

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Organizational Meeting
Monday, January 3, 2022
7:00 PM

ATTENDANCE

The Board of Supervisors held its Organizational meeting on Monday, January 3, 2022, via Zoom. In attendance were:

Board: Laura Dininni, Chair
Lisa Strickland, Vice Chair
Hillary Caldwell
Patty Stephens
Tierra Williams

Staff: Dave Pribulka, Township Manager
Dave Modricker, Director of Public Works
Jenna Wargo, Director, Planning and Zoning
Eric Endresen, Director of Finance
Centrice Martin, Assistant to the Township Manager
Angela Kalke, Human Resources Administrator

Others in attendance included: Rhonda Demchak, Recording Secretary; Bill Keough, Ferguson Township Resident and Ferguson Township Planning Commission; Jeremie Thompson, Ferguson Township Resident and Ferguson Township Planning Commission; Paul Takac, Ferguson Township Resident, Steve Miller, Ferguson Township Resident; Michael Twomely, Ferguson Township Resident; Brian Becker; Ferguson Township Resident, Dave Stone, Nittany Valley Environmental Coalition; Susan Buda, Ferguson Township Resident, Lisa Campbell, Ferguson Township Resident, Dorthey Blair, Nittany Valley Environmental Coalition; Angela Kalke, Staff, Ferguson Township; Wes Glebe, Ferguson Township Resident; Pam Steckler, Ferguson Township Resident; Aaron Miller, Ferguson Township Resident; Charima Young, Penn State

I. CALL TO ORDER

Ms. Dininni called the Monday, January 3, 2022, organizational meeting to order at 7:00 p.m. and congratulated the new elected officials who were sworn in earlier that day.

Mr. Pribulka congratulated the newly elected officials and noted that the Organizational and the Board of Supervisors meeting had been advertised in accordance with the PA Sunshine Act as a virtual meeting via Zoom with space available in the Township main meeting room for any public members to participant. Persons attending the meeting as members of the public and wanted to participate were asked to enter their name, municipality, and topic by utilizing the Q&A bubble at the bottom of the screen. C-NET is recording as well. Mr. Pribulka took Roll Call and there was a quorum.

II. SEATING OF THE BOARD

III. ELECTION OF OFFICERS

Ms. Stephens moved that the Board of Supervisors **appoint** Mr. Pribulka as temporary Chair of the Board of Supervisors. Ms. Williams seconded the motion. The motion passed unanimously.

Mr. Pribulka asked for nominations for the 2022 Chairperson.

Ms. Stephens moved that the Board of Supervisors **elect** Ms. Dininni as Chair of the Board of Supervisors for 2022. No other nominations were made. The motion passed unanimously.

Ms. Dininni thanked the Board for her nomination. Ms. Dininni asked for nominations for the 2022 Vice Chair.

Ms. Stephens moved that the Board of Supervisors **elect** Ms. Strickland as Vice Chair of the Board of Supervisors for 2022. No other nominations were made. The motion passed unanimously.

Ms. Dininni asked for a motion nominating Mr. Pribulka as Secretary/Treasurer.

Ms. Stephens moved that the Board of Supervisors **elect** Mr. Pribulka as Secretary/Treasurer. Ms. Stephens seconded the motion. No other nominations were made. The motion passed unanimously.

IV. ANNUAL APPOINTMENTS

Ms. Dininni noted that the appointments are listed in the agenda. The term expiration date for all of the positions listed is December 31, 2022. These positions are annual appointments that need to be made by the Board of Supervisors.

<u>Position</u>	<u>Manager's Recommendation</u>
Solicitor	Babst Calland
Local Services Tax Collector	Jacqueline Fuge
Health Officer	Brian O'Donnell
Certified Public Accountant – Auditor	Baker Tilly Virchow Krause, LLP
Sewage Enforcement Officer	Walt Schneider – Primary Cory Warner – Alternate James Royer – Alternate Robert Royer – Alternate
Earned Income and Net Profits Tax	Centre Tax Agency
Tax Administrator	Eric Endresen
Consulting Engineers	NTM Engineering – Stormwater/Lighting
Vacancy Board	Josh Potter
Certified Appraiser	Chris Aumiller

Ms. Strickland moved that the Board of Supervisors **appoint** those individuals or agencies as recommended by the Township Manager as Annual Appointments for the year 2022. Ms. Stephens seconded the motion. The motion passed unanimously.

V. APPOINTMENTS TO AUTHORITIES, BOARDS & COMMISSIONS (ABCs)

Ms. Dininni noted that each of the vacancies are listed in the agenda.

Ms. Strickland moved that the Board of Supervisors **appoint** those individuals or agencies as recommended by the Township Manager as Annual Appointments for the year 2022. Ms. Stephens seconded the motion. The motion passed unanimously.

VI. APPOINTMENT TO COG AND REGIONAL COMMITTEES

Ms. Dininni noted that the table of appointments is included in the packet. The Spring Creek Watershed Commission update was not included in the packet which identifies Ms. Strickland and Ms. Dininni as recommendations; however, Mr. Mark Garlicki has agreed to serve on the committee.

Ms. Stephens moved that the Board of Supervisor **appoint** Mr. Garlicki as the primary representative and Ms. Strickland as the alternate on the Spring Creek Watershed Commission. The motion passed unanimously.

Ms. Strickland moved that the Board of Supervisors **appoint** the slate of officials recommended by the Chairperson as COG and Regional Committee representatives for the year 2022. Ms. Stephens seconded the motion. The motion passed unanimously.

VII. APPOINTMENT TO POLICE PENSION ADVISORY BOARD

Mr. Pribulka noted that the Police Pension Advisory Board is made up of four members, two pension members, a member of the Board of Supervisors, and the Township Manager. This advisory board meets four times per year to review the performance of the pension plan, add or remove investment managers of the pension assets, and keep the plan within the investment policy established by the Pension Trustees. The former Board member appointed to the Police Pension Advisory Board was Steve Miller. Ms. Williams volunteered to be on the advisory board

Ms. Caldwell moved that that Board of Supervisors **appoint** Ms. Tierra Williams as the Board of Supervisors representative on the Police Pension Advisory Board. Ms. Stephens seconded the motion. The motion passed unanimously.

VIII. DESIGNATION OF DEPOSITORY

Mr. Pribulka noted that this is an annual exercise for the Board to make an appointment with the Township's primary depository. The Finance Director investigates rates at different banks to determine which one is best for the Township's funds and investments. Staff recommends that the Board appoint as the Township's primary depository Jersey Shore State Bank and any FDIC insured bank and the PA Local Government Investment Trust for investments per Township investment policy.

Ms. Strickland moved that the Board of Supervisors **appoint** Jersey Shore State Bank as the township's primary depository and any FDIC insured bank and the PA Local Government Investment Trust for investments per the township's investment policy. Ms. Williams seconded the motion.

Ms. Pam Steckler, Ferguson Township Resident suggested Kish Bank as an option. Mr. Endresen will contact Kish Bank.

The motion passed unanimously.

IX. ESTABLISH MEETING DATES FOR 2021

Mr. Pribulka noted that it has been the Board's practice to hold its regular meetings at 7:00 p.m. on the first and third Monday of each month, with the exception of December when the Board meets on the first two Mondays because of the holiday season. Additionally, if the regular meeting date were to fall on a holiday, the Board typically held its meeting on the Tuesday following the holiday. The Board has already set the first January meeting on Monday, January 3rd. In 2022, there will be five (5) regular meeting dates that will need to be held on the Tuesdays following the recognized holidays. Staff recommends that the regular meetings held normally on Mondays for January 17th (MLK Day), February 21st (President's Day), June 20th (Juneteenth) July 4th (Independence Day) and September 5th (Labor Day) be changed to the following Tuesdays respectively to January 18th, February 22nd, June 21st, July 5th and September 6th since all Township offices will be closed on these regular meeting dates in recognition of the stated holidays. In 2022, meetings will continue to be offered for public attendance both in-person and remote. Staff is continuing to address audio/visual challenges in the Main Meeting Room to fully accommodate a hybrid meeting environment.

Ms. Caldwell suggested changing the day of the meeting due to other conflicting regional meetings so that more members of the public could attend. Mr. Pribulka noted that in the past the Township couldn't broadcast live on C-NET because the Borough has priority.

Discussions ensued with agreement to hold the Board meeting on the first and third Tuesdays. Mr. Pribulka will contact C-NET if Tuesdays would be available and will gather more information to be brought back to the Board on January 17th.

X. PUBLIC HEARINGS

1. Public Hearing on a Resolution Establishing the Agenda Order of Business for 2022

Mr. Pribulka introduced the resolution and noted that provided with the agenda is a resolution adopting the agenda order of business for 2022. This resolution is presented in compliance with the Administrative Code. The proposed agenda closely follows the agenda set forth in Roberts' Rules of Order. Mr. Pribulka reviewed the order in which the agenda will flow that is on page 10 of the agenda packet.

Ms. Dininni suggested having the report section written instead of a verbal presentation with shorter time frame for discussions.

Public Hearing

Mr. Bill Keough, Ferguson Township Resident, suggested adding a time window for when important topics are on the agenda that the Township would like community input.

Mr. Pribulka noted that a timeframe can be added, but the Board will need to determine which agenda items rank higher.

Public Hearing Closed

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution establishing the agenda order of business for 2022. Ms. Strickland seconded the motion.

Ms. Strickland agrees with the order of the agenda and noted that the hybrid model is convenient. Ms. Strickland expressed hesitation advertising a time for particular agenda items.

Ms. Williams noted there is a need for more discussion on Mr. Keough's suggestion and agreed that we want the community to be able to give their input.

Mr. Jeremie Thompson, Ferguson Township Resident, suggested having three meetings per month when there is a long agenda to eliminate 4–5-hour long meetings.

ROLL CALL: Ms. Caldwell – YES: Ms. Dininni: YES: Ms. Stephens – YES: Ms. Strickland – YES: Ms. Williams - YES

2. Public Hearing on a Resolution Adopting the Ferguson Township Board of Supervisors Procedures

Mr. Pribulka introduced the resolution and noted that the Procedures Manual has not changed from the 2021 version and is included in the agenda packet.

Public Hearing – No Comments were made.

Ms. Caldwell moved that the Board of Supervisors **adopt** the resolution adopting the Ferguson Township Board of Supervisors Procedures Manual. Ms. Stephens seconded the motion.

ROLL CALL: Ms. Dininni: YES: Ms. Stephens – YES: Ms. Strickland – YES: Ms. Williams – YES: Ms. Caldwell – YES:

XI. ADJOURNMENT

With no further business to come before the Board of Supervisors, Ms. Dininni motioned to adjourn the meeting. The meeting adjourned at 8:05 p.m.

Respectfully submitted,



David Pribulka, Township Manager
For the Board of Supervisors

Date approved by the Board: 01-18-2022