

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Organizational Meeting
Tuesday, January 3, 2023
7:00 PM

ATTENDANCE

The Board of Supervisors held its Organizational meeting on Tuesday, January 3, 2023, as a hybrid meeting. In attendance were:

Board:	Lisa Strickland, Chair	Staff:	Centrice Martin, Township Manager
	Patti Stephens, Vice Chair		Dave Modricker, Director, Public Works
	Laura Dininni		Jaymes Progar, Assistant Township Manager
	Corey Gracie-Griffin		Eric Endresen, Director, Finance
	Jeremie Thompson		Jenna Wargo, Director, Planning and Zoning
			John Petrick, Chief of Police

Others in attendance included: Rhonda Demchak, Recording Secretary

I. CALL TO ORDER

Ms. Dininni called the Tuesday, January 3, 2023, regular meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. SEATING OF THE BOARD

Ms. Dininni reported that the Board is seated because there was no one up for reelection.

Ms. Martin thanked and welcomed everyone to the meeting and noted that the Board of Supervisors meeting had been advertised in accordance with the PA Sunshine Act as a hybrid meeting with an option to attend online utilizing zoom and the main meeting room for any public members to participant. Persons attending the meeting as members of the public and wanted to participate were asked to state their name, municipality, and topic. Members of the public are to be muted during the meeting and must be acknowledged by the Chair. Board members are asked to indicate their name when motioning or seconding a motion so that the minutes are accurate. Ms. Martin took Roll Call and there was a quorum.

IV. ELECTION OF OFFICERS

Ms. Dininni stated that the Board of Supervisors will need to designate the Township Manager to act as the Temporary Chair in order to conduct the nominations and election of the Chair of the Board for 2023. A motion will be required to nominate the Township Manager as Temporary Chair. Once appointed Temporary Chair, the Manager will seek nominations for Chair of the Board of Supervisors. Once the Chair has been elected, he/she will be responsible for conducting the remainder of the nominations and elections of the Vice Chair and the Secretary/Treasurer for the Township. The Manager has historically been appointed Secretary/Treasurer.

Ms. Stephens moved that the Board of Supervisors **appoint** Ms. Martin as temporary Chair of the Board of Supervisors. Mr. Thompson seconded the motion. The motion passed unanimously.

Ms. Martin asked for nominations for the 2023 Chairperson.

Ms. Dininni moved that the Board of Supervisors **elect** Ms. Strickland as Chair of the Board of Supervisors for 2023. Ms. Stephens seconded the motion.

No other nominations were made. The motion passed unanimously.

Ms. Strickland thanked the Board for her nomination. Ms. Strickland asked for nominations for the 2023 Vice Chair.

Ms. Strickland moved that the Board of Supervisors **elect** Ms. Stephens as Vice Chair of the Board of Supervisors for 2022. Mr. Thompson seconded the motion.

No other nominations were made. The motion passed unanimously.

Ms. Strickland asked for a motion nominating Ms. Martin as Secretary/Treasurer.

Ms. Stephens moved that the Board of Supervisors **elect** Ms. Martin as Secretary/Treasurer. Ms. Dininni seconded the motion.

No other nominations were made. The motion passed unanimously.

Ms. Strickland thanked Ms. Dininni's service as the Chair for the past two years and presented her with a card.

V. ANNUAL APPOINTMENTS

Ms. Strickland noted that the appointments are listed in the agenda. The term expiration date for all of the positions listed is December 31, 2022. These positions are annual appointments that need to be made by the Board of Supervisors.

<u>Position</u>	<u>Manager's Recommendation</u>
Solicitor	Babst Calland
Local Services Tax Collector	Jacqueline Fuge
Health Officer	Brian O'Donnell
Certified Public Accountant – Auditor	Baker Tilly Virchow Krause, LLP
Sewage Enforcement Officer	Walt Schneider – Primary Cory Warner – Alternate James Royer – Alternate Robert Royer – Alternate
Earned Income and Net Profits Tax	Centre Tax Agency
Tax Administrator	Eric Endresen
Consulting Engineers	NTM Engineering – Stormwater/Lighting
Vacancy Board	Josh Potter
Certified Appraiser	Chris Aumiller

Ms. Stephens moved that the Board of Supervisors **appoint** those individuals or agencies as recommended by the Township Manager as Annual Appointments for the year 2023. Mr. Thompson seconded the motion. The motion passed unanimously.

VI. APPOINTMENTS TO AUTHORITIES, BOARDS & COMMISSIONS (ABCs)

Ms. Strickland noted that each of the vacancies is listed on the agenda.

Ms. Martin made the following recommendations:

- Add Dave Modricker to the Solar Power Purchase Working Group (COG and Regional Committee)

- Consider Jerry Binney and Lewis Steinberg for the vacancies on the Planning Commission
- Consider Jennifer Eccleston as an Alternate on the Planning Commission

Ms. Dininni moved that the Board of Supervisors **appoint** those individuals or agencies as recommended by the Township Manager as Annual Appointments for the year 2023. Ms. Stephens seconded the motion. The motion passed unanimously.

VII. APPOINTMENT TO COG AND REGIONAL COMMITTEES

Ms. Strickland noted that the table of appointments is included in the packet. Ms. Strickland pointed out the change in membership to the Spring Creek Watershed Commission to include Mr. Gracie-Griffin as the primary and Mr. Kevin Abbey as the alternate.

Ms. Stephens moved that the Board of Supervisors **appoint** the slate of officials recommended by the Chairperson as COG and Regional Committee representatives for the year 2023 along with the modification change to the Spring Creek Watershed Commission and the Solar Power Purchase Working Group. Mr. Thompson seconded the motion. The motion passed unanimously.

VIII. APPOINTMENT TO POLICE PENSION ADVISORY BOARD

Ms. Martin noted that the Police Pension Advisory Board is made up of four members, two pension members, a member of the Board of Supervisors, and the Township Manager. This advisory board meets four times per year to review the performance of the pension plan, add or remove investment managers of the pension assets, and keep the plan within the investment policy established by the Pension Trustees. The former Board member appointed to the Police Pension Advisory Board was Tierra Williams.

Mr. Thompson volunteered for the position.

Ms. Stephens moved that the Board of Supervisors **appoint** Mr. Thompson as the Board of Supervisors representative on the Police Pension Advisory Board. Ms. Dininni seconded the motion. The motion passed unanimously.

IX. DESIGNATION OF DEPOSITORY

Ms. Martin noted that this is an annual exercise for the Board to make an appointment with the Township's primary depository. The Finance Director investigates rates at different banks to determine which one is best for the Township's funds and investments. Staff recommends that the Board appoint as the Township's primary depository Jersey Shore State Bank and any FDIC insured bank and the PA Local Government Investment Trust for investments per Township investment policy.

Mr. Thompson moved that the Board of Supervisors **appoint** Jersey Shore State Bank as the township's primary depository and any FDIC insured bank and the PA Local Government Investment Trust for investments per the township's investment policy. Ms. Stephens seconded the motion. The motion passed unanimously.

X. ESTABLISH MEETING DATES FOR 2023

Ms. Martin noted that recently, it has been the Board's practice to hold its regular meetings at 7:00 p.m. on the first and third Tuesday of each month, with the exception of December when the Board meets on the first two Tuesdays because of the holiday season. Additionally, if the regular meeting date were to fall on a holiday, the Board typically held its meeting on the day before or following the holiday. As discussed at the December 13th regular meeting, the Board agreed not to hold a meeting on July 4, 2023. The Board also decided to continue holding monthly work sessions at 12:15 p.m. on the second

Wednesday of each month. In 2022, the Board did not have C-NET provide coverage at the monthly work session. C-NET is available to live stream on YouTube the work session at any time. C-NET is providing televised coverage for another municipal meeting at 12:15 p.m. and would only be available to provide televised coverage no earlier than 12:30 p.m. on the second Wednesday of each month. At the December 13th regular meeting, the Board established a monthly work session to be held at 12:15 p.m.

Ms. Stephens moved that the Board of Supervisors **establish** its regular meeting schedule for 2023 as the first and third Tuesday of each month except on July 4, May 15 and November 21 due to election days and on the first two Tuesdays in December. Mr. Thompson seconded the motion. The motion passed unanimously.

XI. PUBLIC HEARINGS

1. Public Hearing on a Resolution Establishing the Agenda Order of Business for 2023

Ms. Martin stated that provided with the agenda is a resolution adopting the agenda order of business for 2023. This resolution is presented in compliance with the Administrative Code. The proposed agenda closely follows the agenda set forth in Roberts' Rules of Order. Should the Board elect to establish a standing monthly worksession, the attached resolution will need to be revised to reflect the modified format of the Regular Meetings in 2023.

Public Hearing – There we no comments and the hearing closed.

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution establishing the agenda order of business for 2023. Ms. Dininni seconded the motion.

ROLL CALL: MR. GRACIE-GRIFFIN - YES; MR. THOMPSON - YES; MS. STEPHENS – YES; MS. STRICKLAND – YES; MS. DININNI - YES

2. Public Hearing on a Resolution Adopting the Ferguson Township Board of Supervisors Procedures

Ms. Martin introduced the resolution and noted Provided with the agenda is a resolution adopting the Ferguson Township Board of Supervisors Procedures. The Procedures Manual has not changed from the 2022 version.

Public Hearing – There we no comments and the hearing closed.

Mr. Thompson moved that the Board of Supervisors **adopt** the resolution adopting the Ferguson Township Board of Supervisors Procedures Manual. Ms. Stephens seconded the motion.

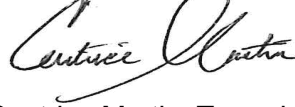
Ms. Dininni reminded the Board that agenda items can be provided through the Consent Agenda that is outlined in the procedure's manual.

ROLL CALL: MR. THOMPSON - YES; MS. STEPHENS – YES; MS. STRICKLAND – YES; MS. DININNI – YES; MR. GRACIE-GRIFFIN - YES

XII. ADJOURNMENT

With no further business to come before the Board of Supervisors, Ms. Stephens motioned to adjourn the meeting. Ms. Dininni seconded the motion. The motion passed unanimously. The meeting adjourned at 7:21 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Centrice Martin". The signature is fluid and cursive, with a large initial "C" and a long, sweeping underline.

Centrice Martin, Township Manager
For the Board of Supervisors

Date approved by the Board: 01-17-2023