

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Special Meeting

2021-2025 Capital Improvement Plan

Tuesday, July 21, 2020

6:00 PM

I. **CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

II. **ATTENDANCE**

In attendance via Zoom: Steve Miller, Chair; Laura Dininni, Vice Chair; Lisa Strickland, Patty Stephens; Prasenjit Mitra; Dave Pribulka; Chris Albright; Eric Endresen; Centrice Martin; Dave Modricker; Jenna Wargo.

III. **Citizen's Input**

None.

IV. **Consent Agenda Item from July 20th Board Meeting – 2020-C1 Pay Application 1**

By unanimous consent, the Pay Application that was removed from last night's Board agenda was added to tonight's meeting. The only change was the reduction in the payment amount.

Ms. Strickland moved that the Board of Supervisors **approve** the pay application to New Enterprise in the amount of \$307,412.03. Ms. Dininni seconded the motion. The motion passed unanimously.

V. **Overview – Dave Pribulka/Eric Endresen**

Mr. Pribulka reviewed the CIP process for Board members attending for the first time. He thanked the Leadership Team and staff in preparing the CIP.

VI. **Revenue**

Mr. Endresen noted that the CIP is a working plan and not a budget. He reviewed the CIP plan that was provided to the Board members.

Board members followed with questions on projections vs. the actual budget; adjusted numbers from last year vs. this year's five-year plan; earned income tax and what to anticipate throughout the pandemic for this year. An expanded discussion talked about Township program planning moving forward with the continued pandemic.

VII. **Expenditures**

a. Staffing

New proposed staff requests were discussed along with salary adjustments. This is not a Capital cost; however, it is a significant budget request that should be captured in the CIP plan. A noted change for page 32 under 2021 requested staff for Police Department, it should be for year 2022. Following discussion on the request for the part-time Ordinance Officer position to become full time, Ms. Wargo was asked to do a justification for the August 3rd meeting. An expanded discussion followed on the Housing Study on a regional level and suggesting that area municipalities help defray the cost of the study. For the new in-house

Housing Planner, a Board member recommended a consultant for the study. Public Works requests were discussed for the tree specialist and personnel for demands and for the MS4 stormwater repairs and maintenance demands. The tree specialist can be deferred to 2021 and field technician is deferred to 2022 due to the pandemic. A discussion followed on the need for the positions and what takes precedence over the other moving forward in regards to priority and cost. Mr. Modricker noted Stormwater concerns would take precedence over tree trimming but the needs do not go away. At this point, stormwater fees and future stormwater needs have not been determined.

b. Planning & Zoning – Jenna Wargo

Ms. Wargo reviewed zoning requests for the next five years.

Discussions ranged from information regarding the laydown facility/yard to the regional housing study, workforce housing fee-in-lieu, and identifying regional projects. Ms. Wargo noted a goal in 2022 would be to get the most recent data from the Census. Determine where the needs are prior to spending the funds. Suggestions were to ask for some items be placed on a CRPRA agenda and TLU.

The Long Range Management Growth Plan vision in the CIP shows a 25-year path for more wide-ranging sustainable efforts than the typical 10-year planning horizon. This is the first iteration of the analysis done by the Township.

c. Finance/Tax/IT/Debt – Eric Endresen

Mr. Endresen reviewed the five-year request for the Finance Department. Discussions followed on information technology needs and assessments.

d. Police – Chris Albright

Chief Albright reviewed the replacement vehicle needs for the Police Department as provided in the CIP plan. This is evaluated yearly for the five-year plan. There is some delay in vehicles due to the pandemic. It was noted that the Mobile Speed Alert RADAR Trailer be moved to next year due to the COVID-19 pandemic.

VIII. Adjournment

The meeting adjourned at 8:38 p.m.

Respectfully submitted,



David Pribulka, Township Manager
For the Board of Supervisors

Date approved by the Board: 08-03-2020