

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Monday, April 15, 2013

I. ATTENDANCE

The Board of Supervisors held its second regular meeting of the month on Monday, April 15, 2013 at the Ferguson Township Municipal Building. In attendance were:

Board: George Pytel, Chairman	Staff: Mark Kunkle, Township Manager
Richard Mascolo, Vice Chair	David Pribulka, Assistant Manager
Drew Clemson	Dave Modricker, Director of Public Works
Elliott Killian	Diane Conrad, Chief of Police
William Keough	

Others in attendance included: Kelsey Taylor, Recording Secretary; Rod Stahl, Ron Woodhead; Robyn Froehlich; Brian Dempsey; Dave Palmer; Pam Steckler; Bill Hechinger; Steve Jackson; Laura Divinni; Jim Steff.

II. CALL TO ORDER

Mr. Pytel called the Monday, April 15, 2013 regular meeting to order at 7:00pm.

III. CITIZEN'S INPUT

Pam Steckler, a member of the Community Rights Activists of Ferguson Township (CRAFT) came up to speak about the Community Bill of Rights, a bill which she said her group worked very hard to on. She said that CRAFT is concerned about the proposed gas line to be constructed on Circleville Road and they will again contact the Board once all relevant information has been gathered. Ms. Steckler said the group is trying to determine whether the proposed gas line would violate the Community Bill of Rights. She reminded the Board members that they, as elected officials, need to enforce this community bill of rights and make sure that they are putting community rights over corporate rights.

IV. ABC REPORTS – STEVEN JACKSON, SCBWA

Mr. Steve Jackson informed the Board that he was appointed as a non-voting member of the State College Borough Water Authority (SCBWA) on behalf of Ferguson Township. He said that he has attended 3 meetings since being appointed. Mr. Jackson told the Board that the SCBWA remains financially sound. He said that recently three Ferguson waterline connections were approved and eight more were applied for approval at Turnberry -The Heights. He said there are six more proposed connections on the agenda for the next SCBWA meeting on Thursday, April 18th.

Mr. Jackson said that he has spoken with John Lichman, Manager of the SCBWA, who informed him that the installation of the remote reading system is complete. This new remote system will be faster, more accurate, and save SCBWA money compared to the old system of manual monitoring. He said the SCBWA is getting involved with social media and now has a Facebook page. Mr. Keough asked if any concerns have been raised by owners or water users

concerning about the remote system. Mr. Jackson responded that to his knowledge nothing has been mentioned regarding user concerns.

V. PUBLIC HEARINGS - ORDINANCES

Mr. Kunkle announced that, due to the resignation of Bill Zeigler, there is an opening on the University Area Joint Authority Board. He said a committee of the Board has reviewed the applicants and recommended appointment of Katie Prestia to fill this position.

Mr. Clemson made a motion to APPOINT Katie Prestia to the University Area Joint Authority. Mr. Mascolo seconded the motion. *The motion passed unanimously.*

VI. PUBLIC HEARINGS – RESOLUTIONS

1. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, DESIGNATING MAY 2013 AS BICYCLE AWARENESS MONTH AND MAY 17, 2013 AS BIKE-TO-WORK DAY

Mr. Kunkle introduced the resolution and explained that it is even more significant now that Ferguson Township has been designated as a Bicycle Friendly Community. Bryan Dempsey of the Centre Region Bicycle Coalition came up to thank the Board for its cooperation with several items including the bicycle friendly community application. With regard to the township's request to the CRBC to alert bicyclists to the dangers of riding on W. Whitehall Road during the construction project, Mr. Dempsey said he had worked to create a map of safe alternative bike routes and to raise safety awareness. He said he has communicated these routes with local bicycle shops and other bicycle groups. Mr. Kunkle said he thought this project was a very successful effort and Mr. Dempsey said he had not received any negative comments. Mr. Dempsey said that the Coalition also has a safety instructor and offers safety courses to the community.

Mr. Mascolo made a motion to ADOPT Resolution 2013-12 designating May 2013 as Bicycle Awareness Month and May 17, 2013 as Bike to Work Day. Mr. Killian seconded the motion.

Roll-call vote: Mr. Mascolo – YES; Mr. Keough – YES; Mr. Pytel – YES; Mr. Clemson – YES; Mr. Killian – YES. *The motion passed unanimously.*

VI. PUBLIC HEARINGS – OTHER

1. CONTINUATION OF A PUBLIC HEARING ON A CONDITIONAL USE REQUEST FOR THE WHITEHALL ROAD REGIONAL PARK

Mr. Kunkle introduced the continuation of the conditional use hearing on Whitehall Road Regional Park as a regional place of assembly. He said that this park has the potential for over 216,000 sq. ft. in structures but the ordinance sets a limit of 100,000 unless an exception is made. Mr. Kunkle said that the development of roadways, sewer, and public water for lots 3 or 4 would be the responsibility of either Penn State or its developers. The internal seating capacity for the proposed structure is set at 750 persons. Mr. Kunkle recommended that the park connect to public sewer and public water once the development of lots 3 and 4 is completed. Conditions of approval for the park include the completion of the Land Development Plan and the Traffic Impact Study of Whitehall Road and Blue Course Drive. The Board is requesting a

comprehensive traffic study to be done that extends beyond the Blue Course Drive/Whitehall Road intersection and to be completed in partnership with Penn State or its developers of Lots 3 and 4. Mr. Kunkle said that he believes the Park will be able to adhere to the existing Noise Ordinance and, because of its location; he did not believe this would be a problem.

There was discussion regarding the lighting ordinance, which would mostly affect field lighting, but potentially structure lighting, security lighting, etc. There was concern that lighting structures for the fields may exceed the 40-foot height limit specified in the ordinance, which the developer said he is looking into. Mr. Killian suggested that there be some landscaping to delineate the Park from private property and from the surrounding agricultural area. The developers said they were willing to accept low landscaping solutions, so that tall trees – which could block the park's view – are not required.

Mr. Kunkle said the township was not interested in being involved with any routine on-site directional signage; however the Board may want to be involved with the placement of banners, large event signage, or inflatable objects. Regarding storm water management, he said that the current stormwater ordinance recognizes that this area supplies much of the potable water for the area and the developers and their design engineers will make sure that downstream water wells are not impacted.

Mr. Mascolo did not think the BOS should delay approval of the land development plan to wait for arterial road construction. It was his opinion that this could delay approval for the plan up to a year. Mr. Modricker asked what would happen if the park was completed but no access roads were open. Mr. Mascolo said that the park would not be able to be used until an access road was completed. Mr. Keough agreed that if the Board held up the land development plan it would delay the entire project. Mr. Keough said that, since the schedules of the park and the PSU project do not line up exactly, there is the possibility of a delay at a later stage. He said that he would rather deal with the possibility of that happening later than prevent the commencement of the entire park development now. Mr. Kunkle said he considers proper road access to be a very important issue. He didn't want to see the park completed and still unable to be used due to a lack of access.

Mr. Keough brought up the idea of an agreement between the Centre Region Recreation Authority and Penn State to allow for loan reimbursement if the road remained unfinished. He said there could be a condition of occupancy for the road to be developed. Mr. Clemson said a guarantee may prove to be essential since the park could not be used without access.

Mr. Kunkle said there are two more major issues to consider: the resolution of the boundary line debate; and the matter of some additional property that Toll Brothers and PSU are in negotiations to acquire so they can develop stormwater detention facilities. Mr. Kunkle said the area currently zoned R4 but that the property developers will be seeking a PRD overlay.

Mr. Ron Woodhead thanked the Board for its cooperation over the last decade while working on this project. As a result of this cooperation and hard work, he said Ferguson Township will be hosting the largest active municipal park in the region. Mr. Woodhead warned that once the development has commenced there will be no additional funds available with which to build access roads. The property delineation through landscaping was very important to the Authority. He believed that the planned buffering would also serve as a form of delineation without obstructing any views.

Mr. Woodhead said he is hoping for an exception to the lighting ordinance so that the 40-foot limit would not apply. He explained that the lighting structures would be more effective if they are higher than 40 feet. Mr. Stahl said that the expansion of the traffic study done cooperatively with PSU/Toll Brothers would add approximately \$7,000 to the costs. Mr. Keough asked if Mr. Woodhead has had any opportunities for the Toll Brothers and representatives from the Parks & Recreation Authority, Ferguson Township, and Penn State to meet and discuss the project together. He said he would like to encourage such a meeting to allow these parties to better understand each other. Mr. Mascolo said that Mr. Kunkle had already met with the Toll Brothers and with Penn State, but not all the groups mentioned. Mr. Kunkle said it would be possible for the Board to coordinate such a meeting for information exchange. He said the Toll Brothers have been made well aware of their obligations regarding the roads, water, sewage, etc. Mr. Kunkle was not sure if the Toll Brothers fully appreciated the importance of these issues or that they had any sense of urgency about them.

Mr. Woodhead concluded by asking the Board to continue supporting this project, understanding its value, and realizing the importance of cooperation. Mr. Pytel wanted the Board to consider reserving its approval for the time being, at which point Mr. Kunkle reminded them that this approval would only be for conditional use. It was his hope that, by the time the land development plan is approved, the Toll Brothers and Penn State will have already reached an agreement. Mr. Clemson said that unfortunately it seems the park would be at a standstill until that happens. Mr. Pytel reminded everyone that this is not strictly a Ferguson Township project, but instead a community project involving many different parties. He said it would not be advisable for Ferguson to change its zoning for the park. Mr. Woodhead expressed concern that Mr. Kunkle did not want to move forward with the land development plan until an agreement has been reached. He asked whether this was the general opinion of the Board. Mr. Pytel responded that the Board does not intend to present a road block to the project.

Mr. Kunkle gave the Board the option of either approving the conditional use that evening – with further refinement of the language as needed – or closing the public hearing that evening and then approve both the conditional use and the conditions of that approval at the next meeting. Mr. Pytel suggested postponing the closing of the hearing. Mr. Kunkle said he could gather more information on the 40-foot height limit and on the buffering zone if the public hearing remained open.

Mr. Keough made a motion to APPROVE the conditional use of Whitehall Road Regional Park as a regional place of assembly on the condition that the issues discussed are addressed and that Mr. Kunkle finalize the conditional use terms and forward them to the Centre Region Recreation Authority. Mr. Mascolo seconded the motion. *The motion passed unanimously.*

VII. ACTION ITEMS

1. APPROVAL OF APPOINTMENT OF PLANNING AND ZONING DIRECTOR

Mr. Kunkle announced his recommendation of Erika Green for the Planning and Zoning Director position and listed some of her credentials. He said that, pending the Board's approval, Ms. Green is prepared to begin her new position May 1st.

Mr. Killian made a motion to APPROVE the appointment of Erika Green as the Director of Planning and Zoning. Mr. Keough seconded the motion. *The motion passed unanimously.*

2. LANDINGS - PHASE 1A FINAL PLAN

Mr. Kunkle said that most of the comments received regarding the Landings Phase 1A were administrative in nature and invited John Sepp from Penn Terra Engineering up to speak about the project. Mr. Kunkle forwarded some concerns he had heard in comments regarding storm water management. Mr. Sepp said he was in the process of working on those issues.

Mr. Clemson made a motion to APPROVE the Landings PRD, Phase 1A final plan, subject to the completion of the outstanding conditions for approval as set forth in the Zoning Administrator's memorandum dated April 11, 2013. Mr. Keough seconded the motion. The motion passed unanimously.

3. REVISED FOXPOINTE PLANNED RESIDENTIAL DEVELOPMENT CONCEPT PLAN

Bob Poole of S&A Homes spoke to the Board about the current and proposed master plans for the Foxpointe PRD project. He presented maps showing the layout of the original PRD Plan and of the revised plan. Mr. Poole showed where the townhomes would be changed to single family homes and where the neighborhood commercial area would be eliminated and homes built there instead. He added that there were already sufficient neighboring commercial spaces so he believed single family homes would better satisfy the needs of Foxpointe residents.

Mr. Poole said there is a need for reasonably priced housing in the area. He showed a diagram of the proposed shared driveways and on-street parking for the Foxpointe lots. He explained that the houses in that area would be set back 25 feet from the road and that two houses would share a single driveway to minimize driveway entrances onto the road. Mr. Poole then showed another diagram of homes with garages and said he was trying to provide residents with sufficient parking to minimize the need for on-street parking.

Mr. Pytel had concerns about the collector street being narrowed. Mr. Poole reminded the Board that the collector road was only being reduced from 70 feet wide to 60 feet wide. Mr. Pytel believed that on-street parking would still be a problem because the homes are small and the single-car garages would likely be used for storage instead. Mr. Poole said that in a worst case scenario there would still be sufficient street parking, but that not all residents would need to use the collector street for regular parking. Mr. Pytel said he was not comfortable with the amount of space provided for on-street parking since it would be on a relatively narrow collector.

Mr. Modricker commented that there was a significant functional difference for Foxpointe Drive between the revised and original PRD plans. Mr. Clemson said he would like to see what the standards are for roadways like Foxpointe Drive before making a decision. Mr. Modricker said he considered it to be a residential sub-collector street rather than a collector street. Mr. Clemson noted that the change from multi-family units to smaller single family homes would probably have a major impact on traffic and on the street's function. Mr. Poole said he did not think there would be very much traffic in the area and that commercial development in the PRD was not practical. He said the planned commercial area at the Pine Hall development should be sufficient to service Foxpointe residents as well. There is was much further discussion amongst the Board members regarding the use and categorization of the Foxpointe Road.

Chief of Police Diane Conrad shared some of the parking problems the police department has had to handle at Shellers Bend as an example of the potential problems at Foxpointe. Mr. Poole responded that the only way to solve the parking problems mentioned by Ms. Conrad would be

to build 2-car garages, but this would add approximately \$12,000 to the home prices. Ms. Conrad said her concern was mainly the number of homes along Foxpointe with no other parking options. She said that one major consideration should be clearance of the road for snow days, which could be a problem if too many cars are regularly parked on the street.

The Board was in support of approving the concept plan, 4-1. Mr. Modricker explained that there was no change in the traffic study as proposed to the developer, but that he will investigate this further.

4. DISCUSSION OF POTENTIAL WEST WHITEHALL ROAD BICYCLE DETOUR

Mr. Mascolo and Mr. Clemson said they did not think the West Whitehall Road bicycle detour would be necessary, and that it was not worth the expected cost of \$6,000. Mr. Modricker said the projected date for 2-way traffic on Whitehall Road is December 2013. Mr. Keough suggested the Board promote a voluntary detour to encourage bicyclists to use this route instead of spending the money to make an official bicycle detour.

Mr. Pytel asked what would stop bicycles from using the automobile detour. Mr. Clemson said that a "no bicycles" sign would be a violation of an ordinance. Ms. Conrad informed the Board that there is an exception for rural roads where having bicyclists on long stretches would hold up traffic. Mr. Mascolo proposed that the Board put up signs suggesting that bicyclists take a detour. These would not be regulatory signs but merely suggestions. The Board was in agreement.

5. REVISED SPECIAL EVENTS POLICY

Mr. Pribulka introduced the revised Special Events Policy. He received the Board's comments on March 20th and that those comments mostly suggested that the draft of this policy was not very user friendly. Mr. Pribulka said he has made some revisions in response. He also made some adjustments to the actual policy regarding how permits would be issued and when applicants could appeal a decision. He was also creating an electronic form in response to suggestions and plans to upload that application to the website.

Mr. Pribulka said he tried to add some definitions to clarify terms for applicants. Mr. Keough noted that the policy's definition of "large group event" is currently listed as over 100 people and asked what would happen if CRPA changed its definition. Mr. Pribulka said he could change the wording to define large group events as the most current definition provided by CRPA. Mr. Kunkle said the Board could add language allowing for adjustments according to CRPA's definitions.

Mr. Keough said he would like to see item V(a) moved to the beginning of the policy so that the policy's intent is stated at the start of the document. He was also concerned about the amount of prior notice required for events in the policy because that time frame may conflict with other regulations. Mr. Pribulka said the proposed 10-12 week time frame allows the Township time to determine what resources would be required for an event. It also gives the applicant time to obtain the necessary documents of insurance and to meet all of PennDOT's requirements. Mr. Pribulka said that Township would need a significant amount of time to prepare for events that potentially require road closings.

Mr. Keough noted that the Township's policy requires a \$2 million insurance policy, but that CRPA only requires \$500,000 in insurance coverage. Mr. Kunkle explained that Ferguson's requirement reflects the amount recommended by the its underwriter and is in line with other municipalities' requirement. Mr. Pytel did not think Ferguson should lower its requirements to conform with CRPA's standards since because this would entail taking on unnecessary additional risk. The Board was in agreement with Mr. Pribulka's changes to the Special Events Policy. Mr. Kunkle said this would later be adopted by resolution.

6. CONTRACT 2013-C7A FUEL CONTRACT

Mr. Modricker said the bids for the 2013-C7A Fuel Contract opened on April 9th. The request for bids was advertised in the Centre Daily Times, however only two were received. The lowest bidder was Nittany Oil Company in the amount of \$103,383.60 for both diesel and gasoline fuel supplies.

Mr. Mascolo made a motion to AWARD Contract 2013-C7a Fuel Contract to Nittany Oil Company in the amount of \$103,383.60 as set forth in the Director of Public Works memorandum dated April 10, 2013. Mr. Keough seconded the motion. *The motion passed unanimously.*

7. CONTRACT 2013-C9 MICRO-SURFACING

Mr. Modricker reported that the Township received five bids for the 2013-C9 Micro-surfacing Contract. The total bid amounts included work in other Townships that are piggybacking on this contract. The budget for this project is \$220,000. Asphalt Paving Systems gave the lowest bid amongst the responsive and responsible bidders.

Mr. Mascolo made a motion to AWARD Contract 2013-C9 Micro-surfacing to Asphalt Paving Systems in the amount of \$262,538.64. Mr. Keough seconded the motion. *The motion passed unanimously.*

8. CONTRACT 2013-C7C ASPHALT AND AGGREGATE

Mr. Modricker reported that the Township received four bids for the 2013-C7C Asphalt and Aggregate Contract. He recommended that Hanson Aggregate, the low bidder for items 1, 2, 3 and 4 (aggregate) be awarded an aggregate contract at \$5,830 and New Enterprise, the low bidder for items 5 and 6 (bituminous materials) be awarded the second contract at \$12,485.

Mr. Keough made a motion to AWARD the 2013-C7c Asphalt and Aggregate Contract to Hanson Aggregate for items 1, 2, 3 and 4 (aggregate) in the amount of \$5,830 and to New Enterprise for items 5 and 6 (bituminous materials) in the amount of \$12,485. Mr. Killian seconded the motion. *The motion passed unanimously.*

9. VARIANCE APPLICATION – LOT 135 HILLSIDE FARM ESTATES

Mr. Kunkle introduced a variance application to reduce the agricultural buffer shown on the subdivision plan for the current phase of Hillside Farm Estates. He said the request was to reduce 200 foot agricultural buffer on the subdivision plan from 200 feet to 100 feet. Mr. Kunkle suggested reminding the Zoning Hearing Board of the five criteria for a variance request and recommend that the ZHB only approve the minimum relief necessary to overcome the hardships

described in the application. Mr. Mascolo said that he would support a reduction to 150 feet. Mr. Mascolo remained neutral and all other board member supported a recommendation of 170 feet. Mr. Pytel said it makes sense to only approve the minimum relief required since this footage could still be reduced further.

Mr. Mascolo made a motion to RECOMMEND approving the variance request for a reduction in the setback of Hillside Farm Estates lot 135 to 170 feet instead of the 100 feet requested in the application. Mr. Keough seconded the motion. *The motion passed by majority, 4-1.*

10. PENNSYLVANIA MUNICIPAL LEAGUE VOTING DELEGATE APPOINTMENT

Mr. Mascolo made a motion to APPOINT Mr. Pytel as the voting delegate for the Pennsylvania Municipal League Annual Convention and Mr. Killian as the alternate delegate. Mr. Keough seconded the motion. *The motion passed unanimously.*

11. APPROVAL OF MARCH 2013 VOUCHER REPORT

Mr. Killian made a motion to approve the March 2013 Voucher Report. Mr. Mascolo seconded the motion. *The motion passed unanimously.*

VII. REPORTS

1. Manager

Mr. Kunkle said he plans on discussing the issue of affordable housing with the Planning Commission at its Monday, April 22nd meeting. He said that, although these homes are being built as affordable housing, there would need to be a legacy to ensure that future buyers will keep the units as affordable housing. Mr. Kunkle said that he would like to have a working group of experts to review this process if the Planning Commission is in agreement. The State College Borough offers a land trust which Ferguson could partner with but he was concerned about the costs associated with operating such a trust. Mr. Clemson voiced his support for a legacy to keep affordable housing in the area which would allow more residents to live in the area they work in.

Mr. Kunkle said Ferguson Township received its first CNG vehicle today, a Chevy Tahoe.

Mr. Kunkle talked about scheduling the Strategic Plan Review which would focus on accomplished goals, new goals, and measures to better track completed goals. The options available were June 10th, 11th, 12th, 13th, 14th, or 17th from 4-7pm. He said that Board members need to agree on two of these dates that work best for everyone.

Mr. Kunkle reported that the COG Refuse & Recycling Coordinator has been working on increasing awareness and encouraging local businesses to recycle. Of the businesses contacted, 597 already had some form of recycling efforts. Of the 345 businesses located in Ferguson, 145 had no recycling whatsoever. The plan is to send letters to businesses that are not participating to explain what can be recycled and how. He said that, according to Joann Schaffer, all recyclables are currently profitable.

Mr. Kunkle said that the groundbreaking of the new Oak Hall Regional Park will be Thursday, April 25th at 7pm.

2. Public Works Director

Mr. Modricker presented an update of capital projects and told the Board that he is currently reviewing and approving highway occupancy permits. He listed some of the tasks involved in the Whitehall Road improvement project and explained a few of Ferguson's springtime.

3. Planning & Zoning

No Report

4. Chief of Police

Ms. Conrad said that Part I crimes in March dropped back down to 14 this month. This number included a couple burglaries not believed to be attached to those last month. The most common Part II have been for DUI and disorderly conduct, as usual. She said that total crimes are up 9% compared to this time last year and traffic stops are up 75%. Mr. Conrad informed the Board that a local car dealer is paying for outfitting the new CNG vehicle that arrived that day.

5. COG Committee Reports

a. Finance

Mr. Mascolo reported on the last finance meeting where CATA asked for a 5% budget increase, but he recommended holding the line at 3%. He said that Harris township agreed with this amount and the other municipalities did not comment. The finance committee voted to refer this matter to the municipalities for review.

Mr. Pytel asked Board members how they felt about proposing a 3% budget increase for CATA rather than the 5% that was requested. Mr. Mascolo suggested that the reason CATA is asking for more money may be that it's concerned its state funding will be significantly reduced. Mr. Mascolo said that the Township has provided 5% for the past 10 years but previous to that it had regularly contributed the minimum amount. Mr. Pytel said the Board has been trying to allow only a 3% increase in budget for all COG Committees this year. The committee moved Thursday, May 9, 2013 meeting to Thursday, May 16, 2013 to allow more time for members to review the 2013/2013 CATA budget.

b. Parks Capital

Mr. Mascolo reported on the Thursday, April 11th Parks Capital meeting. He said the committee discussed the water well lease agreement with SCBWA for the College Township Park and the land development process for Whitehall Road Regional Park. He said there were six applicants being considered for part-time Project Manager contract position.

c. Public Safety

Mr. Clemson reported on the Wednesday, April 10th public safety committee meeting. He said that much of the meeting was spent on Happy Valley Building's request for permit fee reductions. Since these units are modular, the permit fees had already been reduced by 25% since fewer inspections would be required. Mr. Clemson said that currently the fees total \$128,000 for a \$9 million project and the request was for COG to further reduce those fees to \$85,000. Mr. Clemson reported that weather has pushed back the Scotia burn window again. He also described the Borough's ordinance to withdraw from CRCA in January of 2014.

d. Public Services and Environmental

Mr. Killian reported that most of the April 3rd Public Services & Environmental meeting was devoted to discussions on the Department of Environmental Protection's technical guidelines for sewer planning modules. DEP's goal is to reduce the amount of nitrogen in the water. Although DEP claims that their guidelines are voluntary, Mr. Killian said he believed these same guidelines would soon become regulation.

The committee agreed to place recycling bins in the park near the airport in Patton Township. It also further discussed its environmental purchasing guidelines, trying to ensure that the policy is both fiscally and environmentally sound. Mr. Killian said he brought up the complication of considering quality in purchasing decisions in balance with price and environmental effect. Mr. Keough did not think the hours required to implement the purchasing policy would be a worthwhile use of staff time. Mr. Killian said he envisioned this policy as a quick item to look up prior to a purchase and that it would hopefully not take up too much staff time. He said that next month the committee plans to visit the University Area Joint Authority for a tour.

6. Other Non-COG Regional Committees

Mr. Pytel reported on the CATA Universal Transit Access study. It was Mr. Pytel's opinion that CATA should present this concept to all elected officials before presenting it for approval. He said parts of this proposal included giving free rides to residents, the cost of which he was concerned would fall on the municipalities.

VIII. CALENDAR ITEMS – APRIL/MAY

1. Open House

Ferguson Township Open House will be held May 9th 2013 from 4:30pm – 6:30pm.

IX. MINUTES

1. Approval for BOS Meeting Minutes for March 18, 2013 and APRIL 1, 2013

Mr. Killian made a motion to APPROVE the March 18, 2013 and the April 1, 2013 BOS meeting minutes. Mr. Clemson seconded the motion. *The motion passed unanimously.*

X. ADJOURNMENT

With no further business to come before the Board of Supervisors, Mr. Pytel adjourned the regular meeting at 10:42pm.

RESPECTFULLY SUBMITTED,

Mark Kunkle, Township Manager
For the Board of Supervisors

Date approved by the Board: 05/06/2013