of the semi-annual newsletter printing has decreased by reducing the number of copies printed. The costs for this budget account are anticipated as follows:

Codification Update	\$4,000	Printing Costs	\$500
Display & Legal Advertising	\$18,100	Newsletter and mailing preparation	\$6,500

401.035 Bonding

\$600

\$650

The bond for the Township Manager/Secretary/Treasurer is paid for pursuant to the Home Rule Charter and the Administrative Code. The bond is set in an amount of 5% of the Township's annual budget. This bond is quoted out to insurance companies typically on a three-year basis and it is anticipated that the Treasurer's bond will cost approximately \$650. An employee's blanket bond will be included in our general liability coverage.

401.037 Repairs / Maintenance Agreements

\$5,940

\$6,080

The Township has utilized maintenance agreements in the past to cover pieces of equipment which are mechanical in nature and which have the highest probability of down time. All of the Department's computer equipment is covered through a self-insured program established by the Township.

Kyocera 4035 Copier Maintenance and B & W Count	\$1,400	Kyocera 4035 Copier Color Count North Central Digital (\$60/mo.)	\$840
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FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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<table><tr><td>North Central Digital (\$350/quarter)</td><td></td><td></td><td></td></tr><tr><td>Kyocera 4035 Copier Lease M&T Bank Leasing (\$235/mo.)</td><td>\$2,820</td><td>Pitney Bowes Postage Meter (\$250/quarter)</td><td>\$1,020</td></tr></table>				North Central Digital (\$350/quarter)				Kyocera 4035 Copier Lease M&T Bank Leasing (\$235/mo.)	\$2,820	Pitney Bowes Postage Meter (\$250/quarter)	\$1,020														
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<u>401.042 Dues, Subscriptions, Memberships & Conferences</u>				\$5,300	\$5,570																				
<p>Memberships in various professional organizations and attendance at conferences and training seminars are important to keep staff abreast of changes occurring in local government. These professional memberships and conferences allow the staff to gain new information, learn about new ideas and concepts, provide support services to the staff and allow for networking opportunities. Traditionally, the Township has valued the Township Manager and the Administrative staff's attendance and maintenance of memberships in various organizations. The Manager has maintained his credentialed manager status with ICMA as one of 26 Credentialed Managers in the Commonwealth of PA and one of 1179 in the United States. To meet the requirements Demonstration of 40 hours of continuous education and training must be demonstrated annually.</p> <p>New for 2011 is a request for funding to the APMM (Association for Municipal Management) Executive Development Conference. Memberships, conferences and subscriptions are outlined as follows:</p>																									
<table><tr><td>Membership APMM (Association for PA Municipal Management)</td><td>\$150</td><td>Subscriptions (Governing, Pennsylvanian, & PA Township News)</td><td>\$100</td></tr><tr><td>Conference APMM (May 17-19 Bedford Springs, PA)</td><td>\$600</td><td>PELRAS (Two attendees - State College, PA)</td><td>\$300</td></tr><tr><td>Membership ICMA</td><td>\$885</td><td>ICMA Conference (Milwaukee, Wisconsin September 18-21)</td><td>\$1800</td></tr><tr><td>APMM Executive Development Conference (February 10-11 Hershey Hotel)</td><td>\$735</td><td>Training Seminars</td><td>\$300</td></tr><tr><td>PLCM Conference (June 2011 Erie, PA)</td><td>\$700</td><td></td><td></td></tr></table>				Membership APMM (Association for PA Municipal Management)	\$150	Subscriptions (Governing, Pennsylvanian, & PA Township News)	\$100	Conference APMM (May 17-19 Bedford Springs, PA)	\$600	PELRAS (Two attendees - State College, PA)	\$300	Membership ICMA	\$885	ICMA Conference (Milwaukee, Wisconsin September 18-21)	\$1800	APMM Executive Development Conference (February 10-11 Hershey Hotel)	\$735	Training Seminars	\$300	PLCM Conference (June 2011 Erie, PA)	\$700				
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PLCM Conference (June 2011 Erie, PA)	\$700																								
<u>401.075 Office Equipment</u>				\$0	\$0																				
Nothing is budgeted for the current year.																									

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402 FINANCE DEPARTMENT

Finance Department Mission Statement

It is the mission of the Finance Department to provide professional, customer oriented financial and tax collection services for the citizenry of the Township under the direction of the Township's supervision.

The Finance Department Budget Message

The Finance Department consists of the Director of Finance, a Tax Administrator, an Accountant and two Finance Associates. The Finance Department provides the Township with the handling of all monetary funds. This includes billing and collection of tax revenues, billing, collection for services provided by administration, planning & zoning, police, and public works.

The Finance Department oversees the operation of the Tax Office. The Tax Office collects the Real Estate and Earned Income taxes for the Township and the School District. The State College Borough collects the Local Services Tax.

The Finance Department handles the collection of revenues and payment for services provided by the Township. The Department is also responsible for the Annual Budget Preparation and Five-Year Capital Improvement Program Budget for the Manager, providing financial reports for the department heads, manager and Board of Supervisors, State (including Liquid Fuels and Pension) and Independent audits, pension administration, risk management (insurance), computer systems, payroll, utilities, and treasury management.

Since 2007, the Finance Department prepares an annual CAFR (comprehensive annual financial report) for the Township. This report is the professional standard for all larger organizations and provides additional financial credibility to the Township.

For 2011, the Township is preparing for the conversion of the collection of the Earned Income Tax from the Township to a Countywide basis in accordance with Act 32 of 2009. The State College Borough was selected by the Centre County Tax Committee (CCTCC) to collect the Earned Income tax beginning in 2012. Based on information provided by the CCTCC, additional funding will be required for this process. This funding is budgeted in the Tax Office department.

The Township computer systems are maintained with the assistance of the Regional Technology Consortium (RTC) in association with the State College Borough.

Accomplishments in 2010

1. The third Comprehensive Annual Financial Report (CAFR) for the Township. This report provides the citizens,

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banks, insurance companies and other interested parties with historical statistics, demographic data and additional pertinent information not available in the standard independent audit.

2. The online payment system is available for citizens to pay any outstanding invoice (other than taxes) on any computer connected to the internet, using a check or credit card.
3. 2009 invoices and deposit records have been scanned into the Docuware system for staff to access at their desk rather than locating and searching through stored paper files. These are stored as TIF (tagged image file) files in the Docuware system. As the data is built in the system, it will be possible (at the appropriate time) to eliminate the paper storage.
4. Continuing to work with the Finance Directors, the GFOA, and other resources to compile an accounting guidelines and procedure manual. This will encompass more than 20 topics from cash management to fixed assets to audit preparation. By documenting the processes and guidelines, knowledge, efficiency and consistency can be enhanced. This is an ongoing process that will continue through 2011.

Goals for 2011 include:

1. Prepare the Comprehensive Annual Financial Report (CAFR) for the 2011 financial year.
2. Discontinue the software upgrade to the current phone system since the technology has changed significantly and it will be more cost effective and necessary to replace the system in the next 2-3 years.
3. Begin to research replacement software for the accounting system. The current software is 20 years old and nearing the end of life. Current software applications allow for integrated processes and provide significantly better reporting capabilities than the Township's system. Such integration will allow the reduction of the number of spreadsheets and duplication of such data. It will also provide an additional level of security with personally identifiable data since it may be secured by the software in addition to the network security. This will be a multiyear effort to locate, evaluate, implement and train the staff. Initial work will be to locate software that will fit the Township's needs and improve the financial recordkeeping process.
4. Begin work on performance measures to establish and monitor critical operational efficiencies. Several agencies support this concept [ICMA (International County and) , GFOA (Government Finance Officers Association) and DCED (Department of Community and Economic Development)] and work with local governments to establish standards for essential government activities
5. Work with the State College Borough, the staff and the CCTCC to design tax collection processes; requirements to merge existing data into the Borough's system, to setup Township processes to verify Township EIT taxes are collected and allocated to the Township in preparation for the transition of the EIT Tax collection to the State College Borough.

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6. Assist the Township Manager and the Board of Supervisors to control costs in accordance with the strategic plan and annual budgets.		
7. Scan 2010 accounts payable invoices and deposit slips for the general fund to upload into the Docuware system to build history. This is the third year of data storage.		
8. Attend the meetings of the Finance Directors, the CRCOG Finance Committee, the RTC (Regional Technology Committee), the Safety Committee, CCTCC (Centre County Tax Collection), and the Township Health/Wellness Committee.		
9. Provide annual employee benefits statements to staff individually to educate them on the total cost of employment including salary and benefits.		
<u>402.012 Finance Director Salary</u> (see salary schedule)(does not include merit)	\$63,866	\$65,847
<u>402.013 Annual Audit Fees</u>	\$23,500	\$23,500
Pursuant to the Township Home Rule Charter, a certified independent audit is required annually. The audit report for 2009 was prepared by the State College office of Parente Beard LLC. Parente Beard is budgeted to audit the 2010 financial statements as well. This line item also includes fees for completing and filing the Comprehensive Annual Financial Report for 2010.		
<u>402.014 Accountant Salary</u> (see salary schedule)(does not include merit)	\$38,753	\$39,918
This includes funding for promotion to Accountant II (included in account 480.019)		
<u>402.021 Office Supplies</u>	\$1,500	\$1,500
This account includes such items as pens, paper, envelopes, printer supplies, data storage supplies, budget preparation supplies and other office supply needs required by the Finance Director and Accountant/Bookkeeper..		
<u>402.024 General Expense:</u>	\$250	\$250
Generally, this account includes expenses that are not separately accounted for in other accounts of the Finance Department.		
<u>402.033 Transportation:</u>	\$300	\$300
During the course of conducting Township business, finance department employees are often required to utilize their personal vehicles. This would include banking activities, training, attending various meetings, assistance to administration as necessary,		

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etc. This account provides funding for this type of activity.

402.034 Advertising & Printing:

\$700

\$700

This account allows for custom printing needs of the department such as checks, special forms, etc. This account also covers various advertising requirements as needed.

402.037 Repairs/Maintenance Agreements

\$10,825

\$11,376

This account provides for the software maintenance and updates for the Township's financial software package (General Ledger, Purchase Order, Accounts Receivable and Accounts Payable) through ACS (Affiliated Computer Services, Inc). A new 2-year agreement was signed at the same rate as the current agreement. The new agreement expires on 12/31/2012. Also included in this account are the maintenance agreements for other stand-alone software such as the fixed asset software (Sage) and the Human Resources (HR Office) software.

ACS (accounting software)(\$648 per month)	\$7,776	HR Office (1)	\$650
Sage Fixed Assets (1)	\$750	Docuware Scanning of invoices (20,000 pages @ \$.05+delivery and preparation (.))	\$2,200

402.042 Dues, Subscriptions, Memberships & Conferences:

\$2,990

\$4,190

Memberships in various professional organizations and attendance at conferences and training seminars are important to keep staff abreast of changes occurring in local government. With recent changes in laws and accounting methods, training will be required within the Finance Department to remain current and to incorporate these changes within Township operations. Memberships, conferences and subscriptions are outlined as follows:

Name	Organization	Description	Amount
Finance Director/Accountant	GFOA (Government Finance Officers Association)	Annual Membership	\$250
Finance Director	GFOA (Government Finance Officers Association)	Conference & Travel	\$1,400

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	Association	(San Antonio)(24 hours)			
Finance Director	GFOA-PA Conference (State College, PA)	Annual Conference(24 hours)	\$400		
Finance Director	PICPA (Pennsylvania Institute of Certified Public Accountants)	Annual Membership	\$265		
Accountant	Aspen Publishers guide to payroll	Annual Subscription	\$275		
Finance Director	PICPA Annual Local Government Conference (Hershey, PA)	Annual Conference & Travel (16 hours)	\$500		
Finance Director	AICPA (American Institute of Certified Public Accountants)	Annual Membership	\$400		
Finance Director/Accountant	Miscellaneous	Professional Publications	\$400		
Accountant	Various	Seminars (16 hours)	\$300		
<u>402.075 Office Equipment</u>				\$900	\$0
Nothing is budgeted for the current year.					
<u>402.174 Education</u>				\$0	\$0
Nothing is budgeted for the current year.					

403 TAX OFFICE

TAX OFFICE GOALS FOR 2011

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To provide professional tax collection services to the community; to stay current in technology as it relates to tax collection; to maximize the collection of revenues; monitor and inform the public of tax law changes; and to continue to work with other municipalities and the school district to improve methods of collection especially with the transition to the county-wide tax collection office created from Act 32 of 2008, effective 2012. The budget includes funding for the programming to allow electronic transfer of current tax data in 2011.

<u>403.012 Tax Administrator Salary (see salary schedule)(does not include merit)</u>	\$60,560	\$61,894
<u>403.014 Tax Services Staff Salaries (see salary schedule)(does not include merit)</u>	\$59,454	\$61,412
This line item provides for salaries of the two (2) Finance Associates.		
<u>403.015 Staff Overtime</u>	\$500	\$500
Overtime is budgeted to mitigate temporary staffing during peak periods.		
<u>403.021 Office Supplies</u>	\$2,000	\$2,000
This account covers the cost of computer paper, office paper, envelopes and general office supplies.		
<u>403.024 General Expense</u>	\$150	\$150
This account covers miscellaneous general expenses for the tax office. For example, petty cash reimbursements for meetings and miscellaneous expenses.		
<u>403.032 Postage</u>	\$7,500	\$7,000
This line accounts for the expenses associated with mailing the Township's Earned Income and Real Estate tax statements. The standard first class postage rate is currently 44 cents.		
<u>403.033 Transportation</u>	\$300	\$300
This account covers the costs of employees utilizing their personal vehicles to accomplish the Department's business. The reimbursement rate, as set by resolution, currently matches the Federal business mileage rate.		
<u>403.034 Advertising & Printing</u>	\$3,250	\$3,250

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This account provides the funding for more than 40,000 envelopes for tax collection and returns.

403.035 Bonding

\$2,150

\$2,150

The bonding estimate is based on the 2010 bonding insurance. The bonding amount is based on a percentage of taxes collected, the method required by the bonding company.

403.037 Repairs/Maintenance Agreements

\$50

\$50

This account line item accounts for miscellaneous maintenance of various office equipment as needed.

403.042 Dues, Subscriptions, Memberships & Conferences

\$1,200

\$1,200

The Tax office is requesting the allocation of funds for memberships in applicable associations that will assist the Department in remaining current on tax issues. The following are the proposed memberships:

Name	Organization	Description	Amount
Tax Administrator	PEITOAC (PA Earned Income Tax Collectors, Administrators & Collectors)	Dues	\$210
Tax Administrator	PEITOAC (Lancaster and State College)	Seminars (2)	\$750
Staff	Seminars	Accounting & Tax	\$200

Less than 90 hours is expected to be required to attend the conferences and seminars for the year.

403.045 Contracted Services

\$32,285

\$30,404

Annually, outside agencies provide services to the Tax Administration office in order to supplement personnel and to meet the Township's obligations. The contracted services are as follows:

Collection of LST by State College	\$20,000	The Printers.Com or State College	\$1,000
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FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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Borough		Area School District (Processing of EIT & Real Estate tax mailings)			
WSC (Weidenhammer Systems Software programming (40 hrs @ \$115) Estimate	\$4,600	Tax Office Audit/EIT Returns, Brochures and materials (½ share with SCASD)	\$2,000		
RBA Software fees (\$150 per key (2) and 5 cents per parcel)	\$1,704	Act 32 TCC (tax collection committee)(14.14% of total TCC budget)	\$1,100		
<u>403.075 Office Equipment</u>				\$900	\$0
Nothing is budgeted for 2011.					

404 LEGAL SERVICES

<u>404.013 – 404.018 Legal</u>	\$44,840	\$42,840
General legal services are averaging approximately 13 hours per month at an hourly rate of \$140 per hour. The Solicitor's services include the preparation of legal documents; ordinances; easements; deeds and providing legal opinions on a variety of matters. Additionally, the Solicitor appears before the Zoning Hearing Board on matters of concern to the Board of Supervisors. Anticipated costs will be approximately \$24,840 in 2011, no increase from 2010. It should be noted that the Township invoices developers, engineers and property owners for legal services related to subdivision and land development activities and these costs are not included in the budget below.		
The Township also retains the services of specialized labor and employment law legal counsel. During the course of the year, there are times when this special counsel is required for services such as Heart and Lung, collective bargaining agreement grievances, etc. and a total of \$10,000 has been budgeted in 2011. New for 2011 is funding to engage the services of special counsel to assist in the development of a franchise agreement with Windstream as well as developing a new right-of-way management and administration ordinance that is intended to lead to a fee structure for use of the Township's right-of-way by others.		

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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404.013 Solicitor	\$24,840		
404.018 Other – Labor/Human Resources	\$10,000		
404.019 Special Legal Counsel – Cable/Video/ROW Ordinance	\$8,000		

407 COMPUTER SERVICES

407.012 – Regional Technology Computer Services

\$53,511

\$50,341

Since 2004, the Regional Technology Coalition (RTC) IT services has been provided by a regional coalition to the Townships of College, Ferguson and Patton, the Centre Region Council of Governments and the Centre Area Transportation Authority. The coalition members now have sufficient history to distribute shares of the service costs by municipal/agency usage. The Township has approximately 40 personal computers/laptops, a LAN (Local Area Network) comprised of several servers, a mid-frame IBM 520, a terminal server for police and a dedicated printer server. Attached to this backbone are numerous routers, switches, printers and other peripherals.

The RTC has also been an essential resource for the police records system. For 2010, the RTC has spent at least 135 hours for Ferguson Township alone to implement this system. The RTC spent the most time in setting up and reconfiguring new/used equipment totaling at least 198 hours for 2010 (based on data provided by RTC).

Ferguson Township's share of the RTC costs for 2011 are 24% of the total allocation. The proposed budget compares to \$53,511 (2010) \$50,963 (2009), \$51,942 (2008), \$40,000 (2007), \$27,000 (2006), and \$29,375 (2005).

407.024 General Expense

\$0

\$375

Funding is set aside for miscellaneous items not included in the RTC agreement

407.037 – Repairs/Maintenance Agreements

\$12,500

\$19,150

For 2011, the estimated maintenance contracts costs are as follows:

IBM I520 Hardware Support (year 2 of 2 year agreement)	\$1,550	IBM I520 Operating System Software Support	\$3,200	
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FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE**2010 BUDGET 2011 BUDGET**

RTC Utility Software annual maintenance	\$2,550	Township Engineer AutoCAD License and support	\$1,200			
Docuware annual license renewal and support	\$2,750	ArcView software maintenance (ESRI)(3 licenses)	\$1,000			
Cartegraph annual software maintenance (new for 2011)	\$2,000	TRAK fuel system annual software maintenance (new for 2011)	\$2,500			
Microsoft Outlook Cloud per user fee (60 users @ \$4.00 per user)(new for 2011)	\$2,400					

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408 PUBLIC WORKS-ENGINEERING

Public Works Mission Statement

Provide efficient, cost effective, professional public works services within our scope of work to our residents.

Public Works Goal Statement (Engineering Section)

The Public Works Department includes 17 full time employees consisting of an Engineering section, a Road Maintenance section and 2 building custodians that function under the direction of the Public Works Director. In addition, a part time mechanic's helper assists the mechanic and part time road workers assist with summer roadwork. The Engineering section includes the Township Engineer, the Engineer Assistant, a Department Administrative Assistant and an engineering intern. The Engineering Section is responsible for designing, bidding, administering, and inspecting capital improvement projects such as road, park or building construction, reviewing land development plans including storm water management plans and traffic impact studies, and maintaining traffic signals. The Township hires consultant engineers and inspectors as needed. Duties of the Engineering section include:

- preparing engineering documents and drawings for capital construction projects,
- evaluating and documenting the classification and condition of 90 miles of roadway,
- proper maintenance and inspection of 18 signalized intersections,
- managing engineering consultant agreements,
- administering a highway occupancy program and issuing permits,
- responding to and marking Pa One Calls,
- issuing work orders to and coordinating with the maintenance section,
- maintaining a sign inventory database,
- maintaining various public works GIS databases and preparing drawings,
- oversight of engineering reviews of development plans,
- construction inspection and oversight,
- manage the NPDES Phase II storm water program including public education, illicit discharge detection and system mapping and inspection,
- responding to questions and needs of the residents, township staff and Board, and contractors and engineers,
- maintaining Township road construction standards.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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Examples of Engineering Services Accomplishments for 2010 are noted below:

Whitehall Road Widening (SR 26 to Tadpole Road): This project includes the widening of Whitehall Road from West College Avenue to Tadpole Road. Design of this project by the Township's design consultant, Trans Associates, continued in 2010. Staff provided guidance and oversight over the roadway design, storm water design, and relocation of utilities. Right-of-way acquisition is anticipated to start in 2010 in advance of utilities relocating facilities in the winter of 2010 and spring of 2011.

Old Gatesburg Road Extension: Final design of this project was completed in 2010 by the Township's design consultant, Keller Engineering. Staff was involved with project oversight and right-of-way acquisition.

Contract 2010-C1: Fairbrook Drive, Beaverbrook Drive, Greenlee Lane Reclamation Project: This project was put out to bid and constructed in 2010. Work included overlay of the roads, roadside swales, stormpipe on Beaverbrook Drive, cul-de-sac on Fairbrook Drive, and a turn around on Greenlee Land.

Contract 2010-C2: Westwood Circle, Yorkshire Circle, Cherry Ridge Road and Allen Street Improvement Project: This project included base repair and overlay of the roadway, select curb repair, installation of concrete ADA compliant handicap ramps and select drainage repair.

Contract 2010-C3: Ferguson Township Elementary School Flasher – East: Design was completed, and a permit received from PaDOT for the construction of a new post and mast arm to allow for greater visibility of the school crossing. A purchase order was issued and work should be complete in 2010.

Contract 2010-C4: Tudek Dog Park – Area 1 Improvements: Design work was completed for This work includes the installation of a pavilion and amenities.

Contract 2010-C6: Tudek Park – Relocate main entrance sign: The main entrance sign was moved closer to Martin Street on Herman Drive.

Contract 2010-C7a Fuel and 2010-C7b Signs and 201—C7c Asphalt and Aggregate: Each year the Township bids or receives proposals for equipment rentals, gasoline, diesel fuel, street signs and supplies, aggregate, asphalt, and pipe.

Contract 2010-C8: Pavement Markings: Annually, the Township bids line striping and legend markings. Other municipalities piggyback on the contract.

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Contract 2010-C9: Microsurfacing: In accordance with past practice, the Township bids microsurfacing for select roads within the Township. The process involves the application of a slurry seal including fine aggregate.

Contract 2010-C10: Tar and chip: With an emphasis on pavement preservation, the Township lets a contract each year to seal coat some Township roads. Candidate roads typically include rural arterial roadways.

Contract 2010-C11: Traffic Signal UPS: Each year the Township budgets funds to equip traffic signals with uninterruptable power supplies (as of 9/23/10 this project was not yet put out to bid).

Contract 2010-C12: Traffic Signal LED Replacements: The first installment of LED replacements for traffic signals began in 2010. Work was completed in-house.

Contract 2010-C13: Street Tree Replacements: Each year the Engineering Section puts out a contract or request for proposals for tree replacements. Street trees may be hit, diseased, or die and need replaced. This work includes funding and replacement of trees damaged by the October 14, 2009 ice storm.

Contract 2010-C14: Haymarket Park Phase 2: Work includes concrete sidewalk, gravel paths, benches, volleyball court, restrooms, picnic pavilion, entry plaza, picnic tables, grills, trash receptacles, electric service, water service. Engineering staff and the Manager are working with a design/build firm through the Pa COSTARS contract as a possible mechanism to accomplish the work.

Issued 42 highway occupancy permits from September 2009 through September 2010.

Issued 40 driveway permits from September 2009 through September 2010.

Reviewed 16 subdivision and/or land development plans for conformance to Township engineering and storm water design standards from September 2009 through September 2010.

Conducted surety reviews and/or inspections and tracking for the 16 developments with active letters of credit and other forms of surety. Managed and tracked 50 different surety forms to include public improvements, utility work, occupancy, transportation agreements.

Goals and Planned Projects for 2011

The following are goals for the Engineering Section of the Public Works Department:

- Prepare a traffic calming policy.
- Manage utility relocation, right-of-way acquisition, construction and inspection of the Whitehall Road widening

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<p>project., evaluate utility impacts, finalize engineering drawings and right of way drawings, acquire necessary right of way and relocate utilities in 2010 to allow the project to go to bid for construction in 2011.</p> <ul style="list-style-type: none"> • Oversee construction and inspection of the Old Gatesburg Road Extension project. • Design, survey, bid, administer construction, and inspect the following planned public works road projects: Horseshoe Circle, Ridgewood Circle, Old Farm Lane, Chestnut Street • Designs, survey, bid, administer construction of any 2011 Park Improvement Projects. • Prepare contracts for any equipment purchases from the Public Works Capital Equipment Fund Appropriation. • Prepare contracts for the Material and Equipment bids, Street tree maintenance, and Surveying services. • Administer the Pavement markings contract and the Microsurfacing contract for Centre Region. • Conduct traffic volume and speed studies. • Inspect annually and document the conditions of 90 miles of Roadways including roadway condition, signs, storm water inlets and pipes. • Implement new software for inventory control, work orders, and equipment maintenance 		
<u>408.012 Public Works Director's Salary</u> (see salary schedule)(does not include merit)	\$80,743	\$81,712
<u>408.013 Township Engineer's & Engineer Assistant's Salaries</u> (see salary schedule)(does not include merit)	\$101,811	\$118,903
This line item provides for the salaries of the Township Engineer and the Engineering Assistant		
<u>408.014 Engineering Staff Salaries</u> (see salary schedule)(does not include merit)	\$31,466	\$32,445
This line item provides for the salary for the Public Works Administrative Assistant.		
<u>408.015 Engineering - Project Surveys and Engineer Drawings</u>	\$50,000	\$0
Funding for this item has been reduced in 2011 since surveying and preparation of engineer drawings for capital road projects scheduled for construction in 2011 will be completed in-house. Projects include Horseshoe Circle, Ridgewood Circle, Old Farm Lane, Chestnut Street.		
<u>408.016 Engineering – Specialties</u>	\$16,000	\$10,000
This account provides for a contingency to hire professional consultants to assist the Township Engineer. Examples of services		

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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include use of specialized equipment to camera and survey the condition of storm water pipes, a structural or soils engineer to assist with foundation design or geotechnical investigations, a hydro-geologist to assist with sinkhole repair and groundwater quality or quantity issues. Included in this account is public education and outreach by Clearwater Conservancy for our NPDES Phase II storm water management permit with PADEP. (Pennsylvania Department of Environmental Protection) funding for this item has been reduced since Traffic engineering services and signal optimization and permit revisions are anticipated to be completed in-house.		
<u>408.021 Office Supplies</u>	\$1,950	\$1,950
General office supplies such as plotter paper, printer paper, letter size paper, files, calendars, desk supplies, envelopes, staples, paper clips, computer disks, plotter paper and other miscellaneous items are included in this account.		
<u>408.024 General Expense</u>	\$1,400	\$1,700
This budget line item covers general expenses such as paint, surveying supplies, stakes, flagging, plan copying, recording of easements, plats or plans, and luncheon meetings. This budget is increased from last year to cover the costs of field surveying being done in-house. Also included in this budget item are the Township's expenses for membership with the Pennsylvania One Call System. State law requires membership in this system. Notification tickets received by email cost \$.85 per ticket; emergency calls after hours by voice mail cost \$2.50 or \$5.00 each.		
<u>408.032 Communications</u>	\$4,600	\$4,300
This account accounts for 40% of the cost of the PRI telephone system lines for the Engineering, Planning & Zoning and Public Works departments. It also includes the cost of 2 cell phones for the engineering department. Employees pay \$10/each per month to defray some of the cost of the cell phones. Employees also pay for the cost of the phone, if any. Department heads are provided a \$100 allowance toward the purchase of a smart phone/pda on the Township account.		
<u>408.033 Transportation</u>	\$150	\$150
The cost associated with the engineering employees using their personal vehicles.		
<u>408.034 Advertising & Printing</u>	\$5,000	\$5,000
This account allows for the miscellaneous document printing and covers various classified and legal advertising for job vacancies, brush collection, leaf collection, sealed bids for contracts, and the sale of equipment. With the establishment of		

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monthly leaf and brush collection, this funding category includes just one fall ad for leaf collection.

408.037 Repairs / Maintenance Agreements

\$3,600

\$4,250

This account covers the lease, repair and maintenance costs for one Kyocera KM-3050 copier/network printer and one Xerox 6204 wide format printer (plotter).

Kyocera KM-3050 (\$149.45/mo. plus usage)	\$2,750
Plotter (\$101/mo. plus usage)	\$1,500

408.042 Dues, Subscriptions & Memberships

\$5,800

\$7,593

Various memberships, seminars and publications are beneficial to stay abreast of current technology, means and methods, and to network with other professionals in the Public Works and Engineering field. The state of Pennsylvania now requires continuing education credits for Professional Engineers. The Township Engineer and the Public Works Director are registered professional engineers with the state of Pennsylvania. Certain manuals and publications need updated. Membership fees and conference costs are listed below. The membership for the American Public Works Association, APWA, includes the Road Superintendent, the Public Works Director, the Township Engineer and the Engineer Assistant. The Public Works Director serves as President of the Nittany Branch of the APWA and on an APWA national task force "Body of Knowledge", (all travel and lodging costs for the task force are covered by APWA). Training typically includes the following topics: AutoCAD (latest version) associated Land Development software, ARC-Info GIS software, construction inspection, leadership and supervision, transportation management, traffic studies, and storm water management seminars.

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AutoCAD and/or GIS \$1,500, PSATS, PLCM, LTAP, other training as noted in narrative \$300, Cartegraph \$0,	\$1,800	APWA National Conference in Denver attended by Public Works Director and Township Engineer or Road Superintendent \$1,900 x 2 Transportation Engineering and Safety Conference at PSU for Township Engineer and Public Works Director \$150 x 2	\$4,100		
Group Membership to American Public Works Association \$400 Institute for Traffic Engineers membership \$993 for up to 5 people	\$1,393	Publications/Manuals	\$300		
<u>408.075 Office Equipment</u>				\$0	\$0
Nothing is budgeted for the current year.					
<u>408.141 Engineering Intern</u>				\$13,585	\$13,750
An engineering intern is requested to assist the Township Engineer with data collection, construction inspection, and other tasks as assigned (20 wks. @ 40hrs/wk. +30 wks. @ 10hrs/wk.) @\$12.50/hr.					
<u>408.174 Education</u>				\$0	\$1,180
Don Voigt, Engineer Assistant, intends to further his education by obtaining an Associate of Science Degree in Civil Engineering Technology from Penn Foster College. There are four semesters at a cost of \$1,180 per semester. Mr. Voigt intends to complete 2 semesters in 2011. 2 semesters x \$1,180 x 50% is used for budget purposes in accordance with Ferguson Township's Educational Assistance Policy. This includes books.					

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409 GENERAL GOVERNMENT BUILDINGS

409.014 Custodian Wages (see salary schedule)(does not include merit)

\$57,625

\$59,403

This line item provides for the salaries of two full time custodians. One half of one custodian will be billed to Centre Region COG.

409.021 Safety Training and Safety Supplies and Safety Incentive Plan

\$2,000

\$1,500

This account handles safety supplies and training material requested by the Safety Committee. \$300 is requested for this task. A safety incentive plan was developed in 2006 and has been approved by the Manager and the Board of Supervisors and incorporated into the Township Safety Plan. To date, employees have received "safety lunches" as a reward, but have not reached any higher level, therefore, this budget request is reduced and does not reflect any reward for reaching any higher goal other than "safety lunches" (6 safety lunches x \$200 = \$1,200). The Township recognizes that a reduction in lost time injuries and workers' compensation claims results in lower insurance premiums for the Township and rewards workers for creating a safe environment and reducing accidents.

409.022 Operating Supplies & General

\$6,600

\$6,000

This item includes the cost of providing the operating supplies for the custodian and covers various expenses that are needed in the operation of the Township Building such as cleaning supplies, light bulbs, coffee, cups, plates, first aid supplies, water softener salt and any other miscellaneous items.

409.025 Repair & Maintenance & Contracted Services

\$15,700

\$15,700

This item includes routine inspections and maintenance for the HVAC system, roofs, man doors and overhead doors for the administration building and the 5 public works buildings. Also included are the repairs to and changes of locks and door mechanisms, carpet repairs, telephone system maintenance, and repairs to outdoor lighting, emergency repairs to HVAC units and roof repairs. The Township utilizes specialized contractor services to assist with maintenance of the buildings and grounds. The choice of vendors, contractors and pricing is based on current contracts or estimates and is subject to change.

Refuse & Recycle Carson \$110/mo. x 12 mo.	\$1,400	Central Station Monitoring (fire protection)	\$560
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		\$69/quarter x4 fire monitoring \$22/quarter x 4 24 hr. test signal \$7 x 4 monitor additional function \$41 x 4 door access system				
Pest Control	\$500	Carpet cleaning (twice per year, \$991 x 2) Nittany Chem-Dry	\$1,982			
HVAC Inspections and Maintenance Allied Mechanical and Electrical (\$2,550 + \$1,000)	\$3,550	Inspect Simplex Grinnell Fire Alarm Panel, detectors, heat detectors, duct detectors, pull stations, quarterly inspections of the wet system and annual inspection of the anti-freeze system Simplex Grinnell	\$1,253			
Document Control (shredding) Knisely	\$200	Backflow Prevention Inspection PBCI Allen	\$450			
Lawn Fertilization and Weed Control and Lime Lawnscape LTD	\$1,860	Emergency Generator & ASCO transfer switch Service CAT	\$759			
Roof Inspections and minor repairs Marcon (\$450 + \$150)	\$600	Halon System Inspection (fire suppression) Kistler O'Brien	\$620			
Fire extinguisher inspections & refills Swartz	\$700					
<u>409.036 Electricity</u>				\$29,000	\$28,000	
The Township has 31,932 square feet of enclosed buildings served by electrical needs. Some of the buildings have 220volt						

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service for equipment as well as 115 volt service. Beginning in fall 2010, the Township contracted with Premier Power Solutions LLC to fix electrical rates. The current contract reduces the rate from an average of 7.4 cents (prior to deregulation in 2011) to a fixed rate of 6.8-7.05 cents per KWH, depending on type of service (general, signals, street lights). This budget estimates the average cost of electricity at 90.8 cents per square foot.

Main Office Building	17,732 sq. ft.	Public Works Building #3	4,000 sq. ft.
Main Office Addition	8,000 sq. ft.	Public Works Building #4	7,200 sq. ft.
Public Works Building #1	3,000 sq. ft.	Total	39,932 sq. ft.

409.037 Heat (Gas)

\$11,000

\$10,000

The Township has 28,732 square feet of heated enclosed buildings. Natural gas is expected to increase which will be offset by the insulation installed in the public works buildings. This budget estimates the average cost of gas at 25.0 cents per square foot

Main Office Building	17,732 sq. ft.	Public Works Building #3	4,000 sq. ft.
Main Office Addition	8,000 sq. ft.	Public Works Building #4	7,200 sq. ft.
Public Works Building #1	3,000 sq. ft.	Total	39,932 sq. ft.

409.037 Water/Sewer

\$1,250

\$1,050

The Township has water and/or sewer service to several buildings on the premises serviced by the State College Borough Water Authority.

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410 PUBLIC SAFETY

Police Department Mission Statement

The mission of the Ferguson Township Police Department is to enhance the quality of life throughout the Township by working cooperatively to preserve the peace, enforce the law, reduce the fear and incidence of crime and provide a safe environment for the residents and visitors of the community.

Police Department Goal Statement

The Police Department consists of 20 full time sworn personnel, 3 full time civilian office assistants, and a part time school crossing guard. Additionally, one part time person is shared with Planning & Zoning for Township Ordinance Enforcement.

The Police Department delivers the full range of law enforcement services to the community, including response to all calls for service, follow up investigations, crime prevention initiatives, detection activities, and traffic control and enforcement. We work frequently with both governmental agencies and non- governmental agencies and organizations to address public safety concerns.

At time of writing, the Staffing Study final report, performed by the Police Executive Research Forum, was not yet received. However, recommendations known to be included are contained herein.

New programs this year are the Crisis Intervention Team that will allow specially trained officers to respond to those consumers in mental health crisis, and the development of a 5 year Strategic Plan for the Police Department.

410.012 Police Chief Salary (see attached salary schedule)

\$85,772

\$88,648

The 2010 salary was reduced to correct for an overpayment in 2009.

410.013 Police Officers Salaries (see attached salary schedule)

\$1,224,812

\$1,136,055

This line item provides for the salaries of the Police Sergeants, Detectives and the Patrol Officers.

410.014 Police Staff Salaries (see attached salary schedule)

\$95,453

\$93,328

This line item provides for the salaries of three (3) Administrative Assistants and the school crossing guard.

410.015 Public Safety Overtime

\$153,516

\$142,008

Public Safety Overtime includes emergency call outs, court time, special assignments, shift fill-ins and holdovers, outside of shift

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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meetings, and special event details (some of which are reimbursed by the requesting party such as Penn State Football). It also is comprised of grant monies (which are reimbursable) for DUI Enforcement & Cops in Shops Programs, the Buckle Up campaign (\$4,700), and Drive Safe (Anti Aggressive Driving). Additionally, the Pennsylvania Attorney General's Office, Bureau of Narcotics Investigations/Centre County Drug Task Force enforcement activities that are reimbursable are included. Our Select Traffic Enforcement Program (S.T.E.P.) program that is funded by local dollars (\$8,000) is requested to remain, and lastly funding for a sergeant(s) to assist in updating the policy manual to comply with the Staffing Study recommendation.

DUI Checkpoint/Cops 'N Shops (Grant)	\$29,915	Drive Safe (Grant)	\$9,000
BNI/Drug Task Force	\$6,000	STEP	\$8,000
Buckle Up (Grant)	\$4,700	Community Relations/Crime Prevention Programs	\$5,200
PSU	\$20,000	General	\$48,627
Policy Manual	\$12,000		

410.018 Other Salaries & Wages (Contracted)(DUI)

\$45,000

\$29,915

This account provides funding for the various grant monies allocated for enforcement projects and related equipment that will be used to reimburse other police departments who participate in the Sobriety Checkpoint/DUI programs. The Township administers the DUI Enforcement Grant for the entire County.

410.019 Uniform Equipment Purchases

\$24,170

\$34,990

This account reflects the cost of outfitting new officers and replacement of worn or damaged items of existing officers. Asterisked (*) items are from CIP. Ballistic vests will be submitted for reimbursement under the federal grant program, if available.

Outfit 2 replacement officers	\$12,000	Winter Campaign Hats*	\$2,090
Ballistic Protection Vests for 5 officers (3 replacement*; up to 2 new) & 1 higher level vest* for new Tactical Team Officer	\$6,700	Hat presses*	\$1,140

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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Replace batteries (for flashlights, radios, etc.)		\$1,000	Replacement boots, gloves, belts, holders, handcuffs, insignia, etc.	\$2,500		
Rain Pants*		\$2,000	Dress Blouses *(Sergeants)	\$1,160		
Ballistic Shield*		\$2,300				
2 TASERS*		\$2,600	Unanticipated items	\$1,500		
<u>410.021 Office Supplies</u>					\$3,500	\$3,500
This account includes such items as paper, pens, pencils, printer and copier toner cartridges, office stock, forms and desk stock.						
<u>410.023 Vehicle Fuel</u>					\$27,000	\$48,000
The department vehicles are estimated to continue to use 16,000 gallons of unleaded fuel at \$3.00/gallon to equal \$48,000. Note: The 2010 calculation, substantially lower than that of 2009, was based on preliminary data provided by the new gas metering system, which under reported the amount of fuel used by the police, as we will spend nearly \$40,000 this year (2010).						
<u>410.024 General Expenses</u>					\$13,000	\$13,000
This account is necessary for a wide variety of items or services that are necessary to insure the proper functioning of the Department, but that are not large enough for a separate categorization and/or do not occur every year. Some of these items include traffic paint, first aid supplies, flares, towing, and personnel testing and processing costs. We will likely be testing this year to maintain a current hiring list, and testing will need to be done for a new supervisor(s).						
<u>410.032 Communications</u>					\$12,460	\$11,420
Included in this account are the estimated costs for providing mail, phone and data communication services for the effective functioning of the Department.						
Postage, UPS Charges		\$500	17 Cellular phones including air time \$35 per month (net of employee share of \$10)	\$7,140		

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40% of the cost of the PRI line for the phone, and fax lines to the police department		\$3,780														
<u>410.033 Transportation</u>							\$5,000	\$4,000								
Costs of VASCAR, (Visual Average Speed Computer and Recorder) ESP (Employer Supported Policing), ENRADD (Electronic Non-Radar Device) speedometer and stopwatch calibration are included (\$1,850). Speed monitoring equipment must be certified periodically. Also included are the costs of prisoner and court related transportation and reimbursement for police officers use of personal vehicles at the IRS rate.																
<u>410.034 Printing & Advertising</u>							\$4,200	\$3,800								
This account includes the cost of printing Department forms, letterhead, parking tickets, permits, etc. and covers various advertising requirements such as for new hires (\$2,000).																
<u>410.037 Repairs & Maintenance</u>							\$7,885	\$5,420								
<table><tr><th>Description</th><th>Amount</th></tr><tr><td>Kyocera 3050 Color copier lease</td><td>\$2,810</td></tr><tr><td>Kyocera 2050 B&W copier lease</td><td>\$950</td></tr><tr><td>Kyocera 4035 copier usage</td><td>\$1,660</td></tr></table>							Description	Amount	Kyocera 3050 Color copier lease	\$2,810	Kyocera 2050 B&W copier lease	\$950	Kyocera 4035 copier usage	\$1,660		
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<u>410.038 Outside Vehicle Repairs</u>							\$7,500	\$6,500								
Required vehicle maintenance provided by outside sources as estimated that may include but are not limited to, rotor service, transmission repair, towing, and front-end alignment.																
<u>410.042 Dues, Subscriptions, Memberships & Conferences</u>							\$15,050	\$14,600								
<table><tr><td>International Association of Chiefs of Police Membership</td><td>\$2,000</td><td>PA Narcotics Officers Association Dues (2 @ \$50) & Conference (2 @</td><td>\$1,100</td></tr></table>							International Association of Chiefs of Police Membership	\$2,000	PA Narcotics Officers Association Dues (2 @ \$50) & Conference (2 @	\$1,100						
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(IACP) (\$120) & Conference (1 person) Chicago in October		\$500; Harrisburg in March)				
Pennsylvania Chiefs of Police Membership (\$120) & Conference (1) in Lancaster in July	\$1,200	MAGLOCLEAN Department Membership (\$400) & Conference (1 @ \$800 Ocean City, MD in August)	\$1,200			
Central PA Chiefs of Police Association Membership (\$50) & Quarterly Meetings (1 person)	\$250	PA Homicide Investigator's Association Dues (\$60) & Conference (\$600 in State College)	\$660			
County Chiefs of Police Monthly Meeting	\$240	National Association of Professional Accident Specialists Membership	\$60			
National White Collar Crime Center Training Conference (1) in VA in October	\$1,200	CWCOG (Central Westmorland Council of Governments) Integrated Co-operative Purchasing Membership (for purchasing Department vehicles)	\$175			
International Association of Computer Investigative Specialists Membership (\$60) & 20 hrs. coursework to maintain Certified Forensic Computer Examiner status (\$500)	\$560	DARE Conference in Lancaster in August (2 @ \$250). Includes Missing & Exploited Children Certification	\$500			
Crimes and Vehicle Code CD	\$130	IACP Policy Database Access	\$500			
National/International Association Memberships for Firearms/Less Lethal Instructors and Centre County Tactical Response Team Members	\$550	Int'l Law Enforcement Educators and Trainers Conference (1 person) in Chicago in April	\$700			
DUI Conference for Co-coordinator (Reimbursable by grant)	\$600					

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West Publications/Motor Vehicle & Criminal Law Digest (20 @ \$86)	\$1,720	Pocket Crimes & Vehicle Code	\$300			
Law Officer's Bulletin (electronic case law) & searchable disc	\$165	National Law Enforcement Directory	\$190			
U.S. Identification Manual	\$100	Miscellaneous manuals, publications & costs associated with seminars & conferences	\$500			
<u>410.045 Contracted Services</u>					\$24,686	\$25,853
The RMS (records management)/MCS (mobile computer system) functions in the cars over a wireless data network. Costs are calculated on a per unit basis, and include airtime from a digital service provider, the system (Stratus) server maintenance fee, the frame relay connection to the County, and the administrative fee to the Boro. Cost per unit is \$1,100. Additionally, hardware maintenance on the computers is \$275 per unit. This year does not include system software maintenance since we will still be in the warranty period. 9 units @ \$1,375			\$12,375			
Our share of the County Central Booking Center costs for 2011.			\$3,448			
The Department owns and maintains our uniforms. This is estimated cost for uniform cleaning, detectives clothing allowance as per the collective bargaining agreement (2 @ \$750 each), and the chief's non-uniform cleaning allowance (\$300).			\$6,180			
The Public Works Department periodically washes Police Department vehicles when time permits. This account provides for an occasional cleaning when Public Works personnel are not available (one wash per week X 20 weeks X 13 cars X \$5 = \$1,300), as well as once a year detailing at \$1,350 (9 @ \$150).			\$2,650			
This figure is the Township's share of the Mobile Command Vehicle capital and operating Costs.			\$500			

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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This line item is the Township's anticipated share of Centre County Tactical Response Team outfitting and operating costs, including the vehicle.			\$0																																												
AED (Automated Electronic Defibrillator) Medical Direction			\$700																																												
<u>410.174 Education</u>				\$17,815	\$11,100																																										
Officer Shawn Morrison intends to continue coursework to complete his Criminal Justice Administration Degree on line at Bellevue University by taking 9 final credits (of 127 needed to graduate) for a cost of \$3,600. Officer Tim Stringer requests \$7,500 to work toward completion of his Criminal Justice Administration Degree through Mountain State University (W VA). He needs 34 additional credits (of 128) to graduate. The CBA (collective bargaining agreement) requires the Township to reimburse sworn members 100% of the costs provided they have continuing employment agreements.																																															
<u>410.182 Longevity Pay</u>				\$9,724	\$10,933																																										
Per the current collective bargaining agreement, the Township pays longevity based on a percentage of salary and length of employment with the Township for Officers hired before Jan 1, 2000 and a fixed rate for Officers hired after that date.																																															
<table border="1"> <thead> <tr> <th colspan="3">Officers hired prior to 1/1/2000</th><th colspan="3">Officers hired after 1/1/2000</th></tr> <tr> <th>Employee</th><th>Date of Hire</th><th>Amount</th><th>Employee</th><th>Date of Hire</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>Sgt. Robert W. Glenny</td><td>04/02/1990</td><td>\$1,889</td><td>Officer Mike Lamb</td><td>11/19/2001</td><td>\$800</td></tr> <tr> <td>Sgt. Christopher Albright</td><td>09/28/1992</td><td>\$1,704</td><td>Sgt. Ryan Hendrick</td><td>05/01/2001</td><td>\$800</td></tr> <tr> <td>Officer Timothy A. Stringer</td><td>08/01/1995</td><td>\$1,336</td><td>Det. Joshua Martin</td><td>10/18/2004</td><td>\$500</td></tr> <tr> <td>Det. Brian Sprinkle</td><td>10/21/1996</td><td>\$1,256</td><td>Officer Travis Park</td><td>12/05/2005</td><td>\$400</td></tr> <tr> <td>Officer G. Edward Zweig</td><td>01/01/1997</td><td>\$1,170</td><td></td><td></td><td></td></tr> </tbody> </table>			Officers hired prior to 1/1/2000			Officers hired after 1/1/2000			Employee	Date of Hire	Amount	Employee	Date of Hire	Amount	Sgt. Robert W. Glenny	04/02/1990	\$1,889	Officer Mike Lamb	11/19/2001	\$800	Sgt. Christopher Albright	09/28/1992	\$1,704	Sgt. Ryan Hendrick	05/01/2001	\$800	Officer Timothy A. Stringer	08/01/1995	\$1,336	Det. Joshua Martin	10/18/2004	\$500	Det. Brian Sprinkle	10/21/1996	\$1,256	Officer Travis Park	12/05/2005	\$400	Officer G. Edward Zweig	01/01/1997	\$1,170						
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Officer Andrew J. Ettaro	07/01/1998	\$1,078					
The following officers haven't reached the years of service requirement for longevity for 2011: Shawn Slater, Shawn Morrison, Kevin Laudenslager, Jonathan Mayer, Brian Rose, Walter Embser, Jeffrey White, William Chambers, Devon Moran							
<u>410.225 Criminal Investigations</u>						\$2,000	\$2,000
The Criminal Investigations section uses forensic and investigative materials relative to its function such as fingerprint lifters and powders, filters, impression compounds, DVDs, DNA swabs, evidence packaging materials, etc. (\$1,000). This category also includes costs for investigative database access (\$50/month), confidential mailbox (\$44), and non-reimbursable towing costs for vehicles seized for forensic processing (6 @ \$185 each). Additionally, costs for destruction of evidence (2 @ \$12) & computer hardware & software for forensic computer analysis is included.							
<u>410.234 Oil, Lubrication and Fluids</u>						\$5,000	\$5,200
The amount being requested is based on the Department's needs for oil, lubrication and fluids as estimated.							
<u>410.242 Ammunition & Related Expenses</u>						\$10,500	\$10,500
This account reflects the costs of firearms equipment maintenance, and range supplies and costs.							
Firearm ammunition, less lethal ammunition/cartridges & related training items			\$10,000				
Fees to use ranges or other facilities for firearms training.			\$500				
<u>410.249 Community Relations/Crime Prevention</u>						\$2,500	\$2,500
The Community Relations/Crime Prevention Officers purchase items for programs and presentations such as videos, posters, literature, stickers, magnets, etc. for programs such as Neighborhood Watch, Kid Care, Safe Kids, station tours, National Night Out, etc.							
<u>410.251 Vehicle Parts</u>						\$26,000	\$26,000

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This account covers tires, repairs, replacement parts and any other required maintenance necessary to maintain the police vehicles in a safe operating condition. This includes our 8 patrol vehicles, 2 detective vehicles, 2 ATVs, 1 administrative vehicle, one vehicle shared with PW, the Community Response Vehicle, and the Ordinance Enforcement truck.		
<u>410.252 Officer Training</u>	\$20,000	\$18,750
<p>This item covers new and ongoing mandatory and specialty training. All training is approved by the Chief of Police prior to assignment and assessed for conformance to department needs and priorities. Many training events are announced only weeks in advance, so a fully detailed list is not available at this time. Many courses are offered through the IACP, PA Chiefs Association, MAGLOCLEAN or other similar organizations, and entail a registration fee of anywhere from \$35 to \$350. Lodging and food are subject to location. Known sessions at this time are:</p> <ul style="list-style-type: none"> • \$1,800 for 2 officer (re)certification for Defense Technology Instructor (less lethal, distraction devices, impact and chemical munitions, etc.) (Resubmission from last year). (40 Hours) Due every 3 years. • \$500 for recertification from Personal Protective Consultants Inc. for Defensive Tactics Instructor (hand to hand/edged weapons). (24 hours) Due every 3 years. • \$350 Red Cross materials to continue upgrade of officers to Emergency Responder level (40 hours). • \$400 Hazardous Materials Truck Inspection Course (if not completed in 2010) (40 hours). • \$1,000 Crisis Intervention Team Training (4 officers @ \$200 per officer) (40 hours) • \$2,600 (\$1,800 + \$800 Travel Expense for on-site trainer) for B-PAD rater training (resubmission from last year) (24 hours). • \$3,600 Police Crisis Negotiator (Resubmission from last year) (40 hours). • \$1,200 Firearms Instructor (back up for current instructor). (Resubmission from last year) (40 hours). • \$2,100 for Supervisory Trainings (400 hours). • \$2,000 Misc 1-3 day sessions for officers and other staff members (8-120 hours each). • \$1,800 Annual in-service training required by the state for all officers. Most of this expense was previously funded by the State (16 hours x 20 officers=320 hours) • \$800 Strategic Planning Sessions to complete 5 year plan (4 @ \$200 each) (16 hours). • \$600 Training materials. 		
<u>410.253 Academy Training</u>	\$36,140	\$36,090
It would be prudent to plan for the possibility that a few officers (10%) may leave this year for currently unknown reasons. This		

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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line item is included for two replacement officers to attend the required municipal police officers training academy. The state no longer reimburses the municipality for these expenses.

Tuition		\$4,000
Lodging	\$100/night for 105 nights	\$10,050
Meals	\$35/day for 105 days	\$3,850
Travel	145 miles @ \$.50/mile times 2	\$145
Subtotal		\$18,045
Total	Times 2 officers	\$36,090

410.327 Radio Maintenance

\$4,000

\$4,000

These are costs associated with maintenance of car, portable and base station 800 MHz radios. The Township is self-insured for these costs.

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411 FIRE PROTECTION

411.054 CRCOG Fire Operating Contribution

\$203,931

\$201,493

This line item represents Ferguson Township's share for the Alpha Fire Company funding. Harris and Halfmoon Township do not contribute to this line item. For further details, please refer to the 2011 COG Budget.

YEAR	COG FORMULA
2011	30.6956%
2010	30.44%
2009	30.56%
2008	29.70%
2007	29.19%

411.055 Contribution to Warriors Mark Fire Company

\$2,500

\$2,500

The Warriors Mark Fire Company provides fire protection service to portions of the western part of the Township.

411.056 Contribution to Port Matilda Fire Company

\$2,500

\$2,500

The 2011 allocation to the Port Matilda Fire Company is the same amount that was allocated annually since 2005.

411.075 CRCOG-Fire Capital Equipment Contribution

\$76,274

\$76,926

This line item represents Ferguson Township's share for the Alpha Fire Company Capital appropriation for the replacement of large equipment. This avoids the large expenditures and need for funds at the time of replacement. For further details, please refer to the 2011 COG Budget.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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	YEAR	COG FORMULA		
	2011	30.6956%		
	2010	30.44%		
	2009	30.56%		
	2008	29.70%		
	2007	29.19%		
<u>411.990 Foreign Fire Relief Funding</u>			\$117,843	\$132,693
The State provides funding assistance for Township Foreign Fire Company annually. In accordance with DCED regulations, this funding is required to be accounted for in the General Fund Revenue and then transferred to the appropriate Fire Company within 60 days of receipt. This line item represents the payment to the State College Fire Relief Association (Alpha Fire Company)				
412 AMBULANCE SERVICE				
<u>412.056 Contribution to Port Matilda EMS</u>			\$500	\$500
In 2007, the Board elected to contribute this amount to the Port Matilda EMS for the current budget. This amount reflects a continuation of that funding.				
413 ORDINANCE ENFORCEMENT				
<u>413.000 Sewage Enforcement Services</u>			\$15,000	\$500
Through September of 2010, the Township only issued 3 permits for new systems and 12 permits for repairs in accordance with Act 537, The Pennsylvania Sewage Facilities Act. Beginning in 2010, the sewage enforcement officer began billing the customers directly, rather than through the Township. This will significantly reduce the activity in this account for 2011 and future years. In prior years, the Commonwealth has refunded one half of these costs to the Township under Act 539.				

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414 PLANNING & ZONING

Planning & Zoning Department Mission Statement

To provide quality service to the community by acting as a team to accomplish duties and to communicate with respect at all times.

Planning & Zoning Department Purpose Statement

The Director of Planning and Zoning, the Zoning Administrator, Receptionist, Planning and Zoning Intern, and a part-time Ordinance Enforcement Officer staff the Planning and Zoning Department. The staff is responsible for the review of land development and subdivision plans, administration of the Land Development and Subdivision Ordinance and the Zoning Ordinance, developing revisions to the ordinances, completing long and short range planning, issuing zoning and sign permits, conducting final zoning and site inspections, and staffing the Planning Commission, Zoning Hearing Board, and ad-hoc planning committees established by the Board of Supervisors.

In 2010, staff worked on the following projects:

Beaver Avenue Neighborhood Plan	Ag Security Area Update	Traffic Calming Policy
Growth Forecasting	Westfield Hillside Park Master Plan	Terraced Streetscape Zoning
Geo Plan Conversion	Regional Comp Plan Update	Regional Economic Development

And these Zoning Ordinance Amendments:

Community Gardens	RA Buffer
Minor Alteration Plan Process	Fee-in-Lieu Text

In 2011, staff will continue to accomplish the following:

- Assist customers who call or come into the Township office with questions
- Review and provide staff recommendations on Subdivision and Land Development plans
- Evaluate rezoning requests as required by the Board of Supervisors
- Assist in updating Township Mapping and Codes
- Maintain and develop the P&Z element of the Township's website

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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- Review Lot Consolidation and Minor Alteration Plans
- Issue Zoning and Sign Permits
- Provide Zoning/ Weed/Snow/Noise/Abandoned Vehicle Enforcement
- Maintain and develop information in the Township's Geographic Information System (GIS).

In addition, during 2011, staff intends to work on the following:

- Adoption and implementation of the zoning and infrastructure improvements associated with the West College Avenue corridor. This may involve administration of grant money, synchronization with Borough improvements, coordination with PaDOT, and/or management of the site improvement process.
- TTD Master Plan Review and Implementation. The General Master Plan for the development of Circleville Farms is under review and will likely receive approval in early 2011. Much of the work of ensuring the viability of this project takes place at the front end and thus, a great deal of discussion and planning for the next ten to twenty year time frame is likely to occur over several months prior to the first Specific Implementation Plan being ready for submission. In addition, once Old Gatesburg Road construction is completed, plans for the next phases of Pine Hall are anticipated to be submitted for approval.
- Evaluation of the Beaver Avenue Neighborhood. The residency of this area has begun to tip towards rental properties occupied by students with an increasing minority of dwellings being owner-occupied. A consultant has been retained to study the area and offer suggestions on how to preserve the quality of the area that offers a good supply of starter homes and is within walking distance of the Corl Street Elementary School.
- Growth Forecasting and Vacant Land Analysis. The update to the Regional Comprehensive Plan should provide the basis for managing growth for the future decade. Managing the supply of land within the adopted growth boundary and responding to the changing demographics of the country and the community will be increasingly important.
- Evaluate strength of existing codes and determine type and amount of updates needed – a thorough evaluation of the existing Subdivision and Land Development Ordinance as well as the Zoning Chapter of the Code of Ordinances is needed to assure that the tools that the Township has in place to manage growth and development are current and suitable for the 21st century. Many of these regulations were put in place more than twenty years ago and may need to be modified to address contemporary circumstances. Some areas to be evaluated may include:
 - Agricultural Protection
 - Low Impact Development/Resource Protection
 - Sustainability/Green Design

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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<u>414.012 Planning and Zoning Director Salary</u> (see salary schedule)(does not include merit)	\$63,629	\$65,607				
<u>414.013 Zoning Administrator Salary</u> (see salary schedule)(does not include merit)	\$51,099	\$51,712				
<u>414.014 Planning and Zoning Administrative Staff Salaries</u> (see salary schedule)(does not include merit)	\$35,599	\$41,814				
<p>This account includes the salaries for the Township’s Receptionist and a Planning and a Zoning Intern. The Planning and Zoning intern will be used to complete special projects related to the preparation of studies and reports, presentation of GIS data, and other topics as needed.</p> <table><tr><td>P&Z Intern (1040 hrs @10.50/hr.)</td><td>\$10,920</td></tr><tr><td>Recording Secretary (248 hrs @ \$12.50/hr.)</td><td>\$3,100</td></tr></table>			P&Z Intern (1040 hrs @10.50/hr.)	\$10,920	Recording Secretary (248 hrs @ \$12.50/hr.)	\$3,100
P&Z Intern (1040 hrs @10.50/hr.)	\$10,920					
Recording Secretary (248 hrs @ \$12.50/hr.)	\$3,100					
<u>414.015 Ordinance Enforcement Officer’s Salary</u> (see salary schedule)(does not include merit)	\$17,160	\$18,720				
<p>Average of 30 hours per week @ \$12.00/hr. (30*52*\$12.00). This position provides services to enforce grass and weeds, snow removal, and animal enforcement. Other duties may include property addressing compliance, sign and parking enforcement.</p>						
<u>414.019 Uniforms</u>	\$500	\$500				
<p>The Department owns and maintains the uniform for the Ordinance Enforcement Officer. This line item reflects the estimated cost of purchasing the uniform and personal equipment. The cleaning and maintenance of the uniforms is included under contracted services.</p>						
<u>414.021 Office Supplies</u>	\$1,500	\$1,000				
<p>General office supplies such as paper, files, calendars, desk supplies, envelopes, staples, paper clips, printer and plotter cartridges, disks and other miscellaneous items are included in this account.</p>						
<u>414.024 General Expense</u>	\$500	\$500				
<p>This line item represents the cost of miscellaneous expenses that are not classified in other categories such as equipment calibration, OEO equipment, and intern hiring costs.</p>						
<u>414.031 Professional Services</u>	\$8,400	\$18,400				

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This account covers all planning and zoning professional services, which consists of the Zoning Hearing Board Solicitor and stenographer. A projected breakdown of these services follows:

Street tree Ordinance revision	\$10,000
Stenographer / Experts for ZHB (Zoning Hearing Board)(est.)	\$1,500
ZHB Solicitor (12 meetings x 5 hrs/mtg @ \$115/hour)	\$6,900

414.032 Communications

\$510

\$510

This line item represents the cost of the Ordinance Enforcement Officer's cell phone (\$35/mo. net of employee share).

414.033 Transportation

\$100

\$50

This account is intended to cover the general use of private vehicle mileage reimbursement and parking charges for meetings.

414.034 Advertising & Printing

\$4,850

\$4,850

This account covers all of the advertising for the Planning Commission and Zoning Hearing Board meetings as well as the advertising of re-zonings, variances, appeals, and any rescheduling of meetings as necessary. Also included are funds for the reduction of plans for presentation at the meetings and the reproduction of miscellaneous maps, fact sheets and violation notices.

Misc. Plan Reductions & Color Copying	\$250	Advertising	\$4,500
Ordinance Copying	\$100		

414.037 Repairs & Maintenance

\$200

\$1,000

This account records the actual copy and printing costs related to the Kyocera 4035 color copier by the Planning and Zoning Department.

414.042 Dues, Subscriptions, Memberships

\$1,100

\$1,630

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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This account is to cover the cost for subscriptions and dues for professional memberships for the Planner, Zoning Administrator and Planning Commission members.

Dues PA Planning Association (PPA) x2	\$220	Miscellaneous Publications	\$350
Membership American Planning Association (APA)	\$102	Subscription to Zoning Practice	\$90
Dues American Institution of Certified Planners (AICP) & APA	\$444	Subscription to Zoning Bulletin	\$200
Planning Commission Journal - For PC Members	\$140	Dues Central PA Safety Association (CPSA)	\$30
American Red Cross Certifications x3 (CPR)	\$24		

414.045 Contracted Services

\$250

\$300

This line item represents the costs of cleaning and maintenance of the Ordinance Officer's uniforms.

414.075 Office Equipment

\$0

\$0

Nothing is budgeted for the current year.

414.174 Education

\$0

\$0

This line item represents the cost of education for the P&Z department. Nothing is budgeted for the current year.

414.252 Training & Seminars

\$4,500

\$4,500

This account is to cover training and seminars for the Director of Planning and Zoning, Zoning Administrator, Receptionist, Code Enforcement Officer, Zoning Hearing Board members and Planning Commission members.

New Partners for Smart Growth (Charlotte, NC)	\$2000	Certified Floodplain Management Conference (Kentucky)	\$1,500
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FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

Miscellaneous Seminars-for staff, PC
and ZHB

\$1,000

414.544 COG Planning Agency

\$55,141

\$62,236

This line item represents Ferguson Township's share of the cost for the Centre Region COG Planning Agency. For further details, please refer to the 2011 COG Budget.

YEAR	COG FORMULA
2011	26.69%
2010	26.26%
2009	26.46%
2008	25.51%

414.545 Centre County MPO

\$32,788

\$34,066

This line item represents Ferguson Township's share of the cost for the Centre County Metropolitan Planning Organization. This line item is based on actual use rather than the COG formula. For further details, please refer to the 2011 COG Budget.

YEAR	COG FORMULA
2011	22.20%
2010	21.34%
2009	20.54%
2008	20.54%

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

415 EMERGENCY SERVICES

The following table provides some history of the CROCOG contribution rates for Ferguson Township Emergency Services. This is based on the modified COG formula.

YEAR	COG FORMULA
2011	26.69%
2010	26.26%
2009	26.46%
2008	25.51%
2007	25.15%

415.530 Emergency Management / COG Contribution

\$34,949

\$34,585

This represents the Township's contribution to the Centre Region Intergovernmental Cooperation Emergency Management Plan. For further details, please refer to the 2011 COG Budget.

415.531 Emergency Management / COG Contingency

\$2,626

\$2,669

This line item provides funding for the Emergency Management Coordinator to use in the event of a declared disaster. The Fund balance is anticipated to cap at \$100,000 with the total annual contribution of \$10,000 per year. For further details, please refer to the 2011 COG Budget.

421 HEALTH & WELFARE

421.045 Contracted Services

\$6,000

\$5,000

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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Annually, area eating, drinking and retail establishments are inspected by the State College Borough Health Officer. These inspections are made in order to assure that these establishments meet the Township's ordinance regarding sanitary and safety conditions. The Township compensates the Health Officer based on an hourly basis, and these services include responding to citizen requests for assistance with property owners who fail to maintain their properties in a sanitary and healthy condition.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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426 - 439 PUBLIC WORKS DEPARTMENT – MAINTENANCE

The Public Works Department Maintenance Section consists of one Superintendent, 2 supervisors, one mechanic, mechanic assistant, 8 road workers under the direction of the Public Works Director. Part-time workers are hired during summer months.

Public Works Maintenance Section Accomplishments for 2010

- Constructed retaining wall around Public Works Building 4.
- Installed new storm water culverts on Fairbrook Road, Beaverbrook Road, and Greenlee Lane.
- Paved driveway and parking lot at Tudek farm house.
- Trimmed street trees for clearance over sidewalks and roadways in various neighborhoods.
- Completed base repair (mill and fill) on various roads including Nixon Road, Blue Course Drive, Whitehall Road, Tadpole Road, Dry Hollow Road, Deibler Road in advance of microsurfacing or tar and chip work.
- Completed crack sealing in advance of tar and chip and microsurfacing on roads in Overlook Heights and Tadpole Road.
- Performed routine year round maintenance on 90 miles of roadway including crack sealing, inlet cleaning and repairs, street sweeping, roadside mowing, roadway patching and repairs, snow and ice removal, replacement and repair of roadside and street signs, sprayed weeds and curb lines.
- Continued township-wide monthly leaf and brush collection service in addition to the extended fall leaf collection service.
- Responded to flooding or roadside hazard incidents after hours.
- Completed numerous work order requests for sign repairs, washouts, park improvements, road repairs, storm drainage repairs, sink-hole repairs.
- Maintained public works, administration and police automobiles and equipment.

Public Works Mission and Goals:

Mission: Provide efficient, cost effective, professional public works services within our scope of work to our residents.

Ongoing Goals:

- Respond to winter storms and road hazards throughout the year in timely manner
 - Spray curbs for weeds – May and August

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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- Spring crack sealing – April/May
- Conduct monthly township-wide Brush collection
- Conduct monthly township-wide Leaf Collection and extended Fall Collection
- Sweep all curbed streets at least 4 times/year – Spring, twice Summer, Fall
- Inlet cleaning and repairs – June, September
- Mow all township roadsides at least 4 times a year (weather permitting- including parks, each round completed in 7 to 8 mowing days) mow more frequently if needed
- Fall crack sealing 2 weeks – September through October
- Township-wide Fall leaf collection 7 weeks Mid-October until winter operation begins or at the latest Mid-December
- Tree Trimming in right-of-way cart way
- Ditch grading on west end
- Assist with capital projects if necessary
- Miscellaneous road repairs and work orders

426 RECYCLING - COLLECTION, DISPOSAL SERVICES

426.000 Recycling, collection & disposal

\$40,000

\$40,000

Ferguson Township utilizes the recycling and composting center operated by the State College Borough for the disposal and composting of leaves and brush chips per agreement with State College Borough. The Borough has a permitted disposal site.

430 PUBLIC WORKS – ROADS & STREETS

430.019 Uniform Rental

\$3,900

\$4,100

The Township provides uniforms for the employees of the Public Works Department. The standard uniform costs \$6.25 per week per man (tees are included) plus \$1.40 per week for the mechanic's coveralls. In addition, shop towels are rented for the mechanic and miscellaneous shop work.

430.021 Underground Storage Tank Fees

\$1,000

\$100

This tank registration fee is paid to the state for the regulation of two underground fuel tanks and testing.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

430.022 Diesel Fuel

\$39,000

\$36,000

Public Works vehicles will consume approximately 12,000 gallons of diesel at \$3.000/gal (current price as of 7/10/10 is \$2.27). The estimated quantity was reduced based on one year of usage with the TRAK fuel monitoring system.

430.023 Gasoline

\$20,100

\$12,000

Public Works vehicles will consume approximately 4,000 gallons of gasoline at \$3.00/gal (current price as of 7/10/10 is \$2.21). The estimated quantity was reduced based on one year of usage with the TRAK fuel monitoring system.

430.024 General Expense.

\$17,250

\$17,750

This account covers miscellaneous items such as cleaning soaps, waxes, filters, welding supplies, nuts, bolts, spray products, wiring, etc., that are used daily, but cannot be allocated to specific functions. In addition, expenses involved with the mandatory drug and alcohol testing will come from this account.

430.026 Small Tools and Equipment

\$4,000

\$4,000

The purchase of small tools for road workers such as weed eaters, chain saws, hand saws, drills, shovels, rakes, sledges, brooms, welding and shop tools will be made from this account. These purchases will total less than \$1,000 each.

430.032 Communications

\$1,680

\$2,000

This line item represents the cost of 3 cell phones for the public works department at \$35/each per month, net of employees share. Employees pay \$10/each per month to defray some of the cost of the cell phones. This also includes the cost of the Township's business use share of the public works employees' personal cell phones for payment in lieu of pagers at a rate of \$10 per month from November 1 through March 31.

430.038 Equipment Rentals

\$6,000

\$6,000

Examples of typical equipment rentals include lift for roadside tree trimming, and traffic signal maintenance, asphalt paver for minor road repairs or paving a section of bike path, power broom, cement mixer for inlet repairs, water-jetting equipment to clean clogged storm drains. This account covers pager rentals and miscellaneous equipment that may be rented to complete a task. Needs are evaluated to determine the cost effectiveness of renting verses purchasing equipment.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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430.042 Dues, Subscriptions, Memberships & Seminars

\$2,250

\$6,750

This account is needed to keep abreast of public works maintenance issues, for public works and supervisory type seminars, drug and alcohol awareness training, CDL records management for the Road Superintendent and Foremen. Also included is LTAP (Local Technical Assistance Program) training and certification for road crew workers to keep them abreast of maintenance, regulatory, and public liability issues related to road and roadside maintenance. Training for the mechanic is also included. This budget request is increased in 2011 to cover requested hydraulic systems training.

Mechanic and Asst Mechanic Training, Ford or AC-DELCO, Heavy truck inspection license, International electric training

\$1,500

Foreman's training, Drug and alcohol awareness training, Road worker LTAP training, equipment expo, welding certification, confined space entry certification

\$600

Magazines and Publications

\$150

Maintenance and Repair of Mobile Hydraulic Systems. This is a 5 day training class sponsored by Rexroth Bosh in Canada. Both mechanics request attendance.

\$4,500

430.234 Oil, Lubricants, and Fluids

\$6,500

\$6,500

Oil is bought in bulk quantity. Grease is bought by the tube. Also included is antifreeze, power steering fluid, brake fluid, gear oil, hydraulic fluid, etc. This includes \$100 annual compliance fee and costs associated with recycling of fluids.

430.238 Clothing/Personal Protective Equipment

\$4,100

\$4,100

This account is for the replacement of vests, T-shirts, jackets, gloves, and rain gear, safety gear such as safety glasses, chaps, hard hats and hearing protection. Also included is the reimbursement for steel-toed boot purchases of \$150 per person (12 people) and \$300 for prescription safety glasses with permanent side shields.

430.327 Radio Maintenance

\$2,000

\$2,000

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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The Public Works Department has 29 radios including 16 mobile, 10 portable and 3 base stations. This account is used for the purchase of batteries and radio repairs.

432 HIGHWAY MAINTENANCE – SNOW REMOVAL

432.024 General Expense

\$4,000

\$4,000

During snow removal, vehicle frames and springs occasionally are damaged. Additionally, plow frames become bent and need to be replaced or repaired. Snowplow blade purchases are also included.

432.221 Chemicals

\$79,000

\$81,376

The Township purchases salt from the Commonwealth of Pennsylvania's Cooperative Purchasing Program. The budget includes a total of 1,200 tons of salt at \$66.98 (2010/2011 price) per ton, up \$2.50/per ton from last year. In 2010, the Township will receive salt brine from PADOT under the agility program. The application of liquid sodium chloride (brine) improves the performance of the salt. This budget for liquid sodium chloride is \$.95/gallon or \$1,000. The Road Superintendent will continue to monitor the application rate of the salt. The total amount of salt used year to year will vary depending on the severity of winter weather. The State contract requires a minimum purchase of 60% of the anticipated need up to 120% maximum. The amount of salt purchased depends on the current salt inventory of the Township.

433 HIGHWAY MAINTENANCE – SIGNALS & SIGNS

433.036 Traffic Signal Charges

\$9,000

\$8,000

This account is intended to cover the fixed operating costs of electricity to run the traffic signals. The cost to operate traffic signals has been reduced through the use of LED signal lights.

433.245 Street Signs and Supplies

\$30,000

\$30,000

This account is for materials for the repair, replacement or new installation of street signs, posts, bulbs for pedestrian signals, and Adopt-a-Highway signs, as well as barricades, cones, flashing work zone signs and flags. Significant investment in sign replacement occurred over the past 2 years and is anticipated to remain stable in 2011. The adoption of a sign replacement policy to comply with Federal retro reflectivity standards has affected this line item.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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433.372 Traffic Signal Repair (Parts & Labor)

\$6,000

\$7,000

This budget item covers contracted traffic signal maintenance, inspections and reports, and replacement of light bulbs or LEDs as required by our permit with PennDOT. Inspections and repairs are performed either by the Township Engineer or by the Township's traffic signal maintenance contractor. This line item also includes the purchase of spare parts, repairs to controllers and associated equipment, repair and locating loops, electronic troubleshooting, including parts, labor and emergency services at the eighteen (18) signalized intersections and the one (1) school zone. In 2011, two new signalized intersections will be coming online at Whitehall Road/Research Drive and Blue Course Drive/Old Gatesburg Road.

1. Pine Grove Mills - Nixon Road and Route 45

10. Pine Hall and Science Park Road

2. Whitehall Road and West College Avenue

11. Valley Vista/Science Park/Circleville

3. Corl Street and West College Avenue

12. Science Park/Old Gatesburg

4. Cherry Lane and North Atherton Street

13. Martin Street and Aaron Drive

5. Clinton Avenue and North Atherton Street

14. Martin Street and Blue Course Drive

6. Aaron Drive and North Atherton Street

15. West College Avenue & Blue Course Drive

7. Science Park Road and West College Avenue

16. Blue Course Drive and Teaberry Lane

8. North Hills Place and North Atherton Street

17. Science Park Road and Raytheon/ARL Building

9. Bristol Avenue and West College

18. Blue Course and Westerly Parkway

437 HIGHWAY MAINTENANCE – REPAIRS TO TOOLS & MACHINERY

437.014 Mechanics Salary (see salary schedule)(does not include merit)

\$51,780

\$52,401

437.015 Mechanic Overtime

\$700

\$700

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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This line item represents overtime for the Mechanic as needed.

437.024 General Expense

\$3,000

\$3,000

This account is necessary to purchase various tools (less than \$1,000 each) necessary to repair Township vehicles, and to cover repairs and updates to the diagnostic equipment. Miscellaneous tool additions for the mechanic are funded by this account.

437.025 Repair and Maintenance Supplies - Vehicle & Equipment Parts

\$48,000

\$60,000

This account is used to purchase parts for all vehicles and equipment except Police Department vehicles that are accounted for separately. This budget item is increased to account for historic increases in parts and supplies, increases in technology and associated costs, and to keep vehicles on the road working in harsh conditions. Trucks in the Ferguson Township fleet are normally serviced for 12 to 15 years before being replaced. This is longer than the industry standard for public works fleet life. The longer the Township maintains a piece of equipment, the more it costs to replace and service the vehicle.

437.037 Maintenance and Repairs (outside)

\$12,000

\$12,000

While most work is done in-house, outside service is needed for such work as refurbishing brake drums and rotors, machining parts, repairs to diesel fuel pumps and suspension springs, bodywork, hydraulic line repairs and replacements, hydraulic pumps, air conditioning.

438 HIGHWAY MAINTENANCE

438.012 Road Superintendent Salary (see salary schedule)(does not include merit)

\$59,757

\$61,284

438.014 Road Crew Salaries (see salary schedule)(does not include merit)

\$365,240

\$375,449

This line item provides for the salaries for two (2) supervisors, and the road crew.

438.015 Overtime

\$37,065

\$38,100

Overtime is based on historical use. It is estimated to be approximately 10% of the cost of road workers base wages. Almost all overtime occurs during the winter months for snow removal with some overtime necessary to complete summer projects. Other overtime is used for emergency call out such as flooding, sign replacement or hazardous conditions.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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438.141 Part-time Help Wages

\$20,580

\$32,585

The Township Public Works Department hires individuals to help with seasonal work as noted below.

Road Crew Summer Help (4 X 14 wks. x 40 hrs/wk. \$10.50/hr. = \$23,520)(new for 2011, 2 additional part time summer helpers)

Mechanic helper (student, full time summer (16 wks. @ 40hrs/wk.=640 hrs), part time during school (34 wks@10 hrs/wk.=340 hrs) @ \$9.25/hr. = \$9,065)

438.245 Supplies & Materials (non-liquid fuels)

\$15,000

\$5,000

This line item is used to purchase supplies and materials for the roadway areas that do not qualify for liquid fuels reimbursement. This account is for general road supplies, park supplies, road side materials and supplies, seed, weed spraying applications, tree mulch, other various supplies commonly used by municipalities

447 TRANSIT SYSTEM

447.053 Centre Area Transportation Authority (CATA)

\$90,294

\$88,281

The Centre Area Transportation Authority (CATA) operates on a fiscal year ending June 30, and therefore, the first six months of 2011 are based on CATA's current 2010/2011 budget ending on June 30, 2010. The remaining six months assume an estimated 5% increase. (\$43,064 +\$45,217).

452 PARKS & RECREATION

The following table provides some history of the COG contribution rates for Ferguson Township Parks & Recreation.

YEAR	COG FORMULA
2011	28.047%
2010	27.59%

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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	2009	26.84%		
	2008	25.35%		
	2007	26.27%		
<u>452.546 CRCOG – Parks & Recreation Contribution</u>			\$287,960	\$323,327
The Centre Region COG provides both maintenance and programs for the Township owned parks that are developed with facilities. This includes additional equipment and staffing to support the Hess Field. Please see the 2011 COG Budget for more information.				
<u>452.547 CRCOG – Pool Authority Contribution</u>			\$16,043	\$13,639
The CRCOG Budget includes funding for the operation of the Welch and Park Forest Pools. Please refer to the 2011 COG Budget for more information.				
<u>452.548 CRCOG – Pool Authority Capital Contribution</u>			\$113,237	\$118,436
This line item represents Ferguson Township's share for the CRCOG Parks and Recreation Administration debt service for the capital improvements to the Welch and Park Forest pools. Please refer to the 2011 COG Budget for more information.				
<u>452.549 CRCOG – Nature Center Contribution</u>			\$11,940	\$12,977
This line item represents Ferguson Township's share of the Millbrook Marsh Nature Center. Please refer to the 2011 COG Budget for more information.				
<u>452.550 CRCOG – Regional Park Contribution</u>			\$93,224	\$160,851
This line item represents Ferguson Township's share of the CRCOG funding for capital improvements for Regional Parks. This also includes additional funding (\$57,750) for the purchase of 25 acres adjacent to Whitehall Road and the development of the Whitehall Road, Hess Field and Oak Hall regional parks. Please refer to the 2011 COG Budget for more information.				
454 TOWNSHIP PARKS OPERATING EXPENSES				

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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454.548 Township Park Operating Expenses

\$700

\$700

Certain miscellaneous park operating expenses are the responsibility of the Township. The township has done some spraying for weed control and groundhog control in the parks, mainly in Tudek Park. With the addition of the parkland in the Westfield and Hillside Farm Estates area, additional operational costs are anticipated for mowing of the area.

455 SHADE TREE PROGRAM

455.045 Contracted Services

\$22,000

\$22,000

In 2001, the Township began a formal tree maintenance program, to inventory our street trees and maintain them properly. The Township contracts with an arborist to trim and maintain street trees. The Township keeps an inventory of the trees within the Township right-of-way. Every 5 years the Township contracts with a consultant arborist to evaluate the condition of all street trees and update the database. The most recent inventory was taken in 2008 and the next one is due in 2013.

455.046 Street Tree Replacements

\$35,200

\$37,630

Street trees, planted as part of the subdivision approval process, are guaranteed for one year after planting. Once this period expires, trees are no longer covered should they die. This account provides funding to replace street trees that are damaged by storms, disease, or die of other causes. Street trees were not required in residential subdivisions or in other zoning districts as part of the subdivision ordinance until 1989. There are a number of areas in the Township where adding street trees would be a neighborhood or streetscape improvement. Areas that should be considered especially where sidewalks exist that demark the separation of private property and the public street. Examples of these areas include, West Aaron Drive, Martin Street, Park Crest Lane, Blue Course Drive (portions), Bristol Avenue, and Science Park Road. The Township received a Tree Vitalize Grant in the amount of \$8,750 reimbursable in 2011 after the trees are planted.

455.047 Street Trees – New

\$4,800

\$0

For 2011, the amount is budgeted in account 455.046.

456 LIBRARY SERVICES

456.000 CRCOG Schlow Library Services

\$307,023

\$318,685

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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The CRCOG Budget provides funding for the operating costs for Library Services. While not currently a member, Ferguson Township has continued to contribute money toward the operation of the Schlow Memorial Library. The Township's share is based on the resident's usage of the library monitored on a quarterly basis. For further details, please refer to the 2011 COG Budget. For the current budget, the Township is basing the payment on including the PSU students in the calculation of the library usage.

YEAR	COG FORMULA INCLUDING PSU STUDENTS
2011	28.19%
2010	27.78%
2009	26.84%
2008	25.35%
2007	26.27%

456.001 CRCOG Schlow Library Contribution

\$7,722

\$0

For 2010, the Township pledged a one-time payment directly to the library.

458 SENIOR CITIZENS

458.055 CRCOG Senior Citizen's Center & Ferguson Senior Group

\$24,746

\$19,895

This line item represents Ferguson Township's share of the CRCOG funding for the Senior Center. The Township's share is based on actual use rather than the COG formula. For further details, please refer to the 2011 COG Budget.

In previous years, the Township has supported two senior citizen groups: the Centre Region Senior Citizen Center that is operated out of the Fraser Street Plaza, and the second being the Ferguson Township Senior Citizens Group that meets occasionally at various locations. The Ferguson Township Senior Citizen Group annually requests an allocation of \$500, which is included in this budget.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

YEAR	COG FORMULA		
2011	18.70%		
2010	20.62%		
2009	19.69%		
2008	21.71%		
2007	22.23%		

459 COUNCIL OF GOVERNMENTS/REGIONAL PROJECTS

The following table provides a brief history of the Township's share of the Centre Region Council of Governments general funding in accordance with the standard COG formula.

YEAR	COG FORMULA
2011	28.047%
2010	27.59%
2009	26.84%
2008	25.35%
2007	26.27%

459.014 CRCOG Administration & General Fund Contribution

\$84,086

\$89,182

This represents the Township's share of funding for the Centre Region COG administration. For further details, please refer to the 2011 COG Budget.

459.055 Spring Creek Watershed Monitoring

\$4,840

\$4,840

This line item represents an annual contribution towards the Spring Creek Watershed monitoring project. The Township has participated in this program since 2005 and the Clearwater Conservancy is not seeking any change in the contribution in 2011.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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<u>459.058 Cable Franchise Consortium</u>	\$0	\$2,000
This line item represents legal expenses for the consortium for 2011.		
<u>459.059 Spring Creek Watershed Commission Contribution</u>	\$500	\$500
This line item represents a contribution towards the Spring Creek Watershed Commission.		
<u>459.075 CRCOG Building Capital</u>	\$4,519	\$4,663
This item is for future replacement of equipment and repairs to the COG building. For further details, please refer to the 2011 COG Budget.		
<u>459.080 CRCOG Contingency</u>	\$0	\$3,842
This item represents funding for the Centre Region COG contingency fund. The fund is for unplanned and unexpected costs should they occur. For further details, please refer to the 2010 COG Budget.		
<u>459.081 CNet Contribution</u>	\$13,520	\$13,655
The Township's Strategic Plan includes a goal to improve communications with the citizens of the Township. In addition to the Web Site and semi-annual newsletter, being a member of C-NET to provide Board of Supervisor meeting coverage is another way to meet that goal. This appropriation does not provide for coverage of the Planning Commission meetings.		
461 NATURAL RESOURCES CONSERVATION		
<u>461.531 Gypsy Moth Spraying Program</u>	\$0	\$0
With the collapse of the gypsy moth population in 2009, no funding is budgeted for 2011.		
472 DEBT SERVICE-INTEREST		
<u>472.000 Interest on Escrow Accounts</u>	\$2,500	\$2,700
This is for accumulated interest on escrow monies held by the Township. Interest is paid on funds that the township hold in escrow for improvements required in conjunction with land development plans.		

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE**2010 BUDGET 2011 BUDGET****480 CONTINGENCY****480.018 Salaries & Wages Merit Increases****\$22,368****\$23,192**

Since 1996, the Township has had a merit increase program that provides for an employee to move through his or her salary grade incrementally based on performance. Each year, the Department Heads and Township Manager have completed evaluations for all non-uniform employees and based on the results of the performance evaluations, recommendations for merit increases for those employees. For 2011, the recommended merit budget is up to 1.5% of the 2010 Base Salary with Merit. This account includes \$200 for years of service awards.

480.019 Salaries & Wages Adjustments**\$0****\$6,000**

This account is used to reflect promotions, changes in job tasks, and other related salary and wage modifications. The following promotions are anticipated for 2011; Accountant/Bookkeeper (\$3,000), Officer to Police Sergeant (\$3,000)

480.020 Deferred Compensation**\$12,182****\$16,435**

This line item accounts for the deferred compensation provided to the Township Manager and Chief of Police under employment agreements.

480.024 General Expense - Uncommitted Reserve**\$30,000****\$30,000**

The Township's Budget is providing a contingency for general expenses to account for unexpected expenses. This funding is made available to the Board of Supervisors to enable them to respond readily to funding needs without affecting other accounts within the budget.

483 EMPLOYER PAID BENEFITS**483.000 Pension Expense (net of revenue)****\$47,353****\$154,129**

In accordance with the Townships auditor's accounting for pensions, this account includes the pension liabilities as defined by the Police and Non-Uniform MMO less the State Act 205 funding. Since employee contributions are already deducted to determine the MMO, they are not deducted separately. Due to the severe losses in 2008/2009, the net pension expense will remain at elevated levels at least until the new actuarial report due for 2011.

486 INSURANCE

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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486.351 Property & General Liability Insurance

\$33,129

\$37,866

Since 2000, the Township has contracted with Penn Prime as its source of insurance coverage. The Township limits are \$3,000,000 each occurrence and \$3,000,000 personal/advertising injury. This line item includes property coverage and general liability. During 2010, the Township completed a broker selection process, which will result in competitive quotations for all lines of General Liability, Vehicle and Workers Compensation coverages.

486.352 Police Liability Insurance

\$33,343

\$38,700

In 2000, the Township selected Penn Prime as its source of insurance coverage. The Township limits are \$1,000,000 each claim with a \$1,000 deductible and a \$1,000,000 aggregate limit.

486.353 Public Officials Errors & Omissions Policy

\$19,179

\$23,680

In 2000, the Township selected Penn Prime as its source of insurance coverage. The Township limits are \$3,000,000 each loss with a \$2,500 deductible and a \$3,000,000 aggregate limit.

486.354 Workers Compensation

\$89,797

\$102,781

This line item represents the workers compensation coverage for employees while on duty as required by federal law. Since 2000, the Township has contracted with Penn Prime as its source of workers compensation insurance coverage. For 2011, this item reflects the experience modification rate of .903.

486.355 Vehicle Insurance

\$9,049

\$11,163

Since 2000, the Township has contracted with Penn Prime as its source of insurance coverage. The Township carries commercial automobile coverage for all vehicles owned by the Township. Currently, the Township carries a \$500 deductible on collision for private passenger types and light trucks and \$1,000 for all other vehicles. Our limits of liability are \$3 million dollars each, combined single limit.

487 EMPLOYEE BENEFITS

487.152 Dental Insurance

\$37,005

\$37,398

Since 2000, the Police Bargaining Unit has not participated in the self-insured dental program and elected to remain with Delta Dental. In 2011, the Township is proposing to include all employees in an insurance program through United Concordia through the Pennsylvania Municipal Health Insurance Cooperative with a two year fixed rate. An analysis of cost indicates that

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

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placing all employees on a single insurance policy will reduce costs and improve the benefits

Police (20 officers)	\$13,952
Non-Uniform (30 employees)	\$23,446

487.153 Short Term Disability Insurance

\$8,996

\$9,070

This insurance provides all employees up to 26 weeks of compensation at 60% of salary up to \$350 per week. Sickness is covered on the 8th day; injuries are covered on the first day. This benefit is for non work-related losses, and does not duplicate the Worker Compensation insurance.

487.155 Health Insurance Waivers

\$0

\$9,717

This account reflects the 20% cost of payments made to employees in lieu of health insurance coverage. This amount is based on five employees opting out of insurance.

487.156 Health Insurance

\$562,730

\$600,892

In April 2006, the Township joined a new regional group named the Centre Region Insurance Coalition (CRIC) for health coverage as a way to reduce future rate increases. This group was created to form a self-insured plan using the Blue Cross network of providers. For 2011, the budget assumes an increase of 11.8%, reduced by the employee share.

487.157 Health Savings Account

\$5,000

\$5,000

In November 2007, the Board of Supervisors established a Retirement Health Savings Account for non-uniformed employees. The purpose of this program is two-fold, first to provide a value to earned and accumulated sick leave annually, second to provide value to accumulated sick leave at retirement. The goal of the program is to encourage employees to utilize sick leave in an appropriate manner throughout their employment with the Township and to be rewarded for limiting their sick leave during the course of a year and then at retirement. For the year ending December 31, 2010, 8 employees qualified for this program.

487.158 Life Insurance

\$10,551

\$10,635

Group term life insurance is budgeted for \$80,000 of coverage of life insurance.

487.161 Employer Social Security

\$219,550

\$228,463

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

Employer contributions toward social security remain at 7.65% of gross payroll in accordance with Federal law.

487.162 Unemployment Compensation

\$5,755

\$6,578

Through the Pennsylvania League of Cities & Municipalities (PLCM), the Township secures its unemployment compensation insurance needs. Currently, the Township is paying a rate of 1.70% of gross payroll on the first \$8,000 of each employee's compensation. This is a self-insured employment trust that provides the Township with the lowest possible employment compensation insurance rates available.

492 INTERFUND OPERATING TRANSFERS

492.004 Transfer to Transportation Improvement Fund

\$1,236,096

\$1,260,183

In October 2001, the Board of Supervisors adopted an ordinance increasing the earned income and real estate transfer tax and a resolution increasing the real estate tax. The Board further directed that a specific fund be established to account for the taxes collected from these increased tax rates. The Transportation Improvement Fund has been established. This fund will accept the transfer of funds from the General Fund as follows: (note these are estimates based on the projected tax basis for each tax).

Earned Income Tax (0.1%)	Calculation: estimated 2011 collection (\$5,500,000) x 0.07142857143	\$392,857
Real Estate Transfer Tax (0.75%)	Calculation: estimated 2011 collection (\$900,000) x 0.60	\$540,000
Real Estate Tax (0.61 mils)	Calculation: estimated 2011 collection (\$1,299,645) x 0.25185797	\$327,326

492.016 Transfer to General Obligation Fund

\$400,000

\$562,209

These are funds transferred from the General Fund and deposited in the General Obligation Fund. This transfer is made in order to meet the Township's bond and note payment of interest and principal for the year.

492.019 Transfer to Agricultural Preservation

\$15,000

\$15,000

The Agricultural Preservation fund was established in 1999 to allow the Township to participate in purchasing agricultural

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

easements within the Township. Transfers are made from the General Fund to maintain a 3 year rolling average Fund Balance of \$80,000 to \$90,000 at the Board's request.

492.030 Transfer to Capital Reserve

\$1,255,000

\$900,000

This transfer payment is needed in order to fund the anticipated capital expenditures from the Capital Reserve Fund. Beginning in 2007, the Capital Road Projects are included in the Capital Reserve Fund to be consistent with generally accepted accounting principles for Capital expenditures. For further details, please refer to the Capital Reserve Fund narrative.

492.060 Transfer to Police Pension Fund

\$125,120

\$0

This transfer is required to meet the annual Minimum Municipal Obligation (MMO) Certification amount provided to the Board in October of each year, after state aid is received. For further details, please refer to the Police Pension Fund. Beginning in 2011, this amount will be included in account 01.483.000

492.065 Transfer to Non-Uniform Pension Fund

\$136,647

\$0

This transfer is required to meet the annual Minimum Municipal Obligation (MMO) Certification amount provided to the Board in October each year, after state aid is received. The employer's share is being contributed into a 401(a) Money Purchase Plan and the employer's share of the contribution is 10.0%. For further details, please refer to the Non-Uniform Pension Fund. Beginning in 2011, this amount will be included in account 01.483.000

2011 BUDGET											
SPECIAL REVENUE FUNDS											
02 STREET LIGHT FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	414	292	72	100	15	15.0%	15	15	(85)	(85.0%)
363 STREET LIGHT SERVICE											
363.030	Street Light Assessments	11,637	11,600	11,885	12,000	12,000	100.0%	12,000	12,000	0	0.0%
392 INTERFUND OPERATING TRANSFERS											
392.001	Transfers from General Fund	0	0	0	0				0	0	n/a
TOTAL STREET LIGHT FUND REVENUES		12,051	11,892	11,956	12,100	12,015	99.3%	12,015	12,015	(85)	(0.7%)
EXPENDITURES											
434 STREET LIGHTS											
434.036	Street Light Services	8,667	8,380	11,075	10,390	10,500	101.1%	10,500	10,500	110	1.1%
TOTAL STREET LIGHT FUND EXPENDITURES		8,667	8,380	11,075	10,390	10,500	101.1%	10,500	10,500	110	1.1%
EXCESS REVENUE OVER EXPENDITURES		3,384	3,512	881	1,710	1,515	88.6%	1,515	1,515	(195)	(11.4%)

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

SPECIAL REVENUE FUNDS

02 STREET LIGHT FUND

REVENUES

341 INTEREST REVENUE

<u>341.000 Interest Revenue</u>	\$100	\$15
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In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2011, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

363 ASSESSMENTS

<u>363.030 Street Lighting Assessment</u>	\$12,000	\$12,000
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The cost of street lighting is paid through an assessment that is placed on all property owners within a 250-foot radius of the street light. The cost per front foot is set annually by the Board. Based on payments received through September 2010, the front footage is estimated to be 30,000 feet. The 2011 budget recommends the front foot assessment to remain at \$0.40 per front foot.

392 INTERFUND OPERATING TRANSFERS

<u>392.001 Transfers from General Fund (01)</u>	\$0	\$0
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No transfer is requested for the current budget.

EXPENDITURES

434 STREET LIGHTS

<u>434.036 Street Lights</u>	\$10,390	\$10,500
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FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

The Township maintains 63 streetlights with the addition of the Pine Grove Mills Streetscape at various intersection locations. Beginning in fall 2010, the Township contracted with Premier Power Solutions LLC to fix electrical rates. The current contract reduces the rate from an average of 7.4 cents (prior to deregulation in 2011) to a fixed rate of 6.8-7.05 cents per KWH, depending on type of service (general, signals, street lights). For street lights, since they are unmetered, there is no basis to estimate a change in costs at this time. Therefore, the 2011 budgeted amount is based on the 2010 values. The budgeted electrical operating costs are detailed below:

(2) 9,500 Lumen SV @ \$12.63/light/month	\$303	(1) 11,500 Lumen MV @ \$17.89/light/month	\$215
(41) 8,150 Lumen MV @ \$12.84/light/month	\$6,317	(5) 50,000 Lumen COBRA @ \$30.47/light/month	\$1,828
(1) 9,500 Lumen OL @ \$13.28/light/month	\$159	(11) 9,500 Lumens MU Custom Pole @ \$7.43/light/month (Pine Grove Mills- South Nixon Road)	\$981
(2) 21,500 Lumen MV @ \$24.46/light/month	\$587		

FERGUSON TOWNSHIP											
2011 BUDGET											
SPECIAL REVENUE FUNDS											
03 HYDRANT FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	674	451	112	150	15	10.0%	15	15	(135)	(90.0%)
378 WATER SYSTEM											
378.001	Hydrant Assessments	27,310	27,438	32,821	34,000	32,000	94.1%	32,000	32,000	(2,000)	(5.9%)
392 INTERFUND TRANSFERS											
392.001	Transfers from General Fund (01)	0	0	0	0				0	0	n/a
TOTAL HYDRANT FUND REVENUES		27,984	27,890	32,933	34,150	32,015	93.7%	32,015	32,015	(2,135)	(6.3%)
EXPENDITURES											
411 FIRE PROTECTION											
448.000	Hydrant Service	23,230	23,827	27,975	30,280	28,200	93.1%	28,050	28,050	(2,230)	(7.4%)
TOTAL HYDRANT FUND EXPENDITURES		23,230	23,827	27,975	30,280	28,200	93.1%	28,050	28,050	(2,230)	(7.4%)
EXCESS REVENUE OVER EXPENDITURES		4,754	4,063	4,958	3,870	3,815	98.6%	3,965		(3,870)	(100.0%)

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

03 HYDRANT FUND

REVENUES

341 INTEREST REVENUE

341.000 Interest Revenue

\$150

\$15

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2011, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

378 ASSESSMENTS

378.001 Hydrant Assessments

\$34,000

\$32,000

This assessment is based on the front footage of all properties within 780 feet of a fire hydrant. New hydrants are installed throughout the year in new developments as the streets are constructed.

The current fire hydrant assessment is \$0.07/linear foot. This rate was established in 2008 based on the cost of the hydrant service by the State College Borough Water Authority and Rock Springs Water Company. Based on collections in 2010, the total front footage is 457,000 feet. It is recommended to retain the current assessment of 7 cents per foot. The distribution of fire hydrants are as follows:

Rock Springs Water Company (28)

State College Borough Water Authority (306)

EXPENDITURES

411 HYDRANT EXPENDITURES

448.000 Hydrant Services

\$30,280

\$28,050

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET **2011 BUDGET**

Hydrants are installed as part of the subdivision improvements. The location of the hydrants is selected by the Alpha Fire Department. Each hydrant installed has a quarterly or annual cost to operate. Hydrants are assessed to each property owner within 780 feet of the hydrant and billed for the service on their Township property tax bill. The Township pays for the following hydrants:

Rock Springs Water Company	28 hydrants @ \$15.00/hydrant /year	\$420
State College Borough Water Authority	307 hydrants @ \$90.00/hydrant/year	\$27,630

FERGUSON TOWNSHIP 2011 BUDGET											
CAPITAL PROJECTS FUNDS											
04 TRANSPORTATION IMPROVEMENT FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	120,928	99,310	107,103	100,000	50,000	50.0%	50,000	50,000	(50,000)	(50.0%)
351 FEDERAL GRANT REVENUES											
351.010	PTCI Grant Funding				0			2,970,000	2,970,000	2,970,000	n/a
357 REVENUES FOR PROJECTS											
357.000	Utility Reimbursements	5,132			0				0	0	n/a
380 MISCELLANEOUS REVENUE											
380.000	Miscellaneous Revenue	10,302			0				0	0	n/a
387 PRIVATE CONTRIBUTIONS											
387.002	Developer Contributions	0			247,000	247,000	100.0%	363,302	363,302	116,302	47.1%
392 INTERFUND OPERATING TRANSFERS											
392.001	Transfers from General Fund	1,398,685	1,487,597	1,233,291	1,236,096	1,316,234	106.5%	1,260,183	1,260,183	24,087	1.9%
TOTAL TRANS IMP FUND REVENUES		1,535,047	1,586,907	1,340,393	1,583,096	1,613,234	101.9%	4,643,485	4,643,485	3,060,389	193.3%
EXPENDITURES											
402 FINANCE											
402.013	Fees For Annual Audit								5,000	5,000	n/a
SUBTOTAL		0	0	0	0	0		0	5,000	5,000	n/a
408 ENGINEERING											
408.016	Engineering Specialties	0		3,274	0			320,000	320,000	320,000	n/a
408.031	Engineering Design	0	3,141	143,394	0	282,536		36,000	36,000	36,000	n/a
SUBTOTAL		0	3,141	146,667	0	282,536		356,000	356,000	356,000	n/a
439 CAPITAL PROJECTS											
439.030	ROW Appraisal Fees	2,800			121,000	52,000	43.0%	42,000	50,000	(71,000)	(58.7%)
439.031	ROW Legal Fees	2,066	882	42	21,000	5,000	23.8%	20,000	20,000	(1,000)	(4.8%)
439.032	ROW Acquisition Costs	100,612	-2,144		502,000	355,000	70.7%	250,000	250,000	(252,000)	(50.2%)
439.033	Professional Services-ROW Acquisition					0		20,000	20,000	20,000	n/a
439.060	Utility Construction Costs	81,084			875,000	0	0.0%	875,000	875,000	0	0.0%
439.061	Capital Construction	345,997	151,013	868,412	0	0		7,563,766	7,563,766	7,563,766	n/a
SUBTOTAL		532,559	149,751	868,454	1,519,000	412,000	27.1%	8,770,766	8,778,766	8,366,766	550.8%
TOTAL TRANS IMP FUND EXPENDITURES		532,559	152,892	1,015,121	1,519,000	694,536	45.7%	9,126,766	9,139,766	8,727,766	574.6%
EXCESS REVENUE OVER EXPENDITURES		1,002,488	1,434,015	325,272	64,096	918,698	1433.3%	(4,483,281)	(4,496,281)	(5,414,979)	(8448.2%)

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

04 TRANSPORTATION IMPROVEMENT FUND

REVENUES

341 INTEREST REVENUE

341.000 Interest Revenue

\$100,000

\$50,000

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2011, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25% for checking account balances.

However, some funds are invested in certificates of deposit, which will help maintain a higher rate for 2011 than otherwise.

351 FEDERAL GRANT REVENUES

351.010 PCTI Federal Grant

\$0

\$2,970,000

This line item represents the funding for the Old Gatesburg Road Project

357 REVENUE FOR PROJECTS

357.002 Utility Reimbursements

\$0

\$0

Nothing is budgeted for this year

387 PRIVATE CONTRIBUTIONS

387.000 Developer Contributions

\$247,000

\$363,302

This line item provides for the developers contributions for Old Gatesburg Road Extension as set forth in the MOU (Memorandum of Understanding) for shared costs on this project.

This is computed as follows:

Description	Computation	Total
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FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

Total Construction Contract		\$3,677,766
Less Federal Funding		(\$2,790,000)
Less Blue Course Drive Intersection		(\$251,263)
Less Pine Hall Road		(\$70,101)
Total shared costs		\$386,402
Shared Cost	\$386,402 @ 50%	\$193,201
Plus Pine Hall	100%	\$70,101
Plus Inspection Costs	\$200,000 @ 50%	\$100,000
Total due from Developer		\$363,302

392 INTERFUND TRANSFERS

392.001 Transfer from General Fund

\$1,236,096

\$1,260,183

This line item accounts for the transfer of the dedicated tax funds received from the 2002 tax increases on real estate, real estate transfer and earned income for the dedicated TIF street projects

Earned Income Tax (0.1%)	Calculation: estimated 2011 collection (\$5,500,000) x 0.07142857143	\$392,857
Real Estate Transfer Tax (0.75%)	Calculation: estimated 2011 collection (\$900,000) x 0.60	\$540,000
Real Estate Tax (0.61 mils)	Calculation: estimated 2011 collection (\$1,299,645) x 0.25185797	\$327,326

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

EXPENDITURES

402 FINANCE

402.013 Single Audit Fees

\$0

\$5,000

The Township is expected to receive Federal Funding for the Old Gatesburg Road project. As a result, a Single Audit will be required for this project.

408 PUBLIC WORKS-ENGINEERING

408.016 Engineering – Specialties

\$0

\$320,000

This fund covers inspection services for the Old Gatesburg Road Extension Project and the Whitehall Road Improvement Project estimated as follows: (OGR 2000 hrs x \$60/hr. plus 2000 hrs x \$50/hr.) + (WH 2000 hrs x \$50/hr.) Note that 50% of inspection cost for Old Gatesburg Road is billable to Pine Hall Development Company (estimated to be \$100,000).

408.031 Engineering Design

\$0

\$36,000

Funding for this item includes professional engineering services during construction by Keller Engineering for the Old Gatesburg Road project (9 months x 20hrs/mo. x 100/hr.) and professional engineering services during construction by Trans Associates for the Whitehall Road project (9 months x 20hrs/mo. x 100/hr.).

439 CAPITAL CONSTRUCTION

439.030 Appraisal & Appraisal Reviews

\$121,000

\$50,000

Appraisal fees for the Whitehall Road Widening project are expected to be completed in 2010/2011.

439.031 Legal Fees

\$21,000

\$20,000

This line item represents legal fees for recording Right of Way (ROW) acquisition documents for the Whitehall Road Widening Project.

439.032 Acquisition Costs

\$502,000

\$250,000

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

This item includes right of way acquisition costs for the Whitehall Road widening project planned in 2011.

439.033 Professional Services for Right of Way Acquisition Assistance

\$0

\$20,000

This item includes right of way acquisition assistance to include document preparation and consultation.

439.060 Utility Construction Costs

\$875,000

\$875,000

This funding will be utilized to relocate affected utilities on the Whitehall Road widening project.

439.061 Capital Construction

\$0

\$7,563,766

Project	Amount
Horseshoe Circle	\$282,000
Ridgewood Circle	\$78,000
Old Farm Lane	\$94,000
Chestnut Street	\$152,000
Old Gatesburg Road (including inspection)	\$3,677,766
Whitehall Road	\$3,280,000
Total	\$7,563,766

FERGUSON TOWNSHIP 2011 BUDGET											
DEBT SERVICE FUNDS											
16 GENERAL OBLIGATION FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	1,213	304	595	50	5	10.0%	5	5	(45)	(90.0%)
380 MISCELLANEOUS REVENUE											
380.000	Miscellaneous Revenue			1,744	0				0	0	n/a
392 INTERFUND OPERATING TRANSFERS-IN											
392.001	Transfers from General Fund	682,870	584,166	456,650	400,000	569,890	142.5%	562,209	562,809	162,809	40.7%
392.017	Transfers from Construction Fund (17)	1,392,198							0	0	n/a
	SUBTOTAL	2,075,068	584,166	456,650	400,000	569,890	142.5%	562,209	562,809	162,809	40.7%
393 PROCEEDS FROM LONG TERM DEBT											
393.000	General Obligation Bond - Series 2003	0							0	0	n/a
393.001	General Obligation Note - Series 2004	0							0	0	n/a
393.002	General Obligation Note - Series 2005	0							0	0	n/a
393.003	General Obligation Note - Series 2009	0		4,435,000					0	0	n/a
393.004	Bond Premium - Series 2009	0		12,249					0	0	n/a
	SUBTOTAL	0	0	4,447,249	0	0		0	0	0	n/a
TOTAL GENERAL OB FUND REVENUE		2,076,281	584,470	4,906,239	400,050	569,895	142.5%	562,214	562,814	162,764	40.7%
EXPENDITURES											
401 ADMINISTRATION											
401.024	General Expense	600	600	600	600	600	100.0%	600	600	0	0.0%
471 DEBT SERVICE PRINCIPAL											
471.025	G/O Principal - Series 2002 (COG Building)	40,000	40,000	375,000	0	0		0	0	0	n/a
471.026	G/O Principal - Series 2003 (Refinance Debt)	355,000	375,000	910,000	0	0		0	0	0	n/a
471.028	G/O Principal - Note 2005 (Bldg Renovation)	1,000	1,000	2,966,200	0	0		0	0	0	n/a
471.030	G/O Principal - Series 2009 (Refinance debt)			405,000	469,264	469,264	100.0%	479,721	479,721	10,457	2.2%
	SUBTOTAL	396,000	416,000	4,656,200	469,264	469,264	100.0%	479,721	479,721	10,457	2.2%
472 DEBT SERVICE INTEREST											
472.025	G/O Interest - Series 2002 (COG Building)	18,773	17,253	7,779	0	0		0	0	0	n/a
472.026	G/O Interest - Series 2003 (Refinance Debt)	22,085	32,383	13,078	0	0		0	0	0	n/a
472.028	G/O Interest - Note 2005 (Bldg Renovation)	136,184	117,931	55,090	0	0		0	0	0	n/a
472.030	G/O Interest - Series 2009 (Refinance Debt)			65,012	91,888	91,888	100.0%	82,488	82,488	(9,400)	(10.2%)

FERGUSON TOWNSHIP											
2011 BUDGET											
DEBT SERVICE FUNDS											
16 GENERAL OBLIGATION FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
	SUBTOTAL	177,042	167,566	140,959	91,888	91,888	100.0%	82,488	82,488	(9,400)	(10.2%)
475 FISCAL AGENT FEES											
475.000	Payments to Bond Escrow	0		100,506					0	0	n/a
	SUBTOTAL	0	0	100,506	0	0		0	0	0	n/a
486 INSURANCE											
486.001	Bond Insurance	0		17,700					0	0	n/a
	SUBTOTAL	0	0	17,700	0	0		0	0	0	n/a
492 INTERFUND OPERATING TRANSFERS-OUT											
492.030	Transfers to Capital Reserve Fund (30)								0	0	n/a
	SUBTOTAL	0	0	0	0	0		0	0	0	n/a
TOTAL GENERAL OB FUND EXPENDITURES		573,642	584,166	4,915,965	561,752	561,752	100.0%	562,809	562,809	1,057	0.2%
EXCESS REVENUE OVER EXPENDITURES		1,502,640	304	(9,726)	(161,702)	8,143	(5.0%)	(595)	5	(8,138)	5.0%

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE**2010 BUDGET** **2011 BUDGET****16 GENERAL OBLIGATION FUND****REVENUES****341 INTEREST REVENUE****341.000 Interest Revenue****\$50****\$5**

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2011, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

392 INTERFUND OPERATING TRANSFERS**392.001 Transfers From General Fund****\$400,000****\$562,809**

These are funds transferred from the General Fund and deposited in the General Obligation Fund. This transfer is made in order to meet the Township's bond and note payment of interest and principal for the year. For 2011, there is currently only one series outstanding.

EXPENDITURES**401 ADMINISTRATION****401.024 General Expense****\$600****\$600**

Annually, M&T Bank Trust charges the Township as its paying agent on the bond issue.

471 DEBT SERVICE PRINCIPAL**471.030 General Obligation Note Principal – Series 2009 (Refinancing)****\$469,264****\$479,721**

During 2009, the Township obtained \$4.435 million in general obligation financing through a medium term bond issue. This issue refunds the General Obligation Bonds, series 2003, the General Obligation note, series 2005, and the General Obligation Bond, series 2002. The 2009 payment will be in lieu of the prior existing bond payments. The final payment on this bond will be in 2017.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE**2010 BUDGET 2011 BUDGET**

Debt Schedule						
2010 – 465,000	2011 - \$475,000	2012 - \$485,000	2013 - \$495,000			
472 DEBT SERVICE INTEREST						
<u>472.030 General Obligation Note Interest – Series 2009 (Refinancing)</u>					\$91,888	\$82,488
During 2009, the Township obtained \$4.435 million in general obligation financing through a medium term bond issue. This issue refunds the General Obligation Bonds, series 2003, the General Obligation note, series 2005, and the General Obligation Bond, series 2002. The 2009 payment will be in lieu of the prior existing bond payments. The final payment on this bond will be in 2017.						
Debt Schedule						
2010 - \$91,888	2011 - \$82,488	2012 - \$72,888	2013 - \$63,088			

FERGUSON TOWNSHIP											
2011 BUDGET											
GENERAL FUNDS											
17 CONSTRUCTION FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Earned	32,598	5,139	31	0	40		0	0	0	n/a
357 REVENUES FOR PROJECTS											
357.008	Western Inner Loop-Federal	45,158			0	0		0	0	0	n/a
392 INTERFUND OPERATING TRANSFERS-IN											
392.001	Transfers from General Fund (01)	0			0	0		0	0	0	n/a
392.002	Transfers from General Obligation Fund (16)	0			0	0		0	0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
TOTAL CONSTRUCTION FUND REVENUE		77,756	5,139	31	0	40		0	0	0	n/a
EXPENDITURES											
439 CAPITAL PROJECTS											
439.008	Western Inner Loop	0			0	0		0	0	0	n/a
439.061	Capital Construction	13,862			0	0		0	0	0	n/a
SUBTOTAL		13,862	0	0	0	0		0	0	0	n/a
472 INTEREST EXPENSE											
472.001	Interest Expense-PennDOT	0			0	0		0	0	0	n/a
492 INTERFUND OPERATING TRANSFERS-OUT											
492.001	Transfers to General Fund (01)		85,418		0	0		0	0	0	n/a
492.016	Transfers to General Obligation Fund (16)	1,392,198			0	0		0	0	0	n/a
492.030	Transfers to Capital Reserve Fund (30)				0	0		0	0	0	n/a
SUBTOTAL		1,392,198	85,418	0	0	0		0	0	0	n/a
TOTAL CONSTRUCTION FUND EXPENDITURES		1,406,060	85,418	0	0	0		0	0	0	n/a
EXCESS REVENUE OVER EXPENDITURES		(1,328,304)	(80,279)	31	0	40		0	0	0	n/a

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET **2011 BUDGET**

17 CONSTRUCTION FUND

REVENUES

341 INTEREST REVENUE

<u>341.000 Interest Revenue</u>	\$0	\$0
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Currently, there is no activity in the Construction Fund.

392 INTERFUND OPERATING TRANSFERS

<u>392.002 Transfer from General Obligation Fund</u>	\$0	\$0
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This account represents debt proceeds from new borrowings.

EXPENDITURES

492 INTERFUND OPERATING TRANSFERS

<u>492.017 Transfers to the General Obligation Fund (17)</u>	\$0	\$0
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No transfer is budgeted for the current year.

FERGUSON TOWNSHIP											
2011 BUDGET											
CAPITAL PROJECTS FUNDS											
18 PINEY RIDGE STREET FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	4,052	2,185	462	1,200	200	16.7%	200	200	(1,000)	(83.3%)
TOTAL PINEY RIDGE FUND REVENUE		4,052	2,185	462	1,200	200	16.7%	200	200	(1,000)	(83.3%)
EXPENDITURES											
439 CAPITAL PROJECTS											
439.061	Capital Construction	0	0	0	0	0		0	0	0	n/a
TOTAL PINEY RIDGE FUND EXPENDITURES		0	0	0	0	0		0	0	0	n/a
EXCESS REVENUE OVER EXPENDITURES		4,052	2,185	462	1,200	200	16.7%	200	200	(1,000)	(83.3%)

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

18 PINEY RIDGE FUND

REVENUES

341 INTEREST REVENUE

<u>341.000 Interest Revenue</u>	\$1,200	\$200
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In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2011, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

EXPENDITURES

439 HIGHWAY MAINTENANCE

<u>439.061 Capital Projects – Piney Ridge</u>	\$0	\$0
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No projects are planned for the Piney Ridge subdivision. This funding has been set aside from a contribution by the Ferguson Township Authority when the Piney Ridge subdivision received sanitary sewer service & for upgrades to the roads within the subdivision to Township standards. This funding is expected to be used when the roads are due to be renovated.

FERGUSON TOWNSHIP											
2011 BUDGET											
CAPITAL PROJECTS FUNDS											
19 AGRICULTURAL PRESERVATION FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	4,171	2,453	414	1,500	200	13.3%	200	200	(1,300)	(86.7%)
392 INTERFUND OPERATING TRANSFERS											
392.001	Transfers from General Fund	25,000	15,000	15,000	15,000	15,000	100.0%	15,000	15,000	0	0.0%
TOTAL AG PRES FUND REVENUE		29,171	17,453	15,414	16,500	15,200	92.1%	15,200	15,200	(1,300)	(7.9%)
EXPENDITURES											
461 NATURAL RESOURCE CONSERVATION											
461.070	Ag Easement Purchases	0	39,608	34,191	30,000	30,000	100.0%	0	0	(30,000)	(100.0%)
TOTAL AG PRES FUND EXPENDITURES		0	39,608	34,191	30,000	30,000	100.0%	0	0	(30,000)	(100.0%)
EXCESS REVENUE OVER EXPENDITURES		29,171	(22,155)	(18,777)	(13,500)	(14,800)	109.6%	15,200	15,200	28,700	(212.6%)

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

19 AGRICULTURAL PRESERVATION FUND

REVENUES

341 INTEREST REVENUE

341.000 Interest Revenue

\$1,500

\$200

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2011, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

392 INTERFUND OPERATING TRANSFER

392.001 Transfer from General Fund

\$15,000

\$15,000

This line item accounts for the transfers from the General Fund to maintain the Ag Preservation Fund balance between \$80,000 and \$90,000 based on a 3-year rolling average, at the Board's request.

EXPENDITURES

461 AGRICULTURAL EASEMENT PURCHASES

461.070 Agricultural Easement Purchase

\$30,000

\$0

The County Agricultural Preservation Board is uncertain as this budget is being prepared whether funding will be available through federal or state sources for the purchase of agricultural conservation easements. There are farms in the Township that have a high ranking for conservation easement purchase. This budget does recommend a transfer of funding to the Agricultural Preservation Fund to improve the fund balance in anticipation of upcoming years' purchases.

FERGUSON TOWNSHIP											
2011 BUDGET											
CAPITAL PROJECTS FUNDS											
30 CAPITAL RESERVE FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	51,972	21,592	22,644	5,000	5,000	100.0%	5,000	5,000	0	0.0%
354 STATE GRANT REVENUES											
354.010	DCNR Grant Revenue	0		100,000					0	0	n/a
354.020	Safety Equipment Grant Revenue	0							0	0	n/a
354.030	Recycling Equipment Grant Revenue	13,500	56,648	56,736					0	0	n/a
354.040	Miscellaneous Grant Revenue	0		20,000					0	0	n/a
354.050	PTCI Grant	0							0	0	n/a
SUBTOTAL		13,500	56,648	176,736	0	0		0	0	0	n/a
380 MISCELLANEOUS REVENUES											
380.000	Miscellaneous Revenue	0		76					0	0	n/a
380.001	Mobile Comm Post Capital Contributions	0			0			0	0	0	n/a
380.002	Mobile Comm Post Operating Revenue	6,171	10,920	8,546	6,500	3,610	55.5%	5,000	2,500	(4,000)	(61.5%)
SUBTOTAL		6,171	10,920	8,623	6,500	3,610	55.5%	5,000	2,500	(4,000)	(61.5%)
387 PRIVATE CONTRIBUTIONS											
387.000	Developer Contributions								0	0	n/a
391 SALE OF FIXED ASSETS											
391.000	Sale Of Fixed Assets	15,505	8,719	-160	1,000	11,000	1100.0%	1,000	1,000	0	0.0%
392 INTERFUND TRANSFERS-IN											
392.001	Transfers From General Fund (01)	913,458	1,629,114	549,000	1,255,000	750,000	59.8%	850,000	900,000	(355,000)	(28.3%)
392.016	Transfers from the GOA Fund (16)	113,800							0	0	n/a
392.017	Transfers From Construction Fund (17)								0	0	n/a
SUBTOTAL		1,027,258	1,629,114	549,000	1,255,000	750,000	59.8%	850,000	900,000	(355,000)	(28.3%)
395 REFUND OF PRIOR YEAR'S EXPENDITURES											
393.002	GO Note Proceeds-Series 2005	0	0	16					0	0	n/a
TOTAL CAP RESERVE FUND REVENUE		1,114,407	1,726,993	756,858.51	1,267,500	769,610	60.7%	861,000	908,500	(359,000)	(28.3%)
EXPENDITURES											
401 ADMINISTRATION											
401.075	Administration Capital Purchases	0	0	19,386	3,300	23,186	702.6%	38,500	23,500	20,200	612.1%
402 FINANCE											
402.075	Finance Capital Purchases		0		0	0		0	0	0	n/a

FERGUSON TOWNSHIP											
2011 BUDGET											
CAPITAL PROJECTS FUNDS											
30 CAPITAL RESERVE FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
404 LEGAL											
404.075	Legal Services	0	0		0				0	0	n/a
407 INFORMATION TECHNOLOGY											
407.075	Information Tech Capital Purchases	82,087	44,576	24,888	49,300	14,769	30.0%	49,100	49,100	(200)	(0.4%)
408 ENGINEERING											
408.075	Engineering Capital Purchases	0	0	0	0	0		0	0	0	n/a
409 BUILDINGS & GROUNDS											
409.075	Buildings & Grounds Capital Purchases	1,514,544	249,299	120,198	85,200	109,407	128.4%	86,000	86,000	800	0.9%
409.076	Building Maintenance Fund Purchases			3,714						0	n/a
410 PUBLIC SAFETY											
410.075	Public Safety Capital Purchases	115,898	107,659	132,277	173,162	170,337	98.4%	232,856	157,856	(15,306)	(8.8%)
410.374	Mobile Comm Post Capital Expenditures	764	390	10	7,000		0.0%	0	0	(7,000)	(100.0%)
410.375	Mobile Comm Post Operating Expenditures	1,245	6,620	5,237	6,000	3,610	60.2%	5,000	5,194	(806)	(13.4%)
SUBTOTAL		117,907	114,668	137,524	186,162	173,947	93.4%	237,856	163,050	(23,112)	(12.4%)
414 PLANNING & ZONING											
414.075	Planning & Zoning Capital Purchases	0	0	17,135	105,000	0	0.0%	95,000	125,000	20,000	19.0%
430 PUBLIC WORKS											
430.075	Public Works Capital Purchases	208,327	172,464	19,639	228,800	231,378	101.1%	248,300	287,800	59,000	25.8%
430.076	Public Works Replacement Equipment			250,138	202,400	176,750	87.3%	0	0	(202,400)	(100.0%)
439 CAPITAL PROJECTS											
439.032	ROW Acquisition Costs	0	0	0	0				0	0	n/a
439.061	Capital Construction	382,384	463,286	12,120		464,000		17,500	17,500	17,500	n/a
439.062	Pine Grove Mills Streetscape	0	0	0	0				0	0	n/a
439.071	Land Acquisition	0	0	0	0				0	0	n/a
SUBTOTAL		382,384	463,286	12,120	0	464,000		17,500	17,500	17,500	n/a
452 PARKS & RECREATION											
452.061	Parks & Rec-Projects	26,463	273,557							0	n/a
452.075	Parks & Rec-Capital Purchases		177,110	49,920	154,640	21,039	13.6%	285,500	285,500	130,860	84.6%
486 SELF INSURANCE											
486.356	Computer Self Insurance	2,101	179	1,104	6,000	3,500	58.3%	6,000	6,000	0	0.0%
492 INTERFUND TRANSFERS-OUT											
492.001	Transfers to General Fund (01)	0							0	0	n/a
TOTAL CAP RESERVE FUND EXPENDITURES		2,333,813	1,495,138	655,765	1,020,802	1,217,976	119.3%	1,063,756	1,043,450	22,648	2.2%
EXCESS REVENUE OVER EXPENDITURES		(1,219,407)	231,855	101,093	246,698	(448,366)	(181.7%)	(202,756)	(134,950)	(381,648)	(154.7%)

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET **2011 BUDGET**

30 CAPITAL RESERVE FUND

REVENUES

341 INTEREST REVENUE

<u>341.000 Interest Revenue</u>	\$5,000	\$5,000
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In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2011, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

However, some investments are in 1 or 2-year investments, which will help, maintain a higher rate for 2011 than otherwise.

354 STATE GRANT REVENUE

<u>354.010 DCNR Grant Revenue</u>	\$0	\$0
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No grant funding is expected to be received in 2011 from DCNR.

<u>354.020 Safety Grant Revenue</u>	\$0	\$0
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No grant funding is expected to be received in 2011 for safety related items.

<u>354.030 Recycling Equipment</u>	\$0	\$0
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No recycling grant funding is expected to be received in 2010.

380 MISCELLANEOUS REVENUE

<u>380.001 Mobile Command Post Capital Contributions</u>	\$0	\$0
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This line item represents the funds received for capital related contributions of the Mobile Command Post Vehicle.

<u>380.002 Mobile Command Post Vehicle Operating Revenues</u>	\$6,500	\$2,500
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This line item represents the funds received for the operation and maintenance of the Mobile Command Post Vehicle. The

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET **2011 BUDGET**

current members include Penn State University, Ferguson Township, Patton Township, State College Borough, Bellefonte Borough, Spring Township and Centre County. The unused balance from 2010 will be used to offset a portion of the 2011 billing.

391 SALE OF FIXED ASSETS

391.000 Sale of Fixed Assets

\$1,000

\$1,000

With the purchase of new trucks, cars, computers, and other miscellaneous items, the Township will sell the items that will be replaced. This is an estimated amount.

392 INTERFUND OPERATING TRANSFER

392.001 Transfer from General Fund

\$1,255,000

\$900,000

This amount is budgeted as a transfer from the General Fund to the Capital Reserve Fund in order to cover the cost of the projected Capital Improvement expenditures. Beginning in 2007, Capital Road Projects that are not included in the Transportation Improvement Fund or the Liquid Fuels Fund are accounted for in the Capital Reserve Fund.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

DETAIL OF CAPITAL EXPENDITURES

401.075 ADMINISTRATION

<u>New Office Furniture Assistant Manager/Human Resources Coordinator</u>	\$8,500
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The position of Assistant Manager/Human Resources Coordinator has been considered in the office building expansion project. As the Township staff continues to grow with the demands for services and the Township's population there are new regulations to adhere to as well as more personnel issues to deal with from policy to insurances. Further, a transition and continuity of administration needs to be implemented. If the position is created, office furniture and a pc will be needed for this position.

<u>COOP Plan Implementation</u>	\$15,000
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The Township has been working on a Continuity of Operations Plan for nearly 2 years. Implementation of the plan components will require some replication and redundancy of facilities in order to continue Township operations in the case of onsite facility interruptions. The amount suggested is purely an educated estimate and will need to be refined as the COOP Plan is in its final stages.

402.075 FINANCE

Nothing is budgeted for the current year.	\$0
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407.075 INFORMATION TECHNOLOGY

<u>Regional Backup Solution</u>	\$15,000
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This is a carryover from the 2010 Budget. It provides for the Township share of a regional computer data backup system. The five members are Ferguson, College, Patton, COG and CATA. The State College Borough has already implemented a similar solution for their needs.

The system involves locating two multi-disk hard drives in separate locations. The computer data would be backed up at an offsite location on one of these units. Ferguson Township would likely be one of the locations due to the environmental and safety systems in the computer room. The other location has not been selected at this time. The cost of the system is estimated at \$75,000.

<u>Conference Room Portable projection System</u>	\$2,000
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A portable projection system is being requested for the conference rooms. The current projector is nearing the end of its useful life. This includes the cost of the projector and the mounting stand.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

<u>Replace PCs/Laptops (6 pcs)(includes office software)</u>	\$12,000																					
<p>This is to maintain current technology in computer operations by replacing computers annually, based on a five-year schedule rather than by making large purchases every few years. With the reduced cost of computer hardware, the Township is able to purchase higher end equipment at a significant discount, speeding user’s ability to perform normal duties. In addition, the Township is equipping staff with dual monitors when beneficial, allowing users to multitask. Multitasking allows users to run more than one program at a time and to perform more than one activity simultaneously, thereby increasing productivity. It does not include the cost of replacing servers. This is based on 40 pcs/laptops.</p> <table><tr><th>New PCs/Laptops</th><th>Passed Down to</th><th>Retired</th></tr><tr><td>Recording Secretary Laptop</td><td>None</td><td>Recording Secretary</td></tr><tr><td>Jennie Kitchener</td><td>Richard Murray</td><td>Richard Murray</td></tr><tr><td>Kara Holliday</td><td>Bruce Houk</td><td>Bruce Houk</td></tr><tr><td>Mark Kunkle Laptop</td><td>Shared Intern</td><td>Shared Intern</td></tr><tr><td>Asst Manager PC</td><td>New</td><td>New</td></tr><tr><td>Undetermined</td><td></td><td></td></tr></table>	New PCs/Laptops	Passed Down to	Retired	Recording Secretary Laptop	None	Recording Secretary	Jennie Kitchener	Richard Murray	Richard Murray	Kara Holliday	Bruce Houk	Bruce Houk	Mark Kunkle Laptop	Shared Intern	Shared Intern	Asst Manager PC	New	New	Undetermined			
New PCs/Laptops	Passed Down to	Retired																				
Recording Secretary Laptop	None	Recording Secretary																				
Jennie Kitchener	Richard Murray	Richard Murray																				
Kara Holliday	Bruce Houk	Bruce Houk																				
Mark Kunkle Laptop	Shared Intern	Shared Intern																				
Asst Manager PC	New	New																				
Undetermined																						
<u>Software/Server upgrades/replacement (for 40+- users)</u>	\$5,000																					
<p>This is to provide funding for Software/Server upgrades/replacement for the various Windows, Office Suites, Adobe, FrontPage, Access, Publisher software as they become obsolete. It does not include annual maintenance agreements, which is included in the operating budget.</p>																						
<u>AutoCAD Network License</u>	\$2,000																					
<p>This is to move the AutoCAD Civil 3D software from a standalone pc to the network so multiple users can access it. This remains as one license and only one user can access it at any time. However, it provides flexibility for multiple users to share the software.</p>																						
<u>Replace Server</u>	\$10,000																					
<p>This is to provide funding to replace one of the servers in the computer room, which has reached the end of its useful life. This includes an amount for updating the operating system to Windows Server 2010.</p>																						
<u>Synchro (brand) Traffic Signal Analysis Software (PW request)</u>	\$3,100																					
<p>Synchro (brand) software by Trafficware used to do capacity analysis for traffic signals</p>																						
<u>Computer Self Insurance</u>	\$6,000																					
<p>This is in lieu of third party insurance for repairs and replacement of computer system hardware.</p>																						

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

409.075 BUILDINGS & GROUNDS

Buildings & Grounds Capital Items

BUILDINGS AND GROUNDS	NEW EQUIPMENT	REPLACEMENT EQUIPMENT	EMPLOYEE HEALTH/WELFARE
	Beginning Balance	\$79,850	\$2,000
Building equipment capital replacement fund		\$27,000	
Epoxy seal and color grout, main office	\$6,000		
Install door and concrete floor for PW Building #4 addition	\$45,000		
Fitness equipment/Employee Health			\$2,000
Prepare and seal concrete floor in garage	\$6,000		
Subtotal/Ending Balance for year 2011	\$57,000	\$106,850	\$4,000

The replacement equipment account sets funds aside for the replacement of major building components such as the roof, the HVAC system, and Public works buildings overhead doors.

410.075 PUBLIC SAFETY

The proposed five year Capital Improvement Budget anticipates expenditures based on currently known information and is based on the Township's strategic plan. It includes fleet rotation based on a 5 to 6 year cycle of 2 to 3 vehicles per year. The Crown Victoria is no longer being manufactured, which necessitates our consideration of three police package offerings: the Chevrolet Caprice, Dodge Charger and Ford Taurus. Any of the three will increase outfitting costs as the partitions, consoles, after market electronics fittings (computer, radio/siren) and rear secured seats will not likely be portable to a different model vehicle.

Below is the current fleet replacement schedule

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

Vehicle #	FT-1	FT-2	FT-3	FT-4	FT-5	FT-6	FT-7	FT-10	FT-11	FT-12	FT-13	FT-14	FT-17	EVOC -2	FT-20	FT-21
	08 Ford Crown Victoria	09 Ford Crown Victoria	08 Ford Crown Victoria	07 Ford Crown Victoria	06 Ford Crown Victoria	07 Ford Crown Victoria	09 Ford Crown Victoria	05 Chevy Impala	07 Ford Crown Victoria	04 Ford Crown Victoria	04 Chevy Impala	06 Ford Expedition	08 Impala	03 Ford Crown Victoria	2000 Winnebago - MCV	
Year / Make	08 Ford Crown Victoria	09 Ford Crown Victoria	08 Ford Crown Victoria	07 Ford Crown Victoria	06 Ford Crown Victoria	07 Ford Crown Victoria	09 Ford Crown Victoria	05 Chevy Impala	07 Ford Crown Victoria	04 Ford Crown Victoria	04 Chevy Impala	06 Ford Expedition	08 Impala	03 Ford Crown Victoria	2000 Winnebago - MCV	CRV
Twp ID	100124	100196	100125	100191	100005	100193	100195	100004	100192	100010	100035	100006	100123	100002		
In Service	Aug-10	Jun-09	Aug. 08	Jan-07	Oct-06	Jul-07	Jun-09	Jul-05	Jul-07	Apr-04	Nov-08	Oct-06	Mar-10	Apr-09	Jun-05	Jun-08
Assignmt	Patrol	Patrol	Patrol	Patrol	Patrol	Patrol	Patrol	Admin	Patrol	C.I.	C.I.	Patrol	Admin	EVOC		CR/CP/CS/TR
Radio	MCS2000	MCS2000	MCS2000	MCS2000	MCS2000	MCS2000	MCS2000	MCS2000	MCS2000	MVA	MVA	MCS2000	MCS2000	N / A		MVA
Computer	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	No	No	Yes	No	No	Yes	No
VASCAR/VSPEC	VASCAR	VASCAR	VASCAR	VASCAR	VASCAR	VASCAR	VSPEC	N/A	VASCAR	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Video Camera																
Est. Rplcmt	2013	2014	2013	2012	2011	2012	2014	2011	2012	2013	2014	2011	2015		N/A	N/A
	White	White	White	White	White	White	Navy Blue	Gray	white	Gray	Gray	White	Black	White		
Registrn	MG3628E	MG6466E	MG3627E	MG0027D	92067MG	MG7443D	EDD0010	6	MG7792D	EDE2416	DYZ7747	68332MG	HJK4107	MG4068A	95356-MG	MG4227B
Mileage 05-01-2010	36,174	28,506	45,169	76,023	89,968	63,917	10,283	35,534	40,425	55,103	31,477	46,129	7,459	139,130		186,743
<i>Best of replaced marked units becomes EVOC car</i>																

Police Records Management System

\$61,006

The police records management and mobile data system has been budgeted over the past couple of years. Payments have been incremental based on milestones toward full system acceptance.

Additionally, functionality that permits officers to carry their digital signatures on card and access the databases from any computer connected to the system is \$6,106.

Smart Cards (20)	\$2,400
Smart Card software share (17% * \$21,800)	\$3,706
Total	\$6,106

In addition, we have found that (commercially available) over-the-air coverage is spotty, even in areas where reception should be good.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

Additional antenna(s) are requested to boost signal strength (10 @ \$400 each = \$4,000).

Police Vehicles and Accessories

\$89,150

Two patrol vehicles are due for replacement, one of which is our 4-wheel drive unit. Additionally, our 2 ATV's that were donated by a local dealer for the last several years were recalled. These units are used for off road searches and patrol, including the bike path, and for special events such as Ag Progress Day and Camp Cadet.

Replace 2006 Ford Crown Victoria (FT-5)	\$29,500
Equipment and installation	4,825
Subtotal	34,325
Replace 2006 Ford Expedition (FT-14)	37,000
Equipment and installation	4,825
Subtotal	41,825
Replace 2 ATV's (1 ATV & 1 UTV 2@ 6,500)	13,000
Total	\$89,150

Note: Equipment includes strobe corned lighting, console, solid rear seat, shotgun lock, prisoner partition, siren & graphics.

Handguns

\$7,700

Our current .40 caliber Glock firearms will be nearly 12 years old and are showing the signs of wear. Replacement parts @\$100 each plus armorer time of \$100- \$150 per weapon make it reasonable to consider new weapons. 22@\$350 each. This is the net cost after trade in.

410.374 MOBILE COMMAND POST CAPITAL EXPENDITURES

410.374 Mobile Command Post Capital Expenditures

\$7,000

This line item represents the capital expenditure of the Mobile Command Post Vehicle. No items have been identified at this time. The budget amount reflects the estimated fund balance for the Mobile Command capital equipment.

410.375 MOBILE COMMAND POST OPERATING EXPENDITURES

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

410.375 Mobile Command Post Vehicle Operating Expenditures

\$5,194

This line item represents the operating expenses of the Mobile Command Post Vehicle. Such expenses are detailed below.

Fuel	\$700
Vehicle Maintenance	\$500
Cleaning	\$64
Vehicle Insurance	\$250
MCT Costs	\$1,200
Office Supplies	\$50
Consumables	\$100
Satellite Phone	\$650
IT services	\$400
Vehicle Storage	\$1,280
Total	\$5,194

414.075 PLANNING & ZONING

Consultant-Rewrite Subdivision Ordinances (rebudgeted)

\$50,000

This item represents the cost to assist in the update of the Zoning regulations as well as the revision of the Subdivision and Land Development Ordinance consistent with the goals and objectives of the adopted Mission Statement and the update to the Regional Comprehensive Plan that is currently underway.

Beaver Avenue Plan (rebudgeted)

\$35,000

With the assistance of a consultant, the Township would like to develop a plan for the long-term livability of this area of the community. A consultant has completed a preliminary analysis and recommendations. Staff is awaiting the adoption of new zoning for the West College

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

Avenue Corridor prior to finalizing the study and presenting recommendations.

Zoning & Permitting Software (rebudgeted)

\$40,000

This is to replace the existing GeoPlan software with a web-based package CitizenServe. This is the cost for the installation and first year agreement. Future year's annual maintenance will be included in the General Fund operating costs. The Region continues to discuss the selection of new software based on new information from the COG Codes Study and the Borough analysis that is underway

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

430.XXX PUBLIC WORKS

2010 FERGUSON TOWNSHIP EQUIPMENT CONDITION REPORT

Vechile No.		Year	Chassie	Engine	Body	Mileage 1/09	Mileage 1/10	2008 Labor	2008 Parts	2009 Labor	2009 Parts	Total
IM-100	Bomag Roller	97	Good	Good	Good	535		\$270.00	\$210.00	\$120.00	\$30.00	
IM-106	Pull Broom	86	Poor	None	Poor			\$250.00	\$350.00	none	none	
IM-107	Ing Rand tow behind compress	03	Good	Good	Good	324.7 hrs. (6/1/09)	342 hrs	\$180.00	\$266.00	\$90.00	\$97.25	
IM-117	2007 Cat Skid Steer	07	Good	Good	Good	197 hrs	378 hrs	\$270.00	\$340.00	\$90.00	\$130.85	
IM-414	ODB pull behind leaf collector	05	Good	Good	Good	386		\$240.00	\$208.00	none	none	
IM-51	Bandit Brush chipper	93	Fair	Fair	Fair	1684	To Be Sold			To be Sold		
IM-52	Bandit 250XP brush chipper	00	Good	Good	Good	919 hrs	1174 hrs	\$360.00	\$293.00	\$150.00	\$113.54	
IM-53	Vermeer brush chipper	04	Good	Good	Good	507	745	\$450.00	\$450.00	\$45.00	\$36.45	
IM-55	ODB Collector	92	Poor	Fair	Poor	2180	didn't use in 09	\$210.00	\$170.00	didn't use in 09		
IM-56	Tarco Collector	01	Good	Good	Good	Did not use in 08 & 09			Did not use in 08 & 09			
PW-14 dm	International SA dump truck	06	Good	Good	Good	9,900	12,382	\$360.00	\$961.00	\$360.00	\$362.00	
PW-16	Freightliner Leaf Vac Truck	04	Good	Good	Good	14,002	16,464	\$1,451.00	\$2,993.00	\$670.00	\$694.00	
PW-18	Ford Pickup w Tool Box	03	Good	Good	Good	34,037		\$225.00	\$241.00	\$35.00	\$26.46	
PW-20 vh	Ford F550 Dump Truck	01	Fair	Fair	Fair	29,263	32,000	\$720.00	\$1,606.00	\$1,220.00	\$1,404.00	
PW-21 lr	Tandem Int. Dump Truck	99	Fair	Good	Good	32,539	35,300	\$890.00	\$1,956.00	\$660.00	\$1,961.00	
PW-22 cw	Int. Single Axle Dump Truck	98	Fair	Good	Good	48,300	51,000	\$540.00	\$651.00	\$1,305.00	\$3,000.00	
PW-24 rt	Int. Single Axle Dump Truck	97	Fair	Good	Good	38,000	39,659	\$460.00	\$953.00	\$530.00	\$707.00	
PW-25	Int. Dump Truck	89	Fair	Fair	Fair	112,356	113,467	\$465.00	\$561.00	\$485.00	\$333.55	SPARE
PW-27 cs	Ford F550 Dump Truck	99	Fair	Good	Fair	35,911	39,017	\$2,250.00	\$3,810.00	\$990.00	\$1,785.00	becomes a spare
PW-28	Chev Dump Truck	94	Fair	Good	Fair	49,000	To Be Sold	\$470.00	\$501.00	To Be Sold 2010		TO BE SOLD
PW30	2250 tractor	86	Fair	Fair	Fair	5536 hrs (6/1/09)	To Be Sold	\$950.00	\$1,789.67	To Be Sold		TO BE SOLD
PW-31	Int. Dump Truck	95	Fair	Fair	Fair	56,700	58,816	\$1,390.00	\$1,404.00	\$495.00	\$471.00	SPARE
PW-32 sc	Ford F 550 Dump Truck	99	Fair	Fair	Fair	39,022		\$1,725.00	\$1,296.00			
PW-33	Ford Pickup Truck w Tool Box	02	Good	Good	Good	43032 (6/1/09)		\$108.00	\$118.00	\$90.00	\$31.00	
PW-34	Ford Vac All	97	Good	Good	Fair	15901 (6/1/09)		\$1,665.00	\$1,468.00	\$450.00	\$382.00	SPARE
PW-40 cl	Int. Single Axle Dump Truck	03	Good	Good	Good	17890	19462	\$1,440.00	\$1,614.00	\$2,210.00	\$2,040.00	
PW-41	77W20B Loader	77	VERY POOR CONDITION			4098 hrs.		\$180.00	\$28.49			SPARE
PW-42	621 Loader	95	Fair	Fair	Fair	3230 hrs.	3,354	\$450.00	\$630.00	\$1,180.00	\$2,014.00	
PW-43	Massey Ferguson Tractor	03	Good	Good	Good	942 hrs. (6/1/09)	1066	\$335.00	\$345.00	\$50.00	\$143.00	
PW-44	Catapillar Backhoe	01	Good	Good	Good	2520 hrs.	2,717	\$540.00	\$947.00	\$1,040.00	\$1,486.00	
PW-45 dg	Int. Single Axle Dump Truck	07	Good	Good	Good	2700	4493	\$58.86	\$180.00	\$300.00	\$492.00	
PW-10	Chevy 3500 Pickup	10	new	new	new		new					
x	Kubota RTV utility vehicle	07										
x	Freightliner Leaf Vac Truck	08										
x	Tymco Street Sweeper	09										
x	John Deere 6330 Tractor	10										

Public Works Equipment

NEW EQUIPMENT	COST	REPLACEMENT EQUIPMENT OVER	COST
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FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

		\$25,000	
		Beginning Balance	\$284,486
UPS battery replacements	\$1,600	Public Works Capital Equipment Fund Appropriation for equipment > or = to \$25,000	\$198,000
Emergency backup power for traffic signals with LEDs	\$12,000		
Traffic signal LED replacements(24 x 150 x2)	\$7,200		
Wireless or fiber connection for traffic signals	\$9,000		
Jumping Jack vibratory compactor	\$3,700		
Sand blaster replaces Brute 300 # sand blaster	\$5,500		
Steel cabinet (not purchased in 2010)	\$1,800		
Trimble Juno GPS data collector	\$1,500		
Calcium Tank	\$2,500		
Hot Tack machine	\$10,000		
Signal Safety Improvements Blue Course and West College (if we can relocate existing pole and arm \$5,000 instead of \$15,000)	\$35,000		
SUBTOTAL FOR YEAR 2011	\$89,800	Ending Balance	\$482,486
<u>439.061 PUBLIC WORKS CONSTRUCTION</u>			
<u>Seal Bike Paths</u>			\$17,500
This is to provide funding to seal the bike paths during 2011. (21,875 sq. yds. @ \$.80/sq. yd.)			

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

452.061 PARKS CONSTRUCTION

Westfield/Hillside Farm Estates

\$160,000

The Township has discussed the acquisition of an additional 7.5 +/- acres of land adjacent to the Westfield/Hillside Farm Estates. Discussions with the current property owner are underway and a final agreement on the acquisition is planned for 2011. This budget item includes acquisition and closing costs.

452.075 PARKS & RECREATION

Township Parks – Maintenance

\$125,500

The Township parks are inspected annually by a certified parks and recreation safety person to determine items that need repaired and may pose a liability. Occasionally, equipment must be replaced or retrofitted and total of \$28,941 is budgeted for this potential expense. Other projected costs are Fairbrook Park Phase 2 - \$41,150; Tudek Dog Park Phase 2 - \$12,825; Demolition of Tudek Block Building - \$23,000; Park Trees - \$8000; Park Amenities - \$11,576.

486.356 INSURANCE

Computer Self Insurance

\$6,000

This is a non-accumulating self-insurance fund replacing third party insurance for repairs and maintenance of the Township's computer systems.

FERGUSON TOWNSHIP
2011 BUDGET
CAPITAL PROJECTS FUNDS - CAPITAL PROJECT CONSTRUCTION DETAIL

PROJECT #	DESCRIPTION	04 Transport Improvement	17 Construction Fund	18 Piney Ridge	30 Capital Reserve	35 Liquid Fuels	92 Park Improvement	TOTAL
2010 PROJECTED								
2010-C1	Paving/Tar & Chip Maintenance					included in non construction costs		0
	Road Materials & Supplies					included in non construction costs		0
	Microsurfacing & select curb replacement					included in non construction costs		0
	Microsurface Blue Course Drive					included in non construction costs		0
	Pavement Markings					included in non construction costs		0
	Fairbrook Improvement				231,000			231,000
2010-C2	Park Forest (Westwood, Yorkshire, Cherry Ridge) & Allen Street				233,000			233,000
								0
								0
								0
								0
								0
TOTAL PROJECTS		0	0	0	464,000	0	0	464,000
2011 BUDGET								
	Paving/Tar & Chip Maintenance					included in non construction costs		0
	Road Materials & Supplies					included in non construction costs		0
	Microsurfacing & select curb replacement					included in non construction costs		0
	Microsurface Blue Course Drive					included in non construction costs		0
	Pavement Markings					included in non construction costs		0
	Horseshoe Circle	282,000						282,000
	Ridgewood Circle	78,000						78,000
	Old Farm Lane	94,000						94,000
	Chestnut Street	152,000						152,000
	Old Gatesburg Road	3,677,766						3,677,766
	Whitehall Road	3,280,000						3,280,000
	Seal Bike Paths (not approved liquid fuel expense)				17,500			17,500
								0
								0
TOTAL PROJECTS		7,563,766	0	0	17,500	0	0	7,581,266

**FERGUSON TOWNSHIP
2011 BUDGET
CAPITAL PROJECTS FUNDS**

30 CAPITAL RESERVE FUND EXPENDITURE DETAIL

YEAR	CLASS	DESCRIPTION	2010		2011	
			BUDGET	PROJECTED	DEPT REQUESTED	MANAGER PROPOSED
EXPENDITURES						
401 ADMINISTRATION						
2009	IA	Webpage Design		2,600		
2009	IA	Police Staffing Study		14,961		
2010	BU	Replace Countertop in Administration	3,300	3,625		0
2011	OF	Office Furniture-Assistant Administrator			8,500	8,500
2011	IA	COOP Plan implementation		2,000	30,000	15,000
						0
SUBTOTAL			3,300	23,186	38,500	23,500
402 FINANCE						
					0	0
SUBTOTAL			0	0	0	0
407 INFORMATION TECHNOLOGY						
2010	IT	Public Screen for Lobby	2,800	250		
2010/2011	IT	Regional Backup for RTC Members	7,500	0	15,000	15,000
2010	IT	Engineering/Planning/Zoning Public Terminal	3,100	475		0
2010/2011	IT	Conference Room Portable projection system	2,000		2,000	2,000
2010	IT	Exchange Server for Email	14,900	0		0
						0
2010/2011	IT	Replace PCs/Laptops	14,000	9,627	12,000	12,000
2010/2011	IT	Software/Server upgrades	5,000	4,417	5,000	5,000
2011	SO	AutoCAD network license			2,000	2,000
2011	IT	Replace Server			10,000	10,000

**FERGUSON TOWNSHIP
2011 BUDGET
CAPITAL PROJECTS FUNDS**

30 CAPITAL RESERVE FUND EXPENDITURE DETAIL

YEAR	CLASS	DESCRIPTION	2010		2011	
			BUDGET	PROJECTED	DEPT REQUESTED	MANAGER PROPOSED
2011	SO	Synchro software for traffic signal capacity analysis (PW request)			3,100	3,100
SUBTOTAL			49,300	14,769	49,100	49,100
408 ENGINEERING						
			0	0	0	0
SUBTOTAL			0	0	0	0
409 BUILDINGS & GROUNDS						
2009	BU	Building #4 Addition		38,610		0
2010/2011	BU	Building Equipment Maintenance Appropriation	27,000	27,000	27,000	27,000
2010/2011	IA	Employee Health/Wellness Appropriation	2,000	2,000	2,000	2,000
2010	BU	Flourescent lighting, PW Buildings 1,3,4	5,000	5,597		0
2010	BU	Gas tube radient high efficiency heat in PW buildings	30,000	30,000		0
2010	BU	Ceiling fans PW Buildings 1,3,4	2,700	2,700		0
2010	BU	Upgrade electrical panel	3,500	3,500		0
2010	BU	Repair Police flooring	10,000	0		0
2010/2011	BU	Epoxy paint PW building #1 floor	5,000	0	6,000	6,000
2011	BU	Epoxy seal and color grout main office			6,000	6,000
2011	BU	Install door and concrete floor in PW Building #4			45,000	45,000
SUBTOTAL			85,200	109,407	86,000	86,000
410 PUBLIC SAFETY						
2009-2011	PO	Police/Public Works Radio Fund Appropriation	75,000	75,000	75,000	
2010/2011	VE	Police Vehicles & Accessories	0	0	89,150	89,150

**FERGUSON TOWNSHIP
2011 BUDGET
CAPITAL PROJECTS FUNDS**

30 CAPITAL RESERVE FUND EXPENDITURE DETAIL

YEAR	CLASS	DESCRIPTION	2010		2011	
			BUDGET	PROJECTED	DEPT REQUESTED	MANAGER PROPOSED
2009	PO	Mobile Computers and In-car video system	88,337	88,337		0
2010	PO	TASERS (4)	7,825	5,000		0
2010	PO	Ballistic Helmets & Face Shields	1,000	1,000		0
2010	PO	Training AEDS	1,000	1,000		0
2009-2011	PO	Police Records Management System			61,006	61,006
2011	PO	Hand Guns (net of trade-in)			7,700	7,700
						0
						0
SUBTOTAL			173,162	170,337	232,856	157,856
414 PLANNING & ZONING						
2010/2011	SO	Zoning/Permitting/Land Use Software	40,000	0	40,000	40,000
2010/2011	IA	Urban Village Study, West College Ave (Beaver Avenue)	35,000		5,000	35,000
2010/2011	IA	Consultant Rewrite of Subdivision Ordinances	30,000	0	50,000	50,000
						0
SUBTOTAL			105,000	0	95,000	125,000
430 PUBLIC WORKS						
2010/2011	CO	Public Works Capital Fund Appropriation	147,000	147,000	198,000	198,000
2010	IN	School flasher on post and mast	15,000	15,000		0
2010/2011	IN	Emergency Backup Power for Traffic Signals	12,000	12,000	12,000	12,000
2010/2011	IN	Wireless or Fiber connection for traffic signals	9,000		4,500	9,000
2010	CO	Air Compressor	2,500	2,718		0
2010	SO	Cartegraph (Brand) software	18,000	12,627		0
2010	CO	Plow for Truck PW#30	5,000	5,000		0
2010	CO	5KW portable generator	2,000	1,829		0
2010	BU	TRAK fuel system maintenance	2,500	included in operating		0
2010	CO	2 hand held data collectors with GPS	2,500	2,500		0

**FERGUSON TOWNSHIP
2011 BUDGET
CAPITAL PROJECTS FUNDS**

30 CAPITAL RESERVE FUND EXPENDITURE DETAIL

YEAR	CLASS	DESCRIPTION	2010		2011	
			BUDGET	PROJECTED	DEPT REQUESTED	MANAGER PROPOSED
2010	CO	Scan tool for large trucks	3,000	3,600		0
2010	CO	Muncie Salt spreader control	5,600	5,600		0
2010	CO	Pickup tailgate spreader for bike paths	3,500	2,466		0
2010	CO	Laser Level	0	2,938		0
						0
2011	IN	UPS Battery Replacements			1,600	1,600
2011	IN	Traffic Signal LEDs		18,100	7,200	7,200
2011	CO	Jumping Jack vibratory compactor			3,700	3,700
2011	CO	Sand blaster (replaces Brute 300)			5,500	5,500
2010/2011	CO	Steel cabinet	1,200	0	1,800	1,800
2011	CO	Trimble Juno GPS data collector			1,500	1,500
2011	CO	Calcium Tank			2,500	2,500
2011	CO	Hot Tack machine			10,000	10,000
2011	CO	Signal Safety Improvements (Blue Course and West College)				35,000
						0
						0
SUBTOTAL			228,800	231,378	248,300	287,800
452 PARKS & RECREATION						
2010	PA	Park Trees (various locations)	6,615			
2010	PA	Park Amenities	11,025	8,376		
2010	PA	Haymarket Park Phase 2	105,000			
2010/2011	PA	7.5 acres Westfield/Hillside Farms	32,000	12,662	160,000	160,000
2011	PA	Township Parks Construction/Maintenance			125,500	125,500
						0
SUBTOTAL			154,640	21,039	285,500	285,500

**FERGUSON TOWNSHIP
2011 BUDGET
CAPITAL PROJECTS FUNDS**

30 CAPITAL RESERVE FUND EXPENDITURE DETAIL

YEAR	CLASS	DESCRIPTION	2010		2011	
			BUDGET	PROJECTED	DEPT REQUESTED	MANAGER PROPOSED
486 SELF INSURANCE						
2010/2011		Computer Self Insurance	6,000	3,500	6,000	6,000
SUBTOTAL			6,000	3,500	6,000	6,000
TOTAL CAP RESERVE FUND EXPENDITURES			805,402	573,616	1,041,256	1,020,756

* Class Codes

BU=buildings & grounds, CE=communications equip, CO=construction equipment, IA=intangible assets, IN=infrastructure, IT=inform
LA=land, LI=land improvements, OF=office equipment, PA=parks & rec, PO=police equipment, SO=software, TL=tudek land, TU=tudek

FERGUSON TOWNSHIP											
2011 BUDGET											
CAPITAL PROJECTS FUNDS											
31 REGIONAL CAPITAL RECREATION PROJECTS FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue		2,709		10,000	15,800	158.0%	5,150	5,150	(4,850)	(48.5%)
387 PRIVATE CONTRIBUTIONS											
387.002	Developer Contributions	0	500,000						0	0	n/a
TOTAL REGN'L CAP REC PROJ FUND REVENUE		0	502,709	0	10,000	15,800	158.0%	5,150	5,150	(4,850)	(48.5%)
EXPENDITURES											
439 CAPITAL PROJECTS											
439.061	Construction Projects				0	0		0	0	0	n/a
452 PARKS & RECREATION											
452.548	CRCOG-Pools Capital Contribution	0	0	0	0	0		0	0	0	n/a
452.550	CRCOG-Regional Park Capital Contribution	0	0	0	0	0		0	0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
TOTAL REGN'L CAP REC PROJ FUND EXPENDITURES		0	0	0	0	0		0	0	0	n/a
EXCESS REVENUE OVER EXPENDITURES		0	502,709	0	10,000	15,800	158.0%	5,150	5,150	(4,850)	(48.5%)

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

31 REGIONAL CAPITAL RECREATION PROJECTS FUND

REVENUES

341 INTEREST REVENUE

<u>341.000 Interest Revenue</u>	\$10,000	\$5,150
In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2011, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%. However, some investments are in 1 or 2-year investments, which will help, maintain a higher rate for 2011 than otherwise.		
387 PRIVATE CONTRIBUTIONS		
<u>387.000 PSU-Lezzer-Haubert Agreement</u>	\$0	\$0
This line item represents the payments in accordance with the agreement between the Township, the Pennsylvania State University and Lezzer-Haubert, LLC. No payments are estimated in 2011. The 2008 agreement requires a capital contribution of \$100,000 per year beginning on January 12, 2012 and each successive year for the next nine (9) years adjusted by the CPI-U as of December 31 of the prior year.		
EXPENDITURES		
454 REGIONAL PARKS CAPITAL PROJECTS		
<u>454.061 Capital Projects</u>	\$0	\$0
No projects are planned for the Regional Capital Recreation Projects Fund for 2011. This fund is restricted for use in accordance with the agreement between the Township, The Pennsylvania State University and Lezzer-Haubert, LLC, generally regional capital parks and recreation projects.		

FERGUSON TOWNSHIP											
2011 BUDGET											
SPECIAL REVENUE FUNDS											
35 LIQUID FUELS FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	23,179	10,239		10,000	625	6.3%	1,000	1,000	(9,000)	(90.0%)
355 STATE REVENUES RECEIVED											
355.020	Liquid Fuels Grant	373,440	406,185		389,311	388,300	99.7%	388,300	388,300	(1,011)	(0.3%)
392 INTERFUND OPERATING TRANSFERS											
392.001	Transfers from General Fund	0	225,997						0	0	n/a
395 REFUND OF PRIOR YEARS EXPENSES											
395.000	Refund of Prior Years Expenses	0			0				0	0	n/a
TOTAL LIQUID FUELS FUND REVENUE		396,619	642,421	0	399,311	388,925	97.4%	389,300	389,300	(10,011)	(2.5%)
EXPENDITURES											
433 PUBLIC WORKS-SIGNALS, SIGNS & MARKINGS											
433.061	Highway Pavement Marking	0	0	0	61,000	55,000	90.2%	61,000	61,000	0	0.0%
438 HIGHWAY MAINTENANCE											
438.061	Contracted Maintenance	82,146	121,129		330,000	330,000	100.0%	242,000	270,000	(60,000)	(18.2%)
438.245	Supplies & Materials	17,192	37,075		29,000	29,000	100.0%	31,000	31,000	2,000	6.9%
SUBTOTAL		99,338	158,204	0	359,000	359,000	100.0%	273,000	301,000	(58,000)	(16.2%)
439 CAPITAL PROJECTS											
439.061	Capital Construction	383,403	569,340			0		0	0	0	n/a
TOTAL LIQUID FUELS FUND EXPENDITURES		482,741	727,544	0	420,000	414,000	98.6%	334,000	362,000	(58,000)	(13.8%)
EXCESS REVENUE OVER EXPENDITURES		(86,122)	(85,122)	0	(20,689)	(25,075)	121.2%	55,300	27,300	47,989	(232.0%)

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

35 LIQUID FUELS FUND

REVENUES

341 INTEREST REVENUE

341.000 Interest Revenue

\$10,000

\$1,000

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2011, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

However, some investments are in 1 or 2-year investments, which will help, maintain a higher rate for 2011 than otherwise.

355 INTERGOVERNMENTAL REVENUES

355.020 State Liquid Fuel Grant

\$402,854

\$388,300

The municipalities in the Commonwealth of Pennsylvania receive State Liquid Fuel Tax Grants (Acts 32 & 655) based on 20% of the liquid fuel tax on gasoline and diesel fuel. The allocation formula is based upon the 2000 Census and the current Township road mileage. The 2000 population was 14,063 and the Township now has approximately 90 miles of roadway. Recent payment history follows:

Note that the Act 32 Turn-back maintenance rate per mile is currently \$4,000.

The reimbursable road mileage for 2010 is 78.55 miles for Act 655 and 11.28 miles for Turn-back maintenance.

YEAR	AMOUNT	YEAR	AMOUNT
2011 est.	\$388,300	2006	\$344,655
2010	\$388,300	2006	\$344,655
2009	\$402,854	2005	\$318,388
2007	\$373,440	2004	\$310,754

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

EXPENDITURES

438 HIGHWAY MAINTENANCE

433.061 Highway Pavement Marking

\$61,000

\$61,000

Ferguson Township will continue to implement its formalized pavement-marking program. In accordance with the program, a budget has been established to allow each street requiring striping and all crosswalks and legends to be striped once per year. The Public Works Department will evaluate painting legends ourselves.

<u>Double Yellow Only:</u>								
Aaron Drive	0.65	Miles	Cherry Lane	0.28	Miles	Sandy Drive	0.04	Miles
Bachman Lane / Circleville Rd	0.23	Miles	Corl Street	0.03	Miles	Sleepy Hollow Road	0.06	Miles
Blue Course Drive	3.2	Miles	Martin Street	0.46	Miles	Teaberry Lane	0.07	Miles
Bristol Avenue	0.1	Miles				Westerly Parkway	0.34	Miles
Clinton Avenue	0.06	Miles	Science Park Road	1.42	Miles	Westwind Drive	0.04	Miles
						Total =	6.98	Miles
<u>Double Yellow & White Edge:</u>								
Circleville Road	1.29	Miles	Old Gatesburg Road	1.29	Miles	Vairo Boulevard	0.53	Miles
Deibler Road	1.25	Miles	Pine Hall Road	0.13	Miles	Valley Vista Drive	0.51	Miles
Dry Hollow Road	1.58	Miles	Plainfield Road	1.05	Miles	West Gatesburg Road	4.91	Miles
Marengo Road	3.12	Miles	Science Park Road	0.09	Miles	Whitehall Road	7.13	Miles
Nixon Road	2.93	Miles	Tadpole Road	6.09	Miles			

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

						Total =	31.9	Miles
Total Double Yellow:	38.88	Miles @ \$0.084 / linear ft. =	\$17,244.91					
Total White Edge:	31.9	Miles @ \$0.084 / linear ft. =	\$14,148.56					
		Total =	\$31,392.47					
(2007 unit price \$0.075 / linear foot)								
<u>Signalized Intersections:</u>								
Blue Course Drive / Martin Street			West College Avenue / Corl Street		North Atherton Street / West Aaron Drive			
Blue Course Drive / Circleville Road / Teaberry Lane			West College Avenue / Blue Course Drive		North Atherton Street / North Hills Place			
West Aaron Drive / Martin Street			West College Avenue / Science Park Road		North Atherton Street / Blue Course Drive / Clinton Avenue			
Science Park Road / Circleville Road / Valley Vista Drive			West College Avenue / Bristol Avenue		North Atherton Street / West Cherry Lane			
Science Park Road / Pine Hall Road			West College Avenue / Whitehall Road		Pine Grove Road / Nixon Road / Water Street			
Science Park Road / Old Gatesburg Road			Blue Course Drive / Westerly Parkway					
<u>Intersections and Crossings:</u>								
Whitehall Road / Tadpole Road			Route 45 School Crosswalk		Martin Street Turn Lanes			
Whitehall Road / Nixon Road			HRB Crosswalk		Blue Course Drive Turn Lanes			
West Beaver Avenue / Corl Street			Martin Street Crosswalk		10 Sets Police VASCAR Lines			

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

Sandy Drive / Science Park Road	5 Bikeway Crossings																		
Total Legends and Crossings =	\$20,000.00																		
438.061 Contracted Maintenance			\$330,000	\$270,000															
This account is for the contracted maintenance on the Township’s streets such as tar and chip, curb replacement and micro surfacing. Project streets will be identified by the Township Engineer																			
<table><tr><td>ROADS - Description</td><td>Construction Year</td><td>Cost</td></tr><tr><td>Tar and chip maintenance on west end roads</td><td>2011</td><td>\$110,000</td></tr><tr><td>Microsurfacing remainder of Blue Course Drive to Borough line</td><td>2011</td><td>\$50,000</td></tr><tr><td>Microsurface neighborhood program and select curb</td><td>2011</td><td>\$110,000</td></tr><tr><td>Total Liquid Fuels</td><td></td><td>\$270,000</td></tr></table>			ROADS - Description	Construction Year	Cost	Tar and chip maintenance on west end roads	2011	\$110,000	Microsurfacing remainder of Blue Course Drive to Borough line	2011	\$50,000	Microsurface neighborhood program and select curb	2011	\$110,000	Total Liquid Fuels		\$270,000		
ROADS - Description	Construction Year	Cost																	
Tar and chip maintenance on west end roads	2011	\$110,000																	
Microsurfacing remainder of Blue Course Drive to Borough line	2011	\$50,000																	
Microsurface neighborhood program and select curb	2011	\$110,000																	
Total Liquid Fuels		\$270,000																	
438.245 Supplies and Materials			\$29,000	\$31,000															
This line item is for the purchase general road supplies such as asphalt, pipe, stone, concrete, sealing materials, etc.																			
439 CAPITAL PROJECTS																			
439.061 Capital Construction			\$0	\$0															
No Construction costs are budgeted for 2011																			

FERGUSON TOWNSHIP 2011 BUDGET											
PENSION TRUST FUNDS											
60 POLICE PENSION											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest & Dividend Revenue	119,101	134,364	89,474	60,000	70,000	116.7%	70,000	70,000	10,000	16.7%
341.004	Realized Gain/Loss On Investments	309,421	-121,080	-293,657					0	0	n/a
341.004	Unrealized Gain/Loss On Investments	-287,602	-964,642	804,615					0	0	n/a
SUBTOTAL		140,920	(951,359)	600,433	60,000	70,000	116.7%	70,000	70,000	10,000	16.7%
380 MISCELLANEOUS REVENUE											
392.001	Miscellaneous Revenue	0							0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
389 PENSION FUNDING											
389.020	Employee Contributions	35,990		16,965	10,068	10,068	100.0%	61,783	61,783	51,715	513.7%
SUBTOTAL		35,990	0	16,965	10,068	10,068	100.0%	61,783	61,783	51,715	513.7%
392 INTERFUND TRANSFERS											
392.001	Transfers From General Fund	98,866	114,708	125,120	125,120	125,120	100.0%	221,588	221,588	96,468	77.1%
SUBTOTAL		98,866	114,708	125,120	125,120	125,120	100.0%	221,588	221,588	96,468	77.1%
395 REFUND OF PRIOR YEARS EXPENSE											
395.001	Refund of Prior Years Expense	0							0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
TOTAL POLICE PENSION FUND REVENUE		275,775	(836,651)	742,518	195,188	205,188	105.1%	353,371	353,371	158,183	81.0%
EXPENDITURES											
401 ADMINISTRATION											
401.024	General Expense	1,680							0	0	n/a
402 FINANCE											
402.021	Office Supplies	75							0	0	n/a
404 LEGAL											
404.018	Legal Fees	8,969	3,259	3,892	5,500	3,892	70.8%	4,000	4,000	(1,500)	(27.3%)
410 POLICE											
410.312	Broker Fees	44,524	37,672	31,811	38,000	32,000	84.2%	35,000	35,000	(3,000)	(7.9%)
410.313	Meeting Expenses	139	169	278	500	300	60.0%	500	500	0	0.0%

FERGUSON TOWNSHIP											
2011 BUDGET											
PENSION TRUST FUNDS											
60 POLICE PENSION											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
	SUBTOTAL	44,663	37,841	32,089	38,500	32,300	83.9%	35,500	35,500	(3,000)	(7.8%)
487 EMPLOYEE BENEFITS											
487.160	Retired Payroll	74,101	113,023	155,783	182,714	175,500	96.1%	194,072	194,072	11,358	6.2%
487.162	Payroll Processing Fees	300	307	459	500	500	100.0%	500	500	0	0.0%
487.163	Employee Distributions								0	0	n/a
	SUBTOTAL	74,401	113,331	156,243	183,214	176,000	96.1%	194,572	194,572	11,358	6.2%
491 REFUND OF PRIOR YEARS REVENUE											
491.004	Refund Member Contributions	0							0	0	n/a
491.010	Refund Act 205 Funding	0							0	0	n/a
	SUBTOTAL	0	0	0	0	0		0	0	0	n/a
492 INTERFUND TRANSFERS											
492.001	Transfers to General Fund	0							0	0	n/a
	TOTAL POLICE PENSION FUND EXPENDITURES	129,788	154,431	192,223	227,214	212,192	93.4%	234,072	234,072	6,858	3.0%
	EXCESS REVENUE OVER EXPENDITURES	145,987	(991,082)	550,295	(32,026)	(7,004)	21.9%	119,299	119,299	151,325	(472.5%)

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

60 UNIFORMED POLICE PENSION TRUST FUND

REVENUES

341 INTEREST REVENUE

The current investment policy statement was updated and approved by the pension committee in 2005. Beginning in December 2006, Merrill Lynch has been the investment brokerage.

Also in 2006, the committee authorized certain International investments into the investment pool. In 2007, the Trustees authorized additional international investment vehicles including emerging markets.

341.000-341.004 Interest, Dividend & Investment Revenue

\$60,000

\$70,000

This account represents the fixed asset income revenue for the pension plan.

389 PENSION FUNDING

389.020 Employee Contributions

\$10,068

\$61,783

Due to the shortfall in funding for the 2009 year, uniform employees will be required to partially fund the pension plan. For 2010, the employees paid .86% of gross base pay. For 2011, employees will need to pay the maximum allowed 5% of gross base pay.

392 INTERFUND TRANSFERS

392.001 Transfer from the General Fund (01):

\$125,120

\$221,588

In accordance with the Department of Community and Economic Development (DCED) requirements, the Act 205 Funding will be recorded as Interfund Transfers from the General Fund.

Under Act 600, limitations for Home Rule Municipalities are limited to a maximum of 5% pension contribution since they also contribute to Social Security. This line item represents the funding required to meet the Police MMO (Minimum Municipal Obligation).

Due to the impact of the severe market downturn in 2008/2009, the MMO has increased significantly requiring additional funding by the employees, the State and the Township for at least the next 2 years until the 2011 actuarial report.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

EXPENDITURES

404 LEGAL

404.018 Professional Staff / Other

\$5,500

\$4,000

Professional services for the plan include actuarial and legal fees. Actuarial studies are required every 2 years. The most recent study was completed in 2009. The next study is due in 2011.

410 PUBLIC SAFETY

410.312 Broker Fees

\$38,000

\$35,000

This account provides for the brokers fees and expenses related to the investment accounts which is typically a percentage of the value of the investment balances

410.313 Meeting Expenses

\$500

\$500

This account provides for the meeting expenses related to the administration of the Police Pension plan.

487 EMPLOYEE BENEFITS

487.160 Retired Payroll

\$182,714

\$194,072

This amount is being budgeted to cover the costs associated with 7 retired police officers:

Robert Barry	\$21,020
Bernard Torsell	\$23,117
Edward Connor	\$29,119
John Conti	\$26,836
Drew Clemson	\$27,030
Stacy Spicer	\$27,592
Keith Fitzgerald	\$8,210

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET **2011 BUDGET**

David Mulfinger	\$31,148		
<u>487.162 Payroll Processing Fees</u>		\$400	\$500
This account provides for the cost of providing pension payroll for the retired officers through a 3 rd party payroll processor.			
<u>487.163 Employee Distributions</u>		\$0	\$0
This account provides for the refund of non-vested employee withholdings in the event of non-retirement separation of service.			

FERGUSON TOWNSHIP											
2011 BUDGET											
PENSION TRUST FUNDS											
65 NON UNIFORMED PENSION FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Earned	675	0	56	100	100	100.0%	100	100	0	0.0%
341.001	Gain/Loss On Investments	105,787	(486,672)	293,702	51,817	75,000	144.7%	58,230	58,230	6,413	12.4%
SUBTOTAL		106,462	(486,672)	293,758	51,917	75,100	144.7%	58,330	58,330	6,413	12.4%
380 MISCELLANEOUS REVENUE											
380.000	Miscellaneous Income		1,047	34					0	0	n/a
SUBTOTAL		0	1,047	34	0	0		0	0	0	n/a
389 PENSION FUNDING											
389.000	Employer Contributions	(616)							0	0	n/a
389.010	Employee Rollovers	21,051							0	0	n/a
389.020	Employee Forefeitures	438	936	9					0	0	n/a
SUBTOTAL		20,873	936	9	0	0		0	0	0	n/a
392 INTERFUND OPERATING TRANSFERS											
392.001	Transfers From General Fund	201,340	111,760	176,915	135,685	132,000	97.3%	145,999	145,999	10,314	7.6%
TOTAL NON-UNIF PENSION FUND REVENUE		328,676	(372,929)	470,715	187,602	207,100	110.4%	204,329	204,329	16,727	8.9%
EXPENDITURES											
401 ADMINISTRATION											
401.024	General Expense	0		1,187					0	0	n/a
487 EMPLOYEE BENEFITS											
487.160	Pension Distributions	38,119	2,528	63,331		19,232			0	0	n/a
492 INTERFUND TRANSFERS											
492.001	Transfers to General Fund	80,000	64,748	56,145	88,332	88,332	100.0%	85,000	85,000	(3,332)	(3.8%)
492.060	Transfers to Police Pension								0	0	n/a
TOTAL NON-UNIF PENSION FUND EXPENDITURES		118,119	67,276	120,664	88,332	107,564	121.8%	85,000	85,000	(3,332)	(3.8%)
EXCESS REVENUE OVER EXPENDITURES		210,557	(440,205)	350,051	99,270	99,536	100.3%	119,329	119,329	20,059	20.2%

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE**2010 BUDGET 2011 BUDGET****65 NON-UNIFORMED PENSION TRUST FUND****REVENUES****341 INTEREST REVENUE****341.000 Interest Revenue****\$100****\$100**

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2011, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

341.001 ICMA Investment Revenue**\$51,817****\$58,230**

This line item represents the revenue generated by the sum of the individual accounts invested with the ICMA-RC retirement fund. Given the current market volatility and the fact that the market has recovered considerably as of September 30, 2010, it is necessary to err on the conservative side. With this in mind, gains are estimated at 3% for 2011.

392 INTERFUND OPERATING TRANSFERS**392.001 Transfers from General Fund****\$136,647****\$145,999**

This line item represents the estimated amount that will need to be transferred from the General Fund to the Non-Uniform 401a Pension Plan in order to meet the Township's Minimum Municipal Obligation.

EXPENDITURES**401 GENERAL EXPENSE****401.024 General Expense****\$0****\$0**

Included are costs for general expenses associated with the plan.

487 EMPLOYEE BENEFITS

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

488.000 Employee Distributions

\$0

\$0

This account is for the estimated total of benefits that will be paid out of the Non-Uniform Employee 401a Pension Plan. The non-uniform 401a pension plan is a defined contribution 401(a) Money Purchase Plan that was established through a through ICMA Retirement Corporation. The plan is set up such that vesting in the plan occurs on a graduated scale beginning in year 3, which results in full vesting at the end of year 7.

492 INTERFUND OPERATING TRANSFERS

492.001 Transfers to General Fund

\$90,504

\$85,000

This line item represents the estimated amount that will be reimbursed to the General Fund from the Non-Uniform Pension Plan based on the Act 205 MMO estimated payment. This payment is normally received in late September or early October.

FERGUSON TOWNSHIP											
2011 BUDGET											
CAPITAL PROJECTS FUNDS											
92 PARK IMPROVEMENT FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.007	Interest Revenue-Haymarket Park Funds	914	460	72	100	10	10.0%	10	10	(90)	(90.0%)
341.009	Interest Revenue-Homestead Park Funds	145	7						0	0	n/a
341.011	Interest Revenue-Suburban Park Funds	386	17						0	0	n/a
341.012	Interest Revenue-Saybrook Park Funds	51	1						0	0	n/a
341.013	Interest Revenue-Regional Park Facility Funds	0							0	0	n/a
341.014	Interest Revenue-Autumnwood Park	1,044							0	0	n/a
341.015	Interest Revenue-Thistlewood/Westfield Park	1,002	42						0	0	n/a
341.016	Interest Revenue-Meadows Park								0	0	n/a
SUBTOTAL		3,542	528	72	100	10	10.0%	10	10	(90)	(90.0%)
357 GRANTS											
357.004	SIMM/PA Trails Grant	0	0	0	0				0	0	n/a
357.013	DCNR Grant	0	0	0	0				0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
367 PARK FEES & CONTRIBUTIONS											
367.007	Haymarket Park	0	0	0	0				0	0	n/a
367.012	Saybrook Park	0	0	0	0				0	0	n/a
367.013	Regional Park Facility	0	0	0	0				0	0	n/a
367.014	Autumnwood Park	0	0	0	0				0	0	n/a
367.015	Thistlewood/Westfield Park	0	0	0	0				0	0	n/a
367.016	Meadows Park	0	0	0	0				0	0	n/a
367.087	Suburban Park	0	0	0	0				0	0	n/a
SUBTOTAL		0	0	0	0	0		0	0	0	n/a
392 INTERFUND TRANSFERS-IN											
392.001	Transfers From General Fund	0	0	0	0	56,094			0	0	n/a
TOTAL PARK IMPROVEMENT FUND REVENUE		3,542	528	72	100	56,104	56103.7%	10	10	(90)	(90.0%)
EXPENDITURES											
452 PARKS & RECREATION											
452.000	Capital Construction	0							0	0	n/a
452.013	Regional Park Improvements								0	0	n/a

FERGUSON TOWNSHIP											
2011 BUDGET											
CAPITAL PROJECTS FUNDS											
92 PARK IMPROVEMENT FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
452.062	Homestead Park Improvements								0	0	n/a
452.063	Haymarket Park Improvements								0	0	n/a
452.064	Tudek Park Improvements								0	0	n/a
452.065	Greenbriar/Saybrook Park Improvements	1,071							0	0	n/a
452.068	Suburban Park Improvements		14,588						0	0	n/a
452.069	Autumnwood Park Improvements	55,407	600						0	0	n/a
452.070	Thistlewood/Westfield Park Improvements								0	0	n/a
452.071	Meadows Park Improvements								0	0	n/a
TOTAL PARK IMP FUND EXPENDITURES		56,478	15,188	0	0	0		0	0	0	n/a
EXCESS REVENUE OVER EXPENDITURES		(52,936)	(14,660)	72	100	56,104	56103.7%	10	10	(90)	(90.0%)

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

92 PARK IMPROVEMENT FUND

REVENUES

341 INTEREST REVENUE

341.000 - 341.016 Interest Revenue

\$100

\$10

In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2011, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.

Interest earned on fee-in-lieu of parkland payments are maintained separately by contributions made by the developer and by the park to which the contribution is made. This process is required under Act 170 of 1988, the Pennsylvania Municipalities Planning Code as amended.

EXPENDITURES

452 PARK IMPROVEMENTS

452.061 Capital Projects

\$0

\$0

There are no projects budgeted for completion through the Park Improvement Fund in 2011.

FERGUSON TOWNSHIP											
2011 BUDGET											
TOM TUDEK MEMORIAL TRUST FUND											
93 TOM TUDEK MEMORIAL PARK FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
REVENUES											
341 INTEREST REVENUE											
341.000	Interest Revenue	5,550	3,122	797	1,000	150	15.0%	250	250	(750)	(75.0%)
356 STATE PAYMENTS IN LIEU OF TAXES											
356.007	Contributions	350	8,965	500					0	0	n/a
380 MISCELLANEOUS REVENUE											
380.000	Miscellaneous Revenue	34,200							0	0	n/a
387 CONTRIBUTIONS/DONATIONS FROM PRIVATE SOURCES											
387.001	Property Purchase Payments	228,900	211,680	548,240	188,160		0.0%		0	(188,160)	(100.0%)
387.002	Rental Payments-Farmhouse	8,775	9,105	8,219	8,400		0.0%	8,700	8,700	300	3.6%
387.003	Rental Payments-Other Facilities								0	0	n/a
387.004	Rental Payments-Community Gardens								0	0	n/a
387.006	Rental Payments-Horse Boarding	400	1,774	1,100	1,200		0.0%	2,400	2,400	1,200	100.0%
387.007	Other Contributions		9,425	620				20,000	20,000	20,000	n/a
387.077	Dog Park Contributions	1,493	787	912					0	0	n/a
SUBTOTAL		239,568	232,771	559,091	197,760	0	0.0%	31,100	31,100	(166,660)	(84.3%)
TOTAL TOM TUDEK PARK FUND REVENUE		279,668	244,858	560,388	198,760	150	0.1%	31,350	31,350	(167,410)	(84.2%)
EXPENDITURES											
401 ADMINISTRATION											
401.034	Advertising & Promotion								0	0	n/a
402 AUDITING SERVICES											
402.013	Auditing Services				1,500	1,000	66.7%	1,500	1,500	0	0.0%
404 LEGAL SERVICES											
404.013	Legal Services			31	250	0	0.0%	250	250	0	0.0%
404.018	Professional Services-Other					0			0	0	n/a
404.024	Professional Services-General Expense					0			0	0	n/a
SUBTOTAL		0	0	31	250	0	0.0%	250	250	0	0.0%
408 ENGINEERING SERVICES											
408.013	Professional Services-Engineering	0				0			0	0	n/a
452 PARK CAPITAL IMPROVEMENTS											
452.064	Park Improvements					0			0	0	n/a
452.071	Land Acquisition	228,900	211,680	504,000	188,160	0	0.0%		0	(188,160)	(100.0%)

FERGUSON TOWNSHIP											
2011 BUDGET											
TOM TUDEK MEMORIAL TRUST FUND											
93 TOM TUDEK MEMORIAL PARK FUND											
ACCOUNT NUMBER	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010			2011		BUDGET CHANGE \$	BUDGET CHANGE %
					BUDGET	PROJECTED	% OF BUDGET	DEPT REQUESTED	MANAGER PROPOSED		
452.072	Rental House Improvements		306	1,396	10,370	6,500	62.7%	5,000	5,000	(5,370)	(51.8%)
452.073	Rental Barn Improvements		2,964			300			0	0	n/a
452.074	Bank Barn/Horse Barn Improvements	24,797	12,825			0		500	500	500	n/a
452.075	Implement Shed					0			0	0	n/a
452.076	Block Barn Improvements	349	14			0			0	0	n/a
452.077	Dog Park Improvements	5,680			1,000	0	0.0%	0	0	(1,000)	(100.0%)
452.078	Community Gardens Improvements	1,568				0			0	0	n/a
452.079	Perimeter Path Improvements					0			0	0	n/a
SUBTOTAL		261,294	227,789	505,396	199,530	6,800	3.4%	5,500	5,500	(194,030)	(97.2%)
454 PARK OPERATING EXPENSES											
454.022	Park Operating Supplies	78	25	38		0			0	0	n/a
454.246	Butterfly Gardens	206	189	154	500	175	35.0%	500	500	0	0.0%
454.247	Garden Plot Supplies					0			0	0	n/a
454.248	Rental House	1,189	2,682	1,168	1,000	850	85.0%	1,000	1,000	0	0.0%
454.249	Rental Barn	21	631			0			0	0	n/a
454.250	Bank Barn/Horse Barn		-30	947	1,200	350	29.2%	1,200	1,200	0	0.0%
454.251	Implement Shed					0			0	0	n/a
454.252	Block Barn					0			0	0	n/a
454.253	Dog Park					0			0	0	n/a
454.254	Community Gardens					0			0	0	n/a
454.255	Perimeter Path					0			0	0	n/a
454.260	Depreciation Expense			3,218		3,218		3,218	3,218	3,218	n/a
SUBTOTAL		1,494	3,497	5,526	2,700	4,593	170.1%	5,918	5,918	3,218	119.2%
472 INTEREST EXPENSE											
472.000	Interest Expense			44,240					0	0	n/a
480 CONTINGENCY											
480.024	Contingency	46	334	272	500	40	8.0%	500	500	0	0.0%
486 INSURANCE											
486.351	General Liability Insurance	1,374	1,294	1,294	2,800	2,800	100.0%	2,800	2,800	0	0.0%
495 REFUND OF PRIOR YEARS INCOME											
495.000	Refund of Prior Year's Income		18,342			0			0	0	n/a
TOTAL TOM TUDEK PARK FUND EXPENDITURES		264,208	251,256	556,759	207,280	15,233	7.3%	16,468	16,468	(190,812)	(92.1%)
EXCESS REVENUE OVER EXPENDITURES											
		15,460	(6,398)	3,629	(8,520)	(15,083)	177.0%	14,882	14,882	23,402	(274.7%)

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

93 TOM TUDEK MEMORIAL PARK FUND

REVENUE

341 INTEREST REVENUE

<u>341.000 Interest Revenue</u>	\$1,000	\$250
In order to obtain the highest return of interest while keeping the funds liquid enough for current needs, the Township retains its funds in the Pennsylvania Local Government Investment Trust as well as Certificates of Deposits at various banks. For 2011, due to the extremely low rates, the Township is basing its interest earnings on an average rate of .25%.		

380 MISCELLANEOUS REVENUE

<u>380.000 Miscellaneous Revenue</u>	\$0	\$0
This account records any revenue not included in other accounts.		

387 PAYMENTS & CONTRIBUTIONS

<u>387.002 Rental Payments – Farmhouse</u>	\$8,400	\$8,700
The Trust rents the former Dreibelbis Farmstead home to recoup some of the expenses to maintain the home. A lease agreement exists between the Trust and the tenants. Current rental is set at \$725 per month. Net Income is estimated at \$8,700 anticipating that the current tenant will renew their annual lease.		
<u>387.006 Horse Boarding Fees</u>	\$1,200	\$2,400
Beginning in August 2007, the Trust was boarding two horses with the capacity to board an additional 2 horses. The monthly rate is \$100 per stall. This rate does not include any support for the horses boarded. Currently the tenant has 4 horses and the Trust has waived the boarding fee beyond \$200 per month for 2011.		
<u>387.007 Other Contributions</u>	\$0	\$20,000
Occasionally, the Trust will receive a contribution from a donor or group or contributions for specific improvements. The Tudek Family has committed \$20,000 towards two projects, dedication of an area of the park for the Bob Snetsinger Butterfly Garden		

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE

2010 BUDGET 2011 BUDGET

at the Tom Tudek Memorial Park and the Mark A. Kunkle Overlook at the Tom Tudek Memorial Park.

EXPENDITURES

402 AUDITING SERVICES

402.013 Auditing Services

\$1,500

\$1,500

The Trust is required to file IRS Form 990 annually as a charitable Trust. The Township's Certified Public Accountant Parente Beard, LLC, typically completes this filing requirement.

404 LEGAL SERVICES

404.013 Legal Services

\$250

\$250

Any Legal services related to the Trust.

452 PARKS AND RECREATION CAPITAL IMPROVEMENTS

452.071 Land Acquisition

\$188,160

\$0

This loan was paid off in 2010.

452.072 Rental House Improvements

\$10,370

\$5,000

It is anticipated that the roof of the house may need some repairs or replacement.

452.073 Bank Barn Improvements (Horse Barn)

\$0

\$500

Any potential repairs that may occur during 2011.

452.075 Implement Shed (Leased by CRPR)

\$0

\$0

Nothing is budgeted for the current year

452.077 Dog Park Improvements

\$1,000

\$0

No funds are budgeted in 2011.

FERGUSON TOWNSHIP 2011 BUDGET NARRATIVE**2010 BUDGET 2011 BUDGET****454 PARK OPERATING EXPENSES****454.246 Butterfly Garden****\$500****\$500**

The Trust has funded the maintenance and plant purchases for the Butterfly Garden and other small maintenance items as enhancements to the park.

454.248 Rental House**\$1,000****\$1,000**

This line represents the cost of potential interior repairs that may be unforeseen during the year. The Trust also pays for refuse removal and sewage services by UAJA (University Area Joint Authority)

454.250 Bank Barn (Horse Barn)**\$1,200****\$1,200**

Minor repairs to the barn may be needed. Water for the barn and electrical power is also included in this account.

454.260 Depreciation Expense**\$0****\$3,218**

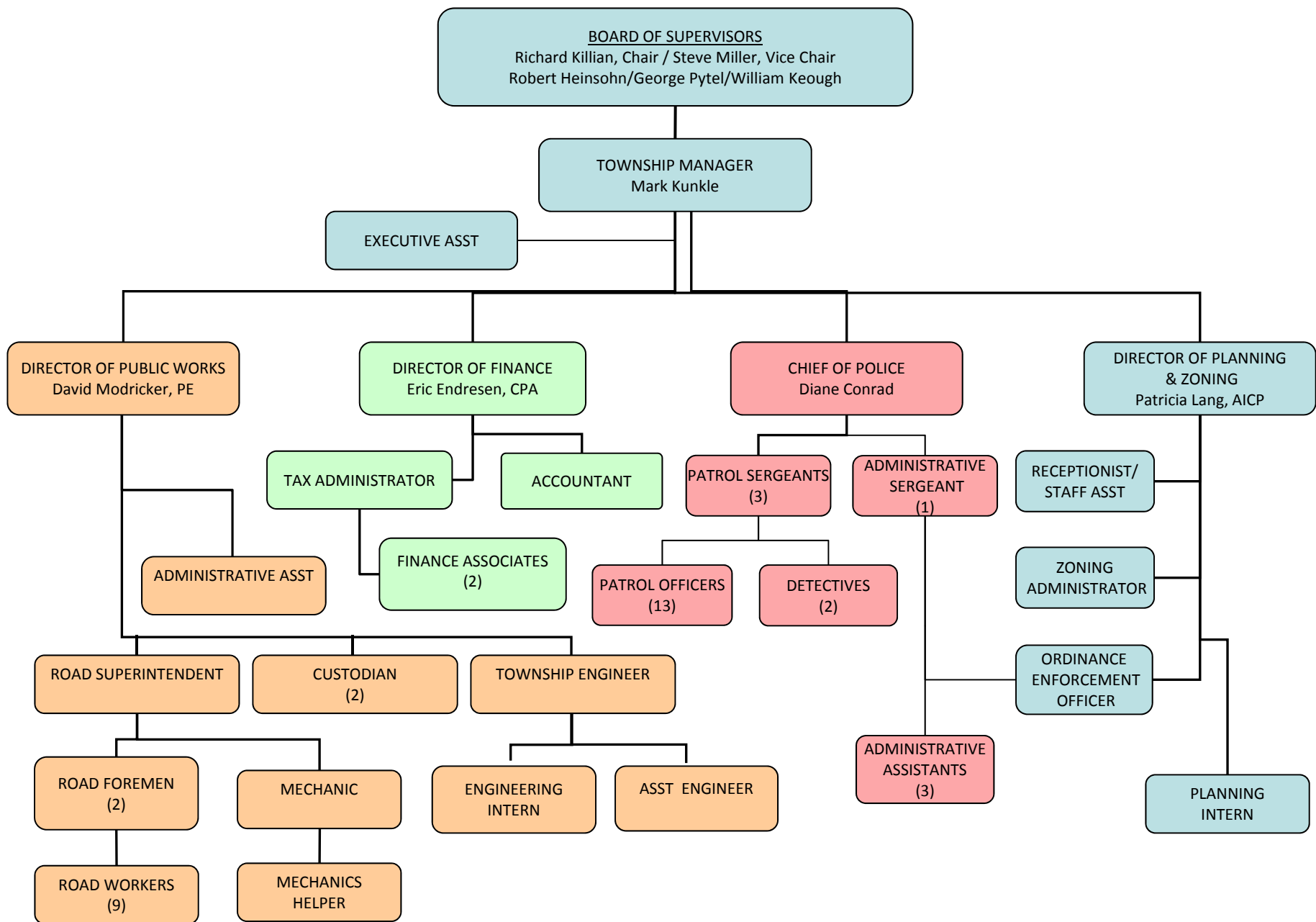
Since this is a non-profit trust, accounting guidelines specify that fixed assets be depreciated over their useful lives. This represents the annual cost of depreciation of the fixed assets of the Trust. This is a non-monetary amount in compliance with GAAP (generally accepted accounting principles).

480 CONTINGENCY**480.024 Contingency****\$500****\$500**

Unforeseen and unanticipated expenditures.

486 INSURANCE**486.351 General Liability Insurance****2,800****\$2,800**

Insurance coverage for property and liability limited to the rental house and the barn. Renters of occupied buildings are required to carry their own contents or renters insurance. Insurance coverage was increased in 2009. Liability insurance \$1,200 and property to \$1,600.



FERGUSON TOWNSHIP
2011 BUDGET
Non Uniform Pay Grade Schedule

2010									
4.00% Increase									
Salary Grade	Annual*/ Per Hr	MIN	MAX	Salary Grade	Annual*/ Per Hr	MIN	MAX		
1	Annual*/ Per Hr	\$ 14,340.00 6.89	\$ 19,276.00 9.27	19	Annual*/ Per Hr	\$ 34,891.00 16.77	\$ 46,904.00 22.55		
2	Annual*/ Per Hr	\$ 15,072.00 7.25	\$ 20,267.00 9.74	20	Annual*/ Per Hr	\$ 36,647.00 17.62	\$ 49,293.00 23.70		
3	Annual*/ Per Hr	\$ 15,836.00 7.61	\$ 21,286.00 10.23	21	Annual*/ Per Hr	\$ 38,493.00 18.51	\$ 51,780.00 24.89		
4	Annual*/ Per Hr	\$ 16,633.00 8.00	\$ 22,371.00 10.76	22	Annual*/ Per Hr	\$ 40,436.00 19.44	\$ 54,391.00 26.15		
5	Annual*/ Per Hr	\$ 17,462.00 8.40	\$ 23,484.00 11.29	23	Annual*/ Per Hr	\$ 42,464.00 20.42	\$ 57,164.00 27.48		
6	Annual*/ Per Hr	\$ 18,355.00 8.82	\$ 24,695.00 11.87	24	Annual*/ Per Hr	\$ 44,643.00 21.46	\$ 60,063.00 28.88		
7	Annual*/ Per Hr	\$ 19,276.00 9.27	\$ 25,936.00 12.47	25	Annual*/ Per Hr	\$ 46,904.00 22.55	\$ 63,091.00 30.33		
8	Annual*/ Per Hr	\$ 20,267.00 9.74	\$ 27,245.00 13.10	26	Annual*/ Per Hr	\$ 49,293.00 23.70	\$ 66,277.00 31.86		
9	Annual*/ Per Hr	\$ 21,286.00 10.23	\$ 28,614.00 13.76	27	Annual*/ Per Hr	\$ 51,780.00 24.89	\$ 69,623.00 33.47		
10	Annual*/ Per Hr	\$ 22,371.00 10.76	\$ 30,081.00 14.46	28	Annual*/ Per Hr	\$ 54,391.00 26.15	\$ 73,162.00 35.17		
11	Annual*/ Per Hr	\$ 23,484.00 11.29	\$ 31,610.00 15.20	29	Annual*/ Per Hr	\$ 57,164.00 27.48	\$ 76,857.00 36.95		
12	Annual*/ Per Hr	\$ 24,695.00 11.87	\$ 33,203.00 15.96	30	Annual*/ Per Hr	\$ 60,063.00 28.88	\$ 80,743.00 38.82		
13	Annual*/ Per Hr	\$ 25,937.00 12.47	\$ 34,891.00 16.77	31	Annual*/ Per Hr	\$ 63,091.00 30.33	\$ 84,853.00 40.79		
14	Annual*/ Per Hr	\$ 27,245.00 13.10	\$ 36,647.00 17.62	32	Annual*/ Per Hr	\$ 66,277.00 31.86	\$ 89,156.00 42.86		
15	Annual*/ Per Hr	\$ 28,614.00 13.76	\$ 38,493.00 18.51	33	Annual*/ Per Hr	\$ 69,623.00 33.47	\$ 93,649.00 45.02		
16	Annual*/ Per Hr	\$ 30,081.00 14.46	\$ 40,436.00 19.44	34	Annual*/ Per Hr	\$ 73,162.00 35.17	\$ 98,398.00 47.31		
17	Annual*/ Per Hr	\$ 31,610.00 15.20	\$ 42,508.00 20.44	35	Annual*/ Per Hr	\$ 76,857.00 36.95	\$ 103,368.00 49.70		
18	Annual*/ Per Hr	\$ 33,203.00 15.96	\$ 44,643.00 21.46		Per Hr	\$ -	\$ -		

FERGUSON TOWNSHIP
2011 BUDGET
Non Uniform Pay Grade Schedule

2011									
1.20% Increase									
Salary Grade	Annual*/ Per Hr	MIN	MAX	Salary Grade	Annual*/ Per Hr	MIN	MAX		
1	Annual*/ Per Hr	\$ 14,512.00 6.98	\$ 19,507.00 9.38	19	Annual*/ Per Hr	\$ 35,310.00 16.98	\$ 47,467.00 22.82		
2	Annual*/ Per Hr	\$ 15,253.00 7.33	\$ 20,510.00 9.86	20	Annual*/ Per Hr	\$ 37,087.00 17.83	\$ 49,885.00 23.98		
3	Annual*/ Per Hr	\$ 16,026.00 7.70	\$ 21,541.00 10.36	21	Annual*/ Per Hr	\$ 38,955.00 18.73	\$ 52,401.00 25.19		
4	Annual*/ Per Hr	\$ 16,833.00 8.09	\$ 22,639.00 10.88	22	Annual*/ Per Hr	\$ 40,921.00 19.67	\$ 55,044.00 26.46		
5	Annual*/ Per Hr	\$ 17,672.00 8.50	\$ 23,766.00 11.43	23	Annual*/ Per Hr	\$ 42,974.00 20.66	\$ 57,850.00 27.81		
6	Annual*/ Per Hr	\$ 18,575.00 8.93	\$ 24,991.00 12.01	24	Annual*/ Per Hr	\$ 45,179.00 21.72	\$ 60,784.00 29.22		
7	Annual*/ Per Hr	\$ 19,507.00 9.38	\$ 26,247.00 12.62	25	Annual*/ Per Hr	\$ 47,467.00 22.82	\$ 63,848.00 30.70		
8	Annual*/ Per Hr	\$ 20,510.00 9.86	\$ 27,572.00 13.26	26	Annual*/ Per Hr	\$ 49,885.00 23.98	\$ 67,072.00 32.25		
9	Annual*/ Per Hr	\$ 21,541.00 10.36	\$ 28,957.00 13.92	27	Annual*/ Per Hr	\$ 52,401.00 25.19	\$ 70,458.00 33.87		
10	Annual*/ Per Hr	\$ 22,639.00 10.88	\$ 30,442.00 14.64	28	Annual*/ Per Hr	\$ 55,044.00 26.46	\$ 74,040.00 35.60		
11	Annual*/ Per Hr	\$ 23,766.00 11.43	\$ 31,989.00 15.38	29	Annual*/ Per Hr	\$ 57,850.00 27.81	\$ 77,779.00 37.39		
12	Annual*/ Per Hr	\$ 24,991.00 12.01	\$ 33,601.00 16.15	30	Annual*/ Per Hr	\$ 60,784.00 29.22	\$ 81,712.00 39.28		
13	Annual*/ Per Hr	\$ 26,248.00 12.62	\$ 35,310.00 16.98	31	Annual*/ Per Hr	\$ 63,848.00 30.70	\$ 85,871.00 41.28		
14	Annual*/ Per Hr	\$ 27,572.00 13.26	\$ 37,087.00 17.83	32	Annual*/ Per Hr	\$ 67,072.00 32.25	\$ 90,226.00 43.38		
15	Annual*/ Per Hr	\$ 28,957.00 13.92	\$ 38,955.00 18.73	33	Annual*/ Per Hr	\$ 70,458.00 33.87	\$ 94,773.00 45.56		
16	Annual*/ Per Hr	\$ 30,442.00 14.64	\$ 40,921.00 19.67	34	Annual*/ Per Hr	\$ 74,040.00 35.60	\$ 99,579.00 47.87		
17	Annual*/ Per Hr	\$ 31,989.00 15.38	\$ 43,018.00 20.68	35	Annual*/ Per Hr	\$ 77,779.00 37.39	\$ 104,608.00 50.29		
18	Annual*/ Per Hr	\$ 33,601.00 16.15	\$ 45,179.00 21.72		Per Hr	\$ -	\$ -		