

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Organizational Meeting
Monday, January 4, 2021
7:00 PM

ATTENDANCE

The Board of Supervisors held its Organizational meeting on Monday, January 4, 2021, via Zoom in a webinar format. In attendance were:

Board:	Steve Miller, Chairman	Staff:	Dave Pribulka, Township Manager
	Laura Dininni, Vice Chair		Dave Modricker, Director of Public Works
	Prasenjit Mitra		Jenna Wargo, Director, Planning and Zoning
	Patty Stephens		Eric Endresen, Director of Finance
	Lisa Strickland		Chris Albright, Chief of Police
			Centrice Martin, Assistant to the Township Manager

Others in attendance included: Rhonda Demchak, Recording Secretary

I. CALL TO ORDER

Mr. Miller called the Monday, January 4, 2021, organizational meeting to order at 7:05 p.m.

Mr. Pribulka noted that the Organizational and the Board of Supervisors meeting had been advertised in accordance to the PA Sunshine Act as a virtual meeting via Zoom in a webinar format. There was also an audio conference bridge that was accessible by dialing the Ferguson Township's main line at 814-238-4651 and then dialing extension 3799. Persons attending the webinar as members of the public and wanted to participate were asked to enter their name, municipality, and topic by utilizing the Q&A bubble at the bottom of the screen. C-NET is recording as well. Mr. Pribulka took Roll Call and there was a quorum.

Mr. Miller noted that there would be no public comment during the Organizational meeting. Also, Mr. Miller noted that there were two executive session involving personnel issues on December 17th and 22nd.

II. ELECTION OF OFFICERS

Ms. Dininni made a motion to designate Mr. Pribulka to act as temporary Chair. Ms. Stephens seconded the motion. The motion passed unanimously.

Mr. Pribulka asked for nominations for the 2021 Chairperson.

Mr. Miller made a motion nominating Ms. Dininni. No other nominations were made.

ROLL CALL: Ms. Dininni – YES; Mr. Miller – YES; Ms. Stephens – YES; Ms. Strickland – YES
(please noted that Mr. Mitra was delayed signing onto the meeting, thus no vote)

Ms. Dininni thanked the Board for her nomination. Ms. Dininni asked for nominations for the 2021 Vice Chair.

Mr. Miller made a motion nominating Ms. Strickland. No other nominations were made.

ROLL CALL: Ms. Dininni – YES; Mr. Miller – YES; Ms. Stephens – YES; Ms. Strickland – YES
(please noted that Mr. Mitra was delayed signing onto the meeting, thus no vote)

Ms. Dininni asked for a motion nominating Mr. Pribulka as Secretary/Treasurer.

Ms. Stephens made a motion nominating Mr. Pribulka as Secretary/Treasurer. Ms. Stephens seconded the motion. The motion passed unanimously.

III. ANNUAL APPOINTMENTS

Mr. Pribulka noted that the appointments are listed in the agenda. The Board requested qualifications for the Solicitor position and conducted a search. Mr. Pribulka did not have a recommendation for the Solicitor position, but the other appointments listed are being recommended as follows:

<u>Position</u>	<u>Manager's Recommendation</u>
Solicitor	No Recommendation
Local Services Tax Collector	Linda Welker
Health Officer	Brian O'Donnell
Certified Public Accountant – Auditor	Baker Tilly Virchow Krause, LLP
Sewage Enforcement Officer	Walk Schneider – Primary Cory Warner – Alternate James Royer – Alternate Robert Royer – Alternate
Earned Income and Net Profits Tax	Centre Tax Agency
Tax Administrator	Eric Endresen
Consulting Engineers	NTM Engineering – Stormwater/Lighting
Vacancy Board	Josh Potter
Certified Appraiser	Chris Aumiller

Ms. Stephen moved that the Board of Supervisors **appoint** those individuals or agencies as recommended by the Township Manager as Annual Appointments for the year 2021.

No other nominations were made. The motion passed unanimously.

Ms. Dininni asked for nominations for the Solicitor.

Mr. Miller nominated Betsy Dupuis as the Township Solicitor for 2021. No other nominations were made.

ROLL CALL: Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – Yes; Ms. Stephens – YES; Ms. Strickland – YES

IV. APPOINTMENTS TO AUTHORITIES, BOARDS & COMMISSIONS (ABCs)

Mr. Pribulka noted that each of the vacancies are listed in the agenda.

The Planning Commission has one open vacancy.

Ms. Strickland made a motion nominating William Keough for Planning Commission. No other nominations were made. The motion passed unanimously.

The Planning Commission Alternate has one open vacancy.

Mr. Miller made a motion nominating Lewis Steinberg for Planning Commission Alternate. No other nominations were made. The motion passed unanimously.

The Zoning Hearing Board has one open vacancy.

Mr. Miller made a motion nominating Swamy Anatheswaran for Zoning Hearing Board. No other nominations were made. The motion passed unanimously.

Ms. Dininni noted that there are two vacancies for the Zoning Hearing Board Alternate and requested Board members to recruit members of the Township.

The Tree Commission has one open vacancy.

Ms. Strickland made a motion nominating Mike Jacobson. No other nominations were made. The motion passed unanimously.

The Tax Review Board has three open vacancies.

Mr. Mitra made a motion nominating Matthew Patch and Vicki Hewitt. Mr. Pribulka was notified that Kristina Whitaker moved out of the Township and will no longer be able to serve on the Tax Review Board. No other nominations were made. The motion passed unanimously.

The State College Borough Water Authority has one vacancy.

Mr. Mitra made a motion nominating Ford Stryker. No other nominations were made. The motion passed unanimously.

There is one vacancy for the C-Net Representative.

Ms. Strickland made a motion nominating Thomas Giles. No other nominations were made. The motion passed unanimously.

The Schlow Library Board of Representatives has one vacancy.

Ms. Strickland made a motion nominating Barbara Ziff. Mr. Mitra made a motion nominating Chandra Bose. The motion for Barbara Ziff passed unanimously.

The University Area Joint Authority Representative has two vacancies.

Mr. Mitra made a motion nominating Mr. Miller. Mr. Miller made a motion nominating Mark Kunkle. The motion passed unanimously for Mr. Miller and Mr. Kunkle.

V. APPOINTMENT TO COG AND REGIONAL COMMITTEES

Ms. Dininni noted that the table of appointments is included in the packet with one vacancy that is not listed for the Climate Action Committee. Mr. Mitra will be the representative for the Committee.

Mr. Miller moved that the Board of Supervisors **appoint** the slate of officials recommended by the Chairperson as COG and Regional Committee representatives for the year 2021. Mr. Mitra seconded the motion. The motion passed unanimously.

VI. APPOINTMENT TO POLICE PENSION ADVISORY BOARD

Mr. Pribulka noted that the Police Pension Advisory Board is made up of four members, two pension members, a member of the Board of Supervisors, and the Township Manager. This advisory board meets four times per year to review the performance of the pension plan, add or remove investment managers of the pension assets, and keep the plan within the investment policy established by the Pension Trustees. The former Board member appointed to the Police Pension Advisory Board was Steve Miller.

Mr. Mitra made a motion nominating Mr. Miller. No other nominations were made. The motion passed unanimously.

VII. ESTABLISH MEETING DATES FOR 2021

Mr. Pribulka noted that provided in the agenda is a copy of the proposed meeting schedule. It has been the Board's practice to hold its regular meetings at 7:00 p.m. on the first and third Monday of each month, with the exception of December when the Board meets on the first two Mondays because of the holiday season. Mr. Pribulka noted that the Board will meet virtually until further notice.

Additionally, if the regular meeting date were to fall on a holiday, the Board typically held its meeting on the Tuesday following the holiday. The Board has already set the first January meeting on Monday, January 4th. In 2021, there will be two (3) additional regular meeting dates that will need to be held on the Tuesdays following the recognized holidays. Staff recommends that the regular meetings held normally on Monday, February 15th (President's Day), Monday, July 5th (in observance of Independence Day) and Monday, September 6th (Labor Day) to be changed to Tuesday, February 16th, Tuesday, July 6th and Tuesday, September 7th since all Township offices will be closed on these regular meeting dates in recognition of the stated holidays. Provided with the agenda is a copy of the proposed meeting schedule.

Mr. Miller moved that the Board of Supervisors **establish** its regular meeting schedule for 2021 as the first and third Monday of each month except that it will meet on February 16th, July 6th and September 7th and on the first two Mondays in December. Ms. Stephens seconded the motion. The motion passed unanimously.

VIII. DESIGNATION OF DEPOSITORY

Mr. Pribulka noted that this is an annual exercise for the Board to make an appointment with the Township's primary depository. The Finance Director investigates rates at different banks to determine which one is best for the Township's funds and investments. Staff recommends that the Board appoint as the Township's primary depository Jersey Shore State Bank and any FDIC insured bank and the PA Local Government Investment Trust for investments per Township investment policy.

Mr. Mitra moved that the Board of Supervisors **appoint** Jersey Shore State Bank as the township's primary depository and any FDIC insured bank and the PA Local Government Investment Trust for investments per the township's investment policy. Ms. Stephens seconded the motion. The motion passed unanimously.

IX. PUBLIC HEARINGS

1. Public Hearing on a Resolution Establishing the Agenda Order of Business for 2021

Mr. Pribulka introduced the resolution and noted that provided with the agenda is a resolution adopting the agenda order of business for 2021. This resolution is presented in compliance with the Administrative Code. The proposed agenda closely follows the agenda set forth in Roberts' Rules of Order.

Public Hearing – No Comments were made.

Mr. Miller moved that the Board of Supervisors **adopt** the resolution establishing the agenda order of business for 2021. Ms. Stephens seconded the motion.

ROLL CALL: Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – Yes; Ms. Stephens – YES; Ms. Strickland – YES

2. Public Hearing on a Resolution Adopting the Ferguson Township Board of Supervisors Procedures

Mr. Pribulka introduced the resolution and noted that the Procedures Manual has not changed from the 2020 version and is included in the agenda packet.

Public Hearing – No Comments were made.

Ms. Strickland moved that the Board of Supervisors **adopt** the resolution adopting the Ferguson Township Board of Supervisors Procedures Manual. Mr. Miller seconded the motion.

ROLL CALL: Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – Yes; Ms. Stephens – YES; Ms. Strickland – YES

X. ADJOURNMENT

With no further business to come before the Board of Supervisors, Ms. Dininni motioned to adjourn the meeting. The meeting adjourned at 7:35 p.m.

Respectfully submitted,



David Pribulka, Township Manager
For the Board of Supervisors

Date approved by the Board: 01-18-2021