

## **FERGUSON TOWNSHIP BOARD OF SUPERVISORS**

Regular Meeting  
Monday, July 18, 2016  
7:00 pm

### **I. ATTENDANCE**

The Board of Supervisors held its second regular meeting of the month on Monday, July 18, 2016 at the Ferguson Township Municipal Building. In attendance were:

**Board:** Steve Miller  
Peter Buckland  
Rita Graef  
Laura Dininni

**Staff:** Mark Kunkle, Township Manager  
David Pribulka, Assistant Township Manager  
Ray Stolas, Director of Planning & Zoning  
Diane Conrad, Chief of Police  
Ron Seybert, Township Engineer  
Eric Endresen, Finance Director

*Others in attendance included:* Jendi Ammerman, Recording Secretary; Dr. John Spychalski; Mr. Lewis Steinberg; Ms. Sue Mascolo; Mr. Ronald Woodhead; Mr. Michael Pratt; Mr. Derek Anderson; Mr. Peter Crowley; Mr. Michael Salove; Mr. Bob Radzwich; Mr. James Graef; Mr. Aaron Hofelt

### **II. CALL TO ORDER**

Mr. Miller called the Monday, June 18, 2016, regular meeting to order at 7:00pm.

### **III. AUTHORITIES BOARDS AND COMMISSION REPORTS:**

#### **1) CENTRE AREA TRANSPORTATION AUTHORITY**

Dr. Spychalski reviewed the status of the project being done on Research Drive. The parking deck and office space is in its final stages. The building that will house the maintenance functions and the administrative offices is roughly 35% completed, and the completed target date is estimated for April of 2017.

CATA received requests for more weekend services. The Authority is going to hold a public hearing at 5pm on July 25<sup>th</sup> to take comment and discuss possible changes.

A mechanic for CATA built a fully functional brake system display board, on which the mechanics can be trained.

All CATA staff will attend a two-week training exercise on customer relations. Topics will include de-escalation training on difficult conflicts, proper handling and containment of blood borne pathogens, etc.

#### **2) SCHLOW CENTRE REGION MEMORIAL LIBRARY**

Mr. Steinberg updated the Board on the Schlow Library. The circulation of books has increased slightly from last year's numbers. The biggest increase is seen in the number of downloaded E-Books. Both revenues and expenditures are trending about the same as last year. The library is on budget for both revenues and expenditures. Schlow Library is in the process of revising its strategic plan. The feedback from the community leaders and citizens have been completed. As of now thirty percent of the budget has been spent on marketing. It was suggested that maybe in the future more money may have to be used for marketing in the hopes of spreading the word and knowledge about what Schlow Library has to offer. During the Arts Festival, over 9,300 individuals visited the Schlow Library.

Ms. Dininni stated she attended the Lunch and Learn that took place. She inquired about possible frozen wages that may be accruing with library employees. Mr. Steinberg stated that the part time employees are making significantly less than what COG recommends. Schlow Library is concerned and has started narrowing that gap through its budgeting process. Ms.

Graef stated she attended an HR Committee meeting, and assured the Board that this issue is noticed and being addressed.

### **3) CENTRE REGION PARKS & RECREATION AUTHORITY**

Ms. Mascolo introduced Mr. Ronald Woodhead and stated that he will be retiring. She went on to discuss the summer active guide. Which included; the Aquatics Program, the Welch Pool and the Park Forest Pool. The passes issued are on par with last summer. To celebrate the 50<sup>th</sup> anniversary, admission was 50 cents and roughly 5200 people attended. The Authority is hosting baseball, softball and lacrosse games and tournaments at their fields and 28 weeks' worth of summer camps and the touch a truck expo. Thanks to the new locations of the Senior Centers, there are 4,197 senior residents, that's an increase of 152%. The Parks crew has stayed very busy maintaining 54 different sites, that include a total of 915 acres.

## **IV. PUBLIC HEARINGS – ORDINANCES**

### **1. A PUBLIC HEARING ON AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AMENDING THE CODE OF ORDINANCES, CHAPTER 27, ZONING, IN PARTICULAR, SECTION 204, USES, TO ADD THE USE OF DOMESTIC CHICKENS AS AN ALLOWABLE ACCESSORY USE IN VARIOUS ZONING DISTRICTS AND UPDATE THE DEFINITIONS FOR DOMESTIC CHICKEN USE.**

Provided with the agenda was a copy of the ordinance as advertised for public hearing. Mr. Stolinis stated that on June 20<sup>th</sup> the Board of Supervisors reviewed and revised the final draft of the Domestic Chicken Ordinance. Amendments to the ordinance was provided by e-mail to the Board on June 24<sup>th</sup>. The ordinance provides for the keeping of up to 6 hen chickens for personal use only. Structured housing for the domestic chickens can be placed no closer than 10 feet from the side or rear property lines. Minimum chicken coop size is required to be 3 square feet per chicken hen but a maximum structure size of 144 square feet. Chickens must be confined and are not permitted to run at large. A zoning permit and fee shall be required. In addition to these regulations, definitions have been added to part 12 of the zoning ordinance dealing with chicken coop, chicken hen, chicken run and chicken tractor.

Mr. Buckland moved that the Board of Supervisors adopt Ordinance # 1020, an amendment to the Code of Ordinances, Chapter 27, Zoning, Section 204, Uses, to add the use of domestic chickens as an allowable accessory use. Ms. Graef seconded the motion.

ROLL-CALL VOTE: Mr. Buckland: YES; Ms. Dininni: YES; Ms. Graef: YES; Mr. Miller: YES

### **2. AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AMENDING THE CODE OF ORDINANCES, CHAPTER 27, ZONING, IN PARTICULAR, PLANNED RESIDENTIAL DEVELOPMENT (PRD) DISTRICT, ELIMINATING ALL REFERENCES TO "PRE-FINAL" AND "PRE-FINAL DESIGN" WITHIN THE SECTION AND ELIMINATING §27-407.2.B(8) PRE-FINAL DESIGN SUBMISSION. ALSO, ADDING ADDITIONAL TENTATIVE PLAN APPROVAL REQUIREMENTS UNDER A PHASING PLAN.**

Provided with the agenda was a copy of the ordinance advertised for public hearing amending the Zoning Ordinance Chapter 27 Section 407 Planned Residential Development (8) Pre-Final Plan. Mr. Stolinis stated the Board authorized a public hearing on this ordinance on July 5, 2016. This ordinance amendment removes the current ordinance requirement for a PRD to submit a Pre-Final Design Submission. The Pennsylvania

Municipalities Planning Code (MPC) is the state law that authorizes municipalities to adopt zoning and land development regulations. The MPC has specific language governing PRD submissions, plan requirements and approval process. This language does not allow for a "Pre-Final Design Submission" process. The two steps allowed under the MPC is a Tentative Plan and Final Plan. Staff has incorporated provisions from the Pre-Final Design Submission into the Tentative Plan section of the ordinance so as not to lose important planning components germane to the PRD Plan. Staff has presented the amendment to the Township Planning Commission on two separate occasions and the Planning Commission has recommended the Board consider the amendment for public hearing.

Mr. Buckland moved that the Board of Supervisors adopt the Ordinance # 1021 amending the Code of Ordinances, Chapter 27 Section 407 Planned Residential Development. Ms. Graef seconded the motion.

ROLL-CALL VOTE: Ms. Dininni: YES; Ms. Graef: YES; Mr. Miller: YES; Mr. Buckland: YES

## **V. PUBLIC HEARINGS – RESOLUTIONS**

### **1. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AMENDING RESOLUTION 2015-36 BY ADDING A ZONING PERMIT FEE FOR A DOMESTIC CHICKEN STRUCTURE AS AN ACCESSORY USE.**

Provided with the agenda was a copy of the resolution adding a permit fee for domestic chickens as an accessory use. Mr. Kunkle stated that the resolution provides for a onetime \$25 permit fee.

Ms. Dininni asked if this permit fee would include a site visit. Mr. Kunkle replied that it would. Ms. Dininni asked for an estimate on the staff time required to do so. Mr. Kunkle replied that the paperwork for the permit would be roughly 30 minutes and depending on the location the onsite visit could take at most 45 minutes.

A Ferguson Township resident inquired about the domestic chicken permit process and the similarities to that of a shed application. Mr. Stolinis replied that there is an onsite visit with a shed application, and that this process is very similar.

Mr. Buckland moved that the Board of Supervisors adopt the Resolution # 2016-26 by adding a zoning permit fee for a domestic chicken structure as an accessory use. Ms. Graef seconded the motion.

Ms. Dininni asked if the \$25 fee is consistent with an accessory structure. Mr. Kunkle concurred that it was.

ROLL-CALL VOTE: Ms. Graef: YES; Mr. Miller: YES; Mr. Buckland: YES; Ms. Dininni: YES

### **2. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AMENDING THE 2016 TOWNSHIP BUDGET BY INCREASING EXPENDITURES FOR POLICE, PUBLIC WORKS, PARKS, ENGINEERING AND INFORMATION TECHNOLOGY.**

Provided with the agenda was a copy of the resolution for a budget amendment which was announced on July 5, 2016 and advertised on July 15, 2016. Mr. Kunkle stated, as provided for under the Home Rule Charter Article VII the current Township budget may be amended by the

Board by resolution. The resolution describes each account. In the General Fund there is an increase of \$42,760 in expenditures. In the Capital Reserve Fund there is a total of \$158,501 in expenditures. In the Transportation Improvement Program there was an increase of \$17,197. And in the Liquid Fuels Fund there is an increase of \$2,650. For further information, staff has attached a copy of the 2015 encumbrances carried over into 2016, which correlate with the Resolution Budget Amendment. In addition to these carry over encumbrances, staff has included an amendment for Contracted Tree Services to include an additional \$20,000 appropriation to address the Oak Wilt tree removal and treatment in the Park Hills area and \$25,000 of funding to provide for contracted street pruning in the fall of 2016. Mr. Kunkle gave an update on the Oak Wilt, the infected tree was removed on July 14<sup>th</sup> and 9 other trees were scheduled for injection. An offer was made to treat the Oak Wilt trees within 200 feet of the infected trees. With an agreement that there would be no tree spiking for trimming purposes and not to prune from April to November.

Ms. Graef moved that the Board of Supervisors adopt the Resolution # 2016-27 amending the 2016 Township Budget by increasing expenditures for Police, Public Works, Parks, Engineering and Information Technology. Ms. Dininni seconded the motion.

ROLL-CALL VOTE: Mr. Miller: YES; Mr. Buckland: YES; Ms. Dininni: YES; Ms. Graef: YES

## **VI. ACTION ITEMS**

### **1. PRESENTATION ON PINE HALL COMMONS TRADITIONAL TOWN DEVELOPMENT GENERAL MASTER PLAN – MR. MICHAEL PRATT**

Mr. Miller pointed out that this is not an action item, rather it is just an information item. Because there has not been a submission of a request for an amended master plan.

Provided with the agenda was a concept plan revising the Pine Hall Traditional Town Development Master Plan. Mr. Stolas stated that staff has been in contact with potential developers since early April to discuss the process of amending the current approved master plan.

Mr. Derek Anderson, a Partner with Residential Housing Development, reviewed considerations that were made. Some of these included; community needs, what would attract local businesses, entertainment options, green spaces, affordable housing, not planning for today but for the future, etc.

Mr. Peter Crowley stated their vision was to have a place that was best of class, had good walkable urbanism, creating a community that is multi-generational, and a space that meets the needs of the community. The plan options were reviewed in detail by Mr. Crowley. Some of the plans components included; for rent homes, multifamily/single family/single family attached homes, a town square, a grocery store, office buildings, restaurants, hotel, open spaces, clubhouses, etc. The new stormwater management requirements incorporated within the proposed plans

Mr. Salove, CEO of MSC Retail, stated that his firm is trying to update the original plans. Their goal is to make it a lasting asset for the community and for decades to come. Mr. Salove reviewed the retail stores that would be located within the development. He discussed the importance of the grocery store anchor. He stated it would be a gourmet grocery store that would appeal to a broader citizen base. Excluding the grocery store the other businesses located within the development will be small, and include a curated mix. Meaning the businesses won't all be chain restaurants, stores, etc. So that the development will be unique and draw in customers.

Mr. Buckland asked the developers if any of their previous developments have meet LEED Green Globes or the Living Building Challenge. Mr. Anderson replied that basically all of their developments are LEED certified. Mr. Buckland asked if they've ever done onsite renewable energy work. Mr. Anderson replied that they have not, however they are open to it. Mr. Buckland showed concern about losing the 61 acre upland hardwood lot. He stated that there are a lot of citizens that enjoy and use those woods.

Ms. Dininni asked for the feedback that was received from the Chamber of Business and Industry of Centre County and planning staff. Mr. Anderson replied that there was a need for additional office space, affordable housing, transportation, pedestrian access, hotels and changes to the stormwater management. Ms. Dininni inquired about the access points off of Blue Course Drive. Mr. Andersen stated that two of the entrances are there to support the retail section of the development. Mr. Miller stated that Blue Course Drive was always intended on being the access point to this development. Mr. Andersen showed interest in possibly installing a traffic light. Ms. Graef suggested making an entrance on the South side of the development to manage traffic and so that an existing light could be used. Mr. Michael Pratt stated that there is too big of a drop off, so that it would not be possible.

Ms. Dininni inquired about the amount of parking space for the retail stores. Mr. Salove gave a breakdown of the parking space and what it would be used for. He stated that the amount of parking shown is needed for the hotel, grocery store, office space, etc. Mr. Miller asked if structured parking has been considered, because he too is concerned about the amount of space the parking is taking up. Mr. Anderson replied that they would consider it.

Ms. Graef asked if the center buildings were exclusively rental properties and Mr. Anderson replied that they were. Ms. Dininni showed concern about there being too much student housing. The student housing adjacent to this development, (The Heights) has a 20% higher crime rate than the rest of the Township. Mr. Anderson stated that their experience has shown that the management of the development and security have a strong correlation with crime rate. Ms. Graef asked if there is anything in the ordinance or the TTD requirements that indicates a balance of for sale and for rent properties within the housing. Mr. Pribulka replied that there was nothing in the Zoning Ordinance that he or Mr. Stolas are aware of that puts a restriction on the number of owner occupied versus rental properties. Ms. Graef suggested that the homes be more knitted, between the for sale and for rent properties, in hopes of having a more diverse community. Ms. Dininni showed concern that the longtime residents of this development are being isolated, i.e. they are being placed on the outside of the development. She suggested that the for sale and for rent properties be reversed. Mr. Anderson stated that there is diversity in the populists and the types of housing provided. Mr. Crowley pointed out that the retail and all array of uses around the retail to create a vibrant community will start on day one. Where the for sale homes could possibly take a long time to sell therefore not making it feel complete. Ms. Graef encouraged the developers to upscale the center housing and make it young professional for rent housing instead of student rentals. Mr. Miller showed concern about the first few phases being focused on the student housing and that the for sale homes won't be built until a lot longer down the road if at all. He suggested not allowing 3 or more unrelated individuals in the homes located at the central location. Ms. Dininni asked for the planned time frame on each phase. Mr. Anderson replied that they are looking at a 5 to 7 year range for the entire development. Mr. Buckland commented that structured parking is vastly preferred. Mr. Buckland asked how many people could reside within the student housing portion. Mr. Anderson replied that over a 5 to 6-year period, the anticipation of an absorption around 1800 to 2000. Mr. Buckland showed concern as to whether the demand for that much student housing is needed. Mr. Anderson replied that there have been multiple studies done that support the demand. Mr. Buckland asked Mr. Anderson if he had built in other college towns previously. Mr. Anderson replied that he has.

Ms. Graef stated that in the developer's modification request, in regards to transportation network, at this time she would not support the allowing for front access to garages integral to townhouse structures, in hopes of keeping a town aspect. She suggested, narrowing the opening where people go into the courtyard by adding another housing unit, so it feels like a town. She recommended accessibility to public transportation through CATA, and a road for the bus to go directly to the town block for pickup and drop-off. In regards to diversity Ms. Graef hoped for more integration. In the response to staff comments letter, it's mentioned that higher buildings are not deemed to be desirable. Ms. Graef disagreed and stated that in the town center having buildings that are 3, 4 or 5 stories would create a sense of space that would make it feel like a town. Ms. Graef inquired about the setbacks and the sizes of the homes and stated that it might be helpful to see a detailed diagram. Ms. Graef also suggested having all fronts of homes facing the street. Mr. Graef asked as to why there is a difference between the for sale and for rent homes. Mr. Pratt replied that for rent homes are around mass parking lot areas with landscaping. Where for sale homes would have two discreet of street spaces, via garage and driveway.

Ms. Dininni asked for clarification of the location of both the commercial and office space. Mr. Anderson replied that the office space is along Science Park Drive and the commercial space being located on the other side. Ms. Dininni showed concern about people working in the office space having somewhere to get lunch. After discussion with Mr. Kunkle, Ms. Dininni recommended having a restaurant on the Science Park Road side of the development. Mr. Anderson replied that it may be difficult attracting a restaurant to that area, however he is interested in the idea.

Mr. Buckland supported Ms. Graef's idea of building up. Mr. Anderson asked for clarification that they are interested in 5 to 6 stories not 12 or more. Mr. Buckland concurred, and stated building up could help preserve more of the woodlot and be used for recreation. Township resident, Mr. Radzwich, shared his concern with student housing density and the loss of green space.

Township resident, Mr. Graef, suggested more mixed use buildings. He showed concern with the amount of student housing, the walkability, mobility of the development, and integrating transit into the design. He stated the amount of student housing will cause the development to be scarce 3 months out of the year.

Township resident, Mr. Hofelt, also shared his concern in losing the woodlot. He suggested working with the developers to save as much as possible. He stated that the recreation will fuel the economy within the development, it will draw people in that will use the retail stores.

Another Ferguson Township resident shared his concern for losing the woodlands and spoke about his personal attachment to it.

## **2. SECOND QUARTER FINANCIAL REPORT – MR. ERIC ENDRESEN, FINANCE DIRECTOR**

Provided with the agenda was an expenditure and revenue report prepared by the Finance Director, Mr. Endresen. The Township ended the year 2015 with \$1.6 million increase in Governmental Funds and a \$2million increase in the General Fund. Revenues exceeded budget and expenditures were under budget overall. Mr. Endresen updated the Board on the financial status of the Township. The Township is collecting sufficient revenues to support the current expenditures. Cash balances have increased in comparison to last year. 94% of the real estate taxes have been collected. Transfer tax collected are exceeding budget. Remaining taxes are on par to meet budget. The Township received \$191,988 in a health insurance rebate. Some of the purchases made included; a Chevy Equinox, a Tahoe, replacement software for Docuware,

play equipment for Tudek Park, chain link fence at Silvi Baseball Complex field along with signal control board components and a tarp for the large tandem excel truck.

Ms. Dininni asked why the Township had the big increase in transfer tax. Mr. Endresen replied that it was due to a high number of parcels being sold.

### **3. TOWNSHIP STRATEGIC PLAN PROGRESS REPORT – MR. DAVID PRIBULKA, ASSISTANT TOWNSHIP MANAGER**

Staff prepared an update for the Board on progress made toward the current goals, objectives, and action items outlined in the 2014 Ferguson Township Strategic Plan. The plan identifies a series of ten goals and associated objectives and action steps that were identified by the Board of Supervisors as critical in achieving the Township's Mission and Vision Statements. Last adopted in 2014. Mr. Pribulka reviewed the achievements and opportunities of the ten goals. Goal 1, Ferguson Township strives to be financially stable and capable of funding the Township's resource demands for immediate and long-term sustainability. Goal 2, Ferguson Township will maintain adequate staffing and expertise to meet the needs of a growing population. Goal 3, Ferguson Township endeavors to be a model of community and economic development in the Centre Region. Goal 4, Ensure service delivery in Ferguson Township is sufficient to accommodate growth, addresses new concerns of the community, and is provided at the lowest possible cost to residents. Goal 5, ensure Ferguson Township has adequately zoned land to accommodate current and future growth. Goal 6, Ferguson Township will utilize both traditional and new methods to improve communications and encourage involvement from residents in local government processes. Goal 7, to have the Ferguson Township Police Department recognized as an accredited law enforcement agency by the Pennsylvania Police Accreditation Coalition. Goal 8, Ferguson Township will continue to actively participate in regional programs that have a demonstrable positive impact on cost and quality of service delivery. Goal 9, Ferguson Township will strive to be prepared to respond to unpredictable events to ensure minimal disruption of services. Goal 10, Ferguson Township hopes to maintain some of the most pristine open space and developed parks in Pennsylvania. All goals either went up or remained the same in percentage of completeness. Mr. Pribulka stated that the plan is available on the Township website.

Ms. Dininni requested that the focus of the strategic plan be more on specific action steps. Steps that can be checked as completed or not completed. Mr. Pribulka replied that the way the percentage of completeness was calculated was by having a tracker that was distributed to all department heads. Each department head then checked those specific action steps as completed or not. So the percent of completeness relates back to those specific action steps. Ms. Dininni asked if that information could be provided before the strategic plan meeting. Mr. Buckland stated there is a really low cost per resident being roughly \$30. He showed concern about the expenditure if students are included in that number.

### **4. REVIEW OF 2017-2021 COUNCIL OF GOVERNMENTS CAPITAL IMPROVEMENT PROGRAM**

Ms. Dininni moved that the Board of Supervisors move the discussion to the next Board of Supervisors Regular Meeting. Mr. Buckland seconded the motion. The motion passed unanimously.

### **5. REVIEW OF REGIONAL RECORDS MANAGEMENT AND MOBILE COMPUTER SYSTEM OWNERSHIP AGREEMENT - DIANE CONRAD, POLICE CHIEF**

Provided with the agenda was a copy of an agreement for the Regional Records Management and Mobile Computer System Ownership (RM/MC) this agreement will be considered for adoption under the Intergovernmental Cooperation Act 180. Chief Conrad stated the new

agreement will replace a previous RM/MC agreement adopted by the Township on September 15, 2008. The RM/MC system is a records data management program that has been universally used by the Centre Region Municipal Police Departments and the Penn State University Park Police Department. It is an integral part of the Computer Aided Dispatch (CAD) owned and updated by the Centre County Emergency Communications Center. The current software has reached its useful life and is no longer being supported by the software developer. Over the past several months the Centre Region Police Chiefs in corporation with the University have issued a request for proposals evaluated 3 potential RM/MC software firms and have selected a software provider. One of the major differences in the new agreement as compared to the previous agreement is the distribution of costs. The universities share has increased significantly since this will be a system used across all university campuses and incorporates reporting requirements associated with the Query Act. The majority of the agreement will remain the same as the 2008 agreement with only a few changes. Some of these changes include; the name change of the vendor, costs will change, additional language added in regards to cyber protection, technical changes, etc.

Mr. Miller asked if all of records are held on the one server. Chief Conrad replied that they are but that they are also backed up.

#### **6. RECEIVED PETITION FOR TRAFFIC CALMING STUDY ON EAST PARK HILLS AVENUE**

Provided with the agenda was a petition requesting a traffic calming study, a portion of East Park Hills Avenue from Circleville Road to Park Lane. Mr. Kunkle stated, on February 2, 2015 the Township BOS adopted 2015-05, a copy of which was enclosed with the agenda. This resolution established a traffic calming policy. The process for a traffic calming study begins with a petition of at least 10 residents that support this request and allows the Board at its sole discretion to forward the request to the Public Works Director for action or deny the request. This petition was signed by 14 residents. The Public Works Director will then determine whether or not the street qualifies for traffic calming and if so a traffic calming study will be initiated.

Ms. Dininni moved that the Board of Supervisors refer the petition for a traffic calming study to the Public Works Director for review and determination. Mr. Buckland seconded the motion. The motion passed unanimously.

#### **7. APPROVAL OF JUNE 2016 VOUCHER REPORT**

Ms. Dininni moved that the Board of Supervisors approve the June 2016 voucher list. Mr. Buckland seconded the motion. The motion passed unanimously.

#### **8. CONSENT AGENDA**

- a. June 2016 Treasurer's Report
- b. 2016-C8 Invoice 49079
- c. 2016-C8 Invoice 89201

Ms. Dininni motioned to approve the consent agenda. Mr. Buckland seconded the motion. The motion carried unanimously.

### **VII. REPORTS**

#### **1. Manager**

Mr. Kunkle reviewed the times and dates of the upcoming community meetings on the Strategic Plan update. The meetings will be facilitated by Peter Marshall and Associates. The results of the meetings will be used to assist the Board of Supervisors in updating the Strategic Plan at a scheduled Worksession on September 10. Mr. Kunkle informed that a Coffee and Conversation was held on Friday July 15<sup>th</sup> at the Naked Egg Café. Mr. Pribulka and Chief Conrad attended



the Coffee and Conversation. Mr. Pribulka stated that there was a wide range of topics including; the opioid crisis, police radar bill, street trees, and the strategic plan work sessions. Mr. Kunkle provided a hand out to the Board from Spring Creek Watershed, concerning chloride in Spring Creek. Mr. Kunkle reminded the Board that the Centre County Economic Summit is to be held on July 19<sup>th</sup>.

Ms. Dininni asked if DEP will be in town on 7/19/16 for MS4 Training, and if so if it was open to the public. Mr. Kunkle stated that DEP wouldn't be in town and the training was in Lewisburg.

## **2. Planning & Zoning Director**

Mr. Stolinis stated that the Ferguson Township Planning Commission met on July 11<sup>th</sup> where they discussed the Crossings at State College Specific Implementation Plan. Staff, Consulting Engineers, Regional Planners, Fire Chief, COG Recycling and Refuse, CATA, Township Arborist, Tree Commission, Solicitor, and Traffic Engineer plan to have comments back to the Township Community Planner by July 21, 2016 after reviewing the Plan. The current active plans in the Township included; Specific Implementation Plan – The Crossings at State College, Dunkin' Donuts/Weis Gas-N-Go Land Development Plan, CSC Northland/Proposed Commercial Development-Buffalo Wild Wings/Corner of North Atherton and Blue Course Drive, Bowman Subdivision/486 Circleville Road, The Cottages at State College Final PRD/Whitehall Road and Blue Course Drive, Whitehall Road Regional Park, State College Alliance Church and Foxpointe PRD Section 1D – Hunter's Chase Phase 6. Mr. Stolinis updated the Board on the Sourcewater Protection Work Group. He stated the Work Group will continue with the land use discussion as staff develops a framework draft of the ordinance.

Ms. Dininni inquired about the State College Alliance Church, and how close they were to implementing their plan. Mr. Stolinis stated they have started and already began moving dirt. Mr. Stolinis pointed out that it was submitted before the new stormwater management regulations.

## **3. Chief of Police**

Chief Conrad reported that the crime statistics for the month of June were down by 4 compared to last year, but up by 4 for the overall year. Thefts were down due to students leaving, but assaults were up. Part II crimes are down by 5 for the month, and down by 20 for the year. Other calls to service are up slightly for the month and year to date. All other activities being, traffic citations, parking tickets, traffic stops, criminal arrests, supplements and hearings are down both for the month and year to date. The 12<sup>th</sup> Crisis Intervention Team training was held June 13<sup>th</sup>-17<sup>th</sup>. One of the Departments officers attended the week long training. The prescription drug drop box was opened for service on June 21<sup>st</sup>, and 40 pounds was collected to date. Chief Conrad announced that on July 26<sup>th</sup> at 7pm the Town Hall is having a meeting on the heroin and opioid crisis in Centre County, and everyone is welcome to attend.

Mr. Buckland asked Chief Conrad to comment on minority and police relations as it relates to the community initiative. Chief Conrad replied that there is a Campus Community and Unity Group which is a collection of residents, people from the university, and students. This group has many goals, one goal being finding ways to celebrate diversity and addressing concerns of the community.

## **4. COG Committee Reports**

### **a. Finance**

Mr. Miller stated the Finance Committee met on July 7<sup>th</sup>, discussed was the municipal involvement in PA municipal health insurance co-op, the COG program plan, 2017 to 2021 COG CIP, the August finance committee meeting, and the authorization to open a bank account at first national bank.

**b. Human Resources**

Mr. Miller stated the main topic of discussion at the Human Resource meeting was that the HR Officer Ms. Amanda Murtha will resign on July 8<sup>th</sup> and Ms. Rebecca (Becca) Pettit was appointed in her place.

**c. Parks Capital**

Ms. Graef stated on July 14<sup>th</sup> the Parks Capital meeting was held at a joint meeting with Centre Region Parks & Recreation Authority Board. Whitehall road regional parklands was discussed. Stahl-Sheaffer Engineering presented a draft access study that offered a couple options of access roads. In discussion the group decided that at the next COG Forum all the municipalities will be requested to answer a series of questions. There was also a brief discussion on the hotel room tax update and the Regional Parks & Recreation Comprehensive Plan.

**d. Public Safety**

Ms. Dininni stated the Public Safety meeting was held on July 12<sup>th</sup>. An infectious disease presentation was given by Ms. Shelley Haffner that discussed the need for a local infectious disease response plan. Staff updates included; code administration, fire protection and emergency management. The University Airport was also briefly discussed in regards to emergency management.

**VIII. CALENDAR ITEMS – JULY / AUGUST**

Mr. Miller reminded the Board that on August 1, 2016 at 6pm in Conference Room 2 - Baker Tilly Training on Financial Statements

**IX. MINUTES**

**1. July 05, 2016 Board of Supervisors Regular Meeting**

Ms. Dininni asked that two corrections be made to the minutes. The first correction being under X. Adjournment; 'Mr. Miller adjourned the regular meeting to an executive session on personnel at 10:28pm.' To an executive session on personnel should be removed. The second being under VIII 4a; 'Mr. Miller replied no but that the vote will be at a public meeting.' Ms. Dininni stated that the meeting was open to the public just not the executive portion.

Ms. Dininni moved that the July 05, 2016 minutes be approved as amended. Mr. Buckland seconded the motion. The motion passed unanimously.

**2. July 06, 2016 Board of Supervisors Worksession**

Ms. Graef moved that the July 06, 2016 minutes be approved. Mr. Miller seconded the motion. The motion passed unanimously.

**3. July 12, 2016 Board of Supervisors Regular Worksession**

Ms. Dininni asked that a clarification be made to the minutes. Under V.h 'Ms. Dininni inquired about the Park Master Plan updates.' Ms. Dininni clarified she was asking about the total overall plan.

Ms. Graef moved that the July 12, 2016 minutes be approved as amended. Ms. Dininni seconded the motion. The motion passed unanimously.

**X. ADJOURNMENT**

Ms. Dininni made a motion to ADJOURN the meeting. Ms. Graef seconded the motion.

With no further business to come before the Board of Supervisors, Mr. Miller adjourned the regular meeting at 10:45 pm.

Respectfully submitted,

A handwritten signature in black ink, reading "Mark A. Kunkle". The signature is written in a cursive style with a horizontal line underneath it.

Mark Kunkle, Township Manager  
For the Board of Supervisors

Date approved by the Board: 08/02/2016