

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Organizational Meeting
Tuesday, January 3, 2012
12:00 pm

I. ATTENDANCE

The Board of Supervisors held its 2012 Organizational Meeting on Tuesday, January 3, 2012 at the Ferguson Township Municipal Building. In attendance were:

Board:	George Pytel	Staff: Mark Kunkle, Township Manager
	Bill Keough	Dave Modricker, Director of Public Works
	Dick Mascolo	Trisha Lang, Director of Planning/Zoning
	Drew Clemson	Diane Conrad, Chief of Police
		Angela Kalke, Executive Assistant

Others in attendance included: Eric Albright, Sue Mascolo, Jessica Vanderkolk, CDT, Steve Miller.

II. CALL TO ORDER

Mr. Pytel, 2011 Chairman, called the January 2012 Organizational Meeting to order at 12:05 pm.

Mr. Pytel made a motion to designate the Township Manager, Mark Kunkle, as the temporary Chairman in order to conduct the nominations and election of the Chairperson of the Board for 2012. Mr. Miller seconded the motion. The motion passed unanimously.

III. ELECTION OF OFFICERS

Mr. Kunkle requested nominations for Chairman of the Board of Supervisors.

Mr. Mascolo nominated Mr. Pytel for Chairman. Mr. Clemson seconded the nomination. Mr. Pytel was approved for Chairman of the Board for 2012 unanimously.

Mr. Clemson nominated Mr. Mascolo for Vice Chairman. Mr. Keough seconded the nomination. Mr. Mascolo was approved for Vice Chairman unanimously.

Traditionally the Board has appointed the Township Manager as Secretary/ Treasurer. Mr. Mascolo nominated Mr. Kunkle for Secretary/Treasurer. Mr. Keough seconded the nomination. Mr. Kunkle was approved for Secretary/Treasurer unanimously.

IV. ANNUAL APPOINTMENTS

Mr. Mascolo made a motion to appoint all officers listed below for 2012. Mr. Keough seconded the motion. The motion passed unanimously. Appointments for 2012 are as follows:

Solicitor – Lewis G. Steinberg
Local Services Tax Collector – Linda Welker
Health Officer – Kevin Kassab
Certified Public Accountant/Auditor – Parente Beard
Sewage Enforcement Officer (Primary) – Charles F. Herr, Jr.
Sewage Enforcement Officer (Alternate) – Pamela R. Winters
Earned Income and Net Profits Tax – Centre Tax Agency

V. APPOINTMENTS TO AUTHORITIES, BOARDS & COMMISSIONS (ABCs)

Planning Commission – Mr. Mascolo made a motion to appoint Mr. Rob Crassweller and Mr. Richard Killian to the Planning Commission. Mr. Keough seconded the motion. The motion passed unanimously.

Zoning Hearing Board – Mr. Mascolo made a motion to appoint Ms. Karen English & Mr. Steve Miller to the Zoning Hearing Board. Mr. Keough seconded the motion. The motion passed unanimously.

Zoning Hearing Board Alternate – Mr. Keough made a motion to appoint Mr. Scott Petryshak as an alternate for the Zoning Hearing Board. Mr. Clemson seconded the motion. The motion passed unanimously. There is currently one remaining vacancy that need to be filled.

Tax Review Board – Mr. Mascolo made a motion to appoint Mr. Ted Wentz and Mr. Randall Rice to the Tax Review Board. Mr. Clemson seconded the motion. The motion passed unanimously.

Schlow Library Board – Mr. Mascolo made a motion to appoint Mr. George Henning to the Schlow Library Board. Mr. Keough seconded the motion. The motion passed unanimously.

Industrial & Commercial Development Authority – Mr. Keough made a motion to appoint Mr. Wes Donahue and Ms. Anna Peters to the Industrial & Commercial Development Authority. Mr. Clemson seconded the motion. The motion passed unanimously.

SCBWA Representative – Mr. Mascolo made a motion to appoint Mr. Bond Reinhardt as SCBWA Representative. Mr. Keough seconded the motion. The motion passed unanimously.

Centre Region Planning Commission – Awaiting recommendation from Planning Commission on this appointment.

Centre Region Planning Commission Alternate – Awaiting recommendation from Planning Commission on this appointment.

C-NET Representative – Mr. Mascolo made a motion to appoint Mr. Thomas Giles as C-NET Representative. Mr. Keough seconded the motion. The motion passed unanimously.

VI. APPOINTMENTS TO C.O.G. COMMITTEES

Executive – Mr. Mascolo made a motion to appoint Mr. Pytel as Executive Committee Representative. Mr. Clemson seconded the motion. The motion passed unanimously.

Public Safety – Mr. Mascolo made a motion to appoint Mr. Clemson as Public Safety Committee Representative. Mr. Pytel seconded the motion. The motion passed with Mr. Clemson, Mr. Mascolo and Mr. Pytel in favor and Mr. Keough opposing.

Finance – Mr. Clemson made a motion to appoint Mr. Mascolo as Finance Committee Representative. Mr. Pytel seconded the motion. The motion passed unanimously.

Human Resources – Mr. Mascolo made a motion to appoint Mr. Keough as Human Resources Committee Representative. Mr. Pytel seconded the motion. The motion passed unanimously.

Public Services and Environmental – Mr. Mascolo made a motion to appoint Mr. Killian Public Services and Environmental Committee Representative. Mr. Pytel seconded the motion. The motion passed unanimously.

Transportation and Land Use (serves on Centre County MPO also) – Mr. Keough made a motion to appoint Mr. Pytel as Transportation and Land Use Committee Representative. Mr. Clemson seconded the motion. The motion passed unanimously.

Parks Capital – Mr. Pytel made a motion to appoint Mr. Mascolo as Parks Capital Committee Representative. Mr. Clemson seconded the motion. The motion passed with Mr. Pytel, Mr. Clemson and Mr. Mascolo in favor and Mr. Keough opposing.

Spring Creek Watershed Commission – Mr. Mascolo made a motion to appoint Mr. Killian as the Primary Representative and appoint Mr. Keough as the Alternate Representative for Spring Creek Watershed Commission. Mr. Clemson seconded the motion. The motion passed unanimously.

Centre Area Cable Consortium – Mr. Mascolo made a motion to appoint Mr. Keough as Centre Area Cable Consortium Representative. Mr. Clemson seconded the motion. The motion passed unanimously.

Centre County Tax Collection – Mr. Mascolo made a motion to appoint Mr. Kunkle as the Representative and Mr. Endresen as the Alternate. Mr. Keough seconded the motion. The motion passed unanimously.

VII. APPOINTMENT TO POLICE PENSION ADVISORY BOARD

The Police Pension Advisory Board is made up of four members – two pension members, a member of the Board of Supervisors, and the Township Manager. This advisory board meets four times per year to review the performance of the pension plan, add or remove managers of the pension assets, and keep the plan within the investment philosophy established by the Pension Trustees.

Mr. Mascolo inquired about conflict of interest of appointing Mr. Clemson to this Board due to the fact that he, as a retired Police Officer, receives a benefit from this particular entity. This was tabled to request the solicitor's opinion.

VIII. APPOINTMENT OF CONSULTANTS FOR FEDERAL FUNDED PROJECTS

During 2010 the staff filed for a Transportation Enhancement Grant for the Pine Grove Mills Streetlight/Sidewalk Project. This project MAY receive funding in 2012. These construction and inspection funds are federal funds. When using federal funds there is a design engineer and consultant selection process **UNLESS** the Township appoints a consulting engineer and real estate appraiser at its organizational meeting. Given the small size of this project and the considerable amount of staff time it would take to complete the federal consultant selection process staff is recommending that the Board appoint a federal design engineer and real estate appraiser. The recommended firms are Stahl Schaefer Engineering (this firm has completed preliminary engineering drawings on behalf of the PGMCIA as a pro bono effort) and Aumiller Appraisal Services (this firm has done the appraisals for Western Inner Loop, Science Park Road and West Whitehall Road projects). Mr. Keough made a motion to appoint Stahl Sheaffer Engineering and Aumiller Appraisal Services for federal funded projects. Mr. Clemson seconded the motion. The motion passed unanimously.

IX. ESTABLISH MEETING DATES FOR 2012

It has been the Board's practice to hold its regular meetings at 7:00 pm on the first and third Monday of each month, with the exception of December when the Board meets on the first two Mondays because of the Christmas holiday. Additionally, if the regular meeting date were to fall on a holiday, the Board typically held its meeting on the Tuesday following the holiday. In 2012, there will be two (2) regular meeting dates that will need to be held on the Tuesday following the recognized holiday. Staff recommends that the regular meetings to be held normally on Monday, February 20 (President's Day) and Monday, September 3 (Labor Day) be changed to Tuesday, February 21 and Tuesday, September 4, since all Township offices will be closed on these days in recognition of the stated holidays.

Mr. Mascolo made a motion to adopt the typical meeting dates for 2012, with the exceptions noted. Mr. Keough seconded the motion. The motion passed unanimously.

X. DESIGNATION OF DEPOSITORY

Mr. Mascolo made a motion to appoint as the Township's primary depository Jersey Shore State Bank and any FDIC insured bank for investments per Township investment policy and to further designate Citi Financial and the Pennsylvania Local Government Investment Trust for longer-term investments, as recommended by Township staff. Mr. Keough seconded the motion. The motion passed unanimously.

XI. ADJOURNMENT

Mr. Keough made a motion to adjourn the meeting. Mr. Clemson seconded the motion. Mr. Pytel, Chairman, adjourned the 2012 Organizational Meeting at 12:40 pm.

RESPECTFULLY SUBMITTED,

Mark Kunkle, Township Manager
For the Board of Supervisors

Date approved by the Board: 01/16/2012