

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Monday, December 7, 2020
7:00 PM

ATTENDANCE

The Board of Supervisors held its first regular meeting of the month on Monday, December 7 2020, via Zoom in a webinar format. In attendance were:

Board: Steve Miller, Chairman
Laura Dininni, Vice Chair
Prasenjit Mitra
Patty Stephens
Lisa Strickland

Staff: Dave Pribulka, Township Manager
Dave Modricker, Director of Public Works
Jenna Wargo, Director, Planning and Zoning
Eric Endresen, Director of Finance
Chris Albright, Chief of Police
Ron Seybert, Township Engineer
Centrice Martin, Assistant to the Township Manager

Others in attendance included: Rhonda Demchak, Recording Secretary; Wes Glebe, Ferguson Township Resident; Bruce Donovan, Director of Finance, CATA; Mark Kunkle, Ferguson Township Resident; Eric Norenberg, Executive Director of COG; Pam Salokangas, Director of Centre Region Parks and Recreation; Elizabeth Treadway, WOOD; John Sepp, President, PennTerra Engineering, Inc.

I. CALL TO ORDER

Mr. Miller called the Monday, December 7, 2020, regular meeting to order at 7:00 p.m.

Mr. Pribulka noted that the Board of Supervisors meeting had been advertised in accordance to the PA Sunshine Act as a virtual meeting via Zoom in a webinar format. There was also an audio conference bridge that was accessible by dialing the Ferguson Township's main line at 814-238-4651 and then dialing extension 3799. Persons attending the webinar as members of the public and wanted to participate were asked to enter their name, municipality, and topic by utilizing the Q&A bubble at the bottom of the screen. C-NET is recording as well. Mr. Pribulka took Roll Call and there was a quorum.

II. CITIZENS INPUT

Wes Glebe, Ferguson Township resident, expressed concerns with the renovations at the Brew Pub across the street from his residence. Mr. Glebe spoke with Ms. Wargo and Mr. Ressler but feels it should go through the normal review process through the Planning Commission and the Board of Supervisors. Mr. Glebe stated that in his opinion, the project is not a minor alteration.

III. APPROVAL OF MINUTES

Ms. Stephens moved that the Board of Supervisors **approve** the Minutes of November 16, 2020 and the Special Meeting Minutes of November 10, November 11, and November 17, 2020. Ms. Dininni seconded the motion. The motion passed unanimously.

IV. SPECIAL REPORTS

a) COVID-19 (Coronavirus) Response Report

Mr. Pribulka noted that regional updates can be found on the Centre Region Ready [Facebook page](#) or the [COG website page](#). Also, information can be found on the [Township website](#) and [State College Borough](#). The Municipal Building remains closed to the general public until further notice. Staff is shifting between in person and working remotely to limit interaction in order to provide a

safe environment. The Public is encouraged to make appointments with staff virtually when possible. There are 6,500 confirmed cases and 48,500 negative cases in the State College area. There have been 79 deaths due to the virus in Centre County. The 16801-zip code is reporting the most cases in Centre County. As of December 5, 2020, there have been 410,000 reported cases in Pennsylvania. The PA Dept. of Health released a new travel guide for the upcoming holiday season and Mr. Pribulka reviewed the guidelines that are on their [website](#). Mr. Pribulka thanked residents and business owners for their patience and understanding as the Township recovers and encouraged all residents to stay safe during the holiday season. Mr. Miller commented that the local ordinances seem to be working because the data shows that State College is doing better than surrounding areas. Ms. Strickland noted that the SCASD representative conveyed at the COG General Forum meeting that although the spread is here, it is lower than expected.

b) CENTRE AREA TRANSPORTATION AUTHORITY REPORT

Mr. Bruce Donovan, Director of Finance, CATA, reported that COVID-19 has had a dramatic impact. CATA has been working diligently to maintain safe due to the pandemic to ensure that there are enough buses and practicing social distancing. Prior to the pandemic, CATA introduced the Microtransit Pilot, but since the outbreak, they are trying to figure out the best way to capture data for the pilot program. The Federal Transit Administration will be using data from 2018-2019 for funding for the next two years due to the impact of COVID-19. CATA is recommending that the local match share use data from 2018-2019 and a 5% increase from the municipalities. Ms. Dininni asked if the revenue has stayed steady from the apartment complexes purchasing bus passes for their tenants and how does that affect the CATA budget. Mr. Donovan noted that it has not been steady and for this budget year CATA is only recovering approximately 29% of fare revenue that was budgeted. CATA is down 71% in revenue. The CARES Act provided funds to get through the pandemic. Mr. Mitra asked how the budget will be impacted if CATA needs to slow down and then start back up again. Mr. Donovan stated that they can scale back easily but wouldn't do it instantly because the community needs to be informed. The state of PA requests that CATA receive 5% increase from municipalities.

c) FERGUSON TOWNSHIP 2020 THIRD QUARTER FINANCE REPORT

Mr. Endresen, Director of Finance, presented the third quarter financial report ending on September 30, 2020 via PowerPoint. The cash balances have increased over the last three years and the Capital Project Fund has drop dramatically. The General Fund Revenue increased slightly and is stable. Mr. Endresen explained the Net Revenue by Class. Taxes make up for 85% of the Revenues and noted that there are several variables that are the Expenditures. The General Fund Tax Revenue increased slightly. For the General Fund Budget to Actual for Revenues, there is \$700,000 less in 2020 than in 2019 due to the pandemic. The General Fund Budget to Expenditures are consistent and stable. Capital Equipment for the 3rd Quarter consisted of \$1.65 million for the Public Works Maintenance Facility and \$75,000 for two police cars. Capital Projects consisted of Microsurfacing; 2020-C1 Street Projects North, Sidewalk & Handicap Ramps; AG Easement McWilliams; Stormwater Project; and Suburban Park.

V. UNFINISHED BUSINESS

1. PUBLIC HEARING – PROPOSED 2021 ANNUAL OPERATING BUDGET

Mr. Pribulka introduced the 2021 Annual Operating Budget for adoption. Mr. Pribulka expressed his sincere appreciation to staff and the Board of Supervisors for all of their hard work. Mr. Pribulka noted that the 2021 Operating Budget is not balanced and that is commonly the case. It reflects a deficit in the General Fund \$1,472,230. The Accumulative Fund Balance will be used to account for the difference and the year-end projected General Fund Balance remains strong at \$6,191,596.

The Township closely monitors the deficit throughout the year and modifies the expenditures. The proposed 2021 Operating Budget continues to advance an ambitious agenda while also acknowledging the challenges ahead as a community. There are major projects on the horizon and also projects that were deferred to another year. The budget does not reflect a Stormwater Utility Fee however; it segregates costs in the new fund.

Mr. Endresen reviewed the Budget and also the changes to the Budget from the Special Meetings that were held on November 10, 11, and 17, 2020 via PowerPoint. There is a new Stormwater Fund included in the 2021 Budget.

Public Hearing – No Comments were made.

Ms. Dininni moved that the Board of Supervisors **approve** the proposed 2021 Annual Operating Budget and authorize a public hearing on the final adoption of the budget for December 14, 2020. Ms. Stephens seconded the motion.

Ms. Strickland expressed concerns with the budget and would have liked broader dialogue on prioritization on certain areas of the budget.

A discussion regarding how much money and where it can be spent within the Regional Capital Projects Funds ensued. Mr. Endresen reviewed the fund. Mr. Joe Viglione, Finance Director, Centre Region Council of Governments (COG), reviewed the remaining debt obligation of the pool and park loan debt. Mr. Pribulka recommended that the revenue in Fund 31 be transferred into Fund 34. Mr. Miller preferred moving all the money into Fund 34.

Mark Kunkle, Ferguson Township Resident, stated that historically the money set aside with the Toll Brothers fee-in-lieu were to take care of the upcoming debt that the Township will have to participate in the Whitehall Road Park Improvements.

Ms. Dininni stated that the Township should keep up on the park improvements since there are funds for it and the debt is already incurred and spread out over several years.

Ms. Dininni moved that the Board of Supervisors **transfer** \$800,000 from Fund 31, the Regional Park Amenities Fund to Fund 34, the Park Improvement Fund. Mr. Miller seconded the motion.

Mr. Mitra asked for a better understanding of moving the funds and the implications. Mr. Pribulka explained that there was a resolution enacted in 2008 that established Fund 31 to designate fund for a specific purpose for regional facilities. Fund 34 was created by the Township as a separate governmental fund to segregate the cost center for park land development. Mr. Pribulka stated that by increasing your transfer of approximately \$300,000 from Fund 31 to Fund 34 to \$800,000 more money will be available for recreational amenities that aren't specially related to expenditures under Fund 31 of the resolution.

Mr. Pribulka reviewed the resolution from September 2008. Mr. Pribulka noted that there is a \$75,000 transfer proposal that will not be needed if the Board elects to move funds from the General Fund to Fund 34.

The motion to transfer funds failed by a vote of 3 to 1 with Mr. Mitra, Ms. Strickland, and Ms. Stephens opposing.

The original motion to approve the proposed 2021 Annual Operating Budget and authorize a public hearing on the final adoption of the budget for December 14, 2020 passed unanimously.

2. APPROVAL OF 2021 CENTRE REGION COUNCIL OF GOVERNMENTS SUMMARY BUDGET

Mr. Pribulka presented the summary budget and the [link](#) to the summary was provided in the agenda. On November 23, 2020 the Centre Region Council of Governments (COG) General Forum voted to approve the 2021 COG Summary Budget and referred it to the participating municipalities for adoption by December 31, 2020. The budget incorporated proposals submitted as part of the 2021 COG Program Plan, the 2021 – 2025 COG Capital Improvement and Replacement Plan, and revisions submitted by member municipalities and the COG Finance Committee. The Board reviewed the draft 2021 COG Summary Budget at its Regular Meeting on November 16, 2020, and comments were forwarded to the COG Executive Director in advance of the deadline. A matrix summarizing the Board's and other municipalities' comments from their reviews, as well as the response from the COG are provided with the agenda.

Mr. Miller moved that the Board of Supervisors **approve** the 2021 Centre Region Council of Governments Summary Budget. Mr. Mitra seconded the motion.

Ms. Dininni asked Mr. Viglione about the COG Response regarding the formulas that used participation as part of their equation and asked about the COG's program that would correspond to the agencies budget. Mr. Viglione stated that the Park Programs are on a number of budgets and Halfmoon Township doesn't participate. Mr. Viglione explained the six R funds that are a part of the Parks Program. Mr. Viglione noted that a Finance Committee agenda was recently sent, and on the agenda is COG will compile a list of the various COG formulas by fund with an explanation on how they are calculated. Mr. Viglione stated that since his employment in 2010 the formulas have not changed.

Eric Norenberg, Executive Director of COG, will research Ms. Dininni's question.

Pam Salokangas, Director of Centre Region Parks and Recreation noted that the modified formulas came into play when Halfmoon Township removed themselves financially from Parks and Recreation Programs and the agreement was never updated.

The motion passed unanimously.

3. DISCUSSION – STORMWATER MANAGEMENT UTILITY FEE PROGRAM AND LEVEL OF SERVICE

Mr. Modricker introduced the program and level of service that was included in the agenda. Phase I of the stormwater fee feasibility study included a review and discussion between staff, consultant, and the stormwater advisory committee about the level of service by public works for stormwater services. Mr. Modricker noted that the level of service was then transformed into work elements including tasks, personnel, needed equipment, and summarize in a table titled "Program Elements." To determine a proposed fee for service, costs were assigned to the program elements and presented in a table titled "Ferguson Township Stormwater Program Summary – FY21 thru FY28." Mr. Modricker gave an overview of the [Program Elements](#). The Program Element table was used to create the [Program Summary Table](#), which Mr. Modricker reviewed.

Ms. Strickland inquired about the New Operational Cost throughout the fiscal years. Mr. Modricker noted that these costs will be discussed throughout the years within the operating budget and the 5-year CIP. Mr. Pribulka stated that the fee structure can be modified on an annual basis if necessary.

Ms. Dininni asked Ms. Treadway, Consultant from Wood, the pros and cons of the fee structures. Ms. Treadway noted that the industry starting using the Equivalent Residential Unit (ERU) concept for approximately 50 years and prior to 2000 there wasn't data available. Ms. Treadway stated that

there is a lot of data now to determine which fee structure is best. The Advisory Committee and staff gave the Wood team the ability to review the properties without regard to land use. Ms. Treadway noted that there are communities that use a tiered system for the purpose of creating greater equity and it is revenue neutral. Mr. Mitra inquired about median methodology. Ms. Treadway stated that the median methodology typically doesn't apply to non-single-family properties. Ms. Treadway will present more information about fee structure at a future meeting

4. REVIEW OF DRAFT WORKFORCE HOUSING ORDINANCE AMENDMENT

Ms. Wargo presented the draft amendment. Provided with the agenda is a draft of the Workforce Housing Ordinance as advertised for a public hearing to be held on December 14, 2020. The Board is requested to review the draft ordinance prior to the public hearing, although no action is required on this item. This ordinance would be applicable to the following developments within the Traditional Town Development and Terraced Streetscape Zoning Districts that result in:

- a) Ten or more residential dwelling units
- b) Renovation of a residential structure that results in ten or more additional residential dwelling units within five years; and
- c) Conversion of a nonresidential property to a residential property that results in ten or more residential dwelling units within five years.

Staff also reviewed section §27-716.10.b. for the method of calculating the fee-in-lieu for a unit owner and is recommending the following method:

- b) By Unit Owner. The owner of a Workforce Housing Dwelling Unit may remove the unit by subsequent sale to a non-qualifying owner by paying a fee-in-lieu to the Workforce Housing Fund as follows: Unit owner shall pay the Township 60% of the current per unit fee-in-lieu and may remove the unit as a Workforce Housing Dwelling Unit and the unit shall become a market-rate unit, no longer subject to the terms and conditions of this Ordinance.

Ms. Dininni inquired about accommodations and if it applies to the for-sale units or rentals. Ms. Wargo noted that one additional equivalent unit (bonus unit) may be added to the Sending Development for each for-sale Workforce Housing Unit provided. Ms. Dininni asked for clarification with the Ferguson Township's Option to Purchase; the Execution of the Workforce Development Agreement; and fee-in-lieu. Ms. Dininni thanked everyone and asked the Board to discuss not asking for fee-in-lieu with regards to rental dwelling units. Ms. Wargo noted that any opportunity that a developer is offered to pay fee-in-lieu, they will pay. Ms. Dininni proposed changing the fee-in-lieu to be able to opt out. Ms. Strickland agreed with opting out of fee-in-lieu with rentals.

Ms. Dininni moved that the Board of Supervisors **change** the ordinance to include that the Rental Dwelling Units shall mirror the For-Sale Dwelling Units fee-in-lieu. Mr. Mitra seconded the motion. The motion passed unanimously.

Discussion continued with the language around accommodations with regards to rentals versus for-sale units. Ms. Strickland suggested the language to read "multi-family dwellings that are built for-sale workforce units may exceed the maximum height". Mr. Pribulka noted that the language will be changed.

Mr. Pribulka suggested rescheduling the public hearing for January 4, 2021 to have more time to advertise.

Ms. Stephens moved that the Board of Supervisors **reschedule** the Public Hearing for the Workforce Housing Ordinance Amendment to January 4, 2021. Ms. Dininni seconded the motion. The motion passed unanimously.

Ms. Dininni thanked Ms. Wargo for all her work on the ordinance.

5. CONTINUED DISCUSSION – WHITEHALL ROAD REGIONAL PARK

Mr. Pribulka noted that at the Regular Meeting on Wednesday, October 7, 2020, the Board of Supervisors reviewed some questions forwarded by the COG General Forum on September 29, 2020 related to the development of Phase I of Whitehall Road Regional Park. At the conclusion of the meeting, it was determined that insufficient information was provided for the Board to reach consensus on the questions, and additional clarification was requested of the COG by several municipalities to further guide their discussion. Provided with the agenda is a matrix of the responses provided to each of the questions.

Ms. Dininni inquired about Option 1 and Option 2 regarding the debt. Mr. Viglione explained that Option 1 and 2 had the debt refinanced. Mr. Viglione suggested removing the sentence “keeping the current debt schedule and debt payment the same” in Option 2. Ms. Dininni suggested to have more conversations in the future around parks and has questions about the relationship between the Municipalities, COG and Authority.

Ms. Salokangas, Director of Centre Region Parks and Recreation noted that there are bids open on the Whitehall Road Regional Park. The bids are due on December 15, 2020.

Ms. Dininni stated that she would rather see fields developed within the parks rather than a tournament facility because the funds are limited.

Mr. Pribulka will add this agenda item to a meeting in January 2021. Ms. Dininni thanked Mr. Viglione.

NEW BUSINESS

1. CONSENT AGENDA

- a. Contract 2018-PWGGd Electrical, App. #7: \$78,568.35
- b. Contract 2020-C3, Cure in Place Pipe Lining, App. #1: \$11,880.00
- c. Treasurer’s Report-September for acceptance
- d. Board Member Request – Agricultural Conservation Easements
- e. Board Member Request – Salary Study Methodology
- f. Board Member Request – Parks and Recreation Ordinance

Mr. Strickland moved that the Board of Supervisors **approve** the Consent Agenda. Ms. Dininni seconded the motion. The motion passed unanimously.

2. PUBLIC HEARING – RESOLUTION APPROVING SEWAGE FACILITIES PLANNING MODULE FOR CAMPBELL SUBDIVISION

Ms. Wargo introduced the resolution and noted that provided with the agenda is a copy of the resolution advertised for public hearing approving a Component 4A Sewage Facilities Planning Module for the installation of an on-lot sewage system at 150 Farmers Way (24-007-004-0000) to service a 2,800 square feet residential home. In accordance with the Pennsylvania Facilities Act of 1966, the Township is required to adopt a resolution establishing that the submitted plan conforms to all applicable municipal ordinances and regulations governing the treatment of sanitary sewer.

Mr. Mitra moved that the Board of Supervisors **adopt** the resolution approving a Sewage Facilities Planning Module for the Campbell Subdivision Plan. Ms. Dininni seconded. The motion passed unanimously.

Public Hearing – No Comments were made.

ROLL CALL: Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – YES; Ms. Strickland – YES

3. THE COTTAGES AT STATE COLLEGE FINAL PLANNED RESIDENTIAL DEVELOPMENT PLAN AMENDMENT

Ms. Wargo presented the plan and noted that the State College Apartments, LLC has submitted a request for amendments to their approved Final PRD Plan to include modifications to:

- The lighting plan to include two additional wall sconces;
- A new exterior door to the front of the clubhouse;
- A sidewalk access from the edge of the mailbox area to the new exterior door;
- Removed all covered parking structures;
- Removed fire pit and gas service on the eastern part of the site near building pad #12 and 13; and
- Relocated two bicycle racks on the eastern part of the site.

Township Staff reviewed the requested modifications and is recommending approval. Per §27-302, Planned Residential Development, 7. Post Final, the procedure to amend a Final PRD Plan after it has been approved is to request approval from the Board of Supervisors. A representative from Penn Terra Engineering was present to review the revised plan. Provided with the agenda is the updated summary and a [link](#) to the full plan sheets reflecting the requested modifications.

Mr. Miller moved that the Board of Supervisors **approve** The Cottages at State College Final Planned Residential Development Plan Amendment. Mr. Mitra seconded the motion. The motion passed unanimously.

4. DISCUSSION – REVIEW OF DRAFT TREE PRESERVATION ORDINANCE

Mr. Modricker reviewed the ordinance and noted that provided with the agenda is a draft of the Heritage Tree Ordinance. The ordinance was started when the Tree Preservation Ordinance was started and noted credit for putting the ordinance together should go to the Planning Director, Township Arborist, and the Tree Commission. The ordinance is an amendment to Chapter 25, Trees, to include a new part, Heritage Trees. The intent of the new part is to recognize the voluntary protection of landmark and important trees, establish a process to nominate these trees, distinguish between Heritage and Significant Trees, and establish maintenance responsibilities for the preserved trees. If a tree is designated to be Heritage, it is maintained by the Township even if it is on private property.

Ms. Dininni moved that the Board of Supervisors **authorize** advertisement of a public hearing on an ordinance amending Chapter 25 – Trees for Monday, January 18, 2021. Mr. Mitra seconded the motion. The motion passed unanimously.

ROLL CALL: Ms. Strickland – YES; Ms. Dininni – YES; Mr. Miller – YES; Mr. Mitra – YES; Ms. Stephens – YES

5. REVIEW OF DRAFT 2021 FERGUSON TOWNSHIP SCHEDULE OF FEES

Ms. Martin presented the schedule of fees and noted that the Schedule of Fees for the Township is adopted annually by a resolution of the Board of Supervisors and describes all fees for services, violations, and other items for which the Township collects revenue. Provided with the agenda is a copy of the Draft 2021 Ferguson Township Schedule of Fees. The changes were prepared by using track changes to be reviewed by the Board and authorization for a public hearing on December 14, 2020.

Ms. Dininni inquired about the fee-in-lieu fees. Ms. Wargo went over the figures for Workforce Unit Fee-In-Lieu (Single Family Attached/Detached); Workforce Unit Fee-In-Lieu; and Multifamily. Ms. Dininni asked about the billing for a planner's time. Mr. Pribulka noted that it is currently not included in the draft but could easily be incorporated.

Ms. Dininni moved that the Board of Supervisors **include** in the Ferguson Township Schedule of Fees, a cost recovery fees for land development review. Ms. Stephens seconded the motion. The motion passed unanimously.

Ms. Dininni moved that the Board of Supervisors **authorize** a public hearing on a resolution adopting the 2021 Schedule of Fees for December 14, 2020. Ms. Strickland seconded the motion. The motion passed unanimously.

6. BOARD MEMBER REQUEST – GENERAL TAX INCREASE

Mr. Miller introduced his request and noted that during discussions of the proposed stormwater management utility fee, there have been requests to find alternative funding methods for stormwater management, or to use general tax revenues instead of a fee to fund the necessary projects. Mr. Miller proposed a consideration of a general tax increase in real estate taxes of 2.422 mils, which is the doubling of the real estate tax. Even after the proposed increase in property taxes, Ferguson Township would still have the lowest property tax rate in the Centre Region. Mr. Miller stated that an advantage of the increase is that it would link the revenue to the source of the need and it also gives flexibility with credits. The disadvantage would be that some entities will be paying more than others, and would affect tax exempt organizations such as churches, schools, and Penn State. Mr. Miller proposed to schedule a public hearing on February 1, 2020, the same meeting that the stormwater fee will be on the agenda. Also, Mr. Miller noted that the increase if approved would not be implemented until 2022.

Mr. Miller moved that the Board of Supervisors **schedule** a public hearing on a proposed real estate tax increase for February 1, 2021 and direct staff to prepare an ordinance to consider the increase at that date. Ms. Dininni seconded the motion.

Ms. Strickland expressed concerns with a tax increase and also holding an important discussion via Zoom.

The motion passed 3-2 with Ms. Strickland and Mr. Mitra opposing.

7. BOARD MEMBER REQUEST – PARK MAINTENANCE AGREEMENT AND PARTICIPATION

Ms. Dininni introduced the request and noted it was provided in the agenda as a document summarizing the request for the Board to direct staff and the Centre Region Parks and Recreation Department to provide certain information related to the Township's participation in the program. Ms. Dininni stated the reason for the request was to see if it would be feasible or desirable to bring the remaining park maintenance and operations responsibilities under the control of Ferguson Township. Ms. Dininni reviewed the request that was provided in the agenda.

Ms. Dininni moved that the Board of Supervisors **direct** staff to research the requested information and report back to the Board at a future meeting. Ms. Stephens seconded the motion.

Mr. Dininni and Mr. Mitra asked about estimated costs. Mr. Modricker noted that he will put together an estimate and review at a future meeting.

Ms. Pam Salokangas, Director of Centre Region Parks and Recreation expressed concerns due to what occurred when Halfmoon Township removed themselves from the Centre Region Parks and Recreation program. The residence of Halfmoon Township became non-residence of the Centre Region Parks Recreation Agency. The residence pay higher rates for pool passes, pool general admission, rental of pavilions, etc. Ms. Salokangas noted that it would affect the relationships with the surrounding municipalities. Ms. Salokangas noted that there are so many programs that they provide Ferguson Township and encouraged for more dialogue with the Board and Staff.

Ms. Dininni stated that this has been a complicated issue with a long history. Ms. Dininni would like to know what the Agency versus the Authority controls and how Ferguson Township could have proper representation at the Authority level and encouraged to have more dialogue.

The motion passed 4-1 with Mr. Miller opposing.

VI. STAFF AND COMMITTEE REPORTS

1. COG COMMITTEE REPORTS

- a. Finance Committee – Mr. Miller reported that they reviewed comments from municipalities regarding the budget.
- b. Executive Committee - The report was included in the agenda.
- c. Public Services & Environmental Committee – Mr. Mitra noted that there will be small increase in garbage collection fees. Also discussed was the potential changes to responsibilities and reorganization of the committee. The agenda was included in the agenda.
- d. Transportation & Land Use Committee – Ms. Strickland noted that Jim May gave a great presentation and will obtain the slides to share with the Board. Discussed the gaps with broadband.

2. OTHER COMMITTEE REPORTS

- a. Climate Action & Adaption Technical Advisory Group – The report is included in the agenda
- b. Spring Creek Watershed Commission – Mr. Mitra noted that they had Rachel Brennan, Associate Professor, Civil and Environmental Engineering, Agricultural and Biological Engineering, PSU, gave a presentation on Duckweed. Duckweed is used to clean water.
- c. Centre County Metropolitan Planning Organization Coordinating Committee – Ms. Strickland noted they discussed the State College Area Connector Project, 2021 meeting schedule, strategic plan, and updates on CATA. The County Commissioners purchased 4 paratransit vehicles that are equipped with a mister to disinfect the vehicle. The committee reviewed the Annual Safety Performance Targets and the goal is to reduce fatalities by 2%.

3. STAFF REPORTS

- a. Manager's Report - The report was included in the agenda.
- b. Public Works – The report was included in the agenda. Mr. Modricker noted that there is an RFP for the Public Works Building.
- c. Planning and Zoning – The report was included in the agenda. Ms. Wargo noted there is an application from the Water Authority regarding construction on 26 & 45.

VII. COMMUNICATIONS TO THE BOARD

None

VIII. CALENDAR ITEMS - DECEMBER

IX. ADJOURNMENT

With no further business to come before the Board of Supervisors, Ms. Dininni motioned to adjourn the meeting. The meeting adjourned at 11:50 p.m.

Respectfully submitted,



David Pribulka, Township Manager
For the Board of Supervisors

Date approved by the Board: 01-04-2021