

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Monday, December 05, 2016

7:00 pm

Worksession

I. ATTENDANCE

Board: Steve Miller
Peter Buckland
Janet Whitaker
Laura Dininni
Rita Graef

Staff: Mark Kunkle, Township Manager
David Pribulka, Assistant Township Manager
Dave Modricker, Director of Public Works
Ray Stolinas, Director of Planning & Zoning
Diane Conrad, Chief of Police
Eric Endresen, Finance Director
Joseph Green, Township Solicitor

Others in attendance included: Jendi Ammerman, Recording Secretary; Ronald Lucas, Esquire; Michael Pratt; Derek Anderson; Dwight Ferguson, Esquire; Peter Crowley; Lindsay Schoch; Gary Petersen; Kelli Hoover; Bill Keough, Kevin Abbey, Deb Nardone

II. CALL TO ORDER

Mr. Miller called the Monday, December 5, 2016, worksession to order at 7:04pm.

III. DISCUSSION ITEMS

1. COMMITTEE REPORTS

a. COG Committee Reports

i. Executive Committee

The Executive Committee met on November 22nd.

Ms. Dininni inquired as to why the General Forum did not have the opportunity to weigh-in on the Senior Citizens Centers move until after the move had been taken and costs were already incurred. Mr. Miller stated that he would forward her question.

ii. Public Services & Environmental Committee

Mr. Buckland reviewed the December 1st Public Services & Environmental Committee meeting. There was discussion on; the coordination of meetings, whether UAJA should extend services to two specific properties, potential for beneficial reuse, Organics Recycling Program and the CNG purchase contract.

iii. Transportation & Land Use Committee meeting

Ms. Whitaker reviewed the December 5th Transportation & Land Use Committee meeting. The focus of the meeting was on adaptive traffic signal control technology. The outcome was that the Committee decided not to pursue a fulltime study for developing a regional adaptive traffic signal system.

b. Other Non-COG Committee Reports

i. CCMPO Coordinating Committee

Ms. Whitaker was unable to attend the CCMPO Coordinating Committee meeting however the agenda was provided for the Boards information.

Ms. Dininni inquired about the 322 improvement project, and whether Tom Zilla sees there being an impact on Route 45. Ms. Whitaker stated that she would forward the question.

2. STAFF REPORTS

a. Manager's Report

Mr. Kunkle stated that letters have been sent to all ABC members who have terms expiring December 31, 2016. On December 14th the Emergency Management Council and Director will participate in a tabletop exercise conducted by PEMA for a Winter Weather Emergency. This will

be a test of the system. The Board will likely need a worksession prior to January 3rd to discuss the resolution establishing the agenda format for the upcoming year and the Board Procedures Manual. The Board should also discuss its January meeting schedule to determine dates and times. Tuesday, January 3 is the organization meeting of the Board. A second question deals with the January 17th meeting which is Martin Luther King Day. This is not a municipal holiday but the Board may wish to meet on a separate day. On December 7th from 4:30p.m. to 6:30p.m. at State College Borough Building there will be a Campus and Community Sustainability Expo.

b. Public Works Director

Mr. Modricker reviewed the Public Works Director's Report. The report included discussion on a traffic calming request for East Park Hills Avenue. The Township's consultant, Pennoni, completed an initial traffic calming report for review by staff. The next step is to notify affected property owners in the study area that a study has been completed and invite them to a public meeting. The engineering section is working on plans for 2017 capital projects, the MS4 Pollutant Reduction Plan, and providing staff support to others. The maintenance section is working on leaf collection and will continue daily as needed until December 16th or until winter operations begin. Work for this week and next week included tree removals, inlet repairs, equipment repairs, and preparation for winter operations. The next Ferguson Township Tree Commission meeting is January 16th.

Mr. Modricker gave an update on the Nixon/Whitehall intersection. The recommendation from staff was a low cost safety improvement that has been implemented in other similar rural, four way intersections throughout Pennsylvania. For example, legends, line painting and signs to heighten awareness. Costing less than \$1,000 if done in house.

c. Planning & Zoning Director

Mr. Stolinas reviewed the Planning and Zoning Director's Report. The review included: Jerrold G. Condo Subdivision, an active plan list, Zoning and Saldo Update Steering Committee, 120 North Buckhous Street – Conditional Use Hearing, SCBWA – Proposed Nixon-Kocher Water Treatment Facility and a permit activity report.

Mr. Buckland asked if a presentation could be given on the proposed Nixon-Kocher Water Treatment Facility.

Ms. Dininni inquired about the Whitehall Road Regional Park, whether there would be a land use conflict involving the easement. Mr. Kunkle stated that a land use conflict would only occur if the development of the park caused it. Therefore, it can't be determined until a land development plan is developed/reviewed.

Ms. Dininni asked about the Nixon-Kocher Water Treatment Facility and what time line the Borough Water Authority is looking at as far as the permitting process, the variance, etc. Mr. Stolinas replied that the variance could potentially be next month. They are intending to begin construction December 2017, all the permitting would most likely be before that.

Mr. Miller stated the Source Water Draft Ordinance attached to the agenda packet is the wrong document. The Board decided to leave the topic on the agenda and to hear the presentation.

3. Presentation on Pine Hall Traditional Town Development Concept Plan and Zoning Ordinance Text Amendment

Mr. Kunkle stated that on July 18th the Board of Supervisors received an initial presentation on the Pine Hall Commons TTD General Master Plan revisions. Board members provided feedback to the design team and revised concept plans were distributed to the Board in

September. A number of new requests and continuation of current master plan modifications to the requirements set forth in the TTD Ordinance and design standards were requested by Pine Hall. At that time, the adjacent developers, Circleville Partners, raised questions with regard to the process and legality of providing modifications to the zoning provisions set forth in the TTD regulations. After review by the Township Solicitor and legal counsel for Pine Hall, it was determined that the Pennsylvania Municipalities Planning Code does not provide the Township with authority to grant modifications under Article VII-A. Hence the proposed zoning ordinance text amendments have been prepared to address those zoning ordinance regulations from which Pine Hall is seeking relief.

Mr. Anderson, Mr. Lucas and Mr. Crowley, representatives of Pine Hall, presented the revised concept plans, indicating how those concept plan revisions addressed comments provided by the Board on July 18th and related the zoning ordinance text amendments to the concept plans.

Ms. Whitaker asked about the ratio of number of houses for sale versus for rent. Mr. Pratt stated that there would be 256 homes for sale and 557 for rent.

Further, Township Solicitor, Joe Green, provided his opinion and guidance on a provision of the proposed zoning ordinance text amendments. He indicated concern about the wording in section 12: 27-702.3 as binding, '...the Township Board of Supervisors will not refuse approval of a General Master Plan on the basis of ordinance criteria that were modified through this pre-approval process.' Mr. Miller suggested removing Section 12: Section 27-702.3 completely, and asked the Board if they agreed. There were no objections from the Board to remove that section. Mr. Lucas stated that they would still be interested in forwarding it to the Planning Commission without Section 12:27-702.3. Mr. Ferguson stated that what the Board is being asked to enact is completely unlawful and not permitted by the Municipalities Planning Code. One example being Section 3: Section 27-701.2, 'The Board of Supervisors may allow for modification of the design standards...' Mr. Ferguson claims that only the Zoning Hearing Board can do so. Mr. Lucas stated that this doesn't fall under Article 6 Zoning but rather Article 7A of the MPC -Traditional Neighborhood Developments, and that Section 708-1a-a of Article 7A provides for these provisions. This is not a variance but rather a modification for design standards. Therefore, it is legal and can be validly adopted.

Mr. Miller suggested that the Board hold off on forwarding this to the Planning Commission until the next meeting and that both attorneys, Mr. Ferguson and Mr. Lucas, submit information to Mr. Green on their position.

IV. ADJOURNMENT

Mr. Miller adjourned the worksession at 8:44pm.

Regular Meeting

I. ATTENDANCE

The Board of Supervisors held its first regular meeting of the month on Monday, December 5, 2016 at the Ferguson Township Municipal Building. In attendance were:

Board: Steve Miller
Peter Buckland
Janet Whitaker
Laura Dininni
Rita Graef

Staff: Mark Kunkle, Township Manager
David Pribulka, Assistant Township Manager
Dave Modricker, Director of Public Works
Ray Stolinas, Director of Planning & Zoning
Diane Conrad, Chief of Police
Eric Endresen, Finance Director
Joseph Green, Township Solicitor
Lindsay Schoch, Community Planner

Others in attendance included: Jendi Ammerman, Recording Secretary; Kelli Hoover; Karin Bair; David Hughs; Darlene Chivers; Andy Mckinnon; Scott Bloom; Susan Smith; Erik Scott; Gary Petersen; Bill Keough; Norm Lathbury; Sarah Walters

II. CALL TO ORDER

Mr. Miller called the Monday, December 5, 2016, regular meeting to order at 8:54pm.

III. CITIZEN'S INPUT

Ms. Hoover, Ms. Bair, Mr. Hughs, Ms. Chivers, Mr. Mckinnon, Mr. Bloom, Ms. Smith expressed support of Ferguson Township making the full donation to the ClearWater Conservancy for the Slab Cabin Run Initiative.

IV. COMMUNICATIONS TO THE BOARD

Mr. Miller announced that the Board received a communication from Mr. Kunkle, the Township Manager, announcing his retirement in May of 2017.

Ms. Dininni read a correspondence that she had received from an individual from the State College Borough Council. The letter; thanked law enforcement for their part in the riots over the weekend, discussed how such riots effect not only the individuals rioting but the County as a whole and that more efforts need to be put into place for stopping such riots. Ms. Dininni requested that a future worksession be scheduled to begin the process of taking a comprehensive look at these issues.

Mr. Buckland stated he received emails from residents advocating for the Board to approve a donation to the ClearWater Conservancy.

V. PUBLIC HEARINGS

1. A PUBLIC HEARING ON THE PROPOSED 2017 TOWNSHIP BUDGET – ERIC ENDRESEN, FINANCE DIRECTOR

Mr. Endresen stated that the Board members received a copy of the proposed 2017 Township Budget on Monday, November 8th and conducted budget special meetings on November 16th and 17th. The budget was provided for review by the public on November 8th and reposted as modified on Monday November 28th on the Townships website as well as by public notice. Mr. Endresen, Director of Finance, presented an overview of the proposed budget.

Ms. Dininni voiced concern that under fund 34 'add butterfly gardens water line' for \$44,000, it will read as if the \$44,000 is strictly for the water line. When in fact it is for an overall upgrade to the restroom facility waterline and the butterfly garden in which the water line is only part of it.

Ms. Graef moved that the Board of Supervisors adopt the tentative 2017 Township Budget for final adoption on Monday December 12, 2016. Ms. Dininni seconded the motion. The motion carried unanimously.

VI. PUBLIC HEARINGS – ORDINANCES

- 1. AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AMENDING THE CODE OF ORDINANCES, CHAPTER 1, ADMINISTRATION AND GOVERNMENT, PART 12, SOCIAL SECURITY, PENSIONS, AND RETIREMENT, SUBSECTION B, POLICE PENSIONS (INCLUDING ORDINANCE 468), BY CONTINUING AND ESTABLISHING A POLICE PENSION PLAN PURSUANT TO THE HOME RULE CHARTER OF FERGUSON TOWNSHIP AND ACT 62 OF 1972, THE "HOME RULE CHARTER AND OPTIONAL PLANS LAW," AND PROVIDING FOR ADMINISTRATION, ELIGIBILITY FOR BENEFITS, SOURCE AND ALLOCATION OF FUNDS, CALCULATION OF RETIREMENT BENEFITS, RETURN OF MEMBER CONTRIBUTIONS, VESTING TERMS OF RETIREMENTS BENEFITS, DISABILITY RETIREMENT, DEATH BENEFIT, AND OTHER MATTERS ASSOCIATED WITH THE CONTINUATION AND ESTABLISHMENT OF THE TOWNSHIP OF FERGUSON POLICE PENSION PLAN (THE "PLAN")**

Mr. Kunkle stated that as a component of the final agreed upon 2017-2018 Police Collective Bargaining Agreement, the Township, following an actuarial study in compliance with Act 205 agreed to implement Sections 1 and 2 of Act 24 of 1998. These sections provide for an actuarially reduced early retirement benefit. This actuarially reduced retirement benefit could be provided to a plan participant with 20 years or more of service, who terminates employment prior to reaching their normal retirement date. The actuarial evaluation of this added benefit would cost the pension plan an estimated \$1,000 per year. The effective date of this added pension benefit would be January 1, 2017.

Ms. Whitaker moved that the Board of Supervisors adopt the ordinance amending the Ferguson Township Police Pension Plan adding an actuarial reduced retirement benefit in accordance with Sections 1 and 2 of Act 24 of 1998. Ms. Graef seconded the motion.

ROLL-CALL VOTE: Ms. Graef: YES; Mr. Miller: YES; Ms. Whitaker: YES; Mr. Buckland: YES; Ms. Dininni: YES

VII. PUBLIC HEARINGS – RESOLUTIONS

- 1. A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AFFIRMING THE TOWNSHIP BOARD OF SUPERVISORS COMMITMENT TO EQUITY AND INCLUSION**

On November 21st, the Board of Supervisors considered a draft of the resolution under consideration.

Ms. Dininni moved that the Board of Supervisors adopt the resolution affirming the Township Board of Supervisors commitment to equity and inclusion. Mr. Buckland seconded the motion.

ROLL-CALL VOTE: Mr. Miller: YES; Ms. Whitaker: YES; Mr. Buckland: YES; Ms. Dininni: YES; Ms. Graef: YES

VIII. ACTION ITEMS

1. POTENTIAL 2017 BUDGET AMENDMENTS PRIOR TO FINAL ADOPTION - CONTINUED DISCUSSION OF TOWNSHIP CONTRIBUTIONS TO CLEARWATER CONSERVANCY, SLAB CABIN RUN INITIATIVE AND DISCOVERY SPACE

Mr. Kunkle stated that the following added budget expenditures have been recommended by staff.

Add: Microsoft Office to Server providing Records Management/Mobile Computing to Police Vehicles - \$3000

Add: Accreditation Consultant - \$3000

Add: Privacy Fence between Whitehall Road and Police Carport - \$5000

Add: Sustainable Communities Project Support - \$3000

Delete: ERSI Licensing -reduce number of license -(\$2885)

Due to a conflict of interest, Mr. Buckland removed himself temporarily from the Board, as the rest of the Board had discussion/made a decision on the Sustainable Communities Project donation.

Ms. Dininni motioned to add the Sustainable Communities Project contribution to the 2017 budget. Ms. Graef seconded the motion.

Ms. Dininni requested that a contingency be added requiring that the Board receive a report on how the contribution is being utilized. Mr. Kunkle stated that he would forward the request.

Ms. Graef suggested that as the Board reviews the donations now and in the future, they have consistency and be transparent.

The motion to add the Sustainable Communities Project contribution to the 2017 budget passed unanimously four to zero.

Ms. Dininni motioned to approve the other four changes to the 2017 Township Budget. Ms. Graef seconded the motion. The motion passed unanimously five to zero.

Following presentations on both of these contribution requests on November 21st, the Board of Supervisors moved to post pone further discussion until December 5th. In review, Discovery Space has requested that the Board consider a \$10,000 contribution each year for the next three years. The second request is from ClearWater Conservancy for the Slab Cabin Run Initiative.

Ms. Dininni motioned to fund Discovery Space for (blank) dollars each year for three years. Ms. Graef seconded the motion.

Ms. Dininni stated it would be an asset to the community.

Ms. Graef suggested a \$3,000 donation each year for three years.

The motion passed to fund \$3,000 each year for three years to Discovery Space.

Mr. Buckland moved that the Ferguson Township Board of Supervisors fund the Slab Cabin Run Initiative by ClearWater Conservancy for (blank) dollars. Ms. Graef seconded the motion.

Ms. Dininni inquired if Penn State had been asked to donate. A representative of ClearWater Conservancy, stated that Penn State and other municipalities will be asked in the second phase of funding.

Ms. Graef moved to amend the current motion to fund ClearWater Conservancies initiative of Slab Cabin Run Project to allocate half of (blank) funding initially and then fund the second half of (blank) amount if/when a referendum is passed. Mr. Miller seconded the motion.

Mr. Buckland and Mr. Miller expressed concern about making a referendum a condition of this particular request. However, there is interest in a referendum for other significant environmental assets. Ms. Dininni stated that she supports seeing them together, the referendum and second half of the donation.

The motion to amend the current motion to fund ClearWater Conservancies initiative of Slab Cabin Run Project to allocate half of (blank) funding initially and then fund the second half of (blank) amount if/when a referendum is passed failed three to two.

Ms. Graef inquired as to how close ClearWater is to hitting their first deadline. The ClearWater representative stated that they are close to a million dollars and that they need 1.2 million by December 31st.

Mr. Buckland moved to amend that the contribution be contingent on a stream easement that is wide enough to meet the DEP requirements, to be eligible for nutrient credits under the pollution reduction plan. Ms. Dininni seconded the motion. The motion passed unanimously.

Ms. Dininni moved to amend the motion of (blank) dollars to add \$5,000 to that amount, to help offset the costs that the State College Borough Water Authority accrued through the Toll Brothers project. Mr. Miller seconded the motion. The motion to amend failed three to two.

The motion to fund the Slab Cabin Run Initiative by ClearWater Conservancy for \$150,000dollars contribution and further the contribution be contingent on a stream easement in favor of the municipality that is wide enough to meet the DEP requirements, to be eligible for nutrient credits under the pollution reduction plan. The motion passed three to two.

2. PRESENTATION ON DRAFT SOURCE WATER PROTECTION ORDINANCE – MR. RAY STOLINAS, DIRECTOR OF PLANNING AND ZONING

Mr. Miller announced that the wrong draft Source Water Protection Ordinance had been attached to the agenda. However, the presentation will be on the correct ordinance.

Mr. Stolinas reviewed the ordinance and stated that in April the Township Planning Staff began work in earnest on a creation of a draft Source Water Protection Ordinance specific to Ferguson Township. A working group consisting of the following individuals: Ferguson Township Planning and Zoning Staff (Ray Stolinas, Jeff Ressler and Lindsay Schoch), Ferguson Township Planning Commission (Erik Scott), Centre Region Planning Agency (Jim May, Director), Centre County Planning and Agricultural Preservation (Norm Lathbury and Sarah Walter), Todd Giddings, Ph.d., P.G., Todd Giddings and Associates, Inc., and Gary Petersen, PhD., Distinguished Professor Emeritus of Soil and Land Resources worked to develop the draft Source Water Protection Ordinance. Although members of the Planning Commission have been keep abreast of the progress on this draft ordinance by Planning Commission member, Eric Scott and Planning Director, Ray Stolinas, the entire Planning Commission has not had the opportunity to review and provide recommendation to the Board of Supervisors on this particular ordinance amendment.

Ms. Dininni inquired about the dimensions of zone 2 and zone 3. Mr. Stolinas replied that zone 2 is not calculated by feet it's calculated by water flow, it also depends on use and the season. Ms. Schoch showed a map that illustrated both zone 2 and zone 3 as covering the entire Township.

Ms. Dininni asked at what point in the land development process does the water supplier review happen. Mr. Stolinas replied that it would be before it goes to the planning commission.

Ms. Dininni moved that the Board of Supervisors refer the Draft Source Water Protection Ordinance to the Planning Commission. Ms. Graef seconded the motion. The motion passed unanimously.

3. DRAFT ORDINANCE ADOPTING COOPERATIVE AGREEMENT FOR CENTRE REGIONAL POLLUTION REDUCTION PLAN

Mr. Modricker stated that this plan will comply with the NPDES permit requirements for MS4 municipalities to develop such a plan. A regional plan is the most cost effective way to meet this mandate and is expected to result in identifying projects that can most effectively meet the required nutrient reduction benchmarks set forth in each municipality's NPDES permit. Staff has been actively pursuing through RFP identifying a qualified firm to complete the plan. Further, municipal staffs have worked to develop a fair distribution of the plan costs based on contributing urbanized area. This formula results in Ferguson having a 28% share of the total plan costs. This draft ordinance and agreement is being considered for adoption by all of the MS4 Partners. It is anticipated the ordinance will be on the Board's December 12th agenda.

Ms. Whitaker moved that the Board of Supervisors authorize advertising an ordinance adopting a cooperative agreement for a Centre Regional Pollution Reduction Plan. Ms. Dininni seconded the motion. The motion passed unanimously.

4. DRAFT ADMINISTRATIVE CODE ORDINANCE AMENDMENTS - MARK KUNKLE, TOWNSHIP MANAGER/JOSEPH GREEN, ESQUIRE, TOWNSHIP SOLICITOR

Mr. Kunkle stated that generally, the amendments are as follows: Part III Township Organization, added Tree Commission. Part IV Boards and Commissions Subsection B Planning Commission, added provisions for appointment of alternate members to the Planning Commission. Subsection F Tree Commission, added provisions for the creation and organization of the Tree Commission. Part VI Board of Supervisors Section 6-10 Conduct, proposed amendments to comply with the Pennsylvania State Constitution (under review by the Township Solicitor).

Mr. Green suggested that two provisions be added to the existing language of Section 1-610. Both being to provide the eligibly forfeited supervisor with the right to a hearing before the remaining supervisors, in Section 1-610 Conduct, Subsection A 4 and Subsection B 3.

Ms. Dininni made a motion to forward the changes to the Administrative Code to a public hearing. Mr. Buckland seconded the motion.

Mr. Miller motioned to add the language as recommended by the Solicitor. Ms. Graef seconded the motion. The motion passed unanimously.

Ms. Dininni requested that the definition of 'day' be added to definitions, as calendar days and be consistent throughout the Code or be indicated otherwise. Mr. Miller directed staff to go through the Code and verify that where the word 'day' is used, that it is referring to calendar days.

Ms. Dininni motioned that language be inserted in, Section 1-404 Appointment, Vacancies, Removal, Compensation and Term of Office of Members Subsection 5, 'board of commissions shall notify the entire Board of Supervisors'. Mr. Miller seconded the motion. The motion passed unanimously.

Ms. Dininni motioned that Section 1-406 Meetings; Procedures for meeting, Number 3 be amended to extend the privilege of calling a special meeting to all members of the Board. Mr. Buckland seconded the motion. Ms. Dininni and Mr. Buckland withdrew the motion.

Ms. Dininni motioned that Section 1-406 Meetings; Procedures for meeting, Number 3, clarify that the Vice-Chair can only request a special meeting in the absence of the Chair. Mr. Miller seconded the motion. The motion carried unanimously.

The motion to forward the changes to the Administrative Code to a public hearing as amended passed unanimously.

5. DRAFT 2017 TOWNSHIP SCHEDULE OF FEES – MR. DAVID PRIBULKA, ASSISTANT TOWNSHIP MANAGER

Mr. Pribulka stated that the Fee Schedule is adopted annually by resolution of the Board of Supervisors, and details the fees charged to residents, developers, and others for services provided by the Township and other contracted agencies. Very few changes have been proposed for the 2017 Township Fee Schedule.

Ms. Graef moved that the Board authorize preparation of the 2017 Fee Resolution for adoption on December 12. Ms. Whitaker seconded the motion.

Ms. Dininni inquired as to how time is tracked for the plan review fees. Mr. Pribulka stated that those fees are assessed by Centre Region Code.

Ms. Dininni inquired about raising fines, in particular things that cause danger to safety. Chief Conrad stated that there is a cap on fines, but if the action is repeated the fine is raised due by quantity.

The motion that the Board authorize preparation of the 2017 Fee Resolution for adoption on December 12th passed unanimously.

6. CONSENT AGENDA

- a. 2015 – C1 Piney Ridge Pay Application
- b. 2016 – C2 Paving Group 2 Invoice
- c. 2016 – C1 Paving Group 1 Invoice
- d. The Landings – Phase 1B Surety Reduction No. 3
- e. Foxpointe Subdivision – Phase 11 Surety Release

Ms. Dininni moved to approve the consent agenda. Mr. Buckland seconded the motion. The motion passed unanimously.

IX. CALENDAR ITEMS – DECEMBER

Mr. Miller announced that there will need to be another meeting by the Board after December 12th. The Board decided to meet at 10 am on Monday December 19th.

X. MINUTES

1. November 21, 2016 Board of Supervisors Regular Meeting

Ms. Dininni made a motion to APPROVE the November 21, 2016 Board of Supervisors Regular Meeting Minutes. Ms. Graef seconded the minutes. The motion passed unanimously.

XI. ADJOURNMENT

Ms. Graef made a motion to ADJOURN the meeting. Ms. Whitaker seconded the motion.

With no further business to come before the Board of Supervisors, Mr. Miller adjourned the regular meeting at 11:41 pm.

Respectfully submitted,



Mark Kunkle, Township Manager
For the Board of Supervisors
Date approved by the Board: 12/12/16