

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Monday, April 18, 2016
7:00 pm

I. ATTENDANCE

The Board of Supervisors held its second regular meeting of the month on Monday, April 18, 2016 at the Ferguson Township Municipal Building. In attendance were:

Board: Steve Miller

Janet Whitaker

Peter Buckland

Rita Graef

Laura Dininni

Staff: Mark Kunkle, Township Manager

David Pribulka, Assistant Township Manager

Dave Modricker, Director of Public Works

Ray Stolas, Director of Planning & Zoning

Diane Conrad, Chief of Police

Eric Endresen, Director of Finance

Others in attendance included: Heather Bird, Recording Secretary; Lewis Steinberg, Sue Mascolo, Ron Woodhead, Rick Bair, Kelli Hoover, Cathi Alloway, Tom Songer, John Sepp, Andy McKinnon, Daniel Foster,

II. CALL TO ORDER

Mr. Miller called the Monday, April 18, 2016, regular meeting to order at 7:00 pm.

III. CITIZEN'S INPUT

Kelli Hoover, resident, spoke about prohibiting blasting in wellhead protection areas.

IV. ABC REPORTS

1. LEWIS STEINBERG, SCHLOW LIBRARY

Mr. Steinberg stated Schlow recently hosted a breakfast in appreciation of its volunteers. The core business of the library continues to be loaning and lending media for information. Over the years the trend has shown an increase in readership growth. Print is still the most popular method of reading for the library. The e-book use is continuing to grow. There are over 11,000 e-books available for loan through the library. Last year approximately 29,000 people attended programs offered and over 100,000 people came to the library to utilize the Wi-Fi offered within the library. Comparable to other libraries the municipalities contribution is lower due to the significant community contributions received and the state funding provided. The library was recently named the beneficiary of four estates.

2. SUE MASCOLO, CENTRE REGION PARKS AND RECREATION AUTHORITY

Mr. Ron Woodhead stated this coming Friday at 10 am there will be a ceremony at Millbrook Marsh for COG and the participating municipalities to receive three awards. He encouraged people to attend.

Ms. Sue Mascolo stated 1,078 season passes for the pools for 2016 have been sold. Two pools will open on Saturday, May 28th. The new climbing wall at Welch pool will be in service at that time. There are a range of summer camps offered through Centre Region Park and Recreation that are currently full with waiting lists. These include three new camps for 2016. The sport leagues remain very popular with four softball leagues including 52 teams. There are plans for a summer bocce league with approximately 18 teams. In the fall there are approximately 192 people playing flag football and another 40 plus playing in the fall bocce leagues. As of today there are 15 softball leagues and youth baseball tournaments scheduled for Oak Hall Park and Hess Fields. These will involve both local and visiting games. This spring the agency will be planting 431 remembrance trees and installing 69 memorial benches. Millbrook Marsh Nature

Center is scheduled to host 2,182 school students for spring field trips. The new senior center location has seen a drastic increase in participants.

Ms. Dininni asked what Ferguson Township park that hosts the most programs. Ms. Mascolo stated she does not have the actual numbers but she would say Tudek Park.

V. PUBLIC HEARINGS – ORDINANCES

- 1. A PUBLIC HEARING ON AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, AMENDING THE CODE OF ORDINANCES AS FOLLOWS: A. STREET ACCEPTANCE AND MOTOR VEHICLE REGULATIONS - THE LANDINGS PHASE 1A (1) AMENDING APPENDIX H, STREETS AND SIDEWALKS, BY ACCEPTING THE FOLLOWING DEED OF DEDICATION: FROM THOMAS SONGER AND S&A CUSTOM BUILT HOMES, INC., NOW KNOWN AS S&A HOMES, INC., T/D/B/A JOHNSON FARM ASSOCIATES, A PENNSYLVANIA GENERAL PARTNERSHIP, TO THE TOWNSHIP OF FERGUSON, (2) CHAPTER 15, SECTION 15-201, MAXIMUM SPEED LIMITS, RELATING TO CERTAIN STREETS BY (A) DELETING ON AND ALONG HAWKNEST ROAD THE 25 MILE PER HOUR SPEED LIMIT BETWEEN PARK CENTER BOULEVARD AND THE TEMPORARY CUL-DE-SAC; (B) ADDING AND ESTABLISHING A 25 MILE PER HOUR SPEED LIMIT ON HAWKNEST ROAD BETWEEN PARK CENTER BOULEVARD AND RAVEN HOLLOW ROAD; (C) DELETING ON AND ALONG RAVEN HOLLOW ROAD THE 25 MILE PER HOUR SPEED LIMIT BETWEEN PARK CENTER BOULEVARD AND THE TEMPORARY CUL-DE-SAC; AND (D) ADDING AND ESTABLISHING A 25 MILE PER HOUR SPEED LIMIT ON RAVEN HOLLOW ROAD FROM PARK CENTER BOULEVARD AND HAWKNEST ROAD; (3) CHAPTER 15, SECTION 15-214, STOP INTERSECTIONS, BY ESTABLISHING A STOP INTERSECTION ON RAVEN HOLLOW ROAD AT THE INTERSECTING OR THROUGH STREET KNOWN AS HAWKNEST ROAD FOR TRAFFIC TRAVELING IN THE WEST DIRECTION. B. STREET ACCEPTANCE AND MOTOR VEHICLE REGULATIONS -HUNTER'S CHASE PHASES 8 AND 10 (1) AMENDING APPENDIX H, STREETS AND SIDEWALKS, BY ACCEPTING THE FOLLOWING DEED OF DEDICATION: FROM S&A CUSTOM BUILT HOMES, INC., NOW KNOWN AS S&A HOMES, INC., A PENNSYLVANIA CORPORATION, TO THE TOWNSHIP OF FERGUSON, (2) CHAPTER 15, SECTION 15-201, MAXIMUM SPEED LIMITS, RELATING TO CERTAIN STREETS BY ADDING AND ESTABLISHING A 25 MILE PER HOUR SPEED LIMIT ON FOX BERRY RUN ROAD BETWEEN HARVEST RUN ROAD AND RED WILLOW ROAD; (3) DELETING ON AND ALONG RED WILLOW ROAD A 25 MILE PER HOUR SPEED LIMIT BETWEEN PRAIRIE ROSE LANE AND THE TEMPORARY CUL-DE-SAC; (4) ADDING AND ESTABLISHING A 25 MILE PER HOUR SPEED LIMIT ON RED WILLOW ROAD FROM PRAIRIE ROSE LANE AND THE END OF THE STREET; (5) CHAPTER 15, SECTION 15-214, STOP INTERSECTIONS, BY ESTABLISHING A STOP INTERSECTION ON FOX BERRY RUN ROAD AT THE INTERSECTING OR THROUGH STREET KNOWN AS HARVEST RUN ROAD FOR TRAFFIC TRAVELING IN THE EAST DIRECTION; AND, (6) BY ESTABLISHING A STOP INTERSECTION ON FOX BERRY RUN ROAD AT THE INTERSECTING OR THROUGH STREET KNOWN AS RED WILLOW ROAD FOR TRAFFIC TRAVELING IN THE WEST DIRECTION.**

Ms. Whitaker made a motion to adopt Ordinance 1013 amending Appendix H Street Acceptance and Chapter 15 Motor Vehicle Regulations accepting streets and motor vehicle regulations in The Landings Phase 1A and Hunter's Chase Phases 8 and 10. Mr. Buckland seconded the motion.

ROLL-CALL VOTE: Ms. Dininni: YES; Ms. Graef: YES; Mr. Miller: YES; Ms. Whitaker: YES; Mr. Buckland: YES

2. **A PUBLIC HEARING ON AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AMENDING THE CODE OF ORDINANCES, CHAPTER 10, HEALTH AND SAFETY, PART 1 GRASS, WEEDS AND OTHER VEGETATION AS FOLLOWS: REPLACING THE WORD "GRASS" WITH THE WORDS "TURF GRASS" THROUGHOUT THE ORDINANCE; REMOVING 10-101.D; RENUMBER THE ORDINANCE TO ADD SECTIONS 10-103 (MANAGED NATURAL LANDSCAPES), 10-104 (DEFINITIONS), 10-105 (LANDOWNERS' RIGHTS AND RESPONSIBILITIES).**

Mr. Buckland made a motion to adopt Ordinance 1014 amending Grass, Weeds and other vegetation in Chapter 10 of the Code of Ordinances. Ms. Graef seconded the motion.

ROLL-CALL VOTE: Ms. Graef: YES; Mr. Miller: YES; Ms. Whitaker: YES; Mr. Buckland: YES; Ms. Dininni: YES

3. **A PUBLIC HEARING ON AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AMENDING THE CODE OF ORDINANCES, CHAPTER 27, ZONING, IN PARTICULAR, THE TRADITIONAL TOWN DEVELOPMENT (TTD) DISTRICT, TO ELIMINATE PERSONAL CARE HOMES FROM PROHIBITED USES AND RESTRICT THE CONVERSION OF RESIDENTIAL BUILDINGS INTO PERSONAL CARE HOMES OR ASSISTED LIVING FACILITIES WITH NO LESS THAN 30 BEDS; UPDATE THE EXISTING DEFINITION FOR PERSONAL CARE HOME; ADD A DEFINITION FOR ASSISTED LIVING RESIDENCE; AND INCLUDE PERSONAL CARE HOME AND ASSISTED LIVING RESIDENCE IN RESIDENTIAL USES WITHIN THE TRADITIONAL TOWN DEVELOPMENT SECTION OF THE ZONING ORDINANCE.**

Mr. Miller stated he found a typo within the ordinance as advertised. Typically, this would need to be identified but not re-advertised again for public hearing. The nature of this typo creates an uncertainty in the interpretation of the ordinance and will require the ordinance to go through the process again and be advertised again for public hearing.

Ms. Dininni made a motion to return the ordinance to the Planning Commission for correction. Ms. Graef seconded the motion. The motion passed unanimously.

4. **A PUBLIC HEARING ON AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AMENDING THE CODE OF ORDINANCES, CHAPTER 27, ZONING, IN PARTICULAR, THE NEIGHBORHOOD SHOPPING CENTER SECTION OF THE PLANNED RESIDENTIAL DEVELOPMENT DISTRICT, TO INCLUDE: GROCERY STORES UP TO 60,000 SQUARE FEET AS A CONDITIONAL USE; INCLUDE PROFESSIONAL SERVICES, RETAIL IN GENERAL, ENGINEER, EXERCISE FACILITY, GYM, AND SPORTS TRAINING FACILITIES; ALLOW DRIVE THROUGH SERVICES FOR APOTHECARY/PHARMACY USE, RESTAURANTS, AND ADMINISTRATIVE OR FINANCIAL OFFICES; INCLUDE DEFINITION FOR GROCERY STORE; AND PERMIT CHILD DAYCARE/PRESCHOOLS AS A CONDITIONAL USE WITHIN THE PRD.**

Ms. Whitaker made a motion to adopt ordinance 1015 amending Chapter 27, Zoning, Section 407 Planned Residential Development amending provisions for the Neighborhood Commercial uses. Ms. Graef seconded the motion.

Mr. Songer stated that their suggestions were included in the ordinance. He does believe this will fit the area very well and allow for the construction of a grocery store

Ms. Dininni stated she does not see the benefit of the inclusion of a drive thru in in this area. She does see the benefit of having a walkable neighborhood. She would like the plans to include precautions with the design for pedestrians and traffic in the area. Mr. Songer stated the

plan will go before the Planning Commission and Board for a conditional use approval and these items can be reviewed at that time.

ROLL-CALL VOTE: Mr. Miller: YES Ms. Whitaker: YES; Mr. Buckland: YES; Ms. Dininni: YES; Ms. Graef: YES

VI. COMMUNICATIONS TO THE BOARD

Mr. Buckland stated he received communications on the stormwater ordinance, the ReFarm cafe and local media.

VII. ACTION ITEMS

1. PRESENTATION OF 2015 AUDIT – MR. RICK BAIR, BAKER TILLY

Mr. Bair presented the 2015 audit results. He stated this presentation is part of the required communications to the Board of Supervisors on the audit. As auditors they are to express an opinion on the financial statements of the audit. Part of the process is to give reasonable but not absolute assurance that the books and records fairly present the financial position of the Township. They also review the internal controls of the Township but do not express an opinion on the internal controls. One of the elements imbedded into financial statements is accounting estimates. Some of the significant estimates are taxes and expected useful life of the property and equipment. There were no significant audit adjustments. The audit ran smoothly with no disagreements with management no problems with completion of the audit. There are many different types of audits. A financial statement audit is what was completed for the Township following generally accepted auditing standards. An unmodified opinion is given, which is the highest level of assurance that can be given. A financial statement analysis has no simple measure of operations it looks at budgetary integrity and general fund balance as a common benchmark. From a budget prospective the Township exceeded its revenues by 13.2% and the expenditures were 10.9% under budget. At December 31, 2015 the general fund balance was \$6.9 million which is a healthy fund balance for a Township to have. The tax revenues are by far the most significant source of revenues for the Township. The Township has the same expense sources year to year. In summary the general fund balance is sound and no material weaknesses were noted. The Township plans to submit the CAFR to GFOA by the June deadline.

2. 2016 FIRST QUARTER FINANCIAL REPORT – MR. ERIC ENDRESEN, DIRECTOR OF FINANCE

Mr. Endresen presented the first quarter financial report. He began by reviewing cash basis versus accrual accounting. Cash basis is what we do day in and day out and at the end of the year an accrual basis is determined which means expenses that are paid for in the new year but accounted for in the prior year. There are different kinds of reports including balance sheets which determine what we have at any given time during the year and financial statements are done quarterly and at year end. The tax revenue is lower this time of year because the tax bills do not go out to property owners until March 1st. The Earned Income tax is the largest revenue source of roughly \$6 million a year. With the Local Services Tax, the Township gets \$47 of the total \$52 collected. The transfer taxes show a nice spike at beginning of year and is based on the sale of properties within the Township. Some key receipts for the quarter include a large transfer tax in January, state liquid fuels money, the Cecil Irvin Park grant funding and a recycling grant for a grapppler truck. Some key expenditures for the quarter included the West College Avenue streetscape project, the Township salt supply for the year, replacement of a long term Finance/Administrative employee and a new police officer started the academy.

3. TERRACED STREETSCAPE DISTRICT ORDINANCE AMENDMENT

Mr. Stolas stated the draft ordinance amendment will amend Section 703, Terraced Streetscape District by allowing for child daycare and preschool uses within the district. Also included in the draft amendment is a definition of preschool. The Township received an

ordinance amendment application from Mr. and Mrs. Robert Johnson on February 17th. The proposed amendment has been reviewed by the Ferguson Township Planning Commission and Centre Regional Planning Commission, and each body has recommended approval of ordinance amendment. Furthermore, the Centre County Office of Planning & Community Development has been requested to provide comment on the draft but has not yet responded. In addition, Township Solicitor, Joe Green, felt the amendment was appropriate and suggested an addition as follows: Under Section 2 – in addition the Board of Supervisors may impose other reasonable conditions which it deems appropriate in a given case pursuant to the authority granted by the Municipalities Planning Code and the Ferguson Township Zoning Ordinance. This would be advertised for a May 16th public hearing.

Ms. Graef made a motion to authorize for public hearing the ordinance amending Chapter 27, Zoning, Section 703, Terraced Streetscape District. Ms. Whitaker seconded the motion. The motion passed unanimously.

4. REAL ESTATE TAX REFUNDS, TAX PARCELS #24-023-507-0713, 24-023-507-0714, 24-023-507-0715 AND 24-023-507-0716

Mr. Kunkle stated the Board received the copies of the letters from the Centre County Assessment Office advising the Township that properties are due a refund as a result of a correction to the square footage calculation of those properties. The amounts due are as follows: Marica S. Tacconi \$142.77, Florella J. Gorman \$142.77, Ruth F. O'Connor \$142.77 and John E. & Lois J. Binney \$166.56.

Ms. Whitaker made a motion to approve a refund of Township Real Estate Taxes to Marica S. Tacconi, Tax Parcel #24-023-507-0713, in the amount of \$142.77; Florella J. Gorman, Tax Parcel #24-023-507-0714, in the amount of \$142.77; Ruth F. O'Connor, Tax Parcel #24-023-507-0715, in the amount of \$142.77; and John E. & Lois J. Binney, Tax Parcel #24-023-507-0716, in the amount of \$166.56. Ms. Dininni seconded the motion. The motion passed unanimously.

5. DISCUSSION ON TRAINING ON ROBERT'S RULES OF ORDER

Mr. Miller proposed engaging Dr. Daniel Foster to teach the Board how to handle meetings more efficiently under Robert's Rules of Order. Ms. Whitaker asked where the money will come from for this. Mr. Kunkle stated it will come from an uncommitted expense account in the budget. Ms. Dininni asked if the training was for the full Board. Mr. Miller confirmed it will be for all Board members.

Ms. Graef made a motion authorize staff to execute a contract with Dr. Daniel Foster to provide training to the Board of Supervisors on Robert's Rules of Order in an amount not to exceed \$2,000. Ms. Dininni seconded the motion. The motion passed unanimously.

6. SUBURBAN PARK SANITARY SEWER REPLACEMENT AND RELOCATION PROJECT - UAJA

Mr. Kunkle stated Board members had some previous discussion on relocating the sewer service line in Overlook Heights, Suburban Park. Currently the sewer service in Overlook Heights is a back lot sanitary collection system and the lines in Overlook Heights have been replaced over the last few years. This year they are looking at replacement of the existing line running along the back of the residential lots along Suburban Avenue and through Suburban Park. The idea is to remove the multiple lines through the park. The easement area would be for the construction and future maintenance of that system.

Mr. Cory Miller, UAJA, stated the projected start date, if authorized, would be sometime in July

permit pending. He asked for Board approval on the alignment so that UAJA can get the permit from DEP to construct the sewer line. The details of the easement agreement can be finalized over the next couple months.

Mr. Modricker asked if the easement language would include abandoning the existing easement. He stated that at an earlier meeting Mr. Cory Miller indicated the possibility of participating in a project on reconstructing the stormwater and construct BMPs in the park. Is this appropriate to have that included in the easement agreement. Mr. Cory Miller stated that UAJA would eliminate the cost of replacing the lines through the park and would be perfectly fine with working with Ferguson Township on stormwater improvements.

Mr. Modricker stated he just met with the Tree Commission on this issue. This design looks like there is approximately a dozen trees impacted in the 34 feet between the property line and location of the sewer main. The easement is wider so will this allow for future border plantings in the park. Mr. Cory Miller stated that all UAJA want is no trees within 10 feet of the center of the sewer line. The easement is needed because of the laterals to the homes. Mr. Cory Miller stated that only nine mature trees that should be affected by the project and UAJA always replaces a tree that is taken down.

Ms. Graef made a motion granting preliminary approval to UAJA for sanitary sewer relocation and replacement in Overlook Heights and Suburban Park subject to the conditions recommended by staff. Mr. Buckland seconded the motion. The motion passed unanimously.

7. DISCUSSIONS ON COG PRIORITIES

This is to identify any questions for the committees prior to the May General Forum meeting.

Centre Region Parks and Recreation Authority Board

No questions or comments

Parks Capital Committee

Ms. Graef stated the committee made an update to their priorities at their last meeting April 14th the updates included the following:

First section, second paragraph after introduction – further clarifies the following factors have contributed to some shared processes with the authority to meet that common goal with (1) operational costs of regional projects and (2) the extended duration of constructing these projects and (3) the teamwork necessary to reach the goal (mentioned in the introduction).

How does the committee believe these project should be ranked in importance for the 2017 budget – the primary candidates were re-ordered (a) engage a consultant (b) begin to develop a regional park comprehensive plan (c) review the phase one projects and items d and e remain in same order.

Ms. Dininni asks Ms. Graef to make synopses of the change that was in item 2.

Ms. Graef replied regarding the priorities and how they should be ranked in terms of importance in the upcoming budget. The comprehensive plan was moved up, but engaging a consultant was left first in the ranking. The logic was based around the fact that this is something that is already being done anyway, therefore it will be done in the future.

Ms. Dininni asks for clarification that what she has as number 2 now, will in fact be letter C in the new revision. Mr. Miller and Ms. Graef assure Ms. Dininni that was correct. It was clarified that what is now B and C (previously 1 and 2) are just switching places.

Ms. Dininni possess the question/concern that Question 1 and 2 are talking about two different years, 2016 and 2017. Ms. Graef replied that question 2 would be referring to the 2017 budget.

Ms. Dininni asked for clarification on how number one and number two are related? She asked if the comprehensive plan is prioritized in item 2, and how that would then relate to 1B (to develop and recommend a funding strategy for planning development operation of regional park facility to the General Forum). She further asked how are those operationally relating.

Mr. Miller replied that he believes the first question is really posed more as a long term look. What are the priorities of this committee overall? And then the second question is for 2017.

Ms. Graef agreed with Mr. Miller, and stated she doesn't think this is just focused on 2016 because of the fact that we are already a quarter of the way through 2016.

Ms. Graef stated that one of the basic conversations that came out of the committee discussions is what are the roles and responsibilities of the parks capital committee versus the authority, and that is what's reflected in the introduction as well. In response to 1B what does the committee believe its priorities should be includes a priority to develop and recommend a funding strategy for parks capital projects. As the budget is looked at, specifically in 2017, an important component of that is having a comprehensive plan by which will help guide the strategy.

Ms. Dininni asks if once the comprehensive plan is in place if it would feed back into the information in 1B.

Ms. Graef replied that it would, however a funding strategy will have to be developed parallel to having that comprehensive plan.

Mr. Buckland asked that a question to be included – What sort of role does the committee play in cost overruns such as with the senior center.

Schlow Centre Region Library

No comments or questions

Transportation and Land Use Committee

Ms. Whitaker stated that so far they have been consistent in their planning.

Public Services and Environmental Committee

No comments or questions

8. APPROVAL OF MARCH 2016 VOUCHER REPORT

Ms. Whitaker made a motion to APPROVE the March 2016 voucher report. Ms. Dininni seconded the motion. The motion passed unanimously with Ms. Graef abstaining from check 4806 and 7320 due to a conflict of interest.

9 CONSENT AGENDA

Ms. Dininni made a motion to APPROVE the Consent Agenda. Ms. Whitaker seconded the motion. The motion passed unanimously.

VIII. REPORTS

1. Manager

Mr. Kunkle stated that over arts festival weekend Harner Farm plans to host a chainsaw carving event and it has been determined no permit is required for this event. No parking problems are anticipated. This is the first time for such an event. The Planning Commission invited the Board

for a joint worksession on May 9th at 7pm for further discussion on the affordable housing issues.

Mr. Pribulka stated that on April 7th he and Mr. Miller attended a meeting with Penn State athletic director to receive a presentation on the universities planned alcohol sales. The Blue/White golf courses would be the affected in Ferguson Township. The intent is to submit the request in May to Board of Trustees. These sales would not be permitted at intercollegiate events.

Mr. Kunkle stated the Township has a certified safety committee that is part of the Township's overall loss control efforts. Annually, because the safety committee is certified by the Commonwealth, the Township is eligible for a 5% reduction in their Workers Compensation insurance premiums. Tonight Mr. Kunkle informed the Board of this in order to meet one of the seven loss control standards which requires the governing body be supportive of the township's loss control efforts.

2. Public Works Director

Mr. Modricker stated the public works department is requesting consideration by the Board to eliminate their curbside leaf and brush collection in the winter months of December, January, February and March because collection is sparse. The collection will resume in April. The Board consensus was to permit this suspension for those months as long as collection would be provided for a major storm event.

The West College Avenue streetscape right-of-way post condemnation settlement agreements are in progress. The Piney Ridge roadside improvements project is in final design. The tree planting for the street tree planting contract should begin in the next several weeks. The maintenance crew is currently replacing culverts on Blue Course Drive.

3. Planning and Zoning Director

Mr. Stolas stated the Planning Commission met on April 11th and discussed the Penn State Spring Green Team, five PSU environmental research students, are going to conduct a homeowners stormwater management workshop at the Township on April 21st. The Commission also discussed the Halfmoon Township Official Map amendment and the Township has 45 days to submit their comments. The Planning Commission discussed how will the share the road signage connects from Halfmoon to Ferguson. The Planning Commission agreed to conduct a joint worksession with the Board on May 9th at 7pm. The reFarm Cafe withdrew their land development plan today. The evaluation survey for the Planning Consultant went very well with 14 respondents. He would like to recommend proceeding with interviewing each consultant at a staff level.

4. Chief of Police

Chief Conrad stated crimes are up again this month compared to last year including thefts which most of those are in the Heights development with things like package thefts. The other crimes are up a slight bit, but disorderly conducts were down this month. Overall crimes are up slightly year to date and monthly. Other calls for service were down with 344 last year compared to 324 this year. Total crimes last year were 1173 compared to 1203 this year. Under department notes, the statewide crisis training was held here for 240 registrants. This year the state took over program which has been very successful. The record management system selection has been narrowed down to two vendors. Chief attended several community functions. There was a warrant roundup when the local district judge volunteers to stay late to serve warrants that aren't available during the daytime. There will be another prescription drug take back event Saturday, April 30th at the Giant in Northland Center.

5. COG Committee Reports

a. Finance

Mr. Miller stated the committee met last week and approved the CATA budget. They began the COG budget process which will be discussed at the General Forum meeting. For the past four years the committee has requested staff to keep the budget under a 3% increase. This was a guideline and the General Forum will be asked to approve that again this year. Two comments included that they shouldn't dig too far into the reserves to stay at the 3% and that the budget should not be balanced on the salaries of employees. They discussed if the committee should be looking more at capital expenditures, which have been underestimated in the past. Some of this is due to the lack of an engineering staff. A solution may be to use the municipalities engineering staff to assist with this in the coming years.

b. Parks Capital

Ms. Graef stated the committee met April 14th. They discussed the five questions from the COG General Forum that were discussed earlier in the meeting. The event update and invitation to the April 22nd Earth Day was discussed. They began discussion on drones in the parks.

c. Public Safety

Ms. Dininni stated that there was an announcement of CDT articles written about events in emergency service area including the new aerial truck and one on Fire Director Steve Bair. This fits with one of committee goals of public outreach. They moved forward to General Forum the appointment of two new fire marshals. They received reports from the regional EMS services.

d. Public Services and Environmental

Mr. Dininni stated that Mr. Cooper from PSU discussed a PADEP letter about beneficial reuse lines including where the lines are and the plans for future lines. They discussed refuse exemptions for zero waste use customers. Cedar Run has been designated as a high quality cold water fishery. The area can expect to potentially see more natural gas fueling station. The committee discussed nutrient management and what as a region will we do. Cory Miller presented options. The committee decided on option 3 which allows for UAJA to set an expiration date on development approvals at one year. This will allow development of plans where developers that are ready to go and addresses those that are trying to avoid any nutrient assessments. As a committee it agreed that was reasonable to allow for the permit expiration. What does the Board think? Mr. Miller thinks it makes perfectly good sense. Mr. Buckland stated it is sensible.

The committee also discussed fiber optic lines. A decision will be coming up on a different provider for this service including a different structure. This would be a non-profit group, Kinber. The question for General Forum is do we want to approach Kinber about a proposal.

IX.. MINUTES

Ms. Whitaker made a motion to APPROVE the April 4, 2016 Board of Supervisors Regular Meeting Minutes. Ms. Graef seconded the motion. The motion passed unanimously.

X. ADJOURNMENT

Ms. Dininni made a motion to ADJOURN the meeting. Mr. Buckland seconded the motion. The motion passed unanimously.

With no further business to come before the Board of Supervisors, Mr. Miller adjourned the regular meeting at 9:21 pm.

Respectfully submitted,



Mark Kunkle, Township Manager
For the Board of Supervisors

Date approved by the Board: 05-02-2016