

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Organizational Meeting
Monday, January 3, 2011
7:00 pm

I. ATTENDANCE

The Board of Supervisors held its 2011 Organizational Meeting on Monday, January 3, 2011 at the Ferguson Township Municipal Building. In attendance were:

Board:	Richard Killian	Staff: Mark Kunkle, Township Manager
	Robert Heinsohn	
	Steve Miller	
	Bill Keough	
	George Pytel	

Others in attendance included: Marsha Buchanan, Recording Secretary; Bill Hechinger and Pam Steckler, 127 Hoy Street; Rita Wasson, 1451 Ash Avenue; and Mike Joseph.

II. CALL TO ORDER

Mr. Killian, Chairman, called the January 2011 Organizational Meeting to order at 7:07 pm. He noted that prior to this organizational meeting the Board held an Executive Session to discuss two personnel matters.

Mr. Pytel made a motion to designate the Township Manager, Mark Kunkle, as the temporary Chairman in order to conduct the nominations and election of the Chairperson of the Board for 2011. Mr. Miller seconded the motion. The motion passed unanimously.

III. ELECTION OF OFFICERS

Mr. Kunkle requested nominations for Chairman of the Board of Supervisors.

Mr. Killian nominated Mr. Pytel for Chairman. Mr. Miller seconded the nomination. Mr. Heinsohn made a motion to close nominations. Mr. Miller seconded the motion. With Mr. Keough and Mr. Heinsohn voting no, and all other Board members voting yes, Mr. Pytel was approved for Chairman of the Board for 2011.

Mr. Killian nominated Mr. Miller for Vice Chairman. Mr. Miller seconded the nomination. Mr. Miller was approved for Vice Chairman unanimously.

Traditionally the Board has appointed the Township Manager as Secretary/ Treasurer. Mr. Heinsohn nominated Mr. Kunkle for Secretary/Treasurer. Mr. Miller seconded the nomination. Mr. Kunkle was approved for Secretary/Treasurer unanimously.

IV. ANNUAL APPOINTMENTS

Mr. Heinsohn made a motion to reappoint all officers listed for 2011. Mr. Miller seconded the motion, but noted that Parente Randolph should be changed to Parente Beard. The motion passed unanimously. Appointments for 2011 are as follows:

Solicitor – Lewis G. Steinberg

Local Services Tax Collector – Linda Welker

Health Officer – Kevin Kassab

Certified Public Accountant/Auditor – Parente Beard

Sewage Enforcement Officer (Primary) – Charles F. Herr, Jr.

Sewage Enforcement Officer (Alternate) – Pamela R. Winters

V. APPOINTMENTS TO AUTHORITIES, BOARDS & COMMISSIONS (ABCs)

Planning Commission – Mr. Keough made a motion to reappoint Mr. Harkcom and Mr. McMaster to the Planning Commission. Mr. Killian seconded the motion. The motion passed unanimously.

Zoning Hearing Board – They have no candidates. They need to recruit at least two alternates.

Tax Review Board – There are two vacancies.

Industrial & Commercial Development Authority – Mr. Keough made a motion to reappoint Mr. Pytel to the Industrial & Commercial Development Authority for another five years. Mr. Miller seconded the motion. The motion passed unanimously.

SCBWA Representative – Mr. Keough made a motion to reappoint Mr. Patton as SCBWA Representative. Mr. Miller seconded the motion. The motion passed unanimously.

University Area Joint Authority – Mr. Miller made a motion to reappoint Mr. Dietz to the UAJA. Mr. Killian seconded the motion. The motion passed unanimously.

Centre Region Planning Commission – Mr. Keough suggested asking the Planning Commission to forward one of their members so the Board can appoint from their recommendation.

VI. APPOINTMENTS TO C.O.G. COMMITTEES

Mr. Keough said Mr. Killian may want to be relieved from the Parks Capital Committee, and Mr. Keough would like to serve on the committee in his place. Mr. Killian noted that Mr. Keough's experience would be beneficial for this committee.

Mr. Heinsohn made a motion to reappoint Board members to their current COG committees, with the exception of Mr. Keough replacing Mr. Killian on the Parks Capital Committee. Mr. Miller seconded the motion. The motion passed unanimously.

VII. APPOINTMENT TO POLICE PENSION ADVISORY BOARD

The Police Pension Advisory Board is made up of four members – two pension members, a member of the Board of Supervisors, and the Township Manager. This advisory board meets four times per year to review the performance of the pension plan, add or remove managers of the pension assets, and keep the plan within the investment philosophy established by the Pension Trustees. The current Board appointed member is Richard Killian.

Mr. Miller made a motion to reappoint Mr. Killian to the Police Pension Advisory Board. Mr. Keough seconded the motion. The motion passed unanimously.

VIII. APPOINTMENT OF CONSULTANTS FOR FEDERAL FUNDED PROJECTS

During 2010 staff filed for a Transportation Enhancement Grant for the Pine Grove Mills Streetlight/Sidewalk Project. These construction and inspection funds are federal funds. When using federal funds there is a design engineer and consultant selection process UNLESS the Township appoints a consulting engineer and appraiser at its organizational meeting. Given the small size of this project and the considerable amount of staff time it would take to complete the federal consultant selection process, staff is recommending that the Board appoint a federal design engineer and appraiser. The recommended firms are Stahl Sheaffer Engineering (this firm has completed preliminary engineering drawings on behalf of the PGMCI as a pro bono effort) and Aumiller Appraisal Services (this firm has done the appraisals for Western Inner Loop, Science Park Road).

Mr. Heinsohn made a motion to appoint Stahl Sheaffer Engineering and Aumiller Appraisal Services for federal funded projects. Mr. Miller seconded the motion. The motion passed unanimously.

IX. ESTABLISH MEETING DATES FOR 2011

It has been the Board's practice to hold its regular meetings at 7:00 pm on the first and third Monday of each month, with the exception of December when the Board meets on the first two Mondays because of the Christmas holiday. Additionally, if the regular meeting date were to fall on a holiday, the Board typically held its meeting on the Tuesday following the holiday. In 2011, there will be three (3) regular meeting dates that will need to be held on the Tuesday following the recognized holiday. Staff recommends that the regular meetings to be held normally on Monday, February 21 (President's Day), Monday, July 4 (Independence Day), and Monday, September 5 (Labor Day) be changed to Tuesday, February 22; Tuesday, July 5; and Tuesday, September 6, since all Township offices will be closed on these days in recognition of the stated holidays.

Mr. Keough made a motion to adopt the typical meeting dates for 2011, with the exceptions noted. Mr. Heinsohn seconded the motion. The motion passed unanimously.

X. DESIGNATION OF DEPOSITORY

Mr. Kunkle said during this past year Township staff has prepared a request for proposals to provide banking services to the Township. Staff has been working on this process for several months to evaluate the most beneficial banking services available at the least cost to the Township.

Mr. Killian made a motion to appoint as the Township's primary depository Jersey Shore State Bank and any FDIC insured bank for investments per Township investment policy, and to designate Citi Financial and the Pennsylvania Local Government Investment Trust for longer-term investments, as recommended by Township staff. Mr. Heinsohn seconded the motion. The motion passed unanimously.

XI. ADJOURNMENT

The 2011 Organizational Meeting was adjourned at 7:26 pm.

RESPECTFULLY SUBMITTED,

Mark Kunkle, Township Manager
For the Board of Supervisors

Date approved by the Board: 01/17/2011