

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting
Tuesday, February 16, 2016
7:00 pm

I. ATTENDANCE

The Board of Supervisors held its second regular meeting of the month on Tuesday, February 16, 2016 at the Ferguson Township Municipal Building. In attendance were:

Board: Steve Miller
Janet Whitaker
Laura Dininni
Peter Buckland

Staff: Mark Kunkle, Township Manager
David Pribulka, Assistant Township Manager
Dave Modricker, Director of Public Works
Ray Stolinis, Director of Planning & Zoning
Diane Conrad, Chief of Police
Joseph Green, Township Solicitor

Others in attendance included: Heather Bird, Recording Secretary; Mike Twomley, George Pytel, Drew Clemson, Bill Keough, Rita Graef, James Graef, Joe Cusumano, Cliff Way, Winn Bishop, Justin Newman, Susan Eckert, Bill Keough, Andy McKinnon, Michelle Spiering, Michael Desmond and Christine Woodard

II. CALL TO ORDER

Mr. Miller called the Tuesday, February 16, 2016, regular meeting to order at 7:00 pm.

III. CITIZEN'S INPUT

IV. APPOINTMENT TO BOARD OF SUPERVISORS VACANCY

- **Designation of Township solicitor as temporary chair**

Mr. Buckland made a motion to APPOINT Joe Green as temporary chair. Ms. Whitaker seconded the motion. The motion passed unanimously.

- **Review of selection process**

Mr. Green explained the voting process to the Board members. The six candidates for the Board vacancy were Andrea Harman, Steve Balkey, Bradley Lunsford, Rita Graef, Michael Radis and Drew Clemson.

The Board members each made a statement regarding the selection process before the voting began.

- **Nomination(s) and appointment to vacancy on Board of Supervisors**

Mr. Buckland made a motion to move the six candidates into nominations. Mr. Miller seconded the motion. The motion passed unanimously.

The results of Round One voting were as follows:

Board Member	Andrea Harman			Steve Balkey			Bradley Lunsford			Rita Graef			Michael Radis			Drew Clemson		
	Yes	No	Pass	Yes	No	Pass	Yes	No	Pass	Yes	No	Pass	Yes	No	Pass	Yes	No	Pass
Miller			X		X		X			X				X		X		
Buckland		X				X		X		X			X				X	
Whitaker		X			X		X				X			X		X		
Dininni			X			X			X	X			X				X	
Total	0	2	2	0	2	2	2	1	1	3	0	1	2	2	0	2	2	0

The Board discussed the votes in round one.

Mr. Miller made a motion to move all six candidates to round 2. Mr. Buckland seconded. The motion passed unanimously.

The results of Round Two voting were as follows:

Board Member	Andrea Harman			Steve Balkey			Bradley Lunsford			Rita Graef			Michael Radis			Drew Clemson		
	Yes	No	Pass	Yes	No	Pass	Yes	No	Pass	Yes	No	Pass	Yes	No	Pass	Yes	No	Pass
Miller		X			X			X		X				X			X	
Buckland		X			X			X		X				X			X	
Whitaker		X			X		X				X			X		X		
Dininni		X			X			X		X			X				X	
Total	0	4	0	0	4	0	1	3	0	3	1	0	1	3	0	1	3	0

Mr. Buckland made a motion to APPOINT Rita Graef to fill the Ward III Board of Supervisors seat . Ms. Dininni seconded the motion. The motion passed unanimously.

V. PUBLIC HEARINGS – RESOLUTIONS

- A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING A GRANT TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT MUNICIPAL ASSISTANCE PROGRAM FOR A CONSULTANT TO FACILITATE THE REWRITE OF THE ZONING AND SUBDIVISION AND LAND DEVELOPMENT ORDINANCES.**

Mr. Kunkle stated the application is a single application to the Department of Community and Economic Development for a total of \$50,000 which is 50% of the estimated total cost to retain a consultant to assist with the rewrite of the Zoning and Subdivision and Land Development Ordinances. The Request for Proposal has been approved by both the Planning Commission and the Board. The Request for Proposal has been published and staff is awaiting responses.

Ms. Whitaker made a motion to adopt Resolution #2016-07 authorizing the submission of a grant application to the Department of Community and Economic Development Municipal Assistance Program to help fund the rewrite of the Zoning and Subdivision and Land Development Ordinances. Ms. Dininni seconded the motion.

ROLL-CALL VOTE: Mr. Miller: YES; Ms. Whitaker: YES; Mr. Buckland: YES; Ms. Dininni: YES

VI. COMMUNICATIONS TO THE BOARD

Mr. Buckland has been in contact with members of the Spring Creek Watershed Commission on setting up a series of speakers to develop awareness on Watershed issues.

VII. ACTION ITEMS

- ARBOR DAY PROCLAMATION**

Mr. Kunkle read the proclamation stating In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world, and trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and trees, wherever they are planted, are

a source of joy and spiritual renewal. The Ferguson Township Board of Supervisors do hereby proclaim April 29, 2016 as Arbor Day and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

Ms. Whitaker made a motion to APPROVE the proclamation proclaiming Arbor Day as April 29, 2016 in Ferguson Township. Ms. Dininni seconded the motion. The motion passed unanimously.

2. BOARD AGENDA ORGANIZATION

Ms. Dininni suggested moving the COG Committee reports to the beginning of the Board meeting. This idea was raised at the last General Forum meeting to encourage more discussion on the committee reports and discussions.

The Board's consensus was to keep the reports at the end of the agenda but each representative will make efforts to provide a more detailed report.

3. I-99 MAGAZINE ADVERTISEMENT

Mr. Kunkle stated Ferguson Township along with other municipalities have been approached by the publisher of the I-99 Corridor Economic Guide to participate in an advertisement sponsoring and promoting economic development. Provided with the agenda is a copy of the I-99 Corridor Economic Development advertising rates as well as a copy of the advertisement which State College Borough placed in the magazine in 2015. Mr. Kunkle suggested that this may be better handled as a Centre Region advertisement rather than a Ferguson Township advertisement and demonstrate that we are working together toward economic development in the region. The managers at College, Halfmoon, Harris and Patton Townships have begun these discussions with their officials. Halfmoon and Harris Township have indicated that they are not interested in participating in this advertisement. Patton Township has decided to discuss this further at future meeting. Given the fact that Halfmoon and Harris have declined to participate the costs of the township's share of the advertisement would go up for Ferguson Township.

Ms. Dininni asked if the publisher is from Tennessee, who reads this publication and does it meet with the Comprehensive Plan expectations for economic development. Mr. Kunkle stated the distribution is focused toward site selectors, consultants who are in touch with companies who are interested in locating in specific areas of the country and are looking for certain qualities and characteristics of an area. This would be an attempt to put our area in front of the site selection consultant group. It is also found on a multimedia site which would allow for viewing by many people on the internet that might be interested in locating along the corridor. Within our Strategic Plan we refer to wanting to be a preferred location for business and have a good business climate in the Township for business.

Ms. Whitaker asked if we currently advertise in any other way for economic development. Mr. Kunkle stated that other than through our contribution to the Centre County Chamber of Business and Industry we don't currently have any other advertising.

Mr. Buckland stated there may be a kind of advertising for a particular type of economic development for the proximity to the university. He is interested in this as a gamble because it is not a very big investment, but would not want to do this alone. He would prefer to team up with another municipality.

Mr. Kunkle stated the Board could say that they only want to participate if Patton and College Townships also participated.

Mr. Miller stated that he thought this might be more effective if it came specifically from Ferguson than if it were a combined effort. We could focus on the IRD in the Township and focus on the successful businesses that are located there.

Ms. Dininni agreed with Mr. Miller but does not support this advertisement because the current Board has not had an opportunity to talk about economic development in the Township. She would like to wait on this and save the Township money. Ms. Whitaker agreed with saving money and holding off on this. Mr. Buckland also agreed.

The Board consensus was that this advertisement is not the right decision at this time.

4. DISCUSSION OF BRISTOL AVENUE PARKING

Mr. Kunkle stated the Board received a letter dated December 10th from Mr. Cliff Way who is a resident in the Good Hope Farms II development. Mr. Way has requested that the Board of Supervisors consider a parking ban on Bristol Avenue. Bristol Avenue is located off West College Avenue running both east and west. This request refers to the section on the west side of College Avenue. Bristol Avenue has a 26 foot wide cart way, is a residential sub collector in the development and it does not currently have prohibited parking. It is the only way in and out of Good Hope Farms II and provides access to Foxpointe and Lexington Place.

Mr. Cliff Way pointed out the area of concern on the map provided. He stated that this area of Bristol often has cars parked on both sides of the street creating dangerous driving conditions. Mr. Kunkle stated that the parking on the road does make it difficult to maneuver especially when the school bus is on the road.

Ms. Whitaker asked if the sun blocks sight at certain times of the day increasing the danger. Mr. Way said yes sometimes.

Ms. Dininni asked if there is adequate parking for the residences in the neighborhood. Mr. Kunkle stated the land development plan provided for sufficient parking for the residences of Orchard Terrace, but much of this parking is a matter of convenience for the residents of Orchard Terrace.

Ms. Michelle Spiering, Board President for Golden Orchards Condo Association, stated that the roadway development plan for her development restricts their streets with no parking. There are approximately 20 to 25 visitor parking spaces for the 58 units in the development. The residents of the community sometimes need additional parking which is why they park on Bristol Avenue. They have made arrangements with the school to allow them to park there during the weekends. She stated they are not opposed to parking restrictions on Bristol but would ask the Board to consider restricting parking to only one side of Bristol Avenue.

Chief Conrad stated that generally on-street parking actually helps with speed control. She stated allowing parking on only one side sometimes brings an argument about which side cars can park. She pointed out that if no parking anytime is posted then that means no parking anytime with no exceptions.

Mr. Miller stated the most effective way to slow down traffic is to park a car on the street and in the past parking restrictions have just moved the parking issues to the nearest street without restrictions.

Ms. Dininni confirmed that the condo development has no on-street parking.

Mr. Buckland requested information on any accidents on the road. Chief Conrad stated that she can run a report and bring that information to the Board at their next meeting. Mr. Buckland would like to see that report to see if there is a safety threat before moving forward.

Mr. Modricker stated that if the Board passes a parking ordinance an engineering study would need to be completed. He stated that the Board would need to be clear if the Township Engineer should complete the study based on engineering safety or if it warrants no parking.

The Board requested a report from Chief Conrad on safety at the next meeting.

5. APPLICATION TO AMEND THE TRADITIONAL TOWN DEVELOPMENT PERMITTED/PROHIBITED USES

Mr. Stolas stated the Township received a formal application from Smith/Packett to amend the Township Zoning Ordinance under Chapter 27 where personal care homes are a prohibited use in the Traditional Town Development. Smith/Packett has proposed to develop 4.78 acres for an assisted living / personal care development. The plan includes 120 units in approximately 85,000 square feet. The facility will be licensed by Pennsylvania Department of Health. In the Centre Region Comprehensive Plan, Goal 5 indicates a wide range of housing opportunities available for county residents with physical or mental challenges, aging residents or those that require care. The applicant is looking for a change to the definition of personal care facility. The approved plan for the Traditional Town Development included 120 units for senior residents.

Mr. Miller confirmed that this request would require the ordinance to be amended. Mr. Stolas stated that currently this use is prohibited in the ordinance and the Board would need to allow that type of use and further define assisted living and personal care facilities.

Ms. Dininni asked how many senior living units were included in the approved Traditional Town Development plan. Mr. Stolas stated that it included 120 units with six buildings and this proposal is also for 120 units but all within one facility. Ms. Dininni confirmed that the existing ordinance does not have a distinction between assisted living and personal care homes. She asked if the Township currently has any Assisted Living Residences. Mr. Stolas stated that is not defined in the ordinance at this time. Ms. Dininni asked if the conservation easement is part of the parcel for this plan. Mr. Stolas confirmed it is part of their parcel. Ms. Dininni asked what the implications would be on going from six buildings to one large facility for stormwater management. Mr. Stolas stated it would depend on the impervious coverage which is not known at this time. That information would be submitted with their land development plan.

Mr. Miller verified that at this time this application is only to allow and define assisted living facilities within the ordinance. Mr. Kunkle stated the first step in the process would be to remove this as a prohibited use and add these uses to the definitions. The second step would be that the applicant would want to show that this is not a different use for the site so the master plan would not need to be changed.

Mr. Miller asked if the state definition for assisted living would be used. Mr. Stolas stated that at this time they are looking into the definition that will be used.

Mr. Kunkle stated he would like to hear from the applicant on how we can closely define personal care so that it ends up being at this site and not through the entire development because personal care is defined differently at the state with regard to four or less persons.

That could potentially be considered a family and potentially located in other areas of the Traditional Town Development which was the intent of why it was prohibited in the first place.

Ms. Dininni stated that she is concerned that the original intent of 120 senior living units is very different than personal care units.

Mr. Winn Bishop, Senior Vice President of Development and Construction for Smith/Packett, stated that right now the unit mix is between 112 and 120 units of personal care and assisted living. All of these units would be under one roof with a three or four story building, in which the first floor would be under the grade of Blue Course Drive. The parking would be to the rear of the building.

Mr. Justin Newman, Senior Development Coordinator for Smith/Packett, stated that internal and external market analysts identify submarkets to determine the type of unit mix is needed in the community. He stated the building would be three to four stories with 110 to 120 units in 85,000 to 90,000 square feet. These facilities allow residents to age in place. Harmony Senior Services would be the third party operator for the facility.

Ms. Susan Eckert, President of Harmony Senior Services, stated that they currently operate ten facilities. This proposed building is typical of what they build which includes assisted living and memory care. The facility will provide one or two bedroom suites with a kitchenette, three meals a day, healthcare, transportation services, housekeeping and maintenance to residents. The typical resident is over the age of 80. The facility is heavily regulated by the state. Residents are fully assessed before entering the facility. It is important to involve the residents in the local community.

Ms. Dininni asked where the closest skilled nursing facility is located. Mr. Newman stated there is one within a couple miles at the Juniper facility. Ms. Dininni asked about the philosophy and management for residents losing privileges such as the loss of a stove. Ms. Eckert stated that they begin with a full assessment on the resident with the family and develop a plan for the residents. Ms. Dininni asked if the transportation services are free and are those services available for similar services to those provided on site for example a hair dresser. Ms. Eckert stated that yes that is permitted but scheduled in advance. They go to doctors, beauty parlors, grocery stores and other areas in the community. Ms. Dininni asked what all is included in the monthly fee. Ms. Eckert stated that includes room and board, three meals a day, all program and activities and wellness.

Ms. Whitaker asked how many jobs this facility would provide. Ms. Eckert stated that the facility would provide approximately 80 jobs. Ms. Whitaker asked how many of these employees would come from out of the area. Ms. Eckert stated that the plan would be to have all employees from the local community.

Mr. Buckland asked what sort of outdoor access is available for the residents. Ms. Eckert stated that there are courtyards. Mr. Bishop stated that the conservation easement that is part of the property would hopefully create walking trails for the residents. Mr. Buckland asked if they have pursued any LEED certification. Mr. Newman stated no not at this time. Mr. Buckland encouraged them incorporating these into their development.

Ms. Dininni asked what the intended return on investment is for this property and the turnover in residents. Mr. Newman stated that they do not have the numbers for the return on investment. Ms. Eckert stated the turnover rate is approximately 20 – 26 months on average. Ms. Dininni

asked approximately what percentage of these residents are able to age in place. Ms. Eckert stated that only approximately 2% would go on to skilled nursing.

Ms. Whitaker made a motion to APPROVE the application to develop a zoning ordinance amendment to the Traditional Town Development zoning district to permit assisted living facilities and personal care facilities. Mr. Miller seconded the motion. The motion passed by a vote of 3 -1 with Ms. Dininni voting no.

6. REQUEST TO SPONSOR SPRING CREEK WATERSHED COMMISSION MEETINGS ON CNET

Mr. Kunkle stated the Township received a letter from Dennis Hameister, Spring Creek Watershed Commission requesting the Township to sponsor two meeting of the Commission during 2016 for broadcast on C-NET. The Township has sponsored these broadcasts previously.

Mr. Buckland made a motion to APPROVE sponsoring two meetings of the Spring Creek Watershed Commission in 2016 for broadcast on CNET. Ms. Whitaker seconded the motion. The motion passed unanimously.

7. APPROVAL OF JANUARY 2016 VOUCHER REPORT

Ms. Whitaker made a motion to APPROVE the January 2016 voucher list. Ms. Dininni seconded the motion. The motion passed unanimously.

8. CONSENT AGENDA

Ms. Whitaker made a motion to APPROVE the Consent Agenda. Ms. Dininni seconded the motion. The motion passed unanimously.

VIII. REPORTS

1. Public Works Director

Mr. Modricker stated Ms. Christine Woodard is here today to discuss the Trust for Tomorrow (Piney Ridge) The Beaver Branch Creek Tributary Restoration Project. Mr. Kunkle and Mr. Modricker met with Ms. Woodard, Pennsylvania Program Coordinator for Trust for Tomorrow, regarding this project. Ms. Woodard is a Pine Ridge resident. They discussed a potential/pending grant application to the Foundation for Pennsylvania Watersheds. The purpose of the grant is to rehabilitate and restore a section of the channel that flows through and behind Piney Ridge. The idea for this originated after a Township Open House for a paving project in Piney Ridge in which residents expressed concerns about poor drainage in the rear of properties particularly along Kansa Avenue. The Board asked staff to facilitate this process with residents and the Trust. The resident's desire less ponding water on their property, there is a farm behind development who does not want to lose farm land and the original subdivision retained an open area near the end of the channel which was undeveloped. This open area has become acquired and added to each adjoining property. The Township is being asked to be a sponsor on the grant application which would require non-typical responsibility by the Township. Mr. Campbell, farm owner, was not in favor of the February 4th proposal which would relocate the channel onto his property but he is favor of improving the channel in its current location. Under any scenario the Trust would like to see a buffer installed around the channel. Mr. Modricker would like the Board to decide if letters should be sent to the ten adjoining property owners regarding the project and invite them to an open house regarding the project. The Township would be asked to commit a certain amount of funding and a commitment of time from the Public Works Department. Each property owner would need to sign a land use partnership

agreement for a ten year term. The Township would not be a party to this agreement but would just assist with getting the agreements in place. The Township's responsibility would be to assist with maintenance over the next ten years if an issue did arise.

Ms. Woodard pointed out the re-designed plan to the Board showing the existing stream and the new proposed route for the stream. The work would include excavating approximately a couple feet deep and would include a 70 foot buffer, 35 feet on each side. The grant requires the buffer be installed in order to best stabilize the channel.

Mr. Modricker stated the Ferguson Township matching funds would be \$5,000 to \$12,000. Mr. Kunkle asked if that is cash or in kind. Ms. Woodard stated that would include both. She also stated the formal proposal has not been completed yet.

Ms. Whitaker asked if the Campbell family is interested in participating. Ms. Woodard stated that they were not in favor of relocating the channel onto their farmland but will assist with equipment to make the necessary changes to the existing channel.

Ms. Dininni asked about the ten year commitment, who will follow through with the agreement? Ms. Woodard stated the ten years is to follow through with the agreement and allows things to grow in and become the natural state.

Ms. Whitaker asked if all the residents are positive about this project. Ms. Woodard stated she has not spoken with all the residents but those she has spoken to are interested in the project.

Ms. Dininni asked if there is a riparian buffer in place on this channel. Mr. Miller stated that the riparian buffers apply to new development, not existing.

Mr. Buckland stated the project may also qualify for Pennsylvania Department of Agriculture grants.

Mr. Modricker confirmed that the Board would like staff to host an open house on February 29th or March 1st at 7pm.

Mr. Modricker stated staff is working with three student groups from Penn State on Senior Capstone Projects. Two of the groups are working on a Suburban Park floodplain/stormwater study in cooperation with the Sustainable Communities Collaborative. They are analyzing the stormwater flows into Suburban Park and they will prepare concept plans to enhance flow characteristics and best addresses stormwater quantity and quality issues. At the same time the University Area Joint Authority approached the Township regarding replacing and relocating sewer lines in Suburban Park. The Authority would like to remove the sewer line that currently goes through the middle of the park and move it around to the edge of the park which would require an easement. If a project in Suburban Park improved stormwater and improved nitrogen and phosphorus then nutrient credits may be available that the Authority could take advantage of.

2. Manager

Mr. Kunkle stated Coffee and Conversation has been rescheduled for tomorrow evening. The current Township codifier, Keystone Publishers, is going out of business due to the death of the owner and will require the Township to redirect the web based code to another web location by March 31. Staff has begun evaluating other codifiers to make a recommendation to the Board on transferring code publishing and update services. Over the past 30 days several new employees have joined the Township. Lori Sowash has been appointed as the Ordinance Officer, Ryan Plunkett has started in training at the Municipal Police Academy, Randy Coble has

joined the Public Works Maintenance Section, and Tom Hoy as a part-time employee in Public Works Maintenance. Staff received a letter from the State College Borough about the collaborative efforts for the West College Avenue corridor stating the Borough Council is supportive of the process.

3. Planning and Zoning Director

Mr. Stolas stated the Planning Commission met on February 8th and discussed Workforce Housing. The Planning Commission was not in favor of recommending the ordinance for adoption. The ordinance will be forwarded to Centre Planning Commission for review and comment at their March 3rd meeting. The Commission discussed managed natural landscapes. The current draft would remove the 10 foot setbacks, remove signage and not require this in the RA, RR and AR districts. Would the Board like to continue with the changes and bring this before the Board's next meeting? The Board agreed to this. The Commission received a presentation on the amendments to the Stormwater Management Ordinance. Mr. McMaster volunteered to be the representative at the meeting scheduled for February 29th. The Commission began discussion on the Township Official Map modifications.

4. Chief of Police

Chief Conrad stated the Part One crimes are up mostly due to the discovery of apartment thefts over the student's winter break. Part Two crimes are same as last year. The other calls for service are right on track. Residents are continuing to get phone scam complaints, most people are not sending money but a few have sent the money. Two officers attended the CIT training class this year. The truck inspectors were re-certified. Chief provided a chart containing information that is sent to other entities such as mental health and Penn State student affairs regarding those crimes related to these entities. A separate report included how many incidents last year involved alcohol, drugs, mental health and domestic abuse. In February the officers will complete certification training for the use of the Narcan drug. This is a prescription to reverse the effect on the brain of opiate abuse. She also reminded those that report a drug overdose and provide your name and stay with the individual you will not be arrested.

5. COG Committee Reports

a. Executive / Finance

Mr. Miller stated the main topic for General Forum will be the CATA budget. There was a question raised on the funding formula used for CATA and its fairness. This has been looked at several times in the past. The local shares match for CATA will also be discussed. They will be proposing an increase in local shares under state law of approximately 4%. The University Area Joint Authority requested an extension of the reuse water into Harris Township. This will be discussed at the General Forum.

b. Human Resources

Mr. Buckland stated that the committee went through the questions that they were asked to consider. They did not have a lot of response to these questions. It would have staff forecast new positions so they can prepare better.

c. Public Safety

Ms. Dininni stated the committee met February 9th and they did not finish their priorities primarily because they were awaiting staff information. Steve Bair gave the year end fire activity report. It was brought up that Ferguson Township is one of the few Townships that do not have its own fire station. Steve Bair stated that if the Township wanted a station he would immediately put three vehicles into the station. It also brought up the lack of water pressure for those who live in the area serviced by Rock Springs Water.

d. Public Services and Environmental

Mr. Buckland stated there was a long discussion with Cory Miller, UAJA, about whether to move forward with a 537 study for the beneficial reuse line. There was some hesitancy with moving forward on this now when there will be other area that will involve the Act 537. The committee thought it should move forward and have a study. The major priorities for the coming year include an action plan on climate protection, update to Act 537 plan, fiber optic infrastructure plan and an energy conservation coordinator at COG.

IX. MINUTES

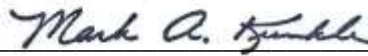
Ms. Whitaker made a motion to APPROVE the February 1, 2016 Board of Supervisors Regular Meeting Minutes. Mr. Buckland seconded the motion. The motion passed unanimously.

X. ADJOURNMENT

Ms. Dininni made a motion to ADJOURN the meeting. Ms. Whitaker seconded the motion. The motion passed unanimously.

With no further business to come before the Board of Supervisors, Mr. Miller adjourned the regular meeting at 10:18 pm.

Respectfully submitted,



Mark Kunkle, Township Manager
For the Board of Supervisors

Date approved by the Board: 03/07/2016