

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Township Prioritization of Policy Initiatives/Work Tasks and Strategic Plan Update

Monthly Worksession Minutes

Tuesday, June 14, 2022
2:00 p.m.

ATTENDANCE

The Board of Supervisors held a worksession to discuss the prioritization of policy initiatives, work tasks, and the Strategic Plan Update on Tuesday, June 14, 2022, as a hybrid meeting. In attendance were:

Board:	Laura Dininni, Chair	Staff:	Centrice Martin, Township Manager
	Lisa Strickland, Vice-Chair		Jaymes Progar, Assistant Manager
	Patty Stephens		Eric Endresen, Director of Finance
	Hilary Caldwell		

Others in attendance included: Stevie Rocco, resident.

I. CALL TO ORDER

Ms. Dininni called the Tuesday, June 14, 2022, worksession to order.

Ms. Martin welcomed everyone to the meeting and noted that the worksession had been advertised in accordance with the PA Sunshine Act as a hybrid meeting with an option to attend online utilizing zoom and the main meeting room for any public members to participate. Persons attending the worksession as members of the public and who wanted to participate were asked to state their name, municipality, and topic. Members of the public were asked to be muted during the worksession and must be acknowledged by the Chair and then unmute for comment. Ms. Martin took Roll Call and there was a quorum.

II. CITIZEN'S INPUT

Ms. Rocco discussed the possibility of having another venue other than Delta for the kids to play in a Gaga Ball Pit. Discussion followed on possibly staff conducting research on it. Ms. Dininni wanted to clarify whether this is a regional asset or just in this neighborhood. After a staff review, it will most likely go before the Township's Parks & Recreation Committee. Ms. Rocco will forward the PowerPoint presentation to Ms. Martin for an upcoming Parks meeting.

III. UNFINISHED BUSINESS

a. DISCUSSION ON FERGUSON TOWNSHIP PRIORITIZATION OF POLICY INITIATIVES AND WORK TASKS

Ms. Martin noted this is a new item that was placed under Unfinished Business erroneously.

Ms. Martin emailed the Board of Supervisors a copy of the Work Program prior to the worksession. Each category reflects active items that have been:

- Initiated by a Board Member;
- Approved by the Board;
- Brought forth from a resident and approved by the Board;
- Part of the budget;
- Brought forth from staff and has received Board approval.

Ms. Martin explained the collection and question/response processes. The timeframe for review and responses is July 8. The results will be shared at an upcoming Regular Meeting for public comment that is recorded by CNET.

Ms. Dininni clarified and discussed with Ms. Martin the process for ranking action items in sections within the categories, i.e., Amendments, Operations, and Projects/Major Work Tasks. No questions were asked following the conversation.

Ms. Martin noted what the Board is seeing in the Work Program is reflective of the action items and not items such as annual trainings or development plans. Ms. Martin noted that this would be a great way to help manage activities and for the Board to provide assistance for policy initiatives. Ms. Martin described the process for discussion following the responses that will be received by July 8 and will continue at the second meeting in July to drill down on the items. The plan is to have it become part of the regular meetings for progress reports. Ms. Dininni noted they are doing similar exercises at COG and looking at aligning priorities between municipalities. Ms. Dininni noted she likes the tracking and less staff time on questions, and in line with the strategic planning and goal setting.

With no further questions, Ms. Dininni moved forward to Status Update on Strategic Plan.

b. STATUS UPDATE ON STRATEGIC PLAN

Ms. Martin noted it is still in progress and a redline version will be provided at the June 21 Regular Meeting. Ms. Dininni noted we can prioritize the plan after we've completed the goal setting.

Ms. Strickland commented on the timing of getting agenda items for review the Friday before the meetings is challenging. She suggested having more of a buffer on time to review the larger items when the topics are more involved for productive conversations at upcoming meetings. Discussion followed on goals, workflow and agenda review processes, and staff time. Ms. Dininni and Ms. Strickland had a discussion on being conscious of this in the agenda narratives to be clear and concise so that the public understands the concept of the discussions at meetings. Ms. Martin clarified regarding expectations that the overall goal is to give a presentation update with the understanding that there will be options for the Board to consider moving forward with discussions.

Discussion followed on action items and phasing as well as what to present at the June 21 Regular Meeting. Ms. Dininni suggested doing "Presentations and Questions" and the follow-up at the next meeting will be a "Discussion" of the same draft.

Ms. Dininni wrapped up the meeting and encouraged continued input to the Manager and Chair on these items. To confirm, the next meeting will be Presentations and Questions with a brief discussion if needed.

Centrice noted that she will be sending out a Doodle Poll to the Board of Supervisors for a meeting.

IV. CALENDAR ITEMS – June as noted.

V. ADJOURNMENT

With no further business to come before the Board of Supervisors, Ms. Stephens motioned to **adjourn** the meeting. The meeting adjourned at 2:38 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Centrice Martin". The signature is fluid and cursive, with the first name "Centrice" being more prominent than the last name "Martin".

Centrice Martin, Township Manager
For the Board of Supervisors

Date approved by the Board: 06-21-2022