

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Monday, December 13, 2021
7:00 PM

ATTENDANCE

The Board of Supervisors held its second regular meeting of the month on Monday, December 13, 2021 as a virtual zoom meeting. In attendance were:

Board:	Laura Dininni, Chair	Staff:	David Pribulka, Township Manager
	Lisa Strickland, Vice Chair		Centrice Martin, Assistant Township Manager
	Steve Miller		Eric Endresen, Director of Finance
	Patty Stephens		Dave Modricker, Director of Public Works
	Pam Steckler		Jenna Wargo, Director of Planning and Zoning
			Kristina Bassett, Community Planner

Others in attendance included: Rhonda Demchak, Recording Secretary; Bill Keough, Ferguson Township Planning Commission; Wes Glebe, Ferguson Township Resident; Charima Young, PSU, Andrew Gutberlet, PSU; Aaron Miller, Ferguson Township Resident; Andy McKinnon, Ferguson Township Resident; David Stone, Nittany Valley Environmental Coalition; Dorothy Blair, Nittany Valley Environmental Coalition; Doug Loviscky, Ferguson Township Resident; Lara Fowler, PSU Law; Walt Schneider, Centre Region Council of Governments; Randy Hudson, Ferguson Township Resident; Bernie MacArthur, Ferguson Township Resident; Mike Duffy, Ferguson Township Resident

I. CALL TO ORDER

Ms. Dininni called the Monday, December 13, 2021, regular meeting to order at 7:00 p.m.

Mr. Pribulka noted that the Board of Supervisors meeting had been advertised in accordance with the PA Sunshine Act as a virtual meeting via Zoom with space available in the Township main meeting room for any public members to participant. Persons attending the meeting as members of the public and wanted to participate were asked to enter their name, municipality, and topic by utilizing the Q&A bubble at the bottom of the screen. C-NET is recording as well . Mr. Pribulka took Roll Call and there was a quorum.

II. CITIZENS INPUT

Mr. Wes Glebe, Ferguson Township Resident, noted that Peter Melan is very sick and asked if the Board would send him a get-well card. Ms. Dininni stated that it is a good idea.

Wes Glebe and Christine Bailey, Ferguson Township Residents started a memorial fund for Faye Drawl to buy books in her name at the Schlow Library. Please contact the library if you would like to contribute.

Ms. Dininni recognized and thanked Ms. Steckler's service to the Board even though it was a short term. Ms. Dininni thanked Steve Miller for his extensive service of 20 years as a Board Member, Planning Commission, and Zoning Hearing Board at Ferguson Township. The Board will miss his expertise. Ms. Steckler thanked the Board for the opportunity.

Mr. Pribulka will present Pam and Steve with a few tokens of appreciation on Saturday at the Board Retreat.

III. SPECIAL REPORTS

a. University Area Joint Authority Report

Mr. Miller reported on behalf of Mark Kunkle. The Scott Road Pump Station had some problems but is coming along. The Authority will start billing the Borough for EDU's. (In audible).

b. COVID-19 Local Response Report

Mr. Pribulka reported that there has not been changes in the operational aspect of the Township from the last update. Staff is reporting to the office on a rotating basis. Township meeting space is still unavailable to the public. In-person meetings with staff are by appointment only and will offer virtual meeting opportunities. Staff and Public are to be masked at all times in the building regardless of vaccination status. There are masks available in the lobby. Centre County has 21,614 positive cases with 268 deaths. There have been 85,455 reported negative cases reported on the PA COVID-19 Dashboard for Centre County. Across the Commonwealth, the cases have reached 1,517,069 and there have been 34,618 deaths. Centre County full vaccination rate shows that 89,780 residents have been fully vaccinated with 10,918 having received one dose. The County vaccination rate is at 57.2% and 64.1% have been partially vaccinated. There are over 6.7 million people in PA fully vaccinated as of today. Mount Nittany Medical Center has 65 positive patients in their care ranging in age from 21 to 95 years of age. 47 of the 65 hospitalized were unvaccinated with eight patients on a ventilator. With Omicron added to the list of variates, Mr. Pribulka strongly encouraged Ferguson Township residents to get the vaccine.

IV. UNFINISHED BUSINESS

a. Public Hearing – Final 2022 Ferguson Township Annual Operating Budget Resolution

Mr. Pribulka noted that provided with the agenda is a copy of the resolution advertised for public hearing adopting the 2022 Ferguson Township Annual Operating Budget. The Board adopted the proposed budget at a public hearing on December 6th. All changes made by the Board to the proposed budget have been incorporated into the final budget presented for adoption this evening. Additionally, American Rescue Plan Act funding has been disencumbered as discussed at the worksession on December 7th. Below is a link to the final 2022 Operating Budget presented for adoption.

[Final 2022 Ferguson Township Annual Operating Budget](#)

Public Hearing – There were no comments.

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution approving the Operating Budget for fiscal year 2022, beginning January 1, 2022, and ending December 31, 2022. Mr. Miller seconded the motion.

ROLL CALL: Ms. Dininni – YES: Mr. Miller – YES: Ms. Steckler – YES: Ms. Strickland – YES: Ms. Stephens – YES

b. Public Hearing – 2022 Ferguson Township Schedule of Fees Resolution

Mr. Pribulka noted that provided with the agenda is a copy of the resolution advertised for public hearing establishing a new 2022 Ferguson Township Schedule of Fees. The Board reviewed the draft schedule at the Regular Meeting on December 6th. Substantive changes in the 2022 Fee Schedule include a restructuring of fees assessed for subdivision and land development reviews, as well as revised fees for solid waste services determined by Centre County Recycling and Refuse Authority, health inspection services for eating and drinking establishments determined by the State College Borough Health Department, and review fees determined by Centre Region Code Administration Office.

Public Hearing – There were no comments.

Mr. Miller moved that the Board of Supervisors **adopt** the resolution repealing Resolution 2020- 36 and establishing a new Ferguson Township Schedule of Fees for 2022. Ms. Stephens seconded the motion.

ROLL CALL: Mr. Miller – YES: Ms. Steckler – YES: Ms. Strickland – YES: Ms. Stephens – YES: Ms. Dininni – YES

Ms. Dininni requested to include Park Fees into the schedule for next year.

c. Public Hearing – Penn State University Stormwater Fee Agreement Resolution

Mr. Pribulka noted that provided with the agenda is a copy of the resolution advertised for public hearing authorizing the Chair and Secretary to execute an agreement with the Pennsylvania State University for the assessment of the Stormwater Management Utility Fee. The agreement was reviewed by the Board of Supervisors during the Regular Meeting on December 6th and authorized for advertisement for adoption this evening. No substantive changes were made by the Board during the meeting, and the agreement presented for review and approval this evening is unchanged. Staff is recommending approval of the agreement as presented.

Public Comment – There were none.

Ms. Stephens asked for clarification under section XX. Notice, with regards to where the bill will be sent. Mr. Pribulka will amend the language to reflect, Office of the Senior Vice President for Finance and Business.

Mr. Keough, Ferguson Township Planning Commission, asked why the Township doesn't negotiate with PSU and has concerns with 40%. Mr. Pribulka noted that PSU is a unique property owner, and they have their own separate storm system permit as an MS4. There is credit established in the Credit Policy Manual that addresses the 40% that has been established by a resolution.

Ms. Strickland and Ms. Dininni suggested shortening the agreement period for the contract due to impending changes that could occur.

Mr. Miller doesn't see the advantage of having a shorter term.

Ms. Stephens didn't have a strong opinion either way.

Ms. Steckler asked for clarification on the 40%. Mr. Pribulka explained the provisions of credit and reduction. Mr. Pribulka noted it will be evaluated each year. Ms. Steckler stated that 10 years is a long time.

Mr. Pribulka stated that 10 years is a very common term for these agreements. The Township has a few 10-year agreements with others. Mr. Pribulka noted that there is a termination clause in the agreement that would allow the Township to withdraw from the agreement with proper notice.

Ms. Dininni noted that it shouldn't dis-align with the way we handle the rest of the Township, and we must be consistent.

Mr. Andrew Gutberlet, PSU, noted that there is no issue with the language and there is a mutually beneficial relationship between PSU and the Township.

Mr. Keough asked if a future Board could create a sunset clause. Mr. Pribulka noted that he was unsure what a sunset clause was but noted that a future board could repeal the agreement.

Ms. Strickland noted that 5 years would make sense for a contract agreement.

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution authorizing the Chair and Secretary to execute an agreement with the Pennsylvania State University for assessment of the Stormwater Management Utility Fee. Mr. Miller seconded the motion.

Ms. Strickland noted that she will support but wished it was a shorter time.

Ms. Dininni stated on the record that the Board will be checking in with PSU regarding the fee.

Ms. Steckler is unsure about the time period, as it would be a chore to reevaluate and suggested to do a six year or eight-year agreement.

ROLL CALL: Ms. Steckler – YES: Ms. Strickland – YES: Ms. Stephens – YES: Ms. Dininni – YES: Mr. Miller – YES

Ms. Dininni thanked Charima and Andrew for attending.

Ms. Charima Young, PSU, thanked David and the Board for their work and recognized that there could be future changes.

d. 2022 Centre Region COG Summary Budget

Mr. Pribulka noted that on November 22nd, the Centre Region Council of Governments (COG) General Forum voted to approve the 2022 COG Summary Budget and refer it to the participating municipalities for adoption by December 31, 2021. The budget incorporated proposals submitted as part of the 2022 COG Program Plan, the 2022 – 2026 COG Capital Improvement and Replacement Plan, and revisions submitted by member municipalities and the COG Finance Committee. The Board reviewed the draft 2022 COG Summary Budget at its Regular Meeting on November 1st, and comments were forwarded to the COG Executive Director in advance of the established deadline. Below is a link to the 2022 COG Summary Budget that is being presented for adoption.

[2022 Centre Region Council of Governments Summary Budget](#)

Ms. Stephens moved that the Board of Supervisors **approve** the 2022 Centre Region Council of Governments Summary Budgets. Ms. Steckler seconded the motion. The motion passed unanimously.

e. Single Use Plastic Bag Regulation Update

Mr. Pribulka noted that at the November 1st Regular Meeting, the Board adopted Resolution 2021-36 committing the Township to adopting regulations related to single-use plastic bags and straws in businesses operating within the Township. The Board has requested some material from the Penn State College of Law and Sustainable Communities Collaborative to help guide its strategy moving forward to develop and enact appropriate regulations that will address the environmental concerns without neglecting the concerns and input from the business community. Provided with the agenda are several attachments: 1) A memorandum from Dr. Lara Fowler of the Penn State College of Law summarizing the 2019 assessment done by students of the Negotiation and Dispute Resolution Design class, as well as the accompanying presentation delivered to the Board; 2) Resolution 2021-36 committing to the action described above; 3) A DRAFT ordinance modeled after West Chester Borough regulating single-use plastic bags and straws; and 4) A summary paper

describing the impacts of single-use plastics on climate change. Ms. Steckler included documents within the agenda packet.

Ms. Lara Fowler presented a PowerPoint presentation from 2019 as a refresher that included the following:

- Fall 2018 Petition by Township Residents
- Student Process
- Range of Stakeholders and Range of Interests
- Options for managing bags: Incentives; Fees/Taxes; Outright Ban
- Proposed Process Steps

Ms. Dininni noted that Patton Township and the State College Borough is interested in the ordinance.

Ms. Steckler reviewed the Draft Plastic Bag and Plastic Straw Regulations that is on page 49 of the agenda packet. Ms. Steckler noted that the 90-day period will be changed to six months and a year for the fee per bag.

Ms. Dininni supports the changes that were reviewed.

Ms. Stephens supports the changes.

Mr. Miller doesn't support a total ban and noted that the fee should work. Mr. Miller inquired about education material and how it will be distributed. Ms. Steckler noted that they will be placing information online and using QR Codes on signage.

Ms. Strickland supports the extended periods but wished it was done regionally as an effort. Ms. Strickland asked who from the Township staff would be creating the education materials and who would be the enforcer. Mr. Pribulka noted that there are a lot of questions regarding Ms. Strickland's administrative questions that he doesn't have the answers yet.

Ms. Dininni gave an overview of the discussion that include asking staff to incorporate the changes, place the draft into Ferguson Township Ordinance format, and have the manager frame out the administrative questions.

Mr. Miller recommended having the solicitor review close to when the ordinance will be on the Board agenda.

Andrew McKinnon, Ferguson Township Resident, asked if Ms. Fowler's students could investigate the pros and cons of a ban. Also, asked if there is a summary that could be shared. Dr. Fowler noted the students have three separate reports and she will be combining into one document. She did note that the data is 2.5 years old. Dr. Fowler will send the documents to Mr. Pribulka to be shared with the Township.

Bob Lavarack, Ferguson Township Resident, stated that he is very opposed to a plastic ban and noted it is single use plastics.

Mr. Miller asked how the fee would work if you ordered on-line for pick up or delivery.

Bernie MacArthur, Ferguson Township Resident, noted that they use paper bags, and they reuse their paper bags. Congratulated Ferguson Township for their continued efforts as a leader in recycling.

Dave Stone, State College Borough, and Nittany Valley Environmental Coalition stated that if others could get involved it would help move the initiative.

Ms. Steckler moved that the Board of Supervisors **approve** the draft with the changes discussed and request staff to put in ordinance form with discussion for January 2022. Once it is completed to include Patton and State College Borough with the possibility of passing in February 2022. Ms. Dininni seconded the motion.

Mr. Pribulka noted that the timeline is unfeasible for the staff and encouraged the Board to consider reengagement of the Sustainability Communities Collaborative and PS Law with an updated assessment working in conjunction with Patton and the Borough. Mr. Pribulka noted there are a lot of issues that are not resolved. Mr. Pribulka will proceed as directed but expressed concerns.

Ms. Dininni noted that the draft ordinance needs to get out so that other municipalities get on board with the idea.

Ms. Strickland noted that the revised ordinance could be sent to Patton and the Township via a letter from Ferguson Township urging them to place on their January agendas. Ms. Dininni suggested adding College Township.

Ms. Steckler moved that the Board of Supervisor **amend** the motion to bring back the draft ordinance in February 2022.

Ms. Stickland suggested removing the time frames due to staff commitment.

Ms. Strickland moved that the Board of Supervisors **amend** the motion to bring back the draft ordinance in Township standards and send the letters expeditiously as staff is able.

Ms. Strickland noted that the draft ordinance without it in standard ordinance form with the changes could be sent to College, Patton, and the Borough. Ms. Dininni concurred.

The motion passed unanimously.

Mr. Pribulka asked what the Board would like to do with the Sustainability Communities Collaborative and PS Law. Ms. Dininni noted that she didn't feel Ferguson Township needs to do but would support if the entire region would do together. Ms. Steckler concurred. Ms. Stephens supports engaging with Sustainability Communities Collaborative and PS Law because they assist with outreach.

Ms. Fowler stated they would not do everything over again but rather update the basic information and have a broader set of discussions with the region.

f. Whitehall Road Regional Park Funding Discussion

Mr. Miller noted that on December 9th, the Centre Region COG Finance Committee, Facilities Committee, Parks Capital Committee, and Centre Region Parks and Recreation Authority met to review the bids received and alternative reduced scoping options for the Phase I development of Whitehall Road Regional Park. COG General Forum will be asked to consider the alternative options and perhaps authorize additional funding at the December 15th meeting. The Board is asked to discuss the alternative options proposed in advance of the December meeting of the General Forum. The COG Executive Committee met subsequently to the joint meeting and approved a motion to recommend "Option 2" from the attachment titled "WRRP Bid Summary" to the General Forum on December 15th.

Mr. Miller asked which option the Board is choosing.

Mr. Miller, Ms. Stephens, Ms. Dininni, and Ms. Steckler chose Option #3. Ms. Strickland expressed that she was very torn on which option to choose and would have chosen Option #2

Public Comment

Dorothy Blair, Nittany Valley Environmental Coalition, spoke about other options for onsite parking.

Mike Duffy, Ferguson Township Resident, noted that there is desperate need for sport field space in the region.

Mr. Miller noted that fields that will be built have been determined and tonight the Board needs to decide which option that has additional parking or practice field. Mr. Duffy noted it will only further reduce space and noted they are already short on space and cutting out the parking would be detrimental.

David Stone, Nittany Valley Environmental Coalition, noted he was surprised they dropped the natural artificial turf, but the bathrooms were an accomplishment.

Randy Hudson, Ferguson Township Resident, strongly supports Option #3.

Andrew McKinnon, Ferguson Township Resident, noted that society needs a healthier relationship with nature.

The majority of the vote is for Option #3 and Mr. Miller will relay the choice to COG.

g. Short Term Rental Permits for Recreational Vehicles

Ms. Bassett noted that at the July 6th Regular meeting, the Board of Supervisors directed staff to research potential regulations, jurisdictions, and other concerns that may relate to the regulation of short-term rentals in recreational vehicles.

Ms. Bassett reviewed the report on page 89 of the agenda packet via a PowerPoint presentation.

Ms. Dininni noted that the request came from a resident and asked if the resident can pursue legally. Ms. Bassett stated that the resident would have to apply for a short-term rental permit and then it would be evaluated by the zoning officer.

Mr. Walt Schneider, Centre Region Council of Governments, stated that it is not the jurisdiction under the property maintenance code as it currently written. Mr. Schneider noted that for the traditional short-term rental, dwelling unit, it is regulated by both the Township and Centre Region Code Administration for compliance with the property maintenance code.

Mr. Pribulka noted that short-term rental is defined as the property owner's principal place of residence for six months out of the year. Mr. Pribulka stated that it wouldn't be permissible under the Townships current ordinance.

Ms. Dininni stated that she likes the idea of allowing property owners to use their property to the fullest extent as appropriate and would not be opposed looking into this further in the future.

h. Review of DRAFT Ferguson Township Official Map Amendment

Ms. Wargo noted that in October 2017, the Board of Supervisors adopted the Township's Official Map designed to implement the goals and community vision set forth in the Centre Region Comprehensive Plan. On July 19, 2021, the Board of Supervisors discussed amendments to the

Ferguson Township Official Map, specifically focused on the Musser Gap trail connecting Whitehall Road Regional Park to the Gap and Rothrock State Forest. The Board requested input from the Supervisors on additional items to consider for the update. The Board reviewed these comments at the September 7, 2021, meeting and referred the amendments to staff for review and inclusion, as well as input from the Planning Commission. Planning Commission met on December 7, 2021, to review the proposed amendments and comment. The comment matrix is included in the agenda, and it contains staff's review and Planning Commission's review of the amendments. The Pine Grove Mills Small Area Plan Committee is meeting December 16, 2021, and staff would like to provide an opportunity for them to review the draft amendments.

Ms. Wargo reviewed the comment matrix that started on page 94 of the agenda packet.

Ms. Dininni moved that the Board of Supervisors direct **staff** to draft an amendment to the Ferguson Township Official Map incorporating the comments included in the comment matrix. Ms. Stephens seconded the motion. The motion passed unanimously.

V. NEW BUSINESS

1. Consent Agenda

a. 2022 Planning Commission Work Program

Ms. Stephens moved that the Board of Supervisors **approve** the Consent Agenda. Mr. Miller seconded the motion. The motion passed unanimously.

2. Public Hearing – Levying Taxes and Assessments Resolution

Mr. Pribulka noted that provided with the agenda is a copy of the resolution advertised for public hearing establishing taxes and assessments for fiscal year 2022 beginning January 1, 2022 and ending December 31, 2022. Real Estate Tax remains at 2.422 mills. Real Estate Transfer Tax remains at 1.25% of the consideration, or value of transfer. Earned Income Tax remains at 1.4%. Local Services Tax remains at fifty-two dollars (\$52.00) per person, \$5 of which is remitted to the State College Area School District. The changes in assessments are increases in the Fire Hydrant Assessment from \$.25 per lineal foot to \$.30 per lineal foot; and an increase in the Street Light Assessment from \$.29 per lineal foot to \$.35 per lineal foot. These increases are required to keep the funds balanced. Additionally, the Stormwater Management Utility Fee has been set by this Resolution at \$119.00 per Equivalent Residential Unit for properties inside the Regional Growth Boundary/Sewer Service Area and \$75.00 per Equivalent Residential Unit for properties outside the Regional Growth Boundary/Sewer Service Area.

Public Hearing – No comments were made.

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution levying taxes and assessments for the fiscal year beginning January 1, 2022 and ending December 31, 2022. Ms. Steckler seconded the motion.

ROLL CALL: Ms. Stephens – YES: Ms. Strickland – YES: Ms. Dininni – YES: Mr. Miller – YES: Ms. Steckler: YES

3. Public Hearing – Non-Union Revised Compensation Plan Resolution

Mr. Pribulka noted provided with the agenda is a copy of the resolution advertised for public hearing along with an attachment illustrating the non-uniformed employee pay grades and ranges. For 2022, the Board authorized a 4.25% cost-of-living increase for non-uniformed employees. A revised compensation plan and salary schedule reflects the changes in each pay grade so that the salary

ranges are increased by this cost-of-living adjustment. Additionally, salary grades have been adjusted to reflect recommendations from the 2019 Salary Study. As in prior years, employees will move through their respective pay ranges by achieving merit increases through successful performance evaluations.

Public Hearing – No comments were made.

Ms. Stephens moved that the Board of Supervisors **adopt** the resolution repealing resolution 2020-38 and adopting a revised compensation plan for non-uniformed employees with an effective date of January 1, 2022. Ms. Steckler seconded the motion.

ROLL CALL: Ms. Strickland – YES: Ms. Dininni – YES: Mr. Miller – YES: Ms. Steckler: YES: Ms. Stephens: YES

4. Public Hearing – Police Pension Fund Contribution Resolution

Mr. Pribulka reported that in accordance with Pennsylvania Act 205, the Board of Supervisors is required to establish annually a contribution rate, if any, by members of the Police Pension Plan. Provided with the agenda is a copy of the resolution advertised for public hearing. Based on the Minimum Municipal Obligation Certification provided to the Board on October 18, 2021, members of the Police Pension Plan will be required to contribute 3% of their base salary to the Police Pension Fund in 2022. This contribution rate is below the maximum authorized under Pennsylvania Act 600 and is required due to actuarial-determined funding requirements. These member contributions will be added to the municipal contributions in order to keep the plan actuarially sound.

Public Hearing – No comments were made.

Mr. Miller moved that the Board of Supervisors **adopt** the resolution establishing contributions to the Police Pension Fund by its members. Ms. Steckler seconded the motion.

ROLL CALL: Ms. Strickland – YES: Ms. Dininni – YES: Mr. Miller – YES: Ms. Steckler: YES: Ms. Stephens: YES

5. The Cottages at State College Post-Final Planned Residential Development Amendment

Ms. Wargo reported that State College Apartments, LLC has submitted a request for amendment to their approved Final PRD Plan to include modification to the landscaping plan. Trees were relocated throughout the site due to locations of electrical boxes. Staff has reviewed these amendments and the relocated trees are in compliance with the Township's Ordinances. Per §27-407, Planned Residential Development, 8. Post Final, the procedure to amend a Final PRD Plan after it has been approved is to request approval from the Board of Supervisors. Provided with the agenda are Sheets 14, 15, and 16 highlighting the requested modifications.

Ms. Strickland moved that the Board of Supervisors **approve** the post-final amendment to The Cottage at State College Planned Residential Development. Mr. Miller seconded the motion. The motion passed unanimously.

6. Authorizing Change of Broker of Record for Non-Uniformed Pension Plan

Mr. Endresen noted that provided with the agenda is a letter from Pat Geary, Managing Director of Cornerstone Wealth & Insurance, the Township's investment advisor and broker/dealer for the Non-Uniformed Pension Plans (457 Deferred Compensation and 401(a) Retirement Plans). Mr. Geary has informed the Township that Voya, the retirement plan provider for the Township, has announced it will no longer allow "rep directed managed accounts." This has prompted Mr. Geary and his associate, Kelly Gibson, to change broker/dealers and Registered Investment Advisors to

Securities America to enable them to continue to provide service to their clients, including Ferguson Township. The Township's plan provider (Voya) will remain the same, and no substantive changes will be imposed on the participants by this change.

Ms. Stephens moved that the Board of Supervisors **authorize** the engagement of Securities America as the broker of record for the Ferguson Township Non-Uniformed Pension Plan. Mr. Miller seconded the motion. The motion passed unanimously.

7. Board Member Request – Monthly Reporting of Parks Revenue

Ms. Dininni stated that in order to support municipal planning for capital investment in our parks, it is essential to understand rental, revenue and use patterns in Ferguson Township and across the region. Ms. Dininni would like to have similar as to how Code reports permit information by municipality for new and rental permits, that CRPR provides Ferguson Township, monthly, information about rental revenue in our own and the region's municipal parks. Township data would be readily available to us if we received the revenue, but it goes directly to COG/CRPRA/CRPR currently.

Ms. Strickland asked if quarterly would be sufficient enough. Ms. Dininni would be open to quarterly but prefers monthly.

Mr. Keough noted that the report should come from Joe Viglione but suggested having Mr. Pribulka find out where it would come from. Mr. Keough suggested being very specific when requesting information. Ms. Dininni concurred with Mr. Keough and noted that the motion is specific.

Ms. Steckler moved that the Board of Supervisors **direct** staff to write a letter of request to COG/CRPRA/CRPR to have park rental data (field and pavilion) provided on a monthly basis by municipality like Centre Region Code Administration does, and also broken out in a site-specific manner for our municipality. Ms. Strickland seconded the motion.

Mr. Keough is concerned with a monthly report due to the impact on staff. Ms. Dininni prefers monthly and noted that the letter might initiate conversations.

The motion passed unanimously.

8. Board Member Request – Playground Safety Inspection Reports

Ms. Dininni noted that in the current budget cycle, the Board took a step to make an effort to better plan for our capital investments in parkland by reducing money in the playground safety line item with the idea that we would try to be more specific about which playgrounds at which parks we were going to be updating and identify the expense in each particular park line item. In that discussion, the Board discussed being included in the playground inspection reports.

Ms. Steckler moved that the Board of Supervisors **ask** Staff for last year's reports at an upcoming meeting and to receive next year's 2022 reports prior to Capital Improvement Program Budget and Operating Budget development. Further, that we direct Staff to inform CRPR that they should plan to do our playground inspections beginning in 2023, and provide reports as they are completed, prior to our 2024 Capital Improvement Program Budget development. Ms. Stephens seconded the motion.

Mr. Keough asked for clarification. Ms. Dininni noted that the zoning administrator's certification will run out at the end of 2022 and the Township wants to align with the other municipalities.

The motion passed unanimously.

9. Board Member Request – Reducing Herbicide and Pesticide Use in Township Parks

Ms. Dininni moved that the Board of Supervisor **postpone** the request for Reducing Herbicide and Pesticide Use In Township Parks until the next meeting. Ms. Stephens seconded the motion. The motion passed unanimously.

VI. STAFF AND COMMITTEE REPORTS

1. COG COMMITTEE REPORTS

- a. Joint Finance, Parks Capital, Facilities and CRPA Meeting – The report is included in the agenda.

2. OTHER COMMITTEE REPORTS

There were no other Committee Reports.

3. STAFF REPORTS

- a. Manger's Report

There was no official report included in the agenda; however, Mr. Pribulka thanked Ms. Steckler and Mr. Miller for their service on the Board on behalf of the leadership and staff team at Ferguson Township.

Mr. Jeremie Thompson, Chair of the Ferguson Township Planning Commission, stated that at their December 7th meeting they took a moment to recognize Mr. Miller's efforts with everything that he has done for the Township.

- b. Public Works Director – The report is included in the agenda.
c. Planning and Zoning Director – The report is included in the agenda.
d. Chief of Police – The report is included in the agenda.

VII. COMMUNICATIONS TO THE BOARD

Ms. Dininni noted that there was a communication to the Board submitted to the Township requesting that the Township set the Stormwater Fee to \$0.

VIII. CALENDAR ITEMS – OCTOBER/NOVEMBER

- a. Ferguson Township upcoming committee meetings:
1. Pine Grove Mills Small Area Plan Committee – Thursday, December 16, 2021
2. Board Retreat – Saturday, December 18, 2021, 9:00 a.m. – 2:00 p.m.
2. Coffee and Conversation, Baileyville Community Hall, Saturday, January 15, 2022

IX. ADJOURNMENT

With no further business to come before the Board of Supervisors, Ms. Steckler motioned to adjourn the meeting. The meeting adjourned at 11:05 p.m.

Respectfully submitted,



David Pribulka, Township Manager
For the Board of Supervisors

Date approved by the Board: 01-03-2022